

**Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, March 13, 2019
8150 Barbara Avenue
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action
 - A. Preview of Summer Recreation Programs – Recreation Coordinator Jen Graham
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.invergroveheights.org
 - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
 - C. Follow us on Twitter at @IGHParks
 - D. Follow us on Instagram: @ighparksrec
 - E. Next Meeting; April 10, 2019 Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Minutes of February 13, 2019
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
 - A. Consider Recommendation for a ½ Basketball Court at Seidl's Lake Park
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Update on Heritage Village Park Phase II Improvements
 - B. Consider Park Dedication Requirements for William D. Krech – Case NO 19-07SZC
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3 business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

**City of Inver Grove Heights Minutes of the Proceedings
Of the Park and Recreation Advisory Commission
Wednesday, February 13, 2019**

1. CALL TO ORDER:

Chair Sethre called the February 13, 2019 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Kevin Sethre; Commissioners: Mary Gerhardt, Deb Tix, Niki Barker, and Mark Freer. Parks and Recreation Director Eric Carlson, Inver Wood Golf Course Clubhouse Superintendent Matt Moynihan, Communications Specialist Stephanie Waegener, Parks Superintendent Brian Swoboda.

Absent: Vice Chair Kathryn Bauer; Commissioners Al Eiden, Steve Cook, and Willie Krech; Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

A. Preview Upcoming Inver Wood Golf Season – Matt Moynihan – Golf Course Clubhouse Superintendent

Inver Wood Golf Course Clubhouse Superintendent Matt Moynihan went over the history of the golf course stating that they are going into their 27th year this season. Over 1.3 million visitors have been to the golf course. He commented that this past season was a good season with over 60,000 rounds. It was the shortest weather season, open from April through November 7th with only 143 playable days when the average is 185 to 200 days. In 2016 a major improvement was done to the golf course that included the following:

- Driving Range: Extended back, all-new netting was placed, brand new grass tee.
- Irrigation System: Replaced throughout the entire facility. This will use water more effectively and conserving it.
- Bunker Project: Replaced all sand traps on the course. Taking them from 67,000 square feet of sand traps to maintain, down to 37,000 square feet. This helped on the maintenance side.

He updated the Commission on the following relating to Programs:

- Juniors. The biggest draw. There are rates for both Executive and Championship courses. There are free clinics for Junior's on Friday's from 9:00 to 11:00 a.m., June 14th through July 26th. Last year they had 60 to 80 people with a 1/20 ratio with instructors.
- Family Golf Program. Been in place for about ten years. Held on Friday's, Saturday's, and Sunday's on the Executive Course. Kids play golf free with a paid adult fee.
- Youth on Course. This allows a Junior to buy a membership card, which is \$15.00, with our local MN Golf Association (MGA). With that, they get the opportunity to play the Executive Course any day after 11:00 for \$5.00. The junior fee is \$11.00, but they only pay \$5.00. The subsidy MGA works with pays the remainder of the money back to us, but we still get the full Junior rate. He commented that we were the first one in the State to do that. At the end of last year, there were over 30 courses in the State that were a part of this program.
- Junior Group Lessons. Cost is \$50.00. Involves five one-hour lessons in a group setting. Can have up to ten in a group. Offered in Spring, Summer I, Summer II, and Fall. Takes place on Wednesday's.
- Junior Private Lessons. Leon Ottness is the head golf pro and has been teaching a long time. Junior lessons with him are \$30.00.
- Junior League on the Executive course. Runs on Wednesdays from June 12th through July 24th. Events are set up such as long drive or closest to the pin. They pay an entry fee that is given back in prizes.

- Free Women's Clinics. Held on Saturday's from 9:00 to 10:30 a.m. beginning on April 27th. Other dates include: May 4th, May 18th, June 1st, and June 15th. Last year they had record numbers. At one time they had 70 women in 42-degree weather. This is extremely popular and can sometimes lead to small group lessons which consist of five one-hour lessons.
- Women's League. Takes place on both the Championship and the Executive course on Monday's.
- Men's League. Held on Tuesday's. This has been in place for six or seven seasons and has been full for those seasons. Group and private lessons are available as well.
- Men's Season Long Match Play. This came up as a result of customer survey's and feedback. This is a season long option to not have to play every day, but stretch it out from May and conclude by August.
- Senior's. There are senior rates on both the Championship and Executive courses.
- Senior Men's League. Held on Thursday mornings. This is the third or fourth season. Group and private lessons have increased for Seniors.
- Foot Golf. There is an 18-hole Foot Golf course on the Executive course. This is played with a soccer ball with the holes being approximately 3 feet wide. This can be played at the same time as golfers.

He updated the Commission on the following news and happenings:

- The Anniversary membership last year had success. They were trying to bring in more non-golfers, or casual golfers to Inver Wood. That membership brought in 16,000 more rounds than the previous year. They did 44,000 rounds in 2017 and 60,000 in 2018.
- The City Council approved the bid for the golf cars. The current golf cars were at a life expectancy of eight years where most last six to seven years. The new cars will have USB Ports on them. The golf cars will be electronic fuel injection, not carburetor engine. They were getting 28 to 32 miles, now they are in the low 40's per gallon which would result in a savings of fuel costs over the next several years. The manufacturer says that the fleet could last ten years, but that he himself estimates about eight years but was hopeful for the ten. Yamaha received the bid. They have a smartphone GPS App called Yamatrack which puts you in the golf cart on the course, and shows you front, middle, and back distances.
- New fairway mower. The old one was over ten years old. The big one has rollers which provide a better putting surface. This information was also received from customer feedback. Having the rollers would be a cost savings.

Commissioner Freer asked if there are golf clubs for Juniors to use or rent.

Golf Course Clubhouse Superintendent Moynihan responded that they do. A lot of kids come to the golf course that do not have clubs. He stated that they have clubs for those age five up to teenage.

Chair Sethre asked how the PGA event in town affects them.

Superintendent Moynihan responded that it doesn't really affect them. He stated that they have a commercial that runs on the Golf Channel and on different sports networks from April through Fall in conjunction with Comcast. He stated that with the 3M Championship taking place, there will be spots that they will get during that television time. People coming to town for that may come to play on our course.

Chair Sethre asked about golf participation with the trend being that it's in decline. He stated that our numbers were up and asked what was attributing to that.

Superintendent Moynihan responded that last seasons numbers were down according to the National Golf Foundation. They attributed things to weather. He commented that when we have a bad season, the south has a good season. This year throughout the Country it was down, and they attributed it to weather or fires. He stated that the membership drive got many people involved. He is blasting those people with emails and on Social Media for specials, promos, and deals.

B. Update on Marketing Information – Stephanie Waegener – Communications Specialist

Communications Specialist Stephanie Waegener introduced herself as the new Communications Specialist and stated that this was her first Commission style meeting. She began a presentation stating that she completed her Bachelors Degree in Journalism and Strategic Communication from the University of Wisconsin – Madison. After College she began with public work, working with the Department of Public Safety where she began nine years of communications background there. She stated that she has been in the Driver and Vehicle Division, and then Motorcycle and Safety Center. She went to Minnesota State working with their Marketing Communications office, and then for the past 2 ½ years was at MnDOT working as a Web Content Specialist. She also did marketing work throughout the nine years. She stated that she has worked in Strategic Planning, Social Media, and Website Content Development at a Statewide level. She stated that she used to live in Inver Grove Heights several years ago for four years. She is a new mom with a 15-month-old son that will begin swimming lessons here in April. She commented that she is learning sign language so that she is able to better communicate with her child.

She stated that her role as the Communications Specialist has been reshaped and that she reports to the new Communications Manager. She is housed in the Parks and Recreation Department because her main responsibility is to the Parks and Recreation Department. She will also do City-wide communication efforts and work with the Manager there.

She stated that she has been here since September and in the last five months has worked on both advertising and promotion. She gave the following update on ads they will be featured in:

- Both herself and Golf Course Clubhouse Superintendent Matt Moynihan advertise separately in the same hotel guides. Those ads have been renewed for 2019.
- There is a new Palace Inn off of Robert Street that is opening soon. We will be getting a full-page ad in their newest tourist guide which will run all of 2019.
- Dakota County has a Resident Guide and map for 2019. The map has allowed the City to get on the front cover and inside panel. The Resident Guide, which comes out later this year, has our ad located on the front of the backside cover.
- Two large Camp Guides will be going out in March and will promote the Kids R.O.C.K. Summer Program.
- We will be advertising in the MN Women's Press and various ECM Publications.

These are all paid advertisements.

She stated that another responsibility she has is to handle the Parks and Recreation Website and Social Media pages and gave the following examples:

- They will be getting more into video, which is a great way to share and tell our stories. One example of how they used video was to thank the sponsors who helped support The Holiday's in the Heights event, which is fully supported by sponsorships from local City businesses. Along with sending a letter of thanks to them, a thank you video was built which was put out on Social Media.
- A winter break special video was done to let people know that the Community Center is open extended hours for the waterpark, open gym, open skate, and the fitness center.
- The latest video was done during an open skate event where they partnered with the Police Department for a Skate with a Cop event. Two Officers came to the arena to film a promotional video and posted it on Facebook and Instagram. The Police Department also posted it on their Social Media pages.
- Implemented a QR Code which directly goes to the registration site. Anytime you print a flier or put something out on the Website or Social Media, people can scan the code on their phone which brings them right to the registration site so they can sign up on the spot. This is free and allows them to track the analytics of all the scans that come through.

She stated that another item they do is print based and gave the following examples:

- Parks and Recreation Brochure: The largest print-based item with three brochures going out each year. Winter/Spring is combined, the Summer brochure goes out the first week in March, and then Fall. She has worked on the Winter/Spring brochure and is fully immersed in the Summer brochure which will help her learn more about Parks and Recreation and help promote the programs being offered.
- Trifold Brochure: Made for the Community Center and available at Guest Services. Contains information about the facility, becoming a member, and daily rates.
- The Scoop: A quarterly newsletter for the active adult program for 55 Plus. The Scoop will be available for more households within the ages of 60-75 by direct mailing. This used to be available only to Senior Club members, which was 150 to 200 copies, and then a few hundred more to be given away on site. They will now print about 4,500 more for households in the City and hope to see more engagement as a result. January/February/March is out now and she will begin working on April/May/June soon.
- Insights: The City-wide quarterly newsletter. She is working on the Parks and Recreation portion.
- They are implementing a monthly member newsletter. This reiterates the benefits available as a Community Center member and all of the activities going on.
- Post cards, posters, and flyers are done as well.

She stated that the City has their own sites on Facebook, Instagram, and Twitter. Parks and Recreation also has their own pages. She gave the following update related to Social Media:

- Facebook:
 - In the month of January there was a 31,400-page reach. This is the number of individuals that they were able to reach in the month of January. These were people, or their friends, that liked the page.
 - Current page likes are at 3,600.
 - There were 439-page views. This means that someone clicked on the link and went to the Website.
 - The Skate with a Cop video that was posted on Facebook had 6,500 through the boost, and 3,800 views that were more than three seconds. There were 714 engagements which includes those that liked, shared, or clicked on the link attached to the video.
 - During the cold polar vortex days, they opened the water park early and extended the hours on that Wednesday and Thursday. She went into the waterpark and took videos of people there and shared it on Facebook, Instagram, Twitter, the Website, and on the weather page. Between Wednesday and Thursday, they reached 3,600 people with those two posts and had 100 non-members come in on each day. Compared to a random Saturday in January, they almost had half of what they would have had during the week. This didn't include members that came in that day.
- Twitter and Instagram:
 - Both have fewer followers at this time. She has some ideas on how to increase followers.
 - In 2018 Twitter increased followers by 38%.
 - Since she began in September, they have increased their followers by 40%.
- Instagram: Lets you share a "story" for just 24 hours. This is the popular thing to do on Social Media right now.

She listed the following events coming up soon:

- More video. Some ideas are "Meet the Trainer" or "Trainer's Spotlight" to learn more about what they do. This lets residents know that they are available.
- "Meet the Member". This would spotlight different members that come into the Community Center on a regular basis.
- Your City. She stated that she will be the face of Parks and Recreation and let people know what is going on what you can do.

- Promote Spring Break. A mini video will be done to let people know availability. There is also a Recreation Intern that has been working on two summer day camps being offered during that week off.
- Voted "Best Indoor Water Park" by the Sun Newspaper this week. They received a window cling and a plaque. An advertisement will be run that announces that they won this Reader's Choice Award. Fun things will be planned with the Lifeguards and the plaque to promote that.
- Summer Brochure will be coming out soon.
- Working on the photo library repertoire.

Coming soon:

- March Madness in the Parks. Parks throughout the City will go head to head and have residents choose their favorite. This will be done bracket style for a winner.
- Campaign around the new off leash dog park.
- Recruitment Campaign. Focus on hiring and get people excited to work for the Parks and Recreation Department. There are seasonal and temporary positions.

Commissioner Tix commented that she works for Metro State and was at home during the polar vortex. She noticed the posts saying that the Community Center was open its normal hours. She commented that it was great that it was out there and open for kids.

Chair Esther commented that there is a Spring Break non school days item in the brochure. He commented that he liked the way the page turning item worked on the Website. He stated that the water park will also be open extended hours and open skate will be offered daily.

4. ANNOUNCEMENTS:

- A. You can find information regarding the City of Inver Grove Heights by visiting our Website at: www.invergroveheights.org
- B. Find us on Facebook at Inver Grove Heights Parks & Recreation
- C. Follow us on Twitter at @IGHParks
- D. Follow us on Instagram: @gigaparsec
- E. Next Meeting: March 13, 2019 Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

- A. Approval of Agenda
- B. Approval of Minutes of October 10, 2018

Motion by Commissioner Freer, second by Commissioner Barker to approve the Consent Agenda.

Ayes: 5

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

Sundee Gudipali, from the Blackstone Ridge area, commented that he has been told that there would be a park built in the area and asked for an update on the possibility.

Parks and Recreation Director Eric Carlson responded that the City has a park plan for the northwest area. The plans are to build a park, south of 70th, west of 3. North of 70th, west of 3. One east of 3, north of 70th. and one South of 70th and east of 3. He stated that they haven't been successful in acquiring land as they haven't found a landowner yet that is willing to sell land to the City.

Director Carlson asked where he lived.

Mr. Gudipali responded that he lives south of 70th by Argenta Trail. He asked if there was a deadline, they were trying to get this done by. He asked if there was anything the neighborhood could do with the process.

Director Carlson responded that they have been looking for land west of Argenta Trail. There are parcels they have been in communication with the landowner about. He stated that there is a chance they may be able to pick up property east of the new Argenta Trail once it gets extended up to 70th. The other possibility would be a piece of property south of 70th. There is a landowner there that they have had conversations with as well.

Director Carlson commented that he would give Mr. Gudipali his business card so they can communicate via email.

Chair Sethre suggested Mr. Gudipali keep the conversation going with his neighbors. He stated that the neighborhood near Target also has a desire to get a park in the area.

Director Carlson stated that the residents in those neighborhoods are frustrated that there isn't a park in that area, but the City is continuing to work on it.

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Consider Changes to Dog Leash Ordinance Pertaining to Seidl's Lake Park, Sleepy Hollow Park, and Heritage Village Park

Parks and Recreation Director Carlson stated that a few months ago the Commission reviewed City Ordinances related to dogs and dog leashes. There are parts of the current Code that state dogs have to be on a six-foot leash, and other areas that state under voice control. He stated that the Police Department feel those two codes conflict and has had problems following up under various circumstances. It was suggested the Ordinance be changed for consistency. He stated that the Commission recommended to the Council that dogs be on a six-foot leash whenever they are on a sidewalk, trail, or in a public park, except if the dog was inside the fenced area at the Heritage Village Dog Park. That was the recommendation made to the City Council. He stated that the City Council discussed this at a number of meetings and passed a first reading, but changed the leash length requirement from six feet to 16 feet. He stated that they are interested in getting feedback from the Commission and the public about the concept of allowing dogs to be off leash at Sleepy Hollow Park and Seidl's Lake Park. Dogs that would be off leash at those two parks would have to be on an electric collar as opposed to voice command. He stated that the concept would be if this is something that the Commission would recommend. If the Council adopted and changed the Ordinance, those using one of those three locations would all have to purchase a dog park pass to be able to use at any one of those locations. He stated that Council directed Staff to have the Commission review this issue and to notify the people living around those two parks so that they could provide public comment. Emails from residents are included in the Commission packets. He stated that the Commission would listen to the public feedback, discuss the recommendation, make a recommendation to the City Council that would be brought before them for a second reading of the Ordinance on Monday, February 25th. He stated that there are the following two options:

Option 1: Dogs must be on a leash that is no longer than 16 feet when on a trail, sidewalk, or in a public park. They can be off leash at the Heritage Village Dog Park.

Option 2: Dogs would have to be on a 16-foot leash, park, trail, or on a sidewalk, but could be using Seidl's Lake Park, or Sleepy Hollow Park off leash as long as the dog has an electric collar on, or at Heritage Village Park.

He stated that there could also be other options to consider.

Dawn Gekke, 7477 Cahill Avenue, stated that she was one of the key members of the dog park working group. She commented that she was surprised to hear they would be letting dogs go off leash at Seidl's Park and Sleepy Hollow Park. She asked how that discussion came about. She commented that since Seidl's Park is shared by South St. Paul, if they didn't need to be in the discussion as well.

Chair Sethre responded that there were two people that expressed interest in having a discussion to have dogs off leash. The City Council requested that this Commission review further.

He responded about Seidl's Park and stated that it shares a boundary with South St. Paul. There is no joint management of that park.

Commissioner Tix commented that South St. Paul has their own Seidl's Lake Park, and Inver Grove has its own Seidl's Lake Park. It is not a combined park.

Director Carlson agreed with Chair Sethre's statement about two individuals having asked the City Council to consider more than just Heritage Village Park for an off-leash dog area. He responded in to Seidl's Lake Park and stated that South St. Paul does have a Seidl's Lake Park, as does Inver Grove. This would impact our portion of the Park. He commented that he wasn't sure what South St. Paul's Ordinances were relating to dogs and dog leashes, but if you went into their portion of Seidl's Lake Park and they have a leash Ordinance you would have to follow their Ordinances.

Ms. Gekke asked if there was a gate or marker indicating the end of one park and the beginning of the other.

Director Carlson responded that unless you knew the boundaries you would not know the difference between the two parks.

Jim Pearson, 2660 47th Street East, lives on the cul de sac that enters into Seidl's Lake Park on the Inver Grove side. He stated that the Park is used by a lot of pet owners, some let their dogs off leash. He commented that it has not been a bother to him. He sees the same people, same dogs, and they have been good. He commented that with the new kid's structure going into the area there could be a safety issue. He stated that he would not have a problem with the dogs up there, but was concerned about the children.

Chair Sethre stated that there is an e collar, but that he was unsure about shock collars.

Commissioner Freer stated that shock collars require some training.

Commissioner Tix commented that as a dog owner, and to use the shock collar, she would have to train her dog in her yard. She questioned why they would have it when you would have to train the dog in your own yard as it is. She commented that she can see both sides of the issue.

Chair Sethre stated that we do not currently allow dogs off leash in parks. It is highly discouraged.

Director Carlson stated that the current Ordinance states that a dog has to be on a six-foot leash and under voice control. This can be confusing and creates a problem for Police when it comes to enforcement. He stated that is a problem that they are trying to clarify. He stated that there are some residents that want some flexibility of being able to be off leash which is why it is before the Commission for discussion.

Pat Wendt, 4874 Bolger Trail, stated that she is close to Seidl's Park and has a Labrador who is on a shock collar and a 16-foot leash. She commented that they use Seidl's Park to walk around. She understands the concern of children and says that she has used the leash at Lion's Park around the playground area to ensure safety for the kids. She stated that her concern would be to approve the longer leash and the shock collar for the dogs that use that area. She commented that she appreciated providing the dog waste bags. She thanked the Parks Department for plowing the path that goes from Blaine to the residential area. She requested they vote

for the second option for the longer leash and the shock collar. She asked if there would be any fencing around the playground area or the dog area.

Chair Sethre responded that the area would be left open. He stated that there is an off-leash dog park that is in the last stages of construction. There would be no other facilities or construction involved at Seidl's Park.

Commissioner Tix stated that when talking about Heritage Village Park, currently there is just the development of the dog park. She wanted to make sure this discussion is also thought about for the development of that park. She stated that with the discussion of an all-inclusive playground being built, kids with sensory issues may have trouble with dogs being off leash there. She commented that the way it is written sounds like dogs can be off leash in the rest of the park.

Director Carlson responded that was not the intent. The intent is that they are building an off-leash dog area at Heritage Village Park. It is a fenced area. He stated that for the dog to be off leash in that park you would have to be inside the fenced area. A dog should not be outside of the fenced area, with an electric collar on or not. He stated that the concept is that they could be at Seidl's Lake Park or Sleepy Hollow Park off leash or on electronic collar, but not at Heritage Village Park where they are required to be inside the park.

Commissioner Tix commented that Option 1 doesn't specify that the dog needs to be inside the fence at Heritage Village. Option 2 says that. She recommends adding the wording to clarify that.

Commissioner Freer stated that when looking at the proposal, we are building an off-leash dog park that will be done in June. Now we are saying to use two parks with playgrounds and courts and make them off leash dog parks. He stated that there are other parks that have no playground items on them, or are used less. If it is a safety issue, he questioned why they would take two major parks with playgrounds and make them off leash. He commented that it makes no sense to him. He stated that there is a park with no playground items or kids one mile away. He stated that he has used electronic collars for many years. He commented that his dogs are well trained, but when he goes into a park, he puts his dog on a leash as he doesn't want the parents to worry about his dogs when they are with their children. He stated that he visits parks and sees the worry for people when dogs are running free. Some dogs are aggressive. He stated that if this is a safety issue, putting this on a playground doesn't make sense.

Director Carlson stated that there are people in the Community that do not like dogs or are afraid of dogs. There are some dog owners that are not responsible, which creates a problem.

Commissioner Barker stated that the Code is confusing and unenforceable. This isn't about responsible dog owners. She commented that she had a dog, well trained, on voice command, and with a shock collar. He attacked her son and no longer lives with them anymore. She stated that dogs and kids are a delicate issue. She commented that for all to feel safe they have to make this much clearer so that it is enforceable. She stated that having different parks with different rules can be confusing. The clearer the better would be easier to deal with.

Chair Sethre asked Director Carlson for clarification about the first reading of the Ordinance and if it was approved.

Director Carlson responded that the first reading was passed stating that dogs had to be on a 16-foot leash. That did not include off leash dog areas at Sleepy Hollow Park or Seidl's Lake Park.

Chair Sethre commented that relates to Option 1. Option 2 is the diversion in the conversation.

Director Carlson responded that under restraint of dogs lists the following: "subject to exception stated in Section 5.4.12 of this chapter, every owner must keep his or her dog on a leash not greater than 16 feet in length, and under restraint at all times with the exception of the owner's property. Owners shall take all reasonable steps to

secure animals on their property including but not limited to a fenced enclosure, electronic perimeter fence, for which the dog has been trained, or a chain or a lead. The exception is one of the Cities designated off leash areas which are as follows. The first area is a dog off leash in Seidl's Lake Park must be under control of an electric collar but not within 100 feet of the playground or basketball court. The second area is a dog off leash in Sleepy Hollow Park must be under control of an electric collar but not within 100 feet of the playground or basketball court. The third area is inside the fenced area of Heritage Village Park off leash Dog Park". He commented that it was his understanding that this is what the City Council has asked this Commission to consider. Another option would be to stay with the original which is to have a dog on a leash at all times. He stated that from a Staff and Police Department perspective, they would recommend on a leash unless they are inside the dog park at Heritage Village Park.

Commissioner Gerhardt stated that this is a safety issue for humans, kids, families, and for other dogs. Having dogs off leash at those places can cause concern for another dog on a leash. She commented that she wanted to ensure all are safe.

Commissioner Tix stated that the intent is to have an area for training a dog. Putting this as off leash for both parks could become straight off leash rather than a training area. She commented that in a dog park itself, training isn't allowed as there are treats and encouragement while training, which is usually not allowed in that area. She commented that she understood why others may want that type of area. She stated that she has had to train in her own backyard and questioned why a new area was needed where a dog could be off leash next to kids on a playground.

Chair Sethre stated that he was in agreement with everyone else. He stated that the Commission is being asked to make a recommendation to the City Council pertaining to the ability to have off leash dog areas in Seidl's Lake Park and Sleepy Hollow Park. There is an Option 1 and Option 2.

Chair Sethre asked for all those in favor of Option 2 to establish additional off leash dog park areas in Seidl's Lake Park and Sleepy Hollow Park to say Aye.

Ayes: 0

Nays: 5 Motion failed.

Chair Sethre asked all in favor of Option 1 to say Aye.

Ayes: 5

Nays: 0 Motion carried.

B. Consider Recommendation for a ½ Basketball Court at Seidl's Lake Park

Parks Superintendent Brian Swoboda stated that this item is to consider approval to add a ½ basketball court at Seidl's Lake Park. In Fall 2018 it was approved to add a playground. He stated that they held a neighborhood meeting and at that meeting the Master Plan of Seidl's Lake Park was shown. Those in attendance were asked what other amenities they wanted to see added. Of the 45 residents that showed up, a majority of those were in favor of adding a ½ basketball court. He stated that he has been working with City Engineering for the design specs of adding a 55x65 paved and painted color-coded court. The plans should be ready in the same development stages as the playground perimeter. He stated that funding would come out of Fund 402 with an estimated cost of approximately \$25,000.

Commissioner Freer asked where it would be located and about parking.

Parks Superintendent Swoboda responded that this would be going near the trail that runs between Blaine and the cul de sac, north of where the playground is going to be. He responded that parking would be in the cul de sac area and on Blaine Avenue.

Jim Pearson, 2660 47th Street East, stated that a basketball court tends to bring older kids to the area. He commented that when the older playground was in the area, sometimes at night he would notice older kids and on occasion he had to go out and ask what they were doing. He stated that he didn't see a need for it and that it may bring more problems than good.

Chair Sethre agreed that could be a difficult situation.

Commissioner Freer asked how they agreed upon that location. He asked if that were moved away from the neighborhood, and into the Blaine Avenue area, if that would cause construction issues. He suggested moving it toward the townhomes, which they may enjoy.

Parks Superintendent Swoboda responded that he went with where the 2007 Master Plan showed it. He responded about the location and agreed that it is more hidden where the Master Plan shows it. He commented that he didn't feel it mattered where it was located, but that putting it in the open may prevent kids from gathering and doing things they shouldn't be.

Chair Sethre asked if he was aware of people creating problems at basketball courts. He commented that people he has spoken with out at Groveland had commented that they haven't noticed any problems.

Superintendent Swoboda responded that parks change yearly. Some parks will be troublesome for a year or two and then clear up and do not have issues for years. He commented that he has heard that Groveland's parking lot light lights up enough that it allows people to play basketball there later than they are supposed to.

Director Carlson stated that the parks system has about a half dozen basketball courts. They do not get phone calls in the office from neighborhoods around parks that have basketball courts saying there are issues. He stated that they get a copy of all Police calls in any of the parks that range from being locked out of a car, a suspicious vehicle, or someone needing assistance. He stated that there has been nothing that states that basketball courts are a problem. He commented that a group may congregate in a park to do something, or just hang out on a playground. People will use the park system for good things and not so good things. He stated that he doesn't feel a basketball court is any bigger or less of a problem than any other amenity in our parks system.

Chair Sethre asked if it was possible to move the basketball court closer to the street.

Parks Superintendent Swoboda responded that he didn't see any additional costs with moving it closer to Blaine. He commented that if it were out in the open more it would be more visible to people in the street and not hidden behind the playground that will be installed. He commented that it could help the neighborhood.

Commissioner Freer asked about the location and if it were to the west of the playground in the open area.

Parks Superintendent Swoboda responded that was correct.

Commissioner Freer commented that he liked that option.

Chair Sethre commented that it would be better if it could be closer to the street where there is more visibility.

Susanna Pearson, 2660 47th Street East, stated that she was at the neighborhood meeting and that a majority of the people in attendance that she spoke to didn't want the basketball court there. She commented that she would

like to know who wanted it. She stated that the neighbors are afraid of what that could bring in. The area prior brought in a lot of trouble and they are afraid of what could happen with the court being hidden. She commented that being closer to the street would be a better choice. She commented that if nobody in the neighborhood wanted this basketball court, she wasn't sure why they would put the money into it. She commented about the 2007 plan and didn't recall seeing a basketball court, there was talk of a skating rink.

Chair Sethre stated that the decision this evening will go before the City Council. This is for a recommendation of a ½ basketball court at Seidl's Lake Park. The request would be to move that closer to the street.

Commissioner Freer agreed that it should be moved as far west as they can get it, closer to the townhome area.

Motion by Commissioner Freer, second by Commissioner Tix to accept the proposal for a ½ Basketball Court at Seidl's Lake Park with the recommendation to move it as far west as possible.

Director Carlson asked if it was possible that some people living in the townhomes may not have voiced an opinion because they thought it would be located on the other side of the park. They may have chosen to stay home or not comment when the meeting took place. He stated that he would hate to build it and then have them come forward. He suggested tabling the item and to renotify the neighborhood so that they are aware of the potential to relocate it in the Master Plan. That way those can come forward if they wish to do so.

Commissioner Tix commented that she would be in favor of tabling this item as she was not in favor of it being built in its current proposed location.

Commissioner Freer withdrew his Motion.

Motion by Commissioner Tix, second by Commissioner Freer, to table the consideration of a Recommendation for a ½ Basketball Court at Seidl's Lake Park until a further meeting.

Ayes: 5

Nays: 0 Motion carried.

Parks and Recreation Director Carlson stated that this will be rescheduled for the March 13th Commission meeting. They will renotify the neighborhood and outline the new proposal for the Commission to consider.

C. Approve Plans and Specifications for the North Valley Park Pickleball Court Project

Parks Superintendent Brian Swoboda stated that is for approval for preliminary North Valley pickleball plans and to recommend to the City Council to go out to bid. He stated that on November 13th, 2018, the Commission approved Fred Kolkman Tennis & Sport Surfaces to provide design services for plans and specifications to replace the four tennis courts at North Valley Park into six pickleball only courts. On October 4th a subcommittee toured pickleball courts in Eagan, Cottage Grove, and Woodbury to see what the courts looked like. He stated that a letter was sent out to neighbors within 350 feet of North and South Valley Parks to make them aware of the pickleball court plans.

He listed the following information about what the courts would look like:

- Perimeter fence would be eight feet high.
- Interior dividing fence would be 6 feet high.
- PVC slating will be on the north, south, and center.
- Interior courts will be color coded. Painted blue and grey, with white lines. Green exterior.
- Adding 12 to 14 parking stalls north and south of where the current bump out is. Two of them will be ADA Accessible.
- The shade shelter will be on the west side of the court to accommodate several benches and picnic tables. The drinking fountain will probably have to be raised.

Costs are as follows:

- Courts and fencing: approximately \$885,000
- Shade shelter: \$35,000
- Park amenities, including relocating lights: \$7,000
- Design specs and Inspection fees: \$18,000
- Parking lot addition: \$65,000
- Total estimated project cost: \$310,000

He stated that this is just an estimate and that they are asking for it to go out to bid.

Commissioner Freer stated that they visited several courts and sked which one this area would be like. He asked if eight feet was high enough.

Parks Superintendent Swoboda responded that it is a combination of all that they visited. It is smaller than the Eagan courts and more contained. Similar to Woodbury's and bigger than Cottage Grove. He responded that eight feet was what the majority of other courts were. Some of the interior fences were shorter at 4 feet, where we have six feet with dividing slats for privacy and shade.

Commissioner Barker asked where the seating was located.

Parks Superintendent Swoboda displayed diagrams of what the seating would look like and where it would be located.

Wayne Ogorek, 3790 Cuneen Trail, stated that he visited the designer's website and asked how long they have been doing pickleball courts. He only located one photo and stated that everything he noticed was geared toward tennis courts, not pickleball. He commented the he was happy to see additional parking and that parking with this many courts could be an issue. He asked about having storage lockers near the pickleball courts that could contain squeegee's so that they can maintain the dryness of the courts for safer play. He asked if there was any thought on lighting at night to be able to play into the evening. He thanked them for considering this and stated that pickleball is growing in Inver Grove Heights. He commented that when they play at the gym for six days a week, it's busy, this would be something that the Community will take advantage of.

Kirk Lindberg, 8799 Audobon, commented that if you go to Woodbury in the morning there are people waiting to play. At that location they have benches along one edge inside of the courts for people to sit and wait their turn to play. He asked if there would be enough room to put a row of benches along the west fence. He stated that there are tables with awnings inside the fence area at the Woodbury courts. He commented that he didn't think having that inside or outside of the fenced area would matter but would be nice to have. He agreed that having a storage locker or cabinet would be helpful to help maintain as the players do the maintenance.

Commissioner Barker asked if they have that equipment in Woodbury and if anybody takes it.

Mr. Lindberg responded that it is inside a locked locker with a combination padlock that a few of the players know the combination to. He stated that he noted to Director Carlson that there is a self-run Pickleball Club that has over 300 members and works with the City to have scheduled times for the club to play, and other times that those that are not members can play. He commented that there are dues, and that once this is approved and construction has begun, he didn't think it would be hard to develop a member run organization like that to help manage play and to provide balls and equipment.

Chair Sethre stated that they are always looking for partners within the Community. He asked Parks Superintendent Swoboda about benches and if lighting for the courts could be retro fitted.

Parks Superintendent Swoboda responded that there is six feet of space from the perimeter of the fence to the first court. A bench is 18 inches wide. He stated that they could place some benches on the interior or the

exterior for those waiting in line to play. He responded that for lighting, they do not plan to light them as of now, but when they are looking to relocate the two parking lot lights, they would run conduit from each light pole from the north end of the court to the south end of the court. Someday they should be able to light the area simply through that conduit. He stated that the park is open until 10:00 p.m., but it stays light later during the summer. He suggested they see how things go during the summer and discuss lighting later if needed.

Chair Sethre asked if this is approved by the City Council, what the timeline was.

Superintendent Swoboda responded that if approved by the City Council on February 25th, the timeline for 2019 would be as follows:

- March 3 and March 10: Post in the South West Review.
- March 15: Pre-Bid Conference meeting.
- April 2: Sealed Bids Due/Bid Opening.
- April 8: Recommend Approval by the City Council.
- April 9: Notify Vendor of Approval.
- April 23: Pre-Construction Meeting.
- April 30: Tentative Start Date.
- September 15: Completion Date.

Commissioner Freer asked about the current conditions of the courts.

Superintendent Swoboda responded that they are in poor condition.

Sara Hagan, 7090 Blake Path, stated that she plays tennis and looks forward to playing pickleball, but was concerned about taking tennis away. She asked if there was some way to keep tennis court lines on that surface at that location.

Chair Sethre responded that they can make tennis courts into pickleballs courts, but cannot make pickleball courts into tennis courts.

Parks Superintendent Swoboda responded that the north tennis courts currently have two courts in it. The north area will be able to support six pickleball courts. He stated that in order to complete the construction of the new pickleball courts, they will mill up the current material, as well as the material at the south court, and haul that over to the north court. They will add additional soils to make just one six plex of pickleball courts. He stated that elevations would have to change, drainage, and make it ADA accessible. Instead of hauling material away from the south court they would just bring it over.

Ms. Hagan commented that there would still be space in the park for the possibility of putting in two tennis courts. Those could also provide another two pickleball courts. She requested, that with whatever is being put in, that they put up a sign that states no dogs because sometimes the courts are being used as an off-leash dog park. There are currently no signs.

Chair Sethre stated that tennis courts are currently not being proposed. He stated that there are other tennis courts close by that can be used.

Commissioner Freer agreed that signage does help.

Director Carlson stated that the pickleball user group spoke of creating a club. He stated that from a Staff perspective they would propose to work with the club to try to meet some of their interests. For example, the storage cabinets and tools. He stated that there are no intentions to do that as a part of the project, but they would work with the user group to discuss the possibility of adding it to the facility once the project is completed.

Motion by Commissioner Freer, second by Commissioner Barker to approve the Plans and Specifications for the North Valley Park Pickleball Court Project as presented.

Ayes: 5

Nays: 0 Motion carried.

D. Consider Approval of Portable Toilet Contract

Parks Superintendent Swoboda stated that there is a three-year contract for portable toilets in the parks. The contract is up in March. An RFP (Request for Proposal) was sent out to three different vendors: Nature Calls, On Site Sanitation, and Biffs. He stated that Nature Calls came back as the lowest at \$60.00 a month with a weekly service that also includes a damage waiver. This would run until March 31st of 2022. He stated that Nature Calls is our current vendor.

Commissioner Freer asked what would be down at the dog park.

Parks Superintendent Swoboda responded that in the summer months there are 21 portable toilets. In the winter months we have eight portable toilets. The dog park would be one location that would have a portable toilet year-round.

Motion by Commissioner Tix, second by Commissioner Gerhardt to approve the Portable Toilet Contract as presented.

Ayes: 5

Nays: 0 Motion carried.

E. Consider Approval of 2019 Park and Recreation Commission Work Plan

Parks and Recreation Director Carlson stated that at the January work study session they reviewed the work plan that would help guide the work of Staff and the Commission for 2019. He stated that this plan can be added to, things can be removed, or changed.

Commissioner Gerhardt had a question about the dog park ribbon cutting stating that it was on a Tuesday. She asked if they had considered doing it on a weekend so that they could get more people.

Director Carlson responded that they chose a Tuesday to have better City Council attendance, so they could invite some of the business community and the Convention and Visitors Bureau.

Chair Sethre stated that he had one comment from Commissioner Eiden. He stated that Commissioner Eiden has said that there are items and priorities listed that he didn't agree with and that the plan was introduced at the end of the work study session last month without much time for any discussion or debate.

Motion by Commissioner Freer, second by Commissioner Tix to approve the 2019 Park and Recreation Commission Work Plan.

Ayes: 5

Nays: 0 Motion carried.

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings

There were no updates.

10. COMMISSION COMMENTS:

Commissioner Barker had no comment.

Commissioner Tix had no comment.

Commissioner Freer had no comment.

Commissioner Gerhardt had no comment.

Chair Sethre commented that the pool will be open during spring break for an extended period. Visit the website for further information.

11. ADJOURN:

Motion by Commissioner Barker, second by Commissioner Freer to adjourn the meeting at 9:15 p.m.

Ayes: 5

Nays: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Recommendation for adding a ½ Basketball Court at Seidl's Lake Park

Meeting Date: March 13, 2019
 Item Type: Unfinished Business
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Brian Swoboda/Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

☐	None
☒	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED

Consider approval of adding a ½ Basketball Court at Seidl's Lake Park located at 2655 47th St. consistent with the adopted Seidl's Lake Park Master Plan.

SUMMARY

As you may recall, this agenda item was tabled at our February 13th, 2019 Park and Recreation Advisory Committee (PRAC) meeting. The Master Plan developed and approved by PRAC in 2007, identified a ½ basketball court as part of the plan. At the February meeting comments from some of the residents in attendance were both supportive of and against the basketball court. Some comments were directed at the location of the court and wanting it located in a different portion of the park. Ultimately this led to the item being tabled for further information. Staff was asked to reach out again to all Seidl's Park neighbors for additional public input. Staff did so by sending letters encouraging comments by email, phone, meeting attendance, and the development of an on-line survey which produced 144 responses.

In reviewing the overall survey results, people do not want a basketball court installed by a 64%/36% margin. As we analyze the results those indicating that the live in the Seidl's Lake Park neighborhood do not want the basketball court by a 66%/34% margin.

In reading the comments provided in emails and through the survey there seems to be a “fear” that having a basketball court is going to bring a certain type of person to the park that will cause “trouble”. Some of the comments suggest that there isn't anyone in the neighborhood that will use the court.

Staff would like the Commission to take all data/comments into consideration along with the following information:

- The City of Inver Grove Heights has a total of six (6) basketball courts (Ernster, Salem Hills, Sleep Hollow, Groveland, Skyview, Rich Valley) spread throughout the park system. In reviewing police data there is no evidence that supports having a basketball court will increase unwanted behavior in the park. The fact of the matter is our police department responds to calls in our park system at playgrounds, tennis courts, ballfields, hockey rinks, trails, including basketball courts and even when there is just “open space”.
- From a level of service perspective, currently, we provide a court for every 5,833 residents. In comparison to cities both larger and smaller surrounding us we would need to provide a total of 13 courts to meet the benchmark. The national standard is 1:4,000 population which would require 8.75 courts at 35,000 population.

- The website "<https://parkserve.tpl.org/>" which uses public census block data suggests that there are 591 children 20 years old and below, 1,301 adults between the ages of 21-64, and 282 senior 65 and above that live within a 10 minute walk of the park.
- With the large number of townhome units adjacent to the park, the park serves as the only public outlet for people living in the area to recreate and exercise
- Providing a basketball court provides people of all ages, income levels, and ethnicity to strengthen relationships, improve communication, and develop critical thinking skills on the court through play and exercise.

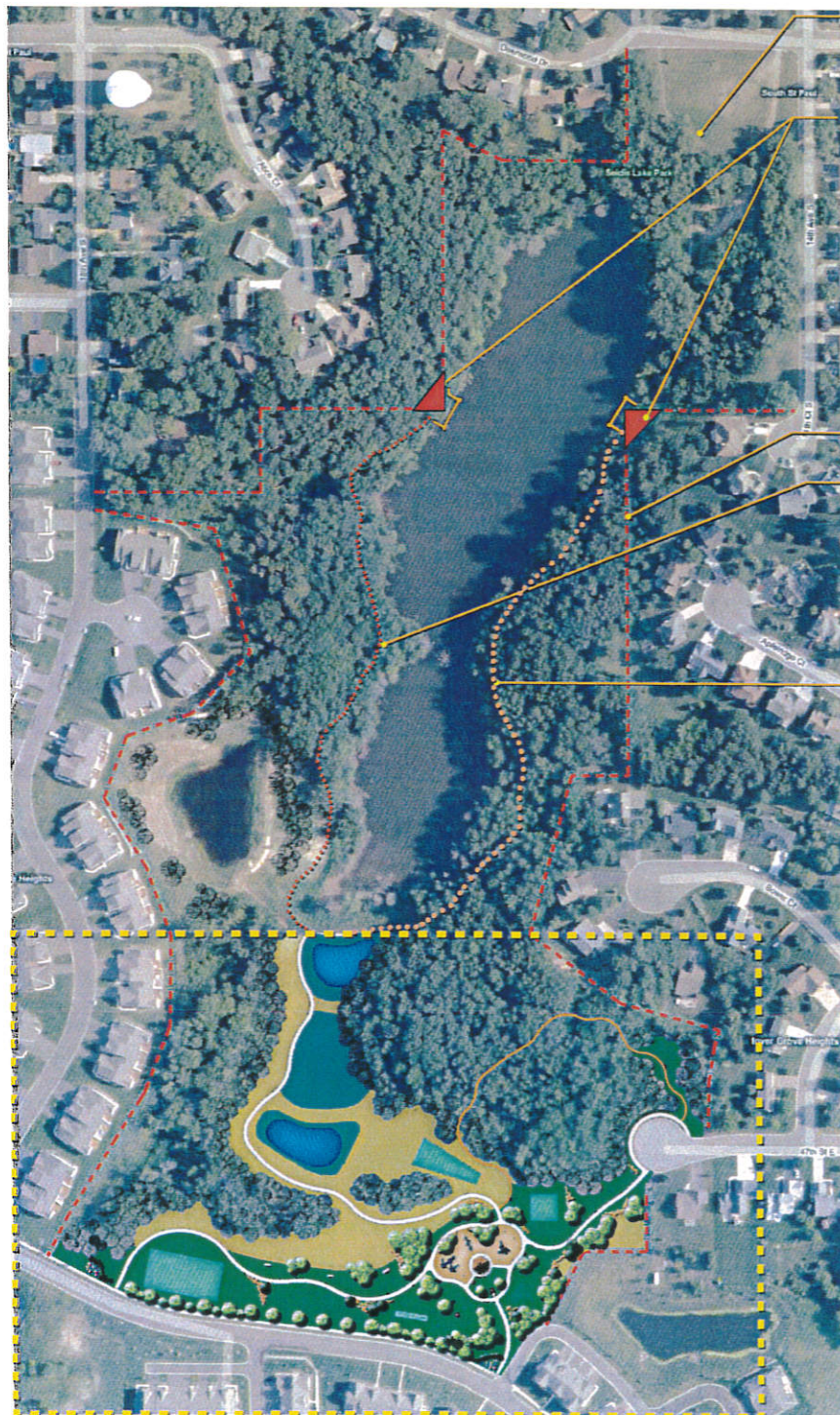
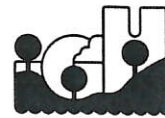
While it is important to evaluate the feedback provided by residents both for and against the issue, it is equally important to make sure we are providing equitable access to park amenities. The Commission is encouraged to make a recommendation for Council consideration that considers all the information available.

The cost estimates for the project is \$25,000 and would be funded out of the Park Acquisition and Development Fund – Fund 402.

MASTER PLAN

Seidl's Lake Park

Overall Preliminary Master Plan



South St. Paul Site

Trails should tie into the South St. Paul's portion of Seidl's Lake Park.

Property Crossing Options

Crossing the two sections of lakeshore to join the Inver Grove Heights site to the South St. Paul site should be pursued.

One option consists of using boardwalks with overlooks across the water in order to bypass the private property.

The other option consists of the city obtaining trail easements from the private property owners to build the trail on solid ground.

Park Property Lines (typ)

Future Trail Alternate

A future trail to complete a loop around the lake could be implemented, if desired, and would tie into the South St. Paul park site. The trail should be minimal in width, possibly built of a nature trail material (bare soil, wood chips, etc.) and should minimize disturbance to the site.

Lakeside Trail

Future lakeside trail should be a minimum of 6' wide, with an ideal width of 8' and should tie into the South St. Paul trail system.

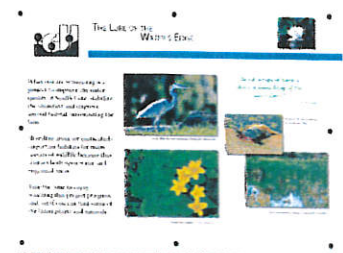
The trail should be built above the future high water level, where feasible, once this is established and control structures are in place. In areas where it is not feasible, use of suitable construction materials shall be used to reduce the propensity for water damage.

Where the trail is adjacent to steep slopes, the edge of the trail shall have retaining walls built of suitable materials that would blend with the natural character of the site, such as limestone blocks, natural boulders, etc.

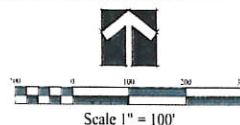


Interpretive / Educational Information

Placement of interpretive / educational signs along the various park trails would provide the users information about their surroundings and encourage stewardship for the park.

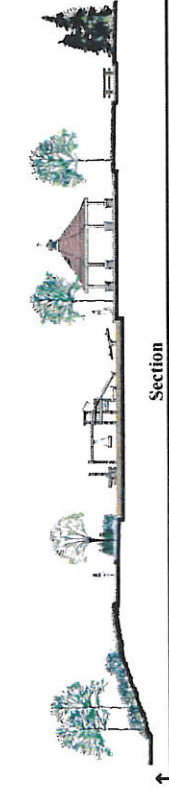


REFER TO ENLARGEMENT
PLAN FOR INFORMATION
WITHIN THIS AREA



Seidl's Lake Park

Preliminary Master Plan



Section



City of Inver Grove Heights

Vegetative Thinning:
Selective thinning of the existing overstory trees in this area to improve sightlines for safety.

Nature Trail:
A field located nature trail with a couple of bench seating areas winds around the hill and connects into the paved trail system.

Future Use:
An area shall be left open for possible future hardcourt (basketball 1/2 court, 4-square, horseshoes, etc.) should the demand exist.

Park Access:
The cul-de-sac provides a secondary park access that has a trail all the way around and a stone park sign to enhance the park entrance, as well as to discourage vehicular traffic from cutting through the park.

Enhanced Landscaping:
The use of various trees and shrubs are incorporated to enhance aesthetics, provide shade, separate use areas, and naturalize the site.

Park Trail:
The park trail allows access to the various recreational amenities, creates loop systems and is aligned to discourage traffic from cutting through the park.

PROJECT #07-01
DATE: JUNE 13TH, 2007

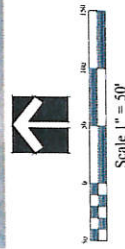
Skiing:
An area on the hillside shall be left open (not planted with trees) and can be used for winter sledding.

Future Trail:
The future trail winds down the hill to provide H.C. access to the lower areas of the park.

Main Gathering Space:
A gathering area is created to provide space for childrens play equipment, a small shelter structure, adjacent picnic space and lawn games (bocce ball, horseshoes, etc.)

Informal Field Space:
Open lawn area for informal use, such as picnics, frisbee, winter general skating, soccer, ball play, etc. and is not intended to be for programmed activities.

Park Entrance Identification:
The park entrances along each end of Blaine Ave. are enhanced by providing some sections of ornamental fence, the addition of a park sign on the west end, ornamental planting beds around the park signs, and additional street tree plantings.



6
BRAUER & ASSOCIATES, LTD.
LAND USE PLANNING AND DESIGN

PARK SERVE DATA

Project Areas

Inver Grove Heights, MN - Seidls Park

All statistical results are aggregated for the listed project areas and their service areas. Service areas are based on 10 minute (1/2 mile) walk times from project access points defined for each project area and based upon the walkable network.

Legend

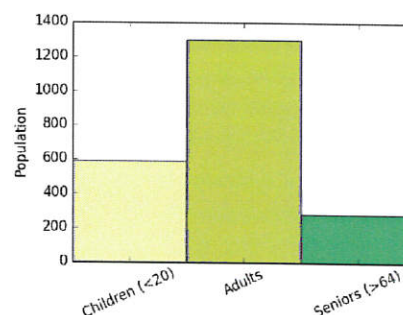
-  Project Area
-  Service Area



Population within a 10-minute walk

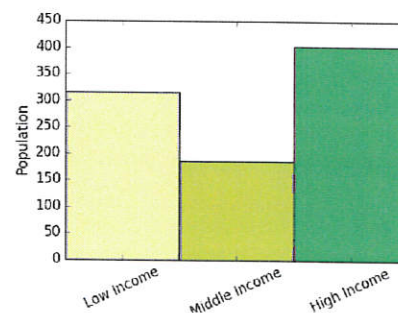
Total Population	2,173
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Age	Served
Children (less than age 20)	591
Adults (age 20 to age 64)	1,301
Seniors (age 65 and up)	282



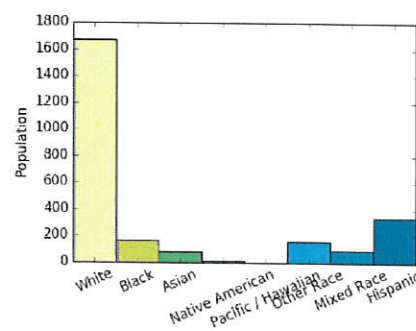
Household Income	Served
Low income	314
Middle income	185
High income	403

(Generated From Regional Median Incomes)



Race/Ethnicity	Served
White	1,673
Black	165
Asian	74
Native American	9
Pacific / Hawaiian	0
Other Race	158
Mixed Race	92
Hispanic*	333

* U.S. Census captures Hispanic Origin separate from race



Demographic information is derived from ESRI 2017 Demographic Forecast Block Groups data.

This report was created on March 7, 2019 using the ParkServe® interactive mapping site. It is for informational purposes only. The providers of this report disclaim any and all warranties, express or implied, including fitness for a particular purpose or merchantability, and make no representation that the report is complete, accurate, or error free. Use and reliance on this report is at the sole risk of the party using same.

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PUBLIC COMMENTS

Eric Carlson

From: P. Andrew Payne <p.andrew.payne@gmail.com>
Sent: Thursday, February 14, 2019 6:38 PM
To: Eric Carlson
Subject: Seidl's Lake Park Basketball Court Input

Hi Eric,

I'm unable to make the meetings, but wanted to show my support for the 1/2 court basketball court. I live at 4859 Boatman Ln, and I think the basketball court will be a welcome activity for slightly older kids who won't be able to use much of the playground as well as adults who would enjoy that as an outdoor activity.

I know some neighbors have had concerns about noise, but I can't imagine it adding any more than the approved playground. I live 100 ft from the park and am not concerned about noise. I do think park hours need to be adequately displayed.

I'm indifferent to the dog collar rules as I don't think any rule is enforceable, and owners will be responsible for injury from pets whether leashed or not leashed. If the city is concerned they could add a small fenced in enclosure for off leash dog play. Anything less probably won't facilitate any different behavior than exists today.

Thanks,
Andrew Payne

Eric Carlson

From: mjohnssq@q.com
Sent: Wednesday, February 27, 2019 8:30 PM
To: Eric Carlson
Subject: Potential Changes

Mr Carlson

My Husband Harold and myself would like to reply to your letter about potential changes to Sleepy Hollow Park and Seidl's Lake Park.

We are in favor of the installation of the 1/2 court basketball court in Seidl's Lake Park.

We do not want dogs allowed off-leash in Seidl's Lake Park and Sleepy Hallow Park.

When having a conversation with some neighbors we all agreed that the "off-leash" is not good idea. One neighbor is especially frightened

by dogs. How would this work? There are Town-Homes across the street and many children living there not to mention a busy Blaine.

If I had a dog I would be sure that it would get its exercise somewhere else or simply going for a walk "On-Leash".

Thank You, Margaret Johnson , 4557 Bloomberg Lane Inver, Grove Hts.

Eric Carlson

From: Brian Swoboda
Sent: Wednesday, March 6, 2019 7:49 AM
To: Eric Carlson
Subject: FW: Seidl's Lake Park

FYI

From: Brian Swoboda <bswoboda@invergroveheights.org>
Sent: Wednesday, March 6, 2019 7:48 AM
To: Brian Swoboda <bswoboda@invergroveheights.org>
Subject: Fwd: Seidl's Lake Park

Sent from my iPhone

Begin forwarded message:

From: "P. Andrew Payne" <p.andrew.payne@gmail.com>
Date: March 4, 2019 at 5:33:07 PM CST
To: bswoboda@invergroveheights.org
Subject: Seidl's Lake Park

Hi Brian,

I just received an update letter on the status of the basketball court decision. I'm just curious what the concerns are that continues to cause delay in a vote. Is it just public opinion? Is it funding? Is there a majority vote requirement? I just don't understand how this is such a difficult decision to actually add park like attractions at a park. I'm not trying to be snide, just trying to seek some understanding of how this process works, because it seems like a fairly inconsequential decision.

Thanks,
Andrew

Eric Carlson

From: Ed Colón <ed.colon@comcast.net>
Sent: Wednesday, March 6, 2019 10:49 PM
To: Eric Carlson
Subject: Basketball in Seidl Park

Eric,

I am a resident who lives across the street from Seidl Park. We spoke at the last council meeting when dog leashes were discussed.

My wife and I are new residents who just sold our home in West Saint Paul. Years ago the city put in a basketball court in the park around the corner from our house adjacent to a newly renovated playground. The basketball court quickly became a hangout for teenagers both during the day and at night. These kids resided in nearby Saint Paul not West Saint Paul. People started having safety concerns in the park. The court became a hangout for drinking and drugs at night and a five star headache for the police. Eventually, the city removed the basketball hoops. The basketball court became an unused and unsightly strip of asphalt in an otherwise nice park. It remained there for years before the city removed the asphalt and replanted grass. I don't want to see that happen to Seidl.

Furthermore, I don't believe there are enough kids of the age that would mostly likely use a basketball court in this neighborhood. Most residents are either empty nesters or first home buyers with very young children. I see very few older kids around here. I also don't think the need justifies the loss of this attractive open area in such a small park. It will mar the beauty of the park. Basketball courts are better suited for larger parks or sports centers.

Thanks for taking the time to speak with me and also for getting input from the community.

Sincerely,
Ed Colón
IGH Resident

Sent from my iPhone

Eric Carlson

From: Brian Swoboda
Sent: Wednesday, March 6, 2019 9:34 AM
To: James Trost
Cc: Eric Carlson
Subject: RE: Seidls Lake Park

Hi Jim-

I appreciate you taking the time to comment and express your concerns. I will share your email with the Parks Commission and encourage you to attend the PRAC Meeting on Wednesday March 13th. All input is valued, and ultimately makes the Parks Commissions decisions easier.

Thanks,
Brian

From: James Trost <james.trost@cummins.com>
Sent: Wednesday, March 6, 2019 9:20 AM
To: Brian Swoboda <bswoboda@invergroveheights.org>
Subject: FW: Seidls Lake Park

Good morning Brian

I tried to get the survey to come up but was not able. In any regards I am not in favor of any basketball court to be installed at Seidls Lake Park. I was not in favor of the playground either but it was going to be installed regardless. There was a simple playground that was taken down which could have been improved instead of trashed. My biggest concern with a basketball court is altercation that could arise bring trouble to the area. On top of that trash is another big concern I have. With no park there already there is plenty of trash that does not make it into the barrels. My personal feeling is put the sod back down and leave the area alone it has been just fine since late 2004.

Jim Trost
4886 Bitterman Path

Eric Carlson

From: Matt Prom <mjprom@gmail.com>
Sent: Monday, February 25, 2019 9:01 PM
To: Eric Carlson; Brian Swoboda
Subject: Seidl's Park - Oppose Basketball Court

Hello Eric and Brian,

One of our neighbors mentioned they attended a recent Parks and Rec meeting, and that there was news of adding a basketball court to the new Seidl's Lake Park. I want to voice my opinion as someone who lives in the community (2728 47th St E), that I **oppose** the addition of a basketball court as part of the new park updates.

I appreciate all that you do for the community and the work being done for the updates to Seidl's Lake Park, but have had bad experiences with basketball courts in the past. There is already enough problems with individuals partying in the woods there and harassing little kids, I don't want to draw additional attention from an older crowd that could bring more trouble. It is also not easy for police to patrol that area without needing to get out of there vehicles.

For those reasons and others, I **oppose** the idea of adding a basketball court to the new park, and specifically anywhere near the wooded areas.

Best,
Matt Prom

Eric Carlson

From: Stephen Abbott <steveabbott11@gmail.com>
Sent: Monday, February 18, 2019 8:02 AM
To: Eric Carlson
Subject: Seidl's Lake Park

My wife and I are residents on 47th St E. I was unable to attend the most recent meeting regarding the new park. After putting thought into it, I would like to express my disapproval of the basketball court being added. This park should appeal more to families and should be safe and welcoming place. Basketball courts tend to bring a different crowd that is young, loud, immature, and unsupervised. There's already been a lot of theft and criminal activity in the area, we don't need to encourage the likelihood of any more. Thank you.

Stephen Abbott

Eric Carlson

From: Susanna Pearson <susannapearson@comcast.net>
Sent: Thursday, February 14, 2019 2:02 PM
To: Eric Carlson; Brian Swoboda
Subject: seidl park

----- Original Message -----

From: Susanna Pearson <susannapearson@comcast.net>
To: Ecarlson@invergroveheights.com
Date: February 14, 2019 at 1:58 PM
Subject: seidl park

Hello,

I am contacting you to get a better understanding about the Seidl Lake Park master plan. I was at the meeting last night and 2 things were stated that I would like clarification on.

The first, Brian stated that at the Fall 2018 meeting regarding the Seidl Park playground that of the 45 people that attended the meeting the majority wanted the basketball court. I was at that meeting and all the people I spoke with were against the basketball court. I understand that I did not talk to everyone there but I did talk to all that came from my neighborhood. Can you clarify how you determined that the majority wanted it? I don't recall at the meeting being asked whether we wanted it or not. Instead we were just told about the potential for it.

Secondly, Brian stated that the basketball court was part of the 2007 master plan. I have to disagree with this. I attended every meeting regarding the Centex development and Seidls Park and the basketball court was not part of these meetings. In 2007, the Seidl Park master plan included a skating rink, a sledding hill and paved trails that went around the lake and hooked up to the SSP end of the park. I attended every meeting because the Centex development and the park are just outside of my yard and I wanted a say in what was happening. Can you clarify how the Master Plan changed and how the basketball court became part of the master plan?

Lastly, How do I get the emails of the Park & Rec Committee members? I am going to talk to my neighbors and get some sort of consensus from our neighborhood. I would then like to email this out to both of you and the committee members. I would like to

have my documents part of the information that the Park & Rec committee review for the next meeting.

As far as the letter that went out in January, it states that there will be 3 meetings regarding this. The first being yesterday and the next two would be Feb 25 and March 11. Since there was not a motion from the Parks & Rec Committee will the next two meetings include this issue or not? I want to make sure to be at the meetings if they do.

Thanks for your time,

Susanna Pearson

2660 47th Street East

CYNTHIA SPORCIC 651.393.0130

SEAD'S LAKE PARK

CONCERNED ABOUT TRAFFIC
ON BLAINE AND POTENTIAL
CONFLICTS W/ PARK USERS

PHONE CALL 2/5/19

Eric Carlson

From: COLLEEN JOYCE <cleancall1@comcast.net>
Sent: Friday, February 1, 2019 8:48 AM
To: Eric Carlson
Subject: Sleepy Hollow and Seidl's Lake Park

I am writing in regards to your correspondence of January 28. I am a resident of the Lafayette Town homes and I am not in favor of a basketball court in Seid's Lake Park area. This open area is used all the time in the summer with kids playing tag, pick up games of soccer, whiffle ball and flying kites. With the playground coming in it surely will bring more people. I think if you put in a 1/2 basketball court it will attract teenagers and young adults and we will have all kinds of cars parked on Blaine Avenue and they would hang out after hours. I am not in favor of a basketball court.

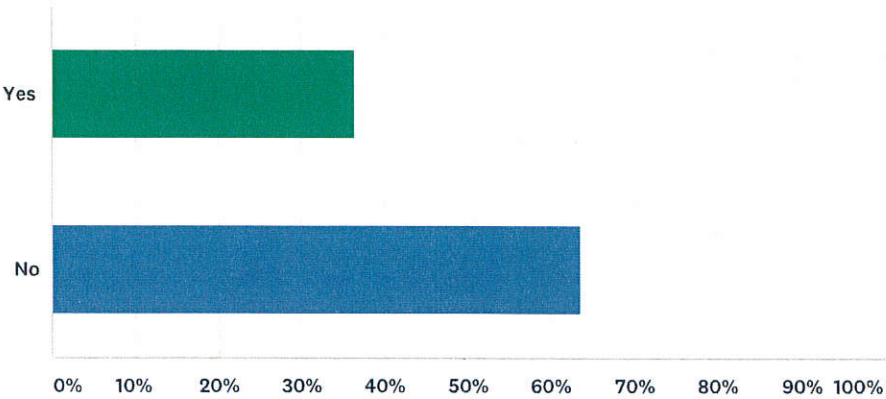
In regards to off leash dog park in this area, I do not feel it is a good idea. Who is going to police it, people come from all over as I am a dog owner and have used the South St. Paul dog park regularly and I see people not watching their dogs, not picking up after their dogs and dogs getting into it because no matter how nice your dog is when there is a group of dogs they become a pack and well they are animals. I think space is an issue too. With the new dog park opening this summer let us try that out.

Thank you for letting give my opinion and if I can come to one of the meetings I will.

SURVEY RESULTS

Q1 Do you want a 1/2 basketball court at Seidl's Lake Park?

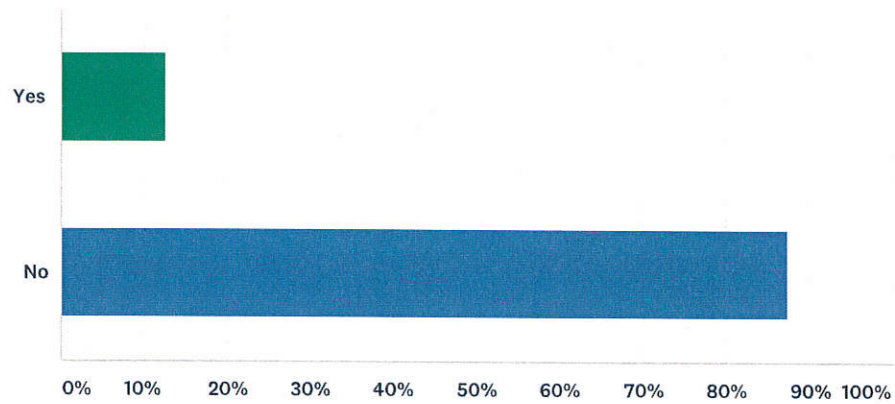
Answered: 143 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	36.36%	52
No	63.64%	91
TOTAL		143

Q2 If you answered no, would the location of the court change your mind about wanting a 1/2 basketball court at Seidl's Lake Park?

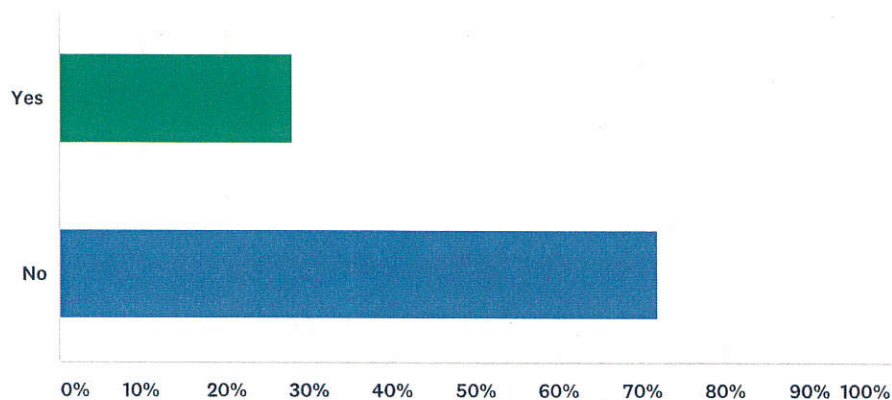
Answered: 103 Skipped: 41



ANSWER CHOICES	RESPONSES	
Yes	12.62%	13
No	87.38%	90
TOTAL		103

Q3 Do you have children that would use a 1/2 basketball court at Seidl's Lake Park?

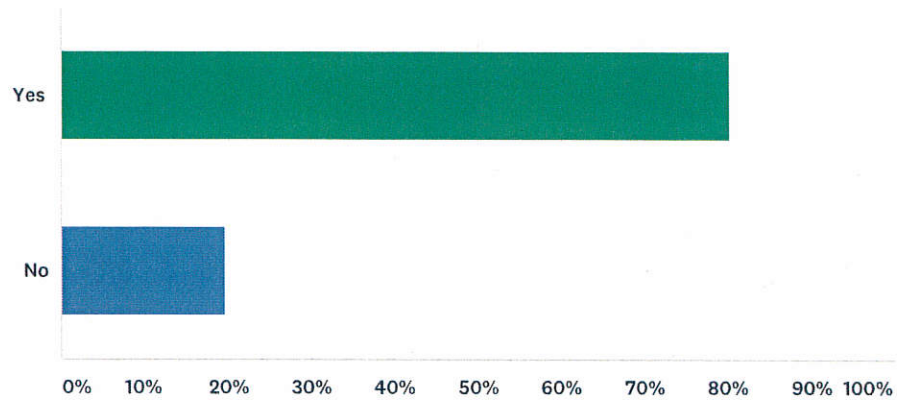
Answered: 143 Skipped: 1

**ANSWER CHOICES****RESPONSES**

Yes	27.97%	40
No	72.03%	103
TOTAL		143

Q4 Do you live in the Seidl's Lake Park neighborhood?

Answered: 143 Skipped: 1



ANSWER CHOICES

RESPONSES

Yes	80.42%	115
No	19.58%	28
TOTAL		143

Q5 Please let us know if you have any other comments or concerns.

Answered: 66 Skipped: 78

#	RESPONSES	DATE
1	Pool would be fabulous	3/7/2019 10:36 AM
2	There is plenty of proof that basketball courts bring trouble especially from other neighborhoods. They end up not being used for what they were built for. It becomes a juvenile hangout only.	3/7/2019 9:55 AM
3	please look into why ssp and wsp no longer have basketball courts, they had many issues, i am concerned. Also we won't have much green space left. I like my nice peaceful walks, plus no parking, please don't put one in	3/7/2019 5:51 AM
4	Mostly concerned with location of proposed court. If one is built it needs to be highly visible and well lit.	3/7/2019 12:42 AM
5	This is too small a park for a basketball court. The local demographics don't justify it. It could become a magnet for at risk kids and become an enforcement problem for police. The natural area is much more valuable than a basketball court.	3/6/2019 10:11 PM
6	I'd like to see the park master plans for both South St. Paul and Inver Grove Heights. Their is a need for open field and solid surface athletic needs with the number of kids surrounding Seilds Lake Park.	3/6/2019 9:27 PM
7	My 3 year olds loved going to the small park to "play" even when the equipment was pretty worn. We can't wait for new children's playground equipment to be added! Will be so nice to connect here with other neighbors and their children too!	3/6/2019 7:34 PM
8	It's not needed, so why spend taxpayer dollars on it?	3/6/2019 6:40 PM
9	I love the idea of a basketball court but my concern is safety for those using the court and everyone in the neighborhood. Some neighbors who are closer to the topic have shared with me that basketball courts can be a source for trouble in public parks. My desire is to have a safe and welcoming park for anyone wishing to use it.	3/6/2019 6:27 PM
10	this is a residential neighborhood and the basketball court would not be appropriate for this location. Most people work and are tired when they get home and do not want to hear the noise and the trouble that this half court would present.	3/6/2019 4:45 PM
11	Remember the problems at the Rosevelt school court	3/6/2019 12:23 PM
12	I prefer to walk my dogs at the park, I do not want a playground nor a basketball court. No. Nothing. Lets leave it as is.... a beautiful nature park to go for a walk.	3/6/2019 11:03 AM
13	I would prefer the path down to the lake on the IGH side be put in (as it was supposed to be after the townhouses were built), or at least clean up the path around the lake.	3/6/2019 9:09 AM
14	Let's get rid of 5th Avenue plaza!!! Put one there! Put whatever you want there, except a falling down building!	3/6/2019 8:20 AM
15	What I want for the park is a path that has access to the lake	3/5/2019 5:56 PM
16	I don't have children living here, but the court would be a nice idea....Not just for children.	3/5/2019 10:42 AM
17	I'm for it with some reservations & caveats. Con: increased traffic, trash left behind. Pro: good for the KIDs that would use it. Would help for Natnl nite out... Suggest; place trash bin & those that use the area police it themselves. In the winter flood it for general skating not ☐ (no nets). Put a couple of benches to watch and/or participate. Greg Sanchez Lafayette Park East	3/5/2019 8:33 AM
18	I can see why some people are concerned about taking up too much open grass space for programming because we love the open field. That said, I like the layout of the proposed park and know that lots of kids and families would love a court!	3/5/2019 6:22 AM
19	I don't have children, but my husband would use it!	3/5/2019 5:55 AM

20	We'd love a dog park, leash or off leash would be great. Many neighbors have dogs who need more space to move. Please survey neighbors about a dog park, I think people would definitely prefer it to a basketball court.	3/4/2019 10:55 PM
21	My concerns are with citizens referring to riff raff... I'm delighted to have a park and 1/2 court	3/4/2019 7:48 PM
22	If there are enough people in this neighborhood that would use this court, I would be ok with it, as long as the location is moved closer to Blaine to be more visible from the street. This would discourage loitering and illegal activities that might take place.	3/4/2019 6:44 PM
23	I heard there is also a proposal to make the park partially off leash for dogs. I would like to see discussion about that. I think it is a terrible idea given the number of kids that will be at the new park and the proximity to the busy road.	3/4/2019 5:40 PM
24	I live less than 100 feet from the proposed location and look forward to being able to teach my daughter how to play as we live in the town homes and don't have an alternative to install a private goal. I'm struggling to understand how this could in any way negatively impact my living environment or property values. I can't understand how the playground could be good but a half court basketball goal bad. I understand there must be some negative feedback, but I would encourage the council to use good judgement into the likelihood this would prove detrimental to the neighborhood vs adding a needed optional for middle aged children to get exercise and develop friends within the neighborhood. There is currently no other alternative close to this within walking distance for our youth. Thank you.	3/4/2019 5:38 PM
25	I do not want the trouble that a basketball court would bring by my house.	3/4/2019 4:09 PM
26	This area is used primarily by dog owners and I would like there still to be grassy areas.	3/4/2019 1:33 PM
27	Basketball courts generally do not draw favorable activities. This is a nice green space and it should remain that way. If some sort of "sporting" area needs to be made, perhaps a tennis court would be more widely used. It can be used for more than one sport, and doesn't attract punks.	3/4/2019 12:32 PM
28	The playground equipment will already be taking away too much of the open space. We play catch, football, and soccer, and this will definitely mean the dog walkers and sports players will be too close within the remaining open space.	3/4/2019 12:23 PM
29	My concern is other people from outside our community using the court causing issues like in wsp a number of years ago.	3/4/2019 12:17 PM
30	I don't want the basketball court in my neighborhood.	3/4/2019 11:25 AM
31	Exactly where would it be located in the park? What would it cost? What would upkeep/maintenance cost each year? What provisions would be made for parking by users to prevent heavy traffic on Blaine Avenue?	3/4/2019 11:23 AM
32	With so many kids living in the neighborhood it would be a great way for them to spend time outdoors.	3/4/2019 10:52 AM
33	We have 4 children that love basketball and we always have to drive to Rich Valley Park for them to play. Would be nice to have one close in neighborhood for them to have fun outside. As a nurse I think it is great to give children more opportunities to get physical activity instead of screen time inside.	3/4/2019 10:50 AM
34	Swearing and loud, bad language in a location very close to family homes. I'm not sure if parking might potentially be an issue. I might place the court further from the existing play equipment so older kids and adults that will be attracted to a half court can not be heard as easily by young children. I think it is a great addition to the neighborhood and serves an age group that very much need to play and exercise and is way under served but it needs to be set off more from toddler and young children and family housing.	3/4/2019 9:54 AM
35	It is such a peaceful and pretty area, a basketball court would be noisy and an eyesore to the area.	3/4/2019 9:06 AM
36	I think it is a wonderful use of community resources. We do not have access to anything like this currently in our community of Lafayette park east. I really hope the negatives do not win this fight. Outdoor activity is important and having a safe place to do that is paramount!	3/4/2019 8:55 AM
37	I think a basketball court would bring more people other than just dog walkers to the park. There would still be plenty of space for the dogs to run.	3/4/2019 5:54 AM
38	I live on bolger trail our children have no neighbor hood amenities aside from the CDA park. Let's allow them to remain active and productive which a basketball court would do. Thank you	3/3/2019 4:06 PM

39	We don't want the people who be drawn to this facility. The former location was just a drug sales point. The location of this same nature in SSP had a firearms problem.	3/3/2019 2:52 PM
40	Leave open green space ,please!! Thank you	3/3/2019 10:03 AM
41	Would like a fence around playground and basketball court if they decide to put it in so that the park can remain safe for dog owners to use. Not in favor of the playground location if truth be told.	3/3/2019 9:28 AM
42	A community pool would also be great!!	3/2/2019 6:23 PM
43	It would turn into a thug park that would cause many problems such as crime, drugs, and a scary place for children! No! No! No!	3/2/2019 5:19 PM
44	Good for everyone	3/2/2019 4:43 PM
45	We want our kids to play outside more and having options like this are great!	3/2/2019 4:41 PM
46	I do not support the installation of 1/2 court basketball court or changing the park to an off-leash dog park area. There is no parking in this area to support either of these options and our HOA's already have visitor parking issues which will only be made worse by this addition.	3/2/2019 3:55 PM
47	Thank you very much!	3/2/2019 3:52 PM
48	We don't need another place in our neighborhood for teenagers to congregate.	3/2/2019 3:33 PM
49	Oakwood Park on 78th St e could use a basketball net!	3/1/2019 9:21 PM
50	Unecessary waste of money. Direct it towards something that the entire community could use. These courts basically go unused for the most part.	3/1/2019 7:38 PM
51	So few people use them now adays and the maint of the equipment and black top isn't worth the return in investment	3/1/2019 6:56 PM
52	Major concerns regarding the basketball court. It seems the average age demographic for kids is toddler and preschool age, and am afraid of attracting the wrong crowds. I know many other cities where trouble is brought in from the outside to basketball courts. I highly disagree with the basketball court in or around the park.	3/1/2019 6:45 PM
53	I feel it's trouble waiting to happen. Check with the cities that have taken out their basketball courts. SSP has removed courts. Enough to make me want to move.	3/1/2019 6:26 PM
54	Has IGH looked at who was using the other city park basketball courts? My concern is that they draw people and traffic from non-IGH residents. One example would be the court that SSP closed at Roosevelt park on 5th Avenue South and 5th Street South. Also, I would not like to see the 1/2 court cause any additional traffic/parking on 47th Court. For reference I live on Bower Path.	3/1/2019 4:41 PM
55	The park should be a welcoming and safe place for kids and families. Basketball courts tend to draw in an immature crowd who are unsupervised and cause mischief. Our community has problems in recent years with this type of behavior, and we don't need to encourage them into our neighborhood anymore.	3/1/2019 4:35 PM
56	A rendering of where it would be located and what it might look like would be appreciated.	3/1/2019 3:16 PM
57	Nothing but trouble will happen at the basketball court	3/1/2019 1:56 PM
58	Our understanding is that SSP removed their basketball courts due to problems...shouldn't Inver Grove Heights learn from SSP?	3/1/2019 1:43 PM
59	The court at Sleepy Hollow draws noisy, maurauding youth. Another court is the last thing this city needs.	3/1/2019 1:42 PM
60	Our kids are younger and if in the future we could utilize the court for them in a positive way that would Be great. However speaking from personal experience growing up with parks all around me in Minneapolis, I agree that they always bring more trouble than good and would prefer to keep our park safe and not attract unwanted attention to our little ones. For that reason I would preferred to not go with a basketball court at all. Thank you for your consideration	3/1/2019 1:31 PM
61	I am very much opposed to a basketball court in our neighborhood. There is already enough trouble with teens coming in to party in the Seidl Lake area. I am concerned that because it will be one of the only basketball courts in the area there will be alot of outside people coming into our neighborhood. There are alot of very young children in this neighborhood who will not even be using the court. please reconsider and DO NOT put a basketball court in. The safety of our neighborhood is at stake.	3/1/2019 12:27 PM

62	I live on the SSP side if this is for IGH on the Condo side go for it. I live on 14th Ave So. SSP right on Seidls. Was born on 11th Ave used the Lake all my life. There are so many undesirables using the park from my side that no one in my neighborhood will even go down the paths anymore	3/1/2019 11:35 AM
63	I would like to see more walking trails.	3/1/2019 11:07 AM
64	I don't want the traffic past my home it is already a race track. The park should be for children and people in the area to relax in. Sometimes basketball courts bring unwanted elements to the area and people who do not live in the area. Many seniors live in this area and we need to feel safe where we live.	3/1/2019 11:05 AM
65	I am not in favor of a basketball court in our neighborhood. They tend to bring crime and violence and I value my neighborhood and don't want that. I saw what the Seidl Lake Tot Park brought from smoking, drinking, drugs and sex. I am afraid of what a basketball court would bring. I don't want to be afraid in my neighborhood. Please don't put one in our neighborhood.	3/1/2019 10:28 AM
66	A splash pad would be great in IGH. The Burnsville one is amazing! Great idea. IGH needs new things- not a half court... Those can be found already in IGH.	3/1/2019 9:27 AM

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Update on Heritage Village Park Phase II Improvements

Meeting Date: March 13, 2019
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Brian Swoboda

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☒ | Other |

PURPOSE/ACTION REQUESTED

Staff will provide a brief overview of the proposed Phase II improvements planned for construction at Heritage Village Park during the 2019 construction season.

SUMMARY

With the construction of the Phase I improvements of Heritage Village Park (Dog Park), the City Council authorized the development of Phase II plans and specifications in late 2018. The City has been working with WSB on Phase II improvements over the last several months. Staff is updating the Council on our progress to get feedback as we are getting close to seeking authorization to bid the project.

Planned Phase II Improvements

- Site grading
- Parking and the necessary storm water treatment areas
- Inclusive Playground Structure (themed)
- Restroom/Shelter
- Trails that connect the MRRT to Swing Bridge Park along Doffing Ave and trails within the park itself
- Historical Interpretation at Swing Bridge Park (coordinated by Dakota County)
- Landscaping
- Site amenities

Site Grading/Import of Fill

The overall grading plan anticipate placing approximately 60,000 cubic yards of clean fill to get the majority of the site at an elevation of 701 which is above the existing dike. During this phase of the project we expect to haul in approximately 28,000 cubic yards which will come from the City's 65th St project. Future city street projects will be able to haul excess clean fill to the site until we have the estimated 60,000 cubic yards needed to complete the grading plan. In order to accomplish the import of fill the City will be processing a Conditional Use Permit (CUP) that will be reviewed by the Environmental Commission, Planning Commission, Parks and Recreation Commission, and ultimately the City Council.

Inclusive Playground

The Commission and staff are working in partnership with a group of residents interested in supporting an inclusive playground with a goal to provide a well-designed inclusive play-space that welcomes children and their families of all abilities to play, learn and grow together. Inclusive playgrounds also allow adults of varying ages and abilities to actively engage with the children in their care.

Architectural Renderings

In 2011/12 the City hired Partners & Sirny to develop conceptual architectural renderings for buildings that would be located in Heritage Village Park (attached). These concepts would be used to guide the development of the restroom/shelter.

Available Funding

Balance of State Grant	\$575,000
Non-State Match (City & County)	\$575,000
Dakota County ELF Grant	\$850,000
Total	\$2,000,000

Additionally, there is a group organized that will be trying to raise \$300,000 to help support the inclusive playground project through community fundraising. As a reminder the State Grant Funding expires in December 2019.

Probable Budget

Park Development	\$715,000
Historical Interpretation (@Swing Bridge)	\$85,000
Inclusive Playground	\$540,000
Additional Parking (19 stalls)	\$60,000
Restroom/Shelter Building	\$600,000
Construction Observation/Administration	\$100,000
Contingency	\$200,000
Total	\$2,300,000

Anticipated Operational Costs and Future Replacement Costs

Staff will develop anticipated operational impacts and future capital replacement costs estimates and include that information when the Council approves plans and specifications on April 22nd.

Anticipated Schedule

April 10 th	PRAC review/approval of plans and specifications
April 22 nd	City Council review/approval of plans and specifications
April/May	Bid project
May/June	Import fill and grade site
June 10, 2019	City Council award a contract
August – October	Construction

Future Improvements (Potential)

Future improvements that may be included as resources are available may include:

- Splash Pad
- Outdoor Amphitheatre
- Relocation of Old School House/Former Town Hall
- Additional Parking
- Picnic Shelter(s)
- Historical Interpretation

PRELIMINARY PLANS



Heritage Village Park - Phase 2 | Master Plan

Prepared by: HKS, Inc.
December 5, 2018 | WSB Project Number: 012050-000

Heritage Village Park - Phase 2

Inver Grove Heights, Minnesota

City Improvement Project No. XXXXX
WSB & Associates, Inc. Project No. 013050-000
Issue Date. XXXXX XX, 20XX



WSB PROJECT NO.:
013050-000

DESIGN BY:
AS SHOWN
PLAN BY:
CHECK BY:
BAC
CCA

NO	DATE	DESCRIPTION

REVISIONS

SHEET NUMBER	SHEET TITLE
L1.0	COVER SHEET
L2.0	EROSION CONTROL & REMOVALS
L3.0	OVERALL LAYOUT PLAN
L3.1	LAYOUT ENLARGEMENT A
L3.2	TRAIL LAYOUT ENLARGEMENTS
L4.0	OVERALL GRADING PLAN
L4.1	GRADING ENLARGEMENT A
L4.2	TRAIL GRADING ENLARGEMENT B & C
L5.0	OVERALL RESTORATION PLAN
L5.1	RESTORATION ENLARGEMENT A
L5.2	RESTORATION ENLARGEMENT B
L5.3	RESTORATION ENLARGEMENT C
L6.0	MISCELLANEOUS DETAILS



PROJECT LOCATION MAP

L1.0 / SCALE NOT TO SCALE

THIS PLAN SET HAS BEEN PREPARED FOR:
INVER GROVE HEIGHTS
8055 Barbara Avenue
Inver Grove Heights, MN 55077
(651) 450-2500



HERITAGE VILLAGE PARK PHASE 2
INVER GROVE HEIGHTS, MINNESOTA

COVER SHEET

C.P.
XXXXXX
SHEET
L1.0

THE SURFACE UTILITY INFORMATION SHOWN ON THESE DRAWINGS CONCERNING TYPE AND LOCATION OF PRIVATE UTILITIES HAS BEEN DETERMINED ACCORDING TO THE GUIDELINES OF CHANCE 38-02. ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND MAINTENANCE OF SURFACE DATA" THE CONTRACTOR IS TO DETERMINE THE TYPE AND LOCATION OF PRIVATE UTILITIES AS MAY BE DETERMINED NECESSARY TO AVOID DAMAGE THERETO.

DATE: XXXXXX
LIC. NO. 40646
Cristian C. Arango
I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

DESIGN BY:
AS SHOWN
PLAN BY:
BAA
CHECK BY:
CCA
SCALE:

NO.	DATE	DESCRIPTION

REVISIONS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, AND REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.
CANDACE C. AMBERG
DATE: 03/07/2018 LIC. NO. 45546

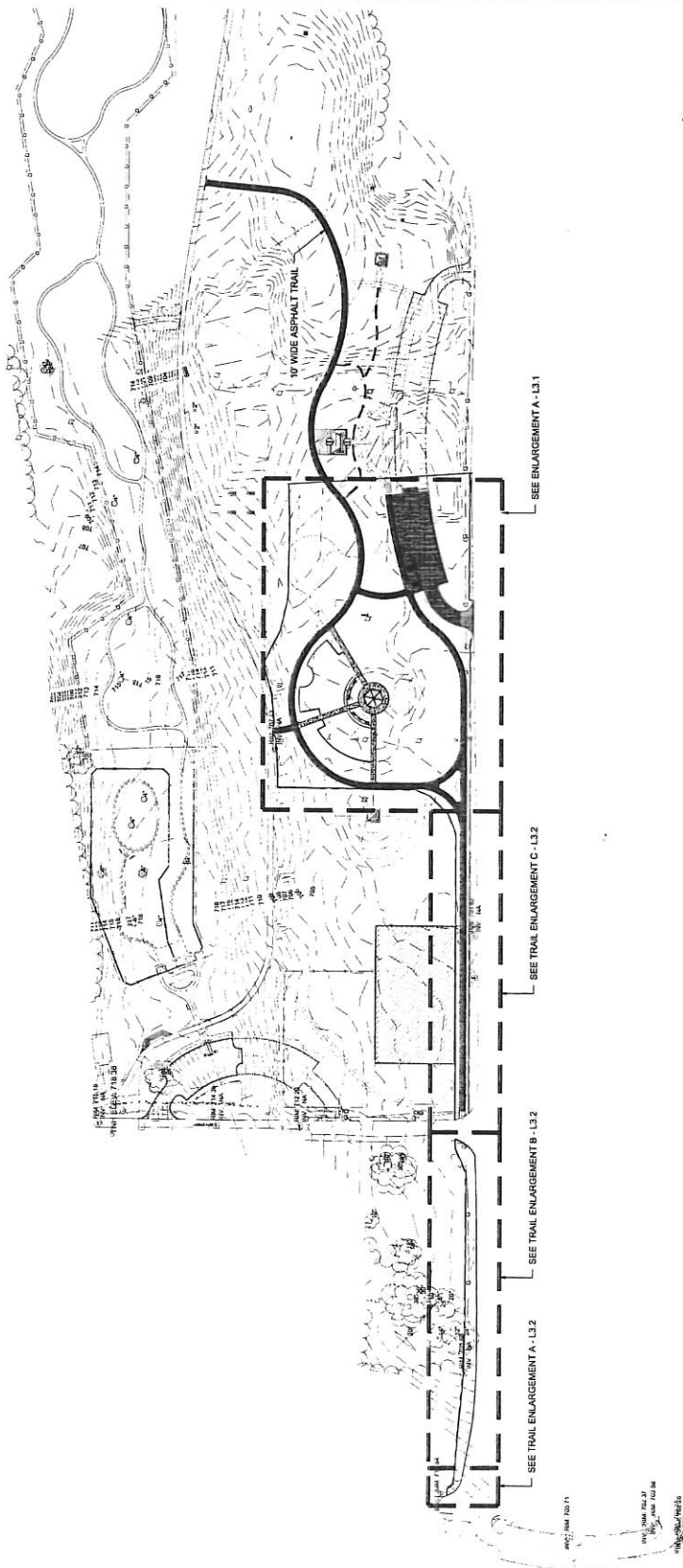
CITY OF INVER GROVE HEIGHTS
HERITAGE VILLAGE PARK PHASE 2

OVERALL LAYOUT
PLAN

C.P. SHEET
XXXXXX L3.0

LEGEND:

CONSTRUCTION LIMITS	WOOD FIBER BIOROLL
EXISTING CONTOUR	ROCK CONSTRUCTION
EXISTING SPOT GRADE	ENTRANCE (OR EQUIVALENT)
EXISTING DECIDUOUS TREE	CHAIN-LINK FENCE REMOVAL
EXISTING CONIFER TREE	TREE REMOVAL
AGGREGATE REMOVAL	CLEARING AND GRUBBING
BITUMINOUS REMOVAL	EXISTING DRAINAGE FLOW
CONCRETE REMOVAL	INLET PROTECTION
CONCRETE CURB REMOVAL	SILT FENCE
REMOVE SIGN	



0 100 200
SCALE IN FEET

NO.	DATE	DESCRIPTION

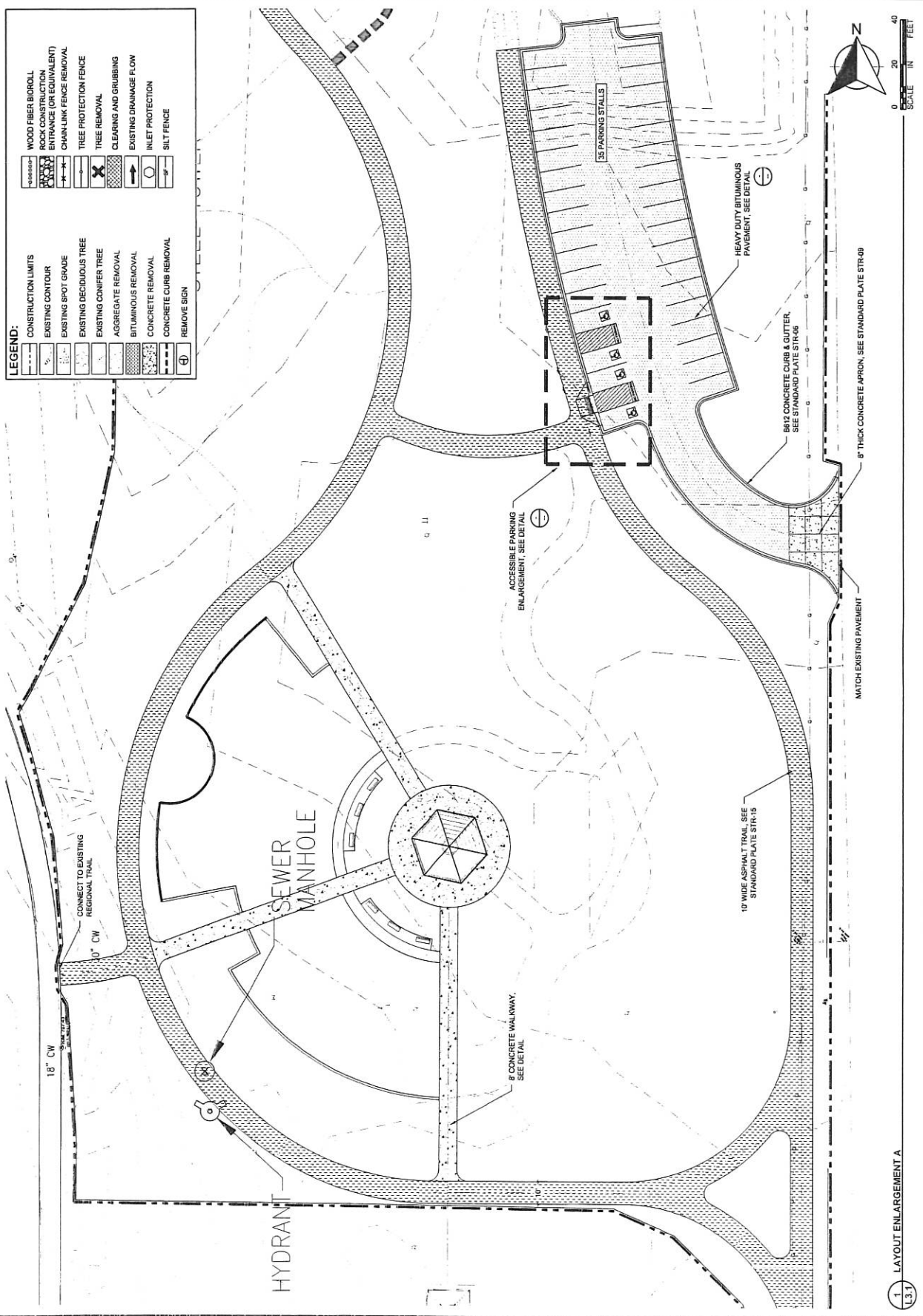
REVISIONS

DATE: 3/30/2016	LIC. NO. 46646
CANDACE C. AMERSON	
LAW OF THE STATE OF MINNESOTA	
ON REPORT WAS PREPARED BY ME OR UNDER MY	
DIRECT SUPERVISION AND THAT I AM A DULY	
LICENSED LANDSCAPE ARCHITECT UNDER THE	

HERITAGE VILLAGE PARK PHASE 2
CITY OF INVER GROVE HEIGHTS

LAYOUT
ENLARGEMENT A

C.P. SHEET
XXXXXXX L3.1



1 LAYOUT ENLARGEMENT A
L3.1



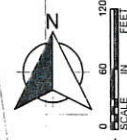
NO	DATE	DESCRIPTION

DESIGNER CERTIFY THAT THIS PLAN REPRESENTS
ON REPORT WAS PREPARED BY ME OR UNDER MY
DIRECT SUPERVISION AND THAT I AM A DULY
LICENSED LANDSCAPE ARCHITECT UNDER THE
LAWS OF THE STATE OF MINNESOTA.
CANDACE C. AMERINO
DATE: 10/01/2011 L.C. NO. 45845

HERITAGE VILLAGE PARK PHASE 2
CITY OF INVER GROVE HEIGHTS

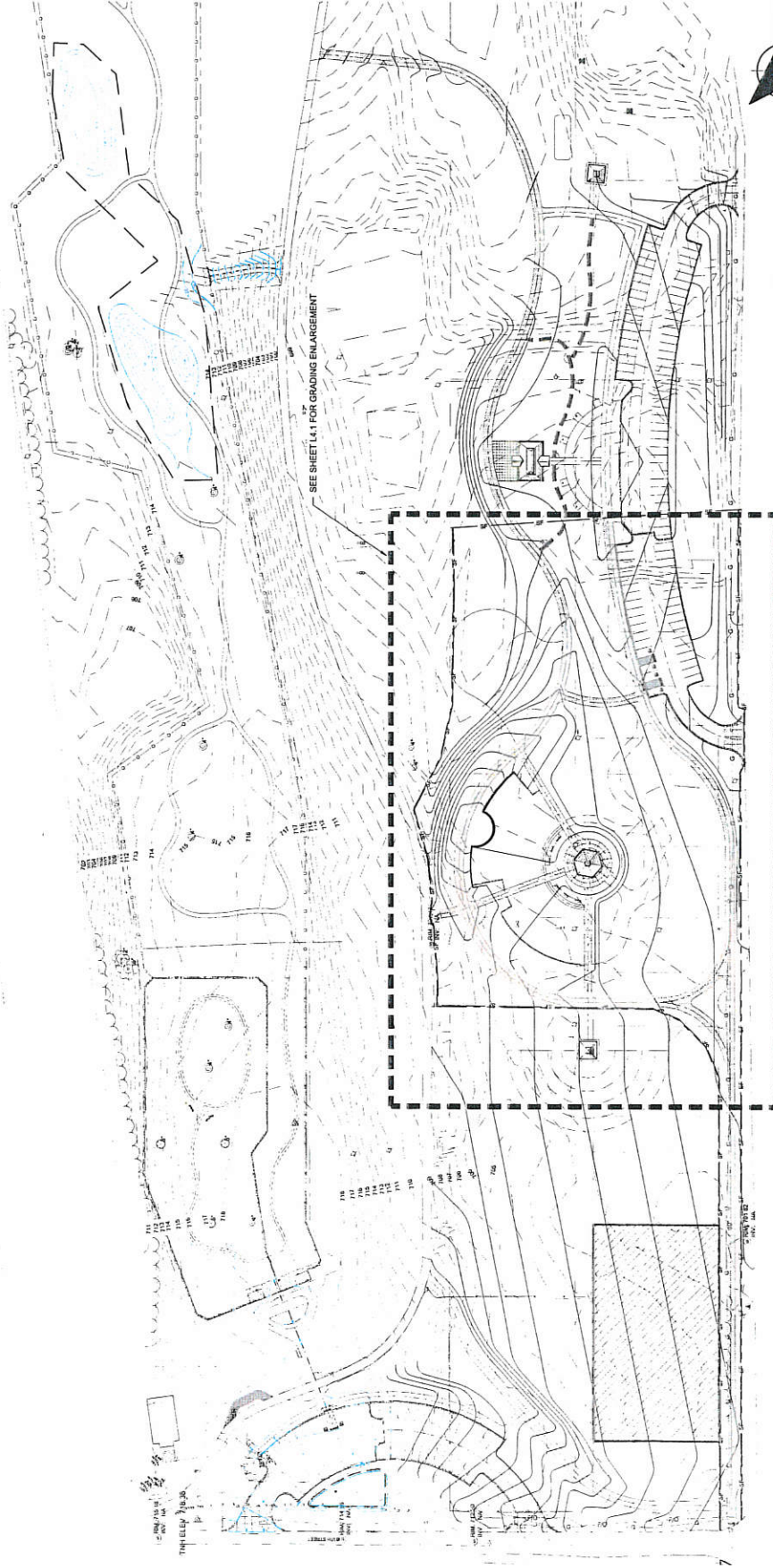
OVERALL
GRADING PLAN

C.P. SHEET
XXXXXX L4.0



LEGEND:

---	CONSTRUCTION LIMITS	XXXXXX	WOOD FIBER BIOROLL
---	EXISTING CONTOUR	XXXXXX	ROCK CONSTRUCTION
---	EXISTING SPOT GRADE	XXXXXX	ENTRANCE (NOT EQUIVALENT)
---	EXISTING DECIDUOUS TREE	XXXXXX	CHAIN-LINK FENCE REMOVAL
---	EXISTING CONIFER TREE	XXXXXX	TREE PROTECTION FENCE
---	AGGREGATE REMOVAL	XXXXXX	TREE REMOVAL
---	BITUMINOUS REMOVAL	XXXXXX	CLEARING AND GRUBBING
---	CONCRETE CURB REMOVAL	XXXXXX	EXISTING DRAINAGE FLOW
---	REMOVE SIGN	XXXXXX	INLET PROTECTION
---		XXXXXX	SILT FENCE

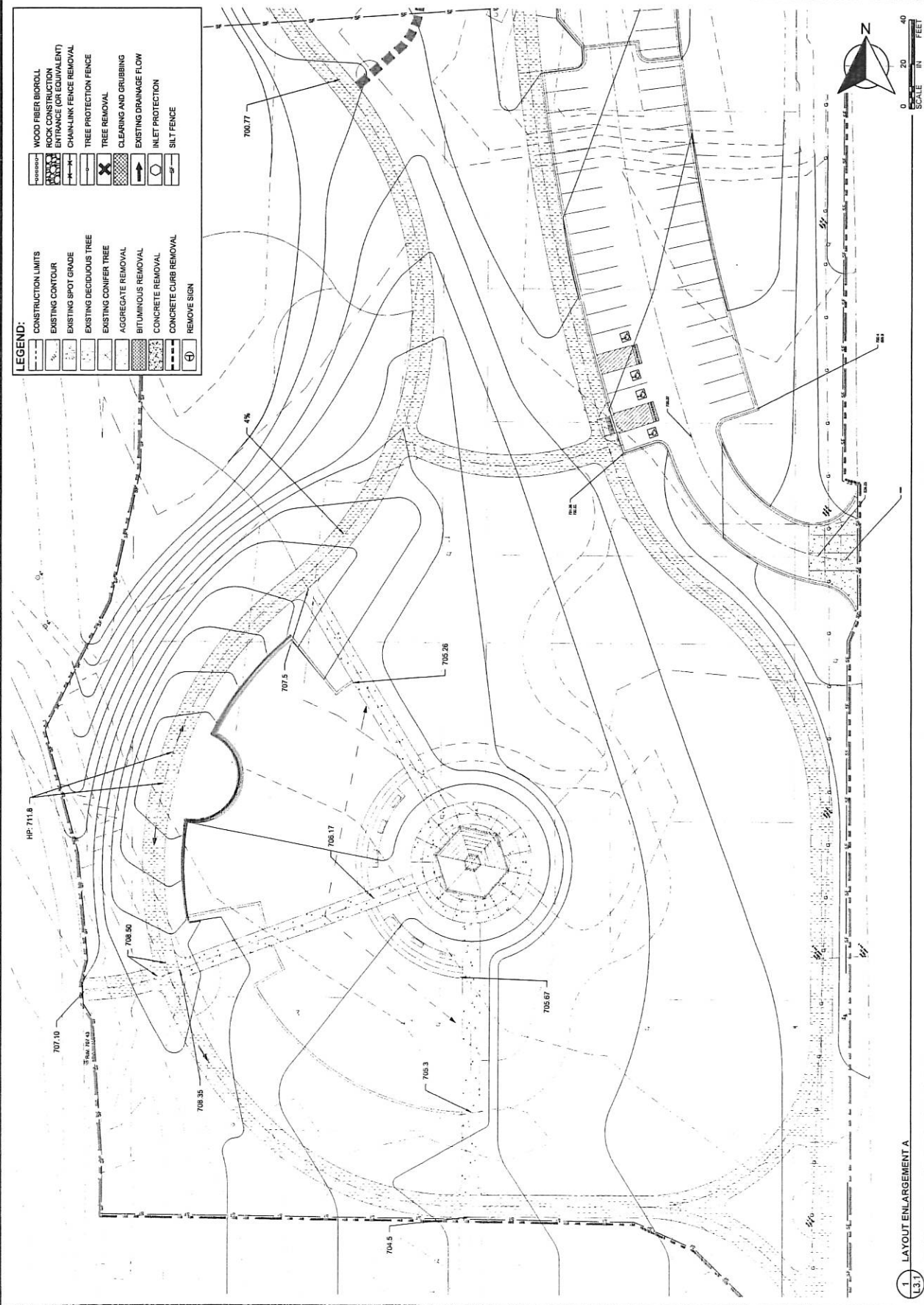


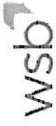
NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.
CANADACE C. AMERIGHI
LIC. NO. 40848
DATE: 0000/00/00

HERITAGE VILLAGE PARK PHASE 2
CITY OF INVER GROVE HEIGHTS

GRADING
ENLARGEMENT A





WSB PROJECT NO.:
013050-000

SCALE: AS SHOWN
PLAN BY: BAK
DESIGN BY: BAK
CHECK BY: CCA

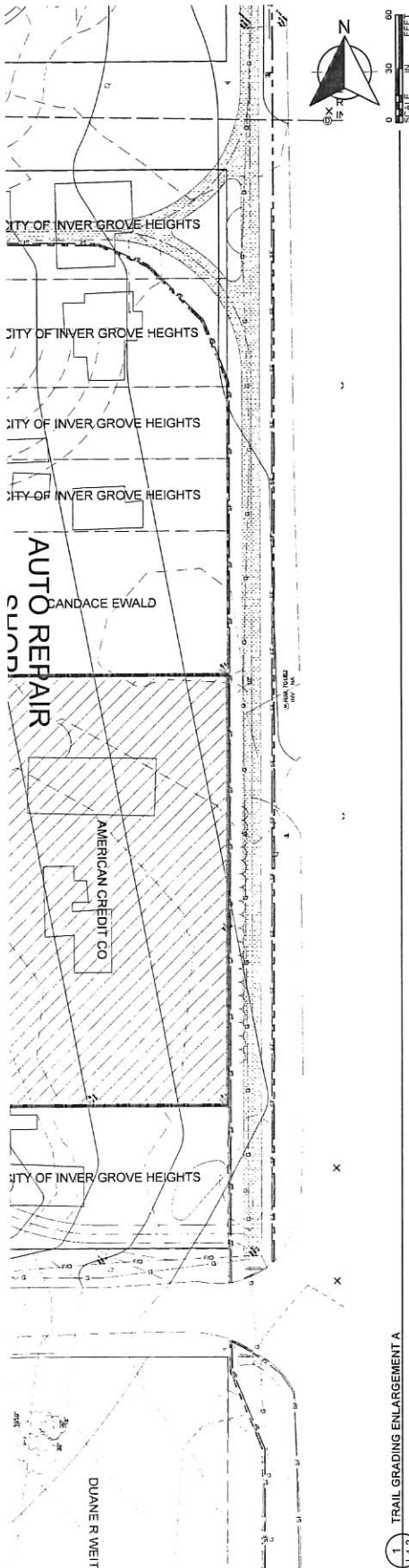
NO.	DATE	DESCRIPTION

DATE: XXXXXX LFC NO: 40646
CANDACE C. AMBERG
LAWYER CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

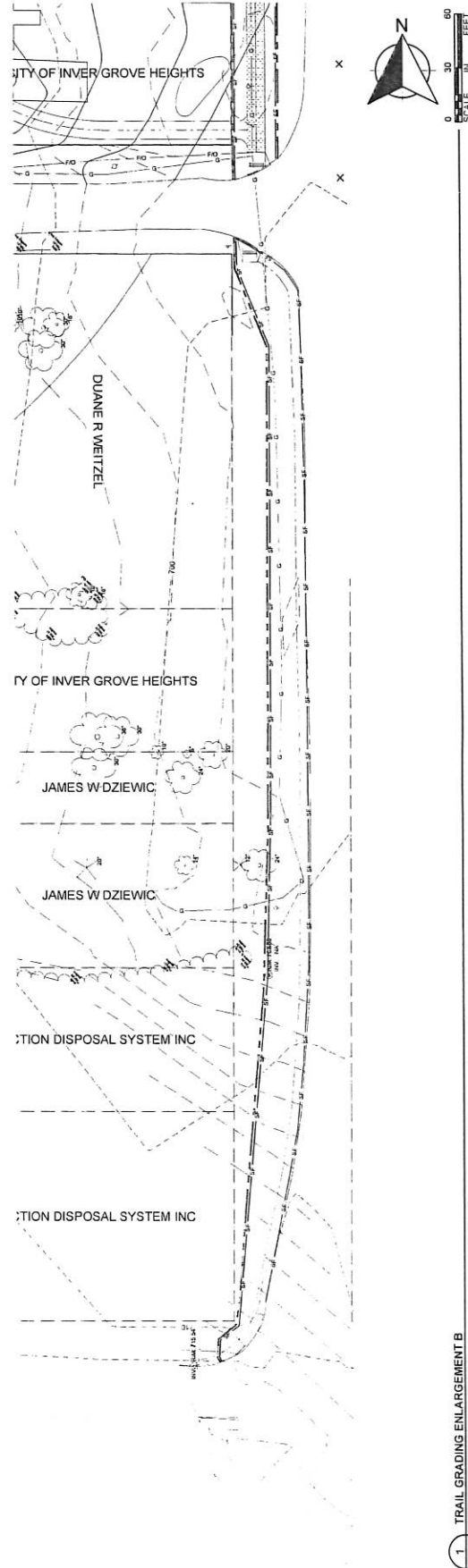
CITY OF INVER GROVE HEIGHTS
HERITAGE VILLAGE PARK PHASE 2

TRAIL GRADING
ENLARGEMENTS
B & C

C.P. SHEET
XXXXXX L4.2



1 TRAIL GRADING ENLARGEMENT A

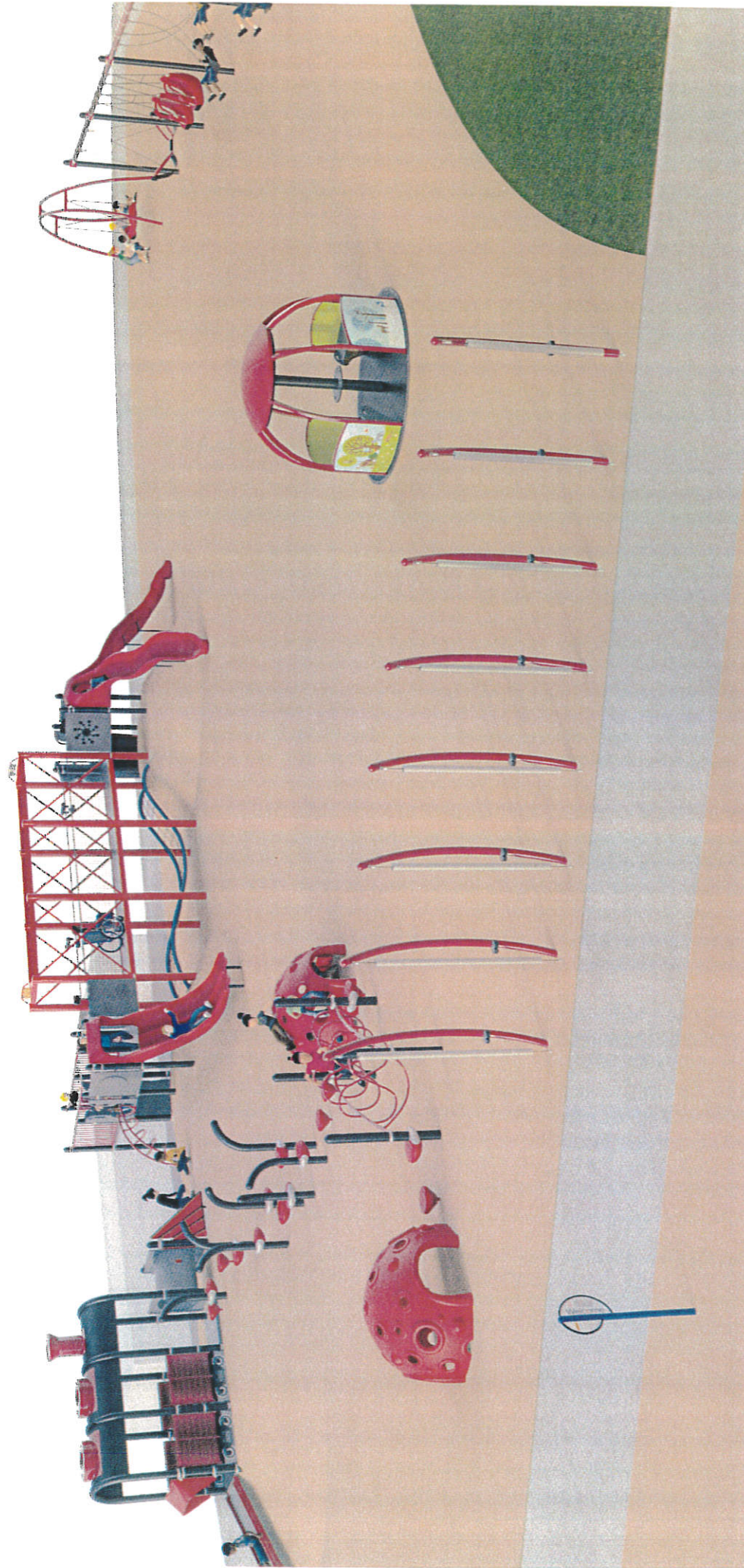


2 TRAIL GRADING ENLARGEMENT B

PRELIMINARY INCLUSIVE PLAYGROUND

Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-01



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Proudly presented by:

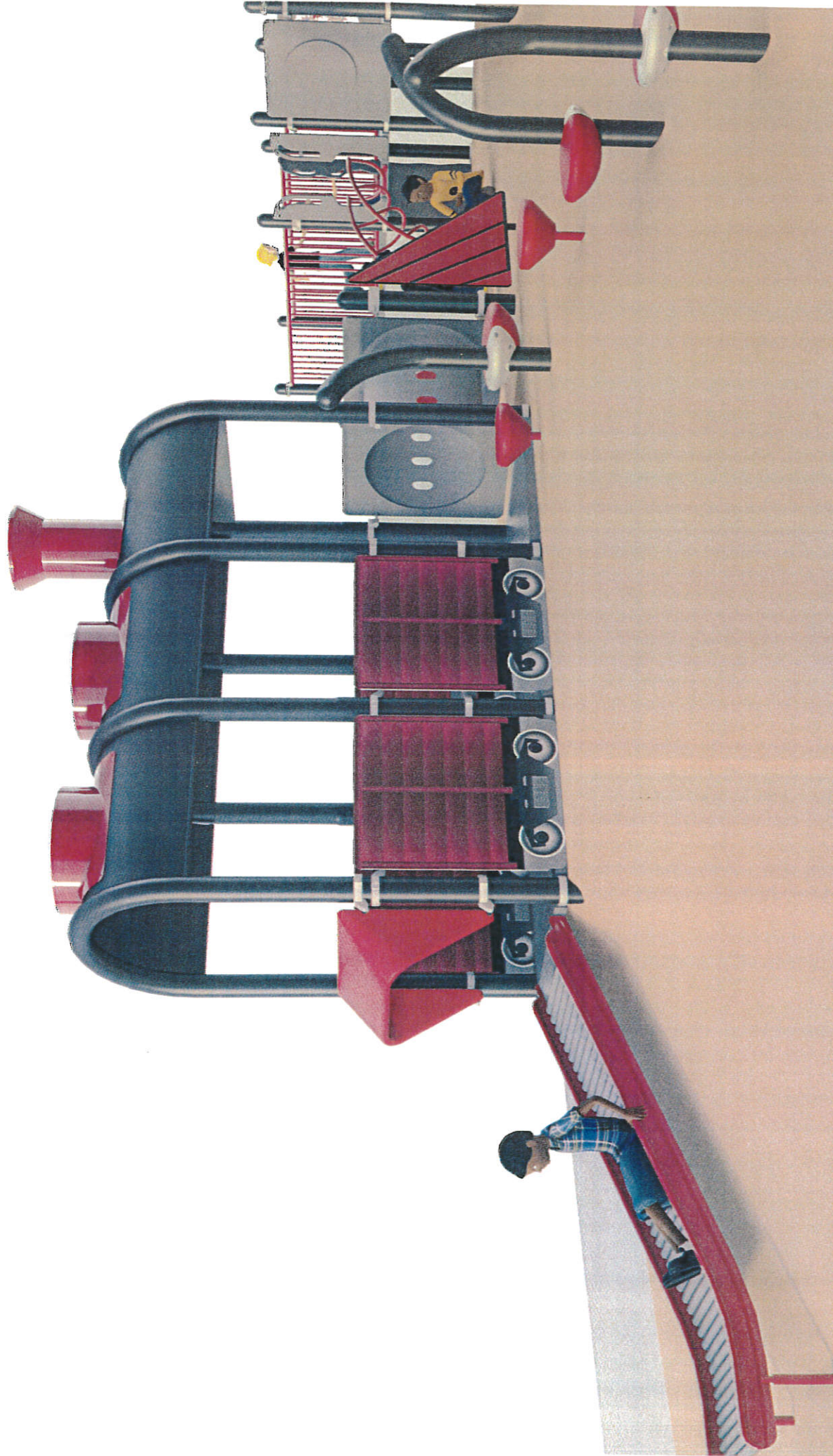
Brett Allergott



flags
recre

Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-04



new designs conceptual only **Custom product manufacturing time for this project will be approximately 6 weeks from the time of LSI order acceptance

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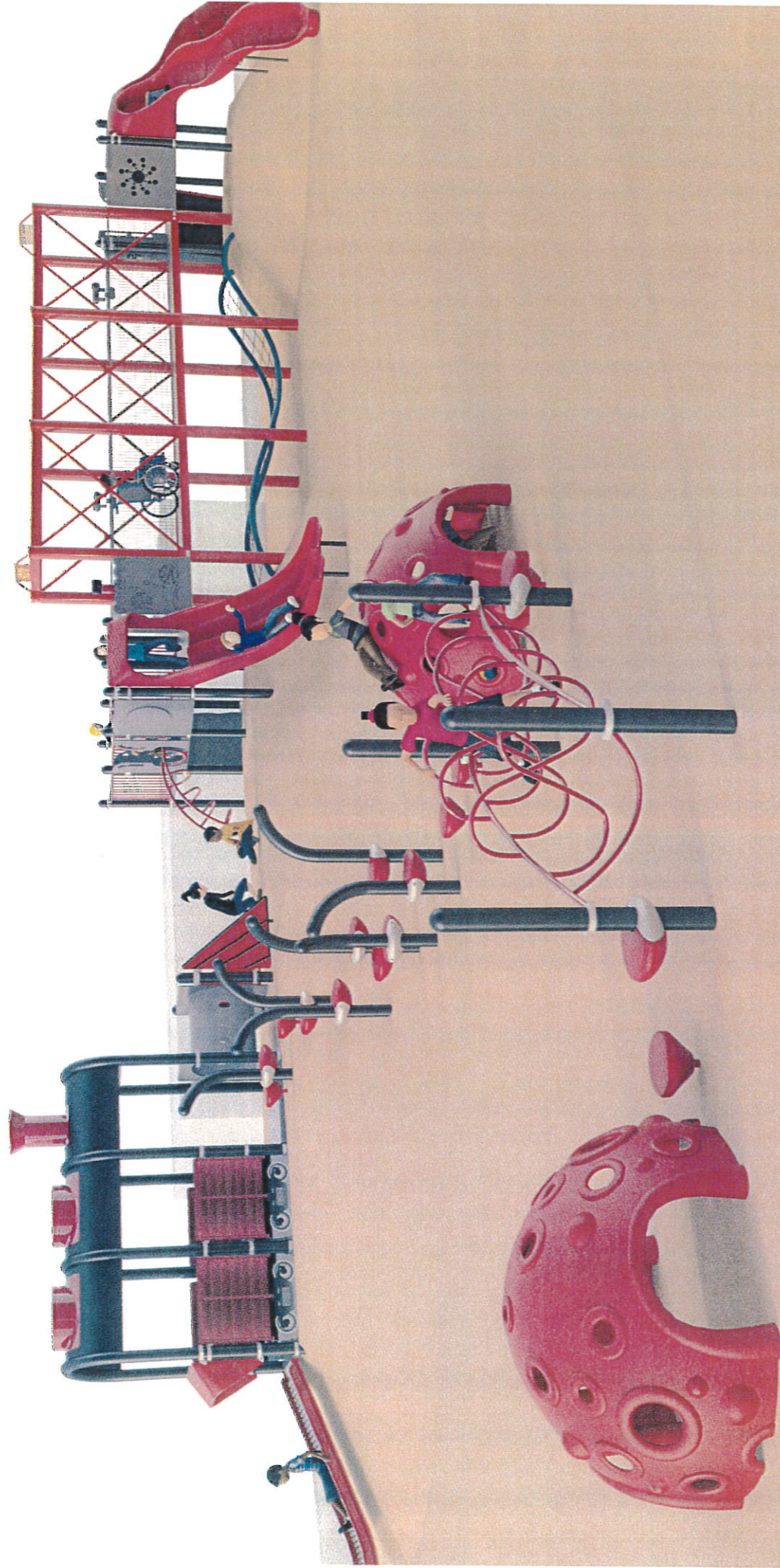
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Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-02



www.conceptplac.com *Custom product manufacturing time for this project will be approximately 6 weeks from the time of LSI order acceptance

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Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-05



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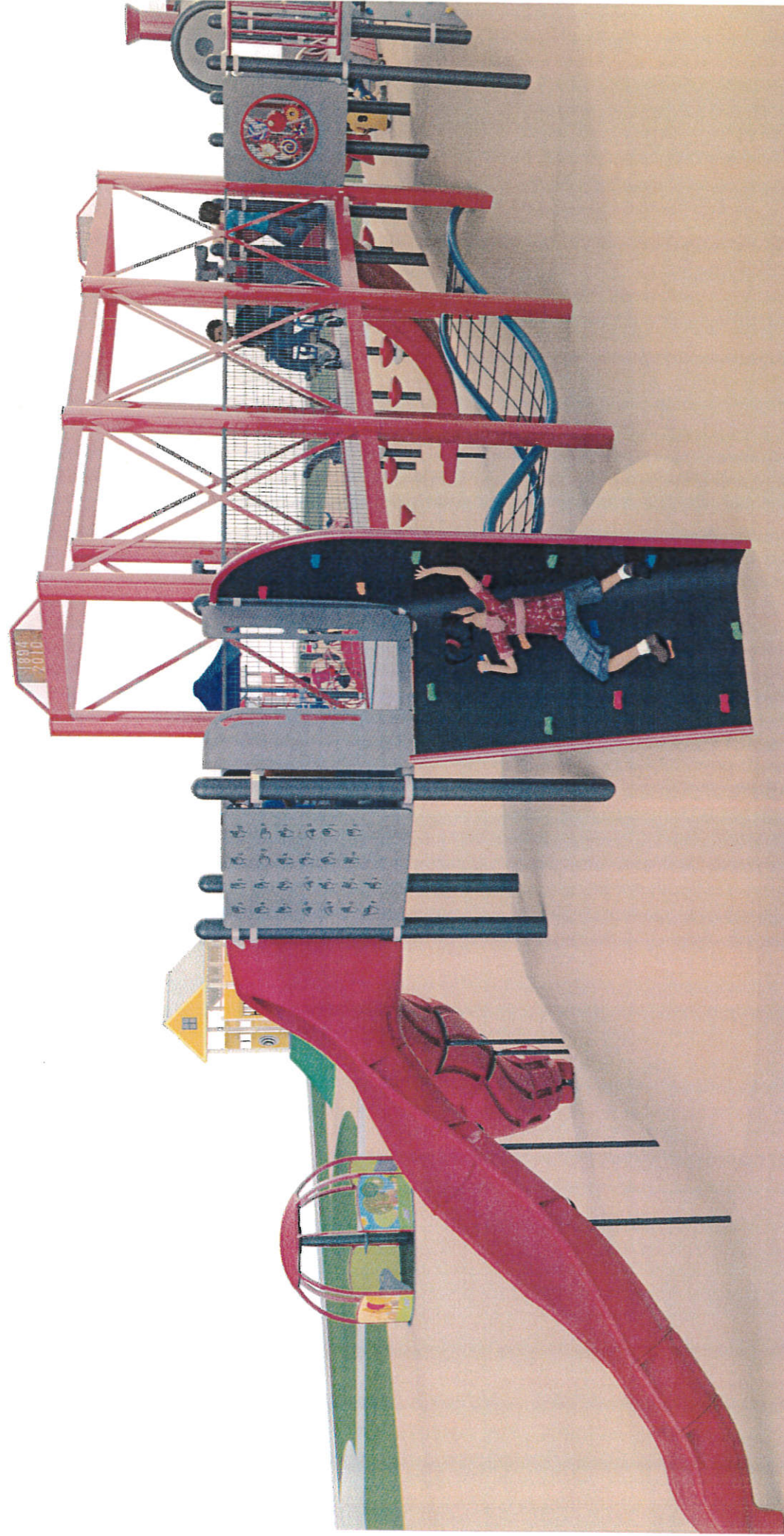
Brett Allergott



flags
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Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-03



own as conceptual only. *Custom product manufacturing time for this project will be approximately 6 weeks from the time of LSI order acceptance.

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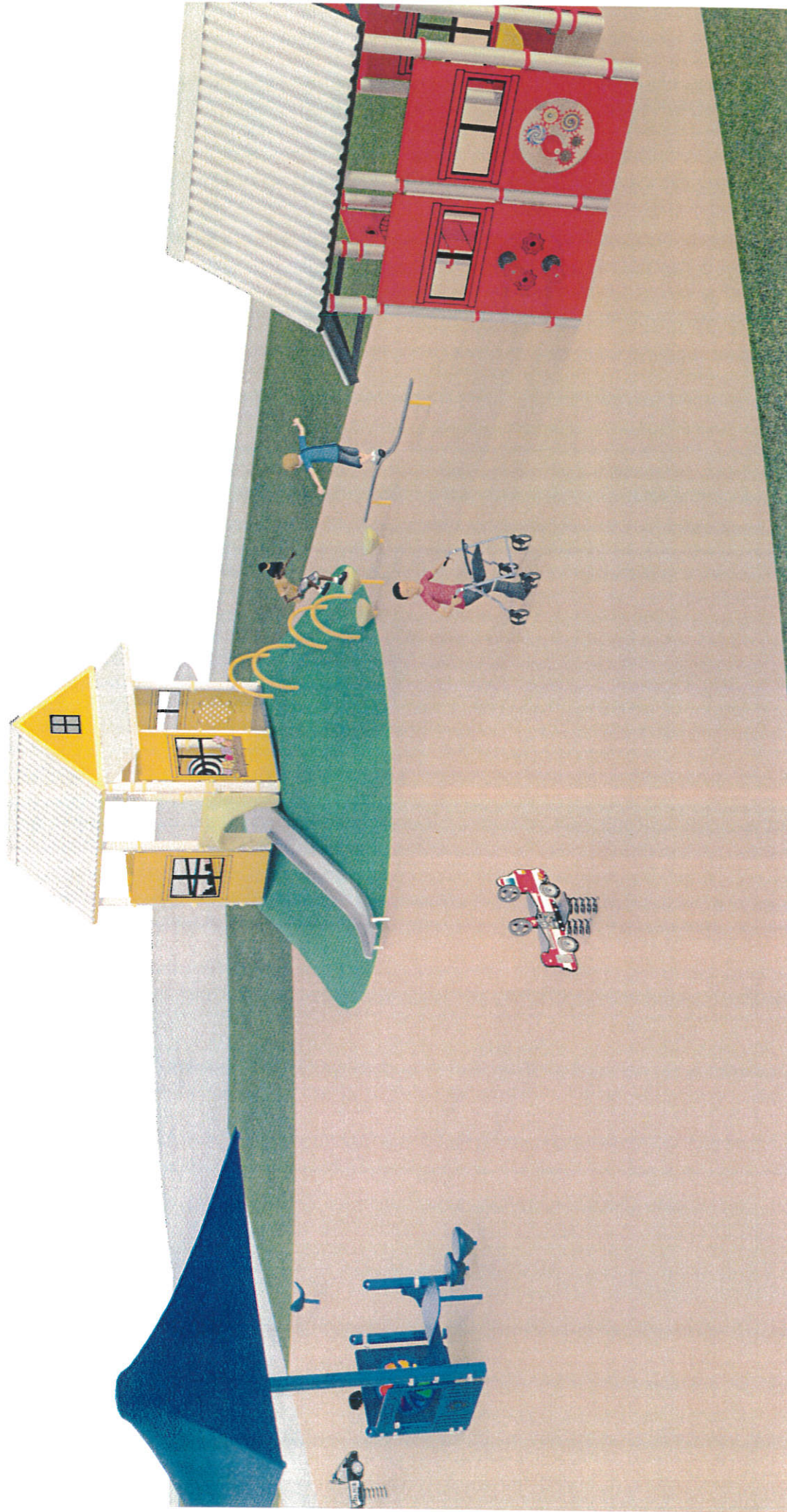


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Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-06



See also confidential only * Custom product manufacturing time for this project will be approximately 6 weeks from the time of L31 order acceptance

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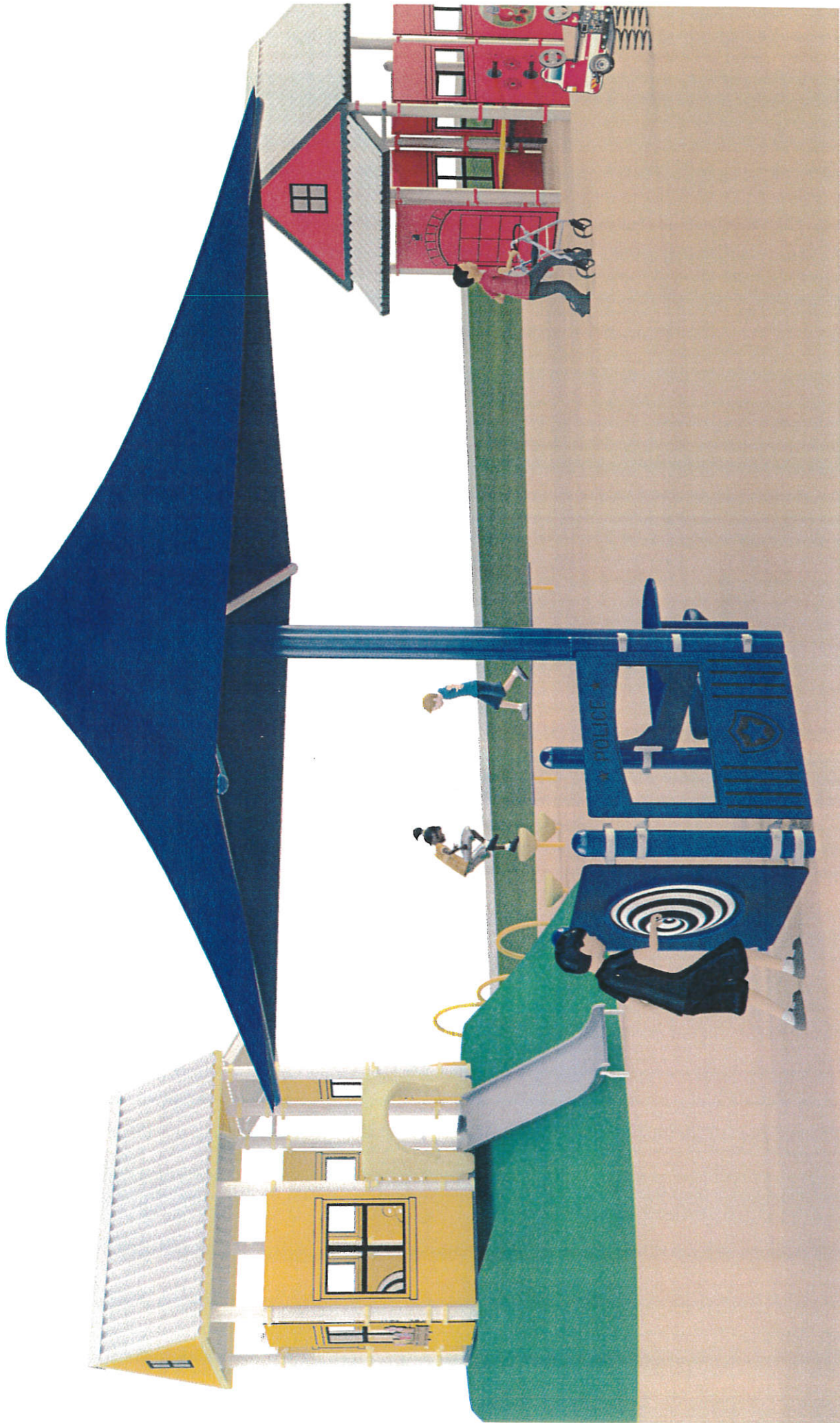
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Heritage Village Park

Inver Grove Heights MN 55076 February 26, 2019 1133259-02-01-07



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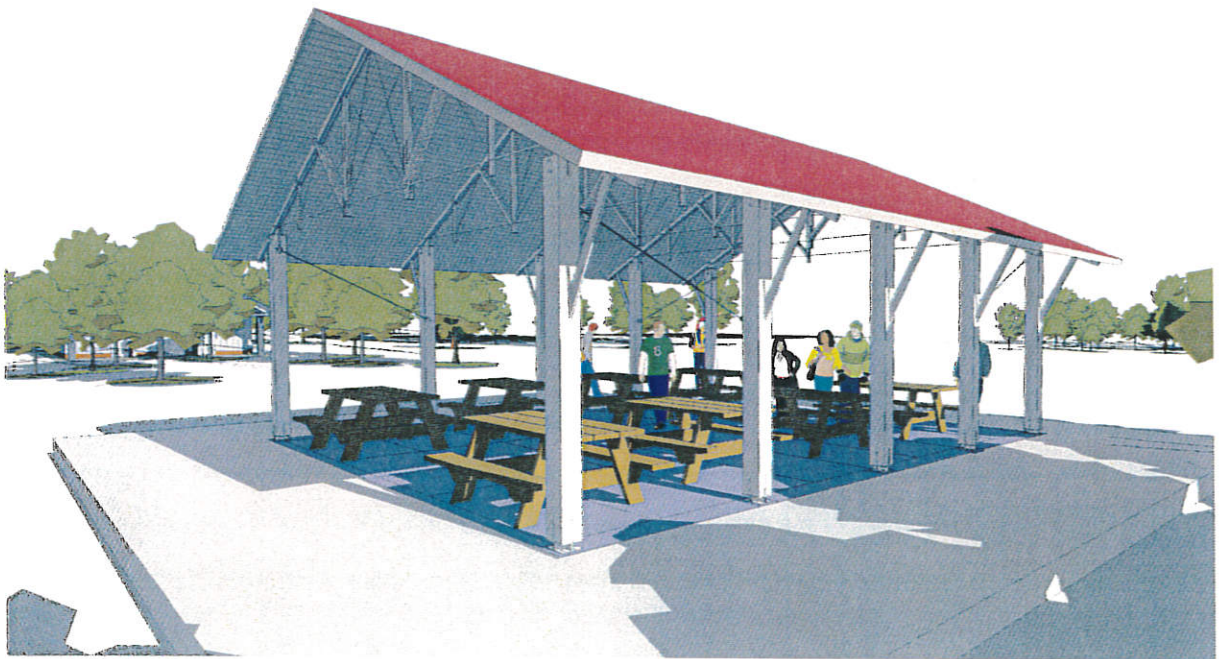
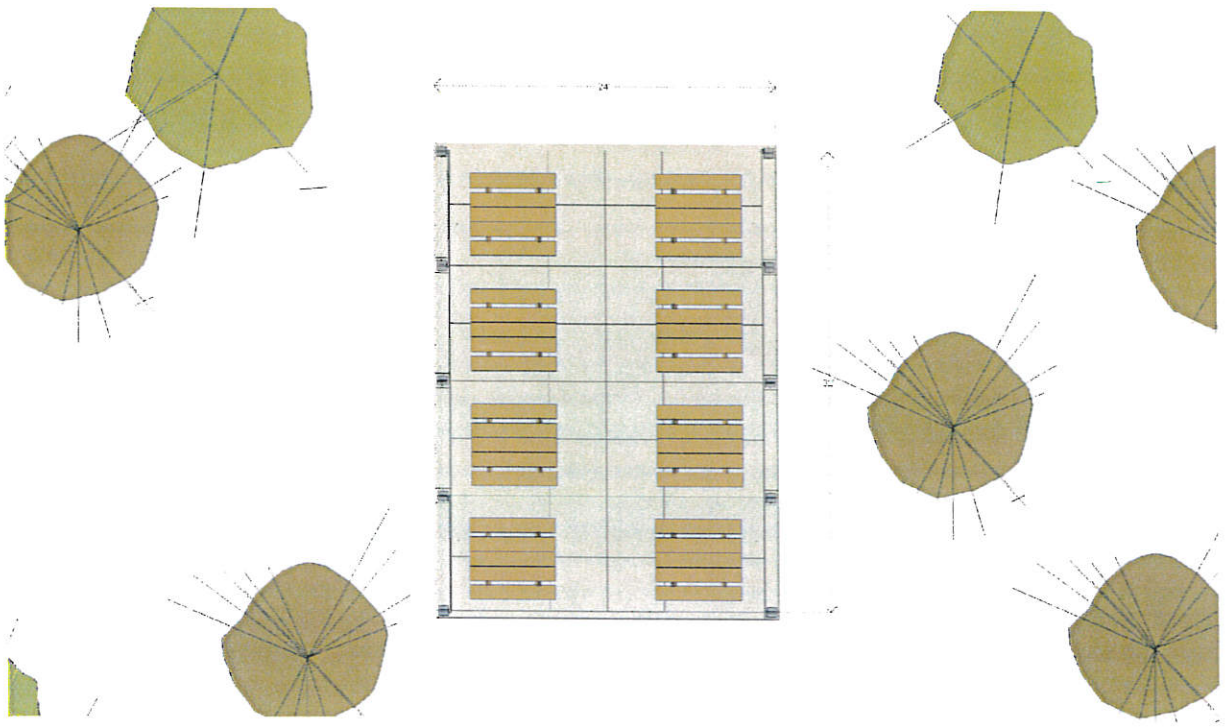


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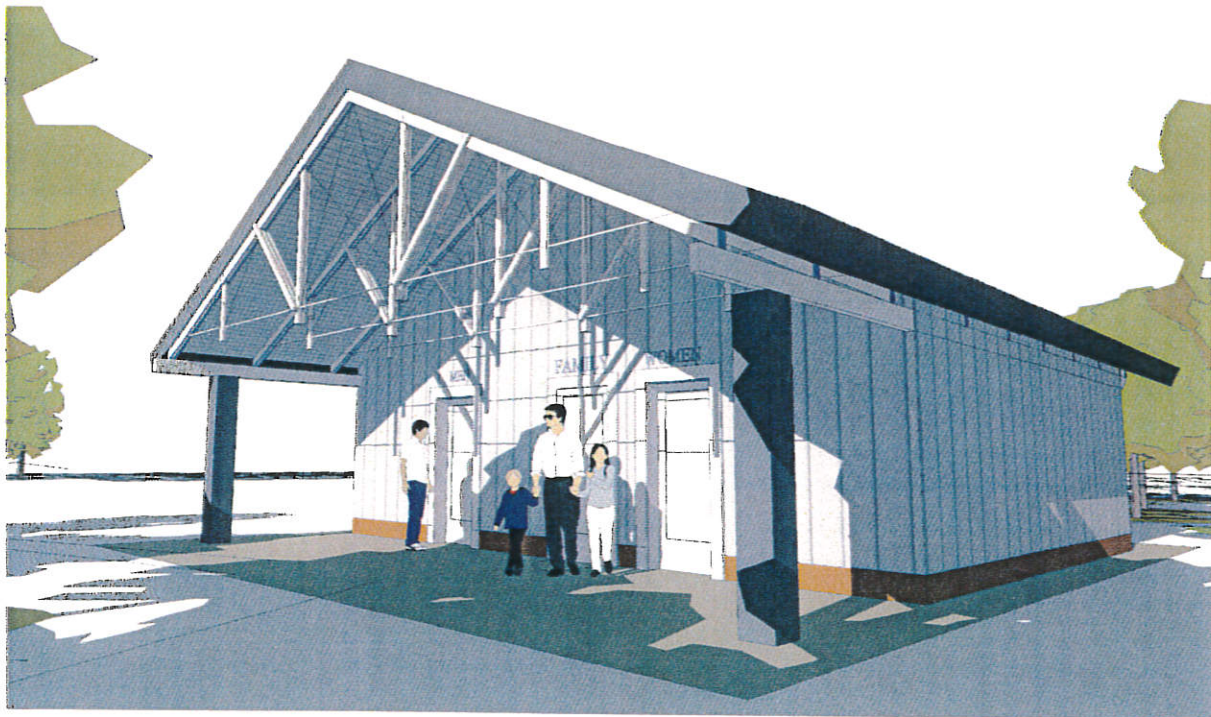
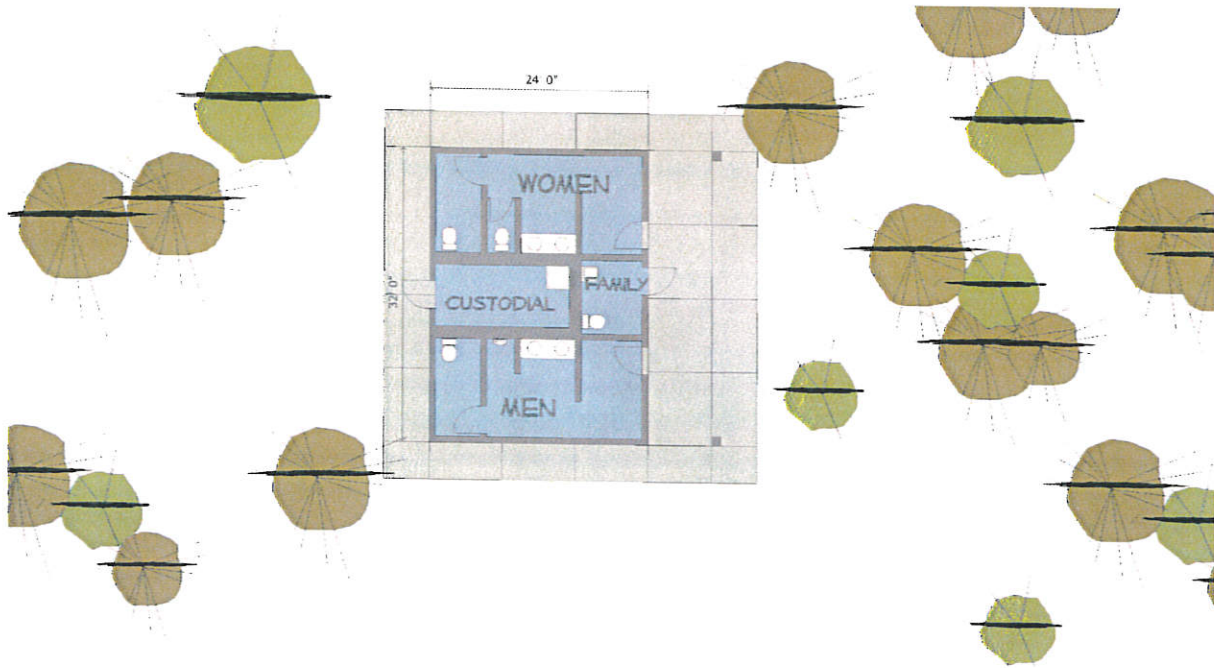
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as

CONCEPTUAL ARCHITECTURAL RENDERINGS

PICNIC SHELTER



RESTROOM BUILDING





Ethics, Excellence, Engagement

CITY OF INVER GROVE HEIGHTS Heritage Village Park – Phase II

8150 Barbara Avenue, Inver Grove Heights, MN 55077

651-450-2500

www.invergroveheights.org

Phase I

- 1 acre small dog
- 9 acre large dog
- 24 car parking lot
- Lighting
- Tree removal/Overhead power line burial
- Grading/Stormwater treatment
- Grand Opening Planned for Tuesday, June 11th

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651-450-2500 www.invergroveheights.org



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Phase II

- Inclusive playground
- Restroom/shelter
- 40 car parking lot (with additional ADA stalls)
- Trails to connect Heritage Village Park to Swing Bridge Park
- Historical interpretation at Swing Bridge Park
- Import 28,000 cubic yards of clean fill



Grading Plan

- Phase II anticipates 28,000 cubic yards of clean fill
- Finished plan anticipates 60,000 cubic yards of clean fill
- Fill comes from City street projects
- CUP needed because we are filling in a flood plain

Inclusive Playground

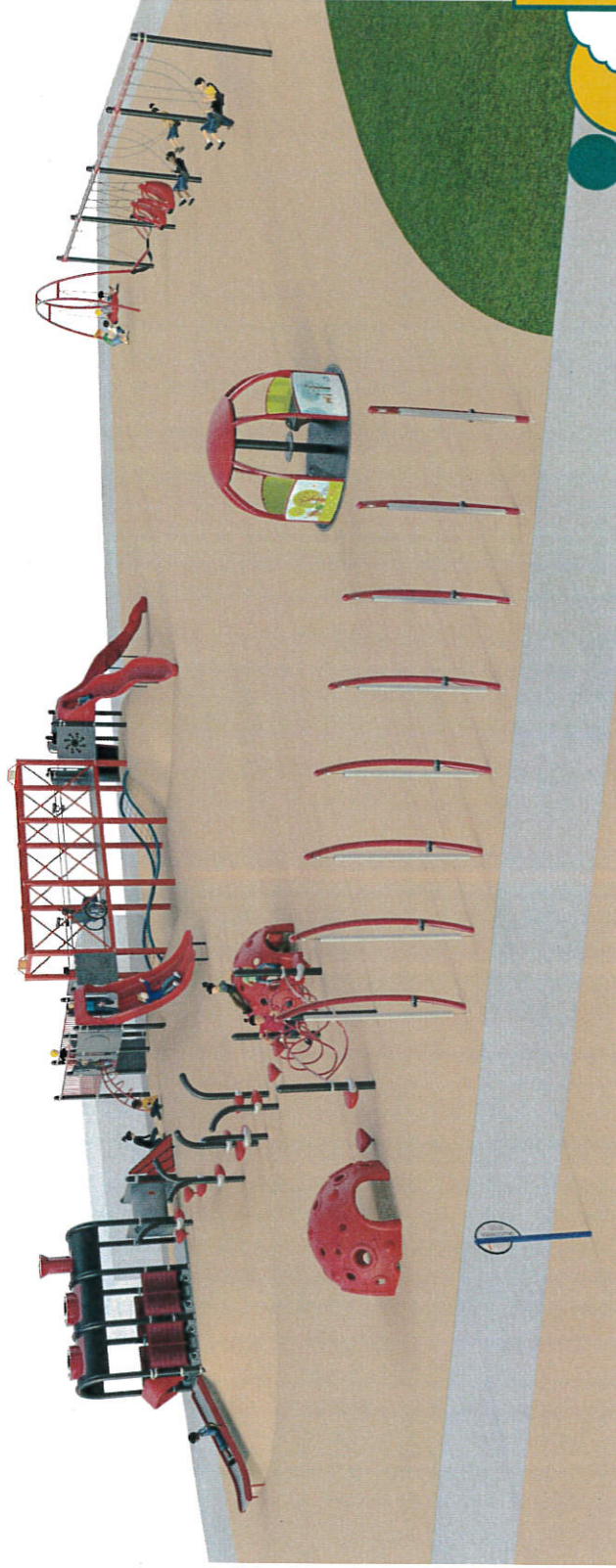
- Inclusive play space to accommodate people with a variety of disabilities
 - Vision, hearing, thinking, learning, movement, communication, social, touch
- Welcomes children and their families of all abilities
- Currently there isn't such a facility in Dakota County

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651-450-2500 www.invergroveheights.org



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Inclusive Playground



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Inclusive Playground – Swing Bridge

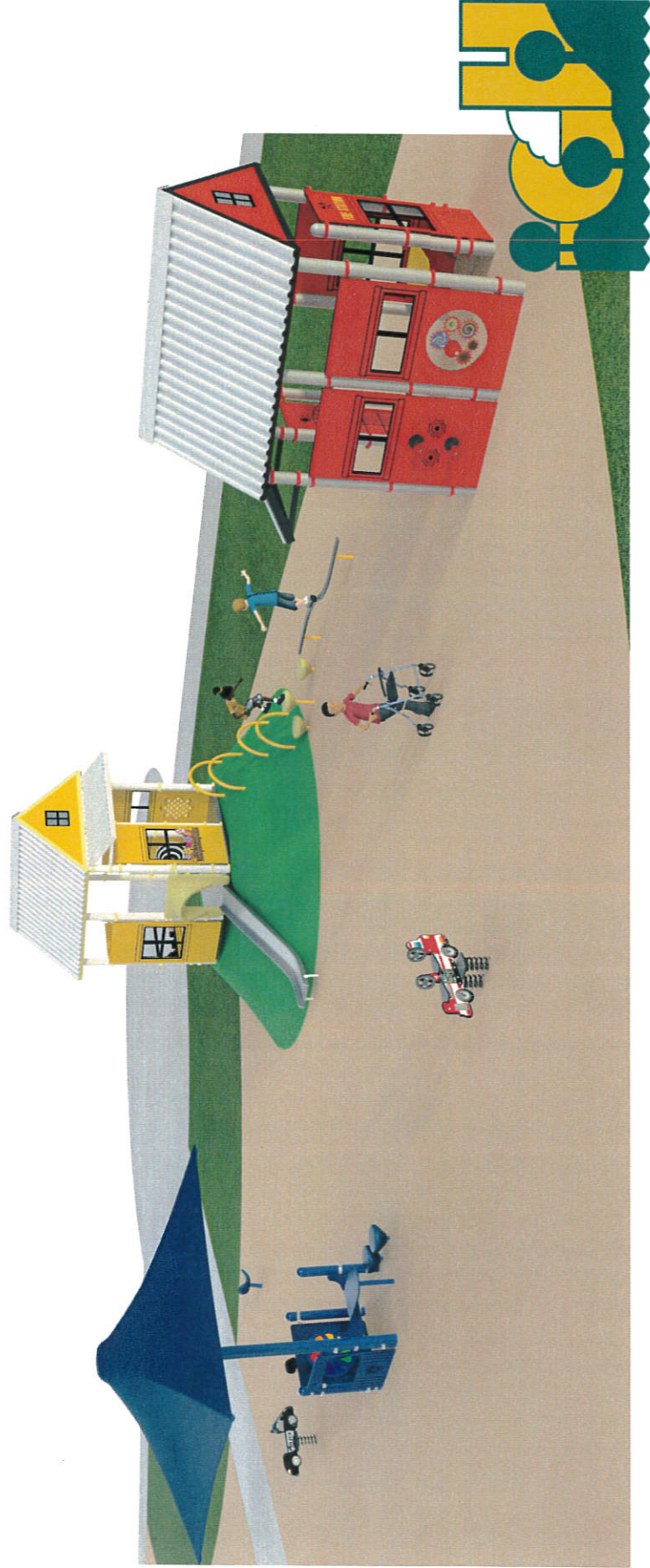


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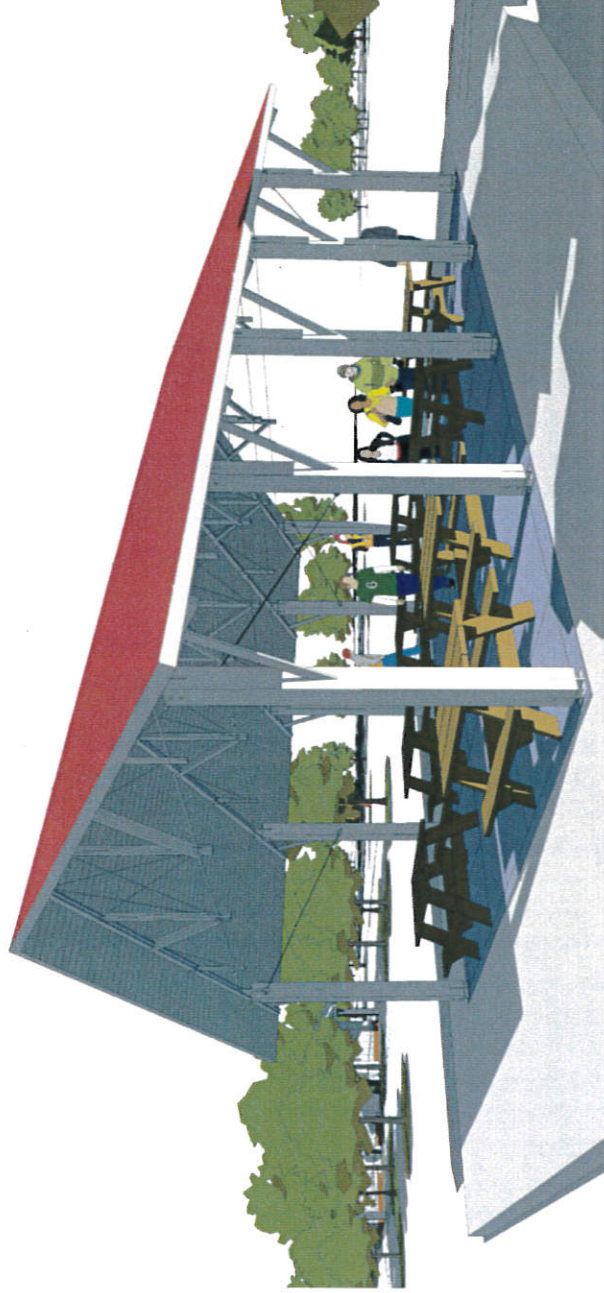
Inclusive Playground – Old Village



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Architectural Renderings - Shelter

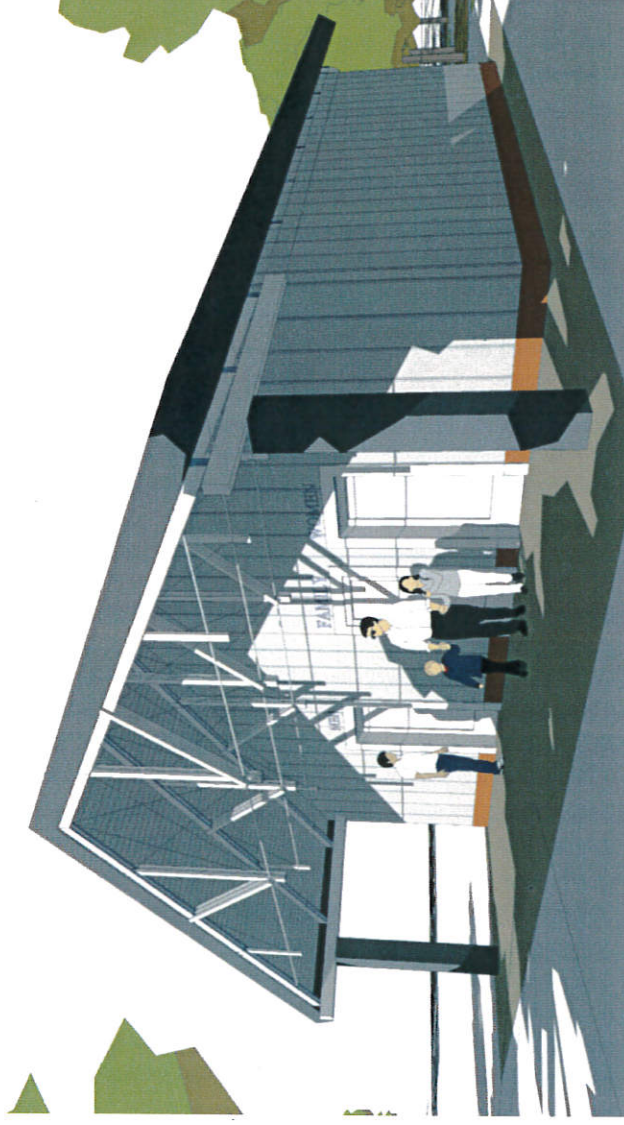


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Architectural Renderings - Restrooms



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Funding

Balance of State Grant	\$575,000
Non-State Match (City & County)	\$575,000
Dakota County ELF Grant	\$850,000
Volunteers	\$300,000
Total	\$2,300,000



Probable Expenses

Park Development	\$715,000
Historical Interpretation (@Swing Bridge)	\$85,000
Inclusive Playground	\$540,000
Additional Parking (19 stalls)	\$60,000
Restroom/Shelter Building	\$600,000
Construction Observation/Administration	\$100,000
Contingency	\$200,000
Total	\$2,300,000

8150 Barbara Ave. Inver Grove Heights, MN 55077
651-450-2500 www.invergroveheights.org



Anticipated Schedule

April 10 th	PRAC review/approval of plans and specifications
April 22 nd	City Council review/approval of plans and specifications
April/May	Bid project
May/June	Import fill and grade site
June 10, 2019	City Council award a contract
August – October	Construction



QUESTIONS?

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Ethics, Excellence, Engagement

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Park Dedication Requirements for William D Krech – Case NO 19-07SZC

Meeting Date: March 13, 2019
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

- | | |
|--------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☐ | Other |

PURPOSE/ACTION REQUESTED

Approve park dedication and trail requirements as recommended.

SUMMARY

The applicant is proposing to develop 10.9 acre site with a 22-single family subdivision. The site is adjacent to Woodlawn Park Reserve on the northeast corner and the City of Eagan on the west.

Park Land

The adopted Comprehensive Park Plan and Development Guide does not identify a need for a park in this general area.

Cash Dedication

It is recommended that the developer be required to provide cash in the amount of the rates in effect at the time the final plat is approved. The current 2019 rate is as follows:

$$\$2,850/\text{unit} \times 22 = \$62,700$$

Tree Preservation

The issue of tree preservation is a planning issue and not a PRAC issue. However, the Planning Commission and City Council should be encouraged to make sure the City's ordinance related to tree preservation is followed and if the developer isn't replacing trees on a caliper per caliper inch as outlined that they are required to provide the necessary cash payment that would be deposited in the Tree Fund and used in public parks and open spaces.

Landscaping

Given the Emerald Ash Borer (EAB) epidemic, ash trees should not be allowed to be planted and if any exist on the site they should be required to be removed.

William D Krech - Case NO 19-07SZC

Park & Trail Plan Comments

February 25, 2019

1. Sidewalks should be considered by the developer for all subdivisions. The construction of sidewalks should meet ADA standards for public sidewalks.
2. The developer shall be required to pay a cash park dedication for the lots developed based on the rate established at the time of final plat. Current rates are as follows:

Single Family	22 single family unites x \$2,850	\$62,700
Total		\$62,700

3. The issue of tree preservation is a planning issue and not a PRAC issue. However, the Planning Commission and City Council should be encouraged to make sure the City's ordinance related to tree preservation is followed and if the developer isn't replacing trees on a caliper per caliper inch as outlined that they are required to provide the necessary cash payment that would be deposited in the Tree Fund and used in public parks and open spaces. No Ash trees of any kind should be permitted to be a part of the landscape plan.
4. Park and Recreation Commission will review this on Wednesday, March 13, 2019

PINES EDGE
3RD ADDITION

MAXIMUM ALLOWED INTERVOLS			
LOI #	SRFAC	BLF	ORD-106 (S)
1	2	1	5,807
2	3	1	5,524
3	4	1	5,251
4	5	1	4,988
5	6	1	4,766
6	7	1	4,569
7	8	1	4,393
8	9	1	4,239
9	10	1	4,101
10	11	1	3,976
11	12	1	3,862
12	13	1	3,759
13	14	1	3,666
14	15	1	3,582
15	16	1	3,507
16	17	1	3,432
17	18	1	3,367
18	19	1	3,301
19	20	1	3,236
20	21	1	3,170
21	22	1	3,105
22	23	1	3,040
23	24	1	2,974
24	25	1	2,909
25	26	1	2,844
26	27	1	2,778
27	28	1	2,713
28	29	1	2,648
29	30	1	2,582
30	31	1	2,517
31	32	1	2,452
32	33	1	2,387
33	34	1	2,322
34	35	1	2,257
35	36	1	2,192
36	37	1	2,127
37	38	1	2,062
38	39	1	1,997
39	40	1	1,932
40	41	1	1,867
41	42	1	1,802
42	43	1	1,737
43	44	1	1,672
44	45	1	1,607
45	46	1	1,542
46	47	1	1,477
47	48	1	1,412
48	49	1	1,347
49	50	1	1,282
50	51	1	1,217
51	52	1	1,152
52	53	1	1,087
53	54	1	1,022
54	55	1	957
55	56	1	892
56	57	1	827
57	58	1	762
58	59	1	697
59	60	1	632
60	61	1	567
61	62	1	502
62	63	1	437
63	64	1	372
64	65	1	307
65	66	1	242
66	67	1	177
67	68	1	112
68	69	1	47
69	70	1	0

PROPOSED ZONING REQUIREMENTS R1-C:

MINIMUM	LOT AREA	12,000 SF
MINIMUM	CORNER LOT AREA	12,500 SF
MINIMUM	LOT WIDTH	85 FEET
MINIMUM	CORNER LOT WIDTH	100 FEET
MINIMUM	FRONT YARD SETBACK	30 FEET
MINIMUM	REAR YARD SETBACK	30 FEET
MINIMUM	SIDE SETBACK	10 FEET
MINIMUM	SIDE STREET SETBACK	30 FEET

LOWEST OPENING = EOF+1

SITE DATA:

GUIDE PLAN: LDR (1-4 UNITS/ACRE)
GROSS AREA: 10.953 ACRES
TOTAL SINGLE FAMILY UNITS: 22
GROSS DENSITY: 2.0 UNITS PER ACRE

PROPOSED DEVELOPMENT PHASING:
1 PHASE

PIONEER *engineering*

Enterprise Drive
2422
Memphis, TN 38119
(601) 681-1914
Fax: 601-9488

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COVER SHEET

BILL KRECH
5000 BLACKSHIRE PATH

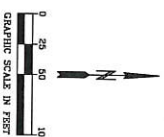
AMBERWOOD

0.1 of 12

EAGAN

ROSEMOUNT

LOCATION MAP



BENCH MARK
TOP OF NUT HYDRANT
EAST SIDE OF AZURE LANE
SOUTH OF AZURE CT.
ELEV. = 980.18

- SHEET INDEX
 - 0.1 COVER SHEET
 - 0.2 LEGEND SHEET
 - 1.1 EXISTING CONDITIONS
 - 1.2 PRELIMINARY PLAT
 - 2.1 PRELIMINARY GRADING PLAN
 - 2.2 PRELIMINARY EROSION CONTROL
 - 2.3-2.4 PRELIMINARY GRADING DETAILS
 - 3.1 PRELIMINARY SANITARY & WATERMAIN/SITE PLAN
 - 4.1 PRELIMINARY STORM SEWER
 - 5.1-5.2. PRELIMINARY STREET PROFILES
- LI. PRELIMINARY LANDSCAPE PLAN
- TI-TI2. TREE PRESERVATION PLAN

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: March 13, 2019
Item Type: Administrative Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks &
Recreation

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| ☒ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☐ | Other |

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- Department Happenings Report
- Miscellaneous



Parks & Recreation Department Department Happenings



Inver Wood Golf Course

With the purchase of our new golf cars users will be able to access an app on their smart phone called YamaTrack which they will be able to download for free from their app store. The YamaTrack app allows the golfer to select the Inver Wood Golf Course and see a flyover view of each hole on the course giving players yardage to the green etc. The new golf cars also come with a USB connection so golfers can charge their phone while playing the course.

Family Golf on Saturdays and Sundays will be available again this year. The Family golf program allows a youth to play the Executive Course for free with a paying adult. Additionally, our participation in the Youth on Course program (<https://youthoncourse.org/>) allows a youth to purchase a \$15 dollar membership card which allows the youth to pay only \$5 to play the Executive Course. The youth on course program then pays the remaining \$6 of the greens fee so Inver Wood received the full \$11 greens fee for every round played. These two programs are designed to encourage and develop young golfers to get involved in the game.

North Valley Pickleball Court

The project is currently out to bid. The project includes the pickleball courts, installation of a shade structure, site amenities, and additional parking stalls. The estimated total project cost is approximately \$310,000.

Jen Graham to Work with Active Older Adults

Recreation Coordinator, Jen Graham will be working with the Older Adult population starting at the beginning of April. Ms. Graham is excited to take on these new responsibilities and should do a great job!

Lap and Dive Pool Closed

The lap and dive pool are closed for shell replacement. The pools will re-open on April 5th. We had the pool gutter system tested for leaks and also pressure testing the underground piping system and didn't find any issues. All of the pools stainless steel will be polished as a part of the project.

West Rink Turf

The West Rink ice is currently being removed and turf installed for the spring season. The unseasonably cold temperature have made taking the ice out difficult.



Parks & Recreation Department Department Happenings



VMCC Rink Project Update

You may recall that we have had issues with the secondary refrigerant (brine) that was installed by Cimco, the contractor on the East Rink project. We required Cimco to remove, flush, and reinstall new brine but unfortunately we continue to have issues. We are currently exploring our options and may be requiring Cimco to remove, flush, and reinstall the brine again. We will keep the Council updated.

Dog Ordinances

The 3rd reading of the dog ordinances was not be on Monday's agenda. Staff is researching language on how to handle dogs in common areas of Association/Apartment owned property and will want to get public feedback on the language before holding a 3rd reading. We will keep the Council informed on the information and process as we continue to move along.

American with Disabilities Act - Pool Lift(s)

The 2010 American with Disabilities Act (ADA) outlines requirements for making public pools accessible. The ADA basically says that all public pools must be accessible via a sloped entry, transfer platform, or mechanical lift. The VMCC/Grove has four (4) pools; dive, lap, splash, spa. Up until now, the way we met the ADA requirement was through our portable mechanical lift that could be used at any pool. Our lift was "grandfathered" in based on the fact it was purchased before March 2012. The lift is in disrepair and we are looking into the cost to repair it. We also realize that to comply with the updated standards our plans must include the following:

Dive pool – plan is to hold any class/program that would include a person with a disability in the lap pool, this meets a "reasonable accommodation" as set out in the ADA

Spa pool – install a grab bar on the wall, which will allow a person in a chair the ability to "transfer" from their chair to the seating wall and then into the spa pool, this meets a "reasonable accommodation" as set out in the ADA

Lap pool – purchase a stationary mechanical lift that would comply with the 2010 ADA Standard

Splash pool – we are evaluating two potential approaches, one would be to purchase a wheel chair that could be wheeled into the water, in this case a person in a chair would need to transfer from their chair to our chair and then wheel themselves into the water, under this scenario we would be required to install a railing along the side of the pool. The other option is to purchase a stationary mechanical lift that would comply with the 2010 ADA Standard



Parks & Recreation Department Department Happenings



Goose Management

For the last few years our goose management plan has been to hire a licensed contractor to “shake” goose eggs. This has been an effective method to control the resident goose population. If goose eggs are shaken and not removed a goose will continue to lay on the nest, if eggs are removed, geese instinctively lay another batch of eggs.

Outdoor Rinks

It is expected that one of the items the Park Commission will be discussing in April or May is the future of our winter skating sites and the large investment in these sites both with capital dollars and operational dollars. Some of this infrastructure will need to be replaced in the years to come and prior to making that reinvestment, we think its prudent to make sure that our investments in these services continue to be a priority.

Doffing Ave. – LSS Property

Staff has communicated the City Council’s offer to the Sanders for their property located 6455 Doffing Ave. The Sanders indicated disappointment that there was no movement on the City’s part and expressed an interest to meet again. Staff responded by indicating the City remains interested in acquiring the property, however, the starting point needed to be more in-line with the appraised value and the historic purchase prices for similar property in the area.

City of Inver Grove Heights Parks and Recreation



2018 Annual Data Report

Internal Document

Acknowledgment

City Council

George Tourville - Mayor
Tom Bartholomew - Councilmember
Paul Hark - Councilmember
Rosemary Piekarski-Krech - Councilmember
Kara Perry - Councilmember

Joe Lynch - City Administrator

Parks and Recreation Advisory Commission

Al Eiden - Chair
Mark Freer – Vice Chair
Katie Bauer
Niki Barker
Steve Cook
Kevin Sethre
Mary Gerhardt
Willy Krech
Deb Tix

		Year Started	Years of Service
Veterans Memorial Community Center Guest Services			
Lisa Lamey	Guest Service Supervisor	2017	1
Dana Lindsey	Customer Service Specialist	2005	13
Liz Russell	Customer Service Specialist	2008	10
Julie Petersen	Customer Service Specialist	2014	4
Recreation/VMCC Programming			
TBD	Recreation Superintendent	-	-
Jen Graham	Recreation Coordinator	2001	17
Al Vandehoef	Recreation Coordinator	2003	15
TBD	Recreation Specialist	-	-
Amy Crary	Fitness Coordinator	2004	14
Tammy Abrahamson	Aquatics Coordinator	2006	12
Parks Maintenance			
Brian Swoboda	Park Superintendent	1997	21
Joe Hawkins	Park Maintenance Coordinator	2002	16
Tony Blackbird	Park Maintenance Worker	1998	20
Joe Remackel	Park Maintenance Worker	2002	16
Kyle Ravn	Park Maintenance Worker	2014	4
Michael Sperl	Park Maintenance Worker	2015	3
Joe Sanderson	Park Maintenance Worker	2017	1
Craig Reller	Par/Street Maintenance Worker	2018	0
Veterans Memorial Community Center Maintenance			
TBD	O & M Supervisor	-	-
Rick Roach	VMCC Maintenance Staff	2006	12
Kyle Bodsberg	VMCC Maintenance Staff	2007	11
Wade Carlson	VMCC Operations Lead Worker	1999	19
Stan Mankowski	VMCC Operations Staff	2015	3
Jeremy Gill	VMCC Operations Staff	2016	2
Luke Jacobsen	VMCC Operations Staff	2017	1
Dennis Halverson	Custodian II	2005	13
Inver Wood Golf Course			
Matt Moynihan	Golf Course Clubhouse Superintendent	2002	16
Leon Otness	Golf Operations Coordinator	2005	13
Matt Willig	Golf Shop Cashier	2016	2
Scott Cocchiarella	Golf Shop Cashier	2017	1
Joel Metz	Golf Course Superintendent	1995	22
Ken Felix	Assistant Golf Course Superintendent	1996	16
Sam Guggemos	Golf Course Technician	2018	0
Tim Lage	Golf Course Mechanic	2007	11
Parks & Recreation Administration			
Eric Carlson	Parks & Recreation Director	2007	11
Teri O'Connor	Accounting Technician – Finance Department	2001	17
Judy Wonick	Senior Office Support	2008	10
Stephanie Waegener	Communications Specialist – Communications Department	2018	0

Introduction

The following report is meant to be an internal staff document memorializing some of the key statistics from 2018. The numbers are not audited so there may be some discrepancies found in the reporting. The intentions of the report are to provide trending of some of the key indicators in the Park and Recreation Department. All managers of the department provided input into the collection of the data.

While the report focuses on “numbers” it is important to point out that behind all of the numbers are the dedicated staff that administer, program, maintain, supervise and manage all of the positive things the Parks & Recreation Department provides to the community. Without the hard work of our staff, the services we provide would not be possible. A sincere THANK YOU! to all of our staff for their professionalism, ideas, energy, commitment, dedication, and caring.

Park & Recreation Commission

The Advisory Commission appointments are authorized by ordinance and are made by the Council at the second regular City Council meeting in May. The term of each appointment is established and stated at the time of the appointment. The Commission is created to:

- Act in an advisory capacity to the Council in matters relating to a park and recreation program in the City.
- Prepare and recommend updates to the parks component of the comprehensive plan.
- Periodically examine the need for new park and open space with recommendations to be submitted to the Council.
- Review development applications for conformance to park dedication requirements of the comprehensive plan.

Commissioner	Consecutive Years of Service	Term Expires
Mary Gerhardt	1	2019
Willy Krech	25	2019
Deb Tix	3	2019
Mark Freer	3	2020
Al Eiden	24	2020
Katie Bauer	2	2020
Steve Cook	0	2021
Kevin Sethre	2	2021
Niki Barker	0	2021

Awards, Recognitions & Appointments

- Tracy Petersen received MRPA's Gerald B Fitzgerald Leadership Award

2018 Grants Awarded

The City of Inver Grove Heights actively pursues grants to help fund park land acquisition, park development, natural resource protection, and program implementation.

Grant Awarded	2015	2016	2017	2018
MN Twins Community Fund	\$7,000	\$2,500	\$2,000	\$2,000
USTA Northern Tennis Block Party Marketing Grant	\$75	0		
MRPF New Initiatives Grant	\$1,500	\$2,000		
Minnesota Youth Soccer Association				
NRPA Arthritis Grant				
Allina Health Neighborhood Connection Grant				
Metropolitan Council Grant (Swing Bridge)	\$2,000,000			
USA Pickleball Association		\$250		
Total	\$2,008,575	\$4,750	\$2,000	\$2,000

Sponsorships Collected

The City of Inver Grove Heights has many citizens and groups that support the department's projects and programs through their cash/in-kind sponsorships.

Sponsorships Collected	2015	2016	2017	2018
Dick's Sporting Goods-Baseball/Softball	\$1,500	\$1,500	\$1,500	\$1,500
Dick's Sporting Goods-Certificates for Harmon Farms	\$640	\$640	\$640	\$640
River Heights Arts Alliance-Music in the Parks series	\$300	\$500	\$500	\$500
Cub Foods-various recreation programs	\$50	\$50		
Heartland Credit Union-Egg Hunt	\$600	\$600	\$600	\$600
Various businesses-Youth Safety Camp	\$7,525	\$7,950	\$9,100	\$8,970
Various businesses-Holiday on Main Street	\$7,625	\$10,350	\$9,250	\$8,325
First Impressions –Harmon Farms brochure	\$750	\$750	\$750	\$750
Sites Insurance Agency – Rec programs				\$75
Solomon- shoe certificates, misc running gear for Harmon Farms Race	\$400	\$600		
Various businesses-IGH Days Disc Golf Tournament	\$250	\$150		
MedExpress – Rec programs			\$400	\$500
Dr. Jennifer Orthodontics – Rec programs	\$700	\$400		\$500
Kane Transport – Terrific Tuesdays/ZooMobile				\$250
Dairy Queen-Various Recreation Programs	\$1,000	\$1,000	\$1,000	\$700
Childcare Supplies & toys	\$200	\$100		
Unity One – Touch A Truck/IGH Days/Boo Bash			\$900	\$800
CHS-IGH Days		\$1,000		
National Council on Aging – Lunch & Learn programs			\$4,000	
Michael Faust – Senior programs			\$100	
IGH Senior Club – Senior programs			\$200	
Hiway Credit Union–Touch A Truck/Active Aging Fair			\$200	\$500
Senior Center Book Club				\$15
Kane Transport – Grand Re-Opening			\$300	
Mauer Chev –Rich Valley Dugouts	\$5,500			
IGH Baseball Association – Rich Valley Dugout	\$10,000	\$10,000	\$10,000	\$10,000
IGH Softball Federation – Rich Valley Dugout	\$2,000	\$2,000	\$2,000	\$2,000
IGH Heat Soccer-Skyview Field Renovation	\$3,000	\$3,000	\$3,000	\$3,000
IGH Simley Youth Tackle Ftbll-Skyview Field Reno	\$1,000	\$1,000	\$1,000	\$1,000
Total	\$43,040	\$41,590	\$45,440	\$40,625

Volunteers

The City of Inver Grove Heights partners with volunteers to assist with various programs and activities. Volunteers add value to the department's programs and services while helping keep the cost of providing these services to a minimum.

Program	2015 Volunteer Hours	2016 Volunteer Hours	2017 Volunteer Hours	2018 Volunteer Hours
Youth Sports	2,158	1,888	1,750	1,638
Recreation Programs	125	171	0	80
Adopt-A-Park	70	70	70	70
Total	2,428	2,179	1,820	1,788

Personnel Changes

Tracy Petersen – After serving the City of Inver Grove Heights for the last 17-years as our Recreation Superintendent, Ms. Petersen accepted a job as the Parks and Recreation Director with the City of Shoreview MN.

Jessica Anderson – After serving the City of Inver Grove Heights for the last year and a half as our Recreation Coordinator working primarily with our Older Adult population, Ms. Anderson accepted a position with ISD 191 Community Education.

Sam Guggemos – Started as our Golf Course Technician in the spring of 2018.

ISD 199 / Community Education Use of VMCC

The VMCC is a facility built for the community to use and enjoy. The City does not charge the district for the above items. Table is meant to reflect the "value" the community receives from these amenities and services.

	Use	Cost	Value
HS Boys Hockey Locker Room	645 sq ft	\$14.79 per year	\$9,525
HS Girls Hockey Locker Room	644 sq ft	\$14.79 per year	\$9,524
HS Boys/Girls Swim Locker Room	1,168	\$14.79 per year	\$17,274
HS Use of Turf	46	\$70 per hour	3,220
Boosters Meeting Rooms (Swim, hockey, LAX & football)	105	\$40per hour	\$4,200
Total			\$43,743

Park Land Acquired – Park Dedication Rates

In 2018, the department did not acquire any property for park, open space, or trail purposes.

	2015	2016	2017	2018
Single Family	\$2,850 per unit	\$2,850 per unit	\$2,850 per unit	\$2,850 per unit
Multiple Family	\$4,900 per unit	\$4,900 per unit	\$4,900 per unit	\$4,900 per unit
"P"	\$7,000 per acre	\$7,000 per acre	\$7,000 per acre	\$7,000 per acre
"B"	\$7,000 per acre	\$7,000 per acre	\$7,000 per acre	\$7,000 per acre
"BP"	\$7,000 per acre	\$7,000 per acre	\$7,000 per acre	\$7,000 per acre
"I-I" & "1-2"	\$5,000 per acre	\$5,000 per acre	\$5,000 per acre	\$5,000 per acre
"OP"	\$5,000 per acre	\$5,000 per acre	\$5,000 per acre	\$5,000 per acre

Park and Facility Inventory

	2015	2016	2017	2018
Community Parks (acres)	93	93	93	81
Community Athletic Complexes (acres)	69	69	69	71
Neighborhood Playfields (acres)	180	180	180	188
Neighborhood Parks (acres)	143	143	143	167
Conservancy Lands (acres)	106	106	106	148
Historic Site (acres)	1	1	1	1
Lineal Park/Greenways (acres)	4	4	4	8
Special Use Areas (acres)	248	248	248	252
Total Park Acres	608	608	608	915
Miles of bituminous trails (miles)	32	32	32	32
Miles of natural trails (miles)	8.9	8.9	8.9	8.9
Number of Parks	28	28	28	28

Park Dedication Activity

Developer	Case No	Park Dedication Amount
Bebel	17-54S	\$5,700
Lennar	17-50	\$1,760
Brian Sullivan–IH Tank Farm		\$50,000
Cal-Atlantic	17-48	\$111,150
Commercial Partners Exchange		\$46,500
Casey's General Store	18-33	\$10,150
Wescott Tank Farm		\$50,000
Total		\$275,260

Parks Division Highlights

Budget Performance

	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Expenditures					
Personnel Services	\$912,906	\$808,661	\$917,637	\$960,635	\$1,068,500
Professional/Technical	\$33,691	\$40,687	\$34,475	\$30,776	\$29,800
Purchased Services	\$537,757	\$521,860	\$555,119	\$626,650	\$665,500
Other Services	\$115,015	\$103,745	\$101,691	\$43,431	\$50,100
Supplies	\$184,532	\$190,161	\$197,337	\$209,459	\$221,000
Other Expenses	\$29,077	\$30,690	\$28,610	\$31,000	\$31,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Total	\$1,812,977	\$1,695,806	\$1,834,868	\$1,901,952	\$2,065,900

By the Numbers

	2015 FTE Actual	2016 FTE Actual	2017 FTE Actual	2018 FTE Actual
Park & Recreation Director	.75	.75	.75	.75
Parks Superintendent	.83	1	1	1
Park Lead Worker	1.04	1.04	1.1	1.12
Park Maintenance/Forester	1.01	0	0	0
Park Maintenance Worker	4.10	4.07	5.64	5.75
Accounting Technician	.33	.33	.33	.33
Customer Service Specialist	.50	.50	.50	.50
Seasonal Maintenance – Parks	3.57	3.08	3.13	3.65
Total FTE's	12.13	10.77	12.45	13.10

Description	2015	2016	2017	2018
Acres of turf maintained	266	270	275	275
Number of plowable snow events	34	20	28	26
Number of trees planted (container, bb, spaded)	30 trees spaded from nursery to various parks 25 container trees planted	35 container trees to various parks in spring and fall	30 container 40 spaded HVP	20 container various parks
Number of trees planted (seedlings)	60	0	0	70 Whips Nursery
Number of reported Oak Wilt cases	7	4 25+ removed	2 15 removed	1 20 removed
Number of reported Elm disease cases	50+	50+ removed	50+	50+
Number of Ash trees removed	60 ROW	50 ROW	95 ROW/Pks	70 ROW/pks
Gallons of regular gasoline use by department vehicles/equipment	3,541	3,854	4,896	6,674
Gallons of diesel fuel used by department vehicles/equipment	8,672	8,783	7,638	6,979
Tons of certified organic compost applied to park property	150	120	150	150
Total KWh used (electricity) all park facilities	242,246	192,816	176,055	153,072
Total kBtu used (natural gas) all park facilities	456,504	450,093	479,995	565,723
Total gallons of water pumped at Rich Valley	9.4 million gallons	14.9 million gallons	16.4 million	12.8 million
Total gallons of water used all park facilities (less Rich Valley)	1.7 million gallons	2.62 million gallons	1.1 million	1.26 million
Acres of park maintained does not include Inver Wood Golf Course	672	672	672	672
Cost per acre to maintain parks (Professional, Purchased Services, Supplies, etc.)	\$2,976	\$1,051	\$1,087	\$1115
Cost per acre to maintain parks (Personnel)	\$1,499	\$920	\$1,087	\$1,138
Total full time staff hours	12,791	12,702	16,095	16,377
Total seasonal staff hours	7,425	6,408	6,504	7,586
Total staff hours	19,385	19,110	22,599	23,962

Recreation Division Highlights

Budget Performance

Revenues	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Charges for Services	\$252,982	\$211,454	\$216,795	\$212,273	\$220,600
Miscellaneous	\$18,685	\$15,068	\$20,748	\$21,587	\$14,700
Other Sources	\$331,900	\$331,900	\$359,300	\$352,100	\$352,100
Total	\$603,567	\$558,422	\$596,843	\$585,960	\$587,400
Expenditures	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Personnel Services	\$414,740	\$412,646	\$444,959	\$455,933	\$432,900
Professional/Technical	\$48,047	\$42,564	\$48,331	\$46,769	\$38,600
Purchased Services	\$49,903	\$55,648	\$54,994	\$55,356	\$55,700
Other Services	\$19,873	\$21,512	\$19,713	\$23,615	\$23,800
Supplies	\$65,010	\$54,325	\$67,626	\$63,511	\$74,200
Other Expenses	\$7,236	\$7,601	\$6,870	\$9,591	\$7,200
Capital Outlay	\$9,440	\$0	\$0	\$0	\$0
Total	\$614,249	\$594,296	\$642,492	\$654,775	\$632,400
Cost Recovery	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Net Gain (Loss)	(\$333,143)	(\$367,774)	(\$404,949)	(\$420,915)	(\$397,100)
Percentage	45%	38%	36%	35%	37%

By the Numbers

	2015 FTE Actual	2016 FTE Actual	2017 FTE Actual	2018 FTE Actual
Parks & Recreation Director	.25	.25	.25	.25
Recreation Superintendent	.70	.70	.70	.70
Guest Services & Marketing Supervisor	.10	.10	.02	.03
Recreation Coordinator	1.58	1.58	1.77	1.78
Accounting Technician	.33	.33	.33	.33
Customer Service Specialist	.50	.50	.50	.50
Seasonal Recreation Staff	1.24	1.03	.75	1.06
Total FTE's	4.70	4.49	4.32	4.65

Description	2015	2016	2017	2018
Number of registrations processed	8,942	7,113	7293	7683
Number of families participating in American Legion Post #424 Youth Recreation Scholarship Program	19	6	12	18
Number of picnic/shelter reservations processed	80	82	102	88
Number of users at staff Warming House rinks	3,902 (14/15)	2,358 (15/16)	3,122 16/17	2,698 17/18
Number of days open	43	49	43	53
Number of days closed	17	15	19	6
Number of adult teams registered for softball	36	31	14	26
Number of adult teams registered for volleyball	56	54	56	54
Number of adult teams registered for basketball	0	0		
Number of youth sports leagues participants	727	582	583	565
Number of athletic field rentals (in hours) * does not include athletic association or in-house field usage	2,005	1,922	2,000	1,700
Number of youth athletic association field uses (in hours)	1,966	2,874	3,085	2,535
Number of participants registered for family events	2,053	1,547	1,421	1,406
Number of participants registered for youth summer camps	380	394	217	250
Number of participants in non-school day programs	58	53	65	14
Number of tournaments held at Rich Valley	13	11	10	9
Number of National Night Out sites visited	34	38	39	44
Number of North Valley Disc Golf users	2,654	2,456	2,745	2,354
Number of Community Garden Plots Sold	26	28	28	28
Number of Harmon Farms Run Participants	110	135	57	125

Veterans Memorial Community Center Division Highlights

Budget Performance

Revenues	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Administrative	\$39,000	\$40,000	\$40,000	\$40,000	\$40,000
Charges for Services	\$2,186,297	\$2,180,824	\$2,183,932	\$2,300,999	\$2,297,300
Miscellaneous	\$130,303	\$159,441	\$210,203	\$297,048	\$287,800
Other Sources	\$774,389	\$635,346	\$1,118,826	\$69,002	\$1,848,700
Total	\$3,129,989	\$3,015,611	\$3,552,961	\$2,707,048	\$4,473,800
Expenditures	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Personnel Services	\$1,625,176	\$1,714,335	\$1,839,308	\$1,873,103	\$1,947,800
Professional/Technical	\$23,073	\$14,387	\$12,588	\$20,380	\$24,500
Purchased Services	\$700,044	\$717,991	\$828,241	\$808,105	\$693,200
Other Services	\$90,791	\$86,639	\$98,951	\$140,940	\$145,100
Supplies	\$226,839	\$202,961	\$232,730	\$228,300	\$240,100
Other Expenses	\$32,407	\$50,100	\$40,822	\$41,149	\$40,600
Purchases	\$2,563	\$0	\$0	\$0	\$0
Capital Outlay	\$453,133	\$113,780	\$530,051	\$488,924	\$1,382,500
Transfers	\$0	\$0	\$0	\$0	\$0
Total	\$3,154,025	\$2,900,194	\$3,582,692	\$3,600,901	\$4,473,800
Cost Recovery	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Net Gain (Loss) (excluding capital)	(\$345,293)	(\$406,149)	(\$618,505)	(\$473,931)	(\$466,200)
Percentage (excluding capital)	87%	85%	80%	85%	85%

By the Numbers

	2015 FTE Actual	2016 FTE Actual	2017 FTE Actual	2018 FTE Actual
Recreation Superintendent	.30	.30	.30	.30
Guest Service Supervisor	.90	1.18	.59	1
Marketing Coordinator			.26	.18
Aquatics Coordinator	1	1	1.02	1.02
Recreation Coordinator	.42	.42	1.18	1.16
Fitness Coordinator	1.02	1.01	1.01	1.03
VMCC Full Time Maintenance	2.97	3.04	3.33	2.99
VMCC Full Time Custodian	2.90	3	2.38	3.02
Customer Service Specialist	1.83	1.50	1.86	1.75
Accounting Technician	.34	.34	.34	.34
Seasonal Guest Service	3.13	3.10	4.56	4.33
Seasonal Maintenance	1.58	1.50	1.78	1.66
Seasonal Fitness	6.67	6.49	5.29	5.2
Seasonal Aquatic	7.59	7.44	7.06	7.7
Kids ROCK	3.63	3.09	2.54	2.64
Seasonal LTS/Special Events	.47	.46	.35	.36
Total FTE's	33.55	32.39	33.85	34.68

Description	2015	2016	2017	2018
Visitation				
General admissions	27,257	28,913	24,527	31,205
Member admissions	188,562	187,629	183,503	192,775
Open Skate/Hockey attendance	5,275	5,608	3,675	4,216
Open Gym attendance	508	397	241	399
Open Swim attendance	8,890	12,197	16,337	22,703
10-time Pass attendance	3,810	2,188	2,365	2,540
Childcare	7,766	6,864	6,596	5,472
Sales				
Total memberships (Dec 31 st)	1,845	2,063	2,227	2,469
Current members (Dec 31 st)	3,604	3,379	3,842	4,166
Memberships sold	1,343	1,909	1,408	1,403
Silver Sneakers sold	334	139	140	371
Senior memberships sold	148	336	129	141
Silver & Fit sold	152	667	326	197
Family memberships sold	238	518	319	334
Individual memberships sold	237	487	325	325
Single+One memberships sold	154	304	174	176
Annual memberships sold	105	156	151	161
Ice Sold	2,755	2,604	2,264	2,439
Ice Used	4,045	5,467	6,125	5,267
Skates rented	885	740	590	604
Pool hours rented	1,100	1,246	716	608
Meeting room hours rented	800	628	620	765
Meeting room hours used	9,583	10,175	7,000	6,500
National Guard Gym hours rented	200	200	215	285
National Guard Gym hours used	3,000	2,250	2,400	2,700
Indoor Turf hours rented	330	275	337	294
Indoor Turf hours total used	696	710	1,965	1,681
Community Event vendors	165	177	140	165

Farmers' Market Vendors	25	25	30	35
Programs				
Swim lesson participants	1,474	1,310	1,383	1,588
HS hockey games hosted	30	30	24	20
Learn to skate participants	447	477	402	373
Unpaid fitness classes offered	2,800	2,857	2,652	3,545
Paid fitness classes offered	193	164	1,514	1,716
Personal training sessions	1,205	1,467	1,400	1,943
Fitness Orientations Held		141	240	269
Birthday parties hosted	212	268	198	238
Swim meets hosted	11	13	20	20
Kids ROCK	155	145	109	107
Gym N' Swim	1,545	2,146	2,220	2,988
Operations				
Permanent staff hours	24,294	24,523	25,459	24,523
Temporary staff hours	48,152	46,488	44,949	47,611
Actual operating hours	5,720	5,720	5,720	5,720
VMCC - KWh used (electricity)	1,574,791 KWh	1,538,211 KWh	1,162,519	1,016,059
VMCC - kBtu used (natural gas)	4,346,771 kBtu	4,447,552 kBtu	3,968,459	6,607,200
Grove - KWh used (electricity)	1,878,859 KWh	1,837,919 KWh	1,784,779	1,657,160
Grove - kBtu used (natural gas)	12,699,576 kBtu	13,365,892 kBtu	15,339,476	14,834,847
Productivity				
Visitors per day (educated estimate)	1,388	1,388	1,388	1,388
Visitors per year (educated estimate)	500,000	500,000	500,000	500,000
Visitors per staff hour	6.90	7.04	7.10	6.80
Revenue per visitor	4.64	4.66	4.88	5.27
Cost per visitor	5.46	5.66	6.10	6.22
Revenue per staff hour	32.08	32.87	34.69	36.07
Revenue per square foot	16.14	16.21	16.96	18.31
Cost per square foot (sq ft 144,000)	18.94	19.66	21.19	21.61
On-line registrations	3,210	2,320	3,914	4,187
% of on-line registrations		34%	54%	55%
Total Programs offered (incl. recreation)		1,473	2,075	2,003

Inver Wood Golf Course Division Highlights

Budget Performance

Revenues	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Charges for Services	\$1,633,850	\$1,303,498	\$1,466,681	\$1,878,647	\$1,680,200
Miscellaneous	\$1,778	\$5,161	\$3,874	\$9,565	\$2,800
Other Sources	\$100,000	\$102,663	\$100,424	\$875	
Total	\$1,735,628	\$1,411,322	\$1,570,978	\$1,889,087	\$1,683,000
Expenditures	2015 Actual	2016 Actual	2017 Actual	2018 Unaudited	2018 Adopted Budget
Personnel Services	\$818,006	\$796,239	\$873,027	\$929,742	\$923,900
Professional/Technical	\$1,187	\$3,557	\$425	\$154,966	\$800
Purchased Services	\$93,351	\$77,508	\$101,997	\$113,118	\$107,200
Other Services	\$46,826	\$44,922	\$62,955	\$50,896	\$50,600
Supplies	\$188,055	\$178,231	\$284,031	\$200,929	\$233,000
Other Expenses	\$300,075	\$272,423	\$254,638	\$326,086	\$312,400
Cost of Sales	\$132,000	\$113,136	\$136,668	\$158,095	\$138,600
Capital Outlay	\$0	\$0	\$0	\$170,782	\$0
Debt Service	\$1,808	\$463	\$0	\$0	\$0
Transfers	\$0	\$0	\$0	\$0	\$0
Total	\$1,581,309	\$1,486,014	\$1,713,740	\$2,104,613	\$1,766,500

By the Numbers

	2015 FTE Actual	2016 FTE Actual	2017 FTE Actual	2018 FTE Actual
Golf Course Superintendent	1.04	1	1.04	1.04
Assistant Superintendent	1.01	1	1.04	1.01
Golf Course Mechanic	1.04	1.04	1.04	1.04
Golf Course Cashier	1.29	.91	1.26	1.3
Operations Coordinator	1	1	1	1
Club House Superintendent	1	1	1	1
Golf Course Technician	.73	.73	.56	
Seasonal – Golf Operations	1.83		1.34	1.84
Seasonal – Practice Center	.50	1.40	.83	.09
Seasonal – Food & Beverage Concessions	2.66	2.53	2.89	3.74
Seasonal – Golf Carts Staff	.67	.96	.39	1.19
Seasonal – Maintenance	4.08	3.08	3.11	3.81
Total FTE	16.85	14.65	15.5	17.06

By the Numbers

Description	2015	2016	2017	2018
CHAMPIONSHIP COURSE				
18-hole Rounds	8,504	4,744	7,162	5,519
9-hole Rounds	4,758	3,167	4,045	2,586
18-hole Rounds-Player's	1,126	559	630	359
9-Hole Rounds-Player's	1,047	686	900	592
18-hole Rounds-Senior/Junior	10,354	6,391	9,146	5,672
9-hole Rounds-Senior/Junior	3,768	2,245	2,800	1,477
Twilight Rounds	486	334	280	198
High School Teams	2,138	2,414	1,917	1,174
Anniversary 18	0	0	0	14,324
Anniversary 9	0	0	0	4,369
TOTAL CHAMP ROUNDS	32,181	20,540	26,880	36,362
April Tee Time Utilization	25%	25%	22%	84%
May Tee Time Utilization	34%	39%	34%	62%
June Tee Time Utilization	44%	44%	41%	64%
July Tee Time Utilization	44%	43%	39%	65%
August Tee Time Utilization	43%	34%	38%	62%
Sept. Tee Time Utilization	29%	17%	30%	41%
Oct. Tee Time Utilization	18%	9%	19%	26%
TOTAL CHAMP/EXEC. UTIL.	34%	30.1%	33%	55%
EXECUTIVE COURSE				
9-Hole Rounds	7,113	4,768	6,224	5,270
9-Hole Rounds-Player's	306	210	276	136
9-Hole Rounds-Senior/Junior	11,648	6,623	9,412	7,705
High School Teams	610	882	102	92
Anniversary Exec	0	0	0	9,881
TOTAL EXEC ROUNDS	20,584	12,483	16,014	23,084
Player's Cards – Residents	92	79	52	46
Player's Cards – Non Res.	84	69	54	44
Revenue Per Round	\$31.09	\$32.70	\$34.02	\$30.70
Effective Weather Days	184	170	158	143
Gallons of water pumped	14,500,000	15,989,000	9,019,000	8,358,000
Tons of fertilizer applied	11.5	14	13.5	13
Gallons of regular gasoline used-Shop	1,843	2,566	2,102	2,225
Gallons of regular gasoline used-Carts	3,790	2,688	3,100	4,253
Gallons of diesel fuel used	1,595	2,639	1,943	2,266

Twin Cities Weather Statistics

	2015	2016	2017	2018
Precipitation Total	36.14	40.32	32.36	32.61
Average Temperature	48.0	49.7	48.5	46.5
Days Greater than 90 degrees	4	13	14	20
Cooling Degree Days	809	964	830	1,135
Heating Degree Days	7,528	6,283	6,310	7,579
Average Snowfall	32.4	36.7	32	78.3

Website http://www.dnr.state.mn.us/climate/twin_cities/listings.html

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: March 13, 2019
Item Type: Commission Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
☒ None
☐ Amount included in current budget
☐ Budget amendment requested
☐ FTE included in current complement
☐ New FTE requested – N/A
☐ Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.