



Inver Grove Heights City Council
Monday, October 13, 2025 at 6:00 PM
8150 Barbara Ave, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to **12:00 p.m.** on Monday, October 13, 2025, will be provided to the Council at or before the October 13, 2025 meeting. To watch remotely, individuals may go to www.townsquare.tv/webstreaming or watch from Cable TV Live on the Second and Fourth Mondays of the month at 6 p.m. on Channel 14/799 HD.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Presentations**
5. **Consent Agenda**

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

- A. Approval of Minutes of the September 22, 2025, City Council Meeting
- B. Approval of Disbursements
- C. Personnel Actions
- D. Approval of 2026 Group Medical Insurance Plans and City Contribution Amounts
- E. Resolution Regarding Counting of Write-In Votes for Local Elective Office
- F. Resolution Approving Cooperative Construction Agreement with MnDOT for City Project No. 2024-14 - Argenta/Wescott/TH 149 Signal System Improvements
- G. Contract Award for Improvements to Community Rooms at the Veterans Memorial Community Center
- H. Approval of Contract with LiveBarn for Live Streaming at VMCC Ice Arenas
- I. Resolution Calling for a Public Hearing to Consider Assessment of Costs for Securing Vacant and Hazardous Building at 3095 65th Street

6. **Public Hearing**

- A. Assessment Hearings and Resolutions Adopting Final Assessment Rolls for 2025 Pavement Management Projects 2023-09E, 2025-09E, and 2025-09G
- B. Public Hearing to Consider and Adopt a Development and Business Assistance Policy

7. Regular Business

- A. Rental Housing Licenses
- B. Phase 2 Results of the Fire Station #3 Location Study
- C. Certification of Delinquent Utility Balances for Collection by Dakota County
- D. Ordinance Amending City Code Regarding Temporary Signs
- E. First Reading of Ordinance Amending City Code Regarding Rental Licensing
- F. 3rd Reading of Ordinance Amending City Code Related to Requirements for Addressing the Council

8. Public Comment

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

9. Mayor and Council Comments

10. Adjourn

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, SEPTEMBER 22 6:00 P.M. - 8150 BARBARA AVENUE**

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, September 22, 2025, in person. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members: Murphy, Scales, and T’Kach

Absent: Council Member Gliva

Staff In Attendance: City Administrator Wilson, City Clerk Kiernan, City Attorney Nason, City Engineer Merchlewicz, Finance Director Hove, City Planner Schneider, Assistant Fire Chief – Fire Marshal Oswald, Community Development Director Ziemer,

3. APPROVAL OF AGENDA:

Motion to approve agenda as published on Friday, September 19 by T’Kach, second by Scales.

Ayes: 4

Nays: 0 Motion carried.

4. PRESENTATIONS:

A. Fire Prevention Week – October 5-11

Mayor Dietrich recognized fire as a serious public safety risk both locally and nationally, noting that homes remain the place where people are at greatest risk of death and injury. She also emphasized the growing use of lithium-ion batteries in everyday items, which can present significant fire hazards if not handled properly.

She proclaimed October 5 through October 11, 2025, as Fire Prevention Week in Inver Grove Heights, with this year’s theme focusing on the safe use of lithium-ion batteries. Residents were encouraged to purchase certified products, charge them correctly, and recycle batteries responsibly.

Mayor Dietrich commended Chief Hill and the dedicated members of the Fire Department for their service, prevention efforts, and community education. She invited residents to attend the Community Open House on October 12 from noon to 3:00 p.m. at Fire Station No. 2.

She concluded by presenting the proclamation to Assistant Chief Oswald.

As a side note, Mayor Dietrich shared that during a recent meeting with representatives from Republic Services, it was mentioned that many batteries are still being disposed of in the trash, whether inadvertently or otherwise, and that this has led to several serious fires.

5. CONSENT AGENDA:

- A.** Approval of Minutes of the May 5, 2025, City Council Work Session
- B.** Approval of Minutes of the August 4, 2025, City Council Work Session
- C.** Approval of Minutes of the August 11, 2025, City Council Meeting
- D.** Approval of Minutes of the August 25, 2025, City Council Meeting
- E.** Approval of Minutes of the September 2, 2025, City Council Work Session

- F.** Approval of Minutes of the September 8, 2025, City Council Meeting
- G.** Approval of Disbursements, **Resolution 2025-205**
- H.** Personnel Actions
- I.** Exempt Gambling Permit for Ducks Unlimited
- J.** Approval of Liquor Vendor for Let's Pawty Halloween Dog Event
- K.** Resolution Approving Reciprocal Fire Service Agreement for Capital City Regional Firefighters' Association, **Resolution 2025-206**
- L.** Resolution Calling a Public Hearing to Assess Unpaid Charges for City Services, **Resolution 2025-207**
- M.** Resolutions Awarding Contract and Approving Budget For City Project No. 2025 - 14-64th Street Outfall, **Resolution 2025-208 & 2025-209**
- N.** Correction of Stormwater Charges for Closed Landfill Site

Motion to approve Consent Agenda Items A-N by Scales, second by Murphy.

Ayes: 4

Nays: 0 Motion carried.

6. PUBLIC HEARINGS: None

7. REGULAR BUSINESS:

A. Rental Housing Licenses

Director Ziemer presented the following 8 new rental housing licenses.

6170 Boyer Path	7515 Barbara Avenue
1918 52 nd Street East	8015 Claymore Avenue
1926 52 nd Street East	7602 River Road
8295 Delaney Avenue	3769 7 th Street East

All applications have been reviewed by staff and found to meet the necessary requirements. Staff recommends approval of all licenses.

Motion to approve the 8 Rental Licenses by T'Kach, second by Scales.

Ayes: 4

Nays: 0 Motion carried.

B. Comprehensive Plan Amendment and Zoning-Related Development Requests for a 57-Unit Senior Apartment Building at 9170 Cahill Avenue, **Resolution 2025-210, 2025-211, 2025-212 & Ordinance 1512**

Senior Planner Schneider outlined the request from Dakota County CDA regarding the Hillcrest Pointe Senior Housing site at 9170 Cahill Avenue. Dakota County CDA owns the property, which currently contains a 66-unit senior housing facility approved in 2013. They are proposing to construct an additional senior housing building with 57 units. The requests include a Comprehensive Plan Amendment, PUD Amendment, Major Site Plan Review, and Vacation of a Drainage and Utility Easement.

The Comprehensive Plan Amendment involves changing the land use designation from Medium Density Residential to High Density Residential. The existing density is 11.6 units per acre, while the proposed density is 21.6 units per acre. Policies in the 2040 Comprehensive Plan for Established

Development Areas allow infill development that preserves neighborhood character, provides a broad range of housing opportunities, and ensures compatibility in size and scale with existing adjacent neighborhoods. Staff evaluated the proposal and found that senior housing is a documented need in the 2040 Comprehensive Plan and Dakota County Needs Assessment, that the new building mirrors the existing facility to preserve character, that trees will be preserved and additional trees planted to buffer the neighborhood, and that the development maximizes use of the site while minimizing impacts to the surrounding area.

The property is governed by the Arbor Pointe PUD, which uses development districts like zoning districts. The site is currently in the R-III Medium Density Residential development district allowing multi-family housing between 6-12 units per acre. The proposal seeks to amend the PUD to change the development district to R-IV High Density Residential, which allows multi-family housing that is more than 12 units per acre.

For the Major Site Plan Review, the proposal is a 57-unit, three-story building with 58 underground parking stalls and 29 surface spaces, totaling 87, which exceeds the 86 required. Setback requirements are exceeded, landscaping and tree preservation requirements are met, and no flexibility from performance standards is requested. The easement vacation relates to stormwater needs.

Landscaping will include 75 trees equaling 242.5 caliper inches, with 16 additional trees added in response to neighborhood feedback. At the Planning Commission Public Hearing on August 6, 2025, two neighboring residents expressed concerns about tree preservation, buffering, and lighting of existing properties. The Planning Commission voted 6-0 to recommend approval of the CDA's requests.

Recommended actions include approving the Comprehensive Plan Amendment to change the land use of the subject property from MDR, Medium Density Residential to HDR, High Density Residential, approving the amendment to the Arbor Pointe PUD to change the Development District of the subject property from Medium Density Residential - R-III to High Density Residential - R-IV, approving the Major Site Plan Review to construct a 3-story, 57-unit senior housing facility, and approving the vacation of the Drainage and Utility Easement. Conditions require Metropolitan Council review and approval of the Comprehensive Plan Amendment and that CDA shall enter into a Site Improvement Agreement with the City.

Colleen Daly, 9170 Cahill Ave #318, expressed concern about frequent power outages in the area, noting that they have been lengthy at times and have affected both residents and nearby businesses. She emphasized that this issue should be addressed, particularly with added development and increasing density in the area.

Kari Gill, Dakota County CDA, noted she had no additional comments beyond Mr. Schneider's overview. She stated that trees were supplemented in response to Planning Commission feedback and acknowledged the neighbors' concerns. She explained that as many trees as possible have been added, and there is likely no room for more.

Council Member T'Kach noted the importance of adding more affordable senior housing in the community. She expressed appreciation for the additional trees included in the revised landscape plan to address neighbor concerns but observed potential conflicts between deciduous trees and conifers that could reduce buffering as the trees mature. She suggested reviewing the plan more closely to adjust tree placement, replace smaller trees with species that provide stronger long-term buffering, or consider relocating some trees to provide shading in front of the building or on the adjacent site.

Ms. Gill stated they are willing to continue refining the landscape plan. She noted that if the project is approved, plans would be finalized over the winter, with bidding anticipated in early spring and construction starting in late spring or early summer of next year. She added that there will be time during the winter planning process to address concerns and make improvements before submitting the plans to the City for final approval.

Council Member T'Kach asked whether the maintenance of the landscaping would be contracted out or handled directly by the CDA.

Ms. Gill stated that they use landscape contractors at all their sites.

Mayor Dietrich asked whether either Ms. Gill or Planner Schneider could respond to the resident's concerns about power in the area. She inquired if there is adequate power supply and asked if Xcel is the provider. She further asked if there is a point in the process to ensure that adequate power is available for the new project, so residents do not suffer unintended consequences.

Ms. Gill stated that they work with Xcel during the design process of all projects. She noted she was not aware of the recent outages and was unsure of their cause, whether related to construction or another issue.

Mayor Dietrich inquired whether coordination with Xcel is included in the planning process.

Planner Schneider explained that coordination with Xcel is not part of the zoning review process, but the building and engineering departments may review such matters during the building permit process, where finer details are addressed.

Sally Layde, Insite Architectural engineer, explained that their electrical engineer has not yet joined the project. She noted that the typical process requires coordination with Xcel, along with preparing plans for review by the City's building department to ensure compliance with electrical requirements. She added that while the building plans will be subject to City approval, broader power issues are handled directly by Xcel.

Council Member Murphy acknowledged that the power concerns are not a City or County issue but suggested that a phone call from the City or County to Xcel could carry weight. He recommended asking Xcel if there are existing issues in the area before the project moves forward, noting this would provide reassurance to residents.

Council Member T'Kach recalled a meeting earlier in the year where the possibility of onsite generators for power outages had been discussed and asked if that was still being considered.

Ms. Gill stated that generators are not typically included at their buildings. She added that the only location with a generator is their Burnsville site, which has assisted living.

Council Member Scales recalled the extensive process for the first building, commended the organization for being a good neighbor to the community and City, and expressed support for the next phase.

Motion to approve Resolution 2025-210 Amending the 2040 IGH Comprehensive Plan and Maps for guiding the overall development and redevelopment of the City of Inver Grove Heights, Ordinance 1512, amending Ordinance 789 (Arbor Pointe PUD) relating to development district designation, Resolution 2025-211 approving a major site plan approval for a 57-unit Senior Living Facility and Resolution 2025-212 approving vacation of drainage & utility easements on Lot 1, Block 1, Arbor Crest 2nd Addition by Murphy, second by Scales.

Ayes: 4

Nays: 0 Motion carried.

C. Ordinance Amending Arbor Pointe PUD to Allow Cannabis Retailers, Ordinance 1513 & Resolution 2025- 213

Senior Planner Schneider outlined a request for a Planned Unit Development Amendment at 9082 Buchanan Trail, known as Grand Grape Generation. The applicant is seeking approval to establish a cannabis retail business at the site. Because the Arbor Pointe Planned Unit Development contains its own permitted use table, the request involves amending the PUD to include Cannabis Retailer as an allowable use within the Community Shopping Center District. The property is currently zoned Planned Unit Development and is guided for mixed use.

In evaluating the request, it was noted that the proposal complies with buffer requirements, which would effectively limit the area to a single dispensary. The existing uses in the Community Shopping Center District are comparable to those permitted in the B-3 General Business Zoning District. The proposed use is restricted to retail only. Any operation would still require both State and City licenses before beginning business.

The Planning Commission conducted a public hearing on September 3, 2025, and after discussion, voted 7-2 in favor of recommending approval of the request. The recommended action is approval of a Resolution amending the Arbor Pointe PUD to allow cannabis retailer as a permitted use within the Community Shopping Center District.

Mayor Dietrich noted that regardless of personal opinions, the State requires cities to address this matter. She expressed appreciation for the thoughtful effort to identify a suitable location within the City.

Council Member Murphy asked whether hours of operation had been discussed.

Planner Schneider stated that hours of operation were not discussed, explaining that this review focused on a high-level zoning change to allow the use. He added that while licensing could potentially address hours of operation, there are no known restrictions.

Council Member Murphy inquired whether hours of operation had been previously discussed and suggested that City Attorney Nason might recall.

City Attorney Nason stated that she was reviewing the City's Cannabis Registration Ordinance and did not believe it included provisions regarding hours of operation.

Director Ziemer explained that discussions about hours of operation typically raise concerns about limiting a business's ability to set its own hours. He noted that such restrictions are not included in the City's existing code and that it is uncommon to regulate businesses to operate only within specific time periods.

Mayor Dietrich asked if liquor stores are regulated at the State level.

Director Ziemer confirmed that they are.

Council Member Murphy asked if the matter technically falls under the authority of the State of Minnesota.

Director Ziemer confirmed that it does fall under State authority, explaining that liquor sales are subject to specific State requirements regarding permitted hours of operation.

Council Member Murphy noted uncertainty about the matter but stated he believed hours of operation would have been a major topic of discussion if they were an issue. He added that he feels there are mandated hours of operation.

City Attorney Nason stated that City Code includes provisions on hours of operation for cannabis businesses, limiting retail sales to 8:00 a.m. to 10:00 p.m. Monday through Saturday, and 10:00 a.m. to 9:00 p.m. on Sunday.

Council Member T'Kach asked if it was only cannabis leaf products or if it also included edibles and other cannabis items.

Planner Schneider explained that the definition of a cannabis retailer is broad and encompasses a wide range of cannabis products.

Motion to approve Ordinance 1513, amending Ordinance 789 (Arbor Pointe PUD) relating to Cannabis Use and to approve Resolution 2025-213 Approving a summary publication of Ordinance 1513 by Scales, second by T'Kach.

Ayes: 4

Nays: 0 Motion carried.

D. Ordinance Amending Zoning Land Use Tables, Ordinance 114 & Resolution 2025-214

Senior Planner Schneider outlined the details of the Code Amendment regarding updates to the Land Use Tables. The existing tables include both residential and nonresidential uses. They rely on a symbology system where "P" signifies a permitted use, "C" denotes a conditional use, "A" represents an accessory use, and a blank space indicates a prohibited use.

The proposed updates to the Land Use Tables focus on formatting improvements to make them more user-friendly, without changing existing policies. Updates include color coding to align with the zoning map, clearer headings and subheadings, and a new reference column. The amendment also removes PUD columns, consolidates similar uses, adds new uses for clarity, and modifies existing uses for consistency.

Planner Schneider explained that swimming pools represent the only minor change in the proposed updates. Currently, pools are a conditional use in multifamily zoning districts. Staff recommends changing them to a permitted use, as pools in multifamily developments are already reviewed comprehensively during the approval process. Any specific standards, such as hours of operation, can be addressed at that stage without requiring a separate conditional use permit. Other than this change, existing code allowances are being maintained.

Mayor Dietrich asked if the updated Land Use Tables would be available on the City's website once adopted.

Planner Schneider confirmed that the updated Land Use Tables would be available through a link in the City Code and on the planning page. He added that, in the future, planning staff may consider proposing a second amendment to address substantive issues such as whether certain uses should be permitted or conditional, but emphasized that was not the purpose of this Ordinance.

The Planning Commission held a public hearing on September 3, 2025. At that meeting, the Commission voted unanimously 9-0 to recommend approval of the request.

Planner Schneider noted a correction regarding beekeeping, which has been added to the permitted use table. Although beekeeping is already included in the definition of agricultural uses, it was not previously listed in the table. Commissioners observed that it should also be permitted in the E-1 district, since agricultural uses are allowed there. This minor correction was made between the Planning Commission and Council review.

The recommended action is for a motion to approve the Ordinance Amending the Land Use Tables in City Code Sections 10-6-1 and 10-6-2.

Council Member Scales commented that the updates improve readability and expressed appreciation for the work completed.

Council Member T'Kach thanked Planner Schneider for his work, noting the updates were easy to follow. She asked whether the new format would comply with upcoming ADA requirements for communication tools, including web accessibility, and suggested consideration be given to this if applicable.

Planner Schneider stated that he did not have an immediate answer but noted that staff would be mindful of the idea.

Motion to approve Ordinance 1514, amending IGH City Code, Title 10, Chapter 5, Section 1, Land uses in all Residential Districts and Title 10, Chapter 6, Section 2, Land uses in all Nonresidential Districts and approve Summary Publication of Ordinance 1514 by Murphy, second by Scales.

Ayes: 4

Nays: 0 Motion carried.

E. 2nd Reading of Ordinance Amending City Code Related to Requirements for Addressing the Council

City Administrator Wilson reviewed the second reading of the Ordinance amendment concerning the requirements for addressing the City Council.

The current City Code, under Title 1, Chapter 5, Section 7, requires each person addressing the Council to state his/her name and address in an audible tone for the record and, unless further time is granted by the presiding officer, shall limit his/her address to a reasonable time, except at a public hearing when the limit shall be three (3) minutes.

The proposed change to the City Code under the same section clarifies that unless further time is granted by the presiding officer, each person addressing the Council must limit their comments to three (3) minutes. The presiding officer, generally the Mayor, may still invite speakers to share their name and address, but it is no longer required. The amendment makes clear that the three-minute standard applies to all comments, not only those made during public hearings.

The requested action is for a motion and a second to approve the second reading of the Ordinance.

Council Member T'Kach asked if this applies to the EDA or only to the City Council.

Administrator Wilson said it applies only to the City Council.

Kelly Kayser, 1953 59th Court East, urged the Council to carefully consider how they request residents to share their name and address during public comment. She acknowledged that

individuals have a constitutional right not to provide this information but noted that including it creates a valuable historical record and allows for follow-up if needed. She encouraged the Council to be clear and specific in their request while ensuring residents do not feel discouraged from sharing their information.

Motion to approve the second reading of an Ordinance amending IGH City Code Title 1, Chapter 5, Section 7, Regarding addressing the Council by T’Kach, second by Scales.

Ayes: 4

Nays: 0 Motion carried.

F. Rental Housing Licensing Ordinance Updates and Discussion

Community Development Director Ziemer reviewed the Rental Housing Licensing Program. The current Ordinance was adopted and implemented in 2016 and is located under Business Regulations in Chapter 4. A license is required to rent a dwelling or dwelling units, applying to single-family homes, townhomes, duplexes, triplexes, and apartment buildings. Eleven (11) exemptions exist, such as hotels, motels, nursing homes, and units in owner-occupied homes. Proposed updates are divided into two phases. The first phase focuses on streamlining and improving existing processes (i.e., application requirements, approvals, duration, enforcement), while the second phase considers possible revisions or expansions to the program.

The first phase includes maintaining the April 1 to March 31 license period but changing the term from two years to one year. A clear renewal timeline would be created, requiring renewal applications to be submitted by January 31, with fines for late renewal applications. Administrative staff would be authorized to approve or deny license applications, while appeals of denials would go to the City Council. The City Council would continue to have authority to suspend or revoke licenses. Application forms would be streamlined to collect only necessary information, and detailed requirements would be removed from City Code. Additionally, license holders would be required to have a Property Manager residing within 75 miles of Inver Grove Heights, who could be the license holder, owner, or a hired manager. The City is also considering adding fines for violations of the rental licensing code with a three-tier fine structure

The second phase explores expanding the program. One option is the creation of a proactive inspections program. This could take the form of a self-inspection program where applicants submit completed inspection forms, supplemented by City inspections in response to complaints, or a regularly scheduled City inspection program where licenses would only be issued after passing inspection which would likely require additional City staff. The current system does not include inspections of dwelling or dwelling units, as inspections only occur when complaints are filed, and staff rely on adopted sections of the International Property Maintenance Code. Another potential expansion is placing limits on the number of rentals in a neighborhood. Other cities have adopted such policies, including Northfield, Mankato, West St. Paul, and Winona. West St. Paul applies limitations specifically to single-family residential zoning (R-1C), while St. Paul has a student housing overlay district near the University of St. Thomas.

Director Ziemer provided an overview of the current concentration of rental licenses, reporting 389 single-family homes and 16 duplexes with licenses. He explained that single-family homes include both detached dwellings and townhomes, with higher concentrations found in townhome areas such as north of Highway 494 near Arbor Pointe and along Archer Trail. These attached housing types result in multiple licenses within the same area. He also noted the cannabis development. Overall, the data reflects a variety of housing styles and types, and he asked whether the Council would like staff to explore any additional aspects of the rental licensing program.

The next steps include finalizing the Ordinance to accomplish the Phase I changes, scheduling three (3) readings on October 13, October 27, and November 10, with adoption targeted for November 10. Because the renewal period is approaching, notices need to be sent to license holders to inform them of the proposed changes and meeting dates. Continued research and discussion will take place regarding Phase II items of interest.

Council Member Scales remarked that he could not recall ever seeing an administrative denial. He asked whether there are clear guidelines that outline the circumstances for denial, noting that administrative approvals typically follow a checklist process. He questioned what specific factors would warrant a denial under this system.

Mayor Dietrich noted that there had been at least one denial in the past that she could recall.

Attorney Nason explained that the matter had resulted in a provisional license, but the applicant later withdrew. She noted that this occurred several years ago and that several concerns had been raised at the time.

Director Ziemer explained that under the Ordinance, Section 413-6 on License Issuance, Subsection B refers to additional grounds outlined in Code Section 3-2-10. Any of the listed items could serve as grounds for denial. He noted that if an application is incomplete, it would not move forward for approval. If an applicant does not satisfy the listed requirements, they would be informed that the issues must be corrected, or the application would be denied.

Council Member Scales stated that he was comfortable with administrative approval or denial, noting that it was a reasonable approach.

Council Member Murphy stated that while he does not object to administrative approval, he is reluctant to give up Council oversight. He noted that Council review is quick, does not take much time, and has ensured awareness of issues such as background checks. He added that information on property ownership, management, and location has been very helpful and led him to support limits on the concentration of rentals in residential neighborhoods. He stated that he could support administrative approvals only if Council continued to receive this information on a regular basis, as it has not historically been provided by staff.

Mayor Dietrich asked, with renewals moving to an annual schedule, when a more comprehensive approach involving inspections of dwellings could be implemented if the Council wished to pursue that option. She affirmed her support for the annual renewal process and inquired how soon inspections could be put into place.

Director Ziemer responded that further review would be needed, and alternatives could be brought back to Council for consideration. He noted that comprehensive inspection programs typically require significant staffing resources, not only for the initial inspections but also for follow-up work. He explained that while annual renewals could begin this year, implementing inspections would likely align better with the next cycle of renewals. He added that licenses already issued on a two-year basis should remain on that schedule until their renewal, at which point they could transition into the annual cycle. This approach would allow inspections to be incorporated more effectively as part of a broader program.

Mayor Dietrich stated that if a majority of the Council supports a more comprehensive approach, the appropriate next step would be to evaluate the staff resources required; otherwise, the matter would not merit further consideration.

Council Member T'Kach asked about the pros and cons of moving to annual renewals, noting that her main concern was the impact of increased fees. She emphasized that while large multifamily complexes would already face significant costs, smaller property owners with single-family homes and duplexes could be disproportionately affected if fees were doubled or tripled.

Director Ziemer stated that no changes to the fee structure are being proposed at this time, though fee adjustments may be considered separately in the future. He explained that annual renewals would improve timeliness and accuracy of ownership information, as property sales during a two-year cycle often go unreported. He added that annual deadlines would streamline processing, reduce late submissions, and encourage timely compliance. He noted that the change would also lessen confusion compared to other cities' processes and improve efficiency and customer service for both staff and applicants.

Council Member T'Kach emphasized the importance of including an educational component for both property owners and tenants, covering safety practices, property maintenance, and responsible renting. She suggested requiring postings in rental units with information on resources and how to file complaints, noting that tenants may be hesitant to report issues for fear of rent increases or eviction. She also raised concerns about the impact on tenants if a license is denied, questioning how much time they would have to relocate and what protections would be in place.

She added that attention should be directed toward improving the poorest properties rather than applying the same level of scrutiny to all. Properties with repeated complaints or code violations could face more frequent inspections and licensing requirements, while those consistently in compliance could qualify for longer renewal cycles. She questioned how limited resources should be allocated, cautioning against excessive staffing for inspections. She further noted the need for clear criteria to distinguish between minor and major violations and reiterated her support for an administrative process, paired with a strong emphasis on education and engagement from police and fire to ensure accessible information for property owners.

Administrator Wilson shared feedback from Council Member Gliva, who supported annual licensing and expressed interest in adding language for proactive inspections. She favored administrative approvals but recommended that Council receive periodic reports and composite data on issued licenses. She supported the requirement for a local manager but suggested reducing the distance to 50 miles instead of 75. She also expressed interest in exploring an Ordinance to limit the concentration of rental housing.

Council Member Murphy expressed strong support for the proactive inspections program, limitations on the concentration of rentals in neighborhoods, and the requirement for annual renewals. He emphasized the importance of treating all rental license holders the same, noting that if a license is issued in Inver Grove Heights it should be renewed annually, with consistent fees that can be revisited when necessary. He added that while he supports an administrative approval process, it is essential that the information collected through the annual renewal process be included in the Council packet or otherwise provided regularly.

Mayor Dietrich stated that she preferred continuing to receive rental license information in the Council packet rather than creating a separate report. She agreed with Council Member Murphy on the value of knowing whether owners are local and leaned toward keeping this a Council responsibility, emphasizing the importance of having the information available to respond to complaints.

Director Ziemer explained that a report listing property addresses, owners, and managers could be provided on whatever timeline the Council prefers. While some information may change over time,

much remains consistent. He acknowledged the Council's interest in maintaining visibility on approvals.

Mayor Dietrich stated that it was reasonable that fewer individuals would need to be involved if the information were not included as a formal agenda item.

Administrator Wilson stated that a key benefit of staff approval is the ability to act on license applications as soon as the review is complete. She noted that under the current process, there can be up to three weeks between Council meetings, which delays approvals. By removing the requirement for Council action, staff could notify applicants of approval or denial promptly. She added that most applications are approved, and this approach would provide a clear benefit to applicants by avoiding unnecessary delays.

Mayor Dietrich stated that she favored providing good customer service by avoiding unnecessary delays in the approval process rather than requiring applicants to wait for Council action.

Council Member Scales stated that while most aspects of the program sounded reasonable, he did not support proactive inspections. He noted that the City currently operates reactively, and expanding into proactive inspections could set a precedent for inspecting other issues such as ash trees, yard maintenance, or trash. He expressed concern that this approach could lead to hiring additional staff to conduct inspections, which he did not believe residents wanted or needed.

Council Member Murphy stated that while he did not support adding significant staff, he believed proactive inspections were necessary to ensure rental properties are safe for tenants, particularly children. He emphasized that property owners have an obligation to provide safe housing and that the City has a responsibility to confirm this before issues arise.

Council Member Scales expressed concern that implementing proactive inspections would expand government bureaucracy and increase expenses. He stated that he did not believe residents wanted additional resources devoted to such a program.

Council Member Murphy stated that his discussions with residents reflected an opposing viewpoint.

Council Member T'Kach stated that she did not support a proactive inspection program. She emphasized the importance of education to help property owners and tenants, noting that some may not know how to conduct background checks and can face challenges such as unpaid rent and difficulty with evictions. She cautioned that inspections could lead to questions about why other issues, such as lawn maintenance, are not also being inspected and stressed the need to be mindful of limited staffing and resources. She further stated that she was not hearing significant concerns from police or fire regarding rental properties and urged the Council to prioritize resources while supporting efforts to improve tenant and property owner responsibility through education.

Council Member Murphy questioned how an alternative program would be funded and stated that he viewed proactive inspections as more effective than continuing a reactive approach to rental housing. He further stated that he would not support the implementation of an education program, as he believed it extended beyond the proper role of the City.

Council Member Scales stated that while there are many areas in the City that could be subject to inspections, he did not support focusing on a single issue. He noted that if the City wished to adopt a proactive approach, it should apply broadly across all inspections. He added that he was not prepared to support adding staff for this purpose at this time, as he did not believe the value justified the cost.

Council Member Murphy stated that the explanation was clear and that he understood the point.

Council Member T'Kach clarified that the education program she envisioned would be basic, such as providing applicants with a packet, flyer, or online resource outlining available tools and services. She explained that this could include information on background checks, tenant resources, and eviction procedures, noting that some property owners are not fully aware of these rules. She emphasized that the program would not require significant funding but would instead offer simple guidance to assist property owners and tenants.

Director Ziemer explained that the licensing program has two components: registration, which is how it currently operates, and a safety element that in other cities also serves to preserve property condition and value. He stated that inspections are tied to both safety and preservation. He observed that there appeared to be general support for the phase one changes, if Council receives routine reports. Regarding proactive inspections, he noted that Council seemed divided, with a slight majority interested in exploring the concept further or gaining a better understanding of what such a program would involve.

Mayor Dietrich stated that she would like input from the Chief Building Official, noting that a resident had recently contacted her regarding a rat infestation in a rental property. She expressed interest in understanding how many similar complaints are received but not reported to the Council, as this information would help guide her perspective on the issue.

Director Ziemer asked if the reference was to complaint calls or calls over issues within rental properties.

Mayor Dietrich confirmed that the reference was correct.

Council Member T'Kach inquired whether such matters were resolved or if the Chief Building Official conducted inspections in response.

Mayor Dietrich stated that she supported a comprehensive approach but requested additional information on how it would be structured. She emphasized the importance of ensuring resident safety.

Director Ziemer asked whether limitations on concentration should be considered as an item.

Council Member Scales stated that he supported discussing limits on the number of rentals within a neighborhood but expressed concern about how exemptions would apply in certain areas. He suggested that further discussion would be needed to address those situations.

Mayor Dietrich and Council Member Murphy agreed with the comments.

Director Ziemer stated that phase one, addressing the processing side of the Ordinance, would begin at the October 13 meeting. He added that additional information on the other two items discussed would be compiled for a future Council work session, where Council could provide direction on next steps.

Mayor Dietrich asked when the information would be brought back to the Council and how often updates should be provided, noting uncertainty about the volume of rental properties.

Director Ziemer stated that most activity would occur during the renewal period if the program were adopted, resulting in more detailed reporting early in the year. He noted that later reports would likely reflect fewer applications, primarily from new property owners. He added that he would consult with the Administrator to determine appropriate timing for providing updates.

Kelly Kayser, 1953 59th Court East, stated support for the Council's discussion on rental concentration. She expressed concern that while there is frequent emphasis on affordable housing, the need for first-time buyer single-family homes is often overlooked. She noted the growing number of rental properties owned by foreign LLCs and non-local owners and encouraged the Council to continue addressing this issue.

8. PUBLIC COMMENT:

Lora Torgerson, 2039 East 100th Street, expressed concern about recent road work near the 80th Street freeway entrances, stating that the removal of lanes has caused traffic backups and questioned the engineering rationale for the changes. She also opposed the proposed \$60 million Central Maintenance Facility, referring to it as excessive, and asked how it could be placed on a referendum for taxpayers to decide. She emphasized the need to justify the cost to residents and questioned why such an expensive facility was necessary.

Mayor Dietrich stated that while public comments are typically received without response, she requested that Administrator Wilson provide a high-level explanation of the 80th Street County project and the Central Maintenance Facility.

Administrator Wilson explained that 80th Street is a County road, and the County made the final decision on the improvements. The project was intended to enhance pedestrian safety by reducing lanes and adding bump-outs at intersections to shorten crossing distances, particularly near the Community Center, Library, and High School.

As to the Central Maintenance Facility, as the Mayor indicated, a petition effort was undertaken and received the required number of signatures to be deemed valid. The Council will therefore discuss next steps in October, which may include financing the project differently, pursuing a referendum to maintain the original financing approach, or reconsidering the project's size and scope. Because the petition was submitted too late for this November's ballot, any referendum, should the Council choose that option, would occur in 2026.

Ms. Torgerson stated that she appreciated the answers provided but strongly urged the Council to place the matter on a referendum. She emphasized that this involves taxpayer money and represents a significant financial request and asked the Council to give serious consideration to allowing voters to decide.

9. MAYOR AND COUNCIL COMMENTS:

Council Member Scales reminded everyone that the Community Clean-up will take place on Saturday, September 27.

Mayor Dietrich noted that she had received complaints about the Bishop Heights area on Upper 55th, where the median grass is not being consistently maintained. She explained that two separate agreements among businesses outline mowing responsibilities, but with corporate turnover, upkeep is no longer reliable. Emphasizing that this is a key retail entry point into the City from Saint Paul, she asked the Council to consider a practical solution, possibly including Public Works taking over the mowing, to ensure the area is maintained in an orderly manner.

Council Member T'Kach asked whether this might be something the Chamber or its members could address, noting that it may have been part of the original agreement for them to handle.

Mayor Dietrich clarified that the agreements are between the City and the businesses, noting that there are two separate agreements in place.

Council Member Murphy asked for confirmation that the roadway belongs to the City and stated he had no objection to the City taking responsibility for cleaning it up.

Mayor Dietrich suggested that code enforcement might be able to address the matter and asked for input on a practical approach, inquiring whether the Council would be supportive of working out a solution in that way.

Council Member T'Kach suggested that the area could be addressed by planting it differently.

Administrator Wilson stated that staff can investigate the matter by identifying which department would be responsible, estimating the cost, and determining whether there are other similar commercial districts in the community. She added that there was a period in Inver Grove Heights when the City sought to place certain types of maintenance responsibilities on others rather than the City, and this situation reflects that approach from the past.

Mayor Dietrich emphasized the importance of this matter, noting that it is in a retail area where the City has been working to attract and has successfully added more retail development.

10.ADJOURN:

Motion to Adjourn at 7:36 p.m. by Scales, second by Murphy.

Ayes: 4

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Tammy Greenlee

Request for Council Action

SUBJECT: Approval of Disbursements

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the attached resolution, approving disbursements for the period of September 17 – October 7, 2025.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of September 17 – October 7, 2025. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	\$1,141,861.62
Special Revenue	159,274.80
Debt Service	-
Capital Projects	291,200.58
Enterprise	319,139.75
Internal Service	100,500.14
Escrows	24,790.91
Total - All Funds	\$2,036,767.80

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution 10.13.2025
2. Disbursements Listing (9.17.2025 - 10.7.2025)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. ____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF
SEPTEMBER 17, 2025 - OCTOBER 7, 2025.**

WHEREAS, a detailed listing of disbursements for the period of September 17, 2025
- October 7, 2025 was presented to council for approval.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:
Payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$1,141,861.62
Special Revenue	159,274.80
Debt Service	-
Capital Projects	291,200.58
Enterprise	319,139.75
Internal Service	100,500.14
Escrows	24,790.91
Total - All Funds	\$2,036,767.80

Approved by the City of Inver Grove Heights, Minnesota this 13th day of October 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Expense Approval Report

By Fund

Payment Dates 9/17/2025 - 10/7/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
BUREAU OF CRIMINAL APPRE...	09/04/2025	09/18/2025	Vendor BCA Backgrounds - CIC	101.2000.000.5310	128.00
DAKOTA ELECTRIC ASSN	200002501658 09/17/2025	09/17/2025	Electric	101.4200.000.5355	846.19
REVOLUTIONARY SPORTS, LLC	0824	09/18/2025	Preschool t-ball classes 8.2025	101.4300.454.5310	1,683.60
OCCUPATIONAL HEALTH CEN...	104258498	09/18/2025	Pre employment physical	101.1120.000.5310	899.00
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	S/A Software Quarterly Web ...	101.1800.000.5395	794.00
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	S/A Software Quarterly Sys De...	101.1800.000.5395	1,175.00
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	S/A Software Quarterly Fee	101.1800.000.5395	4,593.00
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	Quarterly mobiles (PD, field o...	101.2000.000.5395	8,981.00
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	quarterly fee for radios	101.2200.000.5310	848.00
LOCAL GOVERNMENT INFOR...	111013B	09/18/2025	Logis MDC Annual System Dev	101.2000.000.5395	1,900.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Longfellow	101.4200.000.5340	225.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: (6 participant...	101.4300.459.5340	1,195.00
ANCOM COMMUNICATIONS, ...	129742	09/18/2025	Radio batteries	101.2200.000.5190	1,594.00
EXPERT TREE SERVICE AND SC...	13662	09/18/2025	Trim & pruning services - 102...	101.3200.000.5310	9,750.00
EXPERT TREE SERVICE AND SC...	13674	09/18/2025	Remove dead ash trees - Mari...	101.4200.000.5425	750.00
MN FIRE SERVICE CERT BOARD	14662	09/18/2025	hazmat retest - Fordice	101.2200.000.5340	75.00
VERSATILE VEHICLES, INC.	148146	09/18/2025	Cushman 800 rental	101.4200.000.5430	600.00
KINDER FIT, LLC.	1884970	09/18/2025	Amazing Athletes preschool s...	101.4300.454.5310	980.00
FIRE PROTECTION SERVICES, I...	1997	09/18/2025	Review shop drawings & calcul...	101.2200.000.5310	231.90
BLACKTOP PROS, LLC	23-1546	09/18/2025	Arbor Point Overlay Install	101.4200.000.5415	13,500.00
BLACKTOP PROS, LLC	23-1547	09/18/2025	Sleepy Hallow pathway remov...	101.4200.000.5415	12,900.00
BLACKTOP PROS, LLC	23-1553	09/18/2025	Install asphalt - SV park	101.4200.000.5415	2,900.00
BLACKTOP PROS, LLC	23-1554	09/18/2025	Driveway Patching - 2822 70th...	101.4200.000.5415	2,900.00
CHEROKEE MANUFACTURING ...	234235	09/18/2025	Straw for erosion control	101.3200.000.5125	2,200.00
TAHO SPORTSWEAR	25TS03513	09/18/2025	VMCC FT Staff Shirts	101.4300.459.5175	364.87
SOLBERG AGGREGATE CO	31382	09/18/2025	Class 5 Gravel	101.3200.000.5125	3,375.28
SHAKOPEE MDEWAKANTON S...	3498	09/18/2025	mulch	101.4200.000.5125	1,237.60
ASPEN MILLS	360888	09/18/2025	New uniform - Yale Nelson	101.2200.000.5175	99.80
ASPEN MILLS	360890	09/18/2025	New uniform - Keyetoinette S...	101.2200.000.5175	214.70
ASPEN MILLS	360903	09/18/2025	New uniform - Mike Schmidt	101.2200.000.5175	95.95
HANCE UTILITY SERVICES INC	40591	09/18/2025	Commercial locates MSP servi...	101.4200.000.5310	219.00
MACH 1 TAPING & PAINTING, ...	4218	09/18/2025	painting at fire station 1	101.2200.000.5400	2,495.00
CINTAS CORPORATION	4241939350	09/18/2025	Street Uniforms Laundry	101.3200.000.5175	110.96
CINTAS CORPORATION	4241939350	09/18/2025	Park Uniforms Laundry	101.4200.000.5175	36.72
CINTAS CORPORATION	5291452011	09/18/2025	Refill first aid supplies - RV	101.4200.000.5190	80.63
MN NCPERS LIFE INSURANCE	542000092025	09/18/2025	9.2025 Premium	101.0000.000.2024	240.00
MN NCPERS LIFE INSURANCE	542000092025	09/18/2025	9.2025 Retro Adj	101.0000.000.2024	-16.00
CENTRAL IRRIGATION SUPPLY, ..	65007744-00	09/18/2025	parts for irrigation system	101.4200.000.5400	1,406.54
SOCCER SHOTS	8/30/2025	09/18/2025	Soccer Jerseys	101.4300.454.5190	540.00
SOCCER SHOTS	8/30/2025	09/18/2025	preschool soccer classes 06-08...	101.4300.454.5310	6,090.00
BOUND TREE MEDICAL LLC	85915762	09/18/2025	electrodes for AED	101.2200.000.5190	1,027.88
COMCAST	8772105910359526X090525	09/18/2025	Cable for fire station 1	101.2200.000.5310	10.80
XCEL ENERGY	943584458	09/18/2025	Replace streetlight	101.3400.000.5405	2,352.76
GRAINGER	9630196872	09/18/2025	Weed Killer	101.3200.000.5125	122.65
GRAINGER	9630196880	09/18/2025	Handheld Sprayer	101.3200.000.5160	35.22
BRITTANY MISKOWIEC	IGHFD-09152025	09/18/2025	FD covered sessions 8.2025	101.2200.000.5312	330.00
ZORO TOOLS, INC.	INV17216485	09/18/2025	Power box	101.2200.000.5160	580.99
ZORO TOOLS, INC.	INV17216485	09/18/2025	Fire hose nozzle, ear plugs & c...	101.2200.000.5190	361.49
ZORO TOOLS, INC.	INV17231422	09/18/2025	cable protection ramps	101.2200.000.5160	459.95
MIP V ONION PARENT LLC	MP282964	09/18/2025	Parks port-a-potty rentals 8.2...	101.4200.000.5430	2,403.11
MN DEPT OF REVENUE	August 2025	09/19/2025	Taxes	101.0000.000.2205	2,594.52
MN DEPT OF REVENUE	August 2025CR	09/19/2025	Taxes	101.0000.000.2205	-0.80
ICMA RETIREMENT TRUST - 4...	INV0225210	09/19/2025	457 -AGE <49	101.0000.000.2038	4,886.38

Expense Approval Report

Payment Dates: 9/17/2025 - 10/7/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ICMA RETIREMENT TRUST - 4...	INV0225211	09/19/2025	457 -AGE <49 %	101.0000.000.2038	10,339.17
ICMA RETIREMENT TRUST - 4...	INV0225212	09/19/2025	457 -AGE 50+	101.0000.000.2038	1,500.29
ICMA RETIREMENT TRUST - 4...	INV0225213	09/19/2025	457 PLAN -AGE 50+ %	101.0000.000.2038	1,087.51
ICMA RETIREMENT TRUST - 4...	INV0225214	09/19/2025	457 - ROTH AGE <50	101.0000.000.2038	1,821.00
ICMA RETIREMENT TRUST - 4...	INV0225215	09/19/2025	457 - ROTH AGE <50 %	101.0000.000.2038	1,991.32
ICMA RETIREMENT TRUST - 4...	INV0225216	09/19/2025	457 - ROTH AGE 50+	101.0000.000.2038	20.00
AFSCME COUNCIL 5	INV0225217	09/19/2025	UNION DUES (AFSCME FULL S...	101.0000.000.2041	827.28
AFSCME COUNCIL 5	INV0225218	09/19/2025	UNION DUES (AFSCME FULL S...	101.0000.000.2041	45.96
MN DEPARTMENT OF HUMAN...	INV0225219	09/19/2025	CASE #001570640001	101.0000.000.2220	136.59
TEXAS STATE DISBURSEMENT...	INV0225220	09/19/2025	CASE #0012022247	101.0000.000.2220	230.77
MN DEPARTMENT OF HUMAN...	INV0225221	09/19/2025	CASE #000115468905	101.0000.000.2220	69.22
MN DEPARTMENT OF HUMAN...	INV0225222	09/19/2025	CASE #001563363401	101.0000.000.2220	445.31
WI SCTF (WI SUPPORT COLLEC...	INV0225223	09/19/2025	PARTICIPANT ID#0004986316	101.0000.000.2220	433.06
IGH FIRE RELIEF ASSN	INV0225224	09/19/2025	MEMBERSHIP DUES - FIRE REL...	101.0000.000.2041	402.73
IGH FIRE RELIEF ASSN	INV0225225	09/19/2025	MEMBERSHIP DUES - FIRE REL...	101.0000.000.2041	206.83
MEDSURETY ACH ONLY	INV0225226	09/19/2025	HSA ELECTION-FAMILY	101.0000.000.2031	4,240.34
MEDSURETY ACH ONLY	INV0225227	09/19/2025	HSA ELECTION-SINGLE	101.0000.000.2031	7,072.32
IGH PROFESSIONAL FIREFIGHT...	INV0225228	09/19/2025	UNION DUES (IAFF)	101.0000.000.2041	542.78
MN STATE RETIREMENT SYST...	INV0225229	09/19/2025	MINNESOTA DEFERRED COM...	101.0000.000.2038	2,327.30
MN STATE RETIREMENT SYST...	INV0225230	09/19/2025	MINNESOTA DEFERRED COM...	101.0000.000.2038	799.86
MN STATE RETIREMENT SYST...	INV0225231	09/19/2025	457 ROTH IRA (AGE 49 & UND...	101.0000.000.2038	1,638.00
ING DIRECT	INV0225232	09/19/2025	MSRS-HCSP	101.0000.000.2035	1,059.18
PERA	INV0225233	09/19/2025	PERA COORDINATED PLAN	101.0000.000.2225	58,846.16
PERA	INV0225234	09/19/2025	EMPLOYER SHARE (EXTRA PE...	101.0000.000.2225	4,526.65
PERA	INV0225235	09/19/2025	PERA DEFINED PLAN	101.0000.000.2225	15.77
PERA	INV0225236	09/19/2025	EMPLOYER SHARE (PERA DEF...	101.0000.000.2225	15.77
PERA	INV0225237	09/19/2025	PERA POLICE & FIRE PLAN	101.0000.000.2225	38,236.52
PERA	INV0225238	09/19/2025	EMPLOYER SHARE (POLICE & F...	101.0000.000.2225	57,354.82
ICMA RETIREMENT TRUST - 4...	INV0225239	09/19/2025	ROTH IRA (AGE 49 & UNDER)	101.0000.000.2039	4,320.88
ICMA RETIREMENT TRUST - 4...	INV0225240	09/19/2025	ROTH-AGE <49 %	101.0000.000.2039	223.99
ICMA RETIREMENT TRUST - 4...	INV0225241	09/19/2025	ROTH IRA (AGE 50 & OVER)	101.0000.000.2039	738.46
EFTPS	INV0225242	09/19/2025	FEDERAL WITHHOLDING	101.0000.000.2213	86,435.60
MN DEPT OF REVENUE (PAYR...	INV0225243	09/19/2025	STATE WITHHOLDING	101.0000.000.2215	37,470.56
EFTPS	INV0225244	09/19/2025	MEDICARE WITHHOLDING	101.0000.000.2211	24,251.98
EFTPS	INV0225245	09/19/2025	SOCIAL SECURITY WITHHOLDI...	101.0000.000.2210	63,204.78
AMERICAN FAMILY LIFE ASSU...	INV0225246	09/19/2025	Account QXA18	101.0000.000.2012	67.00
WELLS FARGO CREDIT CARD A...	4imprint, Inc Denzel Flo WF 8/...	09/21/2025	TAX Refund for previous pur...	101.4300.453.5190	-40.37
WELLS FARGO CREDIT CARD A...	4imprint, Inc Katrina Le WF 8/...	09/21/2025	PD handouts for Community E...	101.2000.000.5182	4,836.30
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Eric Bergu...	09/21/2025	Co2 cartridges	101.2200.000.5125	13.98
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Eric Bergu...	09/21/2025	Batteries	101.2200.000.5190	27.99
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joe Hawkin...	09/21/2025	batteries	101.4200.000.5125	31.98
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joel Jacks ...	09/21/2025	Spray paint to cover up Graffiti...	101.3200.000.5125	24.97
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Melissa Ch...	09/21/2025	Parade Materials (spray paint,...	101.2000.000.5182	84.11
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Melissa Ch...	09/21/2025	Parade Materials (flags, spray ...	101.2000.000.5182	52.13
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Mike Sperl...	09/21/2025	Bungee cord & poster strips	101.4200.000.5125	10.98
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Mike Sperl...	09/21/2025	Pressure fitting & spigot	101.4200.000.5150	6.98
WELLS FARGO CREDIT CARD A...	Amazon Mark N58cy16r2 Meli...	09/21/2025	Kid's Police Officer Costumes (...)	101.2000.000.5182	164.74
WELLS FARGO CREDIT CARD A...	Amazon Mark Sz4007ky3 Cora...	09/21/2025	Recipe books & heated mouse...	101.1120.000.5178	76.12
WELLS FARGO CREDIT CARD A...	Amazon Mark Wl4pe8193 Mel...	09/21/2025	Parade Supplies-bulk candy &...	101.2000.000.5182	346.57
WELLS FARGO CREDIT CARD A...	Amazon Mark Xr22a12u3 Meli...	09/21/2025	Police Car Cardboard Cutout S...	101.2000.000.5182	205.96
WELLS FARGO CREDIT CARD A...	Amazon MktpL 0s1383ug3 Joel...	09/21/2025	No Parking signs for street pro...	101.3200.000.5125	44.99
WELLS FARGO CREDIT CARD A...	Amazon MktpL 5g5504bb3 Pub...	09/21/2025	Plastic bags, phone chargers &...	101.3200.000.5190	48.37
WELLS FARGO CREDIT CARD A...	Amazon MktpL 53ot2ju3 Emi...	09/21/2025	Mouse/keyboard wrist rest & ...	101.2000.000.5105	41.59
WELLS FARGO CREDIT CARD A...	Amazon MktpL Du2b95b63 Me...	09/21/2025	Parade Float Bed Trim	101.2000.000.5182	161.85
WELLS FARGO CREDIT CARD A...	Amazon MktpL Ej00x9u83 Chel...	09/21/2025	Ice Packs	101.4300.454.5190	58.76
WELLS FARGO CREDIT CARD A...	Amazon MktpL Ej00x9u83 Chel...	09/21/2025	Ice Packs	101.4300.454.5190	58.76
WELLS FARGO CREDIT CARD A...	Amazon MktpL Es49c9153 Ste...	09/21/2025	PPE hard hat replacements – ...	101.5200.000.5175	526.88
WELLS FARGO CREDIT CARD A...	Amazon MktpL Hm4s87q43 St...	09/21/2025	Dymo Label maker for Permit ...	101.5200.000.5160	203.45
WELLS FARGO CREDIT CARD A...	Amazon MktpL Lv7j02463 Emil...	09/21/2025	Expo markers, eraser, pens &...	101.2000.000.5105	40.00
WELLS FARGO CREDIT CARD A...	Amazon MktpL Rm0km5jj3 Pub...	09/21/2025	faucet aerator key for parks	101.4200.000.5160	14.98

Expense Approval Report

Payment Dates: 9/17/2025 - 10/7/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Amazon MktpI Vo3jy3883 Che...	09/21/2025	Folders for NTU	101.4300.453.5190	29.99
WELLS FARGO CREDIT CARD A...	Amazon Reta Dr5nc64r3 Chels...	09/21/2025	Dog bones to pass out at IGH ...	101.4300.453.5190	21.96
WELLS FARGO CREDIT CARD A...	Amazon.Com 6x67d8xz3 Moni...	09/21/2025	toilet bowl cleaner	101.2200.000.5190	17.27
WELLS FARGO CREDIT CARD A...	American Heart Shopcpr Moni...	09/21/2025	CPR AED video for training	101.2200.000.5340	241.55
WELLS FARGO CREDIT CARD A...	American Solutions4 Bu Rache...	09/21/2025	Parks and Recreation tent for ...	101.4300.459.5160	771.20
WELLS FARGO CREDIT CARD A...	Bca Training Education Emily ...	09/21/2025	TAC Training Jess Stanton	101.2000.000.5340	75.00
WELLS FARGO CREDIT CARD A...	Best Western Hotels Joshua Ot...	09/21/2025	LEAD training hotel stay - Taar...	101.2000.000.5340	930.00
WELLS FARGO CREDIT CARD A...	Brennan Industries B2b Rachel...	09/21/2025	Archery Supplies- bow rest pie...	101.4300.454.5190	79.00
WELLS FARGO CREDIT CARD A...	Cafe Zupas Emily Heid WF 8/25	09/21/2025	Support Services Supervisor In...	101.2000.000.5190	68.80
WELLS FARGO CREDIT CARD A...	Clyde Industrial Park Monica ...	09/21/2025	Dinner at training - Ledoux	101.2200.000.5340	27.89
WELLS FARGO CREDIT CARD A...	Comfort Inn Mn017 Monica C...	09/21/2025	Training hotel stay - Ledoux	101.2200.000.5340	850.46
WELLS FARGO CREDIT CARD A...	Crown Rental Rosemount Dan...	09/21/2025	Projector rental & tables for ...	101.2200.424.5430	1,216.68
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Chelsea Sw...	09/21/2025	Groceries for ice cream social ...	101.4300.456.5190	58.99
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Chelsea Sw...	09/21/2025	Bowls for ice cream social eve...	101.4300.456.5190	4.59
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Daniel Ber ...	09/21/2025	food for NDFTA class testing	101.2200.000.5190	68.25
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Julie Dors W...	09/21/2025	Food for staff training	101.4300.459.5190	10.98
WELLS FARGO CREDIT CARD A...	Dakotacomm Adc Service Acco...	09/21/2025	Notary Commission Service Fe...	101.1800.000.5335	0.43
WELLS FARGO CREDIT CARD A...	Dakotacomm Adc Vitals Accou...	09/21/2025	Notary Commission: Hudak	101.1800.000.5335	20.00
WELLS FARGO CREDIT CARD A...	Elite K9 Inc 2 Ryan Rose WF 8/...	09/21/2025	Training equipment for canine	101.2000.000.5180	89.66
WELLS FARGO CREDIT CARD A...	Etix Retail Eric Bergu WF 8/25	09/21/2025	State Fair tickets to train in kit...	101.2200.000.5340	80.00
WELLS FARGO CREDIT CARD A...	Facebk 3227ax4qf2 Olivia Ske...	09/21/2025	Facebook ad to promote 8/15...	101.4300.459.5330	2.00
WELLS FARGO CREDIT CARD A...	Facebk Kx5zyqqf2 Olivia Ske...	09/21/2025	Facebook ad to promote 8/15...	101.4300.459.5330	3.00
WELLS FARGO CREDIT CARD A...	Fmam-Cvent Fire Marsh Scott...	09/21/2025	training conference - Oswald	101.2200.000.5340	195.00
WELLS FARGO CREDIT CARD A...	Fsp Mn Govt Finance Of Acco...	09/21/2025	MNGFOA Conf Reg: Hove	101.1800.000.5340	250.00
WELLS FARGO CREDIT CARD A...	Fsp Mn Govt Finance Of Acco...	09/21/2025	MNGFOA Conf Reg: Ellison	101.1800.000.5340	250.00
WELLS FARGO CREDIT CARD A...	Fun Jumps Entertainmen Rach...	09/21/2025	Bounce House for Food Fest 8...	101.4300.453.5430	545.58
WELLS FARGO CREDIT CARD A...	Hy-Vee Eagan 1165 Eric Bergu...	09/21/2025	food for NDFTA graduation pa...	101.2200.424.5190	94.64
WELLS FARGO CREDIT CARD A...	Hy-Vee Eagan 1165 Eric Bergu...	09/21/2025	cakes for NDFTA graduation p...	101.2200.424.5190	139.98
WELLS FARGO CREDIT CARD A...	Intoximeters Inc Emily Heid W...	09/21/2025	500 PBT Straws	101.2000.000.5190	110.00
WELLS FARGO CREDIT CARD A...	Jimmy Johns # 590 - E Emily H...	09/21/2025	Support Services Supervisor In...	101.2000.000.5190	59.45
WELLS FARGO CREDIT CARD A...	Jones & Bartlett Learn Cory Ro...	09/21/2025	Book for class - Corey R.	101.2200.000.5340	78.95
WELLS FARGO CREDIT CARD A...	Jones & Bartlett Learn Monica...	09/21/2025	Fire Officer book for Roger Le...	101.2200.000.5340	78.95
WELLS FARGO CREDIT CARD A...	Kwik Trip #1168 Melissa Ch W...	09/21/2025	Fuel purchase 8.24.2025	101.2000.000.5340	35.98
WELLS FARGO CREDIT CARD A...	Language Line, Inc. Rebecca Ki...	09/21/2025	Utility Billing Customer - Lang...	101.1140.000.5310	23.70
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Eric ...	09/21/2025	cabinets for dorms at Station 1	101.2200.000.5160	2,643.34
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Kyle ...	09/21/2025	washer and garden stakes	101.4200.000.5125	13.13
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Cory R...	09/21/2025	Fire Officer II training - Cory R.	101.2200.000.5340	580.00
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Monic...	09/21/2025	Fire Officer II Class Registratio...	101.2200.000.5340	580.00
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Rebec...	09/21/2025	Advance Academy - Katie - Se...	101.1140.000.5340	275.00
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Rebec...	09/21/2025	overcharge of Advance Acad...	101.1140.000.5340	325.00
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Rebec...	09/21/2025	Credit - St Cloud over charge	101.1140.000.5340	-325.00
WELLS FARGO CREDIT CARD A...	Mn Erosion Ctrl Assn Ray Rive...	09/21/2025	Right of Way Management W...	101.3200.000.5340	125.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Public...	09/21/2025	Wastewater certification exam...	101.4200.000.5340	165.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Public...	09/21/2025	Wastewater certification exam...	101.4200.000.5340	3.55
WELLS FARGO CREDIT CARD A...	Nic Cottagegrovecr Emily Hei...	09/21/2025	Notary Renewal - Heidelberg	101.2000.000.5335	20.43
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Cory Rosen WF 8...	09/21/2025	wax for trucks and tire cleaner	101.2200.000.5190	167.82
WELLS FARGO CREDIT CARD A...	Pdb Auto Care Cory Rosen WF...	09/21/2025	gas for station lawn mowers	101.2200.000.5190	35.62
WELLS FARGO CREDIT CARD A...	Pioneer Press Circ Amy Looze...	09/21/2025	Subscription to the Pioneer Pr...	101.1300.000.5335	34.00
WELLS FARGO CREDIT CARD A...	Rascals Bar & Grill Steven Joh...	09/21/2025	Building Inspector Lunch 8.20...	101.5200.000.5340	87.95
WELLS FARGO CREDIT CARD A...	Red Lobster 0630 Monica Chi...	09/21/2025	Dinner at training - Ledoux	101.2200.000.5340	36.04
WELLS FARGO CREDIT CARD A...	River Heights Chamber Amy L...	09/21/2025	River Heights Chamber Lunch...	101.1300.000.5340	55.00
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Eric Bergu ...	09/21/2025	food for NDFTA graduation pa...	101.2200.424.5190	40.26
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Daniel Ber WF...	09/21/2025	food for NDFTA graduation	101.2200.424.5190	807.59
WELLS FARGO CREDIT CARD A...	Samsclub.Com Chelsea Sw WF...	09/21/2025	Candy for IGH Days Parade	101.4300.453.5190	226.44
WELLS FARGO CREDIT CARD A...	Samsclub.Com Chelsea Sw WF...	09/21/2025	Candy & snacks for parade & k...	101.4300.453.5190	199.80
WELLS FARGO CREDIT CARD A...	Samsclub.Com Rachel Mik WF...	09/21/2025	Snacks for Half Pint Safety Ca...	101.4300.452.5190	23.12
WELLS FARGO CREDIT CARD A...	Secretary Of State Emily Heid...	09/21/2025	Notary Commission Renewal -...	101.2000.000.5335	120.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe H...	09/21/2025	cleaners and wasp spray	101.4200.000.5125	84.43
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	09/21/2025	Cable ties, aerator keys & bolt...	101.4200.000.5125	38.40
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	09/21/2025	Screws, drill bits & extension ...	101.4200.000.5190	89.02

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Kyle ...	09/21/2025		Foam to cover wires	101.4200.000.5190	162.24
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Mike ...	09/21/2025		bolts	101.4200.000.5150	30.11
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Mike ...	09/21/2025		blade and drain	101.4200.000.5190	64.00
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Moni...	09/21/2025		simple green cleaner and laun...	101.2200.000.5125	182.78
WELLS FARGO CREDIT CARD A... Towneplace Suites Dulu Dane...	09/21/2025		ICAC UC School Lodging - John...	101.2000.000.5340	663.04
WELLS FARGO CREDIT CARD A... Towneplace Suites Dulu Dane...	09/21/2025		Pet charge refund from ICAC ...	101.2000.000.5340	-50.00
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Eric B...	09/21/2025		pliers and bench vice	101.2200.000.5160	196.97
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Eric B...	09/21/2025		ratchet	101.2200.000.5160	39.96
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Eric B...	09/21/2025		bulk LP for training prop for N...	101.2200.424.5179	92.39
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Joe S...	09/21/2025		clycerin	101.4200.000.5125	24.99
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Joel J...	09/21/2025		Wasp/Hornet spray	101.3200.000.5125	15.98
WELLS FARGO CREDIT CARD A... Tst Burger Paradox Monica Chi...	09/21/2025		Dinner at training - Ledoux	101.2200.000.5340	32.28
WELLS FARGO CREDIT CARD A... Tst Corktown Deli And Monica...	09/21/2025		Dinner at training - Ledoux	101.2200.000.5340	23.86
WELLS FARGO CREDIT CARD A... Wal-Mart #5089 Judy Wonic ...	09/21/2025		Snacks Stormwater Focus - Bri...	101.3100.000.5190	13.66
WELLS FARGO CREDIT CARD A... Wal-Mart #5089 Monica Chi ...	09/21/2025		duct tape used to fix training ...	101.2200.000.5190	20.91
WELLS FARGO CREDIT CARD A... Wal-Mart #5089 Ryan Prail WF..	09/21/2025		Beverages for kids at Cops and...	101.2000.000.5182	37.41
WELLS FARGO CREDIT CARD A... Walmart.Com 8009256278 Ra...	09/21/2025		Pet-related activity (bird hous...	101.4300.452.5190	208.43
WELLS FARGO CREDIT CARD A... Www Costco Com Rachel Mik...	09/21/2025		Refund for Tetris game for spe...	101.4300.453.5190	-8.12
WELLS FARGO CREDIT CARD A... Www.Petoxymasks.Org Eri...	09/21/2025		pet cpr supplies	101.2200.000.5190	250.00
WELLS FARGO CREDIT CARD A... Zoom.Com 888-799-966 Melis...	09/21/2025		Chiefs Zoom account	101.2000.000.5395	15.99
WELLS FARGO CREDIT CARD A... Zoro Tools Inc Monica Chi WF ...	09/21/2025		gas monitor	101.2200.000.5160	890.99
DAKOTA ELECTRIC ASSN	200002468379 09/22/2025	09/22/2025	Electric	101.4200.000.5355	2,106.13
DAKOTA ELECTRIC ASSN	200003935632 09/22/2025	09/22/2025	Electric	101.4200.000.5355	656.85
DAKOTA ELECTRIC ASSN	200004267134 09/22/2025	09/22/2025	Electric	101.3400.000.5355	67.42
DAKOTA ELECTRIC ASSN	200004430542 09/22/2025	09/22/2025	Electric	101.4200.000.5355	20.20
DAKOTA ELECTRIC ASSN	200010036635 09/22/2025	09/22/2025	Electric	101.2200.000.5355	4,720.97
XCEL ENERGY	943754312	09/24/2025	PD electric	101.2000.000.5355	49.26
EMERGENCY TECHNICAL DEC...	00000455	09/25/2025	Clean bunker gear - Ledoux	101.2200.000.5175	123.00
GALLS LLC	032457670	09/25/2025	Winter Base Shirt - Rose	101.2000.000.5175	118.98
ST. PAUL PIONEER PRESS	0825572521	09/25/2025	Summary Pub - Ord 1508 - 15...	101.1140.000.5330	74.80
ST. PAUL PIONEER PRESS	0825572521	09/25/2025	NoPH: IGH Land Use Matrices...	101.5100.000.5330	25.85
LANGUAGE LINE SERVICES	11707155	09/25/2025	Interpretation Services 08.2025	101.2000.000.5310	619.64
EXPERT TREE SERVICE AND SC...	13663	09/25/2025	Tree Maintenance-River Road...	101.3200.000.5310	11,700.00
MN FIRE SERVICE CERT BOARD	14664	09/25/2025	FF 1 certification & Haz mat e...	101.2200.000.5340	316.75
MTI DISTRIBUTING CO	1495146-00	09/25/2025	1' caps (x25)	101.4200.000.5150	70.00
CONSERVATION CORPS MINN...	16090	09/25/2025	Corpsmember hours - Natural ...	101.4200.000.5310	13,144.00
SHRED-N-GO, INC.	188451	09/25/2025	Finance Document Shredding ...	101.1140.000.5310	60.00
KENNEDY & GRAVEN	189657	09/25/2025	NWA Park Acquisition legal ch...	101.1000.000.5305	992.25
KENNEDY & GRAVEN	189657	09/25/2025	General City Business legal ch...	101.1000.000.5305	13,412.00
KENNEDY & GRAVEN	189662	09/25/2025	Antenna Lease Reviews	101.1000.000.5305	208.00
DAKOTA COUNTY SHERIFF'S D...	19WSCR245344	09/25/2025	Subpoena Service DCJ 24-1897	101.2000.000.5305	80.00
BLACKTOP PROS, LLC	23-1552	09/25/2025	Remove & replace pathway se...	101.4200.000.5415	12,900.00
KIRI ANN FAUL	2410	09/25/2025	Pre-employment evaluation S...	101.2000.000.5312	1,330.00
TREE TRUST	250846	09/25/2025	Program fees & materials - Gr...	101.4200.000.5310	11,640.00
TAHO SPORTSWEAR	25TS04146	09/25/2025	Bike the Bridges T-shirts	101.4300.453.5190	634.75
VALLEY IMAGES PHOTOGRAP...	3124	09/25/2025	New Employee Photo - Thom...	101.2000.000.5310	50.00
ASPEN MILLS	360881	09/25/2025	New Officer Uniform - Thom...	101.2000.000.5175	1,449.11
ASPEN MILLS	360894	09/25/2025	Shoes - Ahmad	101.2000.000.5175	119.95
AMERICAN LEGAL PUBLISHING...	45251	09/25/2025	Codification of ordinances 14...	101.1140.000.5310	1,459.51
DAKOTA COUNTY FINANCIAL ...	5504145	09/25/2025	MHZ subscriber fee 9.2025 - ...	101.2000.000.5310	1,913.06
DAKOTA COUNTY FINANCIAL ...	5504145	09/25/2025	MHZ subscriber fee 9.2025 - FD	101.2200.000.5310	1,819.74
DAKOTA COUNTY FINANCIAL ...	5504145	09/25/2025	MHZ subscriber fee 9.2025 - ...	101.3200.000.5310	46.66
CAMPBELL KNUTSON, P.A.	8/31/2025	09/25/2025	City Atty Prosecution Fees 08...	101.2000.000.5306	18,255.43
MOTOROLA SOLUTIONS, INC.	8282196272	09/25/2025	Software License APX UCM U...	101.2000.000.5395	1,530.04
MANSHIP PLUMBING & HEAT...	9/22/2025	09/25/2025	Refund permit #PRPL2025002...	101.0000.000.2207	1.00
WS&D PERMIT SERVICE	9/22/2025	09/25/2025	Permit refund #PRBD2025002...	101.0000.000.2207	1.00
WS&D PERMIT SERVICE	9/22/2025	09/25/2025	Permit refund #PRBD2025002...	101.5200.000.4184	236.00
MANSHIP PLUMBING & HEAT...	9/22/2025	09/25/2025	Refund permit #PRPL2025002...	101.5200.000.4186	113.60
XCEL ENERGY	943453746	09/25/2025	FD natural gas charges	101.2200.000.5352	874.99
XCEL ENERGY	943453746	09/25/2025	FD electric charges	101.2200.000.5355	2,217.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
XCEL ENERGY	943453746	09/25/2025	Street lighting electric charges	101.3400.000.5355	1,196.02
XCEL ENERGY	943453746	09/25/2025	Parks natural gas charges	101.4200.000.5352	95.45
XCEL ENERGY	943453746	09/25/2025	Parks electric charges	101.4200.000.5355	1,462.48
T-MOBILE USA, INC.	9617663357	09/25/2025	GPS Locate 25002168	101.2000.000.5310	165.00
ENTERPRISE FM TRUST	FBN5422112	09/25/2025	Vehicle Leases 09.2025	101.2000.000.5430	16,059.13
BRITTANY MISKOWIEC	IGHPD-09152025	09/25/2025	PD covered sessions 8.2025	101.2000.000.5312	350.63
ZORO TOOLS, INC.	INV17239829	09/25/2025	Multi-gas detector	101.2200.000.5190	989.99
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.1100.000.5058	3.75
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.1120.000.5058	24.72
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.1140.000.5058	30.97
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.1300.000.5058	20.97
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.1800.000.5058	136.11
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.2000.000.5058	485.20
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.2200.000.5058	212.59
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.3100.000.5058	81.67
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.3200.000.5058	106.94
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.4200.000.5058	112.98
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.4300.459.5058	44.62
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.5000.000.5058	9.53
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.5100.000.5058	7.50
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	101.5200.000.5058	101.92
CITY OF MENDOTA HTS	00253367	10/02/2025	Field Trip entrance fees	101.4300.452.5343	130.50
EARL F ANDERSEN INC	0140782-IN	10/02/2025	Road Sign Materials	101.3200.000.5125	757.85
TYLER TECHNOLOGIES, INC	025-529787	10/02/2025	Tyler Tutoring-User Security 9...	101.1800.000.5310	320.00
TYLER TECHNOLOGIES, INC	025-529788	10/02/2025	A/R Module- Progress Billing 9...	101.1800.000.5310	145.00
VERSATILE VEHICLES, INC.	10072146	10/02/2025	2018 Cushman Hauler 800x R...	101.4200.000.5615	4,300.00
TRUFORM BUILDER, LTD.	1014	10/02/2025	Remove & Replace Decking	101.4200.000.5400	7,480.00
RCM SPECIALTIES, INC.	10276	10/02/2025	Tack Oil	101.3200.000.5125	725.46
OCCUPATIONAL HEALTH CEN...	104267151	10/02/2025	Pre-employment physical and...	101.1120.000.5310	570.00
ADVANCED ENGINEERING AN...	105381	10/02/2025	Rate Model Updates 8.2-8.29...	101.1800.000.5310	1,155.75
EXPERT TREE SERVICE AND SC...	13595	10/02/2025	Remove dead ash tree at 6170...	101.5000.000.5310	2,100.00
EXPERT TREE SERVICE AND SC...	13685	10/02/2025	Tree Removal - Upper 55th & ...	101.3200.000.5415	1,575.00
DAKOTA UNLIMITED INC	169808	10/02/2025	Insert solid boards at Rich Vall...	101.4200.000.5400	5,061.50
FIRST IMPRESSION GROUP	171810	10/02/2025	A6 Note Card Envelopes	101.4300.459.5105	315.00
MADISON NATIONAL LIFE INS...	1718558	10/02/2025	10.2025 Premium	101.0000.000.2026	4,421.28
KENNEDY & GRAVEN	189159	10/02/2025	Inverwood Development (Inve...	101.5200.000.5305	848.00
KENNEDY & GRAVEN	189159	10/02/2025	Buggy Car Wash	101.5200.000.5305	830.00
KENNEDY & GRAVEN	189664	10/02/2025	Buggy Car Wash	101.5200.000.5305	176.00
BLACKTOP PROS, LLC	23-1555	10/02/2025	Street Patch	101.3200.000.5415	2,800.00
JULEE QUARVE-PETERSON, IN...	25-063	10/02/2025	Southern Lakes and Veteran's...	101.4200.000.5310	3,250.00
GERTENS	258836/1	10/02/2025	Corn Stalks, Pumpkins & Straw...	101.4200.000.5190	157.68
TAHO SPORTSWEAR	25TS04415	10/02/2025	P&R staff shirts	101.4300.459.5175	101.00
HOTSY EQUIPMENT OF MINN...	26691	10/02/2025	repair of truck washing wands ..	101.2200.000.5405	1,909.67
HASTINGS FIRE & SAFETY	3021	10/02/2025	Fire extinguisher servicing - St...	101.2200.000.5310	332.15
HASTINGS FIRE & SAFETY	3023	10/02/2025	Fire extinguisher servicing - St...	101.2200.000.5310	286.20
HASTINGS FIRE & SAFETY	3024	10/02/2025	Fire extinguisher servicing - st...	101.2200.000.5310	405.85
KIMLEY-HORN & ASSOCIATES, ...	32795638	10/02/2025	Northwest Area AUAR Update	101.5100.000.5310	3,084.30
KIMLEY-HORN & ASSOCIATES, ...	33155336	10/02/2025	Northwest Expansion Area 20...	101.5100.000.5310	6,168.60
ASPEN MILLS	361502	10/02/2025	New shirts (w/patches) - LaFor...	101.2200.000.5175	106.90
ASPEN MILLS	361854	10/02/2025	New Pants - Christenson	101.2200.000.5175	58.95
ASPEN MILLS	361855	10/02/2025	Shirts, Pants & Belt - Patnaude	101.2200.000.5175	245.55
VERIFIED HOLDINGS, LLC	367803	10/02/2025	Pre-employment background ...	101.1120.000.5310	1,084.05
MN LIFE INSURANCE CO	38088561-01	10/02/2025	Retro Premiums	101.0000.000.2022	579.41
MN LIFE INSURANCE CO	38088561-01	10/02/2025	10.2025 Premium	101.0000.000.2022	4,679.67
GOPHER LAWN AND SNOW S...	4098	10/02/2025	Lawn care services at 6259 Co...	101.5000.000.5310	106.25
GOPHER LAWN AND SNOW S...	4139	10/02/2025	lawn care services - 7033 Dela...	101.5000.000.5310	85.00
GOPHER LAWN AND SNOW S...	4140	10/02/2025	lawn care services - 6990 Daw...	101.5000.000.5310	85.00
GOPHER LAWN AND SNOW S...	4141	10/02/2025	lawn care services - 6339 Appl...	101.5000.000.5310	85.00
GOPHER LAWN AND SNOW S...	4142	10/02/2025	Cemetery mowing 9.2025	101.4200.000.5310	135.00
GOPHER LAWN AND SNOW S...	4143	10/02/2025	Ditch mowing 9.2025	101.4200.000.5310	130.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION	4242627179	10/02/2025	Street uniforms laundry	101.3200.000.5175	110.96
CINTAS CORPORATION	4242627179	10/02/2025	Park uniforms laundry	101.4200.000.5175	36.72
CINTAS CORPORATION	4243415854	10/02/2025	Street uniforms laundry	101.3200.000.5175	110.96
CINTAS CORPORATION	4243415854	10/02/2025	Park uniforms laundry	101.4200.000.5175	36.72
LYN-MAR PRINTING	48750	10/02/2025	Clean-Up Day Inventory Sheets	101.5000.420.5190	225.00
MN NCPERS LIFE INSURANCE	542000102025	10/02/2025	10.2025 Premium	101.0000.000.2024	224.00
MIRJANA'S TAILOR SHOPPE	8/19/2025 #2	10/02/2025	Hem pants and sew on patche...	101.2200.000.5175	23.00
3M	9435822831	10/02/2025	ElectroCut film for signs	101.3200.000.5125	563.85
MN STATE FIRE CHIEFS ASSOC...	9794	10/02/2025	Annual conference registratio...	101.2200.000.5340	350.00
PRECISE MRM	IN200-2007845	10/02/2025	GPS Data Plan	101.3200.000.5310	120.00
MES I ACQUISITION, INC.	IN2337486	10/02/2025	New pants	101.2200.000.5175	406.78
INNOVATIVE OFFICE Solutio...	IN4940812	10/02/2025	Tape, Markers, Address Labels...	101.5000.000.5105	63.05
INNOVATIVE OFFICE Solutio...	IN4940938	10/02/2025	Card stock for public educatio...	101.2200.000.5105	44.08
MARCO TECHNOLOGIES, LLC	INV14372540	10/02/2025	Shredding Vendor for Clean-U...	101.5000.420.5310	400.00
ZORO TOOLS, INC.	INV17271123	10/02/2025	Plastic chain and stanchion po...	101.2200.000.5190	495.51
ZORO TOOLS, INC.	INV17293819	10/02/2025	multi-gas detector	101.2200.000.5160	1,308.99
MIP V ONION PARENT LLC	MP284839	10/02/2025	Food fest & Sleepy Hollow por...	101.4200.000.5430	2,373.86
MACQUEEN EMERGENCY GR...	P13298	10/02/2025	Shelf for Fire Truck (#E17)	101.2200.000.5150	1,203.43
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 PLAN -AGE 50+ %	101.0000.000.2038	1,087.51
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 -AGE <49 %	101.0000.000.2038	10,551.87
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 -AGE <49	101.0000.000.2038	4,886.38
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 - ROTH AGE 50+	101.0000.000.2038	20.00
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 - ROTH AGE <50 %	101.0000.000.2038	1,988.40
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 - ROTH AGE <50	101.0000.000.2038	1,621.00
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	457 -AGE 50+	101.0000.000.2038	1,500.29
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	ROTH IRA (AGE 49 & UNDER)	101.0000.000.2039	4,320.88
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	ROTH IRA (AGE 50 & OVER)	101.0000.000.2039	738.46
ICMA RETIREMENT TRUST - 4...	INV0226221	10/03/2025	ROTH-AGE <49 %	101.0000.000.2039	211.71
AFSCME COUNCIL 5	INV0226222	10/03/2025	UNION DUES (AFSCME FULL S...	101.0000.000.2041	827.28
AFSCME COUNCIL 5	INV0226222	10/03/2025	UNION DUES (AFSCME FULL S...	101.0000.000.2041	45.96
MN DEPARTMENT OF HUMAN...	INV0226223	10/03/2025	CASE #001563363401	101.0000.000.2220	445.31
MN DEPARTMENT OF HUMAN...	INV0226223	10/03/2025	CASE #001570640001	101.0000.000.2220	136.59
MN DEPARTMENT OF HUMAN...	INV0226223	10/03/2025	CASE #000115468905	101.0000.000.2220	69.22
TEXAS STATE DISBURSEMENT...	INV0226224	10/03/2025	CASE #0012022247	101.0000.000.2220	230.77
WI SCTF (WI SUPPORT COLLEC...	INV0226225	10/03/2025	PARTICIPANT ID#0004986316	101.0000.000.2220	433.06
MEDSURETY ACH ONLY	INV0226226	10/03/2025	HSA ELECTION-FAMILY	101.0000.000.2031	4,240.34
MEDSURETY ACH ONLY	INV0226226	10/03/2025	HSA ELECTION-SINGLE	101.0000.000.2031	8,696.15
IGH PROFESSIONAL FIREFIGHT...	INV0226227	10/03/2025	UNION DUES (IAFF)	101.0000.000.2041	542.78
INVER GROVE HEIGHTS POLICE...	INV0226228	10/03/2025	IGH POLICE ASSOCIATION CO...	101.0000.000.2041	423.00
MN STATE RETIREMENT SYST...	INV0226229	10/03/2025	MINNESOTA DEFERRED COM...	101.0000.000.2038	2,327.30
MN STATE RETIREMENT SYST...	INV0226229	10/03/2025	457 ROTH IRA (AGE 49 & UND...	101.0000.000.2038	1,068.00
MN STATE RETIREMENT SYST...	INV0226229	10/03/2025	MINNESOTA DEFERRED COM...	101.0000.000.2038	799.86
ING DIRECT	INV0226230	10/03/2025	MSRS-HCSP	101.0000.000.2035	454.15
PERA	INV0226231	10/03/2025	EMPLOYER SHARE (POLICE & F...	101.0000.000.2225	55,334.42
PERA	INV0226231	10/03/2025	PERA COORDINATED PLAN	101.0000.000.2225	58,421.04
PERA	INV0226231	10/03/2025	PERA DEFINED PLAN	101.0000.000.2225	15.77
PERA	INV0226231	10/03/2025	PERA POLICE & FIRE PLAN	101.0000.000.2225	36,889.63
PERA	INV0226231	10/03/2025	EMPLOYER SHARE (EXTRA PE...	101.0000.000.2225	4,493.97
PERA	INV0226231	10/03/2025	EMPLOYER SHARE (PERA DEFI...	101.0000.000.2225	15.77
EFTPS	INV0226232	10/03/2025	SOCIAL SECURITY WITHHOLDI...	101.0000.000.2210	60,130.42
EFTPS	INV0226232	10/03/2025	MEDICARE WITHHOLDING	101.0000.000.2211	23,114.76
EFTPS	INV0226232	10/03/2025	FEDERAL WITHHOLDING	101.0000.000.2213	82,469.16
MN DEPT OF REVENUE (PAYR...	INV0226233	10/03/2025	STATE WITHHOLDING	101.0000.000.2215	36,001.25
MEDSURETY, LLC	9/30/2025	10/06/2025	FLEX COMP SPEND DED PAY (...	101.0000.000.2036	4,457.37
MEDSURETY, LLC	9/30/2025	10/06/2025	FLEX COMP SPEND DED PAY (...	101.0000.000.2036	44.53
MEDSURETY, LLC	9/30/2025	10/06/2025	FLEX COMP SPEND DED PAY (...	101.0000.000.2036	750.01
MEDSURETY, LLC	9/30/2025	10/06/2025	FLEX COMP SPEND DED PAY (...	101.0000.000.2036	1,000.00
MEDSURETY, LLC	9/30/2025	10/06/2025	FLEX COMP SPEND DED PAY (...	101.0000.000.2036	35.00
Fund 101 - GENERAL FUND Total:					1,141,861.62

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 201 - C.V.B. FUND					
RIVER HEIGHTS CHAMBER OF ...	1032	09/18/2025	Monthly Office Rent 09.2025	201.5600.000.5430	600.00
RIVER HEIGHTS CHAMBER OF ...	1033	09/18/2025	CVB Healthcare reimburseme...	201.5600.000.5310	250.00
RIVER HEIGHTS CHAMBER OF ...	1033	09/18/2025	Monthly Service Contract 8.2...	201.5600.000.5310	300.00
RIVER HEIGHTS CHAMBER OF ...	1033	09/18/2025	Personnel Expenses (Incl. Reti...	201.5600.000.5310	6,386.38
RIVER HEIGHTS CHAMBER OF ...	1033	09/18/2025	CVB Cell Phone reimbursement	201.5600.000.5320	75.00
MINNESOTA TOURISM ASSOC...	1407	09/25/2025	MNTA Annual Meeting 2025 - ...	201.5600.000.5340	250.00
CATHERINE PIEPER	9749	10/02/2025	Google & Facebook Ad Campa...	201.5600.000.5330	742.25
CATHERINE PIEPER	9854	10/02/2025	Custom Design & Marketing S...	201.5600.000.5330	274.00
CATHERINE PIEPER	9859	10/02/2025	Google & Facebook Ad Campa...	201.5600.000.5330	1,175.82
Fund 201 - C.V.B. FUND Total:					10,053.45
Fund: 205 - COMMUNITY CENTER-OPERATING FUND					
OXYGEN SERVICE COMPANY, ...	0008870217	09/18/2025	CO2 pool	205.4420.000.5310	431.20
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Lares, Musha...	205.4410.470.5340	520.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Skelton	205.4410.472.5340	430.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Flowers	205.4420.000.5340	450.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Brown	205.4430.000.5340	430.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Fitzloft	205.4440.000.5340	430.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Vandehoef	205.4450.480.5340	225.00
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Swenhaugen	205.4450.483.5340	225.00
ULINE	197901619	09/18/2025	Water for Eye wash stations	205.4420.000.5190	510.00
DANIEL BAUER - TRUE MECH...	2341	09/18/2025	VMCC-Grove AHU 8 repair	205.4420.000.5400	1,172.38
DANIEL BAUER - TRUE MECH...	2341	09/18/2025	VMCC-Grove AHU 8 repair	205.4430.000.5400	781.58
DANIEL BAUER - TRUE MECH...	2348	09/18/2025	Boiler repairs - VMCC	205.4420.000.5400	1,456.62
DANIEL BAUER - TRUE MECH...	2348	09/18/2025	Boiler repairs - VMCC	205.4430.000.5400	971.08
TAHO SPORTSWEAR	25TS03513	09/18/2025	VMCC FT Staff Shirts	205.4410.470.5175	113.38
TAHO SPORTSWEAR	25TS03513	09/18/2025	VMCC FT Staff Shirts	205.4420.000.5175	157.50
TAHO SPORTSWEAR	25TS03513	09/18/2025	VMCC FT Staff Shirts	205.4430.000.5175	88.00
TAHO SPORTSWEAR	25TS03513	09/18/2025	VMCC FT Staff Shirts	205.4430.000.5175	91.75
GILBERT MECHANICAL CONTR...	265378	09/18/2025	Grove- Pool AHU2 Control wo...	205.4420.000.5400	352.00
GILBERT MECHANICAL CONTR...	265378	09/18/2025	Arena side RTU 1 control work	205.4440.000.5400	352.00
MEDICINE LAKE TOURS	9/15/2025	09/18/2025	TIS Trip payment	205.4450.480.5343	1,215.00
GRAINGER	9637058455	09/18/2025	Wall clocks	205.4450.481.5190	160.50
MN DEPT OF REVENUE	August 2025	09/19/2025	Taxes	205.0000.000.2205	9,836.72
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Roach...	09/21/2025	Fasteners	205.4420.000.5150	4.98
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Roach...	09/21/2025	Screws	205.4420.000.5150	6.49
WELLS FARGO CREDIT CARD A...	Amazon Mark 7i0q12i53 Dana...	09/21/2025	Pickleball nets for Open Pickle...	205.4410.471.5160	385.94
WELLS FARGO CREDIT CARD A...	Amazon Mark Ht61n23m3 De...	09/21/2025	Water Utility Keys/ Green Wri...	205.4420.000.5190	56.77
WELLS FARGO CREDIT CARD A...	Amazon Mark Pc30m6093 De...	09/21/2025	CPR Mask, Whistles, Wrist Coil	205.4420.000.5190	38.64
WELLS FARGO CREDIT CARD A...	Amazon Mark Pc30m6093 De...	09/21/2025	CPR Mask, Whistles, Wrist Coil	205.4420.000.5190	9.99
WELLS FARGO CREDIT CARD A...	Amazon Mark Pc30m6093 De...	09/21/2025	CPR Mask, Whistles, Wrist Coil	205.4420.000.5190	489.95
WELLS FARGO CREDIT CARD A...	Amazon Mark Vw1yn01c3 De...	09/21/2025	Magic erasers, Bring-it-on, Sta...	205.4420.000.5190	74.93
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 5u5qa5f73 Kat...	09/21/2025	Headset protector	205.4430.000.5190	33.98
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 8h9ex61d3 Aa...	09/21/2025	Safety sticker for ladders, build...	205.4420.000.5190	37.65
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 8h9ex61d3 Aa...	09/21/2025	Safety sticker for ladders, build...	205.4430.000.5190	25.10
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 8h9ex61d3 Aa...	09/21/2025	Safety sticker for ladders, build...	205.4440.000.5190	47.06
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 8h9ex61d3 Aa...	09/21/2025	Safety sticker for ladders, build...	205.4450.481.5190	15.69
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Ej00x9u83 Chel...	09/21/2025	Ice Packs	205.4450.483.5190	58.76
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Fj4z78wc3 Oliv...	09/21/2025	Bluetooth microphone, tripod...	205.4410.472.5160	50.09
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Gt6j81td3 Chel...	09/21/2025	Goodie bag stuffers - Kids rock	205.4450.483.5190	49.78
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Hs7iz3iv3 Olivia...	09/21/2025	500 wristbands for swimming	205.4450.483.5190	13.19
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Q61yo7f83 Kat...	09/21/2025	Trigger point balls & cable ha...	205.4430.000.5190	35.46
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 T978a1s63 Oliv...	09/21/2025	500 wristbands for Kids R.O.C...	205.4450.483.5190	27.78
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Wp9de6z13 Ch...	09/21/2025	Multi color goodie bags - Kids ...	205.4450.483.5190	14.99
WELLS FARGO CREDIT CARD A...	Amazon Reta Tu7bv37w3 Chel...	09/21/2025	Sanitizer for kids rock	205.4450.483.5190	30.54
WELLS FARGO CREDIT CARD A...	Amazon Reta Tu7bv37w3 Chel...	09/21/2025	Refund of one sanitizer bottle ...	205.4450.483.5190	-10.18
WELLS FARGO CREDIT CARD A...	Carousel Checks Accounts P ...	09/21/2025	Deposit Slips	205.4410.470.5105	107.43
WELLS FARGO CREDIT CARD A...	Carousel Checks Accounts P ...	09/21/2025	Tax return from deposit slip b...	205.4410.470.5105	-8.07
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Chelsea Sw...	09/21/2025	Rice krispy treats	205.4450.483.5190	10.99
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Julie Dors W...	09/21/2025	Food for staff training	205.4410.470.5190	10.98

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Department Of Labor An Aaro...	09/21/2025	Boiler license registration - Pa...	205.4420.000.5335	30.00
WELLS FARGO CREDIT CARD A...	Department Of Labor An Aaro...	09/21/2025	Boiler license registration - Pa...	205.4430.000.5335	20.00
WELLS FARGO CREDIT CARD A...	Dollartree Chelsea Sw WF 8/25	09/21/2025	Misc supplies for multiple eve...	205.4450.483.5190	53.00
WELLS FARGO CREDIT CARD A...	Dollartree Chelsea Sw WF 8/25	09/21/2025	storage supplies for kids rock	205.4450.483.5190	11.00
WELLS FARGO CREDIT CARD A...	Facebk 7rmegx4qf2 Olivia Ske...	09/21/2025	Facebook ad for 8/15 Food Fe...	205.4410.472.5330	5.00
WELLS FARGO CREDIT CARD A...	Facebk 9axc7xcqf2 Olivia Ske...	09/21/2025	Facebook ad for 8/15 Food Fe...	205.4410.472.5330	4.00
WELLS FARGO CREDIT CARD A...	Facebk Pdtumxupf2 Olivia Ske...	09/21/2025	Facebook ad for 8/15 Food Fe...	205.4410.472.5330	0.99
WELLS FARGO CREDIT CARD A...	Fun Jumps Entertainmen Chel...	09/21/2025	Inflatable & carnival games for...	205.4450.483.5310	1,097.83
WELLS FARGO CREDIT CARD A...	Gopher Family Brands Dana Li...	09/21/2025	Basketball rack	205.4410.471.5160	477.66
WELLS FARGO CREDIT CARD A...	Kiefer Aquatics Katelyn Br WF ...	09/21/2025	Aqua Equipment Replacement	205.4430.000.5160	376.29
WELLS FARGO CREDIT CARD A...	Michaels Stores 9841 Chelsea ...	09/21/2025	Face painting supplies	205.4450.483.5190	39.98
WELLS FARGO CREDIT CARD A...	Samsclub.Com Chelsea Sw WF...	09/21/2025	Snack for kids rock	205.4450.483.5190	55.92
WELLS FARGO CREDIT CARD A...	Samsclub.Com Chelsea Sw WF...	09/21/2025	Candy & snacks for parade & k...	205.4450.483.5190	23.36
WELLS FARGO CREDIT CARD A...	Samsclub.Com Chelsea Sw WF...	09/21/2025	Snacks for Kids ROCK	205.4450.483.5190	263.68
WELLS FARGO CREDIT CARD A...	Sprung Services, Inc. Aaron Fit...	09/21/2025	Boiler class - Paul LaCroix	205.4420.000.5340	207.00
WELLS FARGO CREDIT CARD A...	Sprung Services, Inc. Aaron Fit...	09/21/2025	Boiler class - Paul LaCroix	205.4430.000.5340	138.00
WELLS FARGO CREDIT CARD A...	Sq Skateville Rachel Mik WF 8...	09/21/2025	Field trip fee for Kids Rock- Sk...	205.4450.483.5343	850.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	09/21/2025	3/4 inch brass elbow for CO2 ...	205.4420.000.5150	9.57
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Rick ...	09/21/2025	Screws, washers & lag shield	205.4420.000.5150	28.24
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Rick ...	09/21/2025	Corner braces	205.4440.000.5150	18.35
WELLS FARGO CREDIT CARD A...	Watersafety Denzel Flo WF 8/...	09/21/2025	Backboards	205.4420.000.5160	452.00
WELLS FARGO CREDIT CARD A...	Watersafety Denzel Flo WF 8/...	09/21/2025	Backboards	205.4420.000.5160	452.00
WELLS FARGO CREDIT CARD A...	Watersafety Denzel Flo WF 8/...	09/21/2025	WSP-Hip-Packs, Lanyards, Whi...	205.4420.000.5190	903.14
OXYGEN SERVICE COMPANY, ...	0008873487	09/25/2025	CO2 cylinder for the pool	205.4420.000.5125	404.00
HOSE / CONVEYORS INC	00115648	09/25/2025	New water fill hose for Zambo...	205.4440.000.5405	531.63
APEC	126301	09/25/2025	Grove side HVAC filters	205.4420.000.5125	312.30
APEC	126301	09/25/2025	Grove side HVAC filters	205.4430.000.5125	208.20
DANIEL BAUER - TRUE MECH...	2364	09/25/2025	Pool condensing unit	205.4420.000.5400	285.39
DANIEL BAUER - TRUE MECH...	2364	09/25/2025	Pool condensing unit	205.4430.000.5400	190.26
TAHO SPORTSWEAR	25TS04002	09/25/2025	Fitness staff uniforms	205.4430.000.5175	423.20
DAKOTA AWARDS & ENGRAV...	29901	09/25/2025	AQ/Fitness office name plate ...	205.4420.000.5190	30.00
DAKOTA AWARDS & ENGRAV...	29901	09/25/2025	AQ/Fitness office name plate ...	205.4430.000.5190	30.00
PUSH PEDAL PULL	409417	09/25/2025	Fixed roc abs machine	205.4430.000.5310	162.49
TOTAL CONSTRUCTION & EQU...	43859	09/25/2025	Run power to ADA door	205.4440.000.5400	1,415.73
TOTAL CONSTRUCTION & EQU...	43859	09/25/2025	Run power to ADA door	205.4450.481.5400	471.91
TOTAL CONSTRUCTION & EQU...	43861-2025	09/25/2025	OSHA complinace electrical r...	205.4420.000.5400	1,268.54
TOTAL CONSTRUCTION & EQU...	43861-2025	09/25/2025	OSHA complinace electrical r...	205.4430.000.5400	845.69
TOTAL CONSTRUCTION & EQU...	43861-2025	09/25/2025	OSHA complinace electrical r...	205.4440.000.5400	1,585.67
TOTAL CONSTRUCTION & EQU...	43861-2025	09/25/2025	OSHA complinace electrical r...	205.4450.481.5400	528.56
TOTAL CONSTRUCTION & EQU...	43863-2025	09/25/2025	LED lights west rink main shop	205.4440.000.5400	1,434.77
TOTAL CONSTRUCTION & EQU...	43863-2025	09/25/2025	LED lights west rink main shop	205.4450.481.5400	478.26
BECKER ARENA PRODUCTS, IN...	617307	09/25/2025	New hockey goals	205.4440.000.5160	2,798.56
B & B SHEETMETAL AND ROOF...	63324	09/25/2025	Arena side roof repair	205.4440.000.5400	716.11
B & B SHEETMETAL AND ROOF...	63324	09/25/2025	Arena side roof repair	205.4450.481.5400	238.70
HAWKINS, INC.	7205502	09/25/2025	Pool Chemicals	205.4420.000.5135	4,111.65
XCEL ENERGY	9/25/2025	09/25/2025	Correct rounding error	205.4430.000.5352	-0.01
CHEMSEARCH	9322936	09/25/2025	Cooling tower arena water tre...	205.4440.000.5310	501.45
CHEMSEARCH	9322936	09/25/2025	Cooling tower arena water tre...	205.4450.481.5310	167.15
XCEL ENERGY	943453746	09/25/2025	Aquatic center natural gas cha...	205.4420.000.5352	2,292.62
XCEL ENERGY	943453746	09/25/2025	Aquatic center natural gas cha...	205.4430.000.5352	764.21
GRAINGER	9640690187	09/25/2025	Grinding wheel	205.4440.000.5125	68.45
GRAINGER	9641086138	09/25/2025	Safety goggles, apron & face s...	205.4420.000.5175	133.00
GRAINGER	9644091648	09/25/2025	Safety goggles, apron & face s...	205.4440.000.5175	109.50
GRAINGER	9644091648	09/25/2025	Safety goggles, apron & face s...	205.4450.481.5190	36.50
INNOVATIVE OFFICE SOLUTIO...	CIN30278	09/25/2025	Fitness office furniture	205.4430.000.5160	11,809.05
ASSA ABLOY ENTRANCE SYST...	SCI 82858	09/25/2025	Contractual PM - ADA doors	205.4420.000.5310	186.00
ASSA ABLOY ENTRANCE SYST...	SCI 82858	09/25/2025	Contractual PM - ADA doors	205.4430.000.5310	124.00
ASSA ABLOY ENTRANCE SYST...	SCI 82858	09/25/2025	Contractual PM - ADA doors	205.4440.000.5310	232.50
ASSA ABLOY ENTRANCE SYST...	SCI 82858	09/25/2025	Contractual PM - ADA doors	205.4450.481.5310	77.50
EMI AUDIO	W14327	09/25/2025	Arena audio system repair	205.4440.000.5400	628.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
XCEL ENERGY	94066713	09/29/2025	Aquatics electric	205.4420.000.5355	16,869.31
XCEL ENERGY	94066713	09/29/2025	Aquatics electric	205.4430.000.5355	11,246.20
XCEL ENERGY	94066713	09/29/2025	Ice arena load profile natural ...	205.4440.000.5352	2,039.30
XCEL ENERGY	94066713	09/29/2025	Ice arena load profile electric	205.4440.000.5355	5,982.83
XCEL ENERGY	94066713	09/29/2025	Ice arena load profile natural ...	205.4450.481.5352	679.76
XCEL ENERGY	94066713	09/29/2025	Ice arena load profile electric	205.4450.481.5355	1,994.28
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	205.4410.470.5058	49.78
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	205.4420.000.5058	20.44
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	205.4420.000.5058	28.48
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	205.4430.000.5058	21.98
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	205.4440.000.5058	20.51
ULINE	197901619B	10/01/2025	Shipping/Handling Fee	205.4420.000.5190	87.54
TWIN SOURCE SUPPLY	00518321	10/02/2025	Trash bags, paper towels & toi...	205.4420.000.5125	720.63
TWIN SOURCE SUPPLY	00518321	10/02/2025	Trash bags, paper towels & toi...	205.4430.000.5125	480.42
TWIN SOURCE SUPPLY	00518321	10/02/2025	Trash bags, paper towels & toi...	205.4440.000.5125	900.79
TWIN SOURCE SUPPLY	00518321	10/02/2025	Trash bags, paper towels & toi...	205.4450.481.5125	300.26
TWIN SOURCE SUPPLY	00518643	10/02/2025	Hand soap, toilet paper & pap...	205.4420.000.5125	342.32
TWIN SOURCE SUPPLY	00518643	10/02/2025	Hand soap, toilet paper & pap...	205.4430.000.5125	228.22
TWIN SOURCE SUPPLY	00518643	10/02/2025	Hand soap, toilet paper & pap...	205.4440.000.5125	427.91
TWIN SOURCE SUPPLY	00518643	10/02/2025	Hand soap, toilet paper & pap...	205.4450.481.5125	142.63
TWIN SOURCE SUPPLY	00518885	10/02/2025	Cleaning liquids and nitrile glo...	205.4420.000.5125	386.49
TWIN SOURCE SUPPLY	00518885	10/02/2025	Cleaning liquids and nitrile glo...	205.4430.000.5125	257.66
TWIN SOURCE SUPPLY	00518885	10/02/2025	Cleaning liquids and nitrile glo...	205.4440.000.5125	483.12
TWIN SOURCE SUPPLY	00518885	10/02/2025	Cleaning liquids and nitrile glo...	205.4450.481.5125	161.04
MEDPRO WASTE DISPOSAL, L...	1573693	10/02/2025	Quarterly Waste Disposal 09-...	205.4410.470.5389	121.37
CINTAS CORPORATION	20438549	10/02/2025	VMCC Rugs	205.4420.000.5430	187.45
CINTAS CORPORATION	20438549	10/02/2025	VMCC Rugs	205.4430.000.5430	124.96
CINTAS CORPORATION	20438549	10/02/2025	VMCC Rugs	205.4440.000.5430	100.42
CINTAS CORPORATION	20438549	10/02/2025	VMCC Rugs	205.4450.481.5430	33.47
CINTAS CORPORATION	5282012502	10/02/2025	VMCC First Aid Supplies Resto...	205.4410.470.5190	377.43
HAWKINS, INC.	7211046	10/02/2025	Pool Chemicals	205.4420.000.5135	2,328.56
COMCAST	8772105910127188X091225	10/02/2025	VMCC Cable 9.21 - 10.20.2025	205.4410.470.5335	436.69
LEHMAN, JAMIE	9/16/2025	10/02/2025	Ice Rental Refund	205.4440.000.4380	95.96
CINTAS CORPORATION	9336009504	10/02/2025	AED Agreement 9.2025	205.4410.470.5310	537.68
ASSA ABLOY ENTRANCE SYST...	SEI1906488	10/02/2025	Grove ADA Door repair	205.4420.000.5400	1,076.30
ASSA ABLOY ENTRANCE SYST...	SEI1906488	10/02/2025	Grove ADA Door repair	205.4430.000.5400	717.53
ASSA ABLOY ENTRANCE SYST...	SEI1906858	10/02/2025	Grove ADA Door Repairs	205.4420.000.5400	178.80
ASSA ABLOY ENTRANCE SYST...	SEI1906858	10/02/2025	Grove ADA Door Repairs	205.4430.000.5400	119.20
Fund 205 - COMMUNITY CENTER-OPERATING FUND Total:					113,445.88
Fund: 206 - COMMUNITY CENTER-CAPITAL FUND					
ASSA ABLOY ENTRANCE SYST...	CSI106193	10/02/2025	ADA link door	206.4410.470.5605	3,558.00
NATHAN GALVAN	vmccfinal	10/02/2025	East and West rink Locker ro...	206.4410.470.5605	11,950.00
Fund 206 - COMMUNITY CENTER-CAPITAL FUND Total:					15,508.00
Fund: 270 - HOST COMMUNITY FUND					
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	270.5900.000.5058	2.40
Fund 270 - HOST COMMUNITY FUND Total:					2.40
Fund: 290 - EDA-OPERATING FUND					
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	290.5800.000.5058	0.07
KENNEDY & GRAVEN	189159	10/02/2025	EDA: Sale of Excess Golf Cours...	290.5800.000.5305	870.00
KENNEDY & GRAVEN	189159	10/02/2025	EDA: Sale of Dickman Trl Prop...	290.5800.000.5305	649.25
KENNEDY & GRAVEN	189661	10/02/2025	EDA Matters	290.5800.000.5305	416.00
KENNEDY & GRAVEN	189664	10/02/2025	Inverwood Development (Inve...	290.5800.000.5305	106.00
KENNEDY & GRAVEN	189664	10/02/2025	2645 Boudreau Ct Property A...	290.5800.000.5305	437.25
KENNEDY & GRAVEN	189664	10/02/2025	EDA: Sale of Dickman Trl Prop...	290.5800.000.5305	2,115.00
ALLIANT ENGINEERING, INC.	82250	10/02/2025	2025 IGH Survey & Platting (...)	290.5800.000.5310	15,671.50
Fund 290 - EDA-OPERATING FUND Total:					20,265.07
Fund: 402 - PARK ACQUISITION & DEVELOPMENT FUND					
KENNEDY & GRAVEN	189659	09/25/2025	HVP Phase IV legal services 8....	402.4210.000.5305	112.00
WSB & ASSOCIATES, INC.	R-023629-000-16	09/25/2025	HVP playground & splash pad f..	402.4210.000.5310	12,643.75

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FINANCE & COMMERCE, INC.	744868378	10/02/2025	bid ads for HVP Phase III 10.2...	402.4210.000.5330	170.65
FINANCE & COMMERCE, INC.	745133641	10/02/2025	bid ads for Vista Pines 7.2021	402.4210.000.5330	219.56
WSB & ASSOCIATES, INC.	R-023629-000-23	10/02/2025	HVP Phase V svcs 8.2025	402.4210.000.5310	3,240.00
Fund 402 - PARK ACQUISITION & DEVELOPMENT FUND Total:					16,385.96
Fund: 436 - 117TH STREET RECONSTRUCTION					
KENNEDY & GRAVEN	189662	09/25/2025	Legal Services for Proj 2509D	436.3210.000.5305	33.00
Fund 436 - 117TH STREET RECONSTRUCTION Total:					33.00
Fund: 437 - PW FACILITY REMODEL/EXPANSION					
KENNEDY & GRAVEN	189662	09/25/2025	Referendum Items	437.0000.000.5305	32.00
BRAUN INTERTEC CORPORATI...	B441932	09/25/2025	Haz Mat Building Survey	437.0000.000.5310	6,382.38
Fund 437 - PW FACILITY REMODEL/EXPANSION Total:					6,414.38
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS					
KENNEDY & GRAVEN	189662	09/25/2025	Legal Services for 2025 PMI	440.3210.000.5305	33.00
PINE BEND PAVING, INC.	251961	09/25/2025	Asphalt for BAP	440.3210.000.5150	40,983.90
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	2,585.77
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	2,045.67
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	774.04
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	8,143.18
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	500.66
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	418.01
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	12,380.17
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	15,861.10
SHORT ELLIOTT HENDRICKSON..	494708	09/25/2025	2026 PMI Design and Support	440.3210.000.5310	21,672.14
MCNAMARA CONTRACTING I...	9/18/2025	10/02/2025	Bacardi & 88th Construction	440.3210.000.5610	123,379.11
MCNAMARA CONTRACTING I...	9/24/2025	10/02/2025	ADA Improvements - Pay Vou...	440.3210.000.5610	13,740.81
WSB & ASSOCIATES, INC.	R-024458-000-9	10/02/2025	Bacardi Construction Testing ...	440.3210.000.5310	5,292.75
Fund 440 - PAVEMENT MGMT-LOCAL STREETS Total:					247,810.31
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS					
SHORT ELLIOTT HENDRICKSON..	494483	09/18/2025	Babcock Trail Construction A...	441.3220.000.5310	9,584.93
Fund 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS Total:					9,584.93
Fund: 443 - TREE REPLACEMENT FUND					
PATRICK T. HAINES	957646	09/18/2025	Stump grinding	443.4210.000.5310	1,532.00
GERTENS	K72347/6	09/18/2025	tree plantings	443.4210.000.5310	3,280.00
ASHLEY ROSE SENJEM	144	09/25/2025	Goats & paddock fees - South ...	443.4210.000.5430	6,160.00
Fund 443 - TREE REPLACEMENT FUND Total:					10,972.00
Fund: 510 - WATER-OPERATING FUND					
CITY OF BLOOMINGTON	25468	09/18/2025	Bacteria Samples 8.2025	510.7100.000.5310	560.00
HAWKINS, INC.	7196937	09/18/2025	Chemicals for the water plant	510.7100.000.5135	10.00
MN DEPT OF REVENUE	August 2025	09/19/2025	Taxes	510.0000.000.2205	11,003.24
WELLS FARGO CREDIT CARD A...	The Corner Store Matt Johns ...	09/21/2025	Fuel for the gate valve spinnin...	510.7100.000.5150	8.56
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Matt ...	09/21/2025	Pest control for the storm wat...	510.7100.000.5125	46.23
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Scott...	09/21/2025	Back pack, spade, staple gun &...	510.7100.000.5160	111.48
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Scott...	09/21/2025	Wrenches & hex keys	510.7100.000.5160	39.14
W. W. GOETSCH ASSOCIATES, ...	115304	09/25/2025	North Side Booster Station P...	510.7100.000.5420	420.00
HAWKINS, INC.	7203785	09/25/2025	Chemicals for water plant	510.7100.000.5135	2,019.20
XCEL ENERGY	943453746	09/25/2025	Water natural gas charges	510.7100.000.5352	888.38
XCEL ENERGY	943453746	09/25/2025	Water electric charges	510.7100.000.5355	37,037.90
LONE OAK COMPANIES	97652B	09/25/2025	UB Reminder Letters (50%) 8....	510.7100.000.5310	206.77
LONE OAK COMPANIES	97653B	09/25/2025	8.2025 UB Billing (50%)	510.7100.000.5310	578.78
LONE OAK COMPANIES	97853B	09/25/2025	Replenish Prepaid Postage 8.2...	510.0000.000.1405	6,000.00
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	510.7100.000.5058	83.27
UTILITY CONSULTANTS INC	125258	10/02/2025	Radium Testing	510.7100.000.5310	475.00
WATER CONSERVATION SERV...	150270	10/02/2025	Locate water leak - 4875 Babc...	510.7100.000.5310	385.40
TODD DOUGLAS EDINGER - R...	202500261	10/02/2025	Meter Readings 8.2025	510.7100.000.5310	1,605.29
TODD DOUGLAS EDINGER - R...	202500289	10/02/2025	Meter Readings 9.2025	510.7100.000.5310	1,879.53
DALEY ELECTRIC, LLC	242033	10/02/2025	Troubleshoot well 3 VFD	510.7100.000.5405	1,288.00
DALEY ELECTRIC, LLC	252136	10/02/2025	Troubleshoot Controls at Babco...	510.7100.000.5405	280.00
DALEY ELECTRIC, LLC	252155	10/02/2025	Booster Station Breaker Repla...	510.7100.000.5405	4,075.00

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RIVER HEIGHTS OUTDOOR SO...	9/24/2025	10/02/2025	Permit #2514-Less Sales Tax	510.0000.000.2205	-6.47
RIVER HEIGHTS OUTDOOR SO...	9/24/2025	10/02/2025	Permit #2514-Original Deposit	510.0000.000.2350	1,500.00
RIVER HEIGHTS OUTDOOR SO...	9/24/2025	10/02/2025	Permit #2514-Less Water Usa...	510.7100.000.4720	-75.00
LONE OAK COMPANIES	97858	10/02/2025	9.2025 UB Delinquency Notice...	510.7100.000.5310	184.85
LONE OAK COMPANIES	97858	10/02/2025	9.2025 Postage Delinquency ...	510.7100.000.5325	252.78
LONE OAK COMPANIES	97871	10/02/2025	9.2025 UB Billing (50%)	510.7100.000.5310	427.69
Fund 510 - WATER-OPERATING FUND Total:					71,285.02

Fund: 511 - WATER-CAPITAL FUND

ELECTRIC PUMP INC	033779	09/25/2025	WTP Recycle Pump Replacem...	511.7110.000.5420	26,728.43
STANTEC CONSULTING SERVI...	2454759	09/25/2025	Water plant rehabilitation Inv ...	511.7110.000.5310	1,282.50
Fund 511 - WATER-CAPITAL FUND Total:					28,010.93

Fund: 520 - SEWER-OPERATING FUND

WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Matt J...	09/21/2025	Sewer school registration - Ma...	520.7200.000.5340	585.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Matt J...	09/21/2025	Sewer school service fee - Mat...	520.7200.000.5340	12.58
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Matt Johns WF 8...	09/21/2025	Battery maintainer for the eas...	520.7200.000.5150	54.99
DAKOTA ELECTRIC ASSN	200010048618	09/22/2025	Electric	520.7200.000.5355	194.26
XCEL ENERGY	943453746	09/25/2025	Sewer natural gas charges	520.7200.000.5352	30.50
XCEL ENERGY	943453746	09/25/2025	Sewer electric charges	520.7200.000.5355	1,920.29
LONE OAK COMPANIES	97652B	09/25/2025	UB Reminder Letters (50%) 8...	520.7200.000.5310	206.78
LONE OAK COMPANIES	97653B	09/25/2025	8.2025 UB Billing (50%)	520.7200.000.5310	578.78
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	520.7200.000.5058	35.56
LONE OAK COMPANIES	97858	10/02/2025	9.2025 UB Delinquency Notice...	520.7200.000.5310	184.85
LONE OAK COMPANIES	97858	10/02/2025	9.2025 Postage Delinquency ...	520.7200.000.5325	252.78
LONE OAK COMPANIES	97871	10/02/2025	9.2025 UB Billing (50%)	520.7200.000.5310	427.69
Fund 520 - SEWER-OPERATING FUND Total:					4,484.06

Fund: 521 - SEWER-CAPITAL FUND

EQUIX INTEGRITY, INC.	9/19/2025	10/02/2025	Sewer Cleaning & Televising P...	521.7210.000.5420	131,644.40
Fund 521 - SEWER-CAPITAL FUND Total:					131,644.40

Fund: 530 - STORMWATER-OPERATING FUND

WELLS FARGO CREDIT CARD A...	Cherokee Manufacturing Ray ...	09/21/2025	Straw	530.7300.000.5125	192.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Ray R...	09/21/2025	Contractor grade trash bags	530.7300.000.5125	29.97
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Ray Ri...	09/21/2025	Trash bags	530.7300.000.5125	22.99
XCEL ENERGY	943453746	09/25/2025	Storm water electric charges	530.7300.000.5355	2,902.11
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	530.7300.000.5058	21.30
Fund 530 - STORMWATER-OPERATING FUND Total:					3,168.37

Fund: 531 - STORMWATER-CAPITAL FUND

BARR ENGINEERING COMPANY	23191566.00-8	09/18/2025	64th Street Outfall Final Design	531.7310.000.5310	1,230.50
ST. PAUL PIONEER PRESS	0825572521	09/25/2025	Ad for Bid - 2025-14 64th St O...	531.7310.000.5330	129.80
Fund 531 - STORMWATER-CAPITAL FUND Total:					1,360.30

Fund: 550 - GOLF COURSE-OPERATING FUND

DAKOTA ELECTRIC ASSN	200002013605	09/17/2025	Electric	550.7700.000.5355	247.45
MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Lares	550.7600.000.5340	45.00
UNIFIRST CORPORATION	1410169358	09/18/2025	GC uniforms laundry	550.7700.000.5175	44.38
ULINE	1410170971	09/18/2025	GC uniforms and towel laundry	550.7700.000.5175	44.38
UNIFIRST CORPORATION	1410170971	09/18/2025	GC uniforms and towels laund...	550.7700.000.5175	44.38
MTI DISTRIBUTING CO	1487710-000	09/18/2025	blower repair	550.7700.000.5405	1,850.48
MSP CONTAINERS LLC	1506	09/18/2025	container at the farm	550.7700.000.5160	3,946.56
JOHNSON BROTHERS LIQUOR ...	201685B	09/18/2025	beer for resale	550.7600.000.5199	240.60
M. AMUNDSON LLP	410125	09/18/2025	candy for resale	550.7600.000.5197	360.76
PERFORMANCE FOOD GROUP ...	411142	09/18/2025	paper goods, supplies & trash ...	550.7600.000.5125	211.27
PERFORMANCE FOOD GROUP ...	411142	09/18/2025	food for resale	550.7600.000.5197	783.62
CINTAS CORPORATION	5291962608	09/18/2025	refill first aid supplies - GC	550.7600.000.5190	48.01
DENNY'S 5TH AVENUE BAKERY	54902	09/18/2025	bread for resale	550.7600.000.5197	130.72
DENNY'S 5TH AVENUE BAKERY	54989	09/18/2025	bread for resale	550.7600.000.5197	113.40
VAN-WALL EQUIPMENT, INC.	6666935	09/18/2025	small mower for greens/tee b...	550.7700.000.5160	2,703.13
PLAISTED COMPANIES, INC.	87646	09/18/2025	range tee topdressing mix	550.7700.000.5125	1,761.58
PLAISTED COMPANIES, INC.	88126	09/18/2025	bunker sand	550.7700.000.5125	2,006.67
MANSFIELD SERVICE PARTNE...	IN-00255564	09/18/2025	maintenance shop fuel	550.7700.000.5130	4,136.30

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MANSFIELD SERVICE PARTNE...	IN-00260500	09/18/2025	golf car fleet fuel	550.7600.000.5130	1,208.55
MN DEPT OF REVENUE	August 2025	09/19/2025	Taxes	550.0000.000.2205	33,471.32
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Leon Otnes...	09/21/2025	Armor All - Cart cleaning	550.7600.000.5125	51.86
WELLS FARGO CREDIT CARD A...	Amazon MktpL Nj1w454e3 Le...	09/21/2025	Towels - Cart cleaning	550.7600.000.5190	40.00
WELLS FARGO CREDIT CARD A...	Batteries+bulbs #026 Matt M...	09/21/2025	batteries for lightning detecti...	550.7600.000.5125	570.74
WELLS FARGO CREDIT CARD A...	Batteries+bulbs #026 Matt M...	09/21/2025	battery pack for ipad at starter...	550.7600.000.5125	47.20
WELLS FARGO CREDIT CARD A...	Bms Products Joel Metz WF 8...	09/21/2025	Golf cup cutter part	550.7700.000.5125	53.38
WELLS FARGO CREDIT CARD A...	Carousel Checks Accounts P ...	09/21/2025	Deposit Slips	550.7600.000.5105	63.48
WELLS FARGO CREDIT CARD A...	Carousel Checks Accounts P ...	09/21/2025	Tax return from deposit slip b...	550.7600.000.5105	-4.77
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Matt Moyni...	09/21/2025	Tomatoes for resale	550.7600.000.5197	14.65
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Matt Moyni...	09/21/2025	lettuce for resale	550.7600.000.5197	8.76
WELLS FARGO CREDIT CARD A...	Gertens Retail lgh Joel Metz ...	09/21/2025	straw blankets for seeding	550.7700.000.5125	135.10
WELLS FARGO CREDIT CARD A...	Golf Course Superinten Joel ...	09/21/2025	GCSAA dues: Fitzloff	550.7700.000.5335	275.00
WELLS FARGO CREDIT CARD A...	Jirik Sod Farm Joel Metz WF 8...	09/21/2025	1 pallet sod	550.7700.000.5125	199.92
WELLS FARGO CREDIT CARD A...	Jirik Sod Farm Joel Metz WF 8...	09/21/2025	sod second pallet	550.7700.000.5125	199.92
WELLS FARGO CREDIT CARD A...	Joel Metz WF 8/25	09/21/2025	transaction fee	550.7700.000.5125	0.53
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Leon...	09/21/2025	Softener Salt	550.7600.000.5125	41.22
WELLS FARGO CREDIT CARD A...	Napa Store 3279003 Timothy ...	09/21/2025	Section wrapped V-belt	550.7700.000.5405	24.97
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	09/21/2025	breakfast sandwiches & can...	550.7600.000.5197	184.21
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	09/21/2025	candy, muffins, and cleaning s...	550.7600.000.5197	242.09
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	09/21/2025	Personal purchase - reimburs...	550.7600.000.5490	28.84
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	09/21/2025	candy and breakfast sandwich...	550.7600.000.5197	82.68
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	09/21/2025	Ham for resale	550.7600.000.5197	44.88
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	09/21/2025	breakfast sandwiches, muffi...	550.7600.000.5197	72.49
WELLS FARGO CREDIT CARD A...	Target 00020461 Leon Otnes...	09/21/2025	Printer paper	550.7600.000.5105	38.29
WELLS FARGO CREDIT CARD A...	Target 00025197 Matt Moyni...	09/21/2025	cords for ipads, cleaning suppl...	550.7600.000.5125	76.94
WELLS FARGO CREDIT CARD A...	Target 00025197 Matt Moyni...	09/21/2025	microfiber towels for golf car c...	550.7600.000.5190	30.25
WELLS FARGO CREDIT CARD A...	The Home Depot #2806 Timot...	09/21/2025	Toilet gel, Hinges & Concrete	550.7700.000.5125	111.90
HERITAGE LANDSCAPE SUPPLY...	0023248186-001	09/25/2025	Spectrum to repair soil moistu...	550.7700.000.5150	440.75
COLLEGE CITY BEVERAGE	1183684	09/25/2025	beer for resale	550.7600.000.5199	288.75
BREAKTHRU BEVERAGE MINN...	123353339	09/25/2025	beer for resale	550.7600.000.5199	264.85
UNIFIRST CORPORATION	1410170979	09/25/2025	GC towels and mats	550.7600.000.5430	68.79
UNIFIRST CORPORATION	1410172484	09/25/2025	GC uniforms and towels	550.7700.000.5175	42.59
MTI DISTRIBUTING CO	1492519-00	09/25/2025	Blade bolts, oil & pedal pads f...	550.7700.000.5150	140.55
MTI DISTRIBUTING CO	1492519-01	09/25/2025	Springs/shocks	550.7700.000.5150	538.76
MTI DISTRIBUTING CO	1492519-02	09/25/2025	Bolts for repairs	550.7700.000.5150	25.27
MTI DISTRIBUTING CO	1492519-04	09/25/2025	Gasket for repairs	550.7700.000.5150	39.95
MTI DISTRIBUTING CO	1493393-00	09/25/2025	Steering column to repair roller	550.7700.000.5150	710.30
DANIEL BAUER - TRUE MECH...	2365	09/25/2025	Golf course AC repairs	550.7600.000.5400	2,137.85
COCA COLA BOTTLING COMP...	48907884021	09/25/2025	CO2 cylinder return	550.7600.000.5197	-130.00
COCA COLA BOTTLING COMP...	48907884022	09/25/2025	soft drinks for resale	550.7600.000.5197	922.80
PHILLIPS WINE & SPIRITS	5047486	09/25/2025	beer and alcohol for resale	550.7600.000.5199	725.99
DENNY'S 5TH AVENUE BAKERY	55110	09/25/2025	breads for resale	550.7600.000.5197	113.40
HEGGIES PIZZA	552474	09/25/2025	pizzas for resale	550.7600.000.5197	135.85
DENNY'S 5TH AVENUE BAKERY	55304	09/25/2025	breads for resale	550.7600.000.5197	130.72
DENNY'S 5TH AVENUE BAKERY	55401	09/25/2025	breads for resale	550.7600.000.5197	113.40
DENNY'S 5TH AVENUE BAKERY	55490	09/25/2025	breads for resale	550.7600.000.5197	113.40
SUPERIOR TURF SERVICES INC	8097	09/25/2025	course chemicals	550.7700.000.5135	373.61
BIG TOP RENTAL, INC.	82590	09/25/2025	GC portable bathrooms 5.2025	550.7700.000.5430	173.00
XCEL ENERGY	943453746	09/25/2025	GC natural gas charges	550.7600.000.5352	50.37
XCEL ENERGY	943453746	09/25/2025	GC electric charges	550.7600.000.5355	1,449.08
XCEL ENERGY	943453746	09/25/2025	GC maintenance natural gas c...	550.7700.000.5352	36.00
XCEL ENERGY	943453746	09/25/2025	GC maintenance electric char...	550.7700.000.5355	2,518.70
COPY RIGHT	97989	09/25/2025	pace cards for golf course	550.7600.000.5190	391.76
SOUTH BAY DESIGN	SEP2025	09/25/2025	2025 3rd quarter web hosting ...	550.7600.000.5395	255.00
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	550.7600.000.5058	32.97
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	550.7700.000.5058	13.50
YAMAHA GOLF & UTILITY, INC.	01-312264	10/02/2025	Starter & belt for golf cart(s)	550.7600.000.5150	648.16
YAMAHA GOLF & UTILITY, INC.	01-312369	10/02/2025	Starter & belt for golf cart(s)	550.7600.000.5150	943.28
YAMAHA GOLF & UTILITY, INC.	01-312424	10/02/2025	Air cleaner case for golf course..	550.7600.000.5150	32.91

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YAMAHA GOLF & UTILITY, INC.	01-312452	10/02/2025	Bag well for golf car fleet	550.7600.000.5150	87.85
ARAMARK REFRESHMENT SER...	0606073654	10/02/2025	coffee for resale	550.7600.000.5197	421.89
COVERALL NORTH AMERICA I...	1000332307	10/02/2025	Clubhouse cleaning 10.2025	550.7600.000.5310	1,459.69
UNIFIRST CORPORATION	1410173955	10/02/2025	GC uniforms and towels laund...	550.7700.000.5175	40.93
UNIFIRST CORPORATION	1410173964	10/02/2025	GC mats and bar towels	550.7600.000.5430	68.79
MTI DISTRIBUTING CO	1494495-00	10/02/2025	Misc parts for equipment repa...	550.7700.000.5150	1,602.33
MTI DISTRIBUTING CO	1494495-01	10/02/2025	Solenoid to repair ball picker ...	550.7600.000.5150	681.57
MTI DISTRIBUTING CO	1494850-00	10/02/2025	Steering column for green's rol..	550.7700.000.5150	710.30
MTI DISTRIBUTING CO	1495001-00	10/02/2025	Rings, Stud Drives & Lug nuts -...	550.7600.000.5150	142.49
MN GOLF ASSOCIATION, INC.	251464	10/02/2025	handicap membership fees	550.7600.000.5488	300.00
ARTISAN BEER COMPANY	3788877	10/02/2025	beer for resale	550.7600.000.5199	484.65
ARTISAN BEER COMPANY	3800831	10/02/2025	beer for resale	550.7600.000.5199	226.20
PERFORMANCE FOOD GROUP ...	414410	10/02/2025	Food trays, cup lids, tissue pa...	550.7600.000.5125	229.26
PERFORMANCE FOOD GROUP ...	414410	10/02/2025	food for resale	550.7600.000.5197	577.64
COCA COLA BOTTLING COMP...	49095700019	10/02/2025	Co2 replacement	550.7600.000.5197	-260.00
COCA COLA BOTTLING COMP...	49095700020	10/02/2025	Soft drinks for resale	550.7600.000.5197	1,071.35
PHILLIPS WINE & SPIRITS	5024389	10/02/2025	seltzers, beer and liquor for re...	550.7600.000.5199	508.70
PHILLIPS WINE & SPIRITS	5027803	10/02/2025	beer and liquor for resale	550.7600.000.5199	454.17
PHILLIPS WINE & SPIRITS	5032573	10/02/2025	Alcohol for resale	550.7600.000.5199	288.00
DENNY'S 5TH AVENUE BAKERY	55697	10/02/2025	breads for resale	550.7600.000.5197	122.06
DENNY'S 5TH AVENUE BAKERY	55785	10/02/2025	breads for resale	550.7600.000.5197	80.00
DENNY'S 5TH AVENUE BAKERY	55882	10/02/2025	breads for resale	550.7600.000.5197	113.40
Fund 550 - GOLF COURSE-OPERATING FUND Total:					79,186.67

Fund: 602 - RISK MANAGEMENT

MEDSURETY, LLC	IN44157	09/30/2025	Payroll	602.8200.000.5058	3.38
Fund 602 - RISK MANAGEMENT Total:					3.38

Fund: 603 - CENTRAL EQUIPMENT

HOSE / CONVEYORS INC	00115415	09/18/2025	Licensed Sweeper (331) water ..	603.8300.000.5410	204.35
NORTH AMERICAN TRAILER S...	030004250022	09/18/2025	Fire truck (T34) marker lights	603.8300.000.5410	72.88
NORTH AMERICAN TRAILER S...	030004250240	09/18/2025	Fire truck (E17) air dryer filter	603.8300.000.5410	86.61
NORTH AMERICAN TRAILER S...	030004250524	09/18/2025	Fire truck (T34) fuel filter	603.8300.000.5410	85.87
NORTH AMERICAN TRAILER S...	030004250969	09/18/2025	Utilities Generator battery	603.8300.000.5405	154.40
FACTORY MOTOR PARTS COM...	1-11055908	09/18/2025	Stock filters	603.8300.000.5410	84.96
FACTORY MOTOR PARTS COM...	1-11059564	09/18/2025	F250 (#416) brake parts	603.8300.000.5410	270.44
MANSFIELD OIL COMPANY	26931728	09/18/2025	Diesel fuel	603.8300.000.5130	6,807.92
DIAMOND MOWERS INC	292826	09/18/2025	Flail mower (538) Hyd motor ...	603.8300.000.5405	197.39
CINTAS CORPORATION	4241939350	09/18/2025	Mechanic Uniforms Laundry	603.8300.000.5175	47.40
CINTAS CORPORATION	4241939350	09/18/2025	Shop Rentals	603.8300.000.5430	97.80
CINTAS CORPORATION	4242122303	09/18/2025	Rug Rental	603.8300.000.5430	534.02
CINTAS CORPORATION	4243590878	09/18/2025	Rug Rentals	603.8300.000.5430	534.02
FACTORY MOTOR PARTS COM...	74-364439	09/18/2025	Stock filters	603.8300.000.5410	15.65
FACTORY MOTOR PARTS COM...	74-364603	09/18/2025	F250 (#416) Brake Parts	603.8300.000.5410	76.91
POMP'S TIRE SERVICE, INC.	980138542	09/18/2025	Fire truck (S3) front tires	603.8300.000.5410	284.98
SNAP-ON INDUSTRIAL	ARV/65705233	09/18/2025	Software updates for Prolink t...	603.8300.000.5395	2,017.13
SNAP-ON INDUSTRIAL	ARV/65735818	09/18/2025	Prolink scan tool for Dump & F...	603.8300.000.5160	2,527.50
MACQUEEN EQUIPMENT INC	P13171	09/18/2025	Fire truck (#E21) relay	603.8300.000.5410	56.68
MACQUEEN EMERGENCY GR...	P13176	09/18/2025	Fire truck (#L13) stanchions fo...	603.8300.000.5410	99.37
MACQUEEN EMERGENCY GR...	P13178	09/18/2025	Fire truck (#L13) stanchions fo...	603.8300.000.5410	0.91
MACQUEEN EMERGENCY GR...	P13189	09/18/2025	Fire truck (T26) headlight cover	603.8300.000.5410	88.67
MACQUEEN EMERGENCY GR...	P13205	09/18/2025	Fire truck (E21) compartment l...	603.8300.000.5410	173.60
NUSS TRUCK AND EQUIPMENT	PSO236499-1	09/18/2025	Volvo (#333) loader back up c...	603.8300.000.5405	933.90
RUFFRIDGE-JOHNSON	S0177022	09/18/2025	paver (336) circuit breakers	603.8300.000.5405	323.93
ZIEGLER INC	SI000692331	09/18/2025	City Hall Generator Maintena...	603.8300.000.5405	5,882.58
ZIEGLER INC	SI000692340	09/18/2025	Fire station 2 generator oil ch...	603.8300.000.5405	2,993.37
TRI-STATE BOBCAT INC.	W09094	09/18/2025	Toolcat Hyd leak	603.8300.000.5410	934.84
MN DEPT OF REVENUE	9/19/2025	09/19/2025	Fuel Tax 8.2025	603.8300.000.5130	188.26
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joel Jacks ...	09/21/2025	Hose Clamps	603.8300.000.5410	9.96
WELLS FARGO CREDIT CARD A...	Amazon Mark We8jj2a33 Rick ...	09/21/2025	Carburetor for mower (550)	603.8300.000.5405	34.98
WELLS FARGO CREDIT CARD A...	Amazon MktpI 9n6495233 Pub..	09/21/2025	Sign cutters	603.8300.000.5125	168.45
WELLS FARGO CREDIT CARD A...	Amazon MktpI Ds2ca52e3 Rick..	09/21/2025	Replaced pump for used oil ta...	603.8300.000.5400	1,175.99

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WELLS FARGO CREDIT CARD A...	Menards West St Paul M Rick ...	09/21/2025	Fire truck pump compartment...	603.8300.000.5410	118.86
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Carb cleaner	603.8300.000.5150	7.18
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Respirator masks	603.8300.000.5190	38.40
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Trailer (T2) brake battery	603.8300.000.5405	30.53
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Spark plugs for mower	603.8300.000.5405	11.08
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Generator 3 Battery	603.8300.000.5405	136.45
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Utilities generator (454) batter..	603.8300.000.5405	308.64
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Generator 1 oil filter and oil	603.8300.000.5405	44.23
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Chipper (335) oil filter	603.8300.000.5405	11.97
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Mower (539) spark plugs	603.8300.000.5405	1.86
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Trailer (349) brake breakaway ...	603.8300.000.5405	19.54
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	F250 (408) brake fluid	603.8300.000.5410	14.38
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Gasket maker (323) mini gask...	603.8300.000.5410	34.18
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Dump truck (324) wiring loom	603.8300.000.5410	35.00
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Fire truck (R22) oil filters	603.8300.000.5410	47.95
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Shocks (returned)	603.8300.000.5410	142.40
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/25	09/21/2025	Unmarked squad car (2201) b...	603.8300.000.5410	169.88
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 8/2...	09/21/2025	Returned shocks	603.8300.000.5410	-142.40
WELLS FARGO CREDIT CARD A...	Pdb Auto Care Joel Jacks WF 8...	09/21/2025	Non Oxy Gas for small engines	603.8300.000.5130	90.77
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	09/21/2025	Non oxy fuel	603.8300.000.5130	115.79
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	09/21/2025	Non oxy fuel	603.8300.000.5130	88.79
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	09/21/2025	Non oxy fuel	603.8300.000.5130	77.88
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	09/21/2025	Non oxy fuel	603.8300.000.5130	136.85
WELLS FARGO CREDIT CARD A...	The Corner Store Rick Jacks W...	09/21/2025	Non Oxy gas for weed whips	603.8300.000.5130	46.82
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Rick J...	09/21/2025	Mower (548) air filter	603.8300.000.5405	16.99
MANSFIELD OIL COMPANY	26931727	09/25/2025	Unleaded fuel	603.8300.000.5130	12,174.73
XCEL ENERGY	943453746	09/25/2025	PW natural gas charges	603.8300.000.5352	82.78
XCEL ENERGY	943453746	09/25/2025	PW electric charges	603.8300.000.5355	2,173.52
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	603.8300.000.5058	34.29
METRO JANITORIAL SUPPLY I...	11016130	10/02/2025	Soap	603.8300.000.5125	337.36
FACTORY MOTOR PARTS COM...	1-11094500	10/02/2025	Stock filters	603.8300.000.5150	214.57
EMERGENCY APPARATUS MA...	136957	10/02/2025	Fire truck (#E33) rebuilt butter...	603.8300.000.5410	7,864.70
EMERGENCY APPARATUS MA...	137434	10/02/2025	Fire truck (#E17) annual pump...	603.8300.000.5310	802.73
EMERGENCY APPARATUS MA...	137435	10/02/2025	Fire truck (#E21) annual pump ..	603.8300.000.5310	804.56
EMERGENCY APPARATUS MA...	137436	10/02/2025	Fire truck (#E33) annual pump ..	603.8300.000.5310	1,016.89
EMERGENCY APPARATUS MA...	137437	10/02/2025	2025 annual pump (#T26) test	603.8300.000.5310	536.32
EMERGENCY APPARATUS MA...	137438	10/02/2025	Fire truck (#L13) annual pump ..	603.8300.000.5310	3,329.76
EMERGENCY APPARATUS MA...	137439	10/02/2025	Fire truck (#T34) annual pump...	603.8300.000.5310	2,197.99
EMERGENCY APPARATUS MA...	137440	10/02/2025	Fire truck (#L35) annual pump ..	603.8300.000.5310	574.92
FACTORY MOTOR PARTS COM...	1-237929	10/02/2025	Stock batteries	603.8300.000.5150	617.42
FACTORY MOTOR PARTS COM...	1-237984	10/02/2025	F150 battery	603.8300.000.5150	206.96
DIAMOND MOWERS INC	292890	10/02/2025	Flail mower roller plate	603.8300.000.5405	135.65
DIAMOND MOWERS INC	293966	10/02/2025	Tractor (#523) PTO shaft	603.8300.000.5405	454.83
ASCENTEK, INC.	3916737	10/02/2025	Oil filter recycling	603.8300.000.5389	258.75
CINTAS CORPORATION	4242627179	10/02/2025	Mechanic uniforms laundry	603.8300.000.5175	47.40
CINTAS CORPORATION	4242627179	10/02/2025	Shop rentals	603.8300.000.5430	70.62
CINTAS CORPORATION	4243415854	10/02/2025	Mechanic uniforms laundry	603.8300.000.5175	47.40
CINTAS CORPORATION	4243415854	10/02/2025	Shop rentals	603.8300.000.5430	70.62
CINTAS CORPORATION	5292209903	10/02/2025	First aid supplies restock	603.8300.000.5190	209.55
INVER GROVE FORD	5360762	10/02/2025	Fire squad (#S3) brake parts	603.8300.000.5150	687.14
INVER GROVE FORD	5360775	10/02/2025	F250 (#504) brake parts	603.8300.000.5150	627.86
INVER GROVE FORD	5360776	10/02/2025	F250 (#504) brake rotor	603.8300.000.5150	446.20
INVER GROVE FORD	5360777	10/02/2025	Brake parts credit	603.8300.000.5150	-206.98
INVER GROVE FORD	5360798	10/02/2025	F250 (#504) parking brake par...	603.8300.000.5150	549.27
INVER GROVE FORD	5360809	10/02/2025	parking brake adjuster	603.8300.000.5150	12.88
INVER GROVE FORD	5360813	10/02/2025	parking brake parts	603.8300.000.5150	-46.81
INVER GROVE FORD	5360849	10/02/2025	Tie rod nut	603.8300.000.5150	2.88
INVER GROVE FORD	5360883	10/02/2025	F250 (#504) brake parts	603.8300.000.5150	977.26
INVER GROVE FORD	5360948	10/02/2025	Fire truck (E21) mirror	603.8300.000.5150	429.70
INVER GROVE FORD	5361067	10/02/2025	Fire truck (#E21) wheel cover	603.8300.000.5150	179.65

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INVER GROVE FORD	5361068	10/02/2025	F550 Transmission oil cooler a...	603.8300.000.5150	492.26
INVER GROVE FORD	5361117	10/02/2025	F550 (#316) cooler parts	603.8300.000.5150	152.16
INVER GROVE FORD	5361119	10/02/2025	Squad car (#2327) cabin air fil...	603.8300.000.5150	21.47
INVER GROVE FORD	5361125	10/02/2025	F150 (#506) brake parts	603.8300.000.5150	279.65
INVER GROVE FORD	5361137	10/02/2025	Credit for returned parts	603.8300.000.5150	-72.96
NORTHERN SAFETY TECHNOL...	59942	10/02/2025	Squad 20 Outfitting	603.8300.000.5621	8,025.24
INVER GROVE FORD	6452884	10/02/2025	F250 (#504) front end alignm...	603.8300.000.5410	215.99
INVER GROVE FORD	6453228	10/02/2025	Squad car (#2326) display scre...	603.8300.000.5410	2,089.37
INVER GROVE FORD	6453255	10/02/2025	Squad car (#2327) Fuel tank p...	603.8300.000.5410	1,340.29
FACTORY MOTOR PARTS COM...	74-364777	10/02/2025	Stock filters	603.8300.000.5150	45.48
FACTORY MOTOR PARTS COM...	74-365914	10/02/2025	Stock filters	603.8300.000.5150	47.49
FACTORY MOTOR PARTS COM...	74-366218	10/02/2025	Fuel filter	603.8300.000.5150	11.08
POMP'S TIRE SERVICE, INC.	980139052	10/02/2025	F550 (#316) rear tires	603.8300.000.5410	1,693.20
I-STATE TRUCK CENTER	C242940125-01	10/02/2025	Fire truck (#L13) fuel filters	603.8300.000.5150	117.09
PRECISE MRM	IN001-2097779	10/02/2025	Dump truck (#324) solenoid va...	603.8300.000.5150	70.83
INNOVATIVE OFFICE SOLUTIO...	IN4940801	10/02/2025	paper and calendar	603.8300.000.5105	103.63
ESCH CONSTRUCTION SUPPLY,...	INV92309	10/02/2025	Blade & bolts for walk behind ...	603.8300.000.5150	551.35
MACQUEEN EMERGENCY GR...	P13218	10/02/2025	Fire truck (#L13) hood strut	603.8300.000.5150	71.64
MACQUEEN EMERGENCY GR...	P13232	10/02/2025	Fire truck (#E17) cab lift cylind...	603.8300.000.5150	1,863.69
MACQUEEN EMERGENCY GR...	P13256	10/02/2025	Credit for cab lift cylinders	603.8300.000.5150	-267.20
TRI-STATE BOBCAT INC.	P45873	10/02/2025	skid loader spacer, bolts & wa...	603.8300.000.5150	56.78
RDO EQUIPMENT COMPANY	P7520401	10/02/2025	Sweeper (#325, no lic.) Filters	603.8300.000.5150	105.44
ASPEN EQUIPMENT	PSO107043-1	10/02/2025	Air compressor oil filter	603.8300.000.5150	29.02
NUSS TRUCK AND EQUIPMENT	PSO240225-1	10/02/2025	Dump truck air tanks	603.8300.000.5150	1,843.26
NUSS TRUCK AND EQUIPMENT	PSO240507-1	10/02/2025	Stock fuel filters	603.8300.000.5150	153.63
NUSS TRUCK AND EQUIPMENT	PSO241320-1	10/02/2025	Dump truck (#2326) fittings fo...	603.8300.000.5150	313.75
NUSS TRUCK AND EQUIPMENT	SWO057128-2	10/02/2025	Dump truck (#314) brake repa...	603.8300.000.5410	583.29
Fund 603 - CENTRAL EQUIPMENT Total:					86,630.03

Fund: 605 - CITY FACILITIES

MN RECREATION AND PARK A...	11276	09/18/2025	MRPA Conf Reg: Lares	605.8500.000.5340	45.00
DANIEL BAUER - TRUE MECH...	2321	09/18/2025	Make up air system replacem...	605.8500.000.5605	15,750.00
GILBERT MECHANICAL CONTR...	265378	09/18/2025	Ch heat pump 38 39 control ...	605.8500.000.5400	2,246.96
GILBERT MECHANICAL CONTR...	265379	09/18/2025	City Hall AHU 1 Troubleshoot...	605.8500.000.5400	352.00
CINTAS CORPORATION	5292209902	09/18/2025	Refill first aid supplies - city hall	605.8500.000.5190	62.03
OPTION ONE MECHANICAL LLC	5362	09/18/2025	Dehumidifier preventive main...	605.8500.000.5310	2,246.00
HILLYARD INC	700677411	09/18/2025	Hose drain & squeegee vacu...	605.8500.000.5125	172.19
BUREAU OF CRIMINAL APPRE...	9/4/2025	09/18/2025	BCA Vendor Backgrounds - Sq...	605.8500.000.5310	192.00
GRAINGER	9637399529	09/18/2025	Safety Signs	605.8500.000.5190	17.41
WELLS FARGO CREDIT CARD A...	Amazon Mktpl Z222w2w53 Pa...	09/21/2025	Pan tabs for condensate drain...	605.8500.000.5150	65.99
WELLS FARGO CREDIT CARD A...	Easykeys.Com Patrick To WF 8...	09/21/2025	File cabinet keys for city hall	605.8500.000.5190	16.79
WELLS FARGO CREDIT CARD A...	Flagsexpres Patrick To WF 8/25	09/21/2025	Flag pole winch for fire station...	605.8500.000.5160	771.18
WELLS FARGO CREDIT CARD A...	The Corner Store Patrick To W...	09/21/2025	Gas for city hall lawnmower	605.8500.000.5130	13.41
WELLS FARGO CREDIT CARD A...	The Home Depot #2813 Patric...	09/21/2025	Waterproof outlet cover for fi...	605.8500.000.5150	10.44
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	09/21/2025	PVC connections for snowmelt...	605.8500.000.5150	4.67
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	09/21/2025	Bandbox covers for fire station...	605.8500.000.5150	64.88
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	09/21/2025	Gang boxes for fire station app...	605.8500.000.5150	75.17
CINTAS CORPORATION	20436989	09/25/2025	CH rug rentals	605.8500.000.5430	188.15
TOTAL CONSTRUCTION & EQU...	43860	09/25/2025	Replaced garage LED driver - F...	605.8500.000.5400	621.38
HILLYARD INC	605946867	09/25/2025	Janitorial Supplies	605.8500.000.5125	513.02
XCEL ENERGY	943453746 CR	09/25/2025	Solar credits	605.8500.000.4671	-47,926.04
GRAINGER	9646340555	09/25/2025	Replacement 6VDC batteries	605.8500.000.5125	111.46
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	605.8500.000.5058	11.64
BUREAU OF CRIMINAL APPRE...	10/1/2025	10/02/2025	Background checks for contrac...	605.8500.000.5310	192.00
GRAINGER	9649924397	10/02/2025	Ladder stickers	605.8500.000.5125	11.80
GRAINGER	9653290933	10/02/2025	Door Louver for IT Closet	605.8500.000.5150	97.44
Fund 605 - CITY FACILITIES Total:					-24,073.03

Fund: 606 - TECHNOLOGY FUND

INSIGHT PUBLIC SECTOR	1101307841	09/18/2025	Office 365 Monthly License 08...	606.8600.000.5395	2,397.50
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	Internet Quarterly	606.8600.000.5395	6,585.00
LOCAL GOVERNMENT INFOR...	111013	09/18/2025	Fiber Optic Services - Quarterly	606.8600.000.5395	1,808.00

Expense Approval Report

Payment Dates: 9/17/2025 - 10/7/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LOCAL GOVERNMENT INFOR...	111013B	09/18/2025	Network Wellness - Annually	606.8600.000.5395	5,635.00
LOCAL GOVERNMENT INFOR...	111013B	09/18/2025	VPNaaS - Annually	606.8600.000.5395	3,265.00
LOCAL GOVERNMENT INFOR...	111013B	09/18/2025	Research - System Dev. - Ann...	606.8600.000.5395	2,000.00
PRO-TEC DESIGN INC.	120407	09/18/2025	Card Reader Repair	606.8600.000.5405	213.50
AT&T MOBILITY	287298707874X09032025	09/18/2025	FD Cell Phones 8.2025	606.8600.000.5320	1,070.18
AT&T MOBILITY	287298708193X09032025	09/18/2025	PD Cell Phones 8.2025	606.8600.000.5320	3,369.52
AT&T MOBILITY	287299110577X09032025	09/18/2025	CH Cell Phones 8.2025	606.8600.000.5320	3,946.62
MARCO TECHNOLOGIES, LLC	40082084	09/18/2025	Printers & Copiers Contract 9...	606.8600.000.5430	2,025.29
VERIZON WIRELESS	6121809254	09/18/2025	Monthly Cell Phones 08.2025	606.8600.000.5320	215.06
INNOVATIVE OFFICE SOLUTIO...	IN4927343	09/18/2025	Printer Paper for Copiers	606.8600.000.5105	137.97
SPOK, INC.	J0317493U	09/18/2025	Monthly Translation Svcs 8.20...	606.8600.000.5395	5.69
WELLS FARGO CREDIT CARD A...	Amazon Mark Af0647lh3 Marc...	09/21/2025	Industrial velcro	606.8600.000.5190	31.98
WELLS FARGO CREDIT CARD A...	Amazon Mark Sf1bv5vb3 Marc...	09/21/2025	Monitor stand	606.8600.000.5160	89.22
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 576kx6ya3 Ma...	09/21/2025	Network bridges - swing bridge	606.8600.000.5395	229.99
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 5h6fq4kk3 Acc...	09/21/2025	Postage Machine-Ink Cartridg...	606.8600.000.5105	78.95
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 MI0fh03k3 Ma...	09/21/2025	Conference room PC Replace...	606.8600.000.5160	123.33
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Pv8c58653 Ma...	09/21/2025	Swing bridge camera hardware	606.8600.000.5615	108.93
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Rb0up1cl3 Mar...	09/21/2025	Swing bridge camera hardware	606.8600.000.5615	249.00
WELLS FARGO CREDIT CARD A...	Amazon Reta Dn2363zm3 Ma...	09/21/2025	UPS battery backup & surge p...	606.8600.000.5190	189.99
WELLS FARGO CREDIT CARD A...	Amazon Reta Nq5ha0fz3 Marc...	09/21/2025	Monitor replacement	606.8600.000.5160	264.15
WELLS FARGO CREDIT CARD A...	Amazon Reta Qn8fn9di3 Marc...	09/21/2025	Various cables	606.8600.000.5190	71.63
WELLS FARGO CREDIT CARD A...	Microsoft-G107439254 Marc ...	09/21/2025	Microsoft Planner	606.8600.000.5395	40.80
WELLS FARGO CREDIT CARD A...	Southwes 5262377347363 Ma...	09/21/2025	Cityview Conference Flight - ...	606.8600.000.5340	206.95
WELLS FARGO CREDIT CARD A...	Zoom.Com 888-799-9666 Mar...	09/21/2025	Zoom video conferencing	606.8600.000.5395	31.98
ZAYO GROUP, LLC	21603219R	09/25/2025	Reverse credit memo #21603...	606.8600.000.5320	1,039.07
MEDSURETY, LLC	IN44157	09/30/2025	Payroll	606.8600.000.5058	58.46
LOCAL GOVERNMENT INFOR...	152538	10/02/2025	KnowBe4 Security Training 8...	606.8600.000.5395	2,079.75
LOCAL GOVERNMENT INFOR...	152538	10/02/2025	Fiber Supplies	606.8600.000.5610	371.25
Fund 606 - TECHNOLOGY FUND Total:					37,939.76

Fund: 702 - ESCROW FUND

BOLTON & MENK, INC.	0371806	09/18/2025	Construction Observation	702.3100.334.2050	8,657.50
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	09/21/2025	Doc 3687366 Res 2025-020 Pi...	702.5100.015.2050	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	09/21/2025	Doc 3687367 Res 2025-021 - P...	702.5100.015.2050	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	09/21/2025	Doc 3685888 Res 2025-174 St...	702.5100.248.2050	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	09/21/2025	Doc # 3685898 Res 2025-172 -...	702.5100.248.2050	52.33
ST. PAUL PIONEER PRESS	0825572521	09/25/2025	NoPH: Grand Grape Generati...	702.5100.261.2050	31.35
KENNEDY & GRAVEN	189662	09/25/2025	Legal Services for SWFMA	702.3100.339.2050	477.00
KENNEDY & GRAVEN	189159	10/02/2025	Pine Bend Estates	702.3100.207.2050	159.00
KENNEDY & GRAVEN	189159	10/02/2025	Scenic Hills Development	702.3100.239.2050	347.93
KENNEDY & GRAVEN	189159	10/02/2025	Pine Bend Estates 2nd Addition	702.3100.267.2050	134.81
KENNEDY & GRAVEN	189159	10/02/2025	Peltier Reserve Development	702.3100.272.2050	30.00
KENNEDY & GRAVEN	189159	10/02/2025	7332 Agate Trl Encroachment...	702.3100.272.2050	224.00
KENNEDY & GRAVEN	189159	10/02/2025	Pine Bend Landfill Matters	702.5100.015.2050	48.00
KENNEDY & GRAVEN	189159	10/02/2025	Pine Bend Landfill Expansion L...	702.5100.015.2050	371.00
KENNEDY & GRAVEN	189159	10/02/2025	Yellowtree Preliminary & Final...	702.5100.230.2050	106.00
KENNEDY & GRAVEN	189159	10/02/2025	1845 77th Street Comp. Plan ...	702.5100.248.2050	53.00
KENNEDY & GRAVEN	189159	10/02/2025	Peltier Reserve 3rd Addition	702.5100.255.2050	2,067.00
KENNEDY & GRAVEN	189664	10/02/2025	Scenic Hills Development	702.3100.239.2050	344.50
KENNEDY & GRAVEN	189664	10/02/2025	Pine Bend Estates	702.3100.267.2050	318.00
KENNEDY & GRAVEN	189664	10/02/2025	7332 Agate Trail Encroachmen...	702.3100.272.2050	384.00
KENNEDY & GRAVEN	189664	10/02/2025	Pine Bend Landfill Expansion L...	702.5100.015.2050	53.00
KENNEDY & GRAVEN	189664	10/02/2025	Pine Bend Landfill Matters	702.5100.015.2050	64.00
KENNEDY & GRAVEN	189664	10/02/2025	Nord 61 Development	702.5100.252.2050	715.50
KENNEDY & GRAVEN	189664	10/02/2025	Peltier Reserve 3rd Add.	702.5100.255.2050	159.00
BARR ENGINEERING COMPANY	23190218.00-334	10/02/2025	Progress on Environmental Ass..	702.5100.015.2050	5,378.00
BARR ENGINEERING COMPANY	23190218.00-335	10/02/2025	pine bend landfill permitting a...	702.5100.015.2050	4,459.00
Fund 702 - ESCROW FUND Total:					24,790.91

Grand Total: 2,036,767.80



Request for Council Action

SUBJECT: Personnel Actions

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Janet Shefchik, HR Manager, 651.450.2512

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions as attached, and to also approve the attached Resolution of Non-Disciplinary Termination.

BACKGROUND

The attached listing of hires, promotions, resignations and/or retirements is presented for Council approval.

Additionally, at this time, the City Administrator is recommending adoption of the attached Resolution Approving a Non-Disciplinary Termination of Employment. The Council has been provided with confidential background information regarding this termination of employment, under separate cover.

Data contained in the attachments is not public information until after the Council takes action and therefore the attachments are not visible to the public prior to approval.

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the attached personnel actions and the attached Resolution Approving a Non-Disciplinary Termination of Employment.

ATTACHMENTS

1. Personnel Actions 10.13.25 (hires-terms)
2. Resolution for Non-Disciplinary Termination



Request for Council Action

**SUBJECT: Approval of 2026 Group Medical Insurance Plans and
City Contribution Amounts**

MEETING DATE: October 13, 2025
ITEM TYPE: Consent Agenda
CONTACT: Janet Shefchik, HR Manager, 651.450.2512
 Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to approve the proposed 2026 group medical insurance plans and city contribution amounts to be offered as part of the City's employee benefits package.

BACKGROUND

State law requires cities to seek bids on their fully insured group insurance plans at least once every 5 years. IGH went out for bids in 2024. From that process, the City renewed with Health Partners for both medical and dental for 2025 and 2026. That Health Partners renewal provided the City with medical plan rates for 2025 (a 6.45% increase over 2024) and a 14% rate cap guarantee for 2026. There were no changes to the dental plans or rates for either year.

To determine actual medical plan premiums for 2026, Health Partners reviewed our participants' usage over the 12-month period from May 2024 to April 2025. The amount of coverage provided compared to the premiums collected would have resulted in a 24.48% increase to our plans for 2026. Fortunately, the rate cap kept that to 14% overall.

Other factors were also considered before coming to a final determination on the rates. For 2026, the IRS increased the minimum deductible for High-Deductible Health Plans with a Health Savings Account. This affected our Health Savings Account (HSA) plans, such that the City had to increase its plan deductibles to keep them "embedded", meaning that a family member can meet an individual deductible without needing to reach the full family-level deductible. In addition to the necessary changes, it is also proposed that the deductibles on the HRA plans be increased somewhat, to keep them generally in line with the deductibles for the HSA plans. The result of these changes is that the annual deductibles for the HSA Plan are proposed to increase from \$3,300 for single coverage and \$6,600 for employee +one and family coverage to \$3,400 / \$6,800 for 2026. For the HRA Plan, the annual deductibles are proposed to increase from \$3,000 / \$6,000 in 2025 to \$3,200 / \$6,400 for 2026. These increases in the annual deductibles will bring the premium increases for 2026 down from 14% to 12.6% overall.

The proposed City contributions toward monthly premiums and annual HSA or HRA accounts are outlined on the attached document. The proposed City contributions are structured in the same manner as they were for 2025, which includes:

- For Employee (Single) Coverage: 100% of the monthly premium + \$386.10/mo. and 50% of the deductible into an HSA account. This is based on the costs of the HSA Plan - Open Access Network. An equivalent dollar amount is provided toward any of the other single coverage options.
- For Employee + One Coverage: 85% of the monthly premium and 50% of the deductible into an HSA account. Again, this is based on the costs of the HSA Plan - Open Access Network. An equivalent dollar amount is provided toward any of the other Employee +One coverage options.
- For Family Coverage: 75% of the monthly premium and 50% of the deductible into an HSA account. An equivalent dollar amount is provided toward any of the other Family coverage options.

Full plan documents for the proposed 2026 insurance offerings are available upon request from the Human Resources Division.

FISCAL IMPACT

The proposed City contributions to employee medical insurance were factored into the City's preliminary 2026 budget as previously adopted by the Council.

RECOMMENDATION

The Council is asked to approve the proposed medical plan offerings for 2026 as described above, authorize appropriate officials to enter into the necessary contracts for these benefit plans, and approve the City's 2026 contribution amounts as indicated on the attached document.

ATTACHMENTS

1. Proposed 2026 Health Insurance Contributions - FT Employees (with CoPay Plan)



City of Inver Grove Heights, MN

2026 Employee Health Insurance - Costs & Contributions for Fulltime Employees

	Monthly Premiums			Annual Deductible	
HSA Plan - Open Access Network	Total Premium	City Contribution	Employee Cost/(Excess)	Total Deductible	City's HSA Contribution
Single	\$961.75	\$1,347.85	(\$386.10)	\$3,400	\$1,700
Single + 1	\$2,163.65	\$1,839.10	\$324.55	\$6,800	\$3,400
Family	\$2,510.25	\$1,882.69	\$627.56	\$6,800	\$3,400
HSA Plan - Achieve Network	Total Premium	City Contribution	Employee Cost/(Excess)	Total Deductible	City's HSA Contribution
Single	\$904.05	\$1,290.15	(\$386.10)	\$3,400	\$1,700
Single + 1	\$2,033.84	\$1,839.10	\$194.74	\$6,800	\$3,400
Family	\$2,359.63	\$1,882.69	\$476.94	\$6,800	\$3,400
HRA Plan - Open Access Network	Total Premium	City Contribution	Employee Cost/(Excess)	Total Deductible	City's HRA Contribution
Single	\$1,034.91	\$1,356.18	(\$321.27)	\$3,200	\$1,600
Single + 1	\$2,328.25	\$1,855.77	\$472.48	\$6,400	\$3,200
Family	\$2,701.21	\$1,899.35	\$801.86	\$6,400	\$3,200
HRA Plan - Achieve Network	Total Premium	City Contribution	Employee Cost/(Excess)	Total Deductible	City's HRA Contribution
Single	\$972.82	\$1,356.18	(\$383.36)	\$3,200	\$1,600
Single + 1	\$2,188.55	\$1,855.77	\$332.78	\$6,400	\$3,200
Family	\$2,539.13	\$1,899.35	\$639.78	\$6,400	\$3,200
Co-Pay Plan - Open Access Network (Closed to new members)	Total Premium	City Contribution	Employee Cost/(Excess)	Total Deductible	City's Contribution
Single	\$1,176.43	\$1,489.52	(\$313.09)	N/A	N/A

Notes: Rates are for full-time benefited employees (36-40 hrs/wk). Part-time benefited employees receive prorated City contributions. Employees electing single coverage may use the "excess" City contribution amount toward the cost of optional benefits, such as dental or vision insurance, or receive the excess as taxable income. Employees waiving coverage will receive \$386.10 per month, which may be used for optional benefits, such as dental or vision insurance, or paid out as taxable income.



Request for Council Action

SUBJECT: **Resolution Regarding Counting of Write-In Votes for Local Elective Office**

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, designating when write-in votes for local elective office shall be individually tallied.

BACKGROUND

In 2023, the City Council adopted Resolution No. #2023-244, which requires write-in candidates for local office to file a written request with the City Clerk no less than seven days prior to the election if the candidate wishes to have their write-in votes individually tabulated. This aligns the tabulation of write-in votes for city office with the rules for county, state and federal office and allows for more efficient tabulation of votes by relieving election officials from having to individually count and report write-in votes for "Mickey Mouse" or "Harry Potter."

During the 2025 legislative session, Minnesota Statute 204B.09 subd. 3 was amended and now requires write-in candidates to register no later than the 19th day before an election, whereas the law previously said seven days. This change was meant to align the deadline for registering as a write-in candidate with the date on which absentee ballots can be opened and counted.

It is therefore recommended that the Council update its previous action, by adopting the attached Resolution, so that the process for local elected office continues to align with that for county, state and federal offices.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

ATTACHMENTS

1. Resolution for Counting Write-In Votes for Local Elected Office
2. 2025 Legislative Session amendments to M.S. 204B.09 subd. 3

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION FOR COUNTING WRITE-IN VOTES FOR LOCAL ELECTIVE OFFICE

WHEREAS, Minnesota Statute 204B.09, subdivision 3 allows for the governing body of a statutory or home rule charter city to adopt a resolution governing the counting of write-in votes for local elective office.

WHEREAS, the current write-in vote counting process is overly time consuming and unnecessary. Counting only registered write-in candidates aligns the write-in recording process with Federal, State and County offices.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA that the City of Inver Grove Heights hereby requires candidates for city office to file a written request with the chief election official by the deadline identified by M.S. 204B.09, subd. 3 or no later than the 19th day before the city election if the candidate wants to have the candidate's write-in votes individually recorded.

Adopted by the City Council of Inver Grove Heights, Minnesota, this 13th day of October, 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Sec. 46. Minnesota Statutes 2024, section 204B.09, subdivision 3, is amended to read:

Subd. 3.

Write-in candidates.

(a) A candidate for county, state, or federal office who wants write-in votes for the candidate to be counted must file a written request with the filing office for the office sought not more than 84 days before the primary and no later than the ~~seventh~~ 19th day before the general election. The filing officer shall provide copies of the form to make the request. The filing officer shall not accept a written request later than 5:00 p.m. on the last day for filing a written request.

(b) The governing body of a statutory or home rule charter city may adopt a resolution governing the counting of write-in votes for local elective office. The resolution may:

(1) require the candidate to file a written request with the chief election official no later than the ~~seventh~~ 19th day before the city election if the candidate wants to have the candidate's write-in votes individually recorded; or

(2) require that write-in votes for an individual candidate only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate.

If the governing body of the statutory or home rule charter city adopts a resolution authorized by this paragraph, the resolution must be adopted, and the city clerk must notify the county auditor before the first day of filing for office. A resolution adopted under this paragraph remains in effect until a subsequent resolution on the same subject is adopted by the governing body of the statutory or home rule charter city.

(c) The governing body of a township, school district, hospital district, park district, soil and water district, or other ancillary elected district may adopt a resolution governing the counting of write-in votes for local elective office. The resolution may require that write-in votes for an individual candidate only be individually recorded if the total number of write-in votes for that office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate. If a governing body adopts a resolution authorized by this paragraph, the resolution must be adopted, and the clerk must notify the county auditor before the first day of filing for office. A resolution adopted under this paragraph remains in effect until a subsequent resolution on the same subject is adopted by the governing body.

(d) A candidate for president of the United States who files a request under this subdivision must include the name of a candidate for vice president of the United States. The request must also include the name of at least one candidate for presidential elector. The total number of names of candidates for presidential elector on the request may not exceed the total number of electoral votes to be cast by Minnesota in the presidential election.

(e) A candidate for governor who files a request under this subdivision must file jointly with another individual seeking nomination as a candidate for lieutenant governor. A candidate for lieutenant governor who files a request under this subdivision must file jointly with another individual seeking nomination as a candidate for governor.

EFFECTIVE DATE.

This section is effective on January 1, 2026.



Request for Council Action

SUBJECT: **Resolution Approving Cooperative Construction Agreement with MnDOT for City Project No. 2024-14 - Argenta/Wescott/TH 149 Signal System Improvements**

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a Cooperative Construction Agreement with the Minnesota Department of Transportation (MnDOT) for City Project No. 2024-14 - Argenta/Wescott/TH 149 Signal System Improvements.

BACKGROUND

City Project 2024-14 was initiated through the City's Capital Improvement Plan (CIP) process, and started in 2024. The City of Eagan received Minnesota Department of Transportation (MnDOT) grant funding to perform several signal system upgrades at intersections of local streets and State Trunk Highways, including the intersection of Argenta Trail/Wescott Road/TH 149. The impetus for the funding was to explore adding flashing yellow arrows (FYA's), as well as performing ancillary Americans with Disability Act (ADA) upgrades, such as new push-button and pedestrian curb ramps. Through the grant program, MnDOT is funding approximately 50% of the improvement costs, and the remaining 50% is being paid for through local funding. As the signal at Argenta Trail/Wescott Road/TH 149 falls on the border between the cities of Eagan and Inver Grove Heights, the City of Inver Grove Heights has a cost share in the improvements in accordance with the original Cooperative Agreement (Agreement No. 89830M, November 27, 2006) for the signal system. That cost share has been estimated at \$75,000, which has been budgeted in the Pavement Management Fund for 2025.

Design and construction of these improvements is being managed by the City of Eagan. Design documents are nearing completion, and an updated Cooperative Agreement to memorialize the shared maintenance responsibilities for these improvements between the participating agencies (MnDOT, cities of Eagan and Inver Grove Heights, and Dakota County) is required to be approved prior to MnDOT authorizing the project to be bid. A Joint Powers Agreement between the cities of Eagan and Inver Grove Heights and Dakota County detailing the scope of design and construction work and cost responsibilities, will be brought forth for City Council consideration at the time the project bids are received and Council is asked to recommend contract award and set a formal project budget.

FISCAL IMPACT

This is an administrative action required to advance the project to the next phase and has no specific cost to the City. However, assuming the project ultimately proceeds to construction, the City has \$75,000 budgeted for its share of the project.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, approving a Cooperative Construction Agreement with MnDOT for City Project No. 2024-14 - Argenta/Wescott/TH 149 Signal System Improvements.

ATTACHMENTS

1. Resolution - Cooperative Agreement Approval for City Project No. 2024-14
2. MnDOT Cooperative Agreement for City Project No. 2024-14

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING COOPERATIVE CONSTRUCTION AGREEMENT FOR ARGENTA
TRAIL/WESCOTT ROAD/TH 149 SIGNAL SYSTEM IMPROVEMENTS
(CITY PROJCT NO. 2024-14; SAP 178-123-001, SAP 195-030-004, AND SP 1921-120)**

WHEREAS, the City has planned for improvements to the signal system at Argenta Trail/Wescott Road/TH 149 in conjunction with the City of Eagan as part of City Project No. 2024-14; and

WHEREAS, the City of Eagan is the lead agency for design and construction of these improvements, and is performing several signal system improvements at signals owned and operated by MnDOT throughout the City of Eagan, but with cooperative maintenance responsibilities shared between the cities of Eagan and Inver Grove Heights, Dakota County, and MnDOT; and

WHEREAS, Cooperative Construction Agreement 89830M, dated November 26, 2006, between the Minnesota Department of Transportation (MnDOT) and the cities of Eagan and Inver Grove Heights, detailed the shared maintenance responsibilities for traffic control signals located at Argenta Trail/Wescott Road/TH 149; and

WHEREAS, due to the proposed signal improvements and upgrades, the extent of the signal system improvements being performed throughout the City of Eagan, an updated Cooperative Agreement is necessary between the MnDOT, the cities of Eagan and Inver Grove Heights, and Dakota County, to memorialize construction and ongoing signal maintenance responsibilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,
THAT:**

1. The City of Inver Grove Heights will enter int MnDOT Agreement 1060110 (herein referred to as the "Agreement") with the State of Minnesota, Department of Transportation for the following purposes: To provide maintenance by the City of Inver Grove Heights for the signal system revisions, ADA improvement, and other associated construction, as outlined in the Agreement, to be performed upon, along, and adjacent to Trunk Highway 149 at the intersection with Wescott Road/Argenta Trail, according to the City of Eagan-prepared plans, specifications, and special provisions designated by Eagan as Eagan Project No. CP 1562, Inver Grove Heights Project No. 2024-14, and by the State as State Project No. 1921-120 (TH 3=101, TH 13 = 117, and TH 149=001)
2. That the Mayor, City Clerk, and other staff as defined in the Agreement are authorized to execute the Agreement and any amendments to the Agreement on behalf of the City.

Approved by the City Council of the City of Inver Grove Heights, Minnesota, this 13th day of October 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF EAGAN
AND
CITY OF INVER GROVE HEIGHTS
AND
DAKOTA COUNTY
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (SP):	<u>1921-120</u>	FY2025 Amount Encumbered
Trunk Highway Number (TH):	<u>(TH 3=001, TH 13=117, TH 149=001)</u>	<u>\$381,000.00</u>
State Aid Project Number (SAP):	<u>178-123-001, 195-030-004</u>	
Eagan Project Number:	<u>CP 1562</u>	FY2026 Amount Encumbered
Inver Grove Heights Project Number:	<u>2024-14</u>	<u>\$126,000.00</u>
Dakota County Project Number:	<u>2000513</u>	
Signal System "A" ID:	<u>1735961</u>	
Signal System "B" ID:	<u>1736179</u>	Total Amount Encumbered
Signal System "C" ID:	<u>1735111</u>	<u>\$507,000.00</u>
Signal System "D" ID:	<u>1736587</u>	
Signal System "E" ID:	<u>1735681</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), the City of Eagan, acting through its City Council ("Eagan"), the City of Inver Grove Heights, acting through its City Council ("Inver Grove Heights"), and Dakota County, acting through its Board of Commissioners ("Dakota County").

Recitals

1. The City of Eagan will perform revise Signal Systems, ADA improvements, and trail construction and other associated construction upon, along, and adjacent to Trunk Highway No. 3 at Red Pine Lane, Trunk Highway No. 13 at Blackhawk Road, Trunk Highway No. 13 at County State Aid Highway No. 28, Trunk Highway No. 149 at Wescott Road/Argentina Trail, and on Trunk Highway No. 149 at Opperman Drive according to Eagan-prepared plans, specifications, and special provisions designated by Eagan as Eagan Project No. CP 1562 and by the State as State Project No. 1921-120 (TH 3=001, TH13=117, TH149=001) ("Project"); and
2. The City of Eagan requests the State participate in the costs of the Signal System revisions and ADA improvements construction and the State is willing to participate in the costs of said construction and associated construction engineering up to the capped amount of available Local Partnership Program (LPP) State funding; and
3. The State, the City of Eagan, the City of Inver Grove Heights, and Dakota County will participate in Signal System maintenance as described in this Agreement; and

4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by Eagan; 11. Liability; Worker Compensation Claims; Insurance; 14. State Audits; 15. Government Data Practices; 16. Governing Law; Jurisdiction; Venue; and 18. Force Majeure. The terms and conditions set forth in Article 6. Signal Systems and EVP Systems Operation and Maintenance will survive the expiration of this Agreement but may be terminated by another Agreement between the parties.
- 1.4. **Plans, Specifications, and Special Provisions.** State-Aid approved Eagan plans, specifications, and special provisions designated by Eagan as CP 1562 and by the State as State Project No. 1921-120 (TH 3=001, TH 13=117, TH 149=001) are on file in the office of Eagan's Engineer and incorporated into this Agreement by reference ("Project Plans").
- 1.5. **Exhibits.** The Preliminary Schedule "I" is attached and incorporated into this Agreement.

2. State Trunk Highway Right-of-Way Use

- 2.1. **Limited Right to Occupy.** The State grants to Eagan (and its contractors and consultants) the right to occupy State Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the Project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this Project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to Eagan (or its contractors or consultants) for revoking this right of occupancy.
- 2.2. **State Access; Suspension of Work; Remedial Measures.** The State's District Engineer or assigned representative retains the right to enter and inspect the State Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to Eagan or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may direct Eagan (and its contractor) to take such remedial measures as the State deems necessary. The State may require Eagan (and its contractors and consultants) to suspend their operations until suitable remedial action plans are approved and implemented. The State will have no liability to Eagan (or its contractors or consultants) for exercising its rights under this provision.

- 2.3. Traffic Control; Worker Safety.** While Egan (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All Egan, contractor, and consultant personnel occupying the State's Trunk Highway Right-of-Way must be provided with required reflective clothing and hats.
- 2.4. State Ownership of Improvements.** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by Egan's contractor with respect to such improvements (if any) will flow to the State. Egan will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from Egan's consultants, and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, Egan will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against Egan's consultants and contractors.
- 2.5. Utility Relocation.** The State authorizes Egan to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600

3. Contract Award and Construction

- 3.1. Bids and Award.** Egan will receive bids and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.
- 3.2. Bid Documents Furnished by Egan.** Egan will, within 7 days of opening bids for the construction contract, submit to the State's State Aid Agreements Engineer a copy of the low bid and an abstract of all bids together with Egan's request for concurrence by the State in the award of the construction contract. Egan will not award the construction contract until the State advises Egan in writing of its concurrence.
- 3.3. Rejection of Bids.** Egan may reject and the State may require Egan to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, Egan will repeat the bidding process in a reasonable period of time, without cost or expense to the State.
- 3.4. Direction, Supervision, and Inspection of Construction.**
- A. The contract construction will be under the direction of Egan and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. Egan will give the State Aid Agreements Engineer in Roseville five days' notice of its intention to start the contract construction.
 - B. Responsibility for the control of materials for the contract construction will be on Egan and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current "Standard Specifications for Construction".
- 3.5. Completion of Construction.** Egan will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate Egan official

and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.

- 3.6. Plan Changes.** The State will not participate in the cost of any contract construction that is in addition to the State participation construction covered under this Agreement unless the following conditions have been met:
- A.** The necessary State funds have been encumbered.
 - B.** All changes in the Project Plans and all addenda, change orders, supplemental agreements, and work orders entered into by Eagan and its contractor for State participation construction are approved in writing by the State District Engineer's authorized representative.
- 3.7. Compliance with Laws, Ordinances, and Regulations.** Eagan will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, Eagan will not require the contractor to follow local ordinances or to obtain local permits.

4. Right-of-Way; Easements; Permits

- 4.1.** Eagan will obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, Eagan will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits, and other permits and sanctions required for State participation construction covered under this Agreement.
- 4.2.** Eagan will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.
- 4.3.** Eagan will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.
- 4.4.** The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City of Eagan to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).

5. Maintenance by Eagan

Upon completion of the Project, Eagan will provide the following without cost or expense to the State:

- 5.1. Storm Sewers (Catch Basin-1).** Ownership and routine maintenance of Catch Basin-1 storm sewer facilities construction located in the southwest quadrant of TH 169 Wescott Road (MSAS 106). Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation.
- 5.2. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

6. Signal Systems and EVP Systems Operation and Maintenance

Operation and maintenance responsibilities will be as follows for the Signal Systems and EVP Systems on TH 3 at Red Pine Lane (Signal System "A"), on TH 13 at Blackhawk Road (Signal System "B"), on TH 13 at CSAH 28 (Yankee Doodle Road) (Signal System "C"), on TH 149 at Argenta Trail/Wescott Road (Signal System "D"), and on TH 149 at Opperman Drive (Signal System "E").

6.1. *Eagan, Inver Grove Heights, and Dakota County Responsibilities.*

- A. *Power.*** Eagan will be responsible for the hook-up cost and application to secure an adequate power supply to the service pads or poles for the Signal Systems. Eagan will pay all monthly electrical service expenses necessary to operate Signal System "A", "B", "C", and "E", the associated EVP Systems, and interconnect. Inver Grove Heights will pay all monthly electrical service expenses necessary to operate Signal System "D", its EVP system, and interconnect.
- B. *Minor Signal System Maintenance.*** Eagan will provide minor Signal System maintenance for Signal System "A", "B", and "E", without cost to the State. Dakota County will provide minor Signal System maintenance for Signal System "C", without cost to the State. Inver Grove Heights will provide minor Signal System maintenance for Signal System "D", without cost to the State.
 - i.** Maintain the signal pole mounted LED luminaires, including replacing the luminaires when necessary. The LED luminaire must be replaced when it fails or when light levels drop below recommended AASHTO levels for the installation.
 - ii.** Replace the Signal Systems LED indications. Replacing LED indications consists of replacing each LED indication when it reaches end of life per the MnDOT Traffic Engineering Manual or fails or no longer meets Institute of Traffic Engineers (ITE) standards for light output.
 - iii.** Clean the Signal Systems controller cabinet and service cabinet exteriors.
 - iv.** Clean the Signal Systems and luminaire mast arm extensions. Eagan will be responsible for future painting of Signal System "C" including luminaire mast arm extensions. Painting will be in accordance with MnDOT Standard Specification 2565.3U, unless approved by the State's District Traffic Engineer.
 - v.** Paint and maintain the any cross-street pedestrian crosswalk markings.

6.2. *State Responsibilities.*

- A. *Interconnect; Timing; Other Maintenance.*** The State will maintain the interconnect and signing, and perform all other Signal System, APS, and signal pole luminaire circuit maintenance without cost to Eagan, Inver Grove Heights, or Dakota County. All Signal System timing will be determined by the State, and no changes will be made without the State's approval.
- B. *EVP Systems Operation.*** The EVP Systems will be installed, operated, maintained, and removed according to the following conditions and requirements:
 - i.** All maintenance of the EVP Systems must be done by State forces.
 - ii.** Emitter units may be installed only on authorized emergency vehicles, as defined in Minnesota Statutes § 169.011, Subdivision 3. Authorized emergency vehicles may use emitter units only when responding to an emergency. Eagan, Inver Grove Heights, and Dakota County will provide the State's District Engineer or their designated representative a list of all vehicles with emitter units, if requested by the State.

- iii. Malfunction of the EVP Systems must be reported to the State immediately.
- iv. In the event the EVP Systems or its components are, in the opinion of the State, being misused or the conditions set forth in Paragraph ii. above are violated, and such misuse or violation continues after Eagan, Inver Grove Heights, and Dakota County receives written notice from the State, the State may remove the EVP Systems. Upon removal of the EVP Systems pursuant to this Paragraph, all of its parts and components become the property of the State.
- v. All timing of the EVP Systems will be determined by the State.

6.3. State Trunk Highway Right-of-Way Access. Each party authorizes the other party to enter upon their respective public right-of-way to perform the maintenance activities described in this Agreement.

6.4. Related Agreements. This Agreement will supersede and terminate Agreement No. 73876, dated September 28, 1995, between the State and Eagan, for the intersection of TH 3 at Red Pine Lane (Signal System "A"). This Agreement will supersede and terminate the operation and maintenance terms of Agreement No. 80731M, dated November 14, 2000, between the State, Eagan, and Dakota County, for the intersection of TH 13 and Blackhawk Road (Signal System "B") and the intersection of TH 13 and CSAH 28 (Yankee Doodle Road) (Signal System "C"). This Agreement will supersede and terminate operation and maintenance terms of Agreement No. 89830M, dated November 27, 2006, between the State, Eagan, and Inver Grove Heights, for the intersection of TH 149 at Argenta Trail/Wescott Road (Signal System "D") and TH 149 and Opperman Drive (Signal System "E").

7. Basis of State Cost

7.1. Schedule "I". The Preliminary Schedule "I" includes all anticipated State participation construction items and the construction engineering cost share covered under this Agreement.

7.2. State Participation Construction. The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for Mobilization and Traffic Control.

- A. 100 Percent will be the State's rate of cost participation in all of the Signal System revisions and ADA improvement construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 and No. 3 of the Preliminary Schedule "I".

7.3. State Furnished Materials. The State will furnish an ATC Cabinet 350 ("State Furnished Materials"), according to the Project Plans, to operate Signal System "A" covered under this Agreement. Eagan's lump sum share for State Furnished Materials is **\$29,420.73**. The State's lump sum share for State Furnished Materials is **\$29,420.73**. Eagan and the State's cost shares for State Furnished Materials will be deducted from the State's total construction cost share as shown in the Schedule "I".

7.4. Construction Engineering Costs. The State will pay a construction engineering charge equal to 8 percent of the total State participation construction covered under this Agreement.

7.5. Addenda, Change Orders, Supplemental Agreements, and Work Orders. The State will share in the costs of construction contract addenda, change orders, supplemental agreements, and work orders that are necessary to complete the State participation construction covered under this Agreement and are approved in writing by the State District Engineer's authorized representative.

7.6. Liquidated Damages. All liquidated damages assessed Eagan's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total

construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

8. State Cost and Payment by the State

- 8.1. State Cost.** \$448,158.54 is the State's estimated share of the costs of the contract construction (less State Furnished Materials cost), which includes the construction engineering cost share as shown in the Preliminary Schedule "I." The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon review of the construction contract bid documents described in Article 3.2, the State will decide whether to concur in Eagan's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement. The State's total construction cost share is capped at **\$507,000.00** (including State Furnished Materials and Construction Engineering).
- 8.2. Conditions of Payment.** The State will pay Eagan the State's total estimated construction cost share, which does not include the construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:
- A.** Encumbrance by the State of the State's total estimated construction cost share, the 8 percent construction engineering cost share, and the contingency amount, as shown in the Revised Schedule "I".
 - B.** Execution of this Agreement and transmittal to Eagan, including a letter advising of the State's concurrence in the award of the construction contract.
 - C.** The State's receipt of a written request from Eagan for the advancement of funds. The request will include certification by Eagan that all necessary parties have executed the construction contract.
- 8.3. Limitations of State Payment; No State Payment to Contractor.** The State's participation in the contract construction is limited to the lump sum amount shown in Article 8.1, and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to Eagan. Eagan's contractor is not intended to be and will not be deemed to be a third-party beneficiary of this Agreement. Eagan's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against Eagan by Eagan's contractor.

9. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

9.1. The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone:	(651) 366-4634
E-Mail:	malaki.ruranika@state.mn.us

9.2. Eagan's Authorized Representative will be:

Name, Title: Aaron Nelson, City Engineer (or successor)
Address: 3830 Pilot Knob Road, Eagan, MN 55122
Telephone: (651) 675-5635
E-Mail: anelson@cityofeagan.com

9.3. Inver Grove Heights's Authorized Representative will be:

Name, Title: Brian Connolly, Public Works Director (or successor)
Address: 8150 Barbara Avenue, Inver Grove Heights, MN 55077
Telephone: (651) 450-2571
E-Mail: bconnolly@ighmn.gov

9.4. Dakota County's Authorized Representative will be:

Name, Title: Erin Laberee, County Engineer (or successor)
Address: 14955 Galaxie Avenue, Apple Valley, MN 55124
Telephone: (952) 891-7271
E-Mail: erin.laberee@co.dakota.mn.us

10. Assignment; Amendments; Waiver; Contract Complete

- 10.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 10.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 10.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 10.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State, Eagan, Inver Grove Heights, and Dakota County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

11. Liability; Worker Compensation Claims; Insurance

- 11.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of Eagan, Inver Grove Heights, and Dakota County. Notwithstanding the foregoing, Eagan, Inver Grove Heights, and Dakota County will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by Eagan, Inver Grove Heights, and Dakota County contractor(s) or consultant(s) or by a third party because of an act or omission by Eagan, Inver Grove Heights, and Dakota County, or their respective contractor(s) or consultant(s).
- 11.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

11.3. Eagan may require its contractor to carry insurance to cover claims for damages asserted against Eagan's contractor.

12. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

13. Title VI/Non-discrimination Assurances

Eagan, Inver Grove Heights, and Dakota County agrees to comply with all applicable USDOT Standard Title VI/Non-Discrimination Assurances contained in USDOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at:

https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in this Agreement, Eagan, Inver Grove Heights, and Dakota County will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of Eagan, Inver Grove Heights, and Dakota County's compliance with this provision. Eagan, Inver Grove Heights, and Dakota County must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making Eagan, Inver Grove Heights, and Dakota County staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

14. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, Eagan, Inver Grove Heights, and Dakota County's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

15. Government Data Practices

Eagan, Inver Grove Heights, Dakota County, and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Eagan, Inver Grove Heights, and Dakota County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Eagan, Inver Grove Heights, or Dakota County.

16. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

17. Termination; Suspension

17.1. By Mutual Agreement. This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

17.2. Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to Eagan, Inver Grove Heights, and Dakota County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, Eagan, Inver Grove

Heights, and Dakota County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

17.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

18. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: FY25 3000823112

SWIFT Purchase Order: FY25 3000842292

CITY OF EAGAN

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____

(District Engineer)

Date: _____

Approved:

By: _____

(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

INVER GROVE HEIGHTS

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

DAKOTA COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____
(County Engineer)

Approved as to form:

By: _____
(Assistant County Attorney)

Approved:

By: _____
(Physical Development Director)

Date: _____

County Board Resolution

No. _____ Date _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"
Agreement No. 1060110
City of Eagan, City of Inver Grove Heights, and Dakota County

SP 1921-120 (TH 3=001, TH13=117, TH 149=001) Preliminary: September 23, 2025
SAP 178-123-001, SAP 195-030-004
Eagan City Project No. CP 1562, Contract 24-10
Inver Grove Heights City Project No. 2024-14
Dakota County Project No. 2000513

State Funds

revise signal systems, ADA improvements, and trail construction performed under
City contract with _____

located on Trunk Highway No. 3 at Red Pine Lane, Trunk Highway No. 13 at Blackhawk Road, Trunk Highway No. 13 at County State Aid Highway No. 28
located on Trunk Highway No. 149 at Wescott Road/Argentina Trail, Trunk Highway No. 149 at Opperman Drive

STATE COST PARTICIPATION

(1) SP 1921-120 Construction From Sheet No. 3	438,262.00
Construction Engineering (8%)	35,060.96
Total State Cost (Construction and Construction Engineering)	\$473,322.96
Total State LPP Funding	448,158.54
Total State Cost	\$448,158.54

Fiscal Year 2025 LPP Funding Encumbered Amount (capped)	\$381,000.00
Fiscal Year 2026 LPP Funding Encumbered Amount (capped)	\$126,000.00
Total Encumbered LPP Funding Amount	\$507,000.00
State Furnished Materials (Total State and City of Eagan Cost)	(\$58,841.46)
Total LPP Funding Available	\$448,158.54

(1) Amount of advance payment as described in Article 8.2 of the Agreement (estimated amount)

(1) 100% STATE
(P) = PLAN QUANTITY

1060110

ITEM NUMBER	SP 1921-120 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	AS BUILT	LS	1.00	5,000.00	5,000.00
2021.501	MOBILIZATION	LS	0.44	30,000.00	13,200.00
2102.518	PAVEMENT MARKING REMOVAL	SQ FT	792.00	4.00	3,168.00
2104.502	REMOVE SIGN PANEL	EACH	2.00	100.00	200.00
2104.502	REMOVE PIPE APRON	EACH	1.00	450.00	450.00
2104.502	SALVAGE CASTING	EACH	1.00	280.00	280.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	2.00	5.00	10.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	454.00	3.00	1,362.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	113.00	12.00	1,356.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	396.00	10.00	3,960.00
2104.518	REMOVE BITUMINOUS WALK	SQ FT	237.00	3.00	711.00
2104.518	REMOVE CONCRETE WALK	SQ FT	685.00	3.00	2,055.00
2104.601	HAUL SALVAGED MATERIAL	LS	1.00	2,000.00	2,000.00
2106.507	EXCAVATION - COMMON (EV) (P)	CU YD	24.00	25.00	600.00
2106.507	EXCAVATION - SUBGRADE (EV) (P)	CU YD	6.00	25.00	150.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	16.00	50.00	800.00
2211.509	AGGREGATE BASE CLASS 5	TON	50.00	100.00	5,000.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	10.00	10.00	100.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	3.00	200.00	600.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (4,E)	TON	111.00	200.00	22,200.00
2501.502	18" RC PIPE APRON	EACH	2.00	2,000.00	4,000.00
2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	2.00	800.00	1,600.00
2503.503	15" RC PIPE SEWER DES 3006 CL V	LIN FT	5.00	90.00	450.00
2503.503	18" RC PIPE SEWER DES 3006 CL III	LIN FT	24.00	100.00	2,400.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	2.00	2,000.00	4,000.00
2506.502	CASTING ASSEMBLY	EACH	2.00	2,500.00	5,000.00
2506.502	INSTALL CASTING	EACH	1.00	1,000.00	1,000.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	1.00	3,000.00	3,000.00
2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1.00	2,500.00	2,500.00
2511.507	RANDOM RIPRAP CLASS II	CU YD	8.00	150.00	1,200.00
2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	51.00	30.00	1,530.00
2521.618	CONCRETE CURB RAMP WALK	LIN FT	1,085.00	15.00	16,275.00
2531.603	CONCRETE CURB & GUTTER	LIN FT	253.00	35.00	8,855.00
2531.618	TRUNCATED DOMES	SQ FT	127.00	70.00	8,890.00

1060110

Data is considered Non-public prior to project award under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.



Request for Council Action

SUBJECT: **Contract Award for Improvements to Community Rooms at the Veterans Memorial Community Center**

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Aaron Fitzloff, Facilities Maintenance Superintendent, (651) 450-2469

ACTION REQUESTED

The Council is asked to authorize the appropriate City officials to enter into the attached contract with Modern Design in the amount of \$40,036 to update the kitchen, kitchenette, and window sills in the VMCC Community Rooms. This project was approved as part of the 2024 CIP and carried over into 2025 as a continuation project.

BACKGROUND

The 2024 Community Center Capital Improvement Plan (CIP) included a project to update the kitchen, kitchenette, and window sills in the Veterans Memorial Community Center (VMCC) Community Rooms, with a total budgeted cost of \$60,000. This project was approved as part of the 2024 CIP and carried over into 2025 as a continuation project.

The VMCC Community Rooms are highly utilized spaces that serve residents, rental groups, and community organizations for meetings, celebrations, and events. The existing cabinets, countertops, and window sills have become worn and outdated due to years of frequent use.

Updating these elements will improve the functionality of the space, enhance the overall appearance of the community rooms, and help extend the life of the facility.

Staff obtained two competitive quotes for the work:

- Modern Design: **\$40,036**
- Distinctive Design: **\$44,579.46**

Modern Design submitted the lowest responsible quote and is recommended for the project.

FISCAL IMPACT

A total of \$60,000 was budgeted for this project. Modern Design's contract totals \$40,036, with an additional \$6,000 anticipated for tile work and new refrigerators, bringing the total project cost to \$46,036. This results in an estimated cost savings of \$13,964 within the project budget.

RECOMMENDATION

Staff recommends approval of the attached contract with Modern Design in the amount of \$40,036, to update the kitchen, kitchenette, and window sills in the VMCC Community Rooms.

ATTACHMENTS

1. Modern Design Contract for VMCC

Modern Design

CUSTOM CABINETRY AT ITS FINEST

209 Paul Avenue South, PO Box 147, Cologne, MN 55322 Phone: 952.466.4766

www.moderndesigncabinetry.com

QUOTE SUMMARY

Contractor/Designer: Homeowners Date: 10/8/2025
Homeowner: Veterans Memorial Community Center Original Bid Date: 8/25/2025

PROJECT ADDRESS	QUOTE NUMBER	PROJECT NAME
8055 Barbara Ave, Inver Grove Heights, MN 55077, USA	250427.3	Veterans Memorial Community Center
Contact Email: afitzloff@ighmn.gov		Contact Phone:

Modern Design LLC (Modern Design) is pleased to present the following bid for Veterans Memorial Community Center, based on plans, and specifications dated 8/18/2025, and subject to the following inclusions, exclusions,

SUMMARY	AMOUNT
Cabinetry base bid	\$35,555.95
Delivery and installation of supplied cabinetry and crown	\$4,480.05
Finishing of supplied cabinetry	N/A
Number of colors included from MD Color Collection	1-2
Number of custom colors	0
Cabinet hardware allowance (Price is included in cabinetry base bid)	\$672.00
Hardware installed ONSITE / IN-SHOP (Additional cost for ONSITE installation)	IN-SHOP
Cabinet glass allowance (Price is included in cabinetry base bid)	N/A
Cabinetry subtotal	\$40,036.00
Sales Tax (Add to subtotal if NOT installed by Modern Design LLC)	N/A
Total >>>>>	\$40,036.00

Client approval required prior to MD cutting cabinetry: **Signed ATP, Signed Drawings, Signed Contract, and Down payment of ½ the total.**

Design/Drawings: We have designers on staff to guide you through layout/design/selections, which is included in our bid. Our draftsmen provide computerized CAD drawings for you to approve before the cabinets get built. If you decide to make changes to the design **after** the design phase, you will be billed our design rate of \$85/hour.

Cabinet Specs:

Wood species: Wilsonart 8281 White Oak PB Natural

Cabinet interiors: White Melamine

Cabinet construction: Frameless / Euro Style

Paneled / smooth finished ends: Smooth

Door style: Slab

Door hinges: Standard soft close

Drawer front style: Slab

Drawer slides type: Soft close, undermount, full extension slides

Drawer box type: White Melamine

Cabinet trim: One layer standard size trim and, if indicated, base shoe

Cabinet glass / mirror: N/A

Cabinet accessories: See Bid Summary

Modern Design

CUSTOM CABINETRY AT ITS FINEST

209 Paul Avenue South, PO Box 147, Cologne, MN 55322 Phone: 952.466.4766

www.moderndesigncabinetry.com

Cabinet/Trim Finishing: Modern Design uses a catalyzed water-resistant varnish. Standard finishing includes a color selected from the Modern Design color collection. If additional colors are selected, there will be an additional charge of \$500 per color for the extra labor and material required. A custom color can be created for an additional cost of \$500 per color (up to 2 samples included).

Please note: wood is a natural product and each tree is unique, so there is always variation in grain pattern and color (up to five shades different). If you are matching to an existing stain/paint, there may be a variation in the color, due to dye lots and aging of wood/color.

EXCLUSIONS:

1. Removal of existing cabinetry/structures
2. Electrical and plumbing work
3. Installing and leveling of any appliances
- 4.

PROJECT NOTES:

Project bid per plans and drawings. Unless specifically noted otherwise, the pricing contained in this Proposal (including options) is offered as a complete package and not for itemization. Price may be subject to change based upon design and selections.

The attached Bid Summary details the items and areas bid and unless noted otherwise, are the only inclusions which were bid and not to be assumed the inclusion of other areas, services or items.

If the project is located more than a 50-mile radius from Modern Design, additional travel expenses may incur.

Typical lead time for start of installation on site is **6-10 weeks after the final drawings have been approved**. Lead time will vary depending upon capacity, design changes, project size and complexity.

Hardware notes: If handles/knobs are provided or selected by others, they must be delivered to Modern Design a minimum of 3 weeks prior to the cabinetry install. If not, a flat fee of \$200 plus \$5 per handle/knob will be charged for Modern Design to install them on-site (we have a special hardware machine to install them at our shop which is much more accurate & efficient than installing the hardware onsite). A hardware map must be provided to show handle/knob placement.

QUALIFICATIONS:

Payment to be made as follows: 50% Downpayment is due prior to cutting cabinets. Additional draws may be made throughout the project. Balance due upon completion. If balance is not paid within 30 days, invoice will be assessed a 1.5%/18% annual interest rate. If invoice is not paid within 90 days, a lien will be placed on the property and the unpaid amount may be sent to an attorney or collection agency and customer shall pay all attorney's fees/collection agency fees.

All material to be as specified per signed drawings. All work to be completed according to specifications submitted, per standard practices. Any alteration or deviation will become a change order and extra costs, if any, will be above and beyond the pricing given. All agreements are contingent upon strikes, accidents or delays beyond our control. Homeowner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers Compensation insurance.

NOTE: With the current materials market, Modern Design Cabinetry reserves the right to adjust the pricing on this proposal as needed to cover any increased costs of materials used to produce your project. In addition to any re-bids, there will be a final price determined just before materials are purchased and production starts, and you will be notified if there are any changes in the pricing.

We look forward to working with you on this project.

If you have any questions, please do not hesitate to call us at 952-466-4766.
Email questions regarding this quote to estimates@moderndesigncabinetry.com

Thank you for your business!

Bid Summary
Veterans Memorial Community Center
Proposal 10-08-2025
Bid No. 250427

Estimator: **Ryan Eiden**

Job Class:

Wage Type: **Open**

Job Status: **Bidding**

Bid Date: **10/8/2025**

Plans Date: **8/18/2025**

Job Site: Veterans Memorial Community Center, 8055 Barbara Ave, Inver Grove Heights, MN 55077, USA

ML - Conference Room 01 - 8218 White Oak PB Natural

Item	Quantity
1143 - Drawer Single Large (24" or Larger)	3.00 EA
1305 - Hardware - Standard Size (\$12 Allowance Per Knob / Pull)	19.00 EA
2610 - Laminate Upper Cabinet 25"-40" Tall	7.69 LF
2611 - Laminate Upper Cabinet 24" (and Under) Tall	5.88 LF
2613 - Laminate Base Cabinet 16"-25" Deep	10.68 LF
2616 - Laminate Panel Smooth Upper	3.51 LF
2617 - Laminate Panel Smooth Base	2.00 LF
2621 - Laminate Wall Mounted Angled	3.07 LF
ML - Conference Room 01 - 8218 White Oak PB Natural Total:	
	6,103.30

ML - Conference Room 02 - 8218 White Oak PB Natural

Item	Quantity
0503 - Appliance Opening Adjustment	3.00 EA
1142 - Drawer Single	1.00 EA
1143 - Drawer Single Large (24" or Larger)	5.00 EA
1302 - Hardware - Door Lock Custom	25.00 EA
1305 - Hardware - Standard Size (\$12 Allowance Per Knob / Pull)	37.00 EA
2605 - Laminate Tall Cabinet 8' Tall	2.81 LF
2610 - Laminate Upper Cabinet 25"-40" Tall	7.83 LF
2611 - Laminate Upper Cabinet 24" (and Under) Tall	8.56 LF
2613 - Laminate Base Cabinet 16"-25" Deep	24.12 LF
2616 - Laminate Panel Smooth Upper	3.48 LF
2617 - Laminate Panel Smooth Base	2.00 LF
2620 - Laminate Panel Smooth 8' Tall	4.32 LF
2621 - Laminate Wall Mounted Angled	3.05 LF
ML - Conference Room 02 - 8218 White Oak PB Natural Total:	
	13,633.15

ML - Corian Tops - Color Group 2

Item	Quantity
0118 - Confrence Room - Corian Group 2 Color	1.00 EA
0119 - Confrence Room Kitchenette - Corian Group 2 Color	1.00 EA
0120 - Sills - Corian Group 2 Color	1.00 EA
ML - Corian Tops - Color Group 2 Total:	
	13,719.50

Bid Summary

; *Memorial Communit*

Proposal 10-08-2025

Bid No. 250427

Removal and Disposal of Existing Cabinets

Item	Quantity	
0117 - Removal and Disposal of Existing Cabinets	1.00 EA	
Removal and Disposal of Existing Cabinets Total:		2,100.00

Summary

	Total
Cabinetry Base Bid	35,555.95
Delivery and Installation	4,480.05
Finishing of Supplied Items	0.00
Hardware Allowance (Included in Cabinetry Base Bid)	672.00
Subtotal	40,036.00
Sales Tax	0.00
Grand Total:	40,036.00



Request for Council Action

SUBJECT: **Approval of Contract with LiveBarn for Live Streaming at VMCC Ice Arenas**

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to authorize the appropriate officials to enter into the attached contract with LiveBarn for live streaming at the VMCC ice arenas.

BACKGROUND

The City has historically used City-owned cameras to stream activities at the VMCC ice arenas through a City-operated YouTube channel. However, hockey user groups, including coaches, players, teams, and family members who wish to view games and tournaments, have found this service inadequate for their needs.

In recent years, many cities have transitioned to contracting with third-party vendors who install high-quality cameras in municipal ice arenas and offer subscription-based streaming services. This model not only enhances the viewing experience but also generates additional revenue for the arena. The majority of neighboring and statewide rinks have adopted this approach, providing improved recording capabilities and convenience for their ice user groups.

The VMCC remains one of the few larger arenas that has not yet implemented such a service. This has, to some extent, benefited the City, as user groups have encouraged their preferred streaming vendor to partner specifically with us as a host site.

As a result, staff have negotiated the attached agreement with LiveBarn, which will install cameras in both the East and West rinks and sell subscriptions to view live-streamed hockey games via its LiveBarn platform. In return, LiveBarn will provide the City with a significant up-front payment and ongoing annual revenue.

FISCAL IMPACT

The agreement provides a \$10,000 upfront payment and \$2,000 annually per ice sheet, totaling \$4,000 per year. Over the five-year term of the contract, this equates to \$30,000 in total revenue to the Community Center. These funds will be directed to the Community Center Fund as additional revenue to support ongoing operations and maintenance.

There are no upfront capital or ongoing operational costs to the City associated with this agreement. The vendor, LiveBarn, will cover all costs related to equipment, installation, and fiber services.

This partnership with LiveBarn also reflects the continued efforts of staff to identify and implement

innovative strategies to generate new revenue streams at the Community Center, helping to enhance financial sustainability while improving amenities for facility users.

RECOMMENDATION

Staff recommends approval of the attached contract with LiveBarn.

ATTACHMENTS

1. LiveBarn Contract

DATE:

BETWEEN: LIVEBARN INC. ("LiveBarn")

and

City of Inver Grove Heights ("Venue Owner")

WHEREAS LiveBarn Inc. and Venue Owner wish to enter into this Agreement pursuant to which LiveBarn will install at Venue Owner's Ice Rink Sheet described in the attached Schedule "A" (each being an "Ice Rink Sheet") a fully automated sports broadcasting system for the delivery of live and/or on demand video and audio streaming to internet connected devices such as smartphones, computers or tablets (the "Automated Online Broadcast Service");

NOW, THEREFORE, in consideration for the mutual promises set out below, and for other good and valuable consideration acknowledged by the parties, LiveBarn and Venue Owner agree as follows:

1 AUTOMATED ONLINE BROADCAST SERVICE

1.1 LiveBarn shall, at its own expense, install and maintain all hardware, software and internet bandwidth required for the operation and maintenance of the Automated Online Broadcast Service relating to each Ice Rink Sheet. The initial installation will occur within six months from the date of this Agreement (such six-month date being herein referred to as the "Latest Install Date"); it will be scheduled with the written (including via email) approval of Venue Owner, and concurrently with the installation, LiveBarn will specifically explain to Venue Owner representative onsite exactly where any hardware or other components will be installed. Installation will then only proceed with the consent of Venue Owner, which consent will be deemed upon LiveBarn undertaking its installation. The initial installation for each Ice Rink Sheet shall include one (1) computer, one (1) router, one (1) modem, between one (1) and three (3) power converters, and up to two (2) cameras to be placed on the side walls or on the beams or columns extending from the walls. As part of the installation process, LiveBarn will remove the existing Venue Owner's cameras inside the rinks and replace them with the LiveBarn cameras. The internet connection and computer shall be located adjacent to the respective Ice Rink Sheet in a secure location with electrical power outlets. The exact selection of camera locations will be made after consideration for optimal broadcast quality and avoidance of any obstruction. Any modification to the installation will only be undertaken with the permission and process with Venue Owner as outlined above. Venue Owner shall assume the cost of electricity for the components installed in connection with this Agreement.

1.2 In addition LiveBarn shall, at its expense and upon Venue Owner's request, install one TV which will display a combination of LiveBarn highlights and a live feed, as well as additional LiveBarn information.

1.3 Title to all hardware, software, and wiring shall remain in the name of LiveBarn.

1.4 All content broadcast using the Automated Online Broadcast Service, including the video and audio relating to all sports and recreational activities occurring on each Ice Rink Sheet (collectively, the "Content"), will be made available to LiveBarn's subscribers on a monthly subscription basis, subject to Sections 1.7 and 1.8 below. LiveBarn will determine the pricing for its offerings of the Automated Online Broadcast Service. LiveBarn may provide a free trial at its discretion.

1.5 Revenue generated from the Automated Online Broadcast Service will be the property of LiveBarn; however, LiveBarn will supply Venue Owner with a unique code (a "Promo Code") to enable it to market and solicit new memberships for LiveBarn, for which LiveBarn will pay Venue Owner thirty percent (30%) of the Revenue generated from these memberships over the full lifetime of these memberships, during the Term of this Agreement. Such payment is referred to herein as the "Revenue Share Payment." "Revenue" means gross revenue collected by LiveBarn during the Term for live and on-demand streaming, excluding credit-card processing fees and any customer refunds actually processed and paid out by LiveBarn. The Promo Code will enable Venue Owner to solicit LiveBarn memberships by providing potential members with the attraction of a ten percent (10%) discount. The Promo Code will track the memberships generated by Venue Owner on a quarterly basis. The Revenue Share Payments to Venue Owner will apply only to Revenue collected from LiveBarn memberships originated with the Promo Code allocated to Venue Owner. LiveBarn will pay Venue Owner its revenue share within thirty (30) days of the end of each calendar quarter together with a corresponding revenue statement. Venue Owner will provide a staff person to communicate with and receive LiveBarn's various local marketing initiatives (including social media) as described below. In addition, within thirty (30) days of the date hereof, LiveBarn will pay Venue Owner a signing bonus of ten thousand dollars (\$10,000) in consideration for entering into this Agreement.

1.6 LiveBarn agrees to pay the Venue Owner a minimum Revenue Share Payment of two thousand dollars (\$2,000) per Ice Rink Sheet per contract year, which shall be referred to herein as the "Guaranteed Payment." For each contract year during the Term, LiveBarn will pay Venue Owner the Guaranteed Payment upon invoice. For each contract year during the Term, beginning on October 1st 2025, LiveBarn will track the Revenue generated by the Promo Codes. If, at the end of any contract year during the Term, the Revenue Share Payment exceeds the Guaranteed Revenue, LiveBarn will pay the difference between the Revenue Share Payment and the Guaranteed Revenue. Any additional Revenue Share Payment that is earned will be paid when the annual Guaranteed Revenue is paid. If, at the end of any contract year during the Term, the Revenue Share Payment is less than the Guaranteed Revenue, no

additional payment will be required. All payments shall be made within thirty (30) days of the end of the contract year.

1.7 LiveBarn shall be the exclusive owner of all rights in and to the Content, and shall have the exclusive right to broadcast the Content for all purposes and in any manner it determines in its sole discretion, including by providing its broadcast signal to national broadcasters and digital media distributors. Without limiting the foregoing, the Venue Owner acknowledges that online distributions of the Content from each Ice Rink Sheet will be made available to all subscribers of the Automated Online Broadcast Service, subject to Sections 1.8 and 1.9 below.

1.8 LiveBarn will provide Venue Owner with an exclusive online administrative password to enable Venue Owner to "black out" any Junior Hockey Event from being broadcast on any selected Ice Rink Sheet (the "Blackout Restrictions") upon written request from a third party that owns the rights to any such Junior Hockey Event. "Junior Hockey Event" means any event that is (i) at the junior hockey level, and (ii) in a league that permits 20-year-olds to participate.

1.9 If the Venue Owner desires, or a third party requests that Venue Owner restrict viewer access to an event that is not an ice hockey game (such as a practice or other non-Hockey Game ice usage, such as community skating events or non-ice use of the rink) at a Venue for privacy purposes, LiveBarn will provide Venue Owner with the ability to restrict viewer access to such event to a pre-selected potential audience or to "black out" the entire event.

1.10 During the Term (as defined below), LiveBarn will provide Venue Owner with three (3) complimentary LiveBarn accounts for each Ice Rink Sheet.

1.11 LiveBarn will hold Venue Owner harmless for any injuries to LiveBarn employees and agents in connection with their work.

2 TERM AND TERMINATION

2.1 The term of this Agreement commences on the date hereof and continues until the five-year anniversary of the Latest Install Date (the "Term"), and it will automatically renew for successive terms of two (2) years (each two-year period, a "Renewal Period"), unless either party notifies the other in writing of its intent to discontinue this Agreement at least ninety (90) days before the expiration of the then current term.

2.2 Upon termination of this Agreement by expiration of the Term or under Section 2.3 below, LiveBarn shall, at its own cost and expense, remove all hardware, software and wiring from Venue Owner's location.

2.3 Venue Owner shall have the right to terminate this Agreement if LiveBarn materially breaches this Agreement

and the material breach is not cured to within forty (40) days after Venue Owner provides written notice which outlines such breach to LiveBarn.

3 EXCLUSIVITY

3.1 In consideration for the investment of time and expense incurred by LiveBarn to fulfill its obligations under this Agreement, the receipt and sufficiency of which is hereby acknowledged, the Venue Owner hereby declares and agrees that during the Term, including all Renewal Periods, and notwithstanding the termination of this Agreement by the Venue Owner, LiveBarn shall have the absolute exclusivity to stream, broadcast, or otherwise distribute all sports and recreational activities occurring on each of the Ice Rink Sheets using an unmanned operated camera. For clarity, a device is an "unmanned operated camera" if it either (i) does not require a human operator to capture footage, or (ii) uses software to automatically track the action or follow the play at an event and thereby capture, record, or broadcast footage in any automated fashion. For greater certainty, the said exclusivity shall apply for the entire Term, including any applicable Renewal Period, even if the Venue Owner elects to terminate this Agreement prior to the expiration of the Term.

3.2 The Venue Owner hereby declares and acknowledges that the foregoing exclusivity, including the term thereof, is reasonable in the circumstances, and that LiveBarn is relying upon such exclusivity in connection with the provision of the Automated Online Broadcast Service and that LiveBarn would not have entered into this Agreement without such exclusivity.

3.3 Venue Owner acknowledges and agrees that, in the event of a breach or threatened breach by it of the provisions of Section 3.1 above, LiveBarn will have no adequate remedy in money or damages and, accordingly, shall be entitled to an injunction in a court of competent jurisdiction against such breach. However, no specification in this Agreement of any specific legal or equitable remedy shall be construed as a waiver or prohibition against any other legal or equitable remedies in the event of a breach of any of the provisions of this Agreement.

4 SUPPLY OF AUTOMATED ONLINE BROADCAST SERVICE

4.1 LiveBarn will use reasonable skill and care to make the Automated Online Broadcast Service available throughout the Term. Notwithstanding the foregoing, LiveBarn shall have no responsibility, liability, or obligation whatsoever to Venue Owner, or any other third party, for any interruptions of the Automated Online Broadcast Service.

4.2 LiveBarn may, without any liability to Venue Owner, suspend the supply of all or part of the Automated Online Broadcast Service upon giving Venue Owner notice. This would occur if the LiveBarn equipment is repeatedly damaged or LiveBarn is unable to obtain a sufficient internet signal to the venue.

4.3 The Venue Owner agrees to notify LiveBarn by email to venuesupport@livebarn.com as soon as it becomes aware of any interruption or malfunction with the Automated Online Broadcast Service. Venue Owner will not be responsible for damage or malfunction of any equipment and LiveBarn will repair or replace at its cost any malfunctioning components which is required. Any required service visit by LiveBarn will be scheduled with the written approval (including email) of Venue Owner. LiveBarn will specifically explain the repair, replacement or service work to Venue Owner representative onsite and this work will only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its work.

4.4 From time to time there will be on site adjustments requiring assistance from a technically proficient person at the Venue Owner's venue(s) (each, a "Venue"). Venue Owner will be responsible to supply such person when necessary.

5 NOTICE TO PUBLIC

5.1 The Venue Owner agrees to post a notice at the entrance to its Venue and inside each Ice Rink Sheet, advising the public that the Venue is monitored by video cameras for security, safety and commercial purposes, and participants waive any claim relating to the capture or public transmission of his/her participation while at the venue. LiveBarn will supply and post these notices during its initial installation and reserves the right to modify the language contained therein from time to time, in its sole discretion, to satisfy its legal obligations.

5.2 In all agreements with parties for usage of the Venue, Venue Owner will include provisions both disclosing the existence of LiveBarn broadcasting at the Venue and requiring such parties to notify all their users of the Venue of the same.

6 MARKETING

6.1 Venue Owner agrees to promote LiveBarn through all available avenues discussed in this section, understanding that it is in Venue Owner's best interest financially to market LiveBarn to its customers and patrons. LiveBarn will also provide, at its expense, a minimum of one (1) 2.5 x 6' color printed standing banner, branded with the Promo Code described in Section 1.5, to be displayed within Venue Owner's lobby in a prominent location. Venue Owner understands that failure to comply and make reasonable promotion and marketing efforts will result in lower revenue share payments to Venue Owner.

6.2 Venue Owner will provide a marketing contact person(s) who will be responsible for interacting with LiveBarn and becoming knowledgeable about the various LiveBarn marketing and promotion initiatives. Upon installation of LiveBarn, Venue Owner will make said contact available for a thirty (30) minute video web session, serving as an orientation into all of the best practices for

introducing and promoting LiveBarn. This person will subsequently be responsible for implementing promotion and marketing initiatives to Venue's customers and patrons.

6.3 Venue Owner may place a LiveBarn banner or link on its website with a backlink and embedded demo video where possible. Venue Owner will do the same with any organizations, associations, clubs and affiliates that it owns that use its facility.

6.4 Venue Owner may announce the LiveBarn installation as well as embed any demo video on all of its social media networks. Venue Owner may also like and follow LiveBarn on said social media networks as well as share content when tagged, acknowledging that this will only be used when the Venue is directly involved with any video shared. Venue Owner may do the same with any organizations, associations, clubs, affiliates that it owns that use its facility.

7 GENERAL

7.1 Any amendment to this Agreement must be in writing and signed by both parties.

7.2 Although LiveBarn will remain liable for its obligations hereunder, LiveBarn shall be permitted to use agents and subcontracts to perform its installation, maintenance and repair obligations hereunder.

7.3 The waiver of a breach of any provision of this Agreement will not operate or be interpreted as a waiver of any other or subsequent breach.

7.4 If any part of this Agreement is held to be invalid or unenforceable, that part will be severed and the rest of the Agreement will remain in force. Headings herein are for reference only.

7.5 LiveBarn hereby represents that it maintains \$2,000,000 of General Liability Insurance, \$2,000,000 in Media Coverage Insurance and \$2,000,000 in Cyber Insurance, and that upon execution of this Agreement Venue Owner will be named as additionally insured at all times during the term of this Agreement, in the amounts above, with its name and location included.

7.6 All notices required under this Agreement must be given in writing and by email to LiveBarn at venuesupport@livebarn.com, fmiller@livebarn.com, ray@livebarn.com, and to Venue Owner at its address listed herein. Either party may change its address from time to time by providing notice of such change to the other party.

7.7 This Agreement describes the entire understanding and agreement of the parties and supersedes all oral and written agreements or understandings between them related to its subject matter.

7.8 This Agreement may be executed in one or more counterparts, each of which will be deemed an original, and all of which taken together will be deemed to be one instrument.

7.9 This Agreement is governed by and will be interpreted under the laws of the State of Minnesota. Any disputes shall be heard in the courts located in the State of Minnesota. Each party agrees not to assert, in any such dispute, that it is not subject personally to the jurisdiction of the above-named courts, that its property is exempt or immune from attachment or execution, or that any such Action brought in one of the above-named courts should be dismissed on grounds of *forum non conveniens*,

7.10 Each party shall keep the terms contained herein confidential and neither it nor its directors, officers, employees, agents or representatives, where applicable, shall disclose the terms contained herein without the express written consent of the other party, unless such disclosure is required by applicable law.

7.11 Venue Owner will not be liable to LiveBarn by reason of inconvenience or annoyance for any damages or lost revenue due to power loss or shortage, mechanical breakdown, structural damage, roof collapse, fire, flood, renovations, improvements, alterations, or closure of the facility by it or any regulatory agency.

7.12 LiveBarn consents to Venue Owner promoting in its marketing materials that LiveBarn supplies it with the Automated Online Broadcast System.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date and at the place first above mentioned.

LIVEBARN INC.

Per: _____

VENUE OWNER

Per: _____

Print Name: Brenda Dietrich, Mayor

Date: _____

Print Name: Rebecca Kiernan, City Clerk

Date:

SCHEDULE A (REQUIRED)

City of Inver Grove Heights
Veterans Memorial Community Center
8055 Barbara Avenue
Inver Grove Heights, MN 55077

We require one point of contact to initiate communication with for each venue. This person will receive a request to complete an online form that gathers information about the venue and points of contact.

Name of Each Rink:

1. East Rink
2. West Rink

Primary Contact - Venue General
Manager or Decision Maker:

Name: Adam Lares

Work Number: 651-450-2587

Cell Phone: 612-441-0292

Email Address: alares@ighmn.gov

Venues 9 Digit Tax Id # (EIN): 41-6005255

We require the Tax ID number in order to ship hardware from Canada to the USA (This helps speed up the shipping and installation process).



Request for Council Action

SUBJECT: **Resolution Calling for a Public Hearing to Consider Assessment of Costs for Securing Vacant and Hazardous Building at 3095 65th Street**

MEETING DATE: October 13, 2025

ITEM TYPE: Consent Agenda

CONTACT: Jason Ziemer, Community Development Director, 651-450-2546

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, calling a public hearing for Monday, October 27, 2025 to consider the assessment of costs related to securing the vacant and hazardous building located at 3095 65th Street.

BACKGROUND

On May 12, 2025, the City Council authorized the Chief Building Official to proceed with securing a vacant and hazardous building located at 3095 65th Street ("Subject Property") in Inver Grove Heights. The Subject Property is known locally as the former home of Buggy Car Wash. The City hired a contractor to secure the building and clean up the site. That work was completed over the summer and the property owner was invoiced for that work, but payment has not been received. Therefore, staff is now asking the Council to call a public hearing for the purpose of assessing the Subject Property for the expenses incurred.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

ATTACHMENTS

1. Resolution Calling a Public Hearing to Assess Cost of Nuisance Abatement
2. Notice of Public Hearing

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. _____**

**A RESOLUTION CALLING FOR A PUBLIC HEARING ON
PROPOSED ASSESSMENT OF UNPAID CITY CHARGES FOR
SECURING VACANT AND HAZARDOUS BUILDING**

WHEREAS, pursuant to Minnesota Statutes §463.251, the City of Inver Grove Heights ("City") has completed the securing of a vacant and hazardous building located at 3095 65th Street East, Inver Grove Heights, MN; and

WHEREAS, the City has invoiced the person(s) responsible for such charges for City services and has provided to the City Clerk a list of persons to be assessed for unpaid costs related to the securing, as authorized by Minnesota Statute §429.061.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, a public hearing to consider the special assessment of unpaid charges for the costs related to the securing of the vacant and hazardous building located at 3095 65th Street East, Inver Grove Heights, MN, is hereby called for the Monday, October 27, 2025 at 6:00 p.m. in the City Council Chambers, 8150 Barbara Avenue, Inver Grove Heights, MN, to pass upon such proposed assessments, and at such time and place all persons will be given an opportunity to be heard with reference to such assessment.

BE IT FURTHER RESOLVED, the City Clerk is directed to cause notice of the hearing on the proposed assessments to be published in the official newspaper and mailed notice to the owner of each parcel subject to assessment of the costs for unpaid City nuisance and diseased tree abatement services at least two weeks prior to the hearing and stating the total cost of the unpaid charges to be assessed to each parcel.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this day 13th day of October, 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**NOTICE OF HEARING ON PROPOSED ASSESSMENT
CITY OF INVER GROVE HEIGHTS, MINNESOTA**

Notice is hereby given that the Inver Grove Heights City Council will meet at 6:00 p.m. on October 27, 2025, in the Council chambers at the Inver Grove Heights City Hall, 8150 Barbara Avenue, Inver Grove Heights, MN, to consider, and possibly adopt, the proposed assessment for the City's costs associated with securing the unsecured and hazardous structure on the property located at 3095 65th Street East, Inver Grove Heights, MN ("Subject Property"). Adoption of the proposed assessment against the Subject Property may occur following the hearing. The total cost of securing the structure was \$ 13,326.57, and this entire amount is proposed to be specially assessed against the Subject Property.

Such assessment is proposed to be payable in one installment in 2026 and will bear interest at the rate of 6.106% per annum from the date of the adoption of the assessment resolution. To the lone installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2026, unless paid within 30 days of adoption. Owners are advised of the provisions of Minnesota Statutes, Sections §435.193 to §435.195. The City has not adopted any deferment procedures pursuant to these Statutes for securing vacant and hazardous structures.

The owner of the Subject Property may, at any time prior to certification of any adopted assessment to the County Auditor, pay the assessment to the City Clerk. No interest shall be charged for assessment amounts paid within 30 days from the adoption of this assessment. The owner may, at any time after certification, pay to Dakota County the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 30 or interest will be charged through December 31 of the succeeding year. The rate of interest that will apply is 6.106% per annum. No partial prepayments are accepted by the City.

The proposed assessment roll is on file for public inspection at the City Clerk's office. All persons will be heard at the hearing and all written or oral objections will be considered at the hearing. No appeal to district court may be taken as to the amount of an assessment adopted pursuant to Minnesota Statutes, Section §429.061, Subd. 2, unless a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The city council may at the hearing or at any adjournment thereof upon such further notice as it deems advisable to the affected property owner consider any objection to the amount of a proposed individual assessment.

An owner may appeal an assessment to district court pursuant to Minnesota Statute §429.081 by serving notice of the appeal upon the mayor or the city clerk of the City of Inver Grove Heights within 30 days after the adoption of the assessment and filing such notice with the District Court within 10 days after service upon the mayor or city clerk.

Rebecca Kiernan, City Clerk

Published in the Pioneer Press on October 19, 2025



Request for Council Action

SUBJECT: **Assessment Hearings and Resolutions Adopting Final Assessment Rolls for 2025 Pavement Management Projects 2023-09E, 2025-09E, and 2025-09G**

MEETING DATE: October 13, 2025

ITEM TYPE: Public Hearing

CONTACT: Paul Merchlewicz, City Engineer, 651.450.2572
 Brian Connolly, Public Works Director, 651.450.2571
 David Ray, Assistant City Engineer, 651.450.2541

ACTION REQUESTED

The Council is asked to hold assessment hearings and then adopt the attached Resolutions regarding the final assessment rolls for City Project Nos. 2023-09E, 2025-09E, and 2025-09G.

BACKGROUND

On March 24, 2025 and April 14, 2025, the City Council awarded contracts and approved budgets for the City Projects noted in the table below:

Project No.	Project Name	Bid Award Date	Bid Amount	Total Budget
2023-09E	Argenta Trail	3/24/2025	\$646,889*	\$869,419*
2025-09E	50th Street	4/14/2025	\$1,734,027.50	\$2,306,256.58
2025-09G	Bacardi Avenue	4/14/2025	\$496,514	\$620,643

* Values for 2023-09E are City of Inver Grove Heights cost share only

The following points summarize the work associated with each project area:

- **2023-09E** - Full Reconstruction, Sanitary Sewer Extension, Water Service Installation, Storm Improvements, Curb and Gutter, and Greenway Trail Construction.
- **2025-09E** - Full Depth Reclamation, Storm Improvements, Sidewalk Improvements, Utility Adjustments.
- **2025-09G** - Full Reconstruction, Spot Utility Repairs, Sanitary Sewer Realignment, Storm Improvements, and Curb and Gutter.

All projects have reached substantial completion and only require final punch list items to be resolved before contract completion. The estimated total costs for each project are as follows:

- **2023-09E:** \$1,012,491 estimated total project cost (16% over budget — City of IGH Share Only)
- **2025-09E:** \$2,150,431 estimated total project cost (7% under budget)
- **2025-09G:** \$643,873 estimated total project cost (4% over budget)

Staff held an informational open house from 5:00 to 8:00 pm on Thursday, October 2, 2025, with project boards and final assessment rolls available for review and discussion on all three projects. Residents representing two properties attended, out of a total of 36 properties proposed to be assessed. Questions were answered by staff regarding the assessment payment process.

FISCAL IMPACT

Project 2023-09E is a full reconstruction project with street and storm sewer costs assessed at a rate of 35%, based on an adjusted front-footage basis for single-family and multi-family/manufactured home properties in accordance with the City's Special Assessment Policy. Additionally, sanitary sewer installation for Project 2023-09E is considered a "new improvement", and is assessed at a rate of 100% for benefiting properties on an area basis for properties previously not served by sanitary sewer.

Project 2025-09E was a full-depth reclamation project with street and storm costs assessed at a rate of 55%, shared on an area basis for commercial and high-density residential (apartment) properties in accordance with the City's Special Assessment Policy.

Project 2025-09G is a full reconstruction project with street and storm sewer costs assessed at a rate of 55%, based on a per-parcel basis for gravel road paving with existing public utilities in accordance with the City's Special Assessment Policy.

Assessment terms vary based on the amount to be assessed, with terms and rates as follows:

Assessment Amount	Term (Years)	Interest Rate
\$0 - \$999	1	4.106%
\$1,000 to \$4,999	5	4.228%
\$5,000 to \$9,999	10	5.011%
\$10,000+	15	5.646%

The following table summarizes the per-policy assessments for each project:

Project No.	Total Costs (Street/Storm & Sidewalk)	Total Costs (Sanitary Sewer)	Total Assessed	Final Assessment	Assessment Basis
2023-09E	\$709,070	\$271,174	\$269,166	\$13,426 - \$36,634 \$192,254	Per Parcel (residential) Mobile Home Community (total)

2025-09E	\$2,108,653.11	N/A	\$1,001,515.68	\$13,919.61	Per Acre
2025-09G	\$581,548	N/A	\$107,500	\$10,750*	Per Parcel

* Value is capped by a special benefit appraisal prepared by Patchin Messner

RECOMMENDATION

Staff recommends Council hold the assessment hearings and then adopt the attached Resolutions, adopting the final assessment rolls for City Project Nos. 2023-09E, 2025-09E, and 2025-09G. As there are three (3) project areas included in this Request for Council Action, the Council is asked to hold each project hearing and approve each Resolution independently.

ATTACHMENTS

1. Resolution Adopting Final Assessment Roll 2023-09E
2. Final Assessment Roll 2023-09E
3. Resolution Adopting Final Assessment Roll 2025-09E
4. Final Assessment Roll 2025-09E
5. Resolution Adopting Final Assessment Roll 2025-09G
6. Final Assessment Roll 2025-09G

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING SPECIAL ASSESSMENTS AND ADOPTING FINAL ASSESSMENT ROLL
FOR CITY PROJECT NO. 2023-09E**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Inver Grove Heights has met, heard, and passed upon all objections to the proposed special assessments for the improvements for City Project No. 2023-09E which included pavement rehabilitation by means of full reconstruction, storm improvements, curb improvements, utility adjustments, water improvements, sanitary improvements, and appurtenances related thereto on the following streets: Argenta Trail starting from approximately 500' north of the intersection with TH 149 to Opperman Drive.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,
THAT:**

1. The special assessments and the final assessment roll, a copy of which is attached hereto and made a part hereof, is hereby adopted and shall constitute the special assessment levied against the parcels named herein, and each tract of land herein included is hereby found to be benefited by the improvement in at least the amount of the special assessment levied against it.
2. Such assessment shall be payable in equal installments extending over a period of fifteen (15) years beginning in 2026 and shall bear interest at the rate of 5.646 percent per annum beginning January 1, 2026.
3. The owner of any property, so assessed, may at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year (or such later date as determined by the Council), except no interest shall be charged or accrued in 2025.
4. The Clerk shall, forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other taxes.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 13th day of October 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

CP 2023-09E - Argenta Trail Final Assessment Roll														
#	PIN	Property Type Classification	Owner	Site Address	Front Footage	Adjusted Front Footage	Parcel Area (Acres)	Per Policy Assessment (Street)	Assessment Cap (Street)	Per Policy Assessment (Sewer)		Final Assessment	Final Assessment Roll	Notes
										Trunk	Lateral			
	FULL DEPTH RECLAMATION													
1	20-01800-55-010	R4-MANUFACTURED HOME PARK	EMERALD HILLS MHC LLC	1870 UPPER 85th STREET	1982	3964		\$192,254.00	\$529,754.05	\$0.00	\$0.00	\$192,254.00	\$192,254.00	
2	20-01800-25-022	RESIDENTIAL	JOHN T WENDT & LINDA DEHRER-WENDT TSTE	8804 ARGENTA TRAIL	284	284	1.20	\$13,774.00	\$16,400.00	\$7,170.00	\$15,689.94	\$36,633.94	\$36,633.94	
3	20-01800-58-051	RESIDENTIAL	MARISELA MEZA BARAJAS & ARMANDO MEZA MIRANDA	8820 ARGENTA TRAIL	104	104	0.44	\$5,044.00	\$8,200.00	\$2,629.00	\$5,752.98	\$13,425.98	\$13,425.98	
4	20-01800-58-061	RESIDENTIAL	MATTHEW J QUALICK & LORI LANGEBERG	8842 ARGENTA TRAIL	104	104	0.44	\$5,044.00	\$8,200.00	\$2,629.00	\$5,752.98	\$13,425.98	\$13,425.98	
5	20-01800-58-093	RESIDENTIAL	KARLA J ANDERSON	8860 ARGENTAL TRAIL	104	104	0.44	\$5,044.00	\$8,200.00	\$2,629.00	\$5,752.98	\$13,425.98	\$13,425.98	
				TOTALS:	2578	4560	2.52	\$221,160.00		\$15,057.00	\$32,948.87	\$269,165.87	\$269,165.88	\$0.01

IGH STREET & STORM ASSESSMENT (RECONSTRUCTION)	
TOTAL STREET & STORM COST:	\$631,841.25
ASSESSABLE STREET & STORM COST (35%):	\$221,144.44
TOTAL IGH PROJECT ADJUSTED FRONT FOOTAGE (LF):	4,560
NET ASSESSMENT RATE PER LF (ASSESABLE STREET & STORM COST / ADJUSTED FRONT FOOTAGE):	\$48.50
TOTAL STREET & STORM ASSESSMENTS:	\$221,160.00

IGH SANITARY SEWER ASSESSMENT	
TOTAL SANITARY SEWER COST:	\$96,011.74
ASSESSABLE SANITARY SEWER COSTS (50%): (City Covers 50% because Argenta is a Border Road)	\$48,005.87
TOTAL BENEFITING ACRES:	2.52
2025 TRUNK ASSESSMENT RATE (Per Acre)(City Code 3-4-2-3)	\$5,975.00
TOTAL TRUNK ASSESSMENTS	\$15,057.00
REMAINING LATERAL ASSESSMENT COSTS	\$32,948.87
LATERAL ASSESSMENT RATE (Per Acre)	\$13,074.95
TOTAL SANITARY ASSESSMENT:	\$48,005.87

FINAL COMBINED ASSESSMENTS:	\$269,165.88
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**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING SPECIAL ASSESSMENTS AND ADOPTING FINAL ASSESSMENT
ROLL FOR CITY PROJECT 2025-09E – 50TH STREET AREA PROJECT**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Inver Grove Heights has met, heard, and passed upon all objections to the proposed special assessments for the improvements for City project No. 2025-09E which includes pavement rehabilitation by means of full depth reclamation, storm improvements, curb improvements, utility adjustments, and appurtenances related thereto on the following streets: 50th Street East from Trunk Highway 3 to Babcock Trail, Ashley Lane from 50th Street East to 50th Street East.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:

1. The special assessments, and the final assessment roll, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment levied against the parcels named herein, and each tract of land herein included is hereby found to be benefited by the improvement in at least the amount of the special assessment levied against it.
2. Such assessment shall be payable in equal installments extending over a period of 5, 10, or 15 years beginning in 2026 and shall bear interest rates of 4.228, 5.011, and 5.646 percent per annum, respectively, beginning January 1, 2026, depending on the assessment amount.
3. The owner of any property, so assessed, may at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of the payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year (or such later date as determined by the Council), except no interest shall be charged or accrued in 2025.
4. The Clerk shall, forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other taxes.

Approved by the City Council of the City of Inver Grove Heights, Minnesota, this 13th day of October 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

CP-2025-09E 50th Street Area Final Assessment Roll														
#	PIN	Property Zoning Code and Description	Owner	Site Address	Front Footage (Foot)	Driveway Access on Project Area	Property Area (Acres)	Adjustment to Area (ACRE)	Adjusted Assessed Area (Acres)	Ponding Easement Credits	Per Policy Assessment	Ponding Easement Credit Amount	Final Assessment	Notes
1A	208412601010	B-3 GENERAL BUSINESS	SAXON IGH LLC	1290 50TH ST E	183	1	4.84		4.84	0.17	\$ 67,370.89	\$ (2,366.33)	\$ 116,507.11	Pond Easement Credit. Common Use with Parcel 1B.
1B		B-3 GENERAL BUSINESS	SAXON IGH LLC		0	1	3.82		3.82	0.12	\$ 53,172.90	\$ (1,670.35)		Pond Easement Credit. Common Use with Parcel 1A.
2	201355001010	B-3 GENERAL BUSINESS	SMCD PROPERTIES OF IGH LLC	1350 50TH ST E	586	1	6.22		6.22	2.33	\$ 86,579.95	\$ (32,432.68)	\$ 54,147.27	Pond Easement Credit.
3	200291054010	B-3 GENERAL BUSINESS	LUTHER COMPANY LIMITED PARTNERSHIP		75	0	0.35		0.35		\$ 4,871.86	\$ -	\$ 4,871.86	Has Frontage on Project. Common Use and Shared Driveway with Parcel 4.
4	200291054030	B-3 GENERAL BUSINESS	LUTHER COMPANY LIMITED PARTNERSHIP		645	1	4.11		4.11	1.20	\$ 57,209.58	\$ (16,703.53)	\$ 40,506.05	Pond Easement Credit. Common Use with Parcel 3
5	200291054050	B-3 GENERAL BUSINESS	LUTHER COMPANY LIMITED PARTNERSHIP	1470 50TH ST E	665	1	8.57		8.57	1.81	\$ 119,291.03	\$ (25,194.49)	\$ 94,096.54	Pond Easement Credit
6	202390000070	NO ZONING	STATE OF MN - DOT		450	0	4.36	(4.36)	0.00		\$ -	\$ -	\$ -	MnDOT Owned Parcel. Area Not Included in Assessments.
7	202390000071	NO ZONING	STATE OF MN - DOT		172	0	2.25	(2.25)	0.00		\$ -	\$ -	\$ -	MnDOT Owned Parcel. Area Not Included in Assessments.
8	202390000061	NO ZONING	STATE OF MN - DOT		175	0	1.72	(1.72)	0.00		\$ -	\$ -	\$ -	MnDOT Owned Parcel. Area Not Included in Assessments.
9	202390000050	NO ZONING	STATE OF MN - DOT		139	0	1.61	(1.61)	0.00		\$ -	\$ -	\$ -	MnDOT Owned Parcel. Area Not Included in Assessments.
10	202390000040	NO ZONING	STATE OF MN - DOT		190	0	1.95	(1.95)	0.00		\$ -	\$ -	\$ -	MnDOT Owned Parcel. Area Not Included in Assessments.
11	202390000020	NO ZONING	STATE OF MN - DOT		187	0	2.00	(2.00)	0.00		\$ -	\$ -	\$ -	MnDOT Owned Parcel. Area Not Included in Assessments.
12	200321002010	P - PUBLIC INSTITUTIONAL	CITY OF INVER GROVE HTS	1779 HIGHWAY 62	150	1	0.73		0.73		\$ 10,161.31	\$ -	\$ 10,161.31	
13	200321001013	I-1 LIMITED INDUSTRY	STATE OF MN - DOT		439	0	2.51		2.51		\$ 34,938.21	\$ -	\$ 34,938.21	State Owned Vacant Developable Property. Assessable.
14	200321001012	I-1 LIMITED INDUSTRY	NORTHERN STATES POWER CO		0	0	0.42		0.42		\$ 5,846.23	\$ -	\$ 2,923.12	Indirect lot. Assessed at 50% lot area. Pavement Management Covers 50% Reduction.
15A	201557601010	I-1 LIMITED INDUSTRY	TMB PROPERTIES LLC	1848 50TH ST E	283	1	1.73		1.73		\$ 24,080.92	\$ -	\$ 24,080.92	Common Use with Parcel 15B.
15B	201557601020	I-1 LIMITED INDUSTRY	TMB PROPERTIES LLC	1870 50TH ST E	403	1	2.16		2.16		\$ 30,066.35	\$ -	\$ 30,066.35	Common Use with Parcel 15A.
16	201480001023	I-1 LIMITED INDUSTRY	BULACH DEV CO		45	0	0.13		0.13		\$ 1,809.55	\$ -	\$ 1,809.55	Has Front Footage on Project. Shared Driveway with 15B.
17A	201360001050	I-1 LIMITED INDUSTRY	EVERGREEN IND INC		317	0	1.01		1.01		\$ 14,058.80	\$ -	\$ 14,058.80	Common Use and Ownship with 17B and Common Use with 18. Frontage on 50th.
17B	200291080032	I-1 LIMITED INDUSTRY	EVERGREEN IND INC		317	0	4.94		4.94		\$ 68,762.85	\$ -	\$ 68,762.85	Common Use and Ownship with 17A and Common Use with 18. Frontage and Driveway on Babcock. Shared Driveway on 50th St.
18	201360001041	I-1 LIMITED INDUSTRY	SUZANNE J TSTE AHERN	4921 BABCOCK TRL E	451	1	2.03		2.03		\$ 28,256.80	\$ -	\$ 28,256.80	Common Use with Parcel 17A and 17B. Frontage and Shared Driveway on 50th Street.
19	204950000010	I-1 LIMITED INDUSTRY	WILLIAM R & LISA M MILBERT	1801 50TH ST E	281	0	1.30		1.30		\$ 18,095.49	\$ -	\$ 18,095.49	Vacant Lot that Fronts 50th Street. Common Ownership with Parcel 20.
20	204950001010	I-1 LIMITED INDUSTRY	MILBERT COMPANY	1788 50TH ST E	281	1	2.72		2.72	0.44	\$ 37,861.33	\$ (6,124.63)	\$ 31,736.70	Platted Ponding Easement Credit.
21	207125702011	PUD - PLANNED UNIT DEVELOPMENT	GSIC II SOUTHVIEWLLC	4920 ASHLEY LN	2030	1	17.30		17.30		\$ 240,809.19	\$ -	\$ 240,809.19	
22	207125701010	PUD - PLANNED UNIT DEVELOPMENT	GSIC II SOUTHVIEWLLC	4895 ASHLEY LN	1780	1	4.99		4.99		\$ 69,458.84	\$ -	\$ 69,458.84	
23	200291081015	P - PUBLIC INSTITUTIONAL	SOUTHVIEW COUNTRY CLUB	239 MENDOTA ROAD E	232	0	47.61	(47.61)	0.00		\$ -	\$ -	\$ -	Has no Access. Not Included in Area Assessment.
24	200291054020	NO ZONING	STATE OF MN - DOT		399	0	1.00	(1.00)	0.00		\$ -	\$ -	\$ -	MnDOT Owned ROW parcel. No assessment
25	204480001030	B-1 LIMITED BUSINESS	GOOD SAMARITAN SOCIETY - IGH	1301 50TH STREET E	221	0	0.92		0.92	0.92	\$ 12,806.04	\$ (12,806.04)	\$ -	Property Completely Encumbered by Ponding Easement. Not Assessed. Frontage on 50th Street.
26	204480001020	B-3 GENERAL BUSINESS	ROEN REAL ESTATE HOLDINGS LLC	1325 50TH ST E	1207	1	4.86		4.86	0.55	\$ 67,649.29	\$ (7,655.78)	\$ 59,993.51	Ponding Easement Deduction.
27	204480001010	B-3 GENERAL BUSINESS	J & R INVER GROVEHEIGHTS LLC	4700 ROBERT TRL S	240	1	2.22		2.22		\$ 30,901.53	\$ -	\$ 30,901.53	
28	200291051011	P - PUBLIC INSTITUTIONAL	GOOD SAMARITAN SOCIETY - IGH	1305 50TH ST E	0	0	4.18		4.18	0.54	\$ 58,183.95	\$ (7,516.59)	\$ 25,333.68	Ponding Easement Credit. Indirect lot. Assessed at 50% lot area. City Pavement Management Covers 50% Reduction.
PARTIAL RECONSTRUCTION: FINAL ASSESSMENT SUBTOTALS					12,543	14	144.56	(62.50)	82.06	8.08	\$ 1,142,242.89	\$ (112,470.42)	\$ 1,001,515.68	Per-Policy, Ponding Easement Credit, and Final Assessment Totals

Pavement Management Covers (Credits): \$ (140,727.21)

City Covers 50% of Indirect Access Parcel's 14 and 28 Assessments. City Covers Ponding Easement Total Credits.

\$ 1,001,515.68

Total Final Assessments

IGH FDR ASSESSMENT RATE CALCULATIONS (STREET & STORM)		
A	TOTAL ELIGIBLE STREET, STORM AND SIDEWALK COSTS:	\$2,108,653.11
B	ASSESSABLE STREET & STORM COSTS (55%):	\$1,142,242.89
C	TOTAL PROJECT ADJUSTED AREA (ACRE):	82.06
D	NET ASSESSMENT RATE PER ADJUSTED AREA (ACRE):	\$13,919.61

Note: No Single Family Residential Parcels on the Project.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING SPECIAL ASSESSMENTS AND ADOPTING FINAL ASSESSMENT
ROLL FOR CITY PROJECT 2025-09G - BACARDI AVENUE RECONSTRUCTION**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Inver Grove Heights has met, heard, and passed upon all objections to the proposed special assessments for the improvements for City project No. 2025-09G which includes the reconstruction of Bacardi Avenue and 88th St by means of paving, installation of storm sewer, sanitary sewer repairs and the construction of a stormwater BMP along the former 88th St Right of Way.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:

1. The special assessments, and the final assessment roll, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment levied against the parcels named herein, and each tract of land herein included is hereby found to be benefited by the improvement in at least the amount of the special assessment levied against it.
2. Such assessment shall be payable in equal installments extending over a period of 15 years beginning in 2026 and shall bear interest at the rate of 5.646 percent per annum beginning January 1, 2026
3. The owner of any property, so assessed, may at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of the payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year (or such later date as determined by the Council), except no interest shall be charged or accrued in 2025
4. The Clerk shall, forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other taxes.

Approved by the City Council of the City of Inver Grove Heights, Minnesota, this 13th day of October 2025.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

2025-09G Bacardi Avenue Reconstruction Assessment Roll												
#	PIN	Property Zoning Code and Description	Owner	Site Address	Total Property Value	Residential Driveway Access	Sf Residential Front Footage (Foot)	Sf Adjusted Front Footage (Foot)	Property Area (Acre)	Per Policy Assessment	Final Assessment*	Notes
Full Reconstruction												
1	201160001010	PUD - PLANNED UNIT DEVELOPMENT	DAVID D JR & JUNE M HAMLAR	8899 AVIARY PATH	\$ 1,127,000.00	0	78	78	2.45	\$ 11,609.31	\$ -	Bacardi Avenue front footage but the lot is accessed off of aviary path. Assessment to be paid with City pavement management funds.
2	200180058201	R-1C LOW DENSITY RESIDENTIAL	JOHN & PATRICIA KEGLER	8868 BACARDI AVE	\$ 332,600.00	1	90	90	0.45	\$ 15,955.36	\$ 10,750.00	
3	200180058191	R-1C LOW DENSITY RESIDENTIAL	MARY PETER	8854 BACARDI AVE	\$ 323,900.00	1	137	137	0.69	\$ 15,955.36	\$ 10,750.00	
4	200180058181	R-1C LOW DENSITY RESIDENTIAL	TROY RONNIE & JENNIFER WIEDERHOFT RHODES	8830 BACARDI AVE	\$ 331,400.00	1	85	85	0.43	\$ 15,955.36	\$ 10,750.00	
5	200180058170	R-1C LOW DENSITY RESIDENTIAL	DAVID & LINDA L AHRENS	8810 BACARDI AVE	\$ 338,900.00	1	104	104	0.52	\$ 15,955.36	\$ 10,750.00	
6	200180058160	R-1C LOW DENSITY RESIDENTIAL	SUZANNE L STEINHAUSER	8780 BACARDI AVE	\$ 322,700.00	1	105	105	0.52	\$ 15,955.36	\$ 10,750.00	
7	200180058150	R-1C LOW DENSITY RESIDENTIAL	FRANK J III STEINHAUSER	8760 BACARDI AVE	\$ 289,900.00	1	134	134	0.67	\$ 15,955.36	\$ 10,750.00	
8	200180055010	R-4 MANUFACTURED HOMES	EMERALD HILLS MHCLLC	1870 UPPER 85TH ST	\$ 15,324,300.00	0	440	440	77.53	\$ 65,488.42	\$ -	Northern front footage along 88th st ROW easement. Assessment to be paid with City pavement management funds.
9	200180058024	R-1C LOW DENSITY RESIDENTIAL	JOHN T TSTE WENDT	8804 ARGENTA TRL	\$ 241,400.00	0	184	184	1.56	\$ 27,386.07	\$ -	Southern front footage of 88th st ROW easement. Assessment to be paid with City pavement management funds
10A	200180058102	R-1C LOW DENSITY RESIDENTIAL	DENNY G & MONY STEVENSON	8762 BACARDI AVE	\$ 303,200.00	0	166	166	0.40	\$ 24,707.00	\$ -	88th st front footage. Assessment to be paid with City pavement management funds.
10B	200180058102	R-1C LOW DENSITY RESIDENTIAL	DENNY G & MONY STEVENSON	8762 BACARDI AVE	\$ 303,200.00	1	104	104	0.40	\$ 15,955.36	\$ 10,750.00	Bacardi Avenue front footage, Assessable.
11	200180058111	R-1C LOW DENSITY RESIDENTIAL	DAVID L & PAULINE M NOVAK	8775 BACARDI AVE	\$ 315,900.00	1	105	105	0.40	\$ 15,955.36	\$ 10,750.00	
12	200180058121	R-1C LOW DENSITY RESIDENTIAL	BRENDA MARIE MRAZ	8801 BACARDI AVE	\$ 254,400.00	1	104	104	0.40	\$ 15,955.36	\$ 10,750.00	
13	200180058131	R-1C LOW DENSITY RESIDENTIAL	ROGER J & JOAN M RHODES	8820 BACARDI AVE	\$ 281,900.00	1	104	104	0.40	\$ 15,955.36	\$ 10,750.00	
14	200180058141	R-1C LOW DENSITY RESIDENTIAL	CRAIG A & WENDY LEE HOFFMAN	8851 BACARDI AVE	\$ 285,000.00	0	209	209	0.80	\$ 31,107.00	\$ -	Property to be assessed for Aviary Path work only. Assessment to be paid with City pavement management funds
FULL RECONSTRUCTION: ASSESSMENT SUBTOTALS						10	2149	2149	87.62	\$ 319,851.40	\$ 107,500.00	
										Pavement Management Covers (Credits):		City pavement management funds to cover assessments for unassessable frontage (lots 1, 8, 9, 10a and 14)
										\$ (160,297.79)		
										\$ 159,553.61	\$ 107,500.00	Total Proposed Assessments

*Final assessment values capped per the special benefit appraisal prepared by Patchin Messner

IGH FULL RECONSTRUCTION ASSESSMENT RATE CALCULATIONS (STREET & STORM)		
A	TOTAL ELIGIBLE STREET, STORM AND SIDEWALK COSTS:	\$581,548.00
B	ASSESSABLE STREET & STORM COSTS (55%):	\$319,851.40
C	TOTAL PROJECT ADJUSTED FRONT FOOTAGE (LF)	2149
D	NET ASSESSMENT RATE PER ADJUSTED FRONT FOOTAGE	\$148.84
E	FRONT FOOTAGE PAID BY CITY (LF)	1077
F	TOTAL ASSESSABLE FRONT FOOTAGE (LF)	1072
G	ASSESSMENT APPLIED TO SF RESIDENTIAL PARCELS	\$159,553.61
H	NUMBER OF ASSESSABLE SF RESIDENTIAL PARCELS	10
IGH	NET ASSESSMENT RATE PER SF RESIDENTIAL UNIT (EACH):	\$15,955.36

*Note: Net assessment per sf residential household exceeds the special benefit appraisal prepared by Patchin Messner



Request for Council Action

SUBJECT: **Public Hearing to Consider and Adopt a Development and Business Assistance Policy**

MEETING DATE: October 13, 2025

ITEM TYPE: Public Hearing

CONTACT: Jason Ziemer, Community Development Director, 651-450-2546

ACTION REQUESTED

The Council is asked to conduct a public hearing and then consider adoption of the attached Development and Business Assistance Policy.

BACKGROUND

On September 8, 2025 the Inver Grove Heights Economic Development Authority (“EDA”) received and reviewed a draft copy of a proposed policy that allows the City to consider providing public financial assistance for development and redevelopment projects and businesses. Following that meeting, a public hearing date of October 13, 2025 was scheduled for both the EDA and City Council meetings. Although the policy is the same for both the EDA and City, both bodies are required to hold public hearings and adopt the policy independently.

The City last adopted a business subsidy policy in 1999, via Resolution 99-202. However, state statutes have evolved and been revised over the years. Thus, a significant update to this policy is warranted.

Public Financial Assistance

Economic development incentives – also known as "business subsidies" – are financial tools that enable the City to provide opportunities and benefits for its businesses and residents. Incentives can take a variety of forms. Common types include tax increment financing (TIF), property tax abatement, fee reductions and waivers, and state and local grants.

To award public financial assistance to development projects or businesses, the City is obligated to follow applicable state statutes and must first adopt a corresponding policy. This policy not only establishes the process for developers or businesses to make a request, but also outlines the criteria used by the City when evaluating and awarding such financial assistance. Generally, state statute defines what is and is not a business subsidy, and different thresholds that trigger public hearing requirements.

Having such a policy does not guarantee a developer and/or business will qualify. Additionally, having a policy does not require the City or EDA to provide financial assistance. Rather, having a policy gives the City and EDA the option to provide assistance as they deem appropriate, which is an important tool in the economic development toolbox. It is common that creating a successful development or redevelopment project, or encouraging business growth, requires creative financing,

which often leans on the public sector to pull different levers available to bring out the type of successful development that creates jobs, expands tax base and provides other community benefits.

FISCAL IMPACT

The adoption of the proposed policy is an administrative action, with no direct or immediate cost.

RECOMMENDATION

Following the public hearing, staff recommends adoption of the attached policy.

ATTACHMENTS

1. DEVELOPMENT AND BUSINESS ASSISTANCE POLICY



**CITY OF INVER GROVE HEIGHTS &
CITY OF INVER GROVE HEIGHTS
ECONOMIC DEVELOPMENT AUTHORITY
DEVELOPMENT & BUSINESS ASSISTANCE POLICY**

EDA ADOPTED
October 13, 2025

CITY COUNCIL ADOPTED
October 13, 2025

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INTRODUCTION

This Development and Business Assistance Policy ("Policy") is established for purposes of the business subsidies act, pursuant to Minnesota Statutes, Sections §116J.993 through §116J.995, as amended ("Statutes"). Terms used in this Policy shall have the same meanings as those used in the Statutes. Minnesota Statutes, Sections §116J.993, Sub. 3 specifies forms of financial assistance that are not considered a business subsidy, including financial support for housing, redevelopment, and pollution clean-up, among others. This Policy and the processes outlined herein shall apply to all requests for public financial assistance, regardless of whether the proposed financial assistance would or would not constitute a business subsidy.

1.0 PURPOSE & OBJECTIVES

- A. This Policy establishes criteria for the City of Inver Grove Heights and the Inver Grove Heights Economic Development Authority for the granting of all forms of public financial assistance for private development within the City. As used in this Policy, the term "City" shall be understood to include the EDA. The criteria outlined in this Policy shall be used as a guide in processing and reviewing applications requesting business subsidies and/or other City public financial assistance not defined as a business subsidy.
- B. The City's ability to grant business subsidies or other public financial assistance is governed by the limitations established in the Statutes and other provisions of Minnesota law. The City reserves the right to choose to apply the criteria contained herein to other development activities not covered under the Statutes.
- C. Business subsidies include grants by state or local government agencies, contributions of personal property, real property, infrastructure, the principal amount of a loan at rates below those commercially available to the recipient of the assistance, any reduction or deferral of any tax or any fee, tax increment financing (TIF), abatement of property taxes, loans made from City funds, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business.
- D. The criteria contained herein shall be used in conjunction with other relevant policies of the City. Compliance with this Policy shall not automatically mean compliance with such separate policies.
- E. The City, at its sole discretion, may deviate from the job and wage goals criteria outlined in Section 5 D, E and F below by documenting in writing the reason(s) for the deviation. The documentation shall be submitted to DEED with the next annual report.
- F. The City reserves the exclusive and absolute discretion whether to provide public financial assistance. Meeting minimum requirements and/or desired qualifications for public financial assistance does not guarantee applicants will receive assistance for their project. Public financial assistance shall be based on the City's own assessment of merit and need for the project and shall not be a precedent for future decisions.
- G. The City may amend this Policy at any time. Amendments to this Policy are subject to public hearing requirements contained in the Statutes.

2.0 CITY OBJECTIVES FOR PUBLIC FINANCIAL ASSISTANCE

The City may consider using business subsidies which may include tax increment financing (TIF), tax abatement, and other forms of public financial assistance as appropriate, to assist

private development projects. Such assistance must comply with all applicable statutory requirements and accomplish one or more of the following objectives:

- A. Remove blight and/or encourage redevelopment in designated redevelopment and development area(s) per the goals and visions established by the City.
- B. Expand and diversify the local economy and tax base.
- C. Encourage additional unsubsidized private development in the area, either directly or through secondary "spin-off" development.
- D. Enhance the City's position as a regional destination.
- E. Offset increased costs for redevelopment over and above the costs that a developer would incur in normal urban and suburban development, as determined as part of the "But-For" analysis.
- F. Facilitate the development process and promote development on sites that could not be developed without the assistance.
- G. Retain local jobs and/or increase the number and diversity of quality jobs.
- H. Provide opportunities for small businesses and/or entrepreneurs and promote resident economic stability.
- I. Meet other uses of public policy, as adopted by the City from time to time, including but not limited to promotion of quality urban design, quality architectural design, energy conservation, sustainable building practices, and decreasing the capital and operating costs of local government.

3.0 PUBLIC FINANCIAL ASSISTANCE GUIDELINES & PRINCIPLES

The following general assumptions of development and/or redevelopment shall serve as a guide for City public financial assistance. The City may, at its sole discretion, waive certain requirements, including applications and public hearings, for requests equal to or less than \$25,000, so long as all Statutory requirements are satisfied.

- A. All applicants must complete the Public Financial Assistance Application and provide all documentation as required by the City.
- B. The applicant shall pay all applicable application fees and pay for the City's fiscal and legal advisors' time as stated in the Public Financial Assistance Application.
- C. All requests for public financial assistance shall be reviewed by staff and/or a third-party financial advisor ("Advisor"), if so designated, who will inform the City of its findings and recommendations. This process, known as the "But For" analysis, is intended to determine if the project would not be feasible but for the City assistance.
- D. City staff and Advisor will prepare a memorandum documenting the "But For" Test has been met.
- E. The City shall establish mechanisms within the Public Financial Assistance Agreement, per Section 6.0 of this Policy, to ensure that adequate checks and balances are incorporated in the distribution of financial assistance where feasible and appropriate, including but not limited to:
 - 1. "look back" provisions
 - 2. minimum assessment agreements; and
 - 3. documentation of all costs.

- F. TIF and tax abatement will generally be provided on a pay-as-you-go-basis. Any request for upfront assistance will be evaluated on its own merits and may require security to cover any risks assumed by the City.
- G. The City may set up TIF districts in accordance with the maximum number of statutory years allowable. No applicant should assume assistance shall be granted for the full term of the TIF district.
- H. The City may elect to have the fiscal disparities contribution come from inside applicable TIF district(s) to eliminate any impact on existing taxpayers of the community.
- I. Public financial assistance will not be used in projects that would give a significant competitive financial advantage over similar projects in the area due to the use of business subsidies. Priority consideration will be given to projects that fill an unmet market need.
- J. The City may consider fee waivers, including the use of SAC credits to offset a project's SAC expenses, if SAC credits are available. For the potential use of excess and available SAC credits, see the City's Sewer Availability Charge (SAC) Policy.
- K. The applicant shall attempt to minimize the amount of public financial assistance needed through the pursuit of grants, innovative solutions to structure project funding and financing and other funding mechanisms.
- L. Depending on the project and type of public financial assistance provided, projects may be subject to execution and recording of a Minimum Assessment Agreement.

4.0 PROJECTS WHICH MAY QUALIFY FOR PUBLIC FINANCIAL ASSISTANCE

All applications for public financial assistance must meet each of the following minimum qualifications.

4.1 Minimum Qualifications & Requirements

- A. In addition to meeting the applicable requirements of State law, the project shall meet one or more of the public financial assistance objectives outlined in Section 2 of this Policy.
- B. The applicant must demonstrate to the satisfaction of the City that the project is not financially feasible "But For" the use of the public financial assistance.
- C. The project is, or will be, through the City approval processes consistent with the City's Comprehensive Plan, Zoning Ordinances and/or any other applicable land use documents and development policies of the City.
- D. Prior to approval of a financing plan, the applicant may be required to provide any requested market and financial feasibility studies, appraisals, soil borings, private lender commitment and/or other information the City or its Advisor may require to proceed with an independent evaluation of the application.
- E. The applicant must provide adequate financial guarantees to ensure the repayment of any business subsidy and completion of the project. These may include, but are not limited to assessment agreements, letters of credit, personal deficiency guarantees and guaranteed maximum cost contracts.
- F. Any applicant requesting public financial assistance must be able to demonstrate a previous capability for successful project completion, as well as specific capability

regarding the type and size of the development proposed, except for projects that meet Desired Qualifications criteria in Section 4.2.

- G. The applicant shall retain ownership of any portion of the project long enough to complete it, stabilize its occupancy, establish project management and/or needed mechanisms to ensure successful completion and as applicable operation of the project.

4.2 Desired Qualifications

- A. Projects providing a high ratio of private investment compared to City public investment shall receive priority consideration. Private investment includes developer cash, government and bank loans, conduit bonds, tax credit equity and land, if already owned by the applicant.
- B. Proposals that significantly increase the amount of property taxes paid after completion of the project will receive priority consideration.
- C. Proposals that encourage the following will receive priority consideration:
 - 1. Implements the City's vision and values for City-identified priority development and redevelopment areas according to the Concord Boulevard Neighborhood Plan and 65th Street Small Area Plan; continued business growth in the Arbor Pointe, Argenta Hills, Bishop Heights and Cahill Corridor commercial areas; and future Interstate 494 interchange at Argenta Boulevard and east of Vikings Lakes in Eagan.
 - 2. Provides significant improvement to surrounding land uses, neighborhoods, and/or the City.
 - 3. Attracts new or retains existing employers within the City.
 - 4. Provides increased quality and higher paying jobs.
 - 5. Promotes housing investment meeting one or more of the following City goals:
 - a) Increases housing choice within the community, diversifies existing housing stock and provide options that do not currently exist.
 - b) Provides affordable housing units.
 - c) Includes housing as part of City special purpose projects or other priority City redevelopment areas.
 - d) Increases multi-family housing with high amenities considered luxury and/or market rate.
 - 6. Provides opportunity for the attraction of destination-oriented uses such as outdoor recreation, entertainment and shopping.
 - 7. Provides opportunities for small businesses and/or entrepreneurs.
 - 8. Enables projects that promote resident economic stability.
 - 9. Redevelops blighted, contaminated and/or challenged areas.
 - 10. Preserves and/or stabilizes a major commercial or industrial node.
 - 11. Adds needed public infrastructure such as roads, utilities or structured parking.

5.0 PUBLIC PURPOSE, JOBS & WAGE REQUIREMENTS

- A. All public financial assistance must satisfy a public purpose with measurable benefit to the City as a whole. Public financial assistance that does not constitute a business subsidy, per the Statutes, may not be required to comply with the remaining requirements of this Section.

- B. Creation of tax base shall not be the lone public purpose for public financial assistance.
- C. Job retention may only qualify as a public purpose in cases where job loss is specific and demonstrable. The City shall document the information used to determine the nature of the job loss.
- D. Unless the creation of jobs is removed from a particular project pursuant to the requirements of the Statutes, the creation of jobs is a public purpose for granting the business subsidy. Creation of at least two (2) Full Time, or Full Time Equivalent (FTE) jobs is a minimum requirement for consideration of public financial assistance. Full Time Equivalent jobs must be permanent positions with set hours and be benefits-eligible.
- E. Part-Time Equivalent jobs may receive partial credit and be counted toward the job goals.
- F. Wages to be paid for the jobs created shall be not less than 200% of the State of Minnesota minimum wage. The City may seek to create jobs with higher wages as appropriate for the overall public purpose of the business subsidy. Wage goals may also be set to enhance existing jobs through increased wages, which increase must result in wages higher than the minimum under this Section.
- G. After a public hearing, if the creation or retention of jobs is determined by the City to not to be a goal, the wage and job goals may be set at zero.

6.0 AGREEMENT REQUIRED

- A. Upon granting public financial assistance, if required by the Statutes or otherwise required by the City, the recipient shall enter into a Public Financial Assistance Agreement ("Agreement") or equivalent agreement with the City that includes the following information:
 - 1. wage and job goals, if applicable
 - 2. commitment to provide necessary information for reporting purposes
 - 3. five (5) year operation commitment after the benefit date; and
 - 4. recourse for failure to meet goals required by the Statutes.
- B. The Agreement may be incorporated into a broader development contract for an approved development project.
- C. The Agreement will commit the recipient to provide the reporting information required by the Statutes, if any.
- D. For assistance that does not constitute a business subsidy under the Statutes, the grantee and the City or the EDA may enter into an agreement setting forth the terms of the assistance.

7.0 APPLICATION EVALUATION

The following methods of analysis will be used for all projects seeking public financial assistance.

- A. Project is deemed consistent with City's goals and objectives.
- B. Satisfaction of public financial assistance minimum qualifications.
- C. Ability of the project to meet or exceed business subsidy desired qualifications.
- D. Project meets "But-For" analysis and/or statutory qualifications.

The evaluation methodology is intended to provide a balanced review. Each area will be evaluated individually and collectively and in no case should one area outweigh another in terms of importance to determining the level of assistance.

8.0 APPLICATION PROCESS

8.1 Application Form & Requirements

All applicants must use the Public Financial Assistance Application form provided by the City and must include all information required by the application form and this Policy. This Application must be completed for all projects requesting public financial assistance, regardless of whether the financial assistance constitutes a business subsidy. The review of applications shall generally follow the process outlined below. City staff have the authority to request additional information from the applicant as may be necessary to review and process an application.

- A. Deadline: Applications must be submitted not less than 30 business days prior to the next regularly scheduled City meeting where action may be taken by the City on the application.
- B. Submission: The application shall be submitted electronically (PDF) and must include all supporting and necessary documentation as required or requested. All fees shall also be paid at the time of application submittal. Applications shall be emailed to the Community Development Director or designee.
- C. Staff Meetings: City staff may require a meeting with the applicant to review the application, discuss status and additional information needed, and review staff recommendations.
- D. Public Meetings: Completed applications, along with staff and financial advisor recommendation(s), shall be presented to the EDA for consideration and recommendation or action. The EDA shall establish findings and make recommendations to the City Council for approval or denial of the requested public financial assistance, except where the EDA is providing the public financial assistance and no City Council action is required.
- E. Public Hearing: When necessary, a public hearing to consider the request for a business subsidy or other public financial assistance shall be conducted by the appropriate governing body. Notice of public hearing shall be published in the official City newspaper and posted at City Hall at least 10 days prior to the hearing. Notices shall be mailed to Dakota County and the applicable School District, if such mailed notice is required by the Statutes.
- F. Agreement: Upon approval of an application, a Public Financial Assistance Agreement or equivalent agreement shall be entered into by the issuing entity and the applicant.
- G. Fee & Escrow: The applicant shall pay to the City the application fee and a minimum escrow deposit, as established by the City Fee Schedule. The escrow amount shall be used to reimburse the City for all legal and financial professional services and other expenses related to review and processing of the application. The application fees and escrow are due at the time of application submittal or the application shall be deemed incomplete.

8.2 Pre-Application Review

Upon request of the applicant, and at applicant expense, the City will conduct an initial review of the applicant's financial data to determine feasibility of the project in relation to the level of assistance requested. The applicant shall submit a minimum escrow deposit, as stated by the City's fee schedule, to reimburse the City for legal and financial professional services related to said pre-application review.



Request for Council Action

SUBJECT: **Rental Housing Licenses**

MEETING DATE: October 13, 2025

ITEM TYPE: Regular Business

CONTACT: Jason Ziemer, Community Development Director, 651-450-2546

ACTION REQUESTED

The Council is asked to consider approval of rental housing licenses.

BACKGROUND

The City Council adopted a rental licensing ordinance that currently requires all rental property owners to obtain a rental license every two years. The purpose of the ordinance is to assure proper maintenance of structures to preserve neighborhood stability, protect the quality of existing rental housing stock and maintain property values. The ordinance provides for basic safety and living standards for rentals.

The City has received and reviewed the following rental license applications for new rental licenses.

RENTAL ADDRESS	PROPERTY OWNER	PROPERTY MANAGER	New/ Renew
6190 Brent Avenue	AAREBORN LLC Las Vegas, NV	Gailyn Addis Inver Grove Heights, MN	New
3940 71st Street	Pioneer LLC Shakopee, MN	Hai Nguyen Shakopee, MN	New
3097 Upper 76th St. East	Pemberton Properties LLC Chaska, MN	Jessie Dalbec St Paul, MN	New
4853 Bisset Lane	Nicholas Manthe Phoenix, AZ	Christopher Mauzy Lakeville, MN	New

The above applications have been found to be complete. The applications include the necessary fee payments and BCA background checks. The City of Inver Grove Heights Police Chief/Designee has also reviewed and approved the license applications.

FISCAL IMPACT

None

RECOMMENDATION

Community Development and Police Department staff recommend approval of the licenses listed above.

ATTACHMENTS

None



Request for Council Action

SUBJECT: Phase 2 Results of the Fire Station #3 Location Study

MEETING DATE: October 13, 2025

ITEM TYPE: Regular Business

CONTACT: Judy Thill, Fire Chief, 651.450.2495

ACTION REQUESTED

The Council is asked to receive the Phase 2 results of the Fire Station #3 Location study.

BACKGROUND

At its April 22, 2024 meeting, the Council authorized the issuance of a Request for Proposals (RFP) for a Station Location Study to be conducted for Fire Station #3. At its July 22, 2022 meeting, Council authorized the selection of BKV Group to conduct a Phase 1 study, and if, needed, a Phase 2 study.

Station #3 is the oldest of the City's three fire stations and will need some significant maintenance and improvements in the coming years, if it is going to continue to serve the Department and the City. Before determining whether to devote significant financial resources to remodeling or rebuilding station #3 at its current site, the City is seeking to determine whether the present location of Fire Station #3 is the best location from which to serve current and future residents and businesses. That determination was set as Phase 1 of the study, which was presented to Council on February 10, 2025. At that meeting, BKV Group explained that the current location of Fire Station #3 was usable, but may not provide the best response times for the future build out of the Northwest Area. As a result, Council authorized proceeding with Phase 2, which evaluated alternative locations for a new Station #3 location.

Phase 2 has been completed and will be presented by consultant BKV Group at the Council meeting.

At this time, the primary purpose is determine whether the City should be "in the market" for a new parcel to house a future Fire Station #3 and, if so, what parcels might suit the City's needs. As there are many factors to consider when locating a fire station, it is advantageous to be planning for a future site, if needed, well in advance so that as development occurs and properties change ownership, the City is prepared to meet its needs. There is currently no planned or estimated year in which the City might rebuild or replace Station #3.

Additionally, while some of the parcels evaluated are already City-owned, others are privately owned. At this time, no contact has been made with the private property owners to evaluate their potential interest in selling their property to the City. This is simply an initial study evaluating various parcels based on size, location, topography and road access.

FISCAL IMPACT

The total cost of both phases of this study, plus reimbursable expenses, was \$12,500.

RECOMMENDATION

Council is asked to adopt the attached Resolution, accepting the report on Phase 2 of the Fire Station #3 Location Study.

ATTACHMENTS

1. Resolution Accepting BKV Fire Station #3 Location Study (Oct 2025)
2. Fire Station #3 Location Study Phase 2 Results

**CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ACCEPTING FINAL REPORT OF
THE FIRE STATION #3 LOCATION STUDY**

WHEREAS, the City hired BKV Group to conduct a Station Location Study for Fire Station #3, broken down into two phases; and

WHEREAS, BKV Group presented the results of Phase 1 of the study on February 10, 2025, and the results of Phase 2 on October 13, 2025,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that the Fire Station #3 Location Study prepared by BKV Group is hereby accepted.

Approved this 13th day of October 2025 by the City Council of Inver Grove Heights, Minnesota.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Inver Grove Heights Fire Dept.

Station Location Study
Council Update

October 13, 2025

AGENDA

Recap of Phase 1 Efforts

Review Site Test Fits

Recommendations

Discussion



RECAP OF PHASE 1



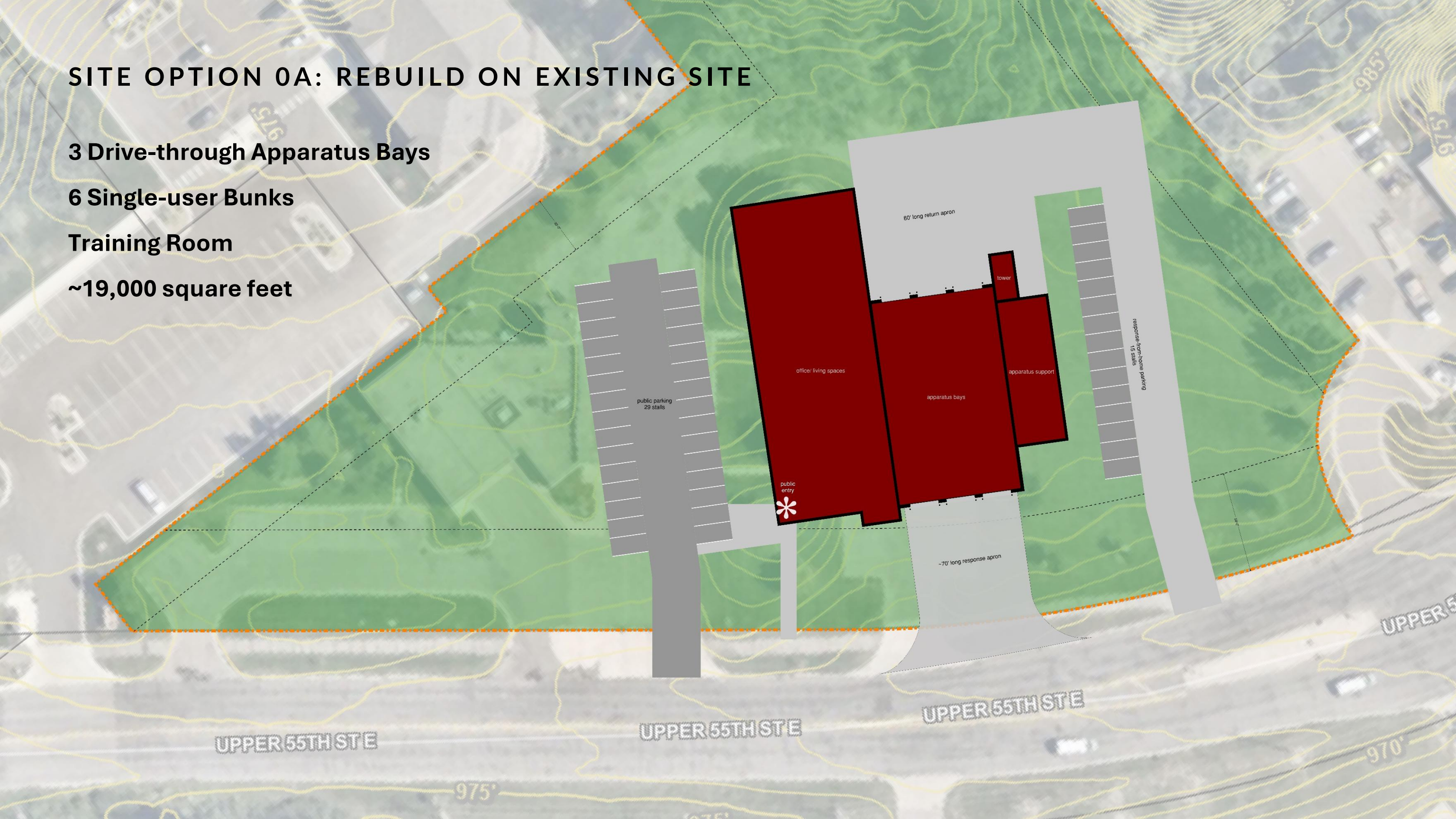
SITE OPTION 0A: REBUILD ON EXISTING SITE

3 Drive-through Apparatus Bays

6 Single-user Bunks

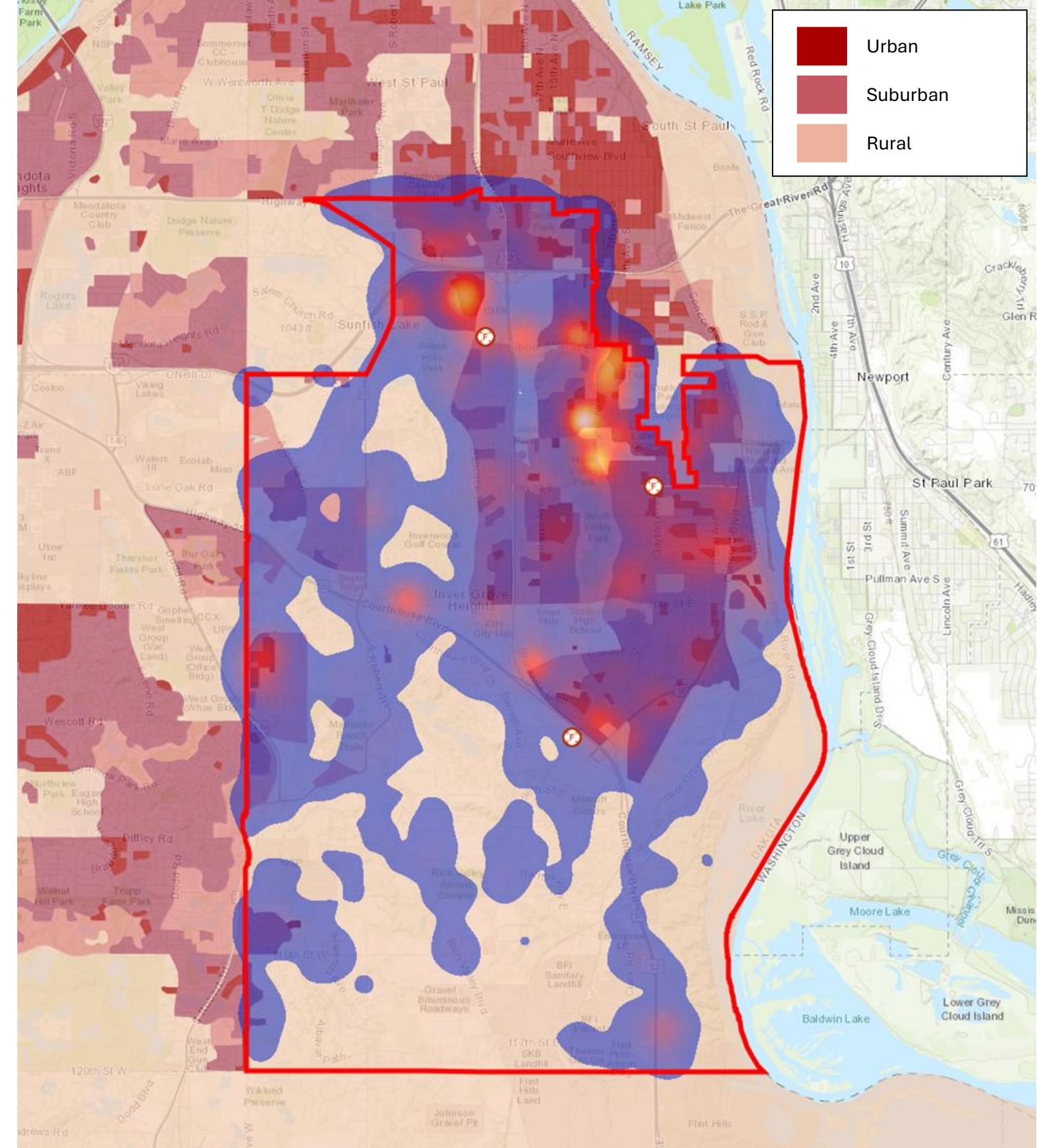
Training Room

~19,000 square feet



GIS RESPONSE TIME MAPS

Map showing Dakota County population density by IRS Census Blocks and the distribution/concentration of calls in the historic sample. Some of the concentration of call volume is attributable to more densely populated portions of the City.



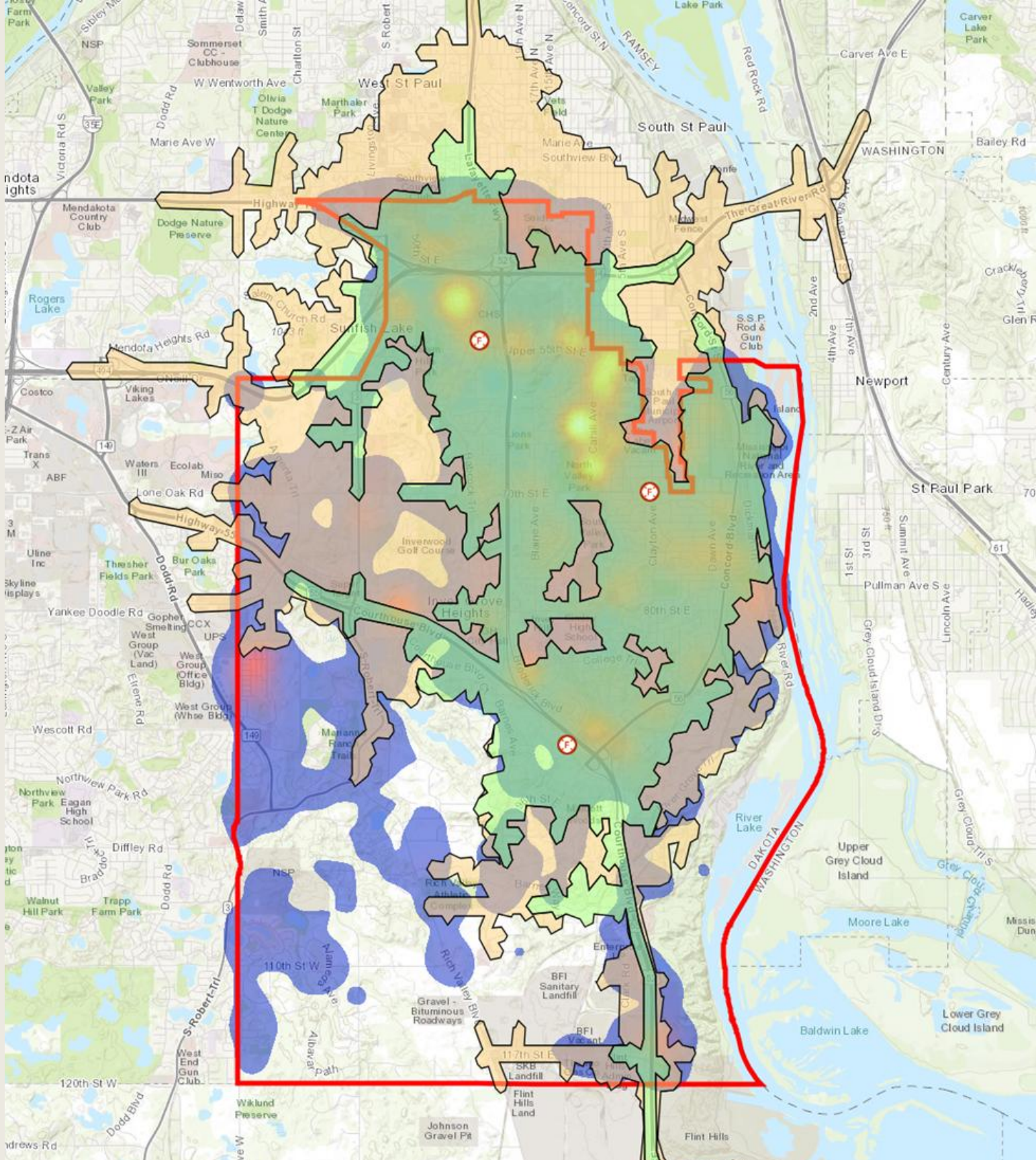
GIS RESPONSE TIME MAPS

Site Option 0 (existing)

Map showing 4-minute and 6-minute drive times from existing Stations 1, 2, and 3.

Within four minutes:

	Three Stations	Only Stations 2 and 3
% of Calls	81.2%	48.6%
% of core Land Area	63.4%	43.7%



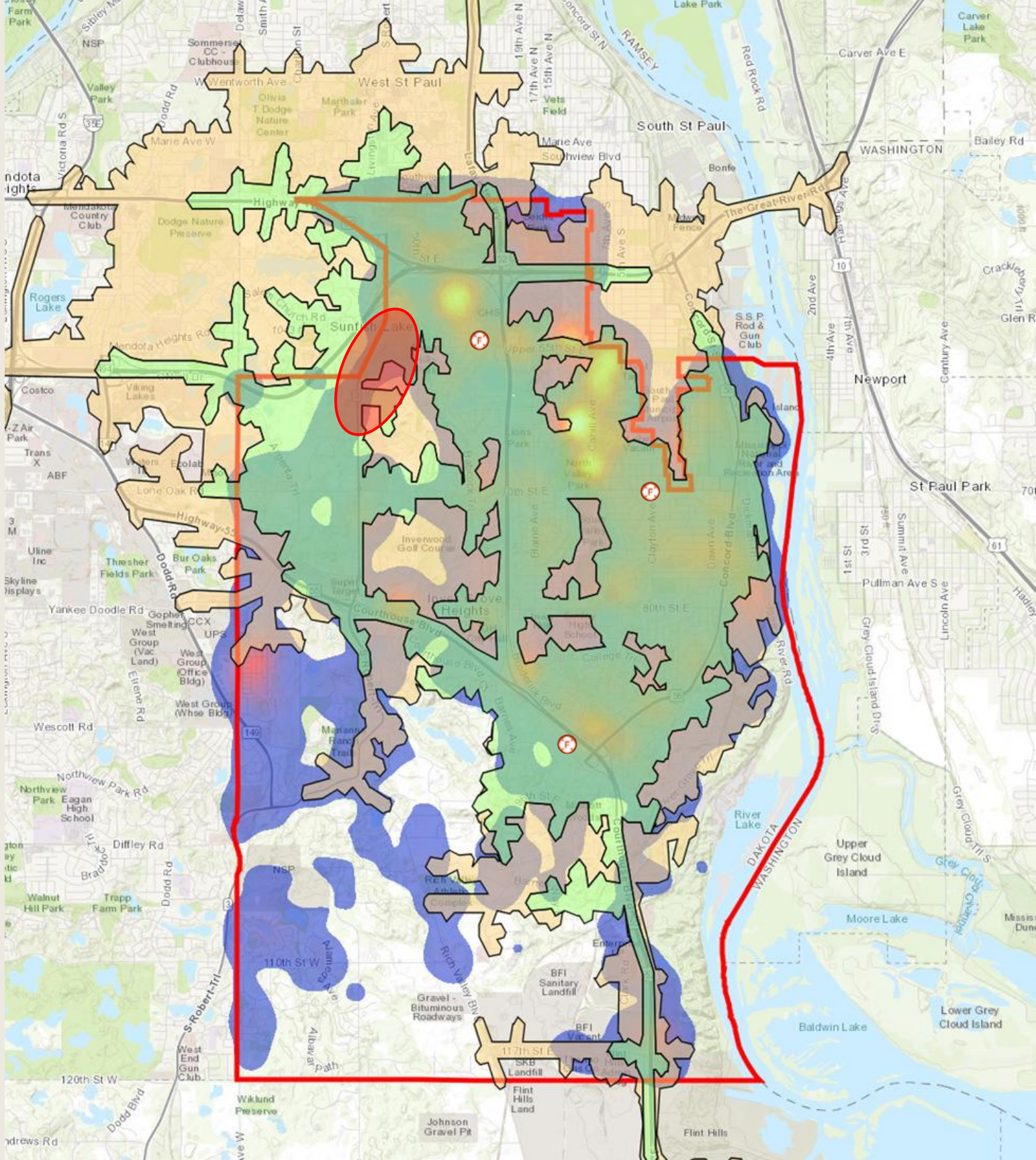
GIS RESPONSE TIME MAPS

Site Option 2 (best performing of alternates)

Map showing 4-minute and 6-minute drive times from existing Stations 1 and 2, and a new location option for Station 3.

Within four minutes:

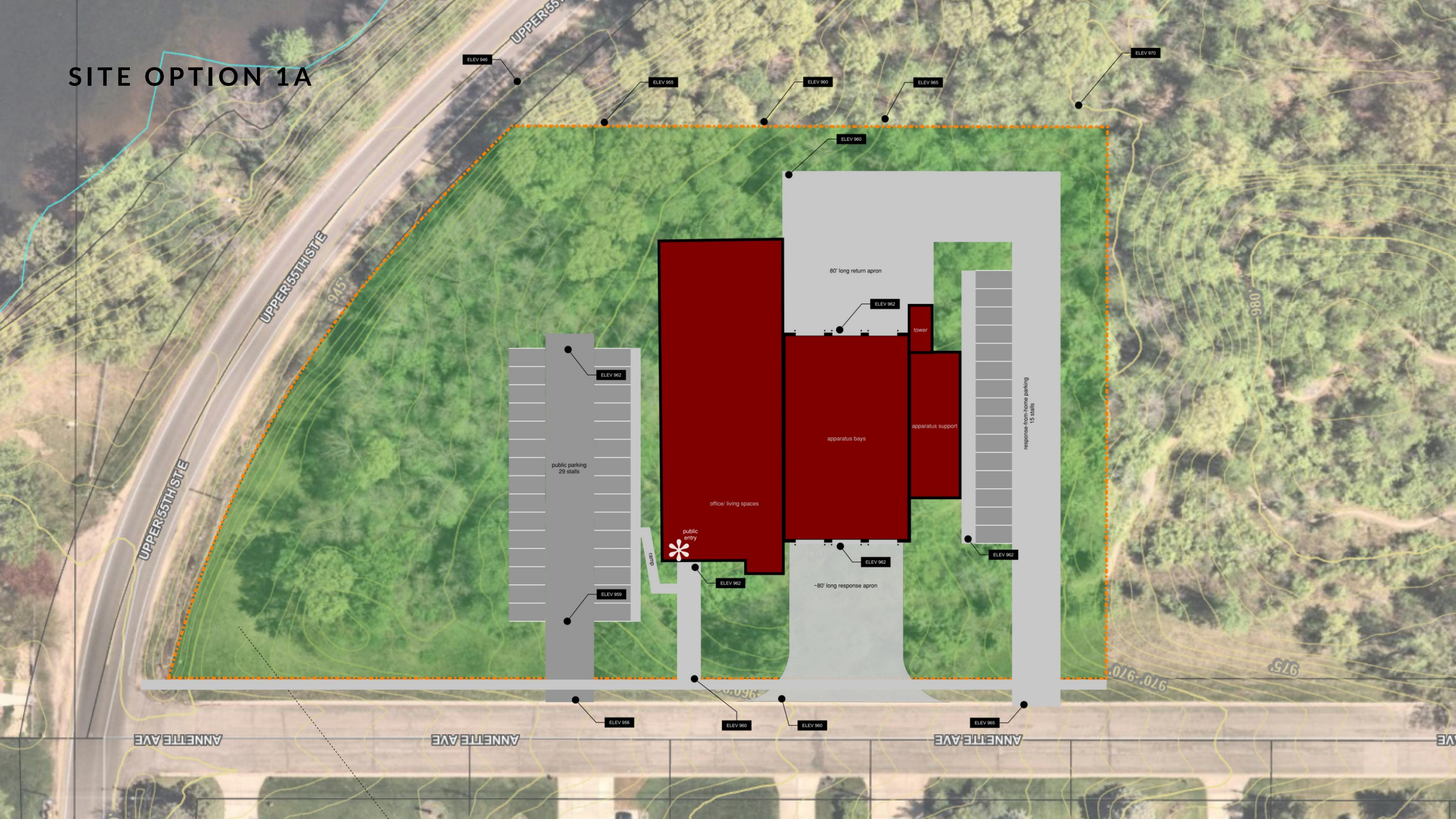
	Three Stations	Only Stations 2 and 3
% of Calls	81.3%	41.5%
% of core Land Area	71.1%	51.2%



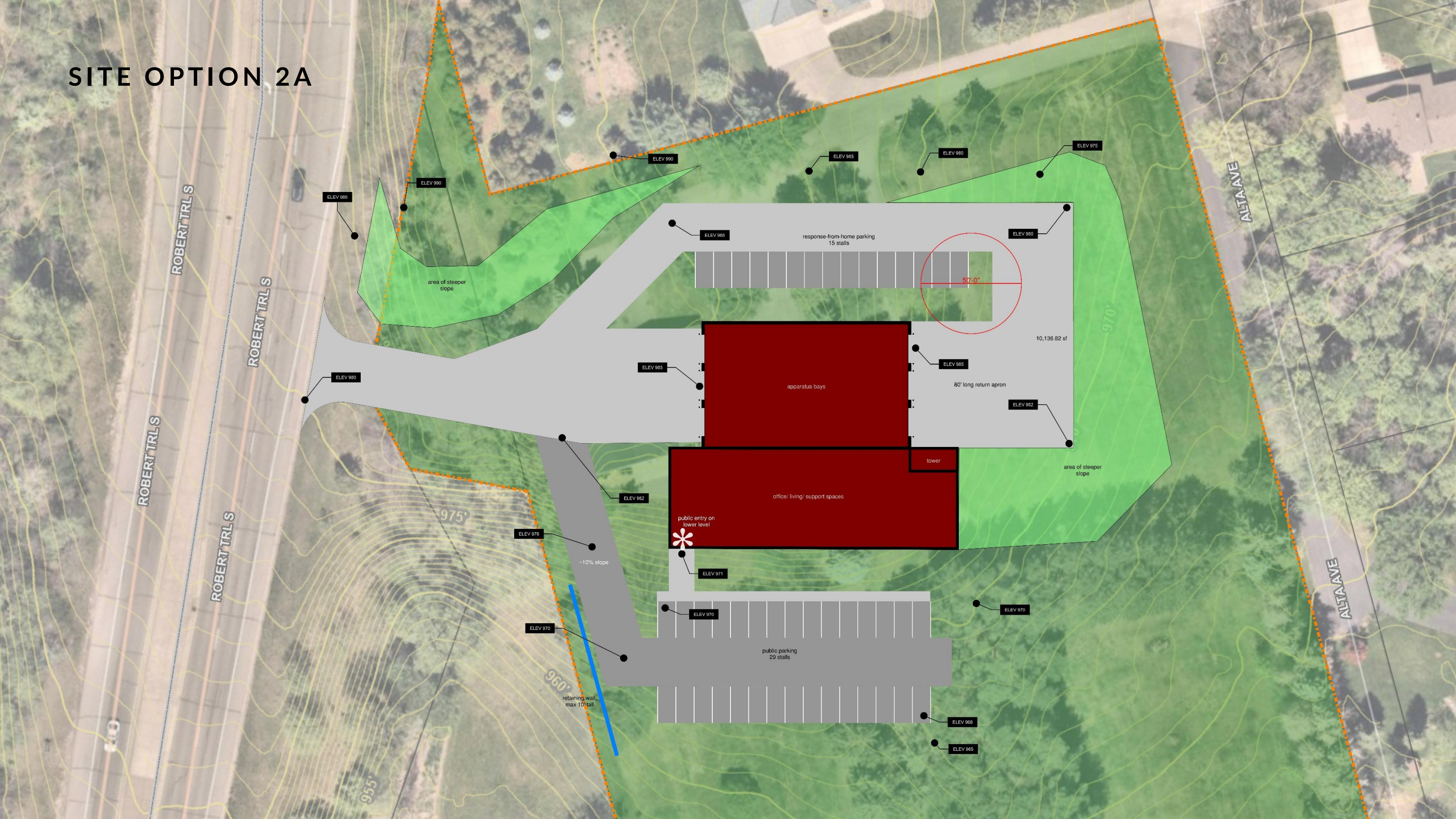
SITE FEASIBILITY STUDIES



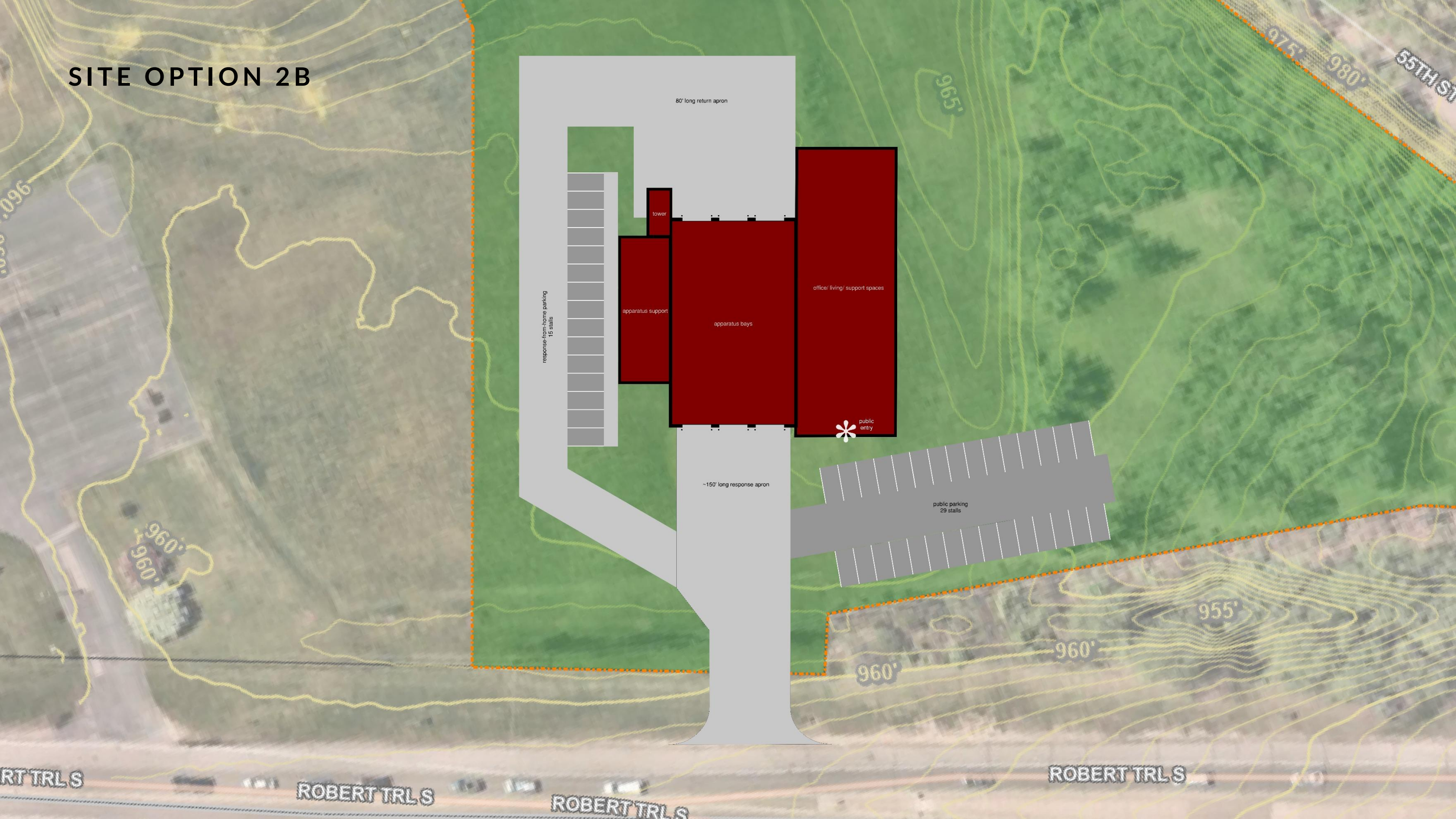
SITE OPTION 1A



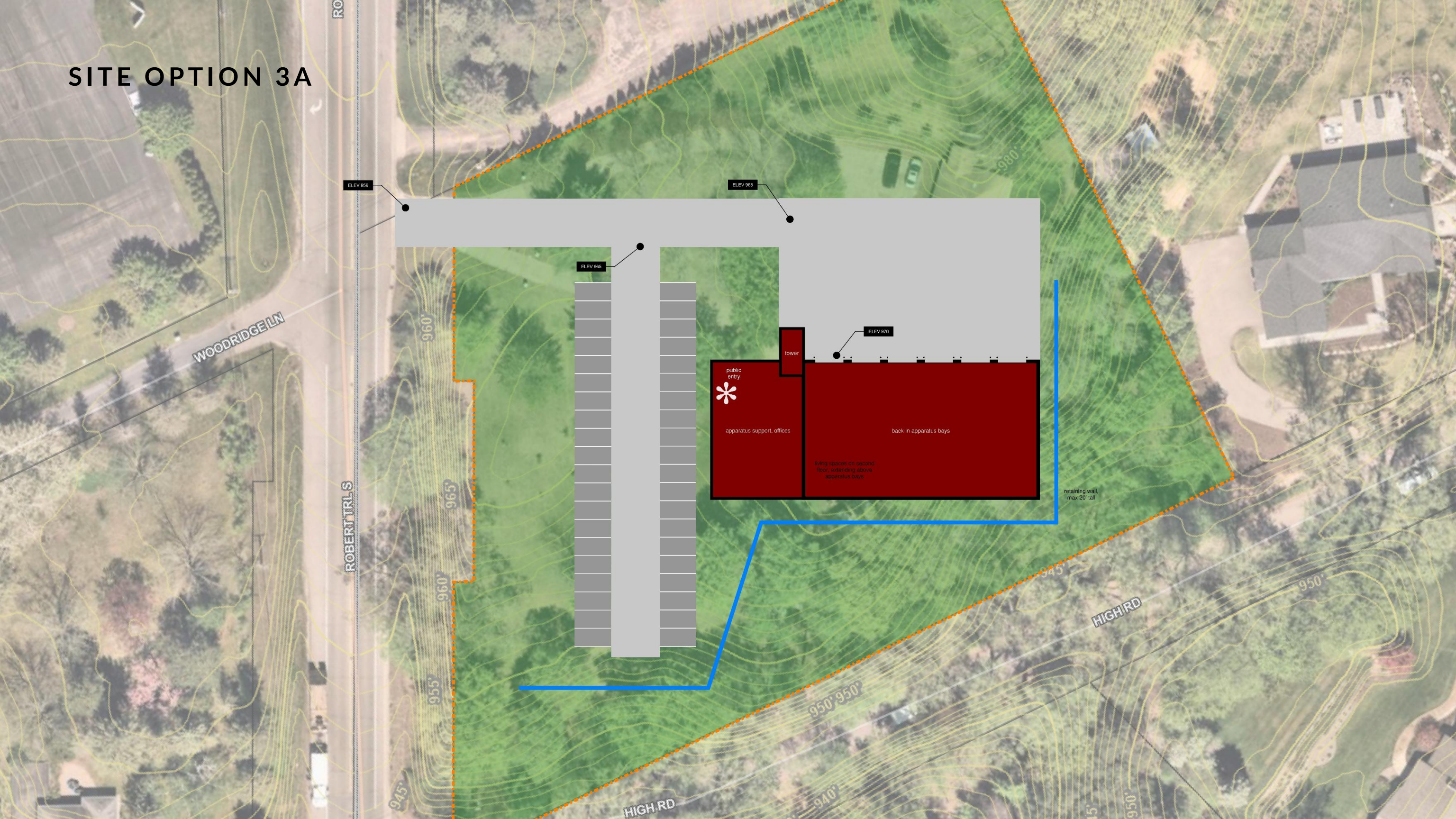
SITE OPTION 2A



SITE OPTION 2B



SITE OPTION 3A



SITE OPTION 3B



SITE SCORING MATRIX

		Site 0A	Site 1A	Site 2A	Site 2B	Site 3B
1.1	Location for Response to Where Calls Occur (calls within 4 min)	10.94	10.69	10.70	11.07	8.79
	<i>% of calls covered within 4-minutes (out of 8,733)</i>	<i>81.2%</i>	<i>80.7%</i>	<i>80.7%</i>	<i>81.5%</i>	<i>76.7%</i>
1.2	Location for Response - Underprotected Calls (calls over 6 min)	-6.50	-6.61	-6.68	-6.57	-7.73
	<i>% of calls not covered within 6-minutes (out of 8,733)</i>	<i>7.0%</i>	<i>7.1%</i>	<i>7.2%</i>	<i>7.1%</i>	<i>8.3%</i>
1.3	Location for Response to Entire City Land Area (prime area within 4 min)	6.98	8.15	9.16	9.76	8.12
	<i>% of prime area covered wihtin 4-minutes (out of 39.92 sq km prime area)</i>	<i>63.4%</i>	<i>66.7%</i>	<i>69.5%</i>	<i>71.2%</i>	<i>66.6%</i>
1.4	Location for Response - Underprotected Areas (prime area over 6 min)	-5.39	-4.89	-5.12	-4.83	-5.61
	<i>% of prime area not covered within 6-minutes (out of 39.92 sq km prime area)</i>	<i>6.0%</i>	<i>5.5%</i>	<i>5.7%</i>	<i>5.4%</i>	<i>6.3%</i>
2.1	Appropriate Amount of "Buildable Land" (not used now that Functionality of Site Plan information is available)					
2.2	Functionality of Site Plan	19.00	18.00	14.00	19.00	16.00
3.1	Cost to Acquire	0.00	0.00	-6.97	-4.88	-3.63
3.2	Relative Cost to Build	-1.96	-0.50	-5.77	-1.00	-3.00
4.1	Feasibility of Sale	city-owned	city-owned	expect to come on market	unknown	unknown
	STEP ONE: RESPONSE TIME ONLY	6.03	7.34	8.06	9.42	3.57
	STEP TWO: NOT CONSIDERING COST	25.03	25.34	22.06	28.42	19.57
	STEP THREE: INCLUDING COST	23.07	24.84	9.32	22.54	12.94



RECOMMENDATIONS



COST DISCUSSION

	Low End	High End
Hard Construction Costs	\$9,900,000	\$12,800,000
Soft Costs	\$2,970,000	\$3,840,000
Site Sale	- \$500,000	- \$500,000
Site Purchase	\$0	\$700,000 +
Total (2026 values)	\$12,370,000	\$16,840,000
Escalated to 2027		\$17,680,000
Escalated to 2028		\$18,570,000
Escalated to 2029		\$19,490,000



RECOMMENDATIONS

- Investigate purchase of land from private owners
- Start planning for a capital project
- Start planning for impacts to firefighters





CHICAGO

DALLAS

MINNEAPOLIS

WASHINGTON DC

ENRICHING LIVES AND STRENGTHENING COMMUNITIES



Request for Council Action

SUBJECT: Certification of Delinquent Utility Balances for Collection by Dakota County

MEETING DATE: October 13, 2025
ITEM TYPE: Regular Business
CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving the certification of unpaid delinquent utility account balances, including appropriate fees and interest, and authorizing staff to submit any balances that remain delinquent after 30 days to Dakota County for collection with next year's property tax bills.

BACKGROUND

On a monthly basis, utility accounts with unpaid balances are charged a 3.33% late fee and sent a late notice. Those accounts that remain unpaid as of August 20 each year receive a delinquent notice that warns of pending certification. The delinquent notice includes the following information: balance due, deadline to pay before Council certification, payment options, and information on the additional 8% administrative handling fee plus 8% interest added when certified and reported to the County Auditor. In September, a total of 877 delinquent notices were mailed out.

Delinquent Balances on Active Accounts

As of October 6, there remain 456 delinquent accounts with unpaid balances totaling \$225,337.68. If the 8% administrative fee and 8% interest were added to the balance, the total would equal \$261,402. The average delinquent balance is \$494. Staff recommends certification of these balances.

Previous years' amounts are listed below. As a reminder, the City did not certify balances in 2020 and 2021 due to the COVID pandemic, so the delinquent balance certified in 2022 was higher than normal.

Year	Total Delinquent Balances	Fees & Interest	Balances Plus Fees & Interest
2019	\$166,043	\$26,567	\$192,610
2022	\$307,904	\$49,265	\$357,169
2023	\$199,512	\$31,922	\$231,434
2024	\$256,176	\$41,244	\$297,420
2025	\$225,338	\$36,064	\$261,402

Delinquent Balances on Inactive Accounts

A delinquent balance on an inactive account results from a property changing hands and the former

owner not paying off their final bill. Because the City's current residential billing cycle covers a three-month span, it is rare for properties to change hands at the exact start of a new billing cycle. What this means is that staff provide an estimated bill that is used at closing. When the new owner calls for service and public works picks up that final reading, the final reading is processed within the system and billed out to the former owner. When an inactive account has a delinquent balance, both the former property owner and new property owner receive notification of pending certification.

There are 9 inactive accounts within the utility billing system totaling \$2,574.72 in delinquent balances; if fees and interest were added, this figure would be \$2,987. Staff recommend certifying these balances as well, which will add them to the property taxes of the current property owner.

Administrative Fees & Interest Charges

There is a gap in time between when the Council approves the certification list and when staff submits the final list to Dakota County in late November. During this time, staff will continue to accept payments and remove accounts and balances from the list so that the final certification to Dakota County is accurate. However, because of the various timing issues that occur during this process, staff recommend applying the administrative fees and interest as follows:

- 8% Administrative Fee - added to any unpaid balances after Council approves certification
- 8% Interest Charge - added to any unpaid balances when the final certification is sent to Dakota County (approximately 30 days after Council approval)

FISCAL IMPACT

The certification of delinquent balances will ensure the City's utility funds collect the revenues for services already provided in a reasonable timeframe.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, approving the certification of unpaid delinquent utility account balances, including appropriate fees and interest, and authorizing staff to submit any balances that remain delinquent after 30 days to Dakota County for collection with next year's property tax bills.

ATTACHMENTS

1. Resolution Certifying Delinquent Utility Balances
2. Active Collection Register
3. Inactive Collection Register

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION CERTIFYING UNPAID DELINQUENT WATER, SEWER, AND STORM WATER
CHARGES TO THE COUNTY AUDITOR FOR COLLECTION WITH PROPERTY TAXES**

WHEREAS, City of Inver Grove Heights ordinances establish rules, rates and charges for water, sewer, and storm water services, and;

WHEREAS, Minnesota Statutes 444.075 provides that all unpaid water, sewer, and storm water charges may be certified to the County Auditor for collection with property taxes, and;

WHEREAS, the City has provided each delinquent utility account with a notice indicating the city's intent to certify any unpaid balances, and;

WHEREAS, the City's Administrative Code Chapter XVIII, Section 3, subdivision B states that delinquent utility bills shall be certified to the County each year, along with adding an 8% administrative charge and 8% interest on unpaid balances, and;

WHEREAS, an assessment roll has been prepared specifying the amount to be certified against each property ID/address for accounts with delinquent balances exceeding \$50.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:

- There remain \$225,337.68 in delinquent utility balances on *active* accounts and \$2,574.72 in delinquent utility balances on *inactive* accounts.
- Upon approval by the City Council, an 8% administrative fee will be added to any unpaid balances.
- 30 days after Council approval, an 8% interest charge will be added to any unpaid balances, and such balances will be certified to the County Auditor for collection with other taxes on said properties.

Adopted this 13th day of October 2025 by the City Council of Inver Grove Heights, MN.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Active Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
04-09863-02	3095 65TH ST E	20-00300-28-020	428.71	497.00
05-20167-00	6666 CAHILL AVE	20-00300-51-011	63.51	74.00
02-02733-01	6734 BLAINE AVE	20-00400-76-011	630.47	731.00
02-07069-06	1820 60TH ST E	20-00500-02-010	620.45	720.00
05-19511-02	6545 BABCOCK TRL E	20-00500-77-020	156.36	181.00
05-19687-02	20-00600-06-012	20-00600-06-012	77.87	90.00
05-19893-02	7038 ANGUS AVE E	20-00800-25-020	155.25	180.00
05-19859-01	7884 ROBERT TRL S	20-00800-52-010	60.31	70.00
03-05127-06	7076 BLAINE AVE	20-00900-02-051	489.80	568.00
03-11909-01	3090 UPPER 76TH ST E	20-01000-51-060	570.53	662.00
03-06205-01	7728 CAHILL AVE	20-01000-54-030	103.36	120.00
01-08085-02	7423 DICKMAN TR E	20-01100-26-072	93.81	109.00
01-08209-02	7090 RIVER ROAD	20-01100-30-040	165.91	192.00
05-20077-02	8365 COURTHOUSE BLVD E	20-01700-07-020	104.18	121.00
05-20869-01	1090 82ND ST E	20-01700-33-021	115.98	135.00
05-16585-03	8302 ALVERNO AVE W	20-01800-04-010	79.79	93.00
05-16447-01	8665 ALVERNO AVE	20-01800-51-012	155.17	180.00
05-16577-03	8731 ALVERNO AVE	20-01800-53-020	103.28	120.00
05-16429-01	9020 JEFFERSON TRL	20-01800-57-020	67.88	79.00
03-00517-02	8830 BACARDI AVE E	20-01800-58-181	1,259.05	1,460.00
05-17931-01	9207 RICH VALLEY BLVD	20-01900-04-011	156.36	181.00
05-16639-01	9140 RICH VALLEY BLVD	20-01900-27-012	51.73	60.00
05-16219-02	1780 93RD CIR	20-02000-03-014	155.96	181.00
05-16703-04	9063 ROBERT TRL S	20-02000-29-020	84.55	98.00
05-16331-02	9967 ANAWANDA PATH E	20-02000-55-030	74.00	86.00
05-18097-01	9169 COURTHOUSE BOULEVAR	20-02100-04-020	99.11	115.00
05-18141-02	9191 COURTHOUSE BOULEVAR	20-02100-04-060	72.16	84.00
05-17601-02	9276 INVER GROVE TRL	20-02200-08-020	155.17	180.00
05-17749-01	9091 INVER GROVE TRL	20-02300-28-021	148.84	173.00
05-17791-01	20-02700-02-011	20-02700-02-011	249.66	290.00
05-17773-01	3995 102ND ST E	20-02700-02-020	106.48	124.00
05-17805-01	3995 102ND ST E	20-02700-02-030	99.01	115.00
04-16103-04	10498 COURTHOUSE BLVD	20-02700-27-050	117.77	137.00
05-18207-02	10045 COURTHOUSE BLVD E	20-02700-28-010	156.36	181.00
05-18289-02	3111 105TH ST E	20-02700-31-010	156.36	181.00
05-21477-00	10464 INVER GROVE TRL	20-02700-33-081	62.86	73.00
05-18421-02	10020 BARNES TRL	20-02800-05-100	134.77	156.00
05-18443-01	2846 104TH CT E	20-02800-05-150	84.10	98.00
03-05309-02	4790 BABCOCK TR E	20-02910-79-020	208.54	242.00
05-18779-01	10873 AKRON AVE E	20-03000-75-012	156.36	181.00
05-18875-02	20-03100-56-790	20-03100-56-790	57.35	67.00
05-18677-01	11618 AKRON AVE S	20-03200-50-016	154.19	179.00
05-21468-00	11794 AKRON AVE E	20-03200-52-060	156.36	181.00
05-18687-02	11804 AKRON AVE E	20-03200-52-080	120.09	139.00
03-00137-02	5373 BABCOCK TR E	20-03210-07-010	418.45	485.00
03-01893-01	5648 BABCOCK TR E	20-03210-75-050	80.55	93.00
03-01867-02	5744 BABCOCK TR E	20-03210-76-010	995.37	1,155.00
03-02107-13	1641 UPPER 55TH ST E	20-03210-77-150	163.02	189.00
03-01935-02	5755 BABCOCK TR E	20-03210-78-103	1,416.72	1,643.00
03-01945-03	5821 BABCOCK TR E	20-03210-79-010	446.97	518.00
03-03049-05	5641 AUDREY AVE E	20-03210-80-060	739.02	857.00
03-00247-11	3870 75TH ST E	20-11420-02-070	267.10	310.00
03-00225-06	3786 75TH ST E	20-11420-03-030	743.51	862.00
03-00201-05	3770 75TH ST E	20-11420-03-050	860.76	998.00
03-00173-06	3680 75TH ST E	20-11420-04-010	890.74	1,033.00
03-03765-08	7690 DAWN AVE E	20-11700-01-010	755.93	877.00
03-03775-01	7710 DAWN AVE E	20-11700-01-020	76.31	89.00
02-14319-02	9286 CHENEY TR	20-11775-01-020	843.86	979.00

Active Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
02-14159-03	9285 CHENEY TR	20-11775-02-120	622.95	723.00
02-14245-05	9010 CARTER PATH	20-11800-01-060	1,053.94	1,223.00
01-16251-02	7631 ADDISEN CT	20-12054-01-090	258.45	300.00
01-16345-03	1412 76TH ST W	20-12057-04-040	443.92	515.00
01-16357-01	7622 ADDISEN PATH	20-12057-04-050	626.02	726.00
01-16317-03	7642 ADDISEN PATH	20-12057-04-090	1,343.27	1,558.00
01-16371-03	7661 ADDISEN PATH	20-12057-06-030	232.52	270.00
02-12281-05	8727 CONCORD CT	20-12100-01-140	340.47	395.00
02-10309-01	8271 DAWSON CT E	20-12350-02-030	626.60	727.00
01-09107-01	3864 67TH ST E	20-13250-01-180	475.10	551.00
01-09137-04	6799 DAWN WAY E	20-13250-01-310	328.37	381.00
01-09121-01	3879 67TH ST E	20-13250-02-140	938.45	1,089.00
01-10029-03	6883 CRAIG CT	20-13251-01-010	455.24	528.00
01-09239-01	6863 CRAIG CT	20-13251-01-021	391.81	454.00
01-12191-01	6812 CRAIG CT E	20-13251-01-070	515.24	598.00
05-17917-02	1745 93RD CIR E	20-14000-01-042	96.96	112.00
02-11649-04	8615 BIRCH BLVD	20-14080-02-060	2,088.49	2,423.00
01-16551-02	6976 ARCHER TR	20-14163-06-020	374.46	434.00
01-16797-04	6905 ARCHER CT	20-14164-07-050	616.26	715.00
01-18167-02	6512 ARCTIC WAY	20-14167-01-040	2,169.93	2,517.00
01-16993-00	6555 ALVERNO LN	20-14167-02-120	497.75	577.00
01-16617-01	6896 ALVERNO CT	20-14167-03-160	510.17	592.00
01-16663-02	6828 ALVERNO CT	20-14167-03-220	964.66	1,119.00
05-21572-00	BLACKSTONE VISTA OUTLOT E	20-14168-00-050	173.44	201.00
01-16839-01	7284 ARCHER TR	20-14168-02-260	918.26	1,065.00
01-16565-03	7263 ARCHER TR	20-14168-04-020	310.19	360.00
05-18463-02	10136 BARNES TRL	20-14300-05-010	156.81	182.00
04-09399-02	6611 CONCORD BLVD E	20-14700-00-031	417.48	484.00
01-15333-01	5457 BREWER LN	20-15095-01-120	163.16	189.00
01-15011-05	5460 BRYCE AVE	20-15095-01-590	200.04	232.00
01-15013-03	5474 BRYCE AVE	20-15095-01-630	584.36	678.00
03-15549-01	11388 AVERY DR	20-15175-06-020	202.81	235.00
05-17343-01	8920 89TH CT	20-15200-01-120	81.00	94.00
03-16539-02	6946 ABRA LN	20-15800-01-040	816.82	948.00
03-04193-07	7606 BORMAN WAY E	20-16400-02-010	322.16	374.00
03-04027-05	2630 76TH ST E	20-16400-02-020	481.67	559.00
02-10069-01	2075 67TH ST E	20-17100-01-100	506.40	587.00
02-07481-01	2044 67TH ST E	20-17100-03-040	434.39	504.00
02-07533-02	2150 68TH ST E	20-17100-05-070	878.69	1,019.00
05-19089-01	1638 112TH CT W	20-17800-01-100	84.40	98.00
05-19095-01	11109 ALBAVAR PATH	20-17800-02-030	70.43	82.00
03-03997-06	2525 76TH ST E #207	20-18210-02-207	79.38	92.00
03-03917-01	2600 75TH ST E #214	20-18210-02-214	838.12	972.00
03-03927-01	2600 75TH ST E #216	20-18210-02-216	222.09	258.00
03-03937-05	2600 75TH ST E #218	20-18210-02-218	407.26	472.00
03-04047-02	7675 BOWMAN CT S	20-18211-03-120	824.81	957.00
03-02821-05	7327 BORMAN AVE E	20-18212-05-030	1,349.33	1,565.00
03-03797-01	7555 BORMAN CT E	20-18212-07-020	557.56	647.00
03-03799-01	7580 BORMAN CT E	20-18212-07-031	122.28	142.00
03-03815-03	7570 BORMAN CT E	20-18212-07-050	1,431.97	1,661.00
01-15909-04	8087 DARCY LN	20-18291-01-100	647.98	752.00
01-15973-05	8080 DANA PATH	20-18291-01-160	822.40	954.00
01-15905-04	8111 DARCY LN	20-18291-01-180	244.95	284.00
01-15407-04	8125 DARCY LN	20-18291-01-200	634.17	736.00
01-15207-06	8167 DARCY LN	20-18291-01-260	623.72	724.00
01-14977-04	8197 DARCY LN	20-18291-01-420	101.92	118.00
01-15267-01	8199 DARCY LN	20-18291-01-430	381.82	443.00
01-15135-01	8203 DARCY LN	20-18291-01-450	164.76	191.00

Active Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
01-14861-01	8225 DARCY LN	20-18291-01-470	509.31	591.00
01-14631-04	8247 DARCY LN	20-18291-01-550	72.57	84.00
03-11925-04	9153 AZALEA WAY	20-18404-03-080	589.73	684.00
03-12927-05	9202 TYNE LN	20-18404-06-020	223.18	259.00
03-11933-04	9242 TYNE LN	20-18404-06-050	361.56	419.00
03-12881-08	9459 TYNE LN	20-18406-01-100	526.76	611.00
03-12955-04	9396 TYNE LN	20-18406-02-210	594.82	690.00
01-16537-01	6460 CRAIG AVE	20-18600-01-060	408.07	473.00
01-16755-00	6436 CROSBY AVE E	20-18600-03-040	355.26	412.00
01-01723-05	8053 CLEADIS AVE E	20-18850-01-030	826.82	959.00
01-02025-01	8040 CLOMAN AVE E	20-18850-03-020	611.33	709.00
01-04173-05	8213 CLOMAN AVE E	20-18851-02-020	164.43	191.00
01-04149-01	8240 CLOMAN AVE E	20-18851-03-040	845.39	981.00
01-04145-01	8268 CLOMAN AVE E	20-18851-03-050	1,737.34	2,015.00
01-04059-02	8325 CLEADIS AVE E	20-18851-05-020	550.62	639.00
03-02433-01	5645 ANNETTE AVE E	20-19375-01-020	328.29	381.00
03-05111-01	7100 BLAINE AVE E	20-19400-01-010	137.54	160.00
03-14851-01	7140 BLAINE AVE E	20-19400-01-030	1,406.36	1,631.00
02-00567-01	6300 CARLEDA WAY E	20-19500-03-030	1,799.48	2,087.00
01-18047-01	1877 80TH ST E	20-19600-00-110	851.92	988.00
01-14987-01	6072 CROMWELL CT	20-19800-01-100	341.66	396.00
01-15715-01	4046 60TH ST E	20-19800-01-150	680.94	790.00
03-02631-07	2685 79TH CT E	20-20100-01-020	494.47	574.00
03-00877-01	1916 55TH ST CT	20-22100-01-120	582.95	676.00
03-00867-01	1914 55TH ST CT	20-22100-01-130	823.70	955.00
05-16177-02	9765 ARKANSAS PATH	20-22450-01-011	85.04	99.00
05-17757-01	9091 INVER GROVE TRAIL	20-23400-00-010	77.87	90.00
05-20271-01	20-23900-00-130	20-23900-00-130	64.36	75.00
05-20269-01	20-23900-00-140	20-23900-00-140	54.11	63.00
03-01111-12	1836 55TH ST E	20-24400-01-022	325.77	378.00
03-01133-09	1826 55TH ST E	20-24400-01-030	349.29	405.00
05-18105-04	9405 BUCKLEY CT E	20-25800-01-040	92.54	107.00
05-20603-02	9969 ADAM AVE	20-27100-01-050	120.82	140.00
02-12725-03	5887 BLACKBERRY BRIDGE PATH	20-27400-02-040	92.52	107.00
03-00745-03	4815 BOYD AVE E	20-29200-01-050	542.67	629.00
05-16437-01	8225 ARGENTA TRL	20-29300-00-020	187.98	218.00
03-13935-04	7138 BESTER CT	20-29500-01-050	1,003.57	1,164.00
03-13861-04	7141 BESTER CT	20-29500-01-060	654.80	760.00
01-04589-10	7930 BARBARA AVE E	20-30250-01-070	698.16	810.00
01-04549-03	7948 BARBARA AVE E	20-30250-01-131	232.66	270.00
01-04523-01	7950 BARBARA AVE E	20-30250-01-141	611.49	709.00
03-03083-05	4590 AUGUST WAY E	20-31100-01-080	994.95	1,154.00
03-03029-03	4502 AUGUST WAY E	20-31100-01-140	798.21	926.00
03-02443-03	4575 AUGUST WAY E	20-31100-02-070	101.30	118.00
03-02423-01	4585 AUGUST WAY E	20-31100-02-080	335.14	389.00
03-02383-05	1875 46TH ST E	20-31100-02-120	110.77	128.00
03-02227-05	4520 AUDREY AVE E	20-31100-02-180	1,051.75	1,220.00
03-02205-01	4511 AUDREY AVE E	20-31100-03-070	343.07	398.00
03-02165-05	1812 SOUTHVIEW BLVD	20-31100-03-100	227.35	264.00
03-03679-03	4580 BACON CT E	20-31101-02-010	348.66	404.00
03-03661-03	4550 BACON AVE E	20-31101-02-020	100.00	116.00
03-03649-01	2020 UPPER 45TH ST E	20-31101-02-030	828.43	961.00
03-03307-09	4620 BARBARA AVE E	20-31101-03-070	187.88	218.00
05-51049-01	9511 COURTHOUSE BLVD	20-32040-01-010	72.16	84.00
02-13949-01	9078 CHENEY TR	20-32700-01-010	640.19	743.00
02-14021-02	9206 CHAPMAN CT	20-32700-01-080	1,544.71	1,792.00
02-13325-01	6936 DELAROSA CT	20-35500-01-020	1,035.26	1,201.00
01-05379-01	7761 BARBARA AVE E	20-36400-01-190	157.35	183.00

Active Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
01-04853-12	7543 BANNING WAY	20-36400-04-061	414.59	481.00
01-04845-09	7541 BANNING WAY	20-36400-04-062	516.96	600.00
04-09701-01	7654 BARBARA CT E	20-36400-04-180	1,162.26	1,348.00
01-04701-05	7670 BARBARA CT E	20-36400-04-230	155.31	180.00
04-09705-01	7740 BARBARA AVE E	20-36400-04-270	1,498.44	1,738.00
01-04667-01	2165 78TH CT E	20-36400-04-301	255.66	297.00
01-05411-01	2080 78TH ST E	20-36400-05-140	170.00	197.00
01-09183-06	3835 64TH ST E	20-36500-05-151	121.61	141.00
01-08959-03	6465 DAWN WAY E	20-36500-09-220	465.56	540.00
01-08955-07	6435 DAWN WAY E	20-36500-09-250	227.11	263.00
01-08867-01	6450 DAWN WAY E	20-36500-10-092	329.58	382.00
01-08929-06	6310 DAWN WAY E	20-36500-11-021	1,345.54	1,561.00
01-08907-02	6374 DAWN WAY E	20-36500-11-110	661.95	768.00
01-08903-07	6384 DAWN WAY E	20-36500-11-143	111.75	130.00
01-08735-05	6317 DAWN AVE E	20-36500-11-270	1,302.11	1,510.00
01-08731-01	6313 DAWN AVE E	20-36500-11-291	143.90	167.00
05-20179-01	20-36500-14-200	20-36500-14-200	54.11	63.00
01-07575-10	6125 DELANEY WAY E	20-36500-14-220	91.88	107.00
01-08553-05	6415 DELANEY AVE E	20-36500-16-300	100.03	116.00
01-07585-06	4080 UPPER 61ST PATH E	20-36500-20-020	476.48	553.00
01-07609-06	6259 CONCORD BLVD E	20-36500-20-130	91.42	106.00
04-09357-04	6250 CONCORD BLVD E	20-36500-21-110	342.24	397.00
04-09359-10	6370 CONCORD BLVD E	20-36500-22-030	182.41	212.00
01-08529-01	6476 DELILAH AVE E	20-36500-23-110	851.05	987.00
04-09367-03	6526 DOFFING AVE E	20-36500-34-030	867.12	1,006.00
05-17113-03	20-36500-34-220	20-36500-34-220	70.00	81.00
03-04595-04	3864 78TH ST E	20-36520-01-080	851.35	988.00
03-04633-03	3754 78TH ST E	20-36521-02-030	1,138.10	1,320.00
03-05207-02	7910 CONROY WAY E	20-36521-02-110	730.92	848.00
03-05455-01	7935 COOPER AVE E	20-36521-02-130	1,040.13	1,207.00
03-05409-01	7899 COOPER AVE E	20-36521-02-160	465.32	540.00
03-05387-03	7869 COOPER AVE E	20-36521-02-180	309.96	360.00
03-05351-03	7827 COOPER AVE E	20-36521-02-200	426.32	495.00
03-04965-01	7944 CONROY WAY E	20-36521-05-021	136.72	159.00
03-04887-04	7935 CONROY WAY E	20-36521-06-040	117.05	136.00
01-10877-03	6522 DELANEY AVE E	20-36550-03-141	506.06	587.00
05-21352-01	VACANT 20-36550-04-111	20-36550-04-111	58.09	67.00
01-08631-01	6558 DAWN AVE E	20-36550-04-140	1,028.67	1,193.00
01-08849-03	3950 65TH ST E	20-36550-05-041	1,012.19	1,174.00
01-09013-03	6570 CROSBY AVE E	20-36550-06-241	185.87	216.00
01-09047-03	6520 CRAIG AVE E	20-36550-07-100	629.11	730.00
01-09035-02	6565 CROSBY AVE E	20-36550-07-210	786.01	912.00
05-18769-01	10690 AKRON AVE E	20-36602-03-072	66.67	77.00
05-18499-01	1805 102ND ST	20-36604-02-010	78.17	91.00
05-21062-00	10394 ANDREA TRL	20-36608-01-160	287.40	333.00
01-10247-02	7260 BANCROFT WAY E	20-36800-01-080	222.17	258.00
01-10927-01	7280 BANCROFT WAY E	20-36800-01-130	372.63	432.00
01-10801-04	7289 BANCROFT WAY E	20-36800-02-090	916.88	1,064.00
03-00833-01	4849 BRENT AVE	20-38700-00-120	1,612.90	1,871.00
03-00767-02	2830 47TH ST E	20-38700-00-304	666.30	773.00
03-02877-14	7441 BORMAN AVE	20-40600-01-070	836.12	970.00
03-00703-02	2910 46TH CT E	20-41600-01-090	102.19	119.00
03-00715-03	2900 46TH CT E	20-41600-01-100	779.12	904.00
02-06973-06	5850 ASHER AVE E	20-42501-00-010	339.83	394.00
02-03849-01	6150 BRENT AVE E	20-43100-02-030	714.13	828.00
02-03965-03	6060 BOWMAN AVE E	20-43101-02-090	184.54	214.00
01-08007-01	6775 CONCORD BLVD E	20-43250-00-190	678.13	787.00
01-07325-08	113 LINDEN ST	20-43251-01-050	1,637.98	1,900.00

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Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
01-07431-08	5942 CONCORD BLVD E	20-43251-04-110	427.86	496.00
01-15525-01	4543 BLOOMBERG CIR	20-44001-04-020	172.45	200.00
01-14603-01	7176 BALLARD TR	20-44050-03-020	155.18	180.00
02-08453-06	3471 CLOMAN	20-44352-04-030	161.93	188.00
02-08171-06	3528 CLOMAN	20-44352-09-020	124.34	144.00
02-08261-06	3548 CLOMAN	20-44352-12-040	388.84	451.00
02-08005-08	3511 67TH ST E	20-44352-16-020	89.88	104.00
05-16877-01	5900 ROBERT TRL S	20-47300-00-010	53.88	63.00
05-16921-02	4 HIGH RD	20-47300-00-083	54.75	64.00
02-12969-01	5889 BURKE TR	20-47375-02-030	145.61	169.00
05-21098-00	2469 96TH ST E	20-47520-02-052	236.25	274.00
05-21182-01	9893 BAXTER TRL	20-47521-02-040	224.55	260.00
05-21259-00	9005 ALGER CT	20-47575-04-070	96.10	111.00
05-20155-02	8971 ARALIA CT	20-48100-03-030	55.78	65.00
02-06901-01	6095 BABCOCK TR E	20-48275-01-010	263.14	305.00
03-11139-13	3302 78TH ST E	20-48601-01-081	610.60	708.00
03-05363-01	7065 BLAKE PATH	20-48625-01-020	173.91	202.00
03-05389-05	7075 BLAKE PATH	20-48625-01-030	878.42	1,019.00
03-05731-03	2685 71ST ST E	20-48625-04-010	100.70	117.00
03-05693-01	2725 71ST ST E	20-48625-04-030	637.80	740.00
03-00909-01	4871 BRYCE AVE E	20-50350-02-100	802.43	931.00
03-16131-02	2896 49TH ST E	20-50350-03-020	334.77	388.00
05-20193-01	20-51000-00-040	20-51000-00-040	54.11	63.00
01-01721-01	8116 CARMEN AVE E	20-51000-02-080	765.02	887.00
01-01005-02	8110 CASPER E	20-51001-01-080	285.95	332.00
01-03637-04	2461 79TH ST E	20-53530-01-061	535.80	622.00
03-00317-04	3960 75TH ST E	20-53650-01-040	701.05	813.00
03-02395-01	3882 CRAIG WAY E	20-53651-01-020	388.05	450.00
03-02981-01	3858 CRAIG WAY E	20-53651-02-010	360.04	418.00
03-00243-04	3866 CRAIG WAY E	20-53651-02-030	653.90	759.00
03-03033-01	3830 CRAIG WAY E	20-53651-03-010	654.74	759.00
03-01031-04	3870 UPPER 75TH ST E	20-53651-04-030	285.34	331.00
03-01217-01	3950 UPPER 75TH ST E	20-53651-06-030	711.61	825.00
03-02207-05	3970 76TH WAY E	20-53651-10-030	513.51	596.00
03-02225-11	3861 CONROY TR E	20-53652-04-040	535.30	621.00
03-02073-01	3897 CONROY TR E	20-53652-06-010	453.46	526.00
03-02129-02	3877 CONROY TR E	20-53652-06-060	700.66	813.00
03-01957-01	3822 CONROY TR E	20-53652-08-020	643.76	747.00
03-01859-07	3808 CONROY TR E	20-53652-09-020	942.96	1,094.00
03-01803-06	3800 CONROY TR E	20-53652-10-020	540.15	627.00
03-01173-05	3778 CONROY TR E	20-53652-12-030	406.51	472.00
03-00721-09	3704 CONROY TR E	20-53652-18-040	682.27	791.00
03-00279-03	3674 CONROY CT E	20-53652-21-010	133.48	155.00
03-03017-01	3781 CONROY TR E	20-53652-25-020	312.79	363.00
03-03001-01	3783 CONROY TR E	20-53652-25-030	266.39	309.00
03-02955-06	3791 CONROY TR E	20-53652-26-030	1,042.41	1,209.00
03-01739-01	3790 CONROY TR E	20-53652-27-040	638.09	740.00
03-01087-09	3768 CONROY TR E	20-53652-28-030	314.07	364.00
03-00777-03	3720 CONROY TR E	20-53652-30-030	725.16	841.00
01-02335-09	7378 BLAINE CT E	20-53700-02-200	1,440.83	1,671.00
01-01965-04	2334 75TH ST E	20-53700-04-113	102.17	119.00
02-10551-05	8450 BECHTEL AVE	20-54870-01-110	246.34	286.00
02-10941-07	8474 BRADFORD CT	20-54870-01-210	1,446.67	1,678.00
05-21511-00	1735 86TH CT E	20-55050-02-030	104.15	121.00
03-16599-01	1572 76TH ST W	20-56900-02-190	511.94	594.00
02-21463-02	9686 CARBON CT	20-57520-01-130	187.80	218.00
05-21229-00	11305 ALAMEDA AVE	20-57680-01-040	210.52	244.00
05-21235-01	11290 ALAMEDA AVE	20-57680-02-060	352.01	408.00

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05-16627-02	1244 90TH ST E	20-62500-01-010	79.12	92.00
01-07395-03	5995 CONCORD BLVD E	20-64050-01-010	304.73	353.00
01-07479-05	6027 CONCORD BLVD E	20-64050-01-050	151.62	176.00
01-06445-08	7878 DEMPSEY WAY E	20-64075-01-020	267.81	311.00
01-06765-07	8011 DELANO WAY E	20-64075-01-270	897.35	1,041.00
01-07203-01	8018 DELANO WAY E	20-64075-02-190	590.15	685.00
03-00339-04	7893 COREY PATH E	20-64200-05-070	378.35	439.00
03-10823-01	7841 COREY PATH E	20-64200-05-120	354.60	411.00
03-05771-01	7835 COREY PATH E	20-64200-05-150	871.52	1,011.00
03-05725-05	7829 COREY PATH E	20-64200-05-180	169.27	196.00
03-16733-01	10031 DIFFLEY CT	20-64443-01-010	318.08	369.00
03-02151-01	1372 UPPER 55TH ST E	20-64450-02-010	88.37	103.00
03-02177-04	5539 ANGUS AVE E	20-64450-02-070	791.77	918.00
03-01595-01	7875 BOYD AVE E	20-64500-01-112	310.00	360.00
03-00459-01	2865 UPPER 79TH CT E	20-64501-01-010	333.31	387.00
03-00439-01	2895 UPPER 79TH CT E	20-64501-01-040	790.97	918.00
03-01489-02	7605 BOYD AVE E	20-64502-03-010	1,000.30	1,160.00
03-01427-01	7465 BOYD AVE E	20-64504-01-050	586.03	680.00
02-21465-01	7385 DEGRIO WAY	20-64590-01-040	373.96	434.00
02-21467-01	7387 DEGRIO WAY	20-64590-01-050	196.13	228.00
05-17679-01	3545 94TH ST E	20-64600-01-010	77.85	90.00
05-17585-02	3700 94TH ST E	20-64600-01-060	91.05	106.00
04-09905-03	5440 ROBERT TR S	20-65900-01-060	432.97	502.00
02-12023-01	6401 BARCLAY AVE	20-65951-01-100	207.07	240.00
03-01113-07	5044 BRENT AVE E	20-66200-02-250	123.27	143.00
01-18303-01	7818 ADLER TRL	20-66480-08-130	496.51	576.00
03-16195-01	6487 AGATE TR	20-67200-01-020	504.68	585.00
03-16367-01	6363 APPLE CT	20-67201-01-060	345.91	401.00
03-16453-02	6355 APPLE CT	20-67201-01-070	1,046.62	1,214.00
03-16293-01	6339 APPLE CT	20-67201-02-010	2,126.71	2,467.00
01-03213-04	3265 80TH ST E #208	20-68300-02-208	362.12	420.00
01-05353-01	8321 COOPER WAY E	20-69300-03-140	1,209.95	1,404.00
01-04899-01	8446 COOPER WAY E	20-69300-07-080	168.76	196.00
01-04955-01	8476 COOPER WAY E	20-69300-09-030	738.02	856.00
02-05997-11	7374 DAWN AVE E	20-71150-01-100	573.43	665.00
02-06667-07	7453 CONCORD BLVD E	20-71150-02-010	655.36	760.00
03-00705-01	4059 75TH ST E	20-71150-02-150	435.10	505.00
02-06507-07	3914 74TH ST E	20-71150-03-060	202.18	235.00
03-00839-02	7466 CRAIG AVE E	20-71150-03-110	466.15	541.00
02-06339-02	3878 73RD ST E	20-71150-05-080	834.30	968.00
02-05329-09	3895 UPPER 73RD ST E	20-71150-05-140	241.43	280.00
02-05711-08	3968 72ND ST E	20-71150-06-020	1,104.29	1,281.00
02-06033-01	7270 COOPER AVE E	20-71150-06-130	1,361.26	1,579.00
02-06045-02	3819 73RD ST E	20-71150-06-140	299.82	348.00
02-06483-01	3692 73RD ST E	20-71151-02-090	127.66	148.00
02-04977-06	7350 CLEVE AVE E	20-71151-02-150	819.91	951.00
02-05119-05	3723 UPPER 73RD ST E	20-71151-02-230	798.05	926.00
02-05653-01	3738 UPPER 73RD ST E	20-71151-03-070	426.33	495.00
01-04875-01	7307 CLAYTON AVE E	20-71152-01-020	275.07	319.00
01-04945-03	7286 CLAY AVE E	20-71152-01-101	2,230.82	2,588.00
01-04843-01	7393 CLAYTON AVE E	20-71152-01-270	247.58	287.00
01-01359-02	3324 73RD ST E	20-71152-02-080	8.20	10.00
01-01291-01	3331 74TH ST E	20-71152-02-200	1,063.18	1,233.00
01-05999-02	7290 CAHILL AVE	20-71152-03-150	123.17	143.00
01-01691-03	7462 CAHILL AVE	20-71152-04-130	828.52	961.00
01-01493-04	3392 74TH ST E	20-71152-05-020	95.79	111.00
01-01569-02	7462 CARMEN AVE E	20-71152-05-150	232.19	269.00
01-01585-01	3337 75TH ST E	20-71152-05-200	1,518.29	1,761.00

Active Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
01-01593-05	3355 75TH ST E	20-71152-05-210	325.29	377.00
01-04449-01	7505 CLAYTON AVE E	20-71152-06-010	356.35	413.00
01-04499-01	3422 75TH ST E	20-71152-06-040	156.86	182.00
01-04531-02	3364 75TH ST E	20-71152-06-070	382.25	443.00
01-04671-02	3303 76TH ST E	20-71152-06-190	681.22	790.00
01-03731-03	7583 CARMEN AVE E	20-71152-07-170	731.71	849.00
02-08485-01	6971 DAWN AVE E	20-71153-01-080	1,117.73	1,297.00
01-04443-02	6940 CLAY AVE E	20-71153-07-130	650.43	754.00
02-07519-02	3693 71ST ST E	20-71154-01-230	135.96	158.00
02-07509-01	3727 71ST ST E	20-71154-01-250	628.88	730.00
02-07057-01	3747 UPPER 71ST ST E	20-71154-03-011	583.52	677.00
02-07259-02	3750 UPPER 71ST ST E	20-71154-04-010	56.01	65.00
02-07255-03	3738 UPPER 71ST ST E	20-71154-04-012	1,153.19	1,338.00
02-07237-03	3660 UPPER 71ST ST E	20-71154-04-040	313.58	364.00
02-06383-03	3518 71ST ST E	20-71154-05-020	884.42	1,026.00
02-06599-04	7153 CLOMAN AVE E	20-71154-05-150	572.19	664.00
02-07695-06	3507 71ST ST E	20-71154-06-060	119.48	139.00
02-07025-03	7167 CORLISS WAY E	20-71155-04-012	519.16	602.00
02-07165-01	3823 72ND ST E	20-71155-05-050	805.08	934.00
02-06371-01	3882 70TH ST E	20-71156-01-070	205.68	239.00
02-06899-01	7172 CORLISS WAY E	20-71156-02-100	711.65	826.00
02-07347-03	3972 UPPER 71ST ST E	20-71156-03-020	779.75	905.00
02-07125-03	3949 72ND ST E	20-71156-03-120	854.63	991.00
01-03767-01	3220 70TH ST E	20-71157-01-090	513.67	596.00
01-03633-04	3221 71ST ST E	20-71157-01-230	408.05	473.00
01-03567-01	3269 71ST ST E	20-71157-01-260	201.97	234.00
01-04961-05	7117 CARMEN AVE E	20-71157-02-300	1,123.90	1,304.00
01-04439-02	7186 CARMEN AVE E	20-71157-03-120	619.00	718.00
01-04495-02	3279 UPPER 71ST ST E	20-71157-03-180	943.68	1,095.00
01-05803-02	7169 CLAY AVE E	20-71157-05-200	292.42	339.00
01-03707-04	7171 CLAYTON AVE E	20-71157-06-170	859.05	996.00
01-03693-05	7161 CLAYTON AVE E	20-71157-06-180	1,330.69	1,544.00
01-03467-06	3468 70TH ST E	20-71157-07-030	125.60	146.00
01-03523-01	3477 71ST ST E	20-71157-07-220	365.98	425.00
01-03479-02	7063 CLAYTON AVE E	20-71157-07-250	322.65	374.00
02-06711-01	6812 CLOMAN AVE E	20-71160-01-050	981.26	1,138.00
02-06671-06	3595 68TH ST E	20-71160-01-080	634.36	736.00
02-08325-01	3520 68TH ST E	20-71160-02-040	500.37	580.00
02-08301-01	6825 CLOMAN AVE E	20-71160-02-180	393.54	457.00
01-10131-04	6810 CARMEN AVE E	20-71160-03-270	140.26	163.00
01-04723-01	6840 CARMEN AVE E	20-71160-03-280	775.29	899.00
01-02715-03	6829 CLAYTON AVE E	20-71160-03-470	276.64	321.00
01-02875-05	6805 CAIN AVE E	20-71160-05-130	433.53	503.00
01-04917-02	6931 CARLEDA AVE E	20-71160-06-080	818.69	950.00
01-05293-01	3186 69TH ST E	20-71160-07-010	383.30	445.00
01-10041-01	3140 68TH ST E	20-71160-09-030	116.02	135.00
01-02939-01	6868 CAIN AVE E	20-71160-09-080	192.63	223.00
01-03095-01	6889 CARLEDA AVE E	20-71160-09-120	137.84	160.00
01-02999-04	6877 CARLEDA AVE E	20-71160-09-150	500.00	580.00
02-07653-01	6968 DELANEY AVE E	20-71161-01-040	1,055.90	1,225.00
02-07787-01	6990 DAWN AVE E	20-71161-03-060	67.76	79.00
02-06559-03	7077 DELANEY AVE E	20-71161-04-240	565.22	656.00
02-06515-01	7053 DELANEY AVE E	20-71161-04-270	179.44	208.00
02-06493-06	7033 DELANEY AVE E	20-71161-04-290	229.51	266.00
03-03491-01	3595 77TH ST E	20-71163-02-060	673.17	781.00
03-03187-05	3800 77TH ST E	20-71163-04-030	450.62	523.00
03-03081-01	3964 77TH ST E	20-71163-04-140	846.02	981.00
03-04373-08	3817 78TH ST E	20-71163-04-290	1,218.95	1,414.00

Active Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
03-04363-03	3801 78TH ST E	20-71163-04-300	680.92	790.00
03-16584-01	7600 CODY LN	20-71180-01-090	282.30	327.00
03-16473-01	7614 CONNIE LN	20-71180-01-230	484.85	562.00
03-09993-01	4660 BARBATO CT E	20-71275-01-060	185.94	216.00
03-05435-03	4850 BABCOCK TR E #211	20-71275-04-211	212.27	246.00
03-05519-03	4850 BABCOCK TR E #232	20-71275-04-232	415.08	481.00
03-10415-02	2138 49TH WAY E	20-71290-01-511	103.79	120.00
05-21389-01	11165 ALAMEDA AVE	20-71300-01-040	240.36	279.00
03-12843-01	10786 ALISON WAY	20-71395-03-010	337.88	392.00
03-12533-03	10792 ALBERTON WAY	20-71395-04-070	192.11	223.00
03-12209-03	10938 ALISON CT	20-71395-05-020	1,186.02	1,376.00
03-13019-03	10668 ALTON CT	20-71397-02-150	896.65	1,040.00
03-13563-01	10704 ALISON WAY	20-71397-03-040	288.32	334.00
03-13729-01	10624 ALISON WAY	20-71399-01-040	1,198.99	1,391.00
03-14079-07	10652 ALISON WAY	20-71399-01-110	612.85	711.00
03-13805-05	10619 ALVIN CT	20-71399-02-020	1,310.70	1,520.00
02-07047-02	1909 59TH CT E	20-72450-01-020	691.24	802.00
02-07239-02	5943 BACON AVE E	20-72450-01-220	738.69	857.00
01-18251-03	1432 80TH ST E	20-75850-01-019	139.25	162.00
01-18277-04	1386 80TH ST E	20-75851-01-012	182.28	211.00
05-17511-01	8134 INVER GROVE TRL	20-75900-01-020	77.31	90.00
03-12449-05	7331 BRADEN TR	20-77500-01-250	566.36	657.00
03-12321-04	7239 BOND WAY	20-77500-01-350	167.30	194.00
03-12317-05	7245 BOND WAY	20-77500-01-380	426.57	495.00
03-12903-06	7336 BRADEN TR	20-77500-01-410	879.95	1,021.00
01-04861-06	7335 CLAYTON AVE E	20-80900-00-010	877.82	1,018.00
02-02493-01	6492 BONNER CT	20-81300-01-020	2,165.61	2,512.00
02-01629-01	2612 BORDEN WAY E	20-81300-02-081	428.78	497.00
02-02505-11	6502 BONNER CT	20-81300-02-090	503.92	585.00
02-12025-01	6498 BORDEAUX CT	20-81325-01-080	600.20	696.00
02-01343-10	6655 BUCKLEY CIR E #304	20-81403-02-304	584.92	679.00
02-01391-02	6701 BUCKLEY CIR E #402	20-81403-02-402	69.05	80.00
05-18331-02	2922 105TH ST	20-81465-01-010	156.36	181.00
01-11817-01	6284 CORWIN CT	20-81500-01-100	490.78	569.00
01-11807-06	6159 DAWN WAY E	20-81500-01-310	354.96	412.00
01-13395-03	6445 CORYELL CT	20-81501-01-050	1,379.47	1,600.00
01-05507-06	3738 CUNEEN TR E	20-82100-02-010	166.72	193.00
01-06181-03	8130 COPLAND WAY E	20-82100-05-030	853.86	990.00
01-05749-01	8088 COREY PATH E	20-82100-06-090	1,431.72	1,661.00
01-06345-01	8071 DAWN AVE E	20-82100-06-170	188.48	219.00
01-06481-04	8181 DAWN AVE E	20-82100-06-230	216.04	251.00
01-06579-01	8195 CUSTERS TR E	20-82100-06-280	1,021.15	1,185.00
05-19053-02	11965 ALBAVAR PATH	20-84000-02-030	144.33	167.00
02-08109-01	7279 DEGRIO WAY E	20-84300-01-020	532.48	618.00
02-08027-01	7355 DEGRIO WAY E	20-84300-01-120	365.33	424.00
02-07957-17	7361 DEGRIO WAY E	20-84300-01-130	110.32	128.00
01-18107-01	6520 ARCTIC WAY	20-84501-01-010	362.14	420.00
01-18101-01	6527 ARCTIC WAY	20-84501-02-040	725.58	842.00
01-02397-01	8140 CLAYMORE AVE E	20-88100-02-070	487.77	566.00
01-11189-02	7295 BABCOCK TR E	20-88950-01-010	161.11	187.00
			225,337.68	261,402.00

Inactive Accounts - Recommended to Certify

Account #	Service Address	Parcel ID	Delinquent Balance	Balance Plus Fee and interest (rounded)
04-09819-06	5800 CAHILL AVE	20-03410-50-060	288.85	335.00
03-16441-01	6860 ALEXA PATH	20-15800-03-430	361.50	419.00
03-16818-00	7325 AUBURN LN	20-32800-01-050	554.70	643.00
01-08561-04	6472 DELANEY AVE E	20-36500-17-070	742.53	861.00
05-21351-01	6522 DELANEY AVE	20-36550-03-201	58.09	67.00
05-21354-01	6522 DELANEY AVE	20-36550-04-191	58.09	67.00
02-05021-04	3655 UPPER 73RD ST E	20-71151-02-180	281.15	326.00
05-20233-02	20-81400-03-010	20-81400-03-010	75.03	87.00
05-20359-02	20-81403-00-020	20-81403-00-020	154.78	180.00
			2,574.72	2,985.00



Request for Council Action

SUBJECT: **Ordinance Amending City Code Regarding Temporary Signs**

MEETING DATE: October 13, 2025

ITEM TYPE: Regular Business

CONTACT: Jason Ziemer, Community Development Director, 651-450-2546

ACTION REQUESTED

The Council is asked to consider adoption of the attached Ordinance, amending City Code regarding temporary signs.

BACKGROUND

The City's existing Zoning Code language related to non-commercial signs includes a problematic section that specifically regulates campaign signs, which could be found unconstitutional. Cities have the authority to regulate the time, place and manner of signage, but cannot have regulations that apply only to signs with specific content. While preparing an Ordinance to address this issue, it was also identified that a literal reading of the current City Code prohibits any type of residential yard sign — whether they be campaign signs, signs boasting of a recent high school graduate, or signs recognizing participation in various youth clubs or organizations — at least without a permit.

Additionally, both during and after election season, it is not uncommon for City staff to field complaints regarding the placement of campaign signs. As a result of all of these factors, City staff identified a need to update City Code related to campaign signs specifically, and recognized an opportunity to address temporary signs in general.

At its October 7 meeting, the Planning Commission held a public hearing on a proposed Ordinance to address these concerns. Following review and discussion, the Commission voted to recommend approval of the Ordinance, with three edits as described below. The Commission also concurred with the need for a broader overhaul of the entire City Code chapter regarding signage as a future project.

Summary of Ordinance Changes

The proposed changes contained within the Ordinance, which was previewed for the City Council at its September 2, 2025 work session, include:

1. Adding a definition of "temporary sign" and removing the word "temporary" from an existing definition of "temporary portable signs" to reduce confusion. The change would establish a temporary sign and a portable sign.
2. Clarifying that temporary signs are allowed in the Agriculture, Estate and Residential zoning districts.
3. Exempting temporary signs from the requirement to obtain a sign permit, which has not been current or recent past practice, but is nonetheless stated in current Code language.

4. Repealing the existing language of Section 10-15E-4, which is specific to election or campaign signs, and replacing it with new language that speaks to "Temporary Signs" in general, regardless of their content.
5. Defining the number and size of temporary signs permitted on any property.
6. Establishing setbacks for temporary signs and clarifying placement adjacent to City streets.
7. Allowing for an unlimited number and size of temporary signs during election season, as required by state law. Setback standards would still apply.

The initial draft of the Ordinance would have limited properties to no more than four temporary signs and the signs to no more than 3 square feet. As for sign location, the draft ordinance established both a 10-foot setback back of curb or outer edge of the road surface where no curb exists. This change is intended to provide clarity, consistency and fairness as right-of-way widths can vary throughout the City (i.e. 10 feet back of curb in some locations; 20 feet in others). The setback change to back of curb or outer edge of road surface allows for easier application of sign placement for both property owners and City staff vs. the invisible edge of the public right of way. Additionally, the draft ordinance included a "sight visibility triangle" located at the outside corner of any corner lot. Within the sight triangle, no signs would be allowed in order to prevent obstruction of views for drivers, bicyclists and pedestrians.

Planning Commission Review

After conducting a public hearing and discussing the proposed Ordinance, the Planning Commission voted to recommend approval with the following changes from the version originally presented:

1. Define the sight visibility triangle to only apply to City streets, not private streets or County or State roadways.

Staff Comment: Staff are not supportive of this change. As noted above, the purpose of a sight triangle is to enhance public safety by helping prevent obstructed views for drivers, bicyclists and pedestrians. The goal with this code update is also to ensure uniform application of the rules throughout the City regardless of whether the street is public or private. The proposed change is not included in the attached Ordinance but can be edited in if Council so directs.

2. Increase the size of each allowable temporary sign from three square feet, as proposed in the initial draft, to six square feet. This recommended change has been incorporated into the attached Ordinance.

3. Clarify that the ability to have an unlimited number and size of noncommercial signs is only applicable to campaign signs and not all temporary noncommercial signs.

Staff Comment: The City Attorney has advised this change is not permissible as State Statute preempts the City's ability to further regular noncommercial signs as doing so would be content-based regulation, which is unconstitutional. Therefore, this change recommended by the Planning Commission has not been incorporated into the attached Ordinance.

NOTE: As this Ordinance amends the City's Zoning Code, and has been the subject of a public hearing before the Planning Commission, it does not require three readings before the Council.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the attached Ordinance.

ATTACHMENTS

1. Ordinance No.____-Amending City Code Related to Temporary Signs_10-13-2025

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE
TITLE 10, CHAPTER 15, SECTIONS 10-2-2 AND 10-15E, REGARDING SIGNS**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

Section One. Amendment. Section 10-2-2, DEFINITIONS, of the Inver Grove Heights City Code is hereby amended by adding the following underlined language and deleting the following deleting the following ~~striketthrough~~ language.

Temporary Sign: A sign that is constructed of paper, fabric, cardboard, coroplast or other materials and is not permanently fixed to the ground or other structure.

~~Temporary~~ Portable Sign: A “business sign”, as defined herein, that consists of or is located on any of the following:

- A. A movable reader board sign.
- B. A port-a-sign.
- C. Any such business sign on a nonpermanent movable stand where the surface area of the sign is greater than ~~eighteen~~ (18) square feet.
- D. Any such business sign on a movable platform or flatbed trailer, with or without wheels.

Section Two. Amendment. Title 10, Chapter 15, Section 10-15E-2, of the Inver Grove Heights City Code is hereby amended as follows. The ~~striketthrough~~ text shows the deleted language and the underlined text shows the added language:

10-15E-2: PERMIT AND COMPLIANCE REQUIRED:

A. Compliance With Provisions: It shall be unlawful for any person to erect, alter, relocate, lease, repaint, construct, maintain or use signs or billboards, or to cause others to do so, or to lease or rent land for such purposes, within the city, except as herein specifically provided. (Ord. 1098, 11-8-2004)

B. Permit Required; Application And Fee: Each of the signs or billboards permitted by this article, except those provided for in section 10-15-E-4 and 10-15E-11 of this article, shall be constructed, used and maintained only upon completion and city approval of a written permit application therefore and upon payment of the annual applicable permit fee herein provided as established by the City fee schedule, as may be amended from time to time. Each person signing said application shall be deemed a permittee for the purpose of this article. Application for permits for signs or billboards shall be submitted to the building official who shall grant the permit if the applicant complies with the provisions of this article. No permit for the construction of a dynamic display billboard or the conversion of any portion of a nondynamic display billboard to a dynamic display billboard shall be granted until the city council has approved an agreement with the permittee for the community and public service message display required in subsection 10-15E-6I4i of this article.

Section Three. Amendment. Title 10, Chapter 15, Section 10-15E-4, of the Inver Grove Heights City Code is hereby amended as follows. The ~~strikethrough~~ text shows the deleted language and the underlined text shows the added language:

10-15E-4: ELECTION SIGNS:

—A. ~~Permitted; Compliance Required; Time Constraints: Election signs are permitted on private property, provided such signs are in compliance with both state and county regulations and are removed within ten (10) days following the election related to the sign. No election sign shall be permitted sooner than six (6) months preceding the election relating to the sign.~~

—B. Location:

—1. ~~Election signs are not required to maintain setbacks from property lines, though they are not permitted within street rights of way.~~

—2. ~~No election sign is permitted to be affixed to a vacant building.~~

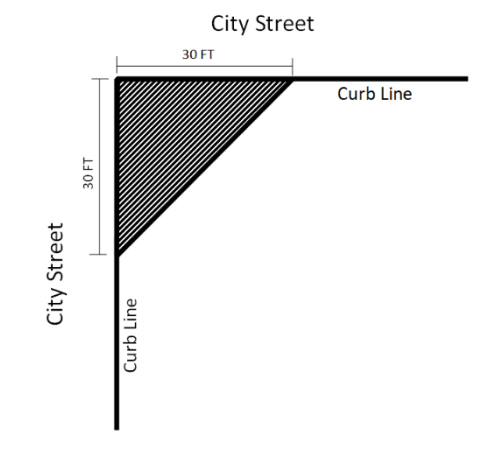
—3. ~~Election signs are permitted to be affixed to fences.~~

—4. ~~No election sign may be placed where it would obstruct the safe view from any driveway, and no election sign may be located on the outside corner of any corner lot. The "outside corner" shall be defined as the area bounded by the property line (street right of way), and a line between two (2) points thirty feet (30') back in each direction from the lot corner along said property line. (Ord. 1098, 11-8-2004)~~

10-15E-4: TEMPORARY SIGNS:

A. Location of Signs:

1. On properties abutting city streets, temporary signs are not permitted within 10 feet of the back side of the curb, or in cases where there is no curb, within 10 feet of the outer edge of the road surface. On county roads or state highways, placement of signs must comply with applicable county ordinances or state statutes.
2. Signs may not be placed where they would obstruct the safe view of or from any driveway.
3. No sign may be located on the outside corner of any corner lot. The "outside corner" shall be defined as the area bounded by the back side of the curb or outer edge of road surface, in cases where there is no curb, and a line between two (2) points 30 feet back in each direction from the lot corner along said curb line or outer edge of road surface. (Ord. 1098, 11-8-2004)



B. Number and Size of Signs:

1. All properties in any zoning district may have up to four (4) temporary signs located on the property at any time.
2. Temporary signs permitted by this section shall be no larger than ~~six (6) three (3)~~ square feet.

- C. Election Year Noncommercial Sign Exemption: As required by Minnesota Statutes, Section 211B.045, all noncommercial signs of any size may be posted in any number beginning 46 days before the state primary in a state general election year until 10 days following the state general election. Such signs are subject to the location restrictions in Section A above.

Section Four. Deletion. Section 10-15E-5, TEMPORARY PORTABLE SIGNS, of the Inver Grove Heights City Code is hereby amended by adding the following underlined language and deleting the following ~~strikethrough~~ language.

10-15E-5: TEMPORARY PORTABLE SIGNS:

~~Temporary p~~ Portable signs shall be allowed by permit only. The permit shall allow a single ~~temporary~~ portable sign for a maximum duration of ~~sixty (60)~~ continuous calendar days. No more than one permit shall be in effect for any business at one time. During a calendar year, more than one permit may be issued to a business, provided that the total number of calendar days covered by the multiple permits does not exceed ~~sixty (60)~~ days in a calendar year. Each permit requires a separate permit fee. ~~Temporary p~~ Portable signs shall conform to all other provisions of this title, except that such signs may be placed at a setback of not less than ~~ten 10~~ feet ~~(10')~~ from any property line. (Ord. 1098, 11-8-2004)

Section Five. Amendment. Title 10, Chapter 15, Section 10-15E-7, of the Inver Grove Heights City Code is hereby amended as follows. The ~~strikethrough~~ text shows the deleted language and the underlined text shows the added language:

10-15E-7: SIGNS IN A, E AND R DISTRICTS:

Within the A, E and R districts, the following signs are permitted:

A. One nameplate sign for each dwelling which shall not exceed two (2) square feet in area per surface and shall not have more than two (2) surfaces.

B. One nameplate sign for each dwelling group of six (6) or more units which shall not exceed six (6) square feet in area per surface, and no sign shall have more than two (2) surfaces.

C. One nameplate sign for each permitted use or use by conditional permit other than residential, and such sign shall not exceed ~~twelve (12)~~ square feet in area per surface.

D. One business sign up to ~~sixty four (64)~~ square feet in area per surface shall be permitted for a stand for the sale of agricultural products in the A zoning district. In addition, up to two (2) off site directional signs may be allowed for a stand for agricultural products if deemed necessary by the city council for traffic safety reasons. The directional signs shall be located outside of the public right of way and shall be set back at least 10 feet ~~maintain a ten foot (10') setback~~ from all property lines. The directional signs shall only be permitted during the season when the stand is open for business and shall be of a size as determined by the ~~city council~~ City Council.

~~E. Any sign with over one square foot of surface shall be set back at least ten feet (10') from any property line. No sign shall exceed ten feet (10') in height above the average grade~~

level. ~~Signs may be illuminated, but such lighting shall be diffused or indirect and not illuminate beyond any lot line.~~

~~E.F.~~ In the R-3A, R-3B and R-3C zoning districts, one development identification sign shall be permitted per entrance from a public street to said development, provided that the development consists of a minimum of one principal structure containing no fewer than three (3) dwelling units. Identification signs permitted herein shall not exceed ~~thirty two (32)~~ square feet in surface area and shall be set back at least 10 feet from all property lines.

~~E.G.~~ Within the A and E districts, commercial greenhouses and nurseries are listed as permitted uses. Signage for these uses shall conform to the provisions for B-3 districts.

~~G.H.~~ In the R-1 and R-2 zoning districts, one development identification sign shall be permitted per entrance from a public street to said development, provided that the development consists of a minimum of ~~twenty five (25)~~ dwelling units. Identification signs permitted herein shall not exceed ~~thirty two (32)~~ square feet in surface area and shall be set back at least 10 feet from all property lines. No portable sign may be located in the outside corner of a corner lot. (Ord. 1098, 11-8-2004)

H. Within A, E and R Districts, Temporary Signs as permitted by Section 10-15E-4.

Section Six. Effective Date. This ordinance shall be effective upon its passage and publication.

Passed by the City Council of the City of Inver Grove Heights this 13th day of October, 2025.

Ayes:

Nays:

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **First Reading of Ordinance Amending City Code
Regarding Rental Licensing**

MEETING DATE: October 13, 2025

ITEM TYPE: Regular Business

CONTACT: Jason Ziemer, Community Development Director, 651-450-2546

ACTION REQUESTED

The Council is asked to conduct the first reading of the attached Ordinance, amending City Code regarding rental licensing.

BACKGROUND

The City has administered a rental housing licensing program since 2016. Current City Code requires all persons or entities owning residential property in the City to obtain a rental housing license to let, rent or lease a dwelling or dwelling unit. Licenses are issued for a two-year period, running from April 1 to March 31.

As part of its annual goal setting process, the City Council directed staff to work through the existing ordinance to identify opportunities to improve the current program, notably to streamline the licensing process and requirements. Simple updates led to a more thorough review of the existing ordinance and larger policy discussions, including consideration of changes beyond the licensing process. The City Council completed an initial review of proposed changes at its September 22, 2025 meeting and directed staff to proceed with presenting an initial Ordinance for the required three readings.

The attached Ordinance would enact the following changes to the City's existing rental licensing policy and program:

1. Streamline the application and approval process. All rental licenses are currently brought to the City Council for approval. The proposed change allows for administrative (staff) approval and denial of rental license applications. Appeals of any denial could be made to the City Council.
2. Reduce application requirements. This change would eliminate collection of duplicate and/or unnecessary data; Application forms would be simplified with the goal of asking for and obtaining only essential information regarding the property, property owner and property managers.
3. Convert to annual licenses. Under the current program, rental licenses are good for two years. The proposed change requires annual renewal of licenses instead.
4. Require local property managers. The draft ordinance proposes license holders must have a property manager who resides within 75 miles of the rental property(s). The property manager could be the owner or another identified individual or company. This change is intended to ensure managers, or owners, are reasonably available to respond to property and tenant issues. The 75-mile radius is consistent with peer cities.

5. Enhance enforcement related to rental licenses. Current City Code relies on misdemeanors as a penalty for violating the rental licensing ordinance, resulting in mixed results. The ordinance proposes two enforcement structures – a three-tiered fine structure for violations and fines related to late renewals.

Fines for Violations

For violations of the rental licensing code, the proposed Ordinance states:

- a. The property owner and/or license holder receives a notice that they are in violation of the rental ordinance and are given a deadline to address the violation.
- b. If the deadline passes and the violation has not been addressed, a fine is imposed and another deadline is set for addressing the violation.
- c. If the additional deadline passes, additional fines are imposed.
- d. If the violation is still not corrected after repeated notices and fines, a misdemeanor citation is issued.

Fees for Late Renewals

The current license period runs from April 1 to March 31; this would remain unchanged but with a one-year license rather than a two-year license. Renewal notices would be mailed 30 to 60 days prior to the deadline, which would now be specifically identified as January 31 of each year. An applicant that fails to provide a completed application or does not submit by the deadline would incur a fine.

Future Changes

Although not part of this proposed Ordinance, staff continues to work on additional items related to rental licensing, as directed by the City Council. These include a proactive inspection program and limitations on the concentration of rental properties within neighborhoods.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the first reading of the attached Ordinance.

ATTACHMENTS

1. First Reading_Rental Licensing Ordinance_10-13-2025

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE REPEALING AND REPLACING TITLE 4, CHAPTER 13
REGARDING RENTAL LICENSES**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

Section One. Repeal & Replace. Title 4, Chapter 13, RENTAL LICENSE, of the Inver Grove Heights City Code is hereby repealed in its entirety and replaced with the following language in its entirety.

4-13-1: PURPOSE

It is the purpose of this chapter to establish minimum standards for the maintenance and operation of rental dwellings within the City and to ensure the public health, welfare, and safety by establishing licensing requirements for rental dwellings.

4-13-2: DEFINITIONS:

For purposes of this chapter the following terms below have the meanings given them:

APPLICANT: The owner of a dwelling or dwelling unit.

BUILDING CODE: The Minnesota State Building Code.

CHIEF BUILDING OFFICIAL: The Chief Building Official of the City.

CITY CODE: The Inver Grove Heights City Code.

DWELLING: A building or a portion of a building designed for residential occupancy. The term includes single-family dwellings, including twin homes and duplexes, multiple family dwellings, and manufactured homes.

DWELLING UNIT: A single-family dwelling or a discrete portion of a dwelling designed for occupancy by one family. When rented, a dwelling unit shall be considered a rental dwelling unit.

FAMILY: An individual, or two (2) or more persons related by blood, marriage or adoption, or a group of not more than four (4) persons not so related, living together and maintaining a common residence.

HOTEL OR MOTEL: A hotel or motel as defined in Section 10-2-2.

HOUSING OFFICIAL: The City Administrator or designee shall be the Housing Official for the administration of this Chapter. The City Administrator or designee shall have the authority to designate additional staff to assist with enforcement of this Chapter, and said designees shall have the authority and duties of the Housing Official under this Chapter.

LET, RENT, OR LEASE: The terms Let, Rent, or Lease, shall mean to grant the use and possession of a dwelling or dwelling unit to any person other than the record owner of the dwelling or dwelling unit, whether or not compensation is paid for such use.

MANAGER OR PROPERTY MANAGER: An individual who is responsible for maintenance and operation of the rental dwelling and compliance with the requirements of this chapter.

MULTIPLE FAMILY DWELLING: Any residential structure containing three or more dwelling units.

OWNER: Any person or entity that alone, jointly, or separately with others is the legal owner of real property.

PERSON: A natural person and any partnership, joint venture, limited liability company, limited partnership, corporation, or other similar business entity.

PROPERTY MAINTENANCE CODE OR INTERNATIONAL PROPERTY MAINTENANCE CODE: The 2021 International Property Maintenance Code published by the International Code Council.

RENTAL: A dwelling or dwelling unit that is let to any person.

REPAIR: To restore to a sound, acceptable state of operation, serviceability or appearance.

RESIDENCE: A dwelling or dwelling unit used as a person's fixed, permanent and principal home for legal purposes.

ZONING CODE: Title 10 of the City Code.

4-13-3: LICENSE REQUIRED

- A. General Rule: A city issued rental license is required before any dwelling or dwelling unit may be rented or offered for rent to any person. No person shall let a dwelling or dwelling unit, other than those exempt from the licensing requirements of this Chapter, without first having obtained a rental license from the City.
- B. Nontransferable: Rental licenses are issued to a specific person or entity for a specific dwelling or dwelling unit and are non-transferable.
- C. License Period: Rental licenses shall be issued annually for a period from April 1 to March 31.

4-13-4: EXEMPTIONS

The rental license requirements of this chapter shall not apply to the following:

- A. Hospitals;
- B. State licensed group assisted living facilities and community residential facilities licensed under Minnesota Statutes Sections 144G.45 and 245D.02, subd. 4a, with six or fewer residents;
- C. Assisted living facilities;
- D. Nursing homes;
- E. Hotels or motels;
- F. Single-family dwellings in which an individual owns the single-family dwelling and resides in a portion of the home in which there is a rental dwelling unit and there are a total of no more than three (3) persons within the single-family dwelling unit that are unrelated to the owner and to each other;
- G. Two-family buildings where the owner owns the entire building and resides in one of the two units;
- H. Accessory dwelling units pursuant to section 10-18-1 of the City Code;
- I. Supervised student housing pursuant to subsection 10-14-2H of the City Code;
- J. Residential property that has been sold on a contract for deed so long as the vendee occupies the property, and the sale document used to memorialize the sale is a Minnesota Uniform Conveyancing Blanks Form or is recorded with the Dakota County Recorder's Office and a copy is provided to the city upon request; or
- K. Residential property that is occupied by a relative as defined by Minnesota Statutes, Section 273.124, subd. 1(c).

4-3-5: LICENSE APPLICATION

- A. Application: Application for a rental license must be made to the City by the owner of the dwelling or dwelling unit upon the application form provided by the City. The form and contents of the application shall be determined by the City Administrator. Failure to fully complete the application and submit all information and documents as required will result in an incomplete application; incomplete applications will be returned to the applicant without further action.
- B. Additional Application Materials: All applications shall be accompanied by:
 - 1. Copies of the background checks completed on all managers, as that term is defined in Minn. Stat. Sec. 299C.67, subd. 4, confirming that they are not disqualified from serving as a manager under Minn. Stat. Sec. 299C.69; and
 - 2. A background check authorization for any owner(s) of the dwelling, including owners of a corporate entity, who has key access to the dwelling/dwelling unit.
- C. Fees: Applicants shall pay the application fee set forth in the City Fee Schedule at the time of submission of the rental license application. The license fee is not refundable, except for an application that is withdrawn prior to staff processing the application or if it is determined that a rental license is not required.

4-13-6: LICENSE ISSUANCE

- A. The City Administrator or designee shall approve or deny each new or renewal license application within a reasonable time following receipt of a complete license application. If an application is denied, the applicant shall be notified in writing and be provided information on the appeal process as set forth in Subsection C of this Section.

- B. In addition to those grounds enumerated in Section 3-2-10 of City Code, any license may be denied for one or more of the following reasons:
1. Failure to provide all required application related documents.
 2. The applicant has made fraudulent statements, misrepresentations, or false statements in the application.
 3. The proposed use does not comply with the zoning code.
 4. The property does not comply with a health, building, maintenance, or other provision of this code or state law.
 5. City utility bills or property taxes or assessments for the property where the rental dwelling is located are past due.
 6. The owner of the property or dwelling who is subject to the background check requirements of this Chapter has been convicted of any crime within the past five (5) years that is directly related to the licensed activity, taking into account the considerations listed in Minnesota statutes, Section 364.03, subd. 2, and has failed to show competent evidence of sufficient rehabilitation and present fitness to perform the duties of the business.
 7. The applicant has had a rental license issued by the City or any other licensing authority denied, revoked, or suspended within the last five (5) years.
 8. The applicant has violated the City Code for serious or repeated property maintenance or nuisance activities related to rental properties owned or operated in the City or any other City within the last five (5) years.
 9. Excessive consumption of City services, as defined in Title 4, Chapter 15 of City Code.
 10. The owner has rented the dwelling or dwelling unit without a license.
 11. Other good cause.
- C. If a rental license application is denied, the applicant may request a hearing before the City Council for reconsideration of the denial.
1. Within fifteen (15) days of the date of the license denial, the applicant shall submit, in writing, a letter to the City Clerk appealing the license denial along with any applicable supporting documentation.
 2. The City Council shall hold a hearing to consider the appeal. The Applicant shall have an opportunity to be heard, to be represented by legal counsel, and to present any information regarding the application to the Council.
 3. Following the hearing, the Council may approve the license, approve the license with conditions, or uphold the license denial.
 4. The decision of the City Council shall be final.
- D. Applications for renewal of an existing rental license shall be submitted to the City for approval in the same manner as an initial rental license. All renewal rental license applications shall be submitted no later than January 31. An applicant who submits an application for a license renewal after January 31 shall pay a late application fee as listed on the City fee schedule.

4-13-7: LICENSE SUSPENSION OR REVOCATION

- A. A violation of any of the requirements of this Chapter or the existence of any of the grounds listed in Section 4-13-6 above or in Section 3-2-10 shall be grounds for suspension or revocation of a rental license.

- B. Upon determination by the Housing Official that a violation of Section A above has occurred, the Housing Official may recommend to the City Council that a license be suspended or revoked. Notice of the recommendation and the right to a hearing before the Council regarding the alleged violation shall be sent to the license holder at its address on file with the City at least fifteen (15) days before the date of the hearing. The license holder shall have the right to attend the hearing, present information to the Council regarding the alleged violation(s), and to be represented by legal counsel at the hearing.
- C. Following the hearing, the City Council may take any of the following actions. All decisions by the City Council following a hearing is final.
 - 1. Take no action on the license
 - 2. Allow the licensed activity to continue but add reasonable conditions to the license
 - 3. Suspend the license
 - 4. Revoke the license
- D. Upon suspension or revocation of a license, the City will notify all affected tenants that the license has been revoked or suspended.

4-13-5: LICENSE TERMS AND CONDITIONS

- A. No dwelling or dwelling unit required to be licensed under this Chapter may be let for a period of less than thirty (30) consecutive days.
- B. The license holder shall designate a property representative and provide the City with twenty-four (24) hour contact information for that individual. The property representative is required to reside within 75 miles of the municipal boundary of Inver Grove Heights and shall be authorized to act on the license holder's behalf in responding to City Staff regarding property maintenance, criminal activity, or other license-related matters affecting the rental dwelling. Licensees are responsible for the acts or omissions of their managers, property representatives, and agents as they pertain to the rental dwelling.
- C. All new and renewed tenant leases for dwelling units in multiple family buildings shall include a Crime-Free Multi-Housing lease addendum in a form provided by the City to be signed by the tenant. A copy of any and all leases and lease addendums subject to an active rental license under this article shall be made available to the City upon request.
- D. The licensee must notify the city in writing of any changes to the information provided on a rental license application, including, but not limited to, owners, the property management company, property managers, and the property representative.
- E. The licensee must maintain a current register of tenants and other persons who have a lawful right to occupancy of rental dwellings or rental dwelling units. The register must be available for inspection by city staff at all times.
- F. The licensee must ensure that every rental dwelling and rental dwelling unit and the property on which the rental dwelling is located is maintained in compliance with all city code requirements and state laws including the following:
 - 1. Building code (Title 9, Chapter 1)
 - 2. Zoning code (Title 10)
 - 3. Animal control (Title 5, Chapter 4)
 - 4. Fire prevention code (Title 9, Chapter 2)

5. Property nuisances (Title 5, Chapter 9)
6. Miscellaneous offenses (Title 5, Chapter 5)
7. International property maintenance code. (Title 9, Chapter 1)

4-13-8 INSPECTIONS

- A. For the purpose of safeguarding the health and safety of the general public and of the occupants of rental dwellings and to determine compliance with this Chapter, the Housing Official and/or the Chief Building Official (Authorized Officer) may conduct inspections of licensed dwellings and dwelling units to determine the condition of the buildings dwelling units. For the purpose of making the inspection, the Authorized Officer is authorized to enter and inspect the premises in which rental dwelling units are located and rental dwelling units all reasonable times.
 1. Notice: Prior to making the inspection, the Authorized Officer will inform the owner or property manager and the building or premises to be inspected of the date and time of the inspection by personal service, posting on the door to the premises, or regular mail postmarked not less than seventy two (72) hours prior to the time the inspection is made.
 2. Access: After the written notice has been given, the owner, occupant or manager of the building, must give the Authorized Officer free access to the building and its premises for the purpose of the inspection, provided that the inspection must not have for its purpose the harassment of the owner, occupant or manager and the inspection, s made so as to cause no unreasonable inconvenience to the owner or occupant.
 3. Emergency Access: The Authorized Officer must be allowed immediate entry:
 - a. At any time when in the opinion of the Authorized Officer an actual emergency tending to create an immediate danger to public health or safety exists; or
 - b. At any time when the inspection has been requested by the owner, the property manager, or a resident of the dwelling or dwelling unit.
- B. Application For Warrant: Upon a refusal of any owner, occupant or property manager to permit the Authorized Officer access to a dwelling, dwelling unit or premises to make an inspection, the authorized officer may make application to the appropriate court for an order or warrant directing the inspection.
- C. Interference With Official Duties: It is unlawful for any person to prevent, delay or interfere with representatives of the city while they are engaged in the performance of their duties. (Ord. 1325, 10-24-2016)

4-13-9 COMPLIANCE ORDERS

- A. If the city determines that a violation of the requirements of this Chapter has occurred, a compliance order may be issued to the licensee. The compliance order shall contain the following information:
 1. A description or address of the property where license violation has occurred;
 2. The nature of the violation, including a specific reference to the section of this chapter that is the basis for the violation;
 3. A compliance deadline, providing a reasonable time for compliance based on the nature of the violation;

4. A statement that failure to correct the violation may result in the imposition of a fine as set forth in Section 4-13-10, criminal citation or denial, suspension or revocation of the rental license for the dwelling or dwelling unit.
- B. The compliance order shall be served on the licensee by regular or certified mail sent to the licensee's address on the license application or such other address subsequently provided to the City by the license holder or by personal service on the license holder or the Property Manager.
- C. If the licensee fails to take the required corrective actions listed in the compliance order by the deadline in the Compliance Order, the license holder shall be required to pay the listed administrative penalty. Additionally, the Housing Official may recommend further action be taken regarding the unresolved violation, including issuance of a criminal citation or civil legal action.
- D. The owner may, within seven (7) days of issuance of the compliance order, request a hearing to challenge the compliance order before the City Administrator who shall act as a hearing officer. The City Administrator shall conduct an informal hearing to determine if a violation has occurred. The City Administrator shall have authority to dismiss the violation or reduce or waive the penalty. If the violation is sustained by the City Administrator, the owner shall pay the penalty imposed within seven days. Any further appeal of the compliance order shall be to a court of competent jurisdiction.

4-13-10 VIOLATIONS AND PENALTIES

- A. Violations of this chapter are subject to the administrative penalties in this Section. Violations shall also constitute a misdemeanor offense, and are subject to criminal prosecution or other legal civil action. Each day such violation shall continue shall constitute a separate offense.
- B. Violations of any of the terms of this Chapter shall be subject to the following administrative penalties:

Violation	Fine
First violation	\$100.00
Second violation within 12 months or failure to comply with an initial compliance order	\$200.00
Third or more violations within 12 months or failure to comply with a subsequent compliance order	\$300.00

- C. Multiple violations occurring concurrently shall be considered one violation. If the violations have different fine amounts established in this Section, the higher fine amount shall prevail.
- D. If an administrative penalty is not paid within the time specified, it shall constitute:
 1. A lien upon the real property upon which the violation occurred if the property or improvements on the property was the subject of the violation and the property owner was found responsible for that violation; or
 2. personal obligation of the violator in all other situations.

A lien may be assessed against the property and collected in the same manner as taxes. A personal obligation may be collected by any appropriate legal means. Failure to pay an administrative penalty is grounds for suspending or revoking a license or permit or other approval associated with the violation.

4-14-11 NO WARRANTY BY CITY

By enacting and undertaking to enforce this chapter, neither the city nor its city council, agents or employees warrant or guarantee the safety, fitness or suitability of any rental dwelling or rental dwelling unit in the city. Owners and occupants should take appropriate steps to protect their interests, health, safety and welfare. (Ord. 1325, 10-24-2016)

Section Two. Renumbering. Title 9, Chapter 1, BUILDING AND DEVELOPMENT, of the Inver Grove Heights City Code is hereby amended by renumbering the following City Code Sections 9-1-4 through 9-1-6.

9-1-4: PERMIT REQUIREMENTS: is renumbered to 9-1-5

9-1-5: CERTIFICATE OF OCCUPANCY is renumbered to 9-1-6

9-1-6: MISDEMEANOR VIOLATION is renumbered to 9-1-7

Section Three. Amendment. Title 9, Chapter 1, BUILDING AND DEVELOPMENT, of the Inver Grove Heights City Code is hereby amended by adding the following City Code Section 9-1-4 in its entirety.

9-1-4: INTERNATIONAL PROPERTY MAINTENANCE CODE:

- A. Adoption Of International Property Maintenance Code: Except as modified or amended by the Minnesota state building code (or as it may be amended) or by city ordinance, or by this chapter, the international property maintenance code is adopted by reference for Title 4, Chapter 13 only and is made a part of this code as if fully set out at length. The following provisions of the international property maintenance code are modified as follows:

1. References to plumbing, mechanical, fire, and electrical codes shall be replaced by current Minnesota state adopted plumbing, mechanical, fire, and electrical codes.
2. Section 101.2 is replaced as follows:

Scope. The provisions of this code shall apply to all residential rental structures and premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safety and sanitary maintenance; for the responsibility of owners, managers and occupants, for the occupancy of existing structures and premises and for the administration and enforcement of this code.

3. The following sections are deleted: Sections 102.3 (Application Of Other Codes), 103 (Department Of Property Maintenance Inspection), 104 (Duties And Powers Of

- The Code Official), 106 (Violations), 107 (Notices And Orders), 109 (Emergency Measures), 110 (Demolition), 111 (Means Of Appeal).
4. Section 102.7.1 is replaced as follows:
Conflicts. Where conflicts occur between provisions of the international property maintenance code and the Minnesota state building code, the provisions of the Minnesota state building code shall apply.
 5. In section 202 (General Definitions), the following definitions are deleted: Exterior Property, Garbage, Inoperable Motor Vehicle, Rubbish, Yard.
 6. In section 202 (General Definitions), the following definitions are replaced with the definitions in section 4-13-2 of the city code: Dwelling Unit, Let, Owner, Structure.
 7. The following sections are deleted: Sections 302.1 (Sanitation), 302.3 (Sidewalks And Driveways), 302.4 (Weeds), 302.7 (Accessory Structures), 302.8 (Motor Vehicles), 302.9 (Defacement Of Property), 303 (Swimming Pools, Spas And Hot Tubs), 304.3 (Exterior Structures - Premises Identification), 304.6 (Exterior Structures - Exterior Walls), 308 (Rubbish And Garbage). (Ord. 1325, 10-24-2016)

Section Four. Effective Date. This ordinance shall be effective upon its passage and publication.

Passed by the City Council of the City of Inver Grove Heights this 10th day of November, 2025.

Ayes:

Nays:

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **3rd Reading of Ordinance Amending City Code Related to Requirements for Addressing the Council**

MEETING DATE: October 13, 2025

ITEM TYPE: Regular Business

CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to approve the third and final reading of the attached Ordinance, amending City Code language related to the requirements for addressing the Council during Council meetings, and approve its final adoption.

BACKGROUND

As the Council discussed during its September 2, 2025 work session, two concerns have been raised with the Council's practice of requiring individuals to state their name and address for the record prior to addressing the Council during a Council meeting. First, a resident expressed concern for their personal safety and a preference for not disclosing their home address in a public meeting that is both televised and streamed online. Secondly, the City Attorney's office has advised that while asking speakers to state their name and address before addressing the Council is a common practice in many cities, it may present First Amendment issues, as the U.S. Supreme Court has found that the First Amendment protects the right to anonymous speech.

During the Council discussion at the September 2 work session, there appeared to be a consensus to remove the requirement to state your name and address before speaking and instead switch to the Mayor simply inviting individuals to state their name and address. Speakers would still be invited to share this information because it can be helpful to the Council in understanding the speaker's connection to Inver Grove Heights, and sometimes to a specific agenda item, and is also useful for staff when seeking to follow-up with a speaker. But if the proposed Ordinance is adopted, it would not be a requirement and individuals who decline to give their name and/or address would still be allowed to speak.

Secondly, the proposed Ordinance clarifies that the limitation to three minutes per speaker applies any time someone is addressing the Council, unless additional time is extended by the presiding officer (i.e. the Mayor). This is our current practice, but a literal reading of the current City Code language reveals that it officially applies only to public hearings.

No edits or changes have been made to the proposed Ordinance since the second reading was approved at the Council's September 22, 2025 meeting.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends approval of the third and final reading of the attached Ordinance.

ATTACHMENTS

1. Ordinance Amending Requirements to Address the Council

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE
TITLE 1, CHAPTER 5, SECTION 7, REGARDING ADDRESSING THE COUNCIL**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

Section One. Amendment. Section 1-5-7 of the Inver Grove Heights City Code is hereby amended by adding the following underlined language and deleting the following ~~striketrough~~ language.

Any person desiring to address the council shall first secure the permission of the presiding officer. ~~Each person addressing the council shall give his/her name and address in an audible tone for the records and, u~~Unless further time is granted by the presiding officer, each person addressing the council shall limit their comments ~~his/her address~~ to ~~a reasonable time except at a public hearing when the limit shall be~~ three (3) minutes. All remarks should be addressed to the council as a body and not to any individual member. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked a council member ~~or staff~~ except through the presiding officer. (1974 Code § 200.11)

Section Two. Effective Date. This ordinance shall be effective upon its passage and publication.

Passed by the City Council of the City of Inver Grove Heights this ____ day of _____, 2025.

Ayes:

Nays:

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk