



**Inver Grove Heights
Park and Recreation Advisory Commission
City Council Chambers
REGULAR MEETING AGENDA- REVISED
Wednesday, June 15, 2022
7:00pm**

Televised on Town Square TV

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS –
 - A. Introduction and Induction of New and Reappointed Commissioners
 - B. VMCC Membership Update-Tammy Abrahamson, Guest Services Supervisor
 - C. Veterans Memorial Greenway Update- Dakota County Staff
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.ighmn.gov
 - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
 - C. Follow us on Twitter at @IGHParks
 - D. Follow us on Instagram: @ighparksrec
5. Next Meeting: July 13, 2022 Parks Tour Meeting 5:00 – 8:00 pm. Meet at City Hall.
6. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Regular Meeting Minutes of May 11, 2022
 - C. Approval of Regular Meeting Minutes of April 13, 2022
7. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
8. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
9. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Welcome to new PRAC members; William Skar and Benjamin Stone and congratulations to Willie Krech for reappointment.
 - B. Nominations and Election for Chair and Vice Chair Positions.
 - C. Committee Assignments will be discussed in August.

- D. Reminder for June 20 Commissioner Appreciation Picnic at Swing Bridge Park from 6-8 pm. RSVP were due by June 13.

10. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
- A. Park Project Updates
 - 1. Tennis Court Discussion for Oakwood and Skyview Parks for 2022 and 2023.
 - 2. South Valley Update
 - 3. Vista Pines Update – Reminder of Grand Opening August 23
 - 4. Highlands at Settler’s Ridge and Peltier Property Updates
 - B. Department Happenings
 - 1. Parks Superintendent Update
 - 2. Recreation Superintendent Update
11. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
- A. Commission Comments
 - B. Input from Commissioners on the Next Agenda
12. ADJOURN
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Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3-business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Adam Lares at 651-450-2587 or TDD/TTY 651-450-2501

THIS IS A PUBLIC MEETING

THIS MEETING IS TELEVIEWED ON TOWNSQUARE TELEVISION

<https://www.townsquare.tv/webstreaming>

**MINUTES ARE REVIEWED/APPROVED
BY THE COMMISSION AT THE FOLLOWING MEETING**

Dakota County Veterans Memorial Greenway Interpretive Plan

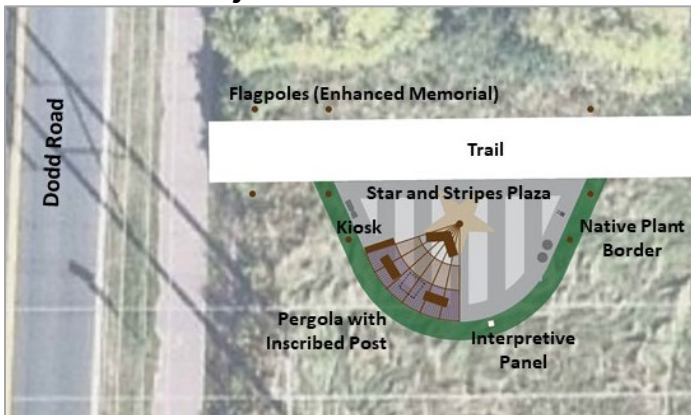


Developed in partnership with veteran advisors, this plan sets a framework for honoring the many veterans in Dakota County. Veteran stories will be collected and thoughtfully shared at ten memorials along a five-mile greenway in southern Eagan and Inver Grove Heights to:

1. Honor the sacrifice made by veterans and provide a place for healing.
2. Share stories that inform and inspire visitors about who veterans are, their service experiences, life-changing events, and the county's military places.

The Ten Memorials

Memorial 1: Military Places-West



County historic military places, west:

- WWII ship works at Port Cargill on the Minnesota River
- Dodd Road constructed as a military road in the 1850s
- Gopher Ordnance Works, WWII gunpowder plant

Memorial 2: Gold Star Families



Honoring families that have lost a member in military service:

- Names of soldiers lost in service
- Gold Star sculpture, stars turning into birds in flight
- Labyrinth, battlefield cross, and memorial wall

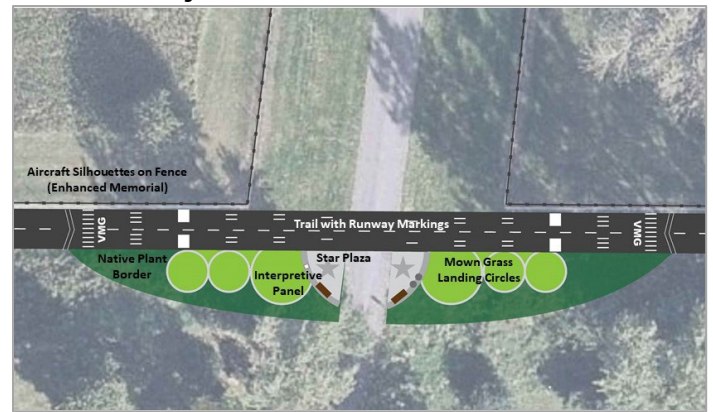
Memorial 3: Veterans Over Time



Minnesota military units with Dakota County residents:

- Minnesota First Volunteers at Gettysburg, Civil War
- 34th Infantry Red Bulls throughout history and today
- Soldier silhouettes on Hwy 3 pedestrian/bicyclist bridge

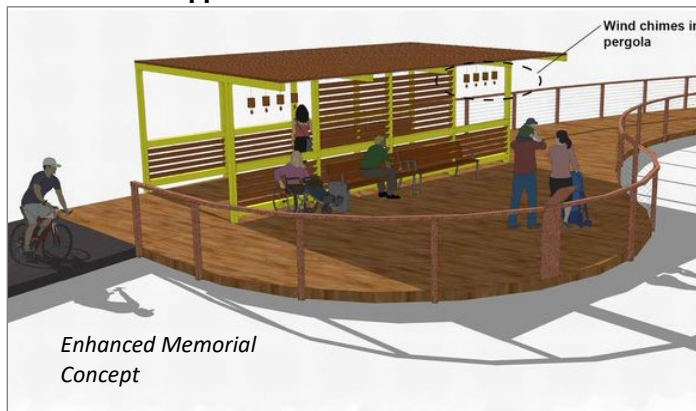
Memorial 4: Flyers



Honoring aviators from all service branches:

- Three air wings in Minnesota, Fleming Field Navy base
- Landing circles represent WWII Navy pilot training in county
- Minnesota-based aircraft silhouettes

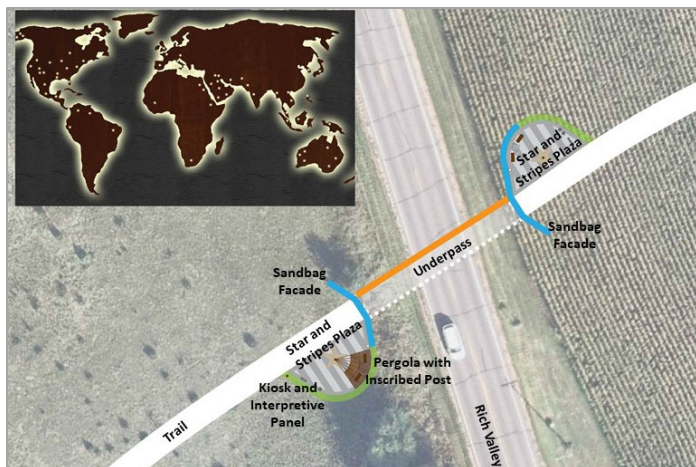
Memorial 5: Support and Allies



Groups assisting veterans and their families, allied forces

- More than 40 groups assist veterans in Dakota County
- Yellow ribbon theme, windchime pergola on lake overlook

Memorial 7: Where We Served



Service places around the world, in conflict and in peacetime

- Sandbag façade walls about a new underpass, etched with places, battles, disaster response, and humanitarian missions
- Backlit world map shows places served

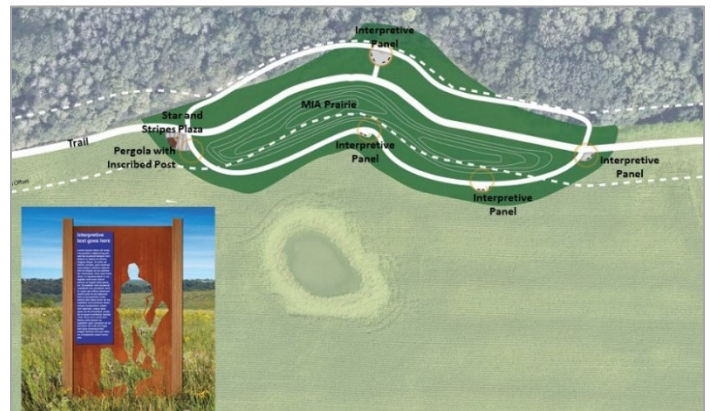
Memorial 9: Native American Veterans



Honoring Dakota Homeland and Native American military service

- Distinguished service since the Revolutionary War
- Inscribed posts along boardwalk and pergola to be developed with tribal communities

Memorial 6: MIA Prairie



Missing in Action prairie restoration, the path of service

- Names of County and Minnesota MIA and POW service members
- Who veterans are, why they served, service experience, transition to civilian life, and service reflections

Memorial 8: In the Service - Main Memorial



Main memorial

- Purple Heart Plaza and area for traveling memorials
- Panels on county veterans, women in the military, oath of service, basic training, and service branches

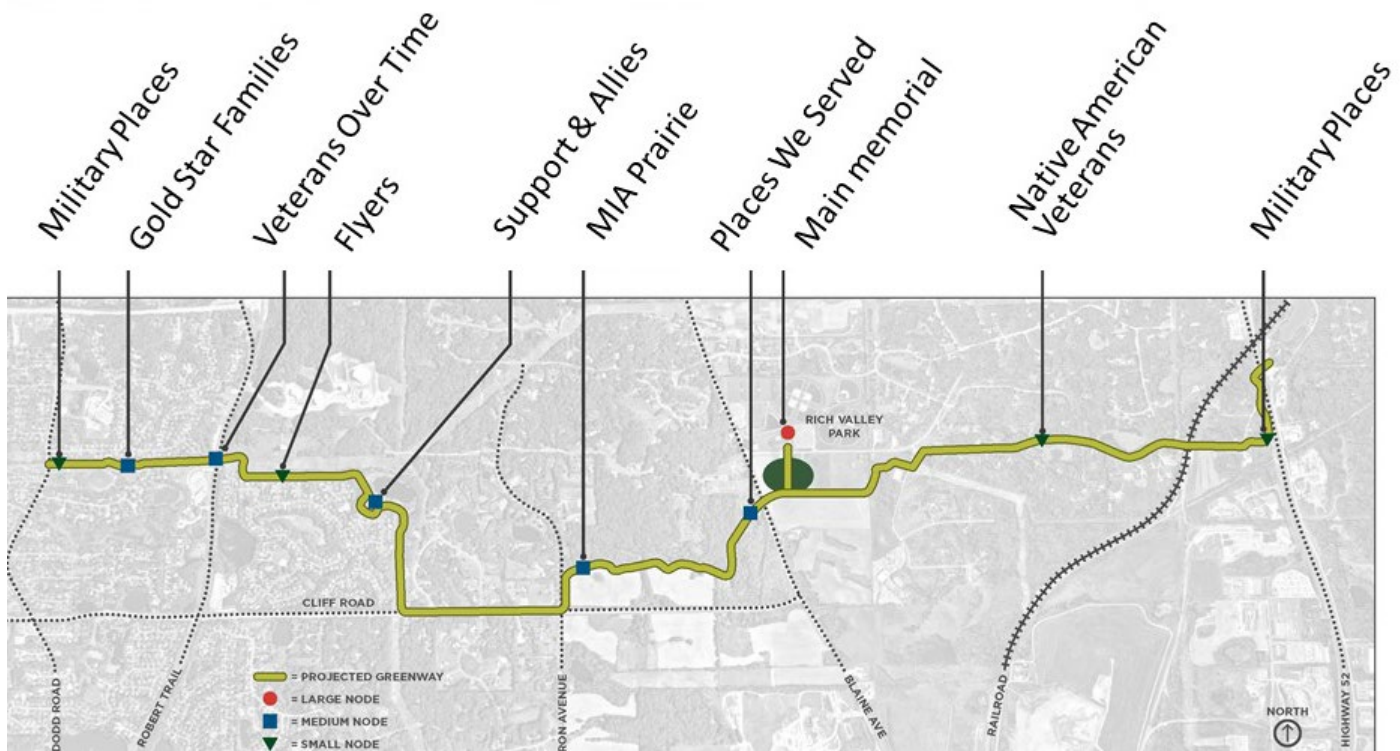
Memorial 10: Military Places-East



County historic military places, east:

- Cold War B-52 crash in Inver Grove Heights
- Rich Valley Blvd origin as a military road in the 1850s
- Hastings Veterans Home

Greenway Memorial Map



Memorial Stories and Features

Name	Stories	Memorial Features
1. Military Places-West	Military places and history (Western Dakota County)	Gateway star and stripes plaza
2. Gold Star Families	Families who have lost a member in service	Labyrinth and star shelter
3. Veterans Over Time	Units from Dakota County, diversity of the military	Minnesota military figures on new bridge
4. Flyers	Aviators from all branches of service	Landing circles, runway, aircraft silhouettes
5. Support & Allies	Organizations that help veterans heal	Boardwalk, windchime pergola, yellow ribbons
6. MIA Prairie/Service Path	The Missing in Action/Prisoners of War, path of service	Restored prairie, walk following the path of service
7. Places Served	Where veterans have served in war and in peacetime	Lit world map, inscribed sandbag walls
8. In the Service/ Main Memorial	Service branches, entry into service, notable county Veterans, and women in the military	Purple Heart Plaza, traveling memorial displays
9. Native American Veterans	Dakota Homeland and extraordinary service history	Lakeside boardwalk and pergola
10. Military Places-East	Military places and history (eastern Dakota County)	Gateway star and stripes plaza

Basic Memorials: are a starting point and repeating greenway element, funded by Dakota County along with overall greenway construction. Displays honor the service of veterans. Small plazas and seating areas have a patriotic star and stripes theme.

Enhanced Memorials: expand on Basic Memorials with sculptures, plazas, larger displays, interactive features, and personal memorials. These will require external resources from fund-raising, grants, and legislative requests led by veteran organizations.

Cost Estimates

Memorial	Basic	Enhanced	Total
1: Connections West*	\$23,000	\$53,000	\$76,000
2: Gold Star*	\$27,000	\$886,000	\$913,000
3: Hwy 3*	\$12,000	\$180,000	\$192,000
4: Flyers	\$7,500	\$24,000	\$31,500
5: Support and Allies	\$9,000	\$95,000	\$104,000
6: MIA Prairie*	\$9,000	\$155,000	\$164,000
7: Places Served*	\$3,000	\$118,000	\$121,000
8: Rich Valley	\$25,000	\$1,053,000	\$1,077,000
9: Native American Veterans	\$3,000	\$127,000	\$130,000
10: Connections East*	\$16,000	\$34,000	\$50,000
Totals	\$134,500	\$2,725,000	\$2,858,500

Plan Implementation

Dakota County will build the Basic Memorials as the greenway trail is built. The County will look to veteran organizations for enhanced memorial refinement, fundraising, and management over time. Dakota County will coordinate with veterans and city partners in realizing the Plan vision. Potential roles for veterans and the County are recommended in this table.

Potential Roles for Veterans and the County

Potential Role	Basic Memorial	Enhanced Memorial
Convener of Veterans (501c3, appointed committee, other?)	County	Veterans, with County assistance
Public fundraising	County	Veterans
Private fundraising	N/A	Veterans
Design/construction management	County	TBD
Fiscal agent	County	TBD
Volunteer coordination	County	Veterans and County
Events with cities and Veterans	County	Veterans and County
Memorial updates	County	Veterans

Memorial 8: Purple Heart Plaza Concept for Enhanced Memorial



Share Your Thoughts

The Dakota County Board of Commissioners would like your thoughts on the draft Memorial Plan. Comments can be sent to Planning@co.dakota.mn.us before **July 8, 2022**. For more information, please visit www.dakotacounty.mn.us, search “Veterans Memorial Greenway” or contact Planning@co.dakota.mn.us.

Open House: to review and comment on the memorial plan for The Veterans Memorial Greenway
Wednesday, June 29, 2022, 4:30 – 6:30 PM

Veterans Community Center, Community Room 1
8055 Barbara Avenue, Inver Grove Heights, MN 55077

**City of Inver Grove Heights Minutes of the Proceedings
Of the Park and Recreation Advisory Commission
City Council Chambers - 8150 Barbara Avenue
Wednesday, May 11, 2022: 7:00 p.m.**

Televised on Town Square Television

1. CALL TO ORDER:

Chair Steve Cook called the May 11, 2022 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Steve Cook; Vice Chair Niki Barker, Commissioner's: Curt Ellingboe, Sandra Christensen, Elaine Prickel, Derek Schwanz, and Kari Miller.
Recreation Specialist Rachel Mikel, Parks and Recreation Director Adam Lares, Recreation Superintendent Julie Dorshak, Parks Superintendent Brian Swoboda.

Absent: Commissioner Willie Krech (excused).

3. PRESENTATIONS:

A. Summer Programming Update - Rachel Mikel, Recreation Specialist

Recreation Specialist Rachel Mikel discussed youth and family programming and special events:
Youth and Family:

- Youth Baseball: 2019 - 89 participants ages 5 and 7. Currently have 93.
- Spartan Softballs: 2019 - 20 participants. 2022 have 17 participants.
- Archery 2019 - 36 participants for the year. Currently have 24 (spring).
- Musical Theatre Camps - Spring had 11 participants. Summer has 32 participants (2 camps).
- Kids R.O.C.K. - Currently have 147 registered participants, average 65-80 kids per day. In 2019 - 115/120 participants.
- Other programming offered: Summer soccer, karate, e-Sports league, softball, baseball, flag football, tennis, archery, hearts performing arts (singing, dancing, guitar lessons).
- New Camps: Sewing camp for kids; canoeing, fishing, hiking (in partnership with Dakota County). Other camps offered: Sports, Vet, horse, skateboarding and safety.
- Partnering with Eco Elsa, a female naturalist offering biologist explorer, plant use camps, outdoor survival.
- New art camps.
- Scavenger hunt.

Special Events:

- Touch a Truck takes place next weekend.
 - NEW Coffee truck
 - Giant games, paint kindness rocks to leave in area parks
 - Sensory friendly for the first 15 minutes (no horns or music)
 - Therapy Ops will be onsite with a sensory station
- Huck Finn Fishing Derby
- Movie in the Park
- Terrific Tuesdays (June through July) South Valley Park
- Food Truck Days

Scholarship Applications have been updated. 12 kids have utilized the program.
Numerous volunteers help put on these events; their help is greatly appreciated.

4. ANNOUNCEMENTS:

- A. You can find information regarding the City of Inver Grove Heights by visiting our website at: www.ighmn.gov**
- B. Find us on Facebook at Inver Grove Heights Parks & Recreation**
- C. Follow us on Twitter at @IGH Parks**
- D. Follow us on Instagram: @ighparksrec**

5. Next Meeting Date: Wednesday, June 15, 2022. Regular Meeting 7:00 p.m.

6. CONSENT AGENDA:

- A. Approval of Agenda**
- B. Approval of Regular Meeting Minutes of April 13, 2022**

Motion by Vice Chair Barker, second by Commissioner Miller, to hold off on the approval of the Regular Meeting Minutes of April 13, 2022 until the June 15th, meeting.

Ayes: 7

Nays: 0 Motion carried.

Motion by Commissioner Christensen, second by Commissioner Ellingboe, to approve the Agenda.

Ayes: 7

Nays: 0 Motion carried.

7. PUBLIC COMMENT:

There were no public comments.

8. UNFINISHED BUSINESS:

9. REGULAR AGENDA:

A. Approve recommendation for acceptance of monument donation for Heritage Village Park to City Council.

Parks and Recreation Director Adam Lares discussed and recommended acceptance of a permanent monument.

- Background: Since 2021 a local resident made a request to donate a permanent monument to the city's park system. At that time there was no policy in place. Since then, the City Council recently approved a new Park Donation and Memorial Policy.

Commission action requested:

- Recommend to the Council at their May 23, 2022 meeting, the acceptance and placement of a permanent monument at Heritage Village Park.

Donation Request:

- Consists of: St. Croix Valley Limestone, approximately 4,000 lbs., 60" wide, 33" in height, 44" depth, with the inscription: "Thank you - To Our Essential Workers, First Responders and Medical Personnel for Their Service and Sacrifice in Response to COVID-19". Imagery includes three essential workers with an American Flag background.

Placement:

- After discussion with Parks Staff, the Parks Director, and the local resident donating the monument, it was determined to be best suited for a community park and recommend Heritage Village Park (HVP).
- The location would be on the trail near the parking lot on the east side of the park.

Action requested:

Recommend to Council the acceptance and placement of a permanent monument at Heritage Village Park.

Staff recommends the acceptance and placement of the proposed monument at Heritage Village Park.

Motion by Commissioner Schwanz, second by Vice Chair Barker, to accept and approve the recommendation for acceptance of a monument donation for Heritage Village Park to the City Council.

Questions/concerns:

Commissioner Christensen asked if the monument would fade with time. Parks Superintendent Brian Swoboda responded they do fade a little. Park signs within the system are cleaned and painted about every 6-8 years.

Joe Atkins, 2463 78th Street, thanked Staff for working on this item. He did not want to take credit because this came out of something done last year during Inver Grove Heights Days where hamburgers were served to essential workers, first responders, and medical personnel as a way to say thank you. From that event, discussions took place with several people wanting to do something longer lasting. He mentioned many people have been on the front lines the last two years under immense stress, all appreciate and thank them. He brought forward the idea on behalf of many people. He thanked Steve Martens at Rivard Stone, who was excited to make this happen. This monument will be the first in Minnesota that gives thanks to essential workers, first responders, and medical personnel. It could be the first in the Nation with others currently underway.

Commissioner Christensen inquired if there would be a formal dedication. Director Lares replied there would be a formal recognition of the day it's accepted and placed.

Mr. Atkins mentioned that he was doing this as a private resident. He does not want it perceived as a county project/initiative.

Ayes: 7

Nays: 0 Motion carried.

B. Discuss July 13 park tour locations and timing for tour.

There will not be a regular meeting on July 13th. The Commission will be visiting parks and projects along with staff. The approximate timeframe would be 5:30 to 8:00 p.m.

Parks Director Lares wanted to make sure the timeframe worked with the seven stops scheduled to visit. Staff is open to extending the timeframe if needed, either starting at 5:00 or ending at 8:30. There was Commission consensus to begin at 5:00 p.m.

10. ADMINISTRATIVE PRESENTATIONS:

A. Park Project Updates

1. South Valley Update

Director Lares provided the following update on South Valley Park:

- The recommendation from the PRAC Commission to the City Council was to go with Option B - Open Air Shelter.
- On May 9th, the City Council approved Option B - Open Air Shelter.
- Staff is working with HKGi to bring the Phase 1 concept to full design and prepare bid documents.

2. Parks and Recreation Commission Terms ending: Derek Schwanz thank you for your service. New Commissioners will begin at the June meeting.

Director Lares recognized Commissioner Derek Schwanz who would be leaving the Commission, tonight is his final meeting.

Chair Cook presented Commissioner Schwanz with a plaque and thanked him for his involvement with the Commission. The plaque reads: "Derek Schwanz, 2019-2022, Thank you for your dedication, service, and commitment for the past three years as a Parks and Recreation Commissioner to the City of Inver Grove Heights. Given the 11th Day of May, 2022". Photos were taken.

Commissioner Schwanz mentioned it has been great being on the Commission as a younger person learning the wisdom of others. This is an exciting time to be on the Commission, there are a lot of things going on. He thanked staff for what they do.

B. Department Happenings

1. Parks Superintendent Update

Parks Superintendent Brian Swoboda gave the following update related to parks:

- Vista Pines Park:
 - Began installation of the playground this week
 - Storm basin is completed
 - Details are being finished up on the Bike Skills Course
 - There will be final grading/soil prep for seeding within the next 10 days
 - Opening early summer
 - On Monday, June 6th the Vista Pines Park sign will be delivered
- Rich Valley Park:
 - Wifi project is nearing completion
 - Hosting a tournament this weekend. First of 8 on schedule.
 - Opening the restrooms
- Staff has been busy starting irrigation systems, hooking up drinking fountains, and mowing.
- Working with Tree Trust this summer
 - Thursday, June 2nd, getting a tree planting plan for Vista Pines Park
 - Recruited Delta Airlines to help with tree planting
- Disc Golf: Moving the four holes from the South Valley side to the North Valley side
- Simley Island fishing pier was installed
- Salem Hills Community Garden is open and ready for planting
- Nearly full with having seasonal staff. Awaiting their start dates

2. Recreation Superintendent Update

Recreation Superintendent Julie Dorshak gave the following update:

- Community Center memberships look strong

- January - 858 members
 - April - 932 members
 - Membership check-ins; the largest user is Households at 23%
 - Admissions: 1,850 people in March (not membership; open swim, workout, pickleball)
- More information will be presented at the June PRAC meeting.
- Working on creating an open ice schedule for the summer months.
 - For developmental ice time for figure skaters/coaches, as well as youth hockey, open skate, stick and puck times (skills)
 - Pool filter project update:
 - Postcards went out about the pool project
 - Dedicated web page for the project, timelines
 - New schedule for swimming lessons and open swim
 - Lap/Dive/Hot Tub will be drained beginning July 1st
 - Anticipated project completion, August 19th
 - New pumps and filters should last 20-25 years
 - Working on updates to the fitness equipment.
 - No updates have been done in over 2 years
 - Budget of \$60,000 to update the fitness and weight equipment
 - This proposal goes before the City Council in June
 - Intent is to reduce the number of machines to make more room for users
 - Some equipment will still be kept on the mezzanine
 - Delivery should take place in September
 - Current equipment is traded in

Questions/Concerns:

Commissioner Prickel questioned if there were wait time concerns with the reduction in fitness equipment. Superintendent Dorshak replied treadmills would be reduced from 9 to 7. Staff does not believe it would be a hardship, other equipment may be open for use if waiting.

Chair Cook shared concerns regarding fall and the possibility of needing to increase zoom classes. Superintendent Dorshak replied staff has noticed a need for virtual classes even during the summer. That information can be tracked and monitored.

Commissioner Miller asked about the new software. Superintendent Dorshak replied staff is still learning and getting better at it in some areas. This is year 2 of 3 with the software, other options can be explored if decided upon.

11. COMMISSION COMMENTS:

A. Commission Comments

Vice Chair Barker had no comment.

Commissioner Ellingboe had no comment.

Commissioner Miller had no comment.

Chair Cook mentioned there would be two new Commissioner's next month to fill the spaces of Commissioner's Stone and Schwanz. He mentioned that Commissioner Willie Krech has asked to be re-appointed. The positions of Chair and Vice Chair will also be elected.

Commissioner Prickel had no comment.

Commissioner Christensen asked if the number of candidates could be shared and for more information on the process. Director Lares replied there is a tentative date scheduled for

interviews/appointments. Once finalized it would be brought before the Commission. There are several interested in this Commission.

Commissioner Schwanz requested an invite to the Vista Pines Park Opening Ceremony. He wished the Commission good luck, he appreciated being here.

B. Input from Commissioners on the next Agenda

Please get in touch with Chair Cook or Vice Chair Barker if there is anything anyone would like to see added to the agenda.

11. ADJOURN:

Motion by Commissioner Prickel, second by Vice Chair Barker, to adjourn the meeting at 7:57 p.m.

Ayes: 7

Nays: 0

Minutes prepared by Recording Secretary Sheri Yourczek

**City of Inver Grove Heights Minutes of the Proceedings
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City Council Chambers - 8150 Barbara Avenue
Wednesday, April 13, 2022: 7:00 p.m.**

Televised on Town Square Television

1. CALL TO ORDER:

Chair Steve Cook called the April 13, 2022 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Steve Cook; Vice Chair Niki Barker, Commissioner's: Curt Ellingboe, Willie Krech, Sandra Christensen, Elaine Prickel, Derek Schwanz, and Kari Miller.

Parks and Recreation Director Adam Lares, Golf Course Clubhouse Superintendent Matt Moynihan, Golf Course Superintendent Joel Metz, Recreation Superintendent Julie Dorshak, and Parks Superintendent Brian Swoboda.

3. PRESENTATIONS:

A. Inver Wood Golf Course Update - Matt Moynihan, Club House Superintendent

Matt Moynihan, Inver Wood Golf Course Clubhouse Superintendent, gave a presentation on the Golf Course:

- The Golf Course opened in 1992
- 27 Holes: 18 Hole Championship Course, 9 Hole Executive Course
- 36 Station Driving Range
- Remodeling was done in 2016

Programs:

- Juniors:
 - Free Clinics every Friday in the Summer. 9:00-11:00. Begins Friday, June 11th
 - Junior Group Lessons: \$80.00 for 5 (five) - 1-hour lessons. Class size, 8 kids
 - Junior Private Instruction: \$35.00 for a 30-minute lesson
 - Junior League: June 15th to July 20th
- Youth on Course:
 - Youth on Course card, \$20-\$25.00
 - Youth visit a course, get to play for \$5.00 at allowed times
 - Youth on Course Program kicks in the remainder of the Junior Green Fee
 - Inver Wood was one of the first courses in the State of Minnesota to get in with this program
- Family Golf Program:
 - On the Executive Course on Friday's, Saturday's, and Sunday's
 - With a paid adult green fee, the youth plays for free
- Women:
 - Free Women's Clinic Program
 - Saturday mornings from 9:00 to 10:30
 - Begins April 23rd. Also offered on April 30th, May 14th, May 21st, and June 4th
 - Women's League, Monday nights
- Women's/Men's: Group and Private Lessons
 - Individual Lessons for Adults: \$45.00 for 35-45 minutes
 - Group Lessons: \$120.00. 5 - 1-hour lessons

- Men:
 - Men's League, Tuesday nights
- Seniors:
 - Lowest rate on all courses all of the time
 - 60 and over
 - Senior League: Thursday mornings
 - Lessons
- Foot Golf:
 - On the Executive Golf Course
 - Monday - Thursday: 12:00 to 5:00
 - Friday, Saturday, Sunday: 12:00 to Close
 - Adults: \$12.00. Juniors: \$10.00. Ball Rental: \$3.00. No Soccer Spikes allowed

News/Happenings:

- Anniversary Program/Membership Program introduced in 2018
 - Redid the program for 2021, 2022, and 2023 (3-year program)
 - Last year 80,000 rounds were done between the Championship and Executive Courses. Highest to date prior was 73,000 in the late 1990's
- New Point of Sale System implemented this winter
- Driving Range was opened last weekend. Hopeful for the Golf Course next week
- GPS System can be downloaded to Smart Phones in conjunction with Yamaha Golf Cars
- Clubhouse:
 - New carpeting installed
 - Painted interior walls
 - Exterior slated to be cleaned/painted this season

Commissioner Prickel referenced a Public Club Membership and inquired about the possible advantages and if that would be something for Inver Wood to participate in. Superintendent Moynihan replied the courses get a portion of the money. Access to tee sheets are handed over, where he would rather be in control of them. Because there is no problem currently filling in tee sheets, he questioned bringing another partner in.

Commissioner Prickel asked about Mixed Leagues or Couples Leagues. Superintendent Moynihan responded there are Leagues four days a week, he did not want to put Leagues on Friday, Saturday, and Sundays to leave time for open for those working throughout the week. If doing, it would be more worthwhile to do with a larger group of interested couples.

4. ANNOUNCEMENTS:

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- B. Find us on Facebook at Inver Grove Heights Parks & Recreation**
- C. Follow us on Twitter at @IGHParks**
- D. Follow us on Instagram: @ighparksrec**

5. Next Meeting Date:

- A. Wednesday, May 11, 2022. Regular Meeting 7:00 p.m.**

6. CONSENT AGENDA:

- A. Approval of Agenda**
- B. Approval of Regular Meeting Minutes of March 9, 2022**

C. Work Plan

Motion by Commissioner Ellingboe to add the Work Plan to the Consent Agenda.

Ayes: 8

Nays: 0 Motion carried.

Motion by Commissioner Prickel, second by Commissioner Schwanz, to approve the Consent Agenda as Amended.

Ayes: 8

Nays: 0 Motion carried.

7. PUBLIC COMMENT:

There were no public comments.

8. UNFINISHED BUSINESS:

9. REGULAR AGENDA:

A. Move PRAC Meetings of June 8 and October 12, 2022.

Chair Cook suggested due to scheduling conflicts, moving the June 8th PRAC Meeting to June 15th and moving the October 12th PRAC Meeting to October 5th.

Motion by Commissioner Krech, second by Vice Chair Barker, to move the Regularly Scheduled Parks and Recreation Advisory Commission Meetings of June 8th to June 15th and October 12th to October 5th, 2022.

Ayes: 8

Nays: 0 Motion carried.

10. ADMINISTRATIVE PRESENTATIONS:

A. Park Project Updates

Parks and Recreation Director Lares updated the Commission on the following:

- Highlands at Settler's Ridge Development
 - Preparing the final phase to go before the Council for Final Plat and PUD
 - Design grading for the park is included
 - PRAC has approved the two-parcel lot for Land Dedication
 - Developer and Staff are working through approval of design
- Heritage Village Park, Phase 4
 - Included: Roundhouse Shelter, Bench Coverings, Restroom Building
 - At the March 14th City Council Meeting, Council approved Staff to move forward with bringing the plans from 90% to 100% while working with WSB
 - Next Steps:
 - Work with Staff to get sign off and approval on design efforts
 - Work with the Subcommittee
 - Come before the PRAC Commission for final approval to authorize bid
 - Cost estimate for Phase 4 would be received
 - PRAC gives a recommendation on how to advance

To note: This project has a DNR Grant for \$250,000 that will expire at the end of 2023.

- PRAC and Staff would recommend moving Phase 4 forward with the \$250,000 match
- The restroom building is included and would have a buildout for the Splash Pad in Phase 5

There was discussion about items already completed at Heritage Village Park in Phase 3 such as the retaining wall, curbing for the playground area, and the base for the roundhouse shelter.

Commissioner Schwanz requested a timeline for when it returns to the PRAC Commission. Director Lares replied 30-60 days. Potential groundbreaking could take place this fall with full construction beginning in Spring 2023.

Commissioner Prickel requested information about the Grant. Director Lares replied with the Grant, the overall project does not need to be completed. Items identified in the DNR Application need to be fully/close to being completed by the end of 2023.

Director Lares continued:

- South Valley
 - Options for the facility were presented to the Commission at the March meeting
 - Recommendations from PRAC Commission discussion will be brought before the City Council at their May 2nd Work Session
 - Also includes impacts on the Park Capital Budget versus Operating Costs
 - Park Project Cost
 - Option B was chosen by the Commission and would be brought before the City Council to receive better direction
 - Has a DNR Grant in the amount of \$250,000 that expires at the end of 2023

Commissioner Ellingboe questioned what happens if bids come in exceptionally high. Director Lares replied there are options:

- Finding additional funds within the current Budget
- Requesting additional funds from the City Council
- Look into the potential option of postponing/moving forward with the project
- Phase the projects (could be more expensive)

Staff anticipates potential higher cost estimates due to supply chain issues and cost of materials.

Commissioner Ellingboe referenced a change in scope. Director Lares responded there are alternate options: If doing just the facility, there could be no playground, or have a playground with no facility, or not extending the parking lot. They would be connecting to the city water and sewer system versus being well and septic.

Parks and Recreation Director Lares continued:

Park Dedication Fee Update:

- PRAC proposed raising Park Dedication Fees for Residential Units from \$2,850 to \$3,850
- The recommendation to increase the fees were approved by the City Council
- Effective now

Open Park and Recreation Commission positions:

- Applications will be accepted until end of day, May 2nd
- Monday, May 16th Appointments will take place in the City Council Chambers

Chair Cook mentioned there would be two open positions:

Commissioner Stone resigned and moved out of State.

Commissioner Schwanz has stated he would be moving out of the city and will no longer be on the Commission.

B. Department Happenings

Recreation Superintendent Julie Dorshak gave the following update:

Community Center:

- Final Year 2021 Membership Updates:
 - Up from 2020
 - Went from 2,081 to over 2,500
 - Back to about 89% of 2019 PreCOVID numbers
- 2021 Admissions:
 - Down in total admissions
 - Up 28% from 2020
 - 119,176 total admissions (open skate, open swim)
 - In 2019 there were 192,000

To Note: First Quarter 2022 seems to be close to returning to PreCOVID numbers
- Use of the National Guard Gym will begin again as of Friday, April 29th
- Pool Filter Project:
 - Approved by the City Council on April 12th
 - Lap/Dive Pool and Hot Tub will be done early July until mid-August
 - Water Park will stay open (working through programming details. Residents will be notified of changes)
- Kids R.O.C.K.:
 - Back for the summer
 - 118 Participants signed up so far
 - Last year there were 62 participants, the year before there were 115 participants
 - Bringing back Field Trips (all dates are full)
 - Elementary School flyers will be going back out to the public.
- Summer Staffing:
 - Still looking for summer staff
 - A Summer Job Fair was held last night. 14 youth interviewed/picked up information
 - 6 have been hired with the potential of 2 more
- Events:
 - Spring Egg Hunts were held. 470 youth participated
 - Healthy Living Fair: Thursday, April 20th from 9:00 a.m. to 12:00 p.m.
- Community Garden Plots:
 - There are 30 plots. 26 are reserved. Located at Salem Hills

Staff is working on a variety of summer programming. Numbers are very strong.

Parks Superintendent Brian Swoboda gave the following update:

- Weather permitting, trying to get on the Ballfields to get them prepared. Hopeful to open April 25th
- Trying to hold off soccer play until May 2nd
- Crews are cleaning parking lots from the winter. Work will be done on parking lots needing patching repair
- Ball Nets and Basketball Hoops are being placed
- General Contractor plans to get back to work at Vista Pines Park

- Ordered new Fishing Pier for Simley Island. Installation will take place May 11th
 - DNR paid for half
- Disc Golf:
 - Relocate 4-disc golf holes from South Valley Park to the North Valley Park side
 - New equipment will be added
 - Becoming more popular to put two baskets on each hole for different user groups/levels. Looking at pricing
- Working on getting the Rich Valley Concession/Restrooms water turned on
- Getting drinking fountains ready
- Getting the Community Gardens ready for users
- Getting a tree planting list together. Tree removals were done. Stump removal is next

Commissioner Christensen asked how old Applicants need to be. Superintendent Swoboda responded they are supposed to be 16. He prefers Seniors in high school or older but can accommodate younger with supervision and limited driving.

Director Lares acknowledged the hard work full time, part time, seasonal, and temporary employees do to make everything operate. He referenced the great Superintendents that do a great job with their leadership; their teams do a good job too, including the Golf Course.

Commissioner Krech asked if a date had ever been reached to meet with Council. Director Lares replied a proposal will be put together requesting a date/venue/location.

11. COMMISSION COMMENTS:

Vice Chair Barker shared there was a pink moon outside this evening.

Commissioner Krech wished everyone a Happy Easter.

Commissioner Ellingboe had no comment.

Commissioner Miller had no comment.

Commissioner Prickel said it was good to be back. She was sad to see Commissioner Schwanz go.

Commissioner Christensen had no comment.

Commissioner Schwanz encouraged anyone that may be considering being on this Commission and shared that it is not a huge time commitment. You get to hang out with some great people and find out what's going on in the Community.

11. ADJOURN:

Motion by Commissioner Christensen, second by Vice Chair Barker, to adjourn the meeting at 8:23 p.m.

Ayes: 8

Nays: 0

Minutes prepared by Recording Secretary Sheri Yourczek