



Inver Grove Heights City Council
Monday, June 10, 2024 at 6:00 PM
8150 Barbara Ave, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to **12:00 p.m.** on Monday, June 10, 2024, will be provided to the Council at or before the June 10, 2024 meeting.

1. Call to Order

2. Roll Call

3. Presentations

4. Consent Agenda

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

- A.** Approval of the Minutes of the May 13, 2024, City Council Meeting
- B.** Approval of the Minutes of the May 28, 2024, City Council Meeting
- C.** Approval of Disbursements
- D.** Personnel Actions
- E.** Resolution Approving Application to the Public Facilities Authority for a Drinking Water Revolving Fund Loan for City Project No. 2023-03
- F.** Exempt Charitable Gambling Permit for the Church of St. Patrick
- G.** Approval of Storm Water Facilities Agreement for 5904 Robert Trail
- H.** Approval of Property Access and Indemnity Agreement with BFI Waste Systems of North America
- I.** Approval of Sustainable IGH Award Recommendations
- J.** Adoption of Written Findings of Fact and Reasons for Denial of Rezoning Application

5. Public Hearing

6. Regular Business

7. Public Comment

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

8. Mayor and Council Comments

9. Adjourn

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, May 13, 2024 - 6:00 P.M. - 8150 BARBARA AVENUE

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, May 13, 2024. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members Murphy, T'Kach, Gliva and Scales.

Staff Present: City Administrator Wilson, City Attorney Nason, City Clerk Kiernan, Public Works Director Connolly, City Engineer Merchlewicz, Police Chief Chiodo, Commander Otis, Finance Director Hove, Assistant Finance Director Hosszu, Communications Manager Looze, Parks & Recreation Director Lares, and Associate Planner Botten.

3. PRESENTATIONS:

A. Swearing in of Police Officers and Recognition of New Civilian Police Staff

Police Chief Chiodo introduced two new civilian employees, Jessica, and Sara, both were hired in October 2023 and are the front facing employees people see when coming into the police station. Jessica was previously a 911 dispatcher for Dakota County for eight years. Sara was previously at Alina health for over ten years. The Police Department had three officers complete field training and are now working on their own. April Harrington was hired in August 2023 after completing her associate's degree in law enforcement from Rasmussen College. Lucas Lindale served for four years in the in the U.S. Marine Corp and received his Skills Certificate from Hennepin Tech College. He started at the Moorhead Police Department in March of 2021 and joined Inver Grove Heights Police Department in October 2023. Ryan Boland earned his bachelor's degree in law enforcement from the University of Minnesota, Mankato. He was previously deputy with Dakota County and started with Inver Grove Heights Police Department in January 2024.

Mayor Dietrich administered the Oath of Office for the three officers.

B. Proclamation for National Police Week, May 12 - 18, 2024

Mayor Dietrich read the proclamation for National Police Week.

C. Proclamation for National Public Works Week, May 19 - 25, 2024

Mayor Dietrich read the proclamation for National Public Works Week.

4. CONSENT AGENDA:

A. Approval of Minutes of the April 22, 2024 City Council Meeting

B. Approval of Minutes of the April 22, 2024 City Council Special Meeting

C. Approval of Disbursements, **Resolution 2024-089**

D. Personnel Actions

- E.** Resolution to Join Minnesota Public Works Mutual Aid Pact & Equipment Loan Agreement, **Resolution 2024-090**
- F.** Resolution Authorizing Grant Agreement with MN Dept of Public Safety, **Resolution, 2024-091**
- G.** Approve Memorandum of Understanding with South St. Paul Public School District for Sheltering and Mass Care Facility Utilization at the Veterans Memorial Community Center
- H.** Comprehensive Annual Financial Report for the Year Ended December 31, 2023
- I.** Approval of Storm Water Facilities Maintenance Agreement for 6507 Arctic Court
- J.** Approval of Storm Water Facilities Maintenance Agreement for 6568 Alverno Lane
- K.** Resolution Establishing Parking Restrictions as part of City Project No. 2016-17, **Resolution 2024-092**
- L.** Resolution Amending 2024 Budget for Community Center Operating Fund, **Resolution 2024-093**
- M.** Resolution Revising the 2024 Golf Course CIP and Amending the 2024 Golf Course Budget, **Resolution 2024-094**
- N.** Resolution Amending 2024 Budget for Administration, City Clerk, and Finance Departments, **Resolution 2024-095**
- O.** Resolution Approving a Major Site Plan Review for 10326 South Robert Trail, **Resolution 2024-096**
- P.** Approval of New Massage Therapist License
- Q.** Letter of Support for Private Party Application for a Dakota County RIG Grant

Motion to approve the Consent Agenda Items as presented by T’Kach, second by Scales.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC HEARING:

- A.** Resolution Ordering City Project 2023-09E – Argenta Trail Reconstruction, **Resolution 2024-097**

Public Works Director Connolly presented this item. The action items for this resolution are:

- Public Hearing for City Project No. 2023-09E – Argenta Trail Reconstruction
 - Staff Presentation on Feasibility Report Findings
 - Council Questions
 - Public Hearing
- Consider Resolution to Receive Feasibility Report and Order on Project

This section of Argenta Trail borders the City of Eagan and the project is from Opperman Drive to approximately 500 feet north of TH 149. It is a Municipal State Aid Street for both Eagan and Inver Grove Heights meaning State aid money can be used for construction on the roadway.

The City Council authorized preparation of a feasibility report on June 13, 2022. This is a Joint Powers Agreement with Eagan being the lead agency. They are coordinating roadway improvements with the Dakota County Mendota-Lebanon Hills Regional Greenway Trail construction to reduce costs. Staff has discussed the project with adjacent property owners and construction is proposed for 2025. It is currently a rural road with limited shoulders, ditch drainage and distressed pavement. There are currently no pedestrian or bicycle facilities. There is a bus stop and a mobile home community and there is no place for residents to stand while waiting for a bus.

The Scope of the improvements are:

- Reconstruction and urbanization of the roadway
- Storm sewer improvements
- Utility Extensions
 - Watermain (Eagan will upgrade at their cost)
 - Sanitary Sewer (Inver Grove Heights)
- Dakota County Mendota-Lebanon Hills Greenway Trail Construction
 - West side of Argenta Trail

Argenta Trail Reconstruction Project Costs:

Improvement	Estimated Cost
Street Improvements	\$760,350
Storm Sewer Improvements	\$388,650
Watermain Improvements	\$715,475
Water Service Extensions	\$42,170
Sanitary Sewer Improvements	\$255,195
Dakota County Greenway Trail Improvements	\$525,660
Grand Total	\$2,687,500

Argenta Trail Reconstruction Project Funding Sources:

Funding Source	Amount
Special Assessments - Eagan	\$411,715
Special Assessments - Inver Grove Heights	\$256,447
State Aid Funds - Eagan	\$132,783
State Aid Funds - Inver Grove Heights	\$373,450
Dakota County Funds (Greenway Trail)	\$525,660
Water Utility Fund - Eagan	\$715,475
Water Capital Fund - Inver Grove Heights	\$42,170
Sewer Capital Fund - Inver Grove Heights	\$199,800
Grand Total	\$2,687,500

Special Assessments - Street and Storm

- Special Assessments for surface and stormwater improvements are calculated on a per front foot basis.

- Properties not zoned for single family residential use are assessed for two times the actual frontage.
- Total street and storm sewer costs are split 50/50 with the City of Eagan.
- The City's Assessment policy is to assess 35% of the street and storm sewer cost for full reconstruction projects.
- Total street and storm sewer assessable costs are estimated at **\$201,073**.

Special Assessments - Sanitary Sewer

- Special Assessments for sanitary sewer are determined by individual parcel areas and are based on the trunk assessment rate as defined by City code (Title 3, Section 2-2-3).
 - Total trunk area assessments are estimated at **\$13,653**.
- Lateral Area Assessments are based on the total cost of the sanitary sewer improvement.
 - Total lateral area assessments are estimated at **\$41,742**.

The City performed a Special Benefit Analysis for the properties along the corridor for street and storm assessment values. Final Special Assessments will be determined based on as-built construction costs in the fall of 2025. The payment term for Special Assessments is estimated at 15 years.

The Feasibility Report recommendation is that City Project 2023-09E is feasible, necessary, cost effective and would benefit the properties in the area.

Argenta Trail Reconstruction Project Schedule

Item	Date
Authorize Feasibility Study*	June 13, 2022
Feasibility Kick-Off	July 2022
Receive Special Benefit Analysis	October 2022
Finalize Feasibility Report	March 2024
Public Hearing/Order Improvement (Eagan)	May 7, 2024
Public Hearing/Order Improvement (IGH)*	May 13, 2024
Approve JPA Amendment for Final Design*	June 2024
Final Design	June 2024 - November 2024
Approve Plans/Authorize Ad for Bid*	December 2024
Open Bids	January 2025
Accept Bids/Recommend Contract Award*	February 2025
Begin Construction	April 2025
Final Completion	September 2025
Assessment Hearing*	Fall 2025

* Denotes City Council Action

Public Hearing Format

1. Staff has presented summary of proposed improvements
2. Staff will receive questions from the Council
3. Council will be asked to open the Public Hearing for specified project area
 - Receive Public Input/Documents/Comments

4. Close Hearing
5. Discuss project merits, ask any follow-up questions of staff
6. Council Considers Adopting Resolution
 - Ordering Project for Argenta Trail Reconstruction
 - Authorizing Preparation of Plans and Specs

Council Member T’Kach said it is currently a rural road and she is concerned about the speed. She asked if there is anything the City can do to mitigate speed.

Public Works Director Connolly said the design will include curbs that will create the narrowing of the road. The road will only be 20 feet wide and is currently posted for 45 miles per hour. There is a proposal to raise the road at the intersection of Opperman Drive that would help reduce speed at the north end.

Public Comment:

Matt Qualick – 8842 Argenta Trail – said he replaced his septic system two years ago and asked if he would be required to connect to the sewer system.

Director Connolly said the ordinance has been updated to allow property owners to maintain their current septic system as long as it remains compliant. If the septic system becomes non-compliant the property owners would be required to connect to the city sewer system.

Motion to Close Public Hearing by Gliva, second by Murphy.

Ayes: 5

Nays: 0 Motion carried.

Motion to approve Resolution 2024-097 Accepting Feasibility Report and Ordering improvement for City Project No. 2023-09E Argenta Trail Reconstruction Project by Murphy, second by Scales.

Ayes: 5

Nays: 0 Motion carried.

B. Adoption of Assessment Roll for the 2023 Public Nuisance & Diseased Tree Abatement Program, Resolution 2024-098

Code Compliance Coordinator Tyson Rainey presented this item. This is the second round of assessments for code compliance abatements from 2023. The properties below were provided notices and failed to bring the properties to compliance. They have been billed twice and have failed to pay.

PID	Property Address	Violation Type	Amount
207116105150	4044 71 st St E	Lawn Cut	\$135.00
203650009270	6425 Dawn Way	Lawn Cut	\$135.00
201885105020	8325 Cleadis Ave	Junk Removal	\$199.00
201885105020	8325 Cleadis Ave	Junk Removal	\$199.00
201885105020	8325 Cleadis Ave	Junk Removal	\$135.00

207116103060	6990 Dawn Ave	Lawn Cut	\$135.00
207116103060	6990 Dawn Ave	Tree Removal	\$2,350.00
207115202130	7326 Carmen Ave	Tree Removal	\$2,150.00
203655006111	6535 Dawn Way	Junk Removal	\$334.00
203655006111	6535 Dawn Way	Junk Removal	\$280.00
203655006111	6535 Dawn Way	Lawn Cut	\$177.50
203655005041	3950 65 th St E	Lawn Cut	\$145.00

Motion to Close Public Hearing by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Council Member T’Kach asked if there is a set hourly rate for the amounts assessed.

Coordinator Rainey said a bid is not required to hire a contractor for these services. They hire a reputable licensed and insured contractor.

Motion to approve Resolution 2024-098 Adopting the Assessment Roll for 2023 Public Nuisance & Diseased Tree Abatements by T’Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

6. REGULAR BUSINESS:

A. Rental Housing Licenses

City Administrator Wilson presented rental licenses for 133 units including 115 housing units on Canvas.

Mayor Dietrich asked if the rental licenses for the units on Canvas will all be renewed annually at the same time.

Administrator Wilson said they would.

Motion to approve rental licenses listed in the agenda packet by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

B. Resolutions Awarding Construction Contract, Amending Professional Services Agreement, and Approving Budget for Water Treatment Plant Rehabilitation (City Project 2023-03)

Public Works Director Connolly presented this item. There are three resolutions:

- Award Contract for WTP Rehab
- Amend professional services contract to include construction administration services
- Approve the project budget.

Project Overview

- January 2023: Elevated Radium Levels in IGH Drinking Water
 - City made operational adjustments
 - Adjusted pumping operations, chemical injection, and filter backwash frequency
- April 2023: Awarded Preliminary/Final Design Contract to Stantec
- August 2023: Completed Preliminary Design Report
 - Recommended "Phase 1" improvements - Focus on water treatment items (filter, chemicals, piping, etc.)
 - Council authorized final design
- December 2023: Received PFA/DWRF Loan Qualification
- March 2024: Received MDH Approval; Council authorizes bidding

Improvement Schedule

Action Item	Target Date
Award Design Contract	April 24, 2023
Preliminary Design Report (Draft) Complete	July 10, 2023
Preliminary Design - Progress Update	July 24, 2023
Preliminary Design Report - Presentation and Recommended Adoption by City Council	August 14, 2023
MDH/PFA DWRF Loan Program Notice	December 2023
Final Design Complete	January 2024
MDH Certification (Design/Funding Approval)	January - March 2024
Bidding & Contract Award	May 13, 2024
Construction	June 2024 - May 2025
<i>Relocate Chemical Injection Points</i>	<i>June 2024</i>
<i>Air Exchanger & External Building Elements</i>	<i>Summer 2024</i>
<i>Chemical Mixing Systems</i>	<i>Fall 2024</i>
<i>Filter Media, Valve, & Underdrain Replacement</i>	<i>Oct. 2024 - Mar. 2025</i>
<i>Commissioning & Testing</i>	<i>Spring 2025</i>

Key Noted Deficiencies - Phase 1

- Sand Filter Media
 - Existing sand media has reached the end of its useful life.
 - Install new sand/anthracite media that is better for radium removal
- Wash Troughs & Underdrain Nozzles
 - New, media retaining wash troughs need to be installed to retain the dual media.
 - Underdrain nozzles located beneath media beds; best practice is to replace during a media replacement
- Distribution Box Replacement (Filter 1-4)
 - Existing distribution box is carbon steel, and subject to paint degradation and rust
 - Replace with stainless-steel distribution box (will match Filter 5-8)
- Valve and Actuator Replacement
 - Select replacement of filter and backwash valves

- Replace pneumatic (air) actuators with electric actuators (more reliability and redundancy)
- Chemical Feed System Upgrades
 - New mixing tanks and chemical injection locations
 - Increase contact time and treatment efficiencies
- New Make-Up Air Units and Air Circulation
 - Current high Radon gas concentrations in select areas of the plant.
 - Allows more air circulation and removal of Radon gas.
 - Allows more control of air units.
- New Flow Meters
 - Existing meters are original and failing
 - New technology more accurate and requires less maintenance
 - Key component for new chemical feed systems; plant operations are automated based on flow meter data

The bidding process opened April 23, 2024. The contract was awarded based on the Base Bid Value. MN Mechanical Solutions was the lowest bid at \$3,489,520. There are two Filter Alternates:

- Alternate 1 - IMAR Filter Media w/ compatible backwash nozzles
- Alternate 2 - Greensand with Anthracite Cap with compatible back wash nozzles

The City may choose filter media alternates

- Evaluated based on life cycle cost (15 years)
- Alternate 1 (IMAR has a lower capital cost, but greater chemical use to meet treatment goals
- Alternate 2 (Greensand) has a higher capital cost but lower chemical use to meet treatment goals

Bidder	Capital Cost	Chemical Cost (15 year)	Disposal Cost	15-Year Life Cycle Cost
Alternate 1 -IMAR	\$350,000	\$3,205,429	\$0	\$3,555,429
Alternate 2 - Greensand w/ Anthracite	\$537,800	\$2,883,355	\$17,600	\$3,438,755

Staff recommends alternate 2 for this contract award with a total construction cost of \$4,027,320.

Council Member T’Kach asked if there are any non-proprietary filtration systems.

Director Connolly said there is a third option that Inver Grove Heights currently has today. It is old technology and Staff does not recommend continuing to use this filtration system.

Mayor Dietrich said a resident asked if water softener helps filter out Manganese like it does Radon.

Director Connolly said typically a salt-based home water softening system will help filter Manganese.

Mayor Dietrich asked if the pre-approval for the loan covers any of the bids and any change orders.

Director Connolly said there is a contingency built into account for inflation and contingency costs.

Construction administration provides construction inspection, oversight and ensures the project is constructed in accordance with plans and specifications, and all funding requirements. Staff are proposing to amend the contract with Stantec to include Construction Administration for \$370,700.

Budget Approval

Total Project Costs	
Construction Bid	\$4,027,320
Legal, Engineering, Administrative, Finance (LEAF)	\$564,215
<i>Preliminary & Final Design Engineering (Stantec)</i>	\$127, 730
<i>Construction Administration (Stantec)</i>	\$370,700
<i>Material Testing (Estimated)</i>	\$20,000
<i>Startup Water Treatment Testing</i>	\$15,000
<i>Legal, Admin, Finance, and Contingency (5%)</i>	\$30,785
Construction Contingency (5%)	\$201,366
Total	\$4,792,901

Total Project Funding	
American Rescue Plan Act (ARPA) Fund	\$2,500,000
Drinking Water Revolving Fund (DWRF) Loan	\$2,165,171
Water Capital - Connection Fund (Fund 511)	\$127,730
Total	\$4,792,091

Total Estimated Budget (CIP and 2023/2024 Budgets): **\$5,506,000**

Staff recommends approval of three Resolutions:

- Award Contract to MN Mechanical Solutions
- Amend design contract with Stantec to include construction administration services
- Approve the project budget

Mayor Dietrich said using the ARPA fund is an excellent use of the funds to secure clean drinking water for residents.

Council Member Scales asked if the City was on a Capital Improvement Plan (CIP) that will be brought to the attention of the Council to prevent future issues.

Director Connolly said there is currently a five-year CIP and after the improvement there will be better data and a possible plan for replacement in 2040 which would start to be in the CIP in 2035.

Council Member Murphy asked if City Staff would be onsite supervising the work being done.

Director Connolly said there is a full time water plant operator that will be heavily involved and coordinating with Stantec and the contractors. They are setting up a workstation for the Utility Superintendent to be onsite over the next year and provide a connection to Staff.

Council Member T’Kach asked if the water utility was going to be setting money aside into a fund for when the system needs to be updated again.

Director Connolly said they are attempting to build the Water Fund so there will be funds available in the future.

Motion to approve all 3 resolutions - Resolution 2024-099 Awarding Contract to MN Mechanical Solutions for City Project No. 2023-03; Resolution 2024-100 Amending the Professional Services Agreement with Stantec to Include Construction Administration Services for City Project No. 2023-03 - Water Treatment Plant Rehabilitation Improvements; and to approve Resolution 2024-101 approving the Budget for the City Project No. 2023-03 by Murphy, second by T’Kach.

Ayes: 5

Nays: 0 Motion carried.

C. Variance to Allow a Parking Pad to Encroach onto Setbacks at 4020 75th Street E

Associate Planner Botten presented this item. The property is located at Dawn Ave and 75th Street and it is zoned B2 for Neighborhood Business. There are single family homes to the north, east and south and multi-family homes to the west. It has historically been a barbershop and offices. The City Code requires a ten-foot setback when abutting residential property and the current property has a parking slab approximately three feet from the rear and side property lines. The property is 11,946 square feet in size and the existing building and parking lot are legal non-conforming because they were built prior to 1964. The property owner purchased the property as two parcels and consolidated them into one parcel.

Recommendations:

- Staff recommends approval of the side/east setback variance as the slab is in-line with the existing legal non-conforming structure.
- Staff recommends denial of the rear/south setback variance request based on the fact that denying the variance does not preclude the owner from reasonable use of the property and approval could set a precedent for other parking encroachments.
- **Planning Commission:** At the April 16, 2024 public hearing, the applicant was present, and no neighbors testified at the hearing.
- The Commission recommended approval of the variance for the side yard encroachment based on the fact the side setback was established with the construction of the building.
- The commission recommended denial of the rear setback variance due to the lack of practical difficulty.

Mayor Dietrich asked what would be required for an approval of the rear setback.

Associate Planner Botten said it would be a practical difficulty Council would have to come up with. If it is denied there is a condition that states, the owner would need to be in compliance and remove the part that is encroaching by the end of July.

Mayor Dietrich said she had not received any correspondence from neighbors and asked if Staff had.

Associate Planner Botten said Staff has not received any correspondence and the property owner is not there but has been receptive and attended the other meetings.

Council Member T’Kach asked how much concrete would have to be removed.

Associate Planner Botten said approximately seven feet of cement.

Council Member Scales said it was built prior to the owner verifying what was within City Code and the owner realizes it. Scales supports denying the request for variance on the rear and approving the variance for the side.

Motion to approve Resolution 2024-102 Side setback and a Denial Resolution for 2024-103 for rear setback - for a variance to allow off street parking abutting residential zoning to encroach into the side setback by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

D. 1st Reading of Ordinance Amending City Code Title 1, Chapters 2 and 5, Related to City Council Procedures

Administrator Wilson presented this item. The intent of the proposed ordinance is to make current processes related to City Council meetings and the language of the City Code consistent with one another. It also reduces excess, self-imposed requirements, speaks in plain English as much as possible and aligns with the policy to mean what we say and say what we mean.

City Code 1-2-3: Procedures

- Ordinances, Resolutions, Petitions & Communications
 - Removes the requirement that they be “read in full”
- 2nd & 3rd Reading of Ordinances
 - Change to two subsequent meetings: rather than the following two meetings
 - Change to a 4/5th vote to suspend the rules rather than unanimous
- Effective Date of Ordinances
 - Makes ordinances effective upon publication, rather than five days after publication - unless otherwise specified in the Council action

1-5-3: Order of Business

- Adds “Approval of the Agenda” at the beginning of the agenda
- Relocates “Public Comment” to match current practice

- Removes statement that “all public hearings shall be held at the time specified in the notice of hearing”

1-5-4: Agenda

- Requires that agendas be finished by noon on Thursday (*staff will continue the current practice of publishing at close of business on Wednesday as the norm*)

Approval of the Agenda

The meeting agenda shall be approved by majority vote.

Once the agenda is approved:

- The order of agenda items may be amended, or items may be removed from the agenda by a vote of 2/3rds of the members present at the meeting.
- No additional item(s) of business may be considered or added to the agenda, except upon unanimous vote of the Council members present at the meeting.

1-5-6: Voting Procedure

Except where a roll call vote is required by law or requested by the Mayor or any member of the Council, all votes shall be voice votes. (Change from all votes being roll call votes.)

A majority vote of those members of the Council present shall be required for the passage of any motion or approval of any resolution or ordinance, except as otherwise provided by state statute or provisions of the City Code. (Change from majority of all members of Council to a majority of Council members present.)

1-5-9: Suspension, Repeal or Amendment of Rules

- These rules, or any of them, may be temporarily suspended by a four-fifth (4/5) vote of the Council members present at the meeting where a motion to suspend the rules is made.
- These rules shall not be repealed or amended except by a majority vote of the whole council after notice has been given at some preceding council meeting.

Council Member Scales said the first reading aligns with what was discussed at the previous meeting and he appreciates the work Staff has done.

Council Member Murphy asked if virtual attendance was considered present.

Administrator Wilson said that virtual attendance was considered present.

Council Member T’Kach how a Council Member would request a roll call vote.

Administrator Wilson said any Council Member wanting a roll call vote should make it known at the time of the motion. The current procedure is to do a roll call vote for every vote and Council currently does a voice vote for procedural aspects such as closing a public hearing and adjournment.

Motion to approve First Reading of Ordinance Amending City Code Title 1, Chapters 2 and 5, related to City Council Procedures by Gliva, second by Scales.

Ayes: 5

Nays: 0 Motion carried.

E. Authorization to submit COPS Grant Application for Police Department Staffing

Chief Chiodo presented this item. One of the Strategic Plan's Guiding Principles is a Safe Environment with the action plan being:

- Work towards the lowest crime rate in Dakota county (2022 & 2023 recipient of JAG/BYRNE Grant)
- Work towards a 90% satisfaction rate of feeling safe (2024 Safety Survey at 70%)
- Annually analyze staffing levels based on changing needs of the community
- Adjust as needed to sustain and improve effective and efficient service levels for response and preparedness

Calls for service have increased from 30,400 calls in 2021 compared to 32,000 calls in 2023. Arrests have also increased from 544 arrests in 2021 to 624 arrests in 2023. The top three concerns from the Safety Survey are narcotics, traffic safety and domestic violence, assault, and youth delinquency.

Staffing Needs:

- Strategic Response Group
- School Resource Officer
- Patrol Officers
- Task Force Officer
- Civilian Crime Analyst
- Second Apprehension K9

COPS Grant Funding Available:

- Grant will pay \$125,000 over three years for one officer
 - Approximately 41,600/Year
- Grant will pay \$375,000 over three years for three officers
 - \$125,000/Year

Officer Cost after Grant Funding:

- Estimated cost of a new Officer salary w/fringe
 - \$134,400/Year
 - \$92,734 cost for one Officer with grant
- Estimated Cost of three new Officers salary w/fringe
 - \$403,200/Year
 - \$278,200 Cost for three Officers with Grant

The grant provides agencies with an additional three years to finalize new hires. The intent is to finalize all hires in 2025 but, if necessary, they have until 2028 to fill all three positions. There are options for funding the additional wage and benefit cost including using some of

the \$1.22 million in one-time tax dollars received from the state, use of some of the opioid settlement dollars and/or inclusion of some costs in the tax levy for 2025 and beyond. They currently receive the DWI grant funding an officer and will apply for it again at the end of the fiscal grant period. Funding for three officers would be ideal. There is a need for a second SRO in the schools and the schools do pay a large portion of the salary for the SRO.

Mayor Dietrich asked what percentage of the SRO's salary the school currently pays and if they would be willing to take on the remaining cost after the grant.

Chief Chiodo said the school currently pays approximately 80% of the salary/fringe for the officer. They also pay \$1,800 per year paid monthly to cover the cost of fuel for the squad car usage and an additional \$1,500 per year for a computer that can access the police database. Comparatively Lakeville is the closest city based on what the school gives compared to Inver Grove Heights and has three SROs and the school pays for 70% of the salary, vehicle, and benefits. Dakota County Sheriff's Office has four SROs between Apple Valley, Rosemount, and Randolph and they receive approximately 75% of their salary and cost of the squad car. Apple Valley has three SROs, and they receive 40% of the compensation from the schools.

There was a levy last fall that did not pass. A survey has been done to find out why it did not pass, and they are working on joint messaging with the school on what an SRO does. Safety was the number one concern of parents.

Mayor Dietrich said the three year hiring window allows them to hire the best officers for the department. She asked if the police department would write the grant request in house.

Chief Chiodo said they do not have a grant writer so they will be writing it themselves. She has spoken with Angie Craig's office and there are people there that are willing to review the grant at no cost. They wrote it themselves last year and they did not get the grant.

Council Member Scales said he liked the idea of three officers.

Council Member Murphy said he likes the option of the grant over a tax levy. He asked if there is guidance for how many officers per 1,000 residents is recommended.

Chief Chiodo said the guidance is usually four to every 1,000 residents. Currently Inver Grove is at approximately 2.4 per 1,000 residents.

Council Member Gliva said having an SRO in the middle school is overdue after hearing from the students about what is happening in schools currently. The Opioid Funds should be applied towards programs like D.A.R.E in the middle school. She supports the grant request.

Chief Chiodo said they were meeting with the superintendent and the SRO had to leave the meeting due to a fight at the middle school and the SRO is very busy covering all of the schools.

Council Member T'Kach asked if the City received the COPS Grant would there be a way to leverage it to get an additional grant.

Chief Chiodo said they can only get one grant and grants that pay more of an officer's salary are very specific and generally targeted towards larger cities.

Council Member T’Kach asked if they received the grant what staffing needs would they look to fill.

Chief Chiodo said it would be a discussion for the department to see where the biggest need is.

Motion to approve Authorization to submit COPS Grant Application for Police Department Staff by Scales, second by T’Kach.

Ayes: 5

Nays: 0 Motion carried.

7. PUBLIC COMMENT: none

8. MAYOR AND COUNCIL COMMENTS:

Council Member Murphy asked Staff if there was an update from the CDA on Housing.

Administrator Wilson said they will get information to them prior to the June Work Session since they will be attending the meeting.

Council Member T’Kach asked what the next steps would be if Council wanted to proceed with a ban on flavored tobacco.

Administrator Wilson said if Council would like an ordinance proposal Staff can start preparing one with direction from Council.

Council Member T’Kach said she would like to see the Council move forward on an ordinance after hearing the presentation and the information from Chief Chiodo regarding what they are seeing in middle schools.

Council Member Gliva asked for clarification on what the ordinance would entail.

Council Member T’Kach said an ordinance to inhibit the sale of flavored tobacco but it could be customized for the City.

Council Member Murphy said it is a good idea but there is a lot of work to do before an ordinance can be made. It may have unintended consequences.

Council Member Gliva said they are still waiting for direction on cannabis.

Administrator Wilson said they are waiting for a model ordinance from the State to use as a basis for an ordinance in Inver Grove Heights.

Council Member T’Kach asked if it would be possible to have a presentation from a city that has gone through the process of banning the sales of flavored tobacco and what challenges they had.

Administrator Wilson said Mendota Heights restricts the sale of flavored tobacco. Staff can try to get a copy of their ordinance to share with Council.

Mayor Dietrich asked if Staff could find out if there is any discussion at the state level from their lobbyist and get information from Mendota Heights on their ordinance.

Mayor Dietrich reminded the public of the Police Open House at 8150 Barbara Ave on Wednesday, May 15 from 4 – 7 p.m.

9. ADJOURN:

Motion to adjourn the meeting at 8:03 pm. By Scales, second by Gliva.

Ayes: 5

Nays: 0

Minutes prepared by Recording Secretary Sara Lyons

INVER GROVE HEIGHTS CITY COUNCIL MEETING
TUESDAY, May 28, 2024 - 6:00 P.M. - 8150 BARBARA AVENUE

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Tuesday, May 28, 2024. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members: Murphy, T’Kach, Gliva and Scales

Staff Present: City Administrator Wilson, City Attorney Nason, City Clerk Kiernan, Public Works Director Connolly, City Engineer Merchlewicz, Assistant City Engineer Dodge, Commander Otis, Fire Chief Thill, Deputy Fire Chief Bergum, Human Resources Manager Shefchik, Communications Manager Looze, Parks & Recreation Director Lares, and Associate Planner Botten

3. PRESENTATIONS:

- A.** Proclamation Recognizing DARTS for 50 years of Service to Older Adults in Our Community

Mayor Dietrich read the Proclamation recognizing DARTS for 50 years of service.

- B.** National Volunteer Fire Council Junior Firefighter Program of the Year Award

Mayor Dietrich congratulated the Inver Grove Heights Fire Department for receiving the National Volunteer Fire Council’s Junior Firefighter Program of the Year Award. This is an award honors a Junior Firefighter Program or Explorer Post that demonstrates significant community impact, innovation, and creativity. Deputy Chief Bergum, Lieutenant Bernardy and Simley High School principal Sakala were important in renewing the Fire Department’s Fire Explorer program after it shut down during Covid. They also started a new Cadet Program. The Explorer Program is for grades 9-12 and provides an opportunity for students to find out what it is like to be a fire fighter. The Cadet program is for students in grades 11-12 and gives actual career fire training and certification to allow them to move into a paid position after graduating high school.

4. CONSENT AGENDA:

- A.** Approval of Minutes of the May 6, 2024, City Council Work Session
- B.** Approval of Minutes of the May 6, 2024, City Council Special Meeting
- C.** Approval of Disbursements
- D.** Personnel Actions
- E.** Resolution Related to Parking Restrictions as part of City Project No. 2023-09E.
- F.** Resolutions Awarding Construction Contract and Approving Budget for ADA Pedestrian Ramp Improvements
- G.** Resolution Adopting 2024 Tree Replacement Plan
- H.** Resolution Electing to Confirm Statutory Tort Limits for Liability Insurance Purposes
- I.** Resolution Authorizing Application for a State of MN 2024-2026 ARMER Equipment Grant

- J.** Approval of Contract with Southeast Towing, Inc.
- K.** Authorization to Enter into 2024 Labor Agreement with IUOE, Local No. 49
- L.** Adoption of Council Policy on Proclamations & Resolutions

Motion to approve consent agenda items 4A - 4L by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC HEARING:

- A.** Public Hearings and Resolutions Ordering Projects 2025 PMI Management Initiative (2025-09D, 2025-09E & 2025-09F)

Assistant City Engineer Dodge presented the 2025 Street Rehabilitation Projects.

- Barbara Avenue and 46th Street Area - 2025-09D
- 50th Street Area (Babcock Trail to TH 3) - 2025-09E
- 102nd Street and Akron Avenue Area - 2025-09F

Project Background 2025 PMI:

- Initiated by City Council through the Pavement Management Initiative
- Council ordered feasibility reports on November 13, 2023
- Council Scheduled Improvement Hearing on April 22, 2024
- Staff hosted open house meeting on April 11, 2024, for 09D and May 14th, 2024 for all three projects:
 - Draft Feasibility Report
 - Project Boards
 - Preliminary Assessment Roll
 - Receive Feedback
- Past Maintenance
 - Crack sealing, chipseal and patching.

Project Summary 2025 PMI:

Barbara Avenue and 46th Street Area

- Reconstruction 47th Street and north
 - Replace street, storm, sewer, water, and services.
 - Water quality manholes
- FDR south of 47th Street with storm replacement
 - Utility adjustments and spot curb replacement
- Groveland Park (Parks & Rec)

50th Street Area

- Full Depth Reclamation (FDR)
- Utility adjustments and sewer CIPP Lining
- Storm Sewer Spot curb replacement

102nd Avenue and Akron Avenue Area

- Mill & Overlay (Majority of roads)
- Full Depth Reclamation (3 cul-de-sacs)
- Storm improvements and easements
- Street, ditch, and culvert corrections as needed

2025 Pavement Management Initiative - Costs per Project:

Project	Assessable Improvements		Non-Assessable Improvements		Parks	Total Costs
	Street	Storm Sewer	Sanitary Sewer	Watermain		
2025-09D Barbara Ave & 46th St Area	4,236,636	1,450,859	1,470,631	2,274,554	70,364	\$9,503,041
2025-09E 50th St Area (Babcock to TH3)	1,957,972	407,856	93,491	41,219		\$2,500,538
2025-09F 102nd St & Akron Ave Area	2,562,151	420,823	53,433.60			\$2,982,974
Total	8,756,759	2,279,538	1,564,122	2,315,723	70,361	\$14,986,553

Assessable improvements are street and storm sewer improvements paid for in part by benefitting property owners.

Non-assessable improvements are sanitary sewer and water main improvements paid in full through City utility funds.

There are some non-assessed easement areas for project 2025-09F.

2025 Pavement Management Initiative Funding Sources:

Project	Funding Sources					
	PMP Local Streets Fund	PMP Parks Fund	Storm Water Capital Fund	Sewer Capital Fund	Water Capital Fund	Special Assessments
2025-09D Barbara Ave & 46th St Area	2,709,596	70,361	970,354	1,470,631	2,274,553	2,007,546
2025-09E 50th St Area	881,087		183,535	32,384	41,219	1,301,205

(Babcock to TH3)						
2025-09F 102nd St & Akron Ave Area	631,767		195,898			2,155,309
Totals	\$4,222,450	\$70,361	\$1,349,787	\$1,564,122	\$2,315,773	\$5,464,060

- \$14,986,553 Total 2025 PMI Costs/Funding
- Special Assessments paid by benefitting property owners per MN State Statute 429
- Remainder of assessable project costs after special assessments are paid through Pavement Management and Storm Water Capital funds.

2025 Pavement Management Initiative Project Schedule:

Feasibility Open House - Public Meeting	May 14, 2024
City Council Hold Public Hearing during a City Council Meeting	May 28, 2024
Final Design	July 2024 - January 2025
Council Votes to Approve Plans and Project Specifications	January 27, 2025
Bid Opening	February 26, 2025
Council Receives Bids and Authorizes Construction	March 10, 2025
Construction Open House - Public Meeting	September 24, 2025
Construction	May - October 2025
Council Schedules Assessment Hearing	September 8, 2025
Assessment Hearing Open House - Public Meeting	September 24, 2025
City Council Holds Assessment Hearing during a City Council Meeting	October 13, 2025

Assessment Policy Overview:

Street/Storm Assessment Rates:

Project Type	Assessment Percentage
New Improvements	100%
Mill & Overlay	80%
Partial Reconstruction/FDR	55%
Reconstruction	35%
Crack Seals/Seal Coats/Patching	N/A

Assessment Terms:

Assessment Amount	Term (Years)
< \$1,000	1
< \$5,000	5
< \$10,000	10
\$10,000 or >	15

The Pavement Management Citizen Task Force provided the overall goal that was presented to the Council.

- Focus on improving entire pavement management system
- Extend the life of the pavement using cost-effective methods
- Less focus on delivering premium individual projects
- Align infrastructure needs with pavement rehabilitation
- Asset management incorporated into pavement rehabilitation
- Traffic levels and road condition secondary to above items
- Remove the politics out of the Pavement Management Initiative

Funding Sources:

- Pavement Management - Local Street Fund (Fund 440)
- Water Capital Fund (Fund 511)
- Sewer Capital Fund (Fund 521)
- Storm Water Capital Fund (Fund 531)
- Special Assessments
- Municipal State Aid Funds

The Feasibility Report recommendation is that City Projects No. 2025-09 D, E, and F are feasible, necessary, cost effective and would benefit the properties in the project area. The action requested is for Council to consider adopting the Resolution and accept the Feasibility Report.

Council Member Scales asked if there is a general time frame once a street is identified as needing a mill and overlay that a reconstruction is needed.

Assistant Engineer Dodge said the Pavement Management Program and Capital Improvement Program are based off of asset management and is a view of all assets, pavement, sanitary sewer, watermain and curbs. A reconstruction is done when all of the assets have met their lifespan. It is typically 20 to 25 years before a reconstruction is needed.

Council Member T'Kach asked if the 25-year time frame was for mill and overlay or complete reconstruction.

Assistant Engineer Dodge said any rehabilitation project would need to have another rehabilitation project in 25 years.

Council Member T'Kach asked for elaboration on Minnesota State Statute 429.

Assistant Engineer Dodge said MN State Statute 429 requires a feasibility report that says the project is feasible and necessary. There does need to be a public hearing and take public comment. Notices have to be published in the paper and provided to the residents. There have also been open houses prior to the Council meeting. The project bids have to be done in a public way and an assessment hearing will need to be done. An assessment hearing allows property owners to object and appeal the assessment.

Motion to accept four emails into record by Gliva, second by Murphy.

Ayes: 5

Nays: 0

Council Member T’Kach asked if the email correspondence was in favor of the projects or opposed to the projects.

Clerk Kiernan said one email was in favor of project 2025-09D (Barbara Avenue) and three comments were received against 2025-09F (Akron Avenue).

Email Correspondence:

Rebekah Elling - 4529 Bacon Ave - 2025-09D - presented support.

Linda & John Wendt - Akron Ave - 2025-09F - presented opposition.

Jim & Jeanne Linnett - 10704 Akron Ave - 2025-09F - presented opposition.

Nathan Holt - 1155 105th St W - 2025-09F - presented opposition.

Motion to approve Resolution 2024-111 Accepting Feasibility Report for 2025 Pavement Management Initiative Projects 2025-09D, 2025-09E, & 2025-09F by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Assistant Engineer Dodge presented the street rehabilitation project for Barbara Avenue and 46th Street Area - 2025-09D.

Background Reconstruction area:

- Streets
 - Clay and silty soils that are caustic and frost susceptible.
 - Proposed Full Street reconstruction with 2’ sand subbase
- Watermain
 - 1950’s 6” cast CIP with history of watermain breaks
 - Service locations inconsistent, some up in yards
 - Handed over from SSP
 - Proposed new 8” DIP, hydrants, gate valves and services
- Sanitary Sewer
 - 1950’s and 60’s 8” clay VCP
 - Known inflow, infiltration, root intrusion and poor condition
 - Sewer service pipes have known root issues
 - Proposed new 8” PVC, manholes and services
 - Review in design and can apply for grant eligibility with MCES
- Storm Sewer
 - 1980’s RCP storm sewer inadequate for drainage areas
 - New storm sewer in streets following current engineering guidelines
 - Add water quality manholes near street before storm sewer leaves ROW

- Undeveloped Property Concerns (north of project)
 - Past tree clearing and grading operations by property owner
 - Residents concerned about future development and traffic
- Noise Wall
 - Staff submitted noise wall applications to MnDOT in 2019 and 2020
 - Council past resolution 2020-175 in 2020 supporting and funding project
 - March of 2021 the City was notified Barbara Ave Area was selected for 2026 Noise Barrier Construction project
 - Council/MnDOT have dedicated funding for the project
 - MnDOT is the lead agency and in the design stage. Project is scheduled to be bid and construct in 2026
- Street Lighting
 - There is existing street lighting on the project with overhead wiring and newly replaced LED streetlamps by Xcel
 - Any new street lighting requests would need to be by petition from the neighborhood in which installation costs are 100% assessed to benefiting properties. An updated street light rate would go on their utility bills

Some streets in the project area need full reconstruction and others need a full depth reclamation.

Project Cost & Funding Sources for Barbara Avenue and 46th Street Area 2025-09D Full Reconstruction:

	Assessment (35%)	City Portion	Total Assessment + City Portion	City Funding Source
Street Improvements	1,321,296	2,498,626	3,819,922	Pavement Management - Local Streets (Fund 440)
Surface Improvements - Groveland Park	-	70,361	70,361	Pavement Management - Parks (Fund 440)
Storm Improvements	297,631	792,710	1,090,341	Stormwater Capital (Fund 531)
Sanitary Improvements	-	1,415,641	1,415,641	Sewer Capital (Fund 511)
Watermain Improvements	-	2,270,118	2,270,118	Water Capital (Fund 511)
Total	\$1,618,927	\$7,047,456	\$8,666,383	

There are 103 single-family lots assessed on a per parcel basis. The preliminary assessment for the single-family lots is \$13,262.51.

Background FDR (Full Depth Reclamation) Area

- Streets
 - Low PCIs with existing Grave section - FDR
- Watermain

- 1980's 8" DIP - Good condition
 - Watermain adjustments
- Sanitary Sewer
 - 1980's 8" clay VCP - Good to Fair condition
- Storm Sewer
 - 1980's RCP storm sewer - Good to Fair condition
 - Replace some structures in curb
 - Add water quality manholes and reroute to City Pond
 - Some storm should be reviewed again in 25+ years (hairline cracks)
- Southview Townhomes
 - Private ownership of streets, storm, sewer, and water within development

Project Cost & Funding Sources for Barbara Avenue and 46th Street Area 2025-09D Full Depth Reclamation (Partial Reconstruction)

	Assessment (55%)	City Portion	Total Assessment + City Portion	City Funding Source
Street Improvements	205,744	210,970	416,714	Pavement Management Local Streets (Fund 440)
Storm Improvements	182,875	177,644	360,519	Stormwater Capital (Fund 531)
Sanitary Improvements	0	54,990	54,990	Sewer Capital (Fund 521)
Watermain Improvements	0	4,435	4,435	Water Capital (Fund 511)
Total	\$388,619	\$448,039	\$836,658	

Preliminary Assessment	Feasibility Amount	# Parcels/Units
Single Family Residential	\$10,255.44	16
Cedarwoods of Southview Condos	\$2,012.16	30
Southview Townhomes	\$2,022.81	39

Council Member Scales asked if the area of 46th Street and Audrey Ave was being squared off.

Assistant Engineer Dodge said the feasibility report says the intersection needs to be reviewed and will be reviewed during the design phase.

Council Member Scales asked if Council and Residents will be able to have input on the intersection.

Assistant Engineer Dodge said they have comments from the residents and Staff will work with the Traffic Engineer to propose the appropriate traffic intersection.

Public Comments:

Joey Wiley - 1827 46th St. E - is concerned that the intersection changes are not included in the assessed amount and there may be additional assessments at a later time. He said there is an undeveloped area that is not being assessed and is concerned there will be development in the next few years in the area that will benefit from the reconstruction without paying any assessments.

Bernie Swafford - 4645 Barbado Court - said she was concerned about traffic if the intersection at 46th Street and Audrey Avenue was closed off. She said the city should pay for a streetlight in the area near Barbato Court for the safety of the residents.

Tina Hoffman - 1801 46th St. E - presented opposition and said streetlights should be installed and not assessed to the property owners as it is a safety issue.

Motion to Close Public Hearing by T’Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Assistant Engineer Dodge said if a development is proposed for the unused parcel the development would have to go through public hearings and plotting and the Council would need to make decisions on the development at that time.

Council Member T’Kach asked if one owner owned all of the vacant parcels.

Assistant Engineer Dodge said it was one entity that owned all of the parcels. The city has not received any plans for development.

Public Works Director Connolly said any development that is planned will be subject to fees for platting and building fees. These fees pay for the majority of infrastructure. Developers that build roads within their development are 100% responsible for those costs and are not typically responsible for paying for roads outside of their development. The parcels do not have access to the road improvements.

Council Member T’Kach asked what the current zoning for the undeveloped parcels is.

Public Works Director Connolly said the Inver Grove Heights portion is currently zoned for single family housing and future land use is guided for single family residential.

Assistant Engineer Dodge said the intersection at 46th Street and Audrey Ave is a large paved triangular section and intersection improvement is included in the feasibility report. This is included in the assessment cost. A traffic study will be done, and the Traffic Engineer will provide direction.

Public Works Director Connolly said there is a contingency in the feasibility report that would cover cost. The street is currently a Y shape, and the improvement would be to square the intersection to clear up the intersecting street and the through street. They will work with the property owners that will be affected by the intersection redesign. It is likely there will only be one option proposed to move forward.

Assistant Engineer Dodge said the roads have had maintenance done over the years but once the roads reach a certain level of disrepair only patching is done until a reconstruction can be done.

Mayor Dietrich said the roads have received maintenance, but it has not been any maintenance that is assessable.

Mayor Dietrich asked if the previous patchwork that had been done, and the snowplows contributed to the road's disrepair.

Assistant Engineer Dodge said patches will pop out on their own due to the below zero temperatures. The maintenance staff has been patching 40% of the roads in Inver Grove Heights. The assets on this road are past their lifespan.

Mayor Dietrich asked if there was a policy for streetlights.

Assistant Engineer Dodge said there are several streetlights north of 47th Street. They have been updated to new LED standards. The City does not have a policy to add streetlights for safety purposes. If the neighborhoods feel there is a safety issue, they need to create a petition and if the Council approves, the neighborhoods would be assessed the entire cost and additional utilities.

Mayor Dietrich said they have a responsive Streets Superintendent and if there are concerns about plowing residents should reach out to him or anyone at Public Works.

Council Member Murphy said people do exit Mendota Road onto Audrey and down 46th St to avoid the stoplight and asked if the traffic expert would look at where the traffic is coming from.

Assistant Engineer Dodge said the traffic study would be done during high traffic times to identify the traffic volume.

Council Member T'Kach asked if the projected costs were the maximum cost but could potentially be lower.

Assistant Engineer Dodge said they are at the feasibility stage and the costs are estimates with contingencies. After the design stage and bidding process they will have the actual amounts. The contingencies in the feasibility report have typically covered any additional costs.

Mayor Dietrich asked when they anticipated the bids to be completed.

Assistant Engineer Dodge said the bid will be in January and February and it will be brought to the Council in March or April.

Motion to approve Resolution 2024-112 Ordering Improvement and Authorizing preparations of plans and specifications for City Project 2025-09D - Barbara Avenue and 46th Street Area by T'Kach, second by Murphy.

Ayes: 5

Nays: 0 Motion carried.

Assistant Engineer Dodge presented the street rehabilitation project for 50th Street Area (Babcock Trail to TH 3) - 2025-09E. This includes Ashley Lane.

50th Street and Ashley Lane Background:

- Streets
 - Low PCI's, below 30 and in need of repair
- Watermain
 - 1986 16" DIP - Good condition
 - Watermain adjustments
- Sanitary Sewer
 - 1986 8" clay VCP - Good condition
 - CIPP Lining on section
- Storm Sewer
 - 1986 RCP storm sewer - Good to Fair condition
 - Review storm sewer from Ashley Lane to 50th Street in design
 - Some storm should be reviewed again in 25+ years (hairline cracks)
- Southview Gables Apartments
 - Private ownership of sewer and water within development

Reasoning for Assessment by Area Method:

- No single-family parcels so "per lot" is not necessary
- Front footage, lot shapes and lot sizes vary greatly; therefor the adjusted front foot method was ruled out
- Wide variety of zoning classifications
- Access varies with indirect access parcels
- Credit for existing drainage ponds and easement works best with Area Method

Project Cost & Funding Sources for 50th Street Area - 2025-09E Full Depth Reclamation (Partial Reconstruction):

	Assessment	City Portion	Total Assessment + City Portion	City Funding Source
Street Improvements	1,076,885	872,838	1,957,972	Pavement Management Local Streets (Fund 440)
Storm Sewer Improvements	224,321	183,535	407,856	Stormwater Capital (Fund 531)
Sanitary Improvements	0	93,491	93,491	Sewer Capital (Fund 521)
Watermain Improvements	0	41,219	41,219	Water Capital (Fund 511)
Total	\$1,301,206	\$1,199,332	\$2,500,538	

The assessed area consists of three Public Institutional, ten Industrial, nine Business and two Planned Unit Development Apartment lots. The preliminary assessment rate per acre is \$15,856.75.

Public Comments: none

Motion to Close Public Hearing by Murphy, second by Scales.

Ayes: 5

Nays: 0 Motion carried.

Mayor Dietrich asked who the resident should contact regarding streetlights, safety, and traffic.

Assistant Engineer Dodge recommended contacting the City Engineer.

Motion to approve Resolution 2024-113 Ordering Improvement and Authorizing preparation of plans and specifications for City Project 2025-09E - 50th Street Area (Hwy 3 to Babcock Trail) by Gliva, second by Scales.

Ayes: 5

Nays: 0 Motion carried.

Assistant Engineer Dodge presented the street rehabilitation project for 102nd Street and Akron Avenue Area - 2025-09F.

Background 102nd and Akron Area:

- Streets
 - Constructed at different times on existing subgrade (1970's to 2001)
 - 3 Crack Seals and Seal Coats in several locations
 - Recent seal coat is hiding pavement distress
 - Mill and Overlay is best suited to extend the life of the pavement
 - The approach follows Pavement Citizen Tasks Force guidance
- Assessments
 - Assessment amounts are proportional to the Estate lots' large front frontages
- Storm Sewer Improvements
 - Few localized drainage issues identified
 - Options provided in Feasibility and finalized through design

Project Cost & Funding Sources for 102nd Street and Akron Avenue Area - 2025-09F Mill and Overlay (M&O):

	Assessment (80%)	City Portion	Total Assessment + City Portion	City Funding Source
Street Improvements	1,667,843	416,961	2,084,804	Pavement Management - Local Streets (Fund 440)

Storm Sewer Improvements	211,588	184,986	396,574	Stormwater Capital (Fund 531)
Sanitary Improvements	0	0	0	Sewer Capital (Fund 521)
Watermain Improvements	0	0	0	Water Capital (Fund 511)
Total	\$1,879,431	\$601,947	\$2,481,378	

The preliminary assessment is \$19,936.66. There are 92 single-family lots assessed uniformly per parcel.

Project Cost & Funding Sources for 102nd Street and Akron Avenue Area 2025-09F Partial Reconstruction (FDR):

	Assessment (55%)	City Portion	Total Assessment + City Portion	City Funding Source
Street Improvements	262,541	214,806	477,347	Pavement Management - Local Streets (Fund 440)
Storm Sewer Improvements	13,337	10,912	24,249	Stormwater Capital (Fund 531)
Sanitary Improvements	0	0	0	Sewer Capital (Fund 521)
Watermain Improvements	0	0	0	Water Capital (Fund 511)
Total	\$275,878	\$225,718	\$501,596	

The preliminary assessment for the 17 single family lots in this area is \$17,242.36.

Public Comments:

Mark Shadegg - 10625 Akron Ave - presented opposition and asked if the overlay is two inches after it is compacted or two inches before being compacted.

John Wendt - 1111 105th Street E - presented opposition and sent an email to Council.

Richard Mills - 1005 105th Street E - presented opposition

Robert Denhartog - 10442 Amy Ct - presented opposition and asked if there were any changes to the width of the road and if there were any grants available.

Deanne Leeder - 10422 Amy Ct - presented opposition and asked if a copy of the engineer's report was available. She asked if the city had considered collective garbage collection to limit large trucks on the road.

Tim Miller - 10093 Adam Ave - presented opposition and asked if the special benefit calculation would apply.

Patricia Parks - 10422 Amy Ct - presented opposition and asked how the percentage to be assessed is determined. She said there is an area owned by the State that is also along Akron Avenue and asked if they would be assessed.

John Tschohl - 1184 105th Street E - presented opposition and asked if they continue to spray and overlay what the cost would be to the homeowners.

Charles Anderson - 10399 Amy Ct - presented opposition and asked if the project could be deferred to a later time.

Julie Hauk - 1380 102nd Street E - presented opposition.

Mike Bruestle - 1175 102nd Street - presented the opposition and asked why the costs are so high and why it needs to be done now.

Eric Gullickson - 1187 105th St E - presented opposition and said the project could be deferred.

Robert Cummings - 9903 Adam Ave - presented opposition.

Becky Hopke - 1355 102nd Street W - presented opposition.

Derek Bongard - 10130 Adam Ave - presented opposition and asked the age difference between Akron Ave and Adam Ave.

Brad Hopke - 1355 102nd St E - presented opposition.

Wayne Kaul - 1015 105th St E - presented opposition and asked if their property taxes would increase. He asked if he sold his property if the assessment would be transferred to the new owner.

Tim Johnson - 1025 105th St E - presented opposition.

Phillip Hauk - 1380 102nd St E - presented opposition and asked why the city does not have a plan to pay for the streets.

Paul Wendlandt III - 1190 102nd St E - presented opposition and would like clarification on where the core samples are taken and what they mean.

Don Adamek - 10690 Akron Ave - presented opposition and is concerned because the assessments are not tax deductible.

Lynn Johnson - 1095 102nd St E - presented opposition.

Tony Prichard - 10995 Akron Ave - presented opposition.

Andrea Claussen - 1010 102nd St E - presented opposition.

Motion to Close Public Hearing by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Mayor Dietrich asked Assistant Engineer Dodge to provide information regarding why this project was chosen now.

Assistant Engineer Dodge said the last improvements made to the roads in this area were in 2001. It was part of the five-year CIP. The Citizen Task Force recommended the percentage of 80% for a Mill and Overlay versus the 55% for a Full Depth Reclamation. They have received lower bids over the past year, but it cannot be guaranteed. The pavement does look good, but it has already started showing signs of wear.

Public Works Director Connolly said the City has a special assessment policy. The policy is there to be applied equitably regardless of the type and location of the project. The task force looked at different percentages for the different types of construction and recommended staying with the rates because it is close to the benefit to the property.

Mayor Dietrich asked if the special benefit and engineer's report are available to residents.

Public Works Director Connolly said the feasibility study is in the Council's packet and publically available on the City's website. If the project is approved, it will be posted on the website for the specific project.

Mayor Dietrich said they are going into budgeting towards the end of the summer, and it will give answers to where tax money is being used.

Assistant Engineer Dodge said the terms of these assessments would be ten years and there is interest on the assessment. There will be more information in the assessment hearings. When an assessment is levied by Council residents receive an invoice from the City. They have 30 days to pay it in full. If it is not paid in full it is certified with Dakota County and goes on the property taxes.

Mayor Dietrich asked if there was an FAQ for assessments.

Public Works Director said there wasn't one currently. There is information in the assessment policy, but if the Council would like an FAQ for assessments, Staff can compile one and publish it on the pavement management site.

Assistant Engineer Dodge said the large parcel owned by the state would be assessed approximately \$69,000 for a non-single family parcel.

Mayor Dietrich asked how the core samples were done.

Assistant Engineer Dodge said the locations were selected by the geotechnical engineers working on the project and the results were in the geotechnical report separate from the feasibility report, but it can be made available for residents.

Council Member Murphy asked if there were any grants available from the State.

Assistant Engineer Dodge said he had not looked into any grants since it is not typical to do for projects like this.

Council Member Murphy asked if the assessment would be higher if storm sewers were added to the project.

Assistant Engineer Dodge said a portion of Adam Avenue, most of 105th St, Amy Court and Andrea Trail have curbs. The remainder of the project area has ditches where the water runs

off. There are improvements needed to the culverts in the rural area and those costs are included in the feasibility report.

Council Member Gliva asked if completing the mill and overlay will extend the lifespan of the road to match the other assets beneath the road.

Assistant Engineer Dodge said the one-inch overlay was recommended in many areas because it is the upper inch of the pavement that has issues. The overlay is needed to save the two to three inches of pavement below and an overlay of two full inches should extend the road for another 20-25 years.

Council Member Gliva asked if there had ever been a mill and overlay done on 102nd St.

Assistant Engineer Dodge said there was a structural improvement in 2001 and Adam Avenue was built around the same time.

Public Works Director Connolly said there are some sections of Akron that have received a broad area patch due to degradation. There are some areas that are proposed for one inch overlay versus two-inch overlay depending on the state of the current pavement. Two inches of new compacted pavement will increase the overall structure of the capacity of the road. The intention is to ensure this road will last for another 20-25 years. The visual appearance of the road is great but beneath the surface there is degradation and now is the best time to do the project. Waiting a few years will likely result in a more expensive due to the rise of construction costs. If the project is not done now, it could mean that another project that needs to be done in a few years is not able to be completed because this project will have to be done.

Council Member T'Kach asked if any of the roads were being narrowed.

Assistant Engineer Dodge said the roads will not be narrowed or widened.

Council Member T'Kach asked if any of the roads will have a bike line and where the County trail will go through the area.

Assistant Engineer said bike lanes have not been looked at. The County trail is along Cliff Road. This project would start where the trail project ends.

Council Member T'Kach asked about the special assessment benefit and how they determined the benefit to the properties would be approximately \$20,000.

Assistant Engineer Dodge said the assessment is reasonable based on the MN State Statute 429 of 4.5% of the average property values in the assessed area. The special benefit can be evaluated but it would take approximately six months.

Mayor Dietrich asked if it was an additional cost to have the report done.

Assistant Engineer Dodge said there would be an additional cost.

Council Member Scales said the pavement looks nice right now but what is under the pavement is the issue. If the project is not done now, he wants the project moved to the end

of the line so other projects will not be delayed if these roads need to be repaired in two to three years.

Mayor Dietrich said the city pays for reports to determine what is best for the City and she respects the work that is put into it and their recommendations. She understands it is a huge cost, but the project is needed.

Council Member Gliva said Council and Staff put together the Pavement Management Initiative that included residents, Council and Staff. There is planning for pavement management, and they are still catching up with the projects that need to be done. She said if it is not done now there is no guarantee it will be able to be done when the residents want it done.

Council Member T'Kach said she agrees with Council Member Scales that if the project is not approved it would not be reconsidered in the upcoming years. She asked Attorney Nason if it could be moved to the back of the line for Pavement Management Initiative.

Attorney Nason said it could be declined and moved to the back of the line, but it could be changed by this Council or a future Council.

Mayor Dietrich said she would prefer to make the decision now than possibly pass it on to another Council.

Council Member Murphy said he was part of the Pavement Management Initiative Task Force and understands why delaying projects caused a deficit of approximately \$25 million. The City needs to balance the types of projects to control costs in the long term. It is unlikely the cost of this project will go down in the future. He is in support of the project.

Motion to approve Resolution 2024-114 Ordering Improvement and Authorizing preparations of plans and specifications for City Project 2025-09F - 102nd Street and Akron Avenue Area by Dietrich, second by Murphy.

Ayes: 3

Nays: 2 (Scales, T'Kach) Motion failed.

6. REGULAR BUSINESS:

C. Revised 2024 Capital Improvement Plan for the Veteran's Memorial Community Center & Authorization of Project Contracts

Parks & Recreation Director Lares presented this item. In the fall of 2023, the Council adopted the City's 2024 - 2028 Capital Improvement Project (CIP) Plan which includes a section for the Veterans Memorial Community Center (VMCC). The plan included \$512,900 in capital improvements for aquatics, the ice arena, custodial equipment, fitness, mechanical systems, and the Grove. During the 2024 budget process, cost estimates and prioritization for the CIP projects were based on the condition of all items and areas within the community center in mid-June of 2023. Since this time, the priorities for CIP items have changed due to the poor condition or unexpected failure of various items.

Community Center - Approved 2024 Projects:

Area	Project	Amount
Common	Common Area Updates	\$20,000
Aquatics	Lap Pool Lane Lines, Diving Boards, Stands	\$47,900
Arena	East Rink Matting, Paint Team Rooms & Restrooms, Re-key Interior Doors, Update Kitchen/Kitchen Windowsills, Rear Doors/Frames (east rink), New Skate Racks	\$204,000
Mechanical	Update Automation, Replace Roof Top Unit #4, Replace Water Softeners	\$158,000
Grove	Replace Front Entry Concrete/Carpet, Community Room Partition, IT Server/Panel Upgrade. Design + Engagement Brightside Room Remodel	\$83,000
Total Projects		\$512,900

Community Center 2024 Capital Improvements:

Division	2024 Approved Projects	Revised 2024 Capital Projects
Common Areas	\$20,000	\$20,000
Aquatics	47,900	0
Arena	204,000	81,200
Custodial Equipment	0	20,829.78
Grove	83,000	40,000
Mechanical	158,000	200,850
Parking Lots	0	38,750
Total	\$512,900	\$401,629.78

Aquatics Revised:

Project	Approved 2024 Capital Projects	Revised 2024 Capital Projects	Status
Dive Pool 3 Meter Dive Board	\$6,900	Deferred	Deferred
Dive Pool 3 Meter Dive Board stand	\$35,000	Deferred	Deferred
Lap Lanes	\$6,000	Deferred	Deferred
Total	\$47,900		

Ice Arena Revised:

Project	Approved 2024 Capital Projects	Revised 2024 Capital Projects	Status
East Rink Matting	\$40,000	Deferred	Deferred
Paint Team Rooms & Restrooms	\$15,000	Deferred	Deferred
Re-key Interior Door Locks	\$65,000	Deferred	Deferred

Updates to Kitchen/Kitchenette/Window Sills	\$60,000	\$60,000	Waiting on Quotes
Doors/Frames (East Rink) (1 of 2)	\$14,000	\$11,200	Contract Pending Council Approval
New Skate Racks	\$10,000	\$10,000	Waiting on Quotes
Total	\$204,000	\$81,200	

Custodial Equipment Revised:

Project	Approved 2024 Capital Projects	Revised 2024 Capital Projects	Status
Autoscrubber	\$0	\$13,500.35	Contract Pending Council Approval
Kiavac	\$0	\$7,329.43	Contract Pending Council Approval
Total	\$0	\$20,829.78	

Grove Revised:

Project	Approved 2024 Capital Projects	Revised 2024 Capital Projects	Status
Brightside Room Reconfiguration	\$20,000	No longer needed	
Replace Concrete/Carpet Front Entry	\$13,000	Deferred	Deferred
Community Room Partition	\$40,000	\$40,000	Waiting on Quotes
IT server/panel upgrade	\$10,000	Deferred	Deferred
Total	\$83,000	\$40,000	

Mechanical Revised:

Project	Approved 2024 Capital Projects	Revised 2024 Capital Projects	Status
Update Automation & AHU to Include Humidity Sensors	\$13,000	Deferred	Deferred
Replace Roof Top Unit #4	\$70,000	Deferred	Deferred
Replace Water Softeners (x2)	\$75,000	\$74,600	Waiting for 2 nd Quote
AHU Condensing Unit and Evaporator Coil Replacement	\$0	\$126,250	Waiting on 2 nd Quote

Total	\$158,000	\$200,850	
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Council Member Scales asked how old the AHU 3 Condensing unit is.

Parks & Recreation Director Lares said it is original so over 22 years old.

Parking Lot - Added:

Project	Approved 2024 Capital Projects	Revised 2024 Capital Projects	Status
Grove/Arena Lots	\$0	\$38,750	Contract Pending Council Approval
Total	\$0	\$38,750	

The total quote for the parking lot is \$65,000 but the National Guard Armory is responsible for a portion of the cost.

Parks and Recreation Director Lares is seeking authorization to purchase or contract for the following projects:

Project	Price	Vendor
Ice Arena		
Door/Frames (East Rink) (1 of 2)	\$11,200	Kenndel
Custodial Equipment		
Autoscrubber *includes trade-in of current machine	\$13,500.35	TwinSource
Kiavac	\$7,329.43	Dalco
Parking Lots		
Grove/Arena Lots	\$38,750 - City's Portion	Bituminous Roadways

Approved 2023 CIP Carryover

Project	Price	Vendor
Grove/Fitness Center		
Painting of Grove/Fitness Center	\$28,130.00	Galvan Painting
Supplies and Material	\$1,870.00	City Direct Purchases
Total	\$30,000	

Council is asked to adopt two resolutions:

1. Revising the 2024 VMCC Capital Improvement Plan and authorizing the appropriate officials to enter into the contracts for selecting 2024 CIP projects as identified in the presentation.
2. Authorizing the purchase of 2024 capital equipment and declaring surplus property.

Staff recommends approval of both Resolutions.

Mayor Dietrich asked what will not be done due to the IT upgrade being deferred.

Director Lares said the upgrade was to increase the bandwidth for public Wi-Fi. There was a partial upgrade done in 2023 and the upgrade that was planned for 2024 is not a necessity. There will be no loss in bandwidth and does not have a large community impact.

Council Member T'Kach asked why the rooftop unit #4 was not being replaced.

Director Lares said that will be deferred and replacing AHU 3 will be able to partially take the place of unit #4 and it is a higher priority.

Council Member T'Kach asked if purchasing a more expensive higher efficiency unit would have a long-term benefit.

Director Lares said it is a higher efficiency unit than the one it is replacing, and they are looking at replacing it with a similar product. It is the unit for the fitness center and the pool, and the lifespan is 15 to 25 years.

Council Member T'Kach asked if the operating costs would be lower if they spent more money on the initial investment.

Director Lares said he can look further into the price differential into a higher efficiency product.

Motion to approve Resolution 2024-115, approving revised 2024 Veterans Memorial Community Center Capital Improvement Plan and motion to approve Resolution 2024-116 authorizing purchase of 2024 Veterans Memorial Community Center Capital Improvement and declaring surplus property by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

A. Rezoning of Property Located at 6211 Concord Boulevard

Associate Planner Botten presented this item. The applicant is requesting rezoning from single family residential to commercial. The property is 13,021 square feet and is guided mixed use in the 2040 Comprehensive Plan. In 2013 the City adopted the Concord Boulevard Neighborhood Plan and the proposed parcel is located in Concord North. The plan anticipated redevelopment of the west side of Concord Boulevard in this area to be a series of townhouse/medium density residential developments.

The action requested is a rezoning from R-1C, One-Family Residential District to B-3, General Business District. The East side of Concord Boulevard has heavier commercial and industrial uses. The rezoning would be considered a spot zoning as single-family homes are located to the north, south and west of the property. The applicant's use is low intensity but changing to B-3, General Business would potentially allow for all types of commercial uses on the lot.

The Planning Staff recommends denying the rezoning request due to the lack of redevelopment in the area and the Concord Boulevard Neighborhood. At the May 7, 2024, public hearing, the applicant was present, and the Commission recommended denial of the

rezoning request based on adherence to the Comprehensive Plan. The Commission discussed the possibility of an interim/temporary use of outdoor storage being allowed on the property which would require an amendment to the zoning code. Council was provided an approval of the ordinance. If the Council recommends denial of the request, reasons for the denial need to be stated and a resolution with the findings would be on the June 10, 2024, consent agenda.

The applicant Nicholas Bazan - 6211 Concord Boulevard said he did not understand the restrictions when he purchased the property. He understands the intentions of the City and does not want to interfere with those plans. He requests that the property be rezoned to allow him to store his trucks.

Council Member T'Kach asked if there was a way to allow a 12-month exception without setting a precedent.

Associate Planner Botten said the variance would not be allowed because outdoor storage for commercial use is not a permitted use for residential zoning. There could be an option for an interim use but it may set a precedent for other single family lots.

Council Member Scales asked if they gave an interim use permit in this case if it would set a precedent.

Administrator Wilson said interim use permits are not granted on a case-by-case basis. It would have to be added as a permitted use in the zoning code.

Council Member Gliva asked if there is a reasonable amount of time allowed for the applicant to remove the vehicles.

Associate Planner Botten said this item was brought forward due to a complaint. The code compliance officer-initiated contact and they are given a specific amount of time to comply.

Council Member Scales asked if Council could determine a time frame for the applicant to comply with City Code.

Attorney Nason said Council can provide direction to Staff to allow more time for the property owner to bring their property into compliance.

Motion to deny Ordinance amending Title 10, Chapter 4 (Zoning Map) of the Inver Grove Heights City Code by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Council Member Scales recommended six months for the property owner to become compliant.

Mayor Dietrich said she wants to be consistent and asked what the first, second and third warning are.

Administrator Wilson said she would consult with the code enforcement coordinator and provide them with the information.

Council Member T'Kach said she would like to be generic and asked Staff to work reasonably with the applicant.

Council Member Gliva said there needs to be a reasonable date since it is a code compliance issue.

Associate Planner Botten said the item will be brought back on the consent agenda and direction can be provided at that point.

Attorney Nason clarified the reasons for the denial where the rezoning is incompatible with the adjacent zoning on the western side of Concord, and this would potentially set a precedent for spot zoning.

Mayor Dietrich said it is also not in compliance with the comprehensive plan.

B. Second Reading of Ordinance Amending City Code Title 1, Chapters 2 and 5, Related to City Council Procedures

City Administrator Wilson presented this item. The intent of the proposed ordinance is to make the current processes related to City Council meetings and the language of the City Code consistent with one another. It also reduces excess, self-imposed requirements.

City Code 1-2-3: Procedures:

- Ordinances, Resolutions, Petitions & Communications
 - Removes the requirement that they be "read in full"
- 2nd & 3rd Reading of Ordinances
 - Change to two subsequent meetings: rather than the following two meetings
 - Change to a 4/5th vote to suspend the rules rather than unanimous
- Effect Date of Ordinances
 - Makes ordinances effective upon publication, rather than 5 days after publication - unless otherwise specified in the Council action

1-5-3: Order of Business

- Adds "Approval of the Agenda" at the beginning of the agenda
- Relocates "Public Comment" and "Consent Agenda" to match current practice
 - One change since the first reading the "Consent Agenda" was originally listed after "Public Comment" as opposed to before.
- Removes that "all public hearings shall be held at the time specified in the notice of the hearing"

1-5-4: Agenda

- Requires that agendas be finished by noon on Thursday
 - Staff will continue current practice of publishing at close of business on Wednesday as the norm

Approval of the Agenda

Once the agenda is approved:

- The order of agenda items may be amended, or items may be removed from the agenda by a vote of 2/3rds of the members present at the meeting
- No additional item(s) of business may be considered or added to the agenda, except upon unanimous vote of the council members present at the meeting

1-5-6: Voting Procedure

- Except where a roll call vote is required by law or requested by the Mayor or any member of the Council, all votes shall be voice votes
 - Change from all votes being roll call votes
- A majority vote of those members of the Council present shall be required for the passage of any motion or approval of any resolution or ordinance, except as otherwise provided by state statute or the provisions of the City Code
 - Change from a majority of all members of Council to a majority of Council members present

1-5-9: Suspension, Repeal or Amendment of Rules

- These rules, or any of them, may be temporarily suspended by a four-fifths (4/5) vote of Council members present at the meeting where a motion to suspend the rules is made
- These rules shall not be repealed or amended except by a majority vote of the whole Council after notice has been given at some preceding Council meeting

The only change from the first reading to the second reading is the move "Consent Agenda" ahead of "Public Comment."

Motion to approve Second Reading of Ordinance amending Inver Grove Heights City Code Title 1, Chapters 2 and 5, Related to Council Procedures by Scales, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

7. PUBLIC COMMENT: none

8. MAYOR AND COUNCIL COMMENTS: none

6D. CLOSED SESSION Pursuant to Minnesota Statute Section 13D.05, Attorney-Client Privilege

Motion to move into Closed Session pursuant to Minnesota Statute, Section 13D.05, subd 3(b) contract dispute in regard to BFI Recycling by Gliva, second by Scales.

Ayes: 5

Nays: 0 Motion carried

Motion to move out of Closed Session and back into open session by Scales, second by T’Kach.

Ayes: 5

Nays: 0 Motion carried.

9. ADJOURN:

Motion to adjourn the meeting at 10:39 p.m. by T’Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sara Lyons

Request for Council Action

SUBJECT: **Approval of Disbursements**

MEETING DATE: June 10, 2024

ITEM TYPE: Consent Agenda

CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving disbursements for the period of May 22 – June 4, 2024.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of May 22 – June 4, 2024. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	\$204,026.89
Special Revenue	68,695.20
Debt Service	-
Capital Projects	81,249.66
Enterprise	573,182.84
Internal Service	59,506.51
Escrows	20,895.18
Total - All Funds	\$1,007,556.28

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution 6.10.2024
2. Disbursements Listing (5.22.2024 - 6.04.2024)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. ____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF May 22, 2024 -
June 4, 2024.**

WHEREAS, a detailed listing of disbursements for the period of May 22, 2024 - June 4, 2024 was presented to council for approval.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS:
Payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$204,026.89
Special Revenue	68,695.20
Debt Service	-
Capital Projects	81,249.66
Enterprise	573,182.84
Internal Service	59,506.51
Escrows	20,895.18
Total - All Funds	\$1,007,556.28

Approved by the City of Inver Grove Heights, Minnesota this 10th day of June 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



City of Inver Grove Heights

Expense Approval Report By Fund

Payment Dates 5/22/2024 - 6/4/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
HOLMES DESIGN, INC.	55388	05/23/2024	Marketing Services 3.2024	101.44.6100.459.30700	966.00
TYLER TECHNOLOGIES, INC	025-465060	05/23/2024	Project Mgmt-Receipt Imports	101.41.2000.415.30700	250.00
BEACON ATHLETICS	0592809-IN	05/23/2024	pitcher's mounds & supplies	101.44.6000.451.60065	1,917.00
PUBLIC SAFETY EQUIPMENT, L...	10139	05/23/2024	Radar calibrations	101.42.4000.421.60016	687.00
MITCHELL KENNETH HOLMES	1018	05/23/2024	Repair done on fill station at s...	101.42.4200.423.40042	193.23
LANGUAGE LINE SERVICES	11287412	05/23/2024	Interpretation Services	101.42.4000.421.30700	738.77
UNIFIRST CORPORATION	1410060094	05/23/2024	Uniforms-Streets	101.43.5200.443.60045	40.54
UNIFIRST CORPORATION	1410060094	05/23/2024	Uniforms-Parks	101.44.6000.451.60045	19.45
UNIFIRST CORPORATION	1410061343	05/23/2024	Streets Uniforms	101.43.5200.443.60045	40.54
UNIFIRST CORPORATION	1410061343	05/23/2024	Parks Uniforms	101.44.6000.451.60045	19.45
DAKOTA UNLIMITED INC	152124	05/23/2024	Replaced Chain Fence at Oak...	101.44.6000.451.40047	4,650.00
CULLIGAN	157985524824X043024	05/23/2024	Water Svc at Rich Valley	101.44.6000.451.40065	11.30
CULLIGAN	157985524824X043024	05/23/2024	5-gallon premium water units	101.44.6000.451.60065	20.25
HILDI INC	16063	05/23/2024	GASB 75 Actuarial Valuation at...	101.41.2000.415.30700	3,600.00
MADISON NATIONAL LIFE INS...	1608130	05/23/2024	2.2024 Add'l Premium Billed	101.203.2031700	205.04
MADISON NATIONAL LIFE INS...	1623975B	05/23/2024	5.2024 Monthly Premium	101.203.2031700	4,275.09
MADISON NATIONAL LIFE INS...	1623975B	05/23/2024	1.2024-4.2024 Retro Premiums	101.203.2031700	4,746.31
CITY OF WEST ST. PAUL	2024-00000043	05/23/2024	1st QTR 2024 volunteer expen...	101.41.1120.413.30700	3,847.47
DAJ ENTERPRISES LLC (ECO W...	2053	05/23/2024	Compost + delivery	101.44.6000.451.60065	2,059.50
DAJ ENTERPRISES LLC (ECO W...	2054	05/23/2024	Compost + delivery	101.44.6000.451.60065	802.50
DAJ ENTERPRISES LLC (ECO W...	2056	05/23/2024	Compost + delivery	101.44.6000.451.60065	1,605.00
DAJ ENTERPRISES LLC (ECO W...	2057	05/23/2024	Compost + delivery	101.44.6000.451.60065	992.50
CLAREY'S SAFETY EQUIPMENT	211151	05/23/2024	Turn gear	101.42.4200.423.60045	6,533.00
ANOKA COUNTY SHERIFF'S DE...	232782	05/23/2024	Bail for Clara Fisher - Case 162...	101.207.2071000	50.00
QUICKSCORES LLC	241074	05/23/2024	Adult softball web svcs/spprt, ...	101.44.6100.455.30700	49.00
THE APPAREL LAB, LLC.	248255	05/23/2024	Shirts for Citizens Academy	101.42.4000.421.60006	220.00
TAHO SPORTSWEAR	24TS2088	05/23/2024	U5 t-ball jerseys and hats	101.44.6100.454.60065	1,116.60
ASPEN MILLS	332898	05/23/2024	Shirts and patches	101.42.4200.423.60045	143.85
BUREAU OF CRIMINAL APPRE...	35083	05/23/2024	DMT-G Online Recertification ...	101.42.4000.421.50080	75.00
HANCE UTILITY SERVICES INC	35902	05/23/2024	Commerical locate svcs for Sk...	101.44.6000.451.30700	237.75
HANCE UTILITY SERVICES INC	35908	05/23/2024	Locate svcs at Rich Valley	101.44.6000.451.30700	209.00
ABDO, LLP	489608	05/23/2024	IGHFRA 2024 Benefit Scenario...	101.41.2000.415.30700	3,550.00
CITY OF SOUTH ST PAUL	5/10/2024	05/23/2024	SSP St Lights 1.24-4.22.2024	101.207.2070900	59.04
CINTAS CORPORATION	5209399642	05/23/2024	Replace/refill first aid supplies...	101.44.6000.451.60065	2,326.83
DAKOTA CTY FINANCIAL SVCS	5502081	05/23/2024	MHZ Subscriber Fee 4.2024	101.42.4000.421.30700	1,959.72
DAKOTA CTY FINANCIAL SVCS	5502081	05/23/2024	MHZ Subscriber Fee 4.2024	101.42.4200.423.30700	1,773.08
DAKOTA CTY FINANCIAL SVCS	5502081	05/23/2024	MHZ Subscriber Fee 4.2024	101.43.5200.443.30700	46.66
EXPRESSIVE PRINTING, INC.	67995	05/23/2024	Data Practices Laws & Rules R...	101.42.4000.421.60010	33.95
DAJ ENTERPRISES LLC (ECO W...	8297	05/23/2024	T-shirts & embroidery work	101.44.6000.451.60045	1,363.00
GERTENS	875743/6	05/23/2024	hydro seeder rental	101.44.6000.451.40065	684.00
CINTAS CORPORATION	9269943372	05/23/2024	AED agreement for 2 AED's at...	101.44.6000.451.30700	130.50
RCM SPECIALTIES, INC.	9554	05/23/2024	Tack Oil Emulsion	101.43.5200.443.60016	1,253.49
ENTERPRISE FM TRUST	FBN5031040	05/23/2024	Monthly lease payment 5.2024	101.42.4000.421.70300	9,746.46
INNOVATIVE OFFICE SOLUTIO...	IN4540043	05/23/2024	Folders for Candidate Filing Pa...	101.41.1200.414.60010	24.26
WRAP TECHNOLOGIES, INC.	INV2138	05/23/2024	BolaWrap Instructor Training	101.42.4000.421.50080	1,167.00
SAFE-FAST, INC.	INV290223	05/23/2024	marking paint	101.44.6000.451.60065	122.40
NIEBUR TRACTOR & EQUIPM...	01-197564	05/30/2024	Hedge trimmer, battery, char...	101.43.5200.443.60040	1,195.96
FIRST IMPRESSION GROUP	155405	05/30/2024	Insights spring newsletter 2024	101.41.1300.413.50032	7,010.00
FIRST IMPRESSION GROUP	157198	05/30/2024	PW and PD thank you posters	101.41.1300.413.50032	110.00
FIRST IMPRESSION GROUP	157460	05/30/2024	Business cards for Derek	101.42.4200.423.60010	60.00
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: General City Bu...	101.41.1000.413.30420	8,355.00
KENNEDY & GRAVEN	181174	05/30/2024	Prepare CC agenda item 2nd ...	101.45.3200.419.30420	229.50
KENNEDY & GRAVEN	181174	05/30/2024	Norsq Development Meeting ...	101.45.3200.419.30420	178.50

Expense Approval Report

Payment Dates: 5/22/2024 - 6/4/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PINE BEND PAVING, INC.	240797	05/30/2024	Asphalt mix for Barbara Ave o...	101.43.5200.443.60016	36,150.33
RENEE DUBS ELLENA	24-5241	05/30/2024	Water report layout	101.41.1300.413.30700	385.00
TAHO SPORTSWEAR	24TS1898	05/30/2024	Volleyball League prize t-shirts...	101.44.6100.455.60065	195.30
ACROSS THE STREET PRODUCT..	25491	05/30/2024	Instructor Renewal Laforte, R...	101.42.4200.423.50070	2,550.00
L.T.G. POWER EQUIPMENT	284724	05/30/2024	Chainsaw attachment	101.44.6000.451.60040	37.39
STREAMLINE DESIGN INC	43060	05/30/2024	Embroidery services	101.42.4200.423.60045	216.00
EXECUTIVE CONTRACTORS, IN...	489	05/30/2024	Milling Barbara Avenue	101.43.5200.443.40046	3,800.00
MCFOA	5/16/2024	05/30/2024	McFOA Region Meeting	101.41.1140.413.50080	50.00
CENTURY LINK	5/19/2024	05/30/2024	Telephone charges for FS#1 6....	101.42.4200.423.50020	50.49
TESSA BRIGHT	5/20/2024	05/30/2024	Reimbursement - chicken lice...	101.41.0000.3223500	25.00
BROTHERS FIRE & SECURITY	5/20/2024	05/30/2024	Refund license #LCC20220000...	101.45.3300.3219500	100.00
BIG TOP RENTAL, INC.	77583	05/30/2024	Parks portable restroom rental..	101.44.6000.451.40065	2,445.00
BOUND TREE MEDICAL LLC	85359735	05/30/2024	Medical supplies needed for fi...	101.42.4200.423.60065	1,648.49
MIRACLE RECREATION EQUIP...	875142	05/30/2024	2 1/2 Rockite plug for playgro...	101.44.6000.451.60065	28.00
BILL RASCHER MECHANICAL I...	9771	05/30/2024	Repairs to RV pump house gas...	101.44.6000.451.40047	1,058.61
BRAUN INTERTEC CORPORATI...	B383179	05/30/2024	Retaining wall consulting svc &..	101.45.3300.419.30700	4,431.00
BRAUN INTERTEC CORPORATI...	B385693	05/30/2024	Retaining wall consulting svc &..	101.45.3300.419.30700	1,761.00
INNOVATIVE OFFICE SOLUTIO...	IN4545679	05/30/2024	Staples, binders, paper and no...	101.42.4200.423.60010	140.80
INNOVATIVE OFFICE SOLUTIO...	IN4548033	05/30/2024	Log book, address labels, clips...	101.45.3200.419.60010	36.48
SIGNWAREHOUSE, INC.	INV/2024/22720	05/30/2024	Sign Supplies	101.43.5200.443.60016	296.20
PIONEER ATHLETICS	INV-202683	05/30/2024	Field marking paint	101.44.6000.451.60065	5,957.00
MACQUEEN EMERGENCY GR...	P30171	05/30/2024	Parts to repair breathing appa...	101.42.4200.423.40042	161.65
MACQUEEN EMERGENCY GR...	P30408	05/30/2024	Parts to repair breathing appa...	101.42.4200.423.40042	871.30
SIR LINES-A-LOT, LLC.	PL24-0480-001	05/30/2024	Parking lot striping	101.44.6000.451.40046	4,835.00
DAKOTA ELECTRIC ASSN	200001093947 5/31/2024	05/31/2024	Electric	101.43.5400.445.40020	1,450.78
DAKOTA ELECTRIC ASSN	200002468379 5/31/2024	05/31/2024	Electric	101.44.6000.451.40020	459.14
DAKOTA ELECTRIC ASSN	200002501658 5/31/2024	05/31/2024	Electric	101.44.6000.451.40020	392.73
DAKOTA ELECTRIC ASSN	200003935632 5/31/2024	05/31/2024	Electric	101.44.6000.451.40020	182.13
DAKOTA ELECTRIC ASSN	200004267134 5/31/2024	05/31/2024	Electric	101.43.5400.445.40020	53.08
DAKOTA ELECTRIC ASSN	200004430542 5/31/2024	05/31/2024	Electric	101.44.6000.451.40020	18.57
DAKOTA ELECTRIC ASSN	200010036635 5/31/2024	05/31/2024	Electric	101.42.4200.423.40020	2,501.02
XCEL ENERGY	874796108	05/31/2024	Street lighting electric charges	101.43.5400.445.40020	12,154.20
XCEL ENERGY	875459944	05/31/2024	FD electric charges	101.42.4200.423.40020	164.73
XCEL ENERGY	876432954	05/31/2024	FD natural gas charges	101.42.4200.423.40010	1,584.19
XCEL ENERGY	876432954	05/31/2024	FD electric charges	101.42.4200.423.40020	1,270.62
XCEL ENERGY	876432954	05/31/2024	Street lighting electric charges	101.43.5400.445.40020	1,262.73
XCEL ENERGY	876432954	05/31/2024	Parks natural gas charges	101.44.6000.451.40010	335.62
XCEL ENERGY	876432954	05/31/2024	Parks electric charges	101.44.6000.451.40020	545.73
XCEL ENERGY	876810194	05/31/2024	PD electric	101.42.4000.421.40042	44.60
WELLS FARGO CREDIT CARD A...	A Theapparellab.Net Tara Alle...	05/31/2024	Tactical Polo for new Officer B...	101.42.4000.421.60045	45.00
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Eric Bergu...	05/31/2024	twist drill bit for Station 2	101.42.4200.423.60065	19.99
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Haugland D...	05/31/2024	Keys for lock boxes in unmark...	101.42.4000.421.60065	5.98
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Joe Sander...	05/31/2024	marking paint	101.44.6000.451.60016	29.97
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Kyle Ravn ...	05/31/2024	washers, nuts, screws	101.44.6000.451.60016	104.95
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Mike Sperl...	05/31/2024	screws	101.44.6000.451.60016	23.99
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 262y958m3 C...	05/31/2024	Storage supplies for event cage	101.44.6100.459.60065	93.99
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 2p9qr7yj3 Acc...	05/31/2024	Award frame & party supplies	101.41.1000.413.60065	54.89
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 430b850z3 Teri...	05/31/2024	water filters	101.44.6000.451.60016	423.68
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 8k95k2e53 Ac...	05/31/2024	Counterfit money pen & Misc ...	101.41.2000.415.60010	72.71
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Be6xh33e3 Che...	05/31/2024	Storage supplies for event cage	101.44.6100.459.60065	26.55
WELLS FARGO CREDIT CARD A...	Amzn Mktp US C72h60ho3 Ch...	05/31/2024	Storage supplies for event cage	101.44.6100.459.60065	22.98
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Hx1me0wy3 T...	05/31/2024	wire cutters	101.44.6000.451.60040	51.98
WELLS FARGO CREDIT CARD A...	Amzn Mktp US O73n04823 M...	05/31/2024	heavy duty clothes rack for Cl...	101.42.4200.423.60065	226.97
WELLS FARGO CREDIT CARD A...	Amzn Mktp US P75880yc3 Tar...	05/31/2024	Clear plastic badge holders	101.42.4000.421.60065	18.29
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Ra3wx2091 M...	05/31/2024	Ironing board, iron, and gym ...	101.42.4200.423.60065	308.91
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Wp5ku9fm3 C...	05/31/2024	Storage supplies for event cag...	101.44.6100.459.60065	94.89
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Yi6sa9pn3 Cora...	05/31/2024	Desk Supply	101.41.1120.413.60010	26.98
WELLS FARGO CREDIT CARD A...	Ariat International, I Kyle Ravn...	05/31/2024	work pants	101.44.6000.451.60045	289.75
WELLS FARGO CREDIT CARD A...	Blue Card Command Scott Os...	05/31/2024	online training for Derek	101.42.4200.423.50080	385.00
WELLS FARGO CREDIT CARD A...	Board Of Aelslagid Judy Wonic...	05/31/2024	Renewal PE license	101.43.5100.442.50070	122.50

Expense Approval Report

Payment Dates: 5/22/2024 - 6/4/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Bp#8832552getgo #75qps Eric...	05/31/2024	Fuel for Sq 5 going to FDIC in B...	101.42.4200.423.50080	119.00
WELLS FARGO CREDIT CARD A...	Bp#9736190capl lI00qps Melis...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	64.38
WELLS FARGO CREDIT CARD A...	Brothers Bar&grill In Cory Ros...	05/31/2024	lunch for FDIC in Indianapolis ...	101.42.4200.423.50080	44.40
WELLS FARGO CREDIT CARD A...	Cc Nrpa Career Center Accoun...	05/31/2024	Maintenance supervisor job p...	101.41.1120.413.50025	245.00
WELLS FARGO CREDIT CARD A...	Country Inn & Stes St Tara All...	05/31/2024	Hotel for SOTA Training Confe...	101.42.4000.421.50080	547.96
WELLS FARGO CREDIT CARD A...	Courtyard St. Cloud Joshua Oti...	05/31/2024	Hotel for MN Chief's Conferen...	101.42.4000.421.50080	874.00
WELLS FARGO CREDIT CARD A...	Courtyard St. Cloud Joshua Oti...	05/31/2024	Hotel for MN Chief's Conferen...	101.42.4000.421.50080	874.00
WELLS FARGO CREDIT CARD A...	Courtyard St. Cloud Joshua Oti...	05/31/2024	Hotel for MN Chief's Conferen...	101.42.4000.421.50080	892.04
WELLS FARGO CREDIT CARD A...	Cre Event Regipvij9vb Account...	05/31/2024	Southeast Metro Developmen...	101.41.1100.413.50080	131.45
WELLS FARGO CREDIT CARD A...	Crowne Plaza Food/Bev Cory ...	05/31/2024	breakfast at FDIC in Indianapol...	101.42.4200.423.50080	21.80
WELLS FARGO CREDIT CARD A...	Crowne Plaza Union Sta Moni...	05/31/2024	Hotel room for FDIC in Indian...	101.42.4200.423.50080	1,663.74
WELLS FARGO CREDIT CARD A...	Crowne Plaza Union Sta Moni...	05/31/2024	Hotel for FDIC in Indianapolis ...	101.42.4200.423.50080	1,663.74
WELLS FARGO CREDIT CARD A...	Crowne Plaza Union Sta Scott...	05/31/2024	hotel for FDIC in Indianapolis ...	101.42.4200.423.50080	831.87
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Eric Bergu ...	05/31/2024	drinks for the Standby crew fo...	101.42.4200.423.50080	25.92
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Johnny Dan...	05/31/2024	Items for Citizens Academy 4/...	101.42.4000.421.60065	15.61
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Judy Wonic...	05/31/2024	CONDAC Meeting lunch	101.43.5100.442.60065	45.93
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Tara Allen ...	05/31/2024	Snacks for first week of Citizen...	101.42.4000.421.60065	19.97
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Tara Allen ...	05/31/2024	Items for Dept Dinner 4/30/24	101.42.4000.421.60065	16.70
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Tara Allen ...	05/31/2024	Items for Citizen's Academy 4...	101.42.4000.421.60065	11.48
WELLS FARGO CREDIT CARD A...	Culvers Of Tomah Eric Bergu ...	05/31/2024	lunch on way to FDIC in Indian...	101.42.4200.423.50080	31.19
WELLS FARGO CREDIT CARD A...	Dan S Southside Marine Eric B...	05/31/2024	repairs made on Boat 1	101.42.4200.423.40042	2,239.31
WELLS FARGO CREDIT CARD A...	Delta 00622245272563 Monic...	05/31/2024	Airfare for Ch 1 going to an N...	101.42.4200.423.50080	548.20
WELLS FARGO CREDIT CARD A...	Delta 00642121403862 Cory ...	05/31/2024	excess baggage fee for FDIC in ..	101.42.4200.423.50080	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642127121753 Cory ...	05/31/2024	excess baggage fee for FDIC in ..	101.42.4200.423.50080	70.00
WELLS FARGO CREDIT CARD A...	Delta 00642127121893 Cory ...	05/31/2024	excess baggage fee Peterson, ...	101.42.4200.423.50080	30.00
WELLS FARGO CREDIT CARD A...	Dennys #9343 Eric Bergu WF ...	05/31/2024	breakfast on way to FDIC in In...	101.42.4200.423.50080	41.52
WELLS FARGO CREDIT CARD A...	Department Of Labor An Acco...	05/31/2024	License fee	101.45.3300.419.50070	80.00
WELLS FARGO CREDIT CARD A...	Department Of Labor An Stev...	05/31/2024	Andrew Bravo DLI License Ren...	101.45.3300.419.50070	45.00
WELLS FARGO CREDIT CARD A...	Eig Constantcontact.Co Amy L...	05/31/2024	email marketing/newsletter	101.41.1300.413.50070	20.00
WELLS FARGO CREDIT CARD A...	Emergency Medical Prod Mon...	05/31/2024	miscellaneous medical supplie...	101.42.4200.423.60065	136.68
WELLS FARGO CREDIT CARD A...	Fastsigns 270701 Joe Hawkin...	05/31/2024	yard signs for soccer mats	101.44.6000.451.60065	131.18
WELLS FARGO CREDIT CARD A...	Fdic Jems Scott Oswa WF 04/...	05/31/2024	FDIC in Indianapolis training ...	101.42.4200.423.50080	255.00
WELLS FARGO CREDIT CARD A...	Grand View Lodge Katrina Le...	05/31/2024	Deposit for Can-Am Conferen...	101.42.4000.421.50080	371.00
WELLS FARGO CREDIT CARD A...	Grand View Lodge Katrina Le...	05/31/2024	Deposit for Can-Am Conferen...	101.42.4000.421.50080	371.00
WELLS FARGO CREDIT CARD A...	Grand View Lodge Tara Allen...	05/31/2024	Deposit for Can-Am Conferen...	101.42.4000.421.50080	371.00
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Melissa...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	43.36
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Melissa...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	54.70
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Melissa...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	51.46
WELLS FARGO CREDIT CARD A...	Holiday Stations 0475 Melissa...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	55.56
WELLS FARGO CREDIT CARD A...	Holiday Stations 0479 Melissa...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	52.42
WELLS FARGO CREDIT CARD A...	Hotelbookingservfee Judy Smi...	05/31/2024	Service fee for hotel room that...	101.42.4200.423.50080	15.99
WELLS FARGO CREDIT CARD A...	limc Rebecca Ki WF 04/24	05/31/2024	2024 IIMC membership dues -...	101.41.1140.413.50070	125.00
WELLS FARGO CREDIT CARD A...	limc Rebecca Ki WF 04/24	05/31/2024	2024 IIMC Membership Dues -...	101.41.1140.413.50070	285.00
WELLS FARGO CREDIT CARD A...	In Iowa Parks And Rec Accoun...	05/31/2024	Maintenance supervisor job p...	101.41.1120.413.50025	150.00
WELLS FARGO CREDIT CARD A...	Indianapolis Conventio Scott ...	05/31/2024	lunch at FDIC in Indianapolis f...	101.42.4200.423.50080	12.40
WELLS FARGO CREDIT CARD A...	Intl Code Council Inc Monica ...	05/31/2024	subscription for FM to 2020 ...	101.42.4200.423.50070	74.40
MINNESOTA DEPARTMENT OF...	INV0192417	05/31/2024	CASE #001570640001	101.203.2032100	342.87
TEXAS STATE DISBURSEMENT...	INV0192418	05/31/2024	CASE #0012022247	101.203.2032100	230.77
MINNESOTA DEPARTMENT OF...	INV0192419	05/31/2024	CASE #001490481201	101.203.2032100	357.72
MINNESOTA DEPARTMENT OF...	INV0192420	05/31/2024	CASE #000115468905	101.203.2032100	69.22
MINNESOTA DEPARTMENT OF...	INV0192421	05/31/2024	CASE #001563363401	101.203.2032100	426.85
MINNESOTA DEPARTMENT OF...	INV0192422	05/31/2024	CASE #001567848502	101.203.2032100	60.45
WI SCTF (WI SUPPORT COLLEC...	INV0192423	05/31/2024	PARTICIPANT ID#0004986316	101.203.2032100	433.06
MN STATE RETIREMENT SYST...	INV0192426	05/31/2024	MINNESOTA DEFERRED COM...	101.203.2031400	1,235.00
MN STATE RETIREMENT SYST...	INV0192427	05/31/2024	MINNESOTA DEFERRED COM...	101.203.2031400	848.36
MN STATE RETIREMENT SYST...	INV0192428	05/31/2024	457 ROTH IRA (AGE 49 & UND...	101.203.2031400	1,420.00
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Tara Allen...	05/31/2024	Liquor used for Citizen's Acad...	101.42.4000.421.60065	82.95
WELLS FARGO CREDIT CARD A...	Kilroys Indy Eric Bergu WF 04/...	05/31/2024	dinner at FDIC FM, Rosendale,...	101.42.4200.423.50080	128.99
WELLS FARGO CREDIT CARD A...	Kilroys Indy Scott Oswa WF 04...	05/31/2024	lunch at FDIC in Indianapolis C...	101.42.4200.423.50080	64.73
WELLS FARGO CREDIT CARD A...	Kwik Trip #775 Eric Bergu WF ...	05/31/2024	fuel for Sq 5 for going to FDIC	101.42.4200.423.50080	49.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Kwik Trip #796 Eric Bergu WF ...	05/31/2024	fuel for Squad 5 for trip to FDI...	101.42.4200.423.50080	94.46
WELLS FARGO CREDIT CARD A...	League Of Minnesota Ci Acco...	05/31/2024	2024 LMC Annual Conference ...	101.41.1000.413.50080	275.00
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Joe ...	05/31/2024	misc screws	101.44.6000.451.60016	29.52
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Joel ...	05/31/2024	misc. bags and hornet spray	101.43.5200.443.60016	36.32
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Joel ...	05/31/2024	Cleaning supplies	101.43.5200.443.60016	27.48
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Kyle ...	05/31/2024	ratchet straps & trash bags/pl...	101.44.6000.451.60016	14.98
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Kyle ...	05/31/2024	ratchet straps & trash bags/pl...	101.44.6000.451.60040	59.82
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Mike...	05/31/2024	concrete forming tube	101.44.6000.451.60016	22.55
WELLS FARGO CREDIT CARD A...	Minnesota Shopping Cen Acc...	05/31/2024	MSCA monthly program - retai...	101.41.1100.413.50080	70.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Joel Ja...	05/31/2024	MPCA license dues	101.43.5200.443.50070	23.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Joel Ja...	05/31/2024	License for Wastewater	101.43.5200.443.50070	0.49
WELLS FARGO CREDIT CARD A...	Mn Recreation And Park Acco...	05/31/2024	Maintenance supervisor job p...	101.41.1120.413.50025	175.00
WELLS FARGO CREDIT CARD A...	National Association O Tara Al...	05/31/2024	2024 School Resource Officer ...	101.42.4000.421.50070	50.00
WELLS FARGO CREDIT CARD A...	Nfpa Natl Fire Protect Monica...	05/31/2024	online subscription to NFPA c...	101.42.4200.423.50070	103.49
WELLS FARGO CREDIT CARD A...	Nfpa Natl Fire Protect Monica...	05/31/2024	NFPA membership dues for D...	101.42.4200.423.50070	175.00
WELLS FARGO CREDIT CARD A...	Nfpa Natl Fire Protect Scott O...	05/31/2024	membership dues for FM	101.42.4200.423.50070	175.00
WELLS FARGO CREDIT CARD A...	Nfsa Scott Oswa WF 04/24	05/31/2024	Online training for FM Oswald	101.42.4200.423.50080	300.00
WELLS FARGO CREDIT CARD A...	Office Depot #1090 Judy Woni...	05/31/2024	Calendar Diary - Mike Edwards	101.43.5100.442.60010	47.49
WELLS FARGO CREDIT CARD A...	Paypal Minnesotaau Monica ...	05/31/2024	Automatic fire alarm associati...	101.42.4200.423.50070	20.00
WELLS FARGO CREDIT CARD A...	Pbs Indianapolis Cory Rosen ...	05/31/2024	lunch at FDIC for Rosendale, P...	101.42.4200.423.50080	89.28
WELLS FARGO CREDIT CARD A...	Pioneer Press Circ Amy Looze...	05/31/2024	Pioneer press online subscript...	101.41.1300.413.50070	14.00
WELLS FARGO CREDIT CARD A...	Plaza Park 2030 Eric Bergu WF...	05/31/2024	parking for FDIC in Indianapoli...	101.42.4200.423.50080	68.00
WELLS FARGO CREDIT CARD A...	Post Board Licensing Tara Alle...	05/31/2024	POST License Renewals	101.42.4000.421.50070	990.00
WELLS FARGO CREDIT CARD A...	Qt 7194 Outside Eric Bergu WF...	05/31/2024	fuel for Squad 5 for FDIC in Ind..	101.42.4200.423.50080	42.70
WELLS FARGO CREDIT CARD A...	Royal Canin Usa Ryan Rose WF...	05/31/2024	Dog food for K9	101.42.4000.421.60013	230.04
WELLS FARGO CREDIT CARD A...	Sensible Land Use Coal Accou...	05/31/2024	Registration for seminar/event	101.45.3200.419.50080	96.00
WELLS FARGO CREDIT CARD A...	Shell Oil 12434854001 Melissa...	05/31/2024	Fuel purchase	101.42.4000.421.50080	37.38
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	2024 Renewal of Recording Se...	101.41.1140.413.50072	449.00
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Res 2023-0184 - Comp Plan A...	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Res 2023-0184 - Comp Plan A...	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Res 2024-034 Variance 24-01V...	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Res 2023-0184 - Comp Plan A...	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Speedway 07613 12007 1 Mel...	05/31/2024	Fuel Purchase	101.42.4000.421.50080	46.79
WELLS FARGO CREDIT CARD A...	Sq Black Dog Smoke & Eric Be...	05/31/2024	lunch at FDIC in Indiana Weld...	101.42.4200.423.50080	69.78
WELLS FARGO CREDIT CARD A...	Sq Minnesota Juvenile Tara Al...	05/31/2024	NASRO Conference Registrati...	101.42.4000.421.50080	300.00
WELLS FARGO CREDIT CARD A...	Subway 10491 Cory Rosen WF...	05/31/2024	lunch at FDIC in Indianapolis R...	101.42.4200.423.50080	24.26
WELLS FARGO CREDIT CARD A...	Suncntry A7gpsw Joshua Oti ...	05/31/2024	Flights for IACP Conference	101.42.4000.421.50080	348.58
WELLS FARGO CREDIT CARD A...	Target 00025197 Cora Henke...	05/31/2024	Wellness Incentive	101.41.1120.413.60001	29.59
WELLS FARGO CREDIT CARD A...	Target 00025197 Cora Henke...	05/31/2024	Wellness Incentive	101.41.1120.413.60001	67.48
WELLS FARGO CREDIT CARD A...	The Corner Store Eric Bergu ...	05/31/2024	Boat fuel	101.42.4200.423.40042	117.01
WELLS FARGO CREDIT CARD A...	The Corner Store Eric Bergu ...	05/31/2024	Fuel for Boat 1	101.42.4200.423.40042	150.00
WELLS FARGO CREDIT CARD A...	The Corner Store Eric Bergu ...	05/31/2024	Fuel for Boat 1	101.42.4200.423.40042	103.95
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	05/31/2024	gas for small engine equipment	101.44.6000.451.60016	128.99
WELLS FARGO CREDIT CARD A...	The Corner Store Joe Hawkin...	05/31/2024	gas for small engine equipment	101.44.6000.451.60016	134.19
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Eric B...	05/31/2024	Cart, sander, putty knife, sand...	101.42.4200.423.60065	317.20
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Eric B...	05/31/2024	Rod, bits, nuts, washers, glue, ...	101.42.4200.423.60065	215.30
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Eric B...	05/31/2024	bits, tape, pins, polish, totes, s...	101.42.4200.423.60065	359.79
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe R...	05/31/2024	primer paint	101.44.6000.451.40047	30.97
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joel J...	05/31/2024	Hand Tools	101.43.5200.443.60040	57.22
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joel J...	05/31/2024	Asphalt Shovels and Gutter Br...	101.43.5200.443.60040	134.83
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	05/31/2024	fence post	101.44.6000.451.40047	21.57
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	05/31/2024	torch kits & caulk	101.44.6000.451.60016	89.95
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	05/31/2024	torch kits & caulk	101.44.6000.451.60016	8.48
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	05/31/2024	cement/primer combo & saw...	101.44.6000.451.60040	29.97
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Kyle ...	05/31/2024	cement/primer combo & saw...	101.44.6000.451.60040	10.94
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Mike ...	05/31/2024	plumbing repair supplies	101.44.6000.451.60016	25.29
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Mike ...	05/31/2024	screws & cement filler	101.44.6000.451.60016	19.95
WELLS FARGO CREDIT CARD A...	Tinucci S Event Center Judy W...	05/31/2024	CONDAC meeting lunches - Ti...	101.43.5100.442.50080	285.20
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Daniel...	05/31/2024	bulk LP for NDTA training	101.42.4200.424.60018	116.14
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Eric B...	05/31/2024	supplies needed for training at...	101.42.4200.423.60018	61.97

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Joe R...		05/31/2024	tool	101.44.6000.451.60040	54.99
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Mike ...		05/31/2024	ratchet strap & rivets	101.44.6000.451.60016	19.98
WELLS FARGO CREDIT CARD A... Tractor-Supply-Co #019 Mike ...		05/31/2024	ratchet strap & rivets	101.44.6000.451.60040	19.99
WELLS FARGO CREDIT CARD A... Tst Oreillys Irish P Cory Rosen...		05/31/2024	dinner at FDIC in Indianapolis ...	101.42.4200.423.50080	79.88
WELLS FARGO CREDIT CARD A... Tst Patachou On The P Scott O...		05/31/2024	breakfast at FDIC Ch 2, Weldo...	101.42.4200.423.50080	70.04
WELLS FARGO CREDIT CARD A... Tst The District Tap Cory Rose...		05/31/2024	dinner at FDIC in Indianapolis ...	101.42.4200.423.50080	59.17
WELLS FARGO CREDIT CARD A... Tst Turittos Pizza - Adam Lares...		05/31/2024	Food (Pizza) for the PRAC as t...	101.44.6000.451.50080	116.71
WELLS FARGO CREDIT CARD A... Uber Trip Cory Rosen WF 04/...		05/31/2024	Uber trip from airport to hotel...	101.42.4200.423.50080	39.67
WELLS FARGO CREDIT CARD A... Uber Trip Cory Rosen WF 04/...		05/31/2024	Uber ride for Rosendale, Peter...	101.42.4200.423.50080	38.44
WELLS FARGO CREDIT CARD A... Uber Trip Cory Rosen WF 04/...		05/31/2024	Tip for Uber driver from airpor...	101.42.4200.423.50080	5.95
WELLS FARGO CREDIT CARD A... Uber Trip Cory Rosen WF 04/...		05/31/2024	tip for Uber driver from airpor...	101.42.4200.423.50080	5.76
WELLS FARGO CREDIT CARD A... Wal-Mart #5089 Monica Chi ...		05/31/2024	laundry soap and Jet Dry for di...	101.42.4200.423.60065	105.74
WELLS FARGO CREDIT CARD A... Wisconsin Park And Rec Acco...		05/31/2024	Maintenance supervisor job p...	101.41.1120.413.50025	150.00
WELLS FARGO CREDIT CARD A... Wp Association Of Rec Alexan...		05/31/2024	ARM Membership & Conferen...	101.45.3000.420.50080	35.00
WELLS FARGO CREDIT CARD A... Www.Brownellsinc.Com Ben ...		05/31/2024	Firearm Supplies	101.42.4000.421.60065	140.56
WELLS FARGO CREDIT CARD A... Www.Dickeys.C Sn- 321 Judy ...		05/31/2024	Dinner for South Metro standi...	101.42.4200.423.50080	99.64
WELLS FARGO CREDIT CARD A... Www.Dickeys.C Sn- 321 Judy ...		05/31/2024	Dinner for Rosemount standin...	101.42.4200.423.50080	99.64
WELLS FARGO CREDIT CARD A... Yard House Zk 0108360 Cory ...		05/31/2024	dinner at FDIC in Indianapolis ...	101.42.4200.423.50080	71.99
WELLS FARGO CREDIT CARD A... Zoom.U.s 888-799-9666 Katrin...		05/31/2024	Monthly Zoom Subscription	101.42.4000.421.50070	12.79
WELLS FARGO CREDIT CARD A... Zoom.U.s 888-799-9666 Melis...		05/31/2024	Zoom Monthly Subscription	101.42.4000.421.50070	15.99
WELLS FARGO CREDIT CARD A... Zoro Tools Inc Monica Chi WF ...		05/31/2024	dues for FM MN automatic fire...	101.42.4200.423.50070	1,049.99
WELLS FARGO CREDIT CARD A... Zoro Tools Inc Monica Chi WF ...		05/31/2024	miscellaneous parts for new s...	101.42.4200.423.60065	1,153.58
Fund 101 - GENERAL FUND Total:					204,026.89

Fund: 201 - C.V.B. FUND

RIVER HEIGHTS CHAMBER OF ...	103500	05/23/2024	Monthly Office Rent - 5.2024	201.44.1600.465.40065	600.00
RIVER HEIGHTS CHAMBER OF ...	103501	05/23/2024	4.2024 Admin Expenses	201.44.1600.465.30700	300.00
RIVER HEIGHTS CHAMBER OF ...	103501	05/23/2024	4.2024 Personnel Chamber Co...	201.44.1600.465.30700	6,024.00
RIVER HEIGHTS CHAMBER OF ...	103501	05/23/2024	4.2024 Chamber Health Insur...	201.44.1600.465.30700	250.00
RIVER HEIGHTS CHAMBER OF ...	103501	05/23/2024	4.2024 Cell Phone Reimburse...	201.44.1600.465.50020	75.00
MADISON MAGAZINE INC.	171092-1	05/23/2024	CVB Magazine Ad	201.44.1600.465.50025	2,785.00
LILLYANNA ELAINE SMITH	5/17/2024	05/23/2024	Flyer for midwest major axe th...	201.44.1600.465.50030	38.00
LILLYANNA ELAINE SMITH	5/17/2024	05/23/2024	Visitor center guides	201.44.1600.465.50035	30.58
LILLYANNA ELAINE SMITH	5/17/2024	05/23/2024	Google workplace subscription	201.44.1600.465.50070	58.71
LILLYANNA ELAINE SMITH	5/17/2024	05/23/2024	DMO networking event	201.44.1600.465.50080	45.00
LILLYANNA ELAINE SMITH	5/17/2024	05/23/2024	Printer ink	201.44.1600.465.60010	65.92
PERPLEBUNNY'S AXE HOUSE L...	100045	05/30/2024	T-Shirt Sponsorship	201.44.1600.465.50025	500.00
Fund 201 - C.V.B. FUND Total:					10,772.21

Fund: 205 - COMMUNITY CENTER-OPERATING FUND

HOLMES DESIGN, INC.	55388	05/23/2024	Marketing Services 3.2024	205.44.6210.472.30700	1,449.00
ACCUPRO GLASS LLC	0002064B	05/23/2024	Balance to repair VMCC glass ...	205.44.6240.478.40040	275.00
ROBYN J. MILLS	10657	05/23/2024	Line dancing instructor payme...	205.44.6250.480.30700	364.00
COMCAST	8772105910127188X051224	05/23/2024	VMCC Cable TV 6.2024	205.44.6210.470.50070	331.79
R & R SPECIALTIES OF WI, INC.	0082130-IN	05/30/2024	Zamboni blade sharpening	205.44.6240.478.40042	90.00
APEC	125673	05/30/2024	VMCC HVAC filters	205.44.6220.475.60011	367.04
APEC	125673	05/30/2024	VMCC HVAC filters	205.44.6240.478.60011	367.04
HUEBSCH SERVICES	20317929	05/30/2024	lobby mats	205.44.6220.475.40065	245.68
HUEBSCH SERVICES	20317929	05/30/2024	lobby mats	205.44.6240.478.40065	163.80
PERFECTION PLUS, INC	315336	05/30/2024	5.2024 cleaning svcs	205.44.6220.475.30700	6,912.70
BC SOLUTIONS, LLC	3260372	05/30/2024	Actuator and valve extension k...	205.44.6220.475.40040	262.69
HAWKINS, INC.	6766470	05/30/2024	Pool chemicals	205.44.6220.475.60024	5,271.86
GRAINGER	9123578305	05/30/2024	Vacuum cleaners	205.44.6220.475.60040	243.16
GRAINGER	9123578305	05/30/2024	vacuum cleaners	205.44.6240.478.60040	243.16
INNOVATIVE OFFICE SOLUTIO...	IN4545926	05/30/2024	Highlighters, markers, flags, b...	205.44.6210.470.60010	91.74
INNOVATIVE OFFICE SOLUTIO...	IN4545926	05/30/2024	Keyboards	205.44.6210.470.60065	125.96
HORIZON COMMERCIAL POOL...	INV70213	05/30/2024	Cleaning supply for pools	205.44.6220.475.60016	178.94
XCEL ENERGY	876432954	05/31/2024	Aquatic center natural gas cha...	205.44.6220.475.40010	6,592.71
XCEL ENERGY	876810194	05/31/2024	51-4779167-3	205.44.6220.475.40010	2,011.89
XCEL ENERGY	876810194	05/31/2024	Aquatic center electric charges	205.44.6220.475.40020	5,238.88
XCEL ENERGY	876810194	05/31/2024	Ice arena load profile electric	205.44.6240.478.40020	16,974.72
WELLS FARGO CREDIT CARD A... Ace Hardware 693 Jeremy Gil...		05/31/2024	Mop head refills	205.44.6220.475.60011	19.98

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WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Roach...	05/31/2024	parts/supplies	205.44.6220.475.60016	7.37
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Roach...	05/31/2024	supplies/parts	205.44.6220.475.60016	6.99
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Roach...	05/31/2024	tv hardware	205.44.6230.477.60040	28.96
WELLS FARGO CREDIT CARD A...	Amazon.Com Nq3bb59x3 Patr...	05/31/2024	New clock for family locker ro...	205.44.6210.470.60065	43.85
WELLS FARGO CREDIT CARD A...	Amazon.Com Vd3u469l3 Suzie...	05/31/2024	Pens for P&R. megaphone and...	205.44.6210.470.60010	37.08
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 8w7ih9gp3 Suz...	05/31/2024	Fan for the PA	205.44.6220.475.60065	159.99
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Qo2os8lz3 Suz...	05/31/2024	Plates and Cups	205.44.6220.475.60065	55.98
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Tq1061j43 Jer...	05/31/2024	Tv replacement cord, Carpet ...	205.44.6220.475.60040	46.87
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Tv32c6qp3 Suz...	05/31/2024	Black tablecloths- permanent	205.44.6220.475.60065	49.97
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Z010j68w3 Suz...	05/31/2024	Paint markers, acrylic holders	205.44.6210.470.60065	62.96
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Z56c76ng3 Suz...	05/31/2024	Hard water cleaner and Wind...	205.44.6220.475.60011	52.52
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Z56c76ng3 Suz...	05/31/2024	Hard water cleaner and Wind...	205.44.6220.475.60065	95.75
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Z99502963 Suz...	05/31/2024	Triangle bandages, medical	205.44.6220.475.60065	5.98
WELLS FARGO CREDIT CARD A...	Dollartree Suzie Seab WF 04/...	05/31/2024	Items for the Dive-in Movie a...	205.44.6220.475.60065	14.25
WELLS FARGO CREDIT CARD A...	Dollartree Suzie Seab WF 04/...	05/31/2024	Items for the Dive-in Movie a...	205.44.6220.475.60065	31.25
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Jere...	05/31/2024	Storage solutions, hot water h...	205.44.6220.475.60016	227.85
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Jere...	05/31/2024	Heavy duty broom x2	205.44.6240.478.60040	20.98
WELLS FARGO CREDIT CARD A...	Miama Teri O'Con WF 04/24	05/31/2024	2024 Spring Workshop - Pat, J...	205.44.6240.478.50080	175.00
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Amy Crary ...	05/31/2024	Vendor food for Healthy Living...	205.44.6250.482.60065	153.19
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Julie Dors WF...	05/31/2024	Supplies for VMCC staff gather...	205.44.6210.470.60065	27.96
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Julie Dors WF...	05/31/2024	Supplies for VMCC gathering	205.44.6210.470.60065	25.96
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Julie Dors WF...	05/31/2024	Refund for difference in price ...	205.44.6210.470.60065	-0.10
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Suzie Seab W...	05/31/2024	Batteries, plates, cups, sanitiz...	205.44.6210.470.60065	156.96
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Suzie Seab W...	05/31/2024	Batteries, plates, cups, sanitiz...	205.44.6220.475.60065	24.76
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Suzie Seab W...	05/31/2024	Batteries, plates, cups, sanitiz...	205.44.6220.475.60065	55.96
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Suzie Seab W...	05/31/2024	Batteries, plates, cups, sanitiz...	205.44.6220.475.60065	18.98
WELLS FARGO CREDIT CARD A...	Samsclub.Com Julie Dors WF ...	05/31/2024	Cupcakes for staff to celebrate...	205.44.6210.470.60065	63.81
WELLS FARGO CREDIT CARD A...	Sherwin Williams 70309 Jere...	05/31/2024	Turf line paint	205.44.6210.470.60065	117.48
WELLS FARGO CREDIT CARD A...	Sp Dri-Dek Jeremy Gil WF 04/...	05/31/2024	Anti-slip matting	205.44.6220.475.60065	141.60
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Jerem...	05/31/2024	Key Caps, Light Bulbs, Hose N...	205.44.6220.475.60016	31.40
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Rick ...	05/31/2024	tool tote	205.44.6220.475.60040	69.98
WELLS FARGO CREDIT CARD A...	United States Plastic Rick Roa...	05/31/2024	supplies/parts	205.44.6220.475.60016	28.37
WELLS FARGO CREDIT CARD A...	Usa Clean By Jon-Don Rick Ro...	05/31/2024	Parts	205.44.6240.478.40042	30.86
WELLS FARGO CREDIT CARD A...	Usa Clean By Jon-Don Rick Ro...	05/31/2024	parts	205.44.6240.478.40042	50.70
WELLS FARGO CREDIT CARD A...	Usa Clean By Jon-Don Rick Ro...	05/31/2024	Parts	205.44.6240.478.40042	313.00
WELLS FARGO CREDIT CARD A...	Walmart.Com Amy Crary WF ...	05/31/2024	Purchase of new TV	205.44.6220.475.60040	298.00
WELLS FARGO CREDIT CARD A...	Walmart.Com Amy Crary WF ...	05/31/2024	Return damaged TV	205.44.6220.475.60040	-322.21
WELLS FARGO CREDIT CARD A...	Www.Onlineriver.Com Teri O'...	05/31/2024	membership key tags	205.44.6210.471.60065	1,543.50
WELLS FARGO CREDIT CARD A...	Zumba Fitness Amy Crary WF ...	05/31/2024	Zumba License	205.44.6230.477.50070	38.99
Fund 205 - COMMUNITY CENTER-OPERATING FUND Total:					51,814.49
Fund: 270 - HOST COMMUNITY FUND					
BARR ENGINEERING COMPANY	23190218.00-324	05/30/2024	Environmental Technical Assis...	270.75.5900.751.30700	5,732.50
Fund 270 - HOST COMMUNITY FUND Total:					5,732.50
Fund: 291 - EDA-ACQUISITIONS FUND					
KENNEDY & GRAVEN	181174	05/30/2024	McPhillips Dickman Trail Prop...	291.45.3000.419.30420	376.00
Fund 291 - EDA-ACQUISITIONS FUND Total:					376.00
Fund: 401 - PARK CAPITAL REPLACEMENT					
PRO-TEC DESIGN INC.	114201	05/23/2024	Heritage Village Park card rea...	401.44.5900.744.80800	4,827.50
PRO-TEC DESIGN INC.	114202	05/23/2024	South Valley card readers	401.44.5900.744.60065	5,000.00
SHORT ELLIOTT HENDRICKSON..	466277	05/23/2024	4.2024 Swing Bridge Lighting ...	401.44.5900.744.30700	2,517.80
HOISINGTON KOEGLER GROUP..	021-002-35	05/30/2024	South Valley Bidding Support ...	401.44.5900.744.30700	2,039.13
PRO-TEC DESIGN INC.	114578	05/30/2024	South Valley card readers/ca...	401.44.5900.744.80800	3,000.00
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Joe S...	05/31/2024	connecting parts for fire pit	401.44.5900.744.60065	196.89
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Joe S...	05/31/2024	firebrick for fire pit at South V...	401.44.5900.744.60065	59.96
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joe S...	05/31/2024	gravel for fire pit at South Vall...	401.44.5900.744.60065	37.49
WELLS FARGO CREDIT CARD A...	Titan Distributors Inc Teri O'C...	05/31/2024	fire pit grate - tax partially ref...	401.44.5900.744.60065	183.22
Fund 401 - PARK CAPITAL REPLACEMENT Total:					17,861.99
Fund: 402 - PARK ACQUISITION & DEVELOPMENT FUND					
KENNEDY & GRAVEN	181174	05/30/2024	Legal Svcs: Heritage Village co...	402.44.6000.451.30420	2,835.00

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WSB & ASSOCIATES, INC.	R-020153-000-20	05/30/2024	4.2024 HVP Phase IV svcs	402.44.6000.451.30700	24,099.59
WSB & ASSOCIATES, INC.	R-023629-000-8	05/30/2024	4.2024 HVP Phase V - playgro...	402.44.6000.451.30700	7,608.25
Fund 402 - PARK ACQUISITION & DEVELOPMENT FUND Total:					34,542.84
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS					
SHORT ELLIOTT HENDRICKSON...	466345	05/23/2024	Babcock trail final design	440.74.5900.740.30700	17,691.08
EHLERS AND ASSOCIATES, INC.	97573	05/23/2024	FMP Updates-PMP Fund Model	440.74.5900.740.30700	3,135.00
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Spelz Assessm...	440.74.5900.740.30420	45.00
KIMLEY-HORN & ASSOCIATES, ...	27949563	05/30/2024	2024 PMI Design and Construc...	440.74.5900.740.30700	7,947.50
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Judy Wonic...	05/31/2024	2024 PMI Open House	440.74.5900.740.30700	26.25
Fund 440 - PAVEMENT MGMT-LOCAL STREETS Total:					28,844.83
Fund: 500 - NW AREA CAPITAL PROJECTS					
KIMLEY-HORN & ASSOCIATES, ...	27949561	05/30/2024	CSAH 26/63 Construction Pha...	500.74.5900.746.30700	2,272.37
Fund 500 - NW AREA CAPITAL PROJECTS Total:					2,272.37
Fund: 510 - WATER-OPERATING FUND					
BLACKTOP PROS, LLC	23-03411	05/23/2024	Watermain break repair	510.50.7100.512.40046	3,200.00
BLACKTOP PROS, LLC	23-03412	05/23/2024	Watermain break repair	510.50.7100.512.40046	3,200.00
CITY OF SOUTH ST PAUL	5/10/2024	05/23/2024	SSP Water 1.24-4.22.2024	510.50.7100.512.40005	408.63
OXYGEN SERVICE COMPANY, ...	0008732549	05/30/2024	Carbon dioxide for water plant	510.50.7100.512.60019	64.64
MN GLOVE & SAFETY, INC.	347118	05/30/2024	Safety vest	510.50.7100.512.60045	11.99
MN GLOVE & SAFETY, INC.	347148	05/30/2024	Safety vests	510.50.7100.512.60045	179.85
HAWKINS, INC.	6757346	05/30/2024	Chlorine for water plant	510.50.7100.512.60019	10.00
HAWKINS, INC.	6761945	05/30/2024	Chemicals for water plant	510.50.7100.512.60019	12,103.50
HAWKINS, INC.	6766048	05/30/2024	Chlorine for water plant	510.50.7100.512.60019	2,019.20
GERTENS	794650/6	05/30/2024	Topsoil to Cover Watermain B...	510.50.7100.512.40046	89.80
GERTENS	794745/6	05/30/2024	Mulch for water plant	510.50.7100.512.40040	43.90
GRAINGER	9125966201	05/30/2024	Blower, power cord, connecto...	510.50.7100.512.60016	123.97
GRAINGER	9125966201	05/30/2024	Toilet paper & paper towels fo...	510.50.7100.512.60065	161.22
LONE OAK COMPANIES	94817	05/30/2024	UB-Water Quality Report Insert	510.50.7100.512.50030	681.76
GERTENS	I82982/6	05/30/2024	Topsoil to Cover Watermain B...	510.50.7100.512.40046	155.70
BATTERIES PLUS	P72903244	05/30/2024	Battery for Water Plant's Floor...	510.50.7100.512.60016	269.95
XCEL ENERGY	876432954	05/31/2024	Water natural gas charges	510.50.7100.512.40010	1,270.25
XCEL ENERGY	876432954	05/31/2024	Water electric charges	510.50.7100.512.40020	24,709.91
WELLS FARGO CREDIT CARD A...	American Water Works A Eric ...	05/31/2024	Annual AWWA membership	510.50.7100.512.50070	2,312.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Scott...	05/31/2024	light bulbs for plant	510.50.7100.512.40040	159.52
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Scott...	05/31/2024	tools for plant	510.50.7100.512.60040	36.38
Fund 510 - WATER-OPERATING FUND Total:					51,212.17
Fund: 511 - WATER-CAPITAL FUND					
CANVAS IGH OWNER, LP	5/20/2024	05/23/2024	NWA Trunk Water Improvem...	511.50.7100.512.80900	155,007.00
Fund 511 - WATER-CAPITAL FUND Total:					155,007.00
Fund: 520 - SEWER-OPERATING FUND					
CITY OF SOUTH ST PAUL	5/10/2024	05/23/2024	SSP Sewer 1.24-4.22.2024	520.51.7200.514.40016	797.70
MN GLOVE & SAFETY, INC.	347105	05/30/2024	Gloves	520.51.7200.514.60045	131.25
MN GLOVE & SAFETY, INC.	347116	05/30/2024	Safety vest	520.51.7200.514.60045	47.96
DAKOTA ELECTRIC ASSN	200010048618	5/31/2024	Electric	520.51.7200.514.40020	184.30
XCEL ENERGY	876432954	05/31/2024	Sewer natural gas charges	520.51.7200.514.40010	217.41
XCEL ENERGY	876432954	05/31/2024	Sewer electric charges	520.51.7200.514.40020	1,629.22
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Matt Johns...	05/31/2024	parts for cam Van	520.51.7200.514.60016	4.60
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 1t5nh5ho3 Eric...	05/31/2024	monitor for tv van	520.51.7200.514.60040	75.90
WELLS FARGO CREDIT CARD A...	Amzn Mktp US A64xd4493 Eric...	05/31/2024	bracket for tv van	520.51.7200.514.60040	22.71
WELLS FARGO CREDIT CARD A...	Mn Pollution Control A Matt J...	05/31/2024	Sewer license renewal	520.51.7200.514.50070	23.00
WELLS FARGO CREDIT CARD A...	Mn Pollution Control S Matt J...	05/31/2024	Sewer license renewal CC fee	520.51.7200.514.50070	0.49
WELLS FARGO CREDIT CARD A...	Rockler Woodworking An Matt...	05/31/2024	Camera van maintenance	520.51.7200.514.40042	10.99
WELLS FARGO CREDIT CARD A...	Rockler Woodworking An Matt...	05/31/2024	Camera van remodel	520.51.7200.514.60016	80.98
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Matt ...	05/31/2024	Camera van remodel	520.51.7200.514.60016	35.33
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Matt ...	05/31/2024	Lift station de-greaser	520.51.7200.514.60016	104.75
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Matt Johns ...	05/31/2024	Camera van equipment	520.51.7200.514.40042	182.76
Fund 520 - SEWER-OPERATING FUND Total:					3,549.35

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 521 - SEWER-CAPITAL FUND					
CANVAS IGH OWNER, LP	5/20/2024	05/23/2024	NWA Trunk Sewer Improvem...	521.51.7200.514.80900	302,162.88
Fund 521 - SEWER-CAPITAL FUND Total:					302,162.88
Fund: 530 - STORM WATER-OPERATING					
GERTENS	219859/12	05/23/2024	Seed mix	530.74.5900.741.60016	89.45
EAGAN-INVER GROVE HEIGHT...	2402	05/23/2024	2024 Member Contribution	530.74.5900.741.50070	1,713.00
CITY OF SOUTH ST PAUL	5/10/2024	05/23/2024	SSP Storm 1.24-4.22.2024	530.74.5900.741.40030	114.72
XCEL ENERGY	875459944	05/31/2024	Storm water electric charges	530.74.5900.741.40020	355.07
Fund 530 - STORM WATER-OPERATING Total:					2,272.24
Fund: 550 - INVER WOOD GOLF COURSE					
HERITAGE LANDSCAPE SUPPLY...	0013253250-001	05/23/2024	fungicide for fine turf	550.52.8600.527.60035	10,437.42
COLLEGE CITY BEVERAGE	1025028	05/23/2024	Beer for resale	550.52.8500.526.76150	222.35
COLLEGE CITY BEVERAGE	1026646	05/23/2024	Beer for resale	550.52.8500.526.76150	732.50
COLLEGE CITY BEVERAGE	1026647	05/23/2024	Beer for resale	550.52.8500.526.76150	68.00
BREAKTHRU BEVERAGE MINN...	115896282	05/23/2024	Alcohol for resale	550.52.8500.526.76150	530.50
BREAKTHRU BEVERAGE MINN...	115896431	05/23/2024	Beer for resale	550.52.8500.526.76150	340.00
THE PROACTIVE SPORTS GRO...	1634794-00	05/23/2024	accessories for resale	550.52.8500.526.76400	258.90
DENNY'S 5TH AVENUE BAKERY	28941	05/23/2024	Buns, subs and donuts for res...	550.52.8500.526.76100	110.21
DENNY'S 5TH AVENUE BAKERY	29112	05/23/2024	Buns, subs and donuts for res...	550.52.8500.526.76100	135.53
DENNY'S 5TH AVENUE BAKERY	29194	05/23/2024	Buns, subs and donuts for res...	550.52.8500.526.76100	127.09
SHAMROCK GROUP	3020952	05/23/2024	Ice for beverage resale	550.52.8500.526.76100	235.50
SHAMROCK GROUP	3021407	05/23/2024	Ice for beverage resale	550.52.8500.526.76100	244.76
HOBART CORPORATION	36059137	05/23/2024	repairs to dishwasher	550.52.8500.526.40044	388.79
ARTISAN BEER COMPANY	3681500	05/23/2024	Beer for resale	550.52.8500.526.76150	429.30
ARTISAN BEER COMPANY	3682396	05/23/2024	Beer for resale	550.52.8500.526.76150	553.90
M. AMUNDSON LLP	382798	05/23/2024	Snacks for resale	550.52.8500.526.76100	551.44
COCA COLA BOTTLING COMP...	41330109017	05/23/2024	Pop & water for resale	550.52.8500.526.76100	1,440.71
COCA COLA BOTTLING COMP...	41330109021	05/23/2024	CO2 tank returns	550.52.8500.526.76100	-150.00
COCA COLA BOTTLING COMP...	4133019017	05/23/2024	Pop & water for resale	550.52.8500.526.76100	1,440.71
COCA COLA BOTTLING COMP...	4133019021	05/23/2024	CO2 tank returns	550.52.8500.526.76100	-150.00
COCA COLA BOTTLING COMP...	41445444014	05/23/2024	Pop & water for resale	550.52.8500.526.76100	384.40
HEGGIES PIZZA	460047	05/23/2024	Food for resale	550.52.8500.526.76100	208.40
PHILLIPS WINE & SPIRITS	6764157	05/23/2024	Seltzers and bloody mary mix...	550.52.8500.526.76150	396.44
PHILLIPS WINE & SPIRITS	6785255	05/23/2024	Hard liquor for resale	550.52.8500.526.76150	164.34
PERFORMANCE FOOD GROUP ...	72089597	05/23/2024	club house supplies	550.52.8500.526.60065	44.67
PERFORMANCE FOOD GROUP ...	72089597	05/23/2024	food for resale	550.52.8500.526.76100	893.28
HERITAGE LANDSCAPE SUPPLY...	0013253474-001	05/30/2024	Fungicide	550.52.8600.527.60035	7,830.41
HERITAGE LANDSCAPE SUPPLY...	0013261520-002	05/30/2024	Insecticide	550.52.8600.527.60035	722.48
HERITAGE LANDSCAPE SUPPLY...	0015485622-001	05/30/2024	Herbicide	550.52.8600.527.60035	189.06
YAMAHA GOLF & UTILITY, INC.	01-304966	05/30/2024	Golf cart parts	550.52.8500.526.40044	58.11
BREAKTHRU BEVERAGE MINN...	115999678	05/30/2024	Alcohol for resale	550.52.8500.526.76150	396.40
BREAKTHRU BEVERAGE MINN...	115999679	05/30/2024	Alcohol for resale	550.52.8500.526.76150	108.00
BREAKTHRU BEVERAGE MINN...	116000000	05/30/2024	Alcohol for resale	550.52.8500.526.76150	161.00
UNIFIRST CORPORATION	1410061345	05/30/2024	Uniforms and towels for GC	550.52.8600.527.60045	59.78
UNIFIRST CORPORATION	1410063077	05/30/2024	Uniforms and towels for GC	550.52.8600.527.60045	59.78
SMOOT ENTERPRISES ADVAN...	20653	05/30/2024	Staff uniforms	550.52.8600.527.60045	320.00
MN GOLF ASSOCIATION, INC.	240658	05/30/2024	Handicap fees	550.52.8500.526.70250	8,250.00
MANSFIELD OIL COMPANY	25382039	05/30/2024	Gas for golf carts	550.52.8500.526.60021	1,541.39
MANSFIELD OIL COMPANY	25382062	05/30/2024	Gas for motor vehicles	550.52.8600.527.60021	2,325.59
MANSFIELD OIL COMPANY	25382106	05/30/2024	Gas for vehicles	550.52.8600.527.60021	2,500.82
WAGGLE GOLF, LLC.	25420	05/30/2024	Apparel for resale	550.52.8500.526.76200	210.00
DENNY'S 5TH AVENUE BAKERY	29409	05/30/2024	Buns, Subs and Donuts for Re...	550.52.8500.526.76100	110.21
DENNY'S 5TH AVENUE BAKERY	29411	05/30/2024	Buns, Subs and Donuts for Re...	550.52.8500.526.76100	135.53
DENNY'S 5TH AVENUE BAKERY	29412	05/30/2024	Buns, Subs and Donuts for Re...	550.52.8500.526.76100	110.21
MOR GOLF & UTILITY, INC.	46530	05/30/2024	Cables for equipment repairs	550.52.8600.527.40042	209.20
PHILLIPS WINE & SPIRITS	6766248	05/30/2024	Alcohol for resale	550.52.8500.526.76150	414.24
PERFORMANCE FOOD GROUP ...	72168557	05/30/2024	Supplies for Club House	550.52.8500.526.60065	98.37
PERFORMANCE FOOD GROUP ...	72168557	05/30/2024	Foods for Resale	550.52.8500.526.76100	569.92
BIG TOP RENTAL, INC.	77565	05/30/2024	Portable toilet rental 4.2024	550.52.8600.527.40050	162.19
TITLEIST	918045181	05/30/2024	Golf gloves for resale	550.52.8500.526.76400	712.78

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TITLEIST	918073152	05/30/2024	Golf balls for resale	550.52.8500.526.76400	1,825.68
TITLEIST	918109452	05/30/2024	Golf balls for resale	550.52.8500.526.76400	906.80
TWIN CITY GARAGE DOOR	2273802	05/30/2024	Garage door repair at mainte...	550.52.8600.527.40040	2,381.60
DAKOTA ELECTRIC ASSN	200002013605 5/31/2024	05/31/2024	Electric	550.52.8600.527.40020	240.14
XCEL ENERGY	876432954	05/31/2024	GC natural gas charges	550.52.8500.526.40010	96.13
XCEL ENERGY	876432954	05/31/2024	GC electric charges	550.52.8500.526.40020	750.45
XCEL ENERGY	876432954	05/31/2024	GC maintenance natural gas c...	550.52.8600.527.40010	398.82
XCEL ENERGY	876432954	05/31/2024	GC maintenance electric char...	550.52.8600.527.40020	927.75
WELLS FARGO CREDIT CARD A...	Aldi 72058 Matt Moyni WF 04...	05/31/2024	FB-HOT DOG BUNS	550.52.8500.526.76100	7.74
WELLS FARGO CREDIT CARD A...	Amazon.Com Ck9sq2yc3 Matt...	05/31/2024	New filter for water fountain ...	550.52.8500.526.40040	84.55
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Lh1rg8po3 Ma...	05/31/2024	FB-cooler for product	550.52.8500.526.60065	177.19
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Yo8tm5lo3 Ma...	05/31/2024	FB-coolers for product	550.52.8500.526.60065	183.70
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Matt Moyni...	05/31/2024	Breakfast Sand, Tonic Water, C...	550.52.8500.526.76100	39.68
WELLS FARGO CREDIT CARD A...	Cub Foods #1695 Matt Moyni...	05/31/2024	Breakfast Sandwiches for FB	550.52.8500.526.76100	20.97
WELLS FARGO CREDIT CARD A...	Kwik Trip #662 Matt Moyni W...	05/31/2024	Tomatoes for FB	550.52.8500.526.76100	10.74
WELLS FARGO CREDIT CARD A...	Kwik Trip #662 Matt Moyni W...	05/31/2024	Bread for FB	550.52.8500.526.76100	23.85
WELLS FARGO CREDIT CARD A...	Mn Licensed Beverage A Matt...	05/31/2024	MLBA Alcohol Training Credits ..	550.52.8500.526.50070	225.00
WELLS FARGO CREDIT CARD A...	Nicollet Ace Hardware Timoth...	05/31/2024	latch repair for cart bed	550.52.8600.527.40042	17.42
WELLS FARGO CREDIT CARD A...	Nicollet Ace Hardware Timoth...	05/31/2024	trailer parts repair	550.52.8600.527.40042	21.33
WELLS FARGO CREDIT CARD A...	Nicollet Ace Hardware Timoth...	05/31/2024	return wrong parts	550.52.8600.527.60011	-0.44
WELLS FARGO CREDIT CARD A...	Nokomis Shoe Shop Joel Metz...	05/31/2024	steel toe work boots and glov...	550.52.8600.527.60045	164.93
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Matt Moyni...	05/31/2024	Turkey for FB	550.52.8500.526.76100	16.96
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Matt Moyni ...	05/31/2024	Towels & Cups for FB	550.52.8500.526.60065	201.29
WELLS FARGO CREDIT CARD A...	Target 00025197 Matt Moyni...	05/31/2024	endust canned air and staples	550.52.8500.526.60010	54.04
WELLS FARGO CREDIT CARD A...	Target 00025197 Matt Moyni...	05/31/2024	Paper	550.52.8500.526.60010	15.12
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Joel ...	05/31/2024	misc shop supplies	550.52.8600.527.60015	214.93
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Timot...	05/31/2024	misc shop supplies trailer	550.52.8600.527.60011	291.38
WELLS FARGO CREDIT CARD A...	The Home Depot #2845 Timot...	05/31/2024	misc shop supplies	550.52.8600.527.60011	128.61
WELLS FARGO CREDIT CARD A...	The Home Depot #2845 Timot...	05/31/2024	return hinges shop supplies	550.52.8600.527.60011	-14.14
Fund 550 - INVER WOOD GOLF COURSE Total:					56,706.83

Fund: 603 - CENTRAL EQUIPMENT

MN DEPT OF REVENUE	5/17/2024	05/17/2024	Fuel tax 4.2024	603.00.5300.444.60021	245.39
NORTH AMERICAN TRAILER S...	030004223464	05/23/2024	LED safety light for Ford ranger	603.00.5300.444.40041	349.51
KIMBALL MIDWEST	102222493	05/23/2024	Misc. shop supplies	603.00.5300.444.60016	612.41
BEAUDRY OIL & SERVICE INC	1112587	05/23/2024	Diesel fuel	603.00.5300.444.60021	14.89
BEAUDRY OIL & SERVICE INC	1112632	05/23/2024	Unleaded fuel	603.00.5300.444.60021	12,587.87
BEAUDRY OIL & SERVICE INC	1112634	05/23/2024	Diesel fuel	603.00.5300.444.60021	7,576.85
FACTORY MOTOR PARTS COM...	112-235868	05/23/2024	Stock oil filter	603.00.5300.444.40041	3.96
UNIFIRST CORPORATION	1410060094	05/23/2024	Other Rentals	603.00.5300.444.40065	142.12
UNIFIRST CORPORATION	1410060094	05/23/2024	Uniforms-Shop	603.00.5300.444.60045	31.82
UNIFIRST CORPORATION	1410061343	05/23/2024	Shop Rentals	603.00.5300.444.40065	138.76
UNIFIRST CORPORATION	1410061343	05/23/2024	Mechanics Uniforms	603.00.5300.444.60045	28.18
FACTORY MOTOR PARTS COM...	1-9705551	05/23/2024	Stock filters	603.00.5300.444.40041	47.52
FACTORY MOTOR PARTS COM...	1-235608	05/23/2024	Shop supplies	603.00.5300.444.60016	99.80
L.T.G. POWER EQUIPMENT	284974	05/23/2024	Brake cable and A/C filter cartr..	603.00.5300.444.40042	54.31
GYRO-TRAC CORPORATION	37878	05/23/2024	Gyro track attachment	603.00.5300.444.40042	446.98
CINTAS CORPORATION	4192630820	05/23/2024	lobby mats	603.00.5300.444.40065	324.25
INVER GROVE FORD	5344290	05/23/2024	Wheel assembly for squad car	603.00.5300.444.40041	423.29
JACKSON & ASSOCIATES	55098-SV	05/23/2024	Roof repair	603.00.5300.444.40040	245.00
NORTHERN SAFETY TECHNOL...	57604	05/23/2024	Ford ranger optifuse round sw...	603.00.5300.444.40041	20.00
FACTORY MOTOR PARTS COM...	69-522039	05/23/2024	Stock oil filters	603.00.5300.444.40041	45.12
FACTORY MOTOR PARTS COM...	74-332765	05/23/2024	Stock fuel filter	603.00.5300.444.40041	10.26
FACTORY MOTOR PARTS COM...	75-494071	05/23/2024	Stock filter	603.00.5300.444.40041	20.52
POMP'S TIRE SERVICE, INC.	980117871	05/23/2024	Stock tires	603.00.5300.444.40041	1,620.00
POMP'S TIRE SERVICE, INC.	980118544	05/23/2024	Trailer tires	603.00.5300.444.40042	203.00
INNOVATIVE OFFICE SOLUTIO...	IN4541315	05/23/2024	markers for shop	603.00.5300.444.60010	16.16
TRI-STATE BOBCAT INC.	P17015	05/23/2024	Rubber tracks for skid steer	603.00.5300.444.40042	3,610.46
TRI-STATE BOBCAT INC.	P17044	05/23/2024	Grease fitting for skid steer	603.00.5300.444.40042	65.96
TRI-STATE BOBCAT INC.	P17046	05/23/2024	Tool cat bucket edge and parts	603.00.5300.444.40042	198.23
NUSS TRUCK AND EQUIPMENT	PSO105691-1	05/23/2024	Pressure sensor for dump truck	603.00.5300.444.40041	185.41

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NUSS TRUCK AND EQUIPMENT	PSO106449-1	05/23/2024	Cooler and installation kit for ...	603.00.5300.444.40041	2,571.32
NUSS TRUCK AND EQUIPMENT	PSO106449-2	05/23/2024	Credit - dump truck parts retu...	603.00.5300.444.40041	-2,571.32
NUSS TRUCK AND EQUIPMENT	PSO106504-1	05/23/2024	Dump truck valve	603.00.5300.444.40041	2,270.11
EMERGENCY AUTOMOTIVE TE...	SP24020	05/23/2024	Fire truck siren system configu...	603.00.5300.444.40041	225.00
METRO JANITORIAL SUPPLY I...	11015991	05/30/2024	Janitorial Cleaning Supplies	603.00.5300.444.60011	258.47
PERFECTION PLUS, INC	315336	05/30/2024	5.2024 cleaning svcs	603.00.5300.444.30700	521.62
BIG TOP RENTAL, INC.	77584	05/30/2024	PW portable restroom rental 4...	603.00.5300.444.40065	70.00
XCEL ENERGY	876432954	05/31/2024	PW natural gas charges	603.00.5300.444.40010	669.90
XCEL ENERGY	876432954	05/31/2024	PW electric charges	603.00.5300.444.40020	1,772.26
WELLS FARGO CREDIT CARD A...	Ace Hardware 693 Rick Jacks ...	05/31/2024	GS Glass & Duct Tape	603.00.5300.444.40041	64.49
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 5b5r34jz3 Barr...	05/31/2024	Replacement belt clip for city ...	603.00.5300.444.60065	16.98
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Mg8rd0la3 Rick...	05/31/2024	Parts for Street Dept's F550	603.00.5300.444.40041	33.07
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Patrick To WF 04...	05/31/2024	Recharge from Oriellys Refund...	603.00.5300.444.40041	5.29
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Patrick To WF 04...	05/31/2024	Return from Oreilly for a misc...	603.00.5300.444.40041	-5.29
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	HYD Filter	603.00.5300.444.40041	66.05
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Returned seat cover	603.00.5300.444.40041	59.98
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Hyd fittings	603.00.5300.444.40041	54.00
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Return Floor mats	603.00.5300.444.40041	49.99
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Fuel water seperator for dump...	603.00.5300.444.40041	37.90
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Energizer coin batteries	603.00.5300.444.40041	9.99
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Oil filters for police pickup tru...	603.00.5300.444.40041	5.29
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Car battery for Ford taurus	603.00.5300.444.40041	121.03
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Cables x100	603.00.5300.444.40041	216.00
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Pins & cables, LED switch for ...	603.00.5300.444.40042	33.12
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Fusion	603.00.5300.444.60016	9.99
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Brake fluid	603.00.5300.444.60016	11.99
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	3oz silicone gel	603.00.5300.444.60016	19.98
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	3oz silicone gel	603.00.5300.444.60016	15.98
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Filter wrench	603.00.5300.444.60040	19.99
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Credit - returned seat covers	603.00.5300.444.40041	-59.98
WELLS FARGO CREDIT CARD A...	Oreilly 1767 Rick Jacks WF 04/...	05/31/2024	Credit - returned seat covers	603.00.5300.444.40041	-49.99
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Rick J...	05/31/2024	Band saw blades	603.00.5300.444.60016	47.94
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Joel J...	05/31/2024	Fuel tank nozzle swivel for 328...	603.00.5300.444.40042	39.99
WELLS FARGO CREDIT CARD A...	Vcn Mnstatepatrol Rick Jacks...	05/31/2024	DOT Inspection stickers for M...	603.00.5300.444.40041	30.50
WELLS FARGO CREDIT CARD A...	Vcn Mnstatepatrol Rick Jacks...	05/31/2024	DOT Inspection stickers for Jay	603.00.5300.444.40041	30.50
WELLS FARGO CREDIT CARD A...	Vcn Quickservlicen035c Joel J...	05/31/2024	Tabs for PD #1800	603.00.5300.444.50070	639.46
FACTORY MOTOR PARTS COM...	6-1672682	10/26/2024	Stock oil filter	603.00.5300.444.40041	10.26

Fund 603 - CENTRAL EQUIPMENT Total: 36,689.89

Fund: 605 - CITY FACILITIES

ACCUPRO GLASS LLC	0002036B	05/23/2024	Balance to repair broken glass ..	605.00.7500.460.40040	1,250.00
ACCUPRO GLASS LLC	0002048B	05/23/2024	Balance to repair 2nd broken g...	605.00.7500.460.40040	1,250.00
ARKANSAS FLAG & BANNER, I...	0648535-IN	05/23/2024	MN flag replacements	605.00.7500.460.60065	237.92
APEC	125651	05/23/2024	Pleated and fiberglass filters f...	605.00.7500.460.60016	111.51
APEC	125652	05/23/2024	Filters for fire station #3	605.00.7500.460.60016	67.62
GRAINGER	9118792168	05/23/2024	V-belts for exhaust fans	605.00.7500.460.60016	34.02
GIP III ZEPHYR ACQUISITION P...	INVRGRV-12405	05/23/2024	Solar Gardens 3.2024	605.00.7500.460.40021	22,198.95
GIP III ZEPHYR ACQUISITION P...	INVRGRV-22405	05/23/2024	Solar Gardens 3.2024	605.00.7500.460.40021	8,395.76
ARKANSAS FLAG & BANNER, I...	0649494-IN	05/30/2024	Flags for outside poles	605.00.7500.460.60065	254.58
HUEBSCH SERVICES	20317928	05/30/2024	lobby mats	605.00.7500.460.40050	176.60
GILBERT MECHANICAL CONTR...	245504	05/30/2024	compressor repairs	605.00.7500.460.40040	576.00
GILBERT MECHANICAL CONTR...	245510	05/30/2024	Heat pump repairs	605.00.7500.460.40040	383.00
PERFECTION PLUS, INC	315336	05/30/2024	5.2024 cleaning svcs	605.00.7500.460.30700	5,133.19
GRAINGER	9125966193	05/30/2024	Parts to repair PW HVAC syst...	605.00.7500.460.40040	229.74
INNOVATIVE OFFICE SOLUTIO...	CIN122525	05/30/2024	Stand up desk for Marlys	605.00.7500.460.60065	441.25
XCEL ENERGY	874796108	05/31/2024	City hall electric charges	605.00.7500.460.40020	6,716.65
XCEL ENERGY	875459944 CR	05/31/2024	Solar credits	605.46.0000.3653000	-642.22
XCEL ENERGY	876432954 CR	05/31/2024	Solar credits	605.46.0000.3653000	-35,733.24
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Bx5y920x3 Patr...	05/31/2024	flush valves for toilet supplies	605.00.7500.460.60016	94.64
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Hi6nl2vl3 Patri...	05/31/2024	urinal flush sensor for fire stat...	605.00.7500.460.60016	176.90
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Je3es3ky3 Patr...	05/31/2024	cable management clips for or...	605.00.7500.460.60011	28.99

Expense Approval Report

Payment Dates: 5/22/2024 - 6/4/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Je3es3ky3 Patr...	05/31/2024	cable management clips for or...	605.00.7500.460.60016	14.95
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Patri...	05/31/2024	laundry detergent for cleaning...	605.00.7500.460.60011	16.97
WELLS FARGO CREDIT CARD A...	The Corner Store Patrick To W...	05/31/2024	Gas for lawn mower at city hal...	605.00.7500.460.60011	18.09
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	Tapcom anchors for mounting ..	605.00.7500.460.40040	23.72
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	drawer slides for fire station 2...	605.00.7500.460.40040	24.93
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	drawer slide jig for installing d...	605.00.7500.460.60016	72.94
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	12ft long surge protector for t...	605.00.7500.460.60016	34.98
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	caulk, shop supplies	605.00.7500.460.60016	7.28
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	pin nailer and nails for projects	605.00.7500.460.60040	213.28
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Patric...	05/31/2024	step ladder for parks and rec o...	605.00.7500.460.60065	59.88
Fund 605 - CITY FACILITIES Total:					11,868.88
Fund: 606 - TECHNOLOGY FUND					
INNOVATIVE OFFICE SOLUTIO...	IN4541315	05/23/2024	copy paper for printer	606.00.1400.413.60010	140.64
PRO-TEC DESIGN INC.	114496	05/30/2024	Repair broken lock hardware ...	606.00.1400.413.40040	975.68
ZAYO GROUP, LLC	20557857	05/30/2024	City Hall Phones 5.2024	606.00.1400.413.50020	976.47
CDW GOVERNMENT INC	RG64171	05/30/2024	Scanners	606.00.1400.413.80800	770.40
CDW GOVERNMENT INC	RG70300	05/30/2024	Large Format Printer Paper	606.00.1400.413.60010	299.92
WELLS FARGO CREDIT CARD A...	Amazon.Com H59vb6vq3 Mar...	05/31/2024	Monitors	606.00.1400.413.60040	513.55
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 079qf80n3 Ma...	05/31/2024	Computer power strips	606.00.1400.413.60040	308.35
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 6g90433k3 Ma...	05/31/2024	Laptop accessories	606.00.1400.413.60040	220.48
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 7i02n3lu3 Mar...	05/31/2024	Docking stations	606.00.1400.413.80800	1,595.38
WELLS FARGO CREDIT CARD A...	Amzn Mktp US 8y6u51393 Ma...	05/31/2024	Portable DVD burner	606.00.1400.413.60040	106.60
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Gd9uv9kb3 Ma...	05/31/2024	Monitors	606.00.1400.413.60040	446.81
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Rk3z18ug3 Ma...	05/31/2024	New PC peripherals	606.00.1400.413.80800	189.78
WELLS FARGO CREDIT CARD A...	Amzn Mktp US Zf7qc28d3 Ma...	05/31/2024	Laptop power adapters	606.00.1400.413.60040	310.97
WELLS FARGO CREDIT CARD A...	Bestbuycom806931704598 M...	05/31/2024	Reception display	606.00.1400.413.60040	432.49
WELLS FARGO CREDIT CARD A...	Bestbuycom806931704598 M...	05/31/2024	Conference room TV	606.00.1400.413.60040	248.68
WELLS FARGO CREDIT CARD A...	Dmi Dell Sm Bus Marc Gade ...	05/31/2024	NW Conference room hardwa...	606.00.1400.413.60040	122.37
WELLS FARGO CREDIT CARD A...	Minnesota Gis Lis Scott O'Do ...	05/31/2024	GIS Training - Scott O'Donnell	606.00.1400.413.50080	250.00
WELLS FARGO CREDIT CARD A...	Minnesota Gis Lis Scott O'Do ...	05/31/2024	GIS Training - Kimberly Graham	606.00.1400.413.50080	250.00
WELLS FARGO CREDIT CARD A...	Pdq.Com Marc Gade WF 04/24	05/31/2024	PDQ Deploy & Inventory	606.00.1400.413.50072	2,757.19
WELLS FARGO CREDIT CARD A...	Zoom.Us 888-799-9666 Marc ...	05/31/2024	Parks & Rec Zoom	606.00.1400.413.50072	31.98
Fund 606 - TECHNOLOGY FUND Total:					10,947.74
Fund: 702 - ESCROW FUND					
EMMONS & OLIVIER RESOUR...	00095-0074-34	05/30/2024	Peltier Construction Observati...	702.229.2304103	245.25
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Stuart Develo...	702.229.2282504	229.50
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Yellow Tree De...	702.229.2283404	51.00
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Buckley Corner...	702.229.2283604	127.50
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Wave Soccer C...	702.229.2283704	127.50
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Pine Bend Land...	702.229.2293002	150.00
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Potholing Plan...	702.229.2298003	2,448.00
KENNEDY & GRAVEN	181174	05/30/2024	Legal Services: Crown Equities...	702.229.2309102	586.50
BARR ENGINEERING COMPANY	23190218.02-10	05/30/2024	PBL June '22 Expansion Permit...	702.229.2293002	5,941.50
ROBERT & RACHELLE EVRARD	5/22/2024	05/30/2024	Escrow Release	702.229.2285801	726.78
ROBERT & RACHELLE EVRARD	5/28/2024	05/30/2024	Escrow Release	702.229.2286301	10,000.00
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Resolution 2024-0	702.229.2283304	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Resolution 2024-0	702.229.2283404	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Res 2023-154 Comp Plan Ma	702.229.2283604	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Dept Account Code - #362	702.229.2283804	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Rebecca Ki WF ...	05/31/2024	Resolution 2024-0	702.229.2283904	52.33
Fund 702 - ESCROW FUND Total:					20,895.18
Grand Total:					1,007,556.28



Request for Council Action

SUBJECT: **Personnel Actions**

MEETING DATE: June 10, 2024

ITEM TYPE: Consent Agenda

CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions as attached.

BACKGROUND

The attached listing of hires, promotions, resignations and/or retirements is presented for Council approval. Data contained in the attachment is not public information until after Council takes action and therefore the attachment is not visible to the public prior to approval.

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the attached personnel actions.

ATTACHMENTS

1. Personnel Actions 6.10.24 (hires-terms)



Request for Council Action

SUBJECT: **Resolution Approving Application to the Public Facilities Authority for a Drinking Water Revolving Fund Loan for City Project No. 2023-03**

MEETING DATE: June 10, 2024

ITEM TYPE: Consent Agenda

CONTACT: Brian Connolly, Public Works Director, 651.450.2571

ACTION REQUESTED

The Council is asked to approve the attached Resolution, formally authorizing the City to apply for a Drinking Water Revolving Fund loan from the Minnesota Public Facilities Authority for City Project No. 2023-03 - Water Treatment Plant Rehabilitation.

BACKGROUND

On May 13, 2024, the City Council awarded a contract (Resolution 2024-099) and approved the budget (Resolution 2024-101) for City Project No. 2023-03 - Water Treatment Plant Rehabilitation. As part of the budget approval, the City estimated that a Drinking Water Revolving Fund (DWRF) loan in the amount of \$2,161,171 will be utilized to pay for a portion (45%) of the total \$4,792,901 in project costs. Staff have completed and submitted the initial application materials to the Minnesota Public Facilities Authority (PFA), the agency that approves all DWRF loans, and are ready to submit additional supplemental information to substantiate the City's financial status and capabilities to pay back the loan once received. The attached Resolution is required to be completed and included with this supplemental information to receive final PFA approval of the DWRF loan.

FISCAL IMPACT

If approved, the attached Resolution will bind the City to the requirements associated with the DWRF loan, once approved and distributed by the PFA to the City. As noted, the City Council previously approved the budget for City Project No. 2023-03 (Resolution 2024-101), which included this loan as part of the funding source for this project.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, approving application to the PFA for a DWRF loan for City Project No. 2023-03

ATTACHMENTS

1. Resolution - PFA Loan Application

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES
AUTHORITY FOR A DRINKING WATER REVOLVING FUND LOAN FOR CITY PROJECT NO. 2023-
03**

WHEREAS, pursuant to the requirements of the Minnesota Public Facilities Authority (PFA), the City of Inver Grove Heights must provide a resolution approving application for a Drinking Water Revolving Fund loan to assist in financing of the improvements associated with City Project No. 2023-03 – Water Treatment Plant Rehabilitation; and

WHEREAS, the City Council approved Resolution 2024-101, approving the budget for City Project No. 2023-03 – Water Treatment Plant Rehabilitation; and

WHEREAS, staff have completed and submitted the initial application materials to the PFA detailing the City's current funding and financial capabilities related to City Project No. 2023-03 – Water Treatment Plant Rehabilitation, and are ready to submit additional supplemental information, including this Resolution, to complete the application process.

**NOW, THEREFORE BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,
THAT:**

1. The City of Inver Grove Heights is hereby applying to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to its Water Treatment Plant as part of City Project No. 2023-03 – Water Treatment Plant Rehabilitation.
2. The City of Inver Grove Heights estimates the loan amount to be \$2,165,171, as outlined in the approved project budget (Resolution 2024-101).
3. The City of Inver Grove Heights has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation, and maintenance of the Water Treatment Plant for its anticipated design life.

Approved by the City Council of the City Inver Grove Heights, Minnesota on this 10th day of June 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Exempt Charitable Gambling Permit for the Church of St. Patrick**

MEETING DATE: June 10, 2024

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the attached application authorizing a charitable gambling raffle by the Church of St. Patrick, 3535 72nd Street E, Inver Grove Heights, to be held September 14 and 15, 2024, in conjunction with their annual Fall Festival.

BACKGROUND

The Church of St. Patrick is seeking approval of an exempt charitable gambling permit to hold an annual event at the Church of St. Patrick on September 14 and 15, 2024. This is a fundraiser for the church with Bingo, Pull-Tabs, Tipboards and a Raffle.

FISCAL IMPACT

This item has no fiscal impact to the City.

RECOMMENDATION

Staff recommends approval of the charitable gambling permit.

ATTACHMENTS

1. 2024-06-10 Gambling permit - St Patricks Church

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Patrick

Previous Gambling Permit Number: X- 19086-23-032

Minnesota Tax ID Number, if any: 9110954

Federal Employer ID Number (FEIN), if any: 41-0838975

Mailing Address: 3535 72nd Street East

City: Inver Grove Heights State: MN Zip: 55076 County: Dakota

Name of Chief Executive Officer (CEO): Fr. Brian Fier

CEO Daytime Phone: 651-455-6624 CEO Email: bfier@churchofstpatrick.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): bcollins@churchofstpatrick.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☒ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. Patrick

Physical Address (do not use P.O. box): 3535 72nd Street East

Check one:

☒ City: Inver Grove Heights Zip: MN County: Dakota

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): September 14 and 15, 2024

Check each type of gambling activity that your organization will conduct:

☒ Bingo

☐ Paddlewheels

☒ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Inver Grove Heights

Signature of City Personnel: _____

Title: City Clerk Date: 6/11/2024

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Fr. Brian Fier Date: 5/21/24
(Signature must be CEO's signature; designee may not sign)Print Name: Fr. Brian Fier**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

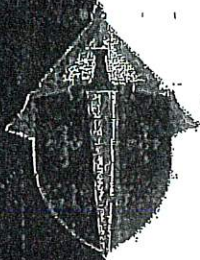
This form will be made available in alternative format (i.e. large print, braille) upon request.

How You May Spend Gambling Funds	How You May Not Spend Gambling Funds
Allowable expenses - Gambling funds may be spent for allowable expenses, such as: • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose): • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements).	1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.

BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the *Lawful Gambling Manual*; 3) the online class, "Conduct of Raffles"; and 4) the *phone number and email address* of your county's Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

Check Box	RAFFLES
✓	1. Tickets are printed in accordance with MN Rule <i>7861.0310</i> .
✓	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. (<i>349.173</i>)
✓	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (<i>349.173</i>)
✓	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. (<i>7861.0260</i>)
✓	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (<i>7861.0260</i>)
✓	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (<i>7861.0260</i>)
✓	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (<i>349.166</i>)
✓	8. Cash must not be substituted for merchandise prizes that have been won. (<i>7861.0260 Subp. 4C(2)</i>)
✓	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (<i>340A.707</i>)
✓	10. Only cash, personal checks, cashier's checks, money orders, travelers' checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). (<i>349.2127</i>) (<i>7861.0260</i>)
✓	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization's control. (<i>349.173</i>)
✓	12. Persons are not required to be present at a raffle drawing to be eligible to win. (<i>349.173</i>) (<i>7861.0310</i>)
✓	13. Raffle tickets are not sold to or won by persons under age 18. (<i>349.181</i>) (<i>7861.0310</i>)
✓	14. Purchasers are not required to buy anything other than the ticket. (<i>349.173</i>) (<i>7861.0310</i>)
✓	15. Clear and legible house rules in accordance with MN Rule <i>7861.0310</i> are prominently posted at the point of winner selection.
✓	16. An exempt permit financial report (<i>LG220A</i>) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (<i>349.166</i>)
	BINGO
✓	1. Clear and legible house rules in accordance with MN Rule <i>7861.0270</i> are prominently posted at the point of winner selection.
✓	2. House rules include the policy on declaring bingo and last number called. (<i>7861.0270 Subp. 2A(1)</i>)
✓	3. House rules include the reasons for potentially cancelling bingo occasions. (<i>7861.0270 Subp. 2A(1)</i>)
✓	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) (<i>7861.0270 Subp. 5B(1)</i>)
✓	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. (<i>7861.0270 Subp. 5B(7)</i>)
✓	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. (<i>7861.0270 Subp. 3A</i>)
✓	7. No reservation of bingo cards or bingo paper for any person (<i>7861.0270 Subp. 3F</i>)
✓	8. Bingo records (including bingo program) must be kept for 3½ years. (<i>7861.0270 Subp. 11</i>)
	BINGO AND RAFFLES
✓	1. Gambling records must be kept for 3½ years. (<i>7861.0310</i>)
✓	2. Gambling funds may only be spent for allowable expenses and lawful purposes. (<i>349.12 Subd. 3a</i>) (<i>349.12 Subd. 25</i>) (mn.gov/gcb/faq-exemptexcluded.html) and (mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf)



ARCHDIOCESE
OF
SAINT PAUL &
MINNEAPOLIS

OFFICE OF THE CHANCELLOR FOR CIVIL AFFAIRS

January 15, 2019

Reverend Brian Fier
Church of Saint Patrick
3535 72nd St E
Inver Grove Heights, MN 55076

Dear Reverend Fier,

The Church of St. Patrick of Inver Grove, Minnesota, a Minnesota religious parish corporation, is a tax exempt organization under the provisions of Section 501(c)(3) of the Internal Revenue Code by reason of a Group Ruling issued to the United States Conference of Catholic Bishops by the Internal Revenue Service on October 24, 2018, which is the latest annual update in a series that began with the original determination of March 25, 1946. A copy of the 2018 Group Ruling is enclosed. The Group Exemption Number is 0928.

The Group Ruling provides that any organizations listed in the *Official Catholic Directory* for 2018 as being an agency, instrumentality and educational, charitable and religious institutions operated, supervised or controlled by or in connection with the Roman Catholic Church in the United States, are tax exempt.

The Church of St. Patrick of Inver Grove, Minnesota, is listed in the *Official Catholic Directory* for 2018 on page 1268. A copy of the Archdiocesan section from the directory showing that listing is enclosed.

If you have any questions about the tax exempt status, please contact me.

Sincerely,

Joseph F. Kueppers
Chancellor for Civil Affairs

ENCLOSURES

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: October 24, 2018

Person to Contact:

R. Meyer ID# 0110429

Toll-Free Telephone Number:

877-829-5500

United States Conference of Catholic
Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Group Exemption Number:

0928

Dear Sir/Madam:

This responds to your October 12, 2018, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2018*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2018* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

Subordinate organizations under a group exemption do not receive individual exemption letters. Subordinate organizations are not listed in Tax Exempt Organization Search (Pub 78 data), and many are not listed in the Exempt Organizations Business Master

File extract, or EO BMF. Donors may verify that a subordinate organization is included in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in cursive script that reads "Stephen A. Martin".

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



Request for Council Action

SUBJECT: **Approval of Storm Water Facilities Agreement for 5904 Robert Trail**

MEETING DATE: June 10, 2024

ITEM TYPE: Consent Agenda

CONTACT: Paul Merchlewicz, City Engineer, 651.450.2572
Nicole Portugal, Engineering Technician, 651.450.2573

ACTION REQUESTED

The Council is asked to approve the attached Storm Water Facilities Maintenance Agreement for the property located at 5904 Robert Trail.

BACKGROUND

The owners of 5904 Robert Trail are proposing to construct an addition to their existing home comprising a pool house and other impervious surfaces, and are affected by City Ordinance Title 9, Chapter 5, Section 9-5-5. This ordinance requires properties of record which do not have recorded contracts or agreements with the City to provide information to ensure proposed site improvements meet current City standards for grading, erosion control and storm water management.

The owners, David R. Cossetta and Gail A. Cossetta, have provided the plans required by the ordinance. Two small basins will be constructed for water quality treatment and flow requirements on the lot and receive water from the new impervious area. They have signed the attached Storm Water Facilities Maintenance Agreement which spells out the conditions to be met. An engineering escrow of \$1,500 has been provided to cover costs incurred by the City for review and inspection of the site improvements.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the Stormwater Facilities Maintenance Agreement for 5904 Robert Trail.

ATTACHMENTS

1. 5904 Robert Trail SWFMA

STORM WATER FACILITIES MAINTENANCE AGREEMENT
FOR 5904 ROBERT TRAIL, INVER GROVE HEIGHTS,
DAKOTA COUNTY, MINNESOTA

THIS STORM WATER FACILITIES MAINTENANCE AGREEMENT (Agreement) is made, entered into and effective this 24th day of June, 2024, by and between the City of Inver Grove Heights, a Minnesota municipal corporation (hereafter referred to as "City") and David R. Cossetta and Gail A. Cossetta, husband and wife (hereafter referred to together as "Landowner" and "Responsible Owner"). Subject to the terms and conditions hereafter stated and based on the representations, warranties, covenants, agreements and recitals of the parties herein contained, the parties do hereby agree as follows:

ARTICLE 1
DEFINITIONS

1.1 Terms. The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 City. "City" means the City of Inver Grove Heights, a Minnesota municipal corporation.

1.3 Landowner. "Landowner" means David R. Cossetta and Gail A. Cossetta, husband and wife, and their successors and assigns.

1.4 Landowner Property. "Landowner Property" means that certain real property located in the City of Inver Grove Heights, Dakota County, Minnesota legally described on **Exhibit A**.

1.5 NWA Stormwater Manual. "NWA Stormwater Manual" means the Inver Grove Heights Northwest Area Storm Water Manual prepared by Emmons & Olivier Resources dated July 2006, and as adopted by the City of Inver Grove Heights and codified in Section 10-13J-5 (H) of the Inver Grove Heights City Code, as amended from time to time by amendment of general applicability.

1.6 Responsible Owner. “Responsible Owner” means, jointly and severally, all of the following:

The fee title owner(s) of the Landowner Property legally described on **Exhibit A** attached hereto, and the successors and assigns of such fee title owner.

The current Responsible Owner is the Landowner.

1.7 Storm Water Facilities. “Storm Water Facilities” means each and all of the following, individually and collectively, to the extent located within the Landowner Property:

Any existing or future storm water pipes, ponds, raingardens, drainage areas, conduits, culverts, ditches, catch basins, filtration basins, or approved storm water quality structures or storm water collection appurtenances lying on or within the Landowner Property as depicted on the Storm Water Facility Plan; together with any outfall pipe and anti-seepage collar, inlet pipe, stormwater controls, gutters, downspouts, stormwater manholes, and catch-basins.

1.8 Storm Water Facility Plan. “Storm Water Facility Plan” means the Stormwater Facility Plan prepared by Larson Engineering, Inc., dated May 16, 2024 and revised on May 22, 2024, which was approved by the City Engineer on June 3, 2024, which is attached hereto as **Exhibit D**.

1.9 Stormwater Management Plan. Means the 4th Generation Stormwater Management Plan and current Inver Grove Heights City Code Title 9, Chapter 5 Storm Water Management design, water quality, rate control, and volume and control standards. The Low Impact Design (LID) standards for construction and maintenance Best Management Practices shall be in accordance with the current Dakota County LID standards and the Inver Grove Heights Northwest Area (NWA) Storm Water Manual prepared by Emmons & Olivier Resources dated July 2006, and as adopted by the City of Inver Grove Heights and codified in Section 10-13J-5 (H) of the Inver Grove Heights City Code, as amended from time to time by amendment of general applicability.

ARTICLE 2 **RECITALS**

Recital No. 1. Landowner owns the Landowner Property.

Recital No. 2. Landowner has requested that the City approve the grading of the Landowner Property and the construction of the proposed patio and pool as shown on the Storm Water Facility Plan.

Recital No. 3. The City is willing to approve the additional impervious surface to be added to the Landowner Property and the construction of the proposed house, if, among other things, Landowner executes this Storm Water Facilities Maintenance Agreement.

Recital No. 4. By this Agreement the parties seek to:

- a.) Impose upon the Responsible Owner the responsibility of maintaining the Storm Water Facilities, notwithstanding the fact that the Storm Water Facilities may exist within easements dedicated or granted to the City and the public.
- b.) Provide a mechanism where the City may charge-back to the Responsible Owner any maintenance work that the City performs with respect to the Storm Water Facilities in the event the Responsible Owner fails to perform its obligations to maintain the Storm Water Facilities.
- c.) Provide the City with right of access over the Landowner Property to access the Storm Water Facilities, when needed.

ARTICLE 3 **RESPONSIBILITY FOR MAINTENANCE**

3.1 Construction of Storm Water Facilities. Responsible Owner agrees that in conjunction with construction of the house expansion (additional impervious surface) on the Landowner Property, the Storm Water Facilities shall be constructed and installed in accordance with the Storm Water Facility Plan, the Stormwater Management Plan, and the NWA Stormwater Manual at the sole expense of Responsible Owner at a location and in a configuration as approved by the City.

3.2 Maintenance of Storm Water Facilities. The Responsible Owner is obligated at its expense to perpetually maintain the Storm Water Facilities in accordance with the Stormwater Facility Plan and the Standard of Maintenance set forth in Section 3.3 hereof. The Responsible Owner shall not modify, alter, remove, eliminate or obstruct the Storm Water Facilities for as long as the Storm Water Facilities exist. The Responsible Owner shall also ensure that the Storm Water Facilities always remain in compliance with the Storm Water Facility Plan. The responsibility of the Responsible Owner for maintaining the Storm Water Facilities on the Landowner Property exists even though the event or omission which caused the need for maintenance of the Storm Water Facilities may arise on property outside of the Landowner Property.

3.3 Standard of Maintenance. The Responsible Owner must meet the Standard of Maintenance set forth in this Section 3.3.

The Standard of Maintenance shall comply with all of the following:

- a. The Standard of Maintenance shall comply with the standards contained in Title 9, Chapter 5 of the Inver Grove Heights City Code (as amended from time to time, by amendment of general applicability); and
- b. The Standard of Maintenance shall comply with the stormwater maintenance standards and bio-retention standards and requirements as set forth in the **NWA Stormwater Manual** (as amended from time to time, by amendment of general applicability). The NWA Stormwater Manual is on file with the City's Director of Public Works; and

- c. The Standard of Maintenance shall comply with the City approved Operations & Maintenance Plan attached hereto as **Exhibit B**; and
- d. The Standard of Maintenance shall comply with the Dakota County Soil and Water Conservation District Low Impact Standards; current version; and
- e. The Standard of Maintenance shall comply with the 2023 Watershed Management Plan for the Lower Mississippi Watershed Management Organization (LMRWMO) dated February 2023;
- f. The Standard of Maintenance shall include but not be limited to each of the following:
 - i.) The Responsible Owner shall monitor the Storm Water Facilities and shall as soon as possible correct any malfunction or deficiency in the operation of such structure so as to ensure that the structure operates in conformance with the design parameters.
 - ii.) The Responsible Owner must comply with Section IV of the NWA Stormwater Manual which outlines the requirements for the operations and maintenance of Long-Term Best Management Practices (BMP's) for storm water facilities. The City has prepared an Operations & Maintenance Plan to show how the Responsible Owner shall operate and maintain Long Term Best Management Practices for the Storm Water Facilities being constructed on the Landowner Property. The Operations & Maintenance Plan is attached hereto as **Exhibit B**. The Responsible Owner and the successors and assigns thereof shall be responsible for following the Operations & Maintenance Plan as approved by the City. The Operations & Maintenance Plan shall be on file with the City's Director of Public Works.

The GPS coordinates for the Storm Water Facilities shall be provided to the City after construction is completed. Storm Water Facilities smaller than 200 square feet can be located with one GPS coordinate. Storm Water Facilities larger than 200 square feet shall have outlet coordinates and the corners of the Storm Water Facilities located by GPS. The GPS readings shall be provided to the City before the Storm Water Facilities are covered.

If the Storm Water Facility Plan is inconsistent with the Standard of Maintenance or if components within the Standard of Maintenance are inconsistent with other components within the Standard of Maintenance, then that provision, term or component which imposes a greater and more demanding obligation shall prevail.

By December 31 of each year, the Responsible Owner shall submit to the City an annual report that identifies all of the tests, inspections, corrective measures and other activities conducted by the Responsible Owner under the Operations & Maintenance Plan for the preceding year. The annual report shall also identify any conditions of non-compliance with the Standard of Maintenance during the preceding year and the annual report shall address how the conditions of non-compliance were cured. The annual report shall also include the information shown on the form attached hereto as **Exhibit C**.

3.4 Notice of Non-Compliance with Section 3.2 and 3.3; Cure Period. If the City's Director of Public Works ("DPW") determines, at their reasonable discretion, that the Responsible Owner has not complied with the Standard of Maintenance, the DPW shall provide written notice to the Responsible Owner of such failure to comply with the Standard of Maintenance. This notice shall specify that the Responsible Owner will have thirty (30) days to comply with the Standard of Maintenance, unless thirty (30) days is not practicable for the Responsible Owner to cure the default, in which case the Responsible Owner shall be given a reasonable time, as determined by the DPW, to cure the default provided the Responsible Owner has commenced a suitable cure within the initial thirty (30) days. Notwithstanding the requirement contained in this Section relating to written notice and opportunity of the Responsible Owner to comply with the Standard of Maintenance, in the event of an emergency as determined by the DPW, the City may perform the work to be performed by the Responsible Owner without giving any notice to the Responsible Owner and without giving the Responsible Owner thirty (30) days to comply with the Standard of Maintenance. If the City performs emergency service work, the Responsible Owner shall be obligated to repay the City the costs incurred to perform the emergency service work, and the City shall follow those procedures set forth in Sections 3.5 and 3.6 with respect to the billing, collection and/or tax certification of such costs.

3.5 Payment of Costs Incurred by City. If the Responsible Owner fails to comply with the Standard of Maintenance within the Cure Period identified in Section 3.4, or in the case of an emergency situation as determined by the DPW, the City may perform those tasks necessary for compliance and the City and its employees, agents, and contractors shall have the right of access to the areas where the Storm Water Facilities are located to perform such work and to such adjacent areas necessary in order to access the areas where the Storm Water Facilities are located. The City shall charge all costs incurred by the City to perform the tasks necessary for compliance to the Responsible Owner.

The amount of costs charged by the City to the Responsible Owner shall be the usual and customary amounts charged by the City or its contractors given the task, work, or improvement performed by the City to ensure compliance with the Standard of Maintenance. The Responsible Owner shall make payment directly to the City within thirty (30) days after invoicing ("Due Date") by the City. Bills not paid by the Due Date shall incur the standard penalty and interest established by the City for utility billings within the City.

3.6 Certification of Costs Payable with Taxes; Special Assessments. If payment is not made under Section 3.5 by the Responsible Owner with respect to the Landowner Property, the City may certify to Dakota County the amounts due as payable with the real estate taxes for the Landowner Property in the next calendar year; such certifications may be made under Minnesota Statutes, Chapter 444 in a manner similar to certifications for unpaid utility bills. The Responsible Owner waives any and all procedural and substantive objections to the imposition of such usual and customary charges on the Landowner Property.

Further, as an alternate means of collection, if the written billing is not paid by the Responsible Owner, the City, without notice and without hearing, may specially assess the Landowner Property for the costs and expenses incurred by the City. The Responsible Owner hereby waives any and all procedural and substantive objections to special assessments for the maintenance or repair costs including, but not limited to, notice and hearing requirements and any claims that the charges or special assessments exceed the benefit to the Landowner Property. The

Responsible Owner waives any appeal rights otherwise available pursuant to Minnesota Statute § 429.081. The Responsible Owner acknowledges that the benefit from the performance of maintenance or repair tasks by the City to ensure compliance with the Standard of Maintenance equals or exceeds the amount of the charges and assessments for the maintenance costs that are being imposed hereunder upon the Landowner Property.

In addition, if payment is not made under Section 3.5 by the Responsible Owner with respect to the Landowner Property, the City may use the funds available under Article 4 to reimburse the City for the cost and expenses incurred by the City.

3.7 Obligation for Maintenance Notwithstanding Public Easement. The Responsible Owner agrees that its obligations relating to maintenance of the Storm Water Facilities exist notwithstanding the fact that the Storm Water Facilities may be located in whole or in part within public easements. The Landowner hereby grants to the City a right and license to access and enter the Landowner Property for the purpose of performing repair or maintenance of the Storm Water Facilities for the duration of the performance of the maintenance.

3.8 Indemnification of City. Responsible Owner shall indemnify, defend and hold the City, its council, agents, employees, attorneys and representatives harmless against and in respect of any and all claims, demands, actions, suits, proceedings, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties and attorneys' fees, that the City incurs or suffers, which arise out of, result from or relate to:

- a.) failure by the Responsible Owner to observe or perform any covenant, conditions, obligation or agreement on their part to be observed or performed under this Agreement;
- b.) failure by the Responsible Owner to pay contractors, subcontractors, laborers, or materialmen;
- c.) failure by the Responsible Owner to pay for any materials that may be used by the Responsible Owner to maintain the Storm Water Facilities; and
- d.) construction of the Storm Water Facilities.

3.9 No Remedy Exclusive. No remedy herein conferred upon or reserved to the City shall be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under the Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the City to exercise any remedy reserved to it, it shall not be necessary to give notice, other than the notice, if any, required by this Agreement.

ARTICLE 4

ESCROW DEPOSIT

4.1 Engineering Escrow Amount. The Landowner has deposited \$1,500 in cash with the City (hereafter "Engineering Escrow Amount") prior to execution of this Agreement.

The Engineering Escrow Amount shall be used to pay the City for engineering review and inspection expenses, attorney's fees, consultant fees, erosion and sediment control expenses, staff review time associated with coordination, review, design, preparation and inspection of the Storm Water Facility Plan and this Agreement and other associated City costs. Fees will be calculated at the City's standard rates charged for such tasks.

Upon satisfactory completion of the Storm Water Facilities, the City shall return to the Landowner any remaining portion of the Engineering Escrow Amount not otherwise previously charged the Landowner.

To the extent the engineering inspection charges or the amount needed to correct any deficiencies and problems relating to grading, drainage, erosion control, or landscaping exceed the initially deposited \$1,500 Engineering Escrow Amount, the Landowner is responsible for payment of such excess within thirty (30) days after billing by the City.

ARTICLE 5

CITY'S COVENANTS

5.1 Approval of Plans. The City agrees that if Landowner executes this Storm Water Facilities Maintenance Agreement and if all other requirements of the City are met by the Landowner, the City will approve the issuance of a land alteration permit and building permit for the Landowner Property.

ARTICLE 6

MISCELLANEOUS

6.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Agreement shall run with the Landowner Property and shall be binding upon the parties and the successors and assigns of the parties. This Agreement shall also be binding on and apply to any title, right and interest of the Landowner in the Landowner Property acquired by Landowner after the execution date of this Agreement or after the recording date of this Agreement.

6.2 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall

be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

6.3 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

6.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

6.5 Consent. Landowner consents to the recording of this Agreement.

6.6 Notice. Notice shall mean notices given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City:

City of Inver Grove Heights
Attention: City Administrator
8150 Barbara Avenue
Inver Grove Heights, MN 55077

If to Landowner/Responsible Owner:

David R. Cossetta and Gail A. Cossetta
5904 Robert Trail South
Inver Grove Heights, MN 55077

or to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed as provided above, provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK – SIGNATURES TO FOLLOW]

IN WITNESS WHEREOF Landowner and the City have entered into this Agreement on the day and year first stated above.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich
Its: Mayor

ATTEST:

Rebecca Kiernan, City Clerk

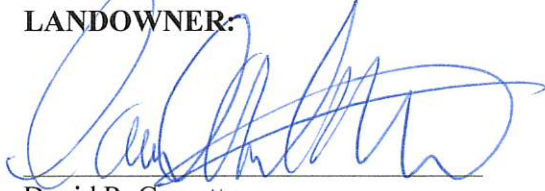
(CITY SEAL)

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

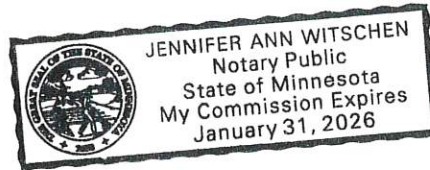
On this ____ day of _____, 2024, before me a Notary Public within and for said County, personally appeared Brenda Dietrich and Rebecca Kiernan to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

**RESPONSIBLE OWNER AND
LANDOWNER:**

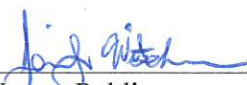

David R. Cossetta


Gail A. Cossetta



STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

The foregoing instrument was acknowledged before me this 3rd day of June, 2024, by David R. Cossetta and Gail A. Cossetta, husband and wife.


Notary Public

This instrument was drafted by:

Bridget McCauley Nason, # 0347322
Kennedy & Graven, Chartered
150 South 5th Street, Suite 700
Minneapolis, MN 55402

(612) 337-9245

EXHIBIT A
LEGAL DESCRIPTION OF LANDOWNER PROPERTY

Lot 4, MacGregor Acres, according to the recorded plat thereof, together with that part of vacated Low Road, accruing thereto by reason of the vacation thereof; and including that portion of Loch Gregor lying between the sidelines of said Lot 4 running from the shoreline to the center portion of said lake as indicated by broken lines on said plat; and together with and subject to an easement over Low Road, vacated, as set forth in Document No. 380337.

Abstract Property
PID: 20-47300-040-00

EXHIBIT B
OPERATIONS & MAINTENANCE PLAN

OPERATIONS & MAINTENANCE PLAN

Maintenance of the Storm Water Facilities shall be performed as outlined in Table 1.1 below to ensure healthy and functioning Storm Water Facilities conforming to the intent of the original design parameters. Maintenance shall be completed annually by December 31st. An annual inspection report shall be submitted to the City Engineering Division by December 31 of each year to demonstrate that post-construction maintenance is being accomplished per this Operations and Maintenance Plan.

TABLE 1.1 – MAINTENANCE ACTIVITIES

Maintenance Activity	Frequency	Procedure	Maintenance Done By
1. Sediment, trash and debris removal from inlet, outlets, pipes and structures.	Annually in spring and fall as needed.	Remove trash and/or debris. Pruning and weeding, mow filter strip	Responsible Owner unless designated otherwise
2. Sediment, trash and debris removal from bio-filtration basin and swale	Annually in spring and fall as needed.	Remove sediment and restore bio-filtration basin and swale to capacity	Responsible Owner unless designated otherwise
3. Erosion repair and vegetation replacement.	Annually in spring and fall as needed.	Repair eroded areas and re-seed, re-sod, re-plant and mulch as necessary and remove dry, dead or severely diseased vegetation	Responsible Owner unless designated otherwise
4. Mulch replacement	Every 2 to 3 years or as needed to maintain 3" to 4" depth	If applicable, add shredded hardwood mulch	Responsible Owner unless designated otherwise
5. Watering	As needed	Provide 1 inch of water when plants show signs of stress	Responsible Owner unless designated otherwise
6. Vegetation replacement and weeding	Annually in spring and fall	Replace dead vegetation and remove evasive or unwanted plants	Responsible Owner unless designated otherwise
7. Clean/fix structural components	As needed per inspection	Dependent on the type of damage; repair components per manufacturer's recommendations	Responsible Owner unless designated otherwise
8. Replacement of the bio-retention device.	Bio-retention device failure.	The Responsible Owner shall notify the City and make repairs within 60 days, unless otherwise approved by the City Engineer.	Responsible Owner unless designated otherwise

EXHIBIT C **ANNUAL INSPECTION FORM**

CITY OF INVER GROVE HEIGHTS NPDES INSPECTION PROGRAM

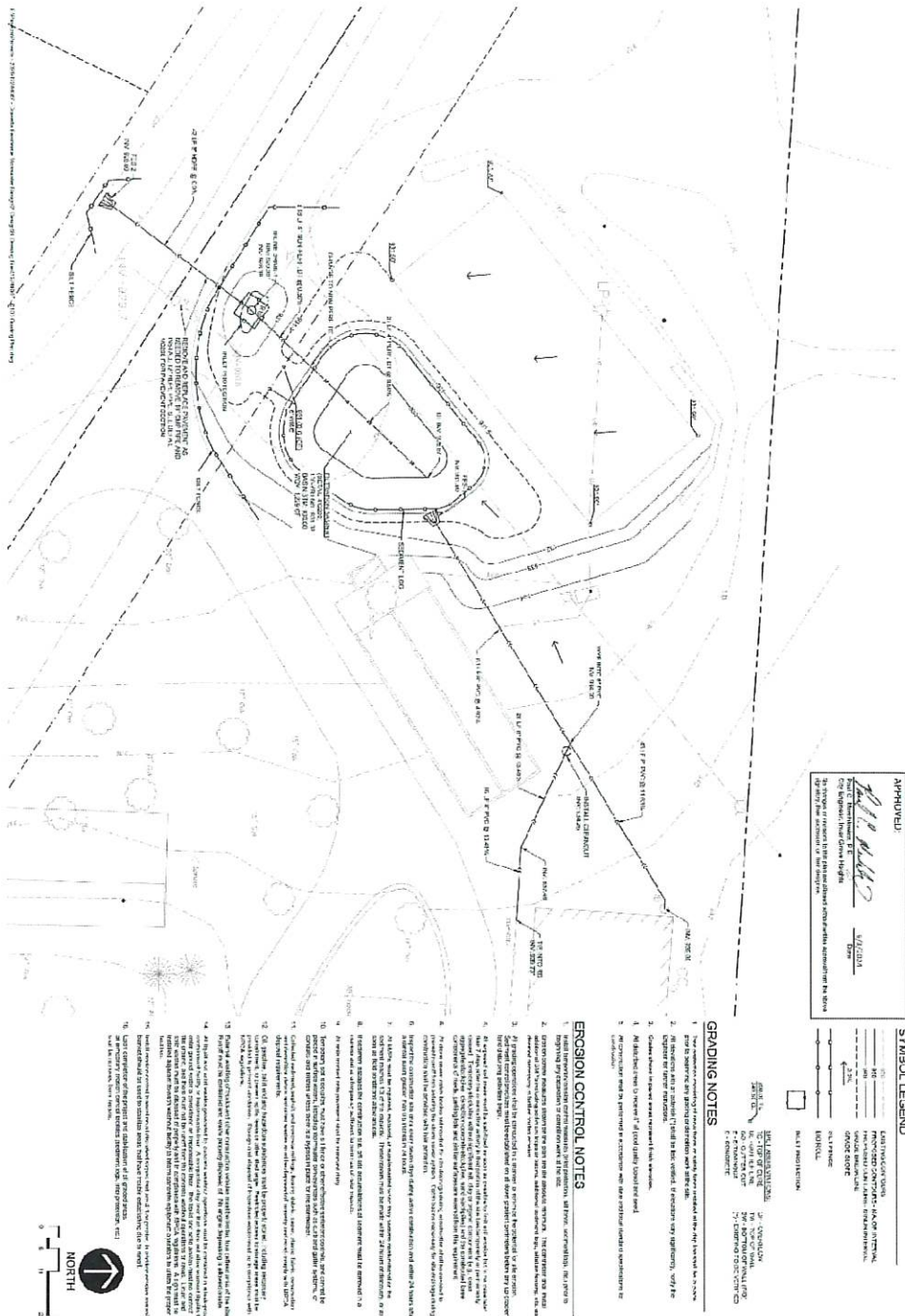
INLET / OUTLET					
STRUCTURE ID		INSPECTION DATE		INSPECTOR(S)	
LOCATION					
EASEMENT					
ACCESSIBLE	Y	N			
STRUCTURES IN ESMT.	Y	N	DESCRIPTION		
TREES IN ESMT.	Y	N	LARGEST DIAMETER (INCHES)		
STRUCTURE	FES	PIPE	CB	OTHER	
ATTRIBUTES	TRASH GUARD	WEIR	SURGE BASIN		OTHER NONE
CONDITION*	OK	MINOR MAINTENANCE	MAJOR MAINTENANCE	INACCESSIBLE	
END SECTION EROSION	Y	N			
FLOW CONDITION	FLOW PRESENT	NO FLOW	SUBMERGED		
COMMENTS					
VEGETATION/DEBRIS	WEEDS, ETC.	BRUSH, TREES, ETC.	GARBAGE/DEBRIS	NONE	
RESTRICTING FLOW	Y	N			
COMMENTS					
SEDIMENT					
CONDITION**	NONE	MINOR MAINTENANCE	MAJOR MAINTENANCE		
COMMENTS					
RIP RAP					
PRESENT	Y	N			
CONDITION***	OK	MINOR MAINTENANCE	MAJOR MAINTENANCE		
COMMENTS					
ILLCIT DISCHARGE	Y	N			
COMMENTS					
MAINTENANCE PERFORMED:					
SIGNED:			DATE:		

* Minor Maintenance: i.e. regROUT joint, repair trash guard; Major Maintenance: structure separating(ed) from pipe

** Minor Maintenance: repair can be done by City crews, Major Maintenance: heavy equip. is needed

*** Minor Maintenance: repair can be done by City crews, Major Maintenance: heavy equip. is needed

STORMWATER FACILITY PLAN



APPROVED

Paul C. Thompson, P.E.
City Engineer, Inver Grove Heights

4/2/2024
Date

SYMBOL LEGEND

POLYMERIZATION OF 2,2'-AZOBIS(2-AMIDINOPROPANE) DIHYDROCHLORIDE (V50) IN THE PRESENCE OF A 2,2'-AZOBIS(2-AMIDINOPROPANE) DIHYDROCHLORIDE (V50) DERIVATIVE

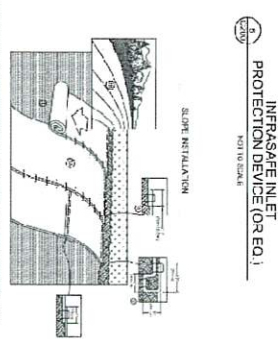
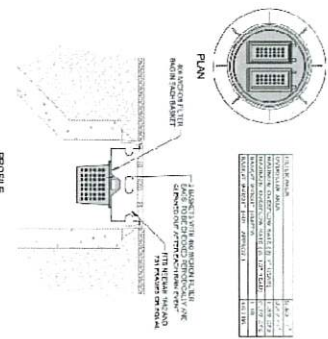
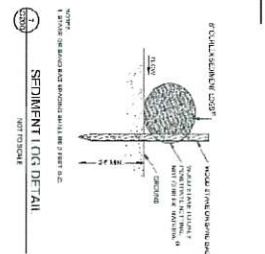
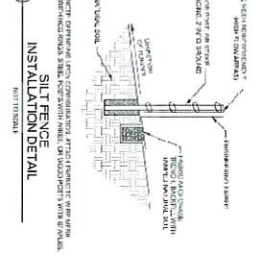
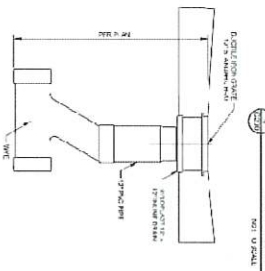
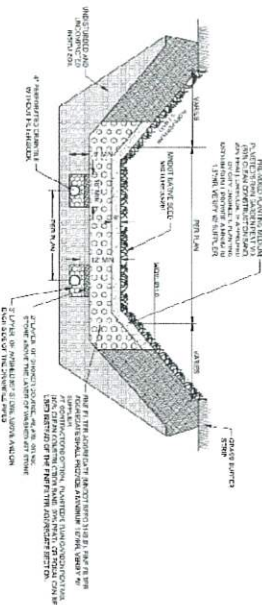
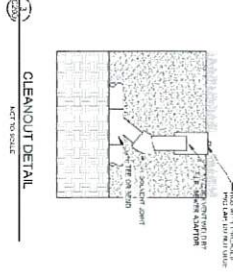
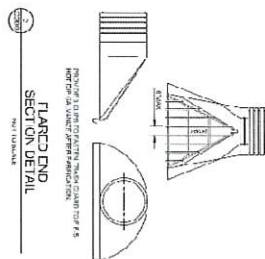
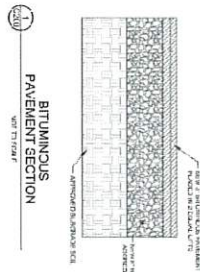
GRADING NOTES

1. *any* (because it's not a specific one) or *the* (because we're talking about a specific one)
2. *any* (because it's not a specific one) or *the* (because we're talking about a specific one)
3. *any* (because it's not a specific one) or *the* (because we're talking about a specific one)
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EROSION CONTROL NOTES

1. Identify any parameters or variables used in the text.
2. Identify any assumptions or conditions used in the text.
3. Identify any formulas or equations used in the text.
4. Identify any data or results used in the text.
5. Identify any conclusions or recommendations used in the text.
6. Identify any limitations or caveats used in the text.
7. Identify any sources or references used in the text.
8. Identify any other relevant information used in the text.
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14. Identify any other relevant information used in the text.
15. Identify any other relevant information used in the text.

C100	Project Title:	Client:
	COSSETTA RESIDENCE STORMWATER IMPROVEMENTS 5904 S ROBERT TRAIL NIVER GROVE HEIGHTS, 55C76	PCLCO CONSTRUCTION 59E7 CENTERVIEW I = ROAD WHITE BEAR LAKE, 55127
Drawn by: [Signature] Date: 05-15-2011 Checked by: [Signature] Date: 05-15-2011 Reviewed by: [Signature] Date: 05-15-2011	Notes: 1. Project was completed on 05-15-2011. 2. All work was done in accordance with the plans and specifications. 3. The project was completed successfully and all work was done in accordance with the plans and specifications.	



COSSETTA RESIDENCE
STORMWATER IMPROVEMENTS
2414 S KUBERU VAL
INVER GROVE HEIGHTS, 60976

PELCO CONSTRUCTION
5503 CENTERVILLE ROAD
WHITE BEAR LAKE, 55127

Larson Engineering, Inc.
35241 Shore Road
55127
651.481.5128
www.larsoneng.com

DETAILS

C200

APPROVED:

[Signature]

DATE: 02/20/20

PROJECT:

LOCATION:

DATE:



Request for Council Action

SUBJECT: **Approval of Property Access and Indemnity Agreement with BFI Waste Systems of North America**

MEETING DATE: June 10, 2024
ITEM TYPE: Consent Agenda
CONTACT: Bridget Nason, City Attorney

ACTION REQUESTED

The Council is asked to approve execution of the attached Property Access and Indemnification Agreement.

BACKGROUND

The City of Inver Grove Heights has a right of first refusal to purchase the property located at 6520 Concord Boulevard. City staff and consultants would like to access the property in order to better understand the layout of the property and to assist with completion of a Phase 1 Environmental Site Assessment. BFI Systems of North America will allow the City and its agents, representatives, and contractors to access the property for these purposes provided that the City executes the attached Property Access and Indemnity Agreement.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends approval of the attached Property Access and Indemnity Agreement.

ATTACHMENTS

1. Access and Indemnification Agreement

PROPERTY ACCESS AND INDEMNITY AGREEMENT

THIS PROPERTY ACCESS AND INDEMNITY AGREEMENT (“Agreement”) is made and entered into as of the ____ day of June, 2024 (the “Effective Date”) by and between **BFI WASTE SYSTEMS OF NORTH AMERICA, LLC**, a Delaware limited liability company (“Owner”) and **THE CITY OF INVER GROVE HEIGHTS**, a Minnesota municipal corporation (“City”).

Recitals

A. Owner is the fee simple owner of certain real property located at 6520 Concord Boulevard East, and 4325 66th Street East, in the City of Inver Grove Heights, Minnesota, having Parcel Identification Numbers 20-36500-24-061, 20-36500-24-081, 20-365-33-070, 20-36500-33-090 and 20-36500-33-080 (collectively, the “Property”).

B. City desires to access the Property solely in order to walk the property and to perform a Phase I Environmental Assessment (the “Phase I”).

C. Owner has leased the Property to Dvorsak Material Handling Equipment Inc., a Minnesota corporation (the “Existing Tenant”).

D. Owner is willing to grant City access to the Property solely to walk the property and to perform the Phase I subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the sum of \$1, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, Owner and City agree as follows:

1. **Access**: Owner grants City and its employees, agents, representatives, and contractors (the “Authorized Entrants”) the non-exclusive, temporary right to enter the Property during the Term (defined below) solely for purposes of walking the property and completing a the Phase I. City and the Authorized Entrants shall not perform or permit any other activities or work without the prior written consent of the Owner, which may be withheld in Owner’s sole discretion. Further, City shall not conduct or authorize any Phase II environmental investigation or other invasive testing on the Property without Owner’s prior written approval, which may be withheld in Owner’s sole discretion. The Phase I shall be at City’s sole cost and expense, and City agrees the Phase I shall kept confidential to the fullest extent permitted by law. Owner acknowledges that the Phase I is subject to the provisions of Minnesota Statutes, Chapter 13, the Minnesota Government Data Practices Act (“MGDPA”), and the City confirms that it will process any public data request in accordance with the MGDPA. City shall immediately remove any lien of any type which attaches to the Property by virtue of any of such access. City shall provide a copy of the Phase I to Owner promptly following City’s receipt thereof.

2. **Term**: The term (the “Term”) of this Agreement shall be 3 months following the Effective Date of this Agreement.

3. **Access Requirements**: City shall:

a. Notify Owner’s representative at least 48 hours prior to accessing the Property and allow Owner the opportunity to have a representative present at all times. Owner’s representative for purposes of this Agreement is Tyler Kraft TKraft2@RepublicServices.com or (651) 403-2200. City’s contact for purposes of this Agreement is Kris Wilson, kwilson@ighmn.gov or 651-450-2511. City acknowledges and agrees that Owner’s representative shall not be authorized to provide Owner’s approval

to any Phase II environmental investigation or other invasive testing on the Property, or amend, waive or modify this Agreement.

b. Access the Property only during Owner's and Existing Tenant's normal business hours, and in a professional manner, and so as not to interfere with Existing Tenant's operations.

c. Repair all damage to the Property caused by the Authorized Entrants or their activities on the Property.

d. Take due precautions and cease or limit any activities as directed by Owner, as reasonably necessary to prevent damage to the Property and/or injury to persons.

e. Before entering the Property, meet with the Owner's representative at the Property and be briefed on all safety requirements, restrictions, rules and regulations and abide by all posted safety requirements, restrictions, rules and regulations as Owner may require at the Property.

4. Release and Indemnity.

a. City for itself and for its successors, assigns, employees, contractors, consultants, representatives or anyone who might claim on their behalf (the "Releasing Parties"), hereby WAIVE, RELEASE, AND FOREVER DISCHARGE Existing Tenant, Owner and its parents, subsidiaries and affiliates, and their agents, employees, officers, directors, attorneys, shareholders, legal representatives, successors and assigns (collectively, the "Released Parties") from, and agree and covenant not to sue any Released Party for, any claim, liability, or demand of any kind resulting from or in any way associated with City's entry on or access to the Property, whether or not predicated in whole or in part on the actual or alleged fault of any Released Party, except to the extent such claims are a result of the Released Parties gross negligence or willful misconduct. This Release and Waiver of Liability extends to all claims of every kind or nature whatsoever, foreseen or unforeseen, known or unknown, except to the extent such claims are a result of the Released Parties gross negligence or willful misconduct.

b. The Releasing Parties further hereby VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ALL RISKS of personal injury of any kind, including temporary or permanent disability or death, property damage, economic losses, and/or other damages of any kind resulting from or in any way associated with their entry onto the Property, except to the extent the same are the result of the Released Parties gross negligence or willful misconduct. The undersigned understands that the risks include, but are not limited to, all risks of being in proximity to heavy equipment operated by Existing Tenant and its employees, affiliates or third parties. The undersigned further understands that Owner and Existing Tenant do not regularly grant access to visitors to the Property in the ordinary course of their business and operations, and that Owner and Existing Tenant have not made, and will not make, any alterations to the Property or its normal safety procedures and facility-operation practices for purposes of City's entry onto the Property.

c. Subject to the liability limits found in Minn. Stat. Sec. 466.04, City shall be responsible for all damages and losses because of injury to persons (including death) and injury or damage to or loss of any property or improvements in any way resulting from or related to the Releasing Party's activities on the Property. Notwithstanding the foregoing, City shall not be responsible if such damages and losses arise from or are caused by the Released Parties' gross negligence or willful misconduct.

d. This Paragraph 4 shall survive the expiration or earlier termination of this Agreement.

5. Insurance. Before entering the Property, City shall provide Owner with certificates of

insurance demonstrating that City has in place insurance in amounts set forth below:

Workers' Compensation

Coverage A	Statutory
Coverage B - Employers Liability	\$1,000,000 each Bodily Injury by Accident
	\$1,000,000 policy limit Bodily Injury by Disease

Coverage is required if a party employs individuals on either a full or part-time basis to perform services.

Automobile Liability

Bodily Injury/Property Damage	\$1,000,000 each Accident
Combined – Single Limit	Coverage is to apply to all owned, non-owned, hired and leased vehicles (including trailers)

Commercial General Liability

Bodily Injury/Property Damage	\$1,000,000 each occurrence
	\$1,000,000 general aggregate

The required coverages above may be provided in combination with excess or umbrella coverage in order to obtain required total liability limits.

All such insurance policies will be primary without the right of contribution from any other insurance coverage maintained by Owner. The fact that insurance is obtained by City shall not release or diminish the liability of City, including liability under the indemnity provisions of this Agreement.

6. Non-assignment. This Agreement and the City's license to enter the Property is personal to the City, shall not be assigned by City.

7. Notices. All notices and other communications hereunder shall be in writing and shall be deemed given if delivered in person, by an overnight express delivery service (e.g., Federal Express) or by registered or certified mail (postage prepaid, return receipt requested) to the other party at the following addresses (or at such other address for a party as shall be specified by like notice; provided that notices of a change of address shall be effective only upon receipt thereof):

If to Owner:	BFI Waste Systems of North America, LLC c/o Republic Services, Inc. 18500 North Allied Way Phoenix, AZ 85054 Attn: Chief Legal Officer
--------------	--

With copy to:	Spotts Fain 411 E. Franklin Street, Suite 600 Richmond, VA 23219 Attn: David A. Reed, Esq.
---------------	---

If to City: The City of Inver Grove Heights
 8150 Barbara Avenue
 Inver Grove Heights, MN 55077

Attn: Kris Wilson, City Administrator

8. Entire Agreement. This Agreement is the final, complete and exclusive statement of the agreement between the parties with relation to the subject matter of this Agreement, it being understood that there are no oral representations, understandings or agreements covering the same subject matter as this Agreement. This Agreement supersedes oral or written agreements of any kind and cannot be amended or modified except in writing and signed by both parties.

9. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota, without giving effect to any choice or conflict of law provision or rule that would require the application of the laws of any other jurisdiction.

10. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall be deemed one instrument. Electronic signatures, and a facsimile or “.pdf” copy of any signature hereto shall be deemed an original.

[Signature Page Follows]

WHEREUPON the parties have executed this Agreement as of the Effective Date.

<u>CITY:</u> THE CITY OF INVER GROVE HEIGHTS, a Minnesota municipal corporation By: _____ Print Name: _____ Title: _____ By: _____ Print Name: _____ Title: _____	<u>OWNER:</u> BFI WASTE SYSTEMS OF NORTH AMERICA, LLC, a Delaware limited liability company By: _____ Name: _____ Title: _____
---	---

Request for Council Action

SUBJECT: **Approval of Sustainable IGH Award Recommendations**

MEETING DATE: June 10, 2024

ITEM TYPE: Consent Agenda

CONTACT: Ally Sutherland, Environmental Specialist, 651.604.8511

ACTION REQUESTED

The Council is asked to approve the Environmental Advisory Commission's recommendations for the Sustainable IGH Award recipients.

BACKGROUND

The 2024 Environmental Advisory Commission Work Plan includes a goal to develop an environmental and sustainability recognition program for Inver Grove Heights residents and businesses. The Sustainable IGH Award program has been developed and the 2024 application period opened March 24 and closed April 30. A total of 18 applications were submitted by 13 residents and 5 businesses. The intent of the program is to recognize those taking sustainable actions in Inver Grove Heights and to inspire others to start taking sustainable actions at their home or business.

Applicants may receive an award if they submit an application demonstrating completion of at least one action in each of the following five categories: Energy Efficiency, Water Conservation, Recycling/Waste Abatement, Native Landscaping and Community. Those who rent their home or business are excluded from the landscaping action requirement. If at least one action is completed within each category, the applicant is eligible for a Bronze Award. Applicants can achieve a higher award level, such as Silver or Gold, by completing more actions. There is no limit to the number of applicants that can receive each award; the only requirement is demonstration of how many actions the resident or business completed. The award types and number of actions required to receive each award are shown below:

- **Bronze Award:** 5 required actions
- **Silver Award:** 5 required actions + 5 additional actions
- **Gold Award:** 5 required actions + 10 additional actions

Staff reviewed each application to determine how many actions were completed and assigned a recommended award level accordingly. Award level recommendations for each applicant are listed on the Applications Summary attachment. This document also includes each application submitted to the City. All program awardees will receive a printed award, printed certificate, and durable yard sign.

The City Council may also select one resident and one business each year to receive a Special Recognition Award and plaque for demonstrating significant achievements. It is not required that this award be presented each year. The Environmental Advisory Commission (EAC) was asked to make

a recommendation for Special Recognition Award recipients. The EAC considered the following questions when reviewing each application:

- Does the application include one or more innovative and/or high impact actions?
- Do the applicant's achievements have a high potential to inspire other residents or businesses to take action?
- How many actions has the applicant completed, and how many were completed in each category?

The EAC recommends the following awards for Sustainable IGH Award applicants. With the Council's approval, awardees will be recognized in-person at the June 24, 2024 City Council meeting.

- Inver Glen Library, Gold & Special Recognition Award
- Robert Heidenreich, Gold & Special Recognition Award
- Amanda Braith, Silver
- Amy Hunting, Gold
- Charlotte Svobodny, Gold
- Chris and Sara Goodman, Gold
- Chris Garnsworthy, Gold
- Elizabeth Ziebarth, Gold
- Ella Wilsey, Gold
- Jeff Parsons, Gold
- Karen Asmundson, Gold
- Kim Browning, Gold
- Laura Grevas, Gold
- Roodly Richard, Silver
- Gramercy Park Cooperative, Gold
- Key Community Bank, Gold
- Oyespa, Gold
- Republic Services, Gold

The EAC recommends Inver Glen Library for a Special Recognition Award for fundamentally supporting reuse of gently used goods by providing the community free rentals of books, media, and e-books. The library demonstrated it has gone above and beyond standard library operations as well by developing and partnering with other local organizations to host free or low-cost community programs such as second-hand book sales, Fix-It Clinics, and Puzzle and Board Game Swaps, and for their support in being the host site for the new Inver Glen Library Organics Drop Off.

The EAC also recommends Robert Heidenreich for a Special Recognition Award for demonstrating significant achievements at home for completing 43 impactful sustainable actions dispersed between all four program categories, one of which includes maintaining 40 beehives for approximately 1.2 million bees on his agricultural-zoned property. Mr. Heidenreich has also planted native gardens throughout his property to support pollinators, wildlife and his beehives.

FISCAL IMPACT

Xcel Energy Partners In Energy will pay for all printed awards, printed certificates, yard signs and award plaques with approximately \$800 of the \$2,000 budget allocated to the City through the 2024 Xcel Energy Partners In Energy Memorandum of Understanding.

RECOMMENDATION

Staff and the EAC recommend the Sustainable IGH Award applicants listed above receive bronze, silver, and gold awards as stated. The EAC also recommends Inver Glen Library and Robert Heidenreich receive Special Recognition Awards.

ATTACHMENTS

1. Application Summaries

2024 Sustainable IGH Award Applications

Summary of Applications

- 18 applications received. All are included in this packet, organized in alphabetical order.
 - o Resident applications (page 2)
 - o Business applications (page 38)
- 13 resident applications
 - o 2 silver award recommendations (completed 5 required actions + 5 additional actions)
 - o 11 gold award recommendations (completed 5 required actions + 10 additional actions)
- 5 business applications
 - o 5 gold recommendations (completed 5 required actions + 10 additional actions)

Applicant	Type	Energy	Landscaping & Water	Waste	Community	Required Actions	Additional Actions	Total Actions	Award Type
Amanda Braith (pg. 2)	Resident	1	3	7	1	5	7	12	Silver
Amy Hunting (pg. 3)	Resident	1	10	11	1	5	18	23	Gold
Robert Heidenreich (pg. 9)	Resident	10	18	12	3	5	38	43	Gold
Charlotte Svobodny (pg. 14)	Resident	4	6	13	2	5	20	25	Gold
Chris and Sara Goodman (pg. 16)	Resident	8	11	12	3	5	29	34	Gold
Chris Garnsworthy (pg. 19)	Resident	9	9	13	2	5	28	33	Gold
Elizabeth Ziebarth (pg. 21)	Resident	3	10	7	2	5	17	22	Gold
Ella Wilsey (pg. 22)	Resident	5	6	8	2	5	16	21	Gold
Jeff Parsons (pg. 24)	Resident	8	20	14	2	5	39	44	Gold
Karen Asmundson (pg. 27)	Resident	6	14	17	1	5	33	38	Gold
Kim Browning (pg. 31)	Resident	8	19	12	3	5	37	42	Gold
Laura Grevas (pg. 35)	Resident	5	5	14	1	5	20	25	Gold
Roodly Richard (pg. 37)	Resident	1	5	6	2	5	9	14	Silver
Gramercy Park Cooperative (pg. 38)	Business	4	12	12	3	5	26	31	Gold
Inver Glen Library (pg. 43)	Business	4	5	12	6	5	22	27	Gold
Key Community Bank (pg. 46)	Business	4	3	5	6	5	13	18	Gold
Oyespa (pg. 48)	Business	7	7	9	10	5	28	33	Gold
Republic Services (pg. 52)	Business	6	2	12	6	5	21	26	Gold

Applications - Residents

Applicant	Amanda Braith, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+7
Award Recommendation	Silver
Energy Actions	- Use a programmable thermostat.
Landscaping & Water Actions	- Buy locally grown produce or grow your own food. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers.
Waste Actions	- Recycle at your home or business following Dakota County's recycling rules. - Prevent unwanted mail by unsubscribing from mailing lists. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Volunteer or donate to benefit the IGH community.
Additional Comments	- N/A
Photos	- N/A

Applicant	Amy Hunting, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+18
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting.
Landscaping & Water Actions	- Remove invasive vegetation and diseased or infested trees from your property: <i>Our Buck-thorn clearing has been a many years' project that keeps going on, but the results are great, and we have started several other people in the area to clear theirs out. It is really a bad problem around us, and we have used suggestions from the county and the DNR on removal. See photo.</i> - If recommended by a certified arborist, treat trees to prevent or mitigate emerald ash borer infestations, oak wilt or other tree diseases. - Buy locally grown produce or grow your own food. - Install bird or bat houses on your property. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Wait until the dishwasher or washing machine is fully loaded before running it. - Additional Action: <i>We have a bee/pollinator lawn in a sunny spot. We also did hop on the No MOW MAY train and have a couple of signs that we put up on our bee lawn area. We wait until the dandelion's flower, and when they begin to wilt, we do our first mowing - before they go to seed. Other neighbors' comment that they would like to do the same in coming years.</i> - Additional Action: <i>I made a bee bath because I found out that bees need a water source, so I went on-line and found how to make one. I used a glass dish with small rocks for them to land on and filled it with water so the tops of the rocks had room for them to land on and keep dry. Well, we saw a few bees go to it, but what they decided they wanted instead was a decorative bird bath (I sent you a picture of it) that has a giant bee painted in the glass. It must look like a Mother Bee or something to them- so anyway we let them decide what they wanted and we make sure it only has a little water in it so they can stand on the edges and drink without going into the water and possibly drowning. See photo.</i> - Additional Action: <i>Keep fallen trees for pollinator habitat</i> - Additional Action: <i>For several years now we have been planting native cone flowers. They multiply by themselves if you let them, and we have noticed that butterfly's love them. We also have a lot of neighbors and even people in cars that stop to ask us about them and notice the butterfly activity. See photo.</i>

Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Participate in a Community Swap. - Rent equipment such as tools, outdoor gear and event supplies instead of buying. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Participate on a local community board.
Additional Comments	- N/A
Photos	- Here are photos of bird houses that we have hung on our property (bluebird, woodpecker, robin, chickadee). - This is a picture of our bee lawn which is made up of natural grasses, white clover, common violets and dandelions. - This is a close up photo of what we use for a bee bath. The bees love to drink water out of it. - Here is a photo of our pollinator garden showing native cone flowers. - This is a photo showing areas of our lot where we have cleared invasive buckthorn. - This a photo of a sample of a harvest from our home vegetable garden. - Here is a photo from last year of our spring grass that we left with leaves, sticks and growth until the dandelions flowered and then the grass was mowed before they went to seed which we will be doing this year.

Amy Hunting, Resident



No Mow May.jpg



Pollinator Garden 2.JPG



Pollinator Garden.jpg



Vegetables from home garden.jpg



Bee bath 2.jpg



Bee bath.jpg



Bee lawn 2.jpg



Bee lawn.jpg



Bird House 2.jpg



Bird House 3.jpg



Bird House 4.jpg



Bird House 5.jpg

Amy Hunting, Resident



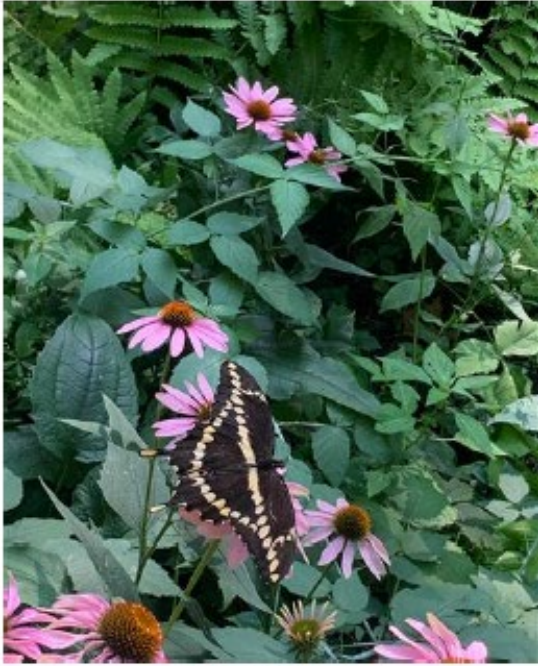
Bird House.jpg



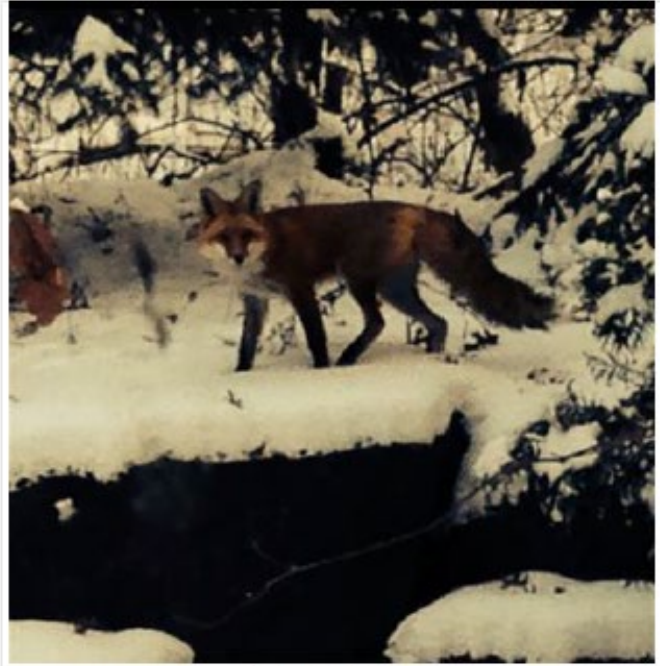
Buckthorn Clearing.jpg

Applicant	Robert Heidenreich, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+38
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Participate in an energy savings program through Xcel Energy or Dakota Electric. - Utilized rebates on energy efficient or renewable energy powered products. - Drive an electric vehicle or purchase fleet electric vehicles. - Installed an electric vehicle charging station. - Additional Action: <i>I upgraded most windows, replaced all the attic insulation with foam then fiberglass blown in.</i> - Additional Action: <i>All my doors have new weatherstripping except one.</i> - Additional Action: <i>Removed all the siding and added Tyvek then resided.</i>
Landscaping & Water Actions	- Plant a low-maintenance turf lawn with species such as fine fescues, buffalo grass, blue gramma, pussytoes, etc. - Remove invasive vegetation and diseased or infested trees from your property. - If recommended by a certified arborist, treat trees to prevent or mitigate emerald ash borer infestations, oak wilt or other tree diseases. - Buy locally grown produce or grow your own food. - Use locally made compost in gardens or landscaping. - Install bird or bat houses on your property. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Follow the City's Smart Salting guidelines in winter. - Replace older toilets with WaterSense-labeled, high-efficiency toilets. - Replace faucets and showerheads with WaterSense-labeled, high-efficiency versions. - Select an Energy Star-approved washing machine. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Utilize rebates on water-efficient products. - Additional Action: <i>I host 40 bee hives for approximately 1.2M bees.</i> - Additional Action: <i>Don't water except new plant as needed. I don't have an irrigation system 90% of my property is Deciduous Forest.</i>

	- Additional Action: <i>My Gardens are specifically planted to support my bee hives and all the native pollinators at my home. These plants draw many types of butterflies, bumble bees, and lots of birds that enjoy the area.</i> - Additional Action: <i>Store rainwater for use on property.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Attend a City residential special collections event to recycle unwanted items such as Clean-Up Day or Paper Shredding Collection. - Join a tour of local recycling facilities. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more. - Additional Actions: <i>Report illegal dumping if witnessed or recorded on security cameras.</i>
Community Actions	- Offer free or reduced-cost assistance to a neighbor(s) in need. - Participate on a local community board. - Volunteer or donate to benefit the IGH community: <i>I donate free firewood cut and split to the community.</i>
Additional Comments	- N/A
Photos	- See below.



IMG_1417.jpeg



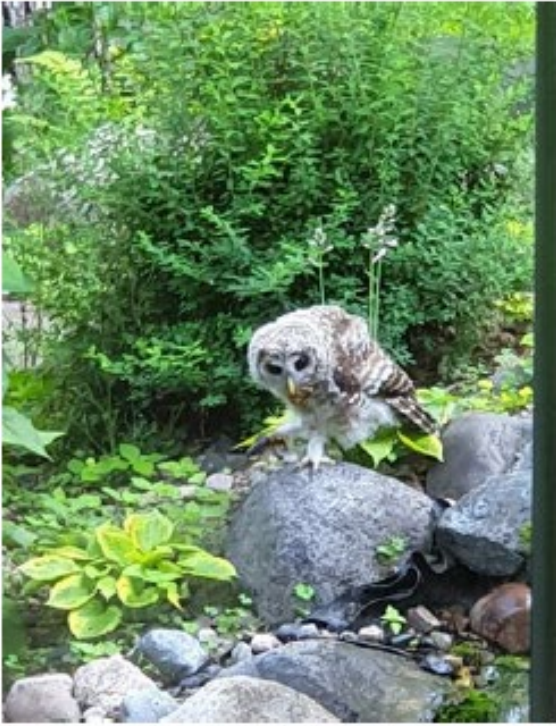
IMG_1414.jpeg



IMG_1373.jpeg



IMG_1376.jpeg



IMG_1418.jpeg



IMG_1415.jpeg



IMG_1416.jpeg



IMG_1413.jpeg

Robert Heidenreich, Resident



image.jpg



IMG_1419.jpeg



Applicant	Charlotte Svobodny, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+20
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Participate in an energy savings program through Xcel Energy or Dakota Electric.
Landscaping & Water Actions	- Buy locally grown produce or grow your own food. - Install bird or bat houses on your property. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Follow the City's Smart Salting guidelines in winter. - Take shorter showers. - Additional Action: <i>Watering the lawn only as needed. I've let it go dormant during drought periods.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Participate in the Dakota County Recycling Ambassador Program. - Attend a City residential special collections event to recycle unwanted items such as Clean-Up Day or Paper Shredding Collection. - Join a tour of local recycling facilities. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Volunteer or donate to benefit the IGH community. - Offer free or reduced-cost assistance to a neighbor(s) in need.

Additional Comments	- <i>I've been working toward native plants and had nature surprise me with heirloom double Rudbeckia golden glow a/k/a Cutleaf Coneflower native to MN. Another nickname for it is Outhouse Flower because it grew around them a lot. I very much encourage them!</i> - <i>I saw my first hummingbird in IGH around some years ago</i>
Photos	- N/A

Applicant	Chris & Sara Goodman, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+29
Award Recommendation	Gold
Energy Actions	- Use a programmable thermostat. - Participate in an energy savings program through Xcel Energy or Dakota Electric. - Utilized rebates on energy efficient or renewable energy powered products. - Power your property with renewable energy with solar panels, wind power or geothermal: <i>Solar Panels have completely eliminated our electric bill and we are producing more than we use in a year and eating into our gas bill with the surplus of production. Our neighbors have been super curious to get solar or plant a raingarden based on our positive fiscal and overall aesthetic of the projects.</i> - Bike, ride share, or take public transportation as primary source of transportation. - Additional Action: <i>We have two hybrid vehicles with 30+ miles per gallon</i> - Additional Action: <i>Last year we invested in Marvin Windows for the entire house which have been great as they have energy saving features plus we had them installed and all installation and including sealing around the windows with both wrap and foam.</i> - Additional Action: <i>Home Energy Squad did an analysis at some point over the past 10 years as we got the option of water efficient shower nozzles and our two doors they indicated needed new weather stripping.</i>
Landscaping & Water Actions	- Build a rain garden on your property per the City guidelines. - Use a Landscaping for Clean Water grant from Dakota County Soil & Water Conservation District to complete a Landscaping for Clean Water project, including rain gardens and more: <i>Both of our Raingardens were recognized by the county and featured in their advertising of the program. Our neighbors have been super curious to get solar or plant a raingarden based on our positive fiscal and overall aesthetic of the projects. We have less squishiness/ water saturation, in our back yard as a result of our raingardens.</i> - If recommended by a certified arborist, treat trees to prevent or mitigate emerald ash borer infestations, oak wilt or other tree diseases. - Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees. - Buy locally grown produce or grow your own food. - Use locally made compost in gardens or landscaping. - Take one or more Landscaping for Clean Water classes.

	- Install bird or bat houses on your property. - Follow the City's Smart Salting guidelines in winter. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers.
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Participate or volunteer at a Dakota County Fix-It Clinic. - Rent equipment such as tools, outdoor gear and event supplies instead of buying. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Join a tour of local recycling facilities. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Teach IGH residents or other businesses about your completed actions. - Participate on a local community board. - Volunteer or donate to benefit the IGH community.
Additional Comments	- N/A
Photos	- See below.



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IMG_0738.jpg



IMG 1691.jpg

Applicant	Chris Garnsworthy, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+28
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Participate in an energy savings program through Xcel Energy or Dakota Electric. - Utilized rebates on energy efficient or renewable energy powered products. - Installed an electric vehicle charging station. - Additional Action: <i>We use smart outlets to turn off vampire power supplies to increase energy efficiency.</i> - Additional Action: <i>Added storm doors a couple years ago to increase energy efficiency.</i> - Additional Action: <i>We use Sense and track our energy use.</i>
Landscaping & Water Actions	- Remove invasive vegetation and diseased or infested trees from your property. - Use locally made compost in gardens or landscaping. - Install bird or bat houses on your property. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Select an Energy Star-approved washing machine. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Additional Action: <i>Don't water our lawn.</i> - Additional Action: <i>We have planted some flowering cherry trees for pollinators.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Take home free second-hand products from the Reuse Zone, located at the The Recycling Zone. - Rent equipment such as tools, outdoor gear and event supplies instead of buying. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins.

	- Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Participate in the Dakota County Recycling Ambassador Program. - Join a tour of local recycling facilities. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Teach IGH residents or other businesses about your completed actions. - Volunteer or donate to benefit the IGH community.
Additional Comments	- <i>I coordinate an internal Green Team at my place of employment in White Bear Lake. Planned Earth Day activities this year.</i> - <i>Installed composting at my place of employment, reducing our landfill tonnage by 30%.</i>
Photos	- N/A

Applicant	Elizabeth Ziebarth, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+17
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances.
Landscaping & Water Actions	- Remove invasive vegetation and diseased or infested trees from your property. - Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees. - Buy locally grown produce or grow your own food. - Use locally made compost in gardens or landscaping. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Follow the City's Smart Salting guidelines in winter. - Replace older toilets with WaterSense-labeled, high-efficiency toilets. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Additional Actions: <i>Water lawn before the heat of the day (typically 4a.m.-10a.m.),</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Use homemade green cleaners or Safer Choice cleaning products. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business.
Community Actions	- Offer free or reduced-cost assistance to a neighbor(s) in need. - Volunteer or donate to benefit the IGH community: <i>Ran a food shelf at Emanuel Lutheran Church in IGH for over 50 years. Met many people through the food shelf. I have enjoyed working with, others, improving my own emotional health others.</i>
Additional Comments	- <i>Very conscious of use of water and electricity</i>
Photos	- N/A

Applicant	Ella Wilsey, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+16
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Completed home energy audit. - Additional Actions: <i>I had two new energy efficient patio doors in a front door and storm door installed. See photo.</i> - Additional Actions: <i>I also put in an energy efficient air conditioner and furnace last summer.</i>
Landscaping & Water Actions	- Remove invasive vegetation and diseased or infested trees from your property. - Buy locally grown produce or grow your own food. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Additional Actions: <i>Planted a pollinator-friendly plants in garden and outdoor containers. See photo.</i> - Additional Actions: <i>Use a smart lawn irrigation system</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Take home free second-hand products from the Reuse Zone, located at the The Recycling Zone. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Donate to, volunteer at, or run a local organization that offers free or low-cost community assistance services. - Teach IGH residents or other businesses about your completed actions: <i>I'm an avid composter and recycler: I try to encourage other people in my community and my family to do the same.</i>
Additional Comments	

Photos

- *Here are 2 pictures. 1 of 1 of my energy efficient patio doors I had installed and also my little garden down by the woods*

Ella Wilsey, Resident



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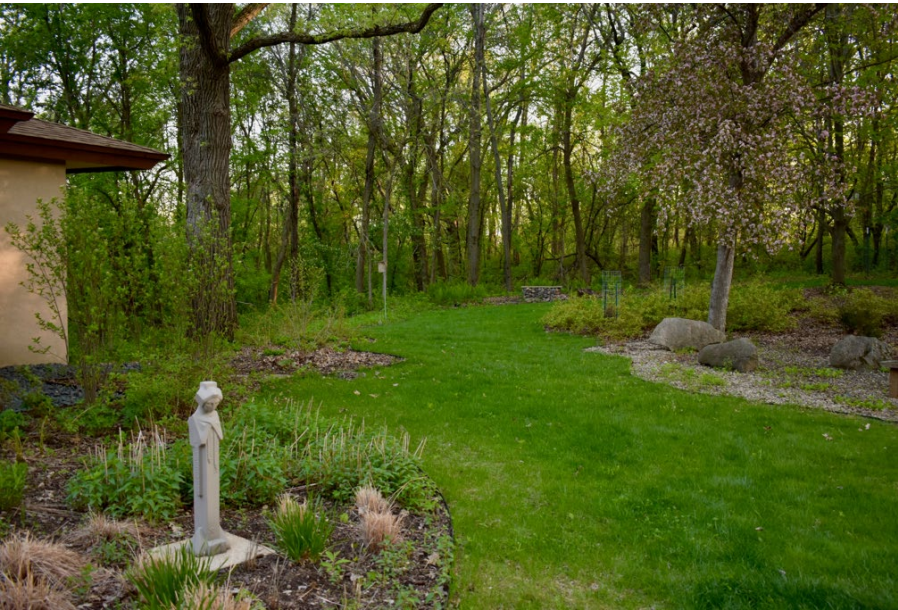
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Applicant	Jeff Parsons, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+39
Award Recommendation	Gold
Energy Actions	- We have completed a home energy audit in May of 2022. - Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Participate in an energy savings program through Xcel Energy or Dakota Electric. - Utilized rebates on energy efficient or renewable energy powered products. - Subscribe to a community solar garden. - Additional Actions: <i>I use electric yard and garden equipment (e.g. lawn mower, leaf blower, chainsaw and snowblower)</i>
Landscaping & Water Actions	- Plant a low-maintenance turf lawn with species such as fine fescues, buffalo grass, blue gramma, pussytoes, etc: <i>I have overseeded the lawn with a "low mow" mix of grass seed that is (according to the Gerten's webpage) LEED certified.</i> - Use a Landscaping for Clean Water grant from Dakota County Soil & Water Conservation District to complete a Landscaping for Clean Water project, including rain gardens and more. - Remove invasive vegetation and diseased or infested trees from your property. - If recommended by a certified arborist, treat trees to prevent or mitigate emerald ash borer infestations, oak wilt or other tree diseases. - Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees. - Buy locally grown produce or grow your own food. - Use locally made compost in gardens or landscaping. - Take one or more Landscaping for Clean Water classes. - Install bird or bat houses on your property. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Select an Energy Star-approved washing machine. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Participate in the Master Water Stewards, Master Naturalist or Master Gardener program. - Additional Actions: <i>I have taken measures to prevent window collisions by birds.</i> - Additional Actions: <i>I try to practice integrated pest management in order to minimize the use of pesticides.</i> - Additional Actions: <i>As for our lawn, we do not water it.</i>

	- Additional Actions: <i>Since we purchased the house in 2018, I have reduced the size of the lawn by at least a third and replaced it with beds for shrubs and perennials. I almost exclusively use native plants (or cultivars of native plants). The previous owners had planted hostas, irises, and day lilies, and some of them still remain in the landscape.</i> - Additional Actions: <i>I plant with pollinators in mind- both in containers and in the ground.</i> - Additional Actions: <i>I don't have an irrigation system. My intention is to use as little water in the landscape as possible and I think I can best achieve that by using native plants that can survive on the average amount of precipitation we receive.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Take home free second-hand products from the Reuse Zone, located at the The Recycling Zone. - Participate in a Community Swap. - Participate or volunteer at a Dakota County Fix-It Clinic. - Rent equipment such as tools, outdoor gear and event supplies instead of buying. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Volunteer or donate to benefit the IGH community. - Teach IGH residents or other businesses about your completed actions: <i>I get the benefit of exercise from gardening and the sense of community by sharing my hobby of saving seeds and sharing them with others.</i>
Additional Comments	- <i>I get the psychological boost from seeing the many creatures that are drawn by the plants and bugs to be found.</i>

	- <i>It has become a hobby of mine to grow my own plants from seeds that I collected from my garden.</i>
Photos	- N/A

Jeff Parsons, Resident



Applicant	Karen Asmundson, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+33
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Utilized rebates on energy efficient or renewable energy powered products. - Additional Actions: <i>I replaced my windows (they were original to my house built in 1994) in 2022.</i> - Additional Actions: <i>I had replaced door seals on my exterior doors, insulated my garage and finished the wall adjacent to my house.</i>
Landscaping & Water Actions	- Build a rain garden on your property per the City guidelines: <i>Built a raingarden as part of the Blue Thumb project in 2016. See photo.</i> - Use a Landscaping for Clean Water grant from Dakota County Soil & Water Conservation District to complete a Landscaping for Clean Water project, including rain gardens and more. - Remove invasive vegetation and diseased or infested trees from your property: <i>My rain garden was featured in a Dakota County flyer a few years ago. See photo.</i> - Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees. - Take one or more Landscaping for Clean Water classes. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Follow the City's Smart Salting guidelines in winter. - Replace faucets and showerheads with WaterSense-labeled, high-efficiency versions. - Select an Energy Star-approved washing machine. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Participate in Adopt-a-Drain. - Additional Action: <i>Water lawn only as needed, before the heat of the day (typically 4 a.m.-10 a.m.)</i> - Additional Action: <i>I have a programmable sprinkler system that includes a sensor but typically irrigate only when I'm home and can keep an eye on it. I only water the areas of my yard that need it.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules.

	- Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Take home free second-hand products from the Reuse Zone, located at the The Recycling Zone. - Participate or volunteer at a Dakota County Fix-It Clinic. - Rent equipment such as tools, outdoor gear and event supplies instead of buying. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Participate in the Dakota County Recycling Ambassador Program: <i>I was excited to become a Recycling Ambassador (Master Recycler) when the program was first introduced in Dakota County in 2014. Working with two other Master Recyclers in my cohort, we helped get a grant to initiate Fix-It Clinics in Dakota County and realized my previous dream. Our first clinic was in January 2016. We achieved an 86% fix rate and kept 8 tons of material out of landfill during the first 3 years of the program. In recent years, I have participated in a variety of activities that promote recycling (paper shredding events, Dakota County Fair recycling/waste collection) and minimize waste (City of IGH Clean-Up event).</i> - Attend a City residential special collections event to recycle unwanted items such as Clean-Up Day or Paper Shredding Collection. - Join a tour of local recycling facilities. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more. - Additional Action: <i>Helped start Fix-It Clinics in Dakota County. In 2012 or so, I volunteered at a Hennepin County Fix-It Clinic for the first time and utilized my sewing skills as a mender. My Eureka! Moment: realizing we needed our own Fix-It Clinics in Dakota County. See photo.</i>
Community Actions	- Organize a local community group or complete a community project.
Additional Comments	- Reduced household trash to less than one bin per month

	- <i>As the daughter of two Depression-era parents, reusing and repurposing philosophies (use it up, wear it out, make it do or do without) were instilled at an early age and have continued through adulthood.</i> - <i>I attended my first auction sale when I was two weeks old when my parents looked for fixer-upper furnishings for their new home. I grew up learning how to fix, refinish, and repurpose furniture by working on projects with my parents. They ultimately helped me furnish my own home with similar auction and flea market finds.</i> - <i>My passion for recycling and reducing waste was sparked while taking chemistry courses in college in the early 1990s. As a professional organizer from 2004-2009, I worked with clients to reduce clutter in their homes and provide suitable outlets for items they wanted to divest, trying to keep as many items out of the landfill as possible.</i> - <i>I worked with my quilting guild, Dakota County Star Quilters, in the mid-2000s to promote textile waste recycling from the quilt-making process and to improve utilization of fabric scraps and quilt batting. Leave no scrap behind became a personal mantra.</i> - <i>After installing a rain garden in 2016, I became more aware of the importance of native landscaping/wildlife gardening. I completed an Introduction to Beekeeping through Dodge Nature Center in 2022 and although I didn't plan to keep bees, the course significantly reinforced the importance of pollinators in our environment. I received a Lawns to Legumes grant in 2023 (deferred because of knee surgery) and will be installing a Native Wildflower Pollinator garden this summer.</i>
Photos	- <i>I included photos from the first Dakota County Fix-It Clinic in January 2016 and photos of my rain garden.</i>



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IMG_20160123_123824226.jpg



IMG_1354.jpeg



IMG_20160801_081403141.jpg

Applicant	Kim Browning, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+37
Award Recommendation	Gold
Energy Actions	- Implement actions recommended by your home energy audit. - Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Participate in an energy savings program through Xcel Energy or Dakota Electric. - Utilized rebates on energy efficient or renewable energy powered products. - Additional Action: <i>Teach kids to reduce energy consumption.</i> - Additional Action: <i>Lawn equipment fully electric.</i>
Landscaping & Water Actions	- Plant a low-maintenance turf lawn with species such as fine fescues, buffalo grass, blue gramma, pussytoes, etc. - Build a rain garden on your property per the City guidelines: <i>Installed two rain gardens. See photo.</i> - Use a Landscaping for Clean Water grant from Dakota County Soil & Water Conservation District to complete a Landscaping for Clean Water project, including rain gardens and more. - Remove invasive vegetation and diseased or infested trees from your property. - Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees: <i>Installed 9 rain barrels. See photo.</i> - Buy locally grown produce or grow your own food. - Use locally made compost in gardens or landscaping. <i>Utilize grass clippings and leaves in garden.</i> - Take one or more Landscaping for Clean Water classes. - Install bird or bat houses on your property: <i>Installed 2 bat houses and bluebird houses and other bird houses. See photo.</i> - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns. - Follow the City's Smart Salting guidelines in winter. - Replace older toilets with WaterSense-labeled, high-efficiency toilets. - Replace faucets and showerheads with WaterSense-labeled, high-efficiency versions. - Select an Energy Star-approved washing machine. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers. - Additional Action: <i>Planted native gardens as well as large prairie.</i>

	- Additional Action: <i>Raise monarchs and plant milkweed.</i> - Additional Action: <i>I use iNaturalist to track species and have submitted over 500 entries to help scientists. Also participate in MN bee counts.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Take home free second-hand products from the Reuse Zone, located at the The Recycling Zone. - Participate in a Community Swap. - Rent equipment such as tools, outdoor gear and event supplies instead of buying. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.
Community Actions	- Teach IGH residents or other businesses about your completed actions. <i>Teach kids about helping environment.</i> - Volunteer or donate to benefit the IGH community. <i>Give eggs and fresh produce to neighbors. Donated many gently used items through IGH buy nothing Facebook group. Sharing produce with neighbors build community.</i> - Participate on a local community board.
Additional Comments	- <i>Garden helps family and neighbors that walk by de-stress.</i> - <i>We have Rusty patch bumblebees, monarchs and a diverse wildlife. See photos.</i>
Photos	- See below.



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1000000306.jpg



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Applicant	Laura Grevas, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+20
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Utilized rebates on energy efficient or renewable energy powered products. - Subscribe to Xcel Energy's Renewable*Connect or Dakota Electric's Wellspring Renewable Energy program to support renewable energy.
Landscaping & Water Actions	- Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees. - Buy locally grown produce or grow your own food. - Follow the City's Smart Salting guidelines in winter. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers.
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use homemade green cleaners or Safer Choice cleaning products. - Participate in a Community Swap. - Participate or volunteer at a Dakota County Fix-It Clinic. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP. - Sell gently used goods at a local donation center, garage sale or online outlets. - Compost organics via a residential organics drop-off, at home or at your business. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Participate in the Dakota County Recycling Ambassador Program. - Attend a City residential special collections event to recycle unwanted items such as Clean-Up Day or Paper Shredding Collection. - Join a tour of local recycling facilities. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more.

Community Actions	- Donate to, volunteer at, or run a local organization that offers free or low-cost community assistance services.
Additional Comments	- N/A
Photos	- N/A

Applicant	Richard Roodly, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+9
Award Recommendation	Silver
Energy Actions	- Use LED bulbs for all lighting.
Landscaping & Water Actions	- Collect rainwater in a rain barrel or other grey water systems to water your landscaping and trees. - Buy locally grown produce or grow your own food. - Use locally made compost in gardens or landscaping. - Wait until the dishwasher or washing machine is fully loaded before running it. - Take shorter showers.
Waste Actions	- Recycle at your home following Dakota County's recycling rules. - Reduce food waste by meal planning, storing food properly, and more. - Prevent unwanted mail by unsubscribing from mailing lists. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Adopt an IGH park. - Incorporate sustainability into your business purchasing.
Community Actions	- Donate to, volunteer at, or run a local organization that offers free or low-cost community assistance services: <i>I have been adopted recreation park for cleaning. I make sure that the park are clean by volunteering to pick up trash to keep the park clean.</i> - Teach IGH residents or other businesses about your completed actions: <i>Last year I adopted a dog park it was real fun meeting new people and tell them about what I do to keep the park clean.</i>
Additional Comments	- <i>We use as little water as possible in my house to keep our water bill as low as possible. Bill reduced about 3%.</i>
Photos	

Applications - Businesses

Applicant	Gramercy Park Cooperative, Resident
Total Required Actions Completed	5
Total Additional Actions Completed	+26
Award Recommendation	Gold
Energy Actions	- Use a programmable thermostat: <i>Programmable thermostats installed in the Gramercy room this past year.</i> - Use an EnergyStar appliance or upgraded to more energy efficient appliances; have purchased energy star appliances when we switch out refrigerators, ovens and dishwashers. - Bike, ride share, or take public transportation as primary source of transportation: <i>There are spaces for bikes in your garage stall which many use. We have an 'Out To Lunch Bunch' that goes to lunch once per month and several members ride share. We offer MetroMobility rides once per week for grocery shopping and once per month for clothing shopping for all MetroMobility users. In addition, we also have several volunteers offering rides to doctor appointments, airport, shopping.</i> - Additional Action: <i>Garage, Stairways (3), Hallways, Offices, Outside lighting has all been converted to LED lighting.</i>
Landscaping & Water Actions	- Use a Landscaping for Clean Water grant from Dakota County Soil & Water Conservation District to complete a Landscaping for Clean Water project, including rain gardens and more. - Remove invasive vegetation and diseased or infested trees from your property: <i>Canadian thistle, Crown Vetch, and other noxious weeds were removed. Diseased ash trees have been removed from the property. We have been using an arborist to identify and mark trees (Ash mostly, but some evergreen) and removing them. We have taken out around 40 trees in the past few years.</i> - If recommended by a certified arborist, treat trees to prevent or mitigate emerald ash borer infestations, oak wilt or other tree diseases. - Buy locally grown produce or grow your own food. We have garden plots for members to use to grow their own vegetables and flowers. - Use locally made compost in gardens or landscaping. - Leave grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns: <i>We work with our lawn care team in leaving the grass longer in the hotter months. This keeps the grass greener with less watering.</i> - Follow the City's Smart Salting guidelines in winter. - Wait until the dishwasher or washing machine is fully loaded before running it.

	- Additional Action: <i>Gramercy has a 2 1/2 acre prairie project in its 7th year of growth.</i> - Additional Action: <i>We work with Dakota County every year in making sure our stormwater culverts are clear.</i> - Additional Action: <i>We have the Prairie restoration project along with our ponds catching storm water.</i> - Additional Action: <i>We work with the city guidelines when programming our smart lawn watering system. Adjust and reduce the time with percentages to reduce water usage.</i>
Waste Actions	- Recycle at your business following Dakota County's recycling rules. - Participate in a Community Swap. - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist, or ThredUP: <i>Our puzzles that are ongoing in two atriums are all purchased at thrift stores.</i> - Sell gently used goods at a local donation center, garage sale or online outlets. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Use the City's online Recycling Guide to find out where to get rid of hundreds of unwanted items. - Utilize The Recycling Zone to dispose of hazardous waste, small electronics, recyclables and more. - Offer public recycling opportunities for plastic bags, batteries, or other recyclable materials. - Additional Action: <i>Gramercy has a 'Give and Take' reuse table. See photo.</i> - Additional Action: <i>Gramercy has a huge library consisting of 2,500 donated books. See photo.</i> - Additional Action: <i>Used cardboard boxes are flattened for reuse, moving cartons, etc. See photo.</i> - Additional Action: <i>Participated in the Dakota County Multifamily Recycling Program. See photos.</i>
Community Actions	- Offer free or reduced-cost assistance to a neighbor(s) in need: <i>"Gramercy Shares" is a group to give back to the community. Neighbors, Inc. is the recipient of money, food and clothing donations.</i> - Organize a local community group or complete a community project: <i>a project under way is collecting plastic bags and made into balls of plarn (plastic yarn) which are made into sleeping mats for homeless.</i> - Donate to, volunteer at, or run a local organization that offers free or low-cost community assistance services.
Additional Comments	- <i>Our members get great joy from their gardens as well as the beauty of the prairie.</i>
Photos	- See below



Cardboard.jpg



Library.jpg



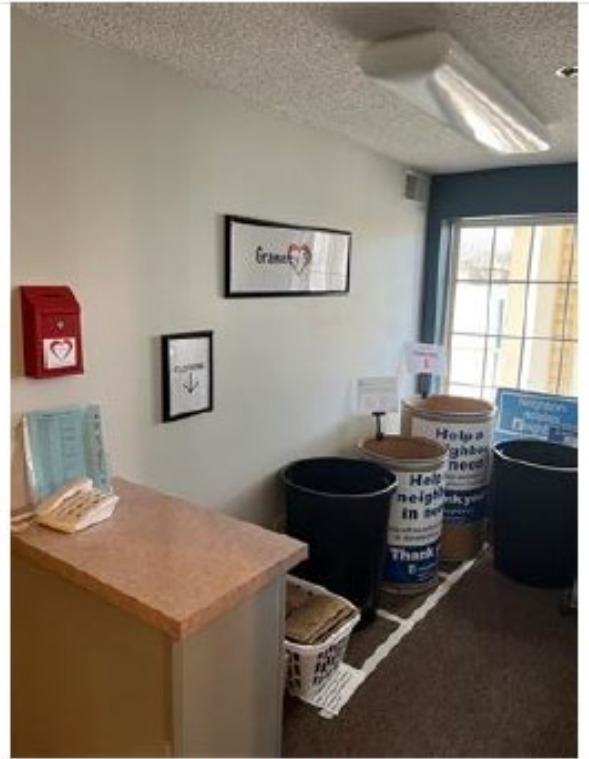
Give and Take table.jpg



Gramercy Shares sign.jpg



Prairie.jpg



Neighbors Inc..jpg



Recycling.jpg



Gramercy Park Cooperative, Business



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IMG_2429.jpg

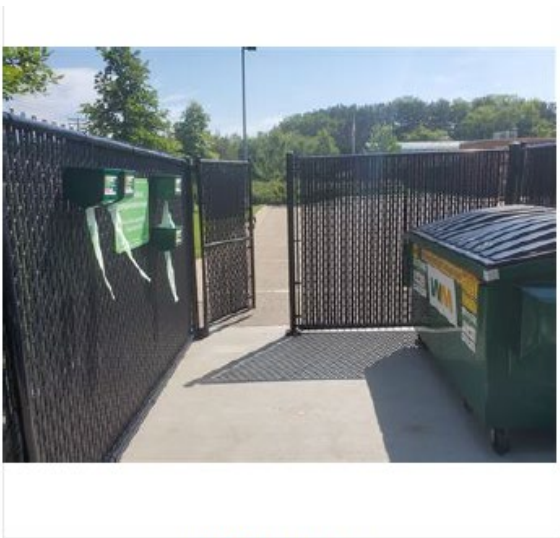
Applicant	Inver Glen Library, Business
Total Required Actions Completed	5
Total Additional Actions Completed	+22
Award Recommendation	Gold
Energy Actions	- Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Additional Action: <i>We are in the process of switching over to all LED lighting in our branch.</i> - Additional Action: <i>Motion-censored/zoned lighting</i>
Landscaping & Water Actions	- Build a rain garden on your property per the City guidelines. - Remove invasive vegetation and diseased or infested trees from your property. - Install bird or bat houses on your property. - Additional Action: <i>Plant pollinator friendly plants on property</i> - Additional Action: <i>Timed lawn irrigation system for early in day</i>
Waste Actions	- Recycle at your business following Dakota County's recycling rules. - Use homemade green cleaners or Safer Choice cleaning products. - Use reusable bags, mugs, and to-go containers, utensils and napkins. - Compost organics via a residential organics drop-off, at home or at your business. - Operate a waste reduction, recycling or composting business. - Offer public recycling opportunities for plastic bags, batteries, or other recyclable materials: <i>Accept donations of books and other items to sell in ongoing and twice-yearly large scale booksale.</i> - Offer reusable bags, mugs, and to-go containers, utensils and napkins to customers. - Operate a reuse business: <i>Books, media and other items are rented out for free.</i> - Additional Action: <i>We host the Inver Glen Library Organics Drop Off site within the library parking lot.</i> - Additional Action: <i>We design and host programs like the "Puzzle and Board Game Swap" that keep things out of the landfills. We weigh the items as they are taken to see how much was kept out of the landfills. We also host a fabric swap.</i> - Additional Action: <i>We host Fix-It Clinics onsite.</i> - Addition Action: <i>Offer programs/events and displays about waste reduction (currently a "Save Your Food" Display), see photos.</i>
Community Actions	- Donate to, volunteer at, or run a local organization that offers free or low-cost community assistance services. - Promote workplace diversity during the hiring process.

	- Host employee appreciation events and/or activities. - Have an internal wellness committee that coordinates wellbeing initiatives for employees. - Offer an employee volunteer service day, when employees are encouraged to donate their time. - Additional Action: <i>Offer free classes, computer and internet usage, and item rentals (books, media and more) to Dakota County residents.</i>
Additional Comments	- N/A
Photos	- See below.

Inver Glen Library, Business



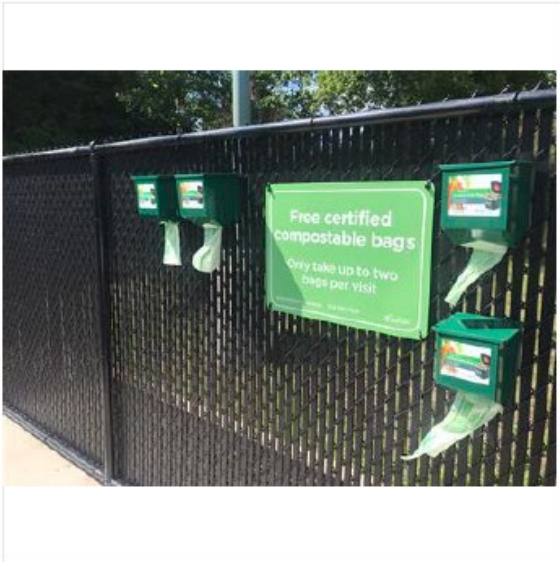
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IMG_7617.JPEG

Inver Glen Library, Business



IMG_7646.JPEG



Save Your Food Display.jpg



IMG_2713.JPG



IMG_2707.JPG

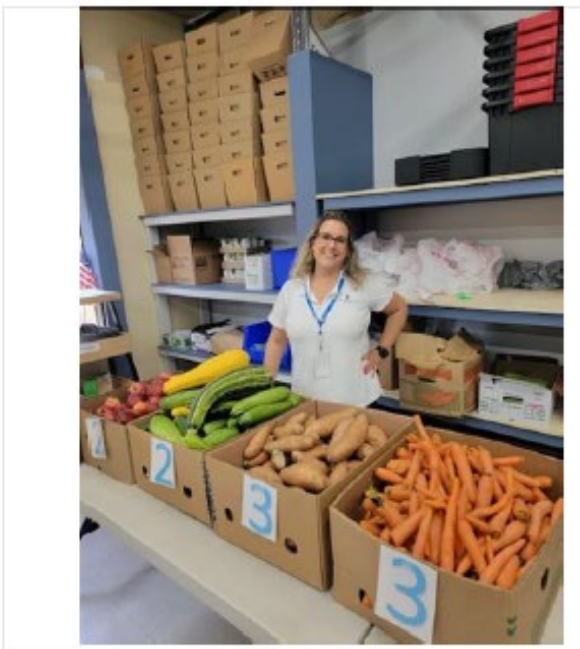
Applicant	Key Community Bank, Business
Total Required Actions Completed	5
Total Additional Actions Completed	+13
Award Recommendation	Gold
Energy Actions	- Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances: <i>We just installed a high efficiency water heater, and mini fridges in our conference rooms.</i> - Additional Action: <i>This past year we updated all of our outside signage to LED lighting. See photo.</i>
Landscaping & Water Actions	- Remove invasive vegetation and diseased or infested trees from your property. - Wait until the dishwasher or washing machine is fully loaded before running it. - Additional Actions: <i>We are planting some native plants in our new landscaping plans.</i>
Waste Actions	- Recycle at your business following Dakota County's recycling rules. - Prevent unwanted mail by unsubscribing from mailing lists. - Incorporate sustainability into your business purchasing. - Offer public recycling opportunities for plastic bags, batteries, or other recyclable materials. - Additional Action: <i>Every year we host a free "Shred Day" event where anyone can come and shred sensitive papers in a safe and secure manner in our parking lot. According to our vendor - documents, once shredded, are re-pulped and reprocessed into recycled goods. Each ton of paper saves 17 trees, 7000 gallons of water, 50 pounds of air pollution, 4000 kilowatts of electricity and 3 cubic yards of limited landfill space.</i>
Community Actions	- Organize a local community group or complete a community project. - Participate on a local community board: <i>Holly Christenson, our Vice President Cash Management represents Key Community Bank on the Board of Directors for the South St. Paul Educational Foundation which helps supports local students via scholarships and grants to further their educational pursuits.</i> - Donate to, volunteer at, or run a local organization that offers free or low-cost community assistance services: <i>Every Thursday one staff member volunteers at Neighbors, Inc. food shelf for 3 hours, and 2 hours one Saturday a month. We also host two food drives for Neighbors, Inc. every year and sponsor multiple families for the holidays.</i> - Promote workplace diversity during the hiring process. - Host employee appreciation events and/or activities.

	- Offer an employee volunteer service day, when employees are encouraged to donate their time.
Additional Comments	- <i>It is outside of this area, but I am also on the Board of Directors representing Key Community Bank for Cars for Neighbors which is based out of Ham Lake, Minnesota. Cars for Neighbors provides car care to individuals in need who cannot afford to have their vehicle fixed. Cars for Neighbor also has a partnership with Environmental Initiative through Project Clean Air Repair (Project CAR) to provide funding to upgrade the emissions systems in older vehicles reducing harmful emissions released into the air.</i>
Photos	- See below.

Key Community Bank, Business



No Hunger November.jpg



Neighbors_ Inc..jpg



Applicant	Oyespa, Business
Total Required Actions Completed	5
Total Additional Actions Completed	+28
Award Recommendation	Gold
Energy Actions	- Implement actions recommended by your business energy audit. - Use LED bulbs for all lighting. - Use a programmable thermostat. - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Participate in an energy savings program through Xcel Energy or Dakota Electric. - Utilized rebates on energy efficient or renewable energy powered products. - Use energy benchmarking software to monitor building energy usage.
Landscaping & Water Actions	- Buy locally grown produce or grow your own food: <i>We purchase café food through USFOODS, some of the food items we purchase are locally sourced. At the time of ordering, we attempt to pick locally sourced items.</i> - Replace older toilets with WaterSense-labeled, high-efficiency toilets. - Replace faucets and showerheads with WaterSense-labeled, high-efficiency versions. - Select an Energy Star-approved washing machine. - Wait until the dishwasher or washing machine is fully loaded before running it. - Utilize rebates on water-efficient products. - Additional Action: <i>Landscaping company is asked to maintain property, including removing invasive vegetation and diseased or infested trees, and leaving grass 2 ½ - 3 ½ inches high during hot weather to promote deep root growth and shade the growth crowns.</i>
Waste Actions	- Recycle at your home following Dakota County's recycling rules: <i>We have a recycling program through Republic Services and Green Circle Salons.</i> - Reduce food waste by meal planning, storing food properly, and more: <i>Our food menus are optimized for max use and less wastage. By making fresh meals we avoid pre-making, thereby reducing waste on unsold food.</i> - Prevent unwanted mail by unsubscribing from mailing lists. - Rent equipment such as tools, outdoor gear and event supplies instead of buying: <i>For store events, we rent tent, patio heater, etc. For repairs we rent ladders, etc. We avoid purchase when it's not a long-term capital asset/investment.</i> - Shop secondhand at brick-and-mortar stores, garage sales or through online outlets such as Facebook, Nextdoor, Craigslist,

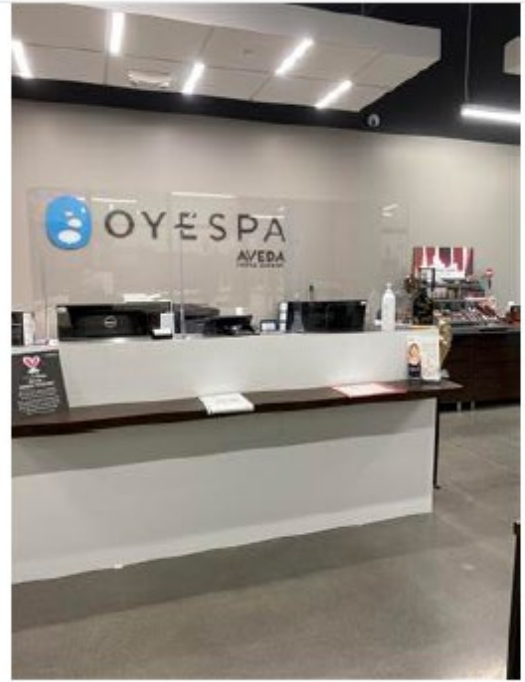
	or ThredUP: <i>Certain furniture or tools we try to purchase used or on eBay/Facebook marketplace, if available.</i> - Sell gently used goods at a local donation center, garage sale or online outlets: <i>Certain furniture or tools we try to purchase used or on eBay/Facebook marketplace, if available.</i> - Use reusable bags, mugs, and to-go containers, utensils and napkins: <i>If guest picks dine in we use reusable plates and bowls for serving our food.</i> - Incorporate sustainability into your business purchasing: <i>For our business orders with vendors, we combine orders to minimize packaging that comes to our location, we order once a month.</i> - Offer reusable bags, mugs, and to-go containers, utensils and napkins to customers: <i>We use packaging from Good Start Packaging which are environment friendly and certified compostable.</i>
Community Actions	- Teach IGH residents or other businesses about your completed actions. - Offer free or reduced-cost assistance to a neighbor(s) in need. - Organize a local community group or complete a community project. - Promote workplace diversity during the hiring process. - Offer free or reduced-cost services to vulnerable populations (food, shelter/housing, transportation, education, healthcare, counseling, childcare, etc.) - Offer free or reduced-cost services to employees (transportation, education, healthcare, counseling, childcare, etc.) - Have an internal wellness committee that coordinates wellbeing initiatives for employees. - Have an internal green team that coordinates environmentally friendly business practices. - Additional Action: <i>Raise funds for Earth Month - CharityWater</i> - Additional Action: <i>We have participated in IGH council meetings and have spoken about ways to bring improvement to the city development.</i>
Additional Comments	- <i>We have Plasma Air Filtration in the entire building.</i> - <i>B Corporation Certification: Oyespa is not just a business; it's a community leader in environmental and social responsibility, proudly holding B Corporation status. This certification is testament to their commitment to higher standards of purpose, ensuring that every aspect of their operations enriches and sustains the community and the environment. Explore more about B Corp at https://oyespa.com/bcorp. View our B Impact Score at: https://oyespa.com/bis.</i> - <i>Green Circle Salons Partnership: In collaboration with Green Circle Salons, Oyespa significantly minimizes its ecological</i>

	footprint by recycling and repurposing salon waste. This proactive approach not only enhances their operational sustainability but also sets a benchmark for environmental stewardship within the beauty industry. Learn more about their partnership with GreenCircleSalons at https://oyespa.com/gcs. - <i>Earth Month Initiatives: During Earth Month, Oyespa launches special initiatives to highlight the importance of ecological conservation and sustainability. These efforts are aimed at empowering the community to join in the vital task of nurturing and preserving our natural environment. Discover the exciting activities planned for Earth Month 2024 at https://oyespa.com/em.</i> - <i>Future Goals and Community Engagement: Looking ahead, Oyespa and Oyevida are relentlessly pursuing advancements in their sustainability agenda. Their mission extends beyond mere business goals, aiming to cultivate a greener, more conscious community. Their story is a compelling call to action for all, advocating for a sustainable future through innovation and dedicated effort.</i>
Photos	- See below.

OYESPA, Business



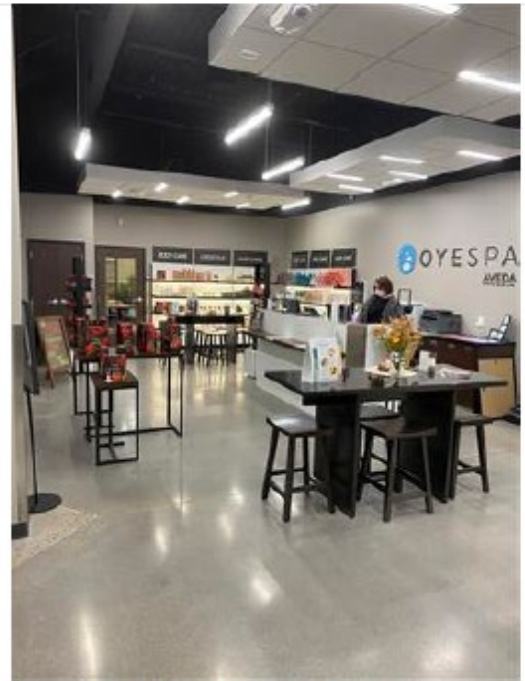
Picture1.png



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Applicant	Republic Services (Hauling Division, Recycling Center, and Pine Bend Landfill), Business
Total Required Actions Completed	5
Total Additional Actions Completed	+21
Award Recommendation	Gold
Energy Actions	- Use a programmable thermostat: <i>All three IGH locations were converted last year.</i> - Use an EnergyStar appliance or upgraded to more energy efficient appliances. - Utilized rebates on energy efficient or renewable energy powered products. - Additional Action: <i>Capture and convert methane from our Pine Bend Landfill to produce approximately 2,140 dekatherms of RNG per day.</i> - Additional Action: <i>Converted 130 light fixtures to LED at Recycling Center and Hauling Division.</i> - Additional Action: <i>We currently have 42 vehicles (60%) in our Fleet at the hauling division that exceed emission standards.</i>
Landscaping & Water Actions	- Buy locally grown produce or grow your own food: <i>Completed a 10' x 10' salsa garden at the hauling division. See photo.</i> - Additional Action: <i>Reporting or fixing water leaks.</i>
Waste Actions	- Recycle at your business following Dakota County's recycling rules. - Rent equipment such as tools, outdoor gear and event supplies instead of buying: <i>Ongoing at all 3 Inver Grove Heights locations whereby we often rent industrial equipment for a period of time vs buying.</i> - Incorporate sustainability into your business purchasing. - Additional Action: <i>Using shingles for landfill cover.</i> - Additional Action: <i>Operate a Recycling Center. In 2023 our Recycling Center captured: 22,946 tons of fiber saving 390,000 trees, 5400 tons of glass saving 11,000 cubic yards of landfill space, 625 tons of aluminum saving 25,000 barrels of crude oil, 600 tons of steel cans saving 1080 barrels of crude oil, and 2400 tons of plastics saving 38000 barrels of crude oil.</i> - Additional Action: <i>All 110 employees last year at the hauling division were given Bento Boxes and thermal mugs.</i> - Additional Action: <i>We installed water fountains, saved over 1100 water bottles to date. Installed water fountains at all 3 Inver Grove Heights locations in 2023. These water fountains serve 180 employees.</i> - Additional Action: <i>Our yearly average of tire retreads at the hauling division is around 75 tires which is the equivalent of 1672 gallons of crude oil saved. Retreading tires is less expensive than buying new.</i>

	- Additional Action: <i>Continuously promote and/or refer the general public to the City of Inver Grove Heights website Recycling Guide.</i> - Additional Action: <i>Provide tours at the Recycling Center on a continual basis for the general public and area business. We host a site tour at Recycling Center and Pine Bend Landfill on at least a yearly basis for the Dakota County Ambassador Program. In fact, we just hosted this group on 5/7/2024. This included ~60 hrs of public tours to our Recycling Center and Pine Bend Landfill.</i> - Additional Action: <i>We offer and provide Organic Pick-Up service for Commercial Customers within our Dakota County service territory, including the City of Inver Grove Heights. We collected 3.12 tons of organics from the City of Inver Grove Heights in 2023.</i> - Additional Action: <i>Participate in the Dakota County Organics Drop Site program by hauling organics from the public Rosemount drop site.</i>
Community Actions	- Teach IGH residents or other businesses about your completed actions. - Organize a local community group or complete a community project. - Promote workplace diversity during the hiring process. - Host employee appreciation events and/or activities. - Offer an employee volunteer service day, when employees are encouraged to donate their time: <i>240 work hrs of cleaning ditches.</i> - Additional Action: <i>We support community events including Hometown Heroes Cookout, Inver Grove Heights Tree Lighting and Touch-A-Truck.</i>
Additional Comments	- N/A
Photos	- See below.



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Request for Council Action

SUBJECT: Adoption of Written Findings of Fact and Reasons for Denial of Rezoning Application

MEETING DATE: June 10, 2024
ITEM TYPE: Consent Agenda
CONTACT: Heather Botten, Associate Planner, 651.450.2569

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, memorializing in writing the Council's reasons for denial of the Rezoning Application for 6211 Concord Blvd.

BACKGROUND

The owners of the property located at 6211 Concord Blvd. applied to rezone the property from its current zoning of R-1C, One-Family Residential District, to B-3, General Business District. At its May 28, 2024 meeting, the Council voted unanimously to deny the rezoning application. Minnesota Statutes require that the City Council adopt written reasons for denial of a rezoning application, either at the time the vote to deny the application is taken, or at a subsequent meeting. The Council is now asked to adopt the attached Resolution memorializing the Council's stated reasons for denial of that application.

Additionally, at the May 28 meeting, the Council indicated that it would like to see the owners be given a reasonable amount of time to bring the property into compliance with the City Code provisions related to outdoor storage in an R-1C Zoning District. From a code compliance perspective, staff generally recommends granting no more than 90-days to bring the property into compliance. On its surface, compliance is not particularly difficult on this site - it simply requires parking the vehicles for the owner's business elsewhere. Addressing matters such as this in a timely manner is important in order to avoid other property owners copying the use or behavior under the mistaken belief that if it is happening on one property, it must be allowed.

However, finding and purchasing or leasing an alternative site may take time and the Council expressed a preference for providing the property owner with sufficient time to do so. Therefore, the Council may wish to provide until November 1, 2024 for the property owner to bring the site into compliance, with the understanding that the property will be well-maintained in the interim, with no tall grass or weeds, storage of excess tires or gas cans, etc.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends adoption of the attached Resolution, providing written findings of fact and reasons for denial of the rezoning application for 6211 Concord Blvd, and direction to staff to allow the applicant until November 1, 2024 to bring the property into compliance regarding outdoor storage.

ATTACHMENTS

1. Resolution Adopting Written Findings of Fact and Reasons for Denial of Rezoning Application

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**A RESOLUTION MEMORIALIZING AND ADOPTING WRITTEN FINDINGS OF FACT
AND REASONS FOR DENIAL OF THE APPLICATION TO REZONE THE PROPERTY
LOCATED AT 6211 CONCORD BLVD. FROM R-1C, ONE FAMILY RESIDENTIAL
DISTRICT, TO B-3, GENERAL BUSINESS DISTRICT
(CITY PLANNING CASE NO. 24-13Z, BAZAN)**

WHEREAS, the owners of the property located at 6211 Concord Boulevard (Applicant) applied to the City of Inver Grove Heights to rezone the property located at 6211 Concord Blvd. in the City of Inver Grove Heights which is legally described as Lots 7 and 8 Block 20, Inver Grove Factory Addition, Dakota County, Minnesota. Subject to Parcel 21 and 22, Dakota County Highway Right of Way Map No, 295 (the "Property") from R-1C, One-Family Residential District to B-3, General Business District (the "Rezoning Application"); and

WHEREAS, the above-described Rezoning Application was the subject of a public hearing held at the Inver Grove Heights Planning Commission meeting on May 7, 2024, in accordance with the City Code and Minnesota Statutes, Section 462.357, after which the Planning Commission voted to recommend denial of the Rezoning Application by the City Council; and

WHEREAS, the above-described Rezoning Application was considered by the City Council of the City of Inver Grove Heights at the May 28, 2024 Inver Grove Heights Council Meeting; and

WHEREAS, at the May 28, 2024 Council Meeting, a motion was made by Councilmember T'Kach and seconded by Councilmember Gliva to deny the Rezoning Application, and the council voted unanimously (5-0) to deny the Rezoning Application; and

WHEREAS, contemporaneously with the vote on the motion to deny the Rezoning Application, the Councilmembers stated that their reasons for denial of the Rezoning Application were as follows:

1. Rezoning the Property from R-1C to B-3 would be incompatible with the current zoning of the adjacent properties located on the western side of Concord Bld., which is all R-1C, residential zoning.
2. The proposed Rezoning would be inconsistent with the 2012 Concord Blvd. Neighborhood Plan, which contemplates continued residential use on the

western side of Concord Blvd. where the Property is located, with commercial uses located on the eastern side of Concord Blvd.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS:

1. That the City Council does hereby memorialize and confirm that the above findings of fact and reasons for denial constitute the findings of fact and reasons for denial set forth by those voting to deny the Rezoning Application to rezoning the Property from R-1C to B-3 at the May 28, 2024 City Council meeting.
2. The findings and reasons for denial as stated above are hereby made the City's written findings of fact and reasons for denial, and a copy of this resolution shall be provided to the Applicant as required by Minnesota Statutes, Section 15.99, subd. 2(c)

Adopted this 10th day of June, 2024.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk