Inver Grove Heights City Council
Monday, September 19, 2022 at 5:00 PM
8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Monday, September 19, 2022, will be provided to the Council at or before the September 19, 2022 meeting.

1. **Call to Order**
2. **Roll Call**
3. **Discussion Items**
   - **A.** 2023 Convention & Visitors Bureau Budget and Proposed Lodging Tax Increase
   - **B.** Continued Discussion of 2023 Preliminary Tax Levy & Budget
   - **C.** 2023 Pavement Management Fund Budget & Public Works 5-Year CIP
   - **D.** Host Community Fund
4. **Adjourn**

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: 2023 Convention & Visitors Bureau Budget and Proposed Lodging Tax Increase

MEETING DATE: September 19, 2022
ITEM TYPE: Discussion Items
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED
The Council is asked to receive and provide feedback on the 2023 budget request from the City's Convention and Visitors Bureau. This request includes a proposed increase to the lodging tax rate.

BACKGROUND
Eric Satre, director of the city's Convention and Visitors Bureau (CVB), known as *Visit IGH*, will be present at the Council work session to present and answer questions regarding the CVB's 2023 budget request.

As part of that request, the CVB is asking the Council to consider increasing the rate of the existing lodging tax from 2% to 3%. In accordance with City Code, 95% of the revenue received from the lodging tax is conveyed to the CVB. These lodging tax revenues are the primary source of funding for the CVB's budget.

Since the lodging tax is established and the rate set in City Code, the Council would need to adopt an ordinance amending the City Code in order to accomplish a rate increase. If the Council is supportive of the CVB's request for an increase, it should direct staff to prepare an ordinance and bring it forward for its first reading at the September 26 City Council meeting.

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS
1. CVB 2023 Budget and Lodging Tax Request
2. IGH City Code on Lodging Tax (Title 4 Chapter 10)
3. MN Statute Authorizing Cities to Impose a Lodging Tax

Convention & Visitor Bureau
2023 Budget & Lodging Tax

City Council Work Session

September 19, 2022 at 5pm

Eric Satre, Convention & Visitor's Bureau (CVB) Director

Convention & Visitor's Bureau (Fund 201)

- Mission: To market and promote Inver Grove Heights to visitors; to maintain and stimulate the community's economic vitality.

- CVB Board of Directors:
  - Kim Koenig (Chair), Microtel Hotel
  - Amy Buskerud (Vice Chair), Holiday Inn Express
  - Joe Harms (Treasurer), Mississippi Pub/River Heights Marina
  - Jodie Miller (Secretary), Town Square Television
  - Nick Baker, AmericInn Hotel
  - Amy Looze, City of Inver Grove Heights
  - Samantha Sommers, Mall of America

➢ On August 25, 2022 the CVB Board of Directors reviewed the CVB 2023 Draft Budget – 2% and 3% Lodging Tax budget proposals

Convention & Visitor's Bureau

CVB STRATEGIC PLAN

On December 16, 2021 the CVB Board approved a 3-year strategic plan for 2022-2024.

GOALS:

1. Strengthen our core relationships with hotels, businesses, chamber and city leadership, and regional partners.
2. Grow revenue to invest in marketing, technology, and staffing.
3. Create a brand and marketing plan.
4. Develop a signature annual event to attract visitors.

Convention & Visitor's Bureau

GOAL: Grow revenue to invest in marketing, technology, and staffing

At the August, 2021 CVB Board Retreat staff and board walked through a SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats) led by a 3rd party strategic planning firm. One of the findings revealed a lack of funding as an organizational weakness.

SWOT: WEAKNESSES

- *Lack of resources: time, staff, and funds*
- *Need additional staff or contract resources to support the director*
- *Limited brand awareness, no go-to "draw" in the city to promote, one staff member cannot be an expert at all job functions*

Convention & Visitor's Bureau

Hotel Rate Comparison

How do IGH hotel rates compare with other similar hotels in the metro region? Dates were based on a "typical" week or weekend post Labor Day.

HOTELS & AVERAGE RATES

Inver Grove Heights—Business Class Hotel Rate ($112), Economy Class Hotel Rate ($93)

Apple Valley—Business Class ($116), No economy class hotels

Burnsville—Business Class ($123), Economy Class ($100)

Eagan—Business Class ($135), Economy Class ($100)

Woodbury—Business Class ($118), Economy Class ($110)

**Hotel rates measured with Google Maps on Sept. 13 as of 10:22 AM. Dates include Sunday, Sept. 18, Thursday, Sept. 22, Saturday, Oct. 1; Business Class-Holiday Inn Express, Hampton Inn hotels; Economy-Microtel, Extended Stay hotels.*

visit igh.com INVER GROVE HEIGHTS ...closer than you think!

Convention & Visitor's Bureau

LODGING TAX ORDINANCE

Included in the CVB Strategic Plan is a request for the IGH City Council to consider a change to the local lodging tax ordinance.

If approved by Council, this would allow the CVB to collect 3% hotel tax -- currently 2% -- from overnight stays at IGH hotels.

This is not a resident tax.

All CVBs in the metro area except for IGH CVB collect a 3% lodging tax and 96% of all communities in Minnesota that have a lodging tax ordinance collect 3%.

With the additional funding, the CVB Director proposes an enhanced visitor guide, increased advertising budget, and social media support to help shift Director responsibilities towards creating a signature event (#4 Goal, Strategic Plan).

visit igh.com INVER GROVE HEIGHTS ...closer than you think!

Convention & Visitor's Bureau

2023 Revenues – 2% Proposal

$ 135,000	Lodging Tax
$10,000	Explore MN Tourism (EMT) Grant
$ 145,000	Total Revenues

2023 Revenues – 3% Proposal

$ 202,500	Lodging Tax
$10,000	Explore MN Tourism (EMT) Grant
$ 212,500	Total Revenues

Expenditures	2022 Budget	2023 Budget (2%)	2023 Budget (3%)
Professional Services	$ 75,650	$ 77,662	$ 77,662
Advertising	47,160	43,801	98,880
Administrative	6,250	6,750	10,125
Office Rental	3,000	7,200	7,200
Postage/Delivery	1,000	1,000	5,000
Membership Dues	1,280	4,975	4,975
Conferences	1,610	800	3,000
Supplies-Office	1,600	1,092	1,788
Travel	150	250	1,450
Meals and Lodging	380	400	1,350
Telephone/Email	820	1,070	1,070
Total Expenditures	$ 138,900	$ 145,000	$ 212,500

Questions?

CHAPTER 10

LODGING TAX

SECTION:

4-10-1: PURPOSE AND STATUTE AUTHORITY:

In order to fund a local convention and visitors bureau for the purpose of marketing and promoting the city as a tourist and convention center, it is in the best interest of the city to impose a local lodging tax in accordance with Minnesota statutes section 469.190. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-2: DEFINITIONS:

As used in this chapter, the following terms shall have the meanings ascribed to them as follows:

LODGING: The furnishing, for consideration, of lodging at a hotel, motel, rooming house, tourist court or resort, other than the renting or leasing of lodging for a continuous period of thirty (30) days or more.

OPERATOR: Any person, corporation, partnership, or association who provides lodging to others. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-3: IMPOSITION AND COLLECTION OF TAX:

At the time the lodging fee is paid, all operators shall impose and collect a tax of two percent (2%) on the gross receipts from the furnishing of lodging. The amount of tax shall be separately stated from the lodging charges. The lodging operator shall hold in trust for the city all taxes collected hereunder. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-4: PAYMENT AND RETURNS:

A. The operator shall remit to the city all taxes collected hereunder not later than twenty five (25) days after the end of the month in which the taxes where collected by the operator. At the time the taxes are remitted to the city, the operator shall file with the city a tax return on a form furnished by the city containing the following information and such other information as the city may require:

1. The gross receipts from furnishing lodging during the period covered by the return.
2. The amount of tax imposed and collected as required hereunder for the tax return period.
3. The signature of the person filing the tax return or that of his agent duly authorized in writing.
4. The period covered by the tax return.
5. The amount of uncollectible lodging receipts subject to the lodging tax.

B. The operator may offset against the taxes payable and due, with respect to any reporting period, the amount of taxes imposed by this chapter previously paid hereunder as a result of any transaction, the consideration for which became uncollectible during such reporting period, but only in proportion to the portion of such consideration which became uncollectible. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-5: EXAMINATION OF RETURN; ADJUSTMENTS, NOTICES AND DEMANDS:
After a return is filed, the city shall examine the return and may make any investigation or examination of the records and accounts of the operator making the return as deemed necessary for determining its correctness. The operator shall provide to the city, for inspection and examination, its records and accounts within fifteen (15) days of the city's request. If, after any investigation or examination hereunder, it is determined that the tax due is greater than that paid, such excess shall be paid to the city within ten (10) days after the city has given notice thereof either personally or sent by certified mail to the address shown on the return. If the tax paid is greater than the tax found to be due, the excess shall be refunded to the person who paid the tax to the city within ten (10) days after determination of such refund. Whenever any tax due has a ten percent (10%) or more discrepancy, the operator shall reimburse the city for any costs incurred by the city in reviewing the operator's return. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-6: REFUNDS:
Any operator may apply to the city for a refund of taxes paid in excess of the amount legally due for that period, provided that no application for refund shall be considered unless filed within one year after such tax was paid, or within one year from the filing of the return, whichever period is longer. The city may deny or allow the claim, in whole or in part, and shall issue and file written findings of such decision. The city shall notify the operator, at the address stated upon the refund claim application, by certified mail, of its decision on the claim. If such claim is allowed, in whole or in part, the city shall credit the amount of the refund against any taxes due and owing hereunder by the operator. Any balance of the refund shall promptly be paid by the city to the operator. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-7: FAILURE TO FILE RETURN OR PAY TAX:
A. Failure To File; Fraudulent Returns: Any operator who fails to file a return, as required hereunder, or who files an incorrect, false, or fraudulent return, shall, upon written notice and demand by the city, file such return or corrected return, together with any tax due, within thirty (30) days of the city sending such written notice. Whenever any person fails to file the appropriate return under this subsection or fails to pay the tax due after such notice and demand, the city may determine the appropriate tax from such knowledge and information as the city is able to obtain and assess such tax accordingly. Any tax determined to be due and owing under this subsection shall be paid by the operator within five (5) days after written notice and demand for such payment were sent by the city. Any assessment made by the city hereunder shall be prima facie correct and valid, and the operator shall have the burden of establishing the incorrectness or invalidity of such assessment in any action or proceeding in respect thereto.

B. Failure To Pay Tax: If any portion of a tax required hereunder, including penalties thereon, is not paid within thirty (30) days after it is required to be paid, the city may certify the tax as a lien against the real property on which the lodging establishment is located, and the city attorney may institute such legal action as may be necessary to recover the amount due, plus any interest, penalties, costs, disbursements, and all attorney fees, as a result of such action. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-8: EXTENSION FOR FILING OR PAYMENT:
Upon showing of good cause, the city administration may grant an operator a thirty (30) day extension period within which to file a return or make payment of taxes as required under this chapter, provided that interest shall accrue during such extension period at the rate of eight percent (8%) per annum. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-9: PENALTIES AND INTEREST:

A. If any tax required under this chapter is not paid within the time herein specified or within the approved extension period thereof, the operator shall pay a penalty equal to ten percent (10%) of the amount unpaid, in addition to the tax due and owing.

B. Any tax required under this chapter not paid within twenty five (25) days after the end of the month in which the taxes were collected by the operator, together with any penalty provided herein, shall bear interest at a rate of eight percent (8%) per annum and shall begin to accrue at the time the tax was required to be paid. Any interest and penalty shall be added to the tax and shall be collected as part thereof. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-10: VIOLATIONS:
Any operator who wilfully fails to make a return required by this chapter, or who fails to pay the tax after written demand for payment, or who fails to remit the taxes collected or any penalty or interest imposed by this chapter after written demand for such payment, or who refuses to permit the city to examine the books, records and papers under the operator's control, or who wilfully makes any incomplete, false or fraudulent return shall be guilty of a misdemeanor. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-11: USE OF PROCEEDS:
Ninety five percent (95%) of the proceeds obtained from the collection of taxes pursuant to this chapter shall be used in accordance with Minnesota statutes section 469.190, as the same may be amended from time to time, to fund a local convention and visitors bureau for the purpose of marketing and promoting the city as a tourist and convention center. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-12: ADMINISTRATIVE REVIEW AND APPEALS:

A. Administrative Review:

1. Petition For Review: Any operator who is aggrieved by any notice, order, or determination made by the city under this chapter may file a petition for administrative review of such notice, order or determination detailing the operator's reasons for contesting the order, notice, or determination. The petition shall contain the name of the operator, the operator's address, and the location of the lodging establishment subject to the order, notice or determination. The petition for review shall be filed with the city clerk within thirty (30) days after the notice, order, or determination has been served upon the operator.

2. Hearing: Upon receipt of the petition, the city administrator, or the administrator's designee, shall set a date for a hearing and give the operator at least fourteen (14) days' prior written notice of the date, time, and place of the hearing. At the hearing, the operator has the burden to prove that the notice, order, or determination is in error. The operator may be represented by counsel of the operator's choosing at the operator's own expense. The hearing shall be conducted by the city administrator or administrator's designee, provided only that person conducting the hearing shall not have participated in the drafting of the notice, order or determination for which review is sought.

3. Decision: The notice, order or determination made by the city may be affirmed, reversed, or modified. Any decision rendered by the city administrator pursuant to this chapter shall be supported

by written findings of fact and conclusions based upon the applicable provisions of this chapter and the evidence presented.

B. Appeal: The operator shall have the right to appeal to the city council upon filing a written notice of appeal with the city clerk within ten (10) days after the administrator's decision has been sent to the operator. The matter will thereupon be placed on the council agenda as soon as is practical, and the operator shall be given fourteen (14) days' notice of the council hearing. The council's standard of review of the administrator's decision shall be on the record, and the operator shall have the burden to prove the city's notice, order, or determination is in error. The council may modify, reverse, or affirm the decision of the city administrator. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

4-10-13: ALTERNATE METHOD OF COLLECTION:

A. The city may agree with the state commissioner of revenue that the tax imposed by this chapter shall be collected by the commissioner together with the sales tax imposed by Minnesota statutes chapter 297A and subject to the same interest, penalties and other rules, and that the proceeds, less the cost of collection, shall be remitted to the city.

B. If the city makes such an agreement pursuant to Minnesota statutes section 469.190, subdivision 7, with the commissioner of revenue, then the interest, penalties and other rules applicable to the collection of the sales tax under Minnesota statutes chapter 297A shall also be applicable to the lodging tax imposed by this chapter, in lieu of the interest, penalties and collection rules set forth in this chapter. (Ord. 1015, 10-8-2001, eff. 12-1-2001)

469.190 LOCAL LODGING TAX.

Subdivision 1. **Authorization.** Notwithstanding section 477A.016 or any other law, a statutory or home rule charter city may by ordinance, and a town may by the affirmative vote of the electors at the annual town meeting, or at a special town meeting, impose a tax of up to three percent on the gross receipts from the furnishing for consideration of lodging at a hotel, motel, rooming house, tourist court, or resort, other than the renting or leasing of it for a continuous period of 30 days or more. A statutory or home rule charter city may by ordinance impose the tax authorized under this subdivision on the camping site receipts of a municipal campground.

Subd. 2. **Existing taxes.** No statutory or home rule charter city or town may impose a tax under this section upon transient lodging that, when combined with any tax authorized by special law or enacted prior to 1972, exceeds a rate of three percent.

Subd. 3. **Disposition of proceeds.** Ninety-five percent of the gross proceeds from any tax imposed under subdivision 1 shall be used by the statutory or home rule charter city or town to fund a local convention or tourism bureau for the purpose of marketing and promoting the city or town as a tourist or convention center. This subdivision shall not apply to any statutory or home rule charter city or town that has a lodging tax authorized by special law or enacted prior to 1972 at the time of enactment of this section.

Subd. 4. **Unorganized territories.** A county board acting as a town board with respect to an unorganized territory may impose a lodging tax within the unorganized territory according to this section if it determines by resolution that imposition of the tax is in the public interest.

Subd. 5. **Reverse referendum.** If the county board passes a resolution under subdivision 4 to impose the tax, the resolution must be published for two successive weeks in a newspaper of general circulation within the unorganized territory, together with a notice fixing a date for a public hearing on the proposed tax.

The hearing must be held not less than two weeks nor more than four weeks after the first publication of the notice. After the public hearing, the county board may determine to take no further action, or may adopt a resolution authorizing the tax as originally proposed or approving a lesser rate of tax. The resolution must be published in a newspaper of general circulation within the unorganized territory. The voters of the unorganized territory may request a referendum on the proposed tax by filing a petition with the county auditor within 30 days after the resolution is published. The petition must be signed by voters who reside in the unorganized territory. The number of signatures must equal at least five percent of the number of persons voting in the unorganized territory in the last general election. If such a petition is timely filed, the resolution is not effective until it has been submitted to the voters residing in the unorganized territory at a general or special election and a majority of votes cast on the question of approving the resolution are in the affirmative. The commissioner of revenue shall prepare a suggested form of question to be presented at the referendum.

Subd. 6. **Joint powers agreements.** Any statutory or home rule charter city, town, or county when the county board is acting as a town board with respect to an unorganized territory, may enter into a joint exercise of powers agreement pursuant to section 471.59 for the purpose of imposing the tax and disposing of its proceeds pursuant to this section.

Subd. 7. **Collection.** The statutory or home rule charter city may agree with the commissioner of revenue that a tax imposed pursuant to this section shall be collected by the commissioner together with the tax imposed by chapter 297A, and subject to the same interest, penalties, and other rules and that its proceeds, less the cost of collection, shall be remitted to the city.

History: *1987 c 291 s 191; 1989 c 277 art 1 s 30; 1Sp1989 c 1 art 8 s 1-3; 1990 c 604 art 6 s 6-8*

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: **Continued Discussion of 2023 Preliminary Tax Levy & Budget**

MEETING DATE: September 19, 2022
ITEM TYPE: Discussion Items
CONTACT: Kris Wilson, City Administrator, 651.450.2511
Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to continue its discussion and provide direction regarding components of the City's 2023 preliminary tax levy and budget.

BACKGROUND

Work on the City's 2023 budget and tax levy has been underway at the staff level throughout the summer. The Council received a high-level overview of the 2023 budget needs and challenges at its August 1 work session, and reviewed the budget requests for the Parks & Recreation, Administration, Finance, Police and Fire Departments at its September 12 meetings. During the Council's September 19 work session, the budgets for the Community Development and Public Works Departments will be considered.

Budget reports for each department have been provided to the City Council and posted to the City's website for the public, along with brief video presentations of each department's budgetary requests for 2023. Copies of those reports, and the presentation slides from the videos for Community Development and Public Works are also attached to this agenda item. With this as background, the goal will be to focus our time during Council meetings on areas that present particular questions of policy or prioritization, as well as any questions the Council might have.

In accordance with state law, the Council must adopt a preliminary budget and property tax levy no later than September 30, after which time the levy can be reduced prior to final adoption in December, but it cannot be increased. The Council's last regularly-scheduled meeting prior to the September 30 deadline is Monday, September 26.

FISCAL IMPACT

The fiscal impacts of various budget requests and priorities are outlined in the attached and intended for discussion throughout the September 12 and 19 meetings of the Council.

RECOMMENDATION

The City Administrator's recommendations for priority items to be included in the preliminary 2023 tax levy and budget are summarized in the attached memo.

ATTACHMENTS

1. Community Development Budget Reports
2. Community Development 2023 Budget Presentation
3. Public Works Budget Reports
4. Public Works 2023 Budget Presentation

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 3000 - COMMUNITY DEVELOPMENT						
Category: 10 - WAGES & BENEFITS						
101.45.3000.419.10100	FULL-TIME EMPLOYEES	285,032.58	315,912.35	322,600.00	177,200.72	337,200.00
101.45.3000.419.10400	OVERTIME	0.00	0.00	700.00	0.00	700.00
101.45.3000.419.20100	INSURANCE-CASH OPTION	13,436.28	14,348.66	14,400.00	7,822.98	14,400.00
101.45.3000.419.20300	EMPLOYER SOCIAL SECURITY	17,404.69	19,288.49	20,000.00	11,320.53	21,000.00
101.45.3000.419.20350	EMPLOYER MEDICARE	4,209.17	4,660.85	4,700.00	2,647.48	4,900.00
101.45.3000.419.20400	EMPLOYER PERA	21,059.69	23,478.34	24,000.00	13,291.36	25,300.00
101.45.3000.419.20600	MEDICAL INSURANCE	27,986.22	28,770.68	30,200.00	16,417.62	32,500.00
101.45.3000.419.20620	LIFE INSURANCE	418.68	468.08	500.00	262.02	500.00
101.45.3000.419.20630	LTD INSURANCE	769.22	837.77	1,100.00	469.13	1,100.00
101.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	213.54	273.39	200.00	105.23	200.00
101.45.3000.419.20750	WORKERS COMPENSATION	2,300.04	2,000.04	2,000.00	1,166.69	2,100.00
101.45.3000.419.20800	COMPENSATED ABSENCES	24,331.05	10,771.71	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**397,161.16**	**420,810.36**	**420,400.00**	**230,703.76**	**439,900.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3000.419.30420	LEGAL SERVICES	7,794.00	30,491.60	5,000.00	0.00	5,000.00
101.45.3000.419.30600	PLANNING SERVICES	0.00	5,846.25	0.00	255.00	0.00
101.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	5,772.87	19,323.80	6,000.00	1,382.50	6,000.00
101.45.3000.420.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	500.00	0.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**13,566.87**	**55,661.65**	**11,000.00**	**2,137.50**	**11,000.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3000.419.40070	CENTRAL EQUIP ALLOCATION	4,299.96	4,299.96	4,300.00	2,508.31	4,300.00
101.45.3000.419.40075	CITY FACILITIES ALLOCATION	13,800.00	13,299.96	9,500.00	5,541.69	10,700.00
101.45.3000.420.40025	REFUSE DISPOSAL	0.00	0.00	0.00	695.50	0.00
	Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	**18,099.96**	**17,599.92**	**13,800.00**	**8,745.50**	**15,000.00**
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3000.419.50019	INSURANCE ALLOCATION	600.00	600.00	600.00	350.00	800.00

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.45.3000.419.50020	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101.45.3000.419.50025	ADVERTISING/PUBLISHED NOTIC...	526.75	217.80	100.00	393.39	100.00
101.45.3000.419.50030	PRINTING & BINDING	0.00	73.50	100.00	0.00	100.00
101.45.3000.419.50065	TRAVEL	0.00	0.00	650.00	166.32	750.00
101.45.3000.419.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	346.40	1,200.00	367.00	1,200.00
101.45.3000.419.50075	MEALS AND LODGING	0.00	0.00	300.00	103.47	400.00
101.45.3000.419.50080	CONFERENCES AND SEMINARS	927.00	93.00	1,400.00	194.00	1,500.00
101.45.3000.420.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	0.00	1,353.00	0.00
	Category: 50 - OTHER PURCHASED SERVICES Total:	**2,053.75**	**1,330.70**	**4,350.00**	**2,927.18**	**4,850.00**
Category: 60 - SUPPLIES						
101.45.3000.419.60010	SUPPLIES - OFFICE	173.77	41.45	200.00	14.71	250.00
101.45.3000.419.60040	SM TOOLS & MISC EQUIPMENT	25.97	0.00	0.00	0.00	0.00
101.45.3000.419.60045	UNIFORMS & CLOTHING	250.00	275.00	300.00	275.00	300.00
101.45.3000.419.60065	SUPPLIES - OTHER	0.00	0.00	100.00	196.00	0.00
101.45.3000.419.60070	CENTRAL STORES ALLOCATION	2,499.96	2,900.04	2,900.00	1,691.69	0.00
101.45.3000.419.60071	TECHNOLOGY ALLOCATION	0.00	1,100.04	1,300.00	758.31	24,800.00
	Category: 60 - SUPPLIES Total:	**2,949.70**	**4,316.53**	**4,800.00**	**2,935.71**	**25,350.00**
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.45.3000.419.70600	OTHER MISCELLANEOUS	0.00	110.00	0.00	0.00	0.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	**0.00**	**110.00**	**0.00**	**0.00**	**0.00**
Category: 91 - OTHER						
101.45.3000.420.91100	OPERATING TRANSFERS OUT	0.00	0.00	0.00	19,598.78	0.00
	Category: 91 - OTHER Total:	**0.00**	**0.00**	**0.00**	**19,598.78**	**0.00**
	Department: 3000 - COMMUNITY DEVELOPMENT Total:	**433,831.44**	**499,829.16**	**454,350.00**	**267,048.43**	**496,100.00**

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 3200 - PLANNING						
Category: 10 - WAGES & BENEFITS						
101.45.3200.419.10100	FULL-TIME EMPLOYEES	292,942.38	225,134.64	224,300.00	137,848.11	231,000.00
101.45.3200.419.10300	EMPLOYEES-NON BENEFITED	0.00	1,813.85	2,000.00	1,638.64	2,000.00
101.45.3200.419.10400	OVERTIME	0.00	0.00	0.00	0.00	500.00
101.45.3200.419.20100	INSURANCE-CASH OPTION	13,817.63	9,337.68	9,300.00	5,809.32	9,300.00
101.45.3200.419.20300	EMPLOYER SOCIAL SECURITY	18,147.94	13,870.55	13,900.00	8,493.89	14,500.00
101.45.3200.419.20350	EMPLOYER MEDICARE	4,244.22	3,243.86	3,300.00	1,986.49	3,400.00
101.45.3200.419.20400	EMPLOYER PERA	21,797.34	16,684.24	16,800.00	10,460.29	17,500.00
101.45.3200.419.20600	MEDICAL INSURANCE	28,145.64	18,017.20	18,900.00	11,863.39	20,300.00
101.45.3200.419.20620	LIFE INSURANCE	439.68	328.58	300.00	203.50	300.00
101.45.3200.419.20630	LTD INSURANCE	820.30	585.12	700.00	367.73	700.00
101.45.3200.419.20720	FLEX/COMP ACCOUNT FEE	252.92	192.98	300.00	65.70	100.00
101.45.3200.419.20750	WORKERS COMPENSATION	2,600.04	1,599.96	1,600.00	933.31	1,700.00
101.45.3200.419.20800	COMPENSATED ABSENCES	13,118.87	9,662.69	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**396,326.96**	**300,471.35**	**291,400.00**	**179,670.37**	**301,300.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3200.419.30420	LEGAL SERVICES	15,908.89	40,372.22	10,000.00	6,312.00	15,000.00
101.45.3200.419.30600	PLANNING SERVICES	0.00	12,263.50	30,000.00	7,779.94	30,000.00
101.45.3200.419.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	242.66	0.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**15,908.89**	**52,635.72**	**40,000.00**	**14,334.60**	**45,000.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3200.419.40070	CENTRAL EQUIP ALLOCATION	0.00	0.00	0.00	0.00	0.00
101.45.3200.419.40075	CITY FACILITIES ALLOCATION	14,300.04	13,700.04	9,800.00	5,716.69	10,700.00
	Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	**14,300.04**	**13,700.04**	**9,800.00**	**5,716.69**	**10,700.00**
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3200.419.50019	INSURANCE ALLOCATION	34,800.00	37,400.04	37,400.00	21,816.69	42,200.00
101.45.3200.419.50025	ADVERTISING/PUBLISHED NOTIC…	274.31	592.65	2,500.00	0.00	2,500.00

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.45.3200.419.50030	PRINTING & BINDING	0.00	110.25	500.00	0.00	500.00
101.45.3200.419.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.00	1,500.00
101.45.3200.419.50065	TRAVEL	0.00	0.00	0.00	0.00	200.00
101.45.3200.419.50070	DUES, LICENSES & SUBSCRIPTIO…	1,699.00	1,051.00	900.00	0.00	1,200.00
101.45.3200.419.50080	CONFERENCES AND SEMINARS	433.00	386.00	3,100.00	242.00	3,100.00
	Category: 50 - OTHER PURCHASED SERVICES Total:	**37,206.31**	**39,539.94**	**44,400.00**	**22,058.69**	**51,200.00**
Category: 60 - SUPPLIES						
101.45.3200.419.60010	SUPPLIES - OFFICE	62.30	62.58	400.00	23.11	500.00
101.45.3200.419.60018	SUPPLIES-TRAINING	0.00	0.00	100.00	0.00	0.00
101.45.3200.419.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101.45.3200.419.60065	SUPPLIES - OTHER	0.00	0.00	0.00	12.00	0.00
101.45.3200.419.60070	CENTRAL STORES ALLOCATION	5,100.00	5,900.04	5,900.00	3,441.69	0.00
101.45.3200.419.60071	TECHNOLOGY ALLOCATION	0.00	900.00	1,000.00	583.31	17,300.00
	Category: 60 - SUPPLIES Total:	**5,162.30**	**6,862.62**	**7,400.00**	**4,060.11**	**17,800.00**
	Department: 3200 - PLANNING Total:	**468,904.50**	**413,209.67**	**393,000.00**	**225,840.46**	**426,000.00**

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 3300 - INSPECTIONS						
Category: 10 - WAGES & BENEFITS						
101.45.3300.419.10100	FULL-TIME EMPLOYEES	502,268.76	502,293.67	664,400.00	362,392.68	693,200.00
101.45.3300.419.10200	PART-TIME EMPLOYEES-BENEFIT…	31,825.19	37,870.81	31,400.00	21,293.00	31,400.00
101.45.3300.419.10300	EMPLOYEES-NON BENEFITED	9,035.69	44,567.59	0.00	18,076.58	0.00
101.45.3300.419.10400	OVERTIME	10,422.84	4,467.01	9,900.00	209.85	25,000.00
101.45.3300.419.20100	INSURANCE-CASH OPTION	30,005.75	35,080.51	41,700.00	24,157.35	41,700.00
101.45.3300.419.20300	EMPLOYER SOCIAL SECURITY	34,412.27	36,062.57	43,800.00	24,276.73	46,500.00
101.45.3300.419.20350	EMPLOYER MEDICARE	8,127.23	8,434.03	10,200.00	5,677.48	10,900.00
101.45.3300.419.20400	EMPLOYER PERA	40,293.64	39,705.99	52,900.00	28,560.42	56,200.00
101.45.3300.419.20600	MEDICAL INSURANCE	70,059.10	88,097.61	94,100.00	59,760.15	101,500.00
101.45.3300.419.20620	LIFE INSURANCE	806.02	841.80	1,000.00	584.71	1,100.00
101.45.3300.419.20630	LTD INSURANCE	1,560.96	1,568.36	3,100.00	1,207.51	3,100.00
101.45.3300.419.20700	UNEMPLOYMENT COMPENSATI…	0.00	3,894.02	0.00	0.00	0.00
101.45.3300.419.20720	FLEX/COMP ACCOUNT FEE	438.15	627.62	500.00	294.45	500.00
101.45.3300.419.20750	WORKERS COMPENSATION	4,400.04	3,900.00	3,900.00	2,275.00	4,100.00
101.45.3300.419.20800	COMPENSATED ABSENCES	17,516.66	20,151.74	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**761,172.30**	**827,563.33**	**956,900.00**	**548,765.91**	**1,015,200.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3300.419.30420	LEGAL SERVICES	204.00	0.00	0.00	0.00	0.00
101.45.3300.419.30700	OTHER PROFESSIONAL SERVICES	4,644.00	4,899.00	17,500.00	3,937.50	15,000.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**4,848.00**	**4,899.00**	**17,500.00**	**3,937.50**	**15,000.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3300.419.40041	REPAIR & MAINT - VEHICLES	0.00	0.00	0.00	0.00	0.00
101.45.3300.419.40049	REPAIR & MAINT - COMPUTERS	0.00	0.00	0.00	0.00	0.00
101.45.3300.419.40070	CENTRAL EQUIP ALLOCATION	34,299.96	30,900.00	34,200.00	19,950.00	35,000.00

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.45.3300.419.40075	CITY FACILITIES ALLOCATION	31,200.00	30,000.00	21,500.00	12,541.69	35,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		**65,499.96**	**60,900.00**	**55,700.00**	**32,491.69**	**70,500.00**
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3300.419.50019	INSURANCE ALLOCATION	2,900.04	3,099.96	3,100.00	1,808.31	3,300.00
101.45.3300.419.50030	PRINTING & BINDING	42.49	224.50	600.00	0.00	500.00
101.45.3300.419.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.00	500.00
101.45.3300.419.50065	TRAVEL	0.00	0.00	120.00	2.80	200.00
101.45.3300.419.50070	DUES, LICENSES & SUBSCRIPTIO...	585.00	340.00	1,000.00	65.00	1,000.00
101.45.3300.419.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	75,000.00
101.45.3300.419.50075	MEALS AND LODGING	61.85	205.68	1,000.00	70.54	2,000.00
101.45.3300.419.50080	CONFERENCES AND SEMINARS	1,530.00	1,505.00	6,000.00	744.00	7,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		**5,119.38**	**5,375.14**	**11,820.00**	**2,690.65**	**89,500.00**
Category: 60 - SUPPLIES						
101.45.3300.419.60010	SUPPLIES - OFFICE	183.76	48.01	0.00	611.96	500.00
101.45.3300.419.60018	SUPPLIES-TRAINING	1,809.29	1,068.96	1,400.00	0.00	2,000.00
101.45.3300.419.60040	SM TOOLS & MISC EQUIPMENT	414.81	476.66	1,000.00	0.00	1,000.00
101.45.3300.419.60045	UNIFORMS & CLOTHING	1,462.98	1,671.92	2,000.00	1,696.75	2,000.00
101.45.3300.419.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	500.00
101.45.3300.419.60070	CENTRAL STORES ALLOCATION	6,000.00	6,800.04	6,800.00	3,966.69	0.00
101.45.3300.419.60071	TECHNOLOGY ALLOCATION	0.00	2,400.00	2,700.00	1,575.00	73,400.00
Category: 60 - SUPPLIES Total:		**9,870.84**	**12,465.59**	**13,900.00**	**7,850.40**	**79,400.00**
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.45.3300.419.70440	BANK CHARGES / CREDIT CARD	12,665.97	19,631.64	14,000.00	12,547.96	24,000.00
101.45.3300.419.70450	CASH OVER/SHORT	1,177.25	-56.00	0.00	0.00	0.00
101.45.3300.419.70600	OTHER MISCELLANEOUS	0.00	303.00	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		**13,843.22**	**19,878.64**	**14,000.00**	**12,547.96**	**24,000.00**
Department: 3300 - INSPECTIONS Total:		**860,353.70**	**931,081.70**	**1,069,820.00**	**608,284.11**	**1,293,600.00**
Fund: 101 - GENERAL FUND Total:		**860,353.70**	**931,081.70**	**1,069,820.00**	**608,284.11**	**1,293,600.00**
Report Total:		**860,353.70**	**931,081.70**	**1,069,820.00**	**608,284.11**	**1,293,600.00**

City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 290 - EDA OPERATING						
Category: 10 - WAGES & BENEFITS						
290.45.3000.419.10100	FULL-TIME EMPLOYEES	14,030.71	15,004.63	15,500.00	8,943.12	16,500.00
290.45.3000.419.10400	OVERTIME	0.00	0.00	0.00	0.00	0.00
290.45.3000.419.20100	INSURANCE-CASH OPTION	463.32	463.32	500.00	267.30	500.00
290.45.3000.419.20300	EMPLOYER SOCIAL SECURITY	829.03	884.12	1,000.00	569.00	1,000.00
290.45.3000.419.20350	EMPLOYER MEDICARE	209.34	223.48	200.00	133.15	200.00
290.45.3000.419.20400	EMPLOYER PERA	1,052.26	1,125.40	1,300.00	670.67	1,200.00
290.45.3000.419.20600	MEDICAL INSURANCE	1,058.55	993.76	1,000.00	602.25	1,100.00
290.45.3000.419.20620	LIFE INSURANCE	20.54	22.21	0.00	13.02	0.00
290.45.3000.419.20630	LTD INSURANCE	29.28	29.00	0.00	17.08	0.00
290.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	11.30	14.26	100.00	3.85	100.00
290.45.3000.419.20750	WORKERS COMPENSATION	99.96	99.96	100.00	58.31	100.00
290.45.3000.419.20800	COMPENSATED ABSENCES	1,348.57	1,651.68	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**19,152.86**	**20,511.82**	**19,700.00**	**11,277.75**	**20,700.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
290.45.3000.419.30150	FISCAL CONSULTANTS	0.00	0.00	0.00	0.00	6,000.00
290.45.3000.419.30420	LEGAL SERVICES	2,292.00	864.00	2,000.00	324.00	6,000.00
290.45.3000.419.30440	BOND COUNSEL	0.00	0.00	0.00	0.00	1,000.00
290.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	15,148.18	69,963.35	50,000.00	8,299.00	40,000.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**17,440.18**	**70,827.35**	**52,000.00**	**8,623.00**	**53,000.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
290.45.3000.419.40075	CITY FACILITIES ALLOCATION	500.04	500.04	300.00	175.00	300.00
	Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	**500.04**	**500.04**	**300.00**	**175.00**	**300.00**
Category: 50 - OTHER PURCHASED SERVICES						
290.45.3000.419.50019	INSURANCE ALLOCATION	99.96	99.96	100.00	58.31	200.00
290.45.3000.419.50025	ADVERTISING/PUBLISHED NOTIC...	55.47	0.00	4,000.00	0.00	0.00
290.45.3000.419.50065	TRAVEL	0.00	0.00	0.00	38.00	300.00

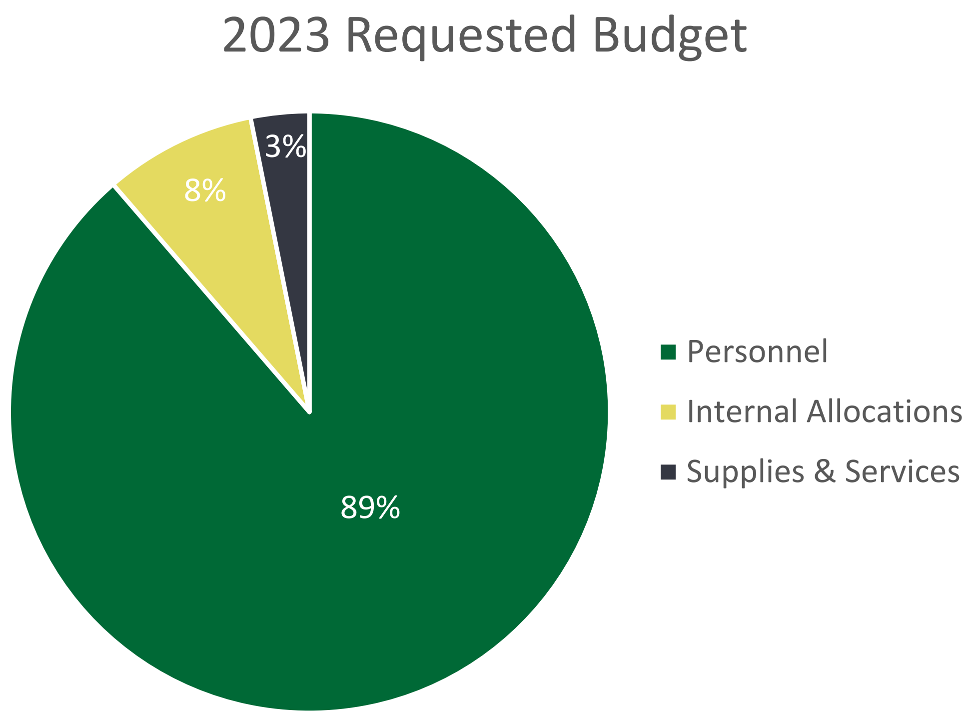
		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
290.45.3000.419.50070	DUES, LICENSES & SUBSCRIPTIO...	7,498.00	1,029.00	7,500.00	0.00	8,000.00
290.45.3000.419.50080	CONFERENCES AND SEMINARS	890.77	953.00	3,500.00	22.32	3,500.00
	Category: 50 - OTHER PURCHASED SERVICES Total:	**8,544.20**	**2,081.96**	**15,100.00**	**118.63**	**12,000.00**
Category: 60 - SUPPLIES						
290.45.3000.419.60018	SUPPLIES-TRAINING	0.00	0.00	100.00	0.00	0.00
	Category: 60 - SUPPLIES Total:	**0.00**	**0.00**	**100.00**	**0.00**	**0.00**
	Fund: 290 - EDA OPERATING Total:	**45,637.28**	**93,921.17**	**87,200.00**	**20,194.38**	**86,000.00**

Community Development

Community Development

- Community Development
- Planning
- Inspections
- EDA

Community Development

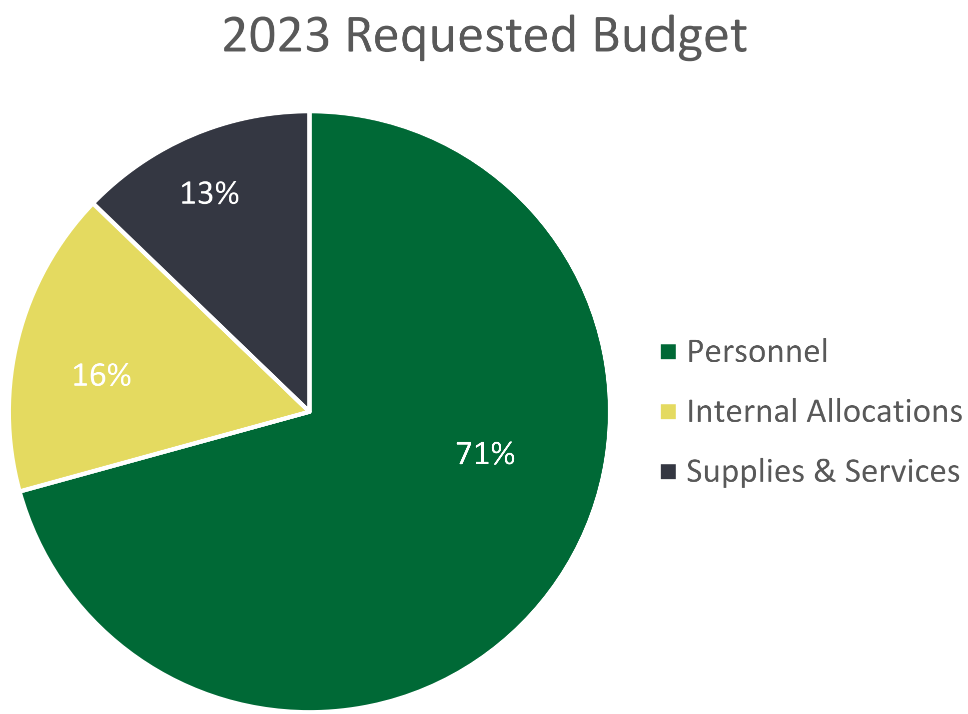


	2020 Activity	2021 Activity	2022 Budget	2023 Proposed
Personnel	$397,161	$420,810	$420,400	$439,900
Internal Allocations	$21,200	$22,200	$18,600	$40,600
Supplies & Services	$15,470	$56,819	$15,350	$15,600
Total	**$433,831**	**$499,829**	**$454,350**	**$496,100**

Community Development
Noteworthy Items & Additional Requests

- No significant changes over 2022 other than the new Technology Allocation
- No additional requests for 2023

Planning

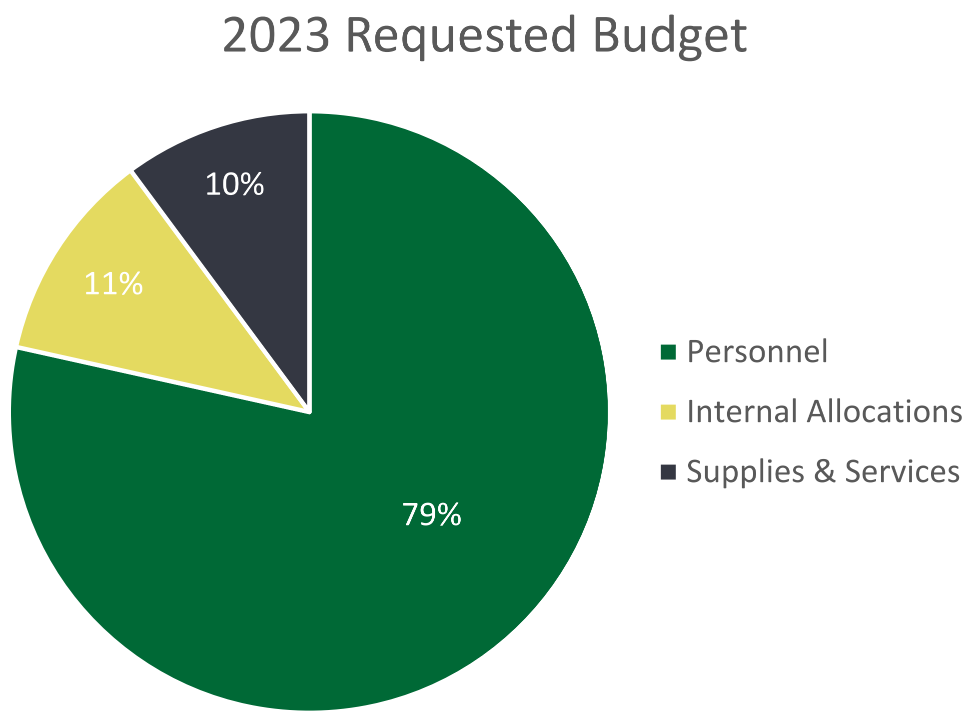


	2020 Activity	2021 Activity	2022 Budget	2023 Proposed
Personnel	$396,327	$300,471	$291,400	$301,300
Internal Allocations	$54,200	$57,900	$54,100	$70,200
Supplies & Services	$18,378	$54,839	$47,500	$54,500
Total	**$468,905**	**$413,210**	**$393,000**	**$426,000**

Planning
Noteworthy Items & Additional Requests

- $15,000 for Legal Services – increase of $5,000 over 2022 budget
- $30,000 for Planning Services – no change over 2022 budget
- No significant changes over 2022 budget other than the new Technology Allocation
- No additional requests for 2023

Inspections



	2020 Activity	2021 Activity	2022 Budget	2023 Proposed
Personnel	$761,172	$827,563	$956,900	$1,015,200
Internal Allocations	$74,400	$73,200	$68,300	$147,200
Supplies & Services	$24,782	$54,839	$44,620	$131,200
Total	**$860,354**	**$931,082**	**$1,069,820**	**$1,293,600**

Inspections – Noteworthy Items

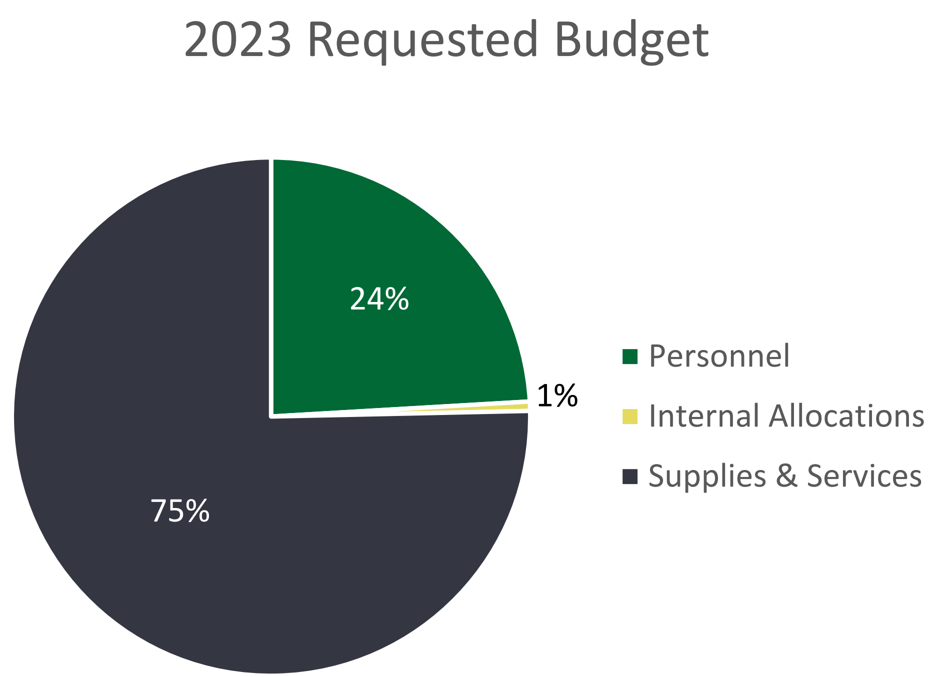
- $75,000 added for Division Software (Cityview) – previously paid for from Technology budget
- Currently no other significant changes over 2022 budget other than the new Technology Allocation

Inspections – Additional Requests

- New staffing request
  - 1 additional Building Inspector

- 3 position reclassifications
  - Chief Building Official
  - Office Manager
  - Sr. Combination Inspector

EDA



	2020 Activity	2021 Activity	2022 Budget	2023 Proposed
Personnel	$19,153	$20,512	$19,700	$20,700
Internal Allocations	$600	$600	$400	$500
Supplies & Services	$25,884	$72,809	$67,100	$64,800
Total	**$45,637**	**$93,921**	**$87,200**	**$86,000**

EDA
Noteworthy Items & Additional Requests

- No significant changes over 2022 budget

- Staffing consideration: Economic Development Coordinator/Technician

City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 5000 - PUBLIC WORKS						
Category: 10 - WAGES & BENEFITS						
101.43.5000.441.10100	FULL-TIME EMPLOYEES	179,837.38	45,773.57	179,400.00	81,461.30	168,100.00
101.43.5000.441.10400	OVERTIME	0.00	27.10	0.00	0.00	0.00
101.43.5000.441.20100	INSURANCE-CASH OPTION	4,764.30	1,818.70	5,800.00	2,955.15	5,600.00
101.43.5000.441.20300	EMPLOYER SOCIAL SECURITY	9,004.90	2,640.69	11,100.00	4,720.50	10,400.00
101.43.5000.441.20350	EMPLOYER MEDICARE	2,262.31	562.65	2,600.00	1,104.18	2,400.00
101.43.5000.441.20400	EMPLOYER PERA	12,664.15	3,104.76	13,500.00	6,109.50	12,600.00
101.43.5000.441.20600	MEDICAL INSURANCE	13,150.09	4,155.26	13,900.00	7,064.28	13,600.00
101.43.5000.441.20620	LIFE INSURANCE	254.18	23.48	300.00	98.26	200.00
101.43.5000.441.20630	LTD INSURANCE	345.47	109.87	400.00	36.15	400.00
101.43.5000.441.20720	FLEX/COMP ACCOUNT FEE	164.26	212.35	200.00	18.38	100.00
101.43.5000.441.20750	WORKERS COMPENSATION	1,400.04	1,100.04	1,100.00	641.69	1,200.00
101.43.5000.441.20800	COMPENSATED ABSENCES	-7,041.20	5,107.47	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**216,805.88**	**64,635.94**	**228,300.00**	**104,209.39**	**214,600.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5000.441.30300	ENGINEERING CONSULTANTS	215.80	0.00	0.00	0.00	0.00
101.43.5000.441.30420	LEGAL SERVICES	14,298.50	1,552.50	15,000.00	2,984.00	12,500.00
101.43.5000.441.30700	OTHER PROFESSIONAL SERVICES	0.00	98,130.00	0.00	3,867.53	0.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**14,514.30**	**99,682.50**	**15,000.00**	**6,851.53**	**12,500.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5000.441.40070	CENTRAL EQUIP ALLOCATION	6,999.96	6,000.00	13,600.00	7,933.31	0.00
101.43.5000.441.40075	CITY FACILITIES ALLOCATION	8,300.04	7,899.96	5,700.00	3,325.00	3,600.00
	Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	**15,300.00**	**13,899.96**	**19,300.00**	**11,258.31**	**3,600.00**
Category: 50 - OTHER PURCHASED SERVICES						
101.43.5000.441.50019	INSURANCE ALLOCATION	1,100.04	1,200.00	1,200.00	700.00	1,100.00
101.43.5000.441.50020	TELEPHONE	600.00	100.00	600.00	300.00	0.00
101.43.5000.441.50030	PRINTING & BINDING	0.00	36.75	100.00	0.00	150.00

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.43.5000.441.50065	TRAVEL	0.00	0.00	0.00	108.24	0.00
101.43.5000.441.50070	DUES, LICENSES & SUBSCRIPTIO...	1,216.25	1,425.00	1,700.00	122.50	600.00
101.43.5000.441.50075	MEALS AND LODGING	0.00	0.00	600.00	400.00	1,350.00
101.43.5000.441.50080	CONFERENCES AND SEMINARS	0.00	175.00	1,100.00	50.00	1,500.00
	Category: 50 - OTHER PURCHASED SERVICES Total:	**2,916.29**	**2,936.75**	**5,300.00**	**1,680.74**	**4,700.00**
Category: 60 - SUPPLIES						
101.43.5000.441.60010	SUPPLIES - OFFICE	14.24	18.13	100.00	60.00	150.00
101.43.5000.441.60018	SUPPLIES-TRAINING	0.00	0.00	100.00	0.00	100.00
101.43.5000.441.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	400.00
101.43.5000.441.60065	SUPPLIES - OTHER	0.00	0.00	100.00	23.00	0.00
101.43.5000.441.60070	CENTRAL STORES ALLOCATION	3,399.96	4,640.00	3,900.00	2,335.00	0.00
101.43.5000.441.60071	TECHNOLOGY ALLOCATION	0.00	1,599.96	1,200.00	700.00	6,900.00
	Category: 60 - SUPPLIES Total:	**3,414.20**	**6,258.09**	**5,400.00**	**3,118.00**	**7,550.00**
	Department: 5000 - PUBLIC WORKS Total:	**252,950.67**	**187,413.24**	**273,300.00**	**127,117.97**	**242,950.00**

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 5100 - ENGINEERING						
Category: 10 - WAGES & BENEFITS						
101.43.5100.442.10100	FULL-TIME EMPLOYEES	673,029.50	682,973.21	714,300.00	423,657.12	695,100.00
101.43.5100.442.10300	EMPLOYEES-NON BENEFITED	17,411.00	25,726.01	33,600.00	20,384.52	33,600.00
101.43.5100.442.10400	OVERTIME	22,228.01	22,014.93	26,300.00	10,478.07	26,300.00
101.43.5100.442.20100	INSURANCE-CASH OPTION	31,179.90	30,755.40	33,600.00	18,926.70	31,700.00
101.43.5100.442.20300	EMPLOYER SOCIAL SECURITY	43,259.67	43,966.85	48,000.00	27,200.81	46,800.00
101.43.5100.442.20350	EMPLOYER MEDICARE	10,117.11	10,282.48	11,200.00	6,361.42	10,900.00
101.43.5100.442.20400	EMPLOYER PERA	51,532.71	51,955.23	56,500.00	30,670.82	55,100.00
101.43.5100.442.20600	MEDICAL INSURANCE	74,954.17	71,197.06	76,000.00	42,998.41	76,500.00
101.43.5100.442.20620	LIFE INSURANCE	998.73	922.22	1,100.00	526.87	900.00
101.43.5100.442.20630	LTD INSURANCE	1,959.07	1,749.58	2,600.00	1,136.14	2,500.00
101.43.5100.442.20720	FLEX/COMP ACCOUNT FEE	771.04	742.02	800.00	216.58	400.00
101.43.5100.442.20750	WORKERS COMPENSATION	5,600.04	4,700.04	4,700.00	2,741.69	4,900.00
101.43.5100.442.20800	COMPENSATED ABSENCES	37,237.15	14,803.02	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**970,278.10**	**961,788.05**	**1,008,700.00**	**585,299.15**	**984,700.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5100.442.30300	ENGINEERING CONSULTANTS	17,820.88	10,779.14	45,000.00	191.25	30,000.00
101.43.5100.442.30420	LEGAL SERVICES	22,567.11	4,885.75	20,000.00	7,012.50	18,000.00
101.43.5100.442.30700	OTHER PROFESSIONAL SERVICES	89.30	862.00	0.00	184.97	0.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**40,477.29**	**16,526.89**	**65,000.00**	**7,388.72**	**48,000.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5100.442.40044	REPAIR & MAINT - OFFICE EQUI...	5,845.00	3,306.00	2,700.00	1,500.00	3,000.00
101.43.5100.442.40050	RENTAL OF EQUIPMENT	0.00	600.00	0.00	0.00	0.00
101.43.5100.442.40070	CENTRAL EQUIP ALLOCATION	30,600.00	22,400.04	29,300.00	17,091.69	47,300.00
101.43.5100.442.40075	CITY FACILITIES ALLOCATION	34,500.00	33,200.04	23,800.00	13,883.31	26,600.00
	Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	**70,945.00**	**59,506.08**	**55,800.00**	**32,475.00**	**76,900.00**

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Category: 50 - OTHER PURCHASED SERVICES						
101.43.5100.442.50019	INSURANCE ALLOCATION	3,200.04	3,399.96	3,400.00	1,983.31	3,800.00
101.43.5100.442.50020	TELEPHONE	950.00	1,000.00	1,200.00	950.00	0.00
101.43.5100.442.50025	ADVERTISING/PUBLISHED NOTIC...	0.00	0.00	300.00	399.00	0.00
101.43.5100.442.50030	PRINTING & BINDING	34.75	0.00	400.00	0.00	0.00
101.43.5100.442.50035	POSTAGE/DELIVERY	27.50	257.25	200.00	0.00	900.00
101.43.5100.442.50065	TRAVEL	1,076.35	0.00	1,720.00	0.00	600.00
101.43.5100.442.50070	DUES, LICENSES & SUBSCRIPTIO...	122.50	475.00	3,140.00	2,345.25	2,875.00
101.43.5100.442.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	13,800.00
101.43.5100.442.50075	MEALS AND LODGING	0.00	0.00	1,000.00	556.47	500.00
101.43.5100.442.50080	CONFERENCES AND SEMINARS	5,136.56	4,814.96	6,900.00	540.00	6,025.00
101.43.5100.442.50085	EDUCATIONAL REIMBURSEMENT	0.00	0.00	0.00	0.00	3,000.00
	Category: 50 - OTHER PURCHASED SERVICES Total:	**10,547.70**	**9,947.17**	**18,260.00**	**6,774.03**	**31,500.00**
Category: 60 - SUPPLIES						
101.43.5100.442.60010	SUPPLIES - OFFICE	1,922.51	1,721.76	500.00	177.03	2,000.00
101.43.5100.442.60040	SM TOOLS & MISC EQUIPMENT	1,264.02	356.62	5,320.00	374.83	3,250.00
101.43.5100.442.60045	UNIFORMS & CLOTHING	3,219.18	3,122.15	5,875.00	2,296.00	4,850.00
101.43.5100.442.60065	SUPPLIES - OTHER	229.97	1,168.74	3,100.00	150.00	2,000.00
101.43.5100.442.60070	CENTRAL STORES ALLOCATION	11,199.96	12,759.96	12,700.00	7,408.31	0.00
101.43.5100.442.60071	TECHNOLOGY ALLOCATION	0.00	3,300.00	3,200.00	1,866.69	64,200.00
	Category: 60 - SUPPLIES Total:	**17,835.64**	**22,429.23**	**30,695.00**	**12,272.86**	**76,300.00**
Category: 80 - CAPITAL OUTLAY						
101.43.5100.442.80620	COMPUTER SOFTWARE	0.00	0.00	0.00	3,686.18	0.00
101.43.5100.442.80800	OTHER EQUIPMENT	0.00	0.00	38,500.00	0.00	0.00
	Category: 80 - CAPITAL OUTLAY Total:	**0.00**	**0.00**	**38,500.00**	**3,686.18**	**0.00**
	Department: 5100 - ENGINEERING Total:	**1,110,083.73**	**1,070,197.42**	**1,216,955.00**	**647,895.94**	**1,217,400.00**

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 5200 - STREETS						
Category: 10 - WAGES & BENEFITS						
101.43.5200.443.10100	FULL-TIME EMPLOYEES	617,834.31	661,701.43	682,900.00	397,593.07	709,500.00
101.43.5200.443.10300	EMPLOYEES-NON BENEFITED	35,944.83	46,321.22	27,000.00	31,264.49	27,000.00
101.43.5200.443.10400	OVERTIME	41,162.12	53,555.74	52,300.00	31,707.60	60,000.00
101.43.5200.443.20100	INSURANCE-CASH OPTION	39,402.30	41,195.70	41,700.00	24,057.00	41,700.00
101.43.5200.443.20300	EMPLOYER SOCIAL SECURITY	43,159.14	47,538.39	45,600.00	29,344.35	49,400.00
101.43.5200.443.20350	EMPLOYER MEDICARE	10,135.67	11,175.63	11,100.00	6,862.89	11,500.00
101.43.5200.443.20400	EMPLOYER PERA	50,363.10	54,993.67	55,100.00	32,594.13	57,700.00
101.43.5200.443.20600	MEDICAL INSURANCE	86,580.51	85,455.99	87,900.00	50,976.51	92,600.00
101.43.5200.443.20620	LIFE INSURANCE	978.51	945.59	1,000.00	554.92	1,000.00
101.43.5200.443.20630	LTD INSURANCE	1,887.31	2,103.85	3,200.00	1,253.00	3,200.00
101.43.5200.443.20720	FLEX/COMP ACCOUNT FEE	550.93	589.53	600.00	225.45	400.00
101.43.5200.443.20750	WORKERS COMPENSATION	80,100.00	63,099.96	63,100.00	36,808.31	66,300.00
101.43.5200.443.20800	COMPENSATED ABSENCES	26,055.79	14,829.50	0.00	0.00	0.00
	Category: 10 - WAGES & BENEFITS Total:	**1,034,154.52**	**1,083,506.20**	**1,071,500.00**	**643,241.72**	**1,120,300.00**
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5200.443.30700	OTHER PROFESSIONAL SERVICES	4,330.93	4,480.79	5,500.00	2,793.93	5,500.00
	Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	**4,330.93**	**4,480.79**	**5,500.00**	**2,793.93**	**5,500.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5200.443.40020	ELECTRIC UTILITY SERVICES	282.76	1,584.23	0.00	34,657.90	0.00
101.43.5200.443.40030	STORM WATER UTILITY SERVICE	25.02	26.22	0.00	0.00	0.00
101.43.5200.443.40046	REPAIR & MAINT - ROAD	147,358.21	214,360.90	220,000.00	98,507.67	240,000.00
101.43.5200.443.40050	RENTAL OF EQUIPMENT	7,808.00	6,709.80	10,000.00	5,229.35	10,000.00
101.43.5200.443.40066	REPAIR & MAINT - STORM WATER	4,243.75	0.00	0.00	0.00	0.00
101.43.5200.443.40070	CENTRAL EQUIP ALLOCATION	974,900.04	1,105,899.96	1,266,000.00	738,500.07	1,269,800.00

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.43.5200.443.40075	CITY FACILITIES ALLOCATION	12,699.96	12,300.00	30,700.00	17,908.31	32,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		**1,147,317.74**	**1,340,881.11**	**1,526,700.00**	**894,803.30**	**1,551,800.00**
Category: 50 - OTHER PURCHASED SERVICES						
101.43.5200.443.50019	INSURANCE ALLOCATION	26,600.04	28,599.96	28,600.00	16,683.31	23,600.00
101.43.5200.443.50020	TELEPHONE	277.79	0.00	0.00	0.00	0.00
101.43.5200.443.50070	DUES, LICENSES & SUBSCRIPTIO...	36.49	0.00	600.00	0.00	600.00
101.43.5200.443.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	5,000.00
101.43.5200.443.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	400.00
101.43.5200.443.50080	CONFERENCES AND SEMINARS	2,432.89	652.49	2,000.00	764.98	2,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		**29,347.21**	**29,252.45**	**31,200.00**	**17,448.29**	**31,600.00**
Category: 60 - SUPPLIES						
101.43.5200.443.60016	SUPPLIES - MAINTENANCE	470,856.73	364,113.67	400,000.00	294,607.91	426,400.00
101.43.5200.443.60040	SM TOOLS & MISC EQUIPMENT	2,121.20	1,756.21	1,400.00	0.00	1,400.00
101.43.5200.443.60045	UNIFORMS & CLOTHING	8,785.96	7,660.61	8,000.00	5,629.10	9,500.00
101.43.5200.443.60065	SUPPLIES - OTHER	36.50	96.71	0.00	94.56	0.00
101.43.5200.443.60070	CENTRAL STORES ALLOCATION	600.00	957.21	700.00	408.31	0.00
101.43.5200.443.60071	TECHNOLOGY ALLOCATION	0.00	2,900.04	2,800.00	1,633.31	64,900.00
Category: 60 - SUPPLIES Total:		**482,400.39**	**377,484.45**	**412,900.00**	**302,373.19**	**502,200.00**
Department: 5200 - STREETS Total:		**2,697,550.79**	**2,835,605.00**	**3,047,800.00**	**1,860,660.43**	**3,211,400.00**

City of Inver Grove Heights

2023 Budget Worksheet
Account Summary
For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 5400 - STREET LIGHTING						
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5400.445.30700	OTHER PROFESSIONAL SERVICES	0.00	7,055.00	18,000.00	0.00	18,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		**0.00**	**7,055.00**	**18,000.00**	**0.00**	**18,000.00**
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5400.445.40020	ELECTRIC UTILITY SERVICES	154,297.73	148,726.96	155,000.00	50,880.53	160,000.00
101.43.5400.445.40042	REPAIR & MAINT - EQUIPMENT	3,657.99	11,218.88	10,000.00	406.98	12,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		**157,955.72**	**159,945.84**	**165,000.00**	**51,287.51**	**172,000.00**
Department: 5400 - STREET LIGHTING Total:		**157,955.72**	**167,000.84**	**183,000.00**	**51,287.51**	**190,000.00**

2023 Preliminary General Fund Budget & Tax Levy

Public Works Department

Brian Connolly, Public Works Director
Kris Wilson, City Administrator
Amy Hove, Finance Director
September 2022

CITY OF INVER GROVE HEIGHTS

Finance Department

www.ighmn.gov

Public Works

Public Works General Fund Budgets

- Public Works
- Engineering
- Streets
- Street Lighting

Pavement Management Fund – not part of this presentation, discussion planned for September 19 Council work session

Water, Sewer, Storm Water Funds – discussion planned for later this Fall in conjunction with Utility Rate Study

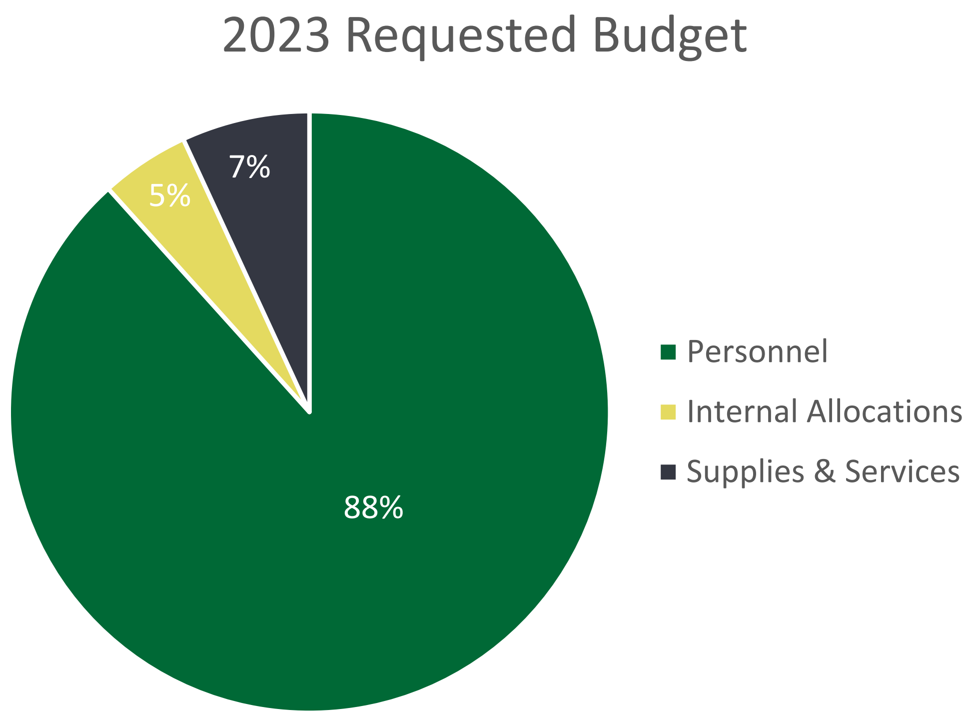
Central Equipment Fund – Internal Service Fund to be discussed later this fall.

Public Works Overview

- 33 Full-Time Staff in Three Divisions
    - Engineering Division (9)
    - Street Maintenance Division (9 in Streets + 4 in Fleet)
    - Utility Division (11)

- Primary Fund Categories
    - Public Works
    - Engineering
    - Street Maintenance
    - Streetlights
    - Pavement Management Fund

Public Works



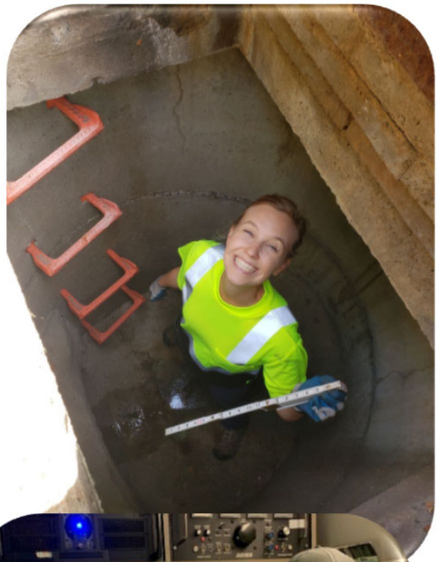
	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	$216,806	$64,636	$228,300	$214,600
Internal Allocations	$19,800	$21,340	$25,600	$11,600
Supplies & Services	$16,345	$101,437	$19,400	$16,750
Total	**$252,951**	**$187,413**	**$273,300**	**$242,950**

Public Works
Noteworthy Items & Additional Requests

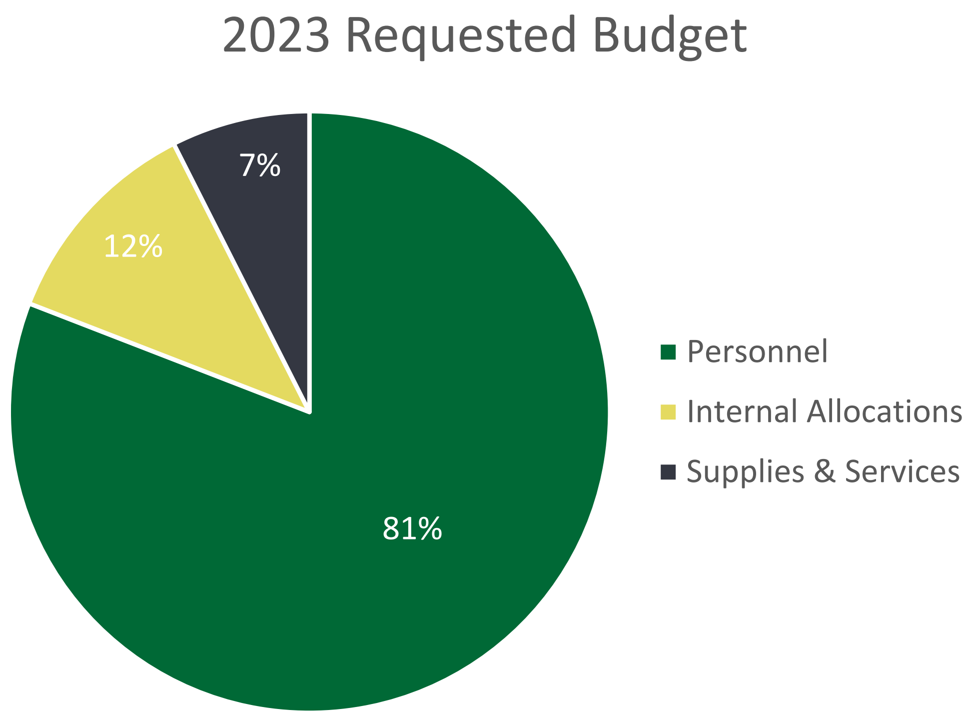
- No Central Equipment Allocation in 2023 – vehicle was moved to Engineering Division budget
- No significant changes from 2022 and no additional requests for 2023

Engineering Overview

- Plan Design & Construction Oversight
  - Streets
  - Sanitary and Storm Sewer
  - Watermain
  - Environmental Resources
- Development Design Review & Approval
- ROW Permitting
- Partner Agency Liaison



Engineering



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	$970,278	$961,788	$1,008,700	$984,700
Internal Allocations	$79,500	$75,060	$72,400	$141,900
Supplies & Services	$60,306	$33,349	$97,355	$90,800
Capital Outlay			$38,500	
Total	**$1,110,084**	**$1,070,197**	**$1,216,955**	**$1,217,400**

Engineering – Noteworthy Items

- $13,800 added for Division Software – previously paid for from Technology budget

- No significant changes over 2022 budget other than the new Technology Allocation

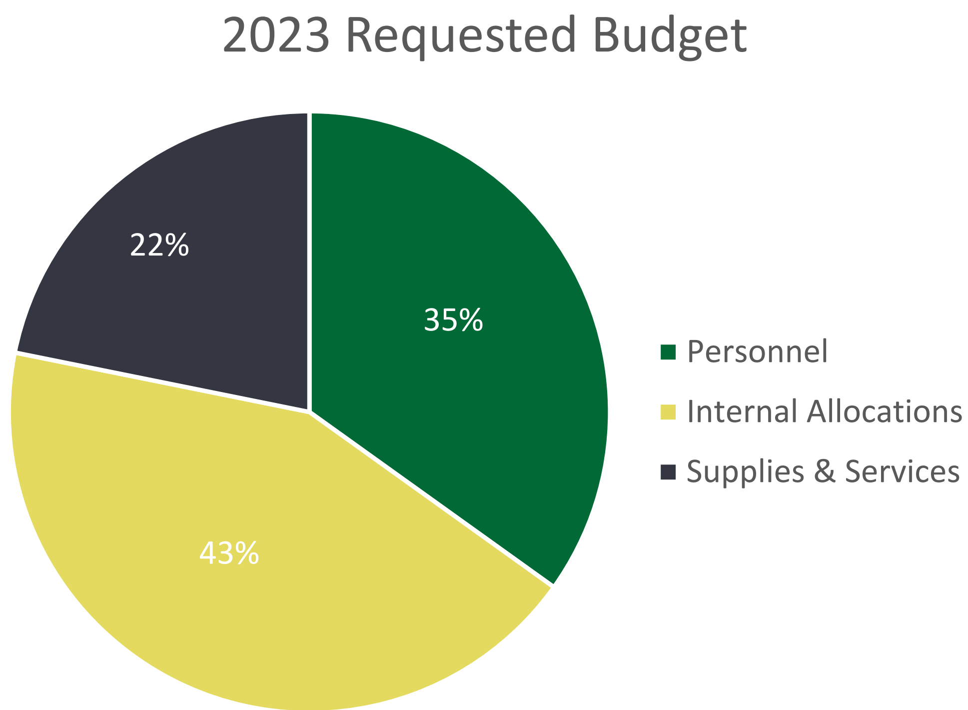
Engineering – Additional Requests

- New capital equipment
  - Vehicle for Storm Water Technician – position transitioned from Public Works/Streets to Public Works/Engineering in 2022
    - Engineering Department Cost = $14,700 (35%)
    - Storm Water Fund Cost = $27,300 (65%)
  - Internal discussions are ongoing regarding the use of Central Equipment Fund Balance for new equipment purchases in 2023; staff recommendation to come at a later date

Street Maintenance Overview

- Maintain over 150 miles of public roadway & 65 miles of trails and sidewalks
- Traffic Sign Repair & Replacement
- Grade Gravel Roads & Alleys
- Street Sweeping
- Mow Boulevards
- Replace Pavement Markings
- Clean, Maintain, and Repair Storm Sewer
    - 113 Miles of stormwater pipe
    - 6,700 Storm Sewer Structures
    - 65 Raingardens
    - 200 Stormwater Ponds

Street Maintenance



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	$1,034,155	$1,083,506	$1,071,500	$1,120,300
Internal Allocations	$1,014,800	$1,150,657	$1,328,800	$1,390,300
Supplies & Services	$648,596	$601,442	$647,500	$700,800
Total	**$2,697,551**	**$2,835,605**	**$3,047,800**	**$3,211,400**

Street Maintenance – Noteworthy Items

- $20,000 increase (9%) to Road Maintenance
- $26,400 increase (6.6%) to Supplies-Maintenance

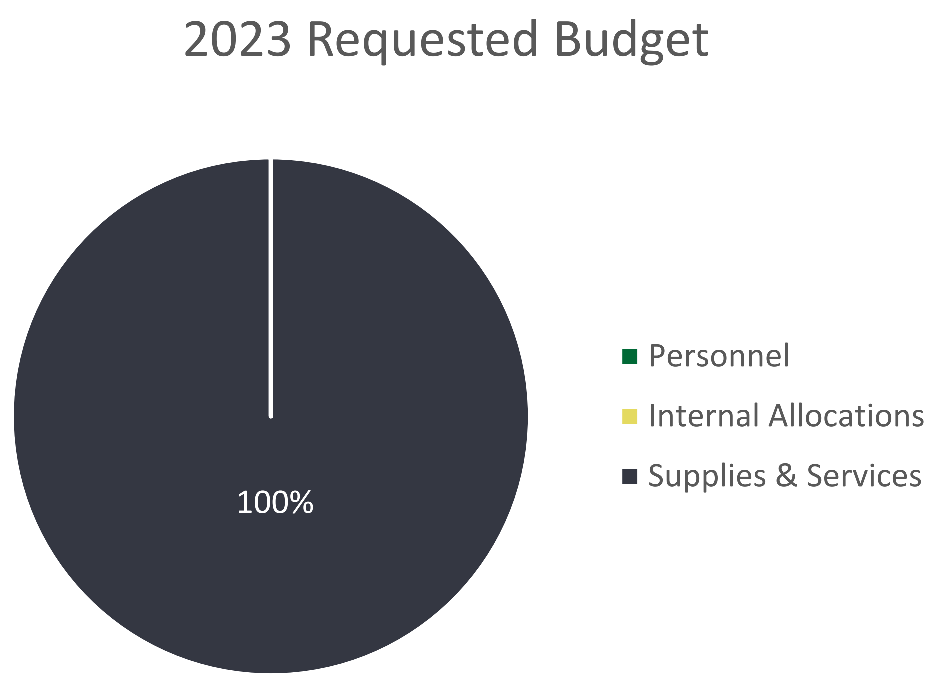
- Currently no other significant changes over 2022 budget other than the new Technology Allocation

Street Maintenance – Additional Requests

- New staffing requests
  - 1 additional FT Street Maintenance Worker
  - Natural Resource Technician – FT position shared by Parks Department and Streets Departments (50/50 cost split)
  - Additional Seasonal Street Maintenance Staff

- New capital equipment
  - 1 additional vehicle for fleet - $45,000
  - Internal discussions are ongoing regarding the use of Central Equipment Fund Balance for new equipment purchases in 2023; staff recommendation to come at a later date

Street Lighting



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel				
Internal Allocations				
Supplies & Services	$157,956	$167,001	$183,000	$190,000
Total	**$157,956**	**$167,001**	**$183,000**	**$190,000**

Street Lighting
Noteworthy Items & Additional Requests

- No significant changes from 2022 budget and no additional requests for 2023
- Analyzing funding needs and revenue sources for upcoming street lighting maintenance and replacement projects will be a significant undertaking for 2023 / 2024, after the current utility rate study is complete.

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: 2023 Pavement Management Fund Budget & Public Works 5-Year CIP

MEETING DATE: September 19, 2022
ITEM TYPE: Discussion Items
CONTACT: Kris Wilson, City Administrator, 651.450.2511
Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to review, discuss and provide direction on the 2023 budget for the Pavement Management Fund and the streets portion of the Public Works Capital Improvement Plan (CIP) for 2023-2027.

BACKGROUND

The City's Pavement Management Fund is used primarily to pay for the rehabilitation and reconstruction of the City's existing streets, with occasional projects for the construction of new streets, and annual maintenance efforts such as broad area patching, cracksealing and sealcoating, and trail and parking lot resurfacing.

The primary sources of revenue into this fund are a dedicated property tax levy, 100% of the revenues generated from the City's franchise fee on gas and electric utilities, an annual transfer from the Host Community Fund, and revenue received from assessments to benefiting properties.

The City also seeks to transfer money into this fund from the various utility funds to cover the costs of water, sewer and stormwater projects completed simultaneously with street projects. However, as will be discussed in more detail later, funding in the stormwater utility has historically been insufficient to allow for the called-for transfer from this utility.

The key financial recommendations of the recently completed Citizens Task Force on Pavement Management are being incorporated into the 2023 program and budget and will be highlighted further during the work session presentation. A key consideration for the Council will be exactly how much to levy for Pavement Management in 2023, as well as how much to transfer from the Host Community Fund. Staff will be recommending modest increases in each in order to fund the level of pavement management work consistent with the recommendations of the Task Force.

Additionally, staff has been working with the City's financial advisor, Ehlers, to model the issuance of annual bonds as part of the PMP program. The purpose of this would be to cover the portion of each year's projects that is assessed. The assessment payments, which are generally collected over a 10-year period, would then be used to pay off the debt. This would allow the City funds going into Pavement Management (the tax levy, franchise fees, and host community fund transfer) to stretch further.

Lastly, closely related to the PMP Fund and Budget is the CIP - or Capital Improvement Plan. The Streets section of the CIP is essentially the project list for what the City is attempting to fund with the resources in the PMP. An introductory memo and overview from Public Works Director Brian Connolly, as well brief descriptions of the projects contained within the street section of the CIP, is attached for Council's information and will also be presented during the work session.

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS
1. CIP Introduction & Overview Memo
2. Pavement Management Fund Proposed Budget & Future Modeling

Memo

TO: City Council
FROM: Brian Connolly, Public Works Director
CC: Kris Wilson, City Administrator
Amy Hove, Finance Director
DATE: September 19, 2022
RE: Public Works Five-Year Capital Improvement Plan (2023-2027)

CITY OF INVER GROVE HEIGHTS

Introduction

The City of Inver Grove Heights Public Works staff have prepared this Capital Improvement Plan (CIP) to help guide capital improvement decisions brought before the City Council in conjunction with annual budget discussions. This version of the CIP is focused on capital improvements associated primarily with the Public Works Department (Engineering, Streets, and Utilities) for the years 2023 through 2027. City staff recommend continued refinement in future years to include capital improvements associated with other departments, including Parks and Recreation, Police, and Fire.

The CIP is an important part of the implementation of specific projects. The CIP is a key document in developing budgets, utility rates, and fees defined within City Code. Prior to implementing projects, the City Council will be asked to consider individual project details and funding sources. Official Council actions to approve specific projects are required through annual budget appropriations or projects as governed by the City's procurement policies and State Statutes.

Purpose

This CIP includes the scheduling of public improvements for the community over a five-year period, taking into consideration the community's financial capabilities as well as its goals and priorities. The CIP is consistent with the City's Comprehensive Plan, and endeavors to include projects with City funding participation associated with the five-year CIP of Dakota County's Transportation Department, project priorities set forth by MnDOT and other state agencies within the community, as well as State bonding and various grant opportunities pursued by the City at the Council's authorization. The primary objective of this CIP is to integrate the specific goals, policies, and Council recommendations with the City's capability to pay for and maintain capital investments.

The demand for services and the cost of building and maintaining the City's infrastructure continues to increase. This CIP attempts to prioritize improvements to the City's infrastructure so Inver Grove Heights continues to be a community with an infrastructure system that provides high quality service to the City's businesses and residents.

Costs

The costs provided for in the CIP are based on several key factors, including project size and scope, historical construction cost data, the City's special assessment policy, and existing and projected fund balances. The cost estimates provided consist of both construction costs as well as costs for legal, engineering, administration, and finance needs (LEAF), and have included accommodations for inflationary cost values over time.

As part of the annual budget process, the City Council is asked to evaluate the proposed CIP and decide on project prioritization, funding source acceptability, and acceptable final impact to the City's tax levy, debt, and utility rate levels.

Format of CIP

The CIP presents projects and costs in two formats:

1) **Project Type & Category** – This format includes projects listed by primary project type (sanitary sewer, water main, storm sewer, street, etc.) and category (Dakota County, MnDOT, City, etc.). This format breaks out each project by funding source, with the total project cost shown. This format is useful to view the entire cost of a project, and the various contributing funding sources.

2) **Funding Source** – This format details projects by their specific funding source. This format is useful in understanding the funding source needs on a year-to-year basis for all projects drawing from a specific fund.

Project Narratives

Dakota County Roadway Projects

Dakota County roadway projects are found within the Draft 2023-2027 Dakota County Transportation CIP, which received a letter of support from the City Council on June 27, 2022. These projects also include regular maintenance project that have some form of city funding share in accordance with the Dakota County Transportation Plan.

70th Street/Argenta Trail – This project includes the City of Inver Grove Heights share of local improvement costs associated with project components anticipated to be constructed in 2023, including watermain relocation and installation costs, as well as costs associated with intersection street lighting and local roadway improvements.

County Road Overlays – When Dakota County resurfaces its highways, it is the best time for the City to improve its utility structures within the roadway. While the County pays 100% of the costs for pavement resurfacing, concrete replacement, and signing and striping costs, cities are responsible for costs associated with local utilities such as watermain, sanitary sewer, and storm sewer, mainly in the form of casting adjustments, replacements, or minor rehabilitation. While Dakota County has indicated that portions of Concord Blvd. will be rehabilitated in 2023, future budget allotments have been programed in the CIP in order to accommodate yet-to-be programed overlay efforts in future years.

Various Preliminary Scoping Studies – Dakota County has indicated the desire to advance four preliminary engineering scoping studies associated with county roads within the City of Inver Grove Heights between 2023 and 2025. These studies are intended to define the scope and cost of future design and construction of potential improvements. At the present time, only one project (80th Street (CSAH 28) – CSAH 73 to Bowman – 3-Lane Reduction) has been programed by the County for potential advancement in the next five years, and is reflected as such in the City's CIP.

Dakota County Trail Projects

Babcock Trail (CSAH 73) – 65th Street to Upper 55th Street – Safe Routes to School – Dakota County is currently leading a scoping study associated with a potential trail installation along Babcock Trail (CSAH 73) adjacent to the Salem Hills Elementary School as part of a potential future Safe Routes to School project. The potential advancement of the project may be dependent on a number of factors, but has been included in the CIP for consideration of final design and construction funding between 2023 and 2025.

MnDOT Projects

70th Street at TH 52 – West Ramp Improvements – MnDOT has indicated that an upgrade to the west-side (southbound) ramp intersection at 70th Street and TH 52 is within the five-year time horizon in their transportation planning efforts. While 70th Street is a Dakota County road, there are anticipated City cost sharing for portions of the street work, as well as utility relocation needs.

Barbara Ave Soundwall – The City applied for and was granted a project by MnDOT as part of their Metro Highway Noise Abatement Program. MnDOT will design and perform the sound wall installation, while the City of Inver Grove Heights will be responsible for matching costs, eligible to be paid through the City's Municipal State Aid Street funding.

Sanitary Sewer System Projects

Lift Station Rehabilitation – The City of Inver Grove Heights owns and maintains 11 sanitary sewer lift stations throughout the community, and schedules preventative maintenance activities on a rotating basis. This includes the repair or replacement of lift station pumps, electrical service panels, and emergency generators. The intent of this program is to reduce the number of emergency failures and backups within the system.

Sanitary Sewer Rehabilitation – This program is to rehabilitate sanitary sewer lines in known trouble spots and areas where root intrusion or pipe degradation can cause extensive maintenance (cleaning) needs or sewer backups. Rehabilitation includes root removal, lining of sewer pipe, or spot pipe repair, generally associated with street reconstruction or rehabilitation projects.

Sanitary Sewer Televising – A recent inquiry with the League of Minnesota Cities indicated that our past efforts to self-televise sanitary sewer documentation does not meet the requirements for additional insurance coverage related to sanitary sewer backups or failures. This project effort endeavors to visually document and televise all sanitary sewer mainline pipe within the City on a rotating, six-year basis, starting in 2023.

Stormwater Management Projects

Minor Drainage Improvements – This project effort sets aside money to improve smaller, local drainage issues that are reported by maintenance staff or property owners, that can be addressed with limited design or contracting costs.

Pond Cleanout/Outfall Improvement Program – This is program Public Works staff would like to implement starting in 2026 to focus on removal of sediment that has accumulated in the over 200 stormwater ponds that the City actively manages and maintains, as well as address operation deficiencies in pond inlet and outlet structures.

MS4 Program Implementation Efforts – The City is required to review and update its Municipal Separate Storm Sewer System (MS4) program on a five-year rotating basis. The review and approval generally takes two years, and will be due for its next review starting in 2026.

Storm Sewer Televising – This project effort endeavors to visually document pipe deficiencies in the City's stormwater system. The focus on of this televising effort is recommended on pipes with known or likely maintenance deficiencies or deterioration (corrugated metal piping and concrete pipe over 50 years old), followed by larger pipe located in critical locations throughout the City (pond outlets, outlets to the Mississippi River, or pipe beneath critical infrastructure such as railroads, county roads, and state highways).

Groundwater Monitoring (Landlocked Basins) – A recommendation from the Landlocked Basin study completed in 2022, this project is intended to drill and install groundwater monitoring wells within the Rich Valley Drainage Basin to document groundwater fluctuations over an extended period (10+ years).

Water Resource Management Plan Update – The Water Resource Management Plan guides and helps plan for water resource management activities within the City. The Water Resource Management Plan is required to be updated periodically and approved by the applicable watersheds and the Metropolitan Council. The last minor revision was performed in 2018, although the Northwest Area Stormwater Management Plan, which is a key accompanying reference document, has not been updated since 2006.

Street Projects

Annual Pavement Management Initiative (PMI) – This project includes the annual program to rehabilitate or reconstruct the City's 150 miles of paved roadways. These projects consist of three primary pavement rehabilitation types: mill and overlay, reclamation, or full reconstruction.

Included with the CIP is a copy of the City's 2023-2027 PMI proposed project area map. Selection of street segments is based upon the City's Pavement Management Initiative program and engineering/maintenance staff's recommendations. Streets typically rehabilitated are more than 20 years old and need attention due to deteriorating pavement condition and increased maintenance costs. Funding for this program is based on the City's Special Assessment Policy, and assumes that anywhere from 35% to 80% of the project costs will be assessed to benefiting properties, based on the rehabilitation method proposed. The remaining costs (20%-65%) are paid through a variety of City funds, including the pavement management fund and utility funds.

Broad Area Patching – The City's street replacement/maintenance program has included the overlay and patching of large areas of roadways by city maintenance staff since 2013. This effort, known as "broad area patching", has addressed significant pavement deficiencies on approximately 70% of rural roadways within the community. This annual effort has been a critical component of extending the life of pavements that have deteriorated to a point beyond typical maintenance repair, while extending the life of these roadways for 10-15 years until a more thorough pavement rehabilitation project can be completed. Public Works staff are recommending this program continue as a non-assessed maintenance tool until further analysis as to the viability of ending or transitioning this effort can be fully vetted, or all rural city streets have received this maintenance treatment.

Crack Sealing, Sealcoating & Microsurfacing – This annual maintenance treatment endeavors to focus primarily on crack sealing of roadways, and alternative preventative maintenance treatments such as sealcoating, microsurfacing, and fog sealing to extend pavement life and prevent deterioration.

Traffic Calming & Safety Improvements – As part of the establishment of a Traffic Control Committee, staff have identified localize projects that could be performed independently of PMI projects, either by maintenance staff or via small contracts, that may warrant consideration for implementation. This project effort sets aside money to address these potential project items with limited design or contracting costs.

117th Street – This project, led by the City of Inver Grove Heights, is a cooperative project effort with Dakota County to upgrade 117th Street between US 52 and Rich Valley Blvd (CSAH 71) from a two-lane rural section roadway to a median-divided urban roadway with turn lanes, truck acceleration lanes, and two improved railroad crossings. Supplemented with an $8 million federal freight grant, this project is anticipated to advance to final design in late-2022, with construction in 2024 and 2025.

Sidewalk, Trail, & Parks Projects

Babcock Trail (CSAH 73) – Upper 55th Street to I-494 – This project includes the installation of an off-road trail along the east side of Babcock Trail, to provide local connectivity between adjacent properties in an area that has been noted the top-priority trail gap by both the City of

Inver Grove Heights and Dakota County. This project has been proposed since 2018, and advancement of the project remains dependent on receiving grant funding to be fiscally viable for the City.

ADA Intersection Improvements – This project consists of the upgrade of 30 pedestrian curb ramps at 13 select intersections across the City. This effort has received regional solicitation grant funding in 2020 (with a required city match in funding) and is proposed for construction in 2025.

Parks Pavement Projects (Trails & Parking Lots) – Historically, the City of Inver Grove Heights Parks Department has been allotted $250,000 in funds from the Pavement Management Fund annually to perform pavement replacement efforts in parks throughout the community. This has historically included parking lot overlays or rehabilitations, trail overlays or replacements, and select other city facility parking lot improvements. This contribution is anticipated to occur in the future but may be re-appropriated under a separate fund and/or the Parks Department CIP.

South Valley Park Improvements – This approved park project includes costs to relocate existing raw water main connecting to one of the City's groundwater wells. This relocation cost is being shared between existing Park funding and the water utility fund, and is allotted for funding in 2023 due to the anticipated construction schedule.

Water System Projects

Well Pump & Service Rehabilitation - The City of Inver Grove Heights owns and maintains seven (7) groundwater wells, and schedules preventative maintenance activities on a rotating basis. This includes the rehabilitation and replacement of pumps, motors, well cavities, well piping and valves, well houses, and electrical panel components.

Northside Water Tower Painting – This project includes the regularly-scheduled painting of the exterior and interior surfaces of the north side water tower. Complete water tower painting of this nature generally occurs on a 20-25 year cycle.

North Booster Station Pump Rehab – Booster pumps assist with maintaining the water level in the City's water towers and storage reservoirs. This is a preventative maintenance activity to rehabilitate the pump motors and electrical and mechanical components.

Water Treatment Plant Booster Station Inspection – This is an engineering review of the condition and recommended maintenance activities for the booster pumps at the Water Treatment Plant. This is necessary to determine if rehabilitation or pump replacement will be necessary in the coming years due to pump age and usage cycles.

Water Treatment Plant Repair & Rehabilitation – This project is intended to review and replace several aged components in the Water Treatment Plant, to ensure continued operation and treatment efficiency. This project is expected to include a combination of internal piping and pump rehabilitation and upgrade of filter media to address removal of radium and PFAS ("forever chemicals") contamination in conformance with MnPCA regulations.

Automated Meter Infrastructure – This project includes water meter replacements and advanced metering infrastructure that collects the water usage data from city-supplied water meters to assist with billing, conservation, leak detection, and customer service initiatives.

Watermain Breaks & Street Patching – This project includes the emergency repair and rehabilitation of watermains not scheduled to be replaced as part of the City's Pavement Management Initiative or other scheduled street and utility projects. This effort also includes the necessary surface restoration activities that occur following emergency watermain repairs.

Water System Management Plan & Studies – This effort includes the regular review and update of the City's comprehensive water supply and wellhead protection plans, in conjunction with the City's next comprehensive plan update.

SCADA System Upgrades – This project includes upgrades to the City's supervisory control and data acquisition (SCADA) system as it relates to monitoring and operation of remote water infrastructure, including wells, water towers, booster stations, and the Water Treatment Plant.

Unprogrammed Projects

These projects include known projects or infrastructure needs that remain unprogrammed (i.e., not scheduled) in the Public Works five-year CIP. These projects are items that may be advanced in the current or future CIP for a multitude of reasons, including financing availability, direction of City Council regarding specific project initiatives, land development activities, or advancement of programmed funding or cost sharing by partner agencies such as Dakota County or MnDOT. These projects are shown mainly to provide for an understanding of future project needs that will be required at some time, but may have current flexibility in their scheduling. Not all future projects are listed; only those where cost estimate information could be generated based on past study or engineering review efforts are shown. Costs shown are in 2023 dollars.

Akron Avenue (Rosemount to Cliff Road (CSAH 32)) – This project was proposed by Dakota County in 2018, and subsequently not advanced by the City of Inver Grove Heights due to a combination of resident opposition and the Dakota County cost sharing arrangements. Dakota County has indicated this project remains "shovel ready" and is willing to continue to engage with the City should the Council decide to revisit this project.

B-Line Sanitary Sewer Lift Station & Force Main – This project is necessary to serve future development in the northeast portion of the Northwest Area, primarily north of 65th Street and between TH 3 and Babcock Trail. Driven by development needs, sewer studies have been completed in this area and have determined the estimated cost for design, easement acquisition, and construction.

Future Trunk Storm Sewer Outfalls & Basin Connections (NWA) – This effort includes a series of individual projects to interconnect stormwater basins within the Northwest Area as development occurs.

Unprogrammed Stormwater CIP Projects – This includes a compilation of over 275 individual storm sewer system deficiencies that have been documented and tracked by Public Works staff starting in 2018, primarily in areas of the City outside the Northwest Area. These deficiencies run the gamut of infrastructure needs: damaged or deteriorated pipe; blocked, damaged or missing pond outfall structures and erosion issues; slope stabilization around ditches, ponds, and ravines; and raingarden and infiltration basin repair or rehabilitation needs.

65th Street Extension – This project includes the extension of 65th Street from TH 3 to Babcock Trail. This project has an outstanding feasibility study that has been completed but has not advanced pending future development activity in the Northwest Area.

Department	2023	2024	2025	2026	2027	TOTAL
Dakota County Roadway Projects						
70th Street (CSAH 26)/Argenta Trail	591,500					591,500
MSAS Funds	***16,500***					***16,500***
PMP Fund	***200,000***					***200,000***
NWA Water Utility Fund	***375,000***					***375,000***
County Road Overlays	245,000		100,000	107,000	114,000	566,000
Stormwater Utility Fund	***175,000***		***65,000***	***68,000***	***70,000***	***378,000***
Water Utility Fund	***30,000***		***15,000***	***17,000***	***20,000***	***82,000***
Sanitary Sewer Utility Fund	***40,000***		***20,000***	***22,000***	***24,000***	***106,000***
County Signal Projects						
MSAS Funds						
70th Street (CSAH 26) - TH 3 to CSAH 73 - Scoping Study	135,000					135,000
PMP Fund	***135,000***					***135,000***
70th Street (CSAH 26) -CSAH 73 - Cahill - 3-Lane Reduction Scoping S	15,000					15,000
PMP Fund	***5,000***					***5,000***
Stormwater Utility Fund	***6,500***					***6,500***
Water Utilty Fund	***1,750***					***1,750***
Sanitary Sewer Utility Fund	***1,750***					***1,750***
80th Street (CSAH 28) -CSAH 73 - Bowman - 3-Lane Reduction	15,000	90,000				105,000
PMP Fund	***5,000***					***5,000***
Stormwater Utility Fund	***6,500***	***59,000***				***65,500***
Water Utilty Fund	***1,750***	***18,000***				***19,750***
Sanitary Sewer Utility Fund	***1,750***	***13,000***				***14,750***
80th Street (CSAH 28) - TH 3 to CSAH 73 - Scoping Study			67,500			67,500
PMP Fund			***20,000***			***20,000***
NWA Stormwater Utility Fund			***31,000***			***31,000***
NWA Water Utilty Fund			***9,500***			***9,500***
NWA Sanitary Sewer Utility Fund			***7,000***			***7,000***
Dakota County Roadway Projects	**1,001,500**	**90,000**	**167,500**	**107,000**	**114,000**	**1,480,000**
Dakota County Trail Projects						
Babcock Trail (CSAH 73) - 65th St. to U. 55th St (SRTS)	15,000	55,000	55,000			125,000
PMP Fund	***15,000***	***55,000***	***55,000***			***125,000***
Dakota County Trail Projects	**15,000**	**55,000**	**55,000**			**125,000**
MnDOT Projects						
70th Street at TH 52 - West Ramp Improvement				210,000		210,000
PMP Fund				***63,000***		***63,000***
MSAS Fund						
Stormwater Utility Fund				***96,000***		***96,000***
Water Utilty Fund				***30,000***		***30,000***
Sanitary Sewer Utility Fund				***21,000***		***21,000***
Barbara Ave Soundwall (TH 52)			400,000	1,270,000		1,670,000
MSAS Funding			***100,000***	***200,000***		***300,000***
MnDOT Funding			***300,000***	***1,070,000***		***1,370,000***
MnDOT Projects			**400,000**	**1,480,000**		**1,880,000**
Sanitary Sewer System Projects						
Lift Station Rehabilitation		100,000		100,000		200,000
Sanitary Sewer Utility Fund		***100,000***		***100,000***		***200,000***
Sanitary Sewer Rehabilitation	200,000	240,000	270,000	300,000	330,000	1,340,000
Sanitary Sewer Utility Fund	***200,000***	***240,000***	***270,000***	***300,000***	***330,000***	***1,340,000***

Sanitary Sewer Cleaning & Televising	200,000	210,000	220,000	235,000	245,000	1,110,000
Sanitary Sewer Utility Fund	***200,000***	***210,000***	***220,000***	***235,000***	***245,000***	***1,110,000***
Sanitary Sewer System Projects	**400,000**	**550,000**	**490,000**	**635,000**	**575,000**	**2,650,000**
Stormwater Management Projects						
Minor Drainage Improvements	15,000	15,000	15,000	15,000	15,000	75,000
Stormwater Utility Fund	***15,000***	***15,000***	***15,000***	***15,000***	***15,000***	***75,000***
Pond Cleanout/Outfall Improvement Program		20,000		250,000	600,000	870,000
Stormwater Utility Fund		***20,000***		***250,000***	***600,000***	***870,000***
MS4 Program Implementation Efforts				20,000	30,000	50,000
Stormwater Utility Fund				***10,000***	***15,000***	***25,000***
NWA Stormwater Utility Fund				***10,000***	***15,000***	***25,000***
Storm Sewer Televising	30,000	30,000	40,000	50,000	60,000	210,000
Stormwater Utility Fund	***30,000***	***30,000***	***40,000***	***50,000***	***60,000***	***210,000***
Groundwater Monitoring (Landlocked Basins)	20,000					20,000
Stormwater Utility Fund	***20,000***					***20,000***
Water Resource Management Plan Update		90,000				90,000
Stormwater Utility Fund		***45,000***				***45,000***
NWA Stormwater Utility Fund		***45,000***				***45,000***
Stormwater Management Projects	**65,000**	**155,000**	**55,000**	**335,000**	**705,000**	**1,315,000**
Street Projects						
Annual Pavement Management Initiative (PMI) Projects	11,797,000	11,610,000	15,643,000	14,688,000	13,942,000	67,680,000
PMP Funds	***4,800,000***	***4,100,000***	***5,405,000***	***5,261,000***	***5,932,000***	***25,498,000***
MSAS Funds	***130,000***	***1,000,000***	***1,300,000***	***540,000***		***2,970,000***
Special Assessments	***5,500,000***	***5,300,000***	***5,890,000***	***6,812,000***	***6,300,000***	***29,802,000***
Stormwater Utility Fund	***352,000***	***440,000***	***962,000***	***1,025,000***	***424,000***	***3,203,000***
Sanitary Sewer Utility Fund	***315,000***	***160,000***	***735,000***	***300,000***	***424,000***	***1,934,000***
Water Utility Fund	***700,000***	***610,000***	***1,351,000***	***750,000***	***862,000***	***4,273,000***
Broad Area Patching	210,000	220,000	230,000	240,000	250,000	1,150,000
PMP Funds	***210,000***	***220,000***	***230,000***	***240,000***	***250,000***	***1,150,000***
Crack Sealing, Sealcoating, & Microsurfacing	355,000	360,000	365,000	370,000	375,000	1,825,000
PMP Funds	***355,000***	***360,000***	***365,000***	***370,000***	***375,000***	***1,825,000***
Traffic Calming & Safety Improvements		25,000	30,000	35,000	40,000	130,000
PMP Funds		***25,000***	***30,000***	***35,000***	***40,000***	***130,000***
117th Street	5,360,000	15,265,000	1,200,000			21,825,000
PMP Funds	***1,800,000***	***2,830,000***				***4,630,000***
Minnesota Highway Freight Grant Program		***8,000,000***				***8,000,000***
Dakota County Cost Sharing	***3,560,000***	***3,580,000***				***7,140,000***
State Bonding Funds						
Special Assessments			***500,000***			***500,000***
Sanitary Sewer Utility Fund		***355,000***	***700,000***			***1,055,000***
Water Utility Fund		***500,000***				***500,000***
Street Projects	**17,722,000**	**27,480,000**	**17,468,000**	**15,333,000**	**14,607,000**	**92,610,000**
Sidewalk, Trail, and Parks Projects						
Babcock Trail (CSAH 73) - U. 55th St. to I-494				45,000	500,000	545,000
Federal (TAB Regional Soliciation)					***415,000***	***415,000***
Dakota County Funding				***25,000***	***80,000***	***105,000***
PMP Fund				***20,000***	***5,000***	***25,000***
ADA Intersection Improvements	50,000	337,824				387,824

Federal (TAB Regional Soliciation)		***250,240***				***250,240***
PMP Fund	***50,000***	***87,584***				***137,584***
Seidl's Lake Shoreland Restoration	50,000					50,000
Stormwater Utility Fund	***50,000***					***50,000***
Parks Pavement Projects (Trails & Parking Lots)	250,000	250,000	250,000	250,000	250,000	1,250,000
PMP Funds	***250,000***	***250,000***	***250,000***	***250,000***	***250,000***	***1,250,000***
South Valley Park Improvements	100,000					100,000
Water Utility Fund	***100,000***					***100,000***
Sidewalk, Trail, and Parks Projects	**450,000**	**587,824**	**250,000**	**295,000**	**750,000**	**2,332,824**
Water System Projects						
Well Pump & Service Rehabilitation (Pumps & VFD's)	125,000	130,000	135,000	140,000	150,000	680,000
Water Utility Fund	***125,000***	***130,000***	***135,000***	***140,000***	***150,000***	***680,000***
Northside Water Tower Painting					950,000	950,000
Water Utility Fund					***950,000***	***950,000***
North Booster Station Pump Rehab (2 Pumps)	75,000					75,000
Water Utility Fund	***75,000***					***75,000***
Water Treatment Plant Booster Station Inspection	25,000					25,000
Water Utility Fund	***25,000***					***25,000***
Water Treatment Plant Repair & Rehabilitation	300,000	2,500,000				2,800,000
Water Utility Fund	***300,000***	***2,500,000***				***2,800,000***
Automated Meter Infrastructure	200,000	1,600,000	1,600,000	1,600,000		5,000,000
Water Utility Fund	***200,000***	***1,600,000***	***1,600,000***	***1,600,000***		***5,000,000***
Watermain Breaks & Street Patching	90,000	100,000	125,000	140,000	155,000	610,000
Water Utility Fund	***90,000***	***100,000***	***125,000***	***140,000***	***155,000***	***610,000***
Water System Management Plan & Studies					70,000	70,000
Water Utility Fund					***35,000***	***35,000***
NWA Water Fund					***35,000***	***35,000***
SCADA System Upgrade					100,000	100,000
Water Utility Fund					***100,000***	***100,000***
Water System Projects	**815,000**	**4,330,000**	**1,860,000**	**1,880,000**	**1,425,000**	**10,310,000**
TOTAL PUBLIC WORKS CIP	**20,468,500**	**33,247,824**	**20,745,500**	**20,065,000**	**18,176,000**	**112,702,824**

Public Works 5-Year CIP
Utility Funding Summary

Funding Source	2023	2024	2025	2026	2027	TOTAL
Sanitary Sewer Utility Fund						
County Road Overlays	40,000		20,000	22,000	24,000	**106,000**
70th Street (CSAH 26) -CSAH 73 - Cahill - 3-Lane Reduction Scoping Stu	1,750					**1,750**
80th Street (CSAH 28) -CSAH 73 - Bowman - 3-Lane Reduction	1,750	13,000				**14,750**
70th Street at TH 52 - West Ramp Improvement				21,000		**21,000**
Lift Station Rehabilitation		100,000		100,000		**200,000**
Sanitary Sewer Rehabilitation	200,000	240,000	270,000	300,000	330,000	**1,340,000**
Sanitary Sewer Cleaning & Televising	200,000	210,000	220,000	235,000	245,000	**1,110,000**
Annual Pavement Management Initiative (PMI) Projects	315,000	160,000	735,000	300,000	424,000	**1,934,000**
117th Street		355,000	700,000			**1,055,000**
Sanitary Sewer Utility Fund	**758,500**	**1,078,000**	**1,945,000**	**978,000**	**1,023,000**	**5,782,500**
Stormwater Utility Fund						
County Road Overlays	175,000		65,000	68,000	70,000	**378,000**
70th Street (CSAH 26) -CSAH 73 - Cahill - 3-Lane Reduction Scoping Stu	6,500					**6,500**
80th Street (CSAH 28) -CSAH 73 - Bowman - 3-Lane Reduction	6,500	59,000				**65,500**
70th Street at TH 52 - West Ramp Improvement				96,000		**96,000**
Minor Drainage Improvements	15,000	15,000	15,000	15,000	15,000	**75,000**
Pond Cleanout/Outfall Improvement Program		20,000		250,000	600,000	**870,000**
MS4 Program Implementation Efforts				10,000	15,000	**25,000**
Storm Sewer Televising	30,000	30,000	40,000	50,000	60,000	**210,000**
Groundwater Monitoring (Landlocked Basins)	20,000					**20,000**
Water Resource Management Plan Update		45,000				**45,000**
Annual Pavement Management Initiative (PMI) Projects	352,000	440,000	962,000	1,025,000	424,000	**3,203,000**
Seidl's Lake Shoreland Restoration	50,000					**50,000**
Stormwater Utility Fund	**655,000**	**609,000**	**1,082,000**	**1,514,000**	**1,184,000**	**5,044,000**
Water Utility Fund						
County Road Overlays	30,000		15,000	17,000	20,000	**82,000**
70th Street (CSAH 26) -CSAH 73 - Cahill - 3-Lane Reduction Scoping Stu	1,750					**1,750**
80th Street (CSAH 28) -CSAH 73 - Bowman - 3-Lane Reduction	1,750	18,000				**19,750**
70th Street at TH 52 - West Ramp Improvement				30,000		**30,000**
Annual Pavement Management Initiative (PMI) Projects	700,000	610,000	1,351,000	750,000	862,000	**4,273,000**
117th Street		500,000				**500,000**
South Valley Park Improvements	100,000					**100,000**
Well Pump & Service Rehabilitation (Pumps & VFD's)	125,000	130,000	135,000	140,000	150,000	**680,000**
Northside Water Tower Painting					950,000	**950,000**
North Booster Station Pump Rehab (2 Pumps)	75,000					**75,000**
Water Treatment Plant Booster Station Inspection	25,000					**25,000**
Water Treatment Plant Repair & Rehabilitation	300,000	2,500,000				**2,800,000**
Automated Meter Infrastructure	200,000	1,600,000	1,600,000	1,600,000		**5,000,000**
Watermain Breaks & Street Patching	90,000	100,000	125,000	140,000	155,000	**610,000**
Water System Management Plan & Studies					35,000	**35,000**
SCADA System Upgrade					100,000	**100,000**
Water Utility Fund	**1,648,500**	**5,458,000**	**3,226,000**	**2,677,000**	**2,272,000**	**15,281,500**
Northwest Area Sanitary Sewer Utility Fund						
80th Street (CSAH 28) - TH 3 to CSAH 73 - Scoping Study			7,000			**7,000**
Northwest Area Sanitary Sewer Utility Fund			**7,000**			**7,000**
Northwest Area Stormwater Utility Fund						
80th Street (CSAH 28) - TH 3 to CSAH 73 - Scoping Study			31,000			**31,000**
MS4 Program Implementation Efforts				10,000	15,000	**25,000**
Water Resource Management Plan Update		45,000				**45,000**
Northwest Area Stormwater Utility Fund		**45,000**	**31,000**	**10,000**	**15,000**	**101,000**
Northwest Area Water Utility Fund						
70th Street (CSAH 26)/Argenta Trail	375,000					**375,000**
80th Street (CSAH 28) - TH 3 to CSAH 73 - Scoping Study			9,500			**9,500**
Water System Management Plan & Studies					35,000	**35,000**
Northwest Area Water Utility Fund	**375,000**		**9,500**		**35,000**	**419,500**
TOTAL UTILITY FUNDS	**3,437,000**	**7,190,000**	**6,300,500**	**5,179,000**	**4,529,000**	**26,635,500**

Public Works 5-Year CIP
Pavement Management Funding Summary

Funding Source	2023	2024	2025	2026	2027	TOTAL
Pavement Management Program (Fund 440)						
70th Street (CSAH 26)/Argenta Trail	200,000					**200,000**
70th Street (CSAH 26) - TH 3 to CSAH 73 - Scoping Study	135,000					**135,000**
70th Street (CSAH 26) -CSAH 73 - Cahill - 3-Lane Reduction Scoping Stu	5,000					**5,000**
80th Street (CSAH 28) -CSAH 73 - Bowman - 3-Lane Reduction	5,000					**5,000**
80th Street (CSAH 28) - TH 3 to CSAH 73 - Scoping Study			20,000			**20,000**
Babcock Trail (CSAH 73) - 65th St. to U. 55th St (SRTS)	15,000	55,000	55,000			**125,000**
70th Street at TH 52 - West Ramp Improvement				63,000		**63,000**
Annual Pavement Management Initiative (PMI) Projects	4,800,000	4,100,000	5,405,000	5,261,000	5,932,000	**25,498,000**
Broad Area Patching	210,000	220,000	230,000	240,000	250,000	**1,150,000**
Crack Sealing, Sealcoating, & Microsurfacing	355,000	360,000	365,000	370,000	375,000	**1,825,000**
Traffic Calming & Safety Improvements		25,000	30,000	35,000	40,000	**130,000**
117th Street	1,800,000	2,830,000				**4,630,000**
Babcock Trail (CSAH 73) - U. 55th St. to I-494				20,000	5,000	**25,000**
ADA Intersection Improvements	50,000	87,584				**137,584**
Parks Pavement Projects (Trails & Parking Lots)	250,000	250,000	250,000	250,000	250,000	**1,250,000**
Pavement Management Program (Fund 440)	**7,825,000**	**7,927,584**	**6,355,000**	**6,239,000**	**6,852,000**	**35,198,584**
Special Assessments						
Annual Pavement Management Initiative (PMI) Projects	5,500,000	5,300,000	5,890,000	6,812,000	6,300,000	**29,802,000**
117th Street			500,000			**500,000**
Special Assessments	**5,500,000**	**5,300,000**	**6,390,000**	**6,812,000**	**6,300,000**	**30,302,000**
Municipal State Aid Street (MSAS) Funding						
70th Street (CSAH 26)/Argenta Trail	16,500					**16,500**
70th Street at TH 52 - West Ramp Improvement						
Annual Pavement Management Initiative (PMI) Projects	130,000	1,000,000	1,300,000	540,000		**2,970,000**
Barbara Ave Soundwall (TH 52)			100,000	200,000		**300,000**
Municipal State Aid Street (MSAS) Funding	**146,500**	**1,000,000**	**1,400,000**	**740,000**		**3,286,500**
MnDOT Funding						
Barbara Ave Soundwall (TH 52)			300,000	1,070,000		**1,370,000**
MnDOT Funding			**300,000**	**1,070,000**		**1,370,000**
Dakota County Funding						
117th Street	3,560,000	3,580,000				**7,140,000**
Babcock Trail (CSAH 73) - U. 55th St. to I-494				25,000	80,000	**105,000**
Dakota County Funding	**3,560,000**	**3,580,000**		**25,000**	**80,000**	**7,245,000**
Minnesota Highway Freight Program Grant Funding						
117th Street		8,000,000				**8,000,000**
Minnesota Highway Freight Program Grant Funding		**8,000,000**				**8,000,000**
Transportation Advisory Board (TAB) Funding						
Babcock Trail (CSAH 73) - U. 55th St. to I-494					415,000	**415,000**
ADA Intersection Improvements		250,240				**250,240**
Transportation Advisory Board (TAB) Funding		**250,240**			**415,000**	**665,240**
State Bond Funding						
117th Street						
State Bond Funding						
TOTAL STREET & OTHER FUNDS	**17,031,500**	**26,057,824**	**14,445,000**	**14,886,000**	**13,647,000**	**86,067,324**

Public Works 5-Year CIP
Unprogrammed Projects

Department	Est. Cost (2023 Dollars)
Dakota County Roadway Projects	
Akron Ave - Rosemount to CSAH 32	500,000
MSAS	***425,000***
Stormwater Utility Fund	***75,000***
Dakota County Roadway Projects	**500,000**
Sanitary Sewer System Projects	
B-Line Lift Station & Force Main	5,200,000
Northwest Area Sanitary Sewer Utility Fund	***5,200,000***
Sanitary Sewer System Projects	**5,200,000**
Stormwater Management Projects	
Future Trunk Storm Sewer Outfalls & Basin Connections (NWA)	9,500,000
NWA Stormwater Utility Fund	***9,500,000***
Unprogrammed Stormwater CIP Projects	18,700,000
Stormwater Utility Fund	***18,700,000***
Stormwater Management Projects	**28,200,000**
Street Projects	
65th Street Extension (TH 3 to Babcock Trail)	8,746,000
PMP Funds	***500,000***
MSAS Funds	***2,000,000***
Special Assessments	***5,150,000***
NWA Stormwater Fund	***275,000***
NWA Sanitary Sewer Fund	***50,000***
NWA Water Fund	***771,000***
Street Projects	**8,746,000**
TOTAL UNPROGRAMMED	**42,646,000**

PAVING A BRIGHTER FUTURE
PAVEMENT MANAGEMENT INITIATIVE
City of Inver Grove Heights
Pavement Management Initiative
Proposed 2023 - 2027
Capital Improvement Plan Projects
Partial & Full Recon
2023 (5.2 Miles)
2024 (5.7 Miles)
2025 (6.5 Miles)
2026 (5.6 Miles)
2027 (6.3 Miles)
Mill & Overlay
2023 (1.7 Miles)
2024 (0.7 Miles)
2026 (0.6 Miles)
Total Annual Miles
2023 (6.9 Miles)
2024 (6.4 Miles)
2025 (6.5 Miles)
2026 (6.2 Miles)
2027 (6.3 Miles)
Map produced by the City of Inver Grove Heights GIS Dept. THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED
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50TH ST E
52ND ST E
BLAINE AVE
UPPER 55TH ST E
63RD ST E
CAHILL AVE E
CARMEN AVE E
CLAUDE WAY E
BLAINE AVE E
65TH ST E
DAWN WAY E
66TH ST E
68TH ST E
69TH ST E
ARLENE AVE E
71ST ST E
72ND ST E
DAWN AVE E
74TH ST E
RIVER RD
DICKMAN TRL E
ARCHER TRAIL
BESTER AVE E
75TH ST E
BARBARA AVE E
BOYD AVE E
77TH ST E
78TH ST E
CLAYTON AVE E
COREY PATH
COURTHOUSE BLVD
CUNEEN TRL E
DELANEY CIR
ARGENTA TRAIL
COLLEGE TRL E
COLLEGE TRL
86TH CT E
BRODERICK BLVD
COOPER WAY
ANN MARIE TRL
BROOKS BLVD
ALVARDO TRL
ALVERNO AVE
ALMQUIST WAY
ALVAREZ AVE
RIVER HEIGHTS WAY
AVIARY PATH
CHENEY TRL
OLD CONCORD BLVD E
TYNE LN
ALBANO TR
ARNOLD AVE
CAHILL AVE
COURTHOUSE BLVD CT E
INVER GROVE TRAIL
96TH ST E
ADAM AVE
102ND ST W
102ND ST E
BARNES TRL E
INVER GROVE TRL
CLOMAN PATH E
BARNES WAY E
105TH ST E
105TH ST W
AKRON AVE
ALISON WAY
CLARK RD
ALAMEDA AVE
ALBAVAR PATH
117TH ST E
N
0
0.25
0.5
1
1.5
2
Miles

CITY OF INVER GROVE HEIGHTS, MINNESOTA
Capital Improvement Financing Plan
Local Street Improvement Fund

No CIP for years 2028-2030

CASH FLOW ANALYSIS

			Actual			Budget				Projected				
LOCAL STREET IMPROVEMENT FUND 440	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
REVENUE														
Tax Levy						2,550,000	2,800,000	3,050,000	3,300,000	3,550,000	3,800,000			
Additional Tax Levy - annual increase of $350,000 vs. $250,000 for 2023							100,000	100,000	100,000	100,000	100,000			
Franchise Fees						1,065,000	1,065,000	1,065,000	1,065,000	1,065,000	1,065,000			
MSA - Maintenance						400,000	400,000	400,000	400,000	400,000	400,000			
MSA - Construction							130,000	1,000,000	1,300,000	540,000				
Special Assessments - Existing						620,906	660,468	647,325	580,341	558,563	501,774			
Special Assessments - New 2023-2027 (Prepaid 10%)							550,000	530,000	589,000	681,200	630,000			
Special Assessments - New 2023-2027 (Amortized 90%)							-	617,909	1,213,349	1,875,073	2,640,382			
Interest						20,000	76,818							
Dakota County-Babcock Trail (CSAH 73)										25,000	80,000			
Federal TAB Solicitation								250,240			415,000			
TOTAL REVENUE	-	-	-	-	-	4,655,906	5,782,286	7,660,474	8,547,690	8,794,836	9,632,156			
TRANSFERS IN														
Transfers In - Host Community Fund - increase to $600,000 in 2023						500,000	600,000	600,000	600,000	600,000	600,000			
Transfers In - Utilities (generic for 2022 budget)						500,000								
Transfers In - Water Fund (501)							700,000	610,000	1,351,000	750,000	862,000			
Transfers In - Sanitary Sewer (502)							315,000	160,000	735,000	300,000	424,000			
Transfers In - Stormwater Utility (441)							352,000	440,000	962,000	1,025,000	424,000			
TOTAL TRANSFERS IN	-	-	-	-	-	1,000,000	1,967,000	1,810,000	3,648,000	2,675,000	2,310,000			
Bond Proceeds							5,098,500	4,913,100	5,460,030	6,314,724	5,840,100			
TOTAL REVENUES & TRANSFERS IN	**-**	**-**	**-**	**-**	**-**	**5,655,906**	**12,847,786**	**14,383,574**	**17,655,720**	**17,784,560**	**17,782,256**			
STREET PROJECTS														
Studies							50,000	50,000	50,000	50,000	50,000			
Broad Area Patching						200,000	210,000	220,000	230,000	240,000	250,000			
Cracksealing, Sealcoating, Microsurfacing						500,000	355,000	360,000	365,000	370,000	375,000			
Traffic Calming & Safety Improvements								25,000	30,000	35,000	40,000			
ADA Intersection Improvements							50,000	337,824						
Annual Pavement Projects						8,938,975	11,797,000	11,610,000	15,643,000	14,688,000	13,942,000			
Construction in Progress						1,100,000								
PMP Contribution towards 117th Street - state bonding & ARPA if needed														
TRAILS & PARKING LOTS														
Annual Trail & Parking Lot Projects						285,000	250,000	250,000	250,000	250,000	250,000			
Babcock Trail (CSAH 73) - Upper 55th to I-494										45,000	500,000			
Debt Service														
2023 Bonds	3.85%	10						623,914	623,914	623,914	623,914	623,914	623,914	623,914
2024 Bonds	3.85%	10							601,226	601,226	601,226	601,226	601,226	601,226
2025 Bonds	3.85%	10								668,155	668,155	668,155	668,155	668,155
2026 Bonds	3.85%	10									772,746	772,746	772,746	772,746
2027 Bonds	3.85%	10												
2028 Bonds	3.85%	10												
TOTAL EXPENSES			-	-	-	11,023,975	12,712,000	13,476,738	17,793,140	17,571,295	18,073,040	2,666,040	2,666,040	2,666,040
TRANSFERS OUT - PARTNERSHIP PROJECTS							360,000	55,000	75,000	63,000	-			
TOTAL EXPENSES & TRANSFERS OUT	**-**	**-**	**-**	**-**	**-**	**11,023,975**	**13,072,000**	**13,531,738**	**17,868,140**	**17,634,295**	**18,073,040**			
ENDING CASH BALANCE	**5,783,959**	**6,008,036**	**5,875,490**	**5,565,453**	**10,613,528**	**5,245,459**	**5,021,245**	**5,873,081**	**5,660,661**	**5,810,927**	**5,520,142**			

Request for Council Action

SUBJECT: Host Community Fund

MEETING DATE: September 19, 2022
ITEM TYPE: Discussion Items
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED
The Council is asked to review information about past, present and potential future uses of the City's Host Community Fund and provide direction as to its desired priorities for this resource.

BACKGROUND
The City's Host Community Fund is the repository for Host Community Fees paid to the City by multiple landfills operating within the city limits. At the present time, the vast majority of the revenue is coming from the Pine Bend landfill - in the form of monthly tonnage fees and two annual lump-sum payments, one in June and one in October of each year.

The City Council has discretion as to how these revenues are used, and they have been used for a variety of purposes in the past. At this time, however, staff is recommending that the Council consider a more defined or targeted use of this fund for a few "core" purposes, while still allowing capacity for bridging the gap on a few other priority projects.

One key reason for this recommended re-focusing of the Host Community Fund is the fact that the current City Code and host community agreements call for Pine Bend Landfill to cease operations no later than December 31, 2030. This would bring the revenue into this fund to a halt and require the City to find other means of funding any projects or services that had been reliant on the Fund.

The proposed "core" uses of the Fund are transfers to: 1) the Pavement Management Fund, and 2) the Veteran's Memorial Community Center. Two other transfers are proposed as temporary uses for the next few years: 1) to the fund for a new/remodeled PW Maintenance Building, and 2) to supplement the Stormwater Fund while we ramp up revenues generated by stormwater utility fees and connection fees.

Use of the Host Community Fund for numerous other, smaller expenses of the City are recommended to be phased out - with the costs transferred to other, more directly related budgets. For 2023, this includes transferring the costs for the City's lobbyist to the Mayor & Council budget, for the Volunteer Coordinator to the HR budget, and for contributions to the IGH Days Fireworks and Concerts in the Parks to the Recreation budget.

This more strategic use of the Host Community Fund has several goals. The first is to direct these unique revenues, which the vast majority of other Minnesota cities do not have, to high-priority needs with broad and long-ranging benefits to the community as a whole. The second is to pro-actively plan for the possible end of these revenues and allow for a "soft-landing" if they do come to a stop, by ensuring that there would be some money remaining in the Fund beyond 2030 to allow time for the City to phase-in alternative funding sources for pavement management activities and the Community Center.

The attached spreadsheet provides a look back at how Host Community Fund resources have been used in the past, how they are currently allocated, and what it would look like if the recommended uses are programmed from now until 2030. Staff will provide a full presentation of this information during the Council work session.

FISCAL IMPACT

The fiscal impacts of how the Host Community Fund is used are significant and wide-ranging, as what is or is not supported out of this Fund impacts the needed property tax levy and potential future debt issuances.

RECOMMENDATION

Staff's recommendation for the Host Community Fund is as outlined above and specified in the attached spreadsheet.

ATTACHMENTS

1. Host Community Fund 2017 to 2030

CITY OF INVER GROVE HEIGHTS, MINNESOTA
Capital Improvement Plan Financing Plan
Host Community Fund 451 - Exhibit D

Inflation Assumptions														
1 Revenue (Non-Tax/State Aid)		2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments		1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay		5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%

HOST COMMUNITY FUND 451 - EXHIBIT D	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Estimated 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
REVENUE														
Tonnage Fees from Pine Bend	2,108,572	2,393,424	2,834,353	3,116,049	4,095,228	2,830,000	2,800,000	2,900,000	3,000,000	3,100,000	3,200,000	3,300,000	3,400,000	3,500,000
Installment Payments from Pine Bend						225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
HC Agreement with Frattalone Demo						25,000	25,000	25,000	25,000	25,000	25,000			
Interest	30,001	62,291	94,301	204,989	(49,511)	95,000	95,000	78,781	57,886	37,727	49,159	61,295	73,798	86,950
Miscellaneous	8,229	-	-		-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**2,146,802**	**2,455,715**	**2,928,654**	**3,321,038**	**4,045,717**	**3,175,000**	**3,145,000**	**3,228,781**	**3,307,886**	**3,387,727**	**3,499,159**	**3,586,295**	**3,698,798**	**3,811,950**
EXPENSES	(158,182)	(216,361)	(144,463)	(252,210)	(288,474)	(220,100)	(161,703)	(166,554)	(171,551)	(176,697)	(181,998)	(187,458)	(193,082)	(198,874)
							Beginning with 2023 Budget, removing Lobbyist, Volunteer Coordinator, Fireworks, Music in Parks from HCF							
Proposed "Core" Uses														
Transfers Out - Pavement Management Program	(500,000)	-	-	-	(500,000)	(500,000)	(600,000)	(600,000)	(600,000)	(600,000)	(600,000)	(600,000)	(600,000)	(600,000)
Transfers Out - Community Center (For Operations)	(542,485)	(723,206)	(365,982)	(1,460,431)	(1,092,614)	(819,800)	(860,790)	(903,830)	(949,021)	(996,472)	(1,046,296)	(1,098,610)	(1,153,541)	(1,153,541)
Transfers Out - Community Center (For Capital)	(12,571)	-	(366,260)	(210,139)	-	(1,310,200)	(700,000)	(700,000)	(700,000)	(700,000)	(700,000)	(700,000)	(700,000)	(700,000)
SUBTOTAL - CORE USES	(1,055,056)	(723,206)	(732,242)	(1,670,570)	(1,592,614)	(2,630,000)	(2,160,790)	(2,203,830)	(2,249,021)	(2,296,472)	(2,346,296)	(2,398,610)	(2,453,541)	(2,453,541)
Other Current Uses - May or May Not Continue														
Transfers Out - Local Improvement Fund (PW Bldg)	-	(9,067)	(35,239)	(323)	(1,014,435)	(1,000,000)	(1,800,000)	(1,500,000)	(1,500,000)					
Railroad Quiet Zone	-	-	-			(215,000)	-							
Broadband/Fiber Investment	-		-		-	(100,000)	(60,000)	(30,000)						
Transfers Out - Economic Development Fund	(43,941)	(518,878)	(114,669)	-	(50,000)	(25,000)	(25,000)							
Transfers Out - Recycling Program	-	-	-	-	-	(5,000)	(5,000)							
Possible Future Uses - 2023 & Beyond														
Transfers Out - Storm Water Fund	-	-	-	-	-	-	(1,000,000)	(1,000,000)	(1,000,000)					
Past Uses - Now Discontinued														
Capital Expenditures	-	-	-	-	(35,688)		-							
Transfers Out - ADA	(21,500)	(19,700)	(25,125)	-	-	-	-							
Transfers Out - General Fund	(200,000)	(100,000)	-	-	-	-	-							
Transfers Out - Golf Course Fund	(100,000)	-	-	-	-	-	-							
Transfers Out - Park Capital Replacement	(25,000)	-	-	-	-	-	-							
Transfers Out - Other	-	(12,690)	-			-	-							
SUBTOTAL - NON-CORE USES	(390,441)	(660,335)	(175,033)	(323)	(1,100,123)	(1,345,000)	(2,890,000)	(2,530,000)	(2,500,000)	-	-	-	-	-
TOTAL USES	(1,603,679)	(1,599,902)	(1,051,738)	(1,923,103)	(2,981,211)	(4,195,100)	(5,212,493)	(4,900,384)	(4,920,572)	(2,473,169)	(2,528,294)	(2,586,069)	(2,646,623)	(2,652,415)
1 ENDING FUND BALANCE	**4,194,911**	**5,050,724**	**6,927,640**	**8,325,575**	**9,390,081**	**8,369,981**	**6,302,488**	**4,630,886**	**3,018,200**	**3,932,758**	**4,903,624**	**5,903,851**	**6,956,026**	**8,115,561**
Less: Interfund Loan Receivable (EDA)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
ESTIMATED - CASH FUND BALANCE	**3,194,911**	**4,050,724**	**5,927,640**	**7,325,575**	**8,390,081**	**7,369,981**	**5,302,488**	**3,630,886**	**2,018,200**	**2,932,758**	**3,903,624**	**4,903,851**	**5,956,026**	**7,115,561**