

INVER GROVE HEIGHTS CITY COUNCIL AGENDA

Monday, September 11, 2017

8150 BARBARA AVENUE

7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

3. PRESENTATIONS

4. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. i. Minutes August 21, 2017 City Council Special Meeting Minutes

ii. Minutes August 28, 2017 City Council Meeting Minutes

B. Resolution Approving Disbursements for Period Ending on September 7, 2017

C. Consider Pay Request No 2 – Bid Package 1 – East Rink Floor Project – City Project 2017–05

D. Consider a Resolution Approving the Amended Feasibility Report for City Project No. 2015–09D – Broderick Boulevard Reconstruction

E. Resolution Receiving Professional Services and Accepting Proposal from Bolton & Menk for City Project No. 2018–02 – 80th Street Sanitary Sewer Improvements (Robert District)

F. Consider Approval of Resolution for the Funding of the Acquisition of 6940 and 6950 Dixie Avenue

G. Personnel Actions

5. PUBLIC COMMENT: Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person

6. PUBLIC HEARINGS:

A. Continuation of the Public Hearing and Third and Final Reading on Franchise Fee Ordinances

7. REGULAR AGENDA:

I. FINANCE:

A. CITY OF INVER GROVE HEIGHTS; Consider Resolutions Adopting the Proposed Tax Levy for Pay 2018, Adopting the Proposed 2018 Budgets, Adopting the Proposed Watershed Management Taxing District Tax Levies for Pay 2018, and Set the Date and Time for the Regularly Scheduled Meeting where the Budget will be Discussed

II. COMMUNITY DEVELOPMENT:

B. JOE LEVI; Consider a Resolution relating to a Conditional Use Permit to allow sheet metal siding on an accessory structure on property located at 8803 Inver Grove Trail

III. ADMINISTRATION:

C. CITY OF INVER GROVE HEIGHTS; Consider Bow Hunting Property Exception Requests

D. CITY OF INVER GROVE HEIGHTS; Consider Second Reading of Ordinance to repeal Title 10, Chapter 5, Section 11: Predatory Offender Residency

8. MAYOR & COUNCIL COMMENTS:

9. ADJOURN:

This document is available upon 3 business day request in alternate formats such as Braille, large print, audio recording, etc. Please contact Michelle Tesser at 651.450.2513 or mtesser@invergroveheights.org

**INVER GROVE HEIGHTS CITY COUNCIL WORK SESSION
MONDAY, AUGUST 21, 2017 - 8150 BARBARA AVENUE**

- A. CALL TO ORDER/ROLL CALL:** The City Council of Inver Grove Heights met in work session on Monday, August 21, 2017 in the City Council Chambers. Mayor Tourville called the meeting to order at 6:00 p.m. Present were Council members Bartholomew, Hark, Perry and Piekarski Krech; City Administrator Lynch, City Clerk Tesser, Community Development Director Tom Link, Finance Director Kristi Smith, Public Works Director Scott Thureen, Parks and Recreation Director Eric Carlson, Fire Chief Judy Thill and Interim Police Chief Folmar.

1. 2018 PROPOSED BUDGET

City Administrator Lynch gave a brief overview of the purpose of today's meeting which is for Department heads to discuss potential budget additions allowing the council to ask any clarification questions. Lynch went over the timelines of the budget proposal for September through December. He briefly went over small changes to the budget sheets including the exhibits and base budget plus additions.

Lynch stated the Dept. Heads will go over budget additions for the preliminary budget, each presentation will be brief and less than 20 minutes allowing council to ask any questions that they may have.

Interim Police Chief Folmar stated this is the budget request for 2018. This outlines the Police K-9 Handler budget. He stated he is asking in the 2018 budget for (1) additional officer to start a K-9 program.

The K-9 program has been a part of police departments for over 100 years. He stated a dog sense of smell is 50 times more sensitive than a human's and the skills of tracking is imperative to the success of the department. It stated it's a tool against physical violence and resistance against police officers. He stated instead of utilizing a current police officer, they would need a new officer who is trained as a police dog handler. He discussed the hours of training that is required for dog handling. He discussed that the dog will be at home with the officer. The K-9 unit enhances the tools the department has and helps to find, fight and prevent crime.

He discussed community engagement that will help with public relations campaign including school presentations and community demonstrations at Fairs, Night to Unite, IGH days, etc. The K-9 and officer would work during the busiest days and times. He stated the officer would be utilized like an officer in that the K-9 police officer will take calls just like normal officers.

He stated that calls for police service have increased by approximately 5,000 calls.

Interim Chief Folmar discussed the mental health and social services are increasing and officers are spending more time on calls. He described suicides, emotional disturbed people and children with disabilities. He stated K-9s can find and help these people. Benefit time usage is

approximately 14,000 hours used in 2016 is equal to 6.73 FTE including sick, vacation and personal leave.

He discussed the cost to implement the program. He stated the department has been approached by community members that have shown an interest in donating to support a K-9 program for the city. The additional police officer cost is \$99K. The K-9 startup cost is approximately \$20k. Food and grooming is \$1,500 and veterinarian care is \$500.00. The yearly cost will be offset by donations. Folmar stated most cities already have a K-9 program in Dakota County except for Rosemount and Mendota Heights.

Councilmember Piekarski Krech commended Folmar on his presentation but questioned why a K-9 unit would be necessary in the city. Folmar stated for example, Inver Grove Heights would need a K-9 when someone has fled a scene. He stated that the department is only successful 60% of the time receiving a K-9. He discussed an incident that occurred last week with the Verizon store. He stated a St. Paul K-9 was called for the Verizon store scene. The dog came from 30-40 mins away and at that time the perimeter had expanded too far to be useful for a K-9. Councilmember Piekarski Krech stated that she only knows of two occurrences where a police dog would have been needed for the department. Councilmember Piekarski Krech discussed her opinion that the costs budgeted for the K-9 is grossly underrated. She commented that the dog food and care of the dog expenses is higher than estimated. Folmar discussed that the budget was taken from other comparable cities K-9 budgets.

Councilmember Hark asked about the term of service of a K-9. Folmar stated its about 6-7 years. The dogs are 1.5-2 years old when they start service. He stated 10 years is old for a service dog. Folmar discussed the need of an additional officer and K-9 stating that calls/stops were 1100 and now it's at 1600 due to the 12 hours shift change. Councilmember Bartholomew asked about liability. Folmar stated League of MN Cities (LMC) stated that no additional insurance was needed.

Mayor Tourville discussed the communities desire to have the program. He also stated the officers really want a K-9. The purpose for the program is important because it's for safety. He discussed how the K-9 would increase the officer's safety. Mayor Tourville stated that sometimes there is no K-9 available. There are times where it is needed and the K-9 can do different kinds of work than an officer. Folmar discussed that the program does make for a positive interaction with children and adults.

Councilmember Piekarski Krech asked for the interested donors to show their support. Folmar stated he will pull information on incidents of a K-9 dog was requested. Mayor Tourville stated that he has had conversations with residents that show support for the program.

Councilmember Bartholomew asked about the community's overtime for the police officer with the other K-9 dog. He asked if communities charge for the use of the K-9 dog. Folmar stated in the affirmative. Councilmember Hark stated this is a financial commitment. Councilmember Hark

stated that he is not convinced that it's a need because we can get dogs from other surrounding communities.

Councilmember Hark asked about the school dogs that sniff lockers at high school. Folmar stated they are drug dogs with the DEA.

Community Development Director Link presented on his budget. He stated that assistance will be needed for the rental license program and is asking for seasonal office support. Link stated it will be used on an as needed basis to process permits and recordkeeping. Primarily it is to provide customer service and schedule inspections quickly. Link discussed code books and training for staff. He stated the cost of the training is \$400. It's a total of \$5900. Councilmember Hark asked about code books and the purpose. Link stated two code books are required by law to be kept at City Hall, one of the Building Inspector and another for the public. Councilmember Piekarski Krech questioned overtime of rental license specialist. She would like to try and handle that with comp time. Link discussed ways they will try and eliminate the costs of overtime.

Fire Chief Judy Thill presented on her budget. She discussed the Fire Relief Association, fire and brush fire gear, replacement of uniforms, three sets gear and 10 helmets for an estimate of \$17,400. Councilmember Piekarski Krech asked about the license for firefighters cost of \$800. Thill stated the \$800 is for 3 staff and not 28. It is a three-year license. They discussed the stipend of Battalion Chief & Fire Op Supervisor, 6 air cards in the amount of \$3,700. Thill discussed iPad, water rescue suits, 4 rehab cooling chairs, sounds system and 2 AEDs \$5,600

Councilmember Piekarski Krech asked when the firefighter increase pay will be. Thill stated that the increase is scheduled for this year. Mayor Tourville asked about the stipend of the cell phones. Thill stated that currently staff uses their own cell phones. Thill stated its a stipend for two cell phones to offset costs related to cell and time usage.

Lynch presented on the Administration budget. The City Clerk is requesting \$7,200 for secretarial support to draft council meeting minutes and work sessions meeting minutes during the Election year.

He discussed the \$9,000 is the customer service training for all staff. Two groups will train and support to implemented and educate current staff and onboarding staff new hires and seasonal staff. Lynch stated the software is completed by the service. For example, training session will be done in September. The training will go into their file for documentation purposes. Councilmember Piekarski Krech asked about competency of the training. Lynch stated there is measurement of training and acknowledgement. He stated its an online equivalency. Councilmember Perry stated it's an annual training therefore equivalency and continued education will happen.

Councilmember Piekarski Krech asked about the Clerk's presence at Council meetings. City Clerk Tesser stated she will still attend meetings except in October and November 2018. .

Mayor Tourville asked that staff outline when the Clerk will be absent in 2018 at City Council meetings. Lynch discussed the increase of the budget showing the labor intensity of elections. He stated in 2016 the work session minutes were contracted by an individual. City Clerk Tesser discussed the difficulties with the continued changes of election law by the legislature to have time to draft minutes. She reminded the council that Early Voting passed in May of 2016 which changed how elections took place, she stated the 45 days of Early Voting could still pass in May of 2018 which would put even more strain on election staff. She stated the \$7,200 is a proposed amount with those possible legislative changes in mind. Lynch stated that we will outline the Clerk's possible absence in the Friday memo.

Public Works Director Scott Thureen discussed increasing demand for engineering services and the needs for an additional staff engineer program. He went over the demands of services and programs. He discussed that many projects will be coming up in September's presentation to council. He stated an alternative would be to use more consultants to do the amount of work needed to keep up. Councilmember Bartholomew asked Thureen if he has numbers on how much consultant fees would decrease if a position was added. He stated he will give that information to the council at a later date. Councilmember Piekarski Krech stated she wanted to see a decrease in consultant fees. Thureen discussed the amount of work that is increasing because of the NWA development and reconstruction of the existing infrastructure therefore the savings will not be a lot but it will be some. Councilmember Hark stated consultants don't have benefit payments like an additional staff person. He stated we are in growth mode and we need to make decisions on what we are going to do and it will be difficult.

Thureen discussed the program \$1000 educational and training. He stated this would benefit the department and the city. Councilmember Hark asked if this was allocated in the past. Thureen stated not in the last couple of years. Lynch stated the policy states \$1000 is the max for each division.

Thureen discussed streets that are well beyond the use and design. He went over cracking and patching of the streets and the PMP. He illustrated the streets on a map. He stated he will present the details on the September 5th work session. Mayor Tourville stated he appreciates Barry Underdahl's work on the asphalt to help extend the life of the streets.

Lynch stated the finance department is asking for \$1,500 for a Fire Relief Association analysis. Per the agreement, the consideration and review is ensuring fiscally stable process. And if there is a benefit increase request will the asset be sustainable. Councilmember Bartholomew asked for allocations of professional service, maintenance, and expenses accounts for the budget year. The allocations he stated are large.

Parks and Recreation Director Carlson stated that \$125K annually is needed for the replacement fund as previously discussed. He stated they need \$250k to sustain all the parks assets. He stated the funds are expiring and there is a gap on the funding and the funding is not sustainable.

They are requesting a maintenance person, he stated in 15 years there hasn't been an increase in a maintenance staffing but the work load has increased. He went over the infrastructure changes and upgrades over the course of 15 years.

He stated in 12-24 mos the streets will continue to expand. That would be additional work load to our maintenance staff. Councilmember Piekarski Krech asked about street costs for additional road. Lynch stated this from the general fund.

Parks and Recreation Director Carlson stated the EAB management plan has \$94k in the fund, there is not enough monies for remove and replace the rest of the trees. There will be shortage of \$38,600 over the next 4 years or \$9,700 per year. Councilmember Piekarski Krech stated to take the trees down at a longer extended period of time. Carlson stated that is what the plan has been doing. The removal is every 10 years. He stated there will be a shortage in the budget for that amount. Councilmember Piekarski Krech asked to push it out more. Carlson stated that the program is for 10 years. Councilmember Piekarski Krech stated we can't save the trees there is no reason to rush it. Lynch stated the EAB conflict is scheduling and prioritization of staff person dedicated to this program. If its extended than the cost is added to the program. Carlson stated the fund will be depleted at that time. He stated we will still need that amount for the removal and replacement of the trees if its 4 years or 8 years. There is not enough in the fund. Tourville stated the positive is to complete the project in a timely basis. Tourville stated that the state program are going slower for EAB. Carlson went over that large trees in bunches are not being removed. Councilmember Piekarski Krech stated she wants the trees that do not have EAB to stay. Councilmember Bartholomew agreed.

The council asked for staff to tell us why the program should continue on the schedule. Carlson stated at the work session in September this information will be included.

Lynch went over clean-up work on the budget and exhibits that were passed out and summarized. He went over the schedule of the budget proposal on September 6th and September 11th.

Councilmember Piekarski Krech asked about seeing the constant tax rate with the impact of the homes. Tourville stated the Base budget amounts and additions is about a 6% increase on home values and businesses is a 5%. Councilmember Piekarski Krech stated just the base budget the amount is a decrease. Tourville stated that some of the additions have to happen. Councilmember Bartholomew stated that there is a possibility to keep the amount the same.

B. ADJOURN: Motion by Perry, seconded by Piekarski Krech to adjourn the meeting. Motion was carried unanimously. Meeting adjourned at 7:38pm.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, AUGUST 28, 2017- 8150 BARBARA AVENUE**

1. CALL TO ORDER and 2. ROLL CALL

The City Council of Inver Grove Heights met in regular session on Monday, August 28, 2017, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:00 p.m. Present were Council members Bartholomew, Hark, Perry and Piekarski Krech; City Administrator Lynch, City Attorney Kuntz, Community Development Director Link, City Clerk Tesser, Parks and Recreation Director Carlson, Finance Director Smith, Public Works Director Thureen, City Engineer Kaldunski, and Fire Chief Thill.

3. PRESENTATIONS: Mayor Tourville commented that there were no presentations but wanted to mention that thoughts and prayers go out to those in Texas that are in the path of hurricane Harvey. For the citizens, cities, police, fire, EMS and volunteers.

4. CONSENT AGENDA:

- A. i. Approve August 7, 2017, City Council Work Session Meeting Minutes
- ii. Approve August 14, 2017, City Council Meeting Minutes
- B. Approve **Resolution 17-150** for Disbursements for Period Ending August 23, 2017
- C. Consider Change Order No. 2 and Pay Voucher No. 2 for City Project No. 2016-09E – Bancroft Way Area Reconstruction
- D. Approve **Resolution 17-151** Receiving Feasibility Report, Scheduling a Public Hearing, and Authorizing Preparation of Plans and Specifications for City Project No. 2015-09D – Broderick Boulevard Reconstruction from 80th Street to Concord Boulevard
- E. Approve **Resolution 17-152** Accepting PO No. 21-C for Final Design Services from Kimley-Horn & Associates, Inc. for City for City Project No. 2015-09D – Broderick Boulevard Reconstruction from 80th Street to Concord Boulevard
- F. Consider Pay Voucher No. 11 for the 2015 Capital Improvement Program, City Project No. 2015-13 – NWA Trunk Utility Improvements, Argenta District (70th Street Lift Station to Blackstone Ridge) and 2015-16 – Trunk Utilities, Argenta Trail to Blackstone Ridge
- G. Consider Pay Voucher No. 3 for the 2017 Capital Improvement Program, City Project No. 2017-02 – NWA Watermain Improvements, 65th Street Loop
- H. Approve **Resolution 17-153** Receiving Feasibility Report, Scheduling a Public Hearing, Authorizing Preparation of Plans and Specifications and **Approve Resolution No. 17-154** Accepting the Supplemental Letter Agreement from Short Elliott Hendrickson, Inc. for Design Services for City Project No. 2015-09E – 93rd Street/Abigail Court Area Reconstruction
- I. Approve **Resolution No. 17-155** for Joint Powers Agreement (JPA) with Dakota County and the City of Eagan for a Feasibility Study and Preliminary Engineering for City Project No. 2015-08 – 70th Street from the Eagan Border to T.H. 3
- J. Consider Accepting Proposal from Northern Technologies (NTI) for Geotechnical Testing Services for the Review of Stormwater Conditions at 7376 Courthouse Boulevard
- K. Approve **Resolution No. 17-156** Authorizing Staff to Secure an Appraisal for the City Stormwater Basin W-006 - 7676 Courthouse Boulevard
- L. Approve Stormwater Facilities Maintenance Agreement for Dakota Pediatrics, 5975 Carmen Avenue
- M. Approve Easement Encroachment Agreement for Landowner Improvements within City Easement for Property Located on Lot 5, Glenn Clarke Homestead (Inver Grove Toyota)
- N. Approve **Resolution 17-157** Approving Agreements for Inver Grove Hotel (Lot 2, Heartland Addition)
- O. Approve **Resolution 17-158** Receiving Quote and Awarding Contract for the 2018 Raingarden Inlet Retrofits
- P. Approve **Resolution 17-159** Receiving Quotes and Awarding Contract for the 2017 Raingarden Rehabilitation Project
- Q. Approve **Resolution 17-160** Approving City's American with Disabilities Act Transportation Infrastructure Transition Plan

- R. Consider Awarding Purchase of two Scott X380 Three-Button Thermal Imaging Cameras, each with 2 Batteries, Lanyard and Truck Charger to Clarey's Safety Equipment
- S. Approve Personnel Actions

Motion by Bartholomew, second by Hark, to approve all items on the consent agenda except for items 4L and 4O.

Ayes: 5

Nays: 0 Motion carried.

Councilmember Piekarski Krech asked that Items 4L and 4O be pulled from the consent calendar

4L. Approve Stormwater Facilities Maintenance Agreement for Dakota Pediatrics, 5975 Carmen Avenue

Councilmember Piekarski Krech stated her concern is with the date in a document which stated it started October, 16, 2016, what was it that took a year to get a business approval for expansion. She was concerned there were issues with the process.

Mr. Kaldunski stated that it was in the storm water maintenance agreement for Dakota Pediatrics. Most of the documents were ready but the owner decided to wait and start the work in 2017. All the documents have now been signed.

Motion by Piekarski Krech, second by Perry, to approve stormwater facilities maintenance agreement for Dakota Pediatrics, 5975 Carmen Avenue

Ayes: 5

Nays: 0 Motion carried.

4O. Consider Resolution Receiving Quote and Awarding Contract for the 2018 Raingarden Inlet Retrofits

Councilmember Piekarski Krech asked why the raingards needed to be retrofitted?

Mr. Kaldunski stated that it is more of a maintenance activity. There are four locations with washouts that will be fixed where water was entering from the curb. There is a new design for better maintenance. A small structure will be put in the inlet rather than the grass and this structure will catch things like twigs and maple seeds. The inlets can be vacuumed out with a vacuum truck. A few raingardens are being retrofitted every year.

Councilmember Bartholomew asked about the average age of the raingardens.

Mr. Kaldunski said the raingardens being worked on were installed between 2006 and 2008.

Motion by Piekarski Krech, second by Hark, to approve Resolution 17-158 receiving quote and awarding contract for the 2018 raingarden inlet retrofits.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT: Marley Danner, 8314 Delaney Circle, was glad the raingardens came up. He spent \$25,000 on his raingarden to fix that the city installed and it looks bad - weeds are five feet high. Staff had told him the city would maintain the raingarden.

There is an escrow of \$19,000 of my money on a project and I have asked that the money be released last spring. The money dwindles down every year. I was told it would not be released by staff because

the project was not complete. I told them that the MPC permit was complete and the grass was growing. I was told not all the houses have been built and it is in the contract. It has been over 10 years. It is ready for houses. We can't sell houses here in Inver Grove Heights.

Also, the city has \$8,000 of his money for trees. I have paid \$60,000 for park dedication, \$40,000 was paid for trees and over 200 trees were planted in the development. Staff said two trees per house were still need to be planted before the \$8,000 is released.

The conservation easement around the whole property, you can't cut the weeds. Cutting the weeds makes the property look better. My grandson was told he could not cut down the weeds. I would like someone to call me and tell me why I can't get my escrow back. I also want someone to look at my raingarden.

Mayor Tourville asked someone on staff to look at the issues.

6. PUBLIC HEARINGS:

A. Liquor License Alcohol Compliance Check Failures 2017

M. Tesser introduced the item stating that on July 7, 2017, police conducted an alcohol compliance check, and two current liquor license holders failed. They were Outback and Bierstube. Outback did provide proof of alcohol training certification from the server who failed the compliance. The Bierstube did provide proof of alcohol training certification today from the server who failed the compliance (have not been able to view it) and she stated she spoke to the manager of Bierstube.

According to City ordinance 4-1-19 the City Council shall impose civil penalties for violations. This is the first violation for Bierstube in five years. The first violation is a \$750.00 civil penalty. This is the second violation in five years for Outback, the first violation was August 6, 2016. The second violation is \$1,000 civil penalty and one-day license suspension. The Council may impose penalties exceeding those stated in the section at their sole discretion.

Both managers are here; Rick from Outback and Jimmy from Bierstube, if you would like to talk to them.

Jim Coleman, 757 Keeny Road, Hudson, WI. He has been manager since 2016. The person who failed passed the check last year. She does have a magnifying glass and superimposed the numbers on the date. She has four kids of her own. This was her second day back after being off for two or three months after having surgery. The Bierstube does not get many minors. She does card she superimposed the numbers for the year.

Councilmember Piekarski Krech asked if the penalty was on the server or the establishment? M. Tesser said it is the server and the establishment. The Interim Police Chief can talk about this.

S. Folmar said the server was charged with a gross misdemeanor of serving alcohol to an underage drinker. That was handled by the police department. This is the civil matter against the holder of the license.

J. Coleman said alcohol awareness training will be done in the next month for all employees.

Rick Lenten, 3200 Canterbury Drive, Woodbury said Outback did fail the compliance check and the server did card the individual, misread the ID and was diagnosed with cancer right before the check. The server was having a bad day. We do have annual mandatory training for every server. The employee was terminated for serving a minor.

Councilmember Hark said we don't have discretion for minimum penalties on this it is a shall correct? Mr. Kuntz responded it is a shall and there are minimum penalties as stated.

Motion by Bartholomew second by Piekarski Krech to close the public hearing on liquor license alcohol compliance check failures for 2017.

Ayes: 5

Nays: 0 Motion carried.

Councilmember Bartholomew asked how the date was picked for the one-day license suspension.

T. Kuntz responded that if the Council imposes a license suspension the Council shall set a date. It is a Council decision as part of the motion that is mutually agreed upon. The Council can talk to the applicant about the date.

J. Colman asked if September 5th could be the date for the one-day license suspension.

Motion by Piekarski Krech second by Bartholomew to impose the minimum penalties and have September 5th as the date of the one-day license suspension for Bierstube.

Ayes: 5

Nays: 0 Motion carried.

B. Conduct Public Hearing to Consider Application for New Owners of the Closed Off-Sale Liquor License – Salem Liquor – Pacheco LLC dba Salem Liquors

M. Tesser said that Beatrice Pacheco has submitted an application for new owners for the currently closed off-sale liquor for Salem Liquor at 5300 S Robert Trail. On June 12, 2017, Council approved a liquor license for Ochinera LLC dba Salem Liquor on the same premise. Lee was told by the City Clerk that the state must approve the license before he can operate the business. On the same day, the license was approved by the City, the owner, Ochinera LLC/Ochinera Lee, sold the business to Beatrice Pacheco through a Craig's list advertisement.

On July 12, 2017, the City Clerk was notified by previous owner of Salem Liquor that Lee sold the business. It was verified by the Inver Grove Heights Police Department that Lee no longer owned the business and the new owner was Beatrice Pacheco. City Attorney Tim Kuntz advised closing the business immediately until Pacheco could apply for a city and state license and provide insurance coverage.

Beatrice Pacheco has complied with all the requests. She has been informed of the city and state laws. The applicant has paid the fees, provided proof of liquor liability insurance and provided all the necessary documentation required as a new license holder. The Police Department conducted a background investigation and found no basis for denial.

Mayor Tourville asked for the address. M. Tesser responded it is 5300 South Robert Trail, Suite 600.

Motion by Piekarski Krech second by Perry to close the public hearing to consider application for new owners of the closed off-sale liquor license Salem Liquor – Pacheco LLC dba Salem Liquors.

Ayes: 5

Nays: 0 Motion carried.

Motion by Hark second by Piekarski Krech to approve the application for new owners of the closed off-sale liquor license Salem Liquor – Pacheco LLC dba Salem Liquors.

Ayes: 5

Nays: 0 Motion carried.

- C. Conduct Public Hearing to Consider Application for New Owners of the Established Off-Sale Liquor License – MGM Warehouse – Just Because Liquor Too LLC (MGM Wine & Spirits)**

M. Tesser stated Stacy and Curt Coleman have an application as new owners for an off-sale liquor license for Just Because Liquor Too LLC dba MGM Wine & Spirits for the premise located at 7804 Cahill Ave E. This premise has an off-sale liquor license that is not a transferable. This is considered a new application. The name of the liquor store will change to MGM Wine & Spirits. The applicant paid the fees as required by City Code and provided proof of liquor liability insurance for the premise proposed to be licensed. They provided all the fees and necessary documentation required as a new license holder. The Police Department conducted a background investigation and found no basis for denial of the application. They also have a liquor store in Roseville, MN.

Motion by Piekarski Krech second by Hark to close the public hearing to consider application for new owners of the established off-sale liquor license – MGM Warehouse – Just Because Liquor Too LLC (MGM Wine & Spirits).

Ayes: 5

Nays: 0 Motion carried.

Motion by Piekarski Krech second by Bartholomew to approve application for new owners of the established off-sale liquor license – MGM Warehouse – Just Because Liquor Too LLC (MGM Wine & Spirits).

Ayes: 5

Nays: 0 Motion carried.

7. REGULAR AGENDA:

I. COMMUNITY DEVELOPMENT:

- A. MIHM CUSTOM HOMES;** Consider a Resolution Approving the Final Plat, Final PUD Development Plan, Development Contract and Related Agreements for the Plat of Windwood 2nd Addition. Property Located west of Hwy 3 Between Future 65th and 69th Streets

A. Hunting introduced the item by showing a map of the location of the development which is approximately 80 acres. 70th Street is to the south and Robert Street is to the east. There will be approximately 44 lots for single family homes. The Council approved the preliminary plans on May 9, 2016. The final plans meet all the requirements for approval. Planning and Engineering have no issues.

The developer has agreed to pay the shortage of building permit connection fees since the approved plan was for less lots than the assumption. They did ask for a credit and it was looked at (for any open space over 25%) and it was reduced the amount by \$72,520. Their overage amount is \$395,530.

Because of the number of trees to be removed the developer will pay the difference in a cash dedication of \$99,600 into the tree fund.

The 65th Street West project assessments were updated by the City Attorney to a not to exceed amount of \$4,432 per lot.

Staff recommends approval of the final plat, final PUD development plan, development contract and all related agreements.

T. Kuntz clarified the waiver of assessment appeal for 65th Street West assessments. The document was modified on Friday which was sent to Council, that added a section 4.3 of the agreement. It provides for the developer/landowner for the 65th street improvement project waiving any assessment appeal on a per lot basis up to \$5,273 per lot - that remains in place. What was added on Friday is an agreement by the city that if project costs incurred by the city do not include right-of-way or street acquisition costs paid or credited to other landowners along 65th Street than the waived amount is \$4,432 per lot. It is not a “not to exceed” number. The agreement does not limit the city’s authority to specially assess the lots. It does provide a waiver for the landowner up to a certain dollar amount where everyone would agree there would be no waiver.

Councilmember Piekarski Krech asked when 65th Street would be done, she is concerned about adequate access for fire and safety. S. Thureen replied that the process is still being worked through. 65th Street is on hold until it is worked out at council work session for funding of collector streets. A feasibility report was done but Council did not receive it so funding could be worked out. Construction may not be until 2019. A. Hunting responded until 65th Street is built. this development including Woodwind 2nd Addition, there is one temporary connection point to 70th Street.

Mayor Tourville asked if part of 65th Street and Robert Street would be worked on next year with MnDot? S. Thureen responded the intent, we got the approval to move forward with the design for T.H. 3, is to split that off as a separate project which is fully funded using State Aid Funds and conduct that construction at the same time the roundabout is being constructed at 70th and Highway 3 then we could do the work on 65th and not have to close Highway 3 in 2019.

Tom Mihm, President of Custom Homes, 842 Ivy Lane, Eagan, said we are agreement with staff and look forward to moving on with the development.

Councilmember Piekarski Krech asked if the Fire Marshal has signed off on this. She is concerned about fire protection for the homes. A. Hunting responded the Fire Marshal has looked at this and has not raised any concerns.

T. Link stated that in the planning report the Fire Marshal stated that he has reviewed the plans and recognizes the plat only has one possible access at this time and is ok with the design, knowing access to 65th Street will occur in the near future.

Motion by Bartholomew second by Hark to approve Resolution 17-161 Approving the Final Plat, Final PUD Development Plan, Development Contract and Related Agreements for the Plat of Windwood 2nd Addition. Property Located west of Hwy 3 Between Future 65th and 69th Streets.

Bob Dolson, 6637 South Robert, lives in a house built in 1999 by Tom Mihm and has no problem with the development but does not want to be assessed for 65th Street. Mayor Tourville said he would not be assessed tonight for this project but cannot speak for future councils.

Ayes: 5

Nays: 0 Motion carried.

B. WIDSETH SMITH NOLTING (RIVER HEIGHTS VINEYARD CHURCH); Consider a Resolution Relating to a Variance to Allow a Building Addition 50 feet from the Front Property Line whereas 75 feet is Required for Property Located at 6070 Cahill Avenue

T. Link introduced the item stating the property is located on the east side of 65th Street and showed it on a map. The applicant is the River Heights Vineyard Church and they are proposing a 10,600-square foot addition to the existing church. The addition would extend out to the west towards Cahill Avenue. The property is 4.65 acres in size. It is restricted by a 95 foot wide Xcel Energy Utility easement that runs generally along the east side of the property. They are asking for a 50-foot variance from the front property line. The property is zoned P, Public/Institutional District (which requires a larger setback) and it is a required 75-foot setback. Staff finds there is a practical difficulty because of the easement on the property and limits development. It would consistent with other setbacks along Cahill. Staff recommends approval of the request. The Planning Commission also unanimously approved the request.

Discussion of the size of the easement on the property was discussed.

T. Link also reported this will also require major site plan approval. The church made application for that last week and they will come before the Council at a later date. There will also be an application for a vacation of the city easement. The only request tonight is for the front yard setback.

Motion by Piekarski Krech second by Perry to approve Resolution 17-162 approving a variance to allow a building addition 50 feet from the front property line whereas 75 feet is required for property located at 6070 Cahill Avenue.

Ayes: 5

Nays: 0 Motion carried.

C. CITY OF INVER GROVE HEIGHTS; Consider the First Reading of an Ordinance to Prohibit Transient Lodging (Short-Term Rentals) of Residential Property

T. Link stated that City Council directed staff to prepare an Ordinance prohibiting short term rentals or transient lodging. The rationale was because:

It can create conflicting land uses with commercial use being operated out of a residential neighborhood

Generates additional traffic and higher occupant turnover which may negatively impact a residential area

Provides an opportunity for gatherings of large number of people, who do not own the home or live in the neighborhood and can be disruptive to residents in the area.

May cause complaints to the public safety department regarding noise, underage drinking and other nuisances to residents and may not be occupied by the owner.

There have been several complaints of short term rentals in residential neighborhoods they were for excessive noise, underage drinking, over occupancy, and illegal parking. The code amendment would prohibit short term rentals. There are two ordinances. One pertains to the Rental Ordinance and the other to the Zoning Ordinance. Staff recommends approval of the ordinance for short term rental. The Planning Commission recommended allowing short term rentals with regulations and restrictions.

Pam Glenn, moved from 6440 Valentine Court, and said she is in transition while waiting for a townhome to be built in Inver Grove Heights. She has done short term rentals with Air B&B and has had positive experiences. There are different ways to rent from Air B&B (one room or a section of the house). She did notify her neighbors she was having people staying with her and Air B&B is a well-run organization. Guests do bring money to the community. She appreciates the ability to have discussions on this topic. The ordinance is restrictive because of one negative experience and that is reactive. If new neighbors moved in you could experience the problems listed for the reasons for creating the restrictive ordinance. I should be able to use my living space as I see fit. How would you regulate this? Is it realistic to regulate this? How do you pay for regulating the ordinance? Maybe consider a registration instead of a restriction. Maybe if they are registered and they have three strikes then you are out.

Mayor Tourville said there has been more than one complaint. He also asked what she considered short term? Ms. Glenn said she has had guests for just the weekend. Mayor Tourville said there has been more than one problem and appreciates her comments. Some legitimate organizations are doing a good job. Ms. Glenn said Air B&B does have an insurance program in case of property damage and that is why she uses them. Also, if she has an issue with a guest they do have a system in place to take care of it.

S. Forman said that when it came to the enforcement of one of the parties, all the party goers were adults. The complaint was for all the fights, parking, driving afterwards, complaints from the neighbors, and four jurisdictions were called in to get all the people out of the party. We did not have enough manpower to arrest all the people. We grabbed the ones we could. There was littering, fences down, plants knocked over and that needed to be cleaned up. This happened at a one-night rental that was advertised on social media and they were charging up to \$30 a person. There were more than 400 people there. We don't have a disorderly house ordinance to enforce against an owner who allows this to happen.

J. Lynch said there was another incident at a short-term rental where there was underage drinking. The property owner purchased the property next door and may turn that property into the same thing. A woman is concerned because she is having a wedding reception with 150 guests and was worried about the regulations. Our Convention and Visitors Bureau is urging the use of hotel regulations such as paying taxes and requiring inspections.

Councilmember Bartholomew asked about section 5, exemptions, and if bed and breakfasts are being removed from A through R-1C. T. Link responded they were being removed. Bed and breakfasts are now allowed through a conditional use and the new ordinance would prohibit them. He does not recall ever having a bed and breakfast. Under the proposed ordinance bed and breakfasts would not be allowed.

Councilmember Piekarski Krech said that with a bed and breakfast the owner would be on the premises. Where we are running into issues the owner is not present. Would they be able to homestead the home? Mayor Tourville said this is being discussed by other cities that are discussing this type of ordinance. I would be for allowing bed and breakfasts. There are a lot of different things to look at.

Councilmember Bartholomew is in favor of an ordinance that would restrict short term rentals but this needs further discussions and would like to get bed and breakfasts in there. We are on the right track.

Nancy Pone, 8336 River Road, said she has considered renting her house in the past. She leaves her house for three or four months for health reasons.

Mayor Tourville said she made good points and Council is looking for one-night rentals for a party then the person saying there is nothing the City can do about it. That is why this is being discussed. Ms. Pone said if the city has a property manager or owner listed that they could get a hold of that would help for short term rentals.

T. Link stated that Council has said that they don't want this ordinance to affect residents that leave for the winter. That is how the ordinance is structured. If a person rents a home for 30 days or less that is the definition of a short-term rental.

Ms. Pone said you usually don't get a tenant that will rent in Minnesota for three or four months during the winter. Someone may be in town for a weekend and if you rent your home like that six or seven times that makes it profitable. The ordinance would prohibit that.

Councilmember Bartholomew suggested having the first reading and have staff investigate how other communities handle bed and breakfasts. We have heard that 30 days may be too long. I would like to stay at 30 days.

Motion by Bartholomew second Piekarski Krech to have the first reading of an Ordinance to prohibit transient lodging (short-term rentals) of residential property, look at allowing bed and breakfasts and how other communities allow them.

Mayor Tourville asked for a chart showing how other communities allow bed and breakfasts.

J. Lynch recapped the issues to look at:

- 1) Impact on homesteaded property
- 2) Allowing Bed and Breakfasts
- 3) On-site versus off-site ownership
- 4) Registration
- 5) Definition of short term (compare to other cities)

Councilmember Piekarski Krech added to the list

- 6) On-site versus off-site residency/owner

T. Link said this item would come back to Council for a second reading on September 25th.

Ayes: 5

Nays: 0 Motion carried.

II. ADMINISTRATION:

D. CITY OF INVER GROVE HEIGHTS; Consider the First Reading of an Ordinance Adopting Permanent Predatory Offender Residency Restrictions

J. Lynch reported that Bridget Nason of LeVander, Gillen & Miller was present to discuss the ordinance. A temporary predator offender resident restriction expires September 26, 2017 and we are trying to establish permanent predator offender residency restrictions to avoid a gap. There were discussions with the school district and the Minnesota Department of Corrections to establish location restrictions and Ms. Nason will address that as to why we have come back to a residency restriction.

Ms. Nason said that how this ordinance differs from the temporary ordinance it is essentially the same as to the distance restrictions that it imposes. A map was handed out tonight to show what that would look like. The ordinance would adopt permanent predator offender resident restrictions with the risk level

assessment of Level III (the most likely to reoffend). The ordinance provides a 1,000-foot buffer around establishments where children congregate such as libraries, schools, day care centers, churches, public parks, religious facilities (with designated play spaces or programs) and learning centers. The ordinance would preclude a Level III predator from establishing a residence within 1,000 feet around these establishments. There are a few exemptions for example if the residency has already been established or if a property is purchased, leased, contracted with or licensed by the Minnesota Department of Corrections prior to September 25, 2017, which is the anticipated third reading date for the ordinance. A number of cities have adopted these residency restrictions. Both Hastings and Rosemount have adopted residency restrictions for Level III predatory offenders. At my last count, there were over 55 cities that have adopted ordinances. While there are some legal concerns there are no known challenges to these residency restrictions that have been adopted in Minnesota at this time.

Councilmember Hark commented that in Inver Groves Heights north of Highway 55 there are a lot more restrictions versus Inver Grove Heights south of Highway 55 does the court look at the entire boundary of the city or look at an area? Ms. Nason responded that the court would look at the zoning restriction for example there is no place in the city that has an adult use. There are parcels in both the north side and south side of Highway 55 that a Level III could move to. Councilmember Hark said because there have been no challenges, we have to guess whether this is reasonable. Ms. Nason said the court has looked at different things and nothing in Minnesota has been challenged or litigated. It is unknown at this time. Drafting the ordinance, the way we did it does provide viable places for a residency that would hopefully decrease the likelihood of any litigation exposure.

Councilmember Piekarski Krech said at one of the presentations one of the things that was said that you make it more likely for offenders to reoffend if they don't provide a stable living environment. One of my concerns is that if the parent or sibling lives in one of the exempt areas they can't move in with them and then they might not have a stable living environment. How many other cities have allowed them to move in with family in the buffer zone. My other concern is I see child care - are we only talking about child care centers or day care homes. It is my guess we have more day care homes in the southern part of the city than what is shown on the map. Ms. Nason responded that the definition of a licensed childcare center includes an in-home childcare licensed by Dakota County or the state of Minnesota. The map may now show all the licensed daycares. She is not sure when the map was made and it could be updated. She is not sure how many communities allow offenders to move in with family members. It is a fairly common carve out. We could add it in to the ordinance.

Mayor Tourville said that by quickly looking at the map it looks like $\frac{3}{4}$ of the city is off limits. The $\frac{1}{4}$ that is left - 50% of that is rural. The city of Minneapolis had some challenges because their circles overlapped their circles.

Councilmember Piekarski Krech said the City is better off knowing where they are living and having a stable living environment then there are other people watching and helping them.

Mayor Tourville asked if Hasting and Rosemount had the carve outs? Ms. Nason stated that she believes they both do.

Councilmember Perry asked if other cities did a larger buffer than the 1,000-foot buffer. Ms. Nason responded she has seen some cities that did do 2,000-feet. Councilmember Perry asked if any other cities did less than the 1,000-foot buffer. Ms. Nason believes she recalls seeing an 800 foot buffer.

J. Lynch reminded Council that one individual did reside with relatives and did not last more than a few months and the individual left the community. The individual came back and attempted to reregister and was not moving in with relatives. The interim ordinance covered that they were not going to meet that requirement of the ordinance. That individual was identified and it was difficult for the family. The situation did not work out for that individual to reregister. We did find out about another offender, by accident, that was not registered.

Mayor Tourville suggested because of the time limit we might want to look at the first reading and work on the carve out language, so that an educated decision could be made with as much information as possible. We do the best that we can until challenges are made. We may find out that there may be childcare centers that are not registered.

Councilmember Hark asked if this was taken care of as planned - when would the ordinance take effect? Would it have to be published? J. Lynch said it would take effect five days after publication. There would be a four or five day gap if the ordinance is passed on September 25th.

Mr. Kuntz said one way to deal with the gap is to have the three ordinance readings, publish the ordinance, and waive the rule saying it is effective five days after publication.

Councilmember Piekarski Krech asked if that was a state statute? Mr. Kurtz said that it is a local city ordinance.

Councilmember Hark said that was a great idea. He does not like having a gap in the code.

Mayor Tourville said the second reading would be on September 11, the third reading on September 25th, and remove the effective five days after publication language. Mr. Kuntz said he would confirm the removing of effective five days after publication rule.

Mayor Tourville asked if the map could be put on the website? M. Tesser said she would add it to the current city ordinance page on the website.

Motion by Piekarski Krech second by Perry to move the first reading of an ordinance to adopt permanent predatory offender resident restrictions and adding the moving in with an immediate family member exception (with the carve out language).

Ayes: 5

Nays: 0 Motion carried.

8. MAYOR & COUNCIL COMMENTS: Mayor Tourville said there was a work session on Wednesday, September 6th at city hall at 6:00 pm. Inver Grove Heights Days is Thursday through Sunday, September 7th, 8th, 9th, and 10th. There will be numerous activities.

M. Tesser asked if there would be any type of quorum at Inver Grove Days. Mr. Kuntz said that it is recognized as a social activity where public business is not conducted.

9. EXECUTIVE SESSION:

Executive Session Pursuant to Minn. Stat. § 13D.05, Subd. 3(c)2 & 3
Discuss NW Area Park Property Acquisition Strategy

T. Kuntz explained the Council would be holding an executive session pursuant to Minn. Stat. § 13D.05, Subd. 3(c)2 & 3 to discuss the purchasing of property and reviewing non-public appraisals data for the Peltier property and the Fleming property in the NW Area for park property acquisition.

Motion by Piekarski-Krech second by Perry to move to executive session.

Ayes: 5

Nays: 0 Motion carried.

10. ADJOURN:

Motion by Hark second by Perry to adjourn. The meeting was adjourned by a unanimous vote at 9:20 pm.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: September 11, 2017
 Item Type: Consent
 Contact: Kristi Smith 651-450-2521
 Prepared by: Bill Schroepfer, Accountant
 Reviewed by: N/A

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| ☐ | None |
| ☒ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☐ | Other |

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of August 24, 2017 to September 7, 2017.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending September 7, 2017. The detail of these disbursements is attached to this memo.

General & Special Revenue	\$284,455.21
Debt Service & Capital Projects	90,732.24
Enterprise & Internal Service	73,105.07
Escrows	8,296.99
Grand Total for All Funds	<u><u>\$456,589.51</u></u>

If you have any questions about any of the disbursements on the list, please call Kristi Smith, Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period August 24, 2017 to September 7, 2017 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING September 7, 2017**

WHEREAS, a list of disbursements for the period ending September 7, 2017 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$284,455.21
Debt Service & Capital Projects	90,732.24
Enterprise & Internal Service	73,105.07
Escrows	8,296.99
Grand Total for All Funds	<u><u>\$456,589.51</u></u>

Adopted by the City Council of Inver Grove Heights this 11th day of September, 2017.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk



City of Inver Grove Heights

Expense Approval Report

By Fund

Payment Dates 08/24/2017 - 09/07/2017

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AFSCME COUNCIL 5	INV0066690	09/01/2017	UNION DUES (AFSCME FAIR SHARE)	101.203.2031000	35.26
AFSCME COUNCIL 5	INV0066691	09/01/2017	UNION DUES (AFSCME FULL SHARE)	101.203.2031000	908.20
AFSCME COUNCIL 5	INV0066692	09/01/2017	UNION DUES (AFSCME FULL SHARE-F	101.203.2031000	89.65
BAUER, NANCY	17-10	09/07/2017	17-10	101.41.1100.413.30700	200.00
CENTURY LINK	8/19/17 651 455 9072 782	09/07/2017	651 455 9072 782	101.42.4200.423.50020	40.39
DAKOTA CTY PHYSICAL DEVELOPMENT	2016 JPA PUMP MAINTEN	09/07/2017	2016 JPA PUMP MAINTENANCE	101.45.3300.419.30700	4,638.00
DAKOTA CTY PHYSICAL DEVELOPMENT	2017 JPA PUMP MAINTEN	09/07/2017	2017	101.45.3300.419.30700	4,641.00
DAKOTA CTY PROP TAXATION & RECORDS	TNT2017-20	09/07/2017	2017 TRUTH IN TAXATION COSTS	101.41.2000.415.30700	2,137.06
EAGAN FIRE DEPARTMENT	8/22/17	09/07/2017	KITCHEN FIRE TRAILER	101.42.4200.423.30700	50.00
EFTPS	INV0066714	09/01/2017	FEDERAL WITHHOLDING	101.203.2030200	54,894.99
EFTPS	INV0066716	09/01/2017	MEDICARE WITHHOLDING	101.203.2030500	13,913.66
EFTPS	INV0066717	09/01/2017	SOCIAL SECURITY WITHHOLDING	101.203.2030400	41,891.68
FIRSTSCRIBE	2474130	09/07/2017	8/1/17	101.43.5100.442.40044	250.00
GENESIS EMPLOYEE BENEFITS ACH ONLY	INV0066695	09/01/2017	HSA ELECTION-FAMILY	101.203.2032500	2,239.91
GENESIS EMPLOYEE BENEFITS ACH ONLY	INV0066696	09/01/2017	HSA ELECTION-SINGLE	101.203.2032500	3,771.85
GENESIS EMPLOYEE BENEFITS, INC	8/31/17	08/31/2017	FLEX COMP DED PAY	101.203.2031500	4,612.81
GOODPOINTE TECHNOLOGY, INC.	3724	09/07/2017	8/16/17	101.43.5100.442.40044	4,700.00
ICMA RETIREMENT TRUST - 457	INV0066697	09/01/2017	ICMA-AGE <49 %	101.203.2031400	5,249.75
ICMA RETIREMENT TRUST - 457	INV0066698	09/01/2017	ICMA-AGE <49	101.203.2031400	5,227.30
ICMA RETIREMENT TRUST - 457	INV0066699	09/01/2017	ICMA-AGE 50+ %	101.203.2031400	1,537.70
ICMA RETIREMENT TRUST - 457	INV0066700	09/01/2017	ICMA-AGE 50+	101.203.2031400	5,069.36
ICMA RETIREMENT TRUST - 457	INV0066701	09/01/2017	ICMA (EMPLOYER SHARE ADMIN)	101.203.2031400	81.29
ICMA RETIREMENT TRUST - 457	INV0066710	09/01/2017	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	1,111.54
ICMA RETIREMENT TRUST - 457	INV0066711	09/01/2017	ROTH IRA (AGE 50 & OVER)	101.203.2032400	275.00
ICMA RETIREMENT TRUST - 457	INV0066712	09/01/2017	ROTH-AGE <49 %	101.203.2032400	137.24
IUOE	INV0066702	09/01/2017	UNION DUES IUOE	101.203.2031000	1,361.04
LELS	INV0066703	09/01/2017	UNION DUES (LELS)	101.203.2031000	1,620.00
LELS SERGEANTS	INV0066713	09/01/2017	UNION DUES (LELS SGT)	101.203.2031000	294.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Community D	09/07/2017	Legal	101.45.3000.419.30420	60.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Council Meeti	09/07/2017	Legal	101.41.1000.413.30401	(720.00)
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Engineering	09/07/2017	Legal	101.43.5100.442.30420	1,328.47
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Mayor/CC	09/07/2017	Legal	101.41.1000.413.30420	3,638.66
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Mihm Develop	09/07/2017	Legal	101.45.3200.419.30420	4,467.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Parks	09/07/2017	Legal	101.44.6000.451.30420	16.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Planning	09/07/2017	Legal	101.45.3200.419.30420	2,950.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Police	09/07/2017	Legal	101.42.4000.421.30420	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Public Works	09/07/2017	Legal	101.43.5000.441.30420	1,496.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Rauschnot Pr	09/07/2017	Legal	101.45.3000.419.30420	348.00
MINNESOTA DEPARTMENT OF HUMAN SERVIC	INV0066693	09/01/2017	STEVE HER FEIN/TAXPAYER ID: 4160	101.203.2032100	427.04
MINNESOTA DEPARTMENT OF HUMAN SERVIC	INV0066694	09/01/2017	JOEL JACKSON FEIN/TAXPAYER ID: 4	101.203.2032100	432.57
MN DEPT OF REVENUE	INV0066715	09/01/2017	STATE WITHHOLDING	101.203.2030300	21,643.08
MN NCPERS LIFE INSURANCE	9/1/17	09/07/2017	SEPTEMBER 2017	101.203.2031600	304.00
PERA	INV0066704	09/01/2017	PERA COORDINATED PLAN	101.203.2030600	36,995.74
PERA	INV0066705	09/01/2017	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	2,845.86
PERA	INV0066706	09/01/2017	PERA DEFINED PLAN	101.203.2030600	69.23
PERA	INV0066707	09/01/2017	EMPLOYER SHARE (PERA DEFINED P	101.203.2030600	69.23
PERA	INV0066708	09/01/2017	PERA POLICE & FIRE PLAN	101.203.2030600	15,193.44
PERA	INV0066709	09/01/2017	EMPLOYER SHARE (POLICE & FIRE PI	101.203.2030600	22,790.16
SOLBERG AGGREGATE CO	18071	09/07/2017	7/17/17	101.43.5200.443.40046	883.59
STAR TRIBUNE MEDIA COMPANY LLC	8/28/17	09/07/2017	AFFIDAVITY OF PUBLICATION	101.42.4200.423.30700	218.40
T MOBILE	8/8/17 494910368	09/07/2017	494910368	101.43.5100.442.50020	99.98
TYLER TECHNOLOGIES, INC	025-199449	09/07/2017	41443	101.41.2000.415.40044	438.00
VERIFIED CREDENTIALS, INC.	270313	09/07/2017	8/31/17	101.41.1100.413.30700	31.25
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.41.1000.413.50020	187.44
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.42.4000.421.50020	599.84
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.42.4200.423.50020	697.92
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.43.5000.441.50020	51.39
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.43.5100.442.50020	343.35
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.43.5200.443.50020	362.70
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.44.6000.451.50020	508.98
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.45.3000.419.50020	51.86
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	101.45.3300.419.50020	296.87
Fund: 101 - GENERAL FUND					280,113.23
CRITTERS & COMPANY, INC.	8/3/17 B	09/07/2017	8/3/17	204.44.6100.452.30700	60.00
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	204.44.6100.452.50020	51.39
Fund: 204 - RECREATION FUND					111.39

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	205.44.6200.453.50020	79.23
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	205.44.6200.453.50020	67.62
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	205.44.6200.453.50020	67.61
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	205.44.6200.453.50020	51.39
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	205.44.6200.453.50020	22.11
Fund: 205 - COMMUNITY CENTER					287.96
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 EDA	09/07/2017	Legal	290.45.3000.419.30420	264.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 McPhillips	09/07/2017	Legal	290.45.3000.419.30420	3,678.63
Fund: 290 - EDA OPERATING					3,942.63
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Fire Station N	09/07/2017	Legal	434.42.4200.423.30420	1,770.60
Fund: 434 - 2014 IMPROVEMENT FUND					1,770.60
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 DNR 111th St	09/07/2017	Legal	435.44.5900.735.30420	276.00
Fund: 435 - 2015 IMPROVEMENT FUND					276.00
BARR ENGINEERING COMPANY	23191332.00-10	09/07/2017	2016-01	436.73.5900.736.30300	315.00
Fund: 436 - 2016 IMPROVEMENT FUND					315.00
DOCUNET CORPORATION	6/12/17	09/07/2017	2017 PEDESTRIAN RAMP	437.73.5900.737.30300	379.54
DOCUNET CORPORATION	7/18/17	09/07/2017	2017 PEDESTRIAN RAMP	437.73.5900.737.30300	319.64
Fund: 437 - 2017 IMPROVEMENT FUND					699.18
DAKOTA CTY SOIL & WATER	2734	09/07/2017	7/17/17	440.74.5900.740.30300	300.00
KIMLEY-HORN & ASSOCIATES, INC.	9688803	09/07/2017	160509021.3	440.74.5900.740.30300	28,757.74
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1509D Brodr	09/07/2017	Legal	440.74.5900.740.30420	2,241.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1609D-Impr	09/07/2017	Legal	440.74.5900.740.30420	20.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1709E-93rd	09/07/2017	Legal	440.74.5900.740.30420	40.50
METZEN REALTY, INC.	25	09/07/2017	PROJECT NO. 2017-09E	440.74.5900.740.30300	1,500.00
PROSOURCE TECHNOLOGIES, INC	0018201	09/07/2017	3207-00	440.74.5900.740.30300	2,400.00
SHORT ELLIOTT HENDRICKSON, INC.	335958	09/07/2017	4340	440.74.5900.740.30300	10,083.12
SHORT ELLIOTT HENDRICKSON, INC.	335958	09/07/2017	4340	440.74.5900.740.30300	1,714.93
SHORT ELLIOTT HENDRICKSON, INC.	336623	09/07/2017	4340	440.74.5900.740.30300	3,288.63
SHORT ELLIOTT HENDRICKSON, INC.	336623	09/07/2017	4340	440.74.5900.740.30300	1,318.44
SRF CONSULTING GROUP, INC	09278.00-12	09/07/2017	6/30/17	440.74.5900.740.30300	371.03
Fund: 440 - PAVEMENT MANAGEMENT PROJ					52,035.89
BARR ENGINEERING COMPANY	23190328.17-1	09/07/2017	2017 PROJECT REVIEWS	441.74.5900.741.30300	1,352.00
Fund: 441 - STORM WATER MANAGEMENT					1,352.00
BOLTON & MENK, INC.	0205650	09/07/2017	T18.112733	446.74.5900.746.30300	1,440.00
BOLTON & MENK, INC.	0205659	09/07/2017	T18.113208	446.74.5900.746.30300	1,406.50
BOLTON & MENK, INC.	0205675	09/07/2017	T18.108658	446.74.5900.746.30300	6,330.00
BOLTON & MENK, INC.	0205675	09/07/2017	T18.108658	446.74.5900.746.30300	3,251.00
BOLTON & MENK, INC.	0205675	09/07/2017	T18.108658	446.74.5900.746.30300	148.50
EVERGREEN LAND SERVICES	00-11850	09/07/2017	7/19/17	446.74.5900.746.30300	160.00
EVERGREEN LAND SERVICES	00-11851	09/07/2017	7/19/17	446.74.5900.746.30300	85.00
KIMLEY-HORN & ASSOCIATES, INC.	9615773	09/07/2017	160547020.3	446.74.5900.746.30300	916.90
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1503-65th S	09/07/2017	Legal	446.74.5900.746.30420	1,647.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1512-Impr P	09/07/2017	Legal	446.74.5900.746.30420	125.59
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1513-Impr P	09/07/2017	Legal	446.74.5900.746.30420	229.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 #1608-Round	09/07/2017	Legal	446.74.5900.746.30420	54.00
SEAN PATRICK BUTTS	7699, 7701, 7702, 7703	08/30/2017	08/04/2017 Appraisals	446.74.5900.746.30700	6,950.00
SEAN PATRICK BUTTS	7706, 7707	08/30/2017	8/8/2017	446.74.5900.746.30700	4,050.00
SEAN PATRICK BUTTS	7704 & 7705	08/30/2017	8/13/17 Appraisals	446.74.5900.746.30700	3,700.00
WENCK ASSOCIATES, INC.	11704967	09/07/2017	B3619-0005	446.74.5900.746.30300	594.31
WENCK ASSOCIATES, INC.	11704980	09/07/2017	B3619-0003	446.74.5900.746.30300	1,657.77
Fund: 446 - NW AREA					32,746.57
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Americlnn Lar	09/07/2017	Legal	449.45.3000.419.30420	809.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Sale of 3501	09/07/2017	Legal	449.45.3000.419.30420	728.00
Fund: 449 - COMMUNITY PROPERTY					1,537.00
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	501.50.7100.512.50020	423.00
Fund: 501 - WATER UTILITY FUND					423.00
ARTISAN BEER COMPANY	3203064	09/07/2017	125656	503.52.8300.524.76150	468.00
COCA COLA BOTTLING COMPANY	3621202665	09/07/2017	8/23/17	503.52.8300.524.76150	641.10
COCA COLA BOTTLING COMPANY	3621202666	09/07/2017	8/23/17	503.52.8300.524.76100	(150.00)
COLLEGE CITY BEVERAGE	195-1095	09/07/2017	3592	503.52.8300.524.76150	153.60
DENNY'S 5TH AVENUE BAKERY	674266	09/07/2017	IW185	503.52.8300.524.76050	61.83
DENNY'S 5TH AVENUE BAKERY	6747274	09/07/2017	IW185	503.52.8300.524.76050	72.54
DRAFT TECHNOLOGIES	8281705	09/07/2017	8/28/17	503.52.8300.524.40042	55.00
GRAINGER	9527564497	09/07/2017	955256939	503.52.8600.527.60012	34.54
HANCO CORPORATION	894352	09/07/2017	332801	503.52.8600.527.60018	99.53
JJ TAYLOR DIST. COMPANY OF MN	2734985	09/07/2017	00834	503.52.8300.524.76150	433.00
MTI DISTRIBUTING CO	1134806-00	09/07/2017	402307	503.52.8600.527.40042	550.82
MTI DISTRIBUTING CO	1134994-00	09/07/2017	402307	503.52.8600.527.40042	158.34

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
R.J.'S GOLF CARTS	8/27/17	09/07/2017	8/27/17	503.52.8400.525.40065	420.00
SHAMROCK GROUP	2154872	09/07/2017	8/25/17	503.52.8300.524.76100	119.90
TITLEIST	904662529	09/07/2017	8/23/17	503.52.8200.523.76400	97.23
TITLEIST	904676096	09/07/2017	8/25/17	503.52.8200.523.76400	97.23
TWIN CITY SAW	A22749	09/07/2017	8/14/17	503.52.8600.527.40042	55.95
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	503.52.8500.526.50020	281.62
WINFIELD SOLUTIONS, LLC	000061863181	09/07/2017	8892171	503.52.8600.527.60020	365.42
Fund: 503 - INVER WOOD GOLF COURSE					4,015.65
INVER GROVE FORD	5237599	09/07/2017	8/23/17	603.00.5300.444.40041	181.61
INVER GROVE FORD	5237629	09/07/2017	8/23/17	603.00.5300.444.40041	273.34
KREMER SERVICES LLC	51306	09/07/2017	64444	603.00.5300.444.40041	167.94
L.T.G. POWER EQUIPMENT	216807	09/07/2017	5656	603.00.5300.444.40041	89.21
O' REILLY AUTO PARTS	1767-285412	09/07/2017	1578028	603.00.5300.444.40041	50.15
O' REILLY AUTO PARTS	1767-284886	09/07/2017	62588	603.00.5300.444.40041	36.45
O' REILLY AUTO PARTS	1767-285356	09/07/2017	1578028	603.140.1450050	21.23
O' REILLY AUTO PARTS	1767-285359	09/01/2017	1578028	603.00.5300.444.40041	19.30
O' REILLY AUTO PARTS	1767-285369	09/07/2017	1578028	603.00.5300.444.40041	29.55
O' REILLY AUTO PARTS	1767-285526	09/07/2017	1578028	603.00.5300.444.40041	63.77
O' REILLY AUTO PARTS	1767-285873	09/07/2017	1578028	603.00.5300.444.40041	(26.00)
TRUCK UTILITIES, INC.	0314444	09/07/2017	000154	603.00.5300.444.80700	29,641.00
TRUCK UTILITIES, INC.	0314445	09/07/2017	000154	603.00.5300.444.40041	525.00
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	603.00.5300.444.50020	110.16
Fund: 603 - CENTRAL EQUIPMENT					31,182.71
COORDINATED BUSINESS SYSTEMS	CNIN251784	09/07/2017	4502588	604.00.2200.416.40050	3,339.32
Fund: 604 - CENTRAL STORES					3,339.32
CARTE GRAPH SYSTEMS	SIN003368	08/30/2017	PA224	606.00.1400.413.30700	30,328.00
VERIZON WIRELESS	9791569580	09/07/2017	Telephone	606.00.1400.413.50020	51.39
WORKS COMPUTING, INC.	28293	09/07/2017	INVER	606.00.1400.413.30700	3,045.00
WORKS COMPUTING, INC.	28294	09/07/2017	INVER	606.00.1400.413.30700	720.00
Fund: 606 - TECHNOLOGY FUND					34,144.39
BARR ENGINEERING COMPANY	23190328.17-1	09/07/2017	2017 PROJECT REVIEWS	702.229.2285901	809.50
BARR ENGINEERING COMPANY	23190328.17-1	09/07/2017	2017 PROJECT REVIEWS	702.229.2298801	2,229.00
EMMONS & OLIVIER RESOURCES	00095-0055-6	09/07/2017	IGH 2017 CONSTRUCTION OBSERVAT	702.229.2287302	209.23
HENNEPIN COUNTY DISTRICT COURT	16405079	09/07/2017	JORDAN ROGERS	702.229.2291000	78.00
HENNEPIN COUNTY DISTRICT COURT	17420436	09/07/2017	MOHAMED YUSUF	702.229.2291000	128.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Briguet CGA	09/07/2017	Legal	702.229.2300301	224.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Castaway Ma	09/07/2017	Legal	702.229.2304101	700.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Clark Road P	09/07/2017	Legal	702.229.2292201	155.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Dakota Pedia	09/07/2017	Legal	702.229.2304302	512.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Eggert Encro	09/07/2017	Legal	702.229.2301701	4.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Eternity Home	09/07/2017	Legal	702.229.2307301	27.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Eternity Home	09/07/2017	Legal	702.229.2308101	27.50
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Dar	09/07/2017	Legal	702.229.2291000	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Dei	09/07/2017	Legal	702.229.2291000	16.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Jas	09/07/2017	Legal	702.229.2291000	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Jos	09/07/2017	Legal	702.229.2291000	59.26
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Jos	09/07/2017	Legal	702.229.2291000	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Lo	09/07/2017	Legal	702.229.2291000	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Sur	09/07/2017	Legal	702.229.2291000	16.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Ta	09/07/2017	Legal	702.229.2291000	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Forfeiture-Tay	09/07/2017	Legal	702.229.2291000	8.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Glenn Clarke	09/07/2017	Legal	702.229.2308701	117.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Inver Grove H	09/07/2017	Legal	702.229.2300202	1,149.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Police-Forfeiti	09/07/2017	Legal	702.229.2291000	368.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 River Heights	09/07/2017	Legal	702.229.2305402	1,027.00
LEVANDER, GILLEN & MILLER P.A.	81000E 8/17 Travel Tags -	09/07/2017	Legal	702.229.2302701	92.00
NORTHERN SERVICE CENTER	19WSCR16145991	09/07/2017	FRANCISCO ALEJANDRO CHALE	702.229.2291000	300.00
Fund: 702 - ESCROW FUND					8,296.99
Grand Total					456,589.51

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Consider Pay Request No 2 – Bid Package 1 – East Rink Floor Project – City Project
2017-05**

Meeting Date: September 11, 2017
 Item Type: Consent Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Shannon Battles

Fiscal/FTE Impact:

☐	None
☒	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED

The Council is asked to approve pay request #2 for Bid Package #1 for the East Rink Floor Project to Cimco Refrigeration in the amount of \$56,050.00. The overall project is funded with an interest-free loan from the Central Equipment Fund which will be repaid over a 10-year period from the Host Community Fund.

SUMMARY

On April 24, 2017, the Council approved the East Rink Floor Project. There were three (3) different bid packages awarded for the project with Bid Package 1 being awarded to Cimco Refrigeration Inc. in the amount of \$472,000.

Bid Package 1 includes the complete replacement of the existing concrete floor to include a new sub-floor heating system/piping, new HDPE floor piping and a concrete floor as well as the installation of a new valve which is currently stuck in a closed position.

The overall project budget is as follows:

Item	Description	Amount
Bid Package 1 (Base)	East Rink Floor Replacement (HDPE Pipe)	\$472,000
Bid Package 2 (Base + Alts 3, 4, 7)	New Dasher Boards/New Glass	\$105,400
Bid Package 2 (Change Order #1)	Repair Dasher/Extra Dasher	\$3,072.98
Bid Package 3 (Base)	ADA Players Bench Modifications	\$49,500
Construction Contingency	8% Contingency (started at \$50,000)	\$46,927.02
Consultant(s)	Engineering, Design, Construction Fees	\$60,900
Total Project		\$737,800



Contractor's Application for Payment No. 2

Application Period: Through July 31, 2017		Application Date: August 17, 2017	
To (Owner): City of Inver Grove Heights	From (Contractor): Cimco Refrigeration	Via (Engineer): Stevens Engineers, Inc.	
Project: Veterans Memorial Community Center: Bid Package 1 - East Rink Floor Replacement	Contract:		
Owner's Contract No.:	Contractor's Project No.:	Engineer's Proj No.: 900-16-269	

Change Order Summary

Approved Change Orders		Deductions	
Number	Additions		
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE..... \$ 472,000.00

2. Net change by Change Orders..... \$ -

3. Current Contract Price (Line 1 ± 2)..... \$ 472,000.00

4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate)..... \$ 298,800.00

5. RETAINAGE:

a. 5% X \$298,800.00 Work Completed..... \$ 14,940.00

b. X Stored Material..... \$ -

c. Total Retainage (Line 5a + Line 5b)..... \$ 14,940.00

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 283,860.00

7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 227,810.00

8. AMOUNT DUE THIS APPLICATION..... \$ 56,050.00

9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above)..... \$ 188,140.00

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: See Attached	Date:
------------------	-------

Payment of: \$	56,050.00	(Line 8 or other - attach explanation of the other amount)
is recommended by:	(Engineer)	(Date) 8/28/17
Payment of: \$	56,050.00	(Line 8 or other - attach explanation of the other amount)
is approved by:	(Owner)	(Date) 9/5/17
Approved by: N/A	Funding Agency (if applicable)	(Date) N/A

Contractor's Application for Payment

Page 2 of 2

TOROMONT**CIMCO**

Page 1 of 1

CITY OF INVER GROVE HEIGHTS
8150 BARBARA AVE
INVER GROVE HEIGHTS MN 55077
USA

Ship-to address

VETERANS MEMORIAL COMMUNITY
CENTER
8055 BARBARA AVE E
INVER GROVE HEIGHTS MN 55077
USA

Payment Terms: Due net 10 days**Delivery Terms:** FOB**REMIT TO:** Cimco Refrigeration Inc.
2502 Commercial Park Dr, Mobile AL 36606, USA**Invoice 90584026**

Invoice Date	08/17/2017
Purchase Order	Agreement
Document Type	ZFPR
Order No.	4542
Order Date	06/04/2017
Customer No.	124213
Currency	USD
Invoice Amount	56,050.00
Inquiry Phone No.	251 471-2426
Past due amounts are subject to interest charges of 2.0% per month (24% per annum)	

STEVENS ENGINEERS PROJECT # 900-16-269
BID PACKAGE 1: EAST RINK FLOOR REPLACEMENT

REVISED JULY INVOICE

Project:	A.1200149 Inver Grove-Veterans Memorial-Rink Floor
Price:	472,000.00
Billing Mode:	Progress billing

Labour and Material to Date	283,860.00
Less Previous Billings	227,810.00

Subtotal	56,050.00
Tax	0.00
Invoice Amount	56,050.00
Tax Status	1 - Tax Extra - Standard

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 1 PAGES

TO: STEVENS ENGINEERS

2211 O'NEIL ROAD

HUDSON, WI 54016

FROM: CIMCO REFRIGERATION INC

2502 COMMERCIAL PARK DRIVE

MOBILE AL 36606

PROJECT: 900-16-269

BID PACKAGE 1:

EAST RINK FLOOR

REPLACEMENT

INVER GROVE HEIGHTS, MN

Distribution to:

☐ OWNER

☐ ARCHITECT

☐ CONTRACTOR

☐ File

CONTRACT FOR: VETERANS MEMORIAL CIVIC CENTER

CONTRACT DATE: April 25, 2017

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM\$ 472,000.00
2. Net change by Change Orders\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)\$ 472,000.00
4. TOTAL COMPLETED & STORED TO DATE\$ 298,800.00
(Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work\$ 14,940.00
(Column D + E on G703)
 - b. % of Stored Material\$ 0.00
(Column F on G703)
 Total Retainage (Lines 5a + 5b or\$ 14,940.00
Total in Column I of G703)
6. TOTAL EARNED LESS RETAINAGE\$ 283,860.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT\$ 227,810.00
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE\$ 56,050.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE\$ 188,140.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Jeffrey W. Nank Date: 8/17/17

State of: Alabama

County of: Mobile

Subscribed and sworn to before me this 17th day of August, 2017

Notary Public: Tanya Johnston

My Commission expires: 03/09/2019

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED\$ 0.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

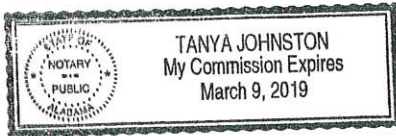
By: _____ Date: _____

PROJECT MANAGER'S CERTIFICATE FOR PAYMENT

By: _____ Date: _____

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA DOCUMENT G703 PAGE 1 OF 1		Stevens Engineering Veterans Memorial Civic Center - Inver Grove Heights, MN				APPLICATION #:		2	
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification attached.						APPLICATION DATE:		7/7/2017	
In tabulation below, amounts are stated in nearest dollar.						PERIOD TO:		7/31/2017	
Use column 1 on contracts where variable retainage for line items may apply.						PROJECT #:		A1200149	
A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULE VALUE	D WORK PREVIOUS TOTAL	E COMPLETE THIS PERIOD	F MATERIAL STORED THIS PERIOD	G COMPLETE STORED D + E + F	H % G/C	I BALANCE TO FINISH C - G	J RETAINAGE 5%
1	ENGINEERING	\$16,000	\$16,000	\$0	\$0	\$16,000	100%	\$0	\$800
2	TRANSMISSION MAINS	\$15,500	\$0	\$0	\$0	\$0	0%	\$15,500	\$0
3	FLOOR MATERIALS	\$82,200	\$82,200	\$0	\$0	\$82,200	100%	\$0	\$4,110
4	FLOOR INSULATION	\$27,200	\$27,200	\$0	\$0	\$27,200	100%	\$0	\$1,360
5	SECONDARY REFRIGERANT	\$6,000	\$0	\$0	\$0	\$0	0%	\$6,000	\$0
6	MECHANICAL INSTALLATION	\$115,000	\$57,500	\$57,500	\$0	\$115,000	100%	\$0	\$5,750
6	RINK EXCAVATION/DEMOLITION	\$56,900	\$56,900	\$0	\$0	\$56,900	100%	\$0	\$2,845
7	CIVIL SUB CONTRACTOR	\$128,200	\$0	\$0	\$0	\$0	0%	\$128,200	\$0
8	ELECTRICAL SUBCONTRACTOR	\$6,000	\$0	\$1,500	\$0	\$1,500	25%	\$4,500	\$75
9	START UP COMMISSIONING/SUPER/COMM	\$19,000	\$0	\$0	\$0	\$0	0%	\$19,000	\$0
10									
11									
	TOTAL VALUES	\$472,000	\$239,800	\$59,000	\$0	\$298,800	63%	\$173,200	\$14,940

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider a Resolution Approving the Amended Feasibility Report for City Project No. 2015-09D – Broderick Boulevard Reconstruction

Meeting Date: September 11, 2017
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Steve W. Dodge, Asst. City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SD

	Fiscal/FTE Impact:
☐	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☒	Other: Pavement Management Fund, Special Assessments, Utility Funds, DEED Grant, MN State Reconstruction Bonds, State Aid Funds, Street Reconstruction Bonds

PURPOSE/ACTION REQUESTED

Consider a resolution amending the Feasibility Report for City Project No. 2015-09D – Broderick Boulevard Reconstruction.

SUMMARY

On August 28, 2017, City Council approved a resolution receiving the feasibility report, scheduling a public hearing, and authorizing preparation of plans and specifications for City Project No. 2015-09D – Broderick Boulevard Reconstruction from 80th Street to Concord Boulevard.

The preliminary assessment roll presented in the Feasibility Report has been updated to show the proposed assessment amount for parcel no. 28 and to adjust the proposed assessment amounts for parcel nos. 9 through 13. The Arbor Pointe 11th Addition commercial development properties have an area assessment for the front footage along Broderick Boulevard. By adding a \$15,054.86 assessment for parcel no. 28, the assessments were lowered for parcels 9 through 13 by the same amount. No other assessment amounts were affected for the remaining parcels. This is the only change to the Feasibility Report that was approved on August 28, 2017. Public hearing notifications have been distributed using the amended preliminary assessment roll to meet project timelines. Staff is recommending that Council approve the amended Feasibility Report to include the updated preliminary assessment roll dated September 1, 2017.

I recommend that the Council adopt the resolution approving the Feasibility Report for City Project No. 2015-09D – Broderick Boulevard Reconstruction.

SWD/kf

Attachments: Resolution
 Preliminary Assessment Map
 Preliminary Assessment Roll dated September 1, 2017
 Original preliminary assessment roll

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**CONSIDER A RESOLUTION APPROVING THE AMENDED FEASIBILITY REPORT FOR CITY
PROJECT NO. 2015-09D – BRODERICK BOULEVARD RECONSTRUCTION**

RESOLUTION NO. _____

WHEREAS, as part of the City's Pavement Management Program, Broderick Boulevard has been identified for reconstruction; and

WHEREAS, on May 12, 2014, City Council approved a resolution awarding IPO No. 21 for preparation of the feasibility report and other engineering services for City Project No. 2015-09D – Broderick Boulevard Reconstruction; and

WHEREAS, on November 23, 2015, the Council approved IPO No. 21A and on June 12, 2017 the Council approved IPO 21B, to finalize the feasibility study and complete preliminary design for the project; and

WHEREAS, on August 28, 2017 a feasibility report was received and a public hearing set for City Project No. 2015-09D; and

WHEREAS, the preliminary assessment roll was updated effective September 1, 2017 and will be included as an amendment to the Feasibility Report.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE INVER GROVE HEIGHTS, MINNESOTA THAT:

1. The City Council approves the amended Feasibility Report for City Project No. 2015-09D – Broderick Boulevard Reconstruction to include the updated preliminary assessment roll dated September 1, 2017.

Adopted by the City Council of Inver Grove Heights, Minnesota this 11th day of September 2017

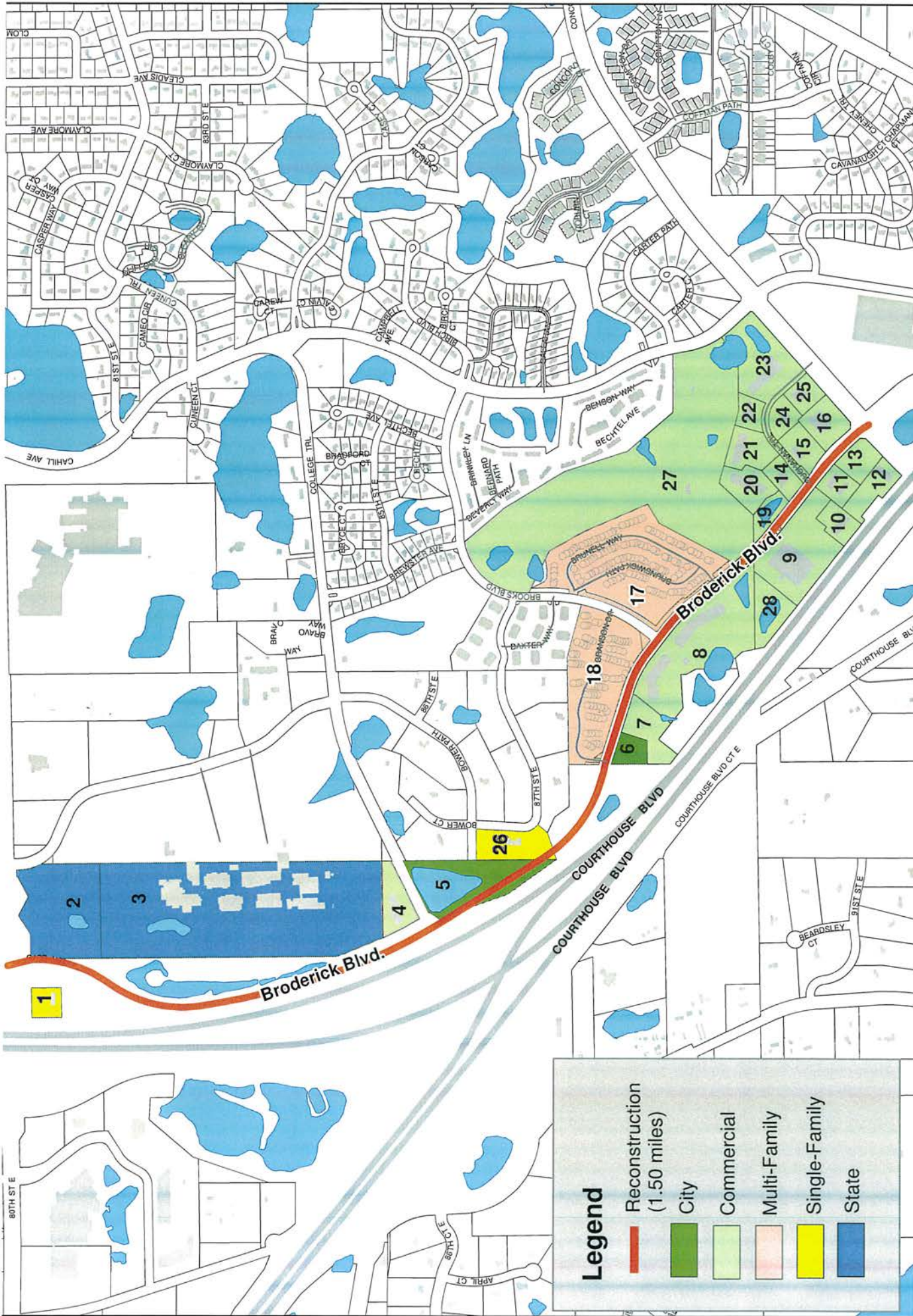
AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk



City Project No. 2015-09D Broderick Boulevard Reconstruction Assessment Map

THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN MARSHFIELD CITY, COUNTY AND STATE OFFICIAL RECORDS. THE CITY OF MARSHFIELD MAKES NO WARRANTY OF ANY KIND, INCLUDING BUT NOT LIMITED TO, ACCURACY, COMPLETENESS, OR TIMELINESS OF THE INFORMATION FOR REFERENCE PURPOSES ONLY. THE CITY OF MARSHFIELD HEREBY DISCLAIMS ANY LIABILITY FOR ANY INACCURACIES HEREIN CONTAINED.



CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION
- UPDATED - PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
1	200160027012	SFR	HARLAN F & RITA M KOPP	2304	80TH ST E	1.00	209				\$3,000.00	\$3,200.00	\$975.00
2	200160025011	STATE	STATE OF MN	2452	80TH ST E	7.95	494				\$146,256.47	\$346,302.00	\$42,334.40
3	200160026010	STATE	STATE OF MN	2500	80TH ST E	4.38	348				\$103,030.88	\$190,792.80	\$29,822.60
4	203651501010	COMM	INVER GROVE HEIGHTS GOOD SAMARITAN	8121	COLLEGE TRL	1.89	288				\$82,328.40	\$82,328.40	\$24,680.78
5	200160051015	CITY	CITY OF INVER GROVE HTS			6.25	816				\$220,272.91	N/A	\$69,894.60
6	201185700040	CITY	CITY OF INVER GROVE HEIGHTS	8815	BRODERICK BLVD	1.00	235				\$69,575.45	N/A	\$20,138.82
7	201185700032	CITY	CITY OF INVER GROVE HEIGHTS			2.11	275				\$81,418.08	N/A	\$23,566.72
8	201186201021	COMM	MONUMENT RIDGE LLC	8851	BRODERICK BLVD	9.27	1,281		135	\$813.16	\$270,000.00	\$283,500.00	\$109,778.06
9	201186101010	COMM	ARBOR POINTE COMMONS LLC	9015	BRODERICK BLVD	5.77	671	43.78%			\$174,050.24	\$251,341.20	\$42,581.66
10	201186101020	COMM	BAYDA LLC	9041-61	BRODERICK	1.19	-	9.03%			\$35,895.98	\$51,835.40	\$8,782.00
11	201186101030	COMM	WALLMARK PROPERTIES LLC	9087	BRODERICK BLVD	1.13	208	8.57%			\$34,086.10	\$49,222.80	\$8,339.22
12	201186101050	COMM	HALLE PROPERTIES LLC	9101	BRODERICK BLVD	1.70	-	12.90%			\$51,279.97	\$74,052.00	\$12,545.72
13	201186101040	COMM	TCF NATIONAL BANK			1.35	256	10.24%			\$40,722.33	\$58,806.00	\$9,962.78
14	201186502030	COMM	WAKOTA FEDERAL CREDIT UNION	9050	BUCHANAN TRL	1.03	163	5.95%			\$18,663.08	\$44,866.80	\$5,402.08
15	201186501030	COMM	RT MINNEAPOLIS FRANCHISE LLC	9051	BUCHANAN TRL	1.40	198	8.08%			\$25,367.30	\$60,984.00	\$7,342.64
16	201186402010	COMM	LABELLE INVER GROVE HEIGHTS LLC	9124	BRODERICK BLVD	1.77	236	10.22%			\$32,071.51	\$77,101.20	\$9,283.20
17	201177702101	MFR	MARK K & LOUANN SHIELDS	8732	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703504	MFR	BARTON THOMPSON	8733	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702102	MFR	SUSAN M KREIDLER	8736	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703503	MFR	NITA SAYSAMOUT PHABMISAY	8737	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702103	MFR	MARY E REKUSKI	8740	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703502	MFR	LARS WACH	8741	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702104	MFR	MARLYN R & EDNA M TS HENNEN	8744	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703501	MFR	SHAWN MAYER	8745	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702105	MFR	BONNIE PENN	8748	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702106	MFR	RICHARD S VASQUEZ & DEBORAH WEXLER	8752	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702201	MFR	DAVID & SARA WETZEL	8756	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702202	MFR	ROBERT J & PHYLLIS E BENZ	8760	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702203	MFR	ROBERT J & PHYLLIS E BENZ	8764	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702204	MFR	KATHRINE M & BRIAN A OXFORD	8768	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702205	MFR	LISA ROTH	8772	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702206	MFR	DONNA L JOHANNIS	8776	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703605	MFR	FUTURE ASSURANCE LLC	8779	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702301	MFR	KIMBERLY JARY	8780	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177703604	MFR	JULIE A LOSLEBEN	8783	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702302	MFR	VINH TRAC & TRANG LAM	8784	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703603	MFR	SHERRY M HILSGEN	8787	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702303	MFR	COATINGS ASSOCIATES LLC	8788	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703602	MFR	SHIRLEY R JONES	8791	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702304	MFR	PIERRE PIPER	8792	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703601	MFR	MITCHELL J & MELISSA WALTMAN	8795	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702305	MFR	MARSHA E PITTELKOW	8796	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702306	MFR	DUY VU & NHU LAM	8800	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703706	MFR	MAINUL ISLAM & AJANTA SARCAR	8801	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702401	MFR	JAMES HOVEY	8804	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703705	MFR	TREVOR WILHELMSON	8805	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702402	MFR	KIM D BARANKO	8808	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703704	MFR	LORALEE A BAILEY	8809	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702403	MFR	KEVIN A OLSON	8812	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703703	MFR	BOBBY PATTON	8813	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702404	MFR	MARLIN R WORKMAN	8816	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703702	MFR	DAWN R BERG	8817	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702405	MFR	JOSE LUIS CASTANEDA & MARIA WIEDEMANN	8820	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703701	MFR	RICHARD A & HEATHER LARSON	8821	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702406	MFR	TERRY ANN PELANZ	8824	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703805	MFR	ILIYA BERDICHEVSKI	8827	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702501	MFR	BRIAN A & KATHRINE M OXFORD	8828	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703804	MFR	CAREY B FAGAN	8831	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702502	MFR	CHERYL L REID	8832	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703803	MFR	NANCY A KLAERS	8835	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702503	MFR	TRACY FOLLMAN	8836	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703802	MFR	BENJAMIN D SCHARNBERG	8839	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702504	MFR	KEENAN S & AMY R JONES	8840	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703801	MFR	TAMI GUBASH	8843	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702505	MFR	JOHN T & LORI A STICHA	8844	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702506	MFR	HANI & SHIRIN ISHAK	8848	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702601	MFR	ELLIOT E LUBMAN & MONA AUSTRIAN	8852	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703906	MFR	ERIC A PETERSON	8853	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177702602	MFR	ELIZABETH C NORUM	8856	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703905	MFR	ESTATE PROPERTIES LLC	8857	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702603	MFR	JOY HARGONS	8860	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703904	MFR	STEPHANIE KVAMMEN	8861	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702604	MFR	MARK R MUELLER	8864	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703903	MFR	ILYA & SVETLANA SALNIKOV	8865	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702605	MFR	SHAWN W VELLEK & CINDY CARLSON	8868	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703902	MFR	ALLAN KING	8869	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702606	MFR	NIRZA SHRESTHA	8872	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703901	MFR	LISA R & JAMIE P LINDQUIST	8873	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702701	MFR	AARON RAEBEL & HALEY DYER	8876	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704006	MFR	LYLE W ROCK	8877	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702702	MFR	KEVIN J SPROATT	8880	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704005	MFR	TERI L CLAYTON	8881	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702703	MFR	DANIEL R GRUWELL	8884	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704004	MFR	LEETTA DOUGLAS	8885	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702704	MFR	DECLAN C & MICHELLE BRADY	8888	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704003	MFR	PAUL A RAFFERTY & MELISSA JENSEN	8889	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702705	MFR	MICHAEL W & MARGARET YOCUM	8892	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704002	MFR	APPLE HOLDINGS LLC	8893	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702706	MFR	MICHAEL S RISCHMILLER	8896	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704001	MFR	LEZLEE FLATEGRAFF	8897	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702801	MFR	TODD & DEANNE MEYER	8900	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702802	MFR	MICHELLE G SCEARCY	8904	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702803	MFR	MICHAEL P MURRAY & AARON WILL	8908	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702804	MFR	PATRICIA A JENSEN & WILLIAM COLEMAN	8912	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702805	MFR	ALICIA GALLAWAY	8916	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702806	MFR	LINDA K BETHKE	8920	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703401	MFR	GARY & GERALDINE COOK	8770	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703402	MFR	JONATHAN C & LEANN M STEE & HILDE STEE	8774	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703403	MFR	MINLONG HE	8778	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703404	MFR	RODNEY JOHNSON	8782	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703405	MFR	LOURN R FINANDER	8786	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703406	MFR	MARK S & TRINA L HATCHER	8790	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177703306	MFR	RANDALL ATKINS	8793	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704401	MFR	NICHOLAS L HIPPE & SHEILA VOZA	8796	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703305	MFR	JOEL K SCHETTLER & SARAH MATTSON	8797	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704402	MFR	ANDREW & MARIA ZORAWSKI	8800	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703304	MFR	AARON J POPE & STEPHANIE HICKMAN	8801	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704403	MFR	DANIEL C & TAMARA H CALLSTROM	8804	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703303	MFR	NICOLE CHEREESE SILVERTHORNE	8805	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704404	MFR	LINDA B PRINCE	8808	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703302	MFR	LEAH ABBOTT	8809	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704405	MFR	8812 BRUNSWICK PATH LLC	8812	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703301	MFR	RACHELLE MCCORD	8813	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704406	MFR	KIRK M DEMERCHANT & KACI L HAMMOND	8816	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704301	MFR	NICHOLAS G & HOLLY M AWADA	8820	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703206	MFR	RON T JR SMITH & JANET KELLEHER	8821	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704302	MFR	ANGELA M SCOTT	8824	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703205	MFR	LINDA J RUD	8825	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704303	MFR	MARNA C SCHIELD	8828	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703204	MFR	RYAN J PAASCH	8829	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704304	MFR	MICHAEL D REED	8832	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703203	MFR	DANIELLE WITTE	8833	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704305	MFR	KASONDRA ROGERS	8836	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703202	MFR	KAREN M KIRK	8837	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704306	MFR	MURAT OGUZ	8840	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703201	MFR	BRIAN MACKENZIE	8841	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704201	MFR	CATHERINE W MATHENGE	8844	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704202	MFR	KATHLEEN E MCKENNA LARSON	8848	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703106	MFR	DANA HARRISON	8849	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704203	MFR	DAVID C RUST & ANGELA KERMES	8852	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703105	MFR	CORY J BARON	8853	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704204	MFR	MATTHEW E LAWSON	8856	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703104	MFR	LUCIA M HAGLIND	8857	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704205	MFR	BRIGITTE ANNE PODSIADLY	8860	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703103	MFR	CRYSTAL KING	8861	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704206	MFR	LISA GAIL BRAMLET	8864	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177703102	MFR	TARA M OLSON	8865	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703101	MFR	TIMOTHY J & KATHLEEN MANSUR	8869	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703005	MFR	MARY B ZAHASKY	8877	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703004	MFR	ROXANNE SONNEK	8881	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703003	MFR	DUKE P SOBY	8885	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704101	MFR	SUSAN M MORLEY	8888	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703002	MFR	SANDRA L HAYNE	8889	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704102	MFR	JOHN S PETERSEN	8892	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703001	MFR	LAUREN M DEGIDIO	8893	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704103	MFR	DEIDRE REYES-MARTINEZ & SETH SKOVEN	8900	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702906	MFR	BRENT F & KELLY SUE MALMQUIST	8901	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704104	MFR	JAMES D LESLIE	8904	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702905	MFR	DUY VU & NHU LAM	8905	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704105	MFR	DUY VU & NANCY LAM	8908	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702904	MFR	BRIAN P KELLY	8909	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702903	MFR	JACOB POMPLUN	8913	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702902	MFR	AMS BRUNSWICK LLC	8917	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702901	MFR	GERALD W & BARBARA GLEWWE	8921	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
18	201185702081	MFR	BRIAN THRAEN	8747	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702082	MFR	KARISSA M BROWN	8749	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702083	MFR	BENJAMIN HALLAS	8751	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702084	MFR	PATRICK E OREGAN	8753	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702085	MFR	SHANNON JENSEN	8755	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702086	MFR	LLOYD L & GERALDINE LAFONTAINE	8757	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702092	MFR	JEFFREY J KUEHN	8759	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702091	MFR	TERRENCE P COFFEY & SHEILA COFFEY	8761	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702090	MFR	AMY L MOE & CYNTHIA MOE	8763	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702089	MFR	KELLY MARIE CONWAY	8765	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702088	MFR	NICOLE MARIE CARTER	8767	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702087	MFR	PATRICIA M SIKORSKI	8769	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702080	MFR	ROBERT H COSGROVE	8771	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702079	MFR	DEANNA L SANCHEZ	8773	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702078	MFR	RENY E STORO	8775	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702077	MFR	REBECCA WALTERS	8777	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52

**CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION
PRELIMINARY ASSESSMENT ROLL**

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
18	201185702076	MFR	AMY J VANN	8779	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702075	MFR	CAROLINE WITSCHORIK	8781	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702069	MFR	CLAUDE D & PATRICIA CAMPBELL	8783	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702070	MFR	NICHOLE FROST	8785	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702071	MFR	TRACY A & ROBERT A RAMIREZ	8787	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702072	MFR	BAYLUSS LLC	8789	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702073	MFR	CRISTA FLODQUIST	8791	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702074	MFR	SANDRA L COLE	8793	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702068	MFR	CLARK H DAHL	8795	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702067	MFR	WILLIAM WALLACE	8797	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702066	MFR	CARL S BRUST	8799	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702065	MFR	TRACY & BLANKA KAY	8801	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702064	MFR	INDELISA LEON	8803	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702063	MFR	ADAM J COUILLARD	8805	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702057	MFR	ELIZABETH M KLYM	8807	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702058	MFR	MARGUERITE WALZ	8809	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702059	MFR	DEBRA A & STEVEN A VAGSTAD	8811	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702060	MFR	CASSANDRA HARTMAN	8813	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702061	MFR	BLAINE C GRADY	8815	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702062	MFR	DANIEL P FELTEN & ESTELITA FELTEN	8817	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702052	MFR	PAUL & KAREN TIEMANN	8819	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702054	MFR	DAWN A BIERMEIER	8820	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702051	MFR	MARY C LETHERT	8821	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702053	MFR	PATRICK R & SHARON L MARION	8822	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702050	MFR	MELINDA ANN MAY	8823	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702055	MFR	ALANA MICHALSKI	8824	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702049	MFR	LAURA A DEVNEY	8825	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702056	MFR	THOMAS A REIS	8826	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702045	MFR	JAMES P & AMY P LAURIA	8827	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602040	MFR	ERIC T DELACRUZ	8828	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702046	MFR	JEROME T & ROSALIA SPELDRICK	8829	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602039	MFR	BAORONG LI	8830	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702047	MFR	BRIAN J WILLIAMS	8831	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602038	MFR	MICHELLE D GERARDY	8832	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
18	201185702048	MFR	RENTALS LLC	8833	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602037	MFR	JOHN HOWARD & NANCY PETSCHL	8834	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602036	MFR	JAMES J RYAN	8835	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602041	MFR	DAVID MITCHELL	8836	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602035	MFR	JASON M FAHL	8837	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602042	MFR	ERIN K ARNOLDI	8838	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602034	MFR	JENNIFER HELEN CHEESEMAN	8839	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602043	MFR	KIMBERLY A JULIEN	8840	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602033	MFR	JULIE A GERDTS	8841	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602044	MFR	JOSEPH T ANDERT	8842	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602032	MFR	JODI D WITTMAN	8843	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602020	MFR	DAVID KOECHELER	8844	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602031	MFR	SABRINA M ANDERSON	8845	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602019	MFR	WILLIAM WALLACE	8846	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602025	MFR	MATTHEW J & MARY M HITZEMAN	8847	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602018	MFR	THOMAS & CASSANDRA EIDEN	8848	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602026	MFR	NICOLE NORSTAD	8849	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602017	MFR	WILLIAM C TRONSEN	8850	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602027	MFR	LYNN THILMANY	8851	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602021	MFR	SIANNA WEBER	8852	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602028	MFR	BARBARA A STROH	8853	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602022	MFR	VIRGIL & JOAN PRZYBILLA	8854	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602029	MFR	SHARON STANGL	8855	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602023	MFR	JACKELYN DOYLE	8856	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602030	MFR	SCOTT R SEATON & KAYA STEVENSON	8857	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602024	MFR	SARAH V MCCARTY	8858	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602008	MFR	MICHAEL A GURTIN	8859	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602012	MFR	MARGIE J NICHOLS	8860	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602007	MFR	BRENDA K MULES	8861	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602011	MFR	JODY T MATTILA	8862	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602006	MFR	SIMONE M PEPPER	8863	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602010	MFR	DAVID J EVERSON	8864	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602005	MFR	DUSTIN T BOWER	8865	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602009	MFR	BENJAMIN M KIVEL	8866	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
18	201185602001	MFR	FRANCIS J PANULA	8867	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602013	MFR	BRENDA PETTYJOHN	8868	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602002	MFR	KELLY UBBEN	8869	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602014	MFR	COLLEEN M COLLETTE	8870	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602003	MFR	DUBLIN INVESTMENTS LLC	8871	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602015	MFR	LOIS J WOLSKE	8872	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602004	MFR	JACOB C BERTRAM	8873	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602016	MFR	ROBERT J JR & SHERI SATTIERSTROM	8874	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
19	201186500010	COMM	BRODE-90 LLC			0.99	394	5.72%			\$17,938.30	\$43,124.40	\$5,192.30
20	201186601010	COMM	INVER GROVE HEIGHTS WP LLC	9056	BUCHANAN TRL	1.86	-	10.74%			\$33,702.26	\$81,021.60	\$9,755.22
21	201186601020	COMM	INVER GROVE HEIGHTS WP II LLC	9058	BUCHANAN TRL	1.84	-	10.62%			\$33,339.87	\$80,150.40	\$9,650.32
22	201186502010	COMM	WELLS FARGO BANK NA	9062	BUCHANAN TRL	0.91	-	5.25%			\$16,488.74	\$39,639.60	\$4,772.72
23	201186401011	COMM	CON 55 LLC	9070	BUCHANAN TRL	5.48	69	31.64%			\$99,294.84	\$238,708.80	\$28,741.20
24	201186501020	COMM	ROOTYS DEN LLC	9061	BUCHANAN TRL	1.01	-	5.83%			\$18,300.69	\$43,995.60	\$5,297.18
25	201186501010	COMM	A DAVID FLOR	9079	BUCHANAN TRL	1.03	-	5.95%			\$18,663.08	\$44,866.80	\$5,402.08
26	201820504010	SFR	RICHARD B & CAROL A BAXTER	8665	BOWER CT	2.55	220				\$0.00	\$0.00	\$0.00
27	201187502010	COMM	ARBOR POINTE GOLF CLUB INC	8919	CAHILL AVE	31.33	189				\$12,000.00	\$12,000.00	\$3,900.00
28	201186100010	COMM	ARBOR POINTE COMMONS LLC			2.04	-	15.48%				\$88,862.40	\$15,054.86
											\$2,729,702.20		
											\$655,624.12		

Note: There is 6,966 feet of Mn/DOT right-of-way on this project. Mn/DOT right-of-way is non-assessable.

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

- ORIGINAL - PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
1	200160027012	SFR	HARLAN F & RITA M KOPP	2304	80TH ST E	1.00	209				\$3,000.00	\$3,200.00	\$975.00
2	200160025011	STATE	STATE OF MN	2452	80TH ST E	7.95	494				\$146,256.47	\$346,302.00	\$42,334.40
3	200160026010	STATE	STATE OF MN	2500	80TH ST E	4.38	348				\$103,030.88	\$190,792.80	\$29,822.60
4	203651501010	COMM	INVER GROVE HEIGHTS GOOD SAMARITAN	8121	COLLEGE TRL	1.89	288				\$82,328.40	\$82,328.40	\$24,680.78
5	200160051015	CITY	CITY OF INVER GROVE HTS			6.25	816				\$220,272.91	N/A	\$69,894.60
6	201185700040	CITY	CITY OF INVER GROVE HEIGHTS	8815	BRODERICK BLVD	1.00	235				\$69,575.45	N/A	\$20,138.82
7	201185700032	CITY	CITY OF INVER GROVE HEIGHTS			2.11	275				\$81,418.08	N/A	\$23,566.72
8	201186201021	COMM	MONUMENT RIDGE LLC	8851	BRODERICK BLVD	9.27	1,281		135	\$813.16	\$270,000.00	\$283,500.00	\$109,778.06
9	201186101010	COMM	ARBOR POINTE COMMONS LLC	9015	BRODERICK BLVD	5.77	671	51.80%			\$174,050.24	\$251,341.20	\$50,379.38
10	201186101020	COMM	BAYDA LLC	9041-61	BRODERICK	1.19	-	10.68%			\$35,895.98	\$51,835.40	\$10,390.20
11	201186101030	COMM	WALLMARK PROPERTIES LLC	9087	BRODERICK BLVD	1.13	208	10.14%			\$34,086.10	\$49,222.80	\$9,866.32
12	201186101050	COMM	HALLE PROPERTIES LLC	9101	BRODERICK BLVD	1.70	-	15.26%			\$51,279.97	\$74,052.00	\$14,843.14
13	201186101040	COMM	TCF NATIONAL BANK			1.35	256	12.12%			\$40,722.33	\$58,806.00	\$11,787.20
14	201186502030	COMM	WAKOTA FEDERAL CREDIT UNION	9050	BUCHANAN TRL	1.03	163	5.95%			\$18,663.08	\$44,866.80	\$5,402.08
15	201186501030	COMM	RT MINNEAPOLIS FRANCHISE LLC	9051	BUCHANAN TRL	1.40	198	8.08%			\$25,367.30	\$60,984.00	\$7,342.64
16	201186402010	COMM	LABELLE INVER GROVE HEIGHTS LLC	9124	BRODERICK BLVD	1.77	236	10.22%			\$32,071.51	\$77,101.20	\$9,283.20
17	201177702101	MFR	MARK K & LOUANN SHIELDS	8732	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703504	MFR	MARK B LANDREVILLE	8733	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702102	MFR	SUSAN M KREIDLER	8736	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703503	MFR	NITA SAYSAMOUT PHABMISAY	8737	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702103	MFR	MARY E REKUSKI	8740	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703502	MFR	LARS WACH	8741	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702104	MFR	MARLYN R & EDNA M TS HENNEN	8744	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703501	MFR	SHAWN MAYER	8745	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702105	MFR	BONNIE PENN	8748	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702106	MFR	RICHARD S VASQUEZ & DEBORAH WEXLER	8752	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702201	MFR	DAVID & SARA WETZEL	8756	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702202	MFR	ROBERT J & PHYLLIS E BENZ	8760	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702203	MFR	ROBERT J & PHYLLIS E BENZ	8764	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702204	MFR	KATHRINE M & BRIAN A OXFORD	8768	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702205	MFR	LISA ROTH	8772	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702206	MFR	DONNA L JOHANNIS	8776	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703605	MFR	FUTURE ASSURANCE LLC	8779	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702301	MFR	KIMBERLY JARY	8780	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION
PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177703604	MFR	JULIE A LOSLEBEN	8783	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702302	MFR	VINH TRAC & TRANG LAM	8784	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703603	MFR	SHERRY M HILSGEN	8787	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702303	MFR	COATINGS ASSOCIATES LLC	8788	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703602	MFR	SHIRLEY R JONES	8791	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702304	MFR	PIERRE PIPER	8792	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703601	MFR	MITCHELL J & MELISSA WALTMAN	8795	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702305	MFR	MARSHA E PITTELKOW	8796	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702306	MFR	DUY VU & NHU LAM	8800	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703706	MFR	MAINUL ISLAM & AJANTA SARCAR	8801	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702401	MFR	JAMES HOVEY	8804	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703705	MFR	TREVOR WILHELMSON	8805	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702402	MFR	KIM D BARANKO	8808	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703704	MFR	LORALEE A BAILEY	8809	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702403	MFR	KEVIN A OLSON	8812	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703703	MFR	BOBBI PATTON	8813	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702404	MFR	MARLIN R WORKMAN	8816	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703702	MFR	DAWN R BERG	8817	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702405	MFR	JOSE LUIS CASTANEDA & MARIA WIEDEMANN	8820	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703701	MFR	RICHARD A & HEATHER LARSON	8821	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702406	MFR	TERRY ANN PFLANZ	8824	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703805	MFR	ILIYA BERDICHEVSKI	8827	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702501	MFR	BRIAN A & KATHRINE M OXFORD	8828	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703804	MFR	CAREY B FAGAN	8831	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702502	MFR	CHERYL L REID	8832	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703803	MFR	NANCY A KLAERS	8835	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702503	MFR	TRACY FOLLMAN	8836	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703802	MFR	BENJAMIN D SCHARNBERG	8839	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702504	MFR	KEENAN S & AMY R JONES	8840	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703801	MFR	TAMI GUBASH	8843	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702505	MFR	JOHN T & LORI A STICHA	8844	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702506	MFR	HANI & SHIRIN ISHAK	8848	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702601	MFR	ELLIOT E LIBMAN & MONA AUSTRIAN	8852	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703906	MFR	ERIC A PETERSON	8853	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177702602	MFR	ELIZABETH C NORUM	8856	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703905	MFR	ESTATE PROPERTIES LLC	8857	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702603	MFR	JOY HARGONS	8860	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703904	MFR	STEPHANIE KVAMMEN	8861	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702604	MFR	MARK R MUELLER	8864	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703903	MFR	ILYA & SVETLANA SALNIKOV	8865	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702605	MFR	SHAWN W VELLEK & CINDY CARLSON	8868	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703902	MFR	ALLAN KING	8869	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702606	MFR	NIRZA SHRESTHA	8872	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703901	MFR	LISA R & JAMIE P LINDQUIST	8873	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702701	MFR	AARON RAEHEL & HALEY DYER	8876	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704006	MFR	LYLE W ROCK	8877	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702702	MFR	KEVIN J SPROATT	8880	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704005	MFR	TERI L CLAYTON	8881	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702703	MFR	DANIEL R GRUWELL	8884	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704004	MFR	LEETTA DOUGLAS	8885	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702704	MFR	DECLAN C & MICHELLE BRADY	8888	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704003	MFR	PAUL A RAFFERTY & MELISSA JENSEN	8889	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702705	MFR	MICHAEL W & MARGARET YOCUM	8892	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704002	MFR	APPLE HOLDINGS LLC	8893	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702706	MFR	MICHAEL S RISCHMILLER	8896	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177704001	MFR	LEZLEE FLATEGRAFF	8897	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702801	MFR	TODD & DEANNE MEYER	8900	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702802	MFR	MICHELLE G SCEARCY	8904	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702803	MFR	MICHAEL P MURRAY & AARON WILL	8908	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702804	MFR	PATRICIA A JENSEN & WILLIAM COLEMAN	8912	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702805	MFR	ALICIA GALLAWAY	8916	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177702806	MFR	LINDA K BETHKE	8920	BRUNELL WAY						\$1,415.97	\$2,100.00	\$447.74
17	201177703401	MFR	GARY & GERALDINE COOK	8770	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703402	MFR	JONATHAN C & LEANN M STEE & HILDE STEE	8774	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703403	MFR	MINLONG HE	8778	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703404	MFR	KERI M FOSTER	8782	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703405	MFR	LOURN R FINANDER	8786	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703406	MFR	MARK S & TRINA L HATCHER	8790	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177703306	MFR	RANDALL ATKINS	8793	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704401	MFR	NICHOLAS L HIPPE & SHEILA VOZA	8796	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703305	MFR	JOEL K SCHELLER & SARAH MATTHEWSON	8797	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704402	MFR	ANDREW & MARIA ZORAWSKI	8800	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703304	MFR	AARON J POPE & STEPHANIE HICKMAN	8801	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704403	MFR	DANIEL C & TAMARA H CALLSTROM	8804	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703303	MFR	NICOLE CHERESE SILVERTHORNE	8805	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704404	MFR	LINDA B PRINCE	8808	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703302	MFR	LEAH ABBOTT	8809	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704405	MFR	8812 BRUNSWICK PATH LLC	8812	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703301	MFR	RACHELLE MCCORD	8813	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704406	MFR	KIRK M DEMERCHANT & KACI L HAMMOND	8816	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704301	MFR	NICHOLAS G & HOLLY M AWADA	8820	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703206	MFR	RON T JR SMITH & JANET KELLEHER	8821	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704302	MFR	ANGELA M SCOTT	8824	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703205	MFR	LINDA J RUD	8825	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704303	MFR	MARNA C SCHIELD	8828	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703204	MFR	RYAN J PAASCH	8829	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704304	MFR	MICHAEL D REED	8832	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703203	MFR	DANIELLE WITTE	8833	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704305	MFR	KASONDRA ROGERS	8836	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703202	MFR	KAREN M KIRK	8837	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704306	MFR	MURAT OGUZ	8840	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703201	MFR	BRIAN MACKENZIE	8841	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704201	MFR	CATHERINE W MATHENGE	8844	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704202	MFR	KATHLEEN E MCKENNA LARSON	8848	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703106	MFR	DANA HARRISON	8849	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704203	MFR	DAVID C RUST & ANGELA KERMES	8852	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703105	MFR	CORY J BARON	8853	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704204	MFR	MATTHEW E LAWSON	8856	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703104	MFR	LUCIA M HAGLIND	8857	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704205	MFR	BRIGITTE ANNE PODSIADLY	8860	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703103	MFR	CRYSTAL KING	8861	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704206	MFR	LISA GAIL BRAMLET	8864	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION

PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
17	201177703102	MFR	TARA M OLSON	8865	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703101	MFR	TIMOTHY J & KATHLEEN MANSUR	8869	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703005	MFR	MARY B ZAHASKY	8877	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703004	MFR	ROXANNE SONNEK	8881	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703003	MFR	DUKE P SOBY	8885	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704101	MFR	SUSAN M MORLEY	8888	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703002	MFR	SANDRA L HAYNE	8889	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704102	MFR	JOHN S PETERSEN	8892	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177703001	MFR	LAUREN M DEGIDIO	8893	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704103	MFR	DEIDRE REYES-MARTINEZ & SETH SKOVEN	8900	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702906	MFR	BRENT F & KELLY SUE MALMQUIST	8901	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704104	MFR	JAMES D LESLIE	8904	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702905	MFR	DUY VU & NHU LAM	8905	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177704105	MFR	DUY VU & NANCY LAM	8908	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702904	MFR	BRIAN P KELLY	8909	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702903	MFR	JACOB POMPLUN	8913	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702902	MFR	AMS BRUNSWICK LLC	8917	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
17	201177702901	MFR	GERALD W & BARBARA GLEWWE	8921	BRUNSWICK PATH						\$1,415.97	\$2,100.00	\$447.74
18	201185702081	MFR	BRIAN THRAEN	8747	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702082	MFR	KARISSA M BROWN	8749	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702083	MFR	BENJAMIN HALLAS	8751	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702084	MFR	PATRICK E OREGAN	8753	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702085	MFR	SHANNON JENSEN	8755	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702086	MFR	LLOYD L & GERALDINE LAFONTAINE	8757	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702092	MFR	JEFFREY J KUEHN	8759	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702091	MFR	TERRENCE P COFFEY & SHEILA COFFEY	8761	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702090	MFR	AMY L MOE & CYNTHIA MOE	8763	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702089	MFR	KELLY MARIE CONWAY	8765	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702088	MFR	NICOLE MARIE CARTER	8767	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702087	MFR	PATRICIA M SIKORSKI	8769	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702080	MFR	ROBERT H COSGROVE	8771	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702079	MFR	DEANNA L SANCHEZ	8773	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702078	MFR	RENY E STORO	8775	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702077	MFR	REBECCA WALTERS	8777	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION
PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
18	201185702076	MFR	AMY J VANN	8779	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702075	MFR	CAROLINE WITSCHORIK	8781	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702069	MFR	CLAUDE D & PATRICIA CAMPBELL	8783	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702070	MFR	NICHOLE FROST	8785	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702071	MFR	TRACY A & ROBERT A RAMIREZ	8787	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702072	MFR	BAYLISS LLC	8789	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702073	MFR	CRISTA FLODQUIST	8791	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702074	MFR	SANDRA L COLE	8793	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702068	MFR	CLARK H DAHL	8795	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702067	MFR	WILLIAM WALLACE	8797	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702066	MFR	CARL S BRUST	8799	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702065	MFR	TRACY & BIANKA KAY	8801	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702064	MFR	INDELISA LEON	8803	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702063	MFR	ADAM J COUILLARD	8805	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702057	MFR	ELIZABETH M KLYM	8807	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702058	MFR	MARGUERITE WALZ	8809	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702059	MFR	DEBRA A & STEVEN A VAGSTAD	8811	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702060	MFR	CASSANDRA HARTMAN	8813	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702061	MFR	BLAINE C GRADY	8815	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702062	MFR	DANIEL P FELTEN & ESTELITA FELTEN	8817	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702052	MFR	PAUL & KAREN TIEMANN	8819	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702054	MFR	DAWN A BIERMEIER	8820	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702051	MFR	MARY C LETHERT	8821	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702053	MFR	PATRICK R & SHARON L MARION	8822	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702050	MFR	MELINDA ANN MAY	8823	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702055	MFR	ALANA MICHALSKI	8824	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702049	MFR	LAURA A DEVNEY	8825	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702056	MFR	THOMAS A REIS	8826	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702045	MFR	JAMES P & AMY P LAURIA	8827	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602040	MFR	ERIC T DELACRUZ	8828	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702046	MFR	JEROME T & ROSALIA SPELDRIK	8829	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602039	MFR	BAORONG LI	8830	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185702047	MFR	BRIAN J WILLIAMS	8831	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602038	MFR	MICHELLE D GERARDY	8832	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION
PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
18	201185702048	MFR	RENTALS LLC	8833	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602037	MFR	JOHN HOWARD & NANCY PETSCHL	8834	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602036	MFR	JAMES J RYAN	8835	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602041	MFR	DAVID MITCHELL	8836	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602035	MFR	JASON M FAHL	8837	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602042	MFR	ERIN K ARNOLDI	8838	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602034	MFR	JENNIFER HELEN CHEESEMAN	8839	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602043	MFR	KIMBERLY A JULIEN	8840	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602033	MFR	JULIE A GERDTS	8841	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602044	MFR	JOSEPH T ANDERT	8842	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602032	MFR	JODI D WITTMAN	8843	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602020	MFR	DAVID KOECHLER	8844	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602031	MFR	SABRINA M ANDERSON	8845	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602019	MFR	WILLIAM WALLACE	8846	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602025	MFR	MATTHEW J & MARY M HITZEMAN	8847	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602018	MFR	THOMAS & CASSANDRA EIDEN	8848	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602026	MFR	NICOLE NORSTAD	8849	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602017	MFR	WILLIAM C TRONSEN	8850	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602027	MFR	LYNN THILMANY	8851	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602021	MFR	SIANNA WEBER	8852	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602028	MFR	BARBARA A STROH	8853	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602022	MFR	VIRGIL & JOAN PRZYBILLA	8854	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602029	MFR	SHARON STANGL	8855	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602023	MFR	KENNETH J KRAFT	8856	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602030	MFR	SCOTT R SEATON & KAYA STEVENSON	8857	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602024	MFR	SARAH V MCCARTY	8858	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602008	MFR	MICHAEL A GURTIN	8859	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602012	MFR	MARGIE J NICHOLS	8860	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602007	MFR	BRENDA K MULES	8861	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602011	MFR	JODY T MATTLA	8862	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602006	MFR	SIMONE M PEPPER	8863	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602010	MFR	DAVID J EVERSON	8864	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602005	MFR	DUSTIN T BOWER	8865	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602009	MFR	BENJAMIN M KIVEL	8866	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52

CITY PROJECT NO. 2015-09D - BRODERICK BLVD RECONSTRUCTION
PRELIMINARY ASSESSMENT ROLL

MAP NO.	PID NO.	PROPERTY TYPE	OWNER NAME	HOUSE NO.	STREET NAME	TOTAL BENEFITTING AREA	FRONTAGE (FEET)	PERCENT OF DEVELOPMENT	NUMBER OF UNITS	PER UNIT	2015 FEASIBILITY ASSESSMENT	2017 APPRAISAL CAP ASSESSMENT	2018 PRELIMINARY ASSESSMENT
18	201185602001	MFR	FRANCIS J PANULA	8867	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602013	MFR	BRENDA PETTYJOHN	8868	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602002	MFR	KELLY UBBEN	8869	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602014	MFR	COLLEEN M COLLETTE	8870	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602003	MFR	DUBLIN INVESTMENTS LLC	8871	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602015	MFR	LOIS J WOLSKE	8872	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602004	MFR	JACOB C BERTRAM	8873	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
18	201185602016	MFR	ROBERT J JR & SHERI SATTERSTROM	8874	BRANSON DR						\$2,000.00	\$2,100.00	\$876.52
19	201186500010	COMM	BRODE-90 LLC			0.99	394	5.72%			\$17,938.30	\$43,124.40	\$5,192.30
20	201186601010	COMM	INVER GROVE HEIGHTS WP LLC	9056	BUCHANAN TRL	1.86	-	10.74%			\$33,702.26	\$81,021.60	\$9,755.22
21	201186601020	COMM	INVER GROVE HEIGHTS WP II LLC	9058	BUCHANAN TRL	1.84	-	10.62%			\$33,339.87	\$80,150.40	\$9,650.32
22	201186502010	COMM	WELLS FARGO BANK NA	9062	BUCHANAN TRL	0.91	-	5.25%			\$16,488.74	\$39,639.60	\$4,772.72
23	201186401011	COMM	CON 55 LLC	9070	BUCHANAN TRL	5.48	69	31.64%			\$99,294.84	\$238,708.80	\$28,741.20
24	201186501020	COMM	ROOTYS DEN LLC	9061	BUCHANAN TRL	1.01	-	5.83%			\$18,300.69	\$43,995.60	\$5,297.18
25	201186501010	COMM	A DAVID FLOR	9079	BUCHANAN TRL	1.03	-	5.95%			\$18,663.08	\$44,866.80	\$5,402.08
26	201820504010	SFR	RICHARD B & CAROL A BAXTER	8665	BOWER CT	2.55	220				\$0.00	\$0.00	\$0.00
27	201187502010	COMM	ARBOR POINTE GOLF CLUB INC	8919	CAHILL AVE	31.33	189				\$12,000.00	\$12,000.00	\$3,900.00
28	201186100010	COMM	ARBOR POINTE COMMONS LLC			2.04							
											\$2,640,839.80		
											\$655,624.12		

Note: There is 6,966 feet of Mn/DOT right-of-way on this project. Mn/DOT right-of-way is non-assessable.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Receiving Professional Services and Accepting Proposal from Bolton & Menk for City Project No. 2018-02 – 80th Street Sanitary Sewer Improvements (Robert District)

Meeting Date: September 11, 2017
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director


Fiscal/FTE Impact:

☐	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☒	Other: NWA Sewer Funds

PURPOSE/ACTION REQUESTED

Resolution receiving professional services and accepting proposal from Bolton & Menk for City Project No. 2018-02 – 80th Street Sanitary Sewer Improvements (Robert District).

SUMMARY

In August of 2017, the City received a proposal for the development of the Scenic Hills, development by Hampton Companies on 80th Street. This proposal is on the west side of the City's Municipal Golf Course. It is the site of the former proposal known as Groveland Heights in 2014.

The Scenic Heights Development would consist of a senior living facility and single family villas. This area has an existing trunk watermain and a partial sanitary sewer system built in 80th Street right-of-way as part of a City project in 2008. The sanitary sewer is not functional at this time because a connection has not been made to the trunk lift station at T.H. 3 and Amana Trail. The developer is proposing to install a lift station to service his site in order to advance the project. Several adjacent parcels could also be serviced by this temporary lift station.

In order to make the best long-term decision related to the sanitary sewer in this area, the City sought a proposal from Bolton & Menk to study various options to result in a functional sanitary sewer system with the optimum project funding. This study would review the following options:

- 1) A temporary lift station to serve 2-3 parcels
- 2) A temporary lift station to serve the development and 6-8 parcels along 80th Street
- 3) Installation of a gravity sewer by directional drilling along the existing 80th Street right-of-way
- 4) Installation of a gravity sewer by directional drilling along the proposed 80th Street right-of-way to the roundabout at T.H. 3/Amana Trail
- 5) Other options developed during the study

A proposal for the preliminary engineering report was requested from a member of the City's consulting engineer pool. The proposal from Bolton & Menk was received on August 28, 2017. The proposal was reviewed by staff. The Engineering Division recommends that the proposal from Bolton & Menk be accepted based on their project approach, their understanding of the project scope of work, the expertise of their project team, the proposed cost of their services and their knowledge of the City's sanitary sewer system. Bolton & Menk has done similar projects of this nature such as City Project No. 2015-10 through 16, 2017-02, 2015-20, and the original 2008 project on 80th Street.

It is recommended that the City Council adopt the resolution accept the Bolton & Menk proposal dated August 28, 2017 in the amount of \$22,350 and authorize staff to execute an agreement for professional services between the City and Bolton & Menk for this report. This report will provide guidance to the City for the installation of sanitary sewers along 80th Street to service Scenic Hills and up to eight additional properties.

TJK/kf

Attachments: Resolution
 Proposal
 Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION RECEIVING PROFESSIONAL SERVICES PROPOSAL AND ACCEPTING
PROPOSAL FROM BOLTON & MENK FOR CITY PROJECT NO. 2018-02 – 80TH STREET
SANITARY SEWER IMPROVEMENTS (ROBERT DISTRICT)**

RESOLUTION NO. _____

WHEREAS, the City of Inver Grove Heights received a development proposal by the owners of Scenic Hills Development; and

WHEREAS, property owners are seeking improvements in the 80th Street sewer system; and

WHEREAS, at the September 11, 2017 Council meeting, the Council ordered the preparation of a preliminary report for City Project No. 2018-02 – 80th Street Sanitary Sewer Improvements (Robert District); and

WHEREAS, the City requested and received a proposal from a member of its engineering consulting pool for preliminary engineering for City Project No. 2018-02 – 80th Street Sanitary Sewer Improvements (Robert District); and

WHEREAS, the proposal from Bolton & Menk provided a strong project approach, a thorough understanding of the required scope of work, presented a project team with the appropriate expertise that has done similar projects in the City and provided a reasonable cost for the proposed services (\$22,500).

NOW, THEREFORE, BE IT RESOLVED that City Council of Inver Grove Heights receives and accepts the proposal from Bolton & Menk and authorizes staff to execute an agreement in accordance with the professional services proposal dated August 28, 2017 for the requested work.

Approved by the City Council of Inver Grove Heights this 11th day of September 2017

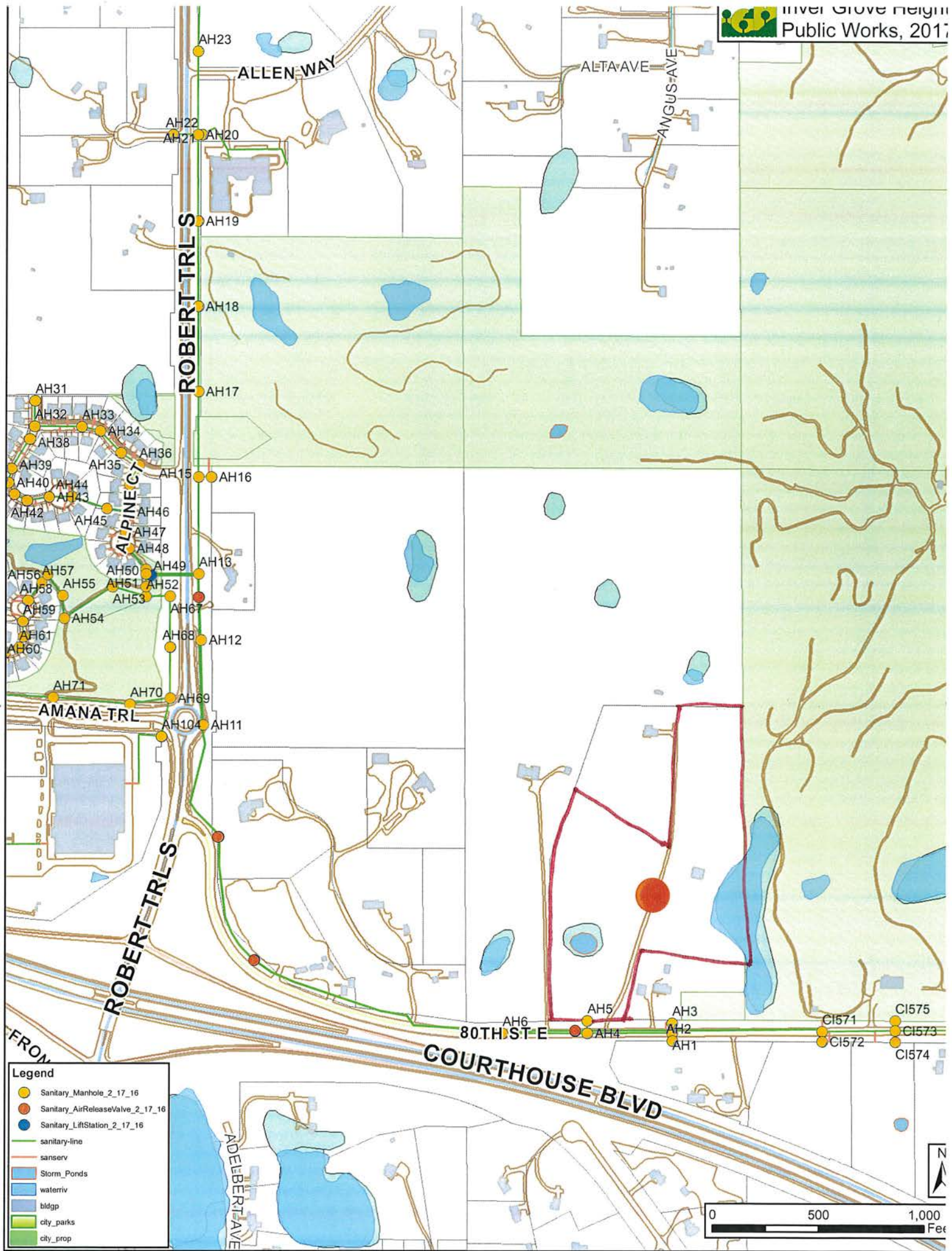
AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk





**BOLTON
& MENK**

Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337-1649

Ph: (952) 890-0509
Fax: (952) 890-8065
Bolton-Menk.com

August 28, 2017

Mr. Tom Kaldunski, P.E.
City Engineer
City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077

Re: Proposal for Professional Engineering Services
Groveland Sanitary Sewer Extension Study
City of Inver Grove Heights, Minnesota

Dear Mr. Kaldunski:

Thank you for the opportunity to submit this proposal to complete a comprehensive sanitary sewer study within the Robert Sewer District associated future development in the City of Inver Grove Heights. This proposal is based on our discussions.

As you are aware, Bolton & Menk has been assisting the City since 2006 with the development of the City's Northwest Area infrastructure. Our work has included reviews of past study reports, the completion of additional studies and reports, the design and construction of the first \$13M of trunk utility improvements in the area, on-going final design of the TH 3 and 70th Street Utility Improvements, and the recent completion of the North Robert District B-Line Diversion Study. We believe our collective experience and knowledge of the NW Area makes us especially qualified to assist in a comprehensive study of the utilities, both existing and future, required to support continued development of the area, and we are pleased to complete this next study for you and the City. The following details our project understanding, approach, and associated fees.

PROJECT UNDERSTANDING

According to our discussions, the City of Inver Grove Heights desires to evaluate an area of the Robert District bound on the west by T.H. 3 (Robert Tail), on the north and east by Inver Wood Golf Course, and on the south by a C.R. 28 (80th Street). In 2007, Bolton and Menk partnered with the City to design the first Northwest Area trunk sanitary sewer and water main extensions to serve the Robert District. The project extended trunk utilities along 80th Street and Robert Trail northward to the intersection of Robert Trail and 70th Street. It included a lift station north of the Robert Trail / 80th Street intersection and a combination of forcemain and gravity sewer to convey wastewater out of the Robert District.

This study and report will be an analysis of sanitary sewer alternatives to determine the most cost-effective and feasible alternative to serve the study area, with an emphasis placed on serving the Groveland parcel. Bolton & Menk completed (updated) sanitary sewer flow models for this area as a part of the original NW Area Feasibility Study and design of the initial trunk utilities constructed in 2008. In accordance with the City's requirements and our expressed understanding of the project details, Bolton & Menk proposes the following project approach to successfully complete the Groveland Sewer Extension Study.

PROJECT APPROACH

As shown on the enclosed Alternatives Map, discussions with City staff have led to several early alternatives. These alternatives include potential lift stations, forcemains, and gravity sewers that follow both current and future roadway

Name:
Date:
Page:

corridors. As the study progresses, it is likely that additional alternatives will be developed and included in the final report.

Bolton & Menk will evaluate trunk sanitary sewer extensions through the study area, with an emphasis on preparation of an all-encompassing report to document previously completed sanitary sewer improvements and future extensions in order to best serve the study area. The report will document estimated construction costs, easement costs, construction contingencies, and LEAF (legal, Engineering, Administrative, and Finance) expenses for each of the alternatives.

With our understanding of the previous studies and reports completed within the Robert District, along with our knowledge of the area's previously completed sanitary sewer improvements, we have identified the following key components to be included as part of the sanitary sewer study:

- Coordination with key governmental stakeholders (MnDOT and Dakota County).
- Coordination with and public comment from adjacent property owners
- Comparison of open-cut versus trenchless utility installation for the study area.

Bolton & Menk will complete the sanitary sewer study utilizing existing available information relative to the Robert District and the Northwest Area. This information is expected to include, but is not limited to, existing and proposed developments, previous study reports, plat information, aerial photography and pictometry, and digital contour information. No other field work such as supplemental field topography, or tree inventories are proposed at this time.

PROJECT SCHEDULE

Bolton & Menk has staff available to get started upon execution of this contract. We anticipate the report to take approximately 3 weeks to be completed after the final study alternatives have been selected. At that point the full report will be submitted to the City for review.

PROPOSED FEES

In accordance with the City of Inver Grove Heights' project requirements, Bolton & Menk proposes to complete the scope of work as described above for a not-to-exceed hourly fee of \$22,350.

Please be assured that we are committed to completing this study within the proposed schedule and cost and in accordance with all of your requirements and expectations.

Thank you, again, for inviting Bolton & Menk to offer you this proposal, as well as your continued consideration of our services to the City of Inver Grove Heights and the Northwest Area. We look forward to working with you and the City on this project. If you have any questions regarding our proposal, please do not hesitate to call us.

Sincerely,

Bolton & Menk, Inc.



Brian Hilgardner, P.E.
Principal



Groveland Sewer Extension Exhibit

City of Inver Grove Heights, Minnesota



Real People. Real Solutions.

September 2017



Legend



Parcels



Sanitary Manhole



80th Street Alignment



10ft Contours



Existing Sanitary Gravity Line



Option 1 (Gravity, Existing 80th Steet Alignment)



Option 2 (Gravity, Future 80th Steet Alignment)



Option 3A



Option 3B

0 400 Feet

Source: Dakota County, MnDOT, MnGeo

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

McPhillips Acquisition Funding Resolution

Meeting Date: September 11, 2017
 Item Type: Consent
 Contact: Kristi Smith: 651-450-2521
 Thomas J. Link: 651-450-2546
 Prepared by: Kristi Smith, Finance Director and
 Tom Link, Comm Dev Director
 Reviewed by: N/A

Fiscal/FTE Impact:

☐	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☒	Other

PURPOSE/ACTION REQUESTED

The City Council is to consider approval of a "Resolution regarding Funding for the Acquisition of 6940 and 6950 Dixie Avenue", as attached.

BACKGROUND

At a special meeting on August 7, the Inver Grove Heights Economic Development Authority (EDA) approved a purchase agreement with William and Kathleen McPhillips for the acquisition of two residential properties at 6940 and 6950 Dixie Avenue. The EDA will consider approving the creation of an economic development district at a special meeting on September 11. The EDA and the McPhillips are working towards the completion of various contingencies, including the creation of an economic development district, finding of consistency with the Comprehensive Plan, and especially relocation of the tenants. Once these actions are complete, the EDA will close on the property on November 15, 2017.

The anticipated cost of the McPhillips acquisition is approximately \$470,000, including:

Acquisition	\$275,000
Relocation	\$95,000
Demolition	\$50,000
Relocation Specialist	\$5,000
Legal	\$3,000
Closing	<u>\$2,000</u>

TOTAL: \$420,000

Initially, these costs will be paid out of the EDA Acquisitions Fund, as an internal loan. The EDA Acquisitions Fund will then be reimbursed from a DEED Host Community Grant of \$120,000 and a Dakota County Community Development Agency Redevelopment Investment Grant (RIG) of \$250,000.

RECOMMENDATION

City staff recommends approval of the "Resolution regarding Funding for the Acquisition of 6940 and 6950 Dixie Avenue".

Enc: Resolution

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING THE FUNDING FOR THE ACQUISITION OF 6940 AND 6950 DIXIE
AVENUE**

WHEREAS, the Inver Grove Heights Economic Development Authority (EDA) is acquiring two residential properties at 6940 and 6950 Dixie Avenue from William and Kathleen McPhillips; and

WHEREAS, the total cost of these acquisitions is expected to be approximately \$420,000; and

WHEREAS, the cost will be initially paid for out of the City's EDA Acquisitions Fund; and

WHEREAS, the EDA's cost will be fully reimbursed by a Minnesota Department of Employment and Economic Development Host Community Grant of \$120,000 and a Dakota County Community Development Agency Redevelopment Investment Grant (RIG) of \$250,000.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY INVER GROVE HEIGHTS that the costs will initially be funded by the City EDA Acquisitions Fund and will be subsequently fully reimbursed by Minnesota Department of Employment and Economic Development Host Community Grant and Dakota County Community Development Agency Redevelopment Incentive Grant.

Passed by the City Council of the City of Inver Grove Heights on the _____ day of _____, 2017.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: September 11, 2017
 Item Type: Consent Agenda
 Contact: Janet Shefchik, HR Manager
 Prepared by: Carrie Isaacson, Admin Svc Cord
 Reviewed by: Janet Shefchik, HR Manager

Fiscal/FTE Impact:

☒	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED Staff requests that Council approve the personnel actions listed below:

Please confirm the Part-Time/Temporary/Seasonal Employment of:

Parks & Recreation/VMCC

Kilbride-Pierce, Hayley, Fitness Instructor
 Mittelstadt, Chloe, Fitness Worker/Instructor/Trainer
 Overton, Gabrielle, Recreation Instructor
 Skora, Nicole, Fitness Worker/Instructor/Trainer

Please confirm the Resignation/Termination of Employment of:

Parks & Recreation/VMCC*

Alva, Benjamin, Lifeguard
 Flentje, Anna, Lifeguard
 Leeder, Katherine, Lifeguard
 Peterson, Vaughn, Fitness Worker/Instructor/Trainer
 Schoen, Louis, Lifeguard
 Stang, Emily, Lifeguard
 Sweet, Ethan, Lifeguard
 Toomey, Jordyn, Lifeguard

**Please note the pool at the VMCC is now under construction and/or some staff are returning to school.*

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Continuation of the Public Hearing and Third and Final Reading on Franchise Fee Ordinances

Meeting Date: September 11, 2017
 Item Type: Regular
 Contact: Kristi Smith 651-450-2521
 Prepared by: Kristi Smith, Finance Director
 Reviewed by: Joe Lynch, City Administrator

Fiscal/FTE Impact:

- | | |
|--------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☐ | Other |

PURPOSE/ACTION REQUESTED

Continuation of the public hearing and the third and final reading of the Ordinances Implementing Electric and Gas Franchise Fees

SUMMARY

The first reading of franchise fees was approved on July 10, 2017. The public hearing was opened and the second reading of franchise fees was approved on August 14, 2017.

The following changes have been made to the documents since the second reading:

- Street Light fees have been reduced to \$0.00.

Council asked the impact to changing the monthly Xcel Large C&I fees from \$90 to \$50. Revenue would be reduced by about \$3,500 annually.

Staff recommends approval of the ordinances as presented:

1. An Ordinance Implementing An Electric Service Franchise Fee On Northern States Power Company, A Minnesota Corporation, D/B/A Xcel Energy, Its Successors And Assigns, For Providing Electric Service Within The City of Inver Grove Heights
2. An Ordinance Implementing An Electric Service Franchise Fee On Dakota Electric Association, A Minnesota Corporation, Its Successors And Assigns, For Providing Electric Service Within The City of Inver Grove Heights
3. An Ordinance Implementing A Gas Service Franchise Fee On Northern States Power Company, A Minnesota Corporation, D/B/A Xcel Energy, Its Successors And Assigns, For Providing Gas Service Within The City of Inver Grove Heights

ORDINANCE NO. _____

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE
ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION,
D/B/A XCEL ENERGY, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING
ELECTRIC SERVICE WITHIN THE CITY OF INVER GROVE HEIGHTS**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

SECTION 1. PURPOSE. The Inver Grove Heights City Council has determined that it is in the best interest of the City of Inver Grove Heights (the “City”) to impose a franchise fee on those public utility companies that provide electric services within the City.

Pursuant to City Ordinance No. 1199, ~~amended by City Ordinance No. _____~~, a Franchise Agreement between the City and Northern States Power Company, a Minnesota Corporation, d/b/a Xcel Energy, its successors and assigns (the “Company”), the City has the right to impose a franchise fee on the Company in an amount and fee design as set forth in the fee schedule attached hereto as Schedule A.

SECTION 2. TERMS. A franchise fee is hereby imposed on the Company under its electric franchise in accordance with the schedule attached hereto and made a part of this Ordinance, commencing with the Company January 2018 billing month.

The fee shall be in lieu of any permit or other fees being imposed on Company.

This fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for electric service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

SECTION 3. PAYMENT. The franchise fee shall be payable quarterly and shall be based on the amount collected by Company during complete billing months during the period for which payment is to be made by imposing a surcharge equal to the designated franchise

fee for the applicable customer classification in all customer billings for electric service in each class. The payment shall be due the last business day of the month following the period for which the payment is made. The franchise fee may be changed by ordinance from time to time; however, each change shall meet the same notice requirements and not occur more often than annually and no change shall require a collection from any customer for electric service in excess of the amounts specifically permitted by the attached fee schedule. The time and manner of collecting the franchise fee may be subject to the approval of the Commission. No franchise fee shall be payable by Company if Company is ~~legally~~ unable to first collect an amount equal to the franchise fee from its customers in each applicable class of customers by imposing a surcharge in Company's applicable rates for electric service. Company may pay the City the fee based upon the surcharge billed subject to subsequent reductions to account for uncollectibles, refunds and correction of erroneous billings. Company agrees to make its records available for inspection by the City at reasonable times provided that the City and its designated representative agree in writing not to disclose any information which would indicate the amount paid by any identifiable customer or customers or any other information regarding identified customers. In addition, from time to time as requested by the City, the Company agrees to provide ~~at the time of each payment~~ a statement summarizing how the franchise fee payment was determined, including information showing any adjustments to the total surcharge billed in the period for which the payment is being made to account for any uncollectibles, refunds or error corrections.

SECTION 4. SURCHARGE. The City recognizes that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates of city residents to reimburse Company for the cost of the fee.

SECTION 5. EQUIVALENT FEE REQUIREMENT. This ordinance shall not be effective against Company unless it lawfully imposes and the City monthly or more often collects a fee or tax of the same or greater equivalent amount on the receipts from sales of energy within the City by any other energy supplier, provided that, as to such a supplier, the City has the authority to require a franchise fee or to impose a tax. The "same or greater equivalent amount" shall be measured, if practicable, by comparing amounts collected as a franchise fee from each similar customer, or by comparing, as to similar customers the percentage of the annual bill represented by the amount collected for franchise fee purposes. The franchise fee or tax shall be applicable to energy sales for any energy use related to heating, cooling or lighting, or to run machinery and appliances, but shall not apply to energy sales for the purpose of providing fuel for vehicles. If the Company specifically consents in writing to a franchise or separate ordinance collecting or failing to collect a fee from another energy supplier in contravention of this section, the foregoing conditions will be waived to the extent of such written consent.

SECTION 6. ENFORCEMENT. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

SECTION 7. EFFECTIVE DATE OF FRANCHISE AGREEMENT. The effective date of this Ordinance shall be after its publication and ninety (90) days after the sending of written notice enclosing a copy of this adopted Ordinance to Company by certified mail. Collection of

the fee shall commence as provided above.

SECTION 8. SUNSET DATE OF FRANCHISE FEE. The termination of this Ordinance shall take effect at the end of June 30, 2029. Changes or adjustments to terms of this Ordinance shall follow the process outlined in the Franchise Agreement.

Passed this _____ day of September, 2017.

George Tourville, Mayor

Attest:

Michelle Tesser, City Clerk

SCHEDULE A

Franchise Fee Rates:

Electric Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

	Amount per month
Residential	\$2.75
Sm C & I – Non-Dem	\$3.00
Sm C & I – Demand	\$25.00
Large C & I	\$95.00
Public Street Ltg	\$6.00 \$0.00
Muni Pumping – N/D	\$0.00
Muni Pumping – Dem	\$0.00

Franchise fees are to be collected by the Company at the rate listed above and submitted to the City on a quarterly basis as follows:

- January – March collections due by April 30.
- April – June collections due by July 31.
- July – September collections due by October 31.
- October – December collections due by January 31.

ORDINANCE NO. _____

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE
ON DAKOTA ELECTRIC ASSOCIATION, A MINNESOTA CORPORATION, ITS
SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE
CITY OF INVER GROVE HEIGHTS

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

SECTION 1. PURPOSE. The Inver Grove Heights City Council has determined that it is in the best interest of the City of Inver Grove Heights (the “City”) to impose a franchise fee on those public utility companies that provide electric services within the City.

Pursuant to City Ordinance No. 1204, ~~amended by City Ordinance No. _____~~, a Franchise Agreement between the City and Dakota Electric Association, a Minnesota Corporation, its successors and assigns (the “Company”), the City has the right to impose a franchise fee on the Company in an amount and fee design as set forth in the fee schedule attached hereto as Schedule A.

SECTION 2. TERMS. A franchise fee is hereby imposed on the Company under its electric franchise in accordance with the schedule attached hereto and made a part of this Ordinance, commencing with the Company January 2018 billing month.

The fee shall be in lieu of any permit or other fees being imposed on Company.

This fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for electric service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

SECTION 3. PAYMENT. The franchise fee shall be payable quarterly and shall be based on the amount collected by Company during complete billing months during the period for which payment is to be made by imposing a surcharge equal to the designated franchise

fee for the applicable customer classification in all customer billings for electric service in each class. The payment shall be due the last business day of the month following the period for which the payment is made. The franchise fee may be changed by ordinance from time to time; however, each change shall meet the same notice requirements and not occur more often than annually and no change shall require a collection from any customer for electric service in excess of the amounts specifically permitted by the attached fee schedule. The time and manner of collecting the franchise fee may be subject to the approval of the Commission. No franchise fee shall be payable by Company if Company is ~~legally~~ unable to first collect an amount equal to the franchise fee from its customers in each applicable class of customers by imposing a surcharge in Company's applicable rates for electric service. Company may pay the City the fee based upon the surcharge billed subject to subsequent reductions to account for uncollectibles, refunds and correction of erroneous billings. Company agrees to make its records available for inspection by the City at reasonable times provided that the City and its designated representative agree in writing not to disclose any information which would indicate the amount paid by any identifiable customer or customers or any other information regarding identified customers. In addition, from time to time as requested by the City, the Company agrees to provide ~~at the time of each payment~~ a statement summarizing how the franchise fee payment was determined, including information showing any adjustments to the total surcharge billed in the period for which the payment is being made to account for any uncollectibles, refunds or error corrections.

SECTION 4. SURCHARGE. The City recognizes that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates of city residents to reimburse Company for the cost of the fee.

SECTION 5. EQUIVALENT FEE REQUIREMENT. This ordinance shall not be effective against Company unless it lawfully imposes and the City monthly or more often collects a fee or tax of the same or greater equivalent amount on the receipts from sales of energy within the City by any other energy supplier, provided that, as to such a supplier, the City has the authority to require a franchise fee or to impose a tax. The "same or greater equivalent amount" shall be measured, if practicable, by comparing amounts collected as a franchise fee from each similar customer, or by comparing, as to similar customers the percentage of the annual bill represented by the amount collected for franchise fee purposes. The franchise fee or tax shall be applicable to energy sales for any energy use related to heating, cooling or lighting, or to run machinery and appliances, but shall not apply to energy sales for the purpose of providing fuel for vehicles. If the Company specifically consents in writing to a franchise or separate ordinance collecting or failing to collect a fee from another energy supplier in contravention of this section, the foregoing conditions will be waived to the extent of such written consent.

SECTION 6. ENFORCEMENT. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

SECTION 7. EFFECTIVE DATE OF FRANCHISE AGREEMENT. The effective date of this Ordinance shall be after its publication and ninety (90) days after the sending of written notice enclosing a copy of this adopted Ordinance to Company by certified mail. Collection of

the fee shall commence as provided above.

SECTION 8. SUNSET DATE OF FRANCHISE FEE. The termination of this Ordinance shall take effect at the end of June 30, 2029. Changes or adjustments to terms of this Ordinance shall follow the process outlined in the Franchise Agreement.

Passed this _____ day of September, 2017.

George Tourville, Mayor

Attest:

Michelle Tesser, City Clerk

SCHEDULE A

Franchise Fee Rates:

Electric Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on ~~metered~~ service to retail customers within the City:

	Amount per month
Residential	\$2.75
Residential Demand Controller	\$2.75
Residential Time of Day	\$2.75
Irrigation	\$3.00
Small General (non-demand)	\$3.00
Security Lighting	\$0.00
Street Lighting (Member-Owned)	\$6.00 \$0.00
Street Lighting (DEA-Owned)	\$6.00 \$0.00
Custom Street Lighting	\$6.00 \$0.00
LED Security Lighting	\$0.00
General (demand)	\$25.00
General Time of Day (demand)	\$25.00
C&I Interruptible	\$95.00 25.00
Muni Pumping – N/D	\$0.00
Muni Pumping – Dem	\$0.00

Franchise fees are to be collected by the Company at the rate listed above and submitted to the City on a quarterly basis as follows:

January – March collections due by April 30.

April – June collections due by July 31.

July – September collections due by October 31.

October – December collections due by January 31.

ORDINANCE NO. _____

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

AN ORDINANCE IMPLEMENTING A GAS SERVICE FRANCHISE FEE
ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION,
D/B/A XCEL ENERGY, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING
GAS SERVICE WITHIN THE CITY OF INVER GROVE HEIGHTS

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

SECTION 1. PURPOSE. The Inver Grove Heights City Council has determined that it is in the best interest of the City of Inver Grove Heights (the “City”) to impose a franchise fee on those public utility companies that provide gas services within the City.

Pursuant to City Ordinance No. 1200, ~~amended by City Ordinance No. _____~~, a Franchise Agreement between the City and Northern States Power Company, a Minnesota Corporation, d/b/a Xcel Energy, its successors and assigns (the “Company”), the City has the right to impose a franchise fee on the Company in an amount and fee design as set forth in the fee schedule attached hereto as Schedule A.

SECTION 2. TERMS. A franchise fee is hereby imposed on the Company under its gas franchise in accordance with the schedule attached hereto and made a part of this Ordinance, commencing with the Company January 2018 billing month.

The fee shall be in lieu of any permit or other fees being imposed on Company.

This fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for gas service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any entities covered by this ordinance have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

SECTION 3. PAYMENT. The franchise fee shall be payable quarterly and shall be based on the amount collected by Company during complete billing months during the period for which payment is to be made by imposing a surcharge equal to the designated franchise

fee for the applicable customer classification in all customer billings for gas service in each class. The payment shall be due the last business day of the month following the period for which the payment is made. The franchise fee may be changed by ordinance from time to time; however, each change shall meet the same notice requirements and not occur more often than annually and no change shall require a collection from any customer for gas service in excess of the amounts specifically permitted by the attached fee schedule. The time and manner of collecting the franchise fee may be subject to the approval of the Commission. No franchise fee shall be payable by Company if Company is ~~legally~~ unable to first collect an amount equal to the franchise fee from its customers in each applicable class of customers by imposing a surcharge in Company's applicable rates for gas service. Company may pay the City the fee based upon the surcharge billed subject to subsequent reductions to account for uncollectibles, refunds and correction of erroneous billings. Company agrees to make its records available for inspection by the City at reasonable times provided that the City and its designated representative agree in writing not to disclose any information which would indicate the amount paid by any identifiable customer or customers or any other information regarding identified customers. In addition, from time to time as requested by the City, the Company agrees to provide ~~at the time of each payment~~ a statement summarizing how the franchise fee payment was determined, including information showing any adjustments to the total surcharge billed in the period for which the payment is being made to account for any uncollectibles, refunds or error corrections.

SECTION 4. SURCHARGE. The City recognizes that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates of city residents to reimburse Company for the cost of the fee.

SECTION 5. EQUIVALENT FEE REQUIREMENT. This ordinance shall not be effective against Company unless it lawfully imposes and the City monthly or more often collects a fee or tax of the same or greater equivalent amount on the receipts from sales of energy within the City by any other energy supplier, provided that, as to such a supplier, the City has the authority to require a franchise fee or to impose a tax. The "same or greater equivalent amount" shall be measured, if practicable, by comparing amounts collected as a franchise fee from each similar customer, or by comparing, as to similar customers the percentage of the annual bill represented by the amount collected for franchise fee purposes. The franchise fee or tax shall be applicable to energy sales for any energy use related to heating, cooling or lighting, or to run machinery and appliances, but shall not apply to energy sales for the purpose of providing fuel for vehicles. If the Company specifically consents in writing to a franchise or separate ordinance collecting or failing to collect a fee from another energy supplier in contravention of this section, the foregoing conditions will be waived to the extent of such written consent.

SECTION 6. ENFORCEMENT. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

SECTION 7. EFFECTIVE DATE OF FRANCHISE AGREEMENT. The effective date of this Ordinance shall be after its publication and ninety (90) days after the sending of written notice enclosing a copy of this adopted Ordinance to Company by certified mail. Collection of

the fee shall commence as provided above.

SECTION 8. SUNSET DATE OF FRANCHISE FEE. The termination of this Ordinance shall take effect at the end of June 30, 2029. Changes or adjustments to terms of this Ordinance shall follow the process outlined in the Franchise Agreement.

Passed this _____ day of September, 2017.

George Tourville, Mayor

Attest:

Michelle Tesser, City Clerk

SCHEDULE A

Franchise Fee Rates:

Gas Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

	Amount per month
Residential	\$2.00
Commercial Non-Demand	\$10.50
Commercial Firm Demand	\$50.00
Small Interruptible	\$90.00
Medium and Large Interruptible	\$100.00
Firm Transportation	<u>\$15.00</u>
Interruptible Transportation	<u>\$15.00</u>

Franchise fees are to be collected by the Company at the rate listed above and submitted to the City on a quarterly basis as follows:

- January – March collections due by April 30.
- April – June collections due by July 31.
- July – September collections due by October 31.
- October – December collections due by January 31.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Resolutions Adopting the Proposed Tax Levy for Payable 2018, Adopting the Proposed 2018 Budgets, Adopting the Proposed Watershed Management Taxing District Tax Levy for payable 2018, and Set the Date and Time for the Regularly Scheduled Meeting where the Budget will be Discussed

Meeting Date: September 11, 2017
 Item Type: Regular Agenda
 Contact: Kristi Smith 651-450-2521
 Prepared by: Kristi Smith, Finance Director
 Reviewed by: Joe Lynch, City Administrator

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☒ | Other – 2018 Budget |

PURPOSE/ACTION REQUESTED

To approve resolutions adopting the proposed 2018 budgets and tax levies and set the date and time for the regularly scheduled meeting where the budget will be discussed.

SUMMARY

The City must adopt the proposed 2018 tax levies and proposed budgets on or before September 29, 2017. The tax levies and the date for the regularly schedule public meeting where the budget will be discussed must be certified to Dakota County by the same date.

The budgets at this time are still proposed and may change during the forthcoming budget meetings and prior to final adoption in December. The tax levies can be reduced, but not increased after the proposed levies have been certified.

- Taxable market values are up 9.2% and net tax capacity is up 8.6% (without new construction increases are 8.12% and 7.46%, respectively).
- In the 2018 Base Budget General Fund Expenditures increased 3.6% from the 2017 amended budget. In the 2018 Base Budget Plus Additions Expenditures increased 9.0% from the 2017 amended budget.
- The proposed 2018 Base Budget Plus Additions results in a 0.09% increase to the tax rate and a 10.9% increase to the tax levy.
- The General Fund budget continues to rely on a transfer from the Host Community Fund. We are trying to reduce the reliance on other funds as they are not sustainable long-term.

The Base Plus Additions levy increase proposed is \$2,090,518 which includes:

Base Budget

\$597,300	Personnel
300,200	Allocations
<u>430,000</u>	Other
\$1,327,500	Base Budget Levy Increase

Additions

\$262,300	Personnel
77,100	Other
100,000	Contingency
<u>684,700</u>	Transfers
\$1,124,100	Additions Expenditure Increase
<u>(\$100,000)</u>	Transfer from Host Community Fund
<u>\$1,024,100</u>	Additions Levy Increase
\$2,351,600	Base Budget Plus Additions Levy Increase

Debt Service

<u>(\$261,082)</u>	Debt Service Levy Decrease
\$2,090,518	Total Levy Increase (Operations and Debt Service)

The first study session regarding the 2018 budget was held on August 7, 2017. General Fund additions were discussed at the work session on August 21, 2017.

The following exhibits are included: Exhibit A, 2018 Budget Calendar; Exhibit B, Market Value and Net Tax Capacity Comparisons; Exhibit C, Proposed Tax Levy; Exhibit D which calculates the estimated tax rate; and Exhibit F which shows the impact to mean, median and business properties under the Base Plus Additions scenario. Also attached are the Summary pages for each of the funds budgeted.

In addition to approving the resolutions for the 2018 proposed budgets and tax levies the Council also needs to determine the time and place of the regularly scheduled meeting at which the budget and levy will be discussed and the final budget and levy determined. This meeting must be held after 6:00 p.m. between November 25 and December 28. The public must be allowed to speak. We are proposing this be done at the regularly scheduled meeting on December 11, 2017.

We will be discussing these budgets at work session meetings between now and the regularly scheduled public meeting where the budget will be discussed.

Staff recommends setting the regularly scheduled meeting where the budget will be discussed as Monday, December 11, 2017 at 7:00 p.m. and approval of the following resolutions:

- Resolution adopting the proposed 2018 budgets
- Resolution adopting the proposed property tax levy for payable 2018
- Resolution adopting the proposed watershed management taxing district tax levy for payable 2018

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PROPOSED 2018 BUDGETS

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE
HEIGHTS AS FOLLOWS:**

The following proposed funds' expense/expenditure budgets for the City of Inver Grove Heights for fiscal year 2018 are hereby approved:

General Fund	\$22,671,700
Recreation Fund	633,700
Community Center Fund (excludes Capital)	3,097,300
EDA Fund	83,300
Storm Water Fund	514,300
Storm Water – NWA Fund	0
ADA Fund	52,000
Water Fund	3,408,500
Water Rev Ref 2012A Fund	28,500
Water Connection Fund	0
Water System Improvement Fund	539,300
Water – NWA Fund	5,000
Sewer Fund	3,847,700
GO Sewer Rev 2010A Fund	438,700
GO Sewer Rev 2014B Fund	118,200
GO Sewer Rev 2015B Fund	124,400
GO Sewer Rev 2017A Fund	154,800
Sewer Connection Fund	0
Sewer – NWA Fund	5,000
Golf Course Fund	1,778,900
Risk Management Fund	1,024,900
Central Equipment Fund	2,636,100
Central Stores Fund	99,900
City Facilities Fund	1,186,900
Technology Fund	796,200

Adopted this 11th day of September, 2017, by the City Council of Inver Grove Heights.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PROPOSED TAX LEVY FOR PAYABLE 2018

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE
HEIGHTS AS FOLLOWS:**

There is a proposed tax levied upon taxable property in the City of Inver Grove Heights payable in 2018 for the following purposes in the following amounts:

General Operating Fund	\$19,325,000
Bond Retirement:	
City Share of Special Assessments	205,074
G.O. Improvement Bonds, 2014B	456,482
(Levy of \$392,046 plus shortfall of \$64,436)	
G.O. Capital Improvement Bonds, 2016A	400,272
(Levy of \$600,272 less transfer from Closed Bond Fund of \$200,000)	
G.O. Improvement Bonds, 2010B	195,000
(Levy of \$285,684 less \$90,684 of funds available)	
G.O. Bonds, 2015A	<u>682,482</u>
(Levy of \$637,068 plus shortfall of \$45,414)	
Total Bond Retirement	<u>1,939,310</u>
 Total Levy	 <u>\$21,264,310</u>

Adopted this 11th day of September, 2017, by the City Council of Inver Grove Heights.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE PROPOSED WATERSHED MANAGEMENT
TAXING DISTRICT TAX LEVY FOR PAYABLE 2018**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS
FOLLOWS:**

There is a proposed special property tax levied upon the taxable property within the Watershed Management Taxing District (W.M.T.D.) in the City of Inver Grove Heights payable in 2018 for the following purpose in the following amounts:

70 th Street Recon Cahill Ave to Concord Blvd (Project 2001-02)	
Babcock Trail	\$22,230
South Grove	41,285
70 th Street	15,879

Adopted this 11th day of September, 2017, by the City Council of Inver Grove Heights.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk

**CITY OF INVER GROVE HEIGHTS
2018 BUDGET CALENDAR - 8/31/17**

May 1, 2017	Budget Work Session Initial discussion, review/revise calendar, establish direction
August 7, 2017	Budget Work Session Introduction of preliminary 2018 General Fund budget
August 21, 2017	Budget Special Work Session Presentations of General Fund requested budget additions
September 6, 2017 (Wednesday)	Budget Work Session Cash balances, fund balances and reserves, Debt Service Handouts - Base Budget Benefited Positions by Department, Base Budget FTE Benefited Positions and Base Budget Hours and FTE Non- Benefited Positions
September 11, 2017	City Council Adopt 2018 Proposed Budgets & Tax Levies
September 29, 2017	Final Date to Certify Proposed Tax Levies & Budgets to Dakota County
October 2, 2017	Budget Work Session Recreation, Community Center, Golf, ADA, EDA and TIF Funds
November 6, 2017	Budget Work Session Water, Sewer, Storm Water, Internal Service Funds, Central Equipment Replacement and CIP
Between 11/10 and 11/24	Dakota County sends out Parcel Specific Notices for Budget Meeting
December 4, 2017	Budget Work Session Final review of 2018 budget and tax levy
December 11, 2017	City Council Truth-in-Taxation Public Hearing Adopt Pay 2018 Final Budgets & Tax Levies
December 28, 2017	Final Date to Certify Final Tax Levies & Budgets to Dakota County

**CITY OF INVER GROVE HEIGHTS
2018 BUDGET**

MARKET VALUE COMPARISON

	<u>2017</u>	<u>%</u>	<u>Preliminary 2018</u>	<u>%</u>	<u>\$ Change</u>	<u>% Change</u>	<u>New Construction</u>	<u>% Change w/o New</u>
Residential	2,425,052,723	74.16%	2,654,381,420	74.35%	229,328,697	9.5%	29,319,200	8.25%
Commercial	312,760,600	9.56%	317,742,700	8.90%	4,982,100	1.6%	1,456,400	1.13%
Industrial	83,770,400	2.56%	90,788,300	2.54%	7,017,900	8.4%	3,610,000	4.07%
Utility	76,668,400	2.34%	76,668,400	2.15%	0	0.0%	0	0.00%
Agricultural	20,990,857	0.64%	17,543,745	0.49%	(3,447,112)	-16.4%	0	-16.42%
Rural Vacant	8,461,500	0.26%	7,690,400	0.22%	(771,100)	-9.1%	0	-9.11%
Apartments	288,142,200	8.81%	350,894,700	9.83%	62,752,500	21.8%	0	21.78%
Railroads	14,486,600	0.44%	14,486,600	0.41%	0	0.0%	0	0.00%
	<u>3,230,333,280</u>		<u>3,530,196,265</u>		<u>299,862,985</u>	<u>9.3%</u>	<u>34,385,600</u>	<u>8.22%</u>
Personal Prop.	39,774,700	1.22%	39,854,900	1.12%	80,200	0.2%	0	0.20%
	<u>3,270,107,980</u>	<u>100.00%</u>	<u>3,570,051,165</u>	<u>100.00%</u>	<u>299,943,185</u>	<u>9.2%</u>	<u>34,385,600</u>	<u>8.12%</u>

NET TAX CAPACITY COMPARISON

	<u>2017</u>	<u>%</u>	<u>Preliminary 2018</u>	<u>%</u>	<u>\$ Change</u>	<u>% Change</u>	<u>New Construction</u>	<u>% Change w/o New</u>
Residential	24,507,761	63.46%	26,877,005	64.07%	2,369,244	9.7%	347,173	8.25%
Commercial	6,061,189	15.69%	6,160,681	14.69%	99,492	1.6%	29,128	1.16%
Industrial	1,650,256	4.27%	1,790,613	4.27%	140,357	8.5%	72,200	4.13%
Utility	1,531,868	3.97%	1,531,868	3.65%	0	0.0%	0	0.00%
Agricultural	189,370	0.49%	154,030	0.37%	(35,340)	-18.7%	0	-18.66%
Rural Vacant	75,098	0.19%	69,511	0.17%	(5,587)	-7.4%	0	-7.44%
Apartments	3,528,746	9.14%	4,288,013	10.22%	759,267	21.5%	0	21.52%
Railroads	289,732	0.75%	289,732	0.69%	-	0.0%	0	0.00%
	<u>37,834,020</u>		<u>41,161,453</u>		<u>3,327,433</u>	<u>8.8%</u>	<u>448,501</u>	<u>7.61%</u>
Personal Prop.	787,939	2.04%	789,514	1.88%	1,575	0.2%	0	0.20%
	<u>38,621,959</u>	<u>100.00%</u>	<u>41,950,967</u>	<u>100.00%</u>	<u>3,329,008</u>	<u>8.6%</u>	<u>448,501</u>	<u>7.46%</u>

2018 per Dakota County updated 2/24/17

**CITY OF INVER GROVE HEIGHTS
2018 BUDGET
PROPOSED TAX LEVIES**

	2015 Adopted	2016 Adopted	2017 Adopted	2018 Base	2018 Additions	2018 Proposed	2017 Adopted - 2018 Base+Additions	
							\$ Change as	\$
							Percentage	Change
Operating Levies -								
General Tax Levy (subject to Levy Limit)	14,908,500	15,897,800	16,973,400	18,300,900	1,024,100	19,325,000 *	13.85%	2,351,600
Subtotal Operating Levies	14,908,500	15,897,800	16,973,400	18,300,900	1,024,100	19,325,000	13.85%	2,351,600
Debt Levies								
326 MN Armory Bldg Comm.	63,735	19,600	-	-	-	-	-	-
City Share of Assessments	233,023	235,201	234,058	205,074	-	205,074	-12.38%	(28,984)
362 2014B G.O. Improvements Bonds	150,000	122,500	150,000	-	-	-	-100.00%	(150,000)
(Contribution from Closed Bond Fund for Reduction to 2014B Debt Levy)	(27,500)	-	-	-	-	-	-	-
364 2014B G.O. Improvement Bonds	250,000	290,000	445,000	456,482	-	456,482	2.58%	11,482
(Contribution from Closed Bond Fund for Reduction to 2014B Debt Levy)	(27,500)	-	-	-	-	-	-	-
367 2016A 2009A G.O. Capital Improvement Bonds	559,800	674,000	642,800	600,272	-	600,272	-6.62%	(42,528)
(Contribution from Closed Bond Fund for Reduction to 2016A Debt Levy)	(200,000)	(200,000)	(200,000)	(200,000)	-	(200,000)	0.00%	-
355 2010B G.O. Improvement Bonds	172,700	110,000	195,000	195,000	-	195,000	0.00%	-
356 2010C PIR Refunding Bonds	56,308	46,942	-	-	-	-	-	-
358 2011A G.O. Improvement Refunding Bonds	175,000	123,819	99,200	-	-	-	-100.00%	(99,200)
365 2015A G.O. Bonds	-	635,388	634,334	682,482	-	682,482	7.59%	48,148
Subtotal City-wide Debt Levies	1,405,566	2,057,450	2,200,392	1,939,310	-	1,939,310	-11.87%	(261,082)
City-Wide Levies	16,314,066	17,955,250	19,173,792	20,240,210	1,024,100	21,264,310	10.90%	2,090,518
WMTD Levies							5.56%	base only Incr., no additions
357 2010C Storm Water Bonds								
Simley Lake	45,683	48,745	24,033	-	-	-	-100.00%	(24,033)
360 2012A Storm Water Refunding Bonds								
Cuneen Trail/College Trail	109,095	18,200	-	-	-	-	-	-
421 2001-02 70th Street Recon Cahill Ave to Concord Blvd								
Babcock Trail	-	-	-	22,230	-	22,230		22,230
South Grove	-	-	-	41,285	-	41,285		41,285
70th Street	-	-	-	15,879	-	15,879		15,879
WMTD Levies	154,778	66,945	24,033	79,395	-	79,395	230.36%	55,362
Total	16,468,844	18,022,195	19,197,825	20,319,605	1,024,100	21,343,705	11.18%	2,145,880
* Levy Limit Amount	N/A	N/A	N/A	N/A	N/A	N/A		

**CITY OF INVER GROVE HEIGHTS
2018 BUDGET
COMPARISON OF 2015, 2016, 2017 ACTUALS, AND 2018 ESTIMATED
CITY TAX CAPACITY RATES**

	CONSTANT TAX RATE			BASE BUDGET			BASE PLUS ADDITIONS		
	FINAL PAY 2015	FINAL PAY 2016	FINAL PAY 2017	Estimated Tax Levy With Change to Levies To Keep Tax Rate the Same as 2017 ESTIMATED PAY PAY 2018	Estimated Tax Levy With Change to Levies To Include the Base Budget Only ESTIMATED PAY PAY 2018	Estimated Tax Levy With Change to Levies Base Budget Plus Additions ESTIMATED PAY PAY 2018			
TOTAL TAX CAPACITY (1)	\$35,625,624	\$37,895,077	\$38,621,959	\$41,950,967	\$41,950,967	\$41,950,967			
LESS: TAX INCREMENT (2)	(1,870,734)	(1,824,068)	(1,520,645)	(1,569,193)	(1,569,193)	(1,569,193)			
LESS: FISCAL DISPARITIES CONTRIBUTION VALUE (3)	(3,757,226)	(3,798,544)	(4,008,341)	(3,977,498)	(3,977,498)	(3,977,498)			
NET CITY TAX CAPACITY	\$29,997,664	\$32,272,465	\$33,092,973	\$36,404,276	\$36,404,276	\$36,404,276			
GROSS CITY-WIDE TAX LEVY	\$16,314,066	\$17,955,250	\$19,173,792	\$21,246,635	\$20,240,210	\$21,264,310			
LESS CITY-WIDE FISCAL DISPARITIES DISTRIBUTION (4)	(1,919,284)	(2,063,774)	(2,259,396)	(2,446,011)	(2,446,011)	(2,446,011)			
CITY-WIDE TAX LEVY	\$14,394,782	\$15,891,476	\$16,914,396	\$18,800,624	\$17,794,199	\$18,818,299			
CITY TAX CAPACITY RATE	0.48131	0.49266	0.51644	0.51644	0.48879	0.51693			
RATE INCREASE (DECREASE)	0.06374	0.01135	0.02378	0.00000	-0.02765	0.00049			
PERCENT INCREASE (DECREASE) IN RATE	15.26%	2.36%	4.83%	0.00%	-5.35%	0.09%			
CHANGE FROM 2017 TAX LEVY				\$2,072,843	\$1,066,418	\$2,090,518			

ASSUMPTIONS:

- (1) THE ESTIMATE OF TAX CAPACITY FOR 2018 IS DAKOTA COUNTY'S DATA AS OF 2/24/17.
- (2) THE TAX INCREMENT INFORMATION IS FROM DAKOTA COUNTY AS OF 8/17/17.
- (3) THE FISCAL DISPARITIES INFORMATION IS FROM DAKOTA COUNTY AS OF 8/21/17.
- (4) THE FISCAL DISPARITIES INFORMATION IS FROM DAKOTA COUNTY AS OF 8/17/17.

CITY OF INVER GROVE HEIGHTS

TAX COMPARISON 2017 VS 2018 CITY TAXES ONLY - BASE BUDGET PLUS ADDITIONS

MEAN	
RESIDENTIAL HOMESTEAD VALUE = \$	248,247
2017 TAXABLE MARKET VALUE = \$	231,176
2017	
Tax Capacity -	
1.00% of \$ 231,176 =	2,312
Tax Capacity	2,312
x 2017 Rate	0.51644
2017 City Tax	\$1,193.89
RESIDENTIAL HOMESTEAD VALUE = \$	266,680
7.43% Increase in value	
2018 TAXABLE MARKET VALUE = \$	251,074
2018	
Tax Capacity -	
1.00% \$ 251,074 =	2,511
Tax Capacity	2,511
x Est. 2018 Rate	0.51693
Est. 2018 City Tax	\$1,297.88
Difference	\$103.99
Percent change	8.71%

MEDIAN	
RESIDENTIAL HOMESTEAD VALUE = \$	213,550
2017 TAXABLE MARKET VALUE = \$	194,834
2017	
Tax Capacity -	
1.00% of \$ 194,834 =	1,948
Tax Capacity	1,948
x 2017 Rate	0.51644
2017 City Tax	\$1,006.20
RESIDENTIAL HOMESTEAD VALUE = \$	232,250
8.76% Increase in value	
2018 TAXABLE MARKET VALUE = \$	215,259
2018	
Tax Capacity -	
1.00% of \$ 215,259 =	2,153
Tax Capacity	2,153
x Est. 2018 Rate	0.51693
Est. 2018 City Tax	\$1,112.74
Difference	\$106.54
Percent change	10.59%

BUSINESS VALUE = \$ 563,700	
2017	
Tax Capacity -	
1.5% of 1st \$ 150,000 =	2,250
2.0% of \$ 413,700 =	8,664
Tax Capacity	10,914
Less Fiscal Disparities	(4,477)
	6,437
x 2017 Rate	0.51644
2017 City Tax	\$3,324.32
BUSINESS VALUE = \$ 586,900	
4.12% Increase in value	
2018	
Tax Capacity -	
1.5% of 1st \$ 150,000	2,250
2.0% of \$ 436,900	8,738
Tax Capacity	10,988
Less Fiscal Disparities Est.	(4,477)
	6,511
x Est. 2018 Rate	0.51693
Est. 2018 City Tax	\$3,365.73
Difference	\$41.41
Percent change	1.25%

BUSINESS VALUE = \$ 3,058,200	
2017	
Tax Capacity -	
1.5% of 1st \$ 150,000 =	2,250
2.0% of \$ 2,908,200 =	58,164
Tax Capacity	60,414
Less Fiscal Disparities	(23,463)
	36,951
x 2017 Rate	0.51644
2017 City Tax	\$19,082.98
BUSINESS VALUE = \$ 3,065,500	
0.24% Increase in value	
2018	
Tax Capacity -	
1.5% of 1st \$ 150,000	2,250
2.0% of \$ 2,915,500	58,310
Tax Capacity	60,560
Less Fiscal Disparities Est.	(23,463)
	37,097
x Est. 2018 Rate	0.51693
Est. 2018 City Tax	\$19,176.56
Difference	\$93.58
Percent change	0.49%

**City of Inver Grove Heights
General Fund Budget Summary
For Fiscal Year 2018**

Account Description	Actual 2015	Actual 2016	2016 Amended Budget	2017 Adopted Budget	2017 Amended Budget	2018 Base Budget	2018 Requested Additions	2018 Preliminary Budget	2019 Preliminary Budget
GENERAL FUND REVENUES									
TAX REVENUE	15,146,879	16,077,810	15,907,800	16,988,400	16,988,400	18,315,900	1,024,100		19,589,100
LICENSES AND PERMITS	844,005	1,133,121	1,147,800	1,173,100	1,173,100	1,131,800	-		1,154,400
INTERGOVERNMENTAL	671,940	676,129	612,300	618,200	618,200	615,700	-		628,000
CHARGES FOR SERVICES	1,131,891	660,604	1,119,300	1,113,800	1,113,800	1,017,800	-		1,038,200
FINES & PENALTIES	120,029	119,855	136,200	128,800	128,800	140,000	-		142,800
MISC. REVENUES	313,776	85,862	339,500	446,600	446,600	300,800	-		306,800
OTHER SOURCES	300,000	781,575	300,000	200,000	200,000	-	100,000		-
TOTAL GENERAL FUND REVENUES	18,528,520	19,534,956	19,562,900	20,668,900	20,668,900	21,522,000	1,124,100	-	22,859,300
GENERAL FUND EXPENDITURES									
MAYOR-COUNCIL	154,950	198,052	166,700	177,000	177,000	178,900	-		181,500
ADMINISTRATION	646,537	750,453	723,900	743,300	743,300	798,100	9,000		831,000
ELECTIONS	47	82,828	54,500	31,000	31,000	88,800	7,200		92,400
FINANCE	862,104	822,398	838,000	864,700	864,700	915,600	1,500		946,500
COMMUNITY DEVELOPMENT	367,589	401,173	390,200	440,000	440,000	466,300	1,000		486,700
PLANNING	317,211	338,261	343,300	458,700	458,700	339,000	-		353,700
INSPECTIONS	499,374	585,492	620,700	693,000	693,000	747,000	5,300		779,100
POLICE	6,179,805	6,926,143	7,083,300	7,409,000	7,409,000	7,876,000	99,000		8,198,500
FIRE	2,170,265	2,414,199	2,494,800	2,615,600	2,711,700	2,705,800	83,000		2,774,500
PUBLIC WORKS	231,352	226,646	232,500	241,700	241,700	249,100	-		263,100
ENGINEERING	992,144	919,693	994,100	1,021,000	1,021,000	1,066,900	63,800		1,171,300
STREETS	2,417,053	2,449,159	2,561,400	2,541,700	2,601,700	2,641,000	30,500		2,722,000
STREET LIGHTING	148,743	132,941	187,200	197,200	197,200	197,200	-		201,100
PARKS	1,812,977	1,695,806	1,868,700	1,903,600	1,943,600	1,981,400	39,100		2,038,500
CONTINGENCY	-	-	-	-	-	-	100,000		-
TRANSFERS	992,867	1,902,400	1,147,400	1,268,400	1,268,400	1,296,500	684,700		1,819,400
TOTAL GENERAL FUND EXPENDITURES	17,793,018	19,845,644	19,706,700	20,605,900	20,802,000	21,547,600	1,124,100	-	22,859,300
NET REVENUES OVER EXPENDITURES	735,502	(310,688)	(143,800)	63,000	(133,100)	(25,600)	-	-	-

City of Inver Grove Heights

Proposed 2018 Budget

Recreation Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Intergovernmental	1,000	665	0	0	0	0
Charges For Services	252,982	211,365	223,000	220,600	0	225,000
Miscellaneous Revenues	17,685	14,493	10,600	14,700	0	15,000
Other Financing Sources	331,900	331,900	359,300	353,400	0	374,600
Total Revenue	603,567	558,422	592,900	588,700	0	614,600
Personnel	414,740	412,646	434,400	434,300	0	456,200
Prof/Tech Services	48,047	42,564	42,900	38,600	0	39,400
Purch Svcs - Prop/Equip	49,903	55,648	54,900	55,700	0	56,800
Other Purchased Services	19,873	21,512	23,200	23,800	0	24,300
Supplies	65,010	54,325	75,500	74,100	0	75,600
Other Expenses/Expenditures	7,236	7,601	7,000	7,200	0	7,300
Capital Outlay	9,440	0	0	0	0	0
Total Expense	614,249	594,296	637,900	633,700	0	659,600
Revenues Over (Under) Expenses			(45,000)	(45,000)	0	(45,000)
Increase (Decrease) In Cash			(45,000)	(45,000)	0	(45,000)

City of Inver Grove Heights

Proposed 2018 Budget

Community Center Summary

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Intergovernmental		0	2,000	0	0	0	0
Charges For Services		2,237,733	2,234,997	2,336,400	2,355,900	0	2,403,000
Miscellaneous Revenues		141,904	145,336	235,200	315,700	0	322,000
Other Financing Sources		774,389	633,277	1,231,700	425,700	0	525,800
Total Revenue		3,154,025	3,015,611	3,803,300	3,097,300	0	3,250,800
Personnel		1,625,176	1,714,335	1,916,200	1,953,900	0	2,084,500
Prof/Tech Services		23,073	14,387	26,100	24,500	0	25,000
Purch Svcs - Prop/Equip		700,044	717,991	749,100	693,200	0	707,100
Other Purchased Services		90,791	86,639	102,000	145,100	0	148,000
Supplies		226,839	202,961	254,200	240,000	0	244,800
Other Expenses/Expenditures		32,320	47,542	33,100	40,600	0	41,400
Costs Of Sales		86	0	0	0	0	0
Purchases		2,563	2,558	1,300	0	0	0
Capital Outlay		453,133	113,780	721,300	0	0	0
Other		0	1,377,358	0	0	0	0
Total Expense		3,154,025	4,277,553	3,803,300	3,097,300	0	3,250,800
Revenues Over (Under) Expenses				0	0	0	0
Increase (Decrease) In Cash				0	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

EDA Summary

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues		510	382	300	200	0	200
Other Financing Sources		293,865	446,149	94,100	83,100	0	84,800
Revenue		294,375	446,531	94,400	83,300	0	85,000
Personnel		16,512	16,919	16,700	17,800	0	18,200
Prof/Tech Services		117,147	50,358	67,600	51,600	0	52,600
Purch Svcs - Prop/Equip		572	1,997	300	400	0	400
Other Purchased Services		27,332	26,737	9,800	13,400	0	13,700
Supplies		0	0	0	100	0	100
Capital Outlay		214,985	425,885	0	0	0	0
Expense		376,548	521,895	94,400	83,300	0	85,000

Revenues Over (Under) Expenses

(82,174) 0 0 0 0 0

Increase (Decrease) in Cash

(82,174) 0 0 0 0 0

City of Inver Grove Heights

Proposed 2018 Budget

Storm Water Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	0	693	2,600	4,000	0	4,100
Charges For Services	178,643	320,048	306,100	510,300	0	480,600
Other Financing Sources	500,000	0	0	0	0	0
Total Revenue	678,643	320,741	308,700	514,300	0	484,700
Personnel	0	0	0	39,100	0	0
Prof/Tech Services	28,218	16,753	50,000	50,000	0	51,000
Purch Svcs - Prop/Equip	24,374	19,947	120,800	293,200	0	299,100
Other Purchased Services	33,368	36,203	40,100	41,900	0	42,700
Other Expenses/Expenditures	1,069	457	97,800	90,100	0	91,900
Capital Outlay	11,650	26,229	0	0	0	0
Total Expense	98,679	99,590	308,700	514,300	0	484,700
Revenues Over (Under) Expenses			0	0	0	0
Increase (Decrease) In Cash			0	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

Storm Water - NWA Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	7,438	6,054	4,500	11,300	0	17,300
Charges For Services	308,216	701,137	131,800	581,200	0	601,600
Special Assessments	1,426	1,348	1,300	1,200	0	0
Total Revenue	317,080	708,538	137,600	593,700	0	618,900
Prof/Tech Services	0	9,943	0	0	0	0
Other Expenses/Expenditures	175	136	0	0	0	0
Other	511,166	53,332	0	0	0	0
Total Expense	511,341	63,410	0	0	0	0
Revenues Over (Under) Expenses		137,600		593,700	0	618,900
Increase (Decrease) In Cash		137,600		593,700	0	618,900

City of Inver Grove Heights

Proposed 2018 Budget

ADA Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	474	416	0	0	0	0
Other Financing Sources	33,800	36,600	41,800	52,000	0	66,500
Total Revenue	34,274	37,016	41,800	52,000	0	66,500
Purch Svcs - Prop/Equip	24,335	13,039	138,300	52,000	0	66,500
Total Expense	24,335	13,039	138,300	52,000	0	66,500
Revenues Over (Under) Expenses			(96,500)	0	0	0
Increase (Decrease) In Cash			(96,500)	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

Water Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	107,497	53,373	27,700	30,600	0	31,200
Special Assessments	5,377	5,724	0	0	0	0
Utility Revenues	2,894,405	2,872,371	3,035,000	3,099,300	0	3,161,300
Other Financing Sources	2,967,146	1,298,655	0	0	0	0
Total Revenue	5,974,425	4,230,123	3,062,700	3,129,900	0	3,192,500
Personnel	530,580	546,316	647,500	697,900	0	702,400
Prof/Tech Services	80,698	94,680	143,700	133,900	0	136,600
Purch Svcs - Prop/Equip	665,044	753,156	1,135,200	1,110,500	0	1,132,700
Other Purchased Services	39,969	37,767	46,300	89,800	0	91,600
Supplies	101,880	71,241	136,000	137,900	0	140,700
Other Expenses/Expenditures	1,109,032	1,187,299	1,160,000	1,219,700	0	1,244,100
Costs Of Sales	17,454	7,366	18,800	18,800	0	19,200
Total Expense	2,544,657	2,697,825	3,287,500	3,408,500	0	3,467,300
Revenues Over (Under) Expenses			(224,800)	(278,600)	0	(274,800)
Additional Cash Outlays:						
OPERATING TRANSFER OUT			667,500	202,800	0	199,100
Increase (Decrease) In Cash			20,200	485,800	0	(473,900)

City of Inver Grove Heights

Proposed 2018 Budget

Water Rev Ref 2012A Summary

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues		(257)	1,665	0	0	0	0
Other Financing Sources		0	0	0	0	0	0
Total Revenue		(257)	1,665	0	0	0	0
Prof/Tech Services		0	2,067	0	0	0	0
Debt Service		46,974	39,635	36,000	28,500	0	21,100
Total Expense		46,974	41,702	36,000	28,500	0	21,100
Revenues Over (Under) Expenses:							
				(36,000)	(28,500)	0	(21,100)
Additional Cash Receipts:							
3911000	OPERATING TRANSFERS IN			398,100	405,600	0	398,200
Additional Cash Outlays:							
90100	PRINCIPAL PAYMENTS			355,000	370,000	0	370,000
Increase (Decrease) In Cash							
				0	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

Water Connection Fund Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	633	329	0	2,300	0	1,000
Charges For Services	134,770	271,380	105,300	168,300	0	173,900
Special Assessments	283	236	0	0	0	0
Total Revenue	135,686	271,945	105,300	170,600	0	174,900
Revenues Over (Under) Expenses			105,300	170,600	0	174,900
Additional Cash Outlays:						
OPERATING TRANSFER OUT			199,100	202,800	0	199,100
Increase (Decrease) In Cash			(93,800)	(32,200)	0	(24,200)

City of Inver Grove Heights

Proposed 2018 Budget

Water System Improvem't Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	33,216	22,157	20,800	26,700	0	16,300
Total Revenue	33,216	22,157	20,800	26,700	0	16,300
Other	427,575	635,989	551,800	539,300	0	652,600
Total Expense	427,575	635,989	551,800	539,300	0	652,600
Revenues Over (Under) Expenses			(531,000)	(512,600)	0	(636,300)
Increase (Decrease) In Cash			(531,000)	(512,600)	0	(636,300)

City of Inver Grove Heights

Proposed 2018 Budget

Water - NWA Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Base Budget	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	10,853	16,217	0	46,500	0	28,800
Charges For Services	35,870	283,980	308,800	416,400	0	431,000
Special Assessments	5,275	3,956	2,600	1,300	0	0
Other Financing Sources	(45,877)	4,837,500	0	0	0	0
Total Revenue	6,121	5,141,654	311,400	464,200	0	459,800
Prof/Tech Services	4,877	4,659	5,000	5,000	0	5,000
Capital Outlay	0	0	0	0	0	0
Other	283,395	1,492,987	0	0	0	0
Total Expense	288,272	1,497,646	5,000	5,000	0	5,000
Revenues Over (Under) Expenses			306,400	459,200	0	454,800
Additional Cash Receipts:						
SPECIAL ASSESSMENTS-PRINCIPAL			18,800	18,800	0	0
Additional Cash Outlays:						
CAPITAL OUTLAY			0	2,255,100	0	0
Increase (Decrease) In Cash			325,200	(1,777,100)	0	454,800

City of Inver Grove Heights

Proposed 2018 Budget

Sewer Summary

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues		86,681	48,496	42,900	48,200	0	49,200
Utility Revenues		3,084,538	3,281,356	3,434,800	3,550,000	0	3,621,000
Other Financing Sources		613,194	3,121,394	0	0	0	0
Total Revenue		3,784,413	6,451,246	3,477,700	3,598,200	0	3,670,200
Personnel		340,582	366,519	402,100	434,600	0	423,800
Prof/Tech Services		303	393	300	400	0	400
Purch Svcs - Prop/Equip		2,240,154	1,984,260	2,273,200	2,332,100	0	2,378,700
Other Purchased Services		30,110	28,710	28,700	30,200	0	30,800
Supplies		26,401	26,132	33,100	34,100	0	34,800
Other Expenses/Expenditures		850,446	868,797	850,700	1,016,300	0	1,036,600
Other		295,195	3,596,321	0	0	0	0
Total Expense		3,783,190	6,871,133	3,588,100	3,847,700	0	3,905,100
Revenues Over (Under) Expenses				(110,400)	(249,500)	0	(234,900)
Additional Cash Outlays:							
CAPITAL OUTLAY				44,000	0	0	0
Increase (Decrease) in Cash				451,900	517,400	0	(234,900)

City of Inver Grove Heights

Proposed 2018 Budget

GO Sewer Rev 2010A Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Prof/Tech Services	3,000	0	0	0	0	3,000
Debt Service	216,142	211,250	439,000	438,700	0	100,600
Total Expense	219,142	211,250	439,000	438,700	0	103,600
Revenues Over (Under) Expenses:			(209,000)	(203,700)	0	(103,600)
Additional Cash Receipts:						
OPERATING TRANSFERS IN			439,000	438,700	0	343,600
Additional Cash Outlays:						
PRINCIPAL PAYMENTS			230,000	235,000	0	240,000
Increase (Decrease) In Cash			0	0	0	0

City of Inver Grove Heights
Proposed 2018 Budget

GO Sewer Ref Rev 2014B Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	6	0	0	0	0	0
Total Revenue	6	0	0	0	0	0
Prof/Tech Services	0	0	0	0	0	3,000
Debt Service	128,532	127,782	105,600	118,200	0	111,400
Total Expense	128,532	127,782	105,600	118,200	0	114,400
Revenues Over (Under) Expenses:			(105,600)	(118,200)	0	(114,400)
Additional Cash Receipts:						
OPERATING TRANSFERS IN			422,200	437,500	0	438,700
Additional Cash Outlays:						
PRINCIPAL PAYMENTS			325,000	330,000	0	335,000
Increase (Decrease) In Cash			0	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

GO Sewer Rev 2015B Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Prof/Tech Services	34,577	2,250	0	3,000	0	0
Debt Service	56,502	147,866	128,600	121,400	0	112,300
Other	2,417,263	1,951,350	0	0	0	0
Total Expense	2,508,342	2,101,466	128,600	124,400	0	112,300
Revenues Over (Under) Expenses:			(128,600)	(124,400)	0	(112,300)
Additional Cash Receipts:						
OPERATING TRANSFERS IN			272,700	365,300	0	358,200
Additional Cash Outlays:						
PRINCIPAL PAYMENTS			160,000	225,000	0	230,000
Increase (Decrease) In Cash			0	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

GO Sewer Rev 2017A Summary

Acct Number	Account Description	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Debt Service		154,800	0	154,800
Total Expense		154,800	0	154,800
Revenues Over (Under) Expenses:		(154,800)	0	(154,800)
Additional Cash Receipts:				
OPERATING TRANSFERS IN		159,800	0	159,800
Increase (Decrease) in Cash		0	0	0
New fund in 2017, new budget in 2018				

City of Inver Grove Heights

Proposed 2018 Budget

Sewer Connection 404

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
3610000	INVESTMENT EARNINGS	9,100	5,854	8,500	9,200		
Miscellaneous Revenues							
		9,100	5,854	8,500	9,200	0	10,200
3432000	CONNECTION FEES-SEWER	48,325	69,395	33,900	53,900		
Charges For Services							
		48,325	69,395	33,900	53,900	0	55,800
3701000	SA CURRENT	164	7,106	0	0		
3706000	SA PENALTIES & INTEREST	150	0	0	0		
Special Assessments							
		315	7,106	0	0	0	0
Total Revenues		57,740	82,354	42,400	63,100	0	66,000
Revenues Over (Under) Expenses							
				42,400	63,100	0	66,000
Increase (Decrease) In Cash							
				42,400	63,100	0	66,000

City of Inver Grove Heights

Proposed 2018 Budget

NWA - Sewer Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Base Budget	2018 Preliminary Budget	2019 Preliminary Budget
Miscellaneous Revenues	0	3,481	0	600	0	0
Charges For Services	169,686	443,141	492,500	693,200	0	727,800
Special Assessments	8,656	6,492	4,300	2,200	0	0
Other Financing Sources	0	4,643,149	0	539,300	0	652,600
Total Revenue	178,342	5,096,264	496,800	1,235,300	0	1,380,400
Prof/Tech Services	4,877	4,659	5,000	5,000	0	5,000
Other	844,913	2,956,233	0	0	0	0
Total Expense	849,790	2,960,892	5,000	5,000	0	5,000
Revenues Over (Under) Expenses			491,800	1,230,300	0	1,375,400
Additional Cash Receipts:						
SPECIAL ASSESSMENTS-PRINCIPAL			30,900	30,900	0	0
Additional Cash Outlays:						
CAPITAL OUTLAY			0	2,234,300	0	0
OPERATING TRANSFER OUT			924,000	1,401,300	0	1,300,300
Increase (Decrease) In Cash			(401,300)	(2,374,400)	0	75,100

City of Inver Grove Heights

Proposed 2018 Budget

Golf 503 Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Charges For Services	1,633,850	1,303,498	1,676,400	1,680,200	0	1,713,800
Miscellaneous Revenues	1,778	7,824	0	2,800	0	2,900
Other Financing Sources	100,000	100,000	100,000	0	0	0
Total Revenue	1,735,628	1,411,322	1,776,400	1,683,000	0	1,716,700
Personnel	818,006	818,934	909,600	936,300	0	931,500
Prof/Tech Services	1,187	3,557	800	800	0	800
Purch Svcs - Prop/Equip	93,351	77,508	104,000	107,200	0	109,300
Other Purchased Services	46,826	44,922	50,000	50,600	0	51,600
Supplies	188,055	178,231	241,600	233,000	0	237,700
Other Expenses/Expenditures	302,771	272,423	366,200	312,400	0	318,600
Costs Of Sales	128,875	115,651	141,000	138,600	0	141,400
Purchases	429	(2,516)	0	0	0	16,300
Debt Service	1,808	463	0	0	0	0
Other	0	2,179,528	0	0	0	0
Total Expense	1,581,309	3,688,701	1,813,200	1,778,900	0	1,807,200
Revenues Over (Under) Expenses			(36,800)	(101,900)	0	(90,500)
Additional Cash Receipts:						
INTERFUND LOAN RECEIPT			0	150,000	0	180,000
Additional Cash Outlays						
CAPITAL OUTLAY			150,000	150,000	0	180,000
INTERFUND LOAN REPAYMENT			30,800	162,800	0	162,000
Increase (Decrease) In Cash			107,800	8,100	0	20,300

City of Inver Grove Heights

Proposed 2018 Budget

Risk Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Charges For Services	734,700	741,400	832,100	956,300	0	976,000
Miscellaneous Revenues	122,369	191,360	68,100	68,600	0	70,000
Total Revenue	857,069	932,760	900,200	1,024,900	0	1,046,000
Personnel	16,055	17,401	17,800	18,400	0	19,400
Prof/Tech Services	25,891	23,350	50,000	0	0	0
Purch Svcs - Prop/Equip	5,076	45,312	0	50,000	0	51,000
Other Purchased Services	680,645	770,194	832,400	906,500	0	924,600
Supplies	6,310	0	0	0	0	0
Other Expenses/Expenditures	13,689	26,393	50,000	50,000	0	51,000
Total Expense	747,666	882,650	950,200	1,024,900	0	1,046,000
Revenues Over (Under) Expenses			(50,000)	0	0	0
Increase (Decrease) In Cash			(50,000)	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

Central Equipment Summary

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Charges For Services		2,399,700	2,529,300	2,545,200	2,731,600	0	2,786,200
Miscellaneous Revenues		152,439	166,198	94,400	101,300	0	103,300
Other Financing Sources		0	0	0	0	0	0
Total Revenue		2,552,139	2,695,498	2,639,600	2,832,900	0	2,889,500
Personnel		310,929	348,044	370,000	380,500	0	399,400
Prof/Tech Services		155	156	200	200	0	200
Purch Svcs - Prop/Equip		314,823	273,830	385,900	557,200	0	568,300
Other Purchased Services		8,712	8,233	10,400	12,300	0	12,500
Supplies		316,063	246,876	419,000	419,000	0	427,400
Other Expenses/Expenditures		824,511	946,819	1,167,000	1,266,900	0	1,292,200
Total Expense		1,775,193	1,823,958	2,352,500	2,636,100	0	2,700,000
Revenues Over (Under) Expenses				287,100	196,800	0	189,500
Additional Cash Receipts:							
Interfund Loan Receipt				30,800	162,800	0	162,000
Additional Cash Outlays:							
Interfund Loan Disbursement				0	150,000	0	180,000
Capital Outlay				1,284,700	0	0	0
Increase (Decrease) in Cash				200,200	1,626,500	0	351,500

City of Inver Grove Heights

Proposed 2018 Budget

Central Stores Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Charges For Services	88,200	86,700	82,600	95,000	0	95,600
Miscellaneous Revenues	5,715	4,754	5,000	4,900	0	5,000
Total Revenue	93,915	91,454	87,600	99,900	0	100,600
Purch Svcs - Prop/Equip	56,778	66,105	57,600	67,400	0	67,400
Supplies	27,564	30,355	30,000	32,500	0	33,200
Total Expense	84,343	96,460	87,600	99,900	0	100,600
Revenues Over (Under) Expenses			0	0	0	0
Increase (Decrease) In Cash			0	0	0	0

City of Inver Grove Heights

Proposed 2018 Budget

City Facilities Summary

Acct Number	Account Description	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Requested Additions	2018 Preliminary Budget	2019 Preliminary Budget
Charges For Services		352,800	360,500	416,900	558,100	0	569,300
Miscellaneous Revenues		7,882	18,191	10,600	10,500	0	10,700
Other Financing Sources		15,700,645	0	0	0	0	0
Total Revenue		16,061,328	378,691	427,500	568,600	0	580,000
Personnel		71,537	79,779	79,500	82,100	0	86,100
Prof/Tech Services		30,493	4,750	7,100	65,100	0	66,400
Purch Svcs - Prop/Equip		208,407	223,890	270,400	273,000	0	278,500
Other Purchased Services		53,932	60,755	62,000	76,400	0	77,900
Supplies		11,625	14,028	33,000	28,200	0	28,800
Other Expenses/Expenditures		117,558	632,941	632,200	629,800	0	642,400
Other		14,700	16,300	20,300	32,300	0	41,200
Total Expense		508,252	1,032,443	1,104,500	1,186,900	0	1,221,300
Revenues Over (Under) Expenses				(677,000)	(618,300)	0	(641,300)
Increase (Decrease) In Cash				(44,800)	11,500	0	(641,300)

City of Inver Grove Heights

Proposed 2018 Budget

Technology Summary

	2015 Actual	2016 Actual	2017 Amended Budget	2018 Department Request	2018 Preliminary Budget	2019 Preliminary Budget
Intergovernmental						
Charges For Services	0	9,559	0	0	0	0
Miscellaneous Revenues	746,100	896,900	1,117,700	1,151,200	0	1,174,200
	7,763	5,775	8,000	10,000	0	10,200
Revenue	753,863	912,235	1,125,700	1,161,200	0	1,184,400
Personnel	315,787	320,591	414,800	453,600	0	476,200
Prof/Tech Services	158,626	164,648	71,800	78,100	0	79,700
Purch Svcs - Prop/Equip	151	2,032	29,000	29,000	0	29,600
Other Purchased Services	65,660	65,052	151,200	155,200	0	158,300
Supplies	78,940	132,143	37,900	53,100	0	54,200
Other Expenses/Expenditures	41,634	55,715	36,300	27,200	0	27,700
Expense	660,797	740,180	741,000	796,200	0	825,700
Revenues Over (Under) Expenses		384,700		365,000	0	358,700
Additional Cash Outlays:						
Capital Outlay			272,300	140,600	0	0
Increase (Decrease) In Cash		148,700		392,200	0	386,400

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

JOE LEVI - Case No. 17-34C

Meeting Date: September 11, 2017
 Item Type: Regular
 Contact: Heather Botten 651.450.2569
 Prepared by: Heather Botten, Associate Planner
 Reviewed by: Planning

Fiscal/FTE Impact:

☒	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	Other

PURPOSE/ACTION REQUESTED

Consider a resolution relating to a **Conditional Use Permit** to allow sheet metal siding on a detached accessory building for the property located at 8803 Inver Grove Trail.

- Requires a 4/5th's vote
- 60-day deadline: October 1, 2017 (first 60 days)

SUMMARY

The applicant is requesting to have sheet metal siding on a detached accessory building. Sheet metal siding is an allowed exterior building material on accessory buildings in the A and E-1 zoning districts by conditional use permit. The subject lot is 5.33 acres in size and located in the A, Agricultural zoning district.

The applicant has stated the accessory building would be used to store his own personal items. The building would be in compliance with size, setbacks and impervious surface standards.

The siding proposed complies with the required thickness and warranty required. The request for sheet metal siding meets the CUP criteria relating to land use impacts such as setbacks and aesthetics, environmental impacts, public health and safety impacts and consistency with the Comprehensive Plan and Zoning Ordinance. The property is appropriate for the use considering the size, topography, vegetation and other natural and physical features such as the basin location.

Engineering has reviewed the request and is working with the applicant on storm water and erosion control requirements. Engineering is requesting an easement over a low spot on the west side of the property for drainage purposes and to preserve the natural basin.

Planning Staff: Staff recommends **approval** of the request for sheet metal siding on an accessory building with the conditions listed in the attached resolution.

Planning Commission: At the September 5, 2017 meeting the Planning Commission recommended **approval** of the conditional use permit for sheet metal siding with the conditions listed (8-0).

Attachments: CUP Resolution
 PC Recommendation
 Planning Staff Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW SHEET METAL
SIDING ON AN ACCESSORY BUILDING**

Levi
Case No. 17-34C

WHEREAS, an application for a Conditional Use Permit has been submitted for the property located at 8803 Inver Grove Trail, Inver Grove Heights, MN and legally described as:

**S 264 FT OF N 528 FT OF SW 1/4 OF SW 1/4 W OF CAR#21, SECTION 14 TWN 27 RANGE 22
Dakota County, Minnesota**

WHEREAS, the request is to conditionally allow sheet metal siding on an accessory building;

WHEREAS, the aforescribed property is zoned A, Agricultural;

WHEREAS, the request has been reviewed against Title 10, Chapter 3, Article A, Section 10-3A-5 regarding the criterion for a Conditional Use Permit and meets the minimum standards; the request is consistent with the Comprehensive Plan and it does not have a negative impact on public health, safety or welfare;

WHEREAS, a public hearing concerning the conditional use permit was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on September 5, 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a Conditional Use Permit to allow an accessory building with sheet metal siding is hereby approved subject to the following conditions:

1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.

2. The accessory structure shall not be used for commercial uses, storage related to a commercial use, or a home occupation.
3. The sheet metal siding shall have a thickness of at least 29 gauge, and shall come with a manufacturer's warranty of at least 20 years.
4. The applicant shall meet all the conditions outlined in the City Engineers review letters and subsequent correspondence. Prior to commencement of any grading, the final grading, drainage and erosion control, and utility plans shall be approved by the City Engineer.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights on the 11th day of September, 2017.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Michelle Tesser, City Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights
FROM: Planning Commission
DATE: September 5, 2017
SUBJECT: **JOE LEVI – CASE NO. 17-34C**

Reading of Notice

Commissioner Scales read the public hearing notice to consider a request for a conditional use permit to allow sheet metal siding on a detached accessory building, for the property located at 8803 Inver Grove Trail. 77 notices were mailed.

Chair Maggi noted that Commissioners received a copy of an email from a neighbor.

Mr. Hunting advised that was the only email staff received from neighboring property owners.

Presentation of Request

Allan Hunting, City Planner, explained the request as detailed in the report. He advised that the property is zoned A, Agricultural and is 5.33 acres in size. The property currently has a single-family home and a 572 square foot detached structure. The applicant is proposing to construct an 1,800 square foot accessory structure, which would comply with the number of accessory buildings and size requirements for the property. The new structure would have the corrugated metal siding, which requires a conditional use permit. The request meets the sheet metal siding and general CUP criteria. Engineering is requesting an easement over a low spot on the west side of the property for drainage purposes and to protect its natural basin. Staff recommends approval of the request.

Commissioner Niemioja asked for clarification regarding the required sheet metal gauge.

Mr. Hunting replied that the applicant is proposing 28-gauge whereas 29 is required. This complies with the requirements as the smaller the number the thicker the metal.

Commissioner Simon asked if there were any color restrictions in the code.

Mr. Hunting replied there were not.

Commissioner Scales asked if the Planning Commission could suggest that the drainage easement not be required.

Mr. Hunting replied in the affirmative.

Commissioner Scales questioned the need for it on a five acre parcel.

Mr. Hunting stated he did not have much background on the requested easement, but believed

it would negate the need for additional treatment.

Chair Maggi noted that the conditions were not specific and simply stated that prior to commencement of any grading the final grading, drainage, and erosion control plans shall be approved by the city engineer.

Opening of Public Hearing

Joe Levi, 8803 Inver Grove Trail, advised he was available to answer any questions.

Chair Maggi asked the applicant if he read and understood the report.

Mr. Levi replied in the affirmative.

Commissioner Wippermann asked what color the proposed building would be.

Mr. Levi replied it would be earth tones.

Chair Maggi closed the public hearing.

Planning Commission Recommendation

Motion by Commissioner Simon, second by Commissioner Wippermann, to approve the request for a conditional use permit to allow sheet metal siding on a detached accessory building, for the property located at 8803 Inver Grove Trail.

Motion carried (8/0). This item goes to the City Council on September 11, 2017.

Kim Fox

From: Heather Botten
Sent: Tuesday, September 05, 2017 3:16 PM
To: Kim Fox; Allan Hunting
Subject: FW: Planning Commission Meeting 9/5/17 Case No. 17-34C Joe Levi

Kim,

Please print for tonight's meeting.

Thanks.

From: Julie Hammons [mailto:hammonsjulie@gmail.com]
Sent: Tuesday, September 05, 2017 1:01 PM
To: Heather Botten <hbotten@invergroveheights.org>
Subject: Planning Commission Meeting 9/5/17 Case No. 17-34C Joe Levi

Hello Heather,

Dale and I are not able to attend the meeting tonight. We own the property directly adjacent to Mr. Levi to the west. We have no objections to his [request.to](#) use sheet metal siding on his new detached accessory building.

Our only question is, whether or not there are color restrictions? Has Mr. Levi indicated what color the siding will be?

Thank you for the notification and the opportunity to comment.

Regards,

Julie and Dale Hammons
3975 89th Street East
Inver Grove Heights, MN 55076
651 457 0483

PLANNING REPORT CITY OF INVER GROVE HEIGHTS

HEARING DATE: September 5, 2017

CASE NO.: 17-34C

APPLICANT AND PROPERTY OWNER: Joe Levi

REQUEST: A conditional use permit to allow sheet metal siding on an accessory building.

LOCATION: 8803 Inver Grove Trail

COMP PLAN: RDR, Rural Density Residential

ZONING: A, Agricultural

REVIEWING DIVISIONS: Planning
Engineering

PREPARED BY:  Heather Botten
Associate Planner

BACKGROUND

The applicant would like to construct an 1,800-square foot accessory building with sheet metal siding on his property. The lot is 5.33 acres in size and zoned A, Agricultural. City code allows two detached accessory buildings up to 2,400 *gross* square feet on lots greater than five acres, in the agricultural district. Sheet metal siding is allowed on buildings in the A and E-1 zoning districts by conditional use permit (CUP).

The applicant's property is wooded with 40 feet of elevation change from the road to the rear property line. There is currently a single-family home and a 572-square foot detached accessory building on the property. The new building would be 1,800 square feet in size, complying with the number of accessory buildings and size requirements for the property. The structure would also be in compliance with setbacks and impervious surface standards. The proposed structure would be set back about 600 feet from the road and about 200 feet from the closest neighboring home. The applicant has stated the building would be for his own personal use.

SPECIFIC REQUEST

The following specific application is being requested:

- A.) A **Conditional Use Permit** to allow sheet metal siding on an accessory building in the A, Agricultural district.

SURROUNDING USES: The subject site is surrounded by the following uses:

North

Single-family; zoned A, Agricultural; guided
RDR, Rural Density Residential

East, South, & West

Single-family; zoned E-1, Estate Residential;
guided RDR, Rural Density Residential

EVALUATION OF REQUEST:

Conditional Use Permit Sheet metal siding on accessory buildings is a conditionally permitted use in the rural districts. Two sets of zoning code review criteria apply to sheet metal pole buildings. The first set is specific to sheet metal sided accessory buildings. The second is a general set of criteria applicable to all conditional use permits.

Sheet Metal Siding CUP Criteria

Section 10-15-17 and 10-15-18 of the Zoning Regulations list criteria for accessory buildings.

1. *The sheet or corrugated steel or aluminum metal siding has a thickness of at least 29 gauge, and comes with a manufacturer's warranty of at least 20 years.*

The information the applicant has submitted states the proposed building would be 28-gauge steel and come with a warranty of at least 20 years.

2. *There shall be a minimum space of six (6) feet between the principal and accessory structure unless attached, and a minimum space of six (6) feet between all other accessory structures.*

This criterion has been met. The building would be about 100 feet from the principal structure.

3. *Any detached accessory structure that exceeds a gross floor area of 1,000 square feet must have a minimum setback from all property lines of 50 feet.*

This criterion has been met. The structure is located 50 feet or more from all property lines.

General CUP Criteria

Section 10-3A-5 of the Zoning Regulations lists criteria to be considered with all conditional use permit requests. The proposed request meets the Conditional Use Permit criteria relating to the Comprehensive Plan and zoning consistency, land use impacts such as setbacks, drainage, and aesthetics, environmental impacts, and public health and safety impacts.

The Comprehensive Plan recognizes the rural lot neighborhoods of the City as both residential and agricultural in nature. Accessory buildings with steel siding are common in some rural settings, including Inver Grove Heights rural neighborhoods. The abutting properties are all rural residential homes. The proposed building meets all other zoning code requirements including setbacks, size, and impervious surface.

The applicant has stated the proposed siding would be compatible with the other buildings on the property. Building code requirements would be addressed with building permits to occupy the building.

Engineering

Engineering has reviewed the request and is working with the applicant on storm water and erosion control requirements. Engineering is requesting an easement over a low spot on the west side of the property for drainage purposes and to preserve the natural basin. The proposed structure would not be located within this easement.

ALTERNATIVES

The Planning Commission has the following alternatives available for the requested action:

A. Approval If the Planning Commission finds the request to be acceptable, the Commission should recommend approval of the request with at least the following conditions:

- Approval of the **Conditional Use Permit** to allow sheet metal siding subject to the following conditions:
 1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
 2. The accessory structure shall not be used for commercial uses, storage related to a commercial use, or a home occupation.
 3. The sheet metal siding shall have a thickness of at least 29 gauge, and shall come with a manufacturer's warranty of at least 20 years.
 4. The applicant shall meet all the conditions outlined in the City Engineers review letters and subsequent correspondence. Prior to commencement of any grading, the final grading, drainage and erosion control plans shall be approved by the City Engineer.

B. Denial If the Planning Commission does not favor the proposed application or portions thereof, the above request or requests should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

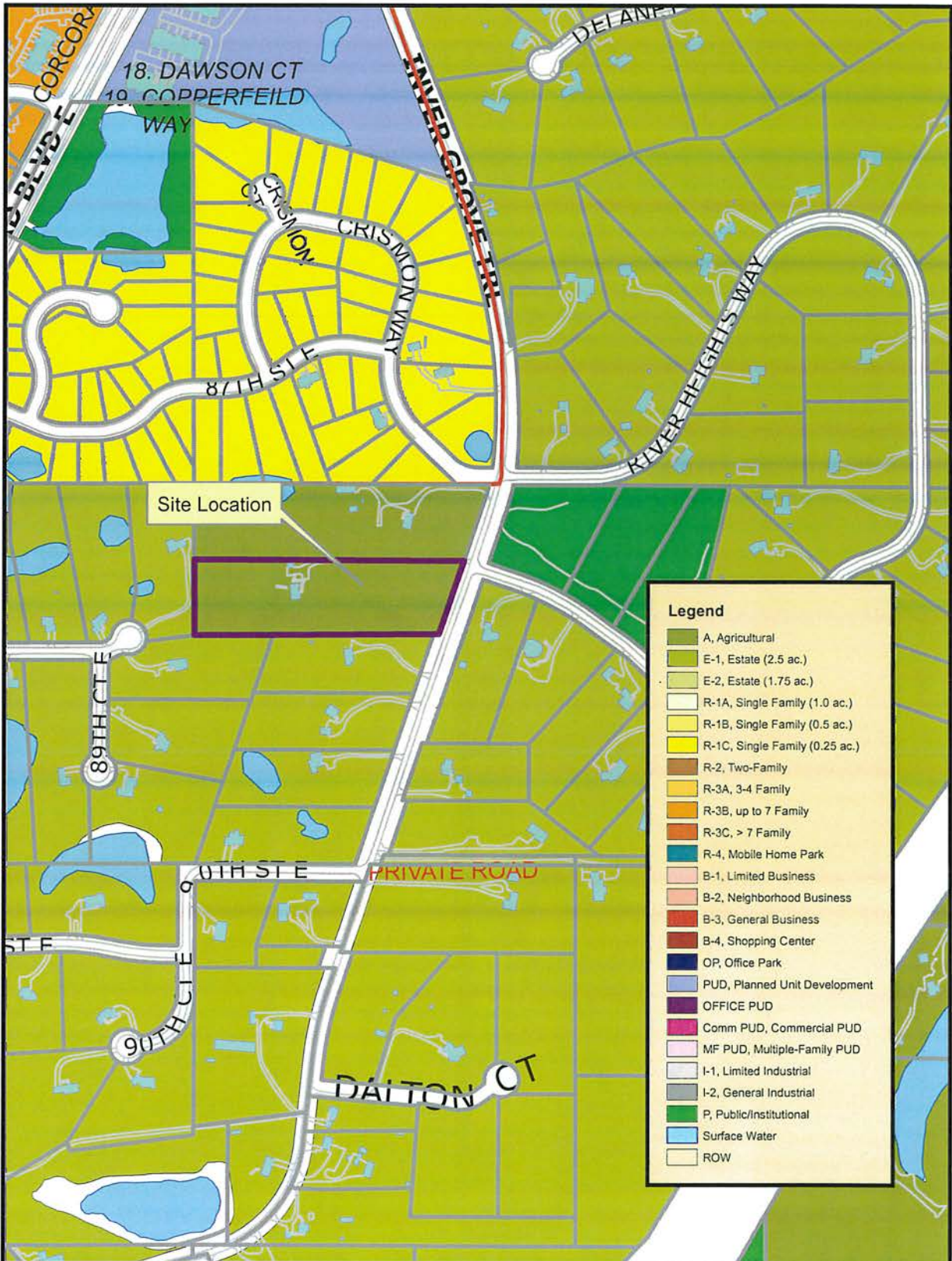
RECOMMENDATION

Based on the information in the preceding report and the conditions listed in Alternative A, staff is recommending approval of the request.

Attachments: Exhibit A - Location/Zoning Map
 Exhibit B - Narrative
 Exhibit C - Site Plan
 Exhibit D - Exterior of building



Joe Levi Case No. 17-34C



THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

Map produced by the City of Inver Grove Heights GIS Dept.
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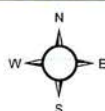


Exhibit A
Zoning and Location Map
Map not to scale



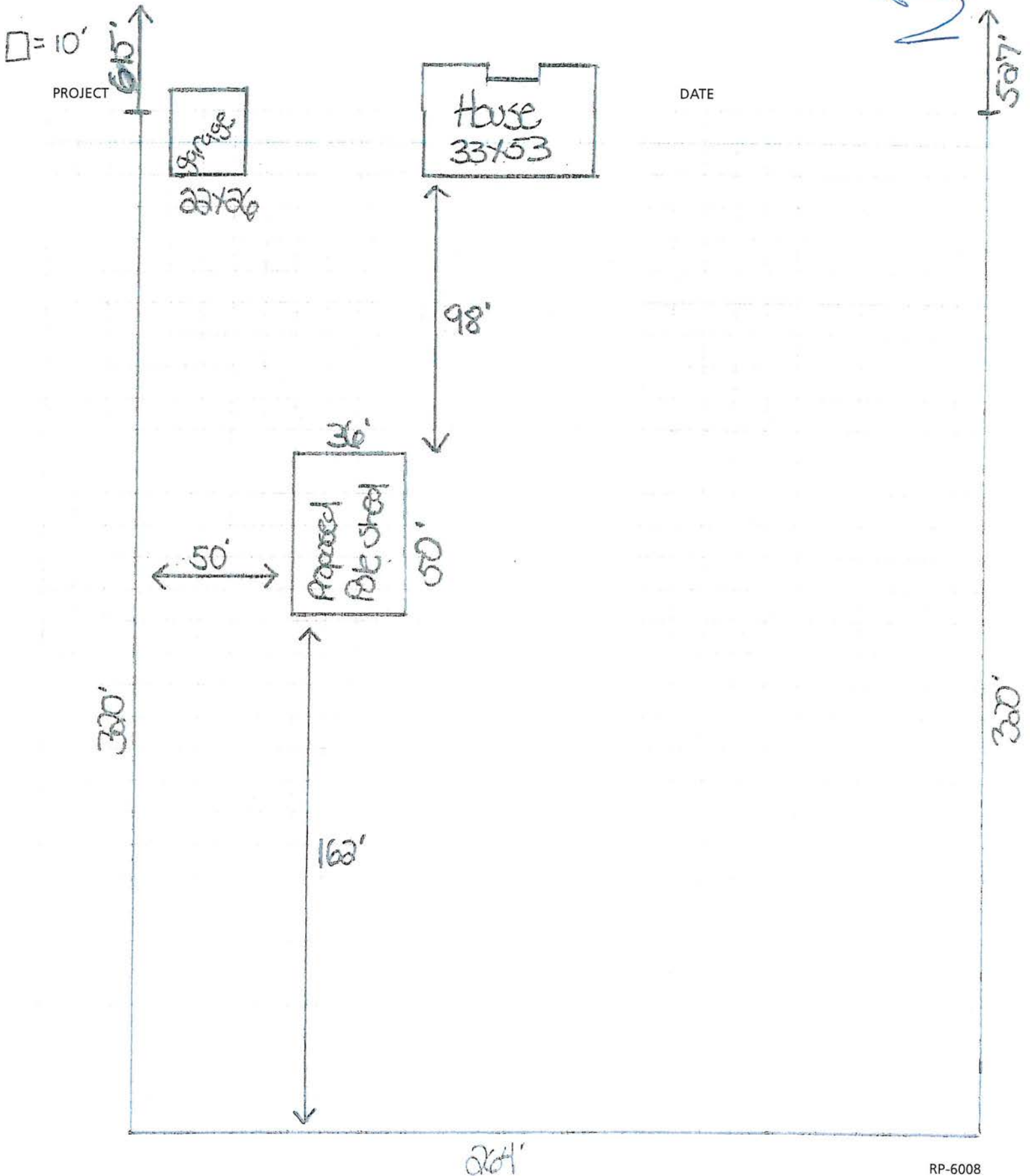
PROJECT

DATE

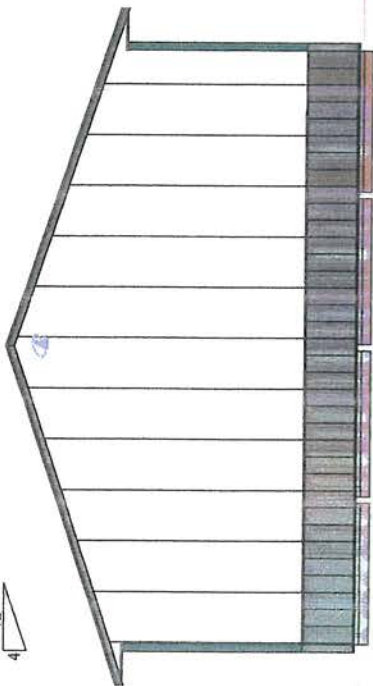
I would like to construct a pole building.
The building will be 36' wide by 50' Long. It
will be constructed with a 28ga metal roof and
28ga metal sidewalls. It will be set back from
the side boundary by 50'. The distance from
the rear Property line is 162'.



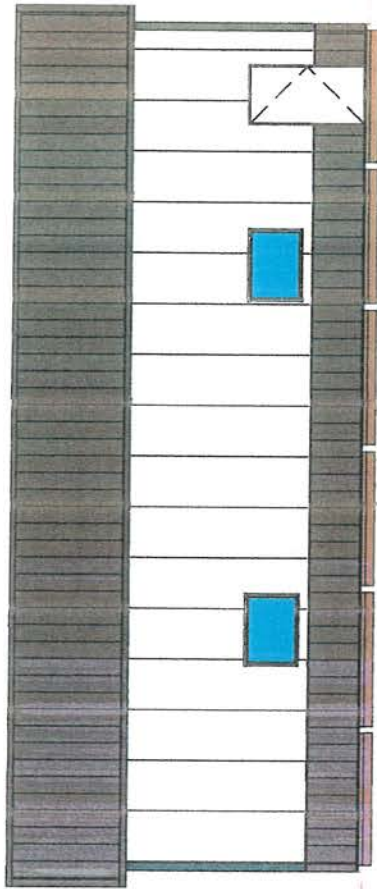
11/15/2011



12
4

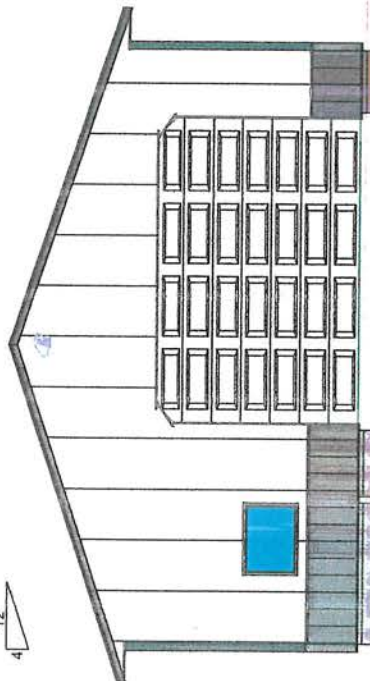


ENDWALL 1

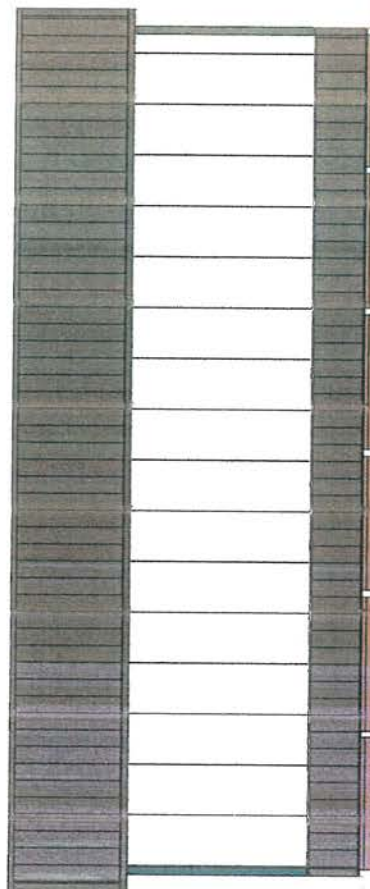


SIDEWALL 1

12
4



ENDWALL 2



SIDEWALL 2

PESTER
BUILDINGS

DEALER INFO.

Corey Larsen
1732 Valley View Drive
Winona, MN 55987

CUSTOMER INFO.

Joe Levi
8803 Inver Grove Trail
Inver Grove Heights, MN 55076

BUILDING DESCRIPTION

36'-0"x50'-1"x14'-0"
Uni-Frame Embedded
QP062217

Customer Approval

(Initials)

DATE: 7/31/2017

PROJ: 055A-13345-04-00

PROPOSAL DRAWINGS ONLY
Not Intended for Construction Purposes

The information presented in this drawing is based on a preliminary design using the input provided. The final design is subject to later Engineering review.

* Not To Scale *

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER Property Exception Requests

Meeting Date: September 11, 2017
 Item Type: Regular
 Contact: Joe Lynch, City Administrator
 Prepared by: Ally Hillstrom,
 City Government Intern
 Reviewed by: N/A

Fiscal/FTE Impact:

☒	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other

PURPOSE/ACTION REQUESTED:

Consider the requests for property exceptions to be included in the Bow Hunting Area map for the 2017 Hunting Season.

SUMMARY:

There are three applications for property exceptions. The following items are included in this memorandum:

Applicant One, James H & Lora L Krech and Arlan & Dianne Olson: Continuous properties located at 2565 & 2585 62nd St E (Krech) and 2615 62nd St E (Olson).

- Application with signatures, Property Exception Request Form
- Parcel ID Page
 - o Krech, Parcel ID: 20-53578-01-010
 - o Krech, Parcel ID: 20-53577-01-020
 - o Olson, Parcel ID: 20-43102-01-030
- 2 Non-Property Owner Bow Hunting Requests Forms and Proof of Proficiency
- Maps indicating the property in question

Applicant Two, Robert Murphy: Property located at 8345 Delaney Cir E.

- Application with signatures, Property Exception Request Form
- Parcel ID Page, Parcel ID: 20-75900-01-160
- 1 Non-Property Owner Bow Hunting Request Form and Proof of Proficiency
- Maps indicating the property in question

Applicant Three, Robert Illetschko: Property located at 8920 89th Ct E.

- Application with signatures, Property Exception Request Form
- Parcel ID Page, Parcel ID: 20-15200-01-120
- Maps indicating the property in question

RECOMMENDATIONS:

Staff recommends all applicants' requests for exception be denied.

Reasons for Recommending Denial:

- After interpretation and consideration of buffer and setback area required, requests result in an area that is not safe for anyone to bow hunt.
- It is apparent, based upon interpretation and better understanding of the regulations, there is no reasonable need to hunt in areas that are not already included in the allowed hunting area.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Property owner name(s): JAMES H & LORA L KRECH
ARLAN & DIANNE OLSON
 Property Address where exception is requested: 2565 62ND ST E (KRECH)
2585 62ND ST E (KRECH)
2615 62ND ST E (OLSON)

SEE ATTACHED MAP

Adjoining or Adjacent Properties: I agree to allow the above identified property to be used for bow hunting during the ~~2016~~ Bow Hunt season. I recognize that this property is outside the permitted area.
 2017

1	Property Owner: <u>BRADLEY & ROBIN MILLER</u> x <u>R Miller Bradley</u> (Printed Name) (Property Owner's Signature)	Property Address: <u>2655 62ND ST E IGH 55076</u>
2	Property Owner: <u>GREG & VAL KRECH</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>2630 62ND ST E IGH 55076</u>
3	Property Owner: <u>MATTHEW & JESSICA BROWN</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>2545 62ND ST E IGH 55076</u>
4	Property Owner: <u>MIKE & MELISSA IVEY</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>6182 BLAINE AVE IGH 55076</u>
5	Property Owner: <u>PETE & TRACY BURCHARD</u> x (Printed Name) Lot 2 Oak Bush 4th (Property Owner's Signature)	Property Address: <u>232 11TH AVE SO SO ST PAUL 55076</u>
6	Property Owner: <u>JIM & LINDA MURPHY</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>6042 BLAINE AVE IGH 55076</u>

Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Property owner name(s): JAMES H & LORA L KRECH
ARLAN & DIANNE OLSON
 2565 62ND ST E (KRECH)
 2585 62ND ST E (KRECH)
 Property Address where exception is requested: 2615 62ND ST E (OLSON)

SEE ATTACHED MAP

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 2017

1	Property Owner:	BRADLEY & ROBIN MILLER x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2655 62 ND ST E IGH 55076		
2	Property Owner:	GREG & VAL KRECH x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2630 62 ND ST E IGH 55076		
3	Property Owner:	MATTHEW & JESSICA BROWN x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2545 62 ND ST E IGH 55076		
4	Property Owner:	MIKE & MELISSA IVEY x	(Printed Name)	(Property Owner's Signature)
	Property Address:	6182 BLAINE AVE IGH 55076		
5	Property Owner:	PETE & TRACY BURCHARD x	(Printed Name)	(Property Owner's Signature)
	Property Address:	232 11 TH AVE SO SO ST PAUL 55076		
6	Property Owner:	JIM & LINDA MURPHY x	(Printed Name)	(Property Owner's Signature)
	Property Address:	6042 BLAINE AVE IGH 55076		

Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Property owner name(s): JAMES H & LORA L KRECH
ARLAN & DIANNE OLSON
 2565 62ND ST E (KRECH)
 2585 62ND ST E (KRECH)
 Property Address where exception is requested: 2615 62ND ST E (OLSON)

SEE ATTACHED MAP

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 2017

1	Property Owner:	BRADLEY & ROBIN MILLER	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2655 62 ND ST E IGH 55076			
2	Property Owner:	GREG & VAL KRECH	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2630 62 ND ST E IGH 55076			
3	Property Owner:	MATTHEW & JESSICA BROWN	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2545 62 ND ST E IGH 55076			
4	Property Owner:	MIKE & MELISSA IVEY	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	6182 BLAINE AVE IGH 55076			
5	Property Owner:	PETE & TRACY BURCHARD	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	232 11 TH AVE SO 50 ST PAUL 55076			
6	Property Owner:	JIM & LINDA MAURER	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	6042 BLAINE AVE IGH 55076			

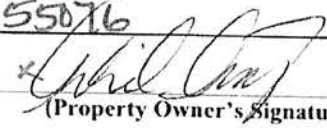
Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Property owner name(s): JAMES H & LORA L KRECH
ARLAN & DIANNE OLSON
 2565 62ND ST E (KRECH)
 2585 62ND ST E (KRECH)
 Property Address where exception is requested: 2615 62ND ST E (OLSON)

SEE ATTACHED MAP

Adjoining or Adjacent Properties: I agree to allow the above identified property to be used for bow hunting during the 2016 Bow Hunt season. I recognize that this property is outside the permitted area.
2017

1	Property Owner: <u>BRADLEY & ROBINA MILLER</u> x (Printed Name) (Property Owner's Signature)
	Property Address: <u>2655 62ND STE IGH 55076</u>
2	Property Owner: <u>GREG & VAL KRECH</u> x (Printed Name) (Property Owner's Signature)
	Property Address: <u>2630 62ND STE IGH 55076</u>
3	Property Owner: <u>MATTHEW & JESSICA BROWN</u> x (Printed Name) (Property Owner's Signature)
	Property Address: <u>2545 62ND STE IGH 55076</u>
4	Property Owner: <u>MIKE & MELISSA IVEY</u> x  (Printed Name) (Property Owner's Signature)
	Property Address: <u>6182 BLAINE AVE IGH 55076</u>
5	Property Owner: <u>PETE & TRACY BURCHARD</u> x (Printed Name) Lot 2 OAKBUSH 4TH (Property Owner's Signature)
	Property Address: <u>232 11TH AVE SO SO ST PAUL 55076</u>
6	Property Owner: <u>JIM & LINDA MURPHY</u> x (Printed Name) (Property Owner's Signature)
	Property Address: <u>6042 BLAINE AVE IGH 55076</u>

Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Property owner name(s): JAMES H & LORA L KRECH
ARLAN & DIANNE OLSON
 2565 62ND ST E (KRECH)
 2585 62ND ST E (KRECH)
 Property Address where exception is requested: 2615 62ND ST E (OLSON)

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 2017

1	Property Owner: <u>BRADLEY & ROBIN MILLER</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>2655 62ND ST E IGH 55076</u>
2	Property Owner: <u>GREG & VAL KRECH</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>2630 62ND ST E IGH 55076</u>
3	Property Owner: <u>MATTHEW & JESSICA BROWN</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>2545 62ND ST E IGH 55076</u>
4	Property Owner: <u>MIKE & MELISSA IVEY</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>6182 BLAINE AVE IGH 55076</u>
5	Property Owner: <u>PETE & TRACY BURCHARD</u> x <u>Mary R. Burchard</u> (Printed Name) Lot 2 Oak Bush 4th (Property Owner's Signature)	Property Address: <u>232 11TH AVE SO SO ST PAUL 55076</u>
6	Property Owner: <u>JIM & LINDA MAURER</u> x (Printed Name) (Property Owner's Signature)	Property Address: <u>6042 BLAINE AVE IGH 55076</u>

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**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Property owner name(s): JAMES H & LORA L KRECH
ARLAN & DIANNE OLSON
2565 62ND ST E (KRECH)
2585 62ND ST E (KRECH)
 Property Address where exception is requested: 2615 62ND ST E (OLSON)

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2017

1	Property Owner:	BRADLEY & ROBIN MILLER	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2655 62ND ST E IGH 55076			
2	Property Owner:	GREG & VAL KRECH	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2630 62ND ST E IGH 55076			
3	Property Owner:	MATTHEW & JESSICA BROWN	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	2545 62ND ST E IGH 55076			
4	Property Owner:	MIKE & MELISSA IYER	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	6182 BLAINE AVE IGH 55076			
5	Property Owner:	PETE & TRACE BURCHARD	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	232 11TH AVE SO SO ST PAUL 55076			
6	Property Owner:	JIM & LINDA MURPHY	x	(Printed Name)	(Property Owner's Signature)
	Property Address:	6042 BLAINE AVE IGH 55076			

Use additional pages if necessary to capture all adjoining and adjacent properties.

James H. Krech

From: mollysteiner@comcast.net
Sent: Thursday, July 27, 2017 4:06 PM
To: James H. Krech
Subject: signed form

Hi Jim - if this does not come through on your end in a way that works, just let me know and I can save/send as a regular attachment instead.

Molly

From: "Molly Steiner" <mollysteiner@talentacumenconsulting.com>
To: mollysteiner@comcast.net
Sent: Thursday, July 27, 2017 10:01:49 AM

City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017

Property owner name(s): JAMES H KRECH
APLANO & DUNNIE OLSON
2505 02ND ST E 104 (KRECH)
2505 62ND ST E 13A (KRECH)
2615 62ND ST E 13A (OLSON)

Property Address where exception is requested:

Adjoining or Adjacent Properties: I agree to allow the above identified property to be used for bow hunting during the 2016 Bow Hunt season. I recognize that this property is outside the permitted area.

2017

Property Owner:	MOLLY STEINER	(Property Owner's Signature)
Property Address:	6008 BLAINE AVE	IGA 55076
Property Owner:	MARK SDOS	(Property Owner's Signature)
Property Address:	147 KASSAN CT	50 ST PAUL 66075
Property Owner:	DAVID VEBEL	(Property Owner's Signature)
Property Address:	6124 BLACKBERRY TRAIL	IGA 55076
Property Owner:		(Property Owner's Signature)
Property Address:		
Property Owner:		(Property Owner's Signature)
Property Address:		
Property Owner:		(Property Owner's Signature)
Property Address:		

Use additional pages if necessary to capture all adjoining and adjacent properties.

Page 1 of 2

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

JAMES H & LORA L KRECH

Property owner name(s): ARLAN & DIANNE OLSON

2565 62nd ST E IGH (KRECH)
2585 62nd ST E IGH (KRECH)

Property Address where exception is requested: 2615 62nd ST E IGH (OLSON)

Adjoining or Adjacent Properties: *I agree to allow the above identified property to be used for bow hunting during the 2016 Bow Hunt season. I recognize that this property is outside the permitted area.*
2017

7

Property Owner: MOLLY STENER X
(Printed Name) (Property Owner's Signature)

Property Address: 6008 BLAINE AVE IGH 55076

8

Property Owner: MARK SOLOS X [Signature]
(Printed Name) LOFT & DAKBOSH 2ND (Property Owner's Signature)

Property Address: 147 KASSAN CT SO ST PAUL 55075

9

Property Owner: DAVID VOGEL X
(Printed Name) (Property Owner's Signature)

Property Address: 6124 BLACKBERRY TRAIL IGH 55076

Property Owner: _____
(Printed Name) (Property Owner's Signature)

Property Address: _____

Property Owner: _____
(Printed Name) (Property Owner's Signature)

Property Address: _____

Property Owner: _____
(Printed Name) (Property Owner's Signature)

Property Address: _____

Use additional pages if necessary to capture all adjoining and adjacent properties.

City of Inver Grove Heights Bow Hunting
~~2016~~ **Property Exception Request Requirements**
2017

Property owner name(s): _____

Property Address where exception is requested: _____

Adjoining or Adjacent Properties: *I agree to allow the above identified property to be used for bow hunting during the ~~2016~~ Bow Hunt season. I recognize that this property is outside the permitted area.*
2017

Property Owner:	(Printed Name)	(Property Owner's Signature)
Property Address: _____		
Property Owner:	(Printed Name)	(Property Owner's Signature)
Property Address: _____		
Property Owner:	DAVID VOGEL (Printed Name)	J. D. Vogel (Property Owner's Signature)
Property Address:	6124 BLACKBERRY TRAIL	I.G.H. 55076
Property Owner:	(Printed Name)	(Property Owner's Signature)
Property Address: _____		
Property Owner:	(Printed Name)	(Property Owner's Signature)
Property Address: _____		
Property Owner:	(Printed Name)	(Property Owner's Signature)
Property Address: _____		

Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements
2017**

Important Information:

Size of Property where exception is requested: 9.78 Acres

If property is not at least 2.5 acres, hunting will be limited to:

Property Owners and Property Tenants, including:

Their spouses

Their Parents

Their Grandparents

Their Children

Their Siblings

Their Aunts and Uncles

All other parcels must be greater than 5 acres to allow hunting for others. **You must sign the document below for the application to be considered for property exception.** Approval is not guaranteed. Exception requests will not be heard and approved until September 12, 2016.

In addition to completing all requirements, I agree to follow all city ordinances relating to bow hunting within Inver Grove Heights city limits and State of Minnesota applicable bow hunting laws. My signature below indicates that I will have a Minnesota bow hunting license as required by law. My signature below also indicates that I have read and understand the City of Inver Grove Heights Bow Hunting ordinance. Please check website for updates.

JAMES H. KRECH *James H. Krech* Arlan Olson 7/10/17
LORAL KRECH *Loral Krech* Dianne Olson 7/18/17
ARLAN OLSON *Arlan Olson*

Printed Name of Property Owner

Signature of Property Owner

Date

X

For those persons only, who wish to hunt on someone else's property:

You must register at the Inver Grove Heights Police Department in person and provide proof of proficiency (certificate – see below). There is no cost. You will need written permission (originals only) from the property owners for every hunter within the hunting party. (For example, if there are five in your party, all five are required to register in person and have an original registration/permission form from the property owner and proof of proficiency (certificate.) **Proficiency can be certified** at any local or regional archery range or outdoor sporting goods store. The permission form can be found on the website on the Bow Hunting Ordinance page. **Required Information for each hunter registering to hunt on someone else's property:**

Written permission from property owner

Property address where hunting

Name, Address, Telephone Number

Driver's license

Make, model, year, color, and license plate number of the vehicle which will be used while hunting

Emergency contact information

Days/times you expect to hunt

Proficiency Certificate

Property Card		Parcel ID Number 20-53577-01-020	
Owner Information Fee Owner LORA L KRECH Mailing Address 2585 62ND ST E INVER GROVE HEIGHTS MN 55076			
Property Address Address 2565 62ND ST E Municipality INVER GROVE HEIGHTS			
Parcel Information			
Last Qualified Sale		Total Acres	0.91
Sale Value \$0.00		R/W Acres	
Uses RESIDENTIAL		Water Acres	
		Plat	OAKBUSH 3RD ADDITION
		Lot and Block	2 1
		Tax Description	
2017 Building Characteristics (payable 2018)*			
Building Type	Year Built	0	Bedrooms
Building Style	Foundation Sq Ft		Bathrooms
Frame	Above Grade Sq Ft		Garage Sq Ft
Multiple Buildings	Finished Sq Ft		Other Garage
Miscellaneous Information			
School District 199	Watershed District LOWER MISSISSIPPI RIVER	Homestead NON HOMESTEAD	Green Acres Ag Preserve Open Space
Assessor Valuation			
	Taxable	Estimated	
2017 Land Values (payable 2018)	\$68,700.00	\$68,700.00	
2017 Building Values (payable 2018)*	\$0.00	\$0.00	
2017 Total Values (payable 2018)*	\$68,700.00	\$68,700.00	
2016 Total Values (payable 2017)*	\$65,400.00	\$65,400.00	
Property Tax Information			
Net Tax (payable 2017) \$1,014.30	Special Assessments (2017) \$0.00	Total Tax & Assessments (2017) \$1,014.30	

* Manufactured Homes Payable the Same Year as Assessment.

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Property Card	Parcel ID Number 20-53578-01-010
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Owner Information	
Fee Owner JAMES H & LORA L KRECH	
Mailing Address 2885 62ND ST E INVER GROVE HEIGHTS MN 55076	



Property Address	
Correct address: 2585 62nd St E.	Address 2885 62ND ST Municipality INVER GROVE HEIGHTS

Parcel Information			
Last Qualified Sale	Total Acres	6.33	
Sale Value \$0.00	R/W Acres		
Uses RESIDENTIAL	Water Acres	1.25126283	
	Plat	OAKBUSH FOURTH ADDITION	
	Lot and Block	1 1	
	Tax Description		

2017 Building Characteristics (payable 2018)*					
Building Type	S.FAM.RES	Year Built	1978	Bedrooms	3
Building Style	ONE STORY	Foundation Sq Ft	1938	Bathrooms	2.00
Frame	WOOD	Above Grade Sq Ft	1,938	Garage Sq Ft	2,028
Multiple Buildings		Finished Sq Ft	2,550	Other Garage	

Miscellaneous Information					
School District	Watershed District	Homestead	Green Acres	Ag Preserve	Open Space
199	LOWER MISSISSIPPI RIVER	FULL HOMESTEAD			

Assessor Valuation		
	Taxable	Estimated
2017 Land Values (payable 2018)	\$192,200.00	\$192,200.00
2017 Building Values (payable 2018)*	\$312,700.00	\$312,700.00
2017 Total Values (payable 2018)*	\$504,900.00	\$504,900.00
2016 Total Values (payable 2017)*	\$462,900.00	\$462,900.00

Property Tax Information		
Net Tax (payable 2017)	Special Assessments (2017)	Total Tax & Assessments (2017)
\$5,870.98	\$0.00	\$5,870.98

* Manufactured Homes Payable the Same Year as Assessment.

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Property Card	Parcel ID Number 20-43102-01-030
----------------------	---

Owner Information
Fee Owner ARLAN W & DIANNE J OLSON
Mailing Address 2615 62ND ST E INVER GROVE HEIGHTS MN 55076-1551



Property Address
Address 2615 62ND ST E
Municipality INVER GROVE HEIGHTS

Parcel Information			
Last Qualified Sale	05/20/1994	Total Acres	2.54
Sale Value	\$194,000.00	R/W Acres	
Uses	RESIDENTIAL	Water Acres	0.58016208
		Plat	KRECHS KNOLLWOOD ESTATES 3RD ADDITION
		Lot and Block	3 1
		Tax Description	

2017 Building Characteristics (payable 2018)*					
Building Type	S.FAM.RES	Year Built	1985	Bedrooms	4
Building Style	ONE STORY	Foundation Sq Ft	1272	Bathrooms	2.00
Frame	WOOD	Above Grade Sq Ft	1,272	Garage Sq Ft	660
Multiple Buildings		Finished Sq Ft	2,372	Other Garage	

Miscellaneous Information					
School District	Watershed District	Homestead	Green Acres	Ag Preserve	Open Space
199	LOWER MISSISSIPPI RIVER	FULL HOMESTEAD			

Assessor Valuation		
	Taxable	Estimated
2017 Land Values (payable 2018)	\$183,379.00	\$183,700.00
2017 Building Values (payable 2018)*	\$221,812.00	\$222,200.00
2017 Total Values (payable 2018)*	\$405,191.00	\$405,900.00
2016 Total Values (payable 2017)*	\$365,624.00	\$369,600.00

Property Tax Information		
Net Tax (payable 2017)	Special Assessments (2017)	Total Tax & Assessments (2017)
\$4,642.56	\$0.00	\$4,642.56

* Manufactured Homes Payable the Same Year as Assessment.

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Bow Hunter Information: (Please print clearly!)

Name: GREGORY L. KRECH
Address: 2630 62nd St. E. City State Zip: INVER GROVE HTS, MN. 55076
Telephone #: (651) 788-5301 Driver's Lic. #: G 197094414717 State of Issue: MN
Vehicle Make & Model: GMC SIERRA 1500 Color: WH Plate#: 608 WCE
In the event of an emergency, contact: VALERIE KRECH Phone #: (651) 450-7206

Property Owner: Separate and keep this section for your records!

Non-Property Owner Bow Hunter Registration Form

Bow Hunter: Bring the rest of this form to the Inver Grove Heights Police Department.

Bow Hunter Information: (Please print clearly!)

Name: GREGORY L. KRECH
Address: 2630 62nd St. E. City State Zip: INVER GROVE HTS MN 55076
Telephone #: (651) 788-5301 Driver's Lic. #: G 197094414717 State of Issue: MN
Vehicle Make & Model: GMC SIERRA 1500 Color: WH Plate#: 608 WCE

I agree to abide by the rules and regulations of the State of Minnesota and city ordinance, after receiving permission

from the property owner. Gregory L. Krech
Hunter Signature

Property Where Hunting Will Take Place Information:

Property Owner Name: ARLAN OLSON & DIANNE OLSON
JIM & LORA KRECH
(Please print clearly) IGH 55076 651 - 457-3599 (Olson)
Address: 2585 & 2615 62ND ST E Telephone #: (651) 470-3079 (Krech)
Dates/Hours When Hunting is Permitted: LAWFUL HOURS & DATES AS PER DNR

I hereby grant permission to hunt on my property.

Property Owner Signature: James H. Olson Date: 7-18-17
7/18/17
7/18/17
7/18/17
* Arlan Olson
* Dianne Olson

2017

Metro Bowhunters Resource Base

Shooting Proficiency Test Certificate

Date: 8/2/17

Qualified For

Name: GREGORY KRECH☒ MBRB ProficiencyAddress: 2630 62nd St. E.☒ Sharpshooter QualificationINVER GROVE HTS MN 55076

(City, State, Zip)

Bow type (circle one):

Compound

Recurve/Longbow

Crossbow

Draw weight & length (fill in):

165 pounds

_____ inches

Sight used (circle one):

Yes

No

Mechanical release used (circle one):

Yes

No

Write an "X" over the number for a hit.

MBRB Qualification

X X X X X(5 of 5 in 7" target at 20 yards)

Sharpshooter Qualification

X X X X X(5 of 5 in 4" target at 20 yards)

Test Administrator:

[Signature]

Archery Shop:

Bwana

Shooter's Signature:

[Signature]

Bow Hunter Information: (Please print clearly!)

Name: Daniel Sprick
Address: 1589 McCarthy Rd. City State Zip: Eagan, MN. 55121
Telephone #: (651) 605-1178 Driver's Lic. #: A601034268707 State of Issue: MN
Vehicle Make & Model: Chevy Silverado Color: Black Plate#: 295 VVV
In the event of an emergency, contact: Sue Sprick Phone #: (651) 276-9765

Property Owner: Separate and keep this section for your records!

Non-Property Owner Bow Hunter Registration Form

Bow Hunter: Bring the rest of this form to the Inver Grove Heights Police Department.

Bow Hunter Information: (Please print clearly!)

Name: Daniel Sprick
Address: 1589 McCarthy Rd. City State Zip: Eagan, MN. 55121
Telephone #: (651) 605-1178 Driver's Lic. #: A601034268707 State of Issue: MN
Vehicle Make & Model: chevy Silverado Color: Black Plate#: 295-VVV

I agree to abide by the rules and regulations of the State of Minnesota and city ordinance, after receiving permission from the property owner. Daniel Sprick
Hunter Signature

Property Where Hunting Will Take Place Information:

Property Owner Name: ARLAN OLSON & DIANNE OLSON
JIM & LORA KRECH
(Please print clearly) IGH 55076 651 - 457-3599 (Olson)
Address: 2585 & 2615 62ND ST E Telephone #: (651) 470-3079 (Krech)
Dates/Hours When Hunting is Permitted: LAWFUL HOURS & DATES AS PER DNR

I hereby grant permission to hunt on my property.

Property Owner Signature: [Signature] Date: 7-18-17
[Signature]
* Arlan Olson
* Dianne Olson
7/18/17
7/18/17
7/18/17

2017 Metro Bowhunters Resource Base
Shooting Proficiency Test Certificate

Date: August 10 2017
Name: Daniel Sprick
Address: 1589 McCarthy Rd.
Eagan MN. 55121
(City, State, Zip)

Qualified For

- ☐ MBRB Proficiency
☐ Sharpshooter Qualification

Bow type (circle one): Compound Recurve/Longbow Crossbow
Draw weight & length (fill in): _____ pounds _____ inches
Sight used (circle one): Yes No Mechanical release used (circle one): Yes No

Write an "X" over the number for a hit.

MBRB Qualification X X X X X (5 of 5 in 7" target at 20 yards)

Sharpshooter Qualification X X X X X (5 of 5 in 4" target at 20 yards)

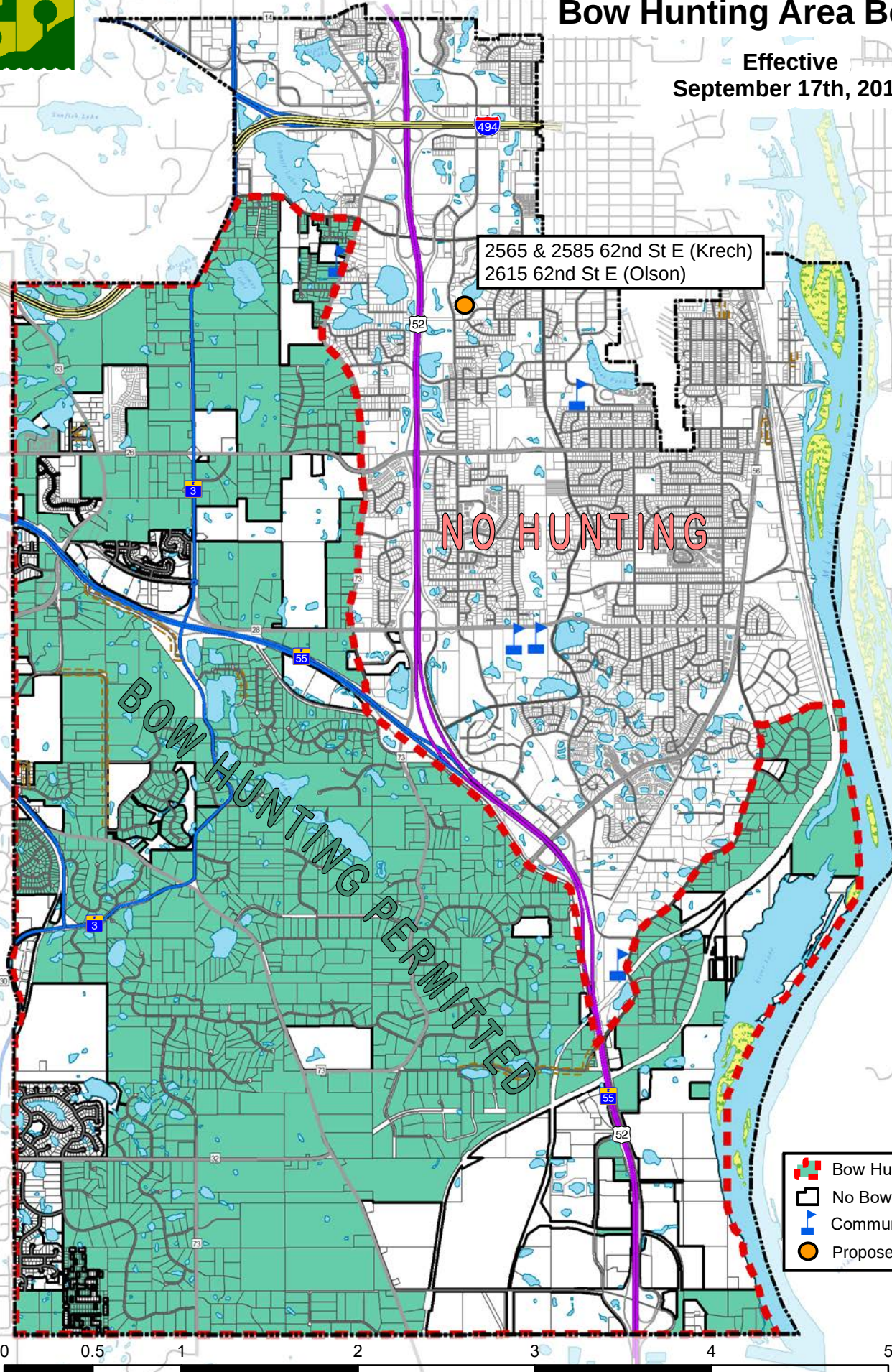
Test Administrator: [Signature] Archery Shop: Beang

Shooter's Signature: Daniel Sprick



City of Inver Grove Heights Bow Hunting Area Boundary

Effective
September 17th, 2016



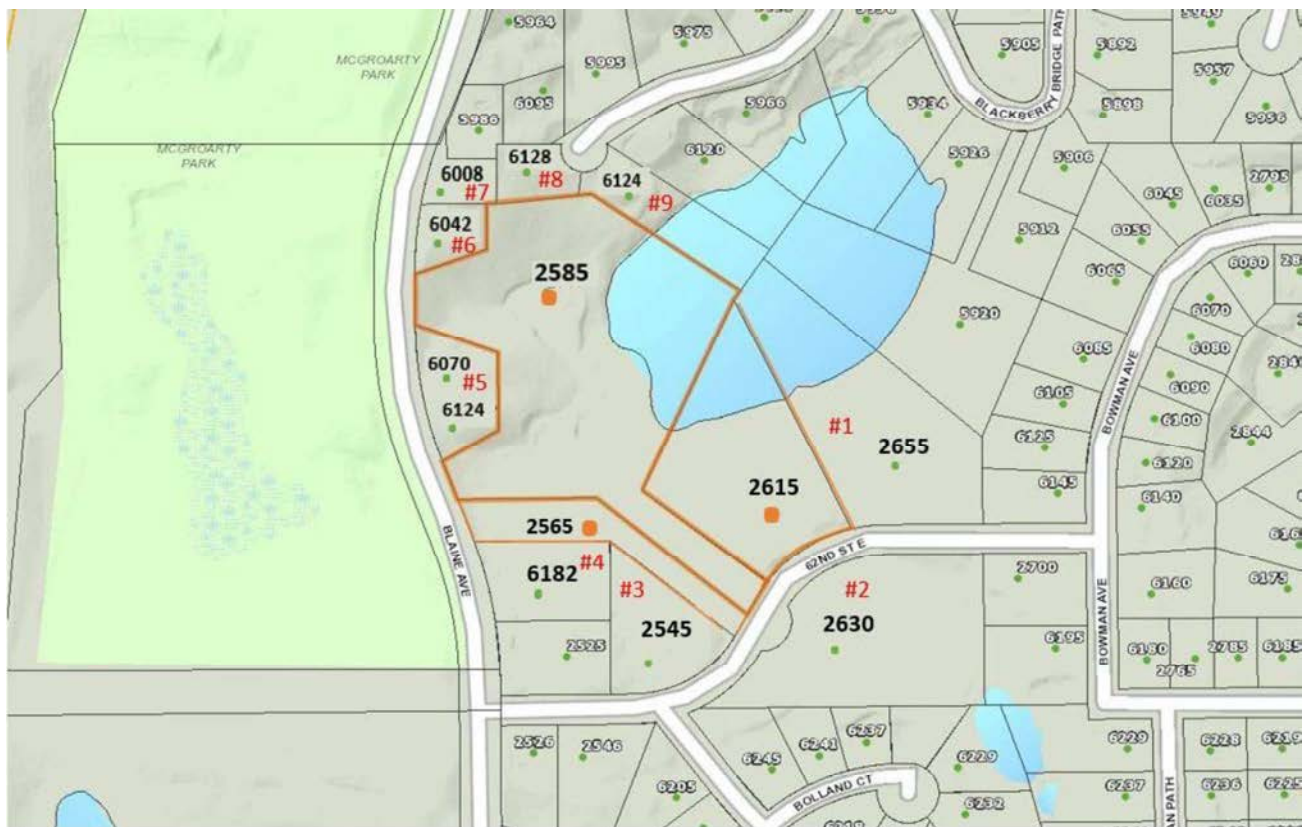
- Bow Hunting Permitted
- No Bow Hunting Allowed
- Community School
- Proposed Addition

Applicant #1: Adjacent Properties

Jim H and Lora L Krech - 2565 & 2585 62nd St E

Arlan and Dianne Olson - 2615 62nd St E

Adjacent Property Owner	Adjacent Property	Property Number
Bradley & Robin Miller	2655 62nd St E Inver Grove Heights 55076	#1
Greg & Val Krech	2630 62nd St E, Inver Grove Heights 55076	#2
Matthew & Jessica Brown	2545 62nd St E Inver Grove Heights 55076	#3
Mike & Melissa Ivey	6182 Blaine Ave Inver Grove Heights 55076	#4
Pete & Tracy Burchard	6070 & 6124 Blaine Ave Inver Grove Heights 55076	#5
Jim & Linda Murphy	6042 Blaine Ave Inver Grove Heights 55076	#6
Molly Steiner	6008 Blaine Ave Inver Grove Heights 55076	#7
Mark Solos	6128 Blackberry Trail Inver Grove Heights 55076	#8
David Vogel	6124 Blackberry Trail Inver Grove Heights 55076	#9





City of Inver Grove Heights Bow Hunting Area Proposed Addition

Parcel Addition 2017

Parcel ID

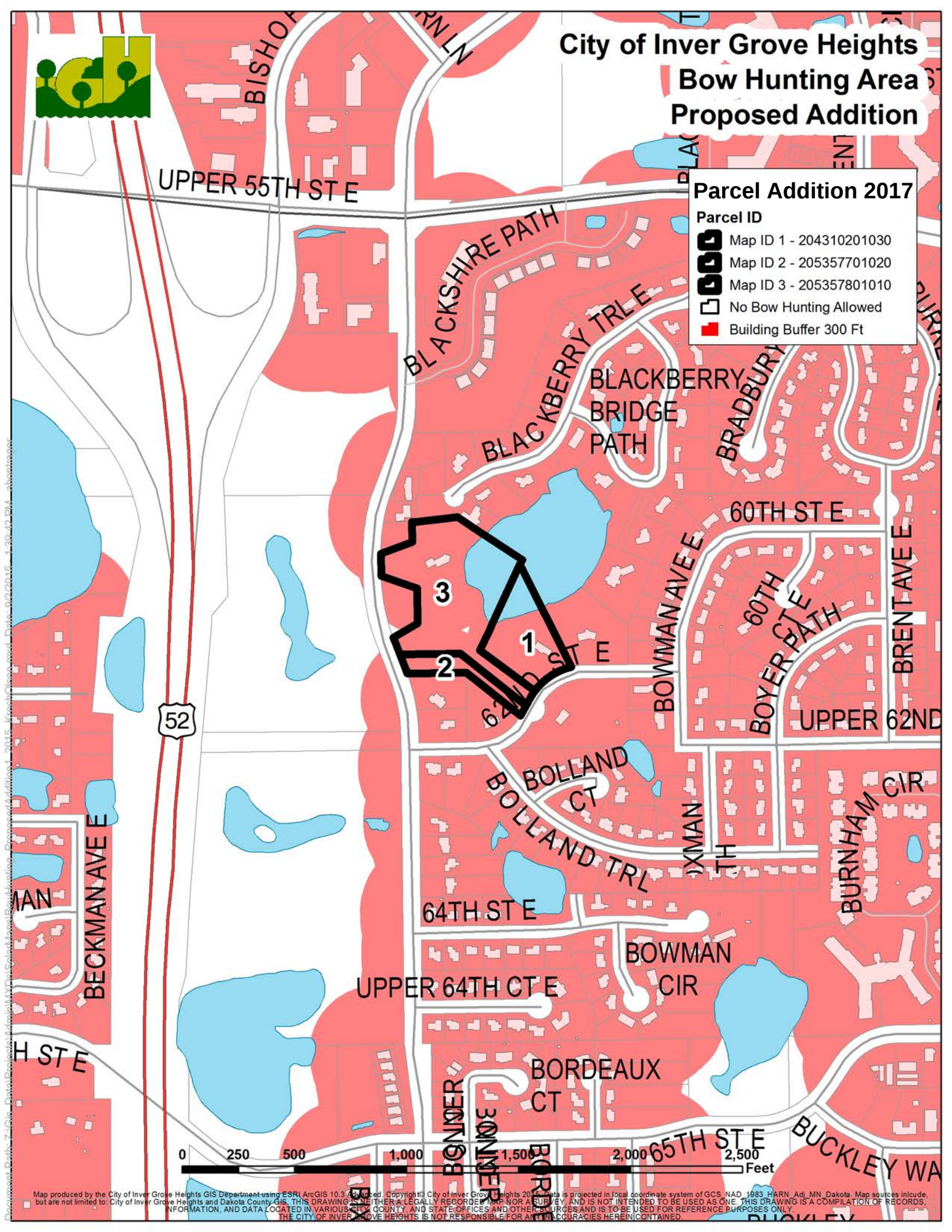
 Map ID 1 - 204310201030

 Map ID 2 - 205357701020

 Map ID 3 - 205357801010

 No Bow Hunting Allowed

 Building Buffer 300 Ft



Document Path: Z:\GIS - Data\Projects\Addition\Map\DelSolid\Map\BowHunting - Proposed\Addition1 - 2015 - Kresch\Output.mxd 1:39:42 PM 10/2/2015

**City of Inver Grove Heights Bow Hunting
2017 Property Exception Request Requirements**

Property owner name(s): Robert Murphy

Property Address where exception is requested: 8345 Delaney Cir E

Adjoining or Adjacent Properties: *I agree to allow the above identified property to be used for bow hunting during the 2017 Bow Hunt season. I recognize that this property is outside the permitted area.*

Property Owner: <u>Jeffrey & Patricia Dahn</u> (Printed Name)	<u>Jeffrey P. Dahn</u> (Property Owner's Signature)
Property Address: <u>8341 Delaney Cir</u>	
Property Owner: <u>Brandon Baeth</u> (Printed Name)	<u>Brandon Baeth</u> (Property Owner's Signature)
Property Address: <u>8349 Delaney Cir</u>	
Property Owner: _____ (Printed Name)	_____ (Property Owner's Signature)
Property Address: _____	
Property Owner: _____ (Printed Name)	_____ (Property Owner's Signature)
Property Address: _____	
Property Owner: _____ (Printed Name)	_____ (Property Owner's Signature)
Property Address: _____	
Property Owner: _____ (Printed Name)	_____ (Property Owner's Signature)
Property Address: _____	

Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2017 Property Exception Request Requirements**

Important Information:

Size of Property where exception is requested: 2.51 Acres

If property is not at least 2.5 acres, hunting will be limited to:

Property Owners and Property Tenants, including:

Their spouses

Their Parents

Their Grandparents

Their Children

Their Siblings

Their Aunts and Uncles

All other parcels must be greater than 5 acres to allow hunting for others. **You must sign the document below for the application to be considered for property exception.** Approval is not guaranteed. Exception requests will not be heard and approved until September 11, 2017.

In addition to completing all requirements, I agree to follow all city ordinances relating to bow hunting within Inver Grove Heights city limits and State of Minnesota applicable bow hunting laws. My signature below indicates that I will have a Minnesota bow hunting license as required by law. My signature below also indicates that I have read and understand the City of Inver Grove Heights Bow Hunting ordinance. Please check website for updates.

Robert Murphy  8-14-17
Printed Name of Property Owner Signature of Property Owner Date

For those persons only, who wish to hunt on someone else's property:

You must register at the Inver Grove Heights Police Department in person and provide proof of proficiency (certificate – see below). There is no cost. You will need written permission (originals only) from the property owners for every hunter within the hunting party. (For example, if there are five in your party, all five are required to register in person and have an original registration/permission form from the property owner and proof of proficiency (certificate.) **Proficiency can be certified** at any local or regional archery range or outdoor sporting goods store. The permission form can be found on the website on the Bow Hunting Ordinance page.

Required Information for each hunter registering to hunt on someone else's property:

Written permission from property owner

Property address where hunting

Name, Address, Telephone Number

Driver's license

Make, model, year, color, and license plate number of the vehicle which will be used while hunting

Emergency contact information

Days/times you expect to hunt

Proficiency Certificate

Property Card	Parcel ID Number 20-75900-01-160
----------------------	---

Owner Information
Fee Owner ROBERT B TSTE MURPHY
Mailing Address 8345 DELANEY CIR E INVER GROVE HEIGHTS MN 55076-3421

Property Address
Address 8345 DELANEY CIR
Municipality INVER GROVE HEIGHTS



Parcel Information	
Last Qualified Sale	06/29/2005
Sale Value	\$530,000.00
Uses	RESIDENTIAL
Total Acres	2.51
R/W Acres	
Water Acres	
Plat	THE TRAILS
Lot and Block	16 1
Tax Description	

2017 Building Characteristics (payable 2018)*					
Building Type	S.FAM.RES	Year Built	1979	Bedrooms	3
Building Style	TWO STORY	Foundation Sq Ft	1400	Bathrooms	2.50
Frame	WOOD	Above Grade Sq Ft	2,508	Garage Sq Ft	1,706
Multiple Buildings		Finished Sq Ft	3,460	Other Garage	

Miscellaneous Information					
School District	Watershed District	Homestead	Green Acres	Ag Preserve	Open Space
199	LOWER MISSISSIPPI RIVER	FULL HOMESTEAD			

Assessor Valuation		
	Taxable	Estimated
2017 Land Values (payable 2018)	\$208,100.00	\$208,100.00
2017 Building Values (payable 2018)*	\$316,100.00	\$316,100.00
2017 Total Values (payable 2018)*	\$524,200.00	\$524,200.00
2016 Total Values (payable 2017)*	\$501,900.00	\$501,900.00

Property Tax Information		
Net Tax (payable 2017)	Special Assessments (2017)	Total Tax & Assessments (2017)
\$6,371.18	\$0.00	\$6,371.18

* Manufactured Homes Payable the Same Year as Assessment.

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Bow Hunter Information: (Please print clearly!)

Name: _____

Address: _____ City State Zip: _____

Telephone #: (_____) _____ Driver's Lic. #: _____ State of Issue: _____

Vehicle Make & Model: _____ Color: _____ Plate#: _____

In the event of an emergency, contact: _____ Phone #: (_____) _____

Property Owner: Separate and keep this section for your records!

Non-Property Owner Bow Hunter Registration Form

Bow Hunter: Bring the rest of this form to the Inver Grove Heights Police Department.

Bow Hunter Information: (Please print clearly!)

Name: Thomas Brooks

Address: 352 Park Lane City State Zip: So. St. Paul MN 55075

Telephone #: (651) 261-8052 Driver's Lic. #: Y525277176112 State of Issue: MN

Vehicle Make & Model: Ford F150 Color: Stone Plate#: 835-JKM

I agree to abide by the rules and regulations of the State of Minnesota and city ordinance, after receiving permission

from the property owner: Thomas Brooks

Hunter Signature

Property Where Hunting Will Take Place Information:

Property Owner Name: Robert Murphy
(Please print clearly)

Address: 8345 Delaney Cir Telephone #: (651) 686-9520

Dates/Hours When Hunting is Permitted: _____

I hereby grant permission to hunt on my property.

Property Owner Signature: Robert Murphy Date: 8-14-17

2017 Metro Bowhunters Resource Base
Shooting Proficiency Test Certificate

Date: 8-17-17

Qualified For

Name: Tom Brooks

☒ MBRB Proficiency

Address: 352 Park Lane

☐ Sharpshooter Qualification

SSP MN 55075

(City, State, Zip)

Bow type (circle one):

Compound

Recurve/Longbow

Crossbow

Draw weight & length (fill in):

70 pounds

29 inches

Sight used (circle one):

☒ Yes

No

Mechanical release used (circle one):

☒ Yes

No

Write an "X" over the number for a hit.

MBRB Qualification

X X X A X

(5 of 5 in 7" target at 20 yards)

Sharpshooter Qualification

X X X (4) 5

(5 of 5 in 4" target at 20 yards)

Test Administrator:

[Signature]

Archery Shop:

Bugan

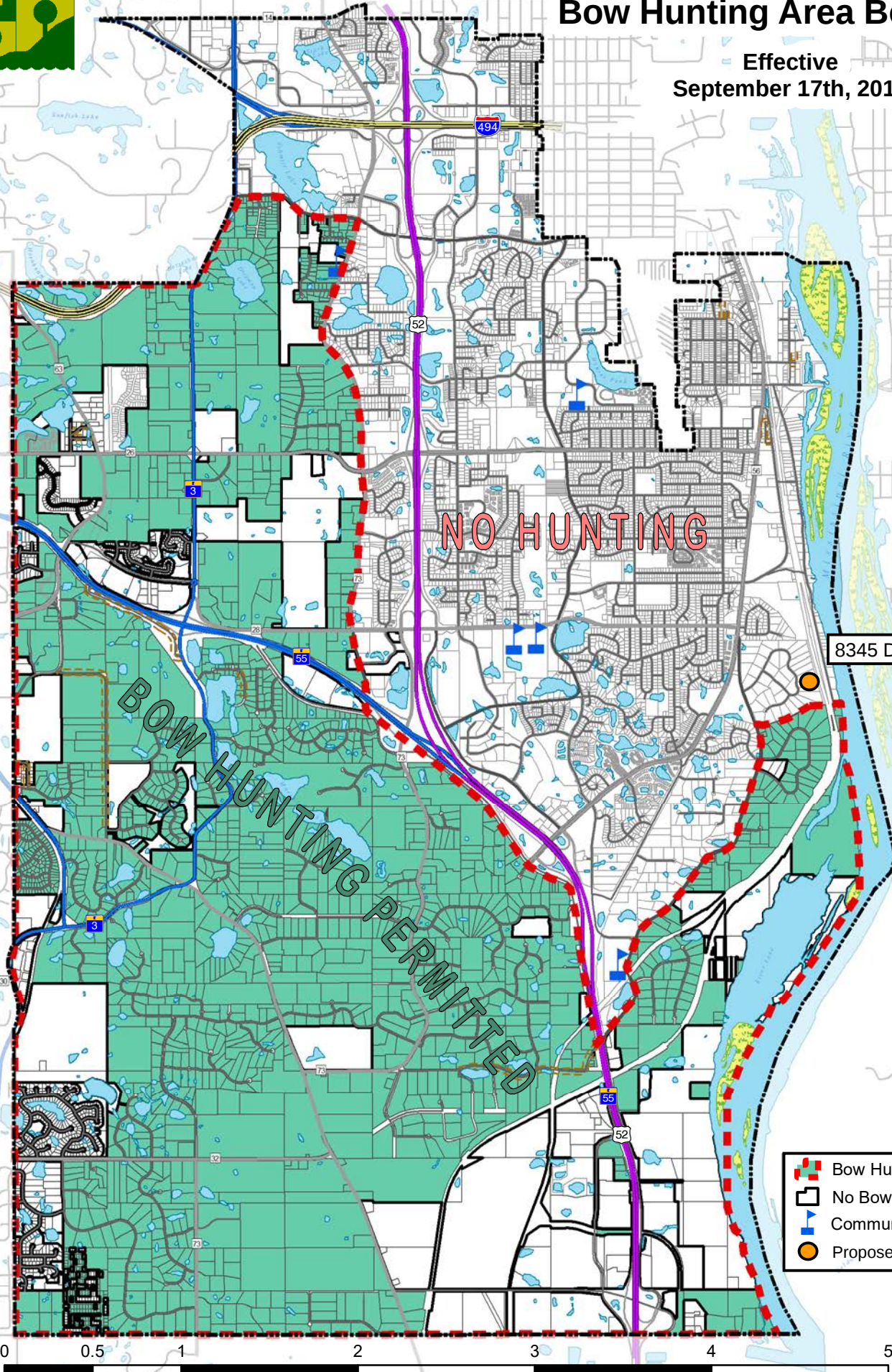
Shooter's Signature:

[Signature]



City of Inver Grove Heights Bow Hunting Area Boundary

Effective
September 17th, 2016

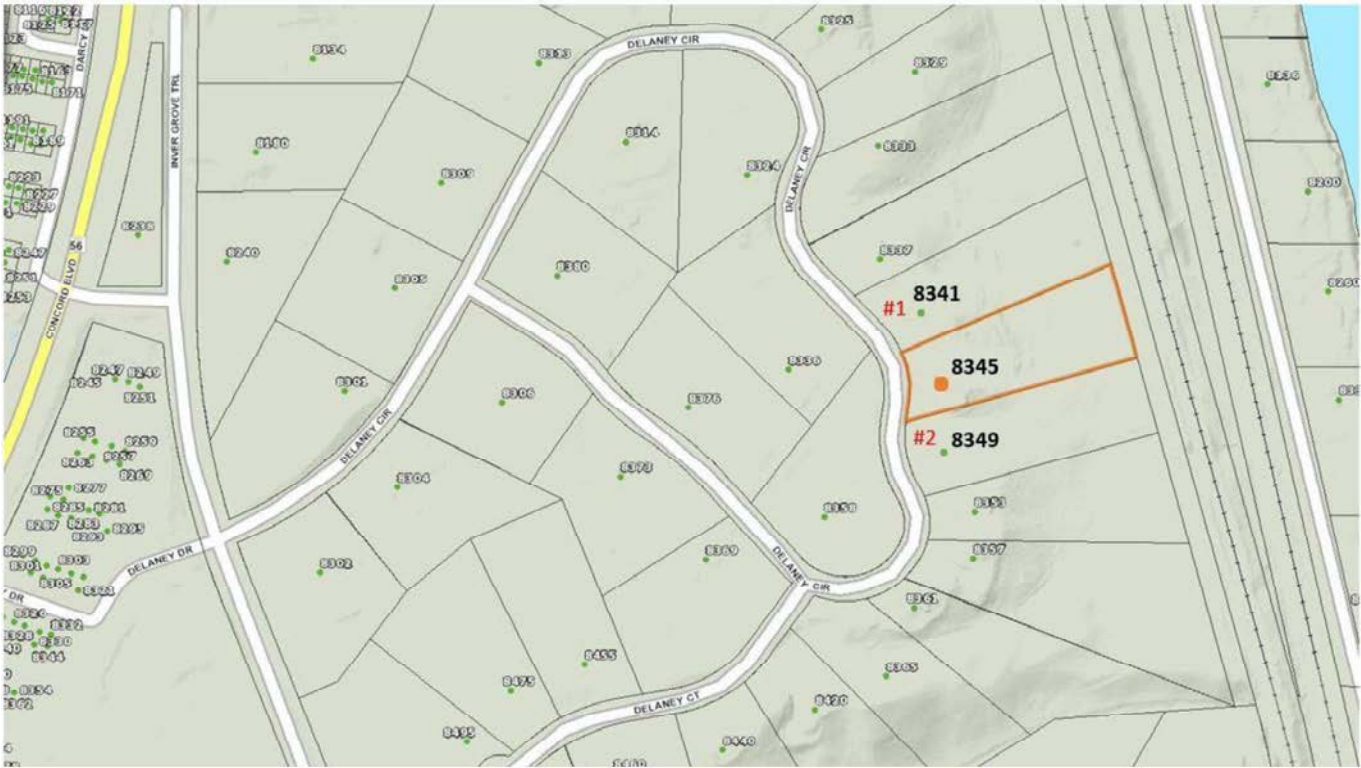


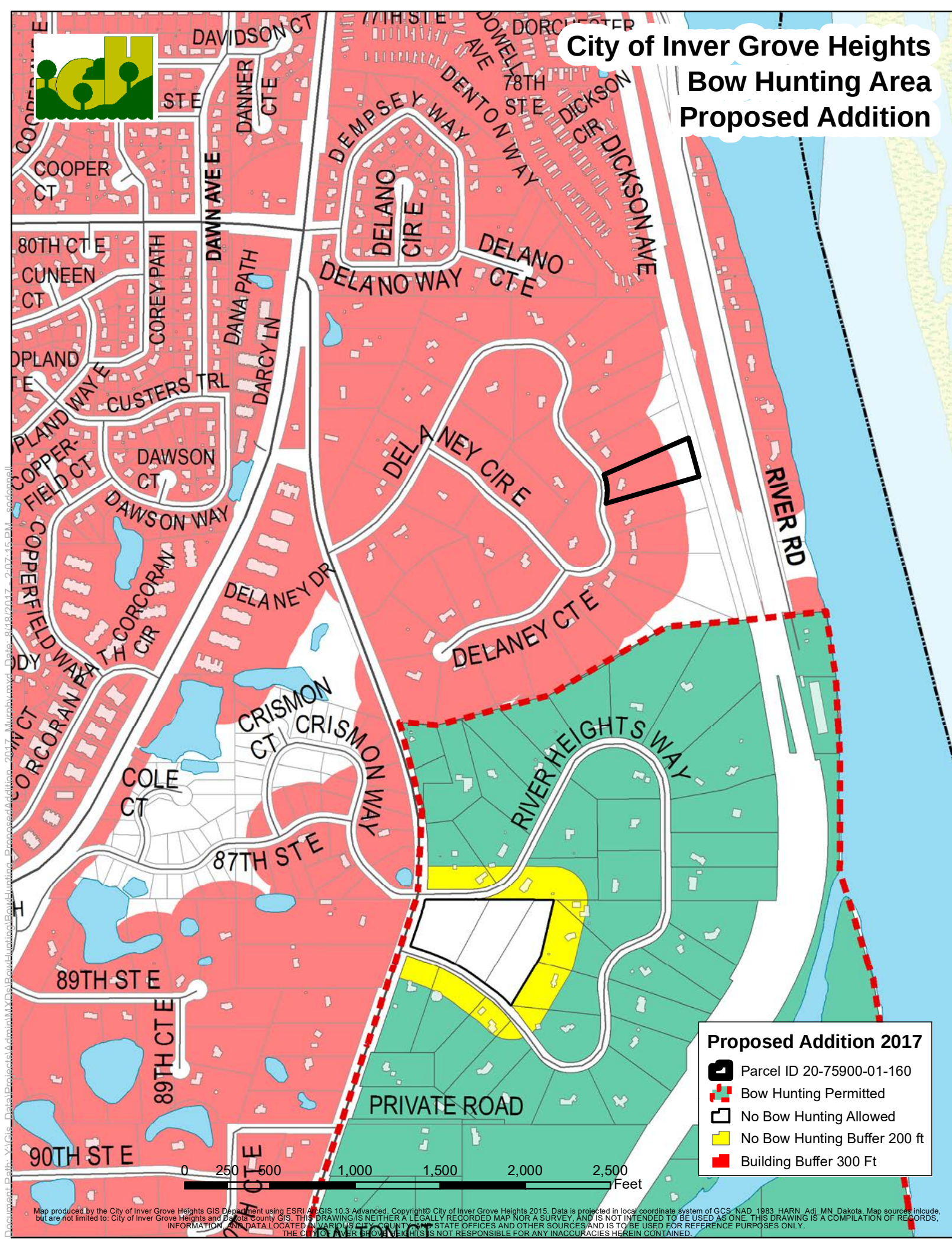
- Bow Hunting Permitted
- No Bow Hunting Allowed
- Community School
- Proposed Addition

Applicant #2: Adjacent Properties

Robert Murphy - 8345 Delaney Cir E

Adjacent Property Owner	Adjacent Properties	Property Number
Jeffrey & Patrica Dahn	8341 Delaney Cir Inver Grove Heights 55076	#1
Brandon Barth	8349 Delaney Cir Inver Grove Heights 55076	#2





City of Inver Grove Heights Bow Hunting
~~2016~~ Property Exception Request Requirements
2017

Property owner name(s): Rob ILletschko

Property Address where exception is requested: 8920 89th Ct E
IGH

Adjoining or Adjacent Properties: *I agree to allow the above identified property to be used for bow hunting during the 2016 Bow Hunt season. I recognize that this property is outside the permitted area.*

Property Owner:	<u>Linda Mueller</u>	<u>Linda Mueller</u>	
	(Printed Name)	(Property Owner's Signature)	
Property Address:	<u>8950 89th Ct, E IGH</u>		
Property Owner:	<u>Arlon Martillo</u>	<u>Arlon Martillo</u>	
	(Printed Name)	(Property Owner's Signature)	
Property Address:	<u>3960 89th St E, IGH</u>		
Property Owner:	<u>GREG BAUER</u>	<u>Greg Bauer</u>	
	(Printed Name)	(Property Owner's Signature)	
Property Address:	<u>8955 INVER GROVE TRAIL</u>		
Property Owner:	<u>Jeri Lastoka</u>	<u>Jeri Lastoka</u>	
	(Printed Name)	(Property Owner's Signature)	
Property Address:	<u>8915 Inver Grove Trl</u>		
Property Owner:			
	(Printed Name)	(Property Owner's Signature)	
Property Address:			
Property Owner:			
	(Printed Name)	(Property Owner's Signature)	
Property Address:			

Use additional pages if necessary to capture all adjoining and adjacent properties.

**City of Inver Grove Heights Bow Hunting
2016 Property Exception Request Requirements**

Important Information:

Size of Property where exception is requested: 2.6 Acres

If property is not at least 2.5 acres, hunting will be limited to:

Property Owners and Property Tenants, including:

Their spouses
Their Children

Their Parents
Their Siblings

Their Grandparents
Their Aunts and Uncles

All other parcels must be greater than 5 acres to allow hunting for others. **You must sign the document below for the application to be considered for property exception.** Approval is not guaranteed. Exception requests will not be heard and approved until September 12, 2016.

In addition to completing all requirements, I agree to follow all city ordinances relating to bow hunting within Inver Grove Heights city limits and State of Minnesota applicable bow hunting laws. My signature below indicates that I will have a Minnesota bow hunting license as required by law. My signature below also indicates that I have read and understand the City of Inver Grove Heights Bow Hunting ordinance. Please check website for updates.

Printed Name of Property Owner

Signature of Property Owner

Date

For those persons only, who wish to hunt on *someone else's* property:

You must register at the Inver Grove Heights Police Department in person and provide proof of proficiency (certificate – see below). There is no cost. You will need written permission (originals only) from the property owners for every hunter within the hunting party. (For example, if there are five in your party, all five are required to register in person and have an original registration/permission form from the property owner and proof of proficiency (certificate.) **Proficiency can be certified** at any local or regional archery range or outdoor sporting goods store. The permission form can be found on the website on the Bow Hunting Ordinance page.

Required Information for each hunter registering to hunt on someone else's property:

Written permission from property owner

Property address where hunting

Name, Address, Telephone Number

Driver's license

Make, model, year, color, and license plate number of the vehicle which will be used while hunting

Emergency contact information

Days/times you expect to hunt

Proficiency Certificate

Property Card	Parcel ID Number 20-15200-01-120
----------------------	----------------------------------

Owner Information
Fee Owner ROBERT W ILLETCHKO LYNN M ILLETCHKO
Mailing Address 8920 89TH STREET CT INVER GROVE HEIGHTS MN 55076



Property Address
Address 8920 89TH CT E
Municipality INVER GROVE HEIGHTS

Parcel Information	
Last Qualified Sale	06/18/2004
Sale Value	\$452,000.00
Uses	RESIDENTIAL
Total Acres	2.59
R/W Acres	
Water Acres	
Plat	BROADMORE PONDS
Lot and Block	12 1
Tax Description	

2017 Building Characteristics (payable 2018)*					
Building Type	S.FAM.RES	Year Built	1988	Bedrooms	4
Building Style	SPLIT LEVL	Foundation Sq Ft	1538	Bathrooms	3.00
Frame	WOOD	Above Grade Sq Ft	1,538	Garage Sq Ft	768
Multiple Buildings		Finished Sq Ft	2,428	Other Garage	

Miscellaneous Information					
School District	Watershed District	Homestead	Green Acres	Ag Preserve	Open Space
199	LOWER MISSISSIPPI RIVER	FULL HOMESTEAD			

Assessor Valuation		
	Taxable	Estimated
2017 Land Values (payable 2018)	\$158,061.00	\$159,200.00
2017 Building Values (payable 2018)*	\$222,496.00	\$224,100.00
2017 Total Values (payable 2018)*	\$380,557.00	\$383,300.00
2016 Total Values (payable 2017)*	\$356,250.00	\$361,000.00

Property Tax Information		
Net Tax (payable 2017)	Special Assessments (2017)	Total Tax & Assessments (2017)
\$4,525.60	\$0.00	\$4,525.60

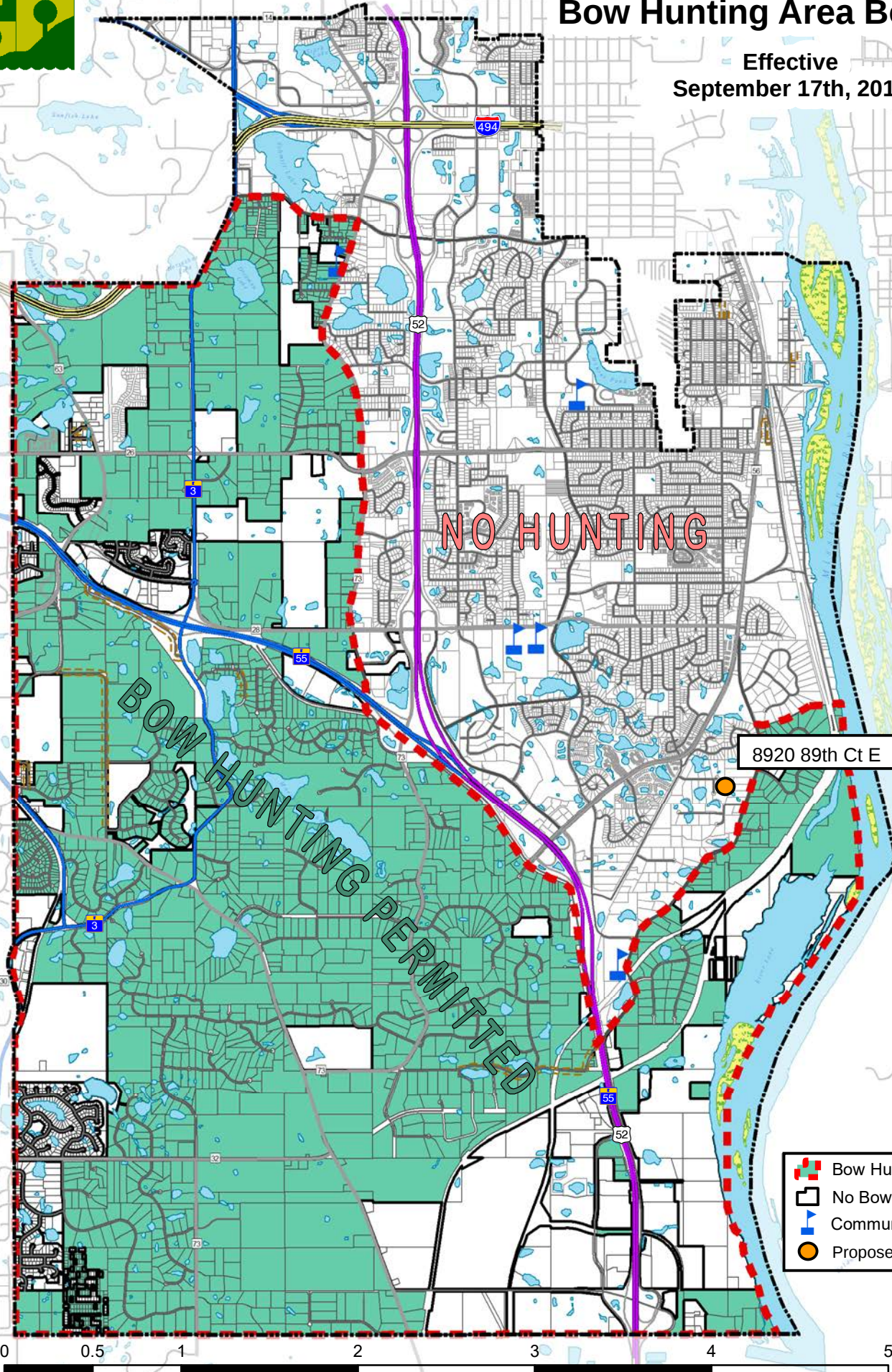
* Manufactured Homes Payable the Same Year as Assessment.

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.



City of Inver Grove Heights Bow Hunting Area Boundary

Effective
September 17th, 2016



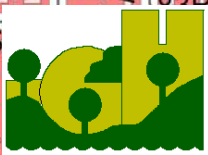
- Bow Hunting Permitted
- No Bow Hunting Allowed
- Community School
- Proposed Addition

Applicant #3: Adjacent Properties

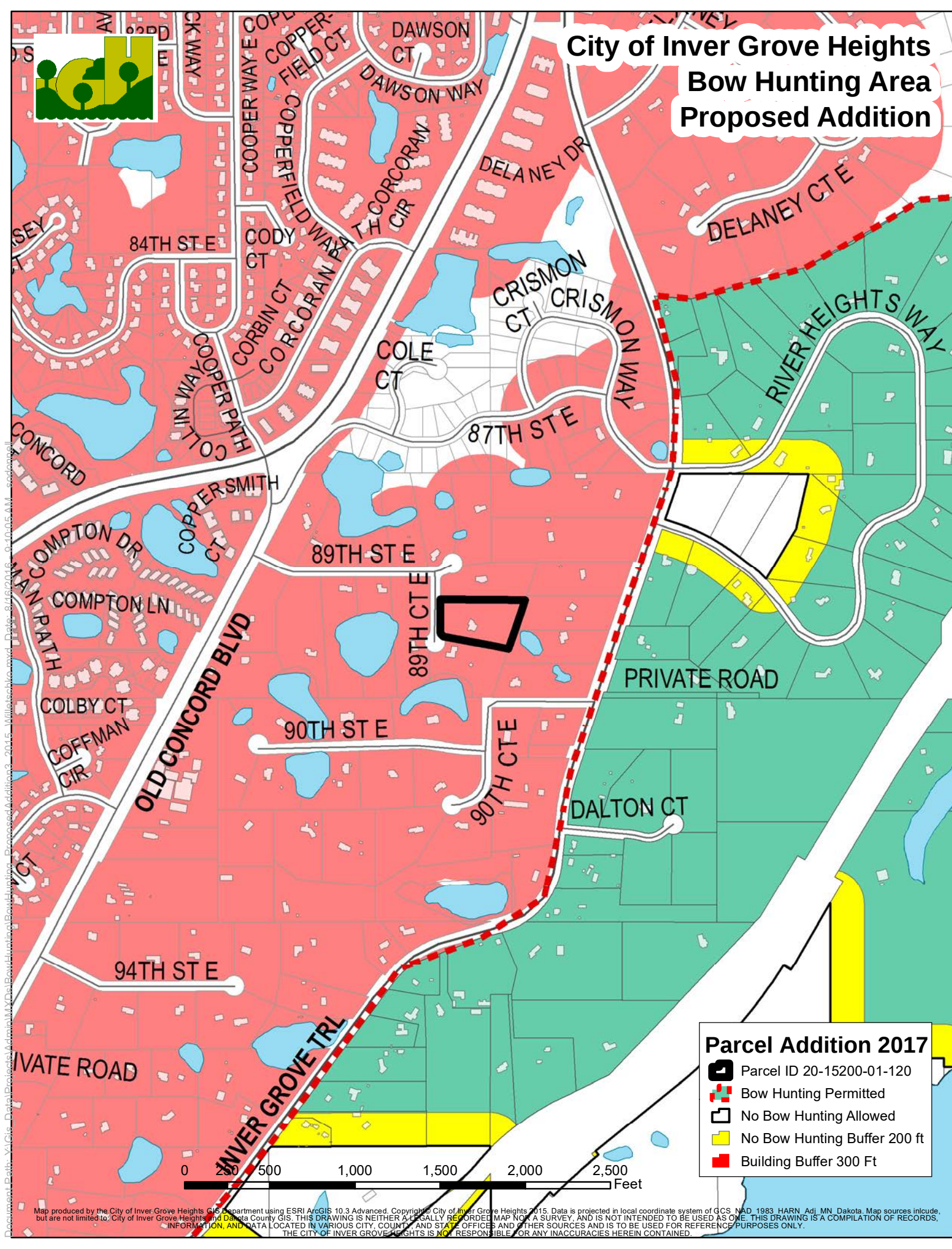
Robert Illetschko – 8920 89th Ct E

Adjacent Property Owner	Adjacent Property	Property Number
Linda Mueller	8950 89th CT E Inver Grove Heights	#1
Arlan Marttila	3960 89th St E Inver Grove Heights	#2
Greg Bauer	8955 Inver Grove Trail Inver Grove Heights	#3
Jeri Hastoka	8915 Inver Grove Trail Inver Grove Heights	#4





City of Inver Grove Heights Bow Hunting Area Proposed Addition



Parcel Addition 2017

- Parcel ID 20-15200-01-120
- Bow Hunting Permitted
- No Bow Hunting Allowed
- No Bow Hunting Buffer 200 ft
- Building Buffer 300 Ft

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

TIMOTHY J. KUNTZ
DANIEL J. BEESON
*KENNETH J. ROHLF
◊STEPHEN H. FOCHLER
ΔJAY P. KARLOVICH
ANGELA M. LUTZ AMANN
*KORINE L. LAND
□*DONALD L. HOEFT
DARCY M. ERICKSON
DAVID S. KENDALL
*BRIDGET McCAULEY NASON
TONA T. DOVE
BRADLEY R. HUTTER
ARIEL A. PITTNER
•
HAROLD LEVANDER
1910-1992
•
ARTHUR GILLEN
1919-2005
•
ROGER C. MILLER
1924-2009

MEMO

*ALSO ADMITTED IN WISCONSIN
◊ALSO ADMITTED IN NORTH DAKOTA
◊ALSO ADMITTED IN MASSACHUSETTS
□ALSO ADMITTED IN OKLAHOMA
ΔALSO ADMITTED IN ARIZONA

TO: Mayor and Council
FROM: City Attorney Timothy J. Kuntz and Assistant City Attorney Bridget M. Nason
DATE: September 11, 2017
RE: Second Reading of Ordinance Adopting Permanent Predatory Offender Residency Restrictions

Section 1. Background

Over the past years, a number of individuals designated as Level Three predatory offenders have established residences in various Dakota County Cities. MINN. STAT. § 243.052 defines a “predatory offender” as a person who is required to register as a predatory offender pursuant to MINN. STAT. § 243.166. The Commissioner of the Minnesota Department of Corrections is required by MINN. STAT. § 244.052, SUBD. 3(A) AND 3(E), to establish and administer “end-of-confinement review committees” that assign a Level I, Level II, or a Level III risk assessment score as shown below:

Minn. Stat. Sec. 244.052, Subd. 3. End-of-confinement review committee.

(a) The commissioner of corrections shall establish and administer end-of-confinement review committees at each state correctional facility and at each state treatment facility where predatory offenders are confined. The committees shall assess on a case-by-case basis the public risk posed by predatory offenders who are about to be released from confinement.

(e) The committee shall assign to risk level I a predatory offender whose risk assessment score indicates a low risk of reoffense. The committee shall assign to risk level II an offender whose risk assessment score indicates a moderate risk of reoffense. The committee shall assign to risk level III an offender whose risk assessment score indicates a high risk of reoffense.

In 2016, the City of Inver Grove Heights (City) received notice pursuant to MINN. STAT. § 243.166 that a Level III predatory offender would be establishing residency within the City. At that time, the City did not have any residency regulations applicable to Level III predatory offenders. In September of 2016, the City Council adopted an Interim Ordinance for the Establishment of Temporary Predatory Offender Residency Regulations to Allow for the Study, Adoption, or Amendment of Official Controls Related to the City's Zoning Code. The Interim Ordinance will expire in September of 2017. A draft ordinance which would establish permanent residency restrictions for designated predatory offenders (Permanent Ordinance) has been prepared for Council review and consideration.

Section 2. Overview.

Currently, a number of Minnesota cities have enacted regulations attempting to regulate the residency location of Level III predatory offenders, including but not limited to the following:

1. Rosemount
2. South St. Paul
3. Hastings
4. Taylors Falls
5. Lindstrom
6. Mahtomedi
7. Duluth
8. North Branch
9. Brooklyn Center
10. Rochester

Most of the existing municipal predatory offender residency regulations establish zoning distance prohibitions between the residence of a predatory offender and locations within the city where children are likely to gather. These existing municipal predatory offender residency restrictions typically establish 1,000 to 2,000 foot residency distance restrictions from schools, day care centers, churches (with youth educational programming), public parks and other locations where children commonly congregate. These municipal predatory offender residency ordinances appear to rely upon a city's general statutory powers and authority (pursuant to MINN. STAT. § 412.221) to protect the health, safety and welfare of its citizens, and these ordinances also appear to rely on various other authority like a city's authority to guide and zone properties, residences and uses (pursuant to Minnesota Statutes, Chapter 462). The attached Permanent Ordinance establishes permanent residency restrictions for Level III predatory offenders, and prohibits them from establishing a temporary or permanency residence within 1,000 feet of a school, licensed child care center, learning center, religious facility with programming for minors, public park, or library.

Section 3. Revisions to Ordinance Following First Reading.

At its August 28, 2017 meeting, the City Council requested additional information be gathered regarding the inclusion of an exception to the predatory offender residency restrictions for

residences that serve as the primary residence for a designated predatory offender's immediate family. A review of the city codes of the largest cities in Dakota County found that while the cities of Burnsville, Eagan, Lakeville, Mendota Heights, and Northfield have not adopted predatory offender residency restrictions, the cities of Apple Valley, Farmington, Hastings, Rosemount, South St. Paul, and West St. Paul have adopted such restrictions. Of the six cities that have adopted permanent predatory offender residency restrictions, four of the six include an exception for designated predatory offenders residing with certain immediate family members. The two cities that do not include such an exception include an exception for residences owned by the predatory offender at the time they committed the designated offense. Per Council direction, the attached version of the Ordinance Adopting Permanent Predatory Offender Residency Restrictions includes an exception for designated predatory offenders residing in a residence that is also the primary residence of that person's parents, grandparents, siblings, or spouse.

In addition to the changes noted above, the draft Ordinance was revised to clarify the definition of a Licensed Childcare Facility to mirror the terminology used by the Department of Human Services in its licensing scheme for childcare facilities, a minor revision was made to language clarifying the process for measuring the distance between a property where a permanent or temporary residence is located and a protected property, and a clarification was made regarding the exemption for designated predatory offenders who were charged with but not convicted as an adult of designated offenses.

Section 4. Potential Legal Issues.

While a number of Minnesota cities have adopted either interim ordinances or permanent predatory offender residency restrictions, and to date no known legal challenges have been filed against a Minnesota city based on an ordinance regulating the residency of predatory offenders, similar ordinances have been challenged on a variety of constitutional bases with different levels of success in other jurisdictions. A few of the key legal issues that may arise with the adoption of a permanent ordinance establishing residency restrictions for predatory offenders are highlighted below:

1. Possible Preemption Due to Existing State Legislative Delegation of Authority to State Agencies: Minnesota Statutes, Chapters 243 and 244 appear to delegate substantial authority to State agencies (like the State of Minnesota Bureau of Criminal Apprehension and the State Department of Corrections) for supervising and registering predatory offenders as well as facilitating post-incarceration residency locations of predatory offenders. A court may determine that a city lacks the express authority to regulate the residence locations of predatory offenders and/or a court may determine that the city's regulations are preempted by the State Legislatures' delegation of authority to State agencies.

2. Immediate Family Member Residence Exceptions: Some of the existing Minnesota city ordinances regulating the location of Level III predatory offenders have "immediate family member residence exceptions" and others do not. For example, some of the existing Minnesota city ordinances listed above contain an exception such as:

A designated predatory offender residing within a prohibited area as described in this ordinance does not commit a violation of this ordinance if the residence is the primary residence of the designated predatory offender's parents, grandparents, siblings, or spouse.

A court reviewing a municipal law that arguably infringes upon the constitutional liberty interests related to matters of marriage and family will be given heightened scrutiny by the reviewing court which means there is more of a likelihood that the ordinance may be struck-down by the court as illegally restricting the joint residency of married couples or other immediate family members. The attached draft Permanent Ordinance does include an "immediate family member residence exception."

3. Overly Broad Distance Regulations: The attached draft Permanent Ordinance includes the following distance regulations:

It shall be unlawful for any designated predatory offender to establish a permanent or temporary residence on a parcel where any portion of the parcel lies within one thousand feet (1,000') of any school, learning center, licensed childcare facility, religious facility, public park, or library.

If the above distance regulations effectively prevent designated predatory offenders from living substantially anywhere within the City of Inver Grove Heights, the regulation may be struck down by the court as an illegal zoning prohibition, or otherwise preempted by State law or unconstitutional as applied.

Section 5. Council Action. The Council will consider a second reading of the attached Permanent Ordinance at the September 11, 2017 City Council meeting and the third reading of the Permanent Ordinance on September 25, 2017.

Attachment

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE REPEALING TITLE 10, CHAPTER 5, SECTION 11 OF THE INVER
GROVE HEIGHTS CITY CODE AND ENACTING TITLE 5, CHAPTER 5, SECTION 11
RELATED TO PREDATORY OFFENDER RESIDENCY RESTRICTIONS**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Repeal. Title 10, Chapter 5, Section 11 of the Inver Grove Heights City Code is hereby repealed in its entirety.

Section Two. Enactment. Title 5, Chapter 5, Section 11 is hereby enacted as follows:

5-5-11: Predatory Offender Residency:

A. Findings and Intent.

1. Repeat sexual offenders, sexual offenders who use physical violence, and sexual offenders who prey on children are sexual predators who present an extreme threat to public safety. Current information indicates that such predatory offenders are likely to use physical violence and to repeat their offenses, and most predatory offenders commit many offenses, have many more victims than are ever reported, and are prosecuted for only a fraction of their crimes. The cost of predatory offender victimization to society at large, while not precisely calculable, is steep.
2. It is the intent of this Section to serve the City's compelling interest to promote, protect and improve the health, safety and welfare of the citizens of the City by creating areas around locations where children regularly congregate in concentrated numbers wherein certain predatory offenders are prohibited from establishing temporary or permanent residences.
3. The Inver Grove Heights City Council has determined that it is necessary and in the public interest to impose a permanent ordinance limiting the residency locations of designated predatory offenders within the city.

- B. Definitions:** The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

DESIGNATED PREDATORY OFFENDER: Any person who has been convicted, adjudicated delinquent, or convicted as an extended jurisdiction juvenile of an offense identified in Minnesota Statutes Section 243.166, subd. 1b, or a similar offense under the laws of another state, requiring the offender to register with the Department of Corrections and who has been assigned a risk level of III (referred to as a Level III Predatory Offender) pursuant to Minnesota Statutes Section 244.052; or any person who otherwise is required to register with the Department of Corrections and has been assigned a risk level of III (referred to as a Level III Predatory Offender).

LEARNING CENTER: A public or nonpublic learning center dedicated to providing individualized instruction and enhanced academic learning skills, study skills, homework support, and test preparation for college entrance and state exams. A learning center primarily serves students in primary and secondary education, but may also include pre-school age education.

LIBRARY: The Inver Glen Library or any other public library as defined in Minnesota Statutes Section 134.001.

LICENSED CHILDCARE CENTER: A child care center or family child care program licensed by Dakota County or the State of Minnesota.

PERMANENT RESIDENCE: A place where a person abides, lodges, or resides for fourteen (14) or more consecutive days.

PUBLIC PARK: An improved or unimproved public park owned by the city of Inver Grove Heights, Dakota County, a school district or other governmental entity.

RELIGIOUS FACILITY: A church or other place of worship which provides programming for minors, or is improved with an outdoor area designed, equipped, and set aside primarily for children's play.

SCHOOL: A public or nonpublic preschool, elementary school, secondary school, high school or college (including Inver Hills Community College).

TEMPORARY RESIDENCE: 1.) A place where a person abides, lodges, or resides for a period of fourteen (14) or more days in the aggregate during any calendar year and which is not the person's permanent address; or 2.) A place where the person routinely abides, lodges, or resides for a period of four (4) or more consecutive or nonconsecutive days in any month and which is not the person's permanent residence.

C. Permanent Residency Regulations For Designated Predatory Offenders:

1. It shall be unlawful for any designated predatory offender to establish a permanent or temporary residence on a parcel where any portion of the parcel lies within one thousand feet (1,000') of any school, learning center, licensed childcare facility, religious facility, public park, or library.

2. For purposes of determining the minimum distance separation required by this section, the requirement shall be measured by following a straight line from the outer property line of the property where the permanent or temporary residence of the designated predatory offender is located to the nearest outer property line of the school, learning center, licensed childcare facility, religious facility, public park, or library property.
3. A designated predatory offender residing within a prohibited area as described in this section does not commit a violation of this section if any of the following apply:
 - a. The person established the permanent residence or temporary residence and reported and registered the residence pursuant to Minnesota statutes, sections 243.166 and 243.167 or a successor statute, prior to September 25, 2017;
 - b. The person was a minor when he or she committed the offense and was not convicted as an adult;
 - c. The person is a minor;
 - d. The school, learning center, licensed childcare facility, religious facility, public park, or library within one thousand feet (1,000') of the person's permanent residence or temporary residence was opened after the person established the permanent residence or temporary residence and reported and registered the residence pursuant to Minnesota statutes, sections 243.166 and 243.167, or a successor statute;
 - e. The residence is a property purchased, leased, or contracted with and licensed by the Minnesota Department of Corrections prior to September 25, 2017; or
 - f. The residence is also the primary residence of the person's parents, grandparents, siblings, or spouse.

D. Penalty And Enforcement:

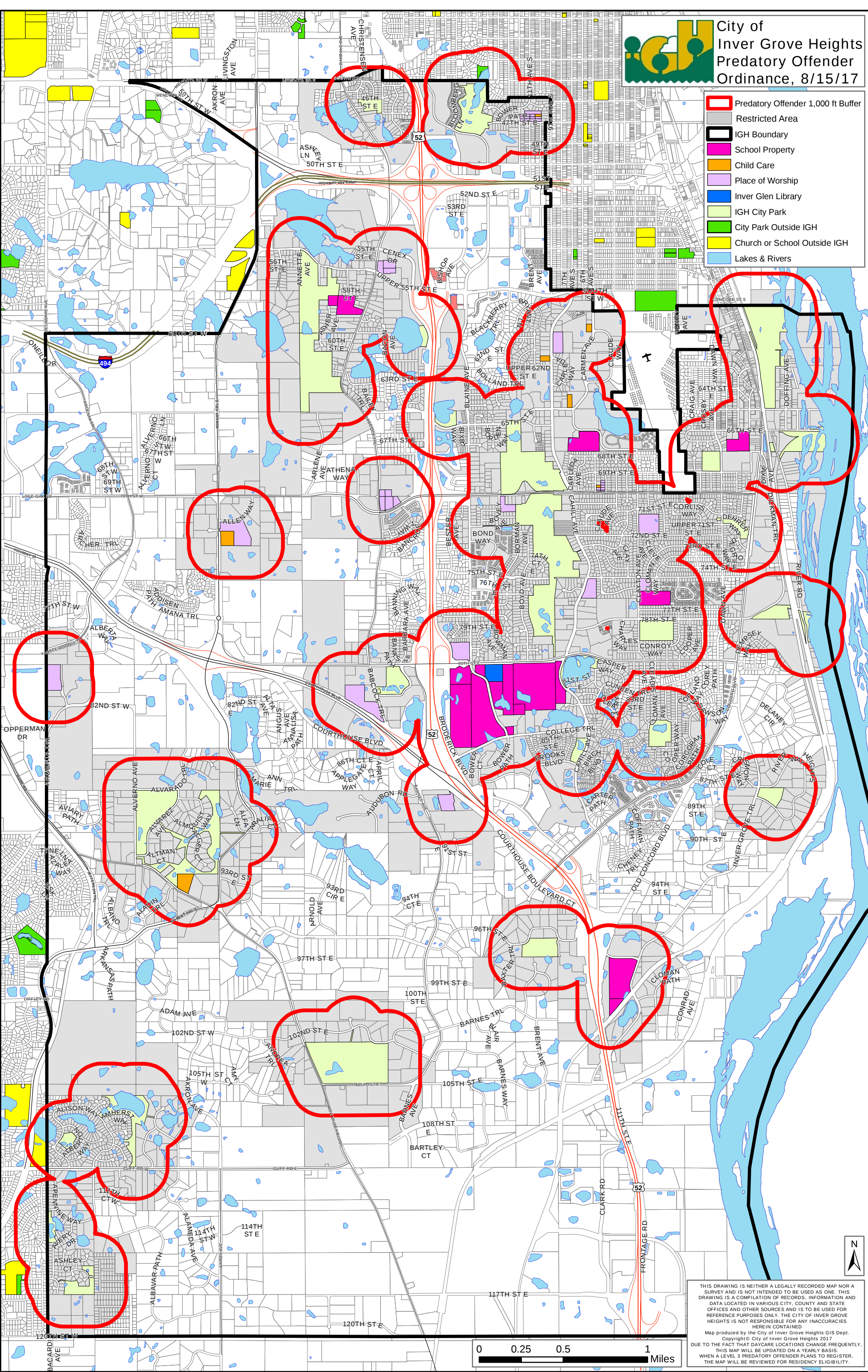
1. A violation of this section shall be a misdemeanor. In addition, the city may enforce this section by mandamus, injunction, and other appropriate remedy in any court of competent jurisdiction.

Section Three. Effective Date. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this _____ day of _____, 2017.

George Tourville, Mayor

Attest: _____
Michelle Tesser, City Clerk



City of Inver Grove Heights Predatory Offender Ordinance, 8/15/17

- Predatory Offender 1,000 ft Buffer
- Restricted Area
- IGH Boundary
- School Property
- Child Care
- Place of Worship
- Inver Glen Library
- IGH City Park
- City Park Outside IGH
- Church or School Outside IGH
- Lakes & Rivers

THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

Map produced by the City of Inver Grove Heights GIS Dept.
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DUE TO THE FACT THAT DAYCARE LOCATIONS CHANGE FREQUENTLY, THIS MAP WILL BE UPDATED ON A YEARLY BASIS.
WHEN A LEVEL 3 PREDATORY OFFENDER PLANS TO REGISTER, THE MAP WILL BE REVIEWED FOR RESIDENCY ELIGIBILITY.