



**City of Inver Grove Heights  
Remote Meeting Via Zoom**

**City Council Work Session  
Monday, December 7, 2020 at 6:00 p.m.**

**NOTICE TO RESIDENTS:** If you are interested in participating, please contact Rebecca Kiernan prior to this meeting via telephone (651) 450-2513 or email ([rkiernan@ighmn.gov](mailto:rkiernan@ighmn.gov)) to inform her - your name, address and to what you wish to speak on. Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan ([rkiernan@ighmn.gov](mailto:rkiernan@ighmn.gov)). Comments received prior to 4:00 p.m. on Monday December 7, 2020, will be provided to the Council at or before the December 7, 2020 Work Session.

**A G E N D A**

**A. Call to Order - Mayor Tourville**

1. 2021 Budget
2. Council Compensation
3. Heritage Village Park Review and Discussion

**B. Adjourn**

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**2021 Budget – Final Reviews**

Meeting Date: December 7, 2020  
 Item Type: Regular Agenda  
 Contact: Amy Hove 651-450-2521  
 Prepared by: Amy Hove, Finance Director  
 Reviewed by: Joe Lynch, City Administrator

|                                     |                                    |
|-------------------------------------|------------------------------------|
| <b>Fiscal/FTE Impact:</b>           |                                    |
| <input type="checkbox"/>            | None                               |
| <input type="checkbox"/>            | Amount included in current budget  |
| <input type="checkbox"/>            | Budget amendment requested         |
| <input type="checkbox"/>            | FTE included in current complement |
| <input type="checkbox"/>            | New FTE requested – N/A            |
| <input checked="" type="checkbox"/> | Other-2021 Tax Levies and Budgets  |

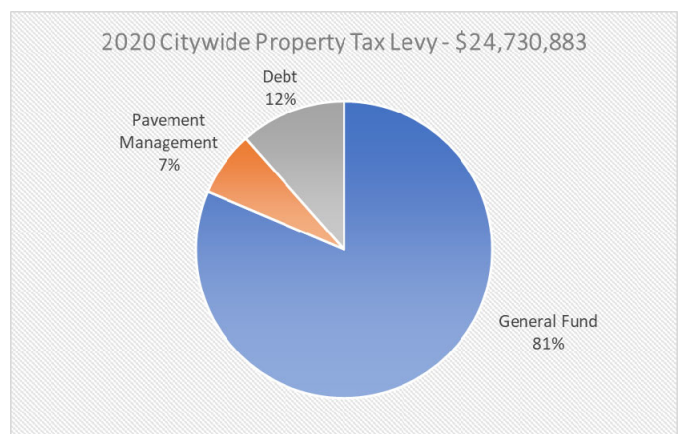
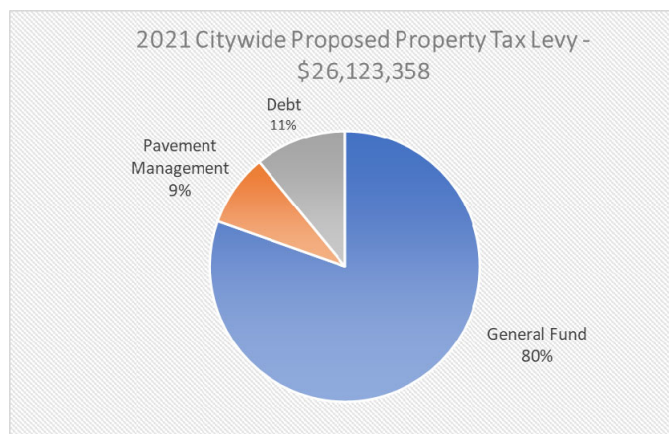
**PURPOSE/ACTION REQUESTED**

Final Review of the 2021 Proposed Budget and Property Tax Levy

**SUMMARY**

This is the final opportunity prior to the December 14<sup>th</sup> meeting when Council will be asked to adopt the 2021 Budget and Levy per resolution.

At the September 14, 2020 meeting, Council set a preliminary citywide levy for Payable 2021 at \$26,356,258. During the months that followed, staff identified \$232,900 in reductions to the general fund levy to arrive at a new levy total of \$26,123,358. This is an increase of \$1,392,474 (or 5.63%) over the levy for Payable 2020. A large portion of that increase, \$500,000, has been dedicated for Pavement Management.



We have received updated market values, tax capacity values and fiscal disparity information from Dakota County. Based on these newest figures, the proposed property tax levy represents a 2.16% decrease to the City's tax rate and reduces this rate to a figure comparable to pre-2017 rates. Market values are up almost 7.5% over 2020, with 1% due to new construction within the city. This reflects not only a strong demand for the existing property and housing within Inver Grove Heights but also the ongoing commitment from developers to invest in the community.

The following Exhibits A - E are attached and will be included in the final 2021 Budget Book which will be printed once Council has approved the 2021 Budget and Levies: Budget Calendar, Budget Summary-All Funds, Preliminary Tax Levies, City Tax Rate Comparisons, and Market Value & Tax Capacity Comparisons.

There have been a couple of inquiries after the proposed tax notice mailing. Most inquiries are not necessarily regarding the City's budget or levy. Often, the question is raised as to why the large increase in a property's total tax. Often, this can be the result of increases to a property's taxable market value or due to a property classification change. In one inquiry, the resident's taxes had increased due to changes in the school's voter-approved and operating levies. All questions related to the City budget and levy have been answered and the individuals were further directed to Dakota County and the School District for any additional questions on property values, property classification or school levies.

Draft resolutions for the December 14<sup>th</sup> meeting have been included for review.

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING THE FINAL 2021 BUDGETS**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS FOLLOWS:** The following final fund expenditure/expense budgets for the City of Inver Grove Heights for fiscal year 2021 are hereby approved:

|                               |              |
|-------------------------------|--------------|
| General Fund                  | \$25,296,800 |
| Convention & Visitor's Bureau | 133,800      |
| Recreation Fund               | 479,200      |
| Community Center Fund         | 3,561,400    |
| EDA Operations Fund           | 80,800       |
| G.O. Debt – 2010B Bond Fund   | 425,456      |
| G.O. Debt – 2015A Bond Fund   | 662,900      |
| G.O. Debt – 2016A Bond Fund   | 601,238      |
| G.O. Debt – 2017B Bond Fund   | 329,963      |
| G.O. Debt – 2018A Bond Fund   | 694,585      |
| G.O. Debt – 2019A Bond Fund   | 184,200      |
| Pavement Management Fund      | 6,978,000    |
| Storm Water Fund              | 550,100      |
| Storm Water – NWA Fund        | 0            |
| Host Community Fund           | 3,218,850    |
| Water Fund                    | 3,840,900    |
| Water Connection Fund         | 0            |
| Water System Improvement Fund | 0            |
| Water – NWA Fund              | 0            |
| Water Debt – 2012A Bond Fund  | 403,000      |
| Sewer Fund                    | 3,905,000    |
| Sewer Connection Fund         | 0            |
| Sewer – NWA Fund              | 1,224,163    |
| Sewer Debt – 2014B Bond Fund  | 446,688      |
| Sewer Debt – 2015B Bond Fund  | 359,000      |
| Sewer Debt – 2017A Bond Fund  | 418,475      |
| Inverwood Golf Course Fund    | 2,023,950    |
| Risk Management Fund          | 1,137,300    |
| Central Equipment Fund        | 1,946,000    |
| Central Stores Fund           | 135,400      |
| City Facilities Fund          | 935,800      |
| Technology Fund               | 50,600       |

Adopted this 14<sup>th</sup> day of December, 2020, by the City Council of Inver Grove Heights.

Ayes:

Nays:

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George Tourville, Mayor

ATTEST:

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Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING THE FINAL TAX LEVIES FOR  
THE YEAR 2020, COLLECTIBLE IN 2021**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS  
FOLLOWS:** There is a final levy upon taxable property in the City of Inver Grove Heights for  
the year 2020, collectible in 2021, for the following purposes in the following amounts:

|                                                       |                         |
|-------------------------------------------------------|-------------------------|
| General Operating Fund                                | \$21,006,200            |
| Pavement Management Fund                              | 2,250,000               |
| Bond Retirement:                                      |                         |
| City Share of Special Assessments                     | \$205,108               |
| 2016A G.O. Improvement Bonds                          | 656,289                 |
| 2010B G.O. Improvement Bonds                          | 177,250                 |
| (Levy of \$285,266 less \$108,016 of funds available) |                         |
| 2015A G.O. Improvement Bonds                          | 638,972                 |
| 2017B G.O. Improvement Bonds                          | 263,140                 |
| 2018A G.O. Improvement Bonds                          | 735,614                 |
| 2019A G.O. Improvement Bonds                          | <u>190,785</u>          |
| Total Bond Retirement                                 | <u>2,867,158</u>        |
| <br>Total Levy                                        | <br><u>\$26,123,358</u> |

Adopted this 14<sup>th</sup> day of December, 2020, by the City Council of Inver Grove Heights.

Ayes:

Nays:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ADOPTING THE STORM WATER  
SPECIAL TAXING DISTRICT TAX LEVIES FOR  
THE YEAR 2020, COLLECTIBLE IN 2021**

**BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS FOLLOWS:** There is a proposed special property tax levied upon the taxable property within the Storm Water Special Taxing Districts (S.W.S.T.D.) in the City of Inver Grove Heights collectible in 2021 for the following purposes in the following amounts:

***Bond Retirement***

|                                                                             |          |
|-----------------------------------------------------------------------------|----------|
| 70 <sup>th</sup> Street Reconstruction Storm Water Special Taxing Districts |          |
| Babcock Trail                                                               | \$22,230 |
| South Grove                                                                 | 41,285   |
| 70 <sup>th</sup> Street                                                     | 15,879   |

Adopted this 14<sup>th</sup> day of December, 2020, by the City Council of Inver Grove Heights.

Ayes:

Nays:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS  
2021 BUDGET CALENDAR**

|                                |                                                                                                                                                                                                                |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 27, 2020                  | City Council<br>Introduction of General Fund Preliminary Budget & Levy                                                                                                                                         |
| August 24, 2020                | City Council<br>Update and discussion on General Fund Budget & Levy                                                                                                                                            |
| September 8, 2020<br>(Tuesday) | Budget Work Session                                                                                                                                                                                            |
| <b>September 14, 2020</b>      | <b>City Council<br/>Adopt 2021 Proposed Budgets &amp; Tax Levies</b>                                                                                                                                           |
| September 30, 2020             | Final Date to Certify Proposed Tax Levies & Budgets to Dakota County                                                                                                                                           |
| October 5, 2020                | Budget Work Session<br>Convention & Visitor's Bureau, EDA Operations, Debt Service Funds, Host Community, Pavement Management, Recreation, Inverwood Golf Course, and Community Center Fund                    |
| November 2, 2020               | Budget Work Session<br>Water Utilities, Sewer Utilities, Storm Water Management, and Internal Service Funds which include: Risk Management, Central Equipment, Central Stores, City Facilities, and Technology |
| Between Nov. 10 and Nov. 24    | Dakota County sends out Proposed Property Tax Notices for 2021 which includes public meeting information on when budgets and levies will be discussed                                                          |
| December 7, 2020               | Budget Work Session<br>Final review of 2021 budget and tax levy                                                                                                                                                |
| <b>December 14, 2020</b>       | <b>Public Meeting for Final Review of 2021 Budgets &amp; Tax Levies<br/>Adopt Pay 2021 Final Budgets &amp; Tax Levies</b>                                                                                      |
| <b>December 28, 2020</b>       | <b>Final Date to Certify Final Tax Levies &amp; Budgets to Dakota County</b>                                                                                                                                   |

**CITY OF INVER GROVE HEIGHTS  
2021 BUDGET SUMMARY - ALL FUNDS**

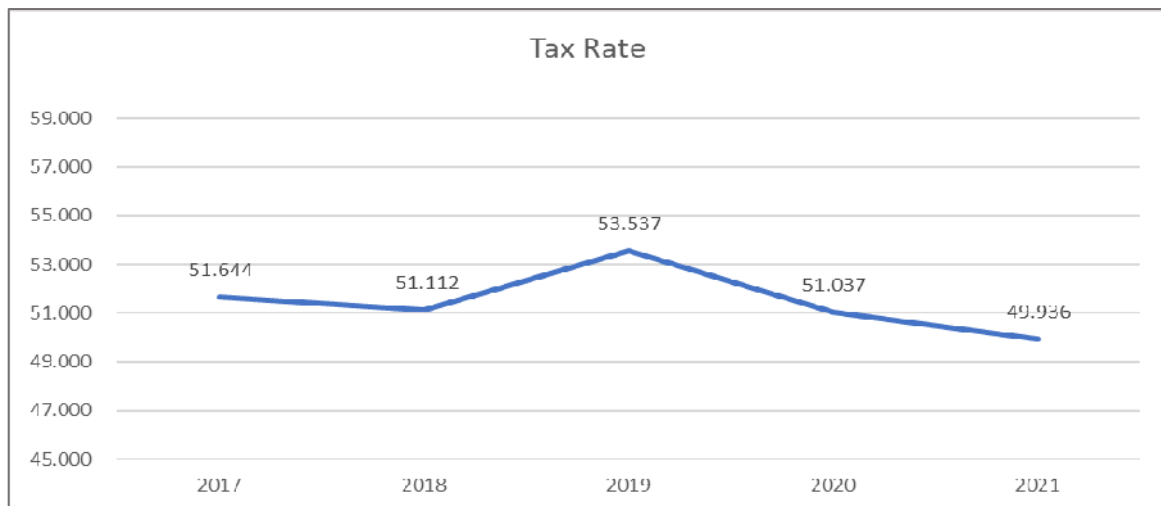
| Fund #  | Fund Description                     | Operating Revenues   | Property Tax Levy    | Expenditures & Transfers | Net               |
|---------|--------------------------------------|----------------------|----------------------|--------------------------|-------------------|
| 101     | <b><u>General Fund</u></b>           | \$ 4,290,600         | \$ 21,006,200        | \$ 25,296,800            | \$ -              |
|         | <b><u>Special Revenue Funds</u></b>  |                      |                      |                          |                   |
| 201     | Convention & Visitor's Bureau        | 130,080              | -                    | 133,800                  | (3,720)           |
| 204     | Recreation Fund                      | 475,800              | -                    | 479,200                  | (3,400)           |
| 205     | Community Center                     | 3,561,400            | -                    | 3,561,400                | -                 |
| 290     | EDA                                  | 80,800               | -                    | 80,800                   | -                 |
|         | <b><u>Debt Service Funds</u></b>     |                      |                      |                          |                   |
| various | City Share of Special Assessments    | -                    | 205,108              | -                        | 205,108           |
| 355     | 2010B G.O. Improvement Bonds         | 146,982              | 177,250              | 425,456                  | (101,224)         |
| 365     | 2015A G.O. Improvement Bonds         | 56,721               | 638,972              | 662,900                  | 32,793            |
| 367     | 2016A G.O. Improvement Bonds         | 4,500                | 656,289              | 601,238                  | 59,551            |
| 369     | 2017B G.O. Improvement Bonds         | 57,500               | 263,140              | 329,963                  | (9,323)           |
| 392     | 2018A G.O. Improvement Bonds         | 2,000                | 735,614              | 694,585                  | 43,029            |
| 393     | 2019A G.O. Improvement Bonds         | 500                  | 190,785              | 184,200                  | 7,085             |
|         | <b><u>Capital Project Funds</u></b>  |                      |                      |                          |                   |
| 440     | Pavement Management                  | 5,883,350            | 2,250,000            | 6,978,000                | 1,155,350         |
| 441     | Storm Water                          | 542,200              | -                    | 550,100                  | (7,900)           |
| 448     | Storm Water - NWA                    | 508,500              | -                    | -                        | 508,500           |
| 451     | Host Community Fund                  | 2,385,000            | -                    | 3,218,850                | (833,850)         |
|         | <b><u>Enterprise Funds</u></b>       |                      |                      |                          |                   |
| 501     | Water                                | 3,000,900            | -                    | 3,840,900                | (840,000)         |
| 403     | Water Connection                     | 155,700              | -                    | -                        | 155,700           |
| 442     | Water System Improvements            | 20,000               | -                    | -                        | 20,000            |
| 511     | Water - NWA                          | 239,800              | -                    | -                        | 239,800           |
| 361     | Water Debt - 2012A Bonds             | 403,000              | -                    | 403,000                  | -                 |
| 502     | Sewer                                | 3,771,900            | -                    | 3,905,000                | (133,100)         |
| 404     | Sewer Connection                     | 33,200               | -                    | -                        | 33,200            |
| 512     | Sewer - NWA                          | 383,700              | -                    | 1,224,163                | (840,463)         |
| 363     | Sewer Debt - 2014B Bonds             | 446,688              | -                    | 446,688                  | -                 |
| 366     | Sewer Debt - 2015B Bonds             | 359,000              | -                    | 359,000                  | -                 |
| 368     | Sewer Debt - 2017A Bonds             | 418,475              | -                    | 418,475                  | -                 |
| 503     | Inverwood Golf Course                | 2,148,000            | -                    | 2,023,950                | 124,050           |
|         | <b><u>Internal Service Funds</u></b> |                      |                      |                          |                   |
| 602     | Risk Management                      | 1,137,300            | -                    | 1,137,300                | -                 |
| 603     | Central Equipment                    | 3,168,600            | -                    | 1,946,000                | 1,222,600         |
| 604     | Central Stores                       | 135,400              | -                    | 135,400                  | -                 |
| 605     | City Facilities                      | 747,970              | -                    | 935,800                  | (187,830)         |
| 606     | Technology                           | 65,000               | -                    | 50,600                   | 14,400            |
|         | <b>Total Budget</b>                  | <b>\$ 34,760,566</b> | <b>\$ 26,123,358</b> | <b>\$ 60,023,568</b>     | <b>\$ 860,356</b> |

**CITY OF INVER GROVE HEIGHTS  
2021 BUDGET  
PRELIMINARY TAX LEVIES**

|                                                                                  |                                                                                         |                      |                      |                      | 2020 Adopted Levy<br>vs. 2021 Preliminary |                     |             |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|-------------------------------------------|---------------------|-------------|
|                                                                                  |                                                                                         | 2018<br>Adopted      | 2019<br>Adopted      | 2020<br>Adopted      | 2021<br>Preliminary                       | \$ Change           | %<br>Change |
| <u>Operating Levies</u>                                                          |                                                                                         |                      |                      |                      |                                           |                     |             |
| Fund 101                                                                         | General Fund                                                                            | \$ 19,021,200        | \$ 20,687,200        | \$ 21,878,800        | \$ 21,006,200                             | \$ (872,600)        | -4.0%       |
| Fund 440                                                                         | Pavement Management Fund *                                                              | -                    | -                    | -                    | 2,250,000                                 | 2,250,000           | n/a         |
| Total Operating Levies                                                           |                                                                                         | <u>\$ 19,021,200</u> | <u>\$ 20,687,200</u> | <u>\$ 21,878,800</u> | <u>\$ 23,256,200</u>                      | <u>\$ 1,377,400</u> | <u>6.3%</u> |
| <i>* Prior to 2021 Pavement Management was included in the General Fund</i>      |                                                                                         |                      |                      |                      |                                           |                     |             |
| <u>Debt Levies</u>                                                               |                                                                                         |                      |                      |                      |                                           |                     |             |
| Various                                                                          | City Share of Special Assessments                                                       | \$ 205,074           | \$ 213,693           | \$ 205,703           | \$ 205,108                                | \$ (595)            | -0.3%       |
| Fund 355                                                                         | 2010B G.O. Improvement Bonds                                                            | 195,000              | 177,250              | 177,250              | 177,250                                   | -                   | 0.0%        |
| Fund 364                                                                         | 2014B G.O. Improvement Bonds                                                            | 456,482              | -                    | -                    | -                                         | -                   | n/a         |
| Fund 365                                                                         | 2015A G.O. Improvement Bonds                                                            | 682,482              | 634,343              | 636,762              | 638,972                                   | 2,210               | 0.3%        |
| Fund 367                                                                         | 2016A G.O. Improvement Bonds                                                            | 600,272              | 616,284              | 636,759              | 656,289                                   | 19,530              | 3.1%        |
| <i>(Contribution from Closed Bond Fund<br/>for reduction to 2016A debt levy)</i> |                                                                                         | (200,000)            | -                    | -                    | -                                         |                     |             |
| Fund 369                                                                         | 2017B G.O. Improvement Bonds                                                            | 1,887                | 262,524              | 262,910              | 263,140                                   | 230                 | 0.1%        |
| Fund 392                                                                         | 2018 G.O. Improvement Bonds                                                             | -                    | 640,000              | 737,714              | 735,614                                   | (2,100)             | -0.3%       |
| Fund 393                                                                         | 2019 G.O. Improvement Bonds                                                             | -                    | -                    | 194,985              | 190,785                                   | (4,200)             | -2.2%       |
| Total Debt Levies                                                                |                                                                                         | <u>\$ 1,941,197</u>  | <u>\$ 2,544,094</u>  | <u>\$ 2,852,083</u>  | <u>\$ 2,867,158</u>                       | <u>\$ 15,075</u>    | <u>0.5%</u> |
| % of Citywide Levy                                                               |                                                                                         | 9%                   | 11%                  | 12%                  | 11%                                       |                     |             |
| Total Citywide Levies                                                            |                                                                                         | <u>\$ 20,962,397</u> | <u>\$ 23,231,294</u> | <u>\$ 24,730,883</u> | <u>\$ 26,123,358</u>                      | <u>\$ 1,392,475</u> | <u>5.6%</u> |
| <u>Watershed Mgmt Tax District Levies</u>                                        |                                                                                         |                      |                      |                      |                                           |                     |             |
| Fund 421                                                                         | 70th Street Reconstruction from Cahill Avenue to Concord Blvd (10 Year Term, 2018-2027) |                      |                      |                      |                                           |                     |             |
|                                                                                  | Babcock Trail                                                                           | \$ 22,230            | \$ 22,230            | \$ 22,230            | \$ 22,230                                 | \$ -                | 0.0%        |
|                                                                                  | South Grove                                                                             | 41,285               | 41,285               | 41,285               | 41,285                                    | -                   | 0.0%        |
|                                                                                  | 70th Street                                                                             | 15,879               | 15,879               | 15,879               | 15,879                                    | -                   | 0.0%        |
| Total Tax District Levies                                                        |                                                                                         | <u>\$ 79,394</u>     | <u>\$ 79,394</u>     | <u>\$ 79,394</u>     | <u>\$ 79,394</u>                          | <u>\$ -</u>         | <u>0.0%</u> |
| Total - All Levies                                                               |                                                                                         | <u>\$ 21,041,791</u> | <u>\$ 23,310,688</u> | <u>\$ 24,810,277</u> | <u>\$ 26,202,752</u>                      | <u>\$ 1,392,475</u> | <u>5.6%</u> |

**CITY OF INVER GROVE HEIGHTS  
2021 BUDGET  
CITY TAX RATE COMPARISONS**

|                               | Final Pay<br>2018    | Final Pay<br>2019    | Final Pay<br>2020    | Preliminary<br>Pay 2021 |
|-------------------------------|----------------------|----------------------|----------------------|-------------------------|
| Total Tax Capacity            | \$ 41,857,911        | \$ 44,387,373        | \$ 46,944,634        | \$ 50,858,886           |
| Less: Tax Increment           | (1,635,215)          | (1,671,036)          | -                    | -                       |
| Less: Fiscal Disparities      |                      |                      |                      |                         |
| Contribution Value            | (3,977,498)          | (4,081,226)          | (4,100,862)          | (4,241,579)             |
| Net City Tax Capacity         | <u>\$ 36,245,198</u> | <u>\$ 38,635,111</u> | <u>\$ 42,843,772</u> | <u>\$ 46,617,307</u>    |
| Gross City-Wide Tax Levy      | 20,962,397           | 23,231,294           | 24,730,883           | 26,123,358              |
| Less: City-wide Fiscal        |                      |                      |                      |                         |
| Disparities Distribution      | (2,446,011)          | (2,556,180)          | (2,873,974)          | (2,844,394)             |
| City-Wide Tax Levy            | <u>\$ 18,516,386</u> | <u>\$ 20,675,114</u> | <u>\$ 21,856,909</u> | <u>\$ 23,278,964</u>    |
| City Tax Capacity Rate        | 0.51112              | 0.53537              | 0.51037              | 0.49936                 |
| Rate Increase (Decrease)      | -0.00532             | 0.02425              | -0.0250              | -0.01101                |
| % Increase (Decrease) in Rate | -1.03%               | 4.74%                | -4.67%               | -2.16%                  |



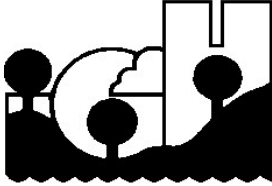
**CITY OF INVER GROVE HEIGHTS  
2021 BUDGET  
MARKET VALUE & NET TAX CAPACITY COMPARISONS**

**MARKET VALUE COMPARISON**

|                   | Payable 2020  | % of Total | Payable 2021  | % of Total | \$ Change   | % Change | New Construction | % Change w/o New Const. |
|-------------------|---------------|------------|---------------|------------|-------------|----------|------------------|-------------------------|
| Residential       | 3,072,810,569 | 76.00%     | 3,279,018,878 | 75.50%     | 206,208,309 | 6.71%    | 32,393,600       | 5.66%                   |
| Commercial        | 291,415,000   | 7.21%      | 312,417,400   | 7.19%      | 21,002,400  | 7.21%    | 8,284,500        | 4.36%                   |
| Industrial        | 138,173,600   | 3.42%      | 154,991,100   | 3.57%      | 16,817,500  | 12.17%   | 3,790,000        | 9.43%                   |
| Utility           | 71,210,200    | 1.76%      | 77,992,000    | 1.80%      | 6,781,800   | 9.52%    | -                | 9.52%                   |
| Agricultural      | 17,027,336    | 0.42%      | 18,059,594    | 0.42%      | 1,032,258   | 6.06%    | -                | 6.06%                   |
| Rural Vacant      | 9,645,000     | 0.24%      | 12,558,900    | 0.29%      | 2,913,900   | 30.21%   | -                | 30.21%                  |
| Apartments        | 384,965,700   | 9.52%      | 405,799,600   | 9.34%      | 20,833,900  | 5.41%    | 286,200          | 5.34%                   |
| Railroads         | 16,633,900    | 0.41%      | 33,535,100    | 0.77%      | 16,901,200  | 101.61%  | -                | 101.61%                 |
| Subtotal          | 4,001,881,305 | 98.98%     | 4,294,372,572 | 98.87%     | 292,491,267 | 7.31%    | 44,754,300       | 6.19%                   |
| Personal Property | 41,288,600    | 1.02%      | 48,919,000    | 1.13%      | 7,630,400   | 18.48%   | -                | 18.48%                  |
|                   | 4,043,169,905 | 100.00%    | 4,343,291,572 | 100.00%    | 300,121,667 | 7.42%    | 44,754,300       | 6.32%                   |

**NET TAX CAPACITY COMPARISON**

|                   | Payable 2020 | % of Total | Payable 2021 | % of Total | \$ Change | % Change | New Construction | % Change w/o New Const. |
|-------------------|--------------|------------|--------------|------------|-----------|----------|------------------|-------------------------|
| Residential       | 31,112,080   | 66.17%     | 33,272,935   | 65.42%     | 2,160,855 | 6.95%    | 336,286          | 5.86%                   |
| Commercial        | 5,651,511    | 12.02%     | 6,071,246    | 11.94%     | 419,735   | 7.43%    | 165,678          | 4.50%                   |
| Industrial        | 2,719,468    | 5.78%      | 3,054,890    | 6.01%      | 335,422   | 12.33%   | 75,800           | 9.55%                   |
| Utility           | 1,423,454    | 3.03%      | 1,559,090    | 3.07%      | 135,636   | 9.53%    | -                | 9.53%                   |
| Agricultural      | 157,222      | 0.33%      | 168,652      | 0.33%      | 11,430    | 7.27%    | -                | 7.27%                   |
| Rural Vacant      | 88,731       | 0.19%      | 117,574      | 0.23%      | 28,843    | 32.51%   | -                | 32.51%                  |
| Apartments        | 4,715,976    | 10.03%     | 4,972,588    | 9.78%      | 256,612   | 5.44%    | 3,577            | 5.37%                   |
| Railroads         | 332,678      | 0.71%      | 670,702      | 1.32%      | 338,024   | 101.61%  | -                | 101.61%                 |
| Subtotal          | 46,201,120   | 98.26%     | 49,887,677   | 98.09%     | 3,686,557 | 7.98%    | 581,341          | 6.72%                   |
| Personal Property | 818,480      | 1.74%      | 971,209      | 1.91%      | 152,729   | 18.66%   | -                | 18.66%                  |
|                   | 47,019,600   | 100.00%    | 50,858,886   | 100.00%    | 3,839,286 | 8.17%    | 581,341          | 6.93%                   |



**CITY OF INVER GROVE HEIGHTS**

**MEMORANDUM**

TO: Mayor & City Council

FROM: Joe Lynch, City Administrator

SUBJECT: Council pay

DATE: November 9, 2020

CC:

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**Background:**

As a part of the 2021 budget discussion, a Council member opined that perhaps the City Council could consider taking a pay cut in 2021 to help decrease these expenses in the general fund. It appeared to be the consensus of the Council that staff bring something back for your consideration on how to address any changes.

**Overview**

Currently the Mayor salary is \$11,400 and the Council salary is \$ 8,200.

One option is to try to keep the ratio of pay between the Mayor and City Council the same while adjusting compensation. One consideration is to reduce the salary of the Mayor to \$10,00 (a \$1,400 decrease) and the City Council pay to \$6,800 (a \$1,400 decrease) keeping the ratio of pay the same. This results in a savings of \$7,000 in the Mayor/Council budget.

Another option is to reduce the pay for each by the same percentage. Early in the process, council did discuss the possibility of cutting some positions by up to 10 %. If we use this same analogy for these positions, the Mayor salary would be reduced \$1,140 and the Council by \$820. The Mayor salary would be reset at \$10,260 and the Council would be reset to \$7,380. This results in a savings of \$ 4,420.

Whichever option is chosen, this change would require three readings of an Ordinance because the Mayor & Council salary are set in Ordinance. Council could consider waiving one or two of the readings if you wanted to complete this change sooner. This change would affect these salaries in 2021.

Staff is looking for further direction from Council on this issue.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Heritage Village Park Review**

Meeting Date: December 7, 2020  
 Item Type: Work Study Session  
 Contact: Eric Carlson – 651.450.2587  
 Prepared by: Eric Carlson  
 Reviewed by:

|                                     |                                    |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/>            | <b>Fiscal/FTE Impact:</b>          |
| <input type="checkbox"/>            | None                               |
| <input type="checkbox"/>            | Amount included in current budget  |
| <input type="checkbox"/>            | Budget amendment requested         |
| <input type="checkbox"/>            | FTE included in current complement |
| <input type="checkbox"/>            | New FTE requested – N/A            |
| <input checked="" type="checkbox"/> | Other                              |

**PURPOSE/ACTION REQUESTED**

At the Council meeting on Monday, November 23 the Council tabled a request to hire WSB Inc. to assist the city with a grant application for the MN DNR Outdoor Recreation Grant Program which would have been used on further improvements to Heritage Village Park.

The City Council asked for additional discussion on Heritage Village Park at a Work Study Session.

**SUMMARY**

The City of Inver Grove Heights is considering an application to the MN DNR Outdoor Recreation Grant - Great American Outdoors Act being made available through the Land and Water Conservation Fund. Our application would be centered around Heritage Village Park (HVP) which is a 65-acre passive park along the Mississippi River in Inver Grove Heights. The park is:

- Bordered on the west by the Great River Road (Concord St S/Blvd)
- Bordered on the east by the Mississippi River
- Is near Swing Bridge Park – a 17-acre park which features a 670-foot recreational pier in the Mississippi River
- The Mississippi River Regional Trail runs through the park, a 26-mile multipurpose trail managed by Dakota County running from St. Paul to Hastings
- The Mississippi River Trail a nationally recognized trail from the headwaters in Itasca State Park to the Gulf of Mexico

We have requested and will receive a letter of support from the Minnesota Mississippi River Parkway Commission (MN-MRPC). We would be trying to accomplish the following with a successful grant application:

- Inclusive playground
- Shelters
- Restroom facility

For nearly 20 years, the City of Inver Grove Heights has been working to enhance the Concord Boulevard neighborhood by creating a 65-acre community sized park that has become known as Heritage Village Park. As a part of the process the City has acquired over 40 properties along Doffing Ave. that will either be used as a part of the park or help reduce the City's response to river flooding. In 2004, the City created the first master plan for Heritage Village Park envisioning that the park would provide passive recreation for park users, give the city an opportunity to provide residents with historical interpretation through the display of artifacts/memorabilia and become a catalyst for the private sector to consider redevelopment along Concord Blvd which will ultimately increase the city's tax base.

In March this year, the City Council adopted a 5-year strategic plan. Components of the strategic plan that support continued development of Heritage Village Park include:

**Guiding Principles & Goals**

- ✓ Culture and Recreation
- ✓ Embrace and Revitalize the River Front

**Objectives & Strategies**

- Focus on importance and connection to the Riverfront
- Promote our heritage through our parks, programs, natural areas, and history

**Action Plans**

- Culture and Recreation
  - ✓ Promote our heritage through our parks, programs, natural areas, and history
- Embrace and Revitalize the River Front
  - ✓ Focus on importance and connection to the Riverfront
    - ❖ Complete construction of Heritage Village Park Plan

# Heritage Village Park

## Phase IV Improvements

*Eric Carlson, Parks & Recreation Director  
December 7, 2020*



# City Mission/Values

## **The City Mission:**

The mission of the City of Inver Grove Heights is to provide services and facilities that enhance the quality of life in our vibrant community.

## **The City Values:**

- *Ethical* decisions by doing the right thing
- *Engage* people by delivering collaborative results
- *Excellence* by setting high standards and exceeding expectations

## **Framing Decisions:**

- Ability to remain fiscally stable
- Improve or stabilize operational efficiencies
- Improve customer service
- Staying attentive to our regulatory environment

## **Vision Statement:**

A welcoming community on the river, with varied landscapes, that provides a safe environment, quality built and sustainable infrastructure, supports local businesses, a variety of housing and promotes culture and recreation

# Heritage Village Park - Vision

- First Master Plan Adopted in 2004
- Clean up of contaminated property making it safe for public recreational use
- 65-acre passive Community Park along the Mississippi River
  - Public Gathering Space
  - Historic Interpretation/Community Heritage
  - Mississippi River Access
  - Flood Protection
- Over 40 properties acquired

# Redevelopment - Economic Engine

- Site Preparation
  - Planning
  - Significant investments
    - Environmental Remediation
    - Removal of structures prone to flooding
- Investment in Public Infrastructure
  - Concord Blvd(City/County)
  - Swing Bridge Park & Trailhead (City/County)
  - Mississippi River Regional Trail (County)
  - Heritage Village Park (City)
- Future Development
  - Housing
  - Retail
  - Commercial

# Economic Development

- Defined land uses
  - Anticipated tax base increase of 300% - 1,200%
- Higher densities
  - Sixfold increase in residents
  - Fourfold increase in commercial square footage
- Attract new business/creates jobs

# City Council Discussion

- Master plan updated in 2010, 2012, 2018, and 2019
- Council meeting discussion on several occasions between 2017 and present
  - Land acquisition
  - Park planning & development
  - Contract approvals
- August 26, 2019 Council approved development of final plans and specifications for Phase IV improvements
  - Site Work
  - Restroom/Shelter(s)
  - Inclusive Playground

# Public Engagement

- Held several Open Houses during master planning process
- All Can Play IGH - Friends Group supports improvements so people with all abilities and disabilities can play together
- Strong support for Inclusive Playground in the Comprehensive Park, Recreation, Trail and Facilities Master Plan On-line Survey/Social Pinpoint Site

# Consistency with 5-Year Strategic Plan

- Guiding Principles
  - Culture and Recreation
  - Embrace and revitalize the Riverfront
- Objectives & Strategies
  - Focus on importance and connection to the Riverfront
  - Promote our heritage through our parks, programs, natural areas, and history
- Action Plans
  - Embrace and Revitalize the Riverfront
    - Complete construction of Heritage Village Park Plan

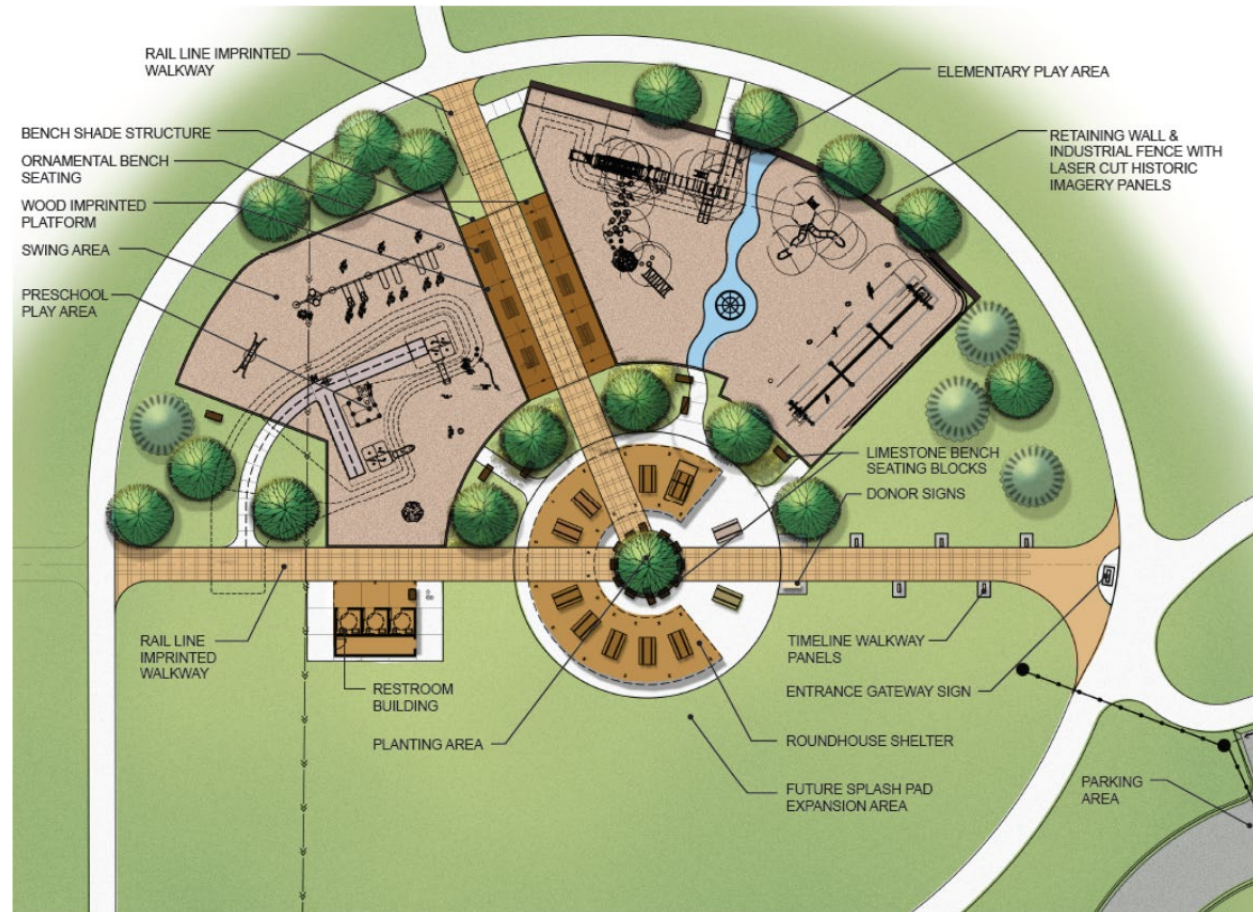
# Heritage Village Park Investments To Date

## Land Acquisition & Park Development

| Source       | Amount             |     |
|--------------|--------------------|-----|
| Federal      | \$74,000           | 1%  |
| State        | \$4,900,000        | 55% |
| County       | \$1,327,000        | 15% |
| City         | \$2,619,000        | 29% |
| <b>Total</b> | <b>\$8,919,000</b> |     |

- Includes \$400K MN DEED Investment
- Does not include:
  - In-kind Dirt Work (\$1,200,000)
  - Mississippi River Regional Trail Investment made by Dakota County
- Numbers are rounded

# Heritage Village Park - Phase IV Site Plan



# Heritage Village Park - Phase IV View from the South looking North



# Heritage Village Park - Phase IV

## View from the MRRT



# Heritage Village Park - Phase IV View from the North looking South



# Heritage Village Park - Phase IV

## Probable Investment

|                            | Probable Investment |
|----------------------------|---------------------|
| Consulting                 | \$200,000           |
| Shelter/Restrooms Building | \$800,000           |
| Inclusive Playground       | \$800,000           |
| Site work                  | \$450,000           |
| Historical Interpretation  | \$100,000           |
| Contingency Fund           | \$150,000           |
| <b>Total</b>               | <b>\$2,500,000</b>  |

# Heritage Village Park - Phase IV

## Potential Funding

| Funding Source                        | Amount             |
|---------------------------------------|--------------------|
| Dakota County ELF Grant Reimbursement | \$900,000          |
| MN DEED Grant                         | \$400,000          |
| MN DNR Outdoor Recreation Grant       | \$250,000          |
| Closed Bond Fund                      | \$500,000          |
| Donations/In-Kind                     | \$450,000          |
| <b>Total</b>                          | <b>\$2,500,000</b> |

# Heritage Village Park - Phase IV

## Park Capital Replacement Estimates

|                         | Investment | Life Span | Annual Investment |
|-------------------------|------------|-----------|-------------------|
| Playground Equipment    | \$250,000  | 25        | \$10,000          |
| Poured in Place Surface | \$160,000  | 10        | \$16,000          |
| Building/Shelter(s)     | \$500,000  | 50        | \$10,000          |
| <b>Total</b>            |            |           | <b>\$36,000</b>   |

- 2021 Budgeted General Fund Transfer of \$265,000 to the Park Capital Replacement Fund (Fund 444)

# Council Consensus on Next Steps

## **Continue Development**

- Continue to move forward with MN DEED funded improvements
- Apply for MN DNR Outdoor Recreation Grant
- Begin to secure in-kind services and donations

## **Pause Development**

- Do not apply for the MN DNR Outdoor Recreation Grant
- Consider not moving forward with work funded by MN DEED Grant



#### **CITY ADMINISTRATION**

8150 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2500

#### **COMMUNITY DEVELOPMENT**

8150 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2545

#### **FINANCE DEPARTMENT**

8150 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2519

#### **FIRE DEPARTMENT**

9200 Courthouse Boulevard  
Inver Grove Heights, MN 55077  
651-455-5082

#### **PARKS & RECREATION**

8055 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2585

#### **POLICE DEPARTMENT**

8150 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2525

#### **PUBLIC WORKS DEPARTMENT**

8168 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2570

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