



**Inver Grove Heights
Park and Recreation Advisory Commission
WORK STUDY AGENDA
Wednesday, May 12, 2021
8150 Barbara Avenue
6:00pm**

Held on Zoom only

1. CALL TO ORDER
2. ROLL CALL
3. WORK STUDY DISCUSSION - Items that need to be discussed without any actions.
 - A. Park Dedication
 - B. Interim Parks and Recreation Director
 - C. Park Naming Discussion
 - D. Miscellaneous
4. ADJOURN

This document is available upon a 3-business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

THIS IS A PUBLIC MEETING

THIS MEETING IS NOT TELEVISED

**MINUTES ARE REVIEWED/APPROVED
BY THE COMMISSION AT THE FOLLOWING MEETING**



**Inver Grove Heights
Park and Recreation Advisory Commission
WORK STUDY AGENDA
Wednesday, April 14, 2021
8150 Barbara Avenue
6:00pm**

Held on Zoom

1. Called to order at 6:00 p.m.
2. ROLL CALL – Steve Cook, Niki Barker, Greg Stone, Willy Krech, Derek Schwanz, Elaine Prickel, Kari Miller, Sandy Christensen, Kevin Sethre.
Staff present: Julie Dorshak, Brian Swoboda, Jon Oyanagi
3. WORK STUDY DISCUSSION - Items that need to be discussed without any actions.
 - A. Update on South Valley Park – Staff met with HKGI, the architect, engineers, and city engineering staff on site to discuss the start of the project. Planning will begin and soil samples will be gathered.
 - B. 2021 Priorities
 - i. Heritage Village Park – Phase II is underway again after taking the winter off. The project is scheduled to be completed by the end of May.
 - ii. NW Area Park(s)
 1. Peltier Property – The final draft concept will be presented at the regular meeting.
 2. Riley Property – A development proposal will be submitted soon and includes 4.03 acres for a park.
 - iii. Park Naming Discussion – Names were discussed and a continued discussion will happen during the regular meeting.
 - C. Miscellaneous
4. Adjourned – 6:45 p.m.



**Inver Grove Heights
Park and Recreation Advisory Commission
REGULAR MEETING AGENDA
Wednesday, May 12, 2021
7:00pm**

HELD VIA ZOOM ONLY Televised on Town Square TV

If you want to participate in the meeting please call 651-450-2471

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.ighmn.gov
 - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
 - C. Follow us on Twitter at @IGH Parks
 - D. Follow us on Instagram: @ighparksrec
 - E. Next Meeting; June 9th Work Study Meeting 6:00pm Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Regular Meeting Minutes of April 14, 2021
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Peltier Reserve

9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
 - B. Northwest Area Neighborhood Park #1
 - C. Park Naming – Northwest Area Neighborhood Park #1
 - D. NW Area Parks Update
 - E. YMCA
 - F. VMCC Parking Lot Update
 - G. Other
 10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
 - A. Commission Comments
 - B. Input from Commissioners on the Next Agenda
 11. ADJOURN
-

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3-business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Jon Oyanagi at 651-450-2587 or TDD/TTY 651-450-2501

THIS IS A PUBLIC MEETING

THIS MEETING IS TELEvised ON TOWNSQUARE TELEVISION

<https://www.townsquare.tv/webstreaming>

**MINUTES ARE REVIEWED/APPROVED
BY THE COMMISSION AT THE FOLLOWING MEETING**

**City of Inver Grove Heights Minutes of the Proceedings
Of the Park and Recreation Advisory Commission
8150 Barbara Avenue
Wednesday, April 14, 2021: 7:00 p.m.**

***Meeting Held Via Zoom Videoconferencing and/or Phone ONLY*
Televised on Town Square Television**

To participate in a future meeting please call 651-450-2471

1. CALL TO ORDER:

Chair Steve Cook called the April 14, 2021 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present via Zoom/Phone: Chair Steve Cook, Vice Chair Niki Barker; Commissioner's: Kevin Sethre, Willie Krech, Sandra Christensen, Elaine Prickel, Derek Schwanz, Greg Stone, and Kari Miller. Interim Parks and Recreation Director Jon Oyanagi, Recreation Superintendent Julie Dorshak, and Parks Superintendent Brian Swoboda.

3. PRESENTATIONS:

There were no presentations.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Website at: www.ighmn.gov

B. Find us on Facebook at Inver Grove Heights Parks & Recreation

C. Follow us on Twitter at @IGHParks

D. Follow us on Instagram: @ighparksrec

E. Next Meeting: May 12, 2021. Work Study Meeting (TBD) 6:00 p.m. Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda

B. Approval of Regular Meeting Minutes of March 10, 2021

Motion by Commissioner Schwanz second by Commissioner Prickel to approve the Consent Agenda.

Ayes: 8

Nays: 0 Motion carried.

Commissioner Stone joined the meeting via phone.

6. PUBLIC COMMENT:

There were no public comments.

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Pine Bend Estates Development

Interim Parks and Recreation Director Jon Oyanagi stated the development consists of 20 multi family units located on Cahill Avenue and Inver Grove Trail. There is an Elementary School across the street. He

recommends taking Cash Dedication at \$4,000 for 20 units equaling \$80,000. A trail will be put in along Cahill Avenue connecting to a trail that will run the length of Cahill on both sides of the street. Chair Cook stated there is currently a trail on the other side of Cahill and asked if that trail would run all the way up. Interim Director Oyanagi responded it would run the full length and on the other side of Cahill.

Interim Director Oyanagi stated the Developer would do their portion of the trail. The nearest park is River Heights Park, which is east and north of the location about 1.5 miles. Directly across the street from the development is a playground at the Elementary School that could serve them. He stated this is the Second Addition.

Motion by Commissioner Krech second by Commissioner Christensen to approve Cash Dedication for the Pine Bend Estates Development.

Chair Cook asked if those were townhomes or single-family homes. Interim Director Oyanagi responded he assumes they are multi-family townhomes. Commissioner Krech agreed they were townhomes. He stated the other area would have single-family homes.

Commissioner Miller asked how the \$4,000 per unit is calculated. Interim Director Oyanagi responded it is in the Ordinance for Park Dedication. There is a formula based on whether it is single-family, multi-family, retail, or commercial, and has an assigned fee per unit. Commissioner Sethre responded about every five years the City Council reviews and adjusts the figure accordingly. Interim Director Oyanagi stated when land is dedicated, it spells out the formula for buildable acre and how much land gets dedicated.

Commissioner Prickel asked if it was intended to cover what would be the cost for purchasing land, not for any development of a park. Interim Director Oyanagi responded it was for both, for future purchase of land or development of a new park. With Cash Dedications there may be several smaller developments, the funds would be enough to develop a park for the neighborhood.

Commissioner Schwanz asked if it was from the 402 Fund. Interim Director Oyanagi responded yes.

Chair Cook stated it wouldn't be a park for this area, but would be in lieu of and would go into the Park Development Fund for future parks. Interim Director Oyanagi agreed and stated it goes towards Community parks such as Heritage Village Park where amenities can be provided that cannot be provided in a neighborhood park.

Ayes: 9

Nays: 0 Motion carried.

B. Peltier Reserve Development

Commissioner Miller asked when the northwest area communities were initially built, if there was not any Land Dedication and is why they are currently struggling to look for land. Interim Director Oyanagi responded yes. Chair Cook stated sometimes there isn't land available. Interim Director Oyanagi responded sometimes the development is so small, carving out a piece of property can be difficult. Sometimes they have to plan ahead with a development and another development and piece them together. He stated with the first park they looked for an opportunity to purchase which is what they did. The park they are building was not a part of the neighborhood development.

Interim Parks and Recreation Director Oyanagi displayed a diagram of the area stating 70th is located at the top, 72nd is referenced, and Argenta Trail. He highlighted the park they are building and the development Peltier Reserve. There are 124 single-family homes, further up there would be 180 multi-family apartment units. The green depicted outlots are in areas where the topography is very steep, wet areas are designated in blue. He

stated he was unsure if there was discussion with the Developer to carve out four lots for a small park. He stated when he came onboard this was further along. A future road would match up with 72nd. There is a trail that would match up with a potential crossing of Argenta to gain access to the park. He stated the northwest area concept plan has a connection. Cash Dedication is suggested.

He stated another item in the works is another development near submission that has an area with steep slopes surrounding it, but has a large usable space that would fit a playground and maybe a few other amenities. That may be an option for Park Dedication within the quadrant. It was roughly 3-4 acres in size.

Interim Director Oyanagi stated Cash Dedication for 124 units is \$2,850 per unit for a total of \$353,400. For the 180 rental units, it would be \$4,000 per unit for a total of \$720,000 bringing in over one million dollars. He stated they are suggesting internal trails be a minimum of eight feet in width. The Developer is constructing those.

Commissioner Sethre asked if the rental units are part of another phase. Interim Director Oyanagi responded yes. They are acting on the rental units at this time in the event that phase begins soon thereafter so they do not have to go through the process again.

Motion by Commissioner Krech second by Commissioner Schwanz to accept Cash Dedication for the Peltier Reserve Development.

Commissioner Krech stated the homes built by Target were smaller lots and the hillside was vacant due to the topography. The park they are starting on now was supposed to be done about five years ago.

Commissioner Schwanz asked about the trail that would cross the park and if it would have to be a stoplight crosswalk. Interim Director Oyanagi responded Staff is proposing a pedestrian activated crosswalk where a walker/biker pushes a button and yellow lights would flash. There would be a painted crosswalk. He stated there is another proposed crosswalk at Amana they are hoping the County would allow at some point. It would be a motion activated or controlled intersection.

Chair Cook asked for clarification on the trail developing in the complex and if it linked up to be crossing at a point that links up with a City trail on the other side. He asked if that was known and in the plans. Interim Director Oyanagi responded that was correct. The County suggested it because the County was guessing they would want a crossing at 72nd. He stated there would be concrete turn lanes at 72nd and would make it difficult for pedestrians to cross there. Commissioner Krech stated at one time they considered putting a tunnel under the road, but never got it done before the road was put in.

Commissioner Sethre asked if Argenta would be four lanes through the area. It is currently two lanes. Interim Director Oyanagi believed Argenta by the park is as wide as it was going to be, or close to it. When it gets up to the northern end of the park is where it would widen. Commissioner Krech commented maybe when it gets to four lanes, they would be able to get a crosswalk underneath. Under the road was cheaper than above. He suggested talking with the County when the road work discussion comes up.

Commissioner Prickel asked if there was any concern with having the activated crosswalk. With all the building going on, all the traffic would not be the same as it is today. She questioned if there were any concerns from a safety standpoint. Commissioner Krech stated he doesn't believe kids crossing a four-lane road was a good idea. Interim Director Oyanagi responded they have reached out to Dakota County which is 99% complete on their plans for Argenta Trail. Staff would try to talk with them about the alternative. He stated the best thing would be to find a parcel in the southeast quadrant they can develop and keep kids there instead of having to cross to get to a playground.

Ayes: 9

Nays: 0 Motion carried.

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings

Parks Superintendent Brian Swoboda stated it is getting to be the busy time of year and gave the following update:

- This was the first week the athletic fields began practicing City wide and at Rich Valley. Staff has been busy:
 - Getting ballfields prepped
 - Painting soccer lines
 - Painting foul lines
 - Getting water turned on in Rich Valley buildings
 - Charged the irrigation mains
- This week they received the new stone sign for Inver Wood Golf Course.
- The next stone sign will be for Heritage Village Park off of the new parking lot at Doffing.
- As soon as a new park name has been determined, they would have a new stone sign ordered for northwest park #1.
- Finishing up swapping over equipment from winter to summer.
 - Getting the mowers ready.
 - Will likely begin mowing within the next ten days.
- Met with the Construction company at Heritage Village Park. They are starting on Phase 3 which includes a fence and concrete work.
 - Road restrictions are off, this allows them to begin the Grove Parking Lot. Equipment will be moved in on Monday.
 - Staff has been planting trees. Had a Contractor move trees from the Community nursery at Salem Hills down to Heritage Village Park. Those new trees have been placed north of the new parking lot along the trail.
 - The Community Garden Plots at Salem Hills are now full. They will be preparing, tilling, and laying out plots in the near future.
 - Signed a Contract with NTI to have geotechnical work done (soil borings) at the northwest park. This should begin in the next week or two.
 - Wrapping up hiring seasonal Staff. There are still openings left.

Commissioner Sethre asked what the age limit was for hiring. Parks Superintendent Swoboda responded he prefers 18 and over. They may consider a graduating senior that would be turning 18.

Parks Superintendent Swoboda stated there has been slight vandalism at the parks and some dumping. Staff is trying to keep on top of it.

Vice Chair Barker stated she heard that someone has spray painted over the mural at the Sleepy Hollow Park tunnel. Parks Superintendent Swoboda responded that was correct and stated the artist that originally painted it is working on getting it back into shape. He stated three panels had graffiti, those are being whited out and put back into original condition. Chair Cook asked if there was protectant put on them to keep them safe. Parks Superintendent Swoboda responded there was a protectant on them, but the paint used was not coming off. Commissioner Sethre asked if the vandal was identified. Superintendent Swoboda responded not yet.

Recreation Superintendent Julie Dorshak updated the Commission on the following:

- Summer Brochure was launched on April 1st. They are already seeing a really good response.
- Community Center:
 - At 78% of the membership numbers from last year (pre-COVID).

- Started the year at 50%
- Swimming Lessons: Numbers didn't increase. In the first quarter, COVID guidelines decreased the number of kids, but still made the same amount of revenue they did in the past. By adding a few extra classes, Staff accomplished the goal of having the same amount of revenue.
 - Have been able to increase from four participants per class to six. Pre-COVID, it would have been eight.
- Still limited to having 250 people in the Grove side of the building. This includes the aquatics center and fitness center.
- Fitness Programming is doing well.
 - Offering virtual programming in addition to having in class participation.
 - 540 participants participate in exercise classes via Zoom.
- Learn to Skate Program: 79 participants (Pre-COVID). This is an increase in participation.
- Youth Tennis: Another class had to be added for those on the waiting list. 18 kids are enrolled.
- Archery: Doubled from last year. 15 kids are participating.
- Kids Rock is coming back, registration is open. This will be done in two different locations.
- The National Guard will continue to use that side of the building. This could continue through the end of the school year.

She encouraged all to look at the Summer Brochure. There are new programs:

- 7/7 Touch Football Program
- New Performing Arts Program. Given by a local group that does music and arts. The name of the school is Heart's Performing Arts. The name of the program is My Heart's Performing Arts Program.
- Overall increase in registrations and programs.

Recreation Superintendent Dorshak stated they would be working on the Comprehensive Plan with Commissioners. Focus Groups will be pulled together to help with future planning and discussion around youth and fitness programs, ideas, participation with teens, teen activities, and interests. They would like to learn and hear from the youth as to what they would like to do and are interested in.

Chair Cook commended the Recreation Superintendent and Staff for doing a great job with the parameters they have been dealt with.

B. Northwest Area Neighborhood Park #1 Sub-Committee Report

Chair Cook referenced the concept plan from HKGi stating there have been two Community meetings that have taken place to discuss the various aspects of the park area. Commissioner's Prickel and Schwanz are on the Subcommittee.

Commissioner Prickel stated Jody did a great job of gathering the priorities of the park while utilizing what is naturally available. She commented at the last meeting a lot of discussion surrounded whether or not they want to dedicate as much paved space for the basketball court.

Commissioner Schwanz stated HKGi has done a nice job, especially with listening to the Community and what they want. The bike skills course is really nice.

Interim Parks and Recreation Director Jon Oyanagi stated the last time they met with the Community there were three different concepts. Those were combined to form the current concept. Amenities include:

- Trails (both natural surface and paved)
- Playground with nearby nature-based play area
- Full basketball court
- Flat lawn area that in the winter would become a pleasure skating rink
- Two-way entrance/exit to the one-way bike skills trail
- Possible sliding area in the winter

- Bike Skills track for little kids

He stated there could be a potential conflict between the playground and the basketball court. They may want to switch the playground and play lawn/pleasure skating rink, to be closer to the kid's bike skills course. He stated HKGI brought up that they would have to move the portable toilet and accessibility could be a concern. They need to make sure the grades were good. He stated the Commission could weigh in on whether or not they should flip flop the playground. One thing that could be taken away would be the nature-based play area, which could be placed elsewhere.

Heather Thornton, Argenta Hills Community, stated she participated in one of the Community feedback groups. She understood the conflict with the playground and basketball court. She commented the families in the area have such a broad range of ages, that it may be nice to have something close for the younger kids to play on while the older ones play nearby. Pairing nature-based play with basketball allows for multiple age groups to be accommodated. The same could apply with the play lawn and the bike skills course. She felt it works the way it is laid out. She commented the end plan does a great job with the feedback given to the designer. She is very happy with it.

Megan Holcomb, 6561 Agate Trail, Settlers Ridge neighborhood, stated she is excited to get some parks in the northwest area. While this park isn't safely located for the kids in her neighborhood, she felt they did a fabulous job. She loves the layout and commented it made the most of the space. She was excited to see what else they could come up with and thanked the team that worked on the layout. She suggested they be used again for the other parks in the area.

Lisa, 7218 Archer Trail, asked if this would be the final plan. Interim Parks and Recreation Director Oyanagi responded it was close to final, but still open to tweaks. She stated she was hoping for more of a circular path. She asked what the distance of the current circular path was and if it was hilly. Interim Director Oyanagi responded the asphalt trail meets ADA requirements so it would be accessible. He stated it is a small asphalt loop trail that connects to the trail along Argenta in a couple of spots. The Regional Trail, which could be a couple of years down the road yet, could loop through a wooded area. With all alternatives, it is a nice mix of short, medium, and long loops. Commissioner Schwanz stated there was talk about the bike skills course, which is not paved and could be a walking area.

Interim Director Oyanagi stated further discussion is needed with the gas company whose pipeline runs through the property. The gas companies review time was 4-5 weeks. That is why they want to get some type of concept to them that would be close to the final concept.

Interim Director Oyanagi discussed funding:

- Mobilization 10% and Contingency 10%
- It is estimated at \$760,000 to build this as seen in the diagram. This is close to the budget. They had \$780,000 initially.
- This includes:
 - Site prep, removals, stormwater utilities, grading, pavement, seeding, restoration, electrical, landscaping, basketball court (\$60,000), playground (\$183,000), bike skills course (\$40,000), and site furnishings (\$6,000) which includes picnic tables, benches, and bike racks ordered through the operations budget.

Interim Director Oyanagi stated they would give HKGI feedback from tonight's meeting and let them determine how they want to adjust things. Doing so may adjust the budget depending on what is put in the final concept. Once they receive feedback from the gas company, they would begin developing plans and specifications and go out for bids. He encouraged those who called in to stay on the line to help name the park.

C. Park Naming – Northwest Area Neighborhood Park #1

Chair Cook stated they try to come up with a name for parks that reflect the area the park is in, or a historical reference the park area would have. At the next meeting they would settle on three names they would put out for public comment/decision. Name ideas that have been brought up so far include:

- Argenta Hills
- Lakota Park
- Towering Pines

Pine Overlook was suggested.

Commissioner Stone stated he would like to see it named after Native Americans with the Lakota name. He felt it would be nice recognition.

Heather Thornton, Argenta Hills Community, stated naming it Argenta Hills could be confusing to some as there is the Development named Argenta Hills. She suggested something with Pines, or something with the wildlife that is in the area such as foxes and coyotes. She commented going with a Native American name is a nice tribute to the History.

It was suggested to put the two names together, such as Lakota Pines. Many of the Commissioner's agreed with the name suggestion.

Chair Cook asked if they should go with the following three:

1. Pine Overlook
2. Lakota Park
3. Lakota Pines

He asked the Commission if anything should be changed or added. Recreation Superintendent Dorshak stated someone had mentioned using the name Vista. It could be like Pine View or Vista Pine. She stated she liked Lakota Pines. Commissioner Stone commented he really liked Lakota Pines.

Chair Cook stated they would go with those three names.

Motion by Commissioner Stone second by Commissioner Prickel to present the following three names as options for northwest area park #1:

1. Lakota Pines
2. Lakota Park
3. Pine Overlook

Ayes: 9

Nays: 0 Motion carried.

Interim Director Oyanagi stated they would get those names included on the project Website. He asked how long it should be out for voting and if the next meeting date was fine. The Commission agreed with one month until the next Commission meeting.

D. Parks and Recreation Master Plan Update – Sub-Committee Report

Interim Parks and Recreation Director Oyanagi stated at the Monday night City Council meeting they approved amending the Agreement with HKGI. It was a \$20,000 Contract. \$12,000 was spent with \$8,000 remaining. Another \$31,800 was added for a total of \$39,800 going toward HKGI's services to help put together a Parks and Recreation System Plan. He stated this would be more comprehensive than the 2008 Plan that has been used and in place. This process will begin right away and done in sections. Each section would be brought before the Commission, and then the City Council before moving on to another section.

E. MN DNR Outdoor Recreation Grant – Heritage Village Park

Interim Director Oyanagi stated the Grant Application was submitted March 31st. They should hear back this summer to see if eligible for the Grant or not.

F. VMCC Parking Lot Update

Chair Cook stated the parking lot at the VMCC is scheduled to begin next week. Parks Superintendent Swoboda agreed and stated the Notice to Proceed was given today. The project will begin Monday. There is a deadline of May 28th to finish. Interim Director Oyanagi stated additional parking stalls will be added for handicapped parking, Veteran's only, and Preferred Parking for those with mobility impairments or expectant mothers.

G. South Valley Park Kick-off Meeting

Interim Director Oyanagi stated there was a meeting with HKGI, the Architect, City Engineers, and Staff at South Valley Park. Everything is getting underway with design. Plans and specifications will follow so it can go out for bidding. He stated this is for a picnic shelter with possible year-round use or multi use, playground, additional parking, and different trails for accessibility.

H. Other

10. COMMISSION COMMENTS:

A. Commission Comments

Vice Chair Barker had no comment.

Commissioner Sethre was unavailable for comment.

Commissioner Krech referenced the public street that goes up by Salem Hills Elementary School is badly torn up. Parks Superintendent Swoboda agreed the road is in rough shape and has been for years. It is beyond filling potholes. He has brought it to Engineering's attention and has been told it would be a part of the Upper 55th project when that is done. He was unsure when that would be.

Commissioner Krech thanked Interim Director Oyanagi for the great job with follow up and for Chair Cook's work.

Commissioner Christensen had no comment.

Commissioner Prickel had no comment.

Commissioner Stone stated he has started seeing cycles and skateboards that are motorized at Lion's Park. He suggested having this added to the newsletter. He asked that it also include suggestions for people to pick up their dog waste. He asked when that would be going out. Recreation Superintendent responded an electronic version was sent out. There will not be a mailed version this year. She stated until COVID is a thing of the past, they are going to have the brochures be electronic so changes can be made as needed.

Commissioner Stone stated he was hopeful with vaccines coming out that the Commission can still meet in person and wear their masks. He stated Interim Director Oyanagi has done a great job stepping in like he has. It impresses him that he can step in the way he has and do this temporary position. Chair Cook agreed.

Commissioner Schwanz had no comment.

Commissioner Miller had no comment.

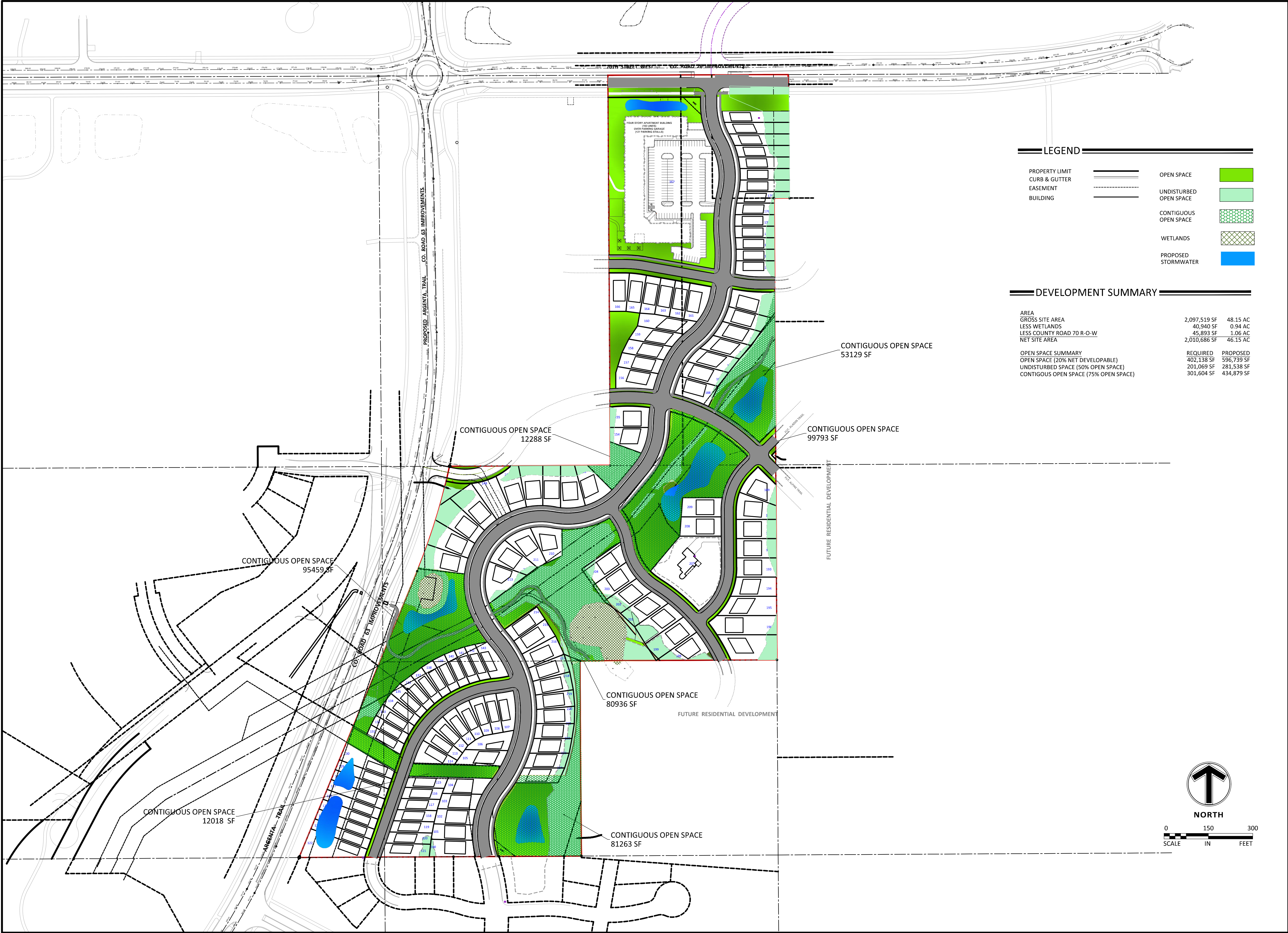
B. Input from Commissioners on the Next Agenda

Chair Cook stated there is a meeting coming up to draw up the Agenda for the next meeting. Let him know if there is anything they want added to the Agenda.

11. ADJOURN:

The meeting adjourned at 8:19 p.m.

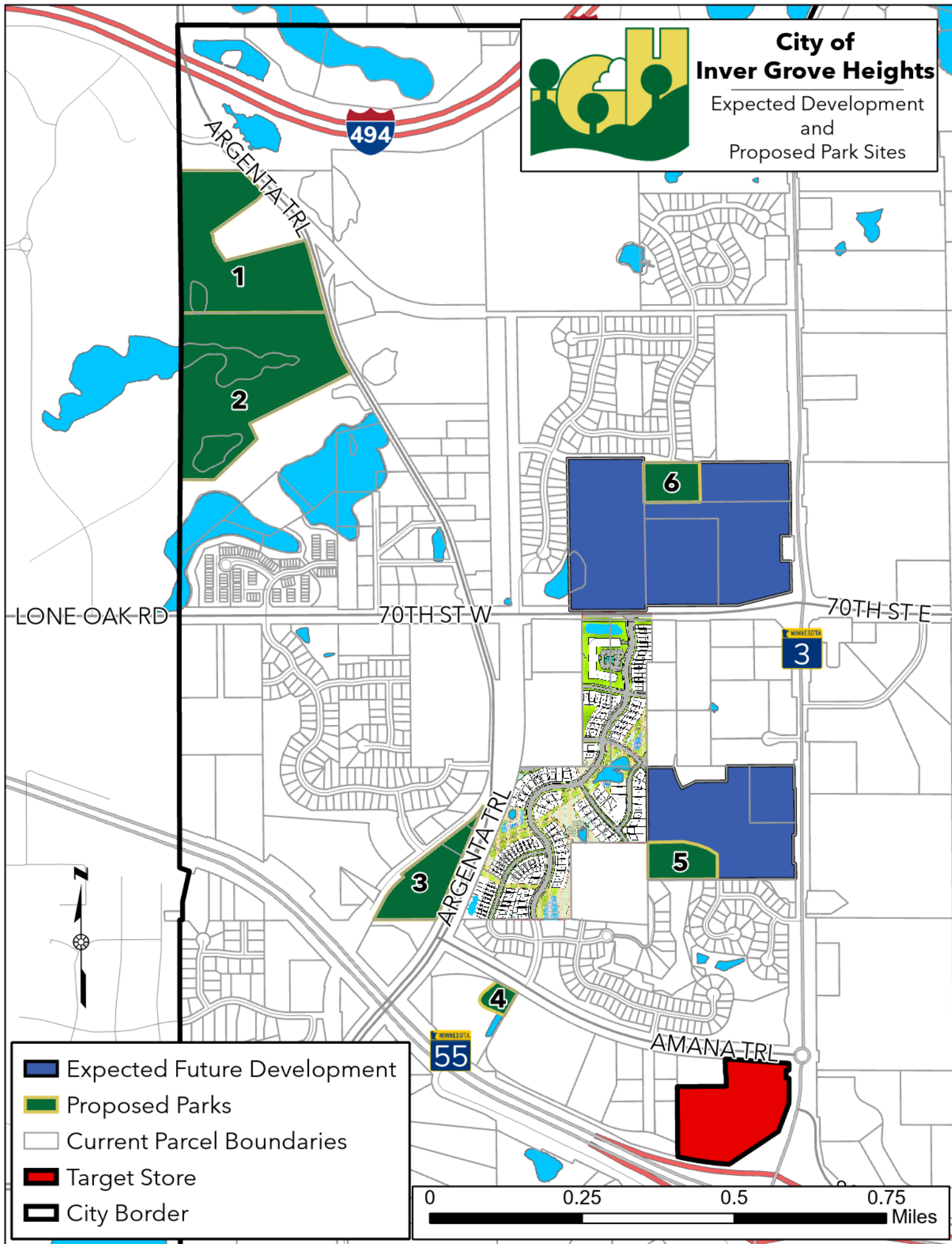
Minutes prepared by Recording Secretary Sheri Yourczek.





City of Inver Grove Heights

Expected Development
and
Proposed Park Sites



CHAPTER 4

PARK, TRAIL AND RECREATION DEDICATION OR CASH IN LIEU

SECTION:

11-4-1: Purpose And Intent

11-4-2: Dedication Or Cash In Lieu Required

11-4-3: Suitability Of Land

11-4-4: General Requirements

11-4-5: Land Dedication

11-4-6: Cash Contribution

11-4-7: Combination Of Cash And Land

11-4-8: Mixed Uses

11-4-9: Park Acquisition And Development Fund

11-4-1: PURPOSE AND INTENT:

A. The city council recognizes it is essential to the health, safety and welfare of the residents of the city and persons working in the city that the character and quality of the environment be considered to be of major importance in the planning and development of the city. In this regard, the manner in which land is developed and used is of high priority. The preservation of land for park, playground and public open space purposes as it relates to the use and development of land for residential and commercial/industrial purposes is essential to maintaining a healthful and desirable environment for all citizens of the city. The city must not only provide these necessary amenities for our citizens today, but also be insightful to the needs of future citizens.

B. The city council recognizes that the demand for park, playground, trail and public open space within a municipality is directly related to the density and intensity of development permitted and allowed within any given area. Urban type developments mean greater numbers of people and higher demands for park, playground and public open space. To disregard this principle is to inevitably overtax existing facilities and thus, diminish the quality of the environment for all.

C. The city parks and recreation advisory commission has established minimum community criteria for meeting the needs of the residents of the city. In order to meet the community needs for parks, ten (10) acres of park shall be required for each one thousand (1,000) residents. This shall be the standard upon which the city shall establish its park land dedication and parks cash contribution.

D. It is the policy of the city that the standards and guidelines of this chapter for the dedication of land for park, playground and public open space purposes (or cash contributions in lieu of such dedication) in the subdividing and developing of land within

the city shall be directly related to the density and intensity of each subdivision and development.

E. The state has recognized the importance of providing for parks and open space in Minnesota statutes section 462.358, subdivision 2(b), which clearly gives the right to the city in its subdivision regulations to require reasonable portions for public use. (Ord. 1157, 6-11-2007)

11-4-2: DEDICATION OR CASH IN LIEU REQUIRED:

As a prerequisite to subdivision approval, subdividers shall dedicate land for parks, playgrounds, public open spaces, and trails and/or shall make a cash contribution to the park acquisition and development fund as provided by this chapter. Final approval of the park dedication/contribution requirements shall be made by the city council. (Ord. 1157, 6-11-2007)

11-4-3: SUITABILITY OF LAND:

Dedicated land shall be reasonably suitable for its intended use, and shall be at a location convenient to the people to be served, and shall be consistent with the "Comprehensive Park Plan And Development Guide Plan" used in evaluating the adequacy of proposed park and recreation areas. These factors shall include size, shape, topography, geology, hydrology, tree cover, access and location. Land with dead trees, trash, junk, pollutants and unwanted structures is not acceptable, unless the developer first removes the unacceptable material. (Ord. 1157, 6-11-2007)

11-4-4: GENERAL REQUIREMENTS:

A. Parks And Recreation Advisory Commission Recommendation: Prior to the preliminary plat approval, the parks and recreation advisory commission shall recommend to the city council the land and/or cash contribution requirements for proposed subdivision.

B. Change In Density: Any increase in density of a platted or proposed subdivision shall be reviewed by the parks and recreation advisory commission and the council for reconsideration of park land and/or cash contribution requirements.

C. Additional Purchase: When a proposed park, playground, recreation area, or other public ground is indicated in the city's official map or adopted comprehensive plan and is located in whole or in part within a proposed subdivision, it shall be designated as such on the plat. If the subdivider elects not to dedicate an area in excess of the land required hereunder for such proposed public site, the city may consider acquiring the site through purchase.

D. Relationship To Other Open Space: The amount of land to be dedicated by a subdivider shall be based on the gross area of the proposed subdivision. The amount of land to be dedicated by a subdivider shall be based on the density of development. Such dedication shall be consistent with the comprehensive plan and "Comprehensive Park Plan And Development Guide Plan" for future parks.

E. Partial Credit: Where private open space for park and recreation purposes is provided in a proposed subdivision, such areas may be used for partial credit, at the discretion of the city council, against the land or cash dedication requirement for park

and recreation purposes, provided the city council finds it is in the public interest to do so.

F. Change Of Requirements: The city, upon consideration of a particular type of development, may require larger or smaller parcels of land than provided in section [11-4-5](#) of this chapter to be conveyed to the city if the city determines that present or future residents would require greater or lesser land for park and playground purposes. (Ord. 1157, 6-11-2007)

11-4-5: LAND DEDICATION:

A. In a subdivision where a land dedication is required, the following formula will be used as a guide to the park land dedication requirements which shall be made at time of final plat approval:

Zoning District	Land Dedication (Percentage Of Land To Be Dedicated To The City)
A and E-1 and E-2	To be determined by council at time of final plat
R-1 and R-2	9
R-3A and R-3B	18
R-3C	30
B-1, B-2, B-3, B-4	4.5
I-1 and I-2	4.0
P	4.5

Pursuant to Minnesota statutes 462.358, subdivision 2b(a), the percentages shown above shall be multiplied by the buildable land within the subdivision. For this calculation, the "buildable land" means the area being subdivided remaining after excluding those portions that are either:

1. Encumbered by right of way for arterial roads as defined in the Inver Grove Heights comprehensive plan;
2. Lying below the ordinary high water level of public waters as identified in the shoreland management overlay district (see [title 10, chapter 13](#), article B of this code); or
3. Lying within the boundaries of wetlands delineated according to the Minnesota wetland conservation act; or
4. Bluffs in shoreland management overlay districts abutting public waters.

When outlots are part of the subdivision and are intended to be replatted into buildable lots in the future, the percentages of dedication shown above shall not be applied to the land area within the outlots; when the outlots are later replatted into buildable lots, the dedication percentages shall then be applied. If the outlots are not intended to be

replatted, but are intended to remain as outlots, the dedication percentages shown above shall be applied to the land area contained in such outlots.

B. Land proposed to be dedicated for public purposes shall meet identified needs of the city as contained in the "Comprehensive Park Plan And Development Guide Plan" and the comprehensive plan.

C. Prior to dedication, the subdivider shall deliver to the city attorney a title insurance commitment and a title insurance policy in favor of the city. The dedicated land shall be conveyed by warranty deed. Such title shall vest in the city good and marketable title, free and clear of any mortgages, liens, encumbrances, assessments and taxes. The conveyance documents shall be in such form acceptable to the city.

D. The required dedication and/or payment of fees in lieu of land dedication shall be made at the time of final plat approval.

E. The removal of trees and topsoil, the storage of construction equipment, the burying of construction debris, and stockpiling are strictly forbidden without the written approval of the director of parks and recreation.

F. Grading and utility plans which may affect or impact the proposed park dedication shall be reviewed and approved by the parks and recreation director prior to dedication, or at such time as reasonably determined by the director of parks and recreation.

G. 1. To be eligible for park dedication credit, land dedicated must be located outside of drainways, floodplains or ponding areas. Land with grades exceeding twelve percent (12%) or unsuitable for parks development shall be considered for partial dedication.

2. Where ponding has been determined by the city council to have a park function, credit will be given at a rate of fifty percent (50%) of the pond and adjoining land area below the high water level. A minimum of seventy percent (70%) of land above the high water mark shall be dedicated before pond credit is granted. Other city park dedication policies relating to pond dedication must also be complied with.

3. In those cases where the subdividers and developers of land provide significant amenities such as, but not limited to, swimming pools, tennis courts, handball fields, etc., within the development for the benefit of those residing or working therein, and where, in the judgment of the director of parks and recreation, such amenities significantly reduce the demands for public recreational facilities to serve the development, the director of parks and recreation may recommend to the parks and recreation advisory commission and the city council that the amount of land to be dedicated for park, playground, and public open area space (or cash contributions in lieu of such dedication) be reduced by an amount not to exceed twenty five percent (25%) of the amount calculated under this section.

H. The city may determine that the subdivider create and maintain some form of on site recreation use by the site residents such as tot lots and open play space. This requirement may be in addition to the land or cash dedication requirement.

I. The subdivider must provide finished grading and ground cover for all park, playground, trail and public open spaces within the development as part of the

development contract or site plan approval responsibilities. Landscape screening shall be in accordance with city policy.

J. The subdivider must establish park boundary corners for the purpose of erecting park limit signs. The developer shall contact the appropriate parks and recreation department personnel for the purpose of identifying park property corners.

K. The subdivider must provide sufficient public road frontage of not less than three hundred feet (300') for neighborhood parks and additional frontage for community parks. (Ord. 1277, 2-24-2014)

11-4-6: CASH CONTRIBUTION:

A. Residential Subdivisions: The following cash contribution fees per residential unit shall be made at the time of final plat approval:

Zoning District	Cash Contribution Per Residential Unit
A, E-1 and E-2	\$2,850.00
R-1 and R-2	2,850.00
R-3A and R-3B	4,000.00
R-3C	4,900.00

B. Commercial (B), Industrial (I) and Institutional (P) Subdivisions: The following cash contribution fees per acre shall be made at the time of final plat approval:

Zoning District	Cash Dedication (Per Acre)
P	\$7,000.00
B-1, B-2, B-3, and B-4	7,000.00
I-1 and I-2	5,000.00

Pursuant to Minnesota statutes 462.358, subdivision 2b(a), the per acre contribution shall be applied to the portion of buildable land in the subdivision; for this calculation, the buildable land means the area being subdivided remaining after excluding those portions that are either:

1. Encumbered by right of way for arterial roads as defined in the Inver Grove Heights comprehensive plan;
2. Lying below the ordinary high water level of public waters as identified in the shoreland management overlay district (see [title 10, chapter 13](#), article B of this code); or
3. Lying within the boundaries of wetlands delineated according to the Minnesota wetland conservation act; or
4. Bluffs in shoreland management overlay districts abutting public waters.

C. Review Of Rates: Cash dedication rates will be reviewed annually and established by ordinance of the city council.

D. Already Existing Residential Unit: If the subdivision includes a residential unit that existed prior to the subdivision and if that already existing residential unit previously paid a park contribution or was constructed at a time that this code did not require a park contribution fee, then that particular residential unit shall not be subject to the park contribution fee imposed by this section. (Ord. 1277, 2-24-2014)

11-4-7: COMBINATION OF CASH AND LAND:

The city and developer may arrange a combination of cash, land, and/or development of the land for park purposes to fulfill the dedication/contribution requirements. (Ord. 1157, 6-11-2007)

11-4-8: MIXED USES:

Planned developments with mixed land uses shall make cash and/or land contributions in accordance with this chapter based upon the percentage of land devoted to the various uses. (Ord. 1157, 6-11-2007)

11-4-9: PARK ACQUISITION AND DEVELOPMENT FUND:

Cash contributions shall be deposited in the city park acquisition and development fund and shall only be used for purposes authorized by state law. Expenditures from the park acquisition and development fund shall be authorized by the city council. The parks and recreation advisory commission may recommend expenditures to the city council. (Ord. 1157, 6-11-2007)

Disclaimer: This Code of Ordinances and/or any other documents that appear on this site may not reflect the most current legislation adopted by the Municipality. American Legal Publishing Corporation provides these documents for informational purposes only. These documents should not be relied upon as the definitive authority for local legislation. Additionally, the formatting and pagination of the posted documents varies from the formatting and pagination of the official copy. The official printed copy of a Code of Ordinances should be consulted prior to any action being taken. For further information regarding the official version of any of this Code of Ordinances or other documents posted on this site, please contact the Municipality directly or contact American Legal Publishing toll-free at 800-445-5588.

Hosted by: American Legal Publishing Corporation