



Inver Grove Heights City Council
Monday, September 26, 2022 at 6:00 PM
8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Monday, September 26, 2022, will be provided to the Council at or before the September 26, 2022 meeting.

1. Call to Order

2. Roll Call

3. Presentations

4. Consent Agenda

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

A. Approval of Disbursements

B. Approve Personnel Actions

C. Resolution Authorizing Summary Publication of Ordinance #1432, Amending Title 5, Chapter 6, Sections 1(c) and 1(d) Related to the Discharge of Bows and Arrows

D. Change Order No. 1 for City Project No. 2022-09K – Akron Avenue and 50th Street Rehabilitation

E. Schedule Public Hearings for 2023 Pavement Management Projects 2022-09 I, J and L

F. Approval of Charitable Gambling Raffles by Spartan End Zone Club and Pinnacle Athletic Club

G. Sign Variance for 5590 Babcock Trail

H. Appointing Additional Election Judges for the 2022 General Election and Additional Election Judges to serve on the Absentee Ballot Board

I. Renewal of Life and Long-Term Disability Insurance Policies for City Employees

5. Public Hearing

6. Regular Business

- A. 2nd Reading of Ordinance Amending City Code Title 4, Chapter 13 Related to Rental Licenses
 - B. Approval of Rental Housing Licenses
 - C. Special Ordinance Temporarily Allowing Non-Metered Residential Water Connections to City Water System
 - D. 1st Reading of Ordinance Increasing Lodging Tax
 - E. 1st Reading of Ordinance Amending City Code Title 9, Chapter 5 Related to Stormwater Management
 - F. Adoption of 2023 Preliminary Levy and Governmental Fund Budgets
 - G. Resolution Amending Position Classification Plan
7. **Public Comment**
Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.
8. **Mayor and Council Comments**
9. **Adjourn**

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

Request for Council Action

SUBJECT: **Approval of Disbursements**

MEETING DATE: September 26, 2022

ITEM TYPE: Consent Agenda

CONTACT: Ryan Albright, Accounting Technician, 651.450.2515

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving disbursements for the period of September 7 – September 20, 2022 and the ACH disbursements for August 2022.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of September 7 – September 20, 2022 and the ACH disbursements for August 2022. Disbursement details are attached to this memo.

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by Council

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution
2. Disbursements (9.7.2022 - 9.20.2022)
3. ACH disbursements-August 2022

**DAKOTA COUNTY
CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF
September 7 – September 20, 2022 & the ACH disbursements for August 2022

WHEREAS a detailed listing of disbursements for the period of September 7 – September 20, 2022 & the ACH disbursements for August 2022, was presented to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$633,796.06
Special Revenue	267,115.87
Debt Service	2,799.99
Capital Projects	139,198.64
Enterprise	528,832.31
Internal Service	297,470.68
Escrows	59,669.97
Total - All Funds	\$1,928,883.52

Adopted this 26th day of September 2022 by the City Council of Inver Grove Heights, MN

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



City of Inver Grove Heights

Expense Approval Report

By Fund

Payment Dates 9/7/2022 - 9/20/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
COMCAST	7/20/2022	08/11/2022	cable for St 3	101.42.4200.423.30700	-10.81
COMCAST	8/5/2022	08/25/2022	cable fee st 1	101.42.4200.423.30700	0.85
VALLEY IMAGES PHOTOGRAPHY...1230		09/08/2022	Dept. Photo Naatz	101.42.4000.421.50030	50.00
AMERICAN PLANNING ASSOCIA... 125674-2273		09/08/2022	Heather Botten APA membersh...	101.45.3200.419.50070	403.00
ELSA LITECRY	20220811	09/08/2022	Aug Nature Classes	101.44.6100.452.30700	935.00
ASPEN MILLS	299404	09/08/2022	Collar Brass Bars	101.42.4000.421.60045	986.23
ASPEN MILLS	299666	09/08/2022	Uniform- Naatz	101.42.4000.421.60045	1,309.00
YILEK, KAITLIN	3	09/08/2022	beg. Broadway camp svcs	101.44.6100.452.30700	387.10
VERIFIED HOLDINGS, LLC	334311	09/08/2022	Pre-employment background sc...	101.41.1100.413.30500	752.75
OXYGEN SERVICE COMPANY, INC 3531600		09/08/2022	Oxygen Services- August	101.42.4000.421.60065	67.12
ATHLETICA SPORT SYSTEMS, INC. 417242		09/08/2022	park equip parts	101.44.6000.451.60065	825.00
DAKOTA CTY FINANCIAL SVCS	44382	09/08/2022	May Billing- Police	101.42.4000.421.70501	1,866.40
DAKOTA CTY FINANCIAL SVCS	44382	09/08/2022	May Billing- Fire	101.42.4200.423.30700	1,726.42
DAKOTA CTY FINANCIAL SVCS	44382	09/08/2022	Radios	101.43.5200.443.30700	46.66
BLUE RIBBON BUILDERS, LLC	8/11/2022	09/08/2022	Refund Withdrawn App Case #2...	101.43.0000.3416000	253.00
BLUE RIBBON BUILDERS, LLC	8/11/2022	09/08/2022	Refund Withdrawn App Case #2...	101.45.0000.3413000	92.00
BLUE RIBBON BUILDERS, LLC	8/11/2022	09/08/2022	Refund Withdrawn App Case #2...	101.45.0000.3413000	775.00
MID STATE PLUMBING & HEATI... 8/25/2022		09/08/2022	Refund permit - lost bid	101.45.0000.3222000	145.00
JUSTIN MICHAEL MILLER	9/2/2022	09/08/2022	Training- Daniels	101.42.4000.421.50080	300.00
DAVID BESSASON	9/2/2022	09/08/2022	K-9 Training	101.42.4000.422.50080	8,360.00
GERTENS	98994/6	09/08/2022	seeding blankets	101.44.6000.451.60065	183.00
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Calulator	101.43.5100.442.60010	53.66
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Pouch	101.44.6100.459.60040	39.08
INNOVATIVE OFFICE SOLUTIONS	SUM-068938	09/08/2022	Election Folders	101.41.1200.414.60010	60.28
EFTPS	INV0147084	09/09/2022	FEDERAL WITHHOLDING	101.203.2030200	33.27
MN DEPT OF REVENUE (PAYROL... INV0147085		09/09/2022	STATE WITHHOLDING	101.203.2030300	18.52
EFTPS	INV0147086	09/09/2022	MEDICARE WITHHOLDING	101.203.2030500	14.50
EFTPS	INV0147087	09/09/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	62.00
ING DIRECT	INV0147088	09/09/2022	MSRS-HCSP	101.203.2032200	17,489.83
MN DEPT OF LABOR & INDUSTRY 9/14/2022		09/14/2022	August surcharge	101.207.2070100	4,000.65
MN DEPT OF LABOR & INDUSTRY 9/14/2022		09/14/2022	August surcharge	101.41.0000.3414000	-25.00
INTERNATIONAL ASSOCIATION ... '000139189		09/15/2022	membership dues Chief 1	101.42.4200.423.50070	265.00
MINNEAPOLIS OXYGEN CO. '00097584		09/15/2022	cylinder rental for O2 St 3	101.42.4200.423.30700	264.31
MINNEAPOLIS OXYGEN CO. '00097585		09/15/2022	cylinder rental for O2 for St 1	101.42.4200.423.30700	188.79
EARL F ANDERSEN INC	0130756-IN	09/15/2022	Sign repairs/maintenance	101.43.5200.443.60016	97.55
OCCUPATIONAL HEALTH CENTE... 103629801		09/15/2022	Pre-employment physical	101.41.1100.413.30500	894.00
OCCUPATIONAL HEALTH CENTE... 103633504		09/15/2022	Pre-employment physicals Fire ...	101.41.1100.413.30500	3,414.00
FIRST IMPRESSION GROUP	132515	09/15/2022	Fall 2022 brochure	101.44.6100.459.50030	4,572.00
SIGNWAREHOUSE, INC.	137327	09/15/2022	vinyl material for sign making	101.43.5200.443.60016	98.69
TRUGREEN	165106642	09/15/2022	pesticides	101.44.6000.451.60035	3,875.00
EYEMED	165423025	09/15/2022	Premium 9.2022	101.203.2032700	227.93
EYEMED	165423029	09/15/2022	Premium 9.2022	101.203.2032710	22.49
STRATEGIC INSIGHTS INC.	169	09/15/2022	Capital Planning Software	101.41.2000.415.50072	1,550.00
MATHESON TRI-GAS, INC.	17470672	09/15/2022	Safety Vests	101.43.5200.443.60045	495.00
MATHESON TRI-GAS, INC.	17727733	09/15/2022	Safety Gear	101.43.5200.443.60045	100.20
MIDWEST FENCE & MFG CO	188928	09/15/2022	fence work on Dickman Tr	101.43.5200.443.40046	2,148.67
MIDWEST FENCE & MFG CO	188928	09/15/2022	fence work on Dickman Tr	101.44.6000.451.60065	2,148.66
NORTHERN SERVICE CENTER	19WSCR2238762	09/15/2022	Bail Money- CN: 22-002736	101.207.2071000	500.00
EXECUTIVE CONTRACTORS, INC.	20220608-01	09/15/2022	Mill blacktop for paving project	101.43.5200.443.40046	10,400.00
ELSA LITECRY	20220825	09/15/2022	Aug outdoor camps	101.44.6100.452.30700	1,155.00
DAJ ENTERPRISES LLC (ECO WO... 2043		09/15/2022	fertilizers	101.44.6000.451.60030	1,112.85
DAJ ENTERPRISES LLC (ECO WO... 21360		09/15/2022	fertilizer	101.44.6000.451.60030	7,118.00
C2 LLC	22-0000-386	09/15/2022	Tracker Training	101.41.2000.415.50080	695.00

Expense Approval Report

Payment Dates: 9/7/2022 - 9/20/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
FRATTALONE COMPANIES INC	2207085	09/15/2022	Blacktop Rubble	101.43.5200.443.60016	45.00
COLLINS ELECTRICAL CONST.	2232514.01	09/15/2022	Traffic light maintenance/repairs	101.43.5200.443.40046	1,177.28
COLLINS ELECTRICAL CONST.	2232545.01	09/15/2022	Repair outline surround around ..	101.43.5200.443.40046	387.90
COLLINS ELECTRICAL CONST.	2232616.01	09/15/2022	Traffic light maintenance/repairs	101.43.5200.443.40046	614.18
COLLINS ELECTRICAL CONST.	2232988.01	09/15/2022	Traffic light maintenance/repairs	101.43.5200.443.40046	91.53
COLLINS ELECTRICAL CONST.	2232989.01	09/15/2022	Traffic light maintenance/repairs	101.43.5200.443.40046	457.32
CIVICPLUS	239760	09/15/2022	Website hosting	101.47.1400.413.40035	3,547.24
M & J SERVICES, LLC	2617	09/15/2022	Remove and replace curb	101.43.5200.443.40046	3,420.00
GOPHER LAWN AND SNOW SE...	2647	09/15/2022	cemetery mowing Aug 2022	101.44.6000.451.30700	260.00
GOPHER LAWN AND SNOW SE...	2648	09/15/2022	ditch mowing - Aug 2022	101.44.6000.451.30700	125.00
AT&T MOBILITY	287298707874X09032022	09/15/2022	Cell phones	101.47.1400.413.50020	949.08
AT&T MOBILITY	287298708193X09032022	09/15/2022	Cell phones	101.47.1400.413.50020	2,730.22
AT&T MOBILITY	287299110577X09032022	09/15/2022	Cell phones	101.47.1400.413.50020	2,772.11
ASPEN MILLS	299894	09/15/2022	uniform pants for Ledoux	101.42.4200.423.60045	49.95
CENTURY LINK	4/19/2022	09/15/2022	phone bill for St 1	101.42.4200.423.50020	46.54
CENTURY LINK	5/19/2022	09/15/2022	phone bill for st 1	101.42.4200.423.50020	46.54
LOCAL GOVERNMENT INFORM...	52604	09/15/2022	Axon/MCD	101.42.4000.421.70501	2,275.00
LOCAL GOVERNMENT INFORM...	52622	09/15/2022	Internet	101.47.1400.413.40035	1,896.00
LOCAL GOVERNMENT INFORM...	52647	09/15/2022	Logis network support	101.47.1400.413.40035	780.00
LOCAL GOVERNMENT INFORM...	52713	09/15/2022	Phishing training software	101.47.1400.413.40035	2,122.40
MN NCPERS LIFE INSURANCE	542000102022	09/15/2022	Premium 10.2022	101.203.2031600	256.00
CENTURY LINK	6/19/2022	09/15/2022	phone bill for st 1	101.42.4200.423.50020	46.54
WINFIELD SOLUTIONS, LLC	65212174	09/15/2022	pesticide	101.44.6000.451.60035	2,350.31
CENTURY LINK	7/19/2022	09/15/2022	phone bill for st 1	101.42.4200.423.50020	47.29
KINDER FIT LLC	7657	09/15/2022	Aug 2022 Amazing Athletes	101.44.6100.454.30700	1,105.00
PLUNKETT'S PEST CONTROL	7679953	09/15/2022	general pest control St 1	101.42.4200.423.30700	343.18
CENTURY LINK	8/19/2022	09/15/2022	phone bill for station 1	101.42.4200.423.50020	49.27
CENTURY LINK	8/19/2022 455-9072	09/15/2022	telephone bill St 1	101.42.4200.423.50020	49.27
ZOLL MEDICAL CORP.	8/24/2022	09/15/2022	battery for AED	101.42.4200.423.60065	427.00
CULLIGAN	8/31/2022 98459100	09/15/2022	bottled water fee St 1	101.42.4200.423.60065	126.58
CULLIGAN	8/31/2022 98459118	09/15/2022	bottled water fee st 3	101.42.4200.423.60065	27.30
CULLIGAN	8/31/2022 98603467	09/15/2022	bottled water St 2	101.42.4200.423.60065	126.56
UNIFIRST CORPORATION	8/8/2022	09/15/2022	Uniforms - streets	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	8/8/2022	09/15/2022	Uniforms - Parks	101.44.6000.451.60045	14.24
RCM SPECIALTIES, INC.	8681	09/15/2022	Patching	101.43.5200.443.40046	36,750.00
METROPOLITAN COUNCIL	9/1/2022	09/15/2022	Other charges	101.41.0000.3414000	-521.85
TDS METROCOM	9/13/2022	09/15/2022	Analog lines	101.47.1400.413.50020	175.34
COMCAST	9/5/2022	09/15/2022	cable invoice for St 1	101.42.4200.423.30700	11.66
SOCCER SHOTS	9/6/2022	09/15/2022	soccer shots July & Aug 2022	101.44.6100.454.30700	5,049.00
CENTURY LINK	9/7/2022	09/15/2022	Analog line	101.47.1400.413.50020	70.95
ENEBAK CONSTRUCTION COMP...	9/8/2022	09/15/2022	Refund permit #2022002491	101.45.0000.3222000	139.00
KAREN D. BISTODEAU	9/9/2022	09/15/2022	IGH Days Face Painter	101.44.6100.453.30700	480.00
G BOLTZ BOLTON	9/9/2022	09/15/2022	IGH Days Kids Court vendor	101.44.6100.453.30700	500.00
AMAZING BALLOONS MN LLC	9/9/2022	09/15/2022	IGH Days Balloon Artist	101.44.6100.453.30700	600.00
UNIFIRST CORPORATION	900713469	09/15/2022	Uniforms - Streets	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	900713469	09/15/2022	Uniforms - Parks	101.44.6000.451.60045	14.24
UNIFIRST CORPORATION	900714780	09/15/2022	Uniforms - Streets	101.43.5200.443.60045	34.34
UNIFIRST CORPORATION	900714780	09/15/2022	Uniforms - Parks	101.44.6000.451.60045	15.90
UNIFIRST CORPORATION	900717478	09/15/2022	Uniforms - Streets	101.43.5200.443.60045	34.34
UNIFIRST CORPORATION	900717478	09/15/2022	Uniforms - Parks	101.44.6000.451.60045	15.93
RIVER HEIGHTS MARINA	9196	09/15/2022	adapter for boat 2	101.42.4200.423.40041	60.00
GERTENS	99174/6	09/15/2022	topsoil	101.44.6000.451.60016	51.90
ESS BROTHERS & SONS INC	CC5863	09/15/2022	Catch Basin Castings	101.43.5200.443.60016	3,194.40
ESS BROTHERS & SONS INC	CC7293	09/15/2022	Manhole glue	101.43.5200.443.60016	2,156.00
SPOK, INC.	F0317493U	09/15/2022	Translation service	101.47.1400.413.40035	4.68
ENTERPRISE FM TRUST	FBN4556438	09/15/2022	Squad Leases	101.42.4000.421.70300	14,433.70
DAKOTA COMMUNICATIONS C...	IG2022-10	09/15/2022	October DCC	101.42.4000.421.70502	36,731.70
DAKOTA COMMUNICATIONS C...	IG2022-10	09/15/2022	DCC fee - general funds	101.42.4200.423.70502	4,081.30
MUNICIPAL EMERGENCY SERVI...	IN1751835	09/15/2022	suspenders for bunker pants	101.42.4200.423.60045	120.58
MUNICIPAL EMERGENCY SERVI...	IN1755691	09/15/2022	uniform shirts	101.42.4200.423.60045	161.79

Expense Approval Report

Payment Dates: 9/7/2022 - 9/20/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GEOTAB USA, INC.	IN316109	09/15/2022	ProPlus Plan + Support	101.42.4000.421.70501	231.31
HARRIS COMPUTER SYSTEMS	MUNMN0001004	09/15/2022	Workspace Bluebeam license	101.47.1400.413.40035	1,490.00
NEWMAN SIGNS INC	TRFINV042077	09/15/2022	Sign maintenance	101.43.5200.443.60016	1,045.13
Fund 101 - GENERAL FUND Total:					218,497.24
Fund: 201 - C.V.B. FUND					
ERIC SATRE	6/8/2022	09/08/2022	Mileage reimbursement	201.44.1600.465.50065	97.20
Fund 201 - C.V.B. FUND Total:					97.20
Fund: 204 - RECREATION FUND					
IGH SENIOR CLUB	9/7/2022	09/15/2022	Sr Club Aug 2022 payment	204.227.2271000	430.10
Fund 204 - RECREATION FUND Total:					430.10
Fund: 205 - COMMUNITY CENTER					
TWIN CITY HARDWARE	PSC037220	07/28/2022	credit for weatherstrip brushes	205.44.6200.453.80200	-160.00
INNOVATIVE OFFICE SOLUTIONS	CCM109178	08/11/2022	standing desk	205.44.6200.453.60040	-723.17
TAHO SPORTSWEAR	22TS2489	09/08/2022	Lead LG tees	205.44.6200.453.60045	243.00
BRUCE NELSON PLUMBING AND..	2461	09/08/2022	repaired leaking roof drain	205.44.6200.453.40040	1,070.48
OWENS COMPANIES	30826	09/08/2022	repairs to Boiler #2	205.44.6200.453.40040	1,144.00
PUSH PEDAL PULL	342655	09/08/2022	audio connections in Fitness	205.44.6200.453.40040	1,632.00
TWIN SOURCE SUPPLY	499602	09/08/2022	cleaning supplies	205.44.6200.453.60011	1,010.77
TWIN SOURCE SUPPLY	499602	09/08/2022	cleaning supplies	205.44.6200.453.60011	1,010.77
TWIN SOURCE SUPPLY	499621	09/08/2022	cleaning supply	205.44.6200.453.60011	132.00
TWIN SOURCE SUPPLY	499621	09/08/2022	cleaning supply	205.44.6200.453.60011	131.99
MEDICINE LAKE TOURS	8/29/2022	09/08/2022	Chanhasen Theater trip 9-2022	205.44.6200.453.50090	2,375.00
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Foot rest	205.44.6200.453.60040	27.13
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Keyboard	205.44.6200.453.60040	38.79
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Suggestion box & doorstop	205.44.6200.453.60065	145.93
INNOVATIVE OFFICE SOLUTIONS	SUM-068938	09/08/2022	Clipboards-P&R	205.44.6200.453.60040	34.14
PERFECTION PLUS, INC	114489	09/15/2022	Sept 2022 cleaning & sanitizing	205.44.6200.453.40040	8,657.70
AQUA LOGIC, INC.	1211	09/15/2022	valve replacement in pool proje...	205.44.6200.453.30700	1,089.00
FIRST IMPRESSION GROUP	132515	09/15/2022	Fall 2022 brochure	205.44.6200.453.50030	6,858.00
ULINE	153114763	09/15/2022	chairs for office staff/conf room	205.44.6200.453.60040	978.41
HUEBSCH SERVICES	20172945	09/15/2022	lobby mats	205.44.6200.453.40065	78.31
HUEBSCH SERVICES	20172945	09/15/2022	lobby mats	205.44.6200.453.40065	313.18
MERCURY TECHNOLOGIES OF ...	24244	09/15/2022	disposal of flourescent lamps	205.44.6200.453.40025	882.41
GLOBAL SPECIALTY CONTRACT...	8/16/2022	09/15/2022	Pay Voucher 2, Project 2022-05	205.44.6200.453.80200	180,025.00
GRAINGER	9434519675	09/15/2022	multi-tool tool	205.44.6200.453.60040	108.61
MN DEPT OF LABOR & INDUSTRY	ABR0286859X	09/15/2022	VMCC boilers	205.44.6200.453.50070	50.00
TWIN CITY HARDWARE	PSI2138624	09/15/2022	repair east rink doors	205.44.6200.453.40040	13,960.00
Fund 205 - COMMUNITY CENTER Total:					221,113.45
Fund: 365 - G.O. IMPR BONDS 2015A					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	365.57.9000.570.90300	466.67
Fund 365 - G.O. IMPR BONDS 2015A Total:					466.67
Fund: 366 - GO SEWER REVENUE BONDS, 2015B					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	366.57.9000.570.90300	466.67
Fund 366 - GO SEWER REVENUE BONDS, 2015B Total:					466.67
Fund: 367 - G.O. CAPITAL IMPR REF BONDS, 2016A					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	367.57.9000.570.90300	466.67
Fund 367 - G.O. CAPITAL IMPR REF BONDS, 2016A Total:					466.67
Fund: 368 - G.O. SEWER REVENUE REFUND 2017A					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	368.57.9000.570.90300	466.67
Fund 368 - G.O. SEWER REVENUE REFUND 2017A Total:					466.67
Fund: 369 - G.O. IMPR BONDS 2017B					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	369.57.9000.570.90300	466.66
Fund 369 - G.O. IMPR BONDS 2017B Total:					466.66
Fund: 392 - G.O. CAP IMPR BONDS 2018A-FIRE STATION					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	392.57.9000.570.90300	466.66
Fund 392 - G.O. CAP IMPR BONDS 2018A-FIRE STATION Total:					466.66

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 393 - G.O. CAP IMPR BONDS 2019A-FIRE STATION					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	393.57.9000.570.90300	466.66
Fund 393 - G.O. CAP IMPR BONDS 2019A-FIRE STATION Total:					466.66
Fund: 394 - G.O. REFUND BONDS 2020A (10B)					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	394.57.9000.570.90300	466.67
Fund 394 - G.O. REFUND BONDS 2020A (10B) Total:					466.67
Fund: 402 - PARK ACQ. & DEV. FUND					
M & J SERVICES, LLC	2555	09/15/2022	concrete work to set park sign	402.44.6000.451.30700	945.00
Fund 402 - PARK ACQ. & DEV. FUND Total:					945.00
Fund: 404 - SEWER CONNECTION FUND					
METROPOLITAN COUNCIL	9/1/2022	09/15/2022	Monthly SAC fees 8.2022	404.217.2170000	52,185.00
Fund 404 - SEWER CONNECTION FUND Total:					52,185.00
Fund: 440 - PAVEMENT MANAGEMENT PROJ					
DANNER INC	8/3/2022	09/08/2022	Pay Voucher 4, Project 2016-09F	440.74.5900.740.80300	26,436.60
DANNER INC	8/3/2022	09/08/2022	Pay Voucher 4, Project 2016-09F	440.74.5900.740.80300	56,186.72
Fund 440 - PAVEMENT MANAGEMENT PROJ Total:					82,623.32
Fund: 441 - STORM WATER MANAGEMENT					
M & J SERVICES, LLC	2556	09/15/2022	Storm Water Catch Basin Repair	441.74.5900.741.40066	4,090.00
M & J SERVICES, LLC	2607	09/15/2022	Storm Water Catch Basin Repairs	441.74.5900.741.40066	2,945.00
M & J SERVICES, LLC	2608	09/15/2022	Storm Sewer Catch Basin Repair	441.74.5900.741.40066	2,680.00
M & J SERVICES, LLC	2609	09/15/2022	Storm Water Catch Basin Repair	441.74.5900.741.40066	4,750.00
M & J SERVICES, LLC	2616	09/15/2022	Catch Basin Repair	441.74.5900.741.40066	2,440.00
M & J SERVICES, LLC	2618	09/15/2022	Concrete repair of Catch Basins	441.74.5900.741.40066	2,500.00
M & J SERVICES, LLC	2619	09/15/2022	Storm Water Repair	441.74.5900.741.40066	2,135.00
Fund 441 - STORM WATER MANAGEMENT Total:					21,540.00
Fund: 444 - PARK CAPITAL REPLACEMENT					
HANCE UTILITY SERVICES INC	31016	09/15/2022	SV locating	444.44.5900.744.30700	184.00
Fund 444 - PARK CAPITAL REPLACEMENT Total:					184.00
Fund: 451 - HOST COMMUNITY FUND					
WEST ST. PAUL, CITY OF	2022-00000129	09/15/2022	1st QTR 2022 volunteer services	451.75.5900.751.10100	3,203.57
Fund 451 - HOST COMMUNITY FUND Total:					3,203.57
Fund: 501 - WATER UTILITY FUND					
MINNESOTA DEPARTMENT OF ...	8/16/2022	09/08/2022	3rd Qtr 2022 water test fee	501.207.2070100	19,578.00
ENEBAK CONSTRUCTION COMP...	8/30/2022	09/08/2022	Less: Hydrant Sales Tax Permit ...	501.207.2070300	-27.80
ENEBAK CONSTRUCTION COMP...	8/30/2022	09/08/2022	Refund Hydrant Permit 2215	501.227.2270100	1,500.00
ENEBAK CONSTRUCTION COMP...	8/30/2022	09/08/2022	Less: Hydrant Usage Permit 2215	501.50.0000.3813000	-390.12
LONE OAK COMPANIES	90650	09/08/2022	8.2022 Reminder Notice Process..	501.50.7100.512.30700	273.86
METROPOLITAN COUNCIL	'0001143787	09/15/2022	Monthly waste water services 9...	501.50.7100.512.40015	170,759.93
ELECTRIC PUMP INC	0074224-IN	09/15/2022	maintenance on a recycle pump	501.50.7100.512.40042	558.88
METROPOLITAN COUNCIL	1145138	09/15/2022	Waste water services	501.50.7100.512.40015	170,759.93
TOTAL TOOL SUPPLY, INC	1532887	09/15/2022	Misc tools	501.50.7100.512.60016	72.76
MIDWEST FENCE & MFG CO	188928	09/15/2022	fence work on Dickman Tr	501.50.7100.512.40040	2,148.67
MID CITY SERVICES, INC.	189106	09/15/2022	Rugs for water treatment plant	501.50.7100.512.40065	52.35
GOPHER STATE ONE-CALL	2080487	09/15/2022	locate tickets	501.50.7100.512.30700	927.45
M & J SERVICES, LLC	2584	09/15/2022	Curb repair after water main br...	501.50.7100.512.40046	850.00
MN GLOVE & SAFETY, INC.	336695	09/15/2022	Uniforms for Ryan B	501.50.7100.512.60045	124.93
HAWKINS, INC.	6251119	09/15/2022	Chemicals	501.50.7100.512.60019	1,467.00
VESSCO INC	88488	09/15/2022	chemical parts	501.50.7100.512.40042	367.50
CORE & MAIN LP	R494862	09/15/2022	water main parts for breaks	501.50.7100.512.40043	1,070.77
Fund 501 - WATER UTILITY FUND Total:					370,094.11
Fund: 502 - SEWER UTILITY FUND					
LONE OAK COMPANIES	90650	09/08/2022	8.2022 Reminder Notice Process..	502.51.7200.514.30700	273.85
TOTAL TOOL SUPPLY, INC	1533611	09/15/2022	repair small jack hammers	502.51.7200.514.60040	115.39
VEIT & COMPANY INC	220005-4	09/15/2022	sewer lining project	502.51.7200.514.40043	36,040.00
FLEXIBLE PIPE TOOL COMPANY	27976	09/15/2022	Sewer root saw skids	502.51.7200.514.40042	1,350.95
Fund 502 - SEWER UTILITY FUND Total:					37,780.19

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 503 - INVER WOOD GOLF COURSE					
HEGGIES PIZZA	1041340007	09/08/2022	food for resale	503.52.8300.524.76050	126.00
MTI DISTRIBUTING CO	1353992-00	09/08/2022	fertilizer spreader small tools	503.52.8600.527.60040	7,870.70
MTI DISTRIBUTING CO	1356673-00	09/08/2022	equipment repair	503.52.8600.527.40042	1,756.95
COVERALL OF THE TWIN CITIES ...	1590018953B	09/08/2022	balance on Spring 2022 cleaning...	503.52.8500.526.40040	262.45
COVERALL OF THE TWIN CITIES ...	1590020550	09/08/2022	Sept 2022 cleaning svcs	503.52.8500.526.40040	1,124.81
HEGGIES PIZZA	340583	09/08/2022	food for resale	503.52.8300.524.76050	126.00
BREAKTHRU BEVERAGE MINNE...	345540421	09/08/2022	beer for resale	503.52.8300.524.76150	419.15
M. AMUNDSON LLP	347839	09/08/2022	snacks for resale	503.52.8300.524.76050	261.58
ARTISAN BEER COMPANY	3549820	09/08/2022	beer for resale	503.52.8300.524.76150	406.40
ARTISAN BEER COMPANY	3556847	09/08/2022	beer for resale	503.52.8300.524.76150	364.70
COCA COLA BOTTLING COMPA...	3607214793	09/08/2022	pop & water for resale	503.52.8300.524.76050	1,390.07
HORNUNG'S GOLF PRODUCTS, ...	524525	09/08/2022	cart key tags	503.52.8000.521.60065	61.70
PHILLIPS WINE & SPIRITS	6432981	09/08/2022	alcohol for resale	503.52.8300.524.76150	446.60
PHILLIPS WINE & SPIRITS	6436878	09/08/2022	alcohol for resale	503.52.8300.524.76150	306.51
WINFIELD SOLUTIONS, LLC	65217375	09/08/2022	credit to pesticide account 600...	503.52.8600.527.60035	-266.18
PERFORMANCE FOOD GROUP I...	65629706	09/08/2022	supplies	503.52.8300.524.60065	239.58
PERFORMANCE FOOD GROUP I...	65629706	09/08/2022	food & supplies for resale	503.52.8300.524.76050	724.05
BIG TOP RENTAL, INC.	70075	09/08/2022	rental bathroom	503.52.8600.527.40065	149.98
DENNY'S 5TH AVENUE BAKERY	8/31/2022	09/08/2022	Aug 2022 breads	503.52.8300.524.76050	1,605.42
METRO CASH REGISTER SYSTE...	87794	09/08/2022	receipt paper	503.52.8000.521.60065	236.76
COPY RIGHT	90657	09/08/2022	pace cards	503.52.8000.521.50030	953.28
TITLEIST	912825152	09/08/2022	apparel for resale	503.52.8200.523.76200	80.23
TITLEIST	912861715	09/08/2022	apparel for resale	503.52.8200.523.76200	113.32
TITLEIST	914043009	09/08/2022	golf balls for resale	503.52.8200.523.76450	350.66
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Paper-golf course	503.52.8500.526.60010	41.49
MANSFIELD OIL COMPANY	23574229	09/15/2022	fuel for golf carts	503.52.8600.527.60021	1,197.77
BREAKTHRU BEVERAGE MINNE...	345618306	09/15/2022	beer for resale	503.52.8300.524.76150	681.45
PLAISTED COMPANIES, INC.	52509	09/15/2022	topdressing sand	503.52.8600.527.60020	1,661.79
PLAISTED COMPANIES, INC.	54109	09/15/2022	topdressing sand	503.52.8600.527.60020	1,126.98
PLAISTED COMPANIES, INC.	55132	09/15/2022	topdressing sand	503.52.8600.527.60020	3,880.02
PERFORMANCE FOOD GROUP I...	65526351	09/15/2022	credit for relish	503.52.8300.524.76050	-14.44
PERFORMANCE FOOD GROUP I...	65526351	09/15/2022	credit for cup caps	503.52.8300.524.76100	-127.27
PERFORMANCE FOOD GROUP I...	65696293	09/15/2022	supplies	503.52.8300.524.60065	101.29
PERFORMANCE FOOD GROUP I...	65696293	09/15/2022	food and supplies for resale	503.52.8300.524.76050	875.75
XTREME CLEAN SOFTWASH, INC.	851	09/15/2022	exterior cleaning - clubhouse	503.52.8500.526.40040	2,910.82
UNIFIRST CORPORATION	900713512	09/15/2022	uniforms and towels	503.52.8600.527.60045	129.64
UNIFIRST CORPORATION	900716197	09/15/2022	uniforms and towels	503.52.8600.527.60045	144.71
UNIFIRST CORPORATION	900717523	09/15/2022	uniforms and towels	503.52.8600.527.60045	144.71
Fund 503 - INVER WOOD GOLF COURSE Total:					31,865.43
Fund: 527 - 2021A SEWER BONDS (2014B)					
EHLERS AND ASSOCIATES, INC.	91602	09/08/2022	2022 Continuing Disclosure Rep...	527.57.9000.570.90300	466.67
Fund 527 - 2021A SEWER BONDS (2014B) Total:					466.67
Fund: 602 - RISK MANAGEMENT					
LEAGUE OF MN CITIES INS TRUST 7444		09/08/2022	Deductible - Claim 223359	602.00.2100.415.40048	150.00
LEAGUE OF MN CITIES INS TRUST 8/30/2022		09/08/2022	Worker Comp Premium 9.1-11...	602.00.2100.415.50009	187,632.00
FINISHING TOUCH CAR CARE, I...	10075	09/15/2022	PD Hail Claim: 214729	602.00.2100.415.40048	5,234.75
FINISHING TOUCH CAR CARE, I...	9271	09/15/2022	PD Hail Claim: 214729	602.00.2100.415.40048	5,936.55
FINISHING TOUCH CAR CARE, I...	9470	09/15/2022	PD Hail Claim: 214729	602.00.2100.415.40048	5,312.50
FINISHING TOUCH CAR CARE, I...	9714	09/15/2022	PD Hail Claim: 214729	602.00.2100.415.40048	5,119.90
FINISHING TOUCH CAR CARE, I...	9902	09/15/2022	PD Hail Claim: 214729	602.00.2100.415.40048	5,806.25
FINISHING TOUCH CAR CARE, I...	9978	09/15/2022	PD Hail Claim: 214729	602.00.2100.415.40048	4,739.45
Fund 602 - RISK MANAGEMENT Total:					219,931.40
Fund: 603 - CENTRAL EQUIPMENT					
METRO JANITORIAL SUPPLY INC	11015728	09/08/2022	Shop supplies	603.00.5300.444.60012	219.47
METRO JANITORIAL SUPPLY INC	11015741	09/08/2022	Cleaning supplies	603.00.5300.444.60011	967.83
FACTORY MOTOR PARTS COMP...	1-7910423	09/08/2022	Stock Filter	603.140.1450050	81.33
FACTORY MOTOR PARTS COMP...	1-7913326	09/08/2022	Stock Filter	603.140.1450050	81.30
DELEGARD TOOLS	19815/3	09/08/2022	Small Tools	603.00.5300.444.60040	263.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MANSFIELD OIL COMPANY	23500276	09/08/2022	Fuel	603.140.1450060	13,868.46
NORTH AMERICAN TRAILER SAL...	30004194484	09/08/2022	Trailer lights	603.00.5300.444.40041	18.66
PUMP AND METER SERVICE INC	524588	09/08/2022	5300 Fuel pump repair.	603.00.5300.444.40040	400.40
PUMP AND METER SERVICE INC	525388	09/08/2022	Fuel pump repair	603.00.5300.444.40040	328.40
INVER GROVE FORD	5318721	09/08/2022	503 Pickup parts	603.00.5300.444.40041	12.88
INVER GROVE FORD	5318895	09/08/2022	2026 Squad car parts	603.00.5300.444.40041	27.60
INVER GROVE FORD	5319121	09/08/2022	803 Brake job	603.00.5300.444.40041	195.08
POMP'S TIRE SERVICE, INC.	980097294	09/08/2022	441 Trailer Tires.	603.00.5300.444.60014	340.00
CUMMINS INC.	E4-35307	09/08/2022	Fire Truck connector	603.00.5300.444.40041	44.35
ZIEGLER INC	IN000644374	09/08/2022	L1 Loader parts	603.00.5300.444.40041	1,072.84
ZIEGLER INC	IN000648332	09/08/2022	450 Generator fuel & Sep	603.00.5300.444.40041	66.29
PERFECTION PLUS, INC	114489	09/15/2022	Sept 2022 cleaning & sanitizing	603.00.5300.444.40040	766.62
EMERGENCY APPARATUS MAIN...	124542	09/15/2022	I35 Fire Truck Pump test.	603.00.5300.444.40042	529.92
EMERGENCY APPARATUS MAIN...	124543	09/15/2022	E21 Fire Truck.Service and test ...	603.00.5300.444.40042	452.39
EMERGENCY APPARATUS MAIN...	124544	09/15/2022	T26 Fire Truck Pump test	603.00.5300.444.40042	491.32
EMERGENCY APPARATUS MAIN...	124548	09/15/2022	T34 Fire Truck Pump test	603.00.5300.444.40042	2,181.01
MTI DISTRIBUTING CO	1362605-00	09/15/2022	Hydraulic tube for Mower	603.00.5300.444.40041	119.12
MATHESON TRI-GAS, INC.	17541569	09/15/2022	Shop Light	603.00.5300.444.60040	98.00
MATHESON TRI-GAS, INC.	17779986	09/15/2022	Safety Gear	603.00.5300.444.60045	153.60
MID CITY SERVICES, INC.	189107	09/15/2022	Rugs for PW	603.00.5300.444.40065	99.25
FACTORY MOTOR PARTS COMP...	1-230156	09/15/2022	Parts for 456 Gen	603.00.5300.444.40041	444.26
FACTORY MOTOR PARTS COMP...	1-230156	09/15/2022	Stock Battery	603.140.1450050	331.12
M & J SERVICES, LLC	2599	09/15/2022	Concrete Repair	603.00.5300.444.40040	2,410.00
L.T.G. POWER EQUIPMENT	270821	09/15/2022	Mower blades	603.00.5300.444.40042	121.78
NUSS TRUCK AND EQUIPMENT	4035826	09/15/2022	Dump Truck replaced rear carri...	603.00.5300.444.40041	6,525.71
NUSS TRUCK AND EQUIPMENT	4721231P	09/15/2022	Dump Truck Fan clutch	603.00.5300.444.40041	1,533.24
NUSS TRUCK AND EQUIPMENT	4721725P	09/15/2022	Dump Truck parts	603.00.5300.444.40041	33.68
NUSS TRUCK AND EQUIPMENT	4722194P	09/15/2022	Parts for dump truck	603.00.5300.444.40041	101.71
INVER GROVE FORD	6373527	09/15/2022	Squad car repairs	603.00.5300.444.40041	1,245.37
INVER GROVE FORD	6373691	09/15/2022	Fire Truck engine repair	603.00.5300.444.40041	350.97
UNIFIRST CORPORATION	8/8/2022	09/15/2022	Shop rentals	603.00.5300.444.40065	109.40
UNIFIRST CORPORATION	8/8/2022	09/15/2022	Uniforms - CE	603.00.5300.444.60045	28.96
UNIFIRST CORPORATION	900713469	09/15/2022	Shop rentals	603.00.5300.444.40065	139.40
UNIFIRST CORPORATION	900713469	09/15/2022	Uniforms - CE	603.00.5300.444.60045	28.96
UNIFIRST CORPORATION	900714780	09/15/2022	Shop rentals	603.00.5300.444.40065	122.69
UNIFIRST CORPORATION	900714780	09/15/2022	Uniforms - CE	603.00.5300.444.60045	32.62
UNIFIRST CORPORATION	900717478	09/15/2022	Shop rentals	603.00.5300.444.40065	115.99
UNIFIRST CORPORATION	900717478	09/15/2022	Uniforms - CE	603.00.5300.444.60045	32.62
POMP'S TIRE SERVICE, INC.	980097159	09/15/2022	Stock Squad tires	603.140.1450050	1,223.28
TRI-STATE BOBCAT INC.	P81530	09/15/2022	Water Dept weed whip	603.00.5300.444.40042	64.89
TRI-STATE BOBCAT INC.	P81701	09/15/2022	Toolcat maintenance	603.00.5300.444.40042	81.40
Fund 603 - CENTRAL EQUIPMENT Total:					37,957.57

Fund: 604 - CENTRAL STORES

INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Paper-community center	604.00.2200.416.60005	248.94
INNOVATIVE OFFICE SOLUTIONS	SUM-068424	09/08/2022	Office supplies 6.2022	604.00.2200.416.60010	1,428.65
INNOVATIVE OFFICE SOLUTIONS	SUM-068938	09/08/2022	Paper-P&R	604.00.2200.416.60005	444.00
INNOVATIVE OFFICE SOLUTIONS	SUM-068938	09/08/2022	7.2022 Office Supplies	604.00.2200.416.60010	1,300.39
NEOPOST USA INC	9/9/2022	09/09/2022	Postage	604.00.2200.416.50035	6,019.50
MARCO TECHNOLOGIES, LLC	32390981	09/15/2022	Printers and copiers	604.00.2200.416.40050	5,672.56
MARCO TECHNOLOGIES, LLC	INV9966387	09/15/2022	Printers & Copiers	604.00.2200.416.40050	672.25
Fund 604 - CENTRAL STORES Total:					15,786.29

Fund: 605 - CITY FACILITIES

BRIN GLASS SERVICE	15227	09/08/2022	repair broken glass at CH	605.00.7500.460.40040	3,888.25
NASSEFF PLUMBING & HEATING..	44170	09/08/2022	add glycol to heating FS#2	605.00.7500.460.80300	1,444.27
GILBERT MECHANICAL CONTRA...	59476	09/08/2022	Heat pump work	605.00.7500.460.40040	2,500.00
PERFECTION PLUS, INC	114489	09/15/2022	Sept 2022 cleaning & sanitizing	605.00.7500.460.40040	6,363.19
HUEBSCH SERVICES	20172935	09/15/2022	lobby mats	605.00.7500.460.40065	166.74
WAGNER'S SOD CO, INC	2022-4290	09/15/2022	valve work at FS #2	605.00.7500.460.80300	5,400.00
WAGNER'S SOD CO, INC	2022-4291	09/15/2022	replace sprinkler heads and add...	605.00.7500.460.80300	7,323.00
OWENS COMPANIES	30937	09/15/2022	repaired Heat Pump #15 at CH	605.00.7500.460.40040	2,381.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AEP ONSITE PARTNERS, LLC	419-21389570	09/15/2022	Aug 2022 solar panels	605.00.7500.460.40020	14,094.36
Fund 605 - CITY FACILITIES Total:					43,561.28
Fund: 702 - ESCROW FUND					
DAKOTA CTY ATTORNEY	10/29/2021 286B	09/15/2022	Fofeiture CN 20-000286	702.229.2291000	366.00
VALLEY HOMESTEAD PROPERTI...	07/06/2022	09/08/2022	Escrow Reduction	702.229.2283203	16,405.63
RIVER HEIGHTS MARINA	7/6/2022	09/08/2022	Escrow Release	702.229.2296903	859.64
BLUE RIBBON BUILDERS, LLC	8/11/2022	09/08/2022	Escrow Release	702.229.2304303	588.98
BLUE RIBBON BUILDERS, LLC	8/11/2022	09/08/2022	Escrow Release	702.229.2306703	9,040.05
FALCON DEVELOPMENT LLC	8/15/2022	09/08/2022	Escrow Release	702.229.2294803	896.32
KAYAK PROPERTIES, INC.	8/18/2022	09/08/2022	Escrow Release	702.229.2305203	5,268.50
ETERNITY HOMES LLC	8/19/2022	09/08/2022	Escrow Refund - 9623 Carbon Ct..	702.229.2299800	2,500.00
FRATTALONE COMPANIES INC	8/23/2022	09/08/2022	Escrow Release	702.229.2297403	616.00
CARL BOLANDER & SONS CO	8/30/2022	09/08/2022	Escrow Release	702.229.2298603	1,500.00
CARL BOLANDER & SONS CO	8/30/2022	09/08/2022	Escrow Release	702.229.2303703	10,500.00
60th LLC	8/31/2022	09/08/2022	Escrow Release	702.229.2302103	1,032.00
60th LLC	8/31/2022	09/08/2022	Escrow / LOC Release	702.229.2302203	10,000.00
FEDEX	7-869-10526	09/15/2022	Shipping charges	702.229.2288102	44.52
Fund 702 - ESCROW FUND Total:					59,617.64
Grand Total:					1,421,612.79



City of Inver Grove Heights

Expense Approval Report

By Fund

Payment Dates 8/31/2022 - 8/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
XCEL ENERGY	787481276	08/31/2022	Gas & Electric	101.43.5400.445.40020	10.26
XCEL ENERGY	790328866	08/31/2022	Gas & Electric	101.43.5400.445.40020	12,113.63
XCEL ENERGY	790516783	08/31/2022	Gas & Electric	101.42.4200.423.40010	614.90
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	101.42.4200.423.40010	131.85
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	101.42.4200.423.40020	2,015.53
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	101.43.5400.445.40020	1,334.47
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	101.44.6000.451.40010	160.48
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	101.44.6000.451.40020	573.15
XCEL ENERGY	791288352	08/31/2022	Gas & Electric	101.44.6000.451.40010	43.51
XCEL ENERGY	791288352	08/31/2022	Gas & Electric	101.44.6000.451.40020	302.84
XCEL ENERGY	791291686	08/31/2022	Gas & Electric	101.42.4000.421.40042	51.53
ICMA RETIREMENT TRUST - 457	INV0145998	08/26/2022	457 - ROTH AGE <50 %	101.203.2031400	437.07
ICMA RETIREMENT TRUST - 457	INV0145999	08/26/2022	457 - ROTH AGE <50	101.203.2031400	455.00
ICMA RETIREMENT TRUST - 457	INV0146000	08/26/2022	457 - ROTH AGE 50+	101.203.2031400	225.00
ICMA RETIREMENT TRUST - 457	INV0146001	08/26/2022	457 -AGE <49 %	101.203.2031400	7,857.90
ICMA RETIREMENT TRUST - 457	INV0146002	08/26/2022	457 -AGE 50+	101.203.2031400	5,105.29
ICMA RETIREMENT TRUST - 457	INV0146003	08/26/2022	457 -AGE <49	101.203.2031400	7,501.00
ICMA RETIREMENT TRUST - 457	INV0146004	08/26/2022	457 PLAN -AGE 50+ %	101.203.2031400	1,691.40
AFSCME COUNCIL 5	INV0146006	08/26/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	861.12
AFSCME COUNCIL 5	INV0146007	08/26/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	60.54
IGH FIRE RELIEF ASSN	INV0146014	08/26/2022	MEMBERSHIP DUES - FIRE RELIE...	101.203.2031000	399.00
IGH FIRE RELIEF ASSN	INV0146015	08/26/2022	MEMBERSHIP DUES - FIRE RELIE...	101.203.2031000	117.00
MEDSURETY ACH ONLY	INV0146016	08/26/2022	HSA ELECTION-FAMILY	101.203.2032500	3,395.82
MEDSURETY ACH ONLY	INV0146017	08/26/2022	HSA ELECTION-SINGLE	101.203.2032500	5,990.89
PERA	INV0146019	08/26/2022	PERA COORDINATED PLAN	101.203.2030600	49,073.92
PERA	INV0146020	08/26/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3,774.94
PERA	INV0146021	08/26/2022	PERA DEFINED PLAN	101.203.2030600	21.92
PERA	INV0146022	08/26/2022	EMPLOYER SHARE (PERA DEFIN...	101.203.2030600	21.92
PERA	INV0146023	08/26/2022	PERA POLICE & FIRE PLAN	101.203.2030600	28,637.33
PERA	INV0146024	08/26/2022	EMPLOYER SHARE (POLICE & FI...	101.203.2030600	42,955.94
ICMA RETIREMENT TRUST - 457	INV0146025	08/26/2022	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	3,113.05
ICMA RETIREMENT TRUST - 457	INV0146026	08/26/2022	ROTH IRA (AGE 50 & OVER)	101.203.2032400	644.23
ICMA RETIREMENT TRUST - 457	INV0146027	08/26/2022	ROTH-AGE <49 %	101.203.2032400	53.17
EFTPS	INV0146028	08/26/2022	FEDERAL WITHHOLDING	101.203.2030200	73,439.08
MN DEPT OF REVENUE (PAYROL...	INV0146029	08/26/2022	STATE WITHHOLDING	101.203.2030300	31,307.16
EFTPS	INV0146030	08/26/2022	MEDICARE WITHHOLDING	101.203.2030500	21,133.28
EFTPS	INV0146031	08/26/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	59,551.20
EFTPS	INV0146032	08/26/2022	FEDERAL WITHHOLDING	101.203.2030200	182.43
MN DEPT OF REVENUE (PAYROL...	INV0146033	08/26/2022	STATE WITHHOLDING	101.203.2030300	92.72
EFTPS	INV0146034	08/26/2022	MEDICARE WITHHOLDING	101.203.2030500	55.64
EFTPS	INV0146035	08/26/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	237.92
ING DIRECT	INV0146036	08/26/2022	MSRS-HCSP	101.203.2032200	16,881.95
DAKOTA ELECTRIC ASSN	200001093947 8/22	08/31/2022	Electric	101.43.5400.445.40020	1,399.22
DAKOTA ELECTRIC ASSN	200002468379 8/22	08/31/2022	Electric	101.44.6000.451.40020	2,414.37
DAKOTA ELECTRIC ASSN	200002501658 8/22	08/31/2022	Electric	101.44.6000.451.40020	941.02
DAKOTA ELECTRIC ASSN	200003935632 8/22	08/31/2022	Electric	101.44.6000.451.40020	633.77
DAKOTA ELECTRIC ASSN	200004267134 8/22	08/31/2022	Electric	101.43.5400.445.40020	52.55
DAKOTA ELECTRIC ASSN	200004430542 8/22	08/31/2022	Electric	101.44.6000.451.40020	18.96
DAKOTA ELECTRIC ASSN	200010036635 8/22	08/31/2022	Electric	101.42.4200.423.40020	2,925.60
WELLS FARGO CREDIT CARD ACH 4imprint, Inc Lee, Katri WF 7/22	08/31/2022	08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	185.87
WELLS FARGO CREDIT CARD ACH Amazon.Com 0h0gp9713 Mikel,...	08/31/2022	08/31/2022	Wells Fargo Purchase Cards	101.44.6100.453.60009	23.97
WELLS FARGO CREDIT CARD ACH Amazon.Com H22wr23g3 Chiod...	08/31/2022	08/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60011	33.97
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1w2s02oa3 Mike..	08/31/2022	08/31/2022	Wells Fargo Purchase Cards	101.44.6100.454.60009	151.05

Expense Approval Report

Payment Dates: 8/31/2022 - 8/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 2t8h57st3 Hawk...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60040	37.38
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 3j6xy5g03 Chiod...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	351.03
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 640ti19s3 Kiern...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	30.34
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 9e7d81zn3 Gade...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.60041	69.28
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Bv3q19bn3 Gade...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.60041	178.47
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Chiodo, Mo WF ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60010	-456.69
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Chiodo, Mo WF ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60065	-226.48
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Chiodo, Mo WF ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60065	-146.99
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Ek9ii7an3 Kiern...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	92.74
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us F01z11rl3 Kiern...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	145.95
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us H60459443 Kiern...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	77.41
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us He4h76tz3 Kiern...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	89.97
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-0.29
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-0.06
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-1.43
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-1.22
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-0.88
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-0.64
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kiernan, R WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	-1.47
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Lt2r77rb3 Kiern...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	71.23
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Ly0rs8523 Gade...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	828.52
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Mt7r95iw3 Kier...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	15.97
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Ou7x870e3 Chio...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60065	516.52
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Pa4ep8r23 Swig...	08/31/2022		Wells Fargo Purchase Cards	101.44.6100.452.60009	59.95
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us T15r783i3 Mikel...	08/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	15.98
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Wu7rw6ck3 Kier...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	105.87
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Yh3eh57e3 Kier...	08/31/2022		Wells Fargo Purchase Cards	101.41.1200.414.60065	759.96
WELLS FARGO CREDIT CARD ACH Aspen Mills Wiederhoeff WF 7/...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	243.30
WELLS FARGO CREDIT CARD ACH At&T Payment O'Connor, WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	2,709.50
WELLS FARGO CREDIT CARD ACH At&T Payment O'Connor, WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	3,029.33
WELLS FARGO CREDIT CARD ACH At&T Payment O'Connor, WF 7...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	990.29
WELLS FARGO CREDIT CARD ACH Bca Training Education Lee, Katr...	08/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50080	250.00
WELLS FARGO CREDIT CARD ACH Cafe Zups Eagan Wonick, Ju WF...	08/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.60065	150.63
WELLS FARGO CREDIT CARD ACH Canva I03478-0548443 Gade, ...	08/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	119.40
WELLS FARGO CREDIT CARD ACH Craguns Lodge And Golf Dorsha...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.50075	402.66
WELLS FARGO CREDIT CARD ACH Craguns Lodge And Golf Dorsha...	08/31/2022		Wells Fargo Purchase Cards	101.44.6100.459.50075	402.66
WELLS FARGO CREDIT CARD ACH Craguns Lodge And Golf Mikel, ...	08/31/2022		Wells Fargo Purchase Cards	101.44.6100.459.50075	1,207.97
WELLS FARGO CREDIT CARD ACH Cross Border Trans Fee Payable...	08/31/2022		Wells Fargo Purchase Cards	101.41.2000.415.70600	0.35
WELLS FARGO CREDIT CARD ACH Cross Border Trans Fee Payable...	08/31/2022		Wells Fargo Purchase Cards	101.41.2000.415.70600	0.35
WELLS FARGO CREDIT CARD ACH Cs Tracker Pr Daniels, J WF 7/22	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50080	251.99
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Bernardy, WF...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50075	62.11
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Bernardy, WF...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50075	-62.32
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Jackson, J WF ...	08/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.60016	129.36
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.40050	11.30
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60065	58.00
WELLS FARGO CREDIT CARD ACH Facebk Slhkaf3ex2 Looze, Amy...	08/31/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	61.94
WELLS FARGO CREDIT CARD ACH Fastsigns Burnsville Swoboda, B...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60065	226.18
WELLS FARGO CREDIT CARD ACH Guardian Supply Decker, Jo WF ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	299.97
WELLS FARGO CREDIT CARD ACH Holiday Stations 0471 Chiodo, ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	67.86
WELLS FARGO CREDIT CARD ACH Holiday Stations 0471 Chiodo, ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	60.04
WELLS FARGO CREDIT CARD ACH Holiday Stations 0479 Chiodo, ...	08/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	71.73
WELLS FARGO CREDIT CARD ACH Hy-Vee Lakeville 1356 Dorshak, ...	08/31/2022		Wells Fargo Purchase Cards	101.44.6100.459.60009	185.88
WELLS FARGO CREDIT CARD ACH Int'L Code Council Inc Johnson, S...	08/31/2022		Wells Fargo Purchase Cards	101.45.3300.419.50070	145.00
WELLS FARGO CREDIT CARD ACH Int'L Code Council Inc Johnson, S...	08/31/2022		Wells Fargo Purchase Cards	101.45.3300.419.60018	573.83
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60016	159.57
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60016	37.95
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60040	109.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60040	29.14
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60066	32.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins...	08/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60066	21.98

Expense Approval Report

Payment Dates: 8/31/2022 - 8/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins,..		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.60066	43.96
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Jackson, ..		08/31/2022	Wells Fargo Purchase Cards	101.43.5200.443.60016	69.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Jackson, ..		08/31/2022	Wells Fargo Purchase Cards	101.43.5200.443.60016	19.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Kiernan,...		08/31/2022	Wells Fargo Purchase Cards	101.41.1200.414.60065	39.56
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Sperl, M...		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.60065	129.29
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Sperl, M...		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.60065	9.18
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Jackso...		08/31/2022	Wells Fargo Purchase Cards	101.43.5200.443.60016	118.00
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Sperl,...		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	79.48
WELLS FARGO CREDIT CARD ACH Minnesota Chiefs Of Po Lee, Kat...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50080	1,530.00
WELLS FARGO CREDIT CARD ACH Minnesota Sports Feder Mikel, ...		08/31/2022	Wells Fargo Purchase Cards	101.44.6100.455.30700	614.90
WELLS FARGO CREDIT CARD ACH Mn Crime Prev Assoc Lee, Katri...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50070	60.00
WELLS FARGO CREDIT CARD ACH Mn Crime Prev Assoc Lee, Katri...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50080	250.00
WELLS FARGO CREDIT CARD ACH Mn Crime Prev Assoc Lee, Katri...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50080	250.00
WELLS FARGO CREDIT CARD ACH Northfield Lines-Renta Burger, ...		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.40065	350.00
WELLS FARGO CREDIT CARD ACH Office Depot #1090 Wonick, Ju...		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.60065	67.96
WELLS FARGO CREDIT CARD ACH Officemax/Depot 6384 Wonick, ...		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.60065	16.99
WELLS FARGO CREDIT CARD ACH Officesupply.Com Lee, Katri WF...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	129.50
WELLS FARGO CREDIT CARD ACH Parking Meter St Paul Winget, ...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50065	0.75
WELLS FARGO CREDIT CARD ACH Petsmart #3221 Lee, Katri WF 7...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	39.96
WELLS FARGO CREDIT CARD ACH Petsmart #3221 Lee, Katri WF 7...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	-42.91
WELLS FARGO CREDIT CARD ACH Pilot 00004705 Chiodo, Me...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50065	63.42
WELLS FARGO CREDIT CARD ACH Playpass Business Mikel, Rac WF..		08/31/2022	Wells Fargo Purchase Cards	101.44.6100.455.30700	19.00
WELLS FARGO CREDIT CARD ACH Sams Club #4738 Casarez, J WF ...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	126.40
WELLS FARGO CREDIT CARD ACH Speedway 04411 Schrandt, WF...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	11.98
WELLS FARGO CREDIT CARD ACH Sq Mik Mart Ice Cream Bauer, ...		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	164.25
WELLS FARGO CREDIT CARD ACH Sq Mn Police & Peace Madsen,...		08/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.50080	129.00
WELLS FARGO CREDIT CARD ACH Stop Stick Ltd Lee, Katri WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60065	626.00
WELLS FARGO CREDIT CARD ACH Streicher'S Mpls Otis, Josh WF 7...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60045	115.15
WELLS FARGO CREDIT CARD ACH Super Vac Chiodo, Mo WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.40042	440.00
WELLS FARGO CREDIT CARD ACH Target 00025197 Dorshak, J...		08/31/2022	Wells Fargo Purchase Cards	101.44.6100.459.60010	39.98
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 7/22		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.30500	14.25
WELLS FARGO CREDIT CARD A					

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Payment Dates: 8/31/2022 - 8/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Tiktok Shop Payable 2, WF 7/22...		08/31/2022	Wells Fargo Purchase Cards	101.41.2000.415.70600	-35.45
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Bergum...		08/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	34.13
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Bergum...		08/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	59.95
WELLS FARGO CREDIT CARD ACH Turitto S Pizza Wonick, Ju WF 7...		08/31/2022	Wells Fargo Purchase Cards	101.41.1100.413.60065	89.69
WELLS FARGO CREDIT CARD ACH U Of M Contlearning Hawkins, J...		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.50080	145.00
WELLS FARGO CREDIT CARD ACH U Of M Contlearning Sanderson,...		08/31/2022	Wells Fargo Purchase Cards	101.44.6000.451.50080	145.00
WELLS FARGO CREDIT CARD ACH Us Internet Corp. O'Connor, WF...		08/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.40035	230.00
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Chiodo, Mo WF...		08/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	10.72
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Kiernan, R WF ...		08/31/2022	Wells Fargo Purchase Cards	101.41.1200.414.60065	49.96
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Prail, Rya WF 7...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	92.07
WELLS FARGO CREDIT CARD ACH Www.Petsmart.Com Lee, Katri...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60068	42.90
WELLS FARGO CREDIT CARD ACH Zoom.Us 888-799-9666 Chiodo,...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50070	14.99
WELLS FARGO CREDIT CARD ACH Zoom.Us 888-799-9666 Gade, ...		08/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.40035	29.98
WELLS FARGO CREDIT CARD ACH Zoom.Us 888-799-9666 Lee, Kat...		08/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50070	11.99
Fund 101 - GENERAL FUND Total:					414,868.72

Fund: 201 - C.V.B. FUND

WELLS FARGO CREDIT CARD ACH Apple Store #R007 Satre, Eri W...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	88.00
WELLS FARGO CREDIT CARD ACH Apple.Com/Us Satre, Eri WF 7/...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	-0.01
WELLS FARGO CREDIT CARD ACH Apple.Com/Us Satre, Eri WF 7/...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	-85.05
WELLS FARGO CREDIT CARD ACH Facebk Aktswfplp2 Satre, Eri WF...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	35.00
WELLS FARGO CREDIT CARD ACH Google Gsuite_Visitig Satre, Eri...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	18.00
WELLS FARGO CREDIT CARD ACH Google Ads8715259637 Satre, E...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	80.63
WELLS FARGO CREDIT CARD ACH Mailchimp Misc Satre, Eri WF ...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	23.00
WELLS FARGO CREDIT CARD ACH The Ups Store 0372 Satre, Eri W...		08/31/2022	Wells Fargo Purchase Cards	201.44.1600.465.50035	19.07
Fund 201 - C.V.B. FUND Total:					178.64

Fund: 205 - COMMUNITY CENTER

XCEL ENERGY	791288352	08/31/2022	Gas & Electric	205.44.6200.453.40010	7,731.98
XCEL ENERGY	791288352	08/31/2022	Gas & Electric	205.44.6200.453.40010	4,170.26
XCEL ENERGY	791288352	08/31/2022	Gas & Electric	205.44.6200.453.40020	12,116.25
XCEL ENERGY	791288352	08/31/2022	Gas & Electric	205.44.6200.453.40020	10,041.62
WELLS FARGO CREDIT CARD ACH Amazon.Com 1c89u1wc1 A Swi...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	170.28
WELLS FARGO CREDIT CARD ACH Amazon.Com Kb7d657y3 Roach,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	121.23
WELLS FARGO CREDIT CARD ACH American Red Cross Abrahams...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60018	496.00
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 3v7280o43 Stier,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	22.98
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Dx1ex0gh3 Burg...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	82.98
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Ka9f855b3 Stier,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	26.99
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us N80kk3yu3 Roa...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	79.99
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Ng71u9jh3 Stier,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	318.90
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Nm92i68a3 Bur...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	16.04
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Qc73q1r43 Stier,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	70.99
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Rh87w8mm3 Sti...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	38.90
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Swiggum, C WF ...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	-77.54
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Xo1gd3la3 Burge...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	152.53
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Zd7s05rm3 Swig...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	100.51
WELLS FARGO CREDIT CARD ACH Apec 124779 O'Connor, WF 7/...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	263.28
WELLS FARGO CREDIT CARD ACH Apec 124779 O'Connor, WF 7/...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	263.27
WELLS FARGO CREDIT CARD ACH Chipotle Online Burger, Te WF 7...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	15.01
WELLS FARGO CREDIT CARD ACH Comcast St. Paul O'Connor, WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	250.23
WELLS FARGO CREDIT CARD ACH Cty Of Eagan-Fin/Pks/R O'Conn...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	390.00
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Mikel, Rac WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	31.40
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	297.92
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor,...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	74.48
WELLS FARGO CREDIT CARD ACH Fun Jumps Entertainmen Swigg...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	625.75
WELLS FARGO CREDIT CARD ACH Grand Slam Swiggum, C WF 7/22		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	837.00
WELLS FARGO CREDIT CARD ACH Grand Slam Swiggum, C WF 7/22		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	16.07
WELLS FARGO CREDIT CARD ACH Grand Slam Swiggum, C WF 7/22		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	10.00
WELLS FARGO CREDIT CARD ACH Hawkins Inc O'Connor, WF 7/22		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60024	4,264.54
WELLS FARGO CREDIT CARD ACH Learn To Skate Usa Swiggum, C...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	17.25
WELLS FARGO CREDIT CARD ACH Learn To Skate Usa Swiggum, C...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	31.00
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Bods...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	21.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Neta Crary, Amy WF 7/22		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50025	50.00
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Gill, Jere...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	127.34
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Gill, Jere...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	127.34
WELLS FARGO CREDIT CARD ACH R&R Specialties Of Wis O'Conno...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.40042	37.50
WELLS FARGO CREDIT CARD ACH R&R Specialties Of Wis O'Conno...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.40042	37.50
WELLS FARGO CREDIT CARD ACH Sams Club #4738 Swiggum, C W...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	175.20
WELLS FARGO CREDIT CARD ACH Samsclub #4736 Abrahamson ...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	64.96
WELLS FARGO CREDIT CARD ACH Samsclub #4736 Crary, Amy WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	12.88
WELLS FARGO CREDIT CARD ACH Samsclub #4736 Crary, Amy WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	-13.80
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Mikel, Rac WF ...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	229.84
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Stier, Phi WF 7...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60011	57.99
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Stier, Phi WF 7...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60011	57.99
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Stier, Phi WF 7...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	52.21
WELLS FARGO CREDIT CARD ACH Target 00025197 Abrahams...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	44.24
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	33.93
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	33.94
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	62.03
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	62.04
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gill, Jer...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	17.01
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	15.73
WELLS FARGO CREDIT CARD ACH Turitto S Pizaa Abrahamson WF ...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	34.65
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Crary, Amy WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	6.43
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Swiggum, C WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	41.60
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Swiggum, C WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	63.18
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Swiggum, C WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	54.34
WELLS FARGO CREDIT CARD ACH Walmart.Com Aa Crary, Amy WF...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	50.19
WELLS FARGO CREDIT CARD ACH Wristbandexpresscom Abraham...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	1,061.25
WELLS FARGO CREDIT CARD ACH Zumba Fitness Crary, Amy WF 7...		08/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	38.99
Fund 205 - COMMUNITY CENTER Total:					45,726.58

Fund: 425 - CONCORD BLVD FLOODPLAIN

WELLS FARGO CREDIT CARD ACH Simplifile.Com Kiernan, R WF 7/...08/31/2022

Wells Fargo Purchase Cards 425.72.5900.725.30700 52.33

Fund 425 - CONCORD BLVD FLOODPLAIN Total: 52.33**Fund: 437 - PW FACILITY REMODEL/EXPANSION**

DAKOTA ELECTRIC ASSN 200010072203 8/22 08/31/2022

Electric 437.73.5900.737.40020 5.42

Fund 437 - PW FACILITY REMODEL/EXPANSION Total: 5.42**Fund: 441 - STORM WATER MANAGEMENT**

XCEL ENERGY 790527326 08/31/2022

Gas & Electric 441.74.5900.741.40020 117.38

WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Reller, ... 08/31/2022

Wells Fargo Purchase Cards 441.74.5900.741.40066 167.95

WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Reller, ... 08/31/2022

Wells Fargo Purchase Cards 441.74.5900.741.40066 -125.65

Fund 441 - STORM WATER MANAGEMENT Total: 159.68**Fund: 501 - WATER UTILITY FUND**

XCEL ENERGY 790527326 08/31/2022

Gas & Electric 501.50.7100.512.40010 1,685.37

XCEL ENERGY 790527326 08/31/2022

Gas & Electric 501.50.7100.512.40020 45,628.90

WELLS FARGO CREDIT CARD ACH Epasales Johnson, M WF 7/22 08/31/2022

Wells Fargo Purchase Cards 501.50.7100.512.60016 253.14

WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Gubash,... 08/31/2022

Wells Fargo Purchase Cards 501.50.7100.512.40040 16.99

WELLS FARGO CREDIT CARD ACH Red Wing Shoe #728 Johnson, ... 08/31/2022

Wells Fargo Purchase Cards 501.50.7100.512.60045 249.60

WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gubash,.. 08/31/2022

Wells Fargo Purchase Cards 501.50.7100.512.60016 129.83

WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Johnson.. 08/31/2022

Wells Fargo Purchase Cards 501.50.7100.512.60045 39.99

Fund 501 - WATER UTILITY FUND Total: 48,003.82**Fund: 502 - SEWER UTILITY FUND**

XCEL ENERGY 790527326 08/31/2022

Gas & Electric 502.51.7200.514.40010 38.99

XCEL ENERGY 790527326 08/31/2022

Gas & Electric 502.51.7200.514.40020 1,873.99

DAKOTA ELECTRIC ASSN 200010048618 8/22 08/31/2022

Electric 502.51.7200.514.40020 100.23

WELLS FARGO CREDIT CARD ACH Duluth Trading Woodbur Johns... 08/31/2022

Wells Fargo Purchase Cards 502.51.7200.514.60045 250.40

WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Gubash,.. 08/31/2022

Wells Fargo Purchase Cards 502.51.7200.514.60045 59.98

Fund 502 - SEWER UTILITY FUND Total: 2,323.59**Fund: 503 - INVER WOOD GOLF COURSE**

XCEL ENERGY 789976446 08/31/2022

Gas & Electric 503.52.8500.526.40010 65.97

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
XCEL ENERGY	789976446	08/31/2022	Gas & Electric	503.52.8500.526.40020	1,821.98
XCEL ENERGY	789976446	08/31/2022	Gas & Electric	503.52.8600.527.40010	41.77
XCEL ENERGY	789976446	08/31/2022	Gas & Electric	503.52.8600.527.40020	6,167.59
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	503.52.8500.526.40020	146.50
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	503.52.8600.527.40020	66.16
DAKOTA ELECTRIC ASSN	200002013605 8/22	08/31/2022	Electric	503.52.8600.527.40020	230.85
WELLS FARGO CREDIT CARD ACH 4up Inverwood Moynihan, WF ...	08/31/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	2.00	
WELLS FARGO CREDIT CARD ACH American Metro Pos Moynihan, ..	08/31/2022	Wells Fargo Purchase Cards	503.52.8000.521.60010	229.90	
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 3f0eo73j3 Moyn...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	17.12	
WELLS FARGO CREDIT CARD ACH Bts Unifirst Corporati O'Connor, ..	08/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60045	1,040.59	
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	14.65	
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	9.96	
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	16.45	
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	25.94	
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	12.22	
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	10.59	
WELLS FARGO CREDIT CARD ACH Cub Foods #1695 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76100	8.48	
WELLS FARGO CREDIT CARD ACH Denny'S 5th Ave Bakery O'Conn...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	1,314.98	
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Otness, ...	08/31/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	68.91	
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Otness, ...	08/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.60065	29.95	
WELLS FARGO CREDIT CARD ACH Jirik Sod Farm Felix, Ken WF 7/22	08/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	359.09	
WELLS FARGO CREDIT CARD ACH Jirik Sod Farm Felix, Ken WF 7/22	08/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	329.09	
WELLS FARGO CREDIT CARD ACH Jirik Sod Farm Felix, Ken WF 7/22	08/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	149.54	
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Felix, ...	08/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	678.31	
WELLS FARGO CREDIT CARD ACH Sams Club #4738 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	148.09	
WELLS FARGO CREDIT CARD ACH Sams Club #4738 Moynihan, W...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	26.96	
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Moynihan, WF...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	113.00	
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Moynihan, WF...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	98.12	
WELLS FARGO CREDIT CARD ACH Sentext Solutions Moynihan, ...	08/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.50055	149.00	
WELLS FARGO CREDIT CARD ACH Shamrock Group O'Connor, WF...	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76100	1,907.20	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8000.521.60010	83.66	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	22.05	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	20.98	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	14.98	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	7.96	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	9.03	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76100	29.89	
WELLS FARGO CREDIT CARD ACH Target 00025197 Moynihan,..	08/31/2022	Wells Fargo Purchase Cards	503.52.8300.524.76100	16.46	
WELLS FARGO CREDIT CARD ACH Tri-State Bobcat Felix, Ken WF 7...	08/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.40042	59.51	
WELLS FARGO CREDIT CARD ACH Www.Foreup.Com Moynihan, ...	08/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.50070	100.00	
Fund 503 - INVER WOOD GOLF COURSE Total:					15,665.48

Fund: 603 - CENTRAL EQUIPMENT

XCEL ENERGY	787481276	08/31/2022	Gas & Electric	603.00.5300.444.40020	5,683.23
XCEL ENERGY	790328866	08/31/2022	Gas & Electric	603.00.5300.444.40010	101.36
XCEL ENERGY	790527326	08/31/2022	Gas & Electric	603.00.5300.444.40020	2,476.47
WELLS FARGO CREDIT CARD ACH 1530 Lqk Viking Auto Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	175.00	
WELLS FARGO CREDIT CARD ACH 1530 Lqk Viking Auto Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	35.00	
WELLS FARGO CREDIT CARD ACH Absolute Trailer Sale Jackson, J...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	103.95	
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Jackson, ..	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	23.99	
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Jackson,...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	32.97	
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Jackson,...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	10.36	
WELLS FARGO CREDIT CARD ACH Northern Tool Equip-Mn Jackso...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	109.96	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40040	369.84	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	123.28	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	105.20	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	92.51	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	84.99	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	358.02	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	41.66	
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R...	08/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	277.62	

Expense Approval Report

Payment Dates: 8/31/2022 - 8/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	129.95
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	35.91
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	29.97
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	29.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	24.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	24.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	22.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	5.97
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	11.89
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	19.42
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.60012	32.48
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.60012	50.88
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.60040	10.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.140.1450050	81.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.140.1450050	89.94
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	-20.93
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	-10.00
WELLS FARGO CREDIT CARD ACH Pro Gear & Transmissio Jackson,..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	189.25
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Jackson,..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	433.97
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Jackson,..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.40041	75.83
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Jackson,..	08/31/2022		Wells Fargo Purchase Cards	603.00.5300.444.60012	49.99
Fund 603 - CENTRAL EQUIPMENT Total:					11,525.87
Fund: 604 - CENTRAL STORES					
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Underdahl, W...	08/31/2022		Wells Fargo Purchase Cards	604.00.2200.416.60010	60.00
Fund 604 - CENTRAL STORES Total:					60.00
Fund: 605 - CITY FACILITIES					
XCEL ENERGY	790328866	08/31/2022	Gas & Electric	605.00.7500.460.40020	6,014.97
XCEL ENERGY	790527326 CR	08/31/2022	Gas & Electric	605.46.0000.3653000	-39,234.57
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 76021213 Halver...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60040	34.99
WELLS FARGO CREDIT CARD ACH Culligan Water Of lgh O'Connor,...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	77.85
WELLS FARGO CREDIT CARD ACH Grainger Todd, Patr WF 7/22	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	59.40
WELLS FARGO CREDIT CARD ACH Supplyhouse.Com Todd, Patr W...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	543.61
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	83.06
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	23.53
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	22.40
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60016	174.44
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60040	96.97
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60040	111.42
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60040	300.46
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60040	332.77
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Todd, P...	08/31/2022		Wells Fargo Purchase Cards	605.00.7500.460.60065	6.97
Fund 605 - CITY FACILITIES Total:					-31,351.73
Fund: 702 - ESCROW FUND					
WELLS FARGO CREDIT CARD ACH Simplifile.Com Kiernan, R WF 7/...	08/31/2022		Wells Fargo Purchase Cards	702.229.2304103	52.33
Fund 702 - ESCROW FUND Total:					52.33
Grand Total:					507,270.73



Request for Council Action

SUBJECT: **Approve Personnel Actions**

MEETING DATE: September 26, 2022
ITEM TYPE: Consent Agenda
CONTACT: Cora Bauer, HR Coordinator, 651.450.2490

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions listed below.

BACKGROUND

Full-time Employment:

None

Seasonal/Temporary/On-Call Employment:

Isabelle Lahti, Skate Instructor
Natalie Hager, Golf Course F&B Concessionaire
Hui Sutera, Fitness Instructor
Andrew Dealy, Paid On-call Firefighter
Breanna Friese, Paid On-call Firefighter
Brian Jensen, Paid On-call Firefighter
Enrico Zafke, Paid On-call Firefighter
Garrett Backus, Paid On-call Firefighter
Kelly Weldon, Paid On-call Firefighter
Kelsey Moll, Paid On-call Firefighter
Lee Frederickson, Paid On-call Firefighter
Nathan Brandecker, Paid On-call Firefighter
Ryan Dwyer, Paid On-call Firefighter
Ryan Schwartz, Paid On-call Firefighter
Tyler Poepping, Paid On-call Firefighter
Vladi Trofimovich, Paid On-call Firefighter
Brian Hofmeister, Recreation Instructor I

Voluntary Resignations, Retirements and/or Terminations:

None

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the above-listed personnel actions.

ATTACHMENTS

None

Request for Council Action

SUBJECT: **Resolution Authorizing Summary Publication of Ordinance #1432, Amending Title 5, Chapter 6, Sections 1(c) and 1(d) Related to the Discharge of Bows and Arrows**

MEETING DATE: September 26, 2022
ITEM TYPE: Consent Agenda
CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, authorizing summary publication of Ordinance No. 1432 Amending Title 5, Chapter 6, Sections 1(c) and 1(d) related to the Discharge of Bows and Arrows.

BACKGROUND

Due to the length of Ordinance No. 1432, which was granted final approval by the Council on September 12, the Council is asked to adopt the attached Resolution, authorizing summary publication of the ordinance. A 4/5ths vote of the Council is required for approval of the summary publication resolution.

FISCAL IMPACT

Publishing a summary of the ordinance provides a cost savings to the City.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, authorizing summary publication of Ordinance No. 1432.

ATTACHMENTS

1. Summary Publication Resolution

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. _____**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE
NO. 1432, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5,
CHAPTER 6, SECTIONS 1(C) AND 1(D) RELATED TO THE DISCHARGE OF BOWS
AND ARROWS**

WHEREAS, on September 12, 2022, the City of Inver Grove Heights, Dakota County, Minnesota ("City") adopted Ordinance No. 1432, an ordinance Amending Title 5, Chapter 6, Sections 1(c) and 1(d) related to the Discharge of Bows and Arrows; and

WHEREAS, state law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, pursuant to Minn. Stat. Sec. 412.191, subd. 4, the Council may, by a 4/5 vote, direct that only the title and a summary be published; and

WHEREAS, the City Council for the City of Inver Grove Heights has reviewed the summary of Ordinance No. 1432 which is attached hereto as **Exhibit A**; and

WHEREAS, the City Council for the City of Inver Grove Heights has determined that publication of the title and a summary of Ordinance No. 1432 would clearly inform the public of the intent of the ordinance; and

WHEREAS, due to the length of Ordinance No. 1432 the City Council desires to publish a summary of the Ordinance.

NOW THEREFORE BE IT RESOLVED, by a vote of at least four-fifths of its members, that the City Council of the City of Inver Grove Heights hereby:

1. Approves the text of the summary of Ordinance No. 1432 attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. 1432 in the City's official newspaper.
2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. 1432 is available for inspection during regular business hours

at the office of the Inver Grove Heights City Clerk, by standard mail, or by electronic mail.

3. Directs the City Clerk to file the executed Ordinance No. 1432 upon the books and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of Inver Grove Heights, Dakota County, Minnesota this 26th day of September, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____
Thomas Bartholomew
Its: Mayor

Attested:

By: _____
Rebecca Kiernan
Its: City Clerk

(Published in the *Pioneer Press* on _____, 2022.)

EXHIBIT A

SUMMARY PUBLICATION ORDINANCE NO. 1432

A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. 1432, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5, CHAPTER 6, SECTIONS 1(C) AND 1(D) RELATED TO THE DISCHARGE OF BOWS AND ARROWS

On September 12, 2022, the City of Inver Grove Heights, Dakota County, Minnesota adopted an ordinance repealing and replacing Title 5, Chapter 6, Section 1(c) in its entirety and amending Section 1(D).

The Ordinance establishes that the shooting or discharge of bows and arrows is prohibited within the City, except: 1) during target practice (a) within an enclosed structure; (b) at a designated archery range in a city park; (c) on school or college grounds as part of an instructional course or supervised recreational activity; or (d) at a licensed commercial archery range; 2) when engaged in authorized deer management activities authorized by resolution of the City Council; or 3) when conducted on parcels of at least 2.5 acres in size located in the area identified as Zone 1 on the map adopted by the City Council on September 12, 2022. The discharge of bows and arrows for hunting or target practice on authorized parcels located within Zone 1 is required to occur at least 300' from residential or commercial structures and 200' from driveways not owned by the owner of the parcel where the hunting is occurring, unless the owner of the structure or driveway grants permission for the discharge bows and arrows closer to the structure or driveway. The discharge of bows and arrows is prohibited within 200' of city, state, or county-owned park property. All bow and arrow hunting must be conducted in compliance with all state statutes and DNR regulations, and only authorized individuals are allowed to engage in hunting or target practice activities on eligible Zone 1 parcels. The ordinance further requires that all shooting ranges are required to obtain a license from the City. The ordinance removes all existing requirements for registration with and proof of proficiency to be provided to the Police Department and other requirements for City Staff to track which property owners do not allow hunting on their property.

This effective date of this ordinance is January 1, 2023.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. 1432, and it is directed that only the above title and summary of Ordinance No. 1432 conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

NOTICE

A printed copy of the full text of Ordinance No. 1432 is available for public inspection by any person during regular office hours at the office of the Inver Grove Heights City Clerk, 8150 Barbara Avenue, Inver Grove Heights, MN 55077, by standard mail, or by electronic mail, and at any other public location which the Council designates.

Request for Council Action

SUBJECT: **Change Order No. 1 for City Project No. 2022-09K – Akron Avenue and 50th Street Rehabilitation**

MEETING DATE: September 26, 2022

ITEM TYPE: Consent Agenda

CONTACT: Nick Hahn, Sr Engineering Technician, 651.554.3445

ACTION REQUESTED

The Council is asked to approve Change Order No. 1 for City Project No. 2022-09K - Akron Avenue and 50th Street Rehabilitation.

BACKGROUND

City Project No. 2022-09K was ordered by the Council as part of the 2022 Pavement Management Program. The contract was awarded on June 13, 2022, to McNamara Contracting, Inc. in the amount of \$611,814.50. The project included bituminous pavement and aggregate reclamation and pavement placement along Akron Avenue between Mendota Road and 50th Street.

Two soil borings were taken along Akron Avenue prior to development of the feasibility report compilation, and indicated a roadway section of adequate pavement, aggregate base, and sand subbase in the locations of the borings. Upon completing pavement reclamation activities, a segment of roadway approximately 300 feet in length was found to have limited gravel depth and no sand subgrade, and consisted of clay and other material not suitable for the proposed reclamation and paving effort.

Engineering staff determined the segment of roadway should be excavated and built up to the same road section as the adjacent segments of Akron Avenue, to ensure a consistent road section for the full project length, and to properly support the new pavement. This included the need for additional work items that were not included in the original contract documents, summarized as follows:

<u>Item</u>	<u>Quantity Increase</u>	<u>Cost Increase</u>
Excavation - Subgrade	430 CY	\$25,800.00
Aggregate Base Class 5	402 CY	\$24,120.00
Total Cost Increase		\$49,920.00

FISCAL IMPACT

Change Order No. 1, in the amount of \$49,920.00, covers contract quantity increases required due to field conditions on Akron Avenue. This will result in a revised contract value of \$661,734.50. This increase exceeds the budget contingency value of \$30,590.73 previously approved for this project. The difference in cost will be funded primarily through adjustment to the project special assessments, and the Pavement Management Fund. These items were previously quantified and included in the declaration of project costs associated with the calling of the assessment hearing,

which was ordered by Council at the September 12, 2022 City Council meeting. This item formalizes the contract change order with the City's contractor.

RECOMMENDATION

Staff recommends approval of Change Order No. 1, in the amount of \$49,920.00 for City Project No. 2022-09K - Akron Avenue and 50th Street Rehabilitation.

ATTACHMENTS

1. Change Order #1

CHANGE ORDER NO. 1

2021 Pavement Management Program

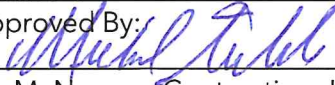
CITY PROJECT NO. 2022-09K - Akron Avenue and 50th Street Area Improvements

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: September 26, 2022
Contractor: McNamara Contracting, Inc. 16700 Chippendale Ave. Rosemount, MN 55068	Engineer: WSB, Inc.

PURPOSE OF CHANGE ORDER

To compensate for contract quantity increases required due to soil corrections needed to provide adequate aggregate base under the new pavement on Akron Avenue. The increases are as follows:

Item	Quantity Increase	Cost Increase
Excavation - Subgrade	430 CY	\$25,800.00
Aggregate Base Class 5	402 CY	\$24,120.00
	Total Cost Increase	\$49,920.00

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$611,814.50	Original Contract Time: None
Previous Change Orders \$0.00	Net Change from Previous Change Orders None
Contract Price Prior to this Change Order \$611,814.50	Contract Time Prior to this Change Order None
Net Increase (Decrease) of this Change Order \$49,920.00	Net Increase (Decrease) of Change Order None
Contract Price with all Approved Change Orders \$661,735.50	Contract Time with Approved Change None
Recommended By: 	Approved By:  9/15/22
Nick Hahn, Senior Engineering Technician	McNamara Contracting, Inc.

Approved By:



Brian Connolly, Public Works Director

Approved By:

Tom Bartholomew, Mayor

Date of Council Action:

September 26, 2022

Request for Council Action**SUBJECT: Schedule Public Hearings for 2023 Pavement Management Projects 2022-09 I, J and L****MEETING DATE:** September 26, 2022**ITEM TYPE:** Consent Agenda**CONTACT:** Steve Dodge, Assistant City Engineer, 651.450.2541**ACTION REQUESTED**

The Council is asked to adopt the attached Resolutions, scheduling improvement hearings for 2023 Pavement Management Projects 2022-09 I, J and L.

BACKGROUND

The Council initiated the following Pavement Rehabilitation Projects on October 11, 2021, as part of the 2022 Pavement Management Program:

- 2022-09I – Carmen Avenue and Claude Way Area Rehabilitation
- 2022-09J – Cheney Trail and Coffman Path Area Rehabilitation
- 2022-09L – Bolland Trail and 62nd Street Area Rehabilitation

Due to project complexity, funding and staff capabilities, earlier this year these three projects were recommended to be postponed until 2023. The feasibility reports for the three projects are now nearing completion, and will be presented as part of the public improvement hearing on November 14, 2022. Staff are continuing to work with the respective project engineering consultants in reviewing and finalizing the feasibility reports, and will be hosting an open house on October 25 with adjacent property owners to gather feedback and provide a summary of the feasibility report recommendations ahead of the proposed public improvement hearing.

FISCAL IMPACT

The total estimated total project costs are:

Project	Total Costs
2022-09I – Carmen Avenue and Claude Way Area Rehabilitation	\$2,417,000
2022-09J – Cheney Trail and Coffman Path Area Rehabilitation	\$ 515,000
2022-09L – Bolland Trail and 62nd Street Area Rehabilitation	\$ 450,000

Funding would come from the Pavement Management Fund (440), Stormwater Utility Fund (441), Water Utility Fund (501), Sewer Utility Fund (502) and Special Assessments. Project 2022-09I will also have contributions from the City of South St. Paul.

RECOMMENDATION

Staff recommends adoption of the attached Resolutions scheduling the public hearings for the three aforementioned projects on November 14, 2022, at which time more details of the feasibility report will be presented, resident comments will be heard and the Council can consider ordering the project.

ATTACHMENTS

1. Resolution - Schedule Public Hearing 22-09I
2. Resolution - Schedule Public Hearing 22-09J
3. Resolution - Schedule Public Hearing 22-09L

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION SCHEDULING A PUBLIC HEARING FOR CITY PROJECT NO. 2022-09I – CARMEN
AVENUE AND CLAUDE WAY AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, on October 11, 2021, City Council authorized the preparation of a feasibility report by WSB, Inc. for City Project No. 2022-09I – Carmen Avenue and Claude Way Area Rehabilitation; and

WHEREAS, Staff and Consultants have prepared a draft feasibility report, will meet with property owners and incorporate feedback into the report, and present the final feasibility report to Council for acceptance prior to the improvement hearing for the following project:

<u>Project No.</u>	<u>Improvements</u>
2022-09I	Sidewalk improvements; pavement rehabilitation by means of full depth reclamation and mill & overlay, spot storm water structure replacement, spot curb replacement, utility casting adjustments, spot watermain valve repairs, and appurtenances related thereto for Carmen Avenue from South Street West to 65th Street East, and Claude Way from the northerly intersection with Carmen Avenue to the southerly intersection with Carmen Avenue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

The City Council of the City of Inver Grove Heights on September 26, 2022.

1. The City Council will consider the above-mentioned improvements and assess, or tax, the abutting properties for all or a portion of the cost of the improvements, pursuant to Chapter 429 of the Minnesota Statutes at an estimated cost of \$2,417,000.
2. A public hearing will be held on such improvements at 6:00 PM on Monday, November 14, 2022, in the City Council Chambers at 8150 Barbara Avenue, Inver Grove Heights, MN 55077, and the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council of the City of Inver Grove Heights this 26th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION SCHEDULING A PUBLIC HEARING FOR CITY PROJECT NO. 2022-09J – CHENEY
TRAIL AND COFFMAN PATH AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, on October 11, 2021, City Council authorized the preparation of a feasibility report by WSB, Inc. for City Project No. 2022-09J – Cheney Trail and Coffman Path Area Rehabilitation

WHEREAS, Staff and Consultants have prepared a draft feasibility report, will meet with property owners and incorporate feedback into the report; and present the final feasibility report to Council for acceptance prior to the improvement hearing for the following project:

<u>Project No.</u>	<u>Improvements</u>
2022-09J	Trail rehabilitation; pavement rehabilitation by means of full depth reclamation and mill & overlay, spot storm water structure replacement, spot curb replacement, utility casting adjustments, spot watermain valve repairs, and appurtenances related thereto for Cheney Trail from Cahill Avenue to Old Concord Boulevard, Coffman Path from Cheney Trail to Concord Boulevard (CSAH 56), Cavanaugh Court from Cheney Trail to its terminus (cul-de-sac), Chapman Court from Cheney Trail to its terminus (cul-de-sac), and Coffman Circle from Coffman Path to its terminus (cul-de-sac).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. The City Council will consider the above-mentioned improvements and assess, or tax, the abutting properties for all or a portion of the cost of the improvements, pursuant to Chapter 429 of the Minnesota Statutes at an estimated cost of \$515,000.
2. A public hearing will be held on such improvements at 6:00 PM on Monday, November 14, 2022, in the City Council Chambers at 8150 Barbara Avenue, Inver Grove Heights, MN 55077, and the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council of the City of Inver Grove Heights this 26th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION SCHEDULING A PUBLIC HEARING FOR CITY PROJECT NO. 2022-09L –
BOLLAND TRAIL AND 62ND STREET AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, on October 11, 2021, City Council authorized the preparation of a feasibility report by WSB, Inc. for City Project No. 2022-09L – Bolland Trail and 62nd Street Area Rehabilitation

WHEREAS, Staff and Consultants have prepared a draft feasibility report, will meet with property owners and incorporate feedback into the report; and present the final feasibility report to Council for acceptance prior to the improvement hearing for the following project:

<u>Project No.</u>	<u>Improvements</u>
2022-09L	Pavement rehabilitation by means of full depth reclamation and mill & overlay, spot storm water structure replacement, spot curb replacement, utility casting adjustments, spot watermain valve repairs, and appurtenances related thereto for 62nd Street East from Blaine Avenue to Bowman Avenue, Bolland Trail from 62nd Street to its terminus (east of Boyer Path), Bolland Court from Bolland Trail to its terminus (cul-de-sac), Bowman Path from Bolland Trail to Upper 62nd Street East, Boyer Path from Bolland Trail to Upper 62nd Street East.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. The City Council will consider the above-mentioned improvements and assess, or tax, the abutting properties for all or a portion of the cost of the improvements, pursuant to Chapter 429 of the Minnesota Statutes at an estimated cost of \$450,000.
2. A public hearing will be held on such improvements at 6:00 PM on Monday, November 14, 2022, in the City Council Chambers at 8150 Barbara Avenue, Inver Grove Heights, MN 55077, and the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council of the City of Inver Grove Heights this 26th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Approval of Charitable Gambling Raffles by Spartan End Zone Club and Pinnacle Athletic Club**

MEETING DATE: September 26, 2022

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the attached Resolution, authorizing charitable gambling raffles by the Spartan End Zone Club on September 30, October 14, and October 19, 2022, and to authorize an exempt raffle event by the Pinnacle Athletic Club on October 29, 2022.

BACKGROUND

Spartan End Zone Club has submitted a request for three charitable gambling raffles to be held in conjunction with the Simley High School football games on September 30, October 14, and October 19, 2022. Spartan End Zone Club raises funds for Inver Grove Heights youth football, lacrosse, softball, baseball, and wrestling activities.

Pinnacle Athletic Club Inc. has submitted a request for a permit to hold an exempt charitable gambling on October 29, 2022 at Mississippi Pub. Pinnacle Athletic Club helps fund scholarships and international travel for wrestlers and coaches that make national and international US teams from the Pinnacle Wrestling Club.

FISCAL IMPACT

This item has no fiscal impact to the City.

RECOMMENDATION

Staff recommends Council adoption of the attached Resolution, authorizing the three raffles by the Spartan End Zone Club, and authorization of the exempt charitable gambling by the Pinnacle Athletic Club.

ATTACHMENTS

1. Resolution - Approving Spartan End Zone raffle permits
2. 2022-09-30 Spartan End Zone Raffle application
3. 2022-10-14 Spartan End Zone Raffle application
4. 2022-10-19 Spartan End Zone Raffle application
5. 2022-10-29 Pinnacle Raffle Application

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING THE APPLICATION OF
SPARTAN END ZONE CLUB
TO CONDUCT OFF-SITE GAMBLING - RAFFLES
AT SIMLEY HIGH SCHOOL FOOTBALL FIELD**

WHEREAS, Minnesota Statutes require premises on which lawful gambling is conducted to be licensed by the Minnesota Charitable Gambling Control Board, and

WHEREAS, Spartan End Zone Club has submitted an application to Conduct Off-Site Gambling - Raffles at Simley High School Football field in Inver Grove Heights on the dates of September 30, 2022, October 14, 2022, and October 19, 2022.

NOW, THEREFORE, BE IT RESOLVED, By the City Council of the City of Inver Grove Heights, County of Dakota, State of Minnesota, hereby approves the application of Spartan End Zone Club to conduct Off-Site Gambling - Raffles.

FURTHER, to direct staff to forward a copy of this resolution to the Minnesota Charitable Gambling Control Board.

Passed by the City Council of Inver Grove Heights this 26th day of September, 2022.

Ayes:

Nays:

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

SEPT 12th

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: SPARTAN BND ZONE CLUB License Number: 93697
 Address: P.O. Box 2212 City: INVERGROVE HTS, MN Zip: 55076
 Chief Executive Officer (CEO) Name: JASON BRYANT Daytime Phone: 651-302-8334
 Gambling Manager Name: DIANNE RASSMAN Daytime Phone: 651-459-6090

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 9/30/22 to 9/30/22

Check the type of games that will be conducted:

☒ Raffle ☐ Pull-Tabs ☐ Bingo ☐ Tipboards ☐ Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: SIMLEY HIGH SCHOOL FOOTBALL FIELD

Street address and City (or township): 2920 80th ST E. INVERGROVE HTS Zip: 55076 County: DAKOTA

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐ **Yes** If yes, a lease is not required.
☒ **No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$_____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>INVER GROVE HEIGHTS</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____ _____	Signature of County Personnel: _____ _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



Signature of CEO (must be CEO's signature; designee may not sign)

9-7-2022
Date

Mail or fax to:

Minnesota Gambling Control Board
 Suite 300 South
 1711 West County Road B
 Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MINNESOTA LAWFUL GAMBLING
LG230 Application to Conduct Off-Site Gambling

6/15 Page 1 of 2

No Fee

ORGANIZATION INFORMATION

Organization Name: SPARTAN END ZONE CLUB License Number: 93697
Address: PO BOX 3312 City: INVERGROVE HTS, MN Zip: 55076
Chief Executive Officer (CEO) Name: JASON BRYANT Daytime Phone: 651-302-8334
Gambling Manager Name: DIANNE RASSMAN Daytime Phone: 651-459-6090

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 10/14/22 to 10/14/2022

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: SIMLEY HIGH SCHOOL FOOTBALL FIELD

Street address and City (or township): 2920 80th STE INVER GROVE HEIGHTS Zip: 55076 County: DAKOTA

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



Yes If yes, a lease is not required.



No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ _____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>INVER GROVE HEIGHTS</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


Signature of CEO (must be CEO's signature; designee may not sign)

9-7-2022
Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

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Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

LG230 Application to Conduct Off-Site Gambling**No Fee****ORGANIZATION INFORMATION**

Organization Name: SPARTAN END ZONE CLUB License Number: 93697
 Address: PO BOX 2212 City: INVERGROVE HHTS, MN Zip: 55076
 Chief Executive Officer (CEO) Name: JASON BRYANT Daytime Phone: 651-302-8334
 Gambling Manager Name: DIANNE RASSMAN Daytime Phone: 651-459-6090

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 10/19/2022 to 10/19/2022

Check the type of games that will be conducted:



Raffle



Pull-Tabs



Bingo



Tipboards



Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: SIMLEY HIGH SCHOOL FOOTBALL FIELD
 Street address and City (or township): 920 80TH ST E INVERGROVE HEIGHTS Zip: 55076 County: DAKOTA

- Do not use a post office box.

- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?



Yes If yes, a lease is not required.



No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ _____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>INVER GROVE HEIGHTS</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____ _____	Signature of County Personnel: _____ _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


9-7-2022

Signature of CEO (must be CEO's signature; designee may not sign) Date

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

4/22
Page 1 of 4

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pinnacle Athletic Club Inc. Previous Gambling Permit Number: X- 98790
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 27-2524156
Mailing Address: 2280 Terminal Road
City: Roseville State: MN Zip: 55113 County: Ramsey
Name of Chief Executive Officer (CEO): Steve Hammarsten
CEO Daytime Phone: 651-335-9960 CEO Email: shammarsten@berkleyrisk.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Mississippi Pub
Physical Address (do not use P.O. box): 4455 66th St E
Check one:
☒ City: Inver Grove Hts Zip: 55076 County: Dakota
☐ Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): October 29, 2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/22
Page 2 of 4

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 8-22-22

(Signature must be CEO's signature; designee may not sign)

Print Name: Steve Hammarsten

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- ☒ a copy of your proof of nonprofit status; and
- ☐ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Request for Council Action

SUBJECT: **Sign Variance for 5590 Babcock Trail**

MEETING DATE: September 26, 2022

ITEM TYPE: Consent Agenda

CONTACT: Allan Hunting, City Planner, 651.450.2554

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a sign variance from front setbacks for property located at 5590 Babcock Trail.

Requires 3/5ths vote

60-day deadline: October 21, 2022

BACKGROUND

Ron Clark Construction received variance approvals in June of this year to relocate the existing church sign and install a new sign for their new multi-family residential building. The apartment building sign was approved with a two-foot side yard setback and the sign was to be 10 feet from the front property line.

The applicant is now requesting approval for a different sign location because its originally-planned location conflicts with existing utilities along Upper 55th Street. The applicant is now proposing to move the sign to the right-of-way line of Upper 55th Street to be clear of the utilities. Signs require a 10 foot setback under City Code.

FISCAL IMPACT

N/A

RECOMMENDATION

Planning staff recommends approval of the sign variance, as does the Planning Commission (8-0).

ATTACHMENTS

1. Resolution
2. Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. ____

**RESOLUTION APPROVING A VARIANCE FROM SECTION 10-15E-7E TO ALLOW A FREE
STANDING SIGN WITH A ZERO SETBACK FROM FRONT PROPERTY LINE**

Case No. 22-42V
Ron Clark Construction

WHEREAS, the request is for the property located at 5590 Babcock Trail and legally described as follows:

**Lot 1, Block 1, Babcock Crossing, according to the recorded plat,
Dakota County, Minnesota**

WHEREAS, the applicant is requesting a variance from sign regulations;

WHEREAS, the afore described property is zoned P, Public Institutional;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the City Code Title 10, Chapter 3-4 and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code 10-3-4 D;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on September 20, 2022 in accordance with City Code Section City Code 10-3-3 C;

WHEREAS, a practical difficulty or uniqueness was found to exist based on the following findings:

- The required relocation of the sign is a result of conflict with existing utilities around the original location of the sign.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a variance from sign setback is hereby approved subject to the following condition:

1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department dated August 8, 2022.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 26th day of September, 2022.

Tom Bartholomew, Mayor

Ayes:

Nays:

ATTEST:

Rebecca Kiernan, City Clerk



PLANNING REPORT

CASE NO: 22-42V

APPLICANT: Ron Clark Construction

PROPERTY OWNER: Ron Clark Construction

REQUEST: Variance from sign setback

HEARING DATE: September 20, 2022

LOCATION: 5590 Babcock Trail

COMPREHENSIVE PLAN: HDR

ZONING: R-3C, Multiple Family Residential

REVIEWING DIVISIONS: Planning

PREPARED BY: Allan Hunting
City Planner

SPECIFIC REQUEST

The applicant is requesting the following:

- A Variance from Section 10-15E-7E to allow a sign with a zero foot setback from front property line whereas 10 feet is required

BACKGROUND

Ron Clark Construction received variance approvals in June of this year to relocate the existing church sign and install a new sign for the newly approved apartment building. The apartment building sign was approved with a two foot side yard setback and the sign was to be 10 feet from the front property line.

The applicant indicates that the sign location must move because its location conflicts with existing utilities along Upper 55th Street. Applicant is now proposing to move the sign the right-of-way line of Upper 55th Street to clear the utilities. Signs require a 10 foot setback.

Council approved a zero setback for the relocated church sign as part of the two sign variances back in June.

EVALUATION OF THE REQUEST

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North - Vacant, parking lot, Cenex Office complex; zoned B-1; guided Office.

East - Group Health medical building; zoned B-1; guided Office

West - Church/cemetery; zoned P; guided P/I

South - Church parking lot, City Fire Station #3; zoned P; guided P/I

VARIANCE

City Code Title 10, Chapter 3. Variances, states that the City Council may grant variances when they are in harmony with the general purposes and intent of the zoning ordinance and consistent with the comprehensive plan and establishes that there are practical difficulties in complying with the official control. In order to grant the requested variance, City Code identifies criteria which are to be considered practical difficulties. The applicant's request is reviewed below against those criteria.

1. *The variance request is in harmony with the general purpose and intent of the city code and consistent with the comprehensive plan.*

There is still sufficient setback from the road surface so the apartment sign would not be a traffic visibility hazard.

2. *The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.*

The property is being used in a reasonable manner with a sign each to identify the church and apartment building.

3. *The plight of the landowner is due to circumstances unique to the property not created by the landowner.*

The need to move the sign forward closer the street is a result of existing utilities and the need to avoid the conflict.

4. *The variance will not alter the essential character of the locality.*

Having the signs at the proposed locations and number would not alter the character of the neighborhood. With the addition of the apartment building, it created the opportunity for an additional sign along Upper 55th Street.

5. *Economic considerations alone do not constitute an undue hardship.*

Economic considerations do not appear to be a factor in this request.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

A. Approval. If the Planning Commission finds the application to be acceptable, the following action should be taken:

- A Variance from Section 10-15E-7E to allow the apartment sign with a zero foot setback from front property line whereas 10 feet is required subject to the following conditions:
 1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department dated August 8, 2022.

Practical Difficulty:

- The required relocation of the sign is a result of conflict with existing utilities in the area of the original location of the sign.

B. Denial. If the Planning Commission does not favor the proposed application, or portions thereof, the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

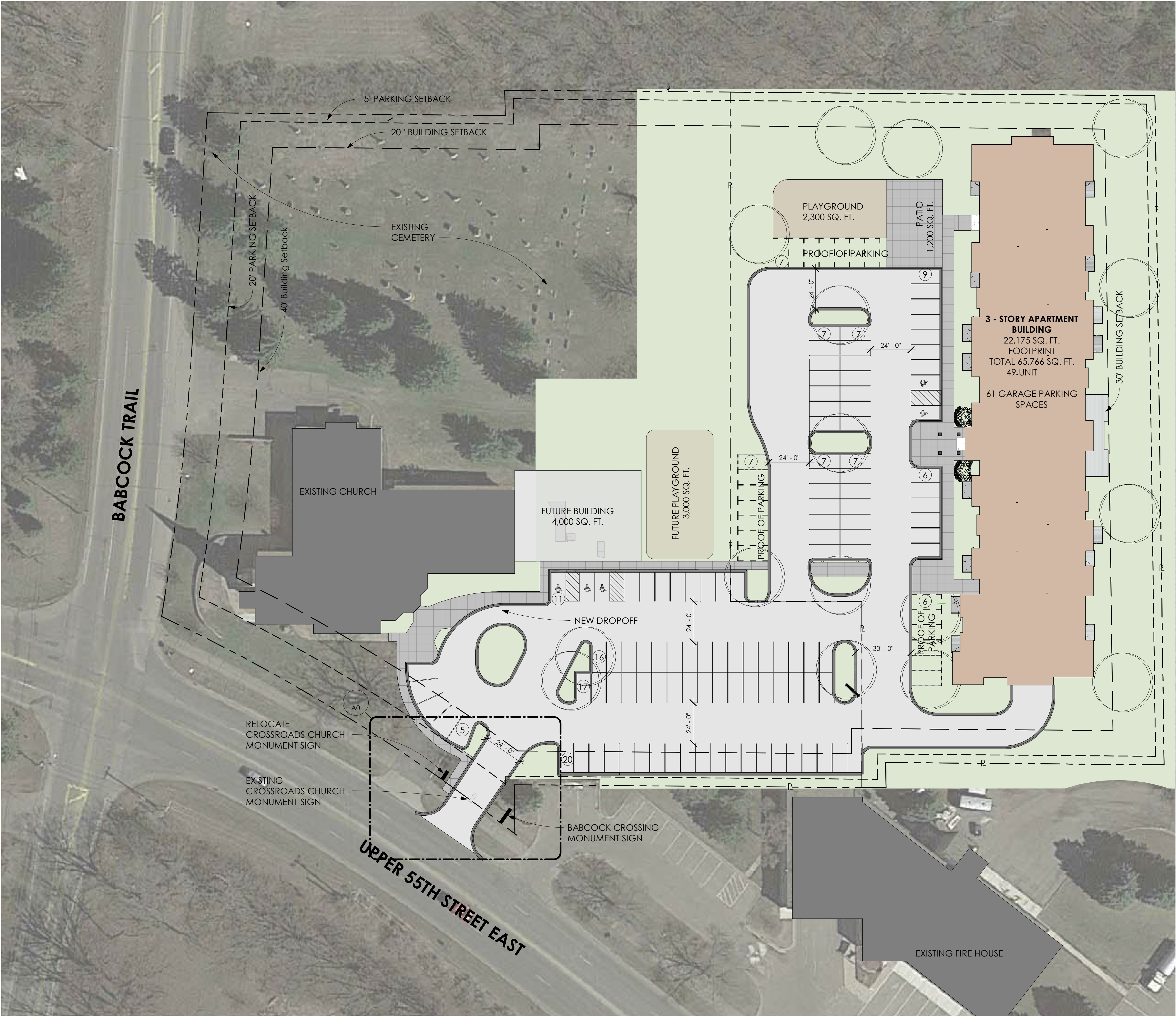
Staff believes there is rationale to approve the variance with the practical difficulty listed above. Staff recommends approval of the variance as presented.

Attachments: Location Map
Applicant Narrative
Site Plan



Location Map Case No. 22-42V





DEVELOPMENT SUMMARY

SITE SUMMARY:
SITE AREA: 223,007 SQ. FT. (5.12 ACRES)
(SHALL BE VERIFIED BY SURVEY AT LATER DATE)

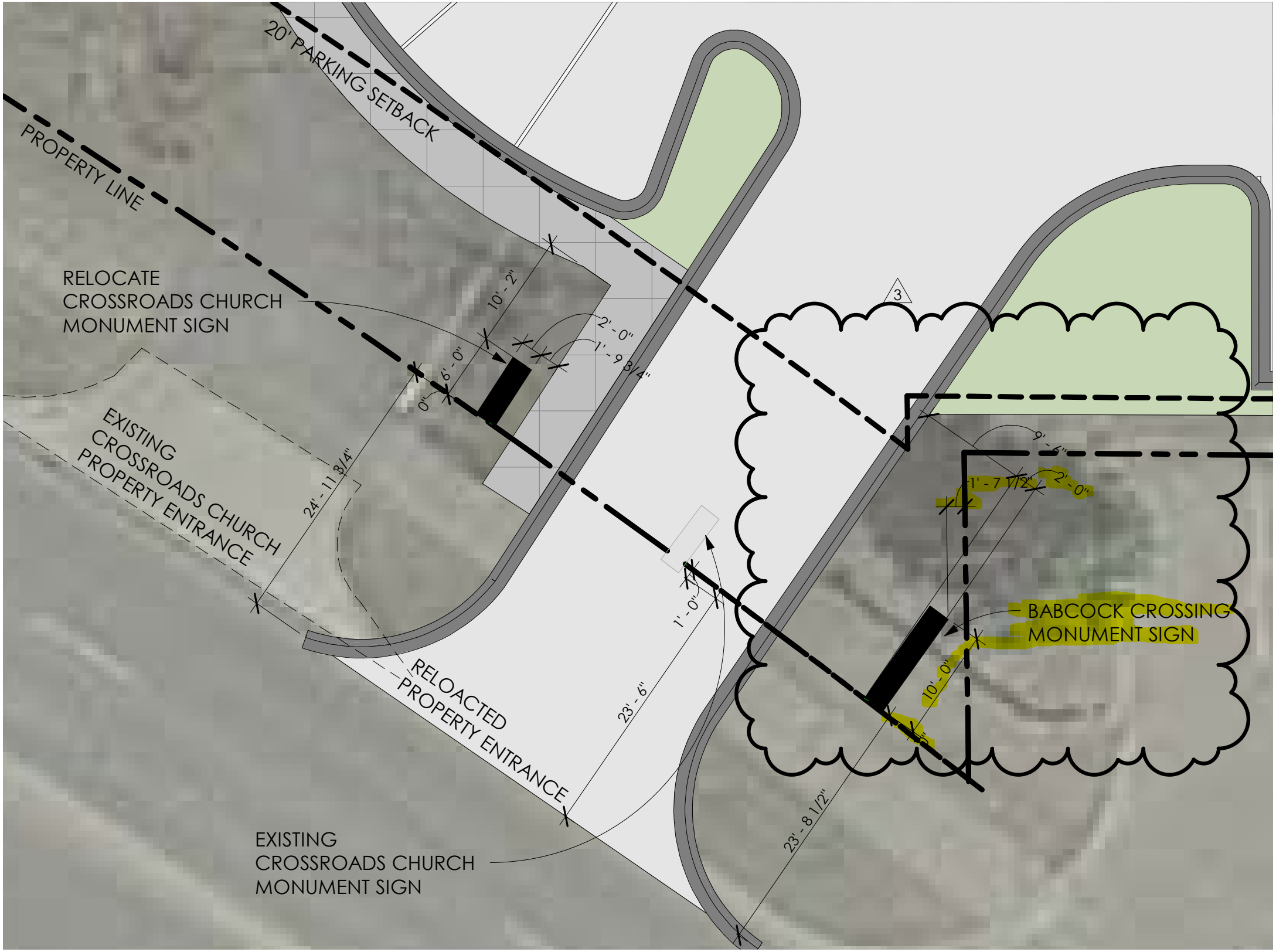
PROPOSED APARTMENT SITE: 93,949 SQ. FT. (2.16 ACRES)
PROPOSED CHURCH SITE: 129,058 SQ. FT. (2.96 ACRES)

BUILDING SUMMARY:
3 - STORY APARTMENT BUILDING
49 UNIT
21,175 SQ. FT. FOOTPRINT TOTAL 65,766 SQ. FT.

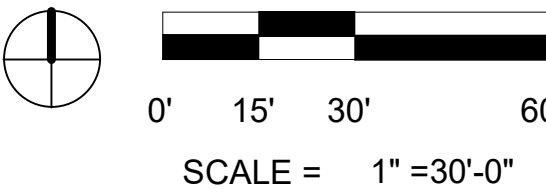
PARKING SUMMARY:		
REQUIRED PARKING SPACES 2 PARKING SPACES PER UNIT		
APARTMENT SURFACE PARKING	43	PARKING SPACES
GARAGE PARKING	60	PARKING SPACES
TOTAL PROVIDED APARTMENT PARKING	103	PARKING SPACES (2.1 SPACES PER UNIT)
CHURCH SURFACE PARKING	69	PARKING SPACES
TOTAL PROVIDED SITE PARKING	173	PARKING SPACES

PROOF OF PARKING SUMMARY:

TOTAL POSSIBLE APARTMENT PARKING (WITH 20 PROOF OF PARKING)	123 PARKING SPACES (2.5 SPACES PER UNIT)
TOTAL POSSIBLE SITE PARKING (WITH 19 PROOF OF PARKING)	192 PARKING SPACES



1 MONUMENT SIGN LOCATION
SCALE 1" = 10'-0"

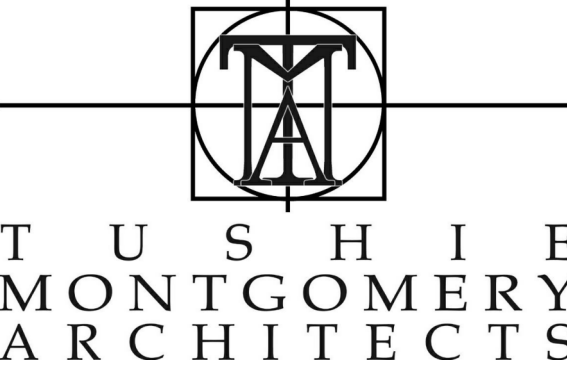


BABCOCK CROSSING

5590 Babcock Trail, Inver Grove Heights, MN 55077

SITE PLAN

August 08, 2022



Tuesday, August 23, 2022

City of Inver Grove Heights
Allan Hunting – City Planner
8150 Barbara Avenue
Inver Grove Heights, MN 55077

RE: Babcock Crossing (2021 Upper 55th St East)

Subject: Variance Application for Monument Setback

Dear Allan,

Attached for your review & comment is our variance application and related information for the monument location for Babcock Crossing. We previously applied and were approved for a reduced setback to the monument on 6/27/22 but when we got utility locations the monument again has to be moved to accommodate those utilities. The previously approved setbacks for the Church Sign remain unchanged.

Below is a description of the variance request as well as the supporting plans and documentation required as part of our submittal:

1) Variance Description:

- a. City setback required: 10'-0" from property line
- b. Babcock Crossing Monument Sign (proposed location)
 - i. Front setback = 0' (to Upper 55th)
 - ii. Side setback = 1'-7 1/2" (to fire station)
 - iii. Setback from Upper 55th = 33'-11 1/4"
- c. Variance Narrative:

The city requested that we move the current entrance to the church to the East as much as possible to provide more separation from Babcock Trail and provide a safer entrance to the overall development. Moving the entrance created the need to relocate the Crossroads Church sign because it would have been in the middle of the new entrance to the development. The previously approved variance on 6/27/22 remains unchanged for the church sign.

To provide clarity to the development both the Babcock Crossing sign and the Crossroads Church signs needed to be individual signs.

In moving the entrance to the East, as described above, our property line to the East becomes very tight to the adjacent fire station property creating the reduced side setback of 1'-7 1/2" noted above to our new apartment sign. There is still plenty of separation from our new proposed sign location to the existing secondary entrance to the fire station to the East and does not create any visibility concerns.

The front setback for both the new signs (0'-0" - Church & 0'-0" - Apartment) are set farther back from the property line than the current existing church sign (current church sign is setback 23'-6" from Upper 55th and the new proposed church sign location is 24'-11 3/4 set back from Upper 55th. The

new Babcock Crossing sign is setback 23-6' from Upper 55th.) So both proposed sign locations are an improvement or equal to the current church sign setback from Upper 55th.

Due to the curve in Upper 55th approaching the entrance to the project both signs have clear and separate visibility in this proposed revised location.

2) Applications Attached:

- a. Planning Application - Variance
 - i. Completed Checklist
 - ii. Check for Fees of \$246.00 (mailed separately)

3) Project Team Information:

- a. Construction Manager:
 - i. Ron Clark Construction
 - ii. 7500 West 78th Street
 - iii. Edina, MN 55439
 - iv. Mike Roebuck
 - v. 952-947-3022
 - vi. mike@ronclark.com
- b. Civil Engineer & Landscape Architect
 - i. Civil Site Group (CSG)
 - ii. 4931 W. 35th Street #200
 - iii. St. Louis Park, MN 55416
 - iv. David Knaeble
 - v. 763-234-7523
 - vi. dknaeble@civilsitegroup.com
- c. Building Architect:
 - i. Tushie Montgomery Architects (TMA)
 - ii. 7645 Lyndale Avenue S. #100
 - iii. Minneapolis, MN 55423
 - iv. Mike Stueven
 - v. 612-861-9636
 - vi. MikeS@tmiarchitects.com

Please contact me with any comments, questions, or any additional information that you require.
Sincerely,

Michael R. Roebuck
President
Ron Clark Construction



Request for Council Action

SUBJECT: **Appointing Additional Election Judges for the 2022 General Election and Additional Election Judges to serve on the Absentee Ballot Board**

MEETING DATE: September 26, 2022
ITEM TYPE: Consent Agenda
CONTACT: Katie Malott, Deputy City Clerk, 651.450.2470

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, appointing additional election judges for the State General Election, on November 8, 2022 and naming additional election judges to the Absentee Ballot Board.

BACKGROUND

Minnesota Statute 204B.21 provides that election judges for precincts in a municipality shall be appointed by the governing body of the municipality and the appointments shall be made at least 25 days before the election at which they will serve. Also, Minnesota Statute 204B.21 subd. 2 allows the appointing authority to pass a resolution authorizing the appointment of additional election judges within the 25 days before the election if the appointing authority determines that additional election judges will be required.

To date, the Council has appointed 114 individuals to serve as election judges. However, as the State General Election tends to have more voter turnout and a few judges who worked the August 9 Primary are unavailable for the November 8 General Election. To ensure a good voter experience, staff is seeking the appointment of an additional 56 individuals to serve as election judges.

Also, the City may appoint additional election judges to assist with the Absentee Ballot Board. They are to receive, examine, validate, and count absentee ballots. Minnesota Statute 203B.121 states that the Absentee Ballot Board can be composed of election judges and/or deputy city clerks so long as they have had training in processing and counting of absentee ballots. Two board members work together on the preliminary accepting and rejecting of absentee ballots.

The number of people voting by absentee ballot has been on the rise since state election laws were amended in 2014 to allow for "no excuse" absentee voting. As a result, it is important that the City has a sufficient number of people appointed and trained to serve on the Absentee Ballot Board to ensure the accurate and timely processing of absentee ballots. Therefore, the Council is asked to appoint the individuals listed on the attached resolution to serve on the Absentee Ballot Board for the duration of the 2022 election season. All individuals proposed for appointment to the Absentee Ballot Board are seasonal election staff.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the attached Resolutions, appointing additional election judges and appointing election judges to serve on the Absentee Ballot Board for the 2022 General Election.

ATTACHMENTS

1. Resolution Appointing Election Judges (September 26 2022)
2. Resolution Appointing Additional Absentee Ballot Board Members (September 26 2022)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 2022-_____

A RESOLUTION APPOINTING ELECTION JUDGES

WHEREAS, Minnesota Statute provides that election judges for precincts in a municipality shall be appointed by the governing body of the municipality; and

WHEREAS, the appointments shall be made at least 25 days before the election at which the election judges will serve;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Inver Grove Heights, Minnesota, that the individuals listed on the attached Exhibit A are hereby appointed to serve as election judges for the Minnesota State General Election on November 8, 2022 at the hourly rate of \$12.15 for election judges and \$14.25 for head judges; and

BE IT FURTHER RESOLVED that the election judges hereby appointed shall be in addition to those previously appointed by action of the City Council and may be further supplemented by subsequent action of the City Council; and

BE IT FURTHER RESOLVED that the City Clerk and/or the Deputy Clerk are hereby authorized to assign duly appointed election judges to individual precincts and to specific tasks and duties as needed for the effective and efficient conduct of election operations and to designate Head Election Judges from within those election judges appointed by the City Council.

DATED this 26th day of September 2022.

Tom Bartholomew, Mayor

Attest:

Rebecca Kiernan, City Clerk

EXHIBIT A: 2022 Election Judges for the City of Inver Grove Heights, MN

First Name	Last Name
James	Abbott
Nicola	Abbott
Annette	Adam
Suzette	Allaire
Theresa	Allen
Courtney	Barrette
Maxx	Beeler
Amy	Biermaier
Briella	Binga
Gregory	Boyle
Frank	Brewer
Renee	Briguet
Mary	Bruns
Carol	Brunzell
Anna	Cheyne
Rita	Clare
Daniel	Collins
Margaret	Conner-Messer
John	Cota
Joan	Elbert
nne	Erhart
Richard	Graves
Chris	Grinsteinner
Amanda	Gust
Matthew	Hager
Judith	Hamen
Laura	Hannah
John	Hauser
Kaitlyn	Heisick
Ashley	Hogenson
Elizabeth	Hovland
Lori	Johnson
Joan	Kincade
Kate	Kotschwar
Candyce	Kuehn
David	Leick
Jennifer	Lentz
Susan	LeVahn
Janet	Lindblad
Susan	Marsden
Jon	Marsden
Leslie	Martin
Shelley	McLees
Tracy	Mulcahy
Garrett	Nelson

First Name	Last Name
James	Norquist
Karen	Ockwig
Vernon	Ockwig
Renee	Peterson
Susan	Peterson
Shelley	Rauschnot
John	Rohleder
Charlotte	Rowland
Pariann	Schenk
Boris	Shtern
Zach	Sjoblom
Janelle	Suchy
Francie	Sullivan
Paulette	Tanem
William	Thornton
Anne	Todd
Megan	Torgerson
Jeanne	Tschida
Chris	Wadzinski
Marsha	Workman

**CITY OF INVER GROVE HEIGHTS,
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION APPOINTING ADDITIONAL ELECTION JUDGES TO SERVE
ON THE ABSENTEE BALLOT BOARD FOR THE PURPOSE OF
ADMINISTERING ELECTIONS**

WHEREAS, Minn. Stat. 203B.05 allows counties to designate municipalities to administer absentee balloting; and

WHEREAS, Dakota County has designated the City of Inver Grove Heights to administer absentee ballots for Inver Grove Heights voters; and

WHEREAS, Minnesota Statute 203B.121 requires the governing body of each municipality with responsibility to accept and reject absentee ballots to establish an absentee ballot board.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Inver Grove Heights, Minnesota, that the individuals listed in exhibit A are hereby appointed to serve on the absentee ballot board.

BE IT FURTHER RESOLVED that the absentee ballot board members hereby appointed shall be in addition to those previously appointed by action of the City Council and may be further supplemented by subsequent action of the City Council.

ADOPTED this 26th day of September, 2022.

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

First Name	Last Name
Frank	Alexander
Kathleen	Alexander
Linda	Baker
Susan	Barry
Jerry	Biese
Karen	Bryngelson
Dan	Dahlke
Joan	Davenport
Maria	Dols
Margaret	Dostal Fell
Nancy	Duescherl
Alan	Egging
Mary	Garfield
Mary	Gisch
Melissa	Goski
Julie	Hammons
Lyn	Hartman
Betty	Hockinson
Beth	Hoepfner
Marci	Jacobson
Eugene	Jensen
Thomas	Johnson
Deb	Kammerer
Jim	Karels
James	Kellgren
Tom	Kieffer
Clifford	MacDonald
Greg	Malecha
Mary	McArdle

First Name	Last Name
Brenna	McElroy
David	McElroy
Shelley	McLees
Kathy	Michels
Julie	Olson
Mike	Paulson
Michael	Randle
Thomas	Rasmussen
Stephanie	Savoie
Kathy	Schowalter
Robert	Schuneman
Darlene	Scott
Ashley	Scott
Ann	Stallons
Paulette	Stark
Kevin	Trandem
Ted	Trenzeluk
Scott	Zemke

Request for Council Action

SUBJECT: **Renewal of Life and Long-Term Disability Insurance Policies for City Employees**

MEETING DATE: September 26, 2022
ITEM TYPE: Consent Agenda
CONTACT: Janet Shefchik, HR Manager, 651.450.2512

ACTION REQUESTED

The Council is asked to approve renewal agreements with the City's existing vendors for employee life, accidental death and dismemberment and long-term disability insurance benefits.

BACKGROUND

The City is required under State Statute (MN Sec. 471.6161) to go out for bids on its group insurance plans at least every 5 years. The City utilizes NFP as its group insurance and benefits broker. The City's supplemental/ancillary insurance lines including Life Insurance, Accidental Death and Dismemberment (AD&D) insurance, and Long-term Disability insurance (LTD) were nearing the end of the statutorily relevant 5-year period. Therefore, NFP conducted a formal Request for Proposals (RFP) process on behalf of the City, to receive vendor quotes and provided the City with those results.

The City's current Life insurance vendor is Minnesota Life/Ochs, and our LTD carrier is Madison Life. These vendors have worked with the City for many years. As you will note in the attachments, our current carriers have proposed either no increase, or in one case, even a slight reduction, as well as some enhancements to the life insurance offering. A review of all vendor quotes received finds that the existing carriers have offered the lowest proposed prices for the existing package of benefits.

The City convened its Benefits Committee (made up of union and non-union staff) on September 9, to present the RFP results and seek input. To-date, we have not received any contrary feedback from committee members or others.

The City has been well satisfied with the services provided by the current vendors and appreciates the proposed rates as well as the plan enhancements. Therefore, staff requests council approval to continue with Madison Life and Minnesota Life/OCHS as its ancillary/supplemental plan vendors, and authorization for the plans and rates as presented.

A separate Council action will be brought forward on the health insurance (medical, dental, vision) plans and rates at a future meeting.

FISCAL IMPACT

The insurance rates proposed are within the amounts included in the preliminary 2023 budget for these benefits.

RECOMMENDATION

Staff recommends approval of the continuation of Madison Life as the City's LTD insurance carrier, and Minnesota Life (OCHS) as the City's Life and AD&D insurance carrier, as well as the rates for these ancillary/supplemental plans as indicated on the attached.

ATTACHMENTS

1. Supplemental -Ancillary Plans RFP Results (w LTD revised)
2. (2a) Life - Plan Enhancements

Ancillary RFP

Summary of Respondents

CITY OF INVER GROVE HEIGHTS REQUEST FOR PROPOSAL RESULTS JANUARY 1, 2023

On behalf of the City of Inver Grove Heights, NFP has researched the market place on the following services.

TYPE OF SERVICE:
Base Life, Vol Life, LTD

Through our research we have compared bids from the following vendors, and are proposing the best ones based on price and services offered.

Vendor	Status
Madison National Life	Incumbent LTD
Minnesota Life	Incumbent Base Life & Vol. Life
Lincoln Financial	Declined to Quote
MetLife	No Response
Mututal Of Omaha	Declined to Quote
New York Life	Quote Provided
Principal	Quote Provided
RSLI	No Response
SunLife	No Response
The Standard	Quote Provided
UNUM	No Response

Ancillary RFP

Basic Life/AD&D

	Current Minnesota Life	Minnesota Life	New York Life	Principal	The Standard
Plan Design					
Definition of Eligible Classes					
Class 1	All employees	All employees	All employees	All employees	All employees
Benefit Amount					
Class 1	One times annual earnings, rounded to the next higher \$1,000 if not already a multiple thereof, subject to a maximum of \$200,000	One times annual earnings, rounded to the next higher \$1,000 if not already a multiple thereof, subject to a maximum of \$200,000 Line of Duty provides an additional benefit of 100% of the basic AD&D principal sum up to \$100,000 for public safety officers (police and fire) that suffer a loss while he or she is performing his or her customary duties for the employer.	One times annual earnings, rounded to the next higher \$1,000 if not already a multiple thereof, subject to a maximum of \$200,000	One times annual earnings, rounded to the next higher \$1,000 if not already a multiple thereof, subject to a maximum of \$200,000	One times annual earnings, rounded to the next higher \$1,000 if not already a multiple thereof, subject to a maximum of \$200,000 GI \$170,000
Line of Duty Benefit					
Maximum Benefit					
Class 1	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Benefit Reduction Schedule					
Age 65	Reduced to 65%	Reduced to 65%	Reduced to 65%	Reduced to 65%	Reduced to 65%
Age 70:	Reduced to 50%	Reduced to 50%	Reduced to 40%	Reduced to 50%	Reduced to 50%
Age 75	Reduced to 25%	Reduced to 25%	Reduced to 25%	Reduced to 25%	Reduced to 25%
Waiver of Premium	Yes, Disabled prior to age 60, continues to age 65	Yes, Disabled prior to age 60, continues to age 65	Yes, Disabled prior to age 60, continues to age 65	Yes, Disabled prior to age 60, continues to age 65	Yes, Disabled prior to age 60, continues to age 65
Conversion	Included	Included	Included	Included	Included
Portability	Included	Included	Included	Included	Included
AD&D Amount	Matches life amount for death, with schedule for dismemberment	Matches life amount for death, with schedule for dismemberment	Matches life amount for death, with schedule for dismemberment	Matches life amount for death, with schedule for dismemberment	Matches life amount for death, with schedule for dismemberment
Dependent Benefits					
Spouse Benefit Amount	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Child Benefit Amount	\$5,000; Live birth to 26 years, regardless of full time student status	\$5,000; Live birth to 26 years, regardless of full time student status	Birth to 14 days: \$500 15 days to 6 months: \$5,000 6 months to 26 years: Flat \$5,000	\$5,000; Live birth to 26 years, regardless of full time student status	\$5,000; Live birth to 26 years, regardless of full time student status
Rates					
Number of Employees	164	164	164	164	164
Life Rate per \$1,000 coverage	\$0.105	\$0.100	\$0.080	\$0.133	\$0.105
AD&D Rate per \$1,000 coverage	\$0.020	\$0.020	\$0.015	\$0.032	\$0.020
Employee Life and AD&D Volume	\$13,760,600	\$13,760,600	\$13,760,600	\$13,760,600	\$13,760,600
Dependent Life Rate	\$1.30	\$1.30	\$1.30	\$1.60	\$1.30
Estimated Dependent Volume	18	18	18	18	18
Total Monthly Premium	\$1,743.48	\$1,674.67	\$1,330.66	\$2,299.30	\$1,743.48
Total Annual Premium	\$20,921.70	\$20,096.06	\$15,967.88	\$27,591.59	\$20,921.70
% Over Current	N/A	-3.95%	-23.68%	31.88%	0.00%
\$ Over Current	N/A	-\$825.64	-\$4,953.82	\$6,669.89	\$0.00
Additional Information					
Contributions	Employer Paid	Employer Paid	Employer Paid	Employer Paid	Employer Paid
Rate Guarantee		12/31/2025	12/31/2025	12/31/2024	12/31/2024



Ancillary RFP

Voluntary Life/AD&D

	Current / Renewal Minnesota Life	Minnesota Life	New York Life	Principal	The Standard
Plan Design					
Employee		Special one-time guarantee issue enrollment opportunity for employees to enroll or increase coverage by \$50,000, subject to the guaranteed issue maximum of \$200,000			
Benefit	\$300,000			\$300,000	\$300,000
Maximum Benefit	Increments of \$5,000 up to a maximum of \$300,000 (not to exceed \$500,000 combined with Base Life)	Increments of \$5,000 up to a maximum of \$300,000 (not to exceed \$500,000 combined with Base Life)	Increments of \$5,000 up to a maximum of \$300,000 (not to exceed \$500,000 combined with Base Life)	Increments of \$5,000 up to a maximum of \$300,000 (not to exceed \$500,000 combined with Base Life)	Increments of \$5,000 up to a maximum of \$300,000 (not to exceed \$500,000 combined with Base Life)
Guarantee Issue	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Spouse					
Benefit	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Maximum Benefit	Increments of \$5,000 up to a maximum of \$150,000	Increments of \$5,000 up to a maximum of \$150,000	Units of \$5,000 to the lesser of \$150,000 or 50% of Employee's Voluntary Life Insurance Amount	Increments of \$5,000 up to a maximum of \$150,000	Increments of \$5,000 up to a maximum of \$150,000
Guarantee Issue	\$25,000	\$25,000		\$25,000	\$25,000
Dependent Child					
Benefit	\$10,000 or \$15,000	\$10,000 or \$15,000	Birth to 6 months: \$500 6 months to 26 years: Units of \$5,000 to \$15,000	\$10,000 or \$15,000	\$10,000 or \$15,000
Benefit Reduction Schedule	None	None	None	None	None
AD&D Benefit	Matches life amount for death, with benefit schedule for dismemberment	Matches life amount for death, with benefit schedule for dismemberment	Matches life amount for death, with benefit schedule for dismemberment	Matches life amount for death, with benefit schedule for dismemberment	Matches life amount for death, with benefit schedule for dismemberment
Rates per \$1,000	Employee / Spouse Rates include \$0.02 AD&D	Employee / Spouse Rates include \$0.02 AD&D	Employee / Spouse Rates include \$0.02 AD&D	Employee / Spouse Rates include \$0.032 AD&D	Employee / Spouse Rates include \$0.02 AD&D
<20	\$0.070	\$0.070	\$0.070	\$0.118	\$0.070
20-24	\$0.070	\$0.070	\$0.070	\$0.118	\$0.070
25-29	\$0.080	\$0.080	\$0.080	\$0.118	\$0.080
30-34	\$0.100	\$0.100	\$0.100	\$0.128	\$0.100
35-39	\$0.110	\$0.110	\$0.110	\$0.175	\$0.110
40-44	\$0.140	\$0.140	\$0.140	\$0.254	\$0.140
45-49	\$0.230	\$0.230	\$0.230	\$0.390	\$0.230
50-54	\$0.390	\$0.390	\$0.390	\$0.603	\$0.390
55-59	\$0.630	\$0.630	\$0.630	\$0.913	\$0.630
60-64	\$0.770	\$0.770	\$0.770	\$1.381	\$0.770
65-69	\$1.330	\$1.330	\$1.330	\$2.241	\$1.330
70-74	\$2.080	\$2.080	\$2.080	\$3.769	\$2.080
75	\$2.400	\$2.400	\$2.400	\$3.769	\$2.400
	Additional rates beyond age 75 available upon request	Additional rates beyond age 75 available upon request	Additional rates beyond age 75 available upon request	Additional rates beyond age 75 available upon request	
Child Rate per \$1,000	\$0.130	\$0.130	\$0.130	\$10,000 of coverage for \$2.00 per family \$15,000 of coverage for \$3.00 per family	\$0.130
AD&D Rate	Included above	Included above	Included above	Included above	Included above
Additional Information					
Contributions:	Voluntary / Employee Paid	Voluntary / Employee Paid	Voluntary / Employee Paid	Voluntary / Employee Paid	Voluntary / Employee Paid
Rate Guarantee:	12/31/2022	12/31/2025	12/31/2025	12/31/2024	12/31/2024
Examples					
35 Year Old, \$50,000 Benefit	\$5.50	\$5.50	\$5.50	\$8.75	\$5.50
45 Year Old, \$100,000 Benefit	\$23.00	\$23.00	\$23.00	\$39.00	\$23.00
55 Year Old, \$70,000 Benefit	\$44.10	\$44.10	\$44.10	\$63.91	\$44.10

Ancillary RFP

LTD

	Current / Renewal Madison National Life	Madison National Life	New York Life	Principal	The Standard
Benefits					
Definition of Eligible Class(es)					
Class 1	City Administrator & Department Heads (Earning \$30,000+ Annual Pay)	City Administrator & Department Heads (Earning \$30,000+ Annual Pay)	City Administrator & Department Heads (Earning \$30,000+ Annual Pay)	Class 1 - All Employees	City Administrator & Department Heads (Earning \$30,000+ Annual Pay)
Class 2	All Other Employees	All Other Employees	All Other Employees		All Other Employees
Class 3	Full time Seasonal Employees	Full time Seasonal Employees	Full time Seasonal Employees		Full time Seasonal Employees
Benefit Percentage	66.67%	66.67%	66.67%	60.00%	66.67%
Monthly Benefit Maximum	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Monthly Benefit Minimum	\$100 (available at 30% hours/week)	\$100 (available at 30% hours/week)	\$100 (available at 30% hours/week)	\$100 (available at 30% hours/week)	\$100 (available at 30% hours/week)
Elimination Period	90 Days	90 Days	90 Days	90 Days	90 Days
Definition of Disability	Loss of Material Duties	Loss of Material Duties	Loss of Material Duties	Loss of Material Duties	Loss of Material Duties
Own Occupation					
Class 1	60 Months	60 Months	60 Months	24 Months	60 Months
Class 2	36 Months	36 Months	36 Months		36 Months
Class 3	36 Months	36 Months	36 Months		36 Months
Maximum Benefit Duration	SSNRA (12 month minimum starts at 72)	SSNRA (12 month minimum starts at 72)	SSNRA (12 month minimum starts at 72)	Disabled before age 62 - earlier of age 65 or 5 years ; Benefit payment period reduces at 62 and beyond	SSNRA (12 month minimum starts at 72)
Mental and Nervous Coverage	24 Months	24 Months	24 Months	24 Months	24 Months
Substance Abuse Coverage	24 Months	24 Months	24 Months	24 Months	24 Months
Self-Reported Conditions	No limitation	No limitation	No limitation	No limitation	No limitation
Pre-existing Limitation	3 / 3 / 12	3 / 3 / 12	3 / 3 / 12	3 / 3 / 12	3 / 3 / 12
Survivor Benefits	3 Months	3 Months	3 Months	3 Months	3 Months
EAP Program	Included	Included	Included	Included	Included
Rates					
Number of Employees	170	170	170	170	170
LTD Rate per \$100 Covered Monthly Earnings	\$0.325	\$0.298	\$0.300	\$0.280	\$0.540
Estimated Volume	\$1,126,860	\$1,126,860	\$1,126,860	\$1,126,860	\$1,126,860
Monthly Premium	\$3,662.30	\$3,358.04	\$3,380.58	\$3,155.21	\$6,085.04
Annual Premium	\$43,947.54	\$40,296.51	\$40,566.96	\$37,862.50	\$73,020.53
% Over Current	N/A	-8.31%	-7.69%	-13.85%	66.15%
\$ Over Current	N/A	-\$3,651	-\$3,381	-\$6,085	\$29,073
Additional Information					
Contributions	Employer Paid	Employer Paid	Employer Paid	Employer Paid	Employer Paid
Rate Guarantee	12/31/2023	12/31/2027	12/31/2025	12/31/2024	12/31/2024

PLAN ENHANCEMENTS



As your incumbent carrier, we know how valuable employee benefits are to you and your employees. In support of this, we have committed to matching your current plan exactly. In addition to matching the current plan design, we have identified several plan enhancements to enrich your life insurance program. We offer the life insurance enhancements at no additional cost beyond the premium paid. You have the flexibility to choose any, or all, of the following enhancements:

Special Guaranteed Issue Enrollment Opportunity for Active Employees

In an attempt to increase supplemental life participation, we are offering a special one-time guaranteed issue enrollment opportunity. Active employees may elect or increase coverage by \$50,000 without evidence of insurability, provided that the resulting amount of insurance does not exceed the guaranteed issue limit of \$200,000. Increases above the guaranteed issue limit are also available, however require evidence of insurability.

Our guaranteed issue offer for all eligible employees will be accompanied by our best practices educational and enrollment materials. These materials will be included at no additional cost. By accepting the guaranteed issue offer we require that our best practices are followed to ensure employees understand the special guaranteed issue opportunity, allowing them to make the best decision for themselves and their families, while at the same time ensuring the long-term health of your group term life insurance plan.

Increased Supplemental Life Maximum for Employee

We propose increasing the supplemental life maximum from \$300,000 to \$500,000 to help keep pace with increasing salaries and insurance needs.

Spouse and Child Life Without Employee Supplemental Life

Our proposal includes the ability for employees to elect spouse and child supplemental life coverage without having, or enrolling in, supplemental life themselves (subject to state guidelines).

Line of Duty

We have included the Line of Duty AD&D additional benefit as an enhancement to your current basic AD&D plan. Line of Duty provides an additional benefit of 100% of the basic AD&D principal sum up to \$100,000 for public safety officers (police and fire) that suffer a loss while he or she is performing his or her customary duties for the employer.

Request for Council Action

SUBJECT: **2nd Reading of Ordinance Amending City Code Title 4, Chapter 13 Related to Rental Licenses**

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Bridget Nason, City Attorney

ACTION REQUESTED

The Council is asked to approve the second reading of an ordinance amending certain sections of the City's rental licensing ordinance, and to consider whether to direct staff to make additional revisions to the ordinance prior to its third reading.

BACKGROUND

The City Council has begun discussing the City's rental licensing ordinance and areas where the ordinance could benefit from revision. The attached second reading version of the ordinance, which is identical to the first reading version of the ordinance considered by the Council at its August 22 meeting, reflects somewhat of a "Phase 1" when it comes to addressing concerns and making improvements to the existing codes. Additional phases are likely to be brought forward for Council consideration at future meetings, but staff felt there was some urgency in moving these specific components forward now.

The attached ordinance is intended to accomplish the following:

1. Prohibit short-term or vacation rentals with IGH. This is accomplished via the addition of a requirement that there is a minimum lease term of 30 consecutive days.
2. Improve the definition of "family." An issue with this recently came up when considering a rental license for a single family home. As drafted, the ordinance would still allow up to four unrelated individuals to live as roommates in a single family home, but it attempts to prevent rentals to multiple individuals that do not intend to occupy the property as a single household.
3. Addition of a six-month waiting period to re-apply for a license in cases where a license has been revoked or denied.
4. Clarification of the language regarding the application fee and the fact that it is non-refundable in cases where an application is withdrawn or denied.

The draft ordinance was sent to all current rental license holders within the city, as well as to the owners of properties City staff identified as rental properties from the Airbnb and VRBO websites, along with information advising them that the Council would be considering the second reading of this ordinance at its September 26 meeting. Email comments received thus far in response to this

notice are attached for Council's information.

As noted above, while no changes were made to this version of the ordinance after its first reading, two issues have been identified by staff that Council may wish to provide direction on prior to preparation of the third reading version of the ordinance. First, questions were raised related to whether a rental license is required for accessory dwelling units. Secondly, clarification related to the classification of townhomes and condominiums as single-family or multi-family residential dwellings for rental license purposes is requested. The attached memo is included for Council discussion and direction prior to the preparation of the third and final reading version of the ordinance.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends that Council approve the second reading of the attached ordinance amending the city's rental licensing requirements, and provide feedback to staff regarding the items discussed in the attached memo.

ATTACHMENTS

1. Ordinance Revising Rental Licensing Standards (2nd Reading)
2. Additional Rental License Ordinance Policy Considerations
3. Short Term Rental Comments Received by 9-21-22

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 4,
CHAPTER 13, RELATED TO RENTAL LICENSES**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

Section One. Amendment. Section 4-13-2 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

4-13-2: DEFINITIONS:

FAMILY: An individual, or two (2) or more persons related by blood, marriage or adoption, or a group of not more than four (4) persons not so related, living together as a single housekeeping unit maintaining a common residence and sharing using common cooking facilities, bathroom(s), and living spaces.

Section Two. Amendment. Section 4-13-3 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

4-13-3: LICENSE REQUIRED:

- A. General Rule: No person, partnership, business entity, or corporation shall operate a rental dwelling or rental dwelling unit in the city without a license. The licensee shall be the owner. No dwelling or dwelling unit, other than those exempt from the licensing requirements of this Chapter, shall be rented or let for a period of less than thirty (30) consecutive days.
- D. Application Fees: ~~Rental dwelling owners shall pay a fee as set by resolution adopted by the city council. The license fee is not refundable.~~ Applicants for a license shall pay an application fee in amount set annually by the City Council via resolution. The application fee is due at the time the license application is submitted. The application fee is not refundable, even if the application is withdrawn or denied.

Section Three. Amendment. Section 4-13-8(C) of the Inver Grove Heights City Code is hereby amended as follows. The underlined text shows the language added to the code:

4-13-8: LICENSE HEARING:

4. Reapplication Following License Revocation or Denial: Upon denial or revocation of a license, the owner may not reapply for a license for the same rental dwelling or rental dwelling unit for a period of six months.

Section Four. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Additional Rental License Ordinance Discussion Items

1. Whether a rental license should be required for an attached and/or detached accessory dwelling unit (ADU).

The City's zoning ordinance allows accessory dwelling units as accessory uses to single family dwellings in the A, E-1, E-2, R-1A, R-1B and R-1C Zoning Districts, subject to certain requirements, including a requirement that the property owner must reside in either the primary residence or the ADU as their permanent residence. An ADU is defined as "a subordinate habitable dwelling unit, which has its own basic requirements of shelter, heating, cooking and sanitation, added to or created within a single-family dwelling or detached accessory structure." ADUs may be permitted within a single-family dwelling or within a detached accessory structure on lots greater than one acre in size. The zoning ordinance states that "[a] rental license for the non-owner-occupied unit shall be obtained if required by this Code."

Currently, the City's rental license ordinance specifically states that no rental license is required for accessory dwelling units. This is similar to another existing exemption in the rental licensing ordinance that exempts single-family homes in which an individual owns the single-family home and resides in a portion of the building in which there is a rental dwelling unit and there are a total of no more than three (3) persons within the rental dwelling unit that are unrelated to the owner and to each other from the City's rental license ordinance requirements. The idea behind these exemptions may be that if the property owner resides in the house (or ADU) on the property, the likelihood of the issues that can arise in a situation where the owner of the property is not continually on-site and sharing space with the tenant is reduced.

Staff would like direction from the Council regarding whether any changes to this rental license exemption for accessory dwelling units is desired, for example, to require that if an ADU is being rented to a non-family member then a rental license is required, or to require that a rental license is required, but only for detached ADUs.

2. Clarification regarding what constitutes a multi-family dwelling for rental licensing fee purposes.

No rental dwelling or rental dwelling unit may be rented without the owner of the dwelling or dwelling unit obtaining a rental license from the City. Questions have arisen related to the classification of certain multiple-family dwellings, and the licensing requirements for units in buildings owned entirely by one entity, where individual units in the building are owned by multiple owners, or where one owner owns multiple single-family residences.

The Council is asked to provide guidance to the staff related to amending the city code and City fee schedule to clarify that license shall be required as follows:

2-year license, with a \$50 rental license fee per dwelling unit:

- Single Family Dwellings
- Twin Homes and Two-Family Dwellings
- Townhomes and Condominiums located in a building containing: a) two or fewer dwelling units; or b) three or more dwelling units where the units are not under common ownership

2-year license, with a \$150 fee per building plus a \$15 fee per dwelling unit:

- Townhomes, condominiums, apartments, and other multiple-family buildings containing three or more dwelling units under common ownership

Additionally, clarification is requested to confirm that:

- A rental license is required for each dwelling unit, including all units in a multiple-family building
- A rental license can be suspended or revoked for each dwelling unit or for an entire multiple-family building

Staff seek council direction to confirm that the clarifications identified above are acceptable to council; if so, they will be made to the third reading version of the rental licensing ordinance and to the City's fee schedule.

From: [Pam Glenn](#)
To: [Rebecca Kiernan](#)
Subject: Topic: Airbnb
Date: Monday, September 19, 2022 10:39:30 PM
Attachments: [AIRBNB Letter for IGH City Council September 2022.docx](#)

Rebecca,

I received your name from the Airbnb hosts in town, since this has recently become a topic of focus for the IGH City Council.

Please review my letter regarding the benefits of Airbnb in the attachment below.

Please also let me know ASAP if you are able to send this to each City Council member prior to the next meeting, or if I need to send this to each one individually.

Thank you!

Pam Glenn
6959 Archer Court
Inver Grove Heights, MN 55077
651-247-0201

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

September 18, 2022

Inver Grove Heights City Council,

It was brought to my attention that the topic of Airbnb stays has again become a focus of the IGH City Council. Specifically, the council is considering placing a restriction on the duration of Airbnb stays.

I am an Airbnb host and have also utilized Airbnb as a guest.

In brief, restrictions placed on Airbnb hosts by the IGH City Council has multifactorial negative implications for our citizens and our community.

Here are some points for your review and consideration:

- Airbnb provides in many cases, a necessary income to keep up with important home maintenance items. This not only adds value to a residence, but also has a positive impact on the community as a whole.
- Airbnb hosts are also likely to invest more into their homes to be sure to meet the standards of Airbnb. This also leads to positive reviews from their guests—which then leads to future bookings. Again, having residences which are well kept-up has a significant positive impact on the community overall.
- Some Airbnb hosts have purchased a residence with extra space specifically intended for Airbnb guests, providing future income supplementation. Placing limitations on hosting opportunities adds a significant burden to this investment goal.
- Likewise, with the present economy, some IGH citizens have found themselves searching for creative ways to use their residences for much-needed income. Restricting this option leads to unnecessarily challenging and even heart-wrenching situations for our citizens.
- A couple years ago, the IGH City Council considered a requirement to only allow “extended Airbnb stays.” This was due to a couple incidences reported in which a host rented their place for 1-2 nights and the guests ended up having a large party, which was disruptive to the community. Limiting the time a guest stays at an Airbnb residence does not necessarily prevent this from occurring. Rather, the Airbnb host can identify rules to prevent this type of activity. For example, one of my rules for a guest is they cannot bring another person into my home until they check in with me first. This situation however begs the question: Is it reasonable to set up a city policy which significantly and negatively impacts Airbnb hosts when the vast majority of hosts have been extremely responsible?
- It has been proposed that Aibnb hosts be charged a “licensing fee” of approximately \$100. This would then go toward any future police calls which, it is assumed, would occur. I would argue that a police call can result from any number of situations, totally unrelated to Airbnb, for example simply involving a visitor to my home. This type of policy discriminates against Airbnb hosts. Again, this is a punitive measure toward

Airbnb hosts, for which the vast majority have been responsible. Rather, I would have the City Council consider a fine if an Airbnb host situation results in, for example, 3 police calls involving the same Airbnb guest.

- Airbnb insurance: *“Host liability insurance, a part of AirCover for Hosts, provides Hosts with \$1 million in coverage.”* Thus, the ability to rent space via Airbnb makes sense for both hosts and guests from a liability perspective.
- Airbnb is set up to proactively establish rules for guests. Airbnb also provides direct assistance to hosts if there are any conflicts with guests (and vice-versa). Thus, the Airbnb system is comprehensive in helping to prevent conflicts and issues, and if they do occur, which is rare, the system is set up to address any issues that arise.
- It is important to point out that many Airbnb hosts remain in their residence while guests rent a part of their space.
- Having Airbnb guests here in IGH, no matter how long the stay, leads to guests patronizing our local businesses, including IGH restaurants, gas stations, movie theaters, etc. This also leads to a positive financial gain for the local businesses and IGH overall.
- As an example, I've been doing airbnb for nearly 10 years. Although I took a break from hosting during the first two years of covid, I have had 3 long-term bookings this past year: 2 students doing internships (one at CHS in IGH, and another within 1/2 mile from here) and another guest who needed housing after getting a new job in the area. Up to this point, there has not been a police call for any disorderly conduct of any kind. Likewise, all 3 guests, along with their visiting families, regularly patronized the business of IGH.
- It seems rather disheartening that time and energy are being spent on limiting Airbnb hosting time periods, something which significantly benefits our citizens and community, when time could instead be spent on addressing more serious issues which require the IGH City Council's prompt attention.

It is my hope that the IGH City Council will give serious consideration to the points above.

Please let me know if you have any further questions.

Thank you,

Pam Glenn

6959 Archer Court

Inver Grove Heights, MN 55077

651-247-0201

Dear Inver Grove Heights City Council Members and Administration:

9/20/2022

We have been Airbnb hosts since 2018, renting out a suite in the lower level of our home, on a short term basis. We are both retired, and are comforted knowing that we can always rent out part of our home to make some additional money. We have invested thousands of dollars into our home, which was built in 1960, to have a nice product to offer short term rental guests and to maintain a nice home. Additionally, we only rent out the space when we are in residence, as we are not comfortable having people in our home if we are not there, even though the suite is locked off and they can't enter our space, and they have their own entrance.

Since February 2018, we have rented out the suite on a short term rental basis 147 times. We have not had any complaints from neighbors, and most don't even know that we have a rental in our lower level. We have never generated any police calls or complaints to the city.

We have a list of requirements that the guests must meet to rent our space: at least one person in the group has to be between the ages of 25-70, we have a two night minimum stay, and the guests must show ID upon arrival. Once the guest arrives we have a list of rules/requests: quiet hours, locations to smoke, etc. Our guests want to meet our requirements and follow our rules, because they want to get a good review from us. A guest that does not get a good review, is not allowed to rent on the rental platform in the future, whether it be : Airbnb, VRBO, etc.

We have had guests book a reservation at our place for the following reasons:

Used to live in the area, and are returning for short visits to see grandchildren, family, and friends.

Visit the Mall of America, MN Zoo, Science Museum, Viking Football Complex

Jobs: to take flying lessons at the South St Paul Airport, to bring in animals to the MN Zoo from other places, work at Koch/Flint Hills/Pine Bend refinery, Union Pacific Railroad, etc.

Building new houses/ moving house, and are between houses.

Receive medical care.

Local people who need a respite from being a caretaker, want a break to relax, canoe, fish, etc.

Here to settle estates/put homes on market for family, who have passed away or moved into nursing homes.

We have a father rent our suite at least twice a year, from France, to spend time with his 10 year old son, who now lives in Cottage Grove. Last visit, the father also brought his mom, so she could spend time with her grandson. They stay for 2-3 weeks at a time, and Calvi, the son, goes to school from our home. The son has made a Youtube channel which you could watch to see what our rental space is like: " Calvi and Papa." It is written, filmed, and produced by a 10 year old. It would be sad to have to see them have to stay in a hotel for 2-3 weeks.

If we were required to only take reservations of a month or longer, it would really make it difficult for potential renters to arrange the kind of housing that they prefer.

The income we make on our short term rental is all documented. The short term rental platform we use is Airbnb. Airbnb collects the money from the guests, and Airbnb pays us our portion- we don't collect money directly from the guests. We pay sales tax to the State of MN on the gross sales. We pay income taxes on the net income. We pay property taxes on our property. The short term Airbnb guests also spend money in the community. They obviously buy groceries, eat in restaurants, many buy clothes - because there is no sales tax in MN, many go to The Grove to exercise and golf at Inver Hills, etc. We try to get the guests to engage in the local community as much as possible, and have brochures on all the local amenities. Many guests comment on how beautiful the area is, and how convenient the location is for driving to other parts of the Twin Cities, Northfield, Rochester, etc.

We have enjoyed staying in Airbnbs as we travel, and have rented everything from a room in someone's basement that had the washer and dryer in the same room, to entire homes for funerals and family holidays. We took a 15 day, 5,000 mile road trip in February. During that trip we stayed in: hotels, timeshares, airbnbs, and with friends. It was nice to be able to have so many options, as during different times in the trip we had different housing needs. It is positive that in the city of IGH, people also have options.

We are requesting that you table the short term rental ordinances for a period of one year, to give the owners time to resolve the issues that were mentioned in the complaints. If the short term rental owners are notified of complaints, they can make changes to the management of their properties, everything from adding Ring systems and Minut Noise Monitoring, to shoring up the rules and regulations and having stricter renter qualifications. We think that the short term rental owners can do their own policing and managing of problems.

Respectfully submitted,

Richard Carlson and Tamara Kappauf , MBA
Lakeside Blue Bungalow
612-308-8042 & 612-868-6628

Dear Mayor and City Council,

I'm writing about possible changes to the rental licensing and ordinances that exclude short-term rentals in Inver Grove Heights.

Thank you in advance for reading this. I know you are busy and have many other issues to address. Hopefully, I can clearly explain some of the benefits of Short term rental to the city and the solutions that can mitigate the current issues.

Inver Grove Heights may not seem like a town that people would visit; however, its proximity to Downtown, the Airport, the Mall of America, and Vikings Training Camp does bring people in, as well as local citizens use short-term rentals for their extended family's needs.

Traditionally short-term rental is when people rent out all or part of their house for a period of time less than 30 days. A visitor would often stay at a short-term rental because they offer additional amenities that hotels typically don't.

Some examples are:

- Community members hosting relatives from out of town don't have enough room in their current homes and temporarily need a larger, more intimate space to gather than a hotel.
- Grandparents bring their children and grandchildren on vacation, needing several bedrooms and a place to gather.
- A family with small children who don't sleep well in a hotel room. They are often looking for multi-bedrooms and a kitchen to cook meals.
- A business in town for a conference looking for lodging and a place to meet and plan future endeavors.
- A local business that is bringing their staff to town for meetings.
- A family with special needs needing more room for service animals.

Below is what our guests list as why they came to Inver Grove Heights:

Hetty M.

"Hi Faith and David! We are coming from Los Angeles with our teen and adult daughter and visiting with our sister and her family who live in Inver Grove. We love this home (especially the pool table room!) and can't wait to spend the weekend there together! It looks really special!"

"I was just double checking that it is ok for my sister to bring her dog" "He serves as emotional support for one of their children. Is it ok if we bring him?"

Josh S.

"Hi Faith and David, I will be coming to town for a funeral and looking for a place where we can have 7 adults and 1 child stay overnight."

Julie K.

"Good Morning, Faith and David! My sister and I and our adult children are planning to celebrate Christmas together in the MSP area for the 2nd year in a row! Hopefully, your lovely home is available!"

Dave N.

"Hello, your place looks amazing. I'm looking for a place to take my engineering group to do an offsite workshop. A bunch of geeks with computers. There would be 7 of us staying overnight and 3 that would join during the daytime."

Visitors select homes because they offer a quieter, more intimate environment than a hotel. If we remove short-term rentals, we also remove these visitors and families from our communities.

Benefits of Short term rentals:

Having good guests in our communities who often visit with family members who live here benefits local businesses.

- Per the data source below, the average guest spends \$33.00 on food alone daily during a visit. Our property alone adds up to a low estimate of over **\$52,177** going directly to local restaurants annually. I would easily estimate that all the short-term rentals in Invergrove heights bring in well over **\$500,00.00** in business to local restaurants annually. That revenue will be gone if you remove this from the community.
- Homeowners can rent out their homes or rooms when they are not using them to generate extra income to support their families.
- Property owners whose properties may not traditionally generate enough rent to pay their mortgage have an option of this additional source of income, allowing them to earn money and fund the upkeep of their property.
- These homes are taken extremely well care of and are in excellent condition; this supplies jobs to the community in the form of upkeep on the property: for example,

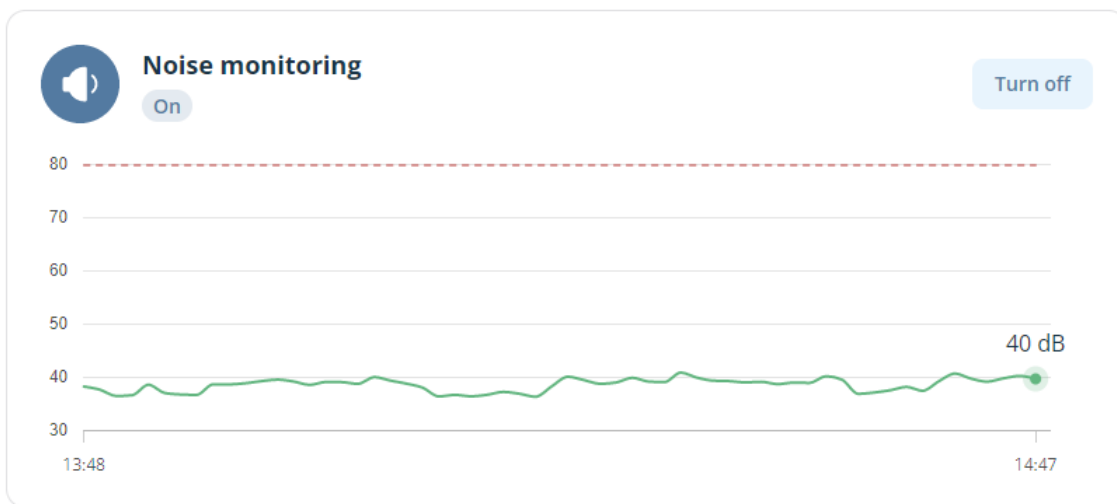
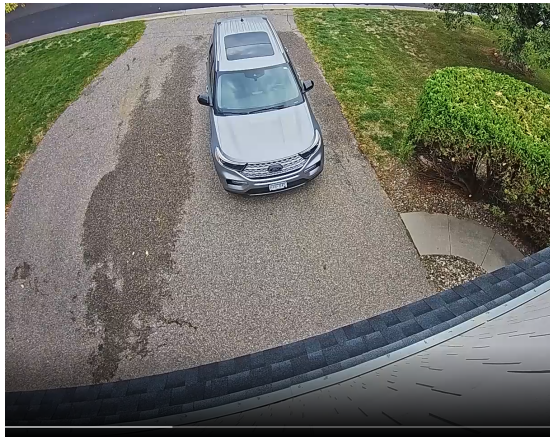
house cleaning, lawn service, and maintenance. These jobs go to the local IGH community businesses.

The Issue: My understanding of the main issue seems to be with large parties that happened primarily during Covid. The property owner seemed unaware of the issue before the neighbors were disturbed.

Why I believe our properties have never had any issues:

At our properties, we closely vet anyone staying and have never had a neighbor complaint or city call. Some of the preemptive strategies we take are:

- We only take reservations for two or more nights.
- We only take advanced reservations, never last-minute stays.
- Requiring guests to have a positive past stay history on any platform we use. (positive rating)
- Due to our guests also being reviewed by us and desiring a good review, they tend to be highly respectful when staying at the property.
- We clarify with guests their reason for visiting Inver Grove Heights.
- We have house rules and quiet hours that respect our neighbors.
- We're willing to cancel anyone disrespectful to our home or neighbors immediately. However, we have never had to.
- Listing that there are cameras on the property and noise detection devices. I can see how many cars are on our property, how many people are there, and how loud they are. Having these items causes anyone looking to do anything but a traditional quiet family stay to look elsewhere. See examples below:



I list this only to say that there are steps property owners can take to solve the issues that happened in the past.

What I believe the Council should do to solve this issue:

- Consider that many violations may have been due to restaurants and traditional gathering places being closed due to Covid, this issue may fix itself now that they are open.
- Follow Minneapolis and many surrounding cities, which are more at risk of disturbances than Inver Grove Heights but see the value that short-term rental brings to the community.
- Expand your rental license as many other cities have to include any rental of a property. The city should have property owners' contact information.
- Exclude owner-occupied rentals from the license as the city currently does.
- Have owners submit a management plan

- Require Neighbor Notification with contact information.
- Fine properties with future violations of city ordinances.
- Terminate the rental license of property owners with violations who can not maintain a positive property for the city.

Short-term rentals should be easy to manage via licensing and the existing ordinances already in place. Enforcement should already be in place via existing channels for traditional rentals and other violations in the city. Adding a license gives the city the additional option of terminating the license. If we choose to ban short-term rentals, we have the same issues of enforcing ordinances either way. Most of these properties will change to traditional rentals, which often have different problems.

In closing, I would encourage you to take a case-by-case approach to this issue via licensing. Please consider the community who uses these properties, the local businesses who benefit from them, and the property owners who do a great job serving the community, using short-term rentals as income to help support their families. My wife and I are 100% in favor of any regulations to prevent neighborhood disturbances. That is our goal as well. Still, I encourage you not to limit short-term rentals at the expense of property owners who are not causing any issues in the city, only improving it.

Thank you,

David and Faith Kappel
612-220-7678
651-283-9532
info@kappelproperties.com
faith.kappel@gmail.com

* Americans spend an average of \$33 per day on food when on a vacation

<https://www.valuepenguin.com/average-cost-vacation#:~:text=The%20Cost%20of%20Food%20on,on%20food%20they%20prepare%20themselves.>

From: [Jake Kappel](#)
To: [Rebecca Kiernan](#)
Subject: Short Term rental comments/proposals to include in counsel packet
Date: Wednesday, September 21, 2022 11:38:40 AM

Dear Council members and Mayor of Inver Grove Heights,

I am writing in regards to the recent conversation between property owners and their rights to short term rentals in your city. I understand your concerns related to regulation are mostly to minimize noise complaints.

When I reached out to the city in regards to short term rental rules/regulations in August, I was told that there were not any regulations at that time and they were not being discussed as of that time. I ended up purchasing a property in August 2022. In doing so I put up my entire savings of \$70,000 in hopes to build a better future for me and my family. Hearing now that the city is discussing banning short term rentals is rather infuriating, as if forced to do a long term rental contract I do not believe that we will be able to make the mortgage payment. In saying this, we will be forced to sell the property most likely at a large loss.

From my understanding there have been a few complaints on parties/noise in houses rented out on various platforms. I believe that each of these situations should be handled on a case by case scenario. Just because one property owner is causing issues, I don't think it is fair to penalize the rights of another. Along with this, I do not believe that banning short term rentals is going to solve the issue of parties/noise complaints. Just as there may be a nuisance tenant in a short term rental, there is just as likely a chance there will be a nuisance tenant in a long term rental, the only difference is that in a short term rental the nuisance tenant is gone in a few days.

In saying this, I believe that as long as someone is not violating the rights of others or endangering them, they should be free to do with their own property as they wish. Of course, I am open to discussion about penalties for having nuisance tenants at my property. I do believe that a smart way for the city to combat this issue is by considering rental licenses in your city that will be approved or denied based on issues that may arise from a property.

There are many benefits to short term rentals that should be considered:

- A way for residents to afford their mortgage
- More visitors to a city creates more spending in a city and will help grow the economy, this has been proven in many cities throughout the United States.
- Someone may need a short term rental before moving into a new house or doing renovations.
- May be visiting for a funeral, wedding, event, family reunion, and hotels may not have what they need as a collective etc.
- Provide jobs for cleaners/landscapers/snow removal workers, etc
- Property maintenance, short term rental hosts are much more aware of maintenance issues than long term hosts, and they can be addressed quickly.

- Tenants can be removed immediately if they violate the terms of agreement of the platform they rented on.
- The majority of tenants that come through a rental platform want a good rating so they can continue to enjoy communities around the world. This does not eliminate nuisance tenants but it does help mitigate most issues.

There have been many Cities/States throughout the United States that have sided with Short Term rental rights, the most recent being the city of Austin Texas. A small group of plaintiffs, represented by the Texas Public Policy Foundation argued that by restricting short term rentals, the City of Austin prevents homeowners from using their property as they see fit, and treats short term rentals differently than long term rentals. The courts deemed banning short term rentals unconstitutional.

Being that elected officials have a responsibility to all of those that they govern. I believe it is your job to protect private property rights and to protect public health and safety as defined by the Constitution of the United States. Property rights are defined as the exclusive and best use rights to a property and in banning short term rentals I believe this is a direct violation of the Constitution.

Please consider the above mentioned before making a final decision.

Thank you,

-Jake Kappel
651-285-5212

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: [John Stiles - Bridge Realty](#)
To: [IGH City Clerk](#)
Subject: IGH Short term rentals
Date: Wednesday, September 21, 2022 10:28:33 AM

Dear City Council & Mayor,

My family and I live in one unit of a duplex that we own in the city of Inver Grove Heights.

The unit that we do not live in is a 1 bedroom apartment that would be perfect for a short-term renter. There are numerous people who travel to our area for work or leisure. Sometimes it's a traveling nurse or other professional. Sometimes it's someone coming for a sporting event or concert. And sometimes it's someone coming for a family reunion or a wedding. I know this because we used to operate a short-term rental in another nearby city before we moved here. These people often want a different experience than a typical hotel. Something with a little more home-feel. Or maybe a place that is more pet friendly.

Renting out our owner-occupied duplex to short-term renters would allow us to earn more money than a typical long-term tenant. Taking care of the turnovers and maintaining the property would provide a great opportunity for my family and I. Based on our experience of doing this before - living on-site allows us to closely monitor who comes to and goes from the property and we can quickly respond if there were any issues.

I believe it is my right as the property owner to decide the length of stay that I allow my guests. To me it would be an overreach for the city to limit me on this and it seems like the proposed ordinance is trying to solve a problem that doesn't exist in my situation.

I ask that you please reconsider this ordinance and look for other solutions.

Thank you for your consideration.

--

John Stiles
Cell: 612-554-7794

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

After watching the city council work session from August 1st, I saw firsthand just how little information the councilmembers were provided regarding short-term rentals. Due to a lopsided amount of evidence against short term rentals, it is clear that the city councilmembers have categorized all short-term as “party houses” when this is certainly not the case. As a short-term rental owner since 2014, I would like to take this opportunity to shed some light on short term rentals.

- 1) Short-term rentals provide the opportunity for a basic human right: connection to family. Families want to get together under one roof but often they do not have a home large enough to support that type of gathering. The city administrator, Kris Wilson, referenced in the August 1 work session that she recently came back from this type of gathering at a short term rental in which her family respected the house rules and met the requirements of the neighbors for noise limitations. We all have a right to gather together and if the short-term renter can agree to gather without disturbing the neighbors, then it should be allowed. By banning these rental homes, you take away that opportunity for everyone in an effort to prevent a potential party. Please take the time to read this review I just received from a former guest, Carl, at one of my properties, because this is an example of one family’s experience that would not take place under the proposed ban: “Beautiful house, perfect location, and plenty of room for our family of five. Owner was incredibly helpful and communicative. House had everything we needed to enjoy our time. Incredible location on lake with all the toys to enjoy! Kids loved it so much they wanted to stay forever! Looking forward to staying again in the future!” Here is another recent message I received from someone booking for December: “We were looking to take a trip down south but with airfare so expensive we decided to AIRBNB in Minneapolis instead. Our adult children live in Minneapolis but we wanted it to be more of a trip away from home. So we looked for someplace in the area and we were really impressed with your property. It sounds and looks beautiful. We are not a party type group and are very respectful of property. We would check in at 3:00 p.m.” With the proposed ban, these people would never get the opportunity to stay at my home.
- 2) Our typical customer is families and 99% of the time, there is zero issue with the neighbors. Since 2014, I personally have hosted a total of 1,024 stays with an average of 2.5 nights per stay, so that is out-of-town families and friends staying at my houses for a total of 2,056 nights, equivalent to 7 years. Even if there have been 20 emails about specific incidents at my properties (which I highly doubt), that still would only represent an issue with less than 1% of the nights I have rented my homes. The best analogy is if airplanes were just invented and the people on the ground complained to city council, requesting them to cancel airplanes because they create noise for 1% of the day in which the planes are flying overhead. To cancel short-term rentals is equivalent to council members grounding all airplanes out of deference to the neighbors who think it should be quiet 100% of the time instead of 99% of the time. There has to be some tolerance for short-term rentals. If we give tolerance to other important job-creating industries like airlines, car manufacturers, the garbage companies, the roofers, etc, then why is there a zero-tolerance policy for any noise created by short-term rentals. That is an unfair double standard.
- 3) If short term rentals are in fact a drain on the city’s resources, the short term rental owners would like proof of that. I personally know that the only police calls I ever received were well in my past, before I knew how to prevent the issues. There was a learning curve at the

beginning and the system of vetting tenants has changed dramatically in just 8 years since I began. I know that my last police visit was on 7/19/17, so this is over 5 years ago. The days of uncontrolled parties are ancient folklore due to the new systems.

- 4) Below are the several changes to my rental properties to ensure that the families staying in my homes are respectful of the neighbors:
- a. I have security cameras on all entrances of the house
 - b. I require a list of names of all people on my property and anyone left off the list will result in immediate cancellation of the rental agreement
 - c. Quiet hours are set at 10pm and I tell my guests they cannot even be outside at this time, so if I see them on my cameras, I send them a message and if they do not respond, I go over to the house to inform them quiet hours are in effect.
 - d. I collect a \$500 security deposit that is just for quiet hours. If I hear a complaint from the neighbors or the police, that deposit is kept and disbursed to the neighbor.
 - e. I require an age limit of 25 or older. I am open to this changing to 30 years or older if the councilmembers are interested in further increasing the age limit. It probably would help.
 - f. I have a 2-night minimum. All problems I ever had in the past were due to a 1-night minimum
 - g. The AirBNB system will automatically block any bookings that they think are at high risk of a party due to a multitude of factors. There is a specific “no parties” rule for all bookings through the AirBNB website which represents 80% of the stays in short term rentals.
 - h. AirBNB has a guest-review system which is new as of 6 years ago. Short term rental guests want good reviews so they can continue to rent on the platform so this is extra incentive to follow all house rules as the homeowners set forth.
- 5) Short-term rentals are good for many reasons
- a. As stated earlier, humans have a need for gathering with their families. Why would Inver Grove Hts be one of just a small handful of cities that does not support this?
 - b. Short term rentals bring money into our community and introduces people to Inver Grove Hts businesses. These guests always ask me, “Steve, do you have a recommendation of local restaurants.” And of course I point them to the local businesses right here in Inver Grove Hts. Rosemary Piekarski-Krech said in the work session “of course we hope people come visit us”. There is no city in the world that would deny tourism as an important source of money for the local economy.
 - c. It improves our property values. When you have an asset, the more things you can do with that asset, the more valuable it is. By putting such a limitation on the house, you reduce the value of the houses. This affects every homeowner.
 - d. Short term rentals create jobs. To help me with my Airbnb, I hire people from the community, including my handyman, my cleaner, and my lawn/snow guy. When I buy supplies or need to fix my AC unit, I am buying those from the community. When I need to furnish my homes, I go on Facebook marketplace, buying furniture from members of the community. The money I earn doesn’t just stay in my pocket, it is flowing through the community in one form or another.

My final point is that America has a long-standing tradition of celebrating risk-takers, entrepreneurs and business owners. I personally have 3 mortgages totaling over \$1.2 million in debt. I have invested well over \$300,000 of my own money into these properties, not to mention all my hard work. I have risked everything I have to purchase these homes and make these investments for the sole reason of renting out as a short-term rental. Short-term rentals were always legal and it was always my understanding that I was doing a good thing by investing in my community. I took homes that were unused, out-of-date, and rundown and I put all my time and money into them so they could be shared with other families. This is what all the short-term rental owners here are doing. We are beautifying Inver Grove Hts, generating jobs, and reinvesting in our community, yet somehow we are now being asked to defend our jobs. So today, we are asking the city council members to reconsider their opinion of short-term rentals. You never had the full story of short-term rentals. We are asking the city council to stop villainizing the short-term rental owners. We are not the problem. Our properties are not the problem. Let's address the actual problem of increased noise and traffic together by licensing our properties and holding the short-term rental owners to a high standard of keeping our neighbors satisfied with low noise levels. I am confident that the city and the homeowners can work together to achieve the desired end result of a peace-filled community where residents and short-term renters can cohabitate.

Stephen Dick



Request for Council Action

SUBJECT: **Approval of Rental Housing Licenses**

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Nicole Cook, Rental & Code Compliance, 651.450.2491

ACTION REQUESTED

The Council is asked to consider approval of rental housing licenses for the properties listed below.

BACKGROUND

The City Council adopted a rental licensing ordinance that requires all rental property owners to obtain a rental license every two years. The purpose of the ordinance is to assure proper maintenance of structures to preserve neighborhood stability, protect the quality of existing rental housing stock and maintain property values. The ordinance provides for basic safety and living standards for rentals.

The following rental license applications have been submitted:

7701 Barbara Avenue – SFR Acquisitions 3 LLC

1435 56th Street – SFR Acquisitions 3 LLC

8819 Branson Drive – Paul Tiemann

8828 Coffman Path – Ming Chen

The above applications have been found to be complete. The applications include the necessary fee payments, and BCA background checks. The City of Inver Grove Heights Police Chief/Designee has also reviewed and approved the license applications.

FISCAL IMPACT

None

RECOMMENDATION

Community Development and Police Department staff recommend approval of the licenses listed above.

ATTACHMENTS

None

Request for Council Action

SUBJECT: **Special Ordinance Temporarily Allowing Non-Metered Residential Water Connections to City Water System**

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Brian Connolly, Public Works Director, 651.450.2571
 Bridget Nason, City Attorney

ACTION REQUESTED

The Council is asked to adopt the attached special Ordinance, approving temporary residential water service connections for single-family dwellings to the City's water system without a water meter, and to authorize the use of estimated water billing for these connections until a water meter can be installed.

BACKGROUND

City Ordinance Title 8, Chapter 2 details requirements that all properties connected to the City water system must have a water meter installed unless otherwise approved by the City. City utility staff regularly procure water meters of varying sizes for maintenance, replacement, and new service installation purposes. Starting in May 2022, staff were informed by numerous water meter suppliers that orders may be delayed through the summer, on certain sizes of meters, due to material and supply chain issues. At the time, the utility staff had requested an order of 100 ¾" water meters for residential property installation, and have since that time placed an additional order for 200 more. Staff have been working diligently with neighboring communities and meter suppliers to procure additional meters and keep the meter supply adequate throughout the past four months. As the supply chain issues have continued throughout the summer, these cooperative efforts have been exhausted. As of the publication of this agenda item, the City only has six ¾" residential meters in our inventory.

Larger meter sizes for commercial, industrial, and multifamily parcels are still in adequate supply, and utility staff do not anticipate any shortage in these meters. Unfortunately, these meters cannot be used on an interim basis due to their size and capacity requirements, as the residential service pipes are too small to be retrofitted with these meters.

The meter shortage will only impact new, single family residential properties/customers, where homes are currently under construction. The fees and connection charges for water meters and utility connections are collected at the time of building permit application. Meters are generally requested when home construction is nearly complete, but prior to a property receiving a temporary certificate of occupancy (TCO) for the new owner. Once meters are installed, a TCO is typically issued, and a utility billing account is initiated for water and sewer services.

In lieu of providing a meter, on a temporary basis, staff are proposing to provide a standard length,

¾” threaded copper pipe to be installed by the plumbing contractor as a “placeholder” for a water meter. These copper pipe segments can be swapped out by utility staff when water meters become available, which is anticipated in the coming months. As a contingency of the plumbing permit, a property owner will need to allow City utility staff access to install a water meter prior to a final certificate of occupancy being issued.

To account for interim water usage and billing for water and sewer service, staff are proposing to utilize an estimated billing method. Per the current water utility rate fee schedule (Resolution No. 2021-302), the City utilizes a tiered water and sewer rate structure, with a base rate that includes up to the first 6,000 gallons utilized per quarter, and then a specified rate for each 1,000 gallons utilized per quarter thereafter. A summary of the 2022 utility rates is as follows:

Single Family Dwelling	Water Rate	Sewer Rate (outside NWA)	Sewer Rate (inside NWA)
First 6,000 gallons (gal) or less	\$24.50 per quarter	\$39.54 per quarter	\$51.54 per quarter
6,001 - 20,000 gal	\$2.84 per 1,000 gal	\$4.99 per 1,000 gal	\$6.99 per 1,000 gal
20,001 - 40,000 gal	\$3.27 per 1,000 gal		
40,001 and more gal	\$3.54 per 1,000 gal		

Since these are new homes with new accounts, there is no historical water usage data to extract historical water usage. Given the City currently bills on a lump sum basis that includes the first 6,000 gallons of water and sewer use per quarter, staff recommend that only this lump sum rate be charged on an interim basis for water and sewer use by homes without meters, and that the rate be prorated for the quarterly billing period(s) for each impacted new utility customer until a permanent water meter can be installed.

It is worth noting that this Temporary Ordinance is to be active during a transition from fall into winter, where irrigation needs subside from peak summer rates. As such, lower quarterly water usage is generally expected for all parcels across the city, making the request to bill only the lowest tier of usage on an interim basis more reasonable than during peak water usage months in the summer.

In the event that water meters remain in short supply or unavailable into 2023, or not all water meters can be installed prior to the end of 2022, should the City approve revised utility rates for 2023, staff recommend the estimated future billing be based on any then-current base fee and an assumed usage of 6,000 gallons per quarter starting in 2023.

While it is anticipated that the water meter supply will stabilize and the City will replenish its water meter inventory prior to the end of 2022, staff are recommending the provisions of the attached Temporary Ordinance remain in effect until May 15, 2023. This is to provide time for utility staff to install any backordered meters, allow utility billing staff to work through transitioning between interim and metered utility billing, and to allow some grace period for the meter supply to stabilize. If meters become available sooner, staff will endeavor to provide those to plumbing contractors and avoid interim connection and billing to the greatest extent possible, in conformance with the current ordinance. Should the meter supply issue continue into the spring of 2023, staff will revisit this effort with Council and bring forth an updated recommendation and ordinance revision to continue to provide for water service connections and estimated billing beyond the May 15, 2023 sunset date.

FISCAL IMPACT

The full fiscal impact of this effort is difficult to quantify, as the exact number of building permits both in-process and anticipated prior to the replenishing of the water meter supply is not known. It is expected that there will be some modest revenue loss for the water utility fund and the sewer utility fund due to the proposed interim billing effort, as some single-family homes will likely exceed the proposed 6,000 gallon estimated usage.

For instance, if 100 single-family homes utilize double the estimated water rate for a quarter (12,000 gallons instead of the estimated 6,000 gallons), that would represent a revenue loss of approximately \$1,700 for the water utility fund. The City collects approximately \$3,000,000 in revenue per year for the water utility fund, so this revenue loss represents less than 0.06% of the total revenue for the year, and falls well under the contingency tolerances built into the overall 2022 budget for this fund. A similar revenue comparison can be utilized for the sanitary sewer utility fund.

RECOMMENDATION

Staff recommends Council waive the requirement for three readings of the attached Temporary Ordinance, and then approve the attached Temporary Ordinance.

ATTACHMENTS

1. Special Ordinance Temporarily Allowing Non-Metered Water Connections

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**A SPECIAL ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE
8, CHAPTER 2 RELATED TO WATER SERVICE CONNECTIONS FOR SINGLE-
FAMILY DWELLINGS**

PREAMBLE

WHEREAS, Inver Grove Heights City Code Title 8, Chapter 2, establishes requirements for connections to the City's municipal water system, including a requirement that no water may be drawn from the City's water system unless the water is metered by passing through a meter supplied or approved by the City; and

WHEREAS, due to nation-wide supply chain problems, the City has not received previously-ordered water meters, and will shortly run out of meters for new single-family dwelling connections to the City's water system; and

WHEREAS, it is anticipated that the City will not have sufficient water meters to provide to single-family dwellings seeking to connect to the City's water system until early spring of 2023; and

WHEREAS, the Council seeks to allow the continued connection of new single-family dwellings to the City's water system during the time that water meters are not available, notwithstanding the City Code requirement that all water connections require a meter, provided that a meter be added to the connection as soon as one becomes available; and

WHEREAS, the City of Inver Grove Heights has the authority to adopt ordinances of a temporary duration, and intends by adoption of this ordinance to allow temporary unmetered residential connections to the City's water system provided certain requirements for such connections are met

**NOW THEREFORE THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS
ORDAINS AS FOLLOWS:**

Section 1. The foregoing recitals of the preamble are incorporated herein by reference.

Section 2. Notwithstanding the provisions to the contrary contained in City Code Title 8, Chapter 2, the City Council hereby temporarily suspends the requirement that no water from the City's water system may be used or withdrawn unless the water shall pass through a meter and authorizes the temporary connection of new single-family dwellings to the City's water system without a water meter when City-approved water meters are unavailable for installation, provided the following conditions are met:

1. Unmetered connections shall be specifically approved by the Chief Building Official. The City will provide a segment of “straight pipe” to be installed in lieu of the water meter. The Chief Building Official will note as a condition of the permit that the installation of the “straight pipe” connection will be a requirement to obtain a Temporary Certificate of Occupancy for the dwelling, and that final water meter installation will be required prior to a final Certificate of Occupancy being issued.
2. Once water meters become available, the City Utility Superintendent will notify the owner of a property with an unmetered connection and schedule a time for the City to deliver and install the water meter. The City will be responsible for removing the “straight pipe” and installing the water meter.
3. If, after three attempts by the City Utility Superintendent to contact a property owner, that property owner fails to arrange a scheduled time for the meter installation after being advised that a water meter is available, water to the property may be disconnected upon ten (10) days’ mailed written notice to the property owner, and will not be reconnected until a water meter has been installed on the property.
4. During the time that a property containing a single-family dwelling is connected to the City’s’ water supply by an unmetered connection, the property owner shall be charged at the applicable minimum quarterly billing rate for water and sanitary sewer found in City Code Section 8-2-10A; if the City’s water and sanitary sewer rate structure changes and there is no longer a minimum quarterly billing rate, then the property shall be charged the then-current base fee and an estimated water usage rate of rate of 6,000 gallons per quarter.

Section 3. Pursuant to City Code Sections 1-2-5 and 1-2-6, this Ordinance is hereby deemed to be a special ordinance and shall not be integrated into the existing Inver Grove Heights City Code.

Section 4. This ordinance shall be in full force and effect upon its passage and publication as provided by law; this ordinance shall automatically terminate, expire and be of no further effect as of May 15, 2023.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **1st Reading of Ordinance Increasing Lodging Tax**

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to consider approval of the first reading of the attached Ordinance, amending City Code to increase the lodging tax from 2% to 3%.

BACKGROUND

As was discussed at the Council's September 19 work session, Visit IGH, the Convention & Visitors Bureau for Inver Grove Heights, has requested that the Council consider increasing the lodging tax within the city to generate additional revenue to fund their advertising and marketing activities. The lodging tax is applied to the bills of people staying at any of the city's four hotels and is therefore generally paid by non-residents. The tax rate is currently set at 2% in City Code, but state law authorizes cities to impose a lodging tax of up to 3%. The CVB's research found that 98% of the cities in Minnesota that currently impose a lodging tax impose the full 3% rate.

FISCAL IMPACT

Increasing the lodging tax rate is expected to generate an additional \$67,500 for the Convention and Visitors Bureau to use in promoting tourism in Inver Grove Heights. Under state statute, this is the only allowable use for lodging tax revenues.

RECOMMENDATION

ATTACHMENTS

1. Proposed Ordinance Increasing Lodging Tax

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE TITLE 4,
CHAPTER 10, SECTION 3 RELATED TO IMPOSITION OF A LODGING TAX**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Section 4-10-3 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

4-10-3: IMPOSITION AND COLLECTION OF TAX:

At the time the lodging fee is paid, all operators shall impose and collect a tax of ~~two~~ three percent (23%) on the gross receipts from the furnishing of lodging. The amount of tax shall be separately stated from the lodging charges. The lodging operator shall hold in trust for the city all taxes collected hereunder.

Section Two. Effective Date. This Ordinance shall be in full force and effect beginning January 1, 2023.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: 1st Reading of Ordinance Amending City Code Title 9, Chapter 5 Related to Stormwater Management

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Steve Dodge, Assistant City Engineer, 651.450.2541
Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to approve the first reading of an ordinance amending certain sections the City's stormwater management ordinance.

BACKGROUND

The Minnesota Pollution Control Agency (MPCA) reissued a new Municipal Separate Storm Sewer System (MS4) General Permit to the City of Inver Grove Heights on November 16, 2020. Cities that are covered under the reissued permit were required to submit a "Part 2" application to indicate what program updates and initiatives they would implement as part of their permitted coverage. The City of Inver Grove Heights submitted the "Part 2" application on April 15, 2021, and began the process of implementing program updates as required. Program updates and required procedures include public outreach efforts, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management, and pollution prevention activities for municipal operations. While staff have implemented a series of processes and procedures to address these requirements, some modifications to the City's stormwater management ordinance are required by the MPCA to meet the permit requirements in full.

The update to the stormwater ordinance to comply with the MS4 requirements also offers the opportunity to address additional modifications that have been recommended as part of the recently-completed Landlocked Basin Study, as well as modifications to bring the City's stormwater management ordinance in line with the two watershed management organizations that encompass the City: the Lower Mississippi River Watershed Management Organization (LMRWMO) and the Eagan-Inver Grove Heights Watershed Management Organization (E-IGHWMO).

The attached ordinance revisions address the following key stormwater-related items:

1. Adds new and supplements existing key definitions that were not clearly identified in the ordinance, with particular focus on the descriptions of the terms "Redevelopment", "Linear Projects", "Fully Reconstructed", and "Permits".
2. Modifies the scope of compliance recommendations to be in conformance with local Watershed Management Organization requirements, and addresses conflicting language associated with the Maximum Impervious Surface Allowance clauses associated with Title 10 of the City's ordinances.

3. Clarifies the submittal requirements for erosion and sediment control plans.
4. Clarifies the stormwater management criteria with respect to runoff quantities and infiltration restrictions, utilizing standard language recommended by the MPCA.
5. Incorporates recommended emergency overflow and easement acquisition requirements for development and redevelopment activities around landlocked basins.
6. Adds requirements for management of road salt storage facilities, as required by the MPCA.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the first reading of the attached ordinance amending the City's stormwater management requirements. Given that the changes contained in this ordinance are primarily administrative in nature, the Council may wish to consider waiving the requirement for three readings of this ordinance.

ATTACHMENTS

1. Ordinance Amending City Code Title 9 Chapter 5 Regarding Stormwater Management

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 9,
CHAPTER 5, RELATED TO STORMWATER MANAGEMENT

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Section 9-5-4 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

9-5-4: DEFINITIONS:

BUFFER: A protective vegetated zone located adjacent to a natural resource, such as a lake, stream or wetland, which is subject to direct or indirect human alteration. Such a buffer strip is an integral part of protecting an aquatic ecosystem through filtering pollutants and providing adjacent habitat. For a stream, the width of a buffer strip is the width along each bank of the stream. Therefore, a thirty foot (30') wide stream with one hundred foot (100') wide buffer strips has a total width of two hundred thirty feet (230'). Buffer vegetation may include preserving existing predevelopment vegetation and/or planting locally distributed native Minnesota trees, shrubs and ~~grassy~~ herbaceous vegetation.

EMERGENCY RESPONSE AREA (ERA): The part of the wellhead protection area that is defined by a one-year time of travel within the aquifer that is used by the public water supply well (as defined by Minnesota Rules, Part 4720.5250, Subpart 3).

FULLY RECONSTRUCTED: Any areas of preexisting impervious surface where reconstruction activities disturb below the top of subgrade. The top of subgrade is considered the grade at which a typical pavement section begins with select granular material or, in absence of select granular material, class 5 aggregate base. Roadway reconstruction projects that do not replace the entirety of the typical roadway section throughout a project area to the top of subgrade are not considered fully reconstructed, including mill and overlay, pavement replacement, partial reconstruction, or full depth reclamation projects. Maintenance activities such as catch basin repair/replacement, utility repair/replacement, lighting, pedestrian ramp improvements, or performing spot correction of deficient subgrade to bring a portion of a project area into conformance with the typical roadway section are not considered fully reconstructed activities.

LAND DISTURBING ACTIVITY: Any land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands within the city's jurisdiction or into an adjacent jurisdiction. This may include, but is not limited to:

D. A pavement rehabilitation project that removes the pavement ~~and exposes~~ and aggregate base, exposing the subgrade base material (a reclamation or partial depth mill and overlay project is not considered a land disturbing activity).

LINEAR PROJECTS: Construction or reconstruction of roads, trails, sidewalks, and rail lines that are not part of a common plan of development or sale; or any project consisting of the construction or reconstruction of roads, trails, sidewalk, and rail lines performed by the city or any other government agency within the city.

PERMIT: Where not otherwise defined within this ordinance, the term “permit” shall include any form of permit issued by the city, including but not limited to building permits, demolition permits, land alteration permits, right of way excavation permits, or right of way utility permits.

~~REDEVELOPMENT: Any construction, alteration, or improvement that disturbs land on sites where existing land use is commercial, industrial, institutional, residential or linear projects including road or trail construction.~~ Any land disturbing activity that occurs following a rezoning of a property within the city; any land disturbing activity that occurs on a previously developed site; or any structure development (construction, installation, or expansion of a building or other impervious surface feature, including roads, trails, sidewalks, and parking lots) resulting in the creation or addition of impervious surfaces.

Section Two. Amendment. Section 9-5-5 of the Inver Grove Heights City Code is hereby amended as follows. The struck-out text shows the deleted wording and the underlined text shows the language added to the code:

9-5-5: SCOPE; COMPLIANCE REQUIRED:

A. Applicability:

~~—1. All applicants for a building permit, excavations and fillings permit, right of way excavation permit, right of way utility permit, wetland management permit, subdivision approval, planned unit development, or administrative lot split shall be in compliance with the applicable erosion and sediment control and stormwater management requirements of this chapter.~~

~~—2. All land disturbing activities and other construction activity disturbing more than one thousand (1,000) square feet of land, or more than fifty (50) cubic yards of excavation or fill must prepare and submit an erosion control plan as per subsection 9-5-6A of this chapter, and be in compliance with the plans approved for the project.~~

~~—3. Land disturbing activities and other construction work disturbing a cumulative total of more than five thousand (5,000) square feet of land as of the date of this chapter, or more than one hundred (100) cubic yards of excavation or fill must prepare and submit an erosion control plan and a stormwater management plan as per subsection 9-5-6B of this chapter, and be in compliance with the plans approved for the project.~~

1. All applicants for a city permit, subdivision approval, planned unit development, site plan approval, or administrative lot split shall be in compliance with the applicable erosion and sediment control and stormwater requirements of this chapter.

2. For all land disturbing activities and other construction activity disturbing more than five thousand (5,000) square feet of land, the applicant must prepare and submit an erosion and sediment control plan per subsection 9-5-6A of this chapter and be in compliance with the plans approved for the project.

3. For land disturbing activities, redevelopment activities, and other construction work meeting one or more of the following criteria, the applicant must prepare and submit a stormwater management plan as per subsection 9-5-6B of this chapter, and be in compliance with the plans approved for the project:

- a. A cumulative total land disturbance of one-half acre (½-acre, or 21,780 square feet) or more;
- b. The addition of five thousand (5,000) square feet or more of impervious surface to a site where no previous stormwater management plan has been approved for accommodation of the additional impervious surface; or
- c. The Maximum Impervious Surface Allowed for the zoning classification of a site is exceeded in accordance with the Bulk Standards contained within Title 10 – Zoning Regulations.

C. Joint Responsibility: The owner and the general contractor shall both be identified on the stormwater management plan. ~~permit application. The general contractor who signs the application is jointly responsible with the owner for compliance with all permit conditions.~~

D. Exemptions: The provisions of this chapter do not apply to:

3. Any currently valid building permit, preliminary plat, ~~excavations and fillings~~ land alteration permit, or public improvement project approved prior to the effective date hereof;

~~7. Additions, alterations, enlargements, or changes to an existing single- or two-family dwelling, if they do not exceed one thousand (1,000) square feet of land disturbance or fifty (50) cubic yards of excavation or fill; City of~~

~~9.—All maintenance, repair, resurfacing, and reconditioning activities of existing road, bridge and highway systems which do not involve land disturbing activities outside of the existing surfaced roadway area.~~

9. All maintenance activities not considered fully reconstructed, such as routine maintenance, repairs, resurfacing, rehabilitation, and reconditioning activities of existing road, bridge, and highway systems which do not involve land disturbing activities outside of the existing surfaced roadway area, including curb and gutter.

Section Three. Amendment. Section 9-5-6 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

9-5-6: APPLICATION PROCEDURES:

The application for ~~the~~ any permit or approval defined in this chapter shall be made in writing on such form as the city may from time to time designate, and shall include such information as may be required by the project scope as specified in section 9-5-5 of this chapter and as set forth herein. For all submittals and plans, the preparer shall have the applicable Minnesota professional license or certification and provide the information on the plans and documents.

A. Erosion And Sediment Control Plan Application Procedures:

3. Review: The erosion and sediment control plan must be reviewed by the director of public works prior to issuance of ~~a permit~~ any plan approval.

B. Stormwater Management Plan Application Procedures:

3. Review By Director of Public Works: The stormwater management plan must be reviewed and approved by the director of public works ~~prior to issuance of a permit~~.

5. Stormwater Management Plan Content:

f. Owners and operators shall ensure either directly or through coordination with other permittees that their plan meets all terms and conditions ~~of this permit~~ of the approved plan and that their activities do not render another party's erosion and sediment control and stormwater management plans ineffective.

g. A stormwater facility maintenance agreement (SWFMA) indicating the responsible party or parties charged with the long-term operation and maintenance, repair, or replacement of any privately owned stormwater conveyance and BMP facilities. The SWFMA shall also include information on the intended final ownership of the properties containing such facilities and the means by which inspection, operation, maintenance, repair, or replacement shall be funded and accomplished. The SWFMA shall specify the types and frequencies of routine and major maintenance activities. An annual inspection report on maintenance activities and inspections shall be submitted to the director of public works by January 1 of each year for activities completed in the previous twelve (12) month period.

Section Four. Amendment. Section 9-5-7 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

9-5-7: EROSION AND SEDIMENT CONTROL PLAN STANDARDS AND APPROVAL:

~~—A.— Approval: The applicant must develop an erosion and sediment control plan. The erosion and sediment control plan shall be completed prior to submitting any permit applications and prior to conducting any construction activity. The erosion and sediment control plan must be a combination of narrative, plan sheets and if appropriate standard detail sheets that address the foreseeable conditions, at any stage in the construction or~~

~~postconstruction activities. The plan must include a description of the nature of the construction activity and the anticipated schedule of activities. The plan must address the potential for discharge of sediment and/or other potential pollutants from the site.~~

A. Approval: The applicant must develop an erosion and sediment control plan. The erosion and sediment control plan may be a combination of narrative, plan sheets, and if appropriate, standard detail sheets that address the foreseeable conditions, at any state in the construction or post construction activities. The plan must include a description of the nature of the construction activity and the anticipated schedule of activities. The plan must address and account for reducing the potential for discharge of sediment and/or other potential pollutants. Site plans must be updated and maintained throughout construction. Plans must contain the following information, as applicable: erosion prevention practices; sediment control practices; dewatering and basin draining; inspection and maintenance; pollution prevention measures; temporary sediment basins and permit termination conditions.

D. Inspection And Maintenance:

1. The contractor shall designate an ESC technician that shall:

~~——d.—— Provide written documentation, with submittal of the stormwater pollution prevention permit application, of successful completion of ESC training as defined below, or other training/certification program approved by the director of public works.~~

d. Provide written documentation, with submittal of the NPDES permit, of successful completion of ESC training as defined below, or other training/certification program approved by the director of public works.

Section Five. Amendment. Section 9-5-8 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

9-5-8: STORMWATER MANAGEMENT PLAN STANDARDS AND APPROVAL:

A. Approval: No stormwater management plan which fails to meet the standards contained in this section shall be approved. All proposed projects required to submit a stormwater management plan, as per subsection 9-5-5A of this chapter, shall incorporate the erosion and sediment control plan requirements set forth in sections 9-5-6 and 9-5-7 of this chapter into the stormwater management plan.

The city may prohibit or restrict the use of stormwater infiltration practices when soil conditions, groundwater supply issues, safety issues, snow removal, and other concerns would show such practices to be impractical or unsafe. All such exceptions must be approved by the director of public works. Specific prohibitions ~~and restrictions~~ on infiltration practices are:

1. Infiltration systems are prohibited:

~~d. Within areas designated as very high vulnerability and high vulnerability within a drinking water supply management area (DWSMA).~~

e. Within areas designated as very high vulnerability and high vulnerability, and within an Emergency Response Area (ERA) within a drinking water supply management area (DWSMA).

f. In an ERA within a DWSMA classified as moderate vulnerability unless the permittee performs or approves a higher level of engineering review sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater.

g. Outside an ERA within a DWSMA classified as high or very high vulnerability unless the permittee performs a higher level of engineering review sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater.

h. Where soil infiltration rates are more than 8.3 inches per hour, unless soils are amended to slow the rate to below 8.3 inches per hour

i. Low permeability soils (i.e., hydrologic soil group D soils) or where a confining layer exists below the proposed basin.

j. Within one thousand feet (1,000') up gradient or one hundred feet (100') down gradient of active karst features.

~~—2. The city restricts the use of infiltration systems in areas:~~

~~—a. Low permeability soils (i.e., hydrologic soil group D soils) or where a confining layer exists below the proposed basin.~~

~~—b. Within one thousand feet (1,000') up gradient or one hundred feet (100') down gradient of active karst features.~~

~~—c. Within the areas designated as: moderate vulnerability; and low to very low vulnerability within a drinking water supply management area (DWSMA).~~

~~—d. Where soil infiltration rates are more than 8.3 inches per hour.~~

3. For linear projects where the lack of right of way precludes the installation of volume control practices that require volume control in accordance with subsection D1 of this section, the city may allow a lesser volume control on the construction site provided a reasonable attempt has been made to obtain right of way during the project planning process and:

a. One or more of the prohibited ~~or restricted~~ site conditions listed above exists; and

~~—C. Stormwater Management Criteria For Permanent Facilities: The applicant shall install or construct, on or for the proposed land disturbing or development activity, all stormwater management facilities necessary to manage increased runoff in compliance with design standards set forth in the "Inver Grove Heights Stormwater Manual - Northwest Area" (2006) and all subsequent revisions and as directed by the director of public works.~~

~~—1. Infiltration Of Runoff: Stormwater BMPs and IMPs shall infiltrate 1.0 inch of runoff from new impervious surfaces for new developments. For redevelopment projects, stormwater BMPs and IMPs shall infiltrate 1.0 inch of runoff from new and redeveloped impervious surfaces.~~

C. Stormwater Management Criteria for Permanent Facilities: The applicant shall install or construct, on or for the proposed land disturbing or development activity, all

stormwater management facilities necessary to manage runoff in compliance with the following design standards:

1. Water quality volume: site stormwater practices shall be designed to infiltrate the required water quality volume calculated as follows:

a. For projects located within the Northwest Area, volume control practices shall meet the standards set forth in Chapter 7 of the "Inver Grove Heights Stormwater Manual - Northwest Area" (2006) and all subsequent revisions and as directed by the director of public works.

b. For projects located outside the Northwest Area that are not defined as linear projects, the water quality volume shall be calculated as one (1.0) inch times the sum of the new impervious surfaces and the fully reconstructed impervious surfaces.

c. For linear projects, the water quality volume must be calculated as the larger of one (1.0) inch multiplied by the new impervious surfaces or one-half (0.5) inch multiplied by the new plus fully reconstructed impervious surfaces. Where treatment of water quality volume is found to be cost-prohibitive, the director of public works may allow a water quality volume between the two above-calculated volumes, provided volume reduction practices have been considered and implemented into the project where feasible.

2. Pollutant Removal Requirements:

b. For projects where infiltration is prohibited ~~or restricted (see subsections A3a and A3b of this section)~~, the following pollutant removal standards apply prior to site discharge reaching a downstream receiving water: achieve a minimum eighty five percent (85%) removal of total suspended solids and minimum fifty five percent (55%) removal of total phosphorus.

4. Impervious Surface Reduction: Applicants shall include methods for reducing the amount of impervious surface on their sites. Methods to use include:

~~b.—Eliminating pavement in the center of cul-de-sacs.~~

~~—8.—Emergency Overflow Structures: The city will require the incorporation of emergency overflow structures (e.g., swales, spillways), where feasible, into pond outlet structure designs to prevent undesired flooding resulting from storms larger than the 100-year (1 percent) event or plugged outlet conditions.~~

8. Emergency Overflow: The city will require the incorporation of emergency overflows (e.g., swales, spillways), where feasible, into non-landlocked basin outlet structure designs to prevent undesired flooding resulting from storms larger than the 100-year (1 percent) event or plugged outlet conditions.

12. Landlocked Basins: For landlocked basin areas only the existing tributary area will be allowed to discharge to a landlocked basin, unless provisions have been made for an outlet from the basin. The water quality and flooding impacts of proposed outlets from landlocked basins on downstream water resources ~~shall~~ will be evaluated. Easements obtained for landlocked basin outlets should include continuous lands along the flow path

between the natural overflow (NOF) location and the downstream water body or storm sewer inlet.

14. LFE Of Structure Adjacent To Landlocked Basin: The lowest floor elevation (LFE) of any structure (as described in subsection C13 of this section) adjacent to a landlocked basin or inundation area shall meet the following standards and as illustrated in figure 1 of this section:

a. Scenario 1: Where the 100-year flood level is zero to six feet (6') below the natural overflow elevation (NOF) the LFE shall be the greater of the 100-year elevation plus two feet (2') or the NOF plus one foot (1'). The NOF must be maintained and an easement obtained over the NOF. Easements obtained for landlocked basin outlets should include continuous lands along the flow path between the NOF location and the downstream water body or storm sewer inlet.

b. Scenario 2: Where the 100-year flood level is six (6) to eighteen feet (18') below the NOF, the LFE shall be the 100-year elevation plus six feet (6'). The overflow shall consist of a drop inlet having a minimum pipe diameter of eighteen inches (18") and an invert set four feet (4') above the 100-year flood level. The overflow and overflow pipe routing shall include an easement corridor between the NOF and the downstream water body or storm sewer inlet.

c. Scenario 3: Where the 100-year flood level is more than eighteen feet (18') below the NOF, the LFE shall be the 100-year elevation plus ten feet (10'). The overflow shall include an easement corridor and contingency for a future gravity outlet or lift station outlet along a path for future downstream force main, gravity sewer, or overland routing.

D. Mitigation For Permanent Facilities On Non-Linear Projects: If the applicant, in consultation with the director of public works, believes that the requirements for volume control, TP and/or TSS cannot be cost-effectively met on the site of the original construction activity, the applicant may request to pursue mitigation off site for all or a portion of the volume requirement that cannot be created on site, and provide appropriate documentation to the city as support for a request to pursue mitigation. The proposed mitigation must meet the following criteria:

Section Six. Amendment. Section 9-5-11 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

9-5-11: PENALTY, ENFORCEMENT, RIGHT OF ENTRY:

C. Notification Of Failure of The Erosion And Sediment Control Plan Or Stormwater Management Plan:

2. Erosion Off Site: If erosion breaches the perimeter of the site, the applicant shall immediately develop a cleanup and restoration plan, obtain the right of entry from the adjoining property owner, and implement the cleanup and restoration plan within forty eight (48) hours of obtaining the adjoining property owner's permission. In no case, unless written approval is received from the city, may more than seven (7) calendar days go by without corrective action being taken. If in the opinion of the city, the ~~permit holder~~

applicant does not repair the damage caused by the erosion, the city may do the remedial work required.

E. Operator Responsibility: The contractor is jointly responsible with the owner for compliance with all portions of ~~the~~ any permit and stormwater management plan prior to final completion of construction activities. (Ord. 1326, 11-28-2016)

Section Seven. Amendment. Section 9-5-14 of the Inver Grove Heights City Code is hereby added:

9-5-14 SALT STORAGE FACILITIES

An owner of a commercial, institutional or non-NPDES permitted industrial facility must store salt and manage salt storage areas (or other deicing material storage areas) in accordance with the following:

- A. Salt storage area must be covered or located indoors.
- B. Outdoor salt storage areas must be located on an impervious surface.
- C. Owners must reduce the exposure of deicing materials when transferring materials to and from the storage area by following best practices such as sweeping, diversions and containment.

Section Eight. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____
Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Adoption of 2023 Preliminary Levy and Governmental Fund Budgets**

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Kris Wilson, City Administrator, 651.450.2511
 Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the four attached Resolutions related to the City's 2023 preliminary levies and budgets.

BACKGROUND

The four attached Resolutions are presented for Council consideration to ensure the City meets the September 30 statutory deadline for providing preliminary levy and budget data to Dakota County for calendar year 2023. The four Resolutions do the following:

1. Sets the City's total preliminary 2023 levy at \$30,504,071, which is a 9% increase over the City's 2022 levy. This total levy is made up of the individual levies for the City's General Fund, Pavement Management Fund, Tax Abatement, and Debt Service. As a result of Council direction to prepare a preliminary levy at a 9% increase, the General Fund revenues are shown as exceeding expenditures by \$169,276, which is the difference between an 8.4% increase and a 9% increase. This would provide the Council with the flexibility to give additional consideration to various departmental needs and requests, as well as Council priorities for 2023. The levy can be reduced back down to an 8.4% increase, or to any other amount, prior to final adoption. A 9% levy increase is estimated to result in a city tax rate of 48.865 and a city tax increase of \$154.78 for the median value homestead.
2. Grants preliminary approval of revenue and expenditure budgets for the City's seven Governmental Funds: the General Fund, the Convention & Visitor's Bureau Fund, the Community Center Fund, the Economic Development Authority Fund, the Debt Service Funds, the Pavement Management Fund and the Host Community Fund. Each reflects the budgets presented by staff and discussed by the City Council at its September 12 and 19 meetings.
3. Adopts preliminary, area-specific levies for the stormwater special taxing districts within the city.
4. Sets the date, time and place for the statutorily required public meeting on the City's proposed budget and levy as 6:00 p.m. on Monday, December 5 in the Council Chambers.

FISCAL IMPACT

Each and every component of the City's budget and tax levies has a fiscal impact, for the City and its taxpayers. This action sets preliminary levies and budget, which can be changed between now and final adoption in December, so long as none of the tax levies are increased.

RECOMMENDATION

Staff recommends adoption of the four attached Resolutions.

ATTACHMENTS

1. Resolution Adopting Citywide Preliminary Tax Levy
2. Resolution Adopting Preliminary 2023 Governmental Fund Budgets
3. Resolution Adopting Special Taxing District Tax Levies
4. Resolution Setting Time Date Location for Statutorily Required Budget Meeting
5. Summary Budget Reports for 7 Governmental Funds

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE CITYWIDE PRELIMINARY TAX LEVY
FOR PAYABLE 2023**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS
AS FOLLOWS:**

There is a preliminary tax levied upon taxable property in the City of Inver Grove Heights payable in 2023 for the following purposes in the following amounts:

General Operating Fund	\$ 25,025,587
General Operating Fund - Tax Abatement	33,000
Pavement Management Fund	2,900,000
Bond Retirement:	
2015A G.O. Improvement Bonds	637,301
2016A G.O. Improvement Bonds	718,134
2017B G.O. Improvement Bonds	263,125
2018A G.O. Improvement Bonds	739,289
2019A G.O. Improvement Bonds	187,635
2020A G.O. Improvement Bonds	-
(Eliminating levy of \$265,367 by utilizing available funds - assessments & Closed Bond Fund)	
Total Bond Retirement	<u>2,545,484</u>
Total Citywide Preliminary Levy	\$ 30,504,071

Adopted this 26th day of September 2022, by the City Council of Inver Grove Heights.

Ayes:

Nays:

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING PRELIMINARY 2023 GOVERNMENTAL FUND BUDGETS

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS
AS FOLLOWS:**

The following preliminary governmental fund budgets for the City of Inver Grove Heights for fiscal year 2023 are hereby approved:

	Revenues	Expenditures
General Fund	\$ 30,905,357	\$ 30,736,081
<u>Special Revenue Funds:</u>		
Convention & Visitor's Bureau	212,500	212,500
Community Center	4,603,300	4,603,300
EDA	145,500	204,930
<u>Debt Service Funds:</u>		
2015A G.O. Bonds	669,551	655,075
2016A G.O. Bonds	722,884	656,350
2017B G.O. Bonds	313,475	325,000
2018A G.O. Bonds	741,539	693,960
2019A G.O. Bonds	188,385	176,200
2020A G.O. Bonds	271,450	253,955
<u>Capital Project Funds</u>		
Pavement Management	12,847,786	13,072,000
Host Community Fund	3,145,000	5,447,753
Total Governmental Fund Budgets	\$ 54,766,727	\$ 57,037,104

Adopted this 26th day of September 2022, by the City Council of Inver Grove Heights.

Ayes:

Nays:

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE PRELIMINARY STORM WATER SPECIAL
TAXING DISTRICT TAX LEVIES FOR PAYABLE 2023**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS
AS FOLLOWS:**

There is a preliminary special property tax levied upon the taxable property within the Storm Water Special Taxing Districts (S.W.S.T.D.) in the City of Inver Grove Heights payable in 2032 for the following purposes in the following amounts:

70th Street Recon Cahill Ave to Concord Blvd (Project 2001-02):

Babcock Trail	\$ 22,230
South Grove	41,285
70 th Street	<u>15,879</u>
	\$ 79,394

Adopted this 26th day of September 2022, by the City Council of Inver Grove Heights.

Ayes:

Nays:

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION SETTING THE DATE, TIME, AND LOCATION FOR THE
STATUTORILY REQUIRED PUBLIC MEETING ON THE CITY'S
PROPOSED BUDGET AND LEVY**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS
AS FOLLOWS:**

That the City will host the statutorily required public meeting on the city's proposed 2023 budget and levy on December 5, 2022, at 6pm in Council Chambers.

Adopted this 26th day of September 2022, by the City Council of Inver Grove Heights.

Ayes:

Nays:

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



City of Inver Grove Heights

2023 Budget Worksheet

Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

GENERAL FUND - REVENUE SUMMARY

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
310 - TAXES	21,925,101.02	21,080,274.01	22,993,570.00	12,099,744.31	25,138,587.00
320 - LICENSES AND PERMITS	1,232,337.16	1,939,132.78	1,677,440.00	1,328,097.16	1,723,300.00
330 - INTERGOVERNMENTAL	832,889.17	978,219.47	2,021,469.00	647,935.38	1,975,770.00
340 - CHARGES FOR SERVICES	1,265,722.44	1,117,315.12	1,398,300.00	924,289.72	1,436,200.00
350 - FINES AND PENALTIES	145,282.58	166,286.41	180,000.00	115,335.32	180,000.00
360 - MISCELLANEOUS REVENUES	657,259.39	349,150.50	405,100.00	237,975.96	372,500.00
370 - SPECIAL ASSESSMENTS	1,980.97	3,874.00	1,500.00	438.26	1,500.00
390 - OTHER FINANCING SOURCES	2,059,384.61	447,567.79	61,500.00	183,880.10	77,500.00
Revenue Total:	28,119,957.34	26,081,820.08	28,738,879.00	15,537,696.21	30,905,357.00



City of Inver Grove Heights

2023 Budget Worksheet

Group Summary

For Fiscal: 2022 Period Ending: 08/31/2022

GENERAL FUND - EXPENDITURE SUMMARY

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
1000 - MAYOR-COUNCIL	187,771.27	299,115.36	177,800.00	121,083.72	260,750.00
1100 - ADMINISTRATION	861,754.87	882,399.59	914,950.00	585,550.02	362,000.00
1120 - HUMAN RESOURCES	0.00	0.00	0.00	0.00	431,890.00
1140 - CITY CLERK	0.00	0.00	0.00	0.00	404,435.00
1200 - ELECTIONS	180,551.83	16,746.73	160,110.00	65,777.54	112,600.00
1300 - COMMUNICATIONS	338,460.66	339,055.95	378,400.00	209,397.78	455,170.00
1400 - TECHNOLOGY	1,134,889.02	1,295,339.08	1,261,150.00	832,506.89	0.00
2000 - FINANCE	996,583.34	1,067,663.28	1,201,600.00	714,102.74	1,040,250.00
3000 - COMMUNITY DEVELOPMENT	433,831.44	499,829.16	454,350.00	299,599.60	496,100.00
3200 - PLANNING	468,904.50	413,209.67	393,000.00	254,969.63	426,000.00
3300 - INSPECTIONS	860,353.70	931,081.70	1,069,820.00	712,597.91	1,303,147.00
4000 - POLICE	9,051,823.24	9,458,713.80	10,054,244.00	6,501,107.96	11,168,441.00
4200 - FIRE	3,534,638.82	3,504,347.94	5,137,204.00	2,838,968.98	5,720,001.00
5000 - PUBLIC WORKS	252,950.67	187,413.24	273,300.00	149,043.38	242,950.00
5100 - ENGINEERING	1,110,083.73	1,070,197.42	1,216,955.00	731,212.10	1,217,400.00
5200 - STREET MAINTENANCE	2,697,550.79	2,835,605.00	3,047,800.00	1,973,990.65	3,323,490.00
5400 - STREET LIGHTING	157,955.72	167,000.84	183,000.00	66,197.64	190,000.00
6000 - PARKS	2,033,281.24	2,162,784.65	2,214,700.00	1,436,579.42	2,478,900.00
6100 - RECREATION	0.00	0.00	552,800.00	332,962.40	625,957.00
9100 - CONTINGENCIES	0.00	0.00	0.00	0.00	33,000.00
9200 - TRANSFERS	2,394,795.58	654,836.71	358,800.00	245,200.00	443,600.00
Fund: 101 - GENERAL FUND Total:	26,696,180.42	25,785,340.12	29,049,983.00	18,070,848.36	30,736,081.00

2023 Transfers Out
 EDA \$ 143,600
 Parks Capital 300,000
 \$ 443,600



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

Fund: 201 - C.V.B. FUND

Revenue

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
201.00.0000.3181000	LODGING TAX	77,356.55	120,618.32	125,000.00	76,583.46	202,500.00
201.00.0000.3308500	STATE GRANTS	22,944.44	17,500.00	13,900.00	11,000.00	10,000.00
201.00.0000.3610000	INVESTMENT INTEREST	1,369.70	617.01	0.00	254.18	0.00
201.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	429.25	185.91	0.00	0.00	0.00
201.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	1,309.41	-1,831.42	0.00	0.00	0.00
201.00.0000.3650000	OTHER REVENUES	0.00	0.00	0.00	0.00	0.00
201.59.0000.3911000	OPERATING TRANSFERS IN	11,878.49	0.00	0.00	0.00	0.00
Revenue Total:		115,287.84	137,089.82	138,900.00	87,837.64	212,500.00

Expense

201.44.1600.465.30700	OTHER PROFESSIONAL SERVICES	67,431.22	74,175.92	75,650.00	47,694.91	77,662.00
201.44.1600.465.40065	OTHER RENTALS	0.00	0.00	3,000.00	0.00	7,200.00
201.44.1600.465.50020	TELEPHONE	0.00	0.00	820.00	0.00	1,070.00
201.44.1600.465.50025	ADVERTISING/PUBLISHED NOTIC...	54,158.58	53,123.68	47,160.00	37,865.04	98,880.00
201.44.1600.465.50030	PRINTING & BINDING	0.00	0.00	0.00	2,888.42	0.00
201.44.1600.465.50035	POSTAGE/DELIVERY	397.55	968.26	1,000.00	508.17	5,000.00
201.44.1600.465.50065	TRAVEL	210.95	28.11	150.00	0.00	1,450.00
201.44.1600.465.50070	DUES, LICENSES & SUBSCRIPTIO...	1,582.82	1,937.13	1,280.00	889.99	4,975.00
201.44.1600.465.50075	MEALS AND LODGING	352.56	445.90	380.00	284.26	1,350.00
201.44.1600.465.50080	CONFERENCES AND SEMINARS	1,136.29	1,374.00	1,610.00	175.00	3,000.00
201.44.1600.465.60010	SUPPLIES - OFFICE	1,336.99	473.84	1,600.00	1,779.05	1,788.00
201.44.1600.465.70700	ADMINISTRATIVE CHARGES	3,476.13	6,030.93	6,250.00	3,829.18	10,125.00
Expense Total:		130,083.09	138,557.77	138,900.00	95,914.02	212,500.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
COMMUNITY CENTER - REVENUES						
Revenue						
205.00.0000.3610000	INVESTMENT INTEREST	2,917.64	323.08	0.00	441.57	0.00
205.00.0000.3610300	INTEREST ON ROSEMOUNT LOAN..	31,709.56	28,528.18	25,100.00	0.00	21,600.00
205.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	725.90	-403.07	0.00	0.00	0.00
205.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	2,213.06	-2,486.39	0.00	0.00	0.00
205.44.0000.3309000	GRANTS	-79.00	0.00	0.00	0.00	0.00
205.44.0000.3490100	MEMBERSHIPS	442,400.26	641,240.36	922,500.00	553,784.42	939,200.00
205.44.0000.3490200	ADMISSIONS	63,840.36	144,433.84	193,500.00	136,784.04	193,200.00
205.44.0000.3490301	ADMISSIONS-MISCELLANEOUS	238.49	364.64	1,000.00	484.20	1,000.00
205.44.0000.3490400	MEMBERSHIPS MISCELLANEOUS	3,666.70	3,723.76	12,800.00	6,643.64	13,000.00
205.44.0000.3491500	SWIM MEETS	309.00	171.00	600.00	0.00	400.00
205.44.0000.3491800	DISTRICT 199 POOL RENTAL	25,339.94	49,379.17	48,300.00	13,654.06	52,000.00
205.44.0000.3492001	DISTRICT 199 ICE RENTAL	42,144.68	105,941.28	92,000.00	44,126.00	94,000.00
205.44.0000.3492200	ICE RENTALS	289,649.02	425,128.59	440,000.00	212,687.35	445,000.00
205.44.0000.3492300	TURF RENTALS	8,288.68	4,250.80	26,000.00	7,357.18	13,000.00
205.44.0000.3492500	ROOM RENTALS	22,849.79	25,267.13	57,000.00	32,174.77	63,100.00
205.44.0000.3492700	POOL RENTALS	23,118.37	29,309.82	12,000.00	11,120.24	26,000.00
205.44.0000.3492900	BIRTHDAY PARTIES	11,832.91	41,944.58	50,200.00	44,349.33	52,000.00
205.44.0000.3493501	LESSONS/TUITION	118,217.28	258,780.65	308,500.00	252,449.14	325,400.00
205.44.0000.3494202	MISC SUPPLIES & EQUIPMENT	589.00	115.09	200.00	4.67	200.00
205.44.0000.3494401	SKATE RENTAL	463.61	754.79	600.00	1,166.61	600.00
205.44.0000.3496000	KIDS CAMP	-10.00	77,958.22	160,000.00	169,046.93	162,200.00
205.44.0000.3496501	CHILD CARE	218.86	53.46	2,000.00	82.80	500.00
205.44.0000.3497000	CONCESSIONS	4,000.00	4,000.00	10,000.00	6,000.00	10,000.00
205.44.0000.3497500	VENDING	3,248.60	5,502.43	7,000.00	4,218.35	5,000.00
205.44.0000.3497700	VENDING/COKE CONTRACT	0.00	0.00	0.00	0.00	0.00
205.44.0000.3498001	ADVERTISING	2,435.00	2,394.00	5,000.00	3,550.00	5,000.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
205.44.0000.3620000	RENTS & ROYALTIES	0.00	275,000.00	0.00	137,500.00	283,250.00
205.44.0000.3630000	CONTRIBUTIONS & DONATIONS	357,349.44	69,171.82	310,500.00	16,500.00	23,000.00
205.44.0000.3650000	OTHER REVENUES	1,499.59	1,509.65	14,000.00	2,608.21	1,500.00
205.44.0000.3651000	ATM COMMISSIONS	38.66	245.83	1,000.00	279.96	1,000.00
205.44.0000.3660000	OTHER REIMBURSEMENTS	50,301.22	52,625.54	53,000.00	31,178.00	57,900.00
205.59.0000.3911000	OPERATING TRANSFERS IN	1,685,872.16	1,092,614.00	2,158,700.00	0.00	1,814,250.00
	Revenue Total:	3,195,388.78	3,337,842.25	4,911,500.00	1,688,191.47	4,603,300.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
COMMUNITY CENTER - EXPENDITURES						
Category: 10 - WAGES & BENEFITS						
205.44.6200.453.10100	FULL-TIME EMPLOYEES	750,946.55	795,266.28	928,100.00	545,468.08	989,200.00
205.44.6200.453.10200	PART-TIME EMPLOYEES-BENEFIT...	112,068.09	113,231.76	116,300.00	75,635.65	117,900.00
205.44.6200.453.10300	EMPLOYEES-NON BENEFITED	298,151.42	546,551.23	700,200.00	479,822.93	804,500.00
205.44.6200.453.10400	OVERTIME	15,396.98	19,642.47	7,000.00	12,075.71	14,000.00
205.44.6200.453.20100	INSURANCE-CASH OPTION	54,096.17	55,634.02	67,900.00	38,215.40	69,300.00
205.44.6200.453.20300	EMPLOYER SOCIAL SECURITY	72,322.31	91,723.82	109,000.00	68,850.18	112,800.00
205.44.6200.453.20350	EMPLOYER MEDICARE	17,020.28	21,459.71	25,500.00	16,102.13	27,800.00
205.44.6200.453.20400	EMPLOYER PERA	71,707.31	81,301.87	131,900.00	61,426.48	143,600.00
205.44.6200.453.20600	MEDICAL INSURANCE	135,034.45	135,167.61	150,400.00	92,406.78	166,100.00
205.44.6200.453.20620	LIFE INSURANCE	1,290.76	1,315.27	1,600.00	908.36	1,400.00
205.44.6200.453.20630	LTD INSURANCE	2,542.84	2,723.93	4,700.00	1,844.36	5,000.00
205.44.6200.453.20700	UNEMPLOYMENT COMPENSATI...	428.74	25,309.66	0.00	54.31	0.00
205.44.6200.453.20720	FLEX/COMP ACCOUNT FEE	998.72	1,002.13	1,200.00	476.43	1,000.00
205.44.6200.453.20750	WORKERS COMPENSATION	65,100.00	56,700.00	56,700.00	37,800.00	59,500.00
205.44.6200.453.20800	COMPENSATED ABSENCES	30,240.01	21,032.34	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		1,627,344.63	1,968,062.10	2,300,500.00	1,431,086.80	2,512,100.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
205.44.6200.453.30300	ENGINEERING CONSULTANTS	0.00	0.00	1,500.00	14,786.43	0.00
205.44.6200.453.30420	LEGAL SERVICES	1,835.00	0.00	0.00	0.00	1,500.00
205.44.6200.453.30700	OTHER PROFESSIONAL SERVICES	9,067.00	19,863.00	52,100.00	13,338.39	39,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		10,902.00	19,863.00	53,600.00	28,124.82	41,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
205.44.6200.453.40005	WATER UTILITY SERVICES	17,636.41	30,320.54	18,200.00	27,279.78	22,000.00
205.44.6200.453.40010	GAS UTILITY SERVICES	152,759.91	131,228.73	140,800.00	155,857.41	146,000.00
205.44.6200.453.40015	SEWER UTILITY SERVICES	20,816.00	36,797.00	21,000.00	35,142.60	28,000.00
205.44.6200.453.40020	ELECTRIC UTILITY SERVICES	146,266.51	351,882.76	309,100.00	180,913.83	312,000.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
205.44.6200.453.40025	REFUSE DISPOSAL	2,459.79	5,266.43	500.00	137.89	200.00
205.44.6200.453.40030	STORM WATER UTILITY SERVICE	1,846.04	1,698.20	1,800.00	1,378.64	1,800.00
205.44.6200.453.40040	REPAIR & MAINT - BUILDINGS	229,178.85	278,368.62	282,000.00	231,081.78	290,000.00
205.44.6200.453.40042	REPAIR & MAINT - EQUIPMENT	8,592.57	11,767.69	12,600.00	2,855.04	15,300.00
205.44.6200.453.40044	REPAIR & MAINT - OFFICE EQUI...	16,200.00	-5,400.01	8,900.00	0.00	0.00
205.44.6200.453.40050	RENTAL OF EQUIPMENT	0.00	0.00	200.00	0.00	200.00
205.44.6200.453.40065	OTHER RENTALS	0.00	677.36	0.00	1,564.46	1,500.00
205.44.6200.453.40070	CENTRAL EQUIP ALLOCATION	29,300.04	29,300.04	29,300.00	19,533.36	29,300.00
205.44.6200.453.40075	CITY FACILITIES ALLOCATION	0.00	0.00	20,000.00	13,333.36	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		625,056.12	871,907.36	844,400.00	669,078.15	846,300.00
Category: 50 - OTHER PURCHASED SERVICES						
205.44.6200.453.50019	INSURANCE ALLOCATION	54,000.00	58,100.04	58,100.00	38,733.36	56,800.00
205.44.6200.453.50020	TELEPHONE	1,646.06	1,770.00	1,100.00	1,030.00	0.00
205.44.6200.453.50025	ADVERTISING/PUBLISHED NOTIC...	4,131.97	633.49	3,200.00	110.00	3,200.00
205.44.6200.453.50030	PRINTING & BINDING	11,286.13	3,640.00	27,800.00	15,147.78	31,200.00
205.44.6200.453.50035	POSTAGE/DELIVERY	2,031.28	3,662.36	9,400.00	3,795.68	9,900.00
205.44.6200.453.50055	ALARM SERVICES / SYSTEMS	3,133.00	1,065.00	1,000.00	0.00	2,400.00
205.44.6200.453.50065	TRAVEL	705.65	549.93	1,200.00	337.00	1,400.00
205.44.6200.453.50070	DUES, LICENSES & SUBSCRIPTIO...	11,716.48	14,122.92	14,800.00	6,943.81	15,235.00
205.44.6200.453.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	11,065.00
205.44.6200.453.50075	MEALS AND LODGING	0.00	0.00	3,200.00	0.00	4,600.00
205.44.6200.453.50080	CONFERENCES AND SEMINARS	1,354.00	327.34	6,300.00	720.00	7,100.00
205.44.6200.453.50090	FIELD TRIP FEES	5,636.75	4,051.00	20,100.00	18,027.82	11,100.00
Category: 50 - OTHER PURCHASED SERVICES Total:		95,641.32	87,922.08	146,200.00	84,845.45	154,000.00
Category: 60 - SUPPLIES						
205.44.6200.453.60009	PROGRAM SUPPLIES	-250.00	0.00	0.00	0.00	0.00
205.44.6200.453.60010	SUPPLIES - OFFICE	0.00	88.24	0.00	0.00	6,000.00
205.44.6200.453.60011	SUPPLIES-JANITOR/CLEANING	22,235.73	21,408.11	32,000.00	23,536.10	32,000.00
205.44.6200.453.60012	SUPPLIES - SHOP	194.28	1,732.94	1,600.00	360.93	2,000.00
205.44.6200.453.60016	SUPPLIES - MAINTENANCE	27,360.37	33,381.85	30,300.00	14,819.98	30,300.00
205.44.6200.453.60018	SUPPLIES-TRAINING	943.37	5,997.63	3,900.00	2,375.35	4,400.00
205.44.6200.453.60021	FUELS	0.00	7.31	0.00	2.70	0.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
205.44.6200.453.60024	POOL CHEMICALS	34,884.34	52,290.62	36,000.00	38,173.39	40,000.00
205.44.6200.453.60040	SM TOOLS & MISC EQUIPMENT	17,724.88	18,113.00	19,400.00	32,941.60	25,400.00
205.44.6200.453.60045	UNIFORMS & CLOTHING	2,690.62	7,495.30	6,600.00	10,193.85	10,800.00
205.44.6200.453.60065	SUPPLIES - OTHER	19,893.29	19,759.11	23,000.00	11,441.75	24,800.00
205.44.6200.453.60070	CENTRAL STORES ALLOCATION	17,400.00	19,266.63	19,900.00	13,266.64	0.00
205.44.6200.453.60071	TECHNOLOGY ALLOCATION	0.00	8,233.29	6,100.00	4,066.64	98,100.00
Category: 60 - SUPPLIES Total:		143,076.88	187,774.03	178,800.00	151,178.93	273,800.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
205.44.6200.453.70310	LEASE OF ARMORY	22,000.00	2,750.00	5,500.00	4,125.00	12,000.00
205.44.6200.453.70440	BANK CHARGES / CREDIT CARD	22,709.48	38,843.79	39,000.00	32,958.68	42,000.00
205.44.6200.453.70450	CASH OVER/SHORT	68.25	-1.43	100.00	33.83	100.00
205.44.6200.453.70600	OTHER MISCELLANEOUS	328.50	255.25	2,500.00	269.70	1,700.00
205.44.6200.453.70610	TRANSPORTATION	0.00	0.00	2,000.00	1,130.59	2,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		45,106.23	41,847.61	49,100.00	38,517.80	57,800.00
Category: 75 - COSTS OF SALES						
205.44.6200.453.75050	FOOD INVENTORY	0.00	0.00	0.00	0.00	0.00
Category: 75 - COSTS OF SALES Total:		0.00	0.00	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY						
205.44.6200.453.80200	BUILDINGS	209,670.31	130,918.06	1,270,200.00	439,400.38	673,200.00
205.44.6200.453.80300	IMPROVEMENTS (NON-BLDG)	469.00	7,651.01	0.00	0.00	0.00
205.44.6200.453.80500	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
205.44.6200.453.80800	OTHER EQUIPMENT	0.00	6,509.73	68,700.00	12,049.98	45,000.00
Category: 80 - CAPITAL OUTLAY Total:		210,139.31	145,078.80	1,338,900.00	451,450.36	718,200.00
Category: 91 - OTHER						
205.44.6200.453.91100	OPERATING TRANSFERS OUT	401,480.74	0.00	0.00	0.00	0.00
Category: 91 - OTHER Total:		401,480.74	0.00	0.00	0.00	0.00
Fund: 205 - COMMUNITY CENTER Total:		3,158,747.23	3,322,454.98	4,911,500.00	2,854,282.31	4,603,300.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

EDA OPERATING - REVENUES

290.00.0000.3610000	INVESTMENT INTEREST	1,401.07	1,817.80	0.00	852.78	1,900.00
290.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	597.92	1,211.01	0.00	0.00	0.00
290.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	1,823.19	-3,361.10	0.00	0.00	0.00
290.45.0000.3309000	GRANTS	0.00	0.00	0.00	0.00	0.00
290.45.0000.3911000	OPERATING TRANSFERS IN	83,200.00	65,799.96	65,800.00	43,866.64	143,600.00
Fund: 290 - EDA OPERATING Total:		87,022.18	65,467.67	65,800.00	44,719.42	145,500.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
EDA OPERATING - EXPENDITURES						
Category: 10 - WAGES & BENEFITS						
290.45.3000.419.10100	FULL-TIME EMPLOYEES	14,030.71	15,004.63	15,500.00	10,137.36	103,717.00
290.45.3000.419.10400	OVERTIME	0.00	0.00	0.00	0.00	0.00
290.45.3000.419.20100	INSURANCE-CASH OPTION	463.32	463.32	500.00	302.94	5,133.00
290.45.3000.419.20300	EMPLOYER SOCIAL SECURITY	829.03	884.12	1,000.00	644.98	6,407.00
290.45.3000.419.20350	EMPLOYER MEDICARE	209.34	223.48	200.00	150.93	1,465.00
290.45.3000.419.20400	EMPLOYER PERA	1,052.26	1,125.40	1,300.00	760.23	7,741.00
290.45.3000.419.20600	MEDICAL INSURANCE	1,058.55	993.76	1,000.00	682.55	14,967.00
290.45.3000.419.20620	LIFE INSURANCE	20.54	22.21	0.00	14.88	0.00
290.45.3000.419.20630	LTD INSURANCE	29.28	29.00	0.00	19.52	0.00
290.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	11.30	14.26	100.00	4.88	100.00
290.45.3000.419.20750	WORKERS COMPENSATION	99.96	99.96	100.00	66.64	100.00
290.45.3000.419.20800	COMPENSATED ABSENCES	1,348.57	1,651.68	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		19,152.86	20,511.82	19,700.00	12,784.91	139,630.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
290.45.3000.419.30150	FISCAL CONSULTANTS	0.00	0.00	0.00	0.00	6,000.00
290.45.3000.419.30420	LEGAL SERVICES	2,292.00	864.00	2,000.00	324.00	6,000.00
290.45.3000.419.30440	BOND COUNSEL	0.00	0.00	0.00	0.00	1,000.00
290.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	15,148.18	69,963.35	50,000.00	8,299.00	40,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		17,440.18	70,827.35	52,000.00	8,623.00	53,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
290.45.3000.419.40075	CITY FACILITIES ALLOCATION	500.04	500.04	300.00	200.00	300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		500.04	500.04	300.00	200.00	300.00
Category: 50 - OTHER PURCHASED SERVICES						
290.45.3000.419.50019	INSURANCE ALLOCATION	99.96	99.96	100.00	66.64	200.00
290.45.3000.419.50025	ADVERTISING/PUBLISHED NOTIC...	55.47	0.00	4,000.00	0.00	0.00
290.45.3000.419.50065	TRAVEL	0.00	0.00	0.00	38.00	300.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
290.45.3000.419.50070	DUES, LICENSES & SUBSCRIPTIO...	7,498.00	1,029.00	7,500.00	0.00	8,000.00
290.45.3000.419.50080	CONFERENCES AND SEMINARS	890.77	953.00	3,500.00	22.32	3,500.00
Category: 50 - OTHER PURCHASED SERVICES Total:		8,544.20	2,081.96	15,100.00	126.96	12,000.00
Category: 60 - SUPPLIES						
290.45.3000.419.60018	SUPPLIES-TRAINING	0.00	0.00	100.00	0.00	0.00
Category: 60 - SUPPLIES Total:		0.00	0.00	100.00	0.00	0.00
Fund: 290 - EDA OPERATING Total:		45,637.28	93,921.17	87,200.00	21,734.87	204,930.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

DEBT SERVICE FUNDS - REVENUES & EXPENDITURES

Fund: 365 - G.O. IMPR BONDS 2015A

Revenue

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
365.00.0000.3111000	CURRENT PROPERTY TAXES	572,658.26	577,656.84	635,669.00	317,834.50	637,301.00
365.00.0000.3112000	DELINQUENT PROPERTY TAXES	1,588.09	2,930.16	0.00	2,877.89	0.00
365.00.0000.3113000	CURRENT FISCAL DISPARITY	75,223.31	70,431.87	0.00	37,108.78	0.00
365.00.0000.3302200	MARKET VALUE HOMESTEAD CR	1,004.34	868.71	1,000.00	0.00	750.00
365.00.0000.3610000	INVESTMENT INTEREST	10,351.61	6,202.82	6,000.00	2,515.87	6,500.00
365.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	3,496.87	2,677.97	0.00	0.00	0.00
365.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	10,659.55	-15,907.30	0.00	0.00	0.00
365.43.0000.3701000	SA CURRENT	34,938.04	31,257.90	30,000.00	14,502.19	25,000.00
365.43.0000.3702000	SA DELINQUENT	-2,066.10	0.00	0.00	0.00	0.00
365.43.0000.3703000	SA DEFERRED - CITY	10,500.00	4,800.00	0.00	0.00	0.00
365.43.0000.3706000	SA PENALTIES & INTEREST	26.81	43.38	0.00	6.98	0.00
365.59.0000.3911000	OPERATING TRANSFERS IN	0.00	0.00	0.00	45,060.00	0.00

Revenue Total:	718,380.78	680,962.35	672,669.00	419,906.21	669,551.00
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Expense

365.57.9000.570.30150	FISCAL CONSULTANTS	2,390.00	0.00	0.00	0.00	0.00
365.57.9000.570.90100	PRINCIPAL PAYMENTS	485,000.00	495,000.00	505,000.00	505,000.00	515,000.00
365.57.9000.570.90200	INTEREST PAYMENTS	177,200.00	167,400.00	154,880.00	154,875.00	139,575.00
365.57.9000.570.90300	PAYING AGENT FEES	475.00	475.00	500.00	475.00	500.00

Expense Total:	665,065.00	662,875.00	660,380.00	660,350.00	655,075.00
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Fund: 365 - G.O. IMPR BONDS 2015A Surplus (Deficit):	53,315.78	18,087.35	12,289.00	-240,443.79	14,476.00
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2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 367 - G.O. CAPITAL IMPR REF BONDS, 2016A						
Revenue						
367.00.0000.3111000	CURRENT PROPERTY TAXES	559,732.03	582,095.83	695,874.00	347,937.00	718,134.00
367.00.0000.3112000	DELINQUENT PROPERTY TAXES	2,262.79	3,025.46	0.00	2,900.08	0.00
367.00.0000.3113000	CURRENT FISCAL DISPARITY	73,525.34	70,973.10	0.00	40,623.40	0.00
367.00.0000.3302200	MARKET VALUE HOMESTEAD CR	981.67	848.94	750.00	0.00	750.00
367.00.0000.3610000	INVESTMENT INTEREST	6,312.31	3,761.60	4,000.00	1,467.20	4,000.00
367.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	2,140.60	1,603.97	0.00	0.00	0.00
367.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	6,526.21	-9,708.62	0.00	0.00	0.00
Revenue Total:		651,480.95	652,600.28	700,624.00	392,927.68	722,884.00
Expense						
367.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	3,750.00	0.00	0.00	0.00
367.57.9000.570.90100	PRINCIPAL PAYMENTS	350,000.00	380,000.00	410,000.00	410,000.00	460,000.00
367.57.9000.570.90200	INTEREST PAYMENTS	231,687.50	220,737.50	208,890.00	208,887.50	195,850.00
367.57.9000.570.90300	PAYING AGENT FEES	475.00	475.00	500.00	475.00	500.00
Expense Total:		582,162.50	604,962.50	619,390.00	619,362.50	656,350.00
Fund: 367 - G.O. CAPITAL IMPR REF BONDS, 2016A Surplus (Deficit):		69,318.45	47,637.78	81,234.00	-226,434.82	66,534.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 369 - G.O. IMPR BONDS 2017B						
Revenue						
369.00.0000.3111000	CURRENT PROPERTY TAXES	239,149.35	242,956.51	263,211.00	131,605.50	263,125.00
369.00.0000.3112000	DELINQUENT PROPERTY TAXES	706.41	1,233.50	0.00	1,211.26	0.00
369.00.0000.3113000	CURRENT FISCAL DISPARITY	31,414.21	29,622.91	0.00	15,365.60	0.00
369.00.0000.3302200	MARKET VALUE HOMESTEAD CR	419.43	362.70	350.00	0.00	350.00
369.00.0000.3610000	INVESTMENT INTEREST	3,679.80	1,967.67	2,000.00	674.16	2,000.00
369.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	1,198.63	759.90	0.00	0.00	0.00
369.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	3,653.91	-5,318.61	0.00	0.00	0.00
369.43.0000.3701000	SA CURRENT	56,388.02	52,850.45	55,000.00	25,512.98	48,000.00
369.43.0000.3702000	SA DELINQUENT	82.96	80.40	0.00	54.57	0.00
369.43.0000.3703000	SA DEFERRED - CITY	9,292.90	11,608.18	0.00	0.00	0.00
369.43.0000.3706000	SA PENALTIES & INTEREST	12.30	50.59	0.00	10.64	0.00
369.59.0000.3911000	OPERATING TRANSFERS IN	0.00	0.00	0.00	50,393.00	0.00
Revenue Total:		345,997.92	336,174.20	320,561.00	224,827.71	313,475.00
Expense						
369.57.9000.570.30150	FISCAL CONSULTANTS	5,280.00	0.00	0.00	0.00	0.00
369.57.9000.570.90100	PRINCIPAL PAYMENTS	240,000.00	245,000.00	250,000.00	250,000.00	255,000.00
369.57.9000.570.90200	INTEREST PAYMENTS	91,737.52	84,462.52	77,040.00	77,037.52	69,500.00
369.57.9000.570.90300	PAYING AGENT FEES	475.00	475.00	500.00	475.00	500.00
Expense Total:		337,492.52	329,937.52	327,540.00	327,512.52	325,000.00
Fund: 369 - G.O. IMPR BONDS 2017B Surplus (Deficit):		8,505.40	6,236.68	-6,979.00	-102,684.81	-11,525.00

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 392 - G.O. CAP IMPR BONDS 2018A-FIRE STATION						
Revenue						
392.00.0000.3111000	CURRENT PROPERTY TAXES	648,474.80	652,453.18	737,977.00	368,988.50	739,289.00
392.00.0000.3112000	DELINQUENT PROPERTY TAXES	2,760.81	3,536.80	0.00	3,250.61	0.00
392.00.0000.3113000	CURRENT FISCAL DISPARITY	85,182.43	79,551.55	0.00	43,081.27	0.00
392.00.0000.3302200	MARKET VALUE HOMESTEAD CR	1,137.31	983.53	1,000.00	0.00	750.00
392.00.0000.3610000	INVESTMENT INTEREST	3,000.93	1,760.08	1,500.00	647.05	1,500.00
392.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	1,138.88	613.31	0.00	0.00	0.00
392.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	3,472.03	-4,961.10	0.00	0.00	0.00
Revenue Total:		745,167.19	733,937.35	740,477.00	415,967.43	741,539.00
Expense						
392.57.9000.570.30150	FISCAL CONSULTANTS	0.00	4,500.00	0.00	0.00	0.00
392.57.9000.570.90100	PRINCIPAL PAYMENTS	115,000.00	340,000.00	355,000.00	355,000.00	375,000.00
392.57.9000.570.90200	INTEREST PAYMENTS	365,460.00	354,085.00	336,710.00	336,710.00	318,460.00
392.57.9000.570.90300	PAYING AGENT FEES	475.00	475.00	500.00	475.00	500.00
Expense Total:		480,935.00	699,060.00	692,210.00	692,185.00	693,960.00
Fund: 392 - G.O. CAP IMPR BONDS 2018A-FIRE STATION Surplus (Deficit):		264,232.19	34,877.35	48,267.00	-276,217.57	47,579.00

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 393 - G.O. CAP IMPR BONDS 2019A-FIRE STATION						
Revenue						
393.00.0000.3111000	CURRENT PROPERTY TAXES	171,398.21	169,216.84	186,585.00	93,292.50	187,635.00
393.00.0000.3112000	DELINQUENT PROPERTY TAXES	0.00	769.01	0.00	843.06	0.00
393.00.0000.3113000	CURRENT FISCAL DISPARITY	22,514.54	20,632.08	0.00	10,892.37	0.00
393.00.0000.3302200	MARKET VALUE HOMESTEAD CR	300.60	260.04	250.00	0.00	250.00
393.00.0000.3610000	INVESTMENT INTEREST	648.70	462.33	500.00	164.03	500.00
393.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	280.59	180.56	0.00	0.00	0.00
393.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	854.59	-1,245.73	0.00	0.00	0.00
Revenue Total:		195,997.23	190,275.13	187,335.00	105,191.96	188,385.00
Expense						
393.57.9000.570.90100	PRINCIPAL PAYMENTS	0.00	100,000.00	100,000.00	100,000.00	100,000.00
393.57.9000.570.90200	INTEREST PAYMENTS	85,700.00	83,700.00	79,700.00	79,700.00	75,700.00
393.57.9000.570.90300	PAYING AGENT FEES	475.00	475.00	500.00	475.00	500.00
Expense Total:		86,175.00	184,175.00	180,200.00	180,175.00	176,200.00
Fund: 393 - G.O. CAP IMPR BONDS 2019A-FIRE STATION Surplus (Deficit):		109,822.23	6,100.13	7,135.00	-74,983.04	12,185.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 394 - G.O. REFUND BONDS 2020A (10B)						
Revenue						
394.00.0000.3111000	CURRENT PROPERTY TAXES	0.00	189,569.43	0.00	0.00	0.00
394.00.0000.3112000	DELINQUENT PROPERTY TAXES	0.00	1,045.49	0.00	944.47	0.00
394.00.0000.3113000	CURRENT FISCAL DISPARITY	0.00	23,113.59	0.00	0.00	0.00
394.00.0000.3302200	MARKET VALUE HOMESTEAD CR	0.00	236.47	250.00	0.00	200.00
394.00.0000.3610000	INVESTMENT INTEREST	0.00	3,726.53	6,000.00	1,667.52	4,000.00
394.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	0.00	3,709.11	0.00	0.00	0.00
394.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	0.00	-3,152.74	0.00	0.00	0.00
394.00.0000.3660000	OTHER REIMBURSEMENTS	0.00	10,000.00	0.00	0.00	0.00
394.43.0000.3701000	SA CURRENT	0.00	92,215.02	90,000.00	0.00	90,000.00
394.43.0000.3702000	SA DELINQUENT	0.00	763.88	0.00	0.00	0.00
394.43.0000.3703000	SA DEFERRED - CITY	0.00	8,296.48	0.00	0.00	0.00
394.43.0000.3706000	SA PENALTIES & INTEREST	0.00	343.41	0.00	0.00	0.00
394.59.0000.3911000	OPERATING TRANSFERS IN	4,653.47	0.00	177,250.00	652,106.92	177,250.00
Revenue Total:		4,653.47	329,866.67	273,500.00	654,718.91	271,450.00
Expense						
394.57.9000.570.30150	FISCAL CONSULTANTS	0.00	1,000.00	0.00	0.00	0.00
394.57.9000.570.30900	BOND ISSUANCE COSTS	10,000.00	0.00	0.00	0.00	0.00
394.57.9000.570.90100	PRINCIPAL PAYMENTS	0.00	0.00	395,000.00	395,000.00	245,000.00
394.57.9000.570.90200	INTEREST PAYMENTS	0.00	8,870.50	12,155.00	12,155.00	8,955.00
394.57.9000.570.90300	PAYING AGENT FEES	0.00	475.00	0.00	475.00	0.00
Expense Total:		10,000.00	10,345.50	407,155.00	407,630.00	253,955.00
Fund: 394 - G.O. REFUND BONDS 2020A (10B) Surplus (Deficit):		-5,346.53	319,521.17	-133,655.00	247,088.91	17,495.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
PAVEMENT MANAGEMENT - REVENUES						
440.00.0000.3111000	CURRENT PROPERTY TAXES	105,377.33	2,124,480.71	2,550,000.00	1,275,000.00	2,900,000.00
440.00.0000.3112000	DELINQUENT PROPERTY TAXES	502.05	704.67	0.00	10,809.42	0.00
440.00.0000.3113000	CURRENT FISCAL DISPARITY	13,842.31	259,060.02	0.00	148,862.67	0.00
440.00.0000.3300500	FEDERAL GRANTS	0.00	0.00	0.00	122,430.00	0.00
440.00.0000.3302200	MARKET VALUE HOMESTEAD CR	189.43	190.83	0.00	0.00	0.00
440.00.0000.3305000	MSA - MAINTENANCE	453,671.00	413,395.75	400,000.00	470,318.00	400,000.00
440.00.0000.3306000	MSA - CONSTRUCTION	0.00	0.00	2,240,800.00	0.00	130,000.00
440.00.0000.3610000	INVESTMENT INTEREST	64,131.95	75,275.33	20,000.00	36,981.28	76,818.00
440.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	20,280.47	54,665.58	0.00	0.00	0.00
440.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	61,825.53	-125,510.41	0.00	0.00	0.00
440.00.0000.3920000	BOND ISSUE PROCEEDS	0.00	0.00	0.00	0.00	5,098,500.00
440.43.0000.3187001	FRANCHISE FEES - XCEL	0.00	1,012,838.46	1,000,000.00	509,186.87	1,000,000.00
440.43.0000.3187002	FRANCHISE FEES - DAKOTA ELEC...	0.00	67,229.75	65,000.00	36,795.25	65,000.00
440.43.0000.3414000	PUBLIC WORKS/CHARGES-SER	1,175.00	285.00	0.00	855.00	0.00
440.43.0000.3650000	OTHER REVENUES	0.00	0.00	0.00	0.00	0.00
440.43.0000.3652000	MISC DEVELOPMENT IMPROVE...	369,597.00	156,330.00	0.00	14,000.00	0.00
440.43.0000.3660000	OTHER REIMBURSEMENTS	52,183.22	0.00	0.00	0.00	0.00
440.43.0000.3701000	SA CURRENT	259,768.29	398,908.24	400,000.00	236,719.29	1,210,468.00
440.43.0000.3702000	SA DELINQUENT	10,004.93	490.33	0.00	1,369.32	0.00
440.43.0000.3703000	SA DEFERRED - CITY	485,445.50	366,477.10	0.00	38,852.81	0.00
440.43.0000.3703500	SA DEFERRED - COUNTY	0.00	0.00	0.00	29,933.80	0.00
440.43.0000.3706000	SA PENALTIES & INTEREST	641.78	750.59	0.00	201.73	0.00
440.59.0000.3911000	OPERATING TRANSFERS IN	2,765,830.79	4,608,667.21	1,000,000.00	500,000.00	1,967,000.00
Fund: 440 - PAVEMENT MANAGEMENT PROJ Total:		4,664,466.58	9,414,239.16	7,675,800.00	3,432,315.44	12,847,786.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
PAVEMENT MANAGEMENT - EXPENDITURES						
440.57.9200.590.91100	OPERATING TRANSFERS OUT	102,285.58	617,413.10	0.00	196,084.00	360,000.00
440.74.5900.740.30150	FISCAL CONSULTANTS	0.00	651.00	0.00	0.00	0.00
440.74.5900.740.30300	ENGINEERING CONSULTANTS	707,016.06	693,095.82	400,000.00	249,407.37	0.00
440.74.5900.740.30310	RESIDENT ENGINEERING	291,568.55	100,237.06	250,000.00	104,526.08	0.00
440.74.5900.740.30340	GEOTECHNICAL SERVICES	103,707.70	37,430.60	30,000.00	10,956.50	0.00
440.74.5900.740.30420	LEGAL SERVICES	13,784.50	30,913.43	25,000.00	12,060.40	0.00
440.74.5900.740.30700	OTHER PROFESSIONAL SERVICES	38,387.47	415,255.71	50,000.00	36,693.09	50,000.00
440.74.5900.740.40046	REPAIR & MAINT - ROAD	306,601.38	313,983.42	450,000.00	239,119.66	365,000.00
440.74.5900.740.50025	ADVERTISING/PUBLISHED NOTIC...	4,428.90	5,863.88	4,000.00	1,308.48	0.00
440.74.5900.740.50030	PRINTING & BINDING	1,418.69	378.56	1,500.00	0.00	0.00
440.74.5900.740.60016	SUPPLIES - MAINTENANCE	0.00	0.00	200,000.00	0.00	200,000.00
440.74.5900.740.70500	OTHER MISCELLANEOUS	4,772.21	0.00	0.00	0.00	0.00
440.74.5900.740.80100	LAND	7,246.80	35,221.00	0.00	14,327.42	0.00
440.74.5900.740.80300	IMPROVEMENTS (NON-BLDG)	3,301,167.60	2,005,508.12	12,253,475.00	1,317,709.37	12,097,000.00
Fund: 440 - PAVEMENT MANAGEMENT PROJ Total:		4,882,385.44	4,255,951.70	13,663,975.00	2,182,192.37	13,072,000.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
HOST COMMUNITY FUND - REVENUES						
451.00.0000.3610003	INVESTMENT INTEREST	84,782.31	152,011.15	95,000.00	25,669.26	95,000.00
451.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	29,690.85	31,534.90	0.00	0.00	0.00
451.00.0000.3612000	FAIR MARKET VALUE ALLOCATION	90,515.32	-233,057.61	0.00	0.00	0.00
451.43.0000.3444500	HOST COMMUNITY FEES - BFI (P...	3,091,049.19	4,070,227.85	2,700,000.00	2,006,740.42	2,800,000.00
451.43.0000.3444502	HOST COMMUNITY FEES -DAW...	25,000.00	25,000.00	0.00	0.00	25,000.00
451.43.0000.3444503	HOST COMMUNITY FEES - PINE B...	0.00	0.00	0.00	125,000.00	225,000.00
451.43.0000.3911000	OPERATING TRANSFERS IN	0.00	0.00	0.00	19,598.78	0.00
Fund: 451 - HOST COMMUNITY FUND Total:		3,321,037.67	4,045,716.29	2,795,000.00	2,177,008.46	3,145,000.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
HOST COMMUNITY FUND - EXPENDITURES						
Category: 10 - WAGES & BENEFITS						
451.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	100.00	0.00	0.00
451.45.3000.419.20800	COMPENSATED ABSENCES	-6,003.44	0.00	0.00	0.00	0.00
451.75.5900.751.10100	FULL-TIME EMPLOYEES	3,533.86	75,829.86	66,800.00	43,258.52	70,600.00
451.75.5900.751.20100	INSURANCE-CASH OPTION	0.00	3,649.54	3,700.00	2,423.52	3,700.00
451.75.5900.751.20300	EMPLOYER SOCIAL SECURITY	0.00	3,954.58	4,100.00	2,811.91	4,400.00
451.75.5900.751.20350	EMPLOYER MEDICARE	0.00	924.82	1,000.00	657.52	1,000.00
451.75.5900.751.20400	EMPLOYER PERA	0.00	4,678.10	5,000.00	3,244.40	5,300.00
451.75.5900.751.20600	MEDICAL INSURANCE	0.00	7,206.99	7,500.00	4,935.07	8,100.00
451.75.5900.751.20620	LIFE INSURANCE	0.00	94.83	100.00	63.26	100.00
451.75.5900.751.20630	LTD INSURANCE	0.00	203.90	300.00	140.58	300.00
451.75.5900.751.20750	WORKERS COMPENSATION	0.00	500.04	500.00	333.36	500.00
Category: 10 - WAGES & BENEFITS Total:		-2,469.58	97,042.66	89,100.00	57,868.14	94,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
451.42.4000.421.30700	OTHER PROFESSIONAL SERVICES	0.00	36,820.88	18,555.00	22,300.45	0.00
451.44.6000.451.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	20,500.00	0.00
451.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	18,425.00	31,575.00	0.00	0.00	0.00
451.75.5900.751.30420	LEGAL SERVICES	3,450.00	76.00	2,000.00	18,612.00	15,000.00
451.75.5900.751.30700	OTHER PROFESSIONAL SERVICES	51,447.90	110,797.56	332,000.00	13,298.50	50,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		73,322.90	179,269.44	352,555.00	74,710.95	65,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
451.45.3000.419.40025	REFUSE DISPOSAL	1,147.40	2,662.17	5,000.00	841.84	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		1,147.40	2,662.17	5,000.00	841.84	0.00
Category: 60 - SUPPLIES						
451.45.3000.419.60065	SUPPLIES - OTHER	168,206.26	8,497.56	1,000.00	15,784.60	2,703.00
Category: 60 - SUPPLIES Total:		168,206.26	8,497.56	1,000.00	15,784.60	2,703.00

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Category: 70 - OTHER EXPENSES / EXPENDITURES					
451.75.5900.751.70600 OTHER MISCELLANEOUS	6,000.00	1,000.00	6,000.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	6,000.00	1,000.00	6,000.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY					
451.47.1400.413.80800 OTHER EQUIPMENT	0.00	35,687.56	100,000.00	55,495.54	60,000.00
Category: 80 - CAPITAL OUTLAY Total:	0.00	35,687.56	100,000.00	55,495.54	60,000.00
Category: 91 - OTHER					
451.57.9200.590.91100 OPERATING TRANSFERS OUT	1,670,892.89	2,657,048.97	3,688,700.00	1,525,000.00	5,226,050.00
Category: 91 - OTHER Total:	1,670,892.89	2,657,048.97	3,688,700.00	1,525,000.00	5,226,050.00
Fund: 451 - HOST COMMUNITY FUND Total:	1,917,099.87	2,981,208.36	4,242,355.00	1,729,701.07	5,447,753.00

<u>2023 Transfers Out</u>	
Pavement Management	\$ 600,000
VMCC-Operations	1,096,050
VMCC-Capital	700,000
PW Building	1,800,000
EDA	25,000
Recycling Program	5,000
Storm Water Fund	<u>1,000,000</u>
	\$ 5,226,050

Request for Council Action

SUBJECT: **Resolution Amending Position Classification Plan**

MEETING DATE: September 26, 2022

ITEM TYPE: Regular Business

CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council will be asked to consider a Resolution, amending the City's position classification plan as it relates to the position of Assistant Fire Chief / Fire Marshal.

BACKGROUND

The City maintains a formal position classification plan that assigns each staff position within the City organization to a pay grade. Each pay grade then has a minimum and maximum wage or salary amount, and incremental steps for moving within the range. Several position reclassifications have been requested as part of the 2023 budget, but one is particularly time sensitive and that is the reclassification of the Fire Marshal to Assistant Chief / Fire Marshal. This position is currently filled by an interim Fire Marshal, but the City desires to proceed with a job posting and hiring process to fill the position for an ongoing term. In order to post and recruit most effectively, clarity on the wage or salary being offered is necessary. The updated job description is currently being evaluated by the City's independent compensation consultant, whose recommendation is anticipated within the next few days. Staff will bring that recommendation forward and ask Council to consider formal approval at Monday evening's meeting, or this item will be pulled from the agenda if the consultant's recommendation is not yet available.

FISCAL IMPACT

An estimate of the likely position classification was used in preparing the preliminary 2023 budget information. Any deviations from this estimate will be articulated when this item is presented to Council.

RECOMMENDATION

ATTACHMENTS

None