



Inver Grove Heights City Council
Monday, September 12, 2022 at 6:00 PM
8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Monday, September 12, 2022, will be provided to the Council at or before the September 12, 2022 meeting.

Notice is hereby given that Councilmember Gliva will be participating in the September 12, 2022 City Council meeting remotely at the following public location: Canopy by Hilton, 9 Center Street, Portland ME 04101. Members of the public may monitor the meeting remotely by watching a livestream on <https://www.townsquare.tv/>

1. Call to Order

2. Roll Call

3. Presentations

4. Consent Agenda

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

- A.** Approve Minutes for the August 1, 2022 City Council Work Session
- B.** Approval of Disbursements
- C.** Approve Personnel Actions
- D.** Resolution Accepting Donation to the Fire Department
- E.** Approval of Exempt Gambling Permit for Inver Grove Heights Hockey Association
- F.** Approve Final Payment for Maintenance Building Exterior Envelope Project
- G.** Order Assessment Hearings, Declare Costs to be Assessed, and Order Preparation of Proposed Assessments for 2022 Pavement Management Projects 2022-09 E, F and G.
- H.** Order Assessment Hearing, Declare Costs to be Assessed, and Order Preparation of Proposed Assessments for City Project No. 2022-09K - Akron Ave. & 50th Street Rehabilitation
- I.** Approval of Park Shelter Door Access System Upgrades
- J.** Approve Storm Water Facilities Maintenance Agreement for 6556 Arlene Ave

- K. Receive Feasibility Report and Schedule Public Hearing for City Project No. 2023-09D - Dawn Way Area Street Rehabilitation
- L. Joint Powers Agreement with Dakota County for Embedded Social Worker
- M. State of Minnesota Human Trafficking Investigators Task Force Joint Powers Agreement

5. Public Hearing

- A. Assessment Hearing and Resolution Adopting Final Assessment Roll for the 2022 Pavement Management Program, City Project No. 2016-09F - Carleda Way Area Improvements

6. Regular Business

- A. 3rd Reading of Ordinance Amending City Code Title 5, Chapter 6 Related to the Discharge of Bows and Arrows
- B. Resolution Adopting Designated Bow Hunting Area Map
- C. Approve Resolution Suspending Registration Requirements for Bow and Arrow Hunting
- D. 3rd Reading of Ordinance Amending City Code Chapter 5, Section 12 Related to Unnecessary Noise
- E. Resolution Authorizing Summary Publication of Ordinance Amending Title 5, Chapter 5, Section 12 Related to Unnecessary Noise
- F. Consider Approval of Rental Housing Licenses
- G. Discussion of 2023 Preliminary Tax Levy & Budget

7. Public Comment

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

8. Mayor and Council Comments

9. Adjourn

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

INVER GROVE HEIGHTS CITY COUNCIL WORK SESSION
MONDAY, AUGUST 1, 2022. 6:00 PM - 8150 BARBARA AVENUE

1. Call to Order: The City Council of Inver Grove Heights met in person for a Work Session on Monday, August 1, 2022. Mayor Bartholomew called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. Roll Call: Present In-Person: Mayor Bartholomew; Council Members; Piekarski Krech, Gliva, Dietrich, Murphy; City Administrator Kris Wilson, City Attorney Bridget McCauley Nason, City Clerk Rebecca Kiernan, Community Development Director Heather Rand, Finance Director Amy Hove

3. Discussion Items:

A. Regulation of Short-Term/Vacation Rentals

City Administrator Kris Wilson discussed rentals based off website listing and transactions such as Airbnb and Vrbo. Staff has recently received complaints about the negative impacts short term/vacation rentals have on surrounding property owners. There are three emails with examples included in the Council packets along with others forwarded by the City Clerk. Staff is looking for Council direction as to what to do regarding the communication. There is a Continuum of Options:

- No regulation
- Prohibit short term rentals
- Require standard rental license
- Create rental license specific to short term rentals
 - Current rental housing license requires that in order to be licensed in the city, must agree to use a crime free rental addendum on the lease. This document allows the ability to run a criminal history check on every tenant renting the property.
 - Specify no rentals for less than one week.
- Limit short term rentals
 - Staff noticed an example of a city that only allows rentals on homesteaded properties.
 - Spacing requirements:
 - Cannot have multiple properties next door to one another that are short term rented.
 - Limits on concentrations in a neighborhood.

To help decide on the continuum, could aim in-between some of them or add other ideas/options. Also think about what concerns/problems they are trying to address/solve.

- Limit potential negative impacts of short-term rentals on surrounding property owners/residents.
- Prioritize the use of residential property as ongoing homes for individuals and families and to support opportunities for home ownership by discouraging the use of residential properties to run a business.
- Ensure the safety of guests and visitors to Inver Grove Heights by ensuring that properties used as short-term rentals have the proper safety features such as working smoke detectors and operable windows. (This would likely require an inspection component).
- What the impact of short-term rentals may be on local hotels.

- Comes down to lodging tax, which is paid when people stay at local hotels, also pay commercial property taxes on the local hotels.

Mayor Bartholomew mentioned it has been his position all along that the rental ordinance is enough to prohibit short term rentals, it requires 30-day rental. He questioned what they would do to the existing ordinance to make sure there are not short rentals causing the problems they are seeing/hearing. He would like to see the rental ordinance revised so there is no speculation, there would not be short term rentals. If having short term rentals, he liked the idea of homesteaded property only. He would like to find out what they can do with the existing rentals to alleviate and give relief to some neighborhoods he thought were under control with the 30-day requirement.

City Administrator Wilson stated the current ordinance does not require a minimum 30-day rental. Mayor Bartholomew thought the permit required 30 days.

City Administrator Wilson replied the permit can only draw from what is in the ordinance. If wanting a minimum of 30 days, the city code needs to specify that, it currently does not.

Councilmember Piekarski Krech thought this had been determined before. She would like to see the minimum of 30 days and if rented for less than 6 months, it come under the lodging tax to be on equal footing with hotels. Councilmember Murphy agreed with the hotel tax.

Councilmember Murphy mentioned he drove by some of the properties and is for people trying to make some money. He wasn't seeing any other reason to rent these properties other than to have a good time. He has not noticed other emails stating a need to have this. He suggested if they cannot all be banded together, to have a specific license with 30 or 60 days. The license should be different and more expensive than the one they currently have for rentals as these properties seem to take a lot of resources. He did not believe the homestead would work. He commented this was being advertised and that was what he felt needs to be addressed. They need to be able to say they are not allowed to advertise the home for rental. If they are, there needs to be an expensive license for 60 days.

Councilmember Dietrich asked how follow up would work if there was a 30 or 60 day.

City Administrator Wilson replied it would be a code violation. The city she worked at prior prohibited any rental less than 30 days. Some still advertised rentals, staff would check on them, send a cease-and-desist letter, and check back. If learning it was rented the process of code enforcement would begin.

City Attorney McCauley Nason agreed about the code enforcement process. If there was a violator that was not responding, there is the option to get a civil injunction to prohibit rental of the property.

Councilmember Dietrich questioned what that would look like on a weekend when staff is not working.

City Attorney McCauley Nason replied the police would be the responding authority. Based on the police report and the response, that would trigger on Monday morning with code compliance.

Councilmember Dietrich questioned if the property owner would move forward with litigation.

City Administrator Wilson replied it would be the property owner regardless.

Councilmember Murphy said it would not be the renter's home, they don't really have to listen because they would leave on Sunday.

Councilmember Dietrich mentioned the neighbors would still get disturbed the whole weekend. Councilmember Murphy thought that could be a reason to ban them.

City Attorney McCauley Nason responded that depending on the type of behavior, the police would have the ability to require dispersal. Having to come back multiple times could be grounds for a misdemeanor arrest.

Councilmember Gliva asked if that has an impact on the rental license.

City Attorney McCauley Nason replied if making changes to the rental license dealing with short term rentals with no additional requirements added, she anticipates that would come into play as licenses turn over. The bigger question would be if making a change and banning short term rentals, what happens to those short-term rentals. Staff is still working through what rights those property owners would have to continue. Any new rentals would be banned, it's still a question of what would happen to existing ones. Current short-term rentals do not have a license. She asked if the Council would be interested in banning and licensing separately.

Councilmember Murphy replied it would be whatever direction would allow them to gain control of this disaster and not grandfather anyone in. If unable to apply grandfathering to the problem properties now, he felt this wasn't solving residents' problem.

City Attorney McCauley Nason stated there is a code that says a rental license is needed. The code has problematic provisions such as: requirement for a crime free lease addendum and background checks. Those don't work from a short-term rental context. Different requirements could be created under the existing license whether it's a short term or long-term situation, or a separate short-term license could be created.

Mayor Bartholomew stated one of the bullet points was to "prohibit short term rental is generally accomplished by requiring all rental properties to be rented a minimum of 30 days". He asked if that were something that could be done.

City Attorney McCauley Nason replied that could be done.

Mayor Bartholomew said nobody would be grandfathered in because they wouldn't exist even though they may have done it in the past.

City Attorney McCauley Nason replied they were still analyzing the grandfathering piece.

Councilmember Piekarski Krech asked if the fines can be made so onerous one wouldn't want to have these properties. She questioned if something could be stated that there could not be more than two police calls in a 6-month period, your responsible for the cost.

City Attorney McCauley Nason responded to the questions stating the fine can't be set, it's a misdemeanor. Once bringing something within the scope of licensing the tool they would have is license revocation. If there is a problem property owner, it can be revoked or suspended. The licensing process can be looked at to take adverse licensing action which typically gets people's attention. If no longer able to rent, the investment has then changed in scope.

Mayor Bartholomew thought there were limitations within the rental license ordinance on the number of occupants in the home. It refers to what the relationship is and how many you can have that are not relatives. He felt the ordinance was strong enough to avoid 130 occupants.

City Attorney McCauley Nason replied there is a definition of family which defines a family as a group of not more than 4 persons who are not related living together as a single housekeeping unit. She did not see anything that limits the size of a family and a rental space.

Mayor Bartholomew thought there was the beginning of an ordinance with the addition of 30 days. He said the number of occupants could be fine-tuned by staff.

City Administrator Wilson mentioned that staff's position would be if Council wishes to prohibit rentals, staff would take that intent and come back with revisions to the current ordinance.

City Attorney McCauley Nason stated the code as written states all rental dwellings need a license, including those not currently licensed.

Councilmember Murphy asked if it could be said that the new ordinance is a minimum of 30 days.

Councilmember Dietrich stated it was learned through bow licensing readings that there were a lot of people that just don't apply for permits which could happen in this situation. She asked how residents would get relief from what is currently happening if this was put into play.

City Administrator Wilson replied this would take time and is time consuming.

Councilmember Piekarski Krech said she didn't feel bad about doing 30 days or more because the city isn't a recreation destination.

City Administrator Wilson mentioned there were a couple of individuals who own multiple properties that serve solely as short-term rentals. Those properties were purchased. At the time of purchase, it may be said that was a perfectly legal business. If the city says that after the investment was made, they need to stop, that creates the uncertainty the City Attorney referenced needs further thought.

Councilmember Piekarski Krech questioned if owning a home that is not being homesteaded and are renting it out, there is a rental ordinance. She questioned if it needed to be said if not renting for more than 30 days they would not be covered by the rental ordinance.

City Administrator Wilson replied that was where the City Attorney states it's not that clear.

Mayor Bartholomew believed occupancy in the ordinance was something they could fall back on.

City Administrator Wilson replied sometimes families get together in larger quantities for vacations.

There are also bachelor and bachelorette parties that may be the reason for some complaints.

Councilmember Piekarski Krech stated you cannot rent a house holding 30 and have 130 there. She felt that is what has been happening.

City Administrator Wilson said it was not regulated as far as how many people can be invited to a party. The noise is regulated. There is a difference between the number of people on an agreement and the number of people on site.

Councilmember Murphy requested clarification on the rental ordinance questioning if it would apply if they were not renting less than 30 days.

City Attorney McCauley Nason replied yes, the code states anytime a property is rented, they would have to have a license as stated: "no person... shall operate a rental dwelling or rental dwelling unit

in the city without a license. The licensee shall be the owner." When this was adopted, there were not any short-term rentals in the city. These licensing requirements don't really apply to short term rentals because they do not really fit short term rentals.

City Administrator Wilson clarified what the Council was discussing and suggested having staff and legal counsel develop an amendment to the existing ordinance that clearly states rentals must be for a period of 30 days or more. Staff would look at the occupancy issues. This could be brought forward for a first reading and then the Council could discuss the edits. Staff will discuss with the City Attorney how this would impact people who are doing this existingly and have universal enforcement and not have anyone grandfathered in.

Councilmember Murphy suggested 60 days instead of 30 days.

City Administrator stated the first reading could take place at the August 22nd Council meeting.

B. Initial Discussion of 2023 General Fund Budget & Tax Levy

City Administrator Wilson stated this was the first Council discussion of the 2023 General Fund Budget and Tax Levy. The goal is to give a broad view of where things stand, and the challenges noticed as the 2023 Budget was put together. The department heads are not in attendance because they do not intend to go into department-by-department budgets today. Individual budgets will be forthcoming.

Finance Director Amy Hove discussed the 2023 General Fund Budget and Tax Levy:

Timeline to date:

- May 16: Budget kick off meeting with department directors and division managers
- June 7: Preliminary budget submissions were due
- June 20-July 1: Department meetings with the city administrator and the finance director
- July 13: Budget retreat with department directors
- August 1: Council Work Session on the 2023 Budget

Recap of 2022 General Fund Budget:

- Significant increase on revenues and expenses
- Total expenditures for 2022: \$28.5 million dollars, 12.7% change
- General Fund Levy: \$22,916,00
- Pavement Management Levy: \$2,550,000
- Total Citywide Levy: Increase of 7.1%

2022 Levy Impact on Median Value Homestead: Dollar change in city taxes: \$118.49

Assumptions Used in the 1st Draft of 2023 Budget:

- 3% general wage increase plus step increases for employees
- Anticipate a 9% increase to health insurance (this is the cap, could decrease)
- \$250,000 increase to the PMP Levy
- \$175,000 increase for the SAFER savings plan
- \$125,000 increase to contracts
- End of the Police DWI Grant. Expires in October, assuming loss revenue
- Eliminating the accountant position, salary savings

- \$33,000 for first year tax abatement for The Crossings
- Continue with plan to utilize Closed Bond Funds in lieu of levy for 2020A Refunding Bonds (\$177,250)
- Planning to utilize police savings within the Central Equipment Fund (\$75,000)
- Other needs such as requests for vehicles and equipment
- Capital needs for the city facility is still being discussed, anticipate using the fund balance from the City Facilities Fund

Assumptions - Net Impact to Levy:

- \$1,196,300 or 4.3% levy increase. Does not include other departmental needs or cost increases

Mayor Bartholomew questioned if ARPA money was included in the \$1,924,030.

Finance Director Hove replied there is no ARPA dollars in that number.

City Administrator Wilson continued with Additional Needs/Challenges:

- Staff levels in many departments have not kept pace with workload demands of a growing city
- Need to adjust part-time/temporary/seasonal wages to attract employees in the current job market
- Cost of goods and supplies have increased significantly
- City has deferred maintenance on both its facilities and infrastructure

Structural Changes to Budget: The goal of this is transparency

- Create separate departments for City Clerk and Human Resources (split out from Administration)
- Technology - revert back to internal service fund methodology for operating and capital budgets
- Division Software - budgets for department specific software would be moved back to individual departments
- SAFER Savings Plan - account now shows up within the Fire Department Budget
- Host Community Fund Expenses - general government type expenses have been moved to General Fund Departments:

- Lobbyist costs (to Mayor/Council Budget) approx.: \$46,000
- Volunteer Coordinator (to HR Budget) approx.: \$16,000
- Music in the Parks/Fireworks (to Parks Budget) approx.: \$6,000

Levy Scenario's for 2023 were shown:

- At this point, none were staff's recommendation
- The percentage of increases from the 2022 Levy were shown ranging from 3% to 13%
- Not recommending the Council contemplate a 13% increase
 - A 13% increase is shown only to demonstrate the impact of a flat tax rate from 2022 to 2023.
 - This flat tax rate would be 51.907, a \$207.58 annual increase to the average valued home.
 - The Twin Cities and nationally have seen a tremendous increase in the value of residential properties and market values.

- The median value home in Inver Grove Heights increased by 13.4% in one year. One of the largest increases the Dakota County Assessor reports ever having seen.

City Administrator Wilson displayed: A Comprehensive List of Staffing Requests.

She mentioned she views it as the City Administrator's responsibility to show the totality of the request and to bring forward a City Administrator's recommendation as to the priorities. Thoughts and opinions would be shared in a subsequent meeting as to which are priority staffing asks. Requests include:

- Police Department:
 - 2 additional officers
 - 1 additional sergeant
 - These are the three positions reflected in the 5-year Police Department Staffing Plan for next year. A Federal Grant has been applied for by Police Chief Chiodo which would pay for 1/3 of the three officers for three years. Word has not been received whether the grant application has been successful, will find out in September.
 - Education incentive for Non-Union command staff
 - Patrol and sergeant contracts pay officers additional income if achieving certain educational goals such as a bachelor's or master's degree. In Inver Grove Heights this comes to a halt if leaving the Sergeants Union and going into a Non-Union command position. This means, if getting promoted from sergeant to lieutenant, it can be a significant pay cut. Officers at this point go from hourly to salary and are no longer making overtime when putting in over 40 hours per week.
- Public Works Department:
 - 1 additional full time street maintenance worker
 - 1 additional full time natural resources worker (shared with the Parks Department 50/50)
 - Additional seasonal street maintenance staff
 - It has been about 19-20 years since a full-time person has been added to the street maintenance staff
- Parks and Recreation:
 - 2 additional full time park maintenance workers
 - More seasonal park maintenance staff
 - 1 additional full time recreational rental specialist
 - Due to rentals of the ball fields, ice arena, and community rooms

Councilmember Piekarski Krech asked if the request was for an additional full time recreational rental specialist besides one, they already have or the creation of the title.

City Administrator Wilson replied it would be the addition of 1 FTE, a new person. There is currently a recreation specialist, that person does not handle all of the rentals.

City Administrator Wilson continued, stating that the term reclassify will be mentioned. In the city's structure of employment, all jobs are classified into one of the cities pay grades which determines what the minimum/maximum pay is. The parks department is requesting to:

- Reclassify recreation superintendent (this could cost the city \$3,000 to \$4,000, where a new position would be significantly more)

- Reclassify recreation specialist to recreation coordinator

Mayor Bartholomew questioned how reclassifying increases capacity.

City Administrator Wilson replied it is a retention tool. This makes sure they are being fairly paid for the work they are doing so they choose to stay.

Mayor Bartholomew questioned the additional seasonal staff. He wanted further discussion on this where it can be said what the value is, dollar amount, and capacity increases.

City Administrator Wilson replied that could be done. Seasonal staff is a value, they are not benefitted and do not earn a pension. It's a great way to add more people power to the organization at a lower per hour cost.

Comprehensive List of Staffing Requests continued:

- Fire Department:
 - 1 additional full-time firefighter
 - Reclassify the current assistant chief to deputy chief
 - Reclassify the fire marshal to assistant chief
 - Add a second assistant chief
 - Increase paid on call wages
- Administration:
 - 0.5 FTE communications specialist
- Community Development:
 - 1 additional building inspector
 - 3 position reclassifications:
 - Chief building official
 - Office manager
 - Sr. combination inspector

Councilmember Dietrich referenced Park and Recreation wanting a recreation rental specialist and asked if something could be in community development for a business/commerce/greeter.

City Administrator Wilson replied staff could look at the skillset, qualifications, job duties, and pay ranges of those positions.

City Administrator Wilson discussed the total cost of all those staffing requests:

- New staff plus reclassifications = \$1.4 million - this is a 5% levy increase
- Need to consider increased wages for part-time, temporary, and seasonal employees in order to fill positions in the current job market

She mentioned she does not believe it was realistic to add that many staff in one year. Once she has the chance to meet with department heads and the finance director, she would share her prioritization of the list in terms of top, mid, and low priority adds to staff as they move through the budget process.

Councilmember Dietrich asked if there was anything for the finance department.

City Administrator Wilson replied the finance department was actually going down.

City Administrator Wilson discussed 2023 Levy Scenarios:

- 5.7% increase with no new staff
- 7.1% increase with some new staff (this was where things were at last year)
- 10.7% increase with all requested staffing, this would bring the tax rate down, but taxes on a median valued homestead would go up

Additional Budget/Fiscal Considerations:

- Federal ARPA Funds. The city received an allocation of \$3.9 million dollars over 2 years from the Federal Government as part of COVID relief
 - There is wide discretion as far as how those funds are spent
 - The deadline for spending them needs to be decided by 2024 and spent by 2026
 - These are one-time funds

The last time this was discussed with the Council was during the retreat. It was determined to hold onto these funds and make sure the basis is covered with the reconstruction of 117th Street. Once it's known what is needed for that project, the ARPA funds discussion would take place.

- Capital Improvement Plan (CIP). Rotating plan. Plans out major investments in infrastructure and facilities.
 - Relates to the work of the Pavement Management Task Force
 - Includes investments in utilities
 - Built to the point where it's a capital improvement plan for maintaining parks and city facilities
 - This is not structured and formatted. Being worked on by the Public Works Director. More information is coming to the Council this fall.
- Host Community Fund
 - Has a sizeable balance
 - Budgeting to spend more than bringing in
 - Looking for Council feedback on the Host Community Fund
- Utility Rates and Connection Fees. Comprehensive study of utility rates and connection fees
 - Doesn't directly impact the levy
 - Impacts the budgets of the utilities fund

Councilmember Dietrich questioned when there would be discussion about utility rates and connection fees again.

City Administrator Wilson replied she was hopeful it would be at the August 22nd Council meeting.

City Administrator Wilson discussed Next Steps:

- Council questions, feedback, direction.
 - Examples of direction may be: if having an acceptable increase in the levy, or a target they may be wanting staff to be working for
- Further refining by staff would lead to the City Administrator's recommendations
- A more detailed presentation of departmental budgets would take place at upcoming Council meetings. May be possible to add a meeting in late August/early September
- Preliminary Levy must be approved and submitted to Dakota County by September 30th
- Council action on the budget would take place at the September 26th City Council Meeting

Once the Council sets the Preliminary Levy, they can go lower with the final levy but cannot go higher. Things can also be moved around.

- During the October/November Work Sessions - Other fund budgets would be reviewed/discussed
- In mid-November Dakota County mails out the proposed property tax notices to residents
- State Law requires having a required public meeting to discuss the budget and levy - Monday, December 5th
- Final Council approval of the budget and levy - December 12th

Mayor Bartholomew suggested keeping in mind the increase of \$119 from last year. He said they were looking at an increase of about \$150 for median value. That is a number he would say is in the top end. His concerns were with the valuation of homes are going up 13% and what happens in the next year when they go down. He said it was clear staffing was needed in some of the areas that have been understaffed for a while. For example: public works and police. He would like to see the FTE's and seasonal work fleshed out.

Councilmember Murphy looks forward to recommendations, it would help him understand if there was an upper limit. He asked how the conversation weeks back regarding Inver Grove Heights being one city and not a bunch of neighborhoods plays into this budget cycle.

City Administrator Wilson replied topics being discussed this evening were city wide. The tax levy the Council sets would be spread over the tax base of the community and equivalent rate. There are three watershed taxing districts which creates a variation with what people see on their tax bill depending on which one they live in.

4. Adjourn:

City Administrator mentioned that the Council needs to meet to canvass the results of the primary election. That meeting will take place at 9:00 a.m. on Friday, August 12th in Council Chambers. City Clerk Rebecca Kiernan mentioned the primary election takes place on Tuesday, August 9th. Offices are open from 10:00 until 3:00 on Saturday and until 6:00 p.m. on Thursday night.

Motion by to adjourn the meeting at 7:45 p.m.

Ayes: 5

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek

Request for Council Action

SUBJECT: Approval of Disbursements

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Ryan Albright, Accounting Technician, 651.450.2515

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving disbursements for the period of August 17 – September 6, 2022 and the ACH disbursements for July 2022.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of August 17 – September 6, 2022 and the ACH disbursements for July 2022. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	\$1,056,541.07
Special Revenue	143,093.05
Debt Service	
Capital Projects	217,380.23
Enterprise	252,063.10
Internal Service	124,980.35
Escrows	47,349.67
Total - All Funds	1,841,407.47

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by Council

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution
2. Disbursements (8.17.2022 - 9.6.2022)
3. ACH disbursements -July 2022

**DAKOTA COUNTY
CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF

August 17 – September 6, 2022 & the ACH disbursements for July 2022

WHEREAS a detailed listing of disbursements for the period of August 17 – September 6, 2022 & the ACH disbursements for July 2022, was presented to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$1,056,541.07
Special Revenue	143,093.05
Debt Service	
Capital Projects	217,380.23
Enterprise	252,063.10
Internal Service	124,980.35
Escrows	47,349.67
Total - All Funds	1,841,407.47

Adopted this 12th day of September 2022 by the City Council of Inver Grove Heights, MN

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



City of Inver Grove Heights

Expense Approval Report By Fund

Payment Dates 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
PERFORMANCE PLUS LLC	122853	08/25/2022	medical evaluation	101.42.4200.423.30700	85.50
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71488068 - Admin 2nd read Idli...	101.41.1100.413.50025	14.10
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71487131 Elections-Notice of c...	101.41.1200.414.50025	44.18
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	7148755 - Comm Dev	101.45.3200.419.50025	28.67
SOCCER SHOTS	06/01/2022	08/25/2022	Spring soccer shots	101.44.6100.454.30700	3,696.00
ASPEN MILLS	294760	06/09/2022	Name Tag- Bruns	101.42.4000.421.60045	17.70
MN LIFE INSURANCE CO	395368	08/25/2022	PREMIUM 7.2022	101.203.2030900	3,887.62
SOUTH ST PAUL, CITY OF	08/08/2022	09/02/2022	3rd Qtr 2022 SSP Utility Paymen...	101.207.2070900	52.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.01	08/11/2022	Council Meetings	101.41.1000.413.30401	480.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.01	08/11/2022	Mayor/Council	101.41.1000.413.30420	15,058.61
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.01	08/11/2022	Kritz bike trail Harmon Park	101.44.6000.451.30420	228.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.06	08/11/2022	81000-06000 Planning legal cha...	101.45.3200.419.30420	408.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.10	08/11/2022	ATC water treatment plant site ...	101.43.5000.441.30420	24.00
ICMA RETIREMENT TRUST - 457	INV0145332	08/12/2022	457 - ROTH AGE <50 %	101.203.2031400	437.98
ICMA RETIREMENT TRUST - 457	INV0145333	08/12/2022	457 - ROTH AGE <50	101.203.2031400	455.00
ICMA RETIREMENT TRUST - 457	INV0145334	08/12/2022	457 - ROTH AGE 50+	101.203.2031400	225.00
ICMA RETIREMENT TRUST - 457	INV0145335	08/12/2022	457 -AGE <49 %	101.203.2031400	7,516.43
ICMA RETIREMENT TRUST - 457	INV0145336	08/12/2022	457 -AGE 50+	101.203.2031400	5,905.29
ICMA RETIREMENT TRUST - 457	INV0145337	08/12/2022	457 -AGE <49	101.203.2031400	7,501.00
ICMA RETIREMENT TRUST - 457	INV0145338	08/12/2022	457 PLAN -AGE 50+ %	101.203.2031400	1,691.40
AFSCME COUNCIL 5	INV0145340	08/12/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	888.03
AFSCME COUNCIL 5	INV0145341	08/12/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	60.54
WI SCTF (WI SUPPORT COLLECT...	INV0145347	08/12/2022	PARTICIPANT ID#0004986316	101.203.2032100	433.06
MEDSURETY ACH ONLY	INV0145348	08/12/2022	HSA ELECTION-FAMILY	101.203.2032500	3,395.82
MEDSURETY ACH ONLY	INV0145349	08/12/2022	HSA ELECTION-SINGLE	101.203.2032500	6,118.50
IUOE	INV0145351	08/12/2022	UNION DUES IUOE	101.203.2031000	1,484.18
LELS	INV0145352	08/12/2022	UNION DUES (LELS)	101.203.2031000	2,294.00
PERA	INV0145354	08/12/2022	PERA COORDINATED PLAN	101.203.2030600	49,364.84
PERA	INV0145355	08/12/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3,797.34
PERA	INV0145356	08/12/2022	PERA DEFINED PLAN	101.203.2030600	21.92
PERA	INV0145357	08/12/2022	EMPLOYER SHARE (PERA DEFIN...	101.203.2030600	21.92
PERA	INV0145358	08/12/2022	PERA POLICE & FIRE PLAN	101.203.2030600	28,197.66
PERA	INV0145359	08/12/2022	EMPLOYER SHARE (POLICE & FI...	101.203.2030600	42,296.46
ICMA RETIREMENT TRUST - 457	INV0145360	08/12/2022	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	3,113.05
ICMA RETIREMENT TRUST - 457	INV0145361	08/12/2022	ROTH IRA (AGE 50 & OVER)	101.203.2032400	644.23
ICMA RETIREMENT TRUST - 457	INV0145362	08/12/2022	ROTH-AGE <49 %	101.203.2032400	48.89
LELS SERGEANTS	INV0145363	08/12/2022	UNION DUES (LELS SGT)	101.203.2031000	455.00
EFTPS	INV0145364	08/12/2022	FEDERAL WITHHOLDING	101.203.2030200	70,963.42
MN DEPT OF REVENUE (PAYROL...	INV0145365	08/12/2022	STATE WITHHOLDING	101.203.2030300	30,360.15
EFTPS	INV0145366	08/12/2022	MEDICARE WITHHOLDING	101.203.2030500	20,367.96
EFTPS	INV0145367	08/12/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	56,818.62
EFTPS	INV0145368	08/12/2022	FEDERAL WITHHOLDING	101.203.2030200	12.97
MN DEPT OF REVENUE (PAYROL...	INV0145369	08/12/2022	STATE WITHHOLDING	101.203.2030300	7.66
EFTPS	INV0145370	08/12/2022	MEDICARE WITHHOLDING	101.203.2030500	8.62
EFTPS	INV0145371	08/12/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	36.82
EFTPS	INV0145372	08/12/2022	FEDERAL WITHHOLDING	101.203.2030200	31.90
MN DEPT OF REVENUE (PAYROL...	INV0145373	08/12/2022	STATE WITHHOLDING	101.203.2030300	17.79
EFTPS	INV0145374	08/12/2022	MEDICARE WITHHOLDING	101.203.2030500	14.10
EFTPS	INV0145375	08/12/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	60.30
ING DIRECT	INV0145377	08/12/2022	MSRS-HCSP	101.203.2032200	20,148.36
PERA	INV0145384	08/12/2022	PERA COORDINATED PLAN	101.203.2030600	91.98
PERA	INV0145385	08/12/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	7.08
EFTPS	INV0145386	08/12/2022	FEDERAL WITHHOLDING	101.203.2030200	36.35

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN DEPT OF REVENUE (PAYROL...	INV0145387	08/12/2022	STATE WITHHOLDING	101.203.2030300	29.78
EFTPS	INV0145388	08/12/2022	MEDICARE WITHHOLDING	101.203.2030500	20.52
EFTPS	INV0145389	08/12/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	87.74
EFTPS	INV0145378	08/15/2022	MEDICARE WITHHOLDING	101.203.2030500	15.62
EFTPS	INV0145379	08/15/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	66.82
SHERWIN-WILLIAMS CO.	0329-2	08/19/2022	painting supplies	101.44.6000.451.40040	281.06
INSIGHT PUBLIC SECTOR	1100966300	08/19/2022	Office365 subscriptions	101.47.1400.413.40035	2,167.85
GUARDIAN SUPPLY, LLC	13012	08/19/2022	3604 Holster	101.42.4000.421.60045	169.99
EXCEL AV GROUP	148574	08/19/2022	repair of training room mic	101.42.4200.423.40042	210.00
ULINE	151665765	08/19/2022	freight cost	101.41.1200.414.60065	22.86
ULINE	151866735	08/19/2022	Election supplies	101.41.1200.414.60065	-20.70
HOPKINS SPORTS CAMP LLC	17519	08/19/2022	Aug 22 tennis & basketball cam...	101.44.6100.454.30700	3,117.80
SKYHAWKS SPORTS ACADEMY, ...	17520	08/19/2022	sand VB camp svcs	101.44.6100.454.30700	1,404.20
GERTENS	188196/D	08/19/2022	pesticide	101.44.6000.451.60035	1,410.16
ELSA LITECRY	20220617	08/19/2022	EcoElsa camps	101.44.6100.452.30700	1,403.00
ELSA LITECRY	20220719	08/19/2022	EcoElsa camp	101.44.6100.452.30700	550.00
SAFETY SIGNS	22002740	08/19/2022	Detour for paving project	101.43.5200.443.60016	564.80
PINE BEND PAVING, INC.	22-2348	08/19/2022	Asphalt	101.43.5200.443.60016	550.83
FIRSTSCRIBE	257968	08/19/2022	ROWAY web program manage...	101.43.5100.442.40044	250.00
GOPHER LAWN AND SNOW SE...	2610	08/19/2022	lawn care charges for code com...	101.45.3000.419.30700	127.50
AT&T MOBILITY	287298707874X08032022	08/19/2022	Cell phones	101.47.1400.413.50020	949.38
AT&T MOBILITY	287298708193X08032022	08/19/2022	Cell phones	101.47.1400.413.50020	2,718.17
AT&T MOBILITY	287299110577X08032022	08/19/2022	Cell phones	101.47.1400.413.50020	3,015.53
TOTAL CONSTRUCTION & EQUIP.	34040	08/19/2022	power at SV Park	101.44.6000.451.40040	463.53
MAYER ARTS INC	3421	08/19/2022	musical theater camp svcs	101.44.6100.452.30700	3,724.00
CENTRAL TURF & IRRIGATION S...	50249949-00	08/19/2022	irrigation parts	101.44.6000.451.40047	723.00
BROADWAY AWARDS	51418	08/19/2022	safety camp medals	101.44.6100.452.60009	769.93
LOCAL GOVERNMENT INFORM...	52484	08/19/2022	Internet services	101.47.1400.413.40035	1,896.00
LOCAL GOVERNMENT INFORM...	52506	08/19/2022	Network configuration	101.47.1400.413.30700	130.00
HOLMES DESIGN, INC.	5407	08/19/2022	July 2022 graphic design	101.44.6100.459.30700	1,194.00
LAWMAN BADGE COMPANY	6123	08/19/2022	3602 Badge Adjust	101.42.4000.421.60045	261.00
CAMPBELL KNUTSON, P.A.	7/31/2022	08/19/2022	Legal services 7.2022	101.42.4000.421.30410	19,798.70
EXPERT TREE AND SERVICE AND...	7746	08/19/2022	tree removal	101.43.5200.443.30700	1,875.00
MCFOA	8/11/2022	08/19/2022	Class registration fees	101.41.1100.413.50080	40.00
DAHMEH, ELIAS	8/12/2022	08/19/2022	Refund - customer cancelled	101.44.6100.3470000	140.00
CRAFT, JAMIE	8/12/2022	08/19/2022	Refund - customer cancelled	101.44.6100.3470000	70.00
MATTSON, MARY B.	8/15/2022	08/19/2022	Summer 2022 Archery	101.44.6100.454.30700	300.00
CENTURY LINK	8/7/2022	08/19/2022	Analog lines	101.47.1400.413.50020	70.95
ROBERT BEALKE INDUSTRIES	8/9/2022	08/19/2022	DJ for Food Truck days	101.44.6100.453.30700	450.00
EXPERT TREE AND SERVICE AND...	8009	08/19/2022	Blvd tree trimming	101.43.5200.443.30700	1,500.00
SAFETYFIRST SPECIALTY CONTR...	8033	08/19/2022	annual mulching work	101.44.6000.451.30700	6,242.88
SAFETYFIRST SPECIALTY CONTR...	8033	08/19/2022	annual mulching work	101.44.6000.451.60065	6,242.88
SAFETYFIRST SPECIALTY CONTR...	8033	08/19/2022	annual mulching work	101.44.6000.451.70501	6,242.89
BLOOMINGTON THEATRE AND ...	8102201	08/19/2022	Art 4 Kids Camp	101.44.6100.452.30700	927.50
BLOOMINGTON THEATRE AND ...	8102202	08/19/2022	Art 4 Kids Camp 1- 4pm	101.44.6100.452.30700	1,010.00
EXPERT TREE AND SERVICE AND...	8137	08/19/2022	tree removal on Alberton Way	101.44.6000.451.30700	625.00
UNIFIRST CORPORATION	900710806	08/19/2022	Street- Uniforms	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	900710806	08/19/2022	Park- Uniforms	101.44.6000.451.60045	14.24
SPOK, INC.	F0317493T	08/19/2022	Translation service	101.47.1400.413.40035	4.68
ENTERPRISE FM TRUST	FBN4534045	08/19/2022	Squad Leases	101.42.4000.421.70300	14,433.70
GOPHER SPORT	IN196643	08/19/2022	vinyl cones	101.44.6000.451.60065	301.39
ST PAUL STAMP WORKS INC	IV00532493	08/19/2022	Notary Stamp- Katrina	101.42.4000.421.50030	50.40
MN DEPT OF TRANSPORTATION	P00015235	08/19/2022	Argenta & Westcott Ped Count...	101.43.5200.443.40046	81.69
SOUTH SAINT PAUL POLICE/ SGT..	8/24/2022	09/02/2022	E-Collar purchase	101.42.4000.421.60013	329.73
OCCUPATIONAL HEALTH CENTE...	103618373	08/25/2022	Firefighter pre-employment ph...	101.41.1100.413.30500	4,172.00
OCCUPATIONAL HEALTH CENTE...	103622481	08/25/2022	Firefighter pre-employment ph...	101.41.1100.413.30500	888.00
LANGUAGE LINE SERVICES	10597348	08/25/2022	Phone	101.42.4000.421.30700	79.20
TAHO SPORTSWEAR	1213	08/25/2022	Flag Football tees	101.44.6100.454.60045	418.00
TAHO SPORTSWEAR	1214	08/25/2022	Flag Football tees	101.44.6100.454.60045	408.00
TAHO SPORTSWEAR	1215	08/25/2022	Flag Football coaches	101.44.6100.454.60045	230.00

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BLACKTOP PROS, LLC	22-5662	08/25/2022	repairs to SV trail	101.44.6000.451.40046	8,500.00
TAHO SPORTSWEAR	22TS3230	08/25/2022	staff shirts	101.44.6100.459.60045	378.25
TAHO SPORTSWEAR	22TS3437	08/25/2022	fall soccer tees	101.44.6100.454.60045	654.90
DAKOTA CTY PARKS DEPT	431487	08/25/2022	canoe trip at Lebanon Hills	101.44.6100.452.30700	150.00
DAULTON, MATT	8/16/2022	08/25/2022	refund conduct fee	101.44.6100.3470000	50.00
BARTHOLOMEW, KEVIN	8/16/2022	08/25/2022	refund conduct fee	101.44.6100.3470000	50.00
HANSON, XAVIER	8/16/2022	08/25/2022	refund conduct fee	101.44.6100.3470000	50.00
DIRECT RADAR/LIDAR TESTING	8/17/2022	08/25/2022	Training- Sharratt	101.42.4000.421.50080	500.00
SPEED PRINT INC	88895	08/25/2022	medical forms for trucks	101.42.4200.423.50030	175.00
ICMA RETIREMENT TRUST - 457	INV0145998	08/26/2022	457 - ROTH AGE <50 %	101.203.2031400	437.07
ICMA RETIREMENT TRUST - 457	INV0145999	08/26/2022	457 - ROTH AGE <50	101.203.2031400	455.00
ICMA RETIREMENT TRUST - 457	INV0146000	08/26/2022	457 - ROTH AGE 50+	101.203.2031400	225.00
ICMA RETIREMENT TRUST - 457	INV0146001	08/26/2022	457 -AGE <49 %	101.203.2031400	7,857.90
ICMA RETIREMENT TRUST - 457	INV0146002	08/26/2022	457 -AGE 50+	101.203.2031400	5,105.29
ICMA RETIREMENT TRUST - 457	INV0146003	08/26/2022	457 -AGE <49	101.203.2031400	7,501.00
ICMA RETIREMENT TRUST - 457	INV0146004	08/26/2022	457 PLAN -AGE 50+ %	101.203.2031400	1,691.40
MN STATE RETIREMENT SYSTEM	INV0146005	08/26/2022	457 ROTH IRA (AGE 49 & UNDE...	101.203.2031400	230.00
AFSCME COUNCIL 5	INV0146006	08/26/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	861.12
AFSCME COUNCIL 5	INV0146007	08/26/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	60.54
TEXAS STATE DISBURSEMENT ...	INV0146008	08/26/2022	CASE #0012022247	101.203.2032100	230.77
MINNESOTA DEPARTMENT OF ...	INV0146009	08/26/2022	CASE #001490481201	101.203.2032100	316.30
MINNESOTA DEPARTMENT OF ...	INV0146010	08/26/2022	CASE #001563363401	101.203.2032100	377.48
MINNESOTA DEPARTMENT OF ...	INV0146011	08/26/2022	CASE #001567848502	101.203.2032100	60.45
MINNESOTA DEPARTMENT OF ...	INV0146012	08/26/2022	CASE #001521862201	101.203.2032100	200.73
WI SCTF (WI SUPPORT COLLECT...	INV0146013	08/26/2022	PARTICIPANT ID#0004986316	101.203.2032100	433.06
IGH FIRE RELIEF ASSN	INV0146014	08/26/2022	MEMBERSHIP DUES - FIRE RELIE...	101.203.2031000	399.00
IGH FIRE RELIEF ASSN	INV0146015	08/26/2022	MEMBERSHIP DUES - FIRE RELIE...	101.203.2031000	117.00
MEDSURETY ACH ONLY	INV0146016	08/26/2022	HSA ELECTION-FAMILY	101.203.2032500	3,395.82
MEDSURETY ACH ONLY	INV0146017	08/26/2022	HSA ELECTION-SINGLE	101.203.2032500	5,990.89
MN STATE RETIREMENT SYSTEM	INV0146018	08/26/2022	MINNESOTA DEFERRED COMP...	101.203.2031400	875.00
PERA	INV0146019	08/26/2022	PERA COORDINATED PLAN	101.203.2030600	49,073.92
PERA	INV0146020	08/26/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3,774.94
PERA	INV0146021	08/26/2022	PERA DEFINED PLAN	101.203.2030600	21.92
PERA	INV0146022	08/26/2022	EMPLOYER SHARE (PERA DEFIN...	101.203.2030600	21.92
PERA	INV0146023	08/26/2022	PERA POLICE & FIRE PLAN	101.203.2030600	28,637.33
PERA	INV0146024	08/26/2022	EMPLOYER SHARE (POLICE & FI...	101.203.2030600	42,955.94
ICMA RETIREMENT TRUST - 457	INV0146025	08/26/2022	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	3,113.05
ICMA RETIREMENT TRUST - 457	INV0146026	08/26/2022	ROTH IRA (AGE 50 & OVER)	101.203.2032400	644.23
ICMA RETIREMENT TRUST - 457	INV0146027	08/26/2022	ROTH-AGE <49 %	101.203.2032400	53.17
EFTPS	INV0146028	08/26/2022	FEDERAL WITHHOLDING	101.203.2030200	73,439.08
MN DEPT OF REVENUE (PAYROL...	INV0146029	08/26/2022	STATE WITHHOLDING	101.203.2030300	31,307.16
EFTPS	INV0146030	08/26/2022	MEDICARE WITHHOLDING	101.203.2030500	21,133.28
EFTPS	INV0146031	08/26/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	59,551.20
EFTPS	INV0146032	08/26/2022	FEDERAL WITHHOLDING	101.203.2030200	182.43
MN DEPT OF REVENUE (PAYROL...	INV0146033	08/26/2022	STATE WITHHOLDING	101.203.2030300	92.72
EFTPS	INV0146034	08/26/2022	MEDICARE WITHHOLDING	101.203.2030500	55.64
EFTPS	INV0146035	08/26/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	237.92
ING DIRECT	INV0146036	08/26/2022	MSRS-HCSP	101.203.2032200	16,881.95
BJORKLUND COMPENSATION C...	00004392	09/01/2022	Job. Eval Phone Conference	101.41.1100.413.30500	125.00
DAKOTA CTY FINANCIAL SVCS	00044885	09/01/2022	PD radios 7.2022	101.42.4000.421.70501	1,843.07
DAKOTA CTY FINANCIAL SVCS	00044885	09/01/2022	FD radios 7.2022	101.42.4200.423.30700	1,726.42
DAKOTA CTY FINANCIAL SVCS	00044885	09/01/2022	PW radios 7.2022	101.43.5200.443.30700	46.66
DIAMOND VOGEL PAINT	101721222	09/01/2022	Road paint	101.43.5200.443.60016	9,985.00
OCCUPATIONAL HEALTH CENTE...	103626377	09/01/2022	Pre-employment Physical parks	101.41.1100.413.30500	150.00
MN FIRE SERVICE CERT BOARD	10444	09/01/2022	Fire II testing	101.42.4200.423.50080	385.00
DAKOTA COUNTY TECHNICAL C...	1062507	09/01/2022	Pursuit Training- Gates	101.42.4000.421.50080	250.00
ANCOM TECHNICAL CENTER	109571	09/01/2022	Yearly service mainenance	101.42.4000.421.60016	66.00
MINNESOTA SODDING COMPA...	11376	09/01/2022	fall layouts at neighborhood pa...	101.44.6000.451.30700	2,765.75
FIRST IMPRESSION GROUP	131758	09/01/2022	Insights summer issue	101.41.1300.413.50032	6,635.00
FIRST IMPRESSION GROUP	132582	09/01/2022	Potential Dangerous Dog Forms	101.42.4000.421.50030	170.00

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MTI DISTRIBUTING CO	1359025-00	09/01/2022	misc parts	101.44.6000.451.60065	564.81
TALEWISE LLC	14349	09/01/2022	Terrific Tuesdays Performer	101.44.6100.453.30700	350.00
MADISON NATIONAL LIFE INSU...	1515525	09/01/2022	Premium 9.2022	101.203.2031700	3,662.69
FIRE PROTECTION SERVICES, INC.	1775	09/01/2022	plan review	101.42.4200.423.30700	6,890.40
ALLSTREAM BUSINESS US, INC.	18608618	09/01/2022	PRI Lines	101.47.1400.413.50020	1,421.68
ALLSTREAM BUSINESS US, INC.	18628532	09/01/2022	Desk phones	101.47.1400.413.50020	1,509.63
ALLSTREAM BUSINESS US, INC.	18702117	09/01/2022	Desk phones	101.47.1400.413.50020	1,446.53
ALLSTREAM BUSINESS US, INC.	18718501	09/01/2022	Desk phones	101.47.1400.413.50020	1,532.44
NORTHERN SERVICE CENTER	19WSCR2013882	09/01/2022	CN: 22-002569, G. Lawler	101.207.2071000	100.00
PRECISE MRM	200-1038313	09/01/2022	Truck data	101.43.5200.443.30700	120.00
PINE BEND PAVING, INC.	22-2411	09/01/2022	Asphalt	101.43.5200.443.60016	2,280.45
PINE BEND PAVING, INC.	22-2497	09/01/2022	Asphalt	101.43.5200.443.60016	1,317.21
PINE BEND PAVING, INC.	22-2581	09/01/2022	Asphalt for patching	101.43.5200.443.60016	265.65
ANOKA COUNTY SHERIFF'S DEPT	224559	09/01/2022	CN: 22-002686, J. Wright	101.207.2071000	500.00
RENEE DUBS ELLENA	22-5104	09/01/2022	Pavement logo	101.41.1300.413.30700	350.00
SOLBERG AGGREGATE CO	24384	09/01/2022	Riprap material class I through V	101.43.5200.443.60016	633.10
ASPEN MILLS	298857	09/01/2022	Uniform- Naatz	101.42.4000.421.60045	1,812.08
ASPEN MILLS	299148	09/01/2022	Uniform- Naatz	101.42.4000.421.60045	212.80
MN GLOVE & SAFETY, INC.	336522	09/01/2022	Clothing/uniforms	101.43.5200.443.60045	189.65
TOTAL CONSTRUCTION & EQUIP.	34035 2022	09/01/2022	Street light repair	101.43.5400.445.40042	1,353.67
TOTAL CONSTRUCTION & EQUIP.	34036 2022	09/01/2022	Street light repair	101.43.5400.445.40042	1,902.62
LEAGUE OF MN CITIES	366163	09/01/2022	MN Mayors Association Membe...	101.41.1000.413.50070	26,082.00
MN NCPERS LIFE INSURANCE	542000092022	09/01/2022	Premium 9.2022	101.203.2031600	240.00
NORTHERN SAFETY TECHNOLO...	54454	09/01/2022	Install of GeoTab Squad: 29 Vin...	101.42.4000.421.80700	159.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13344 Ace In the Hole	101.45.3200.419.30420	282.00
WINFIELD SOLUTIONS, LLC	65197525	09/01/2022	fertilizer	101.44.6000.451.60030	1,124.22
WINFIELD SOLUTIONS, LLC	65197535	09/01/2022	fertilizer	101.44.6000.451.60030	5,950.00
SCOTT COUNTY CLERK OF COU...	70CR228941	09/01/2022	Bail Money: CN: 22-002830	101.207.2071000	300.00
INTOXIMETERS	714249	09/01/2022	Mouthpiece DMT	101.42.4000.421.60016	238.00
PETTY CASH - POLICE	8/1/2022	09/01/2022	Notary county registration- K.L...	101.42.4000.421.50030	20.00
TDS METROCOM	8/13/2022	09/01/2022	Phones	101.47.1400.413.50020	173.40
TAPLIN SOFT WATER	8/18/2022	09/01/2022	Refund - duplicate permit	101.45.0000.3222000	58.00
METROPOLITAN COUNCIL	8/2/2022 CR	09/01/2022	Other charges	101.41.0000.3414000	-670.95
CENTURY LINK	8/22/2022	09/01/2022	Analog phones	101.47.1400.413.50020	80.94
CENTURY LINK	8/22/2022 069	09/01/2022	Analog phones	101.47.1400.413.50020	265.79
CENTURY LINK	8/22/2022 745	09/01/2022	Analog phones	101.47.1400.413.50020	100.70
CENTURY LINK	8/22/2022 746	09/01/2022	analog phones	101.47.1400.413.50020	70.95
PETTY CASH	8/3/2022	09/01/2022	County meeting for building offi...	101.45.3300.419.50075	8.36
PETTY CASH	8/3/2022 Rascals	09/01/2022	Dakota county inspectors meeti...	101.45.3300.419.50075	20.07
EXPERT TREE AND SERVICE AND...	8202	09/01/2022	misc tree removal	101.44.6000.451.30700	4,725.00
MN LIFE INSURANCE CO	9/1/2022	09/01/2022	Premium 9.2022	101.203.2030900	4,042.95
MN LIFE INSURANCE CO	9/1/2022	09/01/2022	Premium-COBRA 9.2022	101.203.2030910	211.11
VERIZON WIRELESS	9914206803	09/01/2022	Cell phones	101.47.1400.413.50020	675.19
ESS BROTHERS & SONS INC	CC5864	09/01/2022	Manhole glue	101.43.5200.443.60016	4,412.00
HOOTSUITE INC.	INV-2010203644	09/01/2022	Social Media Software	101.47.1400.413.40035	1,680.00
SAFE-FAST, INC.	INV264852	09/01/2022	Marking wand	101.43.5200.443.60016	35.02
MACQUEEN EMERGENCY GRO...	P03207	09/01/2022	parts for scba respirator	101.42.4200.423.40042	162.92
DAKOTA CTY PROP TAXATION &...	TNT2022-20	09/01/2022	2022 TNT Costs	101.41.2000.415.30700	2,349.39
NEWMAN SIGNS INC	TRFINV041795	09/01/2022	Sign maintenance	101.43.5200.443.60016	1,661.09
NEGOV	INV-29708	11/13/2022	HR Software	101.47.1400.413.40035	24,970.16
				Fund 101 - GENERAL FUND Total:	995,125.80

Fund: 201 - C.V.B. FUND

RIVER HEIGHTS CHAMBER OF C...	11316	08/19/2022	Chamber of commerce contract	201.44.1600.465.30700	6,751.63
STACY ANN BROOKS	426	08/19/2022	CVB blog posts	201.44.1600.465.50025	225.00
SHRPA LLC	SHRPA-0084	08/19/2022	partial CVB subscription to SHR...	201.44.1600.465.50025	3,083.35
STAR TRIBUNE	I00428393	09/01/2022	star tribune advertising CVB	201.44.1600.465.50025	400.00
				Fund 201 - C.V.B. FUND Total:	10,459.98

Fund: 204 - RECREATION FUND

KRONBERG, KELLIE	12/10/2020	12/29/2020	Covid closure	204.44.0000.3470000	50.00
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Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HEWUSE, SARAH	01/27/2021	12/31/2020	Youth Volleyball Partial Refund	204.44.0000.3470000	41.40
Fund 204 - RECREATION FUND Total:					91.40

Fund: 205 - COMMUNITY CENTER

GRAMS, JASON	05/21/2020	06/16/2020	COVID19	205.44.0000.3493501	65.00
EVANS, KRIS	12/29/2020	12/31/2020	Covid closure	205.44.0000.3493501	130.00
HILGER, CAITLIN	03/02/2021	03/09/2021	Craft Fair/Spring Covid Closure	205.44.0000.3492500	40.00
OWENS COMPANIES	97950	08/25/2022	water heater repairs	205.44.6200.453.40040	723.88
OWENS COMPANIES	97950	08/25/2022	water heater repairs	205.44.6200.453.40040	2,895.51
TAHO SPORTSWEAR	22TS1274	08/25/2022	Triathlon shirts	205.44.6200.453.60045	139.75
OWENS COMPANIES	30210	08/24/2022	Replace condenser in lobby unit	205.44.6200.453.40040	23,873.33
NASSEFF PLUMBING & HEATING..43222		08/25/2022	RPZ test and repairs	205.44.6200.453.40040	2,830.48
NASSEFF PLUMBING & HEATING..43222		08/25/2022	RPZ test and repairs	205.44.6200.453.40040	1,076.50
GARTNER REFRIGERATION & M.... 12448415		08/19/2022	repairs to C2	205.44.6200.453.40040	2,127.45
HUEBSCH SERVICES	20167431	08/19/2022	obby mats	205.44.6200.453.40065	313.18
HUEBSCH SERVICES	20167431	08/19/2022	lobby mats	205.44.6200.453.40065	78.31
TOTAL CONSTRUCTION & EQUIP. 33987		08/19/2022	retrofit to LED	205.44.6200.453.40040	3,816.70
TOTAL CONSTRUCTION & EQUIP. 34037 2022		08/19/2022	add receptacles in Zam rm and ...	205.44.6200.453.40040	1,555.70
TOTAL CONSTRUCTION & EQUIP. 34037 2022		08/19/2022	add receptacles in Zam rm and ...	205.44.6200.453.40040	1,555.71
TOTAL CONSTRUCTION & EQUIP. 34041		08/19/2022	add photo control to Exterior li...	205.44.6200.453.40040	225.89
TOTAL CONSTRUCTION & EQUIP. 34042		08/19/2022	data drop in bat cave	205.44.6200.453.40040	2,794.70
TOTAL CONSTRUCTION & EQUIP. 34043		08/19/2022	retrofit LED at Door E	205.44.6200.453.40040	626.40
TOTAL CONSTRUCTION & EQUIP. 34044		08/19/2022	repairs to ext lights at Grove	205.44.6200.453.40040	4,773.19
HOLMES DESIGN, INC.	5407	08/19/2022	July 2022 graphic design	205.44.6200.453.30700	1,791.00
WOLFF, SARAH	8/8/2022	08/19/2022	refund for scheduling issues	205.44.0000.3493501	112.00
HORIZON COMMERCIAL POOL ... INV23842		08/19/2022	pool valves	205.44.6200.453.60016	79.71
GARTNER REFRIGERATION & M.... 12448446		08/25/2022	repairs to compressor #2	205.44.6200.453.40040	1,650.00
NASSEFF PLUMBING & HEATING..43804		08/25/2022	add water line and repair leaks	205.44.6200.453.40040	2,398.08
TWIN SOURCE SUPPLY	499342	08/25/2022	cleaning supply	205.44.6200.453.60011	278.05
TWIN SOURCE SUPPLY	499342	08/25/2022	cleaning supply	205.44.6200.453.60011	278.04
SAFE-WAY BUS COMPANY	5732	08/25/2022	KR busing for trips	205.44.6200.453.70610	677.50
TOURVILLE, CAROL	8/16/2022	08/25/2022	Carol Tourville overpymt	205.44.0000.3496000	325.00
NORDICCON	8/17/2022	08/25/2022	NordicCon overpymt	205.207.2070300	2.00
NORDICCON	8/17/2022	08/25/2022	NordicCon overpymt	205.44.0000.3492500	28.00
THE METRO GROUP INC	PI 814717	08/25/2022	arena chemicals	205.44.6200.453.60016	1,312.00
THE METRO GROUP INC	PI 821804	08/25/2022	arena chemicals	205.44.6200.453.60016	2,119.50
APEC	124842	09/01/2022	HVAC Filters	205.44.6200.453.60016	60.80
APEC	124842	09/01/2022	HVAC Filters	205.44.6200.453.60016	60.80
AFFEKTIVE SOFTWARE LLC	2686	09/01/2022	Aquatics time software	205.44.6200.453.50070	630.18
OWENS COMPANIES	30644	09/01/2022	replaced/repared AHU bearings	205.44.6200.453.40040	432.00
OWENS COMPANIES	30721	09/01/2022	add a new feedwater line to coo...	205.44.6200.453.80200	19,242.07
OWENS COMPANIES	30722	09/01/2022	replaced leaking gas valve actua...	205.44.6200.453.80200	7,504.41
OWENS COMPANIES	30767	09/01/2022	replace butterfly valve	205.44.6200.453.80200	5,684.70
B & B SHEETMETAL AND ROOFI... 59714		09/01/2022	checked roof leak	205.44.6200.453.40040	330.00
BECKER ARENA PRODUCTS, INC. 605857		09/01/2022	east rink door part	205.44.6200.453.40040	35.51
GRAINGER	9407732750	09/01/2022	hose reel cart	205.44.6200.453.60040	185.45
OWENS COMPANIES	98313	09/01/2022	repaired dehumidifier	205.44.6200.453.40040	2,166.50
Fund 205 - COMMUNITY CENTER Total:					97,024.98

Fund: 402 - PARK ACQ. & DEV. FUND

GERTENS	37986/1	08/25/2022	landscaping supplies	402.44.6000.451.60065	291.85
GERTENS	98694/6	08/25/2022	landscaping supplies	402.44.6000.451.60065	131.70
Fund 402 - PARK ACQ. & DEV. FUND Total:					423.55

Fund: 404 - SEWER CONNECTION FUND

METROPOLITAN COUNCIL	8/2/2022	09/01/2022	Monthly SAC fees 7.2022	404.217.2170000	67,095.00
Fund 404 - SEWER CONNECTION FUND Total:					67,095.00

Fund: 425 - CONCORD BLVD FLOODPLAIN

MIDWEST CONSTRUCTORS, INC. 2192		08/25/2022	demolition of 6460 Doffing Ave	425.72.5900.725.30700	28,500.00
LEVANDER, GILLEN & MILLER P.... 6/30/2022 81.01		08/11/2022	Moore Acquisition 6460 Doffing	425.72.5900.725.30420	1,684.00
MIDWEST CONSTRUCTORS, INC. 2191		08/19/2022	asbestos abatement 6460 Doffi...	425.72.5900.725.30700	9,500.00
Fund 425 - CONCORD BLVD FLOODPLAIN Total:					39,684.00

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 436 - 117TH STREET RECONSTRUCTION					
SRF CONSULTING GROUP, INC	13074.00-16	08/19/2022	SRF 117th consulting services	436.73.5900.736.30300	18,413.59
Fund 436 - 117TH STREET RECONSTRUCTION Total:					18,413.59
Fund: 437 - PW FACILITY REMODEL/EXPANSION					
MIDWEST CONSTRUCTORS, INC.	2190	08/25/2022	asbestos abatement - 8296 Bab...	437.73.5900.737.30700	9,732.50
Fund 437 - PW FACILITY REMODEL/EXPANSION Total:					9,732.50
Fund: 439 - 2019 IMPROVEMENT FUND					
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.14	08/11/2022	Attorney Assistance Schaaf Inve...	439.73.5900.739.30420	916.40
Fund 439 - 2019 IMPROVEMENT FUND Total:					916.40
Fund: 440 - PAVEMENT MANAGEMENT PROJ					
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71487512 Engineer- Ad for Bid C...	440.74.5900.740.50025	99.64
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.09	08/11/2022	Land Acquisition Assistance	440.74.5900.740.30420	5,650.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.09	08/11/2022	Alison Rehabilitation Attorney A...	440.74.5900.740.30420	40.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.09	08/11/2022	Carleda Attorney Assistance	440.74.5900.740.30420	13.50
SHORT ELLIOTT HENDRICKSON, ...	430278	08/19/2022	SEH consultant services on Che...	440.74.5900.740.30300	2,251.65
SHORT ELLIOTT HENDRICKSON, ...	430279	08/19/2022	SEH consultant services on 62n...	440.74.5900.740.30300	779.09
IMPATIENS PUBLICATIONS, INC.	CC062022	08/19/2022	Commissioner Hearing for Cahill...	440.74.5900.740.30420	2,209.99
WSB & ASSOCIATES, INC.	r-019067-000-9	08/19/2022	WSB consulting services 50th/A...	440.74.5900.740.30300	1,100.25
PINE BEND PAVING, INC.	22-2560	09/01/2022	Pavement management BAP	440.74.5900.740.40046	869.40
Fund 440 - PAVEMENT MANAGEMENT PROJ Total:					13,014.02
Fund: 441 - STORM WATER MANAGEMENT					
SOUTH ST PAUL, CITY OF	08/08/2022	09/02/2022	3rd Qtr 2022 SSP Utility Paymen...	441.74.5900.741.40030	90.78
KIMLEY-HORN & ASSOCIATES, L...	22021753	08/19/2022	KH MS4 update consultant	441.74.5900.741.30700	588.30
M & J SERVICES, LLC	2585	08/19/2022	Storm sewer Mtnc	441.74.5900.741.40066	915.00
M & J SERVICES, LLC	2586	08/19/2022	storm sewer mtnc	441.74.5900.741.40066	2,280.00
M & J SERVICES, LLC	2587	08/19/2022	storm sewer mtnc	441.74.5900.741.40066	915.00
M & J SERVICES, LLC	2588	08/19/2022	storm sewer mtnc	441.74.5900.741.40066	2,580.00
M & J SERVICES, LLC	2590	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	2,205.00
M & J SERVICES, LLC	2591	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	2,260.00
M & J SERVICES, LLC	2592	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	2,440.00
M & J SERVICES, LLC	2593	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	2,440.00
M & J SERVICES, LLC	2594	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	1,830.00
M & J SERVICES, LLC	2596	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	4,280.00
M & J SERVICES, LLC	2597	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	675.00
M & J SERVICES, LLC	2598	09/01/2022	Storm sewer repair	441.74.5900.741.40066	3,640.00
M & J SERVICES, LLC	2601	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	2,440.00
M & J SERVICES, LLC	2602	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	2,560.00
M & J SERVICES, LLC	2603	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	585.00
M & J SERVICES, LLC	2604	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	1,980.00
M & J SERVICES, LLC	2605	09/01/2022	Storm sewer maintenance	441.74.5900.741.40066	3,965.00
ADVANCED ENGINEERING AND ...	81765	09/01/2022	Progress Billing-Utility Rate Stud...	441.74.5900.741.30700	6,525.08
Fund 441 - STORM WATER MANAGEMENT Total:					45,194.16
Fund: 444 - PARK CAPITAL REPLACEMENT					
HOISINGTON KOEGLER GROUP ...	021-002-17	09/01/2022	July 2022 SV/NV renovation svcs	444.44.5900.744.30700	28,268.75
Fund 444 - PARK CAPITAL REPLACEMENT Total:					28,268.75
Fund: 446 - NW AREA CAPITAL PROJECTS					
WSB & ASSOCIATES, INC.	0-001702-270-31	08/19/2022	WSB consulting on 65th St (Bab...	446.74.5900.746.30300	108.75
Fund 446 - NW AREA CAPITAL PROJECTS Total:					108.75
Fund: 447 - ADA					
TOTAL CONSTRUCTION & EQUIP.	33986	08/19/2022	ADA doors needed power	447.00.7500.460.40040	3,982.31
NASSEFF PLUMBING & HEATING...	44006	09/01/2022	replace VMCC water fountains ...	447.00.7500.460.40040	3,440.21
Fund 447 - ADA Total:					7,422.52
Fund: 448 - NWA - STORM WATER					
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.09	08/11/2022	Argenta Trl Attorney Assistance	448.74.5900.748.30420	132.00
STANTEC CONSULTING SERVICE...	1959403	08/19/2022	services for emergency pumping...	448.74.5900.748.30300	901.50
CADY, RICHARD	8/23/2022	08/25/2022	D&U & Temp easement acquist...	448.74.5900.748.80100	300.00

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LEACH, JUDY	8/23/2022	08/25/2022	D&U easement acquisition	448.74.5900.748.80100	22,900.00
Fund 448 - NWA - STORM WATER Total:					24,233.50

Fund: 450 - EMERALD ASH BORER

EXPERT TREE AND SERVICE AND...	8062	08/19/2022	EAB work in NWA	450.75.5900.750.30700	5,900.00
Fund 450 - EMERALD ASH BORER Total:					5,900.00

Fund: 451 - HOST COMMUNITY FUND

BARR ENGINEERING COMPANY	8/19/2022	08/25/2022	technical assistance re PBL	451.75.5900.751.30700	6,691.50
DAKOTA CTY FINANCIAL SVCS	00044923	09/01/2022	Rich valley fiber project	451.47.1400.413.80800	2,468.30
CITYGATE ASSOCIATES, LLC	30984	09/01/2022	FD service evaluations	451.42.4000.421.30700	9,797.81
INVER HILLS COMMUNITY BAND	8/8/2022	09/01/2022	Oakwood Park Summer Concerts	451.75.5900.751.70600	1,000.00
INVER GROVE HEIGHTS DAYS	9/1/2022	09/01/2022	2022 fireworks contribution	451.75.5900.751.70600	5,000.00
Fund 451 - HOST COMMUNITY FUND Total:					24,957.61

Fund: 453 - SE QUADRANT TIF DIST 4-1

EHLERS AND ASSOCIATES, INC.	91425	09/01/2022	2021 TIF reporting	453.57.9000.570.30150	1,430.00
Fund 453 - SE QUADRANT TIF DIST 4-1 Total:					1,430.00

Fund: 501 - WATER UTILITY FUND

OPTION ONE MECHANICAL LLC	2563	08/25/2022	Water treatment plant repairs	501.50.7100.512.40040	453.00
SOUTH ST PAUL, CITY OF	08/08/2022	09/02/2022	3rd Qtr 2022 SSP Utility Paymen...	501.50.7100.512.40005	606.67
TODD DOUGLAS EDINGER - RMR..	2022224	08/19/2022	Meter reading	501.50.7100.512.30700	1,650.41
TODD DOUGLAS EDINGER - RMR..	2022225	08/19/2022	Meter Reading	501.50.7100.512.30700	1,909.14
NORTHWESTERN POWER EQUI...	220183DJ	08/19/2022	hydrant repair parts	501.50.7100.512.60016	13,470.30
HAWKINS, INC.	6236379	08/19/2022	chemical for treatment plant	501.50.7100.512.60019	1,611.71
HAWKINS, INC.	6249933	08/19/2022	chemicals	501.50.7100.512.60019	14,082.06
LONE OAK COMPANIES	8/9/2022	08/19/2022	8-2022 Utility Delinquent Notice..	501.50.7100.512.50035	327.54
LONE OAK COMPANIES	8/9/2022	08/19/2022	8-2022 Utility Bills Postage (50%)	501.50.7100.512.50035	807.98
CORE & MAIN LP	R217221	08/19/2022	New 1" meters	501.50.7100.512.75500	2,516.43
BAUER SERVICES OF WELCH LLC	07202022-2813	09/01/2022	Watermain repairs	501.50.7100.512.40046	6,675.00
BAUER SERVICES OF WELCH LLC	08092022-2824	09/01/2022	Watermain repairs	501.50.7100.512.40046	4,660.00
SHADES OF GREEN OUTDOOR S...	1684	09/01/2022	Lawn care treatments for Utility...	501.50.7100.512.30700	1,800.00
GOPHER STATE ONE-CALL	2070486	09/01/2022	Locate tickets	501.50.7100.512.30700	845.10
CITY OF BLOOMINGTON	21006	09/01/2022	Water samples	501.50.7100.512.30700	440.00
SHERWIN-WILLIAMS CO.	2490-8	09/01/2022	Paint	501.50.7100.512.60016	165.78
ADVANCED ENGINEERING AND ...	81765	09/01/2022	Progress Billing-Utility Rate Stu...	501.50.7100.512.30700	13,050.16
VESSCO INC	88333	09/01/2022	WTP supplies	501.50.7100.512.40040	413.22
GRAINGER	9415589994	09/01/2022	WTP Parts	501.50.7100.512.40043	832.64
GRAINGER	9415590000	09/01/2022	supplies/maintenance	501.50.7100.512.60016	461.48
ESS BROTHERS & SONS INC	CC6128	09/01/2022	Adjustment rings	501.50.7100.512.60016	998.25
MIDWEST SAFETY COUNSELORS,..	IVC0066822	09/01/2022	Safety equip	501.50.7100.512.60065	304.80
CORE & MAIN LP	Q777645	09/01/2022	New meters	501.50.7100.512.40043	1,484.41
CORE & MAIN LP	R405134	09/01/2022	water main parts and valves	501.50.7100.512.40042	4,347.83
CORE & MAIN LP	R420165	09/01/2022	meter parts	501.50.7100.512.40043	1,387.18
Fund 501 - WATER UTILITY FUND Total:					75,301.09

Fund: 502 - SEWER UTILITY FUND

SOUTH ST PAUL, CITY OF	08/08/2022	09/02/2022	3rd Qtr 2022 SSP Utility Paymen...	502.51.7200.514.40015	740.88
LONE OAK COMPANIES	8/9/2022	08/19/2022	8-2022 Utility Bills Postage (50%)	502.51.7200.514.50035	807.99
LONE OAK COMPANIES	8/9/2022	08/19/2022	8-2022 Utility Delinquent Notice..	502.51.7200.514.50035	327.54
FLEXIBLE PIPE TOOL COMPANY	27864	09/01/2022	tv camera repair	502.51.7200.514.40042	3,446.20
ADVANCED ENGINEERING AND ...	81765	09/01/2022	Progress Billing-Utility Rate Stu...	502.51.7200.514.30700	13,050.16
Fund 502 - SEWER UTILITY FUND Total:					18,372.77

Fund: 503 - INVER WOOD GOLF COURSE

PING	16279068	05/12/2022	putter for resale	503.52.8200.523.76250	148.90
PING	16292450	05/12/2022	putter for resale	503.52.8200.523.76250	188.80
PERFORMANCE FOOD GROUP I...	72635796-1	08/25/2022	Food and supplies for resale	503.52.8300.524.60065	258.09
PERFORMANCE FOOD GROUP I...	72635796-1	08/25/2022	Food and supplies for resale	503.52.8300.524.76050	663.68
SOUTH BAY DESIGN	Jul 2022	08/25/2022	July 2022 design fees	503.52.8500.526.50025	255.00
MTI DISTRIBUTING CO	1333367-04	08/11/2022	equipment repair	503.52.8600.527.40042	4.45
MTI DISTRIBUTING CO	1352412-00	08/11/2022	equipment repairs	503.52.8600.527.40042	523.74
MTI DISTRIBUTING CO	1352652-00	08/11/2022	equipment repair & return	503.52.8600.527.40042	-3,193.43

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
YAMAHA GOLF & UTILITY, INC.	01-257523	08/19/2022	equipment repairs	503.52.8600.527.40042	296.78
YAMAHA GOLF & UTILITY, INC.	01-257755	08/19/2022	equipment repair	503.52.8600.527.40042	17.09
EASY PICKER GOLF PRODUCTS I...	0180854-IN	08/19/2022	Equipment Repairs - range pick...	503.52.8600.527.40042	407.35
MTI DISTRIBUTING CO	1338027-00	08/19/2022	equipment repairs	503.52.8600.527.40042	20.33
COVERALL OF THE TWIN CITIES ...	1590019781	08/19/2022	Aug 22 cleaning svcs	503.52.8500.526.40040	1,124.81
MANSFIELD OIL COMPANY	23474724	08/19/2022	golf cart fuel	503.52.8400.525.60021	2,968.40
MANSFIELD OIL COMPANY	23489728	08/19/2022	shop fuel gas	503.52.8600.527.60021	3,157.06
MANSFIELD OIL COMPANY	23491817	08/19/2022	cart fuel	503.52.8400.525.60021	1,558.10
114INK	23592	08/19/2022	can coolers for resale	503.52.8200.523.76400	430.64
114INK	23595	08/19/2022	luggage tags for resale	503.52.8200.523.76400	494.21
HEGGIES PIZZA	332050	08/19/2022	pizza for resale	503.52.8300.524.76050	202.20
HEGGIES PIZZA	334806	08/19/2022	pizzas for resale	503.52.8300.524.76050	146.45
BREAKTHRU BEVERAGE MINNE...	345080818	08/19/2022	beer for resale	503.52.8300.524.76150	497.35
BREAKTHRU BEVERAGE MINNE...	345174588	08/19/2022	beer for resale	503.52.8300.524.76150	955.80
M. AMUNDSON LLP	346224	08/19/2022	snacks for resale	503.52.8300.524.76050	392.19
M. AMUNDSON LLP	347104	08/19/2022	snacks for resale	503.52.8300.524.76050	390.01
ARTISAN BEER COMPANY	3551272	08/19/2022	beer for resale	503.52.8300.524.76150	466.30
COCA COLA BOTTLING COMPA...	3607214849	08/19/2022	cannister returns	503.52.8300.524.76100	-150.00
COCA COLA BOTTLING COMPA...	3607214926	08/19/2022	pop & water for resale	503.52.8300.524.76100	900.22
COCA COLA BOTTLING COMPA...	3647202995	08/19/2022	water for resale	503.52.8300.524.76100	97.98
COCA COLA BOTTLING COMPA...	3762201773	08/19/2022	sport drinks for resale	503.52.8300.524.76100	254.50
HORNUNG'S GOLF PRODUCTS, ...	523747	08/19/2022	grips for resale	503.52.8200.523.76400	109.55
ARAMARK REFRESHMENT SERV...	6009023	08/19/2022	coffee for resale	503.52.8300.524.76100	265.72
PHILLIPS WINE & SPIRITS	6438173	08/19/2022	beer for resale	503.52.8300.524.76150	218.50
PERFORMANCE FOOD GROUP I...	65237317	08/19/2022	supplies	503.52.8300.524.60065	167.09
PERFORMANCE FOOD GROUP I...	65237317	08/19/2022	food and supplies for resale	503.52.8300.524.76050	960.71
PERFORMANCE FOOD GROUP I...	65249784	08/19/2022	food for resale	503.52.8300.524.76050	113.85
PERFORMANCE FOOD GROUP I...	65277315	08/19/2022	food for resale	503.52.8300.524.76050	-10.84
PERFORMANCE FOOD GROUP I...	65310777	08/19/2022	supplies	503.52.8300.524.60065	80.93
PERFORMANCE FOOD GROUP I...	65310777	08/19/2022	food & supplies for resale	503.52.8300.524.76050	968.93
PERFORMANCE FOOD GROUP I...	65360085	08/19/2022	food for resale	503.52.8300.524.76050	26.91
PERFORMANCE FOOD GROUP I...	65360085	08/19/2022	food for resale	503.52.8300.524.76050	26.67
PERFORMANCE FOOD GROUP I...	65360085	08/19/2022	food for resale	503.52.8300.524.76050	26.67
PERFORMANCE FOOD GROUP I...	65360085	08/19/2022	food for resale	503.52.8300.524.76050	26.91
COLLEGE CITY BEVERAGE	815814	08/19/2022	beer for resale	503.52.8300.524.76150	358.30
COLLEGE CITY BEVERAGE	817762	08/19/2022	beer for resale	503.52.8300.524.76150	238.40
COLLEGE CITY BEVERAGE	821103	08/19/2022	beer for resale	503.52.8300.524.76150	440.40
COLLEGE CITY BEVERAGE	823089	08/19/2022	beer for resale	503.52.8300.524.76150	772.80
UNIFIRST CORPORATION	900712161	08/19/2022	GC maint uniforms	503.52.8600.527.60045	129.64
TITLEIST	913816011	08/19/2022	caps for resale	503.52.8200.523.76200	180.00
TITLEIST	913837438	08/19/2022	caps for resale	503.52.8200.523.76200	45.00
TITLEIST	913886308	08/19/2022	caps for resale	503.52.8200.523.76200	166.50
TOUR EDGE GOLF MFG., INC.	IN-01579251	08/19/2022	club set for rental	503.52.8000.521.40055	135.56
SOUTH BAY DESIGN	Jul-22	08/19/2022	July 2022 design fees	503.52.8500.526.50025	255.00
PING	16497690	08/25/2022	set of irons for resale	503.52.8200.523.76250	712.53
MANSFIELD OIL COMPANY	23523832	08/25/2022	clubhouse fuel for carts	503.52.8600.527.60021	1,084.30
HEGGIES PIZZA	337623	08/25/2022	food for resale	503.52.8300.524.76050	117.35
BREAKTHRU BEVERAGE MINNE...	345262654	08/25/2022	beer for resale	503.52.8300.524.76150	553.30
BREAKTHRU BEVERAGE MINNE...	345262655	08/25/2022	beer for resale	503.52.8300.524.76150	262.00
BREAKTHRU BEVERAGE MINNE...	345285079	08/25/2022	beer for resale	503.52.8300.524.76150	244.80
ARTISAN BEER COMPANY	3555431	08/25/2022	beer for resale	503.52.8300.524.76150	406.40
COCA COLA BOTTLING COMPA...	3607214992	08/25/2022	pop/water for resale	503.52.8300.524.76100	1,331.79
PHILLIPS WINE & SPIRITS	6444815	08/25/2022	alcohol for resale	503.52.8300.524.76150	80.70
WINFIELD SOLUTIONS, LLC	65205447	08/25/2022	shop supplies anti-foam	503.52.8600.527.60012	319.73
PERFORMANCE FOOD GROUP I...	72993693-1	08/25/2022	supplies	503.52.8300.524.60065	143.11
PERFORMANCE FOOD GROUP I...	72993693-1	08/25/2022	food & supplies for resale	503.52.8300.524.76050	1,006.75
UNIFIRST CORPORATION	900710849	08/25/2022	uniforms, shop and clubhouse t...	503.52.8600.527.60045	131.64
TITLEIST	913837437	08/25/2022	golf balls for resale	503.52.8200.523.76450	559.07
TITLEIST	913940370	08/25/2022	caps for resale	503.52.8200.523.76200	448.35
TITLEIST	913955973	08/25/2022	caps for resale	503.52.8200.523.76200	205.80

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GRAINGER	9224763301	08/25/2022	replacement filter cartridge	503.52.8500.526.40040	133.01
THE TORO COMPANY	964928-24-2022	08/25/2022	12-month irrigation central serv...	503.52.8600.527.60008	2,550.00
YAMAHA GOLF & UTILITY, INC.	01-257871	09/01/2022	parts for carts	503.52.8400.525.40041	95.21
MTI DISTRIBUTING CO	1343072-00	09/01/2022	equipment repair	503.52.8600.527.40042	125.81
MTI DISTRIBUTING CO	1359810-00	09/01/2022	equipment repairs	503.52.8600.527.40042	474.11
MTI DISTRIBUTING CO	1360469-00	09/01/2022	equipment repair fairway unit	503.52.8600.527.40042	366.44
PING	162790688	09/01/2022	balance due on putters	503.52.8200.523.76250	7.20
PING	162924508	09/01/2022	balance due on putter	503.52.8200.523.76250	9.30
SUPERIOR TURF SERVICES INC	2850	09/01/2022	fertilizer range tee	503.52.8600.527.60030	336.85
NAPA OF INVER GROVE HEIGHTS	330084	09/01/2022	equipment repairs	503.52.8600.527.40042	90.21
BREAKTHRU BEVERAGE MINNE...	345434797	09/01/2022	beer for resale	503.52.8300.524.76150	574.55
ARTISAN BEER COMPANY	3552682	09/01/2022	beer for resale	503.52.8300.524.76150	627.80
COCA COLA BOTTLING COMPA...	3607214848	09/01/2022	pop & water for resale	503.52.8300.524.76100	675.67
COCA COLA BOTTLING COMPA...	3610216462	09/01/2022	pop & water for resale	503.52.8300.524.76100	782.07
PHILLIPS WINE & SPIRITS	6452113	09/01/2022	alcohol for resale	503.52.8300.524.76150	443.63
PERFORMANCE FOOD GROUP I...	65163654	09/01/2022	supplies	503.52.8300.524.60065	206.35
PERFORMANCE FOOD GROUP I...	65163654	09/01/2022	food & supplies for resale	503.52.8300.524.76050	1,086.81
PERFORMANCE FOOD GROUP I...	65163654	09/01/2022	beverage supplies for resale	503.52.8300.524.76100	224.37
PERFORMANCE FOOD GROUP I...	65430081	09/01/2022	supplies	503.52.8300.524.60065	67.34
PERFORMANCE FOOD GROUP I...	65494071	09/01/2022	food for resale	503.52.8300.524.76050	13.45
PERFORMANCE FOOD GROUP I...	65494082	09/01/2022	cups for beverage resale	503.52.8300.524.76100	131.21
PERFORMANCE FOOD GROUP I...	65547652	09/01/2022	supply	503.52.8300.524.60065	57.11
PERFORMANCE FOOD GROUP I...	65547652	09/01/2022	food & supplies for resale	503.52.8300.524.76050	772.55
DRAFT TECHNOLOGIES	8222204	09/01/2022	faucet cleaning	503.52.8300.524.40042	65.00
UNIFIRST CORPORATION	900714824	09/01/2022	uniforms plus shop/clubhouse t...	503.52.8600.527.60045	144.71
TITLEIST	913964041	09/01/2022	caps for resale	503.52.8200.523.76200	34.30
TITLEIST	913982361	09/01/2022	golf balls for resale	503.52.8200.523.76450	1,023.95
GEMPLER'S INC.	INV0004513022	09/01/2022	shop supplies	503.52.8600.527.60012	31.69
GEMPLER'S INC.	INV0004513077	09/01/2022	shop supplies	503.52.8600.527.60012	18.20
Fund 503 - INVER WOOD GOLF COURSE Total:					37,956.72

Fund: 603 - CENTRAL EQUIPMENT

MTI DISTRIBUTING CO	1355180-00	08/11/2022	Mower parts - V belts	603.00.5300.444.40041	163.83
MTI DISTRIBUTING CO	1355261-00	08/11/2022	Mower parts - pulley idler	603.00.5300.444.40041	103.17
MTI DISTRIBUTING CO	1355652-00	08/11/2022	Parts for Sandpro	603.00.5300.444.40041	181.98
ABM EQUIPMENT & SUPPLY	0171511-IN	08/19/2022	Parts for patcher repairs	603.00.5300.444.40042	312.04
ABM EQUIPMENT & SUPPLY	154772-00	08/19/2022	Blacktop Truck	603.00.5300.444.40042	5,698.00
FACTORY MOTOR PARTS COMP...	158-074539	08/19/2022	Parts for pickup repairs	603.00.5300.444.40041	26.45
FACTORY MOTOR PARTS COMP...	1-7822360	08/19/2022	Stock Filters	603.140.1450050	81.70
FACTORY MOTOR PARTS COMP...	1-7822902	08/19/2022	Stock Filters	603.140.1450050	57.42
FACTORY MOTOR PARTS COMP...	1-7848931	08/19/2022	Stock Filters	603.140.1450050	178.48
MID CITY SERVICES, INC.	188625	08/19/2022	Rugs for PW	603.00.5300.444.40065	99.25
FACTORY MOTOR PARTS COMP...	1-229952	08/19/2022	Stock Batteries	603.140.1450050	475.08
FACTORY MOTOR PARTS COMP...	1-230011	08/19/2022	Stock Battery	603.140.1450050	143.96
FACTORY MOTOR PARTS COMP...	2-5914267	08/19/2022	Stock Filters	603.140.1450050	45.30
WORLD FUEL SERVICES	302513904940-41801	08/19/2022	Stock Oil	603.140.1450050	2,112.77
WORLD FUEL SERVICES	304037627173-41801	08/19/2022	Fire Truck exhaust fluid	603.00.5300.444.40041	199.15
C.J. SPRAY, INC.	3216710	08/19/2022	Hoses for painter	603.00.5300.444.40042	389.87
PUMP AND METER SERVICE INC	36143	08/19/2022	Fuel pumps new hose.	603.00.5300.444.40040	969.86
NUSS TRUCK AND EQUIPMENT	4718499P	08/19/2022	Dump Truck air dryer	603.00.5300.444.40041	842.30
NUSS TRUCK AND EQUIPMENT	4718817P	08/19/2022	Parts for Dump Truck repairs	603.00.5300.444.40041	101.71
INVER GROVE FORD	5317967	08/19/2022	Sensor - exhaust for squad car	603.00.5300.444.40041	53.25
INVER GROVE FORD	5318023	08/19/2022	Parts for pickup repairs	603.00.5300.444.40041	44.16
INVER GROVE FORD	5318030	08/19/2022	Parts for pickup repairs	603.00.5300.444.40041	56.24
INVER GROVE FORD	5318074	08/19/2022	Parts for F550 repairs	603.00.5300.444.40041	75.53
INVER GROVE FORD	5318075	08/19/2022	Parts for FD squad car repairs	603.00.5300.444.40041	15.15
INVER GROVE FORD	5318263	08/19/2022	Stock Air cleaner	603.140.1450050	60.60
INVER GROVE FORD	5318318	08/19/2022	Parts for pickup repair	603.00.5300.444.40041	81.65
INVER GROVE FORD	5318328	08/19/2022	Parts for pickup brake job	603.00.5300.444.40041	274.24
INVER GROVE FORD	5318329	08/19/2022	Squad car tune up	603.00.5300.444.40041	25.74
INVER GROVE FORD	5318331	08/19/2022	Parts for pickup repairs	603.00.5300.444.40041	44.16

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INVER GROVE FORD	5318332	08/19/2022	pickup brake job	603.00.5300.444.40041	189.72
INVER GROVE FORD	5318395	08/19/2022	Parts for pickup repairs	603.00.5300.444.40041	33.01
HANCO CORPORATION	634225	08/19/2022	Tires for Walk behind mower	603.00.5300.444.60014	5.34
BIG TOP RENTAL, INC.	69621	08/19/2022	Porta Potty for PW	603.00.5300.444.40040	140.00
FACTORY MOTOR PARTS COMP...	75-446909	08/19/2022	Stock Filter	603.140.1450050	6.75
UNIFIRST CORPORATION	900710806	08/19/2022	Shop Rentals	603.00.5300.444.40065	129.73
UNIFIRST CORPORATION	900710806	08/19/2022	CE- Uniforms	603.00.5300.444.60045	28.96
POMP'S TIRE SERVICE, INC.	980096013	08/19/2022	Parts for Dump Truck repairs	603.00.5300.444.60014	1,974.16
MACQUEEN EMERGENCY GRO...	P07464	08/19/2022	E17 Fire Truck Spring Work	603.00.5300.444.40041	860.11
MACQUEEN EMERGENCY GRO...	P07471	08/19/2022	Parts for Fire Truck repairs	603.00.5300.444.40041	22.78
HOSE / CONVEYORS INC	00099672	09/01/2022	Parts for sweeper	603.00.5300.444.40042	216.47
NIEBUR TRACTOR & EQUIPMEN...	01-178681	09/01/2022	Gear box herd for Spreader	603.00.5300.444.40042	550.50
KIMBALL MIDWEST	100187878	09/01/2022	Nuts & bolts	603.140.1450050	524.00
H&L MESABI	10393	09/01/2022	Sidewalk machines	603.00.5300.444.40042	1,270.24
METRO JANITORIAL SUPPLY INC	11015732	09/01/2022	Janitor supplies	603.00.5300.444.60011	86.87
MTI DISTRIBUTING CO	1346382-00	09/01/2022	Blade service for mowers	603.00.5300.444.40042	807.67
MTI DISTRIBUTING CO	1347858-00	09/01/2022	Sensor pressure for mower	603.00.5300.444.40042	1,576.66
MTI DISTRIBUTING CO	1359626-00	09/01/2022	Parts for mower	603.00.5300.444.40042	243.88
MTI DISTRIBUTING CO	1361054-00	09/01/2022	V-belt for mower	603.00.5300.444.40042	64.47
FACTORY MOTOR PARTS COMP...	1-7864092	09/01/2022	Stock Filters	603.140.1450050	90.24
FACTORY MOTOR PARTS COMP...	1-7869136	09/01/2022	Stock Filter	603.140.1450050	134.42
FACTORY MOTOR PARTS COMP...	1-230091	09/01/2022	Stock batteries	603.140.1450050	475.08
FACTORY MOTOR PARTS COMP...	1-230168	09/01/2022	Credit	603.00.5300.444.40041	-32.00
FACTORY MOTOR PARTS COMP...	1-230236	09/01/2022	Stock Batteries	603.140.1450050	475.08
MID CITY SERVICES, INC.	230455	09/01/2022	Rugs for PW	603.00.5300.444.40065	52.35
MID CITY SERVICES, INC.	230456	09/01/2022	Rugs for PW	603.00.5300.444.40065	99.25
MID CITY SERVICES, INC.	232390	09/01/2022	Rugs for PW	603.00.5300.444.40065	99.25
MANSFIELD OIL COMPANY	23470132	09/01/2022	Fuel 7.26.2022	603.140.1450060	2,936.53
MANSFIELD OIL COMPANY	23470141	09/01/2022	Fuel	603.140.1450060	3,388.51
MANSFIELD OIL COMPANY	23500277	09/01/2022	Fuel	603.140.1450060	7,289.20
SHAPCO PRINTING	267638	09/01/2022	Work order pads	603.00.5300.444.60010	486.00
L.T.G. POWER EQUIPMENT	270574	09/01/2022	Ignition switch for mower	603.00.5300.444.40042	39.03
NORTH AMERICAN TRAILER SAL...	30004194121	09/01/2022	Coupler for fire truck	603.00.5300.444.40041	15.80
WORLD FUEL SERVICES	304810424095-41801	09/01/2022	Stock oil	603.140.1450050	1,074.17
WORLD FUEL SERVICES	305165230229-41801	09/01/2022	Dump truck exhaust fluid	603.00.5300.444.40041	199.15
NUSS TRUCK AND EQUIPMENT	4720241P	09/01/2022	Parts for dump truck	603.00.5300.444.40041	323.64
INVER GROVE FORD	5318519	09/01/2022	Wiper for pickup	603.00.5300.444.40041	10.47
INVER GROVE FORD	5319042	09/01/2022	Unmarked squad car repairs	603.00.5300.444.40041	12.27
THE REINALT- THOMAS CORPO...	6177254	09/01/2022	Fire Dept trailer tires	603.00.5300.444.60014	222.00
INVER GROVE FORD	6369747	09/01/2022	Squad car engine + cooling syst...	603.00.5300.444.40042	304.63
POMP'S TIRE SERVICE, INC.	980092668	09/01/2022	Fire truck tires	603.00.5300.444.60014	653.35
POMP'S TIRE SERVICE, INC.	980096975	09/01/2022	Pickup tires	603.00.5300.444.60014	594.52
POMP'S TIRE SERVICE, INC.	980097012	09/01/2022	Dump truck tires	603.00.5300.444.60014	3,090.40
SNAP-ON INDUSTRIAL	ARV/53837245	09/01/2022	Small Tools	603.00.5300.444.60040	342.93
SNAP-ON INDUSTRIAL	ARV/54053461	09/01/2022	Small tools, Mechanics tool set	603.00.5300.444.60040	6,939.04
INTERSTATE POWERSYSTEMS	C001187782-01	09/01/2022	Cap SSP - Returned	603.00.5300.444.40041	9.42
INTERSTATE POWERSYSTEMS	C001187962-01	09/01/2022	Parts for dump Truck	603.00.5300.444.40041	42.25
INTERSTATE POWERSYSTEMS	C001188004-01	09/01/2022	Radiator cap	603.00.5300.444.40041	28.84
CUMMINS INC.	E4-36627	09/01/2022	Fire Truck repairs	603.00.5300.444.40042	1,122.26
SAFE-FAST, INC.	INV265150	09/01/2022	Vests	603.00.5300.444.60045	32.85
TRENCHERS PLUS, INC.	IT04894	09/01/2022	Parts for chipper	603.00.5300.444.40042	295.32
MACQUEEN EMERGENCY GRO...	P07514	09/01/2022	Sensor for fire truck	603.00.5300.444.40041	47.31
MACQUEEN EMERGENCY GRO...	P07515	09/01/2022	Cap reservoir	603.00.5300.444.40041	9.20
MACQUEEN EMERGENCY GRO...	P07567	09/01/2022	Auto pump for fire truck	603.00.5300.444.40041	607.70
MACQUEEN EQUIPMENT INC	P44275	09/01/2022	Parts for sweeper	603.00.5300.444.40042	107.98
TRI-STATE BOBCAT INC.	P80960	09/01/2022	Tires for toolcat	603.00.5300.444.60014	576.10
MACQUEEN EMERGENCY GRO...	W04489	09/01/2022	Fire truck repairs	603.00.5300.444.40041	1,460.86
MACQUEEN EMERGENCY GRO...	W04578	09/01/2022	Fire Truck repairs	603.00.5300.444.40041	652.85
TRI-STATE BOBCAT INC.	W97688	09/01/2022	Skid steer brake repairs	603.00.5300.444.40042	597.96
Fund 603 - CENTRAL EQUIPMENT Total:					56,550.57

Expense Approval Report

Payment Dates: 8/17/2022 - 9/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 604 - CENTRAL STORES					
MARCO TECHNOLOGIES, LLC	32199645	08/19/2022	Printer & Copier	604.00.2200.416.40050	1,816.28
CDW GOVERNMENT INC	BW07060	08/19/2022	Large format printer paper	604.00.2200.416.60005	374.43
CDW GOVERNMENT INC	BZ55059	08/19/2022	Large format printer paper	604.00.2200.416.60005	266.07
FIRST IMPRESSION GROUP	133021	09/01/2022	city letterhead order	604.00.2200.416.60010	635.00
SHRED-N-GO, INC.	139390	09/01/2022	(2)shredding carts - CH	604.00.2200.416.30700	30.25
Fund 604 - CENTRAL STORES Total:					3,122.03
Fund: 605 - CITY FACILITIES					
OWENS COMPANIES	97882	08/25/2022	repaired heat pumps at CH	605.00.7500.460.40040	11,394.42
OWENS COMPANIES	30214	08/24/2022	Checked out AC at CH	605.00.7500.460.40040	254.00
HUEBSCH SERVICES	20167430	08/19/2022	lobby mats	605.00.7500.460.40065	166.74
TOTAL CONSTRUCTION & EQUIP.	34038 2022	08/19/2022	replace ballasts in PD and IT offi...	605.00.7500.460.40040	842.25
TOTAL CONSTRUCTION & EQUIP.	34039 2022	08/19/2022	relocate data jacks in PD	605.00.7500.460.40040	762.78
TOTAL CONSTRUCTION & EQUIP.	34045	08/19/2022	power & data for PD cubicles	605.00.7500.460.40040	618.89
AEP ONSITE PARTNERS, LLC	419-21383454	08/19/2022	Solar panels	605.00.7500.460.40020	15,458.39
NASSEFF PLUMBING & HEATING..	43231	08/25/2022	install 2 heater units in shop ar...	605.00.7500.460.40040	6,957.00
COMMERCIAL INFRASTRUCTUR...	I10246	08/25/2022	data drops located	605.00.7500.460.40040	290.00
GIP III ZEPHYR ACQUISITION PA...	INVRGRV-22208	08/25/2022	solar gardens June 2022	605.00.7500.460.40021	9,363.33
ULINE	152229533	09/01/2022	cabinet	605.00.7500.460.60040	898.80
HUEBSCH SERVICES	20170180	09/01/2022	lobby mats	605.00.7500.460.40065	166.74
NASSEFF PLUMBING & HEATING..	43972	09/01/2022	replace insulation in PW mecha...	605.00.7500.460.40040	6,270.00
NASSEFF PLUMBING & HEATING..	44009	09/01/2022	replace water fountain in CH lo...	605.00.7500.460.40040	1,040.75
NASSEFF PLUMBING & HEATING..	44016	09/01/2022	repaired RTU \$ at FS #1	605.00.7500.460.40040	688.97
GIP III ZEPHYR ACQUISITION PA...	INVRGRV-12208	09/01/2022	solar gardens 6.2022	605.00.7500.460.40020	26,904.27
MID CENTRAL DOOR COMPANY	SI010913	09/01/2022	keys & cores	605.00.7500.460.60016	976.32
TWIN CITY GARAGE DOOR	Z218491	09/01/2022	repair sensor & belt on garage ...	605.00.7500.460.40040	700.00
Fund 605 - CITY FACILITIES Total:					83,753.65
Fund: 606 - TECHNOLOGY FUND					
LOCAL GOVERNMENT INFORM...	52557	08/19/2022	Network switches	606.00.1400.413.80610	4,589.48
DELL MARKETING	10589628337	09/01/2022	High speed scanner	606.00.1400.413.80610	4,817.00
Fund 606 - TECHNOLOGY FUND Total:					9,406.48
Fund: 702 - ESCROW FUND					
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71487552 - Comm Dev United P...	702.229.2306003	34.78
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71487551 Comm Dev Blue Ribb...	702.229.2306103	32.90
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71487780 Comm Dev Blue Ribb...	702.229.2306103	32.90
ST. PAUL PIONEER PRESS	0522572521	08/25/2022	71488397 Comm Dev DashFire ...	702.229.2306203	28.20
THOMAS & DEBORAH FEE	06/10/2022	08/25/2022	Escrow refund	702.229.2290703	990.00
EMMONS & OLIVIER RESOURCES	00095-0072-13	08/25/2022	Consultant inspections on basin	702.229.2292502	794.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.06	08/11/2022	Pine Bend Landfill Expansion le...	702.229.2293002	72.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.14	08/11/2022	Attorneys assistance Salem Hills..	702.229.2287503	1,383.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.14	08/11/2022	Attorneys Assistance	702.229.2289703	352.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.14	08/11/2022	Attorneys Assistance Settlers Ri...	702.229.2302402	2,276.00
SAFETY SIGNS	222432	08/19/2022	Signing Pine Bend Estates	702.229.2291502	1,350.00
SAFETY SIGNS	222432	08/19/2022	Signing Scenic Hills 2-4 Develo...	702.229.2298303	4,075.00
BARR ENGINEERING COMPANY	23190328.22-5	08/19/2022	Stormwater consultnt services ...	702.229.2287503	715.50
BARR ENGINEERING COMPANY	23190328.22-5	08/19/2022	Barr consultant stormwater	702.229.2306303	106.50
BOLTON & MENK, INC.	293693	08/19/2022	B&M consultant services L.S. Se...	702.229.2290303	72.50
SUMMERGATE DEVELOPMENT	7/6/2022	08/19/2022	Escrow Release	702.229.2304503	3,250.50
WSB & ASSOCIATES, INC.	R-018456-000-8	08/19/2022	WSB structural consultant servi...	702.229.2298003	103.00
STATE TREASURER'S OFFICE	10/29/2021 286	09/01/2022	Forfeiture CN: 20-000286	702.229.2291000	98.00
DAKOTA CTY ATTORNEY	10/29/2021 286	09/01/2022	Forfeiture CN 20-000286	702.229.2291000	40.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13345 Canvas at Inver G...	702.229.2282603	6,924.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13323 Eagles Landing Plat	702.229.2299703	47.00
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13337 Highlands at Settl...	702.229.2301603	23,600.90
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13329 Peltier Reserve Pl...	702.229.2304103	553.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13347 Silverstar Carwash..	702.229.2305903	23.50
LEVANDER, GILLEN & MILLER P....	6/30/2022 81.13	09/01/2022	81000-13348 InverPoint Busine...	702.229.2306003	235.00
Fund 702 - ESCROW FUND Total:					47,192.68
Grand Total:					1,721,152.50



City of Inver Grove Heights

Expense Approval Report By Fund

Payment Dates 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
WELLS FARGO CREDIT CARD ACH Dispute-Currency Conversi Berg...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.30700	-1.57
WELLS FARGO CREDIT CARD ACH Dispute-Uepa Ecommerce Berg...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.30700	-157.40
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Chiodo, Mo ...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.50075	73.95
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1x8hh1gi2 Swig...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	9.91
WELLS FARGO CREDIT CARD ACH Bts Spok2 O'Connor, WF 6/22	07/30/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	4.64
WELLS FARGO CREDIT CARD ACH Facebk Bpvnqe7dx2 Looze, Amy...	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	0.61
WELLS FARGO CREDIT CARD ACH Facebk Bpvnqe7dx2 Looze, Amy...	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	46.09
WELLS FARGO CREDIT CARD ACH Facebk Bpvnqe7dx2 Looze, Amy...	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	68.41
WELLS FARGO CREDIT CARD ACH Ikea Bloomington Lee, Katri WF...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.40042	59.99
WELLS FARGO CREDIT CARD ACH Walmart.Com Aa Swiggum, C W...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	39.36
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 7p71m6qg3 Swi...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	4.99
WELLS FARGO CREDIT CARD ACH Apstylebook.Com Waegener, ...	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50070	-2.47
WELLS FARGO CREDIT CARD ACH Fun Express Swiggum, C WF 6/22	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	43.06
WELLS FARGO CREDIT CARD ACH Gps Municipal Clerks A Wonick, ...	07/30/2022		Wells Fargo Purchase Cards	101.41.1100.413.50070	51.48
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Chiodo...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.60065	153.31
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Ai6w533q3 Mike...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.454.60009	39.60
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hauglan...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.60065	2.94
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Jackson...	07/30/2022		Wells Fargo Purchase Cards	101.43.5200.443.60016	119.18
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Swobo...	07/30/2022		Wells Fargo Purchase Cards	101.44.6000.451.40047	68.22
WELLS FARGO CREDIT CARD ACH Us Internet Corp. O'Connor, WF...	07/30/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	230.00
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Dr6e82h13 Swig...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	60.96
WELLS FARGO CREDIT CARD ACH Brickhousetavern Otis, Josh WF...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	45.06
WELLS FARGO CREDIT CARD ACH The Store 55 Chiodo, Me WF 6/...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	51.14
WELLS FARGO CREDIT CARD ACH Turitto S Pizza Vandehoef, WF 6...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.459.60018	214.67
WELLS FARGO CREDIT CARD ACH Amazon.Com 7b95m1bg3 A Ga...	07/30/2022		Wells Fargo Purchase Cards	101.47.1400.413.60041	47.88
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Qm6ju5kw3 Stie...	07/30/2022		Wells Fargo Purchase Cards	101.44.6100.459.60040	149.50
WELLS FARGO CREDIT CARD ACH City Of Burnsville Rec Wiederho...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.50080	750.00
WELLS FARGO CREDIT CARD ACH Lawman Badge Lee, Katri WF 6/...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.60045	6,290.00
WELLS FARGO CREDIT CARD ACH Mn Crime Prev Assoc Lee, Katri...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50070	60.00
WELLS FARGO CREDIT CARD ACH Party City 1153 Wonick, Ju WF ...	07/30/2022		Wells Fargo Purchase Cards	101.41.1000.413.50075	77.00
WELLS FARGO CREDIT CARD ACH Party City 1153 Wonick, Ju WF ...	07/30/2022		Wells Fargo Purchase Cards	101.41.1000.413.50075	18.00
WELLS FARGO CREDIT CARD ACH Paypal Millctysign Chiodo, Mo...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.30700	340.00
WELLS FARGO CREDIT CARD ACH Target 00025197 Bauer, Cor...	07/30/2022		Wells Fargo Purchase Cards	101.41.1100.413.50075	19.56
WELLS FARGO CREDIT CARD ACH Blue Card Command Chiodo, M...	07/30/2022		Wells Fargo Purchase Cards	101.42.4200.423.50070	2,797.25
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Sutherland W...	07/30/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	21.76
WELLS FARGO CREDIT CARD ACH Sq The Apparel Lab Lee, Katri ...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.60045	270.00
WELLS FARGO CREDIT CARD ACH Target 00025197 Sutherland..	07/30/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	50.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 6/22	07/30/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 6/22	07/30/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH Tst Iowa Beef Steakho Otis, Jos...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	63.27
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1l8wz05d3 Gade,..	07/30/2022		Wells Fargo Purchase Cards	101.47.1400.413.60041	39.08
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Je4kq26o3 Gade,..	07/30/2022		Wells Fargo Purchase Cards	101.47.1400.413.60041	452.02
WELLS FARGO CREDIT CARD ACH Jethro S N Jake S Smo Otis, Josh...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	53.22
WELLS FARGO CREDIT CARD ACH Tst La Villa Mexican Otis, Josh ...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	26.18
WELLS FARGO CREDIT CARD ACH Yourmember-Careers Payable, A...	07/30/2022		Wells Fargo Purchase Cards	101.43.5100.442.50025	399.00
WELLS FARGO CREDIT CARD ACH Amazon.Com Q22qs6k23 Lee, K...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.60065	55.66
WELLS FARGO CREDIT CARD ACH Facebk Yypwqe3ex2 Looze, Amy..	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	47.55
WELLS FARGO CREDIT CARD ACH Facebk Yypwqe3ex2 Looze, Amy..	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	54.75
WELLS FARGO CREDIT CARD ACH Facebk Yypwqe3ex2 Looze, Amy..	07/30/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	22.70
WELLS FARGO CREDIT CARD ACH Sq Sister'S Place Bar Otis, Josh...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	36.71
WELLS FARGO CREDIT CARD ACH Sq Sister'S Place Bar Otis, Josh...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	30.50
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Ravn, K...	07/30/2022		Wells Fargo Purchase Cards	101.44.6000.451.60040	77.88
WELLS FARGO CREDIT CARD ACH Tst Iowa Taproom Otis, Josh WF...	07/30/2022		Wells Fargo Purchase Cards	101.42.4000.421.50075	59.16

Payment Dates: 7/28/2022 - 7/29/2022Page 2 of 8
Page 28 of 236

Expense Approval Report

Payment Dates: 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Swobod...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	32.97
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Swobod...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60040	75.98
WELLS FARGO CREDIT CARD ACH Party City 1153 Wonick, Ju WF ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.41.1000.413.50075	-50.00
WELLS FARGO CREDIT CARD ACH Super 8 Duluth Kiernan, R WF 6...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.41.1100.413.50080	381.25
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Bernardy, WF ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	42.00
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Bernardy, WF ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	10.72
WELLS FARGO CREDIT CARD ACH Government Finance Off Hove, ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.41.2000.415.30700	530.00
WELLS FARGO CREDIT CARD ACH Grandmas Saloon And Gr Kiern...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.41.1100.413.50075	31.28
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor,...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.40065	11.30
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bergum..	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	111.61
WELLS FARGO CREDIT CARD ACH Sq Impression Signs A Bergum, ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4200.423.30700	480.00
WELLS FARGO CREDIT CARD ACH The Corner Store Ravn, Kyle WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	150.00
WELLS FARGO CREDIT CARD ACH The Corner Store Ravn, Kyle WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60065	8.98
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Bernardy, WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4200.423.50075	62.32
WELLS FARGO CREDIT CARD ACH Playpass Business Mikel, Rac WF..	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6100.455.30700	10.00
WELLS FARGO CREDIT CARD ACH Playpass Business Mikel, Rac WF..	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6100.455.30700	9.00
WELLS FARGO CREDIT CARD ACH Zoom.us 888-799-9666 Gade, ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.47.1400.413.40035	29.98
WELLS FARGO CREDIT CARD ACH Aspen Mills Winget, Da WF 6/22	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4000.421.60045	286.70
WELLS FARGO CREDIT CARD ACH Zoom.us 888-799-9666 Lee, Kat...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4000.421.50070	11.99
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 6/22	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	70.95
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 6/22	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	70.95
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 6/22	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	80.94
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 6/22	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	100.70
WELLS FARGO CREDIT CARD ACH Eds Trophies Wonick, Ju WF 6/...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.41.1100.413.60065	300.00
WELLS FARGO CREDIT CARD ACH Eds Trophies Wonick, Ju WF 6/...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.43.5100.442.60065	50.00
WELLS FARGO CREDIT CARD ACH Eds Trophies Wonick, Ju WF 6/...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.43.5100.442.60065	100.00
WELLS FARGO CREDIT CARD ACH Eds Trophies Wonick, Ju WF 6/...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.45.3000.419.60065	10.00
WELLS FARGO CREDIT CARD ACH Eds Trophies Wonick, Ju WF 6/...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.45.3000.419.60065	150.00
WELLS FARGO CREDIT CARD ACH Holiday Stations 0471 Chiodo, ...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4000.421.50065	77.14
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins,...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.40047	72.95
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins,...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	22.98
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins,...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60040	17.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Hawkins,...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60040	25.17
WELLS FARGO CREDIT CARD ACH Minnesota Locks Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.40040	367.92
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Bergum, Er WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4200.423.50075	473.60
WELLS FARGO CREDIT CARD ACH Zoom.us 888-799-9666 Chiodo,...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4000.421.50070	14.99
DAKOTA ELECTRIC ASSN 200002468379 7/22	07/30/2022	07/30/2022	Electric	101.44.6000.451.40020	1,927.60
DAKOTA ELECTRIC ASSN 200002501658 7/22	07/30/2022	07/30/2022	Electric	101.44.6000.451.40020	711.98
DAKOTA ELECTRIC ASSN 200003935632 7/22	07/30/2022	07/30/2022	Electric	101.44.6000.451.40020	518.80
DAKOTA ELECTRIC ASSN 200004267134 7/22	07/30/2022	07/30/2022	Electric	101.43.5400.445.40020	52.07
DAKOTA ELECTRIC ASSN 200004430542 7/22	07/30/2022	07/30/2022	Electric	101.44.6000.451.40020	18.96
DAKOTA ELECTRIC ASSN 200010036635 7/22	07/30/2022	07/30/2022	Electric	101.42.4200.423.40020	2,535.89
WELLS FARGO CREDIT CARD ACH Stop Stick Ltd Lee, Katri WF 6/22	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.42.4000.421.60065	58.00
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	103.81
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	108.84
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	120.23
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	150.00
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	150.00
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	150.00
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	150.00
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	131.55
WELLS FARGO CREDIT CARD ACH The Corner Store Hawkins, J WF...	07/30/2022	07/30/2022	Wells Fargo Purchase Cards	101.44.6000.451.60016	120.09
DAKOTA ELECTRIC ASSN 200001093947 7/22	07/30/2022	07/30/2022	Electric	101.43.5400.445.40020	1,399.22
XCEL ENERGY 786642551	07/30/2022	07/30/2022	Gas & Electric	101.42.4200.423.40010	734.62
XCEL ENERGY 786649235	07/30/2022	07/30/2022	Gas & Electric	101.42.4200.423.40010	137.25
XCEL ENERGY 786649235	07/30/2022	07/30/2022	Gas & Electric	101.42.4200.423.40020	1,604.74
XCEL ENERGY 786649235	07/30/2022	07/30/2022	Gas & Electric	101.43.5400.445.40020	1,244.60
XCEL ENERGY 786649235	07/30/2022	07/30/2022	Gas & Electric	101.44.6000.451.40010	185.14
XCEL ENERGY 786649235	07/30/2022	07/30/2022	Gas & Electric	101.44.6000.451.40020	572.19
XCEL ENERGY 786654089	07/30/2022	07/30/2022	Gas & Electric	101.43.5400.445.40020	12,061.13

Expense Approval Report

Payment Dates: 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
XCEL ENERGY	786654089	07/30/2022	Gas & Electric	101.44.6000.451.40020	16.60
XCEL ENERGY	787239764	07/30/2022	Gas & Electric	101.42.4000.421.40042	51.09
Fund 101 - GENERAL FUND Total:					61,323.87

Fund: 201 - C.V.B. FUND

WELLS FARGO CREDIT CARD ACH Google Gsuite_Visitig Satre, Eri...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	18.00
WELLS FARGO CREDIT CARD ACH Google Ads8715259637 Satre, E...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	90.68
WELLS FARGO CREDIT CARD ACH Best Western St Cloud Satre, Eri...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50075	234.26
WELLS FARGO CREDIT CARD ACH Siteground Hosting Satre, Eri W...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	17.99
WELLS FARGO CREDIT CARD ACH Facebk Mampftlp2 Satre, Eri ...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50025	49.97
WELLS FARGO CREDIT CARD ACH Usps Po 2688010540 Satre, Eri...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50035	78.00
WELLS FARGO CREDIT CARD ACH Apple Store #R007 Satre, Eri W...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	1,299.00
WELLS FARGO CREDIT CARD ACH Apple.Com/Bill Satre, Eri WF 6/...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	89.99
WELLS FARGO CREDIT CARD ACH The Ups Store 0372 Satre, Eri W...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.50035	18.46
WELLS FARGO CREDIT CARD ACH Apple.Com/Us Satre, Eri WF 6/...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	85.05
WELLS FARGO CREDIT CARD ACH Apple.Com/Us Satre, Eri WF 6/...	07/30/2022	Wells Fargo Purchase Cards	201.44.1600.465.60010	0.01
Fund 201 - C.V.B. FUND Total:				1,981.41

Fund: 205 - COMMUNITY CENTER

WELLS FARGO CREDIT CARD ACH Medpro Waste Disposal O'Con...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.30700	107.89
WELLS FARGO CREDIT CARD ACH Dollartree Swiggum, C WF 6/22	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	3.75
WELLS FARGO CREDIT CARD ACH Old World Pizza Abrahamson W...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	134.88
WELLS FARGO CREDIT CARD ACH Amazon.Com 3b5nw5zb3 A Stie...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	132.70
WELLS FARGO CREDIT CARD ACH Turitto S Pizza Vandehoef, WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60018	214.68
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Qm6ju5kw3 Stie...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	149.50
WELLS FARGO CREDIT CARD ACH Jimmy Johns 1436 Swiggum, C ...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	77.49
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 3333u8393 Swig...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	46.72
WELLS FARGO CREDIT CARD ACH Comcast Cable Comm O'Connor,..	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	196.23
WELLS FARGO CREDIT CARD ACH Hawkins Inc O'Connor, WF 6/22	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60024	3,011.43
WELLS FARGO CREDIT CARD ACH Hawkins Inc O'Connor, WF 6/22	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60024	3,171.63
WELLS FARGO CREDIT CARD ACH The Home Depot #2813 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	246.26
WELLS FARGO CREDIT CARD ACH Mn Zoo Cash Room Swiggum, C...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	530.00
WELLS FARGO CREDIT CARD ACH Samsclub.Com Swiggum, C WF ...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	185.68
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	-44.97
WELLS FARGO CREDIT CARD ACH Apec 124748 O'Connor, WF 6/...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	265.35
WELLS FARGO CREDIT CARD ACH Apec 124748 O'Connor, WF 6/...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	265.34
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	67.14
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	1.84
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	22.15
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	18.98
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	281.95
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	281.95
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	22.14
WELLS FARGO CREDIT CARD ACH Whentowork Inc Abrahamson ...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	88.00
WELLS FARGO CREDIT CARD ACH Delta 00623222820194 Dors...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.50065	119.44
WELLS FARGO CREDIT CARD ACH The Corner Store Gill, Jere WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60021	1.35
WELLS FARGO CREDIT CARD ACH The Corner Store Gill, Jere WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60021	1.35
WELLS FARGO CREDIT CARD ACH Chipotle Online Burger, Te WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	-214.25
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gill, Jer...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	31.94
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gill, Jer...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	31.94
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gill, Jer...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	44.98
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gill, Jer...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	44.98
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Gill, Jere...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.40040	12.27
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Roach, R...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	3.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Roach, R...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	8.28
WELLS FARGO CREDIT CARD ACH Chipotle Online Burger, Te WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	214.25
WELLS FARGO CREDIT CARD ACH Chipotle Online Burger, Te WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	5.41
WELLS FARGO CREDIT CARD ACH Mn Zoo Cash Room Mikel, Rac ...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.50090	20.00
WELLS FARGO CREDIT CARD ACH Zumba Fitness Cray, Amy WF 6...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	38.99
WELLS FARGO CREDIT CARD ACH American Red Cross Abrahams...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	140.00
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 6a8h79973 Roa...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	77.79
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Rf6we5uy3 Cray...	07/30/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	55.74

Expense Approval Report

Payment Dates: 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date
WELLS FARGO CREDIT CARD ACH Mn Zoo Cash Room Mikel, Rac ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor,...		07/30/2022
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor,...		07/30/2022
WELLS FARGO CREDIT CARD ACH Sams Club #4738 Crary, Amy WF..		07/30/2022
WELLS FARGO CREDIT CARD ACH Samsclub.Com Mikel, Rac WF 6...		07/30/2022
WELLS FARGO CREDIT CARD ACH Samsclub.Com Mikel, Rac WF 6...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 7b4gu9kf3 Mikel...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us H63pc0u63 Mike..		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 3e5hd9o83 Mike..		07/30/2022
WELLS FARGO CREDIT CARD ACH Apec 124763 O'Connor, WF 6/...		07/30/2022
WELLS FARGO CREDIT CARD ACH Apec 124763 O'Connor, WF 6/...		07/30/2022
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Mikel, Rac WF ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Water Pumps Direct Roach, Ric...		07/30/2022
WELLS FARGO CREDIT CARD ACH Water Pumps Direct Roach, Ric...		07/30/2022
WELLS FARGO CREDIT CARD ACH Science Museum Of Mn Mikel, ...		07/30/2022
XCEL ENERGY	787463394	07/30/2022
XCEL ENERGY	787463394	07/30/2022

Fund: 437 - PW FACILITY REMODEL/EXPANSION

DAKOTA ELECTRIC ASSN	200010072203 7/22	07/30/2022
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Fund: 441 - STORM WATER MANAGEMENT

WELLS FARGO CREDIT CARD ACH Tractor Supply Co #550 Reller, C...		07/30/2022
WELLS FARGO CREDIT CARD ACH Tractor Supply Co #550 Reller, C...		07/30/2022
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Fischer, K WF ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Cub Foods #1639 Fischer, K WF ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Reller, ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Reller, ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Reller, ...		07/30/2022
XCEL ENERGY	786649235	07/30/2022

Fund: 501 - WATER UTILITY FUND

WELLS FARGO CREDIT CARD ACH Gerten Greenhouses Johnson, ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Tri-State Bobcat Johnson, M WF...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 2m72v5d93 Joh...		07/30/2022
WELLS FARGO CREDIT CARD ACH Advanced Sportswear Johnson,...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Rz7sq29g3 John...		07/30/2022
WELLS FARGO CREDIT CARD ACH Cross Border Trans Fee Gubash,...		07/30/2022
WELLS FARGO CREDIT CARD ACH Realvnc Limited Gubash, Sc WF ...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 247rb8to3 John...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amazon.Com Jh6vz7d03 A Kra...		07/30/2022
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Gubash,...		07/30/2022
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Gubash,...		07/30/2022
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Xi3hy0le3 Krame...		07/30/2022
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gubash,..		07/30/2022
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gubash,..		07/30/2022
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gubash,..		07/30/2022
XCEL ENERGY	786649235	07/30/2022
XCEL ENERGY	786649235	07/30/2022

Fund: 502 - SEWER UTILITY FUND

DAKOTA ELECTRIC ASSN	200010048618 7/22	07/30/2022
XCEL ENERGY	786649235	07/30/2022
XCEL ENERGY	786649235	07/30/2022

Fund: 503 - INVER WOOD GOLF COURSE

WELLS FARGO CREDIT CARD ACH Batteries+Bulbs #026 Moynihan,..		07/30/2022
WELLS FARGO CREDIT CARD ACH Mn Licensed Beverage A Moyni...		07/30/2022
WELLS FARGO CREDIT CARD ACH Denny'S 5th Ave Bakery O'Conn...		07/30/2022

Description (Item)	Account Number	Amount
Wells Fargo Purchase Cards	205.44.6200.453.50090	-10.00
Wells Fargo Purchase Cards	205.44.6200.453.60016	176.24
Wells Fargo Purchase Cards	205.44.6200.453.60016	44.06
Wells Fargo Purchase Cards	205.44.6200.453.60065	13.80
Wells Fargo Purchase Cards	205.44.6200.453.60065	195.42
Wells Fargo Purchase Cards	205.44.6200.453.60065	157.82
Wells Fargo Purchase Cards	205.44.6200.453.60040	22.94
Wells Fargo Purchase Cards	205.44.6200.453.60040	29.99
Wells Fargo Purchase Cards	205.44.6200.453.60040	256.54
Wells Fargo Purchase Cards	205.44.6200.453.60016	208.63
Wells Fargo Purchase Cards	205.44.6200.453.60016	208.64
Wells Fargo Purchase Cards	205.44.6200.453.60065	39.90
Wells Fargo Purchase Cards	205.44.6200.453.60040	389.00
Wells Fargo Purchase Cards	205.44.6200.453.60040	389.00
Wells Fargo Purchase Cards	205.44.6200.453.50090	400.00
Gas & Electric	205.44.6200.453.40020	8,289.11
Gas & Electric	205.44.6200.453.40020	12,698.43
Fund 205 - COMMUNITY CENTER Total:		33,626.68

Electric	437.73.5900.737.40020	13.54
Fund 437 - PW FACILITY REMODEL/EXPANSION Total:		13.54

Wells Fargo Purchase Cards	441.74.5900.741.40066	311.98
Wells Fargo Purchase Cards	441.74.5900.741.40066	129.99
Wells Fargo Purchase Cards	441.74.5900.741.70600	161.44
Wells Fargo Purchase Cards	441.74.5900.741.70600	2.49
Wells Fargo Purchase Cards	441.74.5900.741.40066	120.95
Wells Fargo Purchase Cards	441.74.5900.741.40066	125.65
Wells Fargo Purchase Cards	441.74.5900.741.40066	92.98
Gas & Electric	441.74.5900.741.40020	668.20
Fund 441 - STORM WATER MANAGEMENT Total:		1,613.68

Wells Fargo Purchase Cards	501.50.7100.512.40046	56.25
Wells Fargo Purchase Cards	501.50.7100.512.60016	500.00
Wells Fargo Purchase Cards	501.50.7100.512.40040	159.99
Wells Fargo Purchase Cards	501.50.7100.512.60045	31.50
Wells Fargo Purchase Cards	501.50.7100.512.60016	22.54
Wells Fargo Purchase Cards	501.50.7100.512.30700	1.16
Wells Fargo Purchase Cards	501.50.7100.512.30700	115.67
Wells Fargo Purchase Cards	501.50.7100.512.60016	55.27
Wells Fargo Purchase Cards	501.50.7100.512.60016	108.76
Wells Fargo Purchase Cards	501.50.7100.512.60016	39.98
Wells Fargo Purchase Cards	501.50.7100.512.60016	5.99
Wells Fargo Purchase Cards	501.50.7100.512.60016	34.97
Wells Fargo Purchase Cards	501.50.7100.512.60011	106.81
Wells Fargo Purchase Cards	501.50.7100.512.60016	55.31
Wells Fargo Purchase Cards	501.50.7100.512.60040	89.68
Gas & Electric	501.50.7100.512.40010	1,644.05
Gas & Electric	501.50.7100.512.40020	31,117.92
Fund 501 - WATER UTILITY FUND Total:		34,145.85

Electric	502.51.7200.514.40020	112.97
Gas & Electric	502.51.7200.514.40010	73.69
Gas & Electric	502.51.7200.514.40020	1,720.91
Fund 502 - SEWER UTILITY FUND Total:		1,907.57

Wells Fargo Purchase Cards	503.52.8500.526.40040	115.70
Wells Fargo Purchase Cards	503.52.8300.524.50070	360.00
Wells Fargo Purchase Cards	503.52.8300.524.76050	1,230.82

Expense Approval Report

Payment Dates: 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH	Pga Of America Members Otnes...	07/30/2022	Wells Fargo Purchase Cards	503.52.8500.526.50070	437.00
WELLS FARGO CREDIT CARD ACH	Kwik Trip 66200006627 Moyni...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	27.62
WELLS FARGO CREDIT CARD ACH	Kwik Trip 66200006627 Moyni...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	8.04
WELLS FARGO CREDIT CARD ACH	Kwik Trip 66200006627 Moyni...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	7.16
WELLS FARGO CREDIT CARD ACH	Shamrock Group O'Connor, WF...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76100	1,215.24
WELLS FARGO CREDIT CARD ACH	Spn Nds Metz, Joel WF 6/22	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	121.57
WELLS FARGO CREDIT CARD ACH	Sentext Solutions Moynihan, ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8500.526.50025	149.00
WELLS FARGO CREDIT CARD ACH	The Home Depot #2804 Lage, T...	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	45.26
WELLS FARGO CREDIT CARD ACH	Delta 00623222820194 Dors...	07/30/2022	Wells Fargo Purchase Cards	503.52.8500.526.50065	59.72
WELLS FARGO CREDIT CARD ACH	Sams Club #4738 Moynihan, W...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	73.74
WELLS FARGO CREDIT CARD ACH	4up Inverwood Moynihan, WF ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	6.00
WELLS FARGO CREDIT CARD ACH	4up Inverwood Moynihan, WF ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	1.00
WELLS FARGO CREDIT CARD ACH	4up Inverwood Moynihan, WF ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	4.00
WELLS FARGO CREDIT CARD ACH	4up Inverwood Moynihan, WF ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	2.00
WELLS FARGO CREDIT CARD ACH	Tractor-Supply-Co #019 Felix, K...	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.60020	18.20
WELLS FARGO CREDIT CARD ACH	American Metro Pos Moynihan, ..	07/30/2022	Wells Fargo Purchase Cards	503.52.8000.521.60010	132.59
WELLS FARGO CREDIT CARD ACH	Amzn Mktp Us Jh2dl7j63 Moyni...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	17.12
WELLS FARGO CREDIT CARD ACH	Bts Unifirst Corporati O'Connor, ..	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.60045	1,091.16
WELLS FARGO CREDIT CARD ACH	Cub Foods #1639 Moynihan, W...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	13.49
WELLS FARGO CREDIT CARD ACH	Cub Foods #1639 Moynihan, W...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	11.22
WELLS FARGO CREDIT CARD ACH	Inver Grove Heights Ac Moynih...	07/30/2022	Wells Fargo Purchase Cards	503.52.8400.525.40041	17.12
WELLS FARGO CREDIT CARD ACH	Inver Grove Heights Ac Moynih...	07/30/2022	Wells Fargo Purchase Cards	503.52.8500.526.40040	69.58
WELLS FARGO CREDIT CARD ACH	The Home Depot #2843 Lage, T...	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.40040	109.65
WELLS FARGO CREDIT CARD ACH	The Home Depot #2843 Lage, T...	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.60040	197.08
WELLS FARGO CREDIT CARD ACH	Cub Foods Otness, Le WF 6/22	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	13.47
WELLS FARGO CREDIT CARD ACH	Inver Grove Heights Ac Otness, ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	20.86
WELLS FARGO CREDIT CARD ACH	Inver Grove Heights Ac Otness, ...	07/30/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	27.81
WELLS FARGO CREDIT CARD ACH	Target 00025197 Moynihan,..	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	56.29
WELLS FARGO CREDIT CARD ACH	Target 00025197 Moynihan,..	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	37.67
WELLS FARGO CREDIT CARD ACH	Target 00025197 Moynihan,..	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.60065	6.20
WELLS FARGO CREDIT CARD ACH	Target 00025197 Moynihan,..	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	25.23
WELLS FARGO CREDIT CARD ACH	Target 00025197 Moynihan,..	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76100	20.20
WELLS FARGO CREDIT CARD ACH	Tri-State Bobcat Lage, Timo WF...	07/30/2022	Wells Fargo Purchase Cards	503.52.8600.527.40042	86.55
WELLS FARGO CREDIT CARD ACH	Samsclub #4738 Moynihan, WF...	07/30/2022	Wells Fargo Purchase Cards	503.52.8300.524.76050	231.90
WELLS FARGO CREDIT CARD ACH	Samsclub #4738 Moynihan, WF...	07/30/2022	Wells Fargo Purchase Cards	503.52.8500.526.60065	129.47
DAKOTA ELECTRIC ASSN	200002013605 7/22	07/30/2022	Electric	503.52.8600.527.40020	236.84
XCEL ENERGY	785909505	07/30/2022	Gas & Electric	503.52.8500.526.40010	66.75
XCEL ENERGY	785909505	07/30/2022	Gas & Electric	503.52.8500.526.40020	1,520.75
XCEL ENERGY	785909505	07/30/2022	Gas & Electric	503.52.8600.527.40010	793.69
XCEL ENERGY	785909505	07/30/2022	Gas & Electric	503.52.8600.527.40020	4,269.04
WELLS FARGO CREDIT CARD ACH	Amzn Mktp Us Dj8ya3ey3 Otnes...	07/30/2022	Wells Fargo Purchase Cards	503.52.8000.521.60065	64.23
XCEL ENERGY	786649235	07/30/2022	Gas & Electric	503.52.8500.526.40020	132.58
XCEL ENERGY	786649235	07/30/2022	Gas & Electric	503.52.8600.527.40020	57.15
Fund 503 - INVER WOOD GOLF COURSE Total:					13,337.76

Fund: 603 - CENTRAL EQUIPMENT

WELLS FARGO CREDIT CARD ACH	Amazon.Com K086e0r23 A Und...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60011	13.91
WELLS FARGO CREDIT CARD ACH	River Heights Marina I Chiodo, ...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	429.88
WELLS FARGO CREDIT CARD ACH	Inver Grove Heights Ac Jackson,...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	25.96
WELLS FARGO CREDIT CARD ACH	Inver Grove Heights Ac Jackson,...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	2.19
WELLS FARGO CREDIT CARD ACH	Arco Trestle Stop Howe, Erik WF..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	54.07
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Madsen, ...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	27.91
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Madsen, ...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	37.20
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Madsen, ...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	42.94
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Madsen, ...	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	52.00
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3556 Schrandt, ..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	63.58
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3556 Schrandt, ..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	55.27
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Schrandt, ..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	34.31
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Schrandt, ..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	35.06
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Schrandt, ..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	35.92
WELLS FARGO CREDIT CARD ACH	Holiday Stations 3537 Schrandt, ..	07/30/2022	Wells Fargo Purchase Cards	603.00.5300.444.60021	37.23

Expense Approval Report

Payment Dates: 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Schrandt, ..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	60.67
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Schrandt, ..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	71.02
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Howe, Eri...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	75.57
WELLS FARGO CREDIT CARD ACH Speedway 04411 Howe, Erik WF..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	48.29
WELLS FARGO CREDIT CARD ACH The Corner Store Howe, Erik WF..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	36.34
WELLS FARGO CREDIT CARD ACH The Corner Store Howe, Erik WF..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	68.45
WELLS FARGO CREDIT CARD ACH Harbor Freight Tools 7 Underda...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60040	12.84
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Howe, Eri...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	40.32
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Howe, Eri...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	46.81
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Howe, Eri...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	65.57
WELLS FARGO CREDIT CARD ACH Northern Tool Equipmnt Under...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60040	32.12
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	-56.40
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	-35.38
WELLS FARGO CREDIT CARD ACH Holiday Stations 0438 Prail, Rya...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	52.42
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	44.31
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	22.39
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	37.14
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	48.32
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	44.33
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	45.76
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	55.81
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	63.25
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Decker, Jo..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	61.75
WELLS FARGO CREDIT CARD ACH Holiday Stations 3556 Prail, Rya...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	79.66
WELLS FARGO CREDIT CARD ACH The Corner Store Prail, Rya WF ...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	58.60
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Prail, Rya...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	19.76
WELLS FARGO CREDIT CARD ACH Holiday Stations 3537 Prail, Rya...07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60021	15.95
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40040	309.00
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	34.58
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	4.50
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	13.12
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	23.96
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	35.38
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	19.98
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	3.73
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	56.40
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	13.98
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	107.94
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	318.96
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	389.85
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	4.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	11.27
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.40041	13.12
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60012	45.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60012	94.53
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60012	8.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60012	20.97
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.00.5300.444.60040	49.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.140.1450050	9.98
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.140.1450050	96.66
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..07/30/2022			Wells Fargo Purchase Cards	603.140.1450050	14.97
XCEL ENERGY	786649235	07/30/2022	Gas & Electric	603.00.5300.444.40020	2,237.72
XCEL ENERGY	786654089	07/30/2022	Gas & Electric	603.00.5300.444.40010	141.89
Fund 603 - CENTRAL EQUIPMENT Total:					6,145.55

Fund: 604 - CENTRAL STORES

WELLS FARGO CREDIT CARD ACH Quadient Inc Oracle O'Connor, ...07/30/2022	Wells Fargo Purchase Cards	604.00.2200.416.60010	236.60
Fund 604 - CENTRAL STORES Total:			236.60

Fund: 605 - CITY FACILITIES

WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 799qd1p63 Stier,..07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	33.49
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Rj37r4vu3 Halve...07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	15.80

Expense Approval Report

Payment Dates: 7/28/2022 - 7/29/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us M44cf4vj3 Halve...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60011	19.98
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us M44cf4vj3 Halve...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	30.43
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us M44cf4vj3 Halve...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	15.49
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us M44cf4vj3 Halve...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60040	32.99
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us M44cf4vj3 Halve...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60040	46.99
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us M44cf4vj3 Halve...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60040	59.99
WELLS FARGO CREDIT CARD ACH Menards Eden Prairie M Stier, ...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60065	57.24
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Je0798lo3 Stier, ...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	35.88
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Halvers...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	2.97
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Halvers...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	95.94
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Halvers...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60040	648.78
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Halvers...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60065	6.97
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Halvers...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60065	10.94
WELLS FARGO CREDIT CARD ACH Culligan Water Of Igh O'Connor,...		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	76.45
WELLS FARGO CREDIT CARD ACH Grainger Todd, Patr WF 6/22		07/30/2022	Wells Fargo Purchase Cards	605.00.7500.460.60016	863.22
XCEL ENERGY	786649235 CR	07/30/2022	Gas & Electric	605.46.0000.3653000	-36,288.08
Fund 605 - CITY FACILITIES Total:					-34,234.53
Fund: 702 - ESCROW FUND					
WELLS FARGO CREDIT CARD ACH Simplifile.Com Kiernan, R WF 6/...		07/30/2022	Wells Fargo Purchase Cards	702.229.2297703	52.33
WELLS FARGO CREDIT CARD ACH Simplifile.Com Kiernan, R WF 6/...		07/30/2022	Wells Fargo Purchase Cards	702.229.2305503	52.33
WELLS FARGO CREDIT CARD ACH Simplifile.Com Kiernan, R WF 6/...		07/30/2022	Wells Fargo Purchase Cards	702.229.2305803	52.33
Fund 702 - ESCROW FUND Total:					156.99
Grand Total:					120,254.97



Request for Council Action

SUBJECT: **Approve Personnel Actions**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Cora Bauer, HR Coordinator, 651.450.2490

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions listed below.

BACKGROUND

Full-time Employment:

Stacy Bodsberg, Community Development Support Specialist
Paul Merchlewicz, City Engineer
Steve Quinones-Narvaez, Patrol Officer (promotional from CSO)
Adam Wiederhoeft, Lieutenant (promotional from Sgt)
Andrew Sharratt, Sergeant (promotional from Police Officer)

Seasonal/Temporary Employment:

Nicholas Gallahue, VMCC Operations Helper
Melissa Martinez-Crowley, Fitness Instructor
Jena Radant, Fitness Instructor

Voluntary Resignations, Retirements and/or Terminations:

Joe Casarez, Police Laborer
Kim Fox, Community Development Support Specialist

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the above-listed personnel actions.

ATTACHMENTS

None

Request for Council Action

SUBJECT: **Resolution Accepting Donation to the Fire Department**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Judy Thill, Fire Chief, 651.450.2495

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, accepting a donation from resident Karen Hanson, of a framed print titled “Silent Wings”, by Inver Grove Heights artist DE (David) Krech. The approximate value is \$250.

BACKGROUND

The Fire Department recently received a framed print from resident Karen Hanson. This print, titled “Silent Wings”, was created by Inver Grove Heights artist DE (David) Krech. Ms. Hanson donated this print so it may be hung in the fire station. The value of the print is approximately \$250.

The Fire Department is very grateful to Ms. Hanson for her generous and beautiful donation.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends adoption of the Resolution, accepting the donation.

ATTACHMENTS

1. Resolution Accepting Donation

RESOLUTION NO. _____

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

A RESOLUTION AUTHORIZING AND ACCEPTING DONATION

WHEREAS, the City of Inver Grove Heights (City) is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and

WHEREAS, various residents donate money and goods to the City, which are to be used for supporting the Fire Department; and

WHEREAS, such a donation has been given to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City is appreciative of the donation and finds that it is appropriate to accept the donation.

NOW, THEREFORE, be it resolved that the Inver Grove Heights City Council does hereby accept the donation from resident Karen Hanson of a framed print, titled "Silent Wings", by Inver Grove Heights artist DE (David) Krech, that has a value of approximately \$250.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 24th day of September 12, 2022.

INVER GROVE HEIGHTS

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Approval of Exempt Gambling Permit for Inver Grove Heights Hockey Association**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the application for an exempt gambling permit from the Inver Grove Heights Hockey Association to hold a raffle on January 2, 2023 at the Veteran's Memorial Community Center.

BACKGROUND

The Inver Grove Heights Hockey Association, a non-profit group, is raising funds for sports equipment for the mini-mites program and some concession stand equipment (pop-corn machine and hot dog roller). Proceeds from this fundraiser will benefit the overall members of the IGH Hockey Association.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the application for an Exempt Gambling Permit for the IGH Hockey Association.

ATTACHMENTS

1. 2023-01-02 LG220 application - IGH Hockey Association Raffle

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Inver Grove Hts. Hockey Assoc Previous Gambling Permit Number: X-
 Minnesota Tax ID Number, if any: 41-1502801 Federal Employer ID Number (FEIN), if any:
 Mailing Address: PO Box 2592
 City: Inver Grove Hts State: MN Zip: 55076 County: Dakota
 Name of Chief Executive Officer (CEO): Joseph Tuccitto
 CEO Daytime Phone: 651-428-1371 CEO Email: IGHHApresident@gmail.com
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): Ventures@IGHHA.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Veterans Memorial Community Center

Physical Address (do not use P.O. box): 8150 Barbara Ave

Check one:

☒ City: Inver Grove Hts Zip: 55076 County: Dakota
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): January 2, 2023

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 8/24/2022
(Signature must be CEO's signature; designee may not sign)

Print Name: JOE TUCCITTO**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Request for Council Action

SUBJECT: **Approve Final Payment for Maintenance Building Exterior Envelope Project**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Barry Underdahl, Street Superintendent, 651.450.2556

ACTION REQUESTED

The Council is asked to approve the final payment and close out the Public Works Maintenance Building Exterior Envelope Restoration Contract with Restoration & Construction Services.

BACKGROUND

On May 10, 2021, the City Council approved entering into a contract with Restoration & Construction Services to restore the exterior envelope of both Public Works Maintenance Buildings, in the amount of \$272,960. On January 10, 2022, the City Council approved a change order to the contract in the amount of \$24,863 for additional glass block replacement and replacement of a waterproofing reveal component that were not included in the original project scope. The revised approved contract amount is \$297,823.

The project work has been completed and a final inspection was performed. All contract closeout documents have been received and reviewed for conformance.

FISCAL IMPACT

The final pay application #6 for the sum of \$28,218.93 is to be paid from Central Equipment budget line item Repair & Maintenance - Buildings (603.00.5300.444.40040).

RECOMMENDATION

Staff recommends payment of pay application #6 and closing out the contract with Restoration & Construction Services.

ATTACHMENTS

1. AIA Pay App. 006 Final - Certified

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702C/m

Final Pay App.

CONSTRUCTION MANAGER-ADVISOR EDITION

PAGE 1 OF 2 PAGES

CONTRACTOR: Restoration & Construction Services, LLC
2340 197th STREET EAST
CLEARWATER MN 55320-1603

PROJECT: Exterior wall rehab Public Works
Maintenance Facility & Cold Storage

APPLICATION NUMBER: 16
PERIOD TO: 06/30/22
PROJECT NOS.: 214892-001

Distribution to:
☐ OWNER
☐ CONSTRUCTION
MANAGER
☐ ARCHITECT
☐ CONTRACTOR

SUBCONTRACTOR:

CONTRACT DATE: 07/08/21

CONTRACT FOR: Inver Grove Heights - Minnesota

VIA CONSTRUCTION MANAGER
VIA ARCHITECT Inspec

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below in accordance with the Contract Continuation Sheet, AIA Document G703, is attached

1	ORIGINAL CONTRACT SUM	\$272,960.00
2	Net Change By Change Orders.....	\$24,863.00
3	CONTRACT SUM TO DATE (Line 1 + 2)	\$297,823.00
4	TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$297,823.00
5	RETAINAGE:	
a	5% % of Completed Work (Columns D & E on G703)	\$0.00
b	0% % of Stored Material (Column F on G703)	\$0.00
	Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$0.00
6	TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$297,823.00
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$209,604.05
8	CURRENT PAYMENT DUE	\$28,218.93
9	BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	(\$0.00)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total Approved this Month	\$24,863.00	
TOTALS	\$24,863.00	
NET CHANGES by Change Order		\$24,863.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due CONTRACTOR

A notary public or other officer completing this certificate verifies only the identity of the individual who is and not the truthfulness, accuracy, or validity of that document

By Robert Stredeleman Date 6-24-22
County of Benton
Subscribed and sworn before me on this 6-24-22 by Don Foss proved to me
on the basis of satisfactory evidence to be the person who appeared before me
Robert Stredeleman
Notary: My Commission Expires: 1-31-2026

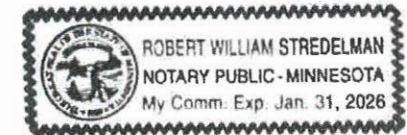
CERTIFICATE FOR PAYMENT

in accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED..... \$ 28,218.93
(Attach explanation if amount certified differs from the amount applied for initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified)

CONSTRUCTION MGR:
By: Don Foss Date: 6/24/22

ARCHITECT:
By: David Campbell Date: 7/20/22
This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract



Request for Council Action

SUBJECT: **Order Assessment Hearings, Declare Costs to be Assessed, and Order Preparation of Proposed Assessments for 2022 Pavement Management Projects 2022-09 E, F and G.**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Steve Dodge, Assistant City Engineer, 651.450.2541

ACTION REQUESTED

The Council is asked to adopt the attached Resolutions calling for an assessment hearing on proposed assessments, declaring costs to be assessed, and ordering the preparation of proposed assessments for 2022 Pavement Management Projects 2022-09 E, F and G.

BACKGROUND

The Council initiated the 2022 Pavement Rehabilitation Projects in the fall of 2021. The following projects were formally ordered by the Council in January and February of 2022, combined into a single construction contract, and awarded to McNamara Contracting, Inc. on April 25, 2022:

- 2022-09E – Alison Way Area Street Rehabilitation: \$1,358,570.80
- 2022-09F – Tyne Lane Area Street Rehabilitation: \$638,021.45
- 2022-09G – Albano Trail and Albright Court Rehabilitation: \$305,810.40

The estimated special assessments from the approved total project budget, as well as the projected final assessments for each project, are noted as follows:

City Project No.	Estimated Assessment (at time of Contract Award)	Proposed Assessment (at time of Project Completion)	Difference
2022-09E	\$1,016,194.24	\$780,743.48	(\$235,450.76) / -23.2%
2022-09F	\$475,941.16	\$440,532.52	(\$35,408.62) / -7.4%
2022-09G	\$244,648.32	\$208,184.00	(\$36,464.32) / -14.9%

The attached Resolutions are procedural in nature, with the first calling for the public hearing to be held on October 10, 2022, and the second ordering the preparation of assessments. These resolutions do not represent final action on the assessments, which will take place after the public

hearing is held on October 10. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property, in accordance with state law and City practice.

FISCAL IMPACT

As noted above, this specific requested action is procedural in nature and has no fiscal impact. The projects are funded by a combination of special assessments, the Pavement Management Fund, the Sewer Fund, the Water Fund, and the Stormwater Fund as approved by the Council's April 25 action.

RECOMMENDATION

Staff recommends adoption of the attached Resolutions.

ATTACHMENTS

1. Resolution - Call for Assessment Hearing 2022-09E
2. Resolution - Declare Costs and Order Preparation of Assessments 2022-09E
3. Resolution - Call for Assessment Hearing 2022-09F
4. Resolution - Declare Costs and Order Preparation of Assessments 2022-09F
5. Resolution - Call for Assessment Hearing 2022-09G
6. Resolution - Declare Costs and Order Preparation of Assessments 2022-09G

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION CALLING FOR HEARING ON PROPOSED ASSESSMENTS

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09E – ALISON WAY AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program

City Project No. 2022-09E – Alison Way Area Rehabilitation

WHEREAS, Roadway improvements included mill and overlay (bituminous removal, and bituminous pavement), spot curb and gutter removal and replacement, utility casting adjustments and replacements, appurtenances and restoration on the following streets: Alison Way from Cliff Road to Cliff Road; Alison Court from Alison Way to its east terminus; Alexandra Court from Alison Way to its west terminus; Alberton Way from Alison Way to Alison Way; Alberton Court from Alberton Way to its east terminus; Alicia Circle from Alison Way to the Eagan City limits; Alton Court from Alison Way to its north terminus; Alvin Court from Alison Way to its north terminus; Amery Court from Alison Way to its east terminus; Amery Circle from Amery Court to its north terminus; Amherst Way from Alison Way to Alison Way; Amherst Court from Amherst Way to its south terminus; Andes Circle from Alison Way to its southern terminus; and Andover Court from Alison Way to its east terminus; and

WHEREAS, the City Clerk has notified the City Council that such assessments have been completed and filed in the City Clerk's Office for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. A hearing shall be held on October 10, 2022, in the City Council Chambers, 8150 Barbara Avenue at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons owning property affected by such improvements shall be given an opportunity to be heard with reference to such assessments.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessments to be published once in the official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF
PROPOSED ASSESSMENTS**

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09E – ALISON WAY AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program
2022-09E – Alison Way Area Rehabilitation

WHEREAS, Roadway improvements included mill and overlay (bituminous removal and bituminous pavement), spot curb and gutter removal and replacement, utility casting adjustments and replacements, appurtenances and restoration on the following streets: Alison Way from Cliff Road to Cliff Road; Alison Court from Alison Way to its east terminus; Alexandra Court from Alison Way to its west terminus; Alberton Way from Alison Way to Alison Way; Alberton Court from Alberton Way to its east terminus; Alicia Circle from Alison Way to the Eagan City limits; Alton Court from Alison Way to its north terminus; Alvin Court from Alison Way to its north terminus; Amery Court from Alison Way to its east terminus; Amery Circle from Amery Court to its north terminus; Amherst Way from Alison Way to Alison Way; Amherst Court from Amherst Way to its south terminus; Andes Circle from Alison Way to its southern terminus; and Andover Court from Alison Way to its east terminus; and

WHEREAS, the total final estimated project cost for City Project No. 2022-09E is \$1,020,912.00 with the storm sewer and street improvement assessable costs being \$975,928.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. The amount to be specially assessed for City Project No. 2022-09E is hereby declared to be \$780,743.48.
2. The City Clerk, with the assistance of the Public Works Director, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION CALLING FOR HEARING ON PROPOSED ASSESSMENTS

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09F – TYNE LANE AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program
2022-09F – Tyne Lane Area Rehabilitation

WHEREAS, roadway improvements included mill and overlay (bituminous removal, and bituminous pavement placement), spot curb and gutter removal and replacement, utility casting adjustments and replacements, appurtenances and restoration on the following streets: Tyne Lane from the Eagan City limits to Esk Lane; Azalea Way from Jefferson Trail (MN 149) to Tyne Lane; Tyne Court from Tyne Lane to its east terminus; Avalon Path from Esk Lane to Tyne Lane; Avalon Court from Avalon Path to its east terminus; Esk Lane from the Eagan city limits to Tyne Lane; Esk Circle from Esk Lane to its north terminus; and

WHEREAS, the City Clerk has notified the City Council that such assessments have been completed and filed in the City Clerk's Office for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. A hearing shall be held on October 10, 2022, in the City Council Chambers, 8150 Barbara Avenue at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons owning property affected by such improvements shall be given an opportunity to be heard with reference to such assessments.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessments to be published once in the official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF
PROPOSED ASSESSMENTS**

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09F – TYNE LANE AREA REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program
2022-09F – Tyne Lane Area Rehabilitation

WHEREAS, roadway improvements included mill and overlay (bituminous removal, and bituminous pavement placement), spot curb and gutter removal and replacement, utility casting adjustments and replacements, appurtenances and restoration on the following streets: Tyne Lane from the Eagan City limits to Esk Lane; Azalea Way from Jefferson Trail (MN 149) to Tyne Lane; Tyne Court from Tyne Lane to its east terminus; Avalon Path from Esk Lane to Tyne Lane; Avalon Court from Avalon Path to its east terminus; Esk Lane from the Eagan city limits to Tyne Lane; Esk Circle from Esk Lane to its north terminus; and

WHEREAS, the total final estimated project cost for City Project No. 2022-09F is \$571,261.00, with the storm sewer and street improvement assessable costs being \$550,666.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. The amount to be specially assessed for City Project No. 2022-09F is hereby declared to be \$440,532.52.
2. The City Clerk, with the assistance of the Public Works Director, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION CALLING FOR HEARING ON PROPOSED ASSESSMENTS

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09G – ALBANO TRAIL AND ALBRIGHT COURT REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program
2022-09G – Albano Trail and Albright Court Rehabilitation

WHEREAS, roadway improvements included mill and overlay (bituminous removal and bituminous pavement), spot curb and gutter removal and replacement, storm sewer casting adjustments and replacements, appurtenances and restoration on the following streets: Albano Trail from Aladin Trail to Jefferson Trail (MN TH 149); and Albright Court from Albano Trail to its north terminus; and

WHEREAS, the City Clerk has notified the City Council that such assessments have been completed and filed in the City Clerk's Office for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. A hearing shall be held on October 10, 2022, in the City Council Chambers, 8150 Barbara Avenue at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons owning property affected by such improvements shall be given an opportunity to be heard with reference to such assessments.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessments to be published once in the official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF
PROPOSED ASSESSMENTS**

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09G – ALBANO TRAIL AND ALBRIGHT COURT REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program
2022-09G - Albano Trail and Albright Court Rehabilitation

WHEREAS, roadway improvements included mill and overlay (bituminous removal and bituminous pavement), spot curb and gutter removal and replacement, storm sewer casting adjustments and replacements, appurtenances and restoration on the following streets: Albano Trail from Aladin Trail to Jefferson Trail (MN 149); and Albright Court from Albano Trail to its north terminus; and

WHEREAS, the total final estimated project cost for City Project No. 2022-09G is \$260,230.00, with the storm sewer and street improvement assessable costs being \$260,230.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. The amount to be specially assessed for City Project No. 2022-09G is hereby declared to be \$208,184.00.
2. The City Clerk, with the assistance of the Public Works Director, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Order Assessment Hearing, Declare Costs to be Assessed, and Order Preparation of Proposed Assessments for City Project No. 2022-09K - Akron Ave. & 50th Street Rehabilitation**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Steve Dodge, Assistant City Engineer, 651.450.2541

ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, calling for an assessment hearing on proposed assessments, declaring costs to be assessed, and ordering the preparation of proposed assessments for City Project No. 2022-09K - Akron Avenue and 50th Street Rehabilitation.

BACKGROUND

The City Council initiated project 2022-09K in 2021, formally ordered the project on March 28, 2022, and awarded the project to McNamara Contracting, Inc. on June 13, 2022, with an approved total project budget of \$758,649.99, and estimated special assessments of \$516,543.23. As the project has approached substantial completion, the estimated final project cost has increased to \$782,090.00 (3.1%), and the assessment total has been adjusted to \$532,450.12 (68.8% of the total project cost).

The attached Resolutions are procedural in nature, with the first calling for the public hearing to be held on October 10, 2022, and the second ordering the preparation of assessments. Neither of these represent final action on the assessments, which will take place after the public hearing is held on October 10. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property, in accordance with state law and City practice.

FISCAL IMPACT

As noted above, this specific requested action is procedural in nature and has no fiscal impact. The projects are funded by a combination of special assessments, the Pavement Management Fund, the Sewer Fund, the Water Fund, and the Stormwater Fund as approved by the Council's June 13 action.

RECOMMENDATION

Staff recommends adoption of the attached Resolutions.

ATTACHMENTS

1. Resolution - Call for Assessment Hearing

2. Resolution - Declare Costs and Order Preparation of Assessments

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION CALLING FOR HEARING ON PROPOSED ASSESSMENTS

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09K – AKRON AVENUE AND 50TH STREET REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program

City Project No. 2022-09K – Akron Avenue and 50th Street Rehabilitation

WHEREAS, roadway improvements included full depth reclamation along Akron Avenue from Mendota Road to 50th Street, a mill and overlay along 50th Street from Mendota Road to Robert Trail South, utility casting adjustments and replacements, spot curb repair, and appurtenant restoration work on both streets as noted above; and

WHEREAS, the City Clerk has notified the City Council that such assessments have been completed and filed in the City Clerk's Office for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. A hearing shall be held on October 10, 2022, in the City Council Chambers, 8150 Barbara Avenue at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons owning property affected by such improvements shall be given an opportunity to be heard with reference to such assessments.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessments to be published once in the official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF
PROPOSED ASSESSMENTS**

**2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2022-09K – AKRON AVENUE AND 50TH STREET REHABILITATION**

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on Monday, September 12, 2022, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2022 Pavement Management Program

City Project No. 2022-09K – Akron Avenue and 50th Street Rehabilitation

WHEREAS, Roadway improvements to include, but not limited to, full depth reclamation along Akron Avenue from Mendota Road to 50th Street and a mill and overlay along 50th Street from Mendota Road to Robert Trail South. The mill and overlay along 50th Street is proposed to be a 2-inch edge mill and overlay for the majority of the project, and a 4-inch mill and overlay for the western 650 feet of the roadway. Both Akron Avenue and 50th Street will receive sewer and water ring and casting work and storm sewer updates as necessary; and

WHEREAS, the total final estimated project cost for City Project No. 2022-09K is \$782,090.00, with the storm sewer and street improvement assessable costs being \$773,515.00.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:

1. The amount to be specially assessed for City Project No. 2022-09K is hereby declared to be \$532,450.12.
2. The City Clerk, with the assistance of the Public Works Director, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Approval of Park Shelter Door Access System Upgrades**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to approve door access system upgrades for the park shelter buildings at Oakwood, Skyview, Groveland, and Rich Valley Park and adopt the attached Resolution, approving a corresponding amendment to the Technology Fund expenditure budget.

BACKGROUND

More than 15 years ago, a door card reader access system was installed at four park shelters (Oakwood, Skyview, Groveland, and Rich Valley Park). These systems contribute to the safety and security of our users and staff, while protecting our park shelter assets. Recently, these systems have begun failing and, unfortunately, are no longer supported by the vendor so replacement parts are no longer available as the system has become obsolete. In addition, the system is not integrated into the City's Lenel centralized door access system, which is utilized throughout the city's other facilities and managed by the I.T. Division.

Given these shortcomings, Parks staff have worked with IT staff to come up with a plan to replace the existing equipment with hardware that will be part of the City's centralized door access system and therefore supported and managed by the IT Division. (See replacement and upgrade proposal attached.) Replacement of the existing hardware will ensure parts are available in case of failure, provide standardization of hardware across the organization and ensure the system can be managed under the centralized Lenel door access system.

FISCAL IMPACT

The cost of the proposed upgrade is \$26,200. This quote is from Pro-Tec Design, who is on the state contract for door access systems and has experience working on the City's door access system.

\$20,000 for this project is available in the Repair & Maintenance - Buildings line of the adopted 2022 Parks budget. The remaining \$6,200 is proposed to come from the Technology Fund. That Fund can easily accommodate this expense, however it was not one of the approved capital expenditures for 2022, therefore a budget amendment is needed.

RECOMMENDATION

Staff recommends proceeding with the new door access system for the Oakwood, Skyview, Groveland, and Rich Valley Park shelters at a total cost of \$26,200 from Pro-Tec Design and amending the 2022 Technology Fund budget to cover a portion of the cost.

ATTACHMENTS

1. Resolution Authorizing Park Shelter Door Access Upgrades & Amending Tech Fund Budget
2. Price Quote for Park Shelter Door Access

**CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING PARK SHELTER DOOR ACCESS SYSTEM UPGRADES
AND AMENDING THE 2022 TECHNOLOGY FUND BUDGET**

WHEREAS, the City's park shelter buildings at Oakwood, Skyview, Groveland, and Rich Valley Parks have door access systems that are failing and for which replacement parts are no longer available; and

WHEREAS, functioning access systems are essential to protecting the City's park shelter assets and ensuring the safety and security of park users and staff; and

WHEREAS, a proposal has been obtained for the replacement and upgrade of the park shelter door access systems to one that integrates with the other buildings of the City; and

WHEREAS, the \$26,200 cost of the proposed upgrades can be funded through the adopted Park Maintenance budget and an amended Technology Fund budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that approval is granted to proceed with the replacement and upgrading of the door access systems at Oakwood, Skyview, Groveland, and Rich Valley Park shelters by Pro-Tec Design at a total cost of \$26,200.

BE IT FURTHER RESOLVED, that the 2022 adopted budget for the Technology Fund is hereby amended as follows:

606.00.1400.413.60041 MISC COMPUTER HARDWARE \$6,200

Adopted this 12th day of September 2022 by the City Council of Inver Grove Heights, MN

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Proposal

Sold To: City of Inver Grove Heights
Marc Gade
8150 Barbara Ave.
Inver Grove Heights, MN 55077
United States

Phone: (651) 450-2576
Fax:
Email: mgade@ighmn.gov

Ship To: City of Inver Grove Heights
Marc Gade
Multiple Park Locations
Inver Grove Heights, MN 55077
United States

Phone: (651) 450-2576
Fax:
Email: mgade@ighmn.gov

Parks - (4) Sites updating card reader system to Lenel

The following proposal outlines the necessary items to update the following park locations with existing obsolete card reader solution to Citywide Lenel solution.

All Readers will be updated to proper model to support existing city cards.

Boards will be brought to city hall for initial programming dump while on city network for Oakwood, Skyview and Groveland. These sites do not currently have city fiber and have Comcast modems for internet connectivity. Client IT responsible for routing communication from Comcast modem to city network in order for changes in Lenel system to take effect.

Rich Valley has fiber connection at Maintenance bldg and concessions stand head end locations so it will be able to communicate more easily to the Lenel server.

Date	Quote Valid For
07/20/22	30 days

Quote #	Rep	Terms
PTDQ31008	Jill Bartyzal	Net 30 days

Line	Qty	Description	Unit Price	Ext. Price
1		OAKWOOD PARK - (2) READERS - HAS COMCAST MODEM ONLY		
2	1	INTELLIGENT DUAL READER CONTROLLER	\$1,901.88	\$1,901.88
3	1	POWER SUPPLY KIT FOR 4 DOORS OF MERCURY HARDWARE	\$634.64	\$634.64
4	3	BATTERY, 12V 7 AH SEALED LEAD ACID, AGM	\$17.05	\$51.15
5				
6		READER 1 - OUTER ENTRANCE		
7	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
8	1	REPLACEMENT CUSTOM VANDAL-RESISTANT HOUSING	\$75.76	\$75.76
9	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
10				
11		READER 2 - MECHANICAL ROOM DOOR		
12	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
13	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
14				
15		SKYWOOD PARK - (2) READERS - HAS COMCAST MODEM ONLY		
16	1	INTELLIGENT DUAL READER CONTROLLER	\$1,901.88	\$1,901.88

17	1	POWER SUPPLY KIT FOR 4 DOORS OF MERCURY HARDWARE	\$634.64	\$634.64
18	3	BATTERY, 12V 7 AH SEALED LEAD ACID, AGM	\$17.05	\$51.15
19				
20		READER 1 - OUTER ENTRANCE		
21	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
22	1	REPLACEMENT CUSTOM VANDAL-RESISTANT HOUSING	\$75.76	\$75.76
23	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
24				
25		READER 2 - MECHANICAL ROOM DOOR		
26	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
27	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
28				
29		GROVELAND PARK - (2) READERS - HAS COMCAST MODEM ONLY		
30	1	INTELLIGENT DUAL READER CONTROLLER	\$1,901.88	\$1,901.88
31	1	POWER SUPPLY KIT FOR 4 DOORS OF MERCURY HARDWARE	\$634.64	\$634.64
32	3	BATTERY, 12V 7 AH SEALED LEAD ACID, AGM	\$17.05	\$51.15
33				
34		READER 1 - OUTER ENTRANCE		
35	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
36	1	REPLACEMENT CUSTOM VANDAL-RESISTANT HOUSING	\$75.76	\$75.76
37	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
38				
39		READER 2 - MECHANICAL ROOM DOOR		
40	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
41	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
42				
43		RICH VALLEY PARK - (1) READER AT MAINTENANCE; (3) READERS AT CONCESSIONS		
44		MAINTENANCE BLDG - HAS FIBER BUT NOT PATCH PANEL/SWITCH/ROUTER - CLIENT TO PROVIDE AND PTD TO RUN DATA CABLE		
45	1	INTELLIGENT DUAL READER CONTROLLER	\$1,901.88	\$1,901.88
46	1	POWER SUPPLY KIT FOR 4 DOORS OF MERCURY HARDWARE	\$634.64	\$634.64
47	3	BATTERY, 12V 7 AH SEALED LEAD ACID, AGM	\$17.05	\$51.15
48	150	CABLE, CAT6, YELLOW PLENUM	\$0.45	\$67.50
49	1	SURFACE MOUNT BOX, 1-PORT, IVORY, QUICKPORT LEVITON	\$3.11	\$3.11
50	1	CAT6 QUICKPORT CONNECTOR JACK IVORY, LEVITON	\$24.23	\$24.23
51	2	CAT6 PATCH CABLE 3FT YELLOW SLIM BOOT	\$1.74	\$3.48
52				
53		READER 1 - ENTRANCE TO MAINTENANCE		
54	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
55	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
56				
57		CONCESSIONS BUILDING HEADEND - INSIDE CONCESSIONS - HAS FIBER PTD TO CABLE TO SWITCH		
58	1	INTELLIGENT DUAL READER CONTROLLER	\$1,901.88	\$1,901.88
59	1	DUAL READER INTERFACE MODULE - 12/24 VDC; 2 READER INTERFACE; W/M; 8 INPUTS; 6 (5A) FORM C RELAYS	\$688.50	\$688.50

60	1	LENEL SURCHARGE PER 2-READER BOARD, DUE TO ALTERNATE CHIP SUPPLIER COSTS FOR MANUFACTURING	\$165.00	\$165.00
61	1	POWER SUPPLY KIT FOR 4 DOORS OF MERCURY HARDWARE	\$634.64	\$634.64
62	3	BATTERY, 12V 7 AH SEALED LEAD ACID, AGM	\$17.05	\$51.15
63	50	CABLE, CAT6, YELLOW PLENUM	\$0.45	\$22.50
64	1	SURFACE MOUNT BOX, 1-PORT, IVORY, QUICKPORT LEVITON	\$3.11	\$3.11
65	1	CAT6 QUICKPORT CONNECTOR JACK IVORY, LEVITON	\$24.23	\$24.23
66	2	CAT6 PATCH CABLE 3FT YELLOW SLIM BOOT	\$1.74	\$3.48
67				
68		READER 1 - CONCESSIONS DOOR		
69	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
70	1	REPLACEMENT CUSTOM VANDAL-RESISTANT HOUSING	\$75.76	\$75.76
71	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
72				
73		READER 2 - MECHANICAL ROOM DOOR - USE EXISTING CONDUIT AND CABLE TO CONCESSIONS AREA		
74	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
75	1	REPLACEMENT CUSTOM VANDAL-RESISTANT HOUSING	\$75.76	\$75.76
76	1	CONNECT TO EXISTING ELECTRIC STRIKE	\$0.00	\$0.00
77	100	18/4 UNSHIELDED CL3P / CMP PLENUM NATURAL / WHITE JACKET E3034S.69.86 OR .02	\$0.39	\$39.00
78	100	READER CABLE, 22/6, PLENUM, STRANDED, SHIELDED	\$0.30	\$30.00
79				
80		READER 3 - KEYBOX		
81	1	FLEXPASS PROX READER, ARCH, SLIM, BLACK, 26-BIT	\$251.52	\$251.52
82	1	CONNECT TO EXISTING KEYBOX LOCKING MECHANISM	\$0.00	\$0.00
83				
84	1	MISC	\$1,412.51	\$1,412.51
85				
86		IMPLEMENTATION SERVICES		
87	3	ENG DESIGN SERVICES	\$95.00	\$285.00
88	6	PROJECT MANAGEMENT - SCHEDULE, MOBILIZE, AND QC	\$102.00	\$612.00
89	8	STATE CONTRACT - INSTALLER, CABLING	\$57.00	\$456.00
90	64	STATE CONTRACT- INSTALLATION AND PROGRAMMING	\$102.00	\$6,528.00
			Total	\$26,200.00

Statement of Work

1. PTD to replace existing head ends with new Lenel hardware and connect existing wiring for electric strike and readers at (4) City Park locations.
2. PTD to replace existing card readers with reader capable of reading Indala cards.
3. PTD to test and program all card readers into Lenel. Client to add cardholders to any groups created to support new card readers.
4. Power supplies will be temporarily plugged into existing outlets for power. City to hardwire at a later date.
5. PTD to remove existing head ends, power supplies, communication devices and recycle old equipment.

Exclusions

1. Client to provide network connectivity and IP addresses for new equipment.
2. Client to provide electrician to hardwire power supplies.
3. Client to add cardholders to Lenel to support new access levels.
4. Proposal assumes all existing door strikes and cabling in good working order.

Thank you again for giving me the opportunity to provide you with this information. If you should need any further clarification or assistance, don't hesitate to contact me! To proceed with the proposal, please sign the Proposal Acceptance portion of the proposal and return to me.

Jill Bartyzal
Senior Business Relationship Manager
5929 Baker Road, Suite 400
Minnetonka, MN 55345

Cell (612) 222.6803
Fax (763) 553.0204
Email jbartyzal@pro-tecdesign.com

PROPOSAL ACCEPTANCE

Parks - (4) Sites updating card reader system to Lenel

PTDQ31008 7/20/2022

City of Inver Grove Heights

Marc Gade
8150 Barbara Ave.
Inver Grove Heights, MN 55077
United States

City of Inver Grove Heights

Printed Name and Title: _____

Signature: _____ Date: _____

PO# / Reference # (optional): _____

Pro-Tec Design, Inc.

Printed Name and Title: Jill Bartyzal Senior Business Relationship Manager

Signature: _____ Date: 7/20/2022

Standard Terms and Conditions

FINANCIAL

1. No provisions of this Proposal/Contract shall serve to void our rights under Mechanics' Lien Laws.
2. We do not accept back charges that have not been previously agreed to by us in writing.
3. Late payments of 60 days or more will bear interest at the standard prevailing commercial rate
4. Unless otherwise specified, you will be billed for 30% of the project total immediately after the receipt of an order. Prompt payment is required to order parts and cover other costs associated with project start-up.
5. Progress billings will be issued monthly and unless specified in a separate contract all payments are due net 30.
6. Nothing in this Proposal/Contract shall be construed to require us to continue performance of work if we do not receive timely payment for properly performed work and suitably stored materials.
7. We retain title to all equipment until installation is complete and all payments due Pro-Tec Design have been paid in full. We reserve the right to retake possession of the same or any part thereof at your cost if default is made by you in any payment. If customer fails to follow the payment schedule(s) above or if Pro-Tec Design anticipates Customer may be unable to perform hereunder, Pro-Tec Design may terminate this contract, defer, discontinue or suspend work, or demand adequate assurance of Customer's performance. If a Customer's account must be placed with an attorney for collection, whether a lawsuit is filed or otherwise, or if the services of an attorney are required to protect Pro-Tec Design's interest, Customer agrees to pay all collection costs, including reasonable attorney's fees.
8. Alterations or modifications of the original quotation or specifications, including changes in quantity, material, design or other features, must be communicated in writing by Customer to Pro-Tec Design and accepted by Pro-Tec Design in writing, it being understood any change may increase prices. Customer shall be liable for an reimburse Pro-Tec Design for any and all work in process at the time of Pro-Tec Design's receipt of notice of changes.

SITE CONDITIONS AND WORK PERFORMANCE

9. We are not responsible for protection of our work in place.
10. We will dispose of debris created by our work into Owner-furnished trash bins or container at the site.
11. You shall furnish and make available to us at the site reasonable storage and parking facilities, and convenient delivery access to our work.
12. You shall provide uncluttered and safe access for us to perform our work. The schedule of any other contractors involved in this project shall be made in consultation with us, and unless otherwise agreed to, shall provide time for us to perform our work on an 8-hour day, 40-hour week basis. This Proposal/Contract does not include provision for our being required to perform overtime work for any reasons unless otherwise stated. An additional charge to the contract shall be made for any mutually agreed upon overtime.
13. We are not responsible for delays or defaults that are occasioned by causes of any kind beyond our control, including but not limited to delays or defaults of Architects, the Owner, the Contractor, any Subcontractors, other third parties, civil disorders, labor disputes, and Acts of God. We shall be entitled to equitable adjustment for delays caused by any Architect, Engineer, Contractor, or Owner.
14. If any drawings, illustrations, or descriptive matter are furnished with this Proposal/Contract, they are approximate and submitted only to show the general style, arrangement, and dimensions of equipment offered.
15. All work will be done during standard business hours, Monday through Friday unless otherwise noted.

WARRANTY

16. No liquidated damages will be due.
17. THERE ARE NO WARRANTIES THAT EXTEND BEYOND PRO-TEC DESIGN'S STATED SPECIFICATIONS. PRO-TEC SPECIFICALLY EXCLUDES ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, IMPLIED WARRANTY OF FITNESS, IMPLIED WARRANTY OF DESIGN, AND ALL OTHER IMPLIED WARRANTIES. Customer's sole remedy in any action at law based hereunder (other than an action based on breach of warranty, which warranties are expressly excluded except as set forth herein) shall be limited to the repair or replacement of nonconforming goods or parts, or, at Pro-Tec Design's option, refund of the applicable quote. IN NO EVENT SHALL PRO-TEC DESIGN BE RESPONSIBLE FOR ANY CONSEQUENTIAL OR ECONOMIC DAMAGES OR LOSS, LOST PROFITS OR CONSEQUENTIAL DAMAGES FOR PERSONAL INJURY. CUSTOMER AGREES THAT THIS PROVISION IS CONSCIONABLE.
18. Pro-Tec Design will warranty the labor and materials covered under this quotation for one year from the date of first beneficial use of the system provided the Owner is current in their payments to Pro-Tec Design, Inc. Accounts that are not current shall not receive warranty work until said accounts are made current. Pro-Tec Design will respond during normal business hours Monday through Friday. Weekends, Holidays and after hours warranty support will be billable at standard overtime rates. Warranty does not include replacement or repair of equipment damaged by Misuse, Negligence, Over or Under Voltage, or "Acts of God" such as lightning or other weather related incidents. Warranty only covers the repair or replacement of any parts supplied by Pro-Tec and any labor and travel to and from the site to execute said repairs for one (1) year from the date the Owner has beneficial use of the system. No warranty is extended to not in contract (NIC) equipment. NIC equipment is defined as any equipment not supplied by Pro-Tec or existing equipment that is re-used. The troubleshooting, repair or replacement of NIC equipment will be provided by Pro-Tec at a time and materials basis.
19. Pro-Tec Design is not an insurer of Customer's risks and exposures, Pro-Tec shall not be liable for any failure to perform under this Agreement due to any "Act of God," "Force Majeure," of another cause beyond Pro-Tec Design's control. Pro-Tec Design shall not be liable for any loss or damage caused in whole or in part from negligence, fault, or wrongful act of Customer or of any third persons or parties. Services provided under this Agreement are for the sole benefit of the Customer and no rights are, or may be, conferred on any other party as a third-party beneficiary, by transfer or assignment, or otherwise. Pro-Tec Design's total liability is limited to the contract price; as matter of law, this limitation does not apply to fraud, willful injury, or willful violation of the law.

OTHER

20. This Proposal/Contract, including the provisions printed above and any specifications or other provisions attached hereto, when accepted by you and Pro-Tec Design shall constitute the Contract between us, and all prior representations or agreements not incorporated herein are superseded. Any terms or conditions contained in any Customer proposal/contract/purchase order are expressly rejected and shall not bind Pro-Tec Design or affect or invalidate any terms contained herein. Terms and conditions herein shall not be modified except upon Pro-Tec Design's express written agreement.
21. This Proposal/Contract shall be interpreted and governed by the laws of the State of Minnesota. Any disputes arising out of business conducted hereunder shall be venued in the district court of the State of Minnesota. In case of dispute, the prevailing party shall be awarded reasonable attorney's fees.
22. The design and/or intent of the items listed in this system specification is considered intellectual property and owned by Pro-Tec Design and will not be disclosed to any party other than those intended by Pro-Tec Design. Disclosure of this design/intent will subject the discloser to Consultant Fees equivalent of the above listed design/build quotation.
23. Customer agrees that during the term of this contract and for two years following termination, they will not directly or indirectly solicit for hire nor contract for services any employee who performs services hereunder without Pro-Tec Design's written consent
24. This proposal and any documents associated with it supersede any prior verbal or written information provided.

Request for Council Action

SUBJECT: **Approve Storm Water Facilities Maintenance Agreement for 6556 Arlene Ave**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571
Nicole Portugal, Engineering Technician, 651.450.2573

ACTION REQUESTED

The Council is asked to approve a Stormwater Facilities Maintenance Agreement for the property located at 6556 Arlene Ave.

BACKGROUND

The owners of 6556 Arlene Ave are affected by City Ordinance Title 9, Chapter 5, Section 9-5-5. This ordinance requires properties of record which do not have recorded contracts or agreements with the City to provide information to ensure proposed site improvements meet current City standards for grading, erosion control and storm water management.

The owners, Matthew and Bethany Otterstatter, have provided the plans required by Ordinance. A rain garden will be constructed on the lot to meet the requirements of stormwater management within the Northwest Area. The Stormwater Facilities Maintenance Agreement, spelling out the conditions to be met as part of the stormwater management plan, has been reviewed by both parties and is attached for final approval. An engineering escrow of \$1,500 has been provided to cover costs incurred by the City for review and inspection of the site improvements.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the Stormwater Facilities Maintenance Agreement for 6556 Arlene Ave.

ATTACHMENTS

1. Storm Water Facilities Maintenance Agreement

STORM WATER FACILITIES MAINTENANCE AGREEMENT
FOR LOT 9, BLOCK 4, INVER GROVE ACRES,
DAKOTA COUNTY, MINNESOTA

THIS STORM WATER FACILITIES MAINTENANCE AGREEMENT (Agreement) is made, entered into and effective this ____ day of September, 2022, by and between the City of Inver Grove Heights, a Minnesota municipal corporation (hereafter referred to as City) and Matthew Otterstatter and Bethany Otterstatter, husband and wife (hereafter referred to as Landowner and Responsible Owner). Subject to the terms and conditions hereafter stated and based on the representations, warranties, covenants, agreements and recitals of the parties herein contained, the parties do hereby agree as follows:

ARTICLE 1
DEFINITIONS

1.1 Terms. The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 City. “City” means the City of Inver Grove Heights, a Minnesota municipal corporation.

1.3 Landowner. “Landowner” means Matthew Otterstatter and Bethany Otterstatter, husband and wife, and their successors and assigns.

1.4 Storm Water Facilities. “Storm Water Facilities” means each and all of the following, individually and collectively, to the extent located within the Landowner Property:

Any existing or future raingardens and storm water storage areas lying within the Landowner Property.

1.5 Storm Water Facility Plan. “Storm Water Facility Plan” means that certain exhibit prepared by Plowe Engineering and approved by the City Engineer on August 18, 2022. The Storm Water Facility Plan is on file with the City and attached hereto as **Exhibit D**.

1.6 Landowner Property. “Landowner Property” means that certain real property located in the City of Inver Grove Heights, Dakota County, Minnesota legally described on **Exhibit A**.

1.7 Responsible Owner. “Responsible Owner” means, jointly and severally, all of the following:

The fee title owner of the Landowner Property legally described on Exhibit A, and the successors and assigns of such fee title owner.

The current Responsible Owner is the Landowner.

1.8 NWA Stormwater Manual. “NWA Stormwater Manual” means the Inver Grove Heights Northwest Area Storm Water Manual prepared by Emmons & Olivier Resources dated July 2006, and as adopted by the City of Inver Grove Heights and codified in Section 10-13J-5 (H) of the Inver Grove Heights City Code, as amended from time to time by amendment of general applicability.

ARTICLE 2 **RECITALS**

Recital No. 1. Landowner owns the Landowner Property.

Recital No. 2. Landowner has requested that the City approve the Storm Water Facility Plan to allow additional impervious surface on the Landowner Property. Due to the increase of impervious surface on the Landowner Property, the City is requiring Landowner to install Stormwater Facilities by way of a raingarden on the Landowner Property.

Recital No. 3. The City is willing to approve the Storm Water Facility Plan, if, among other things, Landowner executes this Storm Water Facilities Maintenance Agreement.

Recital No. 4. By this Agreement the parties seek to:

- a.) impose upon the Responsible Owner the responsibility of maintaining the Storm Water Facilities, notwithstanding the fact that the Storm Water Facilities may exist within easements dedicated or granted to the City and the public.
- b.) provide a mechanism where the City may charge-back to the Responsible Owner any maintenance work that the City performs with respect to the Storm Water Facilities in the event the Responsible Owner fails to perform its obligations to maintain the Storm Water Facilities.
- c.) provide the City with right of access over the Landowner Property to access the Stormwater Facilities, when needed.

ARTICLE 3

RESPONSIBILITY FOR MAINTENANCE

3.1 Construction of Storm Water Facilities. Responsible Owner agrees that in conjunction with construction of the additional impervious surface on the Landowner Property, the Storm Water Facilities shall be constructed and installed by Responsible Owner in accordance with the Storm Water Facility Plan at the sole expense of Responsible Owner at a location and in a configuration as approved by the City.

3.2 Maintenance of Storm Water Facilities. The Responsible Owner is obligated at its expense to perpetually maintain the Storm Water Facilities in accordance with the Storm Water Facilities Plan and in accordance with the Standard of Maintenance set forth in Section 3.3 hereof. The Responsible Owner shall not modify, alter, remove, eliminate or obstruct the Storm Water Facilities for as long as the Storm Water Facilities exist. The Responsible Owner shall also ensure that the Storm Water Facilities always remain in compliance with the Storm Water Facility Plan. All entities that fall within the definition of Responsible Owner have the joint and several obligations of the defined Responsible Owner. The responsibility of the Responsible Owner for maintaining the Storm Water Facilities on the Landowner Property exists even though the event or omission which caused the need for maintenance of the Storm Water Facilities may arise on property outside of the Landowner Property.

3.3 Standard of Maintenance. The Responsible Owner must meet the Standard of Maintenance set forth in this Section 3.3.

The Standard of Maintenance shall comply with all of the following:

- a. The Standard of Maintenance shall comply with the standards contained in Title 9, Chapter 5 of the Inver Grove Heights City Code (as amended from time to time, by amendment of general applicability); and
- b. The Standard of Maintenance shall comply with the stormwater maintenance standards and bio-retention standards and requirements as set forth in the **NWA Stormwater Manual** (as amended from time to time, by amendment of general applicability). The NWA Stormwater Manual is on file with the City's Director of Public Works. The NWA Stormwater Manual shall apply to the Storm Water Facilities notwithstanding the fact that the Landowner's Property is located outside of the Northwest Area Overlay District; and
- c. The Standard of Maintenance shall comply with the City approved Operations & Maintenance Plan hereafter referenced;
- d. The Standard of Maintenance shall comply with the 2011 Watershed Management Plan for the Lower Mississippi Watershed Management Organization (LMRWMO) dated August 2011;
- e. The Standard of Maintenance shall include but not be limited to each of the following:

- i.) The Responsible Owner shall monitor the Storm Water Facilities and shall as soon as possible correct any malfunction or deficiency in the operation of such structure so as to ensure that the structure operates in conformance with the design parameters.
- ii.) Responsible Owner must comply with Section IV of the NWA Stormwater Manual which outlines the requirements for the operations and maintenance of Long Term Best Management Practices (BMP's) for storm water facilities. The City has prepared an Operations & Maintenance Plan to show how the Responsible Owner shall operate and maintain Long Term Best Management Practices for the Storm Water Facilities being constructed on the Landowner Property. The Operations & Maintenance Plan is attached hereto as **Exhibit B**. The Responsible Owner and the successors and assigns thereof shall be responsible for following the Operations & Maintenance Plan as approved by the City. The Operations & Maintenance Plan shall be on file with the City's Director of Public Works.
- iii.) The Operations & Maintenance Plan shall contain the following information:
 - a. Detailed inspection requirements;
 - b. Inspection and maintenance schedules;
 - c. Contact information for the Responsible Owner;
 - d. As built plans of the Storm Water Facilities;
 - e. The requirement for an annual report to the City to demonstrate that post construction maintenance is being accomplished per the Operations & Maintenance Plan;
 - f. The GPS coordinates for the Storm Water Facilities shall be provided to the City after construction is completed. Storm Water Facilities smaller than 200 square feet can be located with one GPS coordinate. Storm Water Facilities larger than 200 square feet shall have outlet coordinates and the corners of the Storm Water Facilities located by GPS. The GPS readings shall be provided to the City before the Storm Water Facilities are covered.

If the Storm Water Facility Plan is inconsistent with the Standard of Maintenance or if components within the Standard of Maintenance are inconsistent with other components within the Standard of Maintenance, then that provision, term or component which imposes a greater and more demanding obligation shall prevail.

On or before December 31 of each year, the Responsible Owner shall submit to the City an annual report that identifies all of the tests, inspections, corrective measures and other activities conducted by the Responsible Owner under the Operations & Maintenance Plan for the preceding year. The annual report shall also identify any conditions of non-compliance with the Standard of

Maintenance during the preceding year and the annual report shall address how the conditions of non-compliance were cured. The annual report shall also include the information shown on the form attached hereto as **Exhibit C**.

3.4 Notice of Non-Compliance with Section 3.3 and 3.4; Cure Period. If the City's Director of Public Works ("DPW") determines, at their reasonable discretion, that the Responsible Owner has not complied with the Standard of Maintenance, the DPW shall provide written notice to the Responsible Owner of such failure to comply with the Standard of Maintenance. This notice shall specify that the Responsible Owner will have thirty (30) days to comply with the Standard of Maintenance, unless thirty (30) days is not practicable for the Responsible Owner to cure the default, in which case the Responsible Owner shall be given a reasonable time, as determined by the DPW, to cure the default provided the Responsible Owner has commenced a suitable cure within the initial thirty (30) days. Notwithstanding the requirement contained in this Section relating to written notice and opportunity of the Responsible Owner to comply with the Standard of Maintenance, in the event of an emergency as determined by the DPW, the City may perform the work to be performed by the Responsible Owner without giving any notice to the Responsible Owner and without giving the Responsible Owner thirty (30) days to comply with the Standard of Maintenance. If the City performs emergency service work, the Responsible Owner shall be obligated to repay the City the costs incurred to perform the emergency service work, and the City shall follow those procedures set forth in Sections 3.5 and 3.6 with respect to the billing, collection and/or tax certification of such costs.

3.5 Payment of Costs Incurred by City. If the Responsible Owner fails to comply with the Standard of Maintenance within thirty (30) days after delivery of the written notice, or in the case of an emergency situation as determined by the DPW, the City may perform those tasks necessary for compliance and the City shall have the right of access to the areas where the Storm Water Facilities are located to perform such work. The City shall charge all costs incurred by the City to perform the tasks necessary for compliance to the Responsible Owner.

The amount of costs charged by the City to the Responsible Owner shall be the usual and customary amounts charged by the City given the task, work, or improvement performed by the City to ensure compliance with the Standard of Maintenance. The Responsible Owner shall make payment directly to the City within twenty (20) days after invoicing ("Due Date") by the City. Bills not paid by the Due Date shall incur the standard penalty and interest established by the City for utility billings within the City.

3.6 Certification of Costs Payable with Taxes; Special Assessments. If payment is not made under Section 3.5 by the Responsible Owner with respect to the Landowner Property, the City may certify to Dakota County the amounts due as payable with the real estate taxes for the Landowner Property in the next calendar year; such certifications may be made under Minnesota Statutes, Chapter 444 in a manner similar to certifications for unpaid utility bills. The Responsible Owner waives any and all procedural and substantive objections to the imposition of such usual and customary charges on the Landowner Property.

Further, as an alternate means of collection, if the written billing is not paid by the Responsible Owner, the City, without notice and without hearing, may specially assess the

Landowner Property for the costs and expenses incurred by the City. The Responsible Owner hereby waives any and all procedural and substantive objections to special assessments for the maintenance costs including, but not limited to, notice and hearing requirements and any claims that the charges or special assessments exceed the benefit to the Landowner Property. The Responsible Owner waives any appeal rights otherwise available pursuant to Minnesota Statute § 429.081. The Responsible Owner acknowledges that the benefit from the performance of maintenance tasks by the City to ensure compliance with the Standard of Maintenance equals or exceeds the amount of the charges and assessments for the maintenance costs that are being imposed hereunder upon the Landowner Property. Nothing in this paragraph shall be deemed to impair Responsible Owner's right to dispute the amount assessed as exceeding the usual and customary amounts charged by the City given the task, work, construction or improvement performed by the City to ensure compliance with Section 3.3.

In addition, if payment is not made under Section 3.5 by the Responsible Owner with respect to the Landowner Property, the City may use the funds available under Article 4 to reimburse the City for the cost and expenses incurred by the City.

3.7 Obligation for Maintenance Notwithstanding Public Easement. The Responsible Owner agrees that its obligations relating to maintenance of the Storm Water Facilities exist notwithstanding the fact that the Storm Water Facilities may be located in whole or in part within public easements.

The City hereby grants to the Responsible Owner a temporary right and license to enter public easements and public road rights-of-way for the purpose of performing the maintenance obligations relating to the Storm Water Facilities for the duration of the performance of the maintenance. The Landowner hereby grants to the City a right and license to access and enter the Landowner Property for the purpose of performing maintenance of the Storm Water Facilities for the duration of the performance of the maintenance.

3.8 Indemnification of City. Responsible Owner shall indemnify, defend and hold the City, its council, agents, employees, attorneys and representatives harmless against and in respect of any and all claims, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties and attorneys' fees, that the City incurs or suffers, which arise out of, result from or relate to:

- a.) failure by the Responsible Owner to observe or perform any covenant, conditions, obligation or agreement on their part to be observed or performed under this Agreement;
- b.) failure by the Responsible Owner to pay contractors, subcontractors, laborers, or materialmen;
- c.) failure by the Responsible Owner to pay for any materials that may be used by the Responsible Owner to maintain the Storm Water Facilities; and
- d.) construction of the Storm Water Facilities.

3.9 No Remedy Exclusive. No remedy herein conferred upon or reserved to the City shall be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under the Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the City to exercise any remedy reserved to it, it shall not be necessary to give notice, other than the notice, if any, required by this Agreement.

ARTICLE 4 **ESCROW DEPOSIT**

4.1 Engineering Escrow Amount. The Landowner has deposited \$1,500 in cash with the City (hereafter “Engineering Escrow Amount”) prior to execution of this Agreement.

The Engineering Escrow Amount shall be used to pay the City for engineering review and inspection expenses, attorney’s fees, consultant fees, erosion and sediment control expenses, staff review time associated with coordination, review, design, preparation and inspection of the Storm Water Facility Plan and this Agreement and other associated City costs. Fees will be calculated at the City’s standard rates charged for such tasks.

Upon satisfactory completion of the Storm Water Facilities, the City shall return to the Landowner any remaining portion of the Engineering Escrow Amount not otherwise previously charged the Landowner.

To the extent the engineering inspection charges or the amount needed to correct any deficiencies and problems relating to grading, drainage, erosion control, or landscaping exceed the initially deposited \$1,500 Engineering Escrow Amount, the Landowner is responsible for payment of such excess within thirty (30) days after billing by the City.

ARTICLE 5 **CITY’S COVENANTS**

5.1 Approval of Plans. The City agrees that if Landowner executes this Storm Water Facilities Maintenance Agreement and if the other conditions and requirements set forth by the City are met for the construction of the residence, driveway, and related impervious surface on the Landowner Property, the City will approve the plans associated with the additional impervious surface being placed on the Landowner Property.

ARTICLE 6 **MISCELLANEOUS**

6.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Agreement shall run with the Landowner Property and shall be binding upon the parties and the successors and assigns of the parties. This Agreement shall also be binding on and apply to any title, right and interest of the Landowner in the Landowner Property acquired by Landowner after the execution date of this Agreement or after the recording date of this Agreement.

6.2 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

6.3 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

6.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

6.5 Consent. Landowner consents to the recording of this Agreement.

6.6 Notice. Notice shall mean notices given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City: City of Inver Grove Heights
Attention: City Administrator
8150 Barbara Avenue
Inver Grove Heights, MN 55077

If to Landowner: Matthew Otterstatter and Bethany Otterstatter
6556 Arlene Avenue
Inver Grove Heights, MN 55077

or to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed as provided above, provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

IN WITNESS WHEREOF Landowner and the City have entered into this Agreement on the day and year first stated above.

CITY OF INVER GROVE HEIGHTS

By: _____
Tom Bartholomew
Its: Mayor

ATTEST:

Rebecca Kiernan, City Clerk

(CITY SEAL)

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this ____ day of September, 2022, before me a Notary Public within and for said County, personally appeared Tom Bartholomew and Rebecca Kiernan to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

**RESPONSIBLE OWNER AND
LANDOWNER:**

Matthew Otterstatter

Bethany Otterstatter

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this ____ day of September, 2022, before me a Notary Public within and for said County, personally appeared Matthew Otterstatter and Bethany Otterstatter, husband and wife, to me personally known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public

This Instrument Was Drafted By:

Bridget McCauley Nason
LeVander, Gillen, & Miller, P.A.
1305 Corporate Center Drive, #300
Eagan, MN 55121

(651) 451-1831

EXHIBIT A
LEGAL DESCRIPTION OF LANDOWNER PROPERTY

Real Property located in the City of Inver Grove Heights, Dakota County, Minnesota, described as follows:

Lot 9, Block 4, Inver Grove Acres, Dakota County, Minnesota.

EXHIBIT B

OPERATIONS & MAINTENANCE PLAN

MAINTENANCE PLAN

Maintenance of the storm water facilities shall be performed as outlined in Table 1.1 below to ensure healthy and functioning Storm Water Facilities conforming to the intend of the original design parameters. Maintenance shall be completed annually by September 10th. An annual inspection report shall be submitted to the City Engineering Division by December 31 of each year to demonstrate that post-construction maintenance is being accomplished per this Operations and Maintenance plan.

TABLE 1.1 – MAINTENANCE ACTIVITIES

Maintenance Activity	Frequency	Procedure	Maintenance Done By
1. Sediment, trash and debris removal from inlet, outlets, pipes and structures.	Annually in spring and fall as needed.	Remove trash and/or debris. Pruning and weeding, mow filter strip	Landowner unless designated
2. Sediment, trash and debris removal from bio-filtration basin and swale	Annually in spring and fall as needed.	Remove sediment and restore bio-filtration basin and swale to capacity	Landowner unless designated
3. Erosion repair and vegetation replacement.	Annually in spring and fall as needed.	Repair eroded areas and re-seed, re-sod, re-plant and mulch as necessary and remove dry, dead or severely diseased vegetation	Landowner unless designated
4. Mulch replacement	Every 2 to 3 years or as needed to maintain 3" to 4" depth	If applicable, add shredded hardwood mulch	Landowner
5. Watering	As needed	Provide 1 inch of water when plants show signs of stress	Landowner
6. Vegetation replacement and weeding	Annually in spring and fall	Replace dead vegetation and remove evasive or unwanted plants	Landowner
7. Clean/fix structural components	As needed per inspection	Dependent on the type of damage; repair components per manufacturer's recommendations	Landowner unless designated
8. Replacement of the bio-retention device.	Bio-retention device failure.	The Landowner shall notify the City and make repairs within 60 days, unless otherwise approved by the City Engineer.	Landowner unless designated

EXHIBIT C
ANNUAL INSPECTION FORM

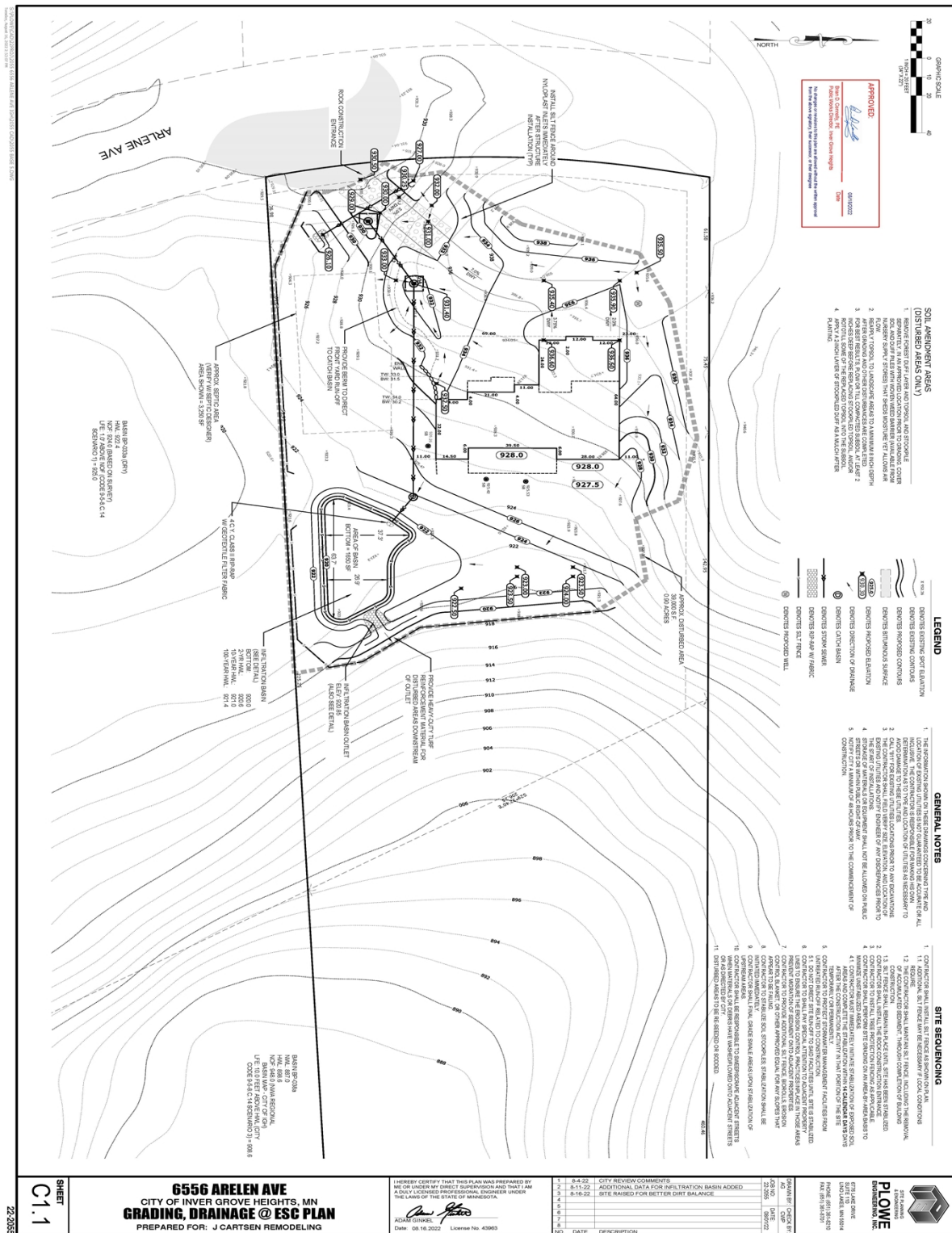
CITY OF INVER GROVE HEIGHTS NPDES INSPECTION PROGRAM

INLET / OUTLET					
STRUCTURE ID		INSPECTION DATE		INSPECTOR(S)	
LOCATION					
EASEMENT					
ACCESSIBLE	Y	N			
STRUCTURES IN ESMT.	Y	N	DESCRIPTION		
TREES IN ESMT.	Y	N	LARGEST DIAMETER (INCHES)		
STRUCTURE	FES	PIPE	CB	OTHER	
ATTRIBUTES	TRASH GUARD		WEIR	SURGE BASIN	OTHER NONE
CONDITION*	OK		MINOR MAINTENANCE	MAJOR MAINTENANCE	INACCESSIBLE
END SECTION EROSION	Y	N			
FLOW CONDITION	FLOW PRESENT		NO FLOW	SUBMERGED	
COMMENTS					
VEGETATION/DEBRIS	WEEDS, ETC.		BRUSH, TREES, ETC.	GARBAGE/DEBRIS	NONE
RESTRICTING FLOW	Y	N			
COMMENTS					
SEDIMENT					
CONDITION**	NONE		MINOR MAINTENANCE	MAJOR MAINTENANCE	
COMMENTS					
RIP RAP					
PRESENT	Y	N			
CONDITION***	OK		MINOR MAINTENANCE	MAJOR MAINTENANCE	
COMMENTS					
ILLICIT DISCHARGE	Y	N			
COMMENTS					

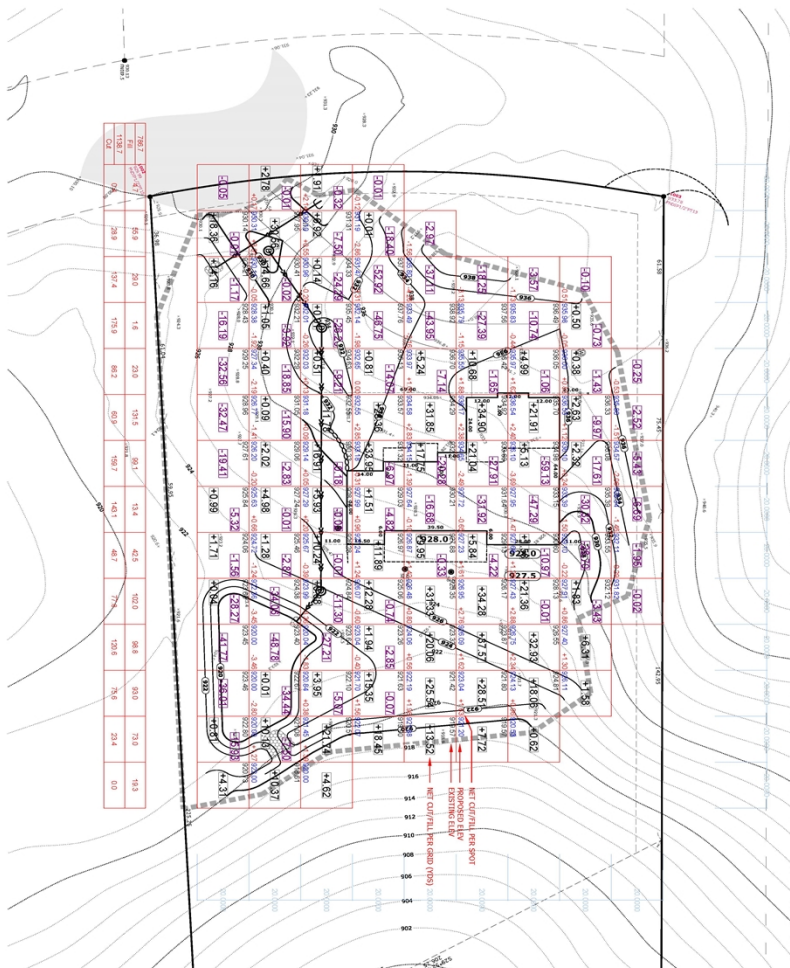
MAINTENANCE PERFORMED:			
SIGNED:		DATE:	

- * Minor Maintenance: i.e. regROUT joint, repair trash guard; Major Maintenance: structure separating(ed) from pipe
- ** Minor Maintenance: repair can be done by City crews, Major Maintenance: heavy equip. is needed
- *** Minor Maintenance: repair can be done by City crews, Major Maintenance: heavy equip. is needed

STORM WATER FACILITY PLAN



Cut/Fill Summary					
Name	Cut Factor	Fill Factor	2d Area	Cut	Fill
				Net	
Earthwork	1.000		34921.10 Sq. Ft.	1135.05 Cu. Yd.	918.64 Cu. Yd.
Totals			34921.10 Sq. Ft.	1135.05 Cu. Yd.	918.64 Cu. Yd.



3-1P/0ME/C/40227/01/2015 6356 ALLINE ARE 104/2015 CAD/2015 BASE 5.DWG
Tuesday, August 18, 2015 2:53:02 PM

22-2055

SHEET
C1.2

6556 ARELEN AVE
CITY OF INVER GROVE HEIGHTS, MN
CUT - FILL EXHIBIT
PREPARED FOR: J CARTSEN REMODELING

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.


ADAM GINKEL

Date: 08.16.2022 License No. 43063

1	8-4-22	CITY REVIEW COMMENTS
2	8-16-22	CUT/FILL ADJUSTED
3		
4		
5		
6		
7		
8		



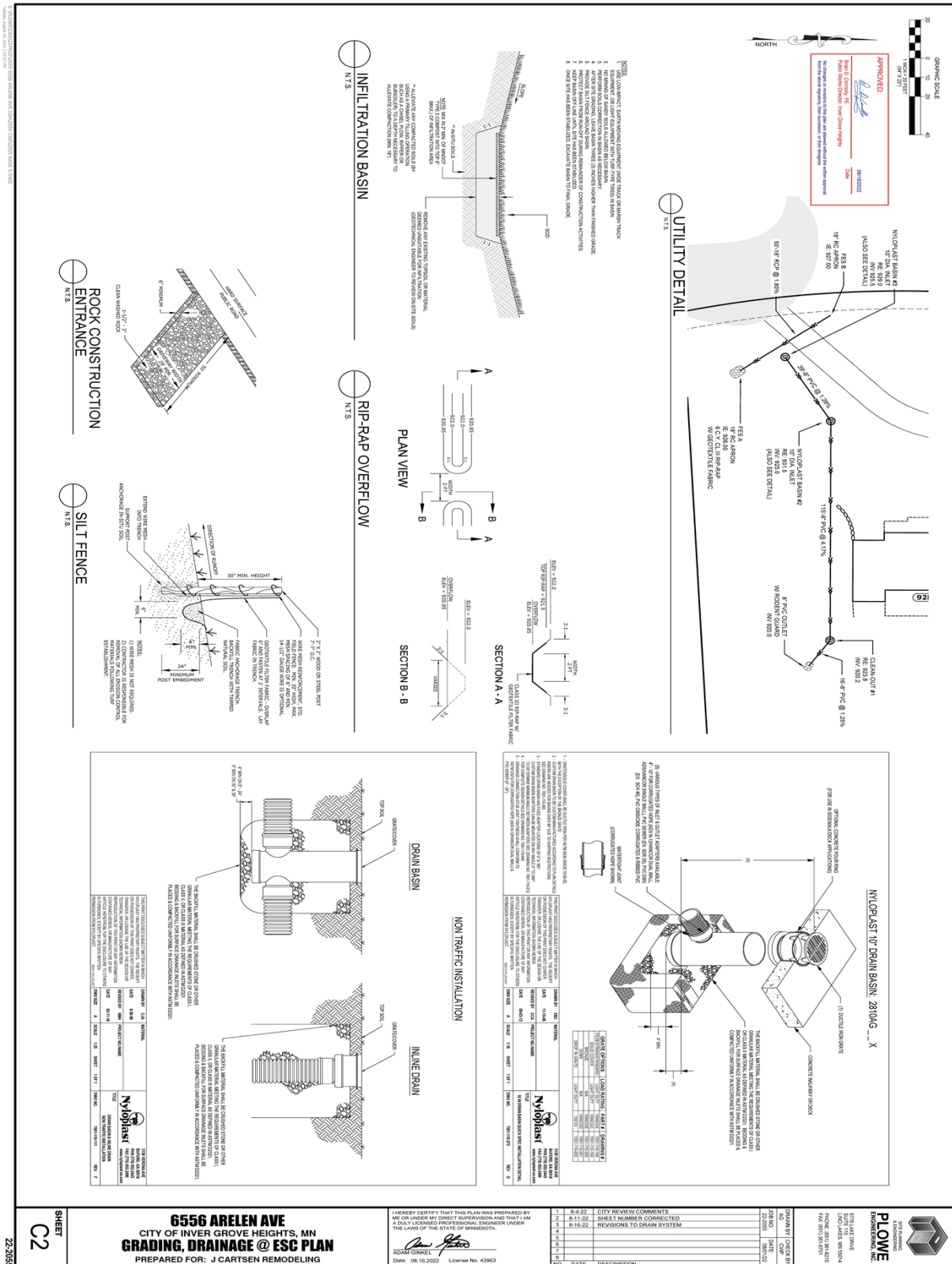
ONE PLANNING
& ENGINEERING

PLOWE
ENGINEERING, INC.

6776 LAKE DRIVE
SUITE 110
UMD LAKES, MN 55014

PHONE: (651) 365-4310
FAX: (651) 361-4701

STORM WATER FACILITY PLAN



Request for Council Action

SUBJECT: **Receive Feasibility Report and Schedule Public Hearing for City Project No. 2023-09D - Dawn Way Area Street Rehabilitation**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Steve Dodge, Assistant City Engineer, 651.450.2541

ACTION REQUESTED

The Council is asked to receive the feasibility report and schedule a public hearing for City Project No. 2023-09D - Dawn Way Area Street Rehabilitation as part of the 2023 Pavement Management Initiative.

BACKGROUND

On August 24, 2020, the City Council initiated the project by authorizing the preparation of a feasibility report by Bolton & Menk, Inc. for City Project Nos. 2022-09D Dawn Way South Neighborhood Street Improvements and 2023-09D – Dawn Way North Neighborhood Street Improvements. The feasibility report was authorized to review the pavement rehabilitation strategy and scope for a neighborhood project. The feasibility report is now complete and available for review at the Engineering Division. The executive summary of the report is attached for the Council's reference.

The feasibility report recommends a project scope that focuses primarily on:

1. Pavement rehabilitation and spot curb repair;
2. Upgrading and paving select alleys and dead-end roadway segments;
3. Select sidewalk installation (66th Street E.) to connect to existing sidewalk and improve pedestrian safety around Discovery Charter School; and
4. Select public utility improvements (utility casting adjustment/replacement, structure rehabilitation, and valve box replacement).

The attached map highlights the improvement area and proposed street rehabilitation methods. Full-depth reclamation and partial reconstruction are the predominant rehabilitation types which will extend the life of the roadway segments.

Portions of Dawn Way and Cromwell Court fall within the jurisdictional boundaries of the City of South St. Paul. Engineering staff from both communities have been coordinating cost and preliminary design efforts as part of the feasibility report compilation. A Joint Powers Agreement for the final design and construction of the project, to include final project costs to be contributed by the City of South St. Paul, and designating the City of Inver Grove Heights as the lead agency in

executing the project, will be brought forth at a future City Council meeting, pending Council's authorization of the project.

Resident feedback was requested by questionnaire in late 2020, and through an open house hosted on August 26, 2022. Staff have also received numerous comments through resident emails and phone calls throughout the feasibility report preparation process. Feedback from these resident and property owner interactions has been incorporated into the feasibility report. The residents that participated in the questionnaire and open house process were generally supportive of the project, and most do not want to see the project delayed further. Some residents expressed concerns about the proposed assessment rates. Resident comments have been included in Appendix E of the feasibility report.

Back in 2020, these projects were originally proposed to be two potentially separate projects, but staff are now proposing to combine the projects into a single project number. As such, the attached Resolution combines and renames the projects to *City Project No. 2023-09D – Dawn Way Area Street Rehabilitation*.

FISCAL IMPACT

The total estimated project cost is \$7,513,121.

Funding would come from the Pavement Management Fund (440), Stormwater Utility Fund (441), Water Utility Fund (501), Sewer Utility Fund (502), Special Assessments, possible state stormwater grants (MPCA/BWSR), and contributions from the City of South St. Paul.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, receiving the feasibility report and scheduling a public hearing on October 24, 2022, at which time more details of the feasibility report will be presented, resident comments will be heard and the Council can consider ordering the project.

ATTACHMENTS

1. Resolution - Receive Feasibility Report and Order Public Hearing
2. Executive Summary to Feasibility Report
3. Project Street Improvement Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION RECEIVING THE FEASIBILITY REPORT AND SCHEDULING A PUBLIC HEARING
FOR CITY PROJECT NO. 2023-09d – DAWN WAY AREA STREET REHABILITATION**

RESOLUTION NO. _____

WHEREAS, on August 24, 2020, City Council authorized the preparation of a feasibility report by Bolton & Menk, Inc. for City Project Nos. 2022-09D - Dawn Way South Neighborhood Street Improvements and 2023-09D – Dawn Way North Neighborhood Street Improvements; and

WHEREAS, a feasibility report has been prepared by Bolton & Menk, Inc. with reference to City Project No. 2023-09D – Dawn Way Area Street Rehabilitation which combines 2022-09D and 2023-09D into one project (Project No. 2023-09D); and

<u>Project No.</u>	<u>Improvements</u>
---------------------------	----------------------------

2023-09D	New section of sidewalk; pavement rehabilitation by means of full depth reclamation, partial reconstruction, mill and overlay, and reconstruction of gravel roads to paved streets. Streets included in the project area are shown in the Project Location Map in the Feasibility Report and attached.
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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

Said report is hereby received by the City Council of the City of Inver Grove Heights on September 12, 2022.

1. The City Council will consider the above-mentioned improvements in accordance with the report and assess, or tax, the abutting properties for all or a portion of the cost of the improvements, pursuant to Chapter 429 of the Minnesota Statutes at an estimated cost of \$7,513,121.
2. A public hearing will be held on such improvements at 6:00 PM on Monday, October 24, 2022, in the City Council Chambers at 8150 Barbara Avenue and the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.
3. Funding is through the Pavement Management Fund, Stormwater Utility Fund, Water Utility Fund, Sewer Utility Fund, pending stormwater grants from MPCA/BWSR, special assessments, and contributions from the City of South St. Paul.
4. City Project No. 2023-09D – Dawn Way Area Street Rehabilitation is ratified and replaces (combines) City Project Nos. 2022-09D – Dawn Way South Neighborhood Street Improvements and 2023-09D – Dawn Way North Neighborhood Street Improvements.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

I. EXECUTIVE SUMMARY

This Feasibility Report has been prepared for the Dawn Way Area Street Rehabilitation, City Project No. 2023-09D. The proposed project generally includes street improvements, alley improvements, spot curb and gutter repair, new curb and gutter, new sidewalk, sanitary sewer adjustments, watermain adjustments, watermain vault replacement, stormwater management facilities, partial storm sewer replacement, and appurtenances. The project area includes approximately 7 lane miles of bituminous roadway and gravel alleys adjacent to predominantly single-family residential housing and some higher density residential and commercial properties.

The estimated costs for the proposed improvements are detailed below. These estimated costs include a 15% construction cost contingency and 28% allowance for indirect costs (legal, engineering, administrative, and finance).

CP 2023-09D Improvements	Amount
Street Improvements (All Types)	\$ 5,438,917
Watermain Improvements	\$ 267,094
Sanitary Sewer Improvements	\$ 270,922
Storm Sewer Improvements	\$ 750,002
Stormwater Management	\$ 625,600
Sidewalk	\$ 160,586
Total Project Cost (CP 2023-09D)	\$ 7,513,121

The improvements detailed in this report are proposed to be financed through a combination of the City Pavement Management Fund, Stormwater Management Fund, Water Utility Fund, Sewer Utility Fund, MPCA/BWSR Grant Funds, Special Assessments, and the City of South St. Paul.

A preliminary financing plan is outlined below with a more detailed financing plan provided within the body of this report.

CP 2023-09D Financing Source	Amount
Pavement Management (Fund 440)	\$ 2,828,292
Special Assessments	\$ 3,242,007
Stormwater Management (Fund 441)	\$ 125,600
Water Utility (Fund 501)	\$ 267,094
Sewer Utility (Fund 502)	\$ 270,922
MPCA/BWSR Grants	\$ 500,000
City of South St. Paul	\$ 279,206
Total Project Cost (CP 2023-09D)	\$ 7,513,121

Most parcels within the project area are zoned R-1 (Single-Family Residential). However, there are also a number of duplexes, non-residential parcels, City-owned parcels, and parcels that are located within the City of South St. Paul.

Full Depth Reclamation & Partial Reconstruction

The City assessment policy for the proposed full depth reclamation (FDR) and partial reconstruction (PR) improvements is 55% of the street and storm sewer project costs with all parcels not zoned R-1 residential or duplex being assessed at twice the single-family frontage rate. Policy assessment amounts are proposed at \$10,034.95 per single-family unit and \$181.93 per linear foot for non-single-family residential properties. Policy assessments for duplexes are equal to two single-family units or \$20,069.89 per duplex unit. Policy assessments for commercial properties range from \$.04 per square to \$1.14 per square foot.

Mill & Overlay

The City assessment policy for the proposed mill and overlay improvement is 80% of the street and storm sewer project. Policy assessment amounts are proposed at \$4,639.66 per single-family unit.

New Improvements

The City assessment policy for the proposed new improvements is 100% to the benefiting properties. Policy assessments for the R-1 residential units impacted by these improvements range from \$20,777.20 per unit to \$30,423.50 per unit. New improvements are proposed as follows:

- Upgrade alley between 63rd Street and 61st Street, east of Dawn Way: *gravel to asphalt*
- Upgrade Dawn Avenue north of 63rd Street: *gravel to asphalt, redefined culdesac*
- Upgrade Delaney Avenue from 64th Street to Dawn Ave: *gravel to asphalt, new curb, new storm sewer*

Assessment Caps

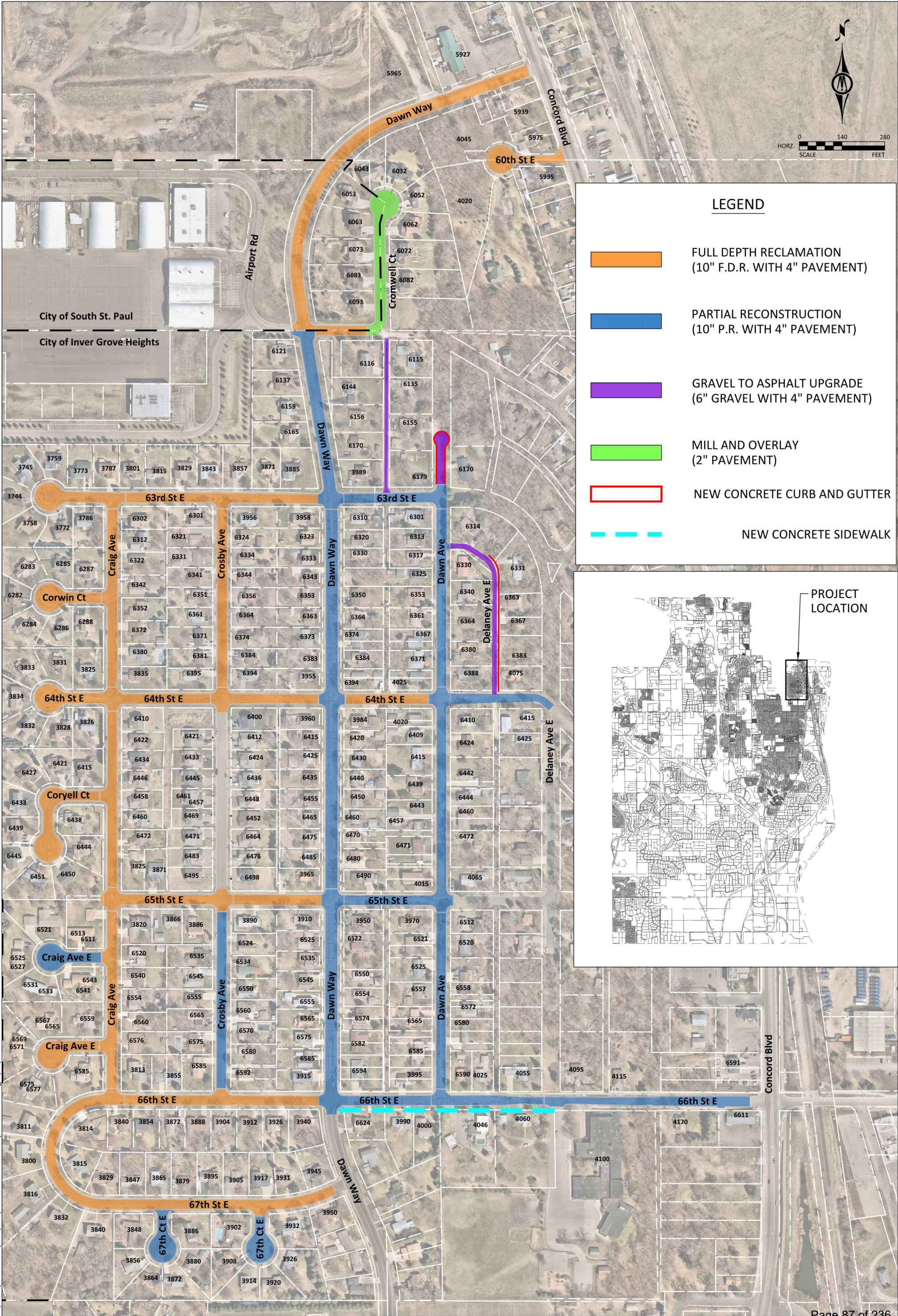
Project staff has established assessment caps for R-1 residential, duplex, and non-single-family residential based on methodologies for establishing caps in past project areas.

- R-1 Residential Assessment Cap \$13,450.46 / Unit
- Duplex Assessment Cap \$20,175.69 / Unit
- Non-Single-Family Residential Assessment Cap \$1.00 / SF

Schedule

If the City Council chooses to accept this report and schedule a public hearing, the recommended project schedule would be as follows:

- Feasibility Report Open House August 25, 2022
- *IGH Receives Feasibility Report, Schedule Improvement Hearing September 12, 2022
- *SSP Receives Feasibility Report, Schedule Improvement Hearing September 19, 2022
- Improvement Hearing Open House October 4, 2022
- *SSP Improvement Hearing, Order Project, Authorize JPA October 17, 2022
- *IGH Improvement Hearing, Order Project, Authorize JPA October 24, 2022
- *Approve Plans and Specifications, Authorize Bidding December 12, 2022
- Bid Opening February, 2023
- *Council Receives Bids, Awards Project March, 2023
- Begin Construction May, 2023
- *Assessment Hearing, Award Project September-October, 2023
- *Denotes City Council Action**



Request for Council Action

SUBJECT: **Joint Powers Agreement with Dakota County for Embedded Social Worker**

MEETING DATE: September 12, 2022

ITEM TYPE: Consent Agenda

CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, authorizing the City to enter into a Joint Powers Agreement with Dakota County for an Embedded Social Worker.

BACKGROUND

In 2021, a pilot program embedding a social worker within police departments in Dakota County was started to help address the rise in mental health crisis calls. Dakota County Social Services identified Inver Grove Heights as having a high number of documented calls related to mental health crises that police respond to and in the community at large. The Chief of Police submitted an application to be considered for the program to receive an embedded social worker to partner with our police department. In the spring of 2022, Dakota County Social Services selected the Inver Grove Heights Police Department as an agency to receive a full-time embedded social worker beginning in the fall of 2022. The social worker will partner with the police department to identify residents in need of social services and those that are having or have had a mental health crisis to better serve the citizens and support the police department with the rising number of mental health calls.

FISCAL IMPACT

The Police Department will provide a dedicated office space for the embedded social worker and an officer who will partner with the social worker to review police calls and determine where to direct social services. At this time, Dakota County will cover the full cost of salary and benefits for the social worker.

RECOMMENDATION

Staff recommends adoption of the Resolution, authorizing the City to enter into the agreement.

ATTACHMENTS

1. Resolution
2. JPA

**CITY OF INVER
GROVE HEIGHTS
DAKOTA COUNTY,
MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING EMBEDDED SOCIAL WORKER JOINT POWERS
AGREEMENT**

WHEREAS, Mental Health crisis response is required to be provided by Cities and County in accordance with applicable federal, and state laws, statutes, rules, and regulations; and

WHEREAS, Cities desire to receive services from the County to assist people who need mental health crisis services on a prompt basis to protect their health, safety, and welfare; and

WHEREAS, Inver Grove Heights Police Department with Dakota County Social Services would be able to provide timely and efficient services to those with mental health needs by partnering together.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of InverGrove Heights as follows:

- 1.** The City Council hereby approves the attached Joint Powers Agreement between the City of Inver Grove Heights and Dakota County for Social Services Embedded Social Worker and Public Safety and authorizes the City Administrator and Police Chief to execute other agreements associated with the JPA.

Passed this 12th day of September 2022

Thomas Bartholomew, Mayor

Attest:

Rebecca Kiernan, City Clerk

**JOINT POWERS AGREEMENT
BETWEEN CITY OF INVER GROVE HEIGHTS AND DAKOTA COUNTY
FOR SOCIAL SERVICES EMBEDDED SOCIAL WORKER & PUBLIC SAFETY**

THIS JOINT POWERS AGREEMENT ("Agreement" or "JPA") is made and entered into by and between the City of Inver Grove Heights, by and through its City Council, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 ("City" or "Cities") and Dakota County, by and through its Community Services Department ("DCCS"), 1 Mendota Rd. W., West St. Paul, MN 55118 (hereinafter "County").

WHEREAS, pursuant to the provisions of Minn. Stat. § 471.59, Cities and County are authorized to enter into an agreement to exercise jointly or cooperatively governmental powers common to each and to permit one governmental entity to perform services or functions for or with another governmental unit; and

WHEREAS, mental health crisis response is required to be provided by Cities and County in accordance with applicable federal, and state, laws, statutes, rules and regulations; and

WHEREAS, Cities desire to receive services from County to assist people who need mental health crisis services on a prompt basis to protect their health, safety, and welfare; and

WHEREAS, County is entering into agreements similar to this Agreement with other cities in Dakota County and for convenience, "City" or "Cities" herein shall mean the City of Inver Grove Heights, unless the context clearly notes otherwise.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed, by and between the parties as follows:

1. PURPOSE.

The purpose of the Embedded Social Worker Model is to implement a more coordinated response by the parties to address increased law enforcement involvement in calls for service that may require the need for services and programs offered by County. The implementation will take place utilizing a Mental Health Social Worker position. In this model a Social Services mental health social worker works closely with an assigned police officer to provide follow-up, service coordination and crisis stabilization services following a mental health crisis event. Crisis follow-up services link residents to other short- and long-term support services and are an essential component of an effective crisis services continuum.

2. TERM.

This Agreement will become effective on the last date that the Agreement has been executed by Cities and County, through 12:00 A.M. on December 31, 2024, and unless terminated in writing. This Agreement may be terminated with or without cause by either Cities or County upon ninety (90) days' written notice to the other party to this Agreement.

Notwithstanding the above, Cities may immediately terminate this Agreement at any time if the health, safety, or welfare of any person receiving services or entitled to receive services under this Agreement is at risk because of the actions or inaction of County.

3. AUTHORIZED REPRESENTATIVE.

The named persons, in the positions stated below, or their successors in title, are designated the Authorized Representatives of the parties for purposes of this Agreement. Notifications required to be provided by the terms of this Agreement and invoices, if any, to be submitted and payments made shall be provided to the following named persons unless otherwise stated in this Agreement:

TO COUNTY:

Marti Fischbach
Community Services Director
Marti.Fischbach@co.dakota.mn.us
(651) 554-6560

TO CITIES:

Melissa Chiodo, Chief of Police
Inver Grove Heights Police Department
mechiodo@ighmn.gov
(651) 450-2526

4. COUNTY'S RESPONSIBILITIES.

County hereby agrees to:

- A. Provide the Social Worker positions, as staffing availability allows, which may include individual(s) licensed as a Mental Health Professional (Minn. Stat. § 245.462, subd. 18), Social Worker, or Coordinator, who will have the following duties and responsibilities:
 1. Provide over-all administration, coordination and assessment;
 2. Educate Law Enforcement on mental health crisis and emergency services offered by Dakota County Social Services (DCSS), including the roles and responsibilities of the 24 hour, seven days a week, Crisis Response Unit (CRU) and on-going mental health services, crisis continuum and available programs;
 3. Educate Law Enforcement on other services and programs offered by County that could benefit individuals/households who come into contact with Law Enforcement;
 4. Respond, when available and assistance is requested, with Law Enforcement to a mental health crisis or emergency, consistent with roles and responsibilities defined in Minn. Stat §§ 256B.0624 and 256B.0944, and in coordination with the DCSS's 24 hours, seven days a week, CRU.
 5. Work with Law Enforcement (as directed by the assigned DCSS case manager and/or CRU staff) in providing a timely follow-up contact with the individual/household after a crisis/emergency mental health call or crisis intervention to educate on resources offered by DCSS in accordance with Minn. Stat. §§ 256B.0624 and 256B.0944;
 6. Assist Law Enforcement in outreach to determine if the individual/household is interested in voluntarily working with DCSS mental health professionals and Law Enforcement in developing a mental health crisis response plan accessible through the CRU 24/7 in an emergency as permitted by Minn. Stat. § 13.46, subd. 2(a)(10);

7. Work with Law Enforcement in providing a timely follow-up contact with the individual/household to determine if the individual/household is interested in and/or eligible for other services and programs offered through County or other community-based organizations, including networking outreach to potential community resources and service providers;
 8. Create procedures to guide work for the duration of the JPA;
 9. Implement evaluation pursuant to Section 8;
 10. Coordinate with Embedded Social Work partners in other jurisdictions
- B. Provide necessary resources to support the Social Workers with equipment and training to facilitate work activities,
 - C. Facilitate connection and “warm handoffs” to the various services and programs within County and to community resources and service providers; and
 - D. Maintain a database of evaluation data and report summary data to all cities with similar agreements.
 - E. Participate in meetings between Dakota County cities with similar agreements and County staff members to review the services provided pursuant to the Agreement.
 - F. Supervise all Social Workers provided under the terms of this Agreement.

5. CITIES' RESPONSIBILITIES.

Cities hereby agree to:

- A. Identify and dedicate resources to:
 1. Work with the Social Worker for administration, coordination and assessment;
 2. Coordinate education of officers and other Law Enforcement staff about the JPA and DCCS programs and services including the role and responsibilities of the CRU;
 3. Educate and train the Social Worker and any other participating DCCS staff on Law Enforcement’s response to crisis and emergency service calls, including the role and responsibilities of Law Enforcement.
 4. Identify individuals/households to the Social Worker who may benefit from follow up;
 5. Work with the Social Worker, the CRU and DCSS mental health professionals to provide timely follow-up with the individual/household as provided in Section 4;

6. Work with the Social Worker, the CRU and DCSS mental health professionals to develop the crisis response plan as provided in Section 4;
7. Work with the Social Worker to create procedures to guide work for the duration of the JPA; and
8. Work with the Social Worker to provide information for evaluation pursuant to Section 8;
9. Provide Social Worker with a work space, office equipment and necessary internet and other connections needed to perform job duties.

6. JOINT RESPONSIBILITIES.

The parties hereby jointly agree to:

- A. Meet regularly during the term of the JPA to review and evaluate performance objectives and provide guidance to staff.
- B. Facilitate relationship-building with community agencies, treatment providers, Community Corrections, hospitals and community-based service providers to enhance understanding and reduce barriers to providing services to individuals with complex service needs.
- C. Attend and/or organize relevant trainings conducted by DCCS or other agencies.
- D. Commit to training on policy and procedures for the JPA and for use of the CRU.
- E. Attend joint Co-Response project meetings convened to discuss countywide Co-Response trainings and programs as well as attend relevant countywide trainings or programs.

7. STEERING COMMITTEE OVERSIGHT AND IMPLEMENTATION.

The JPA activities described in Sections 4, 5 and 6 will be monitored by a Steering Committee comprised of the DCSS Director or Deputy Director, and chief of police from the City. One additional member from each of the Dakota County Police Departments participating with a similar Agreement with the County shall be designated by each jurisdiction to participate in the Steering Committee; others may be invited to attend meetings and assist with collaborative planning, implementation, and evaluation activities. The role of the Steering Committee is to provide strategic vision, structure and oversight of the JPA. The responsibilities of the Steering Committee include:

- A. To provide strategic oversight for the JPA, including defining scope, priority, desired results and key deliverables;
- B. To serve as advocates for the JPA, garnering support, removing obstacles, and resolving escalated issues;

- C. To obtain and allocate resources to support the design, implementation and evaluation of the JPA throughout its duration;
- D. To provide feedback and decisions in response to recommendations from the system stakeholders;
- E. To monitor and evaluate JPA progress;
- F. To designate key subject matter experts, as needed, to support specific components of the JPA planning, design or operations; and
- G. To designate staff to oversee and manage day-to-day activities and implement the strategic operations of the JPA;

8. EVALUATION.

The JPA will be evaluated according to an evaluation design, that is collaboratively developed by the parties. DCCS will have the lead role in collecting and presenting summary data to the parties along with a briefing of JPA activities due no less than on the last day of the month following the end of each full year term with quarterly reports made available upon request.

9. INDEPENDENT CONTRACTOR.

It is agreed that nothing contained in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint ventures, or associates between the parties hereto or as constituting either County as the employee of the Cities for any purpose or in any manner whatsoever. County is an independent contractor and neither it nor its employees, agents, or representatives are employees of Cities.

10. LIABILITY AND INDEMNIFICATION.

- A. County and Cities agree to indemnify, defend and hold harmless the other, its officers, agents and employees against any and all liability, loss, costs, damages, claims or actions its officers, agents or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officers, agents, or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this Agreement.
- B. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a provided further that for purposes of the statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party. Each party also specifically intends that the single tort cap limits specified for cooperative agreements under Minn. Stat. § 471.59, subd. 1a, or as such statute may be amended or modified from time to time, shall apply to this Agreement and to the activities of the parties hereunder. The statutory limits for the parties may not be added together or stacked to increase the maximum amount of liability for either party.

- C. Each party to this agreement shall be liable for the acts of their own officers, employees, and/or agents and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its officers, employees, and/or agents. It is understood and agreed the provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466, and other applicable laws govern liability arising from the parties' acts or omissions. Each party warrants they can comply with the indemnity requirements through an insurance or self-insurance program and each has minimum coverage consistent with the liability limits contained in Minn. Stat. Ch. 466.

11. NON-ASSIGNABILITY.

County shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by subcontract, assignment or novation, without the prior written consent of Cities.

12. EQUAL EMPLOYMENT OPPORTUNITY.

County agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations and executive orders pertaining to unlawful discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability, or age. When required by law or when validly requested by Cities, County shall furnish a written affirmative action plan.

13. WORKPLACE VIOLENCE PREVENTION.

County shall make all reasonable efforts to ensure its employees, officials and subcontractors do not engage in violence, as defined by the Dakota County Policy 5517 Violence Prevention in the Workplace, while performing under this Agreement.

14. DATA PRACTICES.

- A. Data Privacy and Security. The parties will comply with all applicable data practices laws, including but not limited to the Minnesota Government Data Practices Act (MGDPA), Minn. Stat. Ch. 13 and the Minnesota Rules implementing the MGDPA, as amended, as well as any applicable state or federal laws on data privacy and security. The parties are mindful that when exchanging private data only the minimum necessary data will be provided. The exchange, use and protection of private data must be in compliance with the signed Dakota County Informed Consent to Release Private Data.

All data created, collected, received, stored, used, maintained, or disseminated by the parties in the performance of their roles and responsibilities are subject to the requirements of the MGDPA, the Minnesota Rules implementing the MGDPA, as amended, as well as any applicable state or federal laws on data privacy and security. This paragraph is required by the MGDPA and includes the remedies set forth in Minn. Stat. § 13.08.

- B. Health Information and Chemical Dependency Data. If applicable, the parties agree to comply with the requirements of the Health Insurance Portability and Accountability Act ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH") and any other applicable state or federal law. This includes

health data laws, including the Minnesota Health Records Act, Minn. Stat. §§ 144.291-.298, and 42 CFR Part 2 Confidentiality of Alcohol and Drug Abuse Patient Records.

- C. Records. Each party is responsible for maintaining, securing, and managing its own records. The records will be maintained in accordance with each party's applicable record retention schedule. The parties will work cooperatively to ensure any reporting requirements under this agreement are fulfilled.
- D. Obtaining and Sharing Information. All necessary Tennessee Warning notices, consents, releases, and authorizations shall be obtained prior to the collection, release, exchange, or discussion of not public data, as that term is defined in Minn. Stat. § 13.02, subd. 8a, unless such data collection, release, exchange, or discussion is otherwise permitted by law or court order.
- E. Data Storage. As part of the roles and responsibilities of the Social Worker, data related to DCCS functions as defined by statute will be documented in the Social Services Information System (SSIS). DCCS data collected for the Pilot evaluation will be recorded in password protected database or spreadsheet within the DCCS network. Law enforcement will not be given access to SSIS.

The terms of this Section shall survive the termination or expiration of the agreement and/or Partnership.

15. COMPLIANCE WITH APPLICABLE LAW.

County and Cities agree to comply with all federal, state and local laws or ordinances, and all applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to its performance of the provisions of this Agreement. It shall be the obligation of County and the Cities to apply for, pay for, and obtain all permits and/or licenses required by any governmental agency for Cities or County's participation in this JPA.

16. AUDIT.

Under Minn. Stat. § 16C.05, subd. 5, the books, records, documents, and accounting procedures and practices of the parties are subject to examination by Cities or County or designees, the State Auditor or the Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

17. AMENDMENTS.

Any alteration, variation, modification, or waiver of the provisions of this Agreement shall be valid only after it has been reduced to writing and duly signed by both parties.

18. INTERPRETATION OF AGREEMENT; VENUE.

This Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Agreement shall be venued in the appropriate state or federal district court in Dakota County, Minnesota.

19. ENTIRE AGREEMENT.

This Agreement shall constitute the entire agreement between the parties and shall supersede all prior oral or written negotiations.

20. ELECTRONIC SIGNATURES.

Each party agrees the electronic signatures of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as wet ink signatures.

CITY OF INVER GROVE HEIGHTS

COUNTY OF DAKOTA

By: _____
Tom Bartholomew, Mayor
Inver Grove Heights City Council
Dated: _____

By: _____
Kathleen A. Gaylord, Chair
Dakota County Board of Commissioners
Dated: _____

ATTEST:

Rebecca Kiernan
City Clerk
Dated: _____

Jennifer Reynolds
Sr. Administrative Coordinator to the Board
Dated: _____

Approved as to form:

Approved as to form:

Bridget Nason, City Attorney/Date

/s/ G Paul Beaumaster
Assistant County Attorney/Date 8/16/2022
KS-2021-00603.007
Board Resolution No. 22-164
Contract No. C0035686

Request for Council Action

SUBJECT: State of Minnesota Human Trafficking Investigators Task Force Joint Powers Agreement

MEETING DATE: September 12, 2022
ITEM TYPE: Consent Agenda
CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, entering into a Joint Powers Agreement with the State of Minnesota Human Trafficking Investigators Task Force.

BACKGROUND

With the rise of human trafficking in the United States and in Minnesota, the State of Minnesota's Bureau of Criminal Apprehension (BCA) has created a Human Trafficking Task Force. The purpose of the task force is to combat human trafficking through prevention, education and enforcement. The BCA has appointed a Special Agent in Charge as the Commander of the task force that works with local jurisdictions on human trafficking crimes. The local jurisdictions respond to and work jointly as part of the task force on crimes occurring within their jurisdiction. Entering into this agreement would allow the IGH Police Department to access the specialty knowledge and resources of the Human Trafficking Task Force as needed.

FISCAL IMPACT

There is no specific cost to participate in this Joint Powers Agreement, however the City of Inver Grove Heights would be responsible for providing an officer to partner with the task force if there is a crime occurring in the City that the task force is investigating.

RECOMMENDATION

It is recommended that the Mayor and City Council adopt the attached Resolution authorizing the City to enter into a Joint Powers Agreement with the State of Minnesota Human Trafficking Investigators Task Force.

ATTACHMENTS

1. Inver Grove Heights PD Human Trafficking Task Force_Affiliate JPA
2. Resolution BCA



STATE OF MINNESOTA HUMAN TRAFFICKING INVESTIGATORS TASK FORCE JOINT POWERS AGREEMENT

This Joint Powers Agreement ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the City of Inver Grove Heights on behalf of its Police Department, 8150 Barbara Ave E, Inver Grove Heights, MN 55077 ("Governmental Unit").

Recitals

Under Minnesota Statutes § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. The parties wish to work together to investigate and prosecute human trafficking and sexual exploitation of children. The Governmental Unit wants to participate in the Minnesota Human Trafficking Investigators Task Force ("MNHITF") as an affiliate member.

Agreement

1. Term of Agreement

- 1.1 Effective Date.** This Agreement is effective on the date BCA obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
- 1.2 Expiration Date.** This Agreement expires five (5) years from the Effective Date unless terminated earlier pursuant to clause 12.

2. Purpose

The Governmental Unit and BCA enter into this Agreement to make the Governmental Unit part of the Minnesota Human Trafficking Investigators Task Force that will use a three-pronged approach to combat human trafficking and the sexual exploitation of children: **prevention, education, and enforcement**. The BCA will provide a Senior Special Agent who will serve as the Commander of the task force.

3. Standards

The Governmental Unit will adhere to the MNHITF Standards identified below.

- 3.1** Investigate human trafficking crimes committed by organized groups or individuals related to child sexual exploitation, sex trafficking with a focus on minors being trafficked, and labor trafficking.
- 3.2** Investigators will follow appropriate state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures. Investigators will follow proper legal procedures in securing evidence, including electronic devices.
- 3.3** Investigators will understand and use appropriate legal procedures in the use of informants including documentation of identity, monitoring of activities, and use and recordation of payments.
- 3.4** Investigators will use, as appropriate, a broad array of investigative technologies and techniques.
- 3.5** Investigators will interview and prepare reports of victim rescues and be able to direct those victims to appropriate public and private resources to help ensure their safety and integration back into society.
- 3.6** Affiliate Task Force members must be willing to respond and/or work jointly on human trafficking crimes within their jurisdiction and complete their assigned duties for the duration of the term of this Agreement.

- 3.7** Investigators must be licensed peace officers.
- 3.8** Affiliate members will investigate cases involving cross-jurisdictional, high impact and/or organized groups involving human trafficking. The assignment may require investigators to travel to neighboring jurisdictions as investigations expand or as assigned by the task force commander.
- 3.9** Affiliate members will be asked to participate in pro-active operations deterring sexual exploitation of children and rescuing victims of human trafficking primarily focused on minors with the goal of identifying their traffickers.
- 3.10** Affiliate Task Force members will prepare an operational briefing sheet for each active operation, to be approved by the task force commander.
- 3.11** Affiliate Task Force members will prepare investigative reports to be submitted to the task force commander. Affiliate members must submit statistics to the task force commander on a quarterly basis.
- 3.12** Affiliate members are assigned to their home agencies and may request assistance and resources on a case-by-case basis as approved by the task force commander.
- 3.13** Affiliate Task Force members will utilize the MNHITF deconfliction system to share and receive information to promote deconfliction with other agencies.

4. Responsibilities of the Governmental Unit and the BCA

- 4.1** The Governmental Unit will:
 - 4.1.1** Conduct investigations in accordance with provisions of the MNHITF Standards, identified in clause 3 above, and conclude such investigations in a timely manner.
 - 4.1.2** Maintain accurate records of prevention, education, and enforcement activities, to be collected and forwarded quarterly to the BCA for statistical reporting purposes.
 - 4.1.3** Assign, on a part-time basis, one or more employees of the Governmental Unit as members to the MNHITF. All employees of the Governmental Unit assigned as members, and while performing MNHITF assignments, shall continue to be employed and directly supervised by the same Governmental Unit currently employing that member. All services, duties, acts or omissions performed by the MNHITF member will be within the course and duty of the member's employment and therefore covered by the Workers Compensation and other compensation programs of the Governmental Unit including fringe benefits.
 - 4.1.4** Make a reasonable good faith attempt to be represented at all scheduled MNHITF meetings in order to share information and resources among the MNHITF members.
 - 4.1.5** Participate fully in any audits required by the Minnesota Human Trafficking Task Force.
 - 4.1.6** Maintain an electronic deconfliction system for use by MNHITF Affiliate members.
- 4.2** The BCA will:
 - 4.2.1** Provide a Senior Special Agent who will serve as the Commander of the Task Force.
 - 4.2.2** Review and approve or decline reimbursement requests under clause 5.1 within three (3) business days of the reimbursement request.
- 4.3** Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by a member as an employee of the Governmental Unit.

5. Payment

- 5.1** Governmental Unit must first submit a written request for funds and receive written pre-approval for the funds from BCA.
- 5.2** Governmental Unit must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the BCA to the Governmental Unit within thirty (30) calendar days of the invoice date with payment made to the Governmental Unit Authorized Representative's address listed below.

6. Authorized Representatives

The BCA's Authorized Representative is the following person or his successor:

Name: Jeffrey Hansen, Deputy Superintendent
 Address: Department of Public Safety; Bureau of Criminal Apprehension
 1430 Maryland Street East
 Saint Paul, MN 55106
 Telephone: 651.793.7000
 E-mail Address: jeff.hansen@state.mn.us

The Governmental Unit's Authorized Representative is the person below or her successor:

Name: Melissa Chiodo, Chief
 Address: 8150 Barbara Ave E.
 Inver Grove Heights, MN 55077
 Telephone: 651-450-2525
 E-mail Address: mechiodo@invergroveheights.org

If the Governmental Unit's Authorized Representative changes at any time during this Agreement, the Governmental Unit must immediately notify the BCA in writing/email.

7. Assignment, Amendments, Waiver, and Agreement Complete

- 7.1 Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 7.2 Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3 Waiver.** If the BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 7.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.

9. Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

10. Government Data Practices

The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and other applicable law, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

11. Venue

The venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Expiration and Termination

- 12.1 Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.
- 12.2 Upon expiration or earlier termination of this Agreement, the Governmental Unit shall provide the MNHITF Commander all investigative equipment that was acquired under this Agreement.

13. Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 8, Liability; 9, Audits; 10, Government Data Practices; and 11, Venue.

The parties indicate their agreement and authority to execute this Agreement by signing below.

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

Signed: _____
Date: _____
SWIFT PO Number: _____

3. DEPARTMENT OF PUBLIC SAFETY;
BUREAU OF CRIMINAL APPREHENSION

By: _____
(with delegated authority)
Title: _____
Date: _____

2. GOVERNMENTAL UNIT
Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions or ordinances.

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

4. COMMISSIONER OF ADMINISTRATION
As delegated to the Office of State Procurement

By: _____
Date: _____

**CITY OF INVER
GROVE HEIGHTS
DAKOTA COUNTY,
MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING HUMAN TRAFFICKING INVESTIGATORS TASK
FORCE JOINT POWERS AGREEMENT**

WHEREAS, Human Trafficking is a nationwide problem and can occur in any city, county or state; and

WHEREAS, the State of Minnesota has a three-pronged approach to combating Human Trafficking, prevention, education and enforcement and City Police Departments play a vital role in the detection and enforcement of trafficking in their city; and

WHEREAS, the Bureau of Criminal Apprehension will provide a Senior Special Agent who will serve as the Commander of the task force; and

WHEREAS, the Inver Grove Heights Police Department will be willing to respond and/or work jointly on human trafficking cases within their jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of InverGrove Heights as follows:

- 1.** The City Council hereby approves the attached Joint Powers Agreement between the City of Inver Grove Heights and the State of Minnesota, acting through its Commissioner of Public Safety on Behalf of the Bureau of Criminal Apprehension and authorizes the City Administrator and Police Chief to execute agreements associated with the JPA.

Passed this 12th day of September 2022

Thomas Bartholomew, Mayor

Attest:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Assessment Hearing and Resolution Adopting Final Assessment Roll for the 2022 Pavement Management Program, City Project No. 2016-09F - Carleda Way Area Improvements**

MEETING DATE: September 12, 2022

ITEM TYPE: Public Hearing

CONTACT: Steve Dodge, Assistant City Engineer, 651.450.2541

ACTION REQUESTED

The Council is asked to hold an assessment hearing and then approve the attached Resolution, adopting the final assessment roll for City Project No. 2016-09F - Carleda Way Area Improvements

BACKGROUND

On February 28, 2022, the City Council awarded a contract in the amount of \$1,522,713.90 to Danner Inc for City Project No. 2016-09F - Carleda Way Area Improvements (\$1,373,015.70) and City Project No. 2021-16 - Cahill Trunk Drainage Improvements (\$149,698.20). On March 12, 2022, the Council approved a total project budget of \$1,969,319.70 for City Project No 2016-09F, with estimated special assessments totaling \$338,691.00. The projects are substantially complete and the total costs for City Project No. 2016-09F is estimated at \$1,771,878.65 which is \$197,441.05 (10 percent) under the approved budget. This project comprises a full reconstruction of the sanitary sewer, watermain, storm sewer, and streets of Carleda Way, 64th Court and 63rd Court.

FISCAL IMPACT

The assessable street and storm portion of Carleda Way is \$1,076,569.60. In accordance with City policy, the single-family per-parcel assessment rate is 35% of the street and storm costs on a reconstruction project. (This does not include the trunk storm improvements completed as City Project No. 2021-16.) The per policy assessment for street and storm improvements, including new curb, is \$14,298.04. The special benefit cap provided by the appraiser is \$9,600. Therefore, the proposed final assessment is \$9,600 for a single family parcel; the lower of the per policy amount and special benefit cap. The total amount to be assessed is \$312,823.34, or twenty-nine percent (29%) of the total street and storm costs. The assessment terms for a reconstruction project is 10-years at 4.30% interest starting January 1, 2023. There was one property owner that participated in the driveway restoration program and has received a \$344.74 credit. The final assessment roll reflects the driveway credit and resulting reduction in the total assessment amount.

RECOMMENDATION

Staff recommends Council hold the assessment hearing and approve the Resolution adopting the final assessment roll.

ATTACHMENTS

1. Resolution Adopting Final Assessment Roll
2. Final Assessment Roll
3. Final Assessment Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ADOPTING FINAL ASSESSMENT ROLL FOR THE
2022 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2016-09F – CARLEDA WAY AREA IMPROVEMENTS**

RESOLUTION NO. _____

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met, heard, and passed upon all objections to the proposed assessment for the improvements on City Project No. 2016-09F – Carleda Way from Cahill Avenue (northerly intersection) to Cahill Avenue (southerly intersection), 63rd Court East from Carleda Way to its east terminus, 64th Court East from Carleda Way to its east terminus.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment levied against the lands herein, and each tract of land therein included is hereby found to be benefited by the proposed assessment levied against it.
2. Such assessment shall be payable in equal installments extending over a period of ten (10) years beginning in 2023 and shall bear interest at the rate of 4.30 percent (4.3%) per annum beginning January 1, 2023.
3. The owner of any property, so assessed, may at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid in 2022, within thirty days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment in any year must be made before November 15, or interest will be charged through December 31 of the next succeeding year (or such later date determined by the Council), except no interest shall be charged or accrued in 2022.
4. The Clerk, shall, forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over the same manner as other municipal taxes.

Adopted by the City Council of the City of Inver Grove Heights this 12th day of September 2022

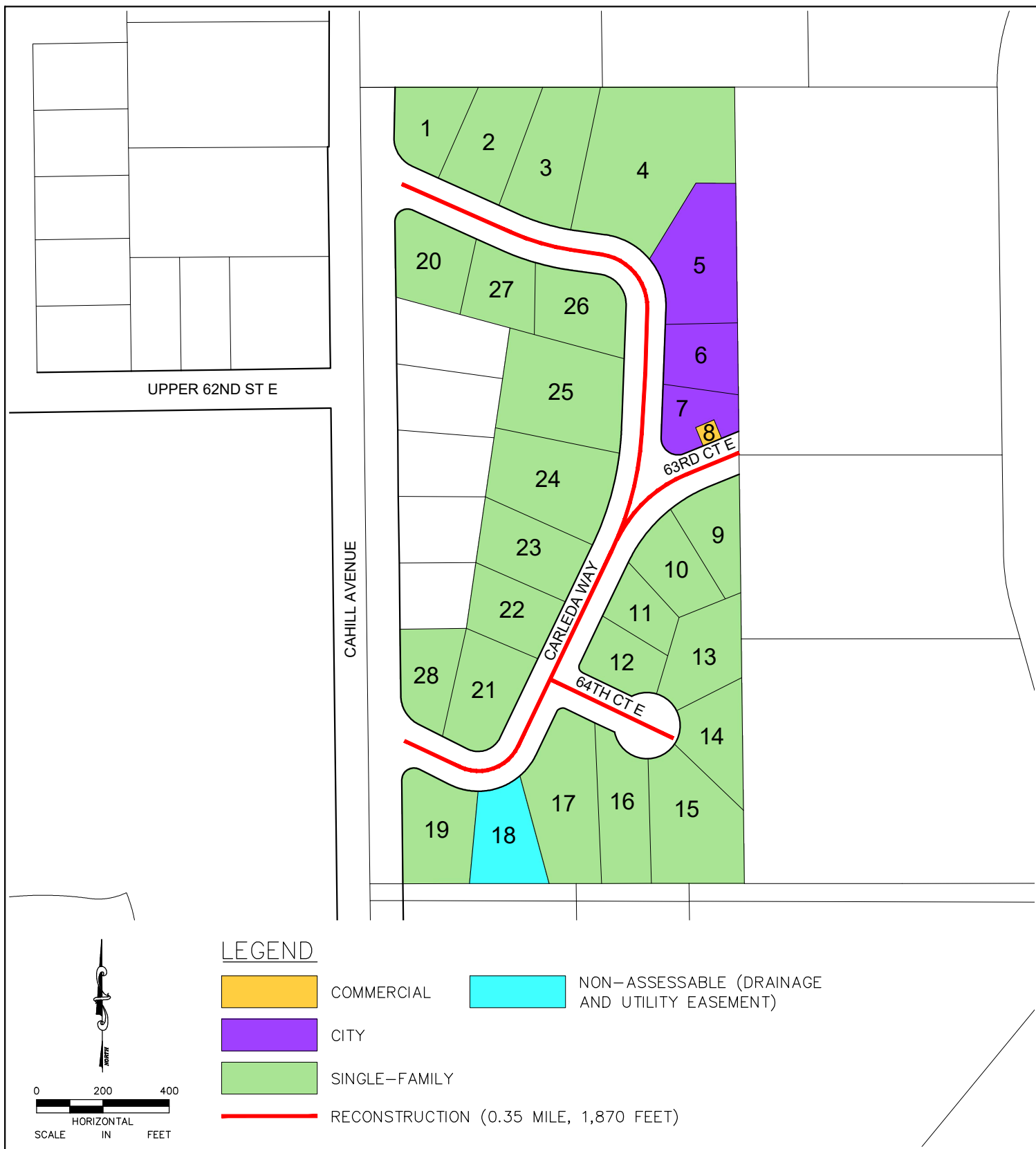
Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

FINAL ASSESSMENT ROLL; CITY PROJECT 2016-09F - CARLEDA WAY AREA IMPROVEMENTS; TERMS: 10 YEARS AT 4.30% INTEREST STARTING ON 1/1/2023										
Map No.	PID No.	Owner Name	SITE ADDRESS	CITY, ST ZIP	Per Policy Street and Storm Assessment	Per Policy Curb Assessment	Total Per Policy Assessment	Special Benefit Assessment Cap	Driveway Credit	Proposed FINAL Assessment
1	201950001010	SELMA CECELIA SABA	6150 CAHILL AVE E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
2	201950001020	TODD D & GRETCHEN N AHRENS	6160 CARLEDA WAY E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
3	201950001030	JENNIFER & KODY DINH	6170 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
4	201950001040	JAY REIS	6180 CARLEDA WAY E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
5	201950001050	CITY OF INVER GROVE HTS	8150 BARBARA AVE	INVER GROVE HEIGHTS, MN 55076	\$24,424.20	\$4,730.36	\$29,154.56			\$29,154.56
6	201950001060	CITY OF INVER GROVE HTS	8150 BARBARA AVE	INVER GROVE HEIGHTS, MN 55076	\$21,118.04	\$4,090.06	\$25,208.10			\$25,208.10
7	201950001070	CITY OF INVER GROVE HTS	8150 BARBARA AVE	INVER GROVE HEIGHTS, MN 55076	\$24,799.62	\$4,803.10	\$29,602.72			\$29,602.72
8	201950001080	NORTHERN STATES POWER C/O PROPERTY TAX DEPT.		INVER GROVE HEIGHTS, MN 55076	\$7,039.34	\$1,363.36	\$8,402.70	\$8,402.70		\$8,402.70
9	201950003010	ROSELIA LUCERO	3120 63RD ST E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
10	201950003020	KEITH & DAWN MORGAN	6280 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
11	201950003030	DALE G ANDERSON	6300 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
12	201950003040	BOGAR MENDIOLA & JANE K JOHNSON	6320 CARLEDA WAY E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
13	201950003050	MICHAEL S WOLFF	6340 64TH CT E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
14	201950003060	QUENTIN EUGENE & DEANNA CAGE	6360 64TH CT E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
15	201950003070	STEVEN TAFT WILLIAMS & SHERI ANN WILLIAMS	6380 64TH CT E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
16	201950003080	WILLIAM & JACQUELINE SEYMOUR	6410 64TH CT E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
17	201950003090	MARK J & ELENA BLAISDELL	6420 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
19	201950003110	RICHARD D MITCHELTREE, KYLA R & GREGORY C MITCHELTREE	6399 CAHILL AVE	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
20	201950002030	FRANK E & SUSAN K HAMMARSTEN	6200 CAHILL AVE E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
21	201950002100	AUSTON J REEVES	6375 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
22	201950002110	DANIEL & SANDRA HAVILAND & KRISTINE CIPRA	6325 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
23	201950002120	TIMOTHY Q GAUGHAN & KORINA D TIDGWELL	6285 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
24	201950002140	LINDA M BOLLINGER	6255 CARLEDA WAY E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00	\$344.74	\$9,255.26
25	201950002151	ERIC & TAMARA MARTIN	6215 CARLEDA WAY	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
26	201950002010	RYAN A KELLEY	6201 CARLEDA WAY E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
27	201950002020	JEREMY D & STEPHANIE KEEN	6175 CARLIDA WAY E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
28	201950002090	RONALD D & LADONNA LUNDBERG	6360 CAHILL AVE E	INVER GROVE HEIGHTS, MN 55076	\$11,978.16	\$2,319.88	\$14,298.04	\$9,600.00		\$9,600.00
							\$421,223.00		Total	\$312,823.34

Note: Parcel 18 is has no assessment because a ponding easement was acquired for CP 2021-16 that encumbers the property



Kimley»Horn

767 EUSTIS STREET, SUITE 100, ST. PAUL, MN 55114
 PHONE: 651-645-4197
 WWW.KIMLEY-HORN.COM

ASSESSMENT MAP

CARLEDA WAY AREA IMPROVEMENTS
CITY PROJECT 2016-09F

Request for Council Action

SUBJECT: **3rd Reading of Ordinance Amending City Code Title 5, Chapter 6 Related to the Discharge of Bows and Arrows**

MEETING DATE: September 12, 2022
ITEM TYPE: Regular Business
CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to consider the third reading of an ordinance amending Title 5, Chapter 6 of the City Code related to the discharge of bows and arrows.

BACKGROUND

The Police Department is responsible for oversight, registration, enforcement, and regulation of bow hunting within the city limits. Due to changing land uses, development and community concerns, Police Department staff discussed with the Council some potential changes to the City Code provisions governing the discharge of bows and arrows found in City Code Sections 5-6-1(C) and (D). Staff asked Council to provide direction as to what changes, if any, should be made to this city ordinance during the May 2022 Council Work Session.

The proposed changes remove much of the burden placed on Police Department resources by current regulations that require hunters to register with the Police Department and provide proof of their proficiency with a bow. The proposed changes also discontinue the practice of allowing multiple parcels to be combined together in order to equal an approved hunting site.

Two versions (Option A and Option B) of the draft ordinance have been prepared for Council consideration. Both draft ordinances have been restructured as a "repeal and replacement" of the existing City Code provisions for ease of review.

Option A reflects the approach presented for a 3rd reading at the August 22 Council meeting – largely prohibiting hunting north of Hwy 55, except for the area along the River and Inver Grove Trail and setting lot size restrictions (minimum of 2.5 acres for the owner, family members and tenants or a minimum of 5 acres for owners and any person they wish to give permission to). It also contains setbacks from structures, driveways, roadways and parks for hunting/target practice.

Option B reflects an alternative that would allow the same things as Option A plus hunting on parcels of some size in the Northwest Area (referred to as "Zone 2" in the draft ordinance and map). You will notice that there is a blank space highlighted in yellow in Option B where Council would need to "fill in the blank" with a minimum lot size for hunting in the NWA. Staff is working from the assumption that the Council would want to establish a larger minimum lot size so as to only allow hunting in the NWA on particularly large lots and not on lots of 2.5 or 5 acres as would be allowed in the rural

area.

Both options contain set-back requirements of 300 ft from a structure and 200 ft from a driveway – which is consistent with what was presented to the Council in the August 22 version. However, these versions contain language allowing a property owner to allow hunting closer to their structure or driveway, if they wish. This is true of the setback requirements in the current code, with the exception that the current code requires people to notify the police department that they have allowed hunting within the setback area. As noted above, one of the primary goals of revising this section of the City Code is to reduce the burden of this ordinance on police resources – which is accomplished in the attached versions by eliminating the requirement to notify the police, while still deferring to property owners on whether hunting can take place closer to their structure or driveway. The Council may certainly direct that this language be changed back so that the setbacks are more absolute, if that is the Council's preference.

Finally, both options reflect a January 1, 2023 effective date. Normally, an ordinance adopted September 12 would be effective 5 days after publication in the City's official newspaper of record – but in this case, the 2022 bow hunting season will have already begun, and staff does not recommend changing the rules mid-season. A corresponding agenda item is found later in the agenda packet that asks Council to adopt a Resolution temporarily suspending the requirements of the current ordinance related to hunter and property owner proficiency and registration requirements in order to alleviate some of the administrative burden yet this year, prior to the effective date of the revised ordinance.

FISCAL IMPACT

Currently, the Police Department invests many staff hours updating hunting maps, processing hunting applications and maintaining a list of private properties that citizens don't want to allow hunting on. With the ordinance change, the Department would no longer need to spend staff hours on this work.

RECOMMENDATION

The Police Department recommends approval of the third reading of the attached ordinance (Option A or Option B) amending Title 5, Chapter 6 of the City Code related to the discharge of bows and arrows.

ATTACHMENTS

1. Option A: 3rd Reading Ordinance Amending City Code Title 5, Chapter 6 Regarding the Discharge of Bows and Arrows (No Hunting in the Northwest Area)
2. Option B: 3rd Reading Ordinance Amending City Code Title 5, Chapter 6 Regarding the Discharge of Bows and Arrows (Hunting Allowed - Northwest Area)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5,
CHAPTER 6, SECTIONS 1(C) AND 1(D) RELATED TO THE DISCHARGE OF BOWS
AND ARROWS**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Section 5-6-1(C) of the Inver Grove Heights City Code is hereby repealed and replaced in its entirety as follows:

C. Restrictions On the Use Of Bows And Arrows:

1. The shooting or discharge of any bow and arrow within the city is hereby prohibited except in the following circumstances:

- a. While engaged in target practice:
 - i. within an enclosed structure;
 - ii. at a posted and designated archery range in a city park;
 - iii. on school or college grounds as part of an instructional course or supervised recreational activity and only with the permission of the school or college; or
 - iv. at a licensed commercial archery range.

b. While engaged in target practice or hunting activities in compliance with subsection C2 below; or

c. While engaged in deer management activities pursuant to a Council resolution specifically authorizing such deer management activities.

2. The shooting or discharge of any bow and arrow for target practice or hunting is subject to the following terms and conditions:

a. The shooting and discharge of a bow and arrow shall be allowed only in the following locations of the City:

- i. On an individual parcel of two and one-half (2.5) acres or more in size but less than five (5) acres in size located within the area designated as Zone 1 on the map adopted by the City Council on September 12, 2022 and on file with the City Clerk, when the hunter is the owner(s) of the parcel or the spouse, parents, children, grandparents, aunts, uncles, brothers and sisters of the owners or a tenant residing at that parcel who has the written permission of the owner(s) to engage in hunting and/or target practice. The written permission from the property owner must specifically state the dates(s) for which permission has been granted and must be in the hunter's possession at all times while hunting or

OPTION A: NO HUNTING IN NWA

engaging in target practice on the subject parcel. Discharge of the bow and arrow on the subject parcel shall only occur on the dates stated on the written permission. No shooting or discharge of a bow and arrow shall occur on the subject parcel if the property owner revokes the written permission.

- ii. On an individual parcel of five (5) acres or more in size located within the area designated as Zone 1 on the map adopted by the City Council on September 12, 2022 and on file with the City Clerk, when the hunter is the owner(s) of the parcel or any individual granted written permission of the owner. The written permission from the property owner must specifically state the date(s) for which permission has been granted and must be in the hunter's possession at all times while hunting or engaging in target practice on the subject parcel. Discharge of the bow and arrow on the subject parcel shall only occur on the dates stated on the written permission. No shooting or discharge of a bow and arrow shall occur on the subject parcel if the property owner revokes the written permission.
- b. The shooting or discharge of any bow and arrow for hunting or target practice shall be subject to the following setback requirements such that no shooting or discharge shall occur:
 - i. within three hundred feet (300') of any residential or commercial structure not owned by the person engaging in hunting or target practice unless possessing written permission from the owner of the structure to shoot or discharge a bow and arrow within a closer proximity;
 - ii. within two hundred feet (200') of any driveway not owned by the person engaging in hunting or target practice unless possessing written permission from the owner of the property where the driveway is located to shoot or discharge a bow and arrow within a closer proximity;
 - iii. within two hundred feet (200') of any public street or private roadway; and
 - iv. within two hundred feet (200') of any city, state, or county owned park property.
- c. Bow and arrow hunting must be conducted in compliance with all relevant Minnesota statutes and regulations of the Minnesota Department of Natural Resources.
- d. Deer management activities conducted pursuant to a Council resolution specifically authorizing such deer management activities shall not be subject to the requirements of this subsection C(2).

Section Two. Amendment. Section 5-6-1(D) of the Inver Grove Heights City Code is hereby amended as follows. The underlined text shows the language added to the code:

D. Shooting Ranges: All owners of commercial rifle ranges, commercial trap ranges, commercial target ranges and commercial archery ranges at any place within the city shall, from and after the effective date hereof, be required to obtain a license and pay a license fee in the amount established by resolution of the city council. Such ranges shall be operated so as to result in maximum safety to the residents and property of the city, and the owners and operators of such ranges shall comply with all regulations for such ranges that the city may hereinafter enact. Violation of any of the terms of such regulations constitutes a violation of this section and is cause for revocation of the license granted under the terms of this section.

Section Three. Effective Date. This Ordinance shall be in full force and effect beginning January 1, 2023.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5,
CHAPTER 6, SECTIONS 1(C) AND 1(D) RELATED TO THE DISCHARGE OF BOWS
AND ARROWS

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Section 5-6-1(C) of the Inver Grove Heights City Code is hereby repealed and replaced in its entirety as follows:

C. Restrictions On the Use Of Bows And Arrows:

1. The shooting or discharge of any bow and arrow within the city is hereby prohibited except in the following circumstances:

- a. While engaged in target practice:
 - i. within an enclosed structure;
 - ii. at a posted and designated archery range in a city park;
 - iii. on school or college grounds as part of an instructional course or supervised recreational activity and only with the permission of the school or college; or
 - iv. at a licensed commercial archery range.
- b. While engaged in target practice or hunting activities in compliance with subsection C2 below; or
- c. While engaged in deer management activities pursuant to a Council resolution specifically authorizing such deer management activities.

2. The shooting or discharge of any bow and arrow for target practice or hunting is subject to the following terms and conditions:

- a. The shooting and discharge of a bow and arrow shall be allowed only in the following locations of the City:
 - i. On an individual parcel of two and one-half (2.5) acres or more in size but less than five (5) acres in size located within the area designated as Zone 1 on the map adopted by the City Council on August XX, 2022 and on file with the City Clerk, when the hunter is the owner(s) of the parcel or the spouse, parents, children, grandparents, aunts, uncles, brothers and sisters of the owners or a tenant residing at that parcel who has the written permission of the owner(s) to engage in hunting and/or target practice. The written permission from the property owner must specifically state the dates(s) for which permission has been granted and must be in the hunter's possession at all times while hunting or

engaging in target practice on the subject parcel. Discharge of the bow and arrow on the subject parcel shall only occur on the dates stated on the written permission. No shooting or discharge of a bow and arrow shall occur on the subject parcel if the property owner revokes the written permission.

- ii. On an individual parcel of five (5) acres or more in size located within the area designated as Zone 1 on the map adopted by the City Council on September 12, 2022 and on file with the City Clerk, when the hunter is the owner(s) of the parcel or any individual granted written permission of the owner. The written permission from the property owner must specifically state the date(s) for which permission has been granted and must be in the hunter's possession at all times while hunting or engaging in target practice on the subject parcel. Discharge of the bow and arrow on the subject parcel shall only occur on the dates stated on the written permission. No shooting or discharge of a bow and arrow shall occur on the subject parcel if the property owner revokes the written permission.
 - iii. On an individual parcel of () acres or more in size located within the area designated as Zone 2 on the map adopted by the City Council on September 12, 2022 and on file with the City Clerk, when the hunter is the owner(s) of the parcel or any individual granted written permission of the owner. The written permission from the property owner must specifically state the date(s) for which permission has been granted and must be in the hunter's possession at all times while hunting or engaging in target practice on the subject parcel. Discharge of the bow and arrow on the subject parcel shall only occur on the dates stated on the written permission. No shooting or discharge of a bow and arrow shall occur on the subject parcel if the property owner revokes the written permission.
- b. The shooting or discharge of any bow and arrow for hunting or target practice shall be subject to the following setback requirements such that no shooting or discharge shall occur:
- i. within three hundred feet (300') of any residential or commercial structure not owned by the person engaging in hunting or target practice unless possessing written permission from the owner of the structure to shoot or discharge a bow and arrow within a closer proximity;
 - ii. within two hundred feet (200') of any driveway not owned by the person engaging in hunting or target practice unless possessing written permission from the owner of the property where the driveway is located to shoot or discharge a bow and arrow within a closer proximity;
 - iii. within two hundred feet (200') of any public street or private roadway; and

- iv. within two hundred feet (200') of any city, state, or county owned park property.
- c. Bow and arrow hunting must be conducted in compliance with all relevant Minnesota statutes and regulations of the Minnesota Department of Natural Resources.
- d. Deer management activities conducted pursuant to a Council resolution specifically authorizing such deer management activities shall not be subject to the requirements of this subsection C(2).

Section Two. Amendment. Section 5-6-1(D) of the Inver Grove Heights City Code is hereby amended as follows. The underlined text shows the language added to the code:

D. Shooting Ranges: All owners of commercial rifle ranges, commercial trap ranges, commercial target ranges and commercial archery ranges at any place within the city shall, from and after the effective date hereof, be required to obtain a license and pay a license fee in the amount established by resolution of the city council. Such ranges shall be operated so as to result in maximum safety to the residents and property of the city, and the owners and operators of such ranges shall comply with all regulations for such ranges that the city may hereinafter enact. Violation of any of the terms of such regulations constitutes a violation of this section and is cause for revocation of the license granted under the terms of this section.

Section Three. Effective Date. This Ordinance shall be in full force and effect beginning January 1, 2023.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Resolution Adopting Designated Bow Hunting Area Map**

MEETING DATE: September 12, 2022

ITEM TYPE: Regular Business

CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a revised map designating bow hunting area(s) within the City of Inver Grove Heights, being specific as to which option is being adopted.

BACKGROUND

The City permits bow and arrow hunting and target practice conducted in compliance with the requirements found in City Code Title 5, Chapter 6, Section 1 in those areas identified on the bow hunting boundary map adopted by the City Council. The City Council last adopted a revised such map in 2016.

The Council is asked to adopt an updated map consistent with the ordinance amendments found elsewhere on this agenda. Two map options are attached. As attached they identify the boundaries of hunting zone(s) and are also color coded to indicate parcels of particular acreages. For purposes of the official bow hunting boundary map, the boundaries of the hunting zone(s) are what matters. Staff is working to have maps designating the zone(s) only, for Monday's meeting.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends adoption of the attached Resolution, approving a revised bow hunting area boundary map consistent with the Council's action on the ordinance amendment elsewhere on this agenda.

ATTACHMENTS

1. Resolution Approving Revised Bow Hunting Boundary Map
2. Option A: Map Prohibiting Hunting in Northwest Area
3. Option B: Map Permitting Hunting in Northwest Area

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING REVISED BOW HUNTING BOUNDARY MAP

WHEREAS, Inver Grove Heights City Code Title 5, Chapter 6, Section 1, permits the discharge of bows and arrows for hunting and target practice on lots of a certain size located within the areas designated as approved for hunting on the City's bow hunting boundary map; and

WHEREAS, the current bow hunting boundary map was last approved in 2016; since that time significant development has occurred in the City's northwest area, and as a result, that area is no longer well suited for inclusion within the designated bow hunting area; and

WHEREAS, a revised bow hunting boundary map has been prepared which includes areas of the City identified by the Council as appropriate for continued bow and arrow hunting and target practice activities.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Inver Grove Heights as follows:

1. The attached revised Bow Hunting Boundary Map is hereby adopted by the City Council, and shall be effective as of January 1, 2023.

Passed this 12th day of September, 2022.

Thomas Bartholomew, Mayor

Attest:

Rebecca Kiernan, City Clerk

City of Inver Grove Heights

Bow Hunting Area Boundary Map

Effective January 1, 2023

- Bow Hunting Area Boundary
- Parcels 2.5-5 acres
- Parcels > 5 acres

NO HUNTING

HUNTING ALLOWED

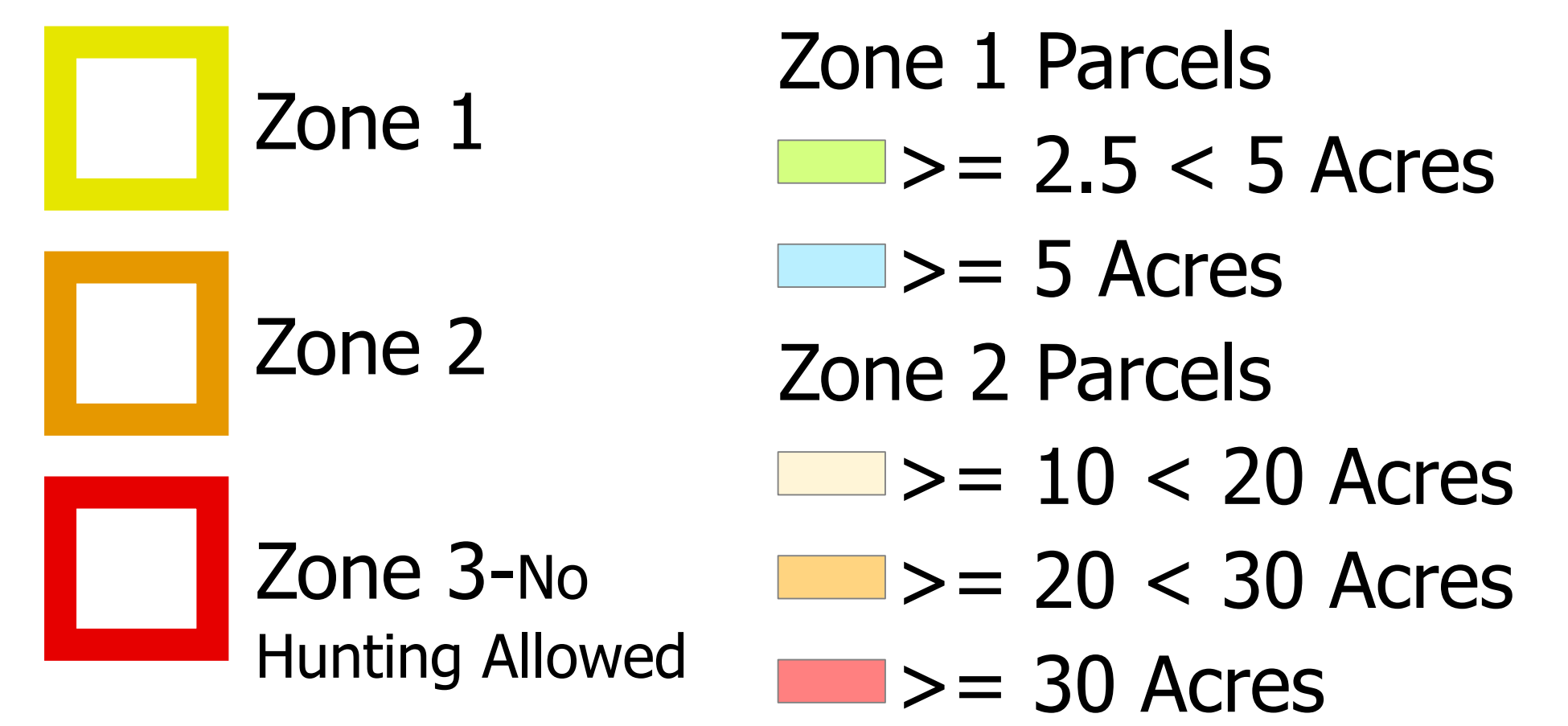
Adopted September 12, 2022

Prepared by Dakota County Office of GIS, 8/16/22 rdc

City of Inver Grove Heights

Bow Hunting Area Boundary Map

Effective January 1, 2023



Zone 2

Zone 3
NO HUNTING

Zone 1

Adopted September 12, 2022

Esri Community Maps Contributors, County of Dakota, Metropolitan Council, Mapbox, Esri, HERE, Garmin, Swire, GeoEye, GeoTechnology, Inc., METI/NASA, USGS, NOAA, US Census Bureau, USDA



Request for Council Action

SUBJECT: **Approve Resolution Suspending Registration Requirements for Bow and Arrow Hunting**

MEETING DATE: September 12, 2022

ITEM TYPE: Regular Business

CONTACT: Bridget Nason, City Attorney, 651.451.1831

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, waiving certain registration-related requirements related to bow and arrow hunting for the remainder of 2022.

BACKGROUND

The Council is considering the third reading of an ordinance amending the requirements of City Code Title 5, Chapter 6, related to bow and arrow hunting. Due to the timing of the start of the 2022 deer hunting (archery) season, the effective date of that ordinance is recommended to be January 1, 2023, in order to avoid changing the regulations after the season has begun.

>In order to avoid confusion with these changes, and reduce the administrative burden on the Police Department for the 2022 archery season, the Council is asked to adopt the attached Resolution waiving various registration-related requirements found in the current City Code for the remainder of 2022, until the revised ordinance provisions become effective.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends adoption of the Resolution.

ATTACHMENTS

1. Resolution Approving Waiver of Bow and Arrow Hunting Registration Requirements

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION WAIVING CERTAIN REGISTRATION-RELATED REQUIREMENTS
FOR BOW AND ARROW HUNTING DURING THE 2022 ARCHERY SEASON**

WHEREAS, the 2022 archery deer hunting season, as established by the State of Minnesota Department of Natural Resources, runs from September 17, 2022 through December 31, 2022 (the “2022 Archery Season”); and

WHEREAS, the Inver Grove Heights City Council has been considering various revisions to the City’s existing ordinance provisions related to the discharge of bows and arrows for hunting purposes; and

WHEREAS, Inver Grove Heights City Code Title 5, Chapter 6, Section 1, permits the discharge of bows and arrows for hunting and target practice on lots of a certain size located within the areas designated as approved for hunting on the City’s bow hunting boundary map, provided that all persons hunting must first register with the police department and provide a copy of their hunting license, proof of proficiency, and written permission from the property owner if the hunter will be hunting on property owned by another person to the Police Department, among other requirements (the “Registration Requirements”); and

WHEREAS, due to the timing of the 2022 archery deer hunting season and the status of the Council’s consideration of potential bow and arrow hunting ordinance revisions, including revisions that would eliminate the registration requirements described above, the City Council finds that requiring hunters and property owners to comply with the Registration Requirements for the 2022 Archery Season is impractical and unduly burdensome for the Inver Grove Heights Police Department and City Clerk, and that it is in the best interest of the City to waive the Registration Requirements for the 2022 Archery Season.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Inver Grove Heights as follows:

1. All Registration Requirements found in Inver Grove Heights City Code Section 5-6-1 are hereby waived for the 2022 Archery Season, and neither the Inver Grove Heights Police Department nor individuals seeking to engage in bow and arrow hunting or seeking to allow bow and arrow hunting on their property shall be required to comply with any requirements to provide information to or register with the Inver Grove Heights Police Department found in Section 5-6-1.

2. The City Clerk shall not be required to maintain a list by owner name and address for parcels where the property owner will not grant permission for hunting to occur.
3. All other requirements of Inver Grove Heights City Code Section 5-6-1 related to bow and arrow discharge and hunting not waived by this Resolution, including all requirements related to obtaining permission from a landowner prior to hunting occurring on their property, shall remain in full force and effect through the 2022 Archery Season.

Passed this 12th day of September, 2022.

Thomas Bartholomew, Mayor

Attest:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **3rd Reading of Ordinance Amending City Code Chapter 5, Section 12 Related to Unnecessary Noise**

MEETING DATE: September 12, 2022
ITEM TYPE: Regular Business
CONTACT: Bridget Nason, City Attorney, 651.451.1831

ACTION REQUESTED

The Council is asked to approve the third and final reading of an ordinance amending City Code Chapter 5, Section 12, related to Unnecessary Noise.

BACKGROUND

City Code Chapter 5, Section 12 prohibits loud, unnecessary, or unusual noises or any noise within the City that would be likely to annoy, disturb, injure or endanger the comfort, repose, health, peace or safety of a reasonable person of ordinary sensibilities. The ordinance then goes on to define what constitutes unnecessary noise.

In response to recent challenges regarding construction noise, staff is recommending an amendment to this section of City Code in order to more clearly articulate what constitutes construction noise and to amend the hours during which construction noise is considered unnecessary, and therefore a violation of City Code.

The current code language prohibits construction noise after 10:00 p.m. and before 7:00 a.m. on weekdays and after 9:00 p.m. and before 7:00 a.m. on weekends and holidays. However, in recent years, the City has been instituting construction hours of 7:00 a.m. to 7:00 p.m. by including this as a provision of development agreements and building permits. This has turned out to be less than ideal, because when the police are called to complaints of construction noise after hours and on weekends, our officers are referring to the City Code, which is available to them in their squad cars -- not development agreements which are on file with the Community Development Department.

To ensure the clearest articulation of rules, and allowable hours for construction noise, staff is recommending that City Code be amended to clearly establish the 7:00 a.m. to 7:00 p.m. timeframe, and that these hours be applied seven days a week.

This third reading version of the ordinance contains no additional changes, and is identical to the version presented for the second reading at the Council's August 22 meeting.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends approval of the third reading and final adoption of the ordinance.

ATTACHMENTS

1. 3rd Reading Unnecessary Noise Ordinance 9.12.2022

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5,
CHAPTER 5, SECTION 12 RELATED TO UNNECESSARY NOISE**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Section 5-5-12 of the Inver Grove Heights City Code is hereby amended as follows. The deleted text is shown with ~~strikethrough~~ and the new text is shown underlined:

5-5-12: UNNECESSARY NOISE:

A. General Rule: No person shall make, continue, permit or cause to be made or continued any loud, unnecessary, or unusual noise or any noise within the City that would be likely to annoy, disturb, injure or endanger the comfort, repose, health, peace or safety of a reasonable person of ordinary sensibilities.

B. Unnecessary Noise Defined: An "unnecessary noise" is a noise that:

1. Creates an amplified sound that is audible above the level of conversational speech at a distance of fifty feet (50') or more from the point of origin of the amplified sound. This section would apply to but is not limited to, large assemblies, live music, music from electronic devices, music from motor vehicles, radio, ~~tape player, disc players~~ speakers, loudspeakers, horns, and similar devices.

2. Is construction-related activity involving:

a. ~~Unless exempted in subsection C of this section, involves the~~ The operation of domestic power equipment, commercial tools, power tools, motorized equipment, landscaping equipment, or demolition equipment; or;

b. The construction, remodeling, repair or maintenance of structures, except for work done entirely inside a structure that is not audible on adjacent properties; and demolition equip; or ment

c. The delivery or unloading of equipment and machinery or building, construction, or landscaping materials weighing more than 50 lbs.

The activities described in this section (B)(2) shall not constitute unnecessary noise when conducted between the hours of ten-seven o'clock (10:00) A.P.M. and seven

~~o'clock (7:00) P.A.M., Monday through Sunday, during weekdays and nine o'clock (9:00) P.M. and seven o'clock (7:00) A.M. on the weekends and holidays. Monday through Sunday.~~

3. Is otherwise described in section 5-9-2 of this title.

C. Exemptions: The following noise events are exempt from the provisions under this section:

1. Fire, police, civil defense, or other emergency signaling devices or vehicles.

2. Garbage, refuse hauling and recycling trucks operating as permitted under Section 8-6-3 of this code.

3. Noise created exclusively in the performance of emergency work to preserve the public health, safety or welfare, or in the performance of emergency work necessary to restore a public service, make emergency repairs, or eliminate a public hazard.

4. City snow plowing vehicles.

5. Domestic snow removal or lawn cutting equipment when being used as intended.

6. Civic-sponsored parades or festivals lasting no longer than three (3) days and official school district-sponsored athletic events.

7. Anti-theft devices, security alarms, and similar systems, when functioning properly.

8. Church bells, chimes, or other bells, when used for their intended purposes.

9. Public works construction and maintenance activities by Federal, State, County or City authorities or their contractors, and the construction of public streets, sidewalks, utilities, or other public infrastructure by private contractors is allowed from 7 a.m. until 9 p.m., Monday through Friday, and at such other times as ~~when~~ approved by the Director of Public Works or their designee.

10. Construction or repair work conducted in response to a significant storm or other natural disaster, when approved in advance by the Chief Building Official.

~~110.~~ All activities and land uses with specific hours of operation that are regulated and approved by the City through a licensing, permitting or zoning process, as long as the activity or use is operating within the designated parameters.

D. Responsible Party: In addition to any person causing unnecessary noise, ~~Any~~ owner, tenant, resident, occupant or manager of a building, property location, site or vehicle, who has the legal authority to control the activities and who knows or has reason to know of the disturbance or unnecessary noise and fails to immediately take

reasonable steps to abate the disturbance or unnecessary noise is guilty of violating this section. (Ord. 1364, 2-25-2019)

Section Two. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Resolution Authorizing Summary Publication of Ordinance Amending Title 5, Chapter 5, Section 12 Related to Unnecessary Noise**

MEETING DATE: September 12, 2022
ITEM TYPE: Regular Business
CONTACT: Bridget Nason, City Attorney, 651.451.1831

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, authorizing summary publication of Ordinance No. _____.

BACKGROUND

Due to the length of Ordinance No. _____, the Council is asked to adopt the attached Resolution, authorizing summary publication of the ordinance. A 4/5ths vote of the Council is required for approval of the summary publication resolution.

FISCAL IMPACT

Publishing a summary of the ordinance will save the City money compared to publishing the entire ordinance, which is rather lengthy.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, authorizing summary publication of Ordinance No. _____

ATTACHMENTS

1. Resolution Authorizing Summary Publication of Noise Ordinance Amendments

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. _____**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE
NO. ____, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5,
CHAPTER 5, SECTION 12 RELATED TO UNNECESSARY NOISE**

WHEREAS, on September 12, 2022, the City of Inver Grove Heights, Dakota County, Minnesota ("City") adopted Ordinance No. _____, an ordinance Amending Title 5, Chapter 5, Section 12 of the City Code Related to Unnecessary Noise; and

WHEREAS, state law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, pursuant to Minn. Stat. Sec. 412.191, subd. 4, the Council may, by a 4/5 vote, direct that only the title and a summary be published; and

WHEREAS, the City Council for the City of Inver Grove Heights has reviewed the summary of Ordinance No. _____ which is attached hereto as **Exhibit A**; and

WHEREAS, the City Council for the City of Inver Grove Heights has determined that publication of the title and a summary of Ordinance No. _____ would clearly inform the public of the intent of the ordinance; and

WHEREAS, due to the length of Ordinance No. _____ the City Council desires to publish a summary of the Ordinance.

NOW THEREFORE BE IT RESOLVED, by a vote of at least four-fifths of its members, that the City Council of the City of Inver Grove Heights hereby:

1. Approves the text of the summary of Ordinance No. _____ attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. _____ in the City's official newspaper.
2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. _____ is available for inspection during regular business hours at the office of the Inver Grove Heights City Clerk, by standard mail, or by

electronic mail.

3. Directs the City Clerk to file the executed Ordinance No. _____ upon the books and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of Inver Grove Heights, Dakota County, Minnesota this 12th day of September, 2022.

CITY OF INVER GROVE HEIGHTS

By: _____
Thomas Bartholomew
Its: Mayor

Attested:

By: _____
Rebecca Kiernan
Its: City Clerk

(Published in the *Pioneer Press* on _____, 2022.)

EXHIBIT A

**SUMMARY PUBLICATION
ORDINANCE NO. _____**

A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. _____, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 5, CHAPTER 5, SECTION 12 RELATED TO UNNECESSARY NOISE

On September 12, 2022, the City of Inver Grove Heights, Dakota County, Minnesota Chapter 5, Section 12 Related to Unnecessary Noise.

The Ordinance makes various revisions to the City's unnecessary noise ordinance including amending the definition of unnecessary noise to include additional construction-related activity, and prohibiting unnecessary noise between 7 a.m. and 7 p.m.. The construction of public infrastructure by private contractors is permitted from 7 a.m. to 9 p.m. Monday through Friday in addition to such other times as approved by authorized staff. Emergency repairs and certain construction/repair work related to a natural disaster, when approved in advance, are allowed outside of the hours of 7 a.m. to 7 p.m.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. _____, and it is directed that only the above title and summary of Ordinance No. _____ conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

NOTICE

A printed copy of the full text of Ordinance No. _____ is available for public inspection by any person during regular office hours at the office of the Inver Grove Heights City Clerk, 8150 Barbara Avenue, Inver Grove Heights, MN 55077, by standard mail, or by electronic mail, and at any other public location which the Council designates.



Request for Council Action

SUBJECT: Consider Approval of Rental Housing Licenses

MEETING DATE: September 12, 2022

ITEM TYPE: Regular Business

CONTACT: Nicole Cook, Rental & Code Compliance, 651.450.2491

ACTION REQUESTED

The Council is asked to consider approval of rental housing licenses.

BACKGROUND

The City Council adopted a rental licensing ordinance that requires all rental property owners to obtain a rental license every two years. The purpose of the ordinance is to assure proper maintenance of structures to preserve neighborhood stability, protect the quality of existing rental housing stock and maintain property values. The ordinance provides for basic safety and living standards for rentals.

The following rental license applications have been submitted:

3580 69th Street East – SFR Acquisitions
8388 Copperfield Way – Kelley Bussian-Latterell
8754 Bechtel Avenue – Estelle Arnaud Battandier

The above applications have been found to be complete. The applications include the necessary fee payments, and BCA background checks. The City of Inver Grove Heights Police Chief/Designee has also reviewed and approved the license applications.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the licenses.

ATTACHMENTS

None



Request for Council Action

SUBJECT: **Discussion of 2023 Preliminary Tax Levy & Budget**

MEETING DATE: September 12, 2022

ITEM TYPE: Regular Business

CONTACT: Kris Wilson, City Administrator, 651.450.2511
Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to discuss and provide direction regarding components of the City's 2023 preliminary tax levy and budget.

BACKGROUND

Work on the City's 2023 budget and tax levy has been underway at the staff level throughout the summer, and the Council received a high-level overview of the 2023 budget needs and challenges at its August 1 work session. During the 5:00 p.m. work session on September 12, and again at the end of the regular meeting, the Council is asked to take a deeper look at specific sections of the 2023 budget. This deeper look will continue at the September 19 work session, in order to arrive at a preliminary budget and tax levy that is acceptable to the Council. In accordance with state law, the Council must adopt a preliminary budget and property tax levy no later than September 30, after which time the levy can be reduced prior to final adoption in December, but it cannot be increased. The Council's last regularly-scheduled meeting prior to the September 30 deadline is Monday, September 26.

The division of budgets into the meetings of the 12th and 19th is proposed as follows:

September 12 - 5:00 p.m. Work Session

Parks
Recreation
Community Center
Debt Levies

September 12 - Regular Meeting

Police
Fire
EDA
Administration
Finance

September 19 - 5:00 p.m. Work Session

Convention & Visitor's Bureau
Community Development
Public Works - including Capital Improvement Plan (CIP) & Pavement Management Fund

Host Community Fund

Budget reports for each of the departments scheduled for September 12 were delivered to Councilmembers on Thursday, September 1 and posted to the City's website for the public, along with brief video presentations of each department's budgetary requests for 2023. Copies of those reports, and the presentation slides from each video, are also attached to this agenda item. With this as background, the goal will be to focus our time during Council meetings on areas that present particular questions of policy or prioritization, as well as any questions the Council might have.

Also attached to this agenda item are two memos from the City Administrator. The first provides information related to a possible new staff position within the EDA budget. This information was requested by the Council, meeting as the EDA, back on August 1. The second provides a summary of the City Administrator's recommended priorities from among the total departmental requests for 2023, along with a suggested range for the preliminary levy that will allow for continued Council discussion and refinement of the budget between September 30 and final adoption in December. Lastly, attached is a listing of the anticipated preliminary levy increases for other metro-area cities as has been gleaned from informal surveys and conversations with other City Managers/Administrators and Finance Directors.

Finally, certain City budgets - primarily those that fall outside of the General Fund - such as the Golf Course Budget and the various utility fund budgets - are not impacted by the City's property tax levy and therefore are not being presented for discussion or review at this time. They will be scheduled for Council review and discussion at meetings in October and November.

No final decisions need to be made or votes need to be taken at the September 12 meeting in regards to the City's 2023 preliminary budget or tax levy. However, Council direction as to which items it supports, where more information is needed and what is an acceptable increase for the preliminary levy will be useful in moving the process forward and meeting the September 30 deadline.

FISCAL IMPACT

The fiscal impacts of various budget requests and priorities are outlined in the attached and intended for discussion throughout the September 12 and 19 meetings of the Council.

RECOMMENDATION

The City Administrator's recommendations for priority items to be included in the preliminary 2023 tax levy and budget are summarized in the attached memo.

ATTACHMENTS

1. City Administrator's Priority Recommendations
2. Memo on Potential Economic Development Staff Position
3. 2023 Preliminary Tax Levy - Other Metro Cities
4. Parks & Recreation Presentation Slides
5. Parks & Recreation Budget Reports
6. Police, Fire, Admin & Finance Presentation Slides
7. Police, Fire, Admin & Finance Budget Reports
8. EDA Presentation Slides
9. EDA Budget Report

Memo



TO: Mayor and City Council
FROM: Kris Wilson, City Administrator
CC: IGH Department Heads
DATE: September 8, 2022
RE: Recommendations for 2023 Preliminary Budget & Tax Levy

Each Department within the City organization has, or will soon, present it's 2023 budget requests for the Council's consideration. As a growing city, there are many needs and exciting opportunities and I am confident that if granted, all of the requested personnel and resources would be put to good use in serving local residents, businesses and visitors.

However, with property taxes as the primary source of funding for the City's General Fund operations, which include such core services as Police, Fire, Public Works, Parks & Recreation and Community Development, we must remain highly conscious of the impacts of any proposed tax increase. This inevitably means that requests must be prioritized and some will not be funded, at least for the upcoming year. The following are my recommendations for this prioritization.

Police Department

The Police Department budget already includes additional funding to support new contracts for prosecution services, body cameras and tasers, as well a reduction in revenue due to the end of a grant that funded a dedicated DWI officer. The Department has additionally requested two new officers, one new Sergeant, and the extension of education incentive pay currently provided to officers in union positions to the non-union command staff (a total of 5 employees in the positions of Lieutenant, Commander and Chief). I recommend the Council prioritize funding for the two new officers and the educational incentive pay. If the Department is fortunate enough to receive a federal grant that was recently applied for, then the Sergeant position could also be filled. If that grant funding is not received, the Sergeant position would likely come forward as a priority for funding in 2024.

Fire Department

As currently presented, the Fire Department budget includes increased funding for overtime wages and supplies, as a result of full-time staff positions added this year and inflationary price increases for various supplies and services. The presented 2023 budget also includes an increase to the SAFER savings plan (intended to soften the transition of funding 9 new full-time employees when the federal SAFER grant expires after three years) in the amount of \$175,000 (from \$150,000 to \$325,000). The Department has additionally requested funding to increase wages for paid-on-call firefighters, reclassify the positions of Fire Marshal and Assistant Fire Chief, and add two new full-time staff positions, as was recommended by the recent study completed by Citygate Associates.

Given the large staffing increase the Department received in 2022 and the fact that increasing levy resources are needed to fund these positions into the future, I am not recommending any additional full-time staff positions for the Fire Department in 2023. I am, however, recommending that the

Council prioritize funding for a pay increase for paid-on-call firefighters as well as reclassification of the Fire Marshal position for 2023.

Community Development

The Community Development Department has requested reclassification of three existing staff positions in an effort to ensure competitive pay for the assigned responsibilities and retention of quality staff members. The Department has also requested an additional Combination Inspector position, which would facilitate the City's ability to perform certain commercial plumbing inspections that are now done by the state, as well as a possible inspection program for rental housing. The City currently has four full-time Combination Inspectors, so the requested new position would bring that total to five. I am recommending that the three position reclassifications be funded for 2023, but that the addition of a fifth Combination Inspector position be deferred for consideration in a future year, when the prognosis for the economy, and resulting construction and development activity, is less uncertain.

Parks & Recreation

Within its General Fund budgets, the Parks & Recreation Department has requested two additional full-time positions in the Park Maintenance Division, plus a shared Natural Resources position with the Street Maintenance Division, and more funding to ensure competitive wages and sufficient positions for seasonal help. I recommend that the Council prioritize one new full-time position in Parks Maintenance and the additional resources to ensure competitive compensation for seasonal help. It has been approximately 20 years since the number of staff in this Division has increased, and with new parks being opened and planned, the additional personnel is essential to proper maintenance and upkeep. Adding one position this year, and then giving consideration to the second position in a future year's budget seems warranted. On the Recreation side, two position reclassifications and one new full-time staff person have been requested. I am recommending funding for the two reclassifications, in order to ensure fair compensation for the responsibilities assigned, but suggest deferring the addition of a new staff position to the future.

Public Works

Within its General Fund budgets, the Public Works Department has made no new requests for the Engineering Division budget. For the Street Maintenance budget, one new full-time employee plus the other half of the shared Natural Resources position mentioned above in the Parks requests, and a similar increase to funding for seasonal staff wages have been requested. The City is in a similar situation with Streets Maintenance, as it is with the Parks Division. There have been significant new streets added but no corresponding growth in personnel to maintain them over the past twenty years. Therefore, I am recommending that the Council prioritize one new staff position in the Street Maintenance Division and the requested funding to hire and compensate seasonal staff, who help supplement our workforce at a reasonable cost.

Finance

The Finance Department has no requested additions for the 2023 budget.

Administration

The Administration Department has one requested addition for the 2023 budget, which is a half-time Communications Specialist to help manage the workload for newsletter articles, website updates, social media posts and marketing of the VMCC. I recommend this as the fifth of five priority staff positions, as the position is needed and we will have to re-examine our communications efforts

without it, but the two police officers, one park maintenance worker and one street maintenance worker are higher priorities.

Other

There are two other areas of the City's levy-supported budget that I would recommend the Council leave some room for in the preliminary levy. The first is a possible staff person focused on economic development (additional information on this is provided in a separate memo within this agenda packet). If the Council elects to proceed with this for 2023, I would recommend funding half through the tax levy and the other half through available fund balance in the EDA fund. We could then levy for the full cost of the position in 2024. Secondly, there is an ongoing need for resources in the Pavement Management Fund. The baseline assumptions used in building the preliminary levy and budget included an increase of \$250,000 for this purpose in 2023, but after examining the pavement management program in more detail later this fall, the Council may wish to allocate additional funds for this purpose.

Summary

The following list summarizes the recommended priorities for additions to the 2023 General Fund budget. *(Please note that the position costs include wages, benefits, taxes and pension costs.)*

City Administrator's Priorities for 2023 Budget	
Police Officer #1	\$120,000
Police Officer #2	\$120,000
Street Maintenance	\$90,000
Parks Maintenance	\$90,000
Reclassifications (6 total)	\$22,000
Wage Increase for P.O.C. Firefighters	\$98,000
Ed Incentive for Police Command Staff	\$25,000
Additional Seasonal Staff \$ for Parks Maint.	\$30,000
Additional Seasonal Staff \$ for Streets Maint.	\$22,090
0.5 Communications Specialist	\$58,000
1/2 of full-time EDA position	\$59,500
larger increase than planned for PMP	\$100,000
SUBTOTAL	\$834,590

Altogether, funding the baseline budgets plus these priorities additions would result in a levy increase of 8.4%. Due to the more than 16% increase in the City's tax capacity (i.e. tax base), even a levy increase of 8.4% will result in a lower City tax rate for 2023. Please see the next page for a summary of the estimated impacts of various levy increases on the City's tax rate, and the City tax bill for a median value home.

Levy Scenarios for 2023

% Increase from 2022 Levy	\$ Increase	Tax Rate (estimated)	City Tax Increase on Median Value Homestead
5.4%	1,511,211	47.071	\$95.55
6.4%	1,791,065	47.569	\$112.00
7.1%	1,986,962	47.918	\$123.52
8.4%	2,350,772	48.566	\$144.91
9.1%	2,546,670	48.915	\$156.43

2022 Levy Increase = \$1,862,028 (7.1%)

2022 General Fund Levy Increase = \$1,909,870 (9.1%)

2022 Tax Rate = 51.925%

2021 & 2022 Median Values have been updated per Dakota County Schedule

2022 = \$337,100 (15% increase)

2021 = \$291,900

Memo

TO: Mayor and City Council
FROM: Kris Wilson, City Administrator
CC: Heather Rand, Community Development Director
DATE: September 8, 2022
RE: Potential Economic Development Staff Position



On August 1, while meeting as the City's Economic Development Authority (EDA), Councilmembers requested additional information about having a staff person dedicated to economic development work. With the assistance of the Community Development Director and HR Manager, the following information has been compiled for Council's consideration.

The Community Development Director and I are both familiar with city government positions titled "Economic Development Specialist" or "Economic Development Coordinator." These are typically professional, non-supervisory positions reporting to the Community Development Director or a similar department head position. We were unable to identify many such positions currently in use by other metro-area cities, with the exception of our immediate neighbor, Rosemount. Their job description is attached, and it pretty accurately reflects what I would envision as a job description if such a position were to be created within IGH's staffing structure.

The primary focus of an Economic Development Coordinator would be to serve as a first point of contact for prospective businesses and existing businesses looking to relocate or expand within IGH. They would help guide businesses through the various zoning ordinances, permitting processes and if applicable, licensing requirements and help make connections with employees in various departments who have specific technical expertise and/or permitting/licensing authority. The person would also maintain strong ties to the real estate community, knowing what properties are currently for sale or for lease, as well as the Chamber of Commerce and other key players. Grant applications and reporting, special studies and task forces, and working with Communications to keep up-to-date economic development information featured on the City's website are other likely job duties of such a position.

Current city staff already does all of these things, but in a more decentralized manner and in conjunction (and admittedly sometimes in competition) with other job duties. At the present time, the only staffing formally assigned to economic development is 10% of the Community Development Director's time, which equals out to just 4 hours per week.

The estimated cost for wages and benefits for a full-time Economic Development Coordinator position would be approximately \$120,000 per year. If the Council wishes to add such a position in the 2023 budget, it could be phased in by funding half through the property tax levy and half through the reserves in the EDA Fund, which currently stand just over \$200,000. Then the full cost could be added to the levy for 2024.

City of Rosemount, Minnesota

Job Description

Title: Economic Development Coordinator
Department Community Development
Division: N/A

FLSA Status: Exempt
Updated: 1/1/2022

General Summary

Performs work developing and implementing economic development marketing strategies and promotional activities, assisting in the negotiation and implementation of development agreements and redevelopment projects, completing required reports, and related work as apparent or assigned.

Work is performed under the direction of the Community Development Director.

Essential Functions

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are not intended to be an exhaustive list of all responsibilities, duties, and skills required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

- Assists the Department with community marketing efforts; develops and coordinates promotional campaigns; creates marketing material and handouts; conducts business development and assists with department programs awareness; attends networking events on behalf of the Department.
- Provides administrative support to development projects and related staff; processing entitlements; assists with financial duties and reporting; completing required reports and forms.
- Performs business outreach; conducts business visits; assists with researching for funding opportunities.
- Coordinates grant funding tasks for the Department; applies for grants; maintains funds for redevelopment and economic development grants.
- Serves as lead staff for the Rosemount Port Authority; writes and distributes Port Packets; leads Port Commissioners through city projects; creates programs through the Port Authority to assist businesses.
- Responds to Requests for Proposals; creates RFI documents with site specific information.
- Serves as liaison with outside businesses; develops partnerships with local and state organizations and agencies.

Minimum Qualifications

Bachelor's degree and one to three years of experience in assisting with the economic development operations of a department, or equivalent combination of education and experience.

Other Specifications

Valid driver's license in the State of Minnesota.

Desirable Qualifications

1. Master's degree in a related field.

City of Rosemount, Minnesota

Job Description

2. Experience working with land/community development related activities in private or public sectors.
3. Experience in real estate or entrepreneurship.
4. Experience in researching, preparing and/or administering grants.
5. Experience recruiting and working with employers on expansion of local businesses.
6. A working knowledge of business development marketing techniques and processes.
7. National Development Council or IEDC Certification.
8. Basic Economic Development Course Certification or comparable.

Working Conditions

Physical Requirements and Activity

This work requires the frequent exertion of up to 10 pounds of force and occasional exertion of up to 25 pounds of force; work regularly requires speaking or hearing and using hands to finger, handle or feel, frequently requires sitting and occasionally requires standing and walking.

Sensory Requirements

Work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels.

Sensory Utilization

Work requires preparing and analyzing written or computer data.

Environmental Conditions

Work has no exposure to environmental conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

The statements in this class description are intended to describe the general nature and level of work being performed by incumbent(s) assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Anticipated % Increase to Property Tax Levy - 2022 Final Levy to 2023 Preliminary Levy
(all data is unofficial)

Andover	6.00%
Apple Valley	7.40%
Brooklyn Center	6.20%
Burnsville	14.53%
Chanhassen	5.20%
Chaplin	9.29%
Chaska	20.07%
Cottage Grove	12.60%
Eagan	6.00%
Eden Prairie	4.50%
Farmington	5.20%
Hastings	6.60%
Lakeville	12.50% <i>(2.5% is result of voter-approved parks referendum)</i>
Lino Lakes	8.66%
Maplewood	6.50%
Mendota Heights	6.00%
Minnetonka	7.00%
Oakdale	12.99%
Prior Lake	9.92-13.35%
Ramsey	20.67%
Richfield	6.60%
Rosemount	5.96%
Roseville	7.00%
Savage	9.25%
Shakopee	6.25%
Shoreview	7-8.34%
Shorewood	8.90%
South St. Paul	7.10%
St. Louis Park	8.00%
Victoria	11.39%
West St. Paul	4.00%

2023 Preliminary General Fund Budget & Tax Levy

Parks & Recreation Departments

*Adam Lares, Parks & Recreation Director
Kris Wilson, City Administrator
Amy Hove, Finance Director
August 2022*



Parks & Recreation

GENERAL FUND

Parks & Recreation

- Parks
- Recreation

NON-GENERAL FUND

- Community Center
- Golf Course (*coming at a later date*)

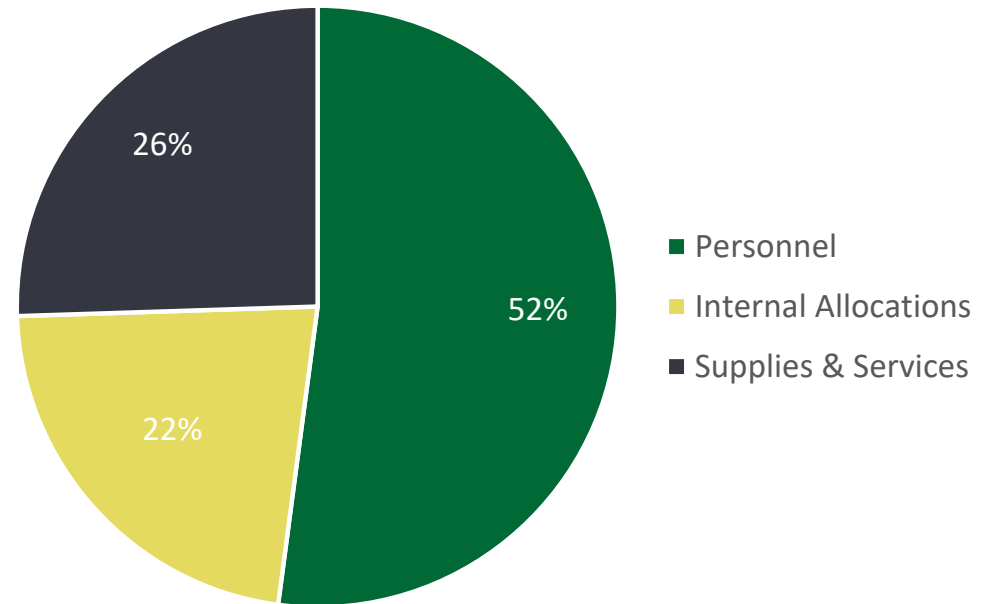
Parks Overview

- 8 FTE's
- 15 Temp/Sessional
- 40+ Miles of paved trails
- 25+ Miles of natural trails
- 1000+ Acreage of parkland
- 30 Parks (Neighborhood, Community, Athletic Complex)
- 19 Baseball/Softball Fields
- 20 Soccer/Lacrosse/Football Fields
- 23 Tennis/Pickleball/Volleyball/Basketball Courts



Parks

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$1,090,421	\$1,211,218	\$1,192,000	\$1,228,800
Internal Allocations	\$518,100	\$488,500	\$484,400	\$528,400
Supplies & Services	\$424,760	\$463,067	\$538,300	\$601,700
Total	\$2,033,281	\$2,162,785	\$2,214,700	\$2,358,900

Parks – Noteworthy Items

- \$79,700 increase to Supplies
- \$6,000 Music in the Parks/Fireworks added to budget under Other Miscellaneous – previously budgeted within the Host Community Fund

Parks – Additional Requests

- New staffing requests
 - 2 additional FT Park Maintenance Workers
 - Additional Seasonal Park Maintenance Staff
 - Natural Resource Technician – FT position shared by Parks Department and Streets Departments (50/50 cost split)
- New capital equipment (internal discussions are ongoing regarding using fund balance from Central Equipment Fund; new vehicle needs are tied to staffing requests)
 - 2 additional trucks
 - Tool cat/ballfield groomer

Parks Capital Replacement Fund

- Funded by an annual transfer from the Tax Levy
- Shows as a transfer out of the General Fund
- Requested to increase from \$275,000 to \$300,000 for 2023
- Pays for replacement / refurbishment of park amenities – resurfacing courts, replacing playground equipment, etc.

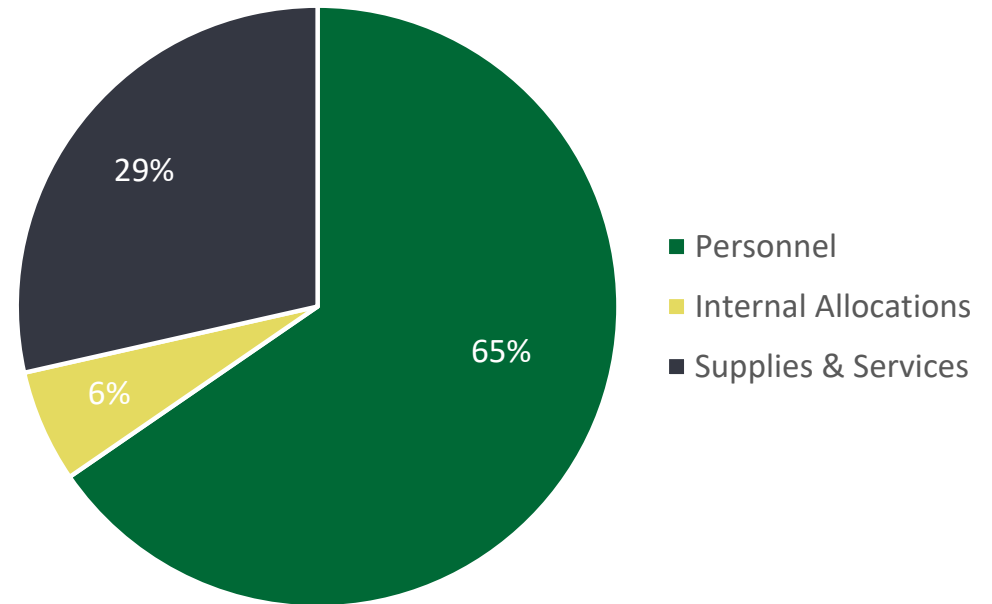
Recreation Overview

- 3.5 FTE's
- Programs Offerings (Indoor/Outdoor)
 - Preschool, School Aged, Teen, Adult, Senior, and Family
 - Sport, Theatre, Arts, Camps, Trips, Leagues
 - 400+ Annual programming offerings
 - 3,000+ serviced annually
- Community Events - Over 30 events per year
 - Food Trucks - 3 per year
 - Egg Hunts, Ghostly Gathering, Holidays in the Heights
 - Princess Dance, IGH Days, Touch a Truck, Let's Pawty
 - 8,300+ serviced annually
- Outdoor Athletic Field Rentals (4,000 + hours)
- Shelter Rentals (Avg 80-90/year)
- Warming House (Avg open 50 days, 2,500 attendees)



Recreation

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$296,998	\$301,150	\$377,400	\$397,900
Internal Allocations	\$17,800	\$19,500	\$23,100	\$36,800
Supplies & Services	\$64,030	\$108,207	\$152,300	\$173,500
Total	\$378,828	\$428,857	\$552,800	\$608,200

Recreation - Structural Changes

- In 2022, Council approved the closure of the Recreation Fund and created a new Recreation Department (6100) within the General Fund
- Activity Centers with this budget:
 - 452 = Youth Activities
 - 453 = Special Events
 - 454 = Youth Sports
 - 455 = Adult Sports
 - 456 = Rentals
 - 459 = Administrative
- Division Software - Recreation was paying for their own division software; however, those payments were occurring within other recreation accounts. Beginning in 2023, this expense will be coded and budgeted to the division software account.

Recreation – Noteworthy Items

- No significant changes over 2022 budget other than the new Technology Allocation

Recreation - Additional Requests

- New staffing requests
 - Add 1 Recreation Rental Specialist
- 2 position reclassifications
 - Reclassify Recreation Superintendent to Assistant Director of Parks & Recreation
 - Reclassify Rec Specialist to Rec Coordinator

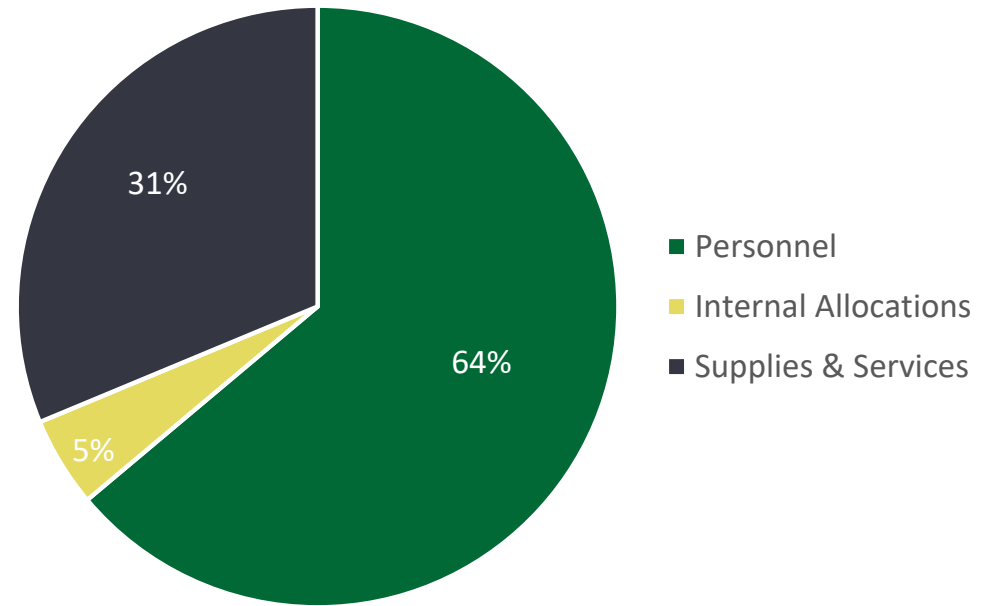
Community Center Overview

- 19 Benefited staff (13.9 FTE)
- 250-300 Temporary/seasonal staff annually
- 144,000 square footage facility
 - Aquatics Center
 - Fitness Center
 - Ice Arena / Community Rooms
 - Childcare Room
 - Senior Center Room
 - National Guard Armory Gym & Rooms
- Hours of Operation
 - Mon-Fri, 5am - 9pm
 - Sat/Sun, 7 am-7 pm Sat/Sun
 - Ice Center hours - until 10 pm in winter months
- 190,000+ member admissions annually
- 28,000+ general admissions annually
- 2,500+ memberships sold annually



Community Center – Operating Expenditures

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$1,627,345	\$1,968,062	\$2,300,500	\$2,428,800
Internal Allocations	\$100,700	\$114,900	\$133,400	\$184,200
Supplies & Services	\$819,082	\$1,094,414	\$1,138,700	\$1,188,800
Total	\$2,547,127	\$3,177,376	\$3,572,600	\$3,801,800

Community Center – Noteworthy Items

- Adjusted employee allocations to better align with position responsibilities (results in a larger increase to wages & benefits – cost moved from other P & R areas).
- 3% wage adjustment to non-benefited employee budget
- Division Software – department was already paying for their division software; but now budgeted under the new Division Software account.
- \$92,000 increase for Technology Allocation

Community Center – Additional Requests

Additional \$83,300 for non-benefited employee budget

- \$35,000 for additional staff
 - improved aquatics coverage, additional class offerings, expanded program hours
 - Anticipate cost can be offset by additional revenue
- \$48,300 for higher wages to remain competitive in current labor market

Community Center Operating Transfer Needed

	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Total Operating Expenditures	\$2,547,127	\$3,177,376	\$3,572,600	\$3,801,800
Total Operating Revenues	<u>\$1,509,517</u>	<u>\$2,245,228</u>	<u>\$2,752,800</u>	<u>\$2,750,850</u>
Transfer Needed from Host Community Fund (per audited financials)	\$1,037,610	\$932,148	\$819,800	\$1,050,950
	40.7%	29.3%	22.9%	27.6%
Actual Transfer from Host Community Fund *	\$1,058,950	\$947,535		
Difference	\$21,340	\$15,387		

** Actual transfers are calculated prior to finalizing year-end payroll liabilities so transfers needed per audited financials will differ from actual transfers completed. These small differences either increase or decrease fund balance within the Community Center Fund.*

Community Center 2023 Capital Requests

Division	Item Description	Amount
Aquatics	3 Meter Dive Board & Stand, Pool log	\$71,900
Arena	LED Lighting, WiFi 2 nd channel, rekey exterior doors, replace bathroom partitions	72,000
Custodial Equipment	Autoscrubbers, Genie 20 lift, Kiavac	56,000
Fitness	Replace equipment, painting	95,000
Mechanical	Update automation & AHU, munters unit, 2 condensing units, water heater, ADA door openers	249,500
VMCC-Grove	Card access, doors/frames, lockers, suit spinners, tables/chairs	173,800
	Total Capital Requests	\$718,200



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 6000 - PARKS						
Category: 10 - WAGES & BENEFITS						
101.44.6000.451.10100	FULL-TIME EMPLOYEES	687,536.79	679,558.41	734,900.00	438,070.03	757,700.00
101.44.6000.451.10300	EMPLOYEES-NON BENEFITED	104,528.25	166,072.09	113,800.00	81,811.92	113,800.00
101.44.6000.451.10400	OVERTIME	11,533.10	26,587.74	24,500.00	20,055.42	28,500.00
101.44.6000.451.20100	INSURANCE-CASH OPTION	40,197.41	39,064.03	41,900.00	24,648.06	41,200.00
101.44.6000.451.20300	EMPLOYER SOCIAL SECURITY	47,873.19	52,407.46	54,100.00	33,317.43	55,800.00
101.44.6000.451.20350	EMPLOYER MEDICARE	11,366.00	12,257.15	13,300.00	7,792.20	13,100.00
101.44.6000.451.20400	EMPLOYER PERA	52,317.86	53,892.05	65,500.00	35,655.15	67,500.00
101.44.6000.451.20600	MEDICAL INSURANCE	89,423.15	84,138.91	92,200.00	53,371.49	97,300.00
101.44.6000.451.20620	LIFE INSURANCE	941.84	977.37	1,100.00	590.67	1,000.00
101.44.6000.451.20630	LTD INSURANCE	1,882.83	2,099.86	3,100.00	1,206.17	3,200.00
101.44.6000.451.20700	UNEMPLOYMENT COMPENSATI...	0.00	178.22	0.00	0.00	0.00
101.44.6000.451.20720	FLEX/COMP ACCOUNT FEE	683.50	678.71	700.00	250.96	500.00
101.44.6000.451.20750	WORKERS COMPENSATION	50,700.00	46,899.96	46,900.00	27,358.31	49,200.00
101.44.6000.451.20800	COMPENSATED ABSENCES	-8,563.33	46,405.62	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		1,090,420.59	1,211,217.58	1,192,000.00	724,127.81	1,228,800.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6000.451.30420	LEGAL SERVICES	400.00	520.00	4,000.00	0.00	1,000.00
101.44.6000.451.30700	OTHER PROFESSIONAL SERVICES	35,875.45	57,389.26	63,000.00	17,532.35	70,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		36,275.45	57,909.26	67,000.00	17,532.35	71,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6000.451.40005	WATER UTILITY SERVICES	9,067.47	10,198.93	9,300.00	5,074.73	10,000.00
101.44.6000.451.40010	GAS UTILITY SERVICES	3,732.55	5,184.28	5,100.00	4,701.72	5,500.00
101.44.6000.451.40015	SEWER UTILITY SERVICES	434.73	424.76	600.00	183.22	500.00
101.44.6000.451.40020	ELECTRIC UTILITY SERVICES	33,980.23	29,225.25	46,000.00	8,862.27	41,000.00
101.44.6000.451.40025	REFUSE DISPOSAL	84.00	132.00	1,600.00	0.00	500.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.44.6000.451.40030	STORM WATER UTILITY SERVICE	10,731.33	10,965.50	10,000.00	166.87	11,000.00
101.44.6000.451.40040	REPAIR & MAINT - BUILDINGS	11,402.33	29,381.24	33,000.00	11,818.73	40,000.00
101.44.6000.451.40046	REPAIR & MAINT - ROAD	42,000.00	24,900.00	45,000.00	29,975.00	50,000.00
101.44.6000.451.40047	REPAIR & MAINT - OTHER STRUC...	81,079.50	64,475.60	61,000.00	32,542.67	65,000.00
101.44.6000.451.40050	RENTAL OF EQUIPMENT	6,126.05	7,382.12	3,000.00	44.70	6,000.00
101.44.6000.451.40065	OTHER RENTALS	12,702.40	19,938.45	25,000.00	8,261.65	28,000.00
101.44.6000.451.40070	CENTRAL EQUIP ALLOCATION	448,100.04	413,600.04	420,900.00	245,525.00	406,500.00
101.44.6000.451.40075	CITY FACILITIES ALLOCATION	41,100.00	39,600.00	28,300.00	16,508.31	32,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		700,540.63	655,408.17	688,800.00	363,664.87	696,000.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6000.451.50019	INSURANCE ALLOCATION	25,100.04	27,000.00	27,000.00	15,750.00	25,400.00
101.44.6000.451.50020	TELEPHONE	300.00	180.00	400.00	105.00	0.00
101.44.6000.451.50025	ADVERTISING/PUBLISHED NOTIC...	377.37	447.30	1,100.00	688.08	1,100.00
101.44.6000.451.50030	PRINTING & BINDING	703.20	569.00	0.00	0.00	500.00
101.44.6000.451.50055	ALARM SERVICES / SYSTEMS	1,251.00	0.00	1,500.00	0.00	500.00
101.44.6000.451.50065	TRAVEL	10.00	14.17	300.00	308.96	600.00
101.44.6000.451.50070	DUES, LICENSES & SUBSCRIPTIO...	3,443.05	3,294.70	2,300.00	1,207.89	3,000.00
101.44.6000.451.50075	MEALS AND LODGING	130.80	71.40	500.00	1,608.05	1,700.00
101.44.6000.451.50080	CONFERENCES AND SEMINARS	1,440.20	1,807.44	5,000.00	2,395.00	2,800.00
Category: 50 - OTHER PURCHASED SERVICES Total:		32,755.66	33,384.01	38,100.00	22,062.98	35,600.00
Category: 60 - SUPPLIES						
101.44.6000.451.60011	SUPPLIES-JANITOR/CLEANING	2,296.95	1,478.48	3,500.00	222.19	3,500.00
101.44.6000.451.60012	SUPPLIES - SHOP	677.40	606.66	1,000.00	127.93	1,500.00
101.44.6000.451.60016	SUPPLIES - MAINTENANCE	54,024.96	50,001.93	50,000.00	45,124.17	58,000.00
101.44.6000.451.60030	FERTILIZERS	40,167.29	45,359.81	45,000.00	23,012.60	50,000.00
101.44.6000.451.60035	PESTICIDES	8,492.44	12,297.78	21,000.00	7,684.62	25,000.00
101.44.6000.451.60040	SM TOOLS & MISC EQUIPMENT	12,471.62	11,247.58	15,000.00	7,786.94	15,000.00
101.44.6000.451.60045	UNIFORMS & CLOTHING	9,640.73	10,818.00	12,000.00	5,665.56	13,000.00
101.44.6000.451.60065	SUPPLIES - OTHER	30,688.56	33,791.01	37,000.00	5,889.57	43,000.00
101.44.6000.451.60066	SUPPLIES-VANDALISM	1,362.26	254.34	5,100.00	395.54	4,000.00
101.44.6000.451.60070	CENTRAL STORES ALLOCATION	3,800.04	4,400.04	4,400.00	2,566.69	0.00

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.44.6000.451.60071	TECHNOLOGY ALLOCATION	0.00	3,900.00	3,800.00	2,216.69	64,500.00
	Category: 60 - SUPPLIES Total:	163,622.25	174,155.63	197,800.00	100,692.50	277,500.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES					
101.44.6000.451.70501	MISCELLANEOUS CONTRACTS	9,666.66	30,710.00	31,000.00	0.00	44,000.00
101.44.6000.451.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	0.00	6,000.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	9,666.66	30,710.00	31,000.00	0.00	50,000.00
	Department: 6000 - PARKS Total:	2,033,281.24	2,162,784.65	2,214,700.00	1,228,080.51	2,358,900.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

Fund: 101 - GENERAL FUND

Department: 6100 - RECREATION

Category: 10 - WAGES & BENEFITS

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.44.6100.452.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	1,400.00	0.00	1,900.00
101.44.6100.452.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	100.00
101.44.6100.452.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	100.00
101.44.6100.453.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	900.00	0.00	1,100.00
101.44.6100.453.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	100.00
101.44.6100.453.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	100.00
101.44.6100.454.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	9,700.00	3,399.62	11,100.00
101.44.6100.454.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	175.77	700.00
101.44.6100.454.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	41.09	200.00
101.44.6100.454.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	800.00
101.44.6100.455.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	2,800.00	0.00	3,400.00
101.44.6100.455.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	200.00
101.44.6100.455.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	300.00
101.44.6100.456.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	9,500.00	7,255.61	10,600.00
101.44.6100.456.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	36.76	700.00
101.44.6100.456.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	8.60	200.00
101.44.6100.456.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	800.00
101.44.6100.459.10100	FULL-TIME EMPLOYEES	0.00	0.00	242,500.00	135,907.10	256,800.00
101.44.6100.459.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	15,400.00	6,253.41	12,000.00
101.44.6100.459.10400	OVERTIME	0.00	0.00	200.00	333.19	1,000.00
101.44.6100.459.20100	INSURANCE-CASH OPTION	0.00	0.00	13,800.00	7,417.00	14,400.00
101.44.6100.459.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	18,100.00	9,300.11	16,700.00
101.44.6100.459.20350	EMPLOYER MEDICARE	0.00	0.00	4,200.00	2,174.78	3,900.00
101.44.6100.459.20400	EMPLOYER PERA	0.00	0.00	21,900.00	10,536.59	20,200.00
101.44.6100.459.20600	MEDICAL INSURANCE	0.00	0.00	31,000.00	16,633.75	34,400.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.44.6100.459.20620	LIFE INSURANCE	0.00	0.00	300.00	193.44	200.00
101.44.6100.459.20630	LTD INSURANCE	0.00	0.00	1,000.00	351.82	1,100.00
101.44.6100.459.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	300.00	93.37	200.00
101.44.6100.459.20750	WORKERS COMPENSATION	0.00	0.00	4,400.00	2,566.69	4,600.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	377,400.00	202,678.70	397,900.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6100.452.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	9,000.00	3,135.80	16,700.00
101.44.6100.453.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	9,500.00	3,795.00	10,500.00
101.44.6100.454.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	33,400.00	13,065.20	43,100.00
101.44.6100.455.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	5,100.00	19.00	5,800.00
101.44.6100.459.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	27,900.00	5,977.00	21,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	84,900.00	25,992.00	97,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6100.452.40065	OTHER RENTALS	0.00	0.00	400.00	0.00	100.00
101.44.6100.453.40065	OTHER RENTALS	0.00	0.00	250.00	0.00	400.00
101.44.6100.454.40065	OTHER RENTALS	0.00	0.00	850.00	1,416.25	1,300.00
101.44.6100.459.40044	REPAIR & MAINT - OFFICE EQUI...	0.00	0.00	5,400.00	0.00	0.00
101.44.6100.459.40050	RENTAL OF EQUIPMENT	0.00	0.00	300.00	0.00	0.00
101.44.6100.459.40070	CENTRAL EQUIP ALLOCATION	0.00	0.00	3,400.00	1,983.31	3,400.00
101.44.6100.459.40075	CITY FACILITIES ALLOCATION	0.00	0.00	8,100.00	4,725.00	5,300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	18,700.00	8,124.56	10,500.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6100.452.50065	TRAVEL	0.00	0.00	0.00	61.25	0.00
101.44.6100.452.50090	FIELD TRIP FEES	0.00	0.00	0.00	0.00	100.00
101.44.6100.455.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	0.00	500.00	0.00	500.00
101.44.6100.456.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	0.00	100.00	0.00	100.00
101.44.6100.459.50019	INSURANCE ALLOCATION	0.00	0.00	1,500.00	875.00	1,000.00
101.44.6100.459.50020	TELEPHONE	0.00	0.00	600.00	122.50	0.00
101.44.6100.459.50025	ADVERTISING/PUBLISHED NOTIC...	0.00	0.00	0.00	50.00	0.00
101.44.6100.459.50030	PRINTING & BINDING	0.00	0.00	15,500.00	5,314.00	18,800.00
101.44.6100.459.50035	POSTAGE/DELIVERY	0.00	0.00	3,600.00	1,315.50	4,200.00
101.44.6100.459.50065	TRAVEL	0.00	0.00	200.00	257.38	900.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.44.6100.459.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	0.00	1,000.00	1,200.00	1,200.00
101.44.6100.459.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	5,400.00
101.44.6100.459.50075	MEALS AND LODGING	0.00	0.00	1,200.00	103.39	2,700.00
101.44.6100.459.50080	CONFERENCES AND SEMINARS	0.00	0.00	2,000.00	290.00	4,200.00
101.44.6100.459.50090	FIELD TRIP FEES	0.00	0.00	600.00	0.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	26,800.00	9,589.02	39,100.00
Category: 60 - SUPPLIES						
101.44.6100.452.60009	PROGRAM SUPPLIES	0.00	0.00	1,500.00	112.26	1,100.00
101.44.6100.452.60045	UNIFORMS & CLOTHING	0.00	0.00	750.00	691.60	1,000.00
101.44.6100.453.60009	PROGRAM SUPPLIES	0.00	0.00	6,050.00	3,021.11	6,600.00
101.44.6100.453.60045	UNIFORMS & CLOTHING	0.00	0.00	1,380.00	0.00	1,600.00
101.44.6100.453.60065	SUPPLIES - OTHER	0.00	0.00	600.00	0.00	0.00
101.44.6100.454.60009	PROGRAM SUPPLIES	0.00	0.00	3,250.00	936.55	2,400.00
101.44.6100.454.60045	UNIFORMS & CLOTHING	0.00	0.00	4,520.00	2,619.85	5,000.00
101.44.6100.455.60009	PROGRAM SUPPLIES	0.00	0.00	1,800.00	112.95	2,100.00
101.44.6100.455.60045	UNIFORMS & CLOTHING	0.00	0.00	100.00	0.00	300.00
101.44.6100.456.60009	PROGRAM SUPPLIES	0.00	0.00	100.00	0.00	100.00
101.44.6100.459.60009	PROGRAM SUPPLIES	0.00	0.00	1,000.00	431.54	1,000.00
101.44.6100.459.60010	SUPPLIES - OFFICE	0.00	0.00	800.00	48.40	800.00
101.44.6100.459.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	339.12	0.00
101.44.6100.459.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	1,000.00	239.47	1,000.00
101.44.6100.459.60045	UNIFORMS & CLOTHING	0.00	0.00	650.00	1,121.75	1,000.00
101.44.6100.459.60065	SUPPLIES - OTHER	0.00	0.00	3,400.00	50.00	3,800.00
101.44.6100.459.60070	CENTRAL STORES ALLOCATION	0.00	0.00	9,500.00	5,541.69	0.00
101.44.6100.459.60071	TECHNOLOGY ALLOCATION	0.00	0.00	600.00	350.00	27,100.00
Category: 60 - SUPPLIES Total:		0.00	0.00	37,000.00	15,616.29	54,900.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.44.6100.459.70440	BANK CHARGES / CREDIT CARD	0.00	0.00	8,000.00	4,243.64	8,700.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	0.00	8,000.00	4,243.64	8,700.00
Department: 6100 - RECREATION Total:		0.00	0.00	552,800.00	266,244.21	608,200.00

Group Summary

RECREATION BY ACTIVITY CENTER

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND					
Activity: 452 - RECREATION - YOUTH ACTIVITIES					
10 - WAGES & BENEFITS	0.00	0.00	1,400.00	0.00	2,100.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	9,000.00	3,135.80	16,700.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	400.00	0.00	100.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	0.00	61.25	100.00
60 - SUPPLIES	0.00	0.00	2,250.00	803.86	2,100.00
Activity: 452 - RECREATION - YOUTH ACTIVITIES Total:	0.00	0.00	13,050.00	4,000.91	21,100.00
Activity: 453 - RECREATION - SPECIAL EVENTS					
10 - WAGES & BENEFITS	0.00	0.00	900.00	0.00	1,300.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	9,500.00	3,795.00	10,500.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	250.00	0.00	400.00
60 - SUPPLIES	0.00	0.00	8,030.00	3,021.11	8,200.00
Activity: 453 - RECREATION - SPECIAL EVENTS Total:	0.00	0.00	18,680.00	6,816.11	20,400.00
Activity: 454 - RECREATION - YOUTH SPORTS					
10 - WAGES & BENEFITS	0.00	0.00	9,700.00	3,616.48	12,800.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	33,400.00	13,065.20	43,100.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	850.00	1,416.25	1,300.00
60 - SUPPLIES	0.00	0.00	7,770.00	3,556.40	7,400.00
Activity: 454 - RECREATION - YOUTH SPORTS Total:	0.00	0.00	51,720.00	21,654.33	64,600.00
Activity: 455 - RECREATION - ADULT SPORTS					
10 - WAGES & BENEFITS	0.00	0.00	2,800.00	0.00	3,900.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	5,100.00	19.00	5,800.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	500.00	0.00	500.00
60 - SUPPLIES	0.00	0.00	1,900.00	112.95	2,400.00
Activity: 455 - RECREATION - ADULT SPORTS Total:	0.00	0.00	10,300.00	131.95	12,600.00
Activity: 456 - RECREATION - ICE RINKS / RENTALS					
10 - WAGES & BENEFITS	0.00	0.00	9,500.00	7,300.97	12,300.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	100.00	0.00	100.00
60 - SUPPLIES	0.00	0.00	100.00	0.00	100.00
Activity: 456 - RECREATION - ICE RINKS / RENTALS Total:	0.00	0.00	9,700.00	7,300.97	12,500.00
Activity: 459 - RECREATION - ADMINISTRATIVE					
10 - WAGES & BENEFITS	0.00	0.00	353,100.00	191,761.25	365,500.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	27,900.00	5,977.00	21,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	17,200.00	6,708.31	8,700.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	26,200.00	9,527.77	38,400.00
60 - SUPPLIES	0.00	0.00	16,950.00	8,121.97	34,700.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
70 - OTHER EXPENSES / EXPENDITURES	0.00	0.00	8,000.00	4,243.64	8,700.00
Activity: 459 - RECREATION - ADMINISTRATIVE Total:	0.00	0.00	449,350.00	226,339.94	477,000.00
Fund: 101 - GENERAL FUND Total:	0.00	0.00	552,800.00	266,244.21	608,200.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 205 - COMMUNITY CENTER						
Category: 10 - WAGES & BENEFITS						
205.44.6200.453.10100	FULL-TIME EMPLOYEES	750,946.55	795,266.28	928,100.00	482,963.03	989,200.00
205.44.6200.453.10200	PART-TIME EMPLOYEES-BENEFIT...	112,068.09	113,231.76	116,300.00	66,692.45	117,900.00
205.44.6200.453.10300	EMPLOYEES-NON BENEFITED	298,151.42	546,551.23	700,200.00	402,793.08	721,200.00
205.44.6200.453.10400	OVERTIME	15,396.98	19,642.47	7,000.00	11,646.18	14,000.00
205.44.6200.453.20100	INSURANCE-CASH OPTION	54,096.17	55,634.02	67,900.00	33,831.68	69,300.00
205.44.6200.453.20300	EMPLOYER SOCIAL SECURITY	72,322.31	91,723.82	109,000.00	59,614.76	112,800.00
205.44.6200.453.20350	EMPLOYER MEDICARE	17,020.28	21,459.71	25,500.00	13,942.22	27,800.00
205.44.6200.453.20400	EMPLOYER PERA	71,707.31	81,301.87	131,900.00	54,442.26	143,600.00
205.44.6200.453.20600	MEDICAL INSURANCE	135,034.45	135,167.61	150,400.00	81,787.69	166,100.00
205.44.6200.453.20620	LIFE INSURANCE	1,290.76	1,315.27	1,600.00	804.21	1,400.00
205.44.6200.453.20630	LTD INSURANCE	2,542.84	2,723.93	4,700.00	1,620.84	5,000.00
205.44.6200.453.20700	UNEMPLOYMENT COMPENSATI...	428.74	25,309.66	0.00	31.69	0.00
205.44.6200.453.20720	FLEX/COMP ACCOUNT FEE	998.72	1,002.13	1,200.00	407.77	1,000.00
205.44.6200.453.20750	WORKERS COMPENSATION	65,100.00	56,700.00	56,700.00	33,075.00	59,500.00
205.44.6200.453.20800	COMPENSATED ABSENCES	30,240.01	21,032.34	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		1,627,344.63	1,968,062.10	2,300,500.00	1,243,652.86	2,428,800.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
205.44.6200.453.30300	ENGINEERING CONSULTANTS	0.00	0.00	1,500.00	0.00	0.00
205.44.6200.453.30420	LEGAL SERVICES	1,835.00	0.00	0.00	0.00	1,500.00
205.44.6200.453.30700	OTHER PROFESSIONAL SERVICES	9,067.00	19,863.00	52,100.00	9,147.39	39,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		10,902.00	19,863.00	53,600.00	9,147.39	41,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
205.44.6200.453.40005	WATER UTILITY SERVICES	17,636.41	30,320.54	18,200.00	23,881.76	22,000.00
205.44.6200.453.40010	GAS UTILITY SERVICES	152,759.91	131,228.73	140,800.00	143,955.17	146,000.00
205.44.6200.453.40015	SEWER UTILITY SERVICES	20,816.00	36,797.00	21,000.00	31,293.90	28,000.00
205.44.6200.453.40020	ELECTRIC UTILITY SERVICES	146,266.51	351,882.76	309,100.00	158,815.96	312,000.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
205.44.6200.453.40025	REFUSE DISPOSAL	2,459.79	5,266.43	500.00	137.89	200.00
205.44.6200.453.40030	STORM WATER UTILITY SERVICE	1,846.04	1,698.20	1,800.00	1,175.89	1,800.00
205.44.6200.453.40040	REPAIR & MAINT - BUILDINGS	229,178.85	278,368.62	282,000.00	174,833.25	290,000.00
205.44.6200.453.40042	REPAIR & MAINT - EQUIPMENT	8,592.57	11,767.69	12,600.00	2,720.04	15,300.00
205.44.6200.453.40044	REPAIR & MAINT - OFFICE EQUI...	16,200.00	-5,400.01	8,900.00	0.00	0.00
205.44.6200.453.40050	RENTAL OF EQUIPMENT	0.00	0.00	200.00	0.00	200.00
205.44.6200.453.40065	OTHER RENTALS	0.00	677.36	0.00	1,172.97	1,500.00
205.44.6200.453.40070	CENTRAL EQUIP ALLOCATION	29,300.04	29,300.04	29,300.00	17,091.69	29,300.00
205.44.6200.453.40075	CITY FACILITIES ALLOCATION	0.00	0.00	20,000.00	11,666.69	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		625,056.12	871,907.36	844,400.00	566,745.21	846,300.00
Category: 50 - OTHER PURCHASED SERVICES						
205.44.6200.453.50019	INSURANCE ALLOCATION	54,000.00	58,100.04	58,100.00	33,891.69	56,800.00
205.44.6200.453.50020	TELEPHONE	1,646.06	1,770.00	1,100.00	912.50	0.00
205.44.6200.453.50025	ADVERTISING/PUBLISHED NOTIC...	4,131.97	633.49	3,200.00	60.00	3,200.00
205.44.6200.453.50030	PRINTING & BINDING	11,286.13	3,640.00	27,800.00	7,656.00	31,200.00
205.44.6200.453.50035	POSTAGE/DELIVERY	2,031.28	3,662.36	9,400.00	1,973.23	9,900.00
205.44.6200.453.50055	ALARM SERVICES / SYSTEMS	3,133.00	1,065.00	1,000.00	0.00	2,400.00
205.44.6200.453.50065	TRAVEL	705.65	549.93	1,200.00	330.59	1,400.00
205.44.6200.453.50070	DUES, LICENSES & SUBSCRIPTIO...	11,716.48	14,122.92	14,800.00	6,606.34	15,235.00
205.44.6200.453.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	11,065.00
205.44.6200.453.50075	MEALS AND LODGING	0.00	0.00	3,200.00	0.00	4,600.00
205.44.6200.453.50080	CONFERENCES AND SEMINARS	1,354.00	327.34	6,300.00	720.00	7,100.00
205.44.6200.453.50090	FIELD TRIP FEES	5,636.75	4,051.00	20,100.00	15,429.00	11,100.00
Category: 50 - OTHER PURCHASED SERVICES Total:		95,641.32	87,922.08	146,200.00	67,579.35	154,000.00
Category: 60 - SUPPLIES						
205.44.6200.453.60009	PROGRAM SUPPLIES	-250.00	0.00	0.00	0.00	0.00
205.44.6200.453.60010	SUPPLIES - OFFICE	0.00	88.24	0.00	0.00	6,000.00
205.44.6200.453.60011	SUPPLIES-JANITOR/CLEANING	22,235.73	21,408.11	32,000.00	21,734.31	32,000.00
205.44.6200.453.60012	SUPPLIES - SHOP	194.28	1,732.94	1,600.00	360.93	2,000.00
205.44.6200.453.60016	SUPPLIES - MAINTENANCE	27,360.37	33,381.85	30,300.00	9,819.76	30,300.00
205.44.6200.453.60018	SUPPLIES-TRAINING	943.37	5,997.63	3,900.00	1,879.35	4,400.00
205.44.6200.453.60021	FUELS	0.00	7.31	0.00	2.70	0.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
205.44.6200.453.60024	POOL CHEMICALS	34,884.34	52,290.62	36,000.00	33,908.85	40,000.00
205.44.6200.453.60040	SM TOOLS & MISC EQUIPMENT	17,724.88	18,113.00	19,400.00	24,581.00	25,400.00
205.44.6200.453.60045	UNIFORMS & CLOTHING	2,690.62	7,495.30	6,600.00	9,883.03	10,800.00
205.44.6200.453.60065	SUPPLIES - OTHER	19,893.29	19,759.11	23,000.00	9,257.83	24,800.00
205.44.6200.453.60070	CENTRAL STORES ALLOCATION	17,400.00	19,266.63	19,900.00	11,608.31	0.00
205.44.6200.453.60071	TECHNOLOGY ALLOCATION	0.00	8,233.29	6,100.00	3,558.31	98,100.00
Category: 60 - SUPPLIES Total:		143,076.88	187,774.03	178,800.00	126,594.38	273,800.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
205.44.6200.453.70310	LEASE OF ARMORY	22,000.00	2,750.00	5,500.00	4,125.00	12,000.00
205.44.6200.453.70440	BANK CHARGES / CREDIT CARD	22,709.48	38,843.79	39,000.00	29,313.08	42,000.00
205.44.6200.453.70450	CASH OVER/SHORT	68.25	-1.43	100.00	33.07	100.00
205.44.6200.453.70600	OTHER MISCELLANEOUS	328.50	255.25	2,500.00	244.70	1,700.00
205.44.6200.453.70610	TRANSPORTATION	0.00	0.00	2,000.00	453.09	2,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		45,106.23	41,847.61	49,100.00	34,168.94	57,800.00
Category: 75 - COSTS OF SALES						
205.44.6200.453.75050	FOOD INVENTORY	0.00	0.00	0.00	0.00	0.00
Category: 75 - COSTS OF SALES Total:		0.00	0.00	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY						
205.44.6200.453.80200	BUILDINGS	209,670.31	130,918.06	1,270,200.00	47,124.31	673,200.00
205.44.6200.453.80300	IMPROVEMENTS (NON-BLDG)	469.00	7,651.01	0.00	0.00	0.00
205.44.6200.453.80500	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
205.44.6200.453.80800	OTHER EQUIPMENT	0.00	6,509.73	68,700.00	12,185.52	45,000.00
Category: 80 - CAPITAL OUTLAY Total:		210,139.31	145,078.80	1,338,900.00	59,309.83	718,200.00
Category: 91 - OTHER						
205.44.6200.453.91100	OPERATING TRANSFERS OUT	401,480.74	0.00	0.00	0.00	0.00
Category: 91 - OTHER Total:		401,480.74	0.00	0.00	0.00	0.00
Fund: 205 - COMMUNITY CENTER Total:		3,158,747.23	3,322,454.98	4,911,500.00	2,107,197.96	4,520,000.00

2023 Preliminary General Fund Budget & Tax Levy

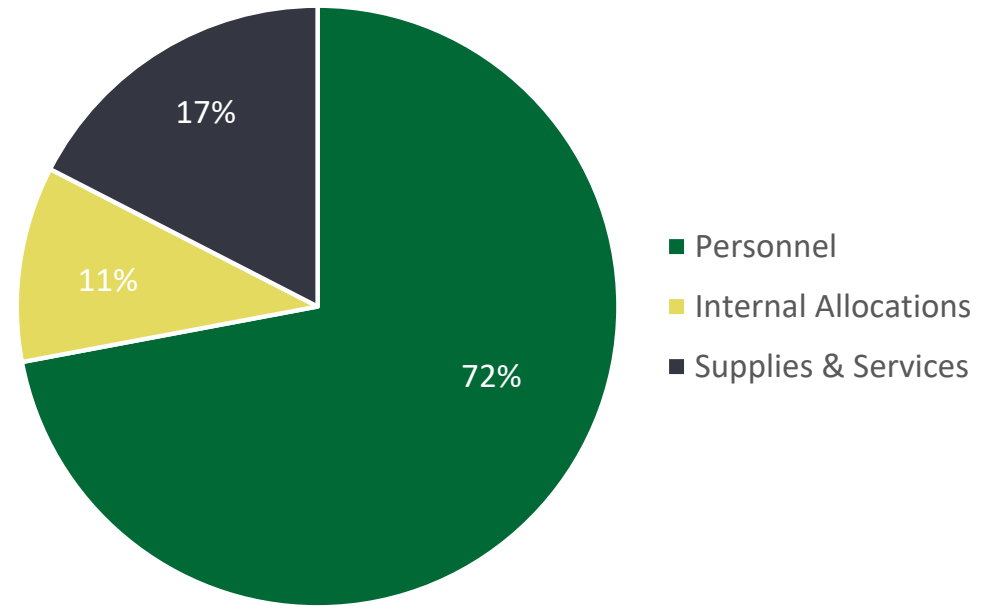
Police & Fire Departments

*Melissa Chiodo, Police Chief
Judy Thill, Fire Chief
Kris Wilson, City Administrator
Amy Hove, Finance Director
August 2022*



Police

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$6,622,651	\$6,673,300	\$7,464,700	\$7,856,200
Internal Allocations	\$1,019,968	\$846,600	\$759,900	\$1,144,900
Supplies & Services	\$1,409,204	\$1,938,814	\$1,829,644	\$1,902,341
Total	\$9,051,823	\$9,458,714	\$10,054,244	\$10,903,441

Police – Structural Changes

- Education Incentive & Longevity Pay for Patrol & Sergeants - now included in hourly rates so these costs and budgets have moved to the Full-Time Employee account.
- Division Software - the Police Department was paying for their own division software; however, those payments were occurring within other police accounts. Beginning in 2023, this expense will be coded and budgeted to the division software account.
- Emergency Operations - prior to 2023, these types of expenses (SOT) were occurring within other police accounts. A new account (70520) has been created to track these activities.

Police – Noteworthy Items

- \$125,000 increase to Police contracts for prosecution, tasers and body cameras
- End of Police DWI Grant
- Utilize past years' Police savings within the Central Equipment Fund to cover the 2023 vehicle outfitting costs on leased vehicles
- Contracts for services

Police – Additional Requests

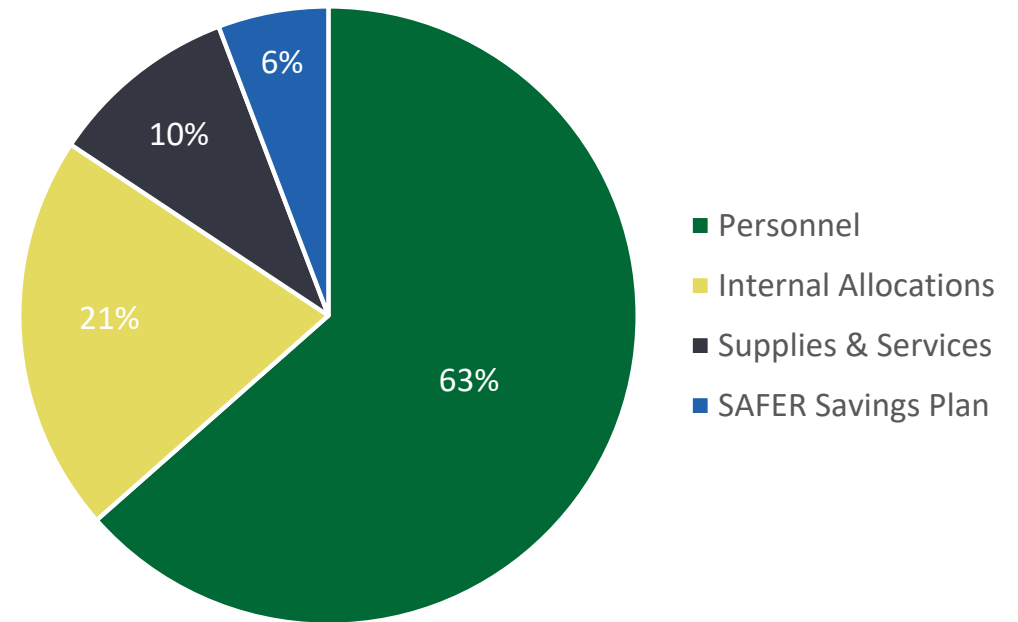
- New staffing requests
 - 2 additional officers (COPS grant-potential funding)
 - 1 additional sergeant (work with Embedded Social Worker)
- Education incentive for non-union Command Staff
- Future equipment needs

IGH Fire Department

- 40-50 operational paid-on-call firefighters
- 12 full-time operational officers and firefighters
- 6 full-time administrative staff: chief, assistant chief, fire marshal, fire inspector, operations supervisor, and support specialist
- 3 fire stations, 11 fire apparatus, 1 boat, 1 rescue inflatable boat, 6 trailers, and 4 staff vehicles and all the loose and fixed equipment that goes with all of that

Fire

2023 Budget Requested



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$2,168,555	\$2,279,740	\$3,417,100	\$3,573,275
Internal Allocations	\$746,490	\$820,350	\$973,200	\$1,171,900
Supplies & Services	\$619,594	\$404,258	\$596,904	\$557,130
SAFER Savings Plan			\$150,000	\$325,000
Total	\$3,534,639	\$3,504,348	\$5,137,204	\$5,627,305

Fire – Structural Changes

- Division Software – the Fire Department was paying for their own division software; however, those payments were occurring within other fire accounts.
 - Beginning in 2023, this expense will be coded and budgeted to the division software account.
- SAFER Savings Plan – this account now shows up within the Fire Department budget

Fire – Noteworthy Items

- \$175,000 increase for Fire SAFER Savings Plan
(from \$150,000 in 2022 to \$325,000 in 2023)
- Per the city's relief association agreement, \$92,475 budgeted for voluntary contribution to the IGHFRA pension plan
 - \$2,500 increase from 2022
- \$63,300 increase to Overtime due to new union contract and full-time employee shift coverage

Fire – Additional Requests (Wages/Benefits)

- Increase Paid-On-Call Firefighter Wages
- 2 position reclassifications
 - Reclassify Fire Marshall to Fire Marshall/Assistant Chief
 - Reclassify Assistant Chief to Deputy Chief
- New staffing requests
 - 1 additional FT firefighter
 - 1 additional Assistant Chief

Fire – Additional Requests (Capital)

- \$60,000 Boat Pump
- \$44,000 Station 1 Alerting System
- \$50,000 Cameras for Stations 1 & 3
- Additional Pickup Truck (part of Central Equipment savings plan for Fire Department)

2023 Preliminary General Fund Budget & Tax Levy

Administration & Finance Departments

*Kris Wilson, City Administrator
Amy Hove, Finance Director
August 2022*



Administration & Finance

Administration

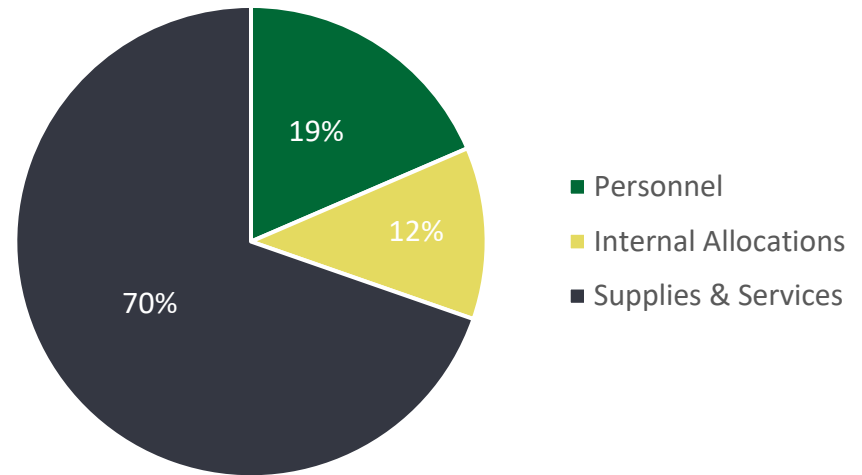
- Mayor/Council
- Administration
- Human Resources
- City Clerk
- Elections
- Communications

Finance

- Finance
- Tax Abatement
- Transfers Out

Mayor/Council

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$49,270	\$48,422	\$48,400	\$48,300
Internal Allocations	\$400	\$1,680	\$1,000	\$30,800
Supplies & Services	\$138,101	\$249,013	\$128,400	\$181,650
Total	\$187,771	\$299,115	\$177,800	\$260,750

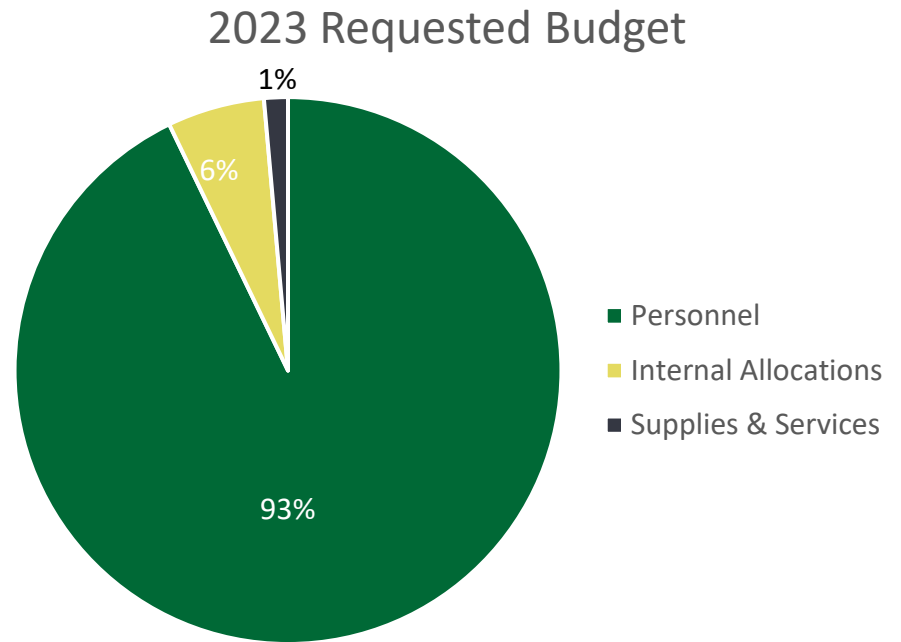
Mayor/Council – Noteworthy Items

- \$75,000 for legal services – no change from 2022 budget
- \$46,000 for Dues, Licenses, Subscriptions – no change from 2022 budget
- \$43,000 Lobbyist contract added to Other Professional Services - previously budgeted within the Host Community Fund
- \$9,700 added for Division Software – previously paid for from Technology budget
- City Facilities Allocation added to budget - previously included in the Administration budget

Mayor/Council: Additional Requests

- No new or additional requests for 2023

Administration



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$701,514	\$688,932	\$778,000	\$336,100
Internal Allocations	\$49,120	\$49,021	\$35,000	\$20,800
Supplies & Services	\$111,121	\$144,447	\$101,950	\$5,100
Total	\$861,755	\$882,400	\$914,950	\$362,000

Administration – Noteworthy Items

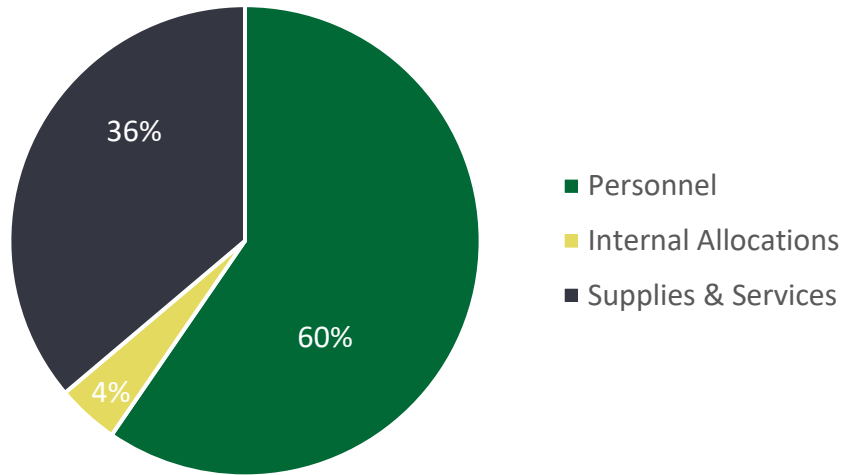
- Human Resources & City Clerk have been split out into their own budgets – making the Admin budget smaller for 2023
- Budget funds two FTE positions – City Administrator and Administrative Support Specialist

Administration: Additional Requests

- No additional requests for 2023

Human Resources

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel				\$257,300
Internal Allocations				\$18,400
Supplies & Services				\$156,190
Total				\$431,890

Human Resources – Noteworthy Items

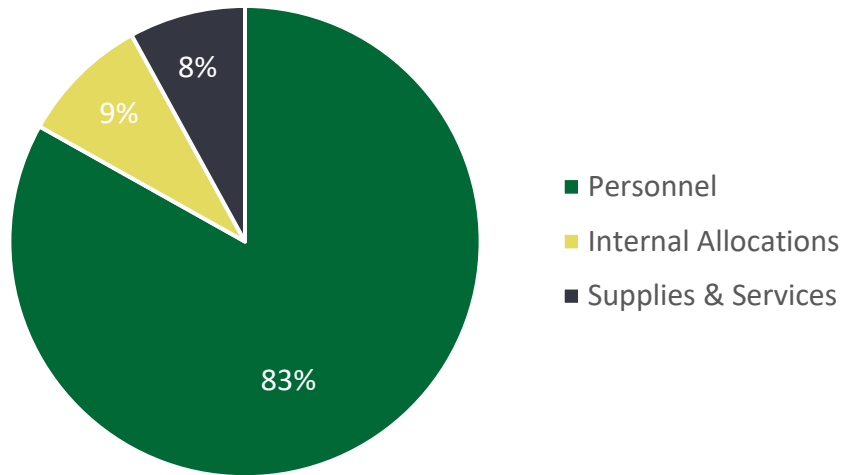
- Budget funds two staff positions – full-time HR Manager and part-time HR Coordinator
- 2023 budget includes funding for one, part-time, contract employee – the Volunteer Coordinator. This was previously budgeted for in the Host Community Fund.
- Sizable portion of budget allocated for legal and professional services.
- New line item created for employee “Wellness & Recognition” – reflects current practice and spending, just calls it out more specifically for 2023

Human Resources: Additional Requests

- No new or additional requests for 2023

City Clerk

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel				\$336,200
Internal Allocations				\$35,900
Supplies & Services				\$32,335
Total				\$404,435

City Clerk – Noteworthy Items

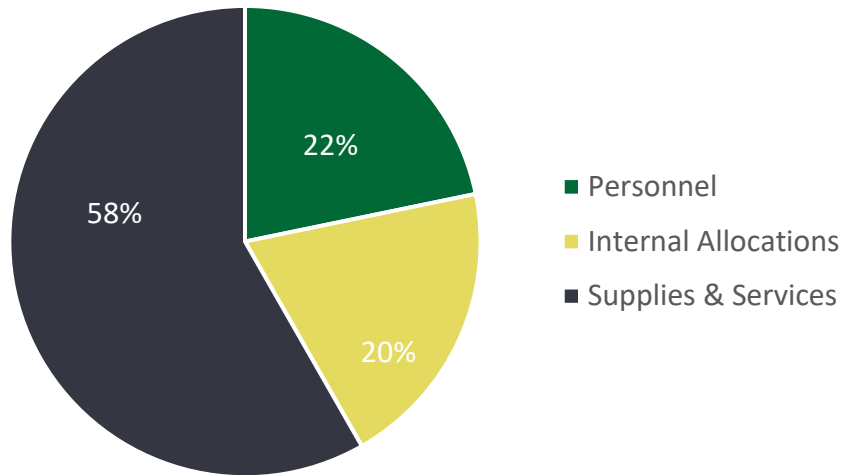
- Budget funds three FTE positions – City Clerk, Deputy City Clerk (new in '22), and City Hall Front Desk position (previously budgeted in Finance Dept.)
- Clerk budget funds everything the office does – except for elections. This includes business licensing and lots of records management and retention work, responding to data practices requests, document recording, etc.

City Clerk: Additional Requests

- No new or additional requests for 2023

Elections

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$140,835	\$13,000	\$121,000	\$24,500
Internal Allocations	\$20,540	\$2,421	\$14,679	\$22,500
Supplies & Services	\$19,177	\$1,326	\$24,431	\$65,600
Total	\$180,552	\$16,747	\$160,110	\$112,600

Elections – Noteworthy Items

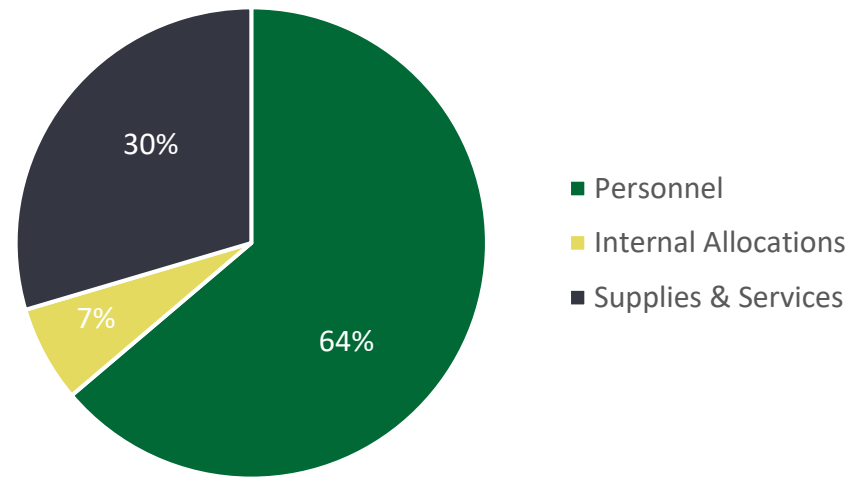
- Majority of election-related expenses occur in even-numbered years, when elections are held
- To avoid fluctuations in the levy, IGH has historically budgeted some money for elections each year. In odd-numbered years, the unused budget is carried over to the following year.
- When added together, the planned carry-over of funds from the 2023 elections budget combined with the 2024 elections budget will provide sufficient funding to administer the 2024 election cycle.

Elections: Additional Requests

- No new or additional requests for 2023.

Communications

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$241,093	\$259,638	\$240,600	\$253,400
Internal Allocations	\$11,820	\$12,521	\$8,000	\$26,300
Supplies & Services	\$85,547	\$66,897	\$129,800	\$117,470
Total	\$338,460	\$339,056	\$378,400	\$397,170

Communications – Noteworthy Items

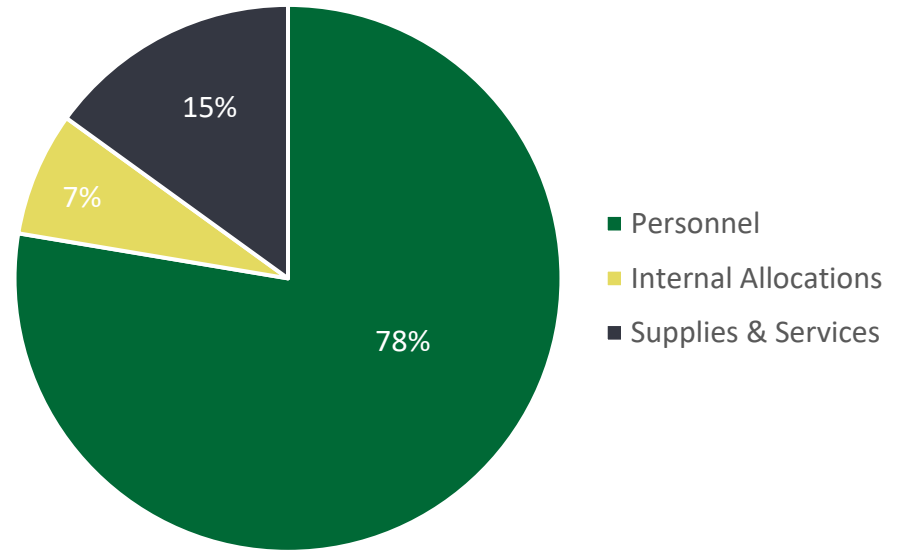
- Major expenses in addition to staff are the design, printing and mailing of the Insights newsletter four times per year. Total cost of this is approximately \$55,000 per year.

Communications: Additional Requests

- Requesting an additional half-time staff person (Communications Specialist) for 2023 at a cost of approximately \$58,000. Cost would be partially, but not fully, offset by reduced use of consultants.

Finance

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Personnel	\$856,778	\$891,452	\$1,018,700	\$807,600
Internal Allocations	\$67,952	\$73,852	\$65,800	\$76,300
Supplies & Services	\$71,853	\$102,359	\$117,100	\$156,350
Total	\$996,583	\$1,067,663	\$1,201,600	\$1,040,250

Finance – Noteworthy Items

- Elimination of Accountant position in 2022
 - Still implementing recommendations coming from Abdo's review of finance department staffing and activities
- City Hall customer service responsibilities and related payroll shifted to City Clerk
- \$55,000 added for Division Software – previously budgeted within Technology
 - Tyler Finance Software, Investment Management Software, Capital Planning Software (future purchase planned)
- Some smaller increases to training but otherwise no major increases to budget outside of the new Technology Allocation and addition of Division Software

Finance - Additional Requests

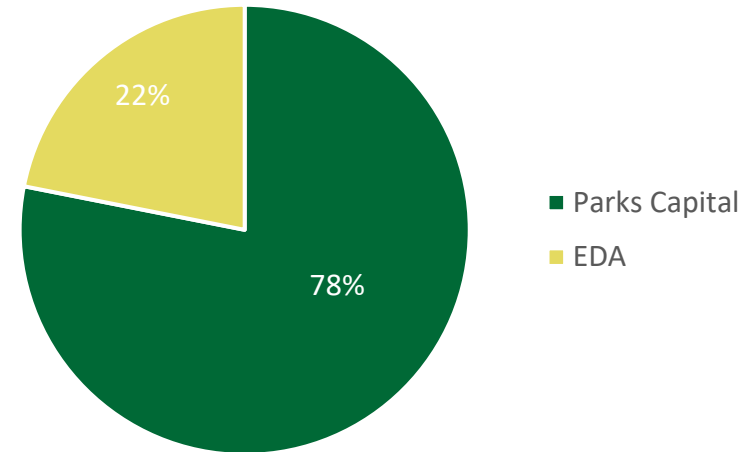
- No new or additional requests for 2023

General Fund – Tax Abatement

- Crossing Tax Abatement estimated at \$33,000 for 2023
 - 2023 is the first year of this abatement.
 - Abatement is based on the new value added to the city's tax base under the Crossings project. City taxes related to that new value are "abated" or paid back to the developer.
 - Only a portion of the project is assumed to be "online" for taxes payable in 2023 – so a smaller abatement amount is budgeted for 2023.
 - Future years abatements are estimated at ~\$140,000
- Abatement runs 10 years or less
- Maximum abatement is \$1.6 million

General Fund – Transfers Out

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Requested
Parks Capital	\$250,000	\$265,000	\$275,000	\$300,000
EDA	\$61,200	\$65,800	\$65,800	\$84,100
Recreation	\$309,600	\$299,300	0*	0
Pavement Management	\$1,750,000	0	0	0
Other- Corrections, Carryovers, Special Projects, Project Closures	\$23,996	\$24,737	\$18,000	0
Total	\$2,394,796	\$654,837	\$358,800	\$384,100

* Recreation Fund closed in 2022; budget moved to General Fund (eliminated need for transfer)



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 101 - GENERAL FUND						
Department: 4000 - POLICE						
Category: 10 - WAGES & BENEFITS						
101.42.4000.421.10100	FULL-TIME EMPLOYEES	4,188,924.11	4,325,716.59	4,962,200.00	2,710,159.58	5,428,800.00
101.42.4000.421.10300	EMPLOYEES-NON BENEFITED	39,002.08	74,095.11	22,200.00	32,292.13	69,700.00
101.42.4000.421.10400	OVERTIME	176,313.87	171,280.12	149,400.00	126,939.80	149,400.00
101.42.4000.421.20100	INSURANCE-CASH OPTION	204,081.90	200,585.40	236,300.00	126,010.80	236,300.00
101.42.4000.421.20150	EDUCATION INCENTIVE	201,345.79	179,151.18	203,300.00	89,904.86	0.00
101.42.4000.421.20200	LONGEVITY PAY	24,213.77	47,855.22	50,200.00	24,630.30	0.00
101.42.4000.421.20300	EMPLOYER SOCIAL SECURITY	18,542.25	25,765.88	25,600.00	13,918.83	30,000.00
101.42.4000.421.20350	EMPLOYER MEDICARE	67,406.93	69,724.70	78,100.00	43,624.64	81,900.00
101.42.4000.421.20400	EMPLOYER PERA	774,518.04	797,212.89	896,500.00	501,893.58	950,400.00
101.42.4000.421.20600	MEDICAL INSURANCE	470,735.24	421,813.47	518,900.00	271,505.48	555,000.00
101.42.4000.421.20601	MED INS.-DISABLED OFFICERS	0.00	0.00	43,000.00	0.00	65,100.00
101.42.4000.421.20620	LIFE INSURANCE	6,018.60	6,668.62	7,800.00	3,710.92	8,100.00
101.42.4000.421.20630	LTD INSURANCE	11,922.04	11,870.23	18,300.00	6,890.46	18,400.00
101.42.4000.421.20700	UNEMPLOYMENT COMPENSATI...	0.00	5,286.20	0.00	0.00	0.00
101.42.4000.421.20720	FLEX/COMP ACCOUNT FEE	4,852.02	4,798.30	5,000.00	1,574.70	2,800.00
101.42.4000.421.20750	WORKERS COMPENSATION	273,699.96	247,900.08	247,900.00	144,608.38	260,300.00
101.42.4000.421.20800	COMPENSATED ABSENCES	161,074.32	83,576.03	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		6,622,650.92	6,673,300.02	7,464,700.00	4,097,664.46	7,856,200.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.42.4000.421.30410	PROSECUTION	228,238.43	234,274.08	233,465.00	159,403.95	285,000.00
101.42.4000.421.30420	LEGAL SERVICES	11,817.87	3,539.86	8,000.00	96.00	8,000.00
101.42.4000.421.30700	OTHER PROFESSIONAL SERVICES	9,708.56	16,186.15	17,100.00	3,810.35	17,100.00
101.42.4000.421.30701	BACKGROUND CHECK FEES	5,085.60	9,070.95	4,800.00	1,090.00	4,800.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		254,850.46	263,071.04	263,365.00	164,400.30	314,900.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.42.4000.421.40041	REPAIR & MAINT - VEHICLES	0.00	0.00	0.00	882.96	0.00
101.42.4000.421.40042	REPAIR & MAINT - EQUIPMENT	3,468.32	4,762.40	11,000.00	2,410.51	10,000.00
101.42.4000.421.40044	REPAIR & MAINT - OFFICE EQUI...	4,094.33	13,483.33	0.00	678.79	0.00
101.42.4000.421.40070	CENTRAL EQUIP ALLOCATION	451,368.40	265,550.04	307,400.00	179,316.69	286,600.00
101.42.4000.421.40075	CITY FACILITIES ALLOCATION	440,900.04	424,699.92	296,600.00	173,016.62	334,200.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		899,831.09	708,495.69	615,000.00	356,305.57	630,800.00
Category: 50 - OTHER PURCHASED SERVICES						
101.42.4000.421.50019	INSURANCE ALLOCATION	122,900.04	132,100.32	132,100.00	77,058.52	155,900.00
101.42.4000.421.50020	TELEPHONE	4,956.28	943.96	0.00	0.00	0.00
101.42.4000.421.50025	ADVERTISING/PUBLISHED NOTIC...	0.00	20.70	500.00	0.00	500.00
101.42.4000.421.50030	PRINTING & BINDING	1,612.76	3,981.45	4,500.00	4,116.90	4,500.00
101.42.4000.421.50035	POSTAGE/DELIVERY	371.52	334.76	400.00	0.00	400.00
101.42.4000.421.50040	LAUNDRY	0.00	263.96	400.00	0.00	400.00
101.42.4000.421.50065	TRAVEL	1,869.35	4,802.97	5,000.00	3,319.16	6,000.00
101.42.4000.421.50070	DUES, LICENSES & SUBSCRIPTIO...	9,111.69	10,662.12	10,000.00	8,855.33	6,010.00
101.42.4000.421.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	65,334.00
101.42.4000.421.50075	MEALS AND LODGING	1,466.13	2,449.46	6,500.00	3,690.38	6,500.00
101.42.4000.421.50078	EXPLORER EXPENDITURES	733.00	555.78	2,400.00	1,782.56	2,670.00
101.42.4000.421.50080	CONFERENCES AND SEMINARS	29,619.05	37,187.96	52,000.00	15,843.00	57,645.00
Category: 50 - OTHER PURCHASED SERVICES Total:		172,639.82	193,303.44	213,800.00	114,665.85	305,859.00
Category: 60 - SUPPLIES						
101.42.4000.421.60006	PUBLIC EDUCATION MATERIAL	3,456.38	1,123.92	2,000.00	101.36	1,000.00
101.42.4000.421.60010	SUPPLIES - OFFICE	0.00	0.00	500.00	0.00	500.00
101.42.4000.421.60013	K-9 SUPPLIES	21,171.28	2,670.94	3,000.00	1,262.95	3,000.00
101.42.4000.421.60016	SUPPLIES - MAINTENANCE	38.94	100.00	7,500.00	1,560.00	3,500.00
101.42.4000.421.60018	SUPPLIES-TRAINING	21,323.49	25,758.90	34,600.00	33,047.46	35,000.00
101.42.4000.421.60040	SM TOOLS & MISC EQUIPMENT	1,144.75	0.00	1,500.00	0.00	1,000.00
101.42.4000.421.60045	UNIFORMS & CLOTHING	66,990.33	54,015.71	74,620.00	61,854.12	68,500.00
101.42.4000.421.60065	SUPPLIES - OTHER	45,139.31	16,587.52	45,619.00	12,646.36	38,000.00
101.42.4000.421.60068	SUPPLIES - COMMUNITY OUTRE...	0.00	16,174.59	9,000.00	2,283.92	10,000.00
101.42.4000.421.60070	CENTRAL STORES ALLOCATION	4,800.00	5,949.96	5,500.00	3,208.31	0.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.42.4000.421.60071	TECHNOLOGY ALLOCATION	0.00	18,300.00	18,300.00	10,675.00	368,200.00
	Category: 60 - SUPPLIES Total:	164,064.48	140,681.54	202,139.00	126,639.48	528,700.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES					
101.42.4000.421.70300	LEASE PAYMENTS	0.00	133,365.43	160,000.00	105,544.91	180,000.00
101.42.4000.421.70501	MISCELLANEOUS CONTRACTS	244,666.47	246,151.42	294,500.00	266,225.18	317,018.00
101.42.4000.421.70502	DCC CONTRACT	685,620.00	698,004.00	711,960.00	447,201.90	738,714.00
101.42.4000.421.70520	EMERGENCY OPERATIONS CONT...	0.00	0.00	0.00	0.00	31,250.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	930,286.47	1,077,520.85	1,166,460.00	818,971.99	1,266,982.00
	Category: 80 - CAPITAL OUTLAY					
101.42.4000.421.80500	FURNITURE AND FIXTURES	0.00	0.00	10,000.00	0.00	0.00
101.42.4000.421.80700	MOTOR VEHICLES	0.00	148,376.72	30,000.00	20,945.82	0.00
101.42.4000.421.80800	OTHER EQUIPMENT	0.00	246,464.50	81,280.00	0.00	0.00
	Category: 80 - CAPITAL OUTLAY Total:	0.00	394,841.22	121,280.00	20,945.82	0.00
	Category: 91 - OTHER					
101.42.4000.421.91100	OPERATING TRANSFERS OUT	7,500.00	7,500.00	7,500.00	7,500.00	0.00
	Category: 91 - OTHER Total:	7,500.00	7,500.00	7,500.00	7,500.00	0.00
	Department: 4000 - POLICE Total:	9,051,823.24	9,458,713.80	10,054,244.00	5,707,093.47	10,903,441.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 4200 - FIRE						
Category: 10 - WAGES & BENEFITS						
101.42.4200.423.10100	FULL-TIME EMPLOYEES	903,158.43	928,008.48	1,703,800.00	812,686.53	1,769,300.00
101.42.4200.423.10300	EMPLOYEES-NON BENEFITED	416,985.28	487,663.38	506,300.00	258,233.84	506,300.00
101.42.4200.423.10400	OVERTIME	54,825.01	62,895.34	61,700.00	76,178.37	125,000.00
101.42.4200.423.20100	INSURANCE-CASH OPTION	38,344.80	39,015.60	83,400.00	38,409.90	83,400.00
101.42.4200.423.20300	EMPLOYER SOCIAL SECURITY	40,683.52	46,082.07	47,600.00	24,200.29	48,300.00
101.42.4200.423.20350	EMPLOYER MEDICARE	19,209.67	20,788.46	32,900.00	16,255.08	34,800.00
101.42.4200.423.20400	EMPLOYER PERA	139,173.63	142,807.25	281,300.00	130,175.66	290,700.00
101.42.4200.423.20500	FIRE RELIEF COMPENSATION	226,652.05	239,102.35	235,000.00	4,000.00	240,000.00
101.42.4200.423.20510	FIRE RELIEF COMPENSATION - CI...	85,075.00	87,475.00	90,000.00	89,975.00	92,475.00
101.42.4200.423.20600	MEDICAL INSURANCE	95,477.27	92,113.72	198,300.00	85,007.05	197,700.00
101.42.4200.423.20620	LIFE INSURANCE	1,326.73	1,346.37	2,600.00	1,001.82	2,700.00
101.42.4200.423.20630	LTD INSURANCE	2,448.71	2,512.08	6,500.00	1,427.98	6,500.00
101.42.4200.423.20700	UNEMPLOYMENT COMPENSATI...	137.18	3,367.78	0.00	631.13	0.00
101.42.4200.423.20720	FLEX/COMP ACCOUNT FEE	514.51	549.55	800.00	364.53	900.00
101.42.4200.423.20750	WORKERS COMPENSATION	84,999.96	127,299.96	166,900.00	97,358.31	175,200.00
101.42.4200.423.20800	COMPENSATED ABSENCES	59,542.80	-1,287.74	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		2,168,554.55	2,279,739.65	3,417,100.00	1,635,905.49	3,573,275.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.42.4200.423.30420	LEGAL SERVICES	3,419.79	1,787.35	2,000.00	0.00	2,000.00
101.42.4200.423.30700	OTHER PROFESSIONAL SERVICES	84,330.57	69,945.70	88,300.00	38,407.58	59,200.00
101.42.4200.424.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	640.33	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		87,750.36	71,733.05	90,300.00	39,047.91	61,200.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.42.4200.423.40005	WATER UTILITY SERVICES	879.37	1,226.13	2,300.00	1,522.19	2,300.00
101.42.4200.423.40010	GAS UTILITY SERVICES	12,693.96	12,760.36	20,000.00	13,098.43	25,000.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
101.42.4200.423.40015	SEWER UTILITY SERVICES	1,072.69	1,523.78	2,400.00	634.91	2,400.00
101.42.4200.423.40020	ELECTRIC UTILITY SERVICES	41,829.37	58,520.81	42,500.00	25,902.22	55,000.00
101.42.4200.423.40030	STORM WATER UTILITY SERVICE	113.72	809.13	200.00	739.67	600.00
101.42.4200.423.40040	REPAIR & MAINT - BUILDINGS	44,753.95	5,567.55	15,000.00	18,272.12	15,000.00
101.42.4200.423.40041	REPAIR & MAINT - VEHICLES	29,866.73	6,184.31	10,000.00	90.98	10,000.00
101.42.4200.423.40042	REPAIR & MAINT - EQUIPMENT	12,853.86	11,250.15	15,000.00	5,812.35	15,000.00
101.42.4200.423.40044	REPAIR & MAINT - OFFICE EQUI...	74.82	240.00	100.00	0.00	100.00
101.42.4200.423.40070	CENTRAL EQUIP ALLOCATION	697,899.96	762,999.96	805,600.00	469,933.31	818,600.00
101.42.4200.423.40075	CITY FACILITIES ALLOCATION	24,200.04	23,799.96	134,300.00	78,341.69	161,600.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		866,238.47	884,882.14	1,047,400.00	614,347.87	1,105,600.00
Category: 50 - OTHER PURCHASED SERVICES						
101.42.4200.423.50019	INSURANCE ALLOCATION	20,700.00	22,299.96	22,300.00	13,008.31	36,900.00
101.42.4200.423.50020	TELEPHONE	136.45	599.91	2,100.00	280.46	0.00
101.42.4200.423.50030	PRINTING & BINDING	470.00	587.77	400.00	185.00	400.00
101.42.4200.423.50035	POSTAGE/DELIVERY	373.47	-3,418.78	400.00	72.32	400.00
101.42.4200.423.50065	TRAVEL	1,249.04	465.30	3,000.00	2,737.25	3,000.00
101.42.4200.423.50070	DUES, LICENSES & SUBSCRIPTIO...	13,922.65	10,504.78	20,200.00	6,109.58	13,600.00
101.42.4200.423.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	37,300.00
101.42.4200.423.50075	MEALS AND LODGING	761.50	7,958.31	10,000.00	4,387.70	10,000.00
101.42.4200.423.50080	CONFERENCES AND SEMINARS	10,159.00	26,821.25	38,000.00	13,397.55	38,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		47,772.11	65,818.50	96,400.00	40,178.17	139,600.00
Category: 60 - SUPPLIES						
101.42.4200.423.60006	PUBLIC EDUCATION MATERIAL	201.21	4,411.20	3,000.00	0.00	4,000.00
101.42.4200.423.60010	SUPPLIES - OFFICE	727.12	2,596.80	200.00	989.32	1,000.00
101.42.4200.423.60011	SUPPLIES-JANITOR/CLEANING	10,034.11	7,276.46	10,000.00	2,051.57	8,000.00
101.42.4200.423.60018	SUPPLIES-TRAINING	16,546.08	19,018.49	6,500.00	4,010.57	6,500.00
101.42.4200.423.60040	SM TOOLS & MISC EQUIPMENT	40,099.67	13,783.66	57,347.00	23,736.15	50,000.00
101.42.4200.423.60045	UNIFORMS & CLOTHING	62,653.53	16,224.42	103,662.00	58,046.37	56,000.00
101.42.4200.423.60065	SUPPLIES - OTHER	131,469.99	42,257.57	54,895.00	30,620.75	60,250.00
101.42.4200.423.60070	CENTRAL STORES ALLOCATION	3,699.96	4,650.00	4,200.00	2,450.00	0.00
101.42.4200.423.60071	TECHNOLOGY ALLOCATION	0.00	6,600.00	6,800.00	3,966.69	154,800.00
101.42.4200.424.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	431.08	0.00

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.42.4200.424.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	274.50	0.00
	Category: 60 - SUPPLIES Total:	265,431.67	116,818.60	246,604.00	126,577.00	340,550.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES					
101.42.4200.423.70502	DCC CONTRACT	90,900.00	77,556.00	81,600.00	49,689.10	82,080.00
101.42.4200.423.70600	OTHER MISCELLANEOUS	191.66	0.00	0.00	0.00	0.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	91,091.66	77,556.00	81,600.00	49,689.10	82,080.00
	Category: 91 - OTHER					
101.42.4200.423.91100	OPERATING TRANSFERS OUT	7,800.00	7,800.00	7,800.00	7,800.00	0.00
101.42.4200.423.99000	SAFER SAVINGS PLAN	0.00	0.00	150,000.00	0.00	325,000.00
	Category: 91 - OTHER Total:	7,800.00	7,800.00	157,800.00	7,800.00	325,000.00
	Department: 4200 - FIRE Total:	3,534,638.82	3,504,347.94	5,137,204.00	2,513,545.54	5,627,305.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 1000 - MAYOR-COUNCIL						
Category: 10 - WAGES & BENEFITS						
101.41.1000.413.10200	PART-TIME EMPLOYEES-BENEFIT...	0.00	72.00	0.00	0.00	0.00
101.41.1000.413.10300	EMPLOYEES-NON BENEFITED	44,199.48	44,199.48	44,200.00	25,499.70	44,200.00
101.41.1000.413.20300	EMPLOYER SOCIAL SECURITY	2,739.88	2,739.90	2,700.00	1,580.70	2,700.00
101.41.1000.413.20350	EMPLOYER MEDICARE	640.64	640.66	700.00	369.60	600.00
101.41.1000.413.20400	EMPLOYER PERA	1,389.96	569.92	600.00	328.80	600.00
101.41.1000.413.20750	WORKERS COMPENSATION	300.00	200.04	200.00	116.69	200.00
Category: 10 - WAGES & BENEFITS Total:		49,269.96	48,422.00	48,400.00	27,895.49	48,300.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1000.413.30401	CORP. CITY COUNCIL MTGS	2,760.00	3,000.00	4,400.00	2,256.00	4,400.00
101.41.1000.413.30420	LEGAL SERVICES	114,219.18	171,684.97	75,000.00	50,771.26	75,000.00
101.41.1000.413.30700	OTHER PROFESSIONAL SERVICES	521.40	3,919.39	0.00	0.00	43,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		117,500.58	178,604.36	79,400.00	53,027.26	122,400.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1000.413.40075	CITY FACILITIES ALLOCATION	0.00	0.00	0.00	0.00	21,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	0.00	0.00	21,000.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1000.413.50019	INSURANCE ALLOCATION	399.96	399.96	400.00	233.31	400.00
101.41.1000.413.50030	PRINTING & BINDING	0.00	1,359.00	0.00	0.00	0.00
101.41.1000.413.50065	TRAVEL	21.00	0.00	300.00	0.00	300.00
101.41.1000.413.50070	DUES, LICENSES & SUBSCRIPTIO...	19,003.25	68,609.25	46,000.00	18,971.75	46,000.00
101.41.1000.413.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	9,700.00
101.41.1000.413.50075	MEALS AND LODGING	14.07	190.17	1,500.00	1,243.48	1,500.00
101.41.1000.413.50080	CONFERENCES AND SEMINARS	1,240.00	207.15	1,000.00	0.00	1,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		20,678.28	70,765.53	49,200.00	20,448.54	58,900.00
Category: 60 - SUPPLIES						
101.41.1000.413.60065	SUPPLIES - OTHER	322.45	43.47	200.00	19.98	750.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.41.1000.413.60070	CENTRAL STORES ALLOCATION	0.00	680.00	0.00	0.00	0.00
101.41.1000.413.60071	TECHNOLOGY ALLOCATION	0.00	600.00	600.00	350.00	9,400.00
	Category: 60 - SUPPLIES Total:	322.45	1,323.47	800.00	369.98	10,150.00
	Department: 1000 - MAYOR-COUNCIL Total:	187,771.27	299,115.36	177,800.00	101,741.27	260,750.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 1100 - ADMINISTRATION						
Category: 10 - WAGES & BENEFITS						
101.41.1100.413.10100	FULL-TIME EMPLOYEES	424,025.15	451,543.40	532,200.00	288,102.66	262,600.00
101.41.1100.413.10200	PART-TIME EMPLOYEES-BENEFIT...	50,315.27	55,399.51	53,400.00	31,265.41	0.00
101.41.1100.413.10300	EMPLOYEES-NON BENEFITED	14,449.76	11,257.03	10,000.00	4,262.82	0.00
101.41.1100.413.10400	OVERTIME	1,084.35	0.00	100.00	0.00	0.00
101.41.1100.413.20100	INSURANCE-CASH OPTION	19,399.56	17,757.33	26,900.00	13,157.10	9,300.00
101.41.1100.413.20250	CAR ALLOWANCE	4,000.10	666.66	0.00	0.00	0.00
101.41.1100.413.20260	ICMA-EMPLOYER SHARE	2,440.75	407.26	0.00	0.00	0.00
101.41.1100.413.20300	EMPLOYER SOCIAL SECURITY	28,903.70	32,446.75	36,300.00	20,416.29	16,300.00
101.41.1100.413.20350	EMPLOYER MEDICARE	7,205.12	7,588.40	8,500.00	4,774.82	3,800.00
101.41.1100.413.20400	EMPLOYER PERA	36,913.11	32,545.26	43,900.00	24,272.19	19,700.00
101.41.1100.413.20600	MEDICAL INSURANCE	46,243.31	40,415.42	60,000.00	29,164.77	22,000.00
101.41.1100.413.20620	LIFE INSURANCE	670.10	545.68	900.00	390.95	400.00
101.41.1100.413.20630	LTD INSURANCE	1,024.65	1,013.91	1,900.00	664.99	700.00
101.41.1100.413.20700	UNEMPLOYMENT COMPENSATI...	17,208.00	8,962.50	0.00	16,002.00	0.00
101.41.1100.413.20720	FLEX/COMP ACCOUNT FEE	263.74	946.64	300.00	155.16	100.00
101.41.1100.413.20750	WORKERS COMPENSATION	4,700.04	3,600.00	3,600.00	2,100.00	1,200.00
101.41.1100.413.20800	COMPENSATED ABSENCES	42,667.68	23,836.60	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		701,514.39	688,932.35	778,000.00	434,729.16	336,100.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1100.413.30420	LEGAL SERVICES	25,778.22	0.00	2,000.00	0.00	0.00
101.41.1100.413.30430	LABOR	4,512.50	10,852.98	6,000.00	3,072.83	0.00
101.41.1100.413.30500	PERSONNEL SERVICES	29,614.42	45,026.59	35,000.00	32,213.50	0.00
101.41.1100.413.30700	OTHER PROFESSIONAL SERVICES	29,264.23	49,905.56	15,000.00	1,611.55	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		89,169.37	105,785.13	58,000.00	36,897.88	0.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1100.413.40044	REPAIR & MAINT - OFFICE EQUI...	0.00	0.00	0.00	0.00	0.00
101.41.1100.413.40075	CITY FACILITIES ALLOCATION	45,699.96	44,000.04	31,600.00	18,433.31	7,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		45,699.96	44,000.04	31,600.00	18,433.31	7,100.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1100.413.50019	INSURANCE ALLOCATION	1,400.04	1,500.00	1,500.00	875.00	600.00
101.41.1100.413.50020	TELEPHONE	1,513.92	1,030.00	1,900.00	455.00	0.00
101.41.1100.413.50025	ADVERTISING/PUBLISHED NOTIC...	2,033.47	2,320.20	3,800.00	484.57	0.00
101.41.1100.413.50030	PRINTING & BINDING	2,597.19	1,934.21	500.00	413.00	0.00
101.41.1100.413.50035	POSTAGE/DELIVERY	-2,525.00	0.00	250.00	-2,500.00	0.00
101.41.1100.413.50065	TRAVEL	0.00	199.36	1,000.00	639.31	500.00
101.41.1100.413.50070	DUES, LICENSES & SUBSCRIPTIO...	1,825.26	9,845.27	11,300.00	2,358.88	1,600.00
101.41.1100.413.50075	MEALS AND LODGING	529.83	3,978.56	5,800.00	3,341.95	1,000.00
101.41.1100.413.50080	CONFERENCES AND SEMINARS	1,240.00	2,110.00	3,500.00	1,801.41	2,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		8,614.71	22,917.60	29,550.00	7,869.12	5,700.00
Category: 60 - SUPPLIES						
101.41.1100.413.60018	SUPPLIES-TRAINING	1,323.49	0.00	300.00	83.52	0.00
101.41.1100.413.60040	SM TOOLS & MISC EQUIPMENT	39.68	0.00	0.00	0.00	0.00
101.41.1100.413.60065	SUPPLIES - OTHER	1,350.80	531.47	300.00	839.93	0.00
101.41.1100.413.60070	CENTRAL STORES ALLOCATION	13,400.04	18,733.00	15,300.00	8,967.00	0.00
101.41.1100.413.60071	TECHNOLOGY ALLOCATION	0.00	1,500.00	1,900.00	1,108.31	13,100.00
Category: 60 - SUPPLIES Total:		16,114.01	20,764.47	17,800.00	10,998.76	13,100.00
Category: 80 - CAPITAL OUTLAY						
101.41.1100.413.80500	FURNITURE AND FIXTURES	642.43	0.00	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY Total:		642.43	0.00	0.00	0.00	0.00
Department: 1100 - ADMINISTRATION Total:		861,754.87	882,399.59	914,950.00	508,928.23	362,000.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 101 - GENERAL FUND						
Department: 1120 - HUMAN RESOURCES						
Category: 10 - WAGES & BENEFITS						
101.41.1120.413.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	140,100.00
101.41.1120.413.10200	PART-TIME EMPLOYEES-BENEFIT...	0.00	0.00	0.00	0.00	55,000.00
101.41.1120.413.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	9,300.00
101.41.1120.413.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	12,100.00
101.41.1120.413.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	2,800.00
101.41.1120.413.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	14,600.00
101.41.1120.413.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	21,400.00
101.41.1120.413.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	300.00
101.41.1120.413.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	700.00
101.41.1120.413.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	100.00
101.41.1120.413.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	900.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	0.00	0.00	257,300.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1120.413.30420	LEGAL SERVICES	0.00	0.00	0.00	0.00	30,000.00
101.41.1120.413.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	73,790.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	0.00	0.00	103,790.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1120.413.40075	CITY FACILITIES ALLOCATION	0.00	0.00	0.00	0.00	7,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	0.00	0.00	7,100.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1120.413.50019	INSURANCE ALLOCATION	0.00	0.00	0.00	0.00	600.00
101.41.1120.413.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	0.00	0.00	0.00	600.00
101.41.1120.413.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	32,000.00
101.41.1120.413.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	1,000.00
101.41.1120.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	2,800.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	0.00	0.00	37,000.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Category: 60 - SUPPLIES						
101.41.1120.413.60001	WELLNESS AND RECOGNITION	0.00	0.00	0.00	0.00	15,000.00
101.41.1120.413.60010	SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	1,000.00
101.41.1120.413.60071	TECHNOLOGY ALLOCATION	0.00	0.00	0.00	0.00	10,700.00
Category: 60 - SUPPLIES Total:		0.00	0.00	0.00	0.00	26,700.00
Department: 1120 - HUMAN RESOURCES Total:		0.00	0.00	0.00	0.00	431,890.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 1140 - CITY CLERK						
Category: 10 - WAGES & BENEFITS						
101.41.1140.413.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	231,600.00
101.41.1140.413.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	19,800.00
101.41.1140.413.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	13,000.00
101.41.1140.413.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	15,600.00
101.41.1140.413.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	3,600.00
101.41.1140.413.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	18,900.00
101.41.1140.413.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	30,500.00
101.41.1140.413.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	300.00
101.41.1140.413.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	1,000.00
101.41.1140.413.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	200.00
101.41.1140.413.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	1,700.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	0.00	0.00	336,200.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1140.413.30420	LEGAL SERVICES	0.00	0.00	0.00	0.00	5,000.00
101.41.1140.413.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	5,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	0.00	0.00	10,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1140.413.40075	CITY FACILITIES ALLOCATION	0.00	0.00	0.00	0.00	10,700.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	0.00	0.00	10,700.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1140.413.50019	INSURANCE ALLOCATION	0.00	0.00	0.00	0.00	600.00
101.41.1140.413.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	0.00	0.00	2,500.00
101.41.1140.413.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	500.00
101.41.1140.413.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.00	150.00
101.41.1140.413.50065	TRAVEL	0.00	0.00	0.00	0.00	500.00
101.41.1140.413.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	0.00	0.00	0.00	475.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.41.1140.413.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	14,500.00
101.41.1140.413.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	1,225.00
101.41.1140.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	1,985.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	0.00	0.00	22,435.00
Category: 60 - SUPPLIES						
101.41.1140.413.60010	SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	500.00
101.41.1140.413.60071	TECHNOLOGY ALLOCATION	0.00	0.00	0.00	0.00	24,600.00
Category: 60 - SUPPLIES Total:		0.00	0.00	0.00	0.00	25,100.00
Department: 1140 - CITY CLERK Total:		0.00	0.00	0.00	0.00	404,435.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 101 - GENERAL FUND						
Department: 1200 - ELECTIONS						
Category: 10 - WAGES & BENEFITS						
101.41.1200.414.10100	FULL-TIME EMPLOYEES	1,748.95	9,106.59	17,000.00	5,617.00	17,600.00
101.41.1200.414.10200	PART-TIME EMPLOYEES-BENEFIT...	330.03	0.00	0.00	0.00	0.00
101.41.1200.414.10300	EMPLOYEES-NON BENEFITED	125,545.65	108.00	91,100.00	8,014.58	0.00
101.41.1200.414.10400	OVERTIME	4,803.86	0.00	3,200.00	0.00	0.00
101.41.1200.414.20100	INSURANCE-CASH OPTION	0.00	456.19	900.00	267.30	900.00
101.41.1200.414.20300	EMPLOYER SOCIAL SECURITY	4,316.37	569.39	1,700.00	849.18	1,100.00
101.41.1200.414.20350	EMPLOYER MEDICARE	1,009.68	133.19	1,600.00	198.60	300.00
101.41.1200.414.20400	EMPLOYER PERA	1,549.40	683.03	2,400.00	584.11	1,300.00
101.41.1200.414.20600	MEDICAL INSURANCE	308.06	900.79	2,100.00	544.20	2,100.00
101.41.1200.414.20620	LIFE INSURANCE	7.31	13.98	0.00	8.12	0.00
101.41.1200.414.20630	LTD INSURANCE	15.76	29.26	0.00	17.08	100.00
101.41.1200.414.20750	WORKERS COMPENSATION	1,200.00	999.96	1,000.00	583.31	1,100.00
Category: 10 - WAGES & BENEFITS Total:		140,835.07	13,000.38	121,000.00	16,683.48	24,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1200.414.30700	OTHER PROFESSIONAL SERVICES	418.31	44.72	279.00	0.00	300.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		418.31	44.72	279.00	0.00	300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1200.414.40044	REPAIR & MAINT - OFFICE EQUI...	0.00	3,241.67	9,300.00	5,838.00	0.00
101.41.1200.414.40065	OTHER RENTALS	2,400.00	0.00	1,600.00	0.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		2,400.00	3,241.67	10,900.00	5,838.00	0.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1200.414.50020	TELEPHONE	0.00	60.00	0.00	35.00	0.00
101.41.1200.414.50025	ADVERTISING/PUBLISHED NOTIC...	2,061.73	0.00	1,374.00	0.00	100.00
101.41.1200.414.50030	PRINTING & BINDING	2,908.71	0.00	1,939.00	0.00	0.00
101.41.1200.414.50035	POSTAGE/DELIVERY	11,419.75	0.00	7,613.00	0.00	100.00
101.41.1200.414.50065	TRAVEL	174.81	0.00	117.00	33.30	0.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.41.1200.414.50070	DUES, LICENSES & SUBSCRIPTIO...	0.00	0.00	0.00	6,890.50	9,300.00
101.41.1200.414.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	5,700.00
101.41.1200.414.50075	MEALS AND LODGING	1,813.35	0.00	1,209.00	0.00	0.00
101.41.1200.414.50080	CONFERENCES AND SEMINARS	0.00	0.00	1,000.00	445.00	100.00
Category: 50 - OTHER PURCHASED SERVICES Total:		18,378.35	60.00	13,252.00	7,403.80	15,300.00
Category: 60 - SUPPLIES						
101.41.1200.414.60010	SUPPLIES - OFFICE	1,469.20	0.00	979.00	61.06	0.00
101.41.1200.414.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	0.00	0.00
101.41.1200.414.60040	SM TOOLS & MISC EQUIPMENT	9,868.22	0.00	10,000.00	4,629.96	10,000.00
101.41.1200.414.60065	SUPPLIES - OTHER	7,182.68	0.00	3,000.00	24.98	0.00
101.41.1200.414.60071	TECHNOLOGY ALLOCATION	0.00	399.96	700.00	408.31	12,500.00
Category: 60 - SUPPLIES Total:		18,520.10	399.96	14,679.00	5,124.31	22,500.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.41.1200.414.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	0.00	50,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	0.00	0.00	0.00	50,000.00
Department: 1200 - ELECTIONS Total:		180,551.83	16,746.73	160,110.00	35,049.59	112,600.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND						
Department: 1300 - COMMUNICATIONS						
Category: 10 - WAGES & BENEFITS						
101.41.1300.413.10100	FULL-TIME EMPLOYEES	163,087.12	159,733.47	178,700.00	88,665.05	188,800.00
101.41.1300.413.10200	PART-TIME EMPLOYEES-BENEFIT...	264.69	0.00	0.00	0.00	0.00
101.41.1300.413.10300	EMPLOYEES-NON BENEFITED	8,415.00	39,444.41	0.00	21,741.07	0.00
101.41.1300.413.10400	OVERTIME	1,720.26	0.00	2,000.00	0.00	1,500.00
101.41.1300.413.20100	INSURANCE-CASH OPTION	9,266.40	9,266.40	9,300.00	5,346.00	9,300.00
101.41.1300.413.20300	EMPLOYER SOCIAL SECURITY	11,033.75	12,657.79	11,200.00	7,023.17	11,800.00
101.41.1300.413.20350	EMPLOYER MEDICARE	2,591.39	2,960.34	2,600.00	1,642.50	2,800.00
101.41.1300.413.20400	EMPLOYER PERA	12,513.13	14,938.31	13,500.00	8,280.52	14,300.00
101.41.1300.413.20600	MEDICAL INSURANCE	20,720.69	19,993.20	20,900.00	12,045.00	22,500.00
101.41.1300.413.20620	LIFE INSURANCE	238.74	253.56	300.00	147.91	300.00
101.41.1300.413.20630	LTD INSURANCE	487.79	524.88	700.00	310.30	700.00
101.41.1300.413.20720	FLEX/COMP ACCOUNT FEE	220.55	215.50	200.00	74.58	100.00
101.41.1300.413.20750	WORKERS COMPENSATION	1,500.00	1,200.00	1,200.00	700.00	1,300.00
101.41.1300.413.20800	COMPENSATED ABSENCES	9,033.01	-1,549.73	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		241,092.52	259,638.13	240,600.00	145,976.10	253,400.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1300.413.30420	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
101.41.1300.413.30700	OTHER PROFESSIONAL SERVICES	54,276.25	29,209.25	74,000.00	18,792.47	45,570.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		54,276.25	29,209.25	74,000.00	18,792.47	45,570.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1300.413.40075	CITY FACILITIES ALLOCATION	9,500.04	9,200.04	6,600.00	3,850.00	7,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		9,500.04	9,200.04	6,600.00	3,850.00	7,100.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1300.413.50019	INSURANCE ALLOCATION	300.00	300.00	300.00	175.00	700.00
101.41.1300.413.50020	TELEPHONE	100.00	0.00	0.00	0.00	0.00
101.41.1300.413.50025	ADVERTISING/PUBLISHED NOTIC...	3,600.94	231.91	3,000.00	553.99	3,000.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
101.41.1300.413.50030	PRINTING & BINDING	2,437.79	208.50	3,000.00	0.00	3,000.00
101.41.1300.413.50032	PRINT. & BIND. INSIGHTS	14,105.00	28,752.12	28,000.00	12,072.00	32,000.00
101.41.1300.413.50035	POSTAGE/DELIVERY	12,550.00	10,236.00	18,600.00	8,788.87	20,000.00
101.41.1300.413.50065	TRAVEL	0.00	0.00	0.00	0.00	0.00
101.41.1300.413.50070	DUES, LICENSES & SUBSCRIPTIO...	240.00	80.00	2,000.00	791.40	1,000.00
101.41.1300.413.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	11,000.00
101.41.1300.413.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	0.00
101.41.1300.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	500.00	0.00	1,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		33,333.73	39,808.53	55,400.00	22,381.26	71,700.00
Category: 60 - SUPPLIES						
101.41.1300.413.60010	SUPPLIES - OFFICE	0.00	0.00	150.00	115.00	200.00
101.41.1300.413.60040	SM TOOLS & MISC EQUIPMENT	127.77	0.00	250.00	0.00	700.00
101.41.1300.413.60065	SUPPLIES - OTHER	30.39	0.00	100.00	87.00	0.00
101.41.1300.413.60070	CENTRAL STORES ALLOCATION	99.96	200.04	200.00	116.69	0.00
101.41.1300.413.60071	TECHNOLOGY ALLOCATION	0.00	999.96	1,100.00	641.69	18,500.00
Category: 60 - SUPPLIES Total:		258.12	1,200.00	1,800.00	960.38	19,400.00
Department: 1300 - COMMUNICATIONS Total:		338,460.66	339,055.95	378,400.00	191,960.21	397,170.00



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
Fund: 101 - GENERAL FUND						
Department: 2000 - FINANCE						
Category: 10 - WAGES & BENEFITS						
101.41.2000.415.10100	FULL-TIME EMPLOYEES	561,528.84	649,577.58	749,600.00	397,046.55	607,800.00
101.41.2000.415.10200	PART-TIME EMPLOYEES-BENEFIT...	1,409.55	0.00	0.00	0.00	0.00
101.41.2000.415.10300	EMPLOYEES-NON BENEFITED	47,655.84	4,878.34	9,800.00	867.53	0.00
101.41.2000.415.10400	OVERTIME	11,675.02	1,081.30	12,000.00	611.88	5,000.00
101.41.2000.415.20100	INSURANCE-CASH OPTION	29,166.33	33,416.76	37,400.00	18,735.32	27,600.00
101.41.2000.415.20300	EMPLOYER SOCIAL SECURITY	38,036.09	40,623.58	47,800.00	24,456.15	38,000.00
101.41.2000.415.20350	EMPLOYER MEDICARE	8,895.45	9,500.91	11,200.00	5,719.54	8,900.00
101.41.2000.415.20400	EMPLOYER PERA	46,063.19	48,661.47	57,900.00	27,567.51	46,000.00
101.41.2000.415.20600	MEDICAL INSURANCE	65,119.19	72,042.06	83,300.00	41,292.35	66,000.00
101.41.2000.415.20620	LIFE INSURANCE	773.60	934.84	1,100.00	494.92	900.00
101.41.2000.415.20630	LTD INSURANCE	1,477.84	1,703.42	2,800.00	950.29	2,100.00
101.41.2000.415.20700	UNEMPLOYMENT COMPENSATI...	0.00	0.00	0.00	820.00	0.00
101.41.2000.415.20720	FLEX/COMP ACCOUNT FEE	1,087.00	901.35	1,100.00	232.16	400.00
101.41.2000.415.20750	WORKERS COMPENSATION	5,300.04	4,700.04	4,700.00	2,741.69	4,900.00
101.41.2000.415.20800	COMPENSATED ABSENCES	38,590.51	23,430.53	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		856,778.49	891,452.18	1,018,700.00	521,535.89	807,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.2000.415.30100	ACCOUNTING & AUDITING	36,850.00	83,766.25	54,900.00	32,900.00	51,000.00
101.41.2000.415.30420	LEGAL SERVICES	744.00	564.00	1,000.00	0.00	1,000.00
101.41.2000.415.30700	OTHER PROFESSIONAL SERVICES	18,410.64	13,438.59	40,100.00	29,131.25	25,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		56,004.64	97,768.84	96,000.00	62,031.25	77,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.2000.415.40044	REPAIR & MAINT - OFFICE EQUI...	58.56	0.00	0.00	0.00	0.00
101.41.2000.415.40075	CITY FACILITIES ALLOCATION	33,800.04	32,400.00	24,200.00	14,116.69	24,900.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		33,858.60	32,400.00	24,200.00	14,116.69	24,900.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Category: 50 - OTHER PURCHASED SERVICES						
101.41.2000.415.50019	INSURANCE ALLOCATION	1,800.00	1,899.96	1,900.00	1,108.31	2,200.00
101.41.2000.415.50020	TELEPHONE	570.00	570.00	600.00	432.50	0.00
101.41.2000.415.50025	ADVERTISING/PUBLISHED NOTIC...	1,164.83	1,275.75	1,800.00	921.20	1,600.00
101.41.2000.415.50030	PRINTING & BINDING	1,329.64	161.64	300.00	244.98	0.00
101.41.2000.415.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.00	300.00
101.41.2000.415.50065	TRAVEL	411.07	333.21	2,800.00	82.14	3,400.00
101.41.2000.415.50070	DUES, LICENSES & SUBSCRIPTIO...	9,640.00	390.00	800.00	630.00	1,500.00
101.41.2000.415.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	55,200.00
101.41.2000.415.50075	MEALS AND LODGING	53.65	860.28	4,000.00	103.92	6,700.00
101.41.2000.415.50080	CONFERENCES AND SEMINARS	802.00	540.00	4,300.00	0.00	6,050.00
Category: 50 - OTHER PURCHASED SERVICES Total:		15,771.19	6,030.84	16,500.00	3,523.05	76,950.00
Category: 60 - SUPPLIES						
101.41.2000.415.60010	SUPPLIES - OFFICE	-43.83	1,118.33	1,600.00	197.80	2,100.00
101.41.2000.415.60018	SUPPLIES-TRAINING	10.00	0.00	0.00	0.00	0.00
101.41.2000.415.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101.41.2000.415.60065	SUPPLIES - OTHER	20.45	655.01	3,000.00	470.55	500.00
101.41.2000.415.60070	CENTRAL STORES ALLOCATION	32,352.40	36,952.24	36,900.00	21,524.93	0.00
101.41.2000.415.60071	TECHNOLOGY ALLOCATION	0.00	2,600.04	2,800.00	1,633.31	49,200.00
Category: 60 - SUPPLIES Total:		32,339.02	41,325.62	44,300.00	23,826.59	51,800.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.41.2000.415.70440	BANK CHARGES / CREDIT CARD	1,595.11	2,402.02	1,900.00	1,462.01	2,000.00
101.41.2000.415.70450	CASH OVER/SHORT	236.29	-3,716.22	0.00	-75.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		1,831.40	-1,314.20	1,900.00	1,387.01	2,000.00
Department: 2000 - FINANCE Total:		996,583.34	1,067,663.28	1,201,600.00	626,420.48	1,040,250.00



City of Inver Grove Heights

2023 Budget Worksheet
Account Summary
For Fiscal: 2022 Period Ending: 07/31/2022

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 101 - GENERAL FUND					
Department: 9100 - CONTINGENCIES					
Category: 70 - OTHER EXPENSES / EXPENDITURES					
101.58.9100.581.70650 TAX ABATEMENT-THE CROSSINGS	0.00	0.00	0.00	0.00	33,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	0.00	0.00	0.00	0.00	33,000.00
Department: 9100 - CONTINGENCIES Total:	0.00	0.00	0.00	0.00	33,000.00



City of Inver Grove Heights

2023 Budget Worksheet
Account Summary
For Fiscal: 2022 Period Ending: 07/31/2022

Fund: 101 - GENERAL FUND
Department: 9200 - TRANSFERS
Category: 91 - OTHER

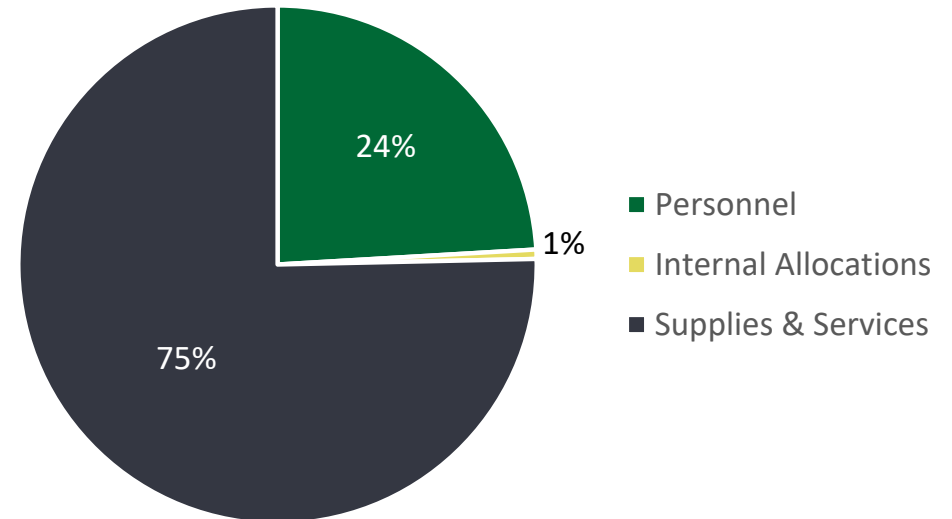
[101.57.9200.590.91100](#)

	2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
OPERATING TRANSFERS OUT	2,394,795.58	654,836.71	358,800.00	216,800.00	384,100.00
Category: 91 - OTHER Total:	2,394,795.58	654,836.71	358,800.00	216,800.00	384,100.00
Department: 9200 - TRANSFERS Total:	2,394,795.58	654,836.71	358,800.00	216,800.00	384,100.00

Transfers Out	
Parks Capital	\$ 300,000
EDA	84,100
	\$ 384,100

EDA

2023 Requested Budget



	2020 Activity	2021 Activity	2022 Budget	2023 Proposed
Personnel	\$19,153	\$20,512	\$19,700	\$20,700
Internal Allocations	\$600	\$600	\$400	\$500
Supplies & Services	\$25,884	\$72,809	\$67,100	\$64,800
Total	\$45,637	\$93,921	\$87,200	\$86,000

EDA

Noteworthy Items & Additional Requests

- No significant changes over 2022 budget
- Staffing consideration: Economic Development Coordinator/Technician



City of Inver Grove Heights

2023 Budget Worksheet

Account Summary

For Fiscal: 2022 Period Ending: 07/31/2022

		2020 Total Activity	2021 Total Activity	2022 Total Budget	2022 YTD Activity	2023 2023
Fund: 290 - EDA OPERATING						
Category: 10 - WAGES & BENEFITS						
290.45.3000.419.10100	FULL-TIME EMPLOYEES	14,030.71	15,004.63	15,500.00	8,943.12	16,500.00
290.45.3000.419.10400	OVERTIME	0.00	0.00	0.00	0.00	0.00
290.45.3000.419.20100	INSURANCE-CASH OPTION	463.32	463.32	500.00	267.30	500.00
290.45.3000.419.20300	EMPLOYER SOCIAL SECURITY	829.03	884.12	1,000.00	569.00	1,000.00
290.45.3000.419.20350	EMPLOYER MEDICARE	209.34	223.48	200.00	133.15	200.00
290.45.3000.419.20400	EMPLOYER PERA	1,052.26	1,125.40	1,300.00	670.67	1,200.00
290.45.3000.419.20600	MEDICAL INSURANCE	1,058.55	993.76	1,000.00	602.25	1,100.00
290.45.3000.419.20620	LIFE INSURANCE	20.54	22.21	0.00	13.02	0.00
290.45.3000.419.20630	LTD INSURANCE	29.28	29.00	0.00	17.08	0.00
290.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	11.30	14.26	100.00	3.85	100.00
290.45.3000.419.20750	WORKERS COMPENSATION	99.96	99.96	100.00	58.31	100.00
290.45.3000.419.20800	COMPENSATED ABSENCES	1,348.57	1,651.68	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		19,152.86	20,511.82	19,700.00	11,277.75	20,700.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
290.45.3000.419.30150	FISCAL CONSULTANTS	0.00	0.00	0.00	0.00	6,000.00
290.45.3000.419.30420	LEGAL SERVICES	2,292.00	864.00	2,000.00	324.00	6,000.00
290.45.3000.419.30440	BOND COUNSEL	0.00	0.00	0.00	0.00	1,000.00
290.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	15,148.18	69,963.35	50,000.00	8,299.00	40,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		17,440.18	70,827.35	52,000.00	8,623.00	53,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
290.45.3000.419.40075	CITY FACILITIES ALLOCATION	500.04	500.04	300.00	175.00	300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		500.04	500.04	300.00	175.00	300.00
Category: 50 - OTHER PURCHASED SERVICES						
290.45.3000.419.50019	INSURANCE ALLOCATION	99.96	99.96	100.00	58.31	200.00
290.45.3000.419.50025	ADVERTISING/PUBLISHED NOTIC...	55.47	0.00	4,000.00	0.00	0.00
290.45.3000.419.50065	TRAVEL	0.00	0.00	0.00	38.00	300.00

2023 Budget Worksheet

For Fiscal: 2022 Period Ending: 07/31/2022

		2020	2021	2022	2022	2023
		Total Activity	Total Activity	Total Budget	YTD Activity	2023
290.45.3000.419.50070	DUES, LICENSES & SUBSCRIPTIO...	7,498.00	1,029.00	7,500.00	0.00	8,000.00
290.45.3000.419.50080	CONFERENCES AND SEMINARS	890.77	953.00	3,500.00	22.32	3,500.00
Category: 50 - OTHER PURCHASED SERVICES Total:		8,544.20	2,081.96	15,100.00	118.63	12,000.00
Category: 60 - SUPPLIES						
290.45.3000.419.60018	SUPPLIES-TRAINING	0.00	0.00	100.00	0.00	0.00
Category: 60 - SUPPLIES Total:		0.00	0.00	100.00	0.00	0.00
Fund: 290 - EDA OPERATING Total:		45,637.28	93,921.17	87,200.00	20,194.38	86,000.00