



Inver Grove Heights Environmental Commission
Thursday, June 27, 2024 at 7:00 PM
8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Thursday, June 27, 2024, will be provided to the Council at or before the June 27, 2024 meeting.

1. **Call to Order**
2. **Roll Call**
3. **Presentations**
 - A. New Commissioner Introductions and Oath of Office
 - B. Pine Bend Landfill Annual Operations and Gas Migration Update
 - C. Review of Commissioner Guidelines
4. **Approval of Minutes**
 - A. Approval of Minutes from the Thursday, May 16, 2024 Environmental Advisory Commission Meeting
5. **Regular Agenda**
 - A. Discussion on the Draft 2025 EAC Work Plan
 - B. EAC Appointments for Chair and Vice Chair
6. **Public Comment**

Public comment provides an opportunity for the public to address the Commission on items that are not on the agenda. Comments will be limited to three (3) minutes per person.
7. **Commission and Staff Comments**
8. **Adjourn**

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.



Environmental Advisory Commission Staff Report

SUBJECT: Pine Bend Landfill Annual Operations and Gas Migration Update

MEETING DATE: June 27, 2024

ITEM TYPE: Presentations

CONTACT: Ally Sutherland, Environmental Specialist, 651.604.8511

PURPOSE/ACTION REQUESTED

Pine Bend Landfill will present an informational presentation on updates related to operations and gas management.

BACKGROUND

Solid Waste Permitting

Pine Bend Landfill, operated by Republic Services, is a Municipal Solid Waste Landfill located at 2495 117th St E in Inver Grove Heights. The landfill is currently operating under existing permits received through the Minnesota Pollution Control Agency, Metropolitan Council Environmental Services, Dakota County and the City of Inver Grove Heights. City approvals include a Non-Conforming Use Certificate, Host Community Agreement and a Conditional Use Permit. The landfill most recently received city approvals in 2018 for a side-slope expansion and is permitted to operate through December 31, 2030, or when the permitted airspace capacity of 32.13 million cubic yards is reached (whichever occurs first).

Annual Reporting

In the first quarter of the year, Pine Bend Landfill submits an Annual Report to the MPCA to show compliance with their MPCA Solid Waste Permit. Barr Engineering completes a technical review of the MPCA Annual Report on the behalf of the City for compliance with the following items:

- Conditional Use Permit
- Non-Conforming Use Certificate
- Gas/Leachate Dual Extraction System
- Landfill Gas
- Surface Water
- Financial Assurance
- Contingency Action and Closure Plans
- Groundwater Quality

The City of Inver Grove Heights review of Pine Bend Landfill's 2022 Annual Report concluded that compliance of Minnesota Rule 7035.2815 Subpart 11, related to gas management at landfills, was not achieved. Barr Engineering is currently reviewing Pine Bend Landfill's 2023 Annual Report to determine compliance. Per Pine Bend Landfill's Conditional Use Permit (CUP), the landfill must present progress to City's Environmental Advisory Commission annually and report progress in their

annual report until compliance is achieved. Pine Bend Landfill will present progress to achieve compliance and operation updates at the June 2024 EAC meeting.

FISCAL IMPACT

This item is budget neutral for the City.

RECOMMENDATION

N/A

ATTACHMENTS

None



Environmental Advisory Commission Staff Report

SUBJECT: Review of Commissioner Guidelines

MEETING DATE: June 27, 2024

ITEM TYPE: Presentations

CONTACT: Ally Sutherland, Environmental Specialist, 651.604.8511

PURPOSE/ACTION REQUESTED

Staff will review Commissioner Guidelines.

BACKGROUND

City Advisory Commissioners are appointed by the City Council to review and approve items presented by staff according to the duties of their advisory commission defined by City Code. The City of Inver Grove Heights values the expertise, dedication and time provided by city volunteer Commissioners.

To ensure Commission meetings are respectful and productive for all volunteer Commissioners, staff, applicants and the public, the City requests Commissioners follow Commissioner Guidelines based on Robert's Rules of Order ("Robert's Rules"). Robert's Rules are a set of guiding principles for facilitating group discussions and decision-making. These Commissioner Guidelines help ensure that meetings are fair, efficient, democratic, and orderly. Staff will review the Commissioner Guidelines at the June 2024 EAC meeting.

FISCAL IMPACT

This item is budget neutral for the City.

RECOMMENDATION

N/A

ATTACHMENTS

1. Commissioner Guidelines

Commissioner Guidelines

City of Inver Grove Heights Environmental Advisory Commission (EAC)

To ensure Commission meetings are respectful and productive for all volunteer Commissioners, staff, applicants and the public, the City requests Commissioners follow the guidelines below based on Robert's Rules of Order ("Robert's Rules"). Robert's Rules are a set of guiding principles for facilitating group discussions and decision-making. These Commissioner guidelines help ensure that meetings are fair, efficient, democratic, and orderly.

The EAC Chair will:

- Chair the meeting:
 - Review the item packet in full prior to the meeting, unless otherwise noted.
 - Facilitate the meeting. This includes calling the meeting to order, calling on Commissioners to speak, facilitating discussions, and requesting motions.
 - Follow the agenda to keep the Commission moving toward its goals.
 - Model courtesy and respect and insist that others do the same for all Commissioners, staff, applicants, and the public.
 - Request a 5-minute recess if needed between agenda items.
- Facilitate Commissioner clarifying questions:
 - Call on Commissioners in order of seating chart.
 - Request Commissioners ask clarifying questions related to the presentation.
 - Let all members speak once before allowing anyone else to speak a second time. If a Commissioner is raising their hand to speak a second time, use discretion to determine if they should be called upon in favor of time.
- Facilitate Public comment:
 - Request comments from the public for each item and during public comment.
 - Request the public comes to the podium and states name, address and all comments and/or comments for the record within 3 minutes. The individual is expected to then return to their seat, or the Chair will ask them to do so. The Chair may then call on staff if needed to answer any outstanding public questions, or will request the individual contacts staff after the meeting.
 - Request if anyone from the public has a new comment or question to add to the record.
 - Do not host Commissioner discussion during public comment; this is solely a time for public comments to be added into the record.
- Facilitate Commissioner discussion:
 - Call on Commissioners in order of seating chart.
 - Encourage all Commissioners to make comments directly focused on the staff request and if they are in favor, not in favor, or need more information.
 - Let all members speak once before allowing anyone else to speak a second time. If a Commissioner is raising their hand to speak a second time, use discretion to determine if they should be called upon in favor of time.
 - Listen to Commissioner comments. Broadly summarize perspectives with the goal of finding consensus between the majority of Commissioners.
 - Keep an emotional pulse on the discussions. When discussions get off-track, gently guide the group back to the agenda.

- Request Commissioners make a first and second motion after the item discussion. Encourage members to present motions positively rather than negatively.
- Request staff calls role after motion is seconded.

Commissioners will:

- Follow Commissioner etiquette:
 - Review the item packet in full prior to the meeting, unless otherwise noted.
 - Be respectful to all Commissioners, staff, applicants, and the public.
 - Do not speak during the meeting unless you have been called upon by the Chair in order of seating chart.
 - Request the Chair considers a 5-minute recess if needed between agenda items.
 - Direct all emails to the staff liaison without replying or copying other Commissioners to adhere to open meeting laws and best practices. Staff liaison will share the information with the full commission via email as requested.
- Ask clarifying questions if needed:
 - After the staff report is presented, the Chair will provide the opportunity for Commissioner to ask clarifying questions. Commissioners will be called on in order of seating chart.
 - If needed, ask clarifying questions directly focused on the staff request or presentation at hand. Limit questions to 3-5 minutes.
 - Be courtesy of time and only request to raise a second round of questions if it is critical. If you would like to raise a second question after all Commissioner have spoken, raise your hand and wait to speak until the Chair states your name and grants you permission to speak. At the Chair's discretion, you may not be granted permission to speak in favor of moving the meeting forward.
- Listen during public comment: Listen to the speaker. The Commission should not engage in discussion during public comment; this is solely a time for public comments to be added into the record.
- Participate during Commission discussion:
 - Make comments directly focused on the staff request. State comments and questions clearly by specifying if you are in favor, not in favor, or need more information such as:
 - **In favor:** "I would recommend the action as stated." or "I would recommend the action as stated in the packet because..."
 - **Not in favor:** "I would not recommend the action as stated because..."
 - **Clarification/Change requested:** "This action should be updated to include/remove/etc..." or "I have a question regarding..."
 - Present thoughts clearly and precisely during item discussion. Thoughts should be summarized and prioritized in a comment limited to 3-5 minutes.
 - Be courtesy of time and only request to raise a second round of comments if it is critical. If you would like to raise a second comment after all Commissioner have spoken, raise your hand and wait to speak until the Chair states your name and grants you permission to speak. At the Chair's discretion, you may not be granted permission to speak in favor of moving the meeting forward.
 - After all Commissioners have spoken, raise your hand and request to make a motion. When granted, state "I move to...". Another member must second the motion by stating, "I second the motion." Once someone seconds the motion, the group votes on the motion. Motion will pass with majority vote.

- Participate during Commissioner comments agenda item: Raise non-agenda comments of interest during the “commissioner comments” agenda item.
- Be aware of agenda order:
 - 1) Call to Order and Pledge
 - 2) Roll Call
 - 3) Presentations
 - a) Item
 - i) Presentation
 - ii) Commissioner Clarifying Questions for Presenter
 - iii) Public Comments
 - iv) Commissioner Comments
 - 4) Approval of Minutes
 - a) Item
 - i) Commissioner Clarifying Questions for Staff
 - ii) Public Comments
 - iii) Commissioner Comments
 - iv) Commissioner Motion
 - 5) Regular Agenda
 - a) Item
 - i) Staff Report Presentation
 - ii) Commissioner Clarifying Questions for Staff
 - iii) Applicant Comments
 - iv) Public Comments
 - v) Commissioner Discussion
 - vi) Commissioner Motion
 - 6) Public Comments (items not on the agenda)
 - 7) Commissioner and Staff Comments (items not on the agenda)
 - 8) Adjourn
 - a) Commissioner Motion

Inver Grove Heights Environmental Advisory Commission
8150 Barbara Avenue
Thursday, May 16, 2024 at 7:00 p.m.

Meeting Minutes

1. Call to Order

The Environmental Advisory Commission of Inver Grove Heights met in City Council Chambers on Thursday, May 16, 2024. Chair Goodman called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Roll Call

Present: Chair Sara Goodman; Commissioners: Nick Ruiz, Patti Mikulski, Marjorie Savage, Brian Barner
Absent: Nichole Boehmke, Ted Trenzeluk, Kevin Sethre, Vacancy

3. Presentations

None.

4. Approval of Minutes

A. Approval of Minutes from the Thursday, April 25, 2024 Environmental Advisory Commission Meeting

Motion by Commissioner Mikulski, second by Commissioner Ruiz, to approve the minutes from Thursday, April 25, 2024, as submitted.

Ayes: 5

Nays: 0 Motion carried.

5. Regular Agenda

A. Consider Recommendations for Sustainable IGH Awards

Environmental Specialist Ally Sutherland presented a program overview, including the requirements for recognition at the Bronze, Silver, and Gold levels.

Bronze recognition requires the following actions:

1. Practice energy efficiency
2. Practice water conservation
3. Recycle at your home or business following Dakota County's recycling rules
4. Volunteer or donate to benefit the IGH community
5. Support pollinators or plant native vegetation

Silver and Gold recognition require the above actions plus additional actions (five for Silver, ten for Gold) from the following categories:

- Energy actions
- Landscaping and water actions
- Waste actions

- Community actions

Environmental Specialist Ally Sutherland said 18 applications were received, 13 from residents and 5 from businesses. In total, 601 sustainable actions were identified.

Staff recommended the following awards:

- Residents: 2 silver, 11 gold
- Businesses: 5 gold

Environmental Specialist Ally Sutherland highlighted some photos from residents and businesses, including pollinator gardens, a give and take table, and a water bottle filling station.

Environmental Specialist Ally Sutherland said that she followed up with applicants to clarify actions as needed. The applicants' additional comments are included in the packet.

Also, some actions were not accepted for recognition consideration, including business actions included in residential applications, residential actions included in business applications, actions taken outside of Inver Grove Heights and neighboring communities, and actions that did not meet expectations.

Environmental Specialist Ally Sutherland asked the EAC to consider the following questions when selecting a resident and business for the Special Recognition Award:

- Does the application include one or more innovative and/or high-impact actions?
- Do the applicant's achievements have a high potential to inspire other residents or businesses to take action?
- How many actions has the applicant completed in total, and in each category?

Environmental Specialist Ally Sutherland mentioned the following timeline for the award process:

- 6/10/24: City Council Meeting, consideration of approval
- 6/11/24: Applicant notification of award type
- 6/24/24: City Council meeting, award ceremony

Commissioner Barner asked if anyone applied for Bronze. Environmental Specialist Ally Sutherland replied that all applicants completed more than the five actions required; therefore, they all surpassed the Bronze award requirement.

Commissioner Barner asked about the vetting process for actions. Environmental Specialist Ally Sutherland answered that she asked applicants for more information when needed for clarity.

Commissioner Barner asked about the number of actions vetted. Environmental Specialist Ally Sutherland responded that the number was less than 10; some aspects of the application led to confusion about personal versus business actions.

Commissioner Savage asked about whether the recognition is a one-time thing, or if applicants can reapply annually. Environmental Specialist Ally Sutherland answered that the Special Recognition Award would be annual, but that applicants who received Bronze and Silver could reapply to get Gold.

Commissioner Mikulski commended all the applicants for the number of actions completed.

Motion by Commissioner Savage, second by Commissioner Ruiz, to approve the staff recommendation for Bronze, Silver, and Gold awards, as submitted.

Ayes: 5

Nays: 0 Motion carried.

Discussion of Special Recognition - Residential Applicants

Commissioner Mikulski asked whether the consideration for Special Recognition should primarily concern the number of actions completed. She suggested 30 as a threshold for achieving Special Recognition. Chair Goodman clarified that four applicants met that standard.

Commissioner Savage recommended Robert Heidenreich for recognition due to his 40 beehives, his maple syruping, and his helping neighbors. She also recommended Jeff Parsons due to his work preventing bird-window collisions and his efforts to teach seed collection.

Commissioner Barner recommended Robert Heidenreich based on his energy actions and Jeff Parsons for his landscaping actions.

Chair Goodman recommended Karen Asmundson due to her promotion of efficiency and sustainability via starting the local Fix-It Clinic, participating in the Clean Water Program and the Recycling Ambassador Program, creating a rain garden, and working with kids.

Commissioner Ruiz recommended Robert Heidenreich and Jeff Parsons. He commended all the applicants for their efforts.

Motion by Commissioner Mikulski, second by Commissioner Savage, to award the Special Recognition to Jeff Parsons.

Ayes: 3

Nays: N/A (Voting was not completed; motion did not carry.)

Motion by Commissioner Mikulski, second by Commissioner Savage, to withdraw previous motion.

Ayes: 5

Nays: 0 Motion carried.

Commissioners asked to review Jeff Parsons and Robert Heidenreich's applications. Both applications were reviewed by the Commission.

Commissioner Ruiz said that he favored Robert Heidenreich due to the breadth of his actions, but that he liked all three applicants.

Chair Goodman said that she favored Karen Asmundson due to her community outreach efforts.

Commissioner Barner said that he favored Robert Heidenreich. He added that he also valued the community outreach work done by Karen Asmundson.

Commissioner Savage said she would support recognizing either Heidenreich or Asmundson, as Heidenreich has a broad portfolio and Karen Asmundson has had a significant community impact.

Commissioner Mikulski favored Jeff Parsons for potential replicability of his work to other homeowners. She also recognized Karen Asmundson for her community work.

Motion by Commissioner Mikulski to nominate Jeff Parsons for Special Recognition.

Motion by Commissioner Barner, second by Commissioner Ruiz, to nominate Robert Heidenreich for Special Recognition Awardee for Residential Applicants.

Ayes: 3

Nays: 2 Motion carried.

Discussion of Special Recognition - Business Applicants

Commissioner Ruiz commended Gramercy Park Cooperative for the breadth of their work. He was surprised to see Republic Services as an applicant.

Chair Goodman favors Gramercy Park Cooperative and Key Community Bank. She was also impressed by Republic Services.

Commissioner Barner said that he favored the library.

Commissioner Savage echoed Commissioner Barner and said that reuse is foundational to libraries. She commended them for the organics recycling and bluebird houses and said that they are the epitome of conservation.

Commissioner Mikulski also said that she favored the library.

Commissioner Barner asked to look at the applications for Gramercy Park Cooperative and Inver Glen Library again. Both applications were reviewed by the Commission. For Gramercy Park Cooperative, Environmental Specialist Ally Sutherland noted the multifamily recycling, the prairie, and the puzzle sharing collection. For Inver Glen Library, Environmental Specialist Ally Sutherland noted the support for the on-site organics drop site, the puzzle swap, and the food-saving display.

Commissioner Mikulski commended Gramercy Park Cooperative for their day-to-day sustainability work.

Commissioner Savage commented that the library is available to everyone, and she added that Inver Glen is doing more in terms of sustainability than other libraries in the area.

Commissioner Barner said he would support either of the two businesses. Chair Goodman concurred.

Commissioner Ruiz said that library is a community gathering place.

Motion by Commissioner Savage, second by Commissioner Barner, to nominate Inver Glen Library for Special Recognition Awardee for Business Applicants.

Ayes: 5

Nays: 0 Motion carried.

B. Discussion on Energy Action Plan Work Plan

Environmental Specialist Ally Sutherland presented work to date under the Energy Action Plan and staff recommendations for future work towards the goals of energy efficiency, increasing renewable energy, decreasing energy costs, and increasing efficient transportation.

Work to date (2021 – 2024):

- Created an energy page on City website to highlight relevant programs
- Distributed flyers on relevant topics (electric vehicles, energy efficiency programs, renewable energy, etc.), designed and printed in partnership with Xcel Energy
- Started the Environmental E-News (355 subscribers), now expanding onto social media
- Held events and did presentations (in partnership with Home Energy Squad) – engaged at least 1,140 people since 2021
- Renewable Energy Challenge in 2023 and Sustainable IGH Program in 2024
- Giveaways: 90 free/discounted Home Energy Squad visits (lightbulbs, showerheads, weatherstripping), 200 light bulb kits, and 300 light bulbs distributed to increase engagement as well as energy efficiency

Environmental Specialist Ally Sutherland showed the Commission data on progress towards four specific goals – reduced electricity usage (measured in kilowatt-hours) and natural gas usage (measured in therms), increased demand-side management, and increased avoided greenhouse gas emissions, pointing out that while the demand-side management goal has already been met, work remains on the other three.

Therefore, the staff recommendation is to focus on increasing kWh savings, therm savings, and GHG emissions avoided via engaging with small/medium commercial/industrial users and multifamily properties to help them manage their energy usage.

This engagement will involve the following actions:

- Partner with Chamber of Commerce, other business boards
- Connect businesses with free energy audit programs
- Develop materials (flyers, mailers) in partnership with Xcel
- Set up presentations/outreach

Commissioner Barner asked about energy use and cooling degree days in 2023.

Environmental Specialist Ally Sutherland clarified that while cooling degree days (hot days) increased in 2023, energy use was lower than expected.

Commissioner Savage clarified the end date for the plan goal (end of 2025).

Commissioner Mikulski said she supported the staff recommendations.

Chair Goodman said she was also in support, and asked for continued focus on households, including potentially tabling at the upcoming park grand opening events.

Motion by Commissioner Mikulski, second by Commissioner Savage, to support the staff recommendations for 2024 and 2025 work under the Energy Action Plan.

Ayes: 5

Nays: 0 Motion carried.

6. Public Comment

There were none.

7. Commissioner and Staff Comments

Commissioner Ruiz said that the Rich Valley Boulevard gravel excavation is underway. He asked whether Barr Engineering is monitoring the site for threats to the aquifer. Environmental Specialist Ally Sutherland said yes, reports are being completed as required by the CUP.

Commissioner Ruiz mentioned ongoing oak savanna restoration of Terrace Oaks West Park in Burnsville. He expressed interest in identifying potential sites for similar restoration projects in Inver Grove Heights. Commissioner Ruiz added that he signed up for an Environmental Commissioners email listserv and would send on the information. Lastly, Commissioner Ruiz shared information about an upcoming native plants sale.

Chair Goodman mentioned another upcoming plant sale in Whitetail Woods Regional Park through the Dakota County Master Gardeners.

Environmental Specialist Ally Sutherland thanked Commissioners Barner, Mikulski, and Trenzeluk for their service, time, commitment, and participation serving on the EAC. She thanked Commissioners Mikulski and Trenzeluk for reapplying to serve as commissioners. She announced that new commissioners will be appointed by the end of the month.

8. Adjourn

Motion by Commissioner Ruiz, second by Commissioner Barner, to adjourn the meeting at 8:49 p.m.

Ayes: 5

Nays: 0 Motion carried.



Environmental Advisory Commission Staff Report

SUBJECT: Discussion on the Draft 2025 EAC Work Plan

MEETING DATE: June 27, 2024

ITEM TYPE: Regular Agenda

CONTACT: Ally Sutherland, Environmental Specialist, 651.604.8511

PURPOSE/ACTION REQUESTED

The Environmental Advisory Commission is asked to provide comment on the draft 2025 EAC Work Plan.

BACKGROUND

The duties and functions of the City's Environmental Advisory Commission (EAC) are defined by City Code 2-4-2. These include advising the City Council on environmental issues including local landfill matters, wetland replacement applications and aircraft noise, and promoting public awareness of local environmental issues. Since 2023, the EAC, City Council and staff have found the annual work plan to be a helpful guiding document proposed by the EAC and approved by the City Council. The purpose of this work plan is to define annual priorities of the EAC that align with the duties and functions defined by City Code.

The draft work plan included in this packet was developed based on EAC duties, progress from previous EAC work plans, regional environmental and sustainability trends, public comments, and existing environmental programming. Staff believe the proposed work plan is achievable by December 2025 with available City staff support, funding and external technical assistance.

The EAC is asked to provide comment on the draft 2025 work plan included in this packet at the June 2024 EAC meeting. The EAC can choose to approve the work plan at this meeting or continue discussions at the July 2024 EAC meeting.

FISCAL IMPACT

This item is budget neutral for the City.

RECOMMENDATION

Staff recommend the EAC provide comment on the draft 2025 EAC Work Plan.

ATTACHMENTS

1. 2024 EAC Work Plan - Progress
2. 2025 EAC Work Plan - Draft

2024 Environmental Advisory Commission Work Plan

Duties and functions of the City of Inver Grove Heights Environmental Advisory Commission (EAC) are defined by City Code 2-4-2, which include reviewing and advising the City Council on environmental issues and promoting public awareness and understanding of local environmental issues. In 2024, the EAC will work on the following work plan actions with support from the city's Environmental Specialist.

***Status as of 6/21/2024**

- 1. Support the City's Energy Action Plan.** Extend the Xcel Energy Partners in Energy MOU through 2024 to assist with implementation of the Energy Action Plan. **(COMPLETE)**
- 2. Support the City's Solid Waste Abatement Program as related items arise. (AS ITEMS ARISE)**
- 3. Support the new Sustainable IGH recognition program.** Sustainable IGH will be launched in Spring 2024. The EAC will help promote the program, review applications, and select awardees. **(COMPLETE)**
- 4. Support SolSmart implementation as related items arise. (IN PROGRESS)**
- 5. Review landfill expansion applications related to the anticipated Pine Bend Landfill proposed expansion. (IN PROGRESS)**
- 6. Incorporate stormwater (COMPLETE) and groundwater (IN PROGRESS) educational items into the EAC agendas.** Invite internal and/or external speakers to educate the EAC on priority topics.
- 7. Incorporate natural resources related educational items into the EAC agendas.** Invite internal and/or external speakers to educate the EAC on priority topics. **(IN PROGRESS)**
- 8. Process other business-as-usual items related to landfills, wetlands, airport noise, and other assigned duties of the Environmental Advisory Commission per City Code 2-4-2. (IN PROGRESS)**

2025 Environmental Advisory Commission Work Plan

The purpose of this work plan is to define annual priorities of the City of Inver Grove Heights Environmental Advisory Commission (EAC) that align with the duties and functions defined by City Code 2-4-2. Duties and functions of the EAC include, but are not limited to, reviewing and advising the City Council on environmental issues and promoting public awareness and understanding of local environmental issues.

This work plan was developed based on progress from EAC duties, previous EAC work plans, regional environmental and sustainability trends, public comments, and existing environmental programming. It was also developed in partnership with the City's Environmental Specialist to ensure the work plan is achievable by December 2025 with available City staff support, funding and external technical assistance.

The EAC will implement the following 2025 Work Plan with support from the City's Environmental Specialist:

1. Support the City's Energy Action Plan.

- a. Extend the Xcel Energy Partners In Energy Memorandum of Understanding (MOU) through 2025.
- b. Provide business outreach related to building energy audits, electric vehicle charger installation opportunities, renewable energy, and available energy tax credits and rebates.
- c. Provide residential outreach related to home energy audits, assistance for energy burdened households, renewable energy, and available energy tax credits and rebates.
- d. Provide multifamily property outreach related to building energy audits and available energy tax credits and rebates.

2. Support the Sustainable IGH Awards program.

- a. Help promote the program by hosting information tables at City events.
- b. Review applications and make recommendations to the City Council for bronze, silver, gold and special recognition awardees.

3. Host the Annual Stormwater Pollution Prevention Meeting in partnership with the City's engineering division.

4. Support the following existing City environmental programming as needed:

- a. Solid waste abatement programming related to waste reduction, recycling and organics initiatives.
- b. Minnesota GreenStep Cities
- c. SolSmart

5. Increase the Commission's awareness of local environmental issues by inviting speakers to EAC meetings.

6. Process other business-as-usual items related to landfills, wetlands, airport noise, and other assigned duties of the Environmental Advisory Commission per City Code 2-4-2.