

**Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, May 8, 2019
8150 Barbara Avenue
7:00pm**

Park Tour

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action
 - A. Introduction of Recreation Superintendent – Julie Dorshak
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.invergroveheights.org
 - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
 - C. Follow us on Twitter at @IGHParks
 - D. Follow us on Instagram: @ighparksrec
 - E. Next Meeting; June 12, 2019 Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Minutes of April 10, 2019
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Consider Park Dedication Requirements for South Land Capital – Case No 19-14ZPD
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3 business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

**City of Inver Grove Heights Minutes of the Proceedings
Of the Park and Recreation Advisory Commission
Wednesday, April 10, 2019**

1. CALL TO ORDER:

Chair Sethre called the April 10, 2019 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Kevin Sethre; Vice Chair Kathryn Bauer; Commissioners: Al Eiden, Mark Freer, Deb Tix, Steve Cook, and Niki Barker. Parks and Recreation Director Eric Carlson, and Guest Service Supervisor Lisa Lamey.

Absent: Commissioners Mary Gerhardt and Willie Krech; Recording Clerk Sheri Yourczek.

3. PRESENTATIONS:

A. Preview of VMCC /Grove Memberships – Guest Service Supervisor – Lisa Lamey

Lisa Lamey, Guest Service Supervisor, discussed memberships and upcoming events taking place at the Community Center and the Grove Aquatic and Fitness Center. She stated that she would be speaking about memberships, daily admissions, revenue over the last year, and what is coming up this year. She stated that she has worked here for almost two years and grew up in White Bear Lake. She stated the following goals:

- Take care of our existing members.
- Maximize revenue.
- Develop staff to meet those goals.

She stated that the Community Center and the Grove Aquatic and Fitness Center is beneficial to the community. People come to work out and socialize. She stated that there is a lot of competition in the area with 10 fitness centers close by. She stated that they need to take a look at what makes us stand out, what we will be doing to keep members coming back to the facility, and to keep them enjoying what we have to offer.

She stated that in 2007 there were about 2,600 memberships, which equals 4,275 members. In 2008 there was an increase of 12%, to 3,000 memberships which equals 4,700 members. She stated that so far this year they have sold 300 memberships, some of those are returning members. She stated that there are four main categories for memberships. The highest category is Seniors which has grown by 50% in the last five or six years.

Commissioner Cook asked if the health plan would help pay for a senior membership. He asked if the reimbursement was the same, we receive that someone coming in otherwise would pay.

Supervisor Lamey responded that they are different. She stated that with insurance companies, when people hit age 65 or above or have special circumstances, they may have a subsidized plan. She stated that they currently work with three insurance plans and all three pay at a different rate. The City receives a portion, anywhere from 50% to 25% of what a regular paying senior would pay at that rate.

Guest Service Supervisor Lamey stated that they are looking at how they can even out the different categories. They have strategized about how to bring in the single memberships for those between the ages of 20 to 49. They want them to come in at that age demographic and stay with us until they hit the senior level.

She discussed membership usage and stated that in 2007 they had 184,000 visitors over the course of the year, which averages to about 527 people a day. 2009 saw an increase with almost 196,000 people, and averaged about 550 visitors a day. She stated that there were about 11,000 more visits. They are starting to see the

people that are coming in, are starting to come in more frequently. She stated that they also have daily admission (guest population) that pay a daily rate to use the fitness center, swim, or use the lap pool. In 2007 there were 24,000 people that came in. They come from all over the Twin Cities area. In 2018 they went up to 31,000 visitors. She stated that water park was redone and opened in November, a lot came in looking for that.

Commissioner Cook asked if they are seeing an increase in the people who come in on a per time basis, come in more frequently. He asked if they do outreach with them for the potential of a membership.

Supervisor Lamey responded that once people get in the door, they do see some return. In 2019 they are seeing a lot of new people. Anytime someone comes in that hasn't been in before, contact information is collected and includes getting an address and an email so that they can reach out to them. She stated that once they are in the system, they are able to attach the sale and track the usage. She stated that every weekend there is between 30 to 50 new people filling out those sheets. Currently, they have almost reached 11,000 people coming in for daily admissions. This is the busiest time of the year, there is a slight decrease in the summer, it goes back up in the fall and winter.

Guest Service Supervisor Lamey stated that 2018 was a great year for revenue. In 2017 there was \$952,000. In 2018 the total was \$1,062,000 and they reached one million for the first time in history. She stated that they focused on the customers, bringing in new people, and training staff to make sure people return. They hope to continue to see that number continue to grow moving forward.

Supervisor Lamey stated that they are beginning to launch the summer memberships, which begins May 1st and ends August 31st. Cost for a single rate is \$175.00, or household for \$275.00. The enrollment fee is waived. Some programs have been created for kids such as the CSI Program for ages 10-14 to come in during the week between 12:00 and 3:00 p.m. and use the fitness center, the pools, or go skating. She stated that parents are looking for something for kids to do in that age range. She stated that they redid the bottom of the lap pool. She commented that they are looking forward to continuing this growth and keeping the Community Center at a great level of service and making it even better in the future.

Commissioner Freer asked what the cost was for the 10-14-year-old program.

Supervisor Lamey responded that if they are members it is free. For non-members it is \$69.00. This program starts in June and goes through August.

Chair Sethre asked what the age was to be a senior.

Supervisor Lamey responded that it is age 60.

Commissioner Cook commented that he is a regular user and in a couple of the classes. He asked if there was a way to reach out to members asking what they think about what is being offered or what they would like to have offered. A way of getting input from those that use the facility.

Supervisor Lamey responded that in January, Amy Crary, the Fitness Coordinator, had some surveys on fitness classes. She stated that she herself has been working on an overall satisfaction survey for members that she hopes to launch in June. The survey would include questions about the facility, are they offering the right programs, and what they want to see as members.

B. Introduction of Recreation Superintendent – Julie Dorshak

Agenda Item Deferred.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Website at:

- B. Find us on Facebook at Inver Grove Heights Parks & Recreation
- C. Follow us on Twitter at @IGH Parks
- D. Follow us on Instagram: @ighparksrec
- E. Next Meeting: May 8, 2019 Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

- A. Approval of Agenda
- B. Approval of Minutes of March 13, 2019

Motion by Commissioner Tix, second by Commissioner Cook to approve the Consent Agenda.

Ayes: 7

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

There were no public comments.

7. UNFINISHED BUSINESS:

8. REGULAR AGENDA:

A. Consider Approval of Plans and Specifications for Heritage Village Park

Parks and Recreation Director Eric Carlson stated that they are asking the Parks and Recreation Commission to recommend to the City Council that the plans and specifications for Heritage Village Park are approved. The plans and specifications are about 75% complete. He stated that there is a meeting with the engineering staff and consultant at the end of the week to make some minor technical changes. They will not change in concept or principle before it goes to the City Council for approval to go out to bid. He gave the following information in power point form:

Phase II:

- Inclusive playground
- Restroom/shelter
- 40 car parking lot (with additional ADA stalls)
- Trails to connect Heritage Village Park to Swing Bridge Park
- Historical interpretation at Swing Bridge Park
- Grading, utilities, etc.

He referenced a map of the Master Plan of the park and stated that the improvements include doing a portion of the parking lot along Doffing Avenue, the inclusive playground, a shelter and a building, and grading of the site.

The Phase II – Grading Plan includes the following:

- Phase II grading plan anticipates 28,000 cubic yards of clean fill
- Finished grading plan anticipates 60,000 cubic yards of clean fill
- Fill comes from City street projects
- CUP (Conditional Use Permit) needed because we are filling in a flood plain

He stated that he would be attending Environmental Commission meeting this week and then the Planning Commission meeting. Then the CUP goes before the City Council.

Director Carlson stated the following for the Phase II – Inclusive Playground:

- Inclusive play space welcomes children and their families accommodating people with a variety of abilities/disabilities
- Encourages social play through a sensory rich experience
- Users develop physically, socially, and emotionally through interaction
- Currently, there isn't such a facility in Dakota County (City of Eagan is contemplating one as well as other Cities)

He stated that there was a subcommittee of the Parks and Recreation Commission that looked at what the inclusive playground may look like as well as a group of residents that have been helping. He displayed a photo concept for an inclusive playground for ages 2-5 and stated that there would be poured in place rubber so that someone in a wheelchair could access all of the playground area.

He displayed a photo concept for an inclusive playground for ages 6-12 and stated that there would be a train, a replica of the swing bridge, slides, and a zipline. There would be poured in place rubber in this area so that it would be accessible by wheelchair. He displayed a closeup photo concept of the railroad area and stated that it was important to the park and the area. He stated that they are planning that theme by drawing it into the design put together for the playground. He displayed a photo of the replica of the swing bridge and stated that it all ties to the theme of the railroad and the river. He displayed a photo concept for the 2-5 age inclusive playground category with a re-creation of the old village that includes a schoolhouse, town hall, and fire station.

He listed the following for Phase II – Site Design – Playground:

- Walkway leading to the shelter/restrooms to look like train tracks
- Train platform on either side of the walkway/tracks with covered seating areas
- Poured in place rubber to have multiple colors to depict river, village, roads, etc.
- Tables, benches, and landscaping scattered throughout the space
- Shelter/restroom using 2011 architectural feasibility

He stated that in 2019, if all is approved, the shelter and restroom would be accomplished in 2020. He displayed renderings of what the shelter and restroom facility would look like and stated that the renderings were done by an architect that was hired to begin concepts for the site. He stated that they could add the shelter to the front of the restroom to have one building and then have benches and railroad tracks lead up to it to look like a railroad station.

He stated that as a part of the phase of construction, Dakota County provided funding to help build trails to connect Heritage Village Park to Swing Bridge Park along Doffing Avenue. It is funded by Dakota County and a State Grant with an estimated expense of \$318,000. He stated that Dakota County is also working on doing some historic interpretation at Swing Bridge Park using artifacts and story boards to tell historical stories. This would be funded by Dakota County and a State Grant. The estimated expense would be \$84,000.

He stated that there are two paths they can choose from because they do not know exactly how much everything is going to cost. Due to that, they did alternatives that include Bid Package A, which was everything that was previously discussed and outlined, and Bid Package B, which includes grading of the site and getting the site ready for the improvements listed in Bid Package A. He stated that they may not have enough financial resources to move forward with everything in Bid Package A, but that would be known once actual bids come in. He stated that they wanted to be able to give the Commission and the City Council options once the actual bid numbers come in.

He listed the following anticipated schedule:

April 10 th	PRAC review/approval of plans and specifications
April 22 nd	City Council review/approval of plans and specifications
April/May	Bid project
May/June	Import fill and grade site
June 12, 2019	PRAC recommend contract

June 24, 2019	City Council award a contract
July – November	Construction
2020	Shelter/Restroom Construction

Motion by Vice Chair Bauer second by Commissioner Freer to recommend that the plans and specifications for Heritage Village Park be approved and moved forward.

Chair Sethre stated that this is located on Page 30 of the packet and includes Bid Package A and Bid Package B.

Vice Chair Bauer agreed.

Ayes: 6

Nays: 1 (Eiden) Motion carried.

B. Consider North/South Valley RFP for Professional Services

Parks and Recreation Director Carlson stated that the Commission is being asked to approve a request for proposal (RFP) for professional services for North/South Valley Park. He stated that last year there was an extensive Master Plan process for North and South Valley Park that included pickleball courts at North Valley Park, doing natural trail work within South Valley Park, a lookout tower, community gardens, archery range, expanding the parking, replacing the playground equipment, shelter and building. He stated that they are starting to implement some of those improvements. The first project was the pickleball courts. He stated that the City Council approved the contract for that last Monday evening. He stated they are in the process of putting the administrative pieces of that together and will see the pickleball courts constructed this summer and completed in mid-September and open to the public.

He stated that the next phase they want the Commission to consider would be the hiring of a firm to do some detailed work on the South Valley site with regards to the parking lot, where the playground equipment should go and what that would be, and replacing the shelter and restroom facility. He stated that there is a Grant that the Minnesota Department of Resources has called an Outdoor Recreation Grant that the South Valley Park project would be a good candidate for. He stated that the Grant, if awarded to us, could be up to \$250,000 that would have to be matched by the City on a one to one basis using non-State dollars. To be eligible to apply for the Grant the project has to have a level of detail, so they are proposing to hire a consultant to do some of that work so they can apply for the Grant next year. If the Grant is awarded, they would have money available, if not they would have to look at other funding sources to get those projects accomplished. He stated that the work the consultant would do would be valuable whether they get the Grant or not as it would be information used to do these projects. He stated that they are recommending that the Commission approve the RFP, seek proposal for this work, and then bring it back for the Parks Commission once a proposal is received.

Commissioner Barker commented that nothing would be happening until 2020.

Parks and Recreation Director Carlson stated that if we can get work done between now and January 2020, they would apply for a Grant in 2020. They would be notified if they received the Grant in late fall of 2020. He stated that if they are unsuccessful with the Grant, they would be looking at other funding sources and not be tied to a Grant schedule and could potentially do something in 2020.

Chair Sethre asked what a natural surface was for the proposed trail.

Director Carlson responded that would be a natural trail. Some could be a boardwalk due to the pond.

Commissioner Cook asked if they would be utilizing one of the unapproved trails that exist there and making into an approved trail.

Director Carlson responded that as a part of the Master Plan process, there are a lot of unimproved natural trails in South Valley Park that are not recognized on the trail map. The goal is to eventually recognize certain trails, advertise and market them, and then maintain them. This would discourage use of the other trails found in the park.

Commissioner Freer asked about the trail that goes around the pond and leveling the steep grade that is beyond the sledding hill so it is more user friendly for the elderly.

Director Carlson responded that from a staff perspective that would be a project that could be done later on. Priorities would be the shelter, restroom, playground, and parking as they are good candidates to help attract the Grant dollars. The other trail work isn't that expensive and could be done with Tree Trust groups.

Commissioner Eiden asked if this is successful, what period of time they have to use up the Grant.

Director Carlson responded that he didn't have that information with him, but it could be a year or two.

Commissioner Eiden stated that we have time long before the Grant to create the offsetting money and have it. They could also determine what parts of the project would be completed. He stated that anything started before the Grant is accepted cannot be paid for out of the Grant money. He stated that the Grant would be best served with the replacement of the building and other things that wouldn't be done for a while.

Director Carlson responded that Commissioner Eiden was correct. They can't use Grant funds on something that was done before the Grant was awarded. The pickleball court is not something that they can use the Grant money for. They have already identified funding sources for the pickleball courts. He stated that the items they would concentrate for the Grant would be the playground, the building, shelter, and additional parking. He stated that those things are approaching one million dollars. If they are able to get \$250,000 to help with that, we would have to figure out what the other funding sources would be. He stated that most of the projects are candidates for the 444 Fund. The parking is under pavement management. He commented that there are ways to match the Grant dollars with City funds if successful in acquiring the Grants.

Motion by Commissioner Cook, second by Commissioner Eiden to approve the RFP process to gain the professional services to plan for North and South Valley Park.

Ayes: 7

Nays: 0 Motion carried.

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings

Commissioner Eiden asked if there was going to be an alternative vendor for the disc golf course.

Parks and Recreation Director Carlson responded that they do not have an alternative vendor. Prior to having a vendor passes were still sold. They still intend to sell passes but there will not be presence of a vendor or staff at the disc golf course on a regular basis. He stated that there was value in having a vendor there not only for the money, but that they were there to supervise the disc golf course and for customers to give feedback about the course to. He stated that they would be looking for vendors in the future.

Commissioner Cook asked what happened with the vendor.

Parks and Recreation Director Carlson responded that the vendor opted not to do it this year. The vendor did it in both Inver Grove Heights and South St. Paul and chose to concentrate their efforts in South St. Paul.

Commissioner Eiden asked about using robots instead of staff for the lines in the ball parks. He asked if the cost of the robot was better than the staff time. He asked if there was an opportunity to have that continue throughout the season.

Director Carlson responded that there is a machine on the market that will paint soccer and football field lines. The technology used is GIS and GPS. He stated that it is accurate enough to be able to do in a quality way. Once the information is programmed into a computer, it takes one person to make it happen. He stated that the initial set up of soccer and football fields is staff consuming with measuring, lines, making sure it is square. The cost in staff time is a little more than twice the cost of hiring this company to come in and do this for us with a robot. He stated that it didn't make sense to do this after the first time with a robot as it still takes a staff person to paint the lines. They would still need to paint the lines on the ballfield. He commented that it doesn't save them any staff time to do it after the initial lining is done. If there was a savings, they would look into it. He stated that the staff time would be dedicated to other projects.

Chair Sethre commented that after the initial run through it would be like a touch up.

Director Carlson agreed.

B. Community Presentation by – Mr. Don Parker – Heritage Village Park Historic Interpretation Concept

Parks and Recreation Director Carlson stated that he was contacted by Mr. Parker who is a resident of Inver Grove Heights and a teacher in the Community. Mr. Parker has a concept about historic properties of Inver Grove Heights associated with Heritage Village Park. This is for informational purposes.

Mr. Parker stated that there are great parks in Inver Grove Heights. He commented that he sent Director Carlson an article that shows the psychological benefits to children to have parks and green space and Inver Grove Heights does a great job with that. He stated that he has served on the Inver Grove Heights Environmental Commission, his Father chaired one of the City Advisory Commissions, and his Mother was on the School Board. He commented that he grew up learning about public service and hopes these ideas serve to make the Community better for children.

He stated that the accessible playground mimics some of what he was going to discuss. He began with some background and stated that the idea was to have a Heritage Park that would honor, respect, and teach the citizens here about our heritage. The idea is to have ten exhibits, five would be plaques that would give information about five historical eras in Inver Grove Heights. Paralleling those would be five play area exhibits for children to play out that history.

He stated that he teaches at Inver Hills Community College, not history, but has an interest in local history. He stated that in 1989 he proposed what turned into the City history book. It is an outstanding history of 1858 until 1990. He stated that the first concept speaks about the land which is unique, and due to glaciers, that gave the hills and terrain. The idea would be to represent that as the first step in the history. He stated that his concept would be that the plaque would have the text, image, and a scan code so that anyone interested could take their phone and scan it for further information from a website.

He stated that the second concept would give information about the first inhabitants here. There are two eras of history for the first inhabitants. One is back to the woodland period where there is evidence of burial mounds up and down the river valley on the bluffs. Those are no longer listed locations. He stated that more recently a Dakota Village was here from 1837 to 1852. This was a group of Dakota who left the Kaposia Village and came down to the Grey Cloud Island/Pine Bend area. He stated that he has information about the head of the local village, Medicine Bottle, and his giving some of the land to the Bissel family.

He stated that the third concept speaks about the early settlement by European and American settlers from the time of the Mendota Treaty. It speaks of who the early settlers were, what they built, the farms, churches, and schools.

He stated that the fourth plaque would be early industry and railroads. Inver Grove Heights was the site of a very large rail yard because of the stockyards in South St. Paul and for goods coming in and out of St. Paul. He stated that the children's aspect of this contains some of the items that Director Carlson spoke of earlier.

He stated that the fifth concept would be to have a plaque that says World War II and beyond. He stated that this would be Inver Grove Heights turning from a frontier settlement type of town to a suburban bedroom Community with business. It also mentions what is now Fleming Field, which began in 1939 and became a training ground in 1940. In 1942 it became a training site for the US Navy. One of the most prominent pilot trainees was the first President George Bush.

Mr. Parker discussed possible ideas for children historical exhibits in Heritage Village Park and stated that he has a parallel to each of the five plaque ideas. He commented that they are not well written out but meant to be brainstorming. Each would have a theme. One could say "You can run a rail yard". The idea would be to have a model construction of a portion of the railyards that were in Inver Grove Heights. This could include several short rail lines with a possible turn table to turn by hand, or by feet. He stated that they could have a ground level model of the 1894 bridge and paint a river below it. He stated that he had ideas for a couple of buildings, such as a restaurant or grocery store. He commented that he is looking for how the children would respond to this. They can have an understanding about how transportation works compared to today.

He stated that the play area that represents World War II and Beyond could have a model plane, or several planes built like the Steerman Trainer that the pilots used. He stated that the children would be able to play in models big enough to sit in. The plane may move a little bit and kids can engage the plane through goggles or a screen and fly over and see Inver Grove Heights. They could see landmarks that they know such as a school, the river, or one of the parks. Another thing they could do if there are electronics would be to submit a flight plan and the aerial film takes them there. Each of these for children suggests that there is a button for an oral story and a written story. They could also have bar codes like the adult exhibits do.

He stated that the next area would parallel the early settlement, with a township of farms, churches, and schools. He stated for example someone learning how to churn butter, this would show that in those days people had to work a lot. Another idea would be if one of the older historical buildings would be moved to the location, the play aspect of that part of history could educate more. He stated that the 1936 Village Hall was built from bricks from an old Inver Grove Heights school nearby. There is a school aspect to that building as well and could be used in some way.

He stated that these are concepts. They need creative ideas from the Commission and the Community. This would be to have children be able to identify with the predecessors that were here. He stated that they could even include a game that was similar to one played by Native American children.

He stated that a concept for the oldest of the plaques having to do with the glaciers would be to let the children make the valley that is North and South Valley Park. The idea would be to have an expandable block of "ice" made out of rubber or plastic. The block of ice would fill with water and as the ice melts it releases the water and creates a tunnel valley that was formed from the bottom. He stated that the educational side would be to have landmarks such as Cahill Avenue, Blaine Avenue, maybe Hilltop School, and tiny models of a child, adult, and a home, so children can see the scale of the ice.

He stated that the National report card is a compilation of standardized tests across the Country. Recent data for nine subjects shows the bottom three are history, geography, and physics. He stated that Minnesota has great standards for those subjects but students are not doing well at it. High School seniors are 12% proficient in

history. Scores from others were in the 20-25%. He stated that Communities need to do something, and this is an area that children could play out that history and then have an interest in it. This area could cover geography, civics, and economics.

He stated that a lot of work has to be done to make sure anything put in a semi-permanent form has to be the facts. These are only ideas. He commented that more people's ideas end up in better ideas. This could have value and help children. He stated that he did a search and didn't find any Community historical parks that try to do this type of play areas for children. This could bring recognition to the City because it would be innovative. He stated that the closest he has seen is the play to learn exhibits at a place like the Children's Museum. He would like to replicate that here with our history.

Vice Chair Bauer thanked Mr. Parker for his presentation. She commented that without history, what do we have, it's why we are here today. She stated that she really liked hearing about how this is for our children, the future Inver Grove Heights residents. She commented that as a parent of an instructor of Geography and Indian Studies, she is quite interested in this. She stated that this is something that citizens can give input and be involved which would build interest.

Vice Chair Bauer commented that this could be an opportunity to get involved with George H. W. Bush. There is a stamp coming out shortly for him, and there is a lot of public affection for a former President. She stated that this is an opportunity to get our Community of citizens with disabilities involved, especially in the historical displays and make sure that people of all abilities, and those that do not have English as a first language, also involve the American Indian Communities and their language as well. She stated that another place to look would be the Minnesota Geological Survey and the State Geologist, Dr. Harvey Thorleifson. She commented that he may be quite interested in this and the geology of the area and how we live today. She stated that she welcomed this presentation and commented that it was something to get the entire Community excited about our waterfront, bring people down there, and celebrate the history and future with children.

Mr. Parker responded that he has consulted with some professionals. He commented that if the City wanted to do something like this, the information could go out to a wider audience. Educators at conferences may like to hear about this, other Cities may want to learn about it. He stated that Inver Hills knows that he has been putting this together and has offered assistance in terms of some of their resources if the City wants to go down that route. He stated that if the City and citizens decide this is the kind of information they want to share, they could also work with Tri-District Education and put on workshops. He stated that the College would be willing to help with that. He commented that the idea is to get this to as many people as possible.

Vice Chair Bauer stated that as an example of the local interest in history, our County Commissioner Mr. Joe Atkins, has organized some history bus tours that have sold out. She stated that Mr. Atkins has generated quite a bit of interest in Inver Grove Heights. She commented that the interest and excitement is there, this is an opportunity to incorporate that into this project.

Mr. Parker responded that he has been in touch with Mr. Joe Atkins because he is working on the plaque for the Indian Village that used to be there.

Commissioner Cook stated that he appreciated the presentation and that it expands on what has been discussed about depicting the history that has happened at the Heritage Village site. He commented that he is interested in seeing if we can take this discussion further. He suggested working with the Dakota County Historical Society. This could be explored further and see what can be done in collaboration with others.

Mr. Parker responded that the Historical Society is very helpful. He stated that there is an opportunity to share this to help educate the children in South St. Paul, which we share the airport with. The history of Medicine Bottles Village is shared with Rosemount.

Commissioner Freer stated that the presentation was very good.

Chair Sethre commented that Mr. Parker mentioned the Inver Grove Heights history book that was written by Lois Glewwe. He asked where a copy of that could be found.

Mr. Parker responded that he has been using a copy from the Inver Glen Library. He stated that he looked it up on Amazon, it's listed, but not for sale. He stated that it is at the South St. Paul Library, the Historical Society, Minnesota Historical Society, and the Chisago County Library. There are only about nine or 11 copies in the public.

Commissioner Eiden commented that there are five or six copies within the Dakota County Library system. There are a number of residents that may have purchased a copy of that book.

Mr. Parker stated that the book utilized the historical knowledge of a lot of the families who have been in the Community for a long time. That would be another potential resource to check into.

Commissioner Cook agreed that some of those families continue to reside in the area.

Chair Sethre stated that he has a letter from the 41st President who did not speak glowingly of his time here. He was here shortly before Christmas 1942 and stayed until February. The President stated that he has never been so cold in his life. Chair Sethre commented that there is a monument down at the truck stop.

Mr. Parker responded that it was moved along with the construction of 117th Street. Something new is going to be built and put by there.

Vice Chair Bauer stated that there is currently a facility built by the bluffs. They will soon have the reinstallation of the monument.

10. COMMISSION COMMENTS:

Commissioner Barker had no comment.

Commissioner Cook had no comment.

Chair Sethre had no comment.

Vice Chair Bauer thanked Mr. Parker and stated that this is exciting for the Commission and the City. She thanked Director Carlson for all the work he and his staff have put into Heritage Village Park. She commented that this is going to be a treasure for our City and future generations.

Commissioner Tix had no comment.

Commissioner Freer thanked the group for coming to the meeting and staying the entire time.

Commissioner Eiden had no comment.

11. ADJOURN:

Motion by Commissioner Cook, second by Commissioner Barker to adjourn the meeting at 8:36 p.m.

Ayes: 7

Nays: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Park Dedication Requirements for Center City Housing Corp – Case No 18-19SZP

Meeting Date: May 8, 2019
Item Type: Regular Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

- | | |
|--------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☐ | Other |

PURPOSE/ACTION REQUESTED

Approve park dedication and trail requirements as recommended.

SUMMARY

The applicant is proposing to develop a portion of the 30.26-acres site with a 66-unit single family development. The site is in the NW Area west of Hwy 3 and north of future 65th St.

Park Land

The adopted Comprehensive Park Plan and Development Guide does not identify a need for a park in this general area.

Cash Dedication

It is recommended that the developer be required to provide cash in the amount of the rates in effect at the time the final plat is approved. The current 2019 rate is as follows:

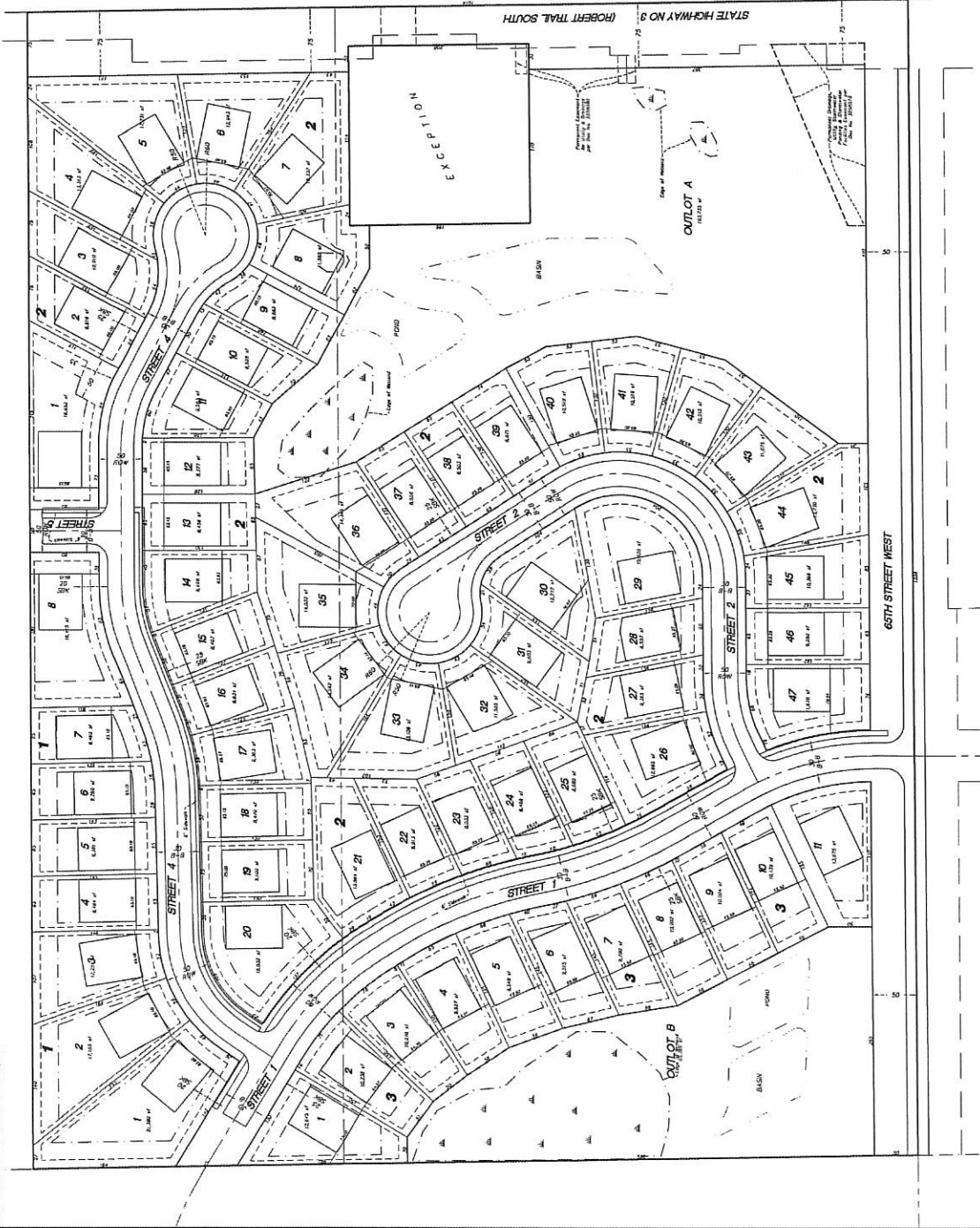
Single Family \$2,850 X 66 units = \$188,100.

Tree Preservation

The issue of tree preservation is a planning issue and not a PRAC issue. However, the Planning Commission and City Council should be encouraged to make sure the City's ordinance related to tree preservation is followed and if the developer isn't replacing trees on a caliper per caliper inch as outlined that they are required to provide the necessary cash payment that would be deposited in the Tree Fund and used in public parks and open spaces.

Landscaping

Given the Emerald Ash Borer (EAB) epidemic, ash trees should not be allowed to be planted and if any exist on the site they should be required to be removed.



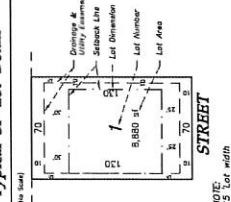
Property Description:

See Existing Conditions sheet for property description.
REGISTRATION OF THE PROPERTY IS IN PROCESS

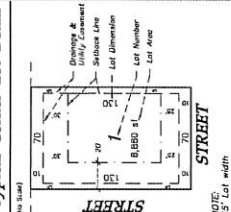
Development Data

EXISTING ZONING	AGRICULTURE
PROPOSED ZONING	R-1C (PUD)
SITE AREA	55.23 ac
NET DEVELOPABLE AREA	55.23 ac
GROSS DENSITY	2.18 u/sf
PROPOSED STRUCKS (minimum)	25 ft R/W to principal structure, 5/10 ft (15 ft total) to secondary structure, 10 ft
FRONT SETBACK	31.25 AC
REAR SETBACK	10 AC
LESS EXCEPTION AREA	3.18 AC
LESS LOT AREA (C/S 3 & 6/11 & 1/1)	0.82 AC
LESS METLANDS	24.27 AC
NET DEVELOPABLE	5.25 AC
REQUIRED OPEN SPACE (LOSS of net developable)	3.54 AC
CONTIGUOUS OPEN SPACE (LOSS of net developable)	2.82 AC
UNSTRUCTURED OPEN SPACE (LOSS of required open space)	6.81 AC
PROPOSED OPEN SPACE (LOSS of net developable)	4.45 AC
UNSTRUCTURED OPEN SPACE (LOSS of net developable)	2.81 AC
UNSTRUCTURED OPEN SPACE (LOSS of net developable)	2.81 AC
UNSTRUCTURED OPEN SPACE (LOSS of net developable)	2.81 AC

Typical SF Lot Detail



Typical Corner Lot Detail



Development Notes

- 1) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 2) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 3) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 4) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 5) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.

Development Notes

- 1) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 2) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 3) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 4) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.
- 5) ALL LOT CORNERS AND INTERSECTIONS TO BE CORNERED.

Westwood

12215 45th Avenue North, Suite D
Plymouth, Minnesota 55446
Phone: (763) 421-2200
Fax: (763) 421-2201
Email: info@westwoodps.com

Source Construction Capital

1825 45th Avenue North, Suite D
Plymouth, Minnesota 55446

Proposed for:

DEVELOPER: [Blank]
OWNER: [Blank]
ARCHITECT: [Blank]

Revisions:

NO.	DATE	DESCRIPTION
1	04/08/19	ISSUED FOR PERMIT

Scale:

1" = 40'

North Arrow:



Legend:

[Blank]

Notes:

[Blank]

Sheet:

3 OF 25

Windsor Ridge

Inner Grove Heights, Minnesota

Preliminary Plat

NOT FOR CONSTRUCTION
Latest Revision Date: 04/08/19
03031310000.dwg

Source Land Capital – Windsor Ridge – Case NO 19-14ZPD
NW Area Park & Trail Plan Comments
April 24, 2019

1. Is there the proper amount of ROW along 65 for a future trail once 65 is constructed....if not we need to get enough ROW for a future trail along 65th
2. When the developer constructs a trail for the City the developer should construct an 8'-10' bituminous trail (6" of compacted class V and 3" of compacted bituminous). The construction of the trail should meet ADA standards for public trails. If a trail will also be used to access a storm water facility, the trail cross section should be increased as determined by the City Engineer.
3. Sidewalks should be considered by the developer for all subdivisions. The construction of sidewalks should meet ADA standards for public sidewalks.
4. The developer shall be required to pay a cash park dedication for the lots developed based on the rate established at the time of final plat. Current rates are as follows:

Single Family	66 single family units x \$2,850	\$188,100
Total		\$188,100

5. The issue of tree preservation is a planning issue and not a PRAC issue. However, the Planning Commission and City Council should be encouraged to make sure the City's ordinance related to tree preservation is followed and if the developer isn't replacing trees on a caliper per caliper inch as outlined that they are required to provide the necessary cash payment that would be deposited in the Tree Fund and used in public parks and open spaces. No Ash trees of any kind should be permitted to be a part of the landscape plan.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: May 8, 2019
 Item Type: Administrative Presentations
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
☒	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- Department Happenings Report
- Miscellaneous



Parks & Recreation Department Department Happenings



Emerald Ash Borer is Discovered in Inver Grove Heights

The City had its first confirmed sighting of the emerald ash borer (EAB) in March. Three infected trees were discovered on Akron Ave in front of the Toyota Dealership. EAB has already been found in all of the cities that surround us, so it was just a matter of time before it was discovered in Inver Grove Heights. Approximately 20% of the tree on City property/ROW north of Upper 55th are likely to be infected.

LSS Property

The Sanders have accepted the conditions outlined by the City Council for their property located at 6455 Doffing Ave. We expect to close on the property no later than June 28th. It will take approximately 90 days to raze the buildings and clean up the property.

Seidls Lake Property Acquisition

One of the issues regarding the construction of a trail around Seidl's Lake is that there is some private property that abuts the lake. We were contacted recently by one of the property owners and they have expressed an interest in selling the property. We have talked with staff from S. St. Paul and since the property is split between the two cities, S. St. Paul is going to take the lead on a potential acquisition of the property.

Seidls Lake Steps

Staff is working with the Tree Trust organization to develop some plans and timeline for the construction of a set of steps that would be constructing giving residents access to the lake. Early indications are that a set of steps would need to be approximately 200' long covering the 55' in elevation change. We would need to build four (4) landings in the steps. Tree Trust is interested in the project and it will likely take them 2-3 years to complete the steps. We will need to investigate any potential ADA issues prior to starting the project.

Golf Course Open

Inver Wood opened is now open for the season. All the new golf cars have arrived, and people are enjoying the course.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: May 8, 2019
 Item Type: Commission Presentations
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

☒	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.