**Inver Grove Heights City Council**

**Monday, September 14, 2026 at 6:00 PM**

**8150 Barbara Ave, Inver Grove Heights, MN 55077**

# AGENDA

**NOTICE TO RESIDENTS:** Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to **12:00 p.m**. on Monday, September 14, 2026, will be provided to the Council at or before the September 14, 2026 meeting. To watch remotely, individuals may go to www.townsquare.tv/webstreaming or watch from Cable TV Live on the Second and Fourth Mondays of the month at 6 p.m. on Channel 14/799 HD.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Presentations**
5. **Consent Agenda**

   All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

   **A.** Approval of Minutes of the August 10, 2026, City Council Meeting

   **B.** Approval of Minutes of the August 13, 2026, City Council Canvass Meeting

   **C.** Approval of Minutes of the August 24, 2026, City Council Meeting

   **D.** Approval of Disbursements

   **E.** Personnel Actions

   **F.** Resolution Approving Contract Amendment for Stormwater Utility Rate Implementation & Stormwater Operating Fund Budget Amendment

   **G.** Approval of Exempt Gambling Permit for Inver Grove Heights Hockey Association

   **H.** Resolution Approving the Publication of a Summary of Ordinance No. 1533

   **I.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2025-09D

   **J.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09D

**K.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09E

**L.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09F

**M.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09G

**N.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09K

**O.** Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09L

**P.** Authorization to Enter into a Contract with True Mechanical for VMCC Arena East Rink Make-Up Air Unit Replacement

**Q.** Resolution Ordering Feasibility Study and Accepting Consultant Services Proposal for 2028 Pavement Management (PMI) Projects Areas

**R.** Approval of Resolution for Budget Amendment – 2026 CIP City Hall Retaining Wall Project

**S.** Resolution authorizing the purchase of a Fast Attack Truck engine replacement

**T.** Authorization to Issue Request for Proposals for Municipal Prosecution Services

**U.** Resolution Approving Extension of Final Plat application deadline for Nord Sixty One Degree

**V.** Resolution Calling a Public Hearing to Assess Unpaid Charges for City Services

**6. <u>Public Hearing</u>**

**A.** Liquor License Compliance Check Violations

**7. <u>Regular Business</u>**

**A.** Third Reading of Ordinance Amending Existing Interim Ordinance

**B.** Adoption of Preliminary 2027 Budgets & Tax Levies for Taxes Payable 2027

**C.** Stormwater Utility Billing and Rate Administration Policy

**8. <u>Public Comment</u>**

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

**9. <u>Mayor and Council Comments</u>**

**10. <u>Adjourn</u>**

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING**
**MONDAY, AUGUST 10, 2026 – 6:00 P.M. – 8150 BARBARA AVENUE**

## 1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, August 10, 2026, in person. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

## 2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members Gliva, T'Kach, Scales, and Murphy (Remote)
Staff In Attendance: Interim City Administrator Hiniker, City Clerk Kiernan, City Attorney Nason, Community Development Director Ziemer, and City Engineer Merchlewicz, IT Manager Gade, & Parks & Recreation Director Lares

## 3. APPROVAL OF AGENDA:

**Motion to approve Agenda as presented by Scales; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

## 4. PRESENTATIONS: None

## 5. CONSENT AGENDA:

- **A.** Approval of Minutes of the July 13, 2026, City Council Meeting
- **B.** Approval of Minutes of the July 27, 2026, City Council Special Meeting
- **C.** Approval of Disbursements, **Resolution 2026-149**
- **D.** Personnel Actions
- **E.** Approving Awarding a Contract to WSB for Final Design and Bidding Services for City Project Nos. 2027-09D, 2027-09E, and 2027-09F **Resolution 2026-150**
- **F.** Approval of Contract for Fire Station #1 Apparatus Bay Radiant Heating System Replacement
- **G.** Resolution Approving reimbursement for City Administrator finalist candidates of travel-related expenses associated with participating in the interview process.
- **H.** Approval of Exempt Gambling Permit for Inver Grove Heights Hockey Association
- **I.** Authorization to Declare Surplus IT Equipment and Approve Donation to PCs for People, **Resolution 2026-151**

**Motion to approve Items A-H by T'Kach; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

Mayor Dietrich asked IT Manager Gade to provide additional information about PCs for People, noting she was unfamiliar with the program but thought it appeared to be an excellent opportunity.

IT Manager Gade explained that PCs for People accepts donated electronic equipment, refurbishes it, and provides it to people in need. He noted that the City has excess equipment that has reached the end of its useful life for City purposes but may still be useful to others. He added that the organization accepts the equipment at no cost, avoiding disposal fees the City might otherwise incur.

Mayor Dietrich asked whether the equipment is provided to businesses or individual consumers.

IT Manager Gade stated that the equipment is generally provided to consumers and is not resold, although recipients may be charged a small fee for refurbished equipment.

**Motion to approve Item I by Gliva; seconded by T'Kach.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**6. <u>PUBLIC HEARINGS:</u>** None

**7. <u>REGULAR BUSINESS:</u>**

**A.** Data Center Litigation Update and First Reading of Ordinance Amending Existing Interim Ordinance, **Ordinance 1532**

Mayor Dietrich thanked everyone for attending and provided an update on the City's review of the site plan application for the proposed data center. On June 26, the Council approved a one-year moratorium on data center development, including the current proposal, to allow the City time to study related zoning issues. On July 27, the Council received a third-party consultant's recommendation regarding an Environmental Assessment Worksheet (EAW), with the project determined to be exempt from an EAW under state law.

On August 3, the Council met with litigation attorneys regarding the lawsuit brought against the City by the data center developers. The Council received information supporting claims of at least $20 million in potential damages and learned more about the City's exposure to the lawsuit. After considering the potential financial impacts and likelihood of prevailing, the Council unanimously determined that the lawsuit and moratorium warranted further public and Council consideration.

She emphasized that the Council is continuing to learn about the implications and wants to publicly share as much information as possible with residents. The meeting included the first reading of an ordinance that could remove the current data center project from the moratorium, and she stressed that no decision had been made.

Residents were invited to submit comments to the City Clerk or contact the Mayor and Council Members before the August 24 meeting. Mayor Dietrich encouraged feedback from all perspectives and emphasized working toward mutual understanding of the challenges involved in planning that best serves Inver Grove Heights.

**Motion to accept correspondence into record by Scales; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

Litigation Attorney Jason Kuboushek, Iverson Reuvers, stated that his firm has been involved since the City received the initial notice of claim. Following the previous closed session, the Council directed legal counsel to explore potential settlement options, including the proposed amendment to the existing interim ordinance.

He explained that circumstances have changed since the June 26 meeting. At that time, the City had received a threat of litigation, but on July 13, the City was formally served with a lawsuit detailing the claims against it. The lawsuit challenges the interim ordinance both as it applies to the proposed project and as a whole and includes claims involving interference with contracts, regulatory takings, and due process under the state and federal constitutions.

The federal constitutional claims create additional financial risk because, if the developer is successful, the City could potentially be responsible for the developer's attorney fees and costs in addition to its own litigation expenses. He noted that the developer is represented by two law firms and emphasized that this potential fee-shifting provision is an additional factor the City must consider in evaluating the lawsuit.

The filing of the lawsuit also establishes more specific timelines for the litigation process. The complaint is a public document filed in Dakota County District Court, and a scheduling order will establish deadlines as the case proceeds. This differs from the earlier threat of litigation when the timing and progression of a potential lawsuit remained uncertain.

Another significant change involves the potential damages. While the initial notice of claim broadly alleged damages exceeding $150 million, the lawsuit identifies damages exceeding $20 million. Through settlement discussions, the City received documentation supporting the developer's claimed damages. Although the City could challenge those amounts, legal counsel determined there is evidence supporting the claim and that the potential damages represent a meaningful litigation risk.

The petition for an Environmental Assessment Worksheet (EAW) was also addressed. The City referred the petition to Bolton & Menk for independent review, which confirmed the project was exempt from an EAW under State environmental review rules and found no potential for significant environmental effects based on its preliminary review. Regarding low-frequency noise concerns, the State has not established regulations or granted cities authority to regulate those frequencies.

The EAW petition also extended the timeframe for the City to act on the Major Site Plan Review by an additional 60 days, providing more time to consider its options. One option is amending the interim ordinance to exclude the proposed project. The ordinance amendment would require additional readings, allowing further Council consideration and public input.

Legal counsel has continued settlement discussions with the developer. If the project is excluded from the interim ordinance, the developer has indicated it would agree to restrictive covenants recorded against the property as part of the Major Site Plan Review and waive claims for attorney fees, costs, and damages. If the project receives the necessary approvals and building permits subject to those covenants, the litigation could be resolved at no cost to the City.

Continuing the litigation would require the City to incur its own defense costs and could expose the City to the developer's attorney fees, costs, and damages if unsuccessful. While the developer has identified potential damages exceeding $20 million and possible additional damages that could increase the amount substantially, the City would have the opportunity to challenge those claims.

Based on the potential financial exposure and settlement terms negotiated with the developer's counsel, legal counsel recommended amending the interim ordinance to exclude the project and continuing work toward a settlement agreement. The developer's counsel has confirmed its willingness to proceed under those terms, which would allow the litigation to be resolved.

Mayor Dietrich noted that $20 million represents approximately 50% of the City's proposed 2027 property tax levy and asked Interim City Administrator Hiniker to confirm.

Interim City Administrator Hiniker confirmed the figure was correct.

Mayor Dietrich stated that if $20 million were added to the property tax levy and property values remained unchanged, City taxes on a property valued at $361,600 could increase from $1,833 to $3,053 annually, an increase of approximately $1,220, or 67%.

Council Member Scales asked for additional information regarding the settlement terms offered by the developer.

Attorney Kuboushek explained that the proposed restrictive covenants include modifications to the building façade, additional screening and vegetation along the north and west property lines, and additional shrubs throughout the property. The mechanical yard would include sound walls and internal acoustic walls, and each standby generator would be housed in a factory-installed sound-attenuated enclosure. Generator testing would be limited to Monday through Friday between 9:00 a.m. and 5:00 p.m. and would not occur during MPCA-issued air quality warnings.

The proposed covenants would also require quarterly noise testing for one year after the facility begins operating and again for one year following modifications that increase the facility to full capacity. The covenants would be recorded against the property, making them binding on future property owners.

Council Member Scales asked whether the facility would be required to comply if the State establishes low-frequency noise regulations in the future.

Attorney Kuboushek stated that compliance would depend on how the State adopts any future regulations, including whether existing facilities are grandfathered. The City would be bound by the State's requirements and does not have authority to impose regulations beyond those established by the State.

Council Member Scales asked whether the applicant remained open to additional negotiations.

Attorney Kuboushek indicated that the applicant was not believed to be open to further negotiations and noted that the current settlement terms had been successfully brought back for consideration after initially being withdrawn following the June 26 meeting.

Council Member T'Kach asked whether there would be an opportunity for public comment followed by additional Council discussion.

Mayor Dietrich stated that this is the first reading, and residents may submit comments to the City Clerk before the next meeting.

Council Member T'Kach acknowledged the seriousness of the lawsuit and expressed interest in additional information regarding the developer's claimed damages and other potential options. She suggested considering assistance for property owners negatively impacted by the data center and the nearby childcare business if it wished to relocate. She also questioned whether a potential land purchase or exchange involving the City or EDA could allow the project to relocate farther from residential properties and expressed concern about the broader financial impacts of the lawsuit on the community and local school districts.

Mayor Dietrich asked whether there was a specific question for Attorney Kuboushek.

Council Member T'Kach clarified that she was asking whether alternative options had been discussed with the developer.

Attorney Kuboushek stated that alternative sites or relocation options had not been discussed with the developer's counsel. The developer has already purchased the property and incurred costs related to demolition and project design. While he did not know whether other sites had previously been considered, developers typically evaluate access to necessary infrastructure when selecting a location. Staff had considered potential City or EDA properties for a possible land exchange, but no compatible sites were identified, and some were also near residential areas. He did not believe the developer would likely consider relocating the project.

Mayor Dietrich acknowledged the suggestion of assisting affected businesses and residents and asked what City services Council Member T'Kach would be willing to reduce to fund potential relocation assistance.

Council Member T'Kach stated that funding options would need to be evaluated, including potential savings from unfilled City positions and the use of Host Community Funds.

Council Member Scales asked whether removing the current applicant from the moratorium would allow the developer to expand the facility or construct an additional data center on the site.

Attorney Kuboushek clarified that the proposed amendment would allow the developer to proceed only with the project and site plan currently submitted to the City.

Council Member T'Kach asked whether the facility would be subject to any new data center regulations adopted through the moratorium process or would be grandfathered under the existing zoning regulations.

Attorney Kuboushek explained that the proposed settlement applies specifically to the pending project and application. If the City later adopts new data center regulations, any new facility on a neighboring site would be subject to those requirements. The existing project could become a legal nonconforming use and generally would not be permitted to expand without meeting additional requirements or applicable exceptions.

**Motion to approve the first reading of an Ordinance amending Ordinance No. 1527, an interim ordinance authorizing a study and imposing a moratorium on data centers by Dietrich; seconded by Gliva.**
**Ayes: 2**
**Nays: 3 (Gliva, Scales, T'Kach) Motion Failed.**

Mayor Dietrich asked City Attorney Nason to confirm that because the item did not pass its first reading, it would not proceed to a second reading.

City Attorney Nason confirmed that an item failing at first reading typically does not return for a second reading, although it could be brought back for another first reading.

Council Member T'Kach asked whether a member of the prevailing side could make a motion to reconsider.

City Attorney Nason confirmed that a motion to reconsider could be made at the next regularly scheduled meeting on August 24.

Council Member Scales asked whether there was a way to provide residents an opportunity to speak on the matter and indicated he would be willing to reconsider the item to allow for public input.

City Attorney Nason clarified that a motion to reconsider may be made at the same meeting or at the next regular meeting.

**Motion to reconsider first reading by Gliva; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

City Attorney Nason clarified that approval of the motion to reconsider placed the original motion back before the Council. The motion to approve the first reading of the ordinance amending the interim ordinance to exclude the pending Major Site Plan application had been made and seconded and was again before the Council for consideration.

Council Member Scales asked whether proceeding to a second reading would provide residents an opportunity to speak.

City Attorney Nason reiterated that the Council must first vote on the original motion to approve the first reading.

Interim City Administrator Hiniker explained that if a majority of the Council approves the first reading, a second reading would be scheduled for August 24, allowing additional time for public input. She noted whether public comment would be taken during that meeting would depend on how the meeting is conducted.

Council Member Scales stated that his understanding was that public input is typically allowed at a second reading.

Mayor Dietrich stated that public comment would be at the discretion of the presiding officer.

City Attorney Nason clarified that the City Code does not require a specific public comment opportunity during any of the three readings for this type of ordinance. Whether public comment is taken at a subsequent meeting would be at the discretion of the presiding officer, although residents may submit comments in advance of any second reading.

Council Member T'Kach stated that she supported providing an opportunity for public comment.

**Motion to approve the first reading of an Ordinance amending Ordinance No. 1527, an interim ordinance authorizing a study and imposing a moratorium on data centers by Dietrich; seconded by Gliva.**
**Ayes: 4**
**Nays: 1 (T'Kach) Motion carried.**

**B.** 1st Reading of Proposed Changes to City Code 1-6A-5 Appointment Procedure, **Ordinance 1533**

Interim City Administrator Hiniker explained that the proposed ordinance would remove provisions from the City Code related to hiring procedures, including certain background checks and physical examinations. The changes are intended to eliminate redundant testing requirements, particularly for temporary or returning employees, and incorporate the updated requirements into the City's personnel policy.

She noted that the change is part of a broader HR effort to update the personnel policy and eventually maintain it as a separate document rather than within the City Code. The Council would continue to approve policy updates, but changes would not require the three-reading ordinance process, allowing the City to respond more efficiently to State and federal requirements. She added that the proposed changes would also provide some cost savings to the City.

Mayor Dietrich noted that five significant changes were identified in the meeting materials and made available to the public.

**Motion to approve the first reading of an Ordinance repealing and replacing Inver Grove Heights City Code Title 1, Chapter 6, Article A, Section 5 regarding appointment procedures by Gliva; seconded by T'Kach.**
**Ayes: 5**
**Nays: 0 Motion carried.**

## 8. PUBLIC COMMENT:

Andrew requested regular updates on the City's progress in reviewing zoning regulations during the data center moratorium. He suggested providing updates at Council meetings regarding potential zoning changes, opportunities for public feedback, and overall progress to keep residents informed and make effective use of the 12-month moratorium period.

Kari Lundberg encouraged the Council to consider alternatives beyond the options currently presented regarding the data center. She urged the Council to work with legal counsel, City staff, and residents to explore additional opportunities for negotiation or restructuring and determine whether another solution could reduce the legal and financial risks while better addressing community concerns. She emphasized the importance of challenging assumptions, asking additional questions, and considering what changes might be necessary to create another viable option.

Heather Thornton encouraged providing an opportunity for public comment at the next meeting so residents could share their perspectives directly with the Council regarding the potential financial risk associated with the lawsuit.

Alex Bruns encouraged the Council to avoid viewing the data center decision as a choice between only two options and instead identify the underlying needs and explore additional alternatives through communication and negotiation. He referenced previous City projects as examples of decisions he believed could have benefited from consideration of more options. He specifically suggested exploring City-owned property near the Central Maintenance Facility as a possible alternative location for the data center, noting its distance from most residential properties. He encouraged the Council to pause, listen to affected parties, and expand the available options before making an irreversible decision.

A resident stated that the City may have more negotiating leverage with the data center developer than anticipated and encouraged the Council to continue exploring its options. The resident also requested greater clarity during Council proceedings to help the public better understand motions and decisions and suggested that QLevr could potentially contribute to a fund to assist residents negatively affected by the project.

A resident encouraged the Council to provide an opportunity for public comment before making a decision on whether to exclude the data center from the moratorium, noting that doing so would demonstrate the Council’s interest in community input.

Pam Glenn stated that she needed additional time to process the information and encouraged continued consideration of concerns regarding low-frequency sound and its potential impacts on people and the environment. She supported exploring alternative locations and additional options before making a decision. If the data center proceeds, she encouraged establishing clear requirements related to issues such as drought conditions, water use, noise testing, and consequences for failing to meet established standards. She also encouraged continued opportunities for public input.

Bill Thornton expressed concern about the procedural implications if the ordinance amendment fails during an earlier reading, noting that restarting the process could require additional readings or a higher threshold to waive them. He encouraged the Council to continue moving the ordinance through the reading process to maximize the opportunity for public comment before making a final decision.

## 9. MAYOR AND COUNCIL COMMENTS:

Mayor Dietrich reminded residents that the primary election was the following day and thanked City Clerk Kiernan and her staff for their work administering the election. She asked whether residents could still vote at City Hall on Election Day.

City Clerk Kiernan clarified that voters must vote at their designated polling place on Election Day, although completed absentee ballots could be returned to City Hall by 5:00 p.m.

Mayor Dietrich encouraged residents to vote and emphasized the importance of participating in local issues and elections.

Council Member Scales strongly encouraged the Council to allow public comment during the second reading of the data center ordinance amendment to provide residents an opportunity to participate.

Council Member T'Kach shared feedback received during Night to Unite, including positive comments regarding City staff, commissions, parks, and trails. She noted that, aside from the data center, a significant concern raised by residents involved motorized scooters, e-motos, and e-bikes and expressed interest in having the Council and Police Department address the issue in the near future.

**10. ADJOURN**

**Motion to Adjourn at 6:55 p.m. by T'Kach; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

Minutes prepared by Recording Secretary Tammy Greenlee

**INVER GROVE HEIGHTS CANVASS BOARD MEETING,**
**THURSDAY, AUGUST 13, 2026 – MAYORS CONFERENCE ROOM**
**8150 BARBARA AVENUE**

## 1. CALL TO ORDER/ROLL CALL:

The City Council of Inver Grove Heights met for the Canvass Board meeting to certify the General Election results from the August 11, 2026 State Primary. Mayor Dietrich called the meeting to order at 8:00 a.m.

Present were Mayor Dietrich, Council Members: Gliva, Scales and T'Kach.
Absent: Council Member Murphy
Staff: Clerk Kiernan, Deputy Clerk Malott, Communications Manager Looze

## 3. APPROVAL OF AGENDA:

**Motion by T'Kach second by Gliva to approve the agenda as presented.**

**Ayes: 4**
**Nays: 0 Motion Carried.**

## 4. REGULAR BUSINESS

### A. CANVASS RESULTS OF THE 2026 STATE PRIMARY FOR IGH CITY COUNCIL

City Clerk Kiernan stated that the Canvass Board packet was provided to the council with the Abstract Report drafted by Dakota County. The Resolution #2026-152 requires approval and certifies the votes cast. Candidates proceeding to the general election is as follows:

Mary T'Kach
Tony Scales
Matt Mills
Kevin Sethre

Mayor Dietrich asked how does one canvass an election. Clerk Kiernan explained that the city clerk is tasked with verifying all results from all voting instances (Polling place, Early Voting, and any Mail in Ballot Counters) that the results on the abstract reflect the results on the tapes that are provided by each counter.

**Motion by Scales; Second by Gliva to approve Resolution 2026-152 canvassing the votes cast at the August 11, 2026 State Primary Election of the City of Inver Grove Heights and declaring candidate results**.

## 5. Adjourn:

**Motion by Scales, second by T'Kach to adjourn meet at 8:07 a.m.**

**Ayes: 4**
**Nays: 0 Motion Carried.**

Minutes prepared by City Clerk Kiernan.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING**
**MONDAY, AUGUST 24, 2026 – 6:00 P.M. – 8150 BARBARA AVENUE**

## 1. <u>CALL TO ORDER:</u>

The City Council of Inver Grove Heights met in regular session on Monday, August 24, 2026, in person. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

## 2. <u>ROLL CALL:</u>

<u>Present In-Person</u>: Mayor Dietrich; Council Members Gliva, T'Kach, Scales, and Murphy (Remote)
<u>Staff In Attendance</u>: Interim City Administrator Hiniker, City Clerk Kiernan, City Attorney Nason, Police Chief Chiodo, Community Development Director Ziemer, City Engineer Merchlewicz, Facilities Superintendent Fitzlaff, Human Resources Manager Norwig, Assistant Finance Director Ellison, and Senior Planner Schneider

## 3. <u>APPROVAL OF AGENDA:</u>

**Motion to approve Agenda after moving public comments before item 7E Closed Session by T'Kach; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

## 4. <u>PRESENTATIONS:</u> None

## 5. <u>CONSENT AGENDA:</u>

- **A.** Approval of Minutes of the July 20, 2026, City Council Budget Workshop
- **B.** Approval of Minutes of the July 27, 2026, City Council Meeting
- **C.** Approval of Minutes of the August 8, 2026, City Council Work Session
- **D.** Approval of Disbursements, **Resolution 2026-153**
- **E.** Personnel Actions
- **F.** Annual Property/Casualty and Workers' Compensation Insurance Renewals, **Resolutions 2026-154 & 2026-155**
- **G.** School Resource Officer Contract with ISD #199 for the 2026-2027 School Year, **Resolution 2026-156**
- **H.** Approve a Resolution, Authorizing a Budget Amendment to the City's Fiscal Year 2025 Community Development Block Grant Annual Action Plan, **Resolution 2026-157**
- **I.** Resolution to Amend Final Project Budget and Close City Project No. 2026-09N, **Resolution 2026-158**
- **J.** Contract Between the Criminal Justice Network and Inver Grove Heights Police Department for Reimbursement of Staff Professional Services Performed by an Inver Grove Heights Employee. **Resolution 2026-159**
- **K.** Approval of Contracts for HVAC and Electrical Service
- **L.** Resolution Appointing Interim Public Works Director, **Resolution 2026-160**
- **M.** Independent Contractor Agreement for Public Works Consulting Services
- **N.** Request for Donation to IGH Days Fireworks Display

**Motion to approve Items A-N except J & M by T'Kach; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

Interim City Administrator Hiniker clarified that the resolution attached to the memorandum contained a typo in the rate of pay, which was listed as $67.77 but should be $67.67. She noted that the correction should be reflected in the official resolution and recommended approval with the change.

**Motion to approve Item J by Gliva; seconded by T'Kach.**
**Ayes: 5**
**Nays: 0 Motion carried.**

Interim City Administrator Hiniker noted a proposed contract amendment to have invoices sent to the City Administrator or Interim City Administrator for review and approval rather than the Council, consistent with the City's typical internal process. Staff recommended approval with this change.

Regarding the Central Maintenance Facility, the Council has not met to discuss the project since approximately February, and there have been no additional discussions or decisions regarding how to proceed. The City recognizes that the project will need to be revisited, and Mr. Eckles would assist by developing a variety of options for the Council to consider in determining next steps. The intent is to begin moving the matter forward and bring options back to the Council, rather than suggest that any decisions regarding the project have already been made.

A resident expressed support for bringing Mr. Eckles back, noting his previous work and that he and Interim Public Works Director Merchlewicz would complement each other well on the Central Maintenance Facility project.

Mayor Dietrich expressed excitement about having Mr. Eckles return, noting that he was instrumental in the Citizens Pavement Management Task Force.

Regarding a resident's comments about the Central Maintenance Facility, she noted the resident attributed the following statement to a 2015 Wold report: "That is a horrible location to build a Central Maintenance Facility due to salt storage and topography that leads into the lake." After speaking with Public Works staff and reviewing the 2015 Wold report, the report did not contain that statement or indicate that the location or topography was inappropriate for the Central Maintenance Facility.

The report stated, "The proposed site plans would have an impact on the pervious land areas. However, large percentage of the proposed building area additions would occur in areas that are already impervious. They're bituminous. The preferred site option would add approximately 39,000 square feet of impervious site area, which could be treated in a number of different methods."

It further stated, "The existing site has significant changes in elevations on the north and the west sides. This characteristic, along with the existing physical accommodations, dictate vehicle routes and potential areas for proposed building additions. That being said, the majority of the site is relatively flat and well suited for potential construction." Mayor Dietrich indicated the report appeared to have been taken out of context and that she was unable to find other documentation supporting the resident's statement. She provided the clarification to prevent misinformation.

Council Member T'Kach asked whether there was a priority list or work plan for Mr. Eckles as he assists with the Central Maintenance Facility and other Public Works projects, including 117th Street and the monopole.

Interim City Administrator Hiniker explained that the 117th Street project and many other projects would primarily be managed by Interim Public Works Director Merchlewicz. Mr. Eckles would initially focus on revisiting the Central Maintenance Facility process, the meter replacement program, and work needed at the water treatment plant, while also serving in an advisory role and assisting with other needs as they arise.

Council Member T'Kach clarified that she had been asked whether the Central Maintenance Facility had suddenly moved to the top of the Public Works priority list and understood that it remains one of several projects being addressed.

Interim City Administrator Hiniker confirmed that was correct.

**Motion to approve Item M by Murphy; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

A resident asked whether the Central Maintenance Facility being referenced was the project previously estimated at approximately $60 million to $90 million, noting that approximately 1,000 signatures had been collected regarding the facility and that residents had expected a possible vote or ballot question. The resident asked whether the City was still considering construction of the facility.

Mayor Dietrich clarified that the Council has not discussed the Central Maintenance Facility since February and that it was not being discussed that evening. She also noted that she was not familiar with a $90 million figure and stated that it was a good opportunity to clear up misconceptions regarding the project.

Interim City Administrator Hiniker clarified that the Council took action in 2025 related to potential bonding for the Central Maintenance Facility, but no action has been taken since. After receiving the petitions, the Council decided in February 2026 to pause the project. The Council will need to revisit the matter and consider options, which could include re-scoping or moving forward with the existing project, but the project has not moved forward at this time.

The resident - whether the previously referenced $90 million figure was close to the estimated cost of the Central Maintenance Facility and what the current estimated cost would be.

Interim City Administrator Hiniker reiterated that the project is currently paused and that the project previously brought to the Council had an estimated cost of approximately $52 million. The Council has not decided to move forward and will need to resume discussions before determining next steps.

**6. <u>PUBLIC HEARINGS:</u>** None

**A.** Temporary Two-Day Liquor License for Church of St Patrick

City Clerk Kiernan requested that the Council hold a public hearing and consider approval of a temporary two-day liquor license for the Church of Saint Patrick, located at 3535 72nd Street East, for its annual Fall Festival on September 19 and 20. Notice of the required public hearing was published on August 7, 2026, and staff recommended approval of the license following the public hearing.

**Mayor Dietrich opened the public hearing. There were no public comments.**

**Motion to close the public hearing by Scales; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**Motion to approve a temporary 2-day liquor license for Church of St Patrick by Scales; seconded by T'Kach.**
**Ayes: 5**

**Nays: 0 Motion carried.**

**B.** Second Reading of Proposed Changes to City Code 1-6A-5 Appointment Procedure **Ordinance 1533**

Human Resources Manager Norwig provided information regarding proposed changes to the City's Pre-Employment Policy. City Code Section 1-6A-5, Appointment Procedure, contains outdated language. In some areas, specific language is missing, while in other areas the existing text is no longer applicable. The language needs to be updated based on current Federal and State laws that have changed over time. In addition, language in some sections is overly restrictive, resulting in unnecessary expense to the City for pre-employment screening that is not required or does not provide value. In some cases, the restrictive language could also become problematic from a legal perspective.

Regarding the Non-Discrimination/Equal Employment Opportunity (EEO) Statement, the current language in Section B references "Affirmative Action." The City does not have an affirmative action plan but does have a commitment to equal employment opportunity. The EEO statement is also missing some more recently added protected categories. The proposed language would correctly title the section as the Equal Opportunity Statement rather than Affirmative Action, provide an updated list of protected categories, and clarify the current EEO statement.

Regarding rejection of applications, the current language in Items 2 and 3 implies that pre-employment screening occurs during the application stage, when it cannot occur until after an offer of employment is made. The language also infers that a candidate may not be offered a reasonable accommodation under the Americans with Disabilities Act (ADA). The City is handling the hiring process correctly in practice, but the wording in City Code appears to suggest that it may not be. Legal counsel recommends removing Items 2 and 3 from City Code. The language to be removed states, "Applicant's lack of physical, mental, or personal prerequisites deemed necessary to meet the essential requirements of the duties and responsibilities of the position," and "Reference and/or investigation of the applicant prove unsatisfactory."

Regarding pre-employment physicals, the current language requires all regular hires to pass a pre-employment physical paid for by the City. This includes office workers and other employees who do not have physical fitness requirements necessary to successfully complete their jobs. Federal laws, including the Americans with Disabilities Act, require employers to provide reasonable accommodations, when necessary, that allow an individual to perform the essential functions of the job. The proposed language would allow the City to determine which job titles do not require a pre-employment physical.

Regarding criminal background checks (CBC), the current language may become legally problematic based on a pending Minnesota Supreme Court case. Legal counsel recommends significantly shortening this section to simply reflect the City's commitment to following all applicable laws. The current language also requires all rehires to complete another criminal background check at the City's expense, although there are certain limited circumstances where another CBC may not provide value. The proposed language would allow City employees, excluding Police and Fire, who separate from service in good standing, are rehired by the City within six months of separation, and have a CBC on file from within the last three years to be excluded from completing another criminal background check.

Regarding relationships with other City personnel, the current language is considered too broad because the Minnesota Human Rights Act (MHRA) prohibits discrimination based on familial status. Employers can prohibit a relative from supervising, disciplining, promoting, or otherwise exercising employment-related authority over another relative but can also consider reasonable accommodations when a relative is interested in applying for a position where another relative may supervise the individual. Legal counsel recommends removing Section K of City Code Section 1-6A-5, Relationship to Other City Personnel, from City Code.

Two actions were requested. The first is to waive the Third Reading of the ordinance so staff can begin implementation of the cost-saving changes. The second is to adopt the Ordinance amending City Code related to the City's appointment procedures.

**Mayor Dietrich opened the public hearing. There were no public comments.**

**Motion to close the public hearing by T'Kach; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**Motion to suspend rules and allow approval in two readings by Scales; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**Motion to approve the second and final reading of an Ordinance 1533 repealing and replacing Inver Grove Heights City Code Title 1, Chapter 6, Article A, Section 5 regarding appointment procedures by Scales; seconded by T'Kach.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**7. <u>REGULAR BUSINESS:</u>**

**A.** Consider a Request for a Comprehensive Plan Amendment, Rezoning, Preliminary Plat, and Preliminary Planned Unit Development for a 53-unit Single-Family Development known as Blackstone Vista 4th Addition, **Resolutions 2026-161 (Approval) and 2026-162 (Approval) and Ordinance 1534**

Senior Planner Schneider provided information on the request, noting that the 12.8-acre property is located across from Vista Pines Park and is currently guided Medium Density Residential (MDR) and zoned Agricultural. The applicant is proposing 53 single-family lots and is requesting a Comprehensive Plan Amendment, rezoning, Preliminary Plat, and Preliminary PUD.

The proposed density is 5 units per acre, which is not consistent with the current MDR guidance of 8-12 units per acre. A change to Low-Medium Density Residential (LMDR) is requested, which allows a range of 4-8 units per acre. The rationale for the change includes grades on the site exceeding 50 feet, the Comprehensive Plan encouraging developments that incorporate inherent physical characteristics, and the proposed development being a better fit with the local road network.

The proposed rezoning is to R-3A/PUD. R-3A is the corresponding Zoning District to the LMDR Land Use Guidance. A PUD is required within the Northwest Area Overlay, and flexibilities are also being requested.

The proposed site consists of 53 single-family lots and three outlots, including a stormwater infiltration basin and sanitary lift station and a private dog park for residents along the south edge of the development. If the adjacent triangular property under separate ownership is sold in the future, Outlot C and remnant Outlot B could be developed, with a conceptual plat identifying an additional 13 units. A 6-foot sidewalk is also proposed.

As part of the development standards review, the median lot area is 4,928 square feet and the median lot width is 36.2 feet, requiring PUD flexibility. Impervious surface and building coverage standards are met, and parking requirements are met. For natural area/open space, 111,474 square feet is required, and 143,007 square feet is proposed. Undisturbed natural area/open space requires 55,373 square feet, or 50%, while 14,982 square feet is proposed. Contiguous open space requires 83,606 square feet, or 75%, while 87,600 square feet is proposed.

For tree preservation and landscaping, 3,821 caliper inches are required to be mitigated. An updated Landscape Plan was prepared following the Planning Commission meeting. The plan includes 1,946 caliper inches, with a fee in lieu required for the balance. The landscaping ordinance requires 53 trees, while 421 trees are proposed. Regarding parks, the Parks and Recreation Advisory Commission (PRAC) recommended a cash contribution, with the current fee totaling $212,000.

Six PUD flexibility requests are associated with the development. The first concerns minimum lot size. City Code requires a minimum lot area of 5,445 square feet per dwelling unit on a lot, and 29 of the 53 lots are less than this minimum. The second concerns minimum lot width. City Code requires a 100-foot minimum, and 52 of the 53 lots are less than the minimum. The third concerns side yard setbacks. City Code requires 20 feet of structure separation, while the plans provide 10 feet of structure separation, consisting of a 5-foot setback. The rationale for these requests is that a detached housing product can more effectively utilize the existing grades on the site, the neighborhood will have a restrictive covenant for detached structures, the R-3A Performance Standards are tailored more toward townhomes, and the City has previously approved similar lots in Peltier Reserve.

The fourth PUD flexibility request concerns rear yard setbacks. City Code requires a 30-foot setback, and 7 of the 53 lots do not meet the setback. All 7 lots have rear frontages on open areas, while 24 of the 53 lots exceed the required 30-foot setback.

The fifth PUD flexibility request concerns deck setbacks. City Code requires a 50-foot setback along Highway 55, and the developer is requesting a 30-foot setback for uncovered decks only. Without the flexibility, 8 lots could not have decks, and decks are a common home improvement.

The sixth PUD flexibility request concerns undisturbed open space. City Code requires half of all required open space to remain undisturbed. The developer is proposing that 13.4% of the required open space remain undisturbed. The overall required open space requirement is being exceeded by 21,553 square feet, and the largest open space area is around the infiltration basin and lift station in Outlot A.

A public hearing was held by the Planning Commission on August 5, 2025. The Commission voted 3-2 to recommend denial of the requests. Concerns raised included the 6 PUD flexibilities required for the project, the 5-foot side yard setbacks, tree preservation, and traffic.

In response to concerns regarding the number of PUD flexibilities, staff noted that the Zoning Ordinance does not have a district that neatly matches a “detached townhome” housing product. The developer is proposing a project that is more compatible with the topography of the site and the local road network. Regarding the 5-foot side yard setbacks, the developer is proposing a neighborhood with a similar feel as townhomes, as the property is currently guided for. Regarding tree preservation, a fee-in-lieu payment is a City Code-compliant option when there is insufficient room on the site to meet mitigation obligations. Regarding traffic, the proposed project would be less dense than that for which the property is currently guided.

Staff recommended a motion to approve a Resolution approving the Comprehensive Plan Amendment to change the designated land use of the Subject Property from MDR to LMDR. The action requires a supermajority, or 4/5, vote. Staff also recommended a motion to approve an Ordinance approving rezoning from A to R-3A/PUD and a Resolution approving the Preliminary Plat and Preliminary PUD request for 53 single-family homes at the Subject Property.

Mayor Dietrich asked whether there was adequate parking at the park and what may be contributing to vehicles parking on the street.

Senior Planner Schneider deferred to the Parks Department regarding parking needs and whether additional parking may be necessary. He noted that the development would be within walking distance of the park, so additional parking demand from the development is not anticipated. When asked about no-parking signs, he did not believe any were currently posted but was not certain.

Mayor Dietrich requested that the parking and signage concerns be passed along to the Parks Department for consideration.

Council Member Scales questioned the Planning Commission's recommendation, noting that the developer is seeking a lower-density designation and asking whether denial could result in a future development being proposed at the higher density currently allowed.

Senior Planner Schneider explained that a future developer could propose a project meeting the current density guidance, although PUD flexibilities could still require City discretion. Generally, if a development meets the density requirements and any requested flexibilities are reasonable, best practice would be for the City to support the development.

Council Member Scales commented that the Planning Commission discussion could have provided greater clarity regarding the zoning and land use guidance, including that the infrastructure and roads were designed to accommodate higher density. He noted that the 1980 Comprehensive Plan identified the area for medium-density development and expressed support for the developer proposing lower density.

Council Member T'Kach asked whether homeowners could plant additional trees beyond those required by the landscaping plan and whether HOA rules would affect that ability.

Senior Planner Schneider explained that the landscaping plan already provides more than one tree per lot, with some lots receiving three or four trees. The developer must initially comply with the approved landscaping plan, but homeowners could later add trees or shrubs to their properties.

Council Member T'Kach asked what would be required for the City to review traffic concerns, including possible stop signs or additional pedestrian safety measures, if issues arise with the development.

Senior Planner Schneider explained that Public Works continually evaluates these concerns based on resident feedback and applicable engineering standards and has a process for determining whether additional traffic controls are warranted.

Council Member T'Kach requested clarification regarding the right-turn-only access, asking whether drivers traveling north would be unable to turn left onto Argenta Boulevard and would instead need to travel through the existing development.

Senior Planner Schneider confirmed that the connection from Argenta Boulevard to 72nd Street, which becomes Archer Trail, is a three-quarter access. Drivers may turn left or right from Argenta Boulevard onto 72nd Street, but vehicles leaving 72nd Street may only turn right onto Argenta Boulevard. One option for drivers traveling north would be to continue on Archer Trail to access 70th Street. He reiterated that the proposal is lower density than the property's current guidance and would therefore generate less traffic.

Council Member T'Kach asked about the tree inventory, including the percentage of larger species such as heritage Bur Oaks.

Senior Planner Schneider confirmed that an inventory identifying trees proposed for removal was submitted but did not have the percentage of larger species readily available. He noted that City Code allows tree removal but requires greater mitigation for heritage trees than for other trees.

Mark Anderson, civil engineer and site designer representing Builders Lot Group, explained that the requested PUD flexibilities are being compared to R-3A zoning, which is primarily designed for attached townhomes. He stated that detached homes are a better fit for the site because they provide more green and open space, additional room for trees, greater homeowner privacy, less traffic, greater architectural variety, and higher home values. He noted that the site has challenges related to grades, tree removal, and property access that would also affect an attached townhome development. The proposed land use amendment requires a 4/5 vote, and an attached townhome project would require the same amendment because approximately 73 townhomes, or 5.7 units per acre, could fit on the site, which would still fall below the current minimum guidance of eight units per acre.

Council Member Murphy expressed support for the lower-density proposal given the site's topography and potential need for retaining walls and asked for clarification regarding the density figures.

Mark Anderson explained that the current land use guidance is 8 to 12 units per acre, while the proposed project is 5 units per acre. An attached townhome development could increase the density to approximately 5.7 units per acre but would still require a land use amendment. He noted that achieving 8 to 12 units per acre would likely require an apartment building, which residents at the neighborhood meeting indicated they did not support.

Council Member T'Kach asked whether, given the number of requested PUD flexibilities, consideration had been given to including a few homes at lower price points than the approximately $480,000 to $650,000 range discussed by the Planning Commission.

Mark Anderson noted that the proposed homes would be priced lower than the Blackstone Vista homes to the north, which are larger homes on larger lots, providing a lower price point within the area.

Melvin Moore noted that the median price for new construction in the metro area is approximately $403,000 to $409,000, with costs affected by permitting, materials, and homeowner selections. He stated that it is currently difficult to provide new construction below that range.

Council Member T'Kach commented that a price point around $400,000 could provide a more affordable option and asked whether that was contemplated in the project.

Melvin Moore explained that land values are a significant factor in home prices and that even communities with lower land costs, such as Rogers or St. Michael, are seeing similar pricing. He anticipated starting prices in the low $400,000s, with homes in the development potentially beginning around $415,000 to $425,000. Final prices would likely increase based on homeowner selections such as decks and finished basements, noting that pricing is influenced by both development costs and buyer choices.

A resident confirmed that the proposal would reduce residential density and expressed concern that continued lower-density development could negatively affect the City's long-term economic sustainability by increasing infrastructure and utility costs while limiting tax revenue and economic activity.

Mayor Dietrich asked whether the development was primarily designed at a lower density due to the site's topography.

Senior Planner Schneider confirmed that topography was a significant factor, along with neighborhood feedback regarding traffic concerns.

Kassandra Fries, 7920 Alberta Way, expressed concern about the loss of heritage trees, some of which were described as predating the Civil War, and questioned whether replacement trees would adequately mitigate their removal. She also noted Planning Commission concerns about repeatedly granting PUD flexibilities and questioned the purpose of the requirements if exceptions continue to be made.

Mayor Dietrich asked Senior Planner Schneider to address concerns about the number of PUD flexibilities and adherence to existing standards.

Senior Planner Schneider explained that the City's Zoning Ordinance has not undergone a major update since approximately 2004. Following development of the 2050 Comprehensive Plan, staff will evaluate the Zoning Ordinance to determine whether standards should be updated to better reflect current goals, market conditions, and community preferences. Repeated requests for similar flexibilities may indicate that certain standards should be reconsidered. He also noted that as development continues in the northwest area, the remaining parcels tend to be more challenging to develop, which can result in additional flexibility requests.

Mayor Dietrich commented that the development requires a greater number of accommodations than she has typically seen with other development proposals.

Candace Johnson, a Blackstone Vista resident, raised concerns about limited park parking, illegal turns and neighborhood traffic, pedestrian safety near a bus stop, tree removal and impacts on wildlife. She also questioned how the steep grades would be addressed and whether the site is suitable for residential development.

Senior Planner Schneider acknowledged concerns about the existing trees but explained that the property is privately owned and guided for development, requiring a balance between tree preservation and private property rights. Unless the City were to acquire or preserve the property, the owner has a right to develop the land. While the Council is not required to approve this specific proposal, tree removal alone would not provide a basis for denying development under current City Code.

Ben Walsh, 7271 Archer Trail, noted that the City spent approximately $50,000 five years ago on a small area plan addressing higher-density development in this area and encouraged the City to consider that plan, including potential roadway changes and alternative access points.

Senior Planner Schneider confirmed that a small area plan had been developed but was never adopted by the Council, which is why it was not referenced in the staff report. The plan contemplated a hypothetical 240-unit development that would likely require significant and costly roadway improvements. He noted that staff considered the concept difficult to implement, which may have contributed to the Council's decision not to adopt the plan.

Zain Zanzibar, 7181 Carmen Avenue, clarified concerns about the long-term financial impacts of lower-density development, including potentially higher property and sales taxes to address future budget shortfalls, and encouraged the City to consider these impacts in future development decisions.

Council Member T'Kach asked about the County's planned pedestrian overpass at Highway 55 and where it would connect.

Senior Planner Schneider explained that it would generally connect where the existing regional trail currently ends, with the trail system already established beyond the highway crossing.

Council Member T'Kach expressed concern about down zoning and asked about the feasibility of higher-density development on the property.

Senior Planner Schneider explained that the steep grades would require significant fill and grading to accommodate larger structures, making higher-density development costly and difficult. He emphasized that staff supports higher-density residential development in appropriate locations, including other nearby developments with suitable access and site conditions.

Council Member T'Kach asked whether the Comprehensive Plan Amendment would apply only to the proposed project or remain with the property.

Senior Planner Schneider explained that, if approved by the Council, the designation would remain with the property even if the current developer did not proceed.

Council Member T'Kach asked about the minimum density allowed under the Low-Medium Density Residential designation and whether a future developer could propose a lower density.

Senior Planner Schneider stated that the minimum is 4 units per acre, compared with the proposed 5 units per acre, and confirmed that a future development could potentially be proposed at 4 units per acre.

Council Member Gliva stated that, after considering the comments and visiting the site, she believed the proposal was a good compromise given the location and surrounding neighborhood. She supported the 53 single-family homes and indicated that an apartment building would not be appropriate for the site.

**Motion to approve Resolution 2026-161 amending the 2040 IGH Comprehensive Plan & Maps for guiding the overall development and redevelopment of the City of Inver Grove Heights by Gliva; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**Motion to approve Ordinance 1534 rezoning Blackstone Vista 4th Addition from A, Agricultural to R-3A/PUD, Multi-family Residential and PUD, Planned Unit Development and approve Resolution 2026-162 approving the preliminary plat and preliminary planned unit development (PUD) for a 53-unit single-family development to be known as Blackstone Vista 4thAddition by Gliva; seconded by Murphy.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**B.** Consider Approving a Final Plat for Glenlin Reserve and a Final PUD for the First Phase of Glenlin Reserve, **Resolution 2026-164**

Senior Planner Schneider provided information on the request, noting that the property is located at the southeast corner of 70th Street West and Argenta Boulevard. The proposed plat was previously known as "Peltier Reserve 4th Addition." The overall project consists of 33 single-family homes and a 196-unit apartment building. A public hearing for the Comprehensive Plan Amendment, Rezoning, Preliminary Plat, and Preliminary PUD was held on May 5, 2026, and City Council approval occurred on May 26, 2026. The developer is requesting Final PUD approval for the single-family portion.

The scope of review is conformance with the preliminary approvals. The subject area is guided LDR, Low-Medium Density Residential, and is zoned R-1C/PUD. The final plans are consistent with the preliminary plans that were approved. All conditions from preliminary approval have either been met or will be met prior to the City releasing the Final Plat. A Development Agreement will be approved at a future meeting.

The Planning Commission voted 3-2 to recommend approval. The two Commissioners voting against the request had also opposed the preliminary project and wanted to remain consistent with their previous position, despite staff advising that the review was limited to whether the final plans conformed with the preliminary approvals. Staff confirmed that the final plans were consistent with those approvals.

Staff recommended a motion to approve a Resolution approving the Final Plat for Glenlin Reserve and a Final PUD for the first phase of Glenlin Reserve.

Council Member T'Kach asked about the anticipated timing and size of the future apartment building.

Mark Anderson stated that the apartment building is planned for 196 units, but there is currently no timeline for construction. Development will depend on market demand, and while there are interested parties, no developer has committed to the project.

**Motion to approve Resolution 2026- 164 approving the final plat for the plat of Glenlin Reserve and the final planned unit development (PUD) plan for the first phase of Glenlin Reserve by Scales; seconded by T'Kach.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**C.** Consider Approving Final Plat and Final PUD for a 46-Unit Townhome Development Known as Dawson Woods, Resolution 2026-165

Senior Planner Schneider provided information on the request, noting that the property is located at the southwest corner of Argenta Boulevard/Yankee Doodle Road and Argenta Trail. The project includes 46 townhome units by Pulte Homes. A public hearing was held by the Planning Commission on June 2, 2026, for the Rezoning, Preliminary Plat, and Preliminary PUD requests. The Commission voted 6-2-1 to recommend denial of the project. The City Council approved the requests on June 22, 2026.

The scope of review is conformance with the preliminary approvals. The Subject Property is guided LMDR, Low-Medium Density Residential, and is zoned R-3A/PUD. The final plans are consistent with the preliminary plans that were approved. All conditions from preliminary approval have either been met or will be met prior to the City releasing the Final Plat. A Development Agreement will be approved at a future meeting.

Staff recommended a motion to approve a Resolution approving the Final Plat and Final PUD for Dawson Woods.

Kassandra Fries, 7920 Alberta Way, expressed disappointment that public comment was not allowed earlier and reiterated concerns raised during the Planning Commission process. She expressed concerns about increased traffic, impacts on the surrounding neighborhood and green space, school-related impacts, and whether the development would provide sufficient benefit to the City.

Mayor Dietrich asked Senior Planner Schneider to explain the Planning Commission's role and the matters it considers when reviewing development applications.

Senior Planner Schneider explained that the Planning Commission reviews development applications for consistency with the Comprehensive Plan and Zoning Ordinance and conducts public hearings required by State statute and City Code. The Commission then provides a recommendation to the City Council.

Mayor Dietrich asked whether residents had an opportunity to speak during the Planning Commission meeting and requested information on the benefits of the development to the City.

Senior Planner Schneider confirmed that several residents attended and were allowed to speak. He explained that the property is guided Low-Medium Density Residential and, because of its proximity to Argenta Boulevard and Yankee Doodle Road, can accommodate townhome development. Higher-density development provides additional tax base and helps address the variety of housing needs identified in the Dakota County Housing Needs Assessment. Although development fees go to the City of Eagan under a 1997 agreement that the City cannot change, Inver Grove Heights would receive property taxes from the homes.

Council Member T'Kach asked whether traffic impacts from the development had been considered in combination with the recently approved project to the north, particularly given the right-turn-only access and traffic traveling toward Eagan.

Senior Planner Schneider stated that the developments are far enough apart that direct impacts are not anticipated. The City Engineer reviews traffic as part of all development applications and had no concerns with the existing road network related to either development.

Council Member T'Kach questioned whether the cumulative impact of multiple developments was considered and whether additional development could eventually cause the road network to reach capacity.

Senior Planner Schneider reiterated that the City Engineer and Public Works staff consider the overall road network, traffic impacts, and future land use guidance when reviewing developments.

Council Member Scales noted that much of the City's development pattern was established through Comprehensive Plans decades ago and that the Council must generally follow existing zoning and land use guidance rather than redesign individual properties during development review. He stated that the City has made adjustments over time, primarily through down zoning, while balancing development with property owners' rights.

Council Member T'Kach acknowledged the existing zoning but noted that concerns regarding tree removal and habitat loss could be addressed through stronger tree preservation and replacement requirements. She suggested that the City consider prioritizing updates to its tree preservation standards to better mitigate impacts from future development.

**Motion to approve Resolution 2026-165 approving the final plat and final planned unit development (PUD) plan for the plat of Dawson Woods by Gliva; seconded by Scales.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**D.** Second Reading of Ordinance Amending Existing Interim Ordinance

Litigation Attorney Jason Kuboushek, Iverson Reuvers, explained that at the previous City Council meeting, the Council approved the first reading of an ordinance amending the existing interim ordinance related to settlement discussions with QLevr LLC, which had been included in the original interim ordinance and subsequently filed a lawsuit against the City in Dakota County District Court.

As part of settlement negotiations, the plaintiffs agreed to settle the case if excluded from the interim ordinance and to enter into restrictive covenants that would remain attached to the property and bind future purchasers. The settlement would be for $0, with each party responsible for its own attorney's fees and costs. The formal settlement was not before the Council that evening; rather, the second reading of the ordinance amendment was required under City Code.

Orin Beitlich, 8451 Brewster Avenue, asked for clarification on the approval process, questioning whether the Planning Commission's action constituted approval of the project or whether final approval rests with the City Council.

Mayor Dietrich asked Interim City Administrator Hiniker to explain the process.

Interim City Administrator Hiniker explained that the Planning Commission reviews projects and makes recommendations to the Council. The Council subsequently adopted a moratorium to allow for a year-long study of data centers and included this particular application in the moratorium. The Council has not taken official action on the major site plan application itself. The ordinance before the Council would amend the previously approved moratorium to remove this data center from it while the City considers the lawsuit and its potential financial implications. The application itself is not currently before the Council, in part due to the Environmental Assessment Worksheet and related 60-day rule requirements.

Orin Beitlich expressed concerns about the approval process and potential litigation, questioning whether the project was advancing before the Council had an opportunity to consider the application. He also raised concerns about the number of permanent jobs created, increased water and electrical demands, potential infrastructure costs or service impacts to residents, possible tax abatements, and the overall economic benefit to the City. He further expressed concern about transparency and whether residents had been adequately informed throughout the process.

Mayor Dietrich asked Community Development Director Ziemer to explain the development application process, noting that applications are first handled through the Community Development Department and then proceed to the Planning Commission before reaching the Council. She also noted that Council Members are generally not involved in or aware of initial inquiries from businesses or developers and asked him to clarify the process.

Council Member Scales requested clarification that there was no non-disclosure agreements associated with the project.

Community Development Director Ziemer explained that when a landowner or developer considers a project in the City, the first step is determining whether the proposed use is permitted under the City's land use and zoning requirements. The applicant then works with staff and submits a development application, which undergoes internal and public review.

All development applications are reviewed by the Planning Commission for compliance with City Code, zoning and subdivision standards, the Comprehensive Plan, and other applicable development policies. The Planning Commission serves in an advisory role and makes a recommendation for approval or denial to the City Council. The Council considers that recommendation, along with staff and public input, and ultimately has final authority to approve or deny the application within the requirements of City Code and State statute.

Regarding the data center application, the Planning Commission recommended approval, but the Council has not yet acted on the application due to several factors, including the moratorium and Environmental Assessment Worksheet process. The current consideration is whether the project remains subject to the moratorium or is removed from it. If it remains subject to the moratorium, the application could not proceed under the current ordinance. If removed, the Council would still need to consider and act on the application at a future meeting.

Orin Beitlich remained concerned that the City has limited control over development proposals that meet existing requirements, questioning whether this restricts the City's ability to evaluate projects and actively manage its resources.

Community Development Director Ziemer explained that development rights are based on the City's Zoning Code. If a property is appropriately zoned for a permitted use, the applicant generally has the ability to proceed as long as the project meets applicable City requirements. The Carman Avenue property is guided and zoned Industrial, and data centers are currently a permitted use within that zoning district. The City therefore reviews the proposed project against the standards established in City Code, and if those standards are met, the applicant generally has the ability to move forward. Conditional uses may be subject to additional conditions, but development decisions must be based on the requirements established in City Code.

Jessica, Carmen Avenue, expressed concern about the unknown environmental and health impacts of the proposed data center, particularly for nearby residents and future families. She urged the Council to prioritize residents' long-term safety and well-being despite concerns about potential litigation.

Judie Alred, a longtime Inver Grove Heights resident, expressed concern about frequent power outages and whether the power grid can support a data center. She also questioned how revenue from the project would benefit the community.

Tim expressed concern about the approval process, asking whether the Council could still deny the data center if it is removed from the moratorium and why the City could face financial liability when the applicant purchased and cleared the property before receiving Council approval. He also questioned whether designation as a permitted use leaves residents and the Council with limited ability to influence a project that meets City requirements.

Community Development Director Ziemer clarified that property owners may demolish buildings on their property before receiving project approval but assume the associated risk in doing so.

Attorney Kuboushek explained that removing the project from the interim ordinance would allow the application to return to the Council for approval or denial. The settlement would only occur if the project is ultimately approved; otherwise, litigation would continue. The applicant alleges it relied on the data center being a permitted use under City Code and that the moratorium interfered with its investment-backed expectations, with approximately $20 million in costs reportedly incurred and potentially greater damages. He generally confirmed that Council discretion is limited when a permitted use meets applicable requirements, although there may be nuances depending on the circumstances.

Mayor Dietrich stated that the City must follow the law and recognize uses permitted under City Code.

Mitch expressed concern about how the data center project advanced under the City's existing ordinance and questioned whether adequate environmental, water, and infrastructure studies had been completed. He also asked whether the City and its attorneys had sought assistance from State or federal agencies or other outside resources in responding to the lawsuit and its potential financial impact.

Zain Zanzibar, 7181 Carmen Avenue, expressed frustration with the continued procedural discussions and strong opposition to exempting the data center from the moratorium. He questioned the basis of the lawsuit given that the project has not received final Council approval and urged the Council to represent residents' concerns. He also stated that more information is needed about potential impacts before the project proceeds, citing concerns about water supplies and increased utility costs experienced in other communities.

Mayor Dietrich defended City staff, stating that they are making every effort to explain the issues clearly and understandably and are not intentionally using language that is difficult for residents to understand.

Council Member Scales acknowledged residents' frustration but explained that the City has limited options when a proposed project is a permitted use under existing zoning. He compared the situation to a residentially zoned property where the City cannot prohibit construction of a home that meets applicable requirements. He stated that the Council has attempted to address concerns with the data center but must also consider the significant financial risk of continued litigation, including the potential impact on residents' property taxes, and emphasized the need for a viable alternative.

Heather Thornton discussed the potential property tax impact of a $20 million lawsuit, estimating approximately $68 annually for a $300,000 home and $200 for a $750,000 home. She also raised concerns about recent power outages near the proposed data center and requested further evaluation of the electrical grid, including consideration of an AUAR before the Council takes further action.

Kari Lundberg urged the Council to require an Alternative Urban Areawide Review (AUAR) or other formal environmental study before taking further action on the proposed data center. She raised concerns about noise mitigation, energy use and emissions, light trespass, infrastructure impacts, decommissioning costs, and potential financial impacts to taxpayers. She stated that an AUAR would provide objective information, identify appropriate mitigation measures, and allow the Council to better evaluate the project's long-term impacts.

Bill Thornton supported conducting an AUAR to gather additional data regarding the safety and impacts of the proposed data center. He noted that information gathered for this site could also support the City's broader moratorium study and future decisions regarding appropriate locations for data centers.

A resident asked what would happen if the data center remained subject to the moratorium and the City ultimately loses the lawsuit, specifically whether the project could still be built or whether the City would instead pay damages and the project would not proceed.

Attorney Kuboushek explained that if the court ruled against the City and invalidated the interim ordinance, the City could potentially both have the data center proceed and be required to pay damages associated with delays to the project.

The resident summarized that continuing to fight the lawsuit could result in both financial damages and the data center ultimately proceeding. The resident then asked whether an adverse court ruling would affect the City's broader moratorium on data centers.

Attorney Kuboushek explained that the litigation includes two challenges to the interim ordinance: one specific to the proposed project and another challenging the legality of the ordinance as a whole. If the broader challenge were successful, the interim ordinance could be invalidated for other potential data center projects as well.

The resident stated that he would be willing to accept some financial impact, including increased property taxes, if a settlement could result in relocating the data center farther from residential areas.

Stephen Miller shared a suggestion from an anonymous resident that the data center be considered for an alternative location farther from residential areas, such as near Pine Bend Refinery. He also expressed concern about the facility's energy demands and potential impacts on the electrical system.

Kelly Kayser, 1953 59th Ct E, expressed concern about the time and costs associated with the moratorium and requested information on related legal, staff, and consultant expenses. She acknowledged concerns about the location but noted the property owner's rights under existing zoning and opposed increased taxes for litigation that may not change the outcome.

Maryann Mcardle asked whether the City's 2017 zoning ordinance allowed data centers and enabled the current proposed project to meet existing zoning requirements.

Director Ziemer confirmed that the current zoning code was adopted in 2017 and includes data centers, subject to any updates made since that time.

MaryAnn Mcardle asked whether the City is working on ordinance changes that could prevent additional data centers from locating in Inver Grove Heights after the current 12-month moratorium expires. She questioned whether the City, Planning Commission, or other appropriate body could adopt an ordinance excluding data centers from the City in the future.

Mayor Dietrich stated that the City is at the beginning of a 12-month moratorium and is using the remaining approximately 10 months to determine how data centers should be addressed in the future. She noted that she could not predict what actions the City, State, or Federal government may take or what the City's ultimate decision will be.

Attorney Kuboushek clarified that the interim ordinance remains in effect, with the amendment under consideration only excluding the current project. During the remainder of the moratorium, the City will evaluate data centers through a public process involving committees, the Planning Commission, public hearings, and ultimately the Council. The process will consider whether data centers should be allowed, appropriate locations, and potential changes to the Comprehensive Plan and zoning ordinance. Recommendations will eventually be forwarded to the Council for a final decision.

Mayor Dietrich added that the Planning Commission process will include an opportunity for public comment, providing residents with an avenue to express what they would like to see included in any future ordinance.

Maryann Mcardle expressed concern that the City does not adequately communicate with residents, noting that not everyone accesses information online. She suggested providing written correspondence about significant issues and upcoming meetings.

Mayor Dietrich noted that information regarding the data center was included in the City's Insights publication, which is delivered to every postal address in Inver Grove Heights.

Council Member Gliva asked Community Development Director Ziemer whether an Alternative Urban Areawide Review (AUAR) could be used in this situation.

Director Ziemer explained that an AUAR typically evaluates multiple development scenarios within a particular area rather than a single project or issue. Environmental and traffic impacts may be evaluated based on requirements established by State rules, while matters such as electrical grid capacity fall outside the AUAR process and are addressed by Xcel Energy. He stated that he would review the information previously provided and discuss the matter further with staff to better understand whether an AUAR could be applicable.

Council Member Gliva asked whether an AUAR is initiated through a petition, the Council, or City staff.

Community Development Director Ziemer explained that AUARs are typically initiated by a developer for a larger development or by a city and that Minnesota rules do not provide a petition process for initiating an AUAR.

Council Member T'Kach asked how long it would take to determine whether the City could pursue an AUAR.

Director Ziemer estimated a couple of days to review Minnesota rules and consult with the City's environmental consultant so staff could provide additional information to the Council and others who had requested it.

Council Member T'Kach supported requiring a second, redundant power source to reduce reliance on backup generators and associated noise and air pollution during outages. She requested that the City's litigation attorney explore including a second power line in the settlement agreement and suggested locating the generators indoors. She acknowledged the City's difficult position and emphasized that the moratorium was intended to address all data centers, not specifically this applicant, which was affected due to the timing of its application.

Council Member Gliva asked whether Council Member T'Kach was proposing a second Xcel Energy line.

Council Member T'Kach confirmed that she supported a redundant line in addition to the line proposed to serve the project's approximately five-megawatt demand, noting that redundant power is common for commercial and manufacturing operations.

**Motion to approve the second reading of an ordinance amending Ordinance 1527, an interim ordinance authorizing a study and imposing a moratorium on data centers by Scales; seconded by Gliva.**
**Ayes: 4**
**Nays: 1 (T'Kach) Motion carried.**

## 8. PUBLIC COMMENT:

A resident raised traffic safety concerns at the 77th Street West/Yankee Doodle/Argenta intersection, particularly limited visibility and vehicles traveling at higher speeds, and suggested that a roundabout could improve safety.

Tim, a resident, thanked the Council for its work and raised safety concerns about children using motorized scooters on sidewalks as school resumes, suggesting additional education for children and parents.

Council Member Murphy clarified that the concern involved motorized scooters.

Mayor Dietrich stated that the Police Department is actively reviewing the issue and potential solutions.

## 9. MAYOR AND COUNCIL COMMENTS: None given

**7E.** Closed session pursuant to Minnesota Statutes, Section 13D.05, subd. 3(b), attorney-client privilege, to meet with litigation counsel regarding Faith Ann Kappel v. City of Inver Grove Heights

**Motion to move into closed session at 8:51 p.m. pursuant to Minnesota Statutes, Section 13D.05, subd 3(b) attorney-client privilege, to meet with litigation counsel regarding litigation in the matter of Faith Ann Kappel v. City of Inver Grove Heights by Gliva; seconded by T'Kach.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**Motion to reconvene in open session at 9:08 pm by Scales; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

**10. ADJOURN**

**Motion to Adjourn at 9:09 p.m. by T'Kach; seconded by Gliva.**
**Ayes: 5**
**Nays: 0 Motion carried.**

Minutes prepared by Recording Secretary Tammy Greenlee

Agenda Item 5.D.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

## SUBJECT: Approval of Disbursements

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Amy Hove, Finance Director, 651.450.2521

### ACTION REQUESTED

The Council is asked to adopt the attached resolution, approving disbursements for the period of August 19, 2026 – September 8, 2026.

### BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of August 19, 2026 – September 8, 2026. Disbursement details are attached to this memo.

| Fund Type | Amount |
|---|---:|
| General Fund | $905,403.29 |
| Special Revenue | 50,901.44 |
| Debt Service | - |
| Capital Projects | 1,505,940.79 |
| Enterprise | 315,611.09 |
| Internal Service | 675.19 |
| Escrows | 438.19 |
| Total - All Funds | $2,778,969.99 |

### FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

### RECOMMENDATION

Staff recommends approval of the disbursements as presented.

### ATTACHMENTS

1. Resolution 9.14.2026
2. Disbursements Listing (8.19.2026 - 9.8.2026)

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _____**

**RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF AUGUST 19, 2026 – SEPTEMBER 8, 2026.**

**WHEREAS,** a detailed listing of disbursements for the period of August 19, 2026 – September 8, 2026 was presented to council for approval.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:** Payment of the disbursements for the following fund types are approved:

| Fund Type | Amount |
|---|---|
| General Fund | $905,403.29 |
| Special Revenue | 50,901.44 |
| Debt Service | - |
| Capital Projects | 1,505,940.79 |
| Enterprise | 315,611.09 |
| Internal Service | 675.19 |
| Escrows | 438.19 |
| Total - All Funds | $2,778,969.99 |

Approved by the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

____________________________________
Brenda Dietrich, Mayor

ATTEST:

____________________________________
Rebecca Kiernan, City Clerk

# Expense Approval Report
By Fund

City of Inver Grove Heights

Payment Dates 8/19/2026 - 9/8/2026

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 101 - GENERAL FUND** | | | | | |
| CENTRAL-MCGOWAN INC | 0000529408 | 08/20/2026 | O2 cylinder rental | 101.2200.000.5125 | 263.05 |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 101.4200.000.5340 | 465.00 |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 101.4300.459.5340 | 1,907.50 |
| KAREN D. BISTODEAU | 09132026 | 08/20/2026 | Face Painter for IGH Days Kids… | 101.4300.453.5310 | 480.00 |
| OCCUPATIONAL HEALTH CEN… | 104446930 | 08/20/2026 | Pre-employment Screenings 7… | 101.2200.000.5312 | 4,434.00 |
| OCCUPATIONAL HEALTH CEN… | 104451585 | 08/20/2026 | Pre-employment screenings 7… | 101.2200.000.5312 | 4,163.00 |
| MITCHELL, KENNETH HOLMES | 1226 | 08/20/2026 | Air boat fill hose repairs | 101.2200.000.5410 | 584.59 |
| JONES & BARTLETT PUBLISHE… | 1349025 | 08/20/2026 | EMT books | 101.2200.000.5179 | 655.66 |
| RIVER HEIGHTS MARINA | 13766 | 08/20/2026 | Metered electrical service 7.2… | 101.2200.000.5310 | 1.03 |
| EXPERT TREE SERVICE AND SC… | 15327 | 08/20/2026 | ROW Tree Removal - 5525 An… | 101.3200.000.5310 | 2,575.00 |
| CULLIGAN | 157984591006x073126 | 08/20/2026 | Bottled water - Fire station #1 | 101.2200.000.5190 | 107.43 |
| CULLIGAN | 157984591188x073126 | 08/20/2026 | Bottled water - Fire station #3 | 101.2200.000.5190 | 117.00 |
| CULLIGAN | 157986034674x073126 | 08/20/2026 | Bottled water - Fire station #2 | 101.2200.000.5190 | 135.09 |
| MN FIRE SERVICE CERT BOARD | 16144 | 08/20/2026 | Reciprocity and recertification … | 101.2200.000.5335 | 331.75 |
| MN FIRE SERVICE CERT BOARD | 16192 | 08/20/2026 | Retest fee for FF I Exam (4) | 101.2200.000.5340 | 300.00 |
| MARTIN-MCALLISTER | 17641 | 08/20/2026 | Pre-employment psychology s… | 101.2200.000.5312 | 4,550.00 |
| KENNEDY & GRAVEN | 194677 | 08/20/2026 | HR & Personnel Legal Services… | 101.1120.000.5305 | 595.00 |
| KENNEDY & GRAVEN | 194678 | 08/20/2026 | Concord Blvd/Greenway Trl P… | 101.1000.000.5305 | 551.98 |
| DTN, LLC | 210-00338349 | 08/20/2026 | Weather App 8.2026 - 8.2027 | 101.3200.000.5395 | 1,268.73 |
| DTN, LLC | 210-00338349 | 08/20/2026 | Weather App 8.2026 - 8.2027 | 101.4200.000.5395 | 1,268.73 |
| MNC HOLDINGS LP | 236293 | 08/20/2026 | Bus for Cops and Bobbers eve… | 101.2000.000.5182 | 200.00 |
| NAT'L ASSOC OF SCHOOL RES… | 260811 Inver | 08/20/2026 | SRO Training - Harrington | 101.2000.000.5340 | 550.00 |
| COLLINS ELECTRICAL CONST. | 264277.01 | 08/20/2026 | Traffic Light Repairs - Upper 5… | 101.3200.000.5310 | 490.75 |
| COLLINS ELECTRICAL CONST. | 264314.01 | 08/20/2026 | Replace Traffic/Signal Light - … | 101.3200.000.5310 | 1,125.99 |
| COLLINS ELECTRICAL CONST. | 264315.01 | 08/20/2026 | Street light repairs - 494 & S R… | 101.3200.000.5310 | 556.35 |
| TAHO SPORTSWEAR | 26T05223 | 08/20/2026 | Team shirts flag FB coaches & … | 101.4300.454.5190 | 902.00 |
| SOLBERG AGGREGATE CO | 32964 | 08/20/2026 | Class 5 Crushed Lime | 101.3200.000.5125 | 566.97 |
| VERIFIED HOLDINGS, LLC | 381481 | 08/20/2026 | New Employee Background C… | 101.1120.000.5310 | 811.50 |
| CINTAS CORPORATION | 4278499552 | 08/20/2026 | Uniforms Laundry - Streets | 101.3200.000.5175 | 120.07 |
| CINTAS CORPORATION | 4278499552 | 08/20/2026 | Uniforms Laundry - Parks | 101.4200.000.5175 | 26.28 |
| CINTAS CORPORATION | 4279267596 | 08/20/2026 | Uniforms Laundry - Streets | 101.3200.000.5175 | 273.76 |
| CINTAS CORPORATION | 4279267596 | 08/20/2026 | Uniforms Laundry - Parks | 101.4200.000.5175 | 26.28 |
| STREAMLINE DESIGN INC | 44267 | 08/20/2026 | Uniforms for FF's | 101.2200.000.5175 | 263.00 |
| GOPHER LAWN AND SNOW S… | 4530 | 08/20/2026 | Cemetery mowing | 101.4200.000.5310 | 280.00 |
| GOPHER LAWN AND SNOW S… | 4531 | 08/20/2026 | Ditch mowing 7.10.2026 | 101.4200.000.5310 | 135.00 |
| MARTIN MARIETTA MATERIAL… | 50035981 | 08/20/2026 | Asphalt for Patching | 101.3200.000.5125 | 239.40 |
| MARTIN MARIETTA MATERIAL… | 50049920 | 08/20/2026 | Asphalt for Patching | 101.3200.000.5125 | 237.12 |
| MARTIN MARIETTA MATERIAL… | 50080511 | 08/20/2026 | Asphalt for Patching | 101.3200.000.5125 | 395.96 |
| MARTIN MARIETTA MATERIAL… | 50081474 | 08/20/2026 | Asphalt for Patching | 101.3200.000.5125 | 159.60 |
| CINTAS CORPORATION | 5353315401 | 08/20/2026 | First Aid Supplies - Rich Valley | 101.4200.000.5190 | 26.41 |
| DAKOTA COUNTY FINANCIAL … | 5505856 | 08/20/2026 | MHZ Subscriber Fees 6.2026 - … | 101.2000.000.5310 | 2,225.00 |
| DAKOTA COUNTY FINANCIAL … | 5505856 | 08/20/2026 | MHZ Subscriber Fees 6.2026 - … | 101.2200.000.5310 | 1,950.00 |
| DAKOTA COUNTY FINANCIAL … | 5505856 | 08/20/2026 | MHZ Subscriber Fees 6.2026 - … | 101.3200.000.5310 | 50.00 |
| DAKOTA COUNTY FINANCIAL … | 5505948 | 08/20/2026 | MHZ Subscriber Fees 7.2026 - … | 101.2000.000.5310 | 2,225.00 |
| DAKOTA COUNTY FINANCIAL … | 5505948 | 08/20/2026 | MHZ Subscriber Fees 7.2026 - … | 101.2200.000.5310 | 1,950.00 |
| DAKOTA COUNTY FINANCIAL … | 5505948 | 08/20/2026 | MHZ Subscriber Fees 7.2026 - … | 101.3200.000.5310 | 50.00 |
| GERTENS | 58834/1 | 08/20/2026 | Hosta's | 101.4200.000.5190 | 95.00 |
| KENISON, TERRI | 7/31/2026 | 08/20/2026 | Fire Stations (1-3) Cleanings 7.… | 101.2200.000.5310 | 1,600.00 |
| NORTHSTAR CONCRETE SERVI… | 7/6/2026 | 08/20/2026 | Sawcut 3 sidewalk sections - 7… | 101.3200.000.5415 | 300.00 |
| SCOTT COUNTY CLERK OF CO… | 70CR265930 | 08/20/2026 | Bail Money- Scott Co. CN 260… | 101.0000.000.2208 | 400.00 |
| LINDH, KEVIN | 8.12.2026 | 08/20/2026 | Balloon Artist for IGH Days Kid… | 101.4300.453.5310 | 772.00 |
| METROPOLITAN COUNCIL | 8/5/2026 | 08/20/2026 | SAC Fees 7.2026 - Less: Service… | 101.0000.000.4300 | -99.40 |
| BOUND TREE MEDICAL LLC | 86309646 | 08/20/2026 | AED batteries & electro pads | 101.2200.000.5125 | 1,068.42 |

**Expense Approval Report** **Payment Dates: 8/19/2026 - 9/8/2026**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| COMCAST | 8772105910359526X050526 | 08/20/2026 | Cable 5.2026 - Fire Station #1 | 101.2200.000.5310 | 10.76 |
| COMCAST | 8772105910359526X060526 | 08/20/2026 | Cable 6.2026 - Fire station 1 | 101.2200.000.5310 | 10.76 |
| COMCAST | 8772105910359526x070526 | 08/20/2026 | Cable 7.2026 - Fire station 1 | 101.2200.000.5310 | 10.76 |
| SPEED PRINT INC | 90993 | 08/20/2026 | Fire watch forms | 101.2200.000.5105 | 75.00 |
| XCEL ENERGY | 988968073 | 08/20/2026 | Street lighting electric charges | 101.3400.000.5355 | 12,837.14 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Kyle Ravn … | 08/20/2026 | Fasteners - Rich Valley Door R… | 101.4200.000.5125 | 1.18 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Kyle Ravn … | 08/20/2026 | Brush attachments for cleaning | 101.4200.000.5125 | 269.00 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Kyle Ravn … | 08/20/2026 | Bolts & Tape – Skyview Camer… | 101.4200.000.5125 | 55.94 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Kyle Ravn … | 08/20/2026 | Fasteners - Pickleball Nets | 101.4200.000.5125 | 7.58 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Mike Sperl… | 08/20/2026 | Concrete Mix - Heritage Villag… | 101.4200.000.5125 | 7.99 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Mike Sperl… | 08/20/2026 | Drum Auger - SV Sinks | 101.4200.000.5160 | 31.99 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Thomas Ha… | 08/20/2026 | Pull cord string - blower | 101.3200.000.5125 | 1.00 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Thomas Ha… | 08/20/2026 | Misc Tapes & Wall Hanger - St… | 101.3200.000.5125 | 44.30 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Thomas Ha… | 08/20/2026 | Trash bags - stormwater crew | 101.3200.000.5125 | 15.99 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 694 Kyle Ravn … | 08/20/2026 | Plastic cups for paint brushes | 101.4200.000.5190 | 9.99 |
| WELLS FARGO CREDIT CARD A… | Acres Of Fun Pet Resor Ryan R… | 08/20/2026 | Chase - Boarding @ Acres of F… | 101.2000.000.5180 | 393.98 |
| WELLS FARGO CREDIT CARD A… | Afp McFoa Rebecca Ki WF 7/26 | 08/20/2026 | MCFOA Membership 6.2026 - … | 101.1140.000.5335 | 50.00 |
| WELLS FARGO CREDIT CARD A… | Afp McFoa Rebecca Ki WF 7/26 | 08/20/2026 | MCFOA Membership 6.2026 - … | 101.1140.000.5335 | 50.00 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark Jw6at3jl3 Acco… | 08/20/2026 | Pens, Poster Board & Ink Cartr… | 101.1800.000.5105 | 120.44 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark Jw6at3jl3 Acco… | 08/20/2026 | Cleaner, Soap & Warning Flags | 101.1800.000.5190 | 37.59 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark N47mt3wl3 Cor… | 08/20/2026 | Misc. greeting/sympathy cards | 101.1120.000.5190 | 52.84 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark Rc7d034s4 Mar… | 08/20/2026 | iPad cases (3) - Finnely | 101.4300.459.5160 | 31.05 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 2m1zx9q03 Ch… | 08/20/2026 | Glow Sticks - Food Truck Event | 101.4300.453.5190 | 11.98 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 3u3e03783 A… | 08/20/2026 | Pens | 101.1200.000.5105 | 42.21 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 3u3e03783 A… | 08/20/2026 | Security seals, tamper proof t… | 101.1200.000.5190 | 67.63 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 3x9xj6h83 Adm… | 08/20/2026 | Address & barcode labels | 101.1200.000.5190 | 85.12 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 8163r86w3 Me… | 08/20/2026 | Decor & handouts for IGH Day… | 101.2000.000.5182 | 184.71 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 9i08u1gg3 Emi… | 08/20/2026 | Property stickers for Night to … | 101.2000.000.5190 | 47.00 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Bh9462oh3 M… | 08/20/2026 | Miscellaneous lubicrants | 101.2200.000.5190 | 35.44 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Cr2mm7043 P… | 08/20/2026 | Cable Locks for Soccer Nets | 101.4200.000.5190 | 18.98 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Dj5j45lc3 Moni… | 08/20/2026 | Retractable teathers/carabine… | 101.2200.000.5125 | 346.94 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Fo5jt7sl3 Admi… | 08/20/2026 | Hand sanitizer, media organiz… | 101.1200.000.5190 | 77.34 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Iy7hd4b43 Th… | 08/20/2026 | Pam, Marking Crayons & Wan… | 101.3200.000.5125 | 178.76 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl U99lg6313 Ste… | 08/20/2026 | Wireless Computer Mouse - Le… | 101.5200.000.5160 | 14.99 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl U99lg6313 Ste… | 08/20/2026 | Water jug & bug repellent spr… | 101.5200.000.5190 | 39.55 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl X35lx6bb3 Th… | 08/20/2026 | Painters tape- street pavemen… | 101.3200.000.5125 | 49.49 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Y96cv3ni3 Publ… | 08/20/2026 | Filters - Water Fountains | 101.4200.000.5125 | 261.87 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Yf60f1bb3 Stev… | 08/20/2026 | Magnetic LED Flashlight - Bru… | 101.5200.000.5160 | 43.92 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Yf60f1bb3 Stev… | 08/20/2026 | Desk Pad - Bonawitz | 101.5200.000.5160 | 18.67 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Yf60f1bb3 Stev… | 08/20/2026 | Febreze Spray & Dishwand - In… | 101.5200.000.5190 | 15.05 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Yg1ba06w3 Ra… | 08/20/2026 | Dog lamp painting kits (21) - J… | 101.4300.452.5190 | 188.81 |
| WELLS FARGO CREDIT CARD A… | Amazon.Com 1y4h94f33 Moni… | 08/20/2026 | 3v batteries for flashlight - Chr… | 101.2200.000.5105 | 14.50 |
| WELLS FARGO CREDIT CARD A… | Amazon.Com R27ik8lr3 Monic… | 08/20/2026 | D batteries for station use | 101.2200.000.5105 | 73.89 |
| WELLS FARGO CREDIT CARD A… | Amazon.Com Rachel Lon WF 7… | 08/20/2026 | Return broken 10x10 canopy t… | 101.4300.459.5160 | -146.99 |
| WELLS FARGO CREDIT CARD A… | Amazon.Com Wy0g85613 Mo… | 08/20/2026 | toilet bowl cleaner - FD | 101.2200.000.5125 | 19.02 |
| WELLS FARGO CREDIT CARD A… | Amazon.Com Xx4po0zo3 Rach… | 08/20/2026 | 10x10 canopy tent for special … | 101.4300.459.5160 | 146.99 |
| DAKOTA 911 | AR-0000001935 | 08/20/2026 | Dakota 911 Capital Fees 8.202… | 101.2000.000.5313 | 1,564.50 |
| DAKOTA 911 | AR-0000001935 | 08/20/2026 | Dakota 911 Fees 8.2026 - PD | 101.2000.000.5313 | 74,550.60 |
| DAKOTA 911 | AR-0000001935 | 08/20/2026 | Dakota 911 Capital Fees 8.202… | 101.2200.000.5313 | 1,564.50 |
| DAKOTA 911 | AR-0000001935 | 08/20/2026 | Dakota 911 Fees 8.2026 - FD | 101.2200.000.5313 | 8,283.40 |
| WELLS FARGO CREDIT CARD A… | Atlantis Casino Resort Emily H… | 08/20/2026 | NASRO conference hotel final … | 101.2000.000.5340 | 1,249.89 |
| WELLS FARGO CREDIT CARD A… | Atlantis Casino Resort Emily H… | 08/20/2026 | NASRO conference hotel final … | 101.2000.000.5340 | 1,246.89 |
| WELLS FARGO CREDIT CARD A… | Brownells Inc Ben Madsen WF… | 08/20/2026 | Blank rounds for scenario bas… | 101.2000.000.5179 | 42.07 |
| WELLS FARGO CREDIT CARD A… | Canva I04939-0188075 Amy L… | 08/20/2026 | design software licenses (2) | 101.1300.000.5395 | 119.40 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Administra … | 08/20/2026 | Treats for Retirement Recognit… | 101.1100.000.5190 | 32.95 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Cory Rosen… | 08/20/2026 | Cupcakes for badging event - S… | 101.2200.000.5190 | 13.99 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Julie Dors W… | 08/20/2026 | Buns for staff meeting & appr… | 101.4300.459.5190 | 8.97 |
| WELLS FARGO CREDIT CARD A… | Ecomm Most Dependable Publ… | 08/20/2026 | Backflow Preventers - Dog Par… | 101.4200.000.5125 | 232.87 |
| WELLS FARGO CREDIT CARD A… | Facebk 357eywhqf2 Olivia Ske… | 08/20/2026 | Food Truck Festival Advertism… | 101.4300.459.5330 | 7.00 |
| WELLS FARGO CREDIT CARD A… | Facebk 42nttwzpf2 Olivia Ske… | 08/20/2026 | Food Truck Festival Advertism… | 101.4300.459.5330 | 1.02 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WELLS FARGO CREDIT CARD A... | Facebk Emj7nx9qf2 Olivia Ske... | 08/20/2026 | Food Truck Festival Advertism... | 101.4300.459.5330 | 7.00 |
| WELLS FARGO CREDIT CARD A... | Facebk Gbgc6wzpf2 Olivia Ske... | 08/20/2026 | Food Truck Festival Advertism... | 101.4300.459.5330 | 9.00 |
| WELLS FARGO CREDIT CARD A... | Facebk M9jlmwhqf2 Olivia Ske... | 08/20/2026 | Food Truck Festival Advertism... | 101.4300.459.5330 | 7.00 |
| WELLS FARGO CREDIT CARD A... | Facebk N5c2vvmqf2 Olivia Ske... | 08/20/2026 | Food Truck Festival Advertism... | 101.4300.459.5330 | 7.00 |
| WELLS FARGO CREDIT CARD A... | Facebk Quj29wmqf2 Olivia Ske... | 08/20/2026 | Food Truck Festival Advertism... | 101.4300.459.5330 | 7.00 |
| WELLS FARGO CREDIT CARD A... | Fmam-Cvent Mn State F Moni... | 08/20/2026 | Fire Marshal Conf. - McNamara | 101.2200.000.5340 | 195.00 |
| WELLS FARGO CREDIT CARD A... | Fsp Craguns-Pms Accounts P ... | 08/20/2026 | MNGFOA Conf. Hotel Stay 9.2... | 101.1800.000.5340 | 447.75 |
| WELLS FARGO CREDIT CARD A... | Fsp Craguns-Pms Accounts P ... | 08/20/2026 | MNGFOA Conf. Hotel Stay 9.2... | 101.1800.000.5340 | 447.75 |
| WELLS FARGO CREDIT CARD A... | Fsp Legacy Grille Steven Joh ... | 08/20/2026 | 10K Lake Conf. Lunch- Johnson... | 101.5200.000.5340 | 60.08 |
| WELLS FARGO CREDIT CARD A... | Gih Globalindustrialeq Public... | 08/20/2026 | Water fountain filter | 101.4200.000.5125 | 107.53 |
| WELLS FARGO CREDIT CARD A... | Gih Globalindustrialeq Public... | 08/20/2026 | Refund for tax charged | 101.4200.000.5125 | -8.54 |
| WELLS FARGO CREDIT CARD A... | Government Finance Off Acco... | 08/20/2026 | GFOA Best Practices Forum 9.... | 101.1800.000.5340 | 350.00 |
| WELLS FARGO CREDIT CARD A... | Hotelcom73496614942667 E... | 08/20/2026 | BCA Training Hotel Stay 10.21... | 101.2000.000.5340 | 82.34 |
| WELLS FARGO CREDIT CARD A... | Hotelcom73496617407656 E... | 08/20/2026 | BCA Training Hotel Stay 12.2.... | 101.2000.000.5340 | 76.35 |
| WELLS FARGO CREDIT CARD A... | Iaai Scott Oswa WF 7/26 | 08/20/2026 | Evidence Collection Training -... | 101.2200.000.5340 | 203.00 |
| WELLS FARGO CREDIT CARD A... | Iimc Rebecca Ki WF 7/26 | 08/20/2026 | IIMC Master Municipal Clerk P... | 101.1140.000.5340 | 400.00 |
| WELLS FARGO CREDIT CARD A... | In Advanced Police Co Emily H... | 08/20/2026 | Leadership for Frontline Super... | 101.2000.000.5340 | 975.00 |
| PRECISE MRM | IN200-2014840 | 08/20/2026 | GPS Data Plan 7.2026 | 101.3200.000.5310 | 120.00 |
| WELLS FARGO CREDIT CARD A... | Intl Code Council Inc Steven J... | 08/20/2026 | 2026 ICC Membership - Johns... | 101.5200.000.5335 | 180.00 |
| PIONEER ATHLETICS | INV-308942 | 08/20/2026 | White field marking paint | 101.4200.000.5190 | 3,900.90 |
| CONSERVATION CORPS MINN... | INV510 | 08/20/2026 | Invasive Plants Clean Up 7.20... | 101.4200.000.5310 | 5,040.00 |
| KNOX COMPANY | INV-KA-543666 | 08/20/2026 | KnoxConnect Cloud License 10... | 101.2200.000.5395 | 721.00 |
| WELLS FARGO CREDIT CARD A... | Jimmy Johns 1436 - Eco Accou... | 08/20/2026 | Finance Dept Appreciation Lu... | 101.1800.000.5190 | 78.31 |
| MN DEPARTMENT OF REVEN... | July 2026 | 08/20/2026 | Taxes | 101.0000.000.2205 | 774.07 |
| MN DEPARTMENT OF REVEN... | July 2026C | 08/20/2026 | Taxes | 101.0000.000.2205 | -0.02 |
| WELLS FARGO CREDIT CARD A... | Kwik Trip #1168 Melissa Ch W... | 08/20/2026 | Fuel purchase 7.19.2026 | 101.2000.000.5340 | 51.41 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Kyle ... | 08/20/2026 | Rivets | 101.4200.000.5125 | 20.37 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Kyle ... | 08/20/2026 | Rivet gun | 101.4200.000.5160 | 21.99 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Mike... | 08/20/2026 | Rivets - Playground | 101.4200.000.5125 | 9.99 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Mike... | 08/20/2026 | Riveter - Playground Tool | 101.4200.000.5160 | 36.52 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Tho... | 08/20/2026 | Dish soap for drum roller so a... | 101.3200.000.5125 | 39.76 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Tho... | 08/20/2026 | Plywood, Waferboard, Mouldi... | 101.3200.000.5125 | 27.88 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Tho... | 08/20/2026 | Degreaser & Vinegar - asphalt... | 101.3200.000.5125 | 75.86 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Tho... | 08/20/2026 | Gas cans (4) - boom truck & c... | 101.3200.000.5160 | 89.96 |
| WELLS FARGO CREDIT CARD A... | Menards West St Paul M Tho... | 08/20/2026 | Gatorades & Waters for Pavers | 101.3200.000.5190 | 55.89 |
| WELLS FARGO CREDIT CARD A... | Minnesota Locks Joe Hawkin ... | 08/20/2026 | Padlocks - Parks | 101.4200.000.5190 | 403.68 |
| WELLS FARGO CREDIT CARD A... | Minnesota State Colleg Rebec... | 08/20/2026 | MCAA Fall Academy - Malott | 101.1140.000.5340 | 325.00 |
| WELLS FARGO CREDIT CARD A... | Northfield Lines Terry Burg WF... | 08/20/2026 | Bus Rental - City Park Tour | 101.4200.000.5430 | 643.07 |
| WELLS FARGO CREDIT CARD A... | Nsapa Patricia N WF 7/26 | 08/20/2026 | 2026 NorthStar PayrollOrg M... | 101.1120.000.5335 | 50.00 |
| WELLS FARGO CREDIT CARD A... | Nsapa Patricia N WF 7/26 | 08/20/2026 | 2026 Northstar Chapter Confe... | 101.1120.000.5340 | 350.00 |
| WELLS FARGO CREDIT CARD A... | Pioneer Press Circ Amy Looze... | 08/20/2026 | Subscription 8.2026 - monthly... | 101.1300.000.5335 | 68.00 |
| WELLS FARGO CREDIT CARD A... | Sams Club #4738 Cory Rosen... | 08/20/2026 | Cases of bottled water for ND... | 101.2200.424.5190 | 31.84 |
| WELLS FARGO CREDIT CARD A... | Sams Club Renewal Monica Ch... | 08/20/2026 | Membership renewals (4) - FD | 101.2200.000.5335 | 225.00 |
| WELLS FARGO CREDIT CARD A... | Sams Club.Com Chelsea Sw W... | 08/20/2026 | Misc Snacks - Safety Camp | 101.4300.452.5190 | 52.76 |
| WELLS FARGO CREDIT CARD A... | Samsclub #4738 Julie Dors WF... | 08/20/2026 | Meeting and Appreciation Lun... | 101.4300.459.5190 | 58.82 |
| WELLS FARGO CREDIT CARD A... | Sherwin-Williams703077 Joe ... | 08/20/2026 | paint | 101.4200.000.5125 | 129.28 |
| WELLS FARGO CREDIT CARD A... | Sp Safety Glasses Usa Judy W... | 08/20/2026 | Safety Glasses - Connolly | 101.3100.000.5175 | 31.57 |
| WELLS FARGO CREDIT CARD A... | Sp Umn Extension Pesti Joel Ja... | 08/20/2026 | Pesticide applicators lic. study... | 101.3200.000.5340 | 164.50 |
| WELLS FARGO CREDIT CARD A... | Sp Visioneer Nemcia Rebecca ... | 08/20/2026 | IIMC Master Municipal Clerk ... | 101.1140.000.5340 | 640.00 |
| WELLS FARGO CREDIT CARD A... | Sq Choice Marketing, Joshua ... | 08/20/2026 | Custom Trading Cards - PD K9s | 101.2000.000.5182 | 513.95 |
| WELLS FARGO CREDIT CARD A... | Sq Mik Mart Ice Cream Cora H... | 08/20/2026 | Employee recognition wellness... | 101.1120.000.5178 | 379.00 |
| WELLS FARGO CREDIT CARD A... | Target T-2519 Cora Henke WF... | 08/20/2026 | Monthly wellness incentive pr... | 101.1120.000.5178 | 98.46 |
| WELLS FARGO CREDIT CARD A... | Target T-2519 Rachel Lon WF ... | 08/20/2026 | Popcorn bags for Movie in the... | 101.4300.453.5190 | 9.56 |
| WELLS FARGO CREDIT CARD A... | Target T-2519 Stacy Bods WF ... | 08/20/2026 | Poster board & candy - food t... | 101.5000.000.5190 | 19.55 |
| WELLS FARGO CREDIT CARD A... | The Corner Store Cory Rosen... | 08/20/2026 | fuel for lawn mower | 101.2200.000.5130 | 24.50 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2842 Scott... | 08/20/2026 | Storage totes | 101.2200.000.5160 | 44.90 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Cory ... | 08/20/2026 | Metal Clamp & Hornet/Wasp ... | 101.2200.000.5125 | 59.70 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Cory ... | 08/20/2026 | Fuel for small tools | 101.2200.000.5130 | 97.94 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Jacob... | 08/20/2026 | Bar/Chain Oil | 101.4200.000.5125 | 39.94 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Jacob... | 08/20/2026 | Rakes & Shovels - Groveland | 101.4200.000.5160 | 189.39 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Joe H… | 08/20/2026 | Cleaning wipes & paper towels | 101.4200.000.5125 | 43.41 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Kyle … | 08/20/2026 | Key card pad cover - Oakwood… | 101.4200.000.5125 | 10.98 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Kyle … | 08/20/2026 | Paint rollers, covers, trays & pr… | 101.4200.000.5125 | 164.97 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Kyle … | 08/20/2026 | Sealant - playground repairs | 101.4200.000.5125 | 21.96 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Kyle … | 08/20/2026 | Hornet spray, trash bags & sea… | 101.4200.000.5125 | 73.81 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Kyle … | 08/20/2026 | Adhesive, Nitrile Gloves & Wa… | 101.4200.000.5125 | 70.80 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Kyle … | 08/20/2026 | 5Gal Storage Bins & Screwdriv… | 101.4200.000.5160 | 55.61 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Scott… | 08/20/2026 | fuel for equipment on trucks | 101.2200.000.5130 | 22.58 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Scott… | 08/20/2026 | canned fuel for equipment on … | 101.2200.000.5130 | 48.97 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2844 Cory … | 08/20/2026 | Gas can | 101.2200.000.5160 | 68.97 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2844 Kyle … | 08/20/2026 | 5ft Extension Pole - SH Graffiti | 101.4200.000.5125 | 19.96 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2844 Kyle … | 08/20/2026 | Brushes (25) & Chisel Tip - Roc… | 101.4200.000.5125 | 83.35 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2844 Kyle … | 08/20/2026 | Eyehook Screws - South Valley | 101.4200.000.5125 | 1.57 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2845 Kyle … | 08/20/2026 | Storage bins | 101.4200.000.5160 | 27.82 |
| WELLS FARGO CREDIT CARD A… | Tractor-Supply-Co #019 Thom… | 08/20/2026 | trailer hitch and ball mount - … | 101.3200.000.5190 | 89.98 |
| WELLS FARGO CREDIT CARD A… | Tractor-Supply-Co #019 Thom… | 08/20/2026 | Wasp & hornet spray | 101.3200.000.5190 | 21.97 |
| WELLS FARGO CREDIT CARD A… | Tst Turittos Pizza - Judy Smith… | 08/20/2026 | Pizza-Union/HR Labor Mgmt Al… | 101.2200.000.5190 | 97.07 |
| WELLS FARGO CREDIT CARD A… | Twin Cities Hr Associa Cora H… | 08/20/2026 | SHRM membership - Zeutzius | 101.1120.000.5340 | 140.00 |
| WELLS FARGO CREDIT CARD A… | Twin Cities Hr Associa Cora H… | 08/20/2026 | SHRM certification class - Hen… | 101.1120.000.5340 | 1,395.00 |
| WELLS FARGO CREDIT CARD A… | Twin Cities Hr Associa Cora H… | 08/20/2026 | SHRM certification class - Zeut… | 101.1120.000.5340 | 1,395.00 |
| WELLS FARGO CREDIT CARD A… | Tyler Technologies, In Account… | 08/20/2026 | AP Processing Masterclass-So… | 101.1800.000.5340 | 450.00 |
| WELLS FARGO CREDIT CARD A… | U Of M Contlearning Ol Thom… | 08/20/2026 | Fall Expo Registrations (7) | 101.3200.000.5340 | 350.00 |
| WELLS FARGO CREDIT CARD A… | U Of M Contlearning Ol Thom… | 08/20/2026 | Snowplow simulator - Stege, T… | 101.3200.000.5340 | 375.00 |
| WELLS FARGO CREDIT CARD A… | U Of M Contlearning Ol Thom… | 08/20/2026 | Fall Expo Registrations (7) | 101.3200.000.5340 | 350.00 |
| WELLS FARGO CREDIT CARD A… | Vcn Quickservlicen035c Emily… | 08/20/2026 | 24001771 CR-V Forfeiture Title… | 101.2000.000.5310 | 913.66 |
| WELLS FARGO CREDIT CARD A… | Vcn Quickservlicen035c Emily… | 08/20/2026 | 24001771 CR-V forfeiture new… | 101.2000.000.5310 | 140.71 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5088 Rachel Lon … | 08/20/2026 | Glues sticks & paper - Junior v… | 101.4300.452.5190 | 15.93 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5089 Al Vandeho … | 08/20/2026 | poster board for season-endin… | 101.4300.455.5190 | 4.89 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5089 Melissa Ch … | 08/20/2026 | Tape dispenser | 101.2000.000.5105 | 4.97 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5089 Melissa Ch … | 08/20/2026 | Chocolates & Candies | 101.2000.000.5105 | 54.99 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5089 Melissa Ch … | 08/20/2026 | Wrapping Paper & Moving Bo… | 101.2000.000.5190 | 12.20 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5089 Rachel Lon … | 08/20/2026 | Plates & wigs - Junior vet camp | 101.4300.452.5190 | 7.93 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #5089 Rachel Lon … | 08/20/2026 | Bubble machine & bags - Spec… | 101.4300.459.5190 | 21.85 |
| WELLS FARGO CREDIT CARD A… | Zoom.Com 888-799-966 Melis… | 08/20/2026 | Chief's Zoom Account 8.2026 | 101.2000.000.5395 | 15.99 |
| DAKOTA ELECTRIC ASSN | 200002468379 8/21/2026 | 08/21/2026 | Electric | 101.4200.000.5355 | 1,093.67 |
| DAKOTA ELECTRIC ASSN | 200002501658 8/21/2026 | 08/21/2026 | Electric | 101.4200.000.5355 | 802.59 |
| DAKOTA ELECTRIC ASSN | 200003935632 8/21/2026 | 08/21/2026 | Electric | 101.4200.000.5355 | 696.71 |
| DAKOTA ELECTRIC ASSN | 200004267134 8/21/2026 | 08/21/2026 | Electric | 101.3400.000.5355 | 60.13 |
| DAKOTA ELECTRIC ASSN | 200004430542 8/21/2026 | 08/21/2026 | Electric | 101.4200.000.5355 | 20.50 |
| DAKOTA ELECTRIC ASSN | 200010036635 8/21/2026 | 08/21/2026 | Electric | 101.2200.000.5355 | 4,131.99 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 -AGE <49 | 101.0000.000.2038 | 6,025.38 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 - ROTH AGE <50 % | 101.0000.000.2038 | 2,873.02 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 - ROTH AGE <50 | 101.0000.000.2038 | 2,225.00 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 -AGE <49 % | 101.0000.000.2038 | 11,072.33 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 -AGE 50+ | 101.0000.000.2038 | 1,950.29 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 PLAN -AGE 50+ % | 101.0000.000.2038 | 970.42 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | 457 - ROTH AGE 50+ | 101.0000.000.2038 | 20.00 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | ROTH IRA (AGE 49 & UNDER) | 101.0000.000.2039 | 4,085.38 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | ROTH-AGE <49 % | 101.0000.000.2039 | 240.21 |
| ICMA RETIREMENT TRUST - 4… | INV0246347 | 08/21/2026 | ROTH IRA (AGE 50 & OVER) | 101.0000.000.2039 | 838.46 |
| AFSCME COUNCIL 5 | INV0246348 | 08/21/2026 | UNION DUES (AFSCME FULL S… | 101.0000.000.2041 | 47.46 |
| AFSCME COUNCIL 5 | INV0246348 | 08/21/2026 | UNION DUES (AFSCME FULL S… | 101.0000.000.2041 | 696.08 |
| MN DEPARTMENT OF HUMAN… | INV0246349 | 08/21/2026 | CASE #000115468905 | 101.0000.000.2220 | 73.37 |
| MN DEPARTMENT OF HUMAN… | INV0246349 | 08/21/2026 | CASE #001563363401 | 101.0000.000.2220 | 445.31 |
| MN DEPARTMENT OF HUMAN… | INV0246349 | 08/21/2026 | CASE #001570640001 | 101.0000.000.2220 | 136.59 |
| TEXAS STATE DISBURSEMENT… | INV0246350 | 08/21/2026 | CASE #0012022247 | 101.0000.000.2220 | 230.77 |
| IGH FIRE RELIEF ASSN | INV0246351 | 08/21/2026 | MEMBERSHIP DUES - FIRE REL… | 101.0000.000.2041 | 98.40 |
| IGH FIRE RELIEF ASSN | INV0246351 | 08/21/2026 | MEMBERSHIP DUES - FIRE REL… | 101.0000.000.2041 | 487.35 |
| MEDSURETY ACH ONLY | INV0246352 | 08/21/2026 | HSA ELECTION-FAMILY | 101.0000.000.2031 | 5,210.03 |
| MEDSURETY ACH ONLY | INV0246352 | 08/21/2026 | HSA ELECTION-SINGLE | 101.0000.000.2031 | 7,970.79 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| IGH PROFESSIONAL FIREFIGHT… | INV0246353 | 08/21/2026 | UNION DUES (IAFF) | 101.0000.000.2041 | 581.55 |
| MN STATE RETIREMENT SYST… | INV0246354 | 08/21/2026 | 457 ROTH IRA (AGE 49 & UND… | 101.0000.000.2038 | 1,668.00 |
| MN STATE RETIREMENT SYST… | INV0246354 | 08/21/2026 | 457 ROTH IRA (AGE 49 & UND… | 101.0000.000.2038 | 233.42 |
| MN STATE RETIREMENT SYST… | INV0246354 | 08/21/2026 | MINNESOTA DEFERRED COM… | 101.0000.000.2038 | 1,176.39 |
| MN STATE RETIREMENT SYST… | INV0246354 | 08/21/2026 | MINNESOTA DEFERRED COM… | 101.0000.000.2038 | 2,095.00 |
| PERA | INV0246355 | 08/21/2026 | PERA POLICE & FIRE PLAN | 101.0000.000.2225 | 40,298.88 |
| PERA | INV0246355 | 08/21/2026 | EMPLOYER SHARE (EXTRA PE… | 101.0000.000.2225 | 4,614.01 |
| PERA | INV0246355 | 08/21/2026 | EMPLOYER SHARE (PERA DEFI… | 101.0000.000.2225 | 15.77 |
| PERA | INV0246355 | 08/21/2026 | PERA DEFINED PLAN | 101.0000.000.2225 | 15.77 |
| PERA | INV0246355 | 08/21/2026 | PERA COORDINATED PLAN | 101.0000.000.2225 | 59,981.30 |
| PERA | INV0246355 | 08/21/2026 | EMPLOYER SHARE (POLICE & F… | 101.0000.000.2225 | 60,448.32 |
| EFTPS | INV0246356 | 08/21/2026 | SOCIAL SECURITY WITHHOLDI… | 101.0000.000.2210 | 72,833.38 |
| EFTPS | INV0246356 | 08/21/2026 | MEDICARE WITHHOLDING | 101.0000.000.2211 | 26,969.94 |
| EFTPS | INV0246356 | 08/21/2026 | FEDERAL WITHHOLDING | 101.0000.000.2213 | 87,828.66 |
| MN DEPT OF REVENUE (PAYR… | INV0246357 | 08/21/2026 | STATE WITHHOLDING | 101.0000.000.2215 | 40,391.04 |
| ING DIRECT | INV0246358 | 08/21/2026 | MSRS-HCSP | 101.0000.000.2035 | 40,501.73 |
| EFTPS | INV0246359 | 08/21/2026 | SOCIAL SECURITY WITHHOLDI… | 101.0000.000.2210 | 3,474.80 |
| EFTPS | INV0246359 | 08/21/2026 | MEDICARE WITHHOLDING | 101.0000.000.2211 | 1,352.32 |
| EFTPS | INV0246359 | 08/21/2026 | FEDERAL WITHHOLDING | 101.0000.000.2213 | 10,383.93 |
| MN DEPT OF REVENUE (PAYR… | INV0246360 | 08/21/2026 | STATE WITHHOLDING | 101.0000.000.2215 | 2,914.47 |
| XCEL ENERGY | 984957405 | 08/26/2026 | FD natural gas charges | 101.2200.000.5352 | 962.40 |
| XCEL ENERGY | 984957405 | 08/26/2026 | FD electric charges | 101.2200.000.5355 | 1,801.48 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Street lighting electric charges | 101.3400.000.5355 | 1,125.20 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Parks natural gas charges | 101.4200.000.5352 | 198.26 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Parks electric charges | 101.4200.000.5355 | 1,455.71 |
| XCEL ENERGY | 989801304 | 08/26/2026 | FD natural gas charges | 101.2200.000.5352 | 865.92 |
| XCEL ENERGY | 989801304 | 08/26/2026 | FD electric charges | 101.2200.000.5355 | 2,230.45 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Street lighting electric charges | 101.3400.000.5355 | 1,145.98 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Parks natural gas charges | 101.4200.000.5352 | 178.37 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Parks electric charges | 101.4200.000.5355 | 1,552.74 |
| BEACON ATHLETICS | 0638827-IN | 08/27/2026 | Chalk String Winders (2) | 101.4200.000.5160 | 794.21 |
| OCCUPATIONAL HEALTH CEN… | 104455927 | 08/27/2026 | firefighter pre-screenings | 101.2200.000.5312 | 946.00 |
| OCCUPATIONAL HEALTH CEN… | 104460114 | 08/27/2026 | police pre-screening | 101.2000.000.5312 | 183.00 |
| OCCUPATIONAL HEALTH CEN… | 104460114 | 08/27/2026 | firefighter pre-screening | 101.2200.000.5312 | 747.00 |
| MINNESOTA SODDING COMP… | 13726 | 08/27/2026 | Fall Field Layouts (5 Sites) | 101.4200.000.5310 | 3,141.01 |
| EXPERT TREE SERVICE AND SC… | 15410 | 08/27/2026 | Removed diseased trees - Sal… | 101.4200.000.5425 | 3,500.00 |
| DAKOTA COUNTY DISTRICT C… | 19WSCR2639911 | 08/27/2026 | Bail Money - Case #26002289 | 101.0000.000.2208 | 1,000.00 |
| SHRED-N-GO, INC. | 201669 | 08/27/2026 | Document Shredding 7.22.20… | 101.2200.000.5310 | 37.00 |
| HINIKER, ELLEN | 2026-07 | 08/27/2026 | Interim CA Services 7.6-7.31.2… | 101.1100.000.5310 | 25,120.00 |
| CINTAS CORPORATION | 4280014434 | 08/27/2026 | Uniform Laundry - Streets | 101.3200.000.5175 | 117.64 |
| CINTAS CORPORATION | 4280014434 | 08/27/2026 | Uniform Laundry - Parks | 101.4200.000.5175 | 26.28 |
| HANCE UTILITY SERVICES INC | 43939 | 08/27/2026 | Locates - Heritage Village | 101.4200.000.5310 | 229.00 |
| BCA BUREAU OF CRIMINAL A… | 47834 | 08/27/2026 | DMT Online Recertification - E… | 101.2000.000.5340 | 75.00 |
| CITY OF SOUTH ST PAUL | 5/13/2026 | 08/27/2026 | SSP Str Lights 1.22.26-4.22.26 | 101.0000.000.2206 | 52.20 |
| MARTIN MARIETTA MATERIAL… | 50164287 | 08/27/2026 | Asphalt for Patching | 101.3200.000.5125 | 238.64 |
| CINTAS CORPORATION | 5354309306 | 08/27/2026 | Medical Cabinet Restock - P&R | 101.4300.459.5190 | 98.36 |
| HOLMES DESIGN, INC. | 5691 | 08/27/2026 | Graphic design services 7.2026 | 101.4300.459.5310 | 586.00 |
| LARSON, EMILY | 7/31/2026 | 08/27/2026 | Park Shelter Deposit Refund | 101.4300.000.4362 | 100.00 |
| RICHARD ALAN ERICKSON | 8/17/2026 | 08/27/2026 | Performer for Food Festival 8.… | 101.4300.453.5310 | 1,150.00 |
| JESSICA SHORT | 8/21/2026 | 08/27/2026 | Summer dance classes | 101.4300.452.5310 | 408.00 |
| IGH DAYS | 8/25/2026 | 08/27/2026 | 2026 Fireworks Contribution | 101.4300.459.5490 | 7,500.00 |
| HINIKER, ELLEN | 8/26/2024 | 08/27/2026 | Interim CA - Rate Adj 6.8-7.3.… | 101.1100.000.5310 | 8,880.00 |
| STERICYCLE INC | 8014861654 | 08/27/2026 | Shred It Services 7.2026 | 101.2000.000.5310 | 120.45 |
| XCEL ENERGY | 991144535 | 08/27/2026 | Street Light Repair - 5641 Blac… | 101.3400.000.5310 | 2,512.78 |
| ENTERPRISE FM TRUST | FBN5714256 | 08/27/2026 | Vehicle Leases 8.2026 | 101.2000.000.5430 | 14,572.80 |
| BRITTANY MISKOWIEC | IGHPD-08182026 | 08/27/2026 | PD Therapy Sessions 7.2026 | 101.2000.000.5312 | 882.75 |
| INNOVATIVE OFFICE SOLUTIO… | IN5180616 | 08/27/2026 | Batteries, Paper Clips & Staples | 101.2000.000.5105 | 29.67 |
| INNOVATIVE OFFICE SOLUTIO… | IN5180616 | 08/27/2026 | Paper, Pens and Notebooks | 101.2000.000.5105 | 129.33 |
| ST. PAUL PIONEER PRESS | SPA112769 | 08/27/2026 | Notice of PH: Eldon Marier - C… | 101.5100.000.5330 | 28.12 |
| ST. PAUL PIONEER PRESS | SPA112770 | 08/27/2026 | Notice of PH: City of IGH - Case… | 101.5100.000.5330 | 35.15 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| DAKOTA ELECTRIC ASSN | 200001093947 08/28/2026 | 08/28/2026 | Electric | 101.3400.000.5355 | 2,214.61 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Employer Contributions - EID | 101.0000.000.2030 | 1,275.00 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Employer Contributions - Brav… | 101.0000.000.2030 | 2,550.00 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Employer Contributions (4) | 101.0000.000.2030 | 6,375.00 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Flex Comp Spend DED Pay (De… | 101.0000.000.2036 | 576.92 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Flex Comp Spend DED Pay (M… | 101.0000.000.2036 | 350.00 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Flex Comp Spend DED Pay (M… | 101.0000.000.2036 | 85.95 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Flex Comp Spend DED Pay (M… | 101.0000.000.2036 | 53.75 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Flex Comp Spend DED Pay (M… | 101.0000.000.2036 | -250.00 |
| MEDSURETY, LLC | 8/28/2026 | 08/28/2026 | Flex Comp Spend DED Pay (De… | 101.0000.000.2036 | 2,196.92 |
| MN DEPT OF LABOR & INDUS… | 9/1/2026 | 09/01/2026 | Surcharge 8.2026 | 101.0000.000.2207 | 1,163.76 |
| MN DEPT OF LABOR & INDUS… | 9/1/2026 | 09/01/2026 | Surcharge 8.2026 - Less: Retai… | 101.0000.000.4300 | -25.00 |
| HERITAGE LANDSCAPE SUPPLY… | '0029208142-001 | 09/03/2026 | Weed Control Chemicals | 101.4200.000.5135 | 3,464.00 |
| TYLER TECHNOLOGIES, INC | '025-563494 | 09/03/2026 | Payroll System Consulting 8.13… | 101.1800.000.5310 | 580.00 |
| TYLER TECHNOLOGIES, INC | '025-563494 | 09/03/2026 | Payroll System Consulting 8.11… | 101.1800.000.5310 | 580.00 |
| POSITIVE PROMOTIONS INC | '07762867 | 09/03/2026 | Kids fire hats - pub ed materia… | 101.2200.000.5182 | 1,485.08 |
| HEIMAN FIRE EQUIPMENT | '0959159-IN | 09/03/2026 | New Turnout Gear -Coats & P… | 101.2200.000.5175 | 57,132.74 |
| KIDTRESTING | 10004 | 09/03/2026 | Music & Movement Sessions 6… | 101.4300.454.5310 | 204.00 |
| REVOLUTIONARY SPORTS, LLC | 1005 | 09/03/2026 | Preschool baseball classes 7.2… | 101.4300.454.5310 | 2,842.80 |
| SHARROW LIFTING PRODUCTS | 1013976 | 09/03/2026 | Load Securement Chain & bin… | 101.3200.000.5160 | 1,188.62 |
| DAKOTA SOCCER CLUB | 1034 | 09/03/2026 | Coaches - Spring & Summer S… | 101.4300.454.5310 | 1,930.00 |
| OCCUPATIONAL HEALTH CEN… | 104464957 | 09/03/2026 | Fire Fighter pre-screenings | 101.2200.000.5312 | 989.00 |
| KIMBALL MIDWEST | 104788760 | 09/03/2026 | Asphalt cleaner emulsion | 101.3200.000.5125 | 186.72 |
| MITCHELL, KENNETH HOLMES | 1230 | 09/03/2026 | Compressor repair station 1 | 101.2200.000.5405 | 187.36 |
| RIVER HEIGHTS MARINA | 13840 | 09/03/2026 | Gas Purchase for Fire Boat #1 | 101.2200.000.5130 | 519.90 |
| RIVER HEIGHTS MARINA | 13872 | 09/03/2026 | Electrical service for Boat #1 | 101.2200.000.5310 | 2.05 |
| EXPERT TREE SERVICE AND SC… | 15468 | 09/03/2026 | Diseased Tree Removal - Conc… | 101.4200.000.5425 | 1,000.00 |
| INVER HILLS COMMUNITY BA… | 2 | 09/03/2026 | Contribution to Inver Band Ou… | 101.4300.459.5490 | 1,000.00 |
| ADVANCED GRAPHIX, INC. | 220025 | 09/03/2026 | Graphics for squad #7 | 101.2200.000.5410 | 47.30 |
| PINE BEND PAVING, INC. | 261893 | 09/03/2026 | Asphalt Patching | 101.3200.000.5125 | 512.00 |
| GERTENS | 266519/12 | 09/03/2026 | Right Of Way Grass Repair | 101.3200.000.5125 | 156.44 |
| GERTENS | 266526/12 | 09/03/2026 | Chain saw supplies - spark plu… | 101.3200.000.5125 | 47.96 |
| SAARI & FORRAI PHOTOGRAP… | 3060 | 09/03/2026 | City Hall photo rights for web … | 101.1300.000.5310 | 600.00 |
| HASTINGS FIRE & SAFETY | 3319 | 09/03/2026 | Fire Extinguisher Servicing Fire… | 101.2200.000.5310 | 265.60 |
| HASTINGS FIRE & SAFETY | 3320 | 09/03/2026 | Fire Extinguisher Servicing Fire… | 101.2200.000.5310 | 123.00 |
| HASTINGS FIRE & SAFETY | 3321 | 09/03/2026 | Fire Extinguisher Servicing Fire… | 101.2200.000.5310 | 165.50 |
| ASPEN MILLS | 380887 | 09/03/2026 | New Cadet Uniform - Kruse | 101.2000.000.5175 | 791.15 |
| ASPEN MILLS | 381039 | 09/03/2026 | New Cadet Belts - Kruse | 101.2000.000.5175 | 127.70 |
| VERIFIED HOLDINGS, LLC | 382930 | 09/03/2026 | Criminal Background Checks 0… | 101.1120.000.5310 | 654.00 |
| ZOLL MEDICAL CORP. | 4544777 | 09/03/2026 | Heart monitor defibrillator an… | 101.2200.000.5190 | 23,830.85 |
| MN NCPERS LIFE INSURANCE | 542000092026 | 09/03/2026 | 9.2026 Premium | 101.0000.000.2024 | 176.00 |
| DLT SOLUTIONS LLC | 5455940A | 09/03/2026 | AutoCAD Subscription Renewal | 101.3100.000.5395 | 6,382.04 |
| HOLMES DESIGN, INC. | 5690 | 09/03/2026 | Design Work - All Depts 07.20… | 101.1300.000.5310 | 2,275.00 |
| GO PERMITS LLC | 8/25/2026 | 09/03/2026 | Refund Permit #PRBD202600… | 101.5200.000.4184 | 236.00 |
| CITY OF SOUTH ST PAUL | 8/26/2026 | 09/03/2026 | SSP Str Lights 4.22.26-7.22.26 | 101.0000.000.2206 | 52.20 |
| BOUND TREE MEDICAL LLC | 86333082 | 09/03/2026 | CPR stat pads and peds pads | 101.2200.000.5125 | 292.86 |
| NEEDLES, TIMOTHY S. | EQ1094 | 09/03/2026 | Single User License 08.26-08.… | 101.1300.000.5395 | 4,000.00 |
| INNOVATIVE OFFICE SOLUTIO… | IN5173968 | 09/03/2026 | Tape | 101.4300.459.5105 | 15.29 |
| INNOVATIVE OFFICE SOLUTIO… | IN5180490 | 09/03/2026 | Computer Mouse - Longfellow | 101.4300.459.5105 | 47.44 |
| ZORO TOOLS, INC. | INV19760623 | 09/03/2026 | Gas Meter | 101.2200.000.5160 | 952.99 |
| ZORO TOOLS, INC. | INV19762849 | 09/03/2026 | Misc Small Tools | 101.2200.000.5160 | 578.72 |
| ZORO TOOLS, INC. | INV19765190 | 09/03/2026 | Recovery Strap | 101.2200.000.5160 | 279.96 |
| ZORO TOOLS, INC. | INV19768532 | 09/03/2026 | Trailer Drop Hitch | 101.2200.000.5160 | 474.48 |
| ZORO TOOLS, INC. | INV19869743 | 09/03/2026 | Shackle Tow Rope Recovery St… | 101.2200.000.5160 | 270.66 |
| ZORO TOOLS, INC. | INV19874785 | 09/03/2026 | Recovery Strap | 101.2200.000.5160 | 139.98 |
| MACQUEEN EQUIPMENT INC | INV21003 | 09/03/2026 | SCBA mask | 101.2200.000.5175 | 632.74 |
| MACQUEEN EQUIPMENT INC | INV21014 | 09/03/2026 | SCBA mask | 101.2200.000.5175 | 632.78 |
| GLOCK PROFESSIONAL, INC. | TRP/100232835 | 09/03/2026 | GEN-5 plus Armorers Course -… | 101.2000.000.5340 | 300.00 |
| | | | | **Fund 101 - GENERAL FUND Total:** | **905,403.29** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 205 - COMMUNITY CENTER-OPERATING FUND** | | | | | |
| XCEL ENERGY | 989137377 | 08/07/2026 | Ice arena load profile natural … | 205.4440.000.5352 | 1,712.29 |
| XCEL ENERGY | 989137377 | 08/07/2026 | Ice arena load profile electric | 205.4440.000.5355 | 7,495.87 |
| XCEL ENERGY | 989137377 | 08/07/2026 | Ice arena load profile natural … | 205.4450.481.5352 | 570.76 |
| XCEL ENERGY | 989137377 | 08/07/2026 | Ice arena load profile electric | 205.4450.481.5355 | 2,498.62 |
| OXYGEN SERVICE COMPANY, … | 0008968877 | 08/20/2026 | CO2 Tank - Pool | 205.4420.000.5125 | 502.91 |
| TWIN SOURCE SUPPLY | 00524437 | 08/20/2026 | Nitrile Gloves & Cleaner - VM… | 205.4420.000.5125 | 424.11 |
| TWIN SOURCE SUPPLY | 00524437 | 08/20/2026 | Nitrile Gloves & Cleaner - VM… | 205.4430.000.5125 | 282.74 |
| TWIN SOURCE SUPPLY | 00524437 | 08/20/2026 | Nitrile Gloves & Cleaner - VM… | 205.4440.000.5125 | 530.13 |
| TWIN SOURCE SUPPLY | 00524437 | 08/20/2026 | Nitrile Gloves & Cleaner - VM… | 205.4450.481.5125 | 176.71 |
| STZR HOLDINGS LLC | 0093801-IN | 08/20/2026 | Zamboni Blade Sharpening | 205.4440.000.5405 | 40.00 |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 205.4410.470.5340 | 661.00 |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 205.4410.472.5340 | 273.00 |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 205.4430.000.5340 | 455.00 |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 205.4450.480.5340 | 227.50 |
| WELLS FARGO CREDIT CARD A… | 4te City Of Shakopee P Chelse… | 08/20/2026 | SandVenture field trip fees - K… | 205.4450.483.5343 | 456.75 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Aaron Fitz… | 08/20/2026 | Wasp/Hornet Spray | 205.4420.000.5125 | 24.00 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Patrick To… | 08/20/2026 | Pipping - VMCC Plumbing | 205.4420.000.5125 | 10.98 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Patrick To… | 08/20/2026 | Plumbing supplies - VMCC | 205.4440.000.5125 | 22.98 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Rick Roach… | 08/20/2026 | Box Fans(2) | 205.4440.000.5190 | 65.98 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark 0b0bb3bv3 Den… | 08/20/2026 | Medical Pads, Ointment & Vin… | 205.4420.000.5190 | 123.43 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark 0b0bb3bv3 Den… | 08/20/2026 | Lime & Rust Remover | 205.4420.000.5190 | 28.48 |
| WELLS FARGO CREDIT CARD A… | Amazon Mark Rc7d034s3 Mar… | 08/20/2026 | iPad cases (3) - Finnely | 205.4410.470.5160 | 31.05 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 1s9jh3wx3 Den… | 08/20/2026 | Spray bottles - First Aid | 205.4420.000.5190 | 49.49 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl 2j2ga1oz3 Aar… | 08/20/2026 | Printer Ink Main Office | 205.4420.000.5105 | 45.99 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Hd3c705n3 De… | 08/20/2026 | Head Immobilizer Blocks for B… | 205.4420.000.5190 | 140.00 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Hf3ka0fp3 Den… | 08/20/2026 | Medical Exam Gloves - First Aid | 205.4420.000.5175 | 32.99 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Hs4n33hx3 De… | 08/20/2026 | Storage Bins | 205.4420.000.5160 | 99.99 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl J47yc5g83 Aar… | 08/20/2026 | HVAC vent for Aquatic office | 205.4420.000.5125 | 66.79 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Lq7v22go3 De… | 08/20/2026 | Swimwear for Lifeguard Comp… | 205.4420.000.5175 | 18.00 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Qy6v63yu3 De… | 08/20/2026 | Swimwear for Lifeguard Comp… | 205.4420.000.5175 | 30.91 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Sf8hw5r93 Che… | 08/20/2026 | Crayons, Colored Pencils & Sh… | 205.4450.483.5190 | 56.06 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Sf8hw5r94 Che… | 08/20/2026 | Liquid Glue, Glue Sticks & Tape… | 205.4450.483.5190 | 43.29 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Sf8hw5r95 Che… | 08/20/2026 | Food Coloring & Alka-Seltzers -… | 205.4450.483.5190 | 16.51 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Sf8hw5r96 Che… | 08/20/2026 | Yarn, Beads & Modeling Clay -… | 205.4450.483.5190 | 103.20 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Sf8hw5r97 Che… | 08/20/2026 | Washable Markers & Chalk - K… | 205.4450.483.5190 | 71.48 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Xy7pt8ax3 Che… | 08/20/2026 | Silver paint markers - Kids Roc… | 205.4450.483.5190 | 7.98 |
| WELLS FARGO CREDIT CARD A… | Amazon Reta A940v7r43 Denz… | 08/20/2026 | Swimwear for Lifeguard Comp… | 205.4420.000.5175 | 59.90 |
| WELLS FARGO CREDIT CARD A… | Amazon Reta Ox32c5p53 Den… | 08/20/2026 | Battery Variety Pack (AA, AAA,… | 205.4420.000.5105 | 44.99 |
| WELLS FARGO CREDIT CARD A… | Amazon Reta S37br93v3 Chel… | 08/20/2026 | Construction Paper - Kids Rock… | 205.4450.483.5190 | 84.99 |
| WELLS FARGO CREDIT CARD A… | City Of Inver Grove He Chelsea… | 08/20/2026 | Socks - Kids Rock Field Trip | 205.4450.483.5190 | 4.13 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Chelsea Sw… | 08/20/2026 | Rice Krispys & Ice Cubes - Kids… | 205.4450.483.5190 | 20.95 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Chelsea Sw… | 08/20/2026 | Yeast & Hydrogen Peroxide - K… | 205.4450.483.5190 | 4.88 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Chelsea Sw… | 08/20/2026 | Marshmallows & Pretzels - Kid… | 205.4450.483.5190 | 6.78 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1640 Chelsea Sw… | 08/20/2026 | Dish Soap & Vegetable Oil - Ki… | 205.4450.483.5190 | 6.48 |
| WELLS FARGO CREDIT CARD A… | Dollartree Chelsea Sw WF 7/26 | 08/20/2026 | Foil Pans & Swim Noodles - Ki… | 205.4450.483.5190 | 11.00 |
| WELLS FARGO CREDIT CARD A… | Fsp Sugar Lake Lodge Aaron Fi… | 08/20/2026 | MIAMA Conference Hotel - Fit… | 205.4440.000.5340 | 868.79 |
| WELLS FARGO CREDIT CARD A… | In Adventure Awaits D Chelsea… | 08/20/2026 | Field Trip Final Balance - Kids … | 205.4450.483.5343 | 300.00 |
| WELLS FARGO CREDIT CARD A… | In Adventure Awaits D Chelsea… | 08/20/2026 | Field Trip Deposit - Kids Rock | 205.4450.483.5343 | 250.00 |
| MN DEPARTMENT OF REVEN… | July 2026 | 08/20/2026 | Taxes | 205.0000.000.2205 | 10,162.23 |
| WELLS FARGO CREDIT CARD A… | Menards West St Paul M Patri… | 08/20/2026 | Heavy Duty Floor Fans & Deh… | 205.4420.000.5160 | 83.99 |
| WELLS FARGO CREDIT CARD A… | Menards West St Paul M Patri… | 08/20/2026 | Heavy Duty Floor Fans & Deh… | 205.4430.000.5160 | 83.99 |
| WELLS FARGO CREDIT CARD A… | Menards West St Paul M Patri… | 08/20/2026 | Heavy Duty Floor Fans & Deh… | 205.4440.000.5160 | 83.99 |
| WELLS FARGO CREDIT CARD A… | Menards West St Paul M Patri… | 08/20/2026 | Heavy Duty Floor Fans & Deh… | 205.4450.481.5160 | 83.99 |
| WELLS FARGO CREDIT CARD A… | Miama Aaron Fitz WF 7/26 | 08/20/2026 | MIAMA Conference Registrati… | 205.4440.000.5340 | 725.00 |
| WELLS FARGO CREDIT CARD A… | Sams Club.Com Chelsea Sw W… | 08/20/2026 | Water, Plates & Ice Pops – Kid… | 205.4450.483.5190 | 33.71 |
| WELLS FARGO CREDIT CARD A… | Sams Club.Com Chelsea Sw W… | 08/20/2026 | Misc Snacks - Kids Rock | 205.4450.483.5190 | 266.98 |
| WELLS FARGO CREDIT CARD A… | Samsclub #4738 Julie Dors WF… | 08/20/2026 | Staff Meeting and Appreciatio… | 205.4410.470.5190 | 58.83 |
| WELLS FARGO CREDIT CARD A… | Samsclub.Com Chelsea Sw WF… | 08/20/2026 | Misc Snacks - Kids Rock | 205.4450.483.5190 | 244.24 |
| WELLS FARGO CREDIT CARD A… | Sp Swimoutlet.Com Denzel Flo… | 08/20/2026 | Swimwear for Lifeguard Comp… | 205.4420.000.5175 | 33.99 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WELLS FARGO CREDIT CARD A… | Target T-2519 Chelsea Sw WF … | 08/20/2026 | Playing Cards - Kids Rock | 205.4450.483.5190 | 11.78 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Joshu… | 08/20/2026 | Cordless Saw | 205.4420.000.5160 | 129.00 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Joshu… | 08/20/2026 | Door stop & Marker | 205.4440.000.5125 | 28.28 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Joshu… | 08/20/2026 | Key wrench, Compact knife &… | 205.4440.000.5160 | 37.82 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Rick … | 08/20/2026 | Floor Squeegees - Ice Rink | 205.4440.000.5160 | 45.94 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2844 Joshu… | 08/20/2026 | Saw discs & Rim cut-off | 205.4420.000.5160 | 26.44 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2844 Rick … | 08/20/2026 | Mounting Tape & Tapered Ha… | 205.4440.000.5125 | 32.92 |
| WELLS FARGO CREDIT CARD A… | Wm Supercenter #1864 Denze… | 08/20/2026 | Food - Lifeguard Competition | 205.4420.000.5190 | 102.07 |
| PERA | 8/21/2026 | 08/21/2026 | PERA Credit - G. Beaudoin | 205.4430.000.5060 | -490.20 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Aquatic center natural gas cha… | 205.4420.000.5352 | 2,887.56 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Aquatic center natural gas cha… | 205.4430.000.5352 | 962.52 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Aquatic center natural gas cha… | 205.4420.000.5352 | 2,185.75 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Aquatic center natural gas cha… | 205.4430.000.5352 | 728.58 |
| TWIN SOURCE SUPPLY | 00524663 | 08/27/2026 | Trash Bags, Cloths, Hand Soap… | 205.4420.000.5125 | 396.60 |
| TWIN SOURCE SUPPLY | 00524663 | 08/27/2026 | Trash Bags, Cloths, Hand Soap… | 205.4430.000.5125 | 264.40 |
| TWIN SOURCE SUPPLY | 00524663 | 08/27/2026 | Trash Bags, Cloths, Hand Soap… | 205.4440.000.5125 | 495.75 |
| TWIN SOURCE SUPPLY | 00524663 | 08/27/2026 | Trash Bags, Cloths, Hand Soap… | 205.4450.481.5125 | 165.25 |
| TWIN SOURCE SUPPLY | 05239145 | 08/27/2026 | AQ Chemical Dispenser | 205.4420.000.5160 | 177.80 |
| CINTAS CORPORATION | 5354309306 | 08/27/2026 | Medical Cabinet Restock - GS | 205.4410.470.5190 | 91.53 |
| CINTAS CORPORATION | 5354309306 | 08/27/2026 | Medical Cabinet Restock - Fitn… | 205.4430.000.5190 | 8.03 |
| CINTAS CORPORATION | 5354309306 | 08/27/2026 | Medical Cabinet Restock - Ro… | 205.4450.481.5190 | 8.03 |
| HOLMES DESIGN, INC. | 5691 | 08/27/2026 | Graphic design services 7.2026 | 205.4410.472.5310 | 879.00 |
| KULLY SUPPLY, INC. | 711751 | 08/27/2026 | Posi-Temp Cartridge - Grove L… | 205.4420.000.5125 | 107.83 |
| KULLY SUPPLY, INC. | 711751 | 08/27/2026 | Posi-Temp Cartridge - Grove L… | 205.4430.000.5125 | 71.89 |
| SOLDIERS 6 | 8/7/2026 | 08/27/2026 | Refund Gym Rental Damage D… | 205.4450.481.4380 | 500.00 |
| GRAINGER | 9042220716 | 08/27/2026 | Doorstops - Arena | 205.4440.000.5190 | 51.32 |
| GRAINGER | 9046713013 | 08/27/2026 | Rods, Nuts & Washers - Sauna… | 205.4420.000.5125 | 66.97 |
| GRAINGER | 9046713013 | 08/27/2026 | Rods, Nuts & Washers - Sauna… | 205.4430.000.5125 | 44.64 |
| GRAINGER | 9050304535 | 08/27/2026 | Vent Wall Covers -Arena Lock… | 205.4440.000.5125 | 108.34 |
| GRAINGER | 9050304535 | 08/27/2026 | Bench & Scratch Brushes | 205.4440.000.5125 | 17.46 |
| OXYGEN SERVICE COMPANY, … | '0003661535 | 09/03/2026 | CO2 Tank Rental | 205.4420.000.5125 | 184.63 |
| OXYGEN SERVICE COMPANY, … | '0008972231 | 09/03/2026 | CO2 Rental - Pool | 205.4420.000.5125 | 485.20 |
| MEI TOTAL ELEVATOR SOLUTI… | 1205889 | 09/03/2026 | Elevator Cell service - VMCC … | 205.4420.000.5310 | 410.40 |
| MEI TOTAL ELEVATOR SOLUTI… | 1205889 | 09/03/2026 | Elevator Cell service - VMCC FIT | 205.4430.000.5310 | 273.60 |
| CULLIGAN | 157011438908x083126 | 09/03/2026 | Softener Salt - VMCC AQ | 205.4420.000.5125 | 177.20 |
| CULLIGAN | 157011438908x083126 | 09/03/2026 | Softener Salt - VMCC FIT | 205.4430.000.5125 | 118.13 |
| CULLIGAN | 157011438908x083126 | 09/03/2026 | Softener Salt - VMCC AR | 205.4440.000.5125 | 94.93 |
| CULLIGAN | 157011438908x083126 | 09/03/2026 | Softener Salt - VMCC RENT | 205.4450.481.5125 | 31.64 |
| GROVE BOWL INC | 260812 | 09/03/2026 | Kids rock field trip fees (78 bo… | 205.4450.483.4377 | 780.00 |
| PUSH PEDAL PULL | 427931 | 09/03/2026 | Workout Equipment Preventat… | 205.4430.000.5310 | 1,090.00 |
| CINTAS CORPORATION | 4280452770 | 09/03/2026 | Rug Rental - VMCC 08.2026 | 205.4420.000.5430 | 229.61 |
| CINTAS CORPORATION | 4280452770 | 09/03/2026 | Rug Rental - VMCC 08.2026 | 205.4430.000.5430 | 153.07 |
| CINTAS CORPORATION | 4280452770 | 09/03/2026 | Rug Rental - VMCC 08.2026 | 205.4440.000.5430 | 123.01 |
| CINTAS CORPORATION | 4280452770 | 09/03/2026 | Rug Rental - VMCC 08.2026 | 205.4450.481.5430 | 41.00 |
| AFFEKTIVE SOFTWARE LLC | 4994 | 09/03/2026 | Digaquatics Annual Dues 9.20… | 205.4420.000.5335 | 675.00 |
| AFFEKTIVE SOFTWARE LLC | 4994 | 09/03/2026 | Digaquatics Annual Dues 9.20… | 205.4420.000.5335 | 675.00 |
| KSIAZEK, AMY | 7/30/2026 | 09/03/2026 | Room Rental Damage Deposit… | 205.4450.481.4380 | 100.00 |
| JOHNSTON, MARGARET | 8/18/2026 | 09/03/2026 | Refund for Field Trip | 205.4450.480.4374 | 106.00 |
| CINTAS CORPORATION | 9388077967 | 09/03/2026 | AED Agreement - Common 08… | 205.4410.470.5310 | 134.42 |
| CINTAS CORPORATION | 9388077967 | 09/03/2026 | AED Agreement - AQ 08.2026 | 205.4420.000.5310 | 134.42 |
| CINTAS CORPORATION | 9388077967 | 09/03/2026 | AED Agreement - FIT 08.2026 | 205.4430.000.5310 | 134.42 |
| CINTAS CORPORATION | 9388077967 | 09/03/2026 | AED Agreement - RENT 08.20… | 205.4450.481.5310 | 134.42 |
| INNOVATIVE OFFICE SOLUTIO… | IN5171732 | 09/03/2026 | Kleenex | 205.4410.470.5190 | 52.74 |
| ASSA ABLOY ENTRANCE SYST… | SCI87025 | 09/03/2026 | PM on ADA Auto Doors - VMCC | 205.4420.000.5310 | 260.40 |
| ASSA ABLOY ENTRANCE SYST… | SCI87025 | 09/03/2026 | PM on ADA Auto Doors - VMCC | 205.4430.000.5310 | 173.60 |
| ASSA ABLOY ENTRANCE SYST… | SCI87025 | 09/03/2026 | PM on ADA Auto Doors - VMCC | 205.4440.000.5310 | 139.50 |
| ASSA ABLOY ENTRANCE SYST… | SCI87025 | 09/03/2026 | PM on ADA Auto Doors - VMCC | 205.4450.481.5310 | 46.50 |
| | | | **Fund 205 - COMMUNITY CENTER-OPERATING FUND Total:** | | **48,022.94** |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 290 - EDA-OPERATING FUND** | | | | | |
| BOLTON & MENK, INC. | '0403835 | 09/03/2026 | MHHOF Preliminary Design &… | 290.5800.000.5310 | 2,878.50 |
| | | | **Fund 290 - EDA-OPERATING FUND Total:** | | **2,878.50** |
| **Fund: 401 - PARK CAPITAL IMPROVEMENT FUND** | | | | | |
| KENNEDY & GRAVEN | 194679 | 08/20/2026 | SV Park Project Legal Fees | 401.4210.000.5305 | 87.50 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (Sal… | 401.4210.000.5310 | 8,152.75 |
| WSB & ASSOCIATES, INC. | R-036250-000-1 | 09/03/2026 | PMI Construction Services - Sa… | 401.4210.000.5310 | 2,417.65 |
| | | | **Fund 401 - PARK CAPITAL IMPROVEMENT FUND Total:** | | **10,657.90** |
| **Fund: 402 - PARK ACQUISITION & DEVELOPMENT FUND** | | | | | |
| KENNEDY & GRAVEN | 194679 | 08/20/2026 | HVP Phase IV Project Legal Fe… | 402.4210.000.5305 | 87.50 |
| | | | **Fund 402 - PARK ACQUISITION & DEVELOPMENT FUND Total:** | | **87.50** |
| **Fund: 437 - PW FACILITY REMODEL/EXPANSION** | | | | | |
| BOLTON & MENK, INC. | 0403696 | 08/20/2026 | Maintenance Facility Platting -… | 437.0000.000.5310 | 4,073.00 |
| KENNEDY & GRAVEN | 194678 | 08/20/2026 | MnDOT Land Conveyance-CM… | 437.0000.000.5600 | 423.00 |
| | | | **Fund 437 - PW FACILITY REMODEL/EXPANSION Total:** | | **4,496.00** |
| **Fund: 440 - PAVEMENT MGMT-LOCAL STREETS** | | | | | |
| MN DEPT OF TRANSPORTATI… | P00021433 | 08/20/2026 | MnDOT Material Testing | 440.3210.000.5610 | 344.53 |
| WSB & ASSOCIATES, INC. | R-036242-000-3 | 08/20/2026 | Proj. 2609E PMI Const Materia… | 440.3210.000.5310 | 1,116.00 |
| WSB & ASSOCIATES, INC. | R-036243-000-3 | 08/20/2026 | Proj. 2609F PMI Const Materia… | 440.3210.000.5310 | 1,057.50 |
| WSB & ASSOCIATES, INC. | R-036247-000-1 | 08/20/2026 | Proj. 2609J PMI Const Materia… | 440.3210.000.5310 | 3,091.53 |
| PINE BEND PAVING, INC. | 261796 | 08/27/2026 | BAP Patch - Aralia Ct. | 440.3210.000.5125 | 18,700.80 |
| KIMLEY-HORN & ASSOCIATES, … | 36690436B | 08/27/2026 | Cahill Traffic Study 7.2026 | 440.3210.000.5310 | 36,800.00 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (Alta… | 440.3210.000.5310 | 6,097.26 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (Aud… | 440.3210.000.5310 | 3,846.38 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (Alm… | 440.3210.000.5310 | 19.37 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (52n… | 440.3210.000.5310 | 16,325.29 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (85th… | 440.3210.000.5310 | 70,242.59 |
| SHORT ELLIOTT HENDRICKSON… | 513668 | 08/27/2026 | PMI Const Admin 7.2026 (Ang… | 440.3210.000.5310 | 11,186.68 |
| Asphalt Surface Technologies … | 8/12/2026B | 08/27/2026 | 2026 Ultra-Thin Bituminous O… | 440.3210.000.5415 | 1,122,850.00 |
| ROAD MACHINERY & SUPPLIES… | RA11109-001 | 08/27/2026 | Asphalt Roller Rental - BAP on… | 440.3210.000.5430 | 2,419.56 |
| BLACKTOP PROS, LLC | 25-307 | 09/03/2026 | BAP Paving - Aralia Court | 440.3210.000.5415 | 7,500.00 |
| PINE BEND PAVING, INC. | 261854 | 09/03/2026 | BAP Patch - Aralia CT | 440.3210.000.5125 | 3,392.64 |
| MP ASPAHLT MAINTENANCE, … | 8/24/2026 | 09/03/2026 | 2026 Crack Sealing Pay App 1 … | 440.3210.000.5415 | 61,120.00 |
| WSB & ASSOCIATES, INC. | R-024055-000-25 | 09/03/2026 | PMI Services 7.2026 (Barbara … | 440.3210.000.5310 | 39,066.75 |
| WSB & ASSOCIATES, INC. | R-036241-000-2 | 09/03/2026 | 2026 PMI Construction Servic… | 440.3210.000.5310 | 2,880.03 |
| WSB & ASSOCIATES, INC. | R-036248-000-2 | 09/03/2026 | 2026 PMI Construction Servic… | 440.3210.000.5310 | 13,093.94 |
| | | | **Fund 440 - PAVEMENT MGMT-LOCAL STREETS Total:** | | **1,421,150.85** |
| **Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS** | | | | | |
| KENNEDY & GRAVEN | 194678 | 08/20/2026 | Babcock Trail Utilities Legal Fe… | 441.3220.000.5305 | 165.00 |
| KIMLEY-HORN & ASSOCIATES, … | 36690435 | 08/27/2026 | 80th St Realign Study 7.2026 | 441.3220.000.5310 | 27,573.20 |
| SHORT ELLIOTT HENDRICKSON… | 513317 | 08/27/2026 | Babcock Trail Construction A… | 441.3220.000.5310 | 37,966.01 |
| MN DEPT OF TRANSPORTATI… | P00021606 | 09/03/2026 | Babcock Trail Material Testing … | 441.3220.000.5310 | 978.33 |
| | | | **Fund 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS Total:** | | **66,682.54** |
| **Fund: 443 - TREE REPLACEMENT FUND** | | | | | |
| PATRICK T. HAINES | 918563 | 09/03/2026 | Stump Grinding | 443.4210.000.5310 | 2,116.00 |
| PATRICK T. HAINES | 918565 | 09/03/2026 | Stump Grinding | 443.4210.000.5310 | 750.00 |
| | | | **Fund 443 - TREE REPLACEMENT FUND Total:** | | **2,866.00** |
| **Fund: 510 - WATER-OPERATING FUND** | | | | | |
| DTN, LLC | 210-00338349 | 08/20/2026 | Weather App 8.2026 - 8.2027 | 510.7100.000.5395 | 1,268.73 |
| FRATTALONE COMPANIES INC | 2607093 | 08/20/2026 | Water Service Repair | 510.7100.000.5415 | 150.00 |
| GOPHER STATE ONE-CALL | 6070495 | 08/20/2026 | Locates 7.2026 | 510.7100.000.5310 | 716.85 |
| GERTENS | 66916/1 | 08/20/2026 | Sod roll -water main break re… | 510.7100.000.5415 | 47.94 |
| HAWKINS, INC. | 7528866 | 08/20/2026 | Chlorine - Water Plant | 510.7100.000.5135 | 2,019.20 |
| HAWKINS, INC. | 7533356 | 08/20/2026 | Chlorine - Water Plant | 510.7100.000.5135 | 10.00 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Matt Johns… | 08/20/2026 | Ant & insect killer (2) | 510.7100.000.5125 | 31.98 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Scott Guba… | 08/20/2026 | Fasteners - Arbor point tower … | 510.7100.000.5125 | 3.78 |
| WELLS FARGO CREDIT CARD A… | Ace Hardware 693 Scott Guba… | 08/20/2026 | Fasteners - Mower Repairs | 510.7100.000.5125 | 5.38 |
| MN DEPARTMENT OF REVEN… | July 2026 | 08/20/2026 | Taxes | 510.0000.000.2205 | 14,065.28 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WELLS FARGO CREDIT CARD A… | Menards West St Paul M Matt… | 08/20/2026 | Tape measure for truck | 510.7100.000.5190 | 7.59 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Matt … | 08/20/2026 | Drive Extension & Ratcheting … | 510.7100.000.5160 | 90.91 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Matt … | 08/20/2026 | Torch fuel canister | 510.7100.000.5190 | 29.94 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Matt … | 08/20/2026 | AA Batteries | 510.7100.000.5190 | 18.87 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Scott… | 08/20/2026 | Germicidal Bleach for Wells | 510.7100.000.5125 | 37.20 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Scott… | 08/20/2026 | Paper Towels - Water Plant | 510.7100.000.5125 | 32.48 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Scott… | 08/20/2026 | Hammer/Impact Drill Kit - Tru… | 510.7100.000.5160 | 391.94 |
| WELLS FARGO CREDIT CARD A… | The Ups Store 0372 Scott Gub… | 08/20/2026 | shipping to send in water test… | 510.7100.000.5325 | 215.17 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Water natural gas charges | 510.7100.000.5352 | 686.53 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Water electric charges | 510.7100.000.5355 | 37,612.65 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Water natural gas charges | 510.7100.000.5352 | 666.04 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Water electric charges | 510.7100.000.5355 | 41,336.69 |
| CITY OF BLOOMINGTON | 26769 | 08/27/2026 | Bacteria Testing 7.2026 | 510.7100.000.5310 | 658.00 |
| VAG USA, LLC | 439064269 | 08/27/2026 | Valve Repair Kit | 510.7100.000.5125 | 1,751.39 |
| CITY OF SOUTH ST PAUL | 5/13/2026 | 08/27/2026 | SSP Water 1.22.26-4.22.26 | 510.7100.000.5362 | 391.96 |
| PIPE SERVICES CORPORATION | 8/19/2026 | 08/27/2026 | Permit #2610 - Original Deposit | 510.0000.000.2350 | 2,500.00 |
| UTILITY CONSULTANTS INC | 128960 | 09/03/2026 | Radium Testing | 510.7100.000.5310 | 574.58 |
| HACH COMPANY | 15120325 | 09/03/2026 | Annual maint. & calibration - … | 510.7100.000.5135 | 762.15 |
| JESSE OR VELITA FRANDRUP | 3808 | 09/03/2026 | Hydrant Valve Seat Repair | 510.7100.000.5125 | 880.00 |
| CINTAS CORPORATION | 4280770112 | 09/03/2026 | Rugs Rental -Water Plant | 510.7100.000.5430 | 124.94 |
| HAWKINS, INC. | 7538319 | 09/03/2026 | Chemicals - Water Plant | 510.7100.000.5135 | 28,419.85 |
| CITY OF SOUTH ST PAUL | 8/26/2026 | 09/03/2026 | SSP Late Payment Penalty | 510.7100.000.4715 | 66.31 |
| CITY OF SOUTH ST PAUL | 8/26/2026 | 09/03/2026 | SSP Water 4.22.26-7.22.26 | 510.7100.000.5362 | 881.63 |
| GERTENS | 83399/1 | 09/03/2026 | Sod for Water Main Break Re… | 510.7100.000.5415 | 119.85 |
| GERTENS | 90628/1 | 09/03/2026 | Landscaping for Water Main R… | 510.7100.000.5415 | 99.98 |
| USABLUEBOOK | INV01144431 | 09/03/2026 | Paper Products, Deodorizer, S… | 510.7100.000.5125 | 1,208.03 |
| | | | **Fund 510 - WATER-OPERATING FUND Total:** | | **137,883.82** |
| **Fund: 511 - WATER-CAPITAL FUND** | | | | | |
| WSB & ASSOCIATES, INC. | R-036251-000-2 | 08/20/2026 | Proj. 2418 PMI Const Material… | 511.7110.000.5310 | 1,515.41 |
| STANTEC CONSULTING SERVI… | 2610263 | 09/03/2026 | Water Plant Rehab Constructi… | 511.7110.000.5310 | 11,246.20 |
| | | | **Fund 511 - WATER-CAPITAL FUND Total:** | | **12,761.61** |
| **Fund: 520 - SEWER-OPERATING FUND** | | | | | |
| QUALITY FLOW SYSTEMS, INC. | 51601 | 08/20/2026 | Air relief for sewer force main | 520.7200.000.5420 | 5,586.00 |
| DAKOTA ELECTRIC ASSN | 200010048618 8/21/2026 | 08/21/2026 | Electric | 520.7200.000.5355 | 176.17 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Sewer natural gas charges | 520.7200.000.5352 | 70.25 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Sewer electric charges | 520.7200.000.5355 | 2,554.04 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Sewer natural gas charges | 520.7200.000.5352 | 67.48 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Sewer electric charges | 520.7200.000.5355 | 1,900.68 |
| CITY OF SOUTH ST PAUL | 5/13/2026 | 08/27/2026 | SSP Sewer 1.22.26-4.22.26 | 520.7200.000.5372 | 730.35 |
| CITY OF SOUTH ST PAUL | 8/26/2026 | 09/03/2026 | SSP Sewer 4.22.26-7.22.26 | 520.7200.000.5372 | 712.89 |
| | | | **Fund 520 - SEWER-OPERATING FUND Total:** | | **11,797.86** |
| **Fund: 521 - SEWER-CAPITAL FUND** | | | | | |
| METROPOLITAN COUNCIL | 8/5/2026 | 08/20/2026 | SAC Fees 7.2026 | 521.0000.000.2207 | 9,940.00 |
| | | | **Fund 521 - SEWER-CAPITAL FUND Total:** | | **9,940.00** |
| **Fund: 530 - STORMWATER-OPERATING FUND** | | | | | |
| SAVATREE | 002139519 | 08/20/2026 | Remove boxelder plant - 8572… | 530.7300.000.5310 | 892.00 |
| SAVATREE | 002154960 | 08/20/2026 | Ash tree removals - FS #2 | 530.7300.000.5310 | 364.00 |
| MINNESOTA NATIVE LANDSC… | 3200 | 08/20/2026 | Integrated Pest Management … | 530.7300.000.5310 | 4,690.00 |
| MINNESOTA NATIVE LANDSC… | 3201 | 08/20/2026 | Integrated Pest Management … | 530.7300.000.5310 | 4,690.00 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl Pk78d3yx3 Pub… | 08/20/2026 | Posion Ivy Rash Remover Wip… | 530.7300.000.5190 | 71.10 |
| XCEL ENERGY | 984957405 | 08/26/2026 | Storm water electric charges | 530.7300.000.5355 | 569.48 |
| XCEL ENERGY | 989801304 | 08/26/2026 | Storm water electric charges | 530.7300.000.5355 | 826.70 |
| SAVATREE | 002166988 | 08/27/2026 | Biostimulant Treatment - Whi… | 530.7300.000.5310 | 447.00 |
| BAUER SERVICES OF WELCH L… | 081226-8305 | 08/27/2026 | Replace Culvert- Akron Ave. 8.… | 530.7300.000.5420 | 18,460.00 |
| EIGHT-SIX SERVICES LLC | 1037 | 08/27/2026 | Sink hole patched - 7215 Best… | 530.7300.000.5420 | 240.00 |
| PINE BEND PAVING, INC. | 261796 | 08/27/2026 | Culvert repair & asphalt patch… | 530.7300.000.5420 | 1,042.56 |
| CITY OF SOUTH ST PAUL | 5/13/2026 | 08/27/2026 | SSP Storm Water 1.22.26-4.22… | 530.7300.000.5382 | 151.68 |
| TRI-STATE BOBCAT INC. | P65925 | 08/27/2026 | Trimmer spool & Chainsaw ch… | 530.7300.000.5125 | 89.99 |
| TRI-STATE BOBCAT INC. | P65925 | 08/27/2026 | Brush Knifes | 530.7300.000.5160 | 107.97 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| GERTENS | 79284/1 | 09/03/2026 | Shovel, landscaping plants | 530.7300.000.5125 | 207.93 |
| CITY OF SOUTH ST PAUL | 8/26/2026 | 09/03/2026 | SSP Storm Water 4.22.26-7.22… | 530.7300.000.5382 | 151.68 |
| GERTENS | 81023/1 | 09/03/2026 | Bee Killer, Mulch | 530.7300.000.5125 | 85.48 |
| GERTENS | 82387/1 | 09/03/2026 | Edging, Landscapring Rock for … | 530.7300.000.5125 | 80.55 |
| | | | **Fund 530 - STORMWATER-OPERATING FUND Total:** | | **33,168.12** |
| **Fund: 531 - STORMWATER-CAPITAL FUND** | | | | | |
| EIGHT-SIX SERVICES LLC | 1036 | 08/27/2026 | Storm Sewer Rain Garden Rep… | 531.7310.000.5420 | 16,125.00 |
| | | | **Fund 531 - STORMWATER-CAPITAL FUND Total:** | | **16,125.00** |
| **Fund: 550 - GOLF COURSE-OPERATING FUND** | | | | | |
| MN RECREATION AND PARK A… | 04997 | 08/20/2026 | MRPA Conference Registration… | 550.7600.000.5340 | 93.00 |
| BREAKTHRU BEVERAGE MINN… | 128390110 | 08/20/2026 | Beers for resale | 550.7600.000.5199 | 155.00 |
| BREAKTHRU BEVERAGE MINN… | 128393044 | 08/20/2026 | Beers for resale | 550.7600.000.5199 | 482.80 |
| COLLEGE CITY BEVERAGE, Inc. | 1291834 | 08/20/2026 | Beers for resale | 550.7600.000.5199 | 447.35 |
| COLLEGE CITY BEVERAGE, Inc. | 1291835 | 08/20/2026 | seltzers for resale | 550.7600.000.5199 | 346.50 |
| UNIFIRST CORPORATION | 1410251828 | 08/20/2026 | Uniforms & towels laundry - … | 550.7700.000.5175 | 63.53 |
| UNIFIRST CORPORATION | 1410251833 | 08/20/2026 | Mats and towels laundry - GC | 550.7600.000.5430 | 78.53 |
| PLAISTED COMPANIES, INC. | 14451 | 08/20/2026 | Divot mix | 550.7700.000.5125 | 1,721.64 |
| MTI DISTRIBUTING CO | 1533601-01 | 08/20/2026 | Cup cutter blade | 550.7700.000.5160 | 160.62 |
| MTI DISTRIBUTING CO | 1534356-00 | 08/20/2026 | Equipment repairs by MTI + dr… | 550.7700.000.5405 | 1,952.28 |
| SHAMROCK GROUP | 268-00668 | 08/20/2026 | Ice for beverage resales | 550.7600.000.5197 | 147.70 |
| SHAMROCK GROUP | 272-00394 | 08/20/2026 | Ice for beverage resales | 550.7600.000.5197 | 262.66 |
| PHILLIPS WINE & SPIRITS | 5218759 | 08/20/2026 | Seltzers for resale | 550.7600.000.5199 | 144.00 |
| PERFORMANCE FOOD GROUP … | 553683 | 08/20/2026 | Hand towel rolls | 550.7600.000.5190 | 70.33 |
| PERFORMANCE FOOD GROUP … | 553683 | 08/20/2026 | Food & Ingredients for Resale | 550.7600.000.5197 | 969.85 |
| DENNY'S 5TH AVENUE BAKERY | 72829 | 08/20/2026 | Breads for resale | 550.7600.000.5197 | 149.38 |
| DENNY'S 5TH AVENUE BAKERY | 72934 | 08/20/2026 | Breads for resale | 550.7600.000.5197 | 117.88 |
| WELLS FARGO CREDIT CARD A… | Amazon Mktpl K74171ap3 Le… | 08/20/2026 | Hand towels - golf carts | 550.7600.000.5190 | 40.00 |
| WELLS FARGO CREDIT CARD A… | Circlek#2746587 Matt Moyni… | 08/20/2026 | Ice for beverage resales | 550.7600.000.5197 | 83.88 |
| WELLS FARGO CREDIT CARD A… | Circlek#2746587 Matt Moyni… | 08/20/2026 | Ice for beverage resales | 550.7600.000.5197 | 55.92 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Leon Otnes… | 08/20/2026 | Salami for food resales | 550.7600.000.5197 | 10.78 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Matt Moyni… | 08/20/2026 | tonic water | 550.7600.000.5197 | 6.42 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1639 Matt Moyni… | 08/20/2026 | lettuce for food resale | 550.7600.000.5197 | 10.76 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1695 Matt Moyni… | 08/20/2026 | lime juice for drink mixes | 550.7600.000.5197 | 12.55 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1695 Matt Moyni… | 08/20/2026 | Tonic water for beverage resa… | 550.7600.000.5197 | 6.42 |
| WELLS FARGO CREDIT CARD A… | Cub Foods #1696 Matt Moyni… | 08/20/2026 | Staples | 550.7600.000.5105 | 12.93 |
| WELLS FARGO CREDIT CARD A… | Golf Course Superinten Joel … | 08/20/2026 | GCSAA member dues 7.2026 -… | 550.7700.000.5335 | 530.00 |
| MN DEPARTMENT OF REVEN… | July 2026 | 08/20/2026 | Taxes | 550.0000.000.2205 | 32,609.44 |
| WELLS FARGO CREDIT CARD A… | Kwik Trip #662 Matt Moyni W… | 08/20/2026 | sub sandwich buns for resale | 550.7600.000.5197 | 9.96 |
| WELLS FARGO CREDIT CARD A… | Napa Store 3279003 Joel Metz… | 08/20/2026 | Equipment battery | 550.7700.000.5125 | 146.63 |
| WELLS FARGO CREDIT CARD A… | Pirtek Burnsville Joel Metz WF… | 08/20/2026 | Custom made hose - GC | 550.7700.000.5405 | 355.76 |
| WELLS FARGO CREDIT CARD A… | Sams Club #4738 Matt Moyni… | 08/20/2026 | breakfast sandwiches & muffi… | 550.7600.000.5197 | 29.42 |
| WELLS FARGO CREDIT CARD A… | Sams Club #4738 Matt Moyni… | 08/20/2026 | breakfast sandwiches & muffi… | 550.7600.000.5197 | 27.42 |
| WELLS FARGO CREDIT CARD A… | Sams Club #4739 Matt Moyni… | 08/20/2026 | Ziploc bags | 550.7600.000.5190 | 15.66 |
| WELLS FARGO CREDIT CARD A… | Samsclub #4738 Matt Moyni … | 08/20/2026 | Hot dog buns for resale | 550.7600.000.5197 | 11.94 |
| WELLS FARGO CREDIT CARD A… | Samsclub #4738 Matt Moyni … | 08/20/2026 | Hot dog buns for resale | 550.7600.000.5197 | 27.86 |
| WELLS FARGO CREDIT CARD A… | Samsclub #4738 Matt Moyni … | 08/20/2026 | breakfast sandwiches & muffi… | 550.7600.000.5197 | 29.42 |
| WELLS FARGO CREDIT CARD A… | Samsclub #4738 Matt Moyni … | 08/20/2026 | muffins, boxes & food trays fo… | 550.7600.000.5197 | 58.33 |
| WELLS FARGO CREDIT CARD A… | Samsclub #4739 Matt Moyni … | 08/20/2026 | Clorox wipes | 550.7600.000.5125 | 16.51 |
| WELLS FARGO CREDIT CARD A… | Sq Sql Appliance Serv Matt M… | 08/20/2026 | parts and labor for microwave… | 550.7600.000.5405 | 925.00 |
| WELLS FARGO CREDIT CARD A… | Target T-2519 Matt Moyni WF… | 08/20/2026 | paper clips | 550.7600.000.5105 | 5.60 |
| WELLS FARGO CREDIT CARD A… | Target T-2519 Matt Moyni WF… | 08/20/2026 | Cleaning wipes | 550.7600.000.5125 | 27.77 |
| WELLS FARGO CREDIT CARD A… | Target T-2519 Matt Moyni WF… | 08/20/2026 | Fanny packs (2) - drink carts | 550.7600.000.5125 | 32.44 |
| WELLS FARGO CREDIT CARD A… | The Appliance Repair M Matt… | 08/20/2026 | microwave repair trip diagnost… | 550.7600.000.5405 | 140.00 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Leon … | 08/20/2026 | Water Softener Salt | 550.7600.000.5125 | 35.81 |
| WELLS FARGO CREDIT CARD A… | The Home Depot #2843 Leon … | 08/20/2026 | Water Softener Salt | 550.7600.000.5125 | 35.81 |
| WELLS FARGO CREDIT CARD A… | Tri-State Bobcat Timothy La … | 08/20/2026 | Starter cover - back pack blow… | 550.7700.000.5190 | 87.03 |
| WELLS FARGO CREDIT CARD A… | Wal-Mart #1786 Matt Moyni… | 08/20/2026 | stapler, staples & expanding fi… | 550.7600.000.5105 | 96.38 |
| DAKOTA ELECTRIC ASSN | 200002013605 8/21/2026 | 08/21/2026 | Electric | 550.7700.000.5355 | 234.67 |
| XCEL ENERGY | 984957405 | 08/26/2026 | GC natural gas charges | 550.7600.000.5352 | 53.91 |
| XCEL ENERGY | 984957405 | 08/26/2026 | GC electric charges | 550.7600.000.5355 | 1,745.82 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| XCEL ENERGY | 984957405 | 08/26/2026 | GC maintenance natural gas c… | 550.7700.000.5352 | 36.06 |
| XCEL ENERGY | 984957405 | 08/26/2026 | GC maintenance electric char… | 550.7700.000.5355 | 4,103.92 |
| XCEL ENERGY | 989801304 | 08/26/2026 | GC natural gas charges | 550.7600.000.5352 | 55.40 |
| XCEL ENERGY | 989801304 | 08/26/2026 | GC electric charges | 550.7600.000.5355 | 1,467.68 |
| XCEL ENERGY | 989801304 | 08/26/2026 | GC maintenance natural gas c… | 550.7700.000.5352 | 36.83 |
| XCEL ENERGY | 989801304 | 08/26/2026 | GC maintenance electric char… | 550.7700.000.5355 | 4,514.27 |
| HERITAGE LANDSCAPE SUPPLY… | 0029119997-001 | 08/27/2026 | Course fertilizer | 550.7700.000.5135 | 411.97 |
| HEGGIES PIZZA | 1092793006 | 08/27/2026 | Pizzas for resale | 550.7600.000.5197 | 130.20 |
| BREAKTHRU BEVERAGE MINN… | 128494225 | 08/27/2026 | Beers for resale | 550.7600.000.5199 | 197.00 |
| BREAKTHRU BEVERAGE MINN… | 128495901 | 08/27/2026 | Beers for resale | 550.7600.000.5199 | 427.15 |
| COLLEGE CITY BEVERAGE, Inc. | 1294112 | 08/27/2026 | Beers for resale | 550.7600.000.5199 | 218.20 |
| COLLEGE CITY BEVERAGE, Inc. | 1294113 | 08/27/2026 | Seltzers for Resale | 550.7600.000.5199 | 452.50 |
| KATH FUEL SERVICE CO. | 13189 | 08/27/2026 | golf cart fleet fuel | 550.7600.000.5130 | 955.73 |
| KATH FUEL SERVICE CO. | 13624 | 08/27/2026 | Fuel - club house rental cart | 550.7600.000.5130 | 915.97 |
| UNIFIRST CORPORATION | 1410253736 | 08/27/2026 | Uniforms and towels laundry -… | 550.7700.000.5175 | 75.26 |
| METRO CASH REGISTER SYST… | 1516 | 08/27/2026 | Thermal receipt paper rolls | 550.7600.000.5105 | 189.22 |
| MTI DISTRIBUTING CO | 1535848-00 | 08/27/2026 | Hollow Tines for Equipment R… | 550.7700.000.5125 | 348.84 |
| THE ALLIANCE, INC. | 2025077-00-0-8 | 08/27/2026 | Design - Golf COurse Maint Fa… | 550.7700.000.5310 | 2,432.26 |
| PLUMBING RESTORATION AN… | 2029399 | 08/27/2026 | Cleanout piping repairs - GC p… | 550.7600.000.5400 | 436.74 |
| SHAMROCK GROUP | 268-00707 | 08/27/2026 | Ice for beverage resales | 550.7600.000.5197 | 214.76 |
| SHAMROCK GROUP | 280-00299 | 08/27/2026 | Ice for beverage resales | 550.7600.000.5197 | 233.92 |
| ARTISAN BEER COMPANY | 3881442 | 08/27/2026 | Beers for resale | 550.7600.000.5199 | 216.95 |
| ARTISAN BEER COMPANY | 3883188 | 08/27/2026 | Beers for resale | 550.7600.000.5199 | 226.20 |
| ARTISAN BEER COMPANY | 3888187 | 08/27/2026 | Non-alcohol beer for resale | 550.7600.000.5197 | 33.85 |
| M. AMUNDSON LLP | 429901 | 08/27/2026 | Candy, Mints & Beef Jerky for … | 550.7600.000.5197 | 368.92 |
| CINTAS CORPORATION | 5354525008 | 08/27/2026 | First aid supplies - GC | 550.7600.000.5190 | 72.85 |
| COCA COLA BOTTLING COMP… | 53864978013 | 08/27/2026 | Soft drinks for resale | 550.7600.000.5197 | 1,641.12 |
| COCA COLA BOTTLING COMP… | 53864978015 | 08/27/2026 | Credit - Returned CO2 Contai… | 550.7600.000.5197 | -390.00 |
| COCA COLA BOTTLING COMP… | 53975296014 | 08/27/2026 | Soft Drinks & Waters for Resale | 550.7600.000.5197 | 1,123.88 |
| PERFORMANCE FOOD GROUP … | 556761 | 08/27/2026 | Towel Rolls, TP, Trash Bags & … | 550.7600.000.5125 | 279.39 |
| PERFORMANCE FOOD GROUP … | 556761 | 08/27/2026 | Misc. foods for resale | 550.7600.000.5197 | 884.77 |
| PERFORMANCE FOOD GROUP … | 556791 | 08/27/2026 | Tuna Salad for Resale | 550.7600.000.5197 | 64.46 |
| HEGGIES PIZZA | 615358 | 08/27/2026 | Pizzas for resale | 550.7600.000.5197 | 130.20 |
| PRECISION SMALL ENGINE CO … | 711709 | 08/27/2026 | Trailer for GC Mowers | 550.7700.000.5160 | 2,780.00 |
| DENNY'S 5TH AVENUE BAKERY | 73166 | 08/27/2026 | Breads for resale | 550.7600.000.5197 | 108.88 |
| DENNY'S 5TH AVENUE BAKERY | 73222 | 08/27/2026 | Breads for resale | 550.7600.000.5197 | 149.38 |
| DENNY'S 5TH AVENUE BAKERY | 73321 | 08/27/2026 | Breads for resale | 550.7600.000.5197 | 117.88 |
| DENNY'S 5TH AVENUE BAKERY | 73462 | 08/27/2026 | Breads for resale | 550.7600.000.5197 | 108.88 |
| SUPERIOR TURF SERVICES INC | 9623 | 08/27/2026 | Course Chemicals | 550.7700.000.5135 | 1,144.32 |
| ARAMARK REFRESHMENT SER… | '00606103454 | 09/03/2026 | Coffee For Resale | 550.7600.000.5197 | 438.19 |
| DRAFT TECHNOLOGIES | '09022602 | 09/03/2026 | Beer Line Cleaning 09.2026 | 550.7600.000.5405 | 85.00 |
| COVERALL NORTH AMERICA I… | 1000720027 | 09/03/2026 | Clubhouse Cleaning 9.2026 | 550.7600.000.5310 | 1,459.69 |
| BREAKTHRU BEVERAGE MINN… | 128601104 | 09/03/2026 | Beer For Resale | 550.7600.000.5199 | 467.50 |
| COLLEGE CITY BEVERAGE, Inc. | 1296590 | 09/03/2026 | Seltzers for Resale | 550.7600.000.5199 | 198.00 |
| COLLEGE CITY BEVERAGE, Inc. | 1296591 | 09/03/2026 | Beer for Resale | 550.7600.000.5199 | 466.55 |
| KATH FUEL SERVICE CO. | 13880 | 09/03/2026 | Fuel for golf carts | 550.7600.000.5130 | 849.65 |
| KATH FUEL SERVICE CO. | 14059 | 09/03/2026 | Unleaded fuel | 550.7700.000.5130 | 6,956.37 |
| UNIFIRST CORPORATION | 1410255815 | 09/03/2026 | Towels & mats - GC | 550.7600.000.5430 | 63.53 |
| KATH FUEL SERVICE CO. | 14453 | 09/03/2026 | Fuel for golf carts | 550.7600.000.5130 | 794.86 |
| SHAMROCK GROUP | 255-00141 | 09/03/2026 | Ice For Resale | 550.7600.000.5197 | 190.81 |
| SHAMROCK GROUP | 255-00237 | 09/03/2026 | Ice For Resale | 550.7600.000.5197 | 272.24 |
| GERTENS | 266684/12 | 09/03/2026 | small tools blower | 550.7700.000.5160 | 356.80 |
| SHAMROCK GROUP | 268-00748 | 09/03/2026 | Ice for Resale | 550.7600.000.5197 | 147.70 |
| ARTISAN BEER COMPANY | 3875641 | 09/03/2026 | Beer For Resale | 550.7600.000.5199 | 33.85 |
| ARTISAN BEER COMPANY | 3875642 | 09/03/2026 | Beer For Resale | 550.7600.000.5199 | 267.70 |
| ARTISAN BEER COMPANY | 3885089 | 09/03/2026 | Beer For Resale | 550.7600.000.5199 | 216.95 |
| PHILLIPS WINE & SPIRITS | 5225858 | 09/03/2026 | Alcohol for resale | 550.7600.000.5199 | 216.20 |
| PERFORMANCE FOOD GROUP … | 559979 | 09/03/2026 | Food & Supplies for Resale | 550.7600.000.5197 | 1,146.15 |
| ADIDAS AMERICA INC. | 6166125734 | 09/03/2026 | Golf Shoes for Resale | 550.7600.000.5195 | 161.58 |
| VAN-WALL EQUIPMENT, INC. | 6997015 | 09/03/2026 | Oil filters | 550.7700.000.5125 | 61.03 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| DENNY'S 5TH AVENUE BAKERY | 73663 | 09/03/2026 | Bread Order | 550.7600.000.5197 | 135.88 |
| DENNY'S 5TH AVENUE BAKERY | 73777 | 09/03/2026 | Bread Order | 550.7600.000.5197 | 117.88 |
| DENNY'S 5TH AVENUE BAKERY | 73864 | 09/03/2026 | Bread Order | 550.7600.000.5197 | 117.88 |
| SHAMROCK GROUP | 877565 | 09/03/2026 | Ice for Resale | 550.7600.000.5197 | 195.60 |
| ROGER CLEVELAND GOLF CO... | 9156198SO | 09/03/2026 | Golf Club for Resale - Putter | 550.7600.000.5195 | 93.73 |
| CINTAS CORPORATION | 9388096350 | 09/03/2026 | AED Agreement GC - 08.2026 | 550.7600.000.5310 | 216.25 |
| | | | **Fund 550 - GOLF COURSE-OPERATING FUND Total:** | | **87,534.68** |
| **Fund: 551 - GOLF COURSE-CAPITAL FUND** | | | | | |
| NATUREVIEW LANDSCAPING | inverwood2025e | 08/27/2026 | CIP down payment on steps #... | 551.7710.000.5610 | 6,400.00 |
| | | | **Fund 551 - GOLF COURSE-CAPITAL FUND Total:** | | **6,400.00** |
| **Fund: 602 - RISK MANAGEMENT** | | | | | |
| LEAGUE OF MN CITIES INS TR... | 26482 | 08/20/2026 | W/C deductible #527712 dtd 1... | 602.8200.000.5474 | 814.07 |
| LEAGUE OF MN CITIES INS TR... | 26482 | 08/20/2026 | W/C deductible #524697 dtd ... | 602.8200.000.5474 | 262.67 |
| LEAGUE OF MN CITIES INS TR... | 26482 | 08/20/2026 | W/C deductible #531898 dtd 5... | 602.8200.000.5474 | 902.07 |
| LEAGUE OF MN CITIES INS TR... | 26482 | 08/20/2026 | W/C deductible #529777 dtd 3... | 602.8200.000.5474 | 952.60 |
| LEAGUE OF MN CITIES INS TR... | 26509 | 08/20/2026 | W/C deductible #515655 dtd 2... | 602.8200.000.5474 | 1,373.82 |
| LEAGUE OF MN CITIES INS TR... | 26577 | 08/20/2026 | W/C deductible #527712 dtd 1... | 602.8200.000.5474 | 402.67 |
| LEAGUE OF MN CITIES INS TR... | 26577 | 08/20/2026 | W/C deductible #524697 dtd ... | 602.8200.000.5474 | 115.78 |
| LEAGUE OF MN CITIES INS TR... | 26577 | 08/20/2026 | W/C deductible #531898 dtd 5... | 602.8200.000.5474 | 4,097.93 |
| LEAGUE OF MN CITIES INS TR... | 26577 | 08/20/2026 | W/C deductible #527658 dtd 1... | 602.8200.000.5474 | 2,849.64 |
| LEAGUE OF MN CITIES INS TR... | 26577 | 08/20/2026 | W/C deductible #529777 dtd 3... | 602.8200.000.5474 | 197.80 |
| | | | **Fund 602 - RISK MANAGEMENT Total:** | | **11,969.05** |
| **Fund: 603 - CENTRAL EQUIPMENT** | | | | | |
| MN DEPT OF REVENUE | 8/17/2026 | 08/17/2026 | Fuel Tax 7.2026 | 603.8300.000.5130 | 251.02 |
| KIMBALL MIDWEST | 104747536 | 08/20/2026 | Nuts & bolts - shop supplies | 603.8300.000.5125 | 951.73 |
| DIESEL DIRECT CENTRAL LLC | 10640982 | 08/20/2026 | Tractor fluid | 603.8300.000.5125 | 486.57 |
| FACTORY MOTOR PARTS COM... | 1-11998439 | 08/20/2026 | Oil filter | 603.8300.000.5125 | 36.00 |
| FACTORY MOTOR PARTS COM... | 1-12001794 | 08/20/2026 | Oil filters | 603.8300.000.5125 | 103.16 |
| FACTORY MOTOR PARTS COM... | 1-12005110 | 08/20/2026 | Oil filters | 603.8300.000.5125 | 11.58 |
| CINTAS CORPORATION | 4278499552 | 08/20/2026 | Uniforms Laundry - Mechanics | 603.8300.000.5175 | 40.25 |
| CINTAS CORPORATION | 4278499552 | 08/20/2026 | Shop rental | 603.8300.000.5430 | 56.04 |
| CINTAS CORPORATION | 4279267498 | 08/20/2026 | Rug Rental - PW | 603.8300.000.5430 | 243.72 |
| CINTAS CORPORATION | 4279267596 | 08/20/2026 | Uniforms Laundry - Mechanics | 603.8300.000.5175 | 40.25 |
| CINTAS CORPORATION | 4279267596 | 08/20/2026 | Shop rental | 603.8300.000.5430 | 56.04 |
| CINTAS CORPORATION | 5354309305 | 08/20/2026 | First aid supplies - PW | 603.8300.000.5190 | 256.56 |
| INVER GROVE FORD | 5370703 | 08/20/2026 | Brake Parts - F550 (#318) | 603.8300.000.5125 | 661.30 |
| INVER GROVE FORD | 5370739 | 08/20/2026 | Front Hubs - F550 (#318) | 603.8300.000.5125 | 351.18 |
| INVER GROVE FORD | 5370747 | 08/20/2026 | Spark plug & Ignition coil - Fire... | 603.8300.000.5125 | 102.81 |
| INVER GROVE FORD | 6479202 | 08/20/2026 | Transmission filter and gasket ... | 603.8300.000.5410 | 148.18 |
| FACTORY MOTOR PARTS COM... | 74-392742 | 08/20/2026 | Oil filters | 603.8300.000.5125 | 67.16 |
| FACTORY MOTOR PARTS COM... | 74-392856 | 08/20/2026 | Oil filters | 603.8300.000.5125 | 39.60 |
| POMP'S TIRE SERVICE, INC. | 980152533 | 08/20/2026 | Tires - squad car | 603.8300.000.5125 | 1,560.00 |
| WELLS FARGO CREDIT CARD A... | Ace Hardware 693 Rick Jacks ... | 08/20/2026 | Pipe sealant & Thread tape | 603.8300.000.5125 | 22.98 |
| WELLS FARGO CREDIT CARD A... | Ace Hardware 693 Rick Jacks ... | 08/20/2026 | Rubber hose washers | 603.8300.000.5125 | 3.99 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 5z8551zv2 Rick... | 08/20/2026 | Mower leveling tool gauge - c... | 603.8300.000.5125 | 17.40 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl Cr2mm7043 P... | 08/20/2026 | Pens | 603.8300.000.5105 | 22.78 |
| WELLS FARGO CREDIT CARD A... | Amazon.Com 0x3z44ij3 Rick Ja... | 08/20/2026 | Floor Mats - PD Squad (#1802) | 603.8300.000.5125 | 91.98 |
| I-STATE TRUCK CENTER | C242991556-01 | 08/20/2026 | Filters - dump truck (#323) | 603.8300.000.5125 | 201.47 |
| WELLS FARGO CREDIT CARD A... | Cub Foods #1639 Public Wor ... | 08/20/2026 | Stamps for public works | 603.8300.000.5325 | 15.60 |
| ZIEGLER INC | IN002525950 | 08/20/2026 | A/C compressor - Cat loader (... | 603.8300.000.5125 | 1,291.77 |
| ZIEGLER INC | IN002527522 | 08/20/2026 | O-rings - Fire truck (#T14) | 603.8300.000.5125 | 141.43 |
| MACQUEEN EQUIPMENT INC | INV16923 | 08/20/2026 | Rebuilt Valves 1 & 3 - Fire Tru... | 603.8300.000.5410 | 13,513.25 |
| MACQUEEN EQUIPMENT INC | INV19703 | 08/20/2026 | Front brake chambers - Fire tr... | 603.8300.000.5125 | 537.56 |
| WELLS FARGO CREDIT CARD A... | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Air filter - F550 (#330) | 603.8300.000.5125 | 29.58 |
| WELLS FARGO CREDIT CARD A... | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Weatherstrip adhesive | 603.8300.000.5125 | 9.83 |
| WELLS FARGO CREDIT CARD A... | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Hyd Fittings - Vactor (#403) | 603.8300.000.5125 | 11.76 |
| WELLS FARGO CREDIT CARD A... | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | O-rings - Shop supplies | 603.8300.000.5125 | 11.90 |
| WELLS FARGO CREDIT CARD A... | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Hyd fitting - Toolcat (#524) | 603.8300.000.5125 | 17.93 |
| WELLS FARGO CREDIT CARD A... | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Wiper Blades - Fire truck (#E1... | 603.8300.000.5125 | 18.38 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Wiper blades - Fire truck (#E33) | 603.8300.000.5125 | 19.87 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Connector - F550 (#303) | 603.8300.000.5125 | 33.85 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Battery - PD Squad (#1802) | 603.8300.000.5125 | 190.99 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Map Sensor - Returned | 603.8300.000.5125 | 240.16 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Hyd fittings | 603.8300.000.5125 | 114.36 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Oil filters | 603.8300.000.5125 | 21.16 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Pipe thread sealant | 603.8300.000.5125 | 35.98 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Sweeper air filters (#325) | 603.8300.000.5125 | 66.25 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Trailer plug connector: less re… | 603.8300.000.5125 | 21.82 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Oil & Air Filter - PD Squad (#1… | 603.8300.000.5125 | 26.77 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Wire cables - (#T26) | 603.8300.000.5125 | 136.00 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/26 | 08/20/2026 | Air filters - Tractor (#523) | 603.8300.000.5125 | 54.31 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/2… | 08/20/2026 | Returned Map Sensor | 603.8300.000.5125 | -240.16 |
| WELLS FARGO CREDIT CARD A… | Oreilly 1767 Rick Jacks WF 7/2… | 08/20/2026 | Credit for battery return - PD … | 603.8300.000.5125 | -22.00 |
| TRI-STATE BOBCAT INC. | P65563 | 08/20/2026 | Fuel filters - Tool cat (#524) | 603.8300.000.5125 | 186.72 |
| NUSS TRUCK AND EQUIPMENT | PSO330761-1 | 08/20/2026 | 7th Injector - Dump Truck (#3… | 603.8300.000.5125 | 181.22 |
| WELLS FARGO CREDIT CARD A… | The Corner Store Joe Hawkin… | 08/20/2026 | Non oxy gas | 603.8300.000.5130 | 160.98 |
| WELLS FARGO CREDIT CARD A… | The Corner Store Joe Hawkin… | 08/20/2026 | Non oxy gas | 603.8300.000.5130 | 93.47 |
| WELLS FARGO CREDIT CARD A… | The Corner Store Joe Hawkin… | 08/20/2026 | Non oxy gas | 603.8300.000.5130 | 168.13 |
| WELLS FARGO CREDIT CARD A… | The Corner Store Joe Hawkin… | 08/20/2026 | Non oxy gas | 603.8300.000.5130 | 120.57 |
| WELLS FARGO CREDIT CARD A… | The Corner Store Joe Hawkin… | 08/20/2026 | Non oxy gas | 603.8300.000.5130 | 147.25 |
| WELLS FARGO CREDIT CARD A… | The Corner Store Thomas Han… | 08/20/2026 | Non Oxy Fuel - Street's Machi… | 603.8300.000.5130 | 115.20 |
| WELLS FARGO CREDIT CARD A… | Woodbury Car Wash And Rick … | 08/20/2026 | Car detailing - PD Squad (#180… | 603.8300.000.5410 | 173.84 |
| XCEL ENERGY | 984957405 | 08/26/2026 | PW natural gas charges | 603.8300.000.5352 | 97.03 |
| XCEL ENERGY | 984957405 | 08/26/2026 | PW electric charges | 603.8300.000.5355 | 2,203.46 |
| XCEL ENERGY | 989801304 | 08/26/2026 | PW natural gas charges | 603.8300.000.5352 | 95.10 |
| XCEL ENERGY | 989801304 | 08/26/2026 | PW electric charges | 603.8300.000.5355 | 2,411.94 |
| NORTH AMERICAN TRAILER S… | 030004271926 | 08/27/2026 | Bearing caps - police trailer (#… | 603.8300.000.5125 | 10.02 |
| NORTH AMERICAN TRAILER S… | 030004272241 | 08/27/2026 | Mudflaps - Dump Truck (#319) | 603.8300.000.5125 | 108.32 |
| PUMP AND METER SERVICE I… | 1037642 | 08/27/2026 | Annual lift inspections - 8150 … | 603.8300.000.5310 | 604.00 |
| PUMP AND METER SERVICE I… | 1037852 | 08/27/2026 | Annual Leak Detector Test - 8… | 603.8300.000.5310 | 664.00 |
| PUMP AND METER SERVICE I… | 1037893 | 08/27/2026 | Tank Monitor Sensor Annual T… | 603.8300.000.5310 | 444.00 |
| MIDWEST MACHINERY | 11011633 | 08/27/2026 | Fuel Filters - Tractor (#522) | 603.8300.000.5125 | 98.68 |
| FACTORY MOTOR PARTS COM… | 1-12021665 | 08/27/2026 | Brake rotors - squad car (#253… | 603.8300.000.5125 | 226.24 |
| FACTORY MOTOR PARTS COM… | 1-12025052 | 08/27/2026 | Brake Pads - Fire Truck (#E21) | 603.8300.000.5125 | 95.67 |
| FACTORY MOTOR PARTS COM… | 1-12038092 | 08/27/2026 | Stock filters | 603.8300.000.5125 | 43.30 |
| H & L MESABI | 16851 | 08/27/2026 | Plow blades (12) | 603.8300.000.5125 | 15,096.00 |
| SOUTH EAST TOWING, Inc. | 257374 | 08/27/2026 | Towing Services to Nuss Truck … | 603.8300.000.5310 | 583.00 |
| SOUTH EAST TOWING, Inc. | 257598 | 08/27/2026 | Paver (#336) Lifted onto Trailer | 603.8300.000.5310 | 660.00 |
| CINTAS CORPORATION | 4280014434 | 08/27/2026 | Uniforms Laundry - Mechanics | 603.8300.000.5175 | 40.25 |
| CINTAS CORPORATION | 4280014434 | 08/27/2026 | Shop Rentals | 603.8300.000.5430 | 69.17 |
| HEPPNER'S AUTO BODY | 504444 | 08/27/2026 | Accident repairs - Squad car (… | 603.8300.000.5410 | 2,616.54 |
| HEPPNER'S AUTO BODY | 504513 | 08/27/2026 | Accident repairs - squad car (#… | 603.8300.000.5410 | 2,182.32 |
| FURY MOTORS INC | 5200941 | 08/27/2026 | Lug nuts - squad car (#2520) | 603.8300.000.5125 | 72.60 |
| INVER GROVE FORD | 5370961 | 08/27/2026 | Brake parts and axle shaft - u… | 603.8300.000.5125 | 674.67 |
| INVER GROVE FORD | 5370966 | 08/27/2026 | Tune up and transmission part… | 603.8300.000.5125 | 259.75 |
| INVER GROVE FORD | 5371053 | 08/27/2026 | Brake Caliper & Locating Pin - … | 603.8300.000.5125 | 266.92 |
| INVER GROVE FORD | 5371074 | 08/27/2026 | Credit - returned caliper | 603.8300.000.5125 | -50.00 |
| FACTORY MOTOR PARTS COM… | 74-393310 | 08/27/2026 | Brake pads - squad car (#2531) | 603.8300.000.5125 | 110.62 |
| FACTORY MOTOR PARTS COM… | 74-393484 | 08/27/2026 | Brake Pads - Fire Truck (#E21) | 603.8300.000.5125 | 95.67 |
| FACTORY MOTOR PARTS COM… | 74-393597 | 08/27/2026 | Stock filters | 603.8300.000.5125 | 48.65 |
| INTERSTATE POWER SYSTEMS,… | C001232171-01 | 08/27/2026 | Transmission Filter Kits (9) | 603.8300.000.5125 | 1,123.38 |
| I-STATE TRUCK CENTER | C242992179-01 | 08/27/2026 | Fuel Filters - Dump Truck (#32… | 603.8300.000.5125 | 101.88 |
| CENTENNIAL GLASS | I00016104 | 08/27/2026 | Windshield installation - unma… | 603.8300.000.5410 | 430.00 |
| TRI-STATE BOBCAT INC. | P66177 | 08/27/2026 | Temp Sensor + Freight - Skid L… | 603.8300.000.5125 | 81.56 |
| NUSS TRUCK AND EQUIPMENT | PSO334372-1 | 08/27/2026 | Stock fuel filters | 603.8300.000.5125 | 207.68 |
| NORTH AMERICAN TRAILER S… | '030004272508 | 09/03/2026 | Batters for Vactor (#403) | 603.8300.000.5125 | 288.80 |
| NORTH AMERICAN TRAILER S… | '030004272601 | 09/03/2026 | Brake Slack Adjuster for Vactor… | 603.8300.000.5125 | 113.63 |
| MIDWEST MACHINERY | 10953388 | 09/03/2026 | Lamp for Tractor (#522) | 603.8300.000.5125 | 71.31 |
| MANSFIELD OIL COMPANY | 28333840 | 09/03/2026 | Unleaded Fuel 08.26.26 | 603.8300.000.5130 | 6,651.24 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| GERLACH OUTDOOR POWER ... | 303210 | 09/03/2026 | Mower belts (#536) | 603.8300.000.5125 | 305.92 |
| GERLACH OUTDOOR POWER ... | 303362 | 09/03/2026 | Filters for Mower (#539) | 603.8300.000.5125 | 55.50 |
| POMP'S TIRE SERVICE, INC. | 980152976 | 09/03/2026 | Rear Tires for Dump truck (#3... | 603.8300.000.5125 | 1,808.80 |
| ZIEGLER INC | IN002544951 | 09/03/2026 | Ignition Switch Cat Loader (#L... | 603.8300.000.5125 | 74.78 |
| MACQUEEN EQUIPMENT INC | INV21309 | 09/03/2026 | Strobe Lights Fire Truck (E21) | 603.8300.000.5125 | 943.00 |
| INTERSTATE POWER SYSTEMS,... | R001236467-01 | 09/03/2026 | CPC control module Fire Truck... | 603.8300.000.5125 | 2,008.60 |
| ROAD MACHINERY & SUPPLIES... | S9587401 | 09/03/2026 | Seat for Blacktop Roller (#312) | 603.8300.000.5125 | 1,684.90 |
| MACQUEEN EQUIPMENT INC | TC082026-50 | 09/03/2026 | New Lights - Truck (#S3) | 603.8300.000.5620 | 5,618.44 |
| | | | **Fund 603 - CENTRAL EQUIPMENT Total:** | | **74,866.82** |
| **Fund: 605 - CITY FACILITIES** | | | | | |
| MN RECREATION AND PARK A... | 04997 | 08/20/2026 | MRPA Conference Registration... | 605.8500.000.5340 | 93.00 |
| TOTAL CONSTRUCTION & EQU... | 46586 | 08/20/2026 | Remove furniture whip - PD | 605.8500.000.5310 | 326.37 |
| TOTAL CONSTRUCTION & EQU... | 46587 | 08/20/2026 | Fix lights - Fire Station #2 | 605.8500.000.5400 | 646.94 |
| XCEL ENERGY | 988968073 | 08/20/2026 | City facilities electric charges | 605.8500.000.5355 | 6,013.47 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 5n4jj5xw1 Aar... | 08/20/2026 | Valve Magnet & Bit Extensions | 605.8500.000.5125 | 45.96 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 5n4jj5xw1 Aar... | 08/20/2026 | Thermometers & Leak Detect... | 605.8500.000.5160 | 363.24 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 5n4jj5xw1 Aar... | 08/20/2026 | Tool bag - Robinette | 605.8500.000.5160 | 109.99 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 5n4jj5xw1 Aar... | 08/20/2026 | Pry bars - Robinette | 605.8500.000.5160 | 26.63 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 7y3pf5ac3 Aar... | 08/20/2026 | Leak detector brush - Robinet... | 605.8500.000.5125 | 15.45 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl S42ok7tk3 Aar... | 08/20/2026 | Charging hoses - Robinette | 605.8500.000.5160 | 112.97 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Patric... | 08/20/2026 | Liquid nail to reattach top stair... | 605.8500.000.5125 | 23.96 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Patric... | 08/20/2026 | New pressure relief valves for ... | 605.8500.000.5125 | 48.92 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Patric... | 08/20/2026 | Sockets & Sealant - Shop | 605.8500.000.5160 | 75.47 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Patric... | 08/20/2026 | Backpack sprayer for chemical... | 605.8500.000.5160 | 109.00 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Patric... | 08/20/2026 | Surge protectors(6) - PD offices | 605.8500.000.5160 | 149.82 |
| WELLS FARGO CREDIT CARD A... | The Home Depot #2843 Patric... | 08/20/2026 | Utility Knife + Socket Wrench ... | 605.8500.000.5160 | 392.91 |
| TRI-STATE BOBCAT INC. | W12569 | 08/20/2026 | Fuel pickup tube repairs - Skid ... | 605.8500.000.5405 | 1,604.74 |
| XCEL ENERGY | 984957405 CR | 08/26/2026 | Solar credits | 605.8500.000.4671 | -72,435.79 |
| XCEL ENERGY | 989801304 CR | 08/26/2026 | Solar credits | 605.8500.000.4671 | -43,582.51 |
| SHRED-N-GO, INC. | 201669 | 08/27/2026 | Document Shredding 7.22.20... | 605.8500.000.5310 | 37.00 |
| CINTAS CORPORATION | 4279679330 | 08/27/2026 | Rugs - CH | 605.8500.000.5430 | 178.82 |
| SHERWIN-WILLIAMS CO. | 75530149980826 | 08/27/2026 | Paint - CH | 605.8500.000.5125 | 303.48 |
| GRAINGER | 9043669218 | 08/27/2026 | Cabinet Locks & Faucet Mixing... | 605.8500.000.5125 | 76.68 |
| GRAINGER | 9052539336 | 08/27/2026 | V-Belts - FS #1 HVAC | 605.8500.000.5125 | 29.88 |
| PLUNKETT'S PEST CONTROL | 10493994 | 09/03/2026 | Pest Control Annual - CH 05.2... | 605.8500.000.5310 | 1,019.51 |
| MEI TOTAL ELEVATOR SOLUTI... | 1205889 | 09/03/2026 | Elevator Cell Service FS#2 & CH | 605.8500.000.5310 | 1,368.00 |
| APEC | 126562 | 09/03/2026 | HVAC Filters - CH | 605.8500.000.5125 | 1,328.81 |
| APEC | 126634 | 09/03/2026 | HVAC Filters - CH | 605.8500.000.5125 | 344.41 |
| CULLIGAN | 157985030228x083126 | 09/03/2026 | Water Softener Salt - CH | 605.8500.000.5125 | 85.55 |
| BRUCE NELSON PLUMBING A... | 203268043 | 09/03/2026 | Plumbing repair PD | 605.8500.000.5400 | 547.00 |
| DANIEL BAUER - TRUE MECH... | 3411 | 09/03/2026 | Heat Pump Repair - CH | 605.8500.000.5400 | 588.00 |
| HILLYARD INC | 90255612 | 09/03/2026 | CH Janitorial Supplies | 605.8500.000.5125 | 654.43 |
| GRAINGER | 9061061868 | 09/03/2026 | Safety Signs - CH | 605.8500.000.5190 | 43.50 |
| GRAINGER | 9061605003 | 09/03/2026 | Safety Signs - CH | 605.8500.000.5190 | 43.50 |
| GRAINGER | 9061605029 | 09/03/2026 | Boiler parts - (FS #2 ) | 605.8500.000.5125 | 34.16 |
| CINTAS CORPORATION | 9388081548 | 09/03/2026 | AED Agreement - Rich Valley ... | 605.8500.000.5310 | 134.42 |
| CINTAS CORPORATION | 9388121189 | 09/03/2026 | AED Agreement - CH 08.2026 | 605.8500.000.5310 | 270.00 |
| INNOVATIVE OFFICE SOLUTIO... | CIN134850 | 09/03/2026 | Desk - CH Bonawitz | 605.8500.000.5160 | 551.00 |
| | | | **Fund 605 - CITY FACILITIES Total:** | | **-98,221.31** |
| **Fund: 606 - TECHNOLOGY FUND** | | | | | |
| PRO-TEC DESIGN INC. | 124595 | 08/20/2026 | HelpDesk -Lenel OnGuard Assi... | 606.8600.000.5310 | 261.75 |
| LOCAL GOVERNMENT INFOR... | 154437 | 08/20/2026 | Laserfiche - Business User | 606.8600.000.5395 | 395.00 |
| LOCAL GOVERNMENT INFOR... | 154481 | 08/20/2026 | Network Services Thru 7.31.2... | 606.8600.000.5310 | 906.67 |
| MARCO TECHNOLOGIES, LLC | 42696516 | 08/20/2026 | Printers & Copiers Contract - 7... | 606.8600.000.5430 | 686.60 |
| POPP.COM, INC. | 992926327 | 08/20/2026 | Internet Phone System Usage ... | 606.8600.000.5320 | 3,534.19 |
| WELLS FARGO CREDIT CARD A... | Amazon Mktpl 3u6os0333 Ma... | 08/20/2026 | Hard drive replacements (2) | 606.8600.000.5160 | 426.00 |
| WELLS FARGO CREDIT CARD A... | Duo Com Marc Gade WF 7/26 | 08/20/2026 | 2FA Software 8.2026 | 606.8600.000.5395 | 240.00 |
| SOLARWINDS | IN763644 | 08/20/2026 | Web Help Desk Subscription - ... | 606.8600.000.5395 | 5,572.44 |
| WELLS FARGO CREDIT CARD A... | Microsoft-G169085963 Marc ... | 08/20/2026 | Visio Subscription 7.2026 | 606.8600.000.5395 | 6.00 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WELLS FARGO CREDIT CARD A… | Zoom.Com 888-799-9666 Mar… | 08/20/2026 | Zoom Subscription 8.2026 - P… | 606.8600.000.5395 | 31.98 |
| | | | | **Fund 606 - TECHNOLOGY FUND Total:** | **12,060.63** |
| **Fund: 702 - ESCROW FUND** | | | | | |
| KENNEDY & GRAVEN | 194678 | 08/20/2026 | 6070 Argenta Trail SWFMA Le… | 702.3100.343.2050 | 82.50 |
| DAKOTA COUNTY ATTORNEY | 8/10/2026 | 08/20/2026 | Cash Forfeiture (20%) - Case #… | 702.2000.006.2050 | 207.80 |
| MN DEPT OF MANAGEMENT &… | 8/10/2026 | 08/20/2026 | Cash Forfeiture (10%) - Case #… | 702.2000.006.2050 | 103.90 |
| ST. PAUL PIONEER PRESS | SPA117762 | 09/03/2026 | Ordinance 1534 - Rezone Blac… | 702.5100.275.2050 | 43.99 |
| | | | | **Fund 702 - ESCROW FUND Total:** | **438.19** |
| | | | | **Grand Total:** | **2,778,969.99** |

Agenda Item 5.E.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

## SUBJECT: Personnel Actions

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Cora Bauer, HR Coordinator, 651.450.2490

### ACTION REQUESTED
The Council is asked to confirm and approve the personnel actions as attached.

### BACKGROUND
The attached listing of hires, promotions, resignations and/or retirements is presented for Council approval. Data contained in the attachment is not public information until after Council takes action and therefore, the attachment is not visible to the public prior to approval.

### FISCAL IMPACT
All positions to be filled are funded within the adopted City budget.

### RECOMMENDATION
Staff recommends approval of the attached personnel actions.

### ATTACHMENTS
1. Personnel Actions 9.14.26 (hires-terms)

Agenda Item 5.F.

# Request for Council Action

**SUBJECT:** **Resolution Approving Contract Amendment for Stormwater Utility Rate Implementation & Stormwater Operating Fund Budget Amendment**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Paul Merchlewicz, City Engineer, 651.450.2572
Amy Hove, Finance Director, 651.450.2521

## ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving Amendment No. 1 to the work order contract with Advanced Engineering & Environmental Services (AE2S) for the implementation of the revised stormwater utility rates and amending the 2026 Stormwater Operating Fund budget to pay for these services.

## BACKGROUND

On January 5, 2026, the City Council awarded Work Order Contract No. 56 to Advanced Engineering & Environmental Services, LLC (AE2S) in the amount of $156,000 for providing professional services for the implementation of updated Stormwater Utility Rates associated with City Project No. 2024-11. Through the course of executing the project work, AE2S performed several work tasks that were not part of the original Work Order Contract No. 56, and as such, incurred additional costs that were not included in the original work scope. These extra work items included additional coordination and database creation needed as it related to incomplete billing and parcel data, additional time spent reviewing impervious surfaces and creating action plans related to correcting parcel classifications, as well as additional efforts needed to extract and provide billing comparisons due to an extensive number of historical billing rates that were not in conformance with previous utility billing rate structures.

The work was necessary in order to maintain the strict schedule to have the new rate structure be implemented by July 1, 2026, as provided for in the original scope of work. The work included in Work Order Contract No. 56 has been substantially completed, the databases associated with the project have been delivered to the City, and staff are in the final stages of completing quality control reviews of the utility billing database and billing software. Initial billing comparisons are scheduled to be delivered to the first set of utility billing cycle customers starting in September 2026.

## FISCAL IMPACT

The total additional work costs is $16,000. This is approximately 10% more than the original contract cost of $156,000. The funding for this project had been previously approved for $156,000 from the Stormwater Operating Fund. In order to accommodate the additional costs, a budget amendment is being sought for the 2026 budget. Savings from 2025 Capital Projects in the amount of $330,000 were utilized to fund the original $156,000 in costs for this effort from the Stormwater Capital Fund

(Fund 531), with the remainder being left in the Stormwater Capital Fund  The current balance in the Stormwater Capital Fund is approximately $3,890,000, of which approximately $2,850,000 has been allocated for 2026 CIP projects, leaving a remaining balance of $1,040,000 available.  Staff are proposing to utilize a small portion of this balance to cover the additional $16,000 in costs for the additional stormwater rate implementation efforts, as detailed in the attached Resolution.

**RECOMMENDATION**
Staff recommends adoption of the attached Resolution, approving Amendment #1 to the work order contract with AE2S for professional services associated with the Stormwater Utility Rate Implementation project, and an amendment to the 2026 Stormwater Operating Fund budget.

**ATTACHMENTS**
1. Resolution - Implementation Contract & Budget Amendment
2. Amendment No. 1 to WO Contract No. 56 (AE2S)

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _______**

**RESOLUTION AMENDING WORK ORDER CONTRACT No. 56 WITH ADVANCED ENGINEERING & ENVIRONMENTAL SERVICES, LLC, AND AMENDING THE 2026 STORMWATER OPERATING FUND BUDGET FOR IMPLEMENTATION OF THE STORMWATER UTILITY RATE (PHASE 2) OF CITY PROJECT NO. 2024-11**

**WHEREAS,** the Council approved a Work Order Contract in the amount of $156,000 with Advanced Engineering & Environmental Services, LLC (AE2S) to assist with the implementation of new stormwater rates as part of the Stormwater Utility Rate Study (City Project No. 2024-11) on January 5, 2026 (Resolution 2026-007); and

**WHEREAS,** AE2S had additional costs due to incomplete billing and parcel data, additional reviews needed of impervious surface data and creating corresponding action plans to address, as well as additional efforts to extract and provide billing comparisons due to an extensive number of historical billing rates that were not in conformance with the previous utility billing rate structure, resulting in additional work scope and costs of approximately $16,000; and

**WHEREAS,** City staff have reviewed the request for additional cost reimbursement, and believe that the costs incurred were beyond the scope of the original Work Order contract, and are reasonable for the work completed to keep the utility billing implementation project on-schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. Amendment No. 1 to Work Order Contract No. 56 with Advanced Engineering & Environmental Services, LLC (AE2S) is hereby approved in the amount $16,000.

2. Funding for these additional costs will be supported by $16,000 in reserves held within the Stormwater Capital Fund (Fund 531).

3. The 2026 Stormwater Operating Fund (Fund 530) budget will be increased by $16,000 to accommodate this contractual project cost.

4. The Mayor and City Clerk are hereby authorized and directed to approve Amendment No. 1 to Work Order Contract No. 56 with AE2S.

Approved by the City Council of the City of Inver Grove Heights, Minnesota on this 14th day of September 2026.

_________________________________
Brenda Dietrich, Mayor

ATTEST:

_________________________________
Rebecca Kiernan, City Clerk

**Amendment No. 1**
**To**
**Work Order No. 56 – City Project 2024-11 – Stormwater Utility Rate Implementation**

**Advanced Engineering and Environmental Services, LLC (AE2S)** ("Contractor") and the **City of Inver Grove Heights** ("City") agree that Work Order Contract No. 56, entered on January 6, 2026, relating to City Project No. 2024-11 – Stormwater Utility Rate Implementation, is amended as follows:

<u>**Section 2. Scope of Work and Deliverables**</u>: ***Exhibit C*** is supplemented further by the compensation estimate of $16,000 providing additional services as described in the Consultant's Amendment Request Proposal dated August 24, 2026.

D. Consultants Amendment Request Proposal dated August 24, 2026

**In witness whereof,** Contractor and City have caused this Amendment to be executed on their behalf by the proper officer.

**CONTRACTOR**
**Advanced Engineering and Environmental Services, LLC**

Signed: Matthew G Erickson

By: Matt Erickson, PE

Its: Operations Manager

Date: 9/4/2026

**CITY**
**City of Inver Grove Heights**

Signed: ______________________

By: Brenda Dietrich

Its: Mayor

Date: ______________________

ATTEST

Signed: ______________________

By: Rebecca Kiernan

Its: City Clerk

Date: ______________________

**Exhibit C - Amendment No. 1**
**To**
**Work Order No. 56 – City Project 2024-11 – Stormwater Utility Rate Implementation**

**Advanced Engineering and Environmental Services, LLC (AE2S)** ("Contractor") and the **City of Inver Grove Heights** ("City") agree that Work Order Contract No. 56, entered on January 6, 2026, relating to City Project No. 2024-11 – Stormwater Utility Rate Implementation, is amended as follows:

**<u>Section 2. Scope of Work and Deliverables</u>**: ***Exhibit C*** is supplemented further by the compensation estimate provided for additional services listed in the Consultant's Amendment Request Proposal dated August 24, 2026, show below:

A number of unanticipated issues were identified and addressed during Task 2 Data Collection and Updates and Task 3 Billing Rate Implementation.

Specific to Task 2, item 2.2, billing and parcel data were received and issues identified including missing bills, incomplete bills, errant billing codes; errant or outdated parcel identifications, errant parcel classifications, errant ROW identifications, and errant ROW areas. While it was known that multiple parcels could be included on one bill and multiple bills could be for a single parcel, it took significant more time to connect the billing information with the parcel information

AE2S was requested to propose and assist with the above issues including cleaning and correcting the data (not part of the original scope). It was estimated an additional 52 hours were consumed to complete the tasks.

Specific to Task 3, additional time was consumed:

- item 3.1 reviewing impervious surface changes and corrections
- item 3.2 making a plan of action and correcting parcel classifications
- item 3.4 additional QA/QC of data and coordination with Tyler Technologies to load the data into the Utility Billing system
- item 3.5 additional billing comparison and the development of a list of current vs new bills for ALL properties

AE2S was requested to propose and assist with these data corrections (not part of the original scope). It was estimated an additional 20 hours were consumed to complete the tasks.

The 72 total hours consumed to address the issues and complete the tasks equated to an additional expense of $16,000.

Agenda Item 5.G.

# Request for Council Action

## SUBJECT: Approval of Exempt Gambling Permit for Inver Grove Heights Hockey Association

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Rebecca Kiernan, City Clerk, 651.450.2513

### ACTION REQUESTED
The Council is asked to approve the application for an exempt gambling permit from the Inver Grove Heights Hockey Association to hold a raffle on January 3, 2027 at the Veteran's Memorial Community Center.

### BACKGROUND
The Inver Grove Heights Hockey Association, a non-profit group, is raising funds for their operating expenses so that the association does not need to increase registration costs for participants. Proceeds from this fundraiser will benefit the overall members of the IGH Hockey Association.

### FISCAL IMPACT
None

### RECOMMENDATION
Staff recommends approval of the application for an Exempt Gambling Permit for the IGH Hockey Association.

### ATTACHMENTS
1. 2027-01-03 LG220 Exempt Permit - IGH Hockey Association

# LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

## ORGANIZATION INFORMATION

Organization Name: Inver Grove Hts. Hockey Assoc. Previous Gambling Permit Number: X- 00704

Minnesota Tax ID Number, if any: 41. 1502801 Federal Employer ID Number (FEIN), if any:

Mailing Address: PO Box 2592

City: Inver Grove State: MN Zip: 55076 County: Dakota

Name of Chief Executive Officer (CEO): Josh Selden

CEO Daytime Phone: 651.249.4640 CEO Email: President@IGHhockey.org
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): fundraising@ighhockey.org

## NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

## GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Veterans Memorial Community Center

Physical Address (do not use P.O. box): 8055 Barbara Ave. IGH

Check one:
☒ City: Inver Grove Hts Zip: 55076 MN County: Dakota
☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): Sunday, January 3rd, 6PM 2027

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

# LG220 Application for Exempt Permit

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: ______________________

Signature of City Personnel:

______________________

Title: ______________ Date: ______________

**The city or county must sign before submitting application to the Gambling Control Board.**

### COUNTY APPROVAL for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: ______________________

Signature of County Personnel:

______________________

Title: ______________ Date: ______________

**TOWNSHIP (if required by the county)**
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: ______________________

Signature of Township Officer: ______________________

Title: ______________ Date: ______________

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: ______________________ Date: 8/3/2026
(Signature must be CEO's signature; designee may not sign)

Print Name: Josh Selde

## REQUIREMENTS

**Complete a separate application for:**
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

## MAIL APPLICATION AND ATTACHMENTS

**Mail application with:**

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150.** Make check payable to **State of Minnesota.**

**To:** Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

**Questions?**
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248574146
Feb. 24, 2011 LTR 4168C E0
41-1502801 000000 00
00026490
BODC: TE

INVER GROVE HEIGHTS HOCKEY
ASSOCIATION
4020 75TH ST E
INVER GROVE MN 55076-4364

032667

Employer Identification Number: 41-1502801
Person to Contact: MRS. CRUZ
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Feb. 14, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in NOVEMBER 1985.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Agenda Item 5.H.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Resolution Approving the Publication of a Summary of Ordinance No. 1533**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Patty Norwig, Human Resources Manager, 651.450.2512

## ACTION REQUESTED
The Council is asked to adopt the attached Resolution, authorizing publication of a summary of Ordinance No. 1533, repealing and replacing Inver Grove Height City Code Title 1, Chapter 6, Article A, Section 5 regarding appointment procedures.

## BACKGROUND
The City Council approved Ordinance No. 1533 at its August 24, 2026 meeting. The Ordinance repeals and replaces Inver Grove Height City Code Title 1, Chapter 6, Article A, Section 5 regarding appointment procedures.

## FISCAL IMPACT
There are cost savings associated with publishing summary ordinances.

## RECOMMENDATION
Staff recommends adoption of the attached Resolution.

## ATTACHMENTS
1. Summary Publication Resolution- Ordinance 1533

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**
**RESOLUTION NO. ______**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. 1533, REPEALING AND REPLACING INVER GROVE HEIGHTS CITY CODE TITLE 1, CHAPTER 6, ARTICLE A, SECTION 5 REGARDING APPOINTMENT PROCEDURES**

**WHEREAS**, on August 24, 2026, the City of Inver Grove Heights, Dakota County, Minnesota ("City") adopted Ordinance No. 1533, an Ordinance repealing and replacing Title 1, Chapter 6, Article A, Section 5 of the Inver Grove Heights City Code related to Personnel Appointment Procedures; and

**WHEREAS,** state law requires that all ordinances adopted be published prior to becoming effective; and

**WHEREAS,** pursuant to Minnesota Statutes, Section 412.191, subd. 4, the Council may, by a 4/5ths vote, direct that only the title and a summary of the ordinance be published; and

**WHEREAS,** the City Council for the City of Inver Grove Heights has reviewed the summary of Ordinance No. 1533 which is attached hereto as **Exhibit A**; and

**WHEREAS,** the City Council for the City of Inver Grove Heights has determined that publication of the title and a summary of Ordinance No. 1533 would clearly inform the public of the intent of the ordinance; and

**WHEREAS,** due to the length of Ordinance No. 1533, the City Council desires to publish a summary of the Ordinance.

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA,** that the City Council, by a vote of at least 4/5ths of its members, hereby:

1. Approves the text of the summary of Ordinance No. 1533 attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. 1533 in the City's official newspaper.

2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. 1533 is available for inspection during regular business hours at the office of the Inver Grove Heights City Clerk, by standard mail, or by

electronic mail.

3. Directs the City Clerk to file the executed Ordinance No. 1533 upon the books and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of Inver Grove Heights, Dakota County, Minnesota this 14th day of September, 2026.

CITY OF INVER GROVE HEIGHTS

By:_______________________________
Brenda Dietrich
Its: Mayor

Attested:

By:_______________________________
Rebecca Kiernan
Its: City Clerk

(Published in the *Pioneer Press* on September 20, 2026.)

## EXHIBIT A

## SUMMARY PUBLICATION
## ORDINANCE NO. 1533

## A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. 1533, REPEALING AND REPLACING TITLE 1, CHAPTER 6, ARTICLE A, SECTION 5 OF THE INVER GROVE HEIGHTS CITY CODE RELATED TO PERSONNEL APPOINTMENT PROCEDURES

On August 24, 2026, the City Council of the City of Inver Grove Heights, Dakota County, Minnesota adopted Ordinance 1533, an Ordinance repealing and replacing Title 1, Chapter 6, Article A, Section 5 of the Inver Grove Heights City Code related to Personnel Appointment Procedures.

Ordinance 1533 repeals and replaces 1-6A-5 of the Inver Grove Heights City Code Section related to Personnel Appointment Procedures

The proposed amendments are intended to address the following points.

- Updating the non-discrimination language to include protected classes currently listed in federal and state law and replacing any reference to affirmative action with commitment to equal employment opportunity.
- Clarifying that the timing of pre-employment screenings occur only after an offer of employment has been made, and not before.
- Removing the requirement for pre-employment physicals for positions that do not demand a minimum level of fitness to complete the job successfully.
- Allowing flexibility to prevent redundant criminal background checks in specific and limited circumstances where a recent one is already on file.
- Removing the "Relationship to other City Personnel" section to comply with language in the MN Human Rights Act which prohibits discrimination based on familial status.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. 1533, and it is directed that only the above title and summary of Ordinance No. 1533 conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

## NOTICE

A printed copy of the full text of Ordinance No. 1533 is available for public inspection by any person during regular office hours at the office of the Inver Grove Heights City Clerk, 8150 Barbara Avenue, Inver Grove Heights, MN 55077, by standard mail, or by electronic mail, and at any other public location which the Council designates.

Agenda Item 5.I.

# Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2025-09D**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2025-09D.

## BACKGROUND

Pavement Management Project 2025-09D - Barbara Avenue and 46th Street Area was authorized on May 28, 2024 (Resolution No. 2024-112), with an award recommendation and budget approved by Council on April 14, 2025 (Resolution No. 2025-080). The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2025-09D | $2,021,970.13 | $1,683,140.27 | ($338,829.86) (17%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 5:00 - 6:00 pm at the Veterans Memorial Community Center.

## FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Water Capital Fund (Fund 511), Sewer Capital Fund, (Fund 521), Storm Water Capital Fund (Fund 531), Park Capital

Improvement (Fund 401) and Special Assessments as outlined in the Council's April 14, 2025 budget approval action (Resolution No. 2025-080).

**RECOMMENDATION**
Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**
1. Resolution - Declare Costs and Order Preparation of Assessments 2025-09D
2. Resolution Call for Assessment Hearing 2025-09D

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2025-09D**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2025 Pavement Management Initiative
City Project No. 2025-09D – Barbara Avenue & 46th Street

**WHEREAS**, Roadway improvements for City Project No. 2025-09D included pavement rehabilitation by means of full reconstruction and full depth reclamation, storm improvements & replacement, curb replacement, sanitary sewer replacement, watermain, replacement, and appurtenances related thereto on the following streets: Audrey Avenue, Barabara Avenue, Bacon Avenue, Barbato Court, 46th Street, 47th Street, and 49th Street; and

**WHEREAS**, the total final estimated project cost for City Project No. 2025-09D is $8,747,280.46, with the storm sewer and street improvement assessable costs being $5,296,647.10.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2025-09D is hereby declared to be $1,683,140.27.

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

_______________________________________
Brenda Dietrich, Mayor

ATTEST:

_______________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. ______________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2025-09D**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2025 Pavement Management Initiative
City Project No. 2025-09D – Barbara Avenue & 46th Street

**WHEREAS**, Roadway improvements for City Project No. 2025-09D included pavement rehabilitation by means of full reconstruction and full depth reclamation, storm improvements & replacement, curb replacement, sanitary sewer replacement, watermain, replacement, and appurtenances related thereto on the following streets: Audrey Avenue, Barabara Avenue, Bacon Avenue, Barbato Court, 46th Street, 47th Street, and 49th Street; and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk's Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City's official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

______________________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.J.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09D**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2026-09D.

## BACKGROUND

Pavement Management Project 2026-09D - 52nd Street Area was authorized on May 12, 2025 (Resolution No. 2025-110), with an award recommendation and budget approved by Council on April 13, 2026 (Resolution No. 2026-053 and 2026-054). The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2026-09D | $299,788.78 | $264,007 | $(35,781.71) (-11.94%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 6:00 - 7:00 pm at the Veterans Memorial Community Center.

## FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Storm Water Capital Fund (Fund 531), and Special Assessments as outlined in the Council's April 13, 2026 budget approval action (Resolution No. 2026-054).

**RECOMMENDATION**
Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**
1. Resolution - Declare Costs and Order Preparation of Assessments 2026-09D
2. Resolution Call for Assessment Hearing 2026-09D

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2026-09D**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2026 Pavement Management Initiative
City Project No. 2026-09D – 52nd Street Area

**WHEREAS**, Roadway improvements for City Project 2026-09D included full-depth reclamation of the asphalt roadway and underlying materials along 52nd Street East, from west of Babcock Trail to the cul-de-sac, followed by the placement of a new asphalt surface. This project also includes spot curb and gutter replacements and storm sewer, sanitary sewer, and watermain improvements; and

**WHEREAS**, the total final estimated project cost for City Project No. 2026-09D is $665,213.25, with the storm sewer and street improvement assessable costs being $665,213.25.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2026-09D is hereby declared to be $264,007

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

_______________________________
Brenda Dietrich, Mayor

ATTEST:

_______________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _____________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2026-09D**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2026 Pavement Management Initiative
City Project No. 2026-09D – 52nd Street Area

**WHEREAS**, Roadway improvements for City Project No. 2026-09D included full-depth reclamation of the asphalt roadway and underlying materials along 52nd Street East, from west of Babcock Trail to the cul-de-sac, followed by the placement of a new asphalt surface. This project also includes spot curb and gutter replacements and storm sewer, sanitary sewer, and watermain improvements.; and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk's Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City's official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

______________________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.K.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09E**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2026-09E.

## BACKGROUND

Pavement Management Project 2026-09E - Angus Ave Area was authorized on May 12, 2025 (Resolution No. 2025-111), with an award recommendation and budget approved by Council on April 13, 2026 (Resolution No. 2026-053 and 2026-055). The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2026-09E | $210,123.53 | $220,816.75 | $10,692.22 (5.1%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 6:00 - 7:00 pm at the Veterans Memorial Community Center.

## FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Water Capital Fund (Fund 511), Sewer Capital Fund, (Fund 521), Storm Water Capital Fund (Fund 531), and Special Assessments as outlined in the Council's April 13, 2026 budget approval action (Resolution No. 2026-055).

**RECOMMENDATION**
Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**
1. Resolution - Declare Costs and Order Preparation of Assessments 2026-09E
2. Resolution Call for Assessment Hearing 2026-09E

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2026-09E**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2026 Pavement Management Initiative
City Project No. 2026-09E – Angus Avenue Area

**WHEREAS**, Roadway improvements for City Project 2026-09E included full-depth reclamation of the asphalt roadway and underlying materials on Angus Ave, 56th St, and Annette Ave. followed by the placement of a new asphalt surface. The addition of an “L” turnaround on the West end of 56th St. This project also includes spot curb and gutter replacements, storm sewer replacements, sanitary sewer and watermain improvements; and

**WHEREAS**, the total final estimated project cost for City Project No. 2026-09E is $724,655.26, with the storm sewer and street improvement assessable costs being $697,151.26.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2026-09E is hereby declared to be $220,816.75.

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk’s office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

_____________________________________
Brenda Dietrich, Mayor

ATTEST:

_____________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. ____________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2026-09E**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2026 Pavement Management Initiative
City Project No. 2026-09E – Angus Avenue Area

**WHEREAS**, Roadway improvements for City Project No. 2026-09E included full-depth reclamation of the asphalt roadway and underlying materials on Angus Ave, 56th St, and Annette Ave. followed by the placement of a new asphalt surface. The addition of an “L” turnaround on the West end of 56th St. This project also includes spot curb and gutter replacements, storm sewer replacements, sanitary sewer and watermain improvements; and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk’s Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City’s official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

______________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.L.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09F**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2026-09F.

## BACKGROUND

Pavement Management Project 2026-09F - Alta Ave Area was authorized on May 12, 2025 (Resolution No. 2025-112), with an award recommendation and budget approved by Council on April 13, 2026 (Resolution No. 2026-053 and 2026-056).The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2026-09F | $272,816.84 | $252,424.38 | $(20,392.47) (-7.47%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 6:00 - 7:00 pm at the Veterans Memorial Community Center.

## FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Storm Water Capital Fund (Fund 531), and Special Assessments as outlined in the Council's April 13, 2026 budget approval action (Resolution No. 2026-056).

**RECOMMENDATION**
Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**
1. Resolution - Declare Costs and Order Preparation of Assessments 2026-09F
2. Resolution Call for Assessment Hearing 2026-09F

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2026-09F**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2026 Pavement Management Initiative
City Project No. 2026-09F – Alta Ave Area

**WHEREAS**, Roadway improvements for City Project 2026-09F included full-depth reclamation of the asphalt roadway and underlying materials on Alta Ave and 54th St E. followed by the placement of a new asphalt surface. Improvements to MnDOT loop detectors at the intersection of 54th St E and S Robert Trail (MnDOT Hwy 3). This project also includes spot curb and gutter replacements, storm sewer replacements, and watermain adjustments; and

**WHEREAS**, the total final estimated project cost for City Project No. 2026-09F is $458,953.41, with the storm sewer and street improvement assessable costs being $458,953.41.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2026-09F is hereby declared to be $252,424.38.

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

_______________________________________
Brenda Dietrich, Mayor

ATTEST:

_______________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _____________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2026-09F**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2026 Pavement Management Initiative
City Project No. 2026-09F – Alta Ave Area

**WHEREAS**, Roadway improvements for City Project No. 2026-09F included full-depth reclamation of the asphalt roadway and underlying materials on Alta Ave and 54th St E. followed by the placement of a new asphalt surface. Improvements to MnDOT loop detectors at the intersection of 54th St E and S Robert Trail (MnDOT Hwy 3). This project also includes spot curb and gutter replacements, storm sewer replacements, and watermain adjustments; and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk's Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City's official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

______________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.M.

CITY OF INVER GROVE HEIGHTS

## Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09G**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

### ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2026-09G.

### BACKGROUND

Pavement Management Project 2026-09G - Audrey Ave Area was authorized on May 12, 2025 (Resolution No. 2025-113), with an award recommendation and budget approved by Council on April 13, 2026 (Resolution No. 2026-053 and 2026-057). The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2026-09G | $273,056.00 | $272,000.00 | ($1,056) (-0.39%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 6:00 - 7:00 pm at the Veterans Memorial Community Center.

### FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Water Capital Fund (Fund 511), Sewer Capital Fund, (Fund 521), Storm Water Capital Fund (Fund 531), and Special Assessments as outlined in the Council's April 13, 2026 budget approval action (Resolution No. 2026-057).

**RECOMMENDATION**
Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**
1. Resolution - Declare Costs and Order Preparation of Assessments 2026-09G
2. Resolution Call for Assessment Hearing 2026-09G

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2026-09G**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2026 Pavement Management Initiative
City Project No. 2026-09G – Audrey Ave Area

**WHEREAS**, Roadway improvements for City Project 2026-09G included full reconstruction of the asphalt roadway and curb and gutter on Audrey Ave and 58th Ct. The addition of storm sewer on the south side of 58th Ct. and west side of Audrey Ave to outlet into the Upper 55th street ditch on the northeast corner of Audrey Ave and Upper 55th St. Full replacement of sanitary sewer and watermain; and

**WHEREAS**, the total final estimated project cost for City Project No. 2026-09G is $1,624,506.57, with the storm sewer and street improvement assessable costs being $987,880.01.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2026-09G is hereby declared to be $272,000.00.

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

_______________________________________
Brenda Dietrich, Mayor

ATTEST:

_______________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. ____________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2026-09G**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2026 Pavement Management Initiative
City Project No. 2026-09G – Audrey Ave Area

**WHEREAS**, Roadway improvements for City Project No. 2026-09G included full reconstruction of the asphalt roadway and curb and gutter on Audrey Ave and 58th Ct. The addition of storm sewer on the south side of 58th Ct. and west side of Audrey Ave to outlet into the Upper 55th street ditch on the northeast corner of Audrey Ave and Upper 55th St. Full replacement of sanitary sewer and watermain; and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk's Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City's official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

______________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.N.

# Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09K**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2026-09K.

## BACKGROUND

Pavement Management Project 2026-09K - 85th Street Area, College Trail Area, and Birch Boulevard Area was authorized on May 12, 2025 (Resolution No. 2025-117), with an award recommendation and budget approved by Council on April 13, 2026 (Resolution No. 2026-053 and 2026-059). The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2026-09K | $1,931,098.00 | $1,796,314.34 | ($134,783.65) (-6.98%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 7:00 - 8:00 pm at the Veterans Memorial Community Center.

## FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Water Capital Fund (Fund 511), Sewer Capital Fund, (Fund 521), Storm Water Capital Fund (Fund 531), and Special

Assessments as outlined in the Council's April 13, 2026 budget approval action (Resolution No. 2026-059).

**RECOMMENDATION**

Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**

1. Resolution - Declare Costs and Order Preparation of Assessments 2026-09K
2. Resolution Call for Assessment Hearing 2026-09K

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2026-09K**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2026 Pavement Management Initiative
City Project No. 2026-09K – 85th Street Area, College Trail Area, and Birch Boulevard Area

**WHEREAS**, Roadway improvements for City Project 2026-09K included partial pavement and base reconstruction, curb and gutter replacements, and utility adjustments (storm, sanitary, water) on 87th St (Brooks Blvd to 130' W of Baxter Way), Brewster Ave, 85th St, Bryce Ct, Bradford Ct, Bechtel Ave/Ct, College Trail (Cahill Ave to Cooper Way E), Calvin Ct, Carew Ct, Casey Ct, and Carson Ct. Full-depth reclamation with spot curb/gutter and utility work will be done on Birch Blvd/Ct and Campbell Ave. Spot sidewalk replacements and ADA upgrades are planned for Brewster Ave, 85th St, Bechtel Ave, and College Trail. Filtration benches will be retrofitted in ponds south of 85th St (Brewster to Bechtel Ct) and south of Brooks Blvd (Bechtel Ave to Cahill Ave); and

**WHEREAS**, the total final estimated project cost for City Project No. 2026-09K is $3,647,880.61, with the storm sewer and street improvement assessable costs being $3,495,992.61.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2026-09K is hereby declared to be $1,796,314.34.

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

____________________________________
Brenda Dietrich, Mayor

ATTEST:

____________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _____________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2026-09K**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2026 Pavement Management Initiative
City Project No. 2026-09K – 85th Street Area, College Trail Area, and Birch Boulevard Area

**WHEREAS**, Roadway improvements for City Project No. 2026-09K included partial pavement and base reconstruction, curb and gutter replacements, and utility adjustments (storm, sanitary, water) on 87th St (Brooks Blvd to 130' W of Baxter Way), Brewster Ave, 85th St, Bryce Ct, Bradford Ct, Bechtel Ave/Ct, College Trail (Cahill Ave to Cooper Way E), Calvin Ct, Carew Ct, Casey Ct, and Carson Ct. Full-depth reclamation with spot curb/gutter and utility work will be done on Birch Blvd/Ct and Campbell Ave. Spot sidewalk replacements and ADA upgrades are planned for Brewster Ave, 85th St, Bechtel Ave, and College Trail. Filtration benches will be retrofitted in ponds south of 85th St (Brewster to Bechtel Ct) and south of Brooks Blvd (Bechtel Ave to Cahill Ave); and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk's Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City's official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

____________________________________
Brenda Dietrich, Mayor

ATTEST:

____________________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.O.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Resolutions Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Assessment Hearing for Pavement Management Project 2026-09L**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, declaring the costs to be assessed, ordering the preparation of proposed assessments, and calling for assessment hearings on proposed assessments for Pavement Management Project 2026-09L.

## BACKGROUND

Pavement Management Project 2026-09L - Alameda Area was authorized on May 12, 2025 (Resolution No. 2025-118), with an award recommendation and budget approved by Council on April 13, 2026 (Resolution No. 2026-053 and 2026-060). The estimated total special assessments from the approved total project budget, as well as the projected final assessments for the project, are noted as follows:

| Project | Estimated Assessments (at time of Budget Approval) | Proposed Assessments (at time of Project Completion) | Difference |
|---|---|---|---|
| 2026-09K | $786,362.35 | $682,096.89 | ($104,265.46) (-13.26%) |

The attached Resolutions call for the public hearing to be held on October 12, 2026, and order the preparation of assessments. These Resolutions do not represent the final action on the assessments, which will take place after the public hearing is held on October 12, 2026. All impacted property owners will receive a mailed notice of the public hearing and the proposed assessments for their property in accordance with Minnesota State Statute 429. The notice will also include an invitation to a pre-assessment hearing open house, to be scheduled on October 1, 2026, from 7:00 - 8:00 pm at the Veterans Memorial Community Center.

## FISCAL IMPACT

This is a procedural action that has no specific fiscal impact. The project overall will be funded by a combination of Pavement Management - Local Streets Fund (Fund 440), Storm Water Capital Fund (Fund 531), and Special Assessments as outlined in the Council's April 13, 2026 budget approval action (Resolution No. 2026-060).

**RECOMMENDATION**
Staff recommends adoption of the attached Resolutions.

**ATTACHMENTS**
1. Resolution - Declare Costs and Order Preparation of Assessments 2026-09L
2. Resolution Call for Assessment Hearing 2026-09L

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _________**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR CITY PROJET NO. 2026-09L**

**WHEREAS**, work on the following project has been substantially completed to allow for the calculation of final project costs to be assessed:

2026 Pavement Management Initiative
City Project No. 2026-09L – Alameda Area

**WHEREAS**, Roadway improvements for City Project 2026-09K included full-depth reclamation of the asphalt pavement and underlying base material with spot curb and gutter replacements, and storm sewer replacements and adjustments on Alameda Ave (north and south of Cliff Road (CSAH 32)), Alameda Path, Alameda Ct, 114th St W, and Alexandria Ct.; and

**WHEREAS**, the total final estimated project cost for City Project No. 2026-09L is $1,345,333.73, with the storm sewer and street improvement assessable costs being $1,345,333.73.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The amount to be specially assessed for City Project No. 2026-09K is hereby declared to be $682,096.89.

2. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _____________**

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ASSESSMENTS FOR CITY PROJECT NO. 2026-09L**

**WHEREAS,** by a resolution of the City Council on Monday, September 14, 2026, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2026 Pavement Management Initiative
City Project No. 2026-09L – Alameda Area

**WHEREAS**, Roadway improvements for City Project No. 2026-09L included full-depth reclamation of the asphalt pavement and underlying base material with spot curb and gutter replacements, storm, sanitary, and water main adjustments on Alameda Ave (north and south of Cliff Road (CSAH 32)), Alameda Path, Alameda Ct, 114th St W, and Alexandria Ct.; and

**WHEREAS**, the City Clerk has notified the City Council that such proposed assessments have been calculated and the proposed assessment roll filed in the City Clerk's Office for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. A public hearing shall be held on October 12, 2026, in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN 55077 at 6:00 p.m., to pass upon the proposed assessments; and, at such time and place, all persons present shall be given an opportunity to be heard with reference to such assessments.

2. The City Clerk is hereby directed to cause a notice of public hearing on the proposed assessments to be published once in the City's official newspaper and to be mailed to the owner of each parcel described in the assessment roll.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14th day of September 2026.

____________________________________
Brenda Dietrich, Mayor

ATTEST:

____________________________________
Rebecca Kiernan, City Clerk

Agenda Item 5.P.

CITY OF INVER GROVE HEIGHTS

**Request for Council Action**

**SUBJECT:** **Authorization to Enter into a Contract with True Mechanical for VMCC Arena East Rink Make-Up Air Unit Replacement**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Aaron Fitzloff, Facilities Maintenance Superintendent, (651) 450-2469

**ACTION REQUESTED**

The Council is asked to authorize the appropriate City official to enter into a contract with True Mechanical in the amount of $31,000 for the replacement of the Make-Up Air Unit in the East Rink Locker Room at the Veterans Memorial Community Center Arena (VMCC).

**BACKGROUND**

The approved 2026 Community Center Capital Improvement Plan (CIP) includes funding for the replacement of the make-up air unit serving the East Rink locker room, with a total project budget of $56,000.

The existing make-up air unit has reached the end of its useful life and is in need of replacement. The new unit will improve ventilation, temperature control, and overall air quality within the East Rink locker room areas while providing a more reliable and efficient system for the facility and its users.

To complete the project, staff obtained competitive quotes from two qualified mechanical contractors:

- True Mechanical: $31,000
- Metropolitan Mechanical Contractors, Inc.: $37,325

After reviewing both proposals, staff determined that True Mechanical submitted the lowest reasonable quote and is qualified to complete the work.

**FISCAL IMPACT**

Funding for this project is included in the approved 2026 Community Center Capital Fund, with $56,000 budgeted for the replacement of the VMCC Arena East Rink make-up air unit.

The total project cost is $40,185, which includes $9,185 to connect the new unit to the building automation system (BAS). The existing make-up air unit is not currently connected to or controlled through the building automation system.

The project will result in an estimated $15,815 savings compared to the original project budget of

$56,000. The remaining funds will remain available within the Community Center Capital Fund for future capital needs.

**RECOMMENDATION**

Staff recommends that the City Council approve the contract with True Mechanical in the amount of $31,000 for the replacement of the VMCC Arena East Rink make-up air unit, along with $9,185 for connection of the new unit to the building automation system (BAS), for a total project cost of $40,185.

Staff further recommends that the City Council authorize the appropriate City official to execute the contract and any related documents necessary to proceed with the procurement, installation, and completion of the project in accordance with the approved contract.

**ATTACHMENTS**

1. VMCC MUA 5-4-26
2. Proposal

True Mechanical
3225 West 180th Street
Jordan, MN 55352
612-494-2496

# PROPOSAL

TRUE MECHANICAL

5-04-2026

VMCC Arena
8055 Barbara Ave
Inver Grove Height, MN 55077

## Titan MUA Replacement

## Description

- True Mechanical is proposing to provide and replace the center make up air unit that serves the ice arena concession stand, bathrooms and locker rooms.
    1. Perform safety lockout on all necessary mechanical and electrical equipment.
    2. Set crane on road on north side of building.
    3. Disconnect and dispose of existing MUA.
    4. Set replacement MUA on top of new roof curb extension in place of existing.
    5. Reconnect to existing gas pipe and duct work.
    6. Perform start up and test operation.

## Clarifications

- Overtime labor rates not included.
- Any service work not listed is not included.
- Mechanical permit included.
- Building automation/fire security panel connections, electrical, temporary heating/cooling, painting/patching not included.
- Crane proposed will reach unit in one pick. Additional rigging not included.

## Purchasers Acceptance

| | |
|---|---|
| Print | |
| Sign | |
| Title | |
| Date | |

Total: $31,000.00
Price good for 30 days.
Down payment of 25% upon acceptance of proposal. 25% payment due when equipment arrives on site. 50% due after project completion.

True Mechanical
3225 West 180th Street
Jordan, MN 55352
612-494-2496

**GENERAL TERMS AND CONDITIONS**

1. All orders are subject to approval by the Credit Department of the Seller.
2. A 1 1⁄2% per month late payment charge will be applied to all past due invoices.
3. Materials or equipment must not be returned except by prior written approval from Seller. Transportation charges must be prepaid. Items not defective are subject to a 20% restocking charge.
4. Seller calls for its workmanship against defect for thirty (30) days from date the work is completed unless other terms are agreed to in writing by Seller. During that period, Seller will correct the defect in workmanship without charge for labor. Warranty service does not include routine maintenance. Parts, materials, and equipment warranty is limited to the same warranty terms that Seller receives from the manufacturer. Seller shall not be liable for loss, damage, or injury caused by failure or delay in performing services when such failure or delay arises from causes beyond our control.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES OR LIABILITIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.

5. Purchaser shall assume risk of loss or damage to equipment given by Seller on the date that such equipment is set in place on the job. Purchaser shall insure such equipment and all other work supplied by Seller under this project against loss or damage in an amount sufficient to protect the interests of Seller against ALL RISK of loss. Purchaser shall cause Seller to be added as a named insured on such insurance policy until final payment is made by Purchaser to Seller.
6. Purchaser understands and agrees that:

A. This Proposal does not include the detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment holding asbestos. In the event that Seller encounters any asbestos product or material in the course of performing its work, Seller shall have the right to discontinue its work and remove its employees from the project site, or that portion of the project site wherein such product or material was encountered, until such product or materials, and any hazards connected therewith are abated, encapsulated, or removed, and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work, and/or comply with its obligations under this Proposal.

B. Seller may rely upon Purchaser's representations and warranties concerning asbestos and Purchaser's compliance with Asbestos Evaluation Requirements. Any other site investigation requirements notwithstanding, Seller shall have no duty to name, detect, or evaluate asbestos.

C. To the extent allowed by law, Purchaser shall defend, indemnify, and hold Seller harmless for any and all penalties, actions, liabilities, and damages arising from or relating to asbestos at this project site, including without limitation: installation, disturbance, or removal of any product holding asbestos or violation of governmental regulations relating to asbestos. Purchaser releases Seller from all claims and liability relating to asbestos at this project site, including claims for subrogation.

7. All agreements are contingent upon strikes, fire, flood, accidents, or delays caused by circumstances beyond our control.

Seller agrees that it will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, disability, national origin, sex, member or activity in a local commission, sexual orientation, age, marital status, status about public aid or any other characteristic protected by law and will include a similar provision in subcontracts entered into for the performance hereof.

gilbert
A LEGENCE Company

5251 West 74th Street
Edina, MN 55439
Phone: 952-835-3810
Fax: 952-835-4765

# Gilbert Mechanical Contractors, LLC.

Date: 9/2/2026
To: Aaron Fitzloff
Company: City of Inver Grove Heights
Project: Veterans Community Center – East Rink MUA Controls
Controls: $9,185.00

Gilbert Mechanical is pleased to provide the following quote for your consideration:

- Install enclosure with Alerton controller adjacent to MUA control panel – MUA control panel furnished, installed, and wired by others
- Pull Alerton communication cable from ice rink chiller room to Alerton controller
- Alerton controller to enable MUA, monitor discharge air temperature, and monitor duct pressure
- Low voltage cabling and conduit
- Programming and graphics
- System checkout
- Customer Training

Alternates:

- None

Exclusions:

- Overtime
- Furnishing and installing MUA control panel
- Wiring and conduit between MUA control panel and MUA
- Line voltage and fire alarm work
- Due to the current volatility in material & equipment costs. Gilbert Mechanical Contractors, LLC reserves the right to adjust the material & equipment cost of this project up (or down) in direct proportion to the escalation (de-escalation) of the material & equipment costs at the time of installation. Back-up data will be provided if necessary to support any changes in cost. Beyond the volatility of material, this project has been priced based on labor costs through May 1st, 2027.

Please feel free to call with any questions or concerns. Thank you.

Sincerely,

Eric Mevissen

Eric Mevissen
Project Manager

Agenda Item 5.Q.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Resolution Ordering Feasibility Study and Accepting Consultant Services Proposal for 2028 Pavement Management (PMI) Projects Areas**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** David Ray, Assistant City Engineer, 651.450.2541

## ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, ordering the feasibility study and accepting the consultant services proposal from Bolton & Menk, Inc. for the 2028 Pavement Management Initiative (City Project No. 2028-09D, 2028-09E, 2028-09F, 2028-09G ,2028-09H, 2028-09I, 2028-09J, 2028-09K, and 2028-09L).

## BACKGROUND

The project areas for the 2028 Pavement Management Initiative (2028 PMI) were identified through the City's Capital Improvement Plan (CIP) process, and were brought before the Council during a Capital Improvement Plan presentation at the July 20, 2026 City Council work session. The projects, as listed in the chart below, are also graphically represented in the attached exhibit.

The following locations are proposed to be included in the 2027 PMI feasibility studies:

| Project No. | Project Area |
|---|---|
| 2028-09D | Blaine Avenue & 50th Street Area |
| 2028-09E | Bryce Avenue |
| 2028-09F | Bishop Avenue & Blackburn Lane |
| 2028-09G | 52nd Street East |
| 2028-09H | Upper 55th Street |
| 2028-09I | Blaine Avenue |
| 2028-09J | Babcock Trail |
| 2028-09K | Inver Grove Trail |
| 2028-09L | Broadmore Area |

The Engineering Division intends to complete the feasibility study internally and has solicited surveying services from consultants. A draft Scope of Services was issued to two consultants listed in the City's Professional Engineering Consulting Services Pool.

Both consultants returned proposals for the work requested. Staff evaluated proposals based on cost and responsiveness, and are recommending a work order contract for surveying services be awarded to Bolton & Menk, Inc. for the amount of $264,031. Bolton & Menk will conduct all the surveying and will determine the most feasible pavement rehabilitation methods, drainage and utility improvements, project costs, and funding for the 2028 PMI feasibility report.

**FISCAL IMPACT**

The costs to develop the feasibility study will be funded through the Pavement Management – Local Street Fund (Fund 440), Water Capital Fund (Fund 511), Sewer Capital Fund (Fund 521), Stormwater Capital Fund (Fund 531), and special assessments. The total cost of this effort, including contingencies, is $279,031.

**RECOMMENDATION**

Staff recommends approval of the attached Resolutions, ordering the feasibility study and accepting the consultant services proposal from Bolton & Menk, Inc., for the 2028 Pavement Management Initiative.

**ATTACHMENTS**

1. Resolution - Order Feasibility and Engineering Services - 2028 PMI
2. 2028 PMI Feasibility_Bolton & Menk Submittal
3. Exhibit C Project Locations Map

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. _______**

**RESOLUTION ORDERING FEASIBILITY STUDY, ACCEPTING ENGINEERING SERVICES PROPOSAL FROM BOLTON & MENK, INC. AND AUTHORIZING PRELIMINARY ENGINEERING FOR 2028 PAVEMENT MANAGEMENT INITIATIVE PROJECT AREAS**

**WHEREAS,** it is proposed to make improvements and to assess or tax the benefited properties for all or a portion of the cost of said improvement, pursuant to Minnesota Statues, Section 429.011 to 429.111 (Laws 1953, Chapter 398, as amended) and Section 103B.201 and 103B.251 as follows:

| Project No. | Project Location |
|---|---|
| 2028-09D | Blaine Avenue & 50th Street Area |
| 2028-09E | Bryce Avenue |
| 2028-09F | Bishop Avenue & Blackburn Lane |
| 2028-09G | 52nd Street East |
| 2028-09H | Upper 55th Street |
| 2028-09I | Blaine Avenue |
| 2028-09J | Babcock Trail |
| 2028-09K | Inver Grove Trail |
| 2028-09L | Broadmore Area |

**WHEREAS,** the project areas referenced above have been reviewed through the Capital Improvement Plan (CIP) process, and are recommended by City staff; and

**WHEREAS,** the City has provided a scope of work to multiple firms and received engineering services proposals as a result. Bolton & Menk, Inc. was the lowest responsible proposer in the amount of $264,031 for the 2028 PMI feasibility.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:**

1. The 2027 PMI improvements projects are hereby initiated.

2. The proposal from Bolton & Menk, Inc. dated September 8, 2026, in the amount of 264,031 for the 2028 PMI feasibility is hereby accepted.

3. The City Engineer and Engineering Division staff, in coordination with Bolton and Menk, Inc. are hereby authorized to prepare the feasibility reports, conduct geotechnical investigations, and complete related professional engineering services on the proposed 2028 PMI improvements.

4. As part of the preliminary design fee for the project, the City Engineer is authorized to direct the use of contingency funds up to $15,000 in total for changes in scope that may occur through the final design efforts for the project.

5. The City Attorney is hereby authorized to assist the City Engineer on this project as needed.

6. Project funding is provided through the Pavement Management – Local Street Fund (Fund 440), Water Capital Fund (Fund 511), Sewer Capital Fund (Fund 521), Stormwater Capital Fund (Fund 531), and special assessments.

Approved by the City Council of the City of Inver Grove Heights, Minnesota, this 14th day of September 2026.

_________________________________
Brenda Dietrich, Mayor

ATTEST:

_________________________________
Rebecca Kiernan, City Clerk

# 2028 Pavement Management Initiative Feasibility Study

**Project Identification:** This work involves developing a feasibility study for the 2028 Pavement Management Initiative and as part of the City's Capital Improvement program. The following roadways are to be included in the feasibility study:

| **Location** | **Expected Approach** |
|---|---|
| 2028-09D Blaine Avenue & 50th Street Area | Mill & Overlay/Full Depth Reclaim |
| 2028-09E Bryce Avenue | Reconstruct |
| 2028-09F Bishop Avenue & Blackburn Lane | Mill & Overlay/Full Depth Reclaim |
| 2028-09G 52nd Street East | Full Depth Reclaim |
| 2028-09H Upper 55th Street | Mill & Overlay |
| 2028-09I Blaine Avenue | Mill & Overlay |
| 2028-09J Babcock Trail | Reconstruct |
| 2028-09K Inver Grove Trail | Reconstruct |
| 2028-09L Broadmore Area | Mill & Overlay/Full Depth Reclaim |

This written authorization to proceed and work order contract (work order contract) is between the City of Inver Grove Heights (City) and **Bolton & Menk, Inc.**, a Corporation, Address: **12224 Nicollet Avenue, Burnsville, MN 55337** ("Contractor"). This work order contract is issued under the authority of the City of Inver Grove Heights Master Professional Services Agreement between the City and Contractor ("Master Services Agreement") and is subject to all applicable provisions of the Master Services Agreement, which is incorporated herein by reference.

## Recitals

1. The Contractor will furnish all products and perform all services defined in Article 2 of this Work Order Contract, Scope of Work and Deliverables, below.
2. The City needs a Contractor to provide professional services in the preparation of a feasibility study for the 2028 Pavement Management Initiative. Final design and bidding services will be under a separate contract.

## Work Order Contract

### 1 Term of Contract; Survival of Terms; Incorporation of Exhibits:

#### 1.1 Effective Date:

This work order contract will be effective on the date that all required signatures are obtained by City. The Contractor must not begin work under this work order contract until ALL required signatures have been obtained and Contractor has been notified in writing to begin such work by City's Authorized Representative.

#### 1.2 Expiration Date:

This work order contract will expire on **July 1, 2027**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

**1.3 Exhibits:**

Exhibits A through Exhibit C are attached and incorporated into this work order contract.

**Exhibit A** = Specifications, Duties, and Scope of Work
**Exhibit B** = Progress Report Form
**Exhibit C** = Project Locations Map

## 2 Scope of Work and Deliverables:

**2.1** The Contractor, who is not a city employee, will provide the following services under this work order contract: complete the tasks listed in **Exhibit A**. The Contractor's assumptions for the work required to deliver the identified scope are included as part of this Contract **Attachment 1**. The Contractor's assumptions or estimate of work will not supersede or take precedence over the requirements to deliver the specific scope items listed in this contract.

**2.2** Deliverables are defined as the work product created or supplied by the Contractor pursuant to the terms of this work order contract.

The summary of the deliverables of this work order contract are as follows:

| Items | Due Date |
|---|---|
| Feasibility Study 60% Draft | January 2027 |
| Feasibility Study 90% Draft | March 2027 |
| Feasibility Study Open House | March 2027 |
| Feasibility Study Final | April 1, 2027 |

**2.3** The City's Project Manager has the authority to update and adjust all interim project schedule dates, when necessary, at progress meetings within the terms of the work order contract.

## 3 Items Provided and/or Completed by the City:

**3.1** After authorizing the Contractor to begin work, the City will furnish any data or material in its possession relating to the project that may be of use to the Contractor in performing the work.

**3.2** All such data furnished to Contractor, will remain the property of the City and will be promptly returned upon the City's request or upon the expiration or termination of this work order contract.

**3.3** The Contractor will analyze all such data furnished by the City. If Contractor finds any such data to be incorrect or incomplete, Contractor will bring the facts to the attention of City before proceeding with the part of the project affected. The City will investigate the matter, and if it finds that such data is incorrect or incomplete, it will promptly determine a method for furnishing corrected data. Delay in furnishing data will not be considered justification for an adjustment in compensation.

**4 Consideration of Payment:**

**4.1 Consideration:**

The City will pay for all services performed by Contractor under this contract as follows:

**4.2 Compensation:**

Contractor will be paid for hours worked during each invoice period on a Unit Rate basis not to exceed a maximum aggregate value greater than the Total Obligation shown in Section 4.1.5:

Labor Rate Costs*: **$264,031**
Direct Expense Costs: **$ 0.00**
* Labor Rate includes direct labor, overhead and profit

**4.3 Overtime:**

The City will not pay directly for any overtime worked by a Contractor or a subcontractor.

**4.4 Direct Expense Costs:**

Allowable direct expense costs include project specific costs and are items not otherwise included in overhead costs. Travel expenses and open house materials specific to this project are examples of Direct Expense Costs. Any Direct Expense Costs that are necessary for Contractor to reasonably conduct day to day work must be approved, in writing, by the City's Authorized Representative prior to expenditure (i.e., costs that would normally be considered overhead costs).

**4.5 Travel Expenses:**

The Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "IRS Publication 463, Travel, Gift, and Car Expenses".

**4.6 Total Obligation:**

The total obligation of City for all compensation and reimbursements to Contractor under this contract will not exceed **$264,031**

**5 Terms of Payment:**

**5.1** The City will promptly pay all valid obligations under this work order contract as required.

**5.2** The Contractor must submit invoices electronically for payment, monthly, using the cover letter format set forth in **Exhibit B**. Attach supporting hourly breakdown demonstrating work performed over the invoice period.

**5.3** The Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to the City's Finance Department, at invoices@ighmn.gov. If the Contractor cannot support electronic submission of the invoice package, the Contractor must contact the City's Authorized Representative for possible alternatives.

## 6 Contractor's Project Manager:

**6.1** Contractor's Project Manager for this work order contract will be:

Name/Title: Jason Malecha, PE – Municipal Project Manager
Address: 12224 Nicollet Avenue, Burnsville, MN 55337
Telephone: 507-581-2256
E-Mail: Jason.Malecha@bolton-menk.com

## 7 City's Project Manager and Authorized Representative:

**7.1** City's Project Manager and Authorized Representative for this work order contract will be:

| | Authorized Representative | | Project Manager |
|---|---|---|---|
| Name/Title: | Paul Merchlewicz, P.E. | Name/Title: | David Ray, P.E. |
| Address: | 8150 Barbara Ave<br>Inver Grove Heights<br>MN, 55077 | Address: | 8150 Barbara Ave<br>Inver Grove Heights<br>MN, 55077 |
| Telephone: | 651-450-2572 | Telephone: | 651-450-2541 |
| E-Mail: | pmerchlewicz@ighmn.gov | E-Mail: | dray@ighmn.gov |

**7.2** City's Authorized Representative, or his/her successor, will sign progress reports, review billing statements, and make recommendations to City's Finance Department for certification of payment of each Invoice submitted by the Contractor.

## 8 Termination and Suspension

### 8.1 Termination by the City

The City or the City's Administrator may terminate this contract at any time, with or without cause. Upon termination, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

### 8.2 Termination for Insufficient Funding

The City may immediately terminate this work order contract if it does not obtain funding from the City Council, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the Contractor. The City is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The City will not be assessed any penalty if the work order contract is terminated because of the decision of the City Council, or other funding source, not to appropriate funds. The City must provide the Contractor with notice of the lack of funding within a reasonable time of the City's receiving that notice.

### 8.3 Suspension

The City may immediately suspend this work order contract in the event of a total or partial government shutdown due to failure to have an approved budget by the legal deadline. Work performed by the Contractor during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

## 9 Plain Language; Accessibility Standards

### 9.1 Plain Language

Except for designs, plans, layouts, maps and similar documents, the Contractor must provide all deliverables in "Plain Language". Plain Language is a communication which an audience can understand the first time they read or hear it. To achieve that, the Contractor will take the following steps in the deliverables:

- Use language commonly understood by the public.
- Write in short and complete sentences.
- Present information in a format that is easy-to-find and easy-to-understand; and
- Clearly state directions and deadlines to the audience.

In witness whereof, Consultant and City and caused this Agreement to be executed on their behalf by the proper officers.

Date: ___________, 20___

**CITY OF INVER GROVE HEIGHTS**

BY: ______________________________

Brenda Dietrich, Mayor

ATTEST: __________________________

Rebecca Kiernan, City Clerk

Date: September 8, 2026

**CONSULTANT**

Eric Seaburg
______________________________

BY: Eric Seaburg

IT'S: Principal Engineer

**Exhibit A: Scope of Work**

# 1 Project Overview

## 1.1 General Statement of Scope of Work

1.1.1 The delivery of this contract includes the development of a feasibility report consistent with MN Statute 429, the City's assessment policy and all City standards.

## 1.2 Project Background

1.2.1 The City has identified nine project areas to be delivered as part of the 2028 Pavement Management Initiative. These project areas include a combination of mill and overlay, full depth reclamation, and reconstruction. This contract is for the preparation of a feasibility study to bring in front of Council so that final design and engineering may proceed as per the expected project schedule.

1.2.2 The nine project areas are:

a. 2028-09D Blaine Avenue & 50th Street Area:

i. The Blaine Avenue and 50th Street project area is located in the northern portion of Inver Grove Heights. The project's northern and eastern boundaries coincide with the City boundary shared with South St. Paul. The roadways are urban streets with existing public sanitary sewer, storm sewer, and watermain infrastructure.

ii. The project area consists primarily of multifamily residential properties, with single-family residential properties along Boyd Avenue and commercial properties along 50th Street.

iii. The City's Capital Improvement Program (CIP) identifies 50th Street, from the western cul-de-sac to the South St. Paul city limits, for full-depth reclamation. Blaine Avenue, Boyd Avenue, and Bloomberg Lane are programmed for mill and overlay improvements. Ancillary storm sewer, sanitary sewer, and watermain improvements are also anticipated. The project is expected to be funded through a combination of City funds and special assessments.

b. 2028-09E Bryce Avenue

i. The Bryce Avenue project area is located south of 50th Street. The roadways are currently narrow gravel roads within City right-of-way that have historically received no City maintenance and do not meet current City standards. Public sanitary sewer and watermain utilities are located within the roadway.

ii. The project area consists entirely of single-family residential properties.

iii. The project was initiated through a resident petition and was added to the 2028 Pavement Management Initiative (PMI) Program in 2026 due to its proximity to other programmed improvements and the deteriorated condition of the roadway.

iv. The City's CIP identifies Bryce Avenue for full reconstruction, including installation of curb and gutter and a storm sewer system. Localized sanitary sewer and watermain improvements are also anticipated. The project is expected to be funded through a combination of City funds and special assessments.

c. 2028-09F Bishop Avenue & Blackburn Lane

i. The Bishop Avenue and Blackburn Lane project area is located in the northern portion of Inver Grove Heights, immediately north of Upper 55th Street.

ii. The roadways are urban streets with existing public sanitary sewer, storm sewer, and watermain infrastructure.

iii. The project area consists entirely of commercial properties.

iv. The City's CIP identifies Bishop Avenue and Blackburn Lane for full-depth reclamation. Storm sewer replacements are anticipated due to what is presumed to be sinkhole-related issues. Ancillary sanitary sewer and watermain improvements are also planned. The project is expected to be funded through a combination of City funds and special assessments.

d. 2028-09G 52nd Street East

i. The 52nd Street East project area is located in the northern portion of Inver Grove Heights. The eastern project limit coincides with the City boundary shared with South St. Paul. The roadway runs east-west adjacent to Interstate 494.

ii. The roadway is an urban street with existing public sanitary sewer, storm sewer, and watermain infrastructure.

iii. The project area consists entirely of commercial properties.

iv. The City's CIP identifies 52nd Street East for full-depth reclamation with ancillary storm sewer, sanitary sewer, and watermain improvements. The project is expected to be funded through a combination of City funds and special assessments.

e. 2028-09H Upper 55th Street

i. The Upper 55th Street project area is located in the northern portion of Inver Grove Heights adjacent to the Minnesota Highway 52 interchange, bridge, and traffic signal system.

ii. The roadway is an urban street with existing public sanitary sewer, storm sewer, and watermain infrastructure.

iii. The project area consists entirely of commercial properties.
iv. The City's CIP identifies Upper 55th Street for mill and overlay improvements with ancillary storm sewer, sanitary sewer, and watermain improvements. The project is expected to be funded through a combination of City funds, Municipal State Aid funds, and special assessments.

f. 2028-09I Blaine Avenue

i. The Blaine Avenue project area is located in the northern portion of Inver Grove Heights and is adjacent to the Upper 55th Street project area.
ii. The roadway is an urban street with existing public sanitary sewer, storm sewer, and watermain infrastructure.
iii. The project area consists entirely of commercial properties.
iv. The City's CIP identifies Blaine Avenue for mill and overlay improvements with ancillary storm sewer, sanitary sewer, and watermain improvements. The project is expected to be funded through a combination of City funds, Municipal State Aid funds, and special assessments.

g. 2028-09J Babcock Trail

i. The Babcock Trail project area is located near City Hall.
ii. The roadway is currently a rural roadway with existing public sanitary sewer and watermain infrastructure. Improvements are planned to be constructed in coordination with the Central Maintenance Facility project.
iii. The project area consists of single-family residential and institutional properties.
iv. The City's CIP identifies Babcock Trail for full reconstruction, including roadway widening and the addition of curb and gutter and a storm sewer system. Minor sanitary sewer and watermain improvements and utility adjustments are also anticipated. The project is expected to be funded through a combination of City funds and special assessments.

h. 2028-09K Inver Grove Trail

i. The Inver Grove Trail project area is located in the eastern portion of Inver Grove Heights near the Mississippi River.
ii. The roadway is currently a rural roadway with no existing public sanitary sewer or watermain infrastructure.
iii. The project area consists entirely of single-family residential properties.
iv. The City's CIP identifies Inver Grove Trail for full reconstruction, including roadway widening to better accommodate pedestrians and the addition of curb and gutter and a storm sewer system. The project is expected to be funded through a combination of City funds, Municipal State Aid funds, and special assessments.

i. 2028-09L Broadmore Area

i. The Broadmoor project area is located in the southwestern portion of Inver Grove Heights. The western project boundary coincides with the City boundary shared with Eagan. The roadways are urban streets with existing public sanitary sewer, storm sewer, and watermain infrastructure.
ii. The project area consists entirely of residential properties.
iii. The City's CIP identifies the Broadmoor Area for full-depth reclamation. However, known poor subgrade conditions may require more extensive pavement reconstruction in portions of the project area. Ancillary storm sewer, sanitary sewer, and watermain improvements are also anticipated. The project is expected to be funded through a combination of City funds and special assessments.

1.2.3 For the purposes of this document, the "Project" includes 2028-09D, 2028-09E, 2028-09F, 2028-09G, 2028-09H, 2028-09I, 2028-09J, 2028-09K, and 2028-09L and all components as required whether separate or combined.

**1.3 Project Deliverables**

1.3.1 As part of the final project deliverables, the Contractor will provide electronic copies of all documents and source information produced during the preparation of the project.

**1.4 The Contractor will:**

a. Provide AutoCAD base files used to develop project exhibits.
b. Provide project plans in AutoCAD format. The Contractor may bind all references to create a stand-alone plan sheet for each plan.
c. Provide any model information used for the design. Examples of model information may include hydraulic, traffic, or other.

### 1.5 Project Schedule

| **Items** | **Date Due** |
|---|---|
| Expected Notice to Proceed | September 2026 |
| Project Kick-Off Meeting | September 2026 |
| 60% Feasibility Study | January 2027 |
| 90% Feasibility Study | March 2027 |
| Feasibility Open House | March 2027 |
| Final Feasibility Study | April 1, 2027 |
| Public Improvement Hearing | April 12, 2027 |
| ***Not in this contract:*** | |
| Final Design | April - December 2027 |
| Bidding Services | January - March 2027 |
| Construction | April - October 2028 |
| Assessments | September - October 2028 |
| Final Project | October 2028 |

## 2 Project Management

### 2.1 Project Coordination and Administration

2.1.1 Project management includes work necessary for communicating and completing the project tasks on time and within budget. The Contractor must not reassign the project manager or their primary duties without the written consent of the City's project manager. The Contractor's staff must have the training and expertise necessary for the work tasks to which they are assigned.

2.1.2 Meeting summaries must be submitted no later than **three** business days after each meeting. Final meeting summaries must be submitted no later than **one** business day after receiving comments on draft summaries.

2.1.3 The Contractor will:

a. Prepare invoices accompanied by:
   i. Progress report form (**Exhibit B**).
   ii. Supporting data for direct expenses.

b. Manage, coordinate, direct, and monitor subcontractor services, including reviewing progress reports, deliverables, schedule, and invoices.

c. Update the City's project manager on the status of the project schedule, budget, and general status/progress at the weekly progress meetings.

d. Store all deliverables in an organized electronic document management system and make deliverables available to the City's project manager as needed whether the file is incomplete, in draft form, or the final deliverable.

e. Track issues and action items that develop during the project that either need resolution or implementation. The Contractor will review project issues and action items with the City's project manager at the weekly progress meetings.

### 2.2 Project Meetings

2.2.1 Kickoff Meeting

a. The Contractor will schedule and facilitate a project kickoff meeting to confirm the basic project objectives, solidify a work plan, and obtain consensus on the project requirements. This meeting must occur no later than **five** business days after notice to proceed. The meeting will be held via **Microsoft Teams** or at **Inver Grove Heights City Hall** and will include up to **two** Contractor staff.

2.2.2 Project Management Team (PMT) Meetings

a. The Contractor will facilitate **bi-weekly** PMT meetings with the City's project manager and other personnel as identified by the City's project manager. The PMT meetings are intended to provide a management-level view of project development.
b. Coordination for all projects may be combined into each weekly PMT meeting.
c. The Contractor will:
    i. Meet with the City's project manager bi-weekly to review progress of deliverables, issues, and team effectiveness.
    ii. Solicit feedback from the City's project manager to assess whether all services meet the requirements of the project.
    iii. Identify needs and issues and discuss steps.
d. Progress meeting attendees may vary depending on issues that need discussion. The Contractor's project manager must attend these meetings.
e. PMT meetings may be used to address City comments for each of the review submittals (60%, 90%, Final Document) to discuss City comments and provide resolution before finalizing all deliverables necessary for Council meeting and Resident Open House.

## 3 Project Understanding

### 3.1 Project Walkthrough

3.1.1 A detailed understanding of project scope and potential challenges/risks is necessary for the development of a feasibility study that provides effective direction for the completion of the project's final design.

3.1.2 The Contractor will:

a. Attend a walkthrough with City staff for each portion of the project.
b. Document potential scope items, risks, and issues.

c. Provide a summary of notes taken during walkthrough to City staff at PMT meetings.

# 4 Feasibility Analysis and Report

## 4.1 Standards and Guidance

4.1.1 All deliverables must be prepared in accordance with:

a. MN State Statute, Section 429
b. City Special Assessment Policy

4.1.2 Project Item List (AASHTOWare) from the current MnDOT Standard Specifications for Construction (http://transport.dot.state.mn.us/Reference/refItem.aspx)

## 4.2 Stakeholder Involvement/Meetings

4.2.1 Stakeholder involvement and meetings include the work necessary to gather input on the proposed project improvements.

4.2.2 The Contractor will:

a. Assist staff with correspondence and coordination with residents and stakeholders within the project area. Assume this will include the preparation of letters for up to **two** mailings which will be sent to residents to inform them of the project.
b. Coordinate mailings to residents/stakeholders to notify them of the project. Assume the City will provide postage and mail the letters.
c. Develop information that identifies critical project impacts.
d. Work to coordinate with project stakeholders which may include Metro Transit, Private Businesses, ISD 199, ISD 196, Dakota County, South St Paul, Eagan, and MnDOT. Direct coordination is not expected but instead support for the City's project manager will be necessary.

## 4.3 Informational Meetings and Public Hearings

4.3.1 Informational meetings and public hearings will be used to share information discovered during the stakeholder involvement phase before and during the feasibility/assessment process.

4.3.2 The Contractor will:

a. Prepare for and attend **two** public open house neighborhood meetings. Assume the public open house neighborhood meetings will include preparation of a presentation and up to up to **three** boards for public viewing for **each** defined project area.
b. Attend one regular City Council meeting to provide City staff support for Council acceptance of the feasibility report and ordering the final design of the project.

**4.4 Report Preparation**

4.4.1 Report preparation will involve providing a detailed feasibility study and report detailing any recommended roadway, stormwater, and utility improvements to be included with the project.

4.4.2 The Contractor will:

a. Provide the City with **one** copy of 60 percent report in electronic PDF format.
b. Provide the City with **one** copy of 90 percent report in electronic PDF format.
c. Provide the City with **one** copy of the final version of the report in electronic PDF format.
d. All reviews of the feasibility report will be conducted in a Bluebeam Studio Session hosted by the Contractor.

**4.5 Preliminary Cost Estimates**

4.5.1 Preliminary cost estimates will be used to track and verify scope and assumptions carried over from early planning stages. Estimates may be used to help shape project budget decisions during the feasibility phase. The cost estimate will be reviewed by City staff during update meetings and following the submittal of the draft report.

4.5.2 The Contractor will:

a. Include in the feasibility study and report a preliminary engineer's opinion of probable cost.
b. Revise the estimates based on input received during comment periods.
c. Include a final preliminary engineer's opinion of probable cost in the feasibility study.

**4.6 Financing Plan**

4.6.1 Work with the City to develop a financing plan for the proposed improvements consistent with MN Statute 429 regarding assessments.

**4.7 Assessment Roll Preparation**

4.7.1 The assessment roll will align with the cost estimates for the project to determine the appropriate share of the project allocated to property owners.

4.7.2 The Contractor will:

a. Prepare a draft and final assessment roll based on the cost estimate included in the report and the current City assessment policy. Assume City staff will review the draft assessment roll for consistency with City policy and provide comments on the draft assessment roll.
b. Contractor may need to prepare and evaluate assessment rolls based on differing methods of assessments for each area to determine which method is appropriate and equitable.

c. The Contractor will provide property valuation data to assist in the calculation of average property value by zoning classification, to assist the City in calculating a benefit appraisal value for each type of property classification. The City will provide zoning classification information as necessary.
d. Include the final assessment roll in the final version of the feasibility study.
e. Contractor will base assessment calculations and approach on current City assessment policy.

## 5 Preliminary Hydraulic Design and Stormwater Design

### 5.1 General

5.1.1 The current lack of stormwater and hydraulic facilities make it necessary to evaluate the current drainage patterns and determine a proposed solution to accommodate drainage of any proposed roadway upgrade (rural vs. urban section).

### 5.2 Standards and Guidance

5.2.1 All deliverables must be prepared in accordance with:

a. Current version of the National Pollutant Discharge Elimination System (NPDES) Construction Stormwater Permit
b. Minnesota Pollution Control Agency (MPCA) Minnesota Stormwater Manual
c. Minnesota Department of Natural Resources (DNR) Best Practices for Meeting DNR General Public Waters Work Permit

5.2.2 All deliverables must be prepared in accordance with the following project-specific standards:

a. Stormwater Storage and Treatment Systems:

i. Construct all stormwater treatment and storage systems with a minimum of two feet of vertical freeboard above the high-water level (HWL) of a 100-year, 24-hour storm event to the berm crest (continuous flat surface).
ii. Construct berm crest width of five feet minimum.
iii. Provide a wet pretreatment basin/cell upstream of all infiltration and filtration systems unless another method is approved by the City.
iv. Underground structural stormwater storage and/or infiltration facilities will not be approved on this project, unless approved by the City.

b. Wet Stormwater Ponds and Filtration Basins:

i. Line stormwater ponds and filtration basins if they are located within a very high or a high-vulnerability area of a Drinking Water Supply Management Area (DWSMA), within an Emergency Response Area (ERA), or located within contaminated soils. *This project is in an area classified as a "moderate vulnerability" DWSMA*.

ii. Provide a minimum depth from the normal water level (NWL) to the pond bottom of at least three feet and a maximum depth of 10 feet.

iii. Provide a 1:10 (V:H) bench extending from a wet pond NWL a minimum of 10 feet horizontally into the pond. Above the NWL, slopes must be no steeper than 1:3 (V:H) with 1:4 slopes preferred.

iv. Base filtration rates for the design of the filtration basin on the MPCA Stormwater Manual. Base ponding depth within the filtration basin on the design filtration rate and a maximum 48-hour drawdown period.

c. Infiltration Basins:

i. Infiltration is not permitted in areas with soil or groundwater contamination, karst, within three feet of a regional groundwater table, in Hydrologic Soil Group D, where soil infiltration rates are more than 8.3 inches per hour without modification, within 200 feet of a private water supply well, within 100 feet from a septic system, or within 100 feet of buildings or building foundations.

ii. Base infiltration rates for the design of infiltration basins on measured infiltration rates along with the MPCA Stormwater Manual correction factor. Alternatively, use the MPCA Stormwater Manual design infiltration rates for the applicable soil texture.

iii. Provide an overflow to establish the maximum water quality ponding depth to achieve the required maximum 48-hour drawdown period.

d. Hydrologic Methods:

i. Design the drainage system so pre-project conditions are not exceeded for flood damage potential.

ii. Design stormwater storage and treatment facilities using the Atlas 14, 100-year, 24-hour rainfall event with an antecedent moisture condition of 2.

5.2.3 All deliverables must be prepared using approved drainage design software.

| Software | Possible Vendor | Functions |
|---|---|---|
| HydroCAD | HydroCAD Software Solutions LLC | • Generate NRCS (SCS) hydrograph<br>• Develop stage-storage and stage-discharge for ponds<br>• Combine/route hydrographs through ponds and channels |
| XP-SWMM | Innovyze | • Generate NRCS (SCS) hydrograph or model historical storm<br>• Dynamic routing of hydrographs through ponds, pipes, and channels with varying tailwater/flow conditions |

### 5.3 Preliminary Hydraulics Design/Recommendation

5.3.1 The Contractor will prepare a preliminary hydraulic design by:

a. Reviewing all information related to water resources in the project area including historic documents at the City and information collected during field walkthroughs and reviews.

b. Preparing or updating, as applicable, existing and proposed conditions hydrologic/hydraulic models of the project area and perform modeling to evaluate conformance to project design standards and permitting requirements. Analyses will be completed for the design storm events identified in the water resources design criteria summary document.

c. Preparing preliminary hydraulic and stormwater system design and corresponding hydraulic design. The design must include documentation of:

i. Total disturbed soil area, existing and proposed impervious area, reconstructed impervious area, and resulting regulatory requirements for volume control and water quality treatment.

ii. Sizes and locations of culverts, storm sewer trunk lines, and outfalls.

iii. The location, size, type, slope, and computed headwater for the existing (where applicable) and proposed conditions discharges and invert elevations of each culvert and outfall.

iv. Location, surface area, and treatment volume depth of stormwater treatment systems including grading plans sufficient to confirm construction limits and right-of-way needs.

v. Limits of required right-of-way for all drainage and stormwater treatment systems.

vi. Drainage tile system impacts and required connections and rerouting.

vii. How the preliminary drainage system design will preserve existing drainage patterns wherever possible unless approved by the City Engineer.

viii. Modeling results of existing and proposed conditions stormwater systems as required for project permitting and/or as directed by the City Engineer.

**5.4 Preliminary Stormwater System Analysis**

5.4.1 The Contractor will compile available water resources-related information, regulatory requirements applicable to the project, and develop a water resources design criteria summary document.

5.4.2 The summary document must include and identify:

a. Existing stormwater drainage plans, models, and survey data including available data on culverts, ditches, storm sewer systems, and stormwater treatment systems within the project area.

b. Information collected during the field survey relating to existing conditions.

c. Available soil conditions where infiltration, filtration, and wet ponds are proposed and where stormwater trunk line piping is proposed. Identify the source(s) of the data including web-based data, soil borings, and other.

d. Water resources issues including, but not limited to, areas with historically inadequate drainage (e.g., known flooding areas, citizen-identified concerns and complaints), environmentally sensitive areas, localized flooding, and maintenance problems associated with drainage, erosion areas, high groundwater table areas, areas known to contain contaminated soil or water, karst areas, ERAs, and DWSMAs including the degree of vulnerability of each DWSMA throughout the project area.

e. Volume control, water quality, and rate control requirements as imposed by watershed district and/or watershed management organization standards and rules, and any local governmental unit standards and rules.

f. Existing drainage systems that require cleaning and/or inspection and make recommendations if features need repair or replacement.

5.4.3 The Contractor will prepare drainage overview map(s) for the project area including:

a. Existing and proposed drainage features including, but not limited to, culverts, ditches, storm sewer, outfalls, drop inlets, catch basins, wet ponds, dry ponds, infiltration basins, and filtration basins. Available municipal drainage system information must be included.

b. Delineated drainage areas to each point of inflow and outflow from the project. Existing and proposed drainage areas must identify the time of concentration and modeled peak flows for the design events identified in the water resources design criteria summary. Existing and proposed ponding or detention areas must show the model peak water surface elevation for the 100-year design storm event.

c. All waters that receive project runoff: public waters, outstanding resource value waters, special waters, and impaired waters.

d. Federal Emergency Management Agency (FEMA) Floodplain boundaries, Watershed District flood elevations and/or floodplain boundaries, National Wetlands Inventory (NWI) wetland boundaries, jurisdictional ditches, karst areas, ERAs and DWSMAs, and other relevant drainage system information including agricultural drainage tile systems within and adjacent to the project area.

e. Existing drainage infrastructure and locations for repair, lining, replacement, and erosion control recommendations.

**5.5 Preliminary Stormwater System Design**

5.5.1 The Contractor will:

a. Develop preliminary existing and proposed conditions hydrologic/hydraulic models of the project area and perform modeling as necessary to ensure project conformance to project design standards and permitting requirements. Analyses will be completed for the design storm events identified in the water resources design criteria summary document.

b. Prepare a preliminary stormwater system design and a corresponding preliminary stormwater design report. The design and report must include documentation of the preliminary design, including how the meets the requirements identified in the water resources design criteria summary document. The report must provide documentation of the following:

i. Total disturbed soil area, existing and proposed impervious area, reconstructed impervious area, and resulting regulatory requirements for volume control and water quality treatment.

ii. Preliminary sizes and locations of culverts, storm sewer trunk lines, and outfalls.

iii. The location, size, type, slope, computed headwater for the existing (where applicable) and proposed conditions discharges, and preliminary invert elevations of each culvert and outfall.

iv. Preliminary location, surface area, and treatment volume depth of potential stormwater treatment systems including preliminary grading sufficient to establish construction limits and right-of-way needs.

v. Construction limits and required right-of-way for all drainage system facilities and stormwater treatment systems.

vi. Drainage tile system impacts and required connections and rerouting.

vii. How the preliminary drainage system design will preserve existing drainage patterns wherever possible unless approved by the City Engineer.

viii. Modeling results of existing and proposed conditions stormwater systems as required for project permitting and/or as directed by the City Engineer.

5.5.2 Deliverables:

a. Existing and proposed conditions hydrologic/hydraulic models
b. Incorporation of preferred design into feasibility report

# 6 Roadway Analysis

## 6.1 Roadway Width Analysis

6.1.1 Contractor will determine the appropriate width for roadways to be reconstructed and take into consideration the following:

a. Condition and existence of existing drainage features.
b. Utility conditions, potential adjustments, and location including lighting, sewer, storm, water, and private utilities.
c. On-street parking accommodation and need.
d. Ancillary construction impacts such as driveways, vegetation, and property.

## 6.2 Benefit/Cost Analysis

6.2.1 Contractor will provide a Benefit/Cost Analysis to determine if constructing a rural section roadway vs. an urban section (with curb and gutter) provides a better overall solution to the City and its residents.

6.2.2 Deliverables

a. Preliminary cost estimate representing construction of roadways for both a rural and urban section.
b. Preliminary cost estimate representing an "optimized" and consistent roadway width and configuration that matches the objectives of the City's Pavement Management Citizen Task Force findings: [Citizen Task Force | Inver Grove Heights, MN - Official Website (ighmn.gov)]
c. Include findings with preferred option in Feasibility Report.

# 7 Utility Coordination

## 7.1 General

7.1.1 This task is for utility coordination only.

## 7.2 Initiate GSOC Utility Design Ticket and Collect Responses

7.2.1 Initiate and collect utility information within the project limits.

7.2.2 The Contractor will:

a. Initiate the GSOC Utility Design Locate Ticket and collect information provided, including any maps that may be collected.
b. Catalog all utility information, including ticket numbers, into the City's file system for use during final design.

### 7.3 Conduct Utility Meeting

7.3.1 The purpose of this meeting is to review the project design with utility owners and discuss potential conflicts. Project plans that depict the resulting utility information will facilitate decision making at the meeting.

7.3.2 The Contractor will meet with the City, prior to the meeting with utility owners, to review the identified conflicts and propose potential design solutions.

7.3.3 The Contractor will:

a. Plan and conduct the Utility Design Meeting.
b. Invite the City's PM, designers, and utility owners to this meeting.
c. Prepare a draft utility conflict resolution matrix in advance of the meeting based on utility owner input. The conflict matrix will be used to develop the draft utility tabulation sheet.
d. Facilitate the meeting such that solutions to utility conflicts are addressed to form an efficient design. Design modifications that minimize utility conflicts must be considered and documented.

7.3.4 The Contractor will create a map of each project area in Google Maps/Google Earth to distribute to all utility owners. The map will identify construction type and assumed impacts. This map will be used in conjunction with the conflict matrix and utility proposed solutions during the final design Utility Meeting under a different contract. The tabulation sheet also must consider areas potentially affected by the project's traffic control and construction phases.

7.3.5 Deliverables:

a. Meeting agendas, materials, and summaries
b. Draft utility conflict resolution matrix
c. Google Maps/Google Earth project area impact limits

## 8 Right-of-Way, Easement, and Permitting Evaluation

### 8.1 Right-of-Way and Easements

8.1.1 Understanding impacts to public and private rights of way impacts the budget and is necessary for identification in the feasibility study and report.

8.1.2 The Contractor will:

a. Evaluate the need for right-of-way acquisition, permanent and temporary easements, and potential right-of-entry agreements.
b. Upon completing this evaluation, make a recommendation to City staff as to which method of construction accessibility to use within the project limits.

8.1.3 Completion of formal easement/ROW maps and legal descriptions are not included with this scope of work.

### 8.2 Permitting

8.2.1 Assess and collect permit information during the feasibility study.

8.2.2 The Contractor will:

a. Compile a list of all necessary permits required to complete the project.
b. Assemble a matrix of permits and applicable agencies for coordination and timing for completion.

## 9 Project Surveying

### 9.1 Feasibility Survey

9.1.1 Surveying will be needed to identify utility locations when marked and roadway and drainage features, among others to gain an understanding of project features to determine the appropriate project solution.

9.1.2 The Contractor will:

a. Provide the City's Project Manager with a survey plan and work plan for each roadway area of the feasibility study.
b. Perform necessary surveys to capture field information to provide information to aid in decision making and project understanding in the feasibility study.
c. Provide topographic survey of centerline roadway and edge of traveled roadway, shoulder, and any rural ditch bottoms, side slope, and backslope.
d. Utility castings/structures survey, including survey of existing culverts (if found).
e. Provide the final survey to the City in AutoCAD format for use in the final design of the project(s).

## 10 Geotechnical Engineering and Analysis

### 10.1 Geotechnical Investigation

10.1.1 Provide the City's Project Manager with a Geotechnical Plan identifying the appropriate number of tests on each roadway section to develop a Pavement Management solution. Expected investigations, among others, include:

a. Standard Penetration Test (SPT) borings along the roadway alignment to a depth of 10 feet.
b. Potholing and surface replacement (if necessary).
c. Visual inspections.

10.1.2 Perform Geotechnical investigations in accordance with the Geotechnical Plan.

10.1.3 Perform analysis and develop a report identifying the recommended repair/rehabilitation approach for each roadway segment.

a. Perform Laboratory testing, including classification (sieve analysis, density, moisture content, etc.), R-value, and other tests to determine feasibility of soil for construction.

Include in the report a boring map, logs and analysis, GPR results and analysis, pavement and topsoil samples, recommendations for the proposed R-value to be used on the roadway for pavement section design

Exhibit B: Progress Report Form

**For Invoice No.: __________________**

City Contract No.: 23-27_IGHMSA_E_WO_62 Billing Period: from ___________ to ___________
City Finance ID:

Contract Notice to Proceed Date: **[ ]**
Contract Expiration Date: **[ ]**

From: [ ]
[ ]
[ ]
Contractor Project No. XXXXXXX

**2028 Pavement Management Initiative Feasibility Study**

| Description | Contract Value | | | | | | | | | Amount Billed to Date | Previous Amount Billed | Current Amount Due |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 09D | 09E | 09F | 09G | 09H | 09I | 09J | 09K | 09L | | | |
| **Project Management** | | | | | | | | | | | | |
| **Project Understanding** | | | | | | | | | | | | |
| **Feasibility Analysis and Report** | | | | | | | | | | | | |
| **Preliminary Hydraulic Design and Stormwater Design** | | | | | | | | | | | | |
| **Roadway Analysis** | | | | | | | | | | | | |
| **Utility Coordination** | | | | | | | | | | | | |
| **Right of Way, Easements, and Permitting Evaluation** | | | | | | | | | | | | |
| **Project Surveying** | | | | | | | | | | | | |
| **Geotechnical Investigation and Analysis** | | | | | | | | | | | | |
| **Subtotal** | | | | | | | | | | | | |
| **Total** | | | | | | | | | | | | |

City Contract No.: 23-27_IGHMSA_E_WO_62
City Project:  2028 Pavement Management Initiative Feasibility Study
Exhibit B: Progress Report Form

2026-09-08

Contractor’s Project Manager Date

BOLTON & MENK
Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

# ATTACHMENT 1

The following assumptions were made in developing the estimated fee necessary to perform all aspects of the work:

**<u>Task 1.0 – Project Management</u>**

- Assumes 1 kick off meeting and 15 PMT meetings held virtually.
- Jason Malecha (project manager) will attend all meetings and design staff will attend only as needed.

**<u>Task 5.0 – Preliminary Hydraulic Design and Stormwater Design</u>**

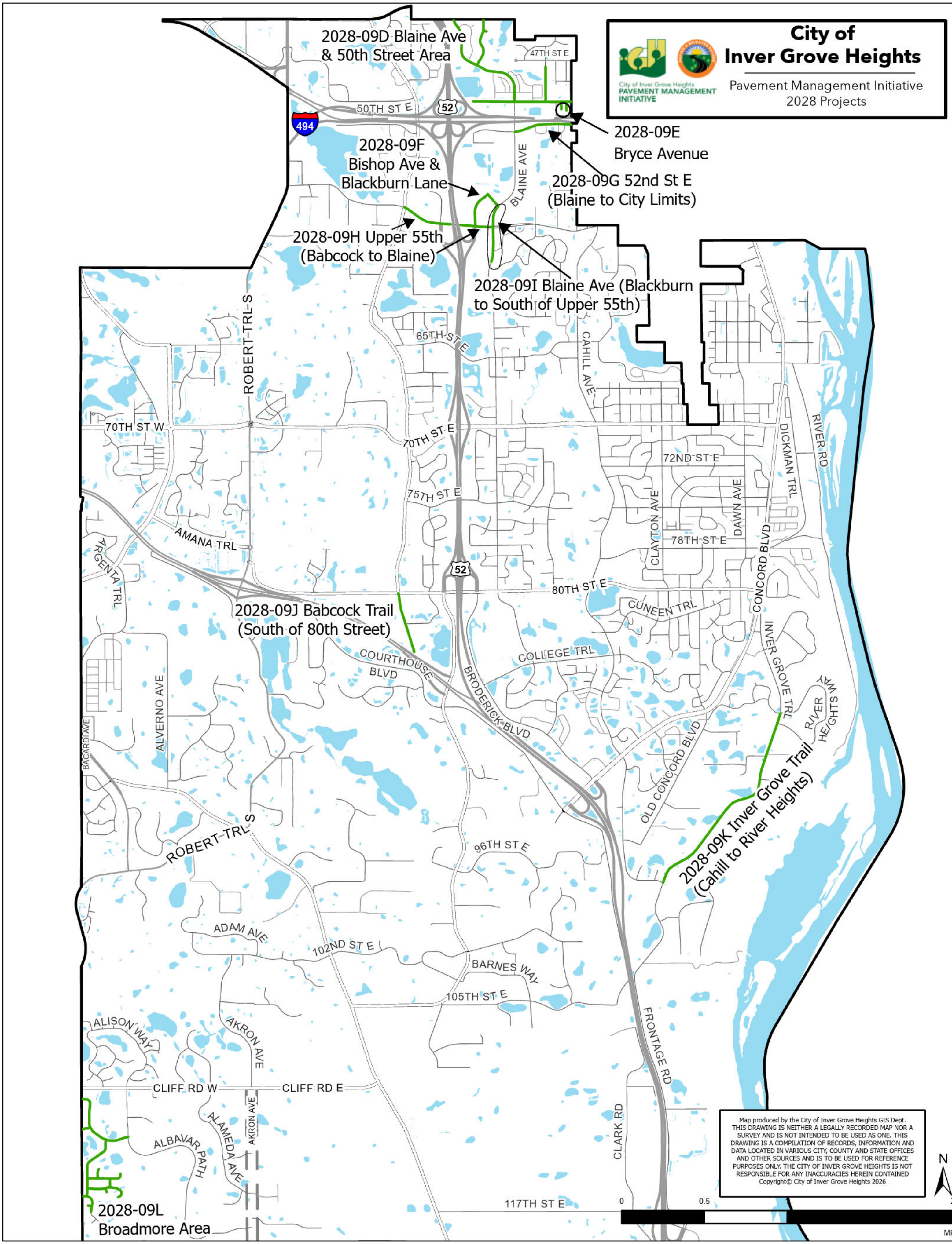
- Storm sewer analysis and proposed improvements hydraulic modeling will be needed for all reconstruction areas
- 2028-09K – Inver Grove Trail will utilize MSA funds and will need to meet Sate Aid requirements for future State Aid hydraulics submittals
- No storm water modeling will be required for the mill and overlay and full depth reclamation areas, with the exception of 2028-09F for further investigation of the perceived sink hole issue and associated storm sewer improvements.

**<u>Task 9.0 – Project Surveying</u>**

- Full topographic survey and structure reports will only be completed for project areas identified for reconstruction.
- Storm structure locations and structure reports will be completed for 2028-09F due to required storm sewer improvements resulting from perceived sink hole issue.
- Structure locations will be included in the mill and overlay and full depth reclamation areas based on available AuotCAD and GIS information and full topographic survey data will not be collected for these areas.

# Detailed Cost Estimate

| Task No. | Work Task Description | Municipal Project Manager | Municipal Design Engineer | Water Resources Project Manager | Water Resources Design Engineer | GIS Technician | Survey Manager | Survey Technician | Survey Field Technician | Administrative | Total Hours | Total Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Client: City of Inver Grove Heights<br>Project: 2028 PMI Feasibility Study | | Bolton & Menk, Inc. | | | | | | | | | | |
| 1.0 | PROJECT MANAGEMENT | 84 | 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 108 | $18,864 |
| 2.0 | PROJECT UNDERSTANDING | 8 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | $2,608 |
| 3.0 | FEASIBILITY ANALYSIS AND REPORT | 160 | 211 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 371 | $59,402 |
| 4.0 | PRELIMINARY HYDRAULIC DESIGN AND STORMWATER DESIGN | 0 | 0 | 52 | 200 | 12 | 0 | 0 | 0 | 0 | 264 | $39,828 |
| 5.0 | ROADWAY ANALYSIS | 20 | 28 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 48 | $7,656 |
| 6.0 | UTILITY COORDINATION | 6 | 6 | 0 | 0 | 0 | 2 | 20 | 0 | 0 | 34 | $5,880 |
| 7.0 | RIGHT-OF-WAY, EASEMENT, AND PERMITTING EVALUATION | 12 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24 | $3,912 |
| 8.0 | PROJECT SURVEYING | 0 | 0 | 0 | 0 | 3 | 42 | 108 | 220 | 0 | 373 | $73,642 |
| 9.0 | GEOTECHNICAL ENGINEERING AND ANALYSIS | *GEOTECHNICAL SUBCONSULTANT* | | | | | | | | | | $52,239 |
| | **Total Hours** | 290 | 289 | 52 | 200 | 15 | 44 | 128 | 220 | 0 | 1238 | |
| | **Average Hourly Rate** | $184.00 | $142.00 | $187.00 | $142.00 | $142.00 | $222.00 | $174.00 | $205.00 | $127.00 | | |
| | **Subtotal** | $53,360 | $41,038 | $9,724 | $28,400 | $2,130 | $9,768 | $22,272 | $45,100 | $0 | | |
| | **Base Total Fee** | | | | | | | | | | | **$264,031** |


City of
Inver Grove Heights
City of Inver Grove Heights
PAVEMENT MANAGEMENT
INITIATIVE
Pavement Management Initiative
2028 Projects
2028-09D Blaine Ave
& 50th Street Area
2028-09E
Bryce Avenue
2028-09F
Bishop Ave &
Blackburn Lane
2028-09G 52nd St E
(Blaine to City Limits)
2028-09H Upper 55th
(Babcock to Blaine)
2028-09I Blaine Ave (Blackburn
to South of Upper 55th)
2028-09J Babcock Trail
(South of 80th Street)
2028-09K Inver Grove Trail
(Cahill to River Heights)
2028-09L
Broadmore Area
47TH ST E
50TH ST E
494
52
BLAINE AVE
65TH ST E
ROBERT TRL S
CAHILL AVE
70TH ST W
70TH ST E
72ND ST E
75TH ST E
RIVER RD
DICKMAN TRL
DAWN AVE
CLAYTON AVE
78TH ST E
AMANA TRL
ARGENTA TRL
CONCORD BLVD
80TH ST E
CUNEEN TRL
COLLEGE TRL
COURTHOUSE
BLVD
BRODERICK BLVD
INVER GROVE TRL
RIVER HEIGHTS WAY
OLD CONCORD BLVD
ALVERNO AVE
BACARDI AVE
96TH ST E
ADAM AVE
102ND ST E
BARNES WAY
105TH ST E
FRONTAGE RD
ALISON WAY
AKRON AVE
CLIFF RD W
CLIFF RD E
ALBAVAR PATH
ALAMEDA AVE
CLARK RD
117TH ST E
N
0
0.5
2
Miles
Map produced by the City of Inver Grove Heights GIS Dept.
THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED
Copyright© City of Inver Grove Heights 2026

Agenda Item 5.R.

# Request for Council Action

**SUBJECT:** **Approval of Resolution for Budget Amendment – 2026 CIP City Hall Retaining Wall Project**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Aaron Fitzloff, Facilities Maintenance Superintendent, (651) 450-2469

## ACTION REQUESTED

The Council is asked to approve the Resolution authorizing a $40,000 increase to the 2026 CIP budget for the City Hall Retaining Wall project, bringing the total project budget to $60,000, to provide funding for the required engineering and construction work, and authorize the appropriate City official to enter into a contract with Stars and Stripes Lawn & Landscape in the amount of $37,415 for replacement of the City Hall two-tier retaining wall and associated project work.

## BACKGROUND

The retaining wall located behind the Mayor's Conference Room was included in the 2026 City Facilities Capital Improvement Plan (CIP) for replacement on a like-for-like basis. The original project scope anticipated replacement of the lower section of the existing two-tier retaining wall, which had failed earlier this spring. At the time the project was budgeted, staff anticipated that the lower section could be replaced without the need for engineered drawings, given that the lower section was less than three feet in height.

As the contractor began mobilizing and preparing to construct the replacement of the lower section, staff and the Building Official reviewed the condition of the existing retaining wall system in greater detail. During this review, it became apparent that replacing only the lower tier could compromise the stability and safety of the overall retaining wall system because of the condition of the upper tier. It was subsequently determined that both tiers of the retaining wall needed to be addressed and replaced as part of the project.

This expanded scope was not anticipated in the original 2026 CIP budget. In addition, further review by the Building Inspection Department determined that engineered drawings would be required for the replacement. The City therefore retained Bolton & Menk to provide the necessary engineering services at a cost not to exceed $19,200. These engineering services were not included in the original project budget and effectively utilize the majority of the $20,000 originally budgeted for the retaining wall project.

The need for engineering also provides an opportunity to address the retaining wall in a more comprehensive manner. Rather than simply replacing the failed lower tier on a like-for-like basis, the entire two-tier retaining wall will now be designed and engineered to provide the necessary structural stability and meet applicable requirements. This approach addresses the immediate failure of the lower wall while also resolving concerns regarding the stability of the upper tier and providing a properly engineered replacement system.

The contractor originally submitted a proposal of approximately $18,240 to replace the lower section of the two-tier retaining wall. With the expanded scope requiring replacement of both tiers, the contractor has provided a revised construction proposal of $37,415. This amount includes work already initiated on the lower section, as well as contractor mobilization and related work completed before the need to replace the upper tier was identified.

As part of the review of the completed retaining wall design and site conditions, it may also be determined that a fence is necessary along the top of the retaining wall to address site safety considerations. The potential cost of installing a fence has been taken into consideration as part of the requested $40,000 budget amendment. If a fence is determined to be necessary, the available funding will allow the City to address that work as part of the overall retaining wall project. If a fence is ultimately not required, the total project cost and budget amendment will be less than the requested $40,000.

With the addition of the $19,200 in engineering services and the revised construction cost of $37,415, the total project cost exceeds the original $20,000 CIP allocation. Staff is therefore requesting a $40,000 budget amendment to provide the additional funding necessary to complete the required construction work associated with the City Hall retaining wall replacement, including any necessary safety improvements such as a fence.

The expanded project scope will provide a comprehensive, engineered replacement of the failed two-tier retaining wall and address the identified stability and safety concerns with the existing wall system.

**FISCAL IMPACT**

The 2026 Capital Improvement Plan includes $150,000 for the City Hall Heat Pump Replacement project. Based on the City's current evaluation of that project and anticipated project costs, it is expected that a portion of the $150,000 budget will not be expended in 2026, resulting in savings within the approved capital budget. Staff is not requesting to specifically reallocate these funds to the retaining wall project; rather, the anticipated savings from the Heat Pump Replacement project will provide additional capacity within the City's overall 2026 facility capital budget.

Additionally, the City Facilities Operating Fund, which is the same fund utilized for the City's facility capital projects, is currently projected to have savings in the Building Maintenance and Repair account line items in 2026. These anticipated savings, combined with the savings from the Heat Pump Replacement project, are expected to provide sufficient funding to accommodate the $40,000 increase requested for the City Hall Retaining Wall project within the 2026 budget.

The original City Hall Retaining Wall project budget was $20,000. With the requested $40,000 budget amendment, the total authorized project budget would increase to $60,000. This revised budget will provide funding for the required engineering and construction work, as well as a potential fence along the top of the retaining wall if determined necessary for site safety.

If a fence is ultimately determined to be unnecessary, the project will be completed for less than the full $60,000 authorized project budget, and the City would not expend funds that are not required to complete the project.

**RECOMMENDATION**

Staff recommends that the City Council approve the resolution authorizing a $40,000 budget amendment for the City Hall Retaining Wall project and approve the contract with Stars and Stripes

Lawn & Landscape in the amount of $37,415 for the replacement of the two-tier retaining wall.

Staff further recommends that the City Council authorize the appropriate City official to execute the contract and any related documents necessary to proceed with the retaining wall replacement and complete the required engineering, construction, and related safety improvements associated with the project.

**ATTACHMENTS**

1. Resolution - Budget Amendment City Hall Retaining
2. IGH City Hall (Retaining wall update)
3. Scope and Fee Estimate_Inver Grove Heights City Hall Retaining Wall
4. Contract - Retaining Wall Design51826

**DAKOTA COUNTY**
**CITY INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO.________**

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE 2026 CITY FACILITIES CAPITAL IMPROVEMENT PLAN CITY HALL RETAINING WALL**

**WHEREAS**, the City Council approved the 2026 City Facilities Capital Improvement Plan, which included funding for replacement of the retaining wall located behind the Mayor's Conference Room; and

**WHEREAS**, further review of the existing two-tier retaining wall determined that both tiers should be replaced and that engineered plans were required to address the structural stability and safety of the retaining wall system; and

**WHEREAS**, Stars and Stripes Lawn & Landscape had commenced work and mobilization for replacement of the lower tier based on the original project scope, and subsequently provided an updated proposal in the amount of $37,415 to complete the replacement of both tiers and associated project work; and

**WHEREAS**, the expanded project scope and required engineering services exceed the original project budget and require an additional $40,000 in funding; and

**WHEREAS**, the additional project costs can be accommodated through anticipated savings within the 2026 City Facilities budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,** hereby approves a $40,000 budget amendment for the 2026 City Facilities Capital Improvement Plan City Hall Retaining Wall project and authorizes the appropriate City official to enter into a contract with Stars and Stripes Lawn & Landscape in the amount of $37,415, based on its updated proposal, for completion of the two-tier retaining wall replacement and associated project work.

**BE IT FURTHER RESOLVED**, that the appropriate City officials are authorized to execute all documents necessary to complete the project, including required engineering, construction, and safety improvements.

Approved by the City Council of the City of Inver Grove Heights, Minnesota on this 14th day of September 2026

________________________________
Brenda Dietrich, Mayor

ATTEST:

________________________________
Rebecca Kiernan, City Clerk

STARS & STRIPES
LAWN & LANDSCAPE, Inc.

6710 Argenta Trail - Inver Grove Heights, MN 55077
651.994.1800 - www.starsandstripeslandscape.com



# LANDSCAPING PROPOSAL

JOB NAME/NO.
Retaining wall update with planting bed

JOB PHONE NO.

JOB LOCATION
Back lower 2 tier wall area

8055 Barbara Ave IGH

Celebrating 31 Years of Quality Landscaping

APPROX. STARTING DATE

APPROX. COMPLETION DATE

TO:
IGH City Hall

Aaron Fitzloff

PHONE (651) 261-3994

DATE Sept 1, 2026

To Include:

- Upper wall: dismantle and stack on pallets for city to re use at some point in the future (add $400.00 to scrape glue off)

- Lower wall: dismantle remaining wall, remove glue, excavate  further into hill (to allow for more space at sidewalk level aprox. 8' from building to base of wall) excavate for extra deep base 2' of 3/4" clear limestone with fabric underlayment

- Remove all grass on steep hill and between upper wall and building, install edging, poly and 2.5" river rock 24" behind walls

- Construct new wall with Redi-Rock Limestone pre cast blocks and caps per Bolton-Menk design, geogrid, 12" deep 3/4" clear limestone drain rock with fabric for a silt barrier mulch  below wall (add $430.00 for river rock below wall between sidewalk and base of new wall) might help with mulch moving onto sidewalk after rain event

- Power wash new wall & apply 2 coats of high quality H&C stain (color tbd but tan/yellowish)

- Install 4 Kasota Limestone boulder outcroppings throughout work area for function and added interest 20"-40" long X 1'-2.5' tall

- Plant 1 Autumn Brilliance Serviceberry Clump 5', 6 Redtwig Dogwoods #3, 9 Karl Forester Grasses, 12 Autumn Fire Sedum

- Install colored brown mulch to remaining work area to eliminate all mowing from work area

- Clean up (soil, sod spoils hauled by City of IGH, Stars & Stripes to load trucks with bobcat)

*** Irrigation work / repair performed on a time and material basis, not included in project proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon a written change order. The costs will become an extra charge over and above the estimate. All elements of this agreement are contingent upon strikes, accidents or delays beyond our control. The estimate does not include material price increases, or additional labor and materials which may be required should unforeseen problems arise after the work has started.

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

______________________________ dollars ($______________).

Payments to be made as follows:
$9,120.00 has already been paid for this project April 23, 2026, $12,000.00 additional due at start of this phase, balance due upon completion

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within ________ days.

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Signature ______________________ Date __________ Signature ______________________ Date __________

BOLTON & MENK

Real People. Real Solutions.

| | |
|---|---|
| PROJECT: | City Hall SE Wall Replacement |
| CLIENT: | City of Inver Grove Heights |
| SERVICE DESCRIPTION: | Retaining Wall Replacement |
| DATE: | May 14, 2026 |
| PREPARED BY: | Ryan Evans, PE SE |

**COST PRICE ANALYSIS WORKSHEET**

| PROPOSAL / BUDGET | | Structural Project Manager | Structural Engineer/Tech | Civil Design Engineer | Survey | Total | TOTAL LABOR COST |
|---|---|---|---|---|---|---|---|
| | STAFF CLASSIFICATION ==========> | | | | | | |
| | CHARGE RATES ==========> | $242.00 | $165.00 | $158.00 | $202.00 | | |
| Line No. | Tasks | (Hours) | (Hours) | (Hours) | (Hours) | (Hours) | |
| | **Task 1 - Data Collection, Design and Plan Prep** | | | | | | |
| 1 | Site survey & processing | 1 | 1 | 2 | 10 | 14 | $2,743.00 |
| 2 | Retaining wall type evaluation & design | 2 | 14 | 2 | | 18 | $3,110.00 |
| 3 | Plan development (site plan & wall details) | 2 | 18 | 28 | | 48 | $7,878.00 |
| | **Task 1 - Data Collection, Design and Plan Prep** | 5 | 33 | 32 | 10 | 80 | **$13,731.00** |
| | **Task 2 - Post-design Services** | | | | | | |
| 1 | Response to inquries/RFI's (limited) | 2 | 2 | 1 | | 5 | $972.00 |
| | **Task 2 - Post-design Services** | 2 | 2 | 1 | 0 | 5 | **$972.00** |
| | **Subconsultant Services** | | | | | | |
| 1 | Soil Borings & Geotech Report (Haugo Services) | | | | | 0 | $4,500.00 |
| | **Subconsultant Services** | 0 | 0 | 0 | 0 | 0 | **$4,500.00** |
| | **TOTAL ESTIMATED CONTRACT AMOUNT** | **7** | **35** | **33** | **10** | **85** | **$19,200.00** |
| | **% OF TOTAL HOURS** | **8.2%** | **41.2%** | **38.8%** | **11.8%** | **100.0%** | |

**Key Scope Assumptions:**

City will provide sufficent building as-built plans and/or perform 'pot-holing' to confirm footing elevations/configuration of adjacent walls.

Wall-type assumed is a small-block, dry-cast & reinforced segmental modular block retaining wall (SRW/MBW).

Construction staking not required (available on-call at 2026 rates shown).

Temporary shoring not anticipated; if required, design will be provided by contractor.

No access permits will be required to perform field work.

# City Hall Retaining Wall Design

**Project Identification**: This work involves providing retaining wall design services for a City owned retaining wall at City Hall. This contract includes provisions for geotechnical analysis, retaining wall design, and preparation of construction plans.

This written authorization to proceed and work order contract (work order contract) is between the City of Inver Grove Heights (City) and **Bolton & Menk, Inc.**, a Corporation, Address: **7533 Sunwood Dr NW #206, Ramsey, MN 55303** ("Contractor"). This work order contract is issued under the authority of the City of Inver Grove Heights Master Professional Services Agreement between the City and Contractor ("Master Services Agreement") and is subject to all applicable provisions of the Master Services Agreement, which is incorporated herein by reference.

## Recitals

1. The Contractor will furnish all products and perform all services defined in Article 2 of this Work Order Contract, Scope of Work and Deliverables, below.

2. The City needs a Contractor to provide professional services for the design of retaining wall(s) in conformance to industry standard for geotechnical and structural requirements.

## Work Order Contract

**1 Term of Contract; Survival of Terms; Incorporation of Exhibits:**

**1.1 Effective Date:**

1.1.1 This work order contract will be effective on the date that all required signatures are obtained by City. The Contractor must not begin work under this work order contract until ALL required signatures have been obtained and Contractor has been notified in writing to begin such work by City's Authorized Representative.

**1.2 Expiration Date:**

1.2.1 This work order contract will expire on <u>**December 31, 2026**</u>, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

**1.3 Exhibits:**

1.3.1 Exhibits A through Exhibit B are attached and incorporated into this work order contract.

**Exhibit A** = Specifications, Duties, and Scope of Work
**Exhibit B** = Progress Report Form

**2 Scope of Work and Deliverables:**

2.1 The Contractor, who is not a city employee, will provide the following services under this work order contract: complete the tasks listed in <u>**Exhibit A**</u>. The Contractor's assumptions for the work required to deliver the identified scope are included as part of this Contract **Attachment 1**. The Contractor's assumptions or estimate of work will not supersede or take precedence over the requirements to deliver the specific scope items listed in this contract.

2.2 Deliverables are defined as the work product created or supplied by the Contractor pursuant to the terms of this work order contract.

**3 Items Provided and/or Completed by the City:**

3.1 After authorizing the Contractor to begin work, the City will furnish any data or material in its possession relating to the project that may be of use to the Contractor in performing the work.

3.2 All such data furnished to Contractor, will remain the property of the City and will be promptly returned upon the City's request or upon the expiration or termination of this work order contract.

3.3 The Contractor will analyze all such data furnished by the City. If Contractor finds any such data to be incorrect or incomplete, Contractor will bring the facts to the attention of City before proceeding with the part of the project affected. The City will investigate the matter, and if it finds that such data is incorrect or incomplete, it will promptly determine a method for furnishing corrected data. Delay in furnishing data will not be considered justification for an adjustment in compensation.

**4 Consideration of Payment:**

4.1 **Consideration.** The City will pay for all services performed by Contractor under this contract as follows:

4.1.1 **Compensation.** Contractor will be paid for hours worked during each invoice period on a Unit Rate basis not to exceed a maximum aggregate value greater than the Total Obligation shown in Section 4.1.5:

| | |
|---|---|
| Labor Rate Costs*: | $19,200.00 |
| Direct Expense Costs: | $0.00 |

* Labor Rate includes direct labor, overhead and profit

4.1.2 **Overtime.** The City will not pay directly for any overtime worked by a Contractor or a subcontractor.

4.1.3 **Direct Expense Costs.** Allowable direct expense costs include project specific costs and are items not otherwise included in overhead costs. Travel expenses and open house materials that are specific to this project are examples of Direct Expense Costs that are allowed. Any Direct Expense Costs that are necessary for Contractor to reasonably conduct day to day work must be approved, in writing, by the City's Authorized Representative prior to expenditure (i.e., costs that would normally be considered overhead costs).

4.1.4 **Travel Expenses.** The Contractor will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "IRS Publication 463, Travel, Gift, and Car Expenses".

4.1.5 **Total Obligation.** The total obligation of City for all compensation and reimbursements to Contractor under this contract will not exceed $[800.00].

**5 Terms of Payment:**

5.1 The City will promptly pay all valid obligations under this work order contract as required.

5.2 The Contractor must submit invoices electronically for payment, monthly, using the cover letter format set forth in **<u>Exhibit B</u>**. Attach supporting hourly breakdown demonstrating work performed over the invoice period.

5.3 The Contractor must submit the signed invoice, the signed progress report and all required supporting documentation, for review and payment, to the City's Finance Department, at invoices@ighmn.gov. If the Contractor cannot support electronic submission of the invoice package, the Contractor must contact the City's Authorized Representative for possible alternatives.

**6 Contractor's Project Manager:**

**6.1 Contractor's Project Manager for this work order contract will be:**

Name/Title: Ryan Evans, PE SE
Address: 7533 Sunwood Drive NW #206
Telephone: 612-910-8846
E-Mail: ryan.evans@bolton-menk.com

**7 City's Project Manager and Authorized Representative:**

**7.1 City's Project Manager and Authorized Representative for this work order contract will be:**

**Authorized Representative**

Name/Title: Aaron Ftzloff, Fac Main Sup
Address: 8150 Barbara Ave
Inver Grove Heights
MN, 55077
Telephone: 651-261-3994
E-Mail: afitzloff@ighmn.gov

**Project Manager**

Name/Title: Aaron Ftzloff, Fac Main Sup
Address: 8150 Barbara Ave
Inver Grove Heights
MN, 55077
Telephone: 651-261-3994
E-Mail: afitzloff@ighmn.gov

7.1.1 City's Authorized Representative, or his/her successor, will sign progress reports, review billing statements, and make recommendations to City's Finance Department for certification of payment of each Invoice submitted by the Contractor.

**8 Termination and Suspension**

**8.1 Termination by the City**

8.1.1 The City or the City's Administrator may terminate this contract at any time, with or without cause. Upon termination, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

### 8.2 Termination for Insufficient Funding

8.2.1 The City may immediately terminate this work order contract if it does not obtain funding from the City Council, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the Contractor. The City is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The City will not be assessed any penalty if the work order contract is terminated because of the decision of the City Council, or other funding source, not to appropriate funds. The City must provide the Contractor with notice of the lack of funding within a reasonable time of the City's receiving that notice.

### 8.3 Suspension

8.3.1 The City may immediately suspend this work order contract in the event of a total or partial government shutdown due to failure to have an approved budget by the legal deadline. Work performed by the Contractor during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

## 9 Plain Language; Accessibility Standards

### 9.1 Plain Language

9.1.1 Except for designs, plans, layouts, maps and similar documents, the Contractor must provide all deliverables in "Plain Language". Plain Language is a communication which an audience can understand the first time they read or hear it. To achieve that, the Contractor will take the following steps in the deliverables:

- Use language commonly understood by the public.
- Write in short and complete sentences.
- Present information in a format that is easy-to-find and easy-to-understand; and
- Clearly state directions and deadlines to the audience.

In witness whereof, Consultant and City and caused this Agreement to be executed on their behalf by the proper officers.

Date: 5-18, 2026

**CITY OF INVER GROVE HEIGHTS**

BY: ______________________________

Aaron Fitzloff
Facilities Maintenance Superintendent

Date: ___________, 20___

**CONSULTANT**

______________________________

BY: ______________________________

IT'S: ______________________________

**Exhibit A: Scope of Work**

# 1 Project Overview

## 1.1 Description

1.1.1 This work requires providing professional engineering services for the analysis, design, and preparation of construction documents for a **Segmental Retaining Wall (SRW)** system. The wall is intended to provide long-term soil retention, grade separation, and site stability while meeting safety, constructability, and regulatory requirements.

## 1.2 General Statement of Scope of Work

1.2.1 The City requires assistance in the analysis, design, and preparation of construction documents for the replacement of a failed retaining wall system at City Hall. The current retaining wall system is a tiered limestone gravity wall system. The top wall shows signs of sliding failure and the lower wall has already collapsed from overturn.

1.2.2 This work also encompasses all geotechnical work necessary to design a stable wall system.

## 1.3 Standards and Specifications

1.3.1 Standards and specifications required for this project includes the following:

a. Applicable State and Local Building Codes
b. AASHTO LRFD Specifications (where applicable)
c. FHWA Earth Retaining Structures Design Guidance
d. National Concrete Masonry Association (NCMA) SRW Design Manual
e. Manufacturer specific SRW system requirements
f. Project specific geotechnical recommendations

## 1.4 Project Deliverables

1.4.1 Deliverables for this project include:

a. Plan sheets showing wall alignment, profiles, step-downs, and extents.
b. Elevations and cross-sections illustrating wall geometry and finished grades.
c. Typical and project-specific wall details including specific notes regarding the wall design and assumptions.
d. Reinforcement layout diagrams.
e. Construction notes and material callouts specific to the selected SRW system.
f. All plan sheets shall be signed by an engineer registered in the state of Minnesota.

# 2 Segmental Retaining Wall Design

## 2.1 Data Review and Site Evaluation

2.1.1 Review available survey data, geotechnical reports, site plans, utility information, and project constraints.

2.1.2 Identify wall limits, proposed grades, drainage paths, access issues, and constructability considerations.

2.1.3 Conduct a site visit to observe existing conditions and verify information relevant to wall design.

**2.2 Geotechnical Investigation and Coordination**

2.2.1 Review geotechnical data to determine soil properties, groundwater conditions, allowable bearing capacity, and global stability requirements.

a. If there is no available geotechnical data or information, conduct the necessary investigations to accommodate the required design criteria.
b. Investigation may include subsurface investigation and laboratory analysis.

2.2.2 Coordinate with the Geotechnical Engineer regarding soil parameters, reinforcement lengths, embedment depths, and drainage needs.

2.2.3 Confirm design assumptions and required factors of safety.

**2.3 Engineering Analysis and Wall Design**

2.3.1 Perform internal, external, and global stability analyses including:

a. Sliding
b. Overturning
c. Bearing capacity
d. Reinforcement pullout and rupture
e. Overall/global slope stability (if required)

2.3.2 Design segmental block geometry, geosynthetic reinforcement type, spacing, and lengths.

2.3.3 Evaluate live loads, surcharges, traffic loading, slope conditions, and adjacent structures, as applicable.

2.3.4 Design the wall system in compliance with manufacturer acceptance criteria.

**2.4 Drainage and Water Management**

2.4.1 Design wall drainage features including chimney drains, collector pipes, filter fabric, and outlet locations.

2.4.2 Coordinate wall drainage with site stormwater systems.

2.4.3 Address surface runoff control, erosion prevention, and toe protection.

**2.5 Construction Documents**

2.5.1 Prepare construction documents that identify the following:

a. Plan sheets showing wall alignment, profiles, step-downs, and extents.
b. Elevations and cross-sections illustrating wall geometry and finished grades.
c. Typical and project-specific wall details.
d. Reinforcement layout diagrams.
e. Construction notes and material callouts specific to the selected SRW system.
f. Include estimated quantities for the following:

i. Segmental blocks
ii. Reinforcement materials
iii. Drainage materials
iv. Associated excavation and backfill (level of detail as requested)

**2.6 Technical Specifications**

2.6.1 Prepare a Technical Specifications document if not incorporated into the plan set. Required technical specifications are as follows:

a. Segmental block requirements
b. Backfill and drainage aggregate requirements
c. Geosynthetic reinforcement properties
d. Installation methods and tolerances
e. Quality control and inspection requirements

City Contract No.: 23-27_IGHMSA_E_WO_XX
City Project No.: CH Retaining Wall Replacement

Exhibit B: Progress Report Form

**For Invoice No**.: ___________________

City Contract No.: 23-27_IGHMSA_E_WO_02 Billing Period: from ____________ to ____________
City Finance ID: 702.229.2303803

Contract Notice to Proceed Date: 5-18-2026
Contract Expiration Date: **December 31, 2026**

From: Bolton & Menk, Inc
7533 Sunwood Drive NW, Suite 206
Ramsey, MN 55303
Contractor Project No. XXXXXXX

| Description | Contract Value | Amount Billed to Date | Previous Amount Billed | Current Amount Due |
|---|---|---|---|---|
| **Segmental Retaining Wall Design** | $X,XXX | | | |
| **Subtotal** | $X,XXX | | | |
| **Total** | | | | |

Contractor's Project Manager Date

CITY OF INVER GROVE HEIGHTS

Agenda Item 5.S.

## Request for Council Action

**SUBJECT:** **Resolution authorizing the purchase of a Fast Attack Truck engine replacement**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Judy Thill, Fire Chief, 651.450.2495

**ACTION REQUESTED**
Consideration of resolution authorizing the purchase of the Fire Department Fast Attack Truck replacement from MacQueen at the price of $504,373.

**BACKGROUND**
In 2015, the fire department purchased a small engine/pumper known as a Fast Attack Truck, or mini-pumper, at a cost of $320,806. Since its purchase, the department implemented a duty crew model and later transitioned to full-time personnel on-duty 24 hours a day, 7 days a week. Use of this vehicle has increased considerably over the years, serving as a primary engine.

The truck was built on a basic four-door heavy-duty pickup truck chassis and frame, with a stainless-steel body mounted to the rear. The body houses the fire pump and includes compartments for equipment and tools. Currently, the truck (chassis and body) has accumulated more than 127,000 miles and is now 11 years old.

Over the past two years, significant maintenance has been needed. Fire Department staff have worked with the City's lead mechanic to research options from partial to full replacement. After reviewing the options, fire and maintenance staff agree that purchasing both a new chassis and body is the most economical long-term solution.

The option of building a new truck was also explored. However, the estimated build time is approximately one year. The Lead Mechanic recommended replacing the truck sooner rather than later to avoid additional major maintenance costs. Recently, a new truck was identified that is currently being completed on the Pierce Manufacturing production line. Because it is not being built for a specific department, it is available for immediate purchase. Fire department staff researched this truck and found it to be very similar to the current vehicle while incorporating several improvements. The new truck includes seating for four personnel instead of three, a larger fire pump, and a lighter overall design due to its aluminum body rather than stainless-steel construction. Another advantage is that it is manufactured by a single-source vendor, unlike the current truck.

The cost of the new truck is $504,373 through MacQueen, our local Pierce Manufacturing dealer located in Apple Valley. MacQueen used Sourcewell Consortium pricing, which allows the department to purchase the vehicle without conducting a separate competitive bidding process. The quoted price is all-inclusive and includes graphics, a winter package designed for northern climates, and the same lighting system being installed on the department's new engine scheduled for delivery in October. The lighting systems will synchronize emergency warning lights between multiple apparatus, enhancing responder safety when operating on roadways.

## FISCAL IMPACT

The purchase of a replacement for the Fast Attack engine has been anticipated in the Central Equipment Fund, with $376,922 allocated to date.

Grant and donation funds received for the purchase and equipping of a Utility Terrain Vehicle (UTV) have eliminated the need for an additional brush truck, as the UTV can serve many of the same operational purposes. As a result, the funds previously designated for the brush truck ($84,447) are available to put toward the purchase of the Fast Attack engine replacement. The remaining balance will be covered by the anticipated trade-in dollars. Remaining proceeds from the sale will be placed back into in the Central Equipment Fund for future capital purchases.

## RECOMMENDATION

Staff recommends approval of the Resolution authorizing the purchase of the Fast Attack Truck replacement from MacQueen at a cost of $504,373.

## ATTACHMENTS

1. Resolution approving purchase of replacement for Fast Attack Truck E21

**RESOLUTION NO. ______**

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**A RESOLUTION APPROVING PURCHASE OF AN ENGINE REPLACEMENT FOR CURRENT FAST ATTACK TRUCK FOR THE FIRE DEPARTMENT**

**WHEREAS,** the Fire Department purchased a Fast Attack Truck (Engine 21) in 2015 while the department was 100% paid-on-call; and

**WHEREAS,** the anticipated life of Engine 21 was set at 12 years, which would provide for a 2027 replacement; and

**WHEREAS,** since moving to a 24/7 response model and adding full-time staff, the truck has seen much higher use than originally planned; and

**WHEREAS,** the higher use has resulted in significantly increased maintenance and repair costs; and

**WHEREAS,** the current truck has more than 127,000 miles and is 11 years old; and

**WHEREAS,** due to the age and mileage of the vehicle, along with the significant maintenance costs already spent and more anticipated, City Maintenance and Fire Department staff recommend replacing the vehicle in 2026; and

**WHEREAS,** a new replacement engine has been found that is nearing completion on the Pierce Manufacturing production line that meets the department's needs, and is available for immediate purchase through MacQueen, Pierce's local dealer, at the cost of $504,373; and

**WHEREAS**, MacQueen has used Sourcewell Consortium pricing, so no bid process is required; and

**WHEREAS**, the Fire Department has been putting aside funds for an additional brush truck; and

**WHEREAS**, due to the acquisition of the UTV, a fire pump and associated equipment that can do most of the jobs of a brush truck, staff determined a third brush truck was no longer needed; and

**WHEREAS**, the funds accumulated for the third brush truck of $84,447 will be put toward the purchase of this Fast Attack Truck; and

**WHEREAS**, the 2026 Central Equipment Budget will be amended to reflect this purchase accordingly; and

**WHEREAS**, the City is not obligated to pay for the truck until it is completely built, which is anticipated in October 2026; and

**WHEREAS,** any funds received from the sale of Engine 21 will be placed back in the Fire Department Central Equipment Fund for future use; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT:**

1. The following vehicle replacement is hereby adopted for the purposes of ordering a new and replacement vehicle:

*Central Equipment Fund (Fund 603)*

| Vehicle # | Vehicle/Equipment to be Replaced and/or Purchased | Projected Allocation Balance (12/31/2026) | Cost (3) | | | |
|---|---|---|---|---|---|---|
| | | | Vehicle | Equipment | Resale Value | Total |
| FD E21 | 2015 Fast Attack Truck | $376,922 | $504,373 | NA | | $504,373 |
| FD B23 | Not to be purchased | $84,447 | | | | |
| | | | | | ($80,000) | |
| | TOTAL | **$461,369** | $504,373 | NA | ($80,000) | $424,373 |

*(1) Costs shown are rounded and based on actual quotes received, for budgetary purposes.*
*(2) Costs over allocation balance will be paid for through the sale of the current vehicle.*
*(3) Any excess proceeds not needed toward purchase of engine will go back into the Central Equipment Fund for future capital purchases.*

2. Finding this vehicle to be necessary and beneficial to the efficient and safe operation of the City's vehicle fleet, the City Council hereby approves the replacement and procurement of this vehicle and orders staff to process this vehicle order.

3. Funding for the purchase of this replacement vehicle shall be provided as noted in Item No. 1 above, up to a total value of $504,373.

4. The item being replaced (Engine 21) is hereby declared surplus property and staff are authorized to sell said property to help offset acquisition costs of the new equipment and placed into the Fire Department Central Equip Fund toward purchase of future replacement vehicles.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 14h day of September 14, 2026.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Agenda Item 5.T.

# Request for Council Action

**SUBJECT:** **Authorization to Issue Request for Proposals for Municipal Prosecution Services**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Melissa Chiodo, Police Chief, 651.450.2526

## ACTION REQUESTED

The Council is asked to authorize release of the attached Request for Proposals (RFP) for Municipal Prosecution Services.

## BACKGROUND

Like most suburban cities of similar size, the City of Inver Grove Heights contracts for its municipal prosecution services. The City currently has a contract with the law firm of Campbell Knutson, which expires on December 31, 2026. At the time that contract was entered into, the Council directed that a competitive Request for Proposals (RFP) be issued prior to its expiration, in order to ensure the City has done its due diligence in reviewing the cost, quality and scope of municipal prosecution services being received.

Staff has prepared the attached RFP, based on a similar process that was used for prior Prosecution and Civil Legal Services. It lays out a process by which all proposals received will be reviewed by the Chief of Police with the purpose of identifying approximately three finalists. Finalists would then be interviewed by a panel and a recommended contract brought forward for approval by the Council at a public meeting in November.

## FISCAL IMPACT

There is no fiscal impact to issuing the RFP and receiving proposals.

## RECOMMENDATION

Staff recommends the Council authorize issuance of the attached Request for Proposals for Municiple Prosecution Services

## ATTACHMENTS

1. RFP Legal Services 2026 draft

# REQUEST FOR PROPOSALS FOR

# MUNICIPAL PROSECUTION SERVICES

**Table of Contents**

## I. INTRODUCTION

The City of Inver Grove Heights seeks proposals from qualified firms or individuals to provide contract prosecution services related to the prosecution of all petty misdemeanor, misdemeanor, and gross misdemeanor offenses (except those statutorily required to be prosecuted by the Dakota County Attorney's Office) as required by Minn. Stat. Sec. 484.87. The City seeks to have the services commence on January 1, 2027.

## II. INSTRUCTIONS FOR PROPOSERS

A. All proposals must be sent as a PDF document via email to Melissa Chiodo, Chief of Police, at mechiodo@ighmn.gov.

B. All proposals must be received via email no later than 4:00 pm on September 15, 2026.

C. All proposals shall include a title page showing the subject of the proposal, name of the firm, local address, telephone number, email address, name of primary contact person and date.

D. All proposals shall include a table of contents that clearly identifies the material included by section and page number.

E. Any questions or requests for clarification should be sent directly to Chief Chiodo.

## III. ABOUT THE CITY

The City of Inver Grove Heights was incorporated in 1965 as a statutory, Plan A city, with a Council-Administrator form of government. The City has a current population of 36,219 and is experiencing rapid growth, along with surrounding communities in Dakota County. While largely a residential community, Inver Grove Heights is also home to several large employers such as CHS and Flint Hills Resources, numerous commercial areas that serve residents and workers, and Inver Hills Community College. The City's 30 square miles includes portions of Interstate 494 and state highways 52, 55 and 3.

The Inver Grove Heights City council is the final review and approval authority regarding contracts, payments, plans, improvements, policies, procedures, and other business of the City. The City Council, composed of four members and the Mayor, is the legislative and policy making body of the City. The Mayor, who presides over the City Council meetings, is elected at large for a four-year term. The Councilmembers are also elected at large for a four-year term.

The City Administrator reviews and coordinates all matters coming before the City Council. She is responsible for the implementation of Council direction and the coordination and management of City departments on a daily basis.

The Police Department shall serve as the primary point of contact for prosecution services. The Department has been led by Chief Melissa Chiodo since 2019, and consists of 50 sworn officers, 6 civilian personnel and 3 part-time police cadets.

The City has responded to the following 911 calls for service:

| | |
|---|---|
| 2026 (Jan-Jul) | 18,358 Calls |
| 2025 | 31,023 Calls |
| 2024 | 31,659 Calls |
| 2023 | 29,179 Calls |
| 2022 | 27,890 Calls |

The City has accrued the following hours of service with our current prosecution services provider:

| | |
|---|---|
| 2026 (Jan-June) | 989 hours |
| 2025 | 2,071 hours |
| 2024 | 2,055 hours |
| 2023 | 2,005 hours |
| 2022 | 2,461 hours |

## IV. SERVICES SOUGHT

The City seeks a qualified firm to provide legal representation on behalf of the City for those matters involving the enforcement of laws of the State of Minnesota and the ordinances of the City using the criminal justice system. This includes the prosecution of all petty misdemeanors, misdemeanors, and gross misdemeanor cases, including but not limited to charging review and all necessary court appearances. Prosecution of all criminal citations for Code violations and monitor pending and current State/Federal legislation and case law as appropriate. Handle all civil forfeiture matters as required by statute regarding DWI forfeitures. Provide an annual report for the Inver Grove Heights City Council.

## V. CONTENT OF PROPOSAL

All proposals must include the following:

A. A description of the services to be provided, as understood by the proposer.

B. An acknowledgement of the firm's ability to begin providing services effective Monday, January 1, 2027, with a contract execution date of November 9th, 2026.

C. An overview of the firm, its history and service offerings and resumes for each attorney who may provide services to the City if awarded this contract.

D. List of all current municipalities for which the firm provides criminal prosecution services, and any municipalities the firm has previously (within the past 5 years) provided criminal prosecution services for.

E. One important consideration in the provision of Inver Grove Heights prosecution services is that the attorney(s) be readily accessible to the City personnel, both police officers and office support staff that support criminal cases. Discuss how your firm intends to meet this goal.

F. Describe who would primarily serve as prosecutor. Describe how you will ensure sufficient backup personnel are available as needed.

G. Identify each attorney at the firm who may also provide prosecution services for the City.

H. For all attorneys who are proposed to provide prosecution services, provide as a percentage of total billable hours, for each of the past three (3) years, the attorney's time spent specifically providing prosecution services out of total billed time.

I. Identify if any attorneys within your firm practice in criminal defense. State whether any of the attorneys proposed to perform criminal prosecution services also, or have within the past five years, represented anyone charged with a crime (engaged in criminal defense work); if any of the proposed prosecuting attorneys also provide criminal defense work, describe the same.

J. Identify if any of the proposed prosecuting attorneys have been the subject of an ethics complaint, and if so, the result of the same.

K. Describe your research capabilities, and the references that you utilize. Detail your capability to maintain a proper response times for legal reports and memos.

L. Describe your support staff (knowledge, skills, abilities, and expertise) and how they would interact with our staff.

M. Describe in detail all related services that will be rendered in conjunction with the proposed prosecution services (training sessions for police, regular written updates and policy statements, end of the year summary of services etc.).

N. List and describe any previous or current experience in municipal prosecution services, specify activities performed and the name of a person who may be contacted at the municipality regarding existing prosecution services in both the Police Department as well as City Administration.

O. List previous or current legal services (civil or criminal) performed for the City of Inver Grove Heights.

P. Define any potential conflicts of interest the firm may have providing services for the City.

Q. Provide a detailed description and explanation of all fees and/or charges that may arise for provided prosecution and related legal services. Proposers are specifically requested to provide a proposal for a 5-year contract term, including a yearly cap for prosecution services.

Additionally, if selected for an interview, please be prepared to share the following information:

A. The current weekly court coverage requirements for your existing municipal clients, including number of calendars required to be covered each day of the week for all municipalities your firm represents.

## IV. PROPOSAL EVALUATION AND CONTRACT AWARD

A. The City intends to award a contract to the proposer(s) determined to be the best qualified to perform the work for the City, cost and other factors considered.

B. Based upon the evaluation, the City may choose to conduct interviews with those firms they deem fit. <u>The tentative date for interviews is Wednesday, October 7, 2026.</u>

C. The City Administrator and Chief of Police will make a recommendation to the City Council. <u>The tentative date for Council consideration of the recommendation is Monday, November 9, 2026.</u>

D. The City shall not be liable for any expenses incurred by the proposer including, but not limited to, expenses associated with the preparation of the proposal or final contract negotiations.

E. The City of Inver Grove Heights reserves the right to reject any and all proposals or to request additional information from any or all proposers.

## V. CONTRACT EXECUTION

A. Contract Negotiations - Not withstanding a contract award, the City reserves the right to negotiate the final terms and conditions of the contract to be executed. Should the City and the proposer(s), to whom the contract(s) is recommended to be awarded, be unable to mutually agree upon the entire contract, the City reserves the right to discontinue negotiations, select another proposer or reject all proposals. Upon completion of negotiations agreeable to the City and proposer, a contract shall be executed.

B. Contract Ethics

1. No elected official of employee of the City who exercises any responsibilities in the review, approval or implementation of the proposal or contract shall participate in any decision which affects his or her direct or indirect personal or financial interest.
2. It is a breach of ethical standards for any person to offer, give or agree to give any City employee or Council person or for any City employee or Council person to solicit, demand, accept or agree to accept from another person or firm, a gratuity or an offer of employment whenever a consideration was motivated by an individual, group or corporate desire to obtain special, preferential, or more favorable treatment than is normally accorded to the general public.
3. The firm(s) shall not assign any interest in this contract and shall not transfer any interest in the same without prior written consent.
4. The firm(s) shall not accept any client or project which, by nature, places it in an ethical conflict with its representation of the City of Inver Grove Heights.
5. The firm(s) selected shall not discriminate under the contract against any person in accordance with federal, state, or local regulation. Proposers should include a statement attesting to their adherence to this requirement.

Agenda Item 5.U.

# Request for Council Action

## SUBJECT: Resolution Approving Extension of Final Plat application deadline for Nord Sixty One Degree

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Kevin Shay, Planning Manager, 651-450-2554

### ACTION REQUESTED
The Council is asked to approve the resolution granting an extension to the final plat application deadline for Nord Sixty One Degree.

### BACKGROUND
The City approved the Preliminary Plat and Preliminary Planned Unit Development (PUD) for Nord Sixty One Degree on August 25, 2025, per Resolution No. 2025-191. City Code requires the submittal of the application for Final Plat within one (1) year of the preliminary approvals. The developer recently submitted a request for a two (2) year extension to the application deadline for a Final Plat for the development,citing economic conditions and other reasons, as stated in their attached letter. It has been typical for the City to grant extensions in one (1) year increments, and staff would recommend and support a one (1) year extension to that deadline. A one (1) year extension keeps the project more current and trackable for the City and developer. The Developer could still request an additional one (1) extension at that time, if necessary. The City Council has the option to consider a two (2) year extension if there is a desire from Council members to grant a longer extension in line with the request.

### FISCAL IMPACT
N/A

### RECOMMENDATION
Staff recommends granting a one (1) year extension.

### ATTACHMENTS
1. Nord 61 Extension Request
2. Resolution_Nord 61 Degree Final Plat Deadline Extension

# ACE LAND HOLDINGS, LLC

July 27, 2026

**<u>VIA ELECTRONIC FILING (ighplanning@ighmn.gov)</u>**

City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077
**<u>Attn: Planning Department</u>**

**RE: Ace Land Holdings, LLC – Nord 61° (Resolution 2025-191)**

Dear Ms. Bodsberg,

In accordance with the City's direction to submit this request by letter, Ace Land Holdings, LLC ("Applicant"), respectfully requests a two (2) year extension of the 12-month final plat filing requirement set forth in Section 13 of Resolution 2025-191, dated August 25, 2025 (*i.e.*, an extension of the filing requirement from August 25, 2026, to August 25, 2028).

**<u>Background</u>**

On or about May 1, 2025, we submitted our application for approval of a preliminary plat and preliminary Planned Unit Development ("PUD") to create 119 townhome units on two existing parcels in the city of Inver Grove Heights (the "Development"). On August 25, 2025, the City Council approved the preliminary plat and preliminary PUD for the Development by adoption of Resolution 2025-191.

In accordance with Section 11-2-3 of the Inver Grove Heights City Code, approval of a preliminary plat "shall be valid for a period of three (3) years unless otherwise specified by the city council." Notwithstanding the three-year effective period, Section 13 of Resolution 2025-191 directs the Applicant to "seek Final Plat approval within 12 months from the date of Preliminary Plat approval" and thereby established a filing requirement far in advance of the three-year expiration date of the preliminary plat approval. We are hereby requesting a two (2) year extension of the final plat filing requirement to align with the three-year expiration date provided by ordinance.

**<u>Request for Extension of Filing Requirement</u>**

At the time of application, we were hopeful of moving forward with a final plat and final PUD application in 2026. However, given recent unforeseeable economic conditions and other challenges, we believe a two-year extension of the filing requirement is appropriate and essential for the successful completion of the Development.

Several factors have contributed to our request, including recent geopolitical tensions and tariff policies that have created uncertainty in both domestic and international markets, affecting supply chains and overall project viability. The broader economic environment continues to shift, with inflation rates impacting various sectors. This volatility has led to increased unpredictability in project timelines and costs. Likewise, interest rate volatility has influenced financing options for construction projects making it more challenging to secure favorable loan terms. As a result, the construction industry is currently experiencing significant fluctuations in both material and labor costs necessitating a longer planning and procurement process to manage budgets.

New projects are also underway in the Northwest Area that are anticipated to have significant impacts on the Development, including development of the Minnesota Hockey Hall of Fame and supporting infrastructure projects, the likelihood of a highway interchange connection to I-494, and the extension and realignment of other local roadways being contemplated by the City and Dakota County. Understanding these proposed projects in greater detail will be critical to evaluating and finalizing plans for our Development.

The Applicant remains committed to delivering a high-quality development that aligns with the City's vision for the Northwest Area. The additional time will enable us to adapt to these challenges and ensure the successful completion of the Development. Accordingly, the Applicant hereby requests an extension of the final plat filing requirement to August 25, 2028.

Sincerely,

*David Stofer*

Executive Director of Development

cc: Stacy Bodsberg (sbodsberg@ighmn.gov)
Jason Ziemer, Community Development Director (jziemer@ighmn.gov)

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 2026-___**

**RESOLUTION APPROVING EXTENSION TO FINAL PLAT APPLICATION FOR NORD SIXTY ONE DEGREE**

**WHEREAS,** The City Council approved Resolution No. 2025-191 on August 25, 2025, approving the preliminary plat legally described as Nord Sixty One Degree ("Plat"); and,

**WHEREAS,** City Code Section 11-2-3 requires final plat applications to be filed with City within one (1) year of City approval unless an extension is granted by the City Council; and,

**WHEREAS,** the initial deadline to apply for Final Plat with City was August 25, 2026; and,

**WHEREAS,** MV Ventures ("Applicant"), has submitted a request in writing to extend the application deadline by one (1) year; and,

**WHEREAS,** the Council finds the Applicant's extension request is reasonable in light of the information contained in their written request for extension.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA**, the deadline to apply for the Final Plat for Nord Sixty One Degree is hereby extended by one (1) year from August 25, 2026 to to August 25, 2027.

Adopted by the City Council of Inver Grove Heights this 14th day of September, 2026.

AYES:

NAYS:

**CITY OF INVER GROVE HEIGHTS**

________________________________
Brenda Dietrich
Its: Mayor

ATTEST:

________________________________
Rebecca Kiernan
Its: City Clerk

Agenda Item 5.V.

# Request for Council Action

## SUBJECT: Resolution Calling a Public Hearing to Assess Unpaid Charges for City Services

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Consent Agenda
**CONTACT:** Jason Ziemer, Community Development Director, 651-450-2546

### ACTION REQUESTED
The Council is asked to adopt the attached Resolution, calling a public hearing for October 12, 2026, to consider the assessment of unpaid charges for City services.

### BACKGROUND
Each year, the City Council is presented with unpaid charges for City services related to costs incurred to address and abate public nuisances and diseased trees. City Code Section 5-9-6 allows the City to take the necessary action to abate such issues. The most common public nuisances are related to lawn maintenance and the removal of diseased trees. When such action is taken, Code Compliance Coordinator Tyson Rainey invoices the property owners for the cost of the services performed; typically by private contractors. Charges for services that remain unpaid are brought forward to the City Council to be assessed to each specific property, as authorized by Minnesota Staute §429.101.

This process requires a public hearing and notice of said hearing, allowing the property owners the ability to be heard related to their pending assessment. The City Council is asked to set the public hearing for the current year's unpaid charges for Monday, October 12, 2026 at 6 p.m. The attached notice shall be published in the City's official newspaper and each individual property owner shall also receive notice of the hearing date, time and place; their balance due and the applicable interest rate.

### FISCAL IMPACT
Assessing unpaid charges for City services allows the City to recover money spent to bring private property into compliance with City Code.

### RECOMMENDATION
Staff recommends adoption of the attached Resolution, calling for the public hearing.

### ATTACHMENTS
1. Resolution No_Calling a Public Hearing for 2026 Nuisance Abatements

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**
**RESOLUTION NO. ________**

**A RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED ASSESSMENT OF UNPAID CITY CHARGES**

**WHEREAS**, pursuant to City Code Section 5-9-6, the City of Inver Grove Heights ("City") has completed the abatement of public nuisances and diseased trees in the City and has incurred expense related to said abatements; and,

**WHEREAS**, the Code Compliance Coordinator has invoiced the persons responsible for such charges for City services and has provided to the City Clerk a list of persons to be assessed for unpaid costs related to the abatement of public nuisances and diseased trees, as authorized by Minnesota Statute §429.101.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA**, a public hearing to consider the special assessment of unpaid charges for City services for the abatement of public nuisances and diseased trees is hereby called for the Monday, October 12, 2026 at 6:00 p.m. in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN, to pass upon such proposed assessments, and at such time and place all persons will be given an opportunity to be heard with reference to such assessment.

**BE IT FURTHER RESOLVED,** the City Clerk is directed to cause notice of the hearing on the proposed assessments to be published in the official newspaper and mailed notice to the owner of each parcel subject to assessment of the costs for unpaid City nuisance and diseased tree abatement services at least two weeks prior to the hearing and stating the total cost of the unpaid charges to be assessed to each parcel.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this day 14th of September, 2026.

______________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________
Rebecca Kiernan, City Clerk

CITY OF INVER GROVE HEIGHTS

Agenda Item 6.A.

# Request for Council Action

## SUBJECT: Liquor License Compliance Check Violations

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Public Hearing
**CONTACT:** Joshua Otis, Commander, 651.450.2528

### ACTION REQUESTED

The Council is asked to hold a public hearing and then consider adopting the attached Resolutions, which impose civil penalties on two liquor license holders found to have violated the terms of their licenses during a recent Police Department compliance check.

### BACKGROUND

On June 4, 2026, the Inver Grove Heights Police Department conducted alcohol compliance checks of all liquor license holders within the city. As a result of these compliance checks, the following existing liquor license holders were found to have sold, furnished, or delivered an intoxicating liquor to a person under the age of twenty-one, in violation of Minnesota State Statute and Inver Grove Heights City Ordinance 4-1-14(D): Sales To Certain Persons Prohibited.

The liquor license holders that were found to have a compliance check failure are:

1. J & J Vogt, Inc. (DBA) Gold Palace Liquor
   1330 Mendota Road
   Inver Grove Heights, MN 55076

2. American Multi-Cinema, Inc. (DBA) AMC Theaters
   5567 Bishop Avenue
   Inver Grove Heights, MN 55076

The liquor license holders were served with written notice regarding the violation(s) along with the incident report. The notice also advised that the Council would consider the imposition of civil penalties (a monetary civil penalty and a license suspension), at its meeting on September 14, 2026.

The Inver Grove Heights City Ordinance states the following regarding liquor license violations:

*4-1-19: Civil Penalties and Sanctions*

*The following are the minimum penalties that the council shall impose upon a licensee for a violation listed in subsection A of this section. Based upon the nature, type, severity and circumstances of the violation, the council may impose penalties exceeding those stated in this subsection. The determination of whether to impose penalties above the minimum penalties and the level and order of the penalties above the minimum penalties will be at the sole* *discretion of the council. Each violation of subsection A. will be considered a separate violation subject to the penalties below.*

1. *First violation within the last five (5) years: Seven hundred fifty dollar ($750.00) civil penalty.*

2. *Second violation within the last five (5) years: One thousand dollar ($1,000.00) civil penalty and a one-day license suspension. The Police Chief or his/her designee will recommend three (3) potential calendar dates for the suspension to the council, who will select the suspension date.*

3. *Third violation within the last five (5) years: Two thousand dollar ($2,000.00) civil penalty and a three (3) day license suspension and/or license revocation. The Police Chief or his/her designee will recommend five (5) potential calendar dates for the suspension to the council who will select three (3) days for the suspension.*

4. *More than three (3) violations in the last five (5) years: Two thousand dollar ($2,000.00) civil penalty and a suspension of more than three (3) days and/or license revocation. If it is determined that the license will be suspended and not revoked, the Police Chief or his/her designee will recommend calendar dates for the suspension to the council, which shall select the specific dates for the suspension.*

For violations where the minimum penalty includes a license suspension, the Council must hold a hearing and allow the license holder the opportunity to present information regarding the alleged violation before taking action to impose a license suspension.

For the following liquor license holder, the Council is asked to consider the resolution finding a violation of the licensee's liquor license and impose the minimum presumptive civil penalty for the liquor license violation.

1. J & J Vogt, Inc. (DBA) Gold Palace Liquor
1330 Mendota Road
Inver Grove Heights, MN 55076

According to City records, this is the second liquor license ordinance violation within the last five (5) years for J & J Vogt, Inc. (DBA) Gold Palace Liquor. The previous violation occurred on July 15, 2021, and the Council imposed a civil penalty of $750.00 by resolution (2021-292) on November 8, 2021.

Staff recommends that the Council impose the minimum presumptive civil penalties of a one thousand dollars ($1,000.00) civil penalty and a one-day (1) license suspension for this **second liquor license ordinance violation**. A public hearing is required.

2. American Multi-Cinema, Inc. (DBA) AMC Theaters
5567 Bishop Avenue
Inver Grove Heights, MN 55076

According to City records, this is the third liquor license ordinance violation within the last five (5) years for American Multi-Cinema, Inc. (DBA) AMC Theaters. Their previous violations occurred on July 28, 2023, and October 16, 2025. For 2023, the Council imposed a civil penalty of $750.00 by resolution (23-236) on September 25, 2023. For 2025, the Council imposed a civil penalty of

$1,000.00 and a one-day suspension, which occurred on December 15, 2025; the Council imposed this by resolution (2025-250) on November 24, 2025.

Staff recommends that the Council impose the minimum presumptive civil penalties of a two-thousand-dollar ($2,000.00) civil penalty and a three-day (3) suspension for this **third liquor license ordinance violation**. A public hearing is required.

**FISCAL IMPACT**
n/a

**RECOMMENDATION**
Staff recommends that the Council hold the required hearings and consider adopting the attached Resolutions, which impose civil penalties for separate liquor license ordinance violations on identified liquor license holders.

1. J & J Vogt, Inc. (DBA) Gold Palace Liquor
   6530 Cahill Ave
   Inver Grove Heights, MN 55076

   - A one thousand dollars ($1,000.00) civil penalty and;
   - A one-day (1) license suspension occurring on one of the following dates:
     - Friday, October 2, 2026
     - Wednesday, October 14, 2026
     - Saturday, November 7, 2026

2. American Multi-Cinema, Inc. (DBA) AMC Theaters
   5567 Bishop Avenue
   Inver Grove Heights, MN 55076

   - A two thousand dollars ($2,000.00) civil penalty and;
   - A license suspension of three days (3) occurring on one of the following dates:
     - Tuesday, September 22, 2026
     - Friday, October 2, 2026
     - Wednesday, October 14, 2026
     - Saturday, November 7, 2026
     - Monday, December 21, 2026

**ATTACHMENTS**
1. Gold palace served packet
2. J&J Vogt, INC (DBA) Gold Palace LIquor - 2nd Violation Resolution
3. AMC served packet
4. American Multi Cinema Inc. (DBA) AMC Theaters - 3rd Violation Resolution

City of Inver Grove Heights
POLICE DEPARTMENT

8150 Barbara Avenue
Inver Grove Heights
Minnesota 55077

651-450-2525

www.ighmn.gov

August 18, 2026

J & J Vogt, Inc. (DBA) Gold Palace Liquor
1330 Mendota Road
Inver Grove Heights, MN 55076

Dear J & J Vogt, Inc. (DBA) Gold Palace Liquor,

On June 4th, 2026, the Inver Grove Heights Police Department conducted an alcohol sales compliance check at your business. Your business **failed the alcohol sales compliance check.** A violation of your liquor license was found during this compliance check as follows:

Your employee sold and/or furnished an alcoholic beverage to a person under 21 years of age. This is a violation of City of Inver Grove Heights Code Section 4-1-14: Conditions of License; Subsection D:

> Sales to Certain Persons Prohibited: No intoxicating liquor shall be sold, furnished, or delivered for any purpose to any person under the age of twenty-one (21) years or to any person obviously intoxicated or to any other persons to whom sale is prohibited by state law.

Attached to this letter is a copy of the redacted police report from this compliance check that provides additional information about this liquor license violation.

Additionally, according to our records, you have had **one previous violation** within the last five (5) years, case number 21002403. Attached to this letter is a copy of the resolution finding a violation of your liquor license and imposing a civil penalty for that violation.

The City of Inver Grove Heights Code Section 4-1-19: Civil Penalties and Sanctions; Subsection B establishes the following minimum penalty for the violations of a liquor license within the last five (5) years

- First violation: Seven hundred fifty-dollar ($750.00) civil penalty.
- Second violation: One-Thousand-dollar ($1000.00) civil penalty and a one (1) day license suspension.
- Third violation within the last five (5) years: Two-thousand-dollar ($2,000.00) civil penalty and a three (3) day license suspension and/or license revocation. The Police Chief or his/her designee will recommend five (5) potential calendar dates for the suspension to the council who will select three (3) days for the suspension.
- More than three (3) violations in the last five (5) years: Two thousand dollar ($2,000.00) civil penalty and a suspension of more than three (3) days and/or license revocation. If it is determined that the license will be suspended and not revoked, the Police Chief or his/her designee will recommend calendar dates for the suspension to the council which shall select the specific dates for the suspension.

The Police Department will be submitting information about this liquor license violation to the City Council along with a recommendation that the Council impose a civil penalty of $1000.00 and a one (1) day license suspension to occur on one of the following dates:

- **Friday, October 2, 2026**
- **Wednesday, October 14, 2026**
- **Saturday November 7, 2026**

The City Council will **hold a hearing regarding this license violation** during its **September 14, 2026, meeting at 6:00 p.m.** in the City Council Chambers, **8150 Barbara Avenue, Inver Grove Heights, Minnesota.** You have the right to attend the hearing, where you or your legal representative will have the opportunity to present any information you would like to the City Council related to the June 4th, 2026 liquor license violation.

If you have any questions regarding our alcohol compliance program, please contact me, Sergeant Dane Winget, through the Inver Grove Heights Police Department at 651-450-2525.

Respectfully,

Dane Winget, Sergeant

# INCIDENT

Inver Grove Heights -
8150 Barbara Ave
Inver Grove Heights, MN 55077
Telephone: 651-450-2525

**Case Number: 26001591**
**Title: Furnish Alcohol to Minor**
**Case Disposition: Adult Arrest**

## INCIDENT INFORMATION

| | | | |
|---|---|---|---|
| **Offenses/Citation:** | 340A.503.2(1) (90G) | Address: | 1330 Mendota Road E Bldg Name/Num: GP Liquors Inver Grove Heights, MN 55077; Dakota |
| | | Location Description: | GP LIQUORS |
| Incident Type: | Other | Parties Involved: | |
| Start Date: | 2026-06-04 17:05 | **Sullivan, Sarah Mary** | [redacted] |
| End Date: | 2026-06-04 17:20 | **Vogt, John William** | [redacted] |
| Reported Date: | 2026-06-04 17:05 | | |

## CASE INFORMATION

| Photos: | Statements: | Body Cam: |
|---|---|---|
| **Yes** | **Yes** | **Yes** |

Surveillance Video:
**No**

## OFFICER INFORMATION

| Name | Agency | Badge | Role |
|---|---|---|---|
| **Jacob Johnson** | **Inver Grove Heights** | **3617** | **Investigator** |

## SYNOPSIS OF EVENTS

On 06/04/26 at 17:05 hours: Furnishing a minor with alcohol was reported in the 1300 block of Mendota Road. A 46-year-old female will be charged by formal complaint. This case is cleared by adult arrest.

## NARRATIVE

On 06/04/26 at 17:03 hours: The Inver Grove Heights Police Department conducted an alcohol compliance check at GP Liquors (1330 Mendota Road E Inver Grove Heights MINNESOTA 55077). The underage subject being utilized to attempt to make purchases was IGHPD Cadet Alida Ahern, who at the time of the check was 19 years old. Ahern had been fully briefed on procedures and was provided $20 dollars (prerecorded buy fund) to attempt to make an alcohol purchase. Ahern was notified to present her own ID card if requested, which displayed "Under 21" in red. Ahern was instructed to not wear any disguise or alter her appearance to appear older which she complied with.

During the compliance check Ahern was sent into the store approximately 1 minute prior to me to avoid suspicion. As I approached and entered the front door just feet from the register, I observed Ahern purchasing a case of Cherry Carbliss Vodka Cocktail (5% alcohol). I observed Ahern receiving change being placed in her hand from the cashier. Ahern then turned and walked to me in the store handing me the alcohol and change. The change was (4)$1 bills and several coins. Another middle-aged customer was in line and began to check out while I was speaking with Ahern and acquiring the alcohol/change from her.

After the other customer completed their transaction, I approached the counter. I took out my badge and identified myself as an Investigator with the Inver Grove Heights Police Department. I asked the cashier for her identification, and she was identified as Sarah Mary Sullivan DOB/[redacted]. Sullivan then immediately made utterances that "I've seen her ID before" and "she's been in here before". I took these statements to believe she was either accusing Ahern of being in the store with a fake ID before, or as a reasoning for why she didn't request to view Ahern's ID, and was claiming she knew Ahern was 21.

I notified Sullivan that Ahern was 19 years old and had purchased the Carbliss. I requested Sullivan print out the receipt for the Carbliss purchase, but Sullivan stated due to the other customer making a purchase after Ahern she was unable to print the receipt.

I asked Sullivan to return the Carbliss. Sullivan was provided the change and alcohol, and I obtained the $20 bill back.

Sullivan asked questions on the consequences of furnishing to a minor. I notified Sullivan that I was unable to give her guidance on the consequences as every situation is different. Sullivan stated she had one prior similar case but that it was a "long long long" time ago.

I read Sullivan her Miranda Rights and she declined to provide a statement.

I requested Sullivan's alcohol training certificate. I was notified that the owner John William Vogt DOB/[redacted] would have her certification. I was provided John's phone number, and he emailed me the certification. I saved the certification and it was uploaded to evidence.com.

I spoke with Ahern who stated that she was not asked for her ID at any point during the purchase.

I requested a criminal history for Sullivan which revealed a 2021 case where Sullivan was convicted for furnishing alcohol to a minor.

I request that Sullivan be charged by formal complaint with the listed charges.

This case is cleared by adult arrest.



## PARTIES INVOLVED

# INCIDENT

Inver Grove Heights -
8150 Barbara Ave
Inver Grove Heights, MN 55077
Telephone: 651-450-2525

**Case Number: 26001591**
**Title: Furnish Alcohol to Minor**
**Case Disposition: Adult Arrest**

## PERSON 1

**Role(s):** Suspect

**Last: Sullivan** **First: Sarah** **Middle: Mary** **Date of Birth:** [redacted] **(46)**

**Sex:** [redacted] **Race:** [redacted] **Height:** [redacted] **Weight:** [redacted] **Hair:** [redacted]

**Eyes:** [redacted] **Is Juvenile?:** [redacted] **Ethnicity:** [redacted] **Build:** [redacted] **Complexion:** [redacted]

**Residence:** [redacted]

**Home Phone:** [redacted] **Description:**

## OFFENSES/ORDINANCES

**Type:** Statute **Offense:** 340A.503.2(1) (90G)
**Level:** Gross Misdemeanor **UOC:** **Enh. Factor:**

**Description:** Liquor-Purchase/Sell/Barter/Furnish/Give to u/21yr

## PERSON 2

**Role(s):** Mentioned

**Last: Vogt** **First: John** **Middle: William** **Date of Birth:** [redacted] **(46)**

**Sex:** [redacted] **Race:** **Height:** [redacted] **Weight:** [redacted] **Hair:**

**Eyes:** [redacted] **Is Juvenile?:** No

**Residence:** [redacted]

**Home Phone:** [redacted] **Description:**

## NIBRS OFFENSE TYPE(s):

**Liquor Law Violations** Location Type: **Liquor Store**

CASE #: 26001591

INCIDENT REPORT

# SUPPLEMENT

Inver Grove Heights -
8150 Barbara Ave
Inver Grove Heights, MN 55077
Telephone: 651-450-2525

**Case Number: 26001591**
**Title: Furnish Alcohol to Minor**
**Case Disposition: Adult Arrest**

CASE #: 26001591

## INCIDENT INFORMATION

**Offenses/Citation:**

| | | | |
|---|---|---|---|
| Incident Type: | Other | Address: | 1330 Mendota Road E Bldg Name/Num: GP Liquors Inver Grove Heights, MN 55077; Dakota |
| Start Date: | 2026-06-04 17:05 | Location Description: | GP LIQUORS |
| End Date: | 2026-06-04 17:20 | Parties Involved: | |
| Reported Date: | 2026-06-09 11:38 | | |

## OFFICER INFORMATION

| Name | Agency | Badge | Role |
|---|---|---|---|
| **Jacob Johnson** | **Inver Grove Heights** | **3617** | **Investigator** |

SUPPLEMENT REPORT

## NARRATIVE

On 06/09/26: I reviewed and electronically signed the complaint summons in this case.

This case is cleared by adult arrest.

**RESOLUTION NO. 2021-292**

**INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION IMPOSING SANCTIONS UPON OFF-SALE LIQUOR LICENSE HOLDER J & J VOGT, INC. D/B/A GOLD PALACE LIQUOR**

**WHEREAS**, Minn. Stat. Sec. 340A.415 and Inver Grove Heights City Code Section 4-1-19 authorizes the city council to impose sanctions upon the holder of a liquor license who has failed to comply with an applicable statute, rule, or ordinance relating to alcoholic beverages or the operation of a licensed establishment, upon a hearing duly noticed and the opportunity for the license holder to be heard;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Inver Grove Heights, Minnesota, as follows:

FINDINGS

1.1 J & J Vogt, Inc. d/b/a Gold Palace Liquor (the "License Holder") holds an off-sale intoxicating liquor license (the "License") for the premises located at 1330 Mendota Road, Inver Grove Heights, MN (the "Licensed Premises").

1.2 The Inver Grove Heights Police Department conducted an alcohol compliance check on July 15, 2021 at the Licensed Premises, and during that compliance check, an employee working at the Licensed Premises sold an alcoholic beverage to an individual under the age of 21, in violation of Minn. Stat. § 340A.503, subd. 2(1) and City Code Section 4-1-19(A)(5).

1.3 Notice of a hearing regarding the alleged liquor license violation, including consideration of the imposition of sanctions for a liquor license violation was duly given to the License Holder of the License for the premises at 1330 Mendota Road, Inver Grove Heights, Minnesota on or around September 17, 2021, pursuant to Minnesota Statutes, by leaving a copy of the Notice of Hearing and Attachments addressed to Gold Palace Liquors at the licensed premises with the person in charger thereof.

1.4 A hearing regarding the alleged liquor license violation was held on Monday, November 8, 2021, in the City Council Chambers in Inver Grove Heights City Hall, 8150 Barbara Avenue, Inver Grove Heights Minnesota.

1.5 At the hearing, all persons who appeared and desired to be heard were heard.

CONCLUSION

2.1 Based upon the evidence presented at the hearing, including all of the materials related to the liquor license violation included in the Council Packet for the November 8, 2021 City Council meeting, the City Council concludes that the License Holder of the off-sale intoxicating liquor license for the License Premises located at 1330 Mendota Road, Inver Grove Heights, Minnesota failed to comply with Minnesota Statutes §§ 340A.503, subd. 2(1), 340A.501, and 340A.415 and City Code Section 4-1-19 in that an employee of the License Holder sold an alcoholic beverage at the Licensed Premises to a person under the age of 21 on July 15, 2021, in violation of Minnesota Statues § 340A.503 and City Code Section 4-1-19.

2.2 Such violation constitutes a violation of the License Holder's off-sale intoxicating liquor license.

2.3 Such violation is the License Holder's first license violation within the past five (5) years.

SANCTION

3.1 The following sanction is imposed for the violation:

3.1.1 A seven hundred fifty dollar ($750.00) civil penalty is imposed. If this penalty not paid on or before November 22, 2021, the Off Sale Liquor License for J & J Vogt, Inc. d/b/a Gold Palace Liquor shall be suspended without notice to the licensee until the civil penalty is paid.

Adopted by the City Council of the City of Inver Grove Heights this 8th day of November, 2021.

Ayes: 5

Nays: 0

Tom Bartholomew, Mayor

Attest:

Rebecca Kiernan, City Clerk

City of Inver Grove Heights

vs. **AFFIDAVIT OF SERVICE**

J & J Vogt, Inc. (DBA) Gold Palace Liquor

STATE OF MINNESOTA )
)ss.
COUNTY OF DAKOTA )

Officer Joseph Stewberg

Badge 3611

~~Sergeant Dane Winget~~, of the City of Inver Grove Heights, County of Dakota, in the State of Minnesota, being duly sworn, says that on the 18th day of August, 2026, served the Notice of Hearing: Liquor License Violation and Attachments, on J & J Vogt, Inc. (DBA) Gold Palace Liquor, by leaving a copy of the Notice and Attachments with JOHN VOGT, the person in charge thereof, at 1330 Mendota Road, Inver Grove Heights, MN 55076, the licensed premises.

Time: 11:29 AM

Signature: [signature]

Subscribed and sworn to before

me this 18th day of August 2026.

Notary

**RESOLUTION NO. 26-**

**INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION IMPOSING SANCTIONS UPON**
**ON-SALE LIQUOR LICENSE HOLDER**

**J&J VOGT, INC. (DBA) GOLD PALACE LIQUOR**

**WHEREAS** Minn. Stat. Sec. 340A.415 and Inver Grove Heights City Code Section 4-1-19 authorizes the City Council to impose sanctions upon the holder of a liquor license who has failed to comply with an applicable statute, rule, or ordinance relating to alcoholic beverages or the operation of a licensed establishment, upon a hearing duly noticed and the opportunity for the license holder to be heard.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Inver Grove Heights, Minnesota, as follows:

FINDINGS

1.1 J&J Vogt, Inc. (DBA) Gold Palace Liquor (the "License Holder") holds an on-sale liquor license (the "License") for the premises located at 1330 Mendota Road, Inver Grove Heights, MN (the "Licensed Premises").

1.2 The Inver Grove Heights Police Department conducted an alcohol compliance check on June 4, 2026, at the Licensed Premises, and during that compliance check, an employee working at the Licensed Premises sold, furnished, or delivered an alcoholic beverage to an individual under the age of 21, in violation of Minn. Stat. § 340A.503, subd. 2(1) and City Code Section 4-1-19(A)(5).

1.3 Notice of a hearing regarding the alleged liquor license violation, including consideration of the imposition of sanctions for a liquor license violation, was duly given to the License Holder of the License for the premises at 1330 Mendota Road, Inver Grove Heights, Minnesota on or around August 18, 2026, by leaving a copy of the Notice of Hearing and Attachments addressed to J&J Vogt, INC (DBA) Gold Palace Liquor, at the licensed premises with the person in charge thereof.

1.4 A hearing regarding the alleged liquor license violations was held on Monday, September 14, 2026, in the City Council Chambers in Inver Grove Heights City Hall, 8150 Barbara Avenue, Inver Grove Heights, Minnesota.

1.5 At the hearing, all persons who appeared and desired to be heard were heard.

CONCLUSION

2.1 Based upon the evidence presented at the hearing, including all of the materials related to the liquor license violations included in the Council Packet for the September 14, 2026, City Council meeting, the City Council concludes that the License Holder of the on-sale liquor license for the Licensed Premises located at 1330 Mendota Road, Inver Grove Heights, Minnesota failed to comply with Minnesota Statutes §§ 340A.503, subd. 2(1), 340A.501, and 340A.415, and City Code Sections 4-1-19, in that an employee of the License Holder sold an alcoholic beverage at the Licensed Premises to a person under the age of 21 on June 4, 2026, in violation of Minnesota Statutes § 340A.503 and City Code Section 4-1-19.

2.2 Such violations constitute violations of the License Holder's on-sale liquor license.

2.3 Such violations are the License Holder's second license violations within the past five (5) years.

<u>SANCTION</u>

3.1 The following civil penalties are imposed for the violation:

3.1.1 A civil penalty of one thousand dollars ($1,000.00) is imposed. If this penalty is not paid by October 14, 2026, the On-Sale liquor license for J&J Vogt, INC (DBA) Gold Palace Liquor will be suspended without notice to the licensee until the civil penalty is settled.

3.1.2 A one-day license suspension is to occur on the following date:

__________________________

Adopted by the City Council of the City of Inver Grove Heights on this 14th day of September 2026.

Ayes: Nays:

Attest:

__________________________ __________________________

Brenda Dietrich, Mayor Rebecca Kiernan, City Clerk

City of Inver Grove Heights
POLICE DEPARTMENT
8150 Barbara Avenue
Inver Grove Heights
Minnesota 55077
651-450-2525
www.ighmn.gov

August 18, 2026

American Multi-Cinema, Inc. (DBA) AMC Theaters
5567 Bishop Avenue
Inver Grove Heights, MN 55076

Dear American Multi-Cinema, Inc. (DBA) AMC Theaters,

On June 4th, 2026, the Inver Grove Heights Police Department conducted an alcohol sales compliance check at your business. Your business **failed the alcohol sales compliance check.** A violation of your liquor license was found during this compliance check as follows:

Your employee sold and/or furnished an alcoholic beverage to a person under 21 years of age. This is a violation of City of Inver Grove Heights Code Section 4-1-14: Conditions of License; Subsection D:

> Sales to Certain Persons Prohibited: No intoxicating liquor shall be sold, furnished, or delivered for any purpose to any person under the age of twenty-one (21) years or to any person obviously intoxicated or to any other persons to whom sale is prohibited by state law.

Attached to this letter is a copy of the redacted police report from this compliance check that provides additional information about this liquor license violation.

Additionally, according to our records, you have had **two previous violations** within the last five (5) years, case numbers 23002518 and 25002992. Attached to this letter is a copy of each of the resolutions finding a violation of your liquor license and imposing a civil penalty for each violation.

The City of Inver Grove Heights Code Section 4-1-19: Civil Penalties and Sanctions; Subsection B establishes the following minimum penalty for the violations of a liquor license within the last five (5) years

- First violation: Seven hundred fifty-dollar ($750.00) civil penalty.
- Second violation: One-Thousand-dollar ($1000.00) civil penalty and a one (1) day license suspension.
- Third violation within the last five (5) years: Two-thousand-dollar ($2,000.00) civil penalty and a three (3) day license suspension and/or license revocation. The Police Chief or his/her designee will recommend five (5) potential calendar dates for the suspension to the council who will select three (3) days for the suspension.
- More than three (3) violations in the last five (5) years: Two thousand dollar ($2,000.00) civil penalty and a suspension of more than three (3) days and/or license revocation. If it is determined that the license will be suspended and not revoked, the Police Chief or his/her designee will recommend calendar dates for the suspension to the council which shall select the specific dates for the suspension.

The Police Department will be submitting information about this liquor license violation to the City Council along with a recommendation that the Council impose a civil penalty of $2000.00 and a three (3) day license suspension to occur on one of the following dates:

- **Tuesday, September 22, 2026**
- **Friday, October 2, 2026**
- **Wednesday, October 14, 2026**
- **Saturday, November 7, 2026**
- **Monday, December 21, 2026**

The City Council will **hold a hearing regarding this license violation** during its **meeting on September 14th, 2026, at 6:00 p.m.** in the City Council Chambers, located at 8150 Barbara Avenue, Inver Grove Heights, Minnesota. You have the right to attend the hearing, where you or your legal representative will have the opportunity to present any information you would like to the City Council related to the **June 4th, 2026**, liquor license violation.

If you have any questions regarding our alcohol compliance program, please contact me, Sergeant Dane Winget, through the Inver Grove Heights Police Department at 651-450-2525.

Respectfully,

Dane Winget, Sergeant

# INCIDENT

Inver Grove Heights -
8150 Barbara Ave
Inver Grove Heights, MN 55077
Telephone: 651-450-2525

**Case Number: 26001590**
**Title: Furnish Alcohol to Minor**
**Case Disposition: Adult Arrest**

## INCIDENT INFORMATION

| | | | |
|---|---|---|---|
| **Offenses/Citation:** | 340A.503.2(1) (90G) | Address: | 5567 Bishop Avenue Inver Grove Heights, MN 55076; Minnesota US |
| | | Location Description: | |
| Incident Type: | Other | Parties Involved: | |
| Start Date: | 2026-06-04 16:19 | **Mereness, Chase Jay** [redacted] | Suspect |
| End Date: | 2026-06-04 17:00 | | |
| Reported Date: | 2026-06-04 16:19 | | |

## CASE INFORMATION

| Photos: | Statements: | Body Cam: |
|---|---|---|
| **Yes** | **Yes** | **Yes** |

Surveillance Video:
**No**

## OFFICER INFORMATION

| Name | Agency | Badge | Role |
|---|---|---|---|
| **Joseph DeRosier** | **Inver Grove Heights** | **3631** | **Investigator** |
| **Alida Ahern** | **Inver Grove Heights** | **36C1** | **Assisting** |

## SYNOPSIS OF EVENTS

On 06/04/2025 at 1619 hours, Officers responded to the 5500 block of Bishop Avenue for a alcohol compliance check. Through further investigation, Officers determined that Chase Mereness, age 26 of Hastings sold alcohol to a minor. Chase was charged via formal complaint.

## NARRATIVE

On 2026-06-04 at approximately 16:19 hours, I responded to AMC located at 5567 Bishop Avenue for an alcohol compliance check.

It should be noted that Ahern, Alida 36C1 was briefed and was dressed in normal attire as they normally would for the conditions outside. It should be noted that Alida is a Police Cadet for the Inver Grove Heights Police Department, is over 18 years old, but younger than 21 years old. Alida did not use any disguises to make them appear older than they actually are. Alida did not engage in extra conversation and did not attempt to persuade the seller to sell/serve them alcohol. I provided Alida with 20.00 dollars of US currency of city buy funds for all transactions.

For each attempted buy Alida presented their MN identification card which was oriented vertically and clearly was marked in red with 'UNDER 21'.

Upon arrival at the AMC theater, Alida and I walked toward the food concessions/bar area. After entry to the lobby, I went to the to the restroom. When I returned I was to be able to observe the remainder of the transaction in which the bartender was giving Alida change for the transaction. I observed Alida next to a "High Noon" alcoholic beverage, which was opened and directly in front of her.

During the interaction, Alida spoke with the bartender who was later fully identified as Chase Jay Mereness DOB/1999-07-21. I was later advised that Chase looked at Alida's ID, then accepted payment, provided her with the drink and provided change. It then showed my badge and identified myself as law enforcement. Alida left the theater at this time. I asked for Chase to contact his store manager. I was then approached by the manager who was unidentified.

I requested for Chase to provide a formal statement regarding the incident, and he agreed to do so. During the statement, Chase admitted that he sold a alcoholic drink to an underage female after looking at her ID. Chase advised that the incident was a accident. I later uploaded the statement into evidence.com.

I later received formal training records for Chase where were scanned and uploaded to the electronic case file.

I received a full refund for the purchased alcohol. It should also be also noted that Alida was debriefed after the incident. Alida advised that she was asked for her ID during the incident and completed the transaction. Alida did not consume or possess any alcohol outside of the designated transaction.

Please forward this incident to the City attorney's office for the formal charging of Chase Jay Mereness DOB/1999-07-21 for the listed charges.

## PARTIES INVOLVED

### PERSON 1

**Role(s):** Suspect

**Last: Mereness** **First: Chase** **Middle: Jay** **Date of Birth:** [redacted] **(26)**

**Sex:** [redacted] **Race:** [redacted] **Height:** [redacted] **Weight:** [redacted] **Hair:** [redacted]

**Eyes:** [redacted] **Is Juvenile?:** [redacted] **Ethnicity:** [redacted] **Build:** [redacted] **Complexion:** [redacted]

**Residence:** [redacted]

**Residence Type:** Residence/Home

**Cell Phone:** [redacted] **Description:**

## OFFENSES/ORDINANCES

**Type:** Statute
**Offense:** 340A.503.2(1) (90G)
**Level:** Gross Misdemeanor
**UOC:**
**Enh. Factor:**
**Description:** Liquor-Purchase/Sell/Barter/Furnish/Give to u/21yr

## NIBRS OFFENSE TYPE(s):

**Liquor Law Violations**
Location Type: **Other/Unknown**

**RESOLUTION NO. 23-236**

**INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION IMPOSING SANCTIONS UPON**
**ON-SALE LIQUOR LICENSE HOLDER**
**American Multi-Cinema, Inc. D/B/A AMC Theaters**

**WHEREAS** Minn. Stat. Sec. 340A.415 and Inver Grove Heights City Code Section 4-1-19 authorizes the City Council to impose sanctions upon the holder of a liquor license who has failed to comply with an applicable statute, rule, or ordinance relating to alcoholic beverages or the operation of a licensed establishment.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Inver Grove Heights, Minnesota, as follows:

FINDINGS

1.1 American Multi-Cinema, Inc. d/b/a AMC Theaters (the "License Holder") holds an on-sale intoxicating liquor license (the "License") for the premises located at 5567 Bishop Avenue, Inver Grove Heights, MN (the "Licensed Premises").

1.2 The Inver Grove Heights Police Department conducted an alcohol compliance check on July 28, 2023, at the Licensed Premises, and during that compliance check, an employee working at the Licensed Premises sold, furnished, or delivered an alcoholic beverage to an individual under the age of 21, in violation of Minn. Stat. § 340A.503, subd. 2(1) and City Code Section 4-1-19(A)(5).

1.3 Notice regarding the alleged liquor license violation, including consideration of the imposition of sanctions for a liquor license violation, was duly sent to the License Holder of the License for the premises at 5567 Bishop Avenue, Inver Grove Heights, Minnesota on or about September 15, 2023.

1.4 Consideration of the alleged liquor license violation was held on Monday, September 25, 2023, in the City Council Chambers in Inver Grove Heights City Hall, 8150 Barbara Avenue, Inver Grove Heights Minnesota.

1.5 All persons who appeared and desired to be heard regarding the alleged liquor license violation were heard.

## CONCLUSION

2.1 Based upon the evidence presented at the hearing, including all of the materials related to the liquor license violation included in the Council Packet for the September 25, 2023 City Council meeting, the City Council concludes that the License Holder of the on-sale intoxicating liquor license for the Licensed Premises located at 5567 Bishop Avenue, Inver Grove Heights, Minnesota failed to comply with Minnesota Statutes §§ 340A.503, subd. 2(1), 340A.501, and 340A.415 and City Code Section 4-1-19 in that an employee of the License Holder sold an alcoholic beverage at the Licensed Premises to a person under the age of 21 on July 28, 2023, in violation of Minnesota Statutes § 340A.503 and City Code Section 4-1-19.

2.2 Such violation constitutes a violation of the License Holder's on-sale intoxicating liquor license.

2.3 Such violation is the License Holder's first license violation within the past five (5) years.

## SANCTION

3.1 The following civil penalty is imposed for the violation:

3.1.1 A seven hundred fifty dollar ($750.00) civil penalty is imposed. If this penalty is not paid on or before October 25, 2023, the On-Sale liquor license for American Multi-Cinema, Inc. d/b/a AMC Theaters shall be suspended without notice to the licensee until the civil penalty is paid.

Adopted by the City Council of the City of Inver Grove Heights on this 25th day of September 2023.

Ayes: 5 Nays: 0

BR Dietrich

Brenda Dietrich, Mayor

Attest:

Rebecca Kiernan

Rebecca Kiernan, City Clerk

**INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

# RESOLUTION 2025-250

## RESOLUTION IMPOSING SANCTIONS UPON ON-SALE LIQUOR LICENSE HOLDER

### American Multi-Cinema, Inc. (DBA) AMC Theaters

**WHEREAS** Minn. Stat. Sec. 340A.415 and Inver Grove Heights City Code Section 4-1-19 authorizes the City Council to impose sanctions upon the holder of a liquor license who has failed to comply with an applicable statute, rule, or ordinance relating to alcoholic beverages or the operation of a licensed establishment, upon a hearing duly noticed and the opportunity for the license holder to be heard.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Inver Grove Heights, Minnesota, as follows:

<u>FINDINGS</u>

1.1 American Multi-Cinema, Inc. (DBA) AMC Theaters (the "License Holder") holds an on-sale liquor license (the "License") for the premises located at 5567 Bishop Ave, Inver Grove Heights, MN (the "Licensed Premises").

1.2 The Inver Grove Heights Police Department conducted an alcohol compliance check on October 16, 2025, at the Licensed Premises, and during that compliance check, an employee working at the Licensed Premises sold, furnished, or delivered an alcoholic beverage to an individual under the age of 21, in violation of Minn. Stat. § 340A.503, subd. 2(1) and City Code Section 4-1-19(A)(5).

1.3 Notice of a hearing regarding the alleged liquor license violation, including consideration of the imposition of sanctions for a liquor license violation, was duly given to the License Holder of the License for the premises at 5567 Bishop Ave, Inver Grove Heights, Minnesota on November 7, 2025 by leaving a copy of the Notice of Hearing and Attachments addressed to American Multi-Cinema, Inc. (DBA) AMC Theaters, at the licensed premises with the person in charge thereof.

1.4 A hearing regarding the alleged liquor license violations was held on Monday, November 24, 2025, in the City Council Chambers in Inver Grove Heights City Hall, 8150 Barbara Avenue, Inver Grove Heights, Minnesota.

1.5 At the hearing, all persons who appeared and desired to be heard were heard.

<u>CONCLUSION</u>

2.1 Based upon the evidence presented at the hearing, including all of the materials related to the liquor license violations included in the Council Packet for the November 24, 2025, City Council meeting, the City Council concludes that the License Holder of the on-sale liquor license for the Licensed Premises located at 5567 Bishop Ave, Inver Grove Heights, Minnesota failed to comply with Minnesota Statutes §§ 340A.503, subd. 2(1), 340A.501, and 340A.415, and City Code Sections 4-1-19, in that an employee of the License Holder sold an alcoholic beverage at the Licensed Premises to a person under the age of 21 on October 16, 2025, in violation of Minnesota Statutes § 340A.503 and City Code Section 4-1-19.

2.2 Such violations constitute violations of the License Holder's on-sale liquor license.

2.3 Such violations are the License Holder's second license violations within the past five (5) years.

SANCTION

3.1 The following civil penalties are imposed for the violation:

3.1.1 A civil penalty of one thousand dollars ($1,000.00) is imposed. If this penalty is not paid by December 25, 2025, the On-Sale liquor license for American Multi-Cinema, Inc. (DBA) AMC Theaters will be suspended without notice to the licensee until the civil penalty is settled.

3.1.2 A one-day license suspension is to occur on the following date: December 15, 2025

Adopted by the City Council of the City of Inver Grove Heights on this 24th day of November 2025.

Ayes: 4 Nays: 0

Brenda Dietrich, Mayor

Attest:

Rebecca Kiernan, City Clerk

City of Inver Grove Heights

vs. **AFFIDAVIT OF SERVICE**

American Multi-Cinema, Inc. (DBA) AMC Theaters

STATE OF MINNESOTA )
)ss.
COUNTY OF DAKOTA )

Officer Joseph Steinberg
~~Sergeant Dane Winget~~, of the City of Inver Grove Heights, County of Dakota, in the State of Minnesota, being duly sworn, says that on the 18th day of August, 2026, served the Notice of Hearing: Liquor License Violation and Attachments, on American Multi-Cinema, Inc. (DBA) AMC Theaters, by leaving a copy of the Notice and Attachments with ROBERT KINNY, the person in charge thereof, at 5567 Bishop Avenue Inver Grove Heights, MN 55076, the licensed premises.

Time: 11:20 AM

Signature:

Subscribed and sworn to before

me this 18th day of August 2026.

Notary

**RESOLUTION NO. 26-**

**INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION IMPOSING SANCTIONS UPON**
**ON-SALE LIQUOR LICENSE HOLDER**

**AMERICAN MULTI-CINEMA, INC. (DBA) AMC THEATERS**

**WHEREAS** Minn. Stat. Sec. 340A.415 and Inver Grove Heights City Code Section 4-1-19 authorizes the City Council to impose sanctions upon the holder of a liquor license who has failed to comply with an applicable statute, rule, or ordinance relating to alcoholic beverages or the operation of a licensed establishment, upon a hearing duly noticed and the opportunity for the license holder to be heard.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Inver Grove Heights, Minnesota, as follows:

FINDINGS

1.1 American Multi-Cinema, Inc. (DBA) AMC Theaters (the “License Holder”) holds an on-sale liquor license (the “License”) for the premises located at 5567 Bishop Ave, Inver Grove Heights, MN (the “Licensed Premises”).

1.2 The Inver Grove Heights Police Department conducted an alcohol compliance check on June 4, 2026, at the Licensed Premises, and during that compliance check, an employee working at the Licensed Premises sold, furnished, or delivered an alcoholic beverage to an individual under the age of 21, in violation of Minn. Stat. § 340A.503, subd. 2(1) and City Code Section 4-1-19(A)(5).

1.3 Notice of a hearing regarding the alleged liquor license violation, including consideration of the imposition of sanctions for a liquor license violation, was duly given to the License Holder of the License for the premises at 5567 Bishop Ave, Inver Grove Heights, Minnesota on or around August 18, 2026, by leaving a copy of the Notice of Hearing and Attachments addressed to American Multi-Cinema, Inc. (DBA) AMC Theaters, at the licensed premises with the person in charge thereof.

1.4 A hearing regarding the alleged liquor license violations was held on Monday, September 14, 2026, in the City Council Chambers in Inver Grove Heights City Hall, 8150 Barbara Avenue, Inver Grove Heights, Minnesota.

1.5 At the hearing, all persons who appeared and desired to be heard were heard.

## CONCLUSION

2.1 Based upon the evidence presented at the hearing, including all of the materials related to the liquor license violations included in the Council Packet for the September 14, 2026, City Council meeting, the City Council concludes that the License Holder of the on-sale liquor license for the Licensed Premises located at 5567 Bishop Ave, Inver Grove Heights, Minnesota failed to comply with Minnesota Statutes §§ 340A.503, subd. 2(1), 340A.501, and 340A.415, and City Code Sections 4-1-19, in that an employee of the License Holder sold an alcoholic beverage at the Licensed Premises to a person under the age of 21 on June 4, 2026, in violation of Minnesota Statutes § 340A.503 and City Code Section 4-1-19.

2.2 Such violations constitute violations of the License Holder's on-sale liquor license.

2.3 Such violations are the License Holder's third license violations within the past five (5) years.

## SANCTION

3.1 The following civil penalties are imposed for the violation:

3.1.1 A civil penalty of two thousand dollars ($2,000.00) is imposed. If this penalty is not paid by October 14, 2026, the On-Sale liquor license for American Multi-Cinema, Inc. (DBA AMC Theaters) will be suspended without notice to the licensee until the civil penalty is settled.

3.1.2 A three-day license suspension is to occur on the following dates:

____________________________________________

Adopted by the City Council of the City of Inver Grove Heights on this 14th day of September 2026.

Ayes: Nays:

Attest:

____________________________ ____________________________

Brenda Dietrich, Mayor Rebecca Kiernan, City Clerk

CITY OF INVER GROVE HEIGHTS

## Request for Council Action

## SUBJECT: Third Reading of Ordinance Amending Existing Interim Ordinance

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Regular Business
**CONTACT:** Jason Ziemer, Community Development Director, 651-450-2546

**ACTION REQUESTED**
Consider third reading of an ordinance amending the existing interim ordinance (moratorium) on data centers.

**BACKGROUND**
Following three readings, the City Council adopted an interim ordinance (moratorium) on data centers with the City on June 26, 2026. QLevr, LLC and FIG Ion Timber, LLC, subsequently filed a lawsuit in Dakota County District Court challenging the validity of the interim ordinance. The lawsuit seeks a declaratory judgment that the interim ordinance, as applied to their previously-submitted application for Major Site Plan approval for a data center, was invalid, alleging tortious interference with their contractual relationship, claiming that the interim ordinance constituted a regulatory taking of their property without just compensation, and a violation of their due process, among other claims.

Litigation counsel has been in communication with QLevr's attorneys regarding the lawsuit, including potential settlement options. QLevr has proposed an offer to settle the lawsuit, dismissing the case without the City being required to pay any damages of Qlevr's litigation costs, provided that the City amend its existing interim ordinance to exclude their previously-submitted major site plan application for a data center and approves that major site plan application.

Following a closed session with litigation counsel on Monday, August 3, 2026, the City Council reconvened in open session and directed litigation counsel and staff to move forward with settlement negotiations, including preparation of an ordinance amending the existing interim ordinance.

The first reading was considered and approved at the August 10 City Council meeting, with considerable discussion related to the potential financial implications of the lawsuit. The Council then considered and approved the second reading of the ordinance at its August 24 meeting. The Council is now asked to consider a third and final reading of the attached ordinance amending the existing interim ordinance at its September 14 meeting. If adopted, the ordinance will not take effect until after it is published. The City must take final action on QLevr's Major Site Plan application by October 4 as is required by the statutory 60-day rule.

<u>Questions on AUAR for Data Center Developments</u>

Several residents had previously contacted council members by email and spoke at the available open forums at council meetings, requesting Council Members authorize an AUAR study, or

Alternative Urban Areawide Review, of data centers. Council members asked staff to review the request and provide a response, specifically whether an AUAR is applicable in this setting. To help address citizen questions raised, Bolton & Menk staff who assisted with the recent Environmental Assessment Worksheet (EAW) petition review were asked to provide perspective on the topic of an AUAR in relation to the requests.

Specifically, an AUAR is an alternative form of environmental review for anticipated development within a defined geographic area. This study format follows Minnesota Rules 4410 and guidelines established by the Environmental Quality Review Board (EQB) to explore development scenarios within a large, defined boundary where growth or redevelopment is anticipated, or as part of land-use planning work for the area. The Northwest Expansion Area AUAR – originally drafted in 2004 and recently updated in 2025 – is an example of an existing AUAR based on a land use plan and anticipated development for a large geographic area.

An AUAR follows the same content and format structure of EAWs, inclusive of a prescriptive list of categories. As a result, the goal of an AUAR is to identify potential broad impacts and mitigation measures within that geographic boundary before development begins. AUARs must also be updated every five (5) years.

While an AUAR evaluates future development scenarios within a broad but defined area, the review of a specific use, single parcel, or individual land use application does not fit the framework of the AUAR. Such project-specific environmental reviews would fall to an EAW, provided the project is not exempt from review by Minnesota Rules. Where a project may be exempt, environmental evaluation would then be based on existing permitting and regulatory reviews. Important note: Where an AUAR exists, individual projects that occur within that development boundary are typically exempt from any future environmental review. Projects requiring a mandatory environmental review within an AUAR boundary would not be exempt from that study.

An AUAR cannot be used as a type of moratorium. And, unlike an EAW, an AUAR study does not automatically stop or delay a pending application. Specific to the proposed data center development: Although an AUAR would not be an appropriate environmental review form, if an AUAR was an option both Bolton & Menk staff and legal counsel concluded the project would remain exempt under Minnesota Rules, as per the July 2026 memorandum from Bolton & Menk. In other words, no results of such an AUAR would have any bearing on the proposed project based on its exemption status.

**FISCAL IMPACT**

n/a

**RECOMMENDATION**

Consider third reading of attached ordinance amending the City's existing interim ordinance.

**ATTACHMENTS**

1. Ordinance Amending Interim Ordinance
2. Frequently Asked Questions on Proposed Data Center Project Updated for August 24 City Council Regular Meeting_FINAL FINAL

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**ORDINANCE NO. ______________**

**AN ORDINANCE AMENDING ORDINANCE NO. 1527, AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A MORATORIUM ON DATA CENTERS**

**WHEREAS,** following three readings, the Inver Grove Heights City Council adopted Ordinance No. 1527, an Interim Ordinance Authorizing a Study and Imposing a Moratorium on Data Centers (the "Existing Interim Ordinance") on June 26, 2026; and

**WHEREAS,** the City Council has determined that the Existing Interim Ordinance should be amended to exclude its application to the previously submitted application for Major Site Plan Approval for a Data Center.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, DAKOTA COUNTY, MINNESOTA, DOES ORDAIN AS FOLLOWS:**

1. The Existing Interim Ordinance is hereby amended as follows:

    a. The following language in Section 5

    **Additionally, no additional review or other work on any previously accepted applications that include or contemplate construction or expansion of a Data Center will be conducted during the term of the moratorium. Previously received applications shall be either withdrawn by the applicant, acted upon by the City in accordance with this Ordinance, or, if agreed to by the applicant in writing, the statutory review period may be extended indefinitely to allow the City to act upon the application only after completing the aforementioned study pursuant to any amendments to the Zoning Code regarding Data Centers that take effect thereafter.**

    Is hereby deleted in its entirety and replaced with the following language:

    **This moratorium shall not apply to any previously submitted application for Major Site Plan Approval for a Data Center, and shall not prohibit the approval of any previously submitted Major Site Plan Application, the issuance of building permits or other City approvals associated with any approved Major Site Plan Application that is not subject to the moratorium adopted by this Interim Ordinance, or the construction of a new Data Center in conformance with an approved Major Site Plan Application.**

2. Except as noted in Paragraph # 1 above, no other terms or provisions of the Existing Interim Ordinance are repealed, replaced, or otherwise modified by this Ordinance.

3. This Ordinance shall take effect immediately upon its adoption and publication.

Adopted by the Inver Grove Heights City Council this ____ day of _______, 2026.

**CITY OF INVER GROVE HEIGHTS**

By: ________________________________

Brenda Dietrich, Mayor

ATTEST:

________________________________

Rebecca Kiernan, City Clerk

**Frequently Asked Questions on Proposed Data Center Project**
**Updated for the August 24 City Council Regular Meeting**

I heard the data center lawsuit was discussed at a Council meeting on August 3. What was discussed?

Yes; the City Council met with its litigation counsel and received an update regarding the lawsuit that has now been officially brought against the City. Upon considering the financial impacts to the City in real terms, there was consensus among Council members to revisit the discussion of the moratorium—which currently includes the proposed data center project—and whether the City should consider removing the proposed data center from the moratorium to avoid costs related to prolonged litigation and considerable damage claims.

Is the lawsuit just a threat by the developer?

No; the City has been served and the lawsuit is no longer hypothetical. Before the moratorium was adopted, the lawsuit had been threatened but not commenced. Once the moratorium was passed and the lawsuit was filed in court, Council had an opportunity to review the actual legal claims brought forth by the developer.

What are the financial implications of the lawsuit, specifically the potential cost to the City?

As stated at the August 10 City Council meeting, if the developer were to win its lawsuit, the potential cost to the City for damages is of at least $20 million, plus attorneys/legal fees incurred by the developer and the City.

What would be the impact on residents who pay taxes to the City of Inver Grove Heights?

A potential $20 million litigation exposure is nearly half of the City's entire proposed property tax levy for 2027. Ultimately, the City's financial obligations are taken on by the community, the taxpayers.

Using a median-valued home of approximately $361,600, if the City had to levy an additional $20 million in a single year, the City's portion of the property tax bill on that home is estimated to increase from approximately $1,833 to $3,053—an increase of about $1,220, or 67%, for that year.

Doesn't the City have insurance to cover the cost of a lawsuit?

The City's liability insurance for land use claims, which would apply in this case, maxes out at $1 million. Unlike automotive or property insurance claims, this amount is not a "deductible." Any claim, costs for damages, attorneys/legal fees, etc. above $1 million becomes the City taxpayers' responsibility. There are no insurance coverage options available that would meet the level of damages claimed, plus attorneys/legal fees, if the City were to lose the lawsuit.

Where is the City Council currently at in the development review process?

After action was taken by Council on the Environmental Assessment Worksheet (EAW) petition at their July 27 meeting, the City has 60 days to act on the development application. That deadline is October 4, 2026.

How is this process impacted by the current moratorium?

Under the current moratorium, the proposed data center project is unable to proceed at this time. If the City Council were to remove the data center from the current moratorium due to the financial implications of the lawsuit brought against the City by the developers, the moratorium must be amended. The proposed ordinance to amend the moratorium requires three readings by the City Council, unless this rule is waived by a super majority of the City Council (4 out of 5 members).

The first reading of the proposed ordinance to amend the moratorium was approved by the City Council at its r meeting on August 10. A second reading of the proposed ordinance will occur at the Council meeting on August 24.

When will a final decision be made?

If Council approves the second reading of the proposed ordinance to amend the moratorium on August 24, the third and final reading of the proposed ordinance would occur at the September 14 Council meeting, unless Council waives the requirement for three readings at its August 24 meeting. If adopted, the ordinance will not take effect until after it is published.

Will the moratorium still apply to future data center applications?

The moratorium is active for one year (until June 2027). Regardless of whether the current application for a data center remains part of the moratorium, the City Council will still proceed with the moratorium to study the related zoning issues.

Could the developer amend its application to build a larger data center?

No. If the data center project is removed from the moratorium, only the current project, as proposed, would be exempt from the moratorium. If the developer were to amend its application or submit a new application for a same or similar or larger project, the City would deny the application because of the existing moratorium. If new zoning changes and development standards for data center developments are established following the moratorium study, any future new applications for data centers, including by this developer, would need to comply with adopted City Code requirements.

Is the data center developer receiving financial assistance from the City or the State of Minnesota?

No; the developer has neither requested financial assistance from the City for this project, nor is the City providing or considering any financial assistance for the developer. The developer is also not receiving financial assistance from the State of Minnesota for this development.

Is the developer open to building on other sites in IGH?

Prior to choosing this site, the developer indicated it completed its due diligence and explored other public and private sites in IGH. The developer ultimately chose this site because it determined that it was the best site for the project. Litigation counsel spoke with the developer's counsel and learned the developer is not interested in other sites in or near IGH.

How can I share my comments with the Council?

You can email our city clerk (cityclerk@ighmn.gov) prior to noon on Monday, Aug. 24, and your comments will be provided to Council. Additionally, the City Council plans to hear public comments in person at its meeting on August 24.

Agenda Item 7.B.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

## SUBJECT: Adoption of Preliminary 2027 Budgets & Tax Levies for Taxes Payable 2027

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Regular Business
**CONTACT:** Ellen Hiniker, Interim City Administrator, 651.450.2511
Amy Hove, Finance Director, 651.450.2521

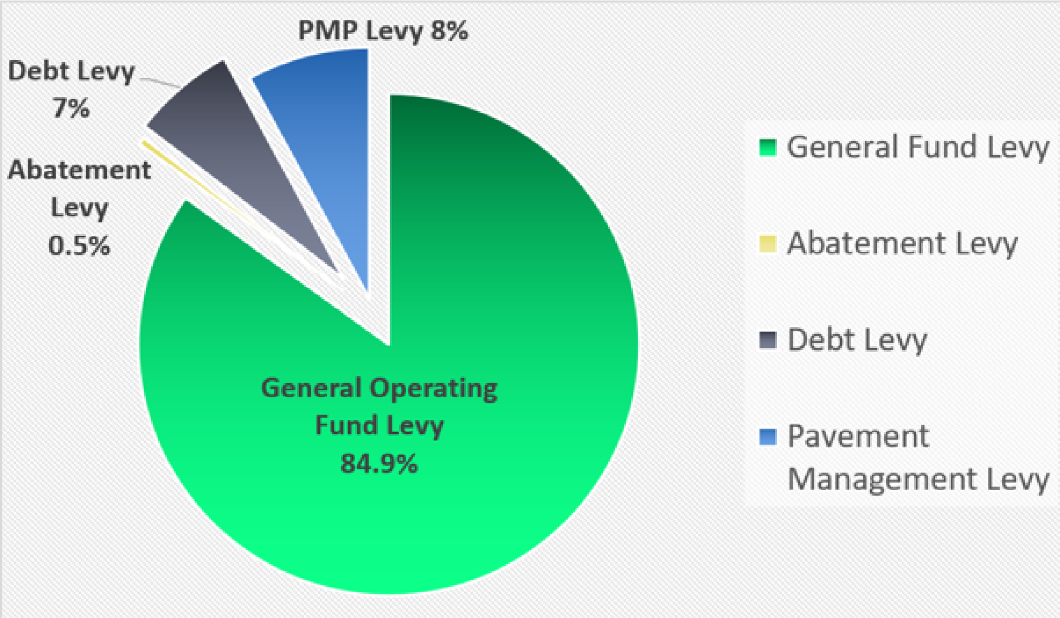
**ACTION REQUESTED**
The Council is asked to adopt the four attached Resolutions, related to the City's 2027 preliminary tax levies and budgets.

**BACKGROUND**
At its September 14 regular meeting, the City Council will be asked to vote on a preliminary property tax levy that supports the City's 2027 General Fund Budget. The proposed levy reflects the City's ongoing commitment to maintaining essential services while addressing rising operating costs. As part of the annual budget process, staff carefully reviews every line item in each department's budget to identify opportunities to reduce costs and maximize efficiency. This year was no exception.

While staff has worked to minimize spending wherever possible, some budget increases are necessary. In many cases, these increases simply reflect the rising cost of providing City services. In other cases, they support new initiatives, equipment, or personnel that will improve operational efficiency, enhance service delivery, and address priorities identified by the community and City Council.

The information provided below and highlighted in the attached PowerPoint outlines factors contributing to staff's recommendation for the adoption of a preliminary levy collectible in 2027 of $39,069,699 representing a 7.9% increase to the property tax levy collectible in 2027.

Proposed 2027 General Fund Budget
The General Fund accounts for 84.9% of the city's property tax levy. It is the City's primary operating fund, supporting core municipal services such as public safety, public works, parks and recreation, administration, and community development.




<u>Personnel Costs</u>

Personnel costs account for a significant share of General Fund expenditures, representing 64.2% of the proposed 2027 budget before accounting for any recommended staffing changes. Assuming a 3% cost-of-living adjustment (COLA) and increased health insurance premiums, personnel costs alone translate into an approximate 3.1% levy increase. As will be described later in this document, staff is recommending an additional 0.9% increase to fund new staffing and the reclassification of certain positions.

<u>Additional Factors contributing to the proposed 2027 General Fund Budget</u>

While staff was able to find ways to curb the impact of inflationary pressures on operating costs by selectively reducing some line items, commitments resulting from prior actions, (i.e. approval of Comprehensive Plan consultant, replacement of election equipment), and several new additions to the proposed 2027 budget will require additional support from the property tax levy, as listed below:

| | |
|---|---|
| Comprehensive Plan (2027 consultant costs) | $ 100,000 |
| Implementation of Class & Comp Study (assumes 1% increase in GF personnel costs) | $ 244,000 |
| Recodification - Updating City Code (First of 2-year process) | $ 32,000 |
| New Election Equipment (1st of annual payments to Dakota County | $ 24,038 |
| Axon contract increase (PD - integrated public safety technology platform | $ 95,217 |
| Increase in Central Equipment Fund allocation (accounts for replacement needs of new equipment) | $ 180,000 |
| Continued phase-in of levy for 9 FT Fire and 3 FT Police positions (SAFER and COPS grants) | $ 355,550 |
| 3% increase in the transfer to Parks Capital Fund (down from 5% increase in 2026) | $ 18,331 |
| 2% increase in the Pavement Management Program levy (down from 5% increase in 2026) | $60,456 |
| City Facilities Capital Fund | $362,000 |
| | **$ 1,471,592** |

** These items represent a 4.1% increase to the levy.*

Comprehensive Plan
Minnesota law requires communities in the seven-county metropolitan area to review and update their Comprehensive Plans at least once every ten years. The Comprehensive Plan guides the City's long-term decisions related to land use, housing, transportation, parks, infrastructure, and community growth and must be coordinated with regional plans established by the Metropolitan Council. The $100,000 budgeted in 2027 will support the required update of the City's Comprehensive Plan, including technical analysis, planning assistance, and robust community engagement.

Implementation of the Classification and Compensation Study
The City entered into contract with McGrath Consulting Group earlier this year to undertake a classification and comprehensive study. Classification and compensation studies are typically conducted every five to seven years or following periods of significant organizational growth and change. Over time, employee responsibilities naturally evolve due to a variety of factors, (community growth, technology changes, service expectations). As a result, job descriptions, classifications, and compensation structures can gradually become outdated. A periodic review helps determine whether positions continue to be appropriately classified and whether the organization is structured to effectively meet current and future service demands. The timing of this study is appropriate given continued community growth and organizational changes since the last study was conducted (approx., 9-years ago).

The study will provide the Council with objective, market-based information to assist in future policy and budget decisions by evaluating whether current job classifications and descriptions accurately reflect the work employees are performing, whether the City's compensation structure is competitive with comparable municipalities, and if there are internal equity or salary compression issues that should be addressed.

Funds are being set aside in the 2027 General Fund budget to implement recommended adjustments, if needed. The $244,000 set aside represents 1% of General Fund wages. Staff is hopeful that the actual cost will be less and will only recommend adjustments supported by the study's findings. The study is expected to be completed by the end of October. If it is determined that $244,000 is not needed, the 2027 budget and corresponding levy can be adjusted accordingly prior to final adoption on December 14, 2027.

General Fund Non-Property Tax Revenues
The proposed 2027 General Fund budget also accounts for an overall reduction in anticipated non-property tax revenues of $40,709:

| | 2026 Approved Budget | 2027 DRAFT Budget | $ Difference |
|---|---|---|---|
| Taxes – (Other than Property Taxes) | $ 118,500 | $ 338,000 | $ 219,500 |
| Licenses/Permits | 1,358,650 | 1,299,750 | (58,900) |
| Grants & State Aid | 1,288,000 | 1,289,700 | 1,700 |
| Charges for Services | 1,525,268 | 1,514,143 | (11,125) |
| Fines & Forfeits | 200,800 | 174,721 | (26,079) |
| Other Revenues & Reimbursements | 373,275 | 517,000 | 143,725 |
| Transfers In | 979,532 | 875,002 | (104,530) |
| SAFER – Planned Use of Fund Balance | 340,000 | 135,000 | (205,000) |
| Total Non-Tax Revenues *(used to offset the property tax levy)* | $ 6,184,025 | $ 6,143,316 | $ (40,709) |

<u>2027 Staffing Recommendations</u>
With the exception of staffing increases in the Fire and Police Departments in the last few years, the City has taken a conservative approach to adding positions in other departments to reduce the impact on the property tax levy. However, as the City continues to grow and maintain additional developments, infrastructure, and active parks, staffing additions are necessary to ensure service levels keep pace with increasing community needs.

This year, Department Directors were asked to develop a 3-year staffing plan for their department to assist in longer-range planning; this helps Council to anticipate future requests and property tax levies can be leveled out over the years. These staffing requests were first introduced at the July 20th work session and further discussed at the September 8th work session. Further detail related to these requests is included in the attached PowerPoint.

<u>Proposed property tax levy to support the 2027 General Fund budget recommendations</u>
Staff is recommending Council adopt a preliminary levy collectible in 2027 of $39,036,699 which represents a 7.9% increase over last year's levy. This includes a 0.9% increase to begin implementing the proposed staffing plan, and a 1.0% increase dedicated to the City Facilities Capital Improvement Program (CIP). Currently, the City Facilities CIP has no dedicated revenue source. Establishing a funding source now will allow the City to save for future facility repairs, renovations, and replacements.

<u>Attached Resolutions</u>
The four attached Resolutions are presented for Council consideration to ensure the City meets the September 30 statutory deadline for providing preliminary levy and budget data to Dakota County for calendar year 2027. The four Resolutions accomplish the following:

1. Sets the City's total preliminary 2027 levy at $39,036,699, which is a 7.9% increase over the City's 2026 levy. This total levy is made up of the individual levies for the City's General Fund, Pavement Management Fund, Tax Abatement, and Debt Service.

2. Grants preliminary approval of the 2027 General Fund expenditure budget at $39,538,585 — this total reflects a decrease over previously presented General Fund expenditure budgets as

to align with Council direction provided at the July 20 work session.

3. Adopts preliminary, area-specific levies for the stormwater special taxing districts within the City.

4. Sets the date, time and place for the statutorily required public meeting on the City's proposed budget and levy as 6:00 pm on Monday, December 7 in the Council Chambers.

An overview of the proposed preliminary budget for 2027 will be presented during the September 14 Council meeting.

**FISCAL IMPACT**
The preliminary levy collectible in 2027 of $39,039,699 can still be reduced prior to final adoption of the City's 2027 Annual Budget on December 14, 2026, but cannot be increased.

Staff will present information at the City Council meeting related to the impact of a 7.9% levy increase on a median valued home, as well as a home valued at $600,000.

**RECOMMENDATION**
Staff recommends adoption of the four attached Resolutions.

**ATTACHMENTS**
1. PPT - Proposed 2027 budget and levies
2. 9.14.2026 Resolution-Preliminary Citywide Tax Levies
3. 9.14.2026 Resolution-Preliminary General Fund 2026 Budget
4. 9.14.2026 Resolution-Preliminary Tax Levy Special Taxing Districts
5. 9.14.2026 Resolution-Setting Time, Date & Location for TNT-Budget Meeting

# 2027 Preliminary General Fund Budget & Tax Levy

*Ellen Hiniker, Interim City Administrator*
*Amy Hove, Finance Director*
*September 14, 2026*

CITY OF INVER GROVE HEIGHTS

# Council Actions Needed Tonight (4 Resolutions)

1.) Adopt Citywide Preliminary Tax Levy

- Council is required to pass a preliminary levy by September 30 each year.
- When the final levy is adopted in December, it may be lower but cannot be higher than the preliminary levy.
- Proposed tax notices mailed to residents in November will be based on the approved preliminary levy.

# Council Actions Needed Tonight (4 Resolutions)

2.) Adopt Special Taxing District Preliminary Levies

3.) Adopt Preliminary General Fund Budget

4.) Set the date, time, and place for statutorily required public meeting on the City's proposed budget and levy

## Council Budget Discussions To-Date

<u>July 20 Work Session</u>

- First Draft of General Fund Budgets & Tax Levy Discussion

<u>August 3 Work Session</u>

- Debt Service
- Economic Development Authority
- Host Community Fund
- Pavement Management Fund
- Internal Service Funds

<u>September 8 Work Session</u>

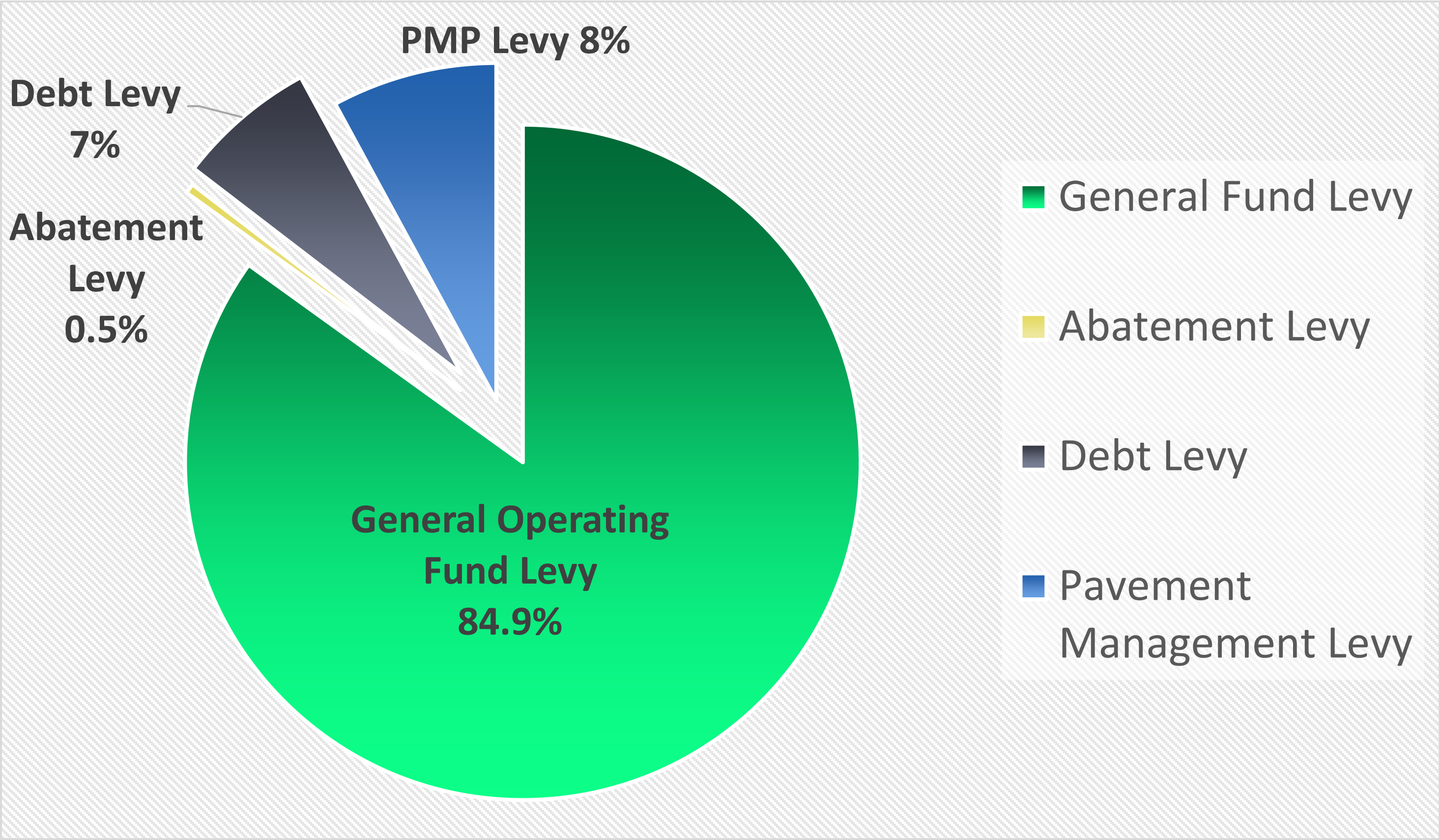
- General Fund Budget & Tax Levy Review
- Interim City Administrator Recommendations

# Proposed Levy collectible in 2027
# $39,036,699

## 7.9% increase over 2026

| | |
|---|---|
| General Operating Fund | $33,209,269 |
| Tax Abatement | $186,000 |
| Pavement Management | $3,083,248 |
| Debt Services | $2,558,182 |
| **TOTAL** | **$39,036,699** |

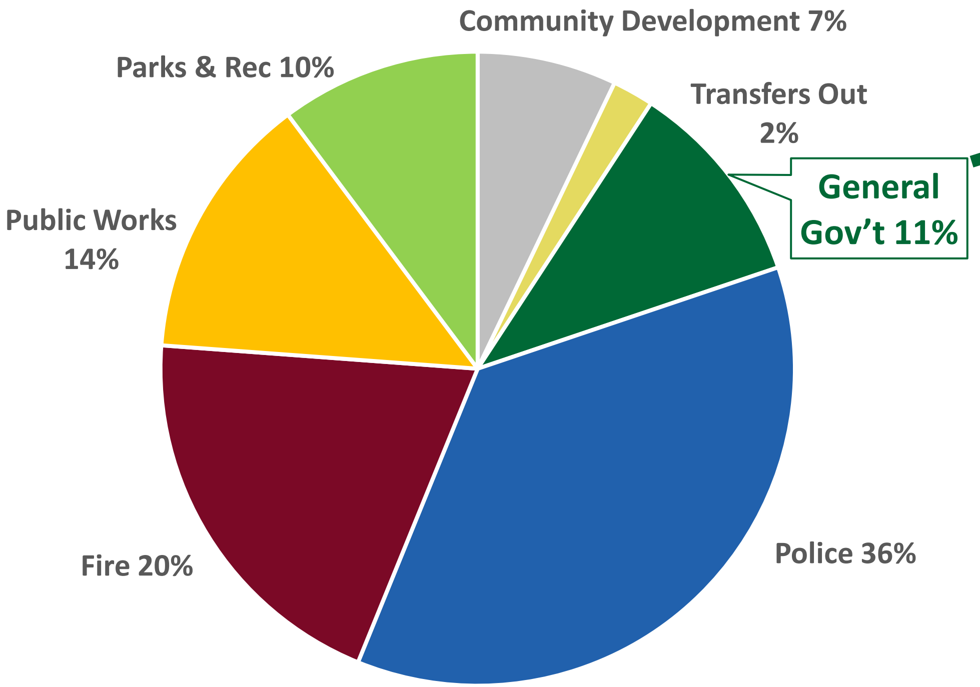
# Proposed Levy collectible in 2027 $39,036,699

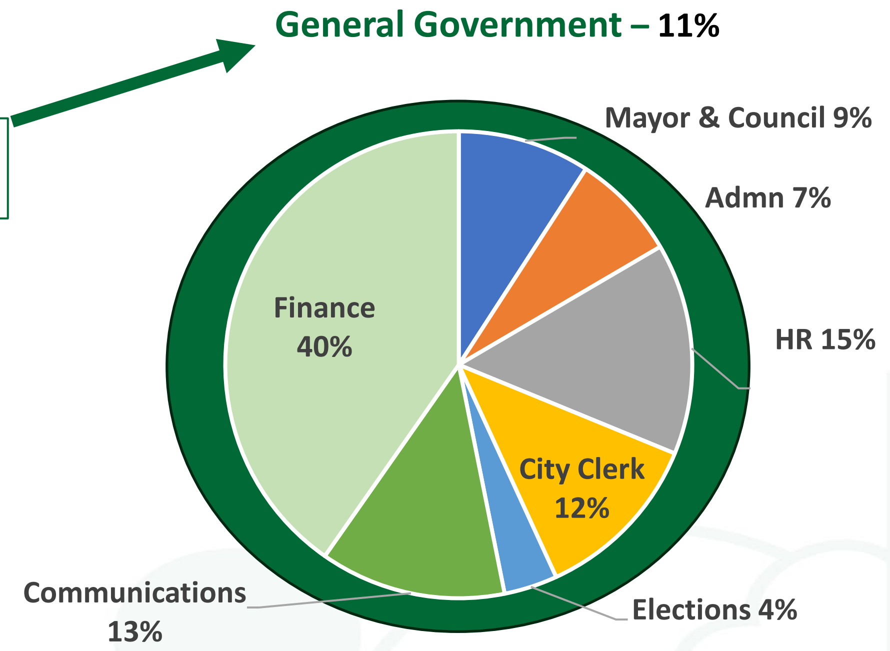


# What's Funded in the General Fund?

| What's Included | What's Included (Transfers & Other) | What's *Not* Included |
|---|---|---|
| Administration & Mayor/Council | Funding Transfer to EDA | Community Center Funds |
| Human Resources | Funding Transfer to Parks Capital | Golf Course |
| City Clerk & Elections | The Crossings Tax Abatement | Pavement Management Funds |
| Communications | NEW: Lodging Taxes to Chamber | EDA |
| Finance | | Utilities (Water, Sewer, Storm) |
| Community Development | | Debt Service Funds |
| Planning | | Convention & Visitor's Bureau |
| Inspections | | Host Community Fund |
| Police | | Opioid Settlement Fund |
| Fire | | |
| Engineering | | |
| Streets & Street Lighting | | |
| Parks & Recreation | | |

# 2027 Proposed General Operating Fund



# 2027 General Fund Budget Assumptions & Factors

- 3% COLA & 8% Insurance increases
- 2% inflationary increase for Pavement Management &
- 3% inflationary increase for Parks Capital funding
- Continued phase-in of levy for prior year Public Safety hires ($355,500)
  - SAFER Savings Plan – Fire (9)
  - 2025 Staffing Adds for Police (3) & Fire (3)
- Full year budget for HR Coordinator & Accounting Tech (2026 mid-year hires/changes - $71,000 impact)
- Reduced non-tax revenues
- Outside contracts (Axon, Dakota County)
- ~1% levy increase ($362,000) to begin City Facilities Capital Fund

# Addt'l Factors contributing to levy increase

*(all but PMP are part of General Fund)*

| | |
|---|---|
| Comprehensive Plan (2027 consultant costs) | $ 100,000 |
| Implementation of Class & Comp Study (assumes 1% increase in GF personnel costs) | $ 244,000 |
| Recodification - Updating City Code (First of 2-year process) | $ 32,000 |
| New Election Equipment (1st of annual payments to Dakota County | $ 24,038 |
| Axon contract increase (PD - integrated public safety technology platform | $ 95,217 |
| Increase in Central Equipment Fund allocation (accounts for replacement needs of new equipment) | $ 180,000 |
| Continued phase-in of levy for 9 FT Fire and 3 FT Police positions (SAFER and COPS grants) | $ 355,550 |
| 3% increase in the transfer to Parks Capital Fund (down from 5% increase in 2026) | $ 18,331 |
| 2% increase in the Pavement Management Program levy (down from 5% increase in 2026) | $60,456 |
| City Facilities Capital Fund | $362,000 |
| | **$ 1,471,592**<br>*Represents a 4.1% increase in the Tax Levy* |

# 2027 General Fund Staffing Requests

| Department/Division | Position Description | Estimate costs | Start Dates | 2027 Levy impact | 2028 Levy Impact |
|---|---|---|---|---|---|
| Administration | Digital Content Creator | $ 58,000 | 1-Jul-27 | 24,000 | 34,000 |
| Community Develop't | Assistant Planner (2) | $ 125,000 | 1-Jan-27 | - | - |
| Finance | Accountant | $ 150,000 | 1-Jan-27 | 150,000 | - |
| Fire | Reclass 3 Captains to Battalion Chiefs (3) | $ 60,000 | 1-Jul-27 | 30,000 | 30,000 |
| Fire | $1/hr POC increase | $ 20,000 | 1-Jan-27 | 20,000 | - |
| Parks | Park Maintenance | $ 118,500 | 1-May-27 | 88,875 | 29,625 |
| Parks & Rec | Comms Specialist–PT to FT | $ 10,500 | 1-Jan-27 | 10,500 | - |
| | | | | **$ 323,375** | **$ 83,625** |

# 2027 General Fund Staffing Requests

**Notes:**

(1) 2027 staffing requests do not reflect the Deputy/Assistant City Administrator position.

(2) The Assistant Planner position could be funded through the use of existing funds dedicated to the Economic Development Specialist position.

(3) Additional discussion is needed before committing to the reclassification of Fire Department Captains to Battalion Chiefs.

# General Fund – Non-Property Tax Revenues

| | 2026 Approved Budget | 2027 DRAFT Budget | $ Difference |
|---|---|---|---|
| Taxes – (Other than Property Taxes) | $ 118,500 | $ 338,000 | $ 219,500 |
| Licenses/Permits | 1,358,650 | 1,299,750 | (58,900) |
| Grants & State Aid | 1,288,000 | 1,289,700 | 1,700 |
| Charges for Services | 1,525,268 | 1,514,143 | (11,125) |
| Fines & Forfeits | 200,800 | 174,721 | (26,079) |
| Other Revenues & Reimbursements | 373,275 | 517,000 | 143,725 |
| Transfers In | 979,532 | 875,002 | (104,530) |
| SAFER – Planned Use of Fund Balance | 340,000 | 135,000 | (205,000) |
| Total Non-Tax Revenues *(used to offset the property tax levy)* | $ 6,184,025 | $ 6,143,316 | $ (40,709) |

# 2027 General Fund Budget
## **Tax Levy Calculation**

| | |
|---|---|
| Total Expenditure Budget | **$ 39,352,585** |
| Less: Non-Property Tax Revenues<br>Building-Related Permits, Licenses, Grants/State Aid, Charges for Services (Engineering, Admin Allocations to Utility Funds), Interest, etc. | **(6,143,316)** |
| Additional Funding Needed (tax levy) | **$ 33,209,269** |
| | |
| General Fund Tax Levy | **$ 33,209,269** |
| Tax Abatement Tax Levy | **186,000** |
| | **$ 33,395,269** |

# Citywide Tax Levy Calculation
## *For Payable in 2027*

| | |
|---|---|
| General Fund Tax Levy | **$ 33,209,269** |
| Tax Abatement Tax Levy | **186,000** |
| Tax Levy – Allocated to General Fund | **$ 33,395,269** |
| Pavement Management Tax Levy | **3,083,248** |
| Debt Levy | **2,558,182** |
| Total Citywide Levy | **$ 39,036,699** |

7.9% increase over 2026

# Preliminary Levy (Estimates)
# Comparison - Dakota County Cities

| City | Preliminary Rate (estimated) |
|---|---|
| Apple Valley | 8.93% |
| Burnsville | Waiting for info |
| Eagan | 4.9% |
| Farmington | 11% |
| Hastings | 8.77% |
| **Inver Grove Heights** | **7.9%** |
| Lakeville | 7.45% |
| Rosemount | Waiting for info |
| South St. Paul | 7% – 11% |
| West St. Paul | 7.3% |

# Approval Needed Tonight:
# **Special Taxing District Preliminary Levies**

*Council is required to pass a preliminary levy by September 30 each year; when the final levy is adopted in December, it may be lower but cannot be higher than the preliminary levy.*

- Storm Water Special Taxing District Levy
  - Established under MN Statute 444
  - Used to fund trunk storm sewer improvements installed in conjunction with the 70th Street East Reconstruction Project from Cahill Avenue to Concord Blvd (City Project 2001-02)
    - Babcock Trail
    - South Grove
    - 70th Street
  - Contains approximately 3,000 parcels
  - 10-Year Term (2018-**2027**)
  - Annual levy of $79,394

Approval Needed Tonight:

# Set the date, time, and place for statutorily required public meeting on the City's proposed budget and levy

Monday, December 7, 2026 at 6pm

Council Chambers – 8150 Barbara Avenue
Inver Grove Heights

# Council Actions Needed Tonight (4 Resolutions)

- ✓Adopt Citywide Preliminary Tax Levy
- ✓Adopt Special Taxing District Preliminary Levies
- ✓Adopt Preliminary General Fund Budget
- ✓Set the date, time, and place for statutorily required public meeting on the City's proposed budget and levy

CITY OF
INVER GROVE
HEIGHTS


**CITY ADMINISTRATION**
8150 Barbara Avenue
Inver Grove Heights, MN 55077
651-450-2500

**COMMUNITY DEVELOPMENT**
8150 Barbara Avenue
Inver Grove Heights, MN 55077
651-450-2545

**FINANCE DEPARTMENT**
8150 Barbara Avenue
Inver Grove Heights, MN 55077
651-450-2519

**FIRE DEPARTMENT**
9200 Courthouse Boulevard
Inver Grove Heights, MN 55077
651-455-5082

**PARKS & RECREATION**
8055 Barbara Avenue
Inver Grove Heights, MN 55077
651-450-2585

**POLICE DEPARTMENT**
8150 Barbara Avenue
Inver Grove Heights, MN 55077
651-450-2525

**PUBLIC WORKS DEPARTMENT**
8168 Barbara Avenue
Inver Grove Heights, MN 55077
ENGINEERING: 651-450-2570
STREETS & UTILITIES: 651-450-4309

**www.ighmn.gov**

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. ___________**

**RESOLUTION ADOPTING PROPOSED CITYWIDE TAX LEVIES FOR PAYABLE 2027**

**WHEREAS,** on or before September 30 of each year the City must adopt any proposed citywide property tax levies and certify such levies to the County Auditor.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:** that, the City has adopted the following proposed citywide levies for Payable 2027 as follows:

| | | |
|---|---|---|
| General Operating Fund | | $ 33,209,269 |
| General Operating Fund-Tax Abatement | | 186,000 |
| Pavement Management | | 3,083,248 |
| Levies for Debt Payments: | | |
| 2015A G.O. Improvement Bonds | 637,875 | |
| 2016A G.O. Improvement Bonds | 734,042 | |
| 2017B G.O. Improvement Bonds | 262,228 | |
| 2018A G.O. Improvement Bonds | 734,302 | |
| 2019A G.O. Improvement Bonds | 189,735 | |
| Total Levies for Debt | | 2,558,182 |
| Total Citywide Levy | | $ 39,036,699 |

Adopted this 14th day of September 2026 by the City Council of Inver Grove Heights, MN.

_________________________________
Brenda Dietrich, Mayor

ATTEST:

_________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. ___________**

**RESOLUTION ADOPTING THE PRELIMINARY GENERAL FUND 2027 BUDGET**

**BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:** that, the City Council of the City of Inver Grove Heights approves the following preliminary expense/expenditure budget for fiscal year 2027:

| | |
|---|---|
| General Fund | $ 39,538,585 |

Adopted this 14th day of September 2026 by the City Council of Inver Grove Heights, MN.

_______________________________________
Brenda Dietrich, Mayor

ATTEST:

_______________________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. __________**

**RESOLUTION ADOPTING PROPOSED STORM WATER SPECIAL TAXING DISTRICT TAX LEVIES FOR PAYABLE 2027**

**WHEREAS,** the City established Storm Water Special Taxing Districts to fund trunk storm sewer improvements installed in conjunction with the 70th Street East Reconstruction Project from Cahill Avenue to Concord Boulevard (City Project 2001-02), and;

**WHEREAS,** on or before September 30 of each year the City must adopt any proposed special taxing district property tax levies and certify such levies to the County Auditor, and;

**WHEREAS,** these special taxing district levies have a 10-year term (2018-2027).

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:** that, the City has adopted the following proposed Storm Water Special Taxing District (SWSTD) tax levies for Payable 2027 as follows:

70th Street Recon Cahill Ave to Concord Blvd (Project 2001-02):

| | |
|---|---|
| Babcock Trail | $22,230 |
| South Grove | 41,285 |
| 70th Street | 15,879 |
| Total Special Taxing District Levies | $79,394 |

Adopted this 14th day of September 2026 by the City Council of Inver Grove Heights, MN.

______________________________
Brenda Dietrich, Mayor

ATTEST:

______________________________
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS**
**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. ___________**

**RESOLUTION SETTING THE DATE, TIME, AND LOCATION FOR THE PUBLIC BUDGET DISCUSSION**

**WHEREAS,** each year the City is required to follow annual property tax notification procedures and deadlines related to the adoption of tax levies, and;

**WHEREAS,** on or before September 30 the City must adopt a proposed property tax levy, and;

**WHEREAS,** at that same meeting the City Council must announce the date, time, and location of a future city council meeting where the budget and levy will be discussed and public input allowed, prior to final budget and levy determination, and;

**WHEREAS,** this meeting must occur after November 24 and must start at or after 6pm, and;

**WHEREAS,** the City intends to host this discussion at their December 7, 2026 Council Meeting.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:** that, the City will host a public budget discussion on the 2027 preliminary budget and levy on December 7,2026, at 6pm in Council Chambers, located at 8150 Barbara Avenue, Inver Grove Heights, MN.

Adopted this 14th day of September 2026 by the City Council of Inver Grove Heights, MN.

____________________________________
Brenda Dietrich, Mayor

ATTEST:

____________________________________
Rebecca Kiernan, City Clerk

Agenda Item 7.C.

CITY OF INVER GROVE HEIGHTS

# Request for Council Action

**SUBJECT:** **Stormwater Utility Billing and Rate Administration Policy**

**MEETING DATE:** September 14, 2026
**ITEM TYPE:** Regular Business
**CONTACT:** Amy Hove, Finance Director, 651.450.2521

**ACTION REQUESTED**
The Council is asked to adopt the attached Stormwater Utility Billing and Rate Administration Policy.

**BACKGROUND**
In 2025, the City completed a Stormwater Utility Rate Study and convened a Citizen Focus Group to review the City's stormwater utility rate structure. The focus group discussed opportunities to simplify the rate structure and improve administrative efficiency. Feedback from the focus group was incorporated into the final 2025 Stormwater Utility Rate Study, which was accepted by the Council on December 15, 2025. As part of that action, the Council directed staff to proceed with the study's analysis, findings, and recommendations, with implementation of the new rates targeted for July 1, 2026.

A mid-year implementation date was recommended to allow the Utility Billing Department to provide each property owner with a comparison of their stormwater utility bill before and after the rate change. The comparison will include the current rate and billing amount, as well as the new rate and corresponding billing amount under the revised rate schedule. Notices are anticipated to be mailed in September according to each account's billing cycle, as outlined in the Summer 2026 Insights. The notice will also direct property owners to the City's Stormwater Utility Rate Change webpage, which provides additional information regarding the purpose of the rate change and the stormwater utility services funded by these fees.

As part of the rate study process, the City's rate study consultant, AE2S, prepared a draft Stormwater Utility Billing and Rate Administration Policy. The policy is intended to provide guidance for the administration of the new stormwater rate structure. The Utility Billing Division reviewed and revised the draft policy to support consistent implementation of the new rates and to ensure staff can clearly communicate the rate structure to property owners.

Key provisions of the policy include:

- The methodology used to calculate stormwater utility bills.
- Billing procedures for single-family, multi-family, non-residential, new development, and property change scenarios.
- Allowable adjustments, which are limited to impervious surface area measurements for non-residential properties.

- Recommended timelines for updating the billing system, parcel data, utility financial plan, planned rate increases, impervious surface data, and the policy document.

**FISCAL IMPACT**

The proposed policy is consistent with the recommendations of the 2025 Stormwater Utility Rate Study and provides the necessary guidance for staff to effectively oversee utility billing and rate administration under the City’s new stormwater utility rate structure.

**RECOMMENDATION**

Staff recommends adoption of the attached Policy.

**ATTACHMENTS**

1. Stormwater Utility Billing and Rate Administration Policy-DRAFT

# Stormwater Utility Billing and Rate Administration Policy

**Adopted:** **September 14, 2026**

**Amended:**

## Table of Contents:

## Introduction/Purpose

The City of Inver Grove Heights has adopted an updated Stormwater Utility as part of City Code Title 8, Chapter 7. The adopted Stormwater Utility is used to fund the cost of operation, construction, reconstruction, repair, enlargement, improvement, and maintenance of the stormwater system through the established Stormwater Utility rates. This policy document, which may be updated periodically, is intended to provide city staff with guidance for setting up and updating Stormwater Utility rates. This policy document is organized into the following sections:

1. Policy for Determination Utility Bills (guidelines for establishing new and updated bills)
2. Request for Adjustment of a Stormwater Bill
3. Information Review and Updates (including frequency)

## 1.0 – Policy for Determination of Utility Bills

Stormwater bills are based on a parcel's estimated contribution of stormwater runoff to the stormwater system, utilizing an industry-standard approach. This contribution is determined by each parcel's total area (gross parcel area) and impervious surface area, as defined below. Effectively the larger the parcel and or of impervious surface will contribute greater peak stormwater runoff rates and volumes. This methodology will better reflect how properties contribute to and benefit from the stormwater system.

- Gross Parcel Area: The total area of a parcel, excluding right-of-way, whether prescriptive or platted. Gross parcel area *includes* the area of any water bodies within the boundaries of the parcel.
- Impervious Surface Area: The area of a parcel consisting of hard surfaces, such as structures, asphalt, compacted gravel, concrete, or other surface materials, as further defined in City Code 8-7-1.

The City will use the most cost-effective and best available technologies to determine gross parcel area and impervious surface area. Currently, high accuracy aerial imagery and GIS technology are considered the best available and most cost-effective technologies.

The stormwater bill will be based on simplified land use designation, defined as single-family residential, multi-family residential, and non-residential, the gross parcel area, as identified by Dakota County property and tax records, and impervious surface area on each property, as determined through use of aerial imagery and GIS data. All properties shall be charged a stormwater fee, except for:

- Federal properties,
- MN Department of Transportation (DOT) right of way
- MN Department of Natural Resources (DNR) green space (generally located along and adjacent to the Mississippi River),
- Railroad parcels

- Properties enrolled in MN Pollution Control Agency's (MPCA) Closed Landfill Program
- Properties less than 5,000 square feet in gross parcel area that are non-contiguous with properties under the same ownership and are generally deemed undevelopable will be exempt from stormwater fees.

  Small properties that are less than 5,000 square feet that are adjacent to properties under the same ownership will be billed individually or in combination with the adjacent properties, whichever is easier to administer through the utility billing system.

**Adopted Stormwater Utility Rate Structure** (1) **(at the time of this policy update)**

| **Single-Family Residential Properties** | **Monthly** | **Quarterly** | **Annually** |
|---|---|---|---|
| 1st Acre – minimum bill | $6.25 | $18.75 | $75.00 |
| Additional Acres (per acre) | $1.82 | $5.46 | $21.84 |

| **Multi-Family Residential and Non-Residential Properties** | **Monthly** | **Quarterly** | **Annually** |
|---|---|---|---|
| Per Acre of *Impervious Surface Area* | $43.42 | $130.26 | $521.04 |
| Per Acre of *Gross Parcel Area* | $1.82 | $5.46 | $21.84 |
| Minimum bill | $6.25 | $18.75 | $75.00 |

(1) *Previous rate structures provided rates in terms of 1,000 square feet, however, since the City's billing system and residents often think of their property in terms of "acreage", these rates have been converted into their per acre equivalent. 1acre = 43,560 square feet.*

## 1.1 – General Area and Rate Calculation – Utility Billing Program

The initial bill determination at the outset of this rate structure was dependent on data available at the time from Dakota County property tax records, and the calculation method based on the property area setup in the Tyler utility billing software program. The area calculation was determined by taking the total area of each property (in square feet), and then ***converting it to acres***, with an accuracy of 1/1000th of an acre (three decimal places).

## 1.2 – Single-Family Residential Bill Determination

All residential properties, except for non-contiguous properties less than 5,000 square feet, or 0.115 acres, in gross parcel area as noted above, shall pay the stormwater rate set by resolution of the City Council for the first acre of parcel area. Parcels with areas greater than one acre shall also pay the stormwater unit rate set by resolution for residential net area. Residential properties include single-family homes, townhomes, and multi-family units that are individually billed for other City services, such as properties with individual water meters (see next section).

For residential properties that span multiple parcels, a single stormwater bill has been determined for the combination of all underlying parcels, unless multiple utility bills for city services have already been established, as of July 1, 2026.

## 1.3 – Multi-Family / HOA / Common Interest Residential Bill Determination

Multi-family properties are generally classified and charged for stormwater based on how they are billed for other City utilities. If each unit is individually metered for water and sewer service, each unit is billed as a single-family residential parcel. If a property has one shared meter or multiple separately metered buildings with bills sent to an HOA, management company, or property owner, one stormwater charge is calculated for the entire parcel using the multi-family residential/non-residential rate structure and assigned to the corresponding utility bill or bills.

## 1.4 – Non-Residential Bill Determination

Non-residential stormwater rates are based on both the property's gross parcel area and its impervious surface area, except for non-contiguous properties with less than 5,000 square feet, or 0.115 acres, of gross parcel area as noted above. The total charge is calculated by multiplying the applicable unit rate by the gross parcel area and adding the applicable unit rate multiplied by the impervious surface area, subject to a minimum bill. The minimum bill equals the residential flat rate for properties that are one acre or less, and the unit rates are established by resolution of the City Council. Transient impervious areas are treated as pervious areas for billing purposes. These areas include irregularly used areas, land under regular excavation, and temporary sites for public construction project activities, such as exposed grading within gravel pits, seasonal stockyards, and landfill coverage areas. Transient impervious areas are included in gross parcel area calculations but excluded from impervious surface area calculations.

For non-residential properties that span multiple parcels, the City determines one bill for the combination of all underlying parcels under common ownership, unless multiple utility bills for City services are already established for individual parcels. For properties with multiple buildings, units, or other City utility accounts, the total property bill is billed to the parcel owner when the other accounts on the parcel are clearly tenants of the main property owner, such as in strip malls, medical buildings, and business parks. When each building or unit on a non-residential parcel is independently owned, or when a tenant relationship is not clearly established, the total parcel bill is split equally among the buildings or units and tied to the corresponding City utility service bills. In all situations where a parcel bill is split, the minimum bill still applies.

## 1.5 – Bill Determination for New Development and Property Changes

As parcels are developed, redeveloped, or changed, it is important to recalculate the stormwater bill for the affected parcel(s) and keep the utility billing software updated with accurate information, including the gross parcel area, impervious surface area, tax PIN, and other relevant property details. This information should be provided by the Planning and/or Building Inspection division, as plats are finalized and/or as building permits are issued.  The updated billing should commence immediately after the updates are entered into the utility billing system. The new bill does not need to be perfect initially; it may be based on gross parcel area and subject to the minimum bill until the next round of information updates is completed, as described in Section 3 of this policy document. For new residential properties, the update process should be straightforward under the current rate structure, whether the bill is a flat rate or includes a net area calculation.  When making updates, it is important to inactivate old accounts to avoid double charging a property.

## 2.0 – Request for Adjustment of a Stormwater Bill

The City has adopted a Stormwater Utility rate structure that applies to all properties and ***does not allow for credits or policy adjustments***. Staff are authorized by City Code (Title 8, Chapter 7) and via resolution by the City Council to implement and charge stormwater utility rates as approved. Staff do not have the authority to provide individual credits or deductions based on anything other than a review of property area (as defined by as identified by Dakota County property and tax records), and where applicable impervious surface (as detailed in Section 2.2 below). For all properties, no adjustments will be made that differentiate from the most current available data from Dakota County property and tax records. For multi-family residential and non-residential properties, the impervious surface area could be disputed, and a bill adjustment could be warranted. The following sections outline this adjustment process.

### 2.1 – Residential Adjustments

Residential Stormwater Bills are calculated either as a flat rate (under one acre) or based on the flat rate and residential net area, both of which are fixed values tied to Dakota County property and tax records. As a result, adjustments to Residential Stormwater Bills will not be considered, and all properties will be billed according to the adopted rate schedule. The only exception, as noted in previous sections, is a non-contiguous property with less than 5,000 square feet, or 0.115 acres, of gross parcel area that is generally considered undevelopable.

### 2.2 – Non-Residential Adjustments (Impervious Surface Area)

Because a property's area is fixed, the only bill-determining factor eligible for adjustment is the parcel's impervious surface area. The Public Works Director, or their designee, may review and recommend adjustment of the parcel's stormwater bill by revising the impervious surface area in accordance with the guidelines below:

To request a stormwater bill review or adjustment, the parcel owner must submit a written request (email, cover letter, etc.) along with supporting documentation indicating the reason why they feel there is a discrepancy. Staff will review the impervious surface area within 30 days and may request additional documentation from the property owner as needed to complete the review. Failure to provide requested documentation may result in denial of the adjustment request.

If an adjustment to the impervious surface area calculation is warranted, the Public Works Director, or their designee, will notify the property owner in writing and submit a formal memo to the Utility Billing Division and GIS Division. The memo will document the adjustment and provide direction for updating the City's utility billing records and GIS mapping information. A copy of the memo will be provided to the property owner. If no adjustment is warranted, the Public Works Director, or their designee, will notify the property owner in writing of the decision and the basis for that decision.

## 3.0 – Information Review and Updates

It is important to regularly review and update the information used to determine utility bills, including updates to the City Code and this policy document. Keeping this information current supports ongoing utility changes and helps ensure smooth transition between current and future staff. The utility Capital Improvement Plan (CIP) and stormwater operating and capital fund models should also be updated regularly to guide rate increases to support on-going utility operations. The table below outlines the recommended update frequencies for key information used within the stormwater utility.

| Utility Information | Update Frequency |
|---|---|
| Billing system and parcel data | Ongoing (real time) |
| Utility financial plan, including planned rate increases | Annually |
| Impervious surface layer | Every three (3) to five (5) years |
| Policy document | Review annually, update as needed |

## 4.0 – Policy Implementation

The Public Works Director, or their designee, is responsible for implementing this Policy and conducting ongoing reviews and proposed updates, as deemed necessary. Updates may be based on annual utility rate adjustments, modifications to the City's billing system, or changes to internal procedures and account establishment practices. Any amendments or updates to this Policy require approval by the City Council.

This Policy was approved September 14, 2026, by the Inver Grove Heights City Council.