



Inver Grove Heights City Council
Tuesday, November 12, 2024 at 6:00 PM
8150 Barbara Ave, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to **12:00 p.m.** on Tuesday, November 12, 2024, will be provided to the Council at or before the November 12, 2024 meeting.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Presentations**
5. **Consent Agenda**

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

- A. Approval of Minutes of the October 28, 2024 City Council Meeting
- B. Approval of Disbursements
- C. Personnel Actions
- D. Adoption of Revised 2024 City Council Meeting Schedule
- E. Resolution of Support for Dakota County 2025-2029 Transportation Capital Improvement Program
- F. Resolution Approving City of IGH 5-Year Capital Improvement Plan (2025-2029)
- G. Resolutions Awarding Contract and Approving Budget for City Project No. 2016-17A - 117th Street Advance Clearing & Grubbing
- H. Resolution Authorizing 2025 Central Equipment Vehicle and Equipment Purchases
- I. Resolution to Amend Final Project Budget & Close City Project No. 2016-08 - Trunk Highway 3 / 70th Street Intersection Improvements
- J. Approval of Storm Water Facilities Agreement for 9486 Robert Trail
- K. Approval of Collateral Assignment of Development Contract
- L. Approval of Contract with Alliance for Feasibility Study to Relocate Historic Buildings
- M. Approval of Real Property Declarations for Heritage Village Park and South Valley Park

6. Public Hearing

- A. 2nd Reading of Ordinance Amending Utility Connection and Certain Development Related Fees

7. Regular Business

- A. Canvass of November 5, 2024 General Election Results for Mayor and City Council
- B. Rental Housing Licenses
- C. 2nd Reading of Ordinance Establishing the 2025 City Fee Schedule and of Ordinance Updating and Clarifying Fee References in City Code
- D. 2nd Reading of Ordinance Adopting Cannabis Business Regulations
- E. 2025 Water, Sanitary Sewer and Stormwater Utility Rates
- F. Overview of 2025 Budget & Levy Status
- G. CLOSED SESSION: Attorney-Client Privilege

8. Public Comment

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

9. Mayor and Council Comments

10. Adjourn

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, October 28, 2024 - 6:00 P.M. - 8150 BARBARA AVENUE

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, October 8, 2024. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members: Murphy, T’Kach, Gliva and Scales; City Administrator Wilson, City Clerk Kiernan, Chief Chiodo, Community Development Director Ziemer, City Engineer Merchlewicz, City Attorney Nason, Finance Director Hove, Commander Otis, Sergeant Winget and Parks & Recreation Director Lares.

3. APPROVAL OF AGENDA:

Motion to approve Agenda by Murphy, second by Scales.

Ayes: 5

Nays: 0 Motion carried.

4. PRESENTATIONS:

5. CONSENT AGENDA:

- A.** Approval of Minutes of the September 3, 2024, City Council Work Session
- B.** Approval of Minutes of the October 7, 2024, City Council Work Session
- C.** Approval of Minutes of the October 14, 2024, City Council Meeting
- D.** Approval of Disbursements, **Resolution 2024-245**
- E.** Personnel Actions
- F.** Acceptance of Proposal and Approval of Contract for the 5-Year Northwest Area AUAR Update
- G.** Acceptance of Grant for New Fire Department Radios and Approval of Associated Budget Amendment, **Resolution 2024-246**
- H.** Approval of Veterans Memorial Community Center Ice Use Agreement with Inver Grove Heights Hockey Associate, LLC
- I.** Resolution Approving Amendment No. 3 to Development Contract for Plat of Peltier Reserve and Related Documents, **Resolution 2024-247**
- J.** Approval of Massage Therapist License

Motion to approve Item A - J by Gliva, second by T’Kach.

Ayes: 5

Nays: 0 Motion carried.

6. PUBLIC HEARING:

- A.** Tobacco & Nicotine Retailer License Violation – Casey’s General Store #3825

Commander Otis presented this item.

Overview of Tobacco/Nicotine Compliance Program:

- Before 2024, Dakota County issued licenses for the sale of tobacco and nicotine products and delivery devices to local businesses. The County also conducted the compliance checks.
- In 2023, the City adopted an ordinance on the Sale of Tobacco and Nicotine Products and took over the licensing.
- In 2024, the City began to issue local businesses their tobacco and nicotine product licenses.
- As such the Police Department conducted the first Tobacco and Nicotine compliance checks in 2024.
 - The compliance checks are a tool to verify that businesses with a valid Tobacco/Nicotine license are acting responsibly.
 - Our compliance checks are done once annually.
 - These compliance checks help reduce underage access to tobacco/nicotine products.
- Short- and long-term goals:
 - Reducing underage access to tobacco/nicotine products.
 - Obtain and maintain 100% yearly compliance with no underage tobacco/nicotine product sales.
 - Enhance knowledge and improve skills for our local businesses related to stopping underage tobacco/nicotine sales.

Chapter 12 Sale of Tobacco and Nicotine Products:

- 4-12-6 Prohibited Sales
 - A: To Any Person Under 21 Years of Age. Licensees must verify by means of government-issued photographic identification that the purchaser is at least 21 years of age.
- 4-12-5 Basis for Denial, Suspension, or Revocation of License
 - 13. Violation of any regulation or provision of the City code, City zoning ordinance, or state or federal law or regulation related to the licensed activity.
- 4-12-11 Hearings
 - Which in part stipulates that any revocation, suspension, or denial of a license shall be preceded by a hearing before the City Council.
- 4-12-10 Administrative Penalties for Violations
 - 1. The first violation shall result in an administrative penalty of \$300.
 - 2. The second violation within 36 months of the previous violation shall result in a minimum administrative penalty of \$600 and a license suspension of at least 1 day.
 - 3. The third violation or more within 36 months of the previous violation shall result in a minimum administrative penalty of \$600 and a license suspension of at least 7 days.

Commander Otis said two of the violations have an administrative penalty of \$300 and do not require a public hearing. The other two violations have a previous violation, require an administrative penalty, at least one day suspension and a public hearing.

Compliance Program:

- Verify License Holders within the City.
- Recruit and train underage buyers.
 - Not to misrepresent age
 - Dress normal
 - No disguises
- Must possess/present their own valid UNDER 21 MN State DL or ID.
 - This is acceptable proof of age verification as the Ordinance outlines, which references MN State Statute 340A.503 Subd. 6, Proof of age, a valid driver's license or identification card issued by Minnesota

Commander Otis said Minnesota IDs for anyone under the age of 21 are vertical and underneath the photo in red it says under 21 until a certain date. Anyone 21 and over will have a horizontal ID.

Conducting Compliance Checks - Notifications:

- Failure - When a business has a failure, the officer of records will identify themselves and conduct post-sale follow-up procedures.
- Pass - When a business passes, they will receive a letter advising them they have passed the compliance check for the current year.

Public Hearing Required:

1. Item 6A - Casey's General Store #3825
2. Item 6B - Walgreens #06943

Public Hearing Not Required:

1. Item 6C - Holiday Station #3537
2. Item 6D - Shark Tobacco

Sergeant Winget presented the violation.

On July 23, 2024, at approximately 1:30 p.m. the Police Department conducted a Tobacco/Nicotine compliance check at Casey's General Store #3825. Sergeant Winget said he observed the following:

- Underage buyer ordered a 6mg Zyns nicotine pouch from the clerk.
- The clerk never asked for any form of age verification.
- After the sale was completed, the underage buyer exited the store.

Sergeant Winget identified himself as a Police Officer and began his post-by procedures.

- The clerk and store manager were advised of the failure.

- The clerk provided a voluntary statement and stated the buyer looked to be over 30 years of age, so they hit the over 30 button.
 - The buyer was only 19 years old.

On September 24, 2024, Casey's General Store was notified of the prohibited sales failure, the basis for a license suspension, and administrative penalties.

Sergeant Winget said their first violation occurred August 5, 2022 and Staff's recommendation for the second violation is a \$600 administrative penalty and a one day licenses suspension in 2024 to be chosen by Council.

Mayor Dietrich opened the public hearing.

Sarah Casper Raby - 606 2nd Avenue NW, Kasson - said she was representing Casey's General Store and said there is a new store manager, and they are having team members go through more training with e-learnings. There will also be daily monitoring to make sure this type of violation does not happen again.

Motion to close public hearing by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Commander Otis said Council will need to determine the date for the one-day suspension.

Mayor Dietrich asked if staff had any recommendation.

Sergeant Winget said Council can choose any day remaining in 2024.

Administrator Wilson said they would suggest at least two weeks from today to allow the store to plan ahead and notify their staff.

Mayor Dietrich said November 18th is two weeks from today and asked if there were any objections.

Council Member T'Kach said she was thinking of the suspension on a Friday because they may have more business, and it would sink in more. This is the second violation, and they are trying to cut back on underage smoking and drinking.

Council Member Scales said he understands why they penalize the business but does not like punishing the location. They have done additional training and think it should be a learning experience as opposed to a punishment. He does not want to choose a busy day to punish them.

Motion to Approve Resolution 2024-248 Imposing sanctions upon tobacco and nicotine products license holder to include a suspension date of November 18, 2024 by Scales, second by T'Kach.

Ayes: 5

Nays: 0 Motion carried.

B. Tobacco & Nicotine Products License Violation - Walgreens #06943

Sergeant Winget presented this item.

On July 23, 2024 at approximately 1:51 p.m. the Police Department conducted a Tobacco/Nicotine compliance check at Walgreens #06943.

The officer of record observed the following:

- Underage buyer ordered a Zyns nicotine pouch from the clerk.
- The clerk asked the buyer for their identification, they presented their vertical with UNDER 21 MN State DL/ID, and the clerk reviewed it and completed the sale.
- After the sale was completed, the underage buyer exited the store.
- The officer of record identified himself as a Police Officer and began the post-buy procedures.
 - The clerk and store manager were advised of the failure.
 - The clerk provided a voluntary statement and stated he thought the buyer's identification read March of 1996.
 - The buyer's identification showed the birth year of 2006.
 - The clerk was issued a citation for the sale of nicotine delivery product to an underage person.

Sergeant Winget said on September 24, 2024 Walgreens #06943 was notified of the prohibited sales failure, the basis for a license suspension and the administrative penalties. They were advised this was their second violation. The first violation occurred on October 9, 2021. Staff recommend a \$600 administrative penalty and a one day license suspension in 2024 because this is their second violation.

Mayor Dietrich opened the public hearing.

There was no public comment.

Motion to close public by Murphy, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Motion to Approve Resolution 2024-249 Imposing sanctions upon tobacco and nicotine products license holder to include a suspension date of November 18, 2024 by Murphy, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

C. Tobacco & Nicotine Products License Violation – Holiday #3537

Sergeant Winget presented this item.

On July 23, 2024, at approximately 2:40 p.m. the Police Department conducted a Tobacco/Nicotine compliance check.

Sergeant Winget said he observed the following:

- Underage buyer ordered a 6mg Zyns nicotine pouch from the clerk.
- The clerk asked the underage buyer for their identification, they presented their vertical with UNDER MN State DL/ID, and the clerk scanned it and completed the sale.
- After the sale was completed, the underage buyer exited the store.
- Sergeant Winget identified himself as a Police Officer and began the post-buy procedures.
 - The clerk was advised of the failure, no store manager was working.
 - The clerk provided a voluntary statement and stated the machine would on occasion "miss-scan" which he thought occurred, he then hit override.
 - The buyer was only 19 years old.
 - The clerk was issued a citation for the sale of nicotine delivery product to an underage person.

On September 24, 2024, Holiday Station #3537 was notified of the prohibited sales failure and the administrative penalties. Staff recommends a \$300 administrative penalty for the first violation.

Mayor Dietrich opened the public hearing.

There was no public comment.

Motion to close public hearing by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Motion to approve Resolution 2024-250 Imposing sanctions upon tobacco and nicotine products license holder to include a suspension date of November 18, 2024 by Murphy, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

D. Tobacco & Nicotine Products License Violation – Shark Tobacco

Sergeant Winget presented this item.

On July 23, 2024, at approximately 1:30 p.m. the Police Department conducted a Tobacco/Nicotine compliance check.

Sergeant Winget said he observed the following:

- Underage buyer ordered a Loon Max Red Berry 6.5 ML vape pen from the clerk.
- The clerk never asked for any form of age verification.
- After the sale was completed, the underage buyer exited the store.
- Officer Winget identified himself as a Police Officer and began the post-buy procedures.
 - The clerk was advised of the failure, the on-duty supervisor was not available.
 - The clerk provided a voluntary statement and stated the buyer looked familiar to him and he thought they were a regular in the store. The clerk continued to state

employees are often reminded to always check ID's and that he simply made a mistake this time.

- The buyer was only 19 years old.

On September 24, 2024, Shark Tobacco was notified of the prohibited sales failure and the administrative penalties. Staff recommends a \$300.00 administrative penalty for the first violation.

Zean Kami Abdallah - 11761 Arnold Palmer Court, Blaine - said they are a new business in Inver Grove Heights and said it was an unintentional mistake by his employee. They understand the seriousness of the industry and that the delivery of nicotine cannot be allowed to anyone under the age of 21. They include training and uploads it to the City Clerk. They are currently using Courses for Tobacco in Minnesota and it is rated as one of the best trainings. Approximately an hour before the violation they had contacted the police department because they had minors enter the store and when they were asked for ID upon entry, they grabbed product and ran out of the store. Abdallah said this type of violation will not happen again.

Motion to close public hearing by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Motion to Approve Resolution 2024-251 Imposing sanctions upon tobacco and nicotine products license holder to include a suspension date of November 18, 2024 by Murphy, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

7. REGULAR BUSINESS:

A. Approval of Rental Housing Licenses

Director Ziemer presented three rental housing licenses that have been reviewed by Staff and found to be eligible for licenses. Staff recommends approval.

Motion to approve Three rental housing licenses for the addresses of 4879 Bitterman Path, 7956 Charles Way, & 3548 Cloman Way by Gliva, second by T'Kach

Ayes: 5

Nays: 0 Motion carried.

B. 1st Reading of Ordinance Adopting Cannabis Business Regulations

Attorney Nason presented this Item.

Legislative Background:

- In 2022, edibles and beverages containing 5mg of THC per serving entered the Minnesota marketplace after amendment to Minn. Stat. 151.72 to specifically allow these products ("151 Hemp Products").
- In 2023, the Minnesota Legislature passed the Cannabis Act which provided for a framework for adult-use cannabis and regulated some hemp products as well. Beginning July 1, 2023 cannabis was decriminalized, and the state began filling in the legislative framework.
- In 2024, the Minnesota Legislature made minor updates to cannabis license types.

Current City Regulations:

- No license is required to sell hemp edibles containing THC, but businesses must register with the Office of Cannabis Management.
 - Currently 18 businesses are registered to Inver Grove Heights addresses
- Use Regulations:
 - Smoking or vaping cannabis or hemp flower or products in public place is prohibited - similar to tobacco use
 - Consumption of beverages containing THC prohibited in public places (unless otherwise permitted per license or permit) - similar to alcohol use
- Moratorium on operation of cannabis businesses until January 1, 2025

Office of Cannabis Management:

- Established July 1, 2023
- Responsible for all Cannabis Act licensing of cannabis and hemp businesses and products and most of the regulatory framework established by the Cannabis Act.
- Administrative rulemaking
- Enforcement of licensing requirements

"Cannabis business" means any of the following licensed under [Minnesota Statutes, Chapter 342]:

1. Cannabis microbusiness
2. Cannabis mezzobusiness
3. Cannabis cultivator
4. Cannabis manufacturer
5. Cannabis retailer
6. Cannabis wholesaler
7. Cannabis transporter
8. Cannabis testing facility
9. Cannabis event organizer
10. Cannabis delivery service
11. Medical cannabis combination business

"Hemp business" means any of the following licensed under [Minnesota Statutes, Chapter 342]:

1. Lower-potency hemp edible retailer

2. Lower-potency hemp edible manufacturer

Zoning Check and Registration - Quick Overview

- Cannabis and hemp businesses must apply for a license from the OCM.
- Touchpoint 1: Cannabis businesses must receive zoning certification - includes both zoning compliance and can include building and fire code checks.
- If certified as compliant, then the OCM can issue license to cannabis business.
- Touchpoint 2: After receiving a license, cannabis and hemp retailers must register with the city (or county) prior to operation.

Attorney Nason said there are two different components of the ordinance, Registration and Compliance, and Zoning. They will focus on Registration and Compliance tonight.

City Regulation of Cannabis Businesses and Hemp Businesses:

Registration and Compliance:

1. Registration of allows City to:
 - Impose a registration fee.
 - Limit the number of retailers (min. 3; 4 proposed)
 - Suspend Registration.
2. Limit hours of retail operation
3. Impose standards for temporary cannabis events

Zoning:

1. Assign cannabis businesses to specific zoning districts or classify by underlying use.
2. Establish "buffers" to separate cannabis businesses from certain uses, or each other.
3. Establish "buffers" to separate LPHE businesses from certain uses, or each other.

Proposed Cannabis Business and Hemp Business Regulations - five proposed areas of regulation:

1. City registration required for all cannabis and hemp businesses
2. Establishment of buffer zones from other cannabis businesses, and schools, daycares, and child-oriented park features
3. Set hours of operations
4. Special event permit (future ordinance)
5. Zoning ordinance amendments (future ordinance)

City Retail Registration:

- Imposes a registration fee and renewal fees
- Limits the number of cannabis retailers (optional)
 - Inver Grove Heights must allow at least 3 (based on population)
 - Can refuse to issue registration if county has 36 retailers
 - Ordinance proposes a limit of 4 retail registrations
- May suspend registrations, including the ability to suspend immediately if the business poses "an immediate threat to the health and safety of the public"

- Perform preliminary compliance checks
- Perform the required annual compliance check

City's Ability to Regulate Medical Cannabis Businesses:

- The Cannabis Act also brings the Minnesota Medical Cannabis program into the scope of the OCM.
- Medical cannabis cultivators, processors, manufacturers, and retailers are the businesses that make up the medical cannabis business pipeline.
- Medical cannabis products are only available to patients in the medical cannabis program.
- The City could choose to regulate medical cannabis businesses similarly to recreational cannabis businesses.

Attorney Nason said can regulate medical cannabis businesses similarly to recreational cannabis businesses. However, medical cannabis businesses cannot be included in the 4 limit capacity.

Buffers:

Alcoholic Beverages:

- No buffer for on-sale licenses
- Off-sale retail licenses may not be approved for properties located within 500 feet of a school or church, as measured by the nearest property lines of parcels

Tobacco Sales:

- No new license may be issued to a tobacco products shop located within 500 feet of a school

Cannabis Retail Businesses:

- Within 1,000 feet of a school.
- Within 500 feet of a day care, residential treatment facility, or public park attraction regularly used by minor (e.g. playground, athletic field).
- Within 1,000 feet of another cannabis business
- Apply to all cannabis retail businesses

Lower-Potency Hemp Edible Retail Businesses:

- Same standards as cannabis retail businesses
- Exception for existing lower-potency hemp edible retail businesses

Attorney Nason said the proposed buffers in the ordinance are the maximum buffers allowed per the statute. The proposed buffers also apply to lower-potency hemp edible (LPHE) retail businesses with an exception for existing LPHE retailers in Inver Grove Heights.

Operational Business Regulations:

Retail hours of operation:

- Default: 8:00 a.m. – 2:00 a.m., Monday-Saturday, 10:00 a.m. – 2:00 a.m. Sunday
- Most Restrictive: 10:00 a.m. – 9:00 p.m., seven days a week

Temporary cannabis events:

- Require City license or permit for event
- Restrict or prohibit on-site consumption
- Restrict location
- Restrict hours

Five Proposed Areas of Regulation for Council to Consider:

1. City registration required for all cannabis and hemp businesses
2. Establishment of buffer zones from other cannabis businesses, and schools, daycares, and child-oriented park features
3. Set hours of operation
4. Special event permit (future ordinance)
5. Zoning ordinance amendments (future ordinance)

Council Member Scales asked how close Inver Grove Heights was to being required to allow four registrations.

Attorney Nason said they need to allow one license per 12,500 residents.

Administrator Wilson said there are approximately 36,000 residents in Inver Grove Heights. When they reach 37,500 residents, they will be required to allow four registrations and staff is recommending making four available. That would cover the City's obligation until they reach 50,000 residents.

Council Member T'Kach asked if there was reasoning for the different buffer requirements for cannabis sales and tobacco sales.

Attorney Nason said the current code for tobacco sales has buffer requirements for schools and churches. Under the state statute the City is only allowed to buffer cannabis sales for other cannabis businesses, schools, state licensed residential facilities, daycares, and any child-orientated park. The buffers were established based on what the statute allows the City to buffer.

Council Member T'Kach asked if there was a rationale between off-license alcohol sales versus the off-license cannabis sales and if it was the type of product or impact of the product. There is a 1,000 foot buffer from schools proposed for cannabis, but it is only a 500 foot buffer for alcohol.

Attorney Nason said she cannot speak to the provisions in the alcohol code but during the work session there was a concern about having businesses too close to each other or too close to areas where children might be. Council has the authority to choose if they want to require a buffer up to 1,000 feet or no buffer at all.

Council Member T'Kach asked if cannabis can be sold where off-sale alcohol is sold.

Attorney Nason said currently some liquor stores are able to sell the THC products, but her understanding is cannabis itself would not be sold at a liquor store. Attorney Nason said she would verify the information. Lower-potency hemp edible products including beverages containing THC are able to be sold in liquor stores.

Council Member T'Kach said she is wondering if it would be giving a competitive advantage to liquor stores within 1,000 feet of a school compared to a cannabis store that would be required to be at least 1,000 feet away from a school.

Attorney Nason said her understanding is that cannabis would not be able to be sold at a place that has a liquor license.

Public Comment:

Brook Williams - 3515 78th Street E - said cultivators would breed different varieties and sell the plants in non-consumable form and asked if that would be considered retail and if it would have the same buffer zones as a cannabis business selling consumable products.

Attorney Nason said the ordinance is focusing solely on cannabis business with a retail component. The state statute would include cannabis microbusinesses, cannabis mezzobusinesses, cannabis retailers and medical cannabis combination businesses. If they are just a cultivator they are not required to register with the City. The zoning ordinance can include restrictions for all types of cannabis businesses.

Council Member Murphy asked if the current definition of park feature in the ordinance would include Heritage Village Park.

Attorney Nason said the phase 4 and phase 5 plans for Heritage Village Park will include some great attractions for children and the language is intended to include but not limit the types of attractions. The state statute does not define a park feature, and the Council can add additional language.

Council Member Murphy asked to clarify if Section 4-4-4, Paragraph B is supposed to refer to retail registration instead of a retain registration.

Attorney Nason said it is a typo and should be retail registration. It will be fixed for the 2nd reading.

Council Member Murphy asked if the registration and renewal fee amounts would be included in the ordinance.

Attorney Nason said the fees will not be included in this ordinance; they will be included on the fee schedule.

Council Member T'Kach asked if Staff had a map that would show the 1,000 foot buffer zones.

Director Ziemer said Staff is working on updating the maps and will make them available for the next Council Meeting.

Motion to approve First Reading of Ordinance adopting Inver Grove Heights City Code Title 4, Chapter 4, Cannabis and Hemp Business Regulation by Murphy, second by T’Kach.

- C.** 1st Reading of Ordinance Establishing the 2025 City Fee Schedule and Ordinance Updating and Clarifying Fee References in City Code

Clerk Kiernan presented this item.

Background:

Three types of City Fees and charges for the upcoming year:

1. Utility Connection & Other Development Related Fees (tonight’s meeting)
2. Utility Rates
3. All other fees and charges - including those for building permits, business licenses, the VMCC, Inver Wood Golf Course, etc.

Move from Resolution to Ordinance:

- Preferred to comply with state statute
- Notable differences
 - Ordinances require three readings by the Council
 - Resolutions only require one reading
 - Ordinances or summary publications are published in the official newspaper of record
 - Resolutions do not get published

Uncodified Ordinance:

- Staff is recommending an “uncodified” ordinance.
 - Same manner as codified and carries the same legal authority
 - Stands independently and not merged into sections of City Code.
 - Useful tool for interim ordinances and items that frequently change

Second Ordinance proposed:

- To finalize this process, staff have prepared a “housekeeping” ordinance
- The purpose of the ordinance is to remove final remaining references to fees (with the exception of plat and building permit utility connection fees, park dedication fees, and certain other fees) from the Code and replace the same with a reference to fees found “set forth in the City Fee Schedule”
- This will provide consistency moving forward, eliminate the risk of conflicting fee references or amounts

Staff recommendation for Council Action:

- Consider approval of the first reading of Ordinance 1485, adopting the 2025 Fee Schedule

- Consider approval of the first reading of Ordinance 1486, amending various provisions of the Inver Grove Heights City Code Related to Fees

Council Member T'Kach asked if the majority of the fees are remaining the same in 2025.

Clerk Kiernan said yes, the liquor and normal business licensing fees are not increasing because they are normally set by state statute. Liquor licenses are based on gross sales. The body art license increased to make it more consistent with the other business licenses.

Motion to approve First Reading of Ordinance 1485 adopting 2025 Fee Schedule by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

D. Post-Election Review Request

Clerk Kiernan presented this item. Clerk Kiernan said they will review the overall picture of the election process before reviewing the request for a post-election review.

Required Testing of Voting Systems in MN:

- Two forms of testing prior to Election Day - conducted at the City level
 - Preliminary Testing
 - Public Accuracy Testing (PAT)
- One form of testing after Election Day - conducted at the County level
 - Post-Election Review (PER)

Preliminary Testing:

- Staff and election judges perform preliminary testing using a predetermined set of ballot results (test deck).
- Includes hand-marked ballots, accessible ballot technology ballots, and system designed ballots
- Testing for:
 - Accurate tabulation
 - Rejection of ballots with marks in the timing marks (around the border of the ballot)
 - Rejection of ballots from the wrong precinct, city, count, etc.
 - Notification of an "over-vote"
 - Notification of an entirely blank ballot

Public Accuracy Testing (PAT)

- Required by MN Statute, Section 206.83
- Must be conducted not more than 14 days before the equipment is to be used on Election Day
- Notice was published in the Pioneer Press on Sunday, October 20, 2024
- PAT was conducted on Thursday, October 24, at 1:00 p.m. in the City Council Chambers
- The result was verified and deemed errorless against the pre-determined set of results

- After the PAT was completed, voting equipment was sealed to ensure there would be no tampering of programming or equipment prior to Election Day

Post-Election Review

- Conducted after every state general election in Minnesota - by County election official
- Purpose is to verify the accuracy of the optical scan ballot counters
- Consists of a hand count of ballots for three offices:
 - President or Governor (depending on election cycle)
 - U.S. Senator
 - U.S. House of Representatives
- County may decide to include additional offices in the PER

Post-Election Review - Precinct Selection Process:

- The county canvassing board must randomly select precincts to be reviewed
- In a county with more than 100,000 registered voters, canvassing board must select at least four precincts, or 3% of the total number of precincts in the county, whichever is greater.
- At least on precinct selected in each county must have had more than 150 votes cast at the general election

Clerk Kiernan said the County normally audits five precincts which is more than the requirement.

Post-Election Review - Selection of Precincts:

- Dakota County Canvassing Board has set their 2024 general election meeting for Tuesday, November 12 at 3:00 p.m.
- The 2024 Dakota County Post Election Review will begin Thursday November 14 at 8:30 a.m.

Post-Election Review - Recent Results in Dakota County:

- Following the 2020 General Election:
 - PER found one incidence of difference/machine error among almost 23,250 votes counted
 - 99.9247% accuracy rate
- Following the 2022 General Election:
 - PER found 0 incidence of difference/machine error among almost 14,500 votes counted
 - 100% accuracy rate

State Canvassing Board:

- Meets Thursday, November 21 (time to be announced)
- 5th floor of the Veterans Service Building in St. Paul

Estimated Cost:

- Total Ballots cast in IGH in 2020 = approximately 14,000
- If hand-counting all races with more than one candidate, and the two ballot questions, that would be 11 races for most of the City
- 14,000 ballots cast x 11 races = 154,000 votes to be hand counted
- Using Dakota County costs for a recent recount for a single Hastings School District race by Dakota County, it is estimated to cost about \$10,000 per precinct (on average) to conduct the requested PER leading to at least a \$120,000 expenditure

Clerk Kiernan said a post-election review is divided by precinct and then each office is done one at a time. It is a very time consuming process.

Mayor Dietrich thanked everyone for attending to discuss the important aspects of the election. Everyone, including community members, officials and passionate advocates is committed to upholding the integrity of the election process. Mayor Dietrich said after misrepresentation from the last Council meeting's language it is important for her to clarify that fraud is happening, for example, the nonprofit Feed Our Future. Local businesses, personal credit cards and almost every entity of business is affected by fraud. Inver Grove Heights has not been chosen for a random audit by the County since 2010. Trust but verify is a reasonable request. The elections have a strong foundation in security built on thorough procedures and safeguards that Staff works tirelessly to uphold. Mayor Dietrich said they all want a fair and transparent election that reflects the true will of the people and asked for an open conversation with respect and civility.

Council Member Murphy said there was misinformation spread on various Facebook groups. After hearing and reading Staff's presentation he does not support spending \$120,000 on a citywide audit of the election. The results of the tests and previous audit speak for themselves and in his opinion, the elections are safe and secure. A group came before Council with a proposal, and it is Council's job to look into items that residents and citizens bring forward. Council asked Staff to look into this and they did a great job presenting the information to Council. Council Member Murphy said he believes the elections are accurate on a national level, a state level, and in Inver Grove Heights. The timing of the anonymous post seems unfortunate and malicious. It was fueled by one candidate for office and one sitting member of Council. This led to himself, and some colleagues, being mislabeled and lied about in the past few days. Council Member Murphy does not support the resolution because it is the right thing to do for all of Inver Grove Heights and not because of any political implications.

Council Member Gliva said she is a servant of the City and does her best to listen to viewpoints and concerns from residents. During the last Council meeting a group requested that Council consider a PER for 2 of the 12 precincts in Inver Grove Heights. Council agreed to hear more and receive further information from Staff. Council Member Gliva said it is unfortunate that the agenda packet included a resolution for an audit of all 12 precincts with a cost of \$120,000. There was no discussion of a hand count of all 12 precincts and the \$120,000 is an educated guess. Council Member Gliva said she has over 30 years of financial and accounting experience and audits are a natural occurrence of the job. The City's finances are audited each year and made public, which does not mean the director and staff are not doing their job, but it is intended to find errors or inaccuracies. She appreciates all of the

election judges and volunteers that help provide a seamless election process. After four years on Council, she has never received so many angry emails and awful texts. The misinformation on social media sparked unnecessary fear prior to the discussion at tonight's meeting. Council agreed to hear more information and listen to a group in an open forum. All residents have a right to be heard, which allows for good civic engagement.

Public Comment:

Sandy Honerbrink - 2318 75th Street E - presented support for the audit and said they are supposed to trust the machine, but she would like them to be verified. Honerbrink asked Council to consider a few questions. How they know the machines are counting the ballots correctly and what bipartisan individuals verify the tabulation software on each machine and how it is documented. Did the City officials get the certification certificate of use from the County for the 12 modems to transfer the results at the end of the night? What security protocols are there to ensure that no data is lost or altered during the transmission of the modems? How are the bipartisan procedures documented and verified? When was the last software update? How are the tabulation machines secured the night before the polls open on Election Day? What is IGH chain of custody procedures to get all of the ballot totals since all of the ballots are in different locations? What steps for discrepancies? What safeguards to remove deceased voters and duplicate voters?

Bill Scar - 7915 Banks Path - presented opposition to the audit and said the voting system has been proven to be the most secure system in all of the free countries and the audit is fiscally irresponsible.

DeAnne Trudeau - 7601 Banning Way - presented opposition to the audit and said there are many steps in place to prevent fraud. Trudeau thanked Council Members Gliva and T'Kach for responding to her emails.

Tracie Killion - 4660 Bacon Avenue - presented support for the audit and said the cost of the audit would be much lower than \$120,000. Killion asked if the Hastings school board race was a contested race that used legal counsel and what formula was used to produce the cost estimate.

Patty Mikulski - 3379 67th Street E - presented support for the audit and said Inver Grove Heights should follow the cities in Anoka County that have passed resolutions for a post-election audit.

Cindy Nordstrom - 2701 87th Street E - opposed the audit and said there is no evidence fraud has occurred within the City.

Sarah Scovil - 5885 Blackberry Trail - presented opposition to the audit. Scoville said the cost is too high and the elections are safe and secure.

Bob Schoonover - 6469 Bowman Circle - presented opposition to the audit. Schoonover said the cost is too high and hand counts are not more accurate.

Dan Quillin - 469 Darla Court, West St. Paul - presented opposition to the audit. Quillin said the cost was too high and hand counts are not more accurate.

Kathleen Jesme - 7085 Allen Way - opposed the audit and asked Mayor Dietrich to clarify if her statement about fraud was related to elections.

Mayor Dietrich said she referenced the fraud with Feeding our Future, but it did not have to do with the elections.

Jesme said the elections are safe and accurate.

Leslie Martin - 8673 April Court - presented opposition to the audit and is confident in the machines counting the votes accurately.

Lucy Gross - 7161 Cloman Avenue - presented support for an audit of at least two districts and supports ID verification for voting.

Carmen Campbell - 3690 Conroy Court - presented opposition to the audit and said they could make improvements in technology, but it can be trusted.

Mary Bruns - 7610 Banning Way - presented opposition to the audit and said as an election judge they double check everything.

Andrew Bollinger - 3751 Upper 73rd Street E - presented opposition to the audit and said the cost would be a misuse of City funds.

Greg Boyle - 2755 75th Street E - presented support for the audit and said there is no view into what the machines are doing.

Brooke Williams - 3515 78th Street E - presented opposition to the audit and said there are many redundancies in the process to make sure the election is accurate.

Dan Walbert - 2226 Wall Street, Eagan - said it is the current state law to have a hand count for a close race and for any residents that do not agree with the accuracy of the hand count should be concerned with the law.

Julie Bonner - 9836 Lower Trail - presented support for the audit and said there are many people who do not trust the elections and the cost would be approximately \$12,000.

Catherine Guthrie - 1634 Murphy Parkway, Eagan - presented opposition for the audit and said hand counting is less accurate and the presentation from the City Clerk showed the number of ways the systems are checked.

Michael Gross - 316 River Woods Drive, St. Paul - presented support for the audit and said all businesses do audits and votes come from many different areas and it would be good to see if the vote was accurate.

Colleen Thomas - 3042 96th Street E - presented opposition to the audit and said changes could be made to the process but they should be made at the state level.

Lynette Stensgard - 5789 Bryant Lane - presented opposition to the audit and said it is too close to the election and should be reviewed more thoroughly.

Eric Scovil - 5885 Blackberry Trail - presented opposition to the audit and said there is no evidence that there has been any fraud in their elections.

Alan Shilepsky - 8432 Claymore Court - said he did not support or oppose the audit but there are ways the election process could be improved.

Thomas Hendle - 7710 Banks Court - presented opposition to the audit and said audits are already being done and if people think there needs to be more, it should be increased at the county level.

Deb Hrinda - 105 Richmond Street E, South St. Paul - presented support for the audit and said it should be completely transparent.

Katie Klopfleisch - 2660 76th Street E - presented opposition to the audit and said the presentation provided transparency to the residence to see how the election process works.

Bob Anderson - 6481 Beckman Avenue - asked how the safety of the reporting is being validated.

Kim Willenbring - 1338 9th Avenue S, S. St. Paul - presented support for the audit and said she does not trust the system because the system is made and maintained outside of the U.S., and they do not know the details of how the system works.

Mayor Dietrich thanked everyone for attending the meeting and everyone who works in elections. Council was asked to discuss, consider and provide feedback on this item. There is no vote on the resolution. The additional audits will not happen before the election because staff are working hard with the election right now and will not be able to have the questions answered before the election.

Council Member Scales said it is disappointing that a request for information created so much confusion. The anonymous Facebook post was filled with inaccuracies. In the future Council can be clearer with their communications so they do not cause this kind of confusion and thanked the residents for attending the meeting.

Council Member T'Kach said the more public engagement on any issue, the better off they are as a community. There are public comments at the end of each meeting where Council hears many different issues. It was frustrating, this was something that was immediately put on the agenda and there was not much discussion before a resolution was drafted. Council Member T'Kach said she does not believe there is fraud in the election and the election is run very well in Minnesota and Dakota County. The issue is a county issue and not a city issue and does not think the conversation should be had in a City Council meeting unless it is decided after community discussion. The City Clerk provided a lot of information about the election. The county should hear from residents also. Council has some hard decisions and discussions to have and thanked everyone for attending the meeting.

Mayor Dietrich asked Staff to have as many of the questions asked answered and requested residents to leave their questions and contact information with the City Clerk.

E. 1st Reading of Ordinance Amending Utility Connection and Certain Development Related Fees

Administrator Wilson presented this item. The City typically adopts three groups of fees each fall in preparation for the upcoming year. There is some specific statutory language that governs this process and that is why it is done as its own ordinance.

Process:

- Annual action of the City Council
- Required by state statute to be accomplished via ordinance and following a public hearing
- Ordinances require three readings in IGH
- Public Hearing to be held in conjunction with second reading at the Council meeting on Tuesday, November 12th

Sections of Proposed Ordinance

Section 1: Connection Fees for Water Utility System

Section 2: Connection Fees for Sanitary Sewer Utility System

Section 3: Connection Fees for Stormwater System

Section 4: Trunk Line Assessments for Water & Sewer

Section 5: Land Use Approval Fees & Deposits

Section 6: Effective Date (January 1, 2025)

Sections 1 - 4: Utility Connection Fees:

- Sets connection fees for water, sewer and stormwater utilities.
- Paid at the time of connection to the system - most often by developers, but sometimes by current residents.
- For the past 15+ years, City has had higher connection fees for most development in the NWA - as a means of "paying the City back" for upfront investments made without assessments to property owners.
- In the NWA, the connection fees escalate with density to a greater degree than they do outside the NWA - creating a particular challenge for proposed multi-family development

Administrator Wilson said municipal water and sewer systems are incredibly expensive to build out and they get built all at once or in sizable sections. They build for the future and the connection fees ensure that new properties pay their fair share for the cost of the system.

Example of NWA vs. Non-NWA fees

	NWA	Non-NWA
Water Building Permit Connection Fee	\$4095 per SAC unit	\$1,115 per SAC unit
Sewer Building Permit Connection Fee	\$7,310 per SAC unit	\$640 per SAC unit
Subtotal	\$11,405 per SAC unit	\$1,744 per SAC unit

Administrator Wilson said at the time of building permit, the builder will pay a Water Building Permit Connection Fee and a Sewer Building Permit Connection Fee. A SAC unit is a single family house or one apartment unit. If it is a business property it will be assigned a certain number of SAC units based on an estimation of how much water will be used by the business. The fees per SAC unit is much higher in the NWA than the Non-NWA and for multi-family developments it becomes a sizable factor.

Administrator Wilson said in 2007-2008 the City Council made the decision to invest in the sewer and water systems and the future developments in the NWA would pay the City back for the investment. The Great Recession and the housing crash happened shortly after the investment was made so development did not happen at the projected pace or density of units.

Policy Question:

- What is the appropriate process for setting these fees?
- How much revenue do we need to raise?
- Or how much is the market willing to pay?
- City fees cannot be more than the cost of delivering the service (in this case the provision of municipal utilities) - but they can be less - and may have to be under certain circumstances.

Factors to consider:

- This revenue is different from other City revenue sources, such as property tax and utility fee revenue.
- There are other options available to developers and limits to what is financially viable for a project.
- There has been no multi-family development in the NWA to date without fee relief in some form.
- What other options do we have to cover costs?

Administrator Wilson said they have a very high rate of payment of property taxes because failure to pay them can cause issues with ownership of the property. Utility fees also have a high rate of payment because there is not a way to receive utilities from another source. The connection fees are paid for by the developer and if they cannot make the project work in Inver Grove Heights, they can go somewhere else to develop. All of the multi-family developments in the NWA since 2008 have received some type of fee reduction. The Crossings received tax abatement and recently there were fee reductions approved for a townhome development and an apartment development.

Administrator Wilson said if the NWA remains undeveloped, they still have to meet the debt obligations in the sewer fund. They do not have debt in the water fund, but they have spent down the cash balance significantly impacting their ability to pay cash for other projects.

Staff worked with Ehlers and Associates to compare development fees in Inver Grove Heights to other metro areas experiencing similar development. The fees used for comparison were

Park Dedication fees, Total Sanitary Sewer fees, Storm Water fees and Total Water fees. The fees in the NWA were much higher than any of the cities that were compared.

City	Approximate Fees Single Family Home
Chanhassen	\$19,000
Cottage Grove Upper Ravine	\$12,000
Eagan	\$17,000
Hastings	\$7,500
Inver Grove Heights	\$16,000
Inver Grove Heights NWA	\$27,000
Lakeville	\$14,000
Ramsey	\$11,000
Rosemount	\$12,500
Shakopee	\$17,000
Woodbury Water District No. 2 and Sanitary Sewer District No. 12 and SWWD West Draw	\$17,000

The fees outside of the NWA were closer to the average of the other cities but still higher than Lakeville and Rosemount.

City	Approximate Fees Townhome Project
Chanhassen	\$2.5 million
Cottage Grove Upper Ravine	\$800,000
Eagan	\$1.5 million
Hastings	\$1 million
Inver Grove Heights	\$1 million
Inver Grove Heights NWA	\$3.5 million
Lakeville	\$1.1 million
Ramsey	\$1.7 million
Rosemount	\$1.2 million
Shakopee	\$1.9 million
Woodbury Water District No. 2 and Sanitary Sewer District No. 12 and SWWD West Draw	\$1.25 million

City	Approximate Fees Multi-Family
Chanhassen	\$2.4 million
Cottage Grove Upper Ravine	\$500,000
Eagan	\$1.4 million
Hastings	\$1 million
Inver Grove Heights	\$1 million
Inver Grove Heights NWA	\$2.9 million
Lakeville	\$1 million
Ramsey	\$1.6 million

Rosemount	\$1.1 million
Shakopee	\$1.4 million
Woodbury Water District No. 2 and Sanitary Sewer District No. 12 and SWWD West Draw	\$1 million

Council Member Gliva asked what the fees were for the developments that recently received fee reductions.

Administrator Wilson said the fees were reduced to the Inver Grove Heights fees outside of the NWA.

Policy Questions:

- How does or should the concept of “development should pay for development” apply to the current situation?
- Past decisions have separated the timing on one part of the equation from the other.
- Do we count increased utility rate revenue resulting from development? Increased property tax base?
- What happens if development does not come? Or does not come in the manner or timeframe anticipated?

Administrator Wilson said utilities are not usually extended prior to development. Developers are given a cost to extend utilities, and they decide if they can make it work. If they can, the City extends the utilities, the developer pays for it and the development is built. The City extended utilities to the NWA upfront and took on debt to do so without the immediate payback from developers.

Potential Options for Further Analysis:

Commit to “development must pay for development.”

- Direct staff to determine past and future costs for the expansion of the water and sewer systems and ensure utility connection fees are justifiable and sufficient to recoup these costs
 - Must recognize that fees which are “justifiable and sufficient” may not be market competitive, and then be: (1) willing to wait for the day when development will pay the City’s price, and (2) willing to find alternative sources of revenue to make debt payments and future capital investments in the meantime.

Administrator Wilson said there is general thought that other lands within the Metropolitan Urban Service Area will all be developed and there will not be much land left in the metro area that is connected to water and sewer and the market may be willing to pay the higher utility fees. They have an annual debt payment until 2036 of approximately \$1 million per year until the last few years where the payment starts to decrease.

Seek to better understand what the market will accept.

- Direct staff to do a deeper evaluation of fees and fee structures charged by other metro-area cities undergoing similar levels of development and propose a fee structure for IGH that would be more competitive
 - Fees must still be justifiable – i.e., they cannot be greater than our cost to provide the service – but given the cost of utility installation in the NWA, it is unlikely that establishing more “market rate” fees will result in a problem in this area.
 - Will need a corresponding source of funding to close any gap between “market rate” fees and City’s actual costs/debt obligations.

Administrator Wilson said the City has paid for the debt obligation through different sources. They have spent down the water and sewer funds cash reserves that has created some challenges for them to accomplish other projects. At a previous Council meeting, the Finance Director and Administrator Wilson presented a five-year plan for the Host Community fund to transfer \$1 million to the Sewer fund to keep up with the payments. Some type of assistance to the sewer fund will likely be needed regardless of which plan Council chooses. The market rate plan will likely have a gap to cover between the fees they will collect and the debt obligations. If they choose to leave the current fees in place, they will need to be prepared to pay the debt service without knowing when development will happen.

Ordinance Presented for 1st Reading:

- 5% increase to non-NWA and city-wide connection fees.
- Flat fee amounts for NWA-specific plat connection and building permit connection fees (both water and sewer) – pending further study and discussion.

Administrator Wilson said the discussion could take place before the end of the year or they could discuss it in 2025. Staff recommends standstill in the short term.

Section 5 – Land Use Application Fees & Deposits:

- Proposed fee changes shown in red in the draft ordinance.

Section 6 – Effective Date:

- January 1, 2025

Next Steps:

- 2nd Reading & Public Hearing:
 - Tuesday, November 12 at 6:00 p.m. in Council Chambers
- 3rd Reading:
 - Monday, November 25

Council Member T’Kach asked if the study could include the cost of development to the City. They cannot make a profit on sewer and water rates or property taxes. If they do not develop, they are not losing money. There is less cost for City services if there is no development. Council Member T’Kach said the amenities of Inver Grove Heights should also justify a higher fee. Developers may be willing to pay the fees as property is reduced in the MUSA. Prior to the MUSA line being extended to the NWA, properties in the City were being offered millions

of dollars for small acres because there was nowhere else to develop. Inver Grove Heights has an educated workforce, lots of parks and trails and allow for a variety of lifestyles.

Administrator Wilson said if they do not develop there are fewer City services needed but some residents want to develop and sell their property. They are frustrated when developers choose not to purchase their property due to the City's fees. The comprehensive plan has properties guided for certain types of uses and if they choose not to develop, they will likely hear from property owners and businesses. New developments provide customers and employees for the local businesses.

Council Member Murphy said he would support the market based approach, and they need to lower the costs for development in the NWA. They need to know what the new market rate is before setting the fees. Council Member Murphy said he is ok with capping the fees and having the discussion in 2025 and asked to confirm that Council can still negotiate fees with developers.

Administrator Wilson said yes, Council would have the ability to consider fee reductions for development like the two developments received earlier in 2024.

Council Member Murphy said he agrees that Inver Grove Heights has qualities that a study would show are worth higher connection fees. They are not the same as Chanhassen and they are closer to it all. There is not much land left and asked if the study would indicate Inver Grove Heights can charge higher fees than cities like Chanhassen.

Administrator Wilson said they can request consultants look at the information, but it will be tough to put a dollar value on.

Council Member Murphy said developers said they had a profit margin they had to make in order to make the development work and Ehlers could possibly do the math backwards.

Administrator Wilson said she understands the logic but many people are hybrid or work at home so a shorter commute may not be a factor.

Council Member Scales said they need to lower the fees so that they can be competitive. Eagan has all of the amenities that were listed and a shorter commute. Inver Grove Heights is a beautiful city, but they need to be competitive and forget the past and how much money was spent to provide utilities to the NWA. It may be 20 to 30 years before a developer agrees to pay the current high fees and they will have already paid the debt obligation in that amount of time. They might end up with developments that they do not want because they will be getting what is left. They want developers to choose Inver Grove Heights because of the amenities and the competitive costs. With proper development it can reduce the burden on residents.

Council Member T'Kach said she is not suggesting no development but would like the consultants to advise what that would look like. Council Member T'Kach asked if the study would look at the increase in local spending, increased revenue to schools, etc. The bigger picture is important, and they are \$1 million short every year. They could look at the financial analysis of a fee reduction for a development and no development.

Council Member Scales said he would rather close the gap in the debt obligation and be \$400,000 short, than \$1 million short.

Council Member T'Kach said she would like to see the numbers and asked if there were other opportunities they could ask developers for that would not cost a lot of money to incorporate affordable housing units. Council Member T'Kach said she would like to see the information before deciding to reduce the fees or not reduce the fees and the scope of the report is broader than past reports.

Mayor Dietrich asked what the cost of the consultant would be.

Administrator Wilson said they will have to determine the scope of the report, cost, and time frame. The study can look at many different options, but the more options reviewed takes more time and money. If Council has an idea of what direction they would like to look further into, the study can be narrowed down. Council will see two more readings of this ordinance and can provide more feedback.

Mayor Dietrich said she agreed with Council Member Scales that they need to move on and start bringing in money from the NWA, so it does not put a burden on the current residents.

Requested Action:

Motion to approve 1st Reading of Ordinance establishing utility connection and land-use application fees for 2025.

Motion to approve First reading of Ordinance amending City Code Title 3 Chapter 4 Sections 2 & 3 related to water, sanitary sewer, and stormwater system connection fees and sanitary sewer and water trunk area assessments; Section 8-7-4 related to stormwater system rates and charges; and section 10-3-8 Related to Land Use Approval Fees and deposits by Murphy, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

8. PUBLIC COMMENT:

Brooke Williams - 3515 78th Street E - said she has questions about the upcoming AUAR in 2025. There is not a clear definition of a unit when the AUAR talks about the environmental footprint of any unit. Williams said she brought reading material for Council to read. The first book is about the history of Minnesota and provides an in depth review of how Minnesota was impacted during the Dust bowl. The second book is about the impact of energy into the environment that an impact food security. Williams said if they continue with the projected growth in the NWA, they are on the border of becoming a food desert. The third book is about warnings that happened during the gilded age and is about what created the FDA and USDA. The last book is a field guide on microorganisms found in freshwater.

Andrew Bollinger - 3751 Upper 73rd Street E - said the online comments towards Council were unfortunate but it was how he became more interested in the governing of the City.

Bollinger said he applauded Council for navigating the very difficult discussion about the audit.

9. MAYOR AND COUNCIL COMMENTS:

Council Member Scales said there are three days left in the cookie competition between the Eagan Police Chief and Inver Grove Heights Police Chief at T-Rex Cookie Company. Everyone should go buy a pumpkin chip cookie from T-Rex Cookies.

Council Member T’Kach said she is the representative on the Northern Dakota County Cable Communications Commission on behalf of the City Council. After many years of hard work, Town Square Tele vision and the NDC4 Cable Commission staff members were awarded two Upper Midwest Regional Emmy Awards on October 19th. They were competing against large companies from all across the country and it is something to be proud of for the community. Council Member T’Kach encouraged residents to watch some of the programming on Town Square Television.

10.ADJOURN:

Motion to Adjourn at 9:01 p.m. by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sara Lyons



Request for Council Action

SUBJECT: Approval of Disbursements

MEETING DATE: November 12, 2024
ITEM TYPE: Consent Agenda
CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving disbursements for the period of October 23, 2024 – November 5, 2024.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of October 23, 2024 – November 5, 2024. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	\$116,076.07
Special Revenue	34,081.48
Debt Service	-
Capital Projects	491,962.30
Enterprise	183,300.03
Internal Service	174,296.26
Escrows	40,508.13
Total - All Funds	\$1,040,224.27

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution 11.12.2024
2. Disbursements Listing (10.23.2024 - 11.5.2024)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. ____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF
October 23, 2024 - November 5, 2024.**

WHEREAS, a detailed listing of disbursements for the period of October 23, 2024 - November 5, 2024 was presented to council for approval.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:
Payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$116,076.07
Special Revenue	34,081.48
Debt Service	-
Capital Projects	491,962.30
Enterprise	183,300.03
Internal Service	174,296.26
Escrows	40,508.13
Total - All Funds	\$1,040,224.27

Approved by the City of Inver Grove Heights, Minnesota this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Payment Dates 10/23/2024 - 11/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
LELS LOCAL #84	INV0200509B	09/06/2024	UNION DUES (LELS)	101.0000.000.2041	2,326.50
DAKOTA AWARDS & ENGRAV...	28511	10/24/2024	Badges	101.3100.000.5190	24.00
STREAMLINE DESIGN INC	43235BO	10/31/2024	Caps/Hats w/embroidery for fi...	101.2200.000.5175	398.00
VALLEY IMAGES PHOTOGRAP...	1549	10/24/2024	New Cadet Photo Session	101.2000.000.5310	50.00
UNIFIRST CORPORATION	1410093657	10/24/2024	Streets Uniforms	101.3200.000.5175	52.21
UNIFIRST CORPORATION	1410093657	10/24/2024	Parks Uniforms	101.4200.000.5175	22.00
TOTAL CONSTRUCTION & EQU...	40666	10/24/2024	Replace shorted streetlight he...	101.3400.000.5405	2,239.02
TOTAL CONSTRUCTION & EQU...	40667	10/24/2024	Repair streetlights on Barbara...	101.3400.000.5405	2,315.36
ANCOM COMMUNICATIONS, ...	124384	10/24/2024	Maintenance Contract 11/1/2...	101.2000.000.5314	6,230.35
CITY OF WEST ST. PAUL	2024-00000124	10/31/2024	3rd QTR 2024 volunteer expe...	101.1120.000.5310	3,981.23
MN GLOVE & SAFETY, INC.	348369	10/24/2024	Ear plugs & vest - J.J.	101.3200.000.5175	109.94
PRECISE MRM	IN200-2000841	10/24/2024	GPS Data	101.3200.000.5310	110.00
BERTELSON BROTHERS	WO-1317849-1	10/24/2024	Memo pads, paper & pens	101.2000.000.5105	235.38
DAKOTA UNLIMITED INC	414321	10/24/2024	speed limit/turn signs for parks	101.4200.000.5190	525.08
STREAMLINE DESIGN INC	43324	10/31/2024	fleece pullover jackets for FF's	101.2200.000.5175	332.00
M & J SERVICES, LLC	3008	10/24/2024	Replace concrete in dugout at...	101.4200.000.5400	5,580.00
TOTAL CONSTRUCTION & EQU...	40726	10/24/2024	Repair lights at Swing Bridge	101.4200.000.5400	571.22
ATHLETICA SPORT SYSTEMS, I...	422483	10/24/2024	Hockey boards for Oakwood P...	101.4200.000.5190	950.00
BERTELSON BROTHERS	WO-1317849-2	10/24/2024	Pocket Notebooks	101.2000.000.5105	8.67
KENNEDY & GRAVEN	184039	10/31/2024	General City Business Legal Ch...	101.1000.000.5305	10,695.00
KENNEDY & GRAVEN	184040	10/24/2024	Antenna Lease Reviews	101.1000.000.5305	390.00
KENNEDY & GRAVEN	184042	10/31/2024	7332 Agate Trl. (Review Encro...	101.1100.000.5305	195.00
KENNEDY & GRAVEN	184042	10/31/2024	1845 77th Street: Comp Plan ...	101.5100.000.5305	484.50
SHRED-N-GO, INC.	173829	10/24/2024	Destroy 2022 General Election...	101.1200.000.5310	35.00
MN SHERIFF'S ASSOCIATION	1714	10/24/2024	Employee Training	101.2000.000.5340	175.00
MN GLOVE & SAFETY, INC.	348498	10/31/2024	Masks	101.4200.000.5175	47.90
ST PAUL STAMP WORKS INC	IV00564891	10/31/2024	bugle for fire marshall's unifo...	101.2200.000.5175	30.70
WSB & ASSOCIATES, INC.	R-026197-000-3	10/31/2024	9.2024 Groveland Ballfield Dra...	101.4200.000.5310	1,460.25
MN GLOVE & SAFETY, INC.	348517	10/31/2024	Raincoats & Long Sleeve Shirts	101.4200.000.5175	224.95
VOLUNTEER FIREFIGHTERS BE...	10/24/2024	10/31/2024	membership dues for new rec...	101.2200.000.5335	224.00
LANGUAGE LINE SERVICES	11403773	10/24/2024	Language Line Services	101.2000.000.5310	635.82
FIRST IMPRESSION GROUP	161639	10/24/2024	Fall 2024 Insights printing	101.1300.000.5333	7,960.00
FIRST IMPRESSION GROUP	161724	10/24/2024	Postage for southern lakes mai...	101.4200.000.5325	80.59
FIRST IMPRESSION GROUP	161724	10/24/2024	Southern lakes mailing	101.4200.000.5333	320.00
FIRST IMPRESSION GROUP	162019	10/24/2024	Business Cards	101.3100.000.5105	75.00
WENDELL'S INC	2990001	10/24/2024	Boxes for Bridge Builder	101.1300.000.5190	88.69
LEICA GEOSYSTEMS INC	903711932	10/24/2024	GPS Subscription	101.3100.000.5395	802.00
ENTERPRISE FM TRUST	FBN5157705	10/24/2024	Fleet Rental 10.2024	101.2000.000.5430	16,090.61
CITY OF SAINT PAUL	IN60162	10/24/2024	Blacktop for Street Repairs	101.3200.000.5125	6,602.76
INNOVATIVE OFFICE SOLUTIO...	SCN-129140	10/31/2024	Calendar returns	101.4300.459.5105	-72.64
TAHO SPORTSWEAR	24TS4937	10/31/2024	T-shirts for adult softball leag...	101.4300.455.5190	143.50
INNOVATIVE OFFICE SOLUTIO...	IN4680601	10/31/2024	Name badges & fingertip grip...	101.1200.000.5105	11.71
ROHN INDUSTRIES, INC.	0033220	10/31/2024	Clean Up Day Shred Event	101.5000.420.5389	745.00
EMERGE ENTERPRISES	0511	10/31/2024	Clean Up Day Mattress/Box Sp...	101.5000.420.5389	2,335.00
MN DEPT OF COMMERCE	1/20/2021	10/31/2024	Unclaimed property 2024 - Sp...	101.0000.000.2205	3.57
MN DEPT OF COMMERCE	1/20/2021	10/31/2024	Unclaimed property 2024 - Sp...	101.4300.000.4360	50.15
ROBERT JAMES BEALKE	10/7/2024	10/31/2024	DJ for Ghostly Gathering event	101.4300.453.5310	450.00
TYLER LINTON	102524-1	10/31/2024	Magician for Ghostly Gatherin...	101.4300.453.5310	450.00
OCCUPATIONAL HEALTH CEN...	104050512	10/31/2024	Firefighter Physical	101.2200.000.5312	803.00
OCCUPATIONAL HEALTH CEN...	104054185	10/31/2024	PD office support/non-license...	101.1120.000.5310	169.00
OCCUPATIONAL HEALTH CEN...	104061910	10/31/2024	PD office support physical	101.1120.000.5310	169.00
JR'S APPLIANCE DISPOSAL	114140	10/31/2024	City Clean Up Day Contractor ...	101.5000.420.5389	4,579.70
MN DEPT OF COMMERCE	12/8/2020	10/31/2024	Unclaimed property 2024 - D...	101.4300.000.4670	36.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN DEPT OF COMMERCE	12/8/2020B	10/31/2024	Unclaimed property 2024 - Kh...	101.4300.000.4670	36.00
MN FIRE SERVICE CERT BOARD	13218	10/31/2024	Retest fee for Brandon Burger	101.2200.424.5340	50.00
DAKOTA ELECTRIC ASSN	200001093947 10/31/2024B	10/31/2024	Electric	101.3400.000.5355	1,449.57
DAKOTA ELECTRIC ASSN	200002468379 10/31/2024B	10/31/2024	Electric	101.4200.000.5355	461.60
DAKOTA ELECTRIC ASSN	200002501658 10/31/2024B	10/31/2024	Electric	101.4200.000.5355	670.36
DAKOTA ELECTRIC ASSN	200003935632 10/31/2024B	10/31/2024	Electric	101.4200.000.5355	451.80
DAKOTA ELECTRIC ASSN	200004267134 10/31/2024B	10/31/2024	Electric	101.3400.000.5355	53.77
DAKOTA ELECTRIC ASSN	200004430542 10/31/2024B	10/31/2024	Electric	101.4200.000.5355	18.57
DAKOTA ELECTRIC ASSN	200010036635 10/31/2024B	10/31/2024	Electric	101.2200.000.5355	2,922.58
MN DEPT OF COMMERCE	4/10/2020	10/31/2024	Unclaimed property	101.4300.000.4670	86.00
MN DEPT OF COMMERCE	4/17/2020	10/31/2024	Unclaimed property 2024	101.0000.000.2205	1.93
MN DEPT OF COMMERCE	4/17/2020	10/31/2024	Unclaimed property 2024	101.4300.000.4360	27.07
WELLS FARGO CREDIT CARD A...	4imprint, Inc Rachel Mik WF O...	10/31/2024	Branded trinkets to give out at...	101.4300.459.5190	259.99
MN DEPT OF COMMERCE	7/16/2020	10/31/2024	Unclaimed property 2024	101.0000.000.2205	4.66
MN DEPT OF COMMERCE	7/16/2020	10/31/2024	Unclaimed property 2024	101.4300.000.4362	65.34
ROBERT JAMES BEALKE	792735	10/31/2024	DJ for Let's Pawty Halloween ...	101.4300.453.5310	550.00
BIG TOP RENTAL, INC.	80403	10/31/2024	Port a potties for parks 9.2024	101.4200.000.5430	3,112.00
MN LIFE INSURANCE CO	85216851-00	10/31/2024	11.2024 Premium	101.0000.000.2022	4,090.11
MN LIFE INSURANCE CO	85216851-00	10/31/2024	9.2024-10.2024 Retro Premi...	101.0000.000.2022	-800.48
COMCAST	8772105910359526X100524	10/31/2024	Cable for station 1	101.2200.000.5310	10.92
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Ben Madse...	10/31/2024	Spray Paint for Training	101.2000.000.5179	18.00
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Eric Bergu...	10/31/2024	Charcoal pellet scoop & trufue...	101.2200.000.5190	36.78
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joe Hawkin...	10/31/2024	mouse repellent & dish brush	101.4200.000.5125	61.97
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joe Hawkin...	10/31/2024	trash bags	101.4200.000.5125	9.59
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joel Jacks ...	10/31/2024	Wasp and hornet killer for sto...	101.3200.000.5125	19.96
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Tara Allen...	10/31/2024	Batteries for Key Fobs	101.2000.000.5190	22.36
WELLS FARGO CREDIT CARD A...	Amazon Mark 0o7s05dr3 Mon...	10/31/2024	safety vests and gloves	101.2200.000.5175	45.85
WELLS FARGO CREDIT CARD A...	Amazon Mark Nn21v2dt3 Mon...	10/31/2024	car wash brushes for cleaning ...	101.2200.000.5190	95.07
WELLS FARGO CREDIT CARD A...	Amazon Mark Qh4ed5ix3 Reb...	10/31/2024	Post-its, pouches, sharpies & g...	101.1200.000.5105	10.34
WELLS FARGO CREDIT CARD A...	Amazon Mark Wo39l7if3 Reb...	10/31/2024	Post-its, pouches, sharpies & g...	101.1200.000.5105	34.49
WELLS FARGO CREDIT CARD A...	Amazon Mark Z84zk7t81 Rebe...	10/31/2024	Post-its, pouches, sharpies & g...	101.1200.000.5105	57.62
WELLS FARGO CREDIT CARD A...	Amazon Mktpl 1c2e55xj3 Mon...	10/31/2024	belts for new employees	101.2200.000.5175	126.87
WELLS FARGO CREDIT CARD A...	Amazon Mktpl Hb5ky8r53 Tar...	10/31/2024	Batteries	101.2000.000.5190	84.37
WELLS FARGO CREDIT CARD A...	Amazon Mktpl P52it8o73 Mon...	10/31/2024	Storage Containers	101.2200.000.5190	32.98
WELLS FARGO CREDIT CARD A...	Amazon Mktpl UI8h30ad3 Joel...	10/31/2024	No Parking Signage	101.3200.000.5190	59.80
WELLS FARGO CREDIT CARD A...	Amazon Mktpl Z82f49tf1 Acc...	10/31/2024	Backdrop stand & spandex fitt...	101.1300.000.5190	58.63
WELLS FARGO CREDIT CARD A...	Amazon Mktpl Z82lt6312 Cora...	10/31/2024	Prizes for golf tournament	101.1120.000.5178	152.89
WELLS FARGO CREDIT CARD A...	Amazon Mktpl Zt1570s10 Joel ...	10/31/2024	Notebook cover	101.3200.000.5105	30.98
WELLS FARGO CREDIT CARD A...	Amazon Mktpl Zt3fs7wf0 Rac...	10/31/2024	Supplies for 5th Quarter event	101.4300.453.5190	77.43
WELLS FARGO CREDIT CARD A...	Amazon Mktpplace Pmts Teri O...	10/31/2024	returned portable eye wash st...	101.4200.000.5160	-149.00
WELLS FARGO CREDIT CARD A...	Amazon Reta Nk5z036e3 Reb...	10/31/2024	Election Supplies - rubber mal...	101.1200.000.5190	83.40
WELLS FARGO CREDIT CARD A...	Amazon.Com Cm1ws2dg3 Tar...	10/31/2024	Laminating Pouches	101.2000.000.5105	29.28
WELLS FARGO CREDIT CARD A...	Amazon.Com Fs3lh8t53 Teri O...	10/31/2024	safety ear muffs	101.4200.000.5175	26.98
WELLS FARGO CREDIT CARD A...	Amazon.Com Ox3ni7863 Mon...	10/31/2024	toilet bowl cleaner for the stat...	101.2200.000.5190	21.34
WELLS FARGO CREDIT CARD A...	Amazon.Com Qu86l1qd3 Tara...	10/31/2024	White mailing envelopes	101.2000.000.5105	18.71
WELLS FARGO CREDIT CARD A...	Amazon.Com Zt1323xt0 Acco...	10/31/2024	Note pad, Envelopes, Disinfec...	101.1120.000.5105	47.29
WELLS FARGO CREDIT CARD A...	Amazon.Com Zt7bt0bw0 Mon...	10/31/2024	3 hard hats for Fire Marshal a...	101.2200.000.5175	30.07
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 5s4yy3ux3 Acc...	10/31/2024	MICR Ink-Check Printer	101.1800.000.5105	380.47
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Zd0xm0m43 ...	10/31/2024	NO PARKING signs for Station 2	101.2200.000.5190	362.85
WELLS FARGO CREDIT CARD A...	Carbones Pizza lgh Monica Chi...	10/31/2024	pizza for orientation	101.2200.000.5190	123.42
WELLS FARGO CREDIT CARD A...	Caribou Mobile App #90 Acco...	10/31/2024	Coffee for clean-up day	101.5000.420.5190	38.90
WELLS FARGO CREDIT CARD A...	Ces Imaging Olivia Ske WF 09/...	10/31/2024	Two paper rolls for the p&r pl...	101.4300.459.5105	22.78
WELLS FARGO CREDIT CARD A...	Cherokee Manufacturing Joel ...	10/31/2024	Erosion Control Blanket and st...	101.3200.000.5125	296.00
WELLS FARGO CREDIT CARD A...	Cherokee Manufacturing Joel ...	10/31/2024	Erosion Control Blanket and S...	101.3200.000.5125	359.60
WELLS FARGO CREDIT CARD A...	Cherokee Manufacturing Joel ...	10/31/2024	Erosion control blankets	101.3200.000.5125	512.00
WELLS FARGO CREDIT CARD A...	Cke Nolabelle Kitchen Rachel...	10/31/2024	Food for MRPA Conference. R...	101.4300.459.5340	73.40
WELLS FARGO CREDIT CARD A...	Crown Trophy Cora Henke WF...	10/31/2024	Golf trophy	101.1120.000.5178	15.00
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Monica Chi...	10/31/2024	food for orientation	101.2200.000.5190	42.93
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Scott Oswa...	10/31/2024	food for firefighters at IGH da...	101.2200.000.5190	357.72
WELLS FARGO CREDIT CARD A...	Dollar Tree Al Vandehe WF 09...	10/31/2024	Balloons for 5th Qtr event	101.4300.453.5190	37.50

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WELLS FARGO CREDIT CARD A...	Dominos 1975 Al Vandehe WF...	10/31/2024	pizza for 5th Qtr event	101.4300.453.5190	642.19
WELLS FARGO CREDIT CARD A...	Dominos 1975 Al Vandehe WF...	10/31/2024	credit for tax	101.4300.453.5190	-41.96
WELLS FARGO CREDIT CARD A...	Eb Last Quarter Offer Steven J...	10/31/2024	AMBO Membership	101.5200.000.5335	57.50
WELLS FARGO CREDIT CARD A...	Eb Mbpta-2024 Fall Ed Steven ...	10/31/2024	MBPTA Fall Education Confer...	101.5200.000.5340	217.10
WELLS FARGO CREDIT CARD A...	Eig Constantcontact.Co Amy L...	10/31/2024	email marketing	101.1300.000.5330	20.00
WELLS FARGO CREDIT CARD A...	Epson Labelworks Store Moni...	10/31/2024	label maker tape for label ma...	101.2200.000.5105	93.24
WELLS FARGO CREDIT CARD A...	Facebk 2y4qj8ldx2 Amy Looze...	10/31/2024	facebook ad - annual clean up	101.1300.000.5330	2.16
WELLS FARGO CREDIT CARD A...	Facebk Txqdj8ldx2 Amy Looze...	10/31/2024	facebook ad - annual clean up	101.1300.000.5330	6.65
WELLS FARGO CREDIT CARD A...	Flight Deck Al Vandehe WF 09...	10/31/2024	Prizes for IGH Days Disc Golf T...	101.4300.453.5190	54.54
WELLS FARGO CREDIT CARD A...	Fun Jumps Entertainmen Rach...	10/31/2024	Inflatable and games for 5th ...	101.4300.453.5430	1,399.32
WELLS FARGO CREDIT CARD A...	Gdit Faa 34crenc Tara Allen W...	10/31/2024	Drone Registration Dues	101.2000.000.5335	10.00
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Adam...	10/31/2024	Hotel accommodations for Ad...	101.4200.000.5340	241.14
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Adam...	10/31/2024	Hotel accommodations for Oli...	101.4300.459.5340	241.14
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Adam...	10/31/2024	Hotel accommodations for Al ...	101.4300.459.5340	482.28
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Adam...	10/31/2024	Hotel accommodations for Ra...	101.4300.459.5340	482.28
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Al Va...	10/31/2024	Hotel room for MRPA Confere...	101.4300.459.5340	192.91
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Julie ...	10/31/2024	MRPA Conference Hotel for J ...	101.4300.459.5340	482.28
WELLS FARGO CREDIT CARD A...	Hobankoreanrestaurant Judy...	10/31/2024	Department Lunch for End of ...	101.3100.000.5190	294.00
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Melissa...	10/31/2024	Fuel Purchase	101.2000.000.5340	16.16
WELLS FARGO CREDIT CARD A...	Holiday Stations 0487 Melissa...	10/31/2024	Fuel Purchase	101.2000.000.5340	47.49
WELLS FARGO CREDIT CARD A...	Holiday Stations 0487 Melissa...	10/31/2024	Fuel Purchase	101.2000.000.5340	50.79
WELLS FARGO CREDIT CARD A...	Holiday Stations 3537 Joe Ha...	10/31/2024	gas for small equipment	101.4200.000.5130	95.62
WELLS FARGO CREDIT CARD A...	Holiday Stations 3537 Joe Ha...	10/31/2024	gas for small equipment	101.4200.000.5130	99.90
WELLS FARGO CREDIT CARD A...	Holiday Stationstore38 Ryan ...	10/31/2024	Fuel Purchase	101.2000.000.5340	38.00
WELLS FARGO CREDIT CARD A...	Hy-Vee Mankato 1393 Adam ...	10/31/2024	Food for the MN Park & Rec A...	101.4200.000.5340	26.61
WELLS FARGO CREDIT CARD A...	Iaai Monica Chi WF 09/24	10/31/2024	investigations membership du...	101.2200.000.5335	103.00
WELLS FARGO CREDIT CARD A...	In Mn Chiefs Of Polic Melissa ...	10/31/2024	Critical Issues: 2024 Fall Webi...	101.2000.000.5340	250.00
INNOVATIVE OFFICE SOLUTIO...	IN4647318	10/31/2024	Calendars for Adam, Rachel, Ol...	101.4300.459.5105	72.64
WELLS FARGO CREDIT CARD A...	Kwik Trip #1168 Melissa Ch W...	10/31/2024	Fuel Purchase	101.2000.000.5340	17.90
WELLS FARGO CREDIT CARD A...	Kwik Trip #248 Melissa Ch WF...	10/31/2024	Fuel Purchase	101.2000.000.5340	52.71
WELLS FARGO CREDIT CARD A...	Kwik Trip #935 Melissa Ch WF...	10/31/2024	Fuel Purchase	101.2000.000.5340	47.97
WELLS FARGO CREDIT CARD A...	Kwik Trip #935 Melissa Ch WF...	10/31/2024	Fuel Purchase	101.2000.000.5340	47.53
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Mike...	10/31/2024	wood boards for picnic table r...	101.4200.000.5190	384.69
WELLS FARGO CREDIT CARD A...	Minn Fire Svc Cert Boa Eric Be...	10/31/2024	recertifications for firefighters	101.2200.000.5335	866.25
WELLS FARGO CREDIT CARD A...	Minn Fire Svc Cert Boa Eric Be...	10/31/2024	Firefighters' recertification	101.2200.000.5335	210.00
WELLS FARGO CREDIT CARD A...	Minn Fire Svc Cert Boa Eric Be...	10/31/2024	credit for firefighter recertifica...	101.2200.000.5335	-26.25
WELLS FARGO CREDIT CARD A...	Minnesota Assoc Of Gov Amy ...	10/31/2024	election communications train...	101.1300.000.5340	15.00
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Monic...	10/31/2024	FAO class for Andrew Dealy	101.2200.000.5340	750.00
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Monic...	10/31/2024	FOA class signups	101.2200.000.5340	3,750.00
WELLS FARGO CREDIT CARD A...	Minnesota State Fire C Scott O...	10/31/2024	membership dues for Judy, Eri...	101.2200.000.5335	340.00
WELLS FARGO CREDIT CARD A...	Minnesota State Fire C Scott O...	10/31/2024	MN Fire Chiefs conference reg...	101.2200.000.5340	325.00
WELLS FARGO CREDIT CARD A...	Nfpa Natl Fire Protect Scott O...	10/31/2024	NFPA online info for sprinkler ...	101.2200.000.5340	164.01
WELLS FARGO CREDIT CARD A...	Olives Adam Lares WF 09/24	10/31/2024	Food for the MN Park & Rec A...	101.4200.000.5340	20.34
WELLS FARGO CREDIT CARD A...	Olives Adam Lares WF 09/24	10/31/2024	Food for the MN Park & Rec A...	101.4300.459.5340	20.34
WELLS FARGO CREDIT CARD A...	Olives Rachel Mik WF 09/24	10/31/2024	Food for MRPA Conference	101.4300.459.5340	20.34
WELLS FARGO CREDIT CARD A...	On Sportswear Haugland D WF...	10/31/2024	Uniform Allowance Purchase, ...	101.2000.000.5175	150.00
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Cory Rosen WF 0...	10/31/2024	tire wash for trucks preparing ...	101.2200.000.5410	39.95
WELLS FARGO CREDIT CARD A...	Paypal Whitecastle Accounts P...	10/31/2024	Breakfast for cleanup day	101.5000.420.5190	163.27
WELLS FARGO CREDIT CARD A...	Pioneer Press Circ Amy Looze...	10/31/2024	online subscription	101.1300.000.5335	14.00
WELLS FARGO CREDIT CARD A...	Pizza Pub Tara Allen WF 09/24	10/31/2024	Pizza for Officers working IGH...	101.2000.000.5182	198.58
WELLS FARGO CREDIT CARD A...	Psi Services Llc Daniel Ber WF ...	10/31/2024	Unmanned aircraft exam	101.2200.000.5340	175.00
WELLS FARGO CREDIT CARD A...	Rascals Bar & Grill Steven Joh...	10/31/2024	Dakota County Building Inspec...	101.5200.000.5340	39.45
WELLS FARGO CREDIT CARD A...	Royal Canin Usa Ryan Rose WF...	10/31/2024	Food for Chase	101.2000.000.5180	190.38
WELLS FARGO CREDIT CARD A...	Safariland Haugland D WF 09/...	10/31/2024	Uniform Allowance Purchase -...	101.2000.000.5175	32.42
WELLS FARGO CREDIT CARD A...	Sams Club #6312 Ryan Prail W...	10/31/2024	Hamburgers, Hotdogs and Wa...	101.2000.000.5179	122.70
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Tara Allen WF...	10/31/2024	Training Supplies - Mattson	101.2000.000.5179	135.78
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Tara Allen WF...	10/31/2024	Water for IGH Days	101.2000.000.5182	24.90
WELLS FARGO CREDIT CARD A...	Samsclub #6310 Suzie Seab W...	10/31/2024	Bike the bridges snack and Kle...	101.4300.453.5190	127.33
WELLS FARGO CREDIT CARD A...	Samsclub.Com Accounts P WF...	10/31/2024	Pop, water & snacks for clean...	101.5000.420.5190	153.21
WELLS FARGO CREDIT CARD A...	Sensible Land Use Coal Accou...	10/31/2024	Reg (2): Missing Middle Housi...	101.5100.000.5340	96.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	10/31/2024	Doc # 3644036 - Resolution 2...	101.5100.000.5330	52.33
WELLS FARGO CREDIT CARD A...	Speedway 04411 Suzie Seab ...	10/31/2024	Ice for Bike the Bridges	101.4300.453.5190	5.99
WELLS FARGO CREDIT CARD A...	Speedway 04792 3240 57 Al V...	10/31/2024	ice for 5th Qtr	101.4300.453.5190	5.99
WELLS FARGO CREDIT CARD A...	Speedway 04792 3240 57 Al V...	10/31/2024	ice for 5th Qtr event	101.4300.453.5190	5.99
WELLS FARGO CREDIT CARD A...	Super Day # 4 Tara Allen WF O...	10/31/2024	Propane Tank for Grill	101.2000.000.5190	12.99
WELLS FARGO CREDIT CARD A...	Target 00025197 Cora Henke...	10/31/2024	Wellness activity- tape, banne...	101.1120.000.5178	21.24
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	10/31/2024	gas for small equipment	101.4200.000.5130	116.44
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe H...	10/31/2024	spray paint & nitrile gloves	101.4200.000.5125	71.88
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe S...	10/31/2024	spray paint & marking flags	101.4200.000.5125	39.90
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe S...	10/31/2024	flagging tape & large markers	101.4200.000.5125	21.91
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe S...	10/31/2024	ground marking stakes	101.4200.000.5190	14.94
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joel J...	10/31/2024	supplies for painting @ City Ha...	101.3200.000.5125	66.45
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joel J...	10/31/2024	Trash bags and equipment cle...	101.3200.000.5190	76.95
WELLS FARGO CREDIT CARD A...	Timberlake Hotel Rebecca Ki ...	10/31/2024	2024 Advanced Clerk Academy..	101.1140.000.5340	263.90
WELLS FARGO CREDIT CARD A...	Tst Dukes On 7 Amy Hove WF ...	10/31/2024	Lunch-AE2S User Meeting 8.29..	101.1800.000.5340	46.08
WELLS FARGO CREDIT CARD A...	Tst Pub 500 Adam Lares WF O...	10/31/2024	Food for the MN Park & Rec A...	101.4200.000.5340	37.49
WELLS FARGO CREDIT CARD A...	Tst Pub 500 Adam Lares WF O...	10/31/2024	Food for the MN Park & Rec A...	101.4300.459.5340	74.96
WELLS FARGO CREDIT CARD A...	Tst Turittos Pizza - Accounts P...	10/31/2024	Subs for cleanup day	101.5000.420.5190	397.29
WELLS FARGO CREDIT CARD A...	Tst Turittos Pizza - Julie Dors ...	10/31/2024	Pizza dinner for staff working ...	101.4300.453.5190	114.04
WELLS FARGO CREDIT CARD A...	Twin Cities Animal Reh Ryan R...	10/31/2024	Animal Rehab - Chase	101.2000.000.5180	100.00
WELLS FARGO CREDIT CARD A...	Ummies Adam Lares WF 09/24	10/31/2024	Food for the MN Park & Rec A...	101.4200.000.5340	21.27
WELLS FARGO CREDIT CARD A...	Ummies Adam Lares WF 09/24	10/31/2024	Food for the MN Park & Rec A...	101.4300.459.5340	21.27
WELLS FARGO CREDIT CARD A...	Ummies Rachel Mik WF 09/24	10/31/2024	Food for MRPA Conference	101.4300.459.5340	19.23
WELLS FARGO CREDIT CARD A...	Walgreens #6943 Tara Allen ...	10/31/2024	New Officer Photo Print - Ad...	101.2000.000.5190	4.49
WELLS FARGO CREDIT CARD A...	Walgreens #6943 Tara Allen ...	10/31/2024	New Employee Dept Photo - B...	101.2000.000.5190	2.24
WELLS FARGO CREDIT CARD A...	Walgreens #6943 Tara Allen ...	10/31/2024	Dept Photo Print Marquette	101.2000.000.5190	2.24
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Accounts P ...	10/31/2024	Ice for cleanup day	101.5000.420.5190	14.79
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Monica Chi ...	10/31/2024	poster boards for Pub Ed for l...	101.2200.000.5105	1.96
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Monica Chi ...	10/31/2024	Bulletin boards for IGH days	101.2200.000.5105	12.85
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Monica Chi ...	10/31/2024	pop and water for orientation	101.2200.000.5190	45.40
WELLS FARGO CREDIT CARD A...	Zoom.U.s 888-799-9666 Katrin...	10/31/2024	Zoom Software Subscription	101.2000.000.5395	12.79
WELLS FARGO CREDIT CARD A...	Zoom.U.s 888-799-9666 Melis...	10/31/2024	Zoom Subscription Software	101.2000.000.5395	15.99
WELLS FARGO CREDIT CARD A...	Zoro Tools Inc Monica Chi WF ...	10/31/2024	brushes for washing the trucks	101.2200.000.5190	26.31
WELLS FARGO CREDIT CARD A...	Zoro Tools Inc Monica Chi WF ...	10/31/2024	wooden broom handles	101.2200.000.5190	75.30
WELLS FARGO CREDIT CARD A...	Zoro Tools Inc Monica Chi WF ...	10/31/2024	boat hook moorings and hook...	101.2200.000.5405	67.27
Fund 101 - GENERAL FUND Total:					116,076.07

Fund: 205 - COMMUNITY CENTER-OPERATING FUND

GRAINGER	9276772606	10/24/2024	safety signs & label cartridge	205.4420.000.5190	55.52
GRAINGER	9276772606	10/24/2024	safety signs & label cartridge	205.4430.000.5190	37.01
GRAINGER	9276772606	10/24/2024	safety signs & label cartridge	205.4440.000.5190	69.40
GRAINGER	9276772606	10/24/2024	safety signs & label cartridge	205.4450.481.5190	23.13
KARING HENT TRANSITIONS, L...	11579	10/24/2024	Senior living bus tour payment	205.4450.480.5343	195.00
COMCAST	8772105910127188X101224	10/24/2024	10.2024 VMCC Cable TV	205.4410.470.5335	299.24
TWIN SOURCE SUPPLY	00513262	10/24/2024	wipes & can liners	205.4420.000.5125	195.59
TWIN SOURCE SUPPLY	00513262	10/24/2024	wipes & can liners	205.4430.000.5125	130.40
TWIN SOURCE SUPPLY	00513262	10/24/2024	wipes & can liners	205.4440.000.5125	244.49
TWIN SOURCE SUPPLY	00513262	10/24/2024	wipes & can liners	205.4450.481.5125	81.50
TOTAL CONSTRUCTION & EQU...	40668	10/24/2024	repairs to men's sauna	205.4420.000.5400	723.00
TOTAL CONSTRUCTION & EQU...	40669	10/24/2024	repairs to pool pump room va...	205.4420.000.5400	2,264.81
HAWKINS, INC.	6892882	10/24/2024	pool chemicals	205.4420.000.5135	5,711.35
GRAINGER	9281585340	10/24/2024	cordless rotary tool	205.4420.000.5160	53.83
GRAINGER	9281585340	10/24/2024	pump & sockets for pool areas	205.4420.000.5400	882.61
GRAINGER	9281585340	10/24/2024	cordless rotary tool	205.4430.000.5160	35.88
GRAINGER	9281585340	10/24/2024	cordless rotary tool	205.4440.000.5160	67.28
GRAINGER	9281585340	10/24/2024	cordless rotary tool	205.4450.481.5160	22.43
KENDELL DOORS & HARDWARE	IN104530	10/24/2024	Arena/Rooms entrance - Door...	205.4440.000.5400	187.50
KENDELL DOORS & HARDWARE	IN104530	10/24/2024	Arena/Rooms entrance - Door...	205.4450.481.5400	62.50
CHEMSEARCH	8893963	10/31/2024	contract water treatment pro...	205.4440.000.5310	643.00
GRAINGER	9288009021	10/31/2024	returned power socket adapte...	205.4420.000.5190	-23.35
GRAINGER	9288688006	10/31/2024	v-belt for arena equipment	205.4440.000.5405	22.04

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
R & R SPECIALTIES OF WI, INC.	0083329-IN	10/31/2024	Zamboni blade sharpening	205.4440.000.5405	90.00
ROBYN J. MILLS	10658	10/24/2024	Line dancing instructor payme...	205.4450.480.5310	392.00
API HVAC SERVICES, INC.	40003470	10/31/2024	repairs to AHU 3	205.4420.000.5400	1,900.45
API HVAC SERVICES, INC.	40003470	10/31/2024	repairs to AHU 3	205.4430.000.5400	1,266.98
TOTAL CONSTRUCTION & EQU...40825B		10/31/2024	replace pool slide landing fixtu...	205.4420.000.5400	1,388.08
TOTAL CONSTRUCTION & EQU...40826		10/31/2024	change out hand dryers in AQ ...	205.4420.000.5400	416.73
TOTAL CONSTRUCTION & EQU...40826		10/31/2024	change out hand dryers in AQ ...	205.4430.000.5400	277.83
GRAINGER	9291434752	10/31/2024	microfiber mops	205.4420.000.5160	47.12
GRAINGER	9291434752	10/31/2024	microfiber mops	205.4430.000.5160	31.41
GRAINGER	9291434752	10/31/2024	microfiber mops	205.4440.000.5160	58.89
GRAINGER	9291434752	10/31/2024	microfiber mops	205.4450.481.5160	19.63
GRAINGER	9291851591	10/31/2024	bearing kit for pools	205.4420.000.5405	32.83
HUEBSCH SERVICES	20357816	10/31/2024	lobby mats	205.4420.000.5430	220.36
HUEBSCH SERVICES	20357816	10/31/2024	lobby mats	205.4430.000.5430	146.90
HUEBSCH SERVICES	20357816	10/31/2024	lobby mats	205.4440.000.5430	118.05
HUEBSCH SERVICES	20357816	10/31/2024	lobby mats	205.4450.481.5430	39.35
MN DEPT OF COMMERCE	11/30/2020	10/31/2024	Unclaimed property 2024 - Ca...	205.4450.481.4380	40.00
MN DEPT OF COMMERCE	12/2/2020	10/31/2024	Unclaimed property 2024 - So...	205.4420.000.4374	40.00
MN DEPT OF COMMERCE	12/29/2020	10/31/2024	Unclaimed property 2024 - Ga...	205.4420.000.4374	10.00
MN DEPT OF COMMERCE	12/31/2020	10/31/2024	Unclaimed property 2024 - Ch...	205.4420.000.4374	65.00
WELLS FARGO CREDIT CARD A...	4 Ace Productions Al Vandeho...	10/31/2024	Entertainment-Magician-Fall F...	205.4450.480.5310	210.00
WELLS FARGO CREDIT CARD A...	4imprint, Inc Rachel Mik WF O...	10/31/2024	Branded trinkets to give out at...	205.4410.470.5190	259.98
CINTAS CORPORATION	5232374801	10/31/2024	Additional Supplies for the Cl...	205.4410.470.5190	31.11
CINTAS CORPORATION	5233488302	10/31/2024	First-Aid Supplies for VMCC	205.4410.470.5190	215.47
MN DEPT OF COMMERCE	7/8/2020	10/31/2024	Unclaimed property 2024 - Ho...	205.0000.000.2205	5.32
CHEMSEARCH	8853781	10/31/2024	contract water treatment pro...	205.4440.000.5310	643.00
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Jeremy Gil...	10/31/2024	rink glass cleaning supplies	205.4440.000.5125	63.96
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Paul Lacro...	10/31/2024	turn buckle corner brace	205.4420.000.5190	17.35
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Paul Lacro...	10/31/2024	hose clamps, grease gun, grea...	205.4440.000.5125	105.48
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Roach...	10/31/2024	Caulk & self leveling sealant	205.4420.000.5125	26.57
WELLS FARGO CREDIT CARD A...	Amazon Mark Uu8se51q3 Suz...	10/31/2024	Hose spray nozzles	205.4420.000.5160	19.98
WELLS FARGO CREDIT CARD A...	Amazon Mark Zt57258b1 Julie...	10/31/2024	Tripod for Fitness Classes and ...	205.4430.000.5190	49.98
WELLS FARGO CREDIT CARD A...	Amazon MktpL 4s7os6713 Suz...	10/31/2024	Swim binder dividers, voicema...	205.4420.000.5190	48.14
WELLS FARGO CREDIT CARD A...	Amazon MktpL Rk03e0py1 Suz...	10/31/2024	Wristbands and Mr. Clean Scr...	205.4420.000.5190	225.46
WELLS FARGO CREDIT CARD A...	Amazon MktpL Um0wh3ub3 S...	10/31/2024	Fan for PA slides station	205.4420.000.5160	159.99
WELLS FARGO CREDIT CARD A...	American Red Cross Suzie Sea...	10/31/2024	CPR MASKS and AED trainer p...	205.4420.000.5160	284.08
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 8o6zz3q53 Suz...	10/31/2024	Two balloon towers, non-defla...	205.4420.000.5190	344.10
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Rk1k907r2 Aar...	10/31/2024	New light switch cover for lap...	205.4420.000.5125	61.45
WELLS FARGO CREDIT CARD A...	Amzn Mktp US We6bw1ix3 Je...	10/31/2024	Clocks for aquatics	205.4420.000.5160	299.68
WELLS FARGO CREDIT CARD A...	Ces Imaging Olivia Ske WF 09/...	10/31/2024	Two paper rolls for the p&r pl...	205.4410.472.5105	34.17
WELLS FARGO CREDIT CARD A...	Cub Foods #1634 Jamie Musc...	10/31/2024	Membership appreciation eve...	205.4410.471.5190	53.26
WELLS FARGO CREDIT CARD A...	Dollartree Suzie WF 09/...	10/31/2024	Aquatics department holiday ...	205.4420.000.5190	76.75
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Adam...	10/31/2024	Hotel accommodations for Ad...	205.4410.470.5340	241.14
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Adam...	10/31/2024	Hotel accommodations for Oli...	205.4410.472.5340	241.14
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Al Va...	10/31/2024	Hotel room for MRPA Confere...	205.4450.480.5340	289.37
WELLS FARGO CREDIT CARD A...	Hilton Garden Inn Mank Jamie...	10/31/2024	Conference Travel Lodging	205.4410.470.5340	482.28
INNOVATIVE OFFICE Solutio...	IN4647318	10/31/2024	Pens	205.4430.000.5105	6.29
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Jere...	10/31/2024	Rails and hooks for aquatics	205.4420.000.5190	91.88
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Patri...	10/31/2024	shower faucet cartridge for h...	205.4420.000.5150	62.34
WELLS FARGO CREDIT CARD A...	Olives Jamie Musc WF 09/24	10/31/2024	Conference Meal	205.4410.470.5340	19.94
WELLS FARGO CREDIT CARD A...	Olives Jamie Musc WF 09/24	10/31/2024	Conference Meal	205.4410.470.5340	14.21
WELLS FARGO CREDIT CARD A...	Salsbury Industries Jeremy Gil...	10/31/2024	Replacement locks for wallet l...	205.4420.000.5190	166.04
WELLS FARGO CREDIT CARD A...	Salsbury Industries Jeremy Gil...	10/31/2024	Replacement locks for wallet l...	205.4430.000.5190	110.69
WELLS FARGO CREDIT CARD A...	Samsclub #6310 Suzie Seab W...	10/31/2024	Bike the bridges snack and Kle...	205.4410.470.5190	32.96
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Jerem...	10/31/2024	Paint and painting supplies	205.4440.000.5125	164.29
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	10/31/2024	Contact Cement and heat gun ...	205.4420.000.5125	48.98
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	10/31/2024	3m blue duct tape for ice rinks...	205.4440.000.5125	23.12
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Rick ...	10/31/2024	Multi-tip screwdriver	205.4420.000.5160	14.97
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Rick ...	10/31/2024	Tape, work gloves and panel ...	205.4440.000.5125	163.12
WELLS FARGO CREDIT CARD A...	Ummies Jamie Musc WF 09/24	10/31/2024	Conference Meal	205.4410.470.5340	19.83

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Vendor Name	Payable Number	Post Date
WELLS FARGO CREDIT CARD A... Wal-Mart #5089 Suzie Seab W...		10/31/2024
WELLS FARGO CREDIT CARD A... Wristbandexpresscom Terry B...		10/31/2024

Fund: 270 - HOST COMMUNITY FUND

GREENE ESPEL PLLP	91324	10/31/2024
BARR ENGINEERING COMPANY	23190218.00-328	10/31/2024

Fund: 290 - EDA-OPERATING FUND

KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
EHLERS AND ASSOCIATES, INC.	99271	10/31/2024

Fund: 401 - PARK CAPITAL REPLACEMENT

BLOOMINGTON SECURITY SO...	238556	10/31/2024
WEBER, INC.	10/1/2024	10/31/2024

Fund: 402 - PARK ACQUISITION & DEVELOPMENT FUND

KENNEDY & GRAVEN	184041	10/24/2024
KENNEDY & GRAVEN	184041	10/24/2024
WSB & ASSOCIATES, INC.	R-023629-000-12	10/31/2024

Fund: 436 - 117TH STREET RECONSTRUCTION

KENNEDY & GRAVEN	184040	10/24/2024
SRF CONSULTING GROUP, INC	16424.00-16	10/31/2024

Fund: 440 - PAVEMENT MGMT-LOCAL STREETS

SHORT ELLIOTT HENDRICKSON..	475835	10/24/2024
KENNEDY & GRAVEN	184040	10/24/2024
SHORT ELLIOTT HENDRICKSON..	475528	10/24/2024
SHORT ELLIOTT HENDRICKSON..	475529	10/24/2024

Fund: 443 - TREE REPLACEMENT FUND

STARS & STRIPES LAWN & LA...	10/9/2024	10/24/2024
STARS & STRIPES LAWN & LA...	10/9/2024	10/24/2024

Fund: 510 - WATER-OPERATING FUND

GOODIN COMPANY	2641446-00B	10/31/2024
GOODIN COMPANY	2641446-01	10/31/2024
SAFE-FAST, INC.	INV298152	10/31/2024
AUTOMATIC SYSTEMS CO.	042376	10/24/2024
GERTENS	964252/6	10/31/2024
FIRST IMPRESSION GROUP	162429P	10/31/2024
FERGUSON WATERWORKS	0538397-1	10/24/2024
MIDWEST SAFETY COUNSELO...	IVC0072404	10/24/2024
HAWKINS, INC.	6897215	10/31/2024
CORE & MAIN LP	V394233	10/31/2024
ULINE	184093945	10/24/2024
CITY OF EAGAN	8959	10/31/2024
WELLS FARGO CREDIT CARD A... Menards West St Paul M Scott...		10/31/2024
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Matt ...		10/31/2024
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Matt ...		10/31/2024
WELLS FARGO CREDIT CARD A... The Home Depot #2843 Matt ...		10/31/2024

Fund: 511 - WATER-CAPITAL FUND

KEYS WELL DRILLING CO	2024081	10/31/2024
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Description (Item)	Account Number	Amount
Windex, scrub brushes, dish s...	205.4420.000.5190	19.88
Admission wrist bands to prog...	205.4410.471.5190	101.70
Fund 205 - COMMUNITY CENTER-OPERATING FUND Total:		24,135.22

Legal advice & representation...	270.5900.000.5305	6,027.26
Pine Bend Landfill Technical A...	270.5900.000.5310	1,678.00
Fund 270 - HOST COMMUNITY FUND Total:		7,705.26

Sale of Excess Golf Course Pro...	290.5800.000.5305	481.75
Republic Services / Concord Bl...	290.5800.000.5305	423.00
EDA 2024 Republic Site Review	290.5800.000.5310	1,336.25
Fund 290 - EDA-OPERATING FUND Total:		2,241.00

install new lock body in restro...	401.4210.000.5310	728.05
Pay Voucher 15, Project 2021-...	401.4210.000.5610	140,570.42
Fund 401 - PARK CAPITAL REPLACEMENT Total:		141,298.47

HVP Phase V grant work	402.4210.000.5305	165.00
HVP Phase IV dispute work	402.4210.000.5305	2,070.00
9.2024 HVP Phase V services	402.4210.000.5310	310.50
Fund 402 - PARK ACQUISITION & DEVELOPMENT FUND Total:		2,545.50

RR Utility Crossing Agreement	436.3210.000.5305	31.00
117th Street Final Design	436.3210.000.5310	287,323.58
Fund 436 - 117TH STREET RECONSTRUCTION Total:		287,354.58

Babcock Trail Final Design	440.3210.000.5310	16,962.66
Easement Acquisition - Legal	440.3210.000.5305	1,249.00
Feasibility Report	440.3210.000.5310	10,239.22
Inver 2026 PMI North Feasibili...	440.3210.000.5310	14,152.87
Fund 440 - PAVEMENT MGMT-LOCAL STREETS Total:		42,603.75

Planting & mulching at Overlo...	443.4210.000.5190	7,855.00
Plants, edging mulch, tree mov...	443.4210.000.5190	10,305.00
Fund 443 - TREE REPLACEMENT FUND Total:		18,160.00

Supplies for water plant	510.7100.000.5150	55.16
Supplies for water plant	510.7100.000.5150	153.59
Blue marking flags	510.7100.000.5125	758.64
Automatic systems service call	510.7100.000.5310	618.75
Bale of straw for watermain b...	510.7100.000.5415	47.70
Water Postcards Postage	510.7100.000.5325	2,662.22
Measuring wheel	510.7100.000.5160	99.97
Safety Equipment	510.7100.000.5160	148.60
Chemicals for water plant	510.7100.000.5135	7,193.15
Water Meter Radios	510.7100.000.5158	423.16
Bags for Hydrants	510.7100.000.5190	334.35
Xcel Gas Plant - Fire suppressi...	510.7100.000.4670	1,073.75
paper towels for WTP	510.7100.000.5190	4.77
Batteries and drill bits for wiri...	510.7100.000.5160	119.22
Batteries and drill bits for wiri...	510.7100.000.5160	40.66
Garage door repair at the WTP	510.7100.000.5400	59.40
Fund 510 - WATER-OPERATING FUND Total:		13,793.09

Well 9 Rehab	511.7110.000.5420	34,670.00
Fund 511 - WATER-CAPITAL FUND Total:		34,670.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 520 - SEWER-OPERATING FUND					
ENVIRONMENTAL PRODUCTS...	274981	10/24/2024	Sewer pipe flanges for lift stat...	520.7200.000.5405	422.92
AUTOMATIC SYSTEMS CO.	042377	10/24/2024	New radio at doffing lift station	520.7200.000.5615	6,131.07
DAKOTA ELECTRIC ASSN	200010048618	10/31/2024	Electric	520.7200.000.5355	152.14
WELLS FARGO CREDIT CARD A...	Fleet Farm 6500 Scott Guba ...	10/31/2024	dave clothing	520.7200.000.5175	109.98
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Matt J...	10/31/2024	Sewer school for Gerald and R...	520.7200.000.5340	55.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Matt J...	10/31/2024	Sewer school for Gerald and R...	520.7200.000.5340	585.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Scott ...	10/31/2024	gerald sewer school	520.7200.000.5340	55.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Scott ...	10/31/2024	Gerald sewer school	520.7200.000.5340	585.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Matt J...	10/31/2024	Sewer school for Gerald and R...	520.7200.000.5340	12.58
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Matt J...	10/31/2024	Sewer school for Gerald and R...	520.7200.000.5340	1.18
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Scott ...	10/31/2024	gerald sewer school	520.7200.000.5340	1.18
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Scott ...	10/31/2024	gerald school service fee	520.7200.000.5340	12.58
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Scott ...	10/31/2024	dave clothing	520.7200.000.5175	69.98
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Scott ...	10/31/2024	Gerald clothing	520.7200.000.5175	64.99
Fund 520 - SEWER-OPERATING FUND Total:					8,258.60
Fund: 530 - STORM WATER-OPERATING					
DANNER LANDSCAPING	19605	10/24/2024	Rain Garden Soil Mix	530.7300.000.5420	130.00
M & J SERVICES, LLC	3006	10/24/2024	repair storm sewers	530.7300.000.5420	1,865.00
M & J SERVICES, LLC	3012	10/24/2024	storm sewer repair	530.7300.000.5420	1,490.00
SHEPHERD OF THE HILLS	10/21/2024	10/31/2024	SOTH Stormwater Duplicate C...	530.7300.000.4700	2,151.93
SHEPHERD OF THE HILLS	10/21/2024	10/31/2024	SOTH Interest Refund	530.7300.000.4715	55.50
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 S13ub0ve3 Joel..	10/31/2024	seed for erosion control	530.7300.000.5125	37.95
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Ray R...	10/31/2024	Respirator replacement cartri...	530.7300.000.5190	18.97
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Ray Ri...	10/31/2024	Tape & blue gloss sail	530.7300.000.5190	14.98
Fund 530 - STORM WATER-OPERATING Total:					5,764.33
Fund: 550 - INVER WOOD GOLF COURSE					
HERITAGE LANDSCAPE SUPPLY...	0018068909-001	10/24/2024	wetting agent	550.7700.000.5135	360.40
UNIFIRST CORPORATION	1410093659	10/24/2024	uniforms	550.7700.000.5175	41.31
UNIFIRST CORPORATION	1410093660	10/24/2024	lobby mats	550.7600.000.5430	45.34
PERFORMANCE FOOD GROUP ...	73891502	10/24/2024	Food trays & straws for F&B r...	550.7600.000.5197	-127.81
DENNY'S 5TH AVENUE BAKERY	37078	10/24/2024	breads for food resale	550.7600.000.5197	110.21
ARTISAN BEER COMPANY	3719260	10/24/2024	alcohol for resale	550.7600.000.5199	216.95
PERFORMANCE FOOD GROUP ...	73904669	10/24/2024	club house & F&B supplies	550.7600.000.5125	139.72
PERFORMANCE FOOD GROUP ...	73904669	10/24/2024	foods & creamer for food & b...	550.7600.000.5197	650.60
DENNY'S 5TH AVENUE BAKERY	37120	10/24/2024	breads for resale	550.7600.000.5197	110.21
DENNY'S 5TH AVENUE BAKERY	37148	10/24/2024	breads for food resale	550.7600.000.5197	118.65
UNIFIRST CORPORATION	1410095938	10/24/2024	uniforms	550.7700.000.5175	41.31
CINTAS CORPORATION	5235722005	10/24/2024	First aid supplies	550.7600.000.5190	79.08
DENNY'S 5TH AVENUE BAKERY	37413	10/24/2024	breads for food resale	550.7600.000.5197	81.85
PERFORMANCE FOOD GROUP ...	74005116	10/24/2024	hand towels	550.7600.000.5125	65.54
PERFORMANCE FOOD GROUP ...	74005116	10/24/2024	food for resale	550.7600.000.5197	520.51
PERFORMANCE FOOD GROUP ...	74005116	10/24/2024	distilled water	550.7600.000.5197	12.82
COLLEGE CITY BEVERAGE	1078974	10/31/2024	Alcohol for resale	550.7600.000.5199	205.30
BREAKTHRU BEVERAGE MINN...	118297127	10/31/2024	alcohol for resale	550.7600.000.5199	271.60
COCA COLA BOTTLING COMP...	43923811013	10/31/2024	pop & water for resale	550.7600.000.5197	556.71
COCA COLA BOTTLING COMP...	43923811015	10/31/2024	CO2 tank return	550.7600.000.5197	-75.00
MTI DISTRIBUTING CO	1451785-00	10/24/2024	Reversible motor, MVP & spri...	550.7700.000.5405	921.41
HANCO CORPORATION	160592-00	10/24/2024	Tires for rental cart repairs	550.7600.000.5405	937.45
PHILLIPS WINE & SPIRITS	6839075	10/24/2024	alcohol for resale	550.7600.000.5199	1,643.56
BIG TOP RENTAL, INC.	80387	10/24/2024	GC portable restroom rental 9...	550.7700.000.5430	162.19
MANSFIELD SERVICE PARTNE...	IN-00110791	10/24/2024	fuel for golf carts	550.7600.000.5130	1,401.01
WOW 1 DAY PAINTING	INV-00429401	10/24/2024	Club House door frame painti...	550.7600.000.5400	1,500.00
DENNY'S 5TH AVENUE BAKERY	37598	10/31/2024	breads for food resale	550.7600.000.5197	94.48
DENNY'S 5TH AVENUE BAKERY	37679	10/31/2024	breads for food resale	550.7600.000.5197	118.65
UNIFIRST CORPORATION	1410097436	10/31/2024	uniforms and towels	550.7700.000.5175	41.31
UNIFIRST CORPORATION	1410097437	10/31/2024	lobby mats	550.7600.000.5430	45.34
MTI DISTRIBUTING CO	1451987-00	10/31/2024	new greens mower	550.7700.000.5615	50,563.79
MTI DISTRIBUTING CO	1451997-00	10/31/2024	new greens mower	550.7700.000.5615	48,960.67
COVERALL NORTH AMERICA I...	1590040307	10/31/2024	11.2024 Club House cleaning s...	550.7600.000.5310	1,459.69

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DAKOTA ELECTRIC ASSN	200002013605 10/31/2024B	10/31/2024	Electric	550.7700.000.5355	169.75
COCA COLA BOTTLING COMP...	42471098015	10/31/2024	pop & water for resale	550.7600.000.5197	1,265.31
COCA COLA BOTTLING COMP...	42585314010	10/31/2024	pop & water for resale	550.7600.000.5197	1,404.72
COCA COLA BOTTLING COMP...	42697616013	10/31/2024	pop & water for resale	550.7600.000.5197	1,404.20
COCA COLA BOTTLING COMP...	42928669019	10/31/2024	pop & water for resale	550.7600.000.5197	1,059.95
COCA COLA BOTTLING COMP...	43046487010	10/31/2024	pop & water for resale	550.7600.000.5197	1,302.05
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Matt Moyni...	10/31/2024	HORNET SPRAY	550.7600.000.5125	36.27
WELLS FARGO CREDIT CARD A...	Bms Products Joel Metz WF O...	10/31/2024	new cup cutter and replacem...	550.7700.000.5160	1,861.49
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Leon Otnes...	10/31/2024	Water Softener Salt	550.7600.000.5125	34.56
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Matt Moyni...	10/31/2024	TONIC WATER-FB	550.7600.000.5197	4.81
WELLS FARGO CREDIT CARD A...	Cub Foods #1695 Matt Moyni...	10/31/2024	lime juice-fb	550.7600.000.5197	5.98
WELLS FARGO CREDIT CARD A...	Cub Foods #1695 Matt Moyni...	10/31/2024	club soda and tonic water-fb	550.7600.000.5197	15.51
WELLS FARGO CREDIT CARD A...	In Plumbing Restorati Matt M...	10/31/2024	faucet stems	550.7600.000.5400	355.00
WELLS FARGO CREDIT CARD A...	Joel Metz WF 09/24	10/31/2024	International Purchase Fee for...	550.7700.000.5160	18.61
WELLS FARGO CREDIT CARD A...	Kwik Trip #662 Matt Moyni W...	10/31/2024	lettuce-fb	550.7600.000.5197	5.98
WELLS FARGO CREDIT CARD A...	Kwik Trip #662 Matt Moyni W...	10/31/2024	hot dog and sandwich buns -fb	550.7600.000.5197	23.19
WELLS FARGO CREDIT CARD A...	Minnesota Pga Section Leon O...	10/31/2024	Fall Meeting	550.7600.000.5340	25.00
WELLS FARGO CREDIT CARD A...	Officemax/Depot 6384 Matt ...	10/31/2024	calculator ink roll and binders	550.7600.000.5105	128.01
WELLS FARGO CREDIT CARD A...	Officemax/Depot 6384 Matt ...	10/31/2024	binders, laminating pouches a...	550.7600.000.5105	101.36
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	10/31/2024	fb-breakfast sandwiches	550.7600.000.5197	11.98
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	10/31/2024	pepperoni-fb	550.7600.000.5197	8.44
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	10/31/2024	turkey-fb	550.7600.000.5197	17.74
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	10/31/2024	paper	550.7600.000.5105	42.15
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	10/31/2024	breakfast sandwiches-fb	550.7600.000.5197	23.96
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	10/31/2024	breakfast sandwiches and tow...	550.7600.000.5197	54.79
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	10/31/2024	sams membership business cl...	550.7600.000.5335	110.00
WELLS FARGO CREDIT CARD A...	Target 00025197 Matt Moyni...	10/31/2024	kleenex	550.7600.000.5125	7.56
WELLS FARGO CREDIT CARD A...	Target 00025197 Matt Moyni...	10/31/2024	breakfast sandwiches-fb	550.7600.000.5197	23.38
WELLS FARGO CREDIT CARD A...	Usps Po 2688010540 Leon Ot...	10/31/2024	Mailed package for lost item t...	550.7600.000.5325	10.40
WELLS FARGO CREDIT CARD A...	Wal-Mart #1786 Matt Moyni...	10/31/2024	ziploc bags-fb	550.7600.000.5190	7.01
Fund 550 - INVER WOOD GOLF COURSE Total:					120,814.01
Fund: 602 - RISK MANAGEMENT					
TOTAL CONSTRUCTION & EQU...	40727	10/24/2024	Rich Valley Light Pole Repairs ...	602.8200.000.5472	3,367.10
Fund 602 - RISK MANAGEMENT Total:					3,367.10
Fund: 603 - CENTRAL EQUIPMENT					
C.J. SPRAY, INC.	3255273	10/24/2024	Roadlazer painter filters	603.8300.000.5405	35.91
INVER GROVE FORD	5349741	10/24/2024	Squad car window switch	603.8300.000.5410	72.45
INVER GROVE FORD	5349747	10/24/2024	Grease & Cam for F550	603.8300.000.5410	66.88
COMO LUBE & SUPPLIES	707209	10/24/2024	Used oil filters	603.8300.000.5490	308.61
KREMER SERVICES LLC	93056	10/31/2024	F550 front axle alignment	603.8300.000.5410	247.34
INVER GROVE FORD	5349813	10/31/2024	Squad car brake parts	603.8300.000.5410	484.16
NUSS TRUCK AND EQUIPMENT	PSO143340-1	10/24/2024	Bolt on cutting edge for loader	603.8300.000.5405	1,176.10
KIMBALL MIDWEST	102696794	10/24/2024	Stock nuts & bolts	603.8300.000.5410	695.00
UNIFIRST CORPORATION	1410093657	10/24/2024	Mechanics Uniforms	603.8300.000.5175	28.18
UNIFIRST CORPORATION	1410093657	10/24/2024	Shop Rentals	603.8300.000.5430	154.97
INVER GROVE FORD	5349845	10/31/2024	Squad car muffler	603.8300.000.5410	1,390.35
TRI-STATE BOBCAT INC.	P26235	10/24/2024	Skid loader wheel rim & valve ...	603.8300.000.5405	850.48
TRI-STATE BOBCAT INC.	P26236	10/24/2024	Glass door for tool cat	603.8300.000.5405	527.28
TRI-STATE BOBCAT INC.	P26270	10/24/2024	Glass door & seal for skid load...	603.8300.000.5405	380.88
MACQUEEN EMERGENCY GR...	W14948	10/24/2024	Sweeper (no lic) sidebroom re...	603.8300.000.5405	897.89
PUMP AND METER SERVICE I...	1014655	10/24/2024	Fuel pump test & inspection	603.8300.000.5400	617.50
PUMP AND METER SERVICE I...	1014656	10/24/2024	Annual fuel tank test	603.8300.000.5400	615.00
CINTAS CORPORATION	4208294629	10/24/2024	rental rugs	603.8300.000.5430	437.73
DELEGARD TOOLS	427745/1	10/31/2024	Jump starter	603.8300.000.5160	112.50
SNAP-ON INDUSTRIAL	ARV/62820826	10/24/2024	Chisel & retainer chuck	603.8300.000.5160	148.26
TRI-STATE BOBCAT INC.	P26382	10/24/2024	Toolcat tire & mount	603.8300.000.5405	426.48
ABM EQUIPMENT & SUPPLY	0180273-IN	10/31/2024	Truck chassis aerial & utility b...	603.8300.000.5620	98,325.00
PUMP AND METER SERVICE I...	1014660	10/24/2024	Fuel tank testing	603.8300.000.5400	490.00
POMP'S TIRE SERVICE, INC.	2320011165	10/31/2024	Labor for tire install on loader	603.8300.000.5405	1,456.81
TRI-STATE BOBCAT INC.	P26471	10/24/2024	Credit for Toolcat caster mount	603.8300.000.5405	-144.22

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NUSS TRUCK AND EQUIPMENT	PSO147170-1	10/31/2024	Dump truck welding work	603.8300.000.5410	754.74
NUSS TRUCK AND EQUIPMENT	SWO035520-1	10/31/2024	Dump truck injector repairs	603.8300.000.5410	2,258.01
METRO JANITORIAL SUPPLY I...	11016035	10/24/2024	Towel rolls	603.8300.000.5125	582.25
DIAMOND MOWERS INC	274454	10/31/2024	Flail mower ground roller	603.8300.000.5405	344.06
MACQUEEN EMERGENCY GR...	P11688	10/31/2024	Fire truck headlight repairs	603.8300.000.5410	840.22
MACQUEEN EMERGENCY GR...	P11692	10/31/2024	Fire truck hinges & springs	603.8300.000.5410	156.28
MACQUEEN EMERGENCY GR...	P11704	10/31/2024	Fire truck LED light & freight	603.8300.000.5410	179.55
MACQUEEN EMERGENCY GR...	P11710	10/31/2024	Fire truck coolant	603.8300.000.5410	151.27
TRI-STATE BOBCAT INC.	P26732	10/31/2024	Toolcat caster	603.8300.000.5405	120.01
POMP'S TIRE SERVICE, INC.	980125892	10/31/2024	Loader tires	603.8300.000.5405	6,000.00
TRI-STATE BOBCAT INC.	P26851	10/31/2024	Skid loader air filter	603.8300.000.5405	323.60
MIDWEST MACHINERY, INC	10242545	10/24/2024	John Deere tractor filters & fil...	603.8300.000.5405	333.67
BEAUDRY OIL & SERVICE INC	1118082	10/24/2024	Unleaded Fuel	603.8300.000.5130	12,495.37
BEAUDRY OIL & SERVICE INC	1118083	10/24/2024	Diesel fuel	603.8300.000.5130	7,869.71
IMPERIAL BAG & PAPER CO LLC	4267177	10/24/2024	Squeegees and brush for floor...	603.8300.000.5405	1,031.21
CENTENNIAL GLASS	I00014368	10/24/2024	Squad car windshield	603.8300.000.5410	440.00
ZIEGLER INC	SI000545355	10/24/2024	Fire station 2 generator maint...	603.8300.000.5405	2,023.17
ZIEGLER INC	SI000545359	10/24/2024	City Hall Generator Maintena...	603.8300.000.5405	5,575.72
MN DEPT OF PUBLIC SAFETY ...	10/1/2024	10/31/2024	Unmarked police car registrat...	603.8300.000.5410	61.25
WELLS FARGO CREDIT CARD A...	Amazon Mark Tb8sd6d73 Rick ..	10/31/2024	Solenoid valve kit	603.8300.000.5405	18.42
WELLS FARGO CREDIT CARD A...	Amazon.Com G61043qd3 Barr...	10/31/2024	Lens Cleaner for Safety Glasses	603.8300.000.5190	49.56
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 7p3be23t3 Ac...	10/31/2024	Appointment book planners	603.8300.000.5105	40.24
WELLS FARGO CREDIT CARD A...	Amzn Mktp US lr1110h33 Acc...	10/31/2024	Safety reading glasses	603.8300.000.5190	58.57
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Spark plug	603.8300.000.5150	2.77
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Tire cement	603.8300.000.5150	9.07
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Ball drag	603.8300.000.5405	45.35
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Fuel Filter	603.8300.000.5405	14.11
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Parks chain saw copper plug	603.8300.000.5405	9.84
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Mower battery	603.8300.000.5405	30.48
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Air filter for mower	603.8300.000.5405	56.08
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 09/...	10/31/2024	Stock Hyd fittings	603.8300.000.5410	62.12
Fund 603 - CENTRAL EQUIPMENT Total:					151,738.24

Fund: 605 - CITY FACILITIES

TOTAL CONSTRUCTION & EQU...	40677	10/24/2024	Replace PD light fixture ballast	605.8500.000.5400	183.21
HILLYARD INC	605630320	10/24/2024	Soap, Disinfectants, TP, Towels	605.8500.000.5125	1,077.42
HUEBSCH SERVICES	20356100	10/24/2024	lobby mats	605.8500.000.5430	182.83
GILBERT MECHANICAL CONTR...	251395	10/24/2024	alarm reviews and resets	605.8500.000.5400	931.00
CINTAS CORPORATION	5235722004	10/31/2024	first aid supplies	605.8500.000.5190	195.86
CINTAS CORPORATION	9292842292	10/24/2024	10.2024 AED agreement - CH	605.8500.000.5310	270.00
GRAINGER	9290510081	10/31/2024	replacement microwave	605.8500.000.5160	154.08
DANIEL BAUER - TRUE MECH...	1628	10/24/2024	HVAC Repairs at WTP and City...	605.8500.000.5400	1,320.00
OPTION ONE MECHANICAL LLC	4123	10/31/2024	build & install water coil for d...	605.8500.000.5400	3,100.00
MEI TOTAL ELEVATOR SOLUTI...	1097731	10/31/2024	City Hall cellular device & insta...	605.8500.000.5400	600.00
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 0x12220u3 Patr...	10/31/2024	folding knives, electrical conn...	605.8500.000.5150	73.87
WELLS FARGO CREDIT CARD A...	Paypal Assnmncount Aaron Fit...	10/31/2024	Facilities conference MCCFMA	605.8500.000.5340	100.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	10/31/2024	Hvac coil cleaner	605.8500.000.5125	35.12
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	10/31/2024	Roof Vent cap for Public works..	605.8500.000.5150	47.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	10/31/2024	drywall mud for fire station 3 ...	605.8500.000.5150	9.93
Fund 605 - CITY FACILITIES Total:					8,280.32

Fund: 606 - TECHNOLOGY FUND

PRO-TEC DESIGN INC.	1163288	10/31/2024	Dome Cameras & parts	606.8600.000.5160	2,399.44
ZAYO GROUP, LLC	20969638	10/31/2024	City Hall Phones 10.15.2024	606.8600.000.5320	1,012.51
ZAYO GROUP, LLC	20807412	10/31/2024	City Hall Phones 8.2024	606.8600.000.5320	995.72
ZAYO GROUP, LLC	20822166	10/31/2024	Multi-site monthly phones 8.2...	606.8600.000.5320	1,464.66
CIVICPLUS	312857	10/31/2024	3rd Qtr Hosting & Certificate ...	606.8600.000.5395	4,618.50
WELLS FARGO CREDIT CARD A...	Amazon Mark 3l75884b3 Reb...	10/31/2024	Cambridge Meeting Notebooks	606.8600.000.5105	37.25
WELLS FARGO CREDIT CARD A...	Amazon Mark Zt5nv76g1 Marc...	10/31/2024	Industrial velcro	606.8600.000.5190	42.15
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 N13we5qn3 M...	10/31/2024	Rack for FS3	606.8600.000.5615	108.90
WELLS FARGO CREDIT CARD A...	Amazon Mktp1 Z89wn9od2 M...	10/31/2024	Badge printer ink	606.8600.000.5105	125.98
WELLS FARGO CREDIT CARD A...	Amazon.Com Zt0dm3wr2 Mar...	10/31/2024	Hard drive	606.8600.000.5190	126.98

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Vendor Name	Payable Number	Post Date
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Marc Gade WF...	10/31/2024
WELLS FARGO CREDIT CARD A...	Zoom.U.s 888-799-9666 Marc ...	10/31/2024

Description (Item)	Account Number	Amount
Returned rack	606.8600.000.5190	-53.47
Zoom Parks & Rec	606.8600.000.5395	31.98
Fund 606 - TECHNOLOGY FUND Total:		10,910.60

Fund: 702 - ESCROW FUND

STATE OF MINNESOTA - GENE...	10/10/2024	10/24/2024
STELTER ENTERPRISES, LLC	10/15/2024	10/31/2024
CONNELLY DEVELOPMENT LLC	10/16/2024	10/24/2024
KENNEDY & GRAVEN	184040	10/24/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
KENNEDY & GRAVEN	184042	10/31/2024
BARR ENGINEERING COMPANY	23190218.02-15	10/31/2024
STATE OF MINNESOTA - GENE...	10/09/2024	10/24/2024
STATE OF MINNESOTA - GENE...	10/9/2024	10/24/2024
MN DEPT OF COMMERCE	10/31/2024	10/31/2024
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	10/31/2024
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	10/31/2024

Cash Forfeiture (10%) case #2...	702.2000.006.2050	60.70
Planning Escrow Refund 23-2...	702.5100.217.2050	270.60
Escrow Release	702.3100.270.2050	1,016.72
Legal Fees - Connection Agre...	702.3100.328.2050	1,377.00
Eagles Landing (Engineering E...	702.3100.252.2050	51.00
Pine Bend Estates 2nd Addition	702.3100.267.2050	459.00
Peltier Reserve (Phase 3 Matt...	702.3100.272.2050	510.00
Pine Bend Landfill Expansion ...	702.5100.015.2050	1,453.50
National Land Holdings Rezon...	702.5100.215.2050	994.50
Stuart Development (Final Dra...	702.5100.220.2050	3,774.00
InSite Development at 7761 ...	702.5100.229.2050	2,703.00
Americlnn Park & Ride IUP app..	702.5100.239.2050	1,224.00
Xcel Energy at 4682 Babcock T...	702.5100.241.2050	321.00
Middle Earth Review Prelimin...	702.5100.244.2050	76.50
Pine Bend Expansion Permit A...	702.5100.015.2050	1,736.50
Cash Forfeiture (10%) case #2...	702.2000.006.2050	281.75
Cash Forfeiture (10%) case #2...	702.2000.006.2050	210.70
Unclaimed property 2024 - Sh...	702.2000.006.2050	23,883.00
Doc # 3644716 - Record SWF...	702.3100.325.2050	52.33
Doc 3643638 - Stoyke SWFMA	702.3100.329.2050	52.33
Fund 702 - ESCROW FUND Total:		40,508.13

Grand Total: 1,040,224.27



Request for Council Action

SUBJECT: **Personnel Actions**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Cora Bauer, HR Coordinator, 651.450.2490

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions as attached.

BACKGROUND

The attached listing of hires, promotions, resignations and/or retirements is presented for Council approval. Data contained in the attachment is not public information until after Council takes action and therefore the attachment is not visible to the public prior to approval.

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the attached personnel actions.

ATTACHMENTS

1. Personnel Actions 11.12.24 (hires-terms)



Request for Council Action

SUBJECT: **Adoption of Revised 2024 City Council Meeting Schedule**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to adopt the attached revised 2024 City Council Meeting Schedule.

BACKGROUND

The 2024 City Council Meeting Calendar was originally adopted on January 8, 2024 and calls for two meetings in December - a work session on December 2, 2024 and a regular meeting on December 9, 2024.

At this time, the Council is asked to revise the meeting calendar to make both meetings in December - the 2nd and the 9th - regular meetings, to better allow for agenda items requiring action prior to the end of the calendar year.

FISCAL IMPACT

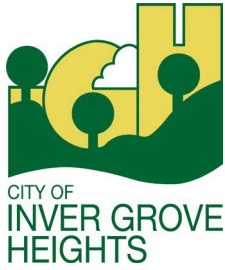
None.

RECOMMENDATION

Staff recommends approval of the attached revised 2024 City Council Meeting Schedule.

ATTACHMENTS

1. 2024 IGH City Council Meeting Schedule - Revised 10-31-2024



2024 City Council Meeting Schedule

Regular Council Meetings are typically held on the 2nd and 4th Mondays of the month and start at 6:00 p.m. Council Work Sessions are typically held on the 1st Monday of the month and also start at 6:00 p.m.

However, meeting dates and times are subject to change due to holidays, Council availability and the business needs of the City.

Unless otherwise posted, meetings take place in the Council Chambers at City Hall, 8150 Barbara Avenue, Inver Grove Heights, MN, 55077.

January

- 8** Regular Meeting
- 22** Regular Meeting
- 29** Goal-Setting Workshop

February

- 5** Work Session
- 12** Regular Meeting
- 26** Regular Meeting

March

- 4** Work Session
- 11** Regular Meeting
- 18** Regular Meeting

April

- 1** Work Session
- 8** Regular Meeting
- 22** Regular Meeting

May

- 6** Work Session
- 13** Regular Meeting
- 20** Commission Appointments
- 28** Regular Meeting*

June

- 3** Work Session
- 10** Regular Meeting
- 24** Regular Meeting

July

- 8** Regular Meeting
- 15** Budget Workshop
- 22** Regular Meeting

August

- 5** Work Session
- 12** Regular Meeting
- 26** Regular Meeting

September

- 3** Work Session*
- 9** Regular Meeting
- 23** Regular Meeting

October

- 7** Work Session
- 14** Regular Meeting
- 28** Regular Meeting

November

- 4** Work Session
- 12** Regular Meeting*
- 25** Regular Meeting

December

- 2** Regular Meeting
- 9** Regular Meeting

* = Meetings moved to Tuesday to avoid Monday holidays.



Request for Council Action

SUBJECT: **Resolution of Support for Dakota County 2025-2029
Transportation Capital Improvement Program**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, expressing the City's general support for Dakota County's draft 2025-2029 Transportation Capital Improvement Program.

BACKGROUND

Each year, Dakota County reviews and updates its five-year CIP to reflect the addition or modification of capital improvements throughout the county. As part of the CIP review process, the County meets with staff from cities and townships to review upcoming projects in each community, discuss schedule coordination, and review preliminary funding and cost sharing estimates for projects in accordance with the County's Transportation Plan. The County requests initial letters of support from each city and township in the spring to ensure staff have reviewed the proposed projects and submitted any comments or changes to the initial draft. In the fall of each year, the County requests a formal City Council resolution regarding support for the CIP from all communities, prior to final adoption by the County Board of Commissioners.

The Public Works Director submitted a letter on April 5, 2024, indicating that staff had reviewed the projects proposed by the County in their draft 2025-2029 CIP (a copy of this letter is attached to this agenda item). At that time, the draft CIP did not reflect any changes from the County's last CIP. One specific request in the Public Works Director's correspondence was for the County to consider completing a preliminary study for a pedestrian overpass of Argenta Boulevard (CSAH 63) near Vista Pines Park in 2025 or 2026. This specific request was also made by the City during the County's CIP process in 2022 and 2023.

Since June, the County has made adjustments to their CIP, which is publicly available at: <https://www.co.dakota.mn.us/government/budgetfinance/2025/documents/2025-2029CapitalImprovementProgramDraft.pdf>.

Minor changes in cost estimates have occurred, and been included in the City's CIP for 2025-2029.

The following projects have been ADDED to the County's CIP:

1. 70th Street (CSAH 26) - TH 3 to Babcock Trail (Final Design, ROW, and Construction)- 2025-2027
2. 70th Street (CSAH 26) Lane Reduction - Babcock Trail to Cahill Ave. (Final Design, ROW, and Construction) - 2025-2027

3. Mendota Road/TH 62 Intersection Upgrades (MnDOT Lead Agency) (Construction) - 2028
4. Lebanon Hills-Mendota Greenway Underpass Construction (Argenta Blvd) (Construction) - 2029

The following projects have been REMOVED from the County's CIP:

1. Argenta Blvd/TH 55 Interchange (Preliminary Study) - Postponed from 2026 to a yet-to-be determined future year.

Lastly, the aforementioned study of a pedestrian overpass of Argenta Trail near Vista Pines Park was not included in the most recent Dakota County CIP updates.

Staff presented a summary of the Dakota County 2025-2029 Transportation CIP draft at the November 4, 2024 City Council work session, and received feedback from Council on project scheduling and general City support.

FISCAL IMPACT

City staff have previously integrated the projects with City cost-sharing responsibilities shown in the County's draft 2025-2029 CIP into the City's 2025-2029 CIP, to ensure adequate funding is available for these projects. Adjustments to these costs and programmed project years have been made in the City's CIP ahead of its final adoption, which is proposed for the November 12 Council meeting.

There is no immediate fiscal impact at this time. The City of Inver Grove Heights will have approval authority, along with the Dakota County Board of Commissioners, via joint powers agreements for each individual project as it moves through the various phases (scoping/preliminary design, final design, right-of-way acquisition, and construction) prior to advancement of any projects requiring cost-sharing between the two organizations.

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

ATTACHMENTS

1. Resolution - Dakota County 2025-2029 CIP

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION REGARDING DAKOTA COUNTY'S 2025-2029 TRANSPORTATION CAPITAL
IMPROVEMENT PROGRAM (CIP)**

WHEREAS, Dakota County requested that the City of Inver Grove Heights provide a letter of support for the initial Draft of the 2025-2029 Capital Improvement Program, and the Public Works Director provided such letter; and

WHEREAS, Dakota County made subsequent revisions to the Draft 2025-2029 Capital Improvement Program, and the Dakota County Board of Commissioners authorized distribution for public review at its September 24, 2024 Board Meeting, including requesting formal resolutions of support from City Council's throughout the County; and

WHEREAS, City of Inver Grove Heights staff have reviewed the Draft 2025-2029 Capital Improvement Program with staff from Dakota County, and have requested minor adjustments in programed project years for several noted projects; and

WHEREAS, the City of Inver Grove Heights will endeavor to participate in these projects in accordance with applicable cost sharing policies and based on funding availability; and

WHEREAS, the City of Inver Grove Heights will have approval authority, along with the County Board, via approval of a joint powers agreement with the County for the various project phases (design, right-of-way (ROW) acquisition, utility relocation and construction) prior to advancement of any projects requiring cost sharing between the two organizations.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,
THAT:**

1. The City of Inver Grove Heights supports the following project improvement items included in Dakota County's 2025-2029 Capital Improvement Program in the years indicated:

County Project No.	Project Name	Current Draft Dakota County CIP Year	City Recommended CIP Year
73-035	CSAH 73 (Babcock Trail) – Upper 55 th Street to I-494 Trail Gap *	2025 (Construction)	2025 (Construction)
26-060	CSAH 26 (70 th St) - TH 3 to CSAH 73 (Babcock Trail)	2025 (Design) 2026 (ROW) 2027 (Construction)	2025 (Design) 2026 (ROW) 2027 (Construction)
26-068	CSAH 26 (70 th St) – CSAH 73 (Babcock Trail) to 1000' E. of Cahill Ave	2025 (Design) 2026 (ROW) 2027 (Construction)	2025 (Design) 2026 (ROW) 2027 (Construction)
28-048	CSAH 28 (80 th St) – TH 3 to CSAH 73 (Babcock Trail) *	2025 (Prelim Study)	2025 (Prelim Study)
97-223	CSAH 71 (Rich Valley Blvd) & CSAH 73 (Barnes Ave) – Bike Trail **	2025 (Prelim Study)	2025 (Prelim Study)

71-017	CSAH 71 (Rich Valley Blvd) – CSAH 32 (117 th St.) to CSAH 73 (105 th St.)	2027 (Prelim Study)	2027 (Prelim Study)
14-034	CSAH 14 (Mendota Rd) at TH 62 – Intersection Improvements (MnDOT Lead) **	2028 (Construction)	2028 (Construction)
26-065	CSAH 26 (70 th St.) – TH 52 West Ramp (MnDOT Lead)	2028 (Construction)	2028 (Construction)
28-073	CSAH 28 (Argenta Blvd/Yankee Doodle Rd) – Pedestrian Underpass **	2029 (Construction)	2029 (Construction)

* Inver Grove Heights is Lead Agency for Project

** No City of Inver Grove Heights Cost Participation Proposed

2. The City of Inver Grove Heights Requests the following project improvement item be ADDED to Dakota County's 2025-2029 Capital Improvement Program:

County Project No.	Project Name	Current Draft Dakota County CIP Year	City Recommended CIP Year
TBD	CSAH 63 Pedestrian Overpass at Vista Pines Park	N/A	2025 or 2026 (Prelim Study)

Approved by the City Council of the City of Inver Grove Heights, Minnesota on this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Resolution Approving City of IGH 5-Year Capital Improvement Plan (2025-2029)**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Amy Hove, Finance Director, 651.450.2521
 Brian Connolly, Public Works Director, 651.450.2571
 Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving the City's 2025-2029 Capital Improvement Plan.

BACKGROUND

A Capital Improvement Plan (CIP) is a community planning and fiscal management tool used to coordinate the location, timing and financing of capital improvements over a multi-year period. The purpose of a CIP is to help preserve existing assets and infrastructure, plan for future asset needs, and assist in the development of budgets, all while balancing community goals and priorities.

At the July 15, 2024 work session, staff presented the Council with a draft of a 5-Year Capital Improvement Plan for the years 2025-2029 with the purpose of building a document to help guide capital improvement decisions brought before the City Council and to be used in conjunction with annual budget discussions. This year's CIP (2025-2029) includes planned and proposed projects within the Public Works Department (Engineering, Streets, and Utilities) and the Parks & Recreation Department (City Facilities, Community Center, Golf Course, and Parks). It is staff's goal that future versions of the City's CIP will reflect projects across all City departments.

During 2025 budget discussions, staff have continued to reference the CIP and more specifically the 2025 projects that were incorporated into 2025 budgets. There have been some minor modifications to the plan since the original July 15, 2024 draft - those changes were presented to Council at various time during the budget process and again at the November 4, 2024 work session. Those changes include:

- ***Pavement Management-Local Streets*** - moved the Flashing Yellow Arrow (FYA) study from 2024 to 2025.
- ***Pavement Management-Partnership Projects***
 - Removed County overlays from 2025.
 - Updated 80th Street-TH 3 to CSAH 73 project details to reflect the possibility of the City leading this project.
 - Updated costs and funding sources for 117th Street project.

- Updated project costs and years based on Dakota County's changes to their 2025-2029 Transportation CIP. Most of the County's changes have been incorporated into the City's plan. Details on these changes were shared and discussed with the Council at the November 4, 2024 work session.
- **Water**
 - Reduced 2025 budget for Well Pump & Service Rehabilitations
 - Removed Babcock Booster Station Pump inspection (completed in 2024)
 - Increased cost and renamed High Service Pump Rehabilitation
 - Added well house logic programmable controllers to each year of CIP
- **Sewer** - Added lift station programmable logic controller to each year of CIP

The current 2025-2029 CIP has an estimated cumulative cost of \$130,198,267, the largest portion of which (\$102,804,517 or 79%) is scheduled for ongoing Pavement Projects over the next five years. Funding for the CIP comes from 19 unique funding streams as reflected in the Funding Source Summary. As one would expect, some of the largest funding streams are scheduled to pay for those above-mentioned pavement projects: \$30.8 million from the Pavement Management Fund (funded by tax levy and franchise fees), \$27.35 million from Special Assessments (resident share of city street project costs), and \$11.65 million from State Aid-Construction (transportation tax funding from State). There is another \$6.55 million in funding from Dakota County and federal grants towards Pavement-Partnership Projects.

The CIP was presented to both the Planning Commission and Park & Recreation Advisory Commission for their review and feedback - both provided support for the current version of the plan. In accordance with Minnesota Statute Section 462.356, the Planning Commission approved a Resolution finding the 2025-2029 CIP in conformance with the City's Comprehensive Plan. A copy of this Resolution is attached for reference.

In addition to the Pavement Management Projects, some of the larger CIP projects planned for 2025 include:

- Phase V of Heritage Village Park: Inclusive Playground/Splash Pad - estimated cost of \$2,650,000 (includes \$2 million in state bond funding)
- Parking lot improvements and ball field renovations at Groveland Park (\$200,000)
- Parking lot improvements at Salem Hills Parks (\$100,000)
- Playground improvements at Southern Lakes Park and the Veterans Memorial Community Center (\$450,000)
- Code compliance updates to the elevator at City Hall (\$105,000)
- Indoor playground within the Brightside Room in the Community Center (\$350,000)

It is worth noting that there are two additional projects, scheduled for consideration in 2025, that will require additional funding discussions before they can proceed:

- **Northside Booster Monopole Construction** - the City has lease agreements with several cellular service providers which allows them to install and operate antennas on city property (primarily water towers). In 2024, the City initiated a feasibility study to consider construction of an alternative site for these antennas. A decision on future construction and funding will be necessary to advance this project.

- **64th Street Outfall Replacement** - the storm sewer outfall along 64th Street at the Mississippi River exhibited rapid deterioration during 2024 flooding, resulting in extensive street flooding in the Heritage Village Park and adjacent marina areas. As the cost of this project is estimated at \$1 million, it is imperative to identify the appropriate timing and funding for the project as the Storm Water Capital Fund lacks the reserves necessary to pay for a project of this size, without restricting its ability to keep up with annual pavement management obligations.

FISCAL IMPACT

The final 2025-2028 Capital Improvement Plan (CIP) will be incorporated into 2025 budgets; and continued planning for 2026 projects will be included in departmental work plans.

RECOMMENDATION

The Council is asked to adopt the attached Resolution, approving the City's 2025-2029 Capital Improvement Plan.

ATTACHMENTS

1. Resolution
2. 2025-2029 Capital Improvement Plan
3. Planning Commission Resolution 2024-01

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING THE 2025 – 2029
CAPITAL IMPROVEMENT PLAN (CIP)**

WHEREAS, City Public Works and Parks Department staff have prepared a five-year Capital Improvement Plan (CIP) for the period of 2025-2029; and

WHEREAS, the Council received an overview of the proposed five-year CIP at the July 15, 2024 Council work session; and

WHEREAS, staff have accounted for the project costs and funding sources as provided for in the five-year CIP in budgeting efforts for the 2025 budget associated with all impacted funding sources; and

WHEREAS, pursuant to the provisions of Minn. Stat. Sec. 462.356, subd. 2, no capital improvement may be authorized by the City until after the City's planning agency has reviewed the proposed capital improvement and reported in writing to the governing body its findings as to compliance of the proposed improvement with the City's Comprehensive Plan; and

WHEREAS, the Planning Commission received the proposed five-year CIP for the period of 2025-2029 at its meeting on October 15, 2024, and has found it to be consistent with the City of Inver Grove Heights' 2040 Comprehensive Plan; and

WHEREAS, following Planning Commission approval, Council met again to review and discuss the CIP at their November 4, 2024 work session.

NOW, THEREFORE BE IT RESOLVED, BY CITY OF INVER GROVE HEIGHTS: that, the City Council of the City of Inver Grove Heights:

- 1) Hereby receives and accepts Planning Commission Resolution 2024-01, finding that the proposed five-year Capital Improvement Plan for the period of 2025-2029 is consistent with the City of Inver Grove Heights' 2040 Comprehensive Plan.
- 2) Approves and adopts the five-year Capital Improvement Plan for the period of 2025-2029.

Approved by the City Council of the City of Inver Grove Heights, Minnesota on this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



5-Year Capital Improvement Plan (2025-2029)



Approved by the Inver Grove Heights City Council
November 12, 2024



TABLE OF CONTENTS

INTRODUCTION (PAGES 1 – 2)

Provides a brief narrative of the purpose of a Capital Improvement Plan and then provides an introduction and overview of the 2025-2029 Capital Improvement Plan.

DEPARTMENT SUMMARY (PAGE 3)

Summarizes project costs by the department managing those projects.

FUNDING SOURCE SUMMARY (PAGE 4)

Summarizes the funding sources that will be utilized for the projects described in the plan.

PROJECTS BY DEPARTMENT (PAGES 5 – 9)

Provides a listing of all projects sorted by the managing department.

PROJECTS BY FUNDING SOURCE (PAGES 10 – 16)

Provides a listing of funding sources, and details of specific projects that are utilizing those funding resources. Projects with multiple funding sources will show up under multiple funding source categories.

UNFUNDED/2025 PRIORITY PROJECTS (PAGE 17)

Provides a listing of projects that are scheduled for consideration in 2025 but require additional funding discussions before they can proceed.

UNFUNDED/UNSCHEDULED PROJECTS (PAGE 18)

Provides a listing of projects that have the potential to surface in future years, however the funding and specific planning for them remain undetermined.

PROJECT DETAILS (PAGES 19 – 155)

The project detail pages provide a description and additional details, such as employee contact, year planned, and amounts for each project in the plan.



INTRODUCTION

A Capital Improvement Plan (CIP) is a community planning and fiscal management tool used to coordinate the location, timing, and financing of capital improvements over a multi-year period. The purpose of a CIP is to help preserve existing assets and infrastructure, plan for future asset needs, and assist in the development of budgets, all while balancing community goals and priorities.

It is important to note that a CIP is a planning document subject to change and evolve over time. Given its five-year outlook, not every project identified in the CIP will be carried out exactly as planned. Additional study and design work, community input and Council direction, and funding availability will influence if and when certain projects are carried out. However, residents can generally expect projects listed in the earlier years of the CIP to be more certain than those in the later years.

This year's CIP (2025-2029) includes planned and proposed projects within the Public Works Department (Engineering, Streets, and Utilities) and the Parks & Recreation Department (City Facilities, Community Center, Golf Course, and Parks). It is staff's goal that future versions of the City's CIP will reflect projects across all City departments.

The current CIP reflects total estimated project costs of \$130,198,267, the largest of which, \$102,804,517 (79%) is scheduled for Pavement Projects over the next five years.

Funding for the CIP is coming from 19 unique funding streams as reflected on the Funding Source Summary. As one would expect, some of the largest funding streams will pay for the above-mentioned pavement projects, including: \$30.8 million from the Pavement Management Fund (funded by tax levy and franchise fees), \$27.35 million from Special Assessments (resident share of city street project costs), and \$11.65 million from State Aid-Construction (transportation tax funding from State). There is another \$6.55 million in funding from Dakota County and Federal Grants towards Pavement-Partnership Projects.

In 2023, the City received the following state bonding appropriations: \$5 million towards the reconstruction of 117th Street and \$2 million for the addition of an inclusive playground and splash pad at Heritage Village Park. Both projects are scheduled for construction to begin in 2025.

The CIP was presented to both the Planning Commission and Park and Recreation Advisory Commission for their review and feedback – both provided support for the current version of the plan.

In addition to the Pavement Management Projects, some of the larger projects planned for 2025 include:

- Phase V of Heritage Village Park, which includes construction of an inclusive playground and splash pad at an estimated cost of \$2,650,600 (originally scheduled for 2024, this project was delayed until 2025);
- Parking lot improvements and ballfield renovations at Groveland Park (\$200,000);
- Parking lot improvements at Salem Hills Parks (\$100,000);
- Playground improvements at Southern Lakes Park and the Veterans Memorial Community Center (\$450,000);
- Code compliance updates to the elevator at City Hall (\$105,000);
- Indoor Playground within Brightside Room in the Community Center (\$350,000)

There are two additional projects, scheduled for consideration in 2025, that will require additional funding discussions before they can proceed:

- Northside Booster Monopole Construction – the City has lease agreements with several cellular service providers which allow them to install and operate antennas on city property (primarily water towers). In 2024, the City initiated a feasibility study to consider construction of an alternative site for these antennas. A decision on future construction and funding will be necessary to advance this project.
- 64th Street Outfall Replacement – the storm sewer outfall along 64th Street at the Mississippi River exhibited rapid deterioration during 2024 flooding, resulting in extensive street flooding in the Heritage Village Park and adjacent marina areas. As the cost of this project is estimated at \$1 million, it is imperative to identify the appropriate timing and funding for the project as the Storm Water Capital Fund lacks the reserves necessary to pay for a project of this size, without restricting its ability to keep up with annual pavement management obligations.

DRAFT

2025 through 2029
Capital Improvement Plan
 Inver Grove Heights, MN
Department Summary

Department	2025	2026	2027	2028	2029	Total
City Facilities	317,000	219,000	228,000	122,000	175,000	1,061,000
Community Center	750,200	564,050	210,000	2,577,000	472,900	4,574,150
Golf Course	90,000	450,000	150,000	90,000	155,000	935,000
Parks	3,400,600	200,000	290,000	300,000	1,450,000	5,640,600
Pavement Mgmt-Local Streets	17,232,913	16,862,990	15,822,696	13,264,034	21,068,844	84,251,477
Pavement Mgmt-Partnership Proj	14,496,790	1,465,000	2,381,250	210,000		18,553,040
Sewer	650,000	965,000	755,000	795,000	850,000	4,015,000
Stormwater	1,335,000	415,000	740,000	395,000	200,000	3,085,000
Water	835,000	1,955,000	2,995,000	1,988,000	310,000	8,083,000
GRAND TOTAL	39,107,503	23,096,040	23,571,946	19,741,034	24,681,744	130,198,267

DRAFT

2025 through 2029
Capital Improvement Plan
 Inver Grove Heights, MN
Funding Source Summary

Source	2025	2026	2027	2028	2029	Total
Central Equipment Fund	3,500	189,000	38,000	52,000		282,500
City Facilities Fund	293,500	12,000	190,000	70,000	175,000	740,500
Community Center Capital Fund	750,200	564,050	210,000	1,077,000	472,900	3,074,150
County-Cost Share	1,173,810					1,173,810
Federal-Grants & Aid	4,419,040					4,419,040
Golf Course Fund	90,000	455,000	150,000	90,000	155,000	940,000
Other Jurisdictions/Agencies	2,133,494	271,166				2,404,660
Park Acquisition & Development Fund	650,600					650,600
Park Capital Replacement Fund	750,000	200,000	290,000	300,000	1,450,000	2,990,000
Pavement Management Fund	6,671,681	6,923,595	8,583,596	3,681,349	4,964,533	30,824,754
Sewer Capital Fund	2,524,577	1,706,999	1,832,561	1,386,067	1,926,788	9,376,992
Special Assessments	5,878,889	5,365,181	5,322,426	4,330,802	6,455,615	27,352,913
State-Bonding	7,000,000					7,000,000
State-MN DOT	300,000	1,070,000				1,370,000
State-State Aid (MSA)	473,450	1,524,615	485,561	3,550,023	5,619,519	11,653,168
Storm Water Capital Fund	1,637,025	1,761,650	1,726,656	1,074,590	1,246,251	7,446,172
Storm Water Capital Fund-NWA	56,000	10,000	15,000			81,000
Storm Water Operating Fund	65,000					65,000
Unfunded	1,500,000			1,500,000		3,000,000
Water Capital Fund	2,736,737	3,042,784	4,728,146	2,629,203	2,216,138	15,353,008
GRAND TOTAL	39,107,503	23,096,040	23,571,946	19,741,034	24,681,744	130,198,267

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2025 through 2029
Capital Improvement Plan
 Inver Grove Heights, MN
Projects By Department

Department	Project #	2025	2026	2027	2028	2029	Total
City Facilities							
ADA Improvements	FAC-2025-06	25,000					25,000
CH-Build 3 Offices (replace filing area)	FAC-2025-01	50,000					50,000
CH-Elevator Code Update	FAC-2025-09	105,000					105,000
CH-Install Ductwork into Data Closets	FAC-003	8,500					8,500
CH-Lower Level Carpet	FAC-2027-04			20,000			20,000
CH-Replace Failing Heat Pumps in Data Closets	FAC-002	14,000					14,000
FIRE-Fire Station #1 Roof	FAC-2027-01			95,000			95,000
FIRE-Replace 4 Exhaust Fans at FS#1	FAC-2028-02				17,000		17,000
FIRE-Replace Roof Hatch at FS#3	FAC-2028-04				8,000		8,000
FIRE-Replace roof on FS #3	FAC-2029-01					175,000	175,000
FIRE-Station #1 Boiler/Pumps	FAC-2025-02	35,000					35,000
FIRE-Station #1 Roof Top Unit	FAC-2027-02			75,000			75,000
FIRE-Station #3 Roof Exhaust Fans	FAC-2026-01		6,000				6,000
FIRE-Update Fire Alarm Panels (FS#1&3)	FAC-2025-03	21,000					21,000
FIRE-Update Locker Rooms at FS#1	FAC-2028-03				15,000		15,000
GOLF-AC Unit #1	FAC-2026-02		5,000				5,000
Lighting Improvements	FAC-001	20,000					20,000
PW-Cold Storage Sprinklers	FAC-2026-04		129,000				129,000
PW-Generator	FAC-2026-05		60,000				60,000
PW-Replace Electric Heater (Riser Room)	FAC-2028-06				12,000		12,000
PW-Replace Oil Burner	FAC-2028-05				40,000		40,000
PW-Roof Exhaust Fans	FAC-2027-03			38,000			38,000
Replace Water Heaters	FAC-004	3,500	6,000		30,000		39,500
Rich Valley-Boiler	FAC-2025-04	15,000					15,000
WTP-Exhaust Unit 2	FAC-2026-03		13,000				13,000
WTP-Roof Top Unit	FAC-2025-05	20,000					20,000
City Facilities Total		317,000	219,000	228,000	122,000	175,000	1,061,000

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Department	Project #	2025	2026	2027	2028	2029	Total
Community Center							
AQ-ADA Lift	VMCC-2026-01		7,500				7,500
AQ-Dive Pool 1 Meter Dive Board	VMCC-2029-04					6,900	6,900
AQ-Dive Pool 1 Meter Dive Board Stand	VMCC-2029-05					14,000	14,000
AQ-Dive Pool 3 Meter Dive Board	VMCC-2027-01			8,000			8,000
AQ-Dive Pool 3 Meter Dive Board Stand	VMCC-2027-02			37,000			37,000
AQ-Lap Pool Bleachers (portable)	VMCC-2026-02		18,250				18,250
AQ-Lap Pool Lane Lines (16)	VMCC-2028-03				7,000		7,000
AQ-Lap Pool Stadium Seating	VMCC-2026-03		40,000				40,000
AQ-Lifeguard Lockers	VMCC-2026-04		22,000				22,000
AQ-Play Equipment in zero depth pool	VMCC-2025-05	80,000					80,000
AQ-Tile back of spa wall	VMCC-2028-01				10,000		10,000
AR-Card Reader locks for P&R Admin Office	VMCC-2025-11	7,000					7,000
AR-Doors/frames(East Rink set 2)	VMCC-2026-07		13,000				13,000
AR-East Rink Matting	VMCC-2027-04			45,000			45,000
AR-Paint Team Rooms & Restrooms	VMCC-2025-03	15,000					15,000
AR-Replace R-22	VMCC-2026-05		200,000				200,000
AR-Replace Roof Top Unit #1	VMCC-2029-03					80,000	80,000
AR - Volleyball poles/stands	VMCC-2025-04	10,000					10,000
Common Areas Updates	VMCC-002		20,000		20,000		40,000
FIT-Fitness Center Flooring	VMCC-2025-02	65,000					65,000
FIT-Fitness Studio Floor	VMCC-2026-06		32,000				32,000
Fitness Equipment (Annual Replacements)	VMCC-001	40,000	40,000		40,000		120,000
GR-Benches-BP room/pool deck	VMCC-2025-06	12,700					12,700
GR-Brightside Room Reconfiguration	VMCC-2025-01	350,000					350,000
GR-Card Access	VMCC-2029-01					27,000	27,000
GR-IT server/panel upgrade	VMCC-2026-11		10,000				10,000
GR-Locker Room Lockers	VMCC-2027-03			120,000			120,000
GR-Repair Rear Grove Stairs	VMCC-2025-10	38,000					38,000
MEC-Armory Link Furnace	VMCC-2029-06					15,000	15,000
MEC- HVAC (Daycare)	VMCC-2025-08	50,000					50,000
MEC-Radiant Heat (West Rink)	VMCC-2025-09	75,000					75,000
MEC-Replace ADA Door Openers	VMCC-2025-07	7,500					7,500
MEC-Replace East/West Rink Compressors (3)	VMCC-2028-02				2,500,000		2,500,000
MEC-Replace HVAC (Fitness Studio)	VMCC-2029-02					80,000	80,000
MEC-Replace HVAC (Grove Room 2)	VMCC-2026-08		55,000				55,000
MEC-Replace HVAC (Life Guard Room)	VMCC-2026-09		50,000				50,000
MEC-Replace HVAC (Make Up Air East Rink)	VMCC-2026-10		56,300				56,300
MEC-Replace Roof Top Unit #4	VMCC-2029-09					80,000	80,000
MEC-Roof Top Unit 1 (Arena)	VMCC-2029-08					90,000	90,000
MEC-Roof Top Unit 3 (Community Room 1-Arena)	VMCC-2029-07					80,000	80,000
Community Center Total		750,200	564,050	210,000	2,577,000	472,900	4,574,150

Department	Project #	2025	2026	2027	2028	2029	Total
Golf Course							
100" width Fairway Mower	GOLF-2027-01			60,000			60,000
11' Deck Rough Mower	GOLF-2027-02			75,000			75,000
Aerator	GOLF-2029-01					55,000	55,000
Ball Machine #2 Replacement	GC-2025-01	10,000					10,000
Clubhouse/Front end Landscaping	GC-2026-02		100,000				100,000
Clubhouse Updates	GC-2029-01					100,000	100,000
Golf Cart Replacement	GC-2026-01		250,000				250,000
Replace Storm Shelter - Hole #15	GC-2025-03	20,000					20,000
Replace Storm Shelter - Hole #5	GC-2025-02	20,000					20,000
Seeder	GOLF-2025-01	25,000					25,000
Steps replacement out on course	GOLF-001	15,000	15,000	15,000			45,000
Triplex Greens Mower 2WD (2)	GOLF-2028-01				90,000		90,000
Triplex Tee Mower 3WD (2)	GOLF-2026-01		85,000				85,000
Golf Course Total		90,000	450,000	150,000	90,000	155,000	935,000

Parks

Ernster Park Playground	PKS-2028-01				150,000		150,000
Groveland Park Ballfield Renovation	PKS-2025-05	100,000					100,000
Groveland Park Hockey Rink	PKS-2027-02			60,000			60,000
Groveland Park Parking Lot	PKS-2025-01	100,000					100,000
Groveland Park Tennis Courts	PKS-2029-01					150,000	150,000
HVP-Phase 5 (Playground/Splash Pad)	PKS-2025-06	2,650,600					2,650,600
Lions Park Playground	PKS-2028-02				150,000		150,000
Oakwood Park Hockey Rink	PKS-2027-01			80,000			80,000
Rich Valley Parking/trails mill/overlay	PKS-2029-03					1,150,000	1,150,000
Salem Hills Park Parking Lot	PKS-2025-02	100,000					100,000
Salem Hills Park Playground	PKS-2027-03			150,000			150,000
Sleepy Hollow Playground	PKS-2026-02		100,000				100,000
Southern Lakes Park Playground	PKS-2025-03	150,000					150,000
South Valley Park Trail	PKS-2026-01		100,000				100,000
VMCC Playground	PKS-2025-04	300,000					300,000
VMCC Skate Park	PKS-2029-02					150,000	150,000
Parks Total		3,400,600	200,000	290,000	300,000	1,450,000	5,640,600

Pavement Mgmt-Local Streets

Annual Pavement Management Initiative Projects	PMI-001	15,607,913	15,362,990	14,302,696	12,734,034	20,533,844	78,541,477
Broad Area Patching	PMI-002	230,000	240,000	250,000	260,000	260,000	1,240,000
Cahill Ave Traffic Study	PMI-006	95,000					95,000
Crack Sealing and Pavement Rejuvenation	PMI-003	220,000	225,000	230,000	230,000	230,000	1,135,000
IGH Flashing Yellow Area (FYA) Study	PMI-007	50,000					50,000
South Grove Maintenance Overlay	PMI-008	1,000,000	1,000,000	1,000,000			3,000,000
Traffic Calming & Safety Improvements	PMI-004	30,000	35,000	40,000	40,000	45,000	190,000
Pavement Mgmt-Local Streets Total		17,232,913	16,862,990	15,822,696	13,264,034	21,068,844	84,251,477

Department	Project #	2025	2026	2027	2028	2029	Total
Pavement Mgmt-Partnership Proj							
117th Street	PMO-2024-01	11,171,790					11,171,790
70th St at TH 52-West Ramp Improvement	PMMN-2028-01				210,000		210,000
70th St (CSAH 26)-CSAH 73-Cahill Lane Reduction	PMDC-2024-02	60,000	15,000	705,000			780,000
70th St (CSAH 26)-TH3 to CSAH 73	PMDC-2024-01	90,000	180,000	1,500,000			1,770,000
80th St (CSAH 28)-CSAH 73-Bowman Lane Reduction	PMDC-2024-03	400,000					400,000
80th St (CSAH 28)-TH 3to CSAH 73	PMDC-2025-01	450,000					450,000
Argenta/I-494 Interchange-Preliminary Engineering	PMDC-2024-04	50,000					50,000
Argenta/Westcott/TH 149 FYA	PMO-2025-01	75,000					75,000
Babcock Trail (CSAH 73) - Multi-Use Trail	PMO-2025-02	1,800,000					1,800,000
Barbara Ave Soundwall (TH 52)	PMMN-2025-01	400,000	1,270,000				1,670,000
County Overlays	PMDC-001			120,000			120,000
CSAH 71/CSAH 32 Intersection - Scoping Study	PMDC-2027-01			56,250			56,250
Pavement Mgmt-Partnership Proj Total		14,496,790	1,465,000	2,381,250	210,000	0	18,553,040

Sewer

Lift Station - Programmable Logic Controller	SEW-2025-01	10,000		15,000		20,000	45,000
Lift Station Rehabilitation	SEW-003		275,000				275,000
Sanitary Sewer Cleaning & Televising	SEW-002	370,000	390,000	410,000	430,000	450,000	2,050,000
Sanitary Sewer Rehabilitation	SEW-001	270,000	300,000	330,000	365,000	380,000	1,645,000
Sewer Total		650,000	965,000	755,000	795,000	850,000	4,015,000

Stormwater

64th Street Outfall Replacement	STW-2025-03	1,000,000					1,000,000
Dickman Trail - Outfall Culvert Replacement	STW-2025-01	75,000	75,000	550,000			700,000
Marcott Woods Park - Ravine Erosion Restoration	STW-2026-02		150,000				150,000
Minor Drainage Improvements	STW-001	85,000	85,000	90,000	100,000	120,000	480,000
MS4 Program Implementation Efforts	STW-2026-01		20,000	30,000			50,000
Pond JP-1 Outlet Skimmer	STW-2025-02	50,000					50,000
Raingarden Inlet Rehabilitation	STW-003		20,000		20,000		40,000
Schmidt Lake Outfall Channel	STW-2028-01				200,000		200,000
Storm Sewer Televising	STW-002	60,000	65,000	70,000	75,000	80,000	350,000
Stormwater Rate Study	STW-2024-02	65,000					65,000
Stormwater Total		1,335,000	415,000	740,000	395,000	200,000	3,085,000

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Department	Project #	2025	2026	2027	2028	2029	Total
Water							
Automated Metering Infrastructure (AMI)	WAT-2023-04	200,000	1,600,000	1,600,000	1,600,000		5,000,000
Groundwater Wells - Programmable Logic Controllers	WAT-2025-01	20,000	20,000	25,000	25,000	30,000	120,000
Northside Booster Monopole Construction	2024-18	500,000					500,000
Northside Water Tower Painting	WAT-2027-01		100,000	1,050,000			1,150,000
SCADA System Upgrade	WAT-2027-03				100,000		100,000
Water System Management Plan & Studies	WAT-2027-02			70,000			70,000
Water Treatment Plant High Service Pump Rehab	WAT-2023-02	50,000	55,000	55,000	58,000	60,000	278,000
Water Treatment Plant Sludge Pump Replacement	WAT-002	35,000	40,000	45,000	45,000	50,000	215,000
Well Pump & Service Rehabilitation (Pumps & VFD's)	WAT-001	30,000	140,000	150,000	160,000	170,000	650,000
Water Total		835,000	1,955,000	2,995,000	1,988,000	310,000	8,083,000
GRAND TOTAL		39,107,503	23,096,040	23,571,946	19,741,034	24,681,744	130,198,267

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2025 through 2029
Capital Improvement Plan
 Inver Grove Heights, MN
Projects By Funding Source Summary

Source	Project #	2025	2026	2027	2028	2029	Total
Central Equipment Fund							
Replace Water Heaters	FAC-004	3,500					3,500
PW-Cold Storage Sprinklers	FAC-2026-04		129,000				129,000
PW-Generator	FAC-2026-05		60,000				60,000
PW-Roof Exhaust Fans	FAC-2027-03			38,000			38,000
PW-Replace Oil Burner	FAC-2028-05				40,000		40,000
PW-Replace Electric Heater (Riser Room)	FAC-2028-06				12,000		12,000
Central Equipment Fund Total		3,500	189,000	38,000	52,000	0	282,500
City Facilities Fund							
Lighting Improvements	FAC-001	20,000					20,000
CH-Replace Failing Heat Pumps in Data Closets	FAC-002	14,000					14,000
CH-Install Ductwork into Data Closets	FAC-003	8,500					8,500
Replace Water Heaters	FAC-004		6,000		30,000		36,000
CH-Build 3 Offices (replace filing area)	FAC-2025-01	50,000					50,000
FIRE-Station #1 Boiler/Pumps	FAC-2025-02	35,000					35,000
FIRE-Update Fire Alarm Panels (FS#1&3)	FAC-2025-03	21,000					21,000
Rich Valley-Boiler	FAC-2025-04	15,000					15,000
ADA Improvements	FAC-2025-06	25,000					25,000
CH-Elevator Code Update	FAC-2025-09	105,000					105,000
FIRE-Station #3 Roof Exhaust Fans	FAC-2026-01		6,000				6,000
FIRE-Fire Station #1 Roof	FAC-2027-01			95,000			95,000
FIRE-Station #1 Roof Top Unit	FAC-2027-02			75,000			75,000
CH-Lower Level Carpet	FAC-2027-04			20,000			20,000
FIRE-Replace 4 Exhaust Fans at FS#1	FAC-2028-02				17,000		17,000
FIRE-Update Locker Rooms at FS#1	FAC-2028-03				15,000		15,000
FIRE-Replace Roof Hatch at FS#3	FAC-2028-04				8,000		8,000
FIRE-Replace roof on FS #3	FAC-2029-01					175,000	175,000
City Facilities Fund Total		293,500	12,000	190,000	70,000	175,000	740,500

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Source	Project #	2025	2026	2027	2028	2029	Total
Community Center Capital Fund							
Fitness Equipment (Annual Replacements)	VMCC-001	40,000	40,000		40,000		120,000
Common Areas Updates	VMCC-002		20,000		20,000		40,000
GR-Brightside Room Reconfiguration	VMCC-2025-01	350,000					350,000
FIT-Fitness Center Flooring	VMCC-2025-02	65,000					65,000
AR-Paint Team Rooms & Restrooms	VMCC-2025-03	15,000					15,000
AR - Volleyball poles/stands	VMCC-2025-04	10,000					10,000
AQ-Play Equipment in zero depth pool	VMCC-2025-05	80,000					80,000
GR-Benches-BP room/pool deck	VMCC-2025-06	12,700					12,700
MEC-Replace ADA Door Openers	VMCC-2025-07	7,500					7,500
MEC- HVAC (Daycare)	VMCC-2025-08	50,000					50,000
MEC-Radiant Heat (West Rink)	VMCC-2025-09	75,000					75,000
GR-Repair Rear Grove Stairs	VMCC-2025-10	38,000					38,000
AR-Card Reader locks for P&R Admin Office	VMCC-2025-11	7,000					7,000
AQ-ADA Lift	VMCC-2026-01		7,500				7,500
AQ-Lap Pool Bleachers (portable)	VMCC-2026-02		18,250				18,250
AQ-Lap Pool Stadium Seating	VMCC-2026-03		40,000				40,000
AQ-Lifeguard Lockers	VMCC-2026-04		22,000				22,000
AR-Replace R-22	VMCC-2026-05		200,000				200,000
FIT-Fitness Studio Floor	VMCC-2026-06		32,000				32,000
AR-Doors/frames(East Rink set 2)	VMCC-2026-07		13,000				13,000
MEC-Replace HVAC (Grove Room 2)	VMCC-2026-08		55,000				55,000
MEC-Replace HVAC (Life Guard Room)	VMCC-2026-09		50,000				50,000
MEC-Replace HVAC (Make Up Air East Rink)	VMCC-2026-10		56,300				56,300
GR-IT server/panel upgrade	VMCC-2026-11		10,000				10,000
AQ-Dive Pool 3 Meter Dive Board	VMCC-2027-01			8,000			8,000
AQ-Dive Pool 3 Meter Dive Board Stand	VMCC-2027-02			37,000			37,000
GR-Locker Room Lockers	VMCC-2027-03			120,000			120,000
AR-East Rink Matting	VMCC-2027-04			45,000			45,000
AQ-Tile back of spa wall	VMCC-2028-01				10,000		10,000
MEC-Replace East/West Rink Compressors (3)	VMCC-2028-02				1,000,000		1,000,000
AQ-Lap Pool Lane Lines (16)	VMCC-2028-03				7,000		7,000
GR-Card Access	VMCC-2029-01					27,000	27,000
MEC-Replace HVAC (Fitness Studio)	VMCC-2029-02					80,000	80,000
AR-Replace Roof Top Unit #1	VMCC-2029-03					80,000	80,000
AQ-Dive Pool 1 Meter Dive Board	VMCC-2029-04					6,900	6,900
AQ-Dive Pool 1 Meter Dive Board Stand	VMCC-2029-05					14,000	14,000
MEC-Armory Link Furnace	VMCC-2029-06					15,000	15,000
MEC-Roof Top Unit 3 (Community Room 1-Arena)	VMCC-2029-07					80,000	80,000
MEC-Roof Top Unit 1 (Arena)	VMCC-2029-08					90,000	90,000
MEC-Replace Roof Top Unit #4	VMCC-2029-09					80,000	80,000
Community Center Capital Fund Total		750,200	564,050	210,000	1,077,000	472,900	3,074,150

Source	Project #	2025	2026	2027	2028	2029	Total
County-Cost Share							
Babcock Trail (CSAH 73) - Multi-Use Trail	PMO-2025-02	1,173,810					1,173,810
County-Cost Share Total		1,173,810	0	0	0	0	1,173,810

Federal-Grants & Aid

117th Street	PMO-2024-01	4,000,000					4,000,000
Babcock Trail (CSAH 73) - Multi-Use Trail	PMO-2025-02	419,040					419,040
Federal-Grants & Aid Total		4,419,040	0	0	0	0	4,419,040

Golf Course Fund

GOLF-AC Unit #1	FAC-2026-02		5,000				5,000
Ball Machine #2 Replacement	GC-2025-01	10,000					10,000
Replace Storm Shelter - Hole #5	GC-2025-02	20,000					20,000
Replace Storm Shelter - Hole #15	GC-2025-03	20,000					20,000
Golf Cart Replacement	GC-2026-01		250,000				250,000
Clubhouse/Front end Landscaping	GC-2026-02		100,000				100,000
Clubhouse Updates	GC-2029-01					100,000	100,000
Steps replacement out on course	GOLF-001	15,000	15,000	15,000			45,000
Seeder	GOLF-2025-01	25,000					25,000
Triplex Tee Mower 3WD (2)	GOLF-2026-01		85,000				85,000
100" width Fairway Mower	GOLF-2027-01			60,000			60,000
11' Deck Rough Mower	GOLF-2027-02			75,000			75,000
Triplex Greens Mower 2WD (2)	GOLF-2028-01				90,000		90,000
Aerator	GOLF-2029-01					55,000	55,000
Golf Course Fund Total		90,000	455,000	150,000	90,000	155,000	940,000

Other Jurisdictions/Agencies

80th St (CSAH 28)-TH 3to CSAH 73	PMDC-2025-01	247,500					247,500
Annual Pavement Management Initiative Projects	PMI-001	1,885,994	271,166				2,157,160
Other Jurisdictions/Agencies Total		2,133,494	271,166	0	0	0	2,404,660

Park Acquisition & Development Fund

HVP-Phase 5 (Playground/Splash Pad)	PKS-2025-06	650,600					650,600
Park Acquisition & Development Fund Total		650,600	0	0	0	0	650,600

Source	Project #	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund							
Groveland Park Parking Lot	PKS-2025-01	100,000					100,000
Salem Hills Park Parking Lot	PKS-2025-02	100,000					100,000
Southern Lakes Park Playground	PKS-2025-03	150,000					150,000
VMCC Playground	PKS-2025-04	300,000					300,000
Groveland Park Ballfield Renovation	PKS-2025-05	100,000					100,000
South Valley Park Trail	PKS-2026-01		100,000				100,000
Sleepy Hollow Playground	PKS-2026-02		100,000				100,000
Oakwood Park Hockey Rink	PKS-2027-01			80,000			80,000
Groveland Park Hockey Rink	PKS-2027-02			60,000			60,000
Salem Hills Park Playground	PKS-2027-03			150,000			150,000
Ernster Park Playground	PKS-2028-01				150,000		150,000
Lions Park Playground	PKS-2028-02				150,000		150,000
Groveland Park Tennis Courts	PKS-2029-01					150,000	150,000
VMCC Skate Park	PKS-2029-02					150,000	150,000
Rich Valley Parking/trails mill/overlay	PKS-2029-03					1,150,000	1,150,000
Park Capital Replacement Fund Total		750,000	200,000	290,000	300,000	1,450,000	2,990,000

Pavement Management Fund

70th St (CSAH 26)-TH3 to CSAH 73	PMDC-2024-01	90,000	180,000	1,300,000			1,570,000
70th St (CSAH 26)-CSAH 73-Cahill Lane Reduction	PMDC-2024-02	60,000	15,000	705,000			780,000
80th St (CSAH 28)-CSAH 73-Bowman Lane Reduction	PMDC-2024-03	400,000					400,000
Argenta/I-494 Interchange-Preliminary Engineering	PMDC-2024-04	50,000					50,000
80th St (CSAH 28)-TH 3to CSAH 73	PMDC-2025-01	146,500					146,500
CSAH 71/CSAH 32 Intersection - Scoping Study	PMDC-2027-01			56,250			56,250
Annual Pavement Management Initiative Projects	PMI-001	4,018,031	5,228,595	5,002,346	3,088,349	4,429,533	21,766,854
Broad Area Patching	PMI-002	230,000	240,000	250,000	260,000	260,000	1,240,000
Crack Sealing and Pavement Rejuvenation	PMI-003	220,000	225,000	230,000	230,000	230,000	1,135,000
Traffic Calming & Safety Improvements	PMI-004	30,000	35,000	40,000	40,000	45,000	190,000
Cahill Ave Traffic Study	PMI-006	95,000					95,000
IGH Flashing Yellow Area (FYA) Study	PMI-007	50,000					50,000
South Grove Maintenance Overlay	PMI-008	1,000,000	1,000,000	1,000,000			3,000,000
70th St at TH 52-West Ramp Improvement	PMMN-2028-01				63,000		63,000
Argenta/Westcott/TH 149 FYA	PMO-2025-01	75,000					75,000
Babcock Trail (CSAH 73) - Multi-Use Trail	PMO-2025-02	207,150					207,150
Pavement Management Fund Total		6,671,681	6,923,595	8,583,596	3,681,349	4,964,533	30,824,754

Source	Project #	2025	2026	2027	2028	2029	Total
Sewer Capital Fund							
County Overlays	PMDC-001			25,000			25,000
Annual Pavement Management Initiative Projects	PMI-001	1,874,577	741,999	1,052,561	570,067	1,076,788	5,315,992
70th St at TH 52-West Ramp Improvement	PMMN-2028-01				21,000		21,000
Sanitary Sewer Rehabilitation	SEW-001	270,000	300,000	330,000	365,000	380,000	1,645,000
Sanitary Sewer Cleaning & Televising	SEW-002	370,000	390,000	410,000	430,000	450,000	2,050,000
Lift Station Rehabilitation	SEW-003		275,000				275,000
Lift Station - Programmable Logic Controller	SEW-2025-01	10,000		15,000		20,000	45,000
Sewer Capital Fund Total		2,524,577	1,706,999	1,832,561	1,386,067	1,926,788	9,376,992

Special Assessments

Annual Pavement Management Initiative Projects	PMI-001	3,707,099	5,365,181	5,322,426	4,330,802	6,455,615	25,181,123
117th Street	PMO-2024-01	2,171,790					2,171,790
Special Assessments Total		5,878,889	5,365,181	5,322,426	4,330,802	6,455,615	27,352,913

State-Bonding

HVP-Phase 5 (Playground/Splash Pad)	PKS-2025-06	2,000,000					2,000,000
117th Street	PMO-2024-01	5,000,000					5,000,000
State-Bonding Total		7,000,000	0	0	0	0	7,000,000

State-MN DOT

Barbara Ave Soundwall (TH 52)	PMMN-2025-01	300,000	1,070,000				1,370,000
State-MN DOT Total		300,000	1,070,000	0	0	0	1,370,000

State-State Aid (MSA)

Annual Pavement Management Initiative Projects	PMI-001	373,450	1,324,615	485,561	3,550,023	5,619,519	11,353,168
Barbara Ave Soundwall (TH 52)	PMMN-2025-01	100,000	200,000				300,000
State-State Aid (MSA) Total		473,450	1,524,615	485,561	3,550,023	5,619,519	11,653,168

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Source	Project #	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund							
County Overlays	PMDC-001			70,000			70,000
Annual Pavement Management Initiative Projects	PMI-001	1,367,025	1,356,650	931,656	583,590	1,046,251	5,285,172
70th St at TH 52-West Ramp Improvement	PMMN-2028-01				96,000		96,000
Minor Drainage Improvements	STW-001	85,000	85,000	90,000	100,000	120,000	480,000
Storm Sewer Televising	STW-002	60,000	65,000	70,000	75,000	80,000	350,000
Raingarden Inlet Rehabilitation	STW-003		20,000		20,000		40,000
Dickman Trail - Outfall Culvert Replacement	STW-2025-01	75,000	75,000	550,000			700,000
Pond JP-1 Outlet Skimmer	STW-2025-02	50,000					50,000
MS4 Program Implementation Efforts	STW-2026-01		10,000	15,000			25,000
Marcott Woods Park - Ravine Erosion Restoration	STW-2026-02		150,000				150,000
Schmidt Lake Outfall Channel	STW-2028-01				200,000		200,000
Storm Water Capital Fund Total		1,637,025	1,761,650	1,726,656	1,074,590	1,246,251	7,446,172

Storm Water Capital Fund-NWA

80th St (CSAH 28)-TH 3to CSAH 73	PMDC-2025-01	56,000					56,000
MS4 Program Implementation Efforts	STW-2026-01		10,000	15,000			25,000
Storm Water Capital Fund-NWA Total		56,000	10,000	15,000	0	0	81,000

Storm Water Operating Fund

Stormwater Rate Study	STW-2024-02	65,000					65,000
Storm Water Operating Fund Total		65,000	0	0	0	0	65,000

Unfunded

Northside Booster Monopole Construction	2024-18	500,000					500,000
64th Street Outfall Replacement	STW-2025-03	1,000,000					1,000,000
MEC-Replace East/West Rink Compressors (3)	VMCC-2028-02				1,500,000		1,500,000
Unfunded Total		1,500,000	0	0	1,500,000	0	3,000,000

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Source	Project #	2025	2026	2027	2028	2029	Total
Water Capital Fund							
WTP-Roof Top Unit	FAC-2025-05	20,000					20,000
WTP-Exhaust Unit 2	FAC-2026-03		13,000				13,000
County Overlays	PMDC-001			25,000			25,000
70th St (CSAH 26)-TH3 to CSAH 73	PMDC-2024-01			200,000			200,000
Annual Pavement Management Initiative Projects	PMI-001	2,381,737	1,074,784	1,508,146	611,203	1,906,138	7,482,008
70th St at TH 52-West Ramp Improvement	PMMN-2028-01				30,000		30,000
Well Pump & Service Rehabilitation (Pumps & VFD's)	WAT-001	30,000	140,000	150,000	160,000	170,000	650,000
Water Treatment Plant Sludge Pump Replacement	WAT-002	35,000	40,000	45,000	45,000	50,000	215,000
Water Treatment Plant High Service Pump Rehab	WAT-2023-02	50,000	55,000	55,000	58,000	60,000	278,000
Automated Metering Infrastructure (AMI)	WAT-2023-04	200,000	1,600,000	1,600,000	1,600,000		5,000,000
Groundwater Wells - Programmable Logic Controllers	WAT-2025-01	20,000	20,000	25,000	25,000	30,000	120,000
Northside Water Tower Painting	WAT-2027-01		100,000	1,050,000			1,150,000
Water System Management Plan & Studies	WAT-2027-02			70,000			70,000
SCADA System Upgrade	WAT-2027-03				100,000		100,000
Water Capital Fund Total		2,736,737	3,042,784	4,728,146	2,629,203	2,216,138	15,353,008

GRAND TOTAL	39,107,503	23,096,040	23,571,946	19,741,034	24,681,744	130,198,267
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Unfunded Projects
Inver Grove Heights, MN
UNFUNDED - 2025 PRIORITY

Department	Project #	2025	Total
Stormwater			
64th Street Outfall Replacement	STW-2025-03	1,000,000	1,000,000
Unfunded		1,000,000	1,000,000
Stormwater Total		1,000,000	1,000,000
Water			
Northside Booster Monopole Construction	2024-18	500,000	500,000
Unfunded		500,000	500,000
Water Total		500,000	500,000
GRAND TOTAL		1,500,000	1,500,000

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Unfunded Projects
Inver Grove Heights, MN
UNFUNDED - UNSCHEDULED

Department	Project #	Year Undetermined	Total
Pavement Mgmt-Local Streets			
65th Street Extension (TH 3 to Babcock Trl)	PMI-010	8,746,000	8,746,000
Pavement Management Fund		500,000	500,000
Sewer Capital Fund		50,000	50,000
Special Assessments		5,150,000	5,150,000
State-State Aid (MSA)		2,000,000	2,000,000
Storm Water Capital Fund-NWA		275,000	275,000
Water Capital Fund		771,000	771,000
Railroad Quiet Zone Upgrades	PMI-0XX	2,800,000	2,800,000
Unfunded		2,800,000	2,800,000
Pavement Mgmt-Local Streets Total		11,546,000	11,546,000
Pavement Mgmt-Partnership Proj			
Akron Avenue - CSAH 32 to Rosemount	PMDC-2025-02	1,300,000	1,300,000
Pavement Management Fund		1,300,000	1,300,000
Pavement Mgmt-Partnership Proj Total		1,300,000	1,300,000
Sewer			
B-Line Lift Station & Force Main	SEW-004	5,200,000	5,200,000
Sewer Capital Fund		5,200,000	5,200,000
Sewer Total		5,200,000	5,200,000
Stormwater			
Unprogrammed Stormwater CIP Projects	STW-007	19,600,000	19,600,000
Storm Water Capital Fund		19,600,000	19,600,000
Future NWA Trunk Storm Sewer Outfalls	STW-008	9,500,000	9,500,000
Storm Water Capital Fund-NWA		9,500,000	9,500,000
Stormwater Total		29,100,000	29,100,000
GRAND TOTAL		47,146,000	47,146,000

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-001

Project Name Lighting Improvements

Total Project Cost \$275,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

The city's lighting throughout is old and inefficient. All lighting is to be changed to LED for brighter lighting and cost effectiveness. Some of the buildings are using the original lights that are dim and the bulbs are going out of production.

2023 = \$134,000 \$14,000 Fire Station #1 Replace Lighting in Truck Storage Bay \$25,000 Public Works Replace Lighting in Sand/Salt Garage \$10,000 Public Works Replace Lighting in Cold Storage \$85,000 Police Replace Lighting Controls System

2024 = \$121,000 \$15,000 Fire Station #3 Replace Lighting to LED \$12,000 Public Works Replace Lighting in Truck Storage Bay \$20,000 City Hall Replace Lights in Offices to LED \$54,000 City Hall Replace City Hall Main Areas to LED \$10,000 Golf Course Replace Lighting to LED \$10,000 Rich Valley Replace Lighting to LED

2025 = \$20,000 \$20,000 Fire Station #1 Replace Office Lights to LED

Prior	Expenditures	2025	2026	2027	2028	2029	Total
255,000	Repairs/Maintenance	20,000	0	0	0	0	20,000
	Total	20,000	0	0	0	0	20,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
255,000	City Facilities Fund	20,000	0	0	0	0	20,000
	Total	20,000	0	0	0	0	20,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-002

Project Name CH-Replace Failing Heat Pumps in Data Closets

Total Project Cost \$42,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

The data closets with the servers supply access points to our employees and IT personnel. The units are under-sized and are creating failing conditions for the units and spaces around them.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
28,000	Repairs/Maintenance	14,000	0	0	0	0	14,000
Total		14,000	0	0	0	0	14,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
28,000	City Facilities Fund	14,000	0	0	0	0	14,000
Total		14,000	0	0	0	0	14,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-003

Project Name CH-Install Ductwork into Data Closets

Total Project Cost \$25,000

Type Repairs/Maintenance

Status Active

Department City Facilities

Category City Facilities

Description

The data closets with the servers supply access points to our employees and IT personnel. The units are under-sized and are creating failing conditions for the units and spaces around them and will need ductwork replaced to feed air to the new heat pumps.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
16,500	Repairs/Maintenance	8,500	0	0	0	0	8,500
Total		8,500	0	0	0	0	8,500

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
16,500	City Facilities Fund	8,500	0	0	0	0	8,500
Total		8,500	0	0	0	0	8,500

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-004

Project Name Replace Water Heaters

Total Project Cost \$39,500 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

The Public works water heater is original and is over 15+ years. The water heater is failing with rust and water showing in different spots. 2025 = \$3,500 \$3,500 Public Works Replace Water Heater for Locker Room The fire station water heaters are original are over 20+ years. The water heater is failing with rust and water showing in different spots. The water heaters supply water to the City Hall and Police Department. The units are have high recovery ability, but they are starting to fail due to the water of IGH and the age of the building. 2026 = \$6,000 \$6,000 Fire Station #3 2028 = \$30,000 City Hall x 2

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	3,500	6,000	0	30,000	0	39,500
Total	3,500	6,000	0	30,000	0	39,500

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	6,000	0	30,000	0	36,000
Central Equipment Fund	3,500	0	0	0	0	3,500
Total	3,500	6,000	0	30,000	0	39,500

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	FAC-2025-01		
Project Name	CH-Build 3 Offices (replace filing area)		
Total Project Cost	\$50,000	Department	City Facilities
Type	Repairs/Maintenance	Category	City Facilities
Status	Active		

Description

City hall is used by staff and has a filing storage space for paper storage. City hall is in the process of going paperfree and does not need as much storage space. The existing space could be reused to furnish offices in our ever growing employee pool.

Expenditures	2025	2026	2027	2028	2029	Total
Improvement	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2025-02

Project Name FIRE-Station #1 Boiler/Pumps

Total Project Cost \$35,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Fire Station #1 is used by IGH Fire Department. The boiler pumps and motors feed the outside radiation lines that heat the main lobby areas. The boiler system is failing and will need to be updated to keep the building warm.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	35,000	0	0	0	0	35,000
Total	35,000	0	0	0	0	35,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	35,000	0	0	0	0	35,000
Total	35,000	0	0	0	0	35,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2025-03

Project Name FIRE-Update Fire Alarm Panels (FS#1&3)

Total Project Cost \$30,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Fire Stations #1 & #3 are used by IGH Fire Department. The fire alarm panels are original to the buildings and 20+ years old. The dialer is still using the old telephone technology and needs to be updated to cell service. 2025 \$8,000 Fire Station #1 2025 \$13,000 Fire Station #3

Prior	Expenditures	2025	2026	2027	2028	2029	Total
9,000	Repairs/Maintenance	21,000	0	0	0	0	21,000
Total		21,000	0	0	0	0	21,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
9,000	City Facilities Fund	21,000	0	0	0	0	21,000
Total		21,000	0	0	0	0	21,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2025-04

Project Name Rich Valley-Boiler

Total Project Cost \$15,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

The mainetnace building at Rich Valley Park is used by parks staff to do maintenance at the park. The boiler pumps and motors feed the outside radiation lines that heat the maintenance building. The boiler system is failing and will need to be updated to keep the building warm.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	FAC-2025-05		
Project Name	WTP-Roof Top Unit		
Total Project Cost	\$20,000	Department	City Facilities
Type	Repairs/Maintenance	Category	City Facilities
Status	Active		

Description

The water treatment plant is used by public works staff. The rooftop HVAC unit helps keep the building warm and also helps remove moisture in the air. This unit is original to the building (over 15 years old) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	FAC-2025-06		
Project Name	ADA Improvements		
Total Project Cost	\$63,000	Department	City Facilities
Type	Repairs/Maintenance	Category	City Facilities
Status	Active		

Description

An ADA study was done in 2011 and the following changes are required to bring our facilities into compliance: 2023 = \$38,000 \$5,000 Fire Station #3 Update locks & hardware \$5,000 Public Works Update locks & hardware \$13,000 City Hall Install ADA Door Openers-Council Chambers \$5,000 City Hall Update locks & hardware \$5,000 Water Plant Update locks & hardware \$5,000 Golf Course Update locks & hardware 2025 = \$25,000 \$5,000 Fire Station #3 Update locks & hardware \$5,000 Public Works Update locks & hardware \$5,000 City Hall Update locks & hardware \$5,000 Water Plant Update locks & hardware \$5,000 Golf Course Update locks & hardware

Prior	Expenditures	2025	2026	2027	2028	2029	Total
38,000	Repairs/Maintenance	25,000	0	0	0	0	25,000
	Total	25,000	0	0	0	0	25,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
38,000	City Facilities Fund	25,000	0	0	0	0	25,000
	Total	25,000	0	0	0	0	25,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2025-09

Project Name CH-Elevator Code Update

Total Project Cost \$105,000 Department City Facilities

Type Repairs/Maintenance Category Parks

Status Active

Description

Bring City Hall Elevator #2 to code compliance. All work necessary to provide a code compliant hoist-way, machine room, electrical service, phone line, ventilation, smoke detectors, sprinklers and the cab.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	105,000	0	0	0	0	105,000
Total	105,000	0	0	0	0	105,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	105,000	0	0	0	0	105,000
Total	105,000	0	0	0	0	105,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2026-01

Project Name FIRE-Station #3 Roof Exhaust Fans

Total Project Cost \$6,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Fire Station #3 is used by IGH Fire Department. The HVAC unit for the station helps keep the building warm and also helps remove moisture in the air. This unit is original to the building (over 15 years old) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	6,000	0	0	0	6,000
Total	0	6,000	0	0	0	6,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	6,000	0	0	0	6,000
Total	0	6,000	0	0	0	6,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2026-02

Project Name GOLF-AC Unit #1

Total Project Cost \$5,000 Department City Facilities

Type Repairs/Maintenance Category Golf Course

Status Active

Description

The golf clubhouse is used by golf staff and members/visitors of the golf course. The AC unit #1 in the clubhouse was replaced in 2010 and parts are no longer available for it. With the south-facing windows, the clubhouse can get steamy and hot and the unit is not keeping up for patrons and staff.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	5,000	0	0	0	5,000
Total	0	5,000	0	0	0	5,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	5,000	0	0	0	5,000
Total	0	5,000	0	0	0	5,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2026-03

Project Name WTP-Exhaust Unit 2

Total Project Cost \$13,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

The water treatment plant is used by public works staff. Th HVAC unit for the plant helps keep the building warm and also helps remove moisture in the air. This unit is original to the building (over 15 years old) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	13,000	0	0	0	13,000
Total	0	13,000	0	0	0	13,000

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	0	13,000	0	0	0	13,000
Total	0	13,000	0	0	0	13,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2026-04

Project Name PW-Cold Storage Sprinklers

Total Project Cost \$129,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

The cold storage sprinkler lines in public works are used by staff or emergency personnel in the event of a fire. The lines are rusting and showing wear and tear after the last 15+ years and are in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	129,000	0	0	0	129,000
Total	0	129,000	0	0	0	129,000

Funding Sources	2025	2026	2027	2028	2029	Total
Central Equipment Fund	0	129,000	0	0	0	129,000
Total	0	129,000	0	0	0	129,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2026-05

Project Name PW-Generator

Total Project Cost \$60,000

Type Equipment

Status Active

Department City Facilities

Category City Facilities

Description

Public works is used by staff, residents, and vendors. Our public works building does not have a back up generator. When the power goes down it makes it harder for our staff to protect and provide for the city. Purchasing one will allow public works to continue to do their jobs even in the event of a power loss.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	60,000	0	0	0	60,000
Total	0	60,000	0	0	0	60,000

Funding Sources	2025	2026	2027	2028	2029	Total
Central Equipment Fund	0	60,000	0	0	0	60,000
Total	0	60,000	0	0	0	60,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2027-01

Project Name FIRE-Fire Station #1 Roof

Total Project Cost \$95,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Fire Station #1 is used by IGH Fire Department. The roof protects our fire fighting equipment and personnel. After an outside roofing inspection was done the roof was rated at a "D" and needs to be replaced to remove the leaks and moisture intrusions.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	95,000	0	0	95,000
Total	0	0	95,000	0	0	95,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	95,000	0	0	95,000
Total	0	0	95,000	0	0	95,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2027-02

Project Name FIRE-Station #1 Roof Top Unit

Total Project Cost \$75,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Fire Station #1 is used by IGH Fire Department. The HVAC unit for this station helps keep our Fire House warm and also helps remove moisture in the air. This unit is original to the building (over 15 years old) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	75,000	0	0	75,000
Total	0	0	75,000	0	0	75,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	75,000	0	0	75,000
Total	0	0	75,000	0	0	75,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2027-03

Project Name PW-Roof Exhaust Fans

Total Project Cost \$38,000

Type Repairs/Maintenance

Status Active

Department City Facilities

Category City Facilities

Description

Public works is used by staff, residents, and vendors. The public works HVAC unit helps keep the building warm and also helps remove moisture in the air. This unit is original to the building (over 15 years old) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	38,000	0	0	38,000
Total	0	0	38,000	0	0	38,000

Funding Sources	2025	2026	2027	2028	2029	Total
Central Equipment Fund	0	0	38,000	0	0	38,000
Total	0	0	38,000	0	0	38,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2027-04

Project Name CH-Lower Level Carpet

Total Project Cost \$20,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Lower city hall is used by staff and residents. The carpet in this area helps reduce sound. The current carpet is starting to rip and is stained in multiple areas and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	20,000	0	0	20,000
Total	0	0	20,000	0	0	20,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	20,000	0	0	20,000
Total	0	0	20,000	0	0	20,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	FAC-2028-02		
Project Name	FIRE-Replace 4 Exhaust Fans at FS#1		
Total Project Cost	\$17,000	Department	City Facilities
Type	Repairs/Maintenance	Category	City Facilities
Status	Active		

Description

Fire Station #1 is used by IGH Fire Department. The 4 exhaust fans at this fire station will have reached the end of their useful life (15+ years) and be in need of replacement. This HVAC unit helps keep our Fire House warm and also helps remove moisture in the air.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	17,000	0	17,000
Total	0	0	0	17,000	0	17,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	0	17,000	0	17,000
Total	0	0	0	17,000	0	17,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2028-03

Project Name FIRE-Update Locker Rooms at FS#1

Total Project Cost \$15,000 Department City Facilities

Type Unassigned Category City Facilities

Status Active

Description

The lower level locker rooms at Fire Station #1 are being used by the full time duty fire fighters. The metal lockers have been in a moist area and are starting to rust and are in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	15,000	0	15,000
Total	0	0	0	15,000	0	15,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	0	15,000	0	15,000
Total	0	0	0	15,000	0	15,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2028-04

Project Name FIRE-Replace Roof Hatch at FS#3

Total Project Cost \$8,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Replace roof hatch at Fire Station #3 that will have reached the end of its useful life (15+ years). The roof hatch is used by staff and emergency personnel and helps protect our fire fighting equipment and personnel, but still give us access to the roof. After an outside roofing inspection was done the roof hatch has shown signs of failing with rust on the outside and tears on the seals.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	8,000	0	8,000
Total	0	0	0	8,000	0	8,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	0	8,000	0	8,000
Total	0	0	0	8,000	0	8,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2028-05

Project Name PW-Replace Oil Burner

Total Project Cost \$40,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Replace used oil burner that will have reached the end of its useful life (15+ years). The Pubic works maintenance shop oil burner is used by public works staff and helps offset our heating cost by removing used oil that is being stored in our shops. The unit is over 10+ years old and is failing due to moisture and rust issues.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	40,000	0	40,000
Total	0	0	0	40,000	0	40,000

Funding Sources	2025	2026	2027	2028	2029	Total
Central Equipment Fund	0	0	0	40,000	0	40,000
Total	0	0	0	40,000	0	40,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # FAC-2028-06

Project Name PW-Replace Electric Heater (Riser Room)

Total Project Cost \$12,000 Department City Facilities

Type Repairs/Maintenance Category City Facilities

Status Active

Description

Replace electric heater in the Cold/Salt storage riser room in public works will have reached the end of its useful life. Public works is used by staff, residents, and visitors. The riser heater helps protect our equipment in the cold storage building and the heater unit is slowly failing after 15+ years of service.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	12,000	0	12,000
Total	0	0	0	12,000	0	12,000

Funding Sources	2025	2026	2027	2028	2029	Total
Central Equipment Fund	0	0	0	12,000	0	12,000
Total	0	0	0	12,000	0	12,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	FAC-2029-01		
Project Name	FIRE-Replace roof on FS #3		
Total Project Cost	\$175,000	Department	City Facilities
Type	Repairs/Maintenance	Category	City Facilities
Status	Active		

Description

Roof needs replacing at Fire Station #3 as it is past it's useful life.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	175,000	175,000
Total	0	0	0	0	175,000	175,000
Funding Sources	2025	2026	2027	2028	2029	Total
City Facilities Fund	0	0	0	0	175,000	175,000
Total	0	0	0	0	175,000	175,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-001

Project Name Fitness Equipment (Annual Replacements)

Total Project Cost \$165,000 Department Community Center

Type Equipment Category Community Center

Status Active

Description

The fitness center is used by members and guests of the community center. Equipment is strategically rotated to extend the life of each item. Each year equipment is evaluated. Items that are at the end of their useful life or worn/damaged are replaced.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
45,000	Equipment	40,000	40,000	0	40,000	0	120,000
	Total	40,000	40,000	0	40,000	0	120,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
45,000	Community Center Capital Fund	40,000	40,000	0	40,000	0	120,000
	Total	40,000	40,000	0	40,000	0	120,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-002

Project Name Common Areas Updates

Total Project Cost \$60,000 Department Community Center

Type Repairs/Maintenance Category Community Center

Status Active

Description

There are several lobby and common areas inside the VMCC for members and guests to relax in while visiting the community center. These spaces have not been updated for 5-15+ years and are in need of fresh paint and new decor. This will give our guests a comfortable and fresh space to sit and enjoy.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
20,000	Repairs/Maintenance	0	20,000	0	20,000	0	40,000
	Total	0	20,000	0	20,000	0	40,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
20,000	Community Center Capital Fund	0	20,000	0	20,000	0	40,000
	Total	0	20,000	0	20,000	0	40,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2025-01
Project Name	GR-Brightside Room Reconfiguration

Total Project Cost	\$350,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The Brightside room is a space that can be used for many activities. It was previously rented out by a gymnastics studio but has been underutilized since that organization stopped renting in the spring of 2022. The city is considering remodeling and re-configuring this room to better meet the needs of the community. In 2024, the city will use community and Council engagement to develop preliminary design work to create a multi-use space that supports VMCC vision and demands. Future remodeling costs will be developed once that engagement and preliminary design has occurred.

Expenditures	2025	2026	2027	2028	2029	Total
Planning/Design	350,000	0	0	0	0	350,000
Total	350,000	0	0	0	0	350,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	350,000	0	0	0	0	350,000
Total	350,000	0	0	0	0	350,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2025-02
Project Name	FIT-Fitness Center Flooring

Total Project Cost	\$65,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The fitness center is used by VMCC members, residents, and guests. The floor of the lower area is over 15 years old and in need of replacement. It is torn and cut from extensive use and has become a safety hazard. To keep the fitness center safe for our guests, it needs to be replaced.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	65,000	0	0	0	0	65,000
Total	65,000	0	0	0	0	65,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	65,000	0	0	0	0	65,000
Total	65,000	0	0	0	0	65,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-03

Project Name AR-Paint Team Rooms & Restrooms

Total Project Cost \$15,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

11 Rink locker rooms are used by the VMCC patrons, School district, hockey associations, and general public. The paint is peeling, flaking, and pitting due to the moisture and cold temperatures.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-04

Project Name AR - Volleyball poles/stands

Total Project Cost \$10,000 Department Community Center

Type Equipment Category Community Center

Status Active

Description

Replace volleyball poles and stands in the gym. The volleyball poles/stands are used by the VMCC patrons, Recreation programs, and various high schools. The current poles have some rust and show signs of damage from patron usage.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	10,000	0	0	0	0	10,000
Total	10,000	0	0	0	0	10,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	10,000	0	0	0	0	10,000
Total	10,000	0	0	0	0	10,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2025-05		
Project Name	AQ-Play Equipment in zero depth pool		
Total Project Cost	\$80,000	Department	Community Center
Type	Equipment	Category	Community Center
Status	Active		

Description

equipment is beginning to fail and some has never been replaced

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	80,000	0	0	0	0	80,000
Total	80,000	0	0	0	0	80,000
Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	80,000	0	0	0	0	80,000
Total	80,000	0	0	0	0	80,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-06

Project Name GR-Benches-BP room/pool deck

Total Project Cost \$12,700 Department Community Center

Type Equipment Category Community Center

Status Active

Description

The birthday party room and pool deck are used by VMCC pool visitors, renters hosting birthday parties/meetings, members, guests, and the school district. The current benches and furniture in these areas are peeling, cracking, and pitting due to the moisture and pool chemicals used. Replacing them will keep these spaces looking nice, comfortable, and safe for future use.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	12,700	0	0	0	0	12,700
Total	12,700	0	0	0	0	12,700

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	12,700	0	0	0	0	12,700
Total	12,700	0	0	0	0	12,700

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-07

Project Name MEC-Replace ADA Door Openers

Total Project Cost \$7,500 Department Community Center

Type Repairs/Maintenance Category Community Center

Status Active

Description

The arena entrance (door E) is used by many community center visitors, and is a primary entrance for those coming to the senior club. We do not have enough door openers to operate the doors (7) needed for ADA compliance, making it difficult for guests who have mobility restrictions. Replacing two ADA door openers at this entrance will make it easier for our guests while also bringing our facility into ADA compliance.

Justification

upgrade and end of useful life

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	7,500	0	0	0	0	7,500
Total	7,500	0	0	0	0	7,500

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	7,500	0	0	0	0	7,500
Total	7,500	0	0	0	0	7,500

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-08

Project Name MEC- HVAC (Daycare)

Total Project Cost \$50,000 Department Community Center

Type Repairs/Maintenance Category Community Center

Status Active

Description

Child care at the VMCC is used by members and guests while they work out. The current HVAC unit that controls the heat and humidity for child care is under performing and unable to stabilize the area. This can make the room uncomfortable for our staff and children while they're in the room. Replacing the HVAC system will make the space more comfortable for all.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-09

Project Name MEC-Radiant Heat (West Rink)

Total Project Cost \$75,000 Department Community Center

Type Repairs/Maintenance Category Community Center

Status Active

Description

The ice arenas are used by VMCC members, Simley high school sports teams and their families, residents, and guests. UV radiant heating is used in both rink stands to keep guests comfortable. The current units in the west rink are cracked and too small to keep up with demand. Replacing these units will keep our guests at a more comfortable temperature while they watch events on the ice.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	75,000	0	0	0	0	75,000
Total	75,000	0	0	0	0	75,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	75,000	0	0	0	0	75,000
Total	75,000	0	0	0	0	75,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-10

Project Name GR-Repair Rear Grove Stairs

Total Project Cost \$38,000 Department Community Center

Type Repairs/Maintenance Category Community Center

Status Active

Description

The second floor aquatic stands emergency doors lead to metal stairs in the back of the building. These stairs are used by staff for maintenance and cleaning and would also be used by VMCC guests in the event of an emergency. These stairs are metal and concrete but have started to deteriorate and rust. This makes using the stairs a hazard and a liability.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	38,000	0	0	0	0	38,000
Total	38,000	0	0	0	0	38,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	38,000	0	0	0	0	38,000
Total	38,000	0	0	0	0	38,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2025-11

Project Name AR-Card Reader locks for P&R Admin Office

Total Project Cost \$7,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

Replace door locks in P&R Office in Arena area with card reader units to provide more security.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	7,000	0	0	0	0	7,000
Total	7,000	0	0	0	0	7,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	7,000	0	0	0	0	7,000
Total	7,000	0	0	0	0	7,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-01		
Project Name	AQ-ADA Lift		
Total Project Cost	\$7,500	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The life in the pool is used by guests with mobility restrictions to get in and out of the water safely. In 2026, the current lift will be beyonds its useful life of 5 years and in need of replacement due to erosion from pool chemicals. This will allow our guests with mobility restrictions to continue to safely enter and exit the water.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	7,500	0	0	0	7,500
Total	0	7,500	0	0	0	7,500
Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	7,500	0	0	0	7,500
Total	0	7,500	0	0	0	7,500

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2026-02

Project Name AQ-Lap Pool Bleachers (portable)

Total Project Cost \$18,250

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

The bleachers in the pool are used by VMCC guests and Simley diving teams. The benches are showing wear and tear and the humidity in the pool is causing erosion. To keep our facility safe and looking fresh these benches will need to be replaced.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	18,250	0	0	0	18,250
Total	0	18,250	0	0	0	18,250

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	18,250	0	0	0	18,250
Total	0	18,250	0	0	0	18,250

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2026-03

Project Name AQ-Lap Pool Stadium Seating

Total Project Cost \$40,000 Department Community Center

Type Equipment Category Community Center

Status Active

Description

The bleachers in the pool are used by VMCC guests and Simley diving teams. The benches are showing wear and tear and the humidity in the pool is causing erosion. To keep our facility safe and looking fresh these benches will need to be replaced.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	40,000	0	0	0	40,000
Total	0	40,000	0	0	0	40,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	40,000	0	0	0	40,000
Total	0	40,000	0	0	0	40,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-04		
Project Name	AQ-Lifeguard Lockers		
Total Project Cost	\$22,000	Department	Community Center
Type	Equipment	Category	Community Center
Status	Active		

Description

In the lifeguard locker room are storage lockers used by lifeguards and aquatics staff. The lockers are showing signs of chemical erosion, moisture damage, and general wear and tear and need to be replaced.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	22,000	0	0	0	22,000
Total	0	22,000	0	0	0	22,000
Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	22,000	0	0	0	22,000
Total	0	22,000	0	0	0	22,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2026-05

Project Name AR-Replace R-22

Total Project Cost \$200,000

Type Improvement

Status Active

Department Community Center

Category Community Center

Description

Replace R-22 unit(s) as equipment parts and R-22 is no longer available. It's been phased out for 10+ years and was banned by the EPA in 2020 because of its particularly harmful impact on the ozone layer when released into the air.

Expenditures	2025	2026	2027	2028	2029	Total
Installation	0	200,000	0	0	0	200,000
Total	0	200,000	0	0	0	200,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	200,000	0	0	0	200,000
Total	0	200,000	0	0	0	200,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2026-06

Project Name FIT-Fitness Studio Floor

Total Project Cost \$32,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

Replace Studio Flooring - The fitness studio is used to teach a variety of fitness programs and the wood floor is scratched from sand, salt and other debris on shoes and equipment.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	32,000	0	0	0	32,000
Total	0	32,000	0	0	0	32,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	32,000	0	0	0	32,000
Total	0	32,000	0	0	0	32,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-07		
Project Name	AR-Doors/frames(East Rink set 2)		
Total Project Cost	\$13,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The rink doors are being used by the Hockey players, their families and numerous visitors. These groups bring large bags that bang into the doors and create scratches for moisture to enter the metal. Rust and age are making the doors unstable and a hazard to everyone.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	13,000	0	0	0	13,000
Total	0	13,000	0	0	0	13,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	13,000	0	0	0	13,000
Total	0	13,000	0	0	0	13,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-08
Project Name	MEC-Replace HVAC (Grove Room 2)

Total Project Cost	\$55,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The TRX Room (Grove Room 2) is used for group fitness classes and personal training. The current HVAC unit used to control the heat and humidity for this space is underperforming and unable to stabilize the area. The unit needs to be replaced to make a more comfortable environment for our guests while they use the space.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	55,000	0	0	0	55,000
Total	0	55,000	0	0	0	55,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	55,000	0	0	0	55,000
Total	0	55,000	0	0	0	55,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-09		
Project Name	MEC-Replace HVAC (Life Guard Room)		
Total Project Cost	\$50,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The lifeguard locker room is used for lifeguards and aquatic staff. The space does not currently have an HVAC unit to control the heat and humidity. Separating the HVAC from the main unit to be able to regulate this space will make a more comfortable environment for our staff and also prevent moisture damage to our equipment.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	50,000	0	0	0	50,000
Total	0	50,000	0	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	50,000	0	0	0	50,000
Total	0	50,000	0	0	0	50,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-10		
Project Name	MEC-Replace HVAC (Make Up Air East Rink)		
Total Project Cost	\$56,300	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The east rink is used by VMCC members, residents, guests, and staff for open skate/soccer/turf and programs. The make up air HVAC unit used to control the heat and humidity of the space is underperforming and unable to stabilize the area. Replacing the unit will create a more comfortable environment for guests using this space and also prevent moisture issues.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	56,300	0	0	0	56,300
Total	0	56,300	0	0	0	56,300

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	56,300	0	0	0	56,300
Total	0	56,300	0	0	0	56,300

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2026-11
Project Name	GR-IT server/panel upgrade

Total Project Cost	\$10,000	Department	Community Center
Type	Equipment	Category	Community Center
Status	Active		

Description

Continued work on IT server/upgrade for phone and internet use in the building. Our current system is outdated and does not allow for guests or staff to connect well. The VMCC services our entire community for fitness, swimming, hockey, rentals, etc. Everyone that comes into the building brings a device that logs onto our network and the network is constantly changing based on the needs of the community.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	10,000	0	0	0	10,000
Total	0	10,000	0	0	0	10,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	10,000	0	0	0	10,000
Total	0	10,000	0	0	0	10,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2027-01

Project Name AQ-Dive Pool 3 Meter Dive Board

Total Project Cost \$8,000 Department Community Center

Type Repairs/Maintenance Category Community Center

Status Active

Description

3-meter diving board is used by the VMCC patrons and Simley diving teams. It needs to be replaced due to normal wear and tear as well has humidity and chemical erosion.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	8,000	0	0	8,000
Total	0	0	8,000	0	0	8,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	8,000	0	0	8,000
Total	0	0	8,000	0	0	8,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2027-02		
Project Name	AQ-Dive Pool 3 Meter Dive Board Stand		
Total Project Cost	\$37,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

3-meter diving board stand is used by the VMCC patrons and Simley diving teams. It needs to be replaced due to normal wear and tear as well as humidity and chemical erosion.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	37,000	0	0	37,000
Total	0	0	37,000	0	0	37,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	37,000	0	0	37,000
Total	0	0	37,000	0	0	37,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2027-03

Project Name GR-Locker Room Lockers

Total Project Cost \$120,000 Department Community Center

Type Equipment Category Community Center

Status Active

Description

The community center locker rooms are used by members, residents, and guests visiting the facility. The locker rooms currently have large locker banks made out of pressed wood. The moisture and heat from the pools is causing the wood to swell and break along the joints and hinges. This is also creating mold. Replacing these lockers will create better and safer storage for our guests.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	120,000	0	0	120,000
Total	0	0	120,000	0	0	120,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	120,000	0	0	120,000
Total	0	0	120,000	0	0	120,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2027-04		
Project Name	AR-East Rink Matting		
Total Project Cost	\$45,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The matting (flooring through the hallways and at the ends of the rink) is used by the VMCC patrons, figure skaters, and the School district/hockey clubs. The matting is ripping due to the moisture, age of the matting and traffic used in the areas.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	45,000	0	0	45,000
Total	0	0	45,000	0	0	45,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	45,000	0	0	45,000
Total	0	0	45,000	0	0	45,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2028-01

Project Name AQ-Tile back of spa wall

Total Project Cost \$10,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

The spa is used by VMCC members, guests, and the school district. The tile of the back wall is discoloring due to the moisture and pool chemicals used in these areas and needs to be replaced.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	10,000	0	10,000
Total	0	0	0	10,000	0	10,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	10,000	0	10,000
Total	0	0	0	10,000	0	10,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2028-02		
Project Name	MEC-Replace East/West Rink Compressors (3)		
Total Project Cost	\$2,500,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The east and west rinks are used by VMCC members, guests, Simley sports teams, renters, and staff for programs. The three compressor units for the areans are using an R-22 refrigerant and pumps that we can no longer get parts for. These compressors need to be replaced to remove obsolete equipment and make the system more energy efficient. The city's agreement with the City of Rosemount will expire in 2028. This agreement originated from the City of Rosemount providing over a million dollars to repair both arena floors in exchange for guaranteed ice time. To date, the City of Rosemount has indicated to staff that they are interested in another long-term agreement for a large construction project. This compressor conversion would be that project.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	2,500,000	0	2,500,000
Total	0	0	0	2,500,000	0	2,500,000

Funding Sources	2025	2026	2027	2028	2029	Total
Unfunded	0	0	0	1,500,000	0	1,500,000
Community Center Capital Fund	0	0	0	1,000,000	0	1,000,000
Total	0	0	0	2,500,000	0	2,500,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2028-03

Project Name AQ-Lap Pool Lane Lines (16)

Total Project Cost \$7,000 Department Community Center

Type Equipment Category Community Center

Status Active

Description

Pool lap lines (lane marker ropes) are used by the VMCC patrons and Simley diving teams. It needs to be replaced due to normal wear and tear over the years.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	0	7,000	0	7,000
Total	0	0	0	7,000	0	7,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	7,000	0	7,000
Total	0	0	0	7,000	0	7,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2029-01

Project Name GR-Card Access

Total Project Cost \$27,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

change entrance doors to card access for staff

Justification

end of useful life and security

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	27,000	27,000
Total	0	0	0	0	27,000	27,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	27,000	27,000
Total	0	0	0	0	27,000	27,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2029-02

Project Name MEC-Replace HVAC (Fitness Studio)

Total Project Cost \$80,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

replace HVAC to Fitness Studio

Justification

end of useful life

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2029-03

Project Name AR-Replace Roof Top Unit #1

Total Project Cost \$80,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

replace the Roof Top Unit #1 affecting the P&R Offices and arena areas

Justification

end of useful life

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2029-04

Project Name AQ-Dive Pool 1 Meter Dive Board

Total Project Cost \$6,900 Department Community Center

Type Equipment Category Community Center

Status Active

Description

The 1-meter diving board is used by VMCC members, guests, and Simley diving teams. It needs to be replaced due to normal wear and tear and erosion from pool chemicals.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	0	0	6,900	6,900
Total	0	0	0	0	6,900	6,900

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	6,900	6,900
Total	0	0	0	0	6,900	6,900

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2029-05		
Project Name	AQ-Dive Pool 1 Meter Dive Board Stand		
Total Project Cost	\$14,000	Department	Community Center
Type	Equipment	Category	Community Center
Status	Active		

Description

The stand used to hold the 1-meter diving board is used by VMCC members, guests, and Simley diving teams. It needs to be replaced due to normal wear and tear and chemical erosion.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	0	0	14,000	14,000
Total	0	0	0	0	14,000	14,000
Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	14,000	14,000
Total	0	0	0	0	14,000	14,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2029-06		
Project Name	MEC-Armory Link Furnace		
Total Project Cost	\$15,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The link between the National Guard Armory and the VMCC is used by VMCC members, guests, staff, and National Guard personnel to go from one section of the building to the other (especially in the winter). The furnace that controls the temperature in this link is aging and needs to be replaced to be more efficient.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	15,000	15,000
Total	0	0	0	0	15,000	15,000
Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	15,000	15,000
Total	0	0	0	0	15,000	15,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2029-07
Project Name	MEC-Roof Top Unit 3 (Community Room 1-Arena)

Total Project Cost	\$80,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

Community room 1 is used by staff for rec programs/meetings, renters for special events, and VMCC visitors. The roof top HVAC unit for this space (unit #3) used to control the heat and humidity for this space is underperforming and unable to stabilize the area and needs to be replaced. This will make the room more comfortable for guests using the space.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # VMCC-2029-08

Project Name MEC-Roof Top Unit 1 (Arena)

Total Project Cost \$90,000

Type Repairs/Maintenance

Status Active

Department Community Center

Category Community Center

Description

The ice arena is used by VMCC members, residents, Simley hockey teams, figure skaters, and guests. The current HVAC unit to control the heat and humidity for this area is under performing and cannot stabilize the area. The unit needs to be replaced to prevent damage to the arena and to make it more comfortable for guests using the space.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	90,000	90,000
Total	0	0	0	0	90,000	90,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	90,000	90,000
Total	0	0	0	0	90,000	90,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	VMCC-2029-09		
Project Name	MEC-Replace Roof Top Unit #4		
Total Project Cost	\$80,000	Department	Community Center
Type	Repairs/Maintenance	Category	Community Center
Status	Active		

Description

The current HVAC rooftop unit # 4 is in need of replacement. This unit regulates the heat and humidity in community room 2 and the arenas and is currently underperforming. Community room 2 is used for special events and programs, and the arenas are used for ice skating, open soccer/turf, and other programs. Replacing this unit will properly stabilize temperature in these spaces, prevent moisture wear, and keep our guests comfortable while in these areas.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

Funding Sources	2025	2026	2027	2028	2029	Total
Community Center Capital Fund	0	0	0	0	80,000	80,000
Total	0	0	0	0	80,000	80,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GC-2025-01

Project Name Ball Machine #2 Replacement

Total Project Cost \$10,000 Department Golf Course

Type Equipment Category Golf Course

Status Active

Description

The driving ball machine (#2) is used by golf course staff and customers. The machine was replaced in 2011 and is at the of its usable life (5-10 years) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	10,000	0	0	0	0	10,000
Total	10,000	0	0	0	0	10,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	10,000	0	0	0	0	10,000
Total	10,000	0	0	0	0	10,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GC-2025-02

Project Name Replace Storm Shelter - Hole #5

Total Project Cost \$20,000 Department Golf Course

Type Repairs/Maintenance Category Golf Course

Status Active

Description

The Storm Shelter on Hole #5 is at the end of it's useful life (15-20 yrs) as it was original to the property making it well over 20 years old with rotting wood. It is a ground structure and will be replaced with similar materials. It also houses our ADA compliant portable rented toilet, electrical outlet for the pop machine, and our irrigation repeater component.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GC-2025-03

Project Name Replace Storm Shelter - Hole #15

Total Project Cost \$20,000 Department Golf Course

Type Repairs/Maintenance Category Golf Course

Status Active

Description

The Storm Shelter on Hole #5 is at the end of it's useful life (15-20 yrs) as it was original to the property making it well over 20 years old with rotting wood. It is a ground structure and will be replaced with similar materials. It also houses our ADA compliant portable rented toilet and electrical outlet for the pop machine.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	GC-2026-01		
Project Name	Golf Cart Replacement		
Total Project Cost	\$250,000	Department	Golf Course
Type	Equipment	Category	Golf Course
Status	Active		

Description

The fleet, starter, and ranger cars are used by golf course staff and customers. The carts were replaced in 2019. In 2026 they'll be 7 years old, beyond their useful life of 5 years and ready for trade-in to be replaced.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	250,000	0	0	0	250,000
Total	0	250,000	0	0	0	250,000
Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	250,000	0	0	0	250,000
Total	0	250,000	0	0	0	250,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GC-2026-02

Project Name Clubhouse/Front end Landscaping

Total Project Cost \$100,000 Department Golf Course

Type Repairs/Maintenance Category Golf Course

Status Active

Description

The clubhouse is used by golf course staff and customers. The landscaping at the clubhouse and front end of the golf course has rock walls that are crumbling and at the end of their useful life. These needs to be replaced to keep the facility looking nice.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	100,000	0	0	0	100,000
Total	0	100,000	0	0	0	100,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	100,000	0	0	0	100,000
Total	0	100,000	0	0	0	100,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	GC-2029-01		
Project Name	Clubhouse Updates		
Total Project Cost	\$100,000	Department	Golf Course
Type	Repairs/Maintenance	Category	Golf Course
Status	Active		

Description

Replacement, remodel, & painting of Club House interior spaces. Carpet tile will be 7 + years old and will need replacement due to life span and traffic volume. Paint was last done in 2022 and will need to be redone. Restroom remodel was last done in 2009 and will need paint, tile, flooring replacement, and fixtures. Golf shop fixtures and common room table and chair replacement will be in desperate need as they will be at the end of life. \$20,000 Carpet \$15,000 Paint \$50,000 Restrooms \$15,000 Chairs, Tables, Fixtures

Expenditures	2025	2026	2027	2028	2029	Total
Construction	0	0	0	0	100,000	100,000
Total	0	0	0	0	100,000	100,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	0	0	0	100,000	100,000
Total	0	0	0	0	100,000	100,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GOLF-001

Project Name Steps replacement out on course

Total Project Cost \$45,000 Department Golf Course

Type Repairs/Maintenance Category Golf Course

Status Active

Description

replace wooden steps out on several areas of the Golf Course

Expenditures	2025	2026	2027	2028	2029	Total
Construction	15,000	15,000	15,000	0	0	45,000
Total	15,000	15,000	15,000	0	0	45,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	15,000	15,000	15,000	0	0	45,000
Total	15,000	15,000	15,000	0	0	45,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	GOLF-2025-01		
Project Name	Seeder		
Total Project Cost	\$25,000	Department	Golf Course
Type	Equipment	Category	Golf Course
Status	Active		

Description

Replacing current piece at end of life and outdated.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	25,000	0	0	0	0	25,000
Total	25,000	0	0	0	0	25,000
Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	25,000	0	0	0	0	25,000
Total	25,000	0	0	0	0	25,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GOLF-2026-01

Project Name Triplex Tee Mower 3WD (2)

Total Project Cost \$85,000 Department Golf Course

Type Equipment Category Golf Course

Status Active

Description

The Toro GreensMaster 3150 2WD mowers are used by golf course staff for landscaping/maintenance. The mowers were purchased in 2004 & 2008 and are beyond their useful life (10 years) and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	85,000	0	0	0	85,000
Total	0	85,000	0	0	0	85,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	85,000	0	0	0	85,000
Total	0	85,000	0	0	0	85,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	GOLF-2027-01		
Project Name	100" width Fairway Mower		
Total Project Cost	\$60,000	Department	Golf Course
Type	Equipment	Category	Golf Course
Status	Active		

Description

The Toro ReelMaster 5510-D is used on fairways by golf course staff for landscaping/maintenance. The current unit was purchased in 2015 and will be beyond its useful life (10 years) and should be replaced with a Toro ReelMaster 3575. moved to 2027 from 2028 per GC Staff

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	60,000	0	0	60,000
Total	0	0	60,000	0	0	60,000
Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	0	60,000	0	0	60,000
Total	0	0	60,000	0	0	60,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GOLF-2027-02

Project Name 11' Deck Rough Mower

Total Project Cost \$75,000

Type Equipment

Status Active

Department Golf Course

Category Golf Course

Description

The Toro GroundsMaster 4000 mower is used by golf course staff to mow through the rough. This piece of equipment was purchased in 2018 and will be at the end of its useful life (10 years) and in need of replacement. Moved from 2028 to 2027 per GC Staff

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	75,000	0	0	75,000
Total	0	0	75,000	0	0	75,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	0	75,000	0	0	75,000
Total	0	0	75,000	0	0	75,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # GOLF-2028-01

Project Name Triplex Greens Mower 2WD (2)

Total Project Cost \$90,000

Type Equipment

Status Active

Department Golf Course

Category Golf Course

Description

replace current GreensMasters (2)

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	0	90,000	0	90,000
Total	0	0	0	90,000	0	90,000

Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	0	0	90,000	0	90,000
Total	0	0	0	90,000	0	90,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	GOLF-2029-01		
Project Name	Aerator		
Total Project Cost	\$55,000	Department	Golf Course
Type	Equipment	Category	Golf Course
Status	Active		

Description

replace current aerator due to end of life

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	0	0	0	0	55,000	55,000
Total	0	0	0	0	55,000	55,000
Funding Sources	2025	2026	2027	2028	2029	Total
Golf Course Fund	0	0	0	0	55,000	55,000
Total	0	0	0	0	55,000	55,000

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Inver Grove Heights, MN

Total Project Cost	\$100,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

The existing parking lot at Gorveland Park was built in 2000. Its currently 24 years old, beyond its useful life of 20 years. The parking lot needs to be milled and overlaid. Moved to 2025 per P&R staff - street project going on so park will be closed anyway

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	100,000	0	0	0	0	100,000
Total	100,000	0	0	0	0	100,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	100,000	0	0	0	0	100,000
Total	100,000	0	0	0	0	100,000

DRAFT

Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$100,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Salem Hills Park parking lot was built in 1995. It is 29 years old, beyond its useful life of 20 years. It needs to be milled and overlaid. Moved to 2025 per P&R Staff

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	100,000	0	0	0	0	100,000
Total	100,000	0	0	0	0	100,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$150,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Southern Lakes Park playground is used by families in the community. In 2025, the current playground will be 24 years old, beyond its useful life of 20 years, and in need of replacement. Adjusted to \$150,000 per P&R Staff

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	150,000	0	0	0	0	150,000
Total	150,000	0	0	0	0	150,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PKS-2025-04		
Project Name	VMCC Playground		
Total Project Cost	\$300,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Description

The playground at the VMCC is used by residents and community center members. In 2027, the playground equipment will be 26 years old, beyond its useful life of 20 years. In addition, the parts needed to repair wood structure from Scandinavia are no longer availalbe. The playground equipment will be in need of replacement. Moved to 2025 per P&R Staff - not passing code any longer

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	300,000	0	0	0	0	300,000
Total	300,000	0	0	0	0	300,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	300,000	0	0	0	0	300,000
Total	300,000	0	0	0	0	300,000

DRAFT

Inver Grove Heights, MN

Total Project Cost	\$100,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	100,000	0	0	0	0	100,000
Total	100,000	0	0	0	0	100,000

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Inver Grove Heights, MN

Total Project Cost	\$2,650,600	Department	Parks
Type	Improvement	Category	Parks
Status	Active		

In 2023, the City was awarded \$2 million in state bonding to bring Heritage Village Park to full fruition with the construction of an inclusive playground, splash pad, and addition to parking lot with an additional \$650,600 contributed from city funds for Phase 5 of this multi-year, multi-phased park.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	2,650,600	0	0	0	0	2,650,600
Total	2,650,600	0	0	0	0	2,650,600

Funding Sources	2025	2026	2027	2028	2029	Total
State-Bonding	2,000,000	0	0	0	0	2,000,000
Park Acquisition & Development Fund	650,600	0	0	0	0	650,600
Total	2,650,600	0	0	0	0	2,650,600

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$100,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Residents walk and bike along the South Valley Park trails between 80th St. & 70th St. Re-occurring maintenance is needed to keep these trails safe and accessible for the community, including crack replacement and seal coating.

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	100,000	0	0	0	100,000
Total	0	100,000	0	0	0	100,000

DRAFT

Inver Grove Heights, MN

Total Project Cost	\$100,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Sleepy Hollow playground is used by families in the community. In 2026, it will be 24 years old, beyond its useful life of 20 years. Playground equipment needs to be replaced.

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	100,000	0	0	0	100,000
Total	0	100,000	0	0	0	100,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$80,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Oakwood Park has a hockey rink that is used by residents and staff for classes and pick-up games. The hockey rink boards and supports are currently 22 years old, beyond their useful life of 15 years, and in need of replacement. Moved to 2027 per P&R Staff

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	80,000	0	0	80,000
Total	0	0	80,000	0	0	80,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$60,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Groveland Park has a hockey rink that is used by residents and staff for classes and pick-up games. The hockey rink boards and supports are currently 22 years old, beyond their useful life of 15 years, and in need of replacement. Moved to 2027 per P&R Staff

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	60,000	0	0	60,000
Total	0	0	60,000	0	0	60,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$150,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Salem Hills Park playground is used by families in the community. In 2025, the playground equipment will be 25 years old, beyond its useful life of 20 years, and in need of replacement. Moved to 2029 per P&R Staff

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	150,000	0	0	150,000
Total	0	0	150,000	0	0	150,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$150,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Ernster Park playground is used by families in the community. In 2028, it will be 22 years old, beyond its useful life of 20 years. In addition, the current playground is located under power lines, posing a safety hazard. The playground needs to be replaced and moved out from under the power lines to better serve the community.

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	0	150,000	0	150,000
Total	0	0	0	150,000	0	150,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$150,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Lions Park playground is used by families in the community. In 2028, it will be 26 years old, beyond its useful life of 20 years. In addition, parts for this playground are difficult to find. The playground equipment will need to be replaced.

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	0	150,000	0	150,000
Total	0	0	0	150,000	0	150,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PKS-2029-01		
Project Name	Groveland Park Tennis Courts		
Total Project Cost	\$150,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

Description

court reconditioning - new paint/stripes - end of useful life (26 years vs. 20) moved to 2029 per P&R Staff

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	150,000	150,000
Total	0	0	0	0	150,000	150,000
Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	0	0	150,000	150,000
Total	0	0	0	0	150,000	150,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$150,000	Department	Parks
Type	Repairs/Maintenance	Category	Parks
Status	Active		

The VMCC skatepark is used by residents, members, and staff for programs. The skatepark is 24 years old, beyond its useful life of 20 years. Elements of the skatepark need to be rebuilt and/or replaced; metals are rusting the concrete pad is cracking. Moved to 2029 per P&R Staff

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	0	0	150,000	150,000
Total	0	0	0	0	150,000	150,000

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Capital Improvement Plan

Inver Grove Heights, MN

The Rich Valley parking lot and trails provide our many user groups adequate parking and pathways to move through the complex for their events. They are now more than 26 years old, at the end of their useful life, and currently they are being patched annually. Park Pavement Management funding in years 2025-2028 will be deferred to complete 2029 reconstruction project to the parking lots and trails.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	0	0	1,150,000	1,150,000
Total	0	0	0	0	1,150,000	1,150,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Capital Replacement Fund	0	0	0	0	1,150,000	1,150,000
Total	0	0	0	0	1,150,000	1,150,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMI-001
Project Name	Annual Pavement Management Initiative Projects

Total Project Cost	\$103,760,710	Department	Pavement Mgmt-Local Streets
Type	Improvement	Category	Roads and Streets
Status	Active		

Description

This constitutes the annual program to rehabilitate or reconstruct the City's approximately 155 miles of public roadways. These projects consist of three primary pavement rehabilitation types: mill and overlay, reclamation, or full reconstruction. Selection of streets is based upon the City's Pavement Management Initiative (PMI) program and engineering/maintenance staff's recommendations. The locations of these streets is included in the attached proposed PMI project area map. Streets typically rehabilitated are more than 20 years old and need attention due to deteriorating pavement condition and increased maintenance costs. Funding for this program is based on the City's Special Assessment Policy, and assumes that anywhere from 35% to 80% of the project costs will be assessed to benefiting properties, based on the rehabilitation method proposed. The remaining costs (20%-65%) are paid through a variety of City funds, including the pavement management fund and utility funds.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
25,219,233	Improvement	15,607,913	15,362,990	14,302,696	12,734,034	20,533,844	78,541,477
	Total	15,607,913	15,362,990	14,302,696	12,734,034	20,533,844	78,541,477

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
25,219,233	Special Assessments	3,707,099	5,365,181	5,322,426	4,330,802	6,455,615	25,181,123
	Pavement Management Fund	4,018,031	5,228,595	5,002,346	3,088,349	4,429,533	21,766,854
	State-State Aid (MSA)	373,450	1,324,615	485,561	3,550,023	5,619,519	11,353,168
	Water Capital Fund	2,381,737	1,074,784	1,508,146	611,203	1,906,138	7,482,008
	Sewer Capital Fund	1,874,577	741,999	1,052,561	570,067	1,076,788	5,315,992
	Storm Water Capital Fund	1,367,025	1,356,650	931,656	583,590	1,046,251	5,285,172
	Other Jurisdictions/Agencies	1,885,994	271,166	0	0	0	2,157,160
	Total	15,607,913	15,362,990	14,302,696	12,734,034	20,533,844	78,541,477

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMI-002

Project Name Broad Area Patching

Total Project Cost \$1,670,000 Department Pavement Mgmt-Local Streets

Type Repairs/Maintenance Category Roads and Streets

Status Active

Description

The City's street replacement/maintenance program has included the overlay and patching of large areas of roadways by city maintenance staff since 2013. This effort, known as "broad area patching," has addressed significant pavement deficiencies on approximately 70% of rural roadways within the community. This annual effort has been a critical component of extending the life of pavements that have deteriorated to a point beyond typical maintenance repair, while extending the life of these roadways for 10-15 years until a more thorough pavement rehabilitation project can be completed. Broad area patching is a non-assessed maintenance technique, due to the limited roadway life extension, and no improvements related to other roadway components typically associated with a more robust pavement rehabilitation effort (ditch grading, shouldering, culvert repair/replacement, curb replacement (if applicable), and road subgrade repairs).

Prior	Expenditures	2025	2026	2027	2028	2029	Total
430,000	Repairs/Maintenance	230,000	240,000	250,000	260,000	260,000	1,240,000
	Total	230,000	240,000	250,000	260,000	260,000	1,240,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
430,000	Pavement Management Fund	230,000	240,000	250,000	260,000	260,000	1,240,000
	Total	230,000	240,000	250,000	260,000	260,000	1,240,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMI-003
Project Name	Crack Sealing and Pavement Rejuvenation

Total Project Cost	\$1,850,000	Department	Pavement Mgmt-Local Streets
Type	Repairs/Maintenance	Category	Roads and Streets
Status	Active		

Description

This annual maintenance treatment endeavors to focus primarily on crack sealing of roadways, and alternative preventative maintenance treatments such as sealcoating, microsurfacing, and fog sealing to extend pavement life and prevent deterioration.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
715,000	Repairs/Maintenance	220,000	225,000	230,000	230,000	230,000	1,135,000
	Total	220,000	225,000	230,000	230,000	230,000	1,135,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
715,000	Pavement Management Fund	220,000	225,000	230,000	230,000	230,000	1,135,000
	Total	220,000	225,000	230,000	230,000	230,000	1,135,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMI-004

Project Name Traffic Calming & Safety Improvements

Total Project Cost \$215,000 Department Pavement Mgmt-Local Streets

Type Improvement Category Roads and Streets

Status Active

Description

Through the City's Traffic Control Committee, staff often identify localized projects that could be performed independently of PMI projects, either by maintenance staff or via small contracts, that may warrant consideration for implementation. These may include the installation of pedestrian curb ramps, crosswalk treatments, minor geometric revisions to roadways via curb replacement/installation or pavement markings, and demonstration projects that may be utilized to determine future enhancements to be implemented with a PMI project. This project effort sets aside money to address these potential project items with limited design or contracting costs on an annual basis.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
25,000	Improvement	30,000	35,000	40,000	40,000	45,000	190,000
	Total	30,000	35,000	40,000	40,000	45,000	190,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
25,000	Pavement Management Fund	30,000	35,000	40,000	40,000	45,000	190,000
	Total	30,000	35,000	40,000	40,000	45,000	190,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMI-006

Project Name Cahill Ave Traffic Study

Total Project Cost \$95,000 Department Pavement Mgmt-Local Streets

Type Study Category Roads and Streets

Status Active

Description

Cahill Avenue has long been considered the "main street" of Inver Grove Heights. The majority of the roadway between Upper 55th Street and Concord Blvd. consists of a four lane wide collector street. There are limited/no turn lanes located north of 80th Street, and a lack of both on-road and off-road bicycle facilities. The areas adjacent to Cahill Ave. are fully developed. Utilities within portions of Cahill Ave. will likely need rehabilitation or replacement in the next ten years, as will the general pavement surface. This study endeavors to identify if current and future traffic volumes may mandate a revision to the lane configuration, and consideration of additional "complete street" improvements to accommodate bicyclists and pedestrians, to assist with future scoping of a comprehensive capital improvement for Cahill Ave. in future CIP revisions.

Expenditures	2025	2026	2027	2028	2029	Total
Preliminary Study	95,000	0	0	0	0	95,000
Total	95,000	0	0	0	0	95,000

Funding Sources	2025	2026	2027	2028	2029	Total
Pavement Management Fund	95,000	0	0	0	0	95,000
Total	95,000	0	0	0	0	95,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMI-007
Project Name	IGH Flashing Yellow Area (FYA) Study

Total Project Cost	\$50,000	Department	Pavement Mgmt-Local Streets
Type	Study	Category	Roads and Streets
Status	Active		

Description

This project endeavors to perform a feasibility study to determine the cost and scope to install flashing yellow arrows (FYA) on signal systems located throughout the City. The study will also look at funding mechanisms that might be available to the City to make signal system improvements, such as grants and local partnership agency contributions. The study will involve coordination with MnDOT and Dakota County, who share maintenance responsibility with the City for the majority of signal systems within the City.

Expenditures	2025	2026	2027	2028	2029	Total
Preliminary Study	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Pavement Management Fund	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMI-008

Project Name South Grove Maintenance Overlay

Total Project Cost \$4,250,000 Department Pavement Mgmt-Local Streets

Type Improvement Category Roads and Streets

Status Active

Description

This project consists of a reduced-thickness mill and overlay of streets located within the South Grove Neighborhood that have previously received a pavement reconstruction and/or rehabilitation project, but have experienced excessive surface stripping and delamination. The project endeavors to complete either an ultra-thin or a 1.5" pavement mill and overlay on impacted streets, with no replacement or upgrade of curb and gutter, utility castings, or subsurface utilities. The project is being proposed as a maintenance effort, due to the unexpected nature of the pavement surface deterioration, and the rapidly increasing time and costs needed to address these issues by City Street Division staff and contractors.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
1,250,000	Construction	1,000,000	1,000,000	1,000,000	0	0	3,000,000
	Total	1,000,000	1,000,000	1,000,000	0	0	3,000,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
1,250,000	Pavement Management Fund	1,000,000	1,000,000	1,000,000	0	0	3,000,000
	Total	1,000,000	1,000,000	1,000,000	0	0	3,000,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMDC-001

Project Name County Overlays

Total Project Cost \$365,000 Department Pavement Mgmt-Partnership Proj

Type Improvement Category Roads and Streets

Status Active

Description

When Dakota County resurfaces its highways, it is the best time for the City to improve its utility structures within the roadway. While the County pays 100% of the costs for pavement resurfacing, concrete replacement, and signing and striping costs, cities are responsible for costs associated with local utilities such as watermain, sanitary sewer, and storm sewer, mainly in the form of casting adjustments, replacements, or minor rehabilitation. The costs and program years shown in the City CIP are based on the current Dakota County maintenance CIP for 2025-2029.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
245,000	Construction	0	0	120,000	0	0	120,000
Total		0	0	120,000	0	0	120,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
245,000	Storm Water Capital Fund	0	0	70,000	0	0	70,000
	Sewer Capital Fund	0	0	25,000	0	0	25,000
	Water Capital Fund	0	0	25,000	0	0	25,000
Total		0	0	120,000	0	0	120,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMDC-2024-01

Project Name 70th St (CSAH 26)-TH3 to CSAH 73

Total Project Cost \$1,815,000 Department Pavement Mgmt-Partnership Proj

Type Study Category Roads and Streets

Status Active

Description

Dakota County began a preliminary design study for this segment of 70th Street in 2024. The purpose of this study is to identify the preferred design, cost, and scope for upgrading the current 2-lane roadway to accommodate growth and development adjacent to the corridor. Dakota County has indicated a desire to program the construction of these improvements in their 5-year Capital Improvement Plan, and the City is mirroring these improvements with the estimated local cost share as part of the City's 5-year CIP for 2025-2029.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
45,000	Construction	0	0	1,500,000	0	0	1,500,000
	Land	0	180,000	0	0	0	180,000
	Planning/Design	90,000	0	0	0	0	90,000
	Total	90,000	180,000	1,500,000	0	0	1,770,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
45,000	Pavement Management Fund	90,000	180,000	1,300,000	0	0	1,570,000
	Water Capital Fund	0	0	200,000	0	0	200,000
	Total	90,000	180,000	1,500,000	0	0	1,770,000

Budget Impact

Originally in 2023, potential finalization in Q1 of 2024 due to County reprioritizing.

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMDC-2024-02
Project Name	70th St (CSAH 26)-CSAH 73-Cahill Lane Reduction

Total Project Cost	\$795,000	Department	Pavement Mgmt-Partnership Proj
Type	Study	Category	Roads and Streets
Status	Active		

Description

Dakota County began a preliminary engineering scoping study for 70th Street between Babcock Trail (CSAH 73) and Cahill Ave. in 2024. The purpose of this study is to identify the cost and scope for converting the current four-lane section of roadway to a three-lane roadway. The study will determine if improvements beyond just re-paving and re-striping the roadway, such as intersection curb modifications, turn lane additions/removals, etc. are recommended. Dakota County has indicated a desire to program the construction of these improvements in their 5-year Capital Improvement Plan, and the City is mirroring these improvements with the estimated local cost share as part of the City's 5-year CIP for 2025-2029.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
15,000	Construction	0	0	705,000	0	0	705,000
	Planning/Design	60,000	0	0	0	0	60,000
	Land	0	15,000	0	0	0	15,000
	Total	60,000	15,000	705,000	0	0	780,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
15,000	Pavement Management Fund	60,000	15,000	705,000	0	0	780,000
	Total	60,000	15,000	705,000	0	0	780,000

Budget Impact

Originally in 2023, potential finalization in Q1 of 2024 due to County reprioritizing.

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMDC-2024-03
Project Name	80th St (CSAH 28)-CSAH 73-Bowman Lane Reduction

Total Project Cost	\$505,000	Department	Pavement Mgmt-Partnership Proj
Type	Study	Category	Roads and Streets
Status	Active		

Description

Dakota County is in the process of finalizing a design to convert the current four-lane section of 80th Street, from Babcock Trail (CSAH 73) to Bowman Ave., to a three-lane roadway, and implementing pedestrian and bicycle facility improvements. Dakota County has programmed the construction of proposed improvements in their 5-year Capital Improvement Plan for 2025, and the City is mirroring these improvements with the estimated local cost share as part of the City's 5-year CIP for 2025-2029. The primary City costs for this project are related to signal system upgrades at 80th Street (CSAH 28) and Blaine Ave. (a City roadway).

Prior	Expenditures	2025	2026	2027	2028	2029	Total
105,000	Improvement	400,000	0	0	0	0	400,000
	Total	400,000	0	0	0	0	400,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
105,000	Pavement Management Fund	400,000	0	0	0	0	400,000
	Total	400,000	0	0	0	0	400,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMDC-2024-04		
Project Name	Argenta/I-494 Interchange-Preliminary Engineering		
Total Project Cost	\$150,000	Department	Pavement Mgmt-Partnership Proj
Type	Improvement	Category	Roads and Streets
Status	Active		

Description

Dakota County has been working with City staff to plan for a scoping study associated with an Argenta Trail interchange at I-494. The Argenta/I-494 interchange preliminary engineering effort is scheduled to begin in 2023 due to increased land development pressures, and the need to identify right-of-way needs and interchange configuration options.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
100,000	Preliminary Study	50,000	0	0	0	0	50,000
Total		50,000	0	0	0	0	50,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
100,000	Pavement Management Fund	50,000	0	0	0	0	50,000
Total		50,000	0	0	0	0	50,000

Budget Impact

Originally in 2023, potential finalization in Q1 of 2024 due to County reprioritizing.

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMDC-2025-01
Project Name	80th St (CSAH 28)-TH 3to CSAH 73

Total Project Cost	\$450,000	Department	Pavement Mgmt-Partnership Proj
Type	Study	Category	Roads and Streets
Status	Active		

Description

The City of Inver Grove Heights has a desire to advance a preliminary engineering scoping study for 80th Street between TH 3 and Babcock Trail (CSAH 73). The purpose of this study is to identify the cost and scope for realigning and upgrading 80th Street, to consolidate and align the roadway to Amana Trail west of TH 3, provide access to adjacent development parcels, and provide a corridor for utility service to those parcels. This project has been programmed in the Dakota County CIP, but due to the quantity of projects proposed in 2025, Dakota County has indicated that advancement of this project study would need to be delayed, unless the City of Inver Grove Heights would be willing to lead the preliminary design effort. Due to potential development pressure around this roadway corridor, City staff find it advantageous for the City to lead the preliminary design effort in 2025, to clearly identify the impacts of a realigned 80th St as it relates to adjacent property development.

Expenditures	2025	2026	2027	2028	2029	Total
Planning/Design	450,000	0	0	0	0	450,000
Total	450,000	0	0	0	0	450,000

Funding Sources	2025	2026	2027	2028	2029	Total
Other Jurisdictions/Agencies	247,500	0	0	0	0	247,500
Pavement Management Fund	146,500	0	0	0	0	146,500
Storm Water Capital Fund-NWA	56,000	0	0	0	0	56,000
Total	450,000	0	0	0	0	450,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMDC-2027-01
Project Name	CSAH 71/CSAH 32 Intersection - Scoping Study

Total Project Cost	\$56,250	Department	Pavement Mgmt-Partnership Proj
Type	Study	Category	Roads and Streets
Status	Active		

Description

Dakota County has indicated the desire to advance a preliminary engineering scoping study for CSAH 71 (Rich Valley Blvd) and CSAH 32 (Cliff Road) intersection modifications, in anticipation of improvement needs following the completion of the 117th Street Reconstruction project in 2026. The purpose of this study is to identify the cost and scope for design and construction of such improvements, to include the upgrade/reconstruction of portions of both roadways adjacent to the intersection. Dakota County has not yet programmed the construction of the proposed improvements in their 5-year Capital Improvement Plan, pending results of the preliminary engineering study.

Expenditures	2025	2026	2027	2028	2029	Total
Preliminary Study	0	0	56,250	0	0	56,250
Total	0	0	56,250	0	0	56,250

Funding Sources	2025	2026	2027	2028	2029	Total
Pavement Management Fund	0	0	56,250	0	0	56,250
Total	0	0	56,250	0	0	56,250

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMMN-2025-01		
Project Name	Barbara Ave Soundwall (TH 52)		
Total Project Cost	\$1,670,000	Department	Pavement Mgmt-Partnership Proj
Type	Improvement	Category	Roads and Streets
Status	Active		

Description

The City applied for and was granted a project by MnDOT as part of their Metro Highway Noise Abatement Program. MnDOT will design and perform the sound wall installation, while the City of Inver Grove Heights will be responsible for matching costs, eligible to be paid through the City's Municipal State Aid Street funding.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	0	1,270,000	0	0	0	1,270,000
Planning/Design	400,000	0	0	0	0	400,000
Total	400,000	1,270,000	0	0	0	1,670,000

Funding Sources	2025	2026	2027	2028	2029	Total
State-MN DOT	300,000	1,070,000	0	0	0	1,370,000
State-State Aid (MSA)	100,000	200,000	0	0	0	300,000
Total	400,000	1,270,000	0	0	0	1,670,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMMN-2028-01
Project Name	70th St at TH 52-West Ramp Improvement

Total Project Cost	\$210,000	Department	Pavement Mgmt-Partnership Proj
Type	Improvement	Category	Roads and Streets
Status	Active		

Description

MnDOT has indicated that an upgrade to the west-side (southbound) ramp intersection at 70th Street and TH 52 is within the five-year time horizon in their transportation planning efforts. While 70th Street is a Dakota County road, there are anticipated City cost sharing for portions of the street work, as well as utility relocation needs.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	0	0	0	210,000	0	210,000
Total	0	0	0	210,000	0	210,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund	0	0	0	96,000	0	96,000
Pavement Management Fund	0	0	0	63,000	0	63,000
Water Capital Fund	0	0	0	30,000	0	30,000
Sewer Capital Fund	0	0	0	21,000	0	21,000
Total	0	0	0	210,000	0	210,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	PMO-2024-01		
Project Name	117th Street		
Total Project Cost	\$13,183,846	Department	Pavement Mgmt-Partnership Proj
Type	Improvement	Category	Roads and Streets
Status	Active		

Description

This project is a cooperative project effort with Dakota County to upgrade 117th Street between US 52 and Rich Valley Blvd (CSAH 71) from a two-lane rural section roadway to a median-divided urban roadway with turn lanes, truck acceleration lanes, and two improved railroad crossings. The project received an \$8 million federal freight grant in 2021 (\$4 million applied to City costs), and \$5 million in bonding money approved in 2023 (full amount applied to City costs). The project has been managed through final design by Inver Grove Heights, but since 117th Street was transferred to Dakota County in 2024, Dakota County will manage the bidding and construction of the project, which is anticipated to being in 2025, and be finalized in 2026. Information contained within the budget for 2025 are for City-cost share only (County costs are not included).

Prior	Expenditures	2025	2026	2027	2028	2029	Total
2,012,056	Construction	11,171,790	0	0	0	0	11,171,790
	Total	11,171,790	0	0	0	0	11,171,790

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
2,012,056	State-Bonding	5,000,000	0	0	0	0	5,000,000
	Federal-Grants & Aid	4,000,000	0	0	0	0	4,000,000
	Special Assessments	2,171,790	0	0	0	0	2,171,790
	Total	11,171,790	0	0	0	0	11,171,790

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMO-2025-01

Project Name Argenta/Westcott/TH 149 FYA

Total Project Cost \$75,000 Department Pavement Mgmt-Partnership Proj

Type Improvement Category Roads and Streets

Status Active

Description

This project is being proposed in conjunction with the City of Eagan and MnDOT to upgrade the signal system at Argenta Trail/Westcott Road/TH 149 to include flashing yellow arrows (FYA), and upgrade the intersection to current American with Disabilities Act (ADA) standards. The cost estimate provided includes the City of Inver Grove Heights' share (25% of the total cost). The project is contingent on the City of Eagan receiving grant funding through MnDOT's Local Partnership Program.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	75,000	0	0	0	0	75,000
Total	75,000	0	0	0	0	75,000

Funding Sources	2025	2026	2027	2028	2029	Total
Pavement Management Fund	75,000	0	0	0	0	75,000
Total	75,000	0	0	0	0	75,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # PMO-2025-02

Project Name Babcock Trail (CSAH 73) - Multi-Use Trail

Total Project Cost \$2,069,200 Department Pavement Mgmt-Partnership Proj

Type Improvement Category Trails & Parking Lots

Status Active

Description

This project includes the installation of an off-road trail along the east side of Babcock Trail, to provide local connectivity between adjacent properties in an area that has been noted the top-priority trail gap by both the City of Inver Grove Heights and Dakota County. This project has been proposed since 2018, and received Regional Solicitation Grant funding to supplement the bulk of the cost for the project effort with a 2025 construction.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
269,200	Construction	1,800,000	0	0	0	0	1,800,000
	Total	1,800,000	0	0	0	0	1,800,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
269,200	County-Cost Share	1,173,810	0	0	0	0	1,173,810
	Federal-Grants & Aid	419,040	0	0	0	0	419,040
	Pavement Management Fund	207,150	0	0	0	0	207,150
	Total	1,800,000	0	0	0	0	1,800,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # SEW-001

Project Name Sanitary Sewer Rehabilitation

Total Project Cost \$2,085,000

Type Repairs/Maintenance

Status Active

Department Sewer

Category Sewer Utility

Description

This program is to rehabilitate sanitary sewer lines in known trouble spots and areas where root intrusion or pipe degradation can cause extensive maintenance (cleaning) needs or sewer backups. Rehabilitation includes root removal, lining of sewer pipe, or spot pipe repair, generally associated with street reconstruction or rehabilitation projects.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
440,000	Repairs/Maintenance	270,000	300,000	330,000	365,000	380,000	1,645,000
Total		270,000	300,000	330,000	365,000	380,000	1,645,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
440,000	Sewer Capital Fund	270,000	300,000	330,000	365,000	380,000	1,645,000
Total		270,000	300,000	330,000	365,000	380,000	1,645,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # SEW-002

Project Name Sanitary Sewer Cleaning & Televising

Total Project Cost \$2,600,000

Type Repairs/Maintenance

Status Active

Department Sewer

Category Storm Water Utility

Description

A sewer cleaning and maintenance program is required for the City to be able to obtain higher-level insurance coverage from the Leage of Minnesota Cities Insurance Trust to cover sanitary sewer backups or pipe failures. This project effort endeavors to visually document and televise all sanitary sewer mainline pipe within the City on a rotating, six-year basis, starting in 2023.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
550,000	Repairs/Maintenance	370,000	390,000	410,000	430,000	450,000	2,050,000
	Total	370,000	390,000	410,000	430,000	450,000	2,050,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
550,000	Sewer Capital Fund	370,000	390,000	410,000	430,000	450,000	2,050,000
	Total	370,000	390,000	410,000	430,000	450,000	2,050,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # SEW-003

Project Name Lift Station Rehabilitation

Total Project Cost \$425,000 Department Sewer

Type Repairs/Maintenance Category Sewer Utility

Status Active

Description

The City of Inver Grove Heights owns and maintains 11 sanitary sewer lift stations throughout the community, and schedules preventative maintenance activities on a rotating basis. This includes the repair or replacement of lift station pumps, electrical service panels, and emergency generators, and structural improvements. The intent of this program is to reduce the number of emergency failures and backups within the system. Work in 2026 is proposed on Lift Station NE-4 (Forest Haven/Blackberry) to coincide with a Street Reconstruction project.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
150,000	Construction	0	275,000	0	0	0	275,000
	Total	0	275,000	0	0	0	275,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
150,000	Sewer Capital Fund	0	275,000	0	0	0	275,000
	Total	0	275,000	0	0	0	275,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	SEW-2025-01
Project Name	Lift Station - Programmable Logic Controller

Total Project Cost	\$45,000	Contact	Eric Kramer
Department	Sewer	Type	Repairs/Maintenance
Category	Sewer Utility	Status	Active
Useful Life	10 years		

Description

Programmable Logic Controllers (PLC's) are utilized to monitor and operate existing systems from a remote location. For lift stations, the PLC monitors the operation of the pump, including power usage, operating speed, amount of sewage pumped, etc. The PLC is the device that connects the lift station to the City's SCADA system, allowing for remote monitoring and operation, and notification if the pump shuts down. The current PLC operates on a radio frequency, sending data via wireless radio. Recent and future installation of fiber optic near the City's lift stations will afford the ability to connect the lift station monitoring systems to our existing SCADA system via the fiber optic, creating system redundancy with more network reliability. This requires a replacement of the current PLC and conneciton to the fiber optic system.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	10,000	0	15,000	0	20,000	45,000
Total	10,000	0	15,000	0	20,000	45,000

Funding Sources	2025	2026	2027	2028	2029	Total
Sewer Capital Fund	10,000	0	15,000	0	20,000	45,000
Total	10,000	0	15,000	0	20,000	45,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-001

Project Name Minor Drainage Improvements

Total Project Cost \$510,000

Type Repairs/Maintenance

Status Active

Department Stormwater

Category Storm Water Utility

Description

This project effort sets aside money to improve smaller, local drainage issues that are reported by maintenance staff or property owners, that can be addressed with limited design or contracting costs.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
30,000	Repairs/Maintenance	85,000	85,000	90,000	100,000	120,000	480,000
Total		85,000	85,000	90,000	100,000	120,000	480,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
30,000	Storm Water Capital Fund	85,000	85,000	90,000	100,000	120,000	480,000
Total		85,000	85,000	90,000	100,000	120,000	480,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-002

Project Name Storm Sewer Televising

Total Project Cost \$435,000

Type Repairs/Maintenance

Status Active

Department Stormwater

Category Storm Water Utility

Description

This project effort endeavors to visually document pipe deficiencies in the City's stormwater system. The focus on of this televising effort is recommended on pipes with known or likely maintenance deficiencies or deterioration (corrugated metal piping and concrete pipe over 50 years old), followed by larger pipe located in critical locations throughout the City (pond outlets, outlets to the Mississippi River, or pipe beneath critical infrastructure such as railroads, county roads, and state highways).

Prior	Expenditures	2025	2026	2027	2028	2029	Total
85,000	Repairs/Maintenance	60,000	65,000	70,000	75,000	80,000	350,000
Total		60,000	65,000	70,000	75,000	80,000	350,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
85,000	Storm Water Capital Fund	60,000	65,000	70,000	75,000	80,000	350,000
Total		60,000	65,000	70,000	75,000	80,000	350,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-003

Project Name Raingarden Inlet Rehabilitation

Total Project Cost \$60,000

Type Repairs/Maintenance

Status Active

Department Stormwater

Category Storm Water Utility

Description

This project endeavors to replace existing raingarden curb depressions with catch basin diversion structures, and to rehabilitate boulevard rain garden plantings and mulch material to be more resistant to erosion and to reduce maintenance needs.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
20,000	Installation	0	20,000	0	20,000	0	40,000
Total		0	20,000	0	20,000	0	40,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
20,000	Storm Water Capital Fund	0	20,000	0	20,000	0	40,000
Total		0	20,000	0	20,000	0	40,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	STW-2024-02
Project Name	Stormwater Rate Study

Total Project Cost	\$65,000	Department	Stormwater
Type	Study	Category	Storm Water Utility
Status	Active		

Description

This study is a continuation of the 2022 Comprehensive Rate Study that was commissioned to look at the City's three utilities (Water, Sanitary Sewer, and Stormwater). The stormwater utility study effort was postponed due to the existing complexities within the City's current utility structure.

Expenditures	2025	2026	2027	2028	2029	Total
Preliminary Study	65,000	0	0	0	0	65,000
Total	65,000	0	0	0	0	65,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Operating Fund	65,000	0	0	0	0	65,000
Total	65,000	0	0	0	0	65,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-2025-01

Project Name Dickman Trail - Outfall Culvert Replacement

Total Project Cost \$700,000 Department Stormwater

Type Improvement Category Storm Water Utility

Status Active

Description

This project addresses the deterioration of an existing large-diameter storm sewer culvert under Dickman Trail that has been corroding and deteriorating for several years. The culvert crosses under Dickman Trail and the adjacent UP Railroad, and is a critical outfall for stormwater from the south-central portion of the City to the Mississippi River.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	0	550,000	0	0	550,000
Planning/Design	75,000	75,000	0	0	0	150,000
Total	75,000	75,000	550,000	0	0	700,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund	75,000	75,000	550,000	0	0	700,000
Total	75,000	75,000	550,000	0	0	700,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	STW-2025-02		
Project Name	Pond JP-1 Outlet Skimmer		
Total Project Cost	\$50,000	Department	Stormwater
Type	Improvement	Category	Storm Water Utility
Status	Active		

Description

Pond JP-1, located west of Clayton Ave. at 77th Street, is a landlocked basin with no outlet pipe. A piped outlet was completed with an adjacent townhome development in 2023 to accommodate an eventual emergency overflow structure to be installed in Pond JP-1, which was recommended as part of the hydraulic modeling of the area around the new townhome development to prevent adjacent property flooding in extreme (100-year) rainfall events.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund	50,000	0	0	0	0	50,000
Total	50,000	0	0	0	0	50,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-2025-03

Project Name 64th Street Outfall Replacement

Total Project Cost \$1,000,000 Department Stomwater

Type Unassigned Category Storm Water Utility

Status Unfunded

Description

The storm sewer outfall along 64th Street at the Mississippi River has exhibited rapid deterioration in 2024. Past efforts to repair the pipe have successfully extended the pipe life, but 2024 Mississippi River Flooding has shown these repairs to be insufficient to prevent back-flowing of flood waters upstream of the river levee, resulting in extensive street flooding in the Heritage Village Park and adjacent marina areas. The pipe deterioration is such that full pipe failure and/or collapse is likely in the near future. This project endeavors to replace the damaged piping before it fails.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	1,000,000	0	0	0	0	1,000,000
Total	1,000,000	0	0	0	0	1,000,000

Funding Sources	2025	2026	2027	2028	2029	Total
Unfunded	1,000,000	0	0	0	0	1,000,000
Total	1,000,000	0	0	0	0	1,000,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-2026-01

Project Name MS4 Program Implementation Efforts

Total Project Cost \$50,000

Type Repairs/Maintenance

Status Active

Department Stormwater

Category Storm Water Utility

Description

The City is required to review and update its Municipal Separate Storm Sewer System (MS4) program on a five-year rotating basis. The review and approval generally takes two years, and will be due for its next review starting in 2026.

Expenditures	2025	2026	2027	2028	2029	Total
Repairs/Maintenance	0	20,000	30,000	0	0	50,000
Total	0	20,000	30,000	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund	0	10,000	15,000	0	0	25,000
Storm Water Capital Fund-NWA	0	10,000	15,000	0	0	25,000
Total	0	20,000	30,000	0	0	50,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-2026-02

Project Name Marcott Woods Park - Ravine Erosion Restoration

Total Project Cost \$150,000 Department Stormwater

Type Improvement Category Storm Water Utility

Status Active

Description

This project addresses extensive ravine erosion within Marcott Woods Park due to stormwater discharge from the adjacent neighborhood streets.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	0	150,000	0	0	0	150,000
Total	0	150,000	0	0	0	150,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund	0	150,000	0	0	0	150,000
Total	0	150,000	0	0	0	150,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # STW-2028-01

Project Name Schmidt Lake Outfall Channel

Total Project Cost \$200,000 Department Stormwater

Type Unassigned Category Storm Water Utility

Status Active

Description

This project addresses erosion, sedimentation removal, and reinforcement of the outfall channel from Schimdt Lake.

Expenditures	2025	2026	2027	2028	2029	Total
Improvement	0	0	0	200,000	0	200,000
Total	0	0	0	200,000	0	200,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Water Capital Fund	0	0	0	200,000	0	200,000
Total	0	0	0	200,000	0	200,000

DRAFT

2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	2024-18
Project Name	Northside Booster Monopole Construction

Total Project Cost	\$500,000	Department	Water
Type	Improvement	Category	Unassigned
Status	Unfunded		

Description

The City currently leases space on several City properties to cellular service providers to install and operate antenna facilities to serve their respective network operations. Several of these leases are on property that is managed by the City's Water Utility Division, including leasing space for attachments on two of the City's three water towers (Northside Water Tower and Arbor Point Water Tower). Leasing to cellular service providers that are affixed to the structure of water towers can have a negative impact to water operations, by creating the need to provide access to private telecom contractors at any time requested, reviewing plans for modifications, and monitoring said modifications within City facilities during maintenance and replacement activities. Staff also have expressed ongoing security concerns about having non-City contractors working around, within, and on existing critical City water facilities, which is allowed per the City's lease agreements for different cellular facility carriers. In 2024, the City initiated a feasibility study to explore the potential to "decouple" antenna facilities from the Northside Water Tower ahead of a tower rehabilitation project in 2027, and provide an alternate antenna location, likely at the Northside Booster Station. This project anticipates that a monopole antenna tower would be constructed by the City and paid for through recuperation of future antenna lease revenue.

Expenditures	2025	2026	2027	2028	2029	Total
Construction	500,000	0	0	0	0	500,000
Total	500,000	0	0	0	0	500,000

Funding Sources	2025	2026	2027	2028	2029	Total
Unfunded	500,000	0	0	0	0	500,000
Total	500,000	0	0	0	0	500,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	WAT-001		
Project Name	Well Pump & Service Rehabilitation (Pumps & VFD's)		
Total Project Cost	\$905,000	Department	Water
Type	Repairs/Maintenance	Category	Water Utility
Status	Active		

Description

The City of Inver Grove Heights owns and maintains seven (7) groundwater wells, and schedules preventative maintenance activities on a rotating basis. This includes the rehabilitation and replacement of pumps, motors, well cavities, well piping and valves, well houses, and electrical panel components.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
255,000	Repairs/Maintenance	30,000	140,000	150,000	160,000	170,000	650,000
	Total	30,000	140,000	150,000	160,000	170,000	650,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
255,000	Water Capital Fund	30,000	140,000	150,000	160,000	170,000	650,000
	Total	30,000	140,000	150,000	160,000	170,000	650,000

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Inver Grove Heights, MN

Total Project Cost	\$215,000	Department	Water
Type	Repairs/Maintenance	Category	Water Utility
Status	Active		

The Water Treatment Plant contains several sludge and recycle wash water pumps (10 total) that dispose of the water treatment by-product/waste, and recycle the backwash water within the plant. The majority of these pumps are original to the plant, and need to be maintained and/or replaced on a regular interval. It is proposed that two pumps be replaced annually over a 5-year period from 2025-2029.

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	35,000	40,000	45,000	45,000	50,000	215,000
Total	35,000	40,000	45,000	45,000	50,000	215,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # WAT-2023-02

Project Name Water Treatment Plant High Service Pump Rehab

Total Project Cost \$333,000 Department Water

Type Repairs/Maintenance Category Water Utility

Status Active

Description

This is a mechanical review of the condition and recommended maintenance activities for the high service (booster) pumps at the Water Treatment Plant. This is necessary to determine if rehabilitation or pump replacement will be necessary in the coming years due to pump age and usage cycles. Inspection and rehabilitation are proposed to occur on one pump per year. This work also includes the replacement of the variable flow drive (VFD) for each pump, as these are utilized to allow a more measured start-up and shut-down of each pump, reducing wear-and-tear on the motors and extending pump service life.

Prior	Expenditures	2025	2026	2027	2028	2029	Total
55,000	Repairs/Maintenance	50,000	55,000	55,000	58,000	60,000	278,000
Total		50,000	55,000	55,000	58,000	60,000	278,000

Prior	Funding Sources	2025	2026	2027	2028	2029	Total
55,000	Water Capital Fund	50,000	55,000	55,000	58,000	60,000	278,000
Total		50,000	55,000	55,000	58,000	60,000	278,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	WAT-2023-04		
Project Name	Automated Metering Infrastructure (AMI)		
Total Project Cost	\$5,000,000	Department	Water
Type	Infrastructure	Category	Water Utility
Status	Active		

Description

This project includes water meter replacements and advanced metering infrastructure that collects the water usage data from city-supplied water meters to assist with billing, conservation, leak detection, and customer service initiatives.

Expenditures	2025	2026	2027	2028	2029	Total
Improvement	0	1,600,000	1,600,000	1,600,000	0	4,800,000
Preliminary Study	200,000	0	0	0	0	200,000
Total	200,000	1,600,000	1,600,000	1,600,000	0	5,000,000

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	200,000	1,600,000	1,600,000	1,600,000	0	5,000,000
Total	200,000	1,600,000	1,600,000	1,600,000	0	5,000,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	WAT-2025-01
Project Name	Groundwater Wells - Programmable Logic Controllers

Total Project Cost	\$120,000	Contact	Eric Kramer
Department	Water	Type	Repairs/Maintenance
Category	Water Utility	Status	Active
Useful Life	10 years		

Description

Programmable Logic Controllers (PLC's) are utilized to monitor and operate existing systems from a remote location. For the City's well houses, the PLC monitors the operation of the well pump, including power usage, operating speed, amount of water pumped, etc. The PLC is the device that connects the well to the City's SCADA system, allowing for remote monitoring and operation from our Water Treatment Plant. The current PLC operates on a radio frequency, sending data via wireless radio. Recent and future installation of fiber optic near the City's wells will afford the ability to connect the well monitoring systems to our existing SCADA system via the fiber optic, creating system redundancy with more network reliability. This requires a replacement of the current PLC and connection to the existing fiber optic network.

Expenditures	2025	2026	2027	2028	2029	Total
Equipment	20,000	20,000	25,000	25,000	30,000	120,000
Total	20,000	20,000	25,000	25,000	30,000	120,000

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	20,000	20,000	25,000	25,000	30,000	120,000
Total	20,000	20,000	25,000	25,000	30,000	120,000

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Capital Improvement Plan

Inver Grove Heights, MN

Total Project Cost	\$1,150,000	Department	Water
Type	Repairs/Maintenance	Category	Water Utility
Status	Active		

This project includes the regularly-scheduled painting of the exterior and interior surfaces of the north side water tower. Complete water tower painting of this nature generally occurs on a 20-25-year cycle.

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	0	100,000	1,050,000	0	0	1,150,000
Total	0	100,000	1,050,000	0	0	1,150,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project #	WAT-2027-02
Project Name	Water System Management Plan & Studies

Total Project Cost	\$70,000	Department	Water
Type	Study	Category	Water Utility
Status	Active		

Description

This effort includes the regular review and update of the City's comprehensive water supply and wellhead protection plans, in conjunction with the City's next comprehensive plan update.

Expenditures	2025	2026	2027	2028	2029	Total
Preliminary Study	0	0	70,000	0	0	70,000
Total	0	0	70,000	0	0	70,000

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	0	0	70,000	0	0	70,000
Total	0	0	70,000	0	0	70,000

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2025 thru 2029

Capital Improvement Plan

Inver Grove Heights, MN

Project # WAT-2027-03

Project Name SCADA System Upgrade

Total Project Cost \$100,000 Department Water

Type Improvement Category Water Utility

Status Active

Description

This project includes upgrades to the City's supervisory control and data acquisition (SCADA) system as it relates to monitoring and operation of remote water infrastructure, including wells, water towers, booster stations, and the Water Treatment Plant.

Expenditures	2025	2026	2027	2028	2029	Total
Improvement	0	0	0	100,000	0	100,000
Total	0	0	0	100,000	0	100,000

Funding Sources	2025	2026	2027	2028	2029	Total
Water Capital Fund	0	0	0	100,000	0	100,000
Total	0	0	0	100,000	0	100,000

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**CITY OF INVER GROVE HEIGHTS
PLANNING COMMISSION
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. PC 2024-01

A RESOLUTION APPROVING RECOMMENDATION THAT THE CITY OF INVER GROVE HEIGHTS' FIVE-YEAR CAPITAL IMPROVEMENT PLAN (2025-2029) IS CONSISTENT WITH THE CITY OF INVER GROVE HEIGHTS COMPREHENSIVE PLAN.

WHEREAS, City Staff have prepared a five (5) year Capital Improvement Plan (CIP) for the period of 2025-2029; and,

WHEREAS, the CIP for the period referenced above includes projects in the areas of the Parks Department (City Facilities, Community Center, Golf Course, and Parks) and the Public Works Department (Pavement Management, Sewer, Stormwater, and Water); and,

WHEREAS, pursuant to the provisions of Minnesota Statute Section §462.356, Subd. 2, no capital improvement may be authorized by the City until after the City's planning agency has reviewed the proposed capital improvement and reported in writing to the governing body its findings as to compliance of the proposed improvement with the City's Comprehensive Plan; and,

WHEREAS, the Planning Commission has received the proposed five (5) year CIP for the period of 2025-2029 and has found it to be consistent with the 2040 Comprehensive Plan for the City of Inver Grove Heights.

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA the Planning Commission hereby finds proposed five (5) year Capital Improvement Plan for the period of 2025-2029 to be consistent with the City's 2040 Comprehensive Plan

Adopted by the Planning Commission of the City of Inver Grove Heights this 15th day of October 2024.

ATTEST:


Jonathan Weber, Chair


Stacy Bodsberg, Secretary



Request for Council Action

SUBJECT: **Resolutions Awarding Contract and Approving Budget for City Project No. 2016-17A - 117th Street Advance Clearing & Grubbing**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, awarding a contract and approving a budget for City Project No. 2016-17A - 117th Street Advance Clearing & Grubbing.

BACKGROUND

The design of the 117th Street Reconstruction Project (City Project No. 2016-17) is complete, and can be advertised for construction bidding by Dakota County pending finalization of necessary railroad crossing agreements between Dakota County and Union Pacific Railroad. While these agreements are currently being developed, timelines for approval given by Union Pacific Railroad have indicated that they will likely not be finalized until the first quarter of 2025.

Bidding of the 117th Street Reconstruction project was scheduled to occur in October/November 2024, to begin clearing and grubbing operations along the project corridor during the winter of 2024/2025. Areas along the corridor have habitat that may support the Rusty Patch Bumblebee, and the Northern Long-Eared Bat, two endangered species that could utilize the habitat in the late-spring, summer, and fall seasons. Approval of the project by MnDOT requires that the project follow US Fish & Wildlife guidelines to only disturb these areas during winter (November 1 to March 31), to protect the endangered species and prevent them from establishing habitats during the summer construction season. The extent of the habitat disturbance includes tree clearing and stump grinding (grubbing), as well as removal of certain ground cover where bee habitat can form in the spring. Waiting for the completion of the railroad agreements, may jeopardize the ability of a contractor to perform clearing and grubbing work in the first three months of 2025, which would subsequently result in potential project construction delays of up to one year, and add additional construction costs due to this delay.

To avoid a delay in the proposed construction of 117th Street, City, County, and consultant staff have determined that a separate advance clearing and grubbing contract is the most cost-effective means to meet the environmental schedule constraints for performing tree and ground disturbance activities. City staff have agreed to manage the contract, as we have bandwidth to do so during the winter months, and can more efficiently bid and oversee the project than Dakota County at the current time. In cooperation with the 117th Street Reconstruction design consultant, the Public Works Department compiled a bid package that was advertised on October 21, 2024, and bids were received and opened on November 4, 2024. Bids were received from a total of 2 bidders. Nadeau Companies is the lowest responsive bidder with a total bid of \$121,677.25. The low bid is approximately 46%

under the Engineer's Estimate of \$224,396.10 for the project.

The names and bid amounts of all bidders can be found on the attached Resolution awarding a contract to Nadeau Companies.

FISCAL IMPACT

The bid costs, proposed construction contingency, and budget for City Project No. 2016-17A are summarized in the table below:

Contract Award	15% Construction Contingency	Estimated Project LEAF Costs	Total Proposed Project Budget	Estimated County Cost Participation (71.5%)	Estimated City Cost Participation (28.5%)
\$121,677.25	\$18,251.75	\$35,000	\$174,929	\$125,074.24	\$49,854.76

Funding for Project 2016-17A is recommended from the 117th Street Reconstruction Fund (Fund 436) as indicated in the accompanying Resolution. City costs and subsequent reimbursement from Dakota County will be managed through this fund, which has a current unencumbered fund balance of \$214,102, which is sufficient to cover the full costs of the 117th Street Advance Clearing and Grubbing contract costs.

The final County/City cost split will be determined and memorialized through a Joint Powers Agreement (JPA) for final construction of 117th Street. City and County staff are working on this agreement, and it will be brought forth for final approval by the City Council at the time the remainder of the 117th Street Reconstruction project (City Project 2016-17) is bid and the final project budget is set.

RECOMMENDATION

Staff recommends adoption of the attached Resolutions, awarding the contract to Nadeau Companies in the amount of \$121,677.25 and approving the budget for City Project No. 2016-17A.

ATTACHMENTS

1. Resolution - Award Contract 2016-17A - 117th St Advance Clearing & Grubbing
2. Resolution - Approve Budget 2016-17A - 117th St Advance Clearing & Grubbing

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION AWARDING CONTRACT TO NADEAU COMPANIES, LLC FOR CITY PROJECT
NO. 2016-17A – 117th STREET ADVANCE CLEARING & GRUBBING**

WHEREAS, pursuant to an advertisement for bids for the 117th Street Advance Clearing & Grubbing project, City Project No. 2016-17A, bids were received and opened online on November 4, 2024, at 11:00 a.m., read aloud, and tabulated according to law. The following bids were received complying with the advertisement:

CONTRACTOR	5% BID BOND	BASE BID
Nadeau Companies, LLC	YES	\$121,677.25
Castle Rock Contracting & Tree Service, LLC	YES	\$165,496.80

WHEREAS, Nadeau Companies, LLC is the lowest responsible bidder with a total bid of \$121,677.25.

**NOW THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL
THAT:**

- 1) The Mayor and Clerk are hereby authorized and directed to enter a contract with Nadeau Companies, LLC in the name of the City of Inver Grove Heights, for City Project 2016-17A – 117th Street Advance Clearing & Grubbing according to plans and specifications approved by the Public Works Director and on file at the Office of the City Clerk.
- 2) The City Clerk is hereby authorized and directed to return, forthwith, to all bidders, the deposits made with their bids except for the deposit of the successful bidder and the nextlowest bidder shall be retained until the contract has been signed.
- 3) Project funding for the City Project No. 2016-17A shall be provided by the 117th Street Reconstruction Fund (Fund 436).

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING BUDGET FOR CITY PROJECT NO. 2016-17A –
117th STREET ADVANCE CLEARING & GRUBBING**

WHEREAS, the City Council has considered City Project No. 2016-17A – 117th Street Advance Clearing and Grubbing; and

WHEREAS, finding the project to be necessary and beneficial to the orderly and efficient construction and/or maintenance of city infrastructure, the City Council has ordered the project and awarded a contract for project construction.

**NOW THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,
THAT:**

- 1) The following budget is hereby adopted for City Project No. 2016-17A:

PROJECT COSTS	2016-17A
Construction Bid	\$121,677.25
Construction Contingency (15%)	\$18,251.75
Legal, Engineering, Administrative, & Finance (LEAF) Costs	\$35,000.00
TOTAL	\$174,929.00

FUNDING SOURCES	2016-17A
City Cost Share (28.5%) – Fund 436	\$49,854.76
Dakota County Cost Share (71.5%)	\$125,074.24
TOTAL	\$174,929.00

- 2) The City will fund the total project cost through Fund 436 – 117th Street Reconstruction Fund, and reimbursement from the County for their share of the project costs will be deposited to Fund 436 in-kind.
- 3) The Public Works Director is authorized to direct the use of contingency funds up to the approved amount for project work in the case of changes in site conditions, quantity adjustment, or unforeseen expenses necessary to complete the project as proposed.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Resolution Authorizing 2025 Central Equipment Vehicle and Equipment Purchases**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Barry Underdahl, Street Superintendent, 651.450.2556
 Brian Connolly, Public Works Director, 651.450.2571
 Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving 2025 Central Equipment Vehicle and Equipment purchases.

BACKGROUND

The recommended 2025 vehicle and equipment replacements were presented to the Council at the November 4, 2024, City Council Work Session. The replacements recommended included four in Park Maintenance, one in Community Development, two in Streets, one in Utilities, and one for the VMCC. With the exception of one mower for Parks Maintenance, these pieces of equipment are planned replacements with equipment allocations set aside for their purchase within the Central Equipment Fund (Fund 603). The remaining mower for Parks did not have an annual allocation for its replacement dating to its original procurement in 2017. It is unclear to current staff as to why an allocation was not provided, although the existing mower is oversize and underutilized for its intended purpose. As such, this mower is proposed to be traded in and replaced with a much smaller and less costly mower to better align with current Parks Maintenance needs, and is being procured utilizing savings within the existing equipment allocations. Future allocations for the replacement of this mower will be made in future budgets for Parks Maintenance.

The total acquisition cost for these vehicles and equipment is estimated at \$1,129,601 and with estimated trade-in credits of \$209,316, it brings the estimated net cost for all 2025 equipment purchases to \$920,285. A copy of the equipment replacement summary, detailing the proposed replacement equipment is attached.

FISCAL IMPACT

The summary of the cash allocations (revenue) and procurement costs (expenditures) for the proposed 2025 vehicle and equipment replacements and/or procurements are summarized as follows:

Central Equipment (Fund 603) 2025 Vehicle and Equipment Procurement Items	Estimated Value
<u>Revenue</u>	

Allocation balances for 2024 Vehicle/Equipment Replacements	\$952,888
Trade-In Value (replacement equipment)	\$209,316
TOTAL	\$1,162,204
<u>Expenditures</u>	
2025 Scheduled Vehicle & Equipment Replacements	(\$1,129,601)
TOTAL	(\$1,129,601)
Remaining Funds Available (Positive/(Negative))	\$32,603

RECOMMENDATION

Staff recommends adoption of the attached Resolution, approving the purchase of the 2025 vehicle/equipment replacements through the Central Equipment Fund (Fund 603).

ATTACHMENTS

1. Resolution - 2025 Vehicle Procurements
2. 2025 Replacement Summary - Excerpt from 11/4/2024 Work Session

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING THE 2025 NEW AND REPLACEMENT
VEHICLE AND EQUIPMENT PURCHASES**

WHEREAS, staff presented a 2025 budget summary for the Central Equipment Fund (Fund 603) for equipment procurements to the City Council at the work session on November 4, 2024; and

WHEREAS, the 2025 vehicle and equipment replacements were summarized and staff have proposed the replacement of nine (9) vehicles, with a total acquisition cost of \$920,285; and

WHEREAS, due to procurement lead-times for vehicles and equipment, specified ordering windows provided by vehicle dealers, and to take advantage of 2024 vehicle and equipment prices, staff recommend ordering the 2025 vehicle replacements prior to the end of 2024; and

WHEREAS, the City is not obligated to pay for vehicle orders until delivery of the vehicle is completed, which is anticipated to occur in late-2025 or early-2026 for the 2025 Equipment Replacements.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:

1. The following 2025 vehicles and equipment replacements and procurement list is hereby adopted for the purposes of ordering new and replacement equipment:

Vehicle #	Vehicle/Equipment to be Replaced and/or Purchased	Projected Allocation Balance (12/31/2024)	Cost			
			Vehicle	Equipment	Trade Value	Total
#530	2019 Toro 5910 Mower	\$143,099	\$151,410		(\$30,000)	\$121,410
#531	2019 Toro 5910 Mower	\$145,825	\$151,410		(\$30,000)	\$121,410
#532	2015 Toro 360 Mower	\$93,496	\$42,847	\$22,990	(\$14,216)	\$51,620
#534	2017Toro 360 Mower	\$0	\$17,049		(\$4,000)	\$13,049
#803	2008 Ford Escape	\$30,497	\$33,221		(\$1,100)	\$32,121
#321	2015 Mack Dump Truck	\$222,359	\$171,675	\$160,000	(\$80,000)	\$251,675
#335	2015 Morbark Woodchipper	\$78,419	\$96,136		(\$25,000)	\$71,136
#410	2016 Ford F250	\$63,622	\$47,995	\$34,869	(\$10,000)	\$72,864
#6211	2012 Zamboni	\$175,571	\$200,000		(\$15,000)	\$185,000
TOTAL		\$952,888	\$911,743	\$217,859	(\$209,316)	\$920,285

2. Finding these vehicles to be necessary and beneficial to the efficient operation of the City's vehicle fleet, the City Council hereby approves the replacement and procurement of these vehicles and orders staff to process these vehicle and equipment orders.

3. Funding for the purchase of replacement vehicles and equipment shall be provided by the Central Equipment Fund (Fund 603) up to a total value of \$920,285.
4. The items being replaced are hereby declared surplus property and staff are authorized to trade in or sell said property to help offset acquisition costs of the new equipment.

Approved by the City Council of the City of Inver Grove Heights, Minnesota on this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

2025 Equipment Replacements – Summary

Vehicle #	Vehicle/Equipment to be replaced	Vendor	Allocation Balance	Vehicle	Equipment	Trade Value	Acquisition Cost	Cost Differential
	PARK MAINTENANCE							
#530	2019 Toro 5910 Mower	MTI Distributing	\$143,099.00	\$151,410.00		(\$30,000.00)	\$121,410.00	\$21,689.00
#531	2019 Toro 5910 Mower	MTI Distributing	\$145,825.00	\$151,410.00		(\$30,000.00)	\$121,410.00	\$24,415.00
#532	2015 Toro 360	Midwest Machinery (John Deere)	\$93,496.00	\$42,846.51	\$22,989.71	(\$14,216.25)	\$51,619.97	\$41,876.03
#534	2017 Toro 360	LTG Power Equipment (Ferris)		\$17,049.00		(\$4,000.00)	\$13,049.00	(\$13,049.00)
		Parks Maintenance Totals	\$382,420.00	\$362,715.51	\$22,989.71	(\$78,216.25)	\$307,488.97	\$74,931.03
	COMMUNITY DEVELOPMENT							
#803	2008 Ford Escape	Midway Ford	\$30,497.00	\$33,221.03		(\$1,100.00)	\$32,121.03	(\$1,624.03)
		Community Development Totals	\$30,497.00	\$33,221.03		(\$1,100.00)	\$32,121.03	(\$1,624.03)
	STREETS							
#321	2015 Mack Dump Truck	Boyer Trucks/Towmaster	\$222,359.00	\$171,675.00	\$160,000.00	(\$80,000.00)	\$251,675.00	(\$29,316.00)
#335	2015 Morbark Woodchipper	RDO Equipment (Vermeer)	\$78,419.00	\$96,136.00		(\$25,000.00)	\$71,136.00	\$7,283.00
		Streets Totals	\$300,778.00	\$267,811.00	\$160,000.00	(\$105,000.00)	\$322,811.00	(\$22,033.00)
	UTILITIES							
#410	2016 Ford F250	Midway Ford/North Central	\$63,622.00	\$47,995.00	\$34,869.00	(\$10,000.00)	\$72,864.00	(\$9,242.00)
		Utilities Totals	\$63,622.00	\$47,995.00	\$34,869.00	(\$10,000.00)	\$72,864.00	(\$9,242.00)
	VMCC							
#6201	2012 Zamboni	Zamboni	\$175,571.00	\$200,000.00		(\$15,000.00)	\$185,000.00	(\$9,429.00)
		VMCC Totals	\$175,571.00	\$200,000.00		(\$15,000.00)	\$185,000.00	(\$9,429.00)
		Totals for 2025	\$952,888.00	\$911,742.54	\$217,858.71	(\$209,316.25)	\$920,285.00	\$32,603.00

*Acquisition Costs are as accurate as possible but may be subject to change due to state contract expiration/renewal dates, availability due to supply chain constraints, and tax, title, and license fees.



Request for Council Action

SUBJECT: **Resolution to Amend Final Project Budget & Close City Project No. 2016-08 - Trunk Highway 3 / 70th Street Intersection Improvements**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571
Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to approve the attached Resolution, amending the final project budget and closing the project account for City Project No. 2016-08 - Trunk Highway 3 / 70th Street Intersection Improvements.

BACKGROUND

In 2017, the City Council authorized the City to enter into a Joint Powers Agreement with Dakota County for the final engineering design, right of way acquisition, and construction of City Project No. 2016-08 - TH 3 / 70th Street Intersection Improvements (Resolution No. 2017-87). The project resulted in the construction of a roundabout, as well as City sewer and water extensions within the intersection to serve development north of 70th Street adjacent to TH 3. Shortly after the JPA adoption, the City Council adopted Resolution No. 2017-135, authorizing the use of several funding sources for the project, including Municipal State Aid (MSA) Funds, Northwest Area Trunk Water and Sewer Funds, and other funding "source(s) as determined by the City Council." The total project budget authorization was \$1,947,359.

The project was subsequently constructed between 2019 and 2020 by Dakota County, and final payment for the project was provided by the City in 2023. Following resolution of all State Aid Funding allotments, the total project cost for the City was \$1,781,520.13 (approximately 8.5% under the original budget). The project was hosted in the Northwest Area Capital Project Fund (Fund 500), with contributions from the aforementioned MSA payments and the Northwest Area Trunk Water and Sewer Funds. However, since the NWA Trunk Water and Sewer funds were condensed in 2023 into the Capital Water Fund (Fund 511) and Capital Sewer Fund (Fund 512), and there were minor components of the construction project that were not eligible for MSA funding (including street lighting and minor landscaping items), there is a need to pay for these items through updated funding sources.

Due to these cost modifications, staff have prepared the attached budget amendment to clearly identify the funding sources for this project, and upon transfer of these funds, the project account will be closed.

FISCAL IMPACT

As noted, the Northwest Area Trunk Water Fund (formerly Fund 511) and Northwest Area Trunk Sewer Fund (formerly Fund 512) were consolidated with the Water Capital Fund (Fund 511) and Sewer Capital Fund (Fund 512) respectively in 2023. The attached Resolution, and tabulation below, utilizes the new fund numbers in the final project budget. Additionally, the project costs related to street improvements that are not eligible for MSA funding are being recommended to be paid through the Pavement Management - Local Streets Fund (Fund 440). This is the only "new" funding source that was not previously included in the project authorization Resolution (Resolution 2017-135).

FUNDING SOURCES	2016-08
Municipal State Aid (MSA)	\$1,005,920.47
Pavement Management – Local Streets (Fund 440)	\$41,751.68
Water Capital Fund (Fund 511)	\$376,034.27
Sewer Capital Fund (Fund 521)	\$357,813.71
TOTAL	\$1,781,520.13

RECOMMENDATION

Staff recommend adoption of the attached Resolution, amending the final project budget and closing the project account for City Project No. 2016-08 - Trunk Highway 3 / 70th Street Intersection Improvements.

ATTACHMENTS

1. Resolution to Amend Budget and Close Project No. 2016-08

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION AMENDING FINAL PROJECT BUDGET AND CLOSING THE PROJECT ACCOUNT
FOR CITY PROJECT NO. 2016-08 – TRUNK HIGHWAY 3 / 70TH STREET INTERSECTION
IMPROVEMENTS**

WHEREAS, the City Council adopted Resolution No. 2017-87 authorized the City to enter into a Joint Powers Agreement with Dakota County to complete the engineering, right of way acquisition, and construction for City Project No. 2016-08 – Trunk Highway 3 / 70th Street Intersection Improvements; and

WHEREAS, the City Council adopted Resolution No. 2017-135 authorizing the use of several funding sources, with no detailed funding source breakdown, to pay for the City's share of City Project No. 2016-08, with an estimated total project cost of \$1,947,359; and

WHEREAS, the final design, right-of-way acquisition, and construction of City Project No. 2016-08 has been completed in coordination with Dakota County staff; and

WHEREAS, all invoices from Dakota County and consultants working on the project have been received, and the City has subsequently paid all outstanding costs for the project in the amount of \$1,781,520.13 from the NWA Capital Project Fund (Fund 500); and

WHEREAS, to clearly identify the requisite funding sources and to close the project, staff recommend the formal adoption of a detailed final budget, to balance the project account and resolve all contributing fund expenses to the current fund names and numbers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that the following budget is hereby amended for City Project No. 2016-08:

PROJECT COSTS	2016-08
Final Design, ROW, and Construction	\$1,652,434.74
Legal, Engineering, Administrative, & Finance (LEAF)	\$129,085.39
TOTAL	\$1,781,520.13

FUNDING SOURCES	2016-08
Municipal State Aid (MSA)	\$1,005,920.47
Pavement Management – Local Streets (Fund 440)	\$41,751.68
Water Capital Fund (Fund 511)	\$376,034.27
Sewer Capital Fund (Fund 521)	\$357,813.71
TOTAL	\$1,781,520.13

BE IT FURTHER RESOLVED THAT:

1. The Council hereby authorizes the use of the funds as noted to cover any outstanding project costs within the NWA Capital Project Fund (Fund 500) to balance the project budget; and
2. Upon transfer of these funds and balancing of the project budget, Project No. 2016-08 will be closed.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 12th day of November 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Approval of Storm Water Facilities Agreement for 9486 Robert Trail**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Paul Merchlewicz, City Engineer, 651.450.2572
Nicole Portugal, Engineering Technician, 651.450.2573

ACTION REQUESTED

The Council is asked to approve the attached Storm Water Facilities Maintenance Agreement for the property located at 9486 Robert Trail.

BACKGROUND

The owner of 9486 Robert Trail is proposing to construct a new home that exceeds 5,000 sf, and are affected by City Ordinance Title 9, Chapter 5, Section 9-5-5. This ordinance requires properties of record which do not have recorded contracts or agreements with the City to provide information to ensure proposed site improvements meet current City standards for grading, erosion control and storm water management.

The owner, Anna Jeanne Prettyman, has provided the plans required by the ordinance. A basin will be constructed for water quality treatment and flow requirements on the lot and receive water from the new impervious area. The property owner has signed the attached Storm Water Facilities Maintenance Agreement which spells out the conditions to be met. An engineering escrow of \$1,500 has been provided to cover costs incurred by the City for review and inspection of the site improvements.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the attached Storm Water Facilities Maintenance Agreement for the property located at 9486 Robert Trail.

ATTACHMENTS

1. SWFMA 9486 Robert Trl

STORM WATER FACILITIES MAINTENANCE AGREEMENT
FOR LOT 2, BLOCK 1 ROBERT TRAIL WOODS, INVER GROVE HEIGHTS,
DAKOTA COUNTY, MINNESOTA

THIS STORM WATER FACILITIES MAINTENANCE AGREEMENT (“Agreement”) is made, entered into and effective this 12th day of November, 2024, by and between the City of Inver Grove Heights, a Minnesota municipal corporation (hereafter referred to as “City”) and Anna Jeanne Prettyman (hereafter referred to together as “Landowner” and “Responsible Owner”). Subject to the terms and conditions hereafter stated and based on the representations, warranties, covenants, agreements and recitals of the parties herein contained, the parties do hereby agree as follows:

ARTICLE 1
DEFINITIONS

1.1 **Terms.** The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 **City.** “City” means the City of Inver Grove Heights, a Minnesota municipal corporation.

1.3 **Landowner.** “Landowner” means Anna Jeanne Prettyman, and her successors and assigns.

1.4 **NWA Stormwater Manual.** “NWA Stormwater Manual” means the Inver Grove Heights Northwest Area Storm Water Manual prepared by Emmons & Olivier Resources dated July 2006, and as adopted by the City of Inver Grove Heights and codified in Section 10-13J-5 (H) of the Inver Grove Heights City Code, as amended from time to time by amendment of general applicability.

1.5 **Responsible Owner.** “Responsible Owner” means, jointly and severally, all of the following:

The fee title owner(s) of the Subject Property, and the successors and assigns of such fee title owner.

1.6 Storm Water Facilities. “Storm Water Facilities” means each and all of the following, individually and collectively located now or in the future on the Subject Property:

Any existing or future storm water infiltration basins or retention ponds and associated vegetation, sediment basins, dry basins, water quality (environmental) structures, overflow control structures, inlets, catch basins, pipes, culverts, drintile, conduits, aprons, drainage areas, ditches, swales, emergency overflows conduits, or approved storm water quality structures or storm water collection appurtenances as depicted on the Stormwater Facility Plan.

1.7 Subject Property. “Subject Property” means that certain real property located in the City of Inver Grove Heights, Dakota County, Minnesota, and legally described on the attached **Exhibit A.**

1.8 Stormwater Facility Plan. “Stormwater Facility Plan” means that certain set of plans titled 9486 S Robert Trail Civil Plans prepared by Quetica and dated October 4, 2024 and approved by the City Engineer on October 24, 2024 and attached hereto as **Exhibit D.**

The Storm Water Facility Plan also includes modifications of the Stormwater Facility Plan as approved from time to time by the City Engineer.

1.9 Stormwater Management Plan. Means the 4th Generation Stormwater Management Plan and current Inver Grove Heights City Code Title 9, Chapter 5 Storm Water Management design, water quality, rate control, and volume and control standards. The Low Impact Design (LID) standards for construction and maintenance Best Management Practices shall be in accordance with the current Dakota County LID standards and the Inver Grove Heights Northwest Area (NWA) Storm Water Manual prepared by Emmons & Olivier Resources dated July 2006, and as adopted by the City of Inver Grove Heights and codified in Section 10-13J-5 (H) of the Inver Grove Heights City Code, as amended from time to time by amendment of general applicability.

ARTICLE 2 **RECITALS**

Recital No. 1. Landowner owns the Subject Property.

Recital No. 2. The City is willing to approve the grading of the Subject Property and issuance of a building permit for the construction of the proposed house as shown on the Stormwater Facility Plan if Landowner executes this Storm Water Facilities Maintenance Agreement.

Recital No. 3. By this Agreement the parties seek to:

- a.) Impose upon the Responsible Owner the responsibility of maintaining the Storm Water Facilities, notwithstanding the fact that the Storm Water Facilities may exist within easements dedicated or granted to the City and the public; and
- b.) Provide a mechanism where the City may charge-back to the Responsible Owner the cost of any maintenance work that the City performs with respect to the Storm

Water Facilities in the event the Responsible Owner fails to perform its obligations to maintain the Storm Water Facilities; and

- c.) Provide the City with right of access over the Subject Property to access the Storm Water Facilities, when needed

ARTICLE 3 **RESPONSIBILITY FOR MAINTENANCE**

3.1 Construction of Storm Water Facilities. Responsible Owner agrees that the Storm Water Facilities shall be constructed and installed in accordance with the approved Stormwater Facility Plan, the Stormwater Management Plan, and the NWA Stormwater Manual at the sole expense of the Responsible Owner at a location and in a configuration as approved by the City.

3.2 Maintenance of Storm Water Facilities. The Responsible Owner is obligated at its expense to perpetually maintain the Storm Water Facilities in accordance with the Storm Water Facility Plan and the Standard of Maintenance set forth in Section 3.3 hereof. The Responsible Owner shall not modify, alter, remove, eliminate or obstruct the Storm Water Facilities for as long as the Storm Water Facilities exist. The Responsible Owner shall also ensure that the Storm Water Facilities always remain in compliance with the Storm Water Facility Plan. The responsibility of the Responsible Owner for maintaining the Storm Water Facilities on the Subject Property exists even though the event or omission which caused the need for maintenance of the Storm Water Facilities may arise on property outside of the Subject Property.

3.3 Standard of Maintenance. The Responsible Owner must meet the Standard of Maintenance set forth in this Section 3.3.

The Standard of Maintenance shall comply with all of the following:

- a. The Standard of Maintenance shall comply with the standards contained in Title 9, Chapter 5 of the Inver Grove Heights City Code (as amended from time to time, by amendment of general applicability); and
- b. The Standard of Maintenance shall comply with the stormwater maintenance standards and bio-retention standards and requirements as set forth in the NWA Stormwater Manual (as amended from time to time, by amendment of general applicability). The NWA Stormwater Manual is on file with the City's Director of Public Works. The NWA Stormwater Manual shall apply to the construction and maintenance of Storm Water Facilities notwithstanding the fact that the Subject Property is located outside of the Northwest Area Overlay District; and
- c. The Standard of Maintenance shall comply with the Dakota County Soil and Water Conservation District Low Impact Standards, current version; and
- d. The Standard of Maintenance shall comply with the City approved Operations & Maintenance Plan hereafter referenced; and

- e. The Standard of Maintenance shall comply with the 2023 Watershed Management Plan for the Lower Mississippi Watershed Management Organization (LMRWMO) dated February 8, 2023; and
- f. The Standard of Maintenance shall include but not be limited to each of the following:
 - i.) The Responsible Owner shall monitor the Storm Water Facilities and shall as soon as possible correct any malfunction or deficiency in the operation of such structure so as to ensure that the structure operates in conformance with the design parameters.
 - ii.) The Responsible Owner must comply with Section IV of the NWA Stormwater Manual which outlines the requirements for the operations and maintenance of Long-Term Best Management Practices (BMP's) for storm water facilities. The City and Landowner have prepared Operations & Maintenance Plan to show how the Responsible Owner shall operate and maintain Long-Term Best Management Practices for the Storm Water Facilities being constructed on the Subject Property. The Operations & Maintenance Plans are attached hereto as **Exhibit B**. The Responsible Owner and the successors and assigns thereof shall be responsible for following the Operations & Maintenance Plan as approved by the City. The Operations & Maintenance Plan shall be on file with the City's Director of Public Works.
 - iii.) The Operations & Maintenance Plan shall contain the following information:
 - a. Detailed inspection requirements;
 - b. Inspection and maintenance schedules;
 - c. Contact information for the Responsible Owner;
 - d. As built plans of the Storm Water Facilities;
 - e. The requirement for an annual report to the City to demonstrate that post construction maintenance is being accomplished per the Operations & Maintenance Plan;
 - f. The GPS coordinates for the Storm Water Facilities shall be provided to the City after construction is completed. Storm Water Facilities smaller than 200 square feet can be located with one GPS coordinate. Storm Water Facilities larger than 200 square feet shall have outlet coordinates and the corners of the Storm Water Facilities located by GPS. The GPS readings shall be provided to the City before the Storm Water Facilities are covered.

If the Storm Water Facility Plan is inconsistent with the Standard of Maintenance or if components within the Standard of Maintenance are inconsistent with other components within the Standard of Maintenance, then that provision, term or component which imposes a greater and more demanding obligation shall prevail.

By December 31st of each year, the Responsible Owner shall submit to the City an annual report that identifies all of the tests, inspections, corrective measures and other activities conducted by the Responsible Owner under the Operations & Maintenance Plan for the preceding year. The annual report shall also identify any conditions of non-compliance with the Standard of Maintenance during the preceding year and the annual report shall address how the conditions of non-compliance were cured. The annual report shall also include the information shown on the form attached hereto as **Exhibit C**.

3.4 Notice of Non-Compliance with Section 3.2 or 3.3; Cure Period. If the City's Director of Public Works ("DPW") determines, at their reasonable discretion, that the Responsible Owner has not complied with the Standard of Maintenance, the DPW shall provide written notice to the Responsible Owner of such failure to comply with the Standard of Maintenance. This notice shall specify that the Responsible Owner will have thirty (30) days to comply with the Standard of Maintenance, unless thirty (30) days is not practicable for the Responsible Owner to cure the default, in which case the Responsible Owner shall be given a reasonable time, as determined by the DPW, to cure the default provided the Responsible Owner has commenced a suitable cure within the initial thirty (30) days. Notwithstanding the requirement contained in this Section relating to written notice and opportunity of the Responsible Owner to comply with the Standard of Maintenance, in the event of an emergency as determined by the DPW, the City may perform the work to be performed by the Responsible Owner without giving any notice to the Responsible Owner and without giving the Responsible Owner thirty (30) days to comply with the Standard of Maintenance. If the City performs emergency service work, the Responsible Owner shall be obligated to repay the City the costs incurred to perform the emergency service work, and the City shall follow those procedures set forth in Sections 3.5 and 3.6 with respect to the billing, collection and/or tax certification of such costs.

3.5 Payment of Costs Incurred by City. If the Responsible Owner fails to comply with the Standard of Maintenance within the Cure Period identified in Section 3.4 above, or in the case of an emergency situation as determined by the DPW, the City may perform those tasks necessary for compliance and the City and its employees, agents, and contractors shall have the right of access to the areas where the Storm Water Facilities are located on the Subject Property and to such other areas located on the Subject Property necessary in order to access the areas where the Storm Water Facilities are located for inspection and maintenance. The City shall charge all costs incurred by the City to perform the tasks necessary for compliance to the Responsible Owner.

The amount of costs charged by the City to the Responsible Owner shall be the usual and customary amounts charged by the City or its contractors given the task, work, or improvement performed by the City to ensure compliance with the Standard of Maintenance. The Responsible Owner shall make payment directly to the City within thirty (30) days after invoicing ("Due Date") by the City. Bills not paid by the Due Date shall incur the standard penalty and interest established by the City for utility billings within the City.

3.6 Certification of Costs Payable with Taxes; Special Assessments. If payment is not made under Section 3.5 by the Responsible Owner with respect to the Subject Property, the City may certify to Dakota County the amounts due as payable with the real estate taxes for the Subject Property in the next calendar year; such certifications may be made under Minnesota Statutes, Chapter 444 in a manner similar to certifications for unpaid utility bills. The Responsible

Owner and Landowner waives any and all procedural and substantive objections to the imposition of such usual and customary charges on the Subject Property.

Further, as an alternate means of collection, if the written billing is not paid by the Responsible Owner, the City, without notice and without hearing, may specially assess the Subject Property for the costs and expenses incurred by the City. The Landowner and Responsible Owner hereby waives any and all procedural and substantive objections to special assessments for the maintenance costs including, but not limited to, notice and hearing requirements and any claims that the charges or special assessments exceed the benefit to the Subject Property. The Responsible Owner and Landowner waive any appeal rights otherwise available pursuant to Minnesota Statute § 429.081. The Responsible Owner and Landowner acknowledge that the benefit from the performance of maintenance tasks by the City to ensure compliance with the Standard of Maintenance equals or exceeds the amount of the charges and assessments for the maintenance costs that are being imposed hereunder upon the Subject Property.

In addition, if payment is not made under Section 3.5 by the Responsible Owner with respect to the Subject Property, the City may use the funds available under Article 4 to reimburse the City for the cost and expenses incurred by the City.

3.7 Obligation for Maintenance Notwithstanding Public Easement. The Responsible Owner agrees that its obligations relating to maintenance of the Storm Water Facilities exist notwithstanding the fact that the Storm Water Facilities may be located in whole or in part within public easements.

The City hereby grants to the Responsible Owner a temporary right and license to enter public easements and public road rights-of-way for the purpose of performing the maintenance obligations relating to the Storm Water Facilities for the duration of the performance of the maintenance. The Responsible Owner hereby grants to the City a right and license to access and enter the Subject Property for the purpose of performing inspection and maintenance of the Storm Water Facilities for the duration of the performance of the inspection and maintenance.

3.8 Indemnification of City. Responsible Owner shall indemnify, defend and hold the City, its council, agents, employees, attorneys and representatives harmless against and in respect of any and all claims, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties and attorneys' fees, that the City incurs or suffers, which arise out of, result from or relate to:

- a.) failure by the Responsible Owner to observe or perform any covenant, conditions, obligation or agreement on their part to be observed or performed under this Agreement;
- b.) failure by the Responsible Owner to pay contractors, subcontractors, laborers, or materialmen;
- c.) failure by the Responsible Owner to pay for any materials that may be used by the Responsible Owner to maintain the Storm Water Facilities; and

- d.) construction of the Storm Water Facilities.

3.9 No Remedy Exclusive. No remedy herein conferred upon or reserved to the City shall be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under the Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the City to exercise any remedy reserved to it, it shall not be necessary to give notice, other than the notice, if any, required by this Agreement.

ARTICLE 4 **ESCROW DEPOSIT**

4.1 Engineering Escrow Amount. The Responsible Owner has deposited \$1,500 in cash with the City (hereafter "Engineering Escrow Amount") prior to execution of this Agreement.

The Engineering Escrow Amount shall be used to pay the City for engineering review and inspection expenses, attorney's fees, consultant fees, erosion and sediment control expenses, staff review time associated with coordination, review, design, preparation and inspection of the Storm Water Facility Plan and this Agreement and other associated City costs. Fees will be calculated at the City's standard rates charged for such tasks.

Upon satisfactory completion of the Storm Water Facilities, the City shall return to the Responsible Owner any remaining portion of the Engineering Escrow Amount not otherwise previously charged the Responsible Owner.

To the extent the engineering inspection charges or the amount needed to correct any deficiencies and problems relating to grading, drainage, erosion control, or landscaping exceed the initially deposited \$1,500 Engineering Escrow Amount, the Responsible Owner shall be responsible for payment of such excess within thirty (30) days after billing by the City.

ARTICLE 5 **CITY'S COVENANTS**

5.1 Approval of Development Plans. The City agrees that if Landowner executes this Stormwater Facilities Maintenance Agreement and if the other conditions set forth in the Development Contract between Landowner and City are met, the City will approve the grading plan and issuance of a building permit for the Subject Property.

ARTICLE 6 **MISCELLANEOUS**

6.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Agreement shall run with the Subject Property and shall be binding upon the parties and the successors and assigns of the parties. This Agreement shall also be binding on and

apply to any title, right and interest of Landowner in the Subject Property acquired by Landowner after the execution date of this Agreement or after the recording date of this Agreement.

6.2 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

6.3 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

6.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

6.5 Consent. Landowner and City consent to the recording of this Agreement.

6.6 Notice. Notice shall mean notices given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City:	City of Inver Grove Heights Attention: City Administrator 8150 Barbara Avenue Inver Grove Heights, MN 55077
If to Landowner/Responsible Owner:	Anna Prettyman 9486 S. Robert Trail Inver Grove Heights, MN 55077

or to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed as provided above, provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

[The remainder of this page has been intentionally left blank]

IN WITNESS WHEREOF Landowner/Responsible Owner and the City have entered into this Agreement on the day and year first stated above.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich
Its: Mayor

ATTEST:

Rebecca Kiernan, City Clerk

(CITY SEAL)

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this ____ day of _____, 2024, before me a Notary Public within and for said County, personally appeared Brenda Dietrich and Rebecca Kiernan to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

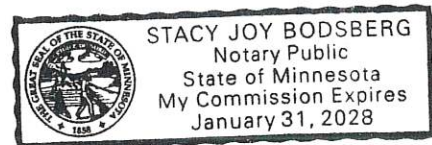
**RESPONSIBLE OWNER AND
LANDOWNER:**

By: Anna J. Prettyman
Anna Jeanne Prettyman

STATE OF MINNESOTA)
) ss.
COUNTY OF Dakota)

On this 5 day of November, 2024, before me a Notary Public within and for said County, personally appeared Anna Jeanne Prettyman, to me personally known, who being by me duly sworn, did say that she is the Responsible Owner and Landowner, and is authorized to execute the foregoing instrument.

Stacy Joy Bodsberg
Notary Public



This Instrument Was Drafted By and After
Recording Please Return To:

Bridget McCauley Nason, # 0347322
Kennedy & Graven, Chartered
150 South 5th Street
Suite 700
Minneapolis, MN 55402
(612) 337-9245

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY

Real Property located in the City of Inver Grove Heights, Dakota County, Minnesota, described as follows:

Lot 2, Block 1, ROBERT TRAIL WOODS.

EXHIBIT B
OPERATIONS & MAINTENANCE PLAN

OPERATIONS & MAINTENANCE PLAN

Maintenance of the Storm Water Facilities shall be performed as outlined in Table 1.1 below to ensure healthy and functioning Storm Water Facilities conforming to the intent of the original design parameters. Maintenance shall be completed annually by December 31st. An annual inspection report shall be submitted to the City Engineering Division by December 31st of each year to demonstrate that post-construction maintenance is being accomplished per this Operations and Maintenance Plan.

TABLE 1.1 – MAINTENANCE ACTIVITIES

Maintenance Activity	Frequency	Procedure	Maintenance Done By
1. Sediment, trash and debris removal from inlet, outlets, pipes and structures.	Annually in spring and fall as needed.	Remove trash and/or debris. Pruning and weeding, mow filter strip	Responsible Owner unless designated otherwise
2. Sediment, trash and debris removal from bio-filtration basin and swale	Annually in spring and fall as needed.	Remove sediment and restore bio-filtration basin and swale to capacity	Responsible Owner unless designated otherwise
3. Erosion repair and vegetation replacement.	Annually in spring and fall as needed.	Repair eroded areas and re-seed, re-sod, re-plant and mulch as necessary and remove dry, dead or severely diseased vegetation	Responsible Owner unless designated otherwise
4. Mulch replacement	Every 2 to 3 years or as needed to maintain 3" to 4" depth	If applicable, add shredded hardwood mulch	Responsible Owner unless designated otherwise
5. Watering	As needed	Provide 1 inch of water when plants show signs of stress	Responsible Owner unless designated otherwise
6. Vegetation replacement and weeding	Annually in spring and fall	Replace dead vegetation and remove evasive or unwanted plants	Responsible Owner unless designated otherwise
7. Clean/fix structural components	As needed per inspection	Dependent on the type of damage; repair components per manufacturer's recommendations	Responsible Owner unless designated otherwise
8. Replacement of the bio-retention device.	Bio-retention device failure.	The Landowner shall notify the City and make repairs within 60 days, unless otherwise approved by the City Engineer.	Responsible Owner unless designated otherwise

EXHIBIT C
ANNUAL INSPECTION FORM

CITY OF INVER GROVE HEIGHTS NPDES INSPECTION PROGRAM					
INLET / OUTLET					
STRUCTURE ID			INSPECTION DATE	INSPECTOR(S)	
LOCATION					
EASEMENT					
ACCESSIBLE	Y	N			
STRUCTURES IN ESMT.	Y	N	DESCRIPTION		
TREES IN ESMT.	Y	N	LARGEST DIAMETER (INCHES)		
STRUCTURE	FES	PIPE	CB	OTHER	
ATTRIBUTES	TRASH GUARD	WEIR	SURGE BASIN		OTHER NONE
CONDITION*	OK	MINOR MAINTENANCE		MAJOR MAINTENANCE	INACCESSIBLE
END SECTION EROSION	Y	N			
FLOW CONDITION	FLOW PRESENT		NO FLOW	SUBMERGED	
COMMENTS					
VEGETATION/DEBRIS	WEEDS, ETC.	BRUSH, TREES, ETC.	GARBAGE/DEBRIS	NONE	
RESTRICTING FLOW	Y	N			
COMMENTS					
SEDIMENT					
CONDITION**	NONE	MINOR MAINTENANCE		MAJOR MAINTENANCE	
COMMENTS					
RIP RAP					
PRESENT	Y	N			
CONDITION***	OK	MINOR MAINTENANCE		MAJOR MAINTENANCE	
COMMENTS					
ILLICIT DISCHARGE	Y	N			
COMMENTS					
MAINTENANCE PERFORMED:					
SIGNED:			DATE:		

* Minor Maintenance: i.e. regROUT joint, repair trash guard; Major Maintenance: structure separating(ed) from pipe

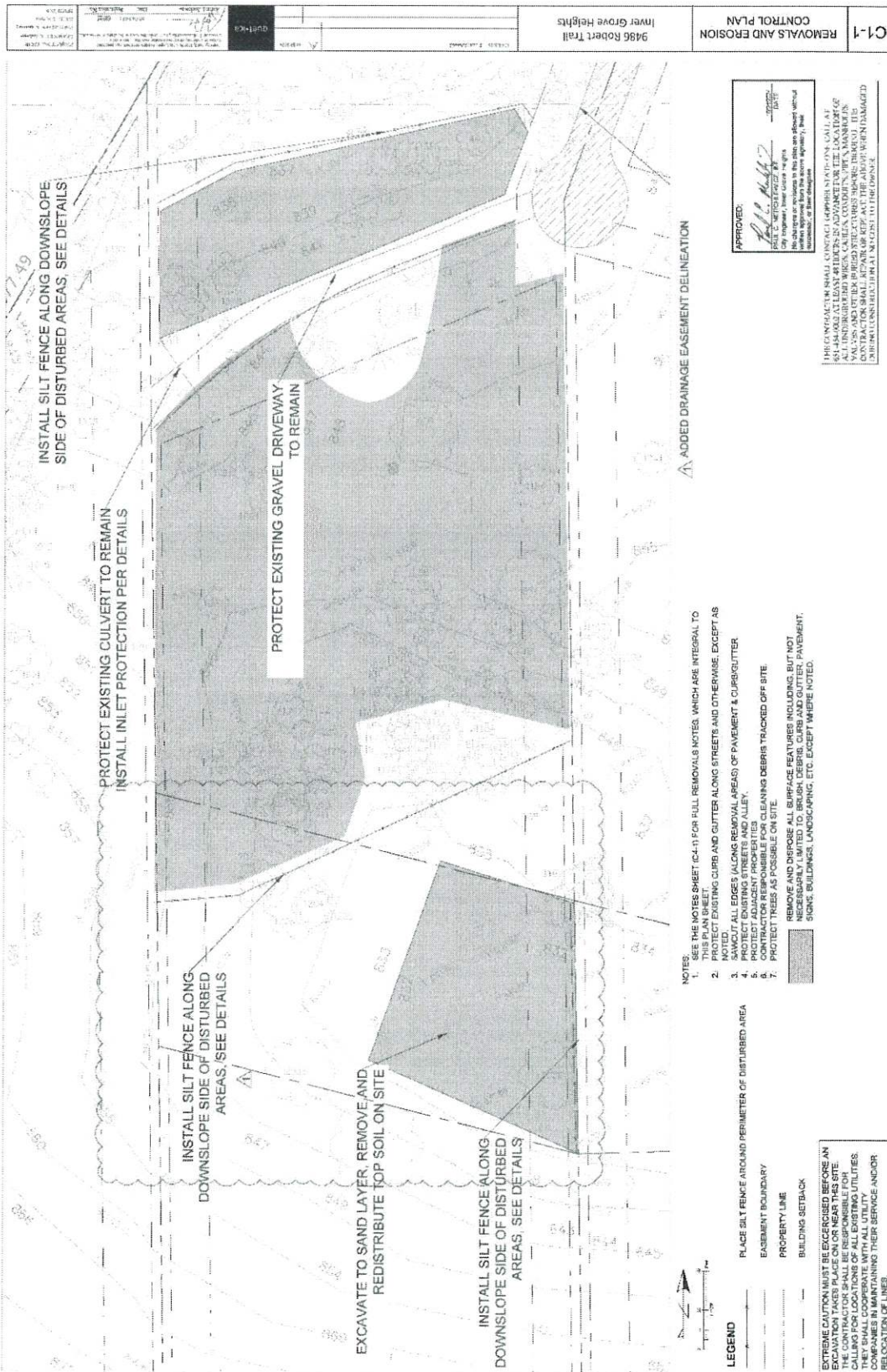
** Minor Maintenance: repair can be done by City crews, Major Maintenance: heavy equip. is needed

*** Minor Maintenance: repair can be done by City crews, Major Maintenance: heavy equip. is needed

EXHIBIT D STORM WATER FACILITY PLAN

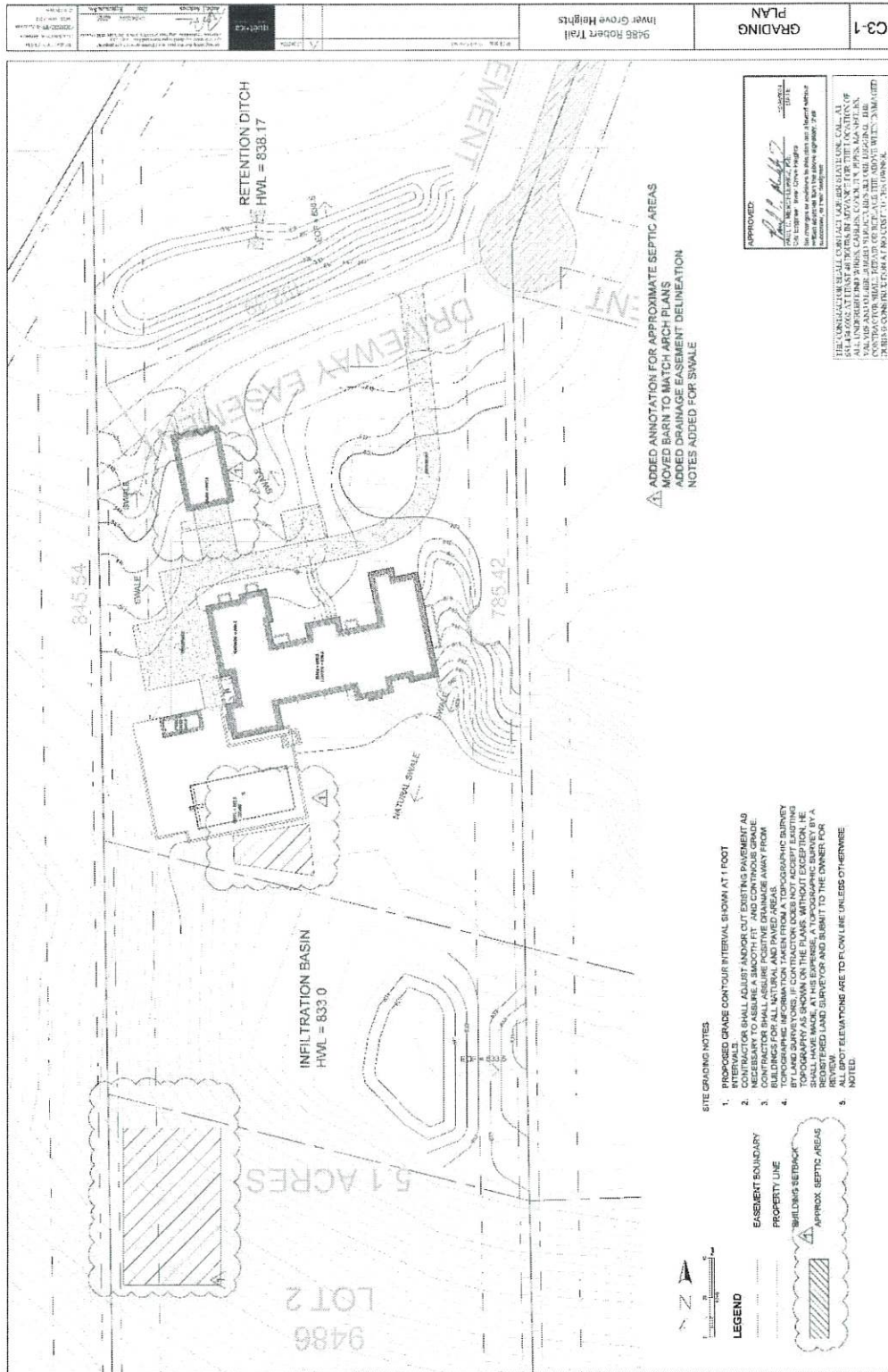
9486 S ROBERT TRAIL CIVIL PLANS INVER GROVE HEIGHTS, MN CIVIL ENGINEERING PLANS FOR SITE DEMOLITION, SITE PLAN, GRADING, EROSION CONTROL AND UTILITIES		COVER 9486 Robert Trail Inver Grove Heights		CO-1
SHEET INDEX 1. SITE PLAN 2. DEMOLITION PLAN 3. GRADING PLAN 4. EROSION CONTROL PLAN 5. UTILITIES PLAN 6. DETAILS		APPROVED: <i>[Signature]</i> DATE: 11/11/11 BY: [Name] TITLE: [Title] FIRM: [Firm Name] NO CHANGES TO THIS PLAN SHALL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER.		THIS CONTRACTOR SHALL CONTACT THE CITY OF INVER GROVE HEIGHTS AT 763-447-1234 FOR ALL INFORMATION REGARDING THE CITY'S RECORD DRAWINGS AND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF INVER GROVE HEIGHTS. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND UTILITIES AT ALL TIMES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMEDIATING ANY DAMAGE TO ADJACENT PROPERTIES AND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF INVER GROVE HEIGHTS. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND UTILITIES AT ALL TIMES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMEDIATING ANY DAMAGE TO ADJACENT PROPERTIES AND UTILITIES.
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EXHIBIT D **STORM WATER FACILITY PLAN**



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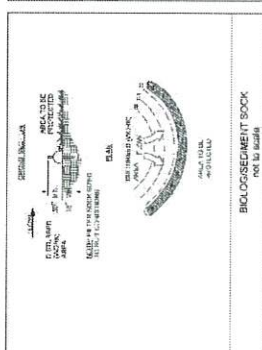
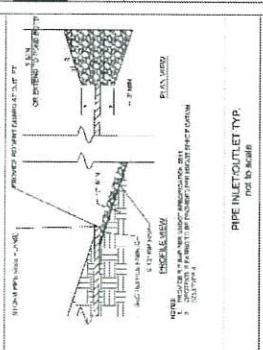
EXHIBIT D **STORM WATER FACILITY PLAN**



STORM WATER FACILITY PLAN

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EXHIBIT D STORM WATER FACILITY PLAN

CS-1 DETAILS 9486 Robin Trail Inver Grove Heights	 INLET PROTECTION ROCK LOG not to scale EXPANSION JOINT not to scale PIPE INLET/OUTLET TYP. not to scale CONTROL JOINT DETAIL not to scale PIPE INLET/OUTLET TYP. not to scale
CS-2 DETAILS 9486 Robin Trail Inver Grove Heights	 INLET PROTECTION ROCK LOG not to scale EXPANSION JOINT not to scale PIPE INLET/OUTLET TYP. not to scale CONTROL JOINT DETAIL not to scale PIPE INLET/OUTLET TYP. not to scale
CS-3 DETAILS 9486 Robin Trail Inver Grove Heights	 INLET PROTECTION ROCK LOG not to scale EXPANSION JOINT not to scale PIPE INLET/OUTLET TYP. not to scale CONTROL JOINT DETAIL not to scale PIPE INLET/OUTLET TYP. not to scale
CS-4 DETAILS 9486 Robin Trail Inver Grove Heights	 INLET PROTECTION ROCK LOG not to scale EXPANSION JOINT not to scale PIPE INLET/OUTLET TYP. not to scale CONTROL JOINT DETAIL not to scale PIPE INLET/OUTLET TYP. not to scale



Request for Council Action

SUBJECT: **Approval of Collateral Assignment of Development Contract**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Bridget Nason, City Attorney

ACTION REQUESTED

BACKGROUND

Argenta Townhomes, LLC is preparing to close on a construction loan for the Archer Trail Townhome Development. The Council previously approved a development contract for the Plat of Archer Trail, and the Developer is anticipating closing on the Property in order to move forward with the development by the end of this month. A condition of the Developer's financing requires that the Developer collaterally assign its rights under the Development Contract to the financing entity. This condition was anticipated by the Developer, and the Development Contract provides that the City will approve such assignment. Attached for Council approval is the Collateral Assignment of the Development Contract for the Plat of Archer Trail.

FISCAL IMPACT

n/a

RECOMMENDATION

Approve attached Collateral Assignment of Development Contract

ATTACHMENTS

1. Collateral Assignment of Development Contract

COLLATERAL ASSIGNMENT OF DEVELOPMENT CONTRACT

THIS COLLATERAL ASSIGNMENT OF DEVELOPMENT CONTRACT (this “Agreement”) is made and entered into as of the __ day of November, 2024, by and among the CITY OF INVER GROVE HEIGHTS, MINNESOTA, a Minnesota municipal corporation (the “City”), ARGENTA TOWNHOMES, LLC, a Minnesota limited liability company (the “Developer”), and JOHNSON BANK, its successors and/or assigns (the “Lender”).

W I T N E S S E T H:

WHEREAS, the City and the Developer have entered into that certain Development Contract For The Plat Of Archer Trail dated as of November __, 2024 (the “Development Contract”), concerning the construction by the Developer of high density multi-family townhomes and other related improvements, including improvements for public use (as further described in the Development Contract), on property legally described on Exhibit A attached hereto and hereby made a part hereof (the “Project”); and

WHEREAS, pursuant to the Development Contract, and provided the Developer is in compliance with the requirements contained in the Development Contract, the City will, among other things, approve the recording of the Plat (as defined in the Development Contract), issue permits and licenses and other approvals for the construction and completion of the Project, and approve certain plans and work performed in connection with the Project; and

WHEREAS, the Lender intends to make a loan to the Developer to be evidenced by, among other things, a Construction Loan Agreement (the “Loan Agreement”) relating to a loan in the original principal amount of up to \$35,000,000 (the “Loan”), to finance, in part, the development of the Project; and

WHEREAS, the Lender has required, as a condition to the making of the Loan, that (a) the Developer assign all of its rights under the Development Contract to the Lender to secure the obligations of the Developer to the Lender under the Loan Agreement (the Loan Agreement and all documents executed in connection therewith are collectively referred to as the “Loan Documents”), and (b) the City agrees to certain other matters, all as more fully contained herein.

NOW THEREFORE, in consideration of the foregoing recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. Assignment. The Developer hereby assigns to the Lender all of its right, title and interest under the Development Contract to secure the Borrower's obligations under the Loan Documents. The Developer hereby irrevocably constitutes and appoints the Lender as its attorney-in-fact to demand, receive and enforce the Developer's rights with respect to the Development Contract for and on behalf of and in the name of the Developer, or, at the option of the Lender, in the name of the Lender, with the same force and effect as the Developer could do if this Agreement had not been made.

2. Representations and Warranties of Developer. The Developer hereby represents and warrants that there have been no prior assignments of the Development Contract, that the Development Contract is, to the best of the Developer's knowledge, a valid and enforceable agreement and that neither the City nor the Developer is in default thereunder and that all covenants, conditions and agreements have been performed as required therein, except those not to be performed until after the date hereof. The Developer agrees not to sell, assign, pledge, mortgage or otherwise transfer or encumber its interest in the Development Contract as long as this Agreement is in effect.

3. Present Assignment. This Agreement shall constitute a perfected, absolute and present assignment, provided that the Lender shall have no right under this Agreement to enforce the provisions of the Development Contract or exercise any of its rights or remedies under this Agreement until an Event of Default (as that term is defined in the Loan Agreement or associated loan documents) shall occur and be continuing. This Agreement shall terminate upon satisfaction in full of the Developer's obligations under the Loan Agreement, and upon such termination, all rights granted hereunder shall terminate and the rights and benefits of the Developer assigned hereby shall automatically be re-assigned from the Lender to the Developer.

4. Event of Default. Upon the occurrence and during the continuance of an Event of Default, the Lender may, without affecting any of its rights or remedies against the Developer under any other instrument, document or agreement, exercise its rights under this Agreement as the Developer's attorney-in-fact in any manner permitted by law and, in addition, the Lender shall have the right to exercise and enforce any and all rights and remedies available after a default to a secured party under the Uniform Commercial Code as adopted in the State of Minnesota. If notice to the Developer of any intended disposition of collateral or of any intended action is required by law in any particular instance, such notice shall be deemed commercially reasonable if given at least ten (10) days prior to the intended disposition or other action.

5. Representations and Warranties of the City. The City hereby consents and agrees to the terms and conditions of this Agreement. The City has not declared an event of default under the Development Contract and is not aware of the existence of any Event of Default.

6. No Assumption. The City acknowledges that the Lender is not a party to the Development Contract and by executing this Agreement does not become a party to the Development Contract, and specifically does not assume and shall not be bound by any obligations of the Developer to the City under the Development Contract.

7. Default Under Development Contract. Notwithstanding anything to the contrary in the Development Contract, if the Lender exercises its rights under this Agreement or under the

Loan Documents, the City will not declare an event of default under the Development Contract; provided, however, that the City's obligations under the Development Contract are conditioned upon performance by the Developer or the Lender or their successors of all of the Developer's obligations under the Development Contract to the extent provided in the Development Contract.

8. Notice from the City. So long as the Development Contract remains in effect, the City agrees to give to the Lender copies of notices of any event of default given to the Developer under the Development Contract.

9. Amendments. The City and the Developer agree that no change or amendment shall be made to the terms of the Development Contract without the prior written consent of the Lender.

10. Waiver. This Agreement can be waived, modified, amended, terminated or discharged only explicitly in writing signed by the parties hereto. A waiver by the Lender shall be effective only in a specific instance and for the specific purpose given. Mere delay or failure to act shall not preclude the exercise or enforcement of any of the Lender's rights or remedies hereunder. All rights and remedies of the Lender shall be cumulative and may be exercised singularly or concurrently at the Lender's option, and any exercise or enforcement of any one such right or remedy shall neither be a condition to nor bar the exercise or enforcement of any other.

11. Headings. The descriptive headings for the several sections of this Agreement are inserted for convenience only and not to confine or limit any of the terms or provisions hereof.

12. Addresses for Notice. Any notice from, request, demand or communication hereunder shall be deemed fully given if delivered or served by depositing the same with the United States Postal Service, postage prepaid, certified or registered, addressed to the parties as set forth below:

If to the City:	City of Inver Grove Heights Attention: City Administrator Inver Grove Heights City Hall 8150 Barbara Avenue Inver Grove Heights, MN 55077
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If to the Developer:	Argenta Townhomes, LLC c/o Stuart Development Corporation Attn: Ryan Dunlay 1000 W. 80th Street Bloomington Minnesota 55420
----------------------	---

If to the Lender:	Johnson Bank 100 South Fifth Street, Suite 1210 Minneapolis, Minnesota 55402 Attention: Mike Fitzpatrick
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13. Transfer of Title to Lender. The City agrees that in the event the Lender, or a transferee of the Lender, or a purchaser at foreclosure sale, acquires title to the Project pursuant to foreclosure, or a deed in lieu thereof, the Lender, transferee or purchaser shall not be bound by the terms and conditions of the Development Contract, except as expressly provided herein. The City agrees that in the event the Lender, a transferee of the Lender or a purchaser at foreclosure sale acquires title to the Project pursuant to a foreclosure sale or a deed in lieu thereof, then the Lender, transferee or purchaser shall be entitled to all rights conferred upon the Developer under the Development Contract, as long as no condition of default exists and remains uncured beyond any applicable cure periods in the obligations of the Developer under the Development Contract.

14. Successors. This Agreement and each and every covenant, agreement and other provision hereof shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

15. Severability. The enforceability or invalidity of any provision hereof shall not render any other provision or provisions herein contained unenforceable or invalid.

16. Governing Law. This Agreement is made in and shall be construed in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

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30049586v1

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**[SIGNATURE PAGE TO COLLATERAL ASSIGNMENT OF DEVELOPMENT
CONTRACT]**

CITY OF INVER GROVE HEIGHTS

By: _____
Name: Brenda Dietrich
Its: Mayor

ATTEST:

By: _____
Name: Rebecca Kiernan
Its: City Clerk

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

On this ____ day of _____, 2024, before me a Notary Public within and for said County, personally appeared Brenda Dietrich and Rebecca Kiernan to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

S-2

**[SIGNATURE PAGE TO COLLATERAL ASSIGNMENT OF DEVELOPMENT
CONTRACT]**

JOHNSON BANK

By: _____
Michael Fitzpatrick
Its: Senior Vice President

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ____ day of November, 2024, by Michael Fitzpatrick, a Senior Vice President of Johnson Bank, for and on behalf of said bank.

Notary Public

This instrument was drafted by and after
recording return to:

Kristopher D. Lee, Esq.
Winthrop & Weinstine, P.A.
225 South 6th Street, Suite 3500
Minneapolis, MN 55402

(612) 604-6557

EXHIBIT A

(Legal Description)

Real property situated in the City of Inver Grove Heights, County of Dakota, State of Minnesota,
legally described as:

Lot 1, Block 1, Lot 1, Block 2, and Lot 1, Block 3 ARCHER TRAIL and Outlots
A, B, and C, ARCHER TRAIL,



Request for Council Action

SUBJECT: **Approval of Contract with Alliance for Feasibility Study to Relocate Historic Buildings**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to approve the attached contract with Alliance to provide a feasibility study to relocate two City-owned historic buildings from their current locations to Heritage Village Park.

BACKGROUND

As discussed at the November 4, 2024, work session, a feasibility study is recommended to evaluate the existing conditions of two City-owned historic buildings, the Old Town Hall and Schoolhouse, and to assess the cost and feasibility of relocating and making exterior improvements to each building. The relocation of both buildings to Heritage Village Park has been part of the adopted master plan for that park for many years.

FISCAL IMPACT

The quoted price for the proposed feasibility study is \$16,400, plus no more than \$1,200 in reimbursable expenses, for a total of \$17,600. This cost would be paid out of the Park Capital Replacement Fund (Fund 401), which is projected to have a balance of slightly over \$1 million at the end of 2024. Use of \$17,600 from this fund for the proposed feasibility study would not impede the Fund's ability to pay for any of the planned park improvement projects in 2025 or 2026.

RECOMMENDATION

Staff recommends approval of the contact with Alliance, in an amount not to exceed \$17,600, to provide a feasibility study to relocate two historic buildings to Heritage Village Park.

ATTACHMENTS

1. Alliance Proposal for Building Relocation Feasibility Study (Oct 30 2024)



30 October 2024

400 Clifton Avenue
Minneapolis, MN 55403
612.874.4100
alliance.com

Adam Lares, Parks & Recreation Director
CITY OF INVER GROVE HEIGHTS
8055 Barbara Avenue
Inver Grove Heights, MN 55077

Re: Revised Proposal for Moving Historic Buildings to Heritage Village Park

Dear Adam,

Thank you for the opportunity to submit this revised proposal to provide feasibility evaluation services related to moving two existing historical buildings to Heritage Village Park.

PROJECT DESCRIPTION

- Alliance and its consultants will provide architectural, landscape architectural, civil, structural and MEP engineering services to move and partially improve the historic Town Hall and Schoolhouse from their existing locations to Heritage Village Park, located at 4321 65th Street East, Inver Grove Heights, MN 55076.

The scope of services are broken into two phases:

- Phase 1 includes feasibility and cost estimating
- Phase 2 includes implementation

The Phase 1 scope of services is included in this proposal.

Phase 1

The first phase of work will help the City determine a preferred approach to the relocation and reuse of the Town Hall and Schoolhouse buildings at Heritage Village Park. A feasibility study will evaluate the existing condition of the buildings to understand the cost and viability of moving the buildings and subsequent improvements to the buildings.

Scope of Work

- Feasibility evaluation to move two buildings to Heritage Village Park (HVP) and place them on new footings and foundations with basements.
- Feasibility evaluation to remove existing footings/foundations and restore sites after moving.
- Feasibility evaluation to provide accessible route to buildings entrances.

- Cost estimate for scopes described above.
- Cost estimate to restore exterior of buildings to create a finished appearance.
- Cost estimate to provide utilities at new location.
- Assess hazardous materials in the Town Hall and Schoolhouse buildings.
- Confirm the location of relocated structures within Heritage Village Park.
- Attend one City Council meeting regarding the work scopes described

Phase 1 Deliverables

- Project narrative, drawings, and annotated photographs documenting the scope of work.
- Project cost estimate for Scope of Work that includes construction and design fees.
- Recommendation on site location for both buildings, informed by existing masterplan.
- Recommendation of a construction delivery method (e.g. design-bid-build, Construction Manager as Advisor, Construction Manager at Risk, etc).

Optional Additional Services

In addition to the scope outlined above, Alliance can provide the following work scope as an additional service.

- Improvements to interior of buildings.

Phase 2

Upon selection of an option at the end of Phase 1, the design team will move forward with documentation and implementation of the selected option to relocate the Town Hall and Schoolhouse to Heritage Village Park.

Phase 2 Deliverables

- Design and construction documents, including identification of alternates to manage budget, as required.
- Establishment of permitting requirements and associated costs.
- Bidding Assistance
- Construction Administration services

ASSUMPTIONS

- The City will provide guidance regarding the soil conditions on the site.
- The buildings are not, and will not be, listed with the National Historic Register or local or state equivalent bodies.
- We understand the relocated buildings will not used or accessible by the public.

SCHEDULE

Total Phase 1 duration is anticipated at 4-6 weeks.

- Meeting 1 (week 1): Kick-off meeting with the City followed by on-site review of the Town Hall and Schoolhouse buildings to document existing conditions and begin assessment.
- Meeting 2 (approximately week 3): Review meeting with the City ahead of the cost estimating effort.
- Meeting 3 (week 5): Initial estimate review with the City to facilitate City decision-making
- Meeting 4 (week 6): Final estimate and deliverables review and hand-off to the City.

The Phase 2 schedule will be determined in collaboration with the City upon completion of Phase 1.

DESIGN TEAM

We are bringing together a team of experts to perform this work for the City.

- Alliance: Architectural design services and project management
- WSB: Civil engineering and landscape architecture services
- BKBM Engineers: Structural engineering services
- Emanuelson-Podas: Mechanical and electrical engineering design services
- Rockwise Strategies: Cost estimating services
- Terracon: Hazardous material assessment

COMPENSATION

We propose that compensation for the services outlined above for Phase 1 to be a lump sum of \$16,400. Our fee has been developed based on our understanding of the complexity and scope of the project and the proposed schedule. If any of these assumptions are altered, we respectfully request the ability to evaluate the potential impact on our work plan and fees. A Phase 2 fee will be provided upon the conclusion of Phase 1.

Reimbursable expenses are in addition to the lump sum fee provided above. These expenses are estimated to be \$1,200 and will be billed at actual cost. Reimbursable expenses include travel (mileage), printing, and long-distance telephone calls, etc.

Optional additional services will be billed on an hourly basis, as per our Master Professional Services Agreement with the City.

Thank you very much for the opportunity to provide this fee proposal. We look forward to collaborating with you on this important and exciting project.

Sincerely,

A handwritten signature in black ink, appearing to read "ASausen". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Amber Sausen AIA, LEED AP BD+C, WELL AP
Principal



Request for Council Action

SUBJECT: **Approval of Real Property Declarations for Heritage Village Park and South Valley Park**

MEETING DATE: November 12, 2024

ITEM TYPE: Consent Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to approve the attached, real property declarations for Heritage Village Park and South Valley Park.

BACKGROUND

The City recently completed park improvements to both South Valley Park and Heritage Village Park that were partially funded with state (DNR) grants. The grant contracts require that the City execute and record declarations against the properties where the grant funds were used to permanently restrict the use of those properties to public outdoor recreation use, unless otherwise approved by the State of Minnesota acting through its Commissioner of Natural Resources and the Secretary of the Interior. The Council is asked to approve the execution and recording of the attached declarations.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends approval of the attached real property declarations.

ATTACHMENTS

1. South Valley Park Declaration
2. Heritage Village Park Declaration

**DECLARATION
CITY OF INVER GROVE HEIGHTS SOUTH VALLEY PARK PROPERTY**

This Declaration is made this _____ day of _____, 2024. The City of Inver Grove Heights, as owner of fee title to real property legally described on **Exhibit A**, which is attached hereto and made a part hereof (“Property”), hereby declares that title to the Property is hereby subject to the following restriction:

In order to comply with the Department of Natural Resources Outdoor Recreation Project Contract LW27-01437 (“Contract”), the City of Inver Grove Heights does hereby impose the following restrictions on the property described in Attachment B to that Contract, which property is legally described on **Exhibit A** to this Declaration:

1. The Property shall be permanently managed and maintained for public outdoor recreation use.
2. The Property has been acquired and/or developed with Land and Water Conservation Fund assistance and it cannot be converted to other than public outdoor recreation use without the written approval State acting through its Commissioner of Natural Resources and the Secretary of the Interior.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich
Its: Mayor

Rebecca Kiernan, City Clerk

[illegible]

Notary Public

(612) 337-9245

EXHIBIT A
**LEGAL DESCRIPTION OF SOUTH VALLEY PARK PROPERTY SUBJECT TO
DECLARATION**

Real property located in the City of Inver Grove Heights, Dakota County, Minnesota described as follows:

All that part of the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) of Section Nine (9), Township Twenty seven (27), Range Twenty-two (22), described as follows:

Beginning at the North East corner (NE) of said Section Nine (9); thence West along the North line of said section a distance of 719 feet; thence South 29 degrees 00 minutes West a distance of 343 feet; thence West 115 feet; thence South 30 feet; thence West 198 feet; thence South 660 feet; thence East 1198 feet to the East line of said Section; thence North along the East line of said Section 990 feet to the point of beginning, according to the Government Survey thereof. Subject to easements of record and excluding any areas used for roadway purposes. Containing 24 acres more or less, Dakota County, Minnesota.

Parcel ID Number: 20-00900-01-010

**DECLARATION
CITY OF INVER GROVE HEIGHTS HERITAGE VILLAGE PARK PROPERTY**

This Declaration is made this _____ day of _____, 2024. The City of Inver Grove Heights, as owner of fee title to real property legally described on **Exhibit A**, which is attached hereto and made a part hereof (“Property”), hereby declares that title to the Property is hereby subject to the following restriction:

In order to comply with the Department of Natural Resources Outdoor Recreation Project Contract LW27-01451 (“Contract”), the City of Inver Grove Heights does hereby impose the following restrictions on the property described in Attachment B to that Contract, which property is legally described on **Exhibit A** to this Declaration:

1. The Property shall be permanently managed and maintained for public outdoor recreation use.
2. The Property has been acquired and/or developed with Land and Water Conservation Fund assistance and it cannot be converted to other than public outdoor recreation use without the written approval State acting through its Commissioner of Natural Resources and the Secretary of the Interior.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich
Its: Mayor

Rebecca Kiernan, City Clerk

[illegible]

Notary Public

(612) 337-9245

EXHIBIT A

LEGAL DESCRIPTION OF HERITAGE VILLAGE PARK PROPERTY SUBJECT TO DECLARATION

Real property located in the City of Inver Grove Heights, Dakota County, Minnesota described as follows:

Parcel 1 (B30)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

Lots 4 and 5, Block 31, Inver Grove Factory Addition, Dakota County, Minnesota.

Abstract Property

Part of Parcel ID: 20-36500-31-050

Parcel 2: (B10)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

The North ½ of Lot 10 and the South 20 feet of Lot 11, Block 31, Inver Grove Factory Addition, Dakota County, Minnesota, according to the recorded plat thereof, and situate in Dakota County, Minnesota.

Abstract Property

Parcel ID: 20-36500-31-110

Parcel 3 (B11)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

The South Half of Lot 10, Block 31, Inver Grove Factory Addition, Dakota County, Minnesota, according to the recorded plat thereof, and situate in Dakota County, Minnesota.

Abstract Property

Parcel ID: 20-36500-31-100

Parcel 4 (B31)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

Lots 6 and 7, Block 31, Inver Grove Factory Addition, Dakota County, Minnesota.

Abstract Property

Parcel ID: 20-36500-31-070

Parcel 5 (B12)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

Lot 9, Block 31, Inver Grove Factory Addition, Dakota County, Minnesota, according to the recorded plat thereof, and situate in Dakota County, Minnesota.

Abstract Property

Parcel ID: 20-36500-31-090

Parcel 6 (B13)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

Lot 8, Block 31, Inver Grove Factory Addition, Dakota County, Minnesota.

Abstract Property

Parcel ID: 20-36500-31-080

Parcel 7(B4)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

Lot 1, Block 32, Inver Grove Factory Addition, Dakota County, Minnesota.

Abstract Property

Part of Parcel ID: 20-36500-32-040

Parcel 8 (B14)

Real property in the City of Inver Grove Heights, County of Dakota, State of Minnesota described as follows:

The North ½ of Lot 14, Block 32, Inver Grove Factory Addition, according to the recorded plat thereof, and situate in Dakota County, Minnesota.

Abstract Property

Parcel ID Number: 20-36500-32-140



Request for Council Action

SUBJECT: **2nd Reading of Ordinance Amending Utility Connection and Certain Development Related Fees**

MEETING DATE: November 12, 2024

ITEM TYPE: Public Hearing

CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to conduct a public hearing and then consider adoption of the second reading of the attached Ordinance, amending various utility connection and development related fees, as established in City Code.

BACKGROUND

This is an annual action of the City Council that requires three readings of the Ordinance, along with a public hearing to coincide with the second reading. The first reading was adopted at the Council's October 28 meeting.

The attached Ordinance, enacts a 5% increase to most utility connection fees, but leaves those fees unique to the Northwest Area steady at their current amounts. These Northwest Area connection fees have been the subject of significant debate and discussion, as well as objection from prospective developers. Staff will present additional information at the Council meeting, and anticipates further discussion and analysis will be needed in order to make a strategic decision for the long-term.

FISCAL IMPACT

RECOMMENDATION

Following the public hearing, staff recommends adoption of the second reading of the attached Ordinance.

ATTACHMENTS

1. Ordinance Establishing Development & Utility Connection Fees for 2025 (1st Reading Oct 28 2024)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 3,
CHAPTER 4, SECTIONS (2) and (3) RELATED TO WATER, SANITARY SEWER,
AND STORMWATER SYSTEM CONNECTION FEES AND SANITARY SEWER AND
WATER TRUNK AREA ASSESSMENTS; SECTION 8-7-4 RELATED TO
STORMWATER SYSTEM RATES AND CHARGES; AND SECTION 10-3-8 RELATED
TO LAND USE APPROVAL FEES AND DEPOSITS**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Sections 3-4-2-2(C) and (E) of the Inver Grove Heights City Code are hereby amended as follows:

C. Connection Fees for Water Utility System. The following connection fees for the water utility system are hereby imposed and required to be paid with respect to land outside of the Northwest Area that is within the Metropolitan Urban Service Area (MUSA) and for land located within the Northwest Area. Connection fees are required to be paid at the time of plat and at the time of issuance of building permit as noted in Table 3-4-2-2(C)(1). Fees required to be paid at time of plat must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal water system, whichever occurs first.

Table 3-4-2-2(C)(1)

FEE	AMOUNT
Land Outside the Northwest Area	
<i>Fees due at time of plat **</i>	
Water Plat Connection Fee*	\$1,895.00 \$1,805.00 multiplied by a density factor of 3.5 multiplied by net developable acres
<i>Fees due at time of building permit or connection to water system ***</i>	
Water Building Permit Connection Fee	\$1,115.00 \$1,060.00 per SAC unit
Water Treatment Plant Fee	\$990.00 \$945.00 per SAC unit
Water Core Connection Fee (based on water meter size)	
1 inch (or smaller)	\$2,335.00 \$2,225.00
1 ½ inch	\$4,660.00 \$4,440.00
2 inch	\$7,455.00 \$7,100.00
3 inch	\$14,905.00 \$14,200.00
4 inch	\$23,285.00 \$22,175.00

6 inch	\$46,555.00 \$44,340.00
8 inch (or larger)	\$74,500.00 \$70,960.00
Land Inside the Northwest Area	
<i>Fees due at time of plat **</i>	
Water Plat Connection Fee * (By Zoning District)	
R-1 and R-2	\$1,505.00 \$1,505.00 multiplied by a density factor of 2.0 multiplied by the net developable area
R-3A	\$1,505.00 \$1,505.00 multiplied by a density factor of 4.0 multiplied by the net developable area
R-3B	\$1,505.00 \$1,505.00 multiplied by a density factor of 6.5 multiplied by the net developable area
R-3C	\$1,505.00 \$1,505.00 multiplied by a density factor of 12.0 multiplied by the net developable area
B-1 and Office Park	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$1,505.00 \$1,505.00 .
B-2, B-3, and B-4	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 3,000 square feet to arrive at density units. Then multiply the density units by \$1,505.00 \$1,505.00 .
I-1 and I-2	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and

	multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 7,000 square feet to arrive at density units. Then multiply the density units by \$1,505.00 \$1,505.00 .
P-Institutional	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$1,505.00 \$1,505.00 .
Mixed Use-Residential and Mixed Use-Commercial	The fee shall be calculated with respect to each pro-ratable area component of the mixed-use development using the appropriate fee calculations set forth above in relation to the respective land use of the component. The respective fees for each component shall then be added to compute the total fee.
<i>Fees due at time of building permit or connection to water system ***</i>	
Water Building Permit Connection Fee	\$4,095.00 \$4,095.00 per SAC unit
Water Treatment Plant Fee	\$990.00 \$945.00 per SAC unit
Water Core Connection Fee (based on water meter size)	
1 inch (or smaller)	\$2,335.00 \$2,225.00
1 ½ inch	\$4,660.00 \$4,440.00
2 inch	\$7,455.00 \$7,100.00
3 inch	\$14,905.00 \$14,200.00
4 inch	\$23,285.00 \$22,175.00
6 inch	\$46,555.00 \$44,340.00
8 inch (or larger)	\$74,500.00 \$70,960.00

* This connection fee is not required if the property has been previously specially assessed on an area basis for a trunk water line.

**Payable when property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal water system, whichever occurs first. In the Northwest Area, no fee is required if the property is being platted as an agricultural planned unit development with no connection to the municipal water system.

*** Payable at time of issuance of building permit or when connection is made to the municipal water system, whichever occurs first.

Section Two. Amendment. Sections 3-4-2-2(D) and (F) of the Inver Grove Heights City Code are hereby amended as follows:

D. Connection Fees for Sanitary Sewer Utility System. The following connection fees for the sanitary sewer utility system are hereby imposed and required to be paid with respect to land outside of the Northwest Area that is within the Metropolitan Urban Service Area (MUSA) and land located within the Northwest Area. Connection fees are required to be paid at the time of plat and at the time of issuance of building permit as noted in Table 3-4-2-2(D)(1). Fees required to be paid at time of plat must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first. Fees required to be paid when a building permit is obtained or a when connection is made to the municipal sanitary sewer system, whichever occurs first. Sanitary sewer plat connection fees for property within the Northwest Area are not required to be paid if the property is being platted as an agricultural planned unit development with no connection to the municipal sewer system.

Table 3-4-2-2(D)(1)

FEE	AMOUNT
Land Outside the Northwest Area	
<i>Fees due at time of plat **</i>	
Sanitary Sewer Plat Connection Fee*	\$1,895.00 \$1,805.00 multiplied by a density factor of 3.5 multiplied by net developable acres
<i>Fees due at time of building permit or connection to sanitary sewer system ***</i>	
Sanitary Sewer Building Permit Connection Unit Fee	\$640.00 \$610.00 per SAC unit
MCES SAC Unit Fee	\$2,485.00 per SAC unit
B-Line Special Connection Charge (applicable only to the B-Line area)****	\$1,615.00 \$1540.00 per SAC unit
Sewer Core Connection Fee (based on water meter size)	
1 inch (or smaller)	\$770.00 \$735.00
1 ½ inch	\$1,535.00 \$1,460.00
2 inch	\$2,435.00 \$2,320.00
3 inch	\$4,870.00 \$4,640.00
4 inch	\$7,620.00 \$7,255.00

6 inch	\$15,225.00 \$14,500.00
8 inch (or larger)	\$24,355.00 \$23,195.00
Land Inside the Northwest Area	
<i>Fees due at time of plat ****</i>	
Sanitary Sewer Plat Connection Fee (By Zoning District)	
R-1 and R-2	\$2,710.00 \$2,710.00 multiplied by a density factor of 2.0 multiplied by the net developable area
R-3A	\$2,710.00 \$2,710.00 multiplied by a density factor of 4.0 multiplied by the net developable area
R-3B	\$2,710.00 \$2,710.00 multiplied by a density factor of 6.5 multiplied by the net developable area
R-3C	\$2,710.00 \$2,710.00 multiplied by a density factor of 12.0 multiplied by the net developable area
B-1 and Office Park	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$2,710.00 \$2,710.00 .
B-2, B-3, and B-4	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 3,000 square feet to arrive at density units. Then multiply the density units by \$2,710.00 \$2,710.00 .
I-1 and I-2	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The

	result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 7,000 square feet to arrive at density units. Then multiply the density units by \$2,710.00 \$2,710.00 .
P-Institutional	Multiply the net developable area by 43,560 to determine square footage, then take the square footage and multiply it by 0.25 (the minimum FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$2,710.00 \$2,710.00 .
Mixed Use-Residential and Mixed Use-Commercial	The fee shall be calculated with respect to each pro-ratable area component of the mixed-use development using the appropriate fee calculations set forth above in relation to the respective land use of the component. The respective fees for each component shall then be added to compute the total fee,
<i>Fees due at time of building permit or connection to water system ***</i>	
Sanitary Sewer Building Permit Connection Fee***	\$7,310.00 \$7,310.00 per SAC unit
MCES SAC Unit Fee	\$2,485.00 per SAC unit
Sewer Core Connection Fee (based on water meter size)	
1 inch (or smaller and sewer-only services)	\$770.00 \$735.00
1 ½ inch	\$1,535.00 \$1,460.00
2 inch	\$2,435.00 \$2,320.00
3 inch	\$4,870.00 \$4,640.00
4 inch	\$7,620.00 \$7,255.00
6 inch	\$15,225.00 \$14,500.00
8 inch (or larger)	\$24,355.00 \$23,195.00

*The connection fee is not required if the property has been previously specially assessed on an area basis for a trunk sanitary sewer line.

**Payable when a building permit is issued or when connection is made to the municipal sanitary sewer system, whichever occurs first.

*** The B-line special connection charge only applies to that area of the City served by the B-line sanitary system; for properties in the B-line area, the B-line special connection charge is payable in addition to the other fees set forth in Table 3-4-2-2(D)(1).

**** Payable when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first.

Section Three. Amendment. Section 3-4-2-2(G) of the Inver Grove Heights City Code is hereby amended as follows:

G. Connection Fees for Stormwater System. The following connection fees for the stormwater system, also known as the stormwater utility system, are hereby imposed and required to be paid with respect to land outside of the Northwest Area and for land located within the Northwest Area. The following fees must be paid by the landowner when the property is subdivided or the property is platted or a building permit is obtained, whichever occurs first. The fees are not required to be paid for out lots if the property is being platted as an agricultural planned unit development in the Northwest Area.

Land Outside the Northwest Area		
	Zoning District	Fee
Stormwater Plat Connection Fee	R-1 and R-2	\$7,540 \$7,182 per net developable acre
	R-3A, R-3B and R-3C	\$9,805 \$9,337 per net developable acre
	All Other Zoning Districts (B, I and P)	\$17,345 \$16,519 per net developable acre
	Mixed Use Zoning Districts	Pro-rated
Land Inside the Northwest Area		
	Zoning District	Fee
Stormwater Plat Connection Fee	R-1 and R-2	A base charge of \$7,540 \$7,182 plus a NWA surcharge of \$7,230 per net developable acre
	R-3A, R-3B and R-3C	A base charge of \$9,805 \$9,337 plus a NWA surcharge of \$7,230 per net developable acre

	All Other Zoning Districts (B, I and P)	A base charge of \$17,345 \$16,510 plus a NWA surcharge of \$7,230 per net developable acre
	Mixed Use Zoning Districts	Pro-rated

Section Four. Amendment. The table establishing the per acre assessment amounts for trunk line area benefit found in Section 3-4-2-3 of the Inver Grove Heights City Code is hereby amended as follows:

For water trunk line area benefit	\$5,975 \$5,690 per acre
For sanitary sewer trunk line area benefit	\$5,975 \$5,690 per acre

Section Five. Amendment. The table listing base fees, other fees, and escrow amounts found in Section 10-3-8 of the Inver Grove Heights City Code is amended as follows:

REQUEST TYPE	BASE FEE	ABSTRACT FEE	GIS FEE	ESCROW*
Administrative Subdivision	\$200		\$25/lot	
Comprehensive Plan Amendment	\$500		\$50	\$2,500
Concept Plan Review Comprehensive Plan Amendment—minor	\$150 \$200			\$1,500 \$250
Conditional Use Permit <u>multi-family & non-residential</u>	\$500	\$52		\$6,000
Conditional Use Permit – amendment	\$150	\$52		\$1,000
Conditional Use Permit, single-family residential	\$250	\$52		\$500
Determination of Substantially Similar Use	\$200			\$200
Final Plat – single family	\$500	\$52	\$25/lot	\$6,000
Final Plat – other (<u>multi-</u> <u>family & non-residential i.e.</u> <u>Commercial or Industrial</u>)	\$500	\$52	\$100/acre	\$6,000

Interim Use Permit	\$500	\$52		\$1,250
Major Site Plan Review	\$500			\$6,000
Non-Conforming Use Certificate	\$500	\$52		\$1,250
Northwest Area Environmental Studies Fee (paid with Final Plat/PUD in NWA)	\$80/gross acre			
Northwest Area Sketch Plan Review				\$1,000
Planned Unit Development (PUD) - Preliminary	\$1,000 + plat fees	\$52		\$6,000
Planned Unit Development (PUD) – Final	\$500	\$52		\$6,000
Planned Unit Development – Amendment	\$250	\$52		\$2,000
Preliminary Plat	\$500 + \$5 per lot			\$6,000
Rezoning	\$500		\$50	\$1,000 \$500
Street Dedication	\$150	\$52	\$50	\$1,000
Street/Easement Vacation	\$150	\$52	\$50	\$500
Variance <u>(Residential)</u>	\$200	\$52		
<u>Variance (non-Residential)</u>	\$200	\$52		\$1,000
Waiver of Plat	\$300	\$52	\$25	
Wetland Replacement Plan	\$200		\$100/acre	\$2,500
Zoning Code Amendment	\$500			\$1,000 \$500
Zoning Code Amendment—minor	\$100			\$250
Zoning Interpretation Appeal	\$500			\$1,000

Section Six. Effective Date. This Ordinance shall be in full force and effect beginning January 1, 2025.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2024.

CITY OF INVER GROVE HEIGHTS

By: _____

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Canvass of November 5, 2024 General Election Results for Mayor and City Council**

MEETING DATE: November 12, 2024
ITEM TYPE: Regular Business
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, canvassing the votes cast at the November 5, 2024 General Election and declaring results for the offices of Inver Grove Heights Mayor and City Councilmember.

BACKGROUND

Every even-numbered year, the City of Inver Grove Heights has an election for the position of Mayor and two seats on the City Council. The results of the 2024 election for these offices have been tabulated and are attached.

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS

1. Resolution Accepting 2024 Canvass Report
2. 2024-11-07 Canvass Report - City Clerk
3. 2024 Election Results - state website

**CITY OF INVER GROVE
HEIGHTS DAKOTA COUNTY,
MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION CANVASSING THE VOTES CAST AT
THE NOVEMBER 5, 2024 GENERAL ELECTION
OF THE CITY OF INVER GROVE HEIGHTS
AND DECLARING CANDIDATE RESULTS**

WHEREAS, the City of Inver Grove Heights held the General Election on Tuesday, November 5, 2024 wherein the following votes were cast:

See Attached abstract

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA that the following persons are hereby elected to the positions of Mayor and Councilmembers at the November 5, 2024 General Election:

Mayoral	1. Brenda Dietrich	4 Year Term ending December 31, 2028
Councilmember	1. Sue Gliva	4 Year Term ending December 31, 2028
	2. John Murphy	4 Year Term ending December 31, 2028

Registered Voters at 7AM: 23,411
Early Voting: 6,189
Total Absentee Ballots/Early Voting: 4,012
Election Day Ballots Cast: 10,794
Total Ballots Cast: 20,985
Total New Registrations (AB, EV and Election Day): 1,911
ED Voter Turn Out: 51%
Total Voter Turn Out: 83.7%

Passed this 12th day of November 2024.

ATTEST:

Brenda Dietrich, Mayor

Rebecca Kiernan, City Clerk

OFFICIAL RESULTS
City of Inver Grove Heights
2024 General Election
Tuesday, November 5, 2024

Results from:

IGH - Early Voting - All Precincts

Direct Balloting

10-18 to 11-04

Mayoral Race in Base Order Listing				Council Member Race in Base Order Listing								
Greg Grover	Brenda Dietrich	SubTotal	WI	Total	John Murphy	Sue Gliva	Jason Teiken	Subtotal	WI	Total	Check Ins	New Reg
115	197	312	7	319	141	188	146	475	5	480		
124	274	398	6	404	223	223	211	657	6	663		
91	294	385	3	388	192	242	161	595	1	596		
197	561	758	4	762	406	465	331	1202	4	1206		
122	426	548	8	556	301	352	246	899	9	908		
108	378	486	2	488	273	304	189	766	2	768		
98	302	400	4	404	212	237	149	598	4	602		
85	316	401	7	408	222	263	187	672	6	678		
34	86	120	2	122	62	69	52	183	1	184		
49	159	208	1	209	111	129	86	326	1	327		
39	161	200	3	203	138	116	83	337	4	341		
67	181	248	1	249	138	119	117	374	0	374		

Early Voting - Dakota County- Direct balloting - ADC

Precinct 1

Precinct 2

Precinct 3

Precinct 4

Precinct 5

Precinct 6

Precinct 7

Precinct 8

Precinct 9

Precinct 10

Precinct 11

Precinct 12

2442	66	2	68	33	35	35	103	2	105	89
4497	141	2	143	79	84	63	226	3	229	197
39153	192	1	193	101	119	93	313	0	313	221
100355	455	3	458	249	293	210	752	2	754	542
747	54	1	55	33	32	21	86	2	88	65
318	21	0	21	12	14	7	33	0	33	25
1026	36	2	38	13	21	17	51	0	51	44
920	29	0	29	11	17	14	42	0	42	31
55123	178	0	178	87	115	86	288	0	288	217
720	27	1	28	9	15	11	35	2	37	33
48	12	0	12	6	9	5	20	0	20	22
1015	25	0	25	16	14	8	38	3	41	27

Early Voting - Dakota County- Direct balloting - NSC

Precinct 1

Precinct 2

Precinct 3

Precinct 4

Precinct 5

Precinct 6

Precinct 7

Precinct 8

Precinct 9

Precinct 10

Precinct 11

Precinct 12

621	27	0	27	8	17	11	36	0	36	30
112	13	1	14	3	10	8	21	1	22	16
211	13	0	13	4	7	3	14	0	14	14
75	12	2	14	4	7	7	18	0	18	
615	21	0	21	13	12	5	30	0	30	
2021	41	1	42	23	18	19	60	1	61	
1321	34	1	35	11	18	13	42	0	42	
1341	54	0	54	22	32	22	76	0	76	
1860	78	1	79	37	55	29	121	2	123	
1342	55	0	55	23	35	23	81	0	81	
1223	35	0	35	26	13	14	53	0	53	
510	15	0	15	3	9	6	18	1	19	

Early Voting - Dakota County- Direct balloting - WSC

Precinct 1

Precinct 2

Precinct 3

Precinct 4

Precinct 5

Precinct 6

Precinct 7

Precinct 8

Precinct 9

Precinct 10

Precinct 11

Precinct 12

10	1	0	1	1	1	0	2	0	2	1
87	15	0	15	7	5	3	15	0	15	18
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	0
01	1	0	1	1	0	0	1	0	1	2
31	4	0	4	3	2	1	6	0	6	4
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	0
00	0	0	0	0	0	0	0	0	0	2

Absentee Voting- Mail Counting & EV- Dakota County -
Central Counter(Absentee + ADC DB)

Precinct 1

Precinct 2

Precinct 3

Precinct 4

Precinct 5

Precinct 6

Precinct 7

Precinct 8

Precinct 9

Precinct 10

Precinct 11

Precinct 12

52105	157	1	158	70	112	72	254	1	255	181
3599	134	1	135	86	68	64	218	3	221	169
659	65	1	66	31	42	33	106	2	108	79
315	18	0	18	8	11	10	29	0	29	23
45227	272	2	274	132	187	111	430	2	432	331
66248	314	2	316	142	188	160	490	4	494	366
51188	239	1	240	125	155	88	368	1	369	262
105357	462	0	462	230	324	188	742	3	745	546
517	22	0	22	11	11	11	33	1	34	29
43156	199	1	200	106	125	84	315	0	315	247
11108	119	0	119	69	64	63	196	2	198	150
39133	172	2	174	88	109	70	267	1	268	215

IGH In Person at Polling Place

Precinct 1

Precinct 2

Precinct 3

Precinct 4

Precinct 5

Precinct 6

Precinct 7

Precinct 8

Precinct 9

Precinct 10

Precinct 11

Precinct 12

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Unofficial Results Tuesday, November 5, 2024

[Results Home](#) [Previous Page](#)

Precincts Reporting in Municipality: 100% 12 of 12

Last Updated: 11/07/24 10:29 AM

Voters Registered at 7AM: 23,411

Results for Selected Contests in 31076 - Inver Grove Heights

Mayor (Inver Grove Heights)

[Results By Precinct](#)

12 precincts in contest. 12 of 12 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	Greg Grover	4,627	27.25%
NP	Brenda Dietrich	12,187	71.78%
WI	WRITE-IN	165	0.97%

Council Member (Inver Grove Heights) (Elect 2)

[Results By Precinct](#)

12 precincts in contest. 12 of 12 precincts reported in municipality.

Party	Candidate	Totals	Percent
NP	John Murphy	8,527	32.65%
NP	Sue Gliva	10,208	39.08%
NP	Jason Teiken	7,210	27.60%
WI	WRITE-IN	174	0.67%



Request for Council Action

SUBJECT: Rental Housing Licenses

MEETING DATE: November 12, 2024

ITEM TYPE: Regular Business

CONTACT: Mary Lein, Assistant to the Chief Building Official, 651-450-2552

ACTION REQUESTED

The Council is asked to consider approval of the rental housing licenses listed below.

BACKGROUND

The City Council adopted a rental licensing ordinance that requires all rental property owners to obtain a rental license every two years. The purpose of the ordinance is to assure proper maintenance of structures to preserve neighborhood stability, protect the quality of existing rental housing stock and maintain property values. The ordinance provides for basic safety and living standards for rentals.

The following rental license applications have been submitted:

RENTAL ADDRESS	PROPERTY OWNER	PROPERTY MANAGER
3534 Cloman Way	Anpha LLC Shakopee, MN 55379	Hai Nguyen Shakopee, MN 55379
5455 Brewer LN	Rachel Bruns Eagan, MN 55122	Jason Gaskil Minneapolis, MN 55410
3248 71ST ST E	Jordan Blair Cambridge, MN 55008	Jordan Blair Cambridge, MN 55008

The above applications have been found to be complete. The applications include the necessary fee payments, and BCA background checks. The City of Inver Grove Heights Police Chief/Designee has also reviewed and approved the license applications.

FISCAL IMPACT

None

RECOMMENDATION

Community Development and Police Department staff recommend approval of the licenses listed above.

ATTACHMENTS

None



Request for Council Action

SUBJECT: **2nd Reading of Ordinance Establishing the 2025 City Fee Schedule and of Ordinance Updating and Clarifying Fee References in City Code**

MEETING DATE: November 12, 2024
ITEM TYPE: Regular Business
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the first reading of the two attached Ordinances - the first of which establishes the 2025 City Fee Schedule and the second which makes several housekeeping changes to sections of the City Code that list or reference certain fees.

BACKGROUND

Historically, the City Council has been asked to act annually on three types or sets of City fees and charges for the upcoming year:

1. Utility Connection & Other Development Related Fees
2. Utility Rates
3. All other fees and charges - including those for building permits, business licenses, the VMCC, Inver Wood Golf Course, etc.

The first two items on the above list are addressed elsewhere on this Council agenda. The third is the subject of this agenda item.

In recent years, the fees that are the subject of this requested action have been adopted via Resolution. However, the City Attorney has advised that it would be preferable to adopt these by Ordinance in order to best comply with state statute. Therefore, staff is bringing these forward via Ordinance this year, instead of Resolution. Two notable differences between adoption by Ordinance and adoption by Resolution is that Ordinances require three readings by the Council, whereas a Resolution only requires one. Additionally, Ordinances - or a summary of them - are published in the City's official newspaper of record, whereas Resolutions are not.

In shifting to an Ordinance as the mechanism for adopting the annual fee schedule, staff is recommending that it be an "uncodified" ordinance. This is adopted by the City Council in the same manner as a "codified" ordinance and carries the same legal authority, but it stands independently and is not merged into the text of the various sections of the City Code. An uncodified ordinance is a useful tool for interim ordinances, that have a particular expiration date, or items that change frequently - such as an annual fee schedule.

In addition to the uncodified ordinance for adopting the 2025 City Fee Schedule, the second attached

ordinance is a "housekeeping" ordinance that makes corrections, clarifications and deletions of old fee-related language in various sections of the City Code. In researching and debating the most appropriate mechanism for setting City fees, staff identified several sections or phrases in City Code that are outdated or inconsistent with this new approach forward. The second attached ordinance, which will be codified as it amends existing language of the City Code, is intended to work in conjunction with the ordinance adopting the Fee Schedule. Therefore, the Council is asked to move both through the process of three readings over the course of the remaining Council meetings this year.

The dollar amounts recommended for the individual fees in the proposed 2025 Fee Schedule are based on research and recommendations from staff in the City's various departments and divisions. Factors considered include the current fee amount, the estimated cost of delivering a service or issuing a license or permit, and information about what other metro area cities are charging for similar products and services. The fees highlighted in yellow are the fees that were either added to the schedule or reflect an increased/decreased fee amount in comparison to the 2024 fee schedule.

FISCAL IMPACT

The fee revenue generated from the proposed 2025 City Fee Schedule is an important component of the City's operating budget for the General Fund, VMCC Operating Fund, and Golf Course Fund. The attached fee recommendations are intended to fairly cover the cost of providing various City services and to meet the projected revenue amounts contained in the City's preliminary 2025 budget.

RECOMMENDATION

Staff recommends approval of the second reading of the two attached Ordinances - the first of which establishes the 2025 City Fee Schedule and the second which updates and clarifies various fee references in City Code.

ATTACHMENTS

1. Ordinance Adopting 2025 Fee Schedule (Uncodified)
2. Side-by-Side of 2024 and Proposed 2025 Fees
3. Ordinance Amending City Code Fee References (Codified)



City of Inver Grove Heights 2025 Fee Schedule



8150 Barbara Ave. ▪ Inver Grove Heights, MN 55077-3412
Telephone: 651-450-2500 ▪ Fax: 651-450-2502

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

Ordinance 2024-1485

AN ORDINANCE ADOPTING THE 2025 FEE SCHEDULE

The City Council of Inver Grove Heights hereby ordains the follows:

Section One. Adoption. The following fees and charges are hereby adopted:

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The following pages show the proposed 2025 fee schedule by department

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	Goat Grazing Permit	2
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	Peddler Permit	2
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	Solicitor Registration	2
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Pool Rental	19
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Administration			
Item Description	Code Section	License Period (if applicable)	2025 Fees
General fees for services			
			Black & White = \$0.25 per page Color = \$0.50 per page (2-sided copy = 2x fee) >100 pages = Staff Time + Copies
Copies (11 x 17 or less)			\$5 per page
Copies (Greater than 11 x 17)			
Returned check, ACH, credit, or debit card charge			\$30
Notary fee			\$5 per occurrence
Property assessment search			\$25
City code book			\$200
Mapping and GIS fees			
Letter (8.5" x 11")			\$5 + Shipping/Handling
Tabloid (11" x 17")			\$10 + Shipping/Handling
C-size (18" x 24")			\$15 + Shipping/Handling
D-size (24" x 36")			\$20 + Shipping/Handling
E-size (36" x 48")			\$25 + Shipping/Handling
Mailed in envelope (large maps folded):			
Letter or Tabloid			\$2 + Shipping/Handling
C (18" x 24") or D (24" x 36") size			\$3 + Shipping/Handling
E-size (36" x 48")			\$4 + Shipping/Handling
Mailed in Tube:			
Letter or Tabloid			\$3 + Shipping/Handling
C-size (18" x 24")			\$4 + Shipping/Handling
D-size (24" x 36")			\$5 + Shipping/Handling
E-size (36" x 48")			\$46 + Shipping/Handling
Other Methods:			
CD mailed			\$2 + Shipping/Handling
Custom map production using existing data			Subject to an hourly fee of \$50, half hour minimum, in addition to size-based map fee
Custom map production with data development			Subject to an hourly fee of \$100, half hour minimum, in addition to size-based map fee
Electronic data			Cost provided per request
Vector: shapefile or CAD			Varies
Raster: IMG, TF, SID			Varies
Graphic Files: JPG, PDF, TIF, AVI			Varies
GIS data or graphic files			Varies
Delivery on CD			\$10
Delivery by email			\$5

Business Licenses			
Item Description	Code Section	License Period (if applicable)	2025 Fees
Body art and tattoo parlor license			
Initial business license (Includes 1 Art technician)	4-9-1	May 1st	\$200
Initial business background investigation plus 1 Art technician	4-9-1		\$500
Additional artist background investigation	1-10-2B		\$175
Renewal background investigation	1-10-2B		\$75
Business Subsidy Application			
Application			\$5,000 + Escrow
Contractor license			
License	4-6-2	1 year	\$100
Gambling premises permit			
Permit	4-7-8		No charge
Initial business background investigation	4-7-8		\$250
Kennel license			
Commercial kennel	5-4-9	Every 2 years on Feb 28th	\$500
Non-commercial kennel	5-4-9	Every 2 years on Feb 28th	\$100
Goat grazing permit			
Permit	5-4-15	30 days, twice each calendar year	\$50 per permit
Urban chicken-keeping license			
License	5-4-2	Every 2 years on Feb 28th	\$25
Hotel License			
License	4/16/2003	January 1st	\$150
Peddler permit			
Permit	4-11-4	One Year From Date Issued	\$80
Background Investigation			\$100
Solicitor registration			
Registration	4-11-4 4-11-5	One Year From Date Issued	No charge
Therapeutic massage business license			
Business license (Includes 1 therapist)	4-8A-3	May 1st	\$200
Initial business background investigation (Includes 1 therapist)	4-8A-4		\$500
Renewal business background investigation			\$75
Therapeutic massage therapist license			
Initial license - each additional therapist			\$175
Renewal of license - each additional therapist	4-8-1H	May 1st	\$55
Therapist background investigation	4-8-1H		\$75
Trash hauling license			
Garbage collection	8-6-2	May 1st	\$200 or \$250 Dependent on offered services
Vehicle junkyard license			
License	4-5C-4	Annual	\$1,000
Pawnbroker license			
License	4-2-5	May 1st	\$8,000
Reseller transaction fee	4-2-10		\$2
Pawnbroker background investigation			
Initial background investigation for business plus 1 partner	4-1-9		\$500
Initial background investigation for each additional partner	4-1-9		\$175
Renewal background investigations			\$75 per business & each partner

Business Licenses (continued)		License Period	
Item Description	Code Section	(if applicable)	2025 Fees
Liquor license			
3.2 Liquor			
On-sale	4-1-10	January 1st	\$350
Off-sale	4-1-10	January 1st	\$100
Temporary on sale (includes Large Assembly)	4-1-10	Not to exceed 7 days	\$30
On-Sale (includes brew pub) - based on gross annual sales:			
\$0-\$250,000	4-1-10	January 1st	\$3,500
\$250,001 - \$500,000	4-1-10	January 1st	\$4,500
\$500,001 - \$1,000,000	4-1-10	January 1st	\$7,000
\$1,000,001 and above	4-1-10	January 1st	\$10,000
Sunday on-sale (brew pub)	4-1-10	January 1st	\$200
Sunday on-sale	4-1-10	January 1st	\$200
On-sale wine	4-1-10	January 1st	\$650
Special club on-sale	4-1-10	January 1st	\$225
Temporary on-sale	4-1-10	Not to exceed 4 days	\$30
Culinary class limited on-sale	4-1-10	January 1st	\$100
Off-sale	4-1-10	January 1st	\$200
Temporary off-sale wine	4-1-10	Not to exceed 3 days	\$25
Off-sale small brewer	4-1-10	January 1st	\$200
On-sale brew pub taproom with no intoxicating on-sale license	4-1-10	January 1st	\$500
One-day consumption and display permit	4-1-10	1 day	\$30
Consumption and display permit	4-1-10	April 1st	\$250
Liquor license background investigation			
Initial background investigation for business plus 1 partner	4-1-9		\$500
Initial background investigation for each additional partner	4-1-9		\$175
Renewal background investigation - includes compliance checks		January 1st	\$125 per business
Change of ownership, officers or operating/general manager		January 1st	\$250 per person
Cannabis Registration - (Micro, mezzo, retailer, medical, medical combination, or lower-potency hemp edible retailer)			
License (initial)	TBD	TBD	\$500 or half the amount of the applicable initial license fee under Minnesota
License (renewal)	TBD	TBD	\$1,000 or half the amount of the applicable renewal license fee under Minnesota Statutes, Section 342.11,, whichever is less
Tobacco License			
License (initial & renewal)		January 1st	\$300
Initial background investigation for business plus 1 partner	4-1-9		\$500
Initial background investigation for each additional partner	4-1-9		\$175
Renewal background investigation - includes compliance checks		January 1st	\$125 per business
Change of ownership, officers or operating/general manager		January 1st	\$250 per person
Rental license			
Single-family, condominium unit, townhome unit	4-13-3	2 years	\$65
Duplex, triplex, fourplex, apartment buildings	4-13-3	2 years	\$165 per building + \$25 per unit
Background investigation	4-13-3	2 years	\$25 per license
Large assembly permit			
Initial application	4-14-1		\$30 + escrow

- Large Assemblies require use of Police services. See Police section of fee schedules for hourly rates.

Planning Fee Schedule			
Item Description	Code Section		2025 Fees
Administrative Subdivision			\$200 Base Fee + \$25 GIS Fee per lot
Comprehensive Plan Amendment			\$500 Base Fee + \$50 GIS Fee per lot + \$2,500 Escrow*
Concept Plan Review			\$150 Base Fee + \$1,500 Escrow*
Conditional Use Permit (Multi-Family & Non-Residential)			\$500 Base Fee + \$52 Abstract Fee + \$6,000 Escrow*
Conditional Use Permit (Residential)			\$250 Base Fee + \$52 Abstract Fee + \$500 Escrow*
Conditional Use Permit - Amendment			\$150 Base Fee + \$52 Abstract Fee + \$1,000 Escrow*
Determination of Substantially Similar Use			\$200 Base Fee + \$200 Escrow*
Final Plat - (Multi-Family & Non-Residential)			\$500 Base Fee + \$52 Abstract Fee + \$100 GIS Fee per acre + \$6,000 Escrow*
Final Plat - (Residential)			\$500 Base Fee + \$52 Abstract Fee + \$25 GIS Fee per lot + \$6,000 Escrow*
Interim Use Permit			\$1,250 Escrow*
Major Site Plan Review			\$500 Base Fee + \$6,000 Escrow*
Non-Conforming Use Certificate			\$1,250 Escrow*
Northwest Area Environmental Studies Fee (Paid with Final Plat/PUD)			\$80 per gross acre
Northwest Area Sketch Plan Review			\$1,000 Escrow*
Planned Unit Development (PUD) - Preliminary			\$1,000 + plat fees + \$52 Abstract Fee + \$6,000 Escrow*
Planned Unit Development (PUD) - Final			\$500 Base Fee + \$52 Abstract Fee + \$6,000 Escrow*
Planned Unit Development (PUD) - Amendment			\$250 Base Fee + \$52 Abstract Fee + \$2,000 Escrow*
Preliminary Plat			\$500 Base Fee + \$5 per lot + \$6,000 Escrow*
Rezoning			\$500 Base Fee + \$50 GIS Fee + \$1,000 Escrow*
Street Dedication			\$150 Base Fee + \$52 Abstract Fee + \$50 GIS Fee + \$1,000 Escrow*
Street/Easement Vacation			GIS Fee + \$500 Escrow*
Variance (Non-Residential)			\$200 Base Fee + \$52 Abstract Fee + \$1,000 Escrow*
Variance (Residential)			\$200 Base Fee + \$52 Abstract Fee
Waiver of Plat			GIS Fee
Wetland Replacement Plan			\$200 Base Fee + \$100 GIS Fee per acre + \$2,500 Escrow*
Wetland Code Amendment			\$500 base Fee + \$1,000 Escrow*
Zoning Interpretation Appeal			\$500 base Fee + \$1,000 Escrow*

*The above escrow amounts represent the minimum deposit required. Additional escrow amounts may be required depending upon the size, complexity

Police Department			
Item Description	Code Section	(if applicable)	2025 Fees
General fees for services			
Records check for foster care or day care			\$20 per adult
Records check clearance letter (i.e. adoption, passport, etc.)			\$32
All other police reports, data, or accident reports (printed)			\$0.25 per page
• No charge to victim of domestic assault. Requests of 100 or more pages will be based on the actual cost of retrieving the data.			
Police officer and squad car off-duty charge			\$97 per hour
Audio/video/photographs			
Body worn camera			\$25 per clip or video
Squad camera			\$25 per clip or video
Audio, video, or photographs			\$25 per CD or DVD
Excessive Consumption of City Services			
Excess code inspections (4 or more)	4-15-7		\$250 per inspection
Excess police and/or nuisance calls	4-15-7		\$250 per inspection
Volunteer Surrender of Firearm by Civil Order			
Intake fee	MN Stat. 518B.01		\$50
Storage of firearm	MN Stat. 518B.01		\$0.50 per day
Firearm release	MN Stat. 518B.01		\$50
Abandoned firearm	MN Stat. 518B.01		Revenue minus costs
• Proceeds of sale, less actual disposal fees, returned to owner. If owner cannot be contacted remainder goes into the General Fund			
Animal Control			
Pound redemption fees			\$35
• Pet owner may be charged additional fees by the animal hospital that is contracted by the City of Inver Grove Heights prior to release to pet owner.			
Dog found unvaccinated	5-4-3		Misdemeanor
Dangerous dog hearing		Per hearing	\$150
Dangerous dog yard sign (required)	5-4-6		\$8
Dangerous dog tag (required)	5-4-6	Per dog	\$2
Appeal fees for dangerous dog declarations	5-4-6		\$150 - If designation is upheld, the fee shall be the actual expenses of the hearing, not to exceed \$1,000
Danergous dog registration		Annually; while dog resides in Inver Grove Heights	\$150
False Alarm Response Fees			
1st false alarm: Letter sent to home/business owner	5-3-4		Warning
2nd false alarm: Letter sent to home/business owner	5-3-4		Warning
3rd false alarm	5-3-4		\$100
4th false alarm	5-3-4		\$200
5th false alarm	5-3-4		\$300

Fire Permits			
Item Description	Code Section	License Period (if applicable)	2025 Fees
Fire permits			
Recreational fire	9-2-3		\$15 per fire
Permanent recreational fire ring	9-2-3		\$25
Disposal permit for trees, brush, grass and other vegetative matter for the development and maintenance of land and rights-of-way	7-3-7-3 7-3-7-5B		\$0.50 per cubic yard \$100 minimum
Open burning permit as defined by Minnesota rules related to open burning	9-2-3		\$25
Fire code operational permits	9-2-1		\$25 per permit Up to four permits per occupant within a business premise
Ventilation system cleaning permit			
Permit	Section 9-2-3		\$75

- See fire code permits under Building section

Building, Construction, Engineering, & Plan Review

Item Description	Code Section	License Period (if applicable)	2025 Fees
Building permit valuation			Fee range
< \$1,000.00			\$1 to \$500, Minimum fee \$55;
\$1,001 - \$2,000			\$501 to \$2,000, \$55 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000;
\$2,001 - \$25,000			\$2,001 to \$25,000, \$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000;
\$25,001 - \$50,000			\$25,001 to \$50,000, \$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000;
\$50,001 - \$100,000			\$50,001 to \$100,000, \$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000;
\$100,001 - \$500,000			\$100,001 to \$500,000, \$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000;
\$500,001 - \$1,000,000			\$500,001 to \$1,000,000, \$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000; and
> \$1,000,001			\$1,000,001 and up, \$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.
Inspection fees			
Inspection Inspections - special request, re-inspections, stop work	3-4-2-1		\$105
Investigation - working without permits			Fee equal to permit value
Inspections outside of normal business hours when approved by the director	3-4-2-1		\$150 per hour
Inspection Card Replacement			\$25
Permit Renewal Fee / Expired Permit			50% of permit fee
Excess code inspections - 4 or more	4-15-1		\$250
Building permits			
Technology Fee			\$5.00 technology fee to be added to each permit issued
Plan review	3-4-2-1		65% of the building permit fee when determined by valuation
Plan review revision fee			changes, additions, or revisions to approved plans (minimum charge one-half hour), \$63.25 per hour.
Accessory structure, garage, pole building, or shed	3-4-2-1		Based on valuation + plan review + state surcharge
Residential alteration or remodel	3-4-2-1		Based on valuation + plan review + state surcharge
Commercial alteration or remodel	3-4-2-1		Based on valuation + plan review + state surcharge
Alteration or remodel (multi-family)	3-4-2-1		Based on valuation + plan review + state surcharge
Basement finish	3-4-2-1		Based on valuation + plan review + state surcharge
Certificate of occupancy agreement	3-4-2-1		\$100
Cell tower	3-4-2-1		Based on valuation + plan review + state surcharge
Commercial building	3-4-2-1		Based on valuation + plan review + state surcharge
Decks	3-4-2-1		Based on valuation + plan review + state surcharge
Multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge
Moving of buildings	3-4-2-1		\$300

Building Permits (continued)		License Period	2025 Fees
Item Description	Code Section	(if applicable)	
Porch-3 season, 4 season, or screened	3-4-2-1		Based on valuation + plan review + state surcharge
Retaining wall less than 4 feet	3-4-2-1		Based on valuation + plan review + state surcharge
Retaining wall 4 feet or greater	3-4-2-1		Based on valuation + plan review + state surcharge
Roofing commercial	3-4-2-1		Based on valuation + plan review + state surcharge
Roofing multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge
Roofing single-family or duplex residential	3-4-2-1		Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295
SAC fee (sanitary sewer availability)	3-4-2-1		\$2,485
Siding single-family or duplex residential home	3-4-2-1		Based on valuation + plan review + state surcharge
Siding commercial	3-4-2-1		Based on valuation + plan review + state surcharge
Siding multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge
Siding single-family or duplex residential	3-4-2-1		Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295
Solar array rooftop	3-4-2-1		Based on valuation + plan review + state surcharge
Solar array ground mount	3-4-2-1		Based on valuation + plan review + state surcharge
Window and/or door (egress or change in size)	3-4-2-1		Based on valuation + plan review + state surcharge
Window and/or door replacement (no change in size)	3-4-2-1		Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295
Demolition permit			
Demolition of accessory structures or pool	3-4-2-1		\$129
Demolition of commercial	3-4-2-1		\$129
Demolition of single-family	3-4-2-1		\$129
Demolition of manufactured home	3-4-2-1		\$129
Demolition of septic	3-4-2-1		\$129
Driveway permit			
Driveway - replacement, construction, or expansion	10-15-20.1		\$25
Fence permit			
Fence	3-4-2-1		\$50
Commercial or multi-family plan review	3-4-2-1		65% of 2% valuation

Building Permits (continued)		License Period	
Item Description	Code Section	(if applicable)	2025 Fees
Right of way management			
Right-of-way excavation permit- in roadway	7-2-1		\$200
<i>Surety required to ensure that the street is properly restored.</i>	7-2-3		\$5,000 Bond
Right-of-way utility permit - spot or linear installation	7-3-7		\$200 per 1,000 feet of utility installation; minimum \$200
<i>Surety required to ensure that the right-of-way is properly restored</i>	7-3-7-2	Annual	\$10,000 Bond per contractor Can be applied to multiple permits
Right-of-way obstruction permit - shoulder, lane, or sidewalk/trail closure	7-3-7		\$200
Overweight load permit	6-1-6		\$75 per load
<i>Surety may be required to ensure restoration of any road damage due to overweight loads</i>	6-1-6		Varies dependent on road rating, load weight, and quantity of loads. \$5,000 Bond when required
Fire code permit			
Automatic fire sprinkler system	3-4-2-1		Based on valuation + plan review + state surcharge
Fire alarm and detection systems and related equipment	3-4-2-1		Based on valuation + plan review + state surcharge
Automatic fire extinguishing systems	3-4-2-1		Based on valuation + plan review + state surcharge
Smoke control and exhaust systems	3-4-2-1		Based on valuation + plan review + state surcharge
Spraying or dipping tank, room or booth	3-4-2-1		Based on valuation + plan review + state surcharge
Other construction permits required by section 105.7 fire code	3-4-2-1		Based on valuation + plan review + state surcharge
Manufactured home permits			
New manufactured home installation	3-4-2-1		Based on valuation + plan review + state surcharge
Mechanical permit			
Air conditioner and/or furnace	3-4-2-1		\$102
Chimney	3-4-2-1		\$102
Ductwork and ventilation	3-4-2-1		\$102
Fireplace and gas appliances	3-4-2-1		\$102
Gas piping and air test	3-4-2-1		\$102
In-floor heating	3-4-2-1		\$102
Single-family new construction residential	3-4-2-1		\$154
Commercial and multi-family	3-4-2-1		\$99 Base Fee + 1.5% of valuation + PLAN REVIEW + State Surcharge
Commercial and multi-family plan review	3-4-2-1		65% of 1.5% valuation
On-site septic systems permit (includes site review)			
Single-family - new or replacement of existing	3-4-2-1		\$485 If new add \$1.00 state surcharge
Commercial systems less than 4,999 gallons per day	3-4-2-1		\$770 If new add \$1.00 state surcharge
Commercial systems more than 5,000 gallons per day	3-4-2-1		\$1545 If new add \$1.00 state surcharge
Tank replacement	3-4-2-1		\$268
Septic operator's permit	3-4-2-1	3 years	\$35

Building Permits (continued)		License Period	
Item Description	Code Section	(if applicable)	2025 Fees
Plumbing permit			
Single-family residential	3-4-2-1		\$154
Commercial or multi-family	3-4-2-1		\$99 Base fee + 1.5% of valuation
Plumbing installation or replacement of single fixture	3-4-2-1		\$102
PVB - Residential Lawn Irrigation	3-4-2-1		\$102
RPZ - Commercial or multi-family lawn irrigation	3-4-2-1		\$102
Sewer & water connection residential	3-4-2-1		\$144
Sewer & water connection commercial or multi-family	3-4-2-1		\$99 Base fee + 1.5% of valuation
Water heater replacement	3-4-2-1		\$80
Water softener replacement	3-4-2-1		\$80
Commercial and multi-family plan review	3-4-2-1		65% of 1.5% valuation
Pool permit			
Above-ground swimming pools (includes fence)	3-4-2-1		Based on valuation + plan review + state surcharge
In-ground swimming pools	3-4-2-1		Based on valuation + plan review + state surcharge
Sign and billboard permit			
Permanent business signs regardless of size	3-4-2-1		\$50
Billboards up to 100 square feet in area	3-4-2-1		\$200
Billboards over 100 sq ft	3-4-2-1		\$300
Temporary portable signs	3-4-2-1		\$15
Monument/pylon signs	3-4-2-1		Based on valuation + plan review + state surcharge
Utility connection fees			
Utilities - water core connection	3-4-2-2		See ordinance for fee structure
Utilities - sewer core connection	3-4-2-2		See ordinance for fee structure
Utilities - sewer connection	3-4-2-2		See ordinance for fee structure
Utilities - water connection unit	3-4-2-2		See ordinance for fee structure
Utilities - water treatment plant	3-4-2-2		See ordinance for fee structure
Utilities - Eagan utility	3-4-2-2		See ordinance for fee structure
Utilities - B-line connection charge	3-4-2-2		See ordinance for fee structure
Hydrant meters			
Hydrant, meter, or valve damage deposit	8-2-13	Annual	\$1,500
Daily hydrant or meter rental	8-2-13		\$4/Day + Cost of Water Used Minimum \$75

Building Permits (continued)		License Period	
Item Description	Code Section	(if applicable)	2025 Fees
Water meter fees			
3/4" Mag/Iperl meter	3-4-2-2		\$240.63
3/4" Mag/Iperl meter tax	3-4-2-2		\$17.15
1" Mag/Iperl meter	3-4-2-2		\$371.25
1" Mag/Iperl meter tax	3-4-2-2		\$26.45
1 1/2" Compound/Omni meter	3-4-2-2		\$2,213.75
1 1/2" Compound/Omni meter tax	3-4-2-2		\$157.73
1 1/2" Turbine/Omni meter	3-4-2-2		\$1,512.50
1 1/2" Turbine/Omni meter tax	3-4-2-2		\$107.77
2" Turbine/Omni meter	3-4-2-2		\$1,794.38
2" Turbine/Omni meter tax	3-4-2-2		\$127.85
2" Compound/Omni meter	3-4-2-2		\$2,557.50
2" Compound/Omni meter tax	3-4-2-2		\$182.22
3" Turbine/Omni meter	3-4-2-2		\$2,241.25
3" Turbine/Omni meter tax	3-4-2-2		\$159.69
3" Compound/Omni meter	3-4-2-2		\$3,231.25
3" Compound/Omni meter tax	3-4-2-2		\$230.23
4" Turbine/Omni meter	3-4-2-2		\$4,358.75
4" Turbine/Omni meter tax	3-4-2-2		\$310.56
4" Compound/Omni meter	3-4-2-2		\$5,623.75
4" Compound/Omni meter tax	3-4-2-2		\$400.69
Single port radio head	3-4-2-2		\$258.50
Single port radio head tax	3-4-2-2		\$18.42
Dual port radio head	3-4-2-2		\$299.75
Dual port radio head tax	3-4-2-2		\$21.36
Meter testing			
5/8" meter	8-2-9.F		\$146
3/4 " meter	8-2-9.F		\$146
1" meter	8-2-9.F		\$146
1.5" meter	8-2-9.F		\$182
2" meter	8-2-9.F		\$182
Compound meter	8-2-9.F		\$416
Service Charges			
Water shut-offs and turn-ons	8-2-11		\$50 per occurrence
Irrigation - on/off seasonal charge			\$50 per occurrence
Lien Certification - Administration Fee			8%
Lien Certification - Interest			8%
Zoning and regulations			
Nuisance abatement	5-9-6; 5-9-4 & 6	5-9-	At Cost
Nuisance abatement - Administrative Fee	5-9-6; 5-9-4 & 6	5-9-	\$50
Comprehensive guide plan			\$100
Construction plan sheet (22"x34")			\$20
Zoning & related land use regulations			\$75
Subdivision code			\$25
Zoning letter			\$100
Sewage tank maintenance permit (commercial and residential operating permit)			\$35

Building Permits (continued)		License Period	
Item Description	Code Section	(if applicable)	2025 Fees
Land alteration permit			
Shoreland impact zones: 10 to 499 cubic yards (steep slopes)	10-13B-10		With building permit: no fee If no other permit: \$250
Shoreland impact zones: 50 to 499 cubic yards	10-13B-10		With building permit: no fee If no other permit: \$250
0 to 499 cubic yards	9-4-1-7		No fee, no permit required
500 up to 999 cubic yards	9-4-1-2		
	9-4-1-7		
	10-13J-5		\$400
1,000 up to 10,000 cubic yards	9-4-1-2		
	9-4-1-7		
	10-13J-5		\$900
10,000 up to 99,999 cubic yards	9-4-1-2		
	9-4-1-7		
	10-13J-5		\$5,000
100,000 cubic yards or more	9-4-1-2		
	9-4-1-7		
	10-13J-5		\$10,000
All land alteration permits over 500 cubic yards require a cash escrow or letter of credit surety, based on the area disturbed, to guarantee final restoration			
	9-4-1-6.E		\$5,000 per acre Minimum \$10,000
Renewal (extension) permit	9-4-1-9	Annual	\$100
Small wireless facility row permit			
Up to five (5) small wireless facilities	7-3-7-3		\$550
Additional small wireless facility	7-3-7-3		\$110
Small wireless facility annual rental	7-3-7-5	Annual	\$150 per wireless support structure
Permit surety escrow fee paid by tenant prior to approval of row permit	7-3-7-4		\$2,500
Small wireless facility electrical fee			
A. Per radio node less than or equal to 100 maximum watts	7-3-7-5	Annual	\$876
B. Per radio node over 100 maximum watts	7-3-7-5	Annual	\$2,184
C. Per radio node if the actual costs exceed the amount in item A. or B. above	7-3-7-5	Annual	Actual Cost
D. As agreed to by tenant and the city	7-3-7-5	Annual	Actual Cost

Parks and Recreation			
Park Usage	Frequency	2025 Resident Fees	2025 Non Resident Fees
Park rental			
Park shelters			
*excluding Swing Bridge Park	5 hour block	\$75 + Damage deposit	\$95 + Damage deposit
Swing Bridge Park shelter	5 hour block	\$115 + Damage deposit	\$135 + Damage deposit
South Valley Shelter	5 hour block	175+Damage deposit	200 + Damage deposit
Park shelter damage deposit	Per rental	\$75	\$75
Additional trash barrels/picnic tables	Per day	\$52	\$62
Add portable restroom to rental	Per day	\$85	\$95
Add portable restroom cleaning	Per unit	\$65	\$75
Add ADA portable restroom cleaning	Per unit	\$135	\$145
Neighborhood park or school athletic field	Per game/practice	\$45	\$55
Neighborhood park open green space	5 hour block	\$60	\$70
Outdoor ice rink			
Outdoor ice rink	Per hour	\$30	\$30
Outdoor ice rink w/ attendant	Per hour	\$40	\$40
Soccer/Football/Lacrosse fields			
Youth	Per game/practice	\$95	\$115
Adult	Per game/practice	\$110	\$130
Rich Valley Athletic Complex			
Baseball field			
Youth	Per game/practice	\$90/\$75	\$115/\$85
Adult	Per game/practice	\$105	\$125
Fall ball (Sept 1st-Oct 15th)	Per game	\$85	\$95
Youth tryouts	Per hour	\$45	\$55
Softball field			
Youth	Per game/practice	\$70	\$90
Adult	Per game/practice	\$80	\$100
Soccer field			
Youth	Per game/practice	\$95	\$115
Adult	Per game/practice	\$110	\$130
1/2 Field	Per game/practice	\$65	\$75
Inver Grove Heights Youth Athletic			
User fee	Per player/sport/season	\$20	\$27
Tournaments			
IGH association	Per field/per day	\$120	\$120
Youth baseball	Per game	\$100	\$125
Adult baseball	Per game	\$110	\$130
Youth softball	Per game	\$75	\$95
Adult softball	Per game	\$95	\$115
Administrative fee (non-refundable)	Per tournament	\$0	\$0
Cancellation fee within 14 days	Per field	\$100	\$100
Cancellation fee within 5 days	Per game	100%	100%
Tournament/game vendor			
Single day	Per day	\$75	\$85
Weekend (two days)	Per weekend	\$115	\$125
Concessions stand			
Weekend	Per weekend	\$285	\$300
Day	Per day	\$115	\$140

Park Usage (continued)		2025 Resident Fees	2025 Non Resident Fees
	Frequency		
Additional maintenance (staff, supplies equipment, etc.)			
Enhanced maintenance (1 staff member)	Per hour	\$40	\$50
Enhanced maintenance (team of 2)	Per hour	\$75	\$95
Enhanced maintenance (team of 3)	Per hour	\$100	\$120
Rich Valley lights	Per hour	\$50	\$70
Add chalk lines	Per park	\$25	\$35
Disc golf			
Annual pass	Annual	\$35	\$45
Daily pass	Per day	\$6	\$6
Weekday tournament	Per day	\$225	\$250
Weekend tournament	Per weekend	\$520	\$545
Dog park pass			
1st Dog	Annual	\$22	\$33
Each additional dog	Annual	\$17	\$28
Lost pass replacement	Each time	\$6	\$6
Pickleball court rental			
Each court	Per hour (up to 3 hours)	\$8	\$10
All courts	Per 2 hours	\$125	\$135
All courts	Per 4 hours	\$250	\$270
All courts	Per 8 hours	\$500	\$520
Tennis court rental			
Each court	Per hour	\$8	\$10
Mountain bike course rental			
Tournament	Per day	\$510	\$535
Community garden rental			
Garden plot	Per plot	\$36	\$36
Recreation Brochure Advertisement			
Digital Advertisements (color or grayscale,			2025 Fees
1/4 page	Per advertisement		\$325
1/2 page	Per advertisement		\$625

Inver Wood Golf Course	Frequency	2025 Fees
Pull-cart rental		
Pull-cart rental	Per round	\$5
Golf car rental		
18 Holes	Per round	\$24
9 Holes	Per round	\$15.50
Executive	Per round	\$9
Twilight	Per round	\$18.50
Twilight - Executive	Per round	\$9
Driving range		
Large bucket	Per bucket	\$15
Medium bucket	Per bucket	\$12
Small bucket	Per bucket	\$9
Player's card		
Player's card - Resident	Per season	\$100
Player's card - Non-resident	Per season	\$120
Regular memberships		
Adult single - age 19 - 59	Annual	\$1,500
Adult couple - age 19 - 59 (Same household)	Annual	\$2,650
Senior single - age 60+	Annual	\$1,200
Junior - age 18 and under	Annual	\$600
• Regular Membership Includes Greens		
Platinum memberships		
Adult single - age 19 - 59	Annual	\$2,875
Adult couple - age 19 - 59 (same household)	Annual	\$4,250
Additional dependent - age 18 and under	Annual	\$275
• Platinum membership includes greens		
Restricted memberships		
Adult single - age 19 - 59	Annual	\$1,025
Adult couple - age 19 - 59	Annual	\$1,725
Additional dependent - age 18 and under	Annual	\$225
• Restricted membership includes greens		

Inver Wood Golf Course (continued)		Frequency	2025 Fees
Daily Greens Fees			
Monday through Thursday: 7am - 5pm			
18 Holes green fees			
Adult - age 19 - 59	Per round		\$49
Senior - age 60+	Per round		\$35
Junior - age 18 and under	Per round		\$35
Player's card fee	Per round		\$42
9 Holes green fees			
Adult - age 19 - 59	Per round		\$27
Senior - age 60+	Per round		\$20
Junior - age 18 and under	Per round		\$20
Player's card fee	Per round		\$24
Executive Course			
Adult	Per round		\$21
Junior and senior	Per round		\$15
Player's card fee	Per round		\$17
Daily Green Fees			
Everyday: 5pm - Close/Twilight Play			
18 Holes green fees			
Adult - age 19 - 59	Per round		\$37
Senior - age 60+	Per round		\$25
Junior - age 18 and under	Per round		\$25
9 Holes green fees			
Adult - age 19 - 59	Per round		\$27
Senior - age 60+	Per round		\$20
Junior - age 18 and under	Per round		\$20
Player's card fees			
Player's card	Per round		\$30
Daily Green Fees			
Friday: Noon - 5pm, Saturday and Sunday:			
18 Holes green fees			
All ages	Per round		\$58
Player's card fee	Per round		\$49
9 Holes green fees			
All ages	Per round		\$38
Player's card fee	Per round		\$27
Executive green fees			
All ages	Per round		\$25
Player's card fee	Per round		\$21
Daily Greens Fees			
Saturday and Sunday: Noon - 5pm			
18 Holes			
Adult - age 19 - 59	Per round		\$49
Senior - age 60+	Per round		\$35
Junior - age 18 and Under	Per round		\$35
9 Holes			
Adult - age 19 - 59	Per round		\$27
Senior - age 60+	Per round		\$20
Junior - age 18 and under	Per round		\$20
Player's card			
18 Hole greens fee	Per round		\$42
9 Hole greens fee	Per round		\$24
Executive greens	Per round		\$17

Parks and Recreation Veteran's Memorial Community Center			
	Frequency	2025 Resident Fees	2025 Non-resident Fees
Membership enrollment			
Single - age 12-59	One-time	\$55	\$75
Senior - age 60+	One-time	\$55	\$75
Dual	One-time	\$55	\$75
Household - up to 6 people (2 adults + 4 dependants under age 26)	One-time	\$55	\$75
Annual membership			
Single - age 12-59	Annual	\$704	\$704
Senior - age 60+	Annual	\$561	\$561
Dual	Annual	\$918	\$918
Household - up to 6 people (2 adults + 4 dependants under age 26)	Annual	\$1,051	\$1,051
Monthly membership			
Single	Monthly		\$69
Dual	Monthly		\$90
Senior - age 60+	Monthly		\$55
Household - up to 6 people (2 adults + 4 dependants under age 26)	Monthly		\$103
Military Single - Active Duty or Veteran	Monthly	\$59	\$59
Military Senior - Active Duty or Veteran	Monthly	\$48	\$48
Military Dual - Active Duty or Veteran	Monthly	\$81	\$81
Military Household - Active Duty or Veteran	Monthly	\$91	\$91
Disabled Veteran Single	Monthly	\$34	\$34
Disabled Veteran Dual	Monthly	\$71	\$71
Disabled Veteran Household	Monthly	\$81	\$81
Membership adjustment			
Upgrade or downgrade	Per grade	\$15	\$15
On-Hold Fee	Monthly	\$15	\$15
Additional child	Monthly	\$15	\$15
Additional child	Annual	\$153	\$153
Caregiver added to household	Monthly	\$30	\$30
Caregiver added to household	Annual	\$325	\$325
Daily admission			
Youth - 11 & under	Daily	\$7	\$7
Senior - age 60+	Daily	\$7	\$7
Adult - age 12+	Daily	\$10	\$10
Group Aquatics Visit (Group of 20-30)	Discount Per person	-\$1.00 per person	-\$1.00 per person
Group Aquatics Visit (Group of 31-50)	Discount Per person	-\$1.50 per person	-\$1.50 per person
Group Aquatics Visit (Group of 50+)	Discount Per person	-\$2.00 per person	-\$2.00 per person
Daily admission add-ons			
Shower rental	Daily	\$6	\$6
Towel rental	Daily	\$3	\$3
Shower and towel rental with arena rental	Daily	\$3	\$3
Open gym			
Members	Daily	Free	Free
Non-members - individual - youth & senior	Daily	\$7	\$7
Non-members - individual - ages 12-59	Daily	\$10	\$10

Veteran's Memorial Community Center (continued)		2025 Resident Fees	2025 Non-resident Fees
Frequency			
Open pickleball			
Members	Daily		Free
Non-members - individual - youth & senior	Daily		\$7
Non-Members - individual - ages 12-59	Daily		\$10
Open skate			
Open skate - members	Daily	Free	Free
Open skate - ages 12+	Daily	\$7	\$7
Daily admission - developmental ice	Daily	\$11	\$11
10-time pass - developmental ice	10 Visits	\$99	\$99
Open hockey	Daily	\$7	\$7
Skate rental	Daily	\$3	\$3
Room rental			
Gymnasium - athletic	Per hour	\$75	\$85
Gymnasium kitchen - special events and celebrations	Per day - hour	\$100	\$120
Gymnasium - wedding package	Per day	\$1,100 101 to 300 people	\$1,500 101 to 300 people
Gym damage deposit - Large special event	Per rental	\$500 Up to 300 people	\$500 Up to 300 people
Gym damage deposit - small special event	Per rental	\$100 Up to 100 people	\$100 Up to 300 people
Community room 1, 2, or 3	Per hour	\$60 Includes AV and kitchen	\$70 Includes AV and kitchen
Community room 2	Per hour	\$70 Includes AV and kitchen	\$80 includes AV and kitchen
Community room (combined 1 & 2)	Per hour	\$90 Includes AV and kitchen	\$100 includes kitchen & AV
National guard room A, B, C	Per hour	\$38	\$48
Legion room	Per hour	\$25	\$35
Poolside lobby room	Per hour	\$50	\$60
Brightside room	Per hour	\$42	\$52
Room damage deposit	Per rental	\$100	\$100
Room rental attendant	Per hour	\$50	\$50
Room Departure Late Fee	\$25 per 15 minutes	\$25 per 15 minutes	\$25 per 15 minutes
West rink - turf			
Prime rates (March - April)	Per hour	\$90	\$100
Non-prime rates (May - October)	Per hour	\$70	\$80
Child care			
Members	Per hour	Free	Free
Non-members childcare drop-in rate	Per hour	\$6 per child	\$6 per child
Employee childcare rate	Per hour	\$3 per child	\$3 per child
Party room rental - includes entry to water			
Daily - up to 20 people	Per use	\$275	\$275
Daily - 21 to 30 people	Per use	\$360	\$360
Additional Birthday Add On	Per person	\$7	\$7

Veteran's Memorial Community Center (continued)		2025 Resident Fees	2025 Non-resident Fees
Pool rental	Frequency		
Water park	Per hour	\$250	\$270 (2 hours minimum)
Water park - outside rental hours	Per hour	\$300	\$320 (2 hours minimum)
Lap pool	Per hour	\$90	\$90 (4 hours minimum)
Individual lane/person	Per hour	\$23	\$23
Diving well	Per hour	\$95	\$95
Swim event - lap and diving	Per hour	\$175	\$175
Aquatic staff fee - required based on facility rental	Per hour Per lifeguard	\$27	\$27
Tournament/Game Vendor			
Daily	Per day	\$50	\$50
Weekend	Per weekend	\$75	\$75

- Alcohol is allowed in the **NG Gym** only but requires a City Police Officer. See Police section of fee schedule for hourly rates.
- All month-to-month members can receive a 15% discount off 12 months paid in full (fee listed reflects discount)
- Seasonal staff working at the VMCC are afforded free use of the facility during their employment this does not include their spouse or family

Parks and Recreation			
VMCC Arena Ice Time			
October 1, 2024 - March 12, 2025			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 3:00 pm – 9:59 pm	\$235	
Monday - Friday	Non Prime Before 3:00 pm and after 10:00 pm	\$170	
Saturday and Sunday	Prime 7:00 am - 8:59 pm		\$235
Saturday and Sunday	Non Prime Before 7:00 am and after 9:00 pm		\$170
March 13, 2025 - September 30, 2025			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 5:00 pm – 8:59 pm	\$170	
Monday - Friday	Non Prime Before 5:00 pm and after 9:00 pm	\$155	
Saturday and Sunday	Prime 9:00 am – 7:59 pm		\$170
Saturday and Sunday	Non Prime Before 9:00 am and after 8:00 pm		\$155
October 1, 2025 - March 12, 2026			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 3:00 pm – 9:59 pm	\$240	
Monday - Friday	Non Prime Before 3:00 pm and after 10:00 pm	\$175	
Saturday and Sunday	Prime 7:00 am – 8:59 pm		\$240
Saturday and Sunday	Non Prime Before 7:00 am and after 9:00 pm		\$175
March 13, 2026 - September 30, 2026			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 5:00 pm – 8:59 pm	\$175	
Monday - Friday	Non Prime Before 5:00 pm and after 9:00 pm	\$160	
Saturday and Sunday	Prime 9:00 am – 7:59 pm		\$175
Saturday and Sunday	Non Prime Before 9:00 am and after 8:00 pm		\$160

- Certain restrictions apply to availability, reservations, and terms of usage.
- Fees do not include tax

Section Two. Fee Schedule. This Ordinance, and any subsequent amendments, shall be considered the City's Fee Schedule, and references to the fee schedule in the City Code shall refer to this Ordinance.

Section Three. Special Ordinance. Pursuant to City Code Section 1-2-6, this Ordinance is deemed to be a special ordinance and shall not be integrated into the existing Inver Grove Heights City Code, although it may, but is not required to be, included in an appendix to the City Code.

Section Four. Effective Date. This Ordinance shall become effective on January 1, 2025, following its passage and publication as provided by law.

Passed in regular session of the City Council on the ____ day of _____, 2024.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Administration				2025 Fees
Item Description	Code Section	License Period (if applicable)	2024 Fees	2025 Fees
General fees for services				
			Black & White = \$0.25 per page Color = \$0.50 per page (2-sided copy = 2x fee) >100 pages = Staff Time + Copies	Black & White = \$0.25 per page Color = \$0.50 per page (2-sided copy = 2x fee) >100 pages = Staff Time + Copies
Copies (11 x 17 or less)			\$5 per page	\$5 per page
Copies (Greater than 11 x 17)				
Returned check, ACH, credit, or debit card charge			\$30	\$30
Notary fee			\$5 per occurrence	\$5 per occurrence
Property assessment search			\$25	\$25
City code book			\$200	\$200
Mapping and GIS fees				
Letter (8.5" x 11")			\$5 + Shipping/Handling	\$5 + Shipping/Handling
Tabloid (11" x 17")			\$10 + Shipping/Handling	\$10 + Shipping/Handling
C-size (18" x 24")			\$15 + Shipping/Handling	\$15 + Shipping/Handling
D-size (24" x 36")			\$20 + Shipping/Handling	\$20 + Shipping/Handling
E-size (36" x 48")			\$25 + Shipping/Handling	\$25 + Shipping/Handling
Mailed in envelope (large maps folded):				
Letter or Tabloid			\$2 + Shipping/Handling	\$2 + Shipping/Handling
C (18" x 24") or D (24" x 36") size			\$3 + Shipping/Handling	\$3 + Shipping/Handling
E-size (36" x 48")			\$4 + Shipping/Handling	\$4 + Shipping/Handling
Mailed in Tube:				
Letter or Tabloid			\$3 + Shipping/Handling	\$3 + Shipping/Handling
C-size (18" x 24")			\$4 + Shipping/Handling	\$4 + Shipping/Handling
D-size (24" x 36")			\$5 + Shipping/Handling	\$5 + Shipping/Handling
E-size (36" x 48")			\$46 + Shipping/Handling	\$46 + Shipping/Handling
Other Methods:				
CD mailed			\$2 + Shipping/Handling	\$2 + Shipping/Handling
Custom map production using existing data			Subject to an hourly fee of \$50, half hour minimum, in addition to size-based map fee	Subject to an hourly fee of \$50, half hour minimum, in addition to size-based map fee
Custom map production with data development			Subject to an hourly fee of \$100, half hour minimum, in addition to size-based map fee	Subject to an hourly fee of \$100, half hour minimum, in addition to size-based map fee
Electronic data			Cost provided per request	Cost provided per request
Vector: shapefile or CAD			Varies	Varies
Raster: IMG, TF, SID			Varies	Varies
Graphic Files: JPG, PDF, TIF, AVI			Varies	Varies
GIS data or graphic files			Varies	Varies
Delivery on CD			\$10	\$10
Delivery by email			\$5	\$5

Business Licenses				
Item Description	Code Section	License Period (if applicable)	2024 Fees	2025 Fees
Body art and tattoo parlor license				
Initial business license (Includes 1 Art technician)	4-9-1	May 1st	\$100	\$200
Initial business background investigation plus 1 Art technician	4-9-1		\$500	\$500
Additional artist background investigation	1-10-2B		\$175	\$175
Renewal background investigation	1-10-2B		\$75	\$75
Business Subsidy Application				
Application			\$5,000 + Escrow	\$5,000 + Escrow
Contractor license				
License	4-6-2	1 year	\$100	\$100
Gambling premises permit				
Permit	4-7-8		No charge	No charge
Initial business background investigation	4-7-8		\$250	\$250
Kennel license				
Commercial kennel	5-4-9	Every 2 years on Feb 28th	\$500	\$500
Non-commercial kennel	5-4-9	Every 2 years on Feb 28th	\$100	\$100
Goat grazing permit				
Permit	5-4-15	30 days, twice each calendar year	\$50 per permit	\$50 per permit
Urban chicken-keeping license				
License	5-4-2	Every 2 years on Feb 28th	\$25	\$25
Hotel License				
License	4/16/2003	January 1st	\$150	\$150
Peddler permit				
Permit	4-11-4	One Year From Date Issued	\$80	\$80
Background Investigation			\$100	\$100
Solicitor registration				
Registration	4-11-4 4-11-5	One Year From Date Issued	No charge	No charge
Therapeutic massage business license				
Business license (Includes 1 therapist)	4-8A-3	May 1st	\$200	\$200
Initial business background investigation (Includes 1 therapist)	4-8A-4		\$500	\$500
Renewal business background investigation			\$75	\$75
Therapeutic massage therapist license				
Initial license - each additional therapist			\$175	\$175
Renewal of license - each additional therapist	4-8-1H	May 1st	\$55	\$55
Therapist background investigation	4-8-1H		\$75	\$75
Trash hauling license				
Garbage collection	8-6-2	May 1st	\$200 or \$250 Dependent on offered services	\$200 or \$250 Dependent on offered services
Vehicle junkyard license				
License	4-5C-4	Annual	\$1,000	\$1,000
Pawnbroker license				
License	4-2-5	May 1st	\$8,000	\$8,000
Reseller transaction fee	4-2-10		\$2	\$2
Pawnbroker background investigation				
Initial background investigation for business plus 1 partner	4-1-9		\$500	\$500
Initial background investigation for each additional partner	4-1-9		\$175	\$175
Renewal background investigations			\$75 per business & each partner	\$75 per business & each partner

Business Licenses (continued)		License Period	2024	2025
Item Description	Code Section	(if applicable)	Fees	Fees
Liquor license				
3.2 Liquor				
On-sale	4-1-10	January 1st	\$350	\$350
Off-sale	4-1-10	January 1st	\$100	\$100
Temporary on sale (includes Large Assembly)	4-1-10	Not to exceed 7 days	\$30	\$30
On-Sale (includes brew pub) - based on gross annual sales:				
\$0-\$250,000	4-1-10	January 1st	\$3,500	\$3,500
\$250,001 - \$500,000	4-1-10	January 1st	\$4,500	\$4,500
\$500,001 - \$1,000,000	4-1-10	January 1st	\$7,000	\$7,000
\$1,000,001 and above	4-1-10	January 1st	\$10,000	\$10,000
Sunday on-sale (brew pub)	4-1-10	January 1st	\$200	\$200
Sunday on-sale	4-1-10	January 1st	\$200	\$200
On-sale wine	4-1-10	January 1st	\$650	\$650
Special club on-sale	4-1-10	January 1st	\$225	\$225
Temporary on-sale	4-1-10	Not to exceed 4 days	\$30	\$30
Culinary class limited on-sale	4-1-10	January 1st	\$100	\$100
Off-sale	4-1-10	January 1st	\$200	\$200
Temporary off-sale wine	4-1-10	Not to exceed 3 days	\$25	\$25
Off-sale small brewer	4-1-10	January 1st	\$200	\$200
On-sale brew pub taproom with no intoxicating on-sale license	4-1-10	January 1st	\$500	\$500
One-day consumption and display permit	4-1-10	1 day	\$30	\$30
Consumption and display permit	4-1-10	April 1st	\$250	\$250
Liquor license background investigation				
Initial background investigation for business plus 1 partner	4-1-9		\$500	\$500
Initial background investigation for each additional partner	4-1-9		\$175	\$175
Renewal background investigation - includes compliance checks		January 1st	\$125 per business	\$125 per business
Change of ownership, officers or operating/general manager		January 1st	\$250 per person	\$250 per person
Cannabis Registration - (Micro, mezzo, retailer, medical, medical combination, or lower-potency hemp edible retailer)				
Registration fee (initial)	TBD	TBD		\$500 or half the amount of the applicable initial license fee under Minnesota Statutes, Section 342.11, whichever is less
Registration fee (renewal)	TBD	TBD		\$1,000 or half the amount of the applicable renewal license fee under Minnesota Statutes, Section 342.11, whichever is less
Tobacco License				
License (initial & renewal)		January 1st	\$300	\$300
Initial background investigation for business plus 1 partner	4-1-9		\$500	\$500
Initial background investigation for each additional partner	4-1-9		\$175	\$175
Renewal background investigation - includes compliance checks		January 1st	\$125 per business	\$125 per business
Change of ownership, officers or operating/general manager		January 1st	\$250 per person	\$250 per person
Rental license				
Single-family, condominium unit, townhome unit	4-13-3	2 years	\$50	\$65
Duplex, triplex, fourplex, apartment buildings	4-13-3	2 years	\$150 per building + \$15 per unit	\$165 per building + \$25 per unit
Background investigation	4-13-3	2 years	\$25 per license	\$25 per license
Large assembly permit				
Initial application	4-14-1		\$30 + escrow	\$30 + escrow
Large Assemblies require use of Police services. See Police section of fee schedules for hourly rates.				

Planning Fee Schedule				2025 Fees
Item Description	Code Section			
Administrative Subdivision				\$200 Base Fee + \$25 GIS Fee per lot
Comprehensive Plan Amendment				\$500 Base Fee + \$50 GIS Fee per lot + \$2,500 Escrow*
Concept Plan Review				\$150 Base Fee + \$1,500 Escrow*
Conditional Use Permit (Multi-Family & Non-Residential)				\$500 Base Fee + \$52 Abstract Fee + \$6,000 Escrow*
Conditional Use Permit (Residential)				\$250 Base Fee + \$52 Abstract Fee + \$500 Escrow*
Conditional Use Permit - Amendment				\$150 Base Fee + \$52 Abstract Fee + \$1,000 Escrow*
Determination of Substantially Similar Use				\$200 Base Fee + \$200 Escrow*
Final Plat - (Multi-Family & Non-Residential)				\$500 Base Fee + \$52 Abstract Fee + \$100 GIS Fee per acre + \$6,000 Escrow*
Final Plat - (Residential)				\$500 Base Fee + \$52 Abstract Fee + \$25 GIS Fee per lot + \$6,000 Escrow*
Interim Use Permit				\$500 Base Fee + \$52 Abstract Fee + \$1,250 Escrow*
Major Site Plan Review				\$500 Base Fee + \$6,000 Escrow*
Non-Conforming Use Certificate				\$500 Base Fee + \$52 Abstract Fee + \$1,250 Escrow*
Northwest Area Environmental Studies Fee (Paid with Final Plat/PUD)				\$80 per gross acre
Northwest Area Sketch Plan Review				\$1,000 Escrow*
Planned Unit Development (PUD) - Preliminary				\$1,000 + plat fees + \$52 Abstract Fee + \$6,000 Escrow*
Planned Unit Development (PUD) - Final				\$500 Base Fee + \$52 Abstract Fee + \$6,000 Escrow*
Planned Unit Development (PUD) - Amendment				\$250 Base Fee + \$52 Abstract Fee + \$2,000 Escrow*
Preliminary Plat				\$500 Base Fee + \$5 per lot + \$6,000 Escrow*
Rezoning				\$500 Base Fee + \$50 GIS Fee + \$1,000 Escrow*
Street Dedication				Escrow*
Street/Easement Vacation				Escrow*
Variance (Non-Residential)				\$200 Base Fee + \$52 Abstract Fee + \$1,000 Escrow*
Variance (Residential)				\$200 Base Fee + \$52 Abstract Fee
Waiver of Plat				\$300 Base Fee + \$52 Abstract Fee + \$25 GIS Fee
Wetland Replacement Plan				\$200 Base Fee + \$100 GIS Fee per acre + \$2,500 Escrow*
Wetland Code Amendment				\$500 base Fee + \$1,000 Escrow*
Zoning Interpretation Appeal				\$500 base Fee + \$1,000 Escrow*

*The above escrow amounts represent the minimum deposit required. Additional escrow amounts may be required depending upon the size, complexity, and scope of the project.

Police Department				
Item Description	Code Section	License Period	2024 Fees	2025 Fees
General fees for services				
Records check for foster care or day care			\$20 per adult	\$20 per adult
Records check clearance letter (i.e. adoption, passport, etc.)			\$32	\$32
All other police reports, data, or accident reports (printed)			\$0.25 per page	\$0.25 per page
• No charge to victim of domestic assault. Requests of 100 or more pages will be based on the actual cost of retrieving the data.				
Police officer and squad car off-duty charge			\$80 per hour	\$97 per hour
Audio/video/photographs				
Body worn camera			\$25 per clip or video	\$25 per clip or video
Squad camera			\$25 per clip or video	\$25 per clip or video
Audio, video, or photographs			\$25 per CD or DVD	\$25 per CD or DVD
Excessive Consumption of City Services				
Excess code inspections (4 or more)	4-15-7		\$250 per inspection	\$250 per inspection
Excess police and/or nuisance calls	4-15-7		\$250 per inspection	\$250 per inspection
Volunteer Surrender of Firearm by Civil Order				
Intake fee	MN Stat. 518B.01		\$50	\$50
Storage of firearm	MN Stat. 518B.01		\$0.50 per day	\$0.50 per day
Firearm release	MN Stat. 518B.01		\$50	\$50
Abandoned firearm	MN Stat. 518B.01		Revenue minus costs	Revenue minus costs
• Proceeds of sale, less actual disposal fees, returned to owner. If owner cannot be contacted remainder goes into the General Fund				
Animal Control				
Pound redemption fees			\$35	\$35
• Pet owner may be charged additional fees by the animal hospital that is contracted by the City of Inver Grove Heights prior to release to pet owner.				
Dog found unvaccinated	5-4-3		Misdemeanor	Misdemeanor
Dangerous dog hearing		Per hearing	\$150	\$150
Dangerous dog yard sign (required)	5-4-6		\$8	\$8
Dangerous dog tag (required)	5-4-6	Per dog	\$2	\$2
Appeal fees for dangerous dog declarations	5-4-6		\$150 - If designation is upheld, the fee shall be the actual expenses of the hearing, not to exceed \$1,000	\$150 - If designation is upheld, the fee shall be the actual expenses of the hearing, not to exceed \$1,000
Danergous dog registration		Annually; while dog resides in Inver Grove Heights	\$150	\$150
False Alarm Response Fees				
1st false alarm: Letter sent to home/business owner	5-3-4		Warning	Warning
2nd false alarm: Letter sent to home/business owner	5-3-4		Warning	Warning
3rd false alarm	5-3-4		\$100	\$100
4th false alarm	5-3-4		\$200	\$200
5th false alarm	5-3-4		\$300	\$300

Fire Permits				
Item Description	Code Section	License Period (if applicable)	2024 Fees	2025 Fees
Fire permits				
Recreational fire	9-2-3		\$15 per fire	\$15 per fire
Permanent recreational fire ring	9-2-3		\$25	\$25
Disposal permit for trees, brush, grass and other vegetative matter for the development and maintenance of land and rights-of-way	7-3-7-3 7-3-7-5B		\$0.50 per cubic yard \$100 minimum	\$0.50 per cubic yard \$100 minimum
Open burning permit as defined by Minnesota rules related to open burning	9-2-3		\$25	\$25
Fire code operational permits	9-2-1		\$25 per permit Up to four permits per occupant within a business premise	\$25 per permit Up to four permits per occupant within a business premise
Ventilation system cleaning permit				
Permit	Section 9-2-3		\$75	\$75

- See fire code permits under Building section

Building, Construction, Engineering, & Plan Review				
Item Description	Code Section	License Period (if applicable)	2024 Fees	2025 Fees
Building permit valuation			Fee range	
< \$1,000.00	\$55		\$55	\$1 to \$500, Minimum fee \$55;
\$1,001 - \$2,000	\$55		\$55 plus \$2.85 / \$100 valuation* > \$1,000;	\$501 to \$2,000, \$55 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000;
\$2,001 - \$25,000	\$83.50		\$83.50 plus \$16.55 / \$1,000 valuation* > \$2,000;	\$2,001 to \$25,000, \$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000;
\$25,001 - \$50,000	\$464.15		\$464.15 plus \$12.00 / \$1,000 valuation* > \$25,000;	\$25,001 to \$50,000, \$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000;
\$50,001 - \$100,000	\$764.15		\$764.15 plus \$8.45 / \$1,000 valuation* > \$50,000;	\$50,001 to \$100,000, \$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000;
\$100,001 - \$500,000	\$1,186.65		\$1,186.65 plus \$6.75 / \$1,000 valuation* > \$100,000;	\$100,001 to \$500,000, \$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000;
\$500,001 - \$1,000,000	\$3,886.65		\$3,886.65 plus \$5.50 / \$1,000 valuation* > \$500,000;	\$500,001 to \$1,000,000, \$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000;
> \$1,000,001	\$6,636.65		\$6,636.65 plus \$4.50 / \$1,000 valuation* > \$1,000,000 or fractional thereof.	\$1,000,001 and up, \$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.
Inspection fees				
Inspection Inspections - special request, re-inspections, stop work	3-4-2-1		\$105	\$105
Investigation - working without permits			Fee equal to permit value	Fee equal to permit value
Inspections outside of normal business hours when approved by the director	3-4-2-1		\$150 per hour	\$150 per hour
Inspection Card Replacement				\$25
Permit Renewal Fee / Expired Permit				50% of permit fee
Excess code inspections - 4 or more	4-15-1		\$250	\$250
Building permits				
Technology Fee				\$5.00 technology fee to be added to each permit issued
Plan review	3-4-2-1		65% of the building permit fee when determined by valuation	65% of the building permit fee when determined by valuation
Plan review revision fee				additional plan review required by changes, additions, or revisions to approved plans (minimum charge one-half hour), \$63.25 per hour.
Accessory structure, garage, pole building, or shed	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Residential alteration or remodel	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Commercial alteration or remodel	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Alteration or remodel (multi-family)	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Basement finish	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Certificate of occupancy agreement	3-4-2-1		\$100	\$100
Cell tower	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Commercial building	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Decks	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Moving of buildings	3-4-2-1		\$300	\$300

Building Permits (continued)		License Period		2024 Fees		2025 Fees	
Item Description	Code Section	(if applicable)					
Porch-3 season, 4 season, or screened	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Retaining wall less than 4 feet	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Retaining wall 4 feet or greater	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Roofing commercial	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Roofing multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Roofing single-family or duplex residential	3-4-2-1		Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295			Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295	
SAC fee (sanitary sewer availability)	3-4-2-1		\$2,485			\$2,485	
Siding single-family or duplex residential home	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Siding commercial	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Siding multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Siding single-family or duplex residential	3-4-2-1		Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295			Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295	
Solar array rooftop	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Solar array ground mount	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Window and/or door (egress or change in size)	3-4-2-1		Based on valuation + plan review + state surcharge			Based on valuation + plan review + state surcharge	
Window and/or door replacement (no change in size)	3-4-2-1		Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295			Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295	
Demolition permit							
Demolition of accessory structures or pool	3-4-2-1		\$126			\$129	
Demolition of commercial	3-4-2-1		\$126			\$129	
Demolition of single-family	3-4-2-1		\$126			\$129	
Demolition of manufactured home	3-4-2-1		\$126			\$129	
Demolition of septic	3-4-2-1		\$126			\$129	
Driveway permit							
Driveway - replacement, construction, or expansion	10-15-20.1		\$25			\$25	
Fence permit							
Fence	3-4-2-1		\$50			\$50	
Commercial or multi-family plan review	3-4-2-1		65% of 2% valuation			65% of 2% valuation	

Building Permits (continued)		License Period		
Item Description	Code Section	(if applicable)	2024 Fees	2025 Fees
Right of way management				
Right-of-way excavation permit- in roadway	7-2-1		\$200	\$200
Surety required to ensure that the street is properly restored.	7-2-3		\$5,000 Bond	\$5,000 Bond
Right-of-way utility permit - spot or linear installation	7-3-7		\$200 per 1,000 feet of utility installation; minimum \$200	\$200 per 1,000 feet of utility installation; minimum \$200
Surety required to ensure that the right-of-way is properly restored	7-3-7-2	Annual	\$10,000 Bond per contractor Can be applied to multiple permits	\$10,000 Bond per contractor Can be applied to multiple permits
Right-of-way obstruction permit - shoulder, lane, or sidewalk/trail closure	7-3-7		\$200	\$200
Overweight load permit	6-1-6		\$75 per load	\$75 per load
Surety may be required to ensure restoration of any road damage due to overweight loads	6-1-6		Varies dependent on road rating, load weight, and quantity of loads. \$5,000 Bond when required	Varies dependent on road rating, load weight, and quantity of loads. \$5,000 Bond when required
Fire code permit				
Automatic fire sprinkler system	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Fire alarm and detection systems and related equipment	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Automatic fire extinguishing systems	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Smoke control and exhaust systems	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Spraying or dipping tank, room or booth	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Other construction permits required by section 105.7 fire code	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Manufactured home permits				
New manufactured home installation	3-4-2-1		Based on valuation + plan review + state surcharge	Based on valuation + plan review + state surcharge
Mechanical permit				
Air conditioner and/or furnace	3-4-2-1		\$99	\$102
Chimney	3-4-2-1		\$99	\$102
Ductwork and ventilation	3-4-2-1		\$99	\$102
Fireplace and gas appliances	3-4-2-1		\$99	\$102
Gas piping and air test	3-4-2-1		\$99	\$102
In-floor heating	3-4-2-1		\$99	\$102
Single-family new construction residential	3-4-2-1		\$149	\$154
Commercial and multi-family	3-4-2-1		\$99 Base Fee + 2% of valuation + PLAN REVIEW + State Surcharge	\$99 Base Fee + 1.5% of valuation + PLAN REVIEW + State Surcharge
Commercial and multi-family plan review	3-4-2-1		65% of 2% valuation	65% of 1.5% valuation
On-site septic systems permit (includes site review)				
Single-family - new or replacement of existing	3-4-2-1		\$469 If new add \$1.00 state surcharge	\$485 If new add \$1.00 state surcharge
Commercial systems less than 4,999 gallons per day	3-4-2-1		\$729 If new add \$1.00 state surcharge	\$770 If new add \$1.00 state surcharge
Commercial systems more than 5,000 gallons per day	3-4-2-1		\$1499 If new add \$1.00 state surcharge	\$1545 If new add \$1.00 state surcharge
Tank replacement	3-4-2-1		\$260	\$268
Septic operator's permit	3-4-2-1	3 years	\$35	\$35

Building Permits (continued)		License Period		2024 Fees	2025 Fees
Item Description	Code Section	(if applicable)			
Plumbing permit					
Single-family residential	3-4-2-1			\$149	\$154
Commercial or multi-family	3-4-2-1			\$99 Base fee + 2% of valuation	\$99 Base fee + 1.5% of valuation
Plumbing installation or replacement of single fixture	3-4-2-1			\$99	\$102
PVB - Residential Lawn Irrigation	3-4-2-1			\$99	\$102
RPZ - Commercial or multi-family lawn irrigation	3-4-2-1			\$99	\$102
Sewer & water connection residential	3-4-2-1			\$139	\$144
Sewer & water connection commercial or multi-family	3-4-2-1			\$99 Base fee + 2% of valuation	\$99 Base fee + 1.5% of valuation
Water heater replacement	3-4-2-1			\$78	\$80
Water softener replacement	3-4-2-1			\$78	\$80
Commercial and multi-family plan review	3-4-2-1			65% of 2% valuation	65% of 1.5% valuation
Pool permit					
Above-ground swimming pools (includes fence)	3-4-2-1		Based on valuation + plan review + state surcharge		Based on valuation + plan review + state surcharge
In-ground swimming pools	3-4-2-1		Based on valuation + plan review + state surcharge		Based on valuation + plan review + state surcharge
Sign and billboard permit					
Permanent business signs regardless of size	3-4-2-1			\$50	\$50
Billboards up to 100 square feet in area	3-4-2-1			\$200	\$200
Billboards over 100 sq ft	3-4-2-1			\$300	\$300
Temporary portable signs	3-4-2-1			\$15	\$15
Monument/pylon signs	3-4-2-1		Based on valuation + plan review + state surcharge		Based on valuation + plan review + state surcharge
Utility connection fees					
Utilities - water core connection	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Utilities - sewer core connection	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Utilities - sewer connection	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Utilities - water connection unit	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Utilities - water treatment plant	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Utilities - Eagan utility	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Utilities - B-line connection charge	3-4-2-2		See ordinance for fee structure		See ordinance for fee structure
Hydrant meters					
Hydrant, meter, or valve damage deposit	8-2-13	Annual		\$1,500	\$1,500
Daily hydrant or meter rental	8-2-13			\$2/Day + Cost of Water Used Minimum \$75	\$4/Day + Cost of Water Used Minimum \$75

Building Permits (continued)		License Period		
Item Description	Code Section	(if applicable)	2024 Fees	2025 Fees
Water meter fees				
3/4" Mag/lperl meter	3-4-2-2		\$218.75	\$240.63
3/4" Mag/lperl meter tax	3-4-2-2		\$15.59	\$17.15
1" Mag/lperl meter	3-4-2-2		\$337.50	\$371.25
1" Mag/lperl meter tax	3-4-2-2		\$24.05	\$26.45
1 1/2" Compound/Omni meter	3-4-2-2		\$2,012.50	\$2,213.75
1 1/2" Compound/Omni meter tax	3-4-2-2		\$143.39	\$157.73
1 1/2" Turbine/Omni meter	3-4-2-2		\$1,375	\$1,512.50
1 1/2" Turbine/Omni meter tax	3-4-2-2		\$97.97	\$107.77
2" Turbine/Omni meter	3-4-2-2		\$1,631.25	\$1,794.38
2" Turbine/Omni meter tax	3-4-2-2		\$116.23	\$127.85
2" Compound/Omni meter	3-4-2-2		\$2,325	\$2,557.50
2" Compound/Omni meter tax	3-4-2-2		\$165	\$182.22
3" Turbine/Omni meter	3-4-2-2		\$2,037.50	\$2,241.25
3" Turbine/Omni meter tax	3-4-2-2		\$145.17	\$159.69
3" Compound/Omni meter	3-4-2-2		\$2,937.50	\$3,231.25
3" Compound/Omni meter tax	3-4-2-2		\$209.30	\$230.23
4" Turbine/Omni meter	3-4-2-2		\$3,962.50	\$4,358.75
4" Turbine/Omni meter tax	3-4-2-2		\$282.33	\$310.56
4" Compound/Omni meter	3-4-2-2		\$5,112.50	\$5,623.75
4" Compound/Omni meter tax	3-4-2-2		\$353.27	\$400.69
Single port radio head	3-4-2-2		\$235	\$258.50
Single port radio head tax	3-4-2-2		\$16.74	\$18.42
Dual port radio head	3-4-2-2		\$272.50	\$299.75
Dual port radio head tax	3-4-2-2		\$19.42	\$21.36
Meter testing				
5/8" meter	8-2-9.F		\$140	\$146
3/4" meter	8-2-9.F		\$140	\$146
1" meter	8-2-9.F		\$140	\$146
1.5" meter	8-2-9.F		\$175	\$182
2" meter	8-2-9.F		\$175	\$182
Compound meter	8-2-9.F		\$400	\$416
Service Charges				
Water shut-offs and turn-ons	8-2-11		\$25 per occurrence	\$50 per occurrence
Irrigation - on/off seasonal charge				\$50 per occurrence
Lien Certification - Administration Fee				8%
Lien Certification - Interest				8%
Zoning and regulations				
Nuisance abatement	5-9-6; 5-9-4 & 5-9-6		\$70 per hour	At Cost
Nuisance abatement - Administrative Fee	5-9-6; 5-9-4 & 5-9-6			\$50
Comprehensive guide plan			\$100	\$100
Construction plan sheet (22"x34")			\$20	\$20
Zoning & related land use regulations			\$75	\$75
Subdivision code			\$25	\$25
Zoning letter			\$100	\$100
Sewage tank maintenance permit (commercial and residential operating permit)			\$35	\$35

Building Permits (continued)		License Period		
Item Description	Code Section	(if applicable)	2024 Fees	2025 Fees
Land alteration permit				
Shoreland impact zones: 10 to 499 cubic yards (steep slopes)	10-13B-10		With building permit: no fee If no other permit: \$250	With building permit: no fee If no other permit: \$250
Shoreland impact zones: 50 to 499 cubic yards	10-13B-10		With building permit: no fee If no other permit: \$250	With building permit: no fee If no other permit: \$250
0 to 499 cubic yards	9-4-1-7		No fee, no permit required	No fee, no permit required
500 up to 999 cubic yards	9-4-1-2		\$400	\$400
	9-4-1-7			
	10-13J-5			
1,000 up to 10,000 cubic yards	9-4-1-2		\$900	\$900
	9-4-1-7			
	10-13J-5			
10,000 up to 99,999 cubic yards	9-4-1-2		\$5,000	\$5,000
	9-4-1-7			
	10-13J-5			
100,000 cubic yards or more	9-4-1-2		\$10,000	\$10,000
	9-4-1-7			
	10-13J-5			
All land alteration permits over 500 cubic yards require a cash escrow or letter of credit surety, based on the area disturbed, to guarantee final restoration	9-4-1-6.E		\$5,000 per acre Minimum \$10,000	\$5,000 per acre Minimum \$10,000
		Annual	\$100	\$100
Renewal (extension) permit	9-4-1-9	Annual		
Small wireless facility row permit				
Up to five (5) small wireless facilities	7-3-7-3		\$525	\$550
Additional small wireless facility	7-3-7-3		\$105	\$110
Small wireless facility annual rental	7-3-7-5	Annual	\$175 per wireless support structure	\$150 per wireless support structure
Permit surety escrow fee paid by tenant prior to approval of row permit	7-3-7-4		\$2,500	\$2,500
Small wireless facility electrical fee				
A. Per radio node less than or equal to 100 maximum watts	7-3-7-5	Annual	\$876	\$876
B. Per radio node over 100 maximum watts	7-3-7-5	Annual	\$2,184	\$2,184
C. Per radio node if the actual costs exceed the amount in item A. or B. above	7-3-7-5	Annual	Actual Cost	Actual Cost
D. As agreed to by tenant and the city	7-3-7-5	Annual	Actual Cost	Actual Cost

Parks and Recreation					
Park Usage	Frequency	2024 Resident Fees	2024 Non Resident Fees	2025 Resident Fees	2025 Non Resident Fees
Park rental					
Park shelters					
*excluding Swing Bridge Park	5 hour block	\$75 + Damage deposit	\$95 + Damage deposit	\$75 + Damage deposit	\$95 + Damage deposit
Swing Bridge Park shelter	5 hour block	\$115 + Damage deposit	\$135 + Damage deposit	\$115 + Damage deposit	\$135 + Damage deposit
South Valley Shelter	5 hour block	\$140	\$170	175+Damage deposit	200 + Damage deposit
Park shelter damage deposit	Per rental	\$75	\$75	\$75	\$75
Additional trash barrels/picnic tables	Per day	\$52	\$62	\$52	\$62
Add portable restroom to rental	Per day	\$85	\$95	\$85	\$95
Add portable restroom cleaning	Per unit	\$65	\$75	\$65	\$75
Add ADA portable restroom cleaning	Per unit	\$135	\$145	\$135	\$145
Neighborhood park or school athletic field	Per game/practice	\$45	\$55	\$45	\$55
Neighborhood park open green space	5 hour block	\$60	\$70	\$60	\$70
Outdoor ice rink					
Outdoor ice rink	Per hour	\$30	\$30	\$30	\$30
Outdoor ice rink w/ attendant	Per hour	\$40	\$40	\$40	\$40
Soccer/Football/Lacrosse fields					
Youth	Per game/practice	\$90	\$110	\$95	\$115
Adult	Per game/practice	\$105	\$125	\$110	\$130
Rich Valley Athletic Complex					
Baseball field					
Youth	Per game/practice	\$90/\$75	\$115/\$85	\$90/\$75	\$115/\$85
Adult	Per game/practice	\$105	\$125	\$105	\$125
Fall ball (Sept 1st-Oct 15th)	Per game	\$85	\$95	\$85	\$95
Youth tryouts	Per hour	\$45	\$55	\$45	\$55
Softball field					
Youth	Per game/practice	\$70	\$90	\$70	\$90
Adult	Per game/practice	\$80	\$100	\$80	\$100
Soccer field					
Youth	Per game/practice	\$90	\$110	\$95	\$115
Adult	Per game/practice	\$105	\$125	\$110	\$130
1/2 Field	Per game/practice	\$60	\$70	\$65	\$75
Inver Grove Heights Youth Athletic Association					
User fee	Per player/sport/season	\$20	\$27	\$20	\$27
Tournaments					
IGH association	Per field/per day	\$110	\$110	\$120	\$120
Youth baseball	Per game	\$100	\$125	\$100	\$125
Adult baseball	Per game	\$110	\$130	\$110	\$130
Youth softball	Per game	\$75	\$95	\$75	\$95
Adult softball	Per game	\$95	\$115	\$95	\$115
Administrative fee (non-refundable)	Per tournament	\$100	\$100	\$0	\$0
Cancellation fee within 14 days	Per field	\$100	\$100	\$100	\$100
Cancellation fee within 5 days	Per game	100%	100%	100%	100%
Tournament/game vendor					
Single day	Per day	\$75	\$85	\$75	\$85
Weekend (two days)	Per weekend	\$115	\$125	\$115	\$125
Concessions stand					
Weekend	Per weekend	\$275	\$275	\$285	\$300
Day	Per day	\$110	\$135	\$115	\$140

Park Usage (continued)	Frequency	2024	2024	2025	Resident	2025
		Resident Fees	Non Resident Fees	Fees	Non Resident Fees	
Additional maintenance (staff, supplies equipment, etc.)						
Enhanced maintenance (1 staff member)	Per hour	\$40	\$50	\$40		\$50
Enhanced maintenance (team of 2)	Per hour	\$75	\$95	\$75		\$95
Enhanced maintenance (team of 3)	Per hour	\$100	\$120	\$100		\$120
Rich Valley lights	Per hour	\$50	\$70	\$50		\$70
Add chalk lines	Per park	\$25	\$35	\$25		\$35
Disc golf						
Annual pass	Annual	\$33	\$44	\$35		\$45
Daily pass	Per day	\$6	\$6	\$6		\$6
Weekday tournament	Per day	\$225	\$250	\$225		\$250
Weekend tournament	Per weekend	\$520	\$545	\$520		\$545
Dog park pass						
1st Dog	Annual	\$22	\$33	\$22		\$33
Each additional dog	Annual	\$17	\$28	\$17		\$28
Lost pass replacement	Each time	\$6	\$6	\$6		\$6
Pickleball court rental						
Each court	Per hour (up to 3 hours)	\$8	\$10	\$8		\$10
All courts	Per 2 hours	\$125	\$135	\$125		\$135
All courts	Per 4 hours	\$250	\$270	\$250		\$270
All courts	Per 8 hours	\$500	\$520	\$500		\$520
Tennis court rental						
Each court	Per hour	\$8	\$10	\$8		\$10
Mountain bike course rental						
Tournament	Per day	\$510	\$535	\$510		\$535
Community garden rental						
Garden plot	Per plot	\$36	\$36	\$36		\$36
Recreation Brochure Advertisement				2024 Fees	2025 Fees	
Digital Advertisements (color or grayscale, and grayscale print advertisement)						
1/4 page	Per advertisement		\$325	\$325		
1/2 page	Per advertisement		\$625	\$625		

Inver Wood Golf Course	Frequency	2024 Resident Fees	2024 Non-resident Fees	2025 Fees
Pull-cart rental				
Pull-cart rental	Per round	\$5	\$5	\$5
Golf car rental				
18 Holes	Per round	\$24	\$24	\$25
9 Holes	Per round	\$15.50	\$15.50	\$16
Executive	Per round	\$9	\$9	\$10
Twilight	Per round	\$18.50	\$18.50	\$19
Twilight - Executive	Per round	\$9	\$9	\$10
Driving range				
Large bucket	Per bucket	\$15	\$15	\$15
Medium bucket	Per bucket	\$12	\$12	\$12
Small bucket	Per bucket	\$9	\$9	\$9
Player's card				
Player's card - Resident	Per season	\$100	\$100	\$100
Player's card - Non-resident	Per season	\$120	\$120	\$120
Regular memberships				
Adult single - age 19 - 59	Annual	\$1,500	\$1,500	\$1,500
Adult couple - age 19 - 59 (Same household)	Annual	\$2,650	\$2,650	\$2,650
Senior single - age 60+	Annual	\$1,200	\$1,200	\$1,200
Junior - age 18 and under	Annual	\$600	\$600	\$600
• Regular Membership Includes Greens Fees only. Play any day, any time, includes holidays.				
Platinum memberships				
Adult single - age 19 - 59	Annual	\$2,875	\$2,875	\$2,875
Adult couple - age 19 - 59 (same household)	Annual	\$4,250	\$4,250	\$4,250
Additional dependent - age 18 and under	Annual	\$275	\$275	\$275
• Platinum membership includes greens fees, range balls, golf car, play any day, any time, includes holidays.				
Restricted memberships				
Adult single - age 19 - 59	Annual	\$1,025	\$1,025	\$1,025
Adult couple - age 19 - 59	Annual	\$1,725	\$1,725	\$1,725
Additional dependent - age 18 and under	Annual	\$225	\$225	\$225

- Restricted membership includes greens fees only. Good for play Monday - Thursday, holidays NOT included.

Inver Wood Golf Course (continued)	Frequency	2024 Resident Fees	2024 Non-Resident Fees	2025 Fees
Daily Greens Fees				
Monday through Thursday: 7am - 5pm and Fridays 7am - Noon				
18 Holes green fees				
Adult - age 19 - 59	Per round	\$47	\$47	\$49
Senior - age 60+	Per round	\$34	\$34	\$35
Junior - age 18 and under	Per round	\$34	\$34	\$35
Player's card fee	Per round	\$40	\$40	\$42
9 Holes green fees				
Adult - age 19 - 59	Per round	\$26	\$26	\$27
Senior - age 60+	Per round	\$19	\$19	\$20
Junior - age 18 and under	Per round	\$19	\$19	\$20
Player's card fee	Per round	\$23	\$23	\$24
Executive Course				
Adult	Per round	\$20	\$20	\$21
Junior and senior	Per round	\$15	\$15	\$15
Player's card fee	Per round	\$16	\$16	\$17
Daily Green Fees				
Everyday: 5pm - Close/Twilight Play				
18 Holes green fees				
Adult - age 19 - 59	Per round	\$36	\$36	\$37
Senior - age 60+	Per round	\$24	\$24	\$25
Junior - age 18 and under	Per round	\$24	\$24	\$25
9 Holes green fees				
Adult - age 19 - 59	Per round	\$26	\$26	\$27
Senior - age 60+	Per round	\$19	\$19	\$20
Junior - age 18 and under	Per round	\$19	\$19	\$20
Player's card fees				
Player's card	Per round	\$28.50	\$28.50	\$30.00
Daily Green Fees				
Friday: Noon - 5pm, Saturday and Sunday: 6am - Noon & Holidays				
18 Holes green fees				
All ages	Per round	\$55.50	\$55.50	\$58
Player's card fee	Per round	\$47	\$47	\$49
9 Holes green fees				
All ages	Per round	\$37	\$37	\$38
Player's card fee	Per round	\$26	\$26	\$27
Executive green fees				
All ages	Per round	\$24	\$24	\$25
Player's card fee	Per round	\$20	\$20	\$21
Daily Greens Fees				
Saturday and Sunday: Noon - 5pm				
18 Holes				
Adult - age 19 - 59	Per round	\$47	\$47	\$49
Senior - age 60+	Per round	\$33.50	\$33.50	\$35
Junior - age 18 and Under	Per round	\$33.50	\$33.50	\$35
9 Holes				
Adult - age 19 - 59	Per round	\$26	\$26	\$27
Senior - age 60+	Per round	\$19	\$19	\$20
Junior - age 18 and under	Per round	\$19	\$19	\$20
Player's card				
18 Hole greens fee	Per round	\$40	\$40	\$42
9 Hole greens fee	Per round	\$23	\$23	\$24
Executive greens	Per round	\$16	\$16	\$17

Parks and Recreation					
Veteran's Memorial Community Center	Frequency	2024 Resident Fees	2024 Non-resident Fees	2025 Resident Fees	2025 Non-resident Fees
Membership enrollment					
Single - age 12-59	One-time	\$55	\$75	\$55	\$75
Senior - age 60+	One-time	\$55	\$75	\$55	\$75
Dual	One-time	\$55	\$75	\$55	\$75
Household - up to 6 people (2 adults + 4 dependants under age 26)	One-time	\$55	\$75	\$55	\$75
Annual membership					
Single - age 12-59	Annual	\$704	\$704	\$704	\$704
Senior - age 60+	Annual	\$561	\$561	\$561	\$561
Dual	Annual	\$918	\$918	\$918	\$918
Household - up to 6 people (2 adults + 4 dependants under age 26)	Annual	\$1,051	\$1,051	\$1,051	\$1,051
Monthly membership					
Single	Monthly	\$69	\$69		\$69
Dual	Monthly	\$90	\$90		\$90
Senior - age 60+	Monthly	\$55	\$55		\$55
Household - up to 6 people (2 adults + 4 dependants under age 26)	Monthly	\$103	\$103		\$103
Military Single - Active Duty or Veteran	Monthly	\$59	\$59	\$59	\$59
Military Senior - Active Duty or Veteran	Monthly	\$48	\$48	\$48	\$48
Military Dual - Active Duty or Veteran	Monthly	\$81	\$81	\$81	\$81
Military Household - Active Duty or Veteran	Monthly	\$91	\$91	\$91	\$91
Disabled Veteran Single	Monthly	N/A	N/A	\$34	\$34
Disabled Veteran Dual	Monthly	N/A	N/A	\$71	\$71
Disabled Veteran Household	Monthly	N/A	N/A	\$81	\$81
Corporate membership					
Single	Monthly	\$59	\$59		\$0
Dual	Monthly	\$81	\$81		\$0
Senior - age 60+	Monthly	\$48	\$48		\$0
Household - up to 6 people	Monthly	\$91	\$91		\$0
Membership adjustment					
Upgrade or downgrade	Per grade	\$15	\$15	\$15	\$15
On-Hold Fee	Monthly	\$15	\$15	\$15	\$15
Additional child	Monthly	\$15	\$15	\$15	\$15
Additional child	Annual	\$180	\$180	\$153	\$153
Caregiver added to household	Monthly	\$30	\$30	\$30	\$30
Caregiver added to household	Annual	\$325	\$325	\$325	\$325
Daily admission					
Youth - 11 & under	Daily	\$7	\$7	\$7	\$7
Senior - age 60+	Daily	\$7	\$7	\$7	\$7
Adult - age 12+	Daily	\$10	\$10	\$10	\$10
Group Aquatics Visit (Group of 20-30)	Discount Per person			-\$1.00 per person	-\$1.00 per person
Group Aquatics Visit (Group of 31-50)	Discount Per person			-\$1.50 per person	-\$1.50 per person
Group Aquatics Visit (Group of 50+)	Discount Per person			-\$2.00 per person	-\$2.00 per person
Daily admission add-ons					
Shower rental	Daily	\$6	\$6	\$6	\$6
Towel rental	Daily	\$3	\$3	\$3	\$3
Shower and towel rental with arena rental	Daily	\$3	\$3	\$3	\$3
Open gym					
Members	Daily	Free	Free	Free	Free
Non-members - individual - youth & senior	Daily	\$7	\$7	\$7	\$7
Non-members - individual - ages 12-59	Daily	\$10	\$10	\$10	\$10

Veteran's Memorial Community Center (continued)		2024 Resident Fees	2024 Non-resident Fees	2025 Resident Fees	2025 Non-resident Fees
Open pickleball					
Members	Daily	Free	Free		Free
Non-members - individual - youth & senior	Daily	\$7	\$7		\$7
Non-Members - individual - ages 12-59	Daily	\$10	\$10		\$10
Studio rental					
Fitness studio	Per hour	\$55	\$60	NA - Internal Use only	NA - Internal Use only
Fitness TRX room	Per hour	\$40	\$50	NA - Internal Use only	NA - Internal Use only
Open skate					
Open skate - members	Daily	Free	Free	Free	Free
Open skate - ages 12+	Daily	\$7	\$7	\$7	\$7
Daily admission - developmental ice	Daily	\$11	\$11	\$11	\$11
10-time pass - developmental ice	10 Visits	\$99	\$99	\$99	\$99
Open hockey	Daily	\$7	\$7	\$7	\$7
Skate rental	Daily	\$3	\$3	\$3	\$3
Room rental					
Gymnasium - athletic	Per hour	\$70	\$80	\$75	\$85
Gymnasium kitchen - special events and celebrations	Per day - hour	\$100	\$120	\$100	\$120
Gymnasium - wedding package	Per day	\$1100 Up to 300 people	\$1500 Up to 300 people	\$1,100 101 to 300 people	\$1,500 101 to 300 people
Gym damage deposit - Large special event	Per rental	\$500	\$500	\$500 Up to 300 people	\$500 Up to 300 people
Gym damage deposit - small special event	Per rental			\$100 to 100 people	\$100 Up to 300 people
Community room 1, 2, or 3	Per hour	\$57 includes AV	\$67 includes AV	\$60 Includes AV and kitchen	\$70 Includes AV and kitchen
Community room 2	Per hour	\$67 includes AV and kitchen	\$77 includes AV and kitchen	\$70 Includes AV and kitchen	\$80 includes AV and kitchen
Community room (combined 1 & 2)	Per hour	\$87 includes kitchen & AV	\$97 includes kitchen & AV	\$90 Includes AV and kitchen	\$100 includes kitchen & AV
National guard room A, B, C	Per hour	\$38	\$48	\$38	\$48
Legion room	Per hour	\$25	\$35	\$25	\$35
Poolside lobby room	Per hour	\$50	\$60	\$50	\$60
Brightside room	Per hour	\$42	\$52	\$42	\$52
Room damage deposit	Per rental	\$100	\$100	\$100	\$100
Room rental attendant	Per hour	\$50	\$50	\$50	\$50
Room Departure Late Fee	\$25 per 15 minutes			\$25 per 15 minutes	\$25 per 15 minutes
West rink - turf					
Prime rates (March - April)	Per hour	\$90	\$100	\$90	\$100
Non-prime rates (May - October)	Per hour	\$70	\$80	\$70	\$80
Child care					
Members	Per hour	Free	Free	Free	Free
Non-members childcare drop-in rate	Per hour	\$6 per child	\$6 per child	\$6 per child	\$6 per child
Employee childcare rate	Per hour	\$3 per child	\$3 per child	\$3 per child	\$3 per child
Party room rental - includes entry to water park					
Daily - up to 20 people	Per use	\$275	\$275	\$275	\$275
Daily - 21 to 30 people	Per use	\$360	\$360	\$360	\$360
Additional Birthday Add On	Per person			\$7	\$7

Veteran's Memorial Community Center (continued)		2024 Resident Fees	2024 Non-resident Fees	2025 Resident Fees	2025 Non-resident Fees
Pool rental					
Water park	Per hour	\$250	\$270 (2 hours minimum)	\$250	\$270 (2 hours minimum)
Water park - outside rental hours	Per hour	\$300	\$320 (2 hours minimum)	\$300	\$320 (2 hours minimum)
Lap pool	Per hour	\$90	\$90 (4 hours minimum)	\$90	\$90 (4 hours minimum)
Individual lane/person	Per hour	\$20	\$20	\$23	\$23
Diving well	Per hour	\$90	\$90	\$95	\$95
Swim event - lap and diving	Per hour	\$175	\$175	\$175	\$175
Aquatic staff fee - required based on facility rental	Per hour Per lifeguard	\$25	\$25	\$27	\$27
Tournament/Game Vendor					
Daily	Per day	\$50	\$50	\$50	\$50
Weekend	Per weekend	\$75	\$75	\$75	\$75

- Alcohol is allowed in the **NG Gym** only but requires a City Police Officer. See Police section of fee schedule for hourly rates.
- All month-to-month members can receive a 15% discount off 12 months paid in full (fee listed reflects discount)
- Seasonal staff working at the VMCC are afforded free use of the facility during their employment this does not include their spouse or

Parks and Recreation			
VMCC Arena Ice Time			
October 1, 2024 - March 12, 2025			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 3:00 pm - 9:59 pm	\$235	
Monday - Friday	Non Prime Before 3:00 pm and after 10:00 pm	\$170	
Saturday and Sunday	Prime 7:00 am - 8:59 pm		\$235
Saturday and Sunday	Non Prime Before 7:00 am and after 9:00 pm		\$170
March 13, 2025 - September 30, 2025			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 5:00 pm - 8:59 pm	\$170	
Monday - Friday	Non Prime Before 5:00 pm and after 9:00 pm	\$155	
Saturday and Sunday	Prime 9:00 am - 7:59 pm		\$170
Saturday and Sunday	Non Prime Before 9:00 am and after 8:00 pm		\$155
October 1, 2025 - March 12, 2026			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 3:00 pm - 9:59 pm	\$240	
Monday - Friday	Non Prime Before 3:00 pm and after 10:00 pm	\$175	
Saturday and Sunday	Prime 7:00 am - 8:59 pm		\$240
Saturday and Sunday	Non Prime Before 7:00 am and after 9:00 pm		\$175
March 13, 2026 - September 30, 2026			
Days and Time of Day	Designation	Mon - Fri	Sat - Sun
Monday - Friday	Prime 5:00 pm - 8:59 pm	\$175	
Monday - Friday	Non Prime Before 5:00 pm and after 9:00 pm	\$160	
Saturday and Sunday	Prime 9:00 am - 7:59 pm		\$175
Saturday and Sunday	Non Prime Before 9:00 am and after 8:00 pm		\$160

- Certain restrictions apply to availability, reservations, and terms of usage.
- Fees do not include tax

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING VARIOUS PROVISIONS OF THE INVER GROVE HEIGHTS
CITY CODE RELATED TO FEES**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Title 3, Chapter 4, Section 1 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

3-4-1: LICENSE, ADMINISTRATIVE SERVICE AND PERMIT FEES:

The fees for various licenses, administrative services and permits are adopted annually and may be changed from time to time by action of the City Council ~~by resolution~~. Except as listed in Section 3-4-2 below, all fees shall be those listed in the City Fee Schedule.

Section Two. Amendment. Title 3, Chapter 4, Section 2 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

3-4-2: OTHER FEES:

The fees for water, sanitary sewer, and stormwater systems connection; and sanitary sewer and water trunk area assessments are set forth below. Planning and Zoning related fees are set forth in section 10-3-8 of this Code, and park dedication fees are set forth in section 11-4-6 of this Code. All other license, permit, and similar fees shall be as listed in the City Fee Schedule. ~~The rates for fees other than those referenced in section 3-4-1 of this chapter are set forth in this section 3-4-2. Planning and zoning related fees are set forth in section 10-3-8 of this Code. Park dedication fees are set forth in section 11-4-6 of this Code.~~

Section Three. Amendment. Title 3, Chapter 4, Section 2, subpart 1 of the Inver Grove Heights City Code is deleted in its entirety.

Section Four. Amendment. Title 4, Chapter 6, Section 2 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

4-6-2: APPLICATION FOR LICENSE; FEE:

Application for such licenses shall be filed with the clerk on forms furnished by the city. The fee for each license is the fee listed in the City Fee Schedule ~~established by resolution of the city council~~.

Section Five. Amendment. Title 4, Chapter 7, Section 8 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

4-7-8: APPLICATION AND LOCAL APPROVAL OF PREMISES PERMITS:

B. Process:

1. Application: Any organization seeking to obtain a premises permit from the board shall file with the Clerk an executed, complete duplicate application, together with all exhibits and documents accompanying the application as will be filed with the board. The organization shall pay the City an two hundred fifty dollar (\$250.00) investigation fee set forth in the City Fee Schedule. This fee shall be refunded if the application is withdrawn before the investigation is commenced.

Section Six. Amendment. Title 4, Chapter 8, Section 1(G) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

G. License Fee: The fees for therapeutic massage business and massage therapist licenses shall be as set forth in the City fee schedule ~~city council resolution~~. An investigation fee shall be charged for therapeutic massage business licenses and individual massage therapist license. Each application for a license shall be accompanied by payment in full of the required license and investigation fees. An application shall be deemed incomplete unless it is accompanied with the required fees, all documentation required by this chapter, and is completed in its entirety.

Section Seven. Amendment. Title 8, Chapter 6, Section 3 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

C. License Fee; Display Of License:

1. Before any license may be issued, the applicant shall pay to the clerk a the license fee listed in the City Fee Schedule. ~~established by resolution of the city council~~.

2. When a license is issued, the city shall furnish a license tab to the licensee upon payment of the fee ~~for a charge listed in the City Fee Schedule established by resolution of the city council~~ per license for each vehicle to be used by such licensee within the city, which license tab shall be affixed to each such vehicle in a conspicuous place.

Section Eight. Amendment. Title 8, Chapter 6, Section 3 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

4-5A-4: PERMIT FEE:

A. The fee for the permit required by this article is found in the City Fee Schedule. ~~established by resolution of the city council.~~

B. On or before January 10 of the year following the first six (6) month period that a permit has been in force under this article, the operator shall pay an annual permit fee to the treasurer. Such fee is found in the City Fee Schedule. ~~established by resolution of the city council.~~

Section Nine. Amendment. Title 4, Chapter 5A, Section 4 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

4-5A-4: PERMIT FEE:

A. The fee for the permit required by this article shall be the fee found in the City Fee Schedule. ~~is established by resolution of the city council.~~

B. On or before January 10 of the year following the first six (6) month period that a permit has been in force under this article, the operator shall pay an annual permit fee in the amount listed in the City Fee Schedule to the treasurer. ~~Such fee is established by resolution of the city council.~~

Section Ten. Amendment. Title 4, Chapter 2, Section 3(C) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

C. License Fee: The fees for such licenses shall be the fee found in the City Fee Schedule and must be paid at the Office of the City Clerk before the granting of the license. The fee may be prorated for the portion remaining in the license term.

Section Eleven. Amendment. Title 4, Chapter 1, Section 10(A) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

4-1-10: LICENSE FEES:

A. Amounts Established: The annual fees for the different types of licenses granted under this chapter are found in the City Fee Schedule ~~established by resolution of the city council~~. Computation of fees for on-sale intoxicating liquor licenses shall be based upon the amount of liquor sales on which a licensee is required to pay liquor tax as shown on the licensee's Minnesota sales and use tax returns for the most recent twelve (12) months beginning September 1 and ending August 31. Copies of the returns shall be verified by a certified public accountant and shall be filed along with the renewal application. Until a liquor sales base is established, the fee for a new license shall assume the gross annual liquor sales do not exceed two hundred fifty thousand dollars (\$250,000.00).

Section Twelve. Amendment. Title 4, Chapter 1, Section 9(D) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

D. Investigation Fees:

1. Payment Of Investigation Fee: Applicants shall pay the background investigation fee found in the City Fee Schedule. ~~established by resolution of the city council~~.

2. Additional Fees: At any time that an additional investigation is required because of a change in the ownership or control of a corporation, a partnership or an association, or because there is a change in the officers, charter, articles or bylaws of a corporation, or because there is a change in the partnership or association agreement, or because of an enlargement, alteration or extension of premises previously licensed, the licensee shall pay an additional background investigation fee in the amount listed in the City Fee Schedule. ~~established by resolution of the city council~~.

Section Thirteen. Amendment. Title 4, Chapter 13, Section 3(D) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

D. Fees: Rental dwelling owners shall pay the fee set forth in the City Fee Schedule ~~a fee as set by resolution adopted by the city council~~. The license fee is not refundable.

Section Fourteen. Amendment. Title 4, Chapter 15, Section 7(B) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

B. Amount: The fee for excessive inspection services is found in the City Fee Schedule. ~~shall be established by City Council resolution~~.

Section Fifteen. Amendment. Title 5, Chapter 3, Section 4€ of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

5. The fee for a reissued permit is shown in the City Fee Schedule. ~~shall be as established by resolution of the city council.~~

Section Sixteen. Amendment. Title 5, Chapter 3, Section 4€ of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

3. Permit fees are shown in the City Fee Schedule. ~~shall be as established by resolution of the city council.~~

Section Seventeen. Amendment. Title 9, Chapter 3, Section 2 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

9-3-2: PERMIT REQUIREMENTS FOR MOVING BUILDINGS:

- A. Permit Required; Fee: Any person desiring to move a building or structure from within or into the limits of the city shall first apply for a permit to do so from the clerk and shall, at the time of making such application, pay to the city a fee therefor in the amount listed in the City Fee Schedule. ~~established by resolution of the city council.~~

Section Eighteen. Amendment. Title 9, Chapter 3, Section 3 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

9-3-3: BUILDING PERMIT REQUIRED:

A building permit is required under the building code or other ordinance applicable to construction, and the payment of the fees shown in the City Fee Schedule ~~provided therefore~~¹ shall be required in addition to the permit to move a building or structure provided for hereunder.

1 1. ~~See section 3-4-2-1 of this code.~~

Section Nineteen. Amendment. Title 9, Chapter 1, Section 4 of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

9-1-4: PERMIT REQUIREMENTS:

A. Generally: It is unlawful for any person, firm or corporation to perform work subject to the building code for which a permit is required without having obtained such permit and paid the fees shown on the City Fee Schedule ~~required by section 3-4-2-1 of this code~~. The building official shall establish a system for the issuance of required permits in accordance with the building code and title 3 of this code.

Section Twenty. Amendment. Title 5, Chapter 9, Section 6(A)(4) of the Inver Grove Heights City Code is hereby amended as follows. The new language is shown underlined, and the deleted language is shown with ~~strikethrough~~:

5-9-6: ENFORCEMENT AND ABATEMENT OF PUBLIC NUISANCES ON PROPERTY:

A. Abatement Process

4. Cost Of Abatement: If the city performs the work pursuant to this section, the city will maintain a record showing the cost of the work attributable to abatement of the public nuisance on property, including administrative costs. The owner of the premises on which a nuisance has been abated by the City, or any person who has caused a public nuisance on property not owned by that person, shall be personally liable for all costs incurred by the City for the abatement of the nuisance(s) plus administrative fees, as set forth in the City Fee Schedule. ~~Abatement costs include, but are not limited to, the cost of the abatement, the cost of investigation, such as title searches, inspections and testing, the cost of notification, filing costs, attorney fees and administrative costs, including an overhead charge of up to twenty five percent (25%) for administrative costs. As soon as the abatement work has been completed and the cost determined, the city clerk shall prepare and send by first class mail an invoice to the owner and/or responsible party setting forth the amount of expenses and charges for such work, which amount is due and payable to the city within thirty (30) days after the date of invoice. The owner of property on which a public nuisance on property has been abated by the city, or a person who has caused a public nuisance on property not owned by that person, is personally liable to the city for the cost of the abatement, including all interest, attorney fees, administrative costs and other charges. Unpaid charges constitute a lien against the property where the abatement occurred on and after the date they were incurred.~~

Section Twenty-One. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Passed in regular session of the City Council on the ____ day of _____, 2024.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **2nd Reading of Ordinance Adopting Cannabis Business Regulations**

MEETING DATE: November 12, 2024

ITEM TYPE: Regular Business

CONTACT: Bridget Nason, City Attorney

ACTION REQUESTED

The Council is asked to consider the second reading of an ordinance establishing regulations for cannabis businesses.

BACKGROUND

Following the legalization of adult-use cannabis in Minnesota, many cities, including Inver Grove Heights, adopted moratoriums in order to have time to develop ordinances regulating cannabis businesses and amending the relevant zoning ordinances. Those moratoriums will expire at the end of 2024.

At its October 7 work session, the City Council provided initial direction to staff related to the desired components of an ordinance regulating cannabis businesses. Based on that direction, staff and the City Attorney prepared a draft ordinance and the Council approved the first reading of that ordinance at its October 28 meeting.

The proposed ordinance exercises the limited authority granted to the cities by the legislature with respect to regulation of cannabis businesses. It requires retail cannabis businesses, which must obtain a license from the State of Minnesota, to also register with the City of Inver Grove Heights and pay a registration fee. As permitted by law, the draft ordinance establishes a cap on the number of registrations the City will issue. State law requires a city the size of IGH to issue at least three retail cannabis registrations, unless a broader county requirement is met elsewhere. However, Inver Grove Heights is close to the 37,500 population threshold that would require a limit of no less than four registrations. Therefore, the attached ordinance is currently drafted to permit a total of four retail cannabis businesses to register and operate in Inver Grove Heights, which will be sufficient to meet the requirements of state statute until such time as the city reaches a population of 50,000. The attached ordinance also establishes maximum operating hours and adopts buffers between cannabis retail businesses and hemp retail businesses and certain schools, daycare, residential treatment facilities, and features in a park that are attractive to children.

New language has been added to the proposed ordinance in advance of this second reading to establish rules for Temporary Cannabis Events. This language can be found near the end of the ordinance, highlighted in yellow.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends adoption of the second reading of the ordinance.

ATTACHMENTS

1. Ordinance Adopting Cannabis Business Regulations (2nd Reading Nov 12 2024)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING INVER GROVE HEIGHTS CITY CODE TITLE 4,
CHAPTER 4, CANNABIS AND HEMP BUSINESS REGULATIONS**

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Adoption. Title 4, Chapter 4 of the Inver Grove Heights City
Code is hereby adopted as follows:

CHAPTER 4

CANNABIS AND HEMP BUSINESS REGULATIONS

- 4-4-1 Purpose and Findings
- 4-4-2 Definitions
- 4-4-3 Pre-License Certification of Cannabis Businesses
- 4-4-4 Registration of Retailers
- 4-4-5 Cannabis Retailer Registration Limits
- 4-4-6 Processing Registration
- 4-4-7 Registration Application
- 4-4-8 Preliminary Compliance Check
- 4-4-9 Basis for Denial
- 4-4-10 Issuance of Registration or Renewal
- 4-4-11 Registration Nontransferable
- 4-4-12 Enforcement
- 4-4-13 Penalties
- 4-4-14 Cannabis Business Operating Regulations
- 4-4-15 Lower-Potency Hemp Retailer Operating Regulations
- 4-4-16 **Temporary Cannabis Events**

4-4-1: PURPOSE AND FINDINGS:

The City of Inver Grove Heights makes the following legislative findings: The purpose of this Chapter is to protect the public health, safety, welfare in the City by implementing regulations pursuant to Minnesota Statutes, Chapter 342 related to cannabis and lower potency hemp edible retailers within the City, including reasonable time, place, and manner restrictions on the operation of cannabis retail businesses and lower potency hemp edible retail businesses. The City finds and

concludes that these regulations are appropriate and lawful, that the proposed regulations will promote the City's interest in promoting the public interest.

4-4-2: DEFINITIONS:

The following words, terms, and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Chapter, except where the context clearly indicates a different meaning. Additionally, the words and phrases used in this Chapter which are defined in Minnesota Statutes, Section 342.01 and the rules promulgated pursuant to Minnesota Statutes, Chapter 342, shall have the meanings ascribe to them in those statutes and rules.

APPLICANT: An entity with a license issued by the Office of Cannabis Management (OCM) that is applying for an initial registration or for registration renewal.

THE ACT: Minnesota Statutes, Chapter 342, as it may be amended from time to time.

CANNABIS BUSINESS: Cannabis Business shall have the definition in Minnesota Statutes, Section 342.01.

CANNABIS RETAILER OR CANNABIS RETAIL BUSINESS: Every retail cannabis business that is licensed under the Act and required to register with the City under Minnesota Statutes, Section 342.22.

DAY CARE: Day Care means a location licensed with the Minnesota Department of Human Services to provide for the care of a child in a residence or other location outside the child's home for gain or otherwise, on a regular basis, for any part of the day.

HEMP BUSINESS: Hemp Business shall have the definition in Minnesota Statutes Section 342.01.

LOWER-POTENCY HEMP EDIBLE RETAILER: Every lower-potency hemp edible retail business that is licensed under the Act and required to register with the City under Minnesota Statutes, Section 342.22.

MEDICAL CANNABIS COMBINATION BUSINESS: Medical Cannabis Combination Business shall have the definition in Minnesota Statutes Section 342.01.

OFFICE OF CANNABIS MANAGEMENT OR OCM: The Office of Cannabis Management.

PARK FEATURE: An attraction within a public park that is regularly used by minors, including but not limited to a playground or athletic field.

POTENTIAL LICENSEE: An entity that has not received a license from the OCM and is applying for a pre-license certification.

RESIDENTIAL TREATMENT FACILITY: Residential Treatment Facility has the same meaning as "Residential Treatment" as defined under Minnesota Statutes, section 245.462 subdivision 23.

RETAIL REGISTRATION: An approved registration issued by the City of Inver Grove Heights to a state-licensed cannabis retail business, including a medical cannabis combination business, or lower-potency hemp edible retailer.

REGISTERED BUSINESS: A Cannabis Business or lower-potency hemp edible retailer required to be registered with the City pursuant to this Chapter.

SCHOOL. School means a kindergarten, elementary school, middle school, or secondary school as defined in Minnesota Statutes, Section 102A.05.

4-4-3: PRE-LICENSE CERTIFICATION OF CANNABIS BUSINESSES:

A. Certification of Compliance with Zoning Ordinance. The Zoning Administrator, or their designee, is authorized to certify whether a proposed Cannabis Business complies with the City's zoning ordinances and, if applicable, with state fire code and building code, pursuant to Minnesota Statutes, Section 342.13.

B. Zoning Approvals. Potential Licensees are responsible for obtaining all necessary zoning approvals prior to the City receiving the request for certification from the OCM. If a potential licensee fails to obtain necessary zoning approvals prior to the City receiving a request for certification, the City will inform the OCM that the potential licensee does not meet the City's zoning requirements and regulations.

C. Building Inspections. At the time the City receives a request for zoning certification, if there are no further intended alterations to the building where the business is to be conducted, the City will also certify compliance with building and fire code regulations, provided that the potential licensee has obtained and passed all necessary inspections prior to the City's receipt of a request for certification from the OCM. Building and fire code inspections will be valid for 1 year from completion.

4-4-4: REGISTRATION OF RETAILERS:

Commented [JZ1]: Just confirming the pre-license is only tied to cannabis and not hemp/LPH.

137 A. Retail Registration Required. No person or entity may operate a state-
138 licensed cannabis retail business, or a lower potency hemp edible retailer
139 without first registering with the City. Before making retail sales to
140 customers or patients, all Cannabis Retailers and Lower-Potency Hemp
141 Edible Retailers must register with the City. Making retail sales to customers
142 or patients without an active registration is prohibited. The requirement to
143 register with the City includes any cannabis micro or mezzo businesses with
144 a retail sales component.

145
146 B. Penalty. A Cannabis Retailer or Lower-Potency Hemp Edible Retailer that
147 sells to a customer or patient without a valid **retail** registration shall incur a
148 civil penalty of up to \$2,000 for each violation.
149

150 **4-4-5: CANNABIS RETAILER REGISTRATION LIMIT:**

151
152 A. Cap on number of Cannabis Retailer registrations:

- 153
154 1. The number of registered cannabis retail businesses within the City
155 shall be limited to a maximum of four (4).
156

157 B. The following businesses are not subject to the cap on registration under
158 Paragraph A above:

- 159
160 1. Lower-Potency Hemp Edible Retailer; and
161
162 2. Medical cannabis combination businesses.
163

164 **4-4-6: PROCESSING REGISTRATION:**

165
166 Initial applications for registration will be processed on a first-come, first-served
167 basis based on the City receiving a complete application and payment of all fees.
168 Applications will be considered complete when all materials in Section 4-4-7,
169 including all required information, are received by the City. The date a certification
170 under Section 4-4-3 is issued will have no impact on the applicant's registration
171 processing and is not an indication that the cap on registrations has not been met.
172

173 **4-4-7: REGISTRATION APPLICATION:**

174
175 All applicants for initial registration or renewal registration must submit a
176 registration application or renewal form provided by the City. The form may be
177 amended from time to time by the City Clerk and shall include the information listed
178 below.
179

180 A. Required Application Information.

- 181 1. Name and date of birth of the applicant;

2. Address and parcel ID for the property for which the registration is sought;
3. Name of the property owner;
4. Certification that the applicant's proposed business complies with the requirements of this Chapter;
5. Proof that the applicant or owner of the property where the business will be located is current on all property taxes and assessments at the location where the retail establishment is or will be located; and
6. A copy of a valid state license or written notice of OCM license preapproval.

B. Fee Required. At the time of initial application, and prior to the City's consideration of any renewal application, each Cannabis Retailer must pay an initial registration fee as well as renewal fees in the amount established by the City's fee schedule. Initial registration fees and renewal registration fees are nonrefundable.

4-4-8: PRELIMINARY COMPLIANCE CHECK:

Initial Cannabis Retailer or Lower-Potency Hemp Edible Retailer registration shall not be issued unless, prior to opening for operations following approval of an application for initial registration, the applicant has passed a preliminary compliance check conducted by the City to ensure compliance with this Chapter and any other regulations established pursuant to Minnesota Statutes, section 342.13.

4-4-9 BASIS FOR DENIAL:

The City shall not issue a registration or renewal for any Cannabis Retailer or Lower-Potency Hemp Edible Retailer if any of the following conditions are true:

- A. The applicant has not submitted a complete application.
- B. The applicant or application does not comply with the requirements of this Chapter.
- C. The proposed use does not comply with applicable zoning and land use regulations.
- D. If applicable, the applicant or proposed use is found to not comply with the requirements of the Act, this Chapter, the building code, or the fire code at the preliminary compliance check.
- E. The applicant or owner of the property where the business will be located is not current on all property taxes and assessments at the location where the retail establishment is or will be located.

F. If applicable, the maximum number of registrations, pursuant to Section 4-4-5 have been issued by the City or within the County.

G. The applicant does not have a valid license from the OCM.

4-4-10: ISSUANCE OF REGISTRATION OR RENEWAL:

The City shall issue the initial or renewal registration if the applicant meets the requirements of this Chapter, and no grounds for denial of the registration under this Chapter or Minnesota Statutes, Chapter 342 exist. Pursuant to Minnesota Statutes, Chapter 342, within 30 days of receiving a copy of a state license application from OCM, the City shall certify on a form provided by OCM whether a proposed cannabis retail business complies with the state fire code and building code.

4-4-11: REGISTRATION NONTRANSFERABLE:

A registration is not transferable to another person, entity, or location.

4-4-12: ENFORCEMENT:

A. Generally. The City may impose a fine or suspend a registration for up to thirty (30) days under this Chapter on a finding that the registered business has failed to comply with an applicable statute, regulation, or ordinance, including a violation of this Chapter.

B. Notice and Right to Hearing. Prior to imposing a fine or suspending any registration under this Chapter, the City shall provide the registered business with written notice of the alleged violations and inform the registered business of its right to a hearing on the alleged violation.

1. Notice shall be delivered in person or by regular mail to the address of the registered business and shall inform the registered business of its right to a hearing. The notice will indicate that a response must be submitted within ten (10) days of receipt of the notice, or the right to a hearing will be waived.

2. After receipt of a request for a hearing, the registered business will be given an opportunity for a hearing before the City Council, before final action to fine or suspend a registration. The City Council shall give due regard to the frequency and seriousness of the violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply and shall issue a decision to fine or suspend the registration only upon written findings.

274 3. If no request for a hearing is received within ten (10) days following
275 the service of the notice, the matter shall be submitted to the City
276 Council for imposition of the fine or suspension.
277

278 C. Emergency. If, in the discretion of the City, a registered business poses an
279 imminent threat to the health or safety of the public, the City may
280 immediately suspend the registration and provide notice of the right to hold
281 a subsequent hearing as prescribed in Paragraph B above. The City shall
282 immediately notify the OCM in writing of the grounds for suspension.
283

284 D. Reinstatement. The City may reinstate a registration if it determines that the
285 violations have been resolved. The City shall reinstate the registration if the
286 OCM determines the violations have been resolved.
287

288 E. Reporting to OCM. All enforcement actions under this Chapter will be
289 reported to the OCM.
290

291 **4-4-13: PENALTIES.**
292

293 A. Misdemeanor. Any person who violates this Chapter is guilty of a
294 misdemeanor and, upon conviction, is subject to a fine and imprisonment
295 as prescribed by state law. Each day each violation continues or exists,
296 constitutes a separate offense.
297

298 B. Additional Enforcement Action. Violation of this Chapter shall be grounds
299 for such other enforcement as is allowed under this Code, state statute, or
300 common law.
301

302 **4-4-14: CANNABIS RETAILER OPERATING REGULATIONS:**
303

304 A. Buffer Requirements. No Cannabis Retail Business may be located within:
305

- 306 1. 1,000 feet of a school;
- 307 2. 500 feet of a day care;
- 308 3. 500 feet of a residential treatment facility;
- 309 4. 500 feet of an attraction within a public park that is regularly used by
310 minors; or
- 311 5. 1,000 feet of another Cannabis Retail Business.
312

313 Buffers shall be measured from the closest point of each building, or part of
314 a building where the above use is located, or closest area of an attraction
315 located in a public park, to the building or part of a building where a
316 Cannabis Retail Business is located.
317

Nothing in this Section shall prohibit an active Cannabis Retail Business from continuing operation at the same site if any of the above begin operation within the minimum buffer zone.

- B. Compliance Checks. The City shall complete, at a minimum, one compliance check per calendar year of every registered Cannabis Business to assess if the business meets age verification requirements, as required under Minnesota Statutes, Section 342.22 Subd. 4(b) and this ordinance. Any failures under this section shall be a basis for enforcement action and must be reported to the OCM.
- C. Hours of Operation. Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products to between the hours of 8:00 a.m. and 10:00 p.m. Monday through Saturday, and 10:00 a.m. and 9:00 p.m. on Sunday.
- D. Display of License and Registration. All licenses and registrations must be posted and displayed in plain view of the general public on the premises.

4-4-15: LOWER-POTENCY HEMP EDIBLE RETAILER OPERATING REGULATIONS:

- A. Buffer Requirements. No Lower Potency Hemp Edible Retailer may be located within:
1. 1,000 feet of a school;
 2. 500 feet of a day care;
 3. 500 feet of a residential treatment facility;
 4. 500 feet of an attraction within a public park that is regularly used by minors; or
 5. 1,000 feet of another Lower-Potency Hemp Edible Retailer.

Buffers shall be measured from the closest point of each building, or part of a building where the above use is located, or closest area of an attraction located in a public park, to the building or part of a building where a Lower Potency Hemp Edible Retailer is located.

Nothing in this Section shall prohibit an active Lower Potency Hem Edible Retailer from continuing operation at its current location if any of the above begin operation within the minimum buffer zone. The buffer requirements established above shall not apply to Lower Potency Hemp Edible Retailers operating legally in compliance with the City's' zoning ordinance and state statutes on the date of adoption of this Chapter.

- B. Compliance Checks. The City shall complete, at a minimum, one compliance check per calendar year of every registered hemp edible retail

business to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and this ordinance. Any failures under this section shall be a basis for enforcement action and must be reported to the OCM.

C. Display of License and Registration. All licenses and registrations must be posted and displayed in plain view of the general public on the premises.

D. Additional Restrictions. The sale of lower-potency hemp edibles other than those intended to be consumed as a beverage must occur from a designated area that is not accessible to individuals under the age of 21.

4-4-16: TEMPORARY CANNABIS EVENTS:

A. License Required. No Temporary Cannabis Event may be held without the organizer first obtaining a Temporary Cannabis Event Permit from the City.

B. Fee Required. Applicants for a Temporary Cannabis Event Permit must pay the non-refundable application fee found in the City's fee schedule.

C. Application Submittal and Review.

1. An Applicant for a Temporary Cannabis Event permit shall complete the required City of Inver Grove Heights application form as provided by the City Clerk. The application form shall require the following information:

i. Name, address, email address and phone number of applicant.

ii. Phone number of applicant or their representative who will be present at all times during the event.

iii. Address of the property where the Temporary Cannabis Event is proposed to take place, along with the name, contact information, and signature of the property owner, if the applicant is not the property owner.

iv. The maximum capacity and estimated attendance for the event.

v. A site plan for the event, identifying entrance and exit locations, vehicular traffic routes, vehicle parking quantity and locations, and access routes for emergency vehicles. The site plan shall identify the cannabis consumption areas, and describe the methods to be used to ensure that consumption in those areas will be in compliance with the provisions of Minnesota Statutes, Chapter 342 and all local regulations of cannabis consumption.

vi. Such other information as the City Clerk deems reasonable and necessary to the application.

2. The application shall be accompanied by the non-refundable application fee required by the City Fee Schedule.

3. The application shall be reviewed by the City Clerk for completeness; if the application is incomplete, the City Clerk shall return the application to the applicant with a written notice of the application deficiencies.

4. The application for a Temporary Cannabis Event Permit must be submitted and deemed complete by the City Clerk at least 30-days prior to the start of the proposed Temporary Cannabis Event.

5. Once an application is considered complete, the City Clerk shall inform the applicant as such, process the application fee, and forward the application to the City Council for approval or denial.

E. Standards for Temporary Cannabis Events.

1. A city-issued Temporary Cannabis Event Permit shall only be valid when the applicant has a corresponding Cannabis Event Organizer license issued by the OCM. A copy of the applicant's Cannabis Event Organizer license shall be provided to the City Clerk as least 48 hours before the start of the Temporary Cannabis Event.

2. If the holder of the Cannabis Event Organizer license is an individual, the individual must be present on the location of the event at all times; if the holder is a corporation or other entity, a designated representative of the holder must be present at all times during the event.

3. Temporary Cannabis Events may only be held on non-City owned property, with the permission of the property owner.

4. Temporary Cannabis Events may not be held on residentially-zoned property, including property zoned A-Agriculture.

5. Temporary Cannabis Events shall only be held between the hours of 8:00 a.m. and 10:00 p.m. Monday through Saturday, and 10:00 a.m. and 9:00 p.m. on Sunday.

6. Temporary Cannabis Events shall be no more than four-calendar days in length.

7. No more than four temporary cannabis event permits may be issued to one applicant in a calendar year.

Section Five. Effective Date. This Ordinance shall be in full force and effect **beginning on January 1, 2025,** following its passage and publication as provided by law.

Passed in regular session of the City Council on the ____ day of _____, 2024.

CITY OF INVER GROVE HEIGHTS

By:

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **2025 Water, Sanitary Sewer and Stormwater Utility Rates**

MEETING DATE: November 12, 2024
ITEM TYPE: Regular Business
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to consider the attached Resolutions, establishing water, sanitary sewer and stormwater utility rates for 2025.

BACKGROUND

The water, sanitary sewer and stormwater rates charged by the City are necessary to fund the annual operating costs of the City's three utility systems and to save up for required maintenance and capital replacement projects within the systems.

The proposed water and sanitary sewer rates continue the same rate structure that was adopted two years ago, following an in-depth utility rate study, and propose a percentage increase consistent with what the study found to be needed to support necessary capital investments in these utility systems. The proposed increases are significant, but necessary, in order to keep up with rising operating costs and fund the capital reinvestment the systems require.

Water rates are proposed to increase by 10%. This is the third year of a sizable increase, following many, many years of a consistent 2% rate increase which helped keep resident bills low but left the City without the funds to make the necessary reinvestment in the system.

Sanitary sewer rates are proposed to increase by 7.5%. This is largely driven by the 7.35% treatment fee increase approved by Metropolitan Council Environmental Services (MCES). The City's payment to MCES for wastewater treatment makes up a sizable portion of the sanitary sewer utility's annual operating budget, therefore the rates we charge our users need to be tied to the MCES fee increases.

Stormwater fees are proposed to increase by 5% in the Northwest Area (NWA) of the City and 25% in the remainder of the City. While this percentage sounds high, it is a relatively small dollar amount for an average resident. For example, with the proposed increase, the stormwater utility bill for a single-family residential property in the R1-B zoning district would go from \$4.50 per month in 2023 to \$5.63 per month in 2024. For residential properties in the R1-C zoning district the increase would be from \$3.31 per month to \$4.14.

The reason for the difference in the proposed increase between the NWA area of the city and the remainder of the City is that the current rates in the NWA are already significantly higher than in the remainder of the City - and more in line with what other suburban communities charge. By applying

different rates of increase, the goal is to bring the two rates together gradually so that in the future there is just one rate per property type for the entire City and that rate is sufficient to fund the maintenance and operation of the City's stormwater utility. The proposed increases of 5% and 25% are identical to the adopted increases last year.

FISCAL IMPACT

The proposed utility rates are consistent with and necessary to fund the annual operating budgets and long-term Capital Improvement Program previously presented to the Council.

RECOMMENDATION

Staff recommends adoption of the attached Resolutions.

ATTACHMENTS

1. Proposed Water, Sewer and Stormwater Rates for 2025 (DRAFT)
2. Resolution Establishing 2025 Water Rates
3. Resolution Establishing 2025 Sewer Rates
4. Resolution Establishing 2025 Stormwater Rates

Proposed 2025 Utility Rates

*Kris Wilson, City Administrator
November 12, 2024*



Funding Challenges for the City's Utilities

- Have not kept up with the maintenance needs of aging infrastructure
- Many years of just looking one or two years ahead – instead of 5, 10 or 20 years out
- Example: Water Treatment Plant Rehabilitation
 - Not planned or saved for
 - Using ARPA Funds & a low-interest loan from the State
- Debt taken on to extend service to the NWA continues to place demands on sewer funds – full payments of approximately \$1 million per year extend to 2031, with final payoff in 2036

Water Operating Fund

Rate Study – Forecasted Rate Increases

	2024	2025	2026	2027	2028
Fixed Charge	10%	10%	10%	10%	10%
Volumetric Charge	10%	10%	10%	10%	10%

Water Operating Fund

2025 Rates with a 10% increase

Single-Family Dwelling	CURRENT (2024)	PROJECTED (2025)
Base Fee – All Accounts	\$19.80 per quarter	\$21.78 per quarter
0 to 6,000 gallons in a quarter	\$1.28 per 1,000 gal.	\$1.41 per 1,000 gal.
6,001 to 21,000 gal. in a quarter	\$3.19 per 1,000 gal.	\$3.51 per 1,000 gal.
21,001 to 39,000 gal. in a quarter	\$3.83 per 1,000 gal.	\$4.21 per 1,000 gal.
39,001 + gallons in a quarter	\$4.60 per 1,000 gal.	\$5.06 per 1,000 gal.

Water Operating Fund

2024 Rates with a 10% increase

Commercial / Industrial / Institutional	CURRENT (2024)	PROJECTED (2025)
Base Fee – All Accounts	\$6.60 per month	\$7.26 per month
0 to 7,000 gallons in a month	\$1.28 per 1,000 gal.	\$1.41 per 1,000 gal.
7,001 to 20,000 gal. in a month	\$3.19 per 1,000 gal.	\$3.51 per 1,000 gal.
20,001 to 80,000 gal. in a month	\$3.83 per 1,000 gal.	\$4.21 per 1,000 gal.
80,001 + gallons in a month	\$4.60 per 1,000 gal.	\$5.06 per 1,000 gal.

Water Operating Fund

2025 Rates with a 10% increase

For a Single-Family Residence

Quarterly Water Use	2024	2025 (proposed)	Quarterly Increase
10,000 gallons	\$40.24	\$44.28	\$4.04
18,000 gallons	\$68.95	\$75.87	\$6.92
25,000 gallons	\$90.65	\$99.73	\$9.08

In 2021, 75% of the City's single-family water accounts used 25,000 gallons per quarter or less.

Sewer Operating Fund

Rate Study – Forecasted Rate Increases

	2024	2025	2026	2027	2028
Fixed Rate	7%	7%	6%	5%	4%
Volumetric Rate	6%	6%	4%	2%	2%

Sewer Operating Fund

Proposed 2025 Sewer Rates

All Customers	CURRENT (2024)	PROJECTED (2025)
Fixed Fee (+7%)	\$7.42 per month (\$22.26 per qtr.)	\$7.94 per month (\$23.82 per qtr.)
Volumetric Fee (+6%)	\$5.21 per 1,000 gal.	\$5.52 per 1,000 gal.

Sewer Operating Fund

Proposed 2025 Sewer Rates

1 st Quarter Water Use	2024	2025 (proposed)	Quarterly Increase
10,000 gallons	\$74.36	\$79.02	\$4.66
18,000 gallons	\$116.04	\$123.18	\$7.14
25,000 gallons	\$152.51	\$161.82	\$9.31

Stormwater Rates

- Paid by all properties in the City – as part of monthly or quarterly utility bills for those on city water and sewer; in a stand-alone annual billing for those not on city water and sewer.
- Dual rate structure - NWA and non-NWA rates
- NWA rates are in the ballpark of those charged by other metro-area cities
- Non-NWA rates are notably lower
- Working to bring them together – over several years
 - 5% increases for NWA
 - 25% increase for non-NWA

Stormwater Operating Fund

Converging Rates with 5% / 25% increases

	2024	2025	2026	2027	2028
R-1A - Non NWA	\$8.76	\$10.95	\$13.69	\$17.11	\$18.95
<i>(approx. increase of 25% per year, and 10% the final year)</i>					
R-1A - NWA	\$15.59	\$16.37	\$17.19	\$18.05	\$18.95
<i>(approx. increase of 5% per year)</i>					

	2024	2025	2026	2027	2028
R-1C - Non NWA	\$4.14	\$5.18	\$6.47	\$8.09	\$ 9.03
<i>(approx. increase of 25% per year, and 12% the final year)</i>					
R-1C - NWA	\$7.43	\$7.80	\$8.19	\$8.60	\$9.03
<i>(approx. increase of 5% per year)</i>					

* The above listed stormwater rates are monthly amounts for a single-family home in the urban area of the city.

Sample Quarterly Utility Bill

Single-Family Residential Utility Customer

	2024	2025
Water (25,000 gallons)	\$90.65	\$99.73
Sewer (Q1 water of 25,000 gallons)	\$152.51	\$161.82
Stormwater (R1A- NonNWA)	\$26.28	\$32.85
TOTAL	\$269.44	\$294.40
	<i>\$ increase</i>	\$24.96
	<i>% increase</i>	9.26%

Sample Quarterly Utility Bill

Single-Family Residential Utility Customer

	2024	2025
Water (18,000 gallons)	\$68.95	\$75.87
Sewer (Q1 water of 18,000 gallons)	\$116.04	\$123.18
Stormwater (R1A- NonNWA)	\$26.28	\$32.85
TOTAL	\$211.27	\$231.89
	<i>\$ increase</i>	\$20.62
	<i>% increase</i>	9.76%

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ESTABLISHING WATER UTILITY RATES EFFECTIVE JANUARY 1, 2025

WHEREAS, Title 8, Chapter 2, Section 8-2-10A of the Inver Grove Heights City Code, states that the City Council shall determine water rates by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT water utility rates, commencing January 1, 2025, for the first monthly or quarterly billing cycle that contains only 2025 usage, are established as follows:

Single Family Dwelling	
Base Fee – All Accounts	\$21.78 per quarter
0 to 6,000 gallons in a quarter	\$ 1.41 per 1,000 gallons
6,001 to 21,000 gallons in a quarter	\$ 3.51 per 1,000 gallons
21,001 to 39,000 gallons in a quarter	\$ 4.21 per 1,000 gallons
39,001 + gallons in a quarter	\$ 5.06 per 1,000 gallons

Multi-Family / Mobile Homes	
Base Fee – All Accounts	\$7.26 per unit / per month
0 to 2,000 gallons per unit per month	\$1.41 per 1,000 gallons
2,001 to 7,000 gallons per unit per month	\$3.51 per 1,000 gallons
7,001 to 13,000 gallons per unit per month	\$4.21 per 1,000 gallons
13,001 + gallons per unit per month	\$5.06 per 1,000 gallons

Commercial / Industrial / Institutional	
Base Fee – All Accounts	\$7.26 per month
0 to 7,000 gallons in a month	\$1.41 per 1,000 gallons
7,001 to 20,000 gallons in a month	\$3.51 per 1,000 gallons
20,001 to 80,000 gallons in a month	\$4.21 per 1,000 gallons
80,001 + gallons in a month	\$5.06 per 1,000 gallons

Irrigation Accounts	
Base Fee – All Accounts	\$7.26 per month
0 to 7,000 gallons in a month	\$4.21 per 1,000 gallons
7,001+ gallons in a month	\$5.06 per 1,000 gallons

BE IT FURTHER RESOLVED, that the City will provide for a fifty percent (50%) Senior discount to the base water fee of \$21.78 per quarter. No Senior discount shall be provided on the rates per usage tier (per 1,000 gallons rates).

Adopted by the City Council of the City of Inver Grove Heights, Minnesota, this ____ day of November, 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ESTABLISHING SEWER UTILITY RATES EFFECTIVE JANUARY 1, 2025

WHEREAS, Title 8, Chapter 4, Section 8-4-6 of the Inver Grove Heights City Code, states that the City Council shall determine water rates by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL THAT sewer utility rates, commencing January 1, 2025, for the first monthly or quarterly billing cycle that contains only 2025 usage, are established as follows:

Single Family Dwelling	
Base Fee – All Accounts	\$23.82 per quarter
Volumetric Fee	\$5.52 per 1,000 gallons

Multi-Family / Mobile Homes	
Base Fee – All Accounts	\$7.94 per unit / per month
Volumetric Fee	\$5.52 per 1,000 gallons

Commercial / Industrial / Institutional	
Base Fee – All Accounts	\$7.94 per month
Volumetric Fee	\$5.52 per 1,000 gallons

Adopted by the City Council of the City of Inver Grove Heights, Minnesota this ____ day of November, 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ESTABLISHING STORM WATER UTILITY RATES
EFFECTIVE JANUARY 1, 2025**

WHEREAS, Title 8, Chapter 7 of the Inver Grove Heights City Code, established a storm water utility and provided for the establishment and imposition of fees to pay the normal, reasonable, and current costs of constructing, operating, maintaining, and improving the storm water management system; and

WHEREAS, a fee schedule has been developed that considers the relative use of the storm water management system by different types of land uses.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL THAT monthly storm water utility rates, commencing January 1, 2025, for the first billing cycle that covers only 2025, are established as follows:

Stormwater Utility Group		Per Lot (L) or Acre (A)	Rural (Base Fee)	Urban (Base + Surcharge)	NWA Development (Base + Surcharge)
			Monthly	Monthly	Monthly
Single-Family Residential	R-1A	L	\$3.76	\$10.95	\$16.37
	R-1B	L	\$2.43	\$7.04	\$10.51
	R-1C	L	\$2.08	\$5.18	\$7.80
	Estate (5 acre cap)	A	\$2.73	\$7.83	\$11.67
Multi-Family Residential	R-2 (Duplex/Twinhomes)	A	\$5.95	\$17.20	\$25.73
	R-3	A	\$7.04	\$20.39	\$30.42
	R-4 (Manufactured Home)	A	\$8.11	\$23.51	\$35.10
Non-Residential	Agricultural/Open Space	A	\$1.64*	\$4.70	1.64*
	Business District	A	\$11.89	\$34.44	\$51.47
	General Business	A	\$15.70	\$45.41	\$67.84
	Shopping Center	A	\$13.54	\$39.14	\$58.50
	Industrial	A	\$11.35	\$32.88	\$49.14
Public / Institutional	Schools/Churches/Other	A	\$7.04	\$20.39	\$30.42
	Golf Courses/Cemeteries/ Parks	A	\$1.64*	\$4.70	\$7.02
	City Facilities	A	\$11.89	\$34.44	\$51.47

(*)The minimum annual fee per parcel is \$19.68.

These fees shall be included in the existing utility billing for parcels on City sewer or water, or they will be billed separately, and on an annual basis, for parcels not on City sewer or water.

Adopted by the City Council of the City of Inver Grove Heights, Minnesota, this ____ day of November, 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: Overview of 2025 Budget & Levy Status

MEETING DATE: November 12, 2024
ITEM TYPE: Regular Business
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to receive an overview of the status of the 2025 budget and tax levy and provide feedback and direction in preparation for the statutorily required public hearing on the subject scheduled for the Council's December 2 meeting.

BACKGROUND

In September, the Council adopted a preliminary 2025 tax levy and budgets, which included a 4.5% increase in the City's overall property tax levy. Since that time, the City has received notice that it will receive a federal grant for police staffing and gotten updated amounts for police and fire pension aid received each year from the state. Staff has also continued to review and refine the budget numbers overall, as more actual year-to-date revenue and expense data from 2024 has become available. And lastly, the County has updated tax base and fiscal disparities numbers, which allow staff to refine estimated impacts of the proposed levy on the tax rate and the bill for a median value home.

The preliminary budget adopted by the City Council included funding for 3 new police officers and 1 new full-time firefighter in 2025. It included a combination of general fund dollars and the use of one-time public safety aid received from the state to fund the wage and benefit costs for the new police officers. These numbers have been revised to now include a combination of general fund dollars, one-time public safety aid *and* the federal COPS grant revenue. This presents an opportunity for the Council to consider either a slight decrease in the 2025 levy (a \$77,326 reduction to a \$34.2 million total levy) or the funding of additional public safety needs for both police and fire.

In the original departmental budget requests for 2025, the Police Department had requested the addition of 3 police officers for 2025, and forecasted the intent to seek funding to promote one officer to Sergeant with the 2026 budget. However, recent events and necessary personnel leaves within the Police Department have brought to the forefront the challenges of ensuring proper supervision for each shift of the Department's 24/7 operations with the current authorization of 7 Sergeants. Therefore, given the receipt of the federal COPS grant, increased police pension aid and the availability of the one-time public safety aid, it is recommended that the Council consider adding the additional Sergeant now, instead of in 2026. This would still be an addition of 3 FTEs to the Police Department - just as 2 police officers and 1 Sergeant rather than 3 police officers as originally proposed.

Additionally, the Fire Department had originally requested 3 additional full-time Firefighters for 2025. Funding for 1 FTE (12 months of wages and benefits) was included in the preliminary levy. With the latest budget information available, the City could afford to add 1.5 FTE (18 months of

full-time firefighter wages and benefits) to the 2025 budget, allowing the Department to hire 2 additional employees effective April 1, 2025 rather than 1 additional employee effective January 1. The intent would then be to add an additional 1.5 FTE to the 2026 budget, providing the total of three full-time firefighters necessary to assign one to each shift.

Staff will provide a full presentation outlining this updated information and the options available to the Council at the November 12 meeting, and then take Council questions, comments and feedback for incorporation into the final budget documents.

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS

None



Request for Council Action

SUBJECT: **CLOSED SESSION: Attorney-Client Privilege**

MEETING DATE: November 12, 2024

ITEM TYPE: Regular Business

CONTACT: Bridget Nason, City Attorney

ACTION REQUESTED

The Council is asked to move into closed session pursuant to attorney-client privilege.

BACKGROUND

The Council is asked to make a motion pursuant to Minn. Stat. Sec. 13D.05, subd. 3(b) to move into closed session pursuant to the attorney-client privilege regarding a special assessment objection/appeal.

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS

None