



**Inver Grove Heights
Park and Recreation Advisory Commission
WORK STUDY AGENDA
Wednesday, April 14, 2021
8150 Barbara Avenue
6:00pm**

Held on Zoom only

1. CALL TO ORDER
2. ROLL CALL
3. WORK STUDY DISCUSSION - Items that need to be discussed without any actions.
 - A. Update on South Valley Park
 - B. 2021 Priorities
 - i. Heritage Village Park
 - ii. NW Area Park(s)
 1. Peltier Property
 2. Riley Property
 - iii. Park Naming Discussion
 - C. Miscellaneous
4. ADJOURN

This document is available upon a 3-business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

THIS IS A PUBLIC MEETING

THIS MEETING IS NOT TELEVISED

**MINUTES ARE REVIEWED/APPROVED
BY THE COMMISSION AT THE FOLLOWING MEETING**

3.31.2021	IGH NW AREA NEIGHBORHOOD PARK #1							
	ITEM		ITEM DESCRIPTIONS	EST QTY	UNIT	UNIT COST	TOTAL	NOTES
	1. SITE PREP							
civil	1.01		EROSION CONTROL - SILT FENCE	1,500	LF	\$ 3	\$ 4,500	
	1.02		TREE PROTECTION FENCING	1	LS	\$ 5,000	\$ 5,000	
civil	1.03		EROSION CONTROL - INLETS	2	EA	\$ 300	\$ 600	VERIFY
civil	1.04		SURVEY AND STAKING	1	LS	\$ 15,000	\$ 15,000	VERIFY: CONTRACTOR / OWNER RESPONSIBILITY
civil	1.05		CONSTRUCTION FENCING	1,500	LF	\$ 10	\$ 15,000	NONE?
civil	1.06		CONSTRUCTION ENTRANCES	1	EA	\$ 3,000	\$ 3,000	
	1.07		SOIL BORINGS (ASAP)	1	LS	\$ 5,000	\$ 5,000	SOLUTION BLUE: REFER? WORK WITH CITY REFERENCE FOR SURVEY?
	1.08		GEO-TECH / TESTING	1	LS	\$ 5,000	\$ 5,000	CITY
			Subtotal				\$ 53,100	
	2.REMOVALS							
	2.01		TREE REMOVAL	0	EA	\$ 1,000	\$ -	NEED TO VERIFY: STUMP REMOVAL? CITY STAFF TREE REMOVAL? MISC. TREES AS-NEEDED
	2.01		REMOVALS IN PINE STAND	1	LS	\$ 8,000	\$ 8,000	NEED TO VERIFY: APPROX. 1/2 ACRE AREA IN WOODS - \$8000?
			Subtotal				\$ 8,000	
	3. STORMWATER UTILITIES							
civil	3.01		OPTION B(PREFERRED): ALLOWANCE - SE BASIN @ BASE OF HILL	1	LF	\$ 20,000	\$ 20,000	PONDING: INFILTRATION, SAND BASE, ETC. - 4400 SF BASIN
			Subtotal				\$ 20,000	
	4.EARTHWORKS							
civil	4.01		GRADING	1	LS	\$ 40,000	\$ 40,000	INCLUDES STRIPPING, SHAPING, PLACING FIELD TOPSOIL - 97600 SF OF GRADING AREA
civil	4.02		IMPORT/EXPORT FILL	0	CY	\$ 30	\$ -	AMENDMENTS?
	4.03		TOPSOIL AMENDMENTS IF NEEDED	0	LS	\$ 20,000	\$ -	ASSUME SITE HAS PLENTY OF TOPSOIL - NO IMPORT NEEDED
			Subtotal				\$ 40,000	
	5. PAVEMENTS							
	5.01		5" CONCRETE WALKS / SLAB	2,750	SF	\$ 12	\$ 33,000	ESTIMATED QTY NEED TO DESIGN; INCLUDES BASE
	5.02		8FT BITUMINOUS TRAILS	1,422	LF	\$ 45	\$ 63,990	ESTIMATED QTY NEED TO DESIGN; INCLUDES BASE
	5.03		BITUMINOUS TRAIL LOOP OVER MAGELLAN PIPELINE	188	LF	\$ 100	\$ 18,800	includes the grading /restoration , etc
	5.04		CONCRETE PED RAMP/TRUNCATED DOMES (ARGENTA CT)	1	LS	\$ 5,000	\$ 5,000	
	5.05		PED CROSSING (MARKING) AND SIGNAGE	1	LS	\$ 5,000	\$ 5,000	
	5.06		CULVERT FOR PED RAMP/TRAIL LINK	1	LS	\$ 10,000	\$ 10,000	
	5.07		SLAB FOR BIFF	1	EA	\$ 3,000	\$ 3,000	VERIFY
			Subtotal				\$ 138,790	
	6. SEEDING RESTORATION							
	6.01		SEEDED PARK TURF		LS	\$ 4,000	\$ -	MISCELLANEOUS AROUND DISTURBED AREAS
	6.03		SEEDING FIELD TURF / SKATING RINK	1	LS	\$ 3,000	\$ 3,000	
	6.05		SEEDING NATIVE PRAIRIE	1	AC	\$ 4,000	\$ 4,000	DISTURBED AREAS OF EXISTING/ESTABLISHED PRAIRIE ONLY
civil	6.02		RESTORATION: BLANKET FOR SLOPED AREAS	5,000	SY	\$ 3	\$ 15,000	93K SF PROJECT AREA ESTIMATE. ASSUMES HALF OF DISTURBED AREA
staff?	6.04		SEEDING ESTABLISHMENT FOR FIRST YEAR	1	LS	\$ 6,000	\$ 6,000	EXTENDED LA WARRANTY: FERTILIZING, WATERING, MONITORING, RE-SEEDING AS NEEDED
			Subtotal				\$ 28,000	
	7. ELECTRICAL							
	7.01		ELECTRICAL - FEEDERS	1	LS	\$ 25,000	\$ 25,000	DEPENDS ON ELECTRICAL PROVIDER; FOR LIGHT AT PLEASURE RINK
	7.02		PED LIGHTS (SOLAR)	3	EA	\$ 5,000	\$ 15,000	SOLAR LIGHTS WITH POLE, FOOTING, FIXTURE
	7.03		FLOOD LIGHT (AT PLEASURE RINK)	1	EA	\$ 10,000	\$ 10,000	VERIFY COST; INCLUDES POLE, FIXTURE
			Subtotal				\$ 50,000	
	8. LANDSCAPE PLANTS							
	8.01		DECIDUOUS OVERSTORY TREES	50	EA	\$ -	\$ -	PLACEHOLDER UNTIL PLANTING PLAN IS COMPLETE; TREE TRUST TO COVER COST/INSTALLATION
	8.02		CONIFEROUS SCREENING TREES	50	EA	\$ -	\$ -	PLACEHOLDER UNTIL PLANTING PLAN IS COMPLETE; TREE TRUST TO COVER COST/INSTALLATION
	8.03		SHRUBS	20	EA	\$ 50	\$ 1,000	PLACEHOLDER UNTIL PLANTING PLAN IS COMPLETE
	8.04		PERENNIAL GRASSES / FORBS (ENTRY)	200	EA	\$ 30	\$ 6,000	PLACEHOLDER UNTIL PLANTING PLAN IS COMPLETE
			Subtotal				\$ 7,000	
	9. BASKETBALL COURT							
	9.01		BITUMINOUS COURT AND BASE	5,000	SF	\$ 5	\$ 25,000	
	9.02		STRIPING LINES	1	LS	\$ 3,000	\$ 3,000	
	9.03		HOOPS	2	EA	\$ 8,000	\$ 16,000	
	9.04		6FT CHAINLINK FENCING- OPTIONAL	85	LF	\$ 40	\$ 3,400	PLAYGROUND SIDE' OPTIONAL
	9.05		CONCRETE EDGER AROUND BITUMINOUS- OPTIONAL	300	LF	\$ 40	\$ 12,000	1' CONCRETE BAND; OPTIONAL
			Subtotal				\$ 59,400	
	10. PLAYGROUND							
	10.01		EQUIPMENT AND INSTALLATION	1	LS	\$ 140,000	\$ 140,000	ALLOWANCE
	10.02		SURFACE: ENGINEERED WOOD MULCH	190	CY	\$ 45	\$ 8,550	CONCRETE EDGER IN PAVEMENT SECTION
	10.03		SITE - BUILT ELEMENTS (NATURAL) OPTION	1	LS	\$ 20,000	\$ 20,000	ALLOWANCE OPTION
	10.04		PLAYGROUND EDGER	260	LF	\$ 40	\$ 10,400	THICKENED SIDEWALK
	12.01		BENCHES AT PLAYGROUND	4	EA	\$ 1,200	\$ 4,800	TO BE INCLUDED WITH PLAYGROUND EQUIPMENT/VENDOR PROVIDED
			Subtotal				\$ 183,750	
	11. BIKE SKILLS COURSE							
	11.01		WOOD STRUCTURES + DESIGN	4	EA	\$ 4,000	\$ 16,000	ENTRY LEVEL: PLACE IN YOUNGER KID AREA
	11.02		DIRT RAMPS	8	EA	\$ 1,200	\$ 9,600	IN WOODS
	11.03		2FT TRAIL IN WOODS - CLEARING, MIN BRUSH REMOVALS	1,600	LF	\$ 7	\$ 11,200	IN WOODS, MINIMAL DISTURBANCE; NEED TO UPDATE WITH MODIFIED LENGTH
	11.04		SIGNAGE	2	LS	\$ 1,500	\$ 3,000	SAFETY, LIABILITY, 'LEAVE NO TRACE' MESSAGE
			Subtotal				\$ 39,800	
	12. SITE FURNISHINGS, ETC.							
	12.01		BENCHES (BEYOND PLAYGROUND AREA)	4	EA		\$ -	TO BE ORDERED/INCLUDED WITH OPERATIONS BUDGET
	12.02		BIKE RACKS	1	EA	\$ -	\$ -	TO BE ORDERED/INCLUDED WITH OPERATIONS BUDGET
	12.03		PICNIC TABLES	4	EA		\$ -	TO BE ORDERED/INCLUDED WITH OPERATIONS BUDGET
	12.04		ENTRY SIGN	1	EA	\$ 6,000	\$ 6,000	STAFF TO PROVIDE MORE SPECIFIC COST; BASED ON MONUMENT SIGN/IGH STANDARD
	12.05		TRASH/RECYCLING RECEPTACLE	2	EA	\$ -	\$ -	TO BE ORDERED/INCLUDED WITH OPERATIONS BUDGET
	12.06		DOG WASTE RECEPTACLE	1	EA		\$ -	TO BE ORDERED/INCLUDED WITH OPERATIONS BUDGET
			Subtotal				\$ 6,000	
			Subtotal				\$ 633,840	STORMWATER OPTION A
			Mobilization (10% of Const.)				\$ 63,384	MOBILIZATION, PERMIT, ETC
			Contingency (10% of Const.)				\$ 63,384	
			CONCEPT IMPROVEMENTS TOTAL				\$ 760,608	3/31/2021 TARGET? 720K



**Inver Grove Heights
Park and Recreation Advisory Commission
REGULAR MEETING AGENDA
Wednesday, April 14, 2021
7:00pm**

HELD VIA ZOOM ONLY Televised on Town Square TV

If you want to participate in the meeting please call 651-450-2471

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.ighmn.gov
 - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
 - C. Follow us on Twitter at @IGH Parks
 - D. Follow us on Instagram: @ighparksrec
 - E. Next Meeting; May 12th Work Study Meeting 6:00pm Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Regular Meeting Minutes of March 10, 2021
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Pine Bend Estates Development
 - B. Peltier Reserve Development

9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
 - B. Northwest Area Neighborhood Park #1 Sub-Committee Report
 - C. Park Naming – Northwest Area Neighborhood Park #1
 - D. Parks and Recreation System Plan Update
 - E. MN DNR Outdoor Recreation Grant – Heritage Village Park
 - F. VMCC Parking Lot Update
 - G. South Valley Park Kick-off Meeting
 - H. Other
 10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
 - A. Commission Comments
 - B. Input from Commissioners on the Next Agenda
 11. ADJOURN
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Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3-business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Jon Oyanagi at 651-450-2587 or TDD/TTY 651-450-2501

THIS IS A PUBLIC MEETING

THIS MEETING IS TELEVISED ON TOWNSQUARE TELEVISION

<https://www.townsquare.tv/webstreaming>

**MINUTES ARE REVIEWED/APPROVED
BY THE COMMISSION AT THE FOLLOWING MEETING**

**City of Inver Grove Heights Minutes of the Proceedings
Of the Park and Recreation Advisory Commission
8150 Barbara Avenue
Wednesday, March 10, 2021: 7:00 p.m.**

***Meeting Held Via Zoom Videoconferencing and/or Phone ONLY*
Televised on Town Square Television**

If you would like to participate in the meeting please call 651-450-2471

1. CALL TO ORDER:

Vice Chair Barker called the March 10, 2021 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present via Zoom/Phone: Chair Steve Cook, Vice Chair Niki Barker; Commissioner's: Sandra Christensen, Greg Stone, Kevin Sethre, Kari Miller, Derek Schwanz, Elaine Prickel, and Willie Krech. Interim Parks and Recreation Director Jon Oyanagi, Recreation Superintendent Julie Dorshak, Parks Superintendent Brian Swoboda, and Information Technology (IT) Manager Marc Gade.

3. PRESENTATIONS:

There were no presentations.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Website at: www.ighmn.gov

B. Find us on Facebook at Inver Grove Heights Parks & Recreation

C. Follow us on Twitter at @IGHParks

D. Follow us on Instagram: @ighparksrec

E. Next Meeting: April 14, 2021. Work Study Meeting 6:00 p.m. Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda

B. Approval of Regular Meeting Minutes of February 10, 2021

Motion by Commissioner Schwanz second by Commissioner Stone to approve the Consent Agenda.

Ayes: 8

Nays: 0 Motion carried.

Chair Cook was unable to vote due to technical difficulties entering the meeting at this time.

6. PUBLIC COMMENT:

There were no public comments.

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. No action items

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings

Recreation Superintendent Julie Dorshak updated the Commission on the following:

Community Center:

- Facility is getting busier. Most are good with being mask compliant, some have come in wearing masks incorrectly. People are required to wear masks other than when swimming or showering. This includes all other areas.
- Today there was an actual Tornado Drill and Lightning which resulted in the pool needing to be cleared for about 90 minutes. Guest Passes are usually given out to those that do not want to stay.
- No word yet on the use of the National Guard Armory. They did hear it would not be a Vaccination site this summer. Have not heard if they would continue to do COVID Testing. It is expected they will at least through April and May.
- Will be bringing Kids Rock back this summer. This program is available for families to drop off their kids at the facility all day. This program won't be done exactly as it has been done in the past, but will be a similar offering. Only two rooms will be available. If the Armory becomes available, they would be able to expand the program.
 - Can accommodate 46 kids.
 - Offering the program to returning participants first, five days a week.
 - If there are still openings after that it would go out to the public for registration.
 - If they still don't open up, it goes to Monday, Wednesday, Friday, or Tuesday, Thursday.
 - This will be coming out on April 1st as part of the Summer Brochure.
- Senior Programming will be brought back on April 1st.

She stated she would be bringing first quarter statistics for memberships and swimming lessons to next month's meeting.

Recreation Updates:

- The Summer Brochure will be launching on April 1st.
- Staff is busy working on all Egg Hunts:
 - Aqua Egg Hunt will take place this Saturday morning.
 - Rich Valley Park Egg Hunts will take place next weekend. There are three different time slots due to COVID.
 - Flashlight Egg Hunt takes place on Saturday evening.
- Busy hiring Summer Staff.

Commissioner Sethre asked about Kids Rock Programming. Recreation Superintendent Dorshak responded they would be using Community Room 3 and the space previously used by Bee Elite Gymnastics. She stated the City Council voted 4/1 to terminate the agreement with the tenant. The program allows for "Pods" of 25; 23 kids plus 2 teachers.

Commissioner Miller asked about eSports Leagues. Superintendent Dorshak responded registration has just opened up, there have been four registrations so far. eSports has been one of the trends gaining in popularity across the Country. Tournaments have taken place in large gyms and other locations.

Commissioner Sethre stated the CDC came up with recommendations about people who have been vaccinated and are not required to wear a mask or social distance. He asked if there have been any discussions surrounding this. Superintendent Dorshak responded they have not received any information from the State of Minnesota regarding this yet. She stated the challenge is there are HIPAA Laws and have to wait until the Governor and the State of Minnesota provides information. Due to those laws, the City cannot ask who has been vaccinated, she was unsure how they would be able to find out.

Commissioner Stone stated the CDC has said even those that have one or two vaccinations should still wear a mask even if they are ok, they could carry it from someone else. Chair Cook commented the recommendation is

for those out in public, no mask applies to family groups and small groups. This doesn't pertain to those coming to the Center yet.

Parks Superintendent Brian Swoboda gave the following Parks Department update:

- The Parks Department has started thinking Spring with the nicer weather.
- Ice Rinks are officially closed.
- Have been cleaning up around the ice rinks after the snow melt.
- Staff has been starting to get ready for ball season. There have been some requests to add additional base peg links at Rich Valley Park.
 - This involves preparation and pouring concrete to get ready to bury new pegs for different distances.
- Crews have been trimming trees at multiple different parks.
- Had the chance to burn the big pile of dead diseased trees at Seidl's.
- Crews have been switching over winter equipment to summer equipment.
- Pulled the aerator out of Lion's Pond.
- Busy working with different Contractors/Vendors ordering spring supplies such as fertilizer, seed, and clay.
- Working with the DNR for the Goose Management Program at Simley Island, the City Campus, and Inver Wood Golf Course. Work with the DNR and a private vendor to do egg and nest work in the spring. This process will begin soon.
- Recruiting seasonal summer Staff. Roughly half are returning.
- Due to rain and snow melt, doing parking lot and trail cleanup.
- Doing sod damage work.
- Have been in touch with the Tree Trust Group. They will come back over the summer and finish the stairwell at Seidl's Lake.
- Been in touch with the Friends of the Dog Park to get started on the shelters in the area this spring.

New projects beginning in 2021:

- Northwest Park #1 Development.
- South Valley Renovations.
- Continue Heritage Village Park Phase 3.
- Potentially hearing back about Phase 4 and the DNR Grant.
- The Grove parking lot would be redone first thing this spring.

Commissioner Christensen stated she was walking through a park last week and the garbage guy came through and put the recycling bin into the trash bin. She asked if they do not segregate as there are two separate bins. Parks Superintendent Swoboda responded there are two bins, one for trash and one for recycling. If the recycle is contaminated, they do not separate. It's likely the bin dumped was contaminated with trash. Commissioner Stone stated 75% of people won't take notice. Commissioner Sethre stated his neighbor is a refuse hauler and says people should read the label as to what is recyclable.

Interim Parks and Recreation Director Jon Oyanagi updated the Commission on one of the potential parks for the northwest area, the Riley Property. There is not anything new, they are in talks with the Riley brothers and would be bringing in a development proposal soon. Instead of negotiating a separate Contract for getting parkland in advance, they are going to let the development proposal process take its course and get Park Dedication of land through the initial development proposal.

Commissioner Sethre asked if they were willing to set aside some of the property as a park. Interim Director Oyanagi responded yes, it's dependent on how many units are being proposed. Staff has identified 4.3 acres they may be able to get. Commissioner Sethre stated this would be for northwest area Park #2.

B. Northwest Area Neighborhood Park #1 Sub-Committee Report

Interim Parks and Recreation Director Oyanagi stated the group met with the neighborhood on March 2nd. There were 8-10 residents as a part of the call, along with Commission Members, Staff, and the Contractor. Three concepts were discussed:

1. Passive natural amenities
2. Active
3. In between Passive/Active

People picked and chose amenities they liked. Major components:

- A trail that circumnavigates the property is important
- The playground be either a nature playground or an equipment playground
- Full court basketball, no tennis

Winter amenities were discussed such as:

- Pleasure skating rink
- Sliding hill.
- Bikes Skills Course. They were really excited about one. Residents saw this as appealing to people of all ages. He commented it seemed like a nice amenity to include.

All comments will be brought together to review in a few weeks and would go back before the public.

Chair Cook stated this was done with HKGI Staff. There has been room on the City website to make comments and suggestions. People were grateful things are moving forward as well as the fact the money has been set aside. He stated both meetings seemed to have had different people in attendance, which was a good mix.

Commissioner Prickel stated she was unable to make the neighborhood meeting but was in attendance for the overview from the Landscape Architect. A lot of good feedback was received to move forward with a singular plan. There was talk about parking and how much they would want to take away from the actual park to accommodate parking. Commissioner Schwanz commented HKGI has done a good job with the project and the three options presented. Commissioner Sethre was encouraged about the interest in the basketball court and is in favor. Chair Cook stated the second group brought up the request for a basketball court, he didn't recall hearing the first group comment about one.

Recreation Superintendent Dorshak stated one of the items they noticed was how well aligned the whole neighborhood was with each other. It was nice to see agreement on a lot of the items. Parks Superintendent Swoboda stated neighbors were talking alongside of each other about their likes and dislikes. There was very little they were in conflict with. He stated they would have an excellent master concept to look at in the future.

Interim Director Oyanagi addressed some of the items discussed beginning with parking stating they are not investing a lot into parking, but providing handicapped parking spots. He addressed the crosswalk on Argenta Trail stating they would probably have to put in a user activated crosswalk. He stated picnicking was another item discussed on several concepts. Several thought it unnecessary. If they would picnic, they would do so in their yards and not to devote a lot of space to a formal picnic area but have informal picnicking scattered in different areas of the park. Chair Cook stated people still wanted picnic tables interspersed. They were not interested in grilling type areas; most would do that in their own yards. Commissioner Sethre stated there are areas behind homes that are green space or open space. They would probably do cooking or meal prep there.

C. Park Naming – Northwest Area Neighborhood Park #1

Interim Parks and Recreation Director Oyanagi stated the Commission received the Park Naming Policy with guidelines about naming a park and what is allowed/discouraged. He read the following from the Policy:

“Establish a Policy for public parks by selecting a name that is appropriate and in conformance with the Policy. The objectives of the Policy are to ensure that parks and recreation areas and facilities are easily identified and located. Ensure that given names to parks and recreational areas and facilities are consistent with the values and characters of the area served. They encourage participation in the naming, renaming, and dedication of parks, recreation areas, and facilities”.

He stated the Commission could come up with two or three names and run it past the neighborhood. The process includes the Park and Recreation Advisory Commission coming up with the name and recommends it to the City Council to adopt. Qualifying name categories include:

- Geographic location. Like the northwest area.
- Outstanding feature. Could be the vista, adjoining sub-division.
- Historical event or group.

He stated the Police Chief has told him she would like to see one of the parks named Lakota Park after the original people in the area.

- Contribution to the acquisition and development. Someone who may have donated the land and have it named after them. (That is not the case here).

Priorities for naming would be to name it after a natural, geological, or other prominent feature of the property. Based on the name of the subdivision or according to the location or street name. Like Argenta Trail. He stated it would be nice to coincide the park naming with the park development.

Commissioner Sethre stated the proximity to Argenta Trail would lend itself to the name. He asked for more information about the Police Chief's request. Interim Director Oyanagi responded the Police Chief was at a conference and the term Lakota came up. Commissioner Sethre stated there was a trail being proposed, due to the proximity to Argenta Trail he believed there should be a component of the trail. Commissioner Stone stated he liked the idea of naming it after the Indigenous Tribe, Lakota.

Commissioner Schwanz asked how they would gather Community feedback when coming up with three names. Interim Director Oyanagi responded one option would be to direct people to the project website where options could be posted. Commissioner Miller stated she liked the pinpoint idea. She asked if they could do a Facebook post to direct them to the Pinpoint for more involvement. Recreation Superintendent Dorshak asked if this should go out to the public or let the neighborhood have more of a voice. Commissioner's Sethre, Stone, and Prickel all agreed to let it go to the neighborhood.

Chair Cook suggested instead of the Commission coming up with names, to go to the neighborhood for names and then move forward from there. Interim Director Oyanagi responded there is the risk of not getting good names nominated. If the Commission comes up with a few suggestions and gives the public a smaller slate to vote on, then the Commission would be fine with whatever is picked. Commissioner Stone agreed, the Commission comes up with names and then lets the neighborhood put in their vote.

Chair Cook suggested the Commission determine suggestions and make a decision at the next meeting. The Commission agreed. Interim Director Oyanagi asked if the Commission wanted to wait to see what the final concept would look like before names. Chair Cook stated in different times the entire group would visit the parcel. Commissioner Schwanz suggested visiting individually. Interim Director Oyanagi stated there are things the Commission may want to go out and look at. There is a long view to the west with a thick pine grove.

Superintendent Dorshak stated if doing three names, they can write in other options. This way the neighborhood could weigh in with their thoughts. Commissioner Stone asked what the origin of Argenta was. He suggested finding out more about what it means.

Chair Cook asked when the neighborhood would be meeting for concepts with them again. Interim Director Oyanagi responded it would go to Staff in a couple of weeks and then go out soon after. Chair Cook asked if they were rushing things by saying they wanted name possibilities by the next meeting. Interim Director Oyanagi responded it would work. Chair Cook suggested Commissioner's go out to the site for inspiration on names. They would discuss those possibilities at the next Commission meeting.

D. Parks and Recreation Master Plan Update – Sub-Committee Report

Interim Parks and Recreation Director Oyanagi stated input was received from Vice Chair Barker about outreach and gathering focus groups more effectively. It's a challenge during COVID to receive good input. He stated the City Council was presented a proposal to expand the services HKGI had started with the revision of the Parks and Recreation System Plan last year. The project was not completed. The proposal was to add some work to the scope and do the rest of the plan this year. He stated the City Council tabled the item with questions. Questions were answered and Staff met to determine the scope and how much Staff and the Contractor would do. He stated they met with the Interim City Administrator and discussed ideas and met with HKGI and refined the scope of their work. The Table of Contents was revised and would be brought before this Commission when they get started.

He stated HKGI reanalyzed their proposal and came back with an amount that was less than the \$33,000 asked for in addition to the \$20,000 from last year. There was about \$8,000 left in the \$20,000 from last year and would add \$31,800 to that to get the whole plan done. He stated they would be meeting with the City Council in a Work Session on April 5th and go over the new scope and what they could get from the amount. He stated they hope to get Council approval and be able to move forward to the April 12th City Council meeting and then begin the update. The plan is from 2008/2009 and is pretty outdated with a lot of updating to do.

Recreation Superintendent Dorshak stated once receiving City Council approval she would come before the Commission for assistance with determining how to communicate with the public. They want to get a better feel for what People in the City want to do. She commented they do receive good responses for a lot of their programs and have good registration. They do surveys after programs. She stated it would be helpful to know the trajectory. She asked for example, with the former racquetball space, if people would be interested in having a climbing wall. She asked about times of use, what times of day, types of programming, or if a larger Community events. She stated they have a lot of questions, but it would be nice to get a group of 20 people, like a focus group would be beneficial. Vice Chair Barker commented they might need a focus group. They should be talking to those that are already aware of the programming.

Superintendent Dorshak stated the group of twenty could make decisions. For example, she stated they tried to reach out to 30 different Kids Rock families and received responses back from five. They all said they were not interested in a park program at all, they don't want their kids to go to a park shelter, said it was too hot. There was no interest. She stated it was not just the people that come to the Community Center, she was curious about the ones that don't come too.

Commissioner Miller asked if the City has ever tried something similar to a garage sale sign. For example, for hockey registration there would be a QR Code, it's something that can be scanned. These could be posted where people are out and about. Superintendent Dorshak responded they need to get the QR Codes updated.

E. MN DNR Outdoor Recreation Grant – Heritage Village Park

Chair Cook stated he and the Interim Parks and Recreation Director Oyanagi were at the City Council Meeting. Interim Director Oyanagi stated the Commission heard the Presentation by Candace Amberg from WSB about the Grant Application for Heritage Village Park. That item was brought forward to the City Council to apply for the Grant by the end of the month. He stated Heritage Village Park is a tremendous asset to the City as a Community Park and destination. It will spur development all around it. The project includes the Picnic Pavilion that looks like a railroad roundhouse, a covered bench walkway that looks like a railroad track, and the restroom building. This would be at a cost of \$1.4 million along with the \$250,000 Grant for a total of \$1.15 million dollars out of Park Dedication. He stated there was concern from the Council about the amount of money coming out of the Park Dedication Fund. A comment was if this was a priority. It passed 3-2. He stated he was concerned about future items being brought forward for this park.

He stated Chair Cook did a great job stating what the Commission endorses and that it is important to try to gather other funds besides City Funds because it's a regional draw and attraction. Chair Cook stated some of the

newer Council Members don't have the concept about how the fund gets replenished. He stated Councilmember Murphy had a question that the Interim Parks and Recreation Director would compile figures for so they have more of an idea that this is a fund that has a mechanism for being refilled and replenished. He stated there was concern the fund would be drained for the northwest area park and Heritage Village Park. There were basic concerns about how far they could go with Heritage Village Park. He stated he had said to the Council that this was not a one and done park, but one that would be done in phases. He stated he felt they had some challenges with some of the City Council members around further development. He suggested working to try change that.

Commissioner Schwanz stated Commissioner Miller may have requested, late last year, to look at what the fees are and when they have been raised. Interim Director Oyanagi responded it was about having a certain amount of Park Dedication for townhomes, for single family, and for commercial. Those figures could be brought before the Council. Commissioner Schwanz agreed that was what he was referring to. Interim Director Oyanagi responded they could do research on where they fall, if their fees are high, or in the middle. Commissioner Krech stated this was looked into about every two years and compared with seven other Communities.

Interim Director Oyanagi stated Vice Chair Barker had asked how much money has been invested in Heritage Village Park so far. He stated after a quick look, over \$5 million dollars has been expended into Heritage Village Park and the Rock Island Swing Bridge. He asked if exact numbers were needed. Vice Chair Barker responded it would be nice to show how far they have been able to get and how much has been spent. She stated the Council has voted yes so far, if pivoting now, after \$5 million dollars, she wants a good reason. She stated the Commission doesn't make hasty decisions, they put a lot of time and effort in making these decisions. She questioned stopping a project in its tracks. She stated it's a point that needs to be made in public along with accountability. Interim Director Oyanagi stated of the \$5 million dollars, there is a \$1 million dollar Grant from the Met Council, because it's on the Regional Trail, they also supported the Swing Bridge Development. There's a DEED Grant for \$400,000. He commented there are a lot of stakeholders investing in the area.

Chair Cook stated Representative Ruth Richardson has said she would mention in her newsletter that she would be asking for State Funding to be allocated for the development of the Inclusive Playground. It gives the impression of being Regional, going beyond Inver Grove Heights.

Commissioner Sethre addressed feedback heard from the Community stating there has been talk about spending almost \$1 million dollars on the Dog Park, people ask where it all ends. He stated he has been asked what happened to the Fundraising component for this. He stated it doesn't sound like the State Legislature would have a Bonding Bill this year. Vice Chair Barker responded everything is done in a Phase. Some don't know how much a parking lot costs. She commented before being on this Commission she would never have known.

Chair Cook stated some of that money may have been spent on buying property, not all of it is visible. Interim Director Oyanagi responded there were 20 plus parcels that had to be assembled to get to this stage.

Interim Director Oyanagi stated he would send additional numbers to the Commission before sending them to the City Council. This includes the estimation of the buildout of Heritage Village Park, South Valley Park, and the northwest parks.

Commissioner Sethre stated in his conversations with citizens, they seem more interested in improvements at South Valley, and the group in the northwest area. It seems that Heritage Village Park is down in the priority list. He stated he hears a lot of positive feedback from the South Valley Park proposal. Chair Cook stated Heritage Village Park is a clean slate, once developed out, it would involve more people utilizing. Commissioner Sethre questioned if this is more of a Regional draw, why not push it out to the County.

Vice Chair Barker stated if people think this is an either/or, she understood peoples concerns about prioritizing. If that is not the case and it can be shown, that is a different story. Chair Cook stated one of the City Councilmembers mentioned the inclusive playground in Woodbury and wondering if there was fundraising

efforts going on here. He stated he mentioned Vice Chair Barker and the efforts made with the group doing some fundraising.

F. VMCC Parking Lot Update

Interim Director Oyanagi stated the City Council approved the Consent Agenda in which the VMCC Parking Lot was listed. This is for the parking lot on the east end in front of Fitness/Aquatics. Contracts will be signed and ready to go with April 1st as a possible start date. Members at the Community Center would have to be notified that the parking lot would be closed off until finished.

Vice Chair Barker asked how many handicapped spots would be put there. She hopes it would be more than four. The area is a Veteran's Center with many older people with parking tags. She commented when she goes to the gym during the day, she almost never got a spot. She would always have to go to the hockey side of the arena and go through several doors that do not have buttons, with a child. She commented it was a pain as a disabled person. She is hopeful there would be more handicapped parking this time around. Parks Superintendent Swoboda responded he thought there would be six, but would look into it further and make sure they are at least complying, if not they would add extra.

G. Rock Island Swing Bridge Lighting Idea

Interim Director Oyanagi stated Eric Satre from Visit Inver Grove Heights and the Chamber group approached the City with the idea to put decorative lighting on the Rock Island Swing Bridge. Discussions have been had around how to do it. It is at the due diligence stage with research on other bridges that have decorative lighting and what it would cost. He stated Stillwater has lit up their pedestrian bridge at a cost of \$30,000 and only had the lights up for the holidays and then took them down. He stated the City is looking at something more permanent. Initial negotiations were if their group would do all the engineering, research, installation, and actual purchase of the lights, the City contribution could be ongoing maintenance and electricity for the lights.

He stated the 35W Bridge over the river, Lowry Avenue Bridge, and the Stone Arch Bridge have lights. Some have the ability to change color or movement to the lighting. This is still in the discovery phase. He stated if moving forward, the Commission would propose the idea to the City Council in a Memorandum of Understanding, which spells out the City's responsibility and the Visit Inver Grove Heights responsibilities. The group would like to do something this year if they can.

H. YMCA Programming Exploration

Interim Director Oyanagi stated there has been a couple of conversations with the YMCA that was in West St. Paul. They lost their facility and are operating fitness programs out of a strip mall/shopping area. The YMCA initiated the discussion. It was clarified with the Y that the City is interested in collaborative programming only. The City has requested information about YMCA programs and sent information about our programming capabilities. Right now, the City is choosing to focus on aquatics which is something the Y does not have at their current facility and are interested in getting availability for aquatic programming. The City believes there are a few things they can offer them.

Recreation Superintendent Dorshak stated they have spoken with the YMCA to do some shared training opportunities. The facility has plenty of lap swim time. One thing they know about the YMCA is that their lap swim times are guarded. The City has said if they wanted to offer guarded swimming opportunities to their members, they would determine a fee to pay to the City, or the Y would provide a lifeguard and let members use the pool for lap swimming in addition to allowing our members take part.

She stated aquatic fitness was another area they could do together. The pool is pretty busy. It would be interesting to hear about how to collaborate. She stated the lessons at the City are very full as well as open swim

times. With COVID, they can only have 25% come into the building, it could be a bit of a challenge having more come in. She stated once they can open to 50 to 100%, they would definitely have space for them to participate in programs. The City is definitely interested in shared. If its decided they would build a YMCA perhaps the City could have a shared agreement with them. If the YMCA built an outdoor pool there could be great synergy there.

Commissioner Stone stated the YMCA is a fine organization, a large corporation. The only concern was that they would lose space and time for our residents.

Chair Cook asked how the Council responds to this plan. Interim Director Oyanagi responded he was unsure it has been to that stage of the Council yet. Once concrete ideas are collected, they would run it before the Council. Currently there isn't anything concrete.

I. Bee Elite Gymnastics Academy

Interim Director Oyanagi stated the City Council voted on Monday 4-1 to end the Verbal Lease Agreement the City had with Bee Elite Gymnastics. This was held in the Veterans Memorial Community Center in the space that was designed for racquetball courts. Vacating would be effective 90 days from Tuesday. He stated it wasn't required but the City Attorney recommended this after researching what was respectable to allow someone to vacate the premises.

He stated Bee Elite has been in the Community Center in the space since 2007. The Lease was for 20% of gross revenue. That amount has been declining regularly throughout the life of the agreement. As a City they started looking into alternative uses for the space in 2017/2018 and hired a firm to do a study about what it would take to repurpose the space into two levels or one finished level. He stated last June the City Council discovered this was a verbal lease and determined they had to discontinue the verbal lease and get it in writing. Last summer they began the process of negotiating a written lease but never received a response back up until the beginning of this year. He stated there have been short- and long-term needs for the space. The City believes they can expand the programming offerings at the Community Center. The main benefit of that space may be shifting programs they currently have at the gymnasium and in some of the Community Rooms and then be able to rent out the Gym and Community Rooms for other purposes.

He stated the recommendation was given to the City Council that they believe the best and highest use of the space would be to return it to the Community Center and allow the City to program it for residents of all ages and interests. He stated the Parks and Recreation Department gets pressure from the City Council to recoup revenue for its operating costs. They need to generate 86% of its operating costs be covered by the revenue generated from programming. They believe they could generate more revenue than from renting the space to a private business.

Recreation Superintendent Dorshak stated since beginning this conversation one month ago, Staff has been excited about the opportunities. They could do birthday parties and have different themes that are not pool related. There have been some gym and skating ones done. She stated they have over 6-10 classes a week in the gym for fitness classes. If those can be moved into the new space, that gives countless hours to offer to local volleyball and basketball teams to rent the space during the fall and winter. She stated they have had to turn away local Youth Associations and private High Schools from using the gym space. There could be future partnerships they could explore with those different groups.

10. COMMISSION COMMENTS:

A. Commission Comments

Commissioner Miller had no comment.

Vice Chair Barker hopes to be able to see the Commission in person soon.

Commissioner Sethre stated Argenta, begins with an “A”, Babcock has “B”, Cahill has “C”, and Dawn “D”. Argenta is Spanish for Silver. He believes the name Argenta could have to do with the alphabet.

Commissioner Krech stated when he thinks of Heritage Village Park, he thinks of the Dog Park, which people had a lot of problems with. There are a lot of people using the Dog Park. He asked if someone could take a survey of that area so that they can show the value. He stated he didn’t believe that many people would show up and use it, but they do and it adds value to Citizens. He stated there could be a music area there too. There are a lot of things that are going to go in down the road. He stated it’s about \$10,000 a stall for a parking lot when considering grading and water runoff. The power lines were taken down and buried, water and sewer were brought into the area. He stated all this is preparing the park for what the City is trying to accomplish.

Commissioner Christensen had no comment.

Commissioner Schwanz had no comment.

Commissioner Stone stated the dog park was a great asset. He suggests double checking that those going there are members and have paid dues. He questioned if that has ever been done. He thanked Interim Parks and Recreation Director Oyanagi stating the former Parks and Recreation Director just left and Mr. Oyanagi has stepped in with a lot information and passing it along.

Commissioner Krech believed users had to swipe a card in order to get into the Dog Park. Commissioner Stone responded there is no swipe card, users can get right in. Commissioner Krech stated there was conversations about swiping to get in, he was unsure how that got dropped.

Commissioner Prickel stated it would be really nice if the Commission could be back in person.

Chair Cook asked if they should try to get together to meet next month. Commissioner Stone stated he has suggested that as well and believes the Commission should. Interim Director Oyanagi asked if the Commission has done a Hybrid meeting so people have the option to Zoom in or be in person. Superintendent Dorshak responded they have. The challenge she sees is that until City Hall is open to the public, she was unsure they could have a meeting there. She stated she would check. She commented the City Council are employees of the City, this Commission is volunteers. If the facility is not open to the public, she was unsure how meeting there would work but would check into it.

B. Input from Commissioners on the Next Agenda

Chair Cook stated himself, the Vice Chair, Maintenance and Recreation Superintendents and Interim Parks and Recreation Director Oyanagi all get together a week or two before meetings to come up with the Agenda. If there is anything they would like added to the Agenda, let them know.

He asked the Commission to be thinking about names for the northwest area park.

11. ADJOURN:

Motion by Commissioner Sethre second by Commissioner Krech to adjourn the meeting at 8:46 p.m.

Ayes: 9

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek.



Alliant Ventures out of Eagan, Minnesota
Planned Unit Development
Pine Bend Estates 2nd Addition

20 multi-family residential units zoned R-3B

Alliant Ventures is proposing to build 20 multi-family residential units on 5.5 acres of a 14.5 acre overall development which is located in the northwest area of Cahill Avenue and Inver Grove Trail. The property is just east of Highway 52. The closest park is River Heights Park and is approximately 1.5 miles away. An elementary school is located directly across from the property. A trail runs along Cahill Avenue with a trail on each side of Cahill slated for the future.

The recommendation for Parks and Recreation Advisory Commission consideration is to recommend park dedication as cash in lieu of land. 20 multi-family residential units at \$4000 per unit totals \$80,000.



Builders Lot Group out of Eden Prairie.
Planned Unit Development
Peltier Reserve

124 single-family lots
Future 180 market rate rental units

Builders Lot Group, LLC is proposing development of land currently owned by James Peltier. The Peltier Reserve development proposes to apply the Planned Unit Development (PUD) District as a progressive, mixed-density residential neighborhood on a 47-acre site located and located south of 70th Street, east of Argenta Trail and northerly of Argenta Hills neighborhood. This PUD, which is intended to adhere as much feasible with the City of Inver Grove Heights - Northwest Area Overlay District Ordinance, is composed of One Hundred Twenty-Four (124) single family lots, and a multi-family component adjacent to 70th Street, with approximately 180 market rate, rental units. The neighborhood will be accessed through the extension of Alverno Avenue extending from Argenta Hills at the south end to 70th Street at the north end of the development. There will also be access off Argenta Trail (Co. Rd. 63) at the proposed 72nd Street connection, east and west are future connections also provided for according to the NW Area Collector Street Report.

The recommendation for Parks and Recreation Advisory Commission consideration is to recommend park dedication as cash in lieu of land. 124 single-family residential units at \$2850 per unit totals \$353,400. The 180 rental units at \$4,000 per unit totals \$720,000.

In addition, The Parks and Recreation Commission recommends that all trails be constructed a minimum of eight feet in width and to City of Inver Grove Heights pavement management specifications.