



Inver Grove Heights City Council
Monday, April 25, 2022 at 6:00 PM
8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Monday, April 25, 2022, will be provided to the Council at or before the April 25, 2022 meeting.

1. Call to Order

2. Roll Call

3. Presentations

4. Consent Agenda

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

- A.** Minutes from the March 7, 2022 Work Session
- B.** Approval of Disbursements
- C.** Approval of Personnel Actions
- D.** Resolution Accepting Proposal and Entering into Contract for Well #4 Electric Service Upgrade
- E.** Approve Final Plans and Specifications and Authorize Advertisement for Bids for the 2022 Pavement Management Program, City Project 2022-09K - Akron Avenue and 50th Street Rehabilitation
- F.** Award Contract and Approve Budgets for City Project No. 2022-09E – Alison Way Area Street Rehabilitation, City Project No. 2022-09F – Tyne Lane Area Street Rehabilitation, and City Project No. 2022-09G – Albano Trail and Albright Court Rehabilitation
- G.** Approve Additional Professional Services for the Consultant Administration of the Pavement Management Program Citizen Task Force
- H.** Approve a Joint Powers Agreement (JPA) with Dakota County for the Feasibility Study and Preliminary Engineering for a Pedestrian & Bicycle Facility Along Babcock Trail
- I.** Resolution Approving Vacation of Drainage and Utility Easements in the plat of Scenic Hills First Addition

- J. Resolution Approving Conditional Use Permit Amendment for River Heights Marina, 4455 66th St E
- K. Approval of a Shoreland Setback Variance for 8450 Alta Avenue
- L. Approval of Updated Job Ratings and Salary Grade Chart

5. Public Hearing

- A. Public Hearing for City Project No. 2020-12, Argenta Trail Drainage Improvements

6. Regular Business

- A. Consider Approval of Rental Licenses
- B. Closed Session to Consider Purchase of Real Property

7. Public Comment

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

8. Mayor and Council Comments

9. Adjourn

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

INVER GROVE HEIGHTS CITY COUNCIL WORK SESSION
MONDAY, MARCH 7, 2022. 6:00 PM - 8150 BARBARA AVENUE

A. CALL TO ORDER: The City Council of Inver Grove Heights met in person for a Work Session on Monday, March 7, 2022. Mayor Bartholomew called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call: Present In-Person: Mayor Bartholomew; Council Members; Piekarski Krech, Gliva, Dietrich; City Administrator Kris Wilson, City Clerk Rebecca Kiernan, City Attorney Bridget McCauley Nason, Public Works Director Brian Connolly, and Assistant City Engineer Steve Dodge.

Absent: Council Member Murphy

1. Redistricting Overview

City Clerk Rebecca Kiernan delivered the Redistricting Overview as follows:

- Happens every 10 years - In years ending in 2.
 - After the Census is complete.
- Redistricting is the process by which new Congressional and State Legislative District Boundaries are drawn.
 - Minnesota has 8 Congressional Districts and 201 State Legislative Districts (67 Senate; 134 House).
 - Constitutional and Statutory requirements include equal population as much as possible; convenient, contiguous territory, and single member Senate Districts with two House Districts within each Senate District.

A map was displayed showing the Congressional District Boundary - Metro for 2012 and what was adopted at the State in 2022. Inver Grove Heights did not move from one District to another, still remains in Congressional District #2.

Congressional and Legislative Changes:

- Congressional District - District 2 - no change
- 2012:
 - Legislative Senate District 52
 - Legislative House District 52B
- 2022:
 - Legislative Senate District 53
 - Legislative House District 53A and 53B

A map was shown of what the new Senate District 53 looks like. It used to go into Mendota Heights, now it goes into St. Paul Park in Washington County.

Maps of the new House Districts 53A and 53B were shown.

- 53A Splits new City Precincts 10 and 7 out from the normal full District.

Proposed Changes to Precinct Boundaries:

- Required to move Precinct lines to the new Legislative boundaries.
- Balance out Voter population sizes to accommodate areas of the city that are growing.
- Dakota County is willing to cover the costs of purchasing new Tabulators and ePollbooks.

Key Highlights:

- Prior Precinct boundaries did not always follow School District boundaries.

- Requested by Dakota County for the city to follow School District boundaries.
- City is now in two Legislative House Districts:
 - Precincts 1 – 6, 8, 9, 11 & 12 (House District 53A)
 - Precincts 7 & 10 – (House District 53B)
- Some Polling place locations were located outside of Precinct boundaries.
 - Tried to accommodate and get Polling place locations inside Precincts.
- Planning for population growth.

Precinct Costs: Going from 10 to 12: (Estimated costs to be incurred with two additional Precincts):

- 2 Tabulators
 - Dakota County will cover the cost of the purchase
 - Yearly License Fee of approximately \$1,600 additional added to the budget
 - Covers maintenance of electronics, hardware, and software
- 8 ePollbooks and 2 Wi-Fi Transmitters
 - Dakota County will cover the cost of the purchase (normally approximately \$20,000)
 - Yearly License Fee of approximately \$2,000 additional added to the budget
 - For software and hardware
- Additional Precinct materials:
 - Approximately \$7,500 (20 booths, 4 Precinct Boards, etc.)
 - Sandwich boards, Flags that go into the new kits
- 20 Additional Election Judges needed (10 per Precinct)
 - To note: 12 were scheduled in 2020
 - There is a pool that may be big enough
 - Applications for Election Judges will be going out before the end of the month
 - 4 Head Judges; 16 Election/Student Judges
 - Approximately \$5,000 in personnel costs per Election additional added to the budget

Polling Locations:

- Polling locations are not final until after the City Council adopts them via Resolution
- Existing Polling place locations were shown
- Proposed Polling place locations were shown
 - Waiting on responses from a couple of different places
 - Final numbers to come on which Polling locations would be used
 - To Note:
 - City Hall is no longer a Polling place
 - The reason: There is so much traffic going in and out on Election Day with Absentee materials
 - Looking to move that Precinct out of City Hall to provide calmness
 - There are some Polling places not in the Precinct location, but located within one mile (What State Statute requires)

Getting the word out: (How to notify residents that they would be having new Polling places):

Once Polling locations are final, and the Resolution has been signed, City Staff will educate the public on the changes that have been made by:

- State postcards will be mailed within 25 days of the Primary, advising Voters of their new Polling place (Usually green, white, or blue)

- Posting notices on the City's Website and Social Media site
- Insights Newsletter
- www.mnvotes.org

Registered Voters who find themselves in a new Precinct or with a new Polling place do not have to re-register to vote if their home address remains unchanged from the last time they voted.

Mayor Bartholomew referenced Precinct 4 as being shown in the VMCC Rooms 1 and 2. Those are not in Precinct 4 and should be the color green. City Clerk Kiernan replied she was moving Precinct 3 out of the VMCC and moving them into Fire Station #2. Precinct 4 was in City Hall and will be moved to VMCC Rooms 1 and 2. She mentioned that Precinct 5 was at Emanuel Lutheran Church. Those would be moved to Inver Hills Library or Grace Church of Nazarene.

Mayor Bartholomew said he misinterpreted the green color. He thought that showed out of Precinct. City Clerk Kiernan replied those were denoted with an asterisk.

Councilmember Dietrich inquired about the two new Tabulators and asked if those used the exact same software the city currently has. City Clerk Kiernan responded the Dominion Voting Company, which is where the equipment was purchased from, would be doing a firmware upgrade on everything before getting to the Primary this year. The company was approved at the State in December to go ahead and do a firmware update. This should relieve some of the issues they have had in the past.

Councilmember Piekarski Krech requested a map that could be enlarged to be able to see exactly where things are.

City Clerk Kiernan noted the major change is that the School District runs Precincts 12 and 2; School District 196. Precinct 12 has a small portion in District 199 only because it is where the Census block ended up. She said they were trying to eliminate the School Districts just in case they have a Ballot question. They want them to be able to have one Ballot at the Precinct, so they do not give out the wrong Ballot.

Mayor Bartholomew asked if this would be ready for the Council on Monday. City Clerk Kiernan responded she would have it ready on Monday.

2. 117th Street - Project & Funding Update

Public Works Director Brian Connolly, updated the Council on the 117th Street Reconstruction Project. Project Overview:

- 117th Street is an essential transportation corridor for locals, commuters, and commercial traffic.
- Serves one of the largest hubs of industrial activity in the State.
 - Flint Hills Resources is located to the south
 - Two large Landfills
 - Commercial/Industrial businesses around the interchange
- The corridor serves major commercial activity with access to Highway 52.
- The roadway was constructed in 1960.
 - The Highway 52 interchange was constructed in 2004
 - It is 60 years old, in dire need for an upgrade

- Rural section looking to upgrade to a more urban section that can handle some of the trucking traffic that exists on the roadway
- 117th is identified as a future corridor for the extension of Cliff Road.
Located north of 117th Street and west of Rich Valley Boulevard

Project Background:

- August 2002: Dakota County did the Cliff Road Extension Study.
 - Done to time up with the anticipated work that was going to be happening at that time with 117th and 52
 - That interchange was installed in 2004
 - This study looked at an east/west connection that would tie another County Road from Highway 52 all the way across to Interstate 35W. Cliff Road all the way in Burnsville
- August 2016: Another study was commissioned by Dakota County in partnership with the cities of Inver Grove Heights and Rosemount to look at the Pine Bend area.
 - Called the Pine Bend Arterial Study. Focused on this specific corridor as well as other County Roads within the Region such as:
 - Akron
 - Cliff
 - Rich Valley Boulevard
 - County Road 42
- September 2020: Based on what was stated in the 2016 Study that looked at emphasizing that 117th Street would be turned back/upgraded from a City Road to a County Road.
 - That process took another step forward in 2020 when the City of Inver Grove Heights, with support from Dakota County, applied for a Minnesota Highway Freight Program Grant
- February 2021: Awarded that Grant.
 - Received a Grant for \$8 million dollars to perform the upgrade of this roadway facility
- February 8, 2021: Entered into a JPA (Joint Powers Agreement) with the County to do Preliminary Design on 117th Street.
- April 12, 2021: Approved a Contract for Preliminary Design with Engineering Firm SRF.
 - SRF has been working with City and County Staff collecting data and doing a number of different preliminary design efforts
- July 22, 2021: Open House #1 (Virtual).
- December 16, 2021: Open House #2 (VMCC).
 - Both Open Houses included property owners and the general public to gather input on Preliminary Design

Tentative Project Schedule:

Public Works Director Connolly emphasized the importance of the Preliminary Design Phase:

- Preliminary Design:
 - Similar to the design effort that goes into Feasibility Reports when doing Pavement Management projects
 - The difference in a project like this on a transportation corridor with this type of funding is that there are a number of different timeframes that have status reports that have to be met, points in time during design

- Typically, on a transportation job there is 30% design, 60% design, and 90% in final. There are a number of extra steps
- At each one of those steps the design is vetted by MnDOT or the Federal Aid Office which is executing the design review because the Grant received is a Federal Grant
 - There is a process they need to go through including: Environmental Reviews and looking at different alignments and layouts
- Currently they are in the Preliminary Design Phase which is very similar in terms of what they are going to get to at the end of the design phase
 - There is a lot of time spent looking at different options during Preliminary Design
 - There is a lot of wiggle room in the design that can occur during this phase
 - It also has the most potential for scope and schedule as they are looking at a lot of different options
 - If looking at an option that gets eliminated, they would have to look at a different option. It can take time and effort to go through that process
- During this phase, this is the time they get soil borings, wetland delineation, all of the utility coordination
- Because this is Grant Funding, it is Federal money
 - They have Federal Highway Administration Submittals they have to put in and environmental documents
 - There is a lot of effort going on that most people do not see with respects to making sure the project still has merit as they go through the Preliminary Design phase
 - They are still working with MnDOT, the Federal Aid Office, and their Freight Office, as they do functional reviews on drainage and roadway alignments
 - They are also working with Railroads. He mentioned that anyone who has worked with railroads knows that it can sometimes take some time
 - They are making that effort now and will continue to do that through Preliminary Design
 - It will likely carry through to Final Design and eventually hopefully construction

He said it was definitely more exhaustive in detail than any effort typically seen with a typical street project. Highlights of where they are at:

- They are about 60% done with Preliminary Design.
- There is still most of the summer in which it would take to finish Preliminary Design and bring forth a Feasibility Study at the end of the summer, into the Fall.
- At that time, they would bring forward a Feasibility Study for the Council and request Council review that and schedule an Improvement Hearing.
- If the project is approved, move forward with Final Design, a Joint Powers Agreement with the County, and approve a Final Design Contract with a Consulting Firm to do the work.
- Final Design would likely extend from this winter through next summer/into next fall.
- Project Bidding next winter (2023 and 2024).
- Award Contract in February 2024.
- Construction in 2024/2025.

Currently very early in the process with a lot of road ahead before they get to Final Design.

Goals for Council Feedback:

- General Roadway Layout.
- Inclusion of Public Utility Extensions (Sanitary Sewer and Water).
- Potential use of Special Assessments (Recommending).
- An increase to our current Legislative Bonding Request.

Design Objectives to 117th Street:

- Enhance transportation efficiency and mobility throughout the corridor and for the greater region around 117th Street.
- Improve roadway safety and business access along 117th Street.
- Supportive of the phased development of an essential east/west transportation corridor (this is the First Phase of what is expected to be many phases in order to connect the roadway with Cliff Road).

Design Priorities include:

- 10-ton structural design strength standard.
 - Typical city collector streets are a 9-ton design standard
 - This road has heavier traffic/heavier vehicles
- Compliant with State Aid design.
- Intended to manage access points along 117th Street.
- Adding turn lanes where applicable.
 - They do not have a two-lane road if a vehicle wants to turn left, there is no way for anyone to get around them creating a safety issue
- Upgrading two existing railroad crossings.
 - Have not been touched for 60 years
 - Bringing them into compliance with current standards from a safety perspective is important as a part of this project

Background Layouts:

- A layout of what was proposed in 2016 was displayed with the Pine Bend Arterial Study.
 - At that time, a 4-lane divided roadway was proposed
 - Significantly wider than the 2-lane rural section there today
 - This was a high-level concept layout that did not have a lot of discussion with property owners about where their accesses are and what accesses were important
 - Has been updated since 2016
- In September 2020, applied for the Minnesota Highway Freight Program Grant
 - Awarded the \$8 million dollars in February 2021
 - Included provisions to do pavement rehabilitation in the area of Highway 52
 - Interchange was constructed in 2004
 - By the time this reaches construction in 2024, it will have been 20 years
 - There has not been any real maintenance done on this area
 - As noted from past Pavement Management presentations, Staff typically looks to do overlays when roads reach 20 years of age
 - This roadway will be a candidate and have a PCI rating that will be in that range, mandating an overlay. (Something the County would like, is a typical request, would ask the same of the County if they were giving a road to the city). For example: This would

be the case with Old Argenta in the northwest area. That would be overlayed before the city takes ownership of it

- July 22, 2021 - Open House #1 Virtual
- December 16, 2021 - Open House #2 VMCC
 - Layout adjusted from 4-lane to 2-lane divided road
 - Traffic levels and access needs indicated that a 2-lane road would be sufficient and was actually better for the County and operations in the future
 - These efforts were shared with the general public along with modifying driveway and property accesses

A diagram of Cross-Sections was shown displaying:

- A Conceptual Cross-Section with turn lanes on a 2-lane road, divided by a median
- The other Cross-Section shown was what one would expect in an area where there are not any turn lanes
- A 14 foot through lane with a shoulder lane

To note: There was a trail shown on one side, the north side of the road. They are proposing to include a trail on that north side. It is part of the City's Comprehensive Transportation Plan and the County's Plan. At one time the County was talking about possibly having a trail on both sides. It was determined one side would be better. The north side was chosen because it has less impacts in terms of transmission poles and utilities.

- January/February 2022 Layout Revisions:
 - The west end will no longer be a "T" intersection with Rich Valley Boulevard. It is a longer radius curve
 - Updated property accesses based on conversations with property owners
 - Worked on the trail alignment on the north side to determine costs to put it in that location

Modifications During Preliminary Design:

To note: Even though Mill and Overlay was put into the Grant Application, it was not included in any previous cost estimates that were brought forth to the Council including the Joint Powers Agreement. He was unsure why it was not included in the Joint Powers Agreement since that was put together at the same time, they got the Freight Application. He felt that may be due to a miscommunication between City and County Staff with respects to what was put in that. He said they want to make sure that is included in any costs they are showing moving forward.

- There are some added costs for Right of Way and Easement Acquisition
 - Determined that when this roadway was built, there was not right of way there. It was basically built across existing property with prescriptive rights but no easement or right of way acquisition.
 - Typically have what is considered Prescriptive Right of Way. If the roadway has been there long enough, it becomes by rights, owned by the city even though it is not platted as such.
 - Because they are going to widen the roadway they are probably going to go beyond the prescriptive rights. Want to make sure to acquire and document the easement so the road is permitted to be within these property areas.

- There are some areas that have been replatted, the road has been dedicated, but it is only 66 feet wide which is not enough to accommodate a widened roadway section as is being proposed.
- There are utility easements in the area; electrical and gas, they need to be cognizant of.
 - If those facilities need to be relocated there are associated costs
 - Trying to design the best they can to avoid significant impacts
 - There will be some private utilities that are going to have to be relocated and be a project cost because they are already in an easement, they essentially control
 - The city would be required to pay for those costs

The following two items will be discussed further:

- Revised Alignment at Rich Valley Blvd (CR 71)
- Added Public Utilities (includes Water and Sanitary Sewer)

Alignment Adjustment at Rich Valley Boulevard:

- Biggest thing to change overall
- Will be explaining further:
 - Why this has been put in
 - Why this is the recommended alternative
 - Why City Staff agree this is the best way to go with respect to the way this roadway connects at Rich Valley Boulevard
- The overall intention is to connect this roadway to Cliff Road (north of the alignment)
 - The curve allows for the alignment more efficiently and effectively, whether now or in the future
 - The roadway would eventually turn to the north, connect to Cliff Road, and go west
 - Where that happens has been a source of debate and contention over the past 20+ years
 - Layouts have shown this to be west of Rich Valley Boulevard
 - New Right of Way
 - Alignments show it following Rich Valley Boulevard
 - There are a lot of things in play regarding alignment as it moves further west and into the future
 - Right in the middle of any potential alignment is Bituminous Roadways with their pit and facility they have for paving located on Rich Valley Boulevard
 - They anticipate being there for the next 30+ years
 - No likely situation where the County would go through their parcel of property that they are mining on until they have vacated or are done using the land
 - The County wants to make sure that anything put in here can be considered more. Although it may be interim, still function over the long term. It could be 20, 30, 40+ years

Mayor Bartholomew requested the location of Bituminous Roadways be shown on the diagram. He inquired about whether the proposal would have gone through the pit area. Public Works Director Connolly responded it would. The layout was looked at and determined they could continue to do the "T" intersection. There were a couple of different issues with just leaving it in that way for the next 20 or 30 years. Traffic data collected during the preliminary design effort indicated primary movements from the intersection are from the north, running south on Rich Valley Boulevard, and then turning east on

117th Street. The opposing movement is west on 117th Street and going north on Rich Valley Boulevard. That accounts for approximately 60% of the traffic. On a typical three-legged intersection like this, would see that roughly 50-60% of the traffic would be thru traffic, north/south on Rich Valley Boulevard with the remainder being turning movements. In this case the majority of traffic is the turning movements. The desire, from a safety and mobility standpoint, is to make that movement which is a majority of the traffic movement today and expected to be into the future, to be the main through movement. There does not have to be a stop condition and have that many vehicles stopping, turning, and trying to accelerate up a hill. This intersection of Rich Valley Boulevard is a low point in the roadway in any direction, it goes up hill. When at a stop condition, trying to accelerate up a hill in a bigger vehicle/truck can be a very slow process. Rich Valley Boulevard is a two-lane road, it can be a dangerous situation with rear end crashes and other types of accidents that could be impacted by a slow-moving vehicle. The desire is to maintain constant flow of traffic in that direction from Rich Valley Boulevard north to 117th Street to the east.

Public Works Director Connolly continued with the Alignment Adjustment:

- Cost Impact: \$1,750,000 (estimate). Includes right of way acquisition, additional storm sewer needs, roadway costs above and beyond the "T" intersection.
- As a part of the JPA with the County, the County is paying for 85% of the costs of the roadway that are above and beyond anything that was covered by the Freight Grant.
- The city cost of this is \$265,000 or 15%.
 - The County has changed their cost sharing agreement. It has been more in favor of cities like ours where they would cover 85% of those upgrade costs.

Councilmember Piekarski Krech asked if this would be a roundabout. She asked how one would go, for example, if coming from Rosemount and want to go all the way up to St. Patrick's Cemetery. Public Works Director Connolly responded Rich Valley Boulevard would come up and turn into a "T" intersection. It would be a smaller less traffic volume leg; they would turn left onto Rich Valley Boulevard.

Councilmember Piekarski Krech commented that they were taking out that section there now. Public Works Director Connolly replied yes. He referenced a diagram of the current layout and said Rich Valley Boulevard is skewed, 117th comes into it askew. That would be taken out. He said there were still questions they were discussing with the County from a safety standpoint, such as if they wanted to have that type of intersection on a curve. When having that type of intersection on a curve, there are better site lines looking in both directions because they would be both coming at you to a point, as opposed to being fully 180 degrees apart. There are better safety components with that. The County is still looking long term. He said their expectation was not necessarily that Rich Valley Boulevard south of here would still connect. It may connect somewhere further away or not at this specific location. They are trying to look at this with the long view of knowing they want to have this connect with Cliff. This makes the most sense to keep at a continuous route as opposed to having a couple of stop conditions and "T" intersections where people have to turn and make multiple turns to get to where they are going.

Councilmember Piekarski Krech mentioned this has gone through many iterations.

Public Works Director Connolly continued with Public Utility Considerations – Watermain:

- Currently there is a 16" Trunk Watermain that exists on 117th, extends from the interchange, and comes all the way down to the farther west railroad crossing.
 - West of the two Landfills (Pine Bend and Demolition Landfill), the watermain was previously extended north to connect to one of the buildings at the landfill
 - Within the last two years it has been extended across the open space to the Bituminous Roadways facility
 - Bituminous Roadways is doing an expansion of their facility and needed to have water for fire protection, they paid for the extension across
 - This is a project the City Council would receive at next week's meeting to finalize
- Council is specifically looking at the project on 117th.
 - There is a 16" watermain
 - Looking to extend the watermain around within the limits of the road project so they do not have to come back at a future date and dig the road up to extend it
 - As it currently stands, there is a desire from a fire flow perspective to loop it eventually to Bituminous Roadways
 - Want to close out the project with Bituminous Roadways at their location before engaging in negotiations to possibly extend in the future
 - This would be the corridor that makes the most sense for extending if deciding to loop the watermain system to the south part of the Eagan system at the southwest corner of the city where they are within the urban service area
 - This is something they would look at doing as a part of the project
 - Properties shown were not looking at getting water service and are outside of the current Municipal Urban Service Area
 - It makes sense logistically to extend that watermain at this time to ensure they can get it installed with the roadway so they do not run the risk of having to go back and install it underneath a new road, or in 20 or 30 years, an older road they would have to reconstruct
 - The cost for the watermain extension would be \$220,000, funded through the Watermain Utility Fund
 - Potential to re-coop some of these costs in the future with extension and connection fees
 - Nothing is imminent, not something they would assume needs to be included as a part of the cost estimate because they would not expect to collect it in the near term

Public Utility Considerations – Sanitary:

- Sanitary Sewer has been extended to the eastern limits of the current project in the Flint Hills Administration Building, located on the south side of 117th Street
- Looking at extending the sanitary sewer to the end of where the watermain is presently, getting them within the MUSA (Municipal Urban Service Area) Boundary as defined by the Metropolitan Council. Shown in the 2020 Comprehensive Plan

He said the question may be asked about why they would need to extend sanitary sewer to a Landfill. There is not a house there or someone that has been asking for it. Staff has had conversations with the landfill owners, and they have something called "Leachate":

- Leachate is what you get when you get rainwater that percolates through a Landfill, collected at the bottom of a Landfill, and is full of whatever it passes through, which is trash. It is usually still a liquid but sometimes there are some suspended solids in there and run off the landfill. Landfills collect them in big holding tanks and then truck them to the Pigs Eye Wastewater Treatment Facility
- Generate and collect up to 80,000 gallons of leachate per day from those two Landfills.
 - This is the equivalent of about 550 single family homes
 - Not as big of an amount as could be seen in some industrial wastewater generators that exist in town
 - They are not using water; this is strictly what filters through the landfill and collected on average on a daily basis
 - Can be more if there is rain, or less if it is winter
- Landfill owners have asked the city to look into possibly connecting. Staff is still having discussions with them about what that looks like.
 - Staff has questions about the quantity of the material, the chemical composition, the solids, and what they are doing to filter those out on their end
 - What are the downstream sewer capabilities. Would have to connect at some point to other portions of the city sewer that they would have to pump to get to the main Metropolitan Council's interceptor before being taken to Pigs Eye
 - There are a number of things Staff is still looking at and working out as a part of the Preliminary Design process
 - It is something that has been requested of the city. Staff is doing their due diligence to see if it is feasible and if the property owners are willing to foot some, or most of the bill
- Cost for sanitary sewer extension on 117th Street to serve landfill areas:
 - Approximately \$330,000
 - Due to sloping, a Lift Station would need to be placed at a cost of approximately: \$800,000 to \$1,000,000
 - Total of \$1,330,000

Councilmember Piekarski Krech asked if it was known if the Rosemount part of the Refinery was hooked up to Rosemount sewer. Public Works Director Connolly responded he did not know. The administrative buildings are in our city, he was not sure of the Refinery component. He said there was another administrative building south of the Refinery that may be connected to Rosemount's facility.

Councilmember Piekarski Krech questioned where that went. Public Works Director Connolly replied it goes to the old Rosemount Sewage Treatment Plant, which is still there, but mostly a pump station that pumps it to Empire down in Vermillion.

Councilmember Piekarski Krech commented that there was talk prior to the Public Works Director coming to the city about a development that wanted to go down on 117th Street and was going to collect the filtered water from Empire.

Mayor Bartholomew asked if Leachate gets to a point that the chemical composition gets to be more than the Met Council had anticipated. He asked if there were pre-treatment facilities for the Leachate. Public Works Director Connolly responded there are recommendations. They do some pretreatment at the landfill facilities, particularly the Pine Bend one. They put it into a tank which would filter out solids and then take the liquid off the top. Currently they put a pump in and truck it every day. He said these were things Staff wanted to get more details on. The challenge with this is the location with these facilities is that it is pretty expensive to put it into a Lift Station and pump it. They need to make sure our system can handle it, have the right pipes, and not create an adverse impact. He mentioned that there are other landfill facilities in the Twin Cities such as Burnsville, that put their Leachate directly into the sewer system. In Burnsville it goes through less of the city system before it gets to the Met Council's interceptor. He said our city's interceptor is in the northeast portion of the city. Most of the Leachate has to work its way through this Lift Station, another Lift Station (Pine Bend), gets pumped a second time, put into a gravity system, and works its way to the Met Council interceptor. It is a long ways to go. Staff is working with our Consultant Engineers and Sanitary Consultant Engineers about what size system and if it could handle it from a system capacity standpoint.

Mayor Bartholomew asked if all of this would fit into the Benefit Analysis. Public Works Director Connolly responded yes.

Public Works Director Connolly discussed:

Special Assessments – Sanitary Sewer:

- Per City Policy, 100% of the cost for sanitary sewer (Gravity portion, 8" pipe) can be assessed to benefitting property owners.
 - This is a unique situation because unlike the development proposals seen in the northwest area where sanitary sewer lift station is needed for an entire development, it is usually the Developers paying for it. The city pays for the upsizing if there were more developments tying into it
 - There is not a lot of potential for development in the area
 - This is end of the line as it currently stands
 - Need to work out with landfill owners about what their cost share should be
 - As the Policy is written, it accounts for typical gravity sewer, it does not account for lift stations
 - There is not a Development Agreement they can reference and negotiate
 - There may be some room for updating the Assessment Policy and coordinating with the facility owners about how to best cover the cost
- Assessment for Lift Station and Forcemain may vary
- Total cost of sanitary improvements: \$1,330,000
- Assessable costs may range from \$500,000 to \$1,250,000

To note: The two Landfills are the largest generators but do pass other facilities with this sewer before it gets to the landfill. Staff has to have conversations with them about what their penchant is for adding sewer service in the future.

Special Assessments – Street:

- Per City Policy, 35% of street and storm costs are assessed to benefitting properties for reconstruction.

- Based on current road classification (Collector Street) and a 9-ton pavement design
- Does not include “oversizing” costs (For example: widening, medians, trail, 10-ton pavement design, turn lanes)
- A high-level cost was originally used to determine what the cost of a Collector Street would be:
 - It is 32’ wide with curb and gutter. \$4,250,000
 - 35% of that would be \$1,487,500 for potential assessments
 - Estimated in the past at a possible lower value closer to \$500,000. He stated that he has kept it at that figure for now, but does think there is the capability to increase that assessment value
 - It has been mentioned in some of the meetings that they are considering Assessments. This would be the first time Staff has had the chance to talk with Council and get input about whether or not to continue to go down that road of Special Assessments for roadway improvements
- There are 6 Property Owners, most are Commercial or Industrial
- There are 8 Business Operations
- 13 Parcels
- Actual Assessments are based on area, front footage, or trip generation. These are included in the Assessment Policy

High Level Estimate:

This was shown in the Joint Powers Agreement that came before the Council in February with respect to overall design, cost, and potential funding sources.

He stated that the Council approved this breakdown to put in the JPA (Joint Powers Agreement). It did not include a number of the following things:

- City Utility Costs
- Mill and Overlay at Highway 52
- Construction Administration
- Right of Way Acquisition for unplatted or prescriptive rights areas
- Inflation Factors

A cost estimate was put together based on the 2016 Study. It was tweaked it a bit for 2020. The JPA came out in 2021. They would not be constructing this road until 2024/2025. If considering inflation and the fact that it could be 3-5% year over year, they are looking at a cost increase from inflation alone at anywhere from 20-27%. He wanted to bring forward a cost estimate that includes inflation and gives a dollar value that can be seen at the time this project is constructed.

The total comes to \$21,227,808

A comparison was shared with Current Costs, Pre-Design (JPA Costs), and the Difference. There are some things they are saving money on:

- Preliminary Design: \$226,000
- Final Design: \$54,000
- Utility Relocation; due to design considerations: \$750,000

Costs that have increased:

- Right of Way: \$600,000

- Construction: Road and Storm: \$3,727,808. (This includes the increase due to the Mill and Overlay, work at the west end proposed with the realignment, general inflation).

Items not previously included:

- Construction Administration: \$1,380,000 (Includes quality control, oversight, material testing, surveying). These are real costs that have to be accounted for in construction.
- Construction: City Utilities: \$1,550,000

Staff wanted to bring this information forward now because they are in the process of working with our Lobbyist and looking towards Bonding opportunities. There have been other funding conversations had over the last couple of months. They are at a time now where there is flexibility to make determinations and still allow to proceed with the Preliminary Design and get to a Feasibility Study dollar value. There would still be flexibility on where they would appropriate some of these costs.

Current Cost/Budget Estimates:

- County's total:
 - County total goes up another \$3,084,502
 - From what they were initially going to contribute (\$4,500,000)
 - This brings their total to \$7,584,502
- City Pavement Management Program:
 - Was: \$2,000,000
 - Estimated to: \$3,593,306
 - Cost difference: \$1,593,306
- City Water and Sewer Utility Funds:
 - \$1,550,000 (Assessments were not included in this total)
 - Original Assessment Level: \$500,000 (There is the potential this could be slightly higher)
 - Keeping this the lowest will offset sewer and roadway costs

City Funding Options:

- Worst Case City Funding Scenario: Every cost noted previously would have to come out of some city source. There is no Legislative Bonding. Numbers shown include just the City and Dakota County. Nothing changes from a funding or Grant standpoint
 - \$1.3 million dollars from Sewer/Utilities
 - \$220,000 from Water Utility
 - \$500,000 from Street Assessments
 - \$3.6 million dollars from the Pavement Management Fund
- Best Case Scenario:
 - Still assuming Special Assessments with everything else covered by Legislative Bonding
 - This would increase the Bonding Request from \$2 million dollars to about \$5.1 million dollars
- City Funding Possible/Realistic Balance to consider (not actual numbers, room for discussion):
 - Estimated Special Assessments at \$500,000 for Street
 - Estimated Special Assessments at \$750,000 for Sewer
 - Sanitary sewer work is not going to proceed unless there is buy-in from the property owners who want it
 - It will not be put in for no reason

- It does not have to be Petitioned for. Staff will work with them through the process to understand if they want to put it in and then work with them to nail down costs and what would be the most cost effective for everyone involved
- The Balance: trunk sewer costs, watermain costs, and all roadway costs would be factored into the Legislative Bonding component at approximately \$4.4 million dollars

Legislative Bonding Flexibility:

- Current request is \$2,000,000. Very modest for Transportation Bonding Requests.
 - Have typically seen at the Legislature numbers closer to anywhere in between \$10,000,000 to \$25,000,000 for Bonding. Even more when you talk about Counties and State level funding
 - \$5,000,000 would still be considered a modest request

He said the impression he gets talking with the Lobbyist, City Administrator, and the Finance Director is that it would not be that big of an ask. The big challenge is that the city has already put out \$2,000,000 as a Draft. Staff would need to make sure to message that correctly and what that means.

- Bonding money can be used for any public improvement that remains owned by the public.
 - Includes roads, trails, right of way acquisition, public utilities
- Bonding money cannot be used for temporary easements, private utility relocation, or railroad crossings.
 - This is because the city, in the future, will not own those things
 - Grant money received from the Freight Grant can be used for these items
 - Balance and redundancy in funding allowances gives more flexibility
 - Gives more negotiating power as they work forward in this process with the County to determine what the best costs are for the city to cover versus what the County can cover

General Funding Flexibility:

- The City of Inver Grove Heights can amend the Bonding request. Will know the value by June 2022.
 - Will help inform the project team what items can/cannot be funded (For example: water or sanitary)
 - If an unsuccessful pursuit from a Bonding perspective, can still refine the scope and/or pursue alternate funding sources (Such as: ARPA, Grants, increased County Cost Sharing)
- Feasibility Study will be prepared during Summer 2022.
 - Refine final costs and funding sources
 - Continue to work with property owners to identify scope of improvements, particularly those involved around sanitary and watermain work
- Next opportunity for Council to vote on the project parameters would be when Staff presents the Feasibility Report in Fall, 2022.
 - Would request to schedule a Public Hearing to move forward with the project
 - If that is a successful pursuit and the Council wanted Staff to proceed, there would also be votes in regard to the next Joint Powers Agreement with the County for final design
 - Would go through the final design process and have final plan approval. This would take place towards the end of 2023

This is similar to the PMP (Pavement Management Program) process where they would bring a Feasibility Study before the Council. If the Council accepts, would schedule a Public Hearing, the Public Hearing is held, then Council decides to order the projects. He said that would be the same process with this extended design project, it is just a lot more time between steps.

Revisit: Goals for Council Feedback:

1. Is the altered layout as presented acceptable to the Council to allow Staff to proceed with this alternative and share with the general public?
2. Should Staff continue to plan for the inclusion of public utility extensions (Sanitary Sewer & Water) as a part of this project?
3. Should Staff continue to plan for the inclusion of Special Assessments as a part of this project?
4. Should the City increase our current Legislative Bonding Request and if so, to what amount?

Councilmember Piekarski Krech said she definitely believes the Bonding Request should be increased.

Mayor Bartholomew said the case could be made that this is a regional need, not just a city need. It is a County and Statewide need the commerce and connection to major thoroughfares of 35 and 52 eventually. His concern was the optics; the request was for \$2,000,000 in the last couple of Bonding sessions, now they are up to \$5,000,000. He mentioned that the Public Works Director makes a good point about preparation and the message that they bring to Legislators. He said he did not think that anybody would ask the question how they got to \$5,000,000 as long as they have that in the narrative. He was unsure what the optics were and how that looks to our House and Senate Representatives. He said he was all for asking for it, he is in support of proceeding with the layout, utility, and Special Assessment. He commented they could always back if assessments become a problem. He shared that now was the time to do it.

Public Works Director Connolly mentioned there is a sunset on the Freight Grant. Just because they got the Freight Grant does not mean they have it forever.

Mayor Bartholomew commented they cannot give away \$8 million dollars, they cannot lose it. He said this was solid thinking. He requested the presentation information given by Public Works Director Connolly be sent to the Council. Public Works Director Connolly agreed it would be shared.

Councilmember Gliva referenced the \$21 million and asked if the \$8 million Freight Grant would be a part of the funding. Public Works Director Connolly replied yes.

Councilmember Gliva asked if they would be going from a \$2 million dollar ask to a \$5 million dollar ask. Public Works Director Connolly responded in terms of value, that is where there is some flexibility. If asking for \$5 million, that would include all of the utility work. There would not be any assessments for utility, which he does not believe was really fair. Staff also thought it was a big ask to jump from \$2 million to \$5 million dollars. That was why Staff put a potential balance together. They are still working the numbers and would work with the Lobbyist to determine the best number to target. Staff felt confident if they went for \$4.4 million, they would be able to make up the difference with assessments. If the sewer does not go, they would actually end up with a surplus of Bonding money. They could negotiate with the County for them to cover some costs that were not covered through other means. For example, maybe they pay for more of the design costs or construction administration costs. He said the possible funding number assumes the city is paying for 15% of those fees. It is actually a bit more

because it includes the public utility work that we have. The city can negotiate with the County and request all of it be covered, that way the Bonding money can go straight to the roadway component and get into some of the soft costs.

Councilmember Gliva questioned if going to \$4.4 million dollars also includes inflation. Public Works Director Connolly replied the contingency includes inflation. The city could get the Bonding money as soon as the end of this year and start spending it. They will not spend a majority of it until they get to construction. Just like the Grant money, it is whatever the dollar amount is on the day they give it to you, you do not get any interest or inflation on it.

Councilmember Gliva asked how they got to the \$2 million dollar amount. She said this was a lot of detail and questioned if they did not have that before. Public Works Director Connolly replied they did not. Part of that was because with pre-design they did not have anything to estimate off of. They had a line on a piece of paper that was thrown out there saying what the average cost per foot of a roadway and construction costs. The last report was done in 2016 and then when the Grant Application was done. The \$2 million dollars was anticipated to be what the city share of the Pavement Management Fund is, it came from the pre-design.

Mayor Bartholomew replied the sense was that a likelihood of an approval of a Bonding request was small. The logic was to put something in and at least get a placeholder so the next time it comes they would be familiar with the project and familiar with what we are asking for and flesh out more detail.

Councilmember Piekarski Krech stated last year, which was not a Bonding year, that was why they went with a lower number because it was not a Bonding year. There was a chance that they could give a little bit.

Councilmember Dietrich thanked Public Works Director Connolly for all of the information. She said it was the most she has seen on this project; it is a lot to digest right now. She felt they were certainly going to need more money.

City Administrator Wilson stated based on the feedback being heard from the Council, Staff proposes that she would have a consultation along with the Lobbyist and the Public Works Director in the coming days. Staff will ask the Council on the next Agenda, the 14th, to adopt an Amended Legislative Platform so that it is in the record that the Council is amending it's ask. Staff and the Lobbyist would work on how they would articulate that increased request and the reasons for it throughout the Legislative process. Staff anticipates having something on the Consent Agenda for next Monday night in the neighborhood of \$4.4 million dollars. She said she does not anticipate that anything is going to change between now and next Monday night, but if it does, it would not be on the Consent Agenda, but placed on the regular Agenda.

Councilmember Dietrich asked that when these conversations take place, if Staff could find out if they took a good approach in having a placeholder or if there was a better way of going about that in the future.

Mayor Bartholomew said he believed there would be some receptivity toward this. There is a lot of money available, it is an Election year.

3. 2022 Pavement Management Program Update

Public Works Director Connolly gave a brief update on a portion of the 2022 Pavement Management Project before handing the presentation off to Assistant City Engineer Steve Dodge. This update includes where things are at, where they are going to be next going into the summer, what they have made progress on, and what they are looking at with some projects. There are some things they want to make sure they are still carrying forward but want to make sure the Council is informed about where they stand in the program and what they are looking at doing in the future.

Assistant City Engineer Steve Dodge gave the following presentation on the Pavement Management Program. He stated that a presentation was done in the fall with the strategy to extend the life of the pavement with minimum investment. They want to make sure they are looking at the existing infrastructure and that it has value, whether it is curb, sewer, or water. The end goal is to extend the life of the pavement with cost effective rehabilitation methods.

Noted Challenges:

- Late project advancement in Fall, 2021.
- Transition in Public Works Director.
- Starting off with the Citizen Task Force to provide insight/guidance to the city's approach to project selection and assessments.
- Budget and project coordination with adjacent cities.
- COVID

Design Work Completed to Date:

- Council approved nine (9) projects last fall.
- Able to move ahead with five of those nine.
 - One of them is Carleda Way which was previously authorized and moving forward
- There are four other pavement rehabilitation projects.
 - Council has already received Feasibility Reports on these
- One project is scheduled for a Public Hearing on March 28th.
- Of the four projects left out of the nine, would complete the Feasibility Reports in 2022.
 - They will not make 2022 construction
- Update the Pavement Management Initiative Website (based off of Council feedback).

2022 Project Status:

- Carleda Way Area Improvements - Reconstruction
- Cahill Trunk Drainage Improvements
- Alison Way Area
- Tyne Lane Area
- Albano Trail and Albright Lane Area
- Akron Avenue and 50th Street Area

The above mentioned show they are doing mostly Mill and Overlay's, what are Full Depth Reclamation, or potential projects and some pavement replacement in the Mill and Overlays and Full Depth Reclamations.

- Would be able to do almost 12 lane miles of road.
- Total Project Cost: \$5,657,596.

Projects Delayed to Future Capital Improvement Plan:

- Upper 55th Street.
- Carmen Avenue and Claude Way Area (border South St. Paul/Airport).
- Cheney Trail and the Coffman Path Area.
- Bolland Trail and the 62nd Street Area.

These were projects that had some complexity to them with the neighborhoods and unable to move forward yet. Want to have further engagement at the Staff level before moving forward.

A general location area map was shown:

- 3 projects are moving forward in the southwest area (Tyne Lane, Albano, Alison Way)
- Akron Avenue just received a Feasibility Report.
 - Public Hearing would take place on March 28th
- Carleda Way is located in the northeast corner.
- 4 projects are not moving forward for various reasons.

Dawn Way Progress Update:

He stated part of the presentation last fall was the direction given by Council to make sure Dawn Way is a 2023 project. Staff heard Council.

- The Feasibility Study was halted because Dawn Way was initially authorized as a reconstruction project. When the Citizen's Task Force was moved forward, Staff halted the Feasibility Study while they received feedback from the Citizen's Task Force.
- The Pavement Rehabilitation Initiative was re-evaluated.
 - Staff would like to move forward with the Dawn Way project and look into it as a rehabilitation initiative aspect. Staff believes it is necessary with the size/scope of the project to move it forward in order to get the Feasibility done early enough in 2022 to be able to bid the project and get it ready for fall/early winter for 2023 construction
- Staff is re-applying for a MPCA Grant for stormwater.
 - There are stormwater costs on a project that would be the city responsibility
 - This Grant that they are applying for would be like a bonus. If receiving the Grant, it would cover city costs that would already have to be incorporated
 - This Grant was applied for just last Friday. News would be shared in the next couple of months if receiving the Grant
 - The Grant was "retooled" based on new guidelines for project specific Grant. Last years Grant was a lump Grant of different within the city
 - Staff believes they may have a better chance of getting this project specific application that was just put in last Friday

Councilmember Dietrich asked if Staff or the Consultant wrote that Grant. Assistant City Engineer Dodge replied Staff worked with Barr Engineering, the city's Professional Water Resources Consultant, which does a lot of Grants. He said Barr knows this process very well.

Councilmember Dietrich questioned how much it cost to retool. Assistant City Engineer Dodge replied the time and effort to retool a Grant is literally hours. The cost is very minimal.

Assistant City Engineer Dodge stated Staff is proposing to move this feasibility forward based on Council guidance so it can be ready for the Feasibility Report ending in 2022. They would bid and construct in early 2023.

Complete Feasibility Reports:

- Along with Dawn Way, there are four other Rehabilitation Feasibility Reports that have not been finished yet for various reasons:
 - Coordinate with South St Paul border and the Airport
 - Schedule with ADA Funding that came in recently from the County

Staff wants to make sure to incorporate funding sources into these projects. As long as they are moving Dawn Way forward, they also continue with the four Feasibility Reports, finish them up this year, and get a Draft Report together.

- Staff communicate with and hold Open Houses with affected property owners and receive feedback
- Bring those Feasibility Reports back to Council in order to schedule and hold a Public Hearing
 - Council can decide at that time whether to order the project or not
- The plan is to move them forward unless there are complicating measure(s) that the Council would decide not to proceed

Councilmember Dietrich asked what type of rehabilitation would be required of Dawn Way due to the borings. Assistant City Engineer Dodge replied Staff would be bringing a proposal from a Geotechnical Firm to make those recommendations at the March 28th City Council Meeting. He mentioned that in the past, Staff potholed the area, identified the gravel, pavement, and subgrade conditions. That was a Conditions Report. It was not a report proposing/suggesting which rehabilitation method would be best. There would be a proposal coming before the Council on March 28th that would provide those type of recommendations so Staff can incorporate and move them forward in the Feasibility Report.

Assistant City Engineer Dodge turned the presentation over to Public Works Director Connolly. Public Works Director Connolly stated as a part of this process Staff wanted to update the Council on a new effort that he, the City Administrator, and the Finance Director have developed about how they are being transparent and showing the Council what the Budgets are for projects. He would provide a high-level review of that process for Council's benefit. One would be coming before the Council on Monday. He was hopeful this would answer Council questions in a more direct and informal setting.

He stated historically budget costs for each project may not have always been clear, there have been challenges with transparency. Cost data is typically included in Feasibility Studies for approval, but not often rebalanced at the time they bid Contracts. Sometimes when bidding Contracts there is a list saying the Engineer's estimate is "X" and the Contract is 10% lower than that. It is unknown if the Engineers estimate is what was in the Feasibility Report or where it came from because it is usually not completely clear. Contract bidding does not always result in the same cost distributions that are shown in the Feasibility Report. The Feasibility Report may say it is coming from (for example, these four different funding sources), but if bidding it, it may end up being only three of those or maybe a fifth source that was not included in the Feasibility Report. He said Staff also wanted to make sure they are

correctly itemizing costs. For example: How much street funding, how much sanitary storm, water. It is not always readily apparent to Council where there may be cost savings or cost over-runs if they have a budget item that comes in.

He stated this process changes that and helps to ensure better financial quality control on the front end and saves Staff time on the back end while also providing Council with transparency that would be expected from Staff when it comes to project awards. He mentioned what would be shown on the slides would be what the Council would see on the Consent Agenda. The intention would be to bring this forward on Consent Agendas when awarding Contracts at the time they are giving a Construction Contract. If the budget is at or below what was in the Feasibility Study, it would be on the Consent Agenda, if it is above what the Feasibility Study says, it would be a regular Agenda Item with discussion to explain why that might be.

Councilmember Dietrich commented that seems reasonable.

Public Works Director Connolly provided a visual example of what the Council may see in a Sample Agenda Item and Resolution: Carleda Way Project:

Awarded to a Contractor at the last meeting. The Budget Summary was not ready at that time. Staff wanted to bring it forward and felt this was a good opportunity.

Some of what would be shown on the left side:

- Key Items on the Agenda:
 - Clear definition of what the Council actions are
 - In this case:
 - Two Resolutions. One for each Project Number. (There are two Project Numbers; one for Carleda Way and one for the drainage project that is with it).
 - Summary of the costs:
 - Showing clearly what the Feasibility estimate was
 - What the low bid award number is
 - What the Engineering, Legal, Administrative, and Finance costs are (LEAF Costs)
 - Contingency

Clear appropriation of how they are divvied up and a clear summary of where they may be

Shown on the far-right side of the left item:

- What may be shown in red:
 - Anything shown in red is going to be below our estimate
 - Anything shown in black would-be something Staff would have to further explain
- Resolution: Simple Resolution that the Council is used to seeing.
 - This strictly shows the project costs and the funding sources

Shown in Feasibility Presentations.

Shown on this slide:

- Construction bid cost: \$1.3 million dollars
- Legal, Engineering, Administrative, and Finance (LEAF) costs: \$459,000

- Construction Contingency. This is a budget contingency, contingency as a city. It is not our contractor's contingency

As a part of the Resolutions, Staff is requesting that the Public Works Director is authorized to direct the use of Contingency Funds during construction if necessary to cover unforeseen conditions or anything that comes up. The intention would be only to use those if not having the budget numbers or cost savings elsewhere. It does not replace a Change Order. A Change Order is still necessary to bring forth to Council if making a physical change to the Contract documents either schedule or actual Contract cost. It allows Staff a little bit more flexibility in the field in case Staff comes across some poor soils where they have excavation quantities but maybe need to do a little bit extra to keep the process moving. At the end of the project Staff would still do what the Council has typically seen which is a Resolution Change Order (Final Compensating Change Order). This changes the end cost of the project. Staff wants to make sure they are operating within the budget that is set forth with the project. This also allows gives the Finance Staff, upon approval, the authority to move this money out of the noted funding source buckets, put it into, and reserve it, for this project. It would stay in that project file until the project is done. When the Final Compensating Change Order is done, if there is any money left over, it would go back into the prospective funds for which it came and go back into the city's budget.

Councilmember Dietrich stated the Sample Agenda and the consistency it provides is fantastic. Councilmember Gliva agreed it looked great.

Mayor Bartholomew said this is going to be a question he has asked several times on many projects; to give him a recap of what was spent and where it went. He said this adds clarity, he appreciates that.

Mayor Bartholomew mentioned that his only concern and point is Dawn Way and whatever they can do to get that moving. He suggested the possibility of exploring ARPA (American Rescue Plan Act) on this project and have further discussion. He said he wants to leave every avenue open. Public Works Director Connolly replied the good news is that Council took an effort last year to fund more pavement management projects to be able to get more done. They are not reappropriating that money; they want to keep that in the Pavement Management Fund. They are being cognizant of bidding situations now and when it gets later in the season, they do not want to bid jobs late and end up overpaying for them. If able to carry some of those dollars forward and do more work next year, they would be in a better situation now that they have an entire year before they have to get there and they already know what projects they are going to push forward. They would jump on those Feasibility Reports sooner and try to get those out over the course of this summer instead of waiting until next fall.

Mayor Bartholomew thought the strategy was good and working in the right direction. He applauded those in the Pavement Management Task Force.

4. Utility Rate Study - Consultant Selection (Verbal Update)

City Administrator Kris Wilson provided an update on the Utility Rate Study stating that a few weeks back the Council approved the issuance of a Request for Proposals (RFP) seeking Consulting Firms interested in performing a Comprehensive Utility Rate Study for the city. The city received five proposals. She stated that Brian, Amy Hove, and herself have been reviewing them over the last few

weeks. It has been more complex to arrive at a recommendation to the Council than Staff had anticipated. Prices and estimated hours the Consultants felt it would take to complete the work is quite varied. Staff completed meetings/interviews with Respondents #2 and #4 last week. Staff felt from the content of their proposal, the narrative, description of the work they have done of similar type work, and understanding of our project, those were the two strongest proposals provided.

She said it was time to make a decision. With Respondent #4 at \$144,000 for a study seems like a pretty steep price. She wanted to put that into context and requested that Finance Director Hove give her the annual billing revenue for the three utilities.

The Utility Rate Study would look at the rates charged for all three (those being, Storm Water, Water, and Sewer). That comes to a total of \$7,886,300. Staff is trying to make sure that dollar amount is the right amount and is distributed fairly amongst different types of property owners and customers.

The following information was presented:

Leading Candidates for the Project:

- Respondent #2:
 - Financial Services Firm partnering with an Engineering Firm to complete the project
 - Knowledge of the City of Inver Grove Heights, have established working relationships with both Staff and Council
 - Proposed to get this done in 290 hours. Fewer hours – faster, shorter review
 - Priced at \$59,957 cost equals 0.76% of annual billing revenue
 - \$59,957 cost averages out to \$207.00 per hour
- Respondent #4:
 - Firm that specializes in Municipal Utilities – Engineering, Design, and Financing
 - No prior work has been done for the City of Inver Grove Heights. Would bring “fresh eyes” to review the city’s rates and charges
 - Proposed to dedicate significantly more hours to the project
 - Double the cost of Respondent #2, average cost per hour is lower
 - \$144,000 cost equals 1.83% of annual billing revenue
 - \$144,000 cost averages out to \$154 per hour
 - While greater, it is still less than 2% of the annual revenue billed
 - The point of this study is to be sure they are getting that annual revenue done correctly
 - Need to get going on this project if wanting to have it done in time for setting 2023 rates
 - Staff intends to bring a recommendation forward to the Council at the next meeting

Staff wanted to provide this update and see if there was any feedback regarding this information.

For example:

- Would the Council prefer to go with a Firm that has worked in Inver Grove Heights previously, knows the city fairly well
- Interested in having that fresh set of eyes on the proposal
- Does it matter to go with a Firm that specializes in Municipal Utilities or one that specializes more in Municipal Finance all around from Bond Sales, TIF Districts, Utility Rates.

City Administrator Wilson stated these were some of the things Staff is trying to weigh in considering these proposals and are interested to see if Council has any reactions.

Councilmember Piekarski Krech referenced the last one where it says they bill them, she questioned if they had any idea about day-to-day operations and maintenance of things like that, how to keep up with them. If specializing in Engineering and Financing, financing in just creating that utility or long-term financing and longevity of what it takes for maintenance. She said that would be her question with both of them. She mentioned the first one says they are Financial Services; they may do more in day-to-day money operations. City Administrator Wilson replied Respondent #4 does do things like design water plants, or if outside the metro area, water treatment plants. Both figure out what is needed, find out how much it might cost, and methods for paying for the new Water Treatment Plant or Lift Stations. They do interact with public utility professionals that are trying to manage a system, not just build, expand, rehab a system, or reinvest in a system when it ages and needs new investment.

Councilmember Piekarski Krech would like to see someone look at the structure, infrastructure, what we have, what we are charging. She referenced when Ehlers did the Rate Study, they stated what it takes to maintain this system and what they need to charge. She said the city needs to look at if we are charging an equitable amount, charging too much, too little in different areas, and how that is put into a budget so there are not huge increases for people. She commented that this year was not the time to all of a sudden jump way up unless they have really good rationale.

City Administrator Wilson said the RFP includes having the Consultant, which ever one is hired, provide the city with a phasing-in plan to avoid significant jumps and give Council an idea. If finding as a result of this analysis, that we are a ways off from where we need to be, either across the board or in a particular category of our rates, how do we gradually move in the direction we need to go.

Councilmember Piekarski Krech asked which one the City Administrator thought has the expertise to do that type of analysis. Her only hesitancy about #4 is if they understand that side of it, or if they were more into the design, build, and finance to build.

Public Works Director Connolly stated what Councilmember Piekarski Krech is asking about is with respects to a Needs Analysis, of which he felt both Respondents have experience with. He said he would say Respondent #4 has a heavier emphasis on needs as opposed to the Financial Analysis. He said Respondent #2 probably has more of the Financial Component in terms of hours put forth and how they balance their proposal as opposed to the needs. He believed both were qualified to do what Councilmember Piekarski Krech is asking. That was something that the Review Team had kept in mind and wanted to make sure about. That was probably one of the reasons why some of the three were not included as finalists.

Councilmember Dietrich asked what the Review Teams choice was if there was just one. City Administrator Wilson replied that she believed the Review Team was leaning towards recommending spending the money on Respondent #4 because the Team liked the idea of the deep dive their hours would allow them to do. Speaking for herself, she liked the idea of a fresh set of eyes on what the city is doing. She stated that Respondent #4's line of business is publishing a Utility Rate Study of comparisons of other Municipalities on an annual basis.

Councilmember Gliva said she was for a fresh set of eyes, sometimes they get into a cycle of comfortability. She was concerned with how many more hours they were going to deep dive. She asked if it were possible, it could be skimmed down a bit, so they are not going from 60 to 144. She commented that it was three times as many hours, it seems excessive, but she is not the expert.

Councilmember Piekarski Krech asked if a breakdown was given of what they were doing for those hours. City Administrator Wilson replied that both Respondents #2 and #4 included a breakdown of how many of those hours were for an: Entry Level Engineer, Senior Engineer, Entry Financial Person, Senior Financial Person.

Mayor Bartholomew asked if both met the RFP Requirements. If they are paying for a learning curve with a substantial increase in hours because someone does not know who we (the city) are. He said if comfortable with the RFP being met, he would make the argument that \$60,000 is reasonable if the RFP is met. If all of a sudden, they are adding something to the RFP and Respondent #4 is coming in with a little tweak to it, he said he can understand that they are expanding a portion of the RFP, but he does not want to be in a position that we are paying to educate some Firm. He said the recommendation from the Committee is going to be key. He requested seeing the bullet point on the recommendation and how Staff arrived at it.

Councilmember Piekarski Krech said when the hours go from 290 to 1,029, it seems out of skew.

City Administrator Wilson said Staff requested they provide a High-Level Needs Analysis in the RFP. She said this is not going through and saying they need to do the Carleda Way Stormwater Project and do this to a Lift Station; it is not project by project. Staff requested they look at the miles of pipes the city has, the age of the pipes, and the material of those pipes when they were installed. General information was requested like number of pumps, number of wells, to arrive at a big picture dollar amount that the City of Inver Grove Heights needs to be reinvesting into our system at a rate of approximately so much a year over the next 10 to 20 years. She said she believes different Firms have a different comfort level with estimating that. Some are willing to take you at your very literal word of a high level where some Firms say in order to really do that they need to dive down deeper.

Councilmember Dietrich said she would like to see a fresh set of eyes and that anything worth doing is worth doing well. Her vote would be for #4. She agrees with Councilmember Gliva regarding the hours, it never hurts to ask if they can be pared down. She said she trusts that the City Administrator has looked at all of the details on this.

City Administrator Wilson stated that was one of the reasons they were bringing it before the Council this evening, to get a sense. Staff does have a few days to go back even though they have interviewed these Firms. They could have a couple more phone conversations/emails to make sure they have a strong comfort level with the areas that are most important to Council. She stated Staff is very committed to getting this on the Council Agenda for Monday because they want to award this Contract so Staff can have the results for the Council in the fall.

Councilmember Piekarski Krech asked if the firms gave a timeline or if Staff gave them a timeline. City Administrator Wilson replied they were given benchmarks. When Respondents #2 and #4 were interviewed last week, Staff reconfirmed, even though we are a few weeks behind on our end, that Respondents #2 and #4 still felt they could meet those timelines.

Mayor Bartholomew referenced the Resolution and asked if it would be itemized, and the reasons bullet pointed as to why the recommendation is for Respondent #4. City Administrator Wilson responded Staff would provide that information.

City Administrator Wilson stated that Staff is seeking Council to hold a Special Meeting Closed Session for Attorney/Client Privilege starting at 5:00 a week from tonight. It was for a newer topic that would take a little bit more time. She asked if it worked for Council.

Mayor Bartholomew responded he was fine with the 5:00 timeframe. He asked if there was plenty of time to Notice that. City Administrator Wilson responded that City Clerk Kiernan would get it Noticed properly.

B. Adjourn:

Motion by Dietrich, second by Gliva, to adjourn the meeting at 7:47 p.m.

Ayes: 4

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek.

Request for Council Action**SUBJECT: Approval of Disbursements****MEETING DATE:** April 25, 2022**ITEM TYPE:** Consent Agenda**CONTACT:** Ryan Albright, Accounting Technician, 651.450.2515**ACTION REQUESTED**

The Council is asked to adopt the attached Resolution, approving disbursements for the period of April 6 thru 19, 2022; and ACH disbursements for March 2022.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of April 6 thru 19, 2022; and ACH disbursements for March 2022. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	\$ 1,060,652.93
Special Revenue	53,478.63
Debt Service	-
Capital Projects	199,695.52
Enterprise	211,281.10
Internal Service	363,066.84
Escrows	13,509.38
Total - All Funds	\$ 1,901,684.40

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution
2. Disbursement Listing 4.6 to 4.19.2022
3. ACH Disbursement Listing March 2022

**DAKOTA COUNTY
CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO.____ _

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD OF April 6 – 19, 2022 & ACH disbursements for March 2022.**

WHEREAS, a detailed listing of disbursements for the period of April 6 – 19, 2022 and a detailed listing of ACH disbursements for March 2022 were presented to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$ 1,060,652.93
Special Revenue	53,478.63
Debt Service	-
Capital Projects	199,695.52
Enterprise	211,281.10
Internal Service	363,066.84
Escrows	13,509.38
Total - All Funds	\$ 1,901,684.40

Adopted this 25th day of April 2022 by the City Council of Inver Grove Heights, MN

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



City of Inver Grove Heights

Expense Approval Report By Fund

Payment Dates 4/6/2022 - 4/19/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
ICMA RETIREMENT TRUST - 457	INV0132563	03/25/2022	457 - ROTH AGE 50+	101.203.2031400	229.07
ICMA RETIREMENT TRUST - 457	INV0132564	03/25/2022	457 - ROTH AGE 50+	101.203.2031400	325.00
ICMA RETIREMENT TRUST - 457	INV0132565	03/25/2022	457 - ROTH AGE 50+	101.203.2031400	225.00
ICMA RETIREMENT TRUST - 457	INV0132566	03/25/2022	457 -AGE <49 %	101.203.2031400	8,172.65
ICMA RETIREMENT TRUST - 457	INV0132567	03/25/2022	457 -AGE 50+	101.203.2031400	6,280.29
ICMA RETIREMENT TRUST - 457	INV0132568	03/25/2022	457 -AGE <49	101.203.2031400	8,071.00
ICMA RETIREMENT TRUST - 457	INV0132569	03/25/2022	457 PLAN -AGE 50+ %	101.203.2031400	1,484.17
AFSCME COUNCIL 5	INV0132570	03/25/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	941.85
AFSCME COUNCIL 5	INV0132571	03/25/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	80.72
WI SCTF (WI SUPPORT COLLECT...	INV0132577	03/25/2022	PARTICIPANT ID#0004986316	101.203.2032100	433.06
IGH FIRE RELIEF ASSN	INV0132578	03/25/2022	MEMBERSHIP DUES - FIRE RELIE...	101.203.2031000	584.25
IGH FIRE RELIEF ASSN	INV0132579	03/25/2022	MEMBERSHIP DUES - FIRE RELIE...	101.203.2031000	104.00
MEDSURETY ACH ONLY	INV0132580	03/25/2022	HSA ELECTION-FAMILY	101.203.2032500	3,560.82
MEDSURETY ACH ONLY	INV0132581	03/25/2022	HSA ELECTION-SINGLE	101.203.2032500	5,890.24
PERA	INV0132584	03/25/2022	PERA COORDINATED PLAN	101.203.2030600	47,668.22
PERA	INV0132585	03/25/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3,666.81
PERA	INV0132586	03/25/2022	PERA DEFINED PLAN	101.203.2030600	21.92
PERA	INV0132587	03/25/2022	EMPLOYER SHARE (PERA DEFIN...	101.203.2030600	21.92
PERA	INV0132588	03/25/2022	PERA POLICE & FIRE PLAN	101.203.2030600	26,983.88
PERA	INV0132589	03/25/2022	EMPLOYER SHARE (POLICE & FI...	101.203.2030600	40,475.79
ICMA RETIREMENT TRUST - 457	INV0132590	03/25/2022	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	3,248.05
ICMA RETIREMENT TRUST - 457	INV0132591	03/25/2022	ROTH IRA (AGE 50 & OVER)	101.203.2032400	819.23
ICMA RETIREMENT TRUST - 457	INV0132592	03/25/2022	ROTH-AGE <49 %	101.203.2032400	54.67
EFTPS	INV0132593	03/25/2022	FEDERAL WITHHOLDING	101.203.2030200	67,013.23
MN DEPT OF REVENUE (PAYROL...	INV0132594	03/25/2022	STATE WITHHOLDING	101.203.2030300	28,266.79
EFTPS	INV0132595	03/25/2022	MEDICARE WITHHOLDING	101.203.2030500	18,856.10
EFTPS	INV0132596	03/25/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	51,783.58
EFTPS	INV0132597	03/25/2022	FEDERAL WITHHOLDING	101.203.2030200	1,991.55
MN DEPT OF REVENUE (PAYROL...	INV0132598	03/25/2022	STATE WITHHOLDING	101.203.2030300	718.97
EFTPS	INV0132599	03/25/2022	MEDICARE WITHHOLDING	101.203.2030500	317.24
EFTPS	INV0132600	03/25/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	1,356.48
PERA	INV0132601	03/25/2022	PERA COORDINATED PLAN	101.203.2030600	46.74
PERA	INV0132602	03/25/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3.60
EFTPS	INV0132603	03/25/2022	MEDICARE WITHHOLDING	101.203.2030500	10.42
EFTPS	INV0132604	03/25/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	44.58
ING DIRECT	INV0132605	03/25/2022	MSRS-HCSP	101.203.2032200	5,975.67
DAKOTA CTY FINANCIAL SVCS	00043524	04/07/2022	Dakota county broadband	101.47.1400.413.40035	10,809.72
TYLER TECHNOLOGIES, INC	025-371301	04/07/2022	Finance software	101.47.1400.413.40035	438.00
FIRST IMPRESSION GROUP, THE	127588	04/07/2022	Business Cards	101.43.5000.441.60010	60.00
MARTIN-MCALLISTER	14526	04/07/2022	Pre-employment psychological ...	101.41.1100.413.30500	1,050.00
MADISON NATIONAL LIFE INSU...	1491026	04/07/2022	Premium 4.2022	101.203.2031700	3,302.67
KENNEDY & GRAVEN	159044	04/07/2022	legal consultant re TIF	101.45.3000.419.30700	87.50
EYEMED	165218748	04/07/2022	Premium 4.2022	101.203.2032700	255.25
EYEMED	165218750	04/07/2022	Premium-COBRA 4.2022	101.203.2032710	8.83
LEVANDER, GILLEN & MILLER P....	2/28/2022 81.06Eng	04/07/2022	Small Wireless facilities	101.43.5000.441.30420	272.00
LEVANDER, GILLEN & MILLER P....	2/28/2022 81.06Eng	04/07/2022	McClung Escrow question	101.43.5100.442.30420	8.00
TAHO SPORTSWEAR	22TS0747	04/07/2022	Baseball caps	101.45.3300.419.60045	179.00
MN LIFE INSURANCE CO	253373	04/07/2022	Premium 4.2022	101.203.2030900	4,176.70
MN LIFE INSURANCE CO	253373	04/07/2022	Premium-COBRA 4.2022	101.203.2030910	124.93
TDS METROCOM	3/13/2022	04/07/2022	Analog lines	101.47.1400.413.50020	172.17
BETTIN Inc	3/21/2022	04/07/2022	Refund permit #PRPL20220006...	101.45.0000.3222000	58.00
SOCCER SHOTS	3/25/2022	04/07/2022	Winter 2022 mini & classic	101.44.6100.454.30700	1,344.00
VERIFIED HOLDINGS, LLC	329125	04/07/2022	Pre-employment background c...	101.41.1100.413.30500	734.00

Expense Approval Report

Payment Dates: 4/6/2022 - 4/19/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MAYER ARTS INC	3379	04/07/2022	Encanto camp	101.44.6100.452.30700	1,056.00
METROPOLITAN COUNCIL	4/1/2022 CR	04/07/2022	Metropolitan monthly fees 3.2...	101.41.0000.3414000	-472.15
IGH FIRE RELIEF ASSN	4/4/2022	04/07/2022	2022 Supplemental Benefit	101.42.4200.423.20500	4,000.00
MN DEPT OF LABOR & INDUSTRY	4/7/2022	04/07/2022	Monthly surcharge 3.2022	101.207.2070100	4,413.69
MN DEPT OF LABOR & INDUSTRY	4/7/2022	04/07/2022	Monthly surcharge 3.2022	101.41.0000.3414000	-25.00
LOCAL GOVERNMENT INFORM...	51765	04/07/2022	Networking support	101.47.1400.413.30700	32.50
HOLMES DESIGN, INC.	5370	04/07/2022	creative services	101.41.1300.413.30700	700.00
UNIFIRST CORPORATION	900675509	04/07/2022	Uniforms	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	900675509	04/07/2022	Uniforms	101.44.6000.451.60045	14.24
UNIFIRST CORPORATION	900686416	04/07/2022	Uniforms	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	900686416	04/07/2022	Uniforms	101.44.6000.451.60045	14.24
UNIFIRST CORPORATION	900687762	04/07/2022	Uniforms	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	900687762	04/07/2022	Uniforms	101.44.6000.451.60045	14.24
SAFE-FAST, INC.	INV259146	04/07/2022	Gloves	101.43.5200.443.60045	294.00
HARRIS COMPUTER SYSTEMS	MUNMN0000746	04/07/2022	Cityview Annual	101.47.1400.413.40035	42,284.46
WSB & ASSOCIATES, INC.	R-017699-000-13	04/07/2022	Interim Public Works Director	101.43.5000.441.30700	197.00
ICMA RETIREMENT TRUST - 457	INV0133383	04/08/2022	457 - ROTH AGE 50+	101.203.2031400	187.39
ICMA RETIREMENT TRUST - 457	INV0133384	04/08/2022	457 - ROTH AGE 50+	101.203.2031400	325.00
ICMA RETIREMENT TRUST - 457	INV0133385	04/08/2022	457 - ROTH AGE 50+	101.203.2031400	225.00
ICMA RETIREMENT TRUST - 457	INV0133386	04/08/2022	457 -AGE <49 %	101.203.2031400	8,438.87
ICMA RETIREMENT TRUST - 457	INV0133387	04/08/2022	457 -AGE 50+	101.203.2031400	6,280.29
ICMA RETIREMENT TRUST - 457	INV0133388	04/08/2022	457 -AGE <49	101.203.2031400	8,121.00
ICMA RETIREMENT TRUST - 457	INV0133389	04/08/2022	457 PLAN -AGE 50+ %	101.203.2031400	1,556.32
AFSCME COUNCIL 5	INV0133390	04/08/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	888.03
AFSCME COUNCIL 5	INV0133391	04/08/2022	UNION DUES (AFSCME FULL SH...	101.203.2031000	80.72
TEXAS STATE DISBURSEMENT ...	INV0133392	04/08/2022	CASE #0012022247	101.203.2032100	230.77
MINNESOTA DEPARTMENT OF ...	INV0133393	04/08/2022	CASE #001490481201	101.203.2032100	316.30
MINNESOTA DEPARTMENT OF ...	INV0133394	04/08/2022	CASE #001563363401	101.203.2032100	377.48
MINNESOTA DEPARTMENT OF ...	INV0133395	04/08/2022	CASE #001567848502	101.203.2032100	60.45
MINNESOTA DEPARTMENT OF ...	INV0133396	04/08/2022	CASE #001521862201	101.203.2032100	186.89
WI SCTF (WI SUPPORT COLLECT...	INV0133397	04/08/2022	PARTICIPANT ID#0004986316	101.203.2032100	433.06
MEDSURETY ACH ONLY	INV0133398	04/08/2022	HSA ELECTION-FAMILY	101.203.2032500	3,535.82
MEDSURETY ACH ONLY	INV0133399	04/08/2022	HSA ELECTION-SINGLE	101.203.2032500	5,787.63
IUOE	INV0133400	04/08/2022	UNION DUES IUOE	101.203.2031000	1,325.68
LELS	INV0133401	04/08/2022	UNION DUES (LELS)	101.203.2031000	2,294.00
MN DEPT OF REVENUE (PAYROL...	INV0133402	04/08/2022	LEVY - ANDREW BRAVO	101.203.2031900	200.00
MN STATE RETIREMENT SYSTEM	INV0133403	04/08/2022	MINNESOTA DEFERRED COMP...	101.203.2031400	725.00
PERA	INV0133404	04/08/2022	PERA COORDINATED PLAN	101.203.2030600	46,549.48
PERA	INV0133405	04/08/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3,580.76
PERA	INV0133406	04/08/2022	PERA DEFINED PLAN	101.203.2030600	21.92
PERA	INV0133407	04/08/2022	EMPLOYER SHARE (PERA DEFIN...	101.203.2030600	21.92
PERA	INV0133408	04/08/2022	PERA POLICE & FIRE PLAN	101.203.2030600	28,403.44
PERA	INV0133409	04/08/2022	EMPLOYER SHARE (POLICE & FI...	101.203.2030600	42,605.10
ICMA RETIREMENT TRUST - 457	INV0133410	04/08/2022	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	3,248.05
ICMA RETIREMENT TRUST - 457	INV0133411	04/08/2022	ROTH IRA (AGE 50 & OVER)	101.203.2032400	819.23
ICMA RETIREMENT TRUST - 457	INV0133412	04/08/2022	ROTH-AGE <49 %	101.203.2032400	50.81
LELS SERGEANTS	INV0133413	04/08/2022	UNION DUES (LELS SGT)	101.203.2031000	390.00
EFTPS	INV0133414	04/08/2022	FEDERAL WITHHOLDING	101.203.2030200	69,068.32
MN DEPT OF REVENUE (PAYROL...	INV0133415	04/08/2022	STATE WITHHOLDING	101.203.2030300	28,928.51
EFTPS	INV0133416	04/08/2022	MEDICARE WITHHOLDING	101.203.2030500	18,486.72
EFTPS	INV0133417	04/08/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	48,589.88
EFTPS	INV0133418	04/08/2022	FEDERAL WITHHOLDING	101.203.2030200	54.98
EFTPS	INV0133419	04/08/2022	MEDICARE WITHHOLDING	101.203.2030500	44.84
EFTPS	INV0133420	04/08/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	191.70
PERA	INV0133421	04/08/2022	PERA COORDINATED PLAN	101.203.2030600	197.04
PERA	INV0133422	04/08/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	15.16
EFTPS	INV0133423	04/08/2022	FEDERAL WITHHOLDING	101.203.2030200	140.98
MN DEPT OF REVENUE (PAYROL...	INV0133424	04/08/2022	STATE WITHHOLDING	101.203.2030300	69.23
EFTPS	INV0133425	04/08/2022	MEDICARE WITHHOLDING	101.203.2030500	47.64
EFTPS	INV0133426	04/08/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	203.70

Expense Approval Report

Payment Dates: 4/6/2022 - 4/19/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ING DIRECT	INV0133427	04/08/2022	MSRS-HCSP	101.203.2032200	566.70
BUREAU OF CRIMINAL APPREH...	'00000695476	04/14/2022	BCA- CJDN access fees 3.2022	101.42.4000.421.40044	390.00
OXYGEN SERVICE COMPANY, INC	'0003519223	04/14/2022	Oxygen services 3.2022	101.42.4000.421.60065	67.12
INTERNATIONAL CODE COUNCIL...	1001481974	04/14/2022	code books for training	101.42.4200.423.60018	648.90
GUARDIAN SUPPLY, LLC	11833	04/14/2022	leather name tag	101.42.4200.423.60045	107.94
FIRST IMPRESSION GROUP, THE	128011	04/14/2022	sign made for trainings held at S...	101.42.4200.423.30700	75.00
SENSIBLE LAND USE COALITION	1431	04/14/2022	Next level challenges registrati...	101.45.3000.419.50080	48.00
SENSIBLE LAND USE COALITION	1431	04/14/2022	Next level challenges registrati...	101.45.3200.419.50080	96.00
MARIE RIDGEWAY	1698	04/14/2022	Consultation for Officers	101.42.4200.423.30700	450.00
MCKESSON MEDICAL-SURGICAL ..	19254968	04/14/2022	medical supplies for the trucks	101.42.4200.423.60065	92.77
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Admin-Park Dedication fee noti...	101.41.1100.413.50025	16.92
PAPCO, INC.	224409-1	04/14/2022	cleaning supplies	101.44.6000.451.60011	62.09
ALL GOALS, INC.	22652	04/14/2022	soccer nets	101.44.6000.451.60065	782.20
WENDELL'S INC	2583383	04/14/2022	items for NDTA	101.42.4200.424.30700	640.33
L.T.G. POWER EQUIPMENT	266829	04/14/2022	tool parts	101.44.6000.451.60040	154.24
ASPEN MILLS	291526	04/14/2022	uniforms for Alms	101.42.4200.423.60045	192.45
ASPEN MILLS	291594	04/14/2022	uniforms for FF Steele	101.42.4200.423.60045	173.75
ASPEN MILLS	291847	04/14/2022	uniform accessories for Haugla...	101.42.4000.421.60045	46.35
ASPEN MILLS	291980	04/14/2022	officer uniforms	101.42.4200.423.60045	173.60
MCNAMARA, JACOB	3/25/2022	04/14/2022	reimbursement for UAG exam	101.42.4200.423.50080	175.00
VOLUNTEER FIREFIGHTERS BEN...	3/28/2022	04/14/2022	VFBMN fee for paid on call firef...	101.42.4200.423.50070	14.00
HEALTHeast MEDICAL TRANSP...	3/30/2022	04/14/2022	Branden Easley Blood Draw	101.42.4000.421.30700	88.40
MADDEN GALANTER HANSEN, L...	3/31/2022	04/14/2022	Labor relations services	101.41.1100.413.30430	183.58
CAMPBELL KNUTSON, P.A.	3/31/2022	04/14/2022	City Attorney - prosecution mat...	101.42.4000.421.30410	26,674.00
GLENN PRIMEAU	3/31/2022	04/14/2022	Mailbox repair	101.43.5200.443.60016	75.00
TOTAL CONSTRUCTION & EQUIP.	32932	04/14/2022	add data drops in Parks office	101.44.6000.451.40040	2,387.01
STREAMLINE DESIGN INC	41471	04/14/2022	uniform for NDTA	101.42.4200.424.60045	30.50
ABDO, LLP	456418	04/14/2022	Progress Billing-2021 Audit	101.41.2000.415.30100	25,100.00
LOCAL GOVERNMENT INFORM...	51929	04/14/2022	LOGIS 3.2022 charges	101.42.4000.421.70501	2,275.00
NORTHERN SAFETY TECHNOLO...	53818	04/14/2022	Outfit Malibu Squad VIN# 2713	101.42.4000.421.80700	5,272.48
NORTHERN SAFETY TECHNOLO...	53854	04/14/2022	Outside Explorer Squad VIN 51...	101.42.4000.421.80700	5,422.71
SHERWIN-WILLIAMS CO.	7296-4	04/14/2022	paint for shelters	101.44.6000.451.40040	55.26
PLUNKETT'S PEST CONTROL	7430993	04/14/2022	pest control invoice St 2	101.42.4200.423.30700	569.91
CULLIGAN	98459100 3/31/2022	04/14/2022	bottled water equipment fee St...	101.42.4200.423.30700	6.03
CULLIGAN	98603467 3/31/2022	04/14/2022	bottled water for St 2	101.42.4200.423.60065	75.81
ENTERPRISE FM TRUST	FBN4441969	04/14/2022	Fleet Lease	101.42.4000.421.70300	17,930.62
DAKOTA COMMUNICATIONS C...	IG2022-05	04/14/2022	DCC monthly contract 5.2022	101.42.4000.421.70501	58,638.60
DAKOTA COMMUNICATIONS C...	IG2022-05	04/14/2022	DCC monthly contract 5.2022	101.42.4200.423.70502	6,515.40
MUNICIPAL EMERGENCY SERVI...	IN1692510	04/14/2022	uniform pants	101.42.4200.423.60045	693.25
SAFE-FAST, INC.	INV259422	04/14/2022	Uniforms	101.43.5200.443.60045	193.25
MACQUEEN EMERGENCY GRO...	P01876	04/14/2022	repair of SCBA	101.42.4200.423.40042	495.32
MACQUEEN EMERGENCY GRO...	P06739	04/14/2022	item used to repair equipment	101.42.4200.423.40042	70.26
TWIN CITY GARAGE DOOR	Z205300	04/14/2022	fix garage door St 2	101.42.4200.423.40040	323.00
TWIN CITY GARAGE DOOR	Z206744	04/14/2022	work on garage door St 2	101.42.4200.423.40040	120.00
				Fund 101 - GENERAL FUND Total:	902,897.54

Fund: 201 - C.V.B. FUND

RIVER HEIGHTS CHAMBER OF C...	11278	04/14/2022	CVB service contract	201.44.1600.465.30700	6,918.33
LIME VALLEY ADVERTISING, INC.	22011.02	04/14/2022	CVB advertising	201.44.1600.465.50025	100.00
STACY ANN BROOKS	402	04/14/2022	CVB blog posts	201.44.1600.465.50025	225.00
				Fund 201 - C.V.B. FUND Total:	7,243.33

Fund: 204 - RECREATION FUND

IGH SENIOR CLUB	4/6/2022	04/07/2022	Mar 2022 Sr Club payment	204.227.2271000	775.00
				Fund 204 - RECREATION FUND Total:	775.00

Fund: 205 - COMMUNITY CENTER

TWIN SOURCE SUPPLY	00496853	04/07/2022	cleaning supplies	205.44.6200.453.60011	1,070.18
TWIN SOURCE SUPPLY	00496853	04/07/2022	cleaning supplies	205.44.6200.453.60011	1,070.18
GARTNER REFRIGERATION & M...	12262799	04/07/2022	2022 annual P&M	205.44.6200.453.40040	2,125.00
FIRST IMPRESSION GROUP, THE	128398	04/07/2022	Healthy Living Fair postcards	205.44.6200.453.50030	160.00
FIRST IMPRESSION GROUP, THE	128468	04/07/2022	business cards for Suzie	205.44.6200.453.50030	45.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GILBERT MECHANICAL CONTRA...	216086	04/07/2022	AHU fan drivers controllers	205.44.6200.453.40040	6,248.63
TOTAL CONSTRUCTION & EQUIP.	32930	04/07/2022	switch replacements in pools-s...	205.44.6200.453.40040	1,434.84
WEINBERGER, KATHERINE	4/4/2022	04/07/2022	Pool pass refund - unsanitary c...	205.207.2070300	1.80
WEINBERGER, KATHERINE	4/4/2022	04/07/2022	Pool pass refund - unsanitary c...	205.44.0000.3490200	25.20
BECKER ARENA PRODUCTS, INC.	603817	04/07/2022	nets	205.44.6200.453.60040	501.00
GRAINGER	9264411845	04/07/2022	pouches & wall mounts	205.44.6200.453.60016	29.73
GRAINGER	9264411852	04/07/2022	soap dishes	205.44.6200.453.60016	34.30
AMERICAN RED CROSS	22400138	04/14/2022	lifeguarding classes	205.44.6200.453.60018	270.00
AMERICAN RED CROSS	22406725	04/14/2022	lifeguarding classes	205.44.6200.453.60018	585.00
AMERICAN RED CROSS	22412405	04/14/2022	first aid/cpr classes	205.44.6200.453.60018	86.00
MEDICINE LAKE TOURS	4/8/2022	04/14/2022	sr trip to Viking Museum	205.44.6200.453.50090	380.00
TWIN SOURCE SUPPLY	496912	04/14/2022	cleaning supplies	205.44.6200.453.60011	58.81
TWIN SOURCE SUPPLY	496912	04/14/2022	cleaning supplies	205.44.6200.453.60011	58.81
Fund 205 - COMMUNITY CENTER Total:					14,184.48
Fund: 290 - EDA OPERATING					
DAKOTA CTY COMM DEV AGEN...	3/29/2022	04/07/2022	OTB Participation Fee	290.45.3000.419.30700	6,500.00
DCA TITLE	53097	04/14/2022	title work for 6500 concord	290.45.3000.419.30700	1,500.00
Fund 290 - EDA OPERATING Total:					8,000.00
Fund: 404 - SEWER CONNECTION FUND					
METROPOLITAN COUNCIL	4/1/2022	04/07/2022	Metropolitan monthly SAC fees...	404.217.2170000	47,215.00
Fund 404 - SEWER CONNECTION FUND Total:					47,215.00
Fund: 434 - 2014 IMPROVEMENT FUND					
KENNEDY & GRAVEN	166978	04/14/2022	Review Use of 2019A G.O. Bonds	434.42.4200.423.30420	540.00
Fund 434 - 2014 IMPROVEMENT FUND Total:					540.00
Fund: 437 - 2017 IMPROVEMENT FUND					
XCEL ENERGY	773191132	04/07/2022	Natural Gas-Kundla property 2....	437.73.5900.737.40010	52.14
Fund 437 - 2017 IMPROVEMENT FUND Total:					52.14
Fund: 440 - PAVEMENT MANAGEMENT PROJ					
WSB & ASSOCIATES, INC.	R-019066-000-5	04/07/2022	Carmen & Claude Rehab	440.74.5900.740.30300	6,784.00
WSB & ASSOCIATES, INC.	R-019067-000-5	04/07/2022	Akron and 50th St Rehab	440.74.5900.740.30300	3,842.25
WSB & ASSOCIATES, INC.	R-019132-000-5	04/07/2022	PMP Citizen Task Force	440.74.5900.740.30300	9,423.23
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Eng-Public Hearing 2022-09G	440.74.5900.740.50025	94.47
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Eng-2022 Crackseal Ad for Bid	440.74.5900.740.50025	62.98
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Eng-2022 Sealcoat ad for Bid	440.74.5900.740.50025	64.86
BOLTON & MENK, INC.	286301	04/14/2022	Albano Trail	440.74.5900.740.30300	366.00
BOLTON & MENK, INC.	286303	04/14/2022	Alison Way Area	440.74.5900.740.30300	2,104.50
BOLTON & MENK, INC.	286304	04/14/2022	Tyne Lane Area	440.74.5900.740.30300	549.00
DAKOTA CTY PROP TAXATION &...	3/28/2022	04/14/2022	Sp Assmt Fees (619 parcels)	440.74.5900.740.30700	3,280.70
VISU-SEWER INC	32948-1	04/14/2022	Dawn Way North Improvements	440.74.5900.740.30300	32,993.95
DAKOTA CTY PROP TAXATION &...	SA0009	04/14/2022	Sp Assmt Correction 20-02200-...	440.74.5900.740.30700	25.00
Fund 440 - PAVEMENT MANAGEMENT PROJ Total:					59,590.94
Fund: 441 - STORM WATER MANAGEMENT					
BARR ENGINEERING COMPANY	23190328.20-26	04/07/2022	Landlocked Basin Polilcy	441.74.5900.741.30300	998.00
EMMONS & OLIVIER RESOURCES	00095-0066-13	04/14/2022	Online Regional Basin Map Deve..	441.43.0000.3434500	2,680.25
EMMONS & OLIVIER RESOURCES	00095-0078-2	04/14/2022	NWA Regional Model Updates	441.43.0000.3434500	5,913.00
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Eng-LMRWMO Ad for Alternati...	441.74.5900.741.50025	36.66
CITY OF EAGAN	3/1/2022	04/14/2022	1st Qtr 2022 Stormwater-Eagan	441.74.5900.741.40030	5,417.68
Fund 441 - STORM WATER MANAGEMENT Total:					15,045.59
Fund: 446 - NW AREA CAPITAL PROJECTS					
WSB & ASSOCIATES, INC.	0-001702-270-27	04/07/2022	65th St Improvements TH3 to B...	446.74.5900.746.30300	1,391.50
BOLTON & MENK, INC.	286300	04/14/2022	2021 Trunk Utility	446.74.5900.746.30300	712.00
Fund 446 - NW AREA CAPITAL PROJECTS Total:					2,103.50
Fund: 448 - NWA - STORM WATER					
JOHN P TODD	3/31/2022	04/14/2022	Permanent Easement (Todd) 20...	448.74.5900.748.80100	33,350.00
BARR ENGINEERING COMPANY	23190328.21-14	04/07/2022	Stormwater Utility Review NWA...	448.74.5900.748.30300	39.50
JOHN P. TODD	3/31/2022	04/14/2022	Temporary Easement (Todd) 20...	448.74.5900.748.80100	150.00
Fund 448 - NWA - STORM WATER Total:					33,539.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 451 - HOST COMMUNITY FUND					
MESSERLI & KRAMER, P.A.	409199	04/07/2022	2022 Legislative representation	451.44.6000.451.30700	10,250.00
CITYGATE ASSOCIATES, LLC	30859	04/14/2022	Fire Dept. evaluation	451.42.4000.421.30700	3,474.19
Fund 451 - HOST COMMUNITY FUND Total:					13,724.19
Fund: 471 - 2021 IMPROVEMENT FUND					
BELAIR EXCAVATING	3/14/2022	04/14/2022	Project 2108 - Final Pay Voucher..	471.71.5900.771.80300	7,175.04
Fund 471 - 2021 IMPROVEMENT FUND Total:					7,175.04
Fund: 501 - WATER UTILITY FUND					
HACH COMPANY	12932570	04/07/2022	chemicals	501.50.7100.512.60019	631.11
HACH COMPANY	12937346	04/07/2022	chemicals	501.50.7100.512.60019	557.55
HACH COMPANY	12947270	04/07/2022	chemicals	501.50.7100.512.60019	488.22
TOTAL TOOL SUPPLY, INC	1508808	04/07/2022	Misc supplies	501.50.7100.512.60016	688.12
MID CITY SERVICES, INC.	179424	04/07/2022	Rugs at treatment plant	501.50.7100.512.40040	52.35
GOPHER STATE ONE-CALL	2030483	04/07/2022	Locate tickets	501.50.7100.512.30700	363.15
CITY OF BLOOMINGTON	20564	04/07/2022	water samples	501.50.7100.512.30700	440.00
LONE OAK COMPANIES	4/4/2022	04/07/2022	4-2022 Utility Statement Posta...	501.50.7100.512.50035	785.18
SHERWIN-WILLIAMS CO.	7066-1	04/07/2022	paint supplies for plant	501.50.7100.512.60016	162.58
LONE OAK COMPANIES	89424	04/07/2022	Statement Processing (50%) 3.2...	501.50.7100.512.30700	480.26
LONE OAK COMPANIES	89424 CR	04/07/2022	Postage Credit (50%) 3.2022	501.50.7100.512.50035	-34.44
TYLER TECHNOLOGIES, INC	025-374262	04/14/2022	Insite Transaction Fees 3.2022 (...)	501.50.7100.512.70440	2,073.12
TOTAL TOOL SUPPLY, INC	1508927	04/14/2022	misc tools	501.50.7100.512.60016	16.04
CITY OF EAGAN	3/1/2022	04/14/2022	1st Qtr 2022 Water-Eagan	501.50.7100.512.40005	25,222.82
VALLEY-RICH CO, INC	30606	04/14/2022	Main Break	501.50.7100.512.40046	4,798.20
HAWKINS, INC.	6153057	04/14/2022	chemicals	501.50.7100.512.60019	1,232.00
AMERICAN WATER WORKS ASSN	7002004479	04/14/2022	AWWA Membership	501.50.7100.512.50070	2,180.00
CORE & MAIN LP	P542887	04/14/2022	Radios	501.50.7100.512.40043	4,154.35
CORE & MAIN LP	P567538	04/14/2022	Radios	501.50.7100.512.40043	4,154.60
CORE & MAIN LP	Q622490	04/14/2022	Meter parts	501.50.7100.512.40043	41.31
CORE & MAIN LP	Q622513	04/14/2022	meter parts	501.50.7100.512.40043	299.68
CORE & MAIN LP	Q622525	04/14/2022	Hydrant parts	501.50.7100.512.60016	102.46
CORE & MAIN LP	Q622546	04/14/2022	Gaskets for meter	501.50.7100.512.40043	44.75
CORE & MAIN LP	Q630231	04/14/2022	New irrigation meter for South ...	501.50.7100.512.75500	1,014.74
Fund 501 - WATER UTILITY FUND Total:					49,948.15
Fund: 502 - SEWER UTILITY FUND					
LONE OAK COMPANIES	4/4/2022	04/07/2022	4-2022 Utility Statement Posta...	502.51.7200.514.50035	785.18
EXPERT TREE AND SERVICE AND...	7121	04/07/2022	Stump grinding after tree remo...	502.51.7200.514.40043	925.00
LONE OAK COMPANIES	89424	04/07/2022	Statement Processing (50%) 3.2...	502.51.7200.514.30700	480.26
LONE OAK COMPANIES	89424 CR	04/07/2022	Postage Credit (50%) 3.2022	502.51.7200.514.50035	-34.44
TYLER TECHNOLOGIES, INC	025-374262	04/14/2022	Insite Transaction Fees 3.2022 (...)	502.51.7200.514.70440	2,073.13
CITY OF EAGAN	3/1/2022	04/14/2022	1st Qtr 2022 Sewer-Eagan	502.51.7200.514.40015	39,689.73
Fund 502 - SEWER UTILITY FUND Total:					43,918.86
Fund: 503 - INVER WOOD GOLF COURSE					
MTI DISTRIBUTING CO	1336124-00	04/14/2022	equip parts	503.52.8600.527.40042	210.40
PING	16212511	04/14/2022	golf bags for resale	503.52.8200.523.76350	1,932.45
PING	16224130	04/14/2022	golf bags for resale	503.52.8200.523.76350	339.00
PING	16230029	04/14/2022	golf bags for resale	503.52.8200.523.76350	697.20
WERNER IMPLEMENT CO, INC	16652	04/14/2022	equip parts	503.52.8600.527.40042	4,762.29
NAPA OF INVER GROVE HEIGHTS	305993	04/14/2022	equip parts	503.52.8600.527.40042	438.36
NAPA OF INVER GROVE HEIGHTS	306221	04/14/2022	equip parts	503.52.8600.527.40042	65.76
TAYLOR MADE GOLF COMPANY ..	35714972	04/14/2022	apparel for resale	503.52.8200.523.76200	68.88
COCA COLA BOTTLING COMPA...	3641213307	04/14/2022	pop/water for resale	503.52.8300.524.76100	2,147.27
COCA COLA BOTTLING COMPA...	3648207085	04/14/2022	CO2 credit	503.52.8300.524.76100	-150.00
USGA	4/4/2022	04/14/2022	2022 membership	503.52.8500.526.50070	150.00
GEAR FOR SPORTS	41904797	04/14/2022	apparel for resale	503.52.8200.523.76200	3,629.53
WILSON SPORTING GOODS	4537494167	04/14/2022	bags for resale	503.52.8200.523.76350	1,957.82
CLEVELAND GOLF/SRIXON	6842219 SO	04/14/2022	Golf club for resale	503.52.8200.523.76250	111.24
LVC COMPANIES, INC.	85813	04/14/2022	compressor repairs/replacement	503.52.8500.526.40040	1,544.37
COPY RIGHT	89067	04/14/2022	passes and players cards	503.52.8000.521.50030	524.17
COPY RIGHT	89070	04/14/2022	score cards	503.52.8000.521.50030	3,169.48

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TITLEIST	912801356	04/14/2022	Golf balls for resale	503.52.8200.523.76450	2,046.20
TITLEIST	912810623	04/14/2022	Golf balls for resale	503.52.8200.523.76450	912.35
TITLEIST	912824668	04/14/2022	golf gloves for resale	503.52.8200.523.76300	1,746.36
TITLEIST	912824899	04/14/2022	Golf balls for resale	503.52.8200.523.76450	244.00
TITLEIST	912824900	04/14/2022	Golf balls for resale	503.52.8200.523.76450	244.00
TITLEIST	912824901	04/14/2022	Golf balls for resale	503.52.8200.523.76450	244.00
TITLEIST	912835535	04/14/2022	Golf balls for resale	503.52.8200.523.76450	912.40
TITLEIST	912835539	04/14/2022	Golf balls for resale	503.52.8200.523.76450	244.00
TITLEIST	912950522	04/14/2022	golf glove for resale	503.52.8200.523.76300	1,487.64
CUTTER & BUCK	96071432	04/14/2022	apparel for resale	503.52.8200.523.76200	1,120.95
SOUTH BAY DESIGN	Apr-22	04/14/2022	quarterly hosting chgs/updates	503.52.8500.526.50025	351.00
ALL TEST & INSPECTIONS INC	CR22-13443	04/14/2022	lift inspection	503.52.8600.527.40042	530.80
TOUR EDGE GOLF MFG., INC.	IN-01539661	04/14/2022	golf clubs for resale	503.52.8200.523.76250	417.40
Fund 503 - INVER WOOD GOLF COURSE Total:					32,099.32

Fund: 603 - CENTRAL EQUIPMENT

HUOT CONSTRUCTION & SERVI...	8081	12/31/2021	Window install	603.00.5300.444.40040	18,120.00
METRO JANITORIAL SUPPLY INC	11015706	04/07/2022	Shop Supplies	603.00.5300.444.60012	207.53
DELEGARD TOOLS	141037/1	04/07/2022	Small tools	603.00.5300.444.60040	412.50
MID CITY SERVICES, INC.	179425	04/07/2022	Rugs at PW building	603.00.5300.444.40065	99.25
CLAREY'S SAFETY EQUIPMENT	199176	04/07/2022	restock first aid cabinet supplies	603.00.5300.444.40065	147.85
NORTH AMERICAN TRAILER SAL...	30004187552	04/07/2022	312 Dump Truck air fitting	603.00.5300.444.40041	30.56
NORTH AMERICAN TRAILER SAL...	30004187593	04/07/2022	331 Street sweeper batteries.	603.00.5300.444.40041	225.06
NUSS TRUCK AND EQUIPMENT	4703978P	04/07/2022	312 Dump Truck mirror bracket	603.00.5300.444.40041	154.98
INVER GROVE FORD	5310969	04/07/2022	2202 Squad floor mat.	603.00.5300.444.40041	145.00
UNIFIRST CORPORATION	900675509	04/07/2022	Other rentals	603.00.5300.444.40065	110.91
UNIFIRST CORPORATION	900675509	04/07/2022	Uniforms	603.00.5300.444.60045	21.14
UNIFIRST CORPORATION	900686416	04/07/2022	Other rentals	603.00.5300.444.40065	105.75
UNIFIRST CORPORATION	900686416	04/07/2022	Uniforms	603.00.5300.444.60045	21.14
UNIFIRST CORPORATION	900687762	04/07/2022	Other rentals	603.00.5300.444.40065	108.41
UNIFIRST CORPORATION	900687762	04/07/2022	Uniforms	603.00.5300.444.60045	32.14
MACQUEEN EQUIPMENT INC	P40922	04/07/2022	Small tools	603.00.5300.444.60040	149.73
MACQUEEN EQUIPMENT INC	P40986	04/07/2022	325 Street sweeper hyd cyl	603.00.5300.444.40041	209.96
UPS	'000027914A142	04/14/2022	part shipment/delivery	603.00.5300.444.60016	13.80
OXYGEN SERVICE COMPANY, INC	'0008522216	04/14/2022	Shop welding supplies	603.00.5300.444.60012	81.40
CUSTOM FIRE APPARATUS INC	0021288-IN	04/14/2022	E21 Fire Truck marker light	603.00.5300.444.40041	86.29
CUSTOM HOSE TECH	110569	04/14/2022	#325 Street sweeper hyd hoses.	603.00.5300.444.40041	744.35
TOWMASTER TRAILERS INC	447958	04/14/2022	312 Dump Truck tailgate valve	603.00.5300.444.40041	174.13
INVER GROVE FORD	5313069	04/14/2022	2131 police squad brake parts	603.00.5300.444.40041	316.71
INVER GROVE FORD	5313109	04/14/2022	2024 Squad car brake parts	603.00.5300.444.40041	316.71
KREMER SERVICES LLC	78801	04/14/2022	508 Parks truck new front coil s...	603.00.5300.444.40041	699.74
POMP'S TIRE SERVICE, INC.	980090995	04/14/2022	E21 Front tire replacement	603.00.5300.444.60014	485.29
MACQUEEN EMERGENCY GRO...	P06801	04/14/2022	E33 Fire Truck compressor	603.00.5300.444.40041	607.70
MACQUEEN EQUIPMENT INC	P41251	04/14/2022	#325 Sweeper parts	603.00.5300.444.40041	31.45
Fund 603 - CENTRAL EQUIPMENT Total:					23,859.48

Fund: 604 - CENTRAL STORES

MARCO TECHNOLOGIES, LLC	31214659	04/07/2022	Printers & Copiers	604.00.2200.416.40050	5,211.58
QUADIENT LEASING USA, INC.	N9337538	04/07/2022	Postage machine lease 1.26-4.2...	604.00.2200.416.40050	825.00
Fund 604 - CENTRAL STORES Total:					6,036.58

Fund: 605 - CITY FACILITIES

CRAWFORD DOOR SALES COM...	136030	04/07/2022	PD door receivers, remotes, ant...	605.00.7500.460.40040	1,860.00
MAS COMMUNICATIONS	220300050101	04/07/2022	CH elevator emergency phone	605.00.7500.460.40040	50.61
TOTAL CONSTRUCTION & EQUIP.	32927	04/07/2022	PW exhaust fans repairs	605.00.7500.460.40040	523.26
TOTAL CONSTRUCTION & EQUIP.	32928	04/07/2022	rework switching at FS #1	605.00.7500.460.40040	526.90
TOTAL CONSTRUCTION & EQUIP.	32929	04/07/2022	new LED lts at RV Maint Bldg	605.00.7500.460.40040	2,172.77
TOTAL CONSTRUCTION & EQUIP.	32931	04/07/2022	FS #2 light repairs & relocate co...	605.00.7500.460.40040	1,702.94
NASSEFF PLUMBING & HEATING..	40088	04/07/2022	PW AHU repairs to starters	605.00.7500.460.40040	547.00
B & B SHEETMETAL AND ROOFI...	59394	04/07/2022	repaired pipe seal	605.00.7500.460.40040	645.00
GRAINGER	9263100597	04/07/2022	bulbs, ballasts, wire etc for FD	605.00.7500.460.60016	54.03
GRAINGER	9263100597	04/07/2022	tools	605.00.7500.460.60040	300.52

Expense Approval Report

Payment Dates: 4/6/2022 - 4/19/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE LABORATORY SYS...	CIN106570	04/07/2022	stand up desks	605.00.7500.460.40047	1,705.01
OVERHEAD DOOR CO OF THE N...	125941	04/14/2022	repair door at Cold Storage	605.00.7500.460.40040	529.40
HUEBSCH SERVICES	20142575	04/14/2022	lobby mats	605.00.7500.460.40065	165.99
Fund 605 - CITY FACILITIES Total:					10,783.43
Fund: 606 - TECHNOLOGY FUND					
CDW GOVERNMENT INC	V087010	04/07/2022	Monitors	606.00.1400.413.60040	1,148.28
Fund 606 - TECHNOLOGY FUND Total:					1,148.28
Fund: 702 - ESCROW FUND					
KENNEDY & GRAVEN	159044	04/07/2022	legal consultant re TIF	702.229.2295903	250.00
LEVANDER, GILLEN & MILLER P....	2/28/2022 81.13 Eng	04/07/2022	Peltier Reserve	702.229.2304103	265.00
BARR ENGINEERING COMPANY	23190328.21-14	04/07/2022	South Grove Townhomes	702.229.2300703	362.50
BARR ENGINEERING COMPANY	23190328.21-14	04/07/2022	At Home Apartments	702.229.2300803	1,212.50
BARR ENGINEERING COMPANY	23190328.21-14	04/07/2022	Babcock Crossings	702.229.2303803	333.50
WSB & ASSOCIATES, INC.	R-017593-000-8	04/07/2022	At Home Apartments	702.229.2300803	2,030.00
EMMONS & OLIVIER RESOURCES	00095-0074-10	04/14/2022	Settlers Ridge North 2nd Additi...	702.229.2284803	354.25
EMMONS & OLIVIER RESOURCES	00095-0074-10	04/14/2022	Inver Point 2nd Addition	702.229.2297103	136.25
EMMONS & OLIVIER RESOURCES	00095-0074-10	04/14/2022	Peltier Reserve	702.229.2304103	129.25
EMMONS & OLIVIER RESOURCES	00095-0080-1	04/14/2022	Inver Point Business Park 2nd	702.229.2297103	703.13
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Comm Dev-Krista Monkelien Ca...	702.229.2287503	28.67
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Comm Dev-Mike Bischel Case #...	702.229.2292503	29.14
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Comm Dev-Condernnation high...	702.229.2301503	1,645.00
ST. PAUL PIONEER PRESS	222572521	04/14/2022	Comm Dev-Blue Ribbon Bldrs 2...	702.229.2304403	29.14
BOLTON & MENK, INC.	286460	04/14/2022	Settlers Ridge Lift Station	702.229.2284803	910.00
Fund 702 - ESCROW FUND Total:					8,418.33
Grand Total:					1,288,298.68



City of Inver Grove Heights

Expense Approval Report By Fund

Payment Dates 3/31/2022 - 3/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
BENEFIT PLANS ADMINISTRATI...	3/18/2022	03/18/2022	1ST QTR HRA EMPLOYER CONTR..	101.203.2032520	1,554.00
OCCUPATIONAL HEALTH CENTE...	103539589	03/31/2022	Pre-employment Physicals	101.41.1100.413.30500	1,069.00
FIRST IMPRESSION GROUP, THE	127399P	03/31/2022	Spring brochure postage	101.44.6100.459.50035	1,315.50
FIRST IMPRESSION GROUP, THE	128067P	03/31/2022	Insights postage	101.41.1300.413.50035	2,928.93
KENISON, TERRI	2/28/2022	03/31/2022	Cleaning all three stations	101.42.4200.423.30700	1,600.00
ADVANCED GRAPHIX, INC.	208780	03/31/2022	Locker decals	101.42.4000.421.60065	120.05
TRIDISTRICT COMMUNITY ED	2122-1340	03/31/2022	Hilltop gym rent for Mite Co-Ed...	101.44.6100.454.40065	366.00
TRIDISTRICT COMMUNITY ED	2122-1515	03/31/2022	SH gym rent for VB	101.44.6100.454.40065	598.00
TRIDISTRICT COMMUNITY ED	2122-2050	03/31/2022	Hilltop gym rent for Prek BB	101.44.6100.454.40065	101.25
TRIDISTRICT COMMUNITY ED	2122-2051	03/31/2022	Hilltop gym rent for FUNdamen...	101.44.6100.454.40065	351.00
PAPCO, INC.	224409	03/31/2022	cleaning supplies	101.44.6000.451.60011	160.10
RENEE DUBS ELLENA	22-5087	03/31/2022	Design services	101.41.1300.413.30700	100.00
CARGILL, INC.	2907008751	03/31/2022	Treated Road Salt	101.43.5200.443.60016	26,655.67
ASPEN MILLS	291172	03/31/2022	Explorers Jackets	101.42.4000.421.50078	174.00
DAJ ENTERPRISES LLC (ECO WO...	3	03/31/2022	herbicides/fertilizers	101.44.6000.451.60030	5,259.40
CENTURY LINK	3/19/2022	03/31/2022	telephone invoice	101.42.4200.423.50020	46.64
HEALTHEAST MEDICAL TRANSP...	3/25/2022	03/31/2022	Blood- Ponting, Victoria	101.42.4000.421.30700	88.40
HENNEPIN COUNTY MEDICAL C...	3/29/2022	03/31/2022	Medical Records- Mattson	101.42.4000.421.30700	75.00
MN GLOVE & SAFETY, INC.	335008	03/31/2022	safety gear	101.44.6000.451.60045	447.68
LEAGUE OF MN CITIES	362394	03/31/2022	MCMA Conference	101.41.1100.413.50080	575.00
ABDO, LLP	454277	03/31/2022	Audit WP Prep-Taxes & SA	101.41.2000.415.30700	5,400.00
UNIFIRST CORPORATION	900685039	03/31/2022	Uniforms	101.43.5200.443.60045	30.71
UNIFIRST CORPORATION	900685039	03/31/2022	Uniforms	101.44.6000.451.60045	14.24
COMPASS MINERALS AMERICA ...	973822	03/31/2022	Road Salt	101.43.5200.443.60016	43,742.00
COMPASS MINERALS AMERICA ...	974579	03/31/2022	De-icing Salt	101.43.5200.443.60016	20,953.76
DAKOTA COUNTY TECHNICAL C...	987520	03/31/2022	Pursuit - Nelson & Williams	101.42.4000.421.50080	500.00
WELLS FARGO CREDIT CARD ACH Action Targets Lee, Katri WF 2/...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60018	330.47
WELLS FARGO CREDIT CARD ACH Allstream O'Connor, WF 2/22	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	1,395.07
WELLS FARGO CREDIT CARD ACH Allstream O'Connor, WF 2/22	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	1,497.99
WELLS FARGO CREDIT CARD ACH Amazon.Com 3u7zq8yz3 Lee, Ka..	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.50078	109.31
WELLS FARGO CREDIT CARD ACH Amazon.Com Kg5cc5en3 Otis, J...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60065	2,039.88
WELLS FARGO CREDIT CARD ACH American Heart Shopcpr Bernar...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60018	308.70
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1b30t8rv2 Chio...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	167.91
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1b78h3240 Gade...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.60041	41.90
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1i37x5jb2 Chiod...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	1,459.54
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1i44t13m0 Chio...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60011	22.95
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 1i4bm7s51 Chio...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	81.65
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 6x1i18po3 Gade...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.60041	29.97
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us 9c1js9x93 Swigg...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.44.6100.454.60009	51.78
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us C09vb12b3 Gade...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.60040	719.55
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Cp9ia0sm3 Chio...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60065	154.95
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us E00yw89h3 Lee...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60065	3.85
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us E81ua0hq3 Lee, ...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4000.421.60065	51.61
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us F69dk9em3 Gad...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.60041	83.60
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Kc2aw9l03 Chio...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.42.4200.423.60045	319.80
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Km2md1xu3 Swi...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.44.6100.453.60009	36.61
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Uo59450l3 Gade...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.60041	68.97
PETTY CASH - WF PURCHASE C...	ANDREW BRAVO WF OOP 2/22...	03/31/2022	Wells Fargo Out of Pocket Reim...	101.45.3300.419.50065	2.80
PETTY CASH - WF PURCHASE C...	ANDREW BRAVO WF OOP 2/22 B	03/31/2022	Wells Fargo Out of Pocket Reim...	101.45.3300.419.50080	29.00
WELLS FARGO CREDIT CARD ACH Animoto Inc Dorshak, J WF 2/22...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.44.6100.459.50070	-45.00
WELLS FARGO CREDIT CARD ACH Animoto Inc Dorshak, J WF 2/22...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.44.6100.459.50070	-6.41
WELLS FARGO CREDIT CARD ACH At&T Payment O'Connor, WF 2...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	2,958.33
WELLS FARGO CREDIT CARD ACH At&T Payment O'Connor, WF 2...	03/31/2022	03/31/2022	Wells Fargo Purchase Cards	101.47.1400.413.50020	2,712.91

Expense Approval Report

Payment Dates: 3/31/2022 - 3/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH At&T Payment O'Connor, WF 2...	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	979.88
WELLS FARGO CREDIT CARD ACH Bca Training Education Lee, Katr...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50080	250.00
WELLS FARGO CREDIT CARD ACH Brownells Inc Haugland, WF 2/...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60045	344.94
WELLS FARGO CREDIT CARD ACH Brownells Inc Otis, Josh WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60045	344.94
WELLS FARGO CREDIT CARD ACH Bts Spok2 O'Connor, WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	4.65
WELLS FARGO CREDIT CARD ACH Cafe Zups Eagan Wonick, Ju WF...	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.50075	131.64
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	100.70
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	70.95
WELLS FARGO CREDIT CARD ACH Centurylink O'Connor, WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	80.94
WELLS FARGO CREDIT CARD ACH Centurylink/Speedpay O'Connor..	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	213.94
WELLS FARGO CREDIT CARD ACH Cobblestone Hutchinson Mads...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50065	106.44
WELLS FARGO CREDIT CARD ACH Cobblestone Hutchinson Mads...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50065	106.44
WELLS FARGO CREDIT CARD ACH Conway Shield Bergum, Er WF 2...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	146.78
WELLS FARGO CREDIT CARD ACH Cross Border Trans Fee Waegen...	03/31/2022		Wells Fargo Purchase Cards	101.41.1300.413.50070	5.12
WELLS FARGO CREDIT CARD ACH Crown Trophy Wonick, Ju WF 2...	03/31/2022		Wells Fargo Purchase Cards	101.41.2000.415.60010	55.00
WELLS FARGO CREDIT CARD ACH Cub Foods Wsp Wonick, Ju WF ...	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.50075	50.00
WELLS FARGO CREDIT CARD ACH Dakota Awards & Engrav Wonic...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60065	16.50
WELLS FARGO CREDIT CARD ACH Department Of Labor An Johns...	03/31/2022		Wells Fargo Purchase Cards	101.45.3300.419.50070	30.00
WELLS FARGO CREDIT CARD ACH Dog Waste Depot.Com O'Conno...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.60016	1,132.52
WELLS FARGO CREDIT CARD ACH Dollartree Swiggum, C WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	6.25
WELLS FARGO CREDIT CARD ACH Dot Swift Invoices Jackson, J WF...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.50080	200.00
WELLS FARGO CREDIT CARD ACH Dot Swift Invoices Ser Jackson, J...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.50080	4.98
WELLS FARGO CREDIT CARD ACH Dt Duluth Trading Co Reller, Cr...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.60045	32.50
WELLS FARGO CREDIT CARD ACH Dt Duluth Trading Co Reller, Cr...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.60045	259.48
WELLS FARGO CREDIT CARD ACH Facebk 3dlufb3ex2 Looze, Amy...	03/31/2022		Wells Fargo Purchase Cards	101.41.1300.413.50025	11.45
WELLS FARGO CREDIT CARD ACH Fbi National Academy A Otis, Jo...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50070	110.00
WELLS FARGO CREDIT CARD ACH Fusion Learning Partne Kaldunsk...	03/31/2022		Wells Fargo Purchase Cards	101.43.5100.442.50070	-60.00
WELLS FARGO CREDIT CARD ACH Fusion Learning Partne Kaldunsk...	03/31/2022		Wells Fargo Purchase Cards	101.43.5100.442.50075	-25.00
WELLS FARGO CREDIT CARD ACH Fusion Learning Partne Kaldunsk...	03/31/2022		Wells Fargo Purchase Cards	101.43.5100.442.50080	-315.00
WELLS FARGO CREDIT CARD ACH Government Finance Off Hove, ...	03/31/2022		Wells Fargo Purchase Cards	101.41.2000.415.50070	250.00
WELLS FARGO CREDIT CARD ACH Guardian Supply Schrandt, WF ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	57.98
WELLS FARGO CREDIT CARD ACH Hobby-Lobby #753 Wonick, Ju ...	03/31/2022		Wells Fargo Purchase Cards	101.41.2000.415.60010	15.97
WELLS FARGO CREDIT CARD ACH Holiday Stations 0471 Chiodo, ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	18.55
WELLS FARGO CREDIT CARD ACH Holiday Stations 0471 Chiodo, ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	47.80
WELLS FARGO CREDIT CARD ACH Holiday Stations 0471 Chiodo, ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	57.62
WELLS FARGO CREDIT CARD ACH Hometown Meats Llc Wonick, J...	03/31/2022		Wells Fargo Purchase Cards	101.41.1000.413.50075	131.88
WELLS FARGO CREDIT CARD ACH In Minnesota Law Enfo Lee, Kat...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50078	950.00
WELLS FARGO CREDIT CARD ACH Inver Grove Ford Linco Chiodo,...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.80700	145.00
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Casarez, ..	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60065	50.13
WELLS FARGO CREDIT CARD ACH Inver Wood Golf Course Wonick...	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.50075	50.00
NARDINI FIRE EQUIPMENT CO., ...IV00200721	03/31/2022		service of fire extinguishers	101.42.4200.423.40042	126.25
WELLS FARGO CREDIT CARD ACH Kwik Trip 24800002485 Chiodo,...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	44.47
WELLS FARGO CREDIT CARD ACH Kwik Trip 64800006486 Chiodo,...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	37.95
WELLS FARGO CREDIT CARD ACH Kwik Trip 96800009688 Chiodo,...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	36.82
WELLS FARGO CREDIT CARD ACH League Of Minnesota Ci Under...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.50080	40.00
WELLS FARGO CREDIT CARD ACH League Of Minnesota Ci Under...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.50080	100.00
PETTY CASH - WF PURCHASE C... MATTHEW MATTSON WF OOP ...	03/31/2022		Wells Fargo Out of Pocket Reim...	101.42.4000.421.60045	640.42
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Berg...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.40040	4,303.76
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Rema...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.40047	274.24
WELLS FARGO CREDIT CARD ACH Midwayusa Com Lee, Katri WF ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.40042	867.10
WELLS FARGO CREDIT CARD ACH Minnesota Chiefs Of Po Otis, Jo...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50070	180.00
WELLS FARGO CREDIT CARD ACH Minnesota Government F Hove,...	03/31/2022		Wells Fargo Purchase Cards	101.41.2000.415.50070	70.00
WELLS FARGO CREDIT CARD ACH Minnesota Nursery And O'Conn...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.50080	200.00
WELLS FARGO CREDIT CARD ACH Minnesota Nursery And O'Conn...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.50080	200.00
WELLS FARGO CREDIT CARD ACH Minnesota State Colleg Kiernan,...	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.50080	275.00
WELLS FARGO CREDIT CARD ACH Norvex Supply, Inc Chiodo, Mo...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.40042	122.61
WELLS FARGO CREDIT CARD ACH Ohd Chiodo, Mo WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.40042	185.00
MACQUEEN EMERGENCY GRO... P01895	03/31/2022		firefighter boots	101.42.4200.423.60065	6,467.50
WELLS FARGO CREDIT CARD ACH Party City 1153 Swiggum, C WF ...	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	22.50
WELLS FARGO CREDIT CARD ACH Paypal Firemarshal Schadegg, ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50070	40.00

Expense Approval Report

Payment Dates: 3/31/2022 - 3/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Petro Plus Chiodo, Me WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	41.26
WELLS FARGO CREDIT CARD ACH Pilot 00004705 Chiodo, Me...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50065	47.07
WELLS FARGO CREDIT CARD ACH Qr-Code-Generator.Com Waeg...	03/31/2022		Wells Fargo Purchase Cards	101.41.1300.413.50070	511.65
WELLS FARGO CREDIT CARD ACH Salomonsuuntoarmadaato Rose...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60045	240.00
WELLS FARGO CREDIT CARD ACH Sams Club #4738 Swiggum, C W...	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	54.50
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Otis, Josh WF 2...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60065	25.96
WELLS FARGO CREDIT CARD ACH Smk Surveymonkey.Com O'Con...	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.459.50070	253.20
WELLS FARGO CREDIT CARD ACH Sota Lee, Katri WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50080	350.00
WELLS FARGO CREDIT CARD ACH Sq Splatball Madsen, Be WF 2/...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60018	79.95
WELLS FARGO CREDIT CARD ACH Sq The Apparel Lab Lee, Katri ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60045	200.00
WELLS FARGO CREDIT CARD ACH Streicher'S Mpls Madsen, Be WF...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	9.99
INNOVATIVE OFFICE SOLUTIONS SUM-066253	03/31/2022		USB Drives & Lanyards	101.41.1100.413.60065	124.14
INNOVATIVE OFFICE SOLUTIONS SUM-066253	03/31/2022		Rotary cards	101.45.3200.419.60010	23.11
WELLS FARGO CREDIT CARD ACH Swank Motion Pictures Mikel, R...	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.30700	695.00
WELLS FARGO CREDIT CARD ACH Target 00020461 Chiodo, M...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50075	22.19
WELLS FARGO CREDIT CARD ACH Target 00020461 Wonick, Ju...	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.50075	125.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	50.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH Target.Com Bauer, Cor WF 2/22	03/31/2022		Wells Fargo Purchase Cards	101.41.1100.413.30500	25.00
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Oswald,...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.40042	67.90
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Oswald,...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60011	44.97
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Reller, ...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.60016	10.98
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Sander...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.40047	43.05
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Sander...	03/31/2022		Wells Fargo Purchase Cards	101.44.6000.451.40047	57.46
WELLS FARGO CREDIT CARD ACH U Of M Contlearning Jackson, J...	03/31/2022		Wells Fargo Purchase Cards	101.43.5200.443.50080	45.00
WELLS FARGO CREDIT CARD ACH Us Internet Corp. O'Connor, WF...	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	230.00
WELLS FARGO CREDIT CARD ACH Usps Po 2688010540 Wiederho...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50035	13.15
WELLS FARGO CREDIT CARD ACH Vzwr1ss Apocc Visb O'Connor, ...	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.50020	925.26
WELLS FARGO CREDIT CARD ACH Walgreens #6943 Lee, Katri WF ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50030	9.97
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Chiodo, Mo WF...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.50075	113.16
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Chiodo, Mo WF...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60065	546.46
WELLS FARGO CREDIT CARD ACH Wal-Mart #5089 Swiggum, C WF...	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	45.73
WELLS FARGO CREDIT CARD ACH Yarusso Brothers Itali Vandehoe...	03/31/2022		Wells Fargo Purchase Cards	101.44.6100.453.60009	1,695.00
WELLS FARGO CREDIT CARD ACH Zero9 Solutions Llc Rose, Ryan ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.60013	82.95
WELLS FARGO CREDIT CARD ACH Zero9 Solutions Llc Schrandt, ...	03/31/2022		Wells Fargo Purchase Cards	101.42.4200.423.60045	10.75
WELLS FARGO CREDIT CARD ACH Zoom.Us 888-799-9666 Gade, ...	03/31/2022		Wells Fargo Purchase Cards	101.47.1400.413.40035	29.98
WELLS FARGO CREDIT CARD ACH Zoom.Us 888-799-9666 Lee, Kat...	03/31/2022		Wells Fargo Purchase Cards	101.42.4000.421.50070	11.99
Fund 101 - GENERAL FUND Total:					156,220.39

Fund: 201 - C.V.B. FUND

MEDIA ONE NORTH AMERICA, L...2466	03/31/2022		media campaign	201.44.1600.465.50025	8,000.00
MEDIA ONE NORTH AMERICA, L...2467	03/31/2022		YouTube campaign	201.44.1600.465.50025	1,500.00
WELLS FARGO CREDIT CARD ACH B-52 Inver Grove Heigh Satre, Er...	03/31/2022		Wells Fargo Purchase Cards	201.44.1600.465.50075	50.00
WELLS FARGO CREDIT CARD ACH Facebk 2teh6c7mp2 Satre, Eri ...	03/31/2022		Wells Fargo Purchase Cards	201.44.1600.465.50025	10.40
WELLS FARGO CREDIT CARD ACH Facebk Xr6bz3mp2 Satre, Eri ...	03/31/2022		Wells Fargo Purchase Cards	201.44.1600.465.50025	75.00
WELLS FARGO CREDIT CARD ACH Google Gsuite_Visitig Satre, Eri...	03/31/2022		Wells Fargo Purchase Cards	201.44.1600.465.50025	18.00
WELLS FARGO CREDIT CARD ACH The Ups Store 0372 Satre, Eri W...	03/31/2022		Wells Fargo Purchase Cards	201.44.1600.465.50035	22.64
WELLS FARGO CREDIT CARD ACH Usps Po 2688010540 Satre, Eri...	03/31/2022		Wells Fargo Purchase Cards	201.44.1600.465.50035	58.00
Fund 201 - C.V.B. FUND Total:					9,734.04

Fund: 204 - RECREATION FUND

IGH SENIOR CLUB	3/7/2022	03/17/2022	Feb 2022 Sr Club dues/lunches	204.227.2271000	760.00
Fund 204 - RECREATION FUND Total:					760.00

Fund: 205 - COMMUNITY CENTER

MEDICINE LAKE TOURS	1/31/2022	03/31/2022	Active Adult trip to Ives Auditor...	205.44.6200.453.50090	380.00
FIRST IMPRESSION GROUP, THE	127399P	03/31/2022	Spring brochure postage	205.44.6200.453.50035	1,973.23
HUEBSCH SERVICES	20139659	03/31/2022	lobby mats	205.44.6200.453.40040	74.32
HUEBSCH SERVICES	20139659	03/31/2022	lobby mats	205.44.6200.453.40040	297.26

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
2ND WIND EXERCISE, INC.	22-038382	03/31/2022	fitness equipment	205.44.6200.453.60040	346.58
TAHO SPORTSWEAR	22TS0418	03/31/2022	AQ Mgr & LG shirts	205.44.6200.453.60045	535.30
TAHO SPORTSWEAR	22TS0418	03/31/2022	AQ instr shirts	205.44.6200.453.60045	230.15
TAHO SPORTSWEAR	22TS0924	03/31/2022	spring walking program tees	205.44.6200.453.60065	126.00
PODRITZ, ETHAN	3/10/2022	03/31/2022	Had a cancellation notice - pay...	205.207.2070300	5.99
PODRITZ, ETHAN	3/10/2022	03/31/2022	Had a cancellation notice - pay...	205.44.0000.3490100	84.01
TWIN CITIES BARBELL	3/23/2022	03/31/2022	Refund of damage deposit	205.44.0000.3492500	500.00
TWIN SOURCE SUPPLY	496613	03/31/2022	cleaning supplies	205.44.6200.453.60011	228.49
TWIN SOURCE SUPPLY	496613	03/31/2022	cleaning supplies	205.44.6200.453.60011	228.50
AQUA LOGIC, INC.	534	03/31/2022	diving board repairs	205.44.6200.453.40040	361.50
WELLS FARGO CREDIT CARD ACH American Red Cross Swiggum, C...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60018	175.00
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us An4vn2103 Swig...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60011	106.17
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us Dv0199xc3 Swig...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	26.88
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us V19xq8le3 Gill, Je...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.80800	47.78
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us V19xq8le3 Gill, Je...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.80800	47.78
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us X56eh17a3 Swig...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	55.49
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us X56eh17a3 Swig...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	429.18
WELLS FARGO CREDIT CARD ACH Amzn Mktp Us X56eh17a3 Swig...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	39.99
WELLS FARGO CREDIT CARD ACH Animoto Inc Dorshak, J WF 2/22...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	-45.00
WELLS FARGO CREDIT CARD ACH Animoto Inc Dorshak, J WF 2/22...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	-6.42
WELLS FARGO CREDIT CARD ACH Batteries Plus - #0030 Roach, Ri...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	121.95
WELLS FARGO CREDIT CARD ACH Comcast Cable Comm O'Connor,...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	196.23
WELLS FARGO CREDIT CARD ACH Hawkins Inc O'Connor, WF 2/22		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60024	4,246.97
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Bodsber...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60012	4.60
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Bodsber...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60012	4.60
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Bodsber...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	12.99
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Bodsber...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	2.38
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Roach, R...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	33.99
WELLS FARGO CREDIT CARD ACH Learn To Skate Usa Swiggum, C...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	17.25
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Gill, Je...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60012	23.16
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Gill, Je...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60012	23.16
WELLS FARGO CREDIT CARD ACH R&R Specialties Of Wis O'Conno...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.40020	60.00
WELLS FARGO CREDIT CARD ACH R&R Specialties Of Wis O'Conno...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.40042	60.00
WELLS FARGO CREDIT CARD ACH R&R Specialties Of Wis O'Conno...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.40042	490.00
PETTY CASH - WF PURCHASE C... RICK ROACH WF OOP 2/22		03/31/2022	Wells Fargo Out of Pocket Reim...	205.44.6200.453.50065	5.04
WELLS FARGO CREDIT CARD ACH Samsclub #4736 Abrahamson ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	130.82
WELLS FARGO CREDIT CARD ACH Samsclub #4736 Abrahamson ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	61.00
WELLS FARGO CREDIT CARD ACH Samsclub #4738 Stier, Phi WF 2...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.80800	1,258.00
WELLS FARGO CREDIT CARD ACH Samsclub #6311 Abrahamson ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	65.20
WELLS FARGO CREDIT CARD ACH Smk Surveymonkey.Com O'Con...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	379.78
WELLS FARGO CREDIT CARD ACH Snappy Logos, Inc. Swiggum, C...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60065	200.00
INNOVATIVE OFFICE SOLUTIONS SUM-066253		03/31/2022	VMCC supplies	205.44.6200.453.60040	12.68
INNOVATIVE OFFICE SOLUTIONS SUM-066253 CR		03/31/2022	VMCC credits	205.44.6200.453.60065	-55.58
WELLS FARGO CREDIT CARD ACH Superior Sauna Roach, Ric WF 2...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	260.00
WELLS FARGO CREDIT CARD ACH Target 00025197 Gill, Jere ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.80800	19.99
WELLS FARGO CREDIT CARD ACH Target 00025197 Gill, Jere ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.80800	19.99
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Bodsbe...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60040	34.97
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.40040	306.72
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	16.10
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	12.06
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Roach, ...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.60016	9.55
WELLS FARGO CREDIT CARD ACH Zumba Fitness Crary, Amy WF 2...		03/31/2022	Wells Fargo Purchase Cards	205.44.6200.453.50070	35.00
Fund 205 - COMMUNITY CENTER Total:					14,316.78
Fund: 361 - WATER REV REF 2012A					
EHLERS AND ASSOCIATES, INC.	90088	03/31/2022	Final Arbitrage Report 2012A	361.57.9000.570.30150	2,500.00
Fund 361 - WATER REV REF 2012A Total:					2,500.00
Fund: 363 - G.O. SEWER REFUND 2014B					
EHLERS AND ASSOCIATES, INC.	90087	03/31/2022	Final Arbitrage Report 2014B	363.57.9000.570.30150	3,000.00
Fund 363 - G.O. SEWER REFUND 2014B Total:					3,000.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 434 - 2014 IMPROVEMENT FUND					
EHLERS AND ASSOCIATES, INC.	89950	03/31/2022	Review 2018A & 2019A Bonds-F...	434.42.4200.423.30150	4,680.00
Fund 434 - 2014 IMPROVEMENT FUND Total:					4,680.00
Fund: 437 - 2017 IMPROVEMENT FUND					
XCEL ENERGY	768607947B	03/31/2022	Natural Gas-Kundla Property 9....	437.73.5900.737.40010	350.81
XCEL ENERGY	769145776B	03/31/2022	Natural Gas-Kundla Property 1....	437.73.5900.737.40010	483.36
Fund 437 - 2017 IMPROVEMENT FUND Total:					834.17
Fund: 441 - STORM WATER MANAGEMENT					
WELLS FARGO CREDIT CARD ACH Paypal Scottswcd Scot Reller, Cr..	03/31/2022		Wells Fargo Purchase Cards	441.74.5900.741.40066	471.00
WELLS FARGO CREDIT CARD ACH U Of M Contlearning Reller, Cr ...	03/31/2022		Wells Fargo Purchase Cards	441.74.5900.741.40066	50.00
Fund 441 - STORM WATER MANAGEMENT Total:					521.00
Fund: 451 - HOST COMMUNITY FUND					
DAKOTA CTY FINANCIAL SVCS	43280	03/31/2022	Rich Valley Fiber Project	451.47.1400.413.80800	55,495.54
GREENE ESPEL PLLP	85503	03/31/2022	Pine Bend Landfill legal	451.75.5900.751.30420	8,285.00
Fund 451 - HOST COMMUNITY FUND Total:					63,780.54
Fund: 501 - WATER UTILITY FUND					
UPS	'000027914A112	03/31/2022	Sending back part for water dept	501.50.7100.512.60016	13.53
UPS	'000027914A122	03/31/2022	Shipped back Utility supplies	501.50.7100.512.60016	18.50
DALCO CORPORATION	3913360	03/31/2022	MISC plant supplies	501.50.7100.512.60016	56.98
KAT-KEY'S LOCK & SAFE CO.	4394	03/31/2022	Keys for utilities	501.50.7100.512.40040	75.00
HAWKINS, INC.	6116148	03/31/2022	Chemicals	501.50.7100.512.60019	136.50
HAWKINS, INC.	6144483	03/31/2022	Chemicals	501.50.7100.512.60019	1,895.84
WELLS FARGO CREDIT CARD ACH Ace Supply Co., Inc. Johnson, M...	03/31/2022		Wells Fargo Purchase Cards	501.50.7100.512.60016	648.31
WELLS FARGO CREDIT CARD ACH Inver Grove Heights Ac Gubash,...	03/31/2022		Wells Fargo Purchase Cards	501.50.7100.512.60016	8.36
WELLS FARGO CREDIT CARD ACH Johnstone Supply Bloom Johns...	03/31/2022		Wells Fargo Purchase Cards	501.50.7100.512.60016	77.93
CORE & MAIN LP	P326141	03/31/2022	New Meters	501.50.7100.512.75500	16,800.00
CORE & MAIN LP	Q181227	03/31/2022	New 1 meters	501.50.7100.512.75500	1,487.41
CORE & MAIN LP	Q587100	03/31/2022	replacement meter	501.50.7100.512.40043	1,020.00
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Gubash,..	03/31/2022		Wells Fargo Purchase Cards	501.50.7100.512.60016	102.16
WELLS FARGO CREDIT CARD ACH The Home Depot #2843 Johnso...	03/31/2022		Wells Fargo Purchase Cards	501.50.7100.512.60016	65.60
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Gubash,..	03/31/2022		Wells Fargo Purchase Cards	501.50.7100.512.60040	62.98
Fund 501 - WATER UTILITY FUND Total:					22,469.10
Fund: 502 - SEWER UTILITY FUND					
WELLS FARGO CREDIT CARD ACH Mn Pollution Control A Johnson,..	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	260.00
WELLS FARGO CREDIT CARD ACH Mn Pollution Control A Johnson,..	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	200.00
WELLS FARGO CREDIT CARD ACH Mn Pollution Control A Johnson,..	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	200.00
WELLS FARGO CREDIT CARD ACH Mn Pollution Control A Johnson,..	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	200.00
WELLS FARGO CREDIT CARD ACH Mn Pollution Control A Johnson,..	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	200.00
WELLS FARGO CREDIT CARD ACH Mn Pollution Control A Johnson,..	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	55.00
WELLS FARGO CREDIT CARD ACH Mn Pollution Control S Johnson,...	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	4.98
WELLS FARGO CREDIT CARD ACH Mn Pollution Control S Johnson,...	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	4.98
WELLS FARGO CREDIT CARD ACH Mn Pollution Control S Johnson,...	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	4.98
WELLS FARGO CREDIT CARD ACH Mn Pollution Control S Johnson,...	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	6.47
WELLS FARGO CREDIT CARD ACH Mn Pollution Control S Johnson,...	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	1.37
WELLS FARGO CREDIT CARD ACH Mn Pollution Control S Johnson,...	03/31/2022		Wells Fargo Purchase Cards	502.51.7200.514.50080	4.98
Fund 502 - SEWER UTILITY FUND Total:					1,142.76
Fund: 503 - INVER WOOD GOLF COURSE					
PING	16206361	03/31/2022	golf bags for resale	503.52.8200.523.76350	954.00
ARAMARK REFRESHMENT SERV...	6005108	03/31/2022	coffee for resale	503.52.8300.524.76100	86.61
CLEVELAND GOLF/SRIXON	6818726SO	03/31/2022	club for resale	503.52.8200.523.76250	148.32
THE CIT GROUP COMMERCIAL S...	70635797	03/31/2022	apparel for resale	503.52.8200.523.76200	899.33
WELLS FARGO CREDIT CARD ACH Dept Of Agriculture Metz, Joel ...	03/31/2022		Wells Fargo Purchase Cards	503.52.8600.527.50070	20.45
WELLS FARGO CREDIT CARD ACH Fastsigns Of Inver Gro Moyniha...	03/31/2022		Wells Fargo Purchase Cards	503.52.8200.523.60017	154.53
WELLS FARGO CREDIT CARD ACH Fastsigns Of Inver Gro Moyniha...	03/31/2022		Wells Fargo Purchase Cards	503.52.8500.526.60065	50.00
TOUR EDGE GOLF MFG., INC.	IN-01534979	03/31/2022	clubs for resale	503.52.8200.523.76250	1,770.50
EPOCH EYEWEAR	INV-001326	03/31/2022	sunglasses for resale	503.52.8200.523.76400	540.00
WELLS FARGO CREDIT CARD ACH Menards Golden Valley Lage, T...	03/31/2022		Wells Fargo Purchase Cards	503.52.8600.527.40042	73.05
WELLS FARGO CREDIT CARD ACH Mpga Payments Otness, Le WF ...	03/31/2022		Wells Fargo Purchase Cards	503.52.8500.526.50070	100.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD ACH Nicollet Ace Hardware Lage, Ti...		03/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.40042	7.51
WELLS FARGO CREDIT CARD ACH Pos Portal O'Connor, WF 2/22		03/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.60040	1,868.70
WELLS FARGO CREDIT CARD ACH Sentext Solutions Moynihan, ...		03/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.50025	149.00
WELLS FARGO CREDIT CARD ACH The Home Depot #2845 Lage, T...		03/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60012	59.94
WELLS FARGO CREDIT CARD ACH Tractor-Supply-Co #019 Lage, T...		03/31/2022	Wells Fargo Purchase Cards	503.52.8600.527.60012	32.59
WELLS FARGO CREDIT CARD ACH Usps Po 2688010540 Moynihan,...		03/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.50035	10.90
WELLS FARGO CREDIT CARD ACH Wf Wayfair3714840463 Moyni...		03/31/2022	Wells Fargo Purchase Cards	503.52.8500.526.40040	171.39

Fund 503 - INVER WOOD GOLF COURSE Total: 7,096.82

Fund: 603 - CENTRAL EQUIPMENT

MTI DISTRIBUTING CO	1335178-00	03/31/2022	Mower Maintenance	603.00.5300.444.40041	562.50
ABM EQUIPMENT & SUPPLY	152716-00	03/31/2022	2 MacLean Municipal Tractors ...	603.00.5300.444.80400	293,207.00
FACTORY MOTOR PARTS COMP... 1-Z28792		03/31/2022	Stock Battery	603.140.1450050	283.90
SNAP-ON INDUSTRIAL	3/11/2022	03/31/2022	Statement Credit	603.00.5300.444.60040	-281.83
NUSS TRUCK AND EQUIPMENT	4702856P	03/31/2022	312 Dump Truck air valves.	603.00.5300.444.40041	1,152.75
NUSS TRUCK AND EQUIPMENT	4702983P	03/31/2022	312 Dump Truck Parts	603.00.5300.444.40041	60.37
NUSS TRUCK AND EQUIPMENT	4703096P	03/31/2022	312 Dump Truck coolant hose	603.00.5300.444.40041	192.74
INVER GROVE FORD	5312622	03/31/2022	E21 Coolant hose	603.00.5300.444.40041	129.95
INVER GROVE FORD	5312727	03/31/2022	2003, 2004 Unmarked squads	603.00.5300.444.40041	311.96
INVER GROVE FORD	6363293	03/31/2022	E21 Fire Truck engine repair.	603.00.5300.444.40042	1,532.12
UNIFIRST CORPORATION	900685039	03/31/2022	Uniforms	603.00.5300.444.40065	105.75
UNIFIRST CORPORATION	900685039	03/31/2022	Uniforms	603.00.5300.444.60045	22.99
GRAINGER	9251316387	03/31/2022	Shop saw blades.	603.00.5300.444.60012	86.66
GRAINGER	9253590310	03/31/2022	Shop glasses	603.00.5300.444.60012	51.26
KIMBALL MIDWEST	9731486	03/31/2022	Shop Supplies	603.00.5300.444.60012	152.00
POMP'S TIRE SERVICE, INC.	980090533	03/31/2022	Stock tires	603.140.1450050	1,668.12
WELLS FARGO CREDIT CARD ACH A&J Outdoor Power, Llc Jackson...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	792.69
WELLS FARGO CREDIT CARD ACH A&J Outdoor Power, Llc Jackson...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	-460.20
SNAP-ON INDUSTRIAL	ARV/49845025	03/31/2022	Small tools	603.00.5300.444.60040	393.73
SNAP-ON INDUSTRIAL	ARV/50557433	03/31/2022	Small tools	603.00.5300.444.60040	800.83
WELLS FARGO CREDIT CARD ACH Menards West St Paul M Jackso...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	94.99
WELLS FARGO CREDIT CARD ACH Minnesota State Colleg Jackson,...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.50080	100.00
WELLS FARGO CREDIT CARD ACH Mn Dvs Inv Grv Hts 161 Under...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.50070	21.00
WELLS FARGO CREDIT CARD ACH Mn Dvs Inv Grv Hts 161 Under...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.50070	45.50
WELLS FARGO CREDIT CARD ACH Mn Dvs Inv Grv Hts 161 Under...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.50070	0.52
WELLS FARGO CREDIT CARD ACH Mn Dvs Inv Grv Hts 161 Under...		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.50070	1.13
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	10.08
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	9.71
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	13.89
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	9.59
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.40041	113.48
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.50080	31.08
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	3.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	21.99
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	25.98
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.00.5300.444.60012	60.40
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	73.55
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	13.97
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	340.50
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	52.36
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	53.52
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	62.88
WELLS FARGO CREDIT CARD ACH O'Reilly Auto Parts 17 Jackson, R..		03/31/2022	Wells Fargo Purchase Cards	603.140.1450050	90.95
CENTENNIAL GLASS	W00011710	03/31/2022	L1 Loader Glass repair.	603.00.5300.444.40041	125.00
MACQUEEN EMERGENCY GRO...	W04019	03/31/2022	E21 Fire Truck electrical repair	603.00.5300.444.40042	2,777.89
MACQUEEN EMERGENCY GRO...	W04167	03/31/2022	T34 Fire Truck A/C Comp	603.00.5300.444.40042	2,169.61

Fund 603 - CENTRAL EQUIPMENT Total: 307,088.85

Fund: 604 - CENTRAL STORES

FIRST IMPRESSION GROUP, THE	127425	03/31/2022	logo stickers	604.00.2200.416.60010	550.00
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Expense Approval Report

Payment Dates: 3/31/2022 - 3/31/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE OFFICE SOLUTIONS	SUM-066253	03/31/2022	Innovative office supplies 2.2022	604.00.2200.416.60010	512.16
Fund 604 - CENTRAL STORES Total:					1,062.16
Fund: 605 - CITY FACILITIES					
SOLAR SHIELD, INC.	129	03/31/2022	Window Tinting-CH & PD	605.00.7500.460.40040	4,991.00
HUEBSCH SERVICES	20139658	03/31/2022	lobby mats	605.00.7500.460.40065	157.97
GILBERT MECHANICAL CONTRA...	215859	03/31/2022	repairs to heat pumps at CH and..	605.00.7500.460.40040	3,281.00
GRAINGER	9261048426	03/31/2022	light bulbs	605.00.7500.460.60016	436.36
GRAINGER	9261048426	03/31/2022	vacuum cleaner & parts	605.00.7500.460.60040	321.73
TWIN CITY HARDWARE	PSI2108796	03/31/2022	door repairs and closer replace...	605.00.7500.460.40040	3,900.00
Fund 605 - CITY FACILITIES Total:					13,088.06
Fund: 702 - ESCROW FUND					
XCEL ENERGY	3/7/2022B	03/31/2022	Escrow Release	702.229.2302303	4,968.05
KRECH, JIM	3/7/2022	03/31/2022	Escrow Release	702.229.2298403	123.00
Fund 702 - ESCROW FUND Total:					5,091.05
Grand Total:					613,385.72

Request for Council Action

SUBJECT: Approval of Personnel Actions

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Cora Bauer, HR Coordinator, 651.450.2490

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions listed below.

BACKGROUND

Full-time Employment:

Samuel Hosszu, Assistant Finance Director

Josef Stark, VMCC Operations Worker

Craig Reller, Environmental Resources Technician (promotional)

Erik Howe, Sergeant (promotional)

Seasonal/Temporary Employment:

Travis Conoryea, Golf Maintenance Helper

Arden Bolland, Golf Maintenance Helper

Maxwell Kutz, Golf Maintenance Helper

Kyle Bauer, Park Maintenance Helper

William Niedorf, Golf Course Outside Services

Dylan Hanzel, Golf Course Outside Services

Rosa Sanchez, Golf Course Concessionaire

Jaclyn Joseph, Golf Course Concessionaire

Marvin Bolles, Golf Maintenance Helper

Matthew Kuefler, Golf Course Concessionaire

Jack Mitchell-Peterson, Golf Course Concessionaire

Grace Johnston, Golf Course Concessionaire

Matthew Zaruba, Utility Helper

Joseph Schommer, Parks Maintenance Helper

Alanna Sobottka, Engineering Intern

Mia Greengard, Golf Course Concessionaire

Alexandrya Paulson, Golf Course Concessionaire

Keely Ashton, Golf Course Concessionaire

Beatrice Rybak, Golf Course Outside Services

Jake Maurer, Golf Course Outside Services

Keaton Orrey, Golf Course Outside Services

Thomas Barrett, Golf Course Ranger/Starter

Callie Jung, Birthday Party Host

Madeline Wisell, Lifeguard

Alexandra Fredeen, Golf Course Outside Services

Grace Mansure, Golf Course Outside Services
Morgan McConnell, Golf Course Outside Services
Brett Videen, Golf Course Outside Services
Phillip Owens, Temporary Fire Inspector/Marshal

Voluntary Resignations, Retirements and/or Terminations:

Jeffrey Schadegg, Fire Marshal (retiring May 31, 2022)
Juan Valdez, Police Officer

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the above-listed personnel actions.

ATTACHMENTS

None

Request for Council Action**SUBJECT: Resolution Accepting Proposal and Entering into Contract for Well #4 Electric Service Upgrade****MEETING DATE:** April 25, 2022**ITEM TYPE:** Consent Agenda**CONTACT:** Eric Kramer, Utility Superintendent, 651.450.2565**ACTION REQUESTED**

The Council is asked to adopt the attached Resolution, accepting a cost proposal from Daley Electric, LLC and entering into a contract for Well #4 electrical service upgrade.

BACKGROUND

The Utilities Division has solicited and received two proposals for the Well #4 Electric Service Upgrade:

Contractor	Proposed Cost
Daley Electric, LLC	\$50,570.00
Total Construction & Equipment, Inc.	\$61,500.00

The original electric service in Well #4 was installed in 1970, and requires an upgrade to ensure continued reliable servcability. The project includes installation of a new variable frequency drive (VFD). A VFD allows for a more controlled start-up and shut-down of the well pump motor, reducing wear-and-tear on the mechanical components and extending the life of the well pump and well motor.

FISCAL IMPACT

The proposed work is within budget and is to be funded from the approved Water Utility Fund Budget (501.50.7100.512.40040)

RECOMMENDATION

Staff recommends approval of the proposal from Daley Electric and award of a contract for \$50,570.00 to perform the electric service upgrade at well #4.

ATTACHMENTS

1. 2022-04-25 - Resolution - Well 4 VFD
2. Quotes for well #4 Electric Service

**CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING ACCEPTANCE OF PROPOSAL FROM DALEY ELECTRIC,
LLC AND DIRECTING STAFF TO ENTER INTO A CONTRACT FOR WELL #4
ELECTRICAL SERVICE UPGRADE**

WHEREAS, the City annually budgets for well pump maintenance and reconditioning, including the electrical service upgrade of Well No. 4 in 2022; and

WHEREAS, pursuant to a request for quotes, two (2) quotes were received for the electrical service upgrade and installation of a variable frequency drive (VFD) for Well No. 4, and the lowest quote was received from Daley Electric, LLC in the amount of \$50,570; and

WHEREAS, the quote received is reasonable and within the approved Water Utility Fund budget (501.50.7100.512.40042).

NOW, THEREFORE, be it resolved that the City council of the City of Inver Grove Heights does hereby accept the proposal from Daley Electric, LLC and enters into a contract for the electrical service upgrade of Well No. 4 in the amount of \$50,570, and that the cost for this work shall be funded through the Water Utility Fund Budget.

Adopted by the Inver Grove Heights City Council this 25th day of April 2022

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Date: March 25, 2022

To: Eric Kramer

From: Tom Daley

Re: Well Pump 4 Revised Quote

Hi Eric,

Here is our revised quote to replace the main disconnect and replace the soft start with a VFD.

Our quote includes the following:

1. Demo and dispose of the 480 volt 3 pole 600-amp main disconnect and enclosure
2. Demo and dispose of the 480 volt 200 HP soft start and enclosure
3. Install a new 480 volt 3 pole 600 amp main disconnect and enclosure
4. Install a new 480 volt 200 HP VFD and enclosure
5. VFD programming is included
6. Work would be done during normal business hours
7. Labor
8. Material
9. Permit

\$50,570.00

Thank you and please call with any questions.

Tom Daley

Accepted by:

Printed name and title

Signature

Date

222 21st Street

Newport, MN 55055

Phone: 651.379.5027

tom.daley@daley-electric.com

Request for Council Action

SUBJECT: **Approve Final Plans and Specifications and Authorize Advertisement for Bids for the 2022 Pavement Management Program, City Project 2022-09K - Akron Avenue and 50th Street Rehabilitation**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Steve Dodge, Assistant City Engineer, 651.450.2541

ACTION REQUESTED

The Council is asked to approve the attached Resolution, approving final plans and specifications and authorizing advertisement for bids for the 2022 Pavement Management Program, City Project No. 2022-09K - Akron Avenue and 50th Street Rehabilitation.

BACKGROUND

On March 28, 2022, the Council ordered City Project No. 2022-09K - Akron Avenue and 50th Street Rehabilitation, and authorized preparation of plans and specifications.

The final plans and specifications have been prepared by City consultant, WSB, and are available for viewing at the City Engineering Office. The bid opening is tentatively scheduled for May 26, 2022, for Council to receive bids and consider awarding the project on June 13, 2022.

FISCAL IMPACT

The project is to be funded by assessments, pavement management fund, stormwater utility fund, water fund and sewer fund.

RECOMMENDATION

Staff recommends approval of the attached Resolution, approving final plans and specifications and authorizing advertisement for bids for City Project No. 2022-09K - Akron Avenue and 50th Street Rehabilitation.

ATTACHMENTS

1. Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING
ADVERTISEMENT FOR BIDS FOR THE 2022 PAVEMENT MANAGEMENT PROGRAM, CITY
PROJECT NO. 2022-09K AKRON AVENUE AND 50TH STREET REHABILITATION**

RESOLUTION NO. _____

WHEREAS, On March 28, 2022 following published notice given pursuant to Minnesota Statutes, Section 429.031 and a public hearing, the City Council ordered City Project No. 2022-09K Akron Avenue and 50th Street Rehabilitation; and

WHEREAS, pursuant to a resolution passed by the City Council on March 28, 2022, plans and specifications for City Project No. 2022-09K Akron Avenue and 50th Street Rehabilitation were authorized to be prepared by WSB, City consultant; and

WHEREAS, WSB has prepared plans and specifications for City Project No. 2022-09K Akron Avenue and 50th Street Rehabilitation for council review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS MINNESOTA AS FOLLOWS:

1. The plans and specifications for City Project No. 2022-09K Akron Avenue and 50th Street Rehabilitation on file with the City are hereby approved as the plans and specifications in accordance with which said improvements shall be constructed.
2. The City Engineer is designated as the engineer for this improvement project and is hereby authorized to advertise for bids pursuant to the provisions of Minnesota Statutes Chapter 429, with respect to City Project No. 2022-09K.
3. The contract for these improvements shall be no later than two years after the adopting of the resolution.

Adopted by the City Council of Inver Grove Heights, Minnesota this 25th day of April 2022.

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Award Contract and Approve Budgets for City Project No. 2022-09E – Alison Way Area Street Rehabilitation, City Project No. 2022-09F – Tyne Lane Area Street Rehabilitation, and City Project No. 2022-09G – Albano Trail and Albright Court Rehabilitation**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Jake Moser, Civil Engineer, 651.450.2489

ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, Awarding a Contract and Approving Budgets for (1) City Project No. 2022-09E – Alison Way Area Street Rehabilitation, (2) City Project No. 2022-09F – Tyne Lane Area Street Rehabilitation, and (3) City Project No. 2022-09G – Albano Trail and Albright Court Rehabilitation.

BACKGROUND

Bids on City Project Nos. 2022-09E, 2022-09F and 2022-09G were opened on April 12, 2022. The three projects were bid together as one contract to increase the scale/scope of the projects in hopes of getting better bids. There were three bidders for the projects. The low bidder is McNamara Contracting Inc. with a total bid of \$1,823,864.65. The low bid is 12.8% less than the engineer's estimate of \$2,091,058.00 and is within the approved feasibility budget for each project.

FISCAL IMPACT

The three projects received positive bids that were below the costs estimated in the feasibility reports. Staff has developed a budget summary table and a resolution to provide further transparency of each project's budget status at award. These costs are summarized as follows:

City Project No. 2022-09E – Alison Way Area Street Rehabilitation

Improvement Type	Feasibility Estimate	Low Bid (Contract Award)	Legal, Eng., Admin, & Finance (LEAF) Costs	5% Construction Contingency	Proposed Budget	Difference from Feasibility Estimate
Street	1,156,363.00	921,487.00	176,394.00	46,075.00	1,143,956.00	(12,407.00)
Storm Sewer	191,549.00	92,445.00	29,219.00	4,623.00	126,287.00	(65,262.00)
Sanitary Sewer	72,853.00	51,945.00	11,113.00	2,598.00	65,656.00	(7,197.00)
Watermain	87,226.00	8,920.00	13,306.00	446.00	22,672.00	(64,554.00)
Total	\$1,507,991.00	\$1,074,797.00	\$230,032.00	\$53,742.00	\$1,358,571.00	(\$149,420.00)

Funding for Project 2022-09E is recommended from the Pavement Management, Sewer Utility, Water Utility, Stormwater Utility funds and Special Assessments as indicated in the accompanying resolution.

City Project No. 2022-09F – Tyne Lane Area Street Rehabilitation

Improvement Type	Feasibility Estimate	Low Bid (Contract Award)	Legal, Eng., Admin, & Finance (LEAF) Costs	5% Construction Contingency	Proposed Budget	Difference from Feasibility Estimate
Street	525,589.00	424,996.45	80,175.00	21,250.00	526,421.45	832.45
Storm Sewer	118,944.00	47,962.00	18,144.00	2,399.00	68,505.00	(50,439.00)
Sanitary Sewer	34,568.00	26,585.00	5,273.00	1,330.00	33,188.00	(1,380.00)
Watermain	45,843.00	2,775.00	6,993.00	139.00	9,907.00	(35,936.00)
Total	\$724,944.00	\$502,318.45	\$110,585.00	\$25,118.00	\$638,021.45	(\$86,922.55)

Funding for Project 2022-09F is recommended from the Pavement Management, Sewer Utility, Water Utility, Stormwater Utility funds and Special Assessments as indicated in the accompanying resolution.

City Project No. 2022-09G – Albano Trail and Albright Court Rehabilitation

Improvement Type	Feasibility Estimate	Low Bid (Contract Award)	Legal, Eng., Admin, & Finance (LEAF) Costs	5% Construction Contingency	Proposed Budget	Difference from Feasibility Estimate
Street	277,053.00	214,861.40	42,262.00	10,744.00	267,867.40	(9,185.60)
Storm Sewer	29,240.00	31,888.00	4,460.00	1,595.00	37,943.00	8,703.00
Total	\$306,293.00	\$246,749.40	\$46,722.00	\$12,339.00	\$305,810.40	(\$482.60)

Funding for Project 2022-09G is recommended from the Pavement Management, Stormwater Utility funds and Special Assessments as indicated in the accompanying resolution.

RECOMMENDATION

Staff recommends adoption of the attached Resolutions, awarding a contract to McNamara Contracting Inc. in the amount of \$1,823,864.65 and approving budgets for City Project Nos. 2022-09E, 2022-09F, and 2022-09G.

ATTACHMENTS

1. Resolution Awarding Contract 2022-09E, 2022-09F, and 2022-09G
2. Resolution Approving Budgets 2022-09E, 2022-09F, and 2022-09G

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION AWARDING CONTRACT TO MCNAMARA CONTRACTING INC. FOR THE 2022
PAVEMENT MANAGEMENT PROGRAM, CITY PROJECT NO. 2022-09E – ALISON WAY AREA STREET
REHABILITATION, CITY PROJECT NO. 2022-09F – TYNE LANE AREA STREET REHABILITATION, AND
CITY PROJECT NO. 2022-09G – ALBANO TRAIL AND ALBRIGHT COURT REHABILITATION**

RESOLUTION NO. _____

WHEREAS, pursuant to an advertisement for bids for the 2022 Pavement Management Program, City Project No. 2022-09E – Alison Way Area Street Rehabilitation, City Project No. 2022-09F – Tyne Lane Area Street Rehabilitation, and City Project No. 2022-09G – Albano Trail and Albright Court Rehabilitation bids were received, opened on April 12, 2022, at 10:00 a.m., via on-line bidding, readaloud, and tabulated according to law. The following bids were received complying with the advertisement:

Contractor	5% Bid Bond	Base Bid
McNamara Contracting Inc.	Yes	\$1,823,864.65
Bituminous Roadways Inc.	Yes	\$2,020,953.95
OMG Midwest Inc. dba Minnesota Paving & Materials	Yes	\$2,034,539.32

WHEREAS, McNamara Contracting Inc. is the lowest responsible bidder for a total amount of \$1,823,864.65.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS THAT:

1. The Mayor and Clerk are hereby authorized and directed to enter a contract with McNamara Contracting Inc. in the name of the City of Inver Grove Heights, for the 2022 Pavement Management Program, City Project Nos. 2022-09E, 2022-09F, 2022-09G according to plans and specifications therefore approved by the Council and on file at the Office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return, forthwith, to all bidders, the deposits made with their bids except for the deposit of the successful bidder and the nextlowest bidder shall be retained until the contract has been signed.
3. Project funding for the City Project Nos. 2022-09E, 2022-09F, and 2022-09G in the amount of \$1,823,864.65 shall be provided by the Pavement Management Fund, Stormwater Utility Fund, Sewer Utility Fund, Water Utility Fund, and Special Assessments.

Adopted by the City Council of Inver Grove Heights on this 25th day of April 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION APPROVING THE BUDGET FOR THE 2022 PAVEMENT MANAGEMENT PROGRAM, CITY PROJECT NO. 2022-09E – ALISON WAY AREA STREET REHABILITATION, CITY PROJECT NO. 2022-09F – TYNE LANE AREA STREET REHABILITATION, AND CITY PROJECT NO. 2022-09G – ALBANO TRAIL AND ALBRIGHT COURT REHABILITATION

RESOLUTION NO. _____

WHEREAS, the City Council has considered City Project Nos. 2022-09E, 2022-09F, and 2022-09G providing mill and overlay (bituminous removal, and bituminous pavement), spot curb and gutter removal and replacement, utility casting adjustments and replacements, appurtenances, and restoration; and

WHEREAS, finding the projects to be necessary and beneficial to the orderly and efficient construction and/or maintenance of city infrastructure, the City Council has ordered the projects and awarded a contract for project construction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, that the following budgets, totaling **\$2,302,402.65**, are hereby adopted for City Project Nos. 2022-09E, 2022-09F, and 2022-09G:

PROJECT COSTS	2022-09E	2022-09F	2022-09G
Construction Bid	\$1,074,796.80	\$502,318.45	\$246,749.40
Legal, Engineering, Administrative, & Finance (LEAF) ⁽¹⁾	\$230,032.00	\$110,585.00	\$46,722.00
Construction Contingency (5%)	\$53,742.00	\$25,118.00	\$12,339.00
TOTAL	\$1,358,570.80	\$638,021.45	\$305,810.40

FUNDING SOURCES	2022-09E	2022-09F	2022-09G
Pavement Management Fund	\$228,791.16	\$105,284.29	\$53,573.48
Stormwater Utility Fund	\$25,257.40	\$13,701.00	\$7,588.60
Sewer Utility Fund	\$65,656.00	\$33,188.00	\$0.00
Water Utility Fund	\$22,672.00	\$9,907.00	\$0.00
Special Assessments ⁽²⁾	\$1,016,194.24	\$475,941.16	\$244,648.32
TOTAL	\$1,358,570.80	\$638,021.45	\$305,810.40

(1) Cost based on 18% of the estimated construction cost provided in the feasibility report

(2) Assessment funding based on the updated final cost estimate using bid pricing

BE IT FUTHER RESOLVED that the Public Works Director is authorized to direct the use of contingency funds up to the approved amount for project work in the case of changes in site conditions, quantity adjustment, or unforeseen expenses necessary to complete the project as proposed.

Adopted by the City Council of Inver Grove Heights on this 25th day of April 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Approve Additional Professional Services for the
Consultant Administration of the Pavement
Management Program Citizen Task Force**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving additional professional services for the administration of the Pavement Management Program Citizen Task Force.

BACKGROUND

At its June 14, 2021 meeting, Council adopted a resolution establishing a Pavement Management Program Citizens' Advisory Task Force (CTF). On September 27, 2021, Council adopted a resolution to select and enter into a contract with WSB for consultant administrative services for the CTF. The original contract with WSB was for an amount of \$29,744 and included organizing and managing up to 10 CTF meetings, collecting and distributing data involving the City's past practices with respect to pavement management, and generating a final report and Council presentation at the direction of the CTF.

To-date, the CTF has met ten (10) times, and has scheduled an additional meeting to review the draft report, and prepare a presentation to the City Council. This presentation will likely come before the Council in early June. To-date, several additional scope-related items were addressed by WSB in order to keep the CTF effort moving forward. These required additional time and effort on behalf of WSB to execute. These items include a transition from an interim to a permanent Public Works Director, additional liaison activities with the CTF members to maintain continuity in data compilation and coordination among the task force, and the addition of an eleventh CTF meeting at the request of CTF members in order to cover all requested topics and deliver a quality report to the City Council.

WSB provided a proposal for additional professional services in the amount of \$5,786 to complete the CTF effort and bring the task force directive to completion. Even with this amount, the total cost for WSB's services will be less than the next lowest cost proposal received for the work.

FISCAL IMPACT

The additional cost of \$5,786 would be funded via the Pavement Management Program Fund (Fund 440).

RECOMMENDATION

Staff recommends adoption of the attached Resolution, approving additional consultant services for the administration of the Pavement Management Citizen Task Force effort.

ATTACHMENTS

1. 20220425 - Resolution - PMP CTF Administrative Services
2. 20220411 - LTR Additional Scope Services (WSB)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION APPROVING ADDITIONAL PROFESSIONAL SERVICES FOR THE CONSULTANT
ADMINISTRATION OF THE PAVEMENT MANAGEMENT PROGRAM CITIZEN TASK FORCE**

RESOLUTION NO. _____

WHEREAS, On June 14, 2021, Council adopted a resolution establishing a Pavement Management Program Citizens' Advisory Task Force (CTF); and

WHEREAS, on September 27, 2021, Council accepted a professional services proposal from WSB for consultant administrative services to administer the oversight of the CTF in the amount of \$29,744; and

WHEREAS, as of the date of this resolution, the CTF has met ten (10) times, and will meet one additional time to finalize a report to the City Council, and will present to the City Council at a future meeting; and

WHEREAS, WSB together with City staff have reviewed the original scope of the CTF administrative effort, and have agreed that additional work scope has been performed and is necessary to complete the CTF administrative effort on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS THAT:

1. Said proposal dated April 11, 2022, from WSB in the amount of \$5,786 is hereby approved by the City Council of the City of Inver Grove Heights.
2. Funding for this proposal will come from the Pavement Management Fund

Adopted by the City Council of Inver Grove Heights this 25th day of April 2022

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

April 11, 2022

Mr. Brian Connolly
City of Inver Grove Heights
8150 Barbara Ave
Inver Grove Heights, MN 55077

Re: Proposal for Professional Services
Pavement Management Program Citizen's Taskforce

Dear Mr. Connolly:

This letter is being supplied to the City of Inver Grove Heights from WSB seeking a fee amendment to the approved proposal regarding the above-referenced project. The existing agreement includes a not-to-exceed fee of \$29,744. WSB is seeking an increase in the not-to-exceed amount to a new total of \$35,530 (additional fee of \$5,786) for the increased project timeline, staff transition communications, and added individual communications with Citizen Task Force (CTF) members.

As CTF meetings progressed, it became apparent that the content that needed to be covered as well as the necessary discussion time would require one additional meeting for a total of eleven CTF meetings. Members of the CTF gave informal feedback during the meetings that the content being covered was valuable and relevant. As the group progressed into meetings that included more discussion than presentation, an additional meeting was warranted to cover all of the charges in the original Charter document. Each meeting was estimated at \$562 in the original proposal. The added meeting requires a similar amount of effort. In addition meeting preparation and follow up associated with this additional meeting is expected to run \$1182 for the combined efforts of Klay Eckles and Alex Mollenkamp.

As of January 1st Klay Eckles no longer served as the Interim Public Works Director (PWD). When the new PWD, Brian Connolly, took office, Klay provided Brian with background and answered questions and provided follow-up on a number of topics related to the CTF to assist Brian in getting up to speed on this important topic. This effort amounted to four hours of additional effort.

In addition, although Klay no longer serves as the Interim PWD, he has continued to act as the primary liaison with the CTF leadership. This was appropriate as he already had the relationship with members serving as Interim PWD, and Brian Connolly was just stepping into his new role. CTF members have been very engaged between each meeting requiring approximately 3.5 hours of response, follow-up phone calls, agenda updates, and discussion for each meeting. This is activity that city staff has not had to coordinate.

Lastly, the presentation to City Council was originally planned to be presented by WSB staff. The plan now is for CTF members to participate in the presentation. This will require a couple additional hours of effort in preparing the presentation and helping CTF members understand the messaging and their respective parts.

PROPOSED SCHEDULE

We are available to start the draft report immediately upon your approval. WSB proposes the following work schedule:

Complete Draft Report for Review	May 4, 2022
Final Citizen Taskforce Meeting.....	May 2022
Complete Final Report	May 27, 2022
Present to Council.....	June 6, 2022

PROPOSED FEE

We are proposing to complete the work on a cost not-to-exceed basis in accordance with our current fee schedule.

Estimated fees for the professional services discussed above are summarized below:

Description	Fee
Meeting Coordination	\$ 562
Meeting Preparation and Follow Up	\$ 1,182
PWD Transition Communications	\$ 688
Continued Liaison / Interaction with CTF Leadership	\$ 2,924
Coordinate Citizen Presentation	\$ 430
Total Proposed Additional Fee	\$ 5,786
Total Project Fee	\$ 35,530

The previously-approved fee table is included below for reference:

Task	Total Cost
1: Meetings	\$5,614
2: Data Collection	\$10,512
3: Report	\$13,068
Total Not-To-Exceed Cost	\$29,744

Mr. Brian Connolly
April 11, 2022
Page 3

We appreciate the opportunity to provide you with this proposal and we are looking forward to working with you and your staff toward the completion of this project. Please do not hesitate to contact me if you have any questions.

Sincerely,

WSB



Klay Eckles, PE
Sr Project Manager



Morgan Dawley, PE
Senior Director of Municipal Services

cc: Brad Reifsteck, Sr Project Manager

ACCEPTED BY:

City of Inver Grove Heights:

Authorized Signature

Title

Date

Request for Council Action

SUBJECT: **Approve a Joint Powers Agreement (JPA) with Dakota County for the Feasibility Study and Preliminary Engineering for a Pedestrian & Bicycle Facility Along Babcock Trail**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a Joint Powers Agreement with Dakota County for the feasibility study and preliminary engineering for a pedestrian and bicycle facility along Babcock Trail.

BACKGROUND

The attached Joint Powers Agreement (JPA) defines the division of responsibility between Dakota County and Inver Grove Heights with respect to completion of a feasibility study and preliminary engineering for a multi-modal (pedestrian and bicycle) trail facility to be located along Babcock Trail between Upper 55th Street and 63rd Street.

This study and preliminary design effort will develop design alternatives to include a bituminous trail on either the east or west side of Babcock Trail (CR 73) and provide for safe pedestrian and bicycle access to and from Salem Hills Elementary School. The study will review whether a trail facility can feasibly be constructed within existing right-of-way, and whether a roadway upgrade from a rural section to a partial or full urban section (with curb and gutter and storm sewer) at a future date would be the most cost-effective approach to completing a future trail project. Other project elements to be explored include ADA-compliant pedestrian ramps and crosswalks at intersections, roadway signage and striping, and stormwater management requirements. The study and design effort will include public and stakeholder involvement in the form of up to three neighborhood meetings or open houses.

The County has solicited proposals for the feasibility study and preliminary design efforts and is working toward award of a professional services contract not-to-exceed the budgeted \$100,000 for the effort. Of that portion, the City would be responsible for 15% (up to \$15,000).

FISCAL IMPACT

Funding for the City's share of the feasibility and preliminary design cost in the amount of \$15,000 would come from the Pavement Management Project Fund (Fund 440).

RECOMMENDATION

Staff recommends adoption of the attached Resolution to enter into a Joint Powers Agreement with Dakota County for the above-referenced project.

ATTACHMENTS

1. 20220425 - Resolution - Babcock Trail JPA
2. JPA - Final (For Signatures)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION AUTHORIZING THE CITY OF INVER GROVE HEIGHTS TO ENTER INTO A
JOINT POWERS AGREEMENT WITH DAKOTA COUNTY FOR A FEASIBILITY STUDY AND
PRELIMINARY ENGINEERING FOR A MULTI-MODAL TRAIL FACILITY ALONG BABCOCK
TRAIL FROM UPPER 55TH ST. TO 63RD ST.**

RESOLUTION NO. _____

WHEREAS, the City of Inver Grove Heights and Dakota County desire to complete a feasibility study and preliminary engineering for a multi-modal trail facility along Babcock Trail between Upper 55th Street and 63rd Street; and

WHEREAS, the need for a safe pedestrian and bicycle facility in this area was identified as part of the Dakota County School Travel Safety Assessment, dated April 2021, and the City of Inver Grove Heights Comprehensive Plan, adopted in October 2019; and

WHEREAS, Dakota County will lead the study and preliminary engineering effort, and the cost share for the study and preliminary engineering will be split per the County's Transportation Plan, where the County will contribute costs up to 85%, and the City will contribute costs up to 15%.

NOW, THEREFORE, BE IT RESOLVED that the City of Inver Grove Heights enter into an agreement with Dakota County that defines the sharing of costs and the responsibilities of the two entities.

BE IT FURTHER RESOLVED, that the proper City officers be and hereby are authorized to execute such agreement, and thereby assume for an on behalf of the City all of the contractual obligations contained therein.

BE IT FURTHER RESOLVED, that the City's share of the study costs shall be funded using Pavement Management Program funds.

Adopted by the City Council of Inver Grove Heights this 25th day of April 2022

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

JOINT POWERS AGREEMENT
BETWEEN
THE COUNTY OF DAKOTA AND THE CITY OF INVER GROVE
HEIGHTS

FOR

DAKOTA COUNTY PROJECT NO. 73-36
Feasibility study and design of multiuse trail improvements along County
State Aid Highway 73 in Inver Grove Heights

SYNOPSIS: Dakota County and the City of Inver Grove Heights agree to the design of multiuse trail improvements providing multimodal access along Babcock Trail (CSAH 73) between Upper 55th Street and 63rd Street in Inver Grove Heights. This project is intended to provide safe access to students walking to Salem Hills Elementary School, and to provide facilities for all pedestrians and bicyclists in the area.

THIS JOINT POWERS AGREEMENT ("Agreement") is entered into by and between the County of Dakota ("County") and the City of Inver Grove Heights ("City") (County and City are hereinafter collectively referred to as the "Parties") and witnesses the following:

WHEREAS, under Minnesota Statutes Section 471.59, subdivision 1, two governmental units may enter into an Agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units; and

WHEREAS, to provide a safe and efficient transportation system, the County and the City are partnering on the planning and design of a multiuse trail along CSAH 73 between Upper 55th Street and 63rd Street (the "Project"); and

WHEREAS, the County has, in consultation with the City, programmed the planning and design of potential improvements (**Exhibit A**); and

WHEREAS, this Agreement defines the roles and responsibilities of each party regarding the planning and design of the Project.

NOW, THEREFORE, it is agreed that the County and the City will share Project responsibilities and jointly participate in the costs associated with the Project, and related activities as described in the following sections:

1. Design engineering. Design engineering for the Project, including feasibility studies, preliminary and final design, mapping, right of way and utility location, shall be the County's full responsibility.
2. Right-of-Way. Design engineering for the Project will determine the existing right of way, permanent and temporary easement and drainage and utility easements required to complete the improvements. Acquisition of right of way required for the Project will occur at a later time and is beyond the scope of this current Agreement. Except as set forth below, future costs of acquiring right of way shall be shared based on the County's and City's share of the final construction costs in accordance with the current Dakota County Transportation Plan and Cost Participation policies.
3. Cost Share. The costs of design engineering, for the sidewalk/trail improvements will be shared in the amount of 85% by the County and 15% by the City in accordance with County cost share policy F.1. in the 2040 Dakota County Transportation Plan. Application of cost share policies F.1. through F.19 to the Project may be applied as appropriate should the need arise.

Contributions to the project will follow the adopted Dakota County 2022-2026 Transportation Capital Improvement Program:

- Design Engineering: \$85,000 County, \$15,000 City

4. Plans, Specifications. The County may prepare plans and specifications consistent with County and City design standards, State-Aid design standards and MnDOT standards and specifications. Concurrence with the plans and specifications is required prior to advancement to final design and construction.

5. Payment. The County will administer the design engineering contract and act as the paying agent. Payments to the Contractor will be made by the County as the Project work progresses. Upon presentation of an itemized claim by the County, the City shall reimburse the County agency for its share of the costs incurred under this Agreement upon receipt or within a maximum of 35 days from the presentation of the claim. If any portion of an itemized claim is questioned by the receiving agency, the remainder of the claim shall be promptly paid, and accompanied by a written explanation of the amounts in question. Payment of any outstanding amount will be made following good faith negotiation and documentation of actual costs incurred in carrying out the work.

6. Change Orders and Supplemental Agreements. Any change orders or supplemental agreements that affect any of the Projects' cost participation must be approved by the Authorized Representative of each party prior to execution of work. Both Parties shall endeavor to provide timely approval of change orders and supplemental agreements so as not to delay construction operations.

7. Amendments. Any amendments to this Agreement will be effective only after approval by each governing body and execution of a written amendment document by duly authorized officials of each body.

8. Effective Dates for Design and Construction of Project. This Agreement will be effective upon execution by duly authorized officials of each governing body and shall

continue in effect until all work to be carried out in accordance with this Agreement has been completed, or June 30, 2023, whichever occurs first.

9. Rules and Regulations. The County and the City shall abide by Minnesota Department of Transportation and standard specifications, rules, and contract administration procedures as applicable.

10. Indemnification. The County agrees to defend, indemnify, and hold harmless the City against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of the County and/or those of County employees or agents. The City agrees to defend, indemnify, and hold harmless the County against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of the City and/or those of City employees or agents. Both Parties to this Agreement recognize that liability for any claims arising under this agreement are subject to the provisions of the Minnesota Municipal Tort Claims Law; Minnesota Statutes, Chapter 466.

In the event of any claims or actions filed against either party, nothing in this Agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual Parties. In order to insure a unified defense against any third-party liability claim arising from the work contemplated by this Agreement, the Parties agree to require any contractors or subcontractors hired to do any of said work to maintain commercial general liability insurance in amounts consistent with minimum limits of coverage established under Minnesota Statutes §466.04 during the term of such activity. All such insurance policies shall name County and City as additional insureds.

11. Employees of Parties. Any and all persons engaged in the work to be performed by the City shall not be considered employees of the County for any purpose, including Worker's Compensation, or any and all claims that may or might arise out of said employment context on behalf of said employees while so engaged. Any and all claims made by any third party as a consequence of any act or omission on the part of said County employees while so engaged on any of the work contemplated herein shall not be the obligation or responsibility of the City. The opposite situation shall also apply: the County shall not be responsible under the Worker's Compensation Act for any employees

of the City and any and all claims made by any third party as a consequence of any act or omission on the part of said City employees while so engaged on any of the work contemplated herein shall not be the obligation or responsibility of the County.

12. Audit. Pursuant to Minnesota Statutes Section 16C.05, Subd. 5, any books, records, documents, and accounting procedures and practices of the County and the City relevant to the Agreement are subject to examination by the County and the City and either the Legislative Auditor or the State Auditor as appropriate. The County and the City agree to maintain these records for a period of six years from the date of performance of all services covered under this Agreement.

13. Integration and Continuing Effect. The entire and integrated agreement of the Parties contained in this Agreement shall supersede all prior negotiations, representations or agreements between the County and the City regarding the Project, whether written or oral. All agreements for future design, right-of-way, construction, maintenance or cost responsibilities shall survive and continue in full force and effect after completion of the design engineering provided for in this Agreement together with each party's indemnification obligations.

14. Authorized Representatives. The authorized representatives for the purpose of the administration of this Agreement are:

Erin Laberee (or successor)
Assistant County Engineer
Dakota County
14955 Galaxie Avenue
Apple Valley, MN. 55124
(952) 891-7122

Brian Connolly (or successor)
Public Works Director
City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077
(651) 450-2571

The Authorized Representative shall obtain authorization to implement or administer any provision of this Agreement from his or her respective governing body as required by the governing body's policies and procedures. The Parties shall promptly provide notice to each other when an Authorized Representative's successor is appointed. The Authorized Representative's successor shall thereafter be the Authorized Representative for purposes of this Agreement.

All notices or communications required or permitted by this Agreement shall either be hand delivered or mailed by certified mail, return receipt requested, to the above addresses. Either party may change its address by written notice to the other party. Mailed notice shall be deemed completed two business days after the date of mailing.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS THEREOF, the Parties have caused this Joint Powers Agreement to be executed by their duly authorized officials.

CITY OF INVER GROVE HEIGHTS

RECOMMENDED FOR APPROVAL:

Brian Connolly, Public Works Director

Date _____

APPROVED AS TO FORM:

City Attorney/Date

RECOMMENDED FOR APPROVAL:

Erin Laberee, Transportation Director

Date _____

APPROVED AS TO FORM:

County Attorney

Date:

File #: KS-2022-XXXXXX

Contract No. _____

By _____
Tom Bartholomew, Mayor

Date _____

Attest: _____

Rebecca Kiernan, Clerk

Date _____

COUNTY OF DAKOTA

By _____
Steve Mielke,
Physical Development Director

Date _____

Dakota County Board
Resolution No. _____



2022 CAPITAL BUDGET

and 2022 - 2026 TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

Project Title:		CSAH 73 (Babcock Trail) from 63rd St to Upper 55th St. includes road reconstruction and trails										Project Graphic			
Project Number(s):		73-36	T73036												
Year of Board Authorization:		2022	Project Description:												
Target Completion:			MANAGEMENT: Trail Gap												
Project Type:		Resources	Construction of multiuse trail on CSAH 73 (Babcock Trail) from 63rd St. to Upper 55th Street to I-494 in Inver Grove Heights. Preliminary Engineering will determine if a standard trail can be constructed or if a roadway reconstruction project is necessary to add a trail to this segment of CSAH 73. This project addresses School Safety Improvements identified for Salem Hills Elementary												
JL Key:		T73036													
Project Location:		City of Inver Grove Heights													
Project and Fiscal History:															
Project Revenues		Original Project Estimate	Approved Budget	2022 Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Beyond 2026	Total Revised Project Revenues Estimate	2022 Project Revenues Estimate Change				
Local		-	-	15,000	-	-	-	-	-	15,000	15,000				
CSAH		-	-	85,000	-	-	-	-	-	85,000	85,000				
		-	-	100,000	-	-	-	-	-	100,000	100,000				
Project Expenditures		Original Project Estimate	Approved Budget	2022 Budget	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	Beyond 2026	Total Revised Project Expenditures Estimate	2022 Project Expenditures Estimate Change				
Consulting Services		-	-	100,000	-	-	-	-	-	100,000	100,000				
Total		-	-	100,000	-	-	-	-	-	100,000	100,000				



Request for Council Action

SUBJECT: **Resolution Approving Vacation of Drainage and Utility Easements in the plat of Scenic Hills First Addition**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Allan Hunting, City Planner, 651.450.2554

ACTION REQUESTED

The Council is asked to approve the attached Resolution, vacating certain drainage and utility easements within the plat of Scenic Hills First Addition.

BACKGROUND

The applicant is seeking to have 5 feet of a 10 foot drainage and utility easement abutting Academy Lane for Lot 10, Block 6 and Lot 1, Block 8 vacated.

- Requires 4/5th vote
- 60-day deadline: May 6, 2022 (first 60 days)

The standard drainage and utility easement along roads (public or private) is 10 feet. The Scenic Hills project is a planned unit development and the approved site plan illustrating building pad widths showed a five-foot setback from the property line abutting the road. The subdivision plat that was recorded showed the typical ten foot wide easement instead of a five foot wide easement that should have coincided with the approved site plan. There are no public or private utilities within the five feet being requested for vacation.

Engineering has no concerns since there are no utilities in the areas to be vacated. Planning has no concerns as the site plan was approved with a five-foot setback from the property line and therefore the easements shown on the plat should reflect the same.

FISCAL IMPACT

N/A

RECOMMENDATION

Planning Commission recommended approval (8-0) with no comments.
Planning and Engineering Staff recommend approval.

ATTACHMENTS

1. Resolution

2. Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 22-_____

**RESOLUTION PROVIDING FOR THE VACATION OF
A PORTION OF INTERIOR PUBLIC DRAINAGE AND UTILITY EASEMENTS
ON LOT 10, BLOCK 6 AND LOT 1, BLOCK 8, SCENIC HILLS FIRST ADDITION
BY RESOLUTION PURSUANT TO
MINNESOTA STATUTES SECTION 462.358, SUBD. 7**

WHEREAS, pursuant to Minnesota Statutes, Section 462.358, Subd. 7 and Minnesota Statutes, Section 412.851, the City Council of the City of Inver Grove Heights desires on its own motion to vacate the following described easement situated in the City of Inver Grove Heights, Dakota County, State of Minnesota, to wit:

See Exhibit A

WHEREAS, the above-described Drainage and Utility Easement was created by dedication on the plat of Scenic Hills First Addition, Dakota County, Minnesota, and recorded on June 6, 2019, as Document No. 3308225 in the Office of the Register of Deeds in and for said County and State.

WHEREAS, a public hearing on the vacation of the Drainage and Utility Easement was preceded by two (2) weeks' published and posted notice in accordance with Minnesota Statutes Section 412.851. Notice of the public hearing was mailed to each property owner affected by the proposed vacation at least ten (10) days before the hearing in accordance with Minnesota Statutes Section 412.851.

WHEREAS, a public hearing on the vacation of the Drainage and Utility Easement was held by the Planning Commission of Inver Grove Heights on April 5, 2022, in the City Council Chambers at 8150 Barbara Avenue, Inver Grove Heights, Minnesota. At the public hearing, all persons interested were afforded an opportunity to present their views and objections to the granting of said petition.

WHEREAS, the Planning Commission of Inver Grove Heights recommended to the Council that it approve the vacation of the Drainage and Utility Easement.

WHEREAS, the City Council of Inver Grove Heights has determined that the land described above is not being used for drainage and utility purposes.

WHEREAS, the City Council of Inver Grove Heights has determined that the proposed vacation of said easement would be in the public interest.

WHEREAS, a majority vote of the City Council is in favor of this resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA:

1. That the City Council of the City of Inver Grove Heights, pursuant to Minnesota Statutes, Section 462.358, Subd. 7 and Minnesota Statutes, Section 412.851, hereby vacates the Drainage and Utility Easement situate in the City of Inver Grove Heights, Dakota County, Minnesota, to wit:

See Exhibit A

2. That the easement vacation authorized by this resolution shall only be effective following the recording of a Notice of Completion, pursuant to Minnesota Statutes, Section 412.851.

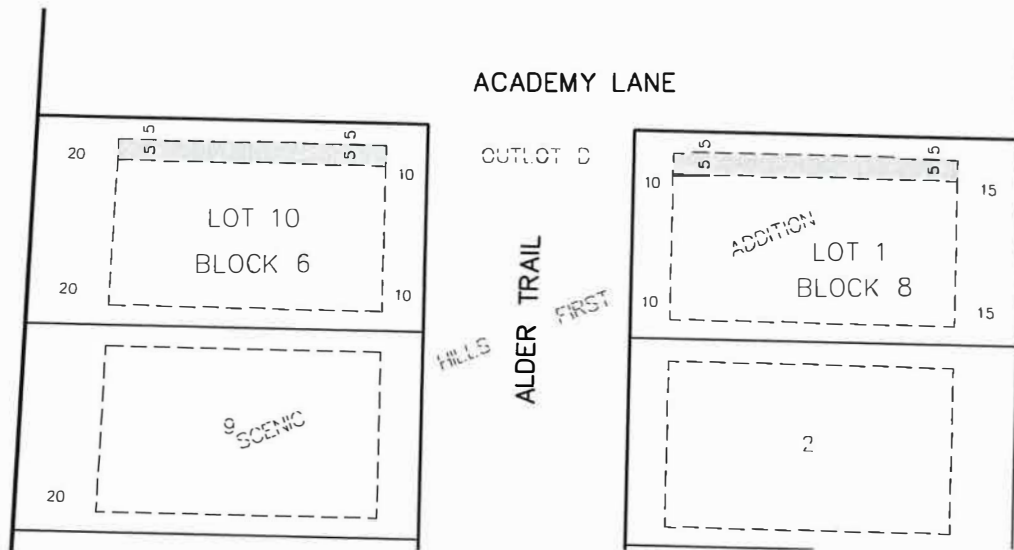
Adopted by the City Council of Inver Grove Heights this 25th day of April, 2022.

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

EXHIBIT A



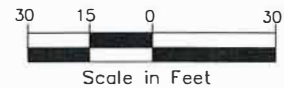
PROPOSED DESCRIPTION TO VACATE A PORTION OF A DRAINAGE AND UTILITY EASEMENT:

All that part of the drainage and utility easement delineated and dedicated on SCENIC HILLS FIRST ADDITION, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

The south 5.00 feet of the north 10.00 feet, Lot 10, Block 6, said SCENIC HILLS FIRST ADDITION, lying east of the west 20.00 feet and west of the east 10.00 feet thereof.

And

The south 5.00 feet of the north 10.00 feet, Lot 1, Block 8, said SCENIC HILLS FIRST ADDITION, lying west of the east 15.00 feet and east of the west 10.00 feet thereof.



* This sketch does not purport to show the existence or nonexistence of any encroachments from or onto the hereon described land, easements of record or unrecorded easements which affect said land or any improvements to said land.



Denotes proposed easement vacation



PLANNING REPORT

CASE NO.: 22-16VAC

APPLICANT: Alliant Ventures VII, LLC

PROPERTY OWNER: Alliant Ventures

REQUEST: Vacation of drainage and utility easements

LOCATION: Plat of Scenic Hills – 80th Street and Austin Way

HEARING DATE: April 5, 2022

COMPREHENSIVE PLAN: LDR, Low Density Residential

ZONING: R-1C /PUD

REVIEWING DIVISIONS: Planning
Engineering

PREPARED BY: Allan Hunting
City Planner

BACKGROUND

The applicant is proposing to vacate five feet of a 10 foot drainage and utility easement abutting Academy Lane for Lot 10, Block 6 and Lot 1, Block 8.

The standard drainage and utility easement along roads (public or private) is 10 feet. The Scenic Hills project is a planned unit development and the approved site plan illustrating building pad widths showed a five foot setback from property line abutting the road. The subdivision plat that was recorded showed the typical ten foot wide easement instead of a five foot wide easement that should have coincided with the approved site plan.

EVALUATION OF THE REQUEST

The applicant has provided a drawing of the area and legal descriptions for the area to be vacated. The applicant has also provided a drawing which shows there are no utilities (public or private) within the five foot area requested to be vacated. Engineering has no issues since there are no utilities in the vacated area. Planning has no issues as the site plan was approved with a five foot setback from property line and therefore the easements shown on the plat should reflect the same.

ALTERNATIVES

A. Approval. If the Planning Commission finds the proposed drainage and utility easement vacation acceptable, a recommendation of approval should be made subject to the following condition:

1. The easements to be vacated shall be those shown on the Description Sketch prepared by Pioneer Engineering dated 2/25/22.

B. Denial. If the Planning Commission does not find the application to be acceptable, a recommendation of denial should be made. Specific findings supporting a basis for denial must be stated by the Commission if such a recommendation is made.

RECOMMENDATION

Based on this review, the Planning Division and Engineering recommends approval of the vacation as proposed subject to the condition stated above.

ATTACHMENTS:

Location Map
Description Sketch
Sketch of Easements to be vacated
Drawing showing location of utilities on subject lots



Location Map Case No. 22-16VAC



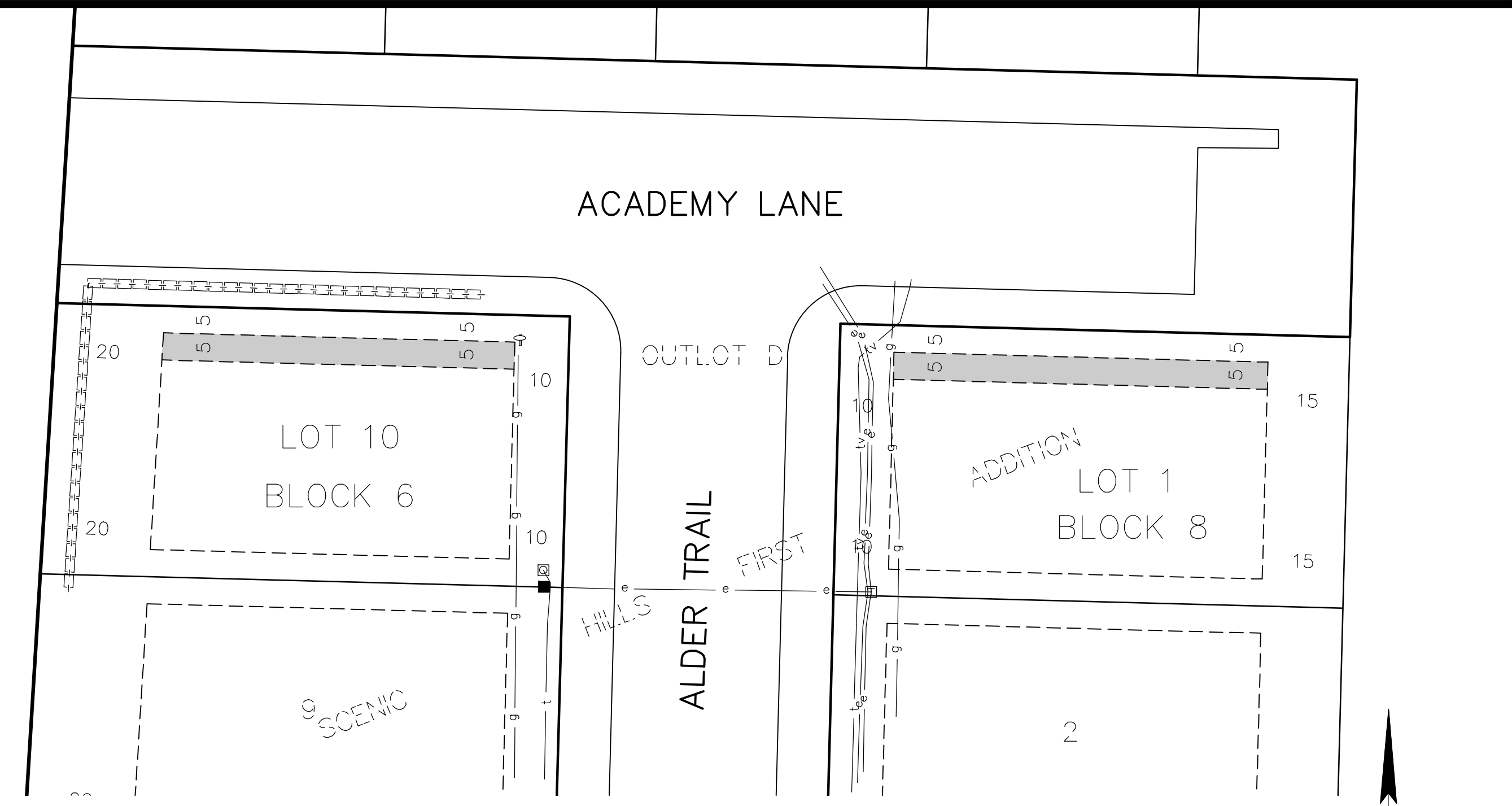
PROPOSED DESCRIPTION TO VACATE A PORTION OF A DRAINAGE AND UTILITY EASEMENT:

All that part of the drainage and utility easement delineated and dedicated on SCENIC HILLS FIRST ADDITION, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

The south 5.00 feet of the north 10.00 feet, Lot 10, Block 6, said SCENIC HILLS FIRST ADDITION, lying east of the west 20.00 feet and west of the east 10.00 feet thereof.

And

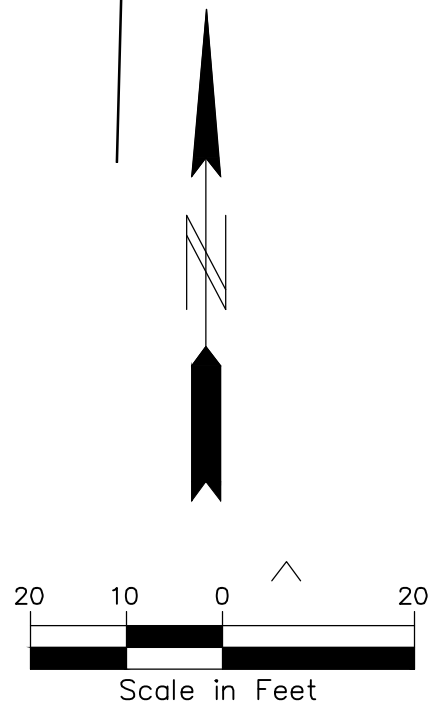
The south 5.00 feet of the north 10.00 feet, Lot 1, Block 8, said SCENIC HILLS FIRST ADDITION, lying west of the east 15.00 feet and east of the west 10.00 feet thereof.



LEGEND

- Denotes transformer box
- Denotes fiber optic box
- Denotes electric box
- Denotes telephone box
- Denotes sign
- Denotes block retaining wall

Property description
Lot 10, Block 6 and Lot 1, Block 8, SCENIC HILLS FIRST
ADDITION, according to the recorded plat thereof, Dakota
County, Minnesota,

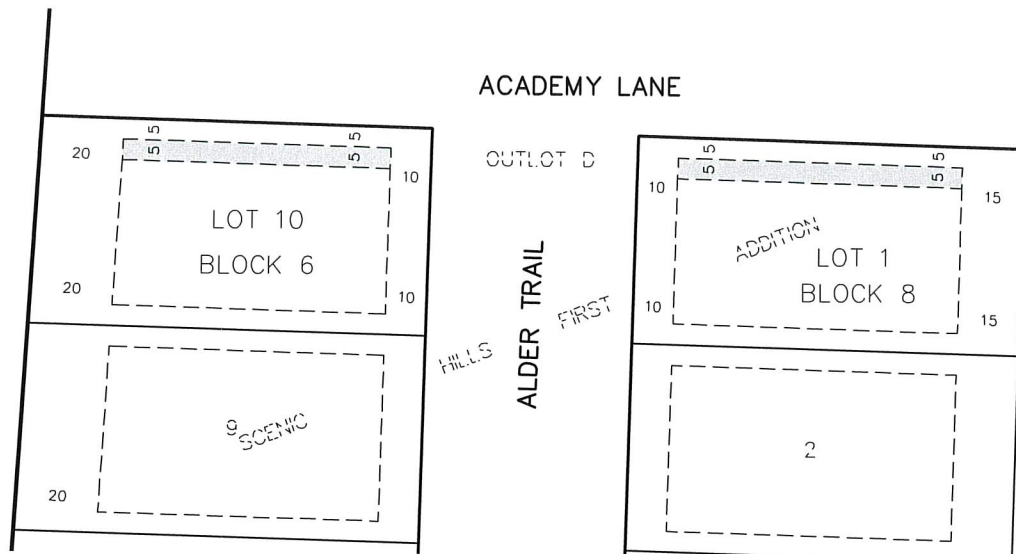


Cad File: 120132- EASEMENT
VACATION (2).dwg
Date: 2-25-22
Folder #: 8580
Drawn by: KSO

Existing Conditions for:
ROBERT MACHACEK

PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS
(651) 681-1914
Fax: 681-9488
www.pioneereng.com

2422 Enterprise Drive
Mendota Heights, MN 55120



PROPOSED DESCRIPTION TO VACATE A PORTION OF A DRAINAGE AND UTILITY EASEMENT:
All that part of the drainage and utility easement delineated and dedicated on SCENIC HILLS FIRST ADDITION, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

The south 5.00 feet of the north 10.00 feet, Lot 10, Block 6, said SCENIC HILLS FIRST ADDITION, lying east of the west 20.00 feet and west of the east 10.00 feet thereof.

And

The south 5.00 feet of the north 10.00 feet, Lot 1, Block 8, said SCENIC HILLS FIRST ADDITION, lying west of the east 15.00 feet and east of the west 10.00 feet thereof.



* This sketch does not purport to show the existence or nonexistence of any encroachments from or onto the hereon described land, easements of record or unrecorded easements which affect said land or any improvements to said land.

 Denotes proposed easement vacation



Request for Council Action

SUBJECT: **Resolution Approving Conditional Use Permit
Amendment for River Heights Marina, 4455 66th St E**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Allan Hunting, City Planner, 651.450.2554

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a Conditional Use Permit Amendment to expand the uses at River Heights Marina by adding a patio and pavilion and an accessory structure.

- Requires 4/5th vote.
- 60 day deadline: May 5, 2022 (first 60 days)

BACKGROUND

The applicant is proposing to add a 4,000 square foot concrete pad with an open-sided pavilion covering the pad. There would also be a 20 x 8 building for a possible future use associated with the bar. The location is north and west of the existing restaurant building. The area is flat and is currently used for outdoor activities. The applicant would like a more durable surface along with a roof so the area is protected from the elements.

The pavilion would not be used for restaurant seating. The building site is outside of the floodway and exceeds setback requirements from the river and wetland. The proposed 8 ft x 20 ft building is identified as an outdoor bar on the site plan.

The building is a shipping container and cannot be used for an outdoor bar or any other use that requires someone working inside the structure without obtaining a certificate from the manufacturer that the building meets building codes for structures for human occupation. The Chief Building Official would have to approve any use of the building. Approval of this conditional use permit amendment does not grant any approval to use the structure for an outdoor bar without first obtaining building permit approvals.

FISCAL IMPACT

N/A

RECOMMENDATION

The Planning Commission recommended approval as presented (8-0).
Planning Staff recommends approval of the conditional use permit amendment with the conditions listed.

ATTACHMENTS

1. Resolution
2. Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT AMENDMENT FOR A MARINA
IN THE I-1, LIMITED INDUSTRY ZONING DISTRICT TO ALLOW FOR A 4,000 SQUARE
FOOT PATIO AND PAVILION**

Case No. 22-15CA
(River Heights Marina)

WHEREAS, the request is for the property located at 4455 66th Street and legally described as:

Lots 4 through 22, Block 39; Lots 1 to 30, Block 40; Lots 1-13 and North 14 feet of Lot 14, Block 41; Lots 3 to 15, Block 42; and that part of Lot 16, Block 41, north of South 74 feet of Lot 16; Lots 13 to 18, Block 34; all in "Inver Grove Factory Addition", Dakota County, Minnesota, Section 2, Township 27, Range 22 West.

WHEREAS, the aforescribed property is zoned I-1, Limited Industry District;

WHEREAS, a marina is listed as a conditional use within the I-1, Limited Industry district;

WHEREAS, the request has been reviewed against Title 10, Chapter 3, Article A, Section 10-3A-5 regarding the criterion for a Conditional Use Permit and meets the minimum standards; the request is consistent with the Comprehensive Plan and it does not have a negative impact on public health, safety or welfare;

WHEREAS, a public hearing concerning the conditional use permit amendment was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on April 5, 2022;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a conditional use permit amendment to allow the 4,000 square foot patio and pavilion and 20' x 8' building subject to the following conditions:

1. The conditions contained in Resolution #05-113 shall remain in effect.
2. The amendment shall consist of the addition of a 4,000 square foot patio and pavilion and 1,600 square foot building to the west of patio as drawn on the site plan dated 3-7-22.

3. Any approvals associated with this conditional use permit amendment does not grant any approvals to use the 20' x 8' structure for an outdoor bar or any other use that requires someone working inside the structure.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 25th day of April, 2022.

AYES:

NAYS:

Thomas Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



PLANNING REPORT

CASE NO.: 22-15CA

APPLICANT: River Heights Marina

PROPERTY OWNER: River Heights Marina

REQUEST: Conditional Use Permit Amendment

LOCATION: 4455 66th Street

HEARING DATE: April 5, 2022

COMPREHENSIVE PLAN: Mixed Use

ZONING: I-1, Limited Industry District

REVIEWING DIVISIONS: Planning
Engineering
Building Official

PREPARED BY: Allan Hunting
City Planner

BACKGROUND

The applicant is proposing to add a 4000 square foot concrete pad with an open sided pavilion covering the pad. There would also be a 20' x 8' building for a possible future use associated with the bar. The location is north and west of the existing restaurant building. The area is currently flat and is currently used for outdoor activities. The applicant would like a more durable surface and roof so the area is protected from the elements.

The site operates under conditional use permit #05-113. An amendment to the conditional use permit is required to modify the site plan to show these proposed changes.

EVALUATION OF THE REQUEST

The improvements require very little grading to make the area flat for the concrete pad. There is no vegetation removal and the pad and small building exceed any setbacks from the river and are in the floodfringe and not floodplain.

The proposed 20'x8' foot structure identified as an outdoor bar on the site plan is a shipping container. The applicant would like to modify the structure and use as a station for serving drinks. The Building Official has reviewed the structure and noted that the type and design of the structure is not intended for occupation. Therefore, the structure cannot be used for an outdoor bar or any other use that requires someone working inside the structure. Certifications would be required from the manufacture to meet building codes for the structure to be used for some use where an employee or general public would enter.

Any approvals associated with this conditional use permit amendment does not grant any approvals to use the structure for an outdoor bar.

Conditional Use Permit Review

This section reviews the plans against the CUP criteria in the Zoning Ordinance (Section 10-3A).

1. *The use is consistent with the goals, policies and plans of the City Comprehensive Plan, including future land uses, utilities, streets and parks.*

The use is consistent with the goals, policies, and plans of the Comprehensive Plan. Land is guided mixed use and zoning allows for marinas. The proposed building would be consistent with the use.

2. *The use is consistent with the City Code, especially the Zoning Ordinance and the intent of the specific Zoning District in which the use is located.*

The site has expanded its amenities for the original marina use over time with conditional use permit amendments. The patio pavilion would be consistent with the use and consistent with the zoning for marinas.

3. *The use would not be materially injurious to existing or planned properties or improvements in the vicinity.*

The patio pavilion would be located on a flat spot on the property that has been used for recreation purposes already. The location would not impact any other improvement in the vicinity.

4. *The use does not have an undue adverse impact on existing or planned City facilities and services, including streets, utilities, parks, police and fire, and the reasonable ability of the City to provide such services in an orderly, timely manner.*

The proposed use would not have any adverse impacts on planned city facilities or services.

5. *The use is generally compatible with existing and future uses of surrounding properties, including:*

- i. *Aesthetics/exterior appearance*

Structure would consist of an open sided pavilion with a roof. No exterior appearance issues.

- ii. *Noise*

The proposed use would not create any new noise that hasn't already occurred on the site.

- iii. *Fencing, landscaping and buffering*

No fencing or screening required.

6. *The property is appropriate for the use considering: size and shape; topography, vegetation, and other natural and physical features; access, traffic volumes and flows; utilities; parking; setbacks; lot coverage and other zoning requirements; emergency access, fire lanes, hydrants, and other fire and building code requirements.*

The site contains ample parking for any additional parking needs and would not create any traffic or access issues.

7. *The use does not have an undue adverse impact on the public health, safety or welfare.*

This use does not appear to have any negative effects on the public health, safety or welfare.

8. *The use does not have an undue adverse impact on the environment, including, but not limited to, surface water, groundwater and air quality.*

This use would not have an undue adverse impact on the environment. The improvements would not impact the river or the wetland located on the west side of the site.

ALTERNATIVES

A. Approval. If the Planning Commission finds the proposed request acceptable, the Commission should make the following recommendations:

- o Approving the Conditional Use Permit amendment to allow the patio pavilion and 20' x 8' building subject to the following conditions:

1. The conditions contained in Resolution #05-113 shall remain in effect.
2. The amendment shall consist of the addition of a 4,000 square foot patio and pavilion and 1,600 square foot building to the west of patio as drawn on the site plan dated 3-7-22.
3. Any approvals associated with this conditional use permit amendment does not grant any approvals to use the 20' x 8' structure for an outdoor bar or any other use that requires someone working inside the structure.

B. Denial. If the Planning Commission does not find the application to be acceptable, a recommendation of denial should be made. Specific findings supporting a basis for denial must be stated by the Commission if such a recommendation is made.

RECOMMENDATION

Based on this review, the Planning Division recommends approval of the conditional use permit amendment with the conditions listed.

ATTACHMENTS:

- Location Map
- Applicant Narrative
- Site Plan
- Pavilion Illustration



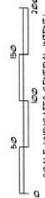
Location Map Case No. 22-15CA



River Heights Marina is making a request to amend our CUP to include a 40' x 100' Concrete pad to include an open air Pavilion on top of the concrete pad. Included in this request is a 8' x 20' outdoor movable structure for serving beverages to this area. This new structure is located to the west of our current structure which is leased by Mississippi Pub, a restaurant and bar establishment as noted on our current site plan. This addition will allow Mississippi Pub to expand its current operations without expanding the current building. The open air pavilion will be used to assist with events and help eliminate the aspect of mother nature. The current location is currently used for special events and for running bean bag leagues and outdoor events.

[illegible][illegible]

TOPOGRAPHIC AND PLANTING MAP FROM NOVEMBER 6
1961 AERIAL PHOTOGRAPH BY HOKUS, INC.
1. PROPERTY SURVEY AND EXISTING CENTERLINE
COORDINATES FROM SURVEY BY PAUL S. McLAGAN & SON
2. EXISTING CONTOUR AND ELEVATIONS UPDATED WITH FIELD
SURVEY DATA FROM JULY 20 AND NOVEMBER 4, 2008
+16 IS AN UNLICENSED REPRODUCTION OF



IDENTIFIED DOCUMENT SHEET C1A DATED 8 / 1 / 2014
 COMMENTS IN RED INDICATING GRADE ELEVATION
 CONDITIONS FOR THE BRIT GRADY CONTROL.
 ELEVATIONS FROM 100 TO 102 (INCHES)
 FOR FLOOD PROTECTION OF FACILITIES IN
 COMPLIANCE AND PERMANENT WITH ALL FEDERAL STATE,
 COUNTY AND LOCAL GOVERNMENT UNITS AND
 REGULATIONS INCLUDING STATUTES CODES, ACTS, ORDINANCES,
 AND REGULATIONS POLICIES GUIDELINES AND ANY OTHER
 EXISTING GRADIES AND SITE GRADE CONTROL ELEVATIONS
 NOT ENDORSED IN OR UPON THESE

RIVER HEIGHTS
MARINA, INC.

PROJECT: 118 SLIP MARINA (146 MOORING SPACES)

TITLE:
SITE PLAN

DRAIN BY:
11-15-92

REVISIONS
5-04-05 Δ

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under laws of the State of Minnesota

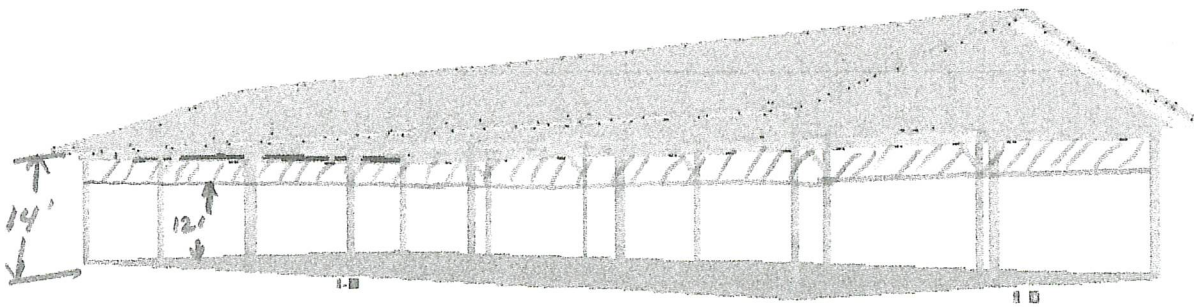
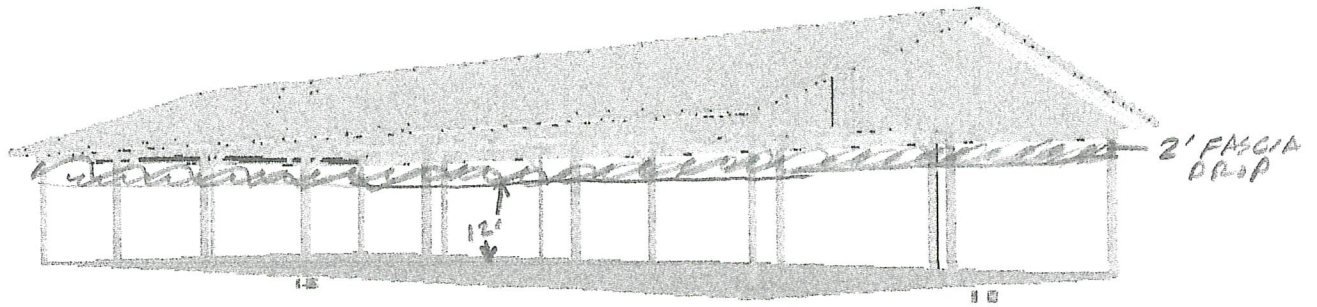
NAME: PAUL J. HARRIS	LIC. NO. 10723
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15-SHEET

PROJECT NO.

REPRODUCED 7-19-2015

Elevation Views



Request for Council Action

SUBJECT: **Approval of a Shoreland Setback Variance for 8450 Alta Avenue**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Heather Botten, Associate Planner, 651.450.2569

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a variance to allow an accessory building to be located within the shoreland setback for the property located at 8450 Alta Avenue (Case No. 22-12V Justin Jongbloedt).

- Requires a 3/5th's vote
- 60-day deadline: April 29, 2022 (first 60-days)

BACKGROUND

The applicant is requesting a variance to build a 975 square foot detached accessory building within the shoreland setback requirements. The property abuts Rosenberger Lake, identified as DNR ID 19-41. Setbacks for structures on lots without city sewer and water are 100-feet from the ordinary high water (OHW) mark.

A 100-foot setback from the OHW leaves no building site on the property unless a variance is granted. The proposed location of the accessory structure would not be any closer to the lake than the setbacks of the existing home. All other zoning requirements such as exterior building materials, impervious surface, size and number of accessory structures would be met.

The encroachments of the proposed accessory structure do not appear to have an adverse impact on the shoreland. The property is unique in that it is surrounded by water on three sides of the lot. The water on the southeast side of the lot was considered a wetland when the house was constructed. The reclassification of the wetland to a protected water body, now requiring a 100-foot setback, affects improvements to the property. The DNR was sent the variance request for review, they did not have any objections to the location of the structure.

FISCAL IMPACT

Not applicable

RECOMMENDATION

Planning Staff: Staff believes there is sufficient rationale to support the requested variance and recommends approval with the three conditions listed in the attached resolution.

Planning Commission: At the April 19, 2022 public hearing, the applicant was present. No neighbors testified at the hearing. The PC recommended approval of the request with the conditions listed in the attached resolution (9-0).

ATTACHMENTS

1. Resolution
2. Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A VARIANCE TO ALLOW AN ACCESSORY STRUCTURE
WITHIN THE SHORELAND SETBACKS**

Case No. 22-12V
Justin Jongbloedt

WHEREAS, the request is for the property located at 8450 Alta Avenue and legally described as follows:

PT OF W 1/2 OF NW 1/4 LYING S & E OF LAKE & LYING W OF PARADISE VALLEY NO 2
SECTION 17 TWN 27 RANGE 22, DAKOTA COUNTY MINNESOTA

WHEREAS, the applicant is requesting a variance to construct a 975 square foot accessory building within the 100 foot setback from the ordinary high water mark of Rosenberger Lake, DNR ID 19-41;

WHEREAS, the afore described property is zoned R-1A, Single-family Residential;

WHEREAS, the DNR reviewed the request and did not take exception to the location of the structure;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the City Code Title 10, Chapter 3-4 and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code 10-3-4 D;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on April 19, 2022 in accordance with City Code Section City Code 10-3-3 C;

WHEREAS, a practical difficulty or uniqueness was found to exist based on the following findings:

- a. The request is in harmony with the general purpose and intent of the City Ordinance and is consistent with the Comprehensive Plan.
- b. The setback variance does not appear to have an adverse impact on the neighboring properties.
- c. The property is unique in that it is surrounded by water on three side of the lot.

d. The water on the southeast side of the lot was considered a wetland when the house was constructed. The reclassification of the wetland to a protected water body, now requiring a 100-foot setback, affects all structure improvements to the property.

e. The proposed structure would be constructed with the same or greater setbacks than the existing home to the lake.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a variance to construct an accessory building within the shoreland setbacks is approved subject to the following conditions:

1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
2. The applicant shall meet the conditions outlined in the City Engineers review memo and any subsequent correspondence.
3. A grading/erosion control plan shall be required at the time of the building permit application.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 25th day of April, 2022.

Tom Bartholomew, Mayor

Ayes:

Nays:

ATTEST:

Rebecca Kiernan, City Clerk



PLANNING REPORT

CASE NO: 22-12V

APPLICANT & PROPERTY OWNER: Justin Jongbloedt

REQUEST: Variance from the shoreland setbacks

HEARING DATE: April 19, 2022

LOCATION: 8450 Alta Avenue

COMPREHENSIVE PLAN: LDR, Low Density Residential

ZONING: R-1A, Single Family Residential

PREPARED BY: Heather Botten
Associate Planner

BACKGROUND

The applicant is requesting a variance to build a 975 square foot detached accessory building within the shoreland setback requirements. The property is the last lot along a dead-end road. It is a riparian lot, abutting Rosenberger Lake, identified as DNR ID 19-41. Setbacks for structures on lots without city sewer and water is 100-feet from the ordinary high water (OHW) mark.

The existing house was constructed in 1990, the City Council approved a variance to allow a waterfront setback of 70 feet. At that time, it was determined the required shoreland setback was only from the shoreline along the west side of the property. The water on the southeast side of the property was considered a wetland and no setback was required from wetlands. The house was constructed about 28 feet from the wetland. In 2006, the previous owners received a variance to construct an addition onto the home. During this review process the DNR toured the site and determined that all the water surrounding the house was part of DNR Lake 19-41 and therefore the 100-foot setback is required from all sides with water.

The strip of land, or peninsula, the house is located on is approximately 200 feet wide where the house is located. A 100-foot setback from both the east and west leaves no building site unless a variance is granted. The proposed location of the accessory structure would not be any closer to the lake than the setbacks of the existing home. All other zoning requirements such as exterior building materials and impervious surface would be met.

SPECIFIC REQUESTS

The applicant is requesting the following:

- 1) A **variance** to allow an accessory building to be constructed within the 100-foot ordinary high water setback.

EVALUATION OF THE REQUEST

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North - Rosenberger Lake

East - Single family residential; zoned R-1A; guided Low Density Residential.

West - Rosenberger Lake

South - Single family residential; zoned E-1; guided Rural Density Residential

ENGINEERING

Engineering has reviewed the request and takes no exception to the proposed accessory building.

DNR REVIEW: The Shoreland Overlay District requires that any application for a variance be submitted to the DNR for their review and comment. The DNR has reviewed the request, they take no exception to the proposed accessory structure.

VARIANCE

City Code Title 10, Chapter 3. Variances, states that the City Council may grant variances when they are in harmony with the general purposes and intent of the zoning ordinance and consistent with the comprehensive plan and establishes that there are practical difficulties in complying with the official control. In order to grant the requested variances, City Code identifies criteria which are to be considered practical difficulties. The applicant's request is reviewed below against those criteria.

1. *The variance request is in harmony with the general purpose and intent of the city code and consistent with the comprehensive plan.*

The request is not contrary to the planned residential use of the property or area as defined in the Comprehensive Plan. The proposed structure would meet all other code requirements including size and number of accessory structures, impervious surface, and setbacks from the rear property line.

2. *The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.*

A 100-foot setback from both the east and west OHW levels leave no building site on the property unless a variance is granted. The proposed location of the accessory structure would not be any closer to the lake than the setbacks established of the home.

3. *The plight of the landowner is due to circumstances unique to the property not created by the landowner.*

The lot does have special conditions that do not apply to all properties in the area. The lot has water frontage on all but the south side. The peninsula shape of the property and the 100-foot setback restricts the buildable area to a point where the setbacks overlap which would eliminate any building pad area without a variance being granted. The reclassification of the wetland on the southeast part of the property to a protected water body, requiring a 100-foot setback impacts any improvements to the property.

4. *The variance will not alter the essential character of the locality.*

One of the functions of setback requirements is to protect the shoreland and maintain consistency of structure placement and aesthetic qualities from street and neighboring views. Based on zoning the property is allowed to have one detached accessory structure up to 1,000 gross square feet in size. The proposed structure meets these requirements. The most directly affected property is to the south, the structure complies with setback requirements from the rear, south lot line. Staff does not believe the improvements would alter the essential character of the neighborhood.

5. *Economic considerations alone do not constitute an undue hardship.*

Economic considerations do not appear to be a basis or a sole basis for this request.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

- A. Approval.** If the Planning Commission finds the application to be acceptable, the following action should be taken:
- Approval of a **Variance** to construct an accessory building within the shoreland setbacks subject to the following conditions:
 1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
 2. The applicant shall meet the conditions outlined in the City Engineers review memo and any subsequent correspondence.
 3. A grading/erosion control plan shall be required at the time of the building permit application .

Rationale: The request is not out of character for the neighborhood and is consistent with the comprehensive plan. The encroachments of the proposed accessory structure do not appear to have an adverse impact on the shoreland. The property is unique in that it is

surrounded by water on three side of the lot. The water on the southeast side of the lot was considered a wetland when the house was constructed, there are no setbacks required from a wetland. The reclassification of the water to a protected water body, now requiring a 100-foot setback, impacts improvements to the property. The proposed structure would be constructed with the same or greater setbacks than what currently exists on the property.

B. Denial. If the Planning Commission does not favor the proposed variance, the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

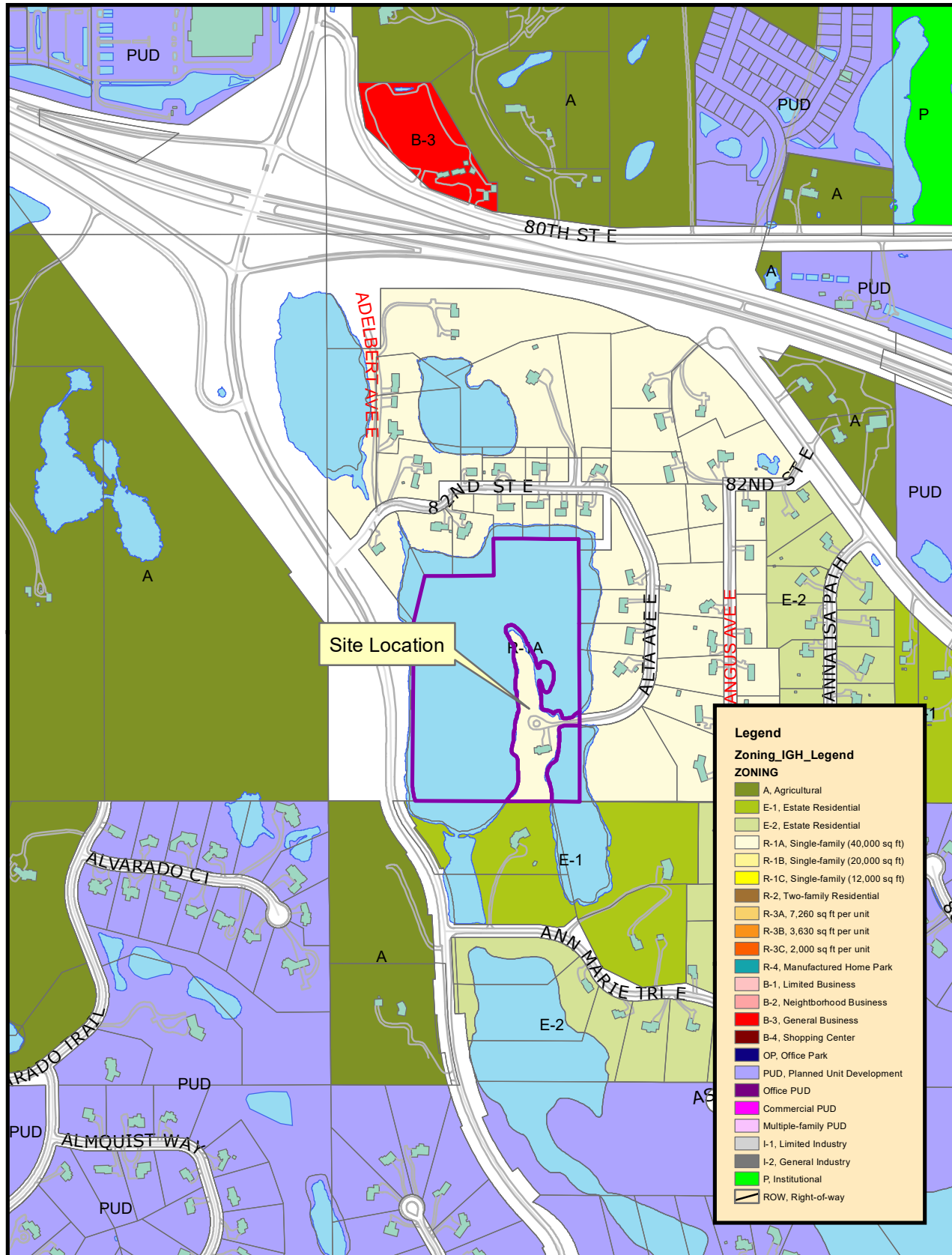
RECOMMENDATION

Based on the information in the preceding report and the conditions listed in Alternative A, staff is recommending approval of the requested variance.

Attachments: Zoning and Location Map
Narrative
Site Plan



8450 Alta Avenue Case No. 22-12V



THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILED OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED

Map produced by the City of Inver Grove Heights GIS Dept.
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Exhibit A
Zoning and Location Map

8450 Alta Planning Application

8450 Alta Ave Inver Grove Heights MN 55077 is a unique property surrounded by Rosenberg Lake on the West and North sides and a wetland area on the east side. The property owners are looking to build a secondary structure with an interior dimension of 41'5" x 23'5" for additional storage on the property to help keep the property tidy in appearance. The property is 19 acres with 4 acres above water. The long and narrow topography limits building another structure within the 100 feet requirement of the OHWM of Rosenberg lake and the wetland area anywhere within the property.

The location of the secondary structure was chosen as its the most discreet location on the property. The proposed location for the structure would not be visible within the neighborhood or main roads. The neighborhood has many other property owners with secondary structures on their property. The secondary structure being proposed would be built 10 feet from the south property line, 80 feet from the west side of the OHWM of 799.5 feet, and 40 feet from the OHWM of 801.4 on the east side of the property. The distances for the secondary structure are within the existing home's distance of 79.4 feet from the west side of the property and 28.3 feet from the east side of the property. The homeowners will also provide two rows of sediment control to protect the waters during the construction.

Neighboring Properties

North

JOSHUA & ANDREA SCHROCK

8373 ALTA AVE

East

THOMAS W & AIDA TSTES SCHAEFER

8420 ALVERNO AVE

South

CHEU & CHOUA E LEE

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Request for Council Action

SUBJECT: **Approval of Updated Job Ratings and Salary Grade Chart**

MEETING DATE: April 25, 2022

ITEM TYPE: Consent Agenda

CONTACT: Janet Shefchik, HR Manager, 651.450.2512

ACTION REQUESTED

The Council is asked to approve the updated Job Ratings and Salary Grade Chart as attached.

BACKGROUND

The City maintains a Council-approved Classification/Compensation Policy and Plan as required for compliance with Minnesota Pay Equity laws.

When new positions are created or existing positions undergo significant changes, their job descriptions are sent to the City's Classification Consultant for evaluation and grading. The Classification Consultant rates the position, determines pay equity job points, and makes a recommendation regarding grade assignment. The City Administrator reviews the Consultant's recommendation for internal equity and external market factors.

Within the 2022 budget, there were several new positions that required job evaluation and grading. The new positions have been reviewed and are recommended for placement in the following pay grades:

Assistant Finance Director - Grade 22
Shift Lieutenant (Fire) - Grade 19
Firefighter - Grade 16
Environmental Resources Technician - Grade 15
Deputy City Clerk - Grade 13
Facilities Maintenance Worker - Grade 10

FISCAL IMPACT

All of these new job classifications are funded within the City's adopted budget.

RECOMMENDATION

Staff recommends approval of the attached Job Ratings - Salary Grade Chart.

ATTACHMENTS

1. Inver Grove Heights Job Ratings (alpha by grade) Grade + Exempt 4.25.22

Inver Grove Heights Job Ratings – Salary Grade & Exempt Status

Proposed Classification Title:	Salary Grade	Exempt Status
City Administrator	31	E
Chief of Police	27	E
Director of Public Works	27	E
Director of Parks & Recreation	27	E
Fire Chief	27	E
Director of Community Development	27	E
Director of Finance	27	E
Assistant Fire Chief	24	E
Division Commander	24	E
Human Resources Manager	24	E
City Engineer	23	E
Technology Manager	23	E
Lieutenant (Police Department)	22	E
Assistant Finance Director	22	E
Assistant City Engineer (P.E.)	21	E
Chief Building Official	21	E
City Planner	21	E
Parks Superintendent	21	E
Shift Captain – Fire (Exempt – pay as non)	21	E
Street Maintenance Superintendent	21	E
Utilities Superintendent	21	E
Civil Engineer	20	E
Communications Manager	20	E
Golf Course Clubhouse Superintendent	20	E
Recreation Superintendent	20	E
Sergeant (Exempt – pay as Non)	20	NE
City Clerk	19	E
Golf Course Superintendent	19	E
Shift Lieutenant – Fire	19	NE
Associate Planner	18	NE
Fire Marshal	18	NE
Fire Operations Supervisor	18	E
Guest Services Supervisor	18	E
Investigator (Police Department)	18	NE
Operations & Maintenance Supervisor	18	E
Senior Accountant	18	NE
Systems Administrator	18	E
Aquatics Coordinator	17	NE
Fitness Coordinator	17	NE
Police Officer	17	NE
School Resource Officer	17	NE
Senior Engineering Technician	17	NE
Accountant	16	NE
Assistant Planner*	16	NE
Environmental Specialist	16	NE
Combination Inspector (Bldg.)	16	NE
Fire Fighter	16	NE
Fire Inspector	16	NE
Golf Operations Coordinator	16	E

Proposed Classification Title:	Salary Grade	Exempt Status
Mechanic Lead Worker	16	NE
Park Maintenance Coordinator	16	NE
Recreation Coordinator	16	NE
Wage and Benefits Coordinator	16	NE
Engineering Technician	15	NE
Environmental Resources Technician	15	NE
GIS Specialist	15	NE
Human Resources Coordinator	15	NE
Rental & Code Compliance Coordinator	15	NE
Water Plant Operator	15	NE
Accounting Technician, Sr.	14	NE
Assistant Golf Course Superintendent	14	NE
GIS Tech II	14	NE
Golf Course Mechanic	14	NE
IT Specialist	14	NE
Mechanic	14	NE
Communications Specialist	13	NE
Deputy City Clerk	13	NE
Street Maintenance Lead Worker	13	NE
Utilities Lead Worker	13	NE
Accounting Technician	12	NE
Administrative Specialist	12	NE
Community Development Support Spec.	12	NE
Public Works Support Specialist	12	NE
Records Specialist	12	NE
Sign Worker – Street Maintenance	12	NE
Assistant to the Chief Building Official	11	NE
Management Analyst*	11	NE
Sr. Office Support	11	NE
Recreation Specialist	11	NE
Evidence Technician	10	NE
GIS Tech I/Tech Asst.*	10	NE
Lead Operations Worker	10	NE
Office Support II	10	NE
City Facilities Maintenance Worker	10	NE
Parks Maintenance Worker	10	NE
Street Maintenance Worker	10	NE
Utility Maintenance Worker	10	NE
VMCC Maintenance Worker	10	NE
Custodian II	9	NE
Lead Customer Service Specialist	9	NE
Office Support	9	NE
VMCC Operations Worker	9	NE
Customer Service Specialist	8	NE
Golf Course Technician	4	NE
Police Cadet	3	NE
Golf Course Cashier	2	NE
Police Laborer	1	NE
*classification not currently in use	As of 4/25/22	



Request for Council Action

SUBJECT: **Public Hearing for City Project No. 2020-12, Argenta Trail Drainage Improvements**

MEETING DATE: April 25, 2022

ITEM TYPE: Public Hearing

CONTACT: Thomas Kaldunski, City Engineer, 651.450.2572

ACTION REQUESTED

The Council is asked to conduct a public hearing for City Project No. 2020-12, Argenta Trail Drainage Improvements, and then adopt the attached Resolution.

BACKGROUND

This improvement project will construct a control structure for public water basin 19-36 (City Basin F-025) and improve drainage of Argenta Trail from 69th Street north. The plans that have been developed call for installation of a stormwater outlet pipe in the public water basin, which requires a permit from the DNR.

Holding a public hearing is the final step in the permit approval process. DNR staff have already completed a technical review of the plans and determined the improvements can be permitted, pending completion of a public hearing. Once the DNR Work in Public Waters Permit is received, the work can be completed during the 2022 construction season.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends conducting the public hearing and then adopting the attached Resolution to certify to the DNR that this requirement has been met.

ATTACHMENTS

1. Resolution Certifying Public Hearing

**DAKOTA COUNTY, MINNESOTA
CITY OF INVER GROVE HEIGHTS**

**RESOLUTION CERTIFYING PUBLIC HEARING WAS HELD TO OBTAIN A DNR WORK IN
PUBLIC WATERS PERMIT FOR CITY PROJECT NO. 2020-12, ARGENTA TRAIL
DRAINAGE IMPROVEMENTS**

RESOLUTION NO. _____

WHEREAS, on September 13, 2021, Council authorized development of plans and easement acquisitions for City Project No. 2020-12; and

WHEREAS, the improvements planned with City Project No. 2020-12, Argenta Trail Drainage will improve the drainage from the City's regional basin near 69th Street along the west side of Argenta Trail into Franke Lake (regional basin). The project will also construct an outlet for Franke Lake and control the water levels on this lake; and

WHEREAS, the planned improvements require the City to obtain a Department of Natural Resources (DNR) Work in Public Waters Permit prior to letting the project; and

WHEREAS, the DNR requires that a public hearing regarding the improvements be held before a permit can be issued.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a public hearing was held on the above subject matter on April 25, 2022.

Adopted by the City Council of Inver Grove Heights on this 25th day of April 2022.

Tom Bartholomew, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Consider Approval of Rental Licenses**

MEETING DATE: April 25, 2022

ITEM TYPE: Regular Business

CONTACT: Nicole Cook, Rental & Code Compliance, 651.450.2491

ACTION REQUESTED

The Council is asked to consider approval of six Rental Licenses as outlined below.

BACKGROUND

The City Council adopted a rental licensing ordinance that requires all rental property owners to obtain a rental license every two years. The purpose of the ordinance is to assure proper maintenance of structures to preserve neighborhood stability, protect the quality of existing rental housing stock and maintain property values. The ordinance provides for basic safety and living standards for rentals.

The following rental license applications have been submitted:

8132 Clifford Circle – Bridge SFR IV Borrower I LLC

1358 Courthouse Blvd – Adam Miller

4683 Blaine Ave – Jacqueline Loye

4696 Blaine Ave – Jacqueline Loye

3298-3302 78th St – Ladonna Joseph

6569 Craig Ave – Matthew Urban

The above applications have been found to be complete. The applications include the necessary fee payments and BCA background checks. The Police Chief/Designee has also reviewed and approved the license applications.

FISCAL IMPACT

NA

RECOMMENDATION

Community Development and Police Department staff recommend approval of the licenses listed above.

ATTACHMENTS

None



Request for Council Action

SUBJECT: **Closed Session to Consider Purchase of Real Property**

MEETING DATE: April 25, 2022

ITEM TYPE: Regular Business

CONTACT: Heather Rand, Community Development Director, 651.450.2546

ACTION REQUESTED

The Council is asked to enter into a closed session pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(c)(3) to develop or consider offers or counteroffers for the purchase of real property located at 6460 Doffing Avenue, Inver Grove Heights, MN (Parcel ID No. 20-36500-35-050).

BACKGROUND

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS

None