CITY OF INVER GROVE HEIGHTS

A G E N D A

CITY COUNCIL WORK SESSION

DECEMBER 3, 2018 6:00PM

INVER GROVE HEIGHTS
COUNCIL CHAMBER

A. CALL TO ORDER – MAYOR TOURVILLE

1. 2019 BUDGET
2. 2040 COMPREHENSIVE PLAN UPDATE
3. UPPER 55TH STREET RECONSTRUCTION
4. PARKS AND RECREATION ORGANIZATIONAL STRUCTURE
5. 2019 DRAFT LEGISLATIVE ISSUES

B. ADJOURN

AGENDA ITEM 1

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COUNCIL ACTION**

2019 Budgets – Final Review

Meeting Date:	December 3, 2018		**Fiscal/FTE Impact:**
Item Type:	Regular Agenda		None
Contact:	Kristi Smith 651-450-2521		Amount included in current budget
Prepared by:	Kristi Smith, Finance Director		Budget amendment requested
Reviewed by:	Joe Lynch, City Administrator		FTE included in current complement
			New FTE requested – N/A
		X	Other – 2019 Budget

PURPOSE/ACTION REQUESTED

Final review of the 2019 Proposed Budgets.

SUMMARY

This is the final work session prior to the December 10th meeting where Council will be asked to adopt the 2019 budget resolutions. Dakota County has provided updated information on market values, net tax capacity and fiscal disparities. As such, I've included updated Exhibits A-G (no changes to Exhibit C). There was an error found on the Golf Summary, page 114. A corrected page in included. Please replace these pages in your budget binder.

With the updates the levy remains at $23,231,294, an increase of $2,268,897 or 10.82% from 2018. However, the tax rate increases to 0.53449, a 4.57% increase from 2018. Exhibit G shows the impacts to select parcels within the city.

At the November 5th work session additional information was requested regarding the Technology Budget. Enclosed is additional detail regarding the Technology Budget lines 50070, Dues, Licenses and Subscriptions and 50080 Conferences & Seminars.

Included are draft resolutions that would be included on the December 10th Council agenda. As of November 26th, I have received calls from six residents and e-mails from two residents regarding the proposed tax notices they received. In general, most were not happy with the increase in the proposed levy for the city portion of taxes on their statement. I would anticipate some residents to be present at the December 10th meeting to voice their concerns.

The 2019-2023 Capital Improvement Plan (CIP) was originally scheduled to be presented at the November 5th work session but was moved to the December 3rd work session. Enclosed is the draft CIP. The format has changed a bit from previous years.

The Debt Management Policy should also be revisited now that the CIP has been prepared. Council will need to determine if the "self-imposed limitations on the amount of debt" section should remain and if so, at what percentage should the limit be set at. The draft policy is again included for your review.

Exhibit A

CITY OF INVER GROVE HEIGHTS
2019 BUDGET CALENDAR

May 7, 2018	Budget Work Session Initial discussion, review/revise calendar, establish direction
August 6, 2018	Budget Work Session Introduction of preliminary 2019 General Fund budget Presentations of General Fund requested budget additions
September 4, 2018 (Tuesday)	Budget Work Session Cash balances, fund balances and reserves, Debt Service Handouts - Base Budget Benefited Positions by Department, Base Budget FTE Benefited Positions and Base Budget Hours and FTE Non-Benefited Positions
September 10, 2018	**City Council** **Adopt 2019 Proposed Budgets & Tax Levies**
September 28, 2018	Final Date to Certifity Proposed Tax Levies & Budgets to Dakota County
October 1, 2018	Budget Work Session Recreation, Community Center, Golf, ADA, EDA and TIF Funds
November 5, 2018	Budget Work Session Water, Sewer, Storm Water, Internal Service Funds, and Central Equipment Replacement
Between 11/10 and 11/24	Dakota County sends out Parcel Specific Notices for Budget Meeting
December 3, 2018	Budget Work Session Capital Improvement Plan (CIP) Final review of 2019 budget and tax levy
December 10, 2018	**City Council Truth-in-Taxation Public Hearing** **Adopt Pay 2019 Final Budgets & Tax Levies**
December 28, 2018	**Final Date to Certify Final Tax Levies & Budgets to Dakota County**

CITY OF INVER GROVE HEIGHTS
2019 BUDGET

MARKET VALUE COMPARISON

	2018	%	# Parcels	Preliminary 2019	%	# Parcels	$ Change	% Change	New Construction	% Change w/o New
Residential	2,643,987,212	74.26%	11,347	2,869,049,288	75.38%	11,340	225,062,076	8.5%	32,927,200	7.27%
Commercial	317,140,200	8.91%	397	283,162,500	7.44%	359	(33,977,700)	-10.7%	842,900	-10.98%
Industrial	90,766,100	2.55%	103	128,957,100	3.39%	128	38,191,000	42.1%	1,492,300	40.43%
Utility	77,403,100	2.17%	40	72,621,000	1.91%	40	(4,782,100)	-6.2%	0	-6.18%
Agricultural	17,526,145	0.49%	65	17,071,411	0.45%	106	(454,734)	-2.6%	0	-2.59%
Rural Vacant	7,690,400	0.22%	31	9,276,200	0.24%	35	1,585,800	20.6%	0	20.62%
Apartments	349,470,500	9.82%	65	366,424,800	9.63%	65	16,954,300	4.9%	0	4.85%
Railroads	14,667,000	0.41%	5	18,887,500	0.50%	5	4,220,500	28.8%	0	28.78%
	3,518,650,657		12,053	3,765,449,799		12,078	246,799,142	7.0%	35,262,400	6.01%
Personal Prop.	41,555,700	1.17%	34	40,480,800	1.06%	32	(1,074,900)	-2.6%	0	-2.59%
	3,560,206,357	100.00%	12,087	3,805,930,599	100.00%	12,110	245,724,242	6.9%	35,262,400	5.91%

NET TAX CAPACITY COMPARISON

	2018	%	Preliminary 2019	%	$ Change	% Change	New Construction	% Change w/o New
Residential	26,763,419	63.94%	29,050,939	65.38%	2,287,520	8.5%	359,320	7.20%
Commercial	6,148,647	14.69%	5,487,502	12.35%	(661,145)	-10.8%	16,858	-11.03%
Industrial	1,790,818	4.28%	2,537,596	5.71%	746,778	41.7%	29,846	40.03%
Utility	1,546,562	3.69%	1,450,920	3.27%	(95,642)	-6.2%	0	-6.18%
Agricultural	151,424	0.36%	157,515	0.35%	6,091	4.0%	0	4.02%
Rural Vacant	69,511	0.17%	85,323	0.19%	15,812	22.7%	0	22.75%
Apartments	4,270,211	10.20%	4,484,082	10.09%	213,871	5.0%	0	5.01%
Railroads	293,340	0.70%	377,750	0.85%	84,410	28.8%	0	28.78%
	41,033,932		43,631,627		2,597,695	6.3%	406,024	5.34%
Personal Prop.	823,979	1.97%	802,338	1.81%	(21,641)	-2.6%	0	-2.63%
	41,857,911	100.00%	44,433,965	100.00%	2,576,054	6.2%	406,024	5.18%

2019 per Dakota County updated 10/11/18

CITY OF INVER GROVE HEIGHTS
2019 BUDGET
PROPOSED TAX LEVIES

	2016 Adopted	2017 Adopted	2018 Adopted	2019 Base	2019 Additions	2018 Adopted - 2019 Base+Additions: $ Change as Percentage	2018 Adopted - 2019 Base+Additions: $ Change
Operating Levies -							
General Tax Levy (subject to Levy Limit)	15,897,800	16,973,400	19,021,200	20,304,000	383,200 *	8.76%	1,666,000
Subtotal Operating Levies	15,897,800	16,973,400	19,021,200	20,304,000	383,200	8.76%	1,666,000
Debt Levies							
326 MN Armory Bldg Comm.	19,600	-	-	-	-		-
City Share of Assessments	235,201	234,058	205,074	213,693	-	4.20%	8,619
362 2014B G.O. Improvements Bonds	122,500	150,000	-	-	-		-
364 2014B G.O. Improvement Bonds	290,000	445,000	456,482	-	-	-100.00%	(456,482)
367 2016A ~~2009A~~ G.O. Capital Improvement Bonds	674,000	642,800	600,272	616,284	-	2.67%	16,012
(Contribution from Closed Bond Fund for Reduction to 2016A Debt Levy)	(200,000)	(200,000)	(200,000)	-	-	-100.00%	200,000
355 2010B G.O. Improvement Bonds	110,000	195,000	195,000	177,250	-	-9.10%	(17,750)
356 2010C PIR Refunding Bonds	46,942	-	-	-	-		
358 2011A G.O. Improvement Refunding Bonds	123,819	99,200	-	-	-		-
365 2015A G.O. Bonds	635,388	634,334	682,482	634,343	-	-7.05%	(48,139)
369 2017B G.O. Bonds	-	-	1,887	262,524	-	13811.28%	260,637
2018A G.O. Capital Improvement Bonds	-	-		640,000	-		640,000
Subtotal City-wide Debt Levies	2,057,450	2,200,392	1,941,197	2,544,094	-	31.06%	602,897
City-Wide Levies	**17,955,250**	**19,173,792**	**20,962,397**	**22,848,094**	**383,200**	**10.82%**	**2,268,897**
Tax District Levies						9.00%	base only incr., no additions
357 2010C Storm Water Bonds							
Simley Lake	48,745	72,778	-	-	-		-
360 2012A Storm Water Refunding Bonds							
Cuneen Trail/College Trail	18,200	18,200	-	-	-		-
421 2001-02 70th Street Recon Cahill Ave to Concord Blvd							
Babcock Trail	-	-	22,230	22,230	-	0.00%	-
South Grove	-	-	41,285	41,285	-	0.00%	-
70th Street	-	-	15,879	15,879	-	0.00%	-
Tax District Levies	66,945	90,978	79,395	79,395	-	0.00%	-
Total	18,022,195	19,264,770	21,041,792	22,927,488	383,200	**10.78%**	2,268,897
* Levy Limit Amount	N/A		N/A	N/A	N/A		

Exhibit D

CITY OF INVER GROVE HEIGHTS
2019 BUDGET
COMPARISON OF 2016, 2017, 2018 ACTUALS, AND 2019 ESTIMATED
CITY TAX CAPACITY RATES

	FINAL PAY 2016	FINAL PAY 2017	FINAL PAY 2018	**2.00%** Estimated Tax Levy With Change to Levies **of 2.0% Increase to 2018 Tax Rate** ESTIMATED PAY PAY 2019	**Base Budget** Estimated Tax Levy With Change to Levies **to Include the Base Budget ONLY** ESTIMATED PAY PAY 2019	**Base PLUS Additions** Estimated Tax Levy With Change to Levies **Base Budget PLUS Additions** ESTIMATED PAY PAY 2019	**Preliminary Budget** Estimated Tax Levy With Change to Levies **of 6.25% Increase to 2018 Tax Rate** ESTIMATED PAY PAY 2019
TOTAL TAX CAPACITY (1)	$37,895,077	$38,621,959	$41,857,911	$44,433,965	$44,433,965	$44,433,965	$44,433,965
LESS: TAX INCREMENT (2)	(1,824,068)	(1,520,645)	(1,635,215)	(1,671,036)	(1,671,036)	(1,671,036)	(1,671,036)
LESS: FISCAL DISPARITIES CONTRIBUTION VALUE (3)	(3,798,544)	(4,008,341)	(3,977,498)	(4,081,226)	(4,081,226)	(4,081,226)	(4,081,226)
NET CITY TAX CAPACITY	$32,272,465	$33,092,973	$36,245,198	$38,681,703	$38,681,703	$38,681,703	$38,681,703
GROSS CITY-WIDE TAX LEVY	$17,955,250	$19,173,792	$20,962,397	$22,722,592	22,848,094	23,231,294	$23,673,621
LESS CITY-WIDE FISCAL DISPARITIES DISTRIBUTION (4)	(2,063,774)	(2,259,396)	(2,446,011)	(2,556,180)	(2,556,180)	(2,556,180)	(2,556,180)
CITY-WIDE TAX LEVY	$15,891,476	$16,914,396	$18,516,386	$20,166,412	$20,291,914	$20,675,114	$21,117,441
CITY TAX CAPACITY RATE	0.49266	0.51644	0.51112	**0.52134**	**0.52459**	**0.53449**	**0.54615**
RATE INCREASE (DECREASE)	0.01135	0.02378	-0.00532	**0.01022**	**0.01347**	**0.02337**	**0.03503**
PERCENT INCREASE (DECREASE) IN RATE	2.36%	4.83%	-1.03%	**2.00%**	**2.63%**	**4.57%**	**6.25%**
CHANGE FROM 2018 TAX LEVY				$1,760,195	$1,885,697	$2,268,897	$2,711,224

ASSUMPTIONS:
(1) THE ESTIMATE OF TAX CAPACITY FOR 2019 IS DAKOTA COUNTY'S DATA AS OF 11/13/18.
(2) THE TAX INCREMENT INFORMATION IS FROM DAKOTA COUNTY AS OF 11/13/18.
(3) THE FISCAL DISPARITIES INFORMATION IS FROM DAKOTA COUNTY AS OF 11/13/18.
(4) THE FISCAL DISPARITIES INFORMATION IS FROM DAKOTA COUNTY AS OF 11/13/18.

Exhibit E

CITY OF INVER GROVE HEIGHTS

TAX COMPARISON 2018 VS 2019 CITY TAXES ONLY - 2% Increase to the Tax Rate

MEAN

	RESIDENTIAL HOMESTEAD VALUE = $	265,369
	2018 TAXABLE MARKET VALUE = $	***249,185***
2018		
Tax Capacity -		
	1.00% of $ 249,185 =	2,492
	Tax Capacity	2,492
	x 2018 Rate	0.51112
	2018 City Tax	$1,273.63
	RESIDENTIAL HOMESTEAD VALUE = $	283,385
	6.79% Increase in value	
	2019 TAXABLE MARKET VALUE = $	***268,593***
2019		
Tax Capacity -		
	1.00% $ 268,593 =	2,686
	Tax Capacity	2,686
	x Est. 2019 Rate	0.52134
	Est. 2019 City Tax	$1,400.29
	Difference	$126.65
	Percent change	9.94%

MEDIAN

	RESIDENTIAL HOMESTEAD VALUE = $	231,300
	2018 TAXABLE MARKET VALUE = $	***213,678***
2018		
Tax Capacity -		
	1.00% of $ 213,678 =	2,137
	Tax Capacity	2,137
	x 2018 Rate	0.51112
	2018 City Tax	$1,092.15
	RESIDENTIAL HOMESTEAD VALUE = $	251,600
	8.78% Increase in value	
	2019 TAXABLE MARKET VALUE = $	***235,698***
2019		
Tax Capacity -		
	1.00% of $ 235,698 =	2,357
	Tax Capacity	2,357
	x Est. 2019 Rate	0.52134
	Est. 2019 City Tax	$1,228.79
	Difference	$136.64
	Percent change	12.51%

	BUSINESS VALUE = $ 586,900	
2018		
Tax Capacity -		
	1.5% of 1st $ 150,000 =	2,250
	2.0% of $ 436,900 =	8,738
	Tax Capacity	10,988
	Less Fiscal Disparities	(3,992)
		6,996
	x 2018 Rate	0.51112
	2018 City Tax	$3,575.68
	BUSINESS VALUE = $ 596,600	
	1.65% Increase in value	
2019		
Tax Capacity -		
	1.5% of 1st $ 150,000	2,250
	2.0% of $ 446,600	8,932
	Tax Capacity	11,182
	Less Fiscal Disparities Est.	(3,992)
		7,190
	x Est. 2019 Rate	0.52134
	Est. 2019 City Tax	$3,748.33
	Difference	$172.65
	Percent change	4.83%

	BUSINESS VALUE = $ 2,928,200	
2018		
Tax Capacity -		
	1.5% of 1st $ 150,000 =	2,250
	2.0% of $ 2,778,200 =	55,564
	Tax Capacity	57,814
	Less Fiscal Disparities	(20,997)
		36,817
	x 2018 Rate	0.51112
	2018 City Tax	$18,817.84
	BUSINESS VALUE = $ 2,928,200	
	0.00% Increase in value	
2019		
Tax Capacity -		
	1.5% of 1st $ 150,000	2,250
	2.0% of $ 2,778,200	55,564
	Tax Capacity	57,814
	Less Fiscal Disparities Est.	(20,997)
		36,817
	x Est. 2019 Rate	0.52134
	Est. 2019 City Tax	$19,194.20
	Difference	$376.36
	Percent change	2.00%

Exhibit F

CITY OF INVER GROVE HEIGHTS

TAX COMPARISON 2018 VS 2019 CITY TAXES ONLY - BASE BUDGET ONLY

MEAN

RESIDENTIAL HOMESTEAD VALUE =	$	265,369
2018 TAXABLE MARKET VALUE =	***$***	***249,185***
2018		
Tax Capacity -		
1.00% of $ 249,185 =		2,492
Tax Capacity		2,492
x 2018 Rate		0.51112
2018 City Tax		$1,273.63
RESIDENTIAL HOMESTEAD VALUE =	$	283,385
6.79% Increase in value		
2019 TAXABLE MARKET VALUE =	***$***	***268,593***
2019		
Tax Capacity -		
1.00% $ 268,593 =		2,686
Tax Capacity		2,686
x Est. 2019 Rate		0.52459
Est. 2019 City Tax		$1,409.00
Difference		$135.37
Percent change		10.63%

MEDIAN

RESIDENTIAL HOMESTEAD VALUE =	$	231,300
2018 TAXABLE MARKET VALUE =	***$***	***213,678***
2018		
Tax Capacity -		
1.00% of $ 213,678 =		2,137
Tax Capacity		2,137
x 2018 Rate		0.51112
2018 City Tax		$1,092.15
RESIDENTIAL HOMESTEAD VALUE =	$	251,600
8.78% Increase in value		
2019 TAXABLE MARKET VALUE =	***$***	***235,698***
2019		
Tax Capacity -		
1.00% of $ 235,698 =		2,357
Tax Capacity		2,357
x Est. 2019 Rate		0.52459
Est. 2019 City Tax		$1,236.44
Difference		$144.29
Percent change		13.21%

BUSINESS VALUE = $ 586,900	
2018	
Tax Capacity -	
1.5% of 1st $ 150,000 =	2,250
2.0% of $ 436,900 =	8,738
Tax Capacity	10,988
Less Fiscal Disparities	(3,992)
	6,996
x 2018 Rate	0.51112
2018 City Tax	$3,575.68
BUSINESS VALUE = $ 596,600	
1.65% Increase in value	
2019	
Tax Capacity -	
1.5% of 1st $ 150,000	2,250
2.0% of $ 446,600	8,932
Tax Capacity	11,182
Less Fiscal Disparities Est.	(3,992)
	7,190
x Est. 2019 Rate	0.52459
Est. 2019 City Tax	$3,771.66
Difference	$195.98
Percent change	5.48%

BUSINESS VALUE = $ 2,928,200	
2018	
Tax Capacity -	
1.5% of 1st $ 150,000 =	2,250
2.0% of $ 2,778,200 =	55,564
Tax Capacity	57,814
Less Fiscal Disparities	(20,997)
	36,817
x 2018 Rate	0.51112
2018 City Tax	$18,817.84
BUSINESS VALUE = $ 2,928,200	
0.00% Increase in value	
2019	
Tax Capacity -	
1.5% of 1st $ 150,000	2,250
2.0% of $ 2,778,200	55,564
Tax Capacity	57,814
Less Fiscal Disparities Est.	(20,997)
	36,817
x Est. 2019 Rate	0.52459
Est. 2019 City Tax	$19,313.65
Difference	$495.81
Percent change	2.63%

CITY OF INVER GROVE HEIGHTS

TAX COMPARISON 2018 VS 2019 CITY TAXES ONLY - BASE BUDGET PLUS ADDITIONS

MEAN

	RESIDENTIAL HOMESTEAD VALUE =	$ 265,369
	2018 TAXABLE MARKET VALUE =	***$ 249,185***
2018		
Tax Capacity -		
	1.00% of $ 249,185 =	2,492
	Tax Capacity	2,492
	x 2018 Rate	0.51112
	2018 City Tax	$1,273.63
	RESIDENTIAL HOMESTEAD VALUE =	$ 283,385
	6.79% Increase in value	
	2019 TAXABLE MARKET VALUE =	***$ 268,593***
2019		
Tax Capacity -		
	1.00% $ 268,593 =	2,686
	Tax Capacity	2,686
	x Est. 2019 Rate	0.53449
	Est. 2019 City Tax	$1,435.61
	Difference	$161.98
	Percent change	12.72%

MEDIAN

	RESIDENTIAL HOMESTEAD VALUE =	$ 231,300
	2018 TAXABLE MARKET VALUE =	***$ 213,678***
2018		
Tax Capacity -		
	1.00% of $ 213,678 =	2,137
	Tax Capacity	2,137
	x 2018 Rate	0.51112
	2018 City Tax	$1,092.15
	RESIDENTIAL HOMESTEAD VALUE =	$ 251,600
	8.78% Increase in value	
	2019 TAXABLE MARKET VALUE =	***$ 235,698***
2019		
Tax Capacity -		
	1.00% of $ 235,698 =	2,357
	Tax Capacity	2,357
	x Est. 2019 Rate	0.53449
	Est. 2019 City Tax	$1,259.79
	Difference	$167.64
	Percent change	15.35%

	BUSINESS VALUE = $ 586,900	
2018		
Tax Capacity -		
	1.5% of 1st $ 150,000 =	2,250
	2.0% of $ 436,900 =	8,738
	Tax Capacity	10,988
	Less Fiscal Disparities	(3,992)
		6,996
	x 2018 Rate	0.51112
	2018 City Tax	$3,575.68
	BUSINESS VALUE = $ 596,600	
	1.65% Increase in value	
2019		
Tax Capacity -		
	1.5% of 1st $ 150,000	2,250
	2.0% of $ 446,600	8,932
	Tax Capacity	11,182
	Less Fiscal Disparities Est.	(3,992)
		7,190
	x Est. 2019 Rate	0.53449
	Est. 2019 City Tax	$3,842.89
	Difference	$267.21
	Percent change	7.47%

	BUSINESS VALUE = $ 2,928,200	
2018		
Tax Capacity -		
	1.5% of 1st $ 150,000 =	2,250
	2.0% of $ 2,778,200 =	55,564
	Tax Capacity	57,814
	Less Fiscal Disparities	(20,997)
		36,817
	x 2018 Rate	0.51112
	2018 City Tax	$18,817.84
	BUSINESS VALUE = $ 2,928,200	
	0.00% Increase in value	
2019		
Tax Capacity -		
	1.5% of 1st $ 150,000	2,250
	2.0% of $ 2,778,200	55,564
	Tax Capacity	57,814
	Less Fiscal Disparities Est.	(20,997)
		36,817
	x Est. 2019 Rate	0.53449
	Est. 2019 City Tax	$19,678.37
	Difference	$860.53
	Percent change	4.57%

City of Inver Grove Heights
Proposed 2019 Budget
Golf Summary

	2016 Actual	2017 Actual	2018 Amended Budget	2019 Department Request	2019 Preliminary Budget	2020 Preliminary Budget
Charges For Services	1,303,498	1,466,735	1,680,200	1,643,100	0	1,676,000
Miscellaneous Revenues	7,824	4,367	2,800	202,800	0	206,900
Other Financing Sources	100,000	100,000	0	0	0	0
Total Revenue	**1,411,322**	**1,571,102**	**1,683,000**	**1,845,900**	**0**	**1,882,900**
Personnel	796,239	873,027	923,900	1,013,300	0	1,035,200
Prof/Tech Services	3,557	425	800	800	0	800
Purch Svcs - Prop/Equip	77,508	2,281,523	107,200	98,800	0	100,800
Other Purchased Services	44,922	62,955	50,600	52,800	0	53,900
Supplies	178,231	284,031	255,300	229,700	0	234,300
Other Expenses/Expenditures	272,423	254,638	312,400	237,100	0	241,800
Costs Of Sales	115,651	137,927	138,600	147,600	0	150,600
Purchases	(2,516)	(1,260)	0	0	0	0
Debt Service	463	0	0	0	0	0
Other	2,179,528	8,306	0	0	0	0
Total Expense	**3,666,006**	**3,901,573**	**1,788,800**	**1,780,100**	**0**	**1,817,400**
Revenues Over (Under) Expenses			**(105,800)**	**65,800**	**0**	**65,500**
Additional Cash Receipts:						
INTERFUND LOAN RECEIPT			**150,000**	**385,000**	**0**	**0**
Additional Cash Outlays						
CAPITAL OUTLAY			**150,000**	**435,000**	**0**	**0**
INTERFUND LOAN REPAYMENT			**162,800**	**197,100**	**0**	**197,100**
Increase (Decrease) In Cash			**4,200**	**16,200**	**0**	**65,900**

AGENDA ITEM ____________

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COUNCIL ACTION**

2019 Technology Budget Information Follow-up

Meeting Date:	December 3, 2018		**Fiscal/FTE Impact:**
Item Type:	Regular Agenda	☐	None
Contact:	Kristi Smith 651-450-2521	☐	Amount included in current budget
Prepared by:	Kristi Smith, Finance Director	☐	Budget amendment requested
Reviewed by:		☐	FTE included in current complement
		☐	New FTE requested – N/A
		X	Other – 2019 Budget

PURPOSE/ACTION REQUESTED

To provide additional information requested regarding the 2019 Technology Budget.

SUMMARY

At the November 5, 2018 work session Council asked for additional information regarding specific line items in the Technology Budget.

50070 Dues, Licenses and Subscriptions	$140,500	
ESRI		$34,000
Documentum		12,500
Cartegraph		21,000
Pictometry		3,000
Sonic Wall		3,500
Trend Micro		4,500
Veam Back-up		4,000
VMWare		18,000
Web HelpDesk		3,500
Microsoft License Renewals		12,500
Microsoft Licenses, SQL, RDP Expansions		19,000
Misc. Licenses		5,000

Dues, Licenses and Subscriptions that are specific to a department are coded directly to the department (Tyler vX – Finance, CityView – Inspections and Police, etc.)

50080 Conferences & Seminars	$9,000	
ArcGis Training		$5,000
MinnIT Conference		2,500
LISGIS Conference		1,500

ArcGis Training increased $2,500 from 2018, Office Training from New Horizons of $5,500 was removed and LISGIS Conference is new in 2019. In addition, Meals and Lodging costs were previously included in 50080 and for 2019 have been included separately in 50075 Meals and Lodging, $3,400. The net change from 2018 to 2019 for Conferences & Seminars along with Meals and Lodging is a decrease of $600.

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

DRAFT

RESOLUTION NO. ___________

RESOLUTION ADOPTING THE FINAL 2019 BUDGETS

BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS FOLLOWS: The following final fund expenditure/expense budgets for the City of Inver Grove Heights for fiscal year 2019 are hereby approved:

General Fund	$24,456,500
Recreation Fund	678,000
Community Center Fund	3,806,100
EDA Operations Fund	75,100
Storm Water Fund	531,800
Storm Water – NWA Fund	0
ADA Fund	66,500
Water Fund	3,283,200
Water Rev Ref 2012A Fund	21,100
Water Connection Fund	0
Water System Improvements Fund	652,600
Water – NWA Fund	5,000
Sewer Fund	3,921,900
GO Sewer Rev 2010A Fund	100,600
GO Sewer Rev 2014B Fund	114,400
GO Sewer Rev 2015B Fund	112,300
GO Sewer Rev 2017A Fund	157,800
Sewer Connection Fund	0
Sewer – NWA Fund	5,000
Golf Course Fund	1,780,100
Risk Management Fund	1,011,800
Central Equipment Fund	2,851,100
Central Stores Fund	105,200
City Facilities Fund	1,226,100
Technology Fund	877,600

Adopted this 10th day of December, 2018, by the City Council of Inver Grove Heights.

Ayes:

Nays:

____
George Tourville, Mayor

ATTEST:

____
Michelle Tesser, City Clerk

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

DRAFT

RESOLUTION NO. ___________

RESOLUTION ADOPTING THE FINAL TAX LEVIES FOR THE YEAR 2018, COLLECTIBLE IN 2019

BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS FOLLOWS: There is a final levy upon taxable property in the City of Inver Grove Heights for the year 2018, collectible in 2019, for the following purposes in the following amounts:

General Operating Fund		$20,687,200
Bond Retirement:		
City Share of Special Assessments	$213,693	
G.O. Improvement Bonds, 2014B	0	
(Levy of $51,879 less excess of $51,879)		
G.O. Refunding Capital Impr. Bonds, 2016A	616,284	
G.O. Improvement Bonds, 2010B	177,250	
(Levy of $283,375 less $106,125 of funds available)		
G.O. Bonds, 2015A	634,343	
G.O. Bonds, 2017B	262,524	
G.O. Capital Improvement Bonds, 2018A	640,000	
Total Bond Retirement		2,544,094
Total Levy		$23,231,294

Adopted this 10th day of December, 2018, by the City Council of Inver Grove Heights.

Ayes:

Nays:

____
George Tourville, Mayor

ATTEST:

____
Michelle Tesser, City Clerk

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

DRAFT

RESOLUTION NO. __________

RESOLUTION ADOPTING THE STORM WATER SPECIAL TAXING DISTRICT TAX LEVIES FOR THE YEAR 2018, COLLECTIBLE IN 2019

BE IT RESOLVED, BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS FOLLOWS: There is a proposed special property tax levied upon the taxable property within the Storm Water Special Taxing Districts (S.W.S.T.D.) in the City of Inver Grove Heights collectible in 2019 for the following purposes in the following amounts:

Bond Retirement

70th Street Reconstruction Storm Water Special Taxing Districts

Babcock Trail	$22,230
South Grove	41,285
70th Street	15,879

Adopted this 10th day of December, 2018, by the City Council of Inver Grove Heights.

Ayes:

Nays:

____
George Tourville, Mayor

ATTEST:

____
Michelle Tesser, City Clerk

CITY OF INVER GROVE HEIGHTS, MINNESOTA **DRAFT 11/29/18**
Capital Improvement Plan Summary

	Inflation Assumptions					
1	Revenue (Non-Property Tax)	2.00%	2.00%	2.00%	2.00%	2.00%
2	Expenses	5.00%	5.00%	5.00%	5.00%	5.00%
3	Franchis Fees	0.00%	0.00%	0.00%	0.00%	0.00%
4	Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%

GENERAL FUND BUDGET

	GENERAL FUND	Actual 2016	Actual 2017	Budget 2018	Budget 2019	Projected 2020	2021	2022	2023	2024
	REVENUE									
5	GENERAL PROPERTY TAX	14,157,530	15,190,441	17,321,200	19,229,700	20,550,770	21,919,845	23,355,518	24,852,691	26,253,806
6	ADDITIONAL LEVY TO MEET FUND BALANCE POLICY	0	0	0	0	1,227,869	606,648	631,961	608,539	638,946
7	FISCAL DISPARITIES	1,802,095	1,960,009	1,700,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,836,000
8	OTHER LEVY	14,779	18,530	15,000	15,000	15,000	15,000	15,000	15,000	15,300
9	FRANCHISE FEES	103,406	107,441	107,400	111,800	111,800	111,800	111,800	111,800	111,800
10	LICENSES & PERMITS	1,133,121	1,355,686	1,131,800	1,379,100	1,406,682	1,434,816	1,463,512	1,492,782	1,522,638
11	OTHER INTERGOVERNMENTAL	676,129	697,599	615,700	761,500	776,730	792,265	808,110	824,272	840,758
12	CHARGES FOR SERVICES	660,604	620,978	910,400	975,400	994,908	1,014,806	1,035,102	1,055,804	1,076,920
13	FINES AND FORFEITS	119,855	173,365	140,000	170,000	173,400	176,868	180,405	184,013	187,694
14	INTEREST EARNINGS	74,848	79,380	89,900	116,800	122,917	138,265	145,848	153,748	161,355
15	MISCELLANEOUS	11,014	75,914	210,900	239,700	244,494	249,384	254,372	259,459	264,648
16	**TOTAL REVENUE**	**18,753,381**	**20,279,343**	**22,242,300**	**24,799,000**	**27,424,570**	**28,259,696**	**29,801,629**	**31,358,109**	**32,909,864**
	EXPENDITURES									
17	GENERAL GOVERNMENT	1,853,731	1,849,983	1,994,900	2,267,800	2,381,190	2,500,250	2,625,262	2,756,525	2,894,351
18	PUBLIC SAFETY	9,332,846	9,837,271	10,589,800	11,828,800	12,420,240	13,041,252	13,693,315	14,377,980	15,096,879
19	PUBLIC WORKS	3,728,436	3,958,174	4,251,300	4,516,800	4,742,640	4,979,772	5,228,761	5,490,199	5,764,709
20	PARKS AND RECREATION	1,695,806	1,834,875	2,065,900	2,145,800	2,253,090	2,365,745	2,484,032	2,608,233	2,738,645
21	COMMUNITY DEVELOPMENT	1,324,928	1,546,943	1,555,100	1,738,500	1,825,425	1,916,696	2,012,531	2,113,158	2,218,815
22	DEBT SERVICE									
23	PRINCIPAL	0	0	0	0	0	0	0	0	0
24	INTEREST	0	0	0	0	0	0	0	0	0
25	CAPITAL OUTLAY	0	48,239	0	0	0	0	0	0	0
26	CONTINGENCY	0	0	100,000	0	0	0	0	0	0
27	**TOTAL EXPENDITURES**	**17,935,747**	**19,075,485**	**20,557,000**	**22,497,700**	**23,622,585**	**24,803,714**	**26,043,900**	**27,346,095**	**28,713,400**
28	**REVENUE OVER (UNDER) EXPENDITURES**	**817,634**	**1,203,858**	**1,685,300**	**2,301,300**	**3,801,985**	**3,455,982**	**3,757,729**	**4,012,014**	**4,196,464**
	OTHER FINANCING SOURCES / (USES)									
29	SALE OF ASSETS	0	0	0	0	0	0	0	0	0
30	BOND PROCEEDS	0	0	0	0	0	0	0	0	0
31	TRANSFERS IN	781,575	678,659	100,000	0	0	0	0	0	0
32	TOTAL TRANSFERS OUT	(1,909,900)	(1,318,700)	(1,990,500)	(2,301,300)	(2,574,116)	(2,849,334)	(3,125,768)	(3,403,475)	(3,557,518)
a	Transfer to Park Capital Replacement Fund 444	(150,000)	(150,000)	(250,000)	(290,000)	(290,000)	(290,000)	(290,000)	(290,000)	(290,000)
b	Transfer to Park Acquisition Fund 402	0	0	0	0	0	0	0	0	0
c	Transfer to Recreation Fund 204	(331,900)	(359,300)	(352,100)	(436,100)	(457,905)	(480,800)	(504,840)	(530,082)	(556,586)
d	Transfer to Pavement Mgmt Fund 440	(700,000)	(700,000)	(1,250,000)	(1,500,000)	(1,750,000)	(2,000,000)	(2,250,000)	(2,500,000)	(2,625,000)
e	Transfer to EDA	(500)	(94,100)	(83,100)	(75,200)	(76,211)	(78,534)	(80,928)	(83,393)	(85,932)
f	Transfer to Local Improvements	0	0	0	0	0	0	0	0	0
g	Transfer to Sewer Fund	(720,000)	0	0	0	0	0	0	0	0
h	Transfer to Equipment Acquisition	(7,500)	(15,300)	(55,300)	0	0	0	0	0	0
33	**TOTAL OTHER FINANCING SOURCES / (USES)**	**(1,128,325)**	**(640,041)**	**(1,890,500)**	**(2,301,300)**	**(2,574,116)**	**(2,849,334)**	**(3,125,768)**	**(3,403,475)**	**(3,557,518)**
34	Nonspendable Fund Balance	**15,799**	**141,195**	**141,195**	**141,195**	**141,195**	**141,195**	**141,195**	**141,195**	**141,195**
35	**Ending Unassigned General Fund Balance**	**9,600,129**	**10,038,550**	**9,833,350**	**9,833,350**	**11,061,219**	**11,667,867**	**12,299,828**	**12,908,367**	**13,547,313**
36	Percentage of Next Year's Expenditures	47%	45%	40%	38%	40%	40%	40%	40%	40%

CITY OF INVER GROVE HEIGHTS, MINNESOTA **DRAFT 11/29/18**
Capital Improvement Plan Summary

	Inflation Assumptions	2020	2021	2022	2023	2024
1	Revenue (Non-Property Tax)	2.00%	2.00%	2.00%	2.00%	2.00%
2	Expenses	5.00%	5.00%	5.00%	5.00%	5.00%
3	Franchis Fees	0.00%	0.00%	0.00%	0.00%	0.00%
4	Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%

PROPERTY TAX LEVY AND TAX IMPACT

GENERAL FUND	Actual 2016	Actual 2017	Budget 2018	Budget 2019	Projected 2020	2021	2022	2023	2024
37 TOTAL GENERAL FUND TAX LEVY	**15,897,800**	**16,973,400**	**19,021,200**	**21,029,700**	**23,578,639**	**24,326,493**	**25,787,479**	**27,261,230**	**28,728,752**
38 ANNUAL INCREASE		6.8%	12.1%	10.6%	12.1%	3.2%	6.0%	5.7%	5.4%
39 OTHER SPECIAL LEVIES									
40									
41									
42 OTHER/UNALLOTMENT LEVY	-	-	-	-	-	-	-	-	-
43 TOTAL OPERATING TAX LEVIES	**15,897,800**	**16,973,400**	**19,021,200**	**21,029,700**	**23,578,639**	**24,326,493**	**25,787,479**	**27,261,230**	**28,728,752**
44 MN Armory Bldg (Final Payment 2016)	19,600	-	-	-	-	-	-	-	-
45 City Share of Assessments	235,201	234,058	205,074	213,693	205,703	197,013	157,054	150,925	150,925
46 2010C PIR BONDS (Final Payment 2018)	46,942	-	-	-	-	-	-	-	-
47 2011A IMPROVEMENT BONDS (Final Payment 2019)	123,819	99,200	-	-	-	-	-	-	-
48 2014B IMPROVEMENT BONDS (Final Payment 2019)	122,500	150,000	-	-	-	-	-	-	-
49 2014B IMPROVEMENT BONDS (Final Payment 2020)	290,000	445,000	456,482	-	-	-	-	-	-
50 2016A REFUNDING BONDS (Final Payment 2034)	674,000	642,800	600,272	616,284	636,759	656,289	695,874	718,134	718,134
51 2017A IMPROVEMENT BONDS (Final Payment 2027)	110,000	195,000	195,000	177,250	177,250	177,250	177,250	177,250	177,250
52 2015A IMPROVEMENT BONDS (Final Payment 2031)	635,388	634,334	682,482	634,343	636,762	638,972	635,669	637,301	633,210
53 2017B IMPROVEMENT BONDS (Final Payment 2033)	-	-	1,887	262,524	262,910	263,140	263,211	263,125	262,882
54 2018A CIP BONDS (Final Payment 2039) - Estimated	-	-	-	553,621	737,347	739,447	740,691	741,269	741,158
55 2019A CIP BONDS (Final Payment 2039) - Estimated	-	-	-	84,336	190,998	188,793	186,422	189,192	186,477
56 OFFSET FROM CLOSED BOND FUND	(200,000)	(200,000)	(200,000)	-	-	-	-	-	-
57 TOTAL EXISTING DEBT LEVIES	**2,057,450**	**2,200,392**	**1,941,197**	**2,542,051**	**2,847,729**	**2,860,903**	**2,856,171**	**2,877,196**	**2,870,036**
58 POTENTIAL NEW DEBT LEVIES (SEE EXHIBITS)	**-**	**-**	**-**	**-**	**-**	**-**	**661,067**	**1,561,095**	**2,222,485**
59 TOTAL TAX LEVIES	17,955,250	19,173,792	20,962,397	23,571,751	26,426,368	27,187,396	29,304,717	31,699,521	33,821,272
60 ADJUSTMENT FOR FISCAL DISPARITIES DISTRIBUTION	(2,063,774)	(2,259,396)	(2,436,782)	(2,546,056)	(2,682,036)	(2,827,547)	(2,814,698)	(2,970,414)	(3,126,814)
61 NET LEVY TO TAXPAYERS	**15,891,476**	**16,914,396**	**18,525,615**	**21,025,695**	**23,744,332**	**24,359,849**	**26,490,019**	**28,729,107**	**30,694,458**
62 TOTAL LEVY INCREASE PERCENTAGE		6.4%	9.5%	13.5%	12.9%	2.6%	8.7%	8.5%	6.8%
63 **DEBT LEVY AS A % OF NET CITY-WIDE TAX LEVY**	12.9%	13.0%	10.5%	12.1%	12.0%	11.7%	13.3%	15.4%	16.6%
64 EXISTING TAX BASE	32,272,465	32,757,979	36,245,198	39,050,948	40,027,222	42,876,555	44,188,832	45,533,915	46,912,625
65 TAX INCREMENT CAPTURED TAX CAPACITY	0	0	0	0	1,569,064	0	0	0	0
66 **NEW TAX CAPACITY (FROM GROWTH PROJECTIONS)**	0	0	0	0	234,500	234,500	234,500	234,500	234,500
67 TOTAL TAX CAPACITY	32,272,465	32,757,979	36,245,198	39,050,948	41,830,786	43,111,055	44,423,332	45,768,415	47,147,125
68 TAX RATE ON TAX CAPACITY	**49.242%**	**51.644%**	**51.112%**	**53.842%**	**56.763%**	**56.505%**	**59.631%**	**62.771%**	**65.104%**
69 TAX RATE % CHANGE		4.88%	-1.03%	5.34%	5.43%	-0.45%	5.53%	5.27%	3.72%
70 City Taxes	933	996	1,111	1,276	1,384	1,418	1,539	1,666	1,778
71 **$ tax increase/(decrease) average home ($251,600)**		63.12	114.90	165.41	108.15	33.42	121.38	127.38	111.20
72 **% tax increase/(decrease) average home ($251,600)**		**6.77%**	**11.54%**	**14.89%**	**8.48%**	**2.41%**	**8.56%**	**8.28%**	**6.67%**
73 Existing Tax Base Inflation/Deflation					2.5%	2.5%	2.5%	2.5%	2.5%
74 Total Tax Base Increase		1.5%	10.6%	7.7%	7.1%	3.1%	3.0%	3.0%	3.0%
75 % from New Growth					0.6%	0.6%	0.5%	0.5%	0.5%

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CITY OF INVER GROVE HEIGHTS, MINNESOTA **DRAFT 11/29/18**
Financial Management Plan
Summary of CIP Requests/Debt Levies

PROJECTED DEBT ISSUED BASED ON CIP REQUESTS		Budget 2019	Projected 2020	2021	2022	2023	2024
1 **FUND**							
2 General Fund	101	-	-	-	-	-	-
3 Parks Acquisition Fund	402	-	-	-	-	-	-
4 City Facilities Fund	605	-	-	-	11,150,000	-	-
5 Golf Course Fund	503	-	-	-	-	-	-
6 Community Center Fund	205	-	-	-	-	-	-
7 Local Improvement Fund	420-438;446	-	-	7,000,000	-	6,650,000	-
8 Pavement Management Fund	440	-	-	-	-	-	-
9 **Total New Debt Issued**		**0**	**0**	**7,000,000**	**11,150,000**	**6,650,000**	**0**

PROJECTED DEBT LEVIES BASED ON CIP REQUESTS		Budget 2019	Projected 2020	2021	2022	2023	2024
10 **FUND**							
11 General Fund	101	-	-	-	-	-	-
12 Parks Acquisition Fund	402	-	-	-	-	-	-
13 City Facilities Fund	605	-	-	-	-	900,027	900,027
14 Golf Course Fund	503	-	-	-	-	-	-
15 Community Center Fund	205	-	-	-	-	-	-
16 Local Improvement Fund	420-438;446	-	-	-	661,067	661,067	1,322,457
17 Pavement Management Fund	440	-	-	-	-	-	-
18 **Total New Debt Levies (TO SUMMARY PAGE, LINE 58)**		**0**	**-**	**-**	**661,067**	**1,561,095**	**2,222,485**

CITY OF INVER GROVE HEIGHTS, MINNESOTA DRAFT 11/29/18
Capital Improvement Plan
Park Acquisition and Development Fund 402- Exhibit B

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

PARK ACQUISITION AND DEVELOPMENT FUND 402 - EXHIBIT B	Actual 2017	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Charges for Services	265,765	330,000	330,000	330,000	330,000	330,000	330,000
8 State Bonding Grant	-	1,252,710	578,562	-	-	-	-
9 Interest	17,936	27,448	29,163	-	-	-	-
10 Miscellaneous	175,879	271,234	1,050,000	-	-	-	-
11 **TOTAL REVENUE**	**459,580**	**1,881,392**	**1,987,725**	**330,000**	**330,000**	**330,000**	**330,000**
12							
13 **EXPENSES**							
14 **Current**							
15 Miscellaneous	-	-	-	-	-	-	-
16 **Debt Service**							
17 Debt Service - Principal and Interest	-	-	-	-	-	-	-
18 **Capital Outlay**							
19 Capital improvements (Line 46)	193,091	2,470,000	3,964,255	1,112,800	432,640	-	116,986
20 **TOTAL EXPENSES**	**193,091**	**2,470,000**	**3,964,255**	**1,112,800**	**432,640**	**-**	**116,986**
21							
22 **OTHER FINANCING SOURCES / (USES)**							
23 Bond Proceeds	-	-	-	-	-	-	-
24 Transfer in	-	276,749	-	-	-	-	-
25 Transfer out - Local Improvement	(12,518)	-	-	-	-	-	-
26 Transfer out - Other	-	-	-	-	-	-	-
27 **TOTAL OTHER FINANCING SOURCES (USES)**	**(12,518)**	**276,749**	**-**	**-**	**-**	**-**	**-**
28							
29 **ENDING FUND BALANCE**	**2,644,893**	**2,333,034**	**356,504**	**(426,296)**	**(528,936)**	**(198,936)**	**14,078**
30 **Interfund Loan Balance (General Fund)**							

BREAKDOWN OF CAPITAL OUTLAY	Actual 2017	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
31 **PROJECT DESCRIPTION**							
32 Heritage Village Park	-	2,470,000	1,939,255	-	-	-	-
33 NWA park acquisition	-	-	800,000	400,000	-	-	-
34 NWA park development	-	-	800,000	400,000	200,000	-	-
35 NWA trail development	-	-	100,000	100,000	100,000	-	100,000
36 NWA grade separated crossing	-	-	-	-	-	-	-
37 VMCC Babcock Trail		-	100,000	-	-	-	-
38 Seidl's Trail	-	-	100,000	150,000	-	-	-
39 North Valley/South Valley	-	-	-	-	-	-	-
40 Baksetball Court	-	-	-	20,000	-	-	-
41 Upper 55th Trail	-	-	125,000	-	-	-	-
42 Salem Shelter	-	-	-	-	100,000	-	-
43	-	-	-	-	-	-	-
44 Future Year Placeholder	-	-	-	-	-	-	-
45 **Total Capital Outlay**	-	2,470,000	3,964,255	1,070,000	400,000	-	100,000
46 **CAPITAL OUTLAY WITH INFLATION**	**0**	**2,470,000**	**3,964,255**	**1,112,800**	**432,640**	**0**	**116,986**

CITY OF INVER GROVE HEIGHTS, MINNESOTA **DRAFT 11/29/18**
Capital Improvement Plan
Park Capital Replacement Fund 444 - Exhibit C

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

PARK CAPITAL REPLACEMENT FUND 444 - EXHIBIT C	Actual 2017	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Donations	-	-	-	-	-	-	-
8 Miscellaneous	-	-	-	-	-	-	-
9 Interest	7,566	12,956	16,791	15,433	2,280	2,481	3,602
10 **TOTAL REVENUE**	**7,566**	**12,956**	**16,791**	**15,433**	**2,280**	**2,481**	**3,602**
11							
12 **EXPENSES**							
13 **Current**							
14 Miscellaneous	5,151	5,306	5,465	5,629	5,797	5,971	6,151
15 **Debt Service**							
16 Debt Service - Principal and Interest	-	-	-	-	-	-	-
17 **Capital Outlay**							
18 Capital Expenditures (Line 42)	61,521	140,000	410,000	1,352,000	270,400	196,851	204,725
19 **TOTAL EXPENSES**	**66,672**	**145,306**	**415,465**	**1,357,629**	**276,197**	**202,822**	**210,876**
20							
21 **OTHER FINANCING SOURCES / (USES)**							
22 Bond Proceeds	-	-	-	-	-	-	-
23 Transfers in - General Fund	150,000	250,000	290,000	290,000	290,000	290,000	290,000
24 Transfers in - Capital Facilities Fund	25,000	-	-	-	-	-	-
25 Transfers in - Host Community Fund	25,000	-	-	-	-	-	-
26 Transfer out	-	-	-	-	-	-	-
27 **TOTAL OTHER FINANCING SOURCES (USES)**	**200,000**	**250,000**	**290,000**	**290,000**	**290,000**	**290,000**	**290,000**
28							
29 **ENDING FUND BALANCE**	**1,225,646**	**1,343,296**	**1,234,623**	**182,427**	**198,510**	**288,169**	**370,895**

BREAKDOWN OF CAPITAL OUTLAY	Actual 2017	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
30 **EQUIPMENT/PROJECT DESCRIPTION**							
31 Playground Equipment	-	-	100,000	150,000	150,000	75,000	75,000
32 North Valley/South Valley Picnic Shelter	-	-	-	1,000,000	-	-	-
33 Tennis court/basketball repair	-	50,000	300,000	90,000	90,000	90,000	90,000
34 Rich Valley Well Backstop Hoods	-	80,000	-	-	-	-	-
35 Fishing Pier	-	-	-	50,000	-	-	-
36 Recreation Building	-	-	-	-	-	-	-
37 Streetscapes	-	10,000	10,000	10,000	10,000	10,000	10,000
38							
39							
40 Future Year Placeholder							
41 **Total Capital Outlay**	-	140,000	410,000	1,300,000	250,000	175,000	175,000
42 **CAPITAL OUTLAY WITH INFLATION**	**0**	**140,000**	**410,000**	**1,352,000**	**270,400**	**196,851**	**204,725**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan
Host Community Fund 451 - Exhibit D

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

HOST COMMUNITY FUND 451 - EXHIBIT D	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Charges for Services (Land Fill Agreements)	2,108,572	1,606,000	1,548,000	1,590,000	1,632,000	1,678,000	1,724,000
8 Interest	30,001	52,436	41,265	43,119	41,739	23,487	26,389
9 Miscellaneous	8,229	-	-	-	-	-	-
10 **TOTAL REVENUE**	**2,146,802**	**1,658,436**	**1,589,265**	**1,633,119**	**1,673,739**	**1,701,487**	**1,750,389**
11							
12 **EXPENSES**							
13 **Current**							
14 Miscellaneous	158,182	210,785	134,907	108,974	108,974	108,974	108,974
15 Argenta Trail	-	-	-	-	-	-	-
16 HVP Grant	-	248,750	-	-	-	-	-
17 **Debt Service**							
18 Debt Service - Principal and Interest	-	-	-	-	-	-	-
19 **Capital Outlay**							
20 Capital Expenditures	-	-	-	-	-	-	-
21 **TOTAL EXPENSES**	**158,182**	**459,535**	**134,907**	**108,974**	**108,974**	**108,974**	**108,974**
22							
23 **OTHER FINANCING SOURCES / (USES)**							
24 Bond Proceeds	-	-	-	-	-	-	-
25 Transfers In	-	-	-	-	-	-	-
26 Transfers Out - Community Center (For Operations)	(542,485)	(419,700)	(497,900)	(563,700)	(608,406)	(655,009)	(703,577)
27 Transfers Out - Community Center (For Capital)	(12,571)	(1,382,500)	(593,500)	(981,552)	(2,335,499)	(624,300)	(46,794)
28 Transfers Out - Community Center (For Rink Projects)	-	(68,700)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)
29 Transfers Out - Golf Course Fund	(100,000)	-	-	-	-	-	-
30 Transfers Out - Economic Development Fund	(43,941)	-	-	-	-	-	-
31 Transfers Out - Park Capital Replacement	(25,000)	-	-	-	-	-	-
32 Transfers Out - Cities Facilities Fund	-	-	-	-	-	-	-
33 Transfers Out - ADA	(21,500)	(19,700)	(25,300)	-	-	-	-
34 Transfers Out - General Fund	(200,000)	(100,000)	-	-	-	-	-
34 Transfers Out - Pavement Management Program	(500,000)	-	-	-	-	-	-
35 Transfers Out - Other	-	(102,015)	(108,333)	(8,333)	-	-	-
36 **TOTAL OTHER FINANCING SOURCES (USES)**	(1,445,497)	(2,092,615)	(1,306,033)	(1,634,585)	(3,024,905)	(1,360,309)	(831,371)
37							
38 **ENDING FUND BALANCE**	**4,194,911**	**3,301,197**	**3,449,522**	**3,339,082**	**1,878,942**	**2,111,146**	**2,921,190**

CITY OF INVER GROVE HEIGHTS, MINNESOTA
Capital Improvement Plan
Community Projects Fund 450 - Exhibit E

DRAFT 11/29/18

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

COMMUNITY PROJECTS FUND 450 - EXHIBIT E	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Intergovernmental	-	-	-	-	-	-	-
8 Interest	2,352	2,754	1,328	932	532	126	-
9 Miscellaneous	-	-	-	-	-	-	-
10 **TOTAL REVENUE**	**2,352**	**2,754**	**1,328**	**932**	**532**	**126**	**-**
11							
12 **EXPENSES**							
13 **Current**							
14 Emeral Ash Borer	20,933	106,093	33,000	33,000	33,000	10,186	-
15 Election Equipment	10,700	10,700	-	-	-	-	-
16 Miscellaneous	-	-	-	-	-	-	-
17 **Debt Service**							
18 Debt Service - Principal and Interest	-	-	-	-	-	-	-
19 **Capital Outlay**							
20 Capital Expenditures	-	-	-	-	-	-	-
21 **TOTAL EXPENSES**	**31,633**	**116,793**	**33,000**	**33,000**	**33,000**	**10,186**	**-**
22							
23 **OTHER FINANCING SOURCES / (USES)**							
24 Bond Proceeds	-	-	-	-	-	-	-
25 Transfers In - General	-	-	-	-	-	-	-
26 Transfers In - Other	-	-	-	-	-	-	-
27 Transfers Out	-	-	-	-	-	-	-
28 **TOTAL OTHER FINANCING SOURCES (USES)**	-	-	-	-	-	-	-
29							
30 **ENDING FUND BALANCE**	**220,307**	**106,268**	**74,596**	**42,529**	**10,060**	**(0)**	**(0)**

CITY OF INVER GROVE HEIGHTS, MINNESOTA
Capital Improvement Plan
Closed Bond Debt Service Fund 399 - Exhibit G

DRAFT 11/29/18

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%

CASH FLOW ANALYSIS	CLOSED BOND DEBT SERVICE FUND 399-EXHIBIT G	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
	4 **REVENUE**							
	5 Taxes	592	-	-	-	-	-	-
	6 Interest	65,839	25,765	22,962	15,124	14,313	14,492	14,674
	7 Special Assessments	28,571	-	-	-	-	-	-
	8 Miscellaneous	-	-	-	-	-	-	-
	9 **TOTAL REVENUE**	**95,002**	**25,765**	**22,962**	**15,124**	**14,313**	**14,492**	**14,674**
	10							
	11 **EXPENSES**							
	12 **Current**							
	13 Miscellaneous	18,253	-	-	-	-	-	-
	14 **Debt Service**							
	15 Debt Service - Principal and Interest	-	-	-	-	-	-	-
	16 **TOTAL EXPENSES**	**18,253**	**-**	**-**	**-**	**-**	**-**	**-**
	17							
	18 **OTHER FINANCING SOURCES / (USES)**							
	19 Transfer in	-	-	-	-	-	-	-
	20 Transfer out - General Fund	(200,000)	(200,000)	-	-	-	-	-
	21 Transfer out - Park Acquisition Fund	-	(50,000)	-	-	-	-	-
	22 Transfer out - City Facilities Fund (Fire Station)	-	-	(400,000)	-	-	-	-
	23 Transfer out - City Facilities Fund (PW Facility)	-	-	(250,000)	-	-	-	-
	24 Transfer out - Local Improvement Fund	-	-	-	(80,000)	-	-	-
	25 Transfers out - Debt Service Fund	(97,007)	-	-	-	-	-	-
	26 **TOTAL OTHER FINANCING SOURCES (USES)**	**(297,007)**	**(250,000)**	**(650,000)**	**(80,000)**	**-**	**-**	**-**
	27							
	28 **ENDING FUND BALANCE**	**2,061,223**	**1,836,988**	**1,209,951**	**1,145,075**	**1,159,388**	**1,173,881**	**1,188,554**

CITY OF INVER GROVE HEIGHTS, MINNESOTA
Capital Improvement Plan
City Facilities Internal Service Fund 605 - Exhibit H

DRAFT 11/29/18

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

CITY FACILITIES INTERNAL SERVICE FUND 605 - EXHIBIT H	Actual 2017	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
5 **REVENUE**							
6 Taxes (Debt Levy - Fire Station)	-	-	607,578	884,138	884,038	882,965	886,153
7 Taxes (Debt Levy - Maintenance Facility)	-	-	-	-	-	-	857,169
8 Charges for Services	416,900	557,800	647,500	629,800	661,560	694,913	729,940
9 Rent/Other	9,904	9,000	9,000	9,000	9,180	9,364	9,551
10 Interest	1,341	2,000	2,000	2,923	7,001	2,824	7,124
11 Miscellaneous	-	-	-	-	-	-	-
12 **TOTAL REVENUE**	**428,145**	**568,800**	**1,266,078**	**1,525,861**	**1,561,779**	**1,590,066**	**2,489,936**
13							
14 **EXPENSES**							
15 **Current**							
16 Operations	376,454	524,500	656,500	638,800	670,740	704,277	739,491
17 **Debt Service**							
18 Debt Service - Principal and Interest	-	-	236,300	560,848	879,088	878,501	1,734,228
19 **Capital Outlay**							
20 Capital Improvements (Line 52)	14,279	36,609	13,150,000	-	346,112	10,813,318	-
21 **TOTAL EXPENSES**	**390,733**	**561,109**	**14,042,800**	**1,199,648**	**1,895,940**	**12,396,096**	**2,473,719**
22							
23 **OTHER FINANCING SOURCES / (USES)**							
24 Bond Proceeds (net costs of issuance)	-	9,826,000	2,433,000	-	-	11,150,000	-
25 Transfer in - Closed Bond Fund (Fire Station)	-	-	400,000	-	-	-	-
26 Transfer in - Closed Bond Fund (PW Facility)	-	-	250,000	-	-	-	-
27 Transfer out - ADA Fund	(20,300)	(32,300)	(41,200)	-	-	-	-
28 **TOTAL OTHER FINANCING SOURCES (USES)**	**(20,300)**	**9,793,700**	**3,041,800**	**-**	**-**	**11,150,000**	**-**
29							
30 **ENDING CASH BALANCE**	**167,409**	**9,968,800**	**233,879**	**560,092**	**225,931**	**569,901**	**586,119**
31 **Interfund Loan Balance (General Fund)**							

BREAKDOWN OF CAPITAL OUTLAY	Actual 2017	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
32 **PROJECT DESCRIPTION**							
33 **Fire Station**							
34 Construction Fire Station #2	-	-	12,900,000	-	-	-	-
35 Future Year Placeholder	-	-	-	-	-	-	-
36 **Subtotal Fire Stations**	-	-	12,900,000	-	-	-	-
37							
38 **Maintenance Facility**							
39 Expansion Project	-	26,700	250,000	-	320,000	9,613,000	-
40 Future Year Placeholder	-	-	-	-	-	-	-
41 **Subtotal Maintenance Facility**	-	26,700	250,000	-	320,000	9,613,000	-
42							
43 **Parks and Recreation**							
44 System Plan	-	9,909	-	-	-	-	-
45 Future Year Placeholder	-	-	-	-	-	-	-
46 **Subtotal Parks and Recreation**	-	9,909	-	-	-	-	-
47							
48							
49 **Total Capital Outlay**	-	36,609	13,150,000	-	320,000	9,613,000	-
50 **CAPITAL OUTLAY WITH INFLATION**	**0**	**36,609**	**13,150,000**	**0**	**346,112**	**10,813,318**	**0**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan
Golf Course Fund 503

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

GOLF COURSE FUND 503	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Charges for Services	1,486,728	1,680,200	1,840,600	1,877,500	1,933,825	1,991,840	2,051,595
8 Interest	3,422	2,800	4,869	9,360	8,917	8,821	9,096
9 Miscellaneous	514	-	-	-	-	-	-
10 **TOTAL REVENUE**	**1,490,664**	**1,683,000**	**1,845,469**	**1,886,860**	**1,942,742**	**2,000,660**	**2,060,691**
11							
12 **EXPENSES**							
13 **Current**							
14 Operations	1,357,580	1,516,000	1,586,300	1,633,889	1,682,906	1,733,393	1,785,395
15 **Debt Service**							
16 Debt Service - Principal and Interest	-	-	-	-	-	-	-
17 **Capital Outlay**							
18 Capital improvements and Equipment (Line 35)	64,558	150,000	87,800	91,312	108,160	112,486	128,684
19 **TOTAL EXPENSES**	**1,422,138**	**1,666,000**	**1,674,100**	**1,725,201**	**1,791,066**	**1,845,879**	**1,914,079**
20							
21 **OTHER FINANCING SOURCES / (USES)**							
22 Interfund Loan	-	113,052	385,000	-	-	-	-
23 Transfer in - Host Community	100,000	-	-	-	-	-	-
24 Transfer out - Interfund Loan Repayment	(29,603)	(162,800)	(197,092)	(197,092)	(159,408)	(132,741)	(132,741)
a 2016 Golf Course Improvements	-	-	(81,908)	(81,908)	(81,908)	(81,908)	(81,908)
b 2018 Equipment Purchases	-	-	(37,684)	(37,684)	-	-	-
c 2019 Equipment Purchases	-	-	(26,667)	(26,667)	(26,667)	-	-
d 2019 Golf Carts	-	-	(50,833)	(50,833)	(50,833)	(50,833)	(50,833)
25 **TOTAL OTHER FINANCING SOURCES (USES)**	**70,397**	**(49,748)**	**187,908**	**(197,092)**	**(159,408)**	**(132,741)**	**(132,741)**
26							
27 **ENDING CASH BALANCE**	**422,291**	**389,543**	**748,820**	**713,388**	**705,656**	**727,697**	**741,568**
28 **Interfund Loan Balance (Central Equipment)**	**(2,047,700)**	**(1,997,952)**	**(2,185,860)**	**(1,988,768)**	**(1,829,360)**	**(1,696,619)**	**(1,563,878)**

BREAKDOWN OF CAPITAL OUTLAY	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
29 **PROJECT DESCRIPTION**							
30 Capital Improvements - Future Year Placeholder	-	50,000	50,000	50,000	50,000	50,000	50,000
31 Capital Equipment - Future Year Placeholder	-	100,000	37,800	37,800	50,000	50,000	60,000
32							
33							
34 **Total Capital Outlay**	-	150,000	87,800	87,800	100,000	100,000	110,000
35 **CAPITAL OUTLAY WITH INFLATION**	**0**	**150,000**	**87,800**	**91,312**	**108,160**	**112,486**	**128,684**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan
Community Center Special Revenue Fund 205 - Exhibit K

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

COMMUNITY CENTER SPECIAL REVENUE FUND 205 - EXHIBIT K	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Charges for Services	2,235,649	2,355,900	2,403,000	2,451,060	2,500,081	2,550,083	2,601,084
8 Interest	(683)	-	-	-	-	-	-
9 Miscellaneous	247,580	315,700	322,000	328,440	335,009	341,709	348,543
10 **TOTAL REVENUE**	**2,482,546**	**2,671,600**	**2,725,000**	**2,779,500**	**2,835,090**	**2,891,792**	**2,949,628**
11							
12 **EXPENSES**							
13 **Current**							
14 Operations	3,052,642	3,093,200	3,222,900	3,343,200	3,443,496	3,546,801	3,653,205
15 **Debt Service**							
16 Debt Service - Principal and Interest	-	-	-	-	-	-	-
17 **Capital Outlay**							
18 Capital improvements (Line 39)	530,051	1,219,500	593,500	981,552	2,335,499	624,300	46,794
19 **TOTAL EXPENSES**	**3,582,693**	**4,312,700**	**3,816,400**	**4,324,752**	**5,778,995**	**4,171,101**	**3,699,999**
20							
21 **OTHER FINANCING SOURCES / (USES)**							
22 Bond Proceeds	-	-	-	-	-	-	-
23 Transfer in - Host Community (For Operations)	542,485	419,700	497,900	563,700	608,406	655,009	703,577
24 Transfer in - Host Community (For Capital)	12,571	1,382,500	593,500	981,552	2,335,499	624,300	46,794
25 Transfer in - Host Community (For Rink Projects)	-	68,700	81,000	81,000	81,000	81,000	81,000
26 Transfer in - Capital Facilities Fund	515,000	-	-	-	-	-	-
27 Transfer out - Local Improvement Construction	(644,033)	-	-	-	-	-	-
28 Rosemount Agreement West Rink	-	-	82,326	82,326	82,326	82,326	82,326
29 **TOTAL OTHER FINANCING SOURCES (USES)**	**426,023**	**1,870,900**	**1,254,726**	**1,708,578**	**3,107,231**	**1,442,635**	**913,697**
30							
31 **ENDING FUND BALANCE**	**(1,786,819)**	**(1,557,019)**	**(1,393,693)**	**(1,230,367)**	**(1,067,041)**	**(903,715)**	**(740,389)**
32 **Interfund Loan Balance (Central Equipment)**	**(1,897,884)**	**(2,695,060)**	**(2,491,734)**	**(2,288,408)**	**(2,085,082)**	**(1,881,756)**	**(1,678,430)**

BREAKDOWN OF CAPITAL OUTLAY	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
33 **PROJECT DESCRIPTION**							
34 Capital Improvements - Future Year Placeholder	-	1,219,500	593,500	943,800	2,159,300	555,000	40,000
35	-	-	-	-	-	-	-
36							
37							
38 **Total Capital Outlay**	-	1,219,500	593,500	943,800	2,159,300	555,000	40,000
39 **CAPITAL OUTLAY WITH INFLATION**	**0**	**1,219,500**	**593,500**	**981,552**	**2,335,499**	**624,300**	**46,794**

CITY OF INVER GROVE HEIGHTS, MINNI DRAFT 11/29/18
Capital Improvement Plan
Capital Facilities Fund 400 - Exhibit L

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

CAPITAL FACILITIES FUND 400 - EXHIBIT L	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Miscellaneous	-	-	-	-	-	-	-
8 Interest	7,898	789	424	429	434	440	445
9 **TOTAL REVENUE**	**7,898**	**789**	**424**	**429**	**434**	**440**	**445**
10							
11 **EXPENSES**							
12 **Current**							
13 Miscellaneous	-	-	-	-	-	-	-
14 **Debt Service**							
15 Principal and Interest	-	-	-	-	-	-	-
16 **Capital Outlay**							
17 Capital Outlay (Line 34)	-	30,000	-	-	-	-	-
18 **TOTAL EXPENSES**	**-**	**30,000**	**-**	**-**	**-**	**-**	**-**
19							
20 **OTHER FINANCING SOURCES / (USES)**							
21 Bond Proceeds	-	-	-	-	-	-	-
22 Transfers In - General	-	-	-	-	-	-	-
23 Transfers In - Other	-	-	-	-	-	-	-
24 Transfers Out - Community Center Fund	(515,000)	-	-	-	-	-	-
25 Transfers Out - Park Capital Replacement Fund	(25,000)	-	-	-	-	-	-
26 **TOTAL OTHER FINANCING SOURCES (USES)**	**(540,000)**	**-**	**-**	**-**	**-**	**-**	**-**
27							
28 **ENDING FUND BALANCE**	**63,110**	**33,899**	**34,323**	**34,752**	**35,186**	**35,626**	**36,071**

BREAKDOWN OF CAPITAL OUTLAY	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
29 **PROJECT DESCRIPTION**							
30 HVP Remediation	-	30,000	-	-	-	-	-
31	-	-	-	-	-	-	-
32 Future Year Placeholder	-	-	-	-	-	-	-
33 **Total Capital Outlay**	-	30,000	-	-	-	-	-
34 **CAPITAL OUTLAY WITH INFLATION**	**0**	**30,000**	**0**	**0**	**0**	**0**	**0**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan
Economic Development Special Revenue Fund 290 - Exhibit M

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%
4 Capital Outlay	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

CASH FLOW ANALYSIS

ECONOMIC DEVELOPMENT SPECIAL REVENUE FUND 290 - EXHIBIT M	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
5 **REVENUE**							
6 Taxes	-	-	-	-	-	-	-
7 Intergovernmental	416,286	-	-	-	-	-	-
8 Interest	197	1,678	1,230	1,245	1,245	1,245	1,245
9 Miscellaneous	-	-	-	-	-	-	-
10 **TOTAL REVENUE**	**416,483**	**1,678**	**1,230**	**1,245**	**1,245**	**1,245**	**1,245**
11							
12 **EXPENSES**							
13 **Current**							
14 Community Development	133,090	120,600	75,200	77,456	79,780	82,173	84,638
15 **Debt Service**							
16 Debt Service - Principal and Interest	-	-	-	-	-	-	-
17 **Capital Outlay**							
18 Develpment Activities	354,677	-	-	-	-	-	-
19 **TOTAL EXPENSES**	**487,767**	**120,600**	**75,200**	**77,456**	**79,780**	**82,173**	**84,638**
20							
21 **OTHER FINANCING SOURCES / (USES)**							
22 Bond Proceeds	-	-	-	-	-	-	-
23 Transfer in - Host Community Fund	43,941	-	-	-	-	-	-
24 Transfer in - General Fund	94,100	83,100	75,200	76,211	78,534	80,928	83,393
25 Transfer in - Other	-	-	-	-	-	-	-
26 Transfer out	-	-	-	-	-	-	-
27 **TOTAL OTHER FINANCING SOURCES (USES)**	**138,041**	**83,100**	**75,200**	**76,211**	**78,534**	**80,928**	**83,393**
28							
29 **ENDING FUND BALANCE**	**134,227**	**98,405**	**99,635**	**99,635**	**99,635**	**99,635**	**99,635**

CITY OF INVER GROVE HEIGHTS, MINNESOTA
DRAFT 11/29/18
Capital Improvement Plan
Local Improvement Construction Fund

Inflation Assumptions						
Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%

CASH FLOW ANALYSIS

LOCAL IMPROVEMENT CONSTRUCTION FUND	Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
REVENUE							
Taxes	34,768	-	-	-	-	661,067	661,067
Special Assessments - Existing	293,967	163,791	163,791	128,123	128,123	133,303	91,707
Special Assessments - New	-	-	-	100,697	100,697	100,697	100,697
Intergovernmental	319,019	3,880,000	7,074,000	-	2,324,000	-	-
Interest	31,313	5,713	-	-	-	-	-
Miscellaneous	409,484	-	-	-	-	-	-
TOTAL REVENUE	**1,088,551**	**4,049,504**	**7,237,791**	**228,820**	**2,552,820**	**895,068**	**853,472**
EXPENSES							
Current							
Miscellaneous	37,790	-	-	-	-	-	-
Debt Service							
Debt Service - Principal and Interest	-	-	-	-	-	629,588	629,588
Capital Outlay							
Capital Expenditures	2,846,120	6,280,000	9,734,000	2,110,000	6,325,000	575,000	6,093,000
TOTAL EXPENSES	**2,883,910**	**6,280,000**	**9,734,000**	**2,110,000**	**6,325,000**	**1,204,588**	**6,722,588**
OTHER FINANCING SOURCES / (USES)							
Bond Proceeds	-	-	-	-	7,000,000	-	6,650,000
Transfers In - General Fund	-	-	-	-	-	-	-
Transfers In - Parks Acquisition and Development	12,518	-	-	-	-	-	-
Transfers In - Pavement Management	3,340	1,277,000	68,000	-	-	-	-
Transfers In - Community Center	644,033	-	-	-	-	-	-
Transfers In - Closed Bond Fund	-	-	-	80,000	-	-	-
Transfers In - Host Community	-	-	-	-	-	-	-
Transfers In - Central Equipment	229,174	-	-	-	-	-	-
Transfers In - Utilities (Water, Sewer, Storm)	196,541	1,123,000	812,000	-	-	-	-
Transfers In - Other	3,003	-	-	-	-	-	-
Transfers Out - PMP (Reallocation of Bonds)	-	(1,196,000)	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	1,088,609	1,204,000	880,000	80,000	7,000,000	-	6,650,000
ENDING FUND BALANCE	**761,682**	**(264,814)**	**(1,881,023)**	**(3,682,203)**	**(454,382)**	**(763,902)**	**16,982**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan
Local Improvement Fund - Future Projects

Inflation Assumptions

Capital Outlay

STREET FUND FUTURE PROJECTS	Project No.	Budget 2018	Budget 2019	Projected 2020	2021	2022	2023
EXPENSES							
70th St -Eagan to TH 3	(2015-08)	100,000	2,069,000	-	1,499,000	-	-
70th St @ TH 3 roundabout	(2016-08)	605,000	1,395,000	-	-	-	-
117th St, TH 52 to Rich Valley Blvd	(2016-17)	-	1,000,000	2,000,000	4,000,000	-	-
65th St TH 3 to Argenta Trail	(2015-03)	275,000	2,753,000	-	-	-	-
Orchard Trail	(2011-15)	-	-	80,000	-	-	-
80th St east of roundabout	(2015-02)	-	-	-	-	575,000	1,400,000
NWA Trunk Watermain 65th St	(2017-03)	-	500,000	-	-	-	-
TH3 Intersection Impr. For 65th St.	(2017-24)	5,300,000	-	-	-	-	-
NWA Trunk Watermain 65th St Loop (Phase IV)	(2018-03)	-	312,000	-	-	-	-
Update the 2010 Regional Road System Visioning Study	(2018-17)	-	30,000	-	-	-	-
Interchange at Argenta Trail & I-494	(2013-04)	-	-	30,000	-	-	-
New Argenta Trail (from Amana Trail to Existing Argenta Trail)	(2018-19)	-	1,675,000	-	826,000	-	-
70th Street - TH 3 to Babcock Trail	(2018-18)	-	-	-	-	-	250,000
Dawn Way - North	(2023-09D)	-	-	-	-	-	4,443,000
Total Capital Outlay		6,280,000	9,734,000	2,110,000	6,325,000	575,000	6,093,000
CAPITAL OUTLAY WITH INFLATION		**6,280,000**	**9,734,000**	**2,110,000**	**6,325,000**	**575,000**	**6,093,000**

REVENUE	Amount	Term	Rate	2018	2019	2020	2021	2022	2023
G.O. Street Reconstruction Bonds					-	-	7,000,000	-	6,650,000
Special Assessments 2019	-	10	5.50%		-	-	-	-	-
Special Assessments 2020	750,000	10	5.75%			100,697	100,697	100,697	100,697
Special Assessments 2021	-	10	6.00%				-	-	-
Special Assessments 2022	-	10	6.50%					-	-
Special Assessments 2023	-	10	6.75%						-
Special Assessments 2024	-	10	7.00%						
Special Assessments 2025	-	10	7.00%						
Special Assessments 2026	-	10	7.00%						
Special Assessments 2027	-	10	7.00%						
Special Assessments 2028	-	10	7.00%						
Special Assessments 2029	-	10	7.00%						
TOTAL REVENUE				**-**	**-**	**100,697**	**7,100,697**	**100,697**	**6,750,697**

Annual Debt Levy (based on year collected)	Year	Term	Rate	2018	2019	2020	2021	2022	2023
G.O. Improvement Bonds	2019	15	3.50%			-	-	-	-
G.O. Improvement Bonds	2020	15	3.75%			-	-	-	-
G.O. Improvement Bonds	2021	15	4.00%			-	-	661,067	661,067
G.O. Improvement Bonds	2022	15	4.50%			-	-	-	-
G.O. Improvement Bonds	2023	15	4.75%			-	-	-	-
G.O. Improvement Bonds	2024	15	5.00%			-	-	-	-
G.O. Improvement Bonds	2025	15	5.00%			-	-	-	-
G.O. Improvement Bonds	2026	15	5.00%			-	-	-	-
G.O. Improvement Bonds	2027	15	5.00%			-	-	-	-
G.O. Improvement Bonds	2028	15	5.00%			-	-	-	-
G.O. Improvement Bonds	2029	15	5.00%			-	-	-	-
New Debt Levy (To Page 3, Line 16)				**-**	**-**	**-**	**-**	**661,067**	**661,067**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan

Pavement Management Fund 440 - Exhibit F

Inflation Assumptions						
1 Revenue (Non-Tax/State Aid)	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
2 Expenditures	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3 Interest on Investments	1.25%	1.25%	1.25%	1.25%	1.25%	1.25%

CASH FLOW ANALYSIS

	Actual	Amended	Budget	Projected			
PAVEMENT MANAGEMENT FUND 440 - EXHIBIT F	2017	2018	2019	2020	2021	2022	2023
4 **REVENUE**							
5 Taxes	130,542	97,891	-	-	-	-	-
6 Special Assessments - Existing	524,829	124,465	124,465	106,002	68,204	45,901	23,490
7 Special Assessments - New	-	-	86,980	166,196	226,929	300,132	300,132
8 Intergovernmental	380,246	2,888,125	380,000	380,000	380,000	380,000	380,000
9 Franchise Fees	270	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
10 Interest	11,987	69,231	28,303	19,575	23,542	32,392	18,099
11 Miscellaneous	28,385	-	-	-	-	-	-
12 **TOTAL REVENUE**	**1,076,259**	**4,179,712**	**1,619,748**	**1,671,772**	**1,698,674**	**1,758,426**	**1,721,722**
13							
14 **EXPENSES**							
15 **Current**							
16 Miscellaneous	593,060	-	-	-	-	-	-
17 **Debt Service**							
18 Debt Service - Principal and Interest	-	-	-	-	-	-	-
19 **Capital Outlay**							
20 Capital Expenditures	1,966,321	8,970,763	3,750,000	3,104,400	2,990,624	5,151,877	877,394
21 **TOTAL EXPENSES**	**2,559,381**	**8,970,763**	**3,750,000**	**3,104,400**	**2,990,624**	**5,151,877**	**877,394**
22							
23 **OTHER FINANCING SOURCES / (USES)**							
24 Bond Proceeds	3,505,000	-	-	-	-	-	-
25 Transfers In - General Fund	700,000	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000	2,500,000
26 Transfers In - Host Community	500,000	-	-	-	-	-	-
27 Transfers In - Other	-	1,543,822	-	-	-	-	-
28 Transfers Out - Local Improvement Fund	(3,340)	(1,277,000)	(68,000)	-	-	-	-
29 Transfers Out - Other	-	-	-	-	-	-	-
30 **TOTAL OTHER FINANCING SOURCES (USES)**	4,701,660	1,516,822	1,432,000	1,750,000	2,000,000	2,250,000	2,500,000
31							
32 **ENDING FUND BALANCE**	**5,538,455**	**2,264,226**	**1,565,974**	**1,883,346**	**2,591,397**	**1,447,945**	**4,792,273**

CITY OF INVER GROVE HEIGHTS, MINNESOTA

DRAFT 11/29/18

Capital Improvement Plan
Pavement Management Fund - Future Projects

Inflation Assumptions

					Budget	Budget	Projected			
	Capital Outlay				4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
	STREET FUND FUTURE PROJECTS	**Project No.**			**Budget 2018**	**Budget 2019**	**2020**	**2021**	**2022**	**2023**
1	**EXPENSES**									
2	Broderick Blvd	(2015-09D/2013-09F)			4,645,259	-	-	-	-	-
3	50th St East neighborhood	(2020-09E)			-	-	2,235,000	-	-	-
4	Bancroft area	(2016-09E)			367,872	-	-	-	-	-
5	Carleda	(1609F)			-	-	-	2,015,000	-	-
6	Abigail/93rd St	(2017-09E)			1,107,000	-	-	-	-	-
7	Dawn Way S	(2209D)			-	-	-	-	3,830,000	-
8	Upper 55th Street	(2010-09F)			-	400,000	-	-	-	-
9	47th St Neighborhood Recon	(2015-09E)			161,463	-	-	-	-	-
10	Atwater Path	(2018-09D)			-	1,400,000	-	-	-	-
11	60th Street Areat Reconstruction	(2016-09D)			189,169	-	-	-	-	-
12	55th Street/55th St Court Reconstruction	(2018-09F)			-	1,200,000	-	-	-	-
13	Park trails and parking lots				2,000,000	250,000	250,000	250,000	250,000	250,000
14	Cracksealing, sealcoating				500,000	500,000	500,000	500,000	500,000	500,000
15					-	-	-	-	-	-
16	**Total Capital Outlay**				8,970,763	3,750,000	2,985,000	2,765,000	4,580,000	750,000
17	**CAPITAL OUTLAY WITH INFLATION**				**8,970,763**	**3,750,000**	**3,104,400**	**2,990,624**	**5,151,877**	**877,394**
18										
19										
20	**REVENUE**	Amount	Term	Rate						
21	G.O. 429/Reconstruction Bonds					-	-	-	-	-
22	Special Assessments 2019	655,625	10	5.50%		86,980	86,980	86,980	86,980	86,980
23	Special Assessments 2020	590,000	10	5.75%			79,215	79,215	79,215	79,215
24	Special Assessments 2021	447,000	10	6.00%				60,733	60,733	60,733
25	Special Assessments 2022	526,250	10	6.50%					73,204	73,204
26	Special Assessments 2023	-	10	6.75%						-
27	Special Assessments 2024	957,500	10	7.00%						
28	Special Assessments 2025	-	10	7.00%						
29	Special Assessments 2026	-	10	7.00%						
30	Special Assessments 2027	-	10	7.00%						
31	Special Assessments 2028	-	10	7.00%						
32	Special Assessments 2029	-	10	7.00%						
33	**TOTAL REVENUE**				**-**	**86,980**	**166,196**	**226,929**	**300,132**	**300,132**
34										
35	Annual Debt Levy (based on year collected)									
36	G.O. Improvement Bonds	2019	15	3.50%			-	-	-	-
37	G.O. Improvement Bonds	2020	15	3.75%			-	-	-	-
38	G.O. Improvement Bonds	2021	15	4.00%			-	-	-	-
39	G.O. Improvement Bonds	2022	15	4.50%			-	-	-	-
40	G.O. Improvement Bonds	2023	15	4.75%			-	-	-	-
41	G.O. Improvement Bonds	2024	15	5.00%			-	-	-	-
42	G.O. Improvement Bonds	2025	15	5.00%			-	-	-	-
43	G.O. Improvement Bonds	2026	15	5.00%			-	-	-	-
44	G.O. Improvement Bonds	2027	15	5.00%			-	-	-	-
45	G.O. Improvement Bonds	2028	15	5.00%			-	-	-	-
46	G.O. Improvement Bonds	2029	15	5.00%			-	-	-	-
47	**New Debt Levy (To Page 3, Line 17)**				**-**	**-**	**-**	**-**	**-**	**-**

EHLERS

LEADERS IN PUBLIC FINANCE

Financing Plan for the 2019-2023 Capital Improvement Plan

City of Inver Grove Heights

Staff CIP Requests

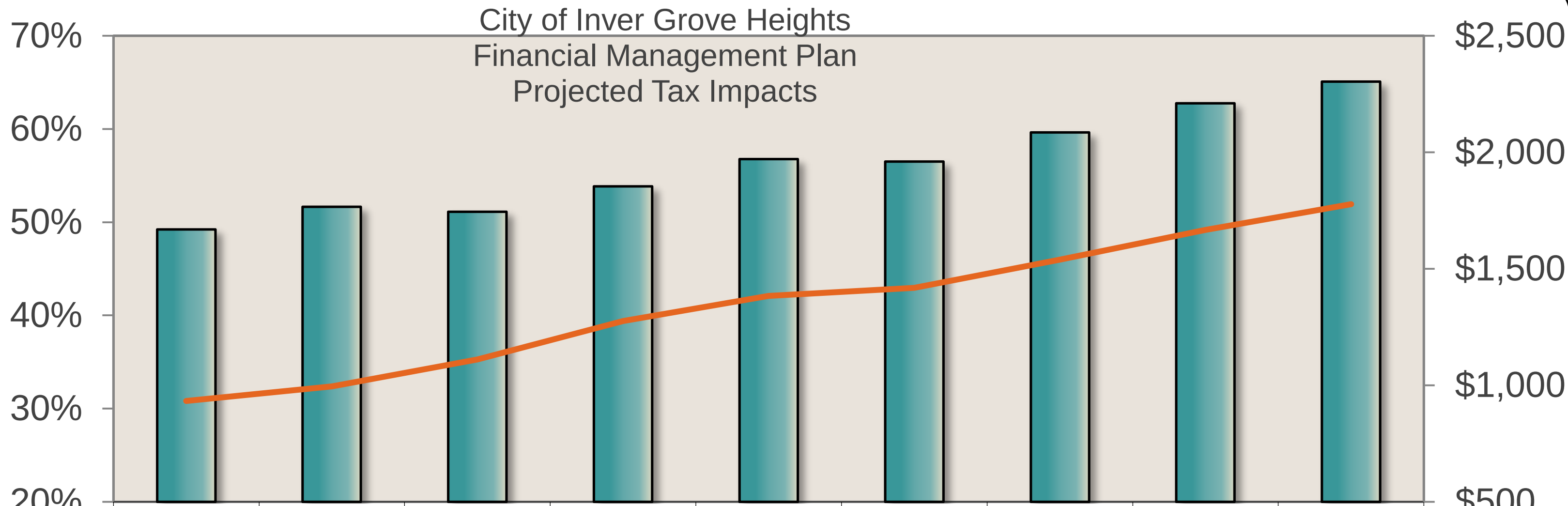
City CIP requests total $75,480,641 over next five years (2019-2023).

Capital Improvements	Estimated Cost
Parks	$7,844,255
Emerald Ash Borer	$109,186
Pavement Management	$14,830,000
City Facilities	$23,083,000
Golf Course	$485,600
Collector Streets	$24,837,000
Community Center	$4,291,600
TOTAL	**$75,480,641**

Includes $12.9M Fire Station in 2019

Findings: Tax Impacts

- Will need annual levy increase for next 6 years (2019-2024) to fund CIP requests for 2019-2023



	2016	2017	2018	2019	2020	2021	2022	2023	2024
Tax Rate	49.24%	51.64%	51.11%	53.84%	56.76%	56.50%	59.63%	62.77%	65.10%
City Taxes	933	996	1,111	1,276	1,384	1,418	1,539	1,666	1,778

EHLERS
LEADERS IN PUBLIC FINANCE

Tax Impacts on Median Value Home

	2018	2019	2020	2021	2022	2023	2024
City Taxes	$1,111	$1,276	$1,384	$1,418	$1,539	$1,666	$1,778
Annual Increase	$115	**$165**	$108	$33	$121	$127	$111
Percent Increase	11%	15%	8%	2%	9%	8%	7%

- Taxes projects for a median valued home of $251,600
- Assumes market value goes up 2.5% annually

What is causing increase in 2019 levy?

	Annual Increase	Monthly Increase
General Fund Expenditures	$105.06	$ 8.75
Existing Debt Levies	($ 2.44)	($ 0.20)
Fire Station Debt	$ 41.95	$ 3.50
Pavement Management	$ 16.44	$ 1.37
Parks	$ 8.15	$ 0.68
EDA and Other	($ 4.16)	($ 0.35)
TOTAL	**$165.00**	**$13.75**

EHLERS
LEADERS IN PUBLIC FINANCE

Assumptions In Plan

1. **Revenues** increase 2-3% annually
2. **Expenses** increase at 3-5% annually
   - 5% assumed for General Fund
3. **All capital projects** are funded as requested by department heads (totaling $75.5 M)
4. **Fund balances**
   - General Fund Balance is maintained at 40% of expenditures per policy
   - Will need to additional levy to maintain 40% over time
5. **Median value home** is $251,600

Assumptions in Plan

6. **Growth**
   - Assumes tax base grows at 2.5% annually
   - 70 new homes per year

7. **Does not include Northwest Area Utility Extensions**

8. **Use of Bonding**
   - Bonds are issued when cash balance is not sufficient
   - Repaid with a debt levy
   - Property taxes increase

Topics to Discuss

- Pavement Management Program
- Funding for Collector Streets
- Maintenance Facility
- Parks, Golf Course, & Community Center
- Metrics for Financial Sustainability

Major Capital Improvements: Pavement Management Fund

- Average Pavement Management Cost $3.175M per year

- Program funded with:
  - Franchise Fees ($1M per year)
  - Special Assessments
  - Minnesota State Aid
  - Property taxes
    - $1,500,000 in 2019
    - Increases $250,000 per year

- No bonding required

Pavement Management Fund

CASH FLOW ANALYSIS	PAVEMENT MANAGEMENT FUND 440 - EXHIBIT F	Amended 2018	Budget 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023
	TOTAL REVENUE	**4,179,712**	**1,619,748**	**1,671,772**	**1,698,674**	**1,758,426**	**1,721,722**
	TOTAL EXPENSES	**8,970,763**	**3,750,000**	**3,104,400**	**2,990,624**	**5,151,877**	**877,394**
	TRANSFERS IN	1,516,822	1,432,000	1,750,000	2,000,000	2,250,000	2,500,000
	ENDING FUND BALANCE	**2,264,226**	**1,565,974**	**1,883,346**	**2,591,397**	**1,447,945**	**4,792,273**

Transfer in From General Fund increases tax levy $250,000 per year

EHLERS
LEADERS IN PUBLIC FINANCE

Major Capital Improvements: Local Improvement Fund (Collector Streets)

- Average annual expenditure is almost $5,000,000.

Major Projects	Cost
117th Street	$7,000,000
70th Street (Eagan to TH 3)	$3,668,000
70th Street at TH 3 Roundabout	$2,000,000
65th Street (TH 3 to Argenta Trail)	$3,028,000
80th Street East of Roundabout	$1,975,000
New Argenta Trail	$2,500,000
Dawn Way	$4,443,000

Local Improvement Fund (Collector Streets)

LOCAL IMPROVEMENT CONSTRUCTION FUND		Actual 2017	Amended 2018	Budget 2019	Projected 2020	2021	2022	2023
CASH FLOW ANALYSIS	TOTAL REVENUE	1,088,551	4,049,504	7,237,791	228,820	2,552,820	895,068	853,472
	TOTAL EXPENSES	2,883,910	6,280,000	9,734,000	2,110,000	6,325,000	1,204,588	6,722,588
	TOTAL OTHER FINANCING SOURCES (USES)	1,088,609	1,204,000	880,000	80,000	7,000,000	-	6,650,000
	ENDING FUND BALANCE	761,682	(264,814)	(1,881,023)	(3,682,203)	(454,382)	(763,902)	16,982

Negative fund balance until 2023

Bonds issued in 2021 and 2023

- Funding sources include state aid and special assessments
- Remainder is bonded with debt paid for with property taxes.
- **$1.3M in additional annual property taxes required by 2024.**

EHLERS
LEADERS IN PUBLIC FINANCE

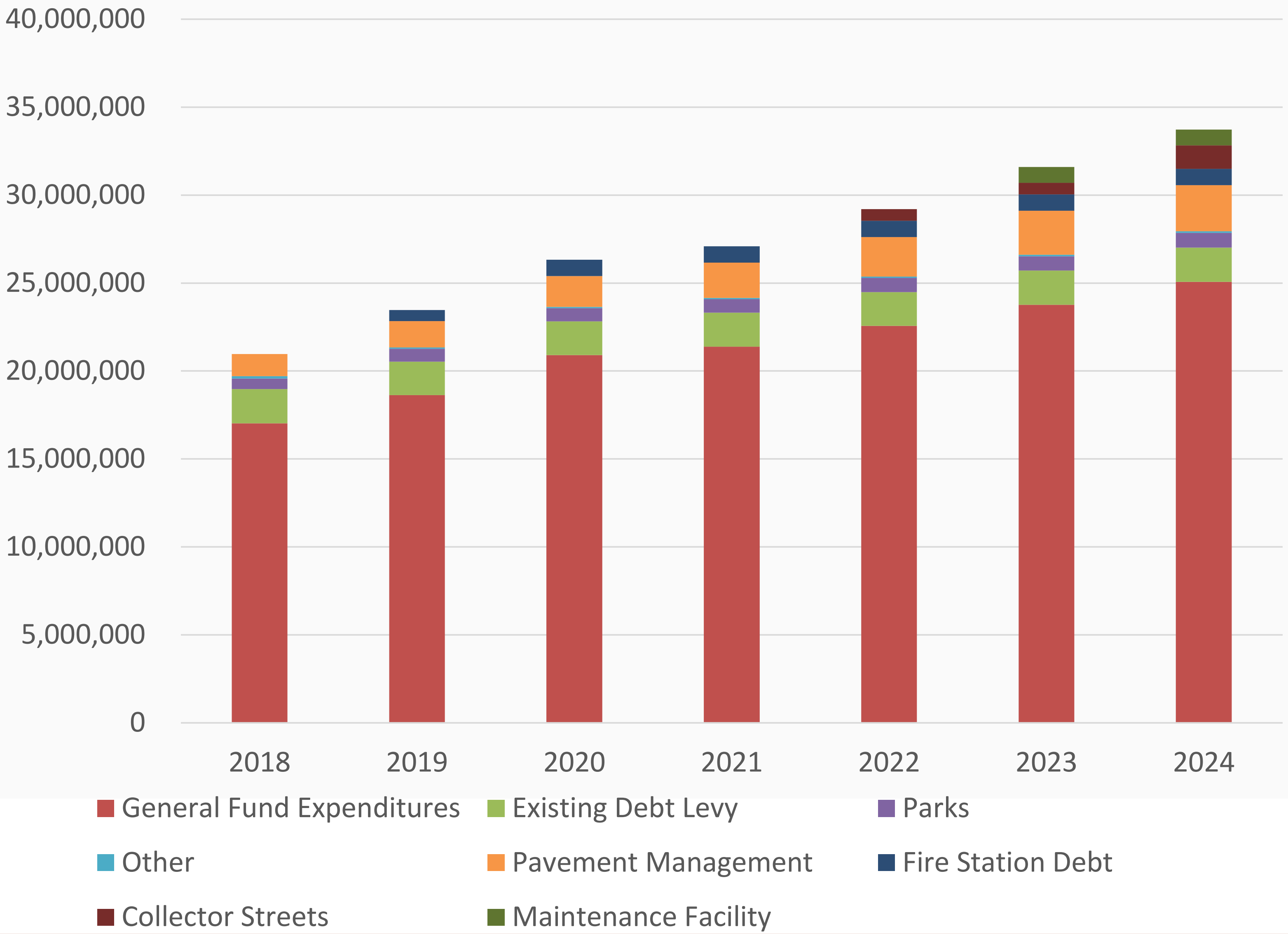
City Facilities Fund
(Fire Station and Maintenance Facility)

- Bonds issued in December for $12.9 million fire station
- Maintenance Facility Expansion planned for 2022
  - $9,613,000 current cost estimate
  - Future financing required with tax impact in 2023
- Debt for facilities paid with property taxes
  - Estimated $928,000 per year for fire station
  - Estimated $900,000 per year for maintenance facility

Parks, Golf Course, and Community Center

- New Park Development requests exceed expected park dedication fees
- Projects have been delayed to match anticipated revenues
- Golf Course owes interfund loan of approx. $2.1M
  - Balance reduces by about $124,000 per year
  - 17 year pay-back
- Community Center supported by Host Community Fund
  - Negative fund balance of $1.56M reduces by about $160,000 per year
  - 10 years to achieve positive fund balance

Putting It All Together: What the Levy Pays For



Council Direction/Consensus

1. General Fund balance reserve percentage

– Plan achieves balance of 40% of expenditures per policy

GENERAL FUND	Budget 2018	Budget 2019	Projected 2020	2021	2022	2023	2024
Ending Unassigned General Fund Balance	**9,833,350**	**9,833,350**	**11,061,219**	**11,667,867**	**12,299,828**	**12,908,367**	**13,547,313**
Percentage of Next Year's Expenditures	40%	38%	40%	40%	40%	40%	40%

$\underbrace{\hspace{6em}}_{\text{Meets current policy of 40\% of expenditures}}$

Meets current policy of 40% of expenditures

- As expenses increase, City will have to levy additional taxes to maintain 40% balance. Future levies for reserves:
  - 2020 - $1,228,000
  - 2021 thru 2023 – approximately $610,000

EHLERS
LEADERS IN PUBLIC FINANCE

Council Direction/Consensus

2. Debt Levy as a % of Next Year's Expenditures

– 15% target exceeded in 2024

– Factor in future bond rating evaluations

GENERAL FUND	Budget 2018	Budget 2019	Projected 2020	2021	2022	2023	2024
DEBT LEVY AS A % OF NET CITY-WIDE TAX LEVY	10.5%	12.1%	12.0%	11.7%	13.3%	15.4%	16.6%

Exceeds 15% target once maintenance facility is financed

– Recommend setting a 15% target

– Consider adjusting in 2023 based on facts at that time

Council Direction/Consensus

3. Tax Impacts

- Is average annual tax increase of approximately $111 on median value home acceptable to the community?
- If not, what is an acceptable level of increases?

Council Direction/Consensus

4. Seek Other Funding Options

- If Council views levy increases are too high, could pursue other revenue options
  - Increase storm water utility
  - Special sales tax legislation
  - Increase amount of projects specially assessed
  - Designate current funds on hand to meet 40% general fund balance target

Council Direction/Consensus

5. Prioritize Projects

- Pace park projects to match when development fees are generated, per current plan

- Consider delaying street projects or maintenance facility

Council Direction/Consensus

6. **Repayment of Golf Course and Community Center Loans**

   – Is planned pace of repayment acceptable?
     - 17 years – golf course
     - 10 years – community center

   – Faster repayment will require tax increase or other revenue source

Next Steps

1. Refine plan based upon Council direction

2. Future work session to review, if needed

3. Presentation at Council meeting on finalized plan

CITY OF INVER GROVE HEIGHTS, MN
DEBT MANAGEMENT POLICY
ADOPTED:

DRAFT

PURPOSE

This policy establishes goals, guidelines and limits on the use of general obligation long-term debt by the city to ensure ongoing financial stability and health and the appropriate use of limited resources in conjunction with meeting and maintaining its capital asset needs.

INTRODUCTION

Under Minnesota Statutes Chapter 475 and the City Code, the City of Inver Grove Heights has the authority to issue long-term obligations to finance non-current expenses for various municipal purposes. The use of borrowing and debt is an important and flexible resource source available to the city. Debt is a mechanism which allows capital improvements to proceed when needed, in advance of when it may otherwise be possible. It can reduce long-term costs due to inflation, prevent lost opportunities, and equalize the costs of improvements to present and future beneficiaries.

Debt should only be issued within the confines of sound cash management and structurally sound budgets. Adequate resources must be provided for the repayment of debt and the level of debt incurred by the city must be effectively controlled to amounts that are manageable and within levels that will maintain or enhance the city's credit rating. A goal of debt management is to stabilize the overall debt burden and future tax levy or fee level requirements to ensure that the obligations can be repaid and prevent default. The fiscal and service flexibility advantages of debt issuance must be balanced against overuse, which can otherwise place a burden on the fiscal resources of the city and its taxpayers.

General obligation debt guidelines

The city will comply with all state and federal laws for debt issuance and ongoing debt management. The following polices provide a framework and limit on the use of long-term debt of the city:

- It is the city's intent to restrict the use of general obligation long-term borrowing to planned capital improvements adopted in the five-year Capital Improvement Plan, however, long-term borrowing may be used in emergencies outside the city's control.
- For non-utility capital spending, the city will review possible internal funding sources along with any other grants and/or loans available so as to limit the use of debt. Recommended funding sources should be considered the most prudent use of those funds.
- For the city's rate-based utilities, the city will issue debt as needed for capital construction and may be done in conjunction with an update to rate analysis.
- Total general obligation debt of the city will not exceed the state limitation of three percent of the total market valuation of taxable property in the city.
- The city will limit the term of any bonds issued such that the repayment period does not exceed the expected useful life of the asset(s) being financed.

- The city will work with a qualified, third-party municipal financial advisor and bond counsel in all aspects related to the sale and monitoring of every bond issued including written recommendations. The city will not use a single firm to act as both financial advisor and underwriter of a bond issue in order to avoid potential conflicts of interest.
- The city will select a method of sale that achieves its debt management and affordability objectives while maximizing the financial benefit to the city. Such sales may be competitive or negotiated, depending upon the project and market conditions but will be recommended by the financial consultant along with reasoning for the chosen method.
- The city will maintain open communications with bond rating agencies regarding its financial condition and will follow all disclosure, monitoring and maintenance requirements.
- The city will periodically review refunding mechanisms available to reduce interest costs and will exceed state guidelines and conform to best practice standards as to minimum present value savings to be attained through such refunding.
- The city will strive to maintain the highest level of bond rating as determined by at least one of the major bond rating agencies, i.e. Moody's, Standard & Poor's and Fitch.

Bank qualified bonds

Under federal law, local governments may issue a maximum annual level of tax-exempt bonds qualified for specific bank tax deduction purposes, which under most market conditions has the effect of lowering the rate of interest for issuance by the city. If in any given calendar year, the government issues more than the maximum annual level of bank qualified (BQ) debt provided in federal law, none of that year's issuance receives the lower rate qualification.

The city will prioritize its use of its annual allocation of BQ debt. Obligations issues in any calendar year by the City of Inver Grove Heights for its own primary purposes and/or assets will take priority for use of the city's BQ Allocation before considering any tax-exempt financing for other local governments or other entities as conduit debt.

Self-imposed limitations on the amount of debt

The City of Inver Grove Heights elects to limit the amount of debt to be repaid in any given year to a maximum debt levy amount of 15% of the total city-wide levy. The city should not purposefully structure principal repayments simply to comply with this requirement. City staff shall report compliance with the maximum self-imposed debt levy limit during each bond issuance and minimally as part of the annual budget debt review.

AGENDA ITEM 2

INVER GROVE HEIGHTS **REQUEST FOR COUNCIL ACTION**

2040 COMPREHENSIVE PLAN

Meeting Date:	December 3, 2018
Item Type:	Work Session
Contact:	Allan Hunting 651.450.2554
Prepared by:	Allan Hunting, City Planner
Reviewed by:	

PURPOSE/ACTION REQUESTED
Provide summary of Planning Commission public hearing and final steps of city review and submittal to Met Council.

Brad Scheib from Hoisington Koegler will present a summary of the public hearing, highlights of the comp plan and next steps.

At the December 10 meeting, staff will request City Council adopt a resolution authorizing staff to submit the document to the Metropolitan Council by December 31, 2018. This is not the final approval, only to submit for review and approval by Met Council. Final action by Council to adopt the plan is expected to occur first quarter of 2019.

Attachments: Memo from Brad Scheib
Sample Resolution

MEMORANDUM

Hoisington Koegler Group Inc.

To: Inver Grove Heights City Council

From: Brad Scheib, Consulting Planner

Subject: 2040 Comprehensive Plan DRAFT

Date: 15 November 2018

The Planning Commission conducted the required public hearing for the comprehensive plan on Wednesday November 7, 2018. There were a number of members of the public in attendance at the public hearing. The Planning Commission discussed various components of the plan and recommended to City Council that the draft plan be submitted to the Metropolitan Council and adopted with the necessary technical revisions and with one addition to the plan to add an implementation strategy for small area planning around the area commonly referred to as "Pinkville". The motion was unanimously approved by the planning commission.

The purpose of this memorandum and the work session agenda item for Monday December 3rd is to introduce the current drat plan to the Council and discuss anticipated changes to the plan.

At the December 10 regular Council Meeting, staff is requesting the City Council adopt the attached resolution authorizing staff to ***submit*** the comprehensive plan update draft by the December 31, 2018 deadline. This action is not the final approval of the comprehensive plan but rather authorization to formally submit the draft plan. Comments received to date require some additional information; however, this information is technical in nature and does not affect the policy direction of the draft plan document with the exception possibly of the Pinkville area.

The issue with the Pinkville area is relative to land use guidance. The property currently consists of a number small lot parcels platted some time ago in a manner that is not consistent with City codes or policy and without proper access. A number of these parcels have gone into forfeiture and are in current ownership by the City. Several are also owned privately. Historically the city has guided this area as "park and open space"; however, there has not been any intention of developing and maintaining the areas as a park. The park commission has recommended the property not be part of the city park system. In the comprehensive plan update, the recommendation from staff is to re-guide the property to Rural Residential, consistent with surrounding land uses. Other than building one or two single family homes, future development would require some level of platting and determining proper access to the property. The neighboring residents have expressed the desire to keep it guided for park and open space.

After consideration and discussion, the Planning Commission recommended reguiding to rural residential but to conduct a small areas study to explore options and impacts. Staff is supportive of this direction.

Staff will review this information at the meeting in greater detail on Monday.

This staff report provides some background on the project as well as next steps in the comprehensive planning process.

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Direct (612) 252-7122 Email brad@hkgi.com

Background

- The City began the process to update its comprehensive plan in the beginning of 2017.
- Two public workshops were held in 2017 and 2018 to seek input into the plan and review draft concepts and policy directions.
- Online survey mechanisms were launched in sequence with each of the public workshops held in 2017 and again in 2018.
- Updates were provided periodically to the City Council/EDA, Planning Commission, and Park Commission as the draft plan was coming together.
- Revisions were incorporated based on input received from the public, Planning Commission, Park Commission, and City Council. A first DRAFT of the plan was posted on-line at the end of June of 2018.
- The Inver Grove Heights City Council authorized the plan for distribution to adjacent communities and agencies at its May 29th, 2018 City Council meeting. The plan was distributed to agencies shortly after Council action. Per Minnesota Statutes, agencies have 6 months to provide comment. That period ends on December 27th, 2018. We have received comments from a number of agencies and will continue to receive comments through December. Of the comments received the majority of comments are technical in nature and do not result in significant impact or departure from the plans current policy direction. Staff will review comments at the meeting with the most up to date information received through Monday. Staff does not anticipate additional comments that will alter the policy nature of the plan.

Draft 2040 Comprehensive Plan and Review Schedule

Please be sure to review the draft comprehensive plan prior to the meeting Tuesday night if you have not already done so. No changes have been made to the document since it was posted in preparation for the public hearing in October. The plan document is 270 pages long (28 megabytes) and can be downloaded at this link: **https://hkgi.sharefile.com/d-sec321d3121445fda**.

The following is a tentative schedule for completion of the plan:

- December 3rd - City Council review and discussion of the plan draft plan
- December 10th – City Council pass a resolution to submit to Metropolitan Council by December 31st Deadline.
- On or before December 31st – Staff formally submits draft plan to Metropolitan Council for review
- Within 120 days of receiving a complete plan, the Metropolitan Council will issue a letter authorizing Inver Grove Heights to officially adopt and put the plan into action with or without conditions.
- Staff anticipates final adoption of the comprehensive plan in Spring of 2019.

If in the final review process, substantive changes are made that affect the fundamental direction of the plan, the City Council may at its discretion remand the plan back to the Planning Commission for further discussion and consideration. An additional public hearing can also be requested if necessary. If no substantive changes are made, the plan may be put into effect upon final acceptance by the Metropolitan Council and approval by the City Council.

Following Council action and submittal to the Metropolitan Council, staff will post the submitted draft of the comprehensive plan on line and send out email and notices of the status of the review. Staff will continue to take feedback and comment on the draft plan up until City Council final adoption.

If you have questions please feel free to reach out to me via email at brad@hkgi.com.

Attachment:

Resolution

CITY OF INVER GROVE HEIGHTS
RESOLUTION NO. 18-____

A RESOLUTION AUTHORIZING THE SUBMITTAL OF THE INVER GROVE HEIGHTS 2040 COMPREHENISVE PLAN UPDATE DRAFT TO METROPOLITAN COUNCIL AS REQUIRED BY MINNESOTA STATE LAW *(METROPOLITAN LAND PLANNING ACT)*

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2018; and

WHEREAS, the City of Inver Grove Heights City Council, Planning Commission, and Staff have prepared a proposed Comprehensive Plan intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on June 27th, 2018, and the statutory six-month review and comment period will elapse on December 27th, 2018; and

WHEREAS, the Planning Commission has considered the proposed Comprehensive Plan and all comments received to date; and

WHEREAS, the Planning Commission conducted a public hearing on November 7th, 2018 relative to the adoption of the proposed Comprehensive Plan; and

WHEREAS, the City Council has reviewed the proposed Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, Minnesota Statutes section 473.858 requires a local governmental unit to submit its proposed comprehensive plan to the Metropolitan Council following recommendation by the planning commission and after consideration but before final approval by the governing body of the local governmental unit.

WHEREAS, based on its review of the proposed Comprehensive Plan and Planning Commission and staff recommendations, the City Council is ready to submit its proposed plan to the Metropolitan Council for review pursuant to Minnesota Statutes section 473.864; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Inver Grove Heights, Staff is directed to distribute said Comprehensive Plan to the Metropolitan Council by December 31, 2018 pursuant to Minnesota Statutes section 473.864.

Adopted by the City Council this 10th day of December 2018.

____
Mayor

____
Attest: City Clerk

AGENDA ITEM 3

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COUNCIL ACTION**

Update on Traffic Study and Street Alignment Options for City Project No. 2010-09F – Upper 55th Street (T.H. 3 to Babcock Trail) Street and Utility Improvements

Meeting Date:	December 3, 2018
Item Type:	Work Session
Contact:	Tom Kaldunski, 651.450.2572
Prepared by:	Steve W. Dodge, Assistant City Engineer SWD
Reviewed by:	Scott D. Thureen, Public Works Director SDT

Fiscal/FTE Impact:

	None
	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	New FTE requested – N/A
X	Other: Storm Water Utility, Pavement Management Fund and other designated funding sources

PURPOSE/ACTION REQUESTED

Staff will update the Council on the status of the traffic study and street alignment options for City Project No. 2010-09F – Upper 55th Street (T.H. 3 to Babcock Trail) Street and Utility Improvements

SUMMARY

On May 23, 2016, City Council approved a resolution awarding a contract to SRF for preparation of the feasibility report and other engineering services for City Project No. 2010-09F – Upper 55th Street (T.H. 3 to Babcock Trail) Street and Utility Improvements. A traffic study has been completed and alignment options have been provided by SRF.

Prior to setting up an open house meeting with affected property owners, staff will update the City Council on the status of the project and seek general guidance from Council. Staff will cover the following as part of the update:

- General overview of the Traffic Study and draft Feasibility Report
- Layout Options for Upper 55th Street
- Schedule

SWD/kf

Attachments: (Will be provided at the work session)

AGENDA ITEM 4

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Discuss Parks and Recreation Department Organizational Structure

Meeting Date:	December 3, 2018		**Fiscal/FTE Impact:**
Item Type:	Work Study Session		None
Contact:	Eric Carlson – 651.450.2587		Amount included in current budget
Prepared by:	Eric Carlson		Budget amendment requested
Reviewed by:			FTE included in current complement
			New FTE requested – N/A
		X	Other

PURPOSE/ACTION REQUESTED

The Council is asked to discuss potential changes to the Park and Recreation Department's organizational structure.

SUMMARY

As the City Council is aware, our Recreation Superintendent (Tracy Petersen) and one of our Recreation Coordinators (Jessica Anderson) recently have resigned to pursue other career opportunities. With two position open, staff has taken the time to review the operational and organizational needs of the department to see if any changes are warranted. Generally, we asked VMCC/Grove and recreation staff the following questions:

- What is working?
- What is not working?
- What needs to change?

The results of discussions with staff concluded that:

- We need to continue to have a Recreation Superintendent responsible for coordinating all the programming activities we do at the VMCC/Grove, Rich Valley, disc golf course, mountain bike trails, picnic shelters, and in our parks
- Programming staff needs to have a supervisor that can commit the time and attention to the hundreds of programs, partnerships, recreation facilities, and user groups the department works with on an annual basis
- Our maintenance and operations staff would benefit from having a supervisor that has strong working knowledge and skills regarding the maintenance and operations of all the mechanical, pool, HVAC, and refrigeration systems found at the VMCC/Grove
- Maintenance and operations staff need to have a supervisor that can dedicate the time and attention to training and mentoring staff
- We need to continue to provide programs for the active adult population as our seniors have appreciated our approach to providing them with new and exciting opportunities
- We need to continue to honor the agreement with ISD 199 which outlines the expectations and the financial commitment provided by the district of $48,000 annually

Staff is proposing the following positions:

Title	Job Responsibility
Recreation Superintendent	responsible to coordinate the city's programming activities
Operations & Maintenance Supervisor	responsible to oversee the operations and maintenance of the VMCC/Grove
PT Recreation Specialist	responsible to assist the Superintendent and Recreation Coordinators in proving programming activities

From a budget perspective, these changes will not require a budget increase to implement in 2019. It will take the incumbents 10-years to reach the top of their respective compensation steps at which point there would be increased costs to the VMC/Grove/Recreation budget of approximately $54,000 annually.

By having an O & M Supervisor, savings in how our building is maintained and operated will be achieved which will help offset the increased costs. These savings could come from improved contract and vendor management and an improved energy management strategy.

Attached is the current and proposed department's organizational chart, summary of the positions, and proposed job descriptions. If the Council is comfortable moving forward the tentative timeline would be as follows:

Monday, December 10, 2018	City Council approves changes
Monday, December 17, 2018	Positions Posted
Friday, January 11, 2019	Positions Close
January 17 – February 8, 2019	Interview Candidates
February 25, 2019	City Council approves recommended candidates
March 2019	Candidates begin employment

CURRENT ORGANZIATIONAL STURUCTURE

Parks & Recreation Director
Eric Carlson
Direct Reports 8

Park Maintenance Superintendent
Brian Swoboda
Direct Reports 7

Park Maintenance Coordinator
Joe Hawkins

Park Maintenance Worker
Mike Sperl
Tony Blackbird
Joe Remackel
Kyle Raven
Joe Sanderson

Park/Street Maintenance Worker
Craig Reller

Recreation Superintendent
TBD
Direct Reports 11

Recreation Coordinator
Jen Graham
Al Vandehoef
TBD

Aquatics Coordinator
Tammy Abrahamson

Fitness Coordinator
Amy Crary

VMCC Lead Operations Worker
Wade Carlson

VMCC Operations Worker
Luke Jacobsen
Stan Mankoski
Jeremy Gill

Senior Office Support
Judy Wonick

Guest Services Supervisor
Lisa Lamey
Direct Reports 3

Customer Service Specialist
Dana Lindsey
Elizabeth Russel
Julie Peterson

Communications Specialist
Stephanie Wagener
Reports to Communications

VMCC Maintenance
Rick Roach
Kyle Bodsberg

Golf Course
Clubhouse Superintendent
Matt Moynihan
Direct Reports 3

Golf Operations Coordinator
Leon Otness

Golf Course Cashier
Scott Cocchairella
Matt Willig

Golf Course Superintendent
Joel Metz
Direct Reports 3

Assistant Golf
Course Superintendent
Ken Felix

Golf Course Mechanic
Tim Lage

Golf Course Technician
Sam Guggemos

Accounting Technician
Teri O'Connor

Custodian II
Dennis Halverson

CURRENT ORG CHART
12/1/18

PROPOSED ORGANIZATIONAL STRUCTURE

Parks & Recreation Director
Eric Carlson
Direct Reports 6

Park Maintenance Superintendent
Brian Swoboda
Direct Reports 7

Park Maintenance Coordinator
Joe Hawkins

Park Maintenance Worker
Mike Sperl
Tony Blackbird
Joe Remackel
Kyle Raven
Joe Sanderson

Park/Street Maintenance Worker
Craig Reller

Recreation Superintendent
TBD
Direct Reports 5

Recreation Coordinator
Jen Graham
Al Vandehoef

Aquatics Coordinator
Tammy Abrahamson

Fitness Coordinator
Amy Crary

PT Recreation Specialist
TBD
20 hours

VMCC O & M Supervisor
TBD
Direct Reports 7

VMCC Maintenance
Rick Roach
Kyle Bodsberg

VMCC Lead Operations Worker
Wade Carlson

VMCC Operations Worker
Luke Jacobsen
Stan Mankoski
Jeremy Gill

Custodian II
Dennis Halverson

Accounting Technician
Teri O'Connor
Reports to Finance

Guest Services Supervisor
Lisa Lamey
Direct Reports 4

Customer Service Specialist
Dana Lindsey
Elizabeth Russel
Julie Peterson

Senior Office Support
Judy Wonick

Communications Specialist
Stephanie Wagener
Reports to Communications

Golf Course
Clubhouse Superintendent
Matt Moynihan
Direct Reports 3

Golf Operations Coordinator
Leon Otness

Golf Course Cashier
Scott Cocchairella
Matt Willig

Golf Course Superintendent
Joel Metz
Direct Reports 3

Assistant Golf
Course Superintendent
Ken Felix

Golf Course Mechanic
Tim Lage

Golf Course Technician
Sam Guggemos

PROPOSED ORG CHART
12/1/18

SUMMARY PROPOSED ORGANZIATIONAL CHANGES

2018 Parks and Recreation Department Proposed Organizational Changes

Title		Position Reports To		Union/Non-Union		2018 Compensation Grade		2018 Salary Range		Job Description Changes
Current	Proposed	Current	Proposed	Current	Proposed	Current	Proposed	Current	Proposed	
Recreation Superintendent	No Change	Parks & Recreation Director	No Change	Non-Union	No Change	21	20	85,114 - 108,160	81,619 - 103,688	• Salaried position • Responsible to coordinate overall recreation programming in our parks and at the VMCC/Grove • No longer responsible for operations staff at the VMCC/Grove • No longer responsible for guest services at the VMCC/Grove • Direct reports reduced from 11 to 5
	VMCC O & M Supervisor		Parks & Recreation Director		Non-Union		18		73,778 - 93,038	• Salaried position • Responsible to oversee maintenance and operations staff • Responsible to coordinate maintenance of VMCC/Grove • Will have 7 direct reports
Recreation Coordinator	PT Recreation Specialist	Recreation Superintendent	No Change	Union	No Change	16	11	66,498 - 83,866	26,281 - 33,145	• PT hourly position working 20 hours per week • Responsible to assist in providing recreation programming

RECREATION SUPERINTENDENT JOB DESCRIPTION

CITY OF INVER GROVE HEIGHTS
JOB DESCRIPTION

Job Title: Recreation Superintendent
Revision Date:
Last Classification Review:

Exempt Status: Exempt
Department: Parks & Recreation
Reports To: Director of Parks & Recreation

Job Summary:

Under the direction of the Director of Park & Recreation Director, the Recreation Superintendent is responsible for ~~the overall operations of the Community Center, recreation facilities and~~ a comprehensive system of recreational programs and its staff. Duties include ~~the custodial care and operation of the Community Center, guest services~~, aquatics, fitness and recreation programs; oversight of recreational facilities (i.e. skate park, mountain bike course, disk golf course, athletic complex) including scheduling youth athletic associations, renters and user groups ~~and facility improvements~~.

Supervisory Responsibilities:

Direct Supervision: ~~Guest Services Supervisor~~, Recreation Coordinators, Aquatics Coordinator, Fitness Coordinator, ~~Lead Operations Worker~~, ~~Senior Office Support~~, Recreation Specialist ~~VMCC Operations Workers and Seasonal Operations staff~~
Indirect Supervision: ~~Customer Service staff~~

Essential Duties and Responsibilities:

Oversees the programming ~~operations~~ of the Community Center to include such activities as:
- Oversees aquatics and fitness operations and scheduling of full-time and seasonal staff.
- ~~Coordinates contracted cleaning services, event management, vendor and contracted services and projects~~.

Supervises and directs the activities of recreational personnel.
- Hires, trains, coaches and handles disciplinary actions of ~~Community Center~~ and Recreation personnel.
- Conducts annual performance reviews.
- Collaborates with recreational coordinators and supervisors in developing staffing plans for seasonal and volunteer staff.

Plans and performs project management duties pertaining to ~~Community Center and~~ recreation programs, facilities and services.
- Assists with park projects and capital planning.
- Reviews short-term and long-term facility needs, staffing and recreation equipment needs.
- Develops strategies to address future programming and project direction.

Plans, prepares, recommends and justifies the annual recreation and Community Center programming ~~operational~~ budget in accordance with City budget objectives and guidelines. Evaluates and monitors all budgets monthly and makes adjustments, as needed, in collaboration with coordinators.

Coordinates development of marketing and public relation plans for the Community Center and recreation programs, and recreation and park facilities. Administers the sponsorship program. Provides direction for content development of all written publications as well as the City's website and social media.

Participates and leads community and government outreach initiatives and public relations for assigned areas of responsibility. Serves as a liaison to community groups, civic organizations, businesses and volunteer groups. Collaborates with outside recreational agencies and organizations for providing programs and services.

Manages disc golf, skate park, mountain bike course, indoor turf, outdoor rinks, tennis, basketball courts and Rich Valley Athletic Complex operations, usage, and scheduling. Coordinates all relationships with youth athletic associations, renters, and user groups of these facilities. Manages large scale events and tournaments at these sites.

Evaluates and implements overall recreation and services provided in terms of ~~recreationa~~recreational~~l~~ and community center programs, aquatics, fitness, active older adults/senior center, community center, park rentals and guest service/memberships to best meet the needs, budget objectives, recreation trends and demographics of the community.

Performs other duties of a comparable level or type, as required.

Minimum Qualifications:

Requires a minimum of a Bachelor's Degree in Parks & Recreation or a closely related field and 5 years experience that includes recreational programming, management and supervision; or an equivalent combination of education and experience to perform the work. Valid MN driver's license.

Essential Knowledge And Specialized Subject Knowledge Required To Perform The Essential Functions Of The Job

- Fundamentals of supervision and management.
- Fundamentals, trends and best practices in recreation management practices and delivery.
- Fundamentals of event management.
- Knowledge of facility management processes and procedures.
- Principles, practices, and methods of planning and operation of park systems.
- Fundamentals of budget administration, basic accounting and purchasing processes.
- Principles and practices of computers and department related software applications.
- Fundamentals of strategic and long~~-~~-range planning.
- General City administrative procedures and policies (i.e. purchasing, finance, human resources, etc.).
- Knowledge of administrative and recordkeeping requirements and reporting requirements.

Essential Skills Necessary To Perform The Work:

- Oral and written communications.
- Establishing and maintaining effective working relationships with City officials, department management, contractors, businesses, community groups, facility users, the general public, and other department personnel/staff.
- Supervising, managing and directing recreation and Community Center ~~operations, services~~ and programs and its staff.
- Planning, recommending, drafting, capital improvements, plans, development and improvement projects.
- Negotiating, monitoring and coordinating contracted services and agreements.
- Time management and organizational skills.
- Performing public relation activities in dealing with the public and others concerning recreation programs, concerns, issues and needs.
- Project management skills.
- Operating computers and department related software applications.
- Budget planning, fiscal and records management functions and requirements of the office.
- Preparing and presenting numerical and narrative reports.

Work Environment:

Work is of an administrative and supervisory nature. Duties are performed primarily in a City office setting or in situations where there are minimal hazards and risks associated with the performance of assign responsibilities.

Physical Job Requirements:

Employee is continuously using hands and fingers dexterously to handle or feel, sit, talk, hear and listen; frequently required to walk, reach with hands and arms; and on occasion stoop, kneel and/or crouch, climb, and balance in the performance of the job. Exerting up to 50 lbs. pounds of force occasionally, up to 25 lbs of force frequently; and/or a negligible amount of force constantly to lift, carry, push, pull, or otherwise move objects, including the human body.

This Position Description reflects an accurate and complete description of the duties and responsibilities assigned to the position.

__________________________________ ________________

Department Head's Signature **Date**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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CITY OF INVER GROVE HEIGHTS
JOB DESCRIPTION

Job Title: Recreation Superintendent
Revision Date:
Last Classification Review:

Exempt Status: Exempt
Department: Parks & Recreation
Reports To: Director of Parks & Recreation

Job Summary:

Under the direction of the Director of Park & Recreation Director, the Recreation Superintendent is responsible for a comprehensive system of recreational programs and its staff. Duties include, aquatics, fitness and recreation programs; oversight of recreational facilities (i.e. skate park, mountain bike course, disc golf course, athletic complex) including scheduling youth athletic associations, renters and user groups.

Supervisory Responsibilities:

Direct Supervision:, Recreation Coordinators, Aquatics Coordinator, Fitness Coordinator, Recreation Specialist
Indirect Supervision:

Essential Duties and Responsibilities:

Oversees the programming of the Community Center to include such activities as:

- Oversees aquatics and fitness operations and scheduling of full-time and seasonal staff.
- .

Supervises and directs the activities of recreational personnel.

- Hires, trains, coaches and handles disciplinary actions of and Recreation personnel.
- Conducts annual performance reviews.
- Collaborates with recreational coordinators and supervisors in developing staffing plans for seasonal and volunteer staff.

Plans and performs project management duties pertaining to recreation programs, facilities and services.

- Assists with park projects and capital planning.
- Reviews short-term and long-term facility needs, staffing and recreation equipment needs.
- Develops strategies to address future programming and project direction.

Plans, prepares, recommends and justifies the annual recreation and Community Center programming budget in accordance with City budget objectives and guidelines. Evaluates and monitors all budgets monthly and adjusts, as needed, in collaboration with coordinators.

Coordinates development of marketing and public relation plans for the Community Center and recreation programs, and recreation and park facilities. Administers the sponsorship program. Provides direction for content development of all written publications as well as the City's website and social media.

Participates and leads community and government outreach initiatives and public relations for assigned areas of responsibility. Serves as a liaison to community groups, civic organizations, businesses and volunteer groups. Collaborates with outside recreational agencies and organizations for providing programs and services.

Manages disc golf, skate park, mountain bike course, indoor turf, outdoor rinks, tennis, basketball courts and Rich Valley Athletic Complex operations, usage, and scheduling. Coordinates all relationships with youth athletic associations, renters, and user groups of these facilities. Manages large scale events and tournaments at these sites.

Evaluates and implements overall recreation and services provided in terms of recreation and community center programs, aquatics, fitness, active older adults/senior center, community center, park rentals and guest service/memberships to best meet the needs, budget objectives, recreation trends and demographics of the community.

Performs other duties of a comparable level or type, as required.

Minimum Qualifications:

Requires a minimum of a Bachelor's Degree in Parks & Recreation or a closely related field and 5 years experience that includes recreational programming, management and supervision; or an equivalent combination of education and experience to perform the work. Valid MN driver's license.

Essential Knowledge And Specialized Subject Knowledge Required To Perform The Essential Functions Of The Job

- Fundamentals of supervision and management.
- Fundamentals, trends and best practices in recreation management practices and delivery.
- Fundamentals of event management.
- Knowledge of facility management processes and procedures.
- Principles, practices, and methods of planning and operation of park systems.
- Fundamentals of budget administration, basic accounting and purchasing processes.
- Principles and practices of computers and department related software applications.
- Fundamentals of strategic and long-range planning.
- General City administrative procedures and policies (i.e. purchasing, finance, human resources, etc.).
- Knowledge of administrative and recordkeeping requirements and reporting requirements.

Essential Skills Necessary To Perform The Work:

- Oral and written communications.
- Establishing and maintaining effective working relationships with City officials, department management, contractors, businesses, community groups, facility users, the general public, and other department personnel/staff.
- Supervising, managing and directing recreation and Community Center and programs and its staff.
- Planning, recommending, drafting, capital improvements, plans, development and improvement projects.
- Negotiating, monitoring and coordinating contracted services and agreements.
- Time management and organizational skills.
- Performing public relation activities in dealing with the public and others concerning recreation programs, concerns, issues and needs.
- Project management skills.
- Operating computers and department related software applications.
- Budget planning, fiscal and records management functions and requirements of the office.
- Preparing and presenting numerical and narrative reports.

Work Environment:

Work is of an administrative and supervisory nature. Duties are performed primarily in a City office setting or in situations where there are minimal hazards and risks associated with the performance of assign responsibilities.

Physical Job Requirements:

Employee is continuously using hands and fingers dexterously to handle or feel, sit, talk, hear and listen; frequently required to walk, reach with hands and arms; and on occasion stoop, kneel and/or crouch, climb, and balance in the performance of the job. Exerting up to 50 lbs. pounds of force occasionally, up to 25 lbs of force frequently; and/or a negligible amount of force constantly to lift, carry, push, pull, or otherwise move objects, including the human body.

This Position Description reflects an accurate and complete description of the duties and responsibilities assigned to the position.

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Department Head's Signature **Date**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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OPERATIONS & MAINTENANCE SUPERVISOR JOB DESCPRTION

CITY OF INVER GROVE HEIGHTS
JOB DESCRIPTION

Job Title: Operations & Maintenance Supervisor
Revision Date:
Last Classification Review:

Exempt Status: Exempt
Department: Parks & Recreation
Reports To: Director of Parks & Recreation

Job Summary:

Under the direction of the Director of Park & Recreation Director, the Operations & Maintenance Superintendent is responsible for the overall operations, maintenance and staff of the Community Center to include interior, exterior, mechanical, pool, and refrigeration system(s),. Duties include the custodial care and operation of the Community Center, working with contractors and vendors to perform maintenance and facility improvements.

Supervisory Responsibilities:

Direct Supervision: VMCC Maintenance Workers, Lead Operations Worker, VMCC Operations Workers, Custodial II and Seasonal Operations staff
Indirect Supervision:

Essential Duties and Responsibilities:

Oversees the maintenance and operations of the Community Center to include such activities as:

- Oversees maintenance and operations scheduling of full-time and seasonal staff.
- Coordinates contracted cleaning services, event management, vendor and contracted services and projects.
- Develops and implements appropriate preventative maintenance plans
- Maintains an accurate list of facility assets and maintains the assets in effective working order
- Develops plans to conserve energy usage and implements conservation efforts

Supervises and directs the activities of operations and maintenance personnel.

- Hires, trains, coaches and handles disciplinary actions of assigned personnel.
- Conducts annual performance reviews.

Plans and performs project management duties pertaining to Community Center, facilities and services.

- Develops a capital improvement plan for Community Center facilities
- Reviews short-term and long-term facility needs, staffing and recreation equipment needs.
- Schedules ice activities and works with user groups to utilize available time effectively.

Plans, prepares, recommends and justifies the annual Community Center operational and maintenance budget in accordance with City budget objectives and guidelines. Evaluates and monitors budget monthly and adjusts, as needed, in collaboration with assigned staff.

Performs other duties of a comparable level or type, as required.

Minimum Qualifications:

Requires a minimum of an AA degree or higher in facility maintenance, or a closely related field and 7-years' experience that includes HVAC, pool operations, commercial refrigeration facility maintenance and operations, management and supervision; or an equivalent combination of education and experience to perform the work. Valid MN driver's license.

Essential Knowledge And Specialized Subject Knowledge Required To Perform The Essential Functions Of The Job

- Fundamentals of supervision and management.
- Fundamentals, trends and best practices in facility management practices and delivery.
- Fundamentals of event management.
- Knowledge of facility management processes and procedures.
- Principles, practices, and methods of planning and operation of community center systems.
- Fundamentals of budget administration, basic accounting and purchasing processes.
- Principles and practices of computers and department related software applications.
- Fundamentals of strategic and long-range planning.
- General City administrative procedures and policies (i.e. purchasing, finance, human resources, etc.).
- Knowledge of administrative and recordkeeping requirements and reporting requirements.

Essential Skills Necessary To Perform The Work:

- Oral and written communications.
- Establishing and maintaining effective working relationships with City officials, department management, contractors, businesses, community groups, facility users, the general public, and other department personnel/staff.
- Supervising, managing and directing Community Center operations, services and maintenance and its staff.
- Planning, recommending, drafting, capital improvements, plans, development and improvement projects.
- Negotiating, monitoring and coordinating contracted services and agreements.
- Time management and organizational skills.
- Performing public relation activities in dealing with the public and others concerning maintenance and operational needs.
- Project management skills.
- Operating computers and department related software applications.
- Budget planning, fiscal and records management functions and requirements of the office.
- Preparing and presenting numerical and narrative reports.

Work Environment:

Work is of an administrative and supervisory nature. Duties are performed primarily in a City office setting or in situations where there are minimal hazards and risks associated with the performance of assign responsibilities.

Physical Job Requirements:

Employee is continuously using hands and fingers dexterously to handle or feel, sit, talk, hear and listen; frequently required to walk, reach with hands and arms; and on occasion stoop, kneel and/or crouch, climb, and balance in the performance of the job. Exerting up to 50 lbs. pounds of force occasionally, up to 25 lbs of force frequently; and/or a negligible amount of force constantly to lift, carry, push, pull, or otherwise move objects, including the human body.

This Position Description reflects an accurate and complete description of the duties and responsibilities assigned to the position.

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Department Head's Signature **Date**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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RECREATION SPECIALIST JOB DESCRIPTION

CITY OF INVER GROVE HEIGHTS
JOB DESCRIPTION

Job Title: Recreation Specialist (Part Time 20 hours benefited)		**Exempt Status:**	Non-Exempt
Revision Date:		**Department:**	Parks & Recreation
Last Classification Review:		**Reports To:**	Recreation Superintendent

Job Summary:

Under the direction of the Recreation Superintendent and in cooperation with the Recreation Coordinators the Recreation Specialist is responsible to assist in the, implementation, and coordination of a variety of youth and adult recreational programs including youth and adult sport leagues, sport camps, preschool instructional programs, social and educational opportunities, and special community events.

Supervisory Responsibilities:

Direct Supervision: None
Indirect Supervision: Provide work direction to Volunteers, Seasonal/Temporary, Contracted Instructional Personnel

Essential Duties and Responsibilities:

Assists with, implementation and coordination of a variety of instructional sport programs to include such representative duties as:

- Promotes and markets recreation programs and registration information.
- Recruits and trains volunteer coaches and game officials.
- Orders equipment, supplies and apparel for recreation programs.
- Develops schedules and standings for various sports.
- Assists in the coordination of instructional recreation programs and provides oversight of instructional or contracted staff.

Assists with the development and implementation of youth and adult programming and/or coordination of special events.

- Provides feedback on community interests, needs and researches what other communities are providing, including trends in recreation programming.
- Provides feedback on and evaluates current programming and determines needs and/or changes.
- May assist with facility set-ups, logistics during events/classes/program/trips, assigns staff, checks-in/manages participants/vendors, caterers or entertainment, oversees participation, and resolves participant concerns or questions during the event/class/program.

Assists in the evaluation of programs budgets and program participation.

- Assists in gathering information related to fee structures based upon instructor costs, transportation costs, material costs, and facility fees.
- Evaluates and monitors program success; determines if program is meeting needs of the community, program goals and participation needs.
- Is on-site to coordinate, programs and events.

Assists in the development of marketing and program informational materials. Provides program staff with class/league lists/ rosters and schedules; emergency procedures; building and facility use policies and schedules; league rules; behavior and rules of conduct; safety and first aid procedures; and training materials.

May respond to customer/client relation duties which may include handling the publics questions, concerns or complaints regarding programs/services. Works with Community Center staff in scheduling, rental, meeting room scheduling and logistical needs. .

Performs other duties of a comparable level or type, as required.

Minimum Qualifications:

Requires a minimum of an AA Degree in Parks & Recreation or a closely related field and 0-2 years' experience in recreational programming and coordination; or an equivalent combination of education and experience to perform the work. Valid MN driver's license.

Essential Knowledge and Specialized Subject Knowledge Required to Perform the Essential Functions of The Job

- Concepts, principles and philosophy of recreation, sport and leisure programming, and administration.
- Fundamentals of public relations theories and techniques in promoting, advertising, and/or informing the public of programs, services, courses or other events/projects.
- Basic knowledge concerning the use of computers and related software applications and general business equipment.
- Knowledge of community outreach principles and procedures.
- General knowledge of City and department administrative policies and procedures pertinent to the activities and programs (e.g. facility scheduling restrictions, purchasing and, marketing, safety, etc.).
- Fundamentals of event planning and coordination.
- Knowledge of emergency procedures, policies and any laws, rules, or guidelines impacting program planning and coordination.
- Fundamental marketing concepts and procedures.

Essential Skills Necessary To Perform The Work:

- Monitoring, training, evaluating program volunteers, instructors, and seasonal personnel.
- Presentational skills; communication skills.
- Planning, evaluating, implementing, and coordinating the delivery of programs, activities, events or services geared towards youth, adult, and recreational programming.
- Applying judgment and discretion in handling problems and issues in accordance with the policies and procedures of the City and department.
- Time management skills.
- Basic accounting and bookkeeping practices.
- Promoting, advertising, marketing, and communicating programs, services and activities.
- Collaborating and working closely with community groups, organizations, other City personnel and Community Center staff in facilitating the planning for events, programs and services.
- Basic understanding of program budgets and expenditures.
- Using computers and related software applications and general office equipment.

Work Environment:

Work is of an administrative nature. Duties are performed primarily in a City office setting, occasional day travel to program sites, or performs work in situations where there are minimal hazards and risks associated with the performance of assign responsibilities. May include evenings and weekend work as needed.

Physical Job Requirements:

Employee talks, hears and listens continuously; frequently using hands and fingers dexterously to handle or feel, reach with hands and arms, and sit; on occasion stoops, kneels and/or crouches in the performance of the job. Exerting up to 50 lbs. pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, pull, or otherwise move objects, including the human body.

This Position Description reflects an accurate and complete description of the duties and responsibilities assigned to the position.

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Department Head's Signature **Date**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

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AGENDA ITEM 5

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COUNCIL ACTION**

2019 DRAFT LEGISLATIVE ISSUES

Meeting Date:	December 3, 2018		**Fiscal/FTE Impact:**
Item Type:	Study Session	x	None
Contact & Prepared by:	Carrie Isaacson, Admin Services Coordinator		Amount included in current budget
			Budget amendment requested
Reviewed by:	Joe Lynch, City Administrator		FTE included in current complement
			New FTE requested – N/A
			Other

PURPOSE/ACTION REQUESTED: Establish the City of Inver Grove Heights Legislative Initiatives and Positions for the 2019 Legislative Session.

SUMMARY: The City has established a practice of identifying priorities relating to potential state legislative action prior to the start of the legislative session. These initiatives closely resemble or mirror positions already taken by the Municipal Legislative Commission (MLC), the League of Minnesota Cities (LMC) and the Association of Metropolitan Municipalities (AMM). Those representatives, including representatives from our lobbying firm, will be asked to attend the first regular meeting on Monday, January 14, 2019 to provide City Council with insight and detail into the upcoming legislative session.

The attached document lists priority items the City supports and opposes for both initiatives and positions. Currently, the City has one bill drafted for legislative bonding request. Argenta Trail Realignment and 70th Street Reconstruction/Expansion.

Our lobbyists from Messerli & Kramer will also be representing on the City's behalf for the reimbursement of sales tax in regards to costs associated with Fire Station #2, which the City can recuperate up to $300,000 pending the approval/filing process with the MN Department of Revenue.

Following the Council's discussion, this item will be placed on the regular meeting agenda for Monday, December 10th under consent.

City of Inver Grove Heights
2019 Legislative Positions and Initiatives

A. Support the Municipal Legislative Commission's (MLC) legislative program
Specific areas of support are: 1) Grant State authority to approve sales tax exemptions on construction materials and capital equipment; 2) Increased flexibility on the life of Tax Increment Financing (TIF) districts; and 3) maintain the Homestead Market Value Exclusion program

B. Fiscal Disparities – The City of Inver Grove Heights advocates for legislation that would reflect a meaningful analysis of the present day applicability of the state's 1971 commercial industrial "tax-base sharing" law and opposes the use of fiscal disparities to fund social or physical metropolitan programs because of its complexities results in a metropolitan-wide property tax increase hidden from the public.

C. Levy Limits – The City of Inver Grove Heights supports the principle of representative democracy that allows city councils to formulate local budgets. The city opposes state restrictions on local budgets and opposes legislation that imposes levy limits or the imposition of artificial mechanisms proposals such as the "taxpayer's bill of rights," valuation freezes, payroll freezes, reverse referenda, fund balance restrictions, super majority requirements for levy or other limitations to the local government budget and taxing process.

D. Support Local Control – The City of Inver Grove Heights supports a) the necessary changes to the Data Practices Act to protect municipalities from abusive or harassing requests, while helping to compensate for overly broad and burdensome requests; and b) supports reducing the number of state and regional agencies that regulate municipal activities related to water quality and water supply.

E. Local Government Aid (LGA) – The City of Inver Grove Heights advocates for policies that more fairly address the disparities in property tax burdens as a percentage of income as documented by the Voss Data Base. The City supports continued funding of Voss Data Base and compilation of data by the Department of Revenue.

F. City's Role In Environmental Protection and Sustainable Development
The City of Inver Grove Heights is committed to environmental protection and sustainability. The city supports public protection efforts to reduce greenhouse gas emissions and to further protect surface and ground water, as well as infrastructure design and techniques that are environmentally and economically beneficial and compliant.

G. FY 2019 State of Minnesota Bonding Bill Effort – The City of Inver Grove Heights is in favor of one bonding bill effort to request $6,100,000 towards the realignment of Argenta Trail in Inver Grove Heights County State-Aid Highway (CSAH 63), in anticipation of the development of an interchange of Argenta Trail and Interstate 494 in the future; and for the reconstruction and expansion of 70th Street (CSAH 26) from two lanes to four lanes with turn lanes between the corporate boundary with the City of Eagan and realigned CSAH 63. Successful bond proceeds would be used to fund all design, acquisition of right-of-way and easements, private utility location, inspection and construction services.

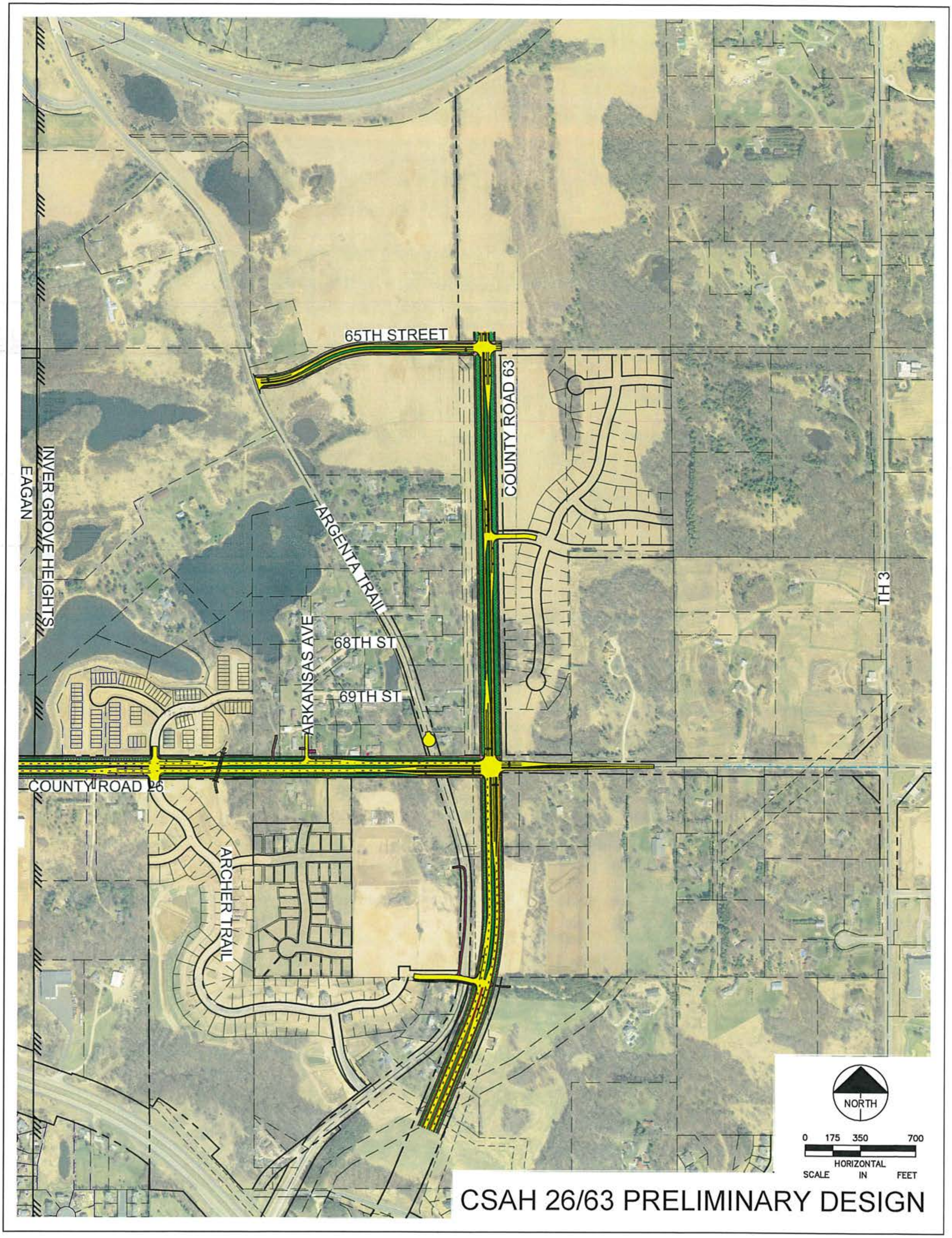
H. Rich Valley Trail Connection – The Rich Valley Greenway Master plan has been approved and adopted, which details an east-west Rich Valley Trail connection to the Mississippi River Regional Trail and MNRRA providing an opportunity to request both State and Federal funding. The City of Inver Grove Heights supports this expansion and participated in a technical advisory group that met regularly to discuss each phase of the master plan to provide guidance and insight into technical questions, options, partnerships and future projects.

CITY OF INVER GROVE HEIGHTS

2018 LEGISLATIVE BONDING REQUEST

ARGENTA TRAIL REALIGNMENT AND 70TH STREET RECONSTRUCTION AND EXPANSION

The City of Inver Grove Heights is requesting a bonding amount of $6,100,000 towards the realignment of Argenta Trail in Inver Grove Heights (County State-Aid Highway (CSAH) 63, from a point north of its intersection with Amana Trail (CSAH 28) to the alignment for future 65th Street, then west to connect to the existing Argenta Trail alignment) in anticipation of the development of an interchange of Argenta Trail and Interstate 494 in the future; and for the reconstruction and expansion of 70th Street (CSAH 26) from two lanes to four lanes with turn lanes between the corporate boundary with the City of Eagan and realigned CSAH 63. Successful bond proceeds would be used to fund all pre-design, design, engineering, acquisition of right-of-way property, temporary and permanent easements, private utility location, inspection and construction services. Any improvement monies that were once available to the City for assistance with changes to intersections have been depleted. The attached map illustrates the area of future development.


65TH STREET
COUNTY ROAD 63
INVER GROVE HEIGHTS
EAGAN
ARGENTA TRAIL
ARKANSAS AVE
68TH ST
69TH ST
TH 3
COUNTY ROAD 26
ARCHER TRAIL
NORTH
0 175 350 700
HORIZONTAL SCALE IN FEET
CSAH 26/63 PRELIMINARY DESIGN

A bill for an act

relating to capital investment; appropriating money for realignment of Argenta Trail and the reconstruction and expansion of 70th Street in Inver Grove Heights; authorizing the sale and issuance of state bonds.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. **ARGENTA TRAIL REALIGNMENT AND 70TH STREET RECONSTRUCTION AND EXPANSION.**

Subdivision 1. **Appropriation**. $6,100,000 is appropriated from the bond proceeds to the commissioner of transportation for a grant to the city of Inver Grove Heights to predesign, design, engineer, acquire right-of-way property and temporary and permanent easements, relocate private utilities, inspect and construct the realignment of Argenta Trail in Inver Grove Heights (County State-Aid Highway 63 from a point north of its intersection with Amana Trail (CSAH 28) to the alignment of future 65th Street, then west to connect to the existing Argenta Trail alignment) in anticipation of the development of an interchange of Argenta Trail and Interstate 494; and for the reconstruction and expansion of 70th Street (CSAH 26) from two lanes to four lanes with turn lanes between the corporate boundary with the City of Eagan and realigned CSAH 63.

Subd. 2. **Bond sale**. To provide the money appropriated in this section from the bond proceeds fund, the commissioner of management and budget shall sell and issue bonds of the state in an amount up to $6,100,000 in the manner, upon the terms, and with the effect prescribed by Minnesota Statutes, sections 16A.631 to 16A.675, and by the Minnesota Constitution, article XI, sections 4 to 7.

EFFECTIVE DATE. This section is effective the date following final enactment.