

CITY OF INVER GROVE HEIGHTS

A G E N D A

CITY COUNCIL WORK SESSION

OCTOBER 2, 2017 6:00 PM

**INVER GROVE HEIGHTS CITY HALL
COUNCIL CHAMBERS**

A. CALL TO ORDER – MAYOR TOURVILLE

B. EXECUTIVE SESSION

PURSUANT TO MINN. STAT. § 13D.05, SUBD. 3(C)2 & 3

A. DISCUSS FIRE STATION PROPERTY ACQUISITION STRATEGY

C. MEETING RESUMES

- 1. DISCUSS HERITAGE VILLAGE PARK IMPROVEMENT FEASIBILITY STUDY**
- 2. COLLECTOR STREET FUNDING DISCUSSION**
- 3. PARK N FLY/PARK N RIDE ORDINANCE**
- 4. BROADBAND**
- 5. 2018 BUDGET**

D. ADJOURN

CITY OF INVER GROVE HEIGHTS

REQUEST FOR CITY COUNCIL ACTION

Discuss Dog Park Improvements and Modifications to Heritage Village Park Master Plan

Meeting Date: October 2, 2017
 Item Type: Work Study Session
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Brian Swoboda
 Tracy Petersen

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| ☐ | None |
| ☐ | Amount included in current budget |
| ☐ | Budget amendment requested |
| ☐ | FTE included in current complement |
| ☐ | New FTE requested – N/A |
| ☒ | Other |

PURPOSE/ACTION REQUESTED

The Commission recommendation to the Council:

- Modifications to the Heritage Village Park Master Plan to include a future dog park as outlined in the revised Master Plan dated September 5, 2017
- Direct City staff to receive a proposal for the detailed design and engineering for a “Bare Bones” Dog Park as outlined in the probable budget estimate of \$631,000
- Direct City staff to receive a proposal for the detailed design and engineering for additional trails along Doffing Ave. which will connect the MRRT to Swing Bridge Park, as outlined in the probable budget estimate of \$229,000
- Fund the proposed improvements as follows:

State of MN Grant SG 2010-049 - No Match Required	\$331,000
State of MN Grant SG-04273 - Match Required 1:1	\$264,000
Dakota County 1:1 Match for Trail Work	\$115,000
City 1:1 Match for Dog Park Work (402 Fund)	\$150,000

SUMMARY

A dog park is an amenity that residents have asked for over the last several years with the first discussion about an off-leash dog park happening at a Park and Recreation Commission meeting in 2009. The Census Bureau and the American Veterinary Medical Association estimates that there are 8,000 dogs in Inver Grove Heights. The term “dog park” is generally used where the purpose and design of the park is such as to invite dogs, often in an unleashed environment. Dogs are popular and people want a safe place to socialize and exercise their dogs.

Off-leash parks offer substantial benefits as a way for dog and owner to get exercise and meet new friends. Dog parks are relatively inexpensive to maintain, have no significant history of claims and have generally been thought to be successful where they have been created. Dog parks are created for both dogs and their owners and are comparable to a family going to the park to have their children play on the playground equipment and having an opportunity for the adults visiting the park to get to know one another in a social setting.

There is an active group of residents called “Friends of the IGH Dog Park” which has formed to help the City pursue a dog park for the community. This group intends on being involved with operations, policies and procedures, and funding. The group’s number one goal is to work with the City and have the City to build a basic, bare bones dog park and this group can make improvements to the park over time using fundraising and donations.

On Wednesday, August 23rd, we held an Open House at Heritage Village Park. Approximately 25 people attended, many with their dogs, and all were excited to see the plans.

Earlier this year the Commission and Council approved hiring WSB Inc. to help the City design a dog park for Heritage Village Park along with some trail connections between Heritage Village Park and Swing Bridge Park. City staff worked with Commissioners Freer, Bauer, and Tix and Friends of the IGH Dog Park members Dennis Madden, Gary Lothenbach and Dawn Vorderbruggen in a series of meetings to brainstorm the different needs and desires of a successful dog park. All of the ideas outlined in those meeting are shown on the Dog Park Master Plan being presented this evening. The probable investment for implementing all of the improvements related to a complete dog park is \$1,338,350.

Knowing the Friends of the IGH Dog Parks goal is to have a bare bones dog park, City staff has worked with WSB to develop a probable budget of \$631,000 to provide the basic amenities needed to successfully start a dog park. The significant difference between the “complete” plan and the “bare bones” approach is as follows:

- Five fewer lights would be provide throughout the park based on the smaller fenced area
- There would be no water source provided in the park, park users would need to bring their own
- Overhead power lines would not be buried
- No aggregate or woodchip trails would be provided, this is something volunteers would need to accomplish
- A number of site work related items would be reduced/scaled back
- No site amenities would be included, this is something the Friends group would need to fundraise for over time.

Regarding the potential trail connections, staff is recommending a trail from the MRRT, along Doffing Ave. to Swing Bridge Park. The trail along 65th would be recommended once the City owns all of the parcels along Doffing Ave.

Funding for the proposed dog park and trail improvements is recommended as follows:

State of MN Grant SG 2010-049 - No Match Required	\$331,000
State of MN Grant SG-04273 - Match Required 1:1	\$264,000
Dakota County 1:1 Match for Trail Work	\$115,000
City 1:1 Match for Dog Park Work (402 Fund)	\$150,000

Other issues associated with a potential dog park include:

Insurance

Staff has made contact with the League of MN Cities Insurance Trust and they indicated that our insurance premiums will not be impacted should we add a dog park.

Permit Application

Dog owners wanting to use the dog park would need to fill out an application (Attachment C) on an annual basis. During the application process City staff would check to make sure the dog is licensed and vaccinated.

Rules

Working with the Friends Group, the City would establish rules for the use of the dog park and they would need to be adopted by the City Council. A draft set of draft rules are attached as Attachment D.

It is important to point out that if/when a dog park is added, the “new” amenities will create a need to add more funding for the Park Capital Replacement Fund (Fund 444) of approximately \$10,000 - \$15,000 per year.

Probable Operational Expenses

Activity	Description	Probable Cost
Mowing	26 weeks x 2 hours x \$28.00	\$1,500
Trash Removal (summer)	32 weeks x 4 hours x \$17.00	\$2,200
Trash Removal (winter)	20 weeks x 3 hours x \$39.00	\$2,400
Miscellaneous staff time	52 weeks x 2 hour per week x \$28.00	\$2,900
Miscellaneous	Fence, bench, trash can, tables, parking lot, signage, lighting etc.	\$2,000
Portable Toilet	12 months x \$54/month	\$1,000
Total		\$12,000

Probable Operational Revenue

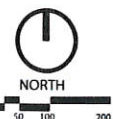
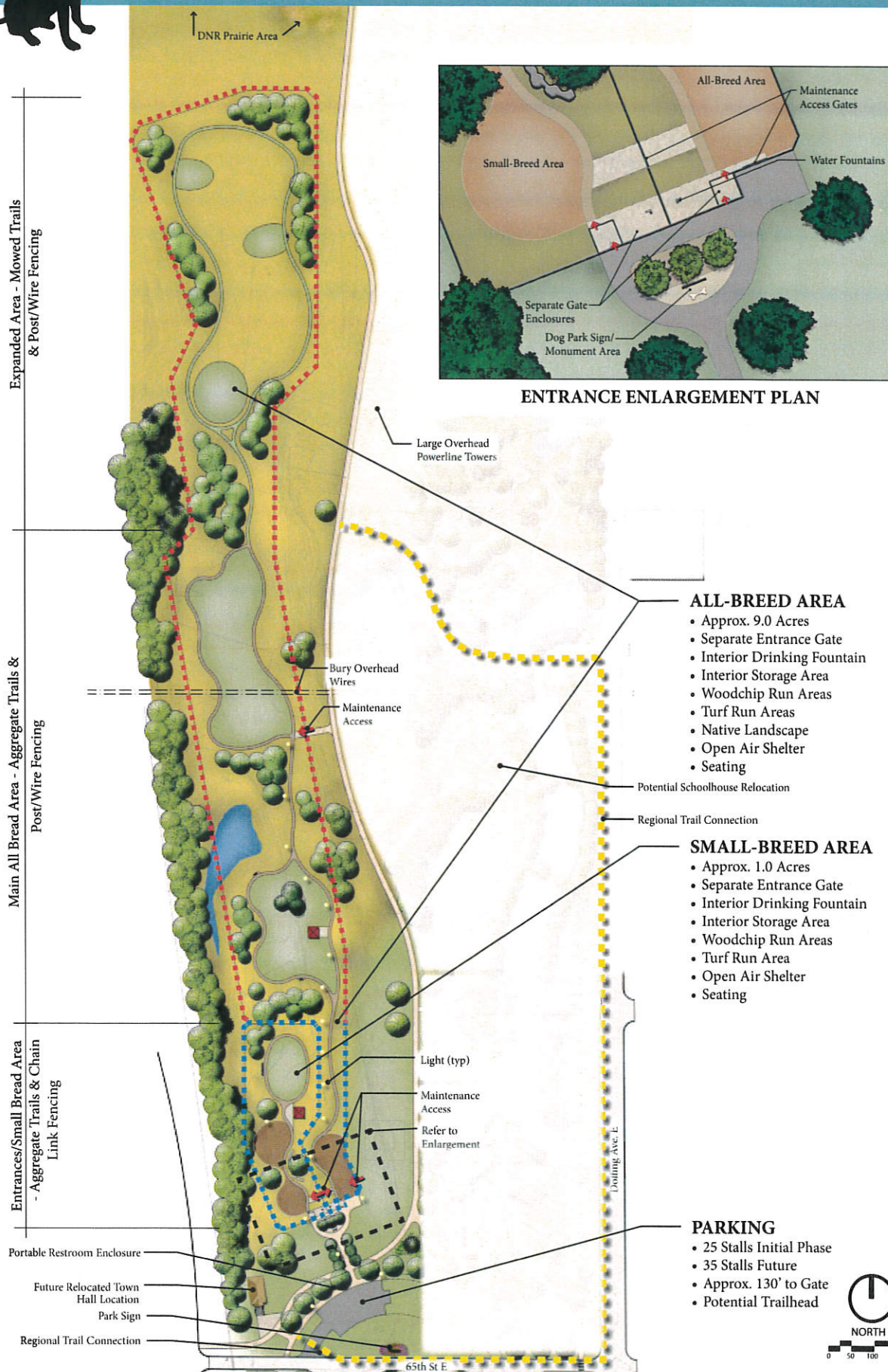
Category	Description	Probable Revenue
Annual Passes	300 x \$20	\$6,000
Daily Passes	100 x \$5	\$500
Donations		\$1,500
Total		\$8,000

Ordinance Amendment(s)

The City's current park ordinances don't allow for dogs to be off-leash. It will be necessary to amend our City ordinance to allow for dogs to be off-leash as long as they are in a City sponsored dog park.

Attachment A

Heritage Village Park Proposed Dog Park



SIT, STAY, PARK,
GOOD BOY!



HERITAGE VILLAGE Park

DOG Park

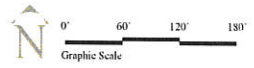


Attachment B

Heritage Village Park Master Plan



Heritage Village Park ON THE MISSISSIPPI RIVER



Infiltration Area:
Land set aside for
stormwater system/
infiltration basins (approx.
3 acres) - nature trail
could possibly wind
through this area

Heritage Memorial Trail:
Trail loop system with a central
path rotating up a mound - trails
contain a variety of historical
interpretive displays including
signage, artifacts, or even
historical buildings

Regional
Trail

Concord Ave

65th Avenue

Regional
Trail

Native / Naturalized
Landscape

Pier on Pond

Large Group
Picnic Shelter

Natural Picnic
Setting with
Streambed to Pond

Parking Lot
Approx. 95-100 spaces in
three lots up to building

Small Performance
Area

Doffing Ave.
Upgraded with
widened road width

Informal /
Multipurpose Lawn

Main Park Building
Picnic shelter w/ restrooms

Main Park Entrance

Parking Lot
Approx. 25-30 spaces

Picnic Space

Rain Garden /
Infiltration Basin

100 yr Floodplain

Play Area
Community sized
playground areas
separated by age use with
splash pad and centrally
located picnic shelter

Parking Lot
Approx. 10-12 spaces with
links to regional trail system

Park Monument

Trail Connection
to Rock Island
Swing Bridge

Attachment C

Example Dog Park Permit

**City of Inver Grove Heights
Parks & Recreation Department
8150 Barbara Ave
Inver Grove Heights MN 55077**

**Off-Leash Dog Area
Permit Application
Permit Expires on December 31st**

Resident Status	Resident	I understand that as a resident of Inver Grove Heights my dog(s) must have a current City of Inver Grove Heights dog license to use the Off-Leash Dog Area.					
	Non-Resident	I am a resident of another city purchasing an Off-Leash Dog Area permit.					
Dogs registered as Dangerous or Potentially Dangerous in any jurisdiction are NOT ALLOWED. By applying for this permit I certify that this dog(s) is not registered as Dangerous or Potentially Dangerous							
Dog Owner's Information:	Name			Home Phone			
	Address			Cell Phone			
	City, State, Zip			Email			
Dog 1 Information	Dog Name		Breed		Coat Color		
	Gender	License	Required: Residents Only By checking YES I certify my dog(s) is/are currently with their rabies vaccinations.			Yes	No
	Required: Non-Residents ONLY I have attached a copy of my dog(s) current rabies vaccination			Yes	No		
Dog 2 Information	Dog Name		Breed		Coat Color		
	Gender	License	Required: Residents Only By checking YES I certify my dog(s) is/are currently with their rabies vaccinations.			Yes	No
	Required: Non-Residents ONLY I have attached a copy of my dog(s) current rabies vaccination			Yes	No		

ASSUMPTION OF RISK AND RELEASE OF LIABILITY

Acceptance of the terms and conditions of this release and adherence to Off-leash Dog Area rules are conditions of permit approval, retention, and renewal. Permits may be revoked for noncompliance.

I hereby acknowledge that I voluntarily have applied to participate and use with my dog(s), the Off-Leash Dog Area designated by the City of Inver Grove Heights. I understand that the acts of unleashing my dog(s) or being physically present inside the Off-Leash Dog Area necessarily involves risk of injury to me, other people, my dog(s), and other dog(s) including but not limited to, risks resulting from aggressive or dangerous dog(s) unpredictable behavior, lack of training, and lack of vaccination. I expressly assume these risks and responsibility for the actions of my dog(s) and myself. I understand that no agents or employee of the City of Inver Grove Heights will supervise the Off-Leash Dog Area at any time. I further understand and agree that the City of Inver Grove Heights is not liable for any loss, damage, or injury of any kind sustained by any human or dog while using the Off-Leash Dog Area. I therefore expressly assume all risks associated with using the Off-Leash Dog Area as well as any fixtures or equipment located therein.

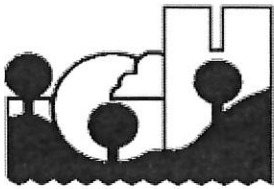
By signing this release of liability and using the Off-Leash Dog Area, I hereby fully and forever release and discharge the City of Inver Grove Heights, their employees and agents from any and all claims, demands, damages, or causes of action present or future, whether the same be known and unknown, anticipated or unanticipated, resulting from or arising out of my intended use of said Off-Leash Dog Area premises, facilities, or equipment.

Signature

Date

Attachment D

Example Dog Park Rules



City of Inver Grove Heights Off-Leash Dog Area Rules & Regulations

1. Use of the Off-Leash Dog Area is at the discretion of the handler. The Off-Leash Dog Area is not staffed. The City makes no guarantees nor assumes any liability for the physical condition of the grounds or the behavior or vaccination history of any dog. The handler/owner assumes liability for injury or damages caused by their dog.
2. A current, annual permit must be displayed by all dog owners while in the Off-Leash Dog Area; permits may not be transferred to other dogs. The City reserves the right to revoke or reject a permit or application at any time.
3. Dog owners are required to provide proof (License #) of City dog licensure.
4. Dogs must be properly vaccinated; handlers must provide proof of vaccination (vets certification or tag) with application.
5. No more than two dogs per handler are allowed in an area at one time. A handler must be at least 16 years of age.
6. Dogs that have been declared dangerous or potentially dangerous in any community or that have a known history of aggressive behavior are not allowed in the Off-Leash Dog Area. Any dog that exhibits aggressive behaviors must be removed immediately by the handler.
7. Dogs must be under visual contact and voice control of the handler at all times. A dog is considered under voice control if it will come when called. Dogs are never to be left unattended. Permission must be granted by each handler for dogs to play or interact with another dog.
8. Dogs must be leashed prior to entering and upon leaving the Off-Leash Dog Area. A dog may not be leashed within the Off-Leash Dog Area except for immediate removal. The handler must keep the leash on their person at all times.
9. The handler must clean up after their dog in all areas of the Off-Leash Dog Area including the tall grass areas and woodlands. All waste, including trash, is to be disposed of only in a designated waste container. Use a provided bag or a comparable bag for dog waste. Do not leave empty or full bags in the mesh of the fence.
10. Children under the age of 16 are not allowed in the Off-Leash Dog Area without a supervising adult.
11. Puppies under four months of age or female dogs in heat are not allowed in the Off-Leash Dog Area.
12. No food other than pocketed dog training treats is allowed in the Off-Leash Dog Area.
13. For the protection of the natural environment and the safety of other users and dogs, no smoking is allowed in the Off-Leash Dog Area. No alcohol of any type is allowed.
14. No bicycles, strollers, or wheeled or motorized vehicles, except wheel chairs or other assistive equipment used by people with disabilities are allowed. The surface may be uneven and steep.
15. All City park rules and ordinances apply to Off-Leash Dog Area users. Off-Leash Dog Area hours are from 6 a.m. to 10 p.m. or as otherwise posted.
16. In the event of injury or conflict, contact Police Dispatch by dialing 911.

Attachment E

Detailed Budget Information

Probable Investment for Phase I Dog Park at Heritage Village Park				
Fence Related Improvements				
Dog Park Post and Wire Fence	Lin Ft	4,000	\$ 12.00	\$ 48,000
Fence Maintenance Strip	Lin Ft	-	\$ 6.00	\$ -
Fence Corner Bracing	Each	15	\$ 150.00	\$ 2,250
4' Chain Link Fence	Lin Ft	1,400	\$ 50.00	\$ 70,000
Fence Gates	Each	4	\$ 800.00	\$ 3,200
Maintenance Gates	Each	3	\$ 1,200.00	\$ 3,600
Sub Total Fencing				\$ 127,050
Parking Lot Related Improvements				
Curb & Gutter	Lin Ft	525	\$ 18.00	\$ 9,450
Bituminous Parking Lot	Sq Yd	1,100	\$ 28.00	\$ 30,800
Stormwater	Lump	1	\$ 20,000.00	\$ 20,000
Stormwater BMP	Sq Ft	2,000	\$ 35.00	\$ 70,000
Erosion Control Silt Fence	Lin Ft	3,000	\$ 3.00	\$ 9,000
Electrical Service (Budget)	Lump	1	\$ 20,000.00	\$ 20,000
Lighting (Security Lights & Shelter Lights)	Each	15	\$ 5,000.00	\$ 75,000
Sub Total Parking Lot				\$ 234,250
Drinking Water Related Improvements				
Water Service (Budget)	Lump	-	\$ 35,000.00	\$ -
Drinking Fountain	Each	-	\$ 6,500.00	\$ -
Sub Total Drinking Water				\$ -
Electrical Related Improvements				
Bury Overhead Power	Lump	-	\$ 100,000.00	\$ -
Sub Total Electrical				\$ -
Site Work Related Improvements				
Removals/Clearing	Lump	1	\$ 20,000.00	\$ 10,000
Earth Work	Lump	1	\$ 75,000.00	\$ 37,500
Restoration Seeding	Acre	3	\$ 6,000.00	\$ 15,000
Concrete Pavement	Sq Ft	368	\$ 8.00	\$ 2,944
Bituminous Trail	Sq Yd	850	\$ 28.00	\$ 23,800
5' Aggregate Trail	Lin Ft	-	\$ 10.00	\$ -
Woodchip Run Area	Sq Yd	-	\$ 3.00	\$ -
Landscaping (Budget)	Each	50	\$ 500.00	\$ 25,000
Monument Sign (Budget)	Each	1	\$ 10,000.00	\$ 10,000
Sub Total Site Work				\$ 124,244
Site Amenities Related Improvements				
Restroom Enclosure	Lump	-	\$ 7,000.00	\$ -
Shelter	Each	-	\$ 35,000.00	\$ -
Benches/Tables	Each	-	\$ 1,200.00	\$ -
Boulder Retaining Walls	Sq Ft	-	\$ 40.00	\$ -
Sub Total Site Amenities				\$ -
Dog Park Improvement Totals				
Construction Total				\$ 485,544
Contingency (10%)				\$ 48,554
Design & Engineering (20%)				\$ 97,109
Total Investment Dog Park Work				\$ 631,207
Trail Connection to Swing Bridge				
Removal	Lump	1	\$ 10,000.00	\$ 10,000
Trail from 66th to 65th St	Lin Ft	1,200	\$ 50.00	\$ 60,000
Trail from 65th Along Doffing to HVP	Lin Ft	2,000	\$ 50.00	\$ 100,000
Ped Crossing	Each	1	\$ 300.00	\$ 300
Ped Ramp	Each	3	\$ 2,000.00	\$ 6,000
Construction Total				\$ 176,300
Contingency (10%)				\$ 17,630
Design & Engineering (20%)				\$ 35,260
Total Investment Trail Work				\$ 229,190
Total Investment Dog Park and Trail Work				\$ 860,397
Potential Funding Sources of Improvements				
State of MN Grant - No Match Required				\$ 331,000
State of MN Grant - Match Required 1:1				\$ 264,699
Dakota County 1:1 Match for Trail Work				\$ 114,595
City 1:1 Match for Dog Park Work (402 Fund)				\$ 150,104
				\$ 860,397
Balance of State Grant Money				
State of MN Grant - No Match Required Balance Remaining				\$ -
State of MN Grant - Match Required 1:1 Balance Remaining				\$ 1,235,301

Attachment F

PowerPoint Presentation



CITY OF

INVER GROVE HEIGHTS

Heritage Village Park Master Plan Modification Dog Park Improvements

8150 Barbara Avenue, Inver Grove Heights, MN 55077

651-450-2500

www.invergroveheights.org

City Mission/Values

The City Mission:

The mission of the City of Inver Grove Heights is to provide services and facilities that enhance the quality of life in our vibrant community.

The City Values:

Ethical decisions by doing the right thing
Engaged people by delivering collaborative results
Excellence by setting high standards and exceeding expectations

Framing Decisions:

Ability to remain fiscally stable
Improve or stabilize operational efficiencies
Improve customer service
Staying attentive to our regulatory environment

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651-450-2500 www.invergroveheights.org



Heritage Village Park Master Plan History

- 1st Master Plan Adopted in 2004
- Updated Master Plan in 2010
- Last Updated Master Plan in 2012
- City has been acquiring properties over the last 15 years to remove structures for protection from flooding – 4 properties remain
- Dakota County owns and operates the Mississippi River Regional Trail which currently runs through the park

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Ethics, Excellence, Engagement

Current Master Plan

- Passive Use Park
- Parking
- Playgrounds/Play Features
- Picnicking
- Trails
- Former Town Hall/School House
- Small Performance Area

Process to Update Master Plan

- Sub-Committee
 - PRAC Mark Freer, Deb Tix, Katie Bauer
 - Residents Dennis Madden, Gary Lothenbach, Dawn Vanderbruggen
- Worked with WSB to develop desired improvements
- Neighborhood Open House
- Park and Recreation Commission review

Proposed Master Plan Modifications

- Area for an off-leash dog park
- Compliments the passive use planned for the park
- Buffer between railroad and park users
- Provides an amenity resident are looking for without disrupting an existing neighborhood
- Allows for future dog park improvements
- Allows for other planned park improvements

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651-450-2500 www.invergroveheights.org



Off-Leash Dog Park Improvements

- 25 car off-street paved parking area
- 1-acre fenced small breed area – chain link fencing
- 9-acre fenced all breed area – welded wire fencing
- Parking lot and security lighting
- Natural/mowed trails
- Additional improvement phased in over time with the help of the Friends of the IGH Dog Park

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Friends of the IGH Dog Park

- Active Group of Residents
- Currently State of MN Incorporation
- Working on forming a 501(c)3 non-profit
- Donate time & energy to help manage, maintain, and implement future improvements
- Been involved in the design process

Trail Connection Improvement

- Trail connection between Heritage Village Park and Swing Bridge Park along Doffing Ave.
- Dakota County to provide the matching funds
- City to own and operate the trail after construction

Phase I Anticipated Investment

	Dog Park	Trail Connection	Total
Site Preparation	\$125,000		\$125,000
Parking Lot	\$160,000		\$160,000
Fencing	\$127,000		\$127,000
Lighting	\$75,000		\$75,000
Trail Paving		\$176,000	\$176,000
Contingency	\$48,000	\$18,000	\$66,000
Design/Development	\$97,000	\$35,000	\$132,000
Total	\$631,000	\$229,000	\$860,000



Phase I Anticipated Funding

State of MN Grant SG 2010-049 - No Match Required	\$331,000
State of MN Grant SG-04273 - Match Required 1:1	\$264,000
Dakota County 1:1 Match for Trail Work	\$115,000
City 1:1 Match for Dog Park Work (402 Fund)	\$150,000
Total	<u>\$860,000</u>



Probable Operational Investment

Activity	Description	Probable Cost
Mowing	26 weeks x 2 hours x \$28.00	\$1,500
Trash Removal (summer)	32 weeks x 4 hours x \$17.00	\$2,200
Trash Removal (winter)	20 weeks x 3 hours x \$39.00	\$2,400
Miscellaneous staff time	52 weeks x 2 hour per week x \$28.00	\$2,900
Miscellaneous	Fence, trash can, parking lot, signage, lighting etc.	\$2,000
Portable Toilet	12 months x \$54/month	\$1,000
Total		\$12,000

Probable Revenue

Category	Description	Probable Revenue
Annual Passes	300 x \$20	\$6,000
Daily Passes	100 x \$5	\$500
Donations		\$1,500
Total		\$8,000



Miscellaneous Items

- Insurance
- Permits
- Rules/Policies
- Ordinance Amendments

Next Steps

- Direct City staff to receive a proposal for the detailed design and engineering for a basic “Bare Bones” Dog Park as outlined in the probable budget estimate of \$631,000
- Direct City staff to receive a proposal for the detailed design and engineering for additional trails along Doffing Ave. which will connect the MRRT to Swing Bridge Park, as outlined in the probable budget estimate of \$229,000

QUESTIONS

8150 Barbara Ave. Inver Grove Heights, MN 55077
651-450-2500 www.invergroveheights.org



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Northwest Area Collector Street Funding Policy

Meeting Date: October 2, 2017
 Item Type: Study Session
 Contact: Scott D. Thureen, 651.450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SDT*

Fiscal/FTE Impact:

☒	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☐	Other:

PURPOSE/ACTION REQUESTED

Provide direction to staff concerning a funding policy for the construction of collector streets in the Northwest Area (NWA).

SUMMARY

Staff will present a history of the discussions held to date concerning the subject policy, a summary of the input received from property owners in the NWA concerning the topic and recommendations for how to fund the construction of collector streets in the NWA.

SDT/kf

INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Park and Ride Facilities

Meeting Date: October 2, 2017
Item Type: Work Session
Contact: Heather Botten 651.450.2569
Prepared by: Heather Botten, Associate Planner
Reviewed by: Planning

PURPOSE/ACTION REQUESTED

The Council is to provide direction on how to proceed with the use of remote airport parking and/or park-and-ride lots in the City.

BACKGROUND

The use of a parking lot as a park-and-ride or renting spaces for the park-and-fly would be a primary or accessory use on a property. The zoning code does not list park-and-ride, park-and-fly, or anything similar as an allowed use on a property. As such, park-and-ride and park-and-fly uses are not allowed. If the Council would like to allow such facilities an amendment to the City Code would be required.

At the August 7th worksession Council directed City staff to meet with the businesses that currently operate a park-and-ride or remote airport parking. Staff reached out to nine businesses that had potential violations to attend a meeting at City Hall on September 14th, four of the businesses had a representative attend this meeting.

ANALYSIS

There are many different types of parking services available, including but not limited to: Metropolitan Council transit park-and-ride facilities, park-and-ride services set up by private companies, joint parking agreements with an off-site business, and remote air parking (park-and-fly). Each of these uses can be a primary or accessory use.

Based on the meeting held with business representatives on September 14th, staff has determined there are currently two businesses in town affected by a potential ordinance change:

- 1) AmericInn: An 82-room hotel located east of Hwy 52, south of Upper 55th Street. Representatives from the hotel have stated the overflow parking is needed for customers that stay in their hotel. They stated that, even though they provide park and fly services to non-guests (no stay in the hotel), only five parking spaces are held for this service. Majority of vehicles are parked overnight, some for days at a time. AmericInn currently leases 175 spaces at the AMC theater lot in addition to the spaces at their hotel. The AMC property is overparked as they recently renovated the theater reducing the total number of seats available for customers.
- 2) Rochester City Lines: Operates from the old Rainbow parking lot. They have been operating a park-and-ride on this site since 2007. They offer commuter bus travel to Rochester each weekday morning and return from Rochester in the evening. There is no overnight parking allowed.

Park-and-Fly / Park-and-Ride Impacts

Benefits

- Park-and-ride facilities provide a service to local businesses and residents to park vehicles for a short amount of time, typically during business hours.
- Environmental benefits for commuter parking are less vehicles traveling on the road.
- Park-and-fly facilities provide a service to travelers that is an alternative to airport parking.

Concerns

- A parking lot generates a less tax value than a commercial building.
- A parking facility creates fewer employment opportunities than a commercial building.
- There may be challenges with stormwater requirements that could impact a local and regional stormwater system.
- There may be high traffic volumes that impact the road system during peak drop-off and pick-up times.
- There may be increased criminal activity and public safety concerns with vehicles left unattended for extended periods of time.
- The parking reduces the number of parking stalls required for the principle use on the property.

CONCLUSIONS AND RECOMMENDATIONS

Staff is requesting direction from the Council on how they would like to proceed:

- Do nothing: Short term parking and remote air parking lots would not be allowed in the City. If a property owner was interested in operating this type of use they would apply for the Zoning Code amendment at that time with more details of the proposed change of use and how they would operate the business.
- Explore allowing and regulating short-term parking and remote air parking lots: The City could adopt an ordinance that allows short-term parking and/or remote air parking by:
 - conditional use** or **interim use permits** to which the City could attach conditions related to the use and issues mentioned above, or by
 - permitted use**, with possible performance standards relating to the concerns listed above.

An ordinance could also distinguish between:

- Metropolitan Council transit park-and-ride facilities, park-and-ride services set up by private companies, joint parking agreements with an off-site business, and remote air parking (park-and-fly)
- Primary and accessory uses
- On-site and off-site parking

Attachments: September 14, 2017 meeting summary
AmericInn parking information
Rochester City Lines parking information

PARK AND RIDE FACILITIES
SEPTEMBER 14, 2017 2:30 p.m.

Meeting Summary

Attendance: Don Heikkila, Microtel
 Deb Kalsbeck, KoD
 Dan Holter & Christian Holter, Rochester City Lines
 Mr. Varol & Brett Rose, AmericInn
Staff: Tom Link, Community Development Director
 Allan Hunting, City Planner
 Heather Botten, Associate Planner

Tom Link, Community Development Director lead the meeting. He reviewed the current City regulations and the impact the park-and-ride/fly facilities have on the City. He stated the City Council did not want to move forward with an ordinance amendment with limited knowledge on how the businesses operate. He continued stating there would be no enforcement of current violations while discussions of a change were taking place.

Park-and-fly operation: Brent Rose, AmericInn, stated they were interested in an ordinance change to allow off-site parking. He stated that the additional off-site parking is for guests who stay at the hotel. He stated only five parking spaces are used for customers who do not stay at the hotel and only park and then get a ride to and from the airport. He continued stating they are bringing additional employees and customers to the City and more money to the local businesses. Mr. Rose commented that they are in the process of buying City property where they will be required to treat stormwater runoff and will put fencing around the parking for security.

Park-and ride operation: Dan Holter, Rochester City Lines, stated they have been using the Rainbow parking lot for a park-and-ride for 10-years with no complaints or calls to the Police Department. He continued stating they have pick-ups in the morning and drop off in the afternoon. He explained that the Inver Grove stop was part of a bus line that has two other stops, one in Bloomington and one in Hampton.

Don Heikkila, Microtel, commented he believed the use of the parking on site should be up to the owner; if it effects their business it would be up to the owner to decide how to accommodate their customers.

Mr. Link asked the attendees if they were aware of any language in their contracts that stated, if there were changes to the principle use of the site, they may not be able to store vehicles on the property. Also, if the leases were for a specific time frame. No one was aware of any language relating to a change of use. Mr. Rose stated their contract was for 175 spaces, for a year.

Mr. Link reviewed the different actions the City could take with a request for an ordinance change: do nothing and the uses would be prohibited, permitted use, permitted use with performance standards, conditional use permit, or an interim use permit.

Mr. Link stated this item would be on the October 2, 2017 City Council worksession and those interested should attend that meeting.



Denison Parking: 740 S 4th St Ramp (NO SHUTTLE)

★★★★☆ (9 Reviews)

NO SHUTTLE PROVIDED. This parking facility is located across the street from the light rail which runs every 10 minutes and can take you to the airport for \$1.75 (non-peak) or \$2.25 (peak) hours. Available 4 am - 1 am Sun-Th, 4am - 3 am Fri & Sat. Light rail takes about 20-25minutes to reach the airport.

Review on Oct 8, 2016

"Parked downtown MPLS caught the lite rail across the street from the parking ramp took me straight o..." [Read More](#)

[View Rates](#)



AmericInn Hotel and Suites

★★★★☆ Great (78 Reviews)

While waiting for the shuttle in the hotel lobby, enjoy the complementary coffee, tea, water, wifi, and access to the hotel business center. The AmericInn MSP parking service offers competitive rates and reservations made here on AirportParkingReservations.com are secure and guarantee your parking space. 24 hour shuttle service – average wait time: 25-30 mins.

Review on Sep 18, 2017

"Would chose this option again."

[View Rates](#)



Country Inn & Suites

★★★★☆ Great (9 Reviews)

Shuttles run upon request from 4am to midnight.

Review on Jun 14, 2017

"My 1st time trying this. It went very well. Would do it again."

[View Rates](#)



Park 'N Fly

★★★★☆ Excellent (747 Reviews)

Shuttles every 3-5 minutes - Luggage Assistance. This reservation is for outdoor parking. Transportation to both Lindberg and Humphrey terminals. FREE transportation every 3-5 minutes to and from all airport terminals. Shuttle bus picks you up and drops you off at your car.

Review on Jul 25, 2016

"mr mancuso was very friendly and helpful, he is a great example of customer service."

[View Rates](#)

Park 'N Go

★★★★☆ Excellent (2221 Reviews)

Friendly help with luggage, free jump starts and help with flats. Shuttle service to both terminals. Shuttle service to all terminals.



Comfort Inn Airport

★★★★☆ Excellent (170 Reviews)

Shuttle operates every half hour and on request in the evenings.

Review on Sep 18, 2017

"The wait for the shuttle was only a couple minutes past the 15 minute time frame."

[View Rates](#)

Park Sleep Fly Hotels Near MSP Airport With Parking Packages



AmericInn Hotel & Suites

★★★★☆ Great (545 Reviews)

Long Drive? Early flight? This package is perfect for you! | Package

[Sleep and Park Here](#)

Special Package Offer

Deal: Hotel Stay with Airport Parking Included

The AmericInn Hotel & Suites is a great choice for those traveling out of Minneapolis-Saint Paul International Airport. The hotel offers parking and transportation to the airport terminals with the purchase of a ParkSleepFly package. The hotel features free hot breakfast served daily, free WiFi, heated indoor pool, hot tub, sauna, fitness center, business center, and guest laundry facilities. Comfortable rooms feature TVs, desk, coffee maker, and hair dryer. The hotel also allows pets for an additional charge.



Country Inn & Suites by Carlson

★★★★☆ Great (568 Reviews)

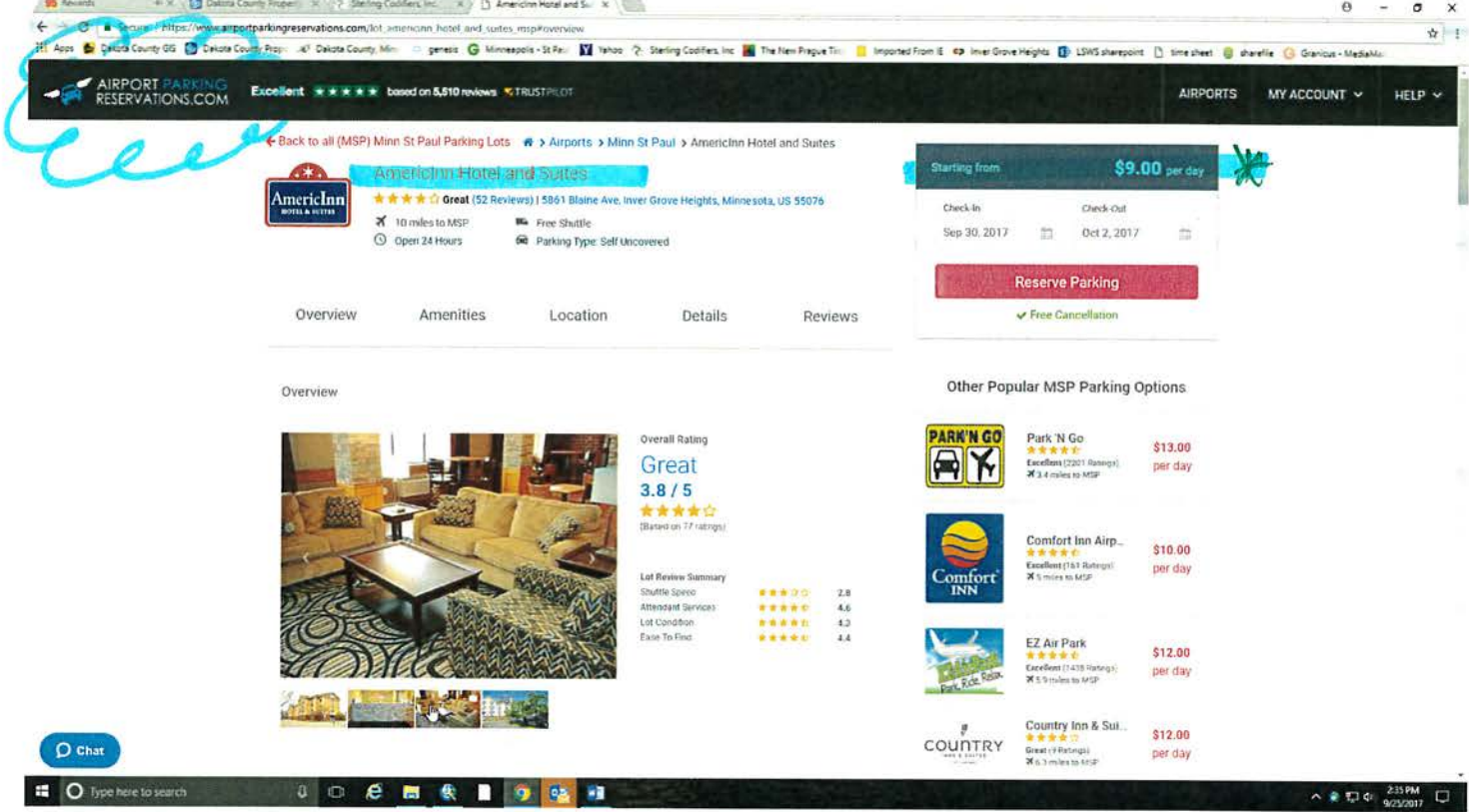
Long Drive? Early flight? This package is perfect for you! | Package

[Sleep and Park Here](#)

Special Package Offer

Deal: Hotel Stay with Airport Parking Included

Travelers flying out of Minneapolis-St. Paul International Airport will appreciate the comfort and convenience of the Country Inn & Suites. The hotel is just over 5 miles away from the airport, and offers free shuttle service to and from the airport terminals with the purchase of a ParkSleepFly package. Parking for guests' vehicles is also include in the package along with a comfortable night's stay. Guest are sure to get a good night's sleep in rooms that feature premium down bedding and custom duvets. Rooms also feature TV, desk with





September 14, 2017

Rochester City Lines Inver Grove Heights Park & Ride Fact Sheet

- Rochester City Lines is a Rochester, MN based business.
 - Family owned and operated for over 50 years.
 - Operations also include Bloomington-based Richfield Bus Company.
 - Members, Minnesota Charter Bus Operators Association, United Motorcoach Association, International Motorcoach Group

- Park & Ride operating from old Rainbow Foods store at Arbor Pointe Commons (9015 Broderick Blvd) since 2007
 - Commuter buses travel from Inver Grove Heights to Rochester each weekday morning, return from Rochester in the evening.
 - Parking area has lights and "no overnight parking" signage is posted at entrance to site.
 - Typical daily use of 30-50 vehicles.
 - Majority of riders are working professionals (Mayo Clinic, City of Rochester, University of Minnesota-Rochester).
 - Zero reported break-ins, thefts or any other public safety issues in 10 years of operations.

- Benefits of Park & Ride Arrangements
 - Reduced environmental impact of single occupancy vehicle trips
 - Support private development through partnerships
 - Dedicated professional drivers improve road safety for all users

- Key Staff Contacts:
 - Christian Holter, Commuter Services Division Manager
 - Phone: 507-424-6280
 - Email: cholter@rclbus.com
 - Joe Jacobson, Administrator
 - Phone: 507-424-6290
 - Email: jjacobson@rclbus.com
 - Dan Holter, General Manager
 - Phone: 507-288-4353.
 - Email: dholter@rclbus.com

Together



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Inver Grove Heights Commuter Services (Zone H)

The best way to commute by public transportation from St. Paul to Rochester!

Stay up to date with the latest Inver Grove Heights commuter news by [liking RCL on Facebook](#).

Price Information

Monthly Pass	10-Ride Pass	Cash Fare (One Way)
\$315	\$140	\$25

AM Times

Former Rainbow Foods 9015 Broderick Blvd (Outer area of parking lot across from Holiday store)	Arrival to Saint Marys Campus	Arrival to Downtown Rochester
5:15am	6:40am	6:45am
5:45am	7:10am	7:15am
6:15am	7:35am	7:40am
6:45am	8:05am	8:10am
7:15am	8:35am	8:40am

PM Times

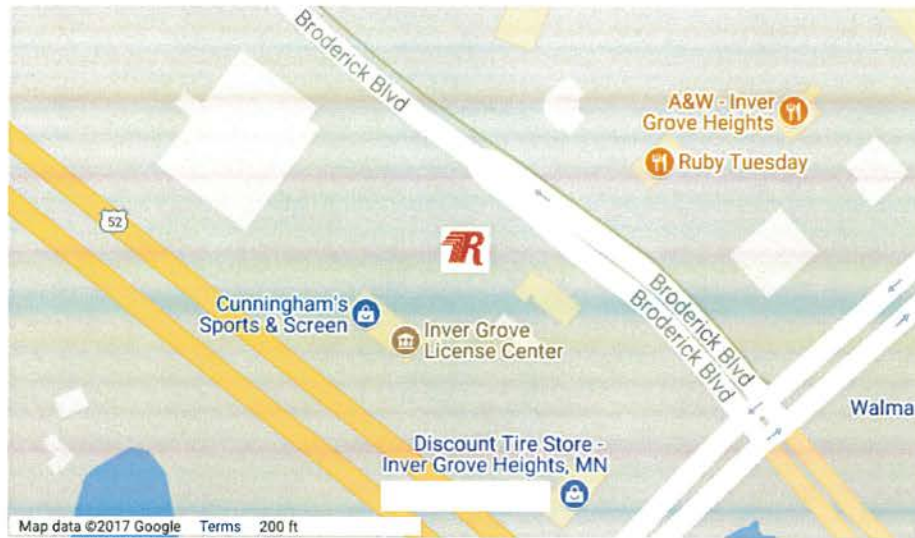
Departure times from Downtown Rochester (3rd Ave & 3rd St SW- Twin Cities stand)	Departure times from Saint Marys Campus (2nd St & 13th Ave SW)	Approximate Return to Inver Grove Heights
3:35pm	3:37pm	4:55pm
4:10pm	4:12pm	5:25pm
4:40pm	4:42pm	6:05pm
5:10pm	5:13pm	6:25pm
5:40pm	5:42pm	6:50pm

This information is [printer friendly](#)

To see where the Inver Grove Heights bus loads in downtown Rochester, [click here](#)

Service operates Monday-Friday. Commuter 10-ride and Monthly passes can be purchased with cash, check, debit, or credit at the RCL office (1825 N Broadway, Rochester, MN 55906) or from the bus driver (cash or check only).

Inver Grove Heights ☆



View [Inver Grove Heights](#) in a larger map

Item 4

No supporting documentation.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

2018 Budget – Review and Update on Tax Increment Financing (TIF) Districts

Meeting Date: October 2, 2017
 Item Type: Work Session
 Contact: Kristi Smith 651-450-2521
 Prepared by: Kristi Smith, Finance Director
 Reviewed by: Joe Lynch, City Administrator

Fiscal/FTE Impact:

☐	None
☐	Amount included in current budget
☐	Budget amendment requested
☐	FTE included in current complement
☐	New FTE requested – N/A
☒	Other – 2018 Budget

PURPOSE/ACTION REQUESTED

To provide a review and update of the City's TIF districts.

SUMMARY

At the November 4, 2013 Work Session, Council reviewed the TIF Management Plan. The following includes a review of the TIF districts as well as updates.

TIF 2-1 Southridge was decertified at the end of 2016.

TIF 3-1 Springwood Ponds was decertified at the end of 2015.

TIF 4-1 Southeast Quadrant (map below) was authorized with special legislation on May 28, 1991 and is set to decertify December 31, 2019. Increment from 4-1 had been used to fund deficits in TIF 2-1. In addition, increment generated by Brentwood Hills has been pledged through the term of the District to pay principal and interest on a developer note. Development was not completed on the Southeast Quadrant property by December 31, 2014, therefore, the City is no longer obligated to pay the developer 90% of increment generated on that property.

