

**Inver Grove Heights
Park and Recreation Advisory Commission
REGULAR MEETING AGENDA
Wednesday, October 14, 2020
8150 Barbara Avenue
7:00pm**

Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at <https://www.ighmn.gov/>
 - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
 - C. Follow us on Twitter at @IGHParks
 - D. Follow us on Instagram: @ighparksrec
 - E. Next Meeting; **November 18, 2020** Work Study Meeting 6:00pm Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Regular Meeting Minutes of September 9, 2020
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Consider Approval of Plans and Specifications for Heritage Village Park Improvements Utilizing MN DEED Grant Funds
 - B. Consider Approval of NW Area Park Planning Request for Proposal (RFP)
 - C. Consider Approval of South Valley Park Proposal for the Development of Plans and Specifications for Phase I Development with HKGI
 - D. Consider Approval of 2021 Park and Recreation Fees and Charges

9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Review Swing Bridge Park Historical Display Information Created by Dakota County
 - B. Department Happenings
 - C. Update on Heritage Village Park Master Plan Sub-Committee (Sethre, Barker, Schwanz, Krech)
 - D. Update on Heritage Village Park Historical Sub-Committee (Cook, Krech)
 - E. Update on South Valley Master Plan Sub-Committee (Sethre, Stone, Christensen)
 - F. Update on NW Area Sub-Committee (Sethre, Cook, Schwanz, Prickel)
 - G. Update on Comprehensive Park Plan Sub-Committee (Barker, Stone, Christensen, Prickel)
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
 - A. Commission Comments
 - B. Input from Commissioners on the Next Agenda
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3 business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

THIS IS A PUBLIC MEETING

THIS MEETING IS TELEVISDED ON TOWNSQUARE TELEVISION

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**MINUTES ARE REVIEWED/APPROVED
BY THE COMMISSION AT THE FOLLOWING MEETING**

**City of Inver Grove Heights Minutes of the Proceedings
Of the Park and Recreation Advisory Commission
Wednesday, September 9, 2020: 7:00 p.m.**

1. CALL TO ORDER:

Chair Cook called the September 9, 2020 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Steve Cook, Vice Chair Niki Barker; Commissioner's: Kevin Sethre, Elaine Prickel, Greg Stone, Sandra Christensen, Derek Schwanz, Kari Miller, and Willie Krech; Parks and Recreation Director Eric Carlson, Recreation Superintendent Julie Dorshak, Parks and Recreation Intern Colton Nieman, and Parks Superintendent Brian Swoboda.

3. PRESENTATIONS:

A. Introduce Park and Recreation Intern – Colton Nieman, P & R Intern

Recreation Superintendent Julie Dorshak introduced Colton Nieman, the Parks and Recreation Intern for the summer. Since Covid hit, Colton has volunteered his time working with the City this summer.

Parks and Recreation Intern Colton Nieman stated he is from Wisconsin and attended the University of LaCrosse where he received his Bachelor's Degree in Recreation Management with a minor in Coaching. He assisted with the following projects over the summer:

- Park Photo Project
- Terrific Tuesday's
- Junior Vet Camp
- Rec in a Box

He stated in the evenings he has been filling in as a Facility Supervisor at Rich Valley Park where he helped drag and chalk fields, and facilitate the scores and standings for the Thursday night Softball League. He thanked Parks and Recreation Director Eric Carlson, Staff, and the Park and Recreation Commission for keeping the Internship available as it was very helpful to him. He thanked Chelsea Swiggum, Recreation Coordinator, for all of the hard work she has done.

Chair Cook asked what his plans were going forward. Intern Nieman responded he was taking a few weeks off to spend with family, but will continue to look for employment opportunities. Chair Cook asked what he had learned from the experience. Intern Nieman responded he learned how important communication is, not only with co-workers, but also other Departments. He stated he also worked with Parks Superintendent Brian Swoboda.

Commissioner's Sethre asked what one thing was that he did not expect. Intern Nieman responded, other than the Pandemic, the entire Staff and Community was very welcoming. He stated he really enjoyed it.

Commissioner Miller asked if there were any suggestions or areas of opportunity he noticed while he was working. Intern Nieman responded the University requires Interns do an assessment, the only thing he touched on with that was preparing a budget. He commented that was one thing he would have to work on, but while here he did get some exposure.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Website at: www.invergroveheights.org

B. Find us on Facebook at Inver Grove Heights Parks & Recreation

C. Follow us on Twitter at @IGHParks

D. Follow us on Instagram: @ighparksrec

E. Next Meeting: October 14, 2020. Work Study Meeting 6:00 p.m. Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda.

B. Approval of Work Study Meeting Minutes of August 12, 2020.

C. Approval of Regular Meeting Minutes of August 12, 2020.

Motion by Commissioner Sethre second by Vice Chair Barker to approve the Consent Agenda Items A-C.

Ayes: 9

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

There were no public comments.

Chair Cook encouraged the Public to attend. Chairs are distanced and Sanitizer is available for use.

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Consider Park Dedication Requirements for Watermark Properties – Canvas at Inver Grove Heights – Case No 20-27PUD.

Parks and Recreation Director Eric Carlson discussed Park Dedication requirements for a subdivision proposed by Watermark Equity Group. It is 39.5 acres in the northwest area of Inver Grove Heights located by Highway 3 and 70th Street. The 2014 Northwest Area Park Plan identified a need for a park located within the area.

He stated the Developer has a number of outlots proposed. The one identified and displayed on a map labeled “F” is 2.8 acres with a small section in the corner. The recommendation is as the Developer plats the outlot, it begins to become a park in the park system. As development happens to the east and north, they would add onto that and build a park 5-10 acres in size. He stated they are asking the Developer to consider not having two lots so the outlot could be over three acres in size. They want to make sure there is enough right of way along 70th, so when it is reconstructed, they would be able to build a trail. The same would take place with Highway 3.

Director Carlson stated if feasible, they would be looking to do an underpass (tunnel) underneath 70th or an overpass when it is reconstructed. They are also asking the Developer to consider construction of a trail. The Developer is planning a sidewalk and a trail along the main road, if able to add a trail nearby, residents would have a looping option. He recommends cash dedication for the park dedication. There are 120 single family units proposed, and a proposed 150-unit apartment complex.

Ian Peterson, Watermark Equity Group, stated the site is close to 40 acres in size with 30-31 acres that are developable due to wetlands and a right of way. As a part of the City Transportation Plan, they are building an 80 foot right of way corridor with a 44-foot-wide street, a ten-foot trail, and a six-foot sidewalk through the middle of the site. To complicate things, there is a major gas line running through the site, and 97 feet of grade change. Highlighted in yellow on a diagram of the area were retaining walls for the northern portion. Along the east property line, the retaining wall is 16 feet tall at its highest. Getting a trail corridor through that area would be a challenge. He stated they could dedicate 5-10 feet, half of the trail corridor, so when the property to the east develops, they could obtain the rest of the trail easement. The trail along the new road could be the corridor in the interim that feeds to Outlot G and part of the Park Dedication they would be dedicating.

Mr. Peterson discussed an underpass for a trail on 70th Street stating when getting to the west side of the road connection to 70th Street there is a stormwater ponding area that would be a challenge. He suggested dedicating

Outlot A to the City for future underpass of a trail. He stated he could not commit to any type of trail along the gas pipeline. That would need to be discussed with the gas company as they typically do not like to change the grade along them. ADA accessibility could be a challenge due to topography.

Commissioner Sethre asked about Outlot F and if that area has been agreed upon or is still under negotiation. Mr. Peterson responded that was part of the approval process. When dedicating land for park purposes, that is taken off of any park fees paid.

Chair Cook asked if there was additional land that may be added adjacent. Mr. Peterson responded there are density requirements on this parcel in order to pay fees related to sewer, water, and connections. The minimum density is 220 units. Once units are given up, it is difficult to make them back up. He stated they currently have 120 units, and a 100 unit apartment complex. They are at the 220 threshold, giving away units is challenging.

Commissioner Sethre asked what density requirement meant. Mr. Peterson responded the northwest area has density requirements per parcel dictated by Met Council. The City determines which parcels gets which density requirements. He stated this property had a previous preliminary plat approved on it with the number 220. Vice Chair Barker asked if that was the reason there was an apartment complex on the property. Mr. Peterson responded single family homes would not allow them to hit the density on this site.

Chair Cook asked when the apartment complex would be built. Mr. Peterson responded it is not a part of this project. They have been marketing the site. Commissioner Prickel stated lot sizes are not all uniform and asked what the sizes range from. Mr. Peterson displayed a diagram and responded the green homes are 35-40-foot-wide and single-family homes on 50-foot-wide lots. The blue homes are proposed at 30-foot-wide lots and are a detached townhomes.

Chair Cook asked about the trail loop. Mr. Peterson responded on the eastern property line there is a 16-foot-tall retaining wall. Getting below that would be nearly impossible. He stated they could dedicate half of the trail easement on top of the wall. When property to the east develops, the east of that easement may be possible from the property owner.

Vice Chair Barker asked if the underpass was based on topography or cheaper than an overpass. Director Carlson responded an underpass is cheaper than a bridge or overpass. An underpass could possibly be done for approximately \$500,000 to \$700,000. A bridge is well over \$1 million dollars. He stated the best time to put in an underpass is when a roadway would be reconstructed. At some point 70th would be reconstructed and widened to four lanes, that would be the ideal time to have an underpass installed if feasible. 70th will be four lanes west of Highway 3 in the next couple of years. He was unsure of east to Highway 3.

Commissioner Krech stated due to ADA Accessibility, they would never be able to get an overpass as it would be over one mile long. An underpass would have better sloping.

Commissioner Schwanz stated there is a proposal for cash dedication and asked how land dedication works. Director Carlson responded in the northwest area Developers are required to provide open space that doesn't get counted toward park dedication. Outlot F is considered undeveloped open space the Developer needs to dedicate to the City. The City plans to use it for park purposes and is not requesting land dedication, they are asking for cash dedication.

Commissioner Krech asked if the Developer would be paid for the two donated lots and if it would come out of the cash dedication. Director Carlson responded that was a conversation they would continue to have with the Developer.

Commissioner Sethre stated once the final plat is approved, that number could change. This is a rough number. Director Carlson responded that was correct. A Preliminary Plat is what the Developer would be taking before

the Planning Commission and then the City Council. Once the Council approves the Preliminary Plat, and have what is needed for Final Plat, no significant change is made to the plat between preliminary and final. He stated it says the Developer will pay whatever fees are in effect at the time of final plat. Any changes such as the removal of a lot, would be listed in the Development Agreement the City Attorney puts together that both the Developer and City would sign.

Commissioner Krech asked how something come be put into the Motion about reimbursement for the cost of the two lots for utilities, street, and curb. Director Carlson responded he could suggest a Motion and make sure Mr. Peterson is in agreement. His suggested Motion follows:

- The Parks Commission is recommending the City accept cash dedication for the single-family units and the proposed apartment complex. It would be paid at whatever the rate is at the time of final plat.
- The Developer provides approximately a five-foot easement on the eastern property line that would be added to in the future once the property to the east develops so the City could potentially pursue a trail.
- The Developer provides enough right of way in the southeast corner of the plat so the City could pursue the possibility of an underpass of 70th Street if feasible, when the street is reconstructed.
- The Developer work with the City on the potential of a trail through the gas line easement.
- The Developer continue to discuss the possibility of one or two lots next to Outlot F becoming part of Outlot F. If that happens the Developer would be fairly compensated for the loss of those lots.
- Outlot F, following City Ordinances, be dedicated to the City as undisturbed open space and the City would start to use that as the beginnings of a park for this subdivision and future subdivisions to the east and north.

Chair Cook asked if they could include the concept of using the retaining wall as part of a trail system. Director Carlson responded he didn't believe they would need to as the Motion states getting a five-foot easement on the eastern property line.

Mr. Peterson stated Director Carlson did a great job of outlining the Motion. Undisturbed open space would have to be maintained if dedicating nearly three acres of land to the City for a future park. He stated he was unsure if that is a requirement by Ordinance in the northwest area and would be something they would look into further.

Vice Chair Barker stated they have had numerous requests by residents for a park in the northwest area. She stated there is concern this won't go as well as planned. They want to make sure those that buy homes there have the park that is said to go in the area and not have to wait 20 years. Mr. Peterson responded Minnesota Law requires donating 10% of the land to the City for a park. This area is 40 acres, they are donating four acres, and would pay no park fees. He stated the City can determine they don't want land, then you pay full park fees, or the City can determine to have half in land and half in fees.

Motion by Commissioner Krech second by Commissioner Schwanz to accept the plan as worded by Parks and Recreation Director Carlson as follows:

- **The Parks Commission is recommending the City accept cash dedication for the single-family units and the proposed apartment complex. It would be paid at whatever the rate is at the time of final plat.**
- **The Developer provides approximately a five-foot easement on the eastern property line that would be added to in the future once the property to the east develops so the City could potentially pursue a trail.**
- **The Developer provides enough right of way in the southeast corner of the plat so the City could pursue the possibility of an underpass of 70th Street if feasible, when the street is reconstructed.**
- **The Developer work with the City on the potential of a trail through the gas line easement.**
- **The Developer continue to discuss the possibility of one or two lots next to Outlot F becoming part of Outlot F. If that happens the Developer would be fairly compensated for the loss of those lots.**

- **Outlot F, following City Ordinances, be dedicated to the City as undisturbed open space and the City would start to use that as the beginnings of a park for this subdivision and future subdivisions to the east and north.**

Commissioner Sethre asked if five feet was enough. Director Carlson responded due to grade the Developer stated there would be a retaining wall along the eastern property line, approximately five feet inside of the property line. It would be 5-16 feet in height. He stated the Developer has said they would be comfortable providing a right of way on top of the retaining wall and in the future the City would have to get five or ten feet from the property to the east to have a wide enough corridor to construct a trail. This depends on what happens to the east with development.

Commissioner Stone commented there is a lot involved and asked if it needs to be decided tonight, or if it could wait until the next meeting. Commissioner Sethre agreed this was a lot and stated details are worked out by City Staff. Commissioner Krech responded the Commission needs to do their part and then it goes before the Planning Commission and the City Council. Director Carlson stated the Planning Commission will be deciding on this at their meeting next Tuesday. Then it goes to the City Council. He stated the Parks Commission is making a recommendation to the City Council. They can listen to the recommendation and work those details into the Development Agreement, or modify it based on conversations with the Developer. This Commission makes a recommendation based off the City's best interest when it comes to parks and trails. It is the City Council that decides what happens with the proposed development.

Commissioner Sethre stated this is directed to the 402 Fund, the Park Dedication Fund and cannot be diverted. Unlike other funds within the City that can be reallocated.

Ayes: 9

Nays: 0 Motion carried.

B. Consider Park Dedication Requirements for Peter Stalland – Titan Land – Case No 20-24PUD.

Director Carlson stated this is for consideration of park dedication requirements for Peter Stalland and Titan Land. This is located in the northwest area south of 80th, north of Highway 55, across from the Golf Course nearer the maintenance facility. He stated the Developer is proposing a 150-unit apartment complex in the area in the future. The park plan does not envision a park in the general area and recommends the Developer pay cash dedication for 150 units at \$4,900 a unit totaling \$735,000. He stated they want to make sure there is enough right of way along 80th for a future trail. That would connect to the Community Center for connectivity.

Chair Cook asked if there would be an issue with the right of way for a trail. Director Carlson responded no.

Commissioner Krech asked if the design left enough room along 80th Street for the trail. Director Carlson responded he believed there was. The Developer is working with the Engineering Department and County to make sure the right of way is there for the future.

Motion by Commissioner Krech second by Commissioner Christensen to approve Cash Dedication for the Park Dedication requirements for Peter Stalland – Titan Land – Case No 20-24PUD.

Ayes: 9

Nays: 0 Motion carried.

C. Consider Request from the Friends of the IGH Dog Park for Shelter Placement and Design.

Director Carlson stated with the off-leash dog area down at Heritage Village Park, the Friends of the Inver Grove Heights Dog Park have been supportive and instrumental with the project. It was said to the group that the City would build a basic dog park, if amenities were wanted, it would be something the Friends group would

have to do. He stated the Friends Group would be addressing the Commission about construction of small shelters inside the dog park area constructed by volunteers.

Dawn G. stated she has been with the Friends of the Dog Park group for several years. The original thought was to have one big shelter in the dog park. They had Fundraisers to help raise money with local businesses and individual citizens donating. She stated as they began using the dog park, they noticed traffic patterns with the users of the park and determined it would be better to build three small shelters, two in the big dog area and one in the small dog area. She stated Gary L., who is a very active member of the group, drew up plans, located materials, compiled a crew, and is working with a local business who would be donating the cement. Construction, if approved, could begin before the snow falls this year.

Vice Chair Barker asked how liability works with structures that are built on City property but not built by the City. Director Carlson responded Parks Superintendent Brian Swoboda has been working closely with Gary and members of the group about the shelters. The Building Official will make sure it meets Code and is constructed with proper methods and materials. He stated the City will own, insure, and inspect the shelters to ensure safety. The City would fix items as needed, it may need replacement down the road, and will either be removed or replaced when it reaches the end of its useful life.

Chair Cook asked if there was a financial obligation the City would be taking on with construction. Dawn G. responded they have raised enough funds to complete construction of the three shelters.

Parks Superintendent Brian Swoboda responded they would work with Gary and may assist with ordering materials, hauling them to the site, and could also help auger holes and set in forms. Actual construction would be done by Gary and the Friends Group.

Commissioner Sethre stated it is great to have partnerships with groups like this.

Commissioner Christensen asked who would be responsible for upkeep. Parks Superintendent Swoboda responded it would be the Cities responsibility, for example, painting or putting on a new shingle. Dawn G. stated the Friends Group would help too, as they have done with stocking the dog bags and working hard at making sure things are maintained.

Motion by Commissioner Stone second by Commissioner Sethre to approve the request from the Friends of the IGH Dog Park for shelter placement and design.

Ayes: 9

Nays: 0 Motion carried.

D. Discuss Park and Recreation Work Study Sessions.

Chair Cook stated former Commissioner Al Eiden had raised concerns about the Work Study sessions the Commission is having. Those meetings are not televised, there are no decisions made, and minimal minutes are kept by Director Carlson.

Commissioner Prickel stated the concern was about whether they were voting on items during the Work Study. Commissioner Sethre agreed stating there were concerns about the lack of transparency or discussions/decisions being made. He stated Work Study sessions are pre-meetings, an opportunity to discuss items the Commission may have questions about. It is not a decision-making process. He agreed they shouldn't be making decisions out of the public's ear shot.

Vice Chair Barker stated there isn't a Motion and there isn't a vote. She commented she did not recall making a major decision in a Work Study Session.

Chair Cook stated they could revisit the idea of having Work Study Sessions where they have a chance to discuss ideas and have discussion apart from a formal meeting. Decisions are not made to vote on, those come to Commission meetings. Commissioner Schwanz commented it was good to have the discussions, it is more impersonal. He suggested including an Agenda Item at the end, such as Northwest Area Parks. He stated it would be good to have topics or discussions for example, if he is embarrassed to ask a question in public, others may feel the same way. Chair Cook asked what was meant by Agenda Item. Commissioner Schwanz responded if wanting to do away with Work Study Sessions, they could just have discussion about certain points. He commented that was a lot of what the study sessions were about, discussion about items. It could be added to the end of the Agenda, for example, under Administrative Presentations.

Commissioner Stone stated the Work Session has value the Commission can remove a lot of the aside things to get to exactly what they are looking to discuss. If not, they could be televised just rambling.

Parks and Recreation Director Carlson wanted to clarify what was being said and to make sure there was an understanding. He stated one had commented it was a closed-door session. Work Study Sessions are not closed door, the door has always been open, anyone can attend. Those sessions are announced ahead of time to the public. He stated they are not private conversations, they are public, but not recorded. He stated some time ago the City Council had Work Study Sessions at the Community Center that were not televised. Work Study Sessions do not have to be televised. The Commission has not had a closed-door meeting at any time about any topic. He stated there have been Work Study Sessions, prior to Covid, in the Mayor's Conference room. The door has always been open, the public is welcome.

Commissioner Prickel asked how people were notified ahead of time. Director Carlson responded they have been making sure the Agenda was published in advance. Since January he started taking minutes. He stated he attended a presentation given by the City Attorney about public meetings and open meeting laws. His takeaway from that presentation was that they needed to do a better job with Work Study Sessions by posting the Agenda in advance and providing the minutes. If there is another Work Study Session, they would continue to do that so the public is aware of the topics, can refer to the minutes if wanted, or even attend.

Commissioner Krech asked if minutes are kept by each of the subcommittees. Director Carlson responded they have not kept minutes of subcommittee meetings because they consist of less than a forum of Commission members, it is impossible for the Commission to make decisions at those meetings. Commissioner Krech commented each group could bring back notes. Director Carlson responded subcommittee updates were added to the Agenda so those subcommittees could report back to the entire Commission at a regular meeting, on TV, with information included in the minutes of the regular Park Commission meeting. There would not be any minutes of the subcommittees.

Vice Chair Barker asked if anyone thought the Work Study meetings should be televised. Commissioner Prickel stated from a practical standpoint, a conference room felt more like a discussion as opposed to a public meeting in Council Chambers that felt more formal. She stated if the door is open, an Agenda is shared ahead of time, and there are published minutes, she felt that addressed a lot of the concerns in the letter.

Vice Chair Barker asked if there was a way to put a bylaw or caveat stating they do not make decisions or vote during those meetings. A major decision has to be brought to an actual meeting.

Chair Cook suggested further thought about the issue and to formulate something that would describe what Vice Chair Barker was talking about such as what the purpose of the sessions are and bring that into the next Commission meeting. Commissioner Schwanz agreed. He stated a Work Study is less formal than the subcommittees. He suggested putting something together that is for clarification or discussion. They do not vote because votes need to be on record.

Commissioner Krech suggested letting the public know they have these committees that try to accomplish some things, but that everything would be done at the general meeting so the public could have input. Commissioner Sethre stated that is already in the policy. He stated the need to define decision.

Vice Chair Barker stated they are having this discussion because someone made a complaint. The Commission agrees Work Study Sessions should stay exactly the way they are because they like the way it works and what it does for them. She stated they are addressing the complaint in this conversation.

Motion by Vice Chair Barker second by Commissioner Stone to continue the “as needed” Work Study Sessions with the following parameters:

- **Abbreviated minutes**
- **Open to the public**
- **Agenda is published prior to**
- **Everything comes back to the regular meetings. There are no major decisions. No voting takes place during those meetings.**

Commissioner Sethre stated they need to be cognizant of the line between discussion and decision.

Ayes: 9

Nays: 0 Motion carried.

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings.

Recreation Superintendent Julie Dorshak gave the following update on the Community Center and Recreation Programs for September:

Fitness Program:

- Began a new schedule after Labor Day. Since that day increased attendance has been noticed.

Aquatics Program:

- Added a couple of Open Swim times. Encouraging people to come back to the Community Center. They would keep within the capacity requirements for Covid.
- Begin to see Swim Meets with Simley High School.
- Swim Lessons will start up beginning Monday.

Ice Arena:

- Has been open since August.
- Learn to Skate will begin next week.
- Open Skate began a couple of weeks ago. Seeing good attendance.
- Hockey Practice is going strong.

Recreation Programs:

- IGH Days is coming up this weekend. Have been working with that committee and helped them put together a variety of activities for the public.
 - Disc Golf Tournament this Saturday.
 - Garage Sales will begin tomorrow.
 - NEW Pickleball Tournament on Saturday. Organized by John Atkins.
 - Bike the Bridges Event will be held Saturday at 3:00.
 - Open House on Sunday from 8:00-1:00. People can come check out the Community Center. Will be at the Farmer’s Market handing out information about memberships.
 - Joe Atkins and his family will be doing the Inver Grove Heights Days Food Drive throughout the week at these different events.

Other things happening in September:

- Touch a Truck Event will be called See a Truck this year. Will be held on Saturday, September 26, from 9:00 to 11:00.

- Harmon Farms Run. This will be a virtual 10 mile. Register for \$15.00 and you can do the run at your own pace, at Harmon Farms, the treadmill, or run around your neighborhood.
- There is a dog walking program. This is free. People can register and prizes will be given to most distance walked.
- Fall Soccer Program began last week. There are 60 participants.
- Preschool and Youth Programs:
 - Dance
 - Tennis
 - Ninja Warrior
 - Floor Hockey
- Active Older Adult Program. Speakers will be offered in a classroom setting with a variety of topics to discuss.

Events in October:

- Active Aging Week is the first week in October.
- Active Aging Fair takes place on October 10th.
- MEA Theatre Camps the weekend of MEA on October 15th and 16th.
- Disc Golf Clinic.
- Changes were made to the Halloween program Boo Bash. This year, due to Covid, it will be held at Rich Valley and would be more of a treat/activity trail for families. Fun activities will take place for the kids to do. There will be two sessions for people to sign up for. They will monitor the number of people there to make sure to participate in social distancing.

Parks Superintendent Brian Swoboda updated the Commission on the following:

- Salem Hills Park: The Tennis, Pickleball, and Basketball Court project was completed on time as of August 28th. A lot of activity has been noticed here.
- Heritage Village Park
 - Phase 2 has been closed out with the Contractor.
 - Seeding is coming in nice.
 - Finished planting trees.
 - Finished planting the basins.
 - There has been a boring company in the area burying fiber. The area will be fixed by the company.
- Fall has been busy. Have been maxing out games at Rich Valley. During the week there is baseball, softball, and soccer. The weekends have had tournaments. Every weekend is booked until the middle of October.
- Two seasonal staff remain.
- The Former Touch a Truck is now See a Truck. The Parks Department will take equipment there for kids to see.
- IGH Days: The Parks Department helps organize events with the Disc Golf Course, the Bike Race, and Pickleball Tournament.

He stated the pickleball courts are jam packed every morning. People have been waiting in line to play.

- Clean-up day is coming up.

B. Update on Heritage Village Park Master Plan Sub-Committee (Sethre, Barker, Schwanz, Krech).

This committee has not met recently.

C. Update on Heritage Village Park Historical Sub-Committee (Cook, Krech).

This committee has not met since the last meeting.

D. Update on South Valley Master Plan Sub-Committee (Sethre, Stone, Christensen).

There have not been any meetings.

E. Update on NW Area Sub-Committee (Sethre, Cook, Schwanz, Prickel).

Commissioner Prickel stated they met earlier this evening and discussed:

- Reviewed two of the properties that are currently in play.
- Spoke about creating an RFP (Request for Proposal) Draft that would be given to potential consultants or landscape architect firms. Results of the RFP would help decide whether they are using one or more than one consultant. This would be brought to the City Council for a decision.
- Making sure the public is involved and has the opportunity to provide input about what they would like to see in the parks. They could interact with which ever landscape architect they would go with so they see the different options and the cost of the different elements.
- Looked at the budget for all of the northwest opportunities.
- Agreed to have a ZOOM Meeting before the next Commission meeting to review RFP Drafts and give feedback in time for the next Commission meeting.

Commissioner Schwanz stated with all of the new parks in the Northwest area, they are hoping for a quick turnaround. Staff is working really hard. The ZOOM meeting would help accelerate the process.

Commissioner Krech asked if land has been purchased yet. Director Carlson responded there is a verbal agreement with Mr. Peltier to purchase his property located between the two Argenta's. They had planned to have that discussion at the September 14th City Council meeting, but Mr. Peltier is out of town and was unable to review the Draft Purchase Agreement. This item will be delayed until the September 28th meeting when the Council is expected to approve the Purchase Agreement. He stated once the Purchase Agreement is approved and signed, the City has a proposal from a Surveyor to have the property surveyed. There is also a proposal from an Environmental Engineering firm to do a Phase I Environmental Assessment of the property before closing. They expect to close on the property before the middle of December, then would own the property.

Director Carlson stated the subcommittee met and would ask the Commission to recommend that Council release an RFP for design services from a landscape architectural firm to design the park. This way, in the spring plans and specifications could be released for construction and whatever amenities might be found at that park. This could be done at the October meeting

F. Update on Comprehensive Park Plan Sub-Committee (Barker, Stone, Christensen, Prickel)

There was nothing to report.

Vice Chair Barker referenced the park meetings many of the Commissioner's attended and wanted to hear what was received for feedback. Director Carlson responded there have been numerous meetings during the last six weeks with regards to updating the Comprehensive Park Plan that was last updated in 2009. There were two meetings at the Golf Course, four meetings at the Community Center, and they met at every single park in the system to try to engage the Community to provide feedback about what they like, don't like, what they would like to see different, and what their vision is for the Park and Recreation system that includes trails, the Golf Course, and recreation programs. Many people stopped to talk and were encouraged to go online and fill out the Survey Monkey Survey, the Social Pinpoint site, or both. He stated they could go to the Social Pinpoint site and look at the comments being made, make their own comments, and to encourage others to do the same. Overall attendance wasn't what he had hoped it would be, but still worth the effort.

Director Carlson stated they would be meeting with some of the special interest and user groups that use the park system for organized activities. Feedback would be received from them and then they would pull the subcommittee together for discussion. Then they can begin to develop different parts of the updated Comprehensive Park Plan.

Chair Cook asked how the survey response was going. Director Carlson responded when he looked two to three weeks ago there was nearly 300 Survey Monkey surveys. He hasn't checked the Social Pinpoint site yet, but estimated more than 100.

Chair Cook stated the meetings he attended in the parks were typically attended by those using the park. Those people were encouraged to take the online survey.

Commissioner Sethre commended Commissioner Prickel about the meeting he attended at Marianna Ranch Trails. He stated she printed up flyers and distributed them to the neighbors. He believed there were 17 people in attendance.

Vice Chair Barker stated her feeling about the meetings was that people were shocked that what they would say would make a difference. She commented to get people engaged and tell them why they want them involved, everyone counts. Chair Cook stated some he had contact with were appreciative of the effort made to come out to the park for discussion.

Commissioner Stone suggested if doing this again next year, to have a board set up with information so people walking by would know why they were there.

10. COMMISSION COMMENTS:

A. Commission Comments.

Commissioner Miller had no comment.

Commissioner Sethre had no comment.

Commissioner Krech had no comment.

Vice Chair Barker had no comment.

Chair Cook wanted the Commission to know that their goal isn't only to respond to issues that Staff bring forward, but also to bring their own experiences in neighborhoods.

Commissioner Prickel had no comment.

Commissioner Stone had no comment.

Commissioner Christensen had no comment.

Commissioner Schwanz had no comment.

B. Input from Commissioners on the Next Agenda.

Chair Cook suggested recommendations for Agenda items can be sent to him or Director Carlson. He stated himself, Vice Chair Barker, Director Carlson and the Superintendents meet via Zoom between meetings to discuss Agendas.

11. ADJOURN:

Motion by Commissioner Sethre second by Commissioner Stone to adjourn the meeting at 8:44 p.m.

Ayes: 9

Nays: 0 Motion carried.

Minutes prepared by Recording Clerk Sheri Yourczek.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Approval of Proposal with WSB Inc. for Heritage Village Park Phase III Development

Meeting Date: October 14, 2020
 Item Type: Consent Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by:

☐	Fiscal/FTE Impact:
☐	None
☒	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED

The Commission is asked to approve the plans and specifications developed by WSB Inc. for Phase III work at Heritage Village Park. The work that is proposed is funded by a grant the City received from MN DEED in the amount of \$415,000. There is no city match requirement.

SUMMARY

For nearly 20 years, the City of Inver Grove Heights has been working to enhance the Concord Boulevard neighborhood by creating a 65-acre community sized park that has become known as Heritage Village Park. As a part of the process the City has acquired over 40 properties along Doffing Ave. that will either be used as a part of the park or help reduce the City's response to river flooding. In 2004, the City created the first master plan for Heritage Village Park envisioning that the park would provide passive recreation for park users, give the city an opportunity to provide residents with historical interpretation through the display of artifacts/memorabilia and become a catalyst for the private sector to consider redevelopment along Concord Blvd which will ultimately increase the city's tax base.

In March this year, the City Council adopted a 5-year strategic plan. Components of the strategic plan that support continued development of Heritage Village Park include:

Guiding Principles & Goals

- ✓ Culture and Recreation
- ✓ Embrace and Revitalize the River Front

Objectives & Strategies

- Focus on importance and connection to the Riverfront
- Promote our heritage through our parks, programs, natural areas, and history

Action Plans

- Culture and Recreation
 - ✓ Promote our heritage through our parks, programs, natural areas, and history
- Embrace and Revitalize the River Front
 - ✓ Focus on importance and connection to the Riverfront
 - ❖ Complete construction of Heritage Village Park Plan

In August of 2019, the City Council approved hiring WSB/Alliance Architects to produce final design, construction documents and bidding for the playground area and restroom/shelter building(s). This work included the next phase of development planned for Heritage Village Park which included the addition of:

- Play structure
- Restroom and shelter
- Landscaping, site amenities, miscellaneous work around the playground/shelter
- Historical interpretation

At this point the City has not identified funding for all of the project components listed above estimated at \$2,300,000 - \$2,600,000. However, we recently received a grant from the MN DEED in the amount of \$415,000 to make a small portion of these capital improvements in Heritage Village Park. The MN DEED grant does not require a match and the following project components are included:

- Earthwork
- Pavements
- Retaining Wall
- Railing
- Footings
- Communications Fiber
- Erosion Control

The tentative schedule is:

Summer 2020

Finalize Grant Agreement
Hire WSB for preparation of plans/specifications

Fall 2020

Prepare plans and specifications
Bid Project
Begin Construction

Spring 2021

Complete Construction

Summer 2021

Complete Grant Requirements
Complete Grant Reimbursement Process prior to July 1, 2021

The probable investment is as follows:

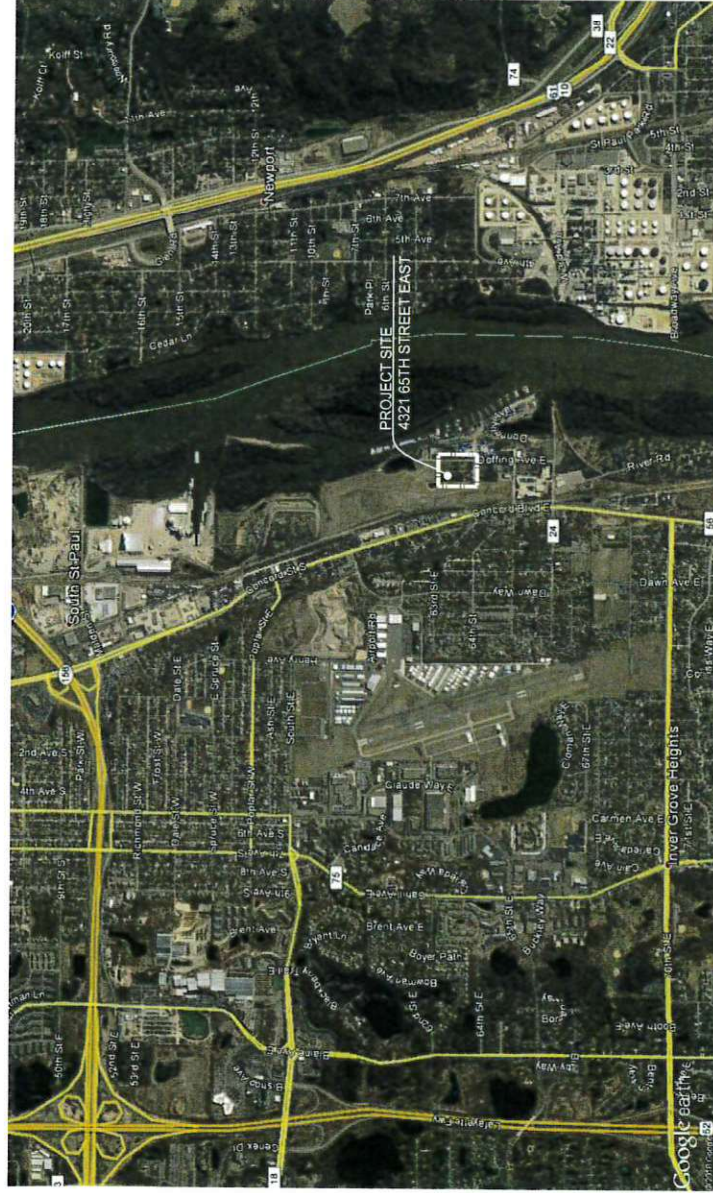
Item	Anticipated Investment
Construction estimate	\$332,600
Consulting	\$36,000
Communication fiber	\$35,000
Total	\$403,000

PLANS AND SPECIFICATIONS

Heritage Village Park - Phase 3 Site Improvements

Inver Grove Heights, Minnesota

WSB & Associates, Inc. Project No. 016668-000
Issue Date..... OCTOBER 25, 2020



1 PROJECT LOCATION MAP
L1.0 SCALE: NOT TO SCALE

THIS PLAN SET HAS BEEN PREPARED FOR:
INVER GROVE HEIGHTS
 8055 Barbara Avenue
 Inver Grove Heights, MN 55077
 (651) 450-2500



Sheet List Table	
SHEET NUMBER	SHEET TITLE
L1.0	COVER SHEET
L1.1	GENERAL NOTES
L1.2	SWPPP
L1.3	SWPPP
L1.4	SWPPP
L2.0	OVERALL EROSION CONTROL PLAN
L3.0	OVERALL LAYOUT PLAN
L3.1	LAYOUT PLAN ENHANCEMENT A
L3.2	LAYOUT PLAN ENHANCEMENT B
L4.0	OVERALL GRADING PLAN
L4.2	GRADING PLAN ENHANCEMENT A
L4.1	GRADING PLAN ENHANCEMENT B
L5.0	OUTFALL RESTORATION PLAN
L6.0	MISCELLANEOUS DETAILS
L6.2	MISCELLANEOUS DETAILS
L6.3	MISCELLANEOUS DETAILS
L6.4	MISCELLANEOUS DETAILS

THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE DRAWINGS CONCERNING TYPE AND LOCATION OF PRIVATE UTILITIES HAS BEEN DESIGNATED UTILITY QUALITY LEVEL D. THESE QUALITY LEVELS WERE DETERMINED ACCORDING TO "THE GUIDELINES OF CMAA 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE DATA". THE CONTRACTOR IS TO DETERMINE THE TYPE AND LOCATION OF PRIVATE UTILITIES AS MAY BE DEEMED NECESSARY TO AVOID DAMAGE THERETO.

HERITAGE VILLAGE PARK PHASE 3 SITE
IMPROVEMENTS
INVER GROVE HEIGHTS, MINNESOTA

COVER SHEET

SHEET
L1.0



WSB PROJECT NO.:
01666E-000

SCALE: AS SHOWN
DESIGN BY: BAK
PLAN BY: BAK
CHECK BY: CCA

REVISIONS	
NO.	DATE DESCRIPTION

DATE: October 25, 2020 LIC. NO. 40548
Caroline C. Anzberg

[illegible]

THE CONTRACTOR AND SUPERVISOR SHALL REVIEW ALL GRADING WITH THE L&E PRIOR TO CONSTRUCTION TO ENSURE PROPER DRAINAGE AND GRADING.

THE INTENT OF ALL PROPOSED SLOPE GRADES AND GRADING IN GENERAL IS TO MATCH EXISTING GRADES ADJACENT TO NEW CONSTRUCTION AND TO ENSURE PROPER DRAINAGE AND BLENDING OF GRADES. THE CONTRACTOR SHALL MAINTAIN EXISTING DRAINAGE PATTERNS AND GRADING. THE CONTRACTOR SHALL SUBMIT IN ACCORDANCE WITH THE PLANS, DETAILS AND SPECIFICATIONS, CONTRACTOR SHALL FIELD VERIFY AND CONFIRM ALL GRADES WITH THE L&E AFTER INITIAL SURVEY / STAKING WORK AND PRIOR TO START OF GRADING OPERATIONS.

REFER TO SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS AND INFORMATION.

ALL AREAS OUTSIDE OF CONSTRUCTION LIMITS THAT ARE DISTURBED DURING CONSTRUCTION SHALL BE SEEDED AND STABILIZED BY THE CONTRACTOR, AT CONTRACTOR'S EXPENSE.

[illegible]

CHEMICAL TREATMENTS: OPERATOR MUST AMEND THE SNPPP TO INCLUDE THE INTENDED USES AND LOCATIONS OF FLOCCULANTS, THICKENERS, AND OTHER SEDIMENTATION TREATMENT CHEMICALS. CHEMICAL TREATMENTS MUST BE IN COMPLIANCE WITH PART 9.18.

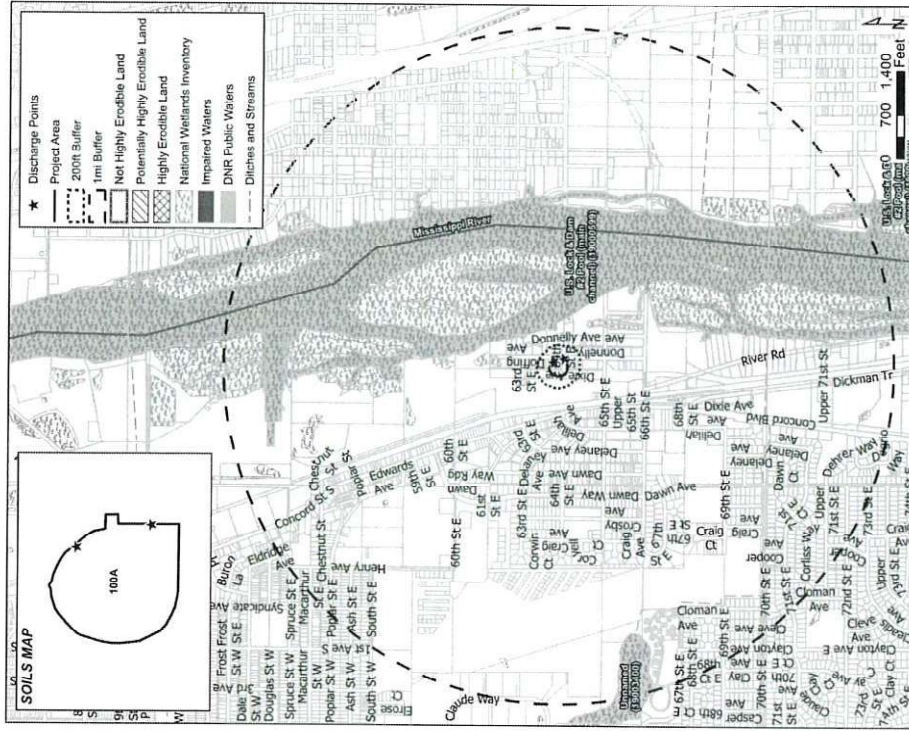


Figure 1. SWPPP Resource Map

STABILIZED CONSTRUCTION EXIT: TEMPORARY CONSTRUCTION EXITS ARE CONSTRUCTED AT THE EGRESS POINT FROM THE CONSTRUCTION AREA ONTO A PAVED ROAD. A STABILIZED CONSTRUCTION EXIT IS A TRACKING CONTROL BMP INTENDED TO PREVENT TRACKING OF SOIL FROM THE CONSTRUCTION SITE BY EQUIPMENT AND VEHICLES. THE EXITS ARE CONSTRUCTED OF LARGE ANGULAR ROCK, STEEL RIBS (RUMBLE STRIPS), OR TRACK PADS INTENDED TO KNOCK THE MUD OFF THE TIRES BEFORE TRAVELING ONTO THE ROADWAY.

CHEMICAL TREATMENTS: OPERATOR MUST AMEND THE SWPPP TO INCLUDE THE INTENDED USES AND LOCATIONS OF FLOCCULANTS, POLYMERS, AND OTHER SEDIMENTATION TREATMENT CHEMICALS. CHEMICAL TREATMENTS MUST BE IN COMPLIANCE WITH PART 9.15.

RETENTION & BIOMASS: RETENTION BASINS AND BIGGALS DIRECT SHEET FLOW ACROSS A GRASS BUFFER STRIP TO A PONDING AREA FOR INFILTRATION. THEY UTILIZE SOILS AND HERBACEOUS PLANTS TO REMOVE POLLUTANTS FROM STORMWATER RUNOFF. THE PONDING AREA GENERALLY CONSISTS OF A SURFACE LAYER CONTAINING ORGANICS SUCH AS MULCH, TREES, NATIVE GRASSES AND SHRUBS, A SUBSURFACE LAYER OF PLANTING SOIL, AND A SAND BED.

DUST CONTROL: OPERATOR WILL COMPLY WITH STATE RULE 7011.0150 ON DUST PREVENTION REQUIREMENTS. DUST FROM THE SITE WILL BE CONTROLLED BY INCREASED STREET SWEEPING AND/OR USING A MOBILE PRESSURE-TYPE DISTRIBUTOR TRUCK TO APPLY POTABLE WATER TO DISTURBED AREAS. THE MOBILE UNIT WILL APPLY WATER AT A RATE NECESSARY TO PREVENT RUNOFF AND FONDING.

POLLUTION PREVENTION MANAGEMENT

POTENTIAL SOURCES OF POLLUTANTS FROM CONSTRUCTION ACTIVITIES INCLUDE, BUT NOT LIMITED TO:

1. BASE/FILLING, EXCAVATIONS, TRENCHING, TOPSOIL STRIPPING/STOCKPILING, MET/DRY PAVEMENT CUTTING, STREET CONSTRUCTION.
2. BASIC/ACIDIC PH LEVELS FROM CIBER AND GUTTER, MANHOLE STRUCTURES, SIDEWALKS, DRIVEWAY APFONS, FOUNDATIONS, BRIDGE ABUTMENTS, MET/DRY PAVEMENT CUTTING, MASHOUT/CLEANOUT.
3. EXCESS NUTRIENTS FROM LANDSCAPING INSTALLATIONS, SOIL ADDITIVES, FERTILIZATION, MULCHING.
4. EXCESS CARBONS FROM STREET CONSTRUCTION, DEMOLITION/REMOVALS, MET/DRY PAVEMENT CUTTING.

OPERATOR WILL COMPLY WITH ALL OF THE POLLUTION PREVENTION AND MANAGEMENT MEASURES IDENTIFIED IN THE NPDES-CSN PERMIT. PART 12.1. STORAGE AND DISPOSAL OF CONSTRUCTION AND HAZARDOUS WASTES MUST BE IN CONFORMANCE WITH NEPA REGULATIONS.

- B. SECONDARY CONTAINMENT IS NEEDED AROUND ALL STATIONARY EQUIPMENT (GENERATORS, PUMPS, LIGHT PLANTS, ETC.). PROVIDE CONTAINMENT FOR ALL HAZARDOUS MATERIALS AND TOXIC WASTE.
- C. NO ENGINE BURNING IS ALLOWED ON SITE.
- D. EQUIPMENT NEARING THE END OF LIFE MUST BE REMOVED FROM THE SITE.
- E. MANAGEMENT OF THE WASTE MUST BE DETERMINED BY THE CONTRACTOR SUBMITTAL OF A WASTE MANAGEMENT PLAN.
- F. PROHIBIT A STEEL PIT AT EACH WORK LOCATION ON THE SITE.
- G. PROVIDE A SECURE STORAGE AREA WITH RESTRICTED ACCESS FOR ALL HAZARDOUS MATERIALS AND TOXIC WASTE. RETURN ALL HAZARDOUS MATERIALS AND TOXIC WASTE TO THE DESIGNATED STORAGE AREA AT THE END OF THE BUSINESS DAY UNLESS OTHERWISE SPECIFIED. (EQUIPMENT INCLUDING BUT NOT LIMITED TO OIL, DIESEL FUEL, GASOLINE, HYDRAULIC FLUIDS, PAINT, PETROLEUM BASED PRODUCTS, SOLVENTS, ACID, BATTERIES, REFRIGERANTS, FLUORIDES, ACIDS) IN STEEL CONTAINERS WITH SECONDARY CONTAINMENT. CLEAN UP SPILLS IMMEDIATELY.

8. SLURRY FROM CONCRETE OPERATIONS MUST BE VACUUMED UP IMMEDIATELY. NO CONCRETE WASHOUT SHALL COME IN CONTACT WITH THE GROUND AND MUST BE PROPERLY DISPOSED OF.

9. A SIGN MUST BE INSTALLED ADJACENT TO EACH CONCRETE WASHOUT FACILITY.

1. CREATES AND FOLLOW A WRITTEN DISPOSAL PLAN FOR ALL WASTE MATERIALS. INCLUDE IN THE PLAN HOW THE MATERIAL WILL BE DISPOSED OF AND THE LOCATION OF THE DISPOSAL SITE. SUBMIT PLAN TO THE ENGINEER PRIOR TO CONSTRUCTION.
2. USE METHODS AND OPERATIONAL PROCEDURES THAT PREVENT DISCHARGE OR PLACEMENT OF BITUMINOUS GRINDINGS, CUTTINGS, MILLINGS, AND OTHER BITUMINOUS WASTES FROM AREAS OF EXISTING OR FUTURE VEGETATED SOILS AND FROM ALL WATER CONVEYANCE SYSTEMS, INCLUDING INLETS, DITCHES AND CURB FLOW LINES.

FINAL STABILIZATION

FINAL STABILIZATION IS ACHIEVED WHEN NPDES CDP PART 13.1, ARE COMPLETED PRIOR TO SUBMISSION OF THE NOTICE OF TERMINATION (NOT) TO NECA.

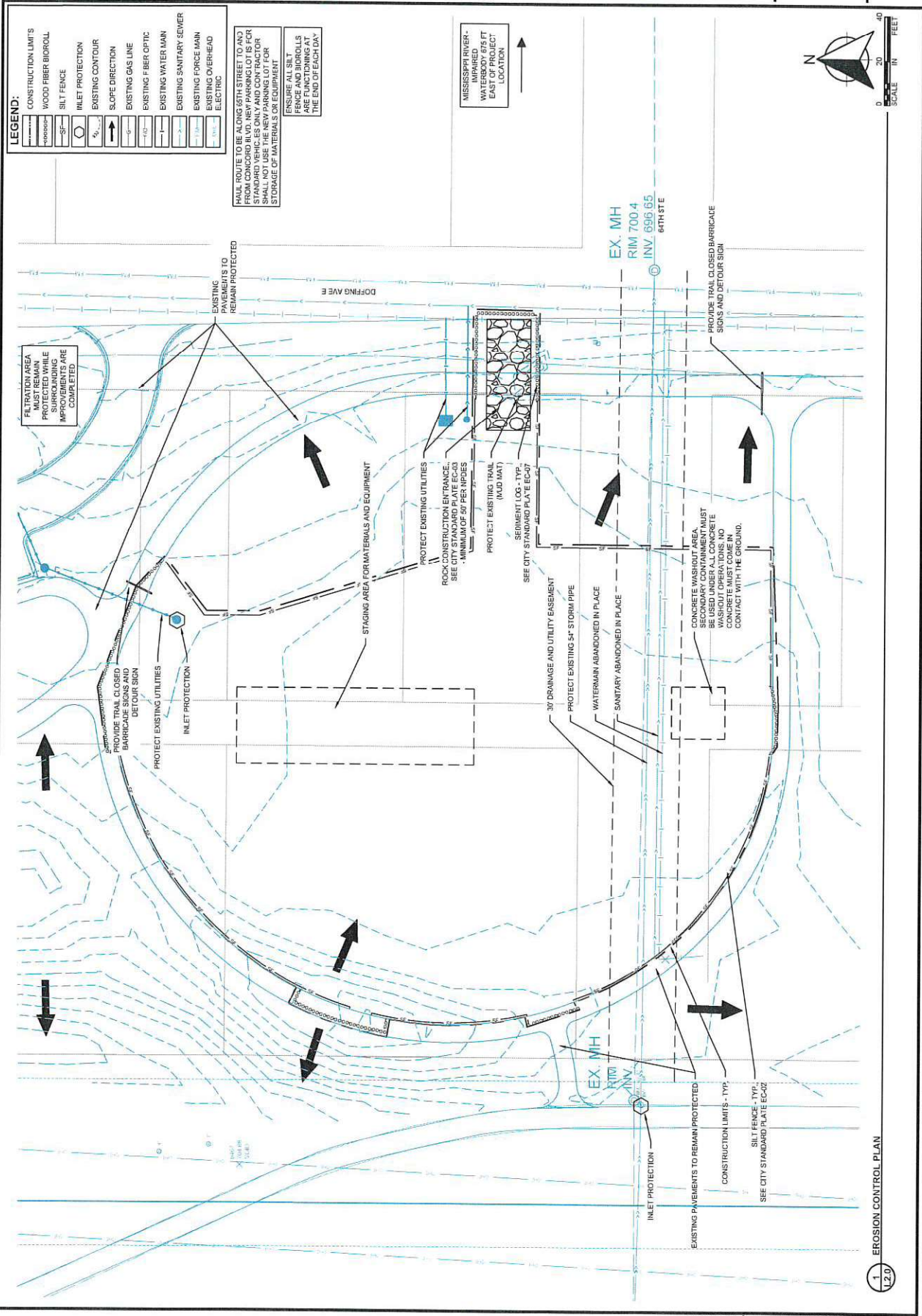
NO.	DATE	REVISION

DATE: October 25, 2020
LIC. NO. 40546
CANDACE C. AMBERG
LANDS OF THE STATE OF MISSISSIPPI
DIRECT SUPERVISION AND THAT I AM A duly
LICENSED LANDSCAPE ARCHITECT UNDER THE
REQUIREMENTS OF THE MISSISSIPPI
HERITAGE CENTRY THAT THIS PLAN, SPECIFICATION
AND REPORT WAS PREPARED BY ME OR UNDER MY
SUPERVISION AND THAT I AM A duly
LICENSED LANDSCAPE ARCHITECT UNDER THE
REQUIREMENTS OF THE MISSISSIPPI
LANDS OF THE STATE OF MISSISSIPPI

CITY OF INVER GROVE HEIGHTS
IMPROVEMENTS
HERITAGE VILLAGE PARK PHASE 3 SITE

EROSION
CONTROL PLAN

SHEET
12.0



DESIGN BY: BAK
PLAY BY: BAK
CHECK BY: CCA

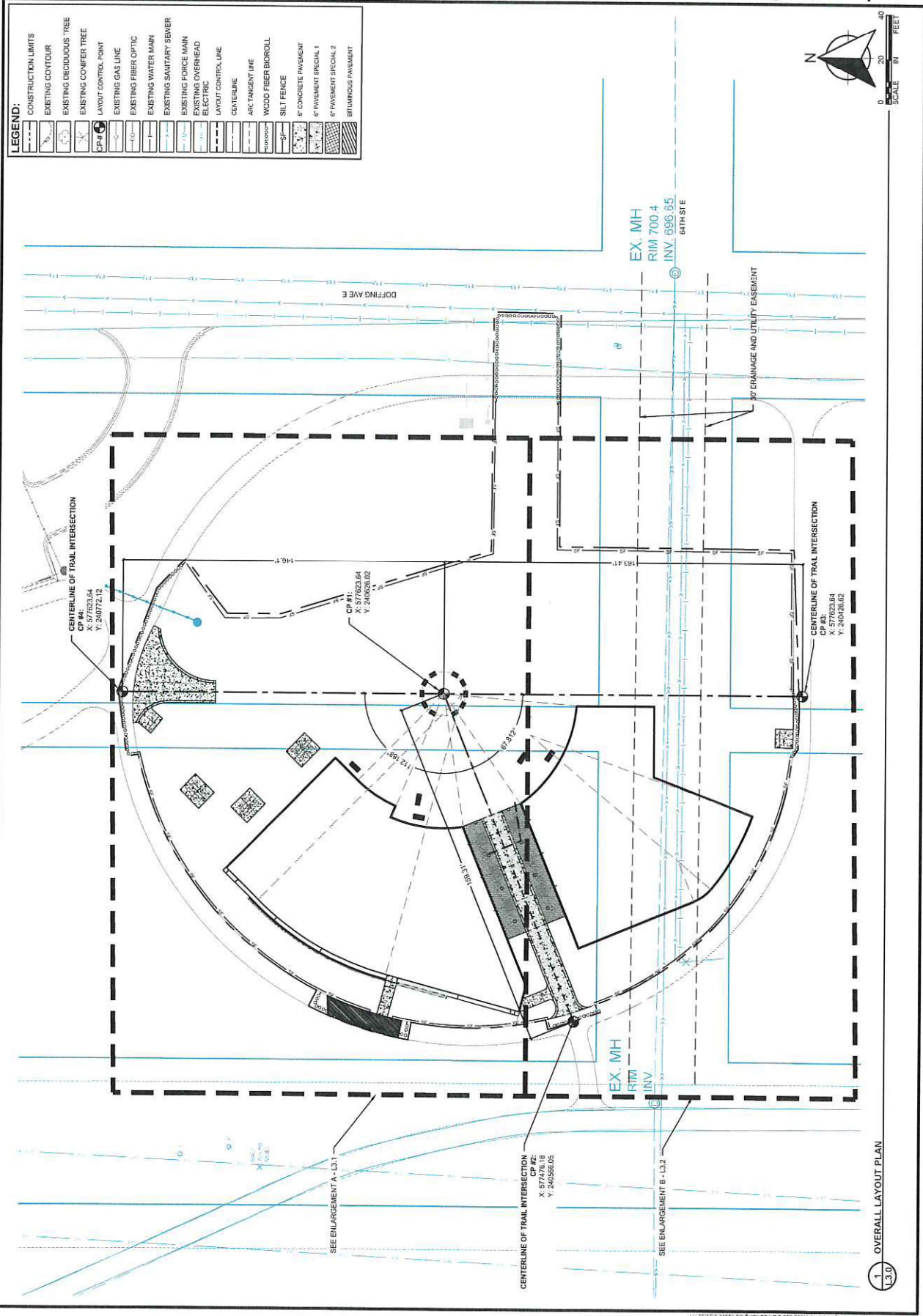
NO.	DATE	DESCRIPTION

DATE: OCTOBER 25, 2020 L.C. NO. 40546
CANAACK C. AMBERG
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

CITY OF INVER GROVE HEIGHTS
HERITAGE VILLAGE PARK PHASE 3 SITE
IMPROVEMENTS

OVERALL LAYOUT
PLAN

SHEET
L3.0





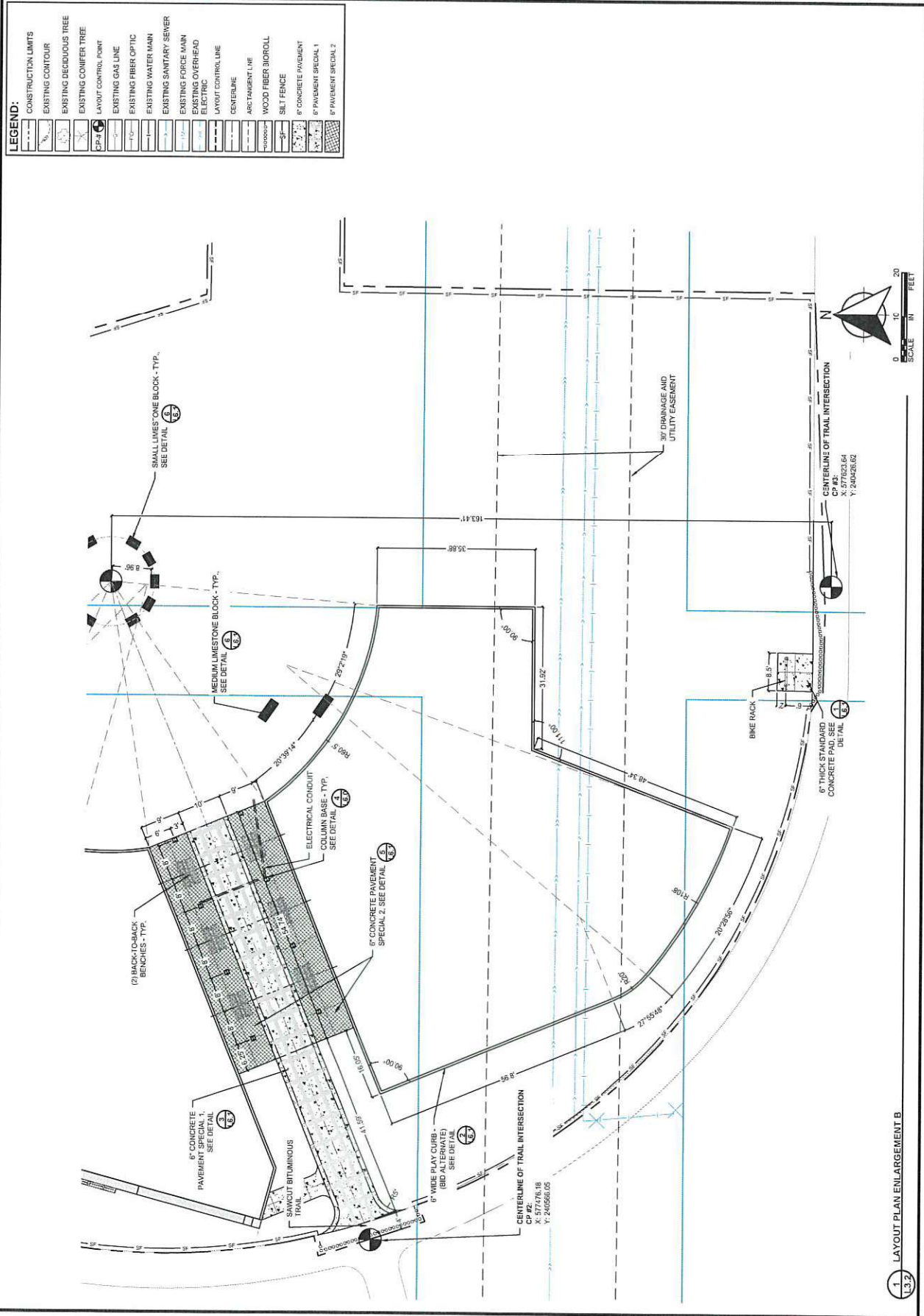
NO.	DATE	DESCRIPTION

DATE: 02/25/2020
L.S. NO.: 40045
CANDACE C. AMBERG
DIRECT SUPERVISOR AND THAT I AM A duly
LICENSED LANDSCAPE ARCHITECT UNDER THE
LAWS OF THE STATE OF MINNESOTA.

CITY OF INVER GROVE HEIGHTS
IMPROVEMENTS
HERITAGE VILLAGE PARK PHASE 3 SITE

LAYOUT PLAN
ENLARGEMENT B

SHEET
L3.2



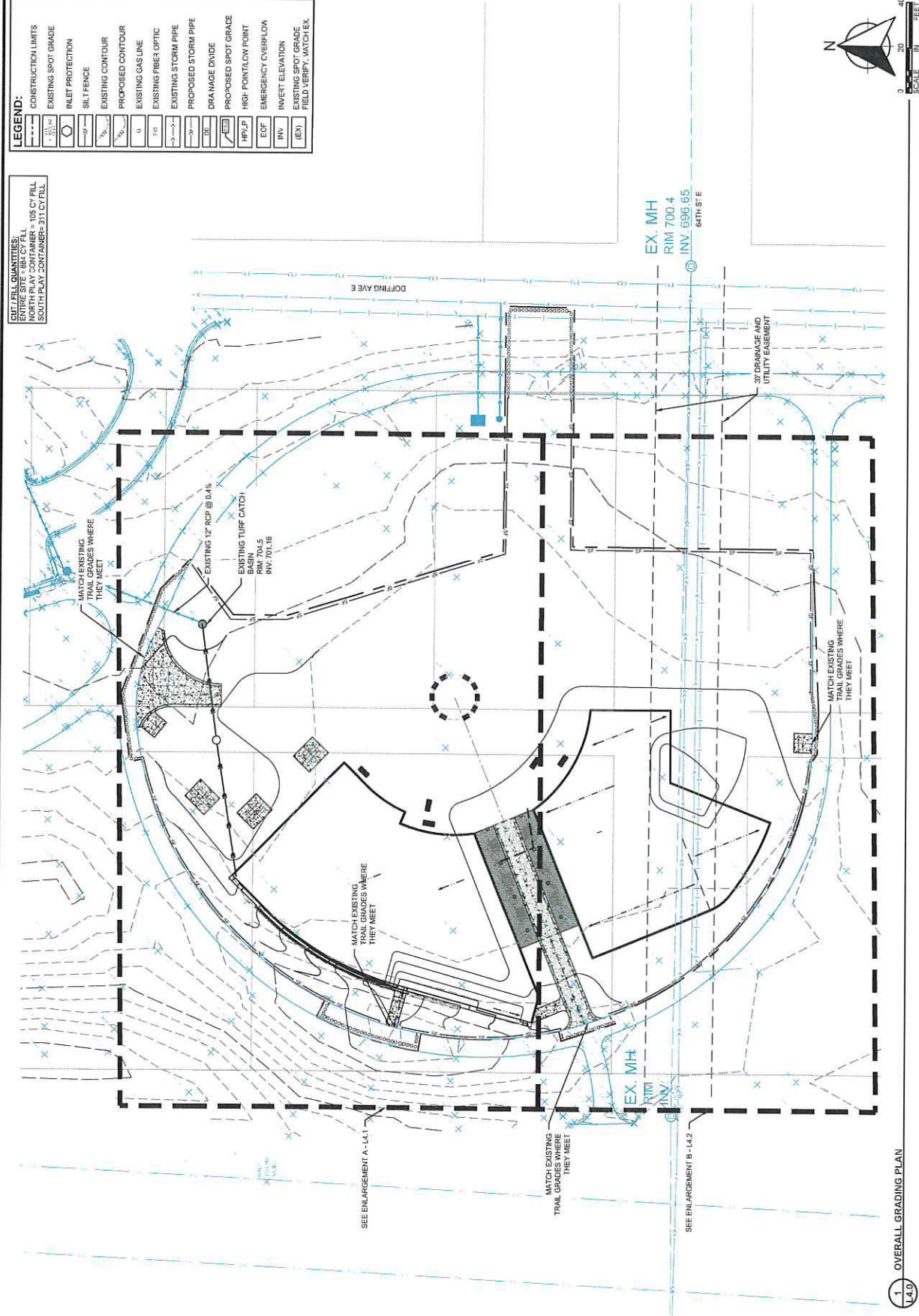
REVISIONS	
NO.	DATE DESCRIPTION

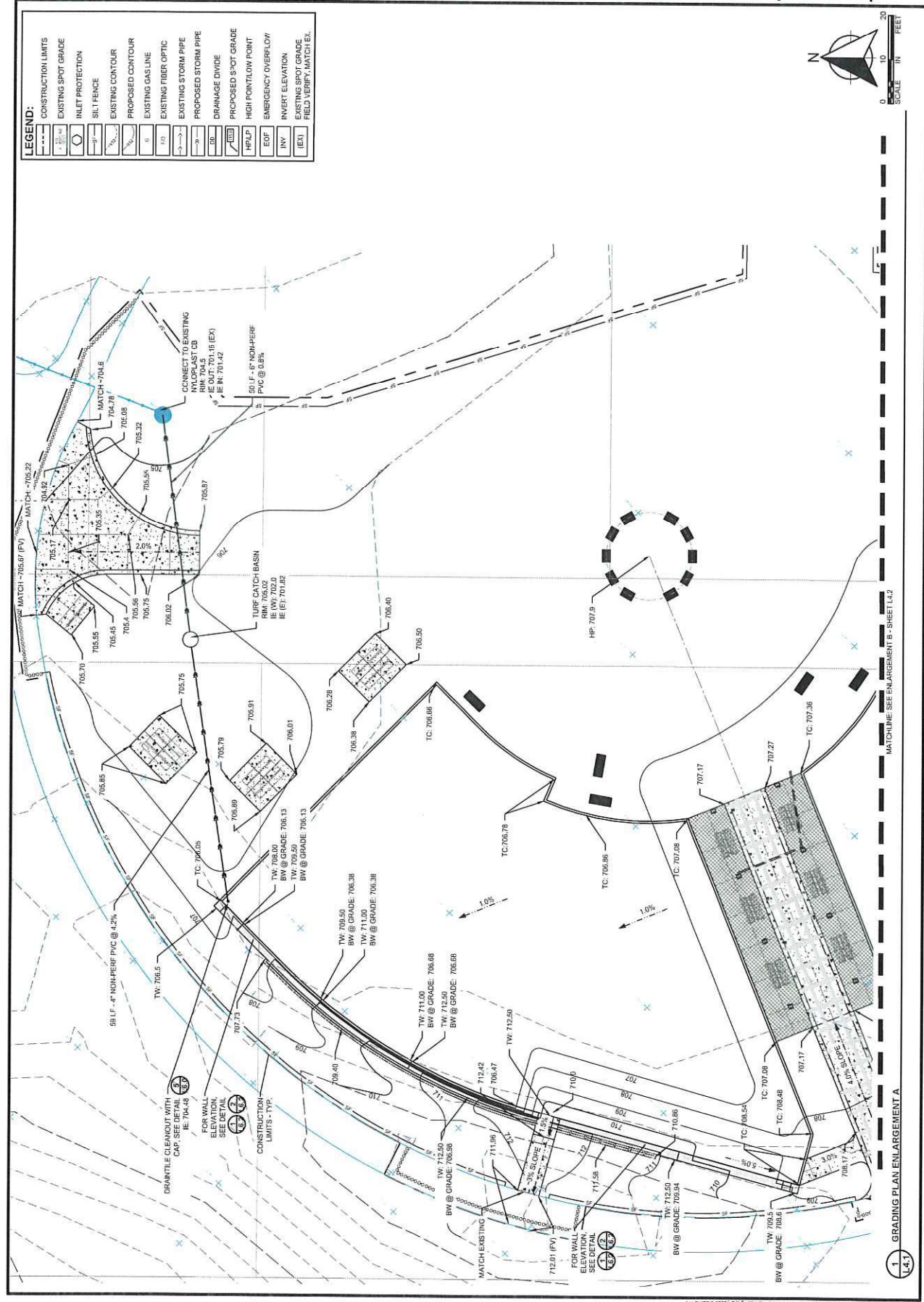
DATE: OCTOBER 25, 2020 LDC NO: 49646
CANDACE C. AMBERG
I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION
OR REPORT WAS PREPARED BY ME OR UNDER MY
DIRECT SUPERVISION AND THAT I AM A DULY
LICENSED LANDSCAPE ARCHITECT UNDER THE
LAWS OF THE STATE OF MINNESOTA.

HERITAGE VILLAGE PARK PHASE 3 SITE
IMPROVEMENTS
CITY OF INVER GROVE HEIGHTS

OVERALL
GRADING PLAN

SHEET
L4.0



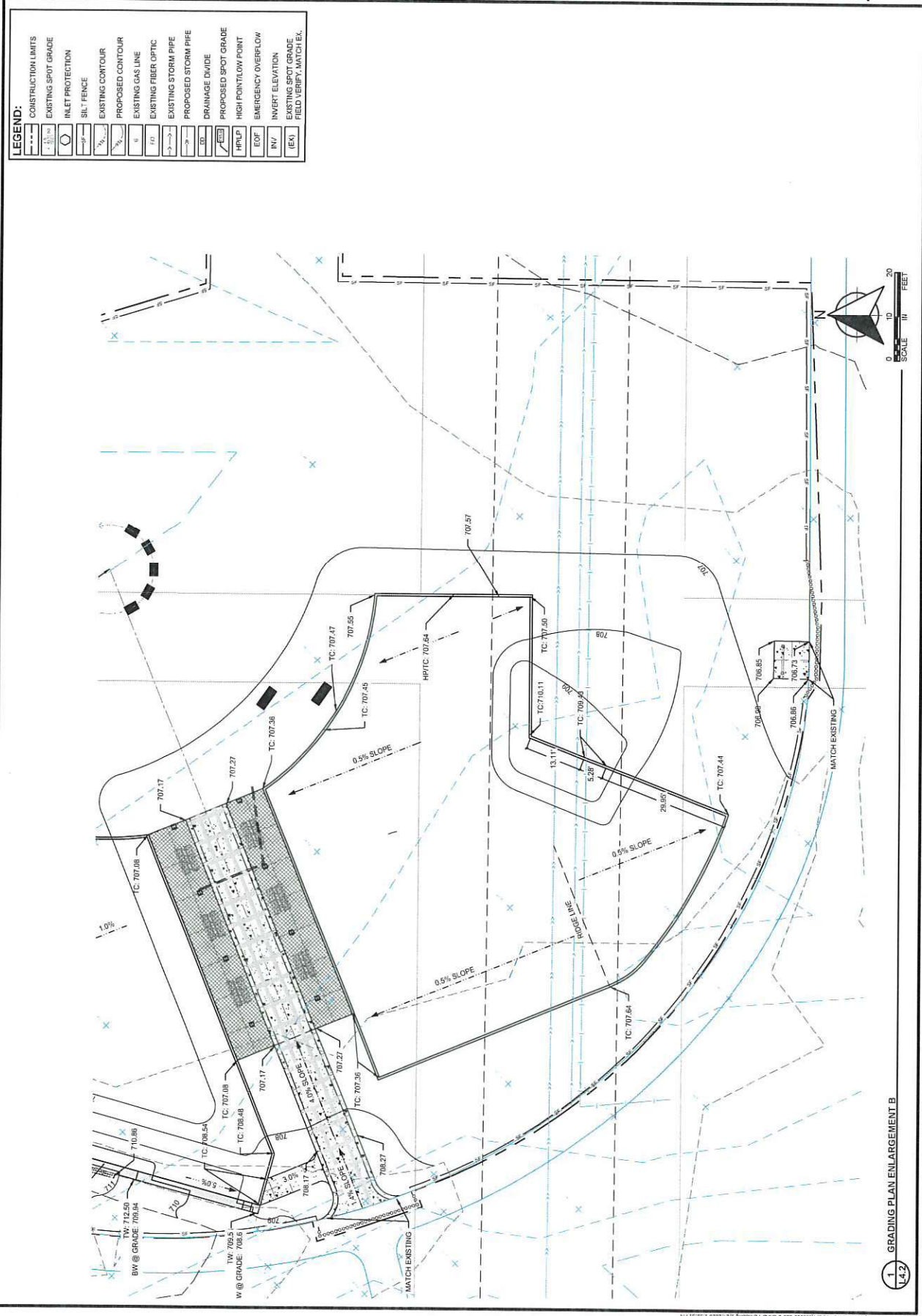


NO.	DATE	REVISION

DATE: October 25, 2020 (C) NO. 10546
CANDACE C. AMERSON
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

CITY OF INVER GROVE HEIGHTS
IMPROVEMENTS
HERITAGE VILLAGE PARK PHASE 3 SITE

GRADING PLAN
ENLARGEMENT B



NO.	DATE	DESCRIPTION

DATE: October 25, 2020 LSC NO. 49546
CANDACE C. AMBERG
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

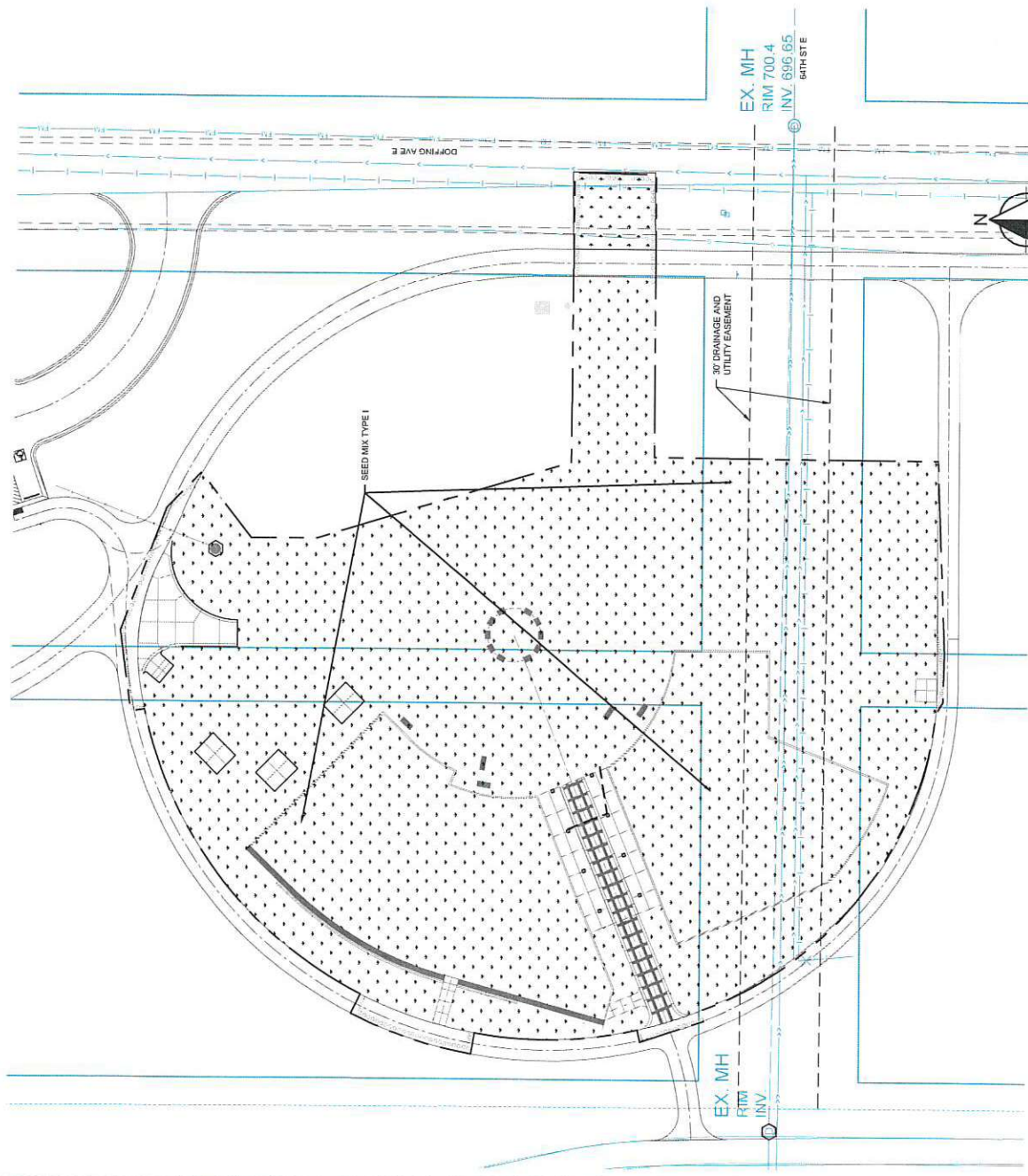
CITY OF INVER GROVE HEIGHTS
HERITAGE VILLAGE PARK PHASE 3 SITE
IMPROVEMENTS

OVERALL
RESTORATION
PLAN

SHEET
L5.0

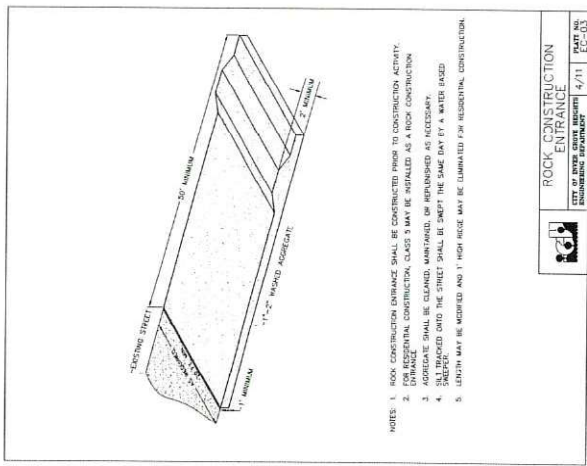
LEGEND:

- CONSTRUCTION LIMITS
- SILT FENCE
- SEED MIX TYPE I
- INLET PROTECTION
- WOOD FIBER SEDIMENT CONTROL LOG
- NOTE: 2' OF TOPSOIL IN PLAY CONTAINERS

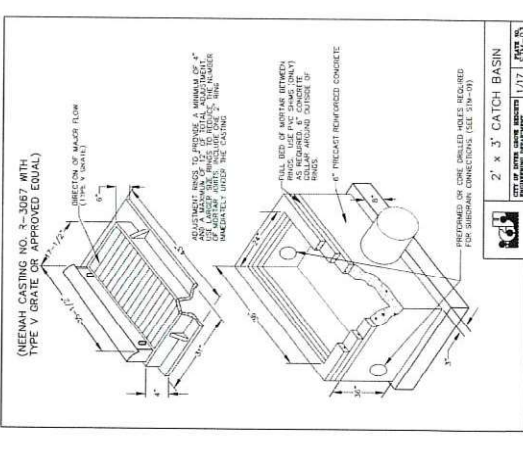


1 OVERALL RESTORATION PLAN
L5.0

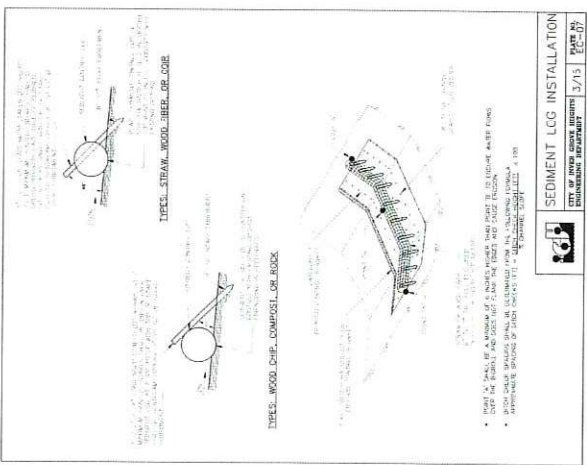
NO.	DATE	DESCRIPTION



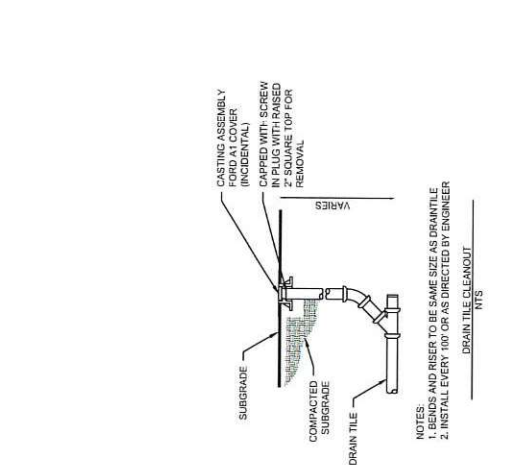
3 ROCK CONSTRUCTION DRIVE
L6.0
NOT TO SCALE



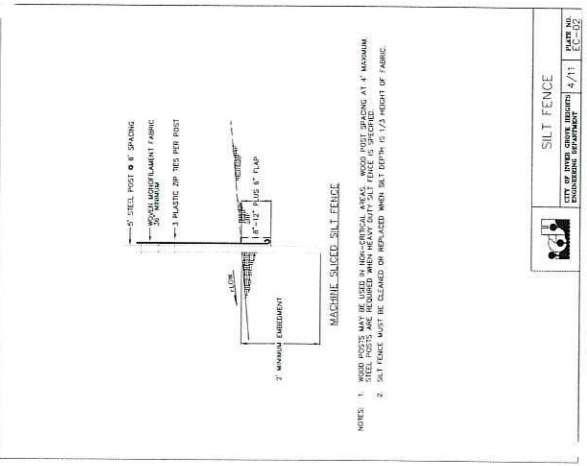
6 CATCH BASIN DETAIL
L6.0
NTS



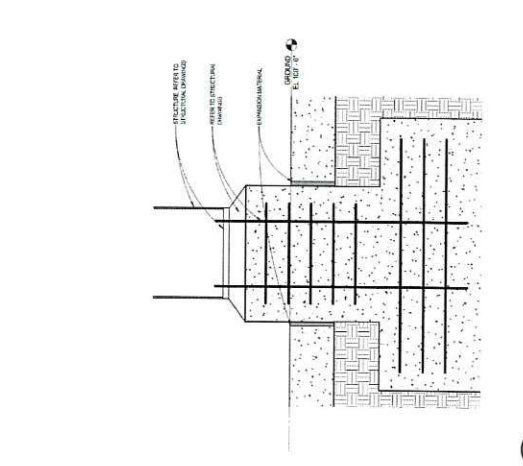
2 BIOLOG
L6.0
NOT TO SCALE



5 DRAINTILE CLEANOUT WITH CAP
L6.0
NOT TO SCALE



1 SILT FENCE
L6.0
NOT TO SCALE



4 COLUMN BASE DETAIL
L6.0
NOT TO SCALE

REFER TO LITHOLOGY FOR COLOR

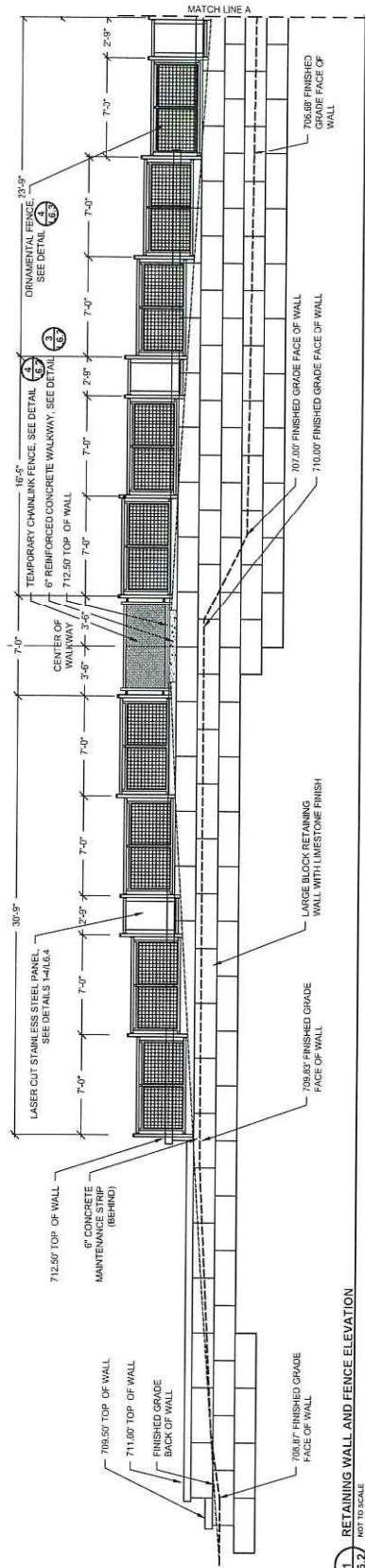
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DATE OCTOBER 25, 2020
LIC. NO. 40646
CANDACE C. LAMBERS

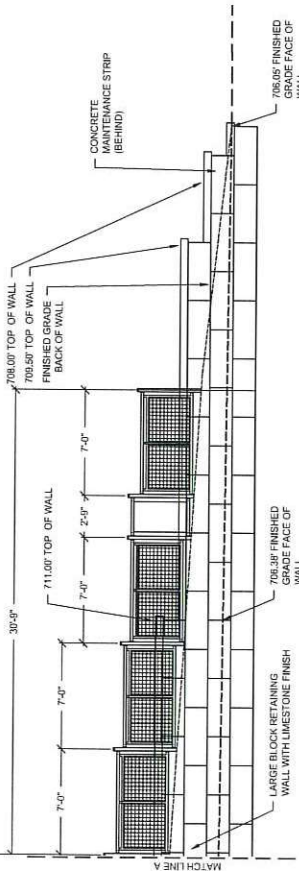
HERITAGE VILLAGE PARK PHASE 3 SITE
IMPROVEMENTS
CITY OF INVER GROVE HEIGHTS

MISCELLANEOUS DETAILS

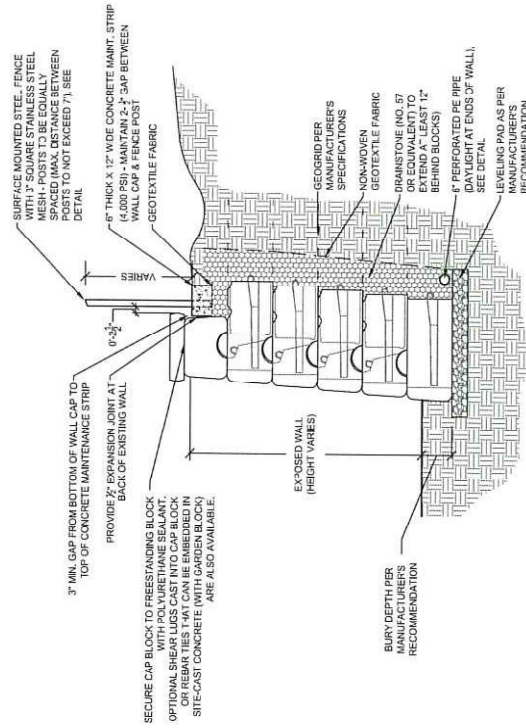
C.P.	SHEET
1707	L6.2



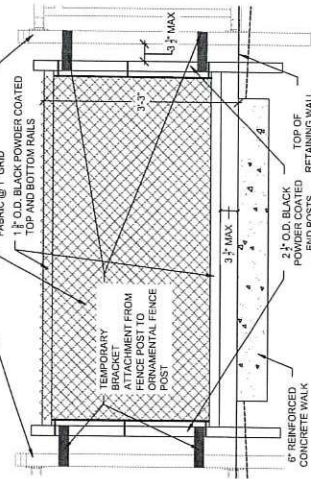
NOTE:
RETAINING WALL REQUIRES BUILDING PERMIT WITH
SIGNED AND SEALED ENGINEER DRAWINGS AND WALL
CALCULATIONS (INCIDENTAL).



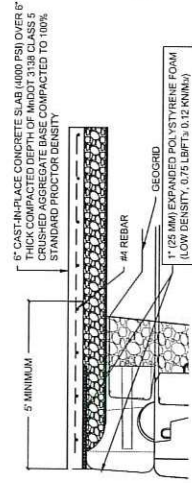
2 RETAINING WALL AND FENCE ELEVATION
162 NOT TO SCALE



5 TYPICAL RETAINING WALL SECTION DETAIL
L6.2 NOT TO SCALE



4
L6.2



3 CONCRETE WALK OVER RETAINING WALL DETAIL
L6.2 NOT TO SCALE





WSB PROJECT NO.:
016688-000

SCALE:	DESIGN BY:
AS SHOWN	BAK
PLAN BY:	CHECK BY:
BAK	CCA

NO.	DATE	REVISION

DATE	OCTOBER 25, 2023
LIC. NO.	46545
DESIGNED BY	CANDACE C. AMMERIG
CHECKED BY	
IN CHARGE	
PROJECT LOCATION	
PROJECT DESCRIPTION	

CITY OF INVER GROVE HEIGHTS
HERITAGE VILLAGE PARK PHASE 3 SITE
IMPROVEMENTS

MISCELLANEOUS
DETAILS

C.P. SHEET
1707 L6.4

1 FENCE PANEL DESIGN A
NOT TO SCALE

2 FENCE PANEL DESIGN B
NOT TO SCALE

3 FENCE PANEL DESIGN C
NOT TO SCALE

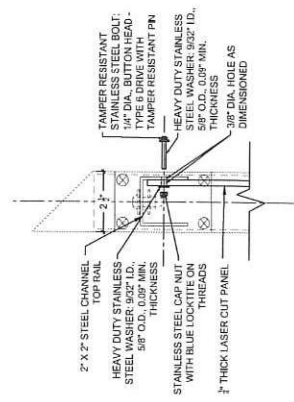
4 FENCE PANEL DESIGN D
NOT TO SCALE

5 LASER PANEL FENCE CONNECTION DETAIL
NOT TO SCALE

SHOP DRAWING NOTE:
SHOP DRAWINGS MUST BE SUBMITTED FOR ALL RAILING AND ASSOCIATED MATERIALS FOR REVIEW AND APPROVAL BY THE CITY OF INVER GROVE HEIGHTS. WRITTEN APPROVAL BY OWNER/CLIENT REQUIRED PRIOR TO FABRICATION.

PAINTING NOTE:
REFER TO WRITTEN SPECIFICATIONS FOR INFORMATION RELATED TO PAINTING.

WELDING NOTE:
ALL WELDING SHALL BE IN ACCORDANCE WITH ACCEPTED INDUSTRY AND AWA STANDARDS.



CONCEPT RAILING PANELS

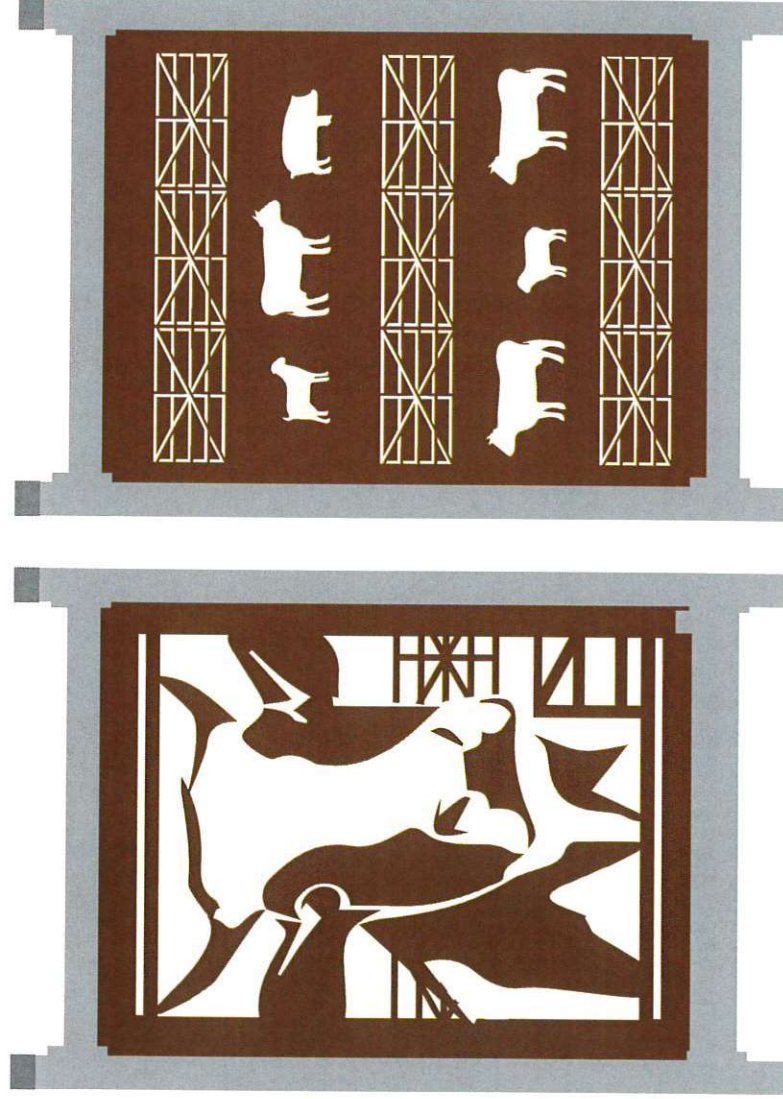
Heritage Park Fence Panels

Let's celebrate the history of Inver Grove Heights. Here are some ideas....

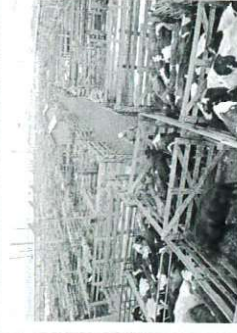
Stockyards

Build in 1868, these stockyards were once the largest in the Northwest, handling more than five million head of livestock annually.

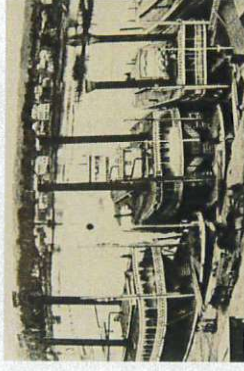
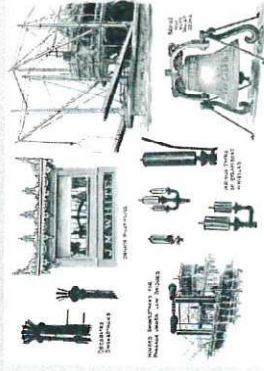
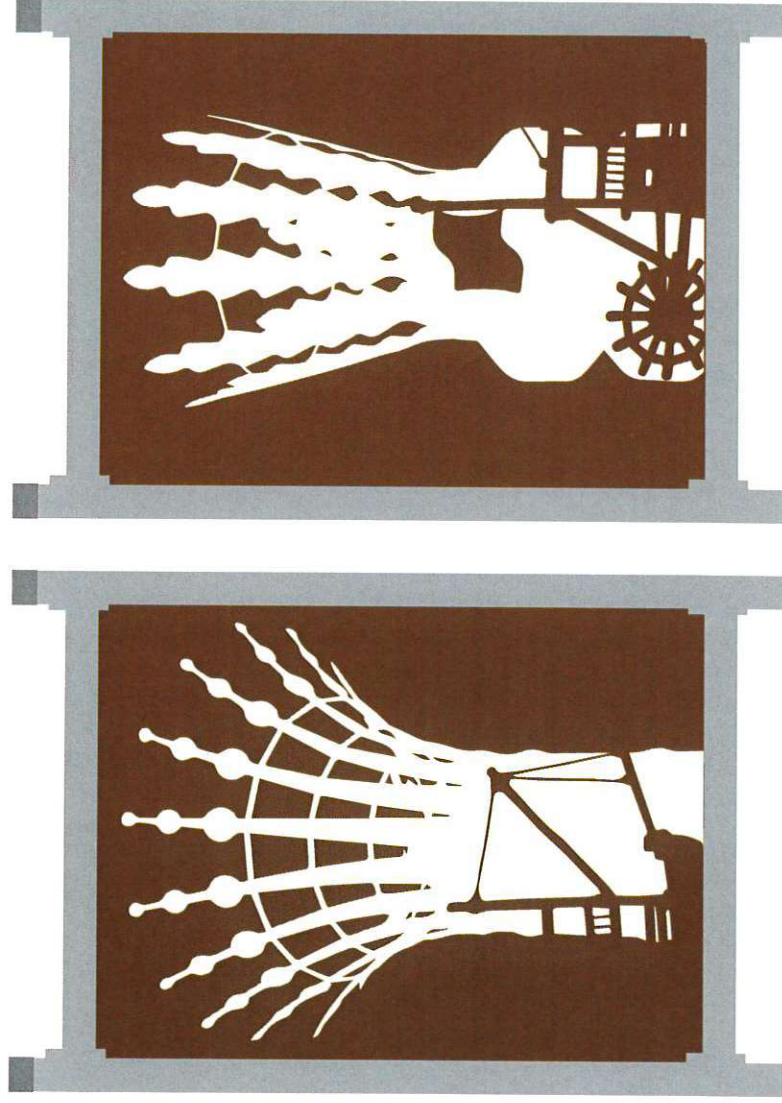
(Right) These fence panels depict the heritage breeds of livestock.



(Left) These panels use the holding pen fencing as an interesting pattern.



The iconic steamboats of the Mississippi are celebrated here, with these panels focusing on their decorative smokestacks.



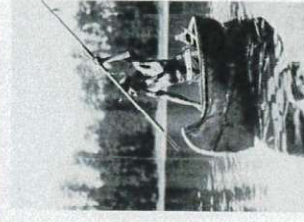
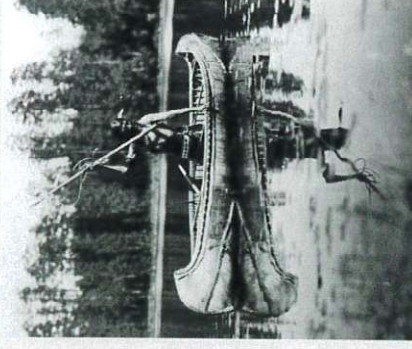
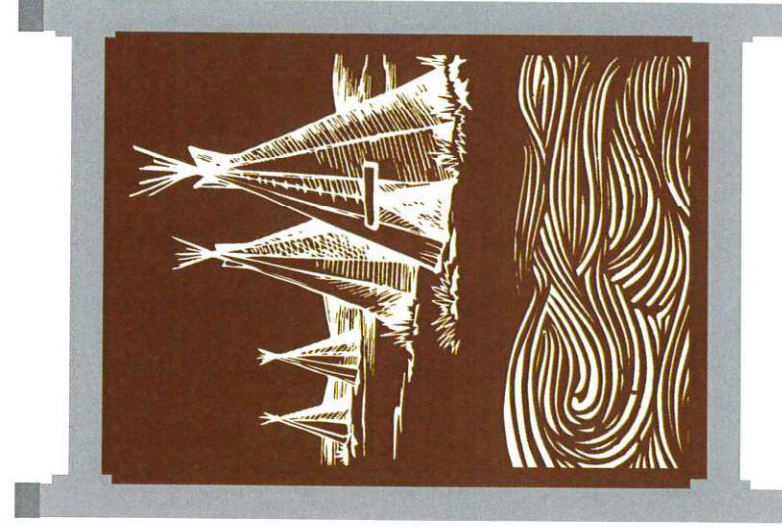
Dakota, German, Irish Heritage

The Irish settled the east and the Germans settled the west. Before they arrived, the land was home to the Dakota. Here are design motifs representing those cultures.



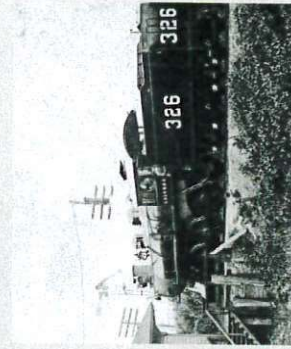
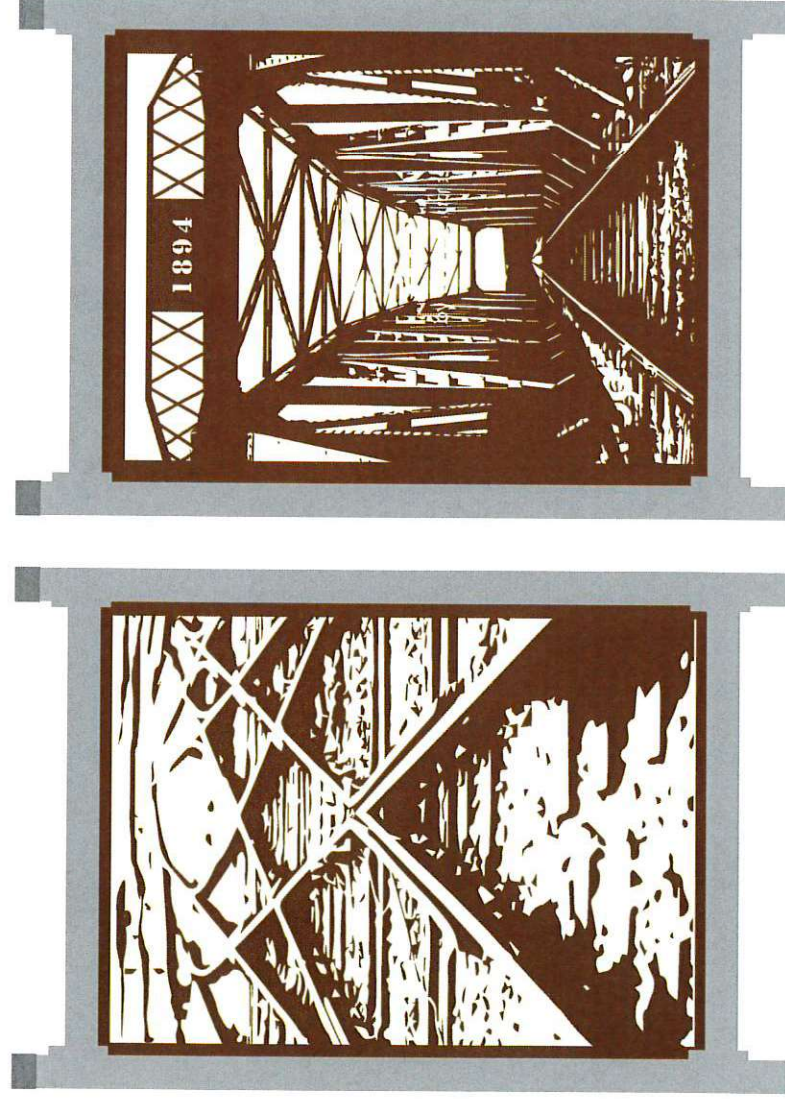
The River & Native Inhabitants

The history of Inver Grove Heights is tied to the river. These panels focus on native fish, the movement of water, and the culture of the Dakota people who used the Mississippi river for food and transportation.



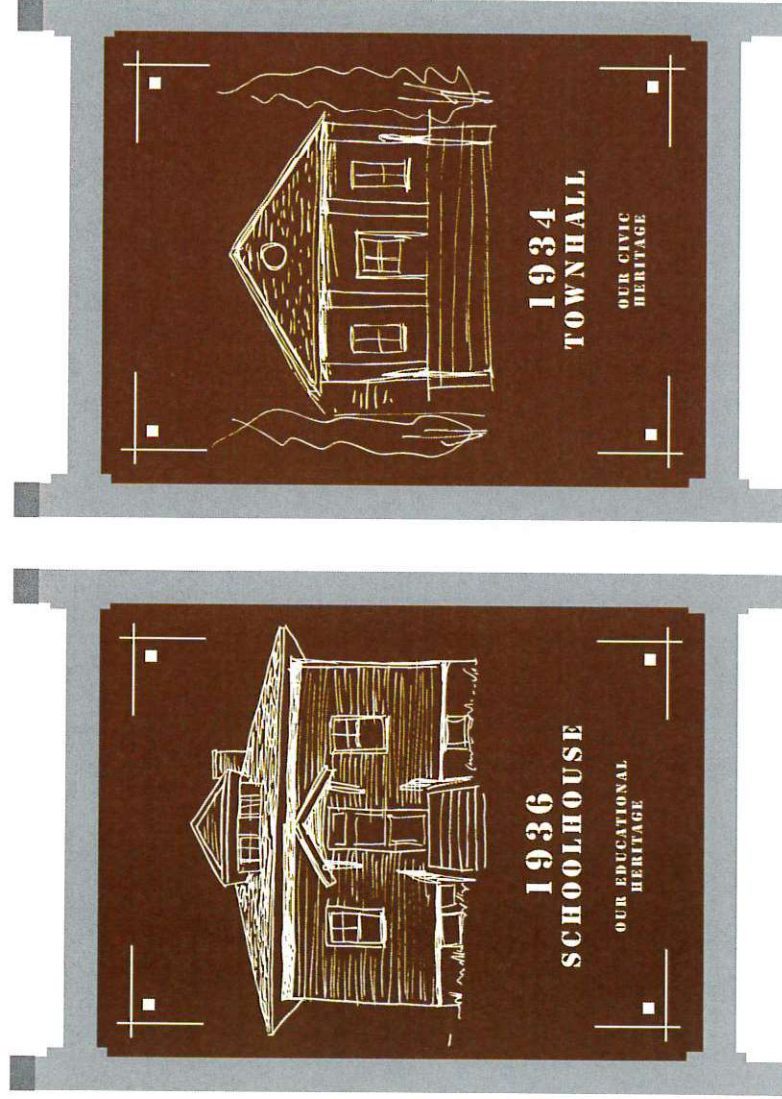
The Railroad

Commerce to Inver Grove Heights was tied to the river and later, the railroad. The railroad bridges and infrastructure came to define the area.



Historic Buildings

These buildings, whose construction created jobs as part of the New Deal, are historically important to Inver Grove Heights.



MASTER PLAN



wsb

Heritage Village Park - Phase 2 | Master Plan

Inver Grove Heights, Minnesota
December 5, 2018 | WSB Project number: 013050-000

RENDERINGS OF FUTURE PHASES







ENGINEERS ESTIMATE

Bidder:

Address:

City, State, Zip:

Telephone No.:

Fax No.:

SECTION 0500
PROPOSAL FORM - PHASE 3 SITE IMPROVEMENTS
HERITAGE VILLAGE PARK
CITY OF INVER GROVE HEIGHTS
WSB PROJECT NO. 016668-000

No.		Item	Units	Quantity	Unit Price	Total Price	UNIT PRICE	TOTAL PRICE
BASE BID SCHEDULE								
GENERAL EARTHWORK & UTILITIES								
1	2021	MOBILIZATION (5% MAXIMUM)	LUMP SUM	1	\$ _____	\$ _____	\$14,257.25	\$14,257.25
2	2104	REMOVE AND REPLACE PAVEMENT	SQ YD	30	\$ _____	\$ _____	\$50.00	\$1,500.00
3	2105	EARTHWORK / SUBGRADE PREPARATION	LUMP SUM	1	\$ _____	\$ _____	\$50,000.00	\$50,000.00
4	2563	TRAFFIC CONTROL/CONST SIGNAGE	LUMP SUM	1	\$ _____	\$ _____	\$2,000.00	\$2,000.00
UTILITIES & STORM WATER								
5	2502	DRAINTILE CLEANOUT	EACH	1	\$ _____	\$ _____	\$500.00	\$500.00
6	2502	4" NON-PERFORATED PVC PIPE	LIN FT	115	\$ _____	\$ _____	\$22.00	\$2,530.00
7	2506	NYLOPLAST STRUCTURE	EACH	1	\$ _____	\$ _____	\$2,500.00	\$2,500.00
8	2506	CONNECT TO EXISTING CB	LUMP SUM	1	\$ _____	\$ _____	\$1,000.00	\$1,000.00
9	2545	ELECTRICAL CONDUIT	LIN FT	50	\$ _____	\$ _____	\$7.00	\$350.00
SITE PAVEMENTS								
10	2521	6" STANDARD CONCRETE PAVEMENT	SQ FT	500	\$ _____	\$ _____	\$8.00	\$4,000.00
11	2521	6" REINFORCED CONCRETE PAVEMENT	SQ FT	92	\$ _____	\$ _____	\$10.00	\$920.00
12	2521	6" CONCRETE PAVEMENT (SPECIAL 1)	SQ FT	980	\$ _____	\$ _____	\$20.00	\$19,600.00
13	2521	6" CONCRETE PAVEMENT (SPECIAL 1-MODIFIED)	SQ FT	770	\$ _____	\$ _____	\$15.00	\$11,550.00
14	2521	6" CONCRETE PAVEMENT (SPECIAL 2)	SQ FT	990	\$ _____	\$ _____	\$20.00	\$19,800.00
15	2531	CONCRETE MAINTENANCE STRIP	LIN FT	120	\$ _____	\$ _____	\$25.00	\$3,000.00
16	2411	BIG BLOCK RETAINING WALL	SQ FT	900	\$ _____	\$ _____	\$80.00	\$72,000.00
17	2411	CONCRETE COLUMN FOOTINGS	EACH	8	\$ _____	\$ _____	\$2,500.00	\$20,000.00

No.		Item	Units	Quantity	Unit Price	Total Price	UNIT PRICE	TOTAL PRICE
SITE AMENITIES								
18	2540	BENCHES (6')	EACH	12	\$ _____	\$ _____	\$2,200.00	\$26,400.00
19	2540	TRASH RECEPTACLE	EACH	2	\$ _____	\$ _____	\$2,400.00	\$4,800.00
20	2540	RECYCLING RECEPTACLE	EACH	2	\$ _____	\$ _____	\$2,400.00	\$4,800.00
21	2540	BIKE RACK	EACH	2	\$ _____	\$ _____	\$1,500.00	\$3,000.00
22	2557	ORNAMENTAL FENCE	LIN FT	110	\$ _____	\$ _____	\$150.00	\$16,500.00
23	2557	LASER CUT FENCE PANELS	EACH	4	\$ _____	\$ _____	\$1,000.00	\$4,000.00
24	2557	TEMPORARY CHAINLINK FENCE	LIN FT	7	\$ _____	\$ _____	\$35.00	\$245.00
EROSION CONTROL & LANDSCAPING								
25	2573	CONSTRUCTION ENTRANCE	EACH	1	\$ _____	\$ _____	\$2,500.00	\$2,500.00
26	2573	EROSION CONTROL FENCE/BIOROLL	LIN FT	1,000	\$ _____	\$ _____	\$3.00	\$3,000.00
27	2573	STORM DRAIN INLET PROTECTION	EACH	1	\$ _____	\$ _____	\$250.00	\$250.00
28	2575	HYDRAULIC STABILIZER MULCH (BFM)	ACRE	1.2	\$ _____	\$ _____	\$4,000.00	\$4,800.00
29	2575	TYPE 1 PERMANENT TURF SEED	ACRE	1.2	\$ _____	\$ _____	\$3,000.00	\$3,600.00
TOTAL BASE BID SCHEDULE: \$ _____							\$299,402.25	

ALTERNATE BID SCHEDULE

A1.1	2521	6" STANDARD CONCRETE PAVEMENT	SQ FT	75	\$ _____	\$ _____	\$8.00	\$600.00
A1.2	2531	6" X 12" CONCRETE PLAY CURB	LIN FT	470	\$ _____	\$ _____	\$25.00	\$11,750.00
A1.3	2511	LIMESTONE BLOCKS (2X9)	EACH	2	\$ _____	\$ _____	\$800.00	\$1,600.00
A1.4	2511	LIMESTONE BLOCKS (2X5)	EACH	6	\$ _____	\$ _____	\$800.00	\$4,800.00
A1.5	2511	LIMESTONE BLOCKS (2X3)	EACH	10	\$ _____	\$ _____	\$500.00	\$5,000.00
A1.2	2105	DEWATERING	LUMP SUM	1	\$ _____	\$ _____	\$3,000.00	\$3,000.00
A1.3	2105	ROCK EXCAVATION	CU YD	15	\$ _____	\$ _____	\$80.00	\$1,200.00
A1.5	2105	GEOTEXTILE FABRIC	SQ YD	150	\$ _____	\$ _____	\$3.00	\$450.00
A1.6	2575	WINTER RESTORATION	ACRE	1.20	\$ _____	\$ _____	\$4,000.00	\$4,800.00
TOTAL ALTERNATE BID SCHEDULE: \$ _____							\$33,200.00	

GRAND TOTAL BID: \$ _____

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Approval of NW Area Park Planning Request for Proposal (RFP)

Meeting Date: October 14, 2020
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

☐	None
☒	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED

Recommend sending out the attached Request for Proposals (RFP) for park planning services to allow the City to plan, design, and construct a public neighborhood park on property the city is purchasing in the SW quadrant of Argenta Trail/70th St. The City is in the process of purchasing the property from Mr. James Peltier and is also working with Dakota County on the transfer of an adjacent piece of property. The park will be approximately 8.0 acres in size.

SUMMARY

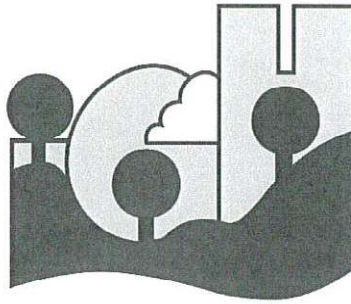
The City Council has a signed purchase agreement to purchase approximately 6.41 acres of property from Mr. James Peltier. The city is currently working to perform a survey of the property and a Phase I environmental review. Assuming all goes well, we expect to close on the property by the middle of December 2020. The City is also working with Dakota County to have an adjacent parcel transfer to city ownership which will bring the size of the park property to approximately 8 acres.

The City will need to hire a landscape architecture firm to assist us in the planning, design, development, and construction of the park. Attached for your review and approval is a recommended RFP. The tentative timeline for the project is:

Tuesday, October 27, 2020	RFP Issued
Thursday, November 19, 2020	Proposals Due
Winter 2020/21	Review of Design Services Recommendation
Winter 2020/21	Review of Design Services Contract
Winter 2020/21	Review of Park Concepts
Spring 2021	Review of Schematic Design
Spring 2021	Review of Bid Documents / Authorize Bidding
Spring 2021	Bids Let
Spring/Summer 2021	Awards Bid
Summer 2021	Construction Begins
Fall 2021	Completion

The recommended budget for the project is \$800,000 and includes professional services and construction.

REQUEST FOR PROPOSAL
PROFESSIONAL DESIGN SERVICES
Park Planning/Design



*NW Area Neighborhood Park
SW Quadrant
Inver Grove Heights MN*

Date of Issue: Tuesday, October 27, 2020
Proposals Due: Thursday, November 19, 2020

*City of Inver Grove Heights
Parks and Recreation Department
8055 Barbara Ave. Inver Grove Heights MN 55077*

Requested Services:

The City of Inver Grove Heights is soliciting the professional design services of a landscape architectural firm for the planning and design of one neighborhood park. The selected firm will be responsible for guiding residents, the Parks and Recreation Advisory Commission, City Council and staff through the design process including the creation of park concepts and amenities, schematic design, and the development of plans, specifications, bid documents and cost estimates, as well as the construction oversight as outlined in this proposal.

Background:

Inver Grove Heights located in the southeast Twin Cities metropolitan with Interstate 494 and MN Hwy 52/55 as major arteries. Over the last ten years, 5,000 -10,000 new residents have chosen to make Inver Grove Heights their home increasing the city's population to over 36,000 residents. Increased resident population has raised the demand and need for neighborhood parks.

Inver Grove Heights takes great pride in its quality park and trail facilities as well as the highly successful Veterans Memorial Community Center and municipal Inver Wood Golf Course that provide first rate recreational opportunities for its residents. This neighborhood park will require the same level of quality that all park facilities do in Inver Grove Heights.

A budget estimate for the planning and development of the park has been established at \$800,000.

Procedure:

The following information is provided to assist you in delivering your proposal:

- Number of hard copies needed: Three (3)
- Provide an electronic PDF of the proposal as a PDF.
- Due date: Thursday, November 19, 2020 by 4:00 p.m.

- Mail or deliver proposal to:
Eric Carlson – Parks & Recreation Director
Inver Grove Heights
8055 Barbara Ave
Inver Grove Heights MN 55077

- Questions please contact:
Eric Carlson – Parks and Recreation Director
Office Phone: 651-450-2587
Cell Phone: 763-350-8850
E-Mail: ecarlson@invergroveheights.org

Selection:

- The City intends to review all proposals and will contact each proposer for additional information or interviews, as needed. A staff recommendation will be made to the Commission/City Council for their review at an upcoming meeting.

Tentative Schedule:

Tuesday, October 27, 2020	RFP Issued
Thursday, November 19, 2020	Proposals Due
Winter 2020/21	Review of Design Services Recommendation
Winter 2020/21	Review of Design Services Contract
Winter 2020/21	Review of Park Concepts
Spring 2021	Review of Schematic Design
Spring 2021	Review of Bid Documents / Authorize Bidding
Spring 2021	Bids Let
Spring/Summer 2021	Awards Bid
Summer 2021	Construction Begins
Fall 2021	Completion

Scope of Services:

Each of the listed phases may include but are not limited to the following tasks:

Concept and Park Programming Phase

- meeting with the owner to outline project and park program
- site visit
- gather appropriate data (City to provide survey data performed by Gorman)
- neighborhood meeting to seek neighborhood interest(s)
- development of two - three concepts
- establish a budget estimate
- presentation of concepts

Schematic Design Phase –

- refinement of preferred concept
- neighborhood meeting to review concept plans
- development of grading plan, storm water management, etc.
- development of construction cost estimate
- presentation of Schematic Plan and cost estimate

Design Development Phase –

- refinement of Schematic Plan
- selection of products and materials
- development of planting plan and plant materials
- detailed layout of park focal points
- refinement of construction cost estimate

Construction Documents Phase –

- development of construction plans and specifications for public bid
- meetings with staff to ensure plans and specifications meet intent and defined budget
- refinement of construction cost estimate
- appropriate subcontractors for (staking, material testing, etc.)

Bidding Phase –

- development of bidder qualifications
- review of bidder qualifications
- pre-bid meeting with potential bidders
- review bids and develop a recommendation

Construction Phase –

- general project oversight and administration
- weekly site visits and meetings with Contractor and/or Project Manager to review field changes and ensure construction is meeting design intent
- review of all change orders
- review of all pay applications

Proposal Content:

Please include the following detailed information in your proposal.

Firm Information

- Name
- Address
- Telephone
- Website

Firm History

- Size of Firm/Staff
- Years in Business
- Organizational Chart of Firm

Design Team (for this project)

- Principal in Charge
- Project Landscape Architect or Project Lead
- Civil Engineer
- Others Involved

Design Team Specifics - For each team member provide the following information.

- Name
- Years with Firm
- Education
- Licensure
- Professional Experience
- Pertinent Experience

Consultants – Identify any consultant outside of your firm who will be part of the design team. Please provide their applicable experience.

- Civil Engineer

Representative Projects – Provide detailed information for no less than two (2) no more than four (4) projects completed by your firm that best represents a similar scope, budget, program, and complexity. For each project please include:

- Completion Date
- Name, Location and Contact
- Narrative Description
- Photographs / Images
- Size of Facility
- Budget
- Bid Amount
- Final Cost

Fee Structure – The City is requesting an hourly contract based on a “not to exceed” amount provided in this proposal. Please provide the following:

- Total “not to exceed” fee for the complete bill of services listed in Scope of Services portion of this document.
- Breakdown of your total fee for each of the six phases listed above in the Scope of Services.
- Estimated cost of reimbursables and any mark up.
- Hourly fee structure for each member of the project team.

Questions – Please briefly answer the following questions:

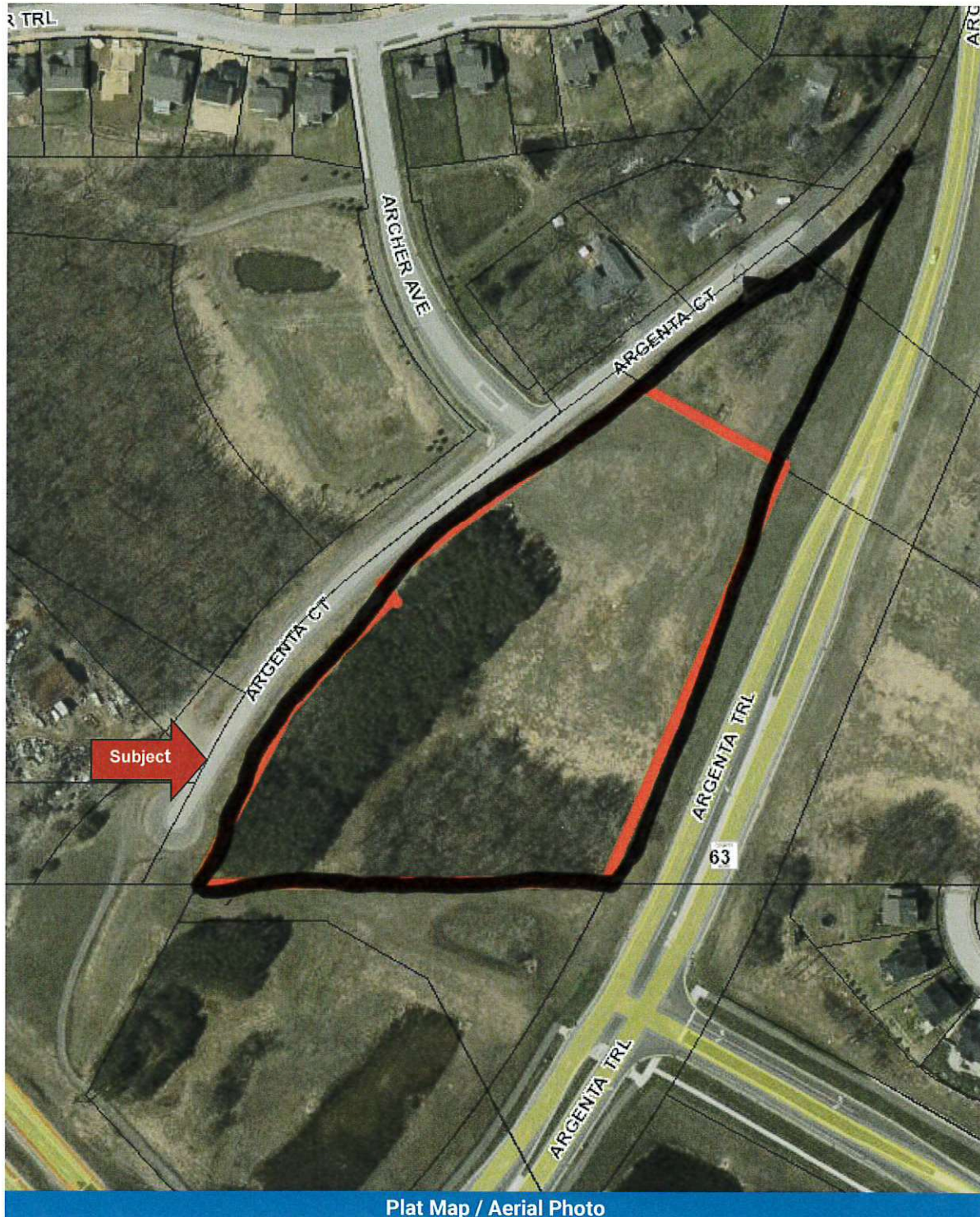
1. Public bids can often bring out some under qualified contractors and sub-contractors. Please describe how this can be avoided.
2. Please describe the firms approach in pre-qualifying bidders?
3. The City is interested conserving storm water on site, sustainable landscapes and the general reduction of park maintenance costs. Please describe any techniques the firm has implemented in previous park designs.

DISCLAIMER: This request for proposal is only a solicitation for information. The City of Inver Grove Heights is not obligated to enter a contract, nor is it responsible for any costs associated with the preparation of proposals and interviews. The City reserves the right to reject any and all proposals and to interview firms which in the City's judgment will best meet the City's needs.

Appendices:**Project Location**

SW Quadrant – approximately 8 acres across from Amana Trail

Land and Site Analysis



6.41 acre Residential Land Parcel - NWQ of Argenta Trail and Highway 55



PELTIER PARK
EASEMENT AREA EXHIBIT

Note: Areas are approximate and were
scaled from aerials.

ME 6/25/2020

Gas is Yellow

Electric is Red

Parcel B-
Gas Ease. is approx. 120,000sf
Elec. Ease. is approx. 90,400sf

Parcel A-
Gas Ease. is approx. 81,000sf

Legend

<all other values>

TYPE

- EASE-DRAINAGE&UTILITY
- EASE-OPEN SPACE
- EASE-ROW
- EASE-UTILITY
- EASE-CONSERVATION
- EASE-TRAIL
- EASE-DRAINAGE
- EASE-SAN
- EASE-STM
- EASE-WTR MAIN
- EASE-ACCESS
- EASE-PRIVATE UTILITY
- EASE-PONDING
- EASE-RESTRICTIVE USE
- EASE-SDWK
- EASE-LEVY
- EASE-SNOW STORAGE

Storm_Ponds

waterriv

bldg

city_parks

city_prop

Dakota_base_aerialphotography_2017_fall.sid

RGB

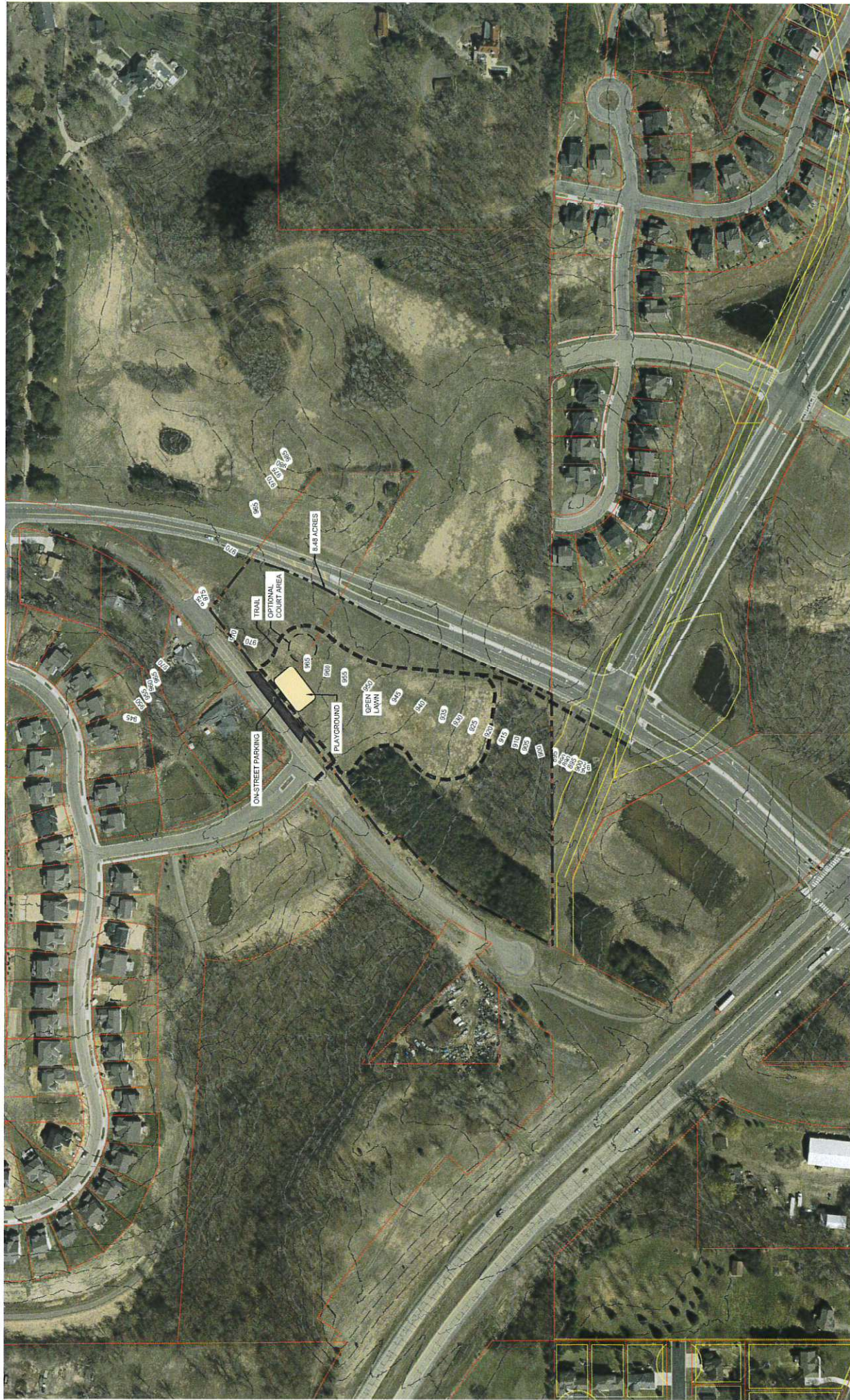
Red: Band_1

Green: Band_2

Blue: Band_3



0 470 940
Feet



IGH PARK FEASIBILITY - PARCEL 20-00700-06-012

WSB PROJECT NUMBER: 016251-000 DATE: 6/12/2020

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Approval of South Valley Park Proposal for the Development of Plans and Specifications for Phase 1 Development

Meeting Date: October 14, 2020
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Brian Swoboda
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

☐	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☒	Other

PURPOSE/ACTION REQUESTED

Consider approval for the Proposal for the Development of Plans and Specifications and Construction Administration for Phase 1 at South Valley Park located at (2810 70th Street East), submitted by HKGI Engineering. HKGI will provide professional design services toward the renovation of South Valley Park. Renovations in general will include demolition of old buildings, shelter, and playground, construction of a new picnic shelter with universal restrooms and kitchen, natured themed playground, a multi-use performance space, additional parking, fully compliant ADA trail system, landscaping, grading and park amenities.

SUMMARY

South Valley Park warming house, picnic shelter and parking lot were built in 1980 and the playground was last replaced in 1999. These amenities have been maintained regularly, have served their purposes, but are near the end of their useful life.

Knowing the circumstances and conditions of these amenities Staff, PRAC, and HKGI have been working with the community since 2017. The Concept Design relied on four primary goals which were identified in our Master Planning effort. These goals were developed with a robust community engagement effort and included:

- Increase accessibility for people of all ages and abilities
- Enhance placemaking and design to create a natural themed, signature park
- Expand areas for larger gatherings and events
- Open up circulation and sightlines, allowing a variety of activities to occur simultaneously

In 2020, the City of Inver Grove Heights pursued a grant through the MN DNR Outdoor Recreation Grant Program, to provide funding for a portion of the construction costs. With the concept design and preliminary cost estimates in-hand, the grant request was successful and the City will be awarded \$250,000 towards the construction of Phase 1.

If the South Valley Park Proposal is approved, HKGI will lead the site design, construction administration, project management and coordinate and integrate the work of the architects and engineers. There are Five Tasks Proposed for the Scope of Work and include:

- Task 1 – Project Organization/Management
- Task 2 – Design Development
- Task 3 – Contract Documents and Approvals
- Task 4 – Bidding Support and Construction Administration
- Task 5 – Site Survey, Construction Staking and Geotechnical

Project Schedule – It is anticipated that the scope of work can be completed in the following general timeframe beginning as early as October 15, 2020.

Task 1	Project Organization	2 weeks
Task 2	Design Development	6 weeks
Task 3	Construction Documents and Approvals	6 weeks
Task 4	Bidding Support and Construction Administration	20 weeks
Task 5	Survey, Construction Staking, Geotechnical	ongoing

Professional Fees – The HKGI team proposes to conduct the work outlined for the following fees.

Task 1	Project Organization	\$18,100
Task 2	Design Development	\$66,300
Task 3	Construction Documents and Approvals	\$86,300
Task 4	Bidding Support and Construction Administration	\$61,100
Task 5	Survey, Construction Staking, Geotechnical	\$27,900

Total Base Fee \$259,700

The project is targeted to be completed by the end of 2022, with the understanding that the City of Inver Grove Heights will seek bids in early spring of 2021. Construction will commence either during the Fall of 2021 or Spring of 2022.

HKGI PROPOSAL



September 14, 2020

Brian Swoboda
City of Inver Grove Heights
Parks Superintendent
8055 Barbara Avenue
Inver Grove Heights, MN 55077

Re: **South Valley Park Phase 1 Final Design and Construction Administration**

Dear Brian:

HKGi is pleased to provide the City of Inver Grove Heights with this proposal to provide professional design services toward the renovation of South Valley Park and to continue to support the evolution of Inver Grove Heights' park system. The purpose of this project is to provide a high-quality destination for passive recreation and community gathering, within the context of a park already rich with natural and scenic value.

Project Understanding

The recent completion of a schematic design in early 2020 included the layout and site concept for a new Activity Area (Phase 1) at South Valley Park. This phase includes a newly constructed picnic shelter with universal restrooms and kitchen, a new nature-themed playground, and a multi-use performance space, all to be built in an area southwest of the existing parking lot at South Valley Park, which will be expanded upon including an approximate additional (28) stalls. Circulation spaces adjacent to and within the Activity Area will be fully ADA compliant, with low-sloped paved trail connections, complemented with seating, site lighting, bike racks, and wayfinding. Demolition of the existing playground, shelter, warming house, and site paving in the area, along with a significant amount of grading and earthwork will be required to implement the concept. A portion of the existing ballfield will be converted to multi-purpose lawn, and native landscape planting will be integrated throughout the site for the purposes of aesthetics, pollinator habitats, as well as to assist in stormwater management and to reduce maintenance costs.

The concept design relied on four primary goals which were identified in the 2017 master planning effort, which included a robust community engagement effort. These goals include:

- Increase accessibility for people of all ages and abilities
- Enhance placemaking and design to create a natural themed, signature park
- Expand areas for larger gatherings and events
- Open up circulation and sight lines, allowing a variety of activities to occur simultaneously

In 2020, the City of Inver Grove Heights pursued a grant through the MnDNR Outdoor Recreation Grant Program, to provide funding for a portion of the construction costs to complete planned park improvements for Phase 1. With the concept design and preliminary cost estimates in-hand, the grant request was successful and the City will be awarded \$250,000 in reimbursable grant funding, to be used towards construction of Phase 1, which is planned to begin in 2021.

Project Approach

Our team brings a strong understanding of the project site, as well as an understanding of the value that South Valley Park holds with nearby residents and frequent park users.

Our approach to this project combines our professional team experience with the expertise and on-the-ground knowledge with City staff to develop a project that is thoughtfully designed, detailed, and best leverages available funding to deliver long-lasting park improvements that will be valued and enjoyed for residents and visitors in the coming generations.

HKGi will provide project leadership to facilitate a process that is collaborative with City staff and promotes continuous communication. Key milestones will be used to track overall project progress, estimated costs, and confirm that the project is delivered on-time, within budget, and is constructed to the detail and standards identified in the final construction plans.

Project Team

HKGi will lead the design team and serve as the prime consultant on the project. HKGi has more than 30 years of planning, design, and construction administration experience for parks, athletic facilities, and public spaces around the region. Our staff will lead the site design, construction administration, project communications, and project management of the project and will coordinate and integrate the work of the architects and engineers.

Oertel Architects will provide architectural design expertise focused on the building components of the site. Oertel has a great portfolio of park facility design and expertise. Oertel and HKGi have teamed in the past on similar projects which included similar program elements as the South Valley Parks Renovation project.

Design Tree Engineering + Land Surveying will provide site civil engineering services, as well as surveying, staking, and testing services throughout the construction phase. Design Tree is currently working with HKGi on similar projects and has a long-standing history of collaborating with Oertel Architects to provide a high level of service and expertise in the realm of civil engineering.

Paulsen and Clarke Engineers will provide mechanical, electrical, plumbing, and structural engineering services for the building and site components. HKGi and Oertel Architects have collaborated with Paulsen and Clarke Engineers on a variety of projects over the years. With over 37 years of experience, they are known throughout the region as reliable designers of efficient and durable building and site systems.

Proposed Scope of Work

Task 1 – Project Organization and Project Management

Building directly from the work that has been completed to create the schematic site and building concept design, the project team will continue to work collaboratively with City staff to organize and communicate project goals and objectives, schedules, expectations and outcomes. A thorough site survey and soil borings will be completed immediately, and an on-site kick-off meeting with City staff and all subconsultants will provide an opportunity for the entire team to gain familiarity with the site

conditions. The project team will review the schematic concept design and identify further information, such as utility connections, that need further exploration or understanding to confirm the project scope and direction, as well as coordinate any preliminary permit information. Meetings with City staff will be facilitated by HKGi, with agendas and minutes documented throughout the process. Additionally, a set of project communication materials will be created to assist City staff to easily communicate project progress through social media or other means for the duration of the project. Subtasks within Task 1 include the following:

- Kick-off meeting with project team and city staff
- Project team review of concept design
- Confirmation and update of project process and schedule
- Meetings with staff to confirm project scope and direction (4)
- Development of project communication materials for community engagement
- Preliminary permit coordination
- Coordination of Geotechnical and Survey tasks
- Project management and communications

Task 2 – Design Development

The HKGi team will dive into the details of the project to refine the design for the proposed shelter, playground, performance space, parking lot, and connective circulation spaces throughout the project area. As the design develops, HKGi will communicate development through detailed site plans, building plans and elevations, material selections, grading and drainage concepts and planting concepts. A 3D model of the project area, which has already been created in the previous schematic concept design effort, will be updated to reflect refinement of these details. Preliminary engineering of the site sanitary, stormwater, and water supply, and electrical systems for the site, as well as the mechanical, electrical, and plumbing systems for the proposed shelter will also be completed during this phase. Permitting, and construction schedules will be confirmed, and the HKGi team will continue to provide project management and communication services. A design review meeting, with City Staff comments incorporated into the design drawings, will serve as a milestone for completion of this task. Subtasks within Task 2 include the following:

- Design Development of site and building elements
- Preliminary details for site and building components that identify materials and construction methods
- Refinement of the 3D Model (created during Schematic Design) to reflect detailed design
- General code compliance review with building official
- Preliminary sanitary, stormwater, water supply and site electrical engineering
- Confirmation of required permitting and related schedule
- Update of project cost analysis
- Design review meeting with staff
- Project management and communications

Task 3 – Contract Documents and Approvals

Upon approval of the design development phase of the work, the HKGi Team will prepare construction documents for all components of the site and building design. Construction documents will include all drawings and related general and technical specifications necessary to implement the project. An estimate of probable costs will be updated to reflect the details designed in Task 2, and again refined after the completion of construction documents. A design review meeting with staff will be facilitated,

with comments integrated into the construction document set. HKGi will present the final documents to City Council to seek authorization to request bids for contracting the work to build the project. Subtasks within Task 3 include the following:

- Estimate of probable costs
- Verification of conditions and approvals with appropriate City departments
- Preparation of construction documents
- Development of project specifications (General, supplemental and technical)
- Final adjustments to construction documents
- Design review meeting with staff
- Presentation to City Council to seek authorization to bid
- Project management and communications

Task 4 – Bidding Support and Construction Administration

Upon approval to seek bids is received, the project will move to the bidding, project award and construction phases. The HKGi team will manage construction administration and facilitate communication throughout this task to ensure quality control, and to ensure adherence to the project plans, details, and specifications. Our team will provide meeting summaries for each construction progress meeting including updates on project progress and overall schedule. Subtasks within Task 4 include the following:

- Coordination of Ad for Bid and posting of bid package on Quest
- Attendance at Pre-bid meeting and facilitation of required addenda
- Attendance at bid opening, tabulation of bids and recommendation for award
- Coordination and attendance at pre-construction meeting
- Review and recommendation of approval of project pay applications
- Coordination, review and approval of project shop drawings
- Attendance and facilitation of on-site construction progress meetings (up to 20 assumed)
- Coordination and review of substantial and final completion punch-lists
- Project management and communications

Task 5 – Miscellaneous Services and Tasks

The following services and tasks will be completed in coordination with the engineering subconsultants, as needed throughout the design and construction process. Subtasks within Task 5 include the following:

- Site survey for identified project limits
- Geotechnical -preconstruction – soil borings and related report
- Geotechnical – construction materials testing
- Construction staking

Project Assumptions

The following assumptions have been made in the development of the project scope, schedule, and estimate of fees.

- The scope of work is based on the schematic concept design that was finalized in January of 2020, and communicated publicly through City-led community engagement. Major changes to the

concept design, as directed by City staff, will likely result in revision of the project scope, fees, or schedule.

- The design of the building will be permitted under the 2020 building and energy codes.
- There will be no impacts to existing wetlands and that there will not be a DNR permit required for the proposed scope of work. Permitting will be handled directly through the City of Inver Grove Heights.
- Meetings and site visits will be conducted in accordance with all state and local guidance regarding COVID-19, taking all necessary precautions to uphold public health and safety.
- The project is anticipated to be bid as one bid package. If it is deemed necessary to develop multiple bid packages or to re-bid the project it will result in revisions to the project scope, fees and schedule.

Project Schedule

It is anticipated that the above described scope of work can be completed in the following general timeframe beginning as early as October 15, 2020:

Task 1 – Project Organization	2 weeks
Task 2 – Design Development	6 weeks
Task 3 – Construction Documents and Approvals	6 weeks
Task 4 – Bidding Support and Construction Administration	20 weeks
Task 5 – Miscellaneous Services and Tasks	<i>ongoing</i>

The project is targeted to be completed by the end of 2022, with the understanding that the City of Inver Grove Heights will seek bids in early spring of 2021. Construction will commence either during the Fall of 2021 or Spring of 2022.

Professional Fees

The HKGi team proposes to conduct the work outlined above for the following fee:

Task 1 – Organize the Effort	\$18,100
Task 2 – Design Development	\$66,300
Task 3 – Construction Documents and Approvals	\$86,300
Task 4 – Bidding Support and Construction Administration	\$61,100
Task 5 – Miscellaneous Services and Tasks	\$25,900
<i>Site Survey</i>	<i>\$3,600</i>
<i>Soil Borings</i>	<i>\$5,900</i>
<i>Material Testing</i>	<i>\$6,800</i>
<i>Construction Staking</i>	<i>\$9,600</i>
Expenses	<u>\$2,000</u>
Total Base Fee Proposed	\$259,700

*Additional meetings or presentations would be billed hourly in addition to the base scope of work – if requested by the City.

City of Inver Grove Heights Responsibilities

- Schedule and coordinate meetings with the City staff, presentations to City Council
- Provide GIS and project data that may be readily available
- Provide applicable and readily available information related to infrastructure improvements and related as-builts, concurrent or future projects, and funding sources
- Provide list of proposed equipment and chemicals including MSDS sheets for review
- City procurement and Contractual requirement for bidding process

We are excited at the opportunity to continue to contribute to the renovation and evolution of South Valley Park. Please contact either of us if you have any questions or need additional information.

Sincerely,



Paul Paige
President, HKGi



Jody Rader,
Landscape Architect, HKGi

TETATIVE TIMELINE

**MN DNR Outdoor Recreation Grant
Completed by December 2022**

City of Inver Grove Heights
\$250,000 Grant

- Shelter/Restrooms
- Performance Area
- Landscaping

South Valley Park
1:1 Match

- Playground
- Trails

Tentative Timeline

Fall 2020

Finalize Grant Agreement
Hire HKGI/Ortel Architects for preparation of plans/specifications

Winter/Early Spring 2020

Prepare plans and specifications
Bid Project
Determine financing

Spring 2021

Summer 2021

Fall 2021

Begin Construction

Winter 2021

Spring 2022

Complete Construction

Summer 2022

Ribbon Cutting Ceremony

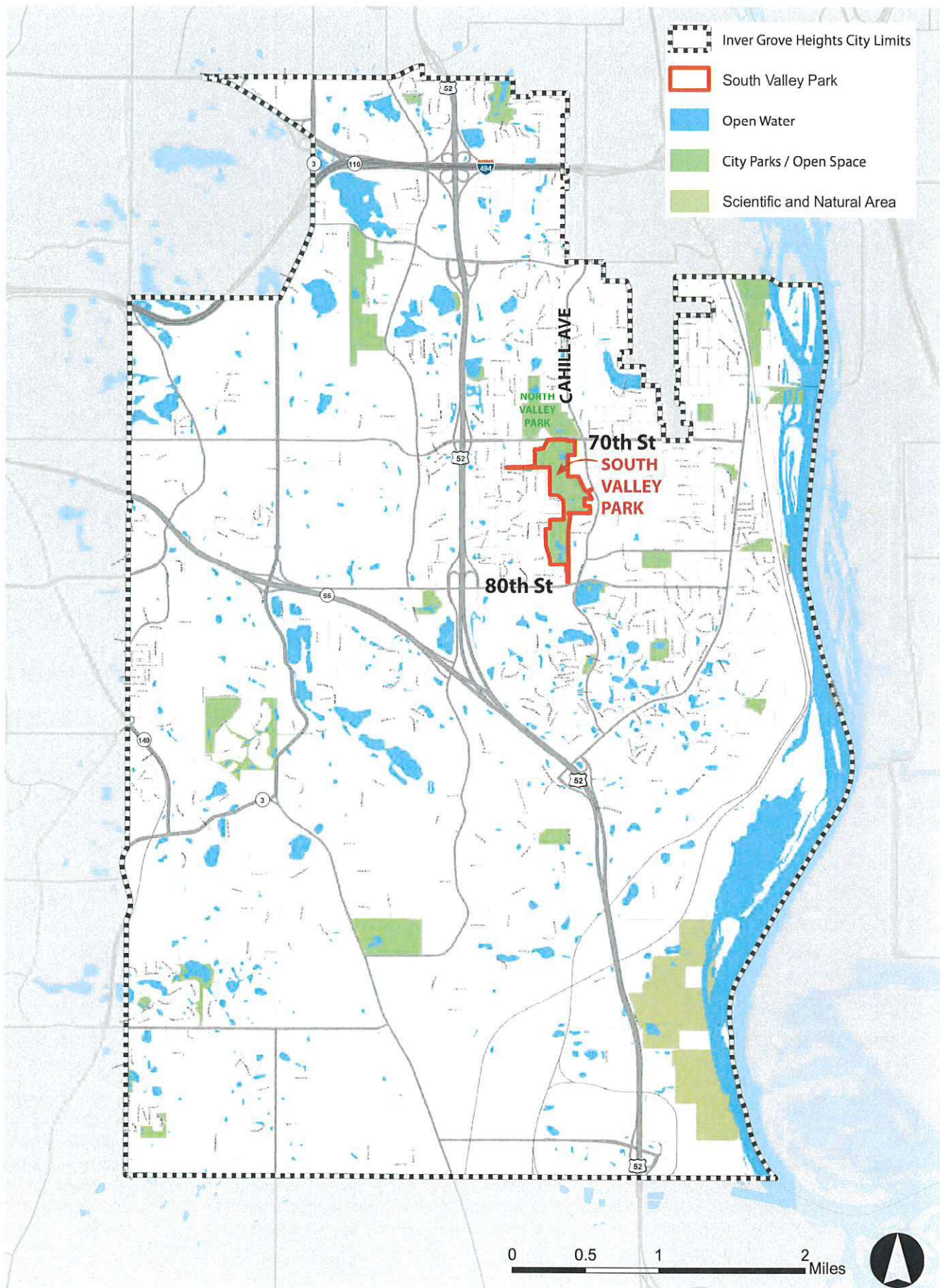
Fall 2022

Complete Grant Requirements

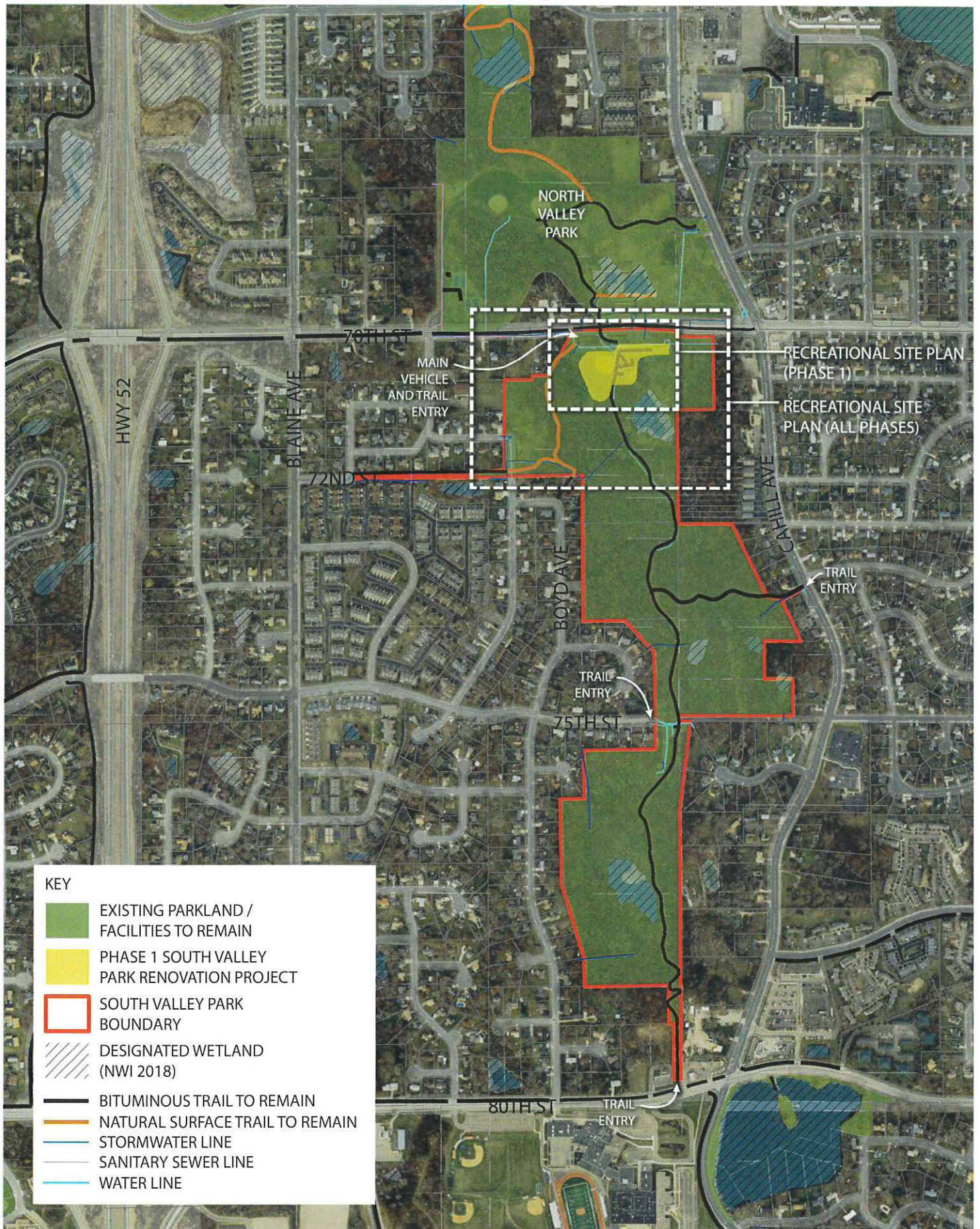
Winter 2022

Complete Grant Reimbursement Process prior to December 31, 2022

BACKGROUND INFORMATION



Attachement B: Location Map



Attachement C1: Recreational Site Plan



CONCEPT SITE PLAN: ACTIVITY AREA



PARKING LOT
EXTENSION +
RESTRIPE
ADDITION OF 28 STALLS FOR
TOTAL OF 68 STALLS

CONCRETE PERIMETER
WALK
SEATING, LIGHTING, CANOPY TREES
THROUGHOUT

NATURE-THEMED
PLAYGROUND
ENGINEERED WOOD FIBER SURFACE
NATURE-THEMED EQUIPMENT

EXTENT OF
GRADING

ADA TRAIL: 5% SLOPE

8% SLOPE

BIKE RACKS

STAIR

PLANT
BEDS

DRINKING
FOUNTAIN

INFO
KIOSK

PATIO

SHED

PERFORMANCE
AREA

FIREPIT

PLANT
BEDS

BERM

EXISTING
TRAIL

SLIDING HILL

20' N

PICNIC SHELTER
75-100 PERSON CAPACITY
2,300 SF
(2) UNIVERSAL RESTROOMS
MECHANICAL ROOM
KITCHEN
MECHANICAL BIFOLD DOORS:
OPTION FOR OPEN OR
ENCLOSED SHELTER

PATIO
MOVABLE FURNITURE
PICNIC TABLES
GRILL
FIREPIT

PERFORMANCE/
OUTDOOR
CLASSROOM
MULTI-PURPOSE
PERMEABLE PAVEMENT SURFACE
WITH STONE SEAT WALL
APPROX. 2,700 SF

SHELTER CONCEPT



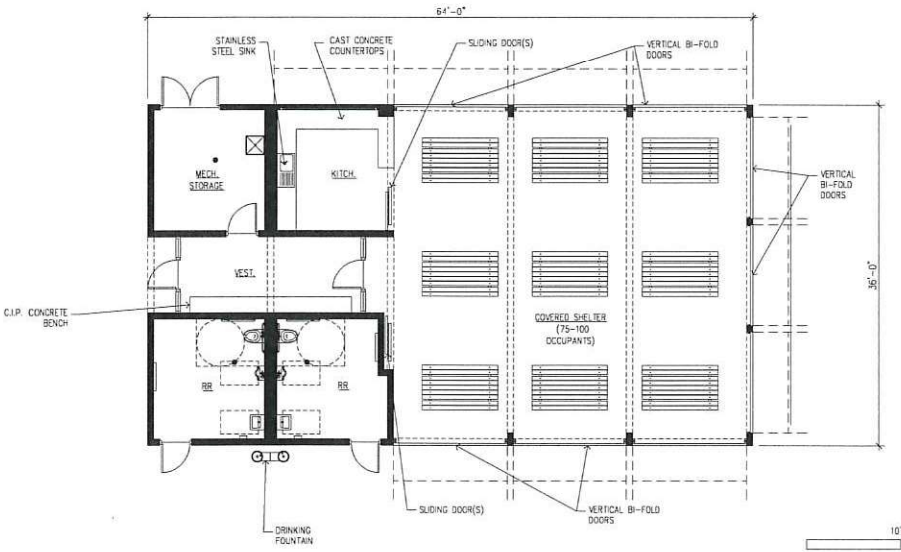
SHELTER, VIEW FROM SOUTHWEST



SHELTER, VIEW FROM NORTHEAST



COVERED AREA WITH FOLDING DOORS OPEN



VIEW FROM INSIDE SHELTER TOWARDS RESTROOMS



KITCHEN AREA



Existing Playground
Year constructed: 1999
To be removed and replaced
in a new location



Existing Warming House
Year constructed: 1980
To be removed. New picnic
shelter to have storage and
restrooms.



Existing Picnic Shelter
Year constructed: 1980
To be removed and replaced
in a new location.



Existing Parking Lot
Year constructed: c. 1996
To remain with new striping,
extension to add 22 spaces.



Existing Trailhead Area
Year constructed: c. 1996
Area to continue serving as
trailhead with new concrete
pad, wayfinding, trash/re-
cycling receptacle and bike
racks. Portable toilet area
to be removed--permanent
restrooms to be constructed
within new picnic shelter.



Existing Tunnel, Raingarden,
and Disc Golf Hole
Year constructed: 2010
Area to continue as stormwa-
ter drainage with raingarden.
Tunnel to remain as-is. Disc
golf holes to be re-organized
for full course to be contained
within North Valley Park.



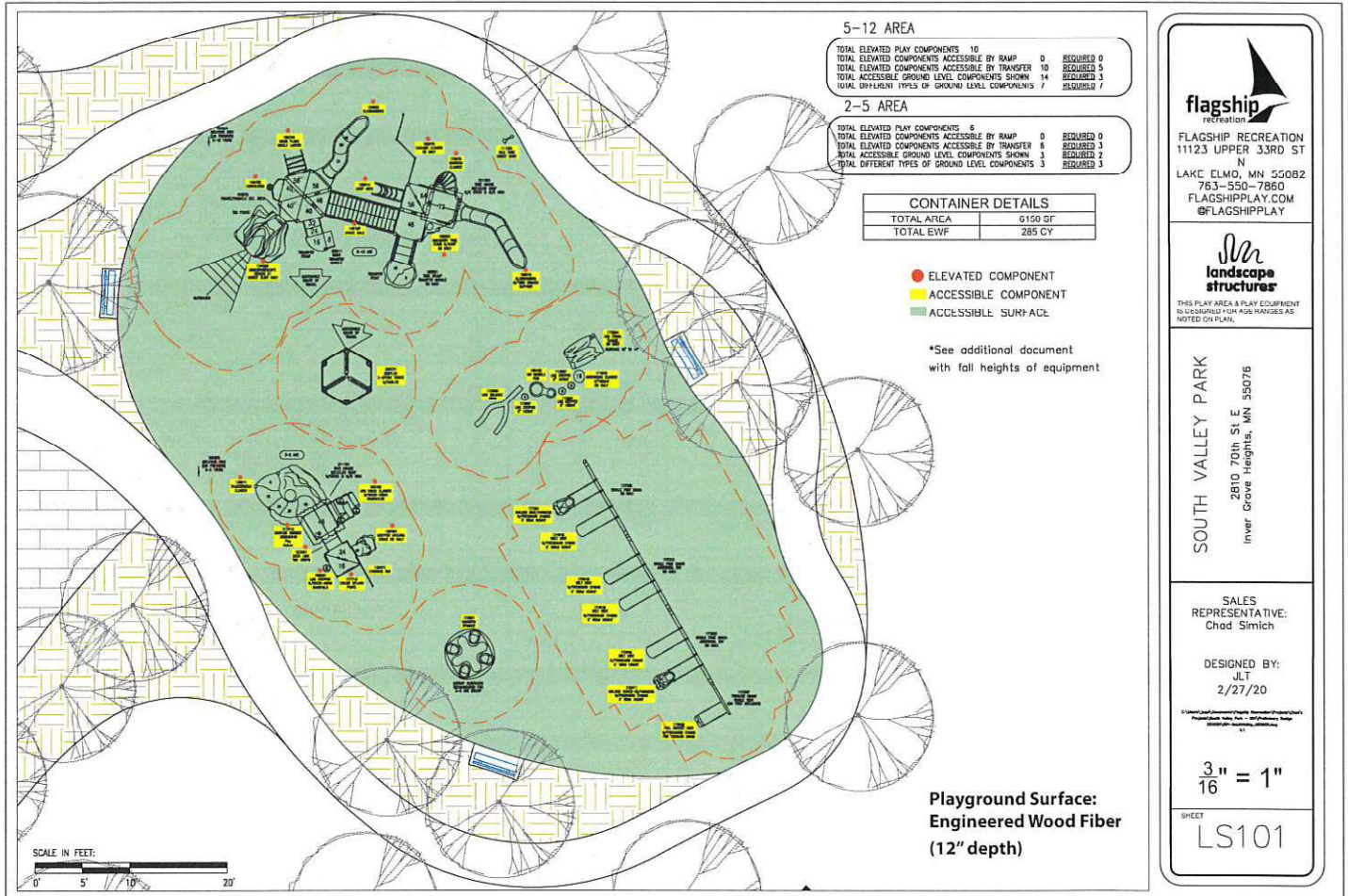
Existing Ballfield
Year constructed: c.1980
Fencing, aglime, bench to be removed. Area to be converted to pollinator lawn and regraded for the picnic shelter and performance area.



Existing Trail Connection to Parking Lot
Year constructed: c.1996
Trail to be removed and reconstructed in a new location to meet ADA accessible standards. Area to be graded as level surface for picnic shelter, performance space and playground.



Existing Trail (South of Project Area)
Year constructed: c. 1996
Trail to remain as-is with connection to new bituminous trail circling around the west side of the activity area.



FLAGSHIP RECREATION
 11123 UPPER 33RD ST
 N
 LAKE ELMO, MN 55082
 763-550-7860
 FLAGSHIPPLAY.COM
 @FLAGSHIPPLAY

THIS PLAY AREA & PLAY EQUIPMENT
 IS DESIGNED FOR AGE RANGES AS
 NOTED ON PLAN.

SOUTH VALLEY PARK

2810 70th St E
 Inver Grove Heights, MN 55076

SALES REPRESENTATIVE:
Chad Simich

DESIGNED BY:
JLT
2/27/20

© 2020 and subsequent years. All Rights Reserved. All equipment is designed for use on a 12" depth of engineered wood fiber. See separate drawings for details.

$\frac{3}{16}'' = 1''$
 SHEET
 LS101

Attachment E3: Playground Plans

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Approval of 2021 Park and Recreation Department Fees

Meeting Date: October 14, 2020
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Matt Moynihan
 Julie Dorshak
 Tammy Abrahamson

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☒ | Other |

PURPOSE/ACTION REQUESTED

It is recommended that the Commission approve the attached fees for Parks & Recreation.

SUMMARY

Attached is a copy of the 2021 proposed fees for Parks & Recreation. Some areas have proposed increases where the market will support such increases and others are proposed to stay the same when the market will not support an increase.

Parks and Recreation					
PARKS USAGE	Frequency	2021 Proposed		2020 Adopted	2020 Adopted
				Resident	Non Resident
		Resident Fee	Non Resident Fee	Fee	Fee
Park Shelters *excl. Swing Bridge Park	5 Hour Block	\$ 70.00	\$ 70.00	\$ 70.00	\$ 90.00
Park Shelter * Swing Bridge Park Only	5 Hour Block	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
Additional trash barrels/picnic tables	NA	\$ 32.00	\$ 42.00	\$ 32.00	\$ 42.00
Add portable restroom to rental	Per Day	\$ 85.00	\$ 95.00	\$ 85.00	\$ 95.00
Outdoor Ice Rink *	Per hour	\$ 30.00	\$ 30.00	\$ 27.00	\$ 37.00
Outdoor Ice Rink w/Attendant *	Per hour	\$ 40.00	\$ 50.00	\$ 37.00	\$ 47.00
Outdoor Rink Lights	Per hour	\$ 42.00	\$ 42.00	\$ 42.00	\$ 62.00
Neighborhood Park/School Athletic Field	Per use	\$ 40.00	\$ 50.00	\$ 40.00	\$ 50.00
Tennis Courts (Each Court)	Per Hour	\$ 7.00	\$ 9.00	\$ 7.00	\$ 9.00
Rich Valley Baseball Field Game/Practice	Youth	\$ 90.00	\$ 115.00	\$ 85.00	\$ 105.00
Rich Valley Baseball Field Game/Practice	Adult	\$ 105.00	\$ 125.00	\$ 100.00	\$ 120.00
Rich Valley Softball Field Game/Practice	All Ages	\$ 70.00	\$ 90.00	\$ 65.00	\$ 85.00
RichValley/Skyview Soccer Fld Game/Practice	Youth	\$ 90.00	\$ 110.00	\$ 85.00	\$ 105.00
RichValley/Skyview Soccer Fld Game/Practice	Adult	\$ 105.00	\$ 125.00	\$ 100.00	\$ 120.00
Rich Valley Soccer Game/Practice	1/2 Field	\$ 60.00	\$ 70.00	\$ 55.00	\$ 65.00
Rich Valley Lights	Per hour	\$ 50.00	\$ 70.00	\$ 45.00	\$ 65.00
Rich Valley Field Tournament Fee - Each Field (minimum maintenance)	Daily	\$ 190.00	\$ 215.00	\$ 190.00	\$ 215.00
Rich Valley Tournament Vendor Fee (increased to match city vending fee)	Per Weekend	\$ 115.00	\$ 125.00	\$ 60.00	\$ 115.00
Rich Valley Concession Stand	Per Weekend	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Rich Valley Concession Stand	Per Day	\$ 100.00	\$ 125.00		
Rich Valley Add'l Mntnc - staff, equipment, supplies - up to 4 Fields	Per hour	\$ 60.00	\$ 70.00	\$ 50.00	\$ 60.00
Rich Valley Add'l Mntnc - staff, equipment, supplies - 5 Fields or more	Per hour	\$ 80.00	\$ 90.00	\$ 70.00	\$ 80.00
IGH Baseball, Softball & Soccer Association Tournament Fee-Per Field	Per Day	\$ 105.00	\$ 105.00	\$ 95.00	\$ 95.00
Local Athletic Assoc. User Fee	Per Player	\$ 13.00	\$ 20.00	\$ 13.00	\$ 20.00
Disc Golf Annual Pass	Annual	\$ 30.00	\$ 40.00	\$ 30.00	\$ 40.00
Disc Golf Daily Pass	Per Day	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Disc Golf Tournament	Per Day	\$ 210.00	\$ 235.00	\$ 210.00	\$ 235.00
Disc Golf Tournament	Per Weekend	\$ 510.00	\$ 535.00	\$ 510.00	\$ 535.00
Mountain Bike Course	Per Day	\$ 510.00	\$ 535.00	\$ 510.00	\$ 535.00
Community Garden Plot	Per Garden	\$ 32.00	\$ 32.00	\$ 30.00	\$ 30.00
Dog Park (Dog 1)	Annual	\$ 20.00	\$ 30.00	\$ 20.00	\$ 30.00
Dog Park (Dog 2)	Annual	\$ 15.00	\$ 25.00	\$ 15.00	\$ 25.00
Dog Park Lost Pass Replacement	Each Time	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Pickleball Court Fees (per court)	Per Hour	\$ 7.00	\$ 9.00	\$ 7.00	\$ 9.00
Pickleball Tournament (all courts)	Per Hour	\$ 100.00	\$ 120.00	\$ 100.00	\$ 120.00
*Requires damage deposit					
•All fees include tax.					
•Manager has discretion to negotiate off-peak time usage rates.					

Parks and Recreation						
GOLF COURSE	Frequency	2021 Proposed	2021 Proposed	2020 Adopted	2020 Adopted	
		Resident Fee	Non Resident Fee	Fee	Fee	
Inver Wood Golf Course						
Pull-Cart Rental						
Pull Cart Rental	Per Round	\$ 4.00	\$ 4.00	\$ 3.50	\$ 3.50	
Golf Car Rental						
Golf Car - 18 Holes - Adult	Per Round	\$ 21.00	\$ 21.00	\$ 20.00	\$ 20.00	
Golf Car - 9 Holes - Adult	Per Round	\$ 13.50	\$ 13.50	\$ 13.00	\$ 13.00	
Golf Car - Executive Course - Adult	Per Round	\$ 8.00	\$ 8.00	\$ 7.50	\$ 7.50	
Golf Car - 18 Holes - Senior	Per Round	\$ 15.50	\$ 15.50	\$ 15.00	\$ 15.00	
Golf Car - 9 Holes - Senior	Per Round	\$ 11.50	\$ 11.50	\$ 11.00	\$ 11.00	
Golf Car - Executive - Senior	Per Round	\$ 7.50	\$ 7.50	\$ 7.00	\$ 7.00	
Twilight Golf Car - Adult	Per Round	\$ 16.00	\$ 16.00	\$ 15.50	\$ 15.50	
Twilight Golf Car - Senior	Per Round	\$ 12.50	\$ 12.50	\$ 12.00	\$ 12.00	
Twilight Golf Car -Executive	Per Round	\$ 8.00	\$ 8.00	\$ 7.00	\$ 7.00	
Driving Range						
Driving Range Balls-Large Bucket	Per Bucket	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	
Driving Range Balls-Medium Bucket	Per Bucket	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	
Driving Range Balls-Small Bucket	Per Bucket	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	
Driving Range Balls-All Day Per Person	Unlimited	\$ 15.00	\$ 15.00	\$ 14.00	\$ 14.00	
Foot Golf						
Foot Golf - Adult	Per Round	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	
Foot Golf - Youth	Per Round	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	
Foot Golf - Ball Rental	Per Round	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	
Player's Card						
Player's Card - See Discounts in Green Fees	Per Season	\$ 90.00	\$ 110.00	\$ 90.00	\$ 110.00	
Annual - Platinum Memberships						
Season Pass - Adult Single Ages 19 - 59	Annual	\$ 2,499.00	\$ 2,499.00	\$ 2,499.00	\$ 2,499.00	
Season Pass - Adult Couple Ages 19 - 59 (Same Household)	Annual	\$ 3,699.00	\$ 3,699.00	\$ 3,699.00	\$ 3,699.00	
Season Pass - Additional Dependent(Family 18 and under)	Annual	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
<i>Platinum Membership Includes Greens Fees, Range Balls, Golf Car, Play any day, any time, includes holidays.</i>						
Annual - Regular Memberships						
Season Pass - Adult Single Ages 19 - 59	Annual	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	
Season Pass - Adult Couple Ages 19 - 59	Annual	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	
Season Pass - Senior Single Age 60	Annual	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Season Pass - Junior Age 18 and Under	Annual	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	
<i>Regular Membership Includes Greens Fees only. Play any day, any time, includes holidays.</i>						
Annual - Restricted Memberships						
Season Pass - Adult Single Ages 19 - 59	Annual	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	
Season Pass - Adult Couple Ages 19 - 59	Annual	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
Season Pass - Additional Dependent(Family 18 and under)	Annual	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	
<i>Restricted Membership Includes Greens Fees only. Good for Play Monday - Thursday, Holidays NOT included.</i>						
Parks and Recreation						
GOLF COURSE	Frequency	2021 Proposed	2021 Proposed	2020 Adopted	2020 Adopted	
		Resident Fee	Non Resident Fee	Fee	Fee	
Daily Greens Fees Monday through Thursday, 7:00 am to 5:00 pm and Fridays 7:00 am to 12:00 noon						

18 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	37.50	\$	37.50	\$	36.00	\$	36.00
18 Holes Greens Fees Senior Age 60	Per Round	\$	27.00	\$	27.00	\$	26.00	\$	26.00
18 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	27.00	\$	27.00	\$	26.00	\$	26.00
18 Holes - Player's Card Fee	Per Round	\$	32.00	\$	32.00	\$	31.00	\$	31.00
9 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	21.00	\$	21.00	\$	20.00	\$	20.00
9 Holes Greens Fees Senior Age 60	Per Round	\$	15.00	\$	15.00	\$	14.50	\$	14.50
9 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	15.00	\$	15.00	\$	14.50	\$	14.50
9 Holes - Player's card Fee	Per Round	\$	18.50	\$	18.50	\$	18.00	\$	18.00
9 Holes Greens Fees - Executive Course	Per Round	\$	16.00	\$	16.00	\$	15.50	\$	15.50
9 Holes Greens Fees - Executive Course Sr/Jr.	Per Round	\$	11.50	\$	11.50	\$	11.50	\$	11.50
9 Holes Greens Fees - Executive Course Player's Card Fee	Per Round	\$	13.00	\$	13.00	\$	12.50	\$	12.50
Daily Greens Fees EVERYDAY, 5:00 pm to Close - "Twilight" Play									
18 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	29.00	\$	29.00	\$	28.00	\$	28.00
18 Holes Greens Fees Senior Age 60	Per Round	\$	19.00	\$	19.00	\$	18.50	\$	18.50
18 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	19.00	\$	19.00	\$	18.50	\$	18.50
9 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	21.00	\$	21.00	\$	20.00	\$	20.00
9 Holes Greens Fees Senior Age 60	Per Round	\$	15.00	\$	15.00	\$	14.50	\$	14.50
9 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	15.00	\$	15.00	\$	14.50	\$	14.50
Twilight Player's Card Fee	Per Round	\$	23.00	\$	23.00	\$	22.00	\$	22.00
Daily Greens Fees Friday 12:00 noon - 5:00 pm, Saturday and Sunday 6:00 am to 12:00 noon									
18 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	44.50	\$	44.50	\$	43.00	\$	43.00
18 Holes Greens Fees Senior Age 60	Per Round	\$	34.00	\$	34.00	\$	32.50	\$	32.50
18 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	34.00	\$	34.00	\$	32.50	\$	32.50
18 Holes Greens Fees - Player's Card Fee	Per Round	\$	37.50	\$	37.50	\$	36.00	\$	36.00
9 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	30.00	\$	30.00	\$	29.00	\$	29.00
9 Holes Greens Fees Senior Age 60	Per Round	\$	23.00	\$	23.00	\$	20.00	\$	20.00
9 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	23.00	\$	23.00	\$	20.00	\$	20.00
9 Holes Greens Fees - Player's Card Fee	Per Round	\$	21.00	\$	21.00	\$	20.00	\$	20.00
Executive - Adult Age 19 - 59	Per Round	\$	19.00	\$	19.00	\$	18.50	\$	18.50
Executive - Senior Age 60	Per Round	\$	12.00	\$	12.00	\$	11.50	\$	11.50
Executive - Junior Age 18 and Under	Per Round	\$	12.00	\$	12.00	\$	11.50	\$	11.50
Executive - Player's Card Fee	Per Round	\$	16.00	\$	16.00	\$	15.50	\$	15.50
Daily Greens Fees Saturday and Sunday 12:00 noon to 5:00 pm									
18 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	37.50	\$	37.50	\$	36.00	\$	36.00
18 Holes Greens Fees Senior Age 60	Per Round	\$	27.00	\$	27.00	\$	26.00	\$	26.00
18 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	27.00	\$	27.00	\$	26.00	\$	26.00
9 Holes Greens Fees Adult Age 19 - 59	Per Round	\$	21.00	\$	21.00	\$	20.00	\$	20.00
9 Holes Greens Fees Senior Age 60	Per Round	\$	15.00	\$	15.00	\$	14.50	\$	14.50
9 Holes Greens Fees Junior Age 18 and Under	Per Round	\$	15.00	\$	15.00	\$	14.50	\$	14.50
Player's Card Fee - 18 Hole Greens Fee	Per Round	\$	32.00	\$	32.00	\$	31.00	\$	31.00
Player's Card Fee - 9 Hole Greens Fee	Per Round	\$	18.50	\$	18.50	\$	18.00	\$	18.00
Player's Card Fee - Executive Greens Fee	Per Round	\$	13.00	\$	13.00	\$	15.50	\$	15.50
Parks and Recreation									
VMCC/GROVE USAGE	Frequency		2021 Proposed	2021 Proposed	2020 Adopted	2020 Adopted			
							Resident	Non Resident	
			Resident Fee	Non Resident	Fee	Fee			
			Fee						
VMCC/Grove									
National Guard Room A, B, C	Per Hour	\$	37.00	\$	47.00	\$	37.00	\$	47.00
Community Room 1, 2, 3	Per Hour	\$	42.00	\$	52.00	\$	42.00	\$	52.00
Community Room Kitchen	Per Day	\$	25.00	\$	25.00	\$	25.00	\$	25.00
PA System	Per Day	\$	25.00	\$	25.00	\$	25.00	\$	25.00
Screen/Projector	Per Day	\$	15.00	\$	15.00	\$	15.00	\$	15.00
TV/DVD	Per Day	\$	25.00	\$	25.00	\$	25.00	\$	25.00
Room Rental Attendant	Per Hour	\$	40.00	\$	40.00	\$	35.00	\$	35.00
Gymnasium – Athletic	Per Hour	\$	70.00	\$	80.00	\$	69.00	\$	79.00
1/2 Gymnasium – Athletic	Per Hour	\$	40.00	\$	50.00	\$	39.00	\$	49.00
Gymnasium – Weekday (M-F)	Per Hour	\$	90.00	\$	100.00	\$	90.00	\$	100.00
Gymnasium – Wedding Package (0-300 ppl)	Per Day	\$	900.00	\$	1,300.00	\$	900.00	\$	1,300.00
National Guard Gym Kitchen	Per Day	\$	90.00	\$	90.00	\$	90.00	\$	90.00
Alcohol- Officer	Flat fee	\$	75.00	\$	75.00	\$	50.00	\$	50.00
West Rink-Turf	Per Hour	\$	90.00	\$	100.00	\$	90.00	\$	100.00
Childcare Drop-In Rate (non-member) - Per Child	Per Hour	\$	3.50	\$	3.50	\$	3.50	\$	3.50
Childcare Employee Rate - Per Child	Per Hour	\$	1.00	\$	1.00	\$	1.00	\$	1.00
Membership – Single Enrollment Fee	One-Time	\$	49.00	\$	59.00	\$	49.00	\$	59.00
Membership – Dual Enrollment Fee	One-Time	\$	49.00	\$	59.00	\$	49.00	\$	59.00
Membership – Household Enrollment Fee	One-Time	\$	49.00	\$	59.00	\$	49.00	\$	59.00
Membership – Senior (60+)	Annual	\$	459.00	\$	459.00	\$	468.00	\$	468.00
Membership – Single	Annual	\$	592.00	\$	592.00	\$	604.00	\$	604.00
Membership – Dual	Annual	\$	796.00	\$	796.00	\$	812.00	\$	812.00
Membership – Household (up to 6)	Annual	\$	918.00	\$	918.00	\$	936.00	\$	936.00

Membership – PCA added to household	Annual	\$ 17.00	\$ 17.00	\$ 208.00	\$ 208.00
Membership – Senior (60+)	Monthly	\$ 45.00	\$ 45.00	\$ 46.00	\$ 46.00
Membership – Single	Monthly	\$ 58.00	\$ 58.00	\$ 59.00	\$ 59.00
Membership – Dual	Monthly	\$ 78.00	\$ 78.00	\$ 80.00	\$ 80.00
Membership – Household (up to 6)	Monthly	\$ 90.00	\$ 90.00	\$ 92.00	\$ 92.00
Membership – PCA added to household	Monthly	\$ 17.00	\$ 17.00	\$ 18.00	\$ 18.00
City Emp. Membership – Senior (60+)	Monthly			\$ 38.00	\$ 38.00
City Emp. Membership – Single	Monthly			\$ 48.00	\$ 48.00
City Emp. Membership – Dual	Monthly			\$ 69.00	\$ 69.00
City Emp. Membership – Household	Monthly			\$ 79.00	\$ 79.00
Corporate Membership – Senior	Monthly	\$ 39.00	\$ 39.00	\$ 42.00	\$ 42.00
Corporate Membership – Single	Monthly	\$ 49.00	\$ 49.00	\$ 54.00	\$ 54.00
Corporate Membership – Dual	Monthly	\$ 69.00	\$ 69.00	\$ 73.00	\$ 73.00
Corporate Membership – Household	Monthly	\$ 79.00	\$ 79.00	\$ 84.00	\$ 84.00
10-time Pass-Household	10 visits	\$ 270.00	\$ 270.00		
Military Active – Single	Monthly			\$ 48.00	\$ 48.00
Military Active – Senior	Monthly			\$ 48.00	\$ 38.00
Military Active – Dual	Monthly			\$ 69.00	\$ 69.00
Military Active – Household	Monthly			\$ 79.00	\$ 79.00
Military Vet – Senior change to military rate	Monthly			\$ 38.00	\$ 38.00
Military Vet – Single change to military rate	Monthly			\$ 48.00	\$ 48.00
Military Vet – Dual change to military rate	Monthly			\$ 69.00	\$ 69.00
Military Vet – Household change to military rate	Monthly			\$ 79.00	\$ 79.00
1 month Fee-Single	Monthly			\$ 67.00	\$ 67.00
1 month Fee-Household	Monthly			\$ 102.00	\$ 102.00
Membership Upgrade or downgrade	per grade	\$ 10.00	\$ 10.00		
Daily Admission after 5:30pm (waterpark)	Daily			\$ 6.00	\$ 6.00
Daily Admission before Noon (waterpark/features off)	Daily			\$ 3.00	\$ 3.00
Daily Admission after 8 pm	Daily			\$ 6.00	\$ 6.00
Daily Admission – Youth (1-9-year-old)	Daily	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Daily Admission – Adult/Senior (Ages 12+)	Daily	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00
Daily Admission – Observer	Daily			\$ 7.00	\$ 7.00

Parks and Recreation

VMCC/GROVE USAGE	Frequency	2021 Proposed	2021 Proposed	2020 Adopted	2020 Adopted
				Resident	Non Resident
		Resident Fee	Non Resident Fee	Fee	Fee

VMCC/Grove, continued

10-time Pass – Youth/Senior	10 Visits	\$ 54.00	\$ 54.00	\$ 80.00	\$ 80.00
10-time Pass – Adult	10 Visits	\$ 81.00	\$ 81.00	\$ 85.00	\$ 85.00
ATM Transaction Fee	Each Time	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
Open Gym	Daily	\$ 4.00	\$ 6.00	\$ 4.00	\$ 6.00
Open Gym – Members	Daily	Free	Free	Free	Free
Open Pickleball-Members	Daily	Free	Free	Free	Free
Open Pickleball-Non-Members	Daily	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Open Pickleball-Non-Members	10 Visits	\$ 45.00	\$ 45.00	\$ 40.00	\$ 40.00
Fitness Studio Rental	Per Hour	\$ 55.00	\$ 60.00	\$ 55.00	\$ 60.00
Fitness TRX Room Rental	Per Hour	\$ 40.00	\$ 50.00	\$ 40.00	\$ 50.00
Open Skate – adults (18 & older)	Daily	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Open Skate – children (17 & under)	Daily	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00
Open Skate – Members	Daily	Free	Free	Free	Free
10-time Pass (Open Skate 18 & Older)	10 Visits	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
10-time Pass (Open Skate 17 & Under)	10 Visits	\$ 36.00	\$ 36.00	\$ 36.00	\$ 36.00
10-time Pass (Open Hockey)	10 Visits	\$ 54.00	\$ 54.00	\$ 54.00	\$ 54.00
Daily Admission-Open Freestyle	Daily	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
10-time Pass-Open Freestyle	10 Visits	\$ 90.00	\$ 90.00	\$ 70.00	\$ 70.00
Skate Rental	Daily	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
Open Hockey	Daily	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Shower Rental	Daily	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Towel Rental	Daily	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
Locker Rental (small)	Annual	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Locker Rental (large)	Annual	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Locker Rental (small)	Monthly	\$ 11.00	\$ 11.00	\$ 11.00	\$ 11.00
Locker Rental (large)	Monthly	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00
Birthday Party Rental-Friday	Per use	\$ 225.00	\$ 225.00	\$ 195.00	\$ 195.00
Birthday Party Rental-Wknd Up to 16 ppl	Per Use	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00
Birthday Party Rental-Wknd up to 30 ppl	Per Use	\$ 325.00	\$ 325.00	\$ 300.00	\$ 300.00
Skating Birthday Party Rental- up to 16 ppl	Per Use	\$ 195.00	\$ 195.00	\$ 195.00	\$ 195.00
Individual Lane Line	Per Hour	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Leisure Pool	Per Hour	\$ 495.00	\$ 495.00	\$ 495.00	\$ 495.00
Lap Pool	Per Hour	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
Diving Well	Per Hour	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00

Swim Event (Lap and Diving)	Per Hour	\$	170.50	\$	170.50	\$	170.50	\$	170.50
Simley High School -Indiv Lane	Per Hour	\$	7.50	\$	7.50	\$	7.50	\$	7.50
Simley High School-Lap Pool	Per Hour	\$	49.50	\$	49.50	\$	49.50	\$	49.50
Simley High School-Diving Well	Per Hour	\$	40.75	\$	40.75	\$	40.75	\$	40.75
Simley High School- Swim Event	Per Hour	\$	73.75	\$	73.75	\$	73.75	\$	73.75

- VMCC membership fees will be effective on June 1, 2020
- All month-to-month members can receive a 15% discount off 12 months paid in full (fee listed reflects discount)
- All fees include tax
- Pool rentals includes lifeguard fee(s)
- Swim Event rental does not include lifeguard fee(s)
- Employee membership rates are also available to City Council members and active Commission members.
- Manager has discretion to negotiate off-peak time usage rates for swimming pools.
- Seasonal staff working at the VMCC are afforded free use of the facility during their employment this does not include their spouse or family members.

Parks and Recreation

VMCC ARENA

ICE TIME

October 1, 2020 – March 12, 2021

Days and Time of Day	Designation	Mon - Fri	Sat - Sun	Mon - Fri	Sat - Sun
Monday - Friday 3:00 pm – 9:59 pm	Prime	\$ 215.00		\$ 215.00	

Monday - Friday Before 3:00 pm and after 10:00 pm	Non Prime	\$	145.00	\$	145.00
Saturday and Sunday 7:00 am – 8:59 pm	Prime	\$	215.00	\$	215.00
Saturday and Sunday Before 7:00 am and after 9:00 pm	Non Prime	\$	145.00	\$	145.00
March 13, 2021 – September 30, 2021					
Days and Time of Day	Designation		Mon - Fri	Sat - Sun	Mon - Fri Sat - Sun
Monday - Friday 5:00 pm – 8:59 pm	Prime	\$	155.00		\$ 155.00
Monday - Friday Before 5:00 pm and after 9:00 pm	Non Prime	\$	140.00		\$ 140.00
Saturday and Sunday 9:00 am – 7:59 pm	Prime	\$	155.00		\$ 155.00
Saturday and Sunday Before 9:00 am and after 8:00 pm	Non Prime	\$	140.00		\$ 140.00
* - Certain restrictions apply to availability, reservations, and terms of usage. - Fees do not include tax - Manager has discretion to negotiate early and late ice time rates					

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Review Swing Bridge Park Historical Display Information Created by Dakota County

Meeting Date: October 14, 2020
Item Type: Administrative Presentation
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks &
Recreation

Fiscal/FTE Impact:

☐	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☒	Other

PURPOSE/ACTION REQUESTED

Review historical display information created by Dakota County for Swing Bridge Park. Commissioners are encouraged to make appropriate comments to share with Dakota County.

SUMMARY

Dakota County has been working diligently to add some historical interpretation to Swing Bridge Park. As the Commission may recall, the park is a shared space that is owned by the city but has been improved and is managed cooperatively between the City and County.

Dakota County has worked with Jim Roe Museum Planning to create the historical display panels which are attached. This information will be a fantastic addition to Swing Bridge Park and will help the public understand the history of the Swing Bridge and the importance it had on the growth of the City.

We appreciate Dakota County taking the lead and funding of these exciting educational improvements.

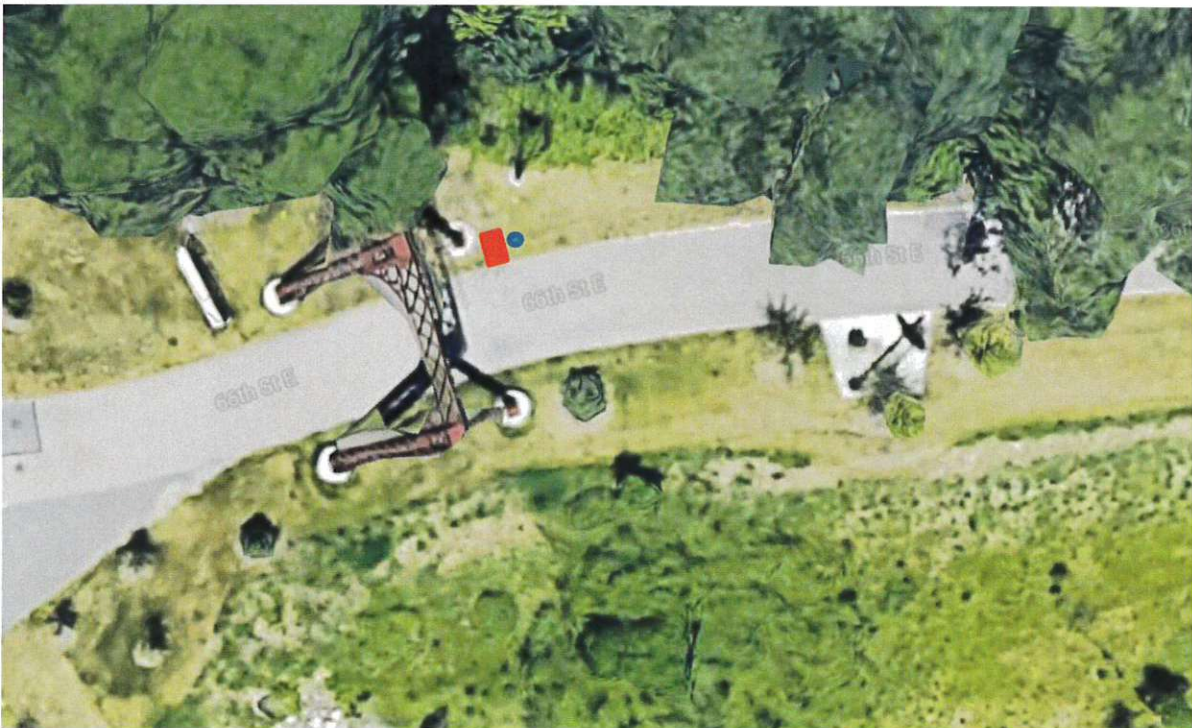
MRT RISB Interpretive Panel Locations

- Examples of signs in the field can be found in Dakota County Parks, and are noted on page 11.
- Sign specifications are found in the sign standards document.
- All concrete pads should be adjacent to the paved paths to provide access.
- This project may include some grading.
- The interpretive walk includes signs at the following starred locations.
- Panels for the signs will be developed during the winter of 2018-2019.



MRT RISB Interpretive Panel Locations

- 1) 4' Concrete pad and 14"W x 17"H (panel size) cor-ten sign pedestal



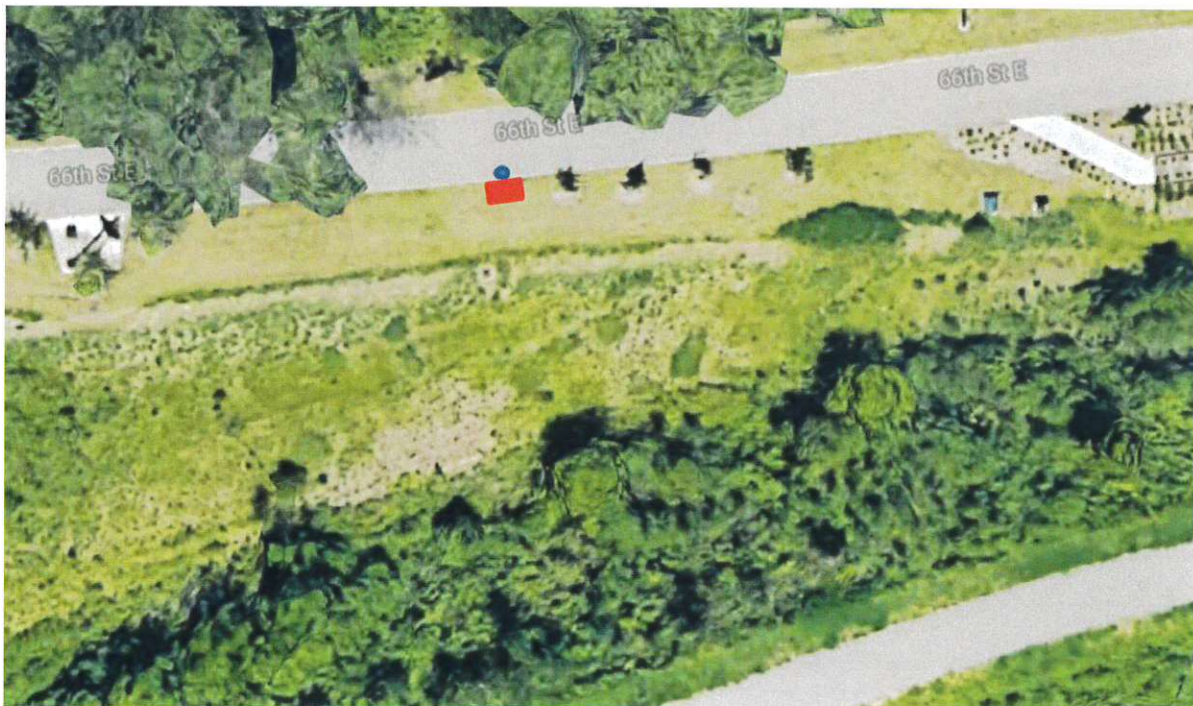
MRT RISB Interpretive Panel Locations

- 2) 14"W x 17"H (panel size) cor-ten sign pedestal – *remove trash can*



MRT RISB Interpretive Panel Locations

- 3) 4' Concrete pad and 14"W x 17"H cor-ten sign pedestal



MRT RISB Interpretive Panel Locations

- 4) 4' Concrete pad and 14"W x 17"H (panel size) cor-ten sign pedestal



MRT RISB Interpretive Panel Locations

- 5) 4' Concrete pad and 36"W x 28"H (panel size) cor-ten sign pedestal



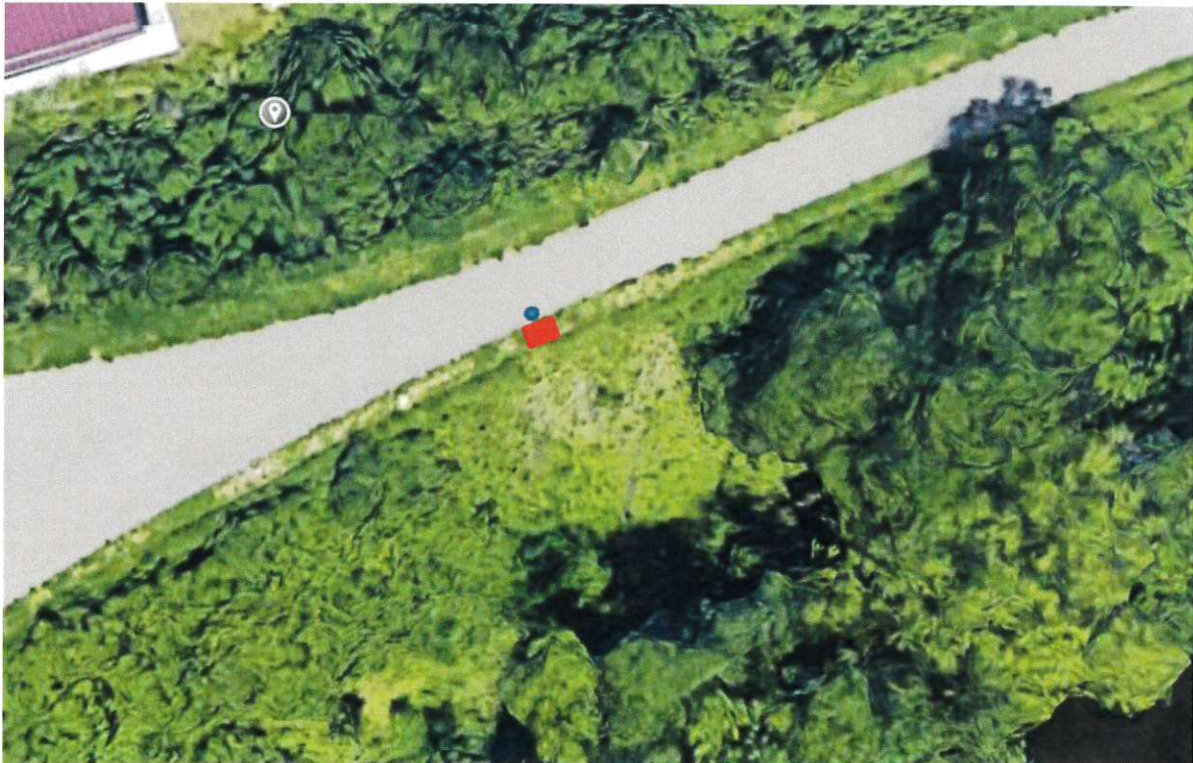
MRT RISB Interpretive Panel Locations

6) 36"W x 28"H (panel size) cor-ten bridge mount



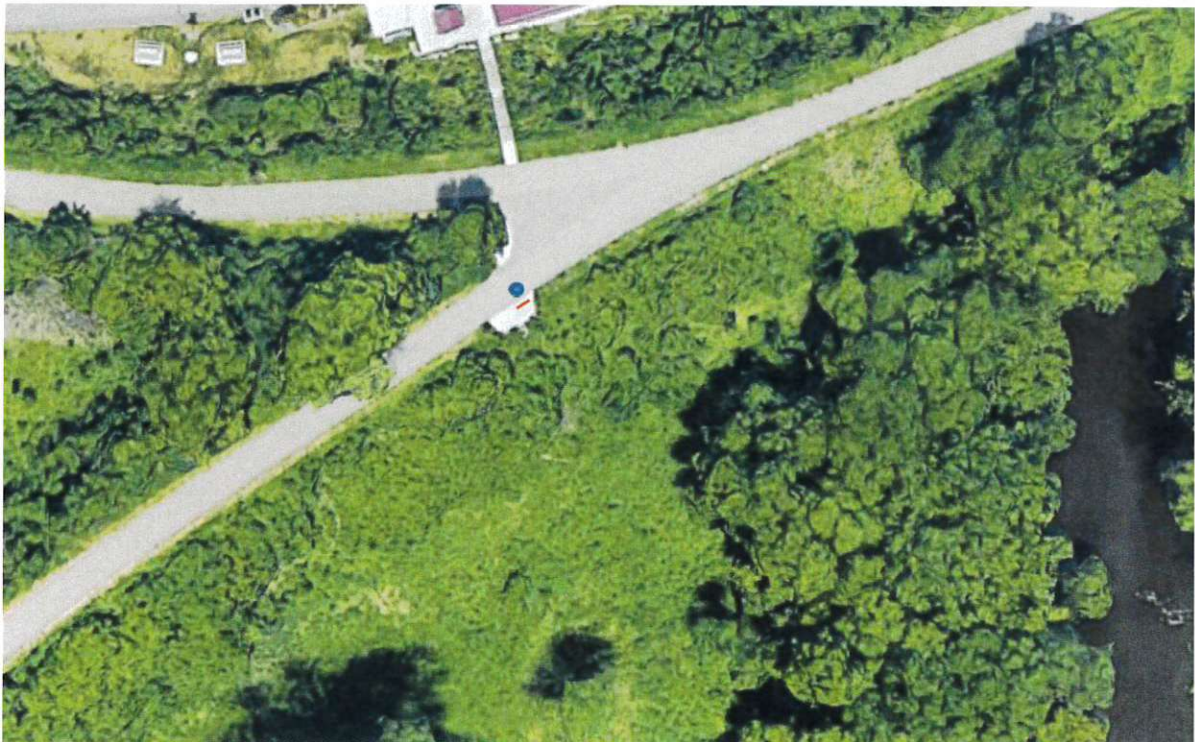
MRT RISB Interpretive Panel Locations

- 7) 4' Concrete pad and 14"W x 17"H (panel size) cor-ten sign pedestal



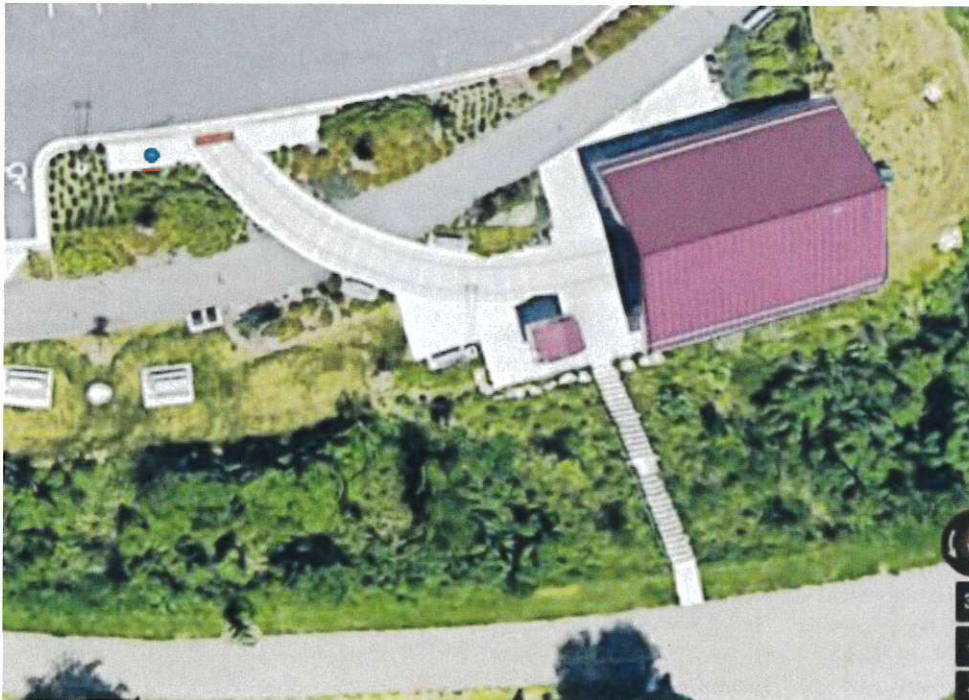
MRT RISB Interpretive Panel Locations

- 8) 4' Concrete pad and 14"W x 17"H (panel size) cor-ten sign pedestal



MRT RISB Interpretive Panel Locations

- 9) 4' Concrete pad and 36"W x 28"H (panel size) cor-ten sign pedestal



MRT RISB Interpretive Panel Locations

Examples of sign pedestals and panels



14"W x 17"L (panel size) sign pedestal



36"W x 28"L (panel size) bridge mounted

Welcome to the story of an unusual bridge

This was a bridge that stands out in history—a double-decker that spanned the river with rails above and a road below. It could swing open for river traffic many times a day, and was one of the last toll bridges in Minnesota. It was also a vital river crossing for shipments of cattle, meat, and grain; for horse-drawn wagons and station wagons; and even for a famous bank robber.

STEEL RAIL SHORTCUT

Good rail connections meant good business in the 1890s. When construction began on the South St. Paul stockyards in 1886, only a few rail lines came through town. But within just a few years, the new cattle-trading and meat-processing center was on its way to becoming one of the biggest in the county—thanks in part to the St. Paul Belt Line Railroad and its bridge across the Mississippi.



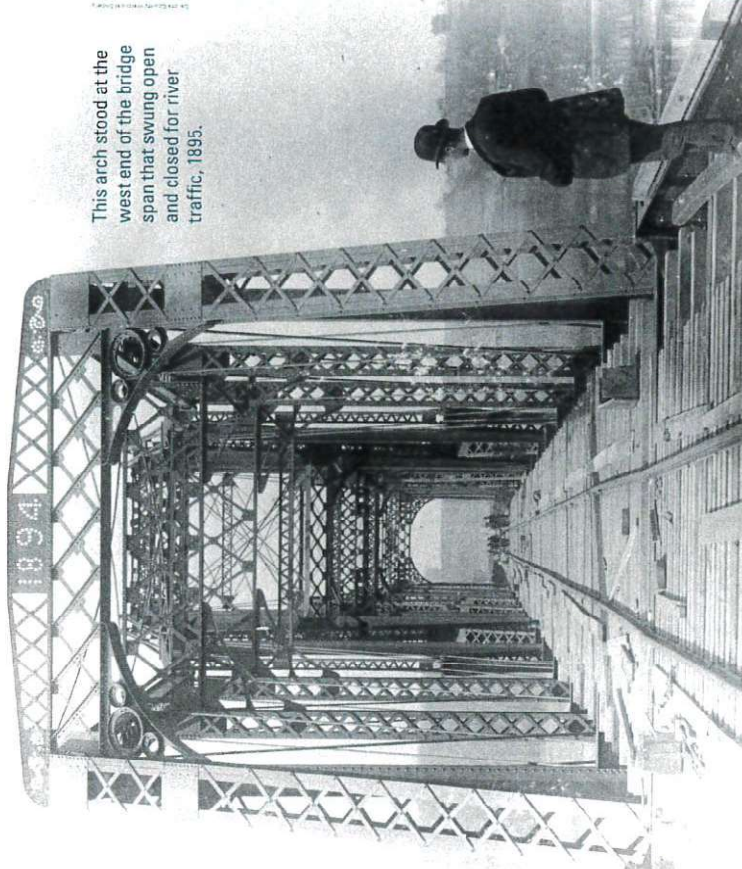
Taken from an airplane high above, this photo shows the swing bridge connection between rail lines on both sides of the Mississippi River, 1945.

DAKOTA HOMELAND

The story of this place begins long before bridges crossed the Mississippi River.

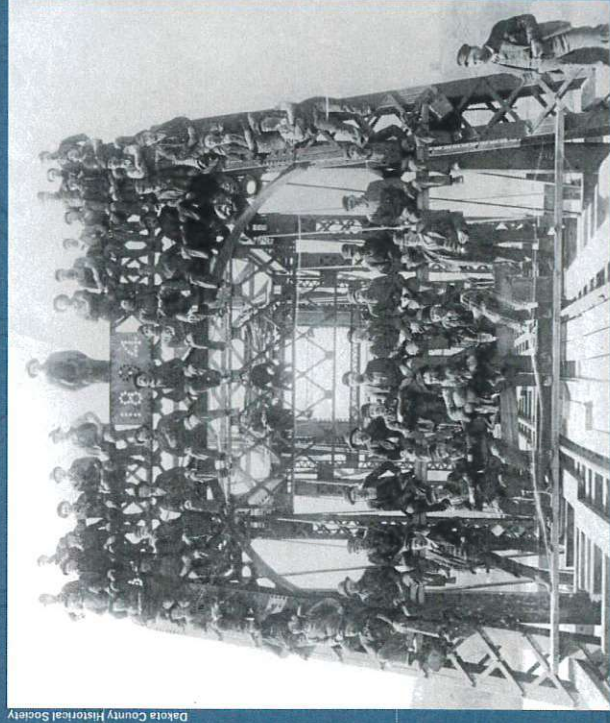
In 1851 four bands, or Council Fires, of Dakota signed treaties with the United States, relinquishing all of what is now southern Minnesota—more than 24 million acres. After the treaties were ratified in 1853, nearly all Dakota were removed to a reservation on the Upper Minnesota River. Today, Dakota County acknowledges the past, present, and future relationship between this land and the Dakota people.

This arch stood at the west end of the bridge span that swung open and closed for river traffic, 1895.



A PIECE OF THE PAST

Sometimes eight trains a day passed through this archway—some heading east, others heading west. It stood at the west end of the steel truss that swung open for river traffic and closed for cars and trains. When the truss was cut apart in 2009, a few pieces were saved and installed here as reminders of the once-great bridge. The date on the arch marked the start of construction.



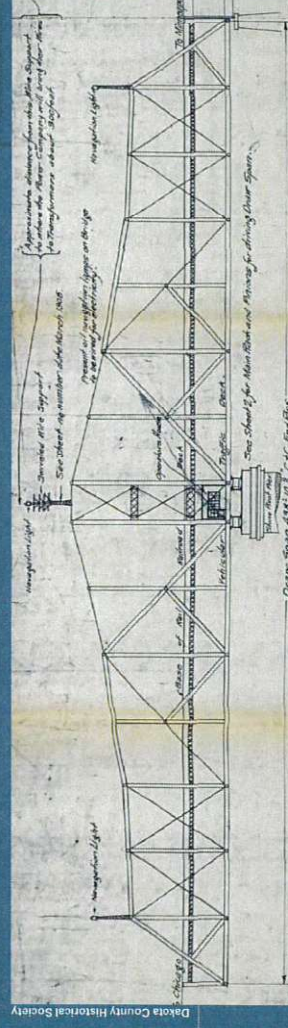
Bridge builders celebrating the near completion of the swing bridge, 1895.

PERFECTLY BALANCED

These are the gears that swung the bridge open and closed, typically 20 times a day. Oncoming boats and barges signaled the bridge operator who waited in a small shack at the center of the swing span. After stopping all road and rail traffic, the operator started the motor that turned the gears that swung the bridge. Two million pounds of steel were moved by a 40-horsepower motor—about as powerful as a small boat motor.

"We hear them when they whistle, then stop all the traffic."

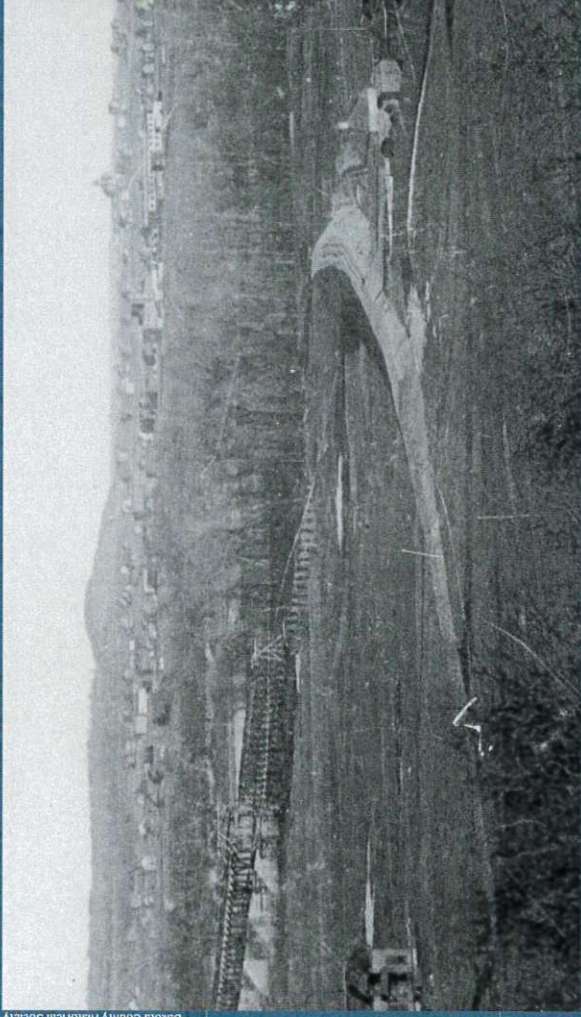
— Orwin Cook, swing bridge operator from 1935 to 1979



The swing bridge was first powered by a noisy steam engine. This drawing was made for the switch to electricity, 1938.

ON THE LEVEL

When it comes to laying railroad tracks, the flatter the better. That's why this ridge was built. From the Inver Grove Heights rail yards to here, the land slopes down into the floodplain. This ridge kept the rail bed high enough for a level crossing. Also, it meant that trains could keep running even during high water.



The curving elevated ridge that formed the approach to the swing bridge is seen here under construction, looking east from Inver Grove Heights, 1895.

TRACKS OVERHEAD

Most double-decker bridges were built with tracks below and cars above. On the swing bridge, drivers and passengers had the often unsettling experience of crossing the river while a 200-ton locomotive and line of railcars creaked and rumbled overhead.

"I can remember as a little kid that there would be trains going over. You would be on it and the whole thing shook."

— George Tourville, Mayor, Inver Grove Heights

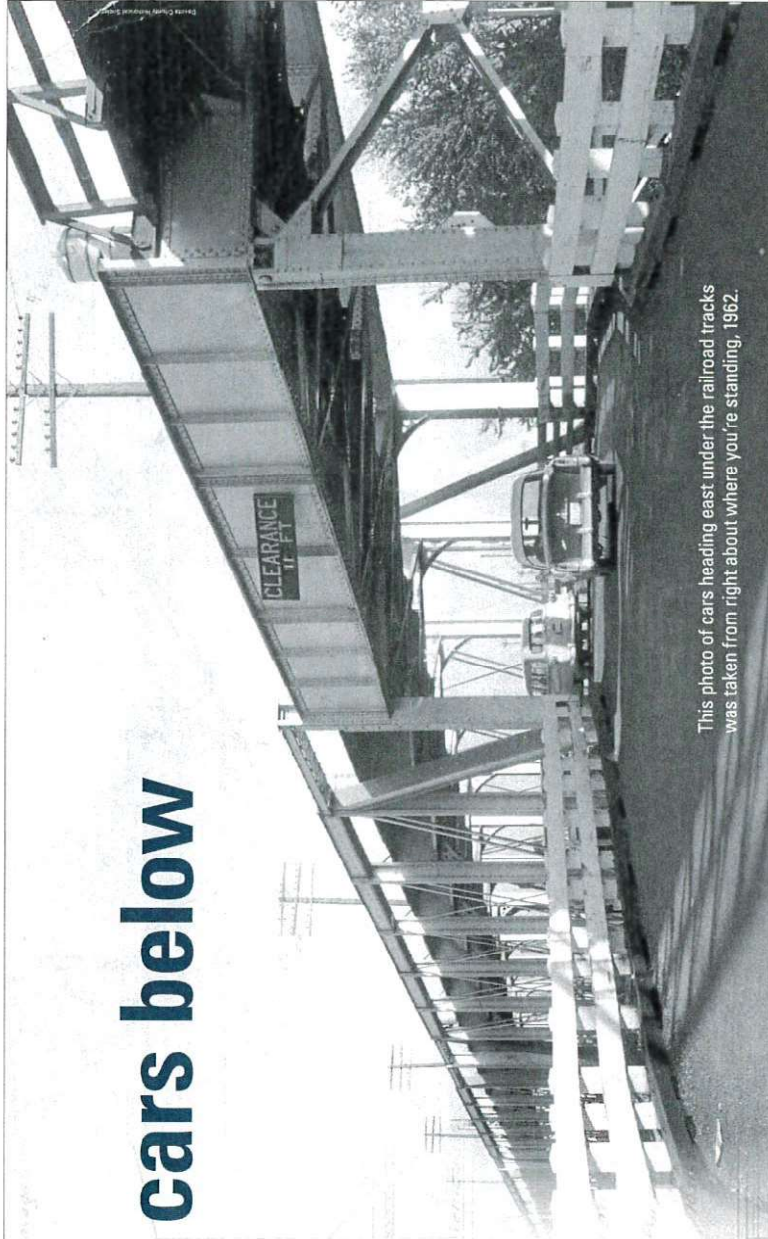


Dakota County Historical Society

This lineup of cars waiting for the swing bridge to close, shows just how little distance there was between commuters and the train tracks above, late 1960s.

Rails above and cars below

The paved trail where you're standing was once the curving road that led cars under the tracks and across the bridge. Once on the bridge, drivers stopped to pay the toll and stopped again if the pivoting bridge span was open for river traffic. Since the roadway was unusually narrow—built for horse-drawn wagons—there was no zipping across the river on this bridge. Traffic moved very slowly.



This photo of cars heading east under the railroad tracks was taken from right about where you're standing, 1962.

TOLL, NO TOLL

When the swing bridge opened in 1895, the owners charged a fee for every crossing to help pay for construction and maintenance. In 1938 the bridge became a part of State Highway 100, the original Twin Cities beltway. It remained a State Highway bridge until 1960, when a new crossing was built on the site of today's Wakota Bridge just upriver. Tolls returned and remained in place until the bridge finally closed for good in 2000.



This Rock Island passenger train was called the Minneapolis/Kansas City Rocket, pictured here heading toward Minneapolis, late 1930s.



The toll sign was removed as part of a four-day celebration that followed the re-opening of the bridge as part of State Highway 100, 1938.

GREAT ESCAPE

Before noon on April 23, 1934, John Dillinger and his criminal gang shot their way through a roadblock set by Dakota County deputies near Hastings. Chased by law enforcement, the gang eventually escaped across the swing bridge and headed toward St. Paul. They stopped to pay the toll.

In the early 1930s, Dillinger and other gangsters found a safe harbor in St. Paul, where local authorities agreed to look the other way if gangsters kept their holdups outside the city. Following the April car chase, Dillinger made his way to Chicago, where a few months later he was killed by federal agents.

Something different to see with each visit

Life on the Upper Mississippi River is always changing. From here and out on the pier below you can see bird migrations, flowing ice sheets, and spring floods. From out over the water—almost halfway across the river—you'll see tugs with barges, cruise ships and canoes. Missing from this picture today is the steady line of cars and trains that stopped and started as the swing bridge opened and closed for boats and barges down on the river. For just over a century, 1895 to 1999, the swing bridge was a key player in the daily rhythms of the river.



Looking east across the swing bridge shortly before demolition, 2008.

GOODBYE OLD FRIEND

Over the years, fires, bankruptcies, and a good deal of rust took their toll on the bridge. By 1999 the once reliable river crossing was beyond repair and closed for good. The swinging span was left open for



Demolition of the swing bridge, 2009.

river traffic while portions of the structure simply fell apart. It stood until 2009. With demolition plans underway, community individuals, agencies, and organizations launched a successful, last-minute effort to save the 670-foot section you see today.



Just minutes before this photograph was taken, the swing bridge had swung closed after opening for the barge pictured here heading up stream, 1945.

DEEPENING THE RIVER

The Mississippi you see today wasn't always as wide or as deep, especially between here and Hastings. In 1930 a lock and dam was built across the river near Hastings, about 15 miles downriver. That structure was one of many built between St. Paul and St. Louis to hold back the river and raise water levels for boats and barges.

LIKES A GOOD FLOOD

Every year spring rains and snowmelt flow into the Mississippi River, increasing its depth and expanding its breadth into the flat woodlands you see here. Early on, rushing currents scrub the ground layer. Then, receding flood waters replenish the soil with rich sediment. New growth takes root in the dry years and the pools left behind sustain a lively ecosystem of aquatic plants and insects that feed a neighborhood of birds and mammals.

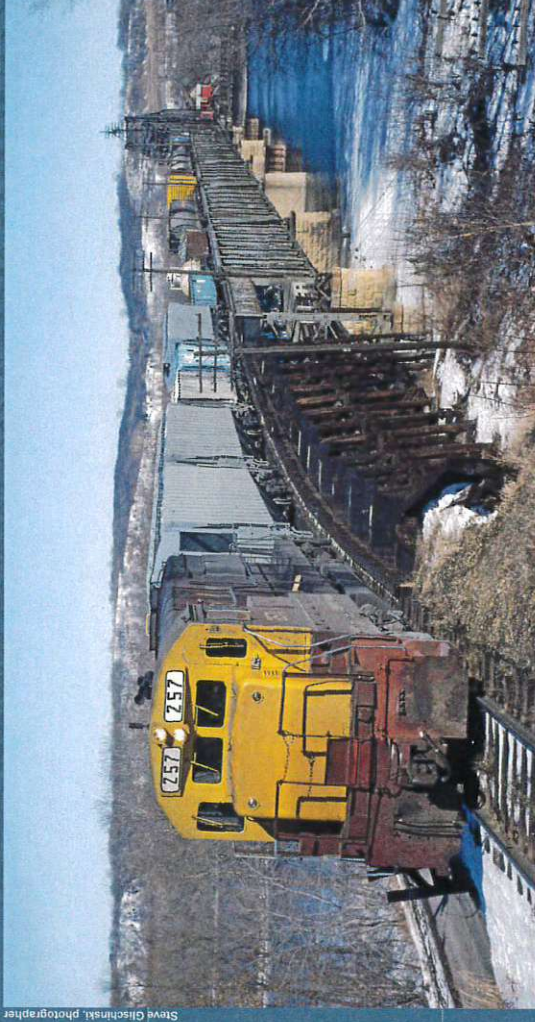


Gordon Dietzman, photographer, National Park Service

Spring arrives with high water and wildlife in the Mississippi River floodplain, St. Paul, 2018.

WHICH WAY?

Trains coming west across the river were either heading south toward Albert Lea or north into the Inver Grove Terminal, now the site of Heritage Village Park. This location once housed the switch that guided trains one direction or the other. The tracks split where the two paved trails you see today come together.



The photographer captured this view of a Rock Island train crossing the swing bridge by climbing atop a signal that once stood between here and the overlook, March 1980.