



Inver Grove Heights City Council
Monday, December 11, 2023 at 6:00 PM
8150 Barbara Ave, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Monday, December 11, 2023, will be provided to the Council at or before the December 11, 2023 meeting.

1. Call to Order

2. Roll Call

3. Presentations

A. Inver Glen Library Update by Laura Morlock, Branch Manager

4. Consent Agenda

All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

A. Minutes of the July 24, 2023 City Council Meeting

B. Minutes of the September 11, 2023 City Council Meeting

C. Minutes of the September 25, 2023 City Council Meeting

D. Minutes of the October 2, 2023 City Council Work Session

E. Minutes of the October 9, 2023 City Council Meeting

F. Approval of Disbursements

G. Personnel Actions

H. 2024 City Council Meeting Schedule

I. 2024 Advisory Commissions Meeting Schedules

J. Resolution Adopting 2024 Fee Schedule

K. Resolution Ending Plot Sales at Union Cemetery

L. Resolutions Accepting Bids, Awarding a Contract and Approving Budgets for Seidl's Lake Shoreland & Trail Project

M. Agreement with ASHLink Health for Fitness Memberships at the VMCC

N. Resolution Approving a Variance to Allow an Accessory Structure within the Side Setback at 2694 96th Street

O. Resolution Approving a Variance to Allow a Covered Entrance and Cantilever within the Front Setback at 6940 Craig Avenue

- P. Resolution Approving a Conditional Use Permit for a Contractors Yard at 6840 Dixie Avenue
- Q. Adoption of Paid Time Off Policy for Paid-on-Call Firefighters to Comply with State Earned Sick and Safe Leave Law
- R. Contract with SEH for the Rock Island Swing Bridge Lighting Preliminary Designs
- S. Resolution Approving Revised Repayment Schedule for Golf Course Loan
- T. Resolution Accepting State Appropriation for Heritage Village Park and Authorizing Submission of Application for Disbursement of Funds
- U. Authorization to Contract for Appraisal of Potential Park Property
- V. Approval of Summary Publication Resolution for Ordinance Amending Development Fees and Utility Connection Fees
- W. Exempt Gambling Permit for Ducks Unlimited

5. **Public Hearing**

- A. Public Hearing for Additional 2024 Tobacco Sales License Renewal Applications

6. **Regular Business**

- A. Rental Housing Licenses
- B. Final Adoption of 2024 Budget & Tax Levy
- C. Resolutions Establishing 2024 Water, Sanitary Sewer and Stormwater Utility Rates
- D. Resolution Authorizing Increase to Pension Benefit for IGH Fire Relief Association
- E. 2nd Reading of Ordinance Establishing a Minimum Rental Period for Residential Properties
- F. 3rd Reading of Ordinance Amending Weed and Grass Regulations and Summary Publication Resolution
- G. Resolution Authorizing Application for the Minnesota Department of Public Safety DWI Officer Grant
- H. Dakota County Drug Task Force

7. **Public Comment**

Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

8. **Mayor and Council Comments**

9. **Adjourn**

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, JULY 24, 2023 - 6:00 P.M. - 8150 BARBARA AVENUE**

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, July 24, 2023, in person. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members: Murphy, Gliva, T’Kach, Scales; City Administrator Wilson, City Attorney McCauley Nason, City Clerk Kiernan, Public Works Director Connolly, City Engineer Merchlewicz, Recreation Superintendent Dorshak, Human Resources Manager Shefchik, and Recreation Intern Batson

3. PRESENTATIONS:

A. Presentation by Park and Recreation Intern Lindsey Batson

Recreation Superintendent Julie Dorshak introduced Recreation Intern Lindsey Batson who has been with the department since May 17th. She will be ending her internship at the end of this week. Lindsey has been doing a great job with the city and comes from the University of Missouri.

Parks and Recreation Intern Lindsey Batson introduced herself stating she is from Missouri and traveled to the city to do this internship. While here she received a broad overview of what the Parks and Recreation industry looks like. She said she created and ran her own program from start to finish and has assisted Rachel and Chelsea, the Recreation Coordinators. She has helped with several events and programs such as Terrific Tuesdays, introduced performers, handed out flyers at events, and helped at food truck day. She was happy the city had this program/internship, is sad to leave, and will use her experience into the future.

4. CONSENT AGENDA:

A. Approval of Minutes for the June 26, 2023 City Council Meeting

B. Approval of Disbursements **Resolution 2023-163**

C. Personnel Actions

D. Resolution 2023-164 Accepting Work, Authorizing Final Payment, and Closing the Contract for City Project No. 2019-09D

E. Resolution 2023-165 Accepting Work, Authorizing Final Payment, and Closing the Contract for City Project No. 2021-01

F. Authorization to Enter into 2023-2024 Labor Agreement with IAFF, Local 5251

G. Temporary Off-Site Gambling Permit for Moose Lodge 1088 **Resolution 2023-166**

H. Resolution 2023-167 Approving the Sustainable IGH Recognition Program

I. School Resource Officer Contract with ISD #199 for the 2023-24 School Year **Resolution 2023-168**

J. Resolution 2023-169 Approving an Extension for Recording the Plat of Robert Trail Woods

K. Approval to Enter into Employment Separation Agreement

Motion by Scales, second by Murphy, to approve the Consent Agenda as presented.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC HEARING:

A. Temporary 3-Day On-Sale Liquor License for Twin Cities Goodtime Softball League

City Clerk Rebecca Kiernan presented a 3-Day On-Sale Liquor License for Twin Cities Goodtime Softball League. The request is for August 29th through September 1st. This is one of multiple sites for the Gay Softball World Series. The event is run by the North American Gay Amateur Athletic Alliance which has more than 170,000 players from 52 cities in the U.S. and Canada. This will be the third time the event is held in the Twin Cities since its inception in 1977. Organizers are expecting approximately 225 teams to play on softball fields in Eagan, Burnsville, Inver Grove Heights, Woodbury, and South St. Paul, simultaneously. The group is seeking a temporary 3-day on-sale liquor license in order to be able to sell alcoholic beverages at the athletic complex. This is allowed under the city's recently adopted ordinance related to the sale and consumption of alcohol in city parks. Staff has reviewed the application, found it to be complete, and in compliance with all requirements. Staff recommends holding a public hearing and approving the application.

Motion by Gliva to close the public hearing at 6:06PM

Mayor Dietrich reopened the public hearing for comment.

William Frison, 6802 Carleda Avenue East, said he stopped in at the public works department last week regarding the top coat coming off on his street. He said the person he spoke with stated they were out of money in the budget. He requested there be more money to get it fixed up.

Mayor Dietrich mentioned the item Mr. Frison spoke of could be discussed under Public Comment at the end of the meeting, or he could fill out a sheet and give his contact information to the City Clerk.

Motion by Gliva, second by Murphy, to close the public hearing at 6:37PM

Ayes: 5

Nays: 0 Motion carried.

Motion by T'Kach, second by Gliva, to approve a Temporary 3-Day On-Sale Liquor License for Twin Cities Goodtime Softball League.

Ayes: 5

Nays: 0 Motion carried.

B. Public Hearing and Second Reading of an Ordinance Establishing a City Licensing Requirement for Tobacco Sales

City Clerk Kiernan discussed the second reading for City Issued Licensing of Tobacco Retailers. No changes have been made since the first reading.

- Dakota County has been doing the tobacco licenses since before 2015. Looking to bring this back as a city function.
- There are 32 tobacco retailers in the city.
- In 2023 the City Council discontinued the licensing of service stations and automobile dealerships, making staff time available for this licensure process.

Key Features in the Proposed Ordinance:

- 1-year license period (January 1 to December 31)
 - Consistent with other neighboring cities
 - Consistent with Inver Grove Heights liquor licensing
 - Different than what Dakota County does (theirs is 2-years)
- Background check and insurance required
- Staff training and record keeping required

Violations:

- First: \$300 fine, no suspension
 - Second: \$600 fine + 1 day suspension
 - Third: \$1,000 fine + 7-day suspension
- Proposed penalties match Dakota County and neighboring cities

License Fees: Tobacco

- The city is in the middle of neighboring cities at \$300

Direction from Council:

- Proceed with a 1-year license
- Fee of \$300 per year
- Keep retailer history of violations from Dakota County

Next Steps:

- Council is asked to hold a public hearing
- Approve the second reading of the proposed ordinance regarding Tobacco related retailers and enforcement

Councilmember T’Kach referenced 4.12.05, #3, stating there was no end to the sentence. She requested having item #16 removed under 4.12.05, where it states, “the applicant or licensee is not of good moral character”. She said they should define moral character or delete it; it was very generic. She questioned the alignment with the future discussion about Cannabis and the distance from schools and playgrounds versus the cannabis ordinance and if they could align the violations. She was unsure how the state was going to address this. She said there is 1,000 feet under the cannabis discussion and 500 feet under the city’s proposed ordinance.

City Administrator Kris Wilson replied the city will not be licensing cannabis retailers, the state has reserved that for themselves. The city can do registration, a step down from licensure. Cities have the ability to regulate the time, manner, and place (zoning areas) where the sale of products or operation of cannabis businesses are allowed or not allowed. When it gets to that point, she said staff can match them if that is the Councils direction.

Councilmember T’Kach asked if that would be the same for the distance issue. She said it looked like the state was going to require 1,000 feet from schools for cannabis.

City Attorney Bridget McCauley Nason replied cities will be allowed to adopt reasonable time, place, and manner restrictions. One specifically called out in the statute is that the city can prohibit cannabis businesses from being within a certain distance of schools and playgrounds. If the city does not adopt that type of restriction, it is not a state restriction.

Councilmember T’Kach mentioned there has not been a discussion about the other item if trying to align and clean up ordinances. She said this was something they should pay attention to down the road as they have these conversations.

Motion by T’Kach, second by Scales, to close the public hearing at 6:15PM.

Ayes: 5

Nays: 0 Motion carried.

Motion by Scales, second by T’Kach, to approve the Second Reading of an Ordinance Establishing a City Licensing Requirement for Tobacco Sales.

Ayes: 5

Nays: 0 Motion carried.

Mayor Dietrich asked when this item would be back before the Council.

City Clerk Kiernan replied August 14th.

6. REGULAR BUSINESS:

A. Rental Housing Licenses

City Administrator Kris Wilson presented four rental housing license requests. Applications and background checks were reviewed by police and inspections departments. Staff recommends approval. The requests are in order of rental address, property owner, and property manager:

4809 Blaine Ave., Narina Stepanova Woodbury, MN; Branden Nation, Eden Prairie, MN
 2000 70th St W., St. Paul Real Estate LLC., Minneapolis, MN; Branden Nation, Eden Prairie, MN
 8203 Darcy Ln., Robert Steininger, Eagan, MN; Branden Nation, Eden Prairie, MN
 3780 71st St E., Alex Hulute, Eagan, MN; Branden Nation, Eden Prairie, MN

Motion by Gliva, second by Scales, to approve the four (4) rental housing license as presented.

Ayes: 5

Nays: 0 Motion carried.

B. Request for Donation to IGH Days Fireworks Display

City Administrator Wilson stated for years the city has made a voluntary contribution to the non-profit IGH Days to help fund the Saturday evening fireworks display. The contribution amount for the last several years has been \$5,000, for which has been budgeted. A request has been received from Mickey Difronzo, President of the IGH Days organization, noting that their costs for putting on the fireworks display has increased. Mr. Difronzo has inquired as to whether the city would consider an additional increase. The Council is to consider whether or not to proceed with the budgeted donation amount of \$5,000 or a different amount.

Councilmember Murphy asked what the balance of the Mayor/Council account was.

City Administrator Wilson replied she was unsure. She was going to suggest it come from the Administration Budget as there are some unspent dollars. She mentioned that the Mayor/Council budget was a little tighter, there are fewer line items and resources.

Mayor Dietrich mentioned that the State of the City is coming up this autumn, she asked if those funds would come from administration.

City Administrator Wilson responded that it likely would. She said staff has not specifically budgeted for a State of the City event. It was probably an oversight from not doing an event over COVID years, but staff could make it work. She said the reason for the additional funds in administration is because earlier this evening in personnel actions, the Council approved the hiring of an office support person for the department. That position has been vacant for several months and is about to be filled.

Mayor Dietrich asked if there was anything else that might be coming out of that fund.

City Administrator Wilson replied not that she was aware of.

Councilmember Scales asked staff if they had a recommendation without knowing what is available.

City Administrator Wilson replied that the city could afford a slight increase in the dollar amount. It is currently budgeted at \$5,000, if the Council wanted to give \$6,000 or \$7,000 that could be done without a negative impact on other plans and projects.

Councilmember Murphy said Inver Grove Heights Days has been a long tradition in the city, it is something the community enjoys. He said the fireworks are a culmination of Inver Grove Heights Days. It is a big part of the culture the Council wants to approve upon. He said he would support an increase.

Mickey Difronzo, 7967 Charles Way, said he appreciates the help and assistance the city has given the organization in the past. He said it was not just about the \$5,000. There is great support from the Parks and Recreation Department and Public Safety the entire weekend. Everyone is great to work with and works well together. The city does a lot for IGH Days. He mentioned, as stated in his letter, costs have increased, they are looking for additional funding. There are others that are sponsors of the fireworks, such as the Moose Lodge and Integrity Woven Wire. Both have increased their contribution, he said he was looking to see if the city could do the same.

Mayor Dietrich asked how residents join the committee.

Mr. Difronzo replied there is a link on the website to "contact us." He would be the one responding.

Councilmember T'Kach said she was unsure if they would be able to come up with the additional \$10,000 requested. She asked if the fireworks display would still proceed if short on funds, if the fireworks would be shorter in length, or if they would ask for donations.

Mr. Difronzo replied the fireworks would still happen. He said he knew he was late with the request and should have asked sooner to make it into the budget. He said if able to give more, it is much appreciated. He is not requesting the full amount but appreciates anything given. He mentioned that a donation letter was sent to over 100 businesses in the city and others. They will figure out how to make it happen.

Councilmember T'Kach referenced the newer laser firework shows and asked if Mr. Difronzo was familiar with them and if they were more or less expensive.

Mr. Difronzo replied he has not looked into them. They use a non-profit club that does firework shows around the state. They are volunteers that have been used by the city for years and do a great job. He said people often comment about how wonderful the city's fireworks are compared to others around town.

Mayor Dietrich thanked Mr. Difronzo for all his work to make this successful.

Councilmember Scales said he was willing to give what was needed. He would like to see the amount bumped up if there is room in the budget. If able to get to \$10,000 he would agree with it.

Councilmember T'Kach mentioned she would be concerned with \$10,000 and would like to see it be in the \$6,000 to \$7,000 range and look at budgeting for next year.

Councilmember Murphy said he had determined an additional \$2,500.

Councilmember T'Kach said she could imagine that. She said she thought the Council recognizes there are air pollution issues. She commented that she has heard about this from people, it is a concern. She said she was hopeful the Inver Grove Heights Days committee would think about alternatives for next year, such as laser shows.

Councilmember Gliva shared that \$7,500 was her high end. She wanted to make sure the public knew the city is safeguarding tax dollars.

Mayor Dietrich asked Mr. Difronzo what the request would be in terms of the city being able to budget for next year.

Mr. Difronzo replied that he would like to meet with the other major sponsors to get their thoughts.

Mayor Dietrich asked the City Administrator what a good timeframe would be for Mr. Difronzo to get back to the city.

City Administrator Wilson replied within the next month.

Motion by Murphy, second by T’Kach, to approve an increase in the donated amount to \$7,500 for the Inver Grove Heights Days Fireworks.

Ayes: 5

Nays: 0 Motion carried.

C. Consideration of Ordinance Prohibiting Use of Cannabis Products in Public Places. Resolution 2023-170

City Attorney Bridget McCauley Nason presented on the draft ordinance prohibiting the use of certain cannabis products in public places. Background:

- In 2022, the Minnesota legislature legalized certain edible cannabinoid products.
- In 2023, the Minnesota legislature adopted comprehensive legislation regulating adult cannabis use.
- It does not prohibit the use of cannabis products in public places.
 - It is not allowed to be used anywhere where the Clean Air Act applies.
 - Indoor places such as public meetings, indoor public spaces, indoor restaurants
- It does prohibit the use of cannabis products around minors
- Cities do have limited regulatory authority related to the adult use cannabis legislation that was adopted. One area with the ability to adopt regulations is with respect to restriction of the use of cannabis products in public places.
- The statute specifically authorizes a city to adopt an ordinance establishing a petty misdemeanor offense (non-criminal offense) for a person who unlawfully uses certain cannabis products in a public place.
 - The term public place is not defined within the statute but is up to the cities to define what that means.

What other cities are doing:

- Many are adopting prohibition on outdoor use
 - Some cities across the state are considering some type of public use prohibition
 - Some are adopting smoking and vaping only restrictions
 - Some are adopting restrictions that prohibit the use of any type of legal cannabis products in public spaces
 - Prohibitions range from a broad range of public places such as public parks, sidewalks, and trails, to more limited prohibitions such as only in public parks
 - Some are copying existing smoking restrictions
 - In Inver Grove Heights there are no specific prohibitions on smoking in outdoor public areas

Definitions and key terms:

“Public Place” is not defined in state statute for these purposes. The city must define if this is the route they want to go, what a “public place” is. The proposed definition in the ordinance is:

- “Property owned, leased, or controlled by a governmental unit including the city but not including.” Items were listed in the statute.
- The proposed definition includes parking lots, city buildings, golf courses, parks, pathways, trails, and right of ways.

Four (4) different products that can be prohibited by the ordinance:

1. Cannabis Flower. The harvested flower, but, leaves and stems of a cannabis plant, not including the seeds.
2. Cannabis Product. Cannabis concentrates but does not include edible cannabis products or medical cannabis.
3. Lower-Potency Hemp Edibles (gummies, seltzers containing TSC)

4. Hemp-Derived Consumer Products. Products intended for human consumption, do not contain cannabis flower, cannabis concentrate, or contain other parts of hemp plants or hemp concentrate.

Council Options:

- Take no action. If the Council takes no action, there is no state statute or local ordinance that prohibits the use of these adult use cannabis products in public places.
 - Cannot vaporize or smoke cannabis flower or products, or other products in an area where a minor would inhale them. Example: If smoking a joint at a park and there is a child standing right next to them, this is not allowed.
- Discuss potential draft ordinance and any revisions the Council would like to see to what is prohibited or where it is prohibited and move forward with either adoption of an ordinance, if the three readings are waived, or a first reading could be made this evening, then the Council could consider the ordinance at a future meeting.
- If approving the ordinance as presented/revised, the Council is asked to adopt a summary publication resolution to save on publication costs.

Councilmember T'Kach said there is no smoking in the dog park. She asked if there was an ordinance prohibiting tobacco smoking in other city parks.

City Attorney McCauley Nason replied no.

City Administrator Wilson replied that was also her understanding from the Parks and Recreation Director.

Councilmember T'Kach asked what other cities were doing. She questioned if people were waiting to see how it goes and then deciding if there is a problem or issue that needs to be dealt with. She asked if the city was trying to find a solution to a problem that does not exist.

City Attorney McCauley Nason replied it was across the board on this topic. There are cities that are adopting ordinances prohibiting use in public spaces. Other cities are taking a wait and see approach to see if it is really a concern or not. She knew that Duluth, Alexandria, Prior Lake, and Apple Valley are creating ordinances. She said staff modeled the ordinances in the Council packets from Prior Lake and Apple Valley. She mentioned that the League is indicating if the city wants to prohibit use of any or some of these products in public places, the city needs to take affirmative action. She stated that the Council does not have to act tonight, they can wait to see if it is a problem or not to respond. It is a policy decision for the Council.

Councilmember T'Kach commented that people have probably been smoking in public places for years. She asked if anyone has heard from the Police Chief about how much of a problem or concern this is in town.

City Administrator Wilson responded that the Police Chief has been involved in conversations regarding this matter but was unable to attend this meeting. Based off conversations, there is a fairly strong expectation that there will be a change in people's behavior. More will utilize the products now that they are legal and/or utilizing them out in the open. She shared that the Police Chief is supportive of this to discourage enjoying the product somewhere and jumping in the car and traveling while under the influence. There is not much of an ordinance the city can enact that would prohibit that but can encourage the use of the product in private places such as homes and other private places is the preference of the police department.

Mayor Dietrich mentioned she spoke with Police Chief Chiodo this afternoon and echoed the sentiments expressed by the City Administrator. The Police Chief mentioned these could always be repealed, but if getting too far it may be difficult.

Councilmember Murphy said there could be an issue when allowing the smoking of cigarettes in public places where other people are and then say they cannot smoke marijuana. He believes that is an issue, it does not make sense to him. He said edibles are mentioned too, he cannot picture the police

department checking to see what people are eating. He has concerns about how close that is to people's rights, according to the State of Minnesota. He understands the argument about people driving, being around schools, and children, with which he agrees 100%. He said they trust residents and consumers to drink responsibly and not get behind the wheel if they do they go to jail. He feels it is the same thing. He said he does not feel the argument that we could repeal it later or must stop it now. He did not feel that the way it was written was fair to all residents in the city.

Councilmember Gliva mentioned she spent a week in Colorado, there are signs all over about how and where a person can consume marijuana. It was lumped together with smoking in general. She said she was at the Red Rocks Amphitheatre; it is a big outdoor space that you cannot vape or smoke in because it affects the people around you. She said she would be in favor to not being able to consume in a public space. She did not believe there was a way to track edibles.

Councilmember Scales said he equates the smoking of cannabis to smoking. He prefers both not to be in parks. People are not allowed to bring beer and drink it; he was unsure why this was not the same. He said he likes the ordinance, he does not like waiting for a problem and then coming back. He does not believe edibles should be done in a public space but does not think it can be controlled. He said it could be put on the books, but likely not enforceable. If banning smoking in public places, he would like to see the same with this, it should be managed the same for both.

Councilmember T'Kach mentioned the city is starting to permit alcohol use in parks if people have a permit for an event. She asked how to address this. She questioned what was said by Councilmember Scales about prohibiting smoking and cannabis in parks, and then if allowing alcohol and cannabis. She said a part of the bill the legislature passed was because a lot of people do not want to consume alcohol and cannabis is not an addictive product. She suggested there be a lot more conversation around this and look into what other cities and states have done.

Councilmember Scales said he understands but sees a difference between the two. He said alcohol does not affect the person next to you. That is where he makes the distinction. If someone next to you is drinking a beer, he is not going to get drunk/affected by it; sitting next to someone smoking a joint, he would be affected. He does not want it.

Councilmember T'Kach asked if it would be possible to say you cannot smoke next to a minor, as stated, but also by other people, or to even have smoking areas. There are a lot of places that have smoking areas where you need to be a certain number of feet away from the building such as 10 or 30 feet. She asked if that was a possibility.

Councilmember Scales said he is a firm believer of doing whatever you want. He does not like getting in the middle of anyone's choices and what they do. He said when it affects someone else, that is when we need to get involved. Putting it in a public space affects others.

Councilmember T'Kach agreed with Councilmember Murphy that stepping into other territory does not make sense.

Mayor Dietrich asked what it would look like to address tobacco smoking along with this and if it could be run in tandem.

City Attorney McCauley Nason replied she would recommend it be a separate ordinance or separate section of this ordinance. It would be in a different location within city code. She stated the Council could direct staff if wanting to prohibit tobacco smoking and the smoking/vaping of cannabis products and if wanting to set aside the consumption of edibles and THC infused beverages. An ordinance for consideration could be brought forward at the next meeting in August.

Councilmember T'Kach asked if that could include the vaping of tobacco.

City Attorney McCauley Nason replied it could.

Councilmember T'Kach asked if penalties could be aligned and if this could be penalized.

City Attorney McCauley Nason replied she would check to confirm, but believed the Council could adopt a penalty. Cannabis products is a petty misdemeanor, it is not a crime, it is a non-criminal offense. If receiving a citation, there would be a fine associated with it.

Mayor Dietrich mentioned there are documented health implications to second hand smoke. She would be in favor of an ordinance prohibiting the use of cannabis products in public places.

Councilmember T'Kach stated she felt they were chasing something that was not a problem yet. She said if there was a problem, to address it. She understands not smoking in parks, but all public places, walking down a sidewalk, she was not sure that makes sense.

City Administrator Wilson clarified that public places are defined as government owned. Some may think of the parking lot in front of Cub as a public place, that is not covered by this ordinance. She said if there is Council interest in restricting it further it could be defined. For example, stating that people cannot use cannabis products inside city parks, golf course, VMCC, on the grounds of the fire station or city hall. Sidewalks and trails could be excluded to the extent they are outside of a city park. The current proposal is drafted as city owned spaces within the community.

Mayor Dietrich asked if that included city owned trails.

City Administrator Wilson replied as currently written it includes sidewalks, trails, right of way.

Mayor Dietrich asked if that was all sidewalks.

City Administrator Wilson replied yes.

Councilmember T'Kach asked if a right of way included a street.

City Administrator Wilson responded yes. If there was no Council concern about someone standing on the street or sidewalk in front of their home using these products, a narrow way to define this would be to say it was not allowed in city parks, the golf course, any city building or surrounding grounds. They can specifically exclude public streets, trails, or sidewalks because they are outside of a park area.

Mayor Dietrich referenced the Police Chiefs' concern regarding vaping in the Cub parking lot and then getting into their car. She asked how that would be addressed.

City Administrator Wilson replied that would be addressed by stopping someone who is displaying signs of impaired driving. Public spaces are addressed by staff, indoor spaces are governed by the Clear Air Act, private outdoor spaces are parking lots.

Councilmember T'Kach asked if cigarette smoking is prohibited on any city property.

City Administrator Wilson did not believe the city prohibits this. She said this was a bit of a surprise to newer staff working in the city. She mentioned that Parks and Recreation Director Adam Lares said smoking cigarettes was not prohibited in city parks. It is fairly common for those prohibitions to be put in place, but the city has not done this.

City Attorney McCauley Nason stated the Council has the following options to proceed with:

1. Consider adoption of the ordinance as proposed this evening
2. Consider adoption of a revised version of the ordinance
 - a. Someone can make a motion to approve the ordinance with the modification, for example, the use of edible products be removed or something along those lines.
3. Request that a revised ordinance be brought forward for consideration at the next meeting addressing any Council concerns such as:
 - a. Removing the use of edible products
 - b. Narrowing the definition of public places

- c. Ordinance that also addresses and treats smoking and vaping in public places in a similar manner

The above three are what has been noted and identified, there could be others.

Councilmember T’Kach asked if there would be public input. She questioned if they were looking at having a broader discussion regarding this or if wanting to move forward in the next month or two.

City Administrator Wilson replied staff is not currently proposing some type of public outreach or engagement process. She shared that the local newspaper has this as their front page/top issue for discussion, that may warrant not rushing ahead tonight, but approving the first reading and putting a second reading on the agenda for August. If the Council is interested in public input, her suggestion is to consider a first reading tonight knowing the language could be amended; then have further discussion at the meetings in August. Staff can let residents know via social media accounts.

Mayor Dietrich shared that she discussed this with constituents a year ago on Night to Unite. She said that would be a great opportunity when out and about to discuss anything up and coming.

Councilmember Murphy said he has no issues with moving this forward faster. He said it sounded like there was Council consensus to alter three things: Including tobacco, not addressing edibles, and narrowing the location. He asked if there needs to be a second reading to add or change the language.

City Attorney McCauley Nason responded no. If the Council wanted to craft and wordsmith the ordinance this evening, the Council could adopt a modified version of the ordinance, waive the three-reading requirement, move forward with it, and move forward with summary publication. If Council would like more time to review a revised ordinance that addresses those three items and brings forward the no smoking/vaping in parks, the Council could move the first reading with direction to staff to modify the ordinance to address those three components and bring it back for a second reading in August. If not moving forward with the ordinance adoption tonight, when the law becomes effective on August 1st, there would be a gap period. At the second reading they could always waive the three readings at that time or if the Council chooses to move forward, could have an ordinance in place by the end of August.

Councilmember T’Kach said she could see coming back with a clean ordinance word smithed by the City Attorney and city staff. Looking at it and getting time with people on Night to Unite along with other venues and social media. She commented that people have been smoking cigarettes in public places for years. Having a gap for a few weeks, they would not have a major problem/issue that they have not already. She believed it was the behavior that results from drinking beers or smoking, she would rather look at that versus another government regulation. She wants to listen to what other people are thinking in the community.

Motion by Gliva, second by Scales, to go forward with the First Reading and to match the regulations on use of smoking and vaping of cannabis products to tobacco, removing the edible portion (gummies or THC infused beverages), and not making changes to the public place definition at this time. Resolution 2023-170

Ayes: 4

Nays: 1 (T’Kach) Motion carried.

Mayor Dietrich questioned if wanting to direct staff to look into public places.

Councilmember Gliva asked if it was possible to have a rough draft for the upcoming Night to Unite to show what the second reading would be like.

City Attorney McCauley Nason replied she could prepare those revisions and circulate that to the Council by this Wednesday.

D. Discussion Regarding Draft Interim Ordinance (Moratorium) Temporarily Prohibiting the Establishment or Operation of Cannabis Businesses

City Attorney McCauley Nason discussed the Council's interest in considering, at a future meeting, adoption of an interim ordinance prohibiting the establishment of cannabis related businesses. The following three items are worth noting:

1. When talking about cannabis, this is uncharted territory. Minnesota is a one of a growing list adopting legalization of cannabis products. Legislation adopted does not mirror any other states regulations. Everyone is making things up as they go.
2. There are many unknowns at this time. There is an Office of Cannabis Management. It may have a director, there has been no guidance put out from that office. This is an entity that was established to provide guidance to a city, regulatory agencies, legislature, and the public on the cannabis products.
3. There still may be changes to come. What has been adopted this legislative session may be revised again next legislative session before the licenses are anticipated to be issued (starting in January, 2025).

Background:

- In 2022 the legislature legalized certain edible cannabinoid products
 - These are products that contain THC derived from the hemp plant
- The City of Inver Grove Heights responded to that by adopting an interim ordinance which is set to expire on August 19th, 2023.
 - The interim ordinance established a study of edible cannabinoid products to determine what types of regulations the city may want to enact such as licensing ordinances and zoning regulations.
- Before the studies were complete, the legislature adopted Chapter 63, the Regulation of Adult Use Cannabis.
 - This legislation added a sunset date and a repealer to what it did in 2022.
 - The 2022 law still exists. It has been amended. As of March 1, 2025 it will no longer exist.
 - Everything will then be under the chapter that was adopted, 2023 legislation.
- Legislation created a new chapter of the statutes and modified the existing edible cannabinoid product statutes.
- Legislation created the Office of Cannabis Management (OCM).
- OCM is tasked with doing several things including issuing licenses for cultivators, manufacturers, distributors, and retailers, from seed to sale.

Adult-Use Cannabis Regulatory Structure

- There are 14 different license types that the OCM is authorized to issue.
- There are 16 different types of license holders that will exist under the new structure.
 - Mezzobusiness
 - Microbusiness
 - Cannabis Event Organizer
 - Testing Facilities
 - Manufacturers
 - Cultivators
 - Lower Potency Edible Retailers

Legislative Details:

The legislature sought to adopt a state-wide legislative structure for the use of cannabis products. The legislature took the ability to license out of the city's hands and:

- Cities are not allowed to license cannabis businesses
- Cities are not allowed to prohibit cannabis businesses

- Cities are not allowed to prohibit the adult use consumption of cannabis products authorized by the statute
- Cities are allowed to require registration for licensed businesses
- Cities can impose a place, time, and manner restriction on these businesses
- Can limit the number of licensed cannabis and other businesses with retail operations based on active registration within the county

There is specific local control that indicates what cities can and cannot do.

- The reasonable time, place, and manner restrictions are yet to be determined. OCM will provide guidance.
- One of the prohibitions reasonable is prohibiting the operation of a cannabis business within a certain number of feet from a school, daycare, or an attraction within a public park such as a playground used by minors.

City Role in Regulation:

Once everything is up and running and the structure moves forward:

- A cannabis business will apply for a license through OCM
- OCM advises the city of the application received
- The city has 30 days to respond and provide information such as zoning
- Cities are authorized to issue registrations
- Once the business receives a license from the OCM, they can conduct compliance checks, suspend regulations, and collect registration fees. They are provided a tax revenue sharing piece through the state

The OCM is still getting the office up and running, no licenses have been issued to cannabis businesses. Licenses will not be available and issued to cannabis businesses until January 2025. August 1, 2023, adult-use becomes legal, cannot sell the product, cannot buy the product, can grow, and use it. There is not going to be a retail establishment selling the cannabis products.

Edible cannabinoid products that were allowed/adopted in 2022, are still legal and can be sold. New products under discussion cannot be sold in the State of Minnesota yet.

What Other Cities Are Doing:

- The legislature has authorized cities the ability to adopt an interim ordinance
- Cities are authorized to adopt an interim ordinance no later than January 1st, 2025
- If the city chooses to adopt an interim ordinance, the following needs to be done:
 - Complete a study regarding what the appropriate time, place, and manner restrictions for cannabis businesses.
 - Provide an opportunity for the city to review model regulations that come out of OCM, potential recommendations from the League of Minnesota Cities, and to do what cities are already doing which is having conversations with each other about what types of regulations they are looking at.
 - Provide time to ensure those appropriate regulations are in place prior to issuance of those licenses from the OCM.

Definitions and Key Terms:

- Starts out with 72 defined terms. Everything has a definition including a cannabis business. There are 14 types of licensed businesses.

Council Options:

- Take No Action. The Council can choose to take no action.
 - No cannabis business licenses would be issued in the near future. There is the potential to impact the city's ability to regulate cannabis businesses in the future.
- Direct staff to call for a public hearing. Statute allows cities to adopt an interim ordinance, but only after a public hearing.
 - If the Council takes this direction, staff would notice a public hearing on the interim ordinance that would occur at the meeting in August.

- After the public hearing, the Council could consider adoption of the interim ordinance.

Requested Action:

- Staff seeks direction as to whether or not the Council wants to consider adoption of an interim ordinance regarding cannabis businesses. The interim ordinance would prohibit the establishment/operation of a cannabis business in the city as defined by the 2023 cannabis legislation until January 1, 2025, or such time as the interim ordinance is rescinded.
- Advise the Council and request direction as to whether or not the Council wants to direct staff to look into establishing a temporary licensing structure for businesses that are selling the 2022 legalized edible cannabinoid products.

There are 2022 legal products and 2023 legal products.

The city does not have any current regulations regarding edible cannabinoid products which include THC infused seltzers or edibles that are hemp-derived THC.

If the city does nothing, the interim ordinance will expire on August 19th and then businesses authorized to conduct retail sales would not be authorized/prohibited from selling these types of products. Where are these expected to be seen:

- Restaurants
- Grocery Stores
- Gas Stations
- Chiropractic Offices
- Massage Offices

Any place where those types of retail products are sold.

If the Council wants to move forward with directing staff to establish some type of licensing structure, it would be a temporary licensing structure. Once the 2023 legislation picks up and the 2022 legislation expires, the city would no longer be allowed to license those products under the way the statute is currently drafted. It would be an effort to create a licensing structure that would sunset automatically. Mayor Dietrich mentioned having conversations with the Chief and finding out that the OCM is not even in place yet, there is a lot of unknowns. She would be in favor of a moratorium. She does not want to waste staff time with licensing structure because that is further down the road with more unknowns.

Councilmember Murphy stated those were exactly his thoughts.

Councilmember T'Kach referenced "businesses with retail operations based on active registrations" asking if that was current for edibles or for in the future.

City Attorney McCauley Nason replied in the future. There is a specific requirement based on population, a certain number of licensed cannabis retailers must be allowed within each county. She mentioned there was language that establishes a certain number of registrations per resident. If it is one active registration for every 12,500 residents, applying that to the population of Inver Grove Heights, by the time all is said and done the city would be looking at three (3). This would be 3 retail licenses must be issued, 3 retail registrations must be approved. There is also language that says if your county has met the requirements. This is determined by number of registrations based on county population, if all those registrations have been complied with, a city is not required to register a retail cannabis business. If there is a city that is very open to businesses and issues a large number of registrations to license retail establishments, a city may have the ability to say that all registrations are accounted for, so they refuse to register. This blocks the business. Staff is hoping to get further guidance about how this works in practicality.

City Attorney McCauley Nason mentioned that municipal cannabis businesses are authorized by this statute. There are discussions being had just like municipal liquor as to if this was something that cities want to look into. She said that is not something they would be discussing tonight.

Councilmember T’Kach asked if there was a chance the regulations would come out of the cannabis office as early as mid-2024. She questioned if taking the idea of having a business advantage for this, there are small and large businesses, and if wanting to recruit/reach out to have a benefit to this new law, it gives tax base and business cache. She asked if the moratorium could be revoked in August of next year.

City Attorney McCauley Nason replied the ordinance as drafted goes as long as possible as allowed by statute. The city can rescind the interim ordinance ahead of time/any time. It is within the Council’s purview.

Councilmember T’Kach asked if the city is required to do any kind of study.

City Attorney McCauley Nason responded yes. Any time there is an interim ordinance, it is a requirement to do a study. It is not a defined study, the city does not have to hire someone to do it, staff can be directed if this ordinance is adopted. This includes reviewing the proposed regulations from OCM, looking at other cities’ ordinances as they are drafted, and working with the League of Minnesota Cities.

Councilmember T’Kach asked if staff has the planning capacity in the next year to be able to do this work.

City Administrator Wilson replied yes. She does not see the need to hire a consultant or a firm.

Councilmember T’Kach questioned what would happen if the city does not do this, nobody can open a business anyway. She questioned why they would do this.

City Attorney McCauley Nason responded that nobody can open a business because they cannot get a license from the Office of Cannabis Management. Reasons why is putting everyone on notice that the city is engaging in this process. She said there were businesses out there looking for places to open a business in. This gives information that there might be regulations and restrictions impacting where and how businesses, manufacturing, and distribution facilities are located. Another reason is to ensure the moratorium is in place so there is not any argument from a business possibly opening before the city adopts a zoning ordinance. This is even before becoming a licensed cannabis business. She said it could be a stretch of an argument, but it was better to not have the argument at all if not necessary.

Councilmember Gliva said she would be in favor of a moratorium and no further licensing until January 1st, 2025, or sooner if there is further information or direction.

Motion by T’Kach, to put a moratorium in place until January 1st, 2025 unless there is additional information that allows the city to pass a separate ordinance.

Mayor Dietrich asked the City Attorney what the second part of the motion may be.

City Attorney McCauley Nason replied it was to direct staff not to pursue adoption of licensing or other restrictions for edible cannabinoid products made legal in 2022

Councilmember T’Kach asked if it could include not having staff study or look at licensing cannabinoid products or edibles until January 1, 2025, or the expiration of the 2022 legislation.

Motion by T’Kach, second by Gliva, to put a moratorium in place until January 1st, 2025 unless there is additional information that allows the city to pass a separate ordinance and to direct staff at this time, not to pursue adoption of licensing or other restrictions for edible cannabinoid products made legal in 2022, until January 1, 2025, or the expiration of the 2022 legislation.

City Administrator Wilson stated following the direction just made, the first step would be to notice a public hearing. The Council cannot adopt a moratorium tonight because the state is requiring public hearings. Staff will follow the necessary steps and get the public hearing scheduled for the first Council

meeting so that they can make dates line up. After holding the public hearing, the Council could choose to adopt the moratorium.

Ayes: 5

Nays: 0 Motion carried.

E. Update on Preliminary Design Report Progress for Water Treatment Plant Rehabilitation Improvements (City Project No. 2023-03)

Public Works Director Brian Connolly provided an update on the water treatment plant rehabilitation and preliminary design efforts.

Project Overview:

- In October 2022, testing was done as a part of the Department of Health's regular testing protocol.
- In January 2023, the city was informed about higher levels of radium than what is allowed by the state and the Environmental Protection Agency standards.
- At the time notice was given, the city had already planned on doing a water treatment plant rehabilitation review. The project was already budgeted for 2024.
 - Construction in 2024 was budgeted for \$4,700,000. The city has already applied for Drinking Water Revolving Loan funds with the Department of Health and Public Facility Authority. The city is still waiting to see where their application falls in this process.
 - On April 24, 2023, the city awarded a preliminary/final design contract to Stantec Consultants.
 - Pilot testing was completed, running test samples for several different filter media and chemical treatment procedures to see what their effectiveness is.
 - There have been several water treatment plant walk throughs with Stantec, members of different suppliers, and material engineers. This provided input as to what the city can do to improve treatment efficiencies.
 - Received a Phase 1 improvement recommendation outline.

He said he does not have the outline with him this evening because it is still incomplete.

Preliminary Review Challenges:

- Pilot testing
 - Staff had hoped to begin testing in May.
 - Staff discovered while getting the test set up and the staff qualified to run it, it was a matter of trying to work with several different companies to align.
 - Began 3 weeks later than anticipated.
 - Tests have to be sent to a certified laboratory to get result on radium testing. Also testing for different types of chemicals they treat for and types of chemical treatments they put in to ensure all of that is taken out of the drinking water through the pilot test effort.
 - Each takes approximately 6 weeks to get results back. Still in the process of seeing results from the pilot testing effort.
 - Cannot draw conclusions until all tests are received back.
- Challenges with material suppliers and being able to get costs back and lead times.
- Scope of the rehabilitation has increased more than anticipated.
 - With filter treatment and changing chemical feed methods, finding other things that may need to be changed in terms of backwashing.
 - Staff prefers to vet this process now instead of during final design.

Design and Construction Schedule Challenges:

Staff's desire is to get to this as quickly as possible and address the treatment issue from a public safety standpoint while trying to be transparent in the process. Staff knew they would be able to get the filter media regardless of type needed, quickly. Have noticed other challenges come up:

- Applied for Drinking Water Fund Loan earlier this year. The approval is not anticipated until September/October.
 - Staff did not know that once approved, what their review process was going to be to certify the loan.
 - Staff expected it to run in parallel with some of the design review and bidding. Finding out if the loan is received, will still have to do additional environmental review. This process should not take too much on staffs end in terms of cost and time.
 - The challenge would be that there is still going to be a public review period. With a review process, it has to be open for public comment for 30 days. This is 30 days that staff cannot do anything while waiting for comments.
 - If there are comments, time needs to be taken to respond to them and then they need to be reviewed again.
 - The process can take from 1-3 months.
- Talking with suppliers about Material Lead Times:
 - Discovered several key components that have 10-20-week order lead times. The challenge with this is if bidding a product in January, if it takes 4 months to get materials, cannot start work on those components until at least April or May.
 - The problem with this is that most components must be put in at the bottom of the filtering system. It is the first thing typically done. There is little staff can do leading up to that to make staff ready to get those components in. The challenge is not being able to really start a project until April or May and then wanting to finish that job by the end of May. An impossible timeframe considering the amount of work to do in the plant.
 - The reason why staff is concerned about this is because the way the treatment plant is set up is that they can take out half the plants capacity at one time and do all the filter work, get filters back into service, and then work on the other half of the plant.
 - Staff wants to do this during off-peak season, not in the middle of summer. September through May is the ideal target.

Alternative Options to Accelerate Project:

- Look to replace filter media in some of the filter cells, but not all. Pick 2-4 that can be replaced.
 - Could reduce radium with less chemical use.
 - One of the challenges with this is that the filter media would be sacrificial, it would be put in, the old would be swapped out, new would be put in; none of the mechanicals would be changed.
 - When getting the mechanical components, would have to remove all the filter media and then replace it.
 - Cannot reuse filter media, cannot put it into service, take it out of service, and then put it back in. It needs to go in new or it is not effective.
 - Per filter cell, \$70,000 to just do the media replacement.

To staff it seems like a high number to do something that is sacrificial for only 7-10 months of time. The costs of that would not be eligible for any Drinking Water Revolving Fund (DWRF) Loan coverage. It would only be eligible for things actually included after the loan and would be reviewed and approved by the Department of Health.

- Could look at doing advance chemical feed options
 - Currently have a two-part chemical feed system, looking to go to a single part chemical feed
 - This would help save money on chemicals. Chemical costs are rising.
 - Can be done without filter media replacement. Not eligible for DWRF loan coverage.
- Do nothing. Skip doing the mechanical valve components and just do a filter media replacement.
 - Staff and operators of the treatment facility have concerns about the reduced effectiveness of the backwashing system.

- If a trail in the location, it would have been for nothing. This is not something staff recommends but always an option if the Council wants to move forward.
- The consultant is working on the opportunity to preorder key material components.
 - Involves more risk and liability challenges
 - Warranty challenges
 - Liability and schedule risks

The Silver Lining:

- Adjustments have been made to the chemical treatment process at the treatment plant since January, since receiving the notice of noncompliance from the Department of Health.
 - Noted that the effectiveness of radium removal has been good, below the maximum contamination level.
 - Back down into compliance with what the standard typically is.
 - There is a compliance agreement with the Department of Health that says the city will do improvements at the water treatment plant. The city is still obligated to do something at the treatment plant.
 - The city is in a better place now than it was 6-8 months ago. The water has been tested and is considered at a level to be safe by the Department of Health and the Environmental Protection Agency.

Project Schedule:

Dates were shown including the original date and a modified date for each line item.

- Preliminary Design - Progress Update: Not that far off on the modified date, July 24th, 2023.
- Preliminary Design Report (Draft) Presentation to the City Council: August 14th or August 21st City Council Meeting. Stantec will be in attendance to help answer questions.
- Preliminary Design Report (Final) Adoption by the City Council: September 11, 2023.

The following items were added that were not on the previous schedule such as:

- Tonight's update
- Assuming the city receives the Drinking Water Revolving Fund Loan: September/October 2023
- MDH Certification (Design/Funding Approval): January - March 2024

Project Schedule continued:

- Bid the project early 2024
- Start Construction in late summer/fall 2024
- Wrapping up the project at the end of 2024

Staff Recommendations:

Extend Design and Construction Schedule

Pros: -Achieve comprehensive objectives for filter and chemical treatment rehabilitation
-Affords the time of doing a thorough analysis of life-cycle costs/benefits
-Brings costs under a potential single DWRF loan program (can do a single contract)
-More detailed planning to reduce logistical challenges (Lowers risk of cost/scope creep)

Cons: -Delays the completion of the project by 9+ months
-Limited alternatives if radium levels increase in the next 12-18 months. Do not have a quick project to fix it. Will keep operating the way they have.
-Could experience inflationary cost impacts for construction materials and labor

A bid could be delayed by 3-4 months. If accelerating something, they are usually paying a premium to get things done sooner. It is unsure if the premium is greater or lesser if waiting 3 months to bid and not have the time crunch. Based on discussions with consultants and material suppliers, the city would be paying the same whether they accelerate or build over a longer period. Staff believes it is best to continue and stay the course. The later end time allows for more flexibility to be able to get this done in the most efficient manner.

Councilmember Gliva referenced the DWRF Loan and asked if it meant going with staff recommendations as stated and when they would apply for the loan.

Public Works Director Connolly replied the loan has already been applied for. Notice will be received indicating whether qualified and selected in September/October 2023. Before June 30th, 2024, the city would have to go through the approval process and then they would give the city the loan. The approval process asks if the plans are accepted by the Department of Health and if the city has done the necessary Environmental Review documents. The only recommendation is that there is a retaining wall outside of the plant that could be repaired in the 1st Phase if the city felt it made sense with the other things they are doing. It was nothing that was critical to the treatment component. If approved, the city would be told they were approved up to a certain dollar amount. Staff would put a plan together, get bids, and tell them where the bids came in at.

Councilmember Murphy asked whose data points were included in the Silver Lining slide.

Public Works Director Connolly replied they are the Department of Health data points.

Councilmember Scales asked if the current schedule was a realistic one or if anything was noted that may push things out further.

Public Works Director Connolly replied if talking about the modified version. He is still working through the final design effort with the consultant. The consultation has already started. It could get challenging if doing advanced material ordering or multiple contracts. This has not been looked at to see how it plans out. The consultant has stated they have no problems being able to bid this by next spring. The only curveball would be if there was some random material supply issue next summer.

Councilmember T'Kach asked when testing the water if they look for PFAS and other chemicals. She said her understanding was that the Department of Health or the PCA would probably regulate those. She asked for further discussion, if that was layered on, if there would be another huge investment, and if it is compatible.

Public Works Director Connolly replied that one of the criteria was to be more aware of what the future emerging chemical contaminants are. The city voluntarily submitted samples to the Department of Health to look at what they had in the drinking water. There was PFAS, every community has it. His understanding from testing was that they were below thresholds. He said the EPA Draft Standards are likely going up. The treatment plant is stuck with what they have in the existing footprint. If having higher requirements for PFAS for future treatment, they would have to do a much bigger expansion or look at other treatment methods. When those regulations come forth, they are going to have to come forward with some assistance. The water treatment plant is good at currently treating issues in the system. He was unsure of the details regarding a future system. There is little out there that has been effective at treating PFAS, activated carbon is one method. They know activated carbon is contrary to radium, it absorbs radium and then becomes highly radioactive. Passing water through it does not remove radium, in some cases it puts it back into the system. He said they are exploring it, there is a component in the preliminary design for it. There is uncertainty about what could happen with technology and regulations.

Councilmember T'Kach commented there was not a preventative plan because of the lack of regulation and technology.

Public Works Director Connolly replied they are cognizant of it. Staff talks with other communities about what they are doing, what capabilities. From discussions with consultant Stantec, they have said the city is hemmed in because of how the raw water comes into the plant and is treated. There are potentials to do something in the treatment stream, upstream from the treatment plant.

7. PUBLIC COMMENT:

William Frison, 6802 Carleda Avenue East, stated back in March he went to Public Works and asked about redoing the topcoat in some areas of his street that has come off. He said he stopped over last week and spoke with the Public Works Assistant who said they were out of money and that the money was spent on contractors to come in and do most of the work. That is what took the funding. He said he was hoping to get the repairs necessary by September or October.

He mentioned he spoke with Joe Atkins about the train whistles going off in the middle of the night. He questioned what the holdup was on this.

Mayor Dietrich stated she has had another constituent talk to her about the train whistles, she is getting a response to that. She asked Mr. Frison to leave his contact information with City Clerk Kiernan so staff can find out the answers to his questions.

Todd Gabriel, 8755 River Heights Way, referenced the bow hunting boundary map that was adopted last September. He discovered that his lot was omitted from the boundary. He shared that his development has 33 residential lots, 9 of them were omitted and he was unsure why. The boundary map says that significant development has occurred in the northwest area. He said they are in the northeast area. He asked to get that amended. He said he spoke to the Police Chief last September who told him to come forward and try to get it back in. He questioned what needed to be done to get the residents on the north side. He said his neighbor at 8745, was unable to attend this meeting. He said he has been in his home for 28 years and has deer hunted. His home is high elevation, he does not allow others to hunt there, there are no safety problems.

Mayor Dietrich stated that the Council vetted the ordinance very thoroughly. She mentioned that amending this may not be an easy task. She asked that he provide his contact information to the City Clerk.

Mr. Gabriel asked if they knew why they were left off. Nothing has changed in his area.

Mayor Dietrich said she was unable to answer the question. His information would be passed along to the correct staff member.

George Fell, 1765 Upper 55th Street East, the section east of Babcock and west of South Robert Trail. He said it is a racetrack. He has spent the last 13 months on behalf of himself and his neighbors presenting this to the previous administration and this administration. He said it is a city street, the speed limit is set by the Council, enforcement is by the police department. He said if there are no resources in the police department financially or physically to be able to do anything, he asked if they would please let the neighbors know that the Council is aware of their concerns and that there is nothing that can be done at this point. He asked if that was unreasonable to do after 13 months. He said he provided the Council with information from the Minnesota Department of Transportation on the impacts of noise and speed on human health the last time he was present. He asked the Council if they read it if anyone was concerned. He said if there was nothing that could be done, to be courteous and tell them.

Mayor Dietrich asked when Mr. Fell was last before the Council and if he left information and nobody got back to him.

Mr. Fell responded that Mr. Connolly replied, then he responded back and asked if it was an enforcement issue. He asked if the Council could understand the speeding on that road, the defects on vehicles from tires, exhaust, transmissions, and that speed is the cause of noise.

Mayor Dietrich asked the Public Works Director if he would be the one to contact Mr. Fell.

Public Works Director Connolly replied he has had a couple of meetings with Mr. Fell about the issue of speeding and stop signs. He questioned if Mr. Fell's concern was regarding a lack of recognition by someone on the Council as to the concern and clarification in terms of being

able to have more police enforcement there. His understanding from conversations with Police Chief Chiodo and others is that they have reached out to Mr. Fell in the distant past and have discussed with him some of the challenges they have with speed enforcement. They have discussed what they could do from a project standpoint but seems to be more of a police speed enforcement issue.

Mr. Fell stated he has met with Public Works Director Connolly and his staff. He has thanked him and the City Clerk for working with him from the beginning. He said he was always told "you do business as if people matter." He said the Public Works Director, City Clerk, City Administrator, and staff do that. They have really tried to solve the problem. He understands if the police department does not have the resources or that the road lends itself to be monitored as it should be. His neighbors understand that. He said they just want the Council to acknowledge them. He asked the Council to look at them as if they are them. If the Council came to them with a problem they would understand and acknowledge it.

8. MAYOR AND COUNCIL COMMENTS:**9. ADJOURN:**

Motion by Gliva, second by Scales, to adjourn the meeting at 8:11 p.m.

Ayes: 4

Nays: 1 (T'Kach) Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, SEPTEMBER 11, 2023 - 6:00 P.M. - 8150 BARBARA AVENUE**

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, September 11th, 2023, in person. Mayor Dietrich called the meeting to order at 6:04 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members: Murphy, Gliva, T'Kach, Scales; City Administrator Wilson, City Attorney McCauley Nason, City Clerk Kiernan, Finance Director Hove, Assistant Finance Director Hosszu, Environmental Specialist Sutherland, City Engineer Merchlewicz, Human Resources Manager Shefchik, Communications Manager Looze, Police Chief Chiodo, Parks and Recreation Director Lares, Public Works Director Connolly

3. PRESENTATIONS:

A. Proclamation Congratulating the River Heights Chamber of Commerce on their 120th Anniversary

Mayor Dietrich presented a Proclamation to congratulate the River Heights Chamber of Commerce on their 120th Anniversary.

The Mission of the River Heights Chamber of Commerce is to foster and promote the interests of local business community through advocacy, partnership, member services, networking events, and educational and workforce seminars and resources.

The River Heights Chamber of Commerce is supported by the financial and volunteer resources of businesses located and operating in the cities it serves.

The City Council of Inver Grove Heights extends its sincere congratulations to the River Heights Chamber of Commerce on the remarkable accomplishment of its 120th Anniversary and thanks them for their valuable contribution to the business and civic life of our community. Proclaimed this 11th day of September, 2023.

Mayor Dietrich presented Chairman Joe Harms with the plaque.

4. CONSENT AGENDA:

A. Minutes of the August 14, 2023 City Council Meeting

B. Approval of Disbursements. **Resolution 2023-192**

C. Personnel Actions

D. Approval of New Massage Business and Therapist License

E. Renewal of Rubbish Hauler License

F. Resolution 2023-193 Accepting Work and Approving Final Contractor Payment for City Project No. 2023- 09A - Crack Seal

G. Resolution 2023-194 Accepting Work and Approving Final Contractor Payment for City Project No. 2023- 09B - Seal Coat

H. Resolution 2023-195 Accepting Work and Approving Final Contractor Payment for City Project No. 2020-12 - Argenta Trail Drainage

I. Resolution 2023-196 & 2023-197 Awarding Contract and Approving Budget for City Project No. 2023- 18 - South Grove Ultra-Thin Bonded Wear Course

J. Resolution 2023-198 Approving Contract with AE2S, LLC for Citywide Lead Service Line Inventory (City Project No. 2023-17)

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K. Resolution 2023-199 Approving Submission of Public Comments on the Metropolitan Solid Waste Management Policy Plan 2022-2042

L. Resolution 2023-200 Approving Natural Resource Management Plan for Seidls Lake Park

M. Authorization to Submit CVB Grant Application for 2024 Recovery Grant From Explore MN

N. Order Assessment Hearings, Declare Costs to be Assessed, and Order Preparation of Proposed Assessments for 2023 Pavement Management Projects 2022-09 I, J and L. **Resolutions 2023-201, 2023-202, 2023-203, 2023-204, 2023-205, 2023-206**

O. Resolution 2023-207 Authorizing Release of Non-Public Appraisal Data

Councilmember T’Kach requested pulling Agenda Item 4K.

Motion by Scales, second by Murphy, to approve the Consent Agenda as presented with exception to Agenda Item 4K.

Ayes: 5

Nays: 0 Motion carried.

Agenda Item 4K. Resolution 2023-199 Approving Submission of Public Comments on the Metropolitan Solid Waste Management Policy Plan 2022-2042

Councilmember T’Kach stated this is in regard to items staff will be submitting to the Minnesota Pollution Control Agency (MPCA) regarding the Metropolitan Solid Waste Management Policy Plan. She mentioned that staff’s comments are appropriate and work well for the city. She said as a community that is home to three landfills, she believes they want to make sure to hold the state accountable for putting into place the legislative and financial resources that are needed to reflect the waste hierarchy about how to manage waste from source reduction and waste prevention down through waste to energy and landfilling. There are public and environmental health consequences in waste. She said if wanting to do that, a comment should be added as follows: “The City of Inver Grove Heights as a community that receives vast quantities of garbage generated in and around the metro area, encourages the MPCA and Dakota County to adequately fund and put into place the legislative and financial resources needed to ensure that the number one strategy of the waste hierarchy is prioritized over the other strategies of the waste hierarchy including recycling, waste to energy, and landfilling”.

City Administrator Kris Wilson stated there were no issues from a legal perspective. She said Environmental Specialist Ally Sutherland, has worked on the initial draft with the Environmental Advisory Commission.

Environmental Specialist Ally Sutherland provided the following background:

- The MPCA prepares a plan that is included in the Council packets.
- It is prepared every 6 years. Dakota County plans and updates along with a stakeholder process.

This is when the city also weighs in on the plan.

- The framework determines how to manage solid waste within the 7-county area over the next 20 years.
- Includes 70 broad strategies for counties to choose from and incorporate into their Solid Waste Management Plan.
- Public comments are currently being accepted through September 17th.

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- Once the State plan is approved, Dakota County will go through their stakeholder engagement process (Inver Grove Heights also weighs in).
- Waste Hierarchy:
 - Reduce, Reuse, Recycle, and Organics Recycling (most preferred)
 - Landfill (least preferred)

She mentioned what Councilmember T'Kach was referencing is that funding not only go to disposal methods, but also to prioritizing funding toward reducing and reusing strategies.

Mayor Dietrich asked if there were any implications to adding the language.

Environmental Specialist Sutherland replied there was not; she believes it makes sense. She stated that SCORE is funding the legislature provides annually to counties to implement these strategies. SCORE funding does not designate how to use them proportionally; it says it can be used towards any eligible activities. Organics was the only portion set aside. She believes it makes sense for the city to make a comment such as the one recommended by Councilmember T'Kach. The plans' objective goes up to a 5% increase and states changes such as less landfilling. She said it makes sense to request that funding follows that from the legislature.

Councilmember Murphy said 5% does not seem like a lot in waste reduction. He supports adding the language.

Motion by T'Kach, second by Scales, to add comments to the current staff comments such as: "The City of Inver Grove Heights as a community that receives vast quantities of garbage generated in and around the metro area, encourages the MPCA and Dakota County to adequately fund and put into place the legislative and financial resources needed to ensure that the number one strategy of the waste hierarchy is prioritized over the other strategies of the waste hierarchy including recycling, waste to energy, and landfilling", along with what was referenced by the Environmental Specialist for Resolution 2023-199, Approving Submission of Public Comments on the Metropolitan Solid Waste Management Policy Plan 2022-2042.

Ayes: 5

Nays: 0 Motion carried.

5. Public Hearing:

6. Regular Business:

A. Adoption of Preliminary 2024 Budgets & Tax Levy for Taxes Payable 2024. Resolutions 2023-208, 2023-209, 2023-210, 2023-211

Finance Director Amy Hove discussed 2024 Budgets and the Tax Levy for taxes payable 2024.

Council actions needed:

- Adopt Citywide Preliminary Tax Levy
 - By September 30th, the Council is required to adopt a preliminary levy. When passing a final levy in December, the levy cannot be any higher than what is passed but can be lowered. The proposed notice will be based on the preliminary levy set this evening.
- Adopt Preliminary General Fund Budget
- Adopt Special Taxing District Preliminary Levies
- Set the date, time, and place for the statutorily required public meeting on the city's proposed budget and levy.

2024 Budget - Included in Base (4.8%)

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- 3% wage increase, plus step increases for all full-time staff.
- 10% to the city's costs for employee health insurance.
- 5% increase in the Pavement Management Levy.
- Slight increases to the amount of the levy transfer to the EDA and Parks Capital Replacement Fund.
- Reduced revenue assumptions from permits due to lower level of building and development projections.
- Obligation for tax abatement levy for the Crossings apartment building.
- Ongoing SAFER Savings Plan; increase of \$200,000 for 2024.

Additional needs/challenges to consider:

- Staffing levels have not always kept up with the workloads and demands of a growing city.
- Some pay structures are not as competitive to keep people in part time, seasonal, and temporary positions. Adjust pay structures.
- Costs of goods and supplies have increased significantly.
- City has deferred maintenance on facilities and infrastructure.

1st Draft presented at the July 31, Council Work Session:

- 2023 approved budget passed in November 2022: \$30,334,795
- Draft received on July 31st showed a total levy of \$33 million dollars; an 8.9% increase

City Administrator and Department Heads came up with reductions:

- Updated information/improved estimates
- Other funding sources for one-time costs
- Some use of fund balances (EDA & Technology)
- Reducing requested amounts to better follow historical needs
 - Total of \$654,052 in reductions

City Administrator Recommendations for Additions for New Staff:

- Park Maintenance Worker
- Street Maintenance Worker - funding 20% General Fund, 80% Stormwater Fund
- Finance Utility Billing Coordinator
- 1 full time Firefighter
 - Total of \$365,000
 - Proposed 7.9% preliminary levy includes funding for the 4 positions

City Administrator Recommendations Levy Scenario - September 5th Work Session:

- First Draft Budget = 8.9%
- With \$654,000 in cuts, brings the preliminary levy down to 6.7%
- With cuts and layering in 4 additional staffing for \$365,000, brings the levy to 7.9%
 - Total proposed levy: \$32,741,394

Comparison of Dakota County Cities Preliminary Levies:

- Varies from 1.19% in South St. Paul, to 13.37% in Rosemount
- Lakeville, Rosemount, and South St. Paul all have mitigating factors with their levy
- Average of all Dakota County cities: 8.18%

Impact on Median Valued Homestead Property:

- Scenarios were run from 7.7% to 8.9%
- 7.9% is the Work Session figure
- Levy increase of \$2.4 million dollars over last years
- Tax rate of 50.434
- Average increase for a median valued property = \$86.00

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- Median valued property for 2024 is \$343,000

Motion by Gliva, second by T’Kach, to set the city’s total Preliminary 2024 Levy. Resolution 2023-208**Ayes: 5****Nays: 0 Motion carried.**

Finance Director Amy Hove presented on the Preliminary General Fund Budget: Budgets are preliminary, they can be revised until final adoption and are not locked in at this time. One item to note: Public Works shows zero; this was budgeting for the Public Works Director expenses relating to conferences and travel. This has been reallocated across other Public Works Divisions. The 2024 Preliminary Budget Proposed: \$32,964,994

Bill Pringle, 1805 63rd Street, asked if snow removal was included in the increase.

Public Works Director Brian Connolly replied snow removal is under street maintenance and parks.

Mr. Pringle asked if that would cover roads, park trails, and sidewalks.

Public Works Director Connolly replied yes, the portions that are planned to be plowed.

Motion by Gliva, second by Scales, to approve the Preliminary 2024 General Fund Budget. Resolution 2023-209**Ayes: 5****Nays: 0 Motion carried.**

Finance Director Hove stated the city has three (3) Special Taxing District Levies.

- Stormwater Special Taxing District Levy
 - Established under MN Statute 444
 - Used to fund storm sewer improvements
 - Contains approximately 3,000 parcels
 - 10-Year Term (2018-2027)
 - Annual Levy of \$79,394

This amount does not change, it is the same throughout the 10-year repayment cycle. The city did this in lieu of assessing individual parcels within these areas

Motion by Scales, second by T’Kach, to approve the Special Taxing District Levies as presented. Resolution 2023-210**Ayes: 5****Nays: 0 Motion carried.**

Finance Director Hove requested approval of the Time, Date, and Place for the statutorily required public meeting on the city’s proposed budget and levy. (Formerly known as the Truth in Taxation meeting). This notice information is placed on the proposed property tax notices.

Monday, December 4th, 2023 at 6:00 p.m.

City Council Chambers – 8150 Barbara Avenue, Inver Grove Heights

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Motion by Murphy, second by T’Kach, to approve the public meeting (Truth in Taxation) for Monday, December 4th, 2023 at 6:00 p.m. as presented. Resolution 2023-211

Ayes: 5

Nays: 0 Motion carried.

Finance Director Hove invited the public to comment on any of the budget work sessions at any time.

B. Second Reading of Ordinance Amending Snow Removal Provisions of the City Code

Motion by Scales, second by T’Kach, to receive two (2) emails into the record.

Ayes: 5

Nays: 0 Motion carried.

Public Works Director Brian Connolly presented the 2nd Reading of the Snow Removal Ordinance:
Background:

- Winter Maintenance Policy revisions and a 1st Reading of the Sidewalk Snow Removal Ordinance was presented to the City Council on August 14, 2023.
- Staff reviewed recommendations and Council discussed modifications on the city’s past sidewalk and trail snow removal practices.
- Council requested staff provide notice to impacted properties and notify property owners of the proposed Ordinance changes.
 - Staff established a GIS web page and posted information on the website
 - Notices were sent out to 541 potentially impacted property owners
- The Winter Maintenance Policy was initially adopted in January 2011
- Goal of the Policy: Address snow and ice removal objectives and establish procedures for winter weather events
- Noted shortcomings in the 2011 policy:
 - Has not been updated to reflect changes in staffing, equipment, and infrastructure expansion
 - Lacks procedures for use of staffing across divisions
 - Lacks clarity for sidewalk and trail snow removal responsibility
 - City does not clear snow unilaterally from all public sidewalks
- Current Sidewalk Ordinance dates back to 1974
- Key Ordinance Details:
 - Places responsibility for sidewalk maintenance and repair on abutting property owners. (City does do maintenance on sidewalks along with street/capital improvement projects)
 - Ordinance states responsibility for maintenance (heaving/broken) is the property owner’s responsibility.
 - Identifies what a “nuisance” is on public sidewalks such as ice, dirt, and rubbish. (Does not state snow).
 - Identifies triggers for abatement of nuisances and tracking/payment of costs.
- Noted Shortcomings:
 - Does not address “snow” removal specifically
 - This was adopted at a time the city had substantially less infrastructure and very few public sidewalks and trails

Importance of Updates:

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Winter Maintenance Policy: Impacts city maintenance processes and practices.

Snow Removal Ordinance: Impacts private property owners, detailing their responsibilities for the maintenance of abutting sidewalks.

The policy and ordinance are intertwined; changes in one impacts the other.

Having clarity in the policy and ordinance affords Code Enforcement and Public Works staff to effectively address complaints and maintenance activities equitably across the community.

System Statistics:

- 150 miles of city streets to plow/maintain
- 270 cul-de-sacs
- 78 miles of sidewalks and trails
 - City staff currently clears snow from 50 miles of sidewalks/trails along public roadways (64%)
 - 27 miles along city roadways
 - 5 miles in city parks
 - 18 miles along with County and MnDOT roadways (Maintenance Agreement to plow)

Proposed Changes in Sidewalk Plowing:

- Remove 4.2 miles of sidewalk from the current plowing routine:
 - South Grove (0.1 mile), portion of 63rd Street (east of Babcock Trail, 0.5 miles), 55th Street (west of Babcock Trail, 500 feet), Blaine Avenue (north of Seidl's Park, 0.5 miles), Argenta Trail/Yankee Doodle Road (west of Trunk Highway 55, 0.8 miles), Arbor Pointe (College Trail east of Cahill Avenue, Bechtel Avenue/Brewster Avenue/85th Street, Branson Drive, 2.3 miles).
 - Mainly residential parcels, some are adjacent to commercial properties.
- Add 4.25 miles of new County Trail:
 - Argenta Trail/70th Street/65th Street (working with the City of Eagan to determine what they would be plowing)

The parks department determines which trails to plow/not plow.

In the northwest area, nearly every street has sidewalks, most are residential. The city has not plowed them. The city takes responsibility for anything abutting city property.

City Code Modifications:

- Title 5, Chapter 9, Section 6(A):
Public Nuisance Code. Added definition regarding what is considered "Immediate Abatement."
 - Situation with plowing/snow removal, due to immediate danger to health, safety, and welfare. General clause.
- Title 7, Chapter 1, Section 2:
 - Adds term of "snow" to the current "ice, dirt, and rubbish on sidewalks" clause. Makes clarification of abatement requirements and costs.
 - Allows the streets superintendent and designated staff (code compliance coordinator) to provide notice and coordinate corrective action as necessary.

City Code Modifications: Enforcement:

- Current Code Requirements: 24 hours to remove ice, dirt, and rubbish.
- Proposed Code Clarifications:
 - 24 hours to remove snow, ice, dirt, and rubbish
 - Provide notice of non-compliance and 24 hours to correct the issue
 - If after 24 hours the issue is not addressed, the city can abate the issue and charge the property owner
- Soft Enforcement in 2023/2024:

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- Focus on education of property owners regarding code
- Provide more leeway for compliance/correction
- Only abate if considered an emergency or the property owner is non-responsive/uncooperative

Property Owner Feedback:

Notices were sent to 541 property owners the week of August 21, 2023

- Emails/comments were received from three different property owners (1 phone call/2 emails)
- All correspondence was from residential properties
- Noted property owner's objections were to the recommendations for clearing responsibilities (for differing reasons).

Next Steps:

- Take Council feedback
 - Additional modifications can be made to the Ordinance language at Council's request
 - Any policy related items can be coordinated into the current draft
 - Staff can consider implementation of revised/updated sidewalk/trail plowing maps
 - Updates are tied to the Winter Maintenance Policy
 - If Council wishes to have more input, that can be taken into advisement this year and future years
 - Implementing Council changes and requests into the ordinance
- Proposed follow up date for adoption of the updated Winter Maintenance Policy and Snow Removal Ordinance would be October 9th, for the Third Reading and Summary Publication.

Action Requested: Council is asked to act on the Second Reading of the proposed Ordinance revisions related to snow removal. Staff recommends approval of the Second Reading.

Mayor Dietrich appreciated the education initiative for residents for the first season.

Councilmember Murphy commented that in 2025 and after, in a worst-case scenario, residents would have 48 hours to clear their sidewalks.

Public Works Director Connolly replied correct.

Councilmember T'Kach asked if this speaks to the winter of 2023/2024 or 2024/2025.

Public Works Director Connolly replied the soft enforcement would be done in 2023/2024. If things go well, it will be tightened up each year thereafter.

Jeff Jones, 4556 Blaylock Way, lives on the north end of Blaine, one of the routes eliminated. He has lived there since winter 2004; the sidewalks have always been done by the city. The area is 4/10 of a mile from Seidl's Lake Park to the north end of Blaine. Blaine is a main thoroughfare. 3.7 miles from the north end of Blaine to 80th Street, the sidewalks are done. The proposed map would stop about 100 feet short. It would knock 4/10 of a mile off of 3.7 miles. With the two associations there are likely 260 units/600 voters. People use the area. He said he tried to look at the cost savings, but it said, "not available." He was unsure of the amount; it didn't make sense. He referenced the 24-48 hours to clear and asked what they were being charged if they don't do it. He questioned if they were not already getting assessed for the sidewalks on the main thoroughfare.

Public Works Director Connolly replied that staff could check into the cost savings. It is system-based plowing. It has to do with ability of service and how many walks they can get to. The reason it stopped at Seidl's Park is because that is a city parcel, the city has responsibility. The other reason is because Blaine Avenue dead ends in a homeowner's association. He was unsure

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on the charge for failure to comply. The fee schedule is based on actual remediation costs, it would vary. For example, two inches versus two feet of snow. The city is not set up to abate. It is the cost and time to hire a contractor to abate the issue.

Mr. Jones asked if this has been a problem for the last 19 years. He questioned why the city wants to stop doing the sidewalks; if it just became a problem, has always been a problem, or if it is a cost saving measure. He asked if getting 48 hours to get snow off a sidewalk, why the city gets 4-5 days, or whatever is convenient. He said some people are on vacation, some are older. The reason he moved into a townhome was, so he didn't have to snow shovel anymore.

Bill Pringle, 1805 63rd Street, said it was mentioned during the preliminary budget discussion that new staff was approved in parks maintenance and streets maintenance. Both positions would be clearing streets. He noticed this year's street maintenance was \$3,316 and next year's budget was \$3,373. It did not go down. Street maintenance is not going down, staff is going up. He noticed they are removing 4.2 miles of sidewalks from plowing private residences and adding 4.25 miles of new county trail. He asked why they were taking from one and doing for another. He said there is no change in the number of miles being done, two staff members have been approved, maintenance went up, and there were no budget cuts. He did not understand why they are losing the privilege of the city clearing their private sidewalks. He asked the Council to consider this, it does not make any sense to him. He referred to the letter to residents stating there were no specifics as to why they were getting rid of the snow removal.

Mayor Dietrich stated one of the reasons was that staff is trying to clean up a very archaic code. When people call, the department does not know what to do with it because it is not consistent.

Public Works Director Connolly shared there is no fiscal discussion, it is based on policy and what the practice has been. It is a matter of not having enough staff or equipment to be able to do as much as they are doing. He agreed there were more trails coming online that they may be taking responsibility for. This would put the focus on trails that are on primary roadways and state aid routes. Many county roads are adjacent to city property or are back yard frontage that people are not expected to clear. He addressed Seidl's Park and asked why they didn't just continue the remainder stating he did not have a clear response. If clearing it in the area, it brings to question where else it would be applied and how much more time it would take throughout the community. Staff looks at areas where plowing is already being done in residential neighborhoods and where there are areas in homeowner associations that may already be partially or fully plowed.

City Administrator Kris Wilson stated the city is not being consistent, not treating all residents with sidewalks in front of their homes consistently. Some have them plowed by the city, others do not. They are not talking about cuts. If treating all of the city fairly, there would be a greater increase in staff and equipment in order to do a consistent job. This would require a higher property tax levy to be applied to all in the city including those who do not have sidewalks. The city is trying to have current staff and equipment spread as far and as efficiently as possible and be fair to those in different parts of town. There is a lack of fairness that would have a significant cost if going in the direction of doing all.

Mr. Pringle asked how they could vote on this before the budget is approved. If the budget is approved with two workers, there is additional staff. He questioned if this wasn't being done out of order.

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Cindy Schmidt, 1915 55th Street East, read from a letter she sent to all Councilmembers. She stated 55th Street East is the only entrance/exit to Lake Cove Apartments which has 487 units with thousands of people. When proposing the street, they were told there would be a sidewalk. There has never been a sidewalk, people walk on the grass. She said they have had problems with theft and trespassing; problems with people living in Lake Cove. When the sidewalk was placed, she asked Steve Dodge who would be legally and physically responsible for the sidewalk. The reply was that the city is responsible, the city would have total responsibility if sued. She did not get that in writing and did not believe she needed to, this was an integrity and business issue. She mentioned that the only reason the sidewalk is there was for Lake Cove. She does not use it, but her husband clears it; for her it's a liability. She said she would have used an attorney back then over the sidewalk had she not been promised that the city would be legally responsible if she were sued. It's 500 feet, but it's the people that walk-in front of her house using it that is her concern. She said it wasn't fair for the city to change it.

John Kindem, 8674 Collin Way, said the list of streets and the map are different. Their street wasn't listed but is on the map. He lives in a cul-de-sac, it's an HOA on a private road. They pay for all plowing for the area, there are no sidewalks. He said they are inheriting a sidewalk. He asked if there was a legal responsibility if someone falls and gets hurt on the sidewalk. They have insurance for their property but not the sidewalk.

Chuck Brostrom, 4585 Blaine, shared from Seidl's Lake Park north to the end of the cul-de-sac, is the end of the driving lane. There is a well-worn path that intersects 21st Avenue in South St. Paul. There is a lot of foot traffic going up and down Blaine Avenue to get to 21st and to Southview Boulevard where city buses run. A lot come south in the morning to go to Gertens and the restaurants. A lot of people that use the area. There is value for people that walk all year long.

Heather Thornton, 7621 Addison Path, asked how the city would become aware of someone who isn't removing snow or ice and how the homeowner would be notified. She said doesn't like gray areas, that is how it ends in confusion such as this. She suggested during the interim, they move to a two strikes and then a fine. It would be more clearly defined than having an education year and then hardening it. She said it would be nice to have something more concrete to help with the change.

Mayor Dietrich asked Public Works Director Connolly if the Council can be kept updated on the responses and staff recommendations back to residents.

City Administrator Wilson asked if the Council was willing to approve the Second Reading or if there should be a 2nd, Second Reading.

Councilmember T'Kach referenced sidewalks and asked who is responsible in general.

City Attorney Bridget McCauley Nason replied it depends. Slips and falls on sidewalks with liability cases are complicated. If someone slips and falls on a sidewalk, the person can sue the city and the homeowner. With regards to snow and ice, there are state statutes that determine how long you have to remove snow and ice. She said she would be open to providing additional clarification to the Council ahead of final discussion on the matter.

Councilmember Murphy stated this is about taxpayers in one part of the city paying for work being done in another part of the city and may not be getting that work done on their sidewalks. He believes

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it's about leveling the playing field. Knowing there is a Third Reading and time for more input, he would move the Second Reading on this item.

Motion by Murphy, second by Scales, to approve the Second Reading of an Ordinance Amending Snow Removal Provisions of the City Code.

Ayes: 5

Nays: 0 Motion carried.

C. Comprehensive Plan Amendment for Outlot D, Argenta Hills. Resolution 2023-212

City Planner Allan Hunting presented a proposed Comprehensive Plan Amendment for Outlot D of Argenta Hills. It is a vacant parcel west of Target that had been planned for regional commercial. The applicant is looking to guide the balance of 2.37 acres so the entirety of Outlot D would be 12.37 acres for high density residential. The concept is for a 200-unit market rate apartment building and 30 units of townhomes.

Background:

- Outlot D is 12.37 acres
- In 2018 the City Council approved a resolution which conditionally guided the westerly 10 acres from regional commercial to high density residential. The applicant is proposing to reguide the balance of Outlot D, so it is all guided high density residential.
- The Argenta Hills development was approved in 2007. At that time, it was a mixed-use PUD that was approved for 410,000 square feet of commercial and 154 residential units.
- There have been some changes to the plan:
 - The parcels have remained vacant.
 - Councils have looked at three different requests to change this to residential.
 - In 2017 there was a request for Outlot C and D for a 400-unit apartment building. Council denied the application.
 - In 2018, the Council reviewed a plan showing 220 high end apartments on Outlot D, 10 acres. Outlot C was to remain commercial.
 - Council conditionally approved a comprehensive plan amendment to the west 10 acres.
 - Council at that time felt it was reasonable to change the guiding to high density residential.
 - Before it took effect, the Council had to approve a site plan. This did not occur after Council took action.
 - The conditional guiding remains in affect but was not put into place/action.
 - The Comprehensive Plan map still shows regional commercial. A developer could follow the conditionally approved amendment to high density residential (as is this request).
 - In 2021 there was a request over both Outlots C and D, for 320 units of a townhome development. Council denied based on direction to provide some type of commercial component. The developer did not do this, therefore Council denied.

Discussion Points:

- Amending the comprehensive plan would allow the density back to anticipated levels when all of the northwest area was looked at.
- Goals in the comprehensive plan: An apartment project would be consistent with those goals by providing different housing types and densities.

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- Retaining commercial outlots would leave designations in place to provide additional land for the potential to provide goods and services.
- Original approved PUD was mixed use development.

Action Requested:

- Determine if the request to amend the additional/balance of Outlot D, 2.37 acres, is a benefit to the city.
- If so, should the whole Outlot be changed?

The Planning Commission recommends approval of the balance of the comprehensive amendment extension.

If the Council supports this amendment before it's officially enacted and does not change on a map, a developer would have to come back through to request and be approved for a rezoning, preliminary PUD, site plan approval, and platting.

Councilmember Scales asked if they know exactly where the 2.37 acres is.

City Planner Hunting replied with the maps at the time, the developer was showing development over the westerly 10. There were no defined dimensions based on a map that was presented to Council with the balance of 2.37 acres.

Councilmember Scales said they do not know exactly what the line is.

City Planner Hunting replied there is no legal description defining it.

David Fisher, 6718 Cove Point Road, Minnetrista, Minnesota, confirmed that Outlot D is the 2.73 acres, Outlot C is the portion next to it. Hempel currently owns the entire site. He said his company, Rise Capital, is under contract by Outlot D, the proposed site to develop.

- Rise Capital Partners is a family development business.
- BJ Baas Builders is their development partner.
- INH Properties out of St. Cloud, Minnesota, would be the property managers.

Their intent is not to develop, build, and sell. They are an ownership group; they want to develop and be long term parts of the community. They seek opportunities to build a property and own it for 10-20+ years. Their group has 880 total units. They have projects in Cambridge, Andover, and Monticello. A second one is under construction in Cambridge. This project, if approved, and one in Rochester would be built next year.

Why they are here:

- The legal description is unclear. They do not really need the 2.37 acres to develop what they would like to develop.
- There is a mismatch between the comprehensive plan and what is in the legal description of Outlot D. This causes a problem.

Conceptual Site Plan: Leaves 3+ acres of green space.

He said it is a bit problematic. Some of the prior proposals in front of the City Council were not buildable. As Hempel disclosed to them, approximately 3.5 acres of this land is unbuildable. It is a former quarry with depths between 30-48 feet of loose fill dirt. In order to build on it they would have to dig it out, put in compact dirt, or put pillars down. Either is prohibitively expensive for this type of building. The site constrains the development to more than the 2.37-acre addition being requested.

Design Considerations:

- Request involves Outlot D only.
- Their preliminary plan is lower density than some of the other plans.
 - 200 apartment units, 30 townhome units.
 - Market rate, no subsidy being requested.

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- Will work on site lines, tucking the parking lot in. (Part of site plan approval).
- Intend to keep a portion for some type of greenspace.
 - Undetermined who would own/maintain with public access
 - Or donate a portion to the city

How this benefits the City of Inver Grove Heights:

- Helps meet unmet housing needs in the city
 - Engaged Viewpoint Consulting, who determines project availability, need, and demand.
 - Their view is that there is over 1,000 renter households coming by 2023, to the city that would need a place to live.
 - Current comparable properties: 1,200 units were looked at, have over a 98% occupancy. 95% is considered full in their business, 98% is considered overfull/too much demand.
- Their development of apartments and townhomes would stimulate an area of the city that has sat dormant for quite some time and boost this section of the city.
- The project would add \$500,000 of property tax to the city.
- Provides significant parks and recreation contributions.

There are three different places within the 2040 Plan. They believe this type of development fits and is consistent with the 2040 Plan.

In Summary:

- They are a capable, proven team that can get this job done.
- This is a fiscal benefit to the city.
- Going to be good for neighborhood businesses. (Empty places/empty land).
- Will help stimulate the area for commercial.
- Fits with the comprehensive plan and the housing charter.
- Ask that the additional 2.37 acres be guided toward high density residential.

Councilmember Gliva said it is unknown exactly where the 2.37 acres is. With a map comparison, it looks like it would be imperative to have it all be high density in order to get all buildables.

Mr. Fisher replied with the 2.37 acres, the last three or four townhome blocks would sit on that conceptually. A lot more than 2.37 acres would be left unbuilt.

Samantha Fitzgerald, 7668 Addisen Path, requested the Council deny this proposed change to high density. She shared that in 2018 the Council voted to conditionally change the westerly 10 acres of Outlot D. It was made clear to Council who voted on it, and the residents, that it was based on McGough coming back with a plan. McGough did not come back with a plan; the resolution is for McGough until 2021. She said they came back with a land use designation change for Outlot C and D in its entirety. She questioned if the 2018 Council decision was in place, why McGough had to request a change for Outlot C and D in its entirety, and why they did not come back and ask for the 2.37 acres of Outlot D and then Outlot C.

She mentioned at the 2021 meeting, the Mayor asked for status on the 2018 conditional change. Staff was unsure of the answer and requested a legal memo. The memo, which residents had not seen prior to last month, was based on a 2018 resolution, prior to the 2021 Council vote. She said the memo should not be touted as law of the land. She asked Council/Staff to request a new memo based on the actual 2021 City Council decision which denied a resolution relating to the Comprehensive Plan Amendment to change the land use designation from regional commercial to high density. She asked if the 2021 decision by the City Council supersedes the 2018 Council decision on the partial conditional change for Outlot D.

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She said as stated by Planning Commissioner Weber at a previous meeting, many other apartment plans have been approved in the city; why are they not breaking ground? If there is a demand for apartments in the northwest quadrant and the city, why are they not being built, they are already approved. She asked if the city could work with those developers to discuss this and get the approved plans in motion to be built. She said she does not believe that anyone disagrees that there is a need for different styles of housing in the city, just not here.

She said the highest and best use of the lot is what the comprehensive plan states. She mentioned that many Councils, such as in 2019 and 2021, have started to leave the area for regional commercial. She questioned how many times the Council has to state this. She asked to please vote to deny this change. They cannot go back after this vote; she cannot stress enough the permanence of this vote.

Mayor Dietrich mentioned some of this information was news to her. She requested additional information relating to 2018.

City Attorney McCauley Nason addressed the 2018 resolution and why the 2021 Comprehensive Plan update request regarding for all of Outlot C plus Outlot D, if Outlot C was already conditionally regulated for HDR. She could not speak specifically to the application regarding Outlot D in 2021. She was unsure if it was for clarity for the applicant at the time.

She addressed the question regarding if the 2021 decision supersedes the 2018 decision, her opinion was no. The 2021 decision did not abrogate, rescind, revoke, or change the decision granted in 2018 to regulate that portion of the westerly 10 acres. If Council wanted an updated written memo or recommendation, she would prepare it and bring it forward.

The question regarding other areas and developers was appropriate for planning to address. City Administrator Wilson stated the planning department meets with every applicant that calls and is interested. There have been multiple conversations with developers preliminarily considering other places zoned for apartments. She was unsure why those do not proceed forward, that would be a question for those applicants.

Councilmember T'Kach asked if there were currently any approved apartment development plans in the city.

City Planner Hunting replied there are two projects that received preliminary approval. Canvas on the northeast quadrant of Highway 3 and 70th for detached rental townhomes. The preliminary plan had approval for a 180-unit apartment building. There has not been any action in pursuing this further. The other is in Peltier Reserve, south side of 70th, west of Argenta. It is currently under construction. There was an apartment pad that was approved as a part of the preliminary PUD.

Mayor Dietrich asked if the City Planner could speak regarding the confusion with 2018 and 2021.

City Planner Hunting replied that an application came in looking at the two outlots. Council took action on it. He did not believe anyone thought it had any impact on the previous 2018 plan.

Katie Pluff, 7670 Addisen Path, asked how they could be voting on a parcel of land when they don't know what the parcel of land is. If going by 2018, nothing was defined as to what the 10 acres were and what the 2.37 is.

Lisa Nathe, 7650 Addisen Path, said they have heard a lot about how creative Hempel is. There has been no creativity and forward thinking for this project. It is another apartment complex. She asked if they work together on what is best for the lot, not what's best for the developer. She suggested

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something good for the community. She said they cannot keep allowing small pockets of retail. This is an opportunity to have a thriving commercial and community area for the city. This cannot be had if rezoning all commercial lots. She asked the Council to vote to deny the request change.

Dick Monson, 8953 Almquist Way, Chief Operating Officer, Hempel Real Estate, stated he was present to discuss the property to the left and right of this site. He said he cannot stress enough how this is a lynchpin to bringing commercial and retail development to these outlots. With highest and best use, if parceling it off and selling as commercial, the city stands to make a lot more money (if the market would bear). The problem is many have stated the need to have density. He mentioned they also own the two outlots south of the two existing retail buildings. They also purchased 10 acres west of this, called Outlot E. The 2018 resolution plays into their decision to buy this piece of land. When doing a title and survey review, that resolution comes up as conditionally approved. He said their commitment to neighbors and Council is to come about this transparently. They take feedback into consideration as they develop a plan going forward. Multiple users have come through interested in the outlots, but not this site. The question comes up about when housing would get there. He said that retail patterns have changed, strip malls don't exist in the same way they used to. They are committed to filling these. They would not have purchased the additional 10 acres next door knowing the Council's appetite for commercial in the area and multifamily. They have had one of the one-acre outlots under contract twice, both cancelled stating they would wait until density is determined. He shared that he personally lives in the area and is excited about what will happen here, he hoped the Council agrees.

Devendra Gajway, 7676 Addisen Path, said the highest and best use of this lot is what the 2040 Comprehensive Plan states. He said the city recently hired a retail consultant. He suggested taking a step back and not losing that investment. This space could be lost to retail forever. He said this is the best use of this lot. He asked to deny this as a comprehensive plan change.

Ms. Thornton agrees with what the others have said. She asked what the Council is voting on, what it means, and what the next step might be. Her understanding was the 2.37 acres is being voted on as being added to the conditional approval for the existing outlot. That already has conditional approval to be changed to high density residential, contingent upon Met Council approval and site plan approval. She asked what common reasons there would be for a site plan to be refused and if criteria was needed. She referred to the plan in front of the Council and stated they could come back with a greater density. If no variances are requested and everything is compliant, she asked if the community can state it was too much density for the area, if that could be grounds for refusal. She questioned if it could be stated they want to stay in alignment with the comprehensive plan and believe in the commercial possibilities for the land. She said she is stuck with the permanence of this being rezoned to density. She believes in the opportunity for the area. She referenced Eagan's area right off the highway and stated this area is off a growing highway too. This is one of the remaining valuable portions of property in the city. She urged the Council to vote no. She sees this as a correction of a problem made with the 10 acres that was approved. If there is not a viable path to refuse without grounds that are acceptable, she suggested voting no and giving more time to consider what should be done with this property long term. She questioned if they were ready to give up commercial ideas for this land. She urged the Council to vote no.

Mr. Fisher addressed some of the questions raised. Regarding density, they have 230 with this site plan, they will not come with anything more than 230. This would be the largest density they would propose to make. He said he wanted to separate reality from hope. There is a lot of hope that this entire parcel

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will become some retail destination. The reality is that Target was built in 2008 with the other buildings, not long after. One has sat empty since it was developed. Density is missing to create the rest of the land to be vibrant commercial. Their proposal brings density to bring the traffic to help other retail visions come to life. There has been hope for 15 years, it is not happening. He said the city has to do something to make the two mesh up. He referenced the areas in Eagan as being mixed use, very high density along with retail, which has brought those developments.

Ms. Thornton said she has attended many of these meetings, lives in the area, and has a lot of background. The other thing missing is someone who has done a good job of selling some of those buildings. There was a poor job of selling and marketing. She said friends have called to begin businesses there, calls were not returned. She questioned how much was a sales problem. This would probably turn it over, or others that have been approved north of this location. She said they have to trust that those marketing the area are doing a good job selling to the right places.

Mayor Dietrich said there is renewed interest from the current Council in getting retail in this area. A consultant has been hired. She said it may not have been the case of predecessors; it is difficult to lump all of those years together.

Councilmember Scales referenced the 2.37 acres and the 10 acres and questioned if not approved, could they come to split the lot so they could take the 10 acres with the high density and put the 2.37 elsewhere. He asked if the lot was split able once the line is determined.

City Planner Hunting replied yes, replatting or a boundary change could be requested.

Councilmember Gliva asked if the 2.37 acres is buildable if retail could be placed if housing could not be. She was thinking of the unsuitable soil underneath.

City Planner Hunting replied it is a long and skinny parcel. He was unsure about the soil. The original plan showed buildings on the perimeter, this would be the parking area. It would depend on the developer and how much money they wanted to put on soil correction. He said what may happen is the 2.37 blends into the rest of Outlot C, becomes larger, and a part of open space on a development plan, if going retail.

Councilmember Scales thought it could be greenspace on Outlot C or D. Either way it's probably not buildable.

Councilmember Murphy said statistics were heard that there is a need for 1,000 rental households coming to the city in the near future. He was sure it was true because in July, Fannie Mae said it was 11 million single family homes short. He addressed renting the units stating part of the development team makes light of it, but he was part of an organization trying to rent a place and they did a very poor job trying to rent it. He would like to give the retail consultant some time. He said if this isn't a perfect example of continually changing the comprehensive plan, he was unsure what is. He believes denying the change to the 2.37 acres makes the most sense, this Council has spoken about preserving retail. He said they have heard from the development team two different times that they do not need the 2.37 acres. He was more concerned, if this were to get approved or not approved, this acknowledges the supposed change to the original 10. Despite the letter and legal's opinion, he does not personally believe there is a deal. He said the notes he took included the 2018 vote that Council conditionally approved the comprehensive plan change on the westerly 10 acres. In the minutes of that meeting of which he was in attendance, one Councilmember reiterated that the developer needs to come up with an approved site plan and staff agreed. The Mayor at the time stated there is no plan yet, and if one

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isn't approved there is no rezoning; staff agreed. He said this is how they cleared the room of residents. No plan was submitted for the 10 acres. What has not been noted in 2019 was that the Council re-voted on the current Comprehensive Plan which has this as regional commercial. In 2021, McGough and Lennar submitted it for all of Outlot C and D, not the 10 acres and not just 2.37, which is confusing to him. In 2021 the Council denied the site plan brought forth by McGough and Lennar. In his opinion, it ends the conditional rezoning. He said he wants to preserve retail in the city, there isn't much zoning left to preserve. He is not willing to give up 2.37 acres. He does not believe there is a rezone on the original 10 acres. He believes that may be something legal that needs to address. He said this development team needs to be asking for all of the lots, not just for the 2.37 acres. He said he cannot support the change on the 2.37 acres.

Councilmember T'Kach asked Councilmember Murphy for clarification on "all of the lots."

Councilmember Murphy replied in 2021, the McGough/Lennar deal requested all of C and D.

Mayor Dietrich agreed this was confusing.

Councilmember Scales agreed it is very confusing. He was frustrated with the fast counsel on this. He believes some things were said that came from a sense of not understanding what should have been said and the legal ramifications. He is concerned about the 10 acres. He believes it will stand and said the 2.37 is the issue. They will have to define a line on the 2.37, they cannot keep referring to it. His opinion is that someone would split the property, take the 10 acres, and build high density. He does not believe they can stop that. Moving forward, he said these would either have to be together or have a path for splitting.

Councilmember T'Kach trusts the attorney on this. She is concerned about the news she keeps hearing on the radio that some developer group is predicting that within 10 years 1/3 of all strip malls in the country would be gone because it's not the way people shop anymore. She said it's surprising all over, how many vacant places there are. She agrees the 10 acres is zoned high density. The project would go forward with or without the 2.37. She was unsure what someone would do with the 2.37, it could be water basin and/or greenspace. She wasn't sure it makes a difference either way regarding what happens here. Having had conversations with the developer, she said it sounds like they have interesting plans for the south part of the lot. She said she would like to ask the developers what they think about the other land in the area.

Mr. Monson said he cannot speak to specific uses, they are under negotiations with various parties, and there is confidentiality. The concept he asked the Council to think about is called "Eatertainment." Retail that is working now is where a person can actively participate in something, grab a beer, food, is family friendly and may have sporting. Bigger uses that could use more than a couple of acres. He said they think of it as something people would drive 20 minutes to get to. A concept unique to the area would drive traffic. He agreed with Councilmember Murphy on the approvals and the way he described it. He said nobody has come back with a plan; they are conditional. Those approvals are valid as long as they come back with a plan the Council can review and make sure it complies with code. He said the request is to clean up the title issue. He referenced splitting the property and stated that is what they would do if this isn't approved. They would have to come back and have some process to determine where the line is. The city recorded the resolution in the title records. They have reviewed and approved it; it was taken into consideration when they bought the property. He said the Council has the opportunity to rescind/revoke but there are ramifications. He requested

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the Council believe in them. This site has been vacant for 15 years. Someone is not going to put a restaurant out there on 20 acres. He said they have plans to hopefully start to grow into Targets parking lot, increasing the retail footprint.

Councilmember T'Kach felt it was a done deal on the 10 acres. She said they seem to be faced with a high-density development from the previous Council. She does not disagree that higher density in the area is appropriate. She said it is difficult, but they should move forward with the 2.37. She has not heard a reason what difference it would make to move forward or not move forward. If it cleans up the title for the developer so they can move forward faster, she suggested getting something done and seeing if what is said comes to fruition. She commented that the developer has been working with the community to try to keep open space/green space and is pushing the development back as far towards the freeway as possible. This shows good faith efforts on their part.

Mayor Dietrich said her concern is the confusion about where the lines are and what exactly they were voting on. She does not have a lot of confidence in something where she does not have all of the data. It is not the kind of policymaker she wants to be.

Councilmember Scales said the property line may not be anything anyone can answer. The city does not know where it is, it has never been surveyed. In order to place lines, someone would have to have the property surveyed, which could be months down the road. His personal opinion is whether he likes the idea of high density or not, one way or another it cannot be changed. He said it is their job to make as good of a development/process as they can.

Mr. Fisher addressed the confusion stating they are not being asked to figure out which of the 2.37 acres is in question. They are asking to expand from 10 acres to 12.37 acres, which is Outlot D. The request is to change it from westerly 10 to 12.37 to match the lot. The line does not need to be determined as long as the Council states the existing 10 acres is already approved. It is on the title legally. The request is if the Council is willing to expand it from 10 acres to the full lot.

Mayor Dietrich asked the City Attorney if this was something the Council could address.

City Attorney McCauley Nason replied because the property is one parcel that was conditionally/contingently approved regarding. What was presented in 2018 when the original approval went through for the 10 acres, is the best information the city has as to what constitutes the western 2.37 acres.

City Planner Hunting responded that he has the site plan from that time to see what was meant. The concept plan showed the general line and a concept of retail, consistent with the 2007 plan with anchor tenants and 10 junior tenants. When the Council used that as a description, it was based on a plan for the westerly area with apartment/multifamily with the balance left for regional commercial. He stated when adopting a comprehensive plan land use plan, nothing is adopted by legal description. There are multiple properties that have two/three separate guiding's, those are a line on a map. When it is time to develop, the developer uses that general area and purchases land/subdivides to lines as consistent as possible to what the comprehensive plan shows. This was the plan that the Council used at the time.

Councilmember Scales asked if they come before the Council with a plan to split off the 2.37, do they grab a line so far over that, and say that is the line and cut it.

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City Planner Hunting replied yes because there is no defined line. If the developer and land owner agree to that, they would purchase 10, replat the property, and the land owner can choose to decide how to treat the 2.37 acres. There are no minimum lot sizes in the northwest area.

Councilmember Murphy said it could be a random line on the map, it does not have to be straight, it could be curved, whatever adds up to 2.37 acres.

City Planner Hunting replied the map showed a generally straight line on the westerly side. Councilmember Murphy said the 10 acres from the 2.37 would have to be a straight line if previous Councils said the westerly most 10 acres.

Councilmember Scales replied it's assuming the compass would lay flat on the property.

City Administrator Wilson said if subdividing this into two lots, the only way to accomplish that in the northwest area is through platting. The City Council approves plats. This body determines if those two lots meet a standard this Council sets as being consistent with past action. This Council would have the approval to approve that plat.

Councilmember T'Kach said the underlying zoning is still there. The previous approval still sits.

City Administrator T'Kach replied this is about guiding, not zoning. Guiding is the first broad step; zoning is a more specific step with more detail. If platting under the current guiding, it would need to be consistent.

Ms. Pluff wanted to confirm if the land was still zoned retail.

City Attorney McCauley Nason replied it is currently guided for retail commercial. It is subject to contingent approval from 2018.

Ms. Pluff said she wanted to confirm that things can still be changed because it is still guided by retail. She said that what was put on was conditional, which did not get approved. She questioned if retail was still over all of the land.

City Attorney McCauley Nason replied retail is still over all the land. The 2018 approval is a valid approval, it is not an effective approval. It does not become effective until if/when all of the conditions in that approval are met. Conditions include: rezoning, plat, PUD approval. This has not yet taken place because the conditions have not been met.

Councilmember Murphy said someone could get conditional approval, walk away from the project, and sell the land at an increased value with different conditional zoning on it. He asked if it was accurate and normal for the city to do.

City Attorney McCauley replied it is contingent approval, not reguided. Someone could come in tomorrow and bring forward a development that is consistent with the comprehensive plan and zoning. The property has two different possibilities for development based on the contingent approval. The resolution did not include any specific expiration date. Unless/until it is revoked/rescinded or otherwise terminated by the Council, that resolution still maintains that conditional contingent reguiding approval still remains in effect.

Councilmember Murphy clarified there is no expiration date, it can keep going even though they reaffirmed the comprehensive plan, there are different owners, and they have already said no to one or two different plans.

City Attorney McCauley Nason replied yes. The City Council has not taken specific action to rescind the resolution. In order to terminate the conditional "no sunset date included in the

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resolution" approval, the City Council would have to take some type of affirmative action in order to effectuate a rescission, or revocation, or termination of that prior approval. Councilmember Murphy commented that was a battle for a different day.

Motion by Murphy, second by Dietrich, to deny the Comprehensive Plan Amendment for Outlot D, Argenta Hills, 2.37 acres and to preserve as much retail as possible. The current zoning of commercial is the best use for the 2.37 acres. Resolution 2023-212

City Attorney McCauley Nason clarified the motion made stating the motion was made to approve the resolution of denial for the reasons articulated as well as those found within the Resolution.

Councilmember Murphy and Mayor Dietrich agreed.

The reworded motion is as follows to reflect the above-mentioned clarification:

Motion by Murphy, second by Dietrich, to approve Resolution 2023-212 to deny the Comprehensive Plan Amendment for Outlot D, Argenta Hills, 2.37 acres, to preserve as much retail as possible. The current zoning of commercial is the best use for the 2.37 acres.

Ayes: 3

Nays: 2 (T'Kach, Scales) Motion carried.

City Attorney McCauley Nason stated the motion to deny passed 3/2, it is an effective denial. The motion to approve would require a 4/5 vote.

D. Third Reading of Interim Ordinance Temporarily Prohibiting the Establishment and Operation of Cannabis Businesses within the City. Resolution 2023-213

City Attorney Bridget McCauley Nason discussed the following related to the Third Reading of an Interim Ordinance Prohibiting the Establishment of Cannabis Businesses in Inver Grove Heights.

Background:

- In 2022, the MN Legislature legalized the sale and consumption of hemp-derived cannabinoids
- Allowed edibles, beverages, and topical products with a limited amount of THC in the product
- There was no established state licensing structure at the time
- In 2023, legislature moved forward to adopt Chapter 342, the Regulation of Adult Use Cannabis
- This built off the 2022 legislation by adopting a broader/uniform regulation and structure
- Legislation created the Office of Cannabis Management (OCM). Tasked with developing, maintaining, and enforcing an organized system for the cannabis and hemp consumer industry
- OCM is authorized to issue licenses for all different types of cannabis businesses
- Cities are prohibited from issuing licenses to cannabis businesses

Edible cannabinoid products (lower potency hemp) is not one of them.

There are 14 different types of cannabis business licenses, the moratorium would prohibit the establishment of any one of these. There is much left to be developed by the OCM.

City role is limited:

- When a cannabis business seeks a license, they would seek it from the OCM
- OCM would consult with the city
- City can offer and require registration and conduct compliance checks
- City may collect registration fees, set by statute, and 10% of the tax revenue

Legislative Details:

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- Allowed local units of government to adopt reasonable restrictions to the time, place, and manner of the operation of the cannabis business, provided they do not prohibit the establishment or operation of the cannabis business.
- Cities can adopt reasonable, rational, regulations
 - Can include limiting the number of cannabis retailers and distance of locations
- Authorized cities to adopt an interim ordinance or moratorium
 - Moratorium runs through January 1, 2025
 - City has the option to revoke/rescind the moratorium if adopting regulations prior to the expiration of the moratorium

Other Cities:

- Many cities are adopting interim ordinances
- Gives time to evaluate options, ordinances, and regulations from OCM, LMNC, and other cities

Council Options:

- Take No Action. Cannabis businesses will not open in Inver Grove Heights.
 - Could potentially impact the city's ability to regulate cannabis businesses in the future if regulations are not adopted before businesses open in the city.
- Adopt the Interim Ordinance. Direct staff to complete the required study.
 - City has the opportunity to consider adopting local regulations before cannabis licenses are issued.

Requested Council Action:

- Consider the Third Reading of the Ordinance
- If approved, consider approval of the Summary Publication Resolution

Motion by Gliva, second by Scales, to approve the Third Reading of the Interim Ordinance Temporarily Prohibiting the Establishment and Operation of Cannabis Businesses within the City.

Ayes: 5

Nays: 0 **Motion carried.**

Motion by T'Kach, second by Gliva, to approve the Summary Publication Resolution 2023-213.

Ayes: 5

Nays: 0 **Motion carried.**

E. Third Reading of Ordinance Prohibiting Cannabis and Tobacco Smoking and Vaping In Public Places

City Attorney McCauley Nason presented the Third Reading of an Ordinance Prohibiting Cannabis, Tobacco, and THC Products in Public Places.

Background:

- Legislature took action to legalize adult use cannabis. This does not specifically prohibit the use of cannabis products in public places. The city is authorized to prohibit certain cannabis products use in public places.
- Specific language in the statute authorizes the local unit of government to establish a petty misdemeanor offense (non-criminal offense).

What other cities are doing:

- Some are taking no action
- Some are adopting smoking and vaping only restrictions for cannabis products

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- Some are focusing on limiting where they do/do not want to prohibit these products, such as public parks, while others are using a broader definition of a public place
- Some are copying existing smoking regulations

Ordinance Background:

- This ordinance was presented for a first reading at the July 24th City Council meeting.
- Council requested revisions be made to address tobacco smoking and use in public.
- Revised ordinance was presented for a second reading at the August 14th City Council meeting. Council approved the second reading.
- Staff completed additional research, brought forward points for discussion at the August 28th City Council Meeting. Council provided direction on those discussion points.
- Revised ordinance presented for consideration at the September 11th, City Council meeting.

Changes from the Second Reading to the Third Reading:

- Minor modifications were made to the definition of public place.
- Revised prohibition to include a prohibition on the consumption of alcoholic beverages and beverages containing THC in public places except as otherwise permitted under the code.
 - City code already prohibits the consumption of alcoholic beverages in public places with a number of exceptions.
- An exemption was created to the smoking restrictions for smoking occurring in parking lots, under the control of other governmental entities.

Summary of the Definition of Public Place:

- All city and other publicly owned buildings and all of the land they are on
 - Including parking lots, golf course, pathways, and trails.
 - Includes right of ways, traveled portion, abutting boulevard, sidewalks and trails for right of way.
 - Also includes personal property such as motor vehicles, under the control of the city.

Areas not included in the definition of a Public Place:

- Private residence, including curtilage
- Private property not generally accessible to the public and the premises of an establishment or an event licensed to permit on-site consumption

Restrictions on Smoking and Vaping:

- No smoking of tobacco or any cannabis flower in any public place
- No vaping of any product that contains nicotine or cannabis flower in any public place

Exemptions include:

- Smoking or vaping of tobacco and nicotine products in a motor vehicle that is within a public right of way (does not apply to city vehicles).
- Parking lots of properties owned, leased, or controlled by governmental units other than the city.

Restriction on the consumption of alcoholic beverages and beverages containing THC:

- Mirrors what is allowed under the city code for alcoholic beverages

Requested Council Action and Options:

- Take No Action
 - Existing regulations related to alcohol consumption in public will remain in effect
 - Will not be any prohibitions on the use or consumption of THC products or cannabis products within public places
 - It is still illegal under State Statute to smoke or vape cannabis products in any location

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- Currently illegal under State Statute to consume cannabis products within a motor vehicle
- Consider approval of the third reading of the ordinance with any modifications

Councilmember T’Kach asked why THC beverages are not being put into the alcohol ordinance.

City Attorney McCauley Nason replied the alcohol ordinance specifically speaks to alcoholic beverages and licenses. There is a separate section that deals with the use in public places.

Councilmember T’Kach said it would make more sense for intoxicating beverages to be in one place with smoking in another place.

City Attorney McCauley Nason replied it can be placed where the Council wishes. She noted that alcoholic beverages are under the licensing section.

Councilmember T’Kach asked if the city would license THC beverages.

City Attorney McCauley Nason responded no. Selling THC edibles or beverages does not need any type of license issued by the city.

Councilmember T’Kach asked if that would be anticipated going forward.

City Attorney McCauley Nason responded no. The conversation was had a few months ago. Direction at the time was that the city was not looking to license those products.

Motion by Gliva, second by Scales, to approve Third Reading of Ordinance Prohibiting Cannabis and Tobacco Smoking and Vaping In Public Places.

Councilmember T’Kach commented that she will not support the third reading of this ordinance. She believes it is a solution looking for a problem when it’s focused on sidewalk and right of way areas. She believes it would be difficult to enforce and does not see the purpose of it.

Ayes: 4

Nays: 1 (T’Kach) Motion carried.

7. Public Comment:

There was no public comment

8. Mayor and Council Comments:

Councilmember Gliva said it was another successful Inver Grove Heights Days. She thanked community volunteers, staff, and public safety, both from the city and surrounding communities.

City Administrator Wilson stated there are two opportunities coming up for resident input:

Tuesday, September 12th from 4:00 to 6:00 p.m. the city will be hosting an open house at the Community Center’s Community Room 1, regarding development, planning, and transportation in the area north of 70th Street, East of Highway 3, for the considered alignment of 65th Street.

Wednesday, September 13th, from 5:00 to 7:00 p.m. in the West Arena of the Community Center, an open house will be held regarding proposed pavement management projects for construction season 2024.

People living in the area have received a direct invitation via mail.

F. Closed Session Pursuant to Minn. Stat. Sec. 13D.05, subd. (3)(c)(3).

City Attorney McCauley Nason requested Council make a Motion to move to Closed Session Pursuant to Minnesota Statute Sec. 13D.05, subd. (3)(c)(3) to develop or consider offers or counteroffers for the purchase of real property located at 6840 Dixie Avenue.

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Motion by Gliva, second by T'Kach, to move into Closed Session at 9:13 p.m.

Ayes: 5

Nays: 0 Motion carried.

Motion by T'Kach, second by Gliva, to come out of Closed Session.

Ayes: 5

Nays: 0 Motion carried.

Motion by T'Kach, second by Scales, to approve the Executive of Letter of Intent.

Ayes: 5

Nays: 0 Motion carried

9. Adjourn:

Motion by T'Kach, second by Scales, to adjourn the meeting at 9:27 p.m.

Ayes: 5

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, SEPTEMBER 25, 2023. 6:00 PM - 8150 BARBARA AVENUE**

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in person on Monday, September 25, 2023. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present in Person: Mayor Dietrich; Council Members, Gliva, Murphy, Scales, T’Kach; City Administrator Kris Wilson, City Attorney Bridget McCauley Nason, City Clerk Rebecca Kiernan, Finance Director Amy Hove, Public Works Director Brian Connolly, Fire Chief Judy Thill, Commander Josh Otis, City Planner Allan Hunting, Assistant City Planner Heather Botten, Parks & Recreation Director Adam Lares, Assistant Engineer Steve Dodge, and Communications Manager Amy Looze.

3. PRESENTATIONS:

4. CONSENT AGENDA:

- A.** Approve Minutes from the July 31, 2023 City Council Work Session
- B.** Approval of Disbursements, **Resolution 2023-214**
- C.** Personnel Actions.
- D.** Approval of Temporary Gambling Permit for South Robert Street Business Association, **Resolution 2023-215**
- E.** Declare Costs to be Assessed, Order Preparation of Proposed Assessments, and Call Assessment Hearing for 2023 Pavement Management Project 2023-09D - Dawn Way Area Improvements, **Resolution 2023-216 & 217**
- F.** Agreement with Tivity Health for Fitness Memberships and Services at the VMCC
- G.** Resolution Approving Encroachment Agreement for 5878 Blackberry Bridge Path, **Resolution 2023-218**
- H.** Service Agreement with Wellness that Fits, LLC
- I.** Extension of Deadline for Recording Plat of Robert Curve Fourth Addition, **Resolution 2023-219**

Motion by T’Kach, second by Scales, to approve the Consent Agenda as presented.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC HEARING:

- A. Conduct a Public Hearing for a Minnesota Investment Fund and Job Creation Fund applications for Somic Packaging**

City Administrator Kris Wilson presented at the Public Hearing in regard to City Support for SOMIC Packaging MIF & JCF Program Applications.

Minnesota Department of Employment & Economic Development (DEED) Minnesota Investment Fund (MIF) provides loans to businesses that create or retain high-paying, full-time permanent jobs, and invest in machinery or real property acquisition or improvements. Program is available for manufacturing,

distribution, warehousing and other eligible business activities. In order to receive funds, a business must work in conjunction with the city or county government where the business will be located.

SOMIC Packaging's Minnesota Investment Fund (MIF) Program has made a request for up to \$200,000 in a forgivable loan Minnesota Department of Employment & Economic Development Job Creation Fund (JCF). This program provides job creation awards and capital investment rebates to designated businesses that retain or create high-paying, full-time permanent jobs and invest in real property improvements. The program is available for manufacturing, distribution, warehousing and other eligible business activities that could locate outside of Minnesota and still be able to serve the same customers. In order to become a designated JCF business and receive benefits, a business must work in conjunction with the city, county or township government where the JCF business will be located. The City of Inver Grove Height's role in JCF Program is to adopt a resolution of support and to assist the JCF business as needed with submitting the required annual progress reports, payment request documentation, and other information requested by DEED.

SOMIC Packaging's Minnesota Department of Employment & Economic Development Job Creation Fund (JCF) Program has also made a request for up to \$375,000 in program funds. Key Factors funding for both programs comes fully from DEED. The city is agreeing to devote staff time to administrative and reporting tasks. If not allocated here, DEED will invest these funds in other businesses in other communities. The opportunity to attract businesses to Inver Grove Heights (and retain in Dakota County) a company with well-paying jobs who is interested in expanding here and owning their own facility would be beneficial to the city. Over the long-term, enhancing the City's commercial/industrial tax base helps offset property taxes for residential properties.

Tonight's requested actions are to hear from SOMIC Packaging CEO Peter Fox, hold the public hearing, receive community input and adopt the resolution of support for JCF Program Application.

SOMIC Packaging CEO Peter Fox presented his request to the City Council by giving an overview of their business of packaging machines. It is part of a European Company, with its U.S. office currently located in Eagan, Minnesota since 2018. They are looking to relocate to Inver Grove Heights to be able to expand and grow their business. The infrastructure in the area will be able to support their growth. They are heavily invested in the dairy industry, Kroger, General Mills, Nestle to name a few.

SOMIC Packaging's mission is to make it easy to acquire the world's best end of line packaging equipment uniquely configured to match the specific requirements of each partner with unmatched customer service and support.

The facility in Eagan, Minnesota commissions machines and conducts Factory Approval Tests (FATs) when they are received from Germany. The Company would like to have the assembly process moved to the United States. It will increase the capacity and be cost-effective to have assembly here rather than overseas.

They are looking to add up to 25 well-paying jobs if able to proceed with the move to Inver Grove Heights. They currently employ 31 people, 24 in Eagan and seven in other states (sales and service) and intend to increase their facility from 14,900 sf to 48,000 sf. The new facility would add the assembly process, building machines from components manufactured in Germany.

SOMIC Packaging's current annual revenue is \$25M, and they expect this to double over the course of the next three years as a result of increased capacity gained in the new facility.

Mayor Dietrich opened the public hearing. No comments from the public were received, and the public hearing was closed.

Council member Scales thanked SOMIC Packaging for considering Inver Grove Heights and appreciates this opportunity.

Council member T’Kach had questions about the entry and exit accesses onto Briggs Avenue in the Inver Pointe Business development where SOMIC is possibly relocating to.

Council member Murphy stated that this would be a welcome opportunity for the City and supports moving forward with the resolutions.

Motion to approve the Resolutions regarding support of a Job Creation Fund (JCF) application in connection with Somic Packaging, Inc. by T’Kach, second by Murphy.

Ayes: 5

Nays: 0 Motion Carried.

City Administrator Kris Wilson mentioned that at the time of the agenda packet the resolution for the Minnesota Investment Fund (MIF) was in draft form and that the resolution would be brought forward on the City Council consent agenda at a future meeting.

B. Conduct Public Hearings and Resolutions Ordering Projects for 2024 Pavement Management Initiative, City Project Nos. 2024-09 D, F, G, H and I and Declining to Order Project No. 2024-09E

Assistant City Engineer Steve Dodge presented this item for conducting the public hearings for the 2024 Pavement Management Initiative.

2024 Street Rehabilitation Projects
2024-09D – Delano Way and Dempsey Way Area
2024-09E – Inver Grove Trail (Pine Bend)
2024-09F – Corcoran Path and Dawson Way Area
2024-09G – South Grove Area 7
2024-09H – 96th Street and 99th Street Area
2024-09I – Bixby Way

Motion to approve Resolution 2023-221 accepting feasibility report for 2024 Pavement Management Initiative Projects (2024-09D, E, F, G, H, and I) by Gliva, second by Scales.

Ayes: 5

Nays: 0 Motion Carried.

Assistant City Engineer Steve Dodge proposed that 2024-09D is recommended to be a full depth pavement reclamation project. Assessment rate of 55% of total project cost. Proposed to be specially assessed at \$779,465.71. over a ten-year term per city policy. There are 62 single family lots proposed to be assessed on a uniform per parcel basis at a rate of \$12,572.03 per parcel. These are only estimates, not final amounts. Total road miles are .74 miles for this project.

Mayor Dietrich opened the public hearing for 2024-09D Delano Way and Dempsey Way. No public in attendance for this item.

Motion to close public hearing and approve Resolution 2023-222 Ordering Improvements and authorizing preparation of plans and specifications for City Project 2024-09D - Delano Way and Dempsey Way project by Gliva, second by T’Kach.

Ayes: 5

Nays: 0 Motion Carried.

Assistant City Engineer Steve Dodge proposed the 2024-09F Corcoran Path and Dawson Way Area is recommended to have a full-depth reclamation project. Assessment rate of 55% of total project cost. Proposed to be specially assessed for \$1,101,195.22 over a ten-year term per city policy. There are 33 single family lots to be assessed on a uniform per parcel basis of \$ 13,083.09 per parcel and 226 townhome lots proposed to be assessed based on an adjusted front footage calculation and uniform per parcel basis per association ranging between \$2,492.43 and \$5,968.94 per parcel. These are only estimates, not final amounts.

Mayor Dietrich opened the public hearing for 2024-09F Corcoran Path and Dawson Way Area. No public in attendance for this item.

Motion to close public hearing and approve Resolution 2023-223 Ordering Improvements and authorizing preparation of plans and specifications for City Project 2024-09F - Corcoran Path and Dawson Way Area by Scales, second by Murphy.

Ayes: 5

Nays: 0 Motion Carried.

Assistant City Engineer Steve Dodge proposed the 2024-09G South Grove Area 7 is recommended to have a full-depth reclamation project. Assessment rate of 55% of total project cost. Proposed to be specially assessed for \$1,970,251.00 over a ten-year term per city policy. There are 141 single family lots to be assessed on a uniform per parcel basis of \$ 12,518.05 per parcel and 16 Condominiums (\$6,826.42 per unit) and 1 residential apartment lot (\$95,983.67) proposed to be assessed based on an adjusted front footage calculation and uniform per parcel basis for the condominiums. These are only estimates, not final amounts. 2.03 Street miles on this project.

Mayor Dietrich opened the public hearing for 2024-09G South Grove Area 7.

Les Schwegel, 7807 Cooper Avenue wanted to know how much would be assessed if they are not putting in new utility work such as shut off valves or curb and gutter.

Assistant City Engineer Steve Dodge replied they may have to replace certain portions of the curb. This project is mostly about the pavement, not all of the curb will get replaced.

Motion to close Public Hearing for 2024-09G - South Grove Area 7 by T’Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

Motion to approve Resolution 2023-224 ordering improvements and authorizing preparation of plans and specifications for City Project 2024-09G - South Grove Area 7 by T’Kach, second by Scales.

Ayes: 5

Nays: 0 Motion Carried.

Assistant City Engineer Steve Dodge proposed the 2024-09I Bixby Way is recommended to have a mill and overlay project. Assessment rate of 80% of total project cost. Proposed to be specially assessed for \$96,639.76 over a ten-year term per city policy. There are 26 single family lots to be assessed on a uniform per parcel basis of \$ 3,716.91 per parcel. These are only estimates, not final amounts.

Mayor Dietrich opened the public hearing for 2024-09I Bixby Way Area. No public in attendance for this item.

Motion to close Public Hearing for 2024-09I - Bixby Way by Murphy, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

Motion to approve Resolution 2023-225 Ordering improvements and authorizing preparation of plans and specifications for City Project 2024-09I - Bixby Way by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

Assistant City Engineer Steve Dodge proposed the 2024-09H 96th Street and 99th Street Area is a combined project with recommendation to have both a mill and overlay project and a full depth reclamation area. Assessment rate for the mill and overlay project would be 80% of total project cost and the full-depth pavement reclamation be assessed at 55% of total project cost. Proposed to be specially assessed for a total of \$1,490,916.53 over a ten-year term per city policy. There are 55 single family lots to be assessed on a uniform per parcel basis of \$ 19,677.30 per parcel for full depth pavement reclamation and 21 single family lots to be assessed per parcel for the mill and overlay portion of the project. These are only estimates, not final amounts.

There was an error in the publication notification of this project. Two parcels located on Benjamin trail was not included in the original public hearing notice, so staff addressed the oversight by direct mail notice to the two parcels on September 14, 2023 noting the oversight and notifying them of the public hearing this evening and staff published a revised Public Hearing notice in the Pioneer press on September 24 and October 1st noting the public hearing this evening and proposed continuance to October 9, 2023. Staff has requested continuation of this public hearing to October 9, 2023 to ensure the State Statute Chapter 429 requirement are properly followed.

Mayor Dietrich opened the public hearing for 2024-09H.

Public comments are as follows:

Amy Hunting, 2645 96th Street, described the road issues. There are heavy equipment traveling through our neighborhood as it is the only east/west through streets in the southern portion of the city. Used heavily by these trucks and are very loud. Our road are in shambles and there are craters that would swallow up a car at some point. People are happy the road is proceeding, but this project needs to be done fairly quickly as traffic. Concerns that this is a collector street. Please consider that this is a unique road and consider reducing the dollar amounts of assessments.

Gina & Doug Danner, 9583 Baker Ct, do not believe the project is defined correctly. Titcomb Acres is west of Barnes and Marcott Woods is east of Barnes. Living west of Barnes, the amount of the

assessment seems unfair. They would like to have the project split into two projects. The front footage for the lots of Baker Ct is smaller than the lots in Marcott Woods. Assessing each owner in Titcomb Acres, an extra \$4,086 for the Marcott Woods streets is not fair as there is little to no benefit of this roadway to the residents of Titcomb Acres. Prior to approving this project either split the full-depth pavement reclamation portion of the project in two or divide the cost fairly with Titcomb Acres burdened with on 19% of the project cost and Marcott Woods with 81% of the project cost.

Jeff and Rhonda Clint, 9816 Baxter Trail, would like Council to reallocate the projects costs to reflect each area. Does sanitary sewer necessary as an improvement? If our pavement condition index (PCI) is 60 on Baxter Trail, why couldn't the repairs continue rather than do a reconstruction.

Motion to continue Public Hearing via Resolution 2023-226 for 2024-09H - 96th Street and 99th Street Area to October 9th, 2023 by Gliva, second by Scales.

Ayes: 5

Nays: 0 Motion Carried.

Assistant City Engineer Steve Dodge stated that 96th is a collector roadway and is considered a state aid project. The road currently meets the MnDOT standard designs for a state aid project. Staff will need to look into the truck traffic between Highway 52 and Barnes Ave. Staff will also look into the frontage of the properties that are using right of way for their driveway. Staff is using a per parcel policy for this area.

Assistant City Engineer Steve Dodge proposed the 2024-09E Inver Grove Trail (Pine Bend) is recommended to have a full depth pavement reclamation from Cahill Ave to the south. Assessment rate of 55% of total project cost. Proposed to be specially assessed for \$249,593.31 over a ten-year term per city policy. All of the parcels would be assessed based on a per area (acre) basis. Single family lots would range from \$1,375 to \$32,261. Other lots would range from \$3,589 to \$7,047 per lot. These are only estimates, not final amounts.

Staff originally planned for a mill and overlay project based on the pavement condition index (PCI) of 65. The feasibility recommendation is for Full Depth Reclamation (FDR) due to Existing pavement thickness of 4", current levels of bus and truck traffic warrant increase to 6" pavement to handle the traffic loads, adjusted pavement condition is 45 based on number and type cracks observed (and covered by sealcoat), and the road is 16 years old and showing signs of deterioration; a Mill & Overlay will not extend the pavement life an additional 20-25 years as intended due to traffic type and quantity.

Staff believes additional life remaining in existing pavement before an FDR project is most economically applied through the Pavement Management Initiative.

Staff recommends inclusion of the project in future Pavement Management Initiative year and programmed into the Capital Improvement Plan based on there is still life in the pavement to allow further deterioration prior to a full depth reclamation being implemented. This project will be brought back as part of the Pavement Management Initiative in 2028.

Mayor Dietrich opened the public hearing.

Lea Kammerer, 3600 102nd Street E. When Inver Grove Trail became a City road, frontage was assessed via 102nd Street versus the length of Inver Grove Trail. The amounts should be relooked at when this project finally moves forward.

Donna Schneider, 3470 102nd Street E, would like to know how the assessments are determined, by size of land versus usage on road. She would like to see prevention of further road deterioration by limiting the truck traffic on Inver Grove Trail.

Motion to close public hearing for Project 2024-09E - Inver Grove Trail (Pine Bend) by T’Kach, second by Murphy.

Ayes: 5

Nays: 0 Motion Carried.

Motion to approve Resolution 2023-227 rejecting recommendations of the feasibility report and declining to order improvements for 2024-09E - Inver Grove Trail (Pine Bend) by Scales, second by T’Kach.

Ayes: 5

Nays: 0 Motion Carried.

6. Regular Business

A. Rental Housing Licenses

City Administrator Kris Wilson presented two rental licenses for approval. All background checks and other information have been performed by the police department. Staff found everything to be in order and recommend approval of the requests.

Rental Address	Property Owner	Property Manager
8761 Branson Dr	Micheala Farner New Richmond, WI	Anthony Rodriguez St Paul, MN
3024 69 th St E	North County Holdings LLC Bloomington, MN	Brian Scanlan Bloomington, MN

Motion to approve rental licenses by T’Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

B. Comprehensive Plan Amendment, Rezoning, Platting and PUD Development Plan for 8245 Argenta Trail

City Planner Allan Hunting presented this item to City Council. The applicant is asking council to consider the following actions related to the property located at 8245 Argenta Trail.

- a. A request for a Comprehensive Plan Amendment to reguide a portion of the property from Light Industrial to General Industrial.
- b. A request to rezone a portion of the property from Limited Industry District (I-1) to General Industry District (I-2).
- c. A request for a Preliminary and Final Plat of Floerke Forest.
- d. A request for a Preliminary and Final Planned Unit Development (PUD) for a 5,600 square foot manufacturing building with outdoor storage tanks.

The current comprehensive plan shows light industrial, and the zoning is currently I-1 Industrial. The request for the plan amendment is for a portion of the property is because IGH Fire Code Section 9-2-4 allows outside storage of flammable or combustible liquids in above ground tanks when greater than

1,000 gallons only in the I-2 district. The applicant proposes to have outside above ground storage tanks, one of which would be a 20,000-gallon tank for storage of methanol.

Bulk Fluid Systems is proposing to subdivide an approximate 1-acre parcel from the existing 6-acre parcel at 8245 Argenta Trail. The subdivided property will be used to construct a new facility in which Bulk Fluid Systems would produce and distribute windshield washer fluid product. The proposed building would be 56 feet by 100 feet and would house multiple tanker trucks, a washer fluid blending room, and general office space for staff. They are also proposing to store flammable liquids outdoors in above ground storage tanks on the south side of the building. There would be one 20,000-gallon tank for methanol, and two 9,000-gallon tanks and one 2,500-gallon tank for windshield washer fluid.

The applicant is requesting to reconfigure the lot lines to retain two lots with slightly different lot configurations. The plat complies with all subdivision code standards. The applicant is also requesting Planned Unit Development (PUD). The property is located within the Northwest Area Overlay District which requires development reviewed through the PUD process. The site plan consists of a 5,600-gallon foot building for the operation, storage tanks would be located along the south side of the building and is requesting flexibility from the front parking area lot setback due to a unique extra wide right-of-way. Plans meet all other performance standards.

The site is expected to have six employees either working directly at the facility or making deliveries, working standard business hours.

Planning commission recommended approval of the four action items at a vote of 5 to 3. Staff recommends approval of the four requests.

The applicant, Chris Willeke, 631 4th Street N, Hudson, Wisconsin, owner of Bulk Fluids, currently located on Concord Street in South St. Paul that is a bulk washer fluid company that utilizes containers on top of gas station canopies, so that there isn't as many plastic bottles out in the world. They provide washer fluid through vending machines. They are excited to assist drivers reduce the plastic imprint.

Chris Willeke addressed the methanol concerns that the residents are concerned about. Methanol vapors only go about 50 feet. It will disperse and not ignite in an area greater than 50 feet as it pools and mixes with air. He claims methanol cannot hurt the water if there is a spill and that this is a safe business.

Council member Murphy asked about the fire hydrant issue. The applicant agreed to have the fire hydrant placed on this new lot.

Mayor Dietrich invited the public to comment on this item.

Dan O'Shea, 7315 Brittany Lane, watched the planning commission meeting and commented that this is a dangerous chemical unlike what Mr. Willeke presented. According to his paperwork, BFS is not an exemplary business, and their insurance is up for cancellation. Their safety record is less than stellar.

Joan Elbert, 8569 Alverno Ave, appreciates that this business exists, but is concerned about the safety plan that BFS presented and does not believe this business belongs in a residential neighborhood.

Marta Haynes, 9408 Alladin Trail, appreciates the engagement of the meetings that have been held for this item. She was concerned about the emergency response plan and the evacuation plan. She has a petition from many neighborhood residents requesting denial. Marta read a letter from Ralph Taylor, 8334 Argenta Trail about his concerns with this action item.

Ann Ulrich, 7623 Bennett Ct, wanted to concur with the other speakers. Are there no other areas in the city that could be comparable site for them to move to?

Irene Albert, 7642 Bennett Ct, concurred with others in the neighborhood. Wanted to address the road conditions on the Argenta Trail.

Scott Haynes, 9408 Alladin Trail, presented that Mr. Willeke has not been truthful and is biased in the claims he has made. Would like the business in Inver Grove Heights but not in this area of the city.

Monica Pitterle, 9906 Altman Ct, seems there is a lot of information that has been glossed over.

Kassandra Fries, 7920 Alberta Way, items proposed only benefit a few individuals and not a benefit to area residents. Trying to fit a square peg in a round hole. Reiterated what council had denied for other businesses in the area in the past. This rezoning should not be allowed.

Jess Donnelly, 1712 82nd St W, rezoning will open up the area to more rezoning for commercial.

Mayor Dietrich asked Mr. Willeke if he has an emergency response plan. They do but did not bring it with to the meeting to share. Mr. Willeke addressed the insurance concern that was mentioned, they do have insurance and increased the coverage. They also have regular Department of Transportation inspections and mentioned what their violations were and are actively pursuing corrections.

Council member Gliva asked about the truck's impact on the roads, and if the truck drivers are employees or are contract workers. Mr. Willeke stated that they are employees and when deliveries were made.

Council member T'Kach asked if the business was able to find any other space to put this business in Dakota County. They have looked through out the county without much avail.

Council member Gliva asked if the city has any other property in the city that would be suitable for this business. City Planner Allan Hunting said the city only has a few I-2 zoning in the southern portion of the city and most have businesses already on those parcels.

Motion to adopt Resolution 2023-228 denying a comprehensive plan map amendment to change the land use designation of that portion of Lot 1, Block 1, Inver Hills Memorial Cemetery which is being platted as Lot 2, Block 1, Floerke Forest from LI, Light Industrial to GI, General Industrial by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

City Administrator Kris Wilson mentioned that staff will ask council to continue the items on this application given the outcome of this vote.

Motion to continue other items on this agenda item 6B by Murphy, second by T'Kach

Ayes: 5

Nays: 0 Motion Carried.

**C. Comprehensive Plan Amendment, Rezoning, Platting and PUD Development
Plan for 8245 Argenta Trail**

City Planner Allan Hunting presented this item to City Council. This is for Robert Curve Fifth Addition. The developer is asking to continue with the replatting for the remaining townhomes and the apartment complex.

City Council is asked to consider the resolution approving the final plat, and final PUD plan and development agreements and easement vacation for Phase 2 of Robert Curve Fifth Addition. Planning commission recommended approval of the three action items with a vote of 7 to 0. Staff recommends approval of the resolutions.

Motion to approve Resolutions 2023-232 Approving the final plan, final PUD Development Plan for Phase 2, Development Contract and Related agreements for the plat of Robert Curve Fifth Addition and Resolution 2023-233 providing for the vacation of all plat dedicated public drainage and utility easements on Outlots A and B, Robert Curve Fourth Addition, According to the Recorded Plat thereof, Dakota County, Minnesota by Resolution pursuant to Minnesota Statutes Section 462.358, Subd. 7 by Scales, second by Murphy.

Ayes: 5

Nays: 0 Motion Carried.

D. Variance to allow a pool and perimeter walk to be constructed within the shoreland setback at 8450 Alta Avenue

Assistant City Planner Heather Botten presented this item. Applicant is asking for a variance to allow a pool and perimeter walk to be constructed within the 100-foot shoreland setback. There is water on three sides of the property. The house received a variance to build the home before the wetland was designated. In 2006, the DNR determined that all water surrounding the property was part of DNR ID #19-41. At the widest point, the property is about 200 feet across. The home has established setbacks from the ordinary high-water mark of 80 feet from the west and 28 feet from the east.

The applicant has requested a variance to install a 20 foot by 40-foot pool, with a 5-foot perimeter walk. The pool would be at the same setbacks as the home and the perimeter walk would encroach an additional five feet closer to the ordinary high-water mark on the east and west side. Other zoning requirements, such as impervious surface would be met.

Staff believes there is rationale and a practical difficulty to support a setback variance for a pool and perimeter walk, but not as much as of a variance being requested by the applicant. City Code states that the setbacks for a pool be measured from the perimeter walk. Staff recommends that the pool and perimeter walkway be restricted to the same setback from the ordinary high water as the existing home.

Planning commission at the September 6, 2023 public hearing recommended approval of the variance as requested by the applicant, allowing the improvements to encroach an additional five feet on both the east and west side of the property on a vote of 8 to 0.

Mayor asked what the response was from the Department of Natural Resources, Assistant Planner Heather Botten replied that the DNR was in support of the variance.

Owner Justin Jongbloedt, 8460 Alta Ave, was present at the meeting. Council member T'Kach asked if he could make the pool smaller to meet. He mentioned that he could but the last conversation that was held was about the setbacks to protect the neighbors.

Council member T’Kach is concerned about the possible flooding of the area and if the city will be held liable if we approve the variance. City Attorney Bridget Nason commented that she is unaware of any concerns about additional city liability or repercussions if we approve this request as the house is already in existence.

Motion to approve Resolution 2023-234 approving a variance to allow a pool and perimeter walk to be constructed within the shoreland setback by Gliva, Second by Scales.

Ayes: 4

Nays: 1 (T’Kach) Motion Carried.

E. Liquor License Compliance Check Violations

Commander Josh Otis and Sergeant Dane Winget presented a brief overview of the alcohol compliance program in the city. It is a tool to verify businesses with a valid liquor license are acting responsibly and helps reduce underage access to alcohol. The compliance checks are currently done once annually. The short- and long-term goals are to reduce underage access to alcohol, obtain and maintain a 100% yearly compliance with no underage alcohol sales and/or service, and enhance the knowledge and improve skills related to stopping underage alcohol sales and service for our local businesses.

He mentioned City Code 4-1-1 through 4-1-24, but highlighted sections 4-1-14D, Sales to Certain persons Prohibited, 4-1-14J Alcohol Server Training Required, 4-1-19A: Civil Sanctions Imposed and 4-1-19B Minimum penalties. The City had send out an informational flyer with their license educating the holders of the check list.

Compliance Check process consists of verification of license holders within the city, recruitment and training of underage buyers, of which they must possess and present their own valid under 21 Minnesota State Driver’s License or ID. The police department used two buyers this time and to use normal appropriate clothing. Training consisted of speaking as little as possible and may state that they are over 21 when asked per Minnesota State Statute 340A.503 Subd 6.

The Compliance checks were conducted on both the On-Sale and Off-Sale establishments. After the check was completed, notification was given with either a pass or a fail. Pass being notified right away that they passes, and if the establishment failed, officers identified themselves and conducted post sale follow up procedures. If a business did not have training records available on site, they were given 72 hours to have the documents turned in.

No public hearings were required for the first-time offenders of Inver Grove Heights 2001 LLC dba Cub Foods and American Multi-Cinema, Inc. dba AMC Theatres Inver Grove Heights 16. Public Hearings are required for three establishments as this was not their first offense for Northern Tier Retail LLC dba Speedway #4411, H & K Corporation dba Market Liquor and Lakeville Brewing Co. LLC dba Inver Grove Brewing.

Sanction #1 - Inver Grove Heights 2001 LLC dba Cub Foods

Council member Murphy asked if this was Cub’s first violations as he recalled they failed last year. Sargeant Winget replied that Cub holds two liquor licenses. One for the liquor store and one for the grocery store. The one that failed this time was the grocery store, last year was the liquor store.

Staff recommends for the first violation within the last five years, a seven hundred fifty dollar (\$750) civil penalty.

Mayor Dietrich asked if the liquor license holder was present; they were not.

Motion to approve Resolution 2023-235 imposing sanctions upon Off-Sale Liquor License Holder Inver Grove Heights 2001 dba Cub foods with a \$750 first violation by Murphy, second by Scales.

Ayes: 5

Nays: 0 Motion Carried.

Sanction #2 - American Multi-Cinema, Inc. dba AMC Theatres Inver Grove Heights 16

Staff recommends for the first violation within the last five years, a seven hundred fifty dollar (\$750) civil penalty.

Mayor Dietrich asked if the liquor license holder was present; they were not.

Motion to approve Resolution 2023-236 imposing sanctions upon On-Sale Liquor License Holder American Multi-Cinema Inc dba AMC of \$750 first violation by Scales, second by T’Kach.

Ayes: 5

Nays: 0 Motion Carried.

Sanction #3 - Northern Tier Retail LLC dba Speedway #4411

This is a required public hearing as it is the third violation. Staff recommends the sanctions of a \$2,000 fine plus a three (3) day suspension for any of the five dates listed (10-20-2023; 11-03-2023; 11-22-2023; 12-08-2023; or 12-24-2023).

Mayor Dietrich asked if the liquor license holder was present; they were not.

Motion to close public hearing by T’Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

Motion to approve Resolution 2023-239 imposing sanctions upon Off-Sale Liquor License Holder Northern Tier Retail LLC dba Speedway #4411 in the amount of \$2,000 fine and 3-day suspension for October 20, November 3, and November 22, 2023 by Gliva, second by Scales.

Ayes: 5

Nays: 0 Motion Carried.

Council member T’Kach stated the proposed suspension days are dates that are before holidays and wanted to know if it was more effective or profitable days with the staff recommendations. Sargeant Winget said those dates were chosen due to the severity of the violations.

Sanction #4 - H & K Corporation dba Market Liquor

This is a required public hearing as it is the first and second violation for sales to a minor and no server training proof provided.

Staff recommends a \$1000 civil penalty and a one-day suspension.

Mayor Dietrich asked if the liquor license holder was present. Mr. Kim Jong Ho, 1 Water Street, St Paul came forward as the attorney for the business. He provided a handout to council. He is here to appeal

for the second violation due to the circumstance of the owner brought in his brother from out state because the owner's wife was giving birth via c-section. Kim Lau was supposedly trained in 2016 but had not been trained since. He had taken the training the day after the violation. They admit it is a violation but would like council to consider a reduction in the sanctions to a first violation without a day of suspension.

Council member T'Kach questioned the license that was provided that it was from New York in 2021. The license provided does not show training on the materials provided.

Mayor Dietrich opened the public hearing.

Motion to close public hearing by T'Kach, second by Gliva.

Ayes: 5

Nays: 0 Motion Carried.

Council member Scales appreciated the attempt to come in and explain what happened and would like the proposed violation to be reduced to \$750 and with no suspension.

Motion to approve Resolution 2023-237 imposing sanctions upon Off-Sale Liquor License Holder H & K Corporation dba Market Liquor with the recommendation of reducing to a first violation of \$750 and no dates of suspension by Scales, second by Murphy.

Ayes: 5

Nays: 0 Motion Carried.

Sanction #5 - Lakeville Brewing LLC dba Inver Grove Brewing

Sargeant Winget brought forward that this is a second violation for Inver Grove Brewery. The first violation was in 2019 as case no 19003380. Staff recommends for two violation a \$1,000 civil penalty and a one (1) day license suspension selected from one of these dates of 11-3-2023; 11-22-2023; or 12-08-2023.

Mayor Dietrich asked if the liquor license holder was present. Erin Gerlach, 7935 Cooper Ave E, came forward. They do training all year long. The employee was terminated on the spot, and they continue to take violations very seriously.

Mayor Dietrich opened the public hearing.

Motion to close public hearing by T'Kach, second by Scales.

Ayes: 5

Nays: 0 Motion Carried.

Motion to approve Resolution 2023-237 imposing sanctions upon On-Sale and Sunday Liquor License Holder Lakeville Brewing Co. LLC dba Inver Grove Brewing Co. in the amount of \$1,000 fine and 1-day suspension on November 3, 2023, by T'Kach, second by Gliva.

Ayes: 4

Nays: 1 (Scales) Motion Carried.

F. Resolution of Support for Dakota County 2024-2028 Transportation Capital Improvement Program

This item is proposed to be postponed to October 23, 2023.

G. First reading of Ordinance Establishing Licensing Requirements for Short-Term Rentals.

Item moved to the end of the agenda per City Administrator Wilson.

H. Review of Proposed 2024 VMCC Operating and Capital Budgets

Parks and Recreation Director Adam Lares presented an overview of the Community Center and is funded through community fees and the host community fund. The budget was lumped into a single budget in the past, so this year, the city is breaking out the budgets.

- 153,000 sq. ft. plus facility
 - Aquatics Center
 - Fitness Center
 - Ice Arena/Senior Center/Community Rooms
 - National Guard Armory Gym
- Annual Hours of Operation
 - 5,366 hours (avg. 15hr/day) Fitness, Aquatics, Gym
 - 5,980 hours (avg. 16.5/day) Arena
- 3,072 - Members in 2022
- 154,811 - Admissions in 2022
- Over 500,000 attendees annually (Arena, Sr. Center, Gym, etc.)
- 14 FTE's
 - Operation & Maintenance = 5
 - Programming = 5
 - Guest Services = 2.75
 - Administrative = 1.25
 - 100-150 Part-time Non-benefited staff across all divisions

Operating Budget - New Divisions for 2024

- (6210) Administrative & General Operations (22% of total expenditures)
- (6220) Aquatics (29% of total expenditures)
- (6230) Fitness (20% of total expenditures)
- (6240) Arenas (17% of total expenditures)
- (6250) Community Rooms/Rentals/Kids Rock/Seniors (12% of total expenditures)

Community Center Operating Summary

In the 2023 Budget, personnel is \$2.5 million up a little bit, Internal Allocations is \$184,300 and Supplies and Services are \$1.3 Million continue to go up with inflation. For the 2024 requested budget a total of \$4,069.990 is requested.

Breaking this down into divisions of revenues and expenditures in the chart below.

	Aquatics	Fitness	Arenas	Community Rooms/Rentals/ Kids Rock	Admin & General Operations	Total

Revenues	\$ 767,210	\$ 861,260	\$ 790,900	\$ 334,900	\$ 141,520	\$ 2,895,790
Expenditures	1,186,101	826,436	685,900	472,710	898,844	4,069,990
Difference	(\$418,891)	\$ 34,824	\$ 105,000	(\$137,810)	(\$757,324)	(\$1,174,200)

Community Center – Noteworthy Items for 2024 Budget

- Part-time Communications specialist position was added to the 2023 Communications budget – that cost has been transitioned to Parks & Recreation budgets in 2024
- Conditioning Water in Pool
 - Increased utility expenses
 - Increased cost for pool chemicals & related supplies
- Expansion of existing software for onsite check in's
- Increased training costs related to staff development
- Community Center – \$62,590 in Additional Requests
- New staffing requests
 - Additional hours for Part-Time Communications specialist (\$5,000)
 - Additional OT for Maintenance (\$1,400)
 - Staffing Adjustments (\$21,790)
 - Additional hours and improved aquatics coverage, class offerings, and expanded program hours
 - Higher wages for part-time operations staff to remain competitive in current labor market
 - Partially offset by reductions to Fitness and Guest Service hours
 - Reclass Lead Customer Service to Membership Specialist (\$34,400)
 - \$17,500 estimated cost for Reclassification
 - \$16,900 hours needed to backfill front desk coverage

Revenue projections

	2021 Activity	2022 Activity	2023 Budget	2024 Proposed
Total Operating Revenues	\$ 2,245,228	\$ 2,701,883	\$2,789,050	\$2,895,790
Increase from Previous Year	\$1,509,517*	\$ 456,655*	\$ 87,167	\$ 106,740
* Programming rebounding to pre-COVID levels (2019 operating revenues = \$2,804,582)				

Revenues are based upon proposed program rate fee increase, admission fee increase, Kids Rock increased participation, and birthday parties increase in offerings.

Community Center Operating Transfer Needed

	2021 Activity	2022 Activity	2023 Budget	2024 Requested
Total Operating Expenditures	\$3,177,376	\$3,718,186	\$3,898,700	\$4,069,990
Total Operating Revenues	<u>\$2,245,228</u>	<u>\$2,701,883</u>	<u>\$2,789,050</u>	<u>\$2,895,790</u>
Transfer Needed from Host Community Fund (per audited financials)	\$932,148	\$1,016,303	\$1,109,650	\$1,174,200
Operating Costs Not Covered by Revenue	29.3%	27.3%	28.4%	28.9%
Actual Transfer from Host Community Fund *	\$947,535	\$1,069,557		
Difference	\$15,387	\$53,254		

** Actual transfers are calculated prior to finalizing year-end payroll liabilities so transfers needed per audited financials will differ from actual transfers completed. These small differences either increase or decrease fund balance within the Community Center Fund*

Community Center Capital Budget

- New fund created in 2023 to track Community Center capital expenditures (Fund 206)
- Funded by a transfer from the Host Community Fund
- Scheduled for \$700,000/annually
 - Increase of \$15,000/annually in future years for inflation
- Consistent funding should allow the city to manage capital repairs and replacements for varying years of high and low capital needs.
- Individual projects still require annual City Council approval - capital will be included in the annual Capital Improvement Plan (CIP)

Proposed 2024 Projects

Area	Project	Amount
Common	Common Area Updates	\$ 20,000
Aquatics	Lap Pool Lane Lines, Diving Boards, Stands	47,900
Arena	East Rink Matting, Paint Team Rooms & Restrooms, Re-key Interior Doors, Update Kitchen/Kitchen Windowsills, Rear Doors/Frames (east rink), New Skate Racks	204,000
Mechanical	Update Automation, Replace Roof Top Unit #4, Replace Water Softeners	158,000
Grove	Replace Front Entry Concrete/Carpet, Community Room Partition, IT Server/Panel Upgrade	63,000
Grove Brightside*	Design + Engagement Brightside Room Remodel	<u>20,000</u>
	Total Projects	\$ 512,900

* Original 2024-2028 CIP had Brightside Room remodel budgeted in 2024 for \$200,000 - future remodeling costs will be developed after community & Council engagement has occurred.

Community Center Capital Fund (Fund 206)

	2023 Budget	2024 Proposed	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Revenue In						
Transfer from Host Community Fund	\$ 718,200	\$ 700,000	\$ 715,000	\$ 730,000	\$ 745,000	\$ 760,000
Expenses Out						
VMCC Capital Projects (from 2024-2028 CIP)	(718,200)	(512,900)	(689,500)	(609,750)	(1,300,000)	(385,900)
Year-End Balance	\$ 0	\$187,100	\$212,600	\$332,850	(\$222,150)	\$151,950

* Current 5-year CIP does not include remodeling costs for the Brightside Room

The 2027 Projected \$1.3 Million the city may look at asking some of our community partners to assist with the cost of conversions of the compressors in the arena. There is a lot of youth hockey associations in the area that may be able to support the costs of the upkeep of the arena center.

G. First reading of Ordinance Establishing Licensing Requirements for Short-Term Rentals.

City Administrator Kris Wilson presented this item and gave a brief background. The City Council adopted a rental ordinance in fall of 2016 and current code language has not be interpreted to apply to short-term rentals and only applied to long-term rentals

Currently we know that we have short-term rentals operating illegally with no license. This has been a topic being discussed for over a year with staff, council, residents and operator of these short-term rentals. There are a continuum of options to choose from being 1. No regulation - properties subject to the same ordinances as any other property in IGH (noise ordinance, tall grass and weeds, etc.). 2. Apply existing rental licensing ordinance. 3. Create a new license specific to short-term rentals. 4. Restrict short-term rentals to specific types of properties. 5. Prohibit short-term rentals via establishing a minimum rental period of 30 days.

Council advised staff to prepare and create a new license specific to short-term rentals at our last meeting in August. This item is being presented this evening. Why establish a license specific to short-term rentals? The regular rental licensing ordinance does not fit in some ways such as the requirement for a Crime Free Lease Addendum (background check for each tenant) or the desire to require collection of lodging taxes. This proposed ordinance gives us the opportunity to address some unique challenges or complaints of short-term rentals such as large gatherings and special events.

The ordinance proposed this evening includes a proposed purpose statement. It is the purpose of this Article to protect and preserve the stability and character of residential areas within the city by establishing standards for the operation of short-term rental housing. The operation of short-term rental properties is a business enterprise that includes certain responsibilities. Rental owners, operators and managers are responsible to take such reasonable steps as are necessary to ensure that the guests who occupy such rental dwelling units, as well as neighboring properties, may pursue the quiet enjoyment of the normal activities of life in surroundings that are safe, secure, and sanitary, free from noise, nuisances and annoyances, and free from unreasonable fears about safety of persons and property.

The definition of a short-term rental is the letting of a dwelling or dwelling unit for a period of less than thirty (30) consecutive days. These are commonly rented items on VRBO or Airbnb platforms.

Some policy issues for Council consideration is Who needs a license? The current rental licensing ordinance exempts 1. hospitals; 2. state licensed residential care facilities; 3. assisted living facilities; 4. nursing homes; 5. hotels and motels; 6. single-family homes in which an individual owns the single-family home and resides in a portion of the building in which there is a rental dwelling unit and there are a total of no more than three (3) persons within the rental dwelling unit that are unrelated to the owner and to each other; 7. accessory dwelling units pursuant to section 10-18-1 of this code; and 8. supervised student housing pursuant to section 10-14-2H of this code. Staff recommends keeping exceptions 1 through 5 and 8, but not having exemptions for items 6 and 7.

Policy issues for council consideration are that the ordinance should speak to neighborhood notification, maximum occupancy, events, parking and lodging taxes. The City would like to open the communication line between the owner of the property and the surrounding property owners be open.

Other ordinance provisions mimic the currently rental licenses and are to be considered are items to be included on the application, a background check for owner and keyholders, insurance requirements, process or terms for denial and the ability to inspect the property, if necessary, but not proactive inspections.

Staff is seeking councils' preferences or changes on the neighborhood notifications, maximum occupancy, events, parking and the lodging tax portion of this ordinance.

Council member Scales made the comment that he likes the lodging tax. He likes the parking on the hard surface, does not like the events on the bigger property. Does not have an opinion on maximum occupancy. Neighborhood notification is always a good idea and allows the neighbors to be engaged.

Mayor Brenda Dietrich asked what kind of ability does the city have to enforce if the owners of the short-term rental property does not notify the neighborhood. If the city could prove that there wasn't a notice, the city could take on the responsibility of notification to the neighborhood. She would like to see the city have maximum occupancy as there are some very large homes in the community that are rentals.

Council member T'Kach brought up the situation that a new homeowner purchased a house next to a short-term rental property, how would that new owner get notified and what requirements we could put on the owners of the rental property to notify the new neighbors. She would prefer that the owners notify the neighbors. She would like to hear from some of the rental property owners in the audience.

Council member Murphy is confused on some of the reading and research on short term rental properties and what is stated in City code. The city should be enforcing the code by not allowing businesses to operate in residential areas. Council member Murphy brought forward these questions, if we follow City Code 10-15-26 definitions the difference between an occupation and a business, short term rentals are considered to be a business because as an occupation they would fail at least three of the eight criteria and should only be conducted in business or industrial districts. Short term rentals cannot be considered an occupation because in subsection D. Home occupations shall not be interpreted to include tourist homes, restaurants or similar uses. Short term rentals are breaking the current rules, and he cannot support the licensing of short-term rentals when these owners are not following the rules.

What power does the City have to ignore our own rules and just change the rules? Why should we be picking and choosing what we like and do not like. The City should be following and enforcing current city code. He cannot support short-term rental licensing without minimum stays or occupancy requirements or homesteading requirements. This makes no sense to him.

Council member T’Kach says that residents are allowed to have a rental license (long term) in the city already, so this may give Council member Murphy more clarification.

City Administrator Kris Wilson says there are some discrepancies in City Code that will need to be clarified as the city proceeds through the reading process.

Mayor Dietrich asked if there were residents in the audience that wish to be heard on this agenda item.

Diantha Cavin, 4588 Bloomberg Lane, decided to accommodate small families that would have a hard time with the noise at hotels, value and space. Hosts can read the reviews before approving the rentals. None of my guests have caused any issues. Airbnb does prechecks of potential guests. They have been considerate of my house rules and my neighbors. One of the biggest concerns are of the parties being held, Airbnb has a strict policy against parties. They have seen a 44% drop in parties since Airbnb have started enforcing their rules. The majority of the earnings are used for the upkeep or investment of my home.

Tamara Kappauf, 1186 82nd Street E, wanted to address Council member Murphy’s concerns about businesses. Google maps pull up business in residential areas. There are many businesses using their homes as businesses. It is now the reality of the world. My Airbnb is the lower level of our house. We have been renting since 2018. Her neighbors know that we rent out a portion of our home. Doesn’t feel that the city needs to license those that are home owned renters. It shouldn’t matter if we are using a website to bring people into their homes. She appreciated the input that the City has solicited from the owners of these rentals.

Jerry Slama, 9185 Inver Grove Trail, has not yet had a guest stay in our new property with a room above our garage. It makes sense to create a license that would allow people to utilize their property in a responsible manner.

Motion to approve the first reading of an ordinance amending Inver Grove Heights City Code, Title 4, Chapter 13 related to short term rentals and amending Title 10, Chapter 15, Section 26(d) related to home occupations by T’Kach, second by Scales.

Ayes: 4

Nays: 1 (Murphy) Motion carried.

Moved to Closed session pursuant to Minnesota Statute Section 13D.05, subd. (3)(c)(3) in order to develop at 9:50 by Gliva, second by T’Kach.

Ayes: 5

Nays: 0

Motion to move back to open session by Gliva, second by Scales.

Ayes: 5

Nays: 0

Motion to adjourn at 10:55 p.m. by Gliva, second by Scales.

Ayes: 5

Nays: 0

Minutes prepared by City Clerk Rebecca Kiernan.

INVER GROVE HEIGHTS CITY COUNCIL WORK SESSION
MONDAY, OCTOBER 2, 2023. 6:00 pm - 8150 BARBARA AVENUE

1. Call to Order:

The City Council of Inver Grove Heights met on Monday, October 2, 2023. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. Roll Call:

Present In-Person: Mayor Dietrich, Council Members Gliva, Murphy, Scales, T'Kach; City Administrator Kris Wilson, City Attorney Bridget McCauley Nason, Deputy City Clerk Katie Malott, Finance Director Amy Hove, Public Works Director Brian Connolly, Utilities Superintendent Eric Kramer

3. Discussion Items:

A. 2024 Budget Discussion - Utility Funds

Public Works Director Brian Connolly discussed the 2024 Budget: Utility Operating and Capital Funds:

Water Funds:

- Fund 510, Water Operating Fund
- Fund 511, Water Capital Fund
 - In 2023 the Water Connection Fund and the Northwest Area (NWA) Water Capital Fund were combined to create one Water Capital Fund (used for CIP projects).

Water Operating Fund 510 Summary, Operating Expenditures:

- Personnel, 20%
- Internal Allocations (facility costs, central equipment)
- Supplies and Services
- Debt Payment
- Depreciation

Water Operating Fund Overview:

- Rebalancing of Operating Capital Expenses
 - For 2023, costs were shifted from the Operating Fund into the Capital Fund
 - Watermain break repairs.
 - Shifted because they are operating costs, repairs to the system, emergency repairs.
 - Shifting pump replacements. Was considered capital improvements, historically paid through operating dollars. Placing into the Capital Fund.
 - \$165,000 shifted out of the Operating Fund into the Capital Fund for 2023.
 - Noteworthy Expenditure Items:
 - Projecting a 70% increase in costs due to chemical supplies at the water treatment plant.
 - Depreciation. 12% increase over 2023 per AE2S rate study recommendation.

Water Operating Fund Highlights:

- Proposing to include a 10% increase to the water rates for 2024. (Recommendation of the rate study).
- Noticing discrepancies for residents that pay utility fees, IGH reimburses the City of Eagan for. (Residents who live in the city but get their water from Eagan).
 - Those rate payers are billed IGH rates. The city pays Eagan whatever their equivalent rates are (Joint Powers Agreement).

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- Historically this has had a net benefit to IGH
- Eagan's rates have been increasing. This approach may become a net drain for IGH.
- Staff is working to better understand the degree and timing of this issue.
 - Questioning if there should be separate tiered rates for Eagan versus IGH.
 - Determine at Council or staff level whether to continue on the same path where everyone in IGH pays the same rate regardless of where their water comes from.

Water Operating Fund Rate Study, Forecasted Rate Increases:

- Fixed charge, 10%
- Volumetric charge, 10%
 - Same percentage every year for the next 5-6 years before it starts to taper off.
 - Staff is looking to see if this is consistent and recommended or if there is an opportunity to make a recommendation that is slightly lower.

Water Operating Fund 2024 Budget Overview:

- In 2022 and 2023, trending in a way that would use more of the fund balance than what is taken in.
 - Alternative would be to reduce the amount transferred to the Water Capital Fund to an amount that is less than depreciation.
 - Changing the depreciation value to a lower number for a net zero impact.
 - Figures are estimates. Balances will be reviewed at year end to determine what amount is available to transfer.

Councilmember T'Kach asked if depreciation at 25% was common across the industry.

Public Works Director Connolly replied it is based on the overall infrastructure value.

He asked the City Administrator if 25% was close to the recommended number given by AE2S.

City Administrator Wilson replied it was close to the recommended number. She said it wasn't setting aside a certain percentage of the operating budget, it estimates a certain percentage of upcoming replacement costs.

Public Works Director Connolly discussed Water Capital Fund Revenues:

- Development related connection fees
- Interest on the account balance
- 2024 shows a drop off in development related connection fees
- External money not from individual development fees/operating fund:
 - ARPA Dollars, Water Treatment Plant, \$2,500,000
 - MPFA Loan Proceeds, Water Treatment Plant, \$2,706,000
 - Estimated total of \$5.2 million for water treatment plant improvements for 2024

Water Capital Fund Expenditures:

- No line item for watermain breaks and street patching for 2024
- Automated meter infrastructure. Indicated doing a study this year with implementation over the next 3 years. Recommending not to advance the project at this time (This will have an impact on long term models).
- Water Treatment Plant, \$5.2 million dollars
- Facility improvement at the water treatment plant (dehumidifier replacement)
- Transfers out to street projects (Water Capital Fund for street PMI projects)

Water Capital Fund 2024 Transfers Out:

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- Pavement Management Local Streets
- Pavement Management Partnership Projects
 - 2024 Partnership Projects:
 - Cahill Lane Reduction Study and Bowman Lane Reduction Study

Water Capital Fund 2024 Budget Overview:

- End of 2024 net increase in the Capital Fund balance:
 - 2023 Estimate: \$221,500
 - 2024 Proposed: \$687,661 (could drop to \$400,000)

Water Capital Fund, Major Factors in the Capital Fund Modeling:

- Consider whether or not to plan for AMI (Automated Meter Infrastructure):
 - Converting old meters into digital based meters for remote meter reading
 - City currently pays a company to go door to door doing physical meter reading.
 - AMI allows for leak detection and real time monitoring allowing the ability to see peaks and valleys in water use, helps manage how to treat water, and determine how much water to put into the distribution system and reservoirs.
 - This is a major staff and consultant undertaking, not something the city is currently staffed to be able to handle near term.
 - Recommend removing it from the current CIP and consider the feasibility of putting it in at a later date.

Mayor Dietrich asked what the staffing or consultant capacity would be to bring AMI on board.

Public Works Director Connolly replied it is a big challenge between finance staff and utility staff. It is difficult to manage this type of project. For finance, a recommendation would be to add a utility/billing lead to go through the existing backlog of issues. He shared that this occupies his own time in terms of working with a consultant or utility staff to determine logistics. There are also communication needs. He said he spends a lot of time currently occupied with the water treatment facility. There are also other Council priorities such as the public works facility extension. This would consist of several staff from different departments determining how to make it work and move forward. It is something he wants to keep doing, there is a value in it.

Mayor Dietrich addressed the value stating she was unsure how long the meters have been slowing down to the city's detriment. She asked if this should be made a priority in 1-2 years.

Public Works Director Connolly replied he has not been able to determine the return on the investment with AMI due to other prioritized items. He has looked into funding opportunities.

Mayor Dietrich requested the Council be updated with where things are at with AMI when prioritizing next year.

Public Works Director Connolly continued:

- Key modeling component is the extent of the water treatment plant rehabilitation project:
 - \$2.5 million dollars has been set aside for water treatment plant improvement.
 - A study was done to find out what the true costs would be.
 - Applied for low interest loans from the State, Department of Health, and the Public Facilities Administration.
 - The entire project would be eligible for a loan (not a Grant).
 - Modeling up until the last month the assumption they would receive the loan and pay back the full amount over a period of years.

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- In June there was discussion about how to use ARPA Funds. Staff checked into this and determined there were different capabilities to use those funds.
- Currently looking at where to best appropriate those funds. The desire is to try to count on the fact that there is a very large project with the water treatment plant that needs to be built and ready to go next year.
- Assign ARPA funds to this project. This would help streamline distribution of the funds, making the audit process easier.
- Helps offset half of the loan costs.

Councilmember T'Kach stated it was discussed using ARPA funds on something benefitting everyone in the city. She asked if it was possible to use ARPA funds to pay to get the work done at the water treatment plant, have it be a loan to the Water Capital Fund, and have it paid off over 10-20 years, so the money becomes available for other citywide projects.

City Administrator Wilson replied they have done interfund loans. Layering it with the obligation to spend the funds by a certain date adds complexity. She said she could consult with Finance Director Hove and those who have been advising the city on ARPA funds for more information. Councilmember T'Kach requested the current ARPA balance.

City Administrator Wilson replied \$3.9 million dollars.

Councilmember Gliva was unsure there would be a project that 100% hits every resident in the city. Not everybody does everything, but everyone drinks water. It is a fabulous use of the ARPA funds.

Councilmember T'Kach agreed it was a potential use of ARPA funds. She mentioned that a lot of people are still on private wells. When the radium issue came up it was made clear that private wells are not city business and people should get their own wells tested. She said people with wells are being segregated from those who have city water. There are a lot of people and businesses in the city that are still on city wells who are not going to benefit from this.

Councilmember Scales shared that he does not like interfund transfers. It takes on debt they don't need to take on. He does not like the idea of taking on debt they don't have to. He said it eventually hurts everyone in the community. They have to raise taxes to pay for things somehow.

Councilmember T'Kach replied this was not debt, it is \$2.5 million dollars of federal grant funds. Councilmember Scales said moving things from one place to another is still debt. He believes this is a good place to spend it, it needs to be done, and he likes the idea.

Mayor Dietrich liked the idea of ARPA funds being used for this.

Finance Director Amy Hove presented the Water Capital Plan Fund Modeling: This shows incoming revenues or transfers anticipated to happen in the Water Capital Fund and 5-year CIP.

Types of Revenues Coming into the Water Capital Fund:

- Development related connection fees:
 - Had a better year in 2023 than anticipating in 2024
 - 2025, 2026, 2027, and 2028 conservative revenues
 - Estimating revenues coming in at \$1 million dollars this year
 - \$800,000 next year
 - \$600,000 for the remaining 4 years
- Transfers In:

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- Consolidated 2 older capital funds and created one central capital fund for water.
- Proposed a fund balance policy for minimum balances in operating.
- Transferred in \$10 million dollars that was sitting in the Northwest Area Capital Fund and the Operating Fund. It went into the combined Capital Fund.
- Ability to transfer in for depreciation. Anticipated. Cash becomes available to move into the Capital Fund for the replacement of equipment they are depreciating.
 - Transfer's In 2023: \$11 million dollars (with prior year residual balances)
 - Drop to \$1.1 million
 - \$1.2 million moving into later years modeling
- The depreciation figure being used ties back to the AE2S model.
- In 2024, the MPFA loan was modeled in and \$2.5 million dollars in ARPA funds.
 - High year in 2023 (due to transfer in of older balances) \$12 million dollars
 - 2024 budget proposes revenues and transfers in at \$7.1 million dollars
- Expenses and Transfers Out:
 - Non-capitalized expenses (pump expenses).
 - System plans and studies, proposed for 2027.
 - Watermain breaks and street patching. (Moved to operating).
 - 2024: Water treatment plant repair and rehabilitation at \$5.2 million, well pump and service rehabilitations, rehab of the north side booster pumps, various replacements, and capital projects for the facility.
 - Planning for the north side water tower painting in 2026. Painting in 2027.
 - Total expenses: \$5.4 million dollars in 2024 (water treatment facility rehabilitation and repair)
- Transfers Out:
 - Contributions to local street projects, partnership projects, and the park capital replacement project of \$100,000 in 2023.
 - Repayment of the MPFA Loan. Anticipating a 20-year, 3% repayment.
 - Assuming the loan is awarded payments would begin in 2025.

Ending Cash Balance 2028:

- Fund started at \$473,257
- Has changed from \$473,000 to \$1.6 million at the end of 2022
- Anticipate ending 2023 slightly over \$12.6 million dollars (forecasted cash balance for 2023)
 - Future years: Anticipated development revenues, transfers from the water operating fund, 5-year CIP. Balance goes from \$13,300,000 to \$12,300,000 in 2027.

Councilmember Murphy questioned if getting the MPFA loan if the rate has already been set.

Finance Director Hove replied she has not heard yet. She anticipates the city would be told when the award notice is received. She based it off of what the previous year's loan amounts and percentages were. It is an estimate. It can go 20 years, sometimes longer with 3% as the going rate. They are below market loans.

Councilmember T'Kach asked what other projects staff has considered for the ARPA funds.

City Administrator Wilson replied that staff looked into acquiring parkland in the northwest area which is what she would suggest doing with the remaining \$1.4 million. There is approximately \$3.9 million dollars total. She was considering a recommendation of \$2.5 here and a little over \$1 million for parkland acquisition. She mentioned it could legally be used to make payroll for police and fire

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departments. Property taxes could dramatically be lowered for one year and then increased back up again, levy the same, or for another use. Staff has focused on project based work that would be under contract by the end of 2024. There is 14 months to enter into a contract to spend the money. Money was being spent to make sure the city could pay for its share of 117th Street. In May it was realized they would not need to use ARPA money for 117th. The focus for the funds has narrowed to park acquisition and the water treatment plant.

Public Works Director Connolly discussed Sewer Funds:

- Fund 520, Sewer Operating
- Fund 521, Sewer Capital Fund
 - In 2023 the city combined previous funds to create one Sewer Capital Fund
 - Closed the Sewer Bond Fund, so activities could occur in the Sewer Capital Fund

Sewer Operating Expenditures by Category:

- Personnel
- Internal Allocations (equipment, facility costs)
- Supplies and Services
- Met Council treatment charges. Roughly 50% of the sewer budget goes to the Met Council for the treatment of wastewater
 - Majority of wastewater goes to Pigs Eye in St. Paul
 - Another portion along the far western side flows to a plant in Eagan
 - It is a bulk cost for all sewer treatment for the 7-county metro area
- Transfers Out. Nothing for this year or next year
- Depreciation Value
 - Recommendation from AE2S was that it was kept the same for 2023 and 2024 due to the shift to pay sewer debt directly out of this fund.

Sewer Operating Fund Overview:

- Noteworthy Expenditure Item:
 - Met Council Sewer Services. Forecasted increase of 7.34%. Set by Met Council.
 - 2023 had a 6.29% increase over 2022.

Sewer Operating Fund Highlights:

- Proposing an increase of 7.5% to 2024 sewer rates
 - Slightly more than what was proposed in the rate study from AE2S (recommended 6.8%).
 - Historically, rates for sanitary sewer will be tied to what the Met Council charges.
 - Typically go slightly above what the Met Council charges.

Sewer Operating Fund 2024 Budget Overview:

- Revenues, Expenditures, and Depreciation
- \$4.5 million dollar fund. Will have a \$100,000 addition to the fund balance at the end of 2024, slightly more than there was in 2023.

Sewer Capital Fund Revenues:

- Tied to development related connection fees.
- Slight decrease for 2024 over the 2023 estimate, same for interest.
- Transfers In stays consistent, equal to annual depreciation.
- Revenues at the end of 2024 are slightly down from what they are in 2023.
- 2023 estimate numbers will be modified once the year is over. Any transfers with the Utility Fund will take place at the beginning of 2024.

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Sewer Capital Fund Expenditures:

- CIP projects
- 1 Lift Station to be rehabilitated
- In 2024, continuation of sanitary sewer cleaning and televising program (began in 2023).
 - Costs in 2023 were higher than anticipated
 - Adjusted budget in the CIP moving forward
- Sewer rehabilitation costs
- Ongoing debt payments and related fees
- Transfers Out for street projects
 - Total expenditures: \$2.5 million dollars

Mayor Dietrich referenced televising and asked if the scope of work changed or if it was cost escalation.

Public Works Director Connolly replied costs increased.

Public Works Director Connolly discussed Sewer Capital Fund 2024 Transfers Out:

- Related to pavement management, PMI projects, and partnership projects.
 - \$715,169 Total

Sewer Capital Fund 2024 Budget Overview:

- Revenues
- Expenditures
- Reduction in fund balance (double than last year)
 - Due to projects being done next year and ongoing debt payments.
 - Projecting along with AE2S, to continue taking large portions out of the fund balance due to the debt service payment.

Sewer Capital Fund Modeling:

- Based on the latest 5-year CIP (2024-2028)
- Operating transfer in at the annual depreciation estimate from AE2S
- Propose transferring the balance of the Closed Bond Fund in 2027, estimated at \$900,000, to the Sewer Capital Fund to help offset debt payments

Finance Director Amy Hove discussed the Capital Improvement Financing Plan, Sewer Capital Fund:

- Estimating \$800,000 in development related connection fees and interest in 2023.
- Transfers In. Combining the Sewer Connection Fund with the Northwest Area Sewer Fund.
 - Transferred \$5.5 million dollars into this fund at the beginning of 2023.
- Anticipate transferring over annual depreciation, modeled out at \$800,000 annually.
- In 2027, Transfer In from the Closed Bond Fund.
 - Used to offset one of the current levied bonds
 - At the end of the bond period, estimate having about \$900,000 left in the fund
 - Annual debt payments, \$1 million dollars for the outstanding sewer debt
 - Total revenues and transfers in are estimated at \$7.1 million dollars for 2023
 - 2024 residual balance transfer in is no longer there, \$1.45 million
 - Annually, \$1.3 million (except for 2027, anticipate transfer in of \$900,000)
- Sewer cleaning and televising project annually
- Sanitary sewer rehabilitations

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- Debt service, administrative costs
- 2015B, 2017A, and 2021A Sewer Bonds
 - Balances include principle and interest annually
 - Paid off in 2031

Transfers Out:

- Local street projects, partnership projects
- 2023 and 2024 have similar costs for PMI project
- 2025 has a large project requiring sanitary sewer financing from this fund
 - At the end of 2023, estimate an ending cash balance of \$6,762,000
 - In 2024, anticipate it dropping to \$5.7 million
 - Sharp decline in the fund for the next four years
 - End of 2028, anticipate an ending cash balance of \$1.3 million
 - Staff will continue to review and determine what can be handled for ongoing projects
 - Watch revenues coming in
 - Hopeful the Sewer Operating Fund would have additional dollars that could be transferred in annually based on the Fund Balance Policy, if having opportunities to refinance debt.

Councilmember T'Kach asked what the \$900,000 levied bond was and if it was a sewer bond.

Finance Director Hove replied when old debt is retired it would be transferred into the Closed Bond Fund. It is currently being used to buy down the debt levy from one of the general obligation debts. The amount being drawn down is \$177,250. It is anticipated that the 2026 Budget would be the last year.

Councilmember Gliva referenced the transfer in of \$5 million dollars. She questioned if they would see this come out, if looking at the 520 Fund balance. It was an offset to the Operating Fund.

Finance Director Hove replied that was correct. It is like what was done with the Water Operating Fund. Staff asked Council to set a minimum fund balance policy. It is a policy staff can follow to do annual transfers. It is not new money.

Public Works Director Connolly discussed Storm Water Funds:

- Fund 530, Operating Fund
- Fund 531, Storm Water Capital. This is a new fund for 2023 that the Council adopted for properties outside of the NWA.
- Fund 533, Storm Water Capital, NWA. For NWA connection fee revenues and capital project expenditures.

These funds are still separated as staff works through legal definitions to determine what can be done to combine them.

Storm Water Operating Expenditures by Category:

- Personnel, Internal Allocations, Supplies and Services

These are dramatically lower. There was no Storm Water Utility prior to 2012. This fund is intended to help cover some of the costs of storm water needs. A lot of the costs for storm water needs were supplemented through grant programs or other funds in the city.

- Depreciation: Stays consistent.
- Total Budget: 2024 is slightly less than 2023. Does not include staff changes. If adding another staff person for a maintenance role, 80% would fall under this budget.

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Storm Water Operating Fund Overview:

- Rebalancing Operating versus Capital Expenses:
 - Shifting maintenance and engineering costs for capital improvements from the Operating Fund to the Capital Fund.
 - This is why there has been a net reduction in supplies and services.
- Noteworthy Expenditure Items:
 - Professional Services: 31% over 2023 (paying for a Storm Water Rate Study)
 - Repair and Maintenance have gone up, related to material cost and need
 - Storm water pays 50% of the annual street sweeping costs
 - This is historical, proposed to continue
 - Street sweeping is intended to keep dirt/debris out of the storm sewer system
 - ½ through the street budget, ½ through the storm water budget

Storm Water Operating Fund Highlights:

- Proposing a 25% increase to the 2024 storm water rates for non-NWA residents
- Proposing a 5% increase to NWA residents for 2024
- Rate Study is proposed for 2024
- Not included: The staffing request.
 - 80% of the full-time maintenance position would be paid out of the storm water operating budget. The remaining 20% would be paid out of the street fund.
- This would add \$80,000 in additional personnel costs to the storm water operating budget.

Sewer Operating Fund Rate Study, Forecasted Rate Increases:

Rates are lower outside of the NWA than rates inside the NWA. The previous Council desired bringing those numbers together, therefore rates would be increased outside of the NWA. NWA rates that are paid on a per acre/area basis are comparable to peer communities. The remainder of the community is quite low. Proposing a 25% increase on those. The two numbers would match in 2027 if continuing with the same increase.

Councilmember Scales asked for history as to why there is a difference in the two areas.

Public Works Director Connolly replied he would do additional research and provide that information.

Public Works Director Connolly discussed the Storm Water Operating Fund for the 2024 Budget.

Overview:

- Revenues
- Expenditures
- In 2023 there was a reduction in fund balance of approximately \$150,000
- In 2024, before adding a position, would have an added value of about \$123,000
 - If adding the position, a reduction of \$80,000

Storm Water Capital Fund (Fund 531) Revenues:

General Non-NWA Area Capital Fund:

- Estimated in 2023, there would not be any development related connection fees, even though there were a few developments in the city.
 - These fees have not been collected yet.
 - They are located in the section of town where a majority of fees are directed to Eagan (within Eagan's watershed).
- Low estimated number for 2024

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- Proposing a \$1 million dollar transfer from the Host Community Fund.
 - This was initiated in 2023.
 - Proposing to do this for 3 years to add more balance to storm water capital.
- Proposal for 2024: Taking the \$100,000 savings from pavement management and putting it into this budget.
- Transfers In, from the Storm Water Operating Fund (annual depreciation values and net income).

Storm Water Capital Fund Expenditures:

- Sewer televising
- Minor drainage improvements
- PMI Projects

Storm Water Capital Fund 2024 Transfers Out:

- For pavement management
- Dakota County Projects: Studies
 - 80th Street between Cahill and Babcock
 - Bowman Lane reduction study
- Storm water is higher because some of the utility components are not just for roads, it's due to the way the city is laid out.

Storm Water Capital Fund Modeling:

- Based on the latest 5-year CIP
- Includes recommendations from AE2S to maintain a level annual depreciation estimate.
- Notes transfers from the Host Community Fund of \$1 million dollars for 2023, 2024, 2025.
- Recommendation by staff to transfer some of the savings from the PMI Host Community Fund and move it over to Storm Water to help supplement the short comings in this fund.

Mayor Dietrich appreciated the storm water transfer in. She said it is an area that has been in need for quite some time, it is a great use of funds.

Finance Director Amy Hove provided clarification on Pavement Management Partnership Projects. It should read \$36,500 as the total.

She presented on Storm Water Capital Fund Modeling:

- New connection fee approve by the Council at the beginning of this year.
- Unknown revenues (there is not a great history).
 - Will have a better idea of the type of development coming to non-NWA storm water.
- Interest
- Other fees related to a settlement
- Mostly funded by transfers in
- Plan to transfer in \$1 million dollars in 3 years, 2023, 2024, 2025
- Proposing \$100,000 in 2024, \$200,000 in 2025, and \$300,000 for 2026, 2027, and 2028.
- Annual depreciation is anticipated to be \$240,000 (available to transfer out of the Operating Fund and into this fund for capital needs).
- Anticipate additional net income revenues over expenses in the Operating Fund.
- Includes the addition of the additional staffing request.
- In 2023, \$1.26 million dollars is coming into this fund.
- Under \$1.4 million for the 2024 budget.
- Drops off in 2026, levels out to the \$600,000 range.

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- Capital costs and projects, transfers:
 - Smaller ongoing costs
 - On-going drainage improvements, televising
 - Larger projects in 2025/2026
 - Large project on Dickman Trail (culvert replacement)
 - Proposed 2024-2028 projects
- Transfers Out:
 - Local PMI projects.
 - 2023, \$509,000
 - 2024 estimated \$436,000
 - 2025 and 2026 have higher costs tied to the pavement management plan
 - 2027, \$600,000
 - Partnership Projects
 - Seidls Lake (earmarked and approved from the 2023 budget)
- All in total expenses and transfers out: \$650,000 for 2023. \$613,000 for 2024
- Ending cash balance: \$600,000 (end of 2023)
- With the \$1 million dollars and the transfer in from the Host Community Fund, \$1.4 million in 2024. \$1.8 million in 2025. By 2028, \$140,000 to \$150,000.

She stated this could become more positive once knowing what development-related fees might bring in. If able to combine the Northwest Area Capital Fund with this Capital Fund, those resources would be available to help finance these projects. Approximate fund balance is \$2 million dollars.

Public Works Director Connolly discussed the Storm Water Capital Fund NWA, Fund 533.

This is the fund that development fees relating to storm water in the northwest area go. They are intended to be used for storm water projects within the northwest area. There are more restrictions here compared to the rest of the city.

- Plat connection fees
- Interest
- Proposing the same amount of revenues in 2024 as there were in 2023
- Expenditures are limited. If updating, 50% of the costs would come out of the Northwest Area Storm Water Fund. The plan would be for the entire community.
- The overall plan is to have one single Storm Water Plan for the entire community, not two.
- Net activity, expenditures and revenues: Increase of \$180,000 in 2024

City Administrator Kris Wilson discussed 2024 Utility Rates:

Funding Challenges for the City's Utilities:

- Have not kept up with the maintenance needs of an aging infrastructure
- Pavement management funding has been a primary focus
- "Unseen infrastructure" of underground utilities need maintenance and reinvestment
- Debt taken on to extend service to the NWA continues to place demands on sewer funds. Payments of \$1 million dollars per year are needed every year through 2031. They start to phase down until the last payment in 2036.

Water Operating Fund, Rate Study: Forecasted Rate Increases:

- 10% increase to the Fixed Charge
- 10% increase to the Volumetric Charge
- Single Family:

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- Base Fee: \$18.00 per quarter
- Tiered structure: 0-6,000 gallons in a quarter; 6,001 to 21,000 gallons in a quarter
- Increasing cost to 1,000 gallons of water as the tiers move up (incentivizes conservation)
- Commercial/Industrial/Institutional:
 - Billed monthly
 - Base Fee: \$6.00 per month
 - Tiered structure: 0-7,000 gallons in a month; 7,001 to 20,000 gallons in a month
 - New structure set up with the rate study, proposed to continue.

Water Operating Fund, 2024 Rates with a 10% increase:

- Single Family Residence
 - 10,000 gallons, \$3.68 more per quarter in 2024
 - 18,000 gallons (more common), \$6.00 per quarter
 - 25,000 gallons, \$8.27. 75% of the city's single family water accounts use this amount or less, per quarter.

Sewer Operating Fund, Rate Study Forecasted Rate Increases:

- Staff recommends a 7.5% increase
- Sewer debt obligations are creating a need for revenue. Development related connection fees have/are not coming in fast enough or in large enough dollar amounts to keep up with annual payments.

Sewer Operating Fund, 2024 Rates with a 7.5% increase:

- Assumptions are made based off how much water is used.
- 1st Quarter water use:
 - Resident sewer bills are identical for 12 months of the year.
 - Based on how much water was used in the winter quarter.
 - Determined during the winter so water use does not include possible irrigation use in the summer.
- Based off 10,000, 18,000, and 25,000 gallons

Storm Water Rates:

- Paid by all properties in the city as a part of the monthly or quarterly utility bills for those on city water and sewer or in standalone annual billing for those not on city water and sewer.
- Dual rate structure:
 - Properties in the NWA are charged a different/higher rate than those in non-NWA
- NWA rates are in the ballpark of those charged by other metro area cities
- Non-NWA rates are notably lower
- Working to bring those rates together over the next several years:
 - 5% increases for NWA
 - 25% increase for non-NWA

Storm Water Operating Fund Converging Rates with 5% and the 25% increases:

- In 2022: Single family home outside of the NWA, \$5.61 per month
- Inside of the NWA, \$14.14 per month
- Estimate having a single rate structure in 2027

Staff feels the storm water and sewer rates noted have been analyzed. Council can expect staff to bring that back at a regular meeting. Staff is still working on the water rate at 10%. It is possible there may be a lower recommendation brought forward. Council will need to determine their comfortability with storm water and sewer rates.

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Councilmember Scales referenced 25% stating the need to explain the history and reason for this.

City Administrator Wilson replied she has spoken to residents with which storm water bills are a sore spot. It is a complex system based on property type and assumptions about absorption and runoff. Staff will do additional research on why there are different rates.

B. 2023 Legislative Update - Part 2

City Attorney Bridget McCauley Nason discussed Part 2 of the 2023 Legislative Update:

Background:

- In 2023 the Minnesota Legislature adopted legislation that has broad reaching implications for cities.
- The purpose of the legislative update is to share information about a number of these significant legislative changes.
- A record number of bills were introduced.
- 75 new chapters of law were adopted.

New Comprehensive Plan Requirements:

- Language was added to State Statutes (Planning Act Statutes) dealing with Comprehensive Plans that require cities to include inventory and projections pertaining to greenhouse gas emissions and vehicle miles traveled that are generated from activity occurring within the local government's jurisdiction.
 - Additional language about what those inventory and projections have to include. There are different types of components/pieces to this legislation including:
 - Inventory and projections on emission sources from transportation, land use, energy use, solid waste, and where applicable, livestock and agriculture.
 - Language directs the Met Council to specify how the required climate mitigation and adaptation information must be incorporated into the Comprehensive Plan.
 - City will be required to include this additional information moving forward.

Electric Vehicle Charging Requirements for New Commercial and Multi-Family Construction:

- State statutes were amended to amend the building code section to indicate that the building code must require a minimum number of electric vehicle ready spaces, electric vehicle capable spaces, and electrical vehicle charging stations within or adjacent to new commercial and multifamily structures that provide onsite parking facilities.
 - Required if providing onsite parking and has more than four (4) dwelling units.
 - Parking facilities include parking lots, garages, ramps, and decks.

Councilmember T'Kach asked what date that would take effect.

City Attorney McCauley Nason was unsure but would check.

City Attorney McCauley Nason discussed Open Meeting Law Remote Attendance-Medical Exemption:

- If attending a meeting remotely, it must be done from a public space.
- There are notification requirements.
- There is currently an exemption for individuals (members of the Council) who have been advised by a health care professional against being in a public place for personal or family medical reasons.
 - This has only applied when there has been a State of Emergency declared and the exception expired 60 days after the end of the declaration of emergency.
- This was modified to remove that requirement.

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- A Councilmember may participate up to 3 times in a calendar year, in a meeting remotely if that member has been advised by a health care professional against being in a public place for personal or family medical reasons.

Elections:

- The legislature adopted new legislation regarding election administration including changes to pre-election, Election Day, and post-election requirements.
 - Change to the requirement for the annual ordinance/resolution designating polling places.
 - No longer required by December 31st if there have been no changes to dedicated polling places.

She stated she spoke with the City Clerk regarding this who stated there will be, on the Council agenda, a polling place resolution that would be to move Precinct #2 from its current location of Woodcrest Church to St. Thomas Becket Catholic Church.

Elections, Candidate Filings:

- Candidates are now required to provide a nongovernment issued email address or to attest that they do not have an email address with their affidavit of candidacy moving forward.
- Change to a statute stating candidates can request that their residence be classified as private data if they have a reasonable fear in regard to their safety or the safety of their family.
- Requires the residential address be provided to the filing officer and the filing officer has one day to determine and verify if that address falls within the geographic area where the office is housed.

Elections, Balloting Processes:

- Secretary of State is required to translate example ballots into the three most commonly spoken languages and provide that to county auditors.
- Candidates in partisan contest are now rotated according to the current Minnesota rotational formula which is used for nonpartisan contest with the exemption of the offices of president and vice president.
- All nonpartisan offices must appear on the back side of the ballot for state primary elections.

Elections, Sample Ballot Changes:

- Cities are no longer going to be required to publish a sample ballot.
- Required to create a notice to voters with required information including:
 - Reference to a website where a voter can view a sample ballot.
 - County website where a list of sample ballots can be viewed.
 - How a voter can obtain a free copy of a sample ballot.
 - Contact information for the appropriate election official.
- Must be published at least once in a newspaper of general circulation in the county.

Elections, Change to Voting Equipment Testing:

- All equipment must be tested at least three days prior to when the equipment is used.

Elections, Changes to the Process for Challenges Prior to Election Day:

- Creation of a notice, hearing, and appeals process for registered voters to challenge another voter's eligibility prior to Election Day.
- May only challenge one person.
- Must be filed at least 45 days before Election Day with limited exemptions.

Elections, Voter Registration:

- Persons over 16, but under 18 can preregister to vote.

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- Voters may join a permanent absentee voting list.
- All eligible applicants for a new or renewed driver's license or identification card are to be registered to vote unless the applicant opts out. Implemented by December 31, 2025.
- Requirements for student information for students residing in a post-secondary institutions housing or the city/cities where the campus is located to be provided to the county auditor.

Elections, Election Judges and Challenges:

- 16- and 17-year-old election judges who have graduated from high school before they turn 18 remain eligible to serve as trainee election judges.
- New section where election judges can be removed at any time by the county auditor or municipal clerk for malfeasance, neglect, or misconduct.
- Change to the process of how challengers may submit a challenge.
 - If challenged at a poll, may only submit a written challenge to the election judge.
 - The election judge must be the one to submit the challenge questions to the voter and the challenger may not talk to the voter.

Elections, Regarding Polling:

- Prohibits wearing, exhibiting, or distributing any item that displays different types of information, name, likeness, logo, etc., of a candidate within or nearby a polling place.

Elections, Other Changes:

- When someone is eligible to have their rights restored after being convicted of a felony.
- If someone is not incarcerated after being convicted of a felony, their right to vote is immediately restored.
- If someone is incarcerated as a result of a felony conviction, their right to vote is restored as soon as they complete their imprisonment even if on an extended period of release.
- Change to allow voters to sign electronically when election rosters are used.
- Three (3) person limit on the number of voters that any one person can assist with has been removed.
- Summary statements must not include the number of election judges and number of voting booths used in that precinct on Election Day.
- Additional criminal and civil penalties were added for those who interfere with voters and those who assist them.
- Ongoing source of funding provided to help cities and counties defray election cost.
- Absentee ballots can now be dropped off until 8:00 p.m. on Election Day.
- Changes to data practices classification for data from election tabulators, classifying certain data as nonpublic and public data.
- Expanded right to be absent from work to apply for absentee voting in the 46 days before election.

Elections, Post-Election Changes:

- Canvassing boards are authorized to require a recount and are required to officially publish images of ballots that are challenged during a recount.
- Cities are now authorized to adopt a resolution requiring that write in candidates submit a request in order to have their individualized votes tallied:
 1. Adopt a resolution that requires candidates to request at least seven (7) days before the election that write in ballots be counted.
 2. Require that such a recount would only occur if the number of write in votes are equal to or greater than the fewest number of non-write in votes for a ballot candidate.

Elections, Summary:

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- The Council is asked to provide direction to staff regarding adoption of a resolution regarding the tallying of write-in candidate votes.

City Administrator Wilson stated there is a fair share of people that write in Mickey Mouse and Donald Duck, Mike Smith, and Michael Smith. Because it is required those be tallied, election staff spends time trying to interpret handwriting. It can be seen that there is no way those write in votes are going to surpass someone who is on the ballot. Due to the requirement to count all cast ballots and votes, staff time is spent on the procedural aspect to no real outcome. This effort tries to get away from this. It states if planning to have a write in campaign, there is a need to come in 7 days in advance.

Councilmember T'Kach asked if the city would still be required to count the total number of write in votes and the ones that are actually registered.

City Administrator Wilson replied that was her understanding. Charter cities had this option previously. Staff will double check to make sure this is correct.

Councilmember Gliva requested this presentation be emailed to the Council.

Councilmember Scales said he has no issue with the recommendation by staff. He agreed with Option #1.

Councilmember T'Kach asked if a candidate on the ballot passes away or pulls out of the election three days prior, if it was possible the city ordinance could allow for less than a 7-day request of the city to count someone's vote.

City Attorney McCauley Nason replied she would have to check the statute. If the city adopts the resolution, it would not require the individualized count. She was unsure how the situation would play out.

The general consensus was to have the resolution drafted based on recommendation #1.

City Attorney McCauley Nason discussed earned sick and safe time. This requires changes to the city policy because it will have a budgetary impact based on the requirement that the city now provide additional benefits.

- Beginning January 1, 2024, all employers with one or more employees must provide all employees, including part time and temporary employees, earned sick and safe time (ESST).
- This may be used for:
 - Employee's own mental or physical illness, treatment, or preventative care.
 - Care of a family member with a similar illness or health condition.
 - Absence due to domestic abuse, sexual assault, or stalking.
 - Closure of a workplace due to weather, public emergency, or closure of a family member's school or care facility.
 - Family member is defined expansively and includes grandchildren, grandparents, siblings, and the same family members of a spouse or registered domestic partner.
- All employees will earn, at a minimum, up to one hour of ESST for every 30 hours worked, up to a maximum of 48 hours a year (12-month period).
 - Applies to all employees who work at least 80 hours a year.

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- Employers are required to inform employees of their earned sick and safe time rights starting January 1, 2024.
- Employee earning statements must be updated to reflect sick and safe time hours accrued and used per paycheck.
- Cities not required to provide additional ESST, provided existing PTO policy meets or exceeds the minimums required by the law.
- Employer may require advance notice when possible and appropriate supporting documentation for longer leave periods.
- Earned leave not required to be paid out, must be carried over year to year, and can be limited to 80 hours. Other options exist to limit carryover of hours.

In Summary: The city must provide sick and safe time to all employees who work 80 or more hours per year for the city starting January 1, 2024.

City Administrator Wilson stated that this needs to be adopted and placed this fall.
City Attorney McCauley Nason stated changes will come back before the Council.

City Attorney McCauley Nason discussed Paid Family and Medical Leave:

- This is a state administered mandatory paid family and medical leave insurance program beginning January, 2026.
- 2024: Employers are required to submit a detailed wage report with quarterly wages and hours worked for each employee.
- 2025: Employers must notify their employees about the program.
- 2026: Employers are required to submit any premium payments due.

The purpose of the Paid Family and Medical Leave:

- Provides time off for employees:
 - To care for a family member with a serious health condition, or if bonding with a new baby or child; and
 - When your own health condition prevents you from working.
 - To support a family member in the military deploying overseas or if you or a family member are facing a significant personal safety issue.

The Paid Family and Medical Leave Act:

- Provides partial wage replacement for family and medical leave funded through a payroll tax applied to all employers.
- Administered by DEED.
- All city employees are covered.
- No specific exemption for paid on call firefighters or elected officials (determination pending).
- Formula for determination of benefits is similar to unemployment compensation. Maximum weekly benefit is the state's average weekly wage (\$1,287 in 2023).
- Maximum of 12 weeks for a serious health condition and a maximum of 20 weeks for combined paid family and medical leave.
- Includes safety leave.
- Details are provided regarding when and how one can qualify for this leave.
 - Certification is required through the state.
 - Intermittent leave is allowed.

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- Employers may require employees to provide copies of certifications that are required by DEED in order to apply for and obtain benefits.
- City may require the leave to run concurrently with any FMLA or pregnancy and parenting leave.
- Employee may use vacation, sick leave, paid time off, or disability insurance payments instead of these family and medical leave benefits.
- If the city does not want to participate in this program, it may apply for approval to be exempted from the state plan by providing a private plan.
- Can apply for an exemption from medical benefit, family benefit, or both.
- Employers approved for private plans are subject to small medical and family premiums.
- Eligibility cannot be more restrictive than the state plan. Weekly benefits must be as high as the state plan.

Summary of Legislative Changes: The city must prepare for 2026 implementation of the new paid family and medical leave program. The city must determine if it wants to seek an exemption from the state plan by providing a private plan.

Councilmember Gliva questioned if additional could still be done with the FMLA 12 weeks.

City Administrator Wilson replied no.

City Attorney McCauley Nason replied it may require FMLA to run at the same time or concurrently.

Councilmember Gliva asked what safety leave was.

City Attorney McCauley Nason responded that safety leave is if someone is a victim of domestic, sexual assault, or stalking. Earned sick and safe time and paid family and medical leave time would apply to deal with those situations.

Mayor Dietrich asked if a serious medical condition was defined.

City Attorney McCauley Nason replied there is a definition. She was unsure of it at this time.

Mayor Dietrich requested that information be included along with this presentation.

Councilmember T'Kach asked if this was for all employers or just government.

City Attorney McCauley Nason replied it is for all employers. Those with one employee would be subject to this.

City Administrator Wilson stated the earned sick and safe leave will impact the Parks and Recreation and VMCC Budgets the most. That is where there are employees who work 10 or 12 hours per week and are not eligible for paid time off. There is a 20 hour per week threshold for earning paid time off. A program will have to be developed that complies with the law and start making this available to those employees. Staff will be working on this for the next 30-60 days and will be bringing something before the Council.

Councilmember Gliva said if those employees are seasonal and have a balance, it doesn't need to be paid out.

City Administrator Wilson replied they do not have to pay it out when the employee departs. Staff will have to weigh as an employer whether to create a use it or lose it incentive; create a reason for someone who may think of it as losing it anyway, which may cause disruption to the ability to manage programs and have sufficient lifeguard staff. There are reasons why an

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employer would offer to pay it out so there is not an incentive to use it or lose it. It is used if truly sick and if not, there is something extra on the last paycheck. The pros and cons will have to be weighed and how this could impact operations.

4. Adjourn:

Motion by Gliva, second by Scales, to adjourn the meeting at 8:12 p.m.

Ayes: 5

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek

INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, OCTOBER 9, 2023 - 6:00 P.M. - 8150 BARBARA AVENUE

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Monday, October 9, 2023, in person. Mayor Dietrich called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich; Council Members: Murphy, Gliva, T’Kach, Scales; City Administrator Wilson, City Attorney McCauley Nason, City Clerk Kiernan, Fire Chief Thill, Assistant Fire Chief/Fire Marshal Oswald, Finance Director Hove, Assistant Finance Director Hosszu, City Engineer Merchlewicz, Assistant City Engineer Dodge, Public Works Director Connolly, Code Compliance Coordinator Rainey, Human Resources Manager Shefchik, City Planner Hunting, Golf Clubhouse Superintendent Moynihan, Golf Course Superintendent Metz

3. PRESENTATIONS:

A. 2023 Fire Prevention Week Proclamation

Mayor Dietrich read aloud a Proclamation for Inver Grove Heights Fire Prevention Week.

The National Fire Prevention Association is celebrating its 101st annual Fire Prevention Week in 2023. The theme is “Cooking safety starts with you, pay attention to fire prevention.”

The week of October 8th, to October 14th, 2023 will be recognized as Fire Prevention Week in the City of Inver Grove Heights. The public is invited to learn more about fire prevention, fire safety, and is welcome to attend the Inver Grove Heights Fire Departments Annual Community Open House on Sunday, October 15th from 12:00 to 3:00 p.m. at Fire Station #2.

Mayor Dietrich welcomed Assistant Chief/Fire Marshal Scott Oswald and presented him with a plaque.

4. CONSENT AGENDA:

A. Minutes of the August 28, 2023 City Council Meeting

B. Approval of Disbursements **Resolution 2023-241**

C. Personnel Actions

D. Resolution 2023-242 Approving Property and Casualty Insurance Renewal

E. Resolution 2023-243 Designating Polling Locations and Establishing Stipends

F. Resolution 2023-244 Regarding Counting of Write-In Votes for Local Elective Office

G. Approval of Exempt Gambling Permit for Inver Grove Heights Hockey Association

H. Change Order No. 1 for City Project No. 2022-09I - Carmen Avenue & Claude Way Area Rehabilitation

I. Resolution 2023-245 Awarding a Contract to Kimley Horn, Inc. for Final Design and Engineering Services for City Project No. 2024-09G - South Grove Area 7 Improvements

J. Resolution 2023-246 Accepting Change Order #1 for City Project No. 2215 - Vista Pines Trail Connections

K. Purchase of Encrypted Radios for the Fire Department **Resolution 2023-247**

L. Approval of Replacement Non-DOT Drug and Alcohol Testing Policy

M. Resolutions 2023-248, 2023-249, 2023-250 Denying Rezoning and PUD Development Plan and Resolution Approving Preliminary and Final Plat for 8245 Argenta Trail (proposed Bulk Fluids location)

Motion by Scales, second by Gliva, to approve the Consent Agenda as presented.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC HEARING:

A. Continued Public Hearing and Resolution Ordering Project No. 2024-09H - 96th Street and 99th Street Area. Resolution 2023-251

Mayor Dietrich opened the Public Hearing.

Assistant City Engineer Steve Dodge presented on the 96th Street and 99th Street Area Project:
Project History:

- Initiated by the City Council through the Pavement Management Initiative
- Council ordered feasibility reports on June 12, 2023
- Council scheduled the improvement hearing on August 24, 2023
- Staff hosted an Open House on September 13, 2023 consisting of:
 - Draft feasibility report, project boards, preliminary assessment roll, receiving feedback
- Council accepted the feasibility report on September 25th and continued the public hearing to October 9th.

Project Summary 2024 PMI:

- 99th Street, Baxter Trail
 - PCI Ratings were above 35
 - 2" mill and overlay recommended
 - 96th Street, Barton Trail, Baker Court
 - PCI Ratings are below 35
 - Full depth reclamation is recommended
 - Pavement drainage corrections
 - Select storm structure replacement
 - Utility adjustments
 - Spot curb replacement
- To note: This area does not have sewer and water.

2024 Pavement Management Initiative Project Schedule:

- If Council orders the project/moves into final design: September 2023 through January 2024
- Council approves plans and project specs, authorize advertisement for bids: January 22, 2024
- Staff holds bid opening: February 2024
- Council receives bids and authorizes construction to lowest responsible bidder: March 11, 2024
- Construction open house neighborhood meeting: April 2024
- Construction: April through September 2024
- Council schedules assessment hearing: September 9, 2024
- Assessment open house neighborhood meeting: September 2024
- Council holds the assessment public hearing: October 14, 2024

Funding Sources:

- Pavement Management - Local Streets Fund (Fund 440)
- Water Capital Fund (Fund 511)
- Sewer Capital Fund (Fund 521)
- Storm Water Capital Fund (Fund 531)
- Special Assessments
- Municipal State Aid Funds

Assessment Policy Overview:

- 1981 Assessment Policy
- 2001 Pavement Management Policy (Where the 100%, 80%, or 50% assessments amounts came from).
- 2016 Assessment Policy Update
 - New improvements, 100% assessed
 - Mill & Overlay, 80%
 - Partial Reconstruction, 55%
 - Full Reconstruction, 35%
 - Crack seals/seal coats and potholes are not assessed

Pavement Management Citizen Task Force:

Staff met with the Task Force for a 9-month period, 2021-2022, to give guidance on the city's Pavement Management Initiative. Key Recommendations:

- Focus on improving the entire pavement management system
- Focus on life-cycle cost effectiveness and use most effective rehabilitation techniques
- Align utility infrastructure needs with pavement rehabilitation
- Maintain existing mix of project funding including maintaining the city special assessment rates
- Ensure rural area roads are included in the pavement management initiative
- Improve communications through early project notifications, open houses, field meetings, and clear website communication

Mayor Dietrich asked how people would be notified of the citizens meeting taking place in April.

Assistant City Engineer Dodge replied people would be notified by letter.

Anne Greer, 2263 99th Street East, mentioned she was surprised to learn that 99th Street was singled out for improvements. She has noticed other streets to be much needier. Other streets will need improvements sooner than this one, there is minor wear compared to other places. She suggested the funds be relocated to the manholes on Cahill. She suggested reallocating the funds toward something that would benefit the shock absorbers in cars.

Rhonda Klint, 9816 Baxter Trail, shared that at the last meeting the PCI value was 60, which is good. She requested the Pavement Committee take another look at Baxter Trail and the need for a full mill and overlay project. She requested information about how the percentages were arrived at 80%, 55%, and 35%.

Karl Findorff, 2386 99th Street East, was concerned because 99th Street is a completely different street than 96th Street. 99th Street is a cul-de-sac that is in good shape and needs minor maintenance. The people on 99th Street do not want this to be done. He was unsure why they were combined with 96th Street which has been bumpy and poorly graded the entire time it has been there. He believes the projects need to be separated. 96th Street needs to be fixed, 99th Street does not. It has little traffic as a cul-de-sac, it is not a through street. He is concerned these were lumped together to help pay for 96th Street when it is not necessary to do anything with 99th Street.

Gina Danner, Doug Danner, 9583 Baker Court. Ms. Danner stated there were more details about the project provided in the Council Meeting Minutes from Kimley Horn. She said it questions why 96th and Baker Court are lumped together. They are two distinct neighborhoods. She asked what the motivation was behind combining them. She referenced the Kimley Horn report stating the sewer has one minor

thing being done. She asked if this was to help pay for 96th Street. She said it was approximately \$4,100 per owner, per lot.

Mr. Danner stated the Kimley Horn report does not show the PCI Rating on Baker Court, it lists zero. He requested that rated pavement structure. He said the last time they were present 70 and above was considered good, numbers stated were at 20 and 50. He was unsure where their street is. He mentioned patchwork was done last summer. He was unsure when the last sealcoat was done, it could have been 2003. He was unsure if that could be done to buy them more time on the restructuring.

Tim Salscheider, 2306 99th Street, agreed that it felt as if 99th Street does not need to be done. They are being lumped into a project that needs to be done, but theirs does not. He requested clarification on the assessment amount handed out. He said if taking the 14 houses on 99th Street and multiplying it by \$20,000 it is \$240,000 just for 99th Street. He said he is in the construction industry and made some phone calls, that amount is about double what it should be. \$120,000 divided by 14 is a lot less. He requested an understanding of where the assessment amount came from.

Lucinda Findorff, 2386 99th Street East, stated the documents she has noticed looks like there are two very separate and distinct projects on 96th Street versus 99th Street. The cost looks like a total of both projects combined. She requested a very detailed listing of the costs for the 96th Street project and the 99th Street project and to see that they are being assessed for the work that is only being done on 99th Street.

Gerry Thomas, 3042 96th Street, stated he is in full support of rebuilding 96th Street. He referenced two homes on Benjamin Trail that were defined as an indirect access. He was unsure what that meant. That proposed assessment is about ½ of everyone else's. It consists of a long driveway called Benjamin Trail with two homes at the end, the only access is 96th Street. He asked why it has a different assessment.

Allan Hunting, 2645 96th Street East, said he is not opposed to the reconstruction. He addressed traffic safety stating that 96th Street is not an official collector on the comprehensive plan/roadway network. Because it is one of the only east/west streets, it acts like a neighborhood collector. The concern is with the speeds of cars running eastbound down 96th at the Baxter Trail/cul-de-sac which has a blind curve. He asked if anything can be looked into for traffic control safety such as a stop sign or some way to slow cars down as they head east.

Mayor Dietrich asked what the posted speed limit was.

Mr. Hunting replied it is posted as 30.

Mayor Dietrich asked if there has been a public safety flashing sign showing people what speed they should be going.

Mr. Hunting was not aware of one being placed there. He said it would be helpful for people to see their speed.

Motion by T'Kach, second by Gliva, to close the Public Hearing at 7:28PM.

Ayes: 5

Nays: 0 Motion carried.

Assistant City Engineer Dodge presented a portion of the presentation that may help answer some of the questions:

Project Area:

- 96th Street, cul-de-sac, and 99th Street

- Benjamin Trail is a private road connecting to 96th Street

Street Conditions, 96th Street: Pavement conditions are below 35.
Street Conditions, 99th Street: Within the range of doing a mill & overlay.
Existing Conditions of Baxter Trail: Range of 60, mill & overlay.

Questions from the original Open House and September 25th Public Hearing:

- 2 estate parcels on Benjamin Trail are considered a private road with access off of 96th Street
 - Shared driveways are different than private roads
 - Per policy, it is 50% for a standard single-family lot
- Mill & Overlay is more than Full Depth Reclamation (FDR)
 - Mill & Overlay is assessed at 80%
 - Full Depth Reclamation/Partial Reconstruction is 55%
 - Reconstruction, 35%

The city is making an improvement to a neighborhood. Type/class of property/neighborhood would get a similar assessment.

Assistant City Engineer Dodge addressed the inclusion of Baker Court with 96th Street costs:

- City assessments are on a neighborhood basis
- The city does 6-7 miles of pavement rehabilitation per year
 - Projects are looked at on a neighborhood basis
- Unimproved right of way of 96th Street, west of Baker Court. There is a shared driveway.
- As a part of the assessment roll there was 550 feet left out on Barton Trail.
 - Adding 550 feet of Barton Trail and taking out the 900 feet of unimproved right of way, the adjustment adjusts assessments \$19.00.
 - City would pay approximately \$1,000 more on the city parcel.
 - Adjustments will be made once getting to the assessment hearing.
- Subgrade and drainage issues on the project:
 - A part of the feasibility report. Soft spots on roads will be taken care of.
 - In these type of full depth reclamation projects, they would go down an additional foot below gravel and put a rock/aggregate base to firm up the road. A gravel/pavement section is placed on top.
 - Part of the estimate
- Increased truck traffic on 96th Street:
 - Trunk Highway 52 is nearby
 - Barnes Avenue is a county road that 96th Street connects to.
 - Staff looked at design parameters. The road design can handle 3x or more traffic than what is seen today.
 - Traffic counts on 96th Street show over 300 vehicles per day.
 - Inver Grove Trail, Blaine Avenue, and Cahill Avenue are examples of collector streets.
 - Have traffic counts of 2,000 vehicles or higher.

Costs/Funding:

- Total Project Cost: \$2,583,247
 - Streets
 - Storm sewer (on 96th at a low point)
 - Sanitary sewer
 - Watermain
- Total Project Funding:
 - Pavement Management Fund, \$1,036,443
 - Stormwater Utility Fund

- Watermain Utility Fund
- Special Assessments, \$1,490,917

Project Special Assessments:

- Full Depth Reclamation (FDR), 55% assessment rate
 - 55 single family lots
 - 1 city lot
 - 10-year term
- Mill & Overlay, 80% assessment rate
 - 21 single family lots
 - 10-year term

Preliminary Assessment:

- Single family residential (Full Depth Reclamation), \$19,677
- Indirect access single family residential (FDR), \$9,839
- Single family residential on Baxter and 99th Street (Mill & Overlay), \$20,397

Assistant City Engineer Dodge addressed questions beginning with 99th Street, if the improvement was needed, singled out, and why it was along with 96th Street.

He stated that 99th Street and Baxter have pavement conditions between the 35 and 65 range. City policy is to extend the life of the pavement for another 20 years. For that reason, they do not want this to fall into a more expensive project. The time to do a mill and overlay is now, while in the area. The projects are lumped together because they are a similar improvement. Costs for improvements are broken down in the feasibility report. He recommends sticking with the neighborhood policy approach.

Mayor Dietrich mentioned a resident who stated the PCI Rating was 60 on Baxter Trail. She questioned if this confirms there are areas that are 35.

Assistant City Engineer Dodge replied the PCI begins at 100 for a brand-new road, curving down to 70, 65, and 45. The further it goes down the curve the faster it deteriorates. If these projects are not done while in the 65-35 range, it's possible they could go into a reconstruction type project.

Mayor Dietrich asked about Cahill and where things were. She said it was mentioned to apply some of these monies to Cahill and that there was a large pothole.

Assistant City Engineer Dodge replied Cahill would be a part of the Capital Improvement Program. He was unsure of the 5-year plan at this time.

Public Works Director Brian Connolly responded that the current 5-year draft of the Capital Improvement Plan for 2024-2028 proposes doing a traffic study for the entire length of Cahill in either 2024 or 2025. Doing so would begin the process of having more comprehensive upgrades on Cahill. It is not in the 5-year CIP, but off the end of it. It would start showing up in next year's CIP in segments beginning in 2029. It is not a road that can be improved all at once. He stated the effort made this year at 65th Street was to correct an issue with rutting. Since a contractor was working in the area a price was negotiated to do an intersection overlay.

Assistant City Engineer Dodge addressed the question regarding Baker Court stating it is a part of the project because deterioration of the pavement is similar to 96th Street. It has deteriorated too far to be a mill and overlay project. It is PCI 35 or under and due for an FDR.

He addressed the neighborhood project approach stating the housing type and class are similar, street width and property sizes are similar. Staff recommends staying with the neighborhood plan.

Mayor Dietrich mentioned a resident asked how they arrive at assessment percentages and numbers.

Assistant City Engineer Dodge replied that the assessment percentages have been developed since 2001 and relates to how the city funds projects. The ratio is a part of the funding packages.

Councilmember T'Kach asked what an assessment difference would be between a mill and overlay for one mile with an average house versus a complete reconstruction. A complete reconstruction has a lower percentage of the cost but is a cost higher than an assessment would be for something bigger even though the percentage is smaller.

Assistant City Engineer Dodge responded that a threshold needs to be met if bonding. The city has to assess at least 20% or over. The assessment rates are set so that the 35%, 55%, and 80% should be similar in the same area. With the need for a full depth reclamation, when coming back in 20-25 years they would do a mill and overlay. The mill and overlay would be about the same assessment paid for the partial reconstruction/FDR. The assessments should be similar.

Councilmember T'Kach said the costs would be larger if doing a total reconstruction.

Assistant City Engineer Dodge replied assessments are at 35%.

Councilmember T'Kach stated that no matter what was done to the road, assessments would be similar.

Assistant City Engineer Dodge agreed.

Public Works Director Connolly addressed the question posed by Councilmember T'Kach stating there is the assessment cost, which individual residents pay, and additional costs. If assessments are 35% the city pays 65%. Even though the assessments stay level, the city cost share goes up substantially more than other types of projects such as a mill and overlay. There is a Council approved and adopted policy staff follows. Those percentages were looked at by the Citizen's Task Force. The group determined the values to be reasonable and to continue with those numbers into the future.

Councilmember Gliva inquired if there was no cost savings when going out to bid, the last time she noted larger projects they had \$13,000 and \$12,000; \$19,000 and \$20,000 is a lot larger.

City Engineer Dodge replied it deals with the class and type of property and large estate lots appropriate with the valuations of the property. It meets the special benefit test.

Assistant City Engineer Dodge stated there was a question regarding PCI that he would get in touch with the resident about.

Councilmember T'Kach shared for residents concerned with traffic and speed, it is not a public works issue. She has heard in the past to direct phone calls to the police department to enforce speeds.

Assistant City Engineer Dodge replied he noted the traffic counts per day. There have been recent traffic counts in 2019, new ones are coming soon. The existing signage is appropriate for the vehicle traffic they are seeing. He said he has heard when Trunk Highway 52 backs up, traffic comes down this road and people question what they should do to redirect them.

Public Works Director Connolly replied this is one of the few roads that connect between the frontage road of Highway 52/Courthouse Boulevard and Barnes. This street was designed to fit the topography. The curves are natural deterrents to speeding. A straight road would have a lot more speeding. He was unsure how often Highway 52 is backed up; sometimes alternative routes are sought out. If there are concerns about speeding, engineering and public works could look at the area and determine if there was a way additional traffic calming would be warranted. The width of the road prevents the ability to do much. He mentioned there is a Traffic Control Committee that meets and has police representatives. If there continues to be concerns about speeding one of the mobile speed units can be placed there to take additional data. Staff can work with the design team to see if anything can be done to make sure it is being addressed.

Assistant City Engineer Dodge stated Council action would be to approve the project and authorize plans and specs.

Motion by T’Kach, second by Gliva, to approve Resolution 2023-251 Ordering Improvement and Authorize preparation of plans and specifications for 2024-09H - 96th Street & 99th Street Area

Ayes: 5

Nays: 0 Motion carried.

B. Assessment Hearing and Resolution Adopting Final Assessment Rolls for 2023 Pavement Management Projects 2022-09 I, J, and L. Resolution 2023-252, 2023-253, 2023-254

Assistant City Engineer Steve Dodge presented the 2023 Pavement Management Initiative Assessment Hearing for the following projects:

- Carmen Avenue and Claude Way Area (2022-09I)
- Cheney Trail and Coffman Path Area (2022-09J)
- Bolland Trail and 62nd Street Area (2022-09L)

Project History:

- Initiated by the City Council through the Pavement Management Initiative (PMI)
- Council ordered the Feasibility Report, October 2021
- Projects were put on hold due to several ordered at once as a part of the PMI
- This is the second set of projects on schedule
- Council ordered the project in November 2022
- Council awarded the project, April 2023
- Projects were substantially completed, June-September 2023
- Staff hosted three (3) open houses:
 - Improvement Hearing/Feasibility
 - Pre-Construction
 - Assessment Hearing Open House (held prior to this meeting)

Project Summary, 2022-09I

- Full Depth Reclamation: Carmen Avenue
 - Grind gravel and pavement together to produce new reclaimed aggregate base
 - All new pavement is brought in and put on top
- 2" Mill & Overlay: Claude Avenue
 - Pavement patching
- Spot curb replacement
- Utility work
 - Storm rehabilitation/structures, storm casting, sewer castings, water gate valves
- Worked with both Metro Transit and the City of South St. Paul
- Took a trail on the west side of Carmen and newly constructed it as a sidewalk

Project Summary, 2022-09 J & L

- 2" Mill & Overlay
- Spot curb replacement
- Minor utility adjustments: storm castings, water gate valves
- Trail replacement, (2022-09J, Cheney and Coffman)
- Sewer extension, (2022-09L, Bolland and 62nd)

Assessment Payments:

- When Council approves the final roll and levies the assessments for each project, the city mails out a statement to residents
- Property owners have 30 days to pay in full or the city certifies with the county
- Council will take payment in full until the end of December
- No interest is charged through the end of 2023

Assessment Terms:

- 4.95% interest begins January 1, 2024
- 5-year payment term for Mill & Overlay
- 10-year payment term for FDR
- Included with future property tax statements
- Can pay the county in full at any time. Required to pay interest for that year.

Hardship Deferment for Assessments:

- Homesteaded property, and...
- 65 years old and older, permanent disability, or active military, and...
- Payment would be a hardship (income based)
- Accrues interest starting January 1, 2024
- Submit request within 30 days of the levy by the Council

Assessment Hearing Procedure:

- Staff presents summary of each project
- Receive documents or assessment objections (if any)
- Hold each public hearing independently
- After each hearing Council approves the resolution approving assessments and adopting the final assessment roll.

Assistant City Engineer Dodge presented project background for Carmen Avenue and Claude Way (2022-09I):

- 1970 Street Construction, 1.26 miles
- Past maintenance includes seal coats, crack seals, and mill & overlay
- Carmen Avenue was in need of new aggregate base material
 - There was no gravel below the road
 - Use the reclamation process to create a new gravel base
 - Pave 6" over that
- Claude Way required spot pavement replacement and patching where necessary

Estimated Final Cost/Funding (2022-09I):

- From feasibility (\$3,320,096) to final (\$1,961,417)
- Total Project Costs:
 - \$1,386,540 for street improvements
 - \$36,506 for watermain improvements
 - \$51,069 for sanitary sewer improvements
 - \$159,890 for storm sewer improvements
 - \$327,412 for sidewalk improvements
- Total Project Funding:
 - \$713,442, Pavement Management - Local Streets Fund 440
 - Water Capital, Sewer Capital, and Storm Water Capital Funds
 - \$1,009,398, Special Assessments
 - \$100,938, South St. Paul and Metro Transit
 - South St. Paul will assess their parcels.

- Metro Transit has a bus stop on Carmen. They were highly involved in this project.
- Improvements were made by the city to several Metro Transit bus stations. Metro Transit paid for those improvements, but the city did not.

Special Assessments (2022-09I):

- Based off an area assessment
- 80% of Mill & Overlay was assessed on Claude
- 55% of Full Depth Reclamation was assessed on Carmen
- Recommended 10-year term at 4.95% interest
- Assessment amount:
 - Per policy assessment: approximately \$17,000 per acre
 - Special Benefit Cap for commercial property, approximately \$1.00 per square foot
 - Proposed Final Assessment: \$10,392.24 per acre, 0.24 per square foot
 - 40% reduction from the feasibility report to final assessment

Mayor Dietrich opened the Public Hearing for Carmen Avenue and Claude Way.

Motion by Gliva, second by Scales, to close the Public Hearing at 7:22PM

Ayes: 5

Nays: 0 Motion carried.

Councilmember Murphy asked if South St. Paul's assessments were related to Lot 34, 5th Avenue Plaza.

Assistant City Engineer Dodge replied yes, 600 feet going down the road.

Councilmember Murphy asked if that money makes it back to Inver Grove Heights.

Assistant City Engineer Dodge replied yes. South St. Paul Metro Transit has over \$100,000 that would be invoiced by the city.

Councilmember T'Kach asked what the Carmen Avenue PCI was before the project.

Assistant City Engineer Dodge replied it was below 35.

Motion by T'Kach, second by Gliva, to approve Resolution 2023-252 approving special assessments and adopting final assessment roll for the 2023 PMP 2022-09I - Carmen Ave & Claude Way Area Reconstruction.

Ayes: 5

Nays: 0 Motion carried.

Assistant City Engineer Dodge presented project background for Cheney Trail and Coffman Path (Project 2022-09J):

- 71 single family homes on the Cheney Trail section with cul-de-sacs
- 107 townhomes are in the Coffman Path area
- Trail improvements (Coffman Path)
- 1.9 miles of urban street with curb was constructed around 2001
- Past maintenance: 2 seal coats, 2 crack seals, miscellaneous patching

Estimated Final Cost/Funding (2022-09J):

- From feasibility (\$628,519) to final (\$476,381)
- Total Project Costs:
 - \$295,698 for street improvements

- \$84,232 for bituminous trail improvements
- \$27,749 for sanitary sewer improvements
- \$31,889 for watermain improvements
- \$36,813 for storm sewer improvements
- Total Project Funding:
 - \$106,793, Pavement Management - Local Streets Fund 440
 - Water, Sewer, and Storm Water Capital Funds
 - \$302,617 Special Assessments

Special Assessments (2022-09J):

- Street and storm are assessed at 80% for mill and overlay
- Trail assessed rate is 55% to the townhomes
- 5-year assessment term at 4.95% interest starting in 2024
- 71 single family lots assessed on a uniform per parcel basis
- 107 multifamily townhome lots assessed on uniform per parcel basis
- 1 apartment, 2 commercial, and 2 city owned properties
- Assessment amount:
 - Single Family Residential, \$2,283, 31% reduction
 - Multi Family Townhomes (Arbor Pointe), \$1,051, 25% reduction
 - Multi Family Townhomes (Woodview Ponds/Estates), \$1,355, 26% reduction
 - Multi-Family Residential, CDA Apartment, \$8,100
 - Commercial/City, varies per policy amount

Mayor Dietrich opened the Public Hearing for Cheney Trail and Coffman Path.

Motion by Scales, second by T’Kach, to close the Public Hearing at 8:31PM

Ayes: 5

Nays: 0 Motion carried.

Motion by Gliva, second by Scales, to Approve Resolution 2023-253 approving special assessments and adopting final assessment roll for the 2023 PMP 2022-09J - Cheney Trail & Coffman Path Area Rehabilitation.

Ayes: 5

Nays: 0 Motion carried.

Assistant City Engineer Dodge presented project background for Bolland Trail and 62nd Street (2022-09L):

- 55 Single Family Homes, 107 townhomes in the Coffman Path area
- 0.8 miles of urban street with curb, constructed in 2001. 62nd Street was constructed in 1977.
- Past maintenance includes: 1 seal coat, 1 crack seal, miscellaneous patching
- 62nd Street sewer extension from the intersection of Bolland Court/Bolland Trail, to 62nd Street.
- 62nd Street improvement project was funded through the Sewer Fund. Those residents did not pay for the sewer funding.

Estimated Final Cost/Funding (2022-09L):

This project required the use of the Bid Budget due to an identified need for a sewer project.

- From feasibility (\$604,300) to final (\$571,009)
- Total Project Costs:

- \$254,802 for street improvements
- \$25,297 for sanitary sewer improvements
- \$12,944 for watermain improvements
- \$21,865 for storm water improvements
- \$256,101 for sanitary sewer extension
- Total Project Funding:
 - \$56,906, Pavement Management - Local Streets Fund 440
 - Water Capital Fund
 - \$249,121 Sewer Capital Fund, Fund 504
 - Storm Water Capital
 - \$247,156, Special Assessments

Special Assessments (2022-09L):

- 80% assessment rate for mill and overlay
- 5-year payment term at 4.95% with interest starting in 2024
- 55 single family lots assessed on a uniform per parcel basis
- Assessment amount:
 - There was a special benefit cap. Feasibility assessment was at \$5,900, proposed final assessment was \$4,943, 17%.

Councilmember Gliva asked why there was a gap in 62nd Street where a section was not repaired.

Assistant City Engineer Dodge responded that area was considered. There are other parcels on septic and well. While meeting with those residents it was determined their septic systems were showing signs of failing. At some time in the near future a sewer project in this area may need to be considered. Sanitary sewer was extended to the project limits of this project for the possibility of an extension of sanitary sewer and the possibility of road reconstruction.

Councilmember Gliva asked if that consisted of five parcels.

Assistant City Engineer Dodge replied that was correct. Five parcels would be paying for sewer and a new street.

City Clerk Rebecca Kiernan read aloud a letter from a resident located at 2545 62nd Street East, Mr. Keith Arnold, Parcel #52. He was not objecting to the actual work; he was objecting to the restoration.

Motion by T’Kach, second by Gliva, to accept the letter of objection into the public record.

Ayes: 5

Nays: 0 Motion carried.

Mayor Dietrich opened the Public Hearing for Bolland Trail and 62nd Street.

Keith Arnold, 2545 62nd Street, stated he is new to the city. He reached out to the city numerous times throughout the pavement project and has received no feedback and no response via email or phone. This was because the person had left the city but was still on the notices. He said the issue is that their lot was uniquely impacted. The sewer extension was never listed in any of the pavement paperwork, it went right through their yard. They only found out about it after they discovered stakes in their trees, across the right of way, and on both sides of their driveway. They were worried it may impact their trees. He said the contractors did a great job; the problem was with the clarity of the project. They had no idea about the sewer. He said they will likely have to go through this again in the future for the other homes next to them. He mentioned that their neighbors had meetings, but he was never included. He

did not like the idea of having to pay an equal share of the assessment while being the only parcel that was ripped to shreds for over three months. He did a landscaping project in the yard, which he never would have done if he had known about this work being done. They now have a two-tone driveway and after all of the shaking and movement from the ground they had a massive tree limb fall resulting in \$4,000 to \$5,000 of tree work and now have rodents in their home, which they never had before. He said it has been a bad summer, the communication has been poor. He does not like the idea of having to pay this only to have another disruption with the four houses that didn't join in with this construction.

Motion by Scales, second by Gliva, to close the Public Hearing at 7:45PM**Ayes: 5****Nays: 0 Motion carried.**

Assistant City Engineer Dodge noted there was a change of staffing that took place as the project moved forward. He picked up the project after the letters went out. A construction open house was held. He said it would have been useful if staff would have reached out to those adjacent to the sanitary sewer as a separate meeting. This is something staff could learn from and look to in the future. He agreed that stakes showed up in their yard as the sanitary sewer was being staked. The homeowner should be notified by staff or the surveyor that did the staking. Someone should have knocked on their door prior to putting stakes on their property. He said he had a separate meeting with the Arnolds and walked through the whole project with them for an understanding.

He addressed the driveway color stating that the sanitary sewer was deep enough to disturb the homeowner's driveway. The disturbance was within the road right of way/easement, which is city property. It is standard practice to replace the driveway in kind with the same material. The homeowner was unhappy with the two different colors. He said it is not the city's responsibility to match new pavement with pavement that has aged. Staff did what was required.

Mayor Dietrich asked how the landscaping was disturbed.

Assistant City Engineer Dodge replied the landscaping was near the curb, they salvaged what they could. The homeowners were notified if there were any plants, they wanted to salvage they would need to place them outside of the project limits and put them back when the project was done. Staff worked with the contractor to minimize disturbance to the trees and agreed to trim a tree if needed during the winter.

Mayor Dietrich asked the Assistant City Engineer if he spoke with the Arnold's regarding things within the 10-foot area. For example, items that may be hit by a snowplow.

Assistant City Engineer Dodge replied the right of way includes approximately 14 feet beyond the curb, depending on right of way width and type of road. While still city property, it needs to be maintained. Things such as landscaping, obstructions in the right of way, and irrigation are at risk at the property owner's expense.

Councilmember T'Kach asked if the construction project went beyond the right of way into their yard.

Assistant City Engineer Dodge replied the construction project consisted of a sanitary sewer pipe going down the road. Due to the depth, the trench excavation caused removal of curb and disturbance to the road that went by their driveway. There is a substantial driveway replacement area approximately 16 feet past the curb going into the easement.

Councilmember T'Kach asked if it was beyond the private land line after the right of way.

Assistant City Engineer Dodge replied it was a drainage and utility easement, there are rights to utilize it.

Councilmember Murphy asked if the homeowners told staff the septic was likely to go out or if staff verified it.

Assistant City Engineer Dodge replied staff met directly with the 5 residents. A couple of them acknowledged that they already have septic issues and would rather be hooked up to city sewer in the future rather than paying for an expensive septic system. This would be placed in the CIP and coordinated with the homeowners.

Councilmember Murphy asked if it doesn't come up again in the next 5-10 years, if it would stay the way it is in the future.

Assistant City Engineer Dodge replied they know it will come up in 10 years. It's not a part of the 5-year CIP today. Staff will look at it in the longer-term capital improvement plan.

City Attorney Bridget McCauley Nason stated there is a new version of the resolution. The motion would be to approve the resolution that was placed on the Council dais that approves the special assessment and adopts the final assessment roll for Project 2022-09L. The resolution in the Council packets was a duplicate resolution for Project 2022-09J. The correct resolution was handed out to approve special assessments and adopt the final assessment roll for the 2023 Pavement Management Program City Project No. 2022-09L for Bolland Trail and 62nd Street. The second page in the packet is correct.

Motion by Scales, second by Gliva, to approve Resolution 2023-254 approving special assessments and adoption final assessment roll for the 2023 PMP 2022-09L - Bolland Trail and 62nd Street Area Rehabilitation

Ayes: 5

Nays: 0 Motion carried.

C. Certification of Unpaid Utility Bills. Resolution 2023-255

Assistant Finance Director Sam Hosszu presented the Certification of Delinquent Utility Bills.

Background:

- Monthly, finance staff sends out reminder letters to utility accounts with an outstanding balance.
- In August, staff sent out certification notices to any account holder who had a balance due of greater than \$50.00.
 - The notices let the account holder know that the city intends to certify the balance if it remains unpaid.
 - October 3rd was the deadline for payment.
 - If no payment was received, their utility account would be included in Council packets.
 - October 9th, the Council considers certification for assessment of those balances.
- Assuming the Council approves the certifications, staff and the city would continue to accept payment on all accounts for 30 days.
- After those 30 days, staff sends those assessments to Dakota County for collection on the 2024 property tax bill.
 - An 8% admin fee and 8% interest would be added to the account (16% total).
- March 2024, Dakota County mails the 2024 property tax bills.
- In May and October property owners pay their first and second half of property taxes.
- The city receives its settlement in July and December of 2024.

Active Accounts:

- Information pulled in late August had a total of 950 accounts, an unpaid balance of \$347,077.

- This number is within the range of previous years 2017-2022.
- Staff was disappointed to see the collection rate from the August mailing was only 38% when an average of 44% is typically seen.
- That left 468 accounts with a total of \$231,434. One of them is a large commercial account.
- Staff will continue to monitor the ratio and bring forward trends noticed.

Inactive Accounts:

- An inactive account occurs when property changes hands and the former owner does not pay all of their final bill.
 - Last year there were 62 with a total outstanding bill of \$7,766.
 - In these cases, notices are sent to the previous owner and the current owner of the property. Once certified it would go onto their property taxes.
- Staff recommends certification of these balances as it allows the buyers and sellers to resolve this privately if the property has only recently changed hands.

Council is asked to certify 468 active utility accounts with a delinquent balance totaling \$199,512 and 62 inactive utility accounts with delinquent balances of \$6,670.

After tonight's certification the city will continue to accept payment for 30 days through all normal utility collection methods. After 30 days is up, the city would submit the list of all unpaid accounts to the county and apply the 8% admin fee and 8% interest charge. Those percentages equal approximately \$25,252.

Mayor Dietrich asked if the 30 days for payment starts tonight.

Assistant Finance Director Hosszu replied 30 days starts tomorrow morning.

Mayor Dietrich asked if it was common to see a commercial property accumulate that kind of total.

Assistant Finance Director Hosszu replied he was unsure historically; this one is an outlier.

Councilmember Scales asked if the commercial property changed hands recently.

Assistant Finance Director Hosszu responded that he believes it did.

City Administrator Kris Wilson stated the changing of hands took place about 15 months ago.

Councilmember Murphy asked if there is a point where they turn it off.

Assistant Finance Director Hosszu replied it has not been past practice to do so. It is in city code. Public Works Director Connolly replied it is stated in the city code that delinquent utility bills can have the water turned off. Past practice has not been to do it, it has been to go through this process and try to get it resolved. If there is no movement on a resolution, it is something that could be considered.

City Administrator Wilson stated the city may want to consider a policy regarding shutting it off. She was unsure there could be differing policies between businesses and residences. Many cities have moved away from shutting off water because it is a basic necessity. Most cities use this method to collect rather than a shut off means. If the Council wishes to pursue this or see if there could be a different policy between residential and commercial, staff could look into it for the future.

Councilmember Murphy said there could be different policies for residents and businesses, one is for profit, and one is not. He said it does not seem fair to residents in the city who can and did pay the bill and have a for-profit business that is this far behind.

Mayor Dietrich agreed with Councilmember Murphy's statement. She would like to have this looked into to see if there could be something different for businesses.

Councilmember T'Kach said there are people running businesses out of their homes all of the time. The idea of public health and safety far outweigh the dollars. The city currently has a mechanism, she would like to see the city pursue the avenues they have.

Councilmember Scales becomes concerned when shutting off water. Not having flowing water can be bad in a building. He would be cautious about shutting commercial or anyone's water off.

Councilmember Gliva said there has to be something they can find in the middle. They should not be going through something for an entire year before putting something on the county rolls. If this continues into the first quarter, there should be some type of action into which they could look.

Mayor Dietrich suggested this should be looked into. They should look into something that could mitigate so this doesn't get so far out.

Mayor Dietrich opened the Public Hearing.

Motion by Gliva, second by T'Kach, to close the Public Hearing at 8:11PM.

Ayes: 5

Nays: 0 Motion carried.

Motion by Gliva, second by Scales, to approve Resolution 2023-255 certifying unpaid delinquent water, sewer, and storm water charges to the county auditor to be collected with other taxes on said property.

Ayes: 5

Nays: 0 Motion carried.

D. Adoption of Assessment Roll for the 2023 Public Nuisance & Diseased Tree Abatement Program. Resolution 2023-256

Code Compliance Coordinator Tyson Rainey presented on Code Compliance:

- Property owners were notified in writing of code compliance violations on their properties.
 - This included things such as long grass, weeds, diseased trees, refuse, and other nuisance conditions.
 - Notices were sent to the property owners explaining if they did not correct the violation the city would abate the nuisance and they would be billed the cost for the abatement.
 - The property owners did not remedy their violations after notice, so the city took action.
 - Those property owners were billed for the cost of abatements; the bills have yet to be paid.
 - Notice of the pending assessment cost has been sent out twice to the property owners requesting payment with no response.
 - Staff has prepared an assessment roll to recoup the costs of the abatements.
 - If prepayment is not received within 30 days after the special assessments are levied and adopted by the Council, the assessments will be sent to the County Auditor to be placed on the property tax list to be paid in two equal installments extending over a period of one year.

- The city looks to recoup \$4,970 in unpaid abatement costs via this assessment process.

Mayor Dietrich opened the Public Hearing

Motion by T’Kach, second by Scales, to close the Public Hearing at 8:15PM

Ayes: 5

Nays: 0 Motion carried.

Motion by Gliva, second by T’Kach, to approve Resolution 2023-256 adopting the assessment roll for the 2023 Public Nuisance & Diseased Tree Abatement

Ayes: 5

Nays: 0 Motion carried.

6. REGULAR BUSINESS:

A. 3rd Reading of Snow Removal Ordinance and Resolution Adopting an Updated Winter Maintenance Policy. Resolution 2023-257, 2023-258

Public Works Director Brian Connolly presented the 3rd Reading of an updated Winter Maintenance Policy and 3rd Reading of the Snow Removal Ordinance.

Background:

- Winter Maintenance Policy was initially adopted in January 2010.
- The goal of the policy is to address snow and ice removal objectives and to establish procedures to respond to winter weather events.
- Noted policy shortcomings:
 - Has not been updated to reflect changes in staffing levels, equipment, and infrastructure expansion
 - Lacks procedures for use of staffing across divisions
 - Lacks clarity for sidewalk and trail snow removal responsibility (city does not unilaterally clear snow from all public sidewalks).
- Current sidewalk ordinance dates back to 1974
- Key ordinance details:
 - Places responsibility for sidewalk maintenance and repair on abutting property owners
 - Identifies what is considered a “nuisance” on public sidewalks (ice, dirt, and rubbish)
 - Identifies triggers for abatement and subsequent tracking of payment and costs
- Noted shortcomings:
 - Does not specifically address snow removal
 - Adopted at a time when the city had substantially less infrastructure and very few sidewalks/trails along public streets
- Importance of Updates:
 - Winter Maintenance Policy: Impacts city maintenance processes and practices.
 - Snow Removal Ordinance: Impacts private property owners; details their responsibilities for maintenance of abutting sidewalks.
 - This policy and ordinance are intertwined; changes in one impacts the other.
 - Clarity in both policy and ordinance allows Code Enforcement and Public Works staff to effectively address complaints and address maintenance activities equitably across the community.

System Statistics:

- 150 miles of city street, 270 cul-de-sacs, and approximately 78 miles of sidewalks and trails.
 - Staff currently clears snow from 50 miles of sidewalks and trails along public roadways equaling 64% of the sidewalks and trails in the city.
 - 27 miles along city roadways
 - 5 miles in city parks
 - 18 miles along County and MnDOT roadways
 - Remaining walks/trails (36%) are typically plowed by adjacent property owners or left unplowed/unmaintained.

Proposed Winter Maintenance Policy Updates:

- Clarify winter maintenance staffing requirements
 - Utilize staff from streets, central equipment, utility, and park maintenance divisions
- Remove clause regarding declaring a "Snow Emergency." (No longer referenced in city code).
- Clarify what is/isn't allowed in boulevards and what the city will repair/replace if damaged
 - Mailboxes, landscaping elements, clearing snow around fire hydrants
- Clarify what sidewalks/trails will be plowed by the city
 - Map will be updated annually with a focus on main roads such as county roads, sidewalks/trails, collector streets, and walks near schools and bus stops
- Clarify snow and ice removal priorities
 - Major streets and public safety facilities
 - Residential streets and City Hall/VMCC
 - Cull de sacs and park parking lots
 - Alleys
 - City responsible sidewalks
 - Excess boulevard/intersection snow removal

Proposed Changes in Sidewalk Plowing:

- Remove 4.2 miles of sidewalk from the current plowing routine
 - 63rd Street, east of Babcock Trail
 - Blaine Avenue, north of Seidls Park
 - Argenta Trail/Yankee Doodle Road, west of Trunk Highway 55
 - South Grove
 - Arbor Pointe
- Add 4.2 miles of new County Trail in 2023 and 2024 on Argenta Trail/70th Street/65th Street

City Code Modifications:

- Title 5, Chapter 9 Section 6(A), Public Nuisance Code:
 - Add a definition regarding "Immediate Abatement." This accommodates emergency situations where written notice may not always be feasible (danger to health/safety/welfare).
 - General clause, not just for snow/ice removal.
- Title 7, Chapter 1, Section, Sidewalk Maintenance Policy:
 - Adding the term "snow" to the current "ice, dirt, and rubbish on sidewalks" clause
 - Clarification on abatement requirements and costs
 - Allows the street superintendent and code compliance officer to provide notice and coordinate corrective action if necessary.

City Code Modifications, Enforcement:

- Current code requirements: 24 hours to remove ice, dirt and rubbish
 - Proposing to add the word "snow" to the clause
 - Provide notice of noncompliance, 24 hours to correct the issue

- If after 24 hours and the issue has not been correct, the city can abate the issue and charge the property owner
- Soft Enforcement in 2023/2024:
 - Focus on education of property owners regarding code
 - Provide more leeway for compliance/correction
 - Only abate if considered an emergency or the property owner(s) is non-responsive/uncooperative

Highlights of past Council discussion and public outreach:

- Proposed Winter Maintenance Policy Revisions and First Reading of Sidewalk Snow Removal Ordinance was presented at the August 14, 2023, City Council Meeting.
- Staff reviewed recommendations and Council discussed a modification to past sidewalk and trail snow removal practices.
- Council requested staff provide notice to impacted properties of the proposed ordinance changes.
 - Staff established a GIS web map and information website
 - Sent notice to 541 property owners
 - Included a section in the fall Insights newsletter
- Second Reading of the Sidewalk Snow Removal Ordinance was presented at the September 11, 2023, City Council Meeting.
- Staff reviewed the general policy recommendations.
 - Members of the public were invited to address Council regarding the proposed updates.
 - 6 residents spoke, representing 5 different parcels/common interest parcels.
 - Council accepted 2 emails into the public record.
 - Most comments were regarding why the city would not continue certain snow removal in the future, budget impacts, and general inquiries regarding future code enforcement.
- Following the meeting, staff responded to those who inquired:
 - City has limited resources for sidewalk and trail snow removal.
 - Staff uses three (3) pieces of equipment.
 - It can take up to six days to clear snow depending on the snowfall.
 - Costs for non-compliance is based on actual snow removal costs.
- Staff has reviewed and made minor changes to the proposed sidewalk plowing map since the September 11th meeting to ensure consistency in the application.
 - Sidewalk on 55th Street was shifted to "city plow" due to existing Metro Transit bus stop.
 - Portions the city plowed that dead ended, changes were made to extend to the closest intersection.
 - Staff will continue to work on the map this winter.

Next Steps/Action Requested:

- Staff recommends Council take 3 separate actions:
 1. Approve Resolution and adopt an updated Winter Maintenance Policy
 2. Approve the 3rd Reading of the Sidewalk Snow Removal Ordinance
 3. Approve Summary Publication Resolution for the Sidewalk Snow Removal Ordinance

Councilmember T'Kach referenced a comment about the Seidls Lake Park trail that residents use to cut through to South St. Paul and the bus stop and asked if this was one of the places they would consider for next year.

Public Works Director Connolly replied that he did reach out to the resident with the concern and reached out to his counterpart in South St. Paul for an understanding. It is a cul-de-sac. There is no formal sidewalk connecting Inver Grove Heights to South St. Paul. There is a

“volunteer” trail (walking over land that creates a pathway). He agrees with the need to look into this. He believes it is a comprehensive component. He has concerns about plowing a trail that dead ends and does not go to another trail. It creates problems with accessibility. Being a volunteer trail, it is not something maintained by the city. It creates a question regarding liability as it is on the border of both communities. He said there may be an opportunity in the future to make a sidewalk connection with South St. Paul. If that were the case, he would be open to evaluating the area for pedestrian needs to make the connection.

Jeff Jones, 4556 Blaylock Way, referenced taking out 4.2 miles in the city and taking on 4.2 miles of county trails. He said there was no cost savings, he pays one way or the other through city taxes or from a private contractor. He would still be paying for country trails to be done. The 50 miles would still remain 50 miles. He mentioned there is no private access to the sidewalk from the townhome addition called Lafayette Park. There are 26 private residences between Upper 55th Street and 80th Street where the Blaine sidewalk cuts across driveways and a condo unit. The city does both sides of the street for Gertens. He said he could drive down the street and point out those that do not follow. The city plows cul-de-sacs all of the time, but now cannot plow sidewalks because it ends at a cul-de-sac. He said it saves 3/10 of a mile. There are no long stretches but trying to collect enough property to come up with 4.2 miles of county trails. He suggested if wanting to do county trails, to budget for them.

Cindy Schmidt, 1915 55th Street East, shared that she sent letters to all Council Members. She has been communicating with Public Works Director Connolly, who has done a nice job of keeping her informed. She appreciated the fact that people can come and engage with the city.

Mayor Dietrich said this would be a learning curve over the winter. She encouraged residents and Mr. Jones to stay in contact.

Mr. Jones asked if this takes effect in 2023/2024 or if it would start in the season of 2024/2025.

Public Works Director Connolly replied the proposed implementation would be for 2023/2024.

Commissioner Scales mentioned that he struggles with the Blaine Avenue area. A lot of the city has residents with sidewalks that are not done by the city. He likes to stay with standard policy and believes it is fair. He hopes going through South St. Paul would be looked at in the future.

Motion by Scales, second by T’Kach, to approve #1 - an update to the City’s Winter Maintenance Policy & to #2 - approve Ordinance 1462 Amending IGH City Code Title 5, Chapter 9, Section 6 & Title 7, Chapter 1, Section 2 regarding public nuisance abatement and snow removal from Public Sidewalks and #3 approve Resolution 2023-257 Approving Summary Publication

Ayes: 5

Nays: 0 Motion carried.

B. First Reading of Ordinance Establishing Hotel License

City Attorney Bridget McCauley Nason discussed the First Reading of an Ordinance Establishing a Hotel License in the city:

Background:

- Hotels in the State of Minnesota are licensed by the Minnesota Department of Health
- There is no specific statutory authority for statutory cities to license hotels
- New legislation authorized cities to adopt and issue licenses and hotels within their jurisdiction

Key Ordinance Provisions:

- All hotels are required to be licensed by the city, effective January 31, 2024
 - When the statute was adopted, it imposed two requirements:
 - The city may only charge up to a \$150.00 fee for the hotel license
 - The only conditions of the hotel license be that the hotel is in full compliance with all state and local laws
 - The city does have the authority to revoke/deny/suspend the license if the licensee does not comply with the licensing requirements.

Requested Council Action: Consider the first reading of the ordinance included in the Council packets.

Councilmember T’Kach noticed that this license would be different from the resident rental license. She asked how this could impact short term rental licenses.

City Attorney McCauley Nason replied the short-term rental license ordinance is still being sorted through. Definitions across the statutes do not show up in different places. For example, the “furnished apartment house” reference is the only time this term is used in the entire Minnesota State Statute. Under the current rental license, hotels are exempted from the rental license provision. They are not required to obtain a rental license. Under Lodging Tax, all hotels have to pay rental licenses. The definitions in the lodging tax statute do not correspond neatly with the definitions in the hotel licensing statute. Staff needs to work through whether or not short term rentals would be required to also get a hotel license if they would be considered a furnished apartment house or other building. At this point, they would not be required to have a hotel license but is still something that staff is working on.

Councilmember Gliva referenced revocation or denial and what would happen if a license is revoked. She questioned if they would be notified, would there be signage, and if they would be unable to have anyone stay at the hotel.

City Attorney McCauley Nason replied if it did come to that, the city would provide notice and the opportunity to be heard to the license holder/license applicant if the recommendation from staff is denial because of noncompliance with code requirements or state statutes. After a hearing, if the Council found there are grounds to deny/revoke the license, a resolution would be adopted with those grounds and findings. A time period can be given to wrap things up. If it is a final decision of the city and the license holder wanted to contest it, it could be appealed to court. If the license holder failed to comply with the requirement to have a license after the license was denied or revoked the city could seek a civil injunction prohibiting the operation of the hotel until a license was secured by the owner. She mentioned there would be plenty of warning if this was the path the license holder was headed down.

Motion by Gliva, second by T’Kach, to approve 1st reading amending city code Title 4 adding Chapter 16, Hotel License

Ayes: 5

Nays: 0 Motion carried.

C. First Reading of Ordinance Regarding Temporary Parking Restrictions

City Attorney Bridget McCauley Nason provided the following on the First Reading:

Background:

- City Code currently authorizes the temporary restriction of parking in emergency situations

- Staff recognized the need to establish additional flexibility to establish temporary no parking regulations in non-emergency situations such as:
 - Parade routes or road reconstruction

Key Ordinance Provisions:

- Authorize temporary no parking restrictions by:
 - City Administrator, Chief of Police or Designee, Public Works Director
- Streets must be posted
- Vehicles are authorized to be towed or impounded

Requested Council Action: Consider a first reading of an ordinance included in the Council packets.

Motion by Gliva, second by Scales, to approve the 1st reading of ordinance amending city code Title 6, Chapter 3, Sections 5 & 11 related to temporary parking

Ayes: 5

Nays: 0 Motion carried.

D. Review of Proposed 2024 Golf Course Budget

Golf Clubhouse Superintendent Matt Moynihan discussed the proposed 2024 Golf Course Budget:

Golf Course Overview:

- 2024 Priorities & Goals:
 - Provide a well-conditioned, quality golf course and practice facility
 - Provide fair and equitable tee time access to the general public
 - Contribute to the overall recreational options available to the community
 - Protect the green space area in an environmentally responsible manner

Golf Course Revenues:

- Projected for 2024:
 - Green fees, Anniversary Memberships (2-year), golf cart rentals, food/beverages, practice center, and other revenues
 - Total: \$2.7 million dollars projected for 2024

Noteworthy Revenue Items:

- Projecting a 7% overall increase in revenues
 - Anniversary Membership revenue up 23%
- Proposing a 4% across the board rate increase for green fees to keep up with operating expenses.

Proposed Green Fee and Cart Rate Increases:

- 18-hole regular weekday: Currently \$45, proposed \$47
- Seniors 18-hole Weekday: Proposed \$33.50
- 9 holes weekday, regular: Currently \$25, proposed \$26
- 9 holes weekday, senior: Currently \$18.50, proposed \$19
- 18 holes regular weekend: Currently \$53.50, proposed \$55.50
- 9 holes weekend, regular: Currently \$35.50, proposed \$37
- Evenings/Twilight: Currently \$34.50, proposed \$36

Expenditures by Category:

- Personnel, internal allocations, supplies & services, capital outlay
- Subtotal Operating: \$2.324 million dollars
- Debt Payment: \$546,053
- Total: \$3,095,353

Mayor Dietrich requested information about the capital outlay for 2022.

Clubhouse Superintendent Moynihan responded in 2022 some equipment and other things were pushed off and ran into 2023. The same thing will take place in 2023. They are still waiting for things to arrive from manufacturers. The city is not charged until those items arrive.

Clubhouse Superintendent Moynihan discussed Expenditures by Area:

- Operations: \$437,550
- Practice Center: \$20,350
- Golf Shop: \$80,900
- Food /Beverage: \$280,700
- Outside Services: \$77,500 (cart cleaning, range ball picking)
- Common: \$426,900 (repairs and maintenance to the building, advertising)
- Grounds: \$1,000,000
- Subtotal Operating: \$2,324,300
- Depreciation: \$225,000
- Debt: \$546,053
- Total: \$3,095,353

Noteworthy Expenditure Items:

- Proposing a 3% increase to the budget for seasonal wages
 - There are 5-6 benefitted employees
 - 50+ positions are seasonal/part time employees
- \$546,053 loan repayment
 - In 2016 the golf course had a major refurbishment that included an irrigation system, took out a lot of bunker/sand traps, new bunkers with new sand, graded, changed holes
 - Project cost was borrowed out of the Capital Improvement Fund
 - Accelerate this payment
 - 2023 will be the first year, then 2024 and 2025
 - \$225,000 annual depreciation

Additional Requests:

- Expanded hours for the Grounds Technician Position
 - Moving from 36 weeks to 40 weeks
 - This is an additional 160 hours
 - Amounts to \$4,000 plus benefits for the additional time
- Re-establishing the Teaching Professional Position
 - Hourly non-benefitted position
 - Mid-April through September duration, weather permitting
 - About \$24,000 in wages if 40 hours per week

Capital Proposed 2024 Projects:

- Practice Center: Ball Machine Replacement
 - Purchased 12 years ago. The interior of the machines are starting to rust, showing wear and tear. Life expectancy is 10 years. These are kept inside in the winter.
 - Cost of \$8,000
- Food/Beverage Cart Replacements:
 - \$55,000 (\$26,000 each)
 - Current ones are in their 5th Season
- Common:

- Capital Improvement Projects:
 - Lighting improvements are going to LED, \$10,000
 - Fire suppression system. The clubhouse was built in 1992 and has the original fire suppression system. \$40,000. This would be done between January and March.
- Grounds:
 - Chemical Sprayer, \$100,000
 - Utility Vehicle, \$15,000
 - Current using old beverages carts from the 1990's. The engines are starting to go.
- Total Proposed Projects: \$228,000

There is money in the Golf Course Fund, they need to start putting some money back into the course. He stated that the original 2024-2028 CIP had a chemical sprayer priced at \$85,000. Updated quotes bring this estimate closer to \$100,000.

Regarding the grounds green roller, the two they currently have will suffice. They will not add the third one as they need the utility car more. That \$15,000 was put into the utility car.

2024 Budget Summary:

- \$2,715,700 Revenues
- \$-2,3224,300 Operating Expenditures
- \$391,400 Net Operating Income before the debt payment and depreciation
- \$546,053 for the Debt Internal Loan Payment (2016 improvements)
- \$225,000 annual depreciation

Golf Course Cash Balances:

- In 2019 the golf course paid off an internal loan for equipment.
- The 2023 increase to cash reflects cash inflows from the 2-year membership drive (\$1.2 million), and deducts \$546,053 (repay the entire loan in 3 years, 2023, 2024, and 2025)
- The next membership drive would be in 2025.

Councilmember Gliva asked if there was a limit for the membership drive.

Clubhouse Superintendent Moynihan responded yes, there is a number they cap at. It has not been reached yet.

Councilmember Gliva referenced memberships stating since they are paying ahead and at a lower rate, she questioned if the tee times were shortened.

Clubhouse Superintendent Moynihan replied there are stipulations with the membership. It is three days in advance to make tee times.

7. PUBLIC COMMENT:

Keith Arnold, 2545 62nd Street, asked if the assessments would be going through since the agenda item was approved and if the letter he shared would be reviewed.

City Attorney McCauley Nason replied the letter was received by the Council prior to this meeting. Now that Council made their decision, under State Statute the written objection allows a path forward if wishing to appeal the assessment further. Information on timelines should be included in the letter he received.

Mr. Arnold asked if he had received the letter the city sent. He said there was likely no chance the Council was able to read his letter as it was given to the Council at the beginning of the meeting. He said the plan is foolish in terms of what it does from a disruption standpoint to the neighborhood. It was all on his property, everyone else had pavement done. He has to pay an equal share to everyone else and be the only lot impacted. When the next four houses have their systems done it will ruin homes again. The pipe was not included in any information received from the city, it was always a pavement or

road maintenance project. That was why he didn't attend anything. He understands roads need maintenance. He does not understand how they could meet with 5 neighbors next to him to discuss a sewer project that goes right through his property and not bring it to his attention. He sent notes and phone calls, the name on the letter he received did not change. He said he was texting with Alyssa in June, today there are still wires and things in his yard from the contractors. It was 3 ½ months of construction. He did not like the process since everything ran through his yard. He felt the process was run terribly, he feels taken advantage of, and was frustrated that he spent four hours of his evening to address this item. The gap and change in the road is at the bottom of a hill. With ice and snow, people may get stuck in front of his home. He said if there is recourse, he is happy to chase it down.

8. MAYOR AND COUNCIL COMMENTS:

Mayor Dietrich reminded everyone about the Fire Departments Annual Open House taking place Sunday, October 15th from 12:00 to 3:00 at Fire Station #2.

9. ADJOURN:

Motion by Scales, second by Gliva, to adjourn the meeting at 9:33 p.m.

Ayes: 5

Nays: 0

Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek

Request for Council Action

SUBJECT: Approval of Disbursements

MEETING DATE: December 11, 2023
ITEM TYPE: Consent Agenda
CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving disbursements for the period of November 22 – December 5, 2023.

BACKGROUND

The following chart represents a summary by fund type of the disbursements processed during the period of November 22 – December 5, 2023. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	\$563,362.32
Special Revenue	184,539.99
Debt Service	-
Capital Projects	342,306.52
Enterprise	331,649.79
Internal Service	308,175.02
Escrows	30,130.02
Total - All Funds	\$1,760,163.66

FISCAL IMPACT

The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

RECOMMENDATION

Staff recommends approval of the disbursements as presented.

ATTACHMENTS

1. Resolution
2. Disbursements listing (11.22.2023 - 12.5.2023)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. __

RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF

November 22, 2023 - December 5, 2023.

WHEREAS a detailed listing of disbursements for the period of November 22, 2023 - December 5, 2023, was presented to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	\$563,362.32
Special Revenue	184,539.99
Debt Service	-
Capital Projects	342,306.52
Enterprise	331,649.79
Internal Service	308,175.02
Escrows	30,130.02
Total - All Funds	\$1,760,163.66

Adopted this 11th day of December 2023 by the City Council of Inver Grove Heights, MN

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Expense Approval Report

By Fund

Payment Dates 11/22/2023 - 12/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
DAKOTA CTY FINANCIAL SVCS	5501364	10/10/2023	2nd & 3rd Quarter Electric Bill...	101.43.5400.445.40020	2,033.79
CINTAS CORPORATION	9243531379	10/16/2023	first aid supplies for Rich Valle...	101.44.6000.451.60065	552.66
SHORT ELLIOTT HENDRICKSON..	455652	10/18/2023	MSA Traffic Counts	101.43.5100.442.30700	465.09
REPUBLIC SERVICES, INC.	0894-006428321	10/25/2023	Shred Event Services	101.45.3000.420.60065	1,150.00
IVERSON REUVERS, LLC	17609	10/27/2023	Employment Investigation	101.41.1120.413.30700	28,281.17
UNIFIRST CORPORATION	1410019941	10/30/2023	Uniforms - Engineering	101.43.5100.442.60045	3.64
UNIFIRST CORPORATION	1410019941	10/30/2023	Uniforms - Streets	101.43.5200.443.60045	39.18
UNIFIRST CORPORATION	1410019941	10/30/2023	Uniforms - Parks	101.44.6000.451.60045	14.53
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.01	10/31/2023	10/2023 Mayor/Council	101.41.1000.413.30420	11,450.00
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.01	10/31/2023	10/2023 Council Meetings	101.41.1000.413.30420	1,246.00
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.06	10/31/2023	Enerkem CUP	101.41.1100.413.30420	84.00
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.10	10/31/2023	General Antenna Lease Rene...	101.43.5000.441.30420	56.00
LANGUAGE LINE SERVICES	11137723	10/31/2023	Language Line Usage	101.42.4000.421.30700	280.98
SAVATREE	13274289	11/10/2023	Tree Lighting Services	101.44.6100.453.30700	4,290.00
INNOVATIVE OFFICE Solutio...	IN4379321	11/10/2023	11/10/2023 Admin Supplies fo...	101.41.1100.413.60010	8.56
FIRE PROTECTION SERVICES, I...	1865	11/11/2023	plan review for FM	101.42.4200.423.30700	96.40
KNOWINK, LLC	14271	11/13/2023	Replacement trickle charge co...	101.41.1200.414.60040	75.00
INNOVATIVE OFFICE Solutio...	IN4379950	11/13/2023	Special paper for permits	101.45.3300.419.60010	44.54
NEOGOV	INV-36919	11/13/2023	Applicant tracking & perform...	101.130.1430000	26,593.22
STREICHER'S	11665401	11/14/2023	Training Ammo	101.42.4000.421.60018	1,029.76
INNOVATIVE OFFICE Solutio...	IN4381282	11/14/2023	office supplies	101.44.6100.459.60010	30.79
TYLER TECHNOLOGIES, INC	025-446075	11/15/2023	Chart of accounts Reconfigurat...	101.41.2000.415.30700	326.25
FIRST IMPRESSION GROUP	150893P	11/15/2023	Postage for Winter Brochure	101.44.6100.459.50035	1,354.94
SAFETY SIGNS	235132	11/15/2023	Thermoplastic pavement mark...	101.43.5200.443.40046	10,423.00
MN GLOVE & SAFETY, INC.	344149	11/15/2023	winter gear	101.44.6000.451.60045	161.95
FAHRNER ASPHALT SEALERS L...	8300017718	11/15/2023	streets crack-sealing/patching	101.43.5200.443.40046	2,250.00
FAHRNER ASPHALT SEALERS L...	8300017718	11/15/2023	parks crack-sealing/patching	101.44.6000.451.40046	13,750.00
IGH FIRE RELIEF ASSN	11/16/2023	11/16/2023	2023 Fire State Aid	101.42.4200.423.20500	234,814.98
IGH FIRE RELIEF ASSN	11/16/2023	11/16/2023	2023 Supp Fire State Aid	101.42.4200.423.20500	42,699.48
MCFOA	11/17/2023	11/17/2023	McFOA Certification - Katie	101.41.1140.413.50070	40.00
ASSOCIATION OF MINNESOTA...	66829	11/17/2023	Utility Billing Coord. Job Ad	101.41.1120.413.30700	150.00
INNOVATIVE OFFICE Solutio...	IN4385429	11/17/2023	three ring binders for new rec...	101.42.4200.423.60010	43.70
GOPHER LAWN AND SNOW S...	3292	11/19/2023	trimming and removal from di...	101.44.6000.451.30700	650.00
CENTURY LINK	651-455-9072 11/19/2023	11/19/2023	telephone invoice for fire stati...	101.42.4200.423.50020	51.18
UNIFIRST CORPORATION	1410024283	11/20/2023	Streets uniforms	101.43.5200.443.60045	42.82
UNIFIRST CORPORATION	1410024283	11/20/2023	Parks uniforms	101.44.6000.451.60045	14.53
DAJ ENTERPRISES LLC (ECO W...	2050	11/20/2023	mulch & fertilizer	101.44.6000.451.60030	1,477.75
STREAMLINE DESIGN INC	42747	11/22/2023	fleece uniform sweaters	101.42.4200.423.60045	1,924.00
TRIDISTRICT COMMUNITY ED	2223-977B	11/30/2023	Facility rental for fundamental...	101.44.6100.454.40065	43.75
L.T.G. POWER EQUIPMENT	282331	11/27/2023	winter gear	101.44.6000.451.60045	21.49
MN DEPT OF NATURAL RESO...	11/28/2023	11/28/2023	Rich Valley annual water usage...	101.44.6000.451.50070	567.31
DAJ ENTERPRISES LLC (ECO W...	2051	11/28/2023	compost	101.44.6000.451.60065	385.00
ZAMORINS SOLUTIONS INC	Inver2024	11/28/2023	2024 parks monitoring softwa...	101.44.6000.451.50072	4,366.00
MACQUEEN EMERGENCY GR...	P22607	11/28/2023	SCBA repair	101.42.4200.423.40042	313.31
EMERGENCY TECHNICAL DEC...	1007	11/29/2023	fixing turnout gear	101.42.4200.423.60045	987.10
INNOVATIVE OFFICE Solutio...	SCN-124247	11/29/2023	ordered wrong product	101.42.4200.423.60010	-25.40
DAKOTA CTY FINANCIAL SVCS	106006	11/30/2023	Dakota County One Stop (usin...	101.43.5100.442.50072	632.50
DAKOTA CTY FINANCIAL SVCS	107004	11/30/2023	Dakota County One Stop (usin...	101.43.5100.442.50072	2,000.00
METROPOLITAN COUNCIL	11/3/2023	11/30/2023	Less; retainage amount	101.41.0000.3414000	-99.40
BINDER HEATING	11/8/2023	11/30/2023	Refund permit# PRMH202300...	101.207.2070100	1.00
SEVER CONSTRUCTION COMP...	11/8/2023	11/30/2023	Refund for permit# PRBD2023...	101.207.2070300	97.00
SOUTH ST PAUL, CITY OF	11/8/2023	11/30/2023	3rd Qtr 2023 SSP Street Lights	101.207.2070900	55.68
BINDER HEATING	11/8/2023	11/30/2023	Refund permit# PRMH202300...	101.45.3300.3224000	94.00

Expense Approval Report

Payment Dates: 11/22/2023 - 12/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DAKOTA ELECTRIC ASSN	200001093947 11/30/2023	11/30/2023	Electric	101.43.5400.445.40020	1,481.14
DAKOTA ELECTRIC ASSN	200002468379 11/30/2023	11/30/2023	Electric	101.44.6000.451.40020	455.99
DAKOTA ELECTRIC ASSN	200002501658 11/30/2023	11/30/2023	Electric	101.44.6000.451.40020	656.29
DAKOTA ELECTRIC ASSN	200003935632 11/30/2023	11/30/2023	Electric	101.44.6000.451.40020	307.49
DAKOTA ELECTRIC ASSN	200004267134 11/30/2023	11/30/2023	Electric	101.43.5400.445.40020	50.45
DAKOTA ELECTRIC ASSN	200004430542 11/30/2023	11/30/2023	Electric	101.44.6000.451.40020	18.80
DAKOTA ELECTRIC ASSN	200010036635 11/30/2023	11/30/2023	Electric	101.42.4200.423.40020	2,814.68
CROWN RENTAL	399252-2	11/30/2023	Metal Detector Rental	101.42.4000.421.30700	165.00
XCEL ENERGY	851221469	11/30/2023	Street lighting electric charges	101.43.5400.445.40020	12,730.97
XCEL ENERGY	851816020	11/30/2023	FD natural gas charges	101.42.4200.423.40010	1,386.22
XCEL ENERGY	851816020	11/30/2023	FD electric charges	101.42.4200.423.40020	1,887.50
XCEL ENERGY	851816020	11/30/2023	Street lighting electric charges	101.43.5400.445.40020	1,303.99
XCEL ENERGY	851816020	11/30/2023	Parks natural gas charges	101.44.6000.451.40010	222.56
XCEL ENERGY	851816020	11/30/2023	Parks electric charges	101.44.6000.451.40020	552.43
XCEL ENERGY	852636204	11/30/2023	PD electric	101.42.4000.421.40042	50.41
3M	9425557136	11/30/2023	Sign supplies	101.43.5200.443.60016	676.62
WELLS FARGO CREDIT CARD A...	Aed Superstore Chiodo, Mo ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60018	1,219.90
WELLS FARGO CREDIT CARD A...	Amazon.Com 6u1h52zr3 Jacks...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	21.91
WELLS FARGO CREDIT CARD A...	Amazon.Com T120b9sk1 Mikel..	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	20.10
WELLS FARGO CREDIT CARD A...	Amazon.Com Tp0b20391 Chio...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60011	30.57
WELLS FARGO CREDIT CARD A...	American Planning A Payable,...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.50070	403.00
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us 4x4dl5mw3 Ch...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60010	42.56
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us 8n11k05u3 Mi...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	97.32
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T16lc7kl1 Mikel..	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	131.15
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T17ys4ds1 Chi...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60065	30.78
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T90o33v42 Chi...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60065	609.94
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Td1mw5fu1 M...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	98.16
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te84752y2 Otis...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	88.00
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tf4rp8593 Swe...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.454.60009	58.54
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp3pz5pc0 Jac...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	79.99
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp9lo85g2 Un...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	104.22
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Ur1mj6z63 Dor...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	25.30
WELLS FARGO CREDIT CARD A...	Arrow Mower Rivera-Par WF ...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	37.90
WELLS FARGO CREDIT CARD A...	Bca Training Education Allen, ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	25.00
WELLS FARGO CREDIT CARD A...	Bca Training Education Allen, ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	25.00
WELLS FARGO CREDIT CARD A...	Bca Training Education Allen, ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	25.00
WELLS FARGO CREDIT CARD A...	Bca Training Education Lee, Ka...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	-175.00
WELLS FARGO CREDIT CARD A...	Best Western Alexandri Johns...	11/30/2023	Wells Fargo Purchase Cards	101.45.3300.419.50075	437.17
WELLS FARGO CREDIT CARD A...	Bhelles Island Grill M Otis, Jos...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	8.61
WELLS FARGO CREDIT CARD A...	Canva I03953-1190493 Looze,...	11/30/2023	Wells Fargo Purchase Cards	101.41.1300.413.50072	179.28
WELLS FARGO CREDIT CARD A...	Caseys #2521 Chiodo, Me WF ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	44.04
WELLS FARGO CREDIT CARD A...	Cherokee Manufacturing Rive...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	316.00
WELLS FARGO CREDIT CARD A...	Chewy.Com Mikel, Rac WF 10...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	25.00
WELLS FARGO CREDIT CARD A...	Chewy.Com Mikel, Rac WF 10...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	25.00
WELLS FARGO CREDIT CARD A...	Clarion Events Inc Chiodo, Mo...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50080	3,525.00
WELLS FARGO CREDIT CARD A...	Crown Rental Sutherland WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3000.420.60065	81.40
WELLS FARGO CREDIT CARD A...	Crown Trophy Bauer, Cor WF ...	11/30/2023	Wells Fargo Purchase Cards	101.41.1120.413.60001	15.00
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Otis, Josh W...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60068	117.95
WELLS FARGO CREDIT CARD A...	Dakota Awards & Engrav Smit...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.70600	55.25
WELLS FARGO CREDIT CARD A...	Dallas Conv Center Con Lares,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	8.39
WELLS FARGO CREDIT CARD A...	Dallas Conv Center Con Mikel,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	4.87
WELLS FARGO CREDIT CARD A...	Dallas Conv Center Con Swen...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	4.33
WELLS FARGO CREDIT CARD A...	Delta 00642001756690 Mik...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642003189811 Lare...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642003564963 Lare...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642003565000 Mik...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642006420716 Sw...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642007472853 Sw...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642014292290 Os...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50065	30.00
WELLS FARGO CREDIT CARD A...	Delta 00642016346731 Os...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50065	30.00

Expense Approval Report

Payment Dates: 11/22/2023 - 12/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Dollar Tree Allen, Tar WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	6.76
WELLS FARGO CREDIT CARD A...	Dollartree Allen, Tar WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	13.52
WELLS FARGO CREDIT CARD A...	Dollartree Mikel, Rac WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	75.00
WELLS FARGO CREDIT CARD A...	Domino'S 1975 Swenhaugen ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	68.47
WELLS FARGO CREDIT CARD A...	Domino'S 1975 Swenhaugen ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	-27.73
WELLS FARGO CREDIT CARD A...	Domino'S 1975 Swenhaugen ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	-8.63
WELLS FARGO CREDIT CARD A...	Drkula'S 32 Bowl Looze, Amy...	11/30/2023	Wells Fargo Purchase Cards	101.41.1300.413.30700	200.00
WELLS FARGO CREDIT CARD A...	Eb Atcc Pte Job Fair- Allen, Tar...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60068	81.88
WELLS FARGO CREDIT CARD A...	Eb Mbpta Fall Educati Johnson...	11/30/2023	Wells Fargo Purchase Cards	101.45.3300.419.50070	217.10
WELLS FARGO CREDIT CARD A...	Eig Constantcontact.Co Looze,...	11/30/2023	Wells Fargo Purchase Cards	101.41.1300.413.50072	40.00
WELLS FARGO CREDIT CARD A...	Facebk 7nhn5updx2 Looze, A...	11/30/2023	Wells Fargo Purchase Cards	101.41.1300.413.50025	23.83
WELLS FARGO CREDIT CARD A...	Facebk Dz64gu7dx2 Looze, A...	11/30/2023	Wells Fargo Purchase Cards	101.41.1300.413.50025	23.36
WELLS FARGO CREDIT CARD A...	Facebk Srvqmu3dx2 Looze, A...	11/30/2023	Wells Fargo Purchase Cards	101.41.1300.413.50025	250.00
WELLS FARGO CREDIT CARD A...	Fbi Leeda Inc Madsen, Be WF ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	795.00
ENTERPRISE FM TRUST	FBN4887886	11/30/2023	Monthly vehicle leases 11.2023	101.42.4000.421.70300	20,466.00
WELLS FARGO CREDIT CARD A...	Fedex Offic62000006205 Jack...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	191.40
WELLS FARGO CREDIT CARD A...	Fsp Alexandria Arrowwo John...	11/30/2023	Wells Fargo Purchase Cards	101.45.3300.419.50075	244.46
WELLS FARGO CREDIT CARD A...	Fun Express Mikel, Rac WF 10...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	147.85
WELLS FARGO CREDIT CARD A...	Fun Express Swenhaugen WF ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	37.73
WELLS FARGO CREDIT CARD A...	Galls Wiederhoef WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	137.97
WELLS FARGO CREDIT CARD A...	Gameway Dfw E16 Lares, Ada...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	8.22
WELLS FARGO CREDIT CARD A...	Georges Vineyard Decker, Jo ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	14.81
WELLS FARGO CREDIT CARD A...	Georges Vineyard Decker, Jo ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	19.32
WELLS FARGO CREDIT CARD A...	Grainger Chiodo, Mo WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60065	494.40
WELLS FARGO CREDIT CARD A...	Grand Hyatt San Diego Otis, Jo...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	2,533.10
WELLS FARGO CREDIT CARD A...	Hampton Inns Bernardy, WF ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	583.60
WELLS FARGO CREDIT CARD A...	Hampton Inns Bernardy, WF ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	583.60
WELLS FARGO CREDIT CARD A...	Hampton Inns Oswald, Sc WF ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	583.60
WELLS FARGO CREDIT CARD A...	Hobby-Lobby #782 Swenhaug...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	84.74
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Chiodo,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	48.34
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Chiodo,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	47.93
WELLS FARGO CREDIT CARD A...	Holiday Stations 0471 Chiodo,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	8.94
WELLS FARGO CREDIT CARD A...	Holiday Stations 3537 Bernard...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50065	12.48
WELLS FARGO CREDIT CARD A...	Hops And Hens Lares, Ada WF...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	20.57
WELLS FARGO CREDIT CARD A...	Hops And Hens Mikel, Rac WF...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	22.57
WELLS FARGO CREDIT CARD A...	Hops And Hens Swenhaugen ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	15.53
WELLS FARGO CREDIT CARD A...	Iacp Otis, Josh WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	600.00
DAKOTA 911	IG2023-12	11/30/2023	DCC monthly invoice 12.2023	101.42.4000.421.70502	61,559.10
DAKOTA 911	IG2023-12	11/30/2023	DCC general fund invoice 12.2...	101.42.4200.423.70502	6,839.90
WELLS FARGO CREDIT CARD A...	In Rich Valley Farm Mikel, Rac...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	39.00
INNOVATIVE OFFICE SOLUTIO...	IN4378174	11/30/2023	Name tags for SOTC Address	101.41.1100.413.60010	6.62
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Hawki...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.40040	67.98
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Hawki...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	26.49
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Hawki...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	28.00
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Jackso...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	39.98
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Ravn, ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60012	2.78
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Ravn, ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60040	21.99
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Sperl,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	13.00
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Swobo...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	32.98
WELLS FARGO CREDIT CARD A...	Jersey Mikes Online Or Lee, Ka...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	90.10
WELLS FARGO CREDIT CARD A...	Kap Ed/Awards By Hammo Be...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.424.60065	34.00
WELLS FARGO CREDIT CARD A...	Kum&Go 1113r Ames Chiodo,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	53.91
WELLS FARGO CREDIT CARD A...	Kwik Trip 11600011684 Chio...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	54.59
WELLS FARGO CREDIT CARD A...	Lefty S Cheesesteaks Otis, Josh...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	26.87
WELLS FARGO CREDIT CARD A...	Little Angies Cantina Bernardy,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	49.11
WELLS FARGO CREDIT CARD A...	Lockhart Smokehouse D Swen...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	128.27
WELLS FARGO CREDIT CARD A...	Menards Cottage Grove Jacks...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	531.96
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Jack...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	112.93
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Rem...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	8.95
WELLS FARGO CREDIT CARD A...	Minnesota Government F Pay...	11/30/2023	Wells Fargo Purchase Cards	101.41.2000.415.50080	20.00

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Payment Dates: 11/22/2023 - 12/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Minnesota State Colleg Payab...	11/30/2023	Wells Fargo Purchase Cards	101.43.5100.442.50080	750.00
WELLS FARGO CREDIT CARD A...	Minnesota State Fire C Chiodo,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50080	350.00
WELLS FARGO CREDIT CARD A...	Mn Iaai Chiodo, Mo WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50080	40.00
WELLS FARGO CREDIT CARD A...	Mn St lap Adm Pmd Park Lee, ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	8.00
WELLS FARGO CREDIT CARD A...	National Emergency Tra Oswa...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	347.84
WELLS FARGO CREDIT CARD A...	Officemax/Depot 6384 Bernar...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60010	39.95
WELLS FARGO CREDIT CARD A...	Officemax/Depot 6384 Bernar...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60010	52.98
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Lares,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.50075	711.98
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Lares,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	142.39
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Mikel,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	1,423.96
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Swen...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	1,423.96
WELLS FARGO CREDIT CARD A...	Party City 1153 Mikel, Rac WF...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	5.00
WELLS FARGO CREDIT CARD A...	Partycity.Com Mikel, Rac WF ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	68.69
WELLS FARGO CREDIT CARD A...	Paypal Twincitiesc Mikel, Rac...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.30700	230.00
WELLS FARGO CREDIT CARD A...	Paypal Uavcoach Chiodo, Mo...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50080	398.00
WELLS FARGO CREDIT CARD A...	Perkins Restaurant 260 Decker..	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	27.42
WELLS FARGO CREDIT CARD A...	Potbelly Mikel, Rac WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	21.92
WELLS FARGO CREDIT CARD A...	Professional Law Enfor Allen, ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	80.00
WELLS FARGO CREDIT CARD A...	Proforma Wtb Promo Pro Otis,...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60045	132.87
WELLS FARGO CREDIT CARD A...	Quarterback Club Famil Decke...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	14.11
WELLS FARGO CREDIT CARD A...	Quarterback Club Famil Decke...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	12.71
WELLS FARGO CREDIT CARD A...	Rascals Bar & Grill Johnson, S...	11/30/2023	Wells Fargo Purchase Cards	101.45.3300.419.50075	33.74
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Allen, Tar WF..	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	16.68
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Crary, Amy ...	11/30/2023	Wells Fargo Purchase Cards	101.41.1120.413.60001	199.18
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Swenhaugen...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	152.08
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Wiederhoef...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60068	74.42
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Chiodo, Mo ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	1,106.06
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Wiederhoef ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60068	38.46
WELLS FARGO CREDIT CARD A...	Samsclub.Com Swenhaugen ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	320.72
INNOVATIVE OFFICE SOLUTIO...	SCN-123703CR	11/30/2023	return of wrong size cable ties	101.41.1200.414.60065	-46.34
WELLS FARGO CREDIT CARD A...	Sensible Land Use Coal Suther...	11/30/2023	Wells Fargo Purchase Cards	101.45.3000.419.50080	96.00
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.30700	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	101.45.3200.419.50025	52.33
WELLS FARGO CREDIT CARD A...	Sirchie Acquisition Co Allen, T...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	53.50
WELLS FARGO CREDIT CARD A...	Speedway 04534 Rose, Ryan ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50065	40.05
WELLS FARGO CREDIT CARD A...	Sq Minnesota Cit Offi Allen, T...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	1,800.00
WELLS FARGO CREDIT CARD A...	Sq Minnesota Cit Offi Allen, T...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	1,800.00
WELLS FARGO CREDIT CARD A...	Sq The Apparel Lab Allen, Tar...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60045	90.00
WELLS FARGO CREDIT CARD A...	Sq The Apparel Lab Otis, Josh...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60045	170.00
WELLS FARGO CREDIT CARD A...	Sq The Apparel Lab Otis, Josh...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60068	57.00
WELLS FARGO CREDIT CARD A...	Streamlight - Ecomm Wiederh...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.40042	21.20
WELLS FARGO CREDIT CARD A...	Target 00025197 Bauer, C...	11/30/2023	Wells Fargo Purchase Cards	101.41.1120.413.30700	78.37
WELLS FARGO CREDIT CARD A...	Tgi Fridays #0851 Lares, Ada ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	28.40
WELLS FARGO CREDIT CARD A...	Tgi Fridays #0851 Mikel, Rac ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	32.23
WELLS FARGO CREDIT CARD A...	Tgi Fridays #0851 Swenhaugen...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	35.59
WELLS FARGO CREDIT CARD A...	The Fish Market Sd Otis, Josh...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	36.08
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Chiod...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60065	285.30
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Hawk...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	59.04
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Jacks...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	120.41
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Jacks...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60016	91.83
WELLS FARGO CREDIT CARD A...	Theapparelabb.Net Allen, Tar ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60045	45.00
WELLS FARGO CREDIT CARD A...	Theapparelabb.Net Allen, Tar ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60045	90.00
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Chiod...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60040	114.99
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Chiod...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60065	14.54
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Rivera...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	152.98
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Rivera...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	98.46

Expense Approval Report

Payment Dates: 11/22/2023 - 12/5/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Sperl,...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.60065	189.50
WELLS FARGO CREDIT CARD A...	Tsi Service Allen, Tar WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	188.13
WELLS FARGO CREDIT CARD A...	Tst Barleymash Otis, Josh WF ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	35.12
WELLS FARGO CREDIT CARD A...	Tst Doc'S Sports Bar Chiodo, ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.50075	41.80
WELLS FARGO CREDIT CARD A...	Tst Gaslamp Bbq Otis, Josh W...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	28.77
WELLS FARGO CREDIT CARD A...	Tst Happy Does Otis, Josh WF...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	17.13
WELLS FARGO CREDIT CARD A...	Tst Margarita'S Kitch Otis, Jos...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	21.82
WELLS FARGO CREDIT CARD A...	Tst Not Not Tacos Otis, Josh ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50075	24.19
WELLS FARGO CREDIT CARD A...	U Of M Contlearning Ol Reller,...	11/30/2023	Wells Fargo Purchase Cards	101.43.5100.442.50080	700.00
WELLS FARGO CREDIT CARD A...	Uber Trip Lares, Ada WF 10/...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.50065	13.47
WELLS FARGO CREDIT CARD A...	Uber Trip Lares, Ada WF 10/...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.50065	62.03
WELLS FARGO CREDIT CARD A...	Uber Trip Lares, Ada WF 10/...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.50065	42.46
WELLS FARGO CREDIT CARD A...	Uber Trip Lares, Ada WF 10/...	11/30/2023	Wells Fargo Purchase Cards	101.44.6000.451.50065	56.15
WELLS FARGO CREDIT CARD A...	Uber Trip Otis, Josh WF 10/23	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50080	21.92
WELLS FARGO CREDIT CARD A...	Vcn Invergrovelicensec Jackso...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.50070	78.91
WELLS FARGO CREDIT CARD A...	Vcn Quickservlicen035c Lee, K...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.30700	28.60
WELLS FARGO CREDIT CARD A...	Walgreens #6943 Allen, Tar W...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50030	7.28
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Allen, Tar WF...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	25.00
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Oswald, Sc ...	11/30/2023	Wells Fargo Purchase Cards	101.42.4200.423.60065	114.92
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Schrandt, WF...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60018	10.72
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Wiederhoef...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.60065	55.84
WELLS FARGO CREDIT CARD A...	Walmart.Com Mikel, Rac WF ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	34.87
WELLS FARGO CREDIT CARD A...	Walmart.Com Swenhaugen W...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.453.60009	41.23
WELLS FARGO CREDIT CARD A...	Weathertech Underdahl, WF ...	11/30/2023	Wells Fargo Purchase Cards	101.43.5200.443.60040	69.14
WELLS FARGO CREDIT CARD A...	Zona Cocina Mikel, Rac WF 10...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	21.62
WELLS FARGO CREDIT CARD A...	Zona Cocina Swenhaugen WF ...	11/30/2023	Wells Fargo Purchase Cards	101.44.6100.459.50075	6.51
WELLS FARGO CREDIT CARD A...	Zoom.Us 888-799-9666 Chiod...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50070	15.99
WELLS FARGO CREDIT CARD A...	Zoom.Us 888-799-9666 Lee, K...	11/30/2023	Wells Fargo Purchase Cards	101.42.4000.421.50070	12.79
PRO-TEC DESIGN INC.	111909	12/01/2023	security cameras & parts for p...	101.44.6000.451.40040	11,184.77
MENDOTA HTS, CITY OF	233072	12/01/2023	Entrance fee for MEA field trip...	101.44.6100.452.50090	118.75
SHORT ELLIOTT HENDRICKSON...	451788	12/01/2023	MSA Traffic Counts	101.43.5100.442.30700	2,011.75
SHORT ELLIOTT HENDRICKSON...	453888	12/01/2023	MSA Traffic Counts	101.43.5100.442.30700	270.02
MN STATE RETIREMENT SYST...	INV0177834	12/01/2023	457 ROTH IRA (AGE 49 & UND...	101.203.2031400	510.00
MINNESOTA DEPARTMENT OF...	INV0177837	12/01/2023	CASE #001570640001	101.203.2032100	342.87
TEXAS STATE DISBURSEMENT...	INV0177838	12/01/2023	CASE #0012022247	101.203.2032100	230.77
MINNESOTA DEPARTMENT OF...	INV0177839	12/01/2023	CASE #001490481201	101.203.2032100	357.72
MINNESOTA DEPARTMENT OF...	INV0177840	12/01/2023	CASE #000115468905	101.203.2032100	65.06
MINNESOTA DEPARTMENT OF...	INV0177841	12/01/2023	CASE #001563363401	101.203.2032100	426.85
MINNESOTA DEPARTMENT OF...	INV0177842	12/01/2023	CASE #001567848502	101.203.2032100	60.45
MINNESOTA DEPARTMENT OF...	INV0177843	12/01/2023	CASE #001521862201	101.203.2032100	200.73
WI SCTF (WI SUPPORT COLLEC...	INV0177844	12/01/2023	PARTICIPANT ID#0004986316	101.203.2032100	433.06
IGH PROFESSIONAL FIREFIGHT...	INV0177847	12/01/2023	UNION DUES (IAFF)	101.203.2031000	504.01
MN STATE RETIREMENT SYST...	INV0177851	12/01/2023	MINNESOTA DEFERRED COM...	101.203.2031400	835.00
MN STATE RETIREMENT SYST...	INV0177852	12/01/2023	MINNESOTA DEFERRED COM...	101.203.2031400	1,202.24
Fund 101 - GENERAL FUND Total:					563,362.32

Fund: 201 - C.V.B. FUND

RIVER HEIGHTS CHAMBER OF ...	11436	11/30/2023	Monthly service contract 10.2...	201.44.1600.465.30700	300.00
RIVER HEIGHTS CHAMBER OF ...	11436	11/30/2023	Monthly service contract 10.2...	201.44.1600.465.30700	6,281.50
Fund 201 - C.V.B. FUND Total:					6,581.50

Fund: 205 - COMMUNITY CENTER-OPERATING FUND

HORIZON COMMERCIAL POOL...	INV58668	10/31/2023	repairs to pool vac	205.44.6200.453.40042	1,632.69
COMCAST	11/12/2023	11/12/2023	VMCC cable service - 12.2023	205.44.6200.453.50070	328.10
DANIEL BAUER	1141	11/13/2023	tune-ups on 3 boilers	205.44.6200.453.40040	710.00
TWIN SOURCE SUPPLY	00507889	11/14/2023	can liners	205.44.6200.453.60011	189.54
TWIN SOURCE SUPPLY	00507889	11/14/2023	can liners	205.44.6200.453.60011	189.53
LVC COMPANIES, INC.	127667	11/14/2023	VMCC annual fire alarm moni...	205.44.6200.453.40040	320.00
LVC COMPANIES, INC.	127667	11/14/2023	VMCC annual fire alarm moni...	205.44.6200.453.40040	320.00
INNOVATIVE OFFICE SOLUTIO...	IN4381282	11/14/2023	office supplies	205.44.6200.453.60010	141.05
GREGSON, NANCY	11/15/2023	11/15/2023	fitness refund	205.44.0000.3493501	25.00
FIRST IMPRESSION GROUP	150893P	11/15/2023	Postage for Winter Brochure	205.44.6200.453.50035	2,032.42

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PUSH PEDAL PULL	371206	11/15/2023	repairs for fitness equi	205.44.6200.453.40042	509.82
INNOVATIVE OFFICE SOLUTIO...	IN4385788	11/17/2023	Dry erase board, markers and ...	205.44.6200.453.60010	155.94
KENDELL DOORS & HARDWARE	IN086962	11/19/2023	re-pinned locks at VMCC	205.44.6200.453.30700	305.00
R & R SPECIALTIES OF WI, INC.	0080505-IN	11/21/2023	battery cable for Zamboni	205.44.6200.453.60016	64.30
ROBYN J. MILLS	10654	11/21/2023	instructor payment for line da...	205.44.6200.453.30700	320.00
TWIN SOURCE SUPPLY	508193	11/21/2023	cleaning supplies	205.44.6200.453.60011	222.04
TWIN SOURCE SUPPLY	508193	11/21/2023	cleaning supplies	205.44.6200.453.60011	222.04
TWIN SOURCE SUPPLY	508194	11/21/2023	cleaning supply	205.44.6200.453.60011	44.39
TWIN SOURCE SUPPLY	508194	11/21/2023	cleaning supply	205.44.6200.453.60011	44.39
GRAINGER	9913532314	11/22/2023	mail sorter	205.44.6200.453.60040	209.53
DANIEL BAUER	1158	11/24/2023	replaced high limits controls in...	205.44.6200.453.40040	1,952.00
LVC COMPANIES, INC.	128560	11/28/2023	fire alarm pull station repair	205.44.6200.453.40040	541.20
GILBERT MECHANICAL CONTR...	238930	11/29/2023	moved AHU 8 controller & ch...	205.44.6200.453.40040	1,348.00
DANIEL BAUER	1115	11/30/2023	installed guards on hand dryers	205.44.6200.453.40040	1,695.00
DANIEL BAUER	1115	11/30/2023	installed guards on hand dryers	205.44.6200.453.40040	1,695.00
PERFECTION PLUS, INC	314985	11/30/2023	monthly cleaning svs Nov 2023	205.44.6200.453.40040	6,912.70
HAWKINS, INC.	6620761	11/30/2023	pool chemicals	205.44.6200.453.60024	88.32
XCEL ENERGY	851816020	11/30/2023	Aquatic center natural gas cha...	205.44.6200.453.40010	6,174.77
XCEL ENERGY	852819258	11/30/2023	Ice arena load profile natural ...	205.44.6200.453.40010	3,297.68
XCEL ENERGY	852819258	11/30/2023	Aquatic center electric charges	205.44.6200.453.40020	12,024.90
XCEL ENERGY	852819258	11/30/2023	Ice arena load profile electric	205.44.6200.453.40020	12,425.54
WELLS FARGO CREDIT CARD A...	American Red Cross O'Connor,...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60040	2,698.20
WELLS FARGO CREDIT CARD A...	American Red Cross O'Connor,...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60040	267.75
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Hofmeister WF...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	-5.68
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Hofmeister WF...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	-1.31
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T906p4b82 Cra...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.40042	56.56
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T98c11511 Ho...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	21.78
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te45n5yv2 Ho...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	32.99
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te9rf91v1 Hof...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	55.67
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp15u7ab2 Sti...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.40040	147.63
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp4fj0tl2 Hofm...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	20.30
WELLS FARGO CREDIT CARD A...	Dollartree Hofmeister WF 10/...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	27.75
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Stier,...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.40040	98.84
WELLS FARGO CREDIT CARD A...	National Gym Supply In Crary,...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.40042	92.90
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Lares,...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.50075	284.79
WELLS FARGO CREDIT CARD A...	Online River, Llc Abrahamson...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.50030	1,174.50
WELLS FARGO CREDIT CARD A...	Salsbury Industries Gill, Jere ...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.40040	222.80
WELLS FARGO CREDIT CARD A...	Sams Club #4736 Abrahamson...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	41.62
WELLS FARGO CREDIT CARD A...	Samsclub #4736 Abrahamson...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	19.48
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Abrahamson...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60065	25.11
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Gill, J...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.40040	43.93
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Roach...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60016	8.44
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Roach...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.60016	17.56
WELLS FARGO CREDIT CARD A...	Zumba Fitness Crary, Amy WF...	11/30/2023	Wells Fargo Purchase Cards	205.44.6200.453.50070	38.99
Fund 205 - COMMUNITY CENTER-OPERATING FUND Total:					61,531.49
Fund: 206 - COMMUNITY CENTER-CAPITAL FUND					
OWENS COMPANIES	1123	10/31/2023	progress inv replacing condens..	206.44.6200.459.80200	70,501.00
JOHNSON FITNESS & WELLNE...	22-041916	11/16/2023	fitness equipment replacement	206.44.6200.459.80800	45,432.00
Fund 206 - COMMUNITY CENTER-CAPITAL FUND Total:					115,933.00
Fund: 290 - EDA-OPERATING FUND					
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	Amend psa & report for inter...	290.45.3000.419.30420	224.00
Fund 290 - EDA-OPERATING FUND Total:					224.00
Fund: 291 - EDA-ACQUISITIONS FUND					
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.01	10/31/2023	10/2023 GS Trucking Land Aqu...	291.45.3000.419.30420	270.00
Fund 291 - EDA-ACQUISITIONS FUND Total:					270.00
Fund: 401 - PARK CAPITAL REPLACEMENT					
HOISINGTON KOEGLER GROUP..	021-002-31	11/10/2023	SV/NV reno administration	401.44.5900.744.30700	1,359.54
HEINFRIED KOLKMANN	23-058	11/16/2023	Oakwood Pk plans & specificat...	401.44.5900.744.30700	5,500.00
HEINFRIED KOLKMANN	23-058	11/16/2023	Skyview Pk plans & specificati...	401.44.5900.744.30700	5,500.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BRAUN INTERTEC CORPORATI...	B366300	11/16/2023	South Valley materials testing	401.44.5900.744.30700	3,306.00
PRO-TEC DESIGN INC.	111546	11/30/2023	card readers for South Valley ...	401.44.5900.744.70600	15,531.39
Fund 401 - PARK CAPITAL REPLACEMENT Total:					31,196.93
Fund: 402 - PARK ACQUISITION & DEVELOPMENT FUND					
KIMLEY-HORN & ASSOCIATES, ...	26289967	10/31/2023	Vista Pines Construction	402.44.6000.451.30700	101.25
WSB & ASSOCIATES, INC.	R-020153-000-15	11/29/2023	HVP Phase IV design work	402.44.6000.451.30700	9,450.65
WSB & ASSOCIATES, INC.	R-023629-000-2	11/29/2023	HVP Playground & Splash Pad ...	402.44.6000.451.30700	3,970.75
Fund 402 - PARK ACQUISITION & DEVELOPMENT FUND Total:					13,522.65
Fund: 436 - 117TH STREET RECONSTRUCTION					
SRF CONSULTING GROUP, INC	16424.00-6	10/31/2023	117th St. reconstruction Final...	436.73.5900.736.30300	122,506.49
Fund 436 - 117TH STREET RECONSTRUCTION Total:					122,506.49
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS					
DANNER INC	10/17/2023	10/17/2023	Pay Voucher 5, Project 2021-...	440.74.5900.740.80300	11,943.01
DANNER INC	10/17/2023	10/17/2023	Pay Voucher 5, Project 2016-0...	440.74.5900.740.80300	140,636.19
KIMLEY-HORN & ASSOCIATES, ...	26433582	10/31/2023	2024 PMI Final Design	440.74.5900.740.30300	22,501.25
Fund 440 - PAVEMENT MGMT-LOCAL STREETS Total:					175,080.45
Fund: 500 - NW AREA CAPITAL PROJECTS					
KIMLEY-HORN & ASSOCIATES, ...	26289967	10/31/2023	Construction Inspection	500.74.5900.746.30300	8,566.89
Fund 500 - NW AREA CAPITAL PROJECTS Total:					8,566.89
Fund: 510 - WATER-OPERATING FUND					
ULINE	169669984	10/13/2023	Bags for hydrants	510.50.7100.512.60016	221.45
VESSCO INC	092435	10/30/2023	Clamping unit for treatment p...	510.50.7100.512.40042	50.91
ELECTRIC PUMP INC	0077014-IN	11/10/2023	Treatment Plant pump repairs	510.50.7100.512.40042	4,479.00
LONE OAK COMPANIES	93589	11/27/2023	Late Notices (50%) 11.2023	510.50.7100.512.30700	235.65
SEVER CONSTRUCTION COMP...	11/8/2023	11/30/2023	Refund for permit# PRBD2023...	510.50.0000.3814000	1,373.00
SOUTH ST PAUL, CITY OF	11/8/2023	11/30/2023	3rd Qtr 2023 SSP Water	510.50.7100.512.40005	481.34
LONE OAK COMPANIES	11/8/2023	11/30/2023	Reminder notices (50%) 11.20...	510.50.7100.512.50035	301.25
LONE OAK COMPANIES	11/8/2023	11/30/2023	Utility bills postage (50%) 11.2...	510.50.7100.512.50035	756.25
CITY OF BLOOMINGTON	22922B	11/30/2023	Bacteria Samples	510.50.7100.512.30700	480.00
XCEL ENERGY	851816020	11/30/2023	Water natural gas charges	510.50.7100.512.40010	1,359.32
XCEL ENERGY	851816020	11/30/2023	Water electric charges	510.50.7100.512.40020	27,500.97
CITY OF EAGAN	9/1/2023	11/30/2023	3rd Qtr 2023 Eagan Water	510.50.7100.512.40005	139,721.14
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp4mu5kt2 Kr...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60016	19.58
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp7e60nf0 Gu...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60016	94.79
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Gubas...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60016	11.98
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Johnson, M WF ...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60016	20.98
WELLS FARGO CREDIT CARD A...	Sierra #4046 Johnson, M WF ...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60045	109.97
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Johns...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.75500	39.46
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Guba...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60045	250.93
WELLS FARGO CREDIT CARD A...	Wal-Mart #5089 Johnson, M ...	11/30/2023	Wells Fargo Purchase Cards	510.50.7100.512.60045	78.94
Fund 510 - WATER-OPERATING FUND Total:					177,586.91
Fund: 520 - SEWER-OPERATING FUND					
OPTION ONE MECHANICAL LLC	3530	11/12/2023	Lift Station furnance pressure ...	520.51.7200.514.40042	560.00
LONE OAK COMPANIES	93589	11/27/2023	Late Notices (50%) 11.2023	520.51.7200.514.30700	235.65
SOUTH ST PAUL, CITY OF	11/8/2023	11/30/2023	3rd Qtr 2023 SSP Sewer	520.51.7200.514.40016	738.84
LONE OAK COMPANIES	11/8/2023	11/30/2023	Reminder notices (50%) 11.20...	520.51.7200.514.50035	301.25
LONE OAK COMPANIES	11/8/2023	11/30/2023	Utility bills postage (50%) 11.2...	520.51.7200.514.50035	756.25
DAKOTA ELECTRIC ASSN	200010048618	11/30/2023	Electric	520.51.7200.514.40020	134.06
XCEL ENERGY	851816020	11/30/2023	Sewer natural gas charges	520.51.7200.514.40010	103.12
XCEL ENERGY	851816020	11/30/2023	Sewer electric charges	520.51.7200.514.40020	1,610.61
CITY OF EAGAN	9/1/2023	11/30/2023	3rd Qtr 2023 Eagan Sewer	520.51.7200.514.40016	80,688.24
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Johns...	11/30/2023	Wells Fargo Purchase Cards	520.51.7200.514.60016	152.65
WELLS FARGO CREDIT CARD A...	Ua.Com 888-727-6687 Md Gu...	11/30/2023	Wells Fargo Purchase Cards	520.51.7200.514.60045	116.22
Fund 520 - SEWER-OPERATING FUND Total:					85,396.89
Fund: 521 - SEWER-CAPITAL FUND					
METROPOLITAN COUNCIL	11/3/2023	11/30/2023	Monthly SAC fees 10.2023	521.217.2170000	9,940.00
Fund 521 - SEWER-CAPITAL FUND Total:					9,940.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 530 - STORM WATER-OPERATING					
SOUTH ST PAUL, CITY OF	11/8/2023	11/30/2023	3rd Qtr 2023 SSP Storm Water	530.74.5900.741.40030	98.04
XCEL ENERGY	851816020	11/30/2023	Storm water electric charges	530.74.5900.741.40020	3,014.62
CITY OF EAGAN	9/1/2023	11/30/2023	3rd Qtr 2023 Eagan Storm Wa...	530.74.5900.741.40030	6,518.02
Fund 530 - STORM WATER-OPERATING Total:					9,630.68
Fund: 533 - STORM WATER-CAPITAL FUND NWA					
EMMONS & OLIVIER RESOUR...	00095-0084-1	12/01/2023	NWA Model Review	533.74.5900.748.30300	749.25
Fund 533 - STORM WATER-CAPITAL FUND NWA Total:					749.25
Fund: 550 - INVER WOOD GOLF COURSE					
UNIFIRST CORPORATION	1410022874	11/13/2023	uniforms and towels	550.52.8600.527.60045	155.57
BRENT GOTTLIEB	40609	11/16/2023	carpet cleaning in clubhouse	550.52.8500.526.40040	753.60
CUTTER & BUCK	97250840	11/16/2023	staff shirts	550.52.8000.521.60045	2,525.08
SHRED-N-GO, INC.	159010	11/18/2023	purge service for old files	550.52.8500.526.30700	112.50
YAMAHA GOLF & UTILITY, INC.	01-303596	11/27/2023	cart parts	550.52.8400.525.40042	1,127.69
UNIFIRST CORPORATION	1410025715	11/27/2023	uniforms and towels	550.52.8600.527.60045	155.57
YAMAHA GOLF & UTILITY, INC.	01-303605	11/28/2023	cart parts	550.52.8400.525.40042	194.63
MULLIGAN MARKETING CONC...	11/29/2023	11/29/2023	10% Marketing fee final paym...	550.52.8000.521.30700	26,432.80
DAKOTA ELECTRIC ASSN	200002013605	11/30/2023	Electric	550.52.8600.527.40020	215.32
WERNER IMPLEMENT CO, INC	22557	11/30/2023	repair equipment skid	550.52.8600.527.40042	1,704.45
XCEL ENERGY	851816020	11/30/2023	GC natural gas charges	550.52.8500.526.40010	48.31
XCEL ENERGY	851816020	11/30/2023	GC electric charges	550.52.8500.526.40020	1,276.38
XCEL ENERGY	851816020	11/30/2023	GC maintenance natural gas c...	550.52.8600.527.40010	293.00
XCEL ENERGY	851816020	11/30/2023	GC maintenance electric char...	550.52.8600.527.40020	475.96
WELLS FARGO CREDIT CARD A...	Aldi 72039 Moynihan, WF 10...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	9.75
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te7ms8xy1 Ot...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.60065	64.83
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Otness, Le ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.60065	13.47
WELLS FARGO CREDIT CARD A...	Cub Foods #1639 Otness, Le ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.60065	34.56
WELLS FARGO CREDIT CARD A...	Facebk E3xgeu3gy2 Moynihan,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.50025	487.28
WELLS FARGO CREDIT CARD A...	Facebk Emp4fxtgy2 Moynihan,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.50025	600.00
WELLS FARGO CREDIT CARD A...	Facebk Fmh99w3hy2 Moynih...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.50025	900.00
WELLS FARGO CREDIT CARD A...	In Plumbing Restorati Otness,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.40040	280.00
WELLS FARGO CREDIT CARD A...	Inver Grove Heights Ac Moyni...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.70600	6.48
WELLS FARGO CREDIT CARD A...	Kwik Trip 66200006627 Moyn...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	12.72
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Todd,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8600.527.40040	409.00
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Todd,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8600.527.40040	157.87
WELLS FARGO CREDIT CARD A...	Mnpga Section Otness, Le WF...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.50080	25.00
WELLS FARGO CREDIT CARD A...	Napa Store 3279003 Lage, Ti...	11/30/2023	Wells Fargo Purchase Cards	550.52.8600.527.60022	194.20
WELLS FARGO CREDIT CARD A...	Nicollet Ace Hardware Lage, T...	11/30/2023	Wells Fargo Purchase Cards	550.52.8600.527.60021	127.23
SOUTH BAY DESIGN	NOV2023	11/30/2023	3-yr domain registration	550.52.8500.526.50025	75.00
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Lares,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.50065	142.41
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	26.82
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	45.34
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	63.74
WELLS FARGO CREDIT CARD A...	Sams Club #4738 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.70600	54.45
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	14.48
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8300.524.76050	77.86
WELLS FARGO CREDIT CARD A...	Samsclub #4738 Otness, Le W...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.60010	389.19
WELLS FARGO CREDIT CARD A...	Target 00025197 Moynih...	11/30/2023	Wells Fargo Purchase Cards	550.52.8500.526.70600	42.21
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	550.52.8600.527.40040	38.33
WELLS FARGO CREDIT CARD A...	Wal-Mart #1786 Moynihan, ...	11/30/2023	Wells Fargo Purchase Cards	550.52.8400.525.40041	16.09
Fund 550 - INVER WOOD GOLF COURSE Total:					39,779.17
Fund: 602 - RISK MANAGEMENT					
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Breakdown ...	602.00.2100.415.50010	7,339.67
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Liability Pre...	602.00.2100.415.50010	60,581.00
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Property Pr...	602.00.2100.415.50011	52,380.00
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Auto Premi...	602.00.2100.415.50012	16,391.00
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Bonds Premi...	602.00.2100.415.50015	575.33
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Mobile Prop...	602.00.2100.415.50016	3,472.00
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	9/1/23-12/31/23 Cyber Premi...	602.00.2100.415.50018	1,965.67

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Mobile Prop Insurance..	602.130.1430000	1,736.00
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Auto Insurance 1/-2/...	602.130.1430000	8,195.50
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Breakdown Insurance...	602.130.1430000	3,669.83
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Property Insurance 1/...	602.130.1430000	26,190.00
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Liability Insurance 1/-...	602.130.1430000	30,293.50
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Cyber Insurance 1/-2/...	602.130.1430000	982.83
LEAGUE OF MN CITIES INS TR...	10/13/2023	10/13/2023	Prepaid Bond Insurance 1/-2/...	602.130.1430000	287.67
LEVANDER, GILLEN & MILLER P...	10/31/2023 81.01	10/31/2023	10/2023 Blackwell Personal In...	602.00.2100.415.30420	56.00
LEVANDER, GILLEN & MILLER P...	10/31/2023 81.01	10/31/2023	10/2023 Leon Lasley Lawsuit	602.00.2100.415.30420	14.00
LEAGUE OF MN CITIES INS TR...	11/6/2023	12/01/2023	Workers Comp Audit - Add'l P...	602.00.2100.415.50009	3,869.00
Fund 602 - RISK MANAGEMENT Total:					217,999.00

Fund: 603 - CENTRAL EQUIPMENT

METRO JANITORIAL SUPPLY I...	11015930	10/25/2023	Concrete degreaser	603.00.5300.444.60012	4,158.93
INVER GROVE FORD	6402443	10/26/2023	Unmarked squad car transmiss..	603.00.5300.444.40041	432.77
UNIFIRST CORPORATION	1410019941	10/30/2023	Other rentals	603.00.5300.444.40065	150.38
UNIFIRST CORPORATION	1410019941	10/30/2023	Uniforms - CE	603.00.5300.444.60045	35.21
NUSS TRUCK AND EQUIPMENT	PSO056346-1	11/13/2023	Dump truck bracket	603.00.5300.444.40041	96.51
NUSS TRUCK AND EQUIPMENT	PSO056462-1	11/13/2023	Dump truck air dryer	603.00.5300.444.40041	898.45
FORCE AMERICA, INC.	IN001-1778025	11/14/2023	Dump truck gerotor motors	603.00.5300.444.40041	386.21
OXYGEN SERVICE COMPANY, ...	0008680232	11/15/2023	Torch gas Shop supplies	603.00.5300.444.60012	248.33
TRI-STATE BOBCAT INC.	P08091	11/15/2023	Bobcat skid loader parts	603.00.5300.444.40042	413.19
NUSS TRUCK AND EQUIPMENT	PSO057068-1	11/15/2023	323 Dump truck	603.00.5300.444.40041	199.85
NUSS TRUCK AND EQUIPMENT	PSO057153-1	11/15/2023	Dump truck airbrake inversion...	603.00.5300.444.40041	16.96
UNIFIRST CORPORATION	1410024283	11/20/2023	CE other supplies	603.00.5300.444.40065	137.62
UNIFIRST CORPORATION	1410024283	11/20/2023	CE uniforms	603.00.5300.444.60045	35.21
ZARNOTH BRUSH WORKS	0196205-IN	11/30/2023	Mower wafer broom	603.00.5300.444.40042	432.70
ZARNOTH BRUSH WORKS	0196206-IN	11/30/2023	Stock Brooms for Sweeper	603.140.1450050	1,276.80
ZARNOTH BRUSH WORKS	0196207-IN	11/30/2023	Mower cablewrap broom refill	603.00.5300.444.40042	444.00
NORTHLAND CHEMICAL CORP	11207	11/30/2023	Shop supplies	603.00.5300.444.60012	267.52
DIAMOND MOWERS INC	253426	11/30/2023	Flail mower bolt threads	603.00.5300.444.40042	90.58
PERFECTION PLUS, INC	314985	11/30/2023	monthly cleaning svcs Nov 2023	603.00.5300.444.40040	521.62
LITTLE FALLS MACHINE INC	369359	11/30/2023	Dump truck rear lift buffer ext...	603.00.5300.444.40041	916.12
LITTLE FALLS MACHINE INC	369401	11/30/2023	Dump truck nuts & plow bolts	603.00.5300.444.40041	393.96
INVER GROVE FORD	5337025	11/30/2023	Utilities F550 cover	603.00.5300.444.40041	25.68
INVER GROVE FORD	5337079	11/30/2023	Fire dept squad car steering s...	603.00.5300.444.40041	100.97
INVER GROVE FORD	5337080	11/30/2023	Spark plugs for Inspection's Fo...	603.00.5300.444.40041	35.34
INVER GROVE FORD	5337081	11/30/2023	Inspection's escape screen ass...	603.00.5300.444.40041	47.04
INVER GROVE FORD	5337160	11/30/2023	Police F150 element & gasket ...	603.00.5300.444.40041	20.12
INVER GROVE FORD	5337180	11/30/2023	Credit	603.00.5300.444.40041	-24.04
XCEL ENERGY	851221469	11/30/2023	Equipment maintenance electr...	603.00.5300.444.40020	7,688.72
XCEL ENERGY	851816020	11/30/2023	PW natural gas charges	603.00.5300.444.40010	138.72
XCEL ENERGY	851816020	11/30/2023	PW electric charges	603.00.5300.444.40020	1,677.95
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Ia38k0pb3 Jack...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40042	22.56
WELLS FARGO CREDIT CARD A...	Auxbeam Lighting Chiodo, Mo...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	103.79
WELLS FARGO CREDIT CARD A...	Auxbeam Lighting Chiodo, Mo...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	-7.80
FORCE AMERICA, INC.	IN001-1775877	11/30/2023	Dump truck gerotor motors	603.00.5300.444.40041	772.42
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40040	23.72
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	53.55
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	19.99
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	13.10
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	115.53
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	21.00
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	19.99
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	55.22
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	115.91
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	8.90
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	41.99
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	49.99
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	13.63
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40042	81.33

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40042	114.11
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40042	44.86
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40042	12.86
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.60012	19.98
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.140.1450050	63.48
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.140.1450050	26.45
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.140.1450050	550.64
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40041	-55.22
WELLS FARGO CREDIT CARD A...	O'Reilly 1767 Jackson, R WF 1...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.40042	-15.67
MACQUEEN EMERGENCY GR...	P10082	11/30/2023	Fire truck LED headlights	603.00.5300.444.40041	2,894.82
NUSS TRUCK AND EQUIPMENT	PSO055343-3	11/30/2023	Dump Truck Antenna	603.00.5300.444.40041	75.20
WELLS FARGO CREDIT CARD A...	The Corner Store Hawkins, J ...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.60021	136.86
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Jacks...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.60012	59.39
WELLS FARGO CREDIT CARD A...	Tractor-Supply-Co #019 Jacks...	11/30/2023	Wells Fargo Purchase Cards	603.00.5300.444.60012	18.99
Fund 603 - CENTRAL EQUIPMENT Total:					26,734.99

Fund: 605 - CITY FACILITIES

TOTAL CONSTRUCTION & EQU...	37494	10/12/2023	repair light in mechanics space	605.00.7500.460.40040	963.18
LVC COMPANIES, INC.	127687	11/14/2023	PW annual cell phone fire ala...	605.00.7500.460.40040	640.00
HUEBSCH SERVICES	20272916	11/16/2023	lobby mats	605.00.7500.460.40065	176.60
GIP III ZEPHYR ACQUISITION P...	INVRGRV-12311	11/16/2023	Solar Gardens 9.2023	605.00.7500.460.40021	26,221.91
GIP III ZEPHYR ACQUISITION P...	INVRGRV-22311	11/16/2023	Solar Gardens 9.2023	605.00.7500.460.40021	7,120.13
CINTAS CORPORATION	5184734232	11/17/2023	first aid supplies for City Hall	605.00.7500.460.60065	293.18
KENDELL DOORS & HARDWARE	IN086844	11/17/2023	GC Clubhouse weather seals	605.00.7500.460.40040	850.00
HILLYARD INC	700566697	11/20/2023	repair and parts for autoscrub...	605.00.7500.460.40042	430.28
HILLYARD INC	700566698	11/20/2023	repair and parts for floor scru...	605.00.7500.460.40042	359.84
GRAINGER	9913240967	11/21/2023	light bulbs for CH	605.00.7500.460.60016	401.60
DANIEL BAUER	1153	11/24/2023	replaced heat pump 6	605.00.7500.460.40040	14,985.00
DANIEL BAUER	1154	11/24/2023	replaced heat pump in downs...	605.00.7500.460.80200	10,370.00
DANIEL BAUER	1155	11/24/2023	repairs to FS #1 garage ventilat..	605.00.7500.460.40040	635.00
GILBERT MECHANICAL CONTR...	238930	11/29/2023	FS #2 repair to slab sensor & ...	605.00.7500.460.40040	1,459.18
DANIEL BAUER	1114	11/30/2023	repaired PD glycol pump-loop	605.00.7500.460.40040	305.00
PERFECTION PLUS, INC	314985	11/30/2023	monthly cleaning svcs Nov 2023	605.00.7500.460.40040	5,133.19
TOTAL CONSTRUCTION & EQU...	37765	11/30/2023	repair LED light at FS #2	605.00.7500.460.40040	553.52
NASSEFF PLUMBING & HEATI...	54861	11/30/2023	replace mini split at Rich Valley	605.00.7500.460.40040	1,763.38
XCEL ENERGY	851816020 CR	11/30/2023	Solar credits	605.46.0000.3653000	-39,707.20
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T14j24rn1 Stier..	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	22.13
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T98zy3dj0 Stier..	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	12.99
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te1df21a0 Stie...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	27.95
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Xx3ll8m83 Stier..	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	159.66
WELLS FARGO CREDIT CARD A...	Easykeyscom Inc Halverson, ...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.60016	28.68
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Stier,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	107.41
WELLS FARGO CREDIT CARD A...	Menards West St Paul M Stier,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	57.36
WELLS FARGO CREDIT CARD A...	Omni Dallas Conventn C Lares,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.50065	142.39
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40040	57.94
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40042	36.37
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.40042	24.98
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.60065	27.98
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.60065	29.76
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.60065	33.00
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.60065	19.74
WELLS FARGO CREDIT CARD A...	The Home Depot #2843 Todd,...	11/30/2023	Wells Fargo Purchase Cards	605.00.7500.460.60065	94.31
Fund 605 - CITY FACILITIES Total:					33,836.44

Fund: 606 - TECHNOLOGY FUND

MARCO TECHNOLOGIES, LLC	INV11774429	10/24/2023	New check printer	606.00.1400.413.40050	651.66
INSIGHT PUBLIC SECTOR	1101108053	10/31/2023	Office 365 monthly license 10...	606.00.1400.413.50072	2,577.50
MATRIX COMMUNICATIONS, ...	M007582	10/31/2023	City Hall Carrier Cutover and ...	606.00.1400.413.30700	1,723.22
PRO-TEC DESIGN INC.	112112	11/10/2023	Pole mount	606.00.1400.413.30700	163.11
AT&T MOBILITY	287298707874x10032023	11/30/2023	FD cell phones 9.2023	606.00.1400.413.50020	984.55
AT&T MOBILITY	287298707874x11032023	11/30/2023	FD cell phones 10.2023	606.00.1400.413.50020	981.70
AT&T MOBILITY	287298708193x10032023	11/30/2023	PD cell phones 9.2023	606.00.1400.413.50020	2,832.54

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AT&T MOBILITY	287298708193X11032023	11/30/2023	PD cell phones 10.2023	606.00.1400.413.50020	2,909.91
AT&T MOBILITY	287299110577x10022023	11/30/2023	CH cell phones 9.2023	606.00.1400.413.50020	3,126.31
AT&T MOBILITY	287299110577x11032023	11/30/2023	CH cell phones 10.2023	606.00.1400.413.50020	4,392.45
LOCAL GOVERNMENT INFOR...	53950	11/30/2023	Monthly Network Services PD...	606.00.1400.413.50072	2,560.00
WELLS FARGO CREDIT CARD A...	Amazon.Com T902s8zk0 Gade...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	272.53
WELLS FARGO CREDIT CARD A...	Amazon.Com Wr0tb4ca3 Gade...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	571.87
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Ej0b081r3 Gad...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.50072	227.10
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T10mo7ks1 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	1,109.65
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T93hh0vu0 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	80.70
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us T99kt9jm0 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	32.98
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Td92e0fu2 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	164.00
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Td9a814w2 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60065	33.80
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te1kw2ob2 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	578.09
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te2il4ab0 Gade...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	57.80
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te2ld3s50 Gad...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	164.35
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te5ac6vp0 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	114.86
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Te6vk41o1 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	19.95
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp0du7852 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	348.18
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp1gf4oe0 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	142.82
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp4e43rb2 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	39.97
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp6ee0u22 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.60040	52.94
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp73i2zf0 Gade...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	1,105.09
WELLS FARGO CREDIT CARD A...	Amzn Mktp Us Tp9hx21e2 Ga...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.80610	1,352.98
WELLS FARGO CREDIT CARD A...	Fs Raps Gade, Marc WF 10/23	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.50072	200.00
WELLS FARGO CREDIT CARD A...	Zoom.Us 888-799-9666 Gade,...	11/30/2023	Wells Fargo Purchase Cards	606.00.1400.413.50072	31.98
Fund 606 - TECHNOLOGY FUND Total:					29,604.59

Fund: 702 - ESCROW FUND

LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	Canvas at IGH: water connecti...	702.229.2298003	429.90
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	locate and review recorded d...	702.229.2306603	171.50
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	Bulk Fluid: correspondence st...	702.229.2308203	171.50
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	locate and review recorded d...	702.229.2308603	98.00
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	phase 2 of wall engineering re...	702.229.2308803	343.00
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.13	10/31/2023	Development agreement ame...	702.229.2309503	73.50
LEVANDER, GILLEN & MILLER P..	10/31/2023 81.14	10/31/2023	Johnson SWFMA	702.229.2282204	378.50
KIMLEY-HORN & ASSOCIATES, ...	26529566	10/31/2023	Highlands Settlers Ridge Const...	702.229.2288102	10,504.58
BARR ENGINEERING COMPANY	23190218.02-4R	11/13/2023	PINE BEND LANDFILL 2022 EX...	702.229.2293002	957.50
IN GUAGE ENGINEERING & TE...	11/14/2023	11/14/2023	Escrow Release	702.229.2286503	980.42
INVER GROVE HYUNDAI	11/15/2023	11/15/2023	Escrow Reduction	702.229.2285903	3,322.52
EMMONS & OLIVIER RESOUR...	00095-0074-30	11/16/2023	Construction Observation - In...	702.229.2297103	563.91
EMMONS & OLIVIER RESOUR...	00095-0080-15	11/16/2023	Construction Observation - In...	702.229.2297103	869.87
RECHTZIGEL, KURT	11/21/2023	11/21/2023	Escrow Release	702.229.2298203	5,000.00
BRAUN INTERTEC CORPORATI...	B366949	11/22/2023	Geotechnical Assessment	702.229.2309603	6,056.00
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	702.229.2298103	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	702.229.2306603	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	702.229.2306603	52.33
WELLS FARGO CREDIT CARD A...	Simplifile.Com Kiernan, R WF ...	11/30/2023	Wells Fargo Purchase Cards	702.229.2309203	52.33
Fund 702 - ESCROW FUND Total:					30,130.02
Grand Total:					1,760,163.66



Request for Council Action

SUBJECT: **Personnel Actions**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Cora Bauer, HR Coordinator, 651.450.2490

ACTION REQUESTED

The Council is asked to confirm and approve the personnel actions as attached.

BACKGROUND

The attached listing of hires, promotions, resignations and/or retirements is presented for Council approval. Data contained in the attachment is not public information until after Council takes action and therefore the attachment is not visible to the public prior to approval.

FISCAL IMPACT

All positions to be filled are funded within the adopted City budget.

RECOMMENDATION

Staff recommends approval of the attached personnel actions.

ATTACHMENTS

1. Personnel Actions 12.11.23



Request for Council Action

SUBJECT: 2024 City Council Meeting Schedule

MEETING DATE: December 11, 2023
ITEM TYPE: Consent Agenda
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to adopt the attached 2024 City Council meeting schedule.

BACKGROUND

The proposed 2024 meeting calendar continues the practice of scheduling most City Council Work Sessions on the first Monday of each month and Regular Meetings on the second and fourth Monday of each month, except in December, when there is only one Regular Meeting.

The proposed 2024 calendar deviates from the typical schedule in the following ways:

- In the month of January, it is proposed to not have a work session in the first week of the new year, but to add a Goal Setting Workshop for the fifth Monday of the month - January 29.
- In the month of May, the second regular meeting is proposed for the Tuesday after Memorial Day and a meeting is added for the third Monday of the month to interview applicants and make appointments to the City's advisory commissions.
- In the month of July, no work session is proposed for the first Monday, but a Budget Workshop is proposed for the third Monday.
- In the month of September, the Council Work Session is proposed to take place on the first Tuesday of the month, due to the Labor Day holiday on Monday.
- In the month of November, the first regular meeting is proposed for Tuesday, Nov. 12, due to the Veterans Day holiday on Monday.

This calendar may be modified as needed by action of the Council or through the procedures for calling a special meeting.

Also attached for Council and the public's information is the City's holiday schedule for 2024.

FISCAL IMPACT

none

RECOMMENDATION

Staff recommends approval of the attached City Council meeting schedule for calendar year 2024.

ATTACHMENTS

1. 2024 IGH City Council Meeting Schedule
2. 2024 Holidays



2024 City Council Meeting Schedule

Regular Council Meetings are typically held on the 2nd and 4th Mondays of the month and start at 6:00 p.m. Council Work Sessions are typically held on the 1st Monday of the month and also start at 6:00 p.m. ***However, meeting dates and times are subject to change due to holidays, Council availability and the business needs of the City.***

Unless otherwise posted, meetings take place in the Council Chambers at City Hall, 8150 Barbara Avenue, Inver Grove Heights, MN, 55077.

January

- 8 Regular Meeting
- 22 Regular Meeting
- 29 Goal-Setting Workshop

February

- 5 Work Session
- 12 Regular Meeting
- 26 Regular Meeting

March

- 4 Work Session
- 11 Regular Meeting
- 18 Regular Meeting

April

- 1 Work Session
- 8 Regular Meeting
- 22 Regular Meeting

May

- 6 Work Session
- 13 Regular Meeting
- 20 Commission Appointments
- 28 Regular Meeting*

June

- 3 Work Session
- 10 Regular Meeting
- 24 Regular Meeting

July

- 8 Regular Meeting
- 15 Budget Workshop
- 22 Regular Meeting

August

- 5 Work Session
- 12 Regular Meeting
- 26 Regular Meeting

September

- 3 Work Session*
- 9 Regular Meeting
- 23 Regular Meeting

October

- 7 Work Session
- 14 Regular Meeting
- 21 Regular Meeting

November

- 4 Work Session
- 12 Regular Meeting*
- 25 Regular Meeting

December

- 2 Work Session
- 9 Regular Meeting

* = Meetings moved to Tuesday to avoid Monday holidays.



2024 Holidays

HOLIDAY	DATE
New Year's Day	Monday, January 1, 2024
Martin Luther King Jr. Day	Monday, January 15, 2024
President's Day	Monday, February 19, 2024
Good Friday (one-half day)	Friday, March 29, 2024
Memorial Day	Monday, May 27, 2024
Juneteenth	Wednesday, June 19, 2024
Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Veteran's Day	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024
Day after Thanksgiving	Friday, November 29, 2024
Christmas Eve (one-half day)	Tuesday, December 24, 2024
Christmas Day	Wednesday, December 25, 2024
Floating Holiday	Employee's Choice w/Supervisor Approval



Request for Council Action

SUBJECT: **2024 Advisory Commissions Meeting Schedules**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the attached 2024 Meeting Schedules for the City's three advisory commissions.

BACKGROUND

Section 2-1-6 of the City Code specifies that each Commission and task force shall file a schedule of regular meetings with the City Clerk. Attached are the proposed 2024 schedules for the Planning Commission, Parks & Recreation Advisory Commission, and the Environmental Advisory Commission.

FISCAL IMPACT

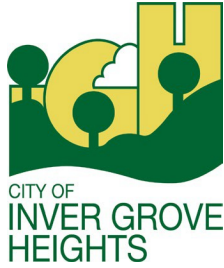
none

RECOMMENDATION

Staff recommends approval of the attached schedules of meetings for 2024.

ATTACHMENTS

1. 2024 IGH Planning Commission Meeting Schedule
2. 2024 IGH Parks & Recreation Advisory Commission Meeting Schedule
3. 2024 IGH Environmental Advisory Commission Meeting Schedule



2024 Planning Commission Schedule

Regular Planning Commission meetings are typically held on the on 1st and 3rd Tuesdays and start at 7:00 p.m. Unless otherwise posted, meetings take place in Council Chambers at City Hall, 8150 Barbara Avenue, Inver Grove Heights MN 55077. Meetings are subject to change.

January

2 Regular Meeting
16 Regular Meeting

February

6 Regular Meeting
20 Regular Meeting

March

5 Regular Meeting
19 Regular Meeting

April

2 Regular Meeting
16 Regular Meeting

May

7 Regular Meeting
21 Regular Meeting

June

4 Regular Meeting
18 Regular Meeting

July

2 Regular Meeting
16 Regular Meeting

August

6 Regular Meeting
20 Regular Meeting

September

4 Regular Meeting*
17 Regular Meeting

October

1 Regular Meeting
15 Regular Meeting

November

6 Regular Meeting*
19 Regular Meeting

December

3 Regular Meeting
17 Regular Meeting

*Normal meeting date changed due to holiday or conflicting event

The Planning Division reserves the right to cancel a meeting due to lack of agenda items.



2024 Parks and Recreation Advisory Commission Schedule

Regular Parks and Recreation Advisory Commission meetings are held on the 2nd Wednesday of the month and start at 7:00 p.m. Unless otherwise posted, meetings take place in Council Chambers at City Hall, 8150 Barbara Avenue, Inver Grove Heights MN 55077. Meetings are subject to change.

January

10 Regular Meeting

February

14 Regular Meeting

March

13 Regular Meeting

April

10 Regular Meeting

May

8 Regular Meeting

June

12 Regular Meeting

July

10 Park Tour – No Meeting

August

14 Regular Meeting

September

11 Regular Meeting

October

16 Regular Meeting
3rd Wednesday

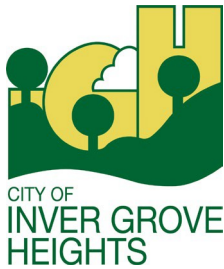
November

13 Regular Meeting

December

No Meeting

The Parks & Recreation Division reserves the right to cancel a meeting due to lack of agenda items.



2024 Environmental Advisory Commission Schedule

Regular Environmental Advisory Commission meetings are held on the 4th Thursday as needed and start at 7:00 p.m. Unless otherwise posted, meetings take place in the Council Chambers of City Hall, 8150 Barbara Avenue, Inver Grove Heights MN 55077. Meetings are subject to change.

January

25 Regular Meeting

February

22 Regular Meeting

March

28 Regular Meeting

April

25 Regular Meeting

May

16 Regular Meeting*

June

27 Regular Meeting

July

25 Regular Meeting

August

22 Regular Meeting

September

26 Regular Meeting

October

24 Regular Meeting

November

21 Regular Meeting*

December

19 Regular Meeting*

*Date changed from regularly scheduled Thursday

The Community Development Department reserves the right to cancel a meeting due to lack of agenda items.



Request for Council Action

SUBJECT: Resolution Adopting 2024 Fee Schedule

MEETING DATE: December 11, 2023
ITEM TYPE: Consent Agenda
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513
Katie Malott, Deputy City Clerk, 651.450.2470

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, adopting the 2024 City Fee Schedule, setting forth license, permit, administrative services and recreation fees for 2024.

BACKGROUND

Staff annually submits recommendations to the City Council on various license, permit, administrative services, and recreation fees. The recommendations are based on an interval review of actual costs and a comparative analysis of what other metro area cities are charging for similar products and services.

The attached fee schedule lists the current (2023) fee amounts, alongside the proposed 2024 amounts. Where no 2024 amount is listed, the fee is recommended to remain unchanged from its current rate.

FISCAL IMPACT

License and permit revenues are budgeted to bring in \$1,528,080, or approximately 5% of the City's General Fund revenues for 2024. Fees for services are budgeted to bring in \$1,407,410 or approximately 4% of the City's General Fund revenues for 2024.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, adopting the proposed fee schedule for 2024.

ATTACHMENTS

1. Resolution to Adopt 2024 Fee Schedule
2. Proposed 2024 City Fee Schedule

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ESTABLISHING 2024 LICENSE, PERMIT, PARKS & RECREATION
AND ADMINISTRATIVE FEE SCHEDULE**

WHEREAS, the Inver Grove Heights City Council recognizes the need to annually review the fees charged by the City for licenses, permits, administrative services and recreation programs and services;

WHEREAS, any changes to these fees shall be set by resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Inver Grove Heights, Minnesota, approves the attached 2024 Fee Schedule with an effective date of January 1, 2024, except where otherwise noted in the document.

Adopted by the City Council of Inver Grove Heights this 11th day of December 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



City of Inver Grove Heights 2024 Fee Schedule



8150 Barbara Ave. ▪ Inver Grove Heights, MN 55077-3412
Telephone: 651-450-2500 ▪ Fax: 651-450-2502

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	Solicitor Registration	2
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Pool Rental	15
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Administration					
Item Description	Code Section	License Period (if applicable)	2023 Fees	Proposed 2024 Fees	
General fees for services					
			Black & White = \$0.25 per page Color = \$0.50 per page (2-sided copy = 2x fee) >100 pages = Staff Time + Copies		
Copies (11 x 17 or less)			\$5 per page		
Copies (Greater than 11 x 17)					
Returned check, ACH, credit, or debit card charge			\$30		
Notary fee			\$5 per occurrence		
Property assessment search			\$25		
City code book			\$200		
Mapping and GIS fees					
Letter (8.5" x 11")			\$5 + Shipping/Handling		
Tabloid (11" x 17")			\$10 + Shipping/Handling		
C-size (18" x 24")			\$15 + Shipping/Handling		
D-size (24" x 36")			\$20 + Shipping/Handling		
E-size (36" x 48")			\$25 + Shipping/Handling		
Mailed in envelope (large maps folded):					
Letter or Tabloid			\$2 + Shipping/Handling		
C (18" x 24") or D (24" x 36") size			\$3 + Shipping/Handling		
E-size (36" x 48")			\$4 + Shipping/Handling		
Mailed in Tube:					
Letter or Tabloid			\$3 + Shipping/Handling		
C-size (18" x 24")			\$4 + Shipping/Handling		
D-size (24" x 36")			\$5 + Shipping/Handling		
E-size (36" x 48")			\$46 + Shipping/Handling		
Other Methods:					
CD mailed			\$2 + Shipping/Handling		
Custom map production using existing data			Subject to an hourly fee of \$50, half hour minimum, in addition to size-based map fee		
Custom map production with data development			Subject to an hourly fee of \$100, half hour minimum, in addition to size-based map fee		
Electronic data			Cost provided per request		
Vector: shapefile or CAD			Varies		
Raster: IMG, TF, SID			Varies		
Graphic Files: JPG, PDF, TIF, AVI			Varies		
GIS data or graphic files			Varies		
Delivery on CD			\$10		
Delivery by email			\$5		

Business Licenses					
Item Description	Code Section	License Period (if applicable)	2023 Fees	Proposed 2024 Fees	
Body art and tattoo parlor license					
Initial business license	4-9-1	May 1st	\$100		
Initial business background investigation plus 1 artist	4-9-1		\$500		
Additional artist background investigation	4-9-1		\$175		
Renewal background investigation	4-9-1		\$75		
Business Subsidy Application					
Application			\$5,000 + Escrow		
Contractor license					
License	4-6-2	1 year	\$100		
Gambling premises permit					
Permit	4-7-8		No charge		
Initial business background investigation	4-7-8		\$250		
Kennel license					
Commercial kennel	5-4-9	Every 2 years on Feb 28th	\$500		
Non-commercial kennel	5-4-9	Every 2 years on Feb 28th	\$100		
Goat grazing permit					
Permit	5-4-15	30 days, twice each calendar year	\$50 per permit		
Urban chicken-keeping license					
License	5-4-2	Every 2 years on Feb 28th	\$25		
Hotel License					
License		January 1st		\$150	
Peddler permit					
Permit	4-11-4	One Year From Date Issued	\$80		
Background Investigation			\$100		
Solicitor registration					
Registration	4-11-4 4-11-5	One Year From Date Issued	No charge		
Therapeutic massage business license					
Business license (Includes 1 therapist)	4-8A-3	May 1st	\$200		
Initial business background investigation (Includes 1 therapist)	4-8A-4		\$500		
Renewal business background investigation			\$75		
Therapeutic massage therapist license					
Initial license - each additional therapist			\$175		
Renewal of license - each additional therapist	4-8-1H	May 1st	\$55		
Therapist background investigation	4-8-1H		\$75		
Trash hauling license					
Garbage collection	8-6-2	May 1st	\$200 or \$250 Dependent on offered services		
Vehicle junkyard license					
License	4-5C-4	Annual	\$1,000		
Pawnbroker license					
License	4-2-5	May 1st	\$8,000		
Reseller transaction fee	4-2-10		\$2		
Pawnbroker background investigation					
Initial background investigation for business plus 1 partner	4-1-9		\$500		
Initial background investigation for each additional partner	4-1-9		\$175		
Renewal background investigations			\$75 per business & each partner		

Business Licenses (continued)		License Period			
Item Description	Code Section	(if applicable)	2023 Fees	Proposed 2024 Fees	
Liquor license					
3.2 Liquor					
On-sale	4-1-9	January 1st	\$350		
Off-sale	4-1-9	January 1st	\$100		
Temporary on sale	4-1-9	Not to exceed 7 days	\$30		
On-Sale (includes brew pub) - based on gross annual sales:					
\$0-\$250,000	4-1-9	January 1st	\$3,500		
\$250,001 - \$500,000	4-1-9	January 1st	\$4,500		
\$500,001 - \$1,000,000	4-1-9	January 1st	\$7,000		
\$1,000,001 and above	4-1-9	January 1st	\$10,000		
Sunday on-sale (brew pub)	4-1-9	January 1st	\$200		
Sunday on-sale	4-1-9	January 1st	\$200		
On-sale wine	4-1-9	January 1st	\$650		
Special club on-sale	4-1-9	January 1st	\$225		
Temporary on-sale	4-1-9	Not to exceed 4 days	\$30		
Culinary class limited on-sale	4-1-9	January 1st	\$100		
Off-sale	4-1-9	January 1st	\$200		
Temporary off-sale wine	4-1-9	Not to exceed 3 days	\$25		
Off-sale small brewer	4-1-9	January 1st	\$200		
On-sale brew pub taproom with no intoxicating on-sale license	4-1-9	January 1st	\$500		
One-day consumption and display permit	4-1-9	1 day	\$30		
Consumption and display permit	4-1-9	April 1st	\$250		
Liquor license background investigation					
Initial background investigation for business plus 1 partner	4-1-9		\$500		
Initial background investigation for each additional partner	4-1-9		\$175		
Renewal background investigation - includes compliance checks		January 1st	\$125 per business		
Change of ownership, officers or operating/general manager		January 1st	\$250 per person		
Tobacco License					
License (initial & renewal)		January 1st	\$300		
Initial background investigation for business plus 1 partner	4-1-9		\$500		
Initial background investigation for each additional partner	4-1-9		\$175		
Renewal background investigation - includes compliance checks		January 1st	\$125 per business		
Change of ownership, officers or operating/general manager		January 1st	\$250 per person		
Rental license					
Single-family, condominium unit, townhome unit	4-13-3	2 years	\$50	\$50	
Duplex, triplex, fourplex, apartment buildings	4-13-3	2 years	\$150 per building + \$15 per unit	\$150 per building + \$15 per unit	
Background investigation	4-13-3	2 years	\$25 per license		
Large assembly permit					
Initial application	4-14-1			\$30 + escrow	

- Large Assemblies require use of Police services. See Police section of fee schedules for hourly rates.

Police Department					
Item Description	Code Section	License Period	2023 Fees	Proposed 2024 Fees	
General fees for services					
Records check for foster care or day care			\$20 per adult		
Records check clearance letter (i.e. adoption, passport, etc.)			\$32		
All other police reports, data, or accident reports (printed)			\$0.25 per page		
• No charge to victim of domestic assault. Requests of 100 or more pages will be based on the actual cost of retrieving the data.					
Police officer and squad car off-duty charge (within city limits)			\$72 per hour	\$80 per hour	
Police officer and squad car off-duty (outside city limits, with signed contract)			\$77.25 per hour	REMOVED	
Audio/video/photographs					
Body worn camera			\$25 per clip or video		
Squad camera			\$25 per clip or video		
Audio, video, or photographs			\$25 per CD or DVD		
Excessive Consumption of City Services					
Excess code inspections (4 or more)	4-15-1		\$250 per inspection		
Excess police and/or nuisance calls	4-15-1		\$250 per inspection		
Volunteer Surrender of Firearm by Civil Order					
Intake fee	MN Stat. 518B.01		\$50		
Storage of firearm	MN Stat. 518B.01		\$0.50 per day		
Firearm release	MN Stat. 518B.01		\$50		
Abandoned firearm	MN Stat. 518B.01		Revenue minus costs		
• Proceeds of sale, less actual disposal fees, returned to owner. If owner cannot be contacted remainder goes into the General Fund					
Animal Control					
Pound redemption fees			\$35		
• Pet owner may be charged additional fees by the animal hospital that is contracted by the City of Inver Grove Heights prior to release to pet owner.					
Dog found unvaccinated	5-4-3		Misdemeanor		
Dangerous dog hearing		Per hearing		\$150	
Dangerous dog yard sign (required)	5-4-6		\$8		
Dangerous dog tag (required)	5-4-6	Per dog	\$2		
Appeal fees for dangerous dog declarations	5-4-6		\$300 - If designation is upheld, the fee shall be the actual expenses of the hearing, not to exceed \$1,000	\$150 - If designation is upheld, the fee shall be the actual expenses of the hearing, not to exceed \$1,000	
Danergous dog registration		Annually; while dog resides in Inver Grove Heights		\$150	
False Alarm Response Fees					
1st false alarm: Letter sent to home/business owner	5-3-4		Warning		
2nd false alarm: Letter sent to home/business owner	5-3-4		Warning		
3rd false alarm	5-3-4		\$100		
4th false alarm	5-3-4		\$200		
5th false alarm	5-3-4		\$300		

Fire Permits					
Item Description	Code Section	License Period (if applicable)	2023 Fees	Proposed 2024 Fees	
Fire permits					
Recreational fire	9-2-3		\$15 per fire		
Permanent recreational fire ring	9-2-3		\$25		
Disposal permit for trees, brush, grass and other vegetative matter for the development and maintenance of land and rights-of-way	7-3-7-3 7-3-7-5B		\$0.50 per cubic yard \$100 minimum		
Open burning permit as defined by Minnesota rules related to open burning	9-2-3		\$25		
Fire code operational permits	9-2-1		\$25 per permit Up to four permits per occupant within a business premise		
Ventilation system cleaning permit					
Permit	Section 9-2-3		\$75		

- See fire code permits under Building section

Building, Construction, Engineering, & Plan Review					
Item Description		Code Section	License Period (if applicable)	2023 Fees	Proposed 2024 Fees
Building permit valuation				Fee range	Building permit valuation
< \$1,000.00				\$55	< \$1,000.00
\$1,001 - \$2,000				plus \$2.25 / \$100 valuation* > \$1,000;	\$1,001 - \$2,000
\$2,001 - \$25,000				Plus \$14.75 / \$1,000 valuation* > \$2,000;	\$2,001 - \$25,000
\$25,001 - \$50,000				plus \$10.75 / \$1,000 valuation* > \$25,000;	\$25,001 - \$50,000
\$50,001 - \$100,000				plus \$7.50 / \$1,000 valuation* > \$50,000;	\$50,001 - \$100,000
\$100,001 - \$500,000				plus \$6.00 / \$1,000 valuation* > \$100,000;	\$100,001 - \$500,000
\$500,001 - \$1,000,000				plus \$5.00 / \$1,000 valuation* > \$5,00,000;	\$500,001 - \$1,000,000
> \$1,000,001				plus \$4.00 / \$1,000 valuation* > \$1,000,000 or fractional thereof.	> \$1,000,001
Inspection fees					
Inspections when no permit is issued		3-4-2-1		\$105	
Investigation, stop work, or working without permits				Fee equal to permit value	
Inspections outside of normal business hours when approved by the director		3-4-2-1		\$150 per hour	
Excess code inspections - 4 or more		4-15-1		\$250	
Building permits					
Plan review		3-4-2-1		65% of the building permit fee when determined by valuation	
Accessory structure, garage, pole building, or shed		3-4-2-1		Based on valuation + plan review + state surcharge	
Residential alteration or remodel		3-4-2-1		Based on valuation + plan review + state surcharge	
Commercial alteration or remodel		3-4-2-1		Based on valuation + plan review + state surcharge	
Alteration or remodel (multi-family)		3-4-2-1		Based on valuation + plan review + state surcharge	
Basement finish		3-4-2-1		Based on valuation + plan review + state surcharge	
Certificate of occupancy agreement		3-4-2-1		\$100	
Cell tower		3-4-2-1		Based on valuation + plan review + state surcharge	
Commercial building		3-4-2-1		Based on valuation + plan review + state surcharge	
Decks		3-4-2-1		Based on valuation + plan review + state surcharge	
Multi-family - 3 or more units		3-4-2-1		Based on valuation + plan review + state surcharge	
Moving of buildings		3-4-2-1		\$300	
Porch-3 season, 4 season, or screened		3-4-2-1		Based on valuation + plan review + state surcharge	
Retaining wall less than 4 feet		3-4-2-1		Based on valuation + plan review + state surcharge	
Retaining wall 4 feet or greater		3-4-2-1		Based on valuation + plan review + state surcharge	
Roofing commercial		3-4-2-1		Based on valuation + plan review + state surcharge	
Roofing multi-family - 3 or more units		3-4-2-1		Based on valuation + plan review + state surcharge	
Roofing single-family or duplex residential		3-4-2-1		\$115 Permit fee + state surcharge	Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295
SAC fee (sanitary sewer availability)		3-4-2-1		\$2,485	

Building Permits (continued)		License Period	2023 Fees	Proposed 2024 Fees	
Item Description	Code Section	(if applicable)			
Siding single-family or duplex residential home	3-4-2-1		Based on valuation + plan review + state surcharge		
Siding commercial	3-4-2-1		Based on valuation + plan review + state surcharge		
Siding multi-family - 3 or more units	3-4-2-1		Based on valuation + plan review + state surcharge		
Siding single-family or duplex residential	3-4-2-1		\$120	Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295	
Solar array rooftop	3-4-2-1		Based on valuation + plan review + state surcharge		
Solar array ground mount	3-4-2-1		Based on valuation + plan review + state surcharge		
Window and/or door (egress or change in size)	3-4-2-1		Based on valuation + plan review + state surcharge		
Window and/or door replacement (no change in size)	3-4-2-1		Based on valuation + plan review + state surcharge	Valuation < \$10,000 = \$135; Valuation >= \$10,000 and < \$15,000 = \$215; Valuation >= \$15,000 = \$295	
Demolition permit					
Demolition of accessory structures or pool	3-4-2-1		\$120	\$126	
Demolition of commercial	3-4-2-1		\$120	\$126	
Demolition of single-family	3-4-2-1		\$120	\$126	
Demolition of manufactured home	3-4-2-1		\$120	\$126	
Demolition of septic	3-4-2-1		\$120	\$126	
Driveway permit					
Driveway - replacement, construction, or expansion	10-15-20.I		\$25		
Fence permit					
Fence	3-4-2-1		\$50		
Commercial or multi-family plan review	3-4-2-1		65% of 2% valuation		
Right of way management					
Right-of-way excavation permit- in roadway	7-2-1		\$200		
<i>Surety required to ensure that the street is properly restored.</i>	7-2-3		\$5,000 Bond		
Right-of-way utility permit - spot or linear installation	7-3-7		\$200 per 1,000 feet of utility installation; minimum \$200		
<i>Surety required to ensure that the right-of-way is properly restored</i>	7-3-7-2	Annual	\$10,000 Bond per contractor Can be applied to multiple permits		
Right-of-way obstruction permit - shoulder, lane, or sidewalk/trail closure	7-3-7		\$200		
Overweight load permit	6-1-6		\$75 per load		
<i>Surety may be required to ensure restoration of any road damage due to overweight loads</i>	6-1-6		Varies dependent on road rating, load weight, and quantity of loads. \$5,000 Bond when required		

Building Permits (continued)		License Period	2023 Fees	Proposed 2024 Fees	
Item Description	Code Section	(if applicable)			
Fire code permit					
Automatic fire sprinkler system	3-4-2-1		Based on valuation + plan review + state surcharge		
Fire alarm and detection systems and related equipment	3-4-2-1		Based on valuation + plan review + state surcharge		
Automatic fire extinguishing systems	3-4-2-1		Based on valuation + plan review + state surcharge		
Smoke control and exhaust systems	3-4-2-1		Based on valuation + plan review + state surcharge		
Spraying or dipping tank, room or booth	3-4-2-1		Based on valuation + plan review + state surcharge		
Other construction permits required by section 105.7 fire code	3-4-2-1		Based on valuation + plan review + state surcharge		
Manufactured home permits					
New manufactured home installation	3-4-2-1		Based on valuation + plan review + state surcharge		
Mechanical permit					
Air conditioner and/or furnace	3-4-2-1		\$94	\$99.00	
Chimney	3-4-2-1		\$94	\$99.00	
Ductwork and ventilation	3-4-2-1		\$94	\$99.00	
Fireplace and gas appliances	3-4-2-1		\$94	\$99.00	
Gas piping and air test	3-4-2-1		\$94	\$99.00	
In-floor heating	3-4-2-1		\$94	\$99.00	
Single-family new construction residential	3-4-2-1		\$125	\$149.00	
Commercial and multi-family	3-4-2-1		\$94 Base Fee + 2% of valuation + State Surcharge	\$99 Base Fee + 2% of valuation + PLAN REVIEW + State Surcharge	
Commercial and multi-family plan review	3-4-2-1		65% of 2% valuation	65% of 2% valuation	
On-site septic systems permit (includes site review)					
Single-family - new or replacement of existing	3-4-2-1		\$469 If new add \$1.00 state surcharge		
Commercial systems less than 4,999 gallons per day	3-4-2-1		\$729 If new add \$1.00 state surcharge		
Commercial systems more than 5,000 gallons per day	3-4-2-1		\$1499 If new add \$1.00 state surcharge		
Tank replacement	3-4-2-1		\$260		
Septic operator's permit	3-4-2-1	3 years	\$35		
Plumbing permit					
Single-family residential	3-4-2-1		\$94 Base fee + \$4 for each fixture	\$149.00	
Commercial or multi-family	3-4-2-1		\$94 Base fee + 2% of contracted work value in dollars	\$99 Base fee + 2% of valuation	
Plumbing installation or replacement of single fixture	3-4-2-1		\$94	\$99.00	
PVB - Residential Lawn Irrigation	3-4-2-1		\$94	\$99.00	
RPZ - Commercial or multi-family lawn irrigation	3-4-2-1		\$94	\$99.00	
Sewer & water connection residential	3-4-2-1		\$139		
Sewer & water connection commercial or multi-family	3-4-2-1		\$94 Base Fee + 2% of contracted work value in dollars	\$99 Base fee + 2% of valuation	
Water heater replacement	3-4-2-1		\$74	\$78	
Water softener replacement	3-4-2-1		\$74	\$78	
Commercial and multi-family plan review	3-4-2-1		65% of 2% valuation	65% of 2% valuation	

Building Permits (continued)		License Period	2023 Fees	Proposed 2024 Fees	
Item Description	Code Section	(if applicable)			
Pool permit					
Above-ground swimming pools (includes fence)	3-4-2-1		Based on valuation + plan review + state surcharge		
In-ground swimming pools	3-4-2-1		Based on valuation + plan review + state surcharge		
Sign and billboard permit					
Permanent business signs regardless of size	3-4-2-1		\$50		
Billboards up to 100 square feet in area	3-4-2-1		\$200		
Billboards over 100 sq ft	3-4-2-1		\$300		
Temporary portable signs	3-4-2-1		\$15		
Monument/pylon signs	3-4-2-1		Based on valuation + plan review + state surcharge		
Utility connection fees					
Utilities - water core connection	3-4-2-2		See ordinance for fee structure		
Utilities - sewer core connection	3-4-2-2		See ordinance for fee structure		
Utilities - sewer connection	3-4-2-2		See ordinance for fee structure		
Utilities - water connection unit	3-4-2-2		See ordinance for fee structure		
Utilities - water treatment plant	3-4-2-2		See ordinance for fee structure		
Utilities - Eagan utility	3-4-2-2		See ordinance for fee structure		
Utilities - B-line connection charge	3-4-2-2		See ordinance for fee structure		
Hydrant meters					
Hydrant, meter, or valve damage deposit	8-2-13	Annual	\$1,500		
Daily hydrant or meter rental	8-2-13		\$2/Day + Cost of Water Used Minimum \$75		
Water meter fees					
3/4" Mag/Iperl meter	3-4-2-2		\$207	\$218.75	
3/4" Mag/Iperl meter tax	3-4-2-2		\$15	\$15.59	
1" Mag/Iperl meter	3-4-2-2		\$320	\$337.50	
1" Mag/Iperl meter tax	3-4-2-2		\$23	\$24.05	
1 1/2" Compound/Omni meter	3-4-2-2		\$1,950	\$2,012.50	
1 1/2" Compound/Omni meter tax	3-4-2-2		\$139	\$143.39	
1 1/2" Turbine/Omni meter	3-4-2-2		\$1,325	\$1,375.00	
1 1/2" Turbine/Omni meter tax	3-4-2-2		\$95	\$97.97	
2" Turbine/Omni meter	3-4-2-2		\$1,588	\$1,631.25	
2" Turbine/Omni meter tax	3-4-2-2		\$113	\$116.23	
2" Compound/Omni meter	3-4-2-2		\$2,238	\$2,325.00	
2" Compound/Omni meter tax	3-4-2-2		\$159	\$165.00	
3" Turbine/Omni meter	3-4-2-2		\$1,963	\$2,037.50	
3" Turbine/Omni meter tax	3-4-2-2		\$140	\$145.17	
3" Compound/Omni meter	3-4-2-2		\$2,850	\$2,937.50	
3" Compound/Omni meter tax	3-4-2-2		\$203	\$209.30	
4" Turbine/Omni meter	3-4-2-2		\$3,840	\$3,962.50	
4" Turbine/Omni meter tax	3-4-2-2		\$274	\$282.33	
4" Compound/Omni meter	3-4-2-2		\$4,950	\$5,112.50	
4" Compound/Omni meter tax	3-4-2-2		\$353	\$353.27	
Single port radio head	3-4-2-2		\$225	\$235.00	
Single port radio head tax	3-4-2-2		\$16	\$16.74	
Dual port radio head	3-4-2-2		\$275	\$272.50	
Dual port radio head tax	3-4-2-2		\$20	\$19.42	
Meter testing					
5/8" meter	8-2-9.F		\$140		
3/4 " meter	8-2-9.F		\$140		
1" meter	8-2-9.F		\$140		
1.5" meter	8-2-9.F		\$175		
2" meter	8-2-9.F		\$175		
Compound meter	8-2-9.F		\$400		
Water shut-offs and turn-ons	8-2-11		\$25 per occurrence		

Building Permits (continued)		License Period		Proposed 2024 Fees	
Item Description	Code Section	(if applicable)	2023 Fees		
Zoning and regulations					
Nuisance abatement for mowing			\$70 per hour		
Comprehensive guide plan			\$100		
Construction plan sheet (22"x34")			\$20		
Zoning & related land use regulations			\$75		
Subdivision code			\$25		
Zoning letter			\$100		
Sewage tank maintenance permit (commercial and residential operating permit)			\$35		
Land alteration permit					
Shoreland impact zones: 10 to 499 cubic yards (steep slopes)	10-13B-10		With building permit: no fee If no other permit: \$250		
Shoreland impact zones: 50 to 499 cubic yards	10-13B-10		With building permit: no fee If no other permit: \$250		
0 to 499 cubic yards	9-4-1-7		No fee, no permit required		
	9-4-1-2				
	9-4-1-7				
500 up to 999 cubic yards	10-13J-5		\$400		
	9-4-1-2				
	9-4-1-7				
1,000 up to 10,000 cubic yards	10-13J-5		\$900		
	9-4-1-2				
	9-4-1-7				
10,000 up to 99,999 cubic yards	10-13J-5		\$5,000		
	9-4-1-2				
	9-4-1-7				
100,000 cubic yards or more	10-13J-5		\$10,000		
<i>All land alteration permits over 500 cubic yards require a cash escrow or letter of credit surety, based on the area disturbed, to guarantee final restoration</i>	9-4-1-6.E		\$5,000 per acre Minimum \$10,000		
Renewal (extension) permit	9-4-1-9	Annual	\$100		
Small wireless facility row permit					
Up to five (5) small wireless facilities	7-3-7-3		\$500	\$525.00	
			\$100		
Additional small wireless facility	7-3-7-3		Maximum of ten additional per application.	\$105.00	
Small wireless facility annual rental	7-3-7-5	Annual	\$175 per wireless support structure		
<i>Permit surety escrow fee paid by tenant prior to approval of row permit</i>	7-3-7-4		\$2,500		
Small wireless facility electrical fee					
A. Per radio node less than or equal to 100 maximum watts	7-3-7-5	Annual	\$876		
B. Per radio node over 100 maximum watts	7-3-7-5	Annual	\$2,184		
C. Per radio node if the actual costs exceed the amount in item A. or B. above	7-3-7-5	Annual	Actual Cost		
D. As agreed to by tenant and the city	7-3-7-5	Annual	Actual Cost		

Parks and Recreation				Proposed 2024 Fees	
		2023	2023		
Park Usage	Frequency	Resident Fee	Non Resident	Resident	Non-resident
Park rental					
Park shelters					
*excluding Swing Bridge Park	5 hour block	\$70	\$90 + \$50 damage deposit	\$75 + Damage deposit	\$95 + Damage deposit
Swing Bridge Park shelter	5 hour block	\$110	\$110 + \$50 damage deposit	\$115 + Damage deposit	\$135 + Damage deposit
South Valley Shelter	5 hour block			\$140	\$170
Park shelter damage deposit	Per rental			\$75	\$75
Additional trash barrels/picnic tables	Per day	\$52	\$62		
Add portable restroom to rental	Per day	\$85	\$95		
Add portable restroom cleaning	Per unit	\$65	\$75		
Add ADA portable restroom cleaning	Per unit	\$135	\$145		
Neighborhood park or school athletic field	Per game/practice	\$42	\$52	\$45	\$55
Neighborhood park open green space	5 hour block			\$60	\$70
Outdoor ice rink					
Outdoor ice rink	Per hour	\$30	\$30		
Outdoor ice rink w/ attendant	Per hour	\$40	\$40		
Outdoor rink lights	Per hour	\$42	\$42	REMOVED	
Soccer/Football/Lacrosse fields					
Youth	Per game/practice	\$90	\$110		
Adult	Per game/practice	\$105	\$125		
Rich Valley Athletic Complex					
Baseball field					
Youth	Per game/practice	\$90/\$75	\$115/\$85		
Adult	Per game/practice	\$105	\$125		
Fall ball (Sept 1st-Oct 15th)	Per game			\$85	\$95
Youth tryouts	Per hour			\$45	\$55
Softball field					
Youth	Per game/practice	\$70	\$90		
Adult	Per game/practice			\$80	\$100
Soccer field					
Youth	Per game/practice	\$90	\$110		
Adult	Per game/practice	\$105	\$125		
1/2 Field	Per game/practice	\$60	\$70		
Inver Grove Heights Youth Athletic Association					
User fee	Per player/sport/year	\$15	\$22	\$20	\$27
Tournaments					
IGH association	Per field/per day	\$110	\$110		
Youth baseball	Per game	\$100	\$125		
Adult baseball	Per game	\$110	\$130		
Youth softball	Per game	\$75	\$95		
Adult softball	Per game	\$95	\$115		
Administrative fee (non-refundable)	Per tournament			\$100	\$100
Cancellation fee within 14 days	Per field			\$100	\$100
Cancellation fee within 5 days	Per game			100%	100%
Cancellation fee	Full reservation	45%	45%- Two week notification required	REMOVED	
Tournament/game vendor					
Single day	Per day	\$75	\$85		
Weekend (two days)	Per weekend	\$115	\$125		
Concessions stand					
Weekend	Per weekend	\$275	\$275		
Day	Per day	\$110	\$135		

Park Usage (continued)		2023 Resident Fee	2023 Non Resident	Proposed 2024 Fees	
Frequency				Resident	Non-resident
Additional maintenance (staff, supplies equipment, etc.)					
Enhanced maintenance (1 staff member)	Per hour	\$40	\$50		
Enhanced maintenance (team of 2)	Per hour	\$75	\$95		
Enhanced maintenance (team of 3)	Per hour	\$100	\$120		
Rich Valley lights	Per hour	\$50	\$70		
Add chalk lines	Per park	\$25	\$35		
Disc golf					
Annual pass	Annual	\$30	\$40	\$33	\$44
Daily pass	Per day	\$5	\$5	\$6	\$6
Weekday tournament	Per day	\$225	\$250		
Weekend tournament	Per weekend	\$520	\$545		
Dog park pass					
1st Dog	Annual	\$20	\$30	\$22	\$33
Each additional dog	Annual	\$15	\$25	\$17	\$28
Lost pass replacement	Each time	\$5	\$5	\$6	\$6
Pickleball court rental					
Each court	Per hour (up to 3 hours)	\$7	\$9	\$8	\$10
All courts	Per 2 hours	\$100	\$120	\$125	\$135
All courts	Per 4 hours			\$250	\$270
All courts	Per 8 hours			\$500	\$520
Tennis court rental					
Each court	Per hour	\$7	\$9	\$8	\$10
Mountain bike course rental					
Tournament	Per day	\$510	\$535		
Community garden rental					
Small plot	Per plot	\$32	\$32	REMOVED	
Large Garden plot	Per plot	\$34	\$34	\$36	\$36

Recreation Brochure Advertisement			2023	Proposed 2024 Fees	
				Resident	Non-resident
Digital Advertisements (color or grayscale, and grayscale print advertisement)					
1/4 page	Per advertisement		\$300		\$325
1/2 page	Per advertisement		\$600		\$625

Inver Wood Golf Course	Frequency	2023 Resident Fee	2023 Non-resident Fee	Proposed 2024 Fees	
Pull-cart rental					
Pull-cart rental	Per round	\$5	\$5		
Golf car rental					
18 Holes	Per round	\$24	\$24		
9 Holes	Per round	\$15.50	\$15.50		
Executive	Per round	\$9	\$9		
Twilight	Per round	\$18.50	\$18.50		
Twilight - Executive	Per round	\$9	\$9		
Driving range					
Large bucket	Per bucket	\$15	\$15		
Medium bucket	Per bucket	\$12	\$12		
Small bucket	Per bucket	\$9	\$9		
Foot golf					
Adult	Per round	\$12	\$12	REMOVED	
Youth	Per round	\$10	\$10	REMOVED	
Ball rental	Per round	\$3	\$3	REMOVED	
Player's card					
Player's card	Per season	\$100	\$120		
Regular memberships					
Adult single - age 19 - 59	Annual	\$1,500	\$1,500		
Adult couple - age 19 - 59 (Same household)	Annual	\$2,650	\$2,650		
Senior single - age 60+	Annual	\$1,200	\$1,200		
Junior - age 18 and under	Annual	\$600	\$600		
• Regular Membership Includes Greens Fees only. Play any day, any time, includes holidays.					
Platinum memberships					
Adult single - age 19 - 59	Annual	\$2,875	\$2,875		
Adult couple - age 19 - 59 (same household)	Annual	\$4,250	\$4,250		
Additional dependent - age 18 and under	Annual	\$275	\$275		
• Platinum membership includes greens fees, range balls, golf car, play any day, any time, includes holidays.					
Restricted memberships					
Adult single - age 19 - 59	Annual	\$1,025	\$1,025		
Adult couple - age 19 - 59	Annual	\$1,725	\$1,725		
Additional dependent - age 18 and under	Annual	\$225	\$225		
• Restricted membership includes greens fees only. Good for play Monday - Thursday, holidays NOT included.					

Inver Wood Golf Course (continued)		2023 Resident Fee	2023 Non-Resident Fee	Proposed 2024 Fees	
Daily Greens Fees					
Monday through Thursday: 7am - 5pm and Fridays 7am - Noon					
18 Holes green fees					
Adult - age 19 - 59	Per round	\$45	\$45	\$47	
Senior - age 60+	Per round	\$32	\$32	\$34	
Junior - age 18 and under	Per round	\$32	\$32	\$34	
Player's card fee	Per round	\$38.50	\$38.50	\$40	
9 Holes green fees					
Adult - age 19 - 59	Per round	\$25	\$25	\$26	
Senior - age 60+	Per round	\$18.50	\$18.50	\$19	
Junior - age 18 and under	Per round	\$18.50	\$18.50	\$19	
Player's card fee	Per round	\$22	\$22	\$23	
Executive Course					
Adult	Per round	\$19.00	\$19.00	\$20	
Junior and senior	Per round	\$14	\$14	\$15	
Player's card fee	Per round	\$15.50	\$15.50	\$16	
Daily Green Fees					
Everyday: 5pm - Close/Twilight Play					
18 Holes green fees					
Adult - age 19 - 59	Per round	\$34.50	\$34.50	\$36	
Senior - age 60+	Per round	\$23	\$23	\$24	
Junior - age 18 and under	Per round	\$23	\$23	\$24	
9 Holes green fees					
Adult - age 19 - 59	Per round	\$25	\$25	\$26	
Senior - age 60+	Per round	\$18.50	\$18.50	\$19	
Junior - age 18 and under	Per round	\$18.50	\$18.50	\$19	
Player's card fees					
Player's card	Per round	\$27.50	\$27.50	\$28.50	
Daily Green Fees					
Friday: Noon - 5pm, Saturday and Sunday: 6am - Noon & Holidays					
18 Holes green fees					
All ages	Per round	\$53.50	\$53.50	\$55.50	
Player's card fee	Per round	\$45	\$45	\$47	
9 Holes green fees					
All ages	Per round	\$35.50	\$35.50	\$37	
Player's card fee	Per round	\$25	\$25	\$26	
Executive green fees					
All ages	Per round	\$23	\$23	\$24	
Player's card fee	Per round	\$19	\$19	\$20	
Daily Greens Fees					
Saturday and Sunday: Noon - 5pm					
18 Holes					
Adult - age 19 - 59	Per round	\$45	\$45	\$47	
Senior - age 60+	Per round	\$32	\$32	\$33.50	
Junior - age 18 and Under	Per round	\$32	\$32	\$33.50	
9 Holes					
Adult - age 19 - 59	Per round	\$25	\$25	\$26	
Senior - age 60+	Per round	\$18.50	\$18.50	\$19	
Junior - age 18 and under	Per round	\$18.50	\$18.50	\$19	
Player's card					
18 Hole greens fee	Per round	\$38.50	\$38.50	\$40	
9 Hole greens fee	Per round	\$22	\$22	\$23	
Executive greens	Per round	\$15.50	\$15.50	\$16	

Veteran's Memorial Community Center	Parks and Recreation			Proposed 2024 Fees	
	Frequency	2023 Resident Fee	2023 Non-resident Fee	Resident	Non-resident
Membership enrollment					
Single	One-time	\$49	\$59	\$55	\$75
Dual	One-time	\$49	\$59	\$55	\$75
Household	One-time	\$49	\$59	\$55	\$75
Senior	One-time	\$49	\$59	\$55	\$75
Daily admission					
Youth - 11 & under	Daily	\$6	\$6	\$7	\$7
Senior - age 60+	Daily	\$6	\$6	\$7	\$7
Adult - age 12+	Daily	\$9	\$9	\$10	\$10
Daily admission add-ons					
Shower rental	Daily	\$6	\$6		
Towel rental	Daily	\$3	\$3		
Shower and towel rental with arena rental	Daily	\$2.50	\$2.50	\$3	\$3
Annual membership					
Single	Annual	\$643	\$643	\$704	\$704
Dual	Annual	\$847	\$847	\$918	\$918
Senior - age 60+	Annual	\$510	\$510	\$561	\$561
Household - up to 6 people	Annual	\$969	\$969	\$1,051	\$1,051
Caregiver added to household	Annual	\$300	\$300	\$325	\$325
Monthly membership					
Single	Monthly	\$63	\$63	\$69	\$69
Dual	Monthly	\$83	\$83	\$90	\$90
Senior - age 60+	Monthly	\$50	\$50	\$55	\$55
Household - up to 6 people	Monthly	\$95	\$95	\$103	\$103
Caregiver added to household	Monthly	\$25	\$25	\$30	\$30
Corporate membership					
Single	Monthly	\$54	\$54	\$59	\$59
Dual	Monthly	\$74	\$74	\$81	\$81
Senior - age 60+	Monthly	\$44	\$44	\$48	\$48
Household - up to 6 people	Monthly	\$84	\$84	\$91	\$91
Membership adjustment					
Upgrade or downgrade	Per grade	\$10	\$10	\$15	\$15
On-Hold Fee	Monthly			\$15	\$15
Additional child	Monthly	\$10	\$10	\$15	\$15
Additional child	Annual	\$120	\$120	\$180	\$180
Open gym					
Members	Daily	Free	Free		
Non-members - individual - youth & senior	Daily	\$6	\$6	\$7	\$7
Non-members - individual - ages 12-59	Daily	\$9	\$9	\$10	\$10
Open pickleball					
Members	Daily	Free	Free		
Non-members - individual - youth & senior	Daily	\$6	\$6	\$7	\$7
Non-Members - individual - ages 12-59	Daily	\$9	\$9	\$10	\$10
Studio rental					
Fitness studio	Per hour	\$55	\$60		
Fitness TRX room	Per hour	\$40	\$50		
Open skate					
Open skate - members	Daily	Free	Free		
Open skate - ages 12+	Daily	\$5	\$5	\$7	\$7
Daily admission - developmental ice	Daily	\$10	\$10	\$11	\$11
10-time pass - developmental ice	10 Visits	\$90	\$90	\$99	\$99
Open hockey	Daily	\$6	\$6	\$7	\$7
Skate rental	Daily	\$2	\$2	\$3	\$3

Veteran's Memorial Community Center (continued)		2023 Resident Fee	2023 Non-resident Fee	Proposed 2024 Fees	
Frequency				Resident	Non-resident
Room rental					
Gymnasium - athletic	Per hour	\$70	\$80		
Gymnasium kitchen	Per day	\$90	\$90	\$100	\$120
		\$900		\$1100	\$1500
Gymnasium - wedding package	Per day	Up to 300 people	\$1,300	Up to 300 people	Up to 300 people
Gym damage deposit	Per rental			\$500	\$500
		\$48 without AV	\$58 without AV	\$57	\$67
Community room 1, 2, or 3	Per hour	\$55 with AV	\$65 with AV	includes AV	includes AV
				\$67	\$77
Community room 2	Per hour			includes AV and kitchen	includes AV and kitchen
Community room		\$78 without AV	\$88 without AV	\$87	\$97
(combined 1 & 2)	Per hour	\$85 with AV	\$95 with AV	includes kitchen & AV	includes kitchen & AV
Community room kitchen	Per day	\$25-	\$25-		
National guard room A, B, C	Per hour	\$37	\$47	\$38	\$48
Legion room	Per hour	\$25	\$35		
Poolside lobby room	Per hour			\$50	\$60
Brightside room	Per hour	\$42	\$52		
Room damage deposit	Per rental			\$100	\$100
West rink - turf					
Prime rates (March - April)	Per hour	\$90	\$100		
Non-prime rates (May - October)	Per hour	\$70	\$80		
Room rental add-ons					
PA system	Per day	\$25-	\$25-		
Screen and projector	Per day	\$15-	\$15-		
TV/DVD	Per day	\$25-	\$25-		
Room rental attendant	Per hour	\$50	\$50		
Child care					
Members	Per hour	Free	Free		
Non-members childcare drop-in rate	Per hour	\$5.25 per child	\$5.25 per child	\$6 per child	\$6 per child
Employee childcare rate	Per hour	\$3 per child	\$3 per child		
Party room rental - includes entry to water park					
Daily - up to 20 people	Per use	\$275	\$275		
Daily - 21 to 30 people	Per use	\$360	\$360		
Pool rental					
			\$270		
Water park	Per hour	\$250	2 hours minimum		
			\$320		
Water park - outside rental hours	Per hour	\$300	2 hours minimum		
			\$90		
Lap pool	Per hour	\$90	4 hours minimum		
Individual lane/person	Per hour	\$18	\$18	\$20	\$20
Diving well	Per hour	\$90	\$90		
Swim event - lap and diving	Per hour	\$175	\$175		
Aquatic staff fee - required based on facility rental	Per hour				
	Per lifeguard	\$15	\$15	\$25	\$25
Tournament/Game Vendor					
Daily	Per day	\$50	\$50		
Weekend	Per weekend	\$75	\$75		

- Alcohol is allowed in the **NG Gym** only but requires a City Police Officer. See Police section of fee schedule for hourly rates.
- All month-to-month members can receive a 15% discount off 12 months paid in full (fee listed reflects discount)
- Seasonal staff working at the VMCC are afforded free use of the facility during their employment this does not include their spouse or family members.

Parks and Recreation				Proposed 2024 Rates	
VMCC Arena Ice Time					
October 1, 2022 - March 12, 2023					
Days and Time of Day	Designation	Mon - Fri	Sat - Sun		
Monday - Friday	Prime 3:00 pm - 9:59 pm	\$220		\$225	
Monday - Friday	Non Prime Before 3:00 pm and after 10:00 pm	\$150		\$155	
Saturday and Sunday	Prime 7:00 am - 8:59 pm		\$220		\$225
Saturday and Sunday	Non Prime Before 7:00 am and after 9:00 pm		\$150		\$155
March 13, 2023 - September 30, 2023					
Days and Time of Day	Designation	Mon - Fri	Sat - Sun		
Monday - Friday	Prime 5:00 pm - 8:59 pm	\$160		\$165	
Monday - Friday	Non Prime Before 5:00 pm and after 9:00 pm	\$145		\$150	
Saturday and Sunday	Prime 9:00 am - 7:59 pm		\$160		\$165
Saturday and Sunday	Non Prime Before 9:00 am and after 8:00 pm		\$145		\$150
October 1, 2023 - March 12, 2024					
Days and Time of Day	Designation	Mon - Fri	Sat - Sun		
Monday - Friday	Prime	\$225		\$235	
Monday - Friday	Non Prime Before 3:00 pm and after 10:00 pm	\$155		\$170	
Saturday and Sunday	Prime 7:00 am - 8:59 pm		\$225		\$235
Saturday and Sunday	Non Prime Before 7:00 am and after 9:00 pm		\$155		\$170
March 13, 2024 - September 30, 2024					
Days and Time of Day	Designation	Mon - Fri	Sat - Sun		
Monday - Friday	Prime 5:00 pm - 8:59 pm	\$165		\$170	
Monday - Friday	Non Prime Before 5:00 pm and after 9:00 pm	\$150		\$155	
Saturday and Sunday	Prime 9:00 am - 7:59 pm		\$165		\$170
Saturday and Sunday	Non Prime Before 9:00 am and after 8:00 pm		\$150		\$155

- Certain restrictions apply to availability, reservations, and terms of usage.
- Fees do not include tax



Request for Council Action

SUBJECT: **Resolution Ending Plot Sales at Union Cemetery**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the attached Resolution, to end plot sales at the City-owned Union Cemetery.

BACKGROUND

Originally founded in 1867, Union Cemetery has a long and interesting history that includes being part of multiple cities and having numerous owners/caretakers over the years. The Village of Inver Grove took over the cemetery in 1889, and it was also supported by a Cemetery Association. In 1965, the cemetery became the property of the City of Inver Grove Heights and it appears the Association disbanded shortly thereafter.

Located on 1.31 acres in the northeast corner of the city, Union Cemetery sits just east of the South St. Paul airport with access off of Airport Road and 61st St. W. It was originally laid out to have 512 plots, organized into 4 blocks. Unfortunately, due to its age, multiple owners and lack of strong record keeping, there was some question as to how many plots remain available.

The City stopped selling plots in the cemetery in approximately 2005 due to the uncertainty over available plots, but the possibility of sales resuming in the future was left open.

On October 10, 2022, the City Council authorized the surveying of Block 3 of Union Cemetery. The survey was conducted in July of 2023. The results of the survey supported the fact that there are burials not recorded in City records in areas that were thought to be available for sale.

There is still a waiting list of 9 individuals who would still like to purchase plots if plots are available. With Council adoption of the attached Resolution, staff will notify these individuals that they will need to look for another cemetery for their burial needs.

FISCAL IMPACT

RECOMMENDATION

Staff recommends the adoption of the attached Resolution, permanently ending plot sales within Union Cemetery.

ATTACHMENTS

1. Resolution Ending the Sale of Plot within Union Cemetery (Dec 2023)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION TO END THE SALE OF PLOTS IN UNION CEMETERY

WHEREAS, Union Cemetery is owned by the City of Inver Grove Heights,

WHEREAS, following a thorough review of available records and professional surveying of the cemetery, the City has determined that there are few remaining, unsold plots within the cemetery; and

WHEREAS, the City has determined that retaining the few remaining plots is a wise decision in case any record keeping errors are discovered in the future that would necessitate the assignment of a different plot to an individual or family who presents proof of plot ownership;

NOW THEREFORE, BE IT RESOLVED by the Inver Grove Heights City Council that there shall be no further sale of plots within Union Cemetery; and

BE IT FURTHER RESOLVED, that the waiting list for plots within the cemetery shall be closed and those individuals named on the waiting list as of the adoption of this Resolution shall be notified that there are no further plots within the cemetery available for purchase.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayors

ATTEST:

Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: **Resolutions Accepting Bids, Awarding a Contract and Approving Budgets for Seidl's Lake Shoreland & Trail Project**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Paul Merchlewicz, City Engineer, 651.450.2572
Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, accepting bids, awarding the contract, and approving a budget for the Seidl's Lake Shoreland and Trail Project.

BACKGROUND

The Seidl's Lake project borders Inver Grove Heights (IGH) and South Saint Paul (SSP) and is a part of the Seidl's Park Master Plan established in 2007. Recent initiatives between IGH and SSP have resulted in planned, phased improvements around and adjacent to the Seidl's Lake water body:

- Phase 1: Seidl's Lake Lift Station and outlet (complete, City Project No. 2014-12)
- Phase 2: Shoreline restoration and habitat enhancement
- Phase 3: Trail restoration and extension between SSP and IGH

Phase 2 and 3 have been combined into a single project, IGH City Project No. 2022-14 (SSP City Project No. 2021-015), to realize efficiencies during the design and construction phases. Aligning with the design and construction project, the City has entered into a Joint Powers Agreement (JPA) with the City of South Saint Paul to complete the work associated with Phase 2 and Phase 3 respectively. The JPA between the City and South Saint Paul was approved via resolution on February 13, 2023 (Resolution No. 2023-028) with design phase costs split 50% each and construction phase costs split based on actual bid costs within each respective city.

As primary administrator of this project, South Saint Paul hired WSB to perform design and advertisement for construction services. Design has been completed, and the project has been advertised. Bids were received and opened on December 4, 2023. There were seven bidders for the project. The low bidder is Sunram Construction, Inc with a total bid of \$723,644.00. The low bid is 12% less than the anticipated budget of \$822,000 based on City fund contribution and awarded grants.

FISCAL IMPACT

The construction bid cost and funding are broken down in the following two tables:

Project Costs - Seidl's Lake Trail Reconstruction & Shoreland Restoration

Improvement Type	Original Estimate	Low Bid (Contract Award)	Difference From Original
Shoreland Restoration/Habitat Enhancements (Phase 2)	\$ 382,000.00	\$ 224,634.00	\$(157,366.00)
Trail Reconstruction & Extension (Phase 3)	\$ 440,000.00	\$ 499,010.00	\$59,010.00
Total	\$ 822,000.00	\$ 723,644.00	\$(98,356.00)

Project Funding - Seidls Lake Trail Reconstruction & Shoreland Restoration

Project Costs/Grants				Project Participation/Budget		
Improvement Type	Contract Cost	Grant Award	Cost Minus Grants	Project Budget	SSP Share	IGH Share
Shoreland Restoration/Habitat Enhancements (Phase 2)	\$224,634.00	\$224,634.00	\$0.00			
Trail Reconstruction & Extension (Phase 3)	\$499,010.00	\$250,000.00	\$249,010.00			
SSP Participation ⁽¹⁾				\$35,439.86	\$35,439.86	
IGH Participation ⁽²⁾				\$225,000.00		\$225,000.00
Total	\$723,644.00	\$449,634.00	\$249,010.00	\$260,439.86	\$35,439.86	\$225,000.00

(1) Contingencies are not included for SSP portion.

(2) Includes construction contingency of \$7,356.00 for IGH portion only.

Funding for the Inver Grove Heights' portion of the work, under Project No. 2022-14, will come from the City's Park Acquisition & Development Fund (Fund 402) and from the Park Capital Replacement Fund (Fund 401) as the trail project is both reconstruction of the current trail and significant extension to the trail. Park Acquisition & Development funds will be utilized up to a cap of \$175,000 as presented previously to the Council, with the Park Capital Replacement Fund covering the remaining portion which equals an estimated \$50,000 and includes construction contingencies. Recently, the Park Capital Replacement fund had a 2024 CIP allocation for the tennis court reconstruction projects at Skyview and Oakwood Park come in under budget by \$100,000. Therefore, the Fund has a adequate balance for the additional estimated \$50,000 cost of the trail reconstruction and expansion project. An additional \$50,000 has been budgeted from the City's Stormwater Capital Fund (Fund 531), mainly to cover additional soft costs (legal, engineering, administration, and finance) for the administration of the shoreland restoration components of the project. Remaining project costs are covered by grant funding and the City of South St. Paul. The full project funding breakdown is summarized in the attached Resolution.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, awarding a contract to Sunram Construction, Inc. in the amount of \$723,644.00 and approving the budget for City Project No. 2022-14.

ATTACHMENTS

1. Resolution Awarding Contract 2022-14
2. Resolution Approving Budget 2022-14
3. Recommendation of Award 2022-14

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING THE AWARD OF A CONTRACT TO SUNRAM CONTRACTING, INC.
FOR SEIDL'S LAKE TRAIL AND SHORELAND RESTORATION PROJECT –
CITY PROJECT NO. 2022-14**

WHEREAS, pursuant to an agreement between the City of Inver Grove Heights and the City of South Saint Paul, South Saint Paul as the lead agency, has advertised and accepted bids for the Seidl's Lake Trail and Shoreland Restoration project; and

WHEREAS, pursuant to the agreement, the City of Inver Grove Heights, after a favorable review of the bids, will provide concurrence in the award to a Contractor so that the City of South Saint Paul may enter a contract with them for construction services to complete the specified work; and

WHEREAS, Staff is in receipt of, and has reviewed, the bids as summarized in the following table:

Contractor	Bid Security (5%)	Total Bid
Sunram Construction, Inc	Y	\$ 723,644.00
Rachel Contracting, LLC	Y	\$ 842,816.50
Shoreline Landscaping	Y	\$ 845,402.50
Valley Paving, Inc.	Y	\$ 975,342.50
JL Theis, Inc.	Y	\$ 1,008,855.14
McNamara Contracting	Y	\$ 1,381,070.75
Urban Companies	Y	\$ 1,819,865.00

WHEREAS, Sunram Contracting, Inc. is the lowest responsible bidder for a total amount of \$723,644.00.

WHEREAS, the Engineer of Record, WSB, has reviewed the bids for conformance to the contract and has recommended award to the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED by the Inver Grove Heights City Council that the City concurs with the award of the project for Shoreland Habitat Restoration and Trail Reconstruction to Sunram Construction, Inc.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING THE BUDGET FOR THE SEIDL'S LAKE TRAIL AND SHORELAND
RESTORATION PROJECT - CITY PROJECT NO. 2022-14**

WHEREAS, City Project 2022-14 includes trails and shoreline features along Seidls Lake that are common to the City of South Saint Paul and the City of Inver Grove Heights; and

WHEREAS, the City of South Saint Paul has agreed to partner with the City of Inver Grove Heights for the design and construction of City Project 2022-14 and associated trail and shoreland modifications to their respective portions within project limits; and

WHEREAS, the City of South Saint Paul is the lead agency for the project and will be responsible for administering the design of, and advertisement for bid of, the construction documents; and

WHEREAS, the City of South Saint Paul and Inver Grove Heights will split the project design costs evenly with both contributing 50%. Construction costs, including administrative costs, will be split based on each city's portion of work based on the accepted bid tabulation and any respective contract changes; and

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL, THAT:

1. The following budget is hereby adopted for City Project No. 2022-14:

PROJECT COSTS	
Construction Bid	\$ 723,644
Legal, Engineering, Administrative, & Finance (LEAF)	\$ 350,000
Construction Contingency	\$ 7,356
TOTAL	\$1,081,000

FUNDING SOURCES	
Grant Funding ⁽¹⁾	\$ 606,000
Park Capital Replacement Fund (Fund 401)	\$ 50,000
Park Acquisition & Development Fund (Fund 402)	\$ 175,000
Stormwater Capital Fund (Fund 531)	\$ 50,000
City of South St. Paul	\$ 200,000
TOTAL	\$1,081,000

- (1) Includes grant funding of \$356,000 from MnDNR Conservation Legacy Partner Grant, and \$250,000 from MnDNR Local Trail Connection Grant. Grant costs are taken off the total project costs before remaining cost share is prorated between the cities of Inver Grove Heights and South St. Paul

2. The Parks and Recreation Director is authorized to direct the use of contingency funds up to the approved amount for project work in the case of changes in site conditions, quantity adjustment, or unforeseen expenses necessary to complete the project as proposed.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



December 4, 2023

Honorable Mayor and City Council
City of South St. Paul
125 Third Avenue North
South St. Paul, MN 55075

Re: Seidls Lake Trail and Shoreline Improvement Plan
City of South St. Paul, MN
WSB Project No. 022116-000

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Monday, December 4, 2023, and were opened and read aloud. Seven bids were received. The bids were checked for mathematical accuracy. Please find enclosed the bid summary indicating the low bid as submitted by Sunram Construction, Inc., Corcoran, Minnesota in the amount of \$723,644.00. The Engineer's Estimate was \$868,948.00.

We recommend that the City Council consider these bids and award a contract in the amount of \$723,644.00 to Sunram Construction, Inc. based on the results of the bids received.

Sincerely,

WSB



Jennifer D. Edison
Sr. Project Manager

Attachments

kkp

Request for Council Action

SUBJECT: Agreement with ASHLink Health for Fitness Memberships at the VMCC

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Julie Dorshak, Recreation Superintendent, 651.450.2588

ACTION REQUESTED

The Council is asked to approve the attached agreement with ASHLink Health to continue providing Active & Fit and Silver & Fit memberships at the Veteran's Memorial Community Center (VMCC).

BACKGROUND

The IGH Parks and Recreation Department has several fitness program agreements that are supported by health and wellness organizations intended to promote fitness within the Veterans Memorial Community Center (VMCC). The VMCC works with companies that facilitate fitness programs offered by different insurance plans, which then allows members to be eligible for a program if they carry a qualifying insurance plan. Agreements with these agencies allow the VMCC to have a variety of subsidy options for potential members to affiliate with.

The current plans offered at the VMCC include:

Health Agency	Program Agreement	Description of Membership Benefit
Tivity Health	Silver Sneakers and Prime	VMCC receives a monthly payment based on number of member visits from health agency.
ASHLink (American Specialty Health Incorporated/American Specialty Health Fitness)	Silver and Fit and Active and Fit programs	VMCC receives a monthly payment based on number of member visits from health agency.
Healthy Contributions/Optum Health Care Solutions/Fitness Passport Program	Renew Active and One Pass	VMCC receives a monthly payment based on member per visit from health agency.
NICHA (National Independent Health Club Association) Insurance Programs (i.e. Blue Cross Blue Shield, Medica, etc.)	Members pay full membership cost to VMCC	Member receives a reimbursement from NICHA for meeting check in quota.

The City has a current agreement with ASHLink Health dated October 7, 2013. By continuing this agreement, the VMCC can accept Active & Fit and Silver & Fit (also called Active Renew) members. The VMCC currently has 451 people with Active and Fit and Silver and Fit memberships. These programs have a monthly fee the customer pays to their insurance provider and the facility receives reimbursement when the user uses the facility.

Staff reached out to ASHLink Health this year to renegotiate program rates, which were last revised

in 2013. The new agreement has a term beginning January 1, 2024 and will automatically renew for successive one-year terms until either party terminates the Agreement.

FISCAL IMPACT

The current rate agreement includes a per-visit fee, with a monthly cap. The VMCC averages around \$1,900 per month and \$23,000 per year in revenue from this agreement. The increase will generate an additional \$0.10 per person per visit, yielding an estimated \$650 per year in additional revenue.

Product	Current Rates	Proposed Rates
Active and Fit	\$3.50 visit/\$35.00 max per month	\$3.60 visit/\$36.00 max per month
Silver and Fit	\$3.50 visit/\$35.00 max per month	\$3.60 visit/\$36.00 max per month

RECOMMENDATION

Staff recommends approval of the agreement with ASHLink Health to continue to offer Active & Fit and Silver & Fit memberships at the VMCC.

ATTACHMENTS

1. ASHLink Contract
2. Addendum ASHLink Update 12-2023

AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT

ASH CONFIDENTIAL
Not To Be Reproduced Or
Disclosed
Without Written Permission

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AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT

THIS FITNESS NETWORK LOCATION SERVICES AGREEMENT, ("this Agreement") is entered into between American Specialty Health Fitness, Inc., a Delaware corporation ("ASH Fitness"), and the fitness center whose name and other identifying information appear on the signature page herein ("Fitness Network Location"). This Agreement will be effective as of the Effective Date specified in Article 28 of this Agreement.

RECITALS

WHEREAS, insurers, trust funds, health care service plans, health maintenance organizations, employer groups and other groups (collectively referred to as "ASH Clients" and further defined below) have entered into arrangements with ASH Fitness for the provision of Services to their Members (as defined below in Article 1.07);

WHEREAS, ASH Fitness wishes to arrange for and facilitate the provision of Services to Members;

WHEREAS, Fitness Network Location, has all necessary licenses and authorizations to operate in its location(s) in the State(s) in which it operates and wishes to contract with ASH Fitness for the provision of Services to Members;

NOW, THEREFORE, in consideration of the premises and the mutual covenants set forth herein and for other good and valuable consideration, ASH Fitness and Fitness Network Location agree as follows:

ARTICLE 1 DEFINITIONS

For purposes of this Agreement and in addition to the terms elsewhere defined herein, the following terms shall have the meanings indicated:

- 1.01 Agreement.** Agreement is this Fitness Network Location Services Agreement, the attachments and exhibits listed below, the Program Manual and any amendments to such documents that are all incorporated herein by reference.
- Attachment A: Silver&Fit® Basic Attachment
Attachment B: Silver&Fit® Full Attachment
Attachment C: Active&Fit® Enterprise Attachment
Attachment D: Active&Fit® Now Attachment
Attachment E: Active&Fit® Direct Attachment
Attachment F: Intentionally Left Blank
Attachment G: Program Compensation Attachment
- 1.02 ASH Client.** ASH Client is a health care service plan, health maintenance organization, insurer, employer group, trust fund, third party administrator, or other person or entity who contracts with ASH Fitness or an ASH Fitness' affiliate to arrange for the provision of Services. ASH Clients will be listed on the ASH Client list which is provided to Fitness Network Location by ASH Fitness.
- 1.03 ASHLink.** The ASHLink® system as described in the Program Manual is a proprietary software system developed by an ASH Fitness affiliate and utilized by ASH Fitness to support the secure and confidential electronic distribution of information with Fitness Network Location via the internet.
- 1.04 Benefit Year.** Benefit Year is the twelve (12) month period specified in the ASH Client list.
- 1.05 Effective Date.** The Effective Date is the date this Agreement becomes operative, as specified in Article 28 of this Agreement.
- 1.06 Fitness Network Participating Location.** A Fitness Network Participating Location is the Fitness Network Location where Services will actually be performed. For ease of reference, Fitness Network Location and

Fitness Network Participating Location shall be used interchangeably for a Fitness Network Location with only one participating location.

- 1.07 **Member(s)**. Member(s) is/are individual(s) who is/are eligible to receive Services by meeting all the eligibility requirements for participation in a program.
- 1.08 **Member Eligibility/Benefits**. Member Eligibility/Benefits is information maintained by ASH Fitness or one of its affiliates pertaining to each Member regarding his or her eligibility, including initial date of eligibility, term of membership and benefits.
- 1.09 **Member Payments**. Member Payments are charges which are the direct financial responsibility of the Member and are paid directly to Fitness Network Location for any service which is a Non-Covered Service under this Agreement.
- 1.10 **Member Termination Report**. Member Termination Report as described in the Program Manual is a report which lists Members who have terminated their membership at the Fitness Network Location and/or are no longer eligible for participation under the program.
- 1.11 **Non-Covered Services**. Non-Covered Services are all services other than a Standard Fitness Network Location Membership and any other program components as clearly laid out in each attachment and as applicable to the Member's benefit. All Non-Covered Services are ineligible for compensation by ASH Fitness and are the direct responsibility of the Member.
- 1.12 **Party(ies)**. Party(ies) is/are the individual(s) or entity(ies) that execute this Agreement.
- 1.13 **Program Compensation Rate**. The Program Compensation Rate is the amount ASH Fitness will pay Fitness Network Location for each Member who has signed a membership agreement with Fitness Network Location and has had at least one (1) Visit in the month that Fitness Network Location is seeking compensation for. The Program Compensation Rate is set forth in Attachment G for each program that applies to this Agreement.
- 1.14 **Services**. Services are those collective services which fall under this Agreement and its Attachments A through Attachment F.
- 1.15 **Standard Fitness Network Location Membership**. A Standard Fitness Network Location Membership provides Member with at least the following services: access to a Fitness Network Participating Location during normal facility hours of operation for the use of cardiovascular exercise equipment (e.g. treadmills, exercise bicycles, "elliptical machines", etc.), strength or resistance training equipment (e.g. selectorized equipment, free weights, etc.), and use of locker room and shower facilities. It also includes instructor-led classes (such as group fitness classes, pilates, group cycling, yoga, etc.) which do not require a separate fee to be paid to Fitness Network Location for an individual class or set of classes, but are routinely included for the general membership as part of the general monthly fee. The Standard Fitness Network Location Membership does not include instructor-led classes, personal training and other amenities for which the Fitness Network Location routinely charges a separate fee.
- 1.16 **Visit**. Unless otherwise specified in a program attachment, a Visit is where a Member utilizes the Fitness Network Participating Location to receive the Services. A Visit does not include virtual video workout sessions or individual video exercises.

ARTICLE 2 ASH FITNESS' RESPONSIBILITIES

- 2.01 **Prepare and Maintain Program Manual**. ASH Fitness shall prepare and maintain a program manual setting forth ASH Fitness' policies, processes, standards and procedures regarding Fitness Network Location's participation in any ASH Fitness' fitness network ("Program Manual").
- 2.02 **Records Management**. ASH Fitness and its affiliates shall develop, update and maintain policies and procedures that comply with applicable statutory and regulatory requirements for the secure and confidential

storage, retention, retrieval and destruction of all records pertaining to its business operations, whether these records are in paper or electronic form.

- 2.03 **Maintain Eligibility.** ASH Fitness or its affiliates shall provide Fitness Network Location with services related to Member Eligibility verification for Services to be provided by Fitness Network Location. ASH Fitness makes no representation or guarantees concerning the number of Members, if any, that will access Fitness Network Location under this Agreement.
- 2.04 **Communication Regarding Participation of Fitness Network Location.** ASH Fitness and its affiliates may communicate the participation of Fitness Network Location in ASH Fitness or its affiliates' programs to existing and prospective ASH Clients in various forms, including but not limited to ASH Client proposals, ASH Fitness or ASH Client network directories, Member letters and the applicable websites accessed by Members. Such communication may include information such as Fitness Network Location's name and logo, address, telephone number, and available services. ASH Fitness shall assist Members to select a Fitness Network Location under the Member's program. In addition, ASH Fitness may, within sixty (60) days of the effective date of a location, notify ASH Clients of the addition of a Fitness Network Participating Location where that location may perform Services for ASH Client.
- 2.05 **Deletion of Fitness Network Participating Location from Network Directories.** ASH Fitness will remove Fitness Network Location information from the online directory as of the effective date of Fitness Network Participating Location's resignation or termination of this Agreement.
- 2.06 **ASH Fitness' Payment to Fitness Network Location.** ASH Fitness shall compensate Fitness Network Location in accordance with the Program Compensation Rates specified in Attachment G within thirty (30) days of receipt of a billing report for Services provided to Members.

ARTICLE 3 FITNESS NETWORK LOCATION'S RESPONSIBILITIES

- 3.01 **Business License(s); Compliance.** Fitness Network Location shall maintain and demonstrate upon request by ASH Fitness that Fitness Network Location has appropriate business licenses for its operations at each of the Fitness Network Participating Locations. Fitness Network Location shall (i) meet all federal and state regulations applicable to such operations; (ii) comply fully with the Program Manual as described in Article 2.01; (iii) comply with ASH Fitness' quality management program and cooperate with ASH Fitness in ASH Fitness' administration of its grievance procedures, including procedures to resolve complaints or grievances filed by Members with ASH Fitness as they pertain to Fitness Network Location.
- 3.02 **Immediate Notification by Fitness Network Location of Certain Occurrences.** Fitness Network Location shall notify ASH Fitness per Article 21 below within forty-eight (48) hours of the occurrence of: i) the commencement of any voluntary or involuntary bankruptcy proceedings by or against Fitness Network Location or any similar proceedings; ii) any lapse of general and/or professional liability insurance maintained by Fitness Network Location; iii) the filing of criminal charges against Fitness Network Location's owners, directors and management; iv) a change in Fitness Network Location's ownership and/or management; (v) any change to, including but not limited to the loss or potential loss of, its business license; and (vi) any potential non-compliance or suspected non-compliance with applicable federal or state law or regulation relevant to this Agreement.
- 3.03 **Non-Interference with Property and Contract Rights.** During the term of this Agreement and for one (1) year following the date of its termination, Fitness Network Location agrees that Fitness Network Location shall not interfere with ASH Fitness or an ASH Fitness affiliate's property or contract rights with any ASH Client or Member. This includes, but is not limited to, advising any Member to dis-enroll from any Services, advising any party who has contracted with ASH Fitness or an ASH Fitness Affiliate to terminate, cancel or decline renewal of its contract, and/or solicit any Member to enroll for the provision of similar services offered by any other firm administering fitness benefit programs, health care service plan, health maintenance organization, health insurer, preferred provider organization or any other similar organization.

If Fitness Network Location violates this Article, Fitness Network Location acknowledges that it will be responsible for paying any and all actual damages incurred by ASH Fitness or any ASH Client as a result of

that violation and may be liable for other costs, expenses, damages, claims or liabilities; and, if money damages are insufficient to compensate ASH Fitness or ASH Client for the violation of this Article, Fitness Network Location may be subject to an injunction prohibiting the activity which constitutes a violation of this Article and/or other equitable relief. Nothing in this Article shall affect any of ASH Fitness' other rights under this Agreement, at law or in equity. Nothing in this Article shall prohibit Fitness Network Location from maintaining a direct relationship with Member that is no longer enrolled in a program with ASH Fitness or its affiliates due to Member dis-enrollment or termination of this Agreement.

- 3.04 **Election to Participate in all Product Offerings.** Fitness Network Location may elect to participate in any program specified in Attachment A through Attachment F and indicates in Article 28 which programs it wishes to participate in. Fitness Network Location is not obligated to participate in all programs but must participate in at least one program at all times while this Agreement is in effect. Any time after the Effective Date of the Agreement, Fitness Network Location may choose to expand the programs it participates in. However, after the Effective Date, Fitness Network Location may only terminate participation in a specific program, pursuant to Article 6.
- 3.05 **Provision of Member Services.** Fitness Network Location responsibilities for the provision of Member Services are outlined in this Article 3.05.
- 3.05.1 **Standard Fitness Network Location Membership.** Fitness Network Location shall provide Members with a Standard Fitness Network Location Membership and any other services as required by the applicable program attachments as described in the Program Manual.
- 3.05.2 **Conversion of Pre-Established Membership.** Fitness Network Location agrees to assist any Member that has a previously established membership with Fitness Network Location and the Member becomes eligible for a program under this Agreement. Fitness Network Location, among other things as described in the Program Manual, will freeze the Member's previously established Fitness Network Location membership, or terminate the membership without any penalty to the Member and accept the Program Compensation Rate as payment in full for the Standard Fitness Network Location Membership on behalf of the Member while they are eligible for ASH Program Services.
- 3.05.3 **Offering of non-Covered Services and Notification to Members of Financial Responsibility for Member Payments for Non-Covered Services.** Fitness Network Location may upgrade or sell Members additional products or services not covered under this Agreement or any applicable program attachment but only if Fitness Network Location informs Members in advance and in writing that such products and services are Non-Covered Services, are the Member's financial responsibility, and are completely voluntary on the part of the Member as described in the Program Manual. Fitness Network Location shall collect appropriate Member Payments as that term is defined in Article 1.09, at the time of service and shall bill Members according to the procedures described in the Program Manual.
- 3.05.4 **Member Billing.** Nothing in this Agreement shall preclude Fitness Network Location from charging Member for Services rendered, where Member is determined to not be eligible, including retroactive determinations, for a program under this Agreement and where Fitness Network Location complied with Article 3.06. Any such charges shall be consistent with Fitness Network Location's lowest standard membership dues. In addition, as Article 3.05.3 details, Fitness Network Location may charge a Member for Non-Covered Services where Member has been informed, in writing, prior to the provision of the Non-Covered Services.
- 3.05.5 **Non-Discrimination.** Fitness Network Location shall not discriminate against Member for any reason, including but not limited to race, ethnicity, national origin, religion, gender, age, mental or physical disability, health status, payment experience, medical history, genetic information, gender identity, veteran status, evidence of insurability or geographic location within the service area or source or amount of compensation. Fitness Network Location shall offer Services to a Member covered by ASH Fitness or one of its affiliates in the same manner, in accordance with the same

standards, and within the same time availability as services offered to members who are not covered by ASH Fitness or its affiliates.

- 3.06 **Verification of Member Eligibility and Services.** Unless otherwise specified in a program attachment, Fitness Network Location shall verify Member Eligibility and applicable Services with ASH Fitness at the time of a Member's first attempt to utilize Fitness Network Location within a Benefit Year as described in the Program Manual.
- 3.07 **Program Compensation.** Fitness Network Location shall accept Program Compensation Rates, as specified in Attachment G as payment in full for the Fitness Network Location Visits and Services provided pursuant to this Agreement. Fitness Network Location shall not charge the Member an initiation fee, enrollment fees, processing fee, monthly membership fees and/or any other administrative fees for the Standard Fitness Network Location Membership. Fitness Network Location shall be responsible for any and all sales, use or other taxes which may be imposed on the compensation paid to Fitness Network Location by ASH Fitness or any fees for Non-Covered Services collected from a Member. The number of Visits compensated in a month shall not limit the number of Visits a Member may make to Fitness Network Location in a month. Members must have unlimited access and their visits may exceed the Visits compensated per month as specified in Attachment G. A Member may make multiple Visits to Fitness Network Location over the course of one day, however, Fitness Network Location is only entitled to receive compensation for one (1) of those Visits. Program services will be compensated by ASH Fitness up to the maximum number of sessions and the maximum amount specified in Attachment G.
- 3.08 **Billing Report Submission.** Unless otherwise specified in a program attachment, Fitness Network Location will submit a billing report each month as described in the Program Manual and shall provide supporting information to ASH Fitness including, each Visit at a Fitness Network Participating Location, the Member name, Member's Fitness Identification number, program abbreviation, Member month and day of birth. Fitness Network Location acknowledge and agrees to follow the detailed billing and compensation procedures as referenced in the Program Manual.
- 3.09 **Reimbursement Adjustments.** ASH Fitness may be required to make an adjustment to a reimbursement previously paid by ASH Fitness as described in the Program Manual.
- 3.10 **Fitness Network's Participating Locations.** Where Fitness Network Location has more than one location operating under the terms of this Agreement, Fitness Network Location shall have additional obligations, including but not limited to: Agreement notification, informing participating locations, and Members' use of multiple locations. These additional obligations shall be described in the Program Manual. Fitness Network Location shall require each Fitness Network Participating Location to comply with the requirements of this Agreement and any applicable state or federal law or regulations, including but not limited to, the federal False Claims Act (31 U.S.C. §§ 3729–3733). Any incidents of non-compliance should be reported immediately to ASH Fitness upon discovery.
- 3.11 **Liability Insurance Limits.** Fitness Network Location shall maintain, at its own expense, adequate professional liability insurance, comprehensive general liability insurance and/or any other insurance policies, including but not limited to Workers' Compensation, with insurers acceptable and approved by ASH Fitness and in accordance with ASH Fitness' liability insurance requirements in this Agreement. Fitness Network Location shall notify ASH Fitness within thirty (30) days of any material change to any or all insurance policies, which shall include, but not be limited to, a reduction in a policy amount or cancellation or non-renewal of a policy. All such policies required under this Article shall, as applicable (i) be primary and non-contributory to any insurance available to ASH Fitness; and (ii) provide a waiver of subrogation in favor of ASH Fitness, its affiliates, ASH Client and their respective insurers. This insurance requirement will be required for each of the Fitness Network Participating Locations. Fitness Network Location shall maintain general liability insurance in the minimum amount of one million dollars (\$1,000,000) for each occurrence and one million dollars (\$1,000,000) in the aggregate, and professional liability insurance in the minimum amount of one million dollars (\$1,000,000) per claim and one million dollars (\$1,000,000) in the aggregate per year for each Fitness Network Participating Location. Fitness Network Location shall furnish to ASH Fitness certificate(s) of insurance coverage evidencing that proper insurance has been secured. ASH Fitness

may request copies of the issued insurance policies and, when requested, Fitness Network Location shall provide them to ASH Fitness. Notwithstanding anything else contained herein, the insurance coverages provided by the Fitness Network Location shall be construed to support and in no way shall limit the liabilities and obligations of the Fitness Network Location under this Agreement. Where Fitness Network Location has independent contractors, Fitness Network Location will require its independent contractors to carry the required insurance amounts specified herein if not covered under Fitness Network Location's insurance.

- 3.12 **Fitness Network Location Removal from Provision of Program Services to Members by ASH Clients.** Fitness Network Location acknowledges that an ASH Client may, in its sole discretion, request ASH Fitness to remove or restrict Fitness Network Location from providing Services to ASH Client's Members and if necessary, impose sanctions on Fitness Network Location.
- 3.13 **Maintenance of Records.** Fitness Network Location shall maintain and provide ASH Fitness, and upon the request of ASH Clients, U.S. Department of Health and Human Services, U.S. Department of Justice, Office of Inspector General, Center for Medicare and Medicaid Services and/or other federal and state agencies, with all records relating to Services provided to each Member by Fitness Network Location, in such form and containing such information as is required by applicable federal and state law, and such other information as ASH Fitness, ASH Clients, or other such agencies may require. For Members, such records shall be retained by Fitness Network Location the greater of ten years or in accordance with applicable state laws.
- 3.14 **Access to Facility and Records.** Fitness Network Location shall provide access to ASH Fitness, at reasonable times upon request by ASH Fitness, ASH Client, and/or regulatory agencies with oversight of ASH Fitness or ASH Client operations, to monitor program compliance and inspect or audit Fitness Network Location's facilities, equipment, books, papers, and records relating to Fitness Network Location's performance under this Agreement. By submitting Fitness Network Location's tax identification number to ASH Fitness, Fitness Network Location acknowledge and agrees that ASH Fitness may disclose and use the tax identification number to support business and regulatory functions related to network participation, credentialing and reimbursement/claims payment under this Agreement.

ARTICLE 4 CORRECTIVE ACTION PLANS

Corrective Action Plans. ASH Fitness shall have the ability to evaluate Fitness Network Location's participation and performance in accordance with the terms of this Agreement and fitness industry business practices. If ASH Fitness finds that Fitness Network Location is not performing in accordance with the terms of this agreement, ASH Fitness may issue a Corrective Action Plan (CAP) to Fitness Network Location as more fully described in the Program Manual. Fitness Network Location acknowledges that a frequent or repeated lack of compliance with a program requirement may be considered a pattern of performance that is unacceptable to ASH Fitness and may consider this a material breach of the Agreement giving rise to the right to terminate the Agreement for cause pursuant to Article 6.02.

ARTICLE 5 TERM

The initial term of this Agreement shall be from the Effective Date of this Agreement through and including December 31st of the current year subject to the termination provisions set forth in Article 6. After the initial term, this Agreement shall automatically renew for one (1) year on each successive January 1st subject to the termination provisions set forth in Article 6.

ARTICLE 6 TERMINATION

- 6.01 **Termination of Agreement with Cause.** Notwithstanding any other provision in this Agreement, either Party may terminate this Agreement with cause for the other Party's breach of any material term, covenant or condition and subsequent failure to cure such breach. The Party asserting cause for termination of this Agreement ("Terminating Party") shall provide written notice of termination to the other Party ("Receiving Party"). The notice of termination shall specify the breach or deficiency underlying the cause for termination. Receiving Party shall have thirty (30) calendar days from the receipt of such notice to cure the breach or deficiency to the satisfaction of the Terminating Party. If Receiving Party fails to cure the breach or deficiency, this Agreement shall terminate upon written notice from the Terminating Party. The termination

date shall be the date the Receiving Party receives such notice or such other date as may be specified in the notice.

6.02 ASH Fitness Immediate Termination of Agreement for Cause. ASH Fitness may terminate this Agreement, or a Fitness Network Participating Location(s) participation, immediately upon written notice by ASH Fitness to Fitness Network Location upon any of the following occurrences:

- a) A determination that Services rendered to a Member by Fitness Network Location in conjunction with this Agreement do not meet the recognized fitness industry standards adopted by ASH Fitness and/or potentially place a Member at risk;
- b) Any material misrepresentation, falsification or failure to provide accurate information to ASH Fitness, ASH Client, or a Member by Fitness Network Location or Fitness Network Location's staff, agent or representative in connection with this Agreement;
- c) The filing and/or conviction of any criminal charges against Fitness Network Location's directors, owners and management;
- d) The termination of any contractual relationship other than this Agreement between Fitness Network Location and ASH Fitness, or an ASH Fitness' affiliate;
- e) Fitness Network Location is not participating in at least one program pursuant to this Agreement;
- f) Fitness Network Location has no Fitness Network Participating Locations; or
- g) Any occurrence or condition which materially impairs the ability of Fitness Network Location or a Fitness Network Participating Location to perform responsibilities under this Agreement.

6.03 Termination of Agreement for Convenience. Either Party may terminate this Agreement by providing at least one hundred twenty (120) days' notice prior to the expiration of the current term. Such termination of participation will be effective on January 1st immediately following the notice.

6.04 Fitness Network Location Appeal of Termination. Fitness Network Location may appeal ASH Fitness' termination for cause under Article 6.02 by providing a written request to ASH Fitness within thirty (30) days from the date of the termination notice by ASH Fitness. Such appeal rights may occur before and/or after the effective date of termination. If a termination appeal results in a reinstatement, ASH Fitness may provide Fitness Network Location with a new Effective Date for this Agreement.

6.05 Effect of Termination. Except as otherwise provided herein, this Agreement shall be of no further force or effect following the date of termination, except that each Party shall remain liable for any obligations or liabilities arising from the activities carried on by it hereunder prior to the date of termination. Regardless of which Party terminates this Agreement or a Fitness Network Location's participation respectively, Fitness Network Location shall inform any Member who seeks Services that the Fitness Network Location is no longer contracted with ASH Fitness.

Survival of Certain Contractual Provisions after Termination. Notwithstanding any other provision of this Agreement, the following provisions of this Agreement shall survive any termination of this Agreement: Article 2.03, 3.01, 3.03, 3.05.2, 6.05, and 0, in addition to, Article 7, Article 8, Article 9, Article 10, Article 102, Article 16, Article 17, Article 19, and Article 20.

ARTICLE 7 HOLD HARMLESS

Fitness Network Location shall defend, release, hold harmless and indemnify ASH Fitness, its affiliates, parent company, subsidiary, insurers, directors, officers, employees, and agents from any claims, losses, damages, liabilities, costs, expenses, including attorneys' fees and costs or obligations arising from or relating to any acts or omissions of Fitness Network Location under this Agreement except for willful misconduct or sole negligence of ASH Fitness.

ARTICLE 8 COMMUNICATION OF RELATIONSHIP WITH ASH FITNESS AND ASH CLIENTS

Fitness Network Location shall not initiate any written communication, solicitation or advertisement of any type referencing the relationship with ASH Fitness and/or ASH Client without the prior written approval of the communication by ASH Fitness. This includes, but is not limited to, internet web pages, social networking,

newspapers, yellow pages, billboards, mass mailings, telemarketing, location posters or business cards. Only where ASH Fitness reviews and gives prior written approval may Fitness Network Location display and/or distribute materials to promote programs associated with this Agreement. If Fitness Network Location sends an advertisement or communication without prior approval from ASH Fitness, ASH Fitness reserves the right to remove Fitness Network Location from its Fitness Network Location directory and restrict access to new Members for a period of one (1) month for the first occurrence and three (3) months for the second occurrence. ASH Fitness reserves the right to terminate this Agreement after the third occurrence of an advertisement or communication being sent without ASH Fitness' approval.

ARTICLE 9 MEMBER PERSONAL INFORMATION

- 9.01** ASH Fitness and its affiliates shall protect access to, and distribution of, information and/or records that are subject to regulatory requirements for protection of Member information and privacy including, but not limited to protection for non-public personal information. Therefore, ASH Fitness and Fitness Network Location shall abide by all applicable Federal and State laws and regulations regarding privacy, security and disclosure of Member Personal Information. Fitness Network Location agrees to maintain records and other information with respect to Members in an accurate and timely manner, to provide timely access by Members to the records and information that pertain to them and to safeguard the privacy of any non-public information that can be used to identify a particular Member. Fitness Network Location shall limit uses and disclosures of personal information obtained in connection with this Agreement (including any information received from ASH Fitness or through ASHLink) solely for payment and related operational purposes permitted or required by this Agreement or as required by law. Fitness Network Location shall use such personal information only to the extent minimally necessary to satisfy those obligations. Any other use of personal information obtained in connection with this Agreement is strictly prohibited unless required by law or as otherwise permitted in writing by ASH Fitness.
- 9.02** Upon discovering an incident where the personal information of a Member could have been acquired, used or disclosed in a manner not permitted under this Agreement, including situations where such personal information could have been viewed by persons other than Fitness Network Location employees authorized by the Fitness Network Location to perform duties under this Agreement, Fitness Network Location shall immediately, but in no case later than one (1) business day, report the incident to ASH Fitness' Privacy Office. Fitness Network Location will expediently supply all information reasonably requested by ASH Fitness regarding the investigation of suspected privacy incidents referenced above.
- 9.03** Fitness Network Location shall notify ASH Fitness Privacy Office immediately of any requests received from a Member related to obligations under this Agreement for restrictions on uses and disclosure of personal information, any requests for deletion of personal information, any requests for an accounting of personal information, or any requests to authorize an agent to act on the Member's behalf. Fitness Network Location will direct any questions or concerns regarding ASH's privacy practices to the ASH Privacy Office.
- 9.04** Upon termination, cancellation, expiration or other conclusion of the Services provided by Fitness Network Location, Fitness Network Location will if feasible, return to ASH Fitness or destroy all Member Personal Information in whatever form or medium including any electronic medium under Fitness Network Location's custody or control that Fitness Network Location created or received for or from ASH Fitness. Fitness Network Location will complete such return or destruction as promptly as possible, but no later than thirty (30) days after the effective date of the termination, cancellation, expiration or other conclusion of the services provided by Fitness Network Location. If return or destruction of Member Personal Information is infeasible, Fitness Network Location will extend the protections of this Article 9 to such information and limit its further use or disclosure to those purposes that make return or destruction of Member Personal Information infeasible.
- 9.05** Notices to the ASH Fitness Privacy Office may be sent by overnight mail, first class mail, email or hand delivery to:

American Specialty Health Fitness, Inc.
Attn: Privacy Officer

10221 Wateridge Circle
San Diego, CA 92121
E-mail: HIPAA@ashn.com
Tel: (800) 848-3555
Fax: (858) 237-3839

ARTICLE 10 PROPRIETARY INFORMATION

All information, documents, software and other materials of any sort furnished to Fitness Network Location by ASH Fitness including, without limitation, this Agreement and any rates included in this Agreement, the Program Manual, any ASH Client lists shall be the property of ASH Fitness and shall be treated as confidential. Such proprietary information shall not be disclosed to anyone who does not have a need to know such information and is only to be used by Fitness Network Location in connection with the performance of Fitness Network Location's obligations under this Agreement. Fitness Network Location shall not disclose or use any proprietary information or trade secrets for Fitness Network Location's own benefit during the term of this Agreement or after termination of this Agreement, except as authorized in writing by ASH Fitness. Fitness Network Location shall have no ownership rights in said proprietary information including, but not limited to, copying, use or distribution of said proprietary information.

Upon termination of this Agreement, Fitness Network Location shall destroy all proprietary information in Fitness Network Location's possession. Fitness Network Location shall cooperate with ASH Fitness in maintaining the confidentiality of such proprietary information at all times during and after termination of this Agreement.

ARTICLE 11 INTELLECTUAL PROPERTY

11.01 Use of Intellectual Property. This Agreement does not grant Fitness Network Location a license or sublicense, except as provided in this Article 11, to use the intellectual property owned by ASH Fitness or affiliates, including the copyrights, trade secrets, names, trademarks, service marks, corporate names, trade names, domain names, or logos ("ASH IP"). During the term of this Agreement, Fitness Network Location shall use ASH IP solely in connection with identifying the relationship as contemplated in this Agreement or as specified in the Program Manual. Any other use of ASH IP is subject to the prior review and written approval of ASH Fitness. Fitness Network Location shall be allowed to use the ASH IP Your Future is Active&Fit®, Silver&Fit®, Active&Fit®, Active&Fit Direct®, Active&Fit® Enterprise™, Active&Fit® Now™, and/or ASHLink® on its web sites and print/electronic media for the promotion of Fitness Network Location's participation in the applicable programs. Such use must comply with this Article and the "Guidelines for Trademark Use by Third Parties" issued by ASH Fitness from time to time, a current version of which can be found in the Program Manual. Approval in this Article shall be deemed automatically withdrawn upon the effective date of expiration or termination of this Agreement, unless sooner withdrawn by written notice from ASH Fitness.

ARTICLE 12 REMEDIES

Fitness Network Location acknowledges that money damages would not be a sufficient remedy for any breach of this Agreement and that in the event of a breach or threatened breach of this Agreement, ASH Fitness may also be entitled, without the requirement of posting a bond or other security, to equitable relief, including injunctive relief and specific performance. Such remedies shall not be deemed to be the exclusive remedies for a breach of this Agreement but shall be in addition to all other remedies available at law or in equity. Notwithstanding anything herein, in the event a breach of confidentiality involves any rates set forth in this Agreement, ASH Fitness may, in its discretion, immediately reduce the compensation rates paid to Fitness Network Location.

ARTICLE 13 ASSIGNMENT AND CHANGE OF OWNERSHIP

ASH Fitness may, in its discretion, assign all or a portion of its rights or responsibilities under this Agreement to any party at any time without approval of Fitness Network Location. All provisions of this Agreement and obligations arising hereunder shall extend to and be binding upon the Parties hereto and their respective successors and assignees

and shall inure to the benefit, and be enforceable by the Parties hereto and their respective legal representatives, successors and assignees.

ARTICLE 14 SUBCONTRACTS

Fitness Network Location shall not subcontract any of its obligations under this Agreement to any third party without the prior written approval of ASH Fitness, which may be withheld or withdrawn in its sole discretion. Where ASH Fitness allows Fitness Network Location to subcontract any of its obligations to another party, Fitness Network Location shall remain ultimately responsible to ASH Fitness for the Services performed hereunder.

ARTICLE 15 FORCE MAJEURE

Neither Party will be liable for delay in delivery or non-performance in whole or in part (other than a failure to pay any amount due hereunder), nor will the other Party have the right to terminate this Agreement where delivery or performance has been affected by a Force Majeure Event, except as otherwise specifically provided in this Article or in Article 6 of this Agreement. "Force Majeure Event" means any act or event, whether foreseen or unforeseen, that prevents a nonperforming Party, in whole or in part, from performing its obligations under this Agreement, or satisfying any conditions to the obligations of the performing Party under this Agreement where: (i) the act or event is beyond reasonable control of and not the fault of the nonperforming Party, e.g. war, terrorism, riot or insurrections, law or regulation, strike, flood, fire, explosion, pandemic, epidemic, government or its instrumentalities announced lock-downs, quarantine or other similar event; (ii) the nonperforming Party has been unable to avoid or overcome the act or event by the exercise of best efforts; and (iii) the nonperforming Party gives notice to the performing Party as soon as is practicable after the act or event (or commencement of the act or event if the Force Majeure event lasts more than three (3) calendar days) stating the nature of the act or event, its anticipated duration, and any action the nonperforming Party is taking to avoid or minimize its effect

In the event the Force Majeure Event continues for twenty-one (21) calendar days after the initial occurrence of the Force Majeure Event, then ASH Fitness may terminate this Agreement immediately by providing written notice to Fitness Network Location.

ARTICLE 16 INDEPENDENT CONTRACTORS

None of the provisions of this Agreement shall be construed to create a relationship of agency, representation, joint venture, ownership, control or employment between the Parties, other than that of independent parties contracting solely for the purpose of effectuating this Agreement. ASH Fitness shall have no dominion or control over Fitness Network Location, Fitness Network Location--Member relationship, Fitness Network Location's personnel or agents or Fitness Network Location's services. Fitness Network Location and Fitness Network Location's employees and agents shall not have any claim, under this Agreement or otherwise, against ASH Fitness for vacation pay, sick leave or retirement or other benefits of any kind. During the term of this Agreement or any renewals hereof, Fitness Network Location shall be fully responsible and liable for all state and federal income taxes or other taxes to which payments made by ASH Fitness to Fitness Network Location may become subject.

ARTICLE 17 GOVERNING LAW

This Agreement shall be interpreted and governed by the laws of the State in which the Fitness Network Location is located, except to the extent that law is contrary to or preempted by federal law. Any provisions required to be in this Agreement by any law shall bind the Parties hereto, whether or not expressly provided in this Agreement.

ARTICLE 18 SEVERABILITY

In the event any provision of this Agreement is rendered invalid or unenforceable by state or federal law or declared null and void by any court of competent jurisdiction, the remainder of the provisions of this Agreement shall remain in full force and effect unless otherwise specified in this Agreement. In the event that a provision of this Agreement is rendered invalid or unenforceable or declared null and void as provided herein, and its removal has the effect of materially altering the obligations of either Party in such manner as, in the judgment of the Party affected, will cause serious financial hardship to such Party or will cause such Party to act in violation of its corporate articles or by-laws,

the Party so affected shall have the right to terminate this Agreement by providing the other Party with at least fifteen (15) days prior written notice.

ARTICLE 19 DISPUTES BETWEEN FITNESS NETWORK LOCATION AND MEMBERS

Where ASH Fitness determine that a dispute between Fitness Network Location and Member is subject to the provisions of this Agreement, Fitness Network Location agrees to assist ASH Fitness and provide any information necessary, at no cost to ASH Fitness, for ASH Fitness to review and evaluate a Member grievance or appeal presented for resolution. This Article does not preclude Fitness Network Location and Member from seeking any appropriate legal action to resolve any controversy, dispute or claim which is not governed by the terms of this Agreement.

ARTICLE 20 DISPUTES BETWEEN FITNESS NETWORK LOCATION AND ASH FITNESS

In the event of any dispute between Fitness Network Location and ASH Fitness (or their respective affiliates, owners, employees, agents, predecessors, or successors) arising out of or relating to this Agreement, Fitness Network Location and ASH Fitness shall first attempt in good faith to resolve the dispute mutually between themselves. If Fitness Network Location and ASH Fitness are unable to resolve the dispute by mutual agreement then all matters in controversy shall be submitted, upon the motion of either Party, to binding arbitration pursuant to the requirements of the Federal Arbitration Act, 9 U.S.C. §§ 1-16. Arbitration proceedings shall be administered by the American Arbitration Association ("AAA") in accordance with the AAA rules. The arbitrator shall be bound by applicable state and federal law, subject to Article 17. Parties agree to share equally the AAA administrative fee as well as the arbitrator's fees and expenses, if any, unless otherwise assessed by the arbitrator. The administrative fees shall be advanced by the initiating Party, subject to final apportionment by the arbitrator. In addition, except as provided below, in any arbitration commenced by the Fitness Network Location, if the amount of the Fitness Network Location's claims is less than \$10,000, the Fitness Network Location's share of the AAA administrative fees and the arbitrator's fees and expenses shall be capped at \$25. And if the amount of the Fitness Network Location's claims is between \$10,000 and \$50,000, the Fitness Network Location's share of the AAA administrative fees and the arbitrator's fees and expenses shall be capped at \$500. However, if the arbitrator concludes that the Fitness Network Location's claims are frivolous or brought for an improper purpose (as measured by the standards of Federal Rule of Civil Procedure 11(b)), then all such fees and expenses shall be allocated by the arbitrator in accordance with the AAA Commercial Arbitration Rules, and Fitness Network Location agrees to reimburse ASH Fitness for any monies paid on Fitness Network Location's behalf that would be Fitness Network Location's responsibility under those rules.

Parties agree that the arbitrator's award may be enforced in any court having jurisdiction thereof by the filing of a petition to enforce said award. Costs of filing to have an award enforced may be recovered by the Party which brings such action. Any arbitration proceedings shall occur in the State in which Fitness Network Location is providing Services to Members pursuant to this Agreement.

Unless forbidden by applicable law, Parties agree that if they become involved in a claim or dispute under the arbitration process outlined herein, neither Party will disclose to any other person not directly involved in the arbitration process: (i) the substance of, or basis for, the claim; (ii) the content of any testimony or other evidence presented at the arbitration hearing or obtained through discovery; or (iii) the terms or amount of any agreement reached pursuant to arbitration.

The arbitrator may award declaratory or injunctive relief only in favor of the individual Party seeking relief and only to the extent necessary to provide relief warranted by that Party's individual claim without affecting other Fitness Network Location facilities. Parties agree that they may bring claims against the other only in their respective individual capacities, and not as a plaintiff or class member in any purported class, representative, or private Attorney General proceeding. Further, unless Parties agree otherwise, the arbitrator may not consolidate more than one contracted Fitness Network Location's claims, and may not otherwise preside over any form of a class, representative, or private attorney general proceeding. If a court decides that applicable law precludes enforcement of any of this subsection's limitations as to a particular claim for relief, then that claim (and only that claim) must be severed from the arbitration and may be brought in court.

ARTICLE 21 NOTICES

Any notice required or permitted to be given under this Agreement to ASH Fitness or Fitness Network Location, shall be in writing and shall be (a) delivered by electronic means (i.e. ASHLink, sent via an inalterable email document (such as PDF)), (b) delivered in person, (c) sent by certified, registered mail, or "overnight express" by the United States Postal Service with return receipt requested and postage prepaid, or (d) sent "express mail," "two day delivery," "3-5 day ground" or any similar service offered by private, prepaid courier such as Federal Express, United Parcel Service or any similar organization. ASH Fitness shall send all notices to Fitness Network Location's ASHLink account, email or mailing address on file with ASH Fitness. Fitness Network Location shall provide at least thirty (30) day notice to any change in its email or mailing address to ASH Fitness via ASHLink, or to the email, or address provided below.

NOTICES TO ASH FITNESS:

American Specialty Health Fitness, Inc.
P.O. Box 509117
San Diego, CA 92150-9117

For specific email addresses, call ASH Fitness at (877) 329-2746. The appropriate email address will be provided depending on the nature of the Notice.

Notice shall be effective on the earlier of the date received or the date deemed received.

- Notices given by electronic means (i.e. ASHLink, sent via an inalterable email document (such as PDF)) shall be deemed received one (1) business day after being sent.
- Notices delivered personally shall be deemed received upon actual receipt.
- Notices given by certified or registered mail shall be deemed received two (2) United States Postal Service business days after the date mailed.
- Notices given by "3-5 day ground" will be deemed received five (5) business days after the date delivered to the United States Postal Service, Federal Express, United Parcel Service or any similar organization.
- Notices sent for delivery by any other means specified in this first paragraph of this Article shall be deemed received two (2) business days after delivery to the United States Postal Service, Federal Express, United Parcel Service or any similar organization.

ARTICLE 22 ATTORNEYS' FEES; COSTS

In the event that either Party brings legal action relating to this Agreement, including an arbitration or court action brought pursuant to Article 19 or Article 20 herein, the prevailing Party shall be entitled to payment by the other of all reasonable attorneys' fees, costs and expenses incurred in such action.

ARTICLE 23 CAPTIONS; RULE OF CONSTRUCTION

Captions in this Agreement are descriptive only and shall not affect the intent or interpretation of this Agreement. Unless a clear contrary intention appears, the singular includes the plural and vice-versa.

ARTICLE 24 NO THIRD PARTY BENEFICIARIES

Except as otherwise expressly provided in this Agreement, nothing in this Agreement shall create or be deemed to create any rights or remedies in any third party, including but not limited to a Member or a Fitness Network Location other than Fitness Network Location, subject only to Article 26.

ARTICLE 25 AMENDMENTS

Any amendments to this Agreement, including but not limited to revised or newly issued attachments, ASH Client lists or revisions to the Program Manual shall be issued by ASH Fitness and shall be automatically effective and

incorporated into this Agreement on the date received or deemed received pursuant to Article 21 of this Agreement, unless otherwise specified in such notice or required by applicable state law.

ARTICLE 26 INSOLVENCY OF ASH FITNESS; PROTECTION OF INTERESTS OF FITNESS NETWORK LOCATION, MEMBERS, AND ASH CLIENTS

ASH Fitness and Fitness Network Location expressly agrees to the inclusion of this Article in this Agreement to provide a means to protect the interests of Fitness Network Location, Members, and ASH Clients in the event of the insolvency of ASH Fitness. This Article shall apply only in the event of the insolvency of ASH Fitness and only if, as a result of the insolvency, ASH Fitness is unable to discharge its duties under this Agreement or its Agreement with ASH Clients.

For purposes of this Article, the insolvency of ASH Fitness means the filing of a voluntary petition by ASH Fitness, or the filing of an involuntary petition by ASH Fitness' creditors, under Chapter 7 of the Bankruptcy Code (Liquidation), and the date of the insolvency shall be the date on which any such petition is filed. The insolvency of ASH Fitness shall not include the filing of a voluntary petition by ASH Fitness, or the filing of an involuntary petition by ASH Fitness' creditors, under Chapter 11 of the Bankruptcy Code (Reorganization).

If, within sixty (60) days after the date of the insolvency of ASH Fitness, an ASH Client provides written notice to Fitness Network Location stating that, with regard to any Member who is a beneficiary, employee, member, or insured of that ASH Client, (a) ASH Client shall pay Fitness Network Location, in accordance with the provisions of this Agreement, for any billing reports submitted for Services rendered by Fitness Network Location to any such Member on or after the date of the insolvency, to the extent ASH Fitness has not paid such reimbursements, and (b) ASH Client otherwise shall use its best efforts to discharge the duties of ASH Fitness under this Agreement, or to cause ASH Fitness to discharge those duties, with regard to any such Member, then Fitness Network Location shall continue to be available to render Services to those Members and shall continue to render Services to those Members in accordance with the provisions of this Agreement for up to six (6) months after the date of the insolvency, as specified by ASH Client.

To the extent this Article grants any rights to any ASH Client, Fitness Network Location agrees and acknowledges that ASH Client is a third-party beneficiary of this Article and shall have all rights granted under law to a third-party beneficiary to enforce this Article.

ARTICLE 27 ENTIRE AGREEMENT

This Agreement supersedes and replaces any prior agreement(s) entered into between ASH Fitness and Fitness Network Location. Each Party acknowledges that no representation, inducement, promise or agreement, orally or otherwise, has been made by any Party or anyone acting on behalf of any Party, which is not embodied herein. Parties acknowledge that all the documents that make up the Agreement are complementary and supplementary to each other. Except as specifically mentioned herein, in the event of any inconsistency or conflict or ambiguity in the Agreement, this Agreement shall be read as whole to give meaning to the intent of the Parties.

[REST OF THE PAGE INTENTIONALLY LEFT BLANK. ARTICLE 28 - EFFECTIVE DATE OF AGREEMENT AND SIGNATURE BLOCK IS ON THE NEXT PAGE]

ARTICLE 28 EFFECTIVE DATE OF AGREEMENT

ASH Fitness will provide Fitness Network Location with notice of the Effective Date after Fitness Network Location returns one original copy of this Agreement to ASH Fitness, and all pre-contractual requirements are fulfilled based upon a determination by ASH Fitness. Fitness Network Location agrees to be bound by this Agreement as of the Effective Date as determined by ASH Fitness.

It is the responsibility of the Fitness Network Location to indicate with a check in the attachment(s) box below and inform ASH Fitness of the program(s) they will be participating in:

- ☐ Attachment A: Silver&Fit Basic Attachment
- ☐ Attachment B: Silver&Fit Full Attachment
- ☐ Attachment C: Active&Fit Enterprise Attachment
- ☐ Attachment D: Active&Fit Now Attachment
- ☐ Attachment E: Active&Fit Direct Attachment

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives as of the dates set forth below.

FITNESS NETWORK LOCATION

(type or print clearly)

AMERICAN SPECIALTY HEALTH FITNESS, INC.

(To be filled out by ASH Fitness only)

Fitness Network Location Legal Name

Name Signed

d/b/a (if applicable)

Name Printed

Name Signed

Title

Name Printed

Date

Title

Date

Mailing Address:

American Specialty Health Fitness, Inc.

P.O. Box 509117

San Diego, CA 92150-9001

The Effective Date of this Agreement is _____
[To be completed by ASH Fitness Only]



**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**

ATTACHMENT A - SILVER&FIT® BASIC ATTACHMENT

1.0 DEFINITIONS

For purposes of this attachment and in addition to the terms defined in the Agreement, the following terms shall have the meanings indicated:

- 1.01** Silver&Fit Program. The Silver&Fit Program is an exercise and healthy aging program offered to Members that are health plan enrollees eligible for Medicare coverage or are group retirees.
- 1.02** Silver&Fit Basic Fitness Network Location. As a Silver&Fit Basic Fitness Network Location shall provide Members the Standard Fitness Network Location Membership as set forth in Article 3.05.1 of the Agreement.

2.0 FITNESS NETWORK LOCATION OBLIGATIONS

In addition to the obligations in Article 3 of the Agreement, Fitness Network Location shall have the following obligations for this program:

- 2.01** Free Trial Obligation. Fitness Network Participating Location shall offer and honor a one-time free trial (guest pass) for each Member to try out the Fitness Network Participating Location if the Fitness Network Participating Location offers such a program prior to joining if the Member requests one.
- 2.02** Fitness Network Location Listing Information. Fitness Network Location must maintain current and accurate listing information with ASH Fitness. Fitness Network Location shall notify ASH Fitness with a change to listing information as described in the Program Manual.

**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**

ATTACHMENT B – SILVER&FIT® FULL ATTACHMENT

1.0 DEFINITIONS

For purposes of this attachment and in addition to the terms defined in the Agreement, the following terms shall have the meanings indicated:

1.01 Designated Silver&Fit Exercise Classes. Designated Silver&Fit Exercise Classes are older adult oriented exercise classes that Fitness Network Location agrees to allow ASH Fitness to approve as a Silver&Fit exercise class in its directory for ASH Clients and Members. The Fitness Network Location may choose to offer one or more classes from the following categories:

- Silver&Fit Signature Series Classes® (these classes as designed by ASH Fitness and are available to Fitness Network Location to offer as a Designated Silver&Fit Exercise Class. Any equipment required for these classes may either be provided by Fitness Network Location itself or to Fitness Network Location by ASH Fitness for an additional fee.)
- Senior Dance
- Senior Yoga
- Strength/Cardio Training for older adults
- Tai Chi
- Aqua
- Fall Prevention
- Special Conditions

Fitness Network Location shall elect how many classes it wishes to designate as a Silver&Fit Exercise Class each week in the Fitness Network Location. Fitness Network Location may not designate an older adult exercise class sponsored by or provided by any organization which is a competitor of ASH Fitness.

1.02 Silver&Fit Program. The Silver&Fit Program is an exercise and healthy aging program offered to Members that are health plan enrollees eligible for Medicare coverage or are group retirees.

1.03 Silver&Fit Full Fitness Network Location. As a Silver&Fit Full Fitness Network Location, Fitness Network Location shall provide Members with a Standard Fitness Network Location Membership as set forth in Article 3.05.1 of the Agreement, Designated Silver&Fit Exercise Classes and/or Quarterly Social Activities.

1.04 Quarterly Social Activities. Quarterly Social Activities are quarterly events sponsored by Fitness Network Location. Examples of these social events may consist of, but is not limited to, bagels and coffee, off-site walking clubs, and potlucks.

2. FITNESS NETWORK LOCATION OBLIGATIONSIn addition to the obligations in Article 3 of the Agreement, Fitness Network Location shall have the following obligations for this program:

2.01 Designated Silver&Fit Exercise Classes. Fitness Network Location agrees that it shall have at least one (1) instructor who has obtained proper credentials (e.g. certifications, teaching licenses, certificates of completion) to teach the particular Designated Silver&Fit Exercise Class. Fitness Network Location shall arrange for any required payment for the exercise programs or training classes required, either by (a) Fitness Network Location on behalf of the instructor or (b) the instructor directly.

2.02 Free Trial Obligation. Fitness Network Participating Location shall offer and honor a one-time free trial (guest pass) for each Member to try out the Fitness Network Participating Location if the Fitness Network Participating Location offers such a program prior to joining if the Member requests one.

2.03 Silver&Fit Exercise Classes Health and Safety Guidelines. Fitness Network Location shall comply with ASH Fitness' Health & Safety Guidelines for Designated Silver&Fit Exercise Classes. These guidelines are in addition to the Health and Safety Guidelines and shall be distributed to Fitness Network Location upon notifying ASH Fitness of its election to offer Designated Silver&Fit Exercise Classes. Upon Fitness Network Location's acceptance of these guidelines, the elected classes shall be listed in ASH Fitness' Fitness Network Location listing as Designated Silver&Fit Exercise Classes.

2.04 Fitness Network Location Listing Information. Fitness Network Location must maintain current and accurate listing information with ASH Fitness. Fitness Network Location shall notify ASH Fitness with a change to listing information as described in the Program Manual.

3. ASH FITNESS OBLIGATIONSSilver&Fit Online Fitness Network Location Listing. ASH Fitness shall provide ASH Clients and Members with an online Fitness Network Location listing of participating Fitness Network Locations. The online listing shall list the Designated Silver&Fit Exercise Classes offered by Fitness Network Location and if Fitness Network Location holds Quarterly Social Activities.

AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT

ATTACHMENT C - ACTIVE&FIT® ENTERPRISE ATTACHMENT

1.0 DEFINITIONS

For purposes of this Agreement and in addition to the terms elsewhere defined herein, the following terms shall have the meanings indicated:

- 1.01 Active&Fit Enterprise Program. The Active&Fit Enterprise Program is a fitness program whereby ASH Fitness or its affiliates arrange for the provision of Services to Members. This program provides Member with a Standard Fitness Network Location Membership.

2.0 FITNESS NETWORK LOCATION OBLIGATIONS

- 2.01 Free Trial Obligation. Fitness Network Participating Location shall offer and honor a one-time free trial (guest pass) for each Member to try out the Fitness Network Participating Location if the Fitness Network Participating Location offers such a program prior to joining if the Member requests one.

**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**

ATTACHMENT D - ACTIVE&FIT® NOW ATTACHMENT

1.0 DEFINITIONS

For purposes of this Agreement and in addition to the terms elsewhere defined herein, the following terms shall have the meanings indicated:

- 1.01 Active&Fit Now.** A product of Active&Fit, Active&Fit Now, is a fitness program whereby Fitness Network Location arrange for the provision of Services to the general public or affiliate organization members who are not covered by ASH Fitness or its affiliates by other ASH Fitness Programs or Products. This Active&Fit Now product provides individual(s) with either a Standard Fitness or Premium Fitness Membership based on the rates in effect with a Fitness Network Location for this product.

2.0 FITNESS NETWORK LOCATION OBLIGATIONS

- 2.01 Free Trial Obligation.** Fitness Network Participating Location shall offer and honor a one-time free trial (guest pass) for each Member to try out the Fitness Network Participating Location if the Fitness Network Participating Location offers such a program prior to joining if the Member requests one.

**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**

ATTACHMENT E – ACTIVE&FIT® DIRECT ATTACHMENT

1.0 DEFINITIONS

For purposes of this Agreement and in addition to the terms elsewhere defined herein, the following terms shall have the meanings indicated:

- 1.01** Active&Fit Direct. A product of Active&Fit, Active&Fit Direct, is a direct to consumer fitness program whereby ASH Fitness or its affiliates arrange for the provision of Services to Members. This program provides Member with a Standard or Premium Fitness Membership.

2.0 FITNESS NETWORK LOCATION OBLIGATIONS

- 2.01** Free Trial Obligation. Fitness Network Participating Location shall offer and honor a one-time free trial (guest pass) for each Member to try out the Fitness Network Participating Location if the Fitness Network Participating Location offers such a program prior to joining if the Member requests one.

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Without Written Permission

**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**

ATTACHMENT F - INTENTIONALLY LEFT BLANK

ASH CONFIDENTIAL
Not To Be Reproduced Or
Disclosed
Without Written Permission

**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**



ATTACHMENT G – PROGRAM COMPENSATION

Fitness Network Location acknowledges and agrees that any contractual changes for the renewal term shall be finalized with ASH Fitness at least one hundred twenty (120) days prior to the expiration of the current term. ASH Fitness, at its sole discretion, may not accept any contractual changes Fitness Network Location fails to finalize with ASH Fitness at least one hundred twenty (120) days prior to the expiration of the current term and the current agreement shall be applicable to the renewal.

SILVER&FIT BASIC FITNESS NETWORK LOCATION:

The following compensation rate is for a Silver&Fit Basic Fitness Network Location in the Silver&Fit Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Fitness Network Location Visits Compensated Per Month	Monthly Compensation Maximum
Silver&Fit Basic	Standard/Premium	TBD	10	TBD

SILVER&FIT FULL FITNESS NETWORK LOCATION:

The following compensation rate is for a Silver&Fit Full Fitness Network Location in the Silver&Fit Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Fitness Network Location Visits Compensated Per Month	Monthly Compensation Maximum
Silver&Fit Full	Standard/Premium	TBD	12	TBD

ACTIVE&FIT ENTERPRISE FITNESS NETWORK LOCATION:

A Product of Active&Fit®

The following compensation rate is for the Active&Fit Enterprise Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Fitness Network Location Visits Compensated Per Month	Monthly Compensation Maximum
Active&Fit Enterprise	Standard/Premium	TBD	10	TBD

**ACTIVE&FIT DIRECT FITNESS NETWORK LOCATION:
A Product of Active&Fit®**

The following compensation rate is for the Active&Fit Direct Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Fitness Network Location Visits Compensated Per Month	Monthly Compensation Maximum
Active&Fit Direct	Standard/Premium	TBD	10	TBD

**ACTIVE&FIT NOW FITNESS NETWORK LOCATION:
A Product of Active&Fit®**

The following compensation rate is for the Active&Fit Now Program:

Benefit Program	Network	Compensation Rate	Maximum Number of Fitness Network Location Visits Compensated Per Month	Monthly Compensation Maximum
Active&Fit Now	Standard/Premium	TBD	TBD	TBD

Signature: _____

**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS FACILITY SERVICES AGREEMENT**

ATTACHMENT L – PROGRAM COMPENSATION

SILVER&FIT BASIC FACILITY:

The following compensation rate is for a Silver&Fit Basic Fitness Facility in the Silver&Fit Program:

Benefit Program	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Silver&Fit Basic	\$28.00	1	\$28.00

SILVER&FIT FULL FACILITY:

The following compensation rate is for a Silver&Fit Full Fitness Facility in the Silver&Fit Program:

Benefit Program	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Silver&Fit Full	\$28.00	1	\$28.00

FITNESSCOACH PROGRAM:

The following compensation rate is for the FitnessCoach Program:

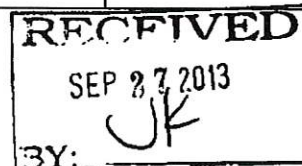
Benefit Program	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
FitnessCoach	\$28.00	1	\$28.00

ACTIVE&FIT PROGRAM:

The following compensation rate is for the Active&Fit Program:

Benefit Program	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Active&Fit	\$28.00	1	\$28.00

ASH



ARTICLE 28 EFFECTIVE DATE OF AGREEMENT.

ASH Fitness will provide Fitness Facility with notice of the Effective Date after Fitness Facility returns one original copy of this Agreement to ASH Fitness, and all pre-contractual requirements are fulfilled based upon a determination by ASH Fitness. Fitness Facility agrees to be bound by this Agreement as of the Effective Date as determined by ASH Fitness and indicated immediately below.

The Effective Date of this Agreement is OCT 07 2013
[To be completed by ASH Fitness Only]

Fitness Facility agrees to participate in the following attachments, as indicated with a check in the attachment(s) box:

- ☒ Attachment A: Silver&Fit Basic Facility Attachment
- ☒ Attachment B: Silver&Fit Full Facility Attachment
- ☐ Attachment C: FitnessCoach Attachment
- ☐ Attachment D: Active&Fit Attachment
- ☐ Attachment E: Affinity Attachment
- ☐ Attachment F: Exercise Rewards Member Reimbursement Network Attachment
- ☐ Attachment H: Personal Trainer Attachment

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates set forth below.

FITNESS FACILITY
(type or print clearly)

Veterans Memorial Community Center
Fitness Facility Legal Name

d/b/a (if applicable)

Baker
Name Signed

Bethany Adams
Name Printed

Guest Services Supervisor
Title

9/19/13
Date of Signature

Mailing Address:

Office Name

8055 Barbara Ave
Address

Inver Grove Heights, MN 55077
City, State, Zip

AMERICAN SPECIALTY HEALTH FITNESS, INC.

(To be filled out by ASH Fitness only)

George Oliver
Name Signed

For Credentialing Purposes Only

Name Printed

Title

OCT 07 2013

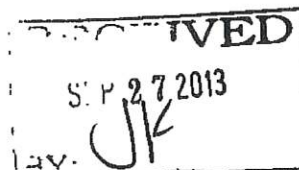
Date of Signature

Mailing Address:

American Specialty Health Fitness, Inc.
P.O. Box 509117
San Diego, CA 92150-9001

Office Address:

American Specialty Health Fitness, Inc.
10221 Wateridge Circle
San Diego, CA 92121



ATTACHMENT G – PROGRAM COMPENSATION, CONT.**VETERANS MEMORIAL COMMUNITY CENTER, MN****ACTIVE&FIT ENTERPRISE FITNESS NETWORK LOCATION:****A Product of Active&Fit®**

The following compensation rate is for the Active&Fit Enterprise Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
A&F Enterprise Standard membership	Standard	\$3.60	10	\$36.00

ACTIVE&FIT DIRECT FITNESS NETWORK LOCATION:**A Product of Active&Fit®**

The following compensation rate is for the Active&Fit Direct Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Active&Fit Direct Standard membership	Standard	\$3.60	10	\$36.00

ACTIVE&FIT NOW FITNESS NETWORK LOCATION:**A Product of Active&Fit®**

The following compensation rate is for the Active&Fit Now Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Active&Fit Now Standard membership	Standard	\$3.85	10	\$38.50

Signature: _____



**AMERICAN SPECIALTY HEALTH FITNESS, INC.
FITNESS NETWORK LOCATION SERVICES AGREEMENT**

ATTACHMENT G – PROGRAM COMPENSATION

VETERANS MEMORIAL COMMUNITY CENTER, MN

EFFECTIVE DATE FOR NEW RATES 01/01/24

Fitness Network Location acknowledges and agrees that any contractual changes for the renewal term shall be finalized with ASH Fitness at least one hundred twenty (120) days prior to the expiration of the current term. ASH Fitness, at its sole discretion, may not accept any contractual changes Fitness Network Location fails to finalize with ASH Fitness at least one hundred twenty (120) days prior to the expiration of the current term and the current agreement shall be applicable to the renewal.

SILVER&FIT BASIC FITNESS NETWORK LOCATION:

The following compensation rate is for a Silver&Fit Basic Fitness Network Location in the Silver&Fit Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Silver&Fit Basic Standard membership	Standard	\$28.85	1	\$28.85

SILVER&FIT FULL FITNESS NETWORK LOCATION:

The following compensation rate is for a Silver&Fit Full Fitness Network Location in the Silver&Fit Program:

Benefit Program	Network	Standard Compensation Rate	Maximum Number of Visits Compensated Per Month	Monthly Compensation Maximum
Silver&Fit Full Standard membership	Standard	\$28.85	1	\$28.85

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their respective duly authorized representatives as of the dates set forth below.

AMERICAN SPECIALTY HEALTH
FITNESS, INC.

FITNESS NETWORK LOCATION

Signature

Fitness Network Location Legal Name

Gina Echito

Printed Name

Signature of Authorized Representative

COO – Fitness Programs

Title

Printed Name

Date

Title

Date

01/01/24
Effective Date of Amendment

**AMENDMENT TO
THE FITNESS NETWORK LOCATION SERVICES AGREEMENT**

This Amendment ("Amendment") to the Fitness Network Location Services Agreement and amendments (if any) to it (hereinafter collectively as "Agreement") is entered into by and between American Specialty Health Fitness, Inc. ("ASH Fitness"), a Delaware corporation and the Fitness Network Location identified on the signature page of this Amendment ("Fitness Network Location").

Recitals

WHEREAS, ASH Fitness and Fitness Network Location have previously entered into the Agreement which remains in effect today;

WHEREAS, pursuant to Article 26 of the Agreement, ASH Fitness may amend the Agreement which shall be effective on the date the amendment is received or as otherwise indicated in the amendment.

NOW THEREFORE, in consideration of the premises and the mutual covenants set forth herein and for other good and valuable consideration, ASH Fitness and Fitness Network Location agree to amend the Agreement as follows:

Amendment

1. Attachment H – Program Compensation: Attachment H Program Compensation Attachment is hereby deleted and replaced with the Attachment G attached hereto.
2. Reaffirmation. It is further agreed between the Parties except, as herein amended, all other terms, provisions and conditions of the Agreement shall remain in full force and effect. The terms that have not been defined here shall take their meaning from the Agreement.

[Intentionally left Blank; Signature is on the next page]



Request for Council Action

SUBJECT: **Resolution Approving a Variance to Allow an Accessory Structure within the Side Setback at 2694 96th Street**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Heather Botten, Associate Planner, 651.450.2569

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, allowing an accessory structure to encroach within the side setback of the property located at 2694 96th Street. (Norton - Case No. 23-45V)

- Requires 3/5th vote
- 60-day deadline: December 19, 2024

BACKGROUND

The applicant is requesting a variance to build a 1,384 square foot detached accessory structure within the side yard setback requirements. Accessory structures over 1,000 gross square feet in size require a 50-foot setback from all property lines. The lot is 2.79 acres in size and contains a single-family home, with an attached garage.

The applicant is proposing to construct the building about 180 feet from the front property line and at least 10 feet from the side property line. Alternate locations were considered for the proposed structure. There are significant topographical changes from the front to the back of the property along with a well and drainfield sites to avoid. There is space in the middle of the property to comply with the accessory structure setbacks that would require additional grading and tree removal compared to the proposed location. Additionally, locating the structure further back on the property would require a longer driveway, adding to the impervious surface total which could then trigger the need to treat stormwater on site.

The proposed setback is not out of character for the neighborhood as it would meet the setback requirement for a structure 1,000 square feet or less in size. The property is unique in that it has about 60 feet of grade change from the high to low point on the property, along with a front lot width of 245 feet and a rear width of 46 feet, reducing the buildable area on the lot that could comply with the setback requirements.

FISCAL IMPACT

Not applicable.

RECOMMENDATION

Staff: Staff recommends approval of the setback variance with the conditions listed in the attached Resolution.

Planning Commission: At the November 21, 2023, public hearing, the applicant was present and no members of the public testified. The Planning Commission unanimously recommended approval of the request with the conditions listed in the attached Resolution.

ATTACHMENTS

1. Resolution of Approval
2. Planning Commission Recommendation
3. Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A VARIANCE TO ALLOW A SIDE SETBACK OF 10 FEET FOR
AN ACCESSORY STRUCTURE LARGER THAN 1,000 GROSS SQUARE FEET**

**CASE NO. 23-45V
Norton**

Property located at 2694 96th Street and legally described as follows:

LOT 9, BLK 3, MARCOTT WOODS Dakota County, Minnesota,
according to the recorded plat thereof

WHEREAS, the applicant is requesting a variance to allow a side setback of 10 feet for a detached accessory structure whereas 50 feet is the required setback;

WHEREAS, the afore described property is zoned E-1, Estate Residential;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the City Code Title 10, Chapter 3-4 and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code 10-3-4 D;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on November 21, 2023 in accordance with City Code Section City Code 10-3-3:C;

WHEREAS, a practical difficulty or uniqueness was found to exist based on the following findings:

- The request is in harmony with the general purpose and intent of the City Ordinance and is consistent with the Comprehensive Plan.
- The variance request does not appear to have any adverse impacts on the neighboring properties.
- The site is unique in that it has about 60 feet of grade change along with a front lot width of 245 feet and a rear width of 45 feet, reducing the buildable area on the lot that could comply with the setback requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that the variance to allow a 10-foot side setback is hereby approved subject to the following conditions:

1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
2. The accessory structures shall not be used for commercial uses, storage related to a commercial use, or home occupations.
3. A grading/erosion control plan shall be required at the time of the building permit application.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 11th day of December, 2023.

Brenda Dietrich, Mayor

Ayes:

Nays:

ATTEST:

Rebecca Kiernan, City Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights

FROM: Planning Commission

DATE: November 21, 2023

SUBJECT: Request for a Variance to construct a garage that encroaches on the side setback on property located at 2694 96th Street East. (Jim Norton – Case No. 23-45V).

Reading of Public Notice

Commissioner Weber read the Public Hearing Notice. Notices were mailed to 4 property owners on November 2, 2023.

Presentation of Request

City Planner Allan Hunting discussed the request for construction of a detached garage behind the existing house. The existing driveway would be utilized for access. The proposed structure requires a 50-foot setback due to the size being over 1,000 square feet. The applicant proposes at least 10 feet from the side property line. The applicant stated they have spoken with their neighbor to the east regarding this; the neighbor has no issues with the request. Staff mentioned that the lot has significant topographical challenges to allow the structure to be placed in a reasonable and logical location and supports the request as presented.

Opening of Public Hearing

Jim Norton, 2694 96th Street East, Applicant, stated that he has read and understands the report.

Chair Niemioja closed the Public Hearing.

Planning Commission Recommendation

Motion by Weber, Second by Heidenreich, to Approve a Variance to construct a detached accessory structure within the side setbacks subject to the three (3) conditions listed, using the rationale given in the staff report for property located at 2694 96th Street East.

Ayes: 7

Nays: 0 Motion carried.

This item tentatively goes before the City Council on December 11, 2023.



Planning Commission Report

MEETING DATE:	November 21, 2023
CASE NO:	23-45V
APPLICANT:	Jim Norton
PROPERTY OWNER:	Same as Applicant
REQUEST:	Variance from the side setback
LOCATION:	2694 96th Street
COMPREHENSIVE PLAN:	RDR, Rural Density Residential
ZONING:	E-1, Estate Residential
STAFF CONTACT:	Heather Botten, 651.450.2569

ACTION REQUESTED

The applicant is requesting the following:

1. A Variance to allow a detached accessory structure up to 10 feet from the side property line whereas 50 feet is required.

BACKGROUND

The applicant is requesting a Variance to build a 1,384 square foot accessory structure within the side yard setback requirements. The lot is 2.79-acres in size and shaped like a piece of pie with a front lot width of about 248 feet and a rear width of 48 feet. The property has roughly 60 feet of grade change from the high point to the low point. The lot contains a single-family home, with an attached garage.

The applicant is proposing to construct the building behind the setback of the home, about 180 feet from the front property line and about 10-15 feet from the side property line. Accessory structures over 1,000 gross square feet in size require a 50-foot setback from all property lines.

Alternate locations were considered for the proposed structure. There are topographical changes from the front to the back of the property along with a well and drainfield sites to avoid. These challenges along with the shape of the property prompted the Variance request.

EVALUATION OF REQUEST

Surrounding Uses

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North, South, East & West:	Single-Family	Zoned: E-1, Estate Residential	Guided: RDR, Rural Density Residential
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Engineering

Engineering has reviewed the request and takes no exception to the proposed location of the accessory building.

Variance

City Code Title 10, Chapter 3. Variances, states that the City Council may grant Variances when they are in harmony with the general purposes and intent of the Zoning Ordinance and consistent with the Comprehensive Plan and establishes that there are practical difficulties in complying with the official control. In order to grant the requested Variances, City Code identifies criteria which are to be considered practical difficulties. The applicant's request is reviewed below against those criteria.

1. The Variance request is in harmony with the general purpose and intent of the City Code and consistent with the Comprehensive Plan.

The property is allowed one detached accessory structure up to 1,600 square feet in size. These City Code requirements would be met with the proposed structure. One of the functions of setback requirements is to maintain consistency of structure placement and aesthetic qualities from street and neighboring views. The proposed structure would be over 180 feet from the road. The size is less than the maximum allowed on the property. Staff believes the intent of the City Code is met with the proposed structure.

2. The property owner proposes to use the property in a reasonable manner not permitted by the Zoning Ordinance.

The applicant is requesting to place the structure within the most reasonable area of the property that provides the least amount of land alteration while meeting the needs of the applicant. If the applicant constructed the building to comply with setback requirements, additional grading and tree removal would be required. The proposed building complies with the maximum size allowed and meets the side setbacks for a structure that would be 1,000 square feet or less.

3. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

Due to the shape of the property, the buildable area is reduced as the back portion of the lot is not wide enough to comply with 50-foot setback requirements. Additionally, there is about 60 feet of grade change from the front of the property to the back. There is room in the middle of the property to comply with the accessory structure setbacks that would require additional grading and tree removal compared to the proposed location. Additionally, locating the structure further back on the property would require a longer driveway, adding to the impervious surface total on the property, which could then trigger the need to treat stormwater on site and to enter into a Stormwater Facilities Maintenance Agreement.

4. The Variance will not alter the essential character of the locality.

The property is in a developed rural neighborhood that contains a variety of structure sizes and locations. The proposed structure would be located about 180 feet from the front property line and about 50 feet from the closest neighboring home to the east. Due to the position of the neighboring home and the loss of oak trees due to oak wilt, the proposed structure would be seen from the side view of the home. If the structure was moved further back to comply with setbacks, it would have a greater impact on the view from the neighboring lot.

Due to the size of the lots, location of the structure, and size of neighboring structures, the proposed building does not appear to alter the character of the neighborhood.

5. *Economic considerations alone do not constitute an undue hardship.*

Economic considerations do not appear to be a basis or a sole basis for this request.

ALTERNATIVES

The Planning Commission has the following actions available on the proposed project:

A. Approval. If the proposed request is found to be acceptable, the following action should be taken:

- Approval of a **Variance** to construct a detached accessory structure within the side setback subject to the following conditions:
 1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
 2. The accessory structure shall not be used for commercial uses, storage related to commercial use, or home occupations.
 3. A grading/erosion control plan shall be required at the time of the building permit application.

Rationale: The proposed setback is not out of character for the neighborhood and is consistent with the Comprehensive Plan. The location does not appear to have an adverse impact on the neighboring properties. The property is unique in that it has about 60 feet of grade change along with a front lot width of 245 feet and a rear width of 45 feet, reducing the buildable area on the lot that could comply with the setback requirements. Constructing the building further back and in the middle of the property requires additional grading and tree removal compared to the proposed location.

B. Denial. If the Planning Commission does not favor the proposed Variance, the above request should be recommended for Denial. With a recommendation for Denial, findings or the basis for Denial should be given.

RECOMMENDATION

Based on the information in the preceding report and the conditions listed in Alternative A, staff believes there is rationale to support a side setback Variance for the proposed accessory structure.

ATTACHMENTS

1. Applicant Narrative
2. Elevation
3. Photos of Property
4. Site Plan
5. Zoning and Location Map

City of Inver Grove Heights
8150 Barbara Ave
Inver Grove Heights, MN. 55077

ATTENTION: City Planning Division

SUBJECT: Variance request to build a garage at 2694 96th St. E., Inver Grove Heights

I have attached the Variance Application form for your consideration. A variance is being requested for the following reasons:

1. Based upon the topography of my lot, there is only 1 viable building site. The southeast side, adjoining my existing garage is the only possible option. The elevation change presents a more challenging foundation design, but it can certainly be done. I am requesting a variance to work within the 10 ft. setback. A 50 ft setback would render this project impossible.
2. A few months ago, I did contract a surveyor to locate and mark the southeast property line. The topography on the balance of my lot does not provide me with an alternate viable building site.
3. I have consulted with my neighbor (along my southeast property line) who would be directly affected (Janet Woog) by this building project. She has expressed her support, along with her son (Steve Woog) who also lives here in Marcott Woods.
4. I have started the planning process with Great Northern Buildings (Eagan, MN). Drawings were provided by Carl. J Gramentz.

Members of the planning division and / or city council are welcome to walk the property to confirm the details presented here. I have attached photos of the lot to help explain the issues. If I can answer any question, please contact me directly,

Regards



Jim Norton
2694 96th St E
Inver Grove Heights, MN. 55077
PH: 612-859-1110
Email: shadow059112@gmail.com

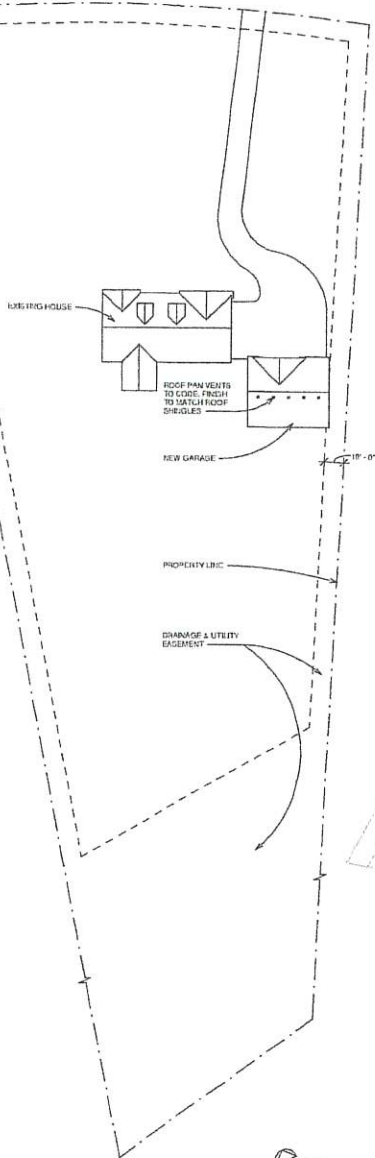






NOTE: SITE PLAN IS BASED ON SURVEY FROM PROBE
ENGINEERING COMPANY, INC. CERTIFIED ON 01/23/1995

BETH STREET EAST



1 SITE PLAN
1" = 30'-0"

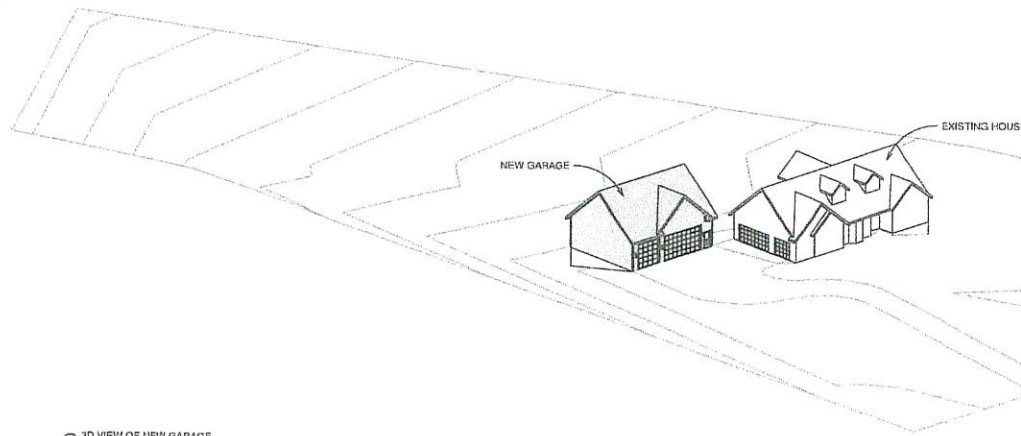
GENERAL NOTES:

- CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS SHOWN ON DRAWINGS WITH ACTUAL WORK PRIOR TO THE START OF CONSTRUCTION. DIMENSIONS ARE SET TO BE SEVERAL. NO RESPONSIBILITY IS ASSIGNED FOR DIMENSIONAL, DETAIL, EMISSION, OR DIMENSIONAL ERRORS. NO DIMENSIONS EXCEED OR EXCEED AS SHOWN.
- CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL EXISTING SOIL CONDITIONS. WHERE REQUIRED, CONSULT A SOILS ENGINEER AND CORRECT DEFICIENCIES AS RECOMMENDED. PROVIDE VENTILATION THROUGH GARAGE AND FLOOR AWAY FROM FOUNDATION BY 18 INCHES.
- CONTRACTOR SHALL BE RESPONSIBLE FOR ALL UTILITY LOCATIONS ON PROPERTY AND COMPLIANCE WITH APPLICABLE CODES.
- ALL SITE CONTRACTORS SHALL SITE VERIFY DIMENSIONS ON PLANS AND DETAILS ON DRAWINGS PRIOR TO FABRICATION AND INSTALLATION OF THEIR WORK.
- TRUSSES, WHEN USED ON THIS PROJECT, SHALL BE FIELD MEASURED IF APPLICABLE. (1) FOR LENGTH, PITCH, HILL, AND BEARING. CONTRACTOR AND/OR TRUSS COMPANY TO VERIFY PRIOR TO MANUFACTURING THAT BEARING ALSO WITH BEARING POINTS AND WALLS AND IS CARRIED THRU TO FOUNDATION. ALL DIMENSIONS ON PLANS SHALL BE SITE VERIFIED. CONTRACTOR ASSUMES NO RESPONSIBILITY FOR FABRICATED DIMENSIONS SOLELY ON DRAWINGS.
- FOR BUILDING CODES AND MANUFACTURER'S INSTRUCTIONS, SYSTEMS, INSTALLATION AND INSTRUCTIONS SHALL BE FOLLOWED WHEN VERIFIED, ALONG WITH APPLICABLE CODES, BY AND FOR THE GENERAL CONTRACTOR. THIS TAKES PRECEDENCE OVER ANY OTHER ON THE FIELD OR ON THESE DRAWINGS.
- WORKING DRAWINGS SHALL BE REVIEWED WITH THE OWNER ON AN ITEM BY ITEM BASIS PRIOR TO THE START OF CONSTRUCTION AND THE FINALISING OF THE ARCHITECTURAL CONTRACT.
- ALL WORK SHALL BE IN COMPLIANCE WITH APPLICABLE LOCAL, STATE AND NATIONAL BUILDING CODES, LOCAL ORDINANCES, REGULATIONS AND ALL OTHER AUTHORITIES HAVING JURISDICTION.
- CONTRACTOR SHALL VERIFY WITH THE OWNER THE EXACT ELECTRICAL, MECHANICAL, AND HEATING REQUIREMENTS PRIOR TO THE START OF CONSTRUCTION. WHEN APPLICABLE, ALL WORK SHALL MEET CODE REQUIREMENTS.
- ALL FINISHES SHALL BE AS NOTED ON DRAWINGS AND / OR SELECTED AND APPROVED BY OWNER. INTERIOR FINISHES, MILLWORK, AND TRIM SHALL MATCH EXISTING UNLESS NOTED AND APPROVED BY OWNER. WALLS THAT ARE TO RECEIVE CERAMIC TILE, OR GROUT FINISHES, SHALL HAVE CONCRETE BOARD BACKER IN PLACE OF GYPSUM BOARD.
- ALL WORKMANSHIP ON PROJECT SHALL MEET CALL AND THEIR RESPECTIVE TRADE INDUSTRY STANDARDS.
- VERIFY WITH OWNER LOCATIONS OF ALL WIRING FOR CABLE TELEVISION, INTERNET, TELEPHONE, SPEAKERS, AND SECURITY SYSTEMS. COORDINATE WITH UTILITY CONTRACTORS PRIOR TO ENCLOSURE WALLS AND CEILINGS WHERE APPLICABLE.
- GARAGE AREA SHALL HAVE GFCI OUTLETS TYPICAL.
- NEW WINDOWS SHALL BE AS NOTED ON PLANS. EXACT FINISH AND TYPE SHALL MATCH EXISTING AND BE VERIFIED WITH OWNER. PROVIDE UNITS WITH INSULATION ON "E" GLASS. WINDOW QUALITY SHALL BE A MINIMUM "A" WINDOW. WINDOW SIZES AS SHOWN ARE NOMINAL AND SHOULD BE ROUNDED UP TO NEXT WHOLE INCHES.
- PROVIDE SAFETY GLAZING OR TEMPERED GLASS AT DOOR AND WINDOW LOCATIONS AS REQUIRED BY CODE. WINDOWS AND DOORS SHALL HAVE MIN. 1/2" VALUE OF 32 WITH PAN FLASHING UNDER ALL UNITS PER CODE.
- REFER TO SITE PLAN AND SURVEY FOR EXISTING UTILITY AND MECHANICAL LOCATIONS. WHERE APPLICABLE, ALWAYS VERIFY WITH UTILITY COMPANIES EXACT LOCATION OF ALL UTILITY LINES PRIOR TO EXCAVATION. CONTACT CITIES STATE ONE AT (614) 454-0000 OR 411 OR APPLICABLE UTILITY COMPANIES.
- VAPOR BARRIERS ON EXTERIOR WALLS AND CEILINGS SHALL BE CLASS ONE G & M POLY WITH ALL JOINTS OVERLAPPED 6 INCHES, TAPED AND SEALED AT BATT INSULATION OR UNFACED INSULATION. SPRAY FOAM WHEN USED WITH INTEGRAL VAPOR BARRIER TO MEET CLASS ONE REQUIREMENTS.
- VAPOR BARRIER TO BE SEALED TO FINISHES AT TOP AND BOTTOM FLANGES, UTILITY BOXES, AND ALL PENETRATIONS. SEAL WITH GORILLA TAPE OR EQUIVALENT.
- SPRAY FOAM INSULATION TO BE CLOSED CELL POLYURETHANE WITH R-6 TO R-7 RATING PER INCH AND INTEGRAL VAPOR BARRIER WITH PERM OF < 1 AT 1/2 INCHES. WHEN EXPOSED, SHALL BE PROTECTED BY AN EXTERIOR BARRIER OF 3/8" MIN. GYPSUM BOARD OR PER CODE.
- CONTRACTORS SHALL PROVIDE DAILY PICKUP AND FINAL CLEANUP OF SITE RELATED TO THEIR WORK. NO CONSTRUCTION DEBRIS OR RUBBISH SHALL BE ALLOWED TO ACCUMULATE IN THE BUILDING OR ON THE PREMISES. UNDER NO CIRCUMSTANCES SHALL ANY CONSTRUCTION DEBRIS OR RUBBISH BE BURNED OR BURIED ON THE PREMISES.
- ALL CONTRACTORS SHALL BE LICENSED, BONDED AND INSURED AS REQUIRED BY STATE LAW AND THE MUNICIPALITY OF THIS JOB.
- CONTRACTORS SHALL PAY FOR AND OBTAIN ALL PERMITS AS REQUIRED FOR THIS JOB.
- DESIGN LOADS

DESIGN LOADS	FOR BEARING (ALLOWED)	FLOOR LOADS	150 PSF
		CEILING LOAD	10 PSF
		WIND LOAD	35 PSF
		DEAD LOAD	10 PSF

- THESE DRAWINGS ARE JOINT PROPERTY OF THE OWNER SHOWN ON TITLE BLOCK AND THE ARCHITECT. THEY ARE TO BE USED SOLELY FOR THE PURPOSES OF THIS PROJECT AT THE LOCATION BY THEIR RESPECTIVE CONTRACTORS. ANY CHANGES OR MODIFICATIONS TO THESE DRAWINGS FOR THE USE ON ANY OTHER PROJECT IS STRICTLY PROHIBITED.
- ANY OTHER USE OF THESE DRAWINGS BY OTHER UNRELATED PARTIES, CONTRACTORS OR FOR THE USE AT OTHER LOCATIONS, PROJECTS WITHOUT THE OWNER AND ARCHITECT'S PERMISSION IS STRICTLY PROHIBITED.
- PROJECT SQUARE FOOTAGE: NEW 3-CAR GARAGE: 1,375 SF

2 3D VIEW OF NEW GARAGE



STRUCTURAL NOTES:

- STRUCTURAL BEAMS AND HEADERS, NOTED ON DRAWINGS, ARE SIZED FOR LOADS INDICATED. EXACT CONNECTIONS, ANCHORING AND BEARING LOADS, WHEN NOT DETAILED, SHALL MEET CODE AND MANUFACTURER'S REQUIREMENTS AS WELL AS STANDARD CONSTRUCTION PRACTICE AND / OR BE REVIEWED AND DESIGNED BY A LICENSED STRUCTURAL ENGINEER, WHEN REQUIRED OR APPLICABLE.
- ALL INTERIOR AND EXTERIOR BEARING OPENINGS LESS THAN 4'-0" WIDE AND NOT NOTED ON DRAWINGS SHALL HAVE 10 X 8 HEADERS, BEARING OVER OPENINGS NOT BEARING ON PILES, AND OVER 4'-0" WIDE SHALL BE 12 X 12 WITH A MAXIMUM SPAN NOT TO EXCEED 8'-0".
- BEAM POCKETS SHALL BE PROVIDED FOR ALL BEAMS SUPPORTED BY FOUNDATION WALLS, UNLESS NOTED.
- FRAMING CONNECTIONS SHALL UTILIZE STANDARD METAL FRAMING CONNECTIONS SIZED FOR SPECIFIC APPLICATIONS AS MANUFACTURED BY SINKING STRONG TIE, OR EQUAL, WHEN APPLICABLE.
- JOIST SPACING AND HEADERS SHALL BEAN ON FULL WIDTH OF ALL SURFACING MATERIALS OR BE FRAMED WITH "BENT" JOIST / BEAM HANGERS OR TOTAL, OF A JOIST AND TYPE FOR LOADS AS RECOMMENDED BY MANUFACTURER. EXTERIOR IS BASED ON JOIST, GIRDERS, OR SHIMS IN MEMBERS.
- STUD SHEATH AT ALL EXTERIOR BEARING WALLS AND PARTITIONS SHALL BE MINIMUM OF 1/2" O.C. UNLESS NOTED. STAFF STRINGERS SHALL CONSIST OF 2 X 12 SHEL, 2 X 4 OR 2 X 12 TIGER THREADS AND 3/4" RISERS.
- LEVEL FABRICATED LAMINATE W/ FIRE SHOWS IS BASED UPON LEVEL W/ VENTILATION CO. PRODUCTS. ALTERNATE MAY BE USED AS EQUIV.
- PROVIDE SOLID BLOCKING DOWN TO FOUNDATION AT ALL BEARING POINTS FOR BEAMS, GIRDERS, HEADERS, AND GIDER TRUSSES.
- PROVIDE SHEAR WALL / BRACED PANELS WHERE REQUIRED BY CODE. PROVIDE CODE APPROVED METAL STRAP BRACING AT 45 TO 60 DEGREE ANGLES FOR BRACING METHOD PER TABLE 6-2 OF 2009 IBC. PROVIDE CODE APPROVED METAL STRAP BRACING AT 45 TO 60 DEGREE ANGLES FOR BRACING METHOD PER TABLE 6-2 OF 2009 IBC. PROVIDE CODE APPROVED METAL STRAP BRACING AT 45 TO 60 DEGREE ANGLES FOR BRACING METHOD PER TABLE 6-2 OF 2009 IBC.
- CONCRETE SHALL BE 3000 PSI MIN. AT 28 DAYS. REINFORCING COVERAGE SHALL BE MIN. OF 3" AT FOOTINGS AND 2" AT OTHER LOCATIONS. PROVIDE CONTROL JOINTS IN ALL GARAGE WALLS AT INTERIORS IN BOTH DIRECTIONS, UNLESS NOTED.
- ALL WOOD IN CONTACT WITH CONCRETE SHALL BE TREATED AT EXTERIOR WALLS. PROVIDE FOAM SEALER UNDER PLATES.
- FOUNDATION PLANS AND SECTIONS ON THIS PROJECT SHOW POURED IN PLACE AND REINFORCING TO BE BY P.L.P. CONTRACTOR AND PER CODE.

No.	Description	Rev.

Great Northern Builders, LLC.
Your Contractor For Life
3320 Terminal Dr. Eden, MN 55121



NORTON GARAGE
2804 98TH STREET E
INVER GROVE HEIGHTS, MN 55077

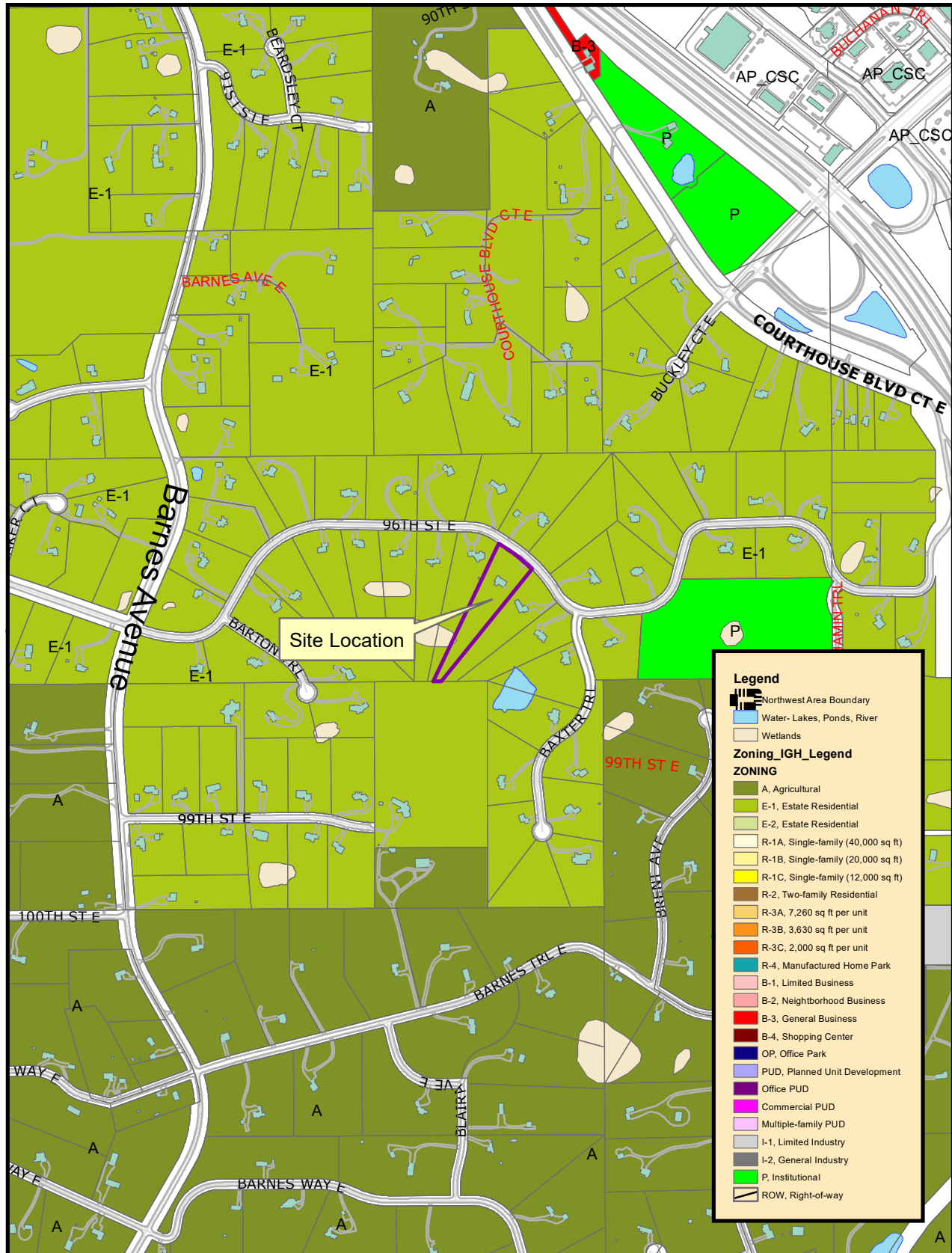
CARL J. GRAMMANTZ, FABA
5808 CLEAR SPRING ROAD | MINNETONKA, MN 55345
PH 952.353.4500 | FAX 952.353.0604 | CELL 612.876.1054
email: carl@gnb.com | www.gnb.com

Project Number:
1-1347
Date:
08/27/2009
Drawn by:
JSD

A1



2694 96th Street Case No. 23-45V



THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

Map produced by the City of Inver Grove Heights GIS Dept.
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Exhibit A
Zoning and Location Map



Request for Council Action

SUBJECT: **Resolution Approving a Variance to Allow a Covered Entrance and Cantilever within the Front Setback at 6940 Craig Avenue**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Heather Botten, Associate Planner, 651.450.2569

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, granting a variance to allow a covered entrance and cantilever to encroach within the front setback of the property located at 6940 Craig Avenue. (Boyden - Case No. 23-48V)

- Requires 3/5th vote
- 60-day deadline: January 5, 2024

BACKGROUND

The property at 6940 Craig Avenue experienced a house fire which requires the original single-family home to be rebuilt. The homeowners are able to utilize the existing foundation of the original home, which was built in 1964. The size of the home would be increased by adding a second story along with a garage addition. Additionally, the owners are proposing to add a covered entrance and a cantilever that would encroach into the front setback. The proposed covered entrance would be located about 27 feet from the property line and the cantilever would be about 28 feet from the front property line, whereas a 30-foot setback is required for both design features. The addition would be in compliance with other City code requirements such as side setbacks, exterior building materials and impervious surfaces.

Staff does not believe the encroachments of a cantilever and a covered front entrance would appear to have an adverse impact on the neighborhood. The property is unique in that the home was damaged by a fire and the existing foundation is being used to establish the location of the home.

FISCAL IMPACT

Not applicable.

RECOMMENDATION

Staff: Staff recommends approval of the setback variance with the conditions listed in the attached Resolution.

Planning Commission: At the December 5, 2023, public hearing, the applicant was present and no

members of the public testified. The Planning Commission unanimously recommended approval of the request with the conditions listed in the attached Resolution.

ATTACHMENTS

1. Resolution of Approval
2. Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A VARIANCE TO ALLOW A CANTILEVER AND FRONT
PORCH TO ENCROACH INTO THE FRONT SETBACK**

**CASE NO. 23-48V
Boyden**

Property located at 6940 Craig Avenue and legally described as follows:

LOT 13, BLK 2, SOUTH GROVE NO. 4, Dakota County, Minnesota,
according to the recorded plat thereof

WHEREAS, the applicant is requesting a variance to allow a front setback of 27 feet for a covered entrance and 28 feet for a cantilever whereas 30 feet is the required setback for both improvements;

WHEREAS, the afore described property is zoned R-1C, Single-family Residential;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the City Code Title 10, Chapter 3-4 and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code 10-3-4 D;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on December 5, 2023 in accordance with City Code Section City Code 10-3-3:C;

WHEREAS, a practical difficulty or uniqueness was found to exist based on the following findings:

- The request is in harmony with the general purpose and intent of the City Ordinance and is consistent with the Comprehensive Plan.
- The variance request does not appear to have any adverse impacts on the neighboring properties.
- The site is unique in that the home was damaged by fire and the original foundation is being used to establish the location of the home.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that the variance to allow an encroachment into the front setback for a covered porch and cantilever is hereby approved subject to the following conditions:

1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
2. All requirements of a building permit review shall be met.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 11th day of December, 2023.

Brenda Dietrich, Mayor

Ayes:

Nays:

ATTEST:

Rebecca Kiernan, City Clerk



Planning Commission Report

MEETING DATE:	December 5, 2023
CASE NO:	23-48V
APPLICANT:	Randy Boyden
PROPERTY OWNER:	Same as Applicant
REQUEST:	Variance to allow a covered entrance and cantilever to encroach within the front yard setback
LOCATION:	6940 Craig Avenue
COMPREHENSIVE PLAN:	LDR, Low Density Residential
ZONING:	R-1C, Single Family Residential
STAFF CONTACT:	Heather Botten, 651.450.2569

ACTION REQUESTED

The applicant is requesting the following:

- A Variance to allow a covered front entrance and cantilever to encroach into the front setback requirement.

BACKGROUND

The property had a house fire which requires the original single-family home to be rebuilt. The homeowners can use the original foundation from the home built in 1964 but are also taking this opportunity to increase the size of the home by adding a second story along with a garage addition. Additionally, the owners are proposing to add a covered entrance and a cantilever that would encroach into the front setback.

The covered front entrance would be located about 27 feet from the property line and the two-foot cantilever would be about 28 feet from the front property line, whereas a 30-foot setback is required for both design features. The neighborhood is developed with single-family homes surrounding the property. The addition would be in compliance with other City Code requirements such as side setbacks, exterior building materials and impervious surfaces.

EVALUATION OF REQUEST

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North, South, East & West:	Single-Family	Zoned: R-1C, Single-Family Residential	Guided: LDR, Low Density Residential
----------------------------	---------------	--	--------------------------------------

Engineering.

Engineering has reviewed the request and takes no exception to the Variance.

VARIANCE

City Code Title 10, Chapter 3. Variances, states that the City Council may grant Variances when they are in harmony with the general purposes and intent of the Zoning Ordinance and consistent with the Comprehensive Plan and establishes that there are practical difficulties in complying with the official control. In order to grant the requested Variances, City Code identifies criteria which are to be considered practical difficulties. The applicant's request is reviewed below against those criteria.

1. The Variance request is in harmony with the general purpose and intent of the City Code and consistent with the Comprehensive Plan.

The request is not contrary to the planned residential use of the property or area as defined in the Comprehensive Plan. Staff believes the intent of the City Code is met with the proposed request as the two-foot cantilever takes up airspace and does not go any closer to the property line than a typical roof overhang and the covered entrance is proposed at the minimum code requirements for a landing.

2. The property owner proposes to use the property in a reasonable manner not permitted by the Zoning Ordinance.

Granting the setback Variance for a covered entrance and cantilever allows reasonable use of a property that is currently restricted due to the location of the existing foundation. The City Code is specific on the type of encroachments allowed within the front, side and rear setbacks of a property. The proposed covered entrance and cantilever are both reasonable improvements that would have minimal impact to the property.

3. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

The site is unique in that the property had a house fire and the rebuilding of the home is limited to the location of the original foundation, which complies with the 30-foot front setback. The applicant would like to make the property more aesthetically pleasing by adding a covered entrance and a cantilever, encroaching into the setback.

4. The Variance will not alter the essential character of the locality.

The cantilever bumps out two feet from the foundation of the home and the covered entrance projects out the minimum requirement for a landing of about three feet. The boulevard is about 15 feet in this area so the distance the encroachments would be from the road is over 40 feet. Staff does not believe the proposed improvements would alter the essential character of the neighborhood.

5. Economic considerations alone do not constitute an undue hardship.

Economic considerations do not appear to be a basis or a sole basis for this request.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

A. Approval. If the Planning Commission finds the application to be acceptable, the following action should be taken:

- Approval of the Variance to allow a cantilever and a covered front entrance to encroach into the front setback subject to the following conditions:
 1. The site shall be developed in substantial conformance with the site plan on file with the Planning Department.
 2. All requirements of a building permit review shall be met.

Rationale: The request is not out of character for the neighborhood and is consistent with the Comprehensive Plan. The encroachments of a cantilever and a covered front entrance do not appear to have an adverse impact on the neighborhood. The property is unique in that the home was damaged by a fire and the existing foundation is being used to establish the location of the home.

B. Denial. If the Planning Commission does not favor the proposed Variance, the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

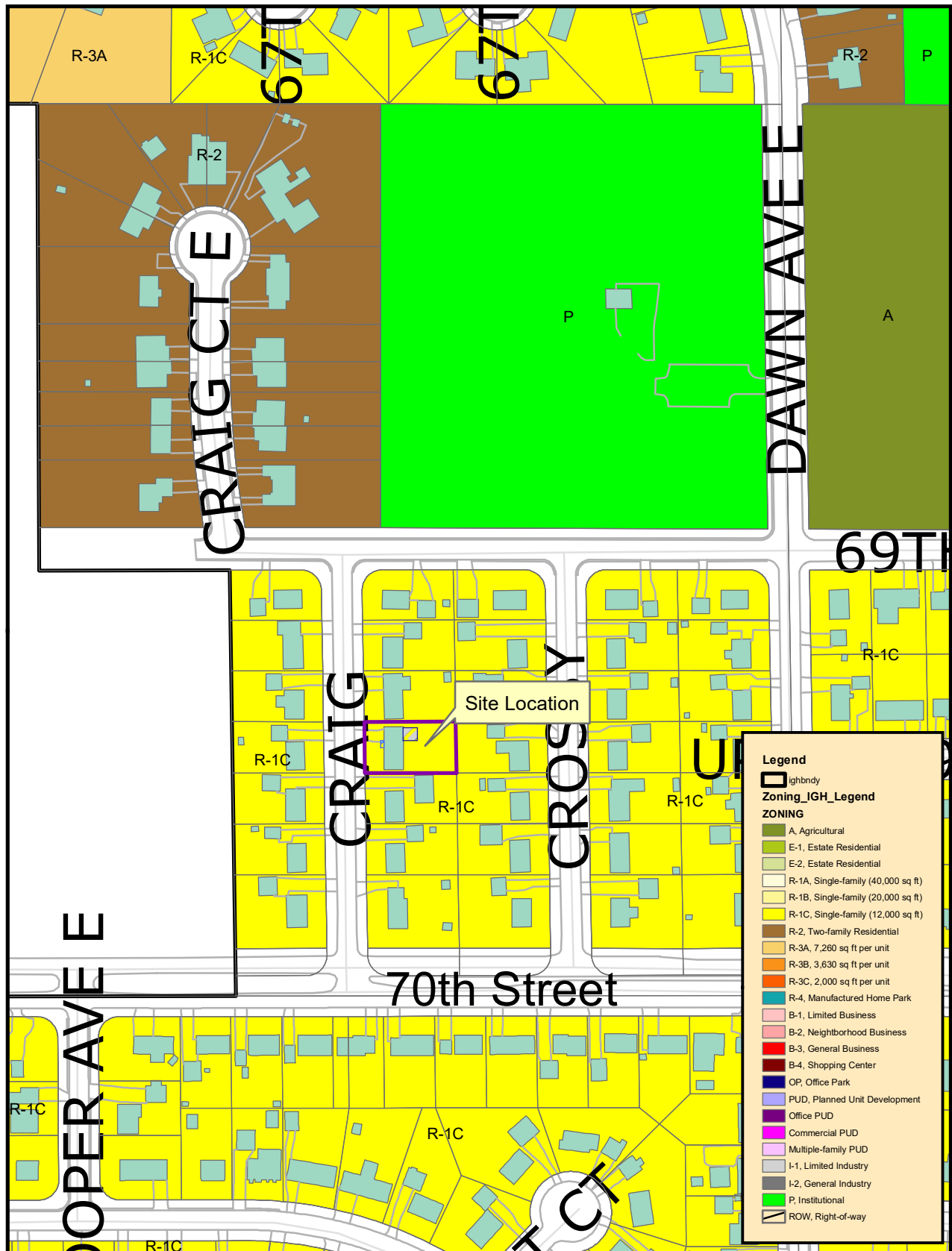
Based on the information in the preceding report and the conditions listed in Alternative A, staff believes there is rationale to support a front setback Variance for the proposed cantilever and covered front entrance.

ATTACHMENTS

1. Location Map
2. Aerial Photo
3. Applicant Narrative
4. Elevations & House Plans



6940 Craig Avenue Case No. 23-47V



THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILED OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED

Map produced by the City of Inver Grove Heights GIS Dept.
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Exhibit A
Zoning and Location Map



6940 Craig Avenue
Case No. 23-47V



THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILED OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

Map produced by the City of Inver Grove Heights GIS Dept.
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Exhibit B
Aerial photo of the site

Map not to scale

Randy Boyden & Kayla Burbank

6940 Craig Ave E, Inver Grove Heights, MN 55076

651.329.8899

November 7th, 2023

RE: Variance Application addendum – Covered Entry and Second Floor Cantilever

We, the homeowners, wish to provide an update and clarify our intentions regarding the addition of a small covered entry area over the front door entryway and the two-foot second-story cantilever to our new home. After extensive research and visits to new homes in Inver Grove Heights following our family's house fire earlier this year, we have decided to include these architectural features as a means to improve the aesthetics and functionality of our home.

The small covered entry area is designed to be approximately three feet from the house, with the wooden beams resting on the top landing of the stairs. The architectural style of this addition is carefully chosen to match the existing elements of the house. We aim to create a protected and welcoming entryway into our home, aligning with the overall design, particularly by incorporating wooden beam designs that mirror those found over the garage and on the second-level dormer.

Our primary objective with this addition is not to change the character of the neighborhood but to enhance the property. We are committed to preserving the current foundation, which was originally constructed in 1964, and have meticulously planned the covered entry addition and second story cantilever to respect the existing architectural integrity of the house.

We understand the importance of striking a balance between creating a modern and comfortable living space while preserving the history and character of the property and neighborhood. Our intent is to rebuild a home that we can take pride in, as we continue to recover from the loss of our old home. We remain dedicated to this process, respecting the neighborhood's heritage while striving for a new home that is both functional and beautiful.

Additionally, we would like to highlight that we have spoken with and obtained signed paperwork from surrounding neighbors who are in full support of our building plans and endorse the variance necessary for our rebuild. Their support underscores our commitment to being considerate of our community and its residents.

In conclusion, we want to emphasize that we have taken every possible step to ensure that our plans for the porch and second-story cantilever align with the wishes of our neighbors and contribute positively to the neighborhood's atmosphere. We believe these additions will not only benefit our family but also enhance the overall aesthetic and functionality of our home, while positively contributing to the area.

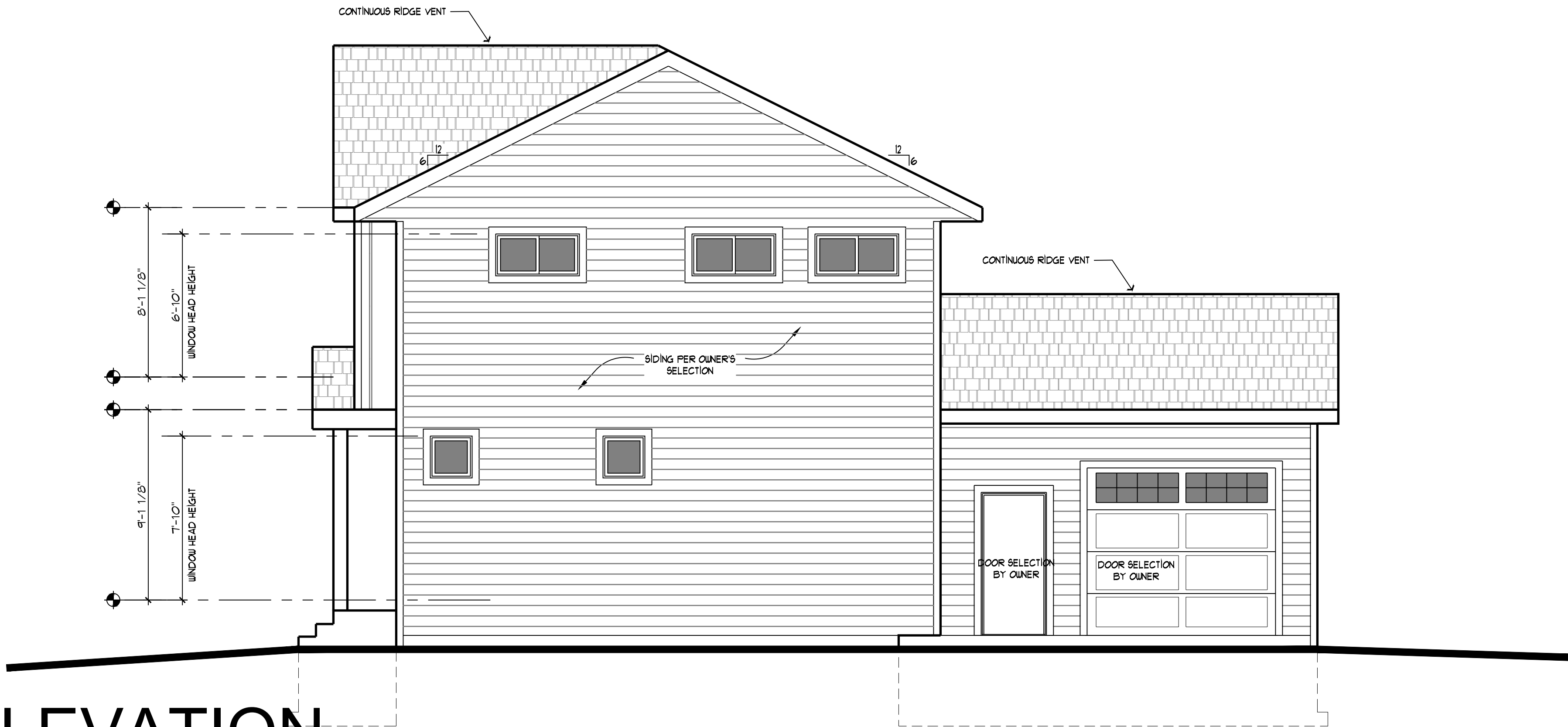
Sincerely,

Randy Boyden & Kayla Burbank



FRONT ELEVATION

1/4" = 1'-0"



RIGHT ELEVATION

1/4" = 1'-0"

WINDOW AND FALL PROTECTION

ALL OPERABLE WINDOWS ABOVE FINISH GRADE AND LESS THAN 36" ABOVE ABOVE FINISH FLOOR SHALL NOT PERMIT OPENINGS THAT ALLOW PASSAGE OF A 4" SPHERE.

ALL OPERABLE WINDOWS THAT ARE 72" ABOVE FINISHED GRADE AND LESS THAN 36" ABOVE FINISH FLOOR MUST HAVE WINDOW FALL PROTECTION DEVICES PER CODE

NOTE:

ALL CHASES AND PENETRATIONS NEED FIRE BLOCKING AT MAXIMUM 10'-0" O.C.

NOTE:

ALL WINDOW AND DOOR HEADERS TO BE (2) 2X10 UNLESS NOTED OTHERWISE

ALL HEADERS UP TO 4'-11" SINGLE TRIMMER

ALL HEADERS OVER 5'-0" DOUBLE TRIMMER UNLESS NOTED OTHERWISE.

NOTE:

ALL HEADER SIZES TO BE VERIFIED BY BUILDER / LUMBER SUPPLIER BEFORE CONSTRUCTION.

WINDOW / DOOR CALL OUT NUMBERS

W.	H.
FEET	INCH
5	0
4	0

WALL BRACE NOTE

NOTE:

LINE INDICATES CS-USP WALL BRACING PER CODE SEE PLAN FOR LOCATIONS

LINE INDICATES GF METHOD WALL BRACING PER CODE SEE PLAN FOR LOCATIONS

66021062 METHOD PFH LINE INDICATES PFH METHOD WALL BRACING PER CODE SEE PLAN FOR LOCATIONS

66021061 METHOD ABW LINE INDICATES ABW METHOD WALL BRACING PER CODE SEE PLAN FOR LOCATIONS

NOTE:

ENTIRE HOUSE TO USE 2X6 SPF STUD GRADE # 16" O.C. W/ 1/2" OSB FASTENED TO INTERMEDIATE SUPPORTS 6" ALL EDGES 12" IN THE FIELD

GENERAL NOTES:

- SMOKE DETECTORS SHALL BE INSTALLED IN EACH SLEEPING ROOM AND CENTRALLY LOCATED IN THE HALLWAY, GIVING ACCESS TO EACH SLEEPING AREA EACH STORY OF THE DWELLING AND THE BASEMENT MUST HAVE A SMOKE DETECTOR
- ALL WINDOWS LOCATED IN HAZARDOUS LOCATIONS (IE: MASTER BATH, LESS THAN 18" ABOVE FINISHED FLOOR OR WITHIN 18" OF A DOOR) ARE TO BE TEMPERED GLASS
- STRUCTURAL INFORMATION: ALL STRUCTURAL INFORMATION SUCH AS HEADER/BEAM TYPE, LOCATIONS, SIZES, AND LOADINGS ARE TO BE PROVIDED BY THEIR RESPECTIVE SUPPLIERS
- TRUSSES: TRUSS SUPPLIER IS TO PROVIDE TRUSS DRAWINGS THAT HAVE BEEN CERTIFIED BY A REGISTERED ENGINEER IN THE STATE OF THE PROJECTS LOCATION PRIOR TO INSTALLATION
- VERIFY FLOOR FINISHES W/ OWNER
- VERIFY ACTUAL GRADE CONDITIONS ON-SITE. STEP FOOTINGS AS REQUIRED TO MAINTAIN MINIMUM FROST DEPTH PER CODE
- WINDOWS SPECIFIED ON PLANS VERIFY STYLE, TYPE AND BRAND OF WINDOW W/ OWNER
- ALL OPENINGS TO EXTERIOR TO BE CAULKED AND FLASHED. FLASHING IS REQUIRED WHERE ALL ROOF AND VERTICAL SURFACES MEET, OR WHERE SIDING MATERIAL CHANGES.
- PROVIDE DRIP FLASHING AT ALL TRIM AND SIDING CHANGES AS REQUIRED
- PROVIDE ATTIC VENTILATION NET FREE AREA TO BE EQUAL TO 1/60TH OF ATTIC AREA OR 1/300TH OF ATTIC AREA PROVIDED AT LEAST 50% IS IN UPPER PORTION OF ROOF WITH BALANCE IN SOFFIT.
- ICE DAM PROTECTION TO BE APPLIED FROM THE EAVES TO A LINE 24" INSIDE THE EXTERIOR WALL WITH ALL LAPs CEMENTED TOGETHER
- INSTALL 1/2" OSB SHEATHING BEHIND ALL SHAKE AND STONE LOCATIONS (VERIFY)

REV.

DATE

DESCRIPTION

1

00-00-23

KJ
Design

Custom Home
Design

Minnesota 651-243-5229
Wisconsin 715-671-0202
kenjohnsondesign.com

GENERAL NOTE:
EVERY EFFORT HAS BEEN MADE TO ENSURE THESE PLANS ARE ACCURATE AND COMPLETE. HOWEVER, THEY HAVE NOT BEEN REVIEWED BY A REGISTERED ARCHITECT OR ENGINEER, AND NO WARRANTIES ARE EXPRESSED OR IMPLIED. THEY ARE INTENDED AS A GUIDE FOR PERSONS WHO ARE KNOWLEDGEABLE ABOUT CONSTRUCTION PRACTICES. IT IS THE RESPONSIBILITY OF THE BUILDER/OWNER OR USER OF THESE PLANS TO VERIFY ALL DIMENSIONS, CONSTRUCTION METHODS, AND SPECIFICATIONS AND ARE RESPONSIBLE FOR THE SAME. ALL APPLICABLE CODES, FRAMING AND BUILDING PRACTICES APPLY.

BOYDEN / BURBANK

PLAN NUMBER:

23-1-158

SQUARE FOOT

LOWER: XXX SF
MAIN: 988 SF
UPPER: 988 SF
BONUS: XXX SF
FINISHED: 1376 SF

OWNER:

KATLA & RANDY

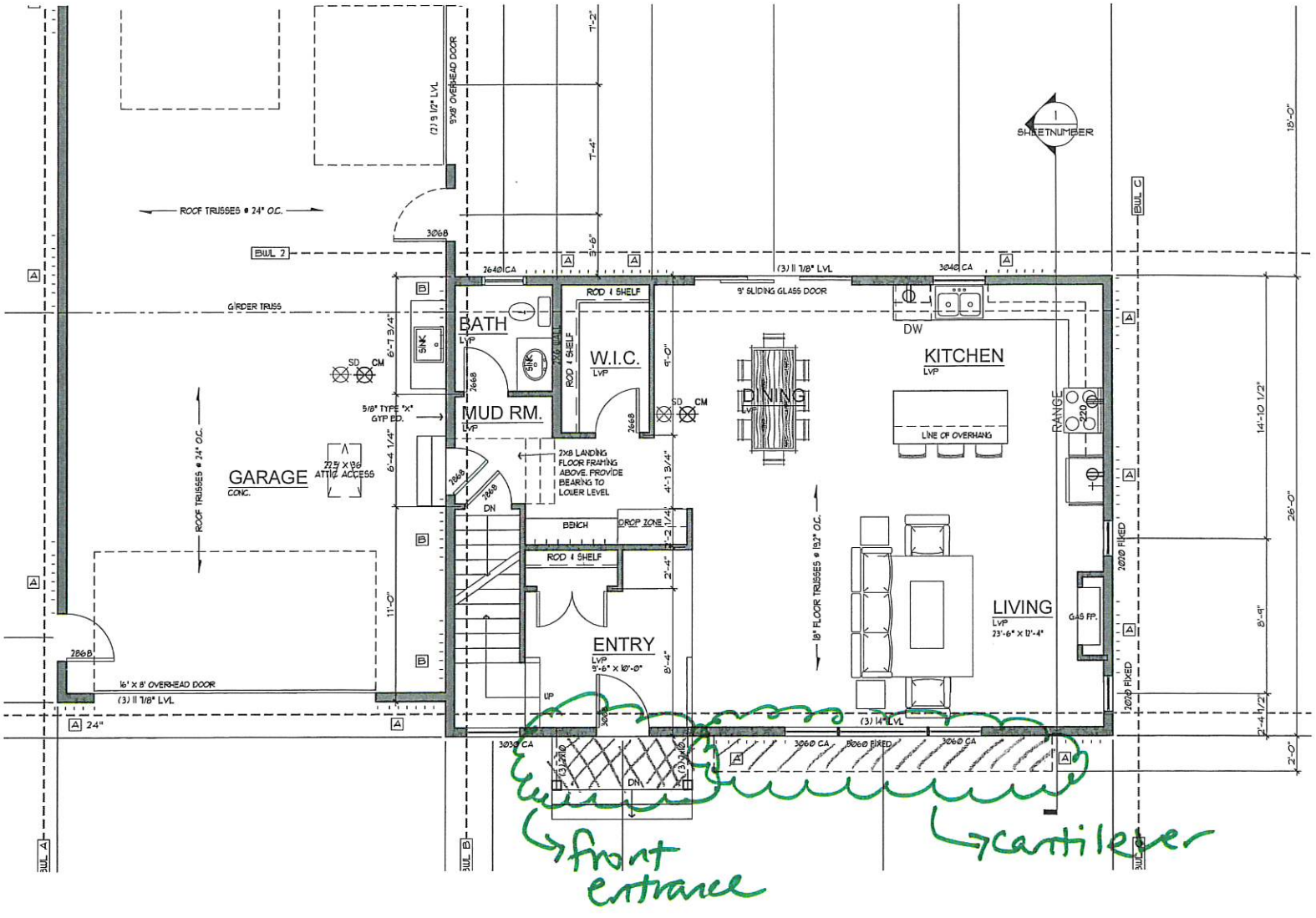
DATE:

10/09/2023

REV.

SHEET NO.

A1





Request for Council Action

SUBJECT: **Resolution Approving a Conditional Use Permit for a Contractors Yard at 6840 Dixie Avenue**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Allan Hunting, City Planner, 651.450.2554

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, approving a Conditional Use Permit for Ivans Tree Service to operate at 6840 Dixie Avenue.

- Requires 4/5ths vote
- 60-day Deadline: December 24, 2023

BACKGROUND

The applicant is proposing to operate a tree cutting and removal service from 6840 Dixie Ave. They would make improvements to the building internally so that it can be occupied for maintenance of their trucks and equipment. This would be the home base for the business as the employees would come to the site in the morning, pick up their equipment and drive to their customer sites for that day. There would be no storage of tree debris on the site. The business would typically operate from 7:00 am to 7:00 pm. There would be approximately 15 employees who would park and dispatch from the location each day. No other improvements are proposed for the site at this time.

Staff has identified no concerns with the application, other than some parts of the screen fencing along Dickman Trail needing repair. A condition of approval requires the fence to be repaired by June 30, 2024.

FISCAL IMPACT

N/A

RECOMMENDATION

The Planning Commission recommended approval of the request as presented (7-0). Staff recommends approval of the request with the conditions listed in the report.

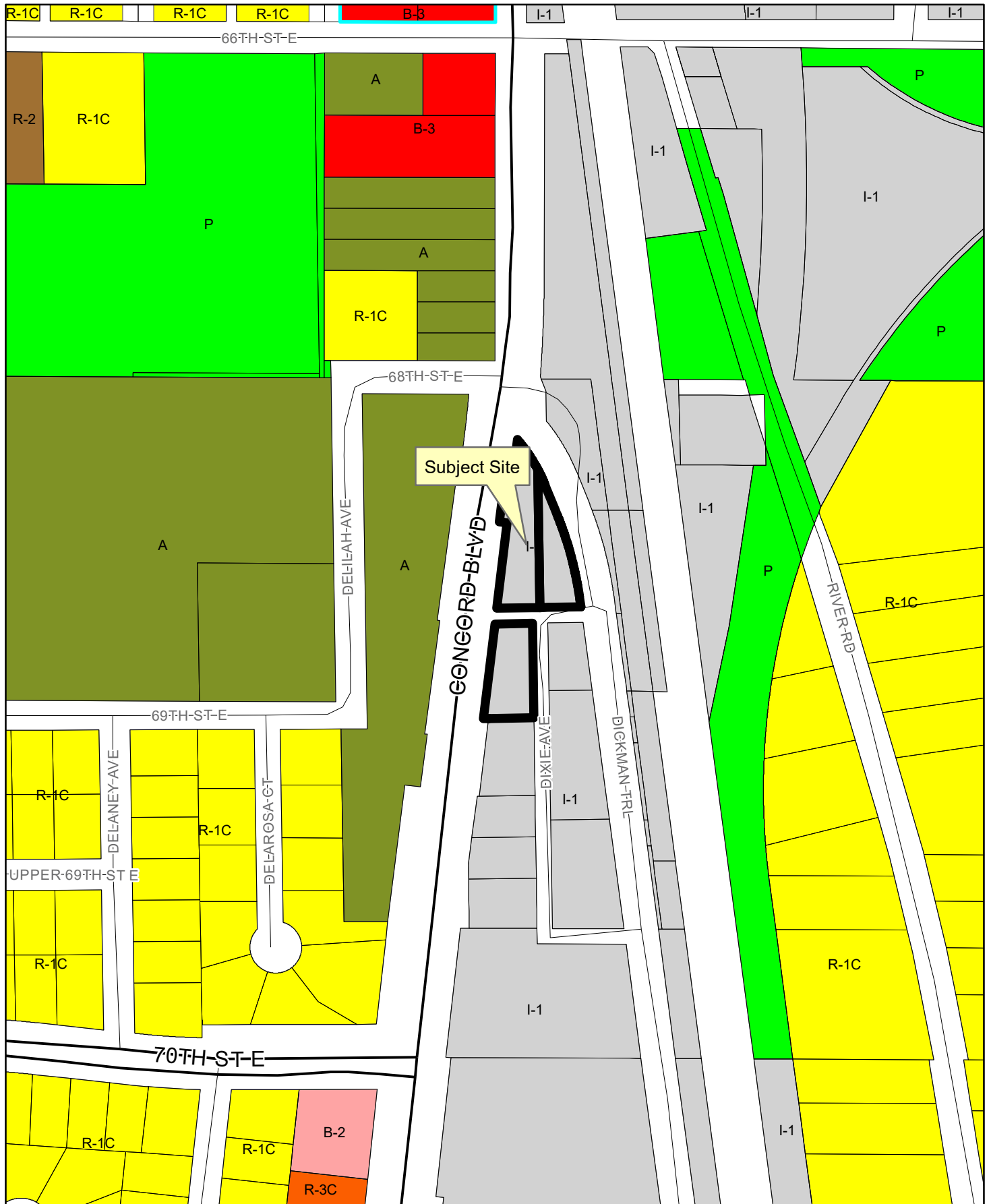
ATTACHMENTS

1. Map of Site
2. Approval Resolution
3. Planning Commission Recommendation
4. Staff Report



Location Map

Case No. 23-47CUP



**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT AMENDMENT FOR A
CONTRACTOR'S YARD WITH OUTDOOR STORAGE**

Case No. 23-47CUP

WHEREAS, the request is for the property located at 6840 Dixie Avenue and legally described as:

SEE EXHIBIT A

WHEREAS, the aforescribed property is zoned I-1, Limited Industry District;

WHEREAS, contractor's yard with outdoor storage is listed as a conditional use within the Limited Industry district;

WHEREAS, the request has been reviewed against Title 10, Chapter 3, Article A, Section 10-3A-5 regarding the criterion for a Conditional Use Permit and meets the minimum standards; the request is consistent with the Comprehensive Plan and it does not have a negative impact on public health, safety or welfare;

WHEREAS, a public hearing concerning the conditional use permit amendment was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on November 21, 2023;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a conditional use permit amendment for a contractor's yard with outdoor storage is hereby approved subject to the following conditions:

1. Development of the site shall be in substantial conformance with the site plan on file with the Planning Department except as may be modified by the conditions below.
2. The existing fencing shall be repaired and brought into compliance with city code no later than June 30, 2024.
3. The applicant must apply for and obtain a building permit for any signage or building improvements.

4. The City Code Enforcement Officer, or other designee, shall be granted the right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 11th day of December, 2023.

AYES:

NAYS:

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

EXHIBIT "A" LEGAL DESCRIPTION

File No.: 01040-20943

That part of Lots 1 through 5, O.M. Johnson's Addition to The Village of Inver Grove, Dakota County, Minnesota according to the recorded plat thereof on file in the office of the County Recorder, said Dakota County; Blocks 1 and 4, Cleveland Park, according to the recorded plat thereof on file in the office of the County Recorder, Dakota County, Minnesota; the SW¼ of the SW¼ and Government Lot 5, both of Section 2, Township 27 North, Range 22 West, said Dakota County; together with adjoining streets and alleys that have accrued thereto by virtue of the vacation thereof, described as follows:

Beginning at the northwest corner of the south 10.8 feet of said Lot 5, O.M. Johnson's Addition to The Village of Inver Grove, Dakota County, Minnesota; thence westerly, along the extension of the north line of said south 10.8 feet, a distance of 30.00 feet to the west line of Dixie Avenue (formerly Edith Avenue); thence southerly, along said west line, 201.35 feet; thence deflect to the right 89°24'10" to the easterly right-of-way line of State Trunk Highway No. 56; thence northeasterly along said right-of-way to the intersection with the southwesterly right-of-way of County Road No. 77, also known as Dickmann Trail, (formerly Trunk Highway No. 53); thence southeasterly along said southwesterly right-of-way to the intersection with said north line of the south 10.8 feet of Lot 5 and said north line extended; thence westerly to the point of beginning.

Abstract.

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights

FROM: Planning Commission

DATE: November 21, 2023

Request for a Conditional Use Permit to operate a contractor's yard, outside but enclosed with a fence located at 6840 Dixie Avenue. (Ivan's Tree Service - Case No. 23-47CUP)

Reading of Public Notice

Commissioner Weber read the Public Hearing Notice. Notices were mailed to 21 property owners on November 2, 2023.

Presentation of Request

City Planner Allan Hunting discussed property located between Concord and Dickman Trail at 68th Street. The area is zoned I-1. A contractor's yard with outdoor storage is a conditional use permit in this zone. The operation is a tree cutting and removal service. The applicant would utilize the site as it exists. The current building needs improvements to be up to date with the building code. They would store equipment and company trucks as previously used. This would be the base location with approximately 15 employees. Operations would take place from approximately 7:00 a.m. to 7:00 p.m. There is an additional condition. The existing fencing along Dickman Trail with portions in disrepair and should be replaced. The end of June 2024 is the date that has been selected for repair of the fence sections as required by City Code. Staff does not see any issues with the request and recommends approval with the conditions listed in the staff report.

Chair Niemioja asked if the users would be brand new to the property.

City Planner Hunting replied they are new, they do not have anything on the property at this time. The trucks currently there would be gone if this property changed hands.

Chair Niemioja referenced the long-term plan for the Concord Boulevard area and questioned if this fits in with that plan.

City Planner Hunting responded it fits in the sense that the industrial zones are there. At some point the city may look to do an updated plan. There are no current plans to change anything.

Commissioner Twedt asked if the existing Conditional Use Permit for welding would go with the new permit or if it would sunset.

City Planner Hunting replied that a Conditional Use Permit runs with the land. If it is not used for that purpose for more than one year the existing CUP goes away. He said it was likely gone at this point due to the existing truck operation.

Opening of Public Hearing

Keyly Hernandez, 10651 Grey Cloud Trail South, Cottage Grove, Ivan's Tree Service, Applicant, stated she has read and understands the report.

Chair Niemioja closed the Public Hearing.

Planning Commission Recommendation

Motion by Weber, Second by Presley, to Approve the Conditional Use Permit for the contractor's yard with outdoor storage subject to the four conditions listed for property located at 6840 Dixie Avenue.

Ayes: 7

Nays: 0 Motion carried.



Planning Commission Report

MEETING DATE:	November 21, 2023
CASE NO:	23-47CUP
APPLICANT:	Ivan's Tree Service, LLC
PROPERTY OWNER:	Godana Bosat
REQUEST:	Conditional Use Permit
LOCATION:	6840 Dixie Avenue
COMPREHENSIVE PLAN:	LI, Light Industrial
ZONING:	I-1, Limited Industrial
STAFF CONTACT:	Allan Hunting, 651.450.2554

ACTION REQUESTED

The specific requests for the project include the following:

1. Conditional Use Permit for a contractor's yard with outdoor storage.

BACKGROUND

The applicant is proposing to operate a tree cutting and removal service from the location. They would make improvements to the building internally so it can be occupied for maintenance of their trucks and equipment. This would be the home base for the business as the employees would come to the site in the morning, pick up their equipment and drive to their customer sites for that day. There would be no storage of tree debris on the site. The operation would typically operate from 7:00 am to 7:00 pm. There would be approximately 15 employees who would park and dispatch from the location each day. No other improvements are proposed for the site at this time.

The site is 1.1 acres in size. The property has been used for a welding and repair business and, most recently, a truck storage facility. The proposed tree service business would be considered a "contractors' yard with outdoor storage", which is a conditional use in the I-1 zoning district.

EVALUATION OF REQUEST

Surrounding Uses: The following land uses, zoning districts, and comprehensive plan designations surround the subject property:

North:	Dakota County owned property		
East:	Vacant	Zoned: I-1, Limited Industry District	Guided: LI, Light Industrial
West:	Concord Boulevard		
South:	Vacant, Single family	Zoned: I-1, Limited Industry District	Guided: LI, Light Industrial

General Site Plan Review

Setbacks. There are no additions or changes to the building exterior or site improvements proposed at this time. No setbacks would change with this proposed use.

Access. The business would access Dixie Avenue through the existing historical access points.

Signage. Signage is not approved as part of the CUP request. Any proposed signage on the property shall follow Section 10-15E of the City Code. A building permit is required for any new signs.

Engineering. Since there are no changes being proposed, Engineering takes no exception to the request.

Conditional Use Permit (CUP) Review

This section reviews the plans against the CUP criteria in the Zoning Ordinance (Section 10-3A).

1. The use is consistent with the goals, policies, and plans of the City Comprehensive Plan, including future land uses, utilities, streets and parks.

A contractor's yard is consistent with the uses envisioned in the industrial district and thus consistent with the Comprehensive Plan land use plan and category descriptions.

2. The use is consistent with the City Code, especially the Zoning Ordinance and the intent of the specific Zoning District in which the use is located.

The property is zoned Industrial. The land use of contractor's yard is consistent with the intent of the I-1 zoning district.

3. The use would not be materially injurious to existing or planned properties or improvements in the vicinity.

The proposed use would not have a detrimental effect on public improvements in the vicinity of the property. The use is very similar to those that have occupied the property before.

4. The use does not have an undue adverse impact on existing or planned City facilities and services, including streets, utilities, parks, police and fire, and the reasonable ability of the City to provide such services in an orderly, timely manner.

The proposed use does not appear to have any negative effects on City facilities or services.

5. *The use is generally compatible with existing and future uses of surrounding properties, including:*

i. Aesthetics/exterior appearance

There are no additions proposed to the existing structures. The existing storage of semi-trailers would be removed with the sale transfer and the site would be occupied by the new tenant.

ii. Noise

The proposed use would not generate noises that are inconsistent with I-1 zoning. The primary work of the company occurs off site each day. There would be some work on the company's trucks and equipment.

iii. Fencing, landscaping and buffering

There is existing fencing along Dickman Trail for screening. A visual inspection revealed that some of the fencing is in disrepair and falling over. A condition of approval should be that the fencing be repaired and brought into code compliance.

6. *The property is appropriate for the use considering: size and shape; topography, vegetation, and other natural and physical features; access, traffic volumes and flows; utilities; parking; setbacks; lot coverage and other zoning requirements; emergency access, fire lanes, hydrants, and other fire and building code requirements.*

The property has been used for industrial uses with outdoor storage for many years. The proposed use would be consistent with historical use of the property and would not be out of character for the neighborhood.

7. *The use does not have an undue adverse impact on the public health, safety or welfare.*

This use does not appear to have any negative effects on public health, safety or welfare.

8. *The use does not have an undue adverse impact on the environment, including, but not limited to, surface water, groundwater and air quality.*

The proposed use does not appear to have an undue adverse impact on the environment. The applicant indicated they would possibly repave the parking area in the future. If that were to occur, Engineering would review the site and determine if any stormwater improvements may be necessary.

ALTERNATIVES

The Planning Commission has the following actions available on the proposed project:

A. Approval. If the proposed request is found to be acceptable, approval of the applicable following action should be taken:

- Approval of the Conditional Use Permit for a contractor's yard with outdoor storage subject to the following conditions:
 1. Development of the site shall be in substantial conformance with the site plan on file with the Planning Department except as it may be modified by the conditions below.
 2. The existing fencing shall be repaired and brought into compliance with City Code no later than June 30, 2024.
 3. The applicant must apply for and obtain a building permit for any signage or building improvements.
 4. The City Code Enforcement Officer, or other designee, shall be granted the right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.

B. Denial. Should the proposed request be found not acceptable, the request described above should be denied. The basis for denial must be stated in any such motion.

RECOMMENDATION

Staff recommends Approval of the Conditional Use Permit with the conditions listed in Alternative A.

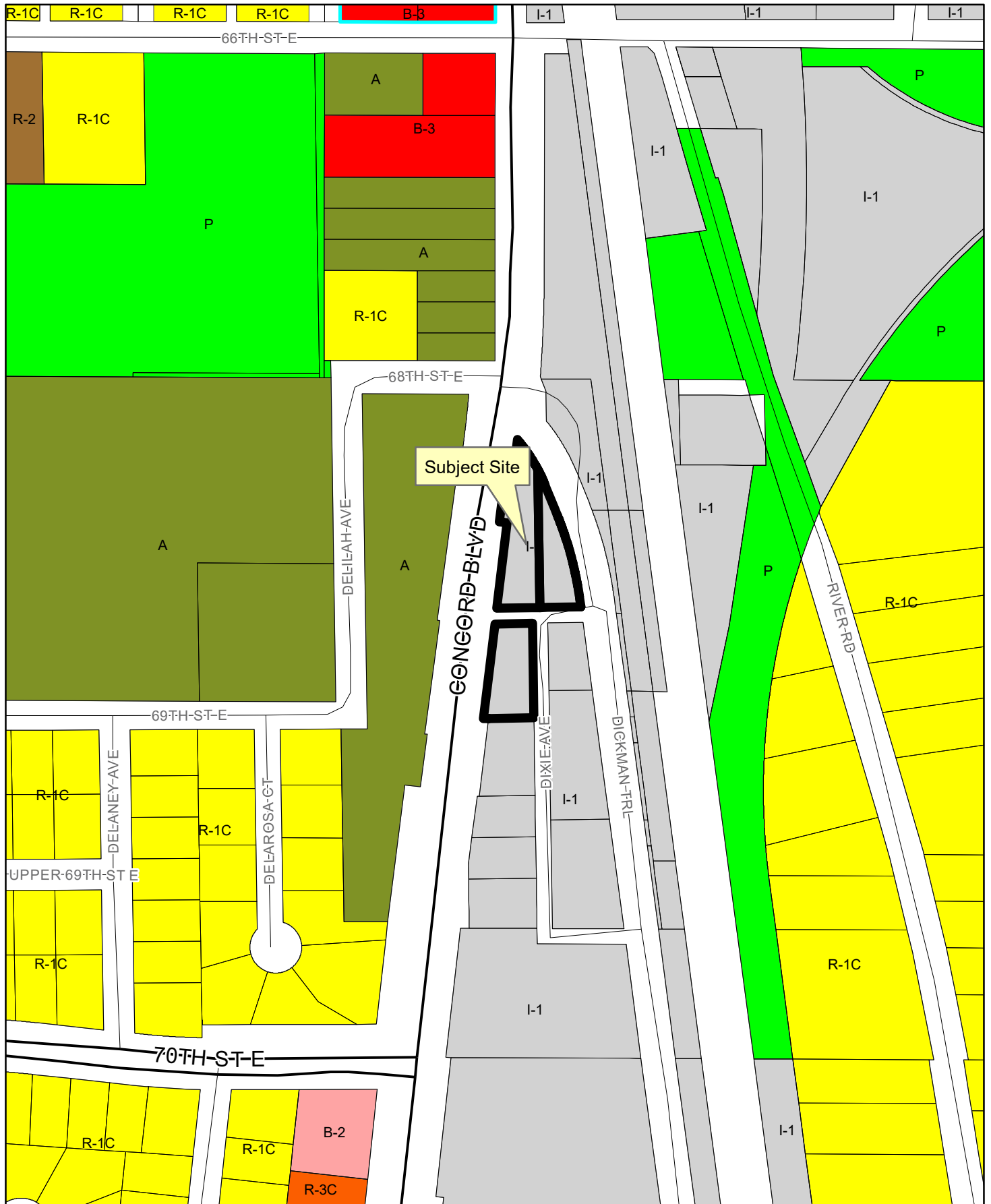
ATTACHMENTS

1. Location Map
2. Applicant Narrative
3. Site Plan
4. Aerial Photo of the Site
5. Photo of Fence Condition



Location Map

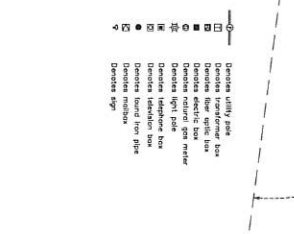
Case No. 23-47CUP



To whom this may concern,

We request to bring the existing building up to code to operate our tree service business. There will be routine maintenance on our vehicles and equipment. Along with the storage of our vehicles and equipment. There will be around 15 employees who park and dispatch from the building.

Kind regards,
Iban Hernandez
Ivan's Tree Service LLC



(Red)



This exhibit was prepared without the benefit of a Title Commitment and therefore does not purport to establish any boundary lines or to show the existence or nonexistence of any encroachments from or onto the herein described land, easements or unrecorded easements which effect said land. The legal description provided has been applied to reflect the recorded plat of DANCY COUNTY RIGHT OF WAY MAP NO. 294. Additional work may be required to establish the boundaries from a thorough review of a Title Commitment one of the adjoining property descriptions.



Aerial Photo Map Case No. 23-47CUP





Request for Council Action

SUBJECT: **Adoption of Paid Time Off Policy for Paid-on-Call Firefighters to Comply with State Earned Sick and Safe Leave Law**

MEETING DATE: December 11, 2023
ITEM TYPE: Consent Agenda
CONTACT: Judy Thill, Fire Chief, 651.450.2495

ACTION REQUESTED

The Council is asked to adopt the attached policy, extending a paid time off benefit to Paid-on-Call Firefighters in order to comply with the state's new Earned Sick and Safe Leave law.

BACKGROUND

During the 2023 legislative session, the State of Minnesota enacted a law requiring all employers to provide employees with at least one hour of paid leave for every 30 hours worked. The City currently provides paid vacation and sick or personal leave to all full-time employees and many part-time employees who work a regular schedule of 20 hours per week or more. Temporary, seasonal, part-time and paid-on-call employees who work less than 20 hours per week are not currently earning any paid time off, but will need to, starting January 1, in order for the City to comply with this new state law.

At its November 27, 2023 meeting, the Council adopted a Paid Time Off Policy for all employees except Paid-on-Call Firefighters. The attached policy has been prepared to outline the terms and conditions of this new PTO benefit for Paid-on-Call Firefighters. The proposed policy meets all of the state's requirements and exceeds them in two ways:

1. The state law lists specific allowable uses of the leave, related to illness or medical conditions for the employee or family member, absences due to weather or school closures, and time off for certain court or legal proceedings. As drafted, the City policy would go beyond this and simply provide paid time off - without requiring a specific reason or justification. Staff is recommending this because it will allow supervisors not to have to dissect the details of why someone is requesting time-off, which can be intrusive to the employee and additional work load for the supervisor. As it stands, employees eligible for this program will be earning a very modest amount of paid time off compared to our full-time employees, and the allowable uses are already very broad as mandated by the state. Implementing a straight forward PTO program, for employee use as their life demands warrant, is recommended as a reasonable approach for both employees and supervisors.
2. The state law does not require employers to pay out unused leave time when an employee departs, however the proposed policy would. This is our standard practice for employees that currently earn paid time off. Additionally, it removes the incentive for employees to use their

accrued leave just for the sake of using it up, which is disruptive to staffing levels and service delivery.

FISCAL IMPACT

This benefit will have a fiscal impact, but it is expected that it can be accommodated within the proposed 2024 budget. Once implemented, the City's payroll records will allow for accurate tracking of the use and costs of this benefit.

RECOMMENDATION

Staff recommends adoption of the attached policy

ATTACHMENTS

1. PTO policy to comply with ESST for POC Firefighters

City of Inver Grove Heights, MN

Administrative Policy on Paid Time Off (PTO) Benefit for Paid-on-Call Firefighters

Effective January 1, 2024

Eligibility for PTO

All paid-on-call firefighters (hereafter referred to as “employees”) are eligible for this benefit upon hire.

This PTO leave meets the City's obligations under the State of Minnesota's Earned Sick and Safe Time (ESST) law adopted during the 2023 legislative session and shall be provided and administered as described below.

Accrual of PTO

Employees shall earn the equivalent of 1 hour of PTO for each 30 hours worked. Earned PTO shall be credited to the employee's PTO bank at the end of each pay period via the payroll process, based on the employee's total hours worked in that pay period.

PTO used in a pay period shall not count as hours worked for the purpose of accumulating additional PTO or for the purpose of making any minimum response or attendance requirements under Fire Department policies.

An individual employee may have no more than 80 hours of accrued PTO at any one time. Once an employee's PTO bank reaches 80 hours of accrued time, no additional time shall be accrued until the balance of the bank is brought below 80 hours.

Use of PTO

Employees may use accrued PTO to be absent with pay from all or part of a scheduled work day for the purpose of: (1) their own physical or mental illness, treatment or preventive care or that of a family member; (2) for absence due to domestic abuse, sexual assault or stalking of the employee or a family member; (3) for closure of the employee's workplace due to weather or public emergency or closure of a family member's school or care facility due to weather or public emergency; (4) when determined by a health authority or health care professional that the employee or a family member is at risk of infecting others with a communicable disease; and (5) for rest, relaxation or other personal needs.

Employees shall submit a request to use PTO to their supervisor in the manner prescribed by the Chief or their designee. When the purpose of the leave is rest and relaxation or when leave for another purpose is reasonably foreseeable, employees shall submit their request for leave at least 7 calendar days in advance. Requests for the use of PTO that are not reasonably foreseeable shall be submitted as soon as practicable and must be submitted prior to the start of the employee's scheduled workday. If an urgent or emergency need for leave arises during

an employee's work shift, the employee must notify their supervisor of the need to leave prior to departing from a shift.

PTO may be used in increments of no less than 0.25 hours (15 minutes). PTO may not be used prior to accrual. PTO may only be used to be absent with pay from a scheduled workday and may not be requested or entered on a timesheet for days the employee was not scheduled to work. PTO may not be used in a manner that generates an obligation for the City to pay overtime for that day to the individual using PTO.

Treatment of Accrued PTO at Time of Separation

Employees who separates employment with the City for any reason, after completing the probationary period, may elect to have their unused PTO leave paid out to them in an amount equal to their hourly rate of pay at the time of separation times the number of accrued, but unused, PTO hours. Employees who do not complete the probationary period or do not elect to have their unused leave paid out to them and subsequently return to employment with the City within 180 days shall have their previous PTO balance reinstated as of the date of return.



Request for Council Action

SUBJECT: **Contract with SEH for the Rock Island Swing Bridge Lighting Preliminary Designs**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to approve the attached contract with SEH to provide preliminary lighting design for the Rock Island Swing Bridge in the amount of \$9,500.

BACKGROUND

As discussed at the December 4, 2023, work session, the state appropriated \$458,000 to add lightening or make other improvements to the Rock Island Swing Bridge and the surrounding trail head area. As a result, and in order to comply with the state's timeline for spending the funds, staff discussed with Council the possibility of the City spending \$9,500 in City funds for the development of preliminary concepts that could be used to gather public input and develop the official work plan and budget needed to enter into a grant agreement with the state. The Council was agreeable and provided staff direction to move forward with entering into a contract with SEH for preliminary lighting design concepts.

FISCAL IMPACT

The \$9,500 cost of this contract would be paid for out of remaining funds in the 2023 budget for "Parks - Other Professional Services" (101.44.6000.451.30700).

RECOMMENDATION

Staff recommends Council approve the contract with SEH to provide preliminary lighting design for the Rock Island Swing Bridge in the amount of \$9,500.

ATTACHMENTS

1. SEH Swing Bridge Lighting Proposal - Adam Lares



Building a Better World
for All of Us®

July 27, 2023

RE: Electrical Engineering Services for
Rock Island Swing Bridge Lighting
Options

SEH No. INVER P-158445

Adam Lares
Parks and Recreation Director
City Of Inver Grove Heights
8055 Barbara Avenue
Inver Grove Heights, Mn
55077

Dear Mr. Lares:

Thank you for the opportunity to submit this proposal for professional services to the City of Inver Grove Heights (City) for a lighting and electrical engineering study. This letter serves as our understanding of the project scope and fee.

PROJECT UNDERSTANDING

The City has need for a lighting and electrical engineering study that provides options for decorative lighting applications on the Rock Island Swing Bridge. The study would include estimates for the three lighting options outlined below:

1. Direct view outline lighting
2. Flood lighting
3. A combination of the two systems

It is assumed that all luminaires would be mounted to the bridge truss. A lighting control system would be considered with each option that enables different lighting color changing scenes to be employed. We would also review opportunities associated with the existing site electrical infrastructure to determine the cost to energize the proposed lighting systems.

Scope of Work

The following items and/or tasks will be furnished and/or performed by SEH:

- Conduct virtual kickoff meeting with City Staff
- Review existing site electrical systems to identify circuiting options
- Present example images for the three lighting options
- Provide cost estimate for each of the three lighting options
- Provide manufacturer's cut sheets for proposed lighting equipment and controls
- Provide preliminary design adequate for estimating purposes
- Attend one council meeting or workshop

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc. | 3535 Vadnais Center Drive | Saint Paul, MN 55110-5196

SEH is 100% employee-owned | sehinc.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

Fee

The estimated not-to-exceed cost to the City for this scope of work is \$9,500.

Compensation for these tasks is based upon the actual hours worked for personnel assigned to the project. Any additional tasks added to, or deleted from this project (due to significant changes in the general scope of the project or its design including, but not limited to, changes in size, complexity of character or type of construction) shall be by written amendment to the contract signed by both parties. SEH can begin engineering services immediately upon receiving authorization to proceed.

If this proposal is acceptable, please sign and return a copy of this proposal letter, authorizing us to proceed with the project and preparation of a Supplemental Engineering Agreement to be signed by authorized representatives for both organizations.

We appreciate the opportunity to provide engineering services to the City. Feel free to contact me directly at 651.245.5284, if you have any questions or comments regarding this proposal.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Ken Taillon
Project Manager

kst

c: Jon Kruse - SEH

X:\FJ\INVER\COMMON\Pursuits\Rock Island Swing Bridge Lighting

CITY OF INVER GROVE HEIGHTS, MINNESOTA

Approved this ____ day of _____, 2023

By: _____

Title: _____



Request for Council Action

SUBJECT: **Resolution Approving Revised Repayment Schedule for Golf Course Loan**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Amy Hove, Finance Director, 651.450.2521
 Sam Hosszu, Assistant Finance Director, 651.450.2516

ACTION REQUESTED

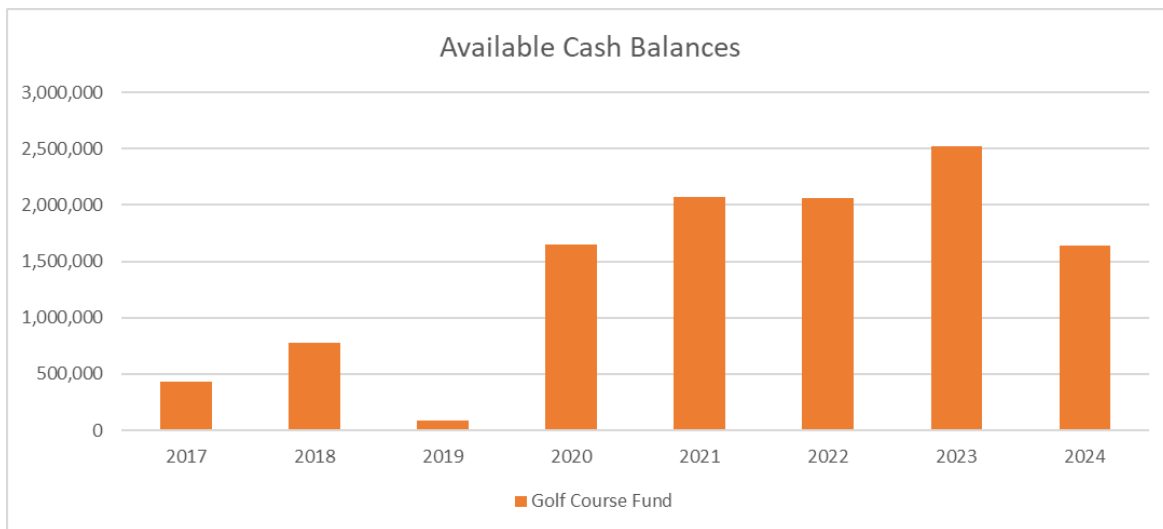
The Council is asked to adopt the attached Resolution, revising the repayment schedule for the Golf Course's interfund loan with the Central Equipment Fund.

BACKGROUND

On May 8, 2023, staff presented Council with a recap of the City's interfund loans (loans between city funds) along with some staff recommendations. As a result, the City Council approved the write-off of three interfund loans between the Community Center and the Central Equipment Fund. Council also directed staff to bring back a revised, accelerated repayment schedule for Inver Wood Golf Course's 2016 interfund loan from the Central Equipment Fund once the results of the 2023 membership drive were confirmed.

The Golf Course has had several profitable years resulting in a December 31, 2022 cash reserve of \$2,061,841. Along with annual operational successes, the Golf Course underwent a 2-year membership drive this fall that resulted in \$1.35 million in additional revenue to be recognized in fiscal years 2024 and 2025. Staff have reviewed current cash inflows against future Golf Course capital needs (Golf Course's 5-Year Capital Improvement Plan projects are estimated at \$964,000) and found that there are sufficient balances in the fund to support this revised repayment schedule.

The revised schedule reflects annual payments of \$546,053 in years 2023, 2024, and 2025 - with full repayment achieved in 2025. The 2024 proposed budget reflects this revised schedule. The chart below provides a snapshot of anticipated year-end cash balances under the new schedule. Staff would like to note that another membership drive is planned for 2025.



FISCAL IMPACT

Revising the current loan repayment schedule allows the Golf Course to satisfy their loan obligations to the Central Equipment Fund in a more timely manner, while still allowing the fund to carry reasonable cash balances to cover both operating and capital needs.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, revising the repayment schedule for the Golf Course's interfund loan with the Central Equipment Fund.

ATTACHMENTS

1. Resolution

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING REVISED REPAYMENT
SCHEDULE FOR GOLF COURSE LOAN**

WHEREAS, the Golf Course Fund (borrowing fund) has an existing interfund loan obligation with the Central Equipment Fund (loaning fund) and;

WHEREAS, the loan was originally scheduled to be repaid over 25 years at 0% interest resulting in annual payments of \$81,908 and;

WHEREAS, the current loan balance is \$1,638,160 and the Golf Course fund has sufficient reserves to support an accelerated 3-year repayment schedule;

NOW, THEREFORE BE IT RESOLVED, by the Inver Grove Heights City Council that the Golf Course's interfund loan repayment schedule be amended as follows:

2023 Payment =	\$546,053
2024 Payment =	\$546,053
2025 Payment =	<u>\$546,054</u>
	\$1,638,160

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Resolution Accepting State Appropriation for Heritage Village Park and Authorizing Submission of Application for Disbursement of Funds**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, accepting a state appropriation for Heritage Village Park and authorizing submission of an application for disbursement of funds.

BACKGROUND

During the 2023 legislative session, the Legislature included an appropriation of \$2,000,000 to the Commissioner of Employment and Economic Development for a grant to the City of Inver Grove Heights to predesign, design, construct, furnish, and equip an accessible play structure for children and to predesign, design, construct, furnish, and equip accessible restrooms, water fountains, and a fixed-shade structure at Heritage Village Park. In order to access these grant funds, the City is required to adopt a resolution in the attached form accepting the special appropriation and approving the special appropriation application. The attached application remains in draft form, and will be finalized before being submitted to the state. The City will be responsible for approximately \$650,000 of the total project costs, with the majority of the costs for the project covered by the special appropriation.

FISCAL IMPACT

This action facilitates the acceptance of \$2 million in state funds for Heritage Village Park that the City would not otherwise have available.

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

ATTACHMENTS

1. Draft Application for Special Appropriation
2. Resolution Accepting Special Appropriation and Approving Appropriation Application

Special Appropriation Application for Construction Projects

Application Cover Sheet

Project Name: Heritage Village Park Phase 5 Improvements

Project Address or Location: 4321 – 65th St E, Inver Grove Heights, MN 55076

County Where Project Is: Dakota

Applicant/Grantee: City of Inver Grove Heights

Project Contact Person: Adam Lares

Title: Parks & Recreation Director

Address: 8055 Barbara Ave

City: Inver Grove Heights MN Zip 55077

Phone: 651-450-2587

E-Mail Address: alares@ighmn.gov

Minnesota SWIFT Vendor number: VN0000197690

Grantee Type: Statutory City, Home Rule Charter City or Other (if other indicate type): Statutory City

NOTE: DEED will not provide funds to a title company or any other entity on behalf of the grantee. Funds will be provided directly to the grantee, preferably into a separate account that is created for the project.

Legislative Authorization

Legislative Citation that Authorizes Project: (Chapter #, Article #, section, subdivision): Minnesota Session Laws Chapter 71 Article 1, Section 14, Subdivision 21.

Legislative Language: (Paste full legislative language below or attach as a separate item):

Subd. 21. Inver Grove Heights; Heritage Village Park

2,000,000

For a grant to the city of Inver Grove Heights to
predesign, design, construct, furnish, and equip an

Official Publication of the State of Minnesota
Revisor of Statutes

25

LAWS of MINNESOTA 2023

Ch 71, art 1, s 14

inclusive accessible play structure for children and to
predesign, design, construct, furnish, and equip
accessible restrooms, water fountains, and a
fixed-shade structure, at Heritage Village Park.

Project Narrative

Please provide a thorough narrative overview of the project. Include steps necessary for implementation, background and description of the work to be performed.

Include any work that may have already been performed such as land acquisition, pre-design or design, or other aspects of a larger or phased project.

Note: If construction has already started, inform DEED immediately.

Each Special Appropriation project is unique and has different compliance areas. A detailed narrative is required as DEED can best assist with compliance and project success when it has a solid understanding of the project. Make sure that all elements and activities that are outlined in the legislation are accounted for in the narrative. Renderings or diagrams may be submitted as attachments to assist in describing the project.

Attach any community talking points or promotional information, background or application and/or information that was provided to the Legislature and the Minnesota Office of Management and Budget staff that outlined the project.

Provide Narrative Here:

Park History and Project Understanding

Heritage Village Park is located along the Mississippi River in the City of Inver Grove Heights. The site of Heritage Village Park has a long history and was the original town site of Inver Grove Heights. The park site also was a former railroad yard that included a railroad line that crossed the Mississippi River along the Rock Island Swing Bridge. An initial park master plan for the 65-acre site was prepared in 2004. This initial master plan has gone through several revisions over the years in line with land acquisitions completed by the City and current community needs and was most recently updated by the City with assistance from WSB in 2019.

The railroad activities and other developments resulted in some pollution identified on site that has since been mitigated. A 2018 Geotechnical Report has also been conducted which included soil borings and a review of site geology and soil and groundwater conditions. In 2019 a Response Action Plan was also prepared to address construction protocols for future construction. The MPCA has previously approved soil remediation on areas of the currently developed portions of the park site that range from 2-7 feet of clean fill.

The park master plan led to a variety of park improvements that are currently in place including refurbishment of the Rock Island Swing Bridge site as a trailhead for the Mississippi River Greenway Trail that extends through the entire length of the park. Other park improvements that have been previously made include establishment of a 14-acre protected prairie on the north end of the site, a 9-acre dog park that parallels the Mississippi River Greenway Trail with related parking on the west side of the site, various loop trails through the park that connect to, and are now part of, the Mississippi Greenway Trail, and the start of the eastern park development to include a big block retaining wall with historic themed fence panels, railroad themed concrete walks, a large multiuse lawn space, and half of a proposed parking lot.

Currently under construction in the eastern half of the park is a restroom building with 3 unisex restroom stalls that will be accessible and large enough for use as changing rooms, a large roundhouse style picnic shelter themed after the railroad roundhouse that once existed on the site, and an overhead roof for shade over the bench seating areas that can provide shade for up to 12 benches along the proposed playground. The buildings are anticipated to be complete by the end of 2023.

A design for an inclusive playground themed around the history and heritage of the local community was developed in 2020 based upon guidance from a Playground Sub-Committee, which also included a Parks and Recreation Commission member who requires a wheelchair, to provide relative knowledge and perspective to the proposed design. The ultimate design for the playground includes custom playground equipment that reflects the design of the Swing Bridge at the Mississippi River Greenway Trailhead, the river itself, railroad themed pieces, and a little village of buildings meant to recall the original Schoolhouse and Town Hall building.

The playground is designed with full poured-in-place rubber surfacing for easy mobility across the playground. A number of playground elements are included in the design to provide a range of activities and sensory components with varying challenge levels to accommodate a broad range of abilities and motor skills. This includes enclosed spaces for those with sensory conditions, musical pieces, tactile elements, equipment that allows for use by both those with or without mobility issues that includes a merry go round that can accommodate a wheelchair, imaginative play, and a double zip line with a standard and accessible line to run side-by-side.

The next phase of proposed improvements for construction includes the completion of the primary eastern park development with the proposed inclusive playground, a splash pad, ornamental fencing around the splash pad and playground area, irrigation for the main lawn and eastern park development, and the construction of the remaining parking lot to ensure optimal circulation and parking capacity for the proposed improvements.

The splash pad will be designed to also focus on accessibility and inclusivity and will be approximately 3500-4000 square feet in size. The project consultant will work with the City of Inver Grove Heights to prepare design development and final design documents for the splash pad with the anticipation of construction and implementation to take place in 2024.

DRAFT

Ownership and Usage

Answer all questions below. If the question is not applicable, state such and why

Who is the current owner of the project's footprint: **City of Inver Grove Heights**

Who is the current owner of the project (building, structure or facility), if not new construction: **City of Inver Grove Heights**

How will ownership be transferred to the applying entity if the applying entity does not yet own the footprint, building, structure, or facility: **N/A**

Who will operate and maintain the property or facility (project) after project completion: **City of Inver Grove Heights**

Will there be any other users or tenants of the facility other than the owner: (Yes/No): **No**

If so, will any of these tenants be frequent users or already have a lease/use agreement (Yes/No): **N/A**
If unsure, please contact DEED

If so, name the users or tenants and how they would use the completed project: **N/A**

Will the project involve executing a naming rights agreement with any entity (Yes/No): **No**

Describe who will own, operate and maintain the property and/or facility after project completion:
City of Inver Grove Heights under the Parks and Recreation department.

Questions

1. If applicable, do any aspects of the project have historical significance? If so, which historical organizations will be consulted or need to approve any of the plans for improvements or demolition of or to any building? If so, please outline how these organizations will be involved. If they will not be involved, or their participation is not applicable, please outline why: **The project contains references to historical elements in order to recall the history of the local community, but the proposed elements are not historically significant. The Dakota County Historical Society and Dakota County Parks have provided some initial guidance in terms of signage theming and styles. Future interpretive history walk interpretive panels may be incorporated into the site and will include coordination with the Dakota County Historical Society, but are not part of the current proposed project.**
2. Attach a map of the city with the location of the project indicated on the map: **Attached**
3. Attach engineering and/or architectural total project cost estimate documents. If not available, how do we know the projected costs are professionally estimated: **Attached. The City and landscape architects have developed estimates of probable costs for construction based on recent projects of similar size and scope, their database of current pricing conditions, and receiving pricing from vendors. Items and current unknowns related to site BMP's are included as budgetary items based on projected size with a contingency until final design has been completed.**
4. What is the useful life of the project after completion? *Note that the pending grant agreement and public ownership of the project will need to be maintained for 125% of the useful life of the project. So, for example, a project with a useful life of 30 years will have a grant agreement in effect for 37.5 years and need to be owned for the same amount of time. Any sale or any change of use not outlined in the enabling legislation would trigger repayment of a pro-rata share of grant funds back to the state.* **The playground, parking lot and splash pad will have a useful life of approximately 15 to 20 years.**

Project Budget

Proposed activities must match up with legislative language and should include all costs required to complete the project. Complete Tables 1 and 2 below. **Before completing, read the instructions provided. Both contain samples for guidance.**

Table 1

For the Project Activities Column: List separately the components of the project that are eligible items: Capital costs and/or costs assigned in the legislative appropriation. Examples would be predesign, design, and construction elements. List all non-eligible items that are needed for the project as a separate line item. Add rows to the table for more costs as needed.

For Match/Other Funds: Provide the dollar amount for any match and/or other funds that are estimated to be needed to complete the project. Examples - If the legislation mandates a 1:1 match, the DEED funds should be equal to the Match/Other Funds column.

If the total project costs are estimated to exceed the DEED funds and the matching funds, enter the amount of funds that are needed for each line that total the amount needed for the project.

If there is no legislated match for the project, but other funds are needed to complete the estimated project costs, provide those figures in this column as well.

Total Itemized Projected Costs: Make sure that all costs total correctly.

Table 1 – Budget Outline

Sample

Project Activities	DEED/SPAP Funds	Match/Other Funds	Total Itemized Projected Costs
Predesign (only if identified in legislation)	\$9,000	\$9,000	\$18,000
Design (only if identified in legislation)	\$12,000	\$12,000	\$24,000
Roof Replacement	\$60,000	\$60,000	\$120,000
Replace HVAC	\$45,000	\$45,000	\$90,000
Health and Safety System Improvements	\$30,000	\$30,000	\$60,000
ADA Compliance Items	\$16,000	\$26,000	\$42,000
Parking Lot	\$0	\$200,00	\$200,000
Engineering/ Architectural (construction-related, inspection, testing)	\$0	\$23,000	\$23,000
Activities not eligible for grant funds (Any local unit of government work, administration, non- capital costs, feasibility studies, planning, etc.)	\$0	\$65,000	\$65,000
Total Costs	\$172,000	\$270,000	\$642,000

Table 1 – Budget Outline

Project Activities	DEED/SPAP Funds	Match/Other Funds	Total Itemized Projected Cost
Final Design & Construction Inspections	\$50,000	\$50,000	\$100,000
Inclusive Playground	\$455,000	\$455,000	\$910,000
Splash Pad Play Area Budget	\$175,000	\$175,000	\$350,000
Parking Lot	\$47,500	\$47,500	\$95,000
Parking Lot Stormwater	\$30,000	\$30,000	\$60,000
Irrigation Budget	\$62,500	\$62,500	\$125,000
Ornamental Fencing	\$67,500	\$67,500	\$135,000
Seeding & Landscaping	\$25,000	\$25,000	\$50,000
General Earthwork & Import	\$75,000	\$75,000	\$150,000
Erosion Control	\$5,000	\$5,000	\$10,000
Electrical Budget	\$50,000	\$50,000	\$100,000
Site Furnishings	\$35,000	\$35,000	\$70,000
Total Costs	\$1,077,500	\$1,077,500	\$2,155,000
2023 Project Costs			
Restroom Building		\$338,817	\$422,150
Roundhouse Shelter		\$320,567	\$403,900
Bench Shelter		\$247,167	\$330,500
Sanitary & Water Service		\$6,400	\$6,400
Electrical Service		\$59,000	\$59,000
Concrete Pavement (themed)		\$187,000	\$187,000
(DNR Grant)		\$250,000	
2023 Project Costs		\$1,408,950	\$1,408,950

Table 2:

Instructions

Lists all eligible activity items from Table 1 in the first column of Table 2. Eligible items are identified in the legislative language. Leave non-eligible items out of Table 2. Lists sources individually, whether those funds are committed, and the dollar amount assigned for each source in the second column. Per the sample below, outline the committed status of funds in the third column. If not yet committed, outline how they will be committed. Attach more comments to outline commitment, if necessary.

Finally, in the fourth column, assign the dollar amount of costs assigned to the source that corresponds with that row. Add rows as necessary.

Table 2 Sample

Eligible Activity from Table 1	Source of Funds from Table 1 above	Funds Committed? Yes or No	Dollars assigned to source
Predesign	DEED/SPAP	Yes – Legislative Appropriation	\$9,000
Predesign	City General Fund	Yes- In current approved city budget	\$9,000
Design	DEED/SPAP	Yes – Legislative Appropriation	\$12,000
Design	City General Fund	Yes- In current approved city budget	\$12,000
Roof Replacement	DEED/SPAP	Yes – Legislative Appropriation	\$60,000
Roof Replacement	City General Fund	No – Pending Adopted Budget in December	\$60,000
Replace HVAC System	DEED/SPAP	Yes – Legislative Appropriation	\$45,000
Replace HVAC System	City General Fund	No – Pending Adopted Budget in December	\$45,000
Health and Safety Systems Infrastructure	DEED/SPAP	Yes – Legislative Appropriation	\$30,000
Health and Safety Systems Infrastructure	City General Fund	No – Pending Adopted Budget	\$30,000
ADA Compliance Infrastructure	DEED/SPAP	Yes – Legislative Appropriation	\$16,000

ADA Compliance Infrastructure	City General Fund	No – Pending Adopted Budget in December	\$16,000
ADA Compliance Infrastructure	Happy City United Way	Yes – Award Letter received	\$10,000
Parking Lot	City Street Funds Account	No – Pending Adopted Budget in December	\$200,000
Project – Related Engineering	City Street Funds Account	Pending Adopted Budget	\$23,000
TOTAL			\$577,000

Table 2

Eligible Activity from Table 1	Source of Funds from Table 1 above	Funds Committed? Yes or No	Dollars assigned to source
Totals			

Project Timeline

Activity	Finish mm/yy
Site control (if necessary)	
All funding (non-DEED funds) for project secured and in place	
Declaration Recorded or Waiver from MMB secured	
All permits in place	May 2024
Project out for public bid	March 2024
Bid accepted	April 2024
Project started	May 2024
Project complete	September 2024
Project inspected and operational	October 2024

Attachment 1 to application: Local Government Resolution Special Appropriation Application

Applicants must adopt and submit the following resolution. This resolution must be adopted prior to submission of the forms package.

BE IT RESOLVED that _____ (Entity Awarded Grant) act as the legal sponsor for the project contained in _____ (Law appropriating money to the Project) entitled _____ (Name of Project)

BE IT FURTHER RESOLVED that _____ (Entity Awarded Grant) has the legal authority to receive financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the development proposal are committed to the project identified.

BE IT FURTHER RESOLVED that _____ (Entity Awarded Grant) has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its development proposal by the state, _____ (Entity Awarded Grant) may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that _____ (Entity Awarded Grant) certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

BE IT FURTHER RESOLVED that the non-DEED source(s) of funds identified in the sources and uses outline in the application total the amount of \$ _____ and are committed and adequate to fully fund or provide the match for the project identified in the application.

BE IT FURTHER RESOLVED that any source(s) of the Applicant's fund(s) to fully fund the project shall be from the _____ account which has an adequate amount of funds to cover the commitment.

NOW, THEREFORE BE IT RESOLVED that _____ (Title of Authorized Official) is hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the _____ (Entity Awarded Grant). *Note: Do not include the proper name, only the title of the official.* **Pursuant to M.S. § 412.201, Statutory Cities must authorize both the Mayor and Clerk to execute all contracts.**

I CERTIFY THAT the above resolution was adopted by the _____ (City Council,
County Board, etc.) of _____ (Applicant) on _____ (Date)

SIGNED:

(Authorized Official)

(Title)

(Date)

WITNESSED:

(Signature)

(Title)

(Date)

DRAFT

(Check the appropriate box for the Real Property and, if applicable, for the Facility.)

Ownership Interest in the Real Property.

- ☒ Fee simple ownership of the Real Property.
- ☐ A Real Property/Facility Lease for the Real Property that complies with the requirements contained in Section 2.06.
(If the term of the Real Property/Facility Lease is for a term authorized by a Minnesota statute, rule or session law, then insert the citation: _____.)
- ☐ An easement for the Real Property that complies with the requirements contained in Section 2.06.
(If the term of the easement is for a term authorized by a Minnesota statute, rule or session law, then insert the citation: _____.)

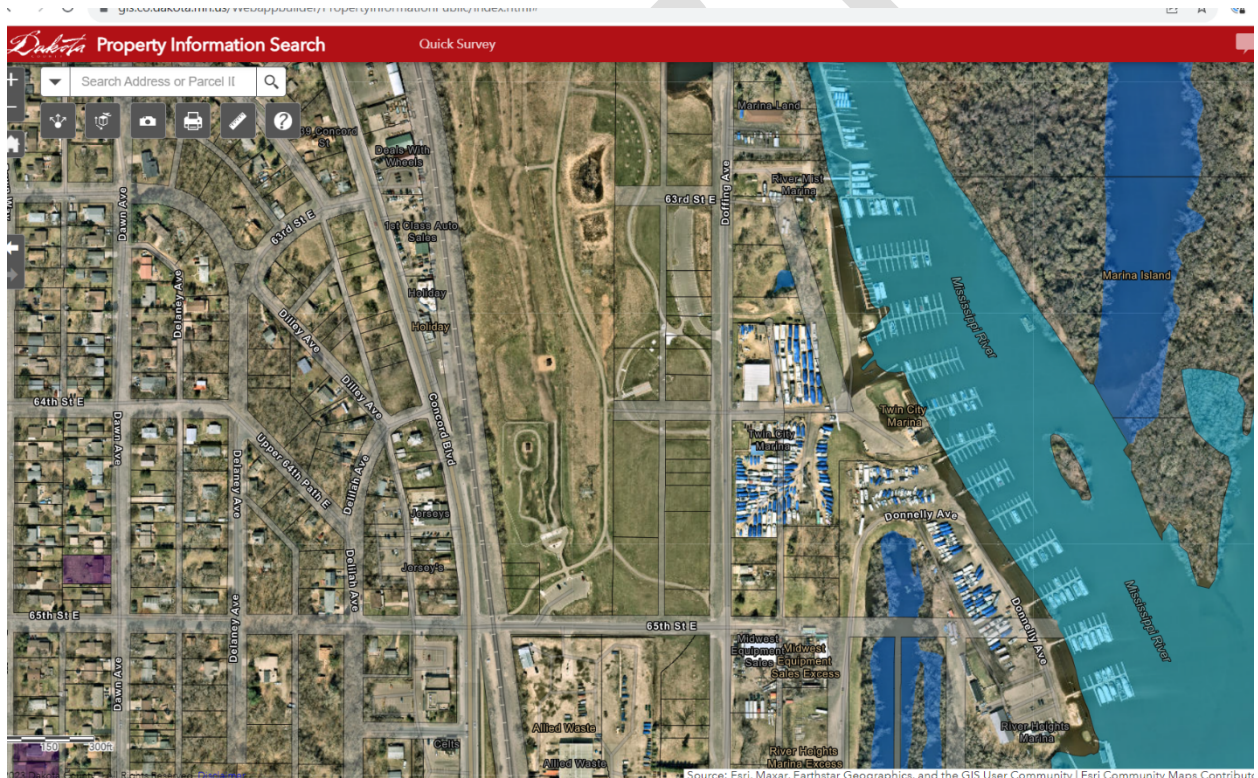
Ownership Interest in, if applicable, the Facility.

- ☒ Fee simple ownership of the Facility.
- ☐ A Real Property/Facility Lease for the Facility that complies with all of the requirements contained in Section 2.06.
(If the term of the Real Property/Facility Lease is for a term authorized by a Minnesota statute, rule or session law, then insert the citation: _____.)
- ☐ Not applicable because there is no Facility.

Attachment 2 to Application: Legal Description

Provide the legal description only for the public land footprint on which the property or facility is located.

Legal description for area where the playground, splash pad, and other facilities will be located to be inserted here.



DRAFT

Attachment 3 to Application: Conflict of Interest Disclosure
(To be completed by Mayor, Board Chair, or Equivalent)



Conflict of Interest Disclosure

State of Minnesota
Request for Proposals

Instructions: Please return your completed form as part of the Response submittal.

Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making \(August 2020 Effective Date 1/1/21\)](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict-of-interest disclosure form.

☒ I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

☐ I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name:

Signature:

Organization or Local Unit of Government Name:

Date:

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 23-_____

**A RESOLUTION ACCEPTING SPECIAL APPROPRIATION (GRANT) AND
APPROVING A SPECIAL APPROPRIATION APPLICATION FOR CONSTRUCTION
PROJECTS FOR HERITAGE VILLAGE PARK PHASE 5 IMPROVEMENTS**

WHEREAS, during the 2023 legislative session, the Minnesota Legislature adopted Session Laws Chapter 71, Article 1 Appropriations, Section 14, which section granted a total appropriation to the commissioner of employment and economic development for specified purposes; and

WHEREAS, Subdivision 21 of Section 14 described above included the following appropriation:

Subd. 21. Inver Grove Heights; Heritage Village Park

2,000,000

For a grant to the city of Inver Grove Heights to predesign, design, construct, furnish, and equip an inclusive accessible play structure for children and to predesign, design, construct, furnish, and equip accessible restrooms, water fountains, and a fixed-shade structure, at Heritage Village Park.

WHEREAS, the City of Inver Grove Heights seeks to obtain and utilize the appropriation for the purposes for which the money has been appropriated as detailed above; and

WHEREAS, staff have prepared the attached Special Appropriation Application for Construction Projects for Heritage Village Park Phase 5 Improvements in order to utilize the legislative appropriation as specified in the legislation listed above.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF INVER GROVE HEIGHTS AS FOLLOWS:**

BE IT RESOLVED THAT the City of Inver Grove Heights act as the legal sponsor for the project contained in Session Laws Chapter 71, Article 1 Appropriations, Section 14, Subdivision 21 entitled Inver Grove Heights; Heritage Village Park.

BE IT FURTHER RESOLVED that the City of Inver Grove Heights has the legal authority to receive financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the development proposal are committed to the project identified.

BE IT FURTHER RESOLVED that the City of Inver Grove Heights has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its development proposal by the state, the City of Inver Grove Heights may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that the City of Inver Grove Heights certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

BE IT FURTHER RESOLVED that the non-DEED source(s) of funds identified in the sources and uses outline in the application total the amount of \$650,600 and are committed and adequate to fully fund or provide the match for the project identified in the application.

BE IT FURTHER RESOLVED that any source(s) of the Applicant's fund(s) to fully fund the project shall be from the Park Acquisition and Development account which has an adequate amount of funds to cover the commitment.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the City of Inver Grove Heights.

Adopted by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Authorization to Contract for Appraisal of Potential Park Property**

MEETING DATE: December 11, 2023
ITEM TYPE: Consent Agenda
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to authorize the Parks & Recreation Director to contract with a qualified appraiser to obtain an appraisal of the property identified by Dakota County as PID# 200060078012, which the City may be interested in purchasing for park purposes.

BACKGROUND

The acquisition and development of additional park spaces in the Northwest Area (NWA) of the City is called for in the City's 2023 Comprehensive Plan and is an identified priority of the Council's. At the November 6 City Council work session, the Council received a recommendation from the City's Parks & Recreation Advisory Commission (PRAC) to pursue the purchase of land for a larger park in the central part of the NWA. Council was supportive of that recommendation and directed staff to reach out to the property owner in an effort to open conversation about a potential sale. That initial contact has been made and the owner has expressed an interest in entertaining an offer from the City. The next step, therefore, is to obtain an appraisal of the property. With Council's approval, staff will obtain an appraisal and then schedule a closed session, in conjunction with a future Council meeting, to develop the City's offer.

FISCAL IMPACT

The cost of the appraisal is anticipated to be under \$5,000. There are sufficient funds remaining in the Parks Operating budget for 2023 to cover this cost.

RECOMMENDATION

Staff recommends that Council authorize the Parks & Recreation Director to contract with a qualified appraiser for the appraisal of the property identified by Dakota County as PID #200060078012.

ATTACHMENTS

None



Request for Council Action

SUBJECT: **Approval of Summary Publication Resolution for Ordinance Amending Development Fees and Utility Connection Fees**

MEETING DATE: December 11, 2023
ITEM TYPE: Consent Agenda
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, authorizing summary publication of Ordinance No. 1467, amending Development Fees and Utility Connection Fees.

BACKGROUND

The City Council approved the third reading of an ordinance related to the amendment of existing development fees and utility connection fees on November 27, 2023. In order to reduce publication costs, the Council is asked to now adopt the attached Resolution, approving the summary publication of the ordinance.

A 4/5ths vote of the Council is required for approval of the summary publication resolution.

FISCAL IMPACT

This action would save the City money on publication costs.

RECOMMENDATION

Staff recommends adoption of the attached Resolution, authorizing summary publication of Ordinance No. 1467.

ATTACHMENTS

1. Resolution for Summary Publication for Ord 1467 Development fees

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. _____**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. 1467,
AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 3, CHAPTER 4,
SECTIONS (2) AND (3) RELATED TO WATER, SANITARY SEWER, AND STORMWATER
SYSTEM CONNECTION FEES AND SANITARY SEWER AND WATER TRUNK AREA
ASSESSMENTS; SECTION 8-7-4 RELATED TO STORMWATER SYSTEM RATES AND
CHARGES; AND SECTION 10-3-8 RELATED TO LAND USE APPROVAL FEES AND
DEPOSITS**

WHEREAS, on November 27, 2023, the City of Inver Grove Heights, Dakota County, Minnesota ("City") adopted Ordinance No. 1467, an ordinance Amending Inver Grove Heights City Code, Title 3, Chapter 4, Sections (2) and (3) related to water, sanitary sewer, and stormwater system connection fees and sanitary sewer and water trunk area assessments; section 8-7-4 related to stormwater system rates and charges; and section 10-3-8 related to land use approval fees and deposits; and

WHEREAS, state law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, pursuant to Minn. Stat. Sec. 412.191, subd. 4, the Council may, by a 4/5ths vote, direct that only the title and a summary be published; and

WHEREAS, the City Council for the City of Inver Grove Heights has reviewed the summary of Ordinance No. 1467 which is attached hereto as **Exhibit A**; and

WHEREAS, the City Council for the City of Inver Grove Heights has determined that publication of the title and a summary of Ordinance No. 1467 would clearly inform the public of the intent of the ordinance; and

WHEREAS, due to the length of Ordinance No. 1467, the City Council desires to publish a summary of the Ordinance.

NOW THEREFORE BE IT RESOLVED, by a vote of at least four-fifths of its members, that the City Council of the City of Inver Grove Heights hereby:

1. Approves the text of the summary of Ordinance No. 1467 attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. 1467 in the City's official newspaper.
2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. 1467 is available for inspection during regular business hours at the office of the Inver

Grove Heights City Clerk, by standard mail, or by electronic mail.

3. Directs the City Clerk to file the executed Ordinance No. 1467 upon the books and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of Inver Grove Heights, Dakota County, Minnesota this 11th day of December, 2023.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich
Its: Mayor

Attested:

By: _____
Rebecca Kiernan
Its: City Clerk

(Published in the *Pioneer Press* on _____, 2023.)

EXHIBIT A

SUMMARY PUBLICATION ORDINANCE NO. 1467

A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. 1467, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE, TITLE 3, CHAPTER 4, SECTIONS (2) AND (3) RELATED TO WATER, SANITARY SEWER, AND STORMWATER SYSTEM CONNECTION FEES AND SANITARY SEWER AND WATER TRUNK AREA ASSESSMENTS; SECTION 8-7-4 RELATED TO STORMWATER SYSTEM RATES AND CHARGES; AND SECTION 10-3-8 RELATED TO LAND USE APPROVAL FEES AND DEPOSITS

On November 27, 2023, the City of Inver Grove Heights, Dakota County, Minnesota adopted Ordinance 1440, an ordinance Amending Inver Grove Heights City Code, Title 3, Chapter 4, Sections (2) and (3) related to water, sanitary sewer, and stormwater system connection fees and sanitary sewer and water trunk area assessments; section 8-7-4 related to stormwater system rates and charges; and section 10-3-8 related to land use approval fees and deposits.

Ordinance 1467 revises the connection fees to the City of Inver Grove Heights' water utility system, including fees due at time of plat and at the time of building permit or connection to the water system for property located inside the City's Northwest Area and outside of the City's Northwest Area and within in the MUSA. These fees include water plat connection fees, water building permit connection fees, water treatment plant fees, and water core connection fees based on water meter size. It also revises the connection fees to the City's sanitary sewer utility system, including the fees due at the time of plat and at the time of building permit or connection to the sanitary sewer system for property located inside the City's Northwest Area and outside of the City's Northwest Area and within in the MUSA. These fees include the sanitary sewer plat connection fee, the sanitary sewer building permit connection unit fee, MCES SAC unit fee, B-Line special connection charge, and sewer core connection fee based on water meter size. A stormwater plat connection fee is established for land outside of the Northwest Area, and the fee is revised for land inside the Northwest Area. The per acre assessments for water trunk line area benefit and sanitary sewer trunk line area benefit are adjusted to \$5,690 per acre each line..

Existing development related fees found in Section 10-3-8 were revised, including base fees, abstract fees GIS fees, and escrow amounts, and new fees were added, including fees for determination of substantially similar use and zoning interpretation appeals.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. 1467, and it is directed that only the above title and summary of Ordinance No. 1467 conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

NOTICE

A printed copy of the full text of Ordinance No. 1467 is available for public inspection by any person during regular office hours at the office of the Inver Grove Heights City Clerk, 8150 Barbara Avenue, Inver Grove Heights, MN 55077, by standard mail, or by electronic mail, and at any other public location which the Council designates.



Request for Council Action

SUBJECT: **Exempt Gambling Permit for Ducks Unlimited**

MEETING DATE: December 11, 2023

ITEM TYPE: Consent Agenda

CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to approve the application of Woodbury Ducks Unlimited for an exempt gambling permit to have a raffle at the Loyal Order of Moose Lodge #1088, 5927 Concord Blvd, on January 11, 2024.

BACKGROUND

Ducks Unlimited is seeking approval of an exempt gambling permit to hold a raffle event at the Loyal Order of Moose Lodge #1088 on January 11, 2024. Ducks Unlimited is a non-profit conservation organization specializing in habitat restoration and clean water across North America.

FISCAL IMPACT

none

RECOMMENDATION

Staff recommends approval of the exempt gambling permit.

ATTACHMENTS

1. Moose Lodge - LG220 Application

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Woodbury Ducks Unlimited

Previous Gambling Permit Number: X- 82007

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-1549745

Mailing Address: 9401 Polk Street NE, #300

City: Blaine State: MN Zip: 55434 County: Aoka

Name of Chief Executive Officer (CEO): Matthew Polansky

CEO Daytime Phone: 763.744.6714 CEO Email: matt@fldu.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Loyal Order of Moose 1088

Physical Address (do not use P.O. box): 5927 Concord Blvd

Check one:

☒ City: Inver Grove Heights Zip: 55076 County: Ramsey

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 1-11-2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 12-6-2023
(Signature must be CEO's signature; designee may not sign)

Print Name: Matthew Polansky

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Request for Council Action

SUBJECT: Public Hearing for Additional 2024 Tobacco Sales License Renewal Applications

MEETING DATE: December 11, 2023
ITEM TYPE: Public Hearing
CONTACT: Katie Malott, Deputy City Clerk, 651.450.2470

ACTION REQUESTED

The Council is asked to conduct a public hearing and consider approval of renewal applications for tobacco sales licenses for the 2024 calendar year.

BACKGROUND

There are currently a total of 32 active tobacco licenses issued by Dakota County for businesses in Inver Grove Heights, all with an expiration date of December 31, 2023. A recently adopted ordinance transfers this licensing responsibility from the County to the City, beginning with the 2024 licensing year. Previously, 18 tobacco sales licenses were approved at the November 27, 2023 Council meeting.

The six licenses listed below are being brought forward for a public hearing and Council consideration at this time:

Doing Business As	Premise Address
Cameron's Warehouse Liquors	6533 Concord Blvd
Holiday #438	6976 Cahill Ave
Holiday #71	6380 Concord Blvd E
Market Liquor	5866 Blaine Ave
Arbor Pointe Liquors	9084 Buchanan Trl
A & M Liquor	5709 Carmen Ave

The license applications submitted by the above-listed businesses have been reviewed by staff and found to be complete and qualified for renewal.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends holding a public hearing and approving the tobacco sales license renewals listed above.

ATTACHMENTS

None



Request for Council Action

SUBJECT: Rental Housing Licenses

MEETING DATE: December 11, 2023

ITEM TYPE: Regular Business

CONTACT: Mary Lein, Assistant to the Chief Building Official, 651-450-2552

ACTION REQUESTED

The Council is asked to consider approval of rental housing licenses.

BACKGROUND

The City Council adopted a rental licensing ordinance that requires all rental property owners to obtain a rental license every two years. The purpose of the ordinance is to assure proper maintenance of structures to preserve neighborhood stability, protect the quality of existing rental housing stock and maintain property values. The ordinance provides for basic safety and living standards for rentals.

The following rental license applications have been submitted:

RENTAL ADDRESS	PROPERTY OWNER	PROPERTY MANAGER
8871 Branson Dr	Dublin Investments LLC St. Michael, MN	Erik Eveland St. Michael, MN

The above applications have been found to be complete. The applications include the necessary fee payments and BCA background checks. The City of Inver Grove Heights Police Chief/Designee has also reviewed and approved the license applications.

FISCAL IMPACT

None

RECOMMENDATION

Community Development and Police Department staff recommend approval of the licenses listed above.

ATTACHMENTS

None



Request for Council Action

SUBJECT: **Final Adoption of 2024 Budget & Tax Levy**

MEETING DATE: December 11, 2023

ITEM TYPE: Regular Business

CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED

The Council is asked to consider the attached Resolutions, adopting the City's 2024 budgets for multiple funds, the citywide tax levy collectible in 2024 and the Storm Water Special Taxing District Levies collectible in 2024.

BACKGROUND

At its September 11 meeting, the City Council adopted the preliminary 2024 levy and governmental fund budgets. The preliminary levy was set at \$32,741,394 and a preliminary budget was adopted for the General Fund.

Since then, budgets have been further refined and the Council has reviewed all remaining fund budgets. In total, there are 26 individual fund budgets that make up a total proposed city expenditure budget of \$90,184,381 for calendar year 2024. Please note: at the December 4 work session, a total expenditure figure of \$90,084,381 was presented (\$100,000 less than the final budget presented tonight) - Host Community Fund transfers did not reflect the approved figure of \$1.1 million to the Storm Water Capital Fund, instead only showing \$1 million for 2024. This has been corrected.

At present, the proposed levy remains at \$32,741,394. The Council hosted the annual Truth-in-Taxation meeting on December 4 where staff presented an overview of the proposed 2024 budget and tax levy. There was one member of the public in attendance and the Council accepted one public comment, received via email, into the record. Staff were directed to prepare the necessary budget and tax levy resolutions based on the current budget draft. Those resolutions are attached to this agenda item.

Proposed Citywide Tax Levy

The proposed tax levy of \$32,741,394 has not changed since the preliminary levy was adopted back in September. The proposed levy represents an increase of \$2,406,599 (7.9%) over last year's levy. This increase is largely devoted to funding a general wage increase of 3%, increases to the city's insurance premiums, funding for 4 new staff positions, an additional \$200,000 towards the city's SAFER Savings Plan to prepare for the ending of this grant, an additional \$145,000 (5%) for the Pavement Management program, and the increased inflationary costs for the goods and services

used in city operations.

Citywide Tax Levy	2023 Adopted	2024 Proposed
General Fund	\$ 24,856,311	\$ 26,971,103
General Fund - Tax Abatement	33,000	182,880
Pavement Management	2,900,000	3,045,000
Debt Service	2,545,484	2,542,411
Total Citywide Levy	\$ 30,334,795	\$ 32,741,394
\$ Increase over prior year		\$ 2,406,599
% Increase over prior year		7.9%

Special Taxing District Tax Levy

The City has three Storm Water Special Taxing Districts that were established under Minnesota Statute 444. The districts were created in lieu of specially assessing properties for the trunk storm sewer improvements installed in conjunction with the 70th Street East Reconstruction Project from Cahill Avenue to Concord Boulevard (City Project 2001-02). There are approximately 3,000 parcels within these special taxing districts. The annual special levies that are spread across these parcels is \$79,394. These levies were designed with a 10-year repayment term which runs from 2018 to 2027.

Special Taxing Districts	2023 Adopted	2024 Proposed
Babcock Trail	\$ 22,230	\$ 22,230
South Grove	41,285	41,285
70th Street	15,879	15,879
Total Special Taxing District Levies	\$ 79,394	\$ 79,394

2024 Proposed Budget

The City's 2024 Budget includes revenue and expenditure budgets for twenty-six city funds. The overall expenditure budget is proposed at \$90,184,381 and revenues are proposed at \$92,998,436, leaving an estimated increase of \$2,814,055 to fund balances across all city funds. This anticipated increase in fund balance is mostly due to the Pavement Management Fund-Local Streets (\$3,437,944) where the city anticipates receiving bond proceeds in 2024 as reimbursement towards 2023 project costs. The city is also anticipating another decrease to fund balances in the Host Community Fund (-\$1,156,117) as part of an ongoing effort to provide additional financial assistance to the city's storm water capital fund. Details for all of these budgets can be found in the 2024 Budget Book which has been attached to this agenda item. The Budget Book also contains additional budget, tax levy, and property value summaries.

Following adoption of the budget and tax levies, staff will certify the taxes to the Dakota County Auditor, file the required reports with the Department of Revenue and the Office of the State Auditor, and publish the Summary Budget in the Pioneer Press. The 2024 adopted budget will also be published on the City's website.

FISCAL IMPACT

By approving the 2024 budget and tax levy, Council is setting the funding structure for citywide operations for fiscal year 2024.

RECOMMENDATION

Staff recommends approval of the attached Resolutions, adopting final 2024 budgets, final citywide tax levy collectible in 2024 and the Storm Water Special Taxing District Levies collectible in 2024.

ATTACHMENTS

1. Resolution-Citywide Tax Levy
2. Resolution-Special Taxing District Tax Levies
3. Resolution-2024 Budgets
4. Budget Book-DRAFT

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE FINAL CITYWIDE TAX LEVY
FOR PAYABLE 2024**

BE IT RESOLVED, by the Inver Grove Heights City Council that the following are the final taxes levied upon taxable property in the City of Inver Grove Heights for Taxes Payable in 2024:

General Operating Fund	\$ 26,971,103
General Operating Fund-Tax Abatement	182,880
Pavement Management	3,045,000
<u>Bond Retirement</u>	
2015A G.O. Improvement Bonds	\$633,210
2016A G.O. Improvement Bonds	718,292
2017B G.O. Improvement Bonds	262,882
2018A G.O. Improvement Bonds	739,552
2019A G.O. Improvement Bonds	188,475
2020A G.O. Improvement Bonds	-
(Eliminating levy of \$268,044 by utilizing available funds - assessments & Closed Bond Fund)	
Total Bond Retirement	<u>2,542,411</u>
Total Citywide Levy	<u>\$ 32,741,394</u>

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE FINAL STORM WATER SPECIAL TAXING
DISTRICT TAX LEVIES FOR PAYABLE 2024**

BE IT RESOLVED, by the Inver Grove Heights City Council that the following are the final special property taxes levied upon the taxable property within the Storm Water Special Taxing Districts (S.W.S.T.D.) in the City of Inver Grove Heights for Taxes Payable in 2024:

70th Street Recon Cahill Ave to Concord Blvd (Project 2001-02):

Babcock Trail	\$ 22,230
South Grove	41,285
70th Street	<u>15,879</u>
	\$ 79,394

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING FINAL 2024 BUDGETS

BE IT RESOLVED, by the Inver Grove Heights City Council that the following final budgets for fiscal year 2024 are hereby approved:

Fund #	Fund Type	Fund	Revenues	Expenditures
101	General Fund	General Fund	\$ 33,120,880	\$ 33,120,880
201	Special Revenue	Convention & Visitor's Bureau	212,500	212,500
205	Special Revenue	Community Center Operating	4,050,595	4,050,595
206	Special Revenue	Community Center Capital	700,000	512,900
270	Special Revenue	Host Community Fund	2,487,089	3,643,206
290	Special Revenue	Economic Development Authority	172,515	213,515
365	Debt Service	2015A G.O. Improvement Bonds	660,460	654,400
367	Debt Service	2016A G.O. Improvement Bonds	723,292	677,013
369	Debt Service	2017B G.O. Improvement Bonds	309,232	322,238
392	Debt Service	2018A G.O. Improvement Bonds	742,052	694,710
393	Debt Service	2019A G.O. Improvement Bonds	189,225	177,100
394	Debt Service	2020A G.O. Improvement Bonds	221,750	251,505
440	Capital Project	PMP-Local Streets	19,368,701	15,930,757
441	Capital Project	PMP-Partnership Projects	250,000	250,000
510	Enterprise	Water Operating	3,950,475	4,075,370
511	Enterprise	Water Capital	7,129,500	6,441,839
520	Enterprise	Sewer Operating	4,694,125	4,574,320
521	Enterprise	Sewer Capital	1,455,000	2,500,719
530	Enterprise	Storm Water Operating	1,046,015	1,000,280
531	Enterprise	Storm Water Capital	1,399,235	613,225
533	Enterprise	Storm Water Capital - NWA	230,000	50,000
550	Enterprise	Inver Wood Golf Course	2,715,700	3,123,553
602	Internal Service	Risk Management	1,278,600	1,393,900
603	Internal Service	Central Equipment	3,358,400	2,846,500
605	Internal Service	City Facilities	1,251,195	1,447,450
606	Internal Service	Technology	1,281,900	1,405,906
Total Approved Budgets			\$ 92,998,436	\$ 90,184,381

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



2024 Annual Budget



Adopted by Inver Grove Heights City Council
December 11, 2023

**CITY OF INVER GROVE HEIGHTS
2024 BUDGET**

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**CITY OF INVER GROVE HEIGHTS
2024 BUDGET CALENDAR**

July 17, 2023	Budget Work Session Presentation of Proposed 5-Year Capital Improvement Plan
July 31, 2023	Budget Work Session Introduction of General Fund Budget and Tax Levy
August 21, 2023	Special Council Meeting Budget Review: Host Community Fund, Economic Development Authority, Debt Service, Pavement Management - Local Streets & Partnership Projects
September 5, 2023	Budget Work Session Review of General Fund and Tax Levy, City Administrator Recommendations
September 11, 2023	Regular Council Meeting Adopt 2024 Proposed General Fund Budget & Preliminary Tax Levies
September 25, 2023	Regular Council Meeting Budget Review: Community Center Operating & Capital
October 2, 2023	Deadline to Adopt Proposed Property Tax Levies and Certify to Dakota County
October 2, 2023	Budget Work Session Utility Fund Operating & Capital Budgets (Water, Sewer, Storm Water)
October 9, 2023	Regular Council Meeting Budget Review: Inver Wood Golf Course
November 6, 2023	Budget Work Session Convention & Visitor's Bureau Internal Service Funds: Technology, Risk Management, Central Equip, City Facilities Additional discussion on 2024 proposed staffing additions
November 11 - 24, 2023	Dakota County delivers 2024 Proposed Property Tax Notice to each taxpayer provides attendance details regarding the city's Truth in Taxation Meeting
November 13, 2023	Regular Council Meeting Council adoption of 5-Year Capital Improvement Plan (2024-2028)
December 4, 2023	Truth in Taxation Meeting (Budget Work Session) Statutorily required public meeting for public input on the City's proposed budget and tax levy
December 11, 2023	Regular Council Meeting Adopt 2024 Final Budgets & Tax Levies

**CITY OF INVER GROVE HEIGHTS
2024 BUDGET SUMMARY - ALL FUNDS**

Fund #	Fund	Operating Revenues	Property Tax Levy	Expenditures & Transfers	Net
101	General Fund	\$ 5,966,897	\$ 27,153,983	\$ 33,120,880	\$ -

Special Revenue Funds

201	Convention & Visitor's Bureau	212,500	-	212,500	-
205	Community Center Operating	4,050,595	-	4,050,595	-
206	Community Center Capital	700,000	-	512,900	187,100
270	Host Community Fund	2,487,089	-	3,643,206	(1,156,117)
290	Economic Development Authority	172,515	-	213,515	(41,000)

Debt Service Funds

365	2015A G.O. Improvement Bonds	27,250	633,210	654,400	6,060
367	2016A G.O. Improvement Bonds	5,000	718,292	677,013	46,279
369	2017B G.O. Improvement Bonds	46,350	262,882	322,238	(13,006)
392	2018A G.O. Improvement Bonds	2,500	739,552	694,710	47,342
393	2019A G.O. Improvement Bonds	750	188,475	177,100	12,125
394	2020A G.O. Improvement Bonds Levy replaced by a \$177,250 Transfer In from the Closed Bond Fund	221,750	-	251,505	(29,755)

Capital Project Funds

440	PMP-Local Streets	16,323,701	3,045,000	15,930,757	3,437,944
441	PMP-Partnership Projects	250,000	-	250,000	-

Enterprise Funds

510	Water Operating	3,950,475	-	4,075,370	(124,895)
511	Water Capital	7,129,500	-	6,441,839	687,661
520	Sewer Operating	4,694,125	-	4,574,320	119,805
521	Sewer Capital	1,455,000	-	2,500,719	(1,045,719)
530	Storm Water Operating	1,046,015	-	1,000,280	45,735
531	Storm Water Capital	1,399,235	-	613,225	786,010
533	Storm Water Capital-NWA	230,000	-	50,000	180,000
550	Inver Wood Golf Course	2,715,700	-	3,123,553	(407,853)

Internal Service Funds

602	Risk Management	1,278,600	-	1,393,900	(115,300)
603	Central Equipment	3,358,400	-	2,846,500	511,900
605	City Facilities	1,251,195	-	1,447,450	(196,255)
606	Technology	1,281,900	-	1,405,906	(124,006)

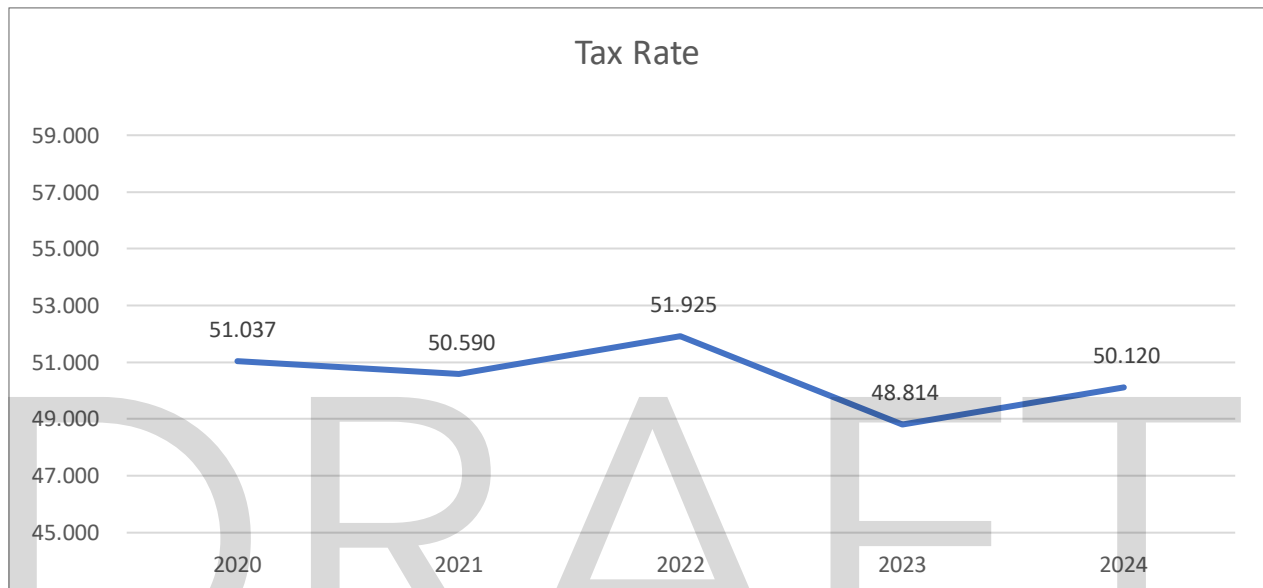
Total Budget	\$ 60,257,042	\$ 32,741,394	\$ 90,184,381	\$ 2,814,055
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CITY OF INVER GROVE HEIGHTS 2024 BUDGET TAX LEVIES

		2021 Adopted	2022 Adopted	2023 Adopted	2024 Adopted	2023 Levy vs. 2024 Levy	
						\$ Change	% Change
<u>Operating Levies</u>							
Fund 101	General Fund	\$21,006,200	\$22,916,070	\$24,856,311	\$26,971,103	\$ 2,114,792	8.5%
Fund 101	Tax Abatement	-	-	33,000	182,880	149,880	454.2%
Fund 440	Pavement Management Fund *	2,250,000	2,550,000	2,900,000	3,045,000	145,000	5.0%
Total Operating Levies		<u>\$23,256,200</u>	<u>\$25,466,070</u>	<u>\$27,789,311</u>	<u>\$30,198,983</u>	<u>\$ 2,409,672</u>	<u>8.7%</u>
* Prior to 2021 Pavement Management was included in the General Fund							
<u>Debt Levies</u>							
Various	City Share of Special Assessments	\$ 205,108	\$ -	\$ -	\$ -	\$ -	0.0%
Fund 355	2010B G.O. Improvement Bonds	177,250	-	-	-	-	0.0%
Fund 394	2020A G.O. Refunding Bonds		177,250	177,250	177,250	-	n/a
	Replaces 2010B G.O. Improvement Bonds		(177,250)	(177,250)	(177,250)	-	n/a
Use Closed Bond Funds in lieu of tax levy							
Fund 365	2015A G.O. Improvement Bonds	638,972	635,669	637,301	633,210	(4,091)	-0.6%
Fund 367	2016A G.O. Improvement Bonds	656,289	695,874	718,134	718,292	158	0.0%
Fund 369	2017B G.O. Improvement Bonds	263,140	263,211	263,125	262,882	(243)	-0.1%
Fund 392	2018A G.O. Improvement Bonds	735,614	737,977	739,289	739,552	263	0.0%
Fund 393	2019A G.O. Improvement Bonds	190,785	186,585	187,635	188,475	840	0.4%
Total Debt Levies		<u>\$ 2,867,158</u>	<u>\$ 2,519,316</u>	<u>\$ 2,545,484</u>	<u>\$ 2,542,411</u>	<u>\$ (3,073)</u>	<u>-0.1%</u>
% of Citywide Levy		11%	9%	8%	8%		
Total Citywide Levies		<u>\$26,123,358</u>	<u>\$27,985,386</u>	<u>\$30,334,795</u>	<u>\$32,741,394</u>	<u>\$ 2,406,599</u>	<u>7.9%</u>
<u>Watershed Mgmt Tax District Levies</u>							
Fund 421	70th Street Reconstruction from Cahill Avenue to Concord Blvd (10 Year Term, 2018-2027)						
	Babcock Trail	\$ 22,230	\$ 22,230	\$ 22,230	\$ 22,230	\$ -	0.0%
	South Grove	41,285	41,285	41,285	41,285	-	0.0%
	70th Street	15,879	15,879	15,879	15,879	-	0.0%
Total Tax District Levies		<u>\$ 79,394</u>	<u>\$ 79,394</u>	<u>\$ 79,394</u>	<u>\$ 79,394</u>	<u>\$ -</u>	<u>0.0%</u>
Total - All Levies		<u>\$26,202,752</u>	<u>\$28,064,780</u>	<u>\$30,414,189</u>	<u>\$32,820,788</u>	<u>\$ 2,406,599</u>	<u>7.9%</u>

**CITY OF INVER GROVE HEIGHTS
2024 BUDGET
CITY TAX CAPACITY RATE COMPARISONS**

	Final Pay 2021	Final Pay 2022	Final Pay 2023	Final Pay 2024
Total Tax Capacity	\$ 50,298,038	\$ 52,732,994	\$ 60,444,024	\$ 64,087,581
Less: Tax Increment	(23,706)	(24,697)	-	-
Less: Fiscal Disparities				
Contribution Value	(4,241,579)	(4,599,982)	(4,571,924)	(4,842,870)
Net City Tax Capacity	<u>\$ 46,032,753</u>	<u>\$ 48,108,315</u>	<u>\$ 55,872,100</u>	<u>\$ 59,244,711</u>
Certified Tax Levy	26,123,358	27,985,386	30,334,795	32,741,394
Less: City-wide Fiscal				
Disparities Distribution	(2,835,204)	(3,013,715)	(3,061,474)	(3,048,233)
Local Tax Levy	<u>\$ 23,288,154</u>	<u>\$ 24,971,671</u>	<u>\$ 27,273,321</u>	<u>\$ 29,693,161</u>
City Tax Capacity Rate	0.50590	0.51925	0.48814	0.50120
Rate Increase (Decrease)	-0.0045	0.0133	-0.0311	0.0131
% Increase (Decrease) in Rate	-0.88%	2.64%	-5.99%	2.67%



**CITY OF INVER GROVE HEIGHTS
2024 BUDGET
MARKET VALUE AND NET TAX CAPACITY COMPARISONS**

MARKET VALUE COMPARISON

	Payable 2023	% of Total	Payable 2024	% of Total	\$ Change	% Change	New Construction	% Change w/o New Const.
Residential	4,076,225,164	77.87%	4,229,051,877	76.71%	152,826,713	3.75%	75,646,400	1.89%
Commercial	318,777,000	6.09%	348,496,200	6.32%	29,719,200	9.32%	2,247,000	8.62%
Industrial	184,301,800	3.52%	222,365,500	4.03%	38,063,700	20.65%	7,831,700	16.40%
Utility	79,522,100	1.52%	85,247,600	1.55%	5,725,500	7.20%	-	7.20%
Agricultural	18,582,337	0.35%	21,277,515	0.39%	2,695,178	14.50%	311,900	12.83%
Rural Vacant	14,471,400	0.28%	17,308,400	0.31%	2,837,000	19.60%	-	19.60%
Apartments	494,713,100	9.45%	539,452,700	9.78%	44,739,600	9.04%	29,329,500	3.11%
Railroads	21,625,500	0.41%	21,479,300	0.39%	(146,200)	-0.68%	-	-0.68%
Subtotal	5,208,218,401	99.49%	5,484,679,092	99.48%	276,460,691	5.31%	115,366,500	3.09%
Personal Property	26,684,600	0.51%	28,460,400	0.52%	1,775,800	6.65%	-	6.65%
	5,234,903,001	100.00%	5,513,139,492	100.00%	278,236,491	5.32%	115,366,500	3.11%

NET TAX CAPACITY COMPARISON

	Payable 2023	% of Total	Payable 2024	% of Total	\$ Change	% Change	New Construction	% Change w/o New Const.
Residential	41,796,050	69.15%	43,427,456	67.76%	1,631,406	3.90%	804,829	1.98%
Commercial	6,196,233	10.25%	6,791,594	10.60%	595,361	9.61%	44,940	8.88%
Industrial	3,640,246	6.02%	4,400,162	6.87%	759,916	20.88%	156,634	16.57%
Utility	1,589,692	2.63%	1,704,202	2.66%	114,510	7.20%	-	7.20%
Agricultural	168,884	0.28%	189,074	0.30%	20,190	11.95%	80	11.91%
Rural Vacant	136,007	0.23%	157,503	0.25%	21,496	15.81%	-	15.81%
Apartments	5,956,407	9.85%	6,424,505	10.02%	468,098	7.86%	326,425	2.38%
Railroads	432,510	0.72%	429,586	0.67%	(2,924)	-0.68%	-	-0.68%
Subtotal	59,916,029	99.13%	63,524,082	99.12%	3,608,053	6.02%	1,332,908	3.80%
Personal Property	527,995	0.87%	563,499	0.88%	35,504	6.72%	-	6.72%
	60,444,024	100.00%	64,087,581	100.00%	3,643,557	6.03%	1,332,908	3.82%

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2024 Budget

Authorized Staffing Levels for Benefit-Eligible Positions (183.3275 FTEs)

ADMINISTRATION - 14.1 FTE

Administration

City Administrator
Office Support Staff (0.5 FTE)

City Clerk

City Clerk
Deputy City Clerk
Office Support II

Communications

Communications Manager
Communication Specialist

Human Resources

Human Resources Manager
Human Resources Coordinator (0.62 FTE)

Information Technology

Technology Manager
Systems Administrator
IT Specialist (2 FTEs)
GIS Specialist
GIS Technician II

FINANCE - 8.5 FTE

Finance Director
Assistant Finance Director
Sr. Accountant
Utility Billing Coordinator
Wage & Benefit Coordinator
Sr Accounting Technician - Parks & Recreation
Accounting Technician - Accounts Payable
Accounting Technician - Utility Billing
Accounting Technician - Accounts Rec. (0.5 FTE)

PUBLIC WORKS - 36 FTE

Public Works Director
PW Support Specialist

Engineering

City Engineer
Assistant City Engineer
Graduate Civil Engineer
Sr. Engineering Technician (2 FTEs)
Engineering Technician (2 FTEs)
Environmental Resources Technician
Engineering Support Specialist

Streets

Street Superintendent
Street Maintenance Lead Worker
Street Maintenance Worker (8 FTEs)
Sign Worker

Central Equipment

Lead Mechanic
Mechanic (3 FTEs)

Utilities

Utilities Superintendent
Water Plant Operator
Utilities Maintenance Lead Worker
Utilities Maintenance Worker (7 FTEs)

FIRE - 19 FTE

Fire Chief
Deputy Fire Chief
Assistant Fire Chief / Fire Marshal
Assistant Fire Chief
Fire Operations Supervisor
Fire Inspector
Administrative Support Specialist
Captain (3 FTEs)
Lieutenant (3 FTEs)
Firefighter (6 FTEs)

*All listed positions are 1 full-time employee unless otherwise noted.

* Positions are listed in the department or division that aligns with reporting structure.

A few positions are budgeted across multiple departments or divisions.

POLICE - 53 FTE (47 sworn + 6 civilian)

Police Chief
 Commander (2 FTEs)
 Lieutenant (2 FTEs)
 Sergeant (7 FTEs)
 Police Officer (35 FTEs)
 K-9 Officer (1)
 School Resource Officer (1)
 Investigator (4)
 Strategic Response Group (2)
 Patrol (27)

Police Admin Support Specialist
 Support Services Supervisor
 Office Support II (1 FTE)
 Office Support I (3 FTEs)

COMMUNITY DEVELOPMENT - 14.5375 FTE**Community Development**

Community Development Director
 Com Dev Support Specialist
 Environmental Specialist
 Code Compliance Coordinator

Planning

City Planner
 Associate Planner

Inspections

Chief Building Official
 Sr Combination Inspector
 Combination Inspector (3 FTEs)
 Assistant to the Chief Building Official
 Office Support II
 Office Support I
 Office Support I (0.5375 FTE)

EDA

Economic Development Specialist

PARKS & RECREATION - 37.17 FTE

Parks & Recreation Director
 Communications Specialist (0.5 FTE)

Parks

Parks Superintendent
 Park Maintenance Coordinator
 Park Maintenance Worker (8 FTEs)

Recreation & Community Center

Recreation Superintendent
 Guest Services Supervisor
 Aquatics Coordinator
 Fitness Coordinator
 Recreation Coordinators (3 FTE)
 Lead Customer Service Specialist (0.75 FTE)
 Customer Service Specialist (1 FTE)
 Customer Service Specialist (1 FTE-filled by two 0.5 employees)
 VMCC Maintenance Workers (3 FTEs)
 VMCC Operations Workers (3 FTEs)

Golf Course

Golf Clubhouse Superintendent
 Golf Course Superintendent
 Assistant Golf Course Superintendent
 Golf Course Operations Coordinator
 Golf Course Mechanic
 Golf Course Technician (0.69 FTE)
 Golf Course Cashiers (1.23 FTEs-two people @ 1,280 hr/year)

City Facilities

Operations & Maintenance Supervisor
 Facilities Maintenance Worker
 Custodian II



City of Inver Grove Heights

2024 Budget Book General Fund Summary

REVENUE BY CATEGORY

310 - TAXES
320 - LICENSES AND PERMITS
330 - INTERGOVERNMENTAL
340 - CHARGES FOR SERVICES
350 - FINES AND PENALTIES
360 - MISCELLANEOUS REVENUES
370 - SPECIAL ASSESSMENTS
390 - OTHER FINANCING SOURCES

Revenue Total:

	2021	2022	2023	2023 YTD	2024
	Total Activity	Total Activity	Total Budget	10/31/2023	Budget
	21,080,274	22,981,793	24,969,311	13,449,559	27,238,983
	1,939,133	1,820,742	1,722,300	1,309,373	1,528,080
	978,219	1,825,649	2,018,606	1,376,127	2,142,257
	1,117,315	1,445,615	1,469,500	1,247,325	1,407,410
	166,286	193,985	180,000	166,478	201,000
	349,151	121,161	384,500	411,536	524,150
	3,874	33,211	1,500	885	1,500
	447,568	305,653	77,500	58,187	77,500
	26,081,820	28,727,811	30,823,217	18,019,468	33,120,880

EXPENSE BY CATEGORY

10 - WAGES & BENEFITS
30 - PROFESSIONAL / TECHNICAL SERVICES
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT
50 - OTHER PURCHASED SERVICES
60 - SUPPLIES
70 - OTHER EXPENSES / EXPENDITURES
80 - CAPITAL OUTLAY
91 - OTHER

Expenditure Total:

	16,445,424	18,825,048	19,963,165	15,076,771	21,408,755
	1,057,368	1,011,081	1,191,381	821,754	1,101,400
	4,432,570	4,706,767	4,494,861	3,750,683	4,615,770
	640,036	736,215	1,098,294	800,372	1,085,261
	946,361	1,126,694	2,173,910	1,790,301	2,124,439
	1,204,461	1,259,496	1,511,762	1,297,411	1,730,740
	394,841	92,435	60,000	51,687	45,000
	670,137	545,491	768,600	435,393	1,009,515
	25,791,198	28,303,225	31,261,973	24,024,370	33,120,880

GENERAL FUND Surplus (Deficit)

	290,622	424,585	(438,756)	(6,004,902)	-
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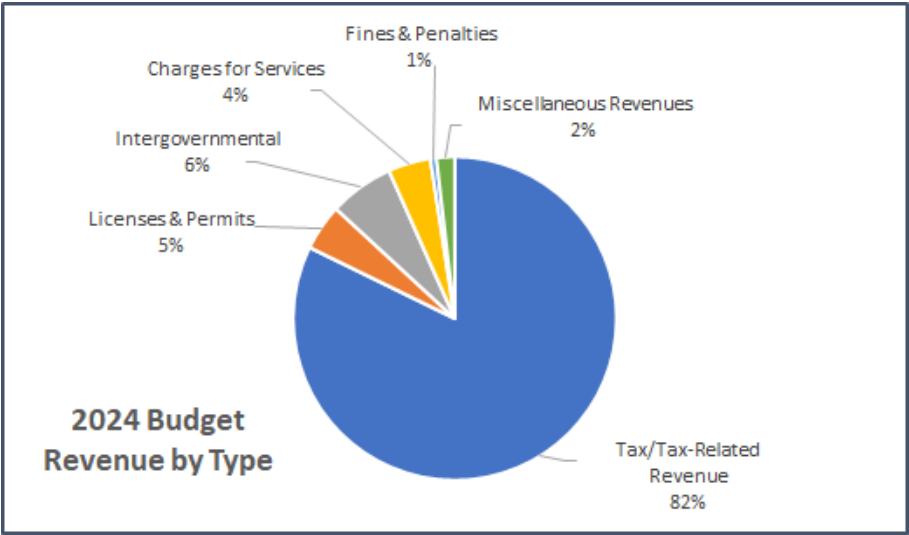
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REVENUE BY CATEGORY

- 310 - TAXES
- 320 - LICENSES AND PERMITS
- 330 - INTERGOVERNMENTAL
- 340 - CHARGES FOR SERVICES
- 350 - FINES AND PENALTIES
- 360 - MISCELLANEOUS REVENUES
- 370 - SPECIAL ASSESSMENTS
- 390 - OTHER FINANCING SOURCES

	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
310 - TAXES	21,080,274.01	22,981,792.70	24,969,311.00	13,449,558.71	27,238,983.00
320 - LICENSES AND PERMITS	1,939,132.78	1,820,742.12	1,722,300.00	1,309,372.79	1,528,080.00
330 - INTERGOVERNMENTAL	978,219.47	1,825,648.94	2,018,606.00	1,376,126.69	2,142,257.00
340 - CHARGES FOR SERVICES	1,117,315.12	1,445,615.26	1,469,500.00	1,247,324.56	1,407,410.00
350 - FINES AND PENALTIES	166,286.41	193,985.40	180,000.00	166,477.63	201,000.00
360 - MISCELLANEOUS REVENUES	349,150.50	121,161.38	384,500.00	411,536.07	524,150.00
370 - SPECIAL ASSESSMENTS	3,874.00	33,211.38	1,500.00	884.55	1,500.00
390 - OTHER FINANCING SOURCES	447,567.79	305,653.39	77,500.00	58,187.00	77,500.00
Revenue Total:	26,081,820.08	28,727,810.57	30,823,217.00	18,019,468.00	33,120,880.00

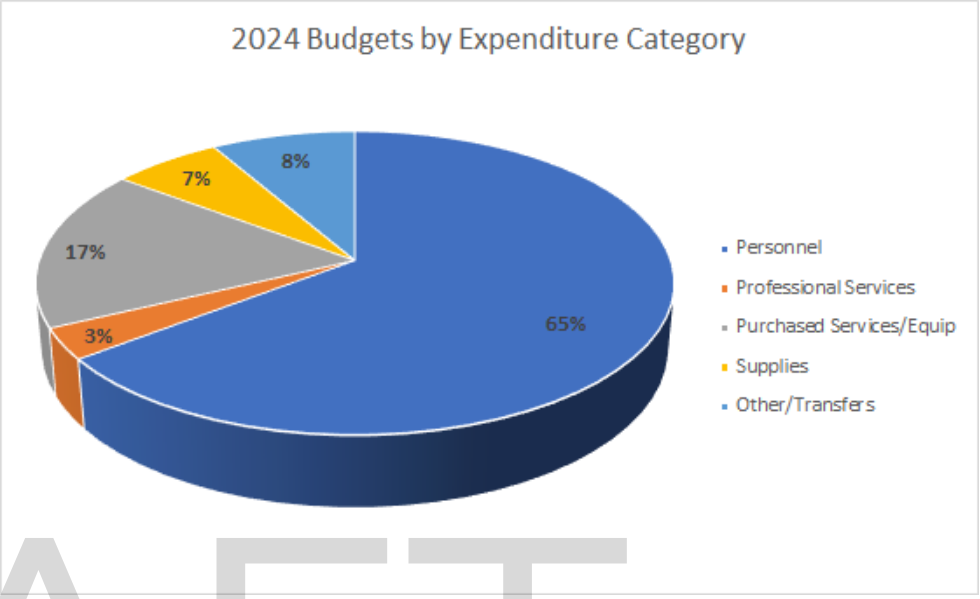
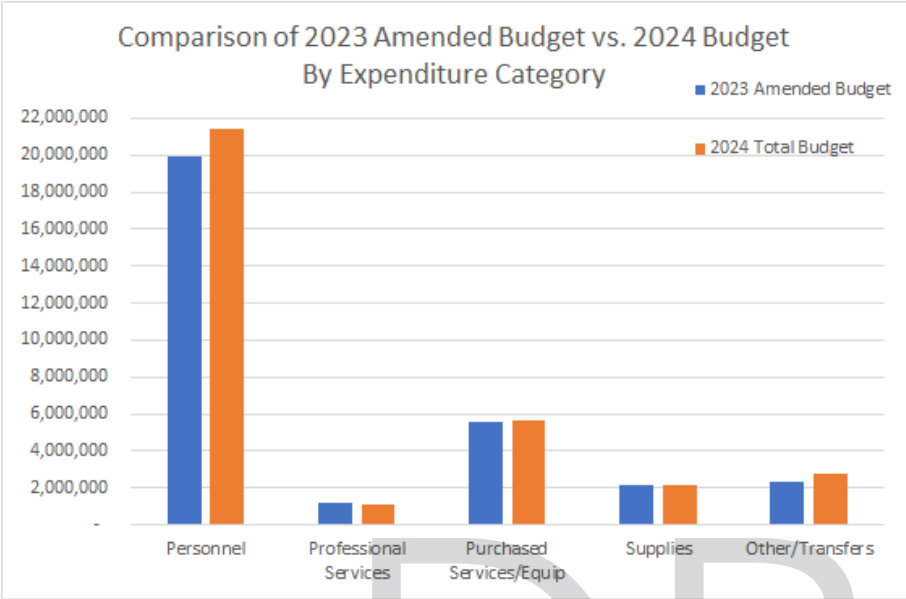


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EXPENSE BY CATEGORY

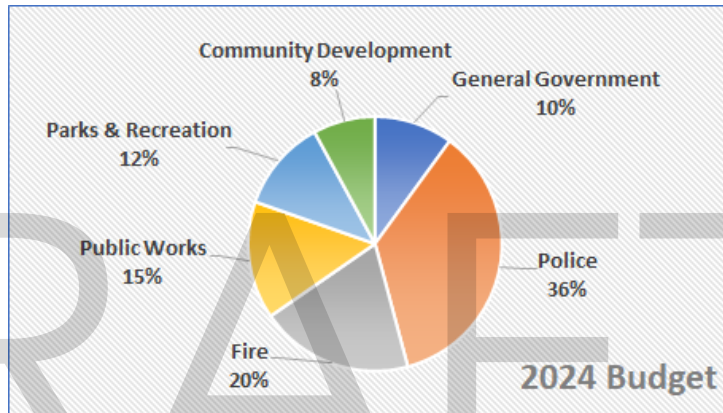
	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
10 - WAGES & BENEFITS	16,445,424.37	18,825,047.54	19,963,165.00	15,076,771.17	21,408,755.00
30 - PROFESSIONAL / TECHNICAL SERVICES	1,057,368.05	1,011,080.75	1,191,381.00	821,753.53	1,101,400.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	4,432,570.02	4,706,766.88	4,494,861.00	3,750,682.54	4,615,770.00
50 - OTHER PURCHASED SERVICES	640,035.70	736,214.58	1,098,294.00	800,372.29	1,085,261.00
60 - SUPPLIES	946,360.76	1,126,694.25	2,173,910.00	1,790,300.85	2,124,439.00
70 - OTHER EXPENSES / EXPENDITURES	1,204,461.29	1,259,495.90	1,511,762.00	1,297,410.51	1,730,740.00
80 - CAPITAL OUTLAY	394,841.22	92,434.61	60,000.00	51,687.00	45,000.00
91 - OTHER	670,136.71	545,490.76	768,600.00	435,392.50	1,009,515.00
Expenditure Total:	25,791,198.12	28,303,225.27	31,261,973.00	24,024,370.39	33,120,880.00





2024 Budget Book Expenditure Summary by Department

	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 101 - GENERAL FUND					
1000 - MAYOR-COUNCIL	299,115.36	232,794.68	260,750.00	279,734.87	331,925.00
1100 - ADMINISTRATION	882,399.59	920,538.15	311,360.00	234,908.93	324,600.00
1120 - HUMAN RESOURCES	0.00	0.00	411,990.00	306,199.66	427,100.00
1140 - CITY CLERK	0.00	0.00	403,235.00	310,014.09	403,925.00
1200 - ELECTIONS	16,746.73	137,547.78	107,600.00	38,909.70	189,703.00
1300 - COMMUNICATIONS	339,055.95	317,961.82	445,670.00	261,593.03	398,362.00
1400 - TECHNOLOGY	1,295,339.08	1,295,234.56	0.00	-471.00	0.00
2000 - FINANCE	1,067,663.28	1,094,908.34	1,192,890.00	889,546.65	1,284,085.00
3000 - COMMUNITY DEVELOPMENT	499,829.16	510,036.83	477,700.00	418,660.44	506,775.00
3200 - PLANNING	413,209.67	355,443.85	445,296.00	342,199.62	415,000.00
3300 - INSPECTIONS	931,081.70	1,084,202.57	1,309,000.00	1,010,205.37	1,337,700.00
4000 - POLICE	9,458,713.80	9,753,688.85	11,205,923.00	8,817,718.93	11,846,756.00
4200 - FIRE	3,504,347.94	4,666,018.49	5,892,599.00	4,123,192.40	6,464,364.00
5000 - PUBLIC WORKS	187,413.24	238,905.37	245,850.00	186,315.61	0.00
5100 - ENGINEERING	1,076,055.42	1,060,417.88	1,361,325.00	934,187.52	1,372,195.00
5200 - STREET MAINTENANCE	2,835,605.00	3,051,045.02	3,316,200.00	2,911,370.44	3,385,760.00
5400 - STREET LIGHTING	167,000.84	160,088.00	190,000.00	142,224.28	199,000.00
6000 - PARKS	2,162,784.65	2,248,250.36	2,568,561.00	1,921,792.35	2,791,300.00
6100 - RECREATION	0.00	534,613.72	639,424.00	467,210.80	774,935.00
9000 - DEBT SERVICE	0.00	161,029.00	0.00	0.00	0.00
9100 - TAX ABATEMENT	0.00	0.00	33,000.00	15,390.00	182,880.00
9200 - TRANSFERS	654,836.71	480,500.00	443,600.00	413,466.70	484,515.00
Expenditure Total:	25,791,198.12	28,303,225.27	31,261,973.00	24,024,370.39	33,120,880.00



2024 Transfers Out:
\$ 315,000 Parks Capital Replacement
169,515 EDA Fund
\$ 484,515



		2021	2022	2023	2023 YTD	2024	General Fund Tax Levy: \$24,153,983 Current Property Tax 3,000,000 Fiscal Disparity Estimate \$27,153,983	
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget		
Revenue								
RevCat: 310 - TAXES								
101.00.0000.3111000	CURRENT PROPERTY TAXES	18,629,250.99	19,765,136.41	22,439,311.00	11,658,335.66	24,153,983.00		
101.00.0000.3112000	DELINQUENT PROPERTY TAXES	106,509.80	132,544.00	0.00	113,229.51	0.00		
101.00.0000.3113000	CURRENT FISCAL DISPARITY	2,271,674.74	2,998,705.12	2,450,000.00	1,676,397.70	3,000,000.00		
101.00.0000.3114000	MOBILE HOME PROPERTY TAX	69,330.59	78,223.83	70,000.00	0.00	75,000.00		
101.00.0000.3115000	PENALTIES & INTEREST	3,507.89	7,183.34	10,000.00	1,595.84	10,000.00		
RevCat: 310 - TAXES Total:		21,080,274.01	22,981,792.70	24,969,311.00	13,449,558.71	27,238,983.00		
RevCat: 320 - LICENSES AND PERMITS								
101.00.0000.3210000	BACKGROUND CHECK FEE-DO ...	0.00	550.00	0.00	500.00	0.00		
101.41.0000.3211000	LIQUOR LICENSES	89,955.00	93,205.00	90,000.00	89,735.00	95,000.00		
101.41.0000.3212000	SUNDAY ON-SALE LIQUOR LICE...	3,400.00	3,400.00	3,200.00	2,000.00	3,200.00		
101.41.0000.3213500	TOBACCO LICENSES	0.00	0.00	0.00	6,600.00	9,600.00		
101.41.0000.3213600	TATTOO LICENSES-inactivate at...	0.00	100.00	0.00	0.00	0.00		
101.41.0000.3214000	GARBAGE & RUBBISH LICENSES	0.00	3,600.00	3,600.00	3,150.00	3,000.00		
101.41.0000.3214500	SOLICITOR / PEDDLER LICENSES...	3,528.75	200.00	0.00	0.00	0.00		
101.41.0000.3215000	AUTOMOBILE SALES-INACTIVA...	0.00	4,700.00	4,800.00	0.00	0.00		
101.41.0000.3216000	OTHER GEN LICENSES & PERMI...	0.00	0.00	0.00	0.00	180.00		
101.41.0000.3217500	MASSAGE BUSINESS & THERAP...	550.00	3,390.00	3,400.00	3,555.00	3,500.00		
101.41.0000.3218000	SERVICE & REPAIR STATION-IN...	168.00	1,501.00	1,700.00	0.00	0.00		
101.41.0000.3219000	KENNEL LICENSES	500.00	0.00	500.00	400.00	0.00		
101.41.0000.3223500	CHICKEN/GOAT LICENSES	725.00	200.00	300.00	800.00	0.00		
101.41.0000.3227000	OTHER FORMS AND FEES	1,028.00	2,990.30	0.00	0.00	0.00		
101.42.4000.3218750	POLICE - RENTAL LIC INVESTIG...	1,900.00	3,705.00	2,000.00	2,950.00	3,000.00		
101.42.4200.3221500	FIRE - PLAN CHECK FEES	0.00	82.53	7,000.00	8,140.21	1,000.00		
101.42.4200.3222500	FIRE - SPRINKLER/ALARM PERM...	20,357.50	23,380.00	22,200.00	14,861.00	10,000.00		
101.42.4200.3225500	FIRE - FIRE RING & BURN PERM...	1,975.00	1,350.00	2,000.00	2,140.00	2,000.00		
101.42.4200.3226000	FIRE - HOOD CLEANING & OTH...	4,340.00	3,775.00	4,000.00	3,571.75	4,000.00		

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.43.5100.3218500	PW - LAND ALTERATION PERMI...	23,359.06	1,603.85	3,500.00	7,068.45	3,500.00
101.43.5100.3218600	PW - ROW PERMITS (ALL TYPES)	4,700.00	10,450.00	10,000.00	18,291.42	10,000.00
101.45.0000.3218750	RENTAL LICENSES INVESTIGATI...	425.00	0.00	0.00	0.00	0.00
101.45.3200.3226000	PLANNING/ZONING - SIGN/FE...	7,938.25	7,394.25	5,600.00	5,480.00	5,600.00
101.45.3300.3218700	BLDG/INSP - RENTAL LICENSES	19,025.00	56,775.00	20,000.00	17,670.00	20,000.00
101.45.3300.3218710	BLDG/INSP - RENTAL LICENSES ...	0.00	0.00	0.00	1,495.00	0.00
101.45.3300.3219500	BLDG/INSP - CONTRACTOR LIC...	14,897.00	15,050.00	14,500.00	22,400.00	14,500.00
101.45.3300.3221000	BLDG/INSP - BUILDING PERMITS	954,294.32	854,191.96	905,000.00	631,419.30	850,000.00
101.45.3300.3221500	BLDG/INSP - PLAN CHECK FEES	447,808.20	476,334.99	391,000.00	271,469.46	300,000.00
101.45.3300.3222000	BLDG/INSP - PLUMBING PERMI...	164,850.78	129,670.94	103,000.00	118,528.40	95,000.00
101.45.3300.3224000	BLDG/INSP - HEAT/COOL/GAS ...	173,407.92	123,142.30	125,000.00	77,147.80	95,000.00
RevCat: 320 - LICENSES AND PERMITS Total:		1,939,132.78	1,820,742.12	1,722,300.00	1,309,372.79	1,528,080.00
RevCat: 330 - INTERGOVERNMENTAL						
101.00.0000.3300500	FEDERAL GRANT	12,466.49	0.00	0.00	0.00	0.00
101.00.0000.3301500	LOCAL PERFORMANCE AID	0.00	0.00	0.00	0.00	0.00
101.00.0000.3302200	MARKET VALUE HOMESTEAD CR	0.00	-0.01	0.00	0.00	0.00
101.00.0000.3308000	COUNTY GRAVEL TAX	16,075.31	15,315.28	15,000.00	16,115.79	15,000.00
101.00.0000.3308500	STATE GRANTS	16,000.00	0.00	0.00	0.00	0.00
101.42.4000.3300500	POLICE - FEDERAL GRANTS	140,204.35	102,112.47	31,032.00	2,394.25	20,000.00
101.42.4000.3303000	POLICE - STATE AID	363,872.53	388,971.47	388,500.00	441,021.62	440,000.00
101.42.4000.3304500	POLICE - SCHOOL RESOURCE O...	79,579.03	108,285.45	105,060.00	98,523.16	118,743.00
101.42.4000.3307000	POLICE - TRAINING AID	39,154.03	39,577.86	36,000.00	40,407.93	39,000.00
101.42.4000.3308500	POLICE - STATE GRANTS	3,098.90	0.00	0.00	4,825.47	0.00
101.42.4000.3309000	POLICE - LOCAL GRANTS	0.00	0.00	0.00	1,000.00	1,000.00
101.42.4200.3300500	FIRE - FEDERAL GRANTS	0.00	838,084.94	1,157,514.00	701,994.38	1,200,000.00
101.42.4200.3303500	FIRE - STATE AID	235,102.35	251,694.80	251,500.00	0.00	277,514.00
101.42.4200.3303600	FIRE - SUPP. BENEFIT REIMB	4,000.00	4,000.00	4,000.00	1,000.00	1,000.00
101.42.4200.3307100	FIRE - TRAINING REIMBURSEM...	68,666.48	20,420.00	30,000.00	40,275.75	30,000.00
101.42.4200.3308500	FIRE - STATE GRANTS	0.00	4,244.52	0.00	1,119.44	0.00
101.45.3000.3309000	COMM DEV - RECYCLING GRANT	0.00	52,942.16	0.00	27,448.90	0.00
RevCat: 330 - INTERGOVERNMENTAL Total:		978,219.47	1,825,648.94	2,018,606.00	1,376,126.69	2,142,257.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
RevCat: 340 - CHARGES FOR SERVICES						
101.00.0000.3415000	FRANCHISE FEES - CABLE TV	103,758.75	111,131.43	105,000.00	106,924.72	105,000.00
101.00.0000.3621000	Lease Interest Revenue	0.00	39,232.00	0.00	0.00	0.00
101.00.0000.3900200	PROCEEDS FROM LEASE	0.00	58,318.00	0.00	0.00	0.00
101.41.0000.3411000	SALE OF SUPPLIES	0.00	0.00	0.00	0.00	0.00
101.41.0000.3414000	OTHER GENERAL CHARGES/SE...	7,313.60	6,567.99	7,000.00	4,610.85	3,000.00
101.41.0000.3414300	ADMINISTRATION - DATA REQ...	216.03	0.00	0.00	0.00	0.00
101.41.0000.3416000	GIS FEE	4,187.00	4,888.80	4,000.00	4,674.00	0.00
101.41.0000.3451000	ADMIN CHG - WATER FUND	294,500.04	302,600.04	311,500.00	259,583.30	290,000.00
101.41.0000.3452000	ADMIN CHG - SEWER FUND	294,500.04	302,600.04	311,500.00	259,583.30	290,000.00
101.41.0000.3453000	ADMIN CHG - CVB	6,030.93	6,427.39	6,000.00	8,653.95	6,000.00
101.41.0000.3458000	ADMIN CHG - INVESTMENTS (...)	20,632.64	33,590.66	20,000.00	32,046.17	25,000.00
101.42.4000.3421000	POLICE - ACCIDENT REPORTS	809.30	855.75	1,000.00	175.87	1,000.00
101.42.4000.3422000	POLICE - BACKGROUND CHECK ...	13,775.00	9,035.00	12,000.00	11,273.00	12,000.00
101.42.4000.3425000	POLICE - SECURITY/OFF-DUTY S...	36,927.50	28,276.00	20,000.00	24,038.57	29,000.00
101.42.4000.3426000	POLICE - FALSE ALARM FEES	2,800.00	8,700.00	1,000.00	8,400.00	2,000.00
101.43.5100.3455000	PW - ENGINEERING BILLED TIME	220,267.72	230,541.20	375,000.00	256,894.86	310,000.00
101.43.5200.3434000	PW - OVERWEIGHT LOAD PERM..	725.00	1,550.00	1,000.00	425.00	1,250.00
101.43.5400.3435000	PW - STREET LIGHTING FEE	25,280.31	28,606.73	25,000.00	27,010.54	30,000.00
101.43.5400.3435100	PW - STREET LIGHT PENALTIES	0.00	46.10	200.00	261.15	300.00
101.44.6100.3470000	RECREATION - PROGRAM FEES	0.00	160,474.79	171,800.00	147,385.31	175,860.00
101.44.6100.3471000	RECREATION - FIELD RENTALS	0.00	90,785.34	60,500.00	77,423.97	101,000.00
101.44.6100.3471100	RECREATION - FACILITY USE FE...	0.00	0.00	5,000.00	0.00	6,000.00
101.45.0000.3414200	FINANCIAL ASSISTANCE APPLIC...	3,000.00	0.00	0.00	0.00	0.00
101.45.3200.3413000	PLANNING/ZONING - FEES	40,053.60	21,388.00	32,000.00	17,960.00	20,000.00
101.45.3200.3457000	PLANNING/ZONING - BILLED T...	42,537.66	0.00	0.00	0.00	0.00
RevCat: 340 - CHARGES FOR SERVICES Total:		1,117,315.12	1,445,615.26	1,469,500.00	1,247,324.56	1,407,410.00
RevCat: 350 - FINES AND PENALTIES						
101.42.4000.3510000	POLICE - COURT FINES & PENA...	164,786.41	188,485.40	180,000.00	161,227.63	200,000.00
101.42.4000.3511000	POLICE - ALCOHOL COMPLIANC...	1,500.00	5,500.00	0.00	5,250.00	1,000.00
RevCat: 350 - FINES AND PENALTIES Total:		166,286.41	193,985.40	180,000.00	166,477.63	201,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
RevCat: 360 - MISCELLANEOUS REVENUES						
101.00.0000.3610000	INVESTMENT INTEREST	69,951.55	123,016.96	125,000.00	110,166.79	150,000.00
101.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	34,585.29	-366.32	0.00	0.00	0.00
101.00.0000.3612000	(GAIN)/LOSS ON INVESTMENT ...	-203,344.01	-347,478.30	0.00	0.00	0.00
101.00.0000.3620000	CELL TOWER / ANTENNA LEASE ..	250,915.06	250,661.33	220,000.00	202,284.74	229,000.00
101.00.0000.3650000	OTHER REVENUES	2,203.41	12,364.24	1,000.00	2,898.14	1,000.00
101.00.0000.3654000	OTHER REVENUES - NATIONAL...	0.00	0.00	0.00	0.00	0.00
101.00.0000.3660000	OTHER REIMBURSEMENTS	162,513.07	12,061.83	1,000.00	1,051.28	40,000.00
101.42.4000.3630000	POLICE - CONTRIBUTIONS & D...	0.00	0.00	5,000.00	4,000.00	0.00
101.42.4000.3630008	POLICE - EXPLORER DONATIONS	1,000.00	2,000.00	0.00	1,000.00	0.00
101.42.4000.3630009	POLICE - K9 DONATIONS	2,170.00	760.00	0.00	0.00	0.00
101.42.4000.3660000	POLICE - OTHER REIMBURSEM...	6,860.92	11,247.86	8,000.00	15,000.00	80,200.00
101.42.4000.3660009	POLICE - K9 TRAINING REGISTR...	0.00	7,600.00	0.00	9,360.00	0.00
101.42.4200.3630000	FIRE - CONTRIBUTIONS & DON...	3,000.00	2,000.00	6,000.00	3,000.00	0.00
101.42.4200.3650000	FIRE - OTHER REVENUES	0.00	15,465.00	0.00	28,150.00	0.00
101.42.4200.3660000	FIRE - OTHER REIMBURSEMEN...	391.31	33.93	0.00	0.00	0.00
101.42.4200.3660500	FIRE OTHER REIMBURSEMENTS	8,723.90	0.00	0.00	0.00	0.00
101.44.6000.3650000	OTHER REVENUES - PARKS	0.00	0.00	0.00	0.00	0.00
101.44.6100.3610000	INVESTMENT INTEREST	0.00	0.00	0.00	0.00	0.00
101.44.6100.3611000	ACCRUED INTEREST RECEIVABLE	1,875.00	0.00	0.00	0.00	0.00
101.44.6100.3630000	RECREATION - CONTRIBUTIONS...	0.00	11,820.00	15,000.00	16,249.62	19,250.00
101.44.6100.3650000	RECREATION - OTHER REVENU...	0.00	8,497.86	3,500.00	8,394.50	4,700.00
101.45.3000.3650000	COMM DEV - OTHER REVENUES	8,305.00	11,476.99	0.00	9,981.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		349,150.50	121,161.38	384,500.00	411,536.07	524,150.00
RevCat: 370 - SPECIAL ASSESSMENTS						
101.00.0000.3701000	SA CURRENT	1,205.40	398.52	1,500.00	884.55	1,500.00
101.41.0000.3702000	SA DELINQUENT	1,079.36	0.00	0.00	0.00	0.00
101.41.0000.3703000	SA DEFERRED - COUNCIL & SEN...	1,223.87	239.00	0.00	0.00	0.00
101.41.0000.3704000	SA TAX FORFEITS	0.00	32,573.86	0.00	0.00	0.00
101.41.0000.3706000	SA PENALTIES & INTEREST	365.37	0.00	0.00	0.00	0.00
RevCat: 370 - SPECIAL ASSESSMENTS Total:		3,874.00	33,211.38	1,500.00	884.55	1,500.00

		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
RevCat: 390 - OTHER FINANCING SOURCES						
101.00.0000.3900100	PROCEEDS FROM SALE OF F/A	0.00	0.00	0.00	0.00	0.00
101.59.0000.3911000	OPERATING TRANSFERS IN	447,567.79	305,653.39	77,500.00	58,187.00	77,500.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		447,567.79	305,653.39	77,500.00	58,187.00	77,500.00
Revenue Total:		26,081,820.08	28,727,810.57	30,823,217.00	18,019,468.00	33,120,880.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 1000 - MAYOR-COUNCIL					
10 - WAGES & BENEFITS	48,422.00	48,349.96	48,300.00	38,596.70	47,600.00
30 - PROFESSIONAL / TECHNICAL SERVICES	178,604.36	136,185.47	122,400.00	167,342.20	191,300.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	21,000.00	17,500.00	21,600.00
50 - OTHER PURCHASED SERVICES	70,765.53	47,242.19	58,900.00	48,149.58	61,575.00
60 - SUPPLIES	1,323.47	1,017.06	10,150.00	8,146.39	9,850.00
Department: 1000 - MAYOR-COUNCIL Total:	299,115.36	232,794.68	260,750.00	279,734.87	331,925.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 1000 - MAYOR-COUNCIL						
Category: 10 - WAGES & BENEFITS						
101.41.1000.413.10200	PART-TIME EMPLOYEES-BENEF...	72.00	0.00	0.00	0.00	0.00
101.41.1000.413.10300	EMPLOYEES-NON BENEFITED	44,199.48	44,199.48	44,200.00	35,699.58	44,200.00
101.41.1000.413.20300	EMPLOYER SOCIAL SECURITY	2,739.90	2,739.88	2,700.00	2,212.98	2,700.00
101.41.1000.413.20350	EMPLOYER MEDICARE	640.66	640.64	600.00	517.44	600.00
101.41.1000.413.20400	EMPLOYER PERA	569.92	569.92	600.00	0.00	0.00
101.41.1000.413.20750	WORKERS COMPENSATION	200.04	200.04	200.00	166.70	100.00
Category: 10 - WAGES & BENEFITS Total:		48,422.00	48,349.96	48,300.00	38,596.70	47,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1000.413.30401	CORP. CITY COUNCIL MTGS	3,000.00	7,596.00	4,400.00	6,692.00	4,500.00
101.41.1000.413.30420	LEGAL SERVICES	171,684.97	128,589.47	75,000.00	116,048.24	142,500.00
101.41.1000.413.30700	OTHER PROFESSIONAL SERVICES	3,919.39	0.00	43,000.00	44,601.96	44,300.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		178,604.36	136,185.47	122,400.00	167,342.20	191,300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1000.413.40075	CITY FACILITIES ALLOCATION	0.00	0.00	21,000.00	17,500.00	21,600.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	21,000.00	17,500.00	21,600.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1000.413.50019	INSURANCE ALLOCATION	399.96	399.96	400.00	333.30	300.00
101.41.1000.413.50030	PRINTING & BINDING	1,359.00	180.00	0.00	0.00	0.00
101.41.1000.413.50065	TRAVEL	0.00	0.00	300.00	0.00	300.00
101.41.1000.413.50070	DUES, LICENSES & SUBSCRIPTI...	68,609.25	45,053.75	46,000.00	46,204.75	47,975.00
101.41.1000.413.50072	DIVISION SOFTWARE	0.00	0.00	9,700.00	0.00	10,000.00
101.41.1000.413.50075	MEALS AND LODGING	190.17	1,333.48	1,500.00	1,261.53	2,000.00
101.41.1000.413.50080	CONFERENCES AND SEMINARS	207.15	275.00	1,000.00	350.00	1,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		70,765.53	47,242.19	58,900.00	48,149.58	61,575.00
Category: 60 - SUPPLIES						
101.41.1000.413.60065	SUPPLIES - OTHER	43.47	417.06	750.00	313.09	750.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.41.1000.413.60070	CENTRAL STORES ALLOCATION	680.00	0.00	0.00	0.00	0.00
101.41.1000.413.60071	TECHNOLOGY ALLOCATION	600.00	600.00	9,400.00	7,833.30	9,100.00
	Category: 60 - SUPPLIES Total:	1,323.47	1,017.06	10,150.00	8,146.39	9,850.00
	Department: 1000 - MAYOR-COUNCIL Total:	299,115.36	232,794.68	260,750.00	279,734.87	331,925.00



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 1100 - ADMINISTRATION					
10 - WAGES & BENEFITS	688,932.35	773,150.40	285,460.00	210,030.94	300,600.00
30 - PROFESSIONAL / TECHNICAL SERVICES	105,785.13	86,914.81	0.00	603.75	0.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	44,000.04	31,599.96	7,100.00	5,916.70	7,100.00
50 - OTHER PURCHASED SERVICES	22,917.60	10,232.33	5,700.00	4,843.28	5,700.00
60 - SUPPLIES	20,764.47	18,640.65	13,100.00	11,014.26	11,200.00
70 - OTHER EXPENSES / EXPENDITURES	0.00	0.00	0.00	2,500.00	0.00
Department: 1100 - ADMINISTRATION Total:	882,399.59	920,538.15	311,360.00	234,908.93	324,600.00

Prior to 2023, Human Resources and City Clerk activities were included in the Administration budget.

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 1100 - ADMINISTRATION						
Category: 10 - WAGES & BENEFITS						
101.41.1100.413.10100	FULL-TIME EMPLOYEES	451,543.40	517,623.97	229,200.00	161,077.91	206,300.00
101.41.1100.413.10200	PART-TIME EMPLOYEES-BENEF...	55,399.51	54,506.26	0.00	6,765.00	32,100.00
101.41.1100.413.10300	EMPLOYEES-NON BENEFITED	11,257.03	7,075.27	0.00	0.00	0.00
101.41.1100.413.10400	OVERTIME	0.00	1,030.74	0.00	0.00	0.00
101.41.1100.413.20100	INSURANCE-CASH OPTION	17,757.33	23,403.60	6,900.00	4,261.95	6,900.00
101.41.1100.413.20250	CAR ALLOWANCE	666.66	0.00	0.00	0.00	0.00
101.41.1100.413.20260	ICMA-EMPLOYER SHARE	407.26	0.00	0.00	0.00	0.00
101.41.1100.413.20300	EMPLOYER SOCIAL SECURITY	32,446.75	34,447.79	14,200.00	10,787.46	14,800.00
101.41.1100.413.20350	EMPLOYER MEDICARE	7,588.40	8,494.33	3,310.00	2,522.90	3,500.00
101.41.1100.413.20400	EMPLOYER PERA	32,545.26	43,168.22	17,200.00	13,052.71	17,900.00
101.41.1100.413.20600	MEDICAL INSURANCE	40,415.42	52,115.24	12,750.00	10,155.88	16,900.00
101.41.1100.413.20620	LIFE INSURANCE	545.68	720.45	300.00	138.05	300.00
101.41.1100.413.20630	LTD INSURANCE	1,013.91	1,174.38	300.00	223.50	700.00
101.41.1100.413.20700	UNEMPLOYMENT COMPENSAT...	8,962.50	19,812.00	0.00	0.00	0.00
101.41.1100.413.20720	FLEX/COMP ACCOUNT FEE	946.64	275.56	100.00	45.58	100.00
101.41.1100.413.20750	WORKERS COMPENSATION	3,600.00	3,600.00	1,200.00	1,000.00	1,100.00
101.41.1100.413.20800	COMPENSATED ABSENCES	23,836.60	5,702.59	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		688,932.35	773,150.40	285,460.00	210,030.94	300,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1100.413.30420	LEGAL SERVICES	0.00	324.00	0.00	392.00	0.00
101.41.1100.413.30430	LABOR	10,852.98	3,072.83	0.00	0.00	0.00
101.41.1100.413.30500	PERSONNEL SERVICES	45,026.59	72,957.43	0.00	0.00	0.00
101.41.1100.413.30700	OTHER PROFESSIONAL SERVICES	49,905.56	10,560.55	0.00	211.75	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		105,785.13	86,914.81	0.00	603.75	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1100.413.40075	CITY FACILITIES ALLOCATION	44,000.04	31,599.96	7,100.00	5,916.70	7,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		44,000.04	31,599.96	7,100.00	5,916.70	7,100.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1100.413.50019	INSURANCE ALLOCATION	1,500.00	1,500.00	600.00	500.00	600.00
101.41.1100.413.50020	TELEPHONE	1,030.00	760.00	0.00	0.00	0.00
101.41.1100.413.50025	ADVERTISING/PUBLISHED NOT...	2,320.20	1,149.15	0.00	74.87	0.00
101.41.1100.413.50030	PRINTING & BINDING	1,934.21	413.00	0.00	0.00	0.00
101.41.1100.413.50035	POSTAGE/DELIVERY	0.00	-2,500.00	0.00	87.05	0.00
101.41.1100.413.50065	TRAVEL	199.36	678.69	500.00	296.06	500.00
101.41.1100.413.50070	DUES, LICENSES & SUBSCRIPTI...	9,845.27	2,910.36	1,600.00	1,566.00	1,600.00
101.41.1100.413.50075	MEALS AND LODGING	3,978.56	3,029.74	1,000.00	1,081.30	1,000.00
101.41.1100.413.50080	CONFERENCES AND SEMINARS	2,110.00	2,291.39	2,000.00	1,238.00	2,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		22,917.60	10,232.33	5,700.00	4,843.28	5,700.00
Category: 60 - SUPPLIES						
101.41.1100.413.60010	SUPPLIES - OFFICE	0.00	94.06	0.00	79.39	500.00
101.41.1100.413.60018	SUPPLIES-TRAINING	0.00	83.52	0.00	0.00	0.00
101.41.1100.413.60065	SUPPLIES - OTHER	531.47	1,221.11	0.00	18.17	0.00
101.41.1100.413.60070	CENTRAL STORES ALLOCATION	18,733.00	15,342.00	0.00	0.00	0.00
101.41.1100.413.60071	TECHNOLOGY ALLOCATION	1,500.00	1,899.96	13,100.00	10,916.70	10,700.00
Category: 60 - SUPPLIES Total:		20,764.47	18,640.65	13,100.00	11,014.26	11,200.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.41.1100.413.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	2,500.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	0.00	0.00	2,500.00	0.00
Department: 1100 - ADMINISTRATION Total:		882,399.59	920,538.15	311,360.00	234,908.93	324,600.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 1120 - HUMAN RESOURCES					
10 - WAGES & BENEFITS	0.00	0.00	256,600.00	203,104.76	268,400.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	88,790.00	65,211.53	90,800.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	7,100.00	5,916.70	7,100.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	35,200.00	17,447.53	35,000.00
60 - SUPPLIES	0.00	0.00	24,300.00	14,519.14	25,800.00
Department: 1120 - HUMAN RESOURCES Total:	0.00	0.00	411,990.00	306,199.66	427,100.00

Prior to 2023, Human Resources activity was included in the Administration budget.

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 1120 - HUMAN RESOURCES						
Category: 10 - WAGES & BENEFITS						
101.41.1120.413.10100	FULL-TIME EMPLOYEES	0.00	0.00	140,100.00	109,980.00	146,500.00
101.41.1120.413.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	55,000.00	45,306.87	58,900.00
101.41.1120.413.20100	INSURANCE-CASH OPTION	0.00	0.00	9,300.00	5,987.52	7,400.00
101.41.1120.413.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	12,100.00	9,887.01	12,700.00
101.41.1120.413.20350	EMPLOYER MEDICARE	0.00	0.00	2,800.00	2,312.54	3,000.00
101.41.1120.413.20400	EMPLOYER PERA	0.00	0.00	14,600.00	11,664.62	15,400.00
101.41.1120.413.20600	MEDICAL INSURANCE	0.00	0.00	21,000.00	16,549.24	22,500.00
101.41.1120.413.20620	LIFE INSURANCE	0.00	0.00	300.00	212.54	300.00
101.41.1120.413.20630	LTD INSURANCE	0.00	0.00	400.00	360.26	700.00
101.41.1120.413.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	100.00	94.16	100.00
101.41.1120.413.20750	WORKERS COMPENSATION	0.00	0.00	900.00	750.00	900.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	256,600.00	203,104.76	268,400.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1120.413.30420	LEGAL SERVICES	0.00	0.00	30,000.00	16,189.52	36,000.00
101.41.1120.413.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	58,790.00	49,022.01	54,800.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	88,790.00	65,211.53	90,800.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1120.413.40075	CITY FACILITIES ALLOCATION	0.00	0.00	7,100.00	5,916.70	7,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	7,100.00	5,916.70	7,100.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1120.413.50019	INSURANCE ALLOCATION	0.00	0.00	600.00	500.00	400.00
101.41.1120.413.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	0.00	575.00	1,400.00
101.41.1120.413.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.63	0.00
101.41.1120.413.50065	TRAVEL	0.00	0.00	0.00	99.04	0.00
101.41.1120.413.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	600.00	179.00	600.00
101.41.1120.413.50072	DIVISION SOFTWARE	0.00	0.00	32,000.00	16,067.01	32,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.41.1120.413.50075	MEALS AND LODGING	0.00	0.00	1,000.00	26.85	0.00
101.41.1120.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	1,000.00	0.00	600.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	35,200.00	17,447.53	35,000.00
Category: 60 - SUPPLIES						
101.41.1120.413.60001	WELLNESS AND RECOGNITION	0.00	0.00	12,500.00	5,484.59	15,000.00
101.41.1120.413.60010	SUPPLIES - OFFICE	0.00	0.00	1,000.00	34.55	500.00
101.41.1120.413.60071	TECHNOLOGY ALLOCATION	0.00	0.00	10,800.00	9,000.00	10,300.00
Category: 60 - SUPPLIES Total:		0.00	0.00	24,300.00	14,519.14	25,800.00
Department: 1120 - HUMAN RESOURCES Total:		0.00	0.00	411,990.00	306,199.66	427,100.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 1140 - CITY CLERK					
10 - WAGES & BENEFITS	0.00	0.00	335,000.00	256,072.03	340,100.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	10,000.00	1,552.47	5,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	10,700.00	8,916.70	10,600.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	22,435.00	22,481.78	23,875.00
60 - SUPPLIES	0.00	0.00	25,100.00	20,991.11	24,350.00
Department: 1140 - CITY CLERK Total:	0.00	0.00	403,235.00	310,014.09	403,925.00

Prior to 2023, City Clerk activity was included in the Administration budget.



		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 1140 - CITY CLERK						
Category: 10 - WAGES & BENEFITS						
101.41.1140.413.10100	FULL-TIME EMPLOYEES	0.00	0.00	231,600.00	182,455.82	242,800.00
101.41.1140.413.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	19,800.00	9,020.04	11,600.00
101.41.1140.413.20100	INSURANCE-CASH OPTION	0.00	0.00	13,000.00	10,495.98	13,000.00
101.41.1140.413.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	15,600.00	11,730.68	15,800.00
101.41.1140.413.20350	EMPLOYER MEDICARE	0.00	0.00	3,600.00	2,743.71	3,700.00
101.41.1140.413.20400	EMPLOYER PERA	0.00	0.00	18,900.00	13,865.45	19,100.00
101.41.1140.413.20600	MEDICAL INSURANCE	0.00	0.00	29,600.00	23,338.36	31,500.00
101.41.1140.413.20620	LIFE INSURANCE	0.00	0.00	300.00	254.18	400.00
101.41.1140.413.20630	LTD INSURANCE	0.00	0.00	700.00	575.87	800.00
101.41.1140.413.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	200.00	175.24	200.00
101.41.1140.413.20750	WORKERS COMPENSATION	0.00	0.00	1,700.00	1,416.70	1,200.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	335,000.00	256,072.03	340,100.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1140.413.30420	LEGAL SERVICES	0.00	0.00	5,000.00	0.00	0.00
101.41.1140.413.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	5,000.00	1,552.47	5,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	10,000.00	1,552.47	5,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1140.413.40075	CITY FACILITIES ALLOCATION	0.00	0.00	10,700.00	8,916.70	10,600.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	10,700.00	8,916.70	10,600.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1140.413.50019	INSURANCE ALLOCATION	0.00	0.00	600.00	500.00	600.00
101.41.1140.413.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	2,500.00	700.21	1,000.00
101.41.1140.413.50030	PRINTING & BINDING	0.00	0.00	500.00	991.68	0.00
101.41.1140.413.50035	POSTAGE/DELIVERY	0.00	0.00	150.00	312.23	150.00
101.41.1140.413.50065	TRAVEL	0.00	0.00	500.00	637.17	1,300.00
101.41.1140.413.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	475.00	1,536.48	625.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.41.1140.413.50072	DIVISION SOFTWARE	0.00	0.00	14,500.00	14,500.50	16,000.00
101.41.1140.413.50075	MEALS AND LODGING	0.00	0.00	1,225.00	1,275.23	2,400.00
101.41.1140.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	1,985.00	2,028.28	1,800.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	22,435.00	22,481.78	23,875.00
Category: 60 - SUPPLIES						
101.41.1140.413.60010	SUPPLIES - OFFICE	0.00	0.00	500.00	491.11	750.00
101.41.1140.413.60071	TECHNOLOGY ALLOCATION	0.00	0.00	24,600.00	20,500.00	23,600.00
Category: 60 - SUPPLIES Total:		0.00	0.00	25,100.00	20,991.11	24,350.00
Department: 1140 - CITY CLERK Total:		0.00	0.00	403,235.00	310,014.09	403,925.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 1200 - ELECTIONS					
10 - WAGES & BENEFITS	13,000.38	100,899.20	24,400.00	19,402.45	166,000.00
30 - PROFESSIONAL / TECHNICAL SERVICES	44.72	0.00	300.00	0.00	23,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	3,241.67	7,838.00	0.00	3,023.60	5,600.00
50 - OTHER PURCHASED SERVICES	60.00	12,905.22	15,300.00	5,983.65	9,000.00
60 - SUPPLIES	399.96	15,905.36	22,600.00	10,500.00	31,103.00
70 - OTHER EXPENSES / EXPENDITURES	0.00	0.00	45,000.00	0.00	-45,000.00
Department: 1200 - ELECTIONS Total:	16,746.73	137,547.78	107,600.00	38,909.70	189,703.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 1200 - ELECTIONS						
Category: 10 - WAGES & BENEFITS						
101.41.1200.414.10100	FULL-TIME EMPLOYEES	9,106.59	9,862.55	17,600.00	13,930.62	18,600.00
101.41.1200.414.10300	EMPLOYEES-NON BENEFITED	108.00	79,052.96	0.00	0.00	136,100.00
101.41.1200.414.10400	OVERTIME	0.00	3,462.34	0.00	0.00	100.00
101.41.1200.414.20100	INSURANCE-CASH OPTION	456.19	463.32	900.00	730.62	900.00
101.41.1200.414.20300	EMPLOYER SOCIAL SECURITY	569.39	3,298.15	1,100.00	868.48	1,200.00
101.41.1200.414.20350	EMPLOYER MEDICARE	133.19	771.32	300.00	202.93	2,200.00
101.41.1200.414.20400	EMPLOYER PERA	683.03	1,734.20	1,300.00	1,041.92	3,700.00
101.41.1200.414.20600	MEDICAL INSURANCE	900.79	1,197.57	2,100.00	1,647.87	2,200.00
101.41.1200.414.20620	LIFE INSURANCE	13.98	18.15	0.00	19.42	0.00
101.41.1200.414.20630	LTD INSURANCE	29.26	38.68	0.00	43.89	100.00
101.41.1200.414.20750	WORKERS COMPENSATION	999.96	999.96	1,100.00	916.70	900.00
Category: 10 - WAGES & BENEFITS Total:		13,000.38	100,899.20	24,400.00	19,402.45	166,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1200.414.30700	OTHER PROFESSIONAL SERVICES	44.72	0.00	300.00	0.00	23,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		44.72	0.00	300.00	0.00	23,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1200.414.40044	REPAIR & MAINT - OFFICE EQU...	3,241.67	5,838.00	0.00	3,023.60	200.00
101.41.1200.414.40065	OTHER RENTALS	0.00	2,000.00	0.00	0.00	5,400.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		3,241.67	7,838.00	0.00	3,023.60	5,600.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1200.414.50020	TELEPHONE	60.00	60.00	0.00	0.00	0.00
101.41.1200.414.50025	ADVERTISING/PUBLISHED NOT...	0.00	477.05	100.00	0.00	100.00
101.41.1200.414.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00
101.41.1200.414.50035	POSTAGE/DELIVERY	0.00	4,962.82	100.00	131.67	100.00
101.41.1200.414.50065	TRAVEL	0.00	69.85	0.00	11.00	100.00
101.41.1200.414.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	6,890.50	9,300.00	0.00	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.41.1200.414.50072	DIVISION SOFTWARE	0.00	0.00	5,700.00	5,838.00	6,500.00
101.41.1200.414.50075	MEALS AND LODGING	0.00	0.00	0.00	2.98	2,000.00
101.41.1200.414.50080	CONFERENCES AND SEMINARS	0.00	445.00	100.00	0.00	200.00
Category: 50 - OTHER PURCHASED SERVICES Total:		60.00	12,905.22	15,300.00	5,983.65	9,000.00
Category: 60 - SUPPLIES						
101.41.1200.414.60010	SUPPLIES - OFFICE	0.00	215.58	0.00	0.00	1,000.00
101.41.1200.414.60040	SM TOOLS & MISC EQUIPMENT	0.00	12,951.24	10,000.00	0.00	18,003.00
101.41.1200.414.60065	SUPPLIES - OTHER	0.00	2,038.58	0.00	0.00	0.00
101.41.1200.414.60071	TECHNOLOGY ALLOCATION	399.96	699.96	12,600.00	10,500.00	12,100.00
Category: 60 - SUPPLIES Total:		399.96	15,905.36	22,600.00	10,500.00	31,103.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.41.1200.414.70600	OTHER MISCELLANEOUS	0.00	0.00	45,000.00	0.00	-45,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	0.00	45,000.00	0.00	-45,000.00
Department: 1200 - ELECTIONS Total:		16,746.73	137,547.78	107,600.00	38,909.70	189,703.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 1300 - COMMUNICATIONS					
10 - WAGES & BENEFITS	259,638.13	235,306.90	311,900.00	178,163.97	265,000.00
30 - PROFESSIONAL / TECHNICAL SERVICES	29,209.25	29,407.47	35,570.00	23,964.72	35,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	9,200.04	6,600.00	7,100.00	5,916.70	7,100.00
50 - OTHER PURCHASED SERVICES	39,808.53	45,068.75	71,700.00	38,015.02	70,062.00
60 - SUPPLIES	1,200.00	1,578.70	19,400.00	15,532.62	21,200.00
Department: 1300 - COMMUNICATIONS Total:	339,055.95	317,961.82	445,670.00	261,593.03	398,362.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 1300 - COMMUNICATIONS						
Category: 10 - WAGES & BENEFITS						
101.41.1300.413.10100	FULL-TIME EMPLOYEES	159,733.47	157,259.34	224,200.00	117,935.92	194,600.00
101.41.1300.413.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	16,128.00	0.00
101.41.1300.413.10300	EMPLOYEES-NON BENEFITED	39,444.41	17,001.93	0.00	0.00	0.00
101.41.1300.413.10400	OVERTIME	0.00	0.00	1,500.00	0.00	1,500.00
101.41.1300.413.20100	INSURANCE-CASH OPTION	9,266.40	9,266.40	13,900.00	7,090.37	9,300.00
101.41.1300.413.20300	EMPLOYER SOCIAL SECURITY	12,657.79	11,112.97	14,000.00	8,497.24	12,200.00
101.41.1300.413.20350	EMPLOYER MEDICARE	2,960.34	2,599.02	3,300.00	1,987.29	2,800.00
101.41.1300.413.20400	EMPLOYER PERA	14,938.31	13,069.67	16,900.00	10,054.82	14,700.00
101.41.1300.413.20600	MEDICAL INSURANCE	19,993.20	20,877.36	35,600.00	14,497.83	28,000.00
101.41.1300.413.20620	LIFE INSURANCE	253.56	253.56	300.00	224.42	300.00
101.41.1300.413.20630	LTD INSURANCE	524.88	534.15	600.00	381.42	600.00
101.41.1300.413.20720	FLEX/COMP ACCOUNT FEE	215.50	133.24	100.00	116.66	100.00
101.41.1300.413.20750	WORKERS COMPENSATION	1,200.00	1,200.00	1,500.00	1,250.00	900.00
101.41.1300.413.20800	COMPENSATED ABSENCES	-1,549.73	1,999.26	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		259,638.13	235,306.90	311,900.00	178,163.97	265,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.1300.413.30700	OTHER PROFESSIONAL SERVICES	29,209.25	29,407.47	35,570.00	23,964.72	35,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		29,209.25	29,407.47	35,570.00	23,964.72	35,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.1300.413.40075	CITY FACILITIES ALLOCATION	9,200.04	6,600.00	7,100.00	5,916.70	7,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		9,200.04	6,600.00	7,100.00	5,916.70	7,100.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.1300.413.50019	INSURANCE ALLOCATION	300.00	300.00	700.00	583.30	700.00
101.41.1300.413.50025	ADVERTISING/PUBLISHED NOT...	231.91	1,065.49	3,000.00	907.24	3,000.00
101.41.1300.413.50030	PRINTING & BINDING	208.50	0.00	3,000.00	87.88	3,000.00
101.41.1300.413.50032	PRINT. & BIND. INSIGHTS	28,752.12	30,735.00	32,000.00	21,701.26	28,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.41.1300.413.50035	POSTAGE/DELIVERY	10,236.00	12,158.87	20,000.00	6,281.83	16,500.00
101.41.1300.413.50065	TRAVEL	0.00	0.00	0.00	0.00	0.00
101.41.1300.413.50070	DUES, LICENSES & SUBSCRIPTI...	80.00	809.39	1,000.00	785.51	1,692.00
101.41.1300.413.50072	DIVISION SOFTWARE	0.00	0.00	11,000.00	7,668.00	15,850.00
101.41.1300.413.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	0.00
101.41.1300.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	1,000.00	0.00	1,320.00
Category: 50 - OTHER PURCHASED SERVICES Total:		39,808.53	45,068.75	71,700.00	38,015.02	70,062.00
Category: 60 - SUPPLIES						
101.41.1300.413.60010	SUPPLIES - OFFICE	0.00	122.98	200.00	42.65	200.00
101.41.1300.413.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	700.00	64.87	700.00
101.41.1300.413.60065	SUPPLIES - OTHER	0.00	155.64	0.00	8.40	2,500.00
101.41.1300.413.60070	CENTRAL STORES ALLOCATION	200.04	200.04	0.00	0.00	0.00
101.41.1300.413.60071	TECHNOLOGY ALLOCATION	999.96	1,100.04	18,500.00	15,416.70	17,800.00
Category: 60 - SUPPLIES Total:		1,200.00	1,578.70	19,400.00	15,532.62	21,200.00
Department: 1300 - COMMUNICATIONS Total:		339,055.95	317,961.82	445,670.00	261,593.03	398,362.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 2000 - FINANCE					
10 - WAGES & BENEFITS	891,452.18	902,011.74	855,240.00	668,261.42	1,015,300.00
30 - PROFESSIONAL / TECHNICAL SERVICES	97,768.84	113,318.72	107,000.00	71,170.39	80,200.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	32,400.00	24,200.04	24,900.00	20,750.00	24,700.00
50 - OTHER PURCHASED SERVICES	6,030.84	10,606.54	151,950.00	84,885.82	111,185.00
60 - SUPPLIES	41,325.62	41,303.15	51,800.00	42,299.85	50,300.00
70 - OTHER EXPENSES / EXPENDITURES	-1,314.20	3,468.15	2,000.00	2,179.17	2,400.00
Department: 2000 - FINANCE Total:	1,067,663.28	1,094,908.34	1,192,890.00	889,546.65	1,284,085.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 2000 - FINANCE						
Category: 10 - WAGES & BENEFITS						
101.41.2000.415.10100	FULL-TIME EMPLOYEES	649,577.58	666,784.91	607,800.00	478,624.46	723,500.00
101.41.2000.415.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	33,400.00	16,892.88	35,100.00
101.41.2000.415.10300	EMPLOYEES-NON BENEFITED	4,878.34	2,388.74	0.00	0.00	0.00
101.41.2000.415.10400	OVERTIME	1,081.30	661.77	5,000.00	4,508.52	5,200.00
101.41.2000.415.20100	INSURANCE-CASH OPTION	33,416.76	32,682.11	30,000.00	22,845.24	34,300.00
101.41.2000.415.20300	EMPLOYER SOCIAL SECURITY	40,623.58	41,537.83	40,100.00	30,788.66	47,400.00
101.41.2000.415.20350	EMPLOYER MEDICARE	9,500.91	9,714.48	9,390.00	7,200.67	11,100.00
101.41.2000.415.20400	EMPLOYER PERA	48,661.47	48,715.16	48,500.00	37,428.35	57,300.00
101.41.2000.415.20600	MEDICAL INSURANCE	72,042.06	72,122.15	73,050.00	57,311.85	94,000.00
101.41.2000.415.20620	LIFE INSURANCE	934.84	895.21	1,000.00	654.24	1,100.00
101.41.2000.415.20630	LTD INSURANCE	1,703.42	1,618.46	1,700.00	1,282.27	2,400.00
101.41.2000.415.20700	UNEMPLOYMENT COMPENSAT...	0.00	9,983.00	0.00	6,262.72	0.00
101.41.2000.415.20720	FLEX/COMP ACCOUNT FEE	901.35	429.75	400.00	378.26	400.00
101.41.2000.415.20750	WORKERS COMPENSATION	4,700.04	4,700.04	4,900.00	4,083.30	3,500.00
101.41.2000.415.20800	COMPENSATED ABSENCES	23,430.53	9,778.13	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		891,452.18	902,011.74	855,240.00	668,261.42	1,015,300.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.41.2000.415.30100	ACCOUNTING & AUDITING	83,766.25	32,900.00	0.00	0.00	0.00
101.41.2000.415.30420	LEGAL SERVICES	564.00	244.00	1,000.00	0.00	0.00
101.41.2000.415.30700	OTHER PROFESSIONAL SERVICES	13,438.59	80,174.72	106,000.00	71,170.39	80,200.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		97,768.84	113,318.72	107,000.00	71,170.39	80,200.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.41.2000.415.40075	CITY FACILITIES ALLOCATION	32,400.00	24,200.04	24,900.00	20,750.00	24,700.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		32,400.00	24,200.04	24,900.00	20,750.00	24,700.00
Category: 50 - OTHER PURCHASED SERVICES						
101.41.2000.415.50019	INSURANCE ALLOCATION	1,899.96	1,899.96	2,200.00	1,833.30	1,600.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.41.2000.415.50020	TELEPHONE	570.00	920.00	0.00	0.00	0.00
101.41.2000.415.50025	ADVERTISING/PUBLISHED NOT...	1,275.75	1,217.30	1,600.00	1,317.12	1,600.00
101.41.2000.415.50030	PRINTING & BINDING	161.64	244.98	0.00	0.00	0.00
101.41.2000.415.50035	POSTAGE/DELIVERY	0.00	0.00	300.00	2,623.09	5,000.00
101.41.2000.415.50065	TRAVEL	333.21	612.77	3,400.00	2,524.34	2,900.00
101.41.2000.415.50070	DUES, LICENSES & SUBSCRIPTI...	390.00	802.00	1,500.00	610.00	1,325.00
101.41.2000.415.50072	DIVISION SOFTWARE	0.00	1,550.00	130,200.00	68,670.29	84,800.00
101.41.2000.415.50075	MEALS AND LODGING	860.28	1,764.53	6,700.00	4,274.68	4,960.00
101.41.2000.415.50080	CONFERENCES AND SEMINARS	540.00	1,595.00	6,050.00	3,033.00	9,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		6,030.84	10,606.54	151,950.00	84,885.82	111,185.00
Category: 60 - SUPPLIES						
101.41.2000.415.60010	SUPPLIES - OFFICE	1,118.33	460.46	2,100.00	1,647.13	3,300.00
101.41.2000.415.60065	SUPPLIES - OTHER	655.01	1,142.85	500.00	-347.28	500.00
101.41.2000.415.60070	CENTRAL STORES ALLOCATION	36,952.24	36,899.88	0.00	0.00	0.00
101.41.2000.415.60071	TECHNOLOGY ALLOCATION	2,600.04	2,799.96	49,200.00	41,000.00	46,500.00
Category: 60 - SUPPLIES Total:		41,325.62	41,303.15	51,800.00	42,299.85	50,300.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.41.2000.415.70440	BANK CHARGES / CREDIT CARD	2,402.02	3,210.60	2,000.00	2,179.17	2,400.00
101.41.2000.415.70450	CASH OVER/SHORT	-3,716.22	5.64	0.00	0.00	0.00
101.41.2000.415.70600	OTHER MISCELLANEOUS	0.00	251.91	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		-1,314.20	3,468.15	2,000.00	2,179.17	2,400.00
Department: 2000 - FINANCE Total:		1,067,663.28	1,094,908.34	1,192,890.00	889,546.65	1,284,085.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 3000 - COMMUNITY DEVELOPMENT					
10 - WAGES & BENEFITS	420,810.36	422,871.56	421,400.00	325,381.42	455,700.00
30 - PROFESSIONAL / TECHNICAL SERVICES	55,661.65	5,985.33	11,000.00	14,689.60	6,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	17,599.92	27,576.64	15,000.00	13,362.50	14,900.00
50 - OTHER PURCHASED SERVICES	1,330.70	5,833.65	4,850.00	6,302.15	3,950.00
60 - SUPPLIES	4,316.53	5,578.89	25,450.00	36,998.97	26,225.00
70 - OTHER EXPENSES / EXPENDITURES	110.00	0.00	0.00	0.00	0.00
91 - OTHER	0.00	42,190.76	0.00	21,925.80	0.00
Department: 3000 - COMMUNITY DEVELOPMENT Total:	499,829.16	510,036.83	477,700.00	418,660.44	506,775.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Activity: 419 - COMMUNITY DEVELOPMENT						
Category: 10 - WAGES & BENEFITS						
101.45.3000.419.10100	FULL-TIME EMPLOYEES	315,912.35	343,656.43	318,000.00	245,156.72	342,600.00
101.45.3000.419.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	1,500.00
101.45.3000.419.10400	OVERTIME	0.00	0.00	700.00	0.00	700.00
101.45.3000.419.20100	INSURANCE-CASH OPTION	14,348.66	13,368.72	14,400.00	10,520.82	14,400.00
101.45.3000.419.20300	EMPLOYER SOCIAL SECURITY	19,288.49	19,513.34	19,800.00	14,702.06	21,400.00
101.45.3000.419.20350	EMPLOYER MEDICARE	4,660.85	4,722.39	4,600.00	3,439.08	5,000.00
101.45.3000.419.20400	EMPLOYER PERA	23,478.34	22,765.13	23,900.00	17,315.05	25,900.00
101.45.3000.419.20600	MEDICAL INSURANCE	28,770.68	28,952.89	36,500.00	28,471.24	40,400.00
101.45.3000.419.20620	LIFE INSURANCE	468.08	431.48	500.00	316.17	500.00
101.45.3000.419.20630	LTD INSURANCE	837.77	749.82	700.00	493.02	1,100.00
101.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	273.39	218.49	200.00	226.26	300.00
101.45.3000.419.20750	WORKERS COMPENSATION	2,000.04	2,000.04	2,100.00	1,750.00	1,900.00
101.45.3000.419.20800	COMPENSATED ABSENCES	10,771.71	-16,124.08	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		420,810.36	420,254.65	421,400.00	322,390.42	455,700.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3000.419.30420	LEGAL SERVICES	30,491.60	0.00	5,000.00	0.00	0.00
101.45.3000.419.30600	PLANNING SERVICES	5,846.25	255.00	0.00	1,241.02	0.00
101.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	19,323.80	1,990.33	6,000.00	13,303.58	6,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		55,661.65	2,245.33	11,000.00	14,544.60	6,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3000.419.40070	CENTRAL EQUIP ALLOCATION	4,299.96	4,299.96	4,300.00	3,583.30	4,300.00
101.45.3000.419.40075	CITY FACILITIES ALLOCATION	13,299.96	9,500.04	10,700.00	8,916.70	10,600.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		17,599.92	13,800.00	15,000.00	12,500.00	14,900.00
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3000.419.50019	INSURANCE ALLOCATION	600.00	600.00	800.00	666.70	700.00
101.45.3000.419.50025	ADVERTISING/PUBLISHED NOT...	217.80	589.38	100.00	0.00	100.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.45.3000.419.50030	PRINTING & BINDING	73.50	0.00	100.00	0.00	100.00
101.45.3000.419.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	545.18	0.00
101.45.3000.419.50065	TRAVEL	0.00	305.08	750.00	753.52	750.00
101.45.3000.419.50070	DUES, LICENSES & SUBSCRIPTI...	346.40	864.00	1,200.00	390.50	400.00
101.45.3000.419.50075	MEALS AND LODGING	0.00	103.47	400.00	222.25	400.00
101.45.3000.419.50080	CONFERENCES AND SEMINARS	93.00	614.74	1,500.00	1,379.00	1,500.00
Category: 50 - OTHER PURCHASED SERVICES Total:		1,330.70	3,076.67	4,850.00	3,957.15	3,950.00
Category: 60 - SUPPLIES						
101.45.3000.419.60010	SUPPLIES - OFFICE	41.45	14.71	250.00	305.96	250.00
101.45.3000.419.60045	UNIFORMS & CLOTHING	275.00	275.00	300.00	275.00	275.00
101.45.3000.419.60065	SUPPLIES - OTHER	0.00	227.69	0.00	288.19	300.00
101.45.3000.419.60070	CENTRAL STORES ALLOCATION	2,900.04	2,960.04	0.00	0.00	0.00
101.45.3000.419.60071	TECHNOLOGY ALLOCATION	1,100.04	1,299.96	24,900.00	20,750.00	25,400.00
Category: 60 - SUPPLIES Total:		4,316.53	4,777.40	25,450.00	21,619.15	26,225.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.45.3000.419.70600	OTHER MISCELLANEOUS	110.00	0.00	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		110.00	0.00	0.00	0.00	0.00
Activity: 419 - COMMUNITY DEVELOPMENT Total:		499,829.16	444,154.05	477,700.00	375,011.32	506,775.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 420 - RECYCLING GRANT						
Category: 10 - WAGES & BENEFITS						
101.45.3000.420.10100	FULL-TIME EMPLOYEES	0.00	81.46	0.00	41.95	0.00
101.45.3000.420.10400	OVERTIME	0.00	1,982.80	0.00	2,319.02	0.00
101.45.3000.420.20300	EMPLOYER SOCIAL SECURITY	0.00	123.36	0.00	141.30	0.00
101.45.3000.420.20350	EMPLOYER MEDICARE	0.00	28.86	0.00	33.05	0.00
101.45.3000.420.20400	EMPLOYER PERA	0.00	146.89	0.00	168.00	0.00
101.45.3000.420.20600	MEDICAL INSURANCE	0.00	253.54	0.00	287.68	0.00
Category: 10 - WAGES & BENEFITS Total:		0.00	2,616.91	0.00	2,991.00	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3000.420.30700	OTHER PROFESSIONAL SERVICES	0.00	3,740.00	0.00	145.00	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	3,740.00	0.00	145.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3000.420.40025	REFUSE DISPOSAL	0.00	13,776.64	0.00	862.50	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	13,776.64	0.00	862.50	0.00
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3000.420.50025	ADVERTISING/PUBLISH NOTICES	0.00	2,633.00	0.00	2,165.00	0.00
101.45.3000.420.50035	POSTAGE/DELIVERY	0.00	88.98	0.00	0.00	0.00
101.45.3000.420.50080	CONFERENCES AND SEMINARS	0.00	35.00	0.00	180.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	2,756.98	0.00	2,345.00	0.00
Category: 60 - SUPPLIES						
101.45.3000.420.60065	SUPPLIES - OTHER	0.00	801.49	0.00	15,379.82	0.00
Category: 60 - SUPPLIES Total:		0.00	801.49	0.00	15,379.82	0.00
Category: 91 - OTHER						
101.45.3000.420.91100	OPERATING TRANSFERS OUT	0.00	42,190.76	0.00	21,925.80	0.00
Category: 91 - OTHER Total:		0.00	42,190.76	0.00	21,925.80	0.00
Activity: 420 - RECYCLING GRANT		0.00	65,882.78	0.00	43,649.12	0.00
COMMUNITY DEVELOPMENT DEPARTMENT Total:		499,829.16	510,036.83	477,700.00	418,660.44	506,775.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 3200 - PLANNING					
10 - WAGES & BENEFITS	300,471.35	277,158.14	301,200.00	243,680.66	311,000.00
30 - PROFESSIONAL / TECHNICAL SERVICES	52,635.72	21,224.43	64,396.00	36,759.59	30,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	13,700.04	9,800.04	10,700.00	8,916.70	10,600.00
50 - OTHER PURCHASED SERVICES	39,539.94	40,136.60	51,200.00	38,282.89	50,000.00
60 - SUPPLIES	6,862.62	7,124.64	17,800.00	14,559.78	13,400.00
Department: 3200 - PLANNING Total:	413,209.67	355,443.85	445,296.00	342,199.62	415,000.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 3200 - PLANNING						
Category: 10 - WAGES & BENEFITS						
101.45.3200.419.10100	FULL-TIME EMPLOYEES	225,134.64	210,996.96	231,000.00	187,087.77	237,900.00
101.45.3200.419.10300	EMPLOYEES-NON BENEFITED	1,813.85	1,828.81	2,000.00	1,804.84	2,100.00
101.45.3200.419.10400	OVERTIME	0.00	0.00	500.00	0.00	500.00
101.45.3200.419.20100	INSURANCE-CASH OPTION	9,337.68	9,266.40	9,300.00	7,520.04	9,300.00
101.45.3200.419.20300	EMPLOYER SOCIAL SECURITY	13,870.55	13,677.35	14,500.00	11,580.41	14,900.00
101.45.3200.419.20350	EMPLOYER MEDICARE	3,243.86	3,198.75	3,400.00	2,708.27	3,500.00
101.45.3200.419.20400	EMPLOYER PERA	16,684.24	16,962.22	17,500.00	14,166.94	18,000.00
101.45.3200.419.20600	MEDICAL INSURANCE	18,017.20	19,023.63	20,400.00	16,594.73	22,500.00
101.45.3200.419.20620	LIFE INSURANCE	328.58	326.57	300.00	262.80	300.00
101.45.3200.419.20630	LTD INSURANCE	585.12	580.15	500.00	447.00	800.00
101.45.3200.419.20720	FLEX/COMP ACCOUNT FEE	192.98	111.86	100.00	91.16	100.00
101.45.3200.419.20750	WORKERS COMPENSATION	1,599.96	1,599.96	1,700.00	1,416.70	1,100.00
101.45.3200.419.20800	COMPENSATED ABSENCES	9,662.69	-414.52	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		300,471.35	277,158.14	301,200.00	243,680.66	311,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3200.419.30420	LEGAL SERVICES	40,372.22	13,149.50	15,000.00	199.50	0.00
101.45.3200.419.30600	PLANNING SERVICES	12,263.50	7,779.94	0.00	0.00	0.00
101.45.3200.419.30700	OTHER PROFESSIONAL SERVICES	0.00	294.99	49,396.00	36,560.09	30,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		52,635.72	21,224.43	64,396.00	36,759.59	30,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3200.419.40075	CITY FACILITIES ALLOCATION	13,700.04	9,800.04	10,700.00	8,916.70	10,600.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		13,700.04	9,800.04	10,700.00	8,916.70	10,600.00
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3200.419.50019	INSURANCE ALLOCATION	37,400.04	37,400.04	42,200.00	35,166.70	40,100.00
101.45.3200.419.50025	ADVERTISING/PUBLISHED NOT...	592.65	504.33	2,500.00	328.10	2,500.00
101.45.3200.419.50030	PRINTING & BINDING	110.25	0.00	500.00	0.00	500.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.45.3200.419.50035	POSTAGE/DELIVERY	0.00	0.00	1,500.00	901.08	1,500.00
101.45.3200.419.50065	TRAVEL	0.00	200.00	200.00	432.30	200.00
101.45.3200.419.50070	DUES, LICENSES & SUBSCRIPTI...	1,051.00	876.00	1,200.00	0.00	1,200.00
101.45.3200.419.50075	MEALS AND LODGING	0.00	0.00	0.00	320.58	0.00
101.45.3200.419.50080	CONFERENCES AND SEMINARS	386.00	1,156.23	3,100.00	1,134.13	4,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		39,539.94	40,136.60	51,200.00	38,282.89	50,000.00
Category: 60 - SUPPLIES						
101.45.3200.419.60010	SUPPLIES - OFFICE	62.58	162.64	500.00	143.08	500.00
101.45.3200.419.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	0.00	0.00
101.45.3200.419.60065	SUPPLIES - OTHER	0.00	62.00	0.00	0.00	0.00
101.45.3200.419.60070	CENTRAL STORES ALLOCATION	5,900.04	5,900.04	0.00	0.00	0.00
101.45.3200.419.60071	TECHNOLOGY ALLOCATION	900.00	999.96	17,300.00	14,416.70	12,900.00
Category: 60 - SUPPLIES Total:		6,862.62	7,124.64	17,800.00	14,559.78	13,400.00
Department: 3200 - PLANNING Total:		413,209.67	355,443.85	445,296.00	342,199.62	415,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 3300 - INSPECTIONS					
10 - WAGES & BENEFITS	827,563.33	975,281.70	1,030,500.00	806,160.51	1,089,500.00
30 - PROFESSIONAL / TECHNICAL SERVICES	4,899.00	9,455.50	15,000.00	0.00	16,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	60,900.00	55,700.04	70,500.00	59,154.47	71,800.00
50 - OTHER PURCHASED SERVICES	5,375.14	8,224.83	89,500.00	64,203.56	75,300.00
60 - SUPPLIES	12,465.59	14,893.73	79,500.00	63,642.00	65,100.00
70 - OTHER EXPENSES / EXPENDITURES	19,878.64	20,646.77	24,000.00	17,044.83	20,000.00
Department: 3300 - INSPECTIONS Total:	931,081.70	1,084,202.57	1,309,000.00	1,010,205.37	1,337,700.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 3300 - INSPECTIONS						
Category: 10 - WAGES & BENEFITS						
101.45.3300.419.10100	FULL-TIME EMPLOYEES	502,293.67	630,801.65	703,500.00	564,143.01	741,900.00
101.45.3300.419.10200	PART-TIME EMPLOYEES-BENEF...	37,870.81	73,104.08	31,400.00	26,793.50	35,100.00
101.45.3300.419.10300	EMPLOYEES-NON BENEFITED	44,567.59	1,044.95	0.00	0.00	0.00
101.45.3300.419.10400	OVERTIME	4,467.01	7,147.48	25,000.00	5,786.00	25,800.00
101.45.3300.419.20100	INSURANCE-CASH OPTION	35,080.51	40,989.54	41,700.00	29,572.76	39,600.00
101.45.3300.419.20300	EMPLOYER SOCIAL SECURITY	36,062.57	42,644.00	47,100.00	36,091.55	49,800.00
101.45.3300.419.20350	EMPLOYER MEDICARE	8,434.03	9,972.95	11,000.00	8,440.90	11,600.00
101.45.3300.419.20400	EMPLOYER PERA	39,705.99	51,460.98	57,000.00	44,628.45	60,200.00
101.45.3300.419.20600	MEDICAL INSURANCE	88,097.61	100,301.53	106,100.00	84,533.49	117,000.00
101.45.3300.419.20620	LIFE INSURANCE	841.80	1,019.84	1,100.00	732.62	1,100.00
101.45.3300.419.20630	LTD INSURANCE	1,568.36	2,106.68	2,000.00	1,535.81	2,500.00
101.45.3300.419.20700	UNEMPLOYMENT COMPENSAT...	3,894.02	0.00	0.00	0.00	0.00
101.45.3300.419.20720	FLEX/COMP ACCOUNT FEE	627.62	554.25	500.00	485.72	600.00
101.45.3300.419.20750	WORKERS COMPENSATION	3,900.00	3,900.00	4,100.00	3,416.70	4,300.00
101.45.3300.419.20800	COMPENSATED ABSENCES	20,151.74	10,233.77	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		827,563.33	975,281.70	1,030,500.00	806,160.51	1,089,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.45.3300.419.30420	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
101.45.3300.419.30700	OTHER PROFESSIONAL SERVICES	4,899.00	9,455.50	15,000.00	0.00	16,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		4,899.00	9,455.50	15,000.00	0.00	16,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.45.3300.419.40041	REPAIR & MAINT - VEHICLES	0.00	0.00	0.00	404.47	0.00
101.45.3300.419.40070	CENTRAL EQUIP ALLOCATION	30,900.00	34,200.00	35,000.00	29,166.70	40,000.00
101.45.3300.419.40075	CITY FACILITIES ALLOCATION	30,000.00	21,500.04	35,500.00	29,583.30	31,800.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		60,900.00	55,700.04	70,500.00	59,154.47	71,800.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 50 - OTHER PURCHASED SERVICES						
101.45.3300.419.50019	INSURANCE ALLOCATION	3,099.96	3,099.96	3,300.00	2,750.00	3,200.00
101.45.3300.419.50030	PRINTING & BINDING	224.50	120.00	500.00	0.00	500.00
101.45.3300.419.50035	POSTAGE/DELIVERY	0.00	0.00	500.00	9.75	200.00
101.45.3300.419.50065	TRAVEL	0.00	2.80	200.00	0.00	200.00
101.45.3300.419.50070	DUES, LICENSES & SUBSCRIPTI...	340.00	317.35	1,000.00	403.55	1,200.00
101.45.3300.419.50072	DIVISION SOFTWARE	0.00	0.00	75,000.00	54,380.07	60,000.00
101.45.3300.419.50075	MEALS AND LODGING	205.68	193.72	2,000.00	277.19	2,000.00
101.45.3300.419.50080	CONFERENCES AND SEMINARS	1,505.00	4,491.00	7,000.00	6,383.00	8,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		5,375.14	8,224.83	89,500.00	64,203.56	75,300.00
Category: 60 - SUPPLIES						
101.45.3300.419.60010	SUPPLIES - OFFICE	48.01	642.54	500.00	104.82	500.00
101.45.3300.419.60018	SUPPLIES-TRAINING	1,068.96	573.83	2,000.00	601.74	2,000.00
101.45.3300.419.60040	SM TOOLS & MISC EQUIPMENT	476.66	75.25	1,000.00	489.44	1,000.00
101.45.3300.419.60045	UNIFORMS & CLOTHING	1,671.92	2,461.62	2,000.00	1,196.00	2,200.00
101.45.3300.419.60065	SUPPLIES - OTHER	0.00	1,640.45	500.00	0.00	500.00
101.45.3300.419.60070	CENTRAL STORES ALLOCATION	6,800.04	6,800.04	0.00	0.00	0.00
101.45.3300.419.60071	TECHNOLOGY ALLOCATION	2,400.00	2,700.00	73,500.00	61,250.00	58,900.00
Category: 60 - SUPPLIES Total:		12,465.59	14,893.73	79,500.00	63,642.00	65,100.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.45.3300.419.70440	BANK CHARGES / CREDIT CARD	19,631.64	20,646.77	24,000.00	17,016.09	20,000.00
101.45.3300.419.70450	CASH OVER/SHORT	-56.00	0.00	0.00	28.74	0.00
101.45.3300.419.70600	OTHER MISCELLANEOUS	303.00	0.00	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		19,878.64	20,646.77	24,000.00	17,044.83	20,000.00
Department: 3300 - INSPECTIONS Total:		931,081.70	1,084,202.57	1,309,000.00	1,010,205.37	1,337,700.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 4000 - POLICE					
10 - WAGES & BENEFITS	6,673,300.02	7,381,588.52	8,138,350.00	6,245,813.44	8,600,370.00
30 - PROFESSIONAL / TECHNICAL SERVICES	263,071.04	270,062.65	315,300.00	199,800.08	306,550.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	708,495.69	610,393.00	630,800.00	521,123.66	610,700.00
50 - OTHER PURCHASED SERVICES	193,303.44	203,666.53	309,459.00	265,320.04	308,999.00
60 - SUPPLIES	140,681.54	197,530.81	545,032.00	449,553.78	552,096.00
70 - OTHER EXPENSES / EXPENDITURES	1,077,520.85	983,012.73	1,266,982.00	1,135,193.93	1,423,041.00
80 - CAPITAL OUTLAY	394,841.22	92,434.61	0.00	914.00	45,000.00
91 - OTHER	7,500.00	15,000.00	0.00	0.00	0.00
Department: 4000 - POLICE Total:	9,458,713.80	9,753,688.85	11,205,923.00	8,817,718.93	11,846,756.00



		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 4000 - POLICE						
Category: 10 - WAGES & BENEFITS						
101.42.4000.421.10100	FULL-TIME EMPLOYEES	4,325,716.59	4,945,267.78	5,605,200.00	4,245,731.21	5,835,100.00
101.42.4000.421.10300	EMPLOYEES-NON BENEFITED	74,095.11	44,257.31	69,700.00	27,266.75	71,800.00
101.42.4000.421.10400	OVERTIME	171,280.12	225,650.77	157,250.00	191,620.31	161,970.00
101.42.4000.421.20100	INSURANCE-CASH OPTION	200,585.40	223,486.20	245,600.00	189,239.70	245,600.00
101.42.4000.421.20150	EDUCATION INCENTIVE	179,151.18	89,904.86	0.00	0.00	0.00
101.42.4000.421.20200	LONGEVITY PAY	47,855.22	24,630.30	0.00	0.00	0.00
101.42.4000.421.20300	EMPLOYER SOCIAL SECURITY	25,765.88	24,771.36	30,000.00	19,830.66	30,600.00
101.42.4000.421.20350	EMPLOYER MEDICARE	69,724.70	77,197.04	84,800.00	64,955.24	88,000.00
101.42.4000.421.20400	EMPLOYER PERA	797,212.89	891,643.55	985,300.00	758,089.94	1,023,900.00
101.42.4000.421.20600	MEDICAL INSURANCE	421,813.47	484,606.29	598,600.00	443,537.47	659,300.00
101.42.4000.421.20601	MED INS.-DISABLED OFFICERS	0.00	56,693.60	65,100.00	56,467.91	80,200.00
101.42.4000.421.20620	LIFE INSURANCE	6,668.62	6,550.69	8,100.00	5,120.88	8,400.00
101.42.4000.421.20630	LTD INSURANCE	11,870.23	12,089.87	13,700.00	9,344.27	18,500.00
101.42.4000.421.20700	UNEMPLOYMENT COMPENSAT...	5,286.20	0.00	0.00	5,200.63	0.00
101.42.4000.421.20720	FLEX/COMP ACCOUNT FEE	4,798.30	2,908.41	2,800.00	2,575.17	2,900.00
101.42.4000.421.20750	WORKERS COMPENSATION	247,900.08	247,900.08	272,200.00	226,833.30	374,100.00
101.42.4000.421.20800	COMPENSATED ABSENCES	83,576.03	24,030.41	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		6,673,300.02	7,381,588.52	8,138,350.00	6,245,813.44	8,600,370.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.42.4000.421.30410	PROSECUTION	234,274.08	237,588.08	285,000.00	177,970.15	293,550.00
101.42.4000.421.30420	LEGAL SERVICES	3,539.86	2,610.78	8,000.00	238.00	0.00
101.42.4000.421.30700	OTHER PROFESSIONAL SERVICES	16,186.15	21,083.79	17,500.00	15,263.93	6,000.00
101.42.4000.421.30701	BACKGROUND CHECK FEES	9,070.95	8,780.00	4,800.00	6,328.00	7,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		263,071.04	270,062.65	315,300.00	199,800.08	306,550.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.42.4000.421.40041	REPAIR & MAINT - VEHICLES	0.00	1,302.96	0.00	1,190.00	3,000.00
101.42.4000.421.40042	REPAIR & MAINT - EQUIPMENT	4,762.40	2,851.29	10,000.00	2,600.36	10,000.00
101.42.4000.421.40044	REPAIR & MAINT - OFFICE EQU...	13,483.33	2,238.79	0.00	0.00	0.00
101.42.4000.421.40070	CENTRAL EQUIP ALLOCATION	265,550.04	307,400.04	286,600.00	238,833.30	296,900.00
101.42.4000.421.40075	CITY FACILITIES ALLOCATION	424,699.92	296,599.92	334,200.00	278,500.00	300,800.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		708,495.69	610,393.00	630,800.00	521,123.66	610,700.00
Category: 50 - OTHER PURCHASED SERVICES						
101.42.4000.421.50019	INSURANCE ALLOCATION	132,100.32	132,100.32	155,900.00	129,916.70	140,800.00
101.42.4000.421.50020	TELEPHONE	943.96	0.00	0.00	0.00	0.00
101.42.4000.421.50025	ADVERTISING/PUBLISHED NOT...	20.70	67.68	500.00	117.91	500.00
101.42.4000.421.50030	PRINTING & BINDING	3,981.45	6,317.62	4,500.00	4,214.55	5,000.00
101.42.4000.421.50035	POSTAGE/DELIVERY	334.76	176.55	400.00	525.51	700.00
101.42.4000.421.50040	LAUNDRY	263.96	0.00	0.00	0.00	0.00
101.42.4000.421.50065	TRAVEL	4,802.97	6,456.48	6,000.00	5,461.21	6,000.00
101.42.4000.421.50070	DUES, LICENSES & SUBSCRIPTI...	10,662.12	9,653.25	6,010.00	5,032.40	9,500.00
101.42.4000.421.50072	DIVISION SOFTWARE	0.00	0.00	65,334.00	67,282.11	75,284.00
101.42.4000.421.50075	MEALS AND LODGING	2,449.46	6,115.38	6,500.00	4,076.78	9,200.00
101.42.4000.421.50078	EXPLORER EXPENDITURES	555.78	2,204.21	2,670.00	2,253.04	3,595.00
101.42.4000.421.50080	CONFERENCES AND SEMINARS	37,187.96	32,215.04	61,645.00	37,079.83	58,420.00
101.42.4000.422.50080	K9 TRAINING	0.00	8,360.00	0.00	9,360.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		193,303.44	203,666.53	309,459.00	265,320.04	308,999.00
Category: 60 - SUPPLIES						
101.42.4000.421.60006	PUBLIC EDUCATION MATERIAL	1,123.92	1,978.16	1,000.00	0.00	1,000.00
101.42.4000.421.60010	SUPPLIES - OFFICE	0.00	241.21	500.00	1,767.51	2,000.00
101.42.4000.421.60013	SUPPLIES - K9	2,670.94	3,387.37	3,000.00	4,779.35	3,000.00
101.42.4000.421.60016	SUPPLIES - MAINTENANCE	100.00	3,237.32	3,500.00	1,008.36	1,810.00
101.42.4000.421.60018	SUPPLIES - TRAINING	25,758.90	36,812.90	35,000.00	26,811.80	39,986.00
101.42.4000.421.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	12,032.00	11,426.84	1,000.00
101.42.4000.421.60045	UNIFORMS & CLOTHING	54,015.71	86,456.00	68,500.00	59,461.38	82,500.00
101.42.4000.421.60065	SUPPLIES - OTHER	16,587.52	30,803.39	38,000.00	22,776.49	39,300.00
101.42.4000.421.60068	SUPPLIES - COMMUNITY OUTF...	16,174.59	10,814.50	15,000.00	14,438.75	12,500.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.42.4000.421.60070	CENTRAL STORES ALLOCATION	5,949.96	5,499.96	0.00	0.00	0.00
101.42.4000.421.60071	TECHNOLOGY ALLOCATION	18,300.00	18,300.00	368,500.00	307,083.30	369,000.00
	Category: 60 - SUPPLIES Total:	140,681.54	197,530.81	545,032.00	449,553.78	552,096.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES					
101.42.4000.421.70300	LEASE PAYMENTS	133,365.43	16,420.23	180,000.00	184,667.79	193,347.00
101.42.4000.421.70501	MISCELLANEOUS CONTRACTS	246,151.42	372,463.80	317,018.00	241,095.66	381,194.00
101.42.4000.421.70502	DCC CONTRACT	698,004.00	594,128.70	738,714.00	677,150.10	811,103.00
101.42.4000.421.70520	EMERGENCY OPERATIONS CON...	0.00	0.00	31,250.00	32,280.38	37,397.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	1,077,520.85	983,012.73	1,266,982.00	1,135,193.93	1,423,041.00
	Category: 80 - CAPITAL OUTLAY					
101.42.4000.421.80500	FURNITURE AND FIXTURES	0.00	3,800.04	0.00	0.00	0.00
101.42.4000.421.80700	MOTOR VEHICLES	148,376.72	21,724.07	0.00	914.00	0.00
101.42.4000.421.80750	Lease Capital Outlay	0.00	58,318.00	0.00	0.00	0.00
101.42.4000.421.80800	OTHER EQUIPMENT	246,464.50	8,592.50	0.00	0.00	45,000.00
	Category: 80 - CAPITAL OUTLAY Total:	394,841.22	92,434.61	0.00	914.00	45,000.00
	Category: 91 - OTHER					
101.42.4000.421.91100	OPERATING TRANSFERS OUT	7,500.00	15,000.00	0.00	0.00	0.00
	Category: 91 - OTHER Total:	7,500.00	15,000.00	0.00	0.00	0.00
	Department: 4000 - POLICE Total:	9,458,713.80	9,753,688.85	11,205,923.00	8,817,718.93	11,846,756.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 4200 - FIRE					
10 - WAGES & BENEFITS	2,279,739.65	3,141,637.58	3,699,315.00	2,609,731.10	4,042,085.00
30 - PROFESSIONAL / TECHNICAL SERVICES	71,733.05	94,387.46	61,200.00	52,368.15	95,200.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	884,882.14	1,058,089.40	1,105,600.00	928,062.32	1,211,900.00
50 - OTHER PURCHASED SERVICES	65,818.50	69,037.07	139,600.00	111,019.90	149,900.00
60 - SUPPLIES	116,818.60	229,052.68	429,804.00	296,772.03	360,060.00
70 - OTHER EXPENSES / EXPENDITURES	77,556.00	66,014.30	82,080.00	75,238.90	80,219.00
80 - CAPITAL OUTLAY	0.00	0.00	50,000.00	50,000.00	0.00
91 - OTHER	7,800.00	7,800.00	325,000.00	0.00	525,000.00
Department: 4200 - FIRE Total:	3,504,347.94	4,666,018.49	5,892,599.00	4,123,192.40	6,464,364.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Activity: 423 - FIRE						
Category: 10 - WAGES & BENEFITS						
101.42.4200.423.10100	FULL-TIME EMPLOYEES	928,008.48	1,435,138.21	1,766,000.00	1,408,282.36	1,996,200.00
101.42.4200.423.10300	EMPLOYEES-NON BENEFITED	487,663.38	422,366.33	604,300.00	244,991.38	523,096.00
101.42.4200.423.10400	OVERTIME	62,895.34	151,559.29	130,240.00	175,492.53	184,900.00
101.42.4200.423.20100	INSURANCE-CASH OPTION	39,015.60	69,773.10	83,400.00	66,751.50	88,000.00
101.42.4200.423.20300	EMPLOYER SOCIAL SECURITY	46,082.07	36,144.60	54,200.00	19,447.88	38,500.00
101.42.4200.423.20350	EMPLOYER MEDICARE	20,788.46	28,906.06	36,200.00	26,275.56	39,400.00
101.42.4200.423.20400	EMPLOYER PERA	142,807.25	244,540.46	290,500.00	255,894.06	359,900.00
101.42.4200.423.20500	FIRE RELIEF ASSN-STATE AID DI...	239,102.35	255,694.80	255,500.00	1,000.00	278,514.00
101.42.4200.423.20510	FIRE RELIEF ASSN-CITY CONTRI...	87,475.00	89,975.00	92,475.00	92,475.00	94,975.00
101.42.4200.423.20600	MEDICAL INSURANCE	92,113.72	154,040.54	203,200.00	167,806.78	246,500.00
101.42.4200.423.20620	LIFE INSURANCE	1,346.37	1,941.71	2,600.00	1,510.48	2,900.00
101.42.4200.423.20630	LTD INSURANCE	2,512.08	3,038.10	4,600.00	3,022.63	6,300.00
101.42.4200.423.20700	UNEMPLOYMENT COMPENSAT...	3,367.78	886.91	0.00	0.00	0.00
101.42.4200.423.20720	FLEX/COMP ACCOUNT FEE	549.55	706.64	900.00	780.94	900.00
101.42.4200.423.20750	WORKERS COMPENSATION	127,299.96	166,899.96	175,200.00	146,000.00	182,000.00
101.42.4200.423.20800	COMPENSATED ABSENCES	-1,287.74	80,025.87	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		2,279,739.65	3,141,637.58	3,699,315.00	2,609,731.10	4,042,085.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.42.4200.423.30420	LEGAL SERVICES	1,787.35	0.00	2,000.00	0.00	0.00
101.42.4200.423.30700	OTHER PROFESSIONAL SERVICES	69,945.70	83,087.46	59,200.00	51,552.75	95,200.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		71,733.05	83,087.46	61,200.00	51,552.75	95,200.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.42.4200.423.40005	WATER UTILITY SERVICES	1,226.13	2,262.29	2,300.00	1,878.67	2,300.00
101.42.4200.423.40010	GAS UTILITY SERVICES	12,760.36	26,530.16	25,000.00	21,434.64	27,000.00
101.42.4200.423.40015	SEWER UTILITY SERVICES	1,523.78	1,165.91	2,400.00	1,305.56	1,700.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.42.4200.423.40020	ELECTRIC UTILITY SERVICES	58,520.81	51,895.77	55,000.00	40,922.99	55,000.00
101.42.4200.423.40030	STORM WATER UTILITY SERVICE	809.13	1,283.57	600.00	1,332.69	1,300.00
101.42.4200.423.40040	REPAIR & MAINT - BUILDINGS	5,567.55	18,272.12	15,000.00	15,280.70	15,000.00
101.42.4200.423.40041	REPAIR & MAINT - VEHICLES	6,184.31	411.80	10,000.00	626.78	10,000.00
101.42.4200.423.40042	REPAIR & MAINT - EQUIPMENT	11,250.15	16,367.78	15,000.00	28,208.83	15,000.00
101.42.4200.423.40044	REPAIR & MAINT - OFFICE EQU...	240.00	0.00	100.00	238.06	100.00
101.42.4200.423.40070	CENTRAL EQUIP ALLOCATION	762,999.96	805,599.96	818,600.00	682,166.70	865,200.00
101.42.4200.423.40075	CITY FACILITIES ALLOCATION	23,799.96	134,300.04	161,600.00	134,666.70	219,300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		884,882.14	1,058,089.40	1,105,600.00	928,062.32	1,211,900.00
Category: 50 - OTHER PURCHASED SERVICES						
101.42.4200.423.50019	INSURANCE ALLOCATION	22,299.96	22,299.96	36,900.00	30,750.00	36,400.00
101.42.4200.423.50020	TELEPHONE	599.91	713.06	0.00	490.86	800.00
101.42.4200.423.50030	PRINTING & BINDING	587.77	360.00	400.00	296.25	400.00
101.42.4200.423.50035	POSTAGE/DELIVERY	-3,418.78	153.29	400.00	335.66	400.00
101.42.4200.423.50065	TRAVEL	465.30	2,895.32	3,000.00	3,426.09	3,000.00
101.42.4200.423.50070	DUES, LICENSES & SUBSCRIPTI...	10,504.78	11,750.44	13,600.00	18,441.27	13,600.00
101.42.4200.423.50072	DIVISION SOFTWARE	0.00	0.00	37,300.00	12,485.68	47,300.00
101.42.4200.423.50075	MEALS AND LODGING	7,958.31	8,610.01	10,000.00	10,598.75	10,000.00
101.42.4200.423.50080	CONFERENCES AND SEMINARS	26,821.25	22,254.99	38,000.00	33,274.34	38,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		65,818.50	69,037.07	139,600.00	110,098.90	149,900.00
Category: 60 - SUPPLIES						
101.42.4200.423.60006	PUBLIC EDUCATION MATERIAL	4,411.20	3,255.38	4,000.00	0.00	4,000.00
101.42.4200.423.60010	SUPPLIES - OFFICE	2,596.80	585.36	1,000.00	1,549.28	2,000.00
101.42.4200.423.60011	SUPPLIES-JANITOR/CLEANING	7,276.46	9,882.63	8,000.00	4,202.95	10,000.00
101.42.4200.423.60018	SUPPLIES-TRAINING	19,018.49	10,178.30	6,500.00	4,917.24	8,000.00
101.42.4200.423.60040	SM TOOLS & MISC EQUIPMENT	13,783.66	40,043.41	61,850.00	24,215.43	50,000.00
101.42.4200.423.60045	UNIFORMS & CLOTHING	16,224.42	98,450.66	117,000.00	69,676.98	66,960.00
101.42.4200.423.60065	SUPPLIES - OTHER	42,257.57	53,454.79	76,554.00	58,781.21	61,500.00
101.42.4200.423.60070	CENTRAL STORES ALLOCATION	4,650.00	4,200.00	0.00	0.00	0.00
101.42.4200.423.60071	TECHNOLOGY ALLOCATION	6,600.00	6,800.04	154,900.00	129,083.30	157,600.00
Category: 60 - SUPPLIES Total:		116,818.60	226,850.57	429,804.00	292,426.39	360,060.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.42.4200.423.70502	DCC CONTRACT	77,556.00	66,014.30	82,080.00	75,238.90	80,219.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		77,556.00	66,014.30	82,080.00	75,238.90	80,219.00
Category: 80 - CAPITAL OUTLAY						
101.42.4200.423.80800	OTHER EQUIPMENT	0.00	0.00	50,000.00	50,000.00	0.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	0.00	50,000.00	50,000.00	0.00
Category: 91 - OTHER						
101.42.4200.423.91100	OPERATING TRANSFERS OUT	7,800.00	7,800.00	0.00	0.00	0.00
101.42.4200.423.99000	SAFER SAVINGS PLAN	0.00	0.00	325,000.00	0.00	525,000.00
Category: 91 - OTHER Total:		7,800.00	7,800.00	325,000.00	0.00	525,000.00
Activity: 423 - FIRE Total:		3,504,347.94	4,652,516.38	5,892,599.00	4,117,110.36	6,464,364.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 424 - NORTHERN DAKOTA TRAINING ACADEMY						
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.42.4200.424.30700	OTHER PROFESSIONAL SERVICES	0.00	11,300.00	0.00	815.40	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	11,300.00	0.00	815.40	0.00
Category: 50 - OTHER PURCHASED SERVICES						
101.42.4200.424.50075	MEALS AND LODGING	0.00	0.00	0.00	921.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	0.00	921.00	0.00
Category: 60 - SUPPLIES						
101.42.4200.424.60018	SUPPLIES-TRAINING	0.00	431.08	0.00	1,796.64	0.00
101.42.4200.424.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	2,399.00	0.00
101.42.4200.424.60045	UNIFORMS & CLOTHING	0.00	1,094.70	0.00	0.00	0.00
101.42.4200.424.60065	SUPPLIES - OTHER	0.00	676.33	0.00	150.00	0.00
Category: 60 - SUPPLIES Total:		0.00	2,202.11	0.00	4,345.64	0.00
Activity: 424 - NORTHERN DAKOTA TRAINING ACADEMY Total:		0.00	13,502.11	0.00	6,082.04	0.00
FIRE DEPARTMENT Total:		3,504,347.94	4,666,018.49	5,892,599.00	4,123,192.40	6,464,364.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 5000 - PUBLIC WORKS					
10 - WAGES & BENEFITS	64,635.94	203,536.84	217,500.00	175,011.19	0.00
30 - PROFESSIONAL / TECHNICAL SERVICES	99,682.50	7,043.53	12,500.00	168.00	0.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	13,899.96	19,299.96	3,600.00	3,000.00	0.00
50 - OTHER PURCHASED SERVICES	2,936.75	3,782.04	4,700.00	2,256.42	0.00
60 - SUPPLIES	6,258.09	5,243.00	7,550.00	5,880.00	0.00
Department: 5000 - PUBLIC WORKS Total:	187,413.24	238,905.37	245,850.00	186,315.61	0.00

Starting in 2024, the expenses contained within this budget, primarily expenses for the City's Public Works Director, have been incorporated into the other Public Works departmental budgets (Engineering, Streets, Utilities).

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 5000 - PUBLIC WORKS						
Category: 10 - WAGES & BENEFITS						
101.43.5000.441.10100	FULL-TIME EMPLOYEES	45,773.57	147,824.96	168,100.00	135,728.02	0.00
101.43.5000.441.10400	OVERTIME	27.10	94.01	0.00	0.00	0.00
101.43.5000.441.20100	INSURANCE-CASH OPTION	1,818.70	5,000.92	5,600.00	4,490.64	0.00
101.43.5000.441.20300	EMPLOYER SOCIAL SECURITY	2,640.69	8,552.78	10,400.00	7,946.12	0.00
101.43.5000.441.20350	EMPLOYER MEDICARE	562.65	2,000.45	2,400.00	1,858.39	0.00
101.43.5000.441.20400	EMPLOYER PERA	3,104.76	11,094.17	12,600.00	10,144.31	0.00
101.43.5000.441.20600	MEDICAL INSURANCE	4,155.26	12,201.25	16,600.00	13,363.15	0.00
101.43.5000.441.20620	LIFE INSURANCE	23.48	188.73	200.00	186.97	0.00
101.43.5000.441.20630	LTD INSURANCE	109.87	163.28	300.00	263.01	0.00
101.43.5000.441.20720	FLEX/COMP ACCOUNT FEE	212.35	35.06	100.00	30.58	0.00
101.43.5000.441.20750	WORKERS COMPENSATION	1,100.04	1,100.04	1,200.00	1,000.00	0.00
101.43.5000.441.20800	COMPENSATED ABSENCES	5,107.47	15,281.19	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		64,635.94	203,536.84	217,500.00	175,011.19	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5000.441.30420	LEGAL SERVICES	1,552.50	3,176.00	12,500.00	168.00	0.00
101.43.5000.441.30700	OTHER PROFESSIONAL SERVICES	98,130.00	3,867.53	0.00	0.00	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		99,682.50	7,043.53	12,500.00	168.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5000.441.40070	CENTRAL EQUIP ALLOCATION	6,000.00	13,599.96	0.00	0.00	0.00
101.43.5000.441.40075	CITY FACILITIES ALLOCATION	7,899.96	5,700.00	3,600.00	3,000.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		13,899.96	19,299.96	3,600.00	3,000.00	0.00
Category: 50 - OTHER PURCHASED SERVICES						
101.43.5000.441.50019	INSURANCE ALLOCATION	1,200.00	1,200.00	1,100.00	916.70	0.00
101.43.5000.441.50020	TELEPHONE	100.00	555.00	0.00	0.00	0.00
101.43.5000.441.50030	PRINTING & BINDING	36.75	45.00	150.00	0.00	0.00
101.43.5000.441.50065	TRAVEL	0.00	248.85	0.00	371.58	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.43.5000.441.50070	DUES, LICENSES & SUBSCRIPTI...	1,425.00	182.50	600.00	238.75	0.00
101.43.5000.441.50075	MEALS AND LODGING	0.00	400.00	1,350.00	729.39	0.00
101.43.5000.441.50080	CONFERENCES AND SEMINARS	175.00	1,150.69	1,500.00	0.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		2,936.75	3,782.04	4,700.00	2,256.42	0.00
Category: 60 - SUPPLIES						
101.43.5000.441.60010	SUPPLIES - OFFICE	18.13	60.00	150.00	130.00	0.00
101.43.5000.441.60018	SUPPLIES-TRAINING	0.00	0.00	100.00	0.00	0.00
101.43.5000.441.60045	UNIFORMS & CLOTHING	0.00	0.00	400.00	0.00	0.00
101.43.5000.441.60065	SUPPLIES - OTHER	0.00	23.00	0.00	0.00	0.00
101.43.5000.441.60070	CENTRAL STORES ALLOCATION	4,640.00	3,960.00	0.00	0.00	0.00
101.43.5000.441.60071	TECHNOLOGY ALLOCATION	1,599.96	1,200.00	6,900.00	5,750.00	0.00
Category: 60 - SUPPLIES Total:		6,258.09	5,243.00	7,550.00	5,880.00	0.00
Department: 5000 - PUBLIC WORKS Total:		187,413.24	238,905.37	245,850.00	186,315.61	0.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 5100 - ENGINEERING					
10 - WAGES & BENEFITS	961,788.05	906,548.59	1,024,300.00	716,600.03	1,141,000.00
30 - PROFESSIONAL / TECHNICAL SERVICES	16,526.89	60,858.41	143,825.00	78,835.70	15,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	59,506.08	58,894.00	76,900.00	61,833.40	84,500.00
50 - OTHER PURCHASED SERVICES	9,947.17	13,743.09	31,500.00	16,885.80	47,845.00
60 - SUPPLIES	28,287.23	20,373.79	74,800.00	59,259.59	83,850.00
80 - CAPITAL OUTLAY	0.00	0.00	10,000.00	773.00	0.00
Department: 5100 - ENGINEERING Total:	1,076,055.42	1,060,417.88	1,361,325.00	934,187.52	1,372,195.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 5100 - ENGINEERING						
Category: 10 - WAGES & BENEFITS						
101.43.5100.442.10100	FULL-TIME EMPLOYEES	682,973.21	644,804.72	722,500.00	508,418.93	811,500.00
101.43.5100.442.10300	EMPLOYEES-NON BENEFITED	25,726.01	33,725.76	33,600.00	19,437.40	21,000.00
101.43.5100.442.10400	OVERTIME	22,014.93	17,450.11	26,300.00	16,766.67	27,100.00
101.43.5100.442.20100	INSURANCE-CASH OPTION	30,755.40	30,142.73	33,400.00	23,745.15	35,900.00
101.43.5100.442.20300	EMPLOYER SOCIAL SECURITY	43,966.85	41,626.22	48,500.00	33,480.05	53,300.00
101.43.5100.442.20350	EMPLOYER MEDICARE	10,282.48	9,735.10	11,300.00	7,830.02	12,500.00
101.43.5100.442.20400	EMPLOYER PERA	51,955.23	48,997.62	57,200.00	39,281.60	62,900.00
101.43.5100.442.20600	MEDICAL INSURANCE	71,197.06	68,715.17	83,300.00	61,227.72	106,600.00
101.43.5100.442.20620	LIFE INSURANCE	922.22	849.60	1,000.00	696.04	1,200.00
101.43.5100.442.20630	LTD INSURANCE	1,749.58	1,725.12	1,900.00	1,297.24	2,600.00
101.43.5100.442.20720	FLEX/COMP ACCOUNT FEE	742.02	385.45	400.00	335.91	500.00
101.43.5100.442.20750	WORKERS COMPENSATION	4,700.04	4,700.04	4,900.00	4,083.30	5,900.00
101.43.5100.442.20800	COMPENSATED ABSENCES	14,803.02	3,690.95	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		961,788.05	906,548.59	1,024,300.00	716,600.03	1,141,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5100.442.30300	ENGINEERING CONSULTANTS	10,779.14	4,285.94	45,200.00	613.14	0.00
101.43.5100.442.30420	LEGAL SERVICES	4,885.75	7,012.50	18,000.00	179.00	0.00
101.43.5100.442.30700	OTHER PROFESSIONAL SERVICES	862.00	49,559.97	80,625.00	78,043.56	15,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		16,526.89	60,858.41	143,825.00	78,835.70	15,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5100.442.40044	REPAIR & MAINT - OFFICE EQU...	3,306.00	3,707.00	3,000.00	250.00	3,000.00
101.43.5100.442.40050	RENTAL OF EQUIPMENT	600.00	2,087.00	0.00	0.00	0.00
101.43.5100.442.40070	CENTRAL EQUIP ALLOCATION	22,400.04	29,300.04	47,300.00	39,416.70	51,500.00
101.43.5100.442.40075	CITY FACILITIES ALLOCATION	33,200.04	23,799.96	26,600.00	22,166.70	30,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		59,506.08	58,894.00	76,900.00	61,833.40	84,500.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 50 - OTHER PURCHASED SERVICES						
101.43.5100.442.50019	INSURANCE ALLOCATION	3,399.96	3,399.96	3,800.00	3,166.70	3,900.00
101.43.5100.442.50020	TELEPHONE	1,000.00	1,465.00	0.00	0.00	0.00
101.43.5100.442.50025	ADVERTISING/PUBLISHED NOT...	0.00	399.00	0.00	0.00	0.00
101.43.5100.442.50030	PRINTING & BINDING	0.00	180.00	0.00	60.00	250.00
101.43.5100.442.50035	POSTAGE/DELIVERY	257.25	0.00	900.00	2,733.04	1,000.00
101.43.5100.442.50065	TRAVEL	0.00	0.00	600.00	0.00	800.00
101.43.5100.442.50070	DUES, LICENSES & SUBSCRIPTI...	475.00	2,345.25	2,875.00	1,008.45	3,350.00
101.43.5100.442.50072	DIVISION SOFTWARE	0.00	3,686.18	13,800.00	7,677.60	26,500.00
101.43.5100.442.50075	MEALS AND LODGING	0.00	907.70	500.00	36.03	1,850.00
101.43.5100.442.50080	CONFERENCES AND SEMINARS	4,814.96	1,360.00	6,025.00	2,203.98	10,195.00
101.43.5100.442.50085	EDUCATIONAL REIMBURSEME...	0.00	0.00	3,000.00	0.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		9,947.17	13,743.09	31,500.00	16,885.80	47,845.00
Category: 60 - SUPPLIES						
101.43.5100.442.60010	SUPPLIES - OFFICE	1,721.76	230.69	2,000.00	321.11	2,150.00
101.43.5100.442.60040	SM TOOLS & MISC EQUIPMENT	356.62	1,219.69	3,250.00	1,772.59	1,000.00
101.43.5100.442.60041	SMALL COMPUTER HARDWARE	0.00	0.00	0.00	0.00	1,700.00
101.43.5100.442.60042	MISC-COMPUTER SOFTWARE	5,858.00	0.00	0.00	0.00	0.00
101.43.5100.442.60045	UNIFORMS & CLOTHING	3,122.15	2,296.00	3,350.00	1,639.01	4,700.00
101.43.5100.442.60065	SUPPLIES - OTHER	1,168.74	667.41	2,000.00	2,026.88	2,000.00
101.43.5100.442.60070	CENTRAL STORES ALLOCATION	12,759.96	12,759.96	0.00	0.00	0.00
101.43.5100.442.60071	TECHNOLOGY ALLOCATION	3,300.00	3,200.04	64,200.00	53,500.00	72,300.00
Category: 60 - SUPPLIES Total:		28,287.23	20,373.79	74,800.00	59,259.59	83,850.00
Category: 80 - CAPITAL OUTLAY						
101.43.5100.442.80800	OTHER EQUIPMENT	0.00	0.00	10,000.00	773.00	0.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	0.00	10,000.00	773.00	0.00
Department: 5100 - ENGINEERING Total:		1,076,055.42	1,060,417.88	1,361,325.00	934,187.52	1,372,195.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 5200 - STREET MAINTENANCE					
10 - WAGES & BENEFITS	1,083,506.20	1,123,235.03	1,237,100.00	1,015,453.00	1,358,100.00
30 - PROFESSIONAL / TECHNICAL SERVICES	4,480.79	8,448.39	5,500.00	4,357.93	9,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	1,340,881.11	1,565,829.98	1,549,800.00	1,381,604.93	1,493,800.00
50 - OTHER PURCHASED SERVICES	29,252.45	29,724.94	31,600.00	22,939.49	29,660.00
60 - SUPPLIES	377,484.45	323,806.68	492,200.00	487,015.09	495,200.00
Department: 5200 - STREET MAINTENANCE Total:	2,835,605.00	3,051,045.02	3,316,200.00	2,911,370.44	3,385,760.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 5200 - STREET MAINTENANCE						
Category: 10 - WAGES & BENEFITS						
101.43.5200.443.10100	FULL-TIME EMPLOYEES	661,701.43	688,815.00	771,500.00	607,106.38	869,900.00
101.43.5200.443.10300	EMPLOYEES-NON BENEFITED	46,321.22	39,094.59	49,100.00	59,539.50	49,900.00
101.43.5200.443.10400	OVERTIME	53,555.74	63,894.70	60,000.00	58,462.49	61,800.00
101.43.5200.443.20100	INSURANCE-CASH OPTION	41,195.70	41,698.80	46,300.00	36,263.70	48,600.00
101.43.5200.443.20300	EMPLOYER SOCIAL SECURITY	47,538.39	50,175.45	54,600.00	45,761.94	60,900.00
101.43.5200.443.20350	EMPLOYER MEDICARE	11,175.63	11,734.66	12,800.00	10,702.85	14,200.00
101.43.5200.443.20400	EMPLOYER PERA	54,993.67	56,654.36	62,400.00	50,923.31	69,900.00
101.43.5200.443.20600	MEDICAL INSURANCE	85,455.99	88,677.52	106,700.00	85,464.59	124,700.00
101.43.5200.443.20620	LIFE INSURANCE	945.59	951.18	1,100.00	769.16	1,300.00
101.43.5200.443.20630	LTD INSURANCE	2,103.85	2,157.77	2,200.00	1,737.47	2,800.00
101.43.5200.443.20720	FLEX/COMP ACCOUNT FEE	589.53	406.94	400.00	388.31	500.00
101.43.5200.443.20750	WORKERS COMPENSATION	63,099.96	63,099.96	70,000.00	58,333.30	53,600.00
101.43.5200.443.20800	COMPENSATED ABSENCES	14,829.50	15,874.10	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		1,083,506.20	1,123,235.03	1,237,100.00	1,015,453.00	1,358,100.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.43.5200.443.30700	OTHER PROFESSIONAL SERVICES	4,480.79	8,448.39	5,500.00	4,357.93	9,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		4,480.79	8,448.39	5,500.00	4,357.93	9,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.43.5200.443.40020	ELECTRIC UTILITY SERVICES	1,584.23	34,657.90	0.00	0.00	0.00
101.43.5200.443.40030	STORM WATER UTILITY SERVICE	26.22	32.88	0.00	0.00	0.00
101.43.5200.443.40046	REPAIR & MAINT - ROAD	214,360.90	229,209.77	240,000.00	293,671.43	240,000.00
101.43.5200.443.40050	RENTAL OF EQUIPMENT	6,709.80	5,229.35	8,000.00	3,100.10	8,000.00
101.43.5200.443.40070	CENTRAL EQUIP ALLOCATION	1,105,899.96	1,266,000.12	1,269,800.00	1,058,166.70	1,210,500.00
101.43.5200.443.40075	CITY FACILITIES ALLOCATION	12,300.00	30,699.96	32,000.00	26,666.70	35,300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		1,340,881.11	1,565,829.98	1,549,800.00	1,381,604.93	1,493,800.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 50 - OTHER PURCHASED SERVICES						
101.43.5200.443.50019	INSURANCE ALLOCATION	28,599.96	28,599.96	23,600.00	19,666.70	23,600.00
101.43.5200.443.50020	TELEPHONE	0.00	0.00	0.00	13.58	0.00
101.43.5200.443.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	649.86	0.00
101.43.5200.443.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	600.00	464.51	660.00
101.43.5200.443.50072	DIVISION SOFTWARE	0.00	0.00	5,000.00	0.00	0.00
101.43.5200.443.50075	MEALS AND LODGING	0.00	0.00	400.00	93.16	400.00
101.43.5200.443.50080	CONFERENCES AND SEMINARS	652.49	1,124.98	2,000.00	2,051.68	5,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		29,252.45	29,724.94	31,600.00	22,939.49	29,660.00
Category: 60 - SUPPLIES						
101.43.5200.443.60016	SUPPLIES - MAINTENANCE	364,113.67	310,531.40	416,400.00	420,597.29	416,400.00
101.43.5200.443.60040	SM TOOLS & MISC EQUIPMENT	1,756.21	1,144.76	1,400.00	5,770.45	2,500.00
101.43.5200.443.60045	UNIFORMS & CLOTHING	7,660.61	8,536.04	9,500.00	6,480.37	10,000.00
101.43.5200.443.60065	SUPPLIES - OTHER	96.71	94.56	0.00	83.68	0.00
101.43.5200.443.60070	CENTRAL STORES ALLOCATION	957.21	699.96	0.00	0.00	0.00
101.43.5200.443.60071	TECHNOLOGY ALLOCATION	2,900.04	2,799.96	64,900.00	54,083.30	66,300.00
Category: 60 - SUPPLIES Total:		377,484.45	323,806.68	492,200.00	487,015.09	495,200.00
Department: 5200 - STREET MAINTENANCE Total:		2,835,605.00	3,051,045.02	3,316,200.00	2,911,370.44	3,385,760.00



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 5400 - STREET LIGHTING					
30 - PROFESSIONAL / TECHNICAL SERVICES	7,055.00	0.00	18,000.00	0.00	0.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	159,945.84	160,088.00	172,000.00	142,224.28	199,000.00
Department: 5400 - STREET LIGHTING Total:	167,000.84	160,088.00	190,000.00	142,224.28	199,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 5400 - STREET LIGHTING					
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES					
101.43.5400.445.30700 OTHER PROFESSIONAL SERVICES	7,055.00	0.00	18,000.00	0.00	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	7,055.00	0.00	18,000.00	0.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT					
101.43.5400.445.40020 ELECTRIC UTILITY SERVICES	148,726.96	147,301.04	160,000.00	142,224.28	165,000.00
101.43.5400.445.40042 REPAIR & MAINT - EQUIPMENT	11,218.88	12,786.96	12,000.00	0.00	34,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	159,945.84	160,088.00	172,000.00	142,224.28	199,000.00
Department: 5400 - STREET LIGHTING Total:	167,000.84	160,088.00	190,000.00	142,224.28	199,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 6000 - PARKS					
10 - WAGES & BENEFITS	1,211,217.58	1,242,214.57	1,362,900.00	1,052,940.00	1,507,500.00
30 - PROFESSIONAL / TECHNICAL SERVICES	57,909.26	63,659.48	71,000.00	40,768.66	75,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	655,408.17	688,768.74	771,561.00	554,411.53	813,500.00
50 - OTHER PURCHASED SERVICES	33,384.01	41,198.31	35,600.00	25,051.78	43,600.00
60 - SUPPLIES	174,155.63	194,736.05	277,500.00	206,850.38	293,200.00
70 - OTHER EXPENSES / EXPENDITURES	30,710.00	17,673.21	50,000.00	41,770.00	58,500.00
Department: 6000 - PARKS Total:	2,162,784.65	2,248,250.36	2,568,561.00	1,921,792.35	2,791,300.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 6000 - PARKS						
Category: 10 - WAGES & BENEFITS						
101.44.6000.451.10100	FULL-TIME EMPLOYEES	679,558.41	746,180.46	820,700.00	653,775.15	907,100.00
101.44.6000.451.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	4,700.00
101.44.6000.451.10300	EMPLOYEES-NON BENEFITED	166,072.09	126,502.77	143,800.00	94,025.93	148,100.00
101.44.6000.451.10400	OVERTIME	26,587.74	39,066.49	28,500.00	23,680.10	38,000.00
101.44.6000.451.20100	INSURANCE-CASH OPTION	39,064.03	41,871.09	45,900.00	36,275.58	50,300.00
101.44.6000.451.20300	EMPLOYER SOCIAL SECURITY	52,407.46	55,235.73	61,600.00	47,445.50	68,100.00
101.44.6000.451.20350	EMPLOYER MEDICARE	12,257.15	12,918.13	14,400.00	11,096.34	15,900.00
101.44.6000.451.20400	EMPLOYER PERA	53,892.05	60,198.52	74,500.00	50,361.55	82,400.00
101.44.6000.451.20600	MEDICAL INSURANCE	84,138.91	90,531.87	116,700.00	89,297.37	140,400.00
101.44.6000.451.20620	LIFE INSURANCE	977.37	1,000.52	1,200.00	798.25	1,300.00
101.44.6000.451.20630	LTD INSURANCE	2,099.86	2,084.41	2,200.00	1,650.87	2,900.00
101.44.6000.451.20700	UNEMPLOYMENT COMPENSAT...	178.22	0.00	0.00	0.00	0.00
101.44.6000.451.20720	FLEX/COMP ACCOUNT FEE	678.71	453.41	500.00	450.06	500.00
101.44.6000.451.20750	WORKERS COMPENSATION	46,899.96	46,899.96	52,900.00	44,083.30	47,800.00
101.44.6000.451.20800	COMPENSATED ABSENCES	46,405.62	19,271.21	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		1,211,217.58	1,242,214.57	1,362,900.00	1,052,940.00	1,507,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6000.451.30420	LEGAL SERVICES	520.00	228.00	1,000.00	0.00	0.00
101.44.6000.451.30700	OTHER PROFESSIONAL SERVICES	57,389.26	63,431.48	70,000.00	40,768.66	75,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		57,909.26	63,659.48	71,000.00	40,768.66	75,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6000.451.40005	WATER UTILITY SERVICES	10,198.93	10,083.39	10,000.00	13,772.35	11,000.00
101.44.6000.451.40010	GAS UTILITY SERVICES	5,184.28	7,447.18	5,500.00	5,000.34	7,500.00
101.44.6000.451.40015	SEWER UTILITY SERVICES	424.76	315.02	500.00	243.58	800.00
101.44.6000.451.40020	ELECTRIC UTILITY SERVICES	29,225.25	33,970.25	41,000.00	30,101.42	43,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.44.6000.451.40025	REFUSE DISPOSAL	132.00	1,625.00	500.00	0.00	1,200.00
101.44.6000.451.40030	STORM WATER UTILITY SERVICE	10,965.50	14,035.99	11,000.00	348.46	15,000.00
101.44.6000.451.40040	REPAIR & MAINT - BUILDINGS	29,381.24	33,843.42	57,275.00	17,525.47	40,000.00
101.44.6000.451.40045	MAINT-DISEASED TREES	0.00	0.00	58,286.00	35,620.00	50,000.00
101.44.6000.451.40046	REPAIR & MAINT - ROAD	24,900.00	45,000.00	50,000.00	16,925.00	55,000.00
101.44.6000.451.40047	REPAIR & MAINT - OTHER STR...	64,475.60	61,125.08	65,000.00	47,137.65	67,000.00
101.44.6000.451.40050	RENTAL OF EQUIPMENT	7,382.12	112.50	6,000.00	341.00	6,500.00
101.44.6000.451.40065	OTHER RENTALS	19,938.45	32,010.95	28,000.00	21,979.56	34,000.00
101.44.6000.451.40070	CENTRAL EQUIP ALLOCATION	413,600.04	420,900.00	406,500.00	338,750.00	447,200.00
101.44.6000.451.40075	CITY FACILITIES ALLOCATION	39,600.00	28,299.96	32,000.00	26,666.70	35,300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		655,408.17	688,768.74	771,561.00	554,411.53	813,500.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6000.451.50019	INSURANCE ALLOCATION	27,000.00	27,000.00	25,400.00	21,166.70	24,100.00
101.44.6000.451.50020	TELEPHONE	180.00	180.00	0.00	0.00	0.00
101.44.6000.451.50025	ADVERTISING/PUBLISHED NOT...	447.30	898.64	1,100.00	210.56	1,100.00
101.44.6000.451.50030	PRINTING & BINDING	569.00	0.00	500.00	0.00	500.00
101.44.6000.451.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	2.43	0.00
101.44.6000.451.50055	ALARM SERVICES / SYSTEMS	0.00	0.00	500.00	0.00	500.00
101.44.6000.451.50065	TRAVEL	14.17	630.28	600.00	295.90	1,400.00
101.44.6000.451.50070	DUES, LICENSES & SUBSCRIPTI...	3,294.70	5,640.77	3,000.00	1,218.54	5,800.00
101.44.6000.451.50075	MEALS AND LODGING	71.40	2,535.62	1,700.00	360.15	4,300.00
101.44.6000.451.50080	CONFERENCES AND SEMINARS	1,807.44	4,313.00	2,800.00	1,797.50	5,900.00
Category: 50 - OTHER PURCHASED SERVICES Total:		33,384.01	41,198.31	35,600.00	25,051.78	43,600.00
Category: 60 - SUPPLIES						
101.44.6000.451.60011	SUPPLIES-JANITOR/CLEANING	1,478.48	1,599.37	3,500.00	27.91	4,000.00
101.44.6000.451.60012	SUPPLIES - SHOP	606.66	1,132.71	1,500.00	648.06	1,500.00
101.44.6000.451.60016	SUPPLIES - MAINTENANCE	50,001.93	52,763.44	58,000.00	57,112.02	60,000.00
101.44.6000.451.60030	FERTILIZERS	45,359.81	44,630.85	50,000.00	43,694.90	55,000.00
101.44.6000.451.60035	PESTICIDES	12,297.78	20,708.09	25,000.00	7,421.52	27,000.00
101.44.6000.451.60040	SM TOOLS & MISC EQUIPMENT	11,247.58	14,771.90	15,000.00	7,205.40	17,500.00
101.44.6000.451.60045	UNIFORMS & CLOTHING	10,818.00	9,752.03	13,000.00	8,335.11	12,500.00
101.44.6000.451.60065	SUPPLIES - OTHER	33,791.01	39,601.77	43,000.00	27,328.82	45,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.44.6000.451.60066	SUPPLIES-VANDALISM	254.34	1,515.81	4,000.00	1,326.64	4,000.00
101.44.6000.451.60070	CENTRAL STORES ALLOCATION	4,400.04	4,460.04	0.00	0.00	0.00
101.44.6000.451.60071	TECHNOLOGY ALLOCATION	3,900.00	3,800.04	64,500.00	53,750.00	66,700.00
Category: 60 - SUPPLIES Total:		174,155.63	194,736.05	277,500.00	206,850.38	293,200.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.44.6000.451.70501	MISCELLANEOUS CONTRACTS	30,710.00	17,673.21	44,000.00	36,770.00	50,000.00
101.44.6000.451.70600	OTHER MISCELLANEOUS	0.00	0.00	6,000.00	5,000.00	8,500.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		30,710.00	17,673.21	50,000.00	41,770.00	58,500.00
Department: 6000 - PARKS Total:		2,162,784.65	2,248,250.36	2,568,561.00	1,921,792.35	2,791,300.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 6100 - RECREATION					
10 - WAGES & BENEFITS	0.00	344,084.14	413,700.00	312,367.55	500,500.00
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	97,871.10	109,600.00	64,160.76	123,350.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	12,916.21	10,500.00	9,048.35	21,270.00
50 - OTHER PURCHASED SERVICES	0.00	39,177.79	39,100.00	26,303.60	59,610.00
60 - SUPPLIES	0.00	32,912.74	57,824.00	47,236.86	61,505.00
70 - OTHER EXPENSES / EXPENDITURES	0.00	7,651.74	8,700.00	8,093.68	8,700.00
Department: 6100 - RECREATION Total:	0.00	534,613.72	639,424.00	467,210.80	774,935.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Activity: 452 - REC-YOUTH ACTIVITIES						
Category: 10 - WAGES & BENEFITS						
101.44.6100.452.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	1,900.00	1,131.87	3,100.00
101.44.6100.452.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	100.00	70.17	200.00
101.44.6100.452.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	16.41	5,100.00
101.44.6100.452.20400	EMPLOYER PERA	0.00	0.00	100.00	0.00	200.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	2,100.00	1,218.45	8,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6100.452.30700	OTHER PROFESSIONAL SERVICES	0.00	17,093.40	16,700.00	9,353.98	23,650.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	17,093.40	16,700.00	9,353.98	23,650.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6100.452.40065	OTHER RENTALS	0.00	0.00	100.00	0.00	400.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	100.00	0.00	400.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6100.452.50065	TRAVEL	0.00	61.25	0.00	0.00	0.00
101.44.6100.452.50090	FIELD TRIP FEES	0.00	278.00	100.00	337.48	500.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	339.25	100.00	337.48	500.00
Category: 60 - SUPPLIES						
101.44.6100.452.60009	PROGRAM SUPPLIES	0.00	1,300.74	1,100.00	998.41	2,050.00
101.44.6100.452.60045	UNIFORMS & CLOTHING	0.00	1,495.70	1,000.00	1,050.00	1,000.00
Category: 60 - SUPPLIES Total:		0.00	2,796.44	2,100.00	2,048.41	3,050.00
Activity: 452 - REC-YOUTH ACTIVITIES Total:		0.00	20,229.09	21,100.00	12,958.32	36,200.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 453 - REC-SPECIAL EVENTS						
Category: 10 - WAGES & BENEFITS						
101.44.6100.453.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	1,100.00	215.63	2,200.00
101.44.6100.453.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	100.00	13.36	100.00
101.44.6100.453.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	3.13	0.00
101.44.6100.453.20400	EMPLOYER PERA	0.00	0.00	100.00	0.00	200.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	1,300.00	232.12	2,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6100.453.30700	OTHER PROFESSIONAL SERVICES	0.00	14,499.40	23,000.00	8,712.78	22,900.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	14,499.40	23,000.00	8,712.78	22,900.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6100.453.40065	OTHER RENTALS	0.00	0.00	400.00	1,684.60	400.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	400.00	1,684.60	400.00
Category: 60 - SUPPLIES						
101.44.6100.453.60009	PROGRAM SUPPLIES	0.00	6,592.82	9,524.00	5,196.72	7,700.00
101.44.6100.453.60045	UNIFORMS & CLOTHING	0.00	0.00	1,600.00	767.00	800.00
101.44.6100.453.60065	SUPPLIES - OTHER	0.00	0.00	0.00	34.00	0.00
Category: 60 - SUPPLIES Total:		0.00	6,592.82	11,124.00	5,997.72	8,500.00
Activity: 453 - REC-SPECIAL EVENTS Total:		0.00	21,092.22	35,824.00	16,627.22	34,300.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 454 - REC-YOUTH SPORTS						
Category: 10 - WAGES & BENEFITS						
101.44.6100.454.10300	EMPLOYEES-NON BENEFITED	0.00	6,663.35	11,100.00	4,401.62	5,900.00
101.44.6100.454.20300	EMPLOYER SOCIAL SECURITY	0.00	378.15	700.00	272.93	400.00
101.44.6100.454.20350	EMPLOYER MEDICARE	0.00	88.43	200.00	63.83	100.00
101.44.6100.454.20400	EMPLOYER PERA	0.00	0.00	800.00	0.00	400.00
101.44.6100.454.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	100.00
Category: 10 - WAGES & BENEFITS Total:		0.00	7,129.93	12,800.00	4,738.38	6,900.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6100.454.30700	OTHER PROFESSIONAL SERVICES	0.00	41,299.00	43,100.00	30,945.00	41,400.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	41,299.00	43,100.00	30,945.00	41,400.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6100.454.40065	OTHER RENTALS	0.00	1,416.25	1,300.00	113.75	1,670.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	1,416.25	1,300.00	113.75	1,670.00
Category: 60 - SUPPLIES						
101.44.6100.454.60009	PROGRAM SUPPLIES	0.00	1,676.90	2,400.00	1,261.33	2,900.00
101.44.6100.454.60045	UNIFORMS & CLOTHING	0.00	4,600.75	5,000.00	5,570.79	6,200.00
Category: 60 - SUPPLIES Total:		0.00	6,277.65	7,400.00	6,832.12	9,100.00
Activity: 454 - REC-YOUTH SPORTS Total:		0.00	56,122.83	64,600.00	42,629.25	59,070.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 455 - REC-ADULT SPORTS						
Category: 10 - WAGES & BENEFITS						
101.44.6100.455.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	3,400.00	1,732.20	3,100.00
101.44.6100.455.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	200.00	107.40	200.00
101.44.6100.455.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	25.12	0.00
101.44.6100.455.20400	EMPLOYER PERA	0.00	0.00	300.00	1.25	200.00
Category: 10 - WAGES & BENEFITS Total:		0.00	0.00	3,900.00	1,865.97	3,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6100.455.30700	OTHER PROFESSIONAL SERVICES	0.00	6,104.40	5,800.00	3,340.00	5,300.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	6,104.40	5,800.00	3,340.00	5,300.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6100.455.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	500.00	0.00	150.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	500.00	0.00	150.00
Category: 60 - SUPPLIES						
101.44.6100.455.60009	PROGRAM SUPPLIES	0.00	345.29	2,100.00	1,197.15	2,145.00
101.44.6100.455.60045	UNIFORMS & CLOTHING	0.00	292.00	300.00	0.00	50.00
Category: 60 - SUPPLIES Total:		0.00	637.29	2,400.00	1,197.15	2,195.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.44.6100.455.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	-100.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	0.00	0.00	-100.00	0.00
Activity: 455 - REC-ADULT SPORTS Total:		0.00	6,741.69	12,600.00	6,303.12	11,145.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 456 - REC-ICE RINKS/RENTALS						
Category: 10 - WAGES & BENEFITS						
101.44.6100.456.10300	EMPLOYEES-NON BENEFITED	0.00	5,898.00	10,600.00	4,733.44	11,300.00
101.44.6100.456.20300	EMPLOYER SOCIAL SECURITY	0.00	-47.41	700.00	293.46	700.00
101.44.6100.456.20350	EMPLOYER MEDICARE	0.00	-11.08	200.00	68.61	200.00
101.44.6100.456.20400	EMPLOYER PERA	0.00	0.00	800.00	0.00	800.00
101.44.6100.456.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	200.00
Category: 10 - WAGES & BENEFITS Total:		0.00	5,839.51	12,300.00	5,095.51	13,200.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6100.456.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	100.00	0.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	100.00	0.00	0.00
Category: 60 - SUPPLIES						
101.44.6100.456.60009	PROGRAM SUPPLIES	0.00	342.50	100.00	43.49	950.00
101.44.6100.456.60065	SUPPLIES - OTHER	0.00	51.48	0.00	0.00	0.00
Category: 60 - SUPPLIES Total:		0.00	393.98	100.00	43.49	950.00
Activity: 456 - REC-ICE RINKS/RENTALS Total:		0.00	6,233.49	12,500.00	5,139.00	14,150.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Activity: 459 - REC-ADMINISTRATIVE						
Category: 10 - WAGES & BENEFITS						
101.44.6100.459.10100	FULL-TIME EMPLOYEES	0.00	227,322.34	269,200.00	213,376.34	318,200.00
101.44.6100.459.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	18,800.00
101.44.6100.459.10300	EMPLOYEES-NON BENEFITED	0.00	15,973.34	12,000.00	7,995.98	11,600.00
101.44.6100.459.10400	OVERTIME	0.00	809.19	1,000.00	82.97	1,000.00
101.44.6100.459.20100	INSURANCE-CASH OPTION	0.00	12,644.53	14,400.00	11,600.82	16,900.00
101.44.6100.459.20300	EMPLOYER SOCIAL SECURITY	0.00	15,439.77	15,600.00	13,845.19	21,700.00
101.44.6100.459.20350	EMPLOYER MEDICARE	0.00	3,610.39	4,100.00	3,238.47	0.00
101.44.6100.459.20400	EMPLOYER PERA	0.00	17,438.63	24,200.00	16,238.57	26,200.00
101.44.6100.459.20600	MEDICAL INSURANCE	0.00	27,637.97	34,900.00	27,946.17	41,300.00
101.44.6100.459.20620	LIFE INSURANCE	0.00	309.44	400.00	282.09	500.00
101.44.6100.459.20630	LTD INSURANCE	0.00	584.68	700.00	609.89	1,100.00
101.44.6100.459.20720	FLEX/COMP ACCOUNT FEE	0.00	163.57	200.00	167.33	200.00
101.44.6100.459.20750	WORKERS COMPENSATION	0.00	4,400.04	4,600.00	3,833.30	8,300.00
101.44.6100.459.20800	COMPENSATED ABSENCES	0.00	4,780.81	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		0.00	331,114.70	381,300.00	299,217.12	465,800.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
101.44.6100.459.30700	OTHER PROFESSIONAL SERVICES	0.00	18,874.90	21,000.00	11,809.00	30,100.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	18,874.90	21,000.00	11,809.00	30,100.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
101.44.6100.459.40044	REPAIR & MAINT - OFFICE EQU...	0.00	0.00	0.00	0.00	0.00
101.44.6100.459.40050	RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101.44.6100.459.40070	CENTRAL EQUIP ALLOCATION	0.00	3,399.96	3,400.00	2,833.30	6,400.00
101.44.6100.459.40075	CITY FACILITIES ALLOCATION	0.00	8,100.00	5,300.00	4,416.70	12,400.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	11,499.96	8,700.00	7,250.00	18,800.00
Category: 50 - OTHER PURCHASED SERVICES						
101.44.6100.459.50019	INSURANCE ALLOCATION	0.00	1,500.00	1,000.00	833.30	1,200.00
101.44.6100.459.50020	TELEPHONE	0.00	210.00	0.00	0.00	0.00
101.44.6100.459.50025	ADVERTISING/PUBLISHED NOT...	0.00	75.00	0.00	50.00	0.00
101.44.6100.459.50030	PRINTING & BINDING	0.00	14,410.00	18,800.00	11,668.25	29,200.00
101.44.6100.459.50035	POSTAGE/DELIVERY	0.00	3,802.83	4,200.00	3,377.31	5,060.00
101.44.6100.459.50065	TRAVEL	0.00	1,018.44	900.00	1,414.55	1,750.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
101.44.6100.459.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	1,980.00	1,200.00	1,873.23	2,150.00
101.44.6100.459.50072	DIVISION SOFTWARE	0.00	12,365.00	5,400.00	5,400.00	8,200.00
101.44.6100.459.50075	MEALS AND LODGING	0.00	1,498.27	2,700.00	159.98	6,150.00
101.44.6100.459.50080	CONFERENCES AND SEMINARS	0.00	1,979.00	4,200.00	1,189.50	5,250.00
101.44.6100.459.50090	FIELD TRIP FEES	0.00	0.00	0.00	0.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	38,838.54	38,400.00	25,966.12	58,960.00
Category: 60 - SUPPLIES						
101.44.6100.459.60009	PROGRAM SUPPLIES	0.00	1,446.94	1,000.00	857.88	0.00
101.44.6100.459.60010	SUPPLIES - OFFICE	0.00	95.14	800.00	1,875.18	800.00
101.44.6100.459.60018	SUPPLIES-TRAINING	0.00	339.12	0.00	0.00	0.00
101.44.6100.459.60040	SM TOOLS & MISC EQUIPMENT	0.00	395.42	1,000.00	235.79	3,500.00
101.44.6100.459.60045	UNIFORMS & CLOTHING	0.00	1,500.00	1,000.00	2,004.00	4,010.00
101.44.6100.459.60065	SUPPLIES - OTHER	0.00	2,337.90	3,800.00	3,561.82	4,000.00
101.44.6100.459.60070	CENTRAL STORES ALLOCATION	0.00	9,500.04	0.00	0.00	0.00
101.44.6100.459.60071	TECHNOLOGY ALLOCATION	0.00	600.00	27,100.00	22,583.30	25,400.00
Category: 60 - SUPPLIES Total:		0.00	16,214.56	34,700.00	31,117.97	37,710.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
101.44.6100.459.70440	BANK CHARGES / CREDIT CARD	0.00	6,794.24	8,700.00	5,537.89	8,700.00
101.44.6100.459.70600	OTHER MISCELLANEOUS	0.00	857.50	0.00	2,655.79	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	7,651.74	8,700.00	8,193.68	8,700.00
Activity: 459 - REC-ADMINISTRATIVE Total:		0.00	424,194.40	492,800.00	383,553.89	620,070.00
RECREATION DEPARTMENT Total:		0.00	534,613.72	639,424.00	467,210.80	774,935.00



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 9100 - TAX ABATEMENT					
70 - OTHER EXPENSES / EXPENDITURES	0.00	0.00	33,000.00	15,390.00	182,880.00
Department: 9100 - TAX ABATEMENT Total:	0.00	0.00	33,000.00	15,390.00	182,880.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 9100 - TAX ABATEMENT					
Category: 70 - OTHER EXPENSES / EXPENDITURES					
101.58.9100.581.70650 TAX ABATEMENT-THE CROSSI...	0.00	0.00	33,000.00	15,390.00	182,880.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	0.00	0.00	33,000.00	15,390.00	182,880.00
Department: 9100 - TAX ABATEMENT Total:	0.00	0.00	33,000.00	15,390.00	182,880.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 9200 - TRANSFERS					
91 - OTHER	654,836.71	480,500.00	443,600.00	413,466.70	484,515.00
Department: 9200 - TRANSFERS Total:	654,836.71	480,500.00	443,600.00	413,466.70	484,515.00

2024 Transfers Out:
\$315,000 Parks Capital Replacement
169,515 EDA
\$484,515



Department: 9200 - TRANSFERS
Category: 91 - OTHER

[101.57.9200.590.91100](#)

	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
OPERATING TRANSFERS OUT	654,836.71	480,500.00	443,600.00	413,466.70	484,515.00
Category: 91 - OTHER Total:	654,836.71	480,500.00	443,600.00	413,466.70	484,515.00
Department: 9200 - TRANSFERS Total:	654,836.71	480,500.00	443,600.00	413,466.70	484,515.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 201 - C.V.B. FUND					
310 - TAXES	120,618.32	128,547.56	202,500.00	176,262.48	202,500.00
330 - INTERGOVERNMENTAL	17,500.00	11,000.00	10,000.00	10,000.00	10,000.00
360 - MISCELLANEOUS REVENUES	-1,028.50	-1,930.44	0.00	1,617.68	0.00
Fund: 201 - C.V.B. FUND Total:	137,089.82	137,617.12	212,500.00	187,880.16	212,500.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 201 - C.V.B. FUND						
RevCat: 310 - TAXES						
201.00.0000.3181000	LODGING TAX	120,618.32	128,547.56	202,500.00	173,078.69	202,500.00
201.00.0000.3186000	PENALTY ON LODGING TAX	0.00	0.00	0.00	3,183.79	0.00
RevCat: 310 - TAXES Total:		120,618.32	128,547.56	202,500.00	176,262.48	202,500.00
RevCat: 330 - INTERGOVERNMENTAL						
201.00.0000.3308500	STATE GRANTS	17,500.00	11,000.00	10,000.00	10,000.00	10,000.00
RevCat: 330 - INTERGOVERNMENTAL Total:		17,500.00	11,000.00	10,000.00	10,000.00	10,000.00
RevCat: 360 - MISCELLANEOUS REVENUES						
201.00.0000.3610000	INVESTMENT INTEREST	617.01	976.30	0.00	1,617.68	0.00
201.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	185.91	36.64	0.00	0.00	0.00
201.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-1,831.42	-2,943.38	0.00	0.00	0.00
201.00.0000.3650000	OTHER REVENUES	0.00	0.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-1,028.50	-1,930.44	0.00	1,617.68	0.00
Fund: 201 - C.V.B. FUND Total:		137,089.82	137,617.12	212,500.00	187,880.16	212,500.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 201 - C.V.B. FUND					
30 - PROFESSIONAL / TECHNICAL SERVICES	74,175.92	72,083.80	77,662.00	18,984.25	77,662.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	7,200.00	5,400.00	7,200.00
50 - OTHER PURCHASED SERVICES	57,877.08	72,011.46	115,725.00	32,418.60	115,513.00
60 - SUPPLIES	473.84	2,032.13	1,788.00	305.24	2,000.00
70 - OTHER EXPENSES / EXPENDITURES	6,030.93	6,427.39	10,125.00	8,653.95	10,125.00
Fund: 201 - C.V.B. FUND Total:	138,557.77	152,554.78	212,500.00	65,762.04	212,500.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 201 - C.V.B. FUND					
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES					
201.44.1600.465.30700 OTHER PROFESSIONAL SERVICES	74,175.92	72,083.80	77,662.00	18,984.25	77,662.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	74,175.92	72,083.80	77,662.00	18,984.25	77,662.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT					
201.44.1600.465.40065 OTHER RENTALS	0.00	0.00	7,200.00	5,400.00	7,200.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	0.00	0.00	7,200.00	5,400.00	7,200.00
Category: 50 - OTHER PURCHASED SERVICES					
201.44.1600.465.50020 TELEPHONE	0.00	0.00	1,070.00	400.00	650.00
201.44.1600.465.50025 ADVERTISING/PUBLISHED NOT...	53,123.68	62,477.03	98,880.00	27,764.15	107,688.00
201.44.1600.465.50030 PRINTING & BINDING	0.00	5,865.77	0.00	0.00	0.00
201.44.1600.465.50035 POSTAGE/DELIVERY	968.26	651.00	5,000.00	215.79	3,000.00
201.44.1600.465.50065 TRAVEL	28.11	273.87	1,450.00	271.17	500.00
201.44.1600.465.50070 DUES, LICENSES & SUBSCRIPTI...	1,937.13	912.99	4,975.00	3,030.79	775.00
201.44.1600.465.50075 MEALS AND LODGING	445.90	911.80	1,350.00	241.70	900.00
201.44.1600.465.50080 CONFERENCES AND SEMINARS	1,374.00	919.00	3,000.00	495.00	2,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:	57,877.08	72,011.46	115,725.00	32,418.60	115,513.00
Category: 60 - SUPPLIES					
201.44.1600.465.60010 SUPPLIES - OFFICE	473.84	2,032.13	1,788.00	305.24	2,000.00
Category: 60 - SUPPLIES Total:	473.84	2,032.13	1,788.00	305.24	2,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES					
201.44.1600.465.70700 ADMINISTRATIVE CHARGES	6,030.93	6,427.39	10,125.00	8,653.95	10,125.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	6,030.93	6,427.39	10,125.00	8,653.95	10,125.00
Fund: 201 - C.V.B. FUND Total:	138,557.77	152,554.78	212,500.00	65,762.04	212,500.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Revenue					
340 - CHARGES FOR SERVICES	1,820,713.61	2,240,051.19	2,400,800.00	2,203,306.55	2,754,115.00
360 - MISCELLANEOUS REVENUES	424,514.64	461,831.44	388,250.00	1,592,800.34	141,675.00
390 - OTHER FINANCING SOURCES	1,092,614.00	2,237,325.87	1,109,650.00	0.00	1,154,805.00
Revenue Total:	3,337,842.25	4,939,208.50	3,898,700.00	3,796,106.89	4,050,595.00

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2024 Budget Book
Community Center
Expenditure Summary

	2021	2022	2023	2023 YTD	2024
	Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Expenditure					
10 - WAGES & BENEFITS	1,968,062.10	2,148,402.04	2,525,600.00	1,904,744.18	2,537,900.00
20 - PERSONNEL SERVICES - EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	4,900.00
30 - PROFESSIONAL / TECHNICAL SERVICES	19,863.00	56,767.41	41,100.00	20,165.58	40,020.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	871,907.36	1,096,805.54	846,300.00	797,682.23	914,300.00
50 - OTHER PURCHASED SERVICES	87,922.08	147,279.29	154,000.00	118,450.00	176,555.00
60 - SUPPLIES	187,774.03	215,825.85	273,900.00	216,888.93	314,120.00
70 - OTHER EXPENSES / EXPENDITURES	41,847.61	53,105.93	57,800.00	62,874.06	62,800.00
75 - COSTS OF SALES	0.00	0.00	0.00	0.00	0.00
80 - CAPITAL OUTLAY	145,078.80	1,161,832.02	0.00	0.00	0.00
Expenditure Total:	3,322,454.98	4,880,018.08	3,898,700.00	3,120,804.98	4,050,595.00

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City of Inver Grove Heights

2024 Budget Book

Community Center

Revenue & Expenditure Details

		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 205 - COMMUNITY CENTER-OPERATING FUND						
Department: 0000 - Old Account Numbering						
Revenue						
205.00.0000.3610000	INVESTMENT INTEREST	323.08	441.57	0.00	1,037.45	0.00
205.00.0000.3610300	INTEREST ON ROSEMOUNT LO...	28,528.18	25,145.56	21,600.00	0.00	0.00
205.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	-403.07	-5.34	0.00	0.00	0.00
205.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-2,486.39	-1,294.03	0.00	0.00	0.00
205.44.0000.3490100	MEMBERSHIPS	641,240.36	851,678.57	939,200.00	869,719.23	0.00
205.44.0000.3490200	ADMISSIONS	144,433.84	183,394.43	193,200.00	204,546.41	0.00
205.44.0000.3490301	ADMISSIONS-MISCELLANEOUS	364.64	797.49	1,000.00	834.40	0.00
205.44.0000.3490400	MEMBERSHIPS MISCELLANEOUS	3,723.76	11,654.88	13,000.00	18,983.52	0.00
205.44.0000.3491500	SWIM MEETS	171.00	0.00	400.00	578.00	0.00
205.44.0000.3491800	POOL RENTAL-ISD 199	49,379.17	53,422.41	52,000.00	25,698.28	0.00
205.44.0000.3492001	ICE RENTAL-ISD 199	105,941.28	88,024.84	94,000.00	41,953.02	0.00
205.44.0000.3492200	ICE RENTALS	425,128.59	433,837.24	445,000.00	282,651.38	0.00
205.44.0000.3492300	TURF RENTALS	4,250.80	8,794.94	13,000.00	23,451.39	0.00
205.44.0000.3492500	ROOM RENTALS	25,267.13	52,183.70	63,100.00	67,592.21	0.00
205.44.0000.3492700	POOL RENTALS	29,309.82	16,020.03	26,000.00	15,888.85	0.00
205.44.0000.3492900	BIRTHDAY PARTIES	41,944.58	62,800.45	52,000.00	69,990.87	0.00
205.44.0000.3493501	LESSONS/CLASSES	258,780.65	283,645.68	325,400.00	365,152.12	0.00
205.44.0000.3494202	MISC SUPPLIES & EQUIPMENT	115.09	4.67	200.00	103.18	0.00
205.44.0000.3494401	SKATE RENTAL	754.79	1,777.68	600.00	1,921.98	0.00
205.44.0000.3496000	KIDS CAMP	77,958.22	169,516.93	162,200.00	198,243.00	0.00
205.44.0000.3496501	CHILD CARE	53.46	211.50	500.00	556.80	0.00
205.44.0000.3497000	CONCESSIONS	4,000.00	10,000.00	10,000.00	6,000.00	0.00
205.44.0000.3497500	VENDING	5,502.43	7,055.75	5,000.00	4,291.91	0.00
205.44.0000.3497700	VENDING/COKE CONTRACT	0.00	0.00	0.00	0.00	0.00
205.44.0000.3498001	ADVERTISING	2,394.00	5,230.00	5,000.00	5,150.00	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.0000.3620000	RENTS & ROYALTIES	275,000.00	275,000.00	283,250.00	141,625.00	0.00
205.44.0000.3630000	CONTRIBUTIONS & DONATIONS	69,171.82	102,854.44	23,000.00	2,350.00	0.00
205.44.0000.3650000	OTHER REVENUES	1,509.65	5,741.52	1,500.00	3,498.02	0.00
205.44.0000.3651000	ATM COMMISSIONS	245.83	499.72	1,000.00	0.00	0.00
205.44.0000.3660000	OTHER REIMBURSEMENTS	52,625.54	53,448.00	57,900.00	50,336.00	0.00
205.59.0000.3690000	EXTRAORDINARY GAIN	0.00	0.00	0.00	1,393,953.87	0.00
205.59.0000.3911000	OPERATING TRANSFERS IN	1,092,614.00	2,237,325.87	1,109,650.00	0.00	1,154,805.00
	Revenue Total:	3,337,842.25	4,939,208.50	3,898,700.00	3,796,106.89	1,154,805.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 6200 - COMMUNITY CENTER (Old Account Numbering)						
Expense						
205.44.6200.453.10100	FULL-TIME EMPLOYEES	795,266.28	866,868.40	991,300.00	770,747.35	0.00
205.44.6200.453.10200	PART-TIME EMPLOYEES-BENEF...	113,231.76	116,166.64	117,900.00	83,419.00	0.00
205.44.6200.453.10300	EMPLOYEES-NON BENEFITED	546,551.23	666,763.64	804,500.00	614,857.87	0.00
205.44.6200.453.10400	OVERTIME	19,642.47	14,961.95	14,000.00	8,396.89	0.00
205.44.6200.453.20100	INSURANCE-CASH OPTION	55,634.02	60,823.04	69,300.00	50,017.96	0.00
205.44.6200.453.20300	EMPLOYER SOCIAL SECURITY	91,723.82	103,012.59	117,900.00	91,811.25	0.00
205.44.6200.453.20350	EMPLOYER MEDICARE	21,459.71	24,091.79	28,000.00	21,433.11	0.00
205.44.6200.453.20400	EMPLOYER PERA	81,301.87	95,880.30	144,600.00	81,031.63	0.00
205.44.6200.453.20600	MEDICAL INSURANCE	135,167.61	147,373.42	172,900.00	129,087.09	0.00
205.44.6200.453.20620	LIFE INSURANCE	1,315.27	1,427.16	1,600.00	1,055.63	0.00
205.44.6200.453.20630	LTD INSURANCE	2,723.93	2,867.76	3,100.00	2,139.50	0.00
205.44.6200.453.20700	UNEMPLOYMENT COMPENSAT...	25,309.66	54.31	0.00	491.64	0.00
205.44.6200.453.20720	FLEX / COMP ACCOUNT FEE	1,002.13	729.31	1,000.00	671.96	0.00
205.44.6200.453.20750	WORKERS COMPENSATION	56,700.00	56,700.00	59,500.00	49,583.30	0.00
205.44.6200.453.20800	COMPENSATED ABSENCES	21,032.34	-9,318.27	0.00	0.00	0.00
205.44.6200.453.30300	ENGINEERING CONSULTANTS	0.00	14,786.43	0.00	0.00	0.00
205.44.6200.453.30420	LEGAL SERVICES	0.00	0.00	1,500.00	0.00	0.00
205.44.6200.453.30700	OTHER PROFESSIONAL SERVICES	19,863.00	41,980.98	39,600.00	20,165.58	0.00
205.44.6200.453.40005	WATER UTILITY SERVICES	30,320.54	37,168.76	22,000.00	34,089.43	0.00
205.44.6200.453.40010	GAS UTILITY SERVICES	131,228.73	221,135.04	146,000.00	93,994.69	0.00
205.44.6200.453.40015	SEWER UTILITY SERVICES	36,797.00	47,448.59	28,000.00	37,954.09	0.00
205.44.6200.453.40020	ELECTRIC UTILITY SERVICES	351,882.76	319,433.06	312,000.00	281,643.34	0.00
205.44.6200.453.40025	REFUSE DISPOSAL	5,266.43	1,240.40	200.00	816.63	0.00
205.44.6200.453.40030	STORM WATER UTILITY SERVICE	1,698.20	1,986.88	1,800.00	2,483.89	0.00
205.44.6200.453.40040	REPAIR & MAINT - BUILDINGS	278,368.62	402,054.92	290,000.00	305,598.57	0.00
205.44.6200.453.40042	REPAIR & MAINT - EQUIPMENT	11,767.69	6,680.64	15,300.00	11,203.78	0.00
205.44.6200.453.40044	REPAIR & MAINT - OFFICE EQU...	-5,400.01	0.00	0.00	0.00	0.00
205.44.6200.453.40047	REPAIR & MAINT - OTHER STR...	0.00	6,812.06	0.00	675.00	0.00
205.44.6200.453.40050	RENTAL OF EQUIPMENT	0.00	0.00	200.00	0.00	0.00
205.44.6200.453.40065	OTHER RENTALS	677.36	3,545.11	1,500.00	4,806.11	0.00

		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
205.44.6200.453.40070	CENTRAL EQUIP ALLOCATION	29,300.04	29,300.04	29,300.00	24,416.70	0.00
205.44.6200.453.40075	CITY FACILITIES ALLOCATION	0.00	20,000.04	0.00	0.00	0.00
205.44.6200.453.50019	INSURANCE ALLOCATION	58,100.04	58,100.04	56,800.00	47,333.30	0.00
205.44.6200.453.50020	TELEPHONE	1,770.00	1,500.00	0.00	0.00	0.00
205.44.6200.453.50025	ADVERTISING/PUBLISHED NOT...	633.49	495.00	3,200.00	0.00	0.00
205.44.6200.453.50030	PRINTING & BINDING	3,640.00	26,484.64	31,200.00	18,148.37	0.00
205.44.6200.453.50035	POSTAGE/DELIVERY	3,662.36	5,704.21	9,900.00	4,500.64	0.00
205.44.6200.453.50055	ALARM SERVICES / SYSTEMS	1,065.00	380.00	2,400.00	575.00	0.00
205.44.6200.453.50065	TRAVEL	549.93	382.63	1,400.00	291.38	0.00
205.44.6200.453.50070	DUES, LICENSES & SUBSCRIPTI...	14,122.92	10,247.40	15,235.00	11,720.97	0.00
205.44.6200.453.50072	DIVISION SOFTWARE	0.00	18,547.50	11,065.00	10,229.08	0.00
205.44.6200.453.50075	MEALS AND LODGING	0.00	30.00	4,600.00	208.26	0.00
205.44.6200.453.50080	CONFERENCES AND SEMINARS	327.34	1,149.00	7,100.00	1,947.00	0.00
205.44.6200.453.50090	FIELD TRIP FEES	4,051.00	24,258.87	11,100.00	23,496.00	0.00
205.44.6200.453.60010	SUPPLIES - OFFICE	88.24	159.98	6,000.00	2,995.69	0.00
205.44.6200.453.60011	SUPPLIES-JANITOR/CLEANING	21,408.11	36,373.50	32,000.00	28,169.34	0.00
205.44.6200.453.60012	SUPPLIES - SHOP	1,732.94	476.37	2,000.00	188.59	0.00
205.44.6200.453.60016	SUPPLIES - MAINTENANCE	33,381.85	21,572.19	30,300.00	13,109.74	0.00
205.44.6200.453.60018	SUPPLIES-TRAINING	5,997.63	3,145.16	4,400.00	4,230.93	0.00
205.44.6200.453.60021	FUELS	7.31	2.70	0.00	4.83	0.00
205.44.6200.453.60024	POOL CHEMICALS	52,290.62	57,586.83	40,000.00	47,131.49	0.00
205.44.6200.453.60040	SM TOOLS & MISC EQUIPMENT	18,113.00	36,314.36	25,400.00	12,862.59	0.00
205.44.6200.453.60045	UNIFORMS & CLOTHING	7,495.30	12,666.40	10,800.00	7,301.35	0.00
205.44.6200.453.60065	SUPPLIES - OTHER	19,759.11	21,528.44	24,800.00	19,061.08	0.00
205.44.6200.453.60070	CENTRAL STORES ALLOCATION	19,266.63	19,899.96	0.00	0.00	0.00
205.44.6200.453.60071	TECHNOLOGY ALLOCATION	8,233.29	6,099.96	98,200.00	81,833.30	0.00
205.44.6200.453.70310	LEASE OF ARMORY	2,750.00	4,125.00	12,000.00	12,000.00	0.00
205.44.6200.453.70440	BANK CHARGES / CREDIT CARD	38,843.79	46,473.75	42,000.00	48,122.93	0.00
205.44.6200.453.70450	CASH OVER/SHORT	-1.43	11.85	100.00	247.29	0.00
205.44.6200.453.70600	OTHER MISCELLANEOUS	255.25	383.25	1,700.00	292.65	0.00
205.44.6200.453.70610	TRANSPORTATION	0.00	2,112.08	2,000.00	2,211.19	0.00
205.44.6200.453.75050	FOOD INVENTORY	0.00	0.00	0.00	0.00	0.00

[205.44.6200.453.80200](#)

[205.44.6200.453.80300](#)

[205.44.6200.453.80800](#)

	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
BUILDINGS	130,918.06	1,090,359.94	0.00	0.00	0.00
IMPROVEMENTS (NON-BLDG)	7,651.01	0.00	0.00	0.00	0.00
OTHER EQUIPMENT	6,509.73	71,472.08	0.00	0.00	0.00
Expense Total:	3,322,454.98	4,880,018.08	3,898,700.00	3,120,804.98	0.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 6210 - COMMUNITY CENTER - COMMON						
Revenue						
205.44.6210.3490100	MEMBERSHIPS	0.00	0.00	0.00	0.00	108,920.00
205.44.6210.3490200	ADMISSIONS	0.00	0.00	0.00	0.00	20,600.00
205.44.6210.3620100	VENDING / CONCESSIONS	0.00	0.00	0.00	0.00	3,500.00
205.44.6210.3630000	CONTRIBUTIONS / DONATIONS	0.00	0.00	0.00	0.00	1,000.00
205.44.6210.3660000	OTHER REVENUES	0.00	0.00	0.00	0.00	7,500.00
Revenue Total:		0.00	0.00	0.00	0.00	141,520.00
Expense						
205.44.6210.470.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	259,500.00
205.44.6210.470.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	54,900.00
205.44.6210.470.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	138,200.00
205.44.6210.470.10400	OVERTIME	0.00	0.00	0.00	0.00	2,000.00
205.44.6210.470.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	14,600.00
205.44.6210.470.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	28,200.00
205.44.6210.470.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	6,600.00
205.44.6210.470.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	34,100.00
205.44.6210.470.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	42,300.00
205.44.6210.470.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	500.00
205.44.6210.470.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	1,000.00
205.44.6210.470.20720	FLEX / COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	350.00
205.44.6210.470.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	7,600.00
205.44.6210.470.30420	LEGAL SERVICES	0.00	0.00	0.00	0.00	500.00
205.44.6210.470.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1,700.00
205.44.6210.470.50019	INSURANCE ALLOCATION	0.00	0.00	0.00	0.00	52,300.00
205.44.6210.470.50025	ADVERTISING/PUBLISHED NOT...	0.00	0.00	0.00	0.00	200.00
205.44.6210.470.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	400.00
205.44.6210.470.50065	TRAVEL	0.00	0.00	0.00	0.00	500.00
205.44.6210.470.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	0.00	5,500.00
205.44.6210.470.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	13,100.00
205.44.6210.470.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	3,400.00
205.44.6210.470.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	2,600.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.6210.470.60010	SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	3,000.00
205.44.6210.470.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	2,300.00
205.44.6210.470.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	3,000.00
205.44.6210.470.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	5,500.00
205.44.6210.470.60071	TECHNOLOGY ALLOCATION	0.00	0.00	0.00	0.00	114,200.00
205.44.6210.470.70440	BANK CHARGES / CREDIT CARD	0.00	0.00	0.00	0.00	47,000.00
205.44.6210.470.70450	CASH OVER/SHORT	0.00	0.00	0.00	0.00	100.00
205.44.6210.471.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	500.00
205.44.6210.471.40042	REPAIR & MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	100.00
205.44.6210.471.40065	OTHER RENTALS	0.00	0.00	0.00	0.00	200.00
205.44.6210.471.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	2,800.00
205.44.6210.471.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.00	500.00
205.44.6210.471.50065	TRAVEL	0.00	0.00	0.00	0.00	200.00
205.44.6210.471.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	0.00	400.00
205.44.6210.471.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	200.00
205.44.6210.471.60016	SUPPLIES - MAINTENANCE	0.00	0.00	0.00	0.00	100.00
205.44.6210.471.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	500.00
205.44.6210.471.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	300.00
205.44.6210.471.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	4,300.00
205.44.6210.471.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	0.00	1,700.00
205.44.6210.472.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	23,500.00
205.44.6210.472.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	1,400.00
205.44.6210.472.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	1,500.00
205.44.6210.472.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	300.00
205.44.6210.472.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	1,800.00
205.44.6210.472.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	100.00
205.44.6210.472.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	100.00
205.44.6210.472.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	27,500.00
205.44.6210.472.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	0.00	0.00	3,000.00
205.44.6210.472.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	34,000.00
205.44.6210.472.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.00	7,800.00
205.44.6210.472.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	500.00

		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
205.44.6210.472.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00
	Expense Total:	0.00	0.00	0.00	0.00	959,450.00
Department: 6210 - COMMUNITY CENTER - COMMON Surplus (Defici..		0.00	0.00	0.00	0.00	-817,930.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 6220 - COMMUNITY CENTER - AQUATICS						
Revenue						
205.44.6220.3490100	MEMBERSHIPS	0.00	0.00	0.00	0.00	140,880.00
205.44.6220.3490200	ADMISSIONS	0.00	0.00	0.00	0.00	119,000.00
205.44.6220.3490300	LESSONS / CLASSES	0.00	0.00	0.00	0.00	203,355.00
205.44.6220.3491000	POOL RENTALS	0.00	0.00	0.00	0.00	28,500.00
205.44.6220.3491100	POOL RENTALS (ISD 199)	0.00	0.00	0.00	0.00	52,600.00
205.44.6220.3491200	BIRTHDAY PARTIES	0.00	0.00	0.00	0.00	68,000.00
205.44.6220.3491300	ANNUAL FACILITY USE FEE (ISD...	0.00	0.00	0.00	0.00	145,875.00
205.44.6220.3630000	CONTRIBUTIONS / DONATIONS	0.00	0.00	0.00	0.00	9,000.00
	Revenue Total:	0.00	0.00	0.00	0.00	767,210.00
Expense						
205.44.6220.475.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	223,500.00
205.44.6220.475.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	19,300.00
205.44.6220.475.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	320,400.00
205.44.6220.475.10400	OVERTIME	0.00	0.00	0.00	0.00	3,720.00
205.44.6220.475.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	14,800.00
205.44.6220.475.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	35,200.00
205.44.6220.475.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	8,200.00
205.44.6220.475.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	42,500.00
205.44.6220.475.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	38,700.00
205.44.6220.475.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	400.00
205.44.6220.475.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	800.00
205.44.6220.475.20720	FLEX / COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	205.00
205.44.6220.475.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	12,800.00
205.44.6220.475.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	5,970.00
205.44.6220.475.40005	WATER UTILITY SERVICES	0.00	0.00	0.00	0.00	20,520.00
205.44.6220.475.40010	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	58,200.00
205.44.6220.475.40015	SEWER UTILITY SERVICES	0.00	0.00	0.00	0.00	22,680.00
205.44.6220.475.40020	ELECTRIC UTILITY SERVICES	0.00	0.00	0.00	0.00	118,200.00
205.44.6220.475.40025	REFUSE DISPOSAL	0.00	0.00	0.00	0.00	1,200.00
205.44.6220.475.40030	STORM WATER UTILITY SERVICE	0.00	0.00	0.00	0.00	630.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.6220.475.40040	REPAIR & MAINT - BUILDINGS	0.00	0.00	0.00	0.00	110,400.00
205.44.6220.475.40042	REPAIR & MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	1,200.00
205.44.6220.475.40047	REPAIR & MAINT - OTHER STR...	0.00	0.00	0.00	0.00	300.00
205.44.6220.475.40065	OTHER RENTALS	0.00	0.00	0.00	0.00	2,880.00
205.44.6220.475.50055	ALARM SERVICES / SYSTEMS	0.00	0.00	0.00	0.00	990.00
205.44.6220.475.50065	TRAVEL	0.00	0.00	0.00	0.00	1,900.00
205.44.6220.475.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	0.00	5,050.00
205.44.6220.475.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	1,530.00
205.44.6220.475.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	1,600.00
205.44.6220.475.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	2,450.00
205.44.6220.475.60011	SUPPLIES-JANITOR/CLEANING	0.00	0.00	0.00	0.00	11,100.00
205.44.6220.475.60012	SUPPLIES - SHOP	0.00	0.00	0.00	0.00	600.00
205.44.6220.475.60016	SUPPLIES - MAINTENANCE	0.00	0.00	0.00	0.00	9,000.00
205.44.6220.475.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	0.00	4,500.00
205.44.6220.475.60024	POOL CHEMICALS	0.00	0.00	0.00	0.00	55,000.00
205.44.6220.475.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	6,470.00
205.44.6220.475.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	4,250.00
205.44.6220.475.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	6,890.00
Expense Total:		0.00	0.00	0.00	0.00	1,174,035.00
Department: 6220 - COMMUNITY CENTER - AQUATICS Surplus (Defici..		0.00	0.00	0.00	0.00	-406,825.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 6230 - COMMUNITY CENTER - FITNESS						
Revenue						
205.44.6230.3490100	MEMBERSHIPS	0.00	0.00	0.00	0.00	704,400.00
205.44.6230.3490200	ADMISSIONS	0.00	0.00	0.00	0.00	57,000.00
205.44.6230.3490300	LESSONS / CLASSES	0.00	0.00	0.00	0.00	99,860.00
Revenue Total:		0.00	0.00	0.00	0.00	861,260.00
Expense						
205.44.6230.477.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	193,400.00
205.44.6230.477.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	19,300.00
205.44.6230.477.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	189,100.00
205.44.6230.477.10400	OVERTIME	0.00	0.00	0.00	0.00	2,480.00
205.44.6230.477.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	11,800.00
205.44.6230.477.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	25,100.00
205.44.6230.477.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	5,900.00
205.44.6230.477.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	30,300.00
205.44.6230.477.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	36,200.00
205.44.6230.477.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	300.00
205.44.6230.477.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	700.00
205.44.6230.477.20720	FLEX / COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	170.00
205.44.6230.477.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	9,000.00
205.44.6230.477.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1,100.00
205.44.6230.477.40005	WATER UTILITY SERVICES	0.00	0.00	0.00	0.00	13,680.00
205.44.6230.477.40010	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	38,800.00
205.44.6230.477.40015	SEWER UTILITY SERVICES	0.00	0.00	0.00	0.00	15,120.00
205.44.6230.477.40020	ELECTRIC UTILITY SERVICES	0.00	0.00	0.00	0.00	78,800.00
205.44.6230.477.40025	REFUSE DISPOSAL	0.00	0.00	0.00	0.00	800.00
205.44.6230.477.40030	STORM WATER UTILITY SERVICE	0.00	0.00	0.00	0.00	420.00
205.44.6230.477.40040	REPAIR & MAINT - BUILDINGS	0.00	0.00	0.00	0.00	73,600.00
205.44.6230.477.40042	REPAIR & MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	11,000.00
205.44.6230.477.40047	REPAIR & MAINT - OTHER STR...	0.00	0.00	0.00	0.00	200.00
205.44.6230.477.40065	OTHER RENTALS	0.00	0.00	0.00	0.00	1,920.00
205.44.6230.477.50055	ALARM SERVICES / SYSTEMS	0.00	0.00	0.00	0.00	660.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.6230.477.50065	TRAVEL	0.00	0.00	0.00	0.00	200.00
205.44.6230.477.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	0.00	4,000.00
205.44.6230.477.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	1,920.00
205.44.6230.477.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	400.00
205.44.6230.477.60011	SUPPLIES-JANITOR/CLEANING	0.00	0.00	0.00	0.00	7,400.00
205.44.6230.477.60012	SUPPLIES - SHOP	0.00	0.00	0.00	0.00	400.00
205.44.6230.477.60016	SUPPLIES - MAINTENANCE	0.00	0.00	0.00	0.00	6,400.00
205.44.6230.477.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	0.00	100.00
205.44.6230.477.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	6,980.00
205.44.6230.477.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	2,500.00
205.44.6230.477.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	1,260.00
Expense Total:		0.00	0.00	0.00	0.00	791,410.00
Department: 6230 - COMMUNITY CENTER - FITNESS Surplus (Deficit):		0.00	0.00	0.00	0.00	69,850.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 6240 - COMMUNITY CENTER - ICE ARENA						
Revenue						
205.44.6240.3490200	ADMISSIONS	0.00	0.00	0.00	0.00	30,450.00
205.44.6240.3491000	ICE RENTALS	0.00	0.00	0.00	0.00	448,000.00
205.44.6240.3491100	ICE RENTALS (ISD 199)	0.00	0.00	0.00	0.00	92,000.00
205.44.6240.3491200	TURF RENTAL	0.00	0.00	0.00	0.00	18,000.00
205.44.6240.3491300	ANNUAL FACILITY USE FEE (ISD...	0.00	0.00	0.00	0.00	145,875.00
205.44.6240.3610300	INTEREST ON ROSEMOUNT RIN...	0.00	0.00	0.00	0.00	17,725.00
205.44.6240.3620100	VENDING / CONCESSIONS	0.00	0.00	0.00	0.00	14,500.00
205.44.6240.3630000	CONTRIBUTIONS / DONATIONS	0.00	0.00	0.00	0.00	21,000.00
205.44.6240.3660000	OTHER REVENUES	0.00	0.00	0.00	0.00	3,350.00
Revenue Total:		0.00	0.00	0.00	0.00	790,900.00
Expense						
205.44.6240.478.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	188,200.00
205.44.6240.478.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	10,800.00
205.44.6240.478.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	51,400.00
205.44.6240.478.10400	OVERTIME	0.00	0.00	0.00	0.00	5,210.00
205.44.6240.478.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	13,000.00
205.44.6240.478.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	15,800.00
205.44.6240.478.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	3,700.00
205.44.6240.478.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	19,200.00
205.44.6240.478.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	35,000.00
205.44.6240.478.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	300.00
205.44.6240.478.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	600.00
205.44.6240.478.20720	FLEX / COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	145.00
205.44.6240.478.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	9,400.00
205.44.6240.478.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	2,310.00
205.44.6240.478.40005	WATER UTILITY SERVICES	0.00	0.00	0.00	0.00	2,850.00
205.44.6240.478.40010	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	47,250.00
205.44.6240.478.40015	SEWER UTILITY SERVICES	0.00	0.00	0.00	0.00	3,150.00
205.44.6240.478.40020	ELECTRIC UTILITY SERVICES	0.00	0.00	0.00	0.00	90,000.00
205.44.6240.478.40025	REFUSE DISPOSAL	0.00	0.00	0.00	0.00	1,680.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.6240.478.40030	STORM WATER UTILITY SERVICE	0.00	0.00	0.00	0.00	880.00
205.44.6240.478.40040	REPAIR & MAINT - BUILDINGS	0.00	0.00	0.00	0.00	87,000.00
205.44.6240.478.40042	REPAIR & MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	1,800.00
205.44.6240.478.40047	REPAIR & MAINT - OTHER STR...	0.00	0.00	0.00	0.00	375.00
205.44.6240.478.40065	OTHER RENTALS	0.00	0.00	0.00	0.00	900.00
205.44.6240.478.40070	CENTRAL EQUIP ALLOCATION	0.00	0.00	0.00	0.00	29,300.00
205.44.6240.478.50055	ALARM SERVICES / SYSTEMS	0.00	0.00	0.00	0.00	1,385.00
205.44.6240.478.50065	TRAVEL	0.00	0.00	0.00	0.00	750.00
205.44.6240.478.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	0.00	1,050.00
205.44.6240.478.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	790.00
205.44.6240.478.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	1,000.00
205.44.6240.478.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	1,500.00
205.44.6240.478.60011	SUPPLIES-JANITOR/CLEANING	0.00	0.00	0.00	0.00	13,875.00
205.44.6240.478.60012	SUPPLIES - SHOP	0.00	0.00	0.00	0.00	840.00
205.44.6240.478.60016	SUPPLIES - MAINTENANCE	0.00	0.00	0.00	0.00	12,600.00
205.44.6240.478.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	7,120.00
205.44.6240.478.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	4,500.00
205.44.6240.478.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	545.00
Expense Total:		0.00	0.00	0.00	0.00	666,205.00
Department: 6240 - COMMUNITY CENTER - ICE ARENA Surplus (Deficit):		0.00	0.00	0.00	0.00	124,695.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Department: 6250 - COMMUNITY CENTER - RENTALS/PROGRAMS/GYM						
Revenue						
205.44.6250.3490200	ADMISSIONS	0.00	0.00	0.00	0.00	5,800.00
205.44.6250.3490300	LESSONS / CLASSES	0.00	0.00	0.00	0.00	25,000.00
205.44.6250.3491000	ROOM RENTALS	0.00	0.00	0.00	0.00	63,000.00
205.44.6250.3496000	KIDS ROCK	0.00	0.00	0.00	0.00	177,000.00
205.44.6250.3630000	CONTRIBUTIONS / DONATIONS	0.00	0.00	0.00	0.00	2,000.00
205.44.6250.3660000	OTHER REVENUES	0.00	0.00	0.00	0.00	62,100.00
Revenue Total:		0.00	0.00	0.00	0.00	334,900.00
Expense						
205.44.6250.480.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	69,400.00
205.44.6250.480.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	3,200.00
205.44.6250.480.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	4,300.00
205.44.6250.480.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	1,000.00
205.44.6250.480.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	5,200.00
205.44.6250.480.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	7,900.00
205.44.6250.480.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	100.00
205.44.6250.480.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	200.00
205.44.6250.480.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	400.00
205.44.6250.480.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	0.00	100.00
205.44.6250.480.50080	CONFERENCES AND SEMINARS	0.00	0.00	0.00	0.00	100.00
205.44.6250.480.50090	RECREATION ENTRANCE FEES	0.00	0.00	0.00	0.00	15,600.00
205.44.6250.480.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	500.00
205.44.6250.480.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	1,150.00
205.44.6250.481.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	42,300.00
205.44.6250.481.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	0.00	13,000.00
205.44.6250.481.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	14,300.00
205.44.6250.481.10400	OVERTIME	0.00	0.00	0.00	0.00	990.00
205.44.6250.481.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	3,800.00
205.44.6250.481.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	4,400.00
205.44.6250.481.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	1,000.00
205.44.6250.481.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	5,300.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.6250.481.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	9,000.00
205.44.6250.481.20620	LIFE INSURANCE	0.00	0.00	0.00	0.00	100.00
205.44.6250.481.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	200.00
205.44.6250.481.20720	FLEX / COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	30.00
205.44.6250.481.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	2,100.00
205.44.6250.481.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	440.00
205.44.6250.481.40005	WATER UTILITY SERVICES	0.00	0.00	0.00	0.00	950.00
205.44.6250.481.40010	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	15,750.00
205.44.6250.481.40015	SEWER UTILITY SERVICES	0.00	0.00	0.00	0.00	1,050.00
205.44.6250.481.40020	ELECTRIC UTILITY SERVICES	0.00	0.00	0.00	0.00	30,000.00
205.44.6250.481.40025	REFUSE DISPOSAL	0.00	0.00	0.00	0.00	320.00
205.44.6250.481.40030	STORM WATER UTILITY SERVICE	0.00	0.00	0.00	0.00	170.00
205.44.6250.481.40040	REPAIR & MAINT - BUILDINGS	0.00	0.00	0.00	0.00	29,000.00
205.44.6250.481.40042	REPAIR & MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	600.00
205.44.6250.481.40047	REPAIR & MAINT - OTHER STR...	0.00	0.00	0.00	0.00	125.00
205.44.6250.481.40065	OTHER RENTALS	0.00	0.00	0.00	0.00	300.00
205.44.6250.481.50055	ALARM SERVICES / SYSTEMS	0.00	0.00	0.00	0.00	265.00
205.44.6250.481.50072	DIVISION SOFTWARE	0.00	0.00	0.00	0.00	265.00
205.44.6250.481.60011	SUPPLIES-JANITOR/CLEANING	0.00	0.00	0.00	0.00	4,625.00
205.44.6250.481.60012	SUPPLIES - SHOP	0.00	0.00	0.00	0.00	160.00
205.44.6250.481.60016	SUPPLIES - MAINTENANCE	0.00	0.00	0.00	0.00	2,400.00
205.44.6250.481.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	3,130.00
205.44.6250.481.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	800.00
205.44.6250.481.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	105.00
205.44.6250.481.70310	LEASE OF ARMORY	0.00	0.00	0.00	0.00	12,000.00
205.44.6250.482.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	900.00
205.44.6250.482.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	100.00
205.44.6250.483.10100	FULL-TIME EMPLOYEES	0.00	0.00	0.00	0.00	27,000.00
205.44.6250.483.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	0.00	88,200.00
205.44.6250.483.20100	INSURANCE-CASH OPTION	0.00	0.00	0.00	0.00	1,400.00
205.44.6250.483.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	0.00	0.00	7,100.00
205.44.6250.483.20350	EMPLOYER MEDICARE	0.00	0.00	0.00	0.00	1,700.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
205.44.6250.483.20400	EMPLOYER PERA	0.00	0.00	0.00	0.00	8,600.00
205.44.6250.483.20600	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	3,400.00
205.44.6250.483.20630	LTD INSURANCE	0.00	0.00	0.00	0.00	100.00
205.44.6250.483.20750	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	1,500.00
205.44.6250.483.50090	RECREATION ENTRANCE FEES	0.00	0.00	0.00	0.00	4,750.00
205.44.6250.483.60040	SM TOOLS & MISC EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00
205.44.6250.483.60045	UNIFORMS & CLOTHING	0.00	0.00	0.00	0.00	1,620.00
205.44.6250.483.60065	SUPPLIES - OTHER	0.00	0.00	0.00	0.00	2,000.00
205.44.6250.483.70610	TRANSPORTATION	0.00	0.00	0.00	0.00	2,000.00
Expense Total:		0.00	0.00	0.00	0.00	459,495.00
Department: 6250 - COMMUNITY CENTER - RENTALS/PROGRAMS/G...		0.00	0.00	0.00	0.00	-124,595.00
Fund: 205 - COMMUNITY CENTER-OPERATING FUND Surplus (Deficit):		15,387.27	59,190.42	0.00	675,301.91	0.00

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2024 Budget Book
Community Center Capital
Revenue & Expenditure Detail

		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 206 - COMMUNITY CENTER-CAPITAL FUND						
Revenue						
206.00.0000.3610000	INVESTMENT INTEREST	0.00	0.00	0.00	5,798.14	0.00
206.59.0000.3911000	OPERATING TRANSFERS IN	0.00	0.00	718,200.00	718,200.00	700,000.00
Revenue Total:		0.00	0.00	718,200.00	723,998.14	700,000.00
Expense						
206.44.6200.459.80200	BUILDINGS	0.00	0.00	714,566.00	299,487.80	502,900.00
206.44.6200.459.80800	OTHER EQUIPMENT	0.00	0.00	45,000.00	24,350.42	10,000.00
Expense Total:		0.00	0.00	759,566.00	323,838.22	512,900.00
Fund: 206 - COMMUNITY CENTER-CAPITAL FUND Surplus (Deficit):		0.00	0.00	-41,366.00	400,159.92	187,100.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Revenue					
340 - CHARGES FOR SERVICES	4,095,227.85	3,076,660.74	3,050,000.00	1,885,612.11	2,376,950.00
360 - MISCELLANEOUS REVENUES	-49,511.56	-195,501.36	95,000.00	48,400.82	110,139.00
390 - OTHER FINANCING SOURCES	0.00	42,190.76	0.00	21,925.80	0.00
Revenue Total:	4,045,716.29	2,923,350.14	3,145,000.00	1,955,938.73	2,487,089.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Revenue						
RevCat: 340 - CHARGES FOR SERVICES						
270.43.0000.3444500	HOST COMMUNITY FEES - BFI ...	4,070,227.85	2,826,660.74	2,800,000.00	1,635,612.11	2,126,950.00
270.43.0000.3444502	HOST COMMUNITY FEES -DA...	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
270.43.0000.3444503	HOST COMMUNITY FEES - PINE...	0.00	225,000.00	225,000.00	225,000.00	225,000.00
RevCat: 340 - CHARGES FOR SERVICES Total:		4,095,227.85	3,076,660.74	3,050,000.00	1,885,612.11	2,376,950.00
RevCat: 360 - MISCELLANEOUS REVENUES						
270.00.0000.3610000	INVESTMENT INTEREST	152,011.15	98,715.60	95,000.00	46,189.32	110,139.00
270.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	31,534.90	4,148.00	0.00	0.00	0.00
270.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-233,057.61	-298,364.96	0.00	0.00	0.00
270.43.0000.3660000	OTHER REVENUE / REIMBURS...	0.00	0.00	0.00	2,211.50	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-49,511.56	-195,501.36	95,000.00	48,400.82	110,139.00
RevCat: 390 - OTHER FINANCING SOURCES						
270.43.0000.3911000	OPERATING TRANSFERS IN	0.00	42,190.76	0.00	21,925.80	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		0.00	42,190.76	0.00	21,925.80	0.00
Revenue Total:		4,045,716.29	2,923,350.14	3,145,000.00	1,955,938.73	2,487,089.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 270 - HOST COMMUNITY FUND					
10 - WAGES & BENEFITS	97,042.66	103,083.87	94,000.00	87,493.42	99,200.00
30 - PROFESSIONAL / TECHNICAL SERVICES	179,269.44	115,278.26	65,000.00	51,186.88	84,201.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	2,662.17	841.84	0.00	-411.41	0.00
50 - OTHER PURCHASED SERVICES	0.00	0.00	0.00	1.80	0.00
60 - SUPPLIES	8,497.56	23,284.60	2,703.00	0.00	0.00
70 - OTHER EXPENSES / EXPENDITURES	1,000.00	6,000.00	0.00	1,000.00	0.00
80 - CAPITAL OUTLAY	35,687.56	57,963.84	60,000.00	71,543.60	0.00
91 - OTHER	2,657,048.97	3,766,136.13	5,257,850.00	4,143,200.00	3,459,805.00
Fund: 270 - HOST COMMUNITY FUND Total:	2,981,208.36	4,072,588.54	5,479,553.00	4,354,014.29	3,643,206.00

91-OTHER Transfers Out to Other Funds
\$ 1,154,805 Community Center-Operations
700,000 Community Center-Capital
500,000 Pavement Management
1,100,000 Storm Water-Capital
5,000 Recycling Grant
\$ 3,459,805

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 270 - HOST COMMUNITY FUND						
Category: 10 - WAGES & BENEFITS						
270.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	0.00	0.00	0.00	0.00	0.00
270.75.5900.751.10100	FULL-TIME EMPLOYEES	75,829.86	80,662.67	70,600.00	68,429.08	74,600.00
270.75.5900.751.20100	INSURANCE-CASH OPTION	3,649.54	3,706.56	3,700.00	2,993.76	3,700.00
270.75.5900.751.20300	EMPLOYER SOCIAL SECURITY	3,954.58	4,338.14	4,400.00	3,679.97	4,600.00
270.75.5900.751.20350	EMPLOYER MEDICARE	924.82	1,014.47	1,000.00	860.63	1,100.00
270.75.5900.751.20400	EMPLOYER PERA	4,678.10	5,007.36	5,300.00	4,257.33	5,600.00
270.75.5900.751.20600	MEDICAL INSURANCE	7,206.99	7,547.48	8,200.00	6,606.38	9,000.00
270.75.5900.751.20620	LIFE INSURANCE	94.83	94.87	100.00	75.82	100.00
270.75.5900.751.20630	LTD INSURANCE	203.90	212.28	200.00	173.75	200.00
270.75.5900.751.20750	WORKERS COMPENSATION	500.04	500.04	500.00	416.70	300.00
Category: 10 - WAGES & BENEFITS Total:		97,042.66	103,083.87	94,000.00	87,493.42	99,200.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
270.42.4000.421.30700	OTHER PROFESSIONAL SERVICES	36,820.88	32,098.26	0.00	0.00	0.00
270.44.6000.451.30700	OTHER PROFESSIONAL SERVICES	0.00	41,000.00	0.00	0.00	0.00
270.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	31,575.00	635.00	0.00	0.00	0.00
270.75.5900.751.30420	LEGAL SERVICES	76.00	18,612.00	15,000.00	6,586.88	15,000.00
270.75.5900.751.30700	OTHER PROFESSIONAL SERVICES	110,797.56	22,933.00	50,000.00	44,600.00	69,201.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		179,269.44	115,278.26	65,000.00	51,186.88	84,201.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
270.45.3000.419.40025	REFUSE DISPOSAL	2,662.17	841.84	0.00	-411.41	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		2,662.17	841.84	0.00	-411.41	0.00
Category: 50 - OTHER PURCHASED SERVICES						
270.75.5900.751.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	1.80	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		0.00	0.00	0.00	1.80	0.00
Category: 60 - SUPPLIES						
270.45.3000.419.60065	SUPPLIES - OTHER	8,497.56	23,284.60	2,703.00	0.00	0.00
Category: 60 - SUPPLIES Total:		8,497.56	23,284.60	2,703.00	0.00	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 70 - OTHER EXPENSES / EXPENDITURES						
270.75.5900.751.70600	OTHER MISCELLANEOUS	1,000.00	6,000.00	0.00	1,000.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		1,000.00	6,000.00	0.00	1,000.00	0.00
Category: 80 - CAPITAL OUTLAY						
270.47.1400.413.80800	OTHER EQUIPMENT	35,687.56	57,963.84	60,000.00	71,543.60	0.00
Category: 80 - CAPITAL OUTLAY Total:		35,687.56	57,963.84	60,000.00	71,543.60	0.00
Category: 91 - OTHER						
270.57.9200.590.91100	OPERATING TRANSFERS OUT	2,657,048.97	3,766,136.13	5,257,850.00	4,143,200.00	3,459,805.00
Category: 91 - OTHER Total:		2,657,048.97	3,766,136.13	5,257,850.00	4,143,200.00	3,459,805.00
Fund: 270 - HOST COMMUNITY FUND Total:		2,981,208.36	4,072,588.54	5,479,553.00	4,354,014.29	3,643,206.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Revenue					
330 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
360 - MISCELLANEOUS REVENUES	-332.29	-6,489.71	1,900.00	3,645.57	3,000.00
390 - OTHER FINANCING SOURCES	65,799.96	65,799.96	143,600.00	119,666.70	169,515.00
Revenue Total:	65,467.67	59,310.25	145,500.00	123,312.27	172,515.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Revenue						
RevCat: 330 - INTERGOVERNMENTAL						
290.45.0000.3309000	GRANTS	0.00	0.00	0.00	0.00	0.00
RevCat: 330 - INTERGOVERNMENTAL Total:		0.00	0.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES						
290.00.0000.3610000	INVESTMENT INTEREST	1,817.80	3,241.45	1,900.00	3,645.57	3,000.00
290.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	1,211.01	236.51	0.00	0.00	0.00
290.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-3,361.10	-9,967.67	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-332.29	-6,489.71	1,900.00	3,645.57	3,000.00
RevCat: 390 - OTHER FINANCING SOURCES						
290.45.0000.3911000	OPERATING TRANSFERS IN	65,799.96	65,799.96	143,600.00	119,666.70	169,515.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		65,799.96	65,799.96	143,600.00	119,666.70	169,515.00
Revenue Total:		65,467.67	59,310.25	145,500.00	123,312.27	172,515.00

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	2021	2022	2023	2023 YTD	2024
	Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Expenditure					
10 - WAGES & BENEFITS	20,511.82	20,136.25	144,665.00	14,971.31	148,000.00
30 - PROFESSIONAL / TECHNICAL SERVICES	70,827.35	13,308.50	71,100.00	73,372.89	53,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	500.04	300.00	300.00	250.00	315.00
50 - OTHER PURCHASED SERVICES	2,081.96	3,257.92	12,000.00	4,793.37	12,200.00
60 - SUPPLIES	0.00	0.00	0.00	330.00	0.00
Expenditure Total:	93,921.17	37,002.67	228,065.00	93,717.57	213,515.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Expenditure						
Category: 10 - WAGES & BENEFITS						
290.45.3000.419.10100	FULL-TIME EMPLOYEES	15,004.63	15,525.12	107,300.00	11,908.08	107,800.00
290.45.3000.419.10400	OVERTIME	0.00	0.00	0.00	0.00	0.00
290.45.3000.419.20100	INSURANCE-CASH OPTION	463.32	463.32	5,100.00	297.78	5,100.00
290.45.3000.419.20300	EMPLOYER SOCIAL SECURITY	884.12	912.24	6,700.00	754.37	6,700.00
290.45.3000.419.20350	EMPLOYER MEDICARE	223.48	231.14	1,465.00	176.51	1,600.00
290.45.3000.419.20400	EMPLOYER PERA	1,125.40	1,164.27	8,100.00	759.88	8,100.00
290.45.3000.419.20600	MEDICAL INSURANCE	993.76	1,043.86	15,200.00	874.59	17,500.00
290.45.3000.419.20620	LIFE INSURANCE	22.21	22.32	200.00	12.53	200.00
290.45.3000.419.20630	LTD INSURANCE	29.00	29.28	300.00	15.61	300.00
290.45.3000.419.20720	FLEX/COMP ACCOUNT FEE	14.26	7.41	100.00	5.26	100.00
290.45.3000.419.20750	WORKERS COMPENSATION	99.96	99.96	200.00	166.70	600.00
290.45.3000.419.20800	COMPENSATED ABSENCES	1,651.68	637.33	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		20,511.82	20,136.25	144,665.00	14,971.31	148,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
290.45.3000.419.30150	FISCAL CONSULTANTS	0.00	0.00	6,000.00	0.00	0.00
290.45.3000.419.30420	LEGAL SERVICES	864.00	652.00	6,000.00	1,209.00	10,000.00
290.45.3000.419.30440	BOND COUNSEL	0.00	0.00	1,000.00	0.00	0.00
290.45.3000.419.30700	OTHER PROFESSIONAL SERVICES	69,963.35	12,656.50	58,100.00	72,163.89	43,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		70,827.35	13,308.50	71,100.00	73,372.89	53,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
290.45.3000.419.40075	CITY FACILITIES ALLOCATION	500.04	300.00	300.00	250.00	315.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		500.04	300.00	300.00	250.00	315.00
Category: 50 - OTHER PURCHASED SERVICES						
290.45.3000.419.50019	INSURANCE ALLOCATION	99.96	99.96	200.00	166.70	200.00
290.45.3000.419.50025	ADVERTISING/PUBLISHED NOT...	0.00	0.00	0.00	34.79	0.00
290.45.3000.419.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	1.26	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
290.45.3000.419.50065	TRAVEL	0.00	64.00	300.00	1,046.84	300.00
290.45.3000.419.50070	DUES, LICENSES & SUBSCRIPTI...	1,029.00	1,161.40	8,000.00	470.00	8,000.00
290.45.3000.419.50075	MEALS AND LODGING	0.00	0.00	0.00	0.00	200.00
290.45.3000.419.50080	CONFERENCES AND SEMINARS	953.00	1,932.56	3,500.00	3,073.78	3,500.00
Category: 50 - OTHER PURCHASED SERVICES Total:		2,081.96	3,257.92	12,000.00	4,793.37	12,200.00
Category: 60 - SUPPLIES						
290.45.3000.419.60010	SUPPLIES - OFFICE	0.00	0.00	0.00	330.00	0.00
290.45.3000.419.60018	SUPPLIES-TRAINING	0.00	0.00	0.00	0.00	0.00
Category: 60 - SUPPLIES Total:		0.00	0.00	0.00	330.00	0.00
Fund: 290 - EDA-OPERATING FUND Total:		93,921.17	37,002.67	228,065.00	93,717.57	213,515.00



		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 365 - G.O. IMPR BONDS 2015A						
Revenue						
365.00.0000.3111000	CURRENT PROPERTY TAXES	577,656.84	635,669.00	637,301.00	318,650.50	633,210.00
365.00.0000.3112000	DELINQUENT PROPERTY TAXES	2,930.16	2,877.89	0.00	0.00	0.00
365.00.0000.3113000	CURRENT FISCAL DISPARITY	70,431.87	0.00	0.00	0.00	0.00
365.00.0000.3302200	MARKET VALUE HOMESTEAD CR	868.71	920.71	750.00	372.83	750.00
365.00.0000.3610000	INVESTMENT INTEREST	6,202.82	9,963.69	6,500.00	9,007.83	6,500.00
365.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	2,677.97	420.77	0.00	0.00	0.00
365.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-15,907.30	-30,118.52	0.00	0.00	0.00
365.43.0000.3701000	SA CURRENT	31,257.90	28,797.58	25,000.00	13,891.62	20,000.00
365.43.0000.3703000	SA DEFERRED - COUNCIL & SEN...	4,800.00	7,722.00	0.00	0.00	0.00
365.43.0000.3703500	SA DEFERRED (PREPAIDS) - CO...	0.00	1,555.80	0.00	0.00	0.00
365.43.0000.3706000	SA PENALTIES & INTEREST	43.38	42.04	0.00	0.00	0.00
365.59.0000.3911000	OPERATING TRANSFERS IN	0.00	45,060.00	0.00	0.00	0.00
Revenue Total:		680,962.35	702,910.96	669,551.00	341,922.78	660,460.00
Expense						
365.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	516.66	0.00
365.57.9000.570.90100	PRINCIPAL PAYMENTS	495,000.00	505,000.00	515,000.00	515,000.00	530,000.00
365.57.9000.570.90200	INTEREST PAYMENTS	167,400.00	154,875.00	139,575.00	139,575.00	123,900.00
365.57.9000.570.90300	PAYING AGENT FEES	475.00	941.67	500.00	475.00	500.00
Expense Total:		662,875.00	660,816.67	655,075.00	655,566.66	654,400.00
Fund: 365 - G.O. IMPR BONDS 2015A Surplus (Deficit):		18,087.35	42,094.29	14,476.00	-313,643.88	6,060.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 367 - G.O. CAPITAL IMPR REF BONDS, 2016A						
Revenue						
367.00.0000.3111000	CURRENT PROPERTY TAXES	582,095.83	695,874.00	718,134.00	359,067.00	718,292.00
367.00.0000.3112000	DELINQUENT PROPERTY TAXES	3,025.46	2,900.08	0.00	0.00	0.00
367.00.0000.3113000	CURRENT FISCAL DISPARITY	70,973.10	0.00	0.00	0.00	0.00
367.00.0000.3302200	MARKET VALUE HOMESTEAD CR	848.94	1,007.93	750.00	420.04	1,000.00
367.00.0000.3610000	INVESTMENT INTEREST	3,761.60	6,143.01	4,000.00	5,603.98	4,000.00
367.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	1,603.97	290.63	0.00	0.00	0.00
367.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-9,708.62	-18,622.30	0.00	0.00	0.00
Revenue Total:		652,600.28	687,593.35	722,884.00	365,091.02	723,292.00
Expense						
367.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	3,750.00	0.00	0.00	516.66	0.00
367.57.9000.570.90100	PRINCIPAL PAYMENTS	380,000.00	410,000.00	460,000.00	460,000.00	495,000.00
367.57.9000.570.90200	INTEREST PAYMENTS	220,737.50	208,887.50	195,850.00	195,837.50	181,513.00
367.57.9000.570.90300	PAYING AGENT FEES	475.00	941.67	500.00	475.00	500.00
Expense Total:		604,962.50	619,829.17	656,350.00	656,829.16	677,013.00
Fund: 367 - G.O. CAPITAL IMPR REF BONDS, 2016A Surplus (Deficit):		47,637.78	67,764.18	66,534.00	-291,738.14	46,279.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 369 - G.O. IMPR BONDS 2017B						
Revenue						
369.00.0000.3111000	CURRENT PROPERTY TAXES	242,956.51	263,211.00	263,125.00	131,562.50	262,882.00
369.00.0000.3112000	DELINQUENT PROPERTY TAXES	1,233.50	1,211.26	0.00	0.00	0.00
369.00.0000.3113000	CURRENT FISCAL DISPARITY	29,622.91	0.00	0.00	0.00	0.00
369.00.0000.3302200	MARKET VALUE HOMESTEAD CR	362.70	381.35	350.00	153.96	350.00
369.00.0000.3610000	INVESTMENT INTEREST	1,967.67	3,343.02	2,000.00	2,939.89	2,000.00
369.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	759.90	197.68	0.00	0.00	0.00
369.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-5,318.61	-10,201.40	0.00	0.00	0.00
369.43.0000.3701000	SA CURRENT	52,850.45	48,564.28	48,000.00	23,456.58	44,000.00
369.43.0000.3702000	SA DELINQUENT	80.40	54.57	0.00	0.00	0.00
369.43.0000.3703000	SA DEFERRED - COUNCIL & SEN...	11,608.18	3,273.46	0.00	0.00	0.00
369.43.0000.3703500	SA DEFERRED (PREPAIDS) - CO...	0.00	3,723.46	0.00	2,738.74	0.00
369.43.0000.3706000	SA PENALTIES & INTEREST	50.59	84.69	0.00	33.52	0.00
369.59.0000.3911000	OPERATING TRANSFERS IN	0.00	50,393.00	0.00	0.00	0.00
Revenue Total:		336,174.20	364,236.37	313,475.00	160,885.19	309,232.00
Expense						
369.57.9000.570.30150	FISCAL CONSULTANTS	0.00	0.00	0.00	3,750.00	0.00
369.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	516.67	0.00
369.57.9000.570.90100	PRINCIPAL PAYMENTS	245,000.00	250,000.00	255,000.00	255,000.00	260,000.00
369.57.9000.570.90200	INTEREST PAYMENTS	84,462.52	77,037.52	69,500.00	69,462.52	61,738.00
369.57.9000.570.90300	PAYING AGENT FEES	475.00	941.66	500.00	475.00	500.00
Expense Total:		329,937.52	327,979.18	325,000.00	329,204.19	322,238.00
Fund: 369 - G.O. IMPR BONDS 2017B Surplus (Deficit):		6,236.68	36,257.19	-11,525.00	-168,319.00	-13,006.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 392 - G.O. CAP IMPR BONDS 2018A-FIRE STATION						
Revenue						
392.00.0000.3111000	CURRENT PROPERTY TAXES	652,453.18	737,977.00	739,289.00	369,644.50	739,552.00
392.00.0000.3112000	DELINQUENT PROPERTY TAXES	3,536.80	3,250.61	0.00	0.00	0.00
392.00.0000.3113000	CURRENT FISCAL DISPARITY	79,551.55	0.00	0.00	0.00	0.00
392.00.0000.3302200	MARKET VALUE HOMESTEAD CR	983.53	1,068.87	750.00	432.40	1,000.00
392.00.0000.3610000	INVESTMENT INTEREST	1,760.08	3,146.22	1,500.00	2,667.23	1,500.00
392.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	613.31	231.73	0.00	0.00	0.00
392.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-4,961.10	-9,678.49	0.00	0.00	0.00
Revenue Total:		733,937.35	735,995.94	741,539.00	372,744.13	742,052.00
Expense						
392.57.9000.570.30150	FISCAL CONSULTANTS	4,500.00	0.00	0.00	0.00	0.00
392.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	516.67	0.00
392.57.9000.570.90100	PRINCIPAL PAYMENTS	340,000.00	355,000.00	375,000.00	375,000.00	395,000.00
392.57.9000.570.90200	INTEREST PAYMENTS	354,085.00	336,710.00	318,460.00	318,460.00	299,210.00
392.57.9000.570.90300	PAYING AGENT FEES	475.00	941.66	500.00	475.00	500.00
Expense Total:		699,060.00	692,651.66	693,960.00	694,451.67	694,710.00
Fund: 392 - G.O. CAP IMPR BONDS 2018A-FIRE STATION Surplus (Def..)		34,877.35	43,344.28	47,579.00	-321,707.54	47,342.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 393 - G.O. CAP IMPR BONDS 2019A-FIRE STATION						
Revenue						
393.00.0000.3111000	CURRENT PROPERTY TAXES	169,216.84	186,585.00	187,635.00	93,817.50	188,475.00
393.00.0000.3112000	DELINQUENT PROPERTY TAXES	769.01	843.06	0.00	0.00	0.00
393.00.0000.3113000	CURRENT FISCAL DISPARITY	20,632.08	0.00	0.00	0.00	0.00
393.00.0000.3302200	MARKET VALUE HOMESTEAD CR	260.04	270.41	250.00	109.74	250.00
393.00.0000.3610000	INVESTMENT INTEREST	462.33	791.29	500.00	658.94	500.00
393.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	180.56	48.49	0.00	0.00	0.00
393.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-1,245.73	-2,417.56	0.00	0.00	0.00
	Revenue Total:	190,275.13	186,120.69	188,385.00	94,586.18	189,225.00
Expense						
393.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	516.67	0.00
393.57.9000.570.90100	PRINCIPAL PAYMENTS	100,000.00	100,000.00	100,000.00	100,000.00	105,000.00
393.57.9000.570.90200	INTEREST PAYMENTS	83,700.00	79,700.00	75,700.00	75,700.00	71,600.00
393.57.9000.570.90300	PAYING AGENT FEES	475.00	941.66	500.00	475.00	500.00
	Expense Total:	184,175.00	180,641.66	176,200.00	176,691.67	177,100.00
Fund: 393 - G.O. CAP IMPR BONDS 2019A-FIRE STATION Surplus (Def..		6,100.13	5,479.03	12,185.00	-82,105.49	12,125.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 394 - G.O. REFUND BONDS 2020A (10B)						
Revenue						
394.00.0000.3111000	CURRENT PROPERTY TAXES	189,569.43	0.00	0.00	0.00	0.00
394.00.0000.3112000	DELINQUENT PROPERTY TAXES	1,045.49	944.47	0.00	0.00	0.00
394.00.0000.3113000	CURRENT FISCAL DISPARITY	23,113.59	0.00	0.00	0.00	0.00
394.00.0000.3302200	MARKET VALUE HOMESTEAD CR	236.47	0.00	200.00	0.00	0.00
394.00.0000.3610000	INVESTMENT INTEREST	3,726.53	6,399.72	4,000.00	6,003.77	4,500.00
394.00.0000.3611000	ACCRUED INTEREST RECEIVAB...	3,709.11	398.49	0.00	0.00	0.00
394.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-3,152.74	-19,563.17	0.00	0.00	0.00
394.00.0000.3660000	OTHER REIMBURSEMENTS	10,000.00	0.00	0.00	0.00	0.00
394.00.0000.3704000	SA TAX FORFEIT	0.00	2,856.00	0.00	0.00	0.00
394.43.0000.3701000	SA CURRENT	92,215.02	41,883.49	90,000.00	19,341.03	40,000.00
394.43.0000.3702000	SA DELINQUENT	763.88	393.08	0.00	457.60	0.00
394.43.0000.3703000	SA DEFERRED - COUNCIL & SEN...	8,296.48	1,416.38	0.00	0.00	0.00
394.43.0000.3703500	SA DEFERRED (PREPAIDS) - CO...	0.00	0.00	0.00	198.78	0.00
394.43.0000.3706000	SA PENALTIES & INTEREST	343.41	223.10	0.00	50.52	0.00
394.59.0000.3911000	OPERATING TRANSFERS IN	0.00	652,106.92	177,250.00	177,250.00	177,250.00
Revenue Total:		329,866.67	687,058.48	271,450.00	203,301.70	221,750.00
Expense						
394.57.9000.570.30150	FISCAL CONSULTANTS	1,000.00	0.00	0.00	3,750.00	0.00
394.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	516.67	0.00
394.57.9000.570.30900	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
394.57.9000.570.90100	PRINCIPAL PAYMENTS	0.00	395,000.00	245,000.00	245,000.00	245,000.00
394.57.9000.570.90200	INTEREST PAYMENTS	8,870.50	12,155.00	8,955.00	8,955.00	6,505.00
394.57.9000.570.90300	PAYING AGENT FEES	475.00	941.67	0.00	475.00	0.00
Expense Total:		10,345.50	408,096.67	253,955.00	258,696.67	251,505.00
Fund: 394 - G.O. REFUND BONDS 2020A (10B) Surplus (Deficit):		319,521.17	278,961.81	17,495.00	-55,394.97	-29,755.00

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	2021	2022	2023	2023 YTD	2024
	Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS					
310 - TAXES	3,464,313.61	3,656,563.98	3,965,000.00	2,277,903.27	4,145,000.00
330 - INTERGOVERNMENTAL	413,586.58	592,748.00	530,000.00	457,788.00	1,360,240.00
340 - CHARGES FOR SERVICES	285.00	855.00	0.00	0.00	0.00
360 - MISCELLANEOUS REVENUES	160,760.50	-250,815.42	516,818.00	164,616.82	376,000.00
370 - SPECIAL ASSESSMENTS	766,626.26	1,659,844.19	1,260,468.00	453,573.64	1,533,725.00
390 - OTHER FINANCING SOURCES	4,608,667.21	1,450,887.62	7,529,000.00	2,254,022.23	11,953,736.00
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS Total:	9,414,239.16	7,110,083.37	13,801,286.00	5,607,903.96	19,368,701.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS						
RevCat: 310 - TAXES						
440.00.0000.3111000	CURRENT PROPERTY TAXES	2,124,480.71	2,550,000.00	2,900,000.00	1,450,000.00	3,045,000.00
440.00.0000.3112000	DELINQUENT PROPERTY TAXES	704.67	10,809.42	0.00	0.00	0.00
440.00.0000.3113000	CURRENT FISCAL DISPARITY	259,060.02	0.00	0.00	0.00	0.00
440.43.0000.3187001	FRANCHISE FEES - XCEL	1,012,838.46	1,021,340.06	1,000,000.00	770,976.27	1,035,000.00
440.43.0000.3187002	FRANCHISE FEES - DAKOTA ELE...	67,229.75	74,414.50	65,000.00	56,927.00	65,000.00
RevCat: 310 - TAXES Total:		3,464,313.61	3,656,563.98	3,965,000.00	2,277,903.27	4,145,000.00
RevCat: 330 - INTERGOVERNMENTAL						
440.00.0000.3300500	FEDERAL GRANTS	0.00	122,430.00	0.00	0.00	250,240.00
440.00.0000.3302200	MARKET VALUE HOMESTEAD CR	190.83	0.00	0.00	0.00	0.00
440.00.0000.3305000	MSA - MAINTENANCE	413,395.75	470,318.00	400,000.00	457,788.00	450,000.00
440.00.0000.3306000	MSA - CONSTRUCTION	0.00	0.00	130,000.00	0.00	660,000.00
RevCat: 330 - INTERGOVERNMENTAL Total:		413,586.58	592,748.00	530,000.00	457,788.00	1,360,240.00
RevCat: 340 - CHARGES FOR SERVICES						
440.43.0000.3414000	PUBLIC WORKS/CHARGES-SER	285.00	855.00	0.00	0.00	0.00
RevCat: 340 - CHARGES FOR SERVICES Total:		285.00	855.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES						
440.00.0000.3610000	INVESTMENT INTEREST	75,275.33	134,138.72	76,818.00	164,616.82	150,000.00
440.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	54,665.58	6,820.63	0.00	0.00	0.00
440.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-125,510.41	-405,774.77	0.00	0.00	0.00
440.43.0000.3652000	MISC DEVELOPMENT IMPROV...	156,330.00	14,000.00	0.00	0.00	0.00
440.43.0000.3660000	OTHER REIMBURSEMENTS	0.00	0.00	440,000.00	0.00	226,000.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		160,760.50	-250,815.42	516,818.00	164,616.82	376,000.00
RevCat: 370 - SPECIAL ASSESSMENTS						
440.43.0000.3701000	SA CURRENT	398,908.24	426,752.17	1,260,468.00	288,307.52	1,533,725.00
440.43.0000.3702000	SA DELINQUENT	490.33	1,440.10	0.00	695.15	0.00
440.43.0000.3703000	SA DEFERRED - COUNCIL & SEN...	366,477.10	834,124.66	0.00	8,745.42	0.00
440.43.0000.3703300	SA DEFERRED (PREPAIDS) - CITY	0.00	0.00	0.00	127,336.90	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
440.43.0000.3703500	SA DEFERRED (PREPAIDS) - CO...	0.00	396,963.66	0.00	20,293.54	0.00
440.43.0000.3706000	SA PENALTIES & INTEREST	750.59	563.60	0.00	8,195.11	0.00
RevCat: 370 - SPECIAL ASSESSMENTS Total:		766,626.26	1,659,844.19	1,260,468.00	453,573.64	1,533,725.00
RevCat: 390 - OTHER FINANCING SOURCES						
440.00.0000.3920000	BOND ISSUE PROCEEDS	0.00	0.00	5,562,000.00	0.00	9,399,503.00
440.59.0000.3911000	OPERATING TRANSFERS IN	4,608,667.21	1,450,887.62	1,967,000.00	2,254,022.23	2,554,233.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		4,608,667.21	1,450,887.62	7,529,000.00	2,254,022.23	11,953,736.00
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS Total:		9,414,239.16	7,110,083.37	13,801,286.00	5,607,903.96	19,368,701.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS					
30 - PROFESSIONAL / TECHNICAL SERVICES	1,277,583.62	788,555.03	100,000.00	419,833.47	73,500.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	313,983.42	483,775.83	355,000.00	242,494.97	722,824.00
50 - OTHER PURCHASED SERVICES	6,242.44	5,090.10	0.00	3,755.69	0.00
60 - SUPPLIES	0.00	0.00	210,000.00	212,630.30	220,000.00
80 - CAPITAL OUTLAY	2,040,729.12	3,480,824.49	12,685,000.00	3,637,675.16	14,303,433.00
91 - OTHER	617,413.10	444,389.77	355,000.00	609,400.00	611,000.00
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS Total:	4,255,951.70	5,202,635.22	13,705,000.00	5,125,789.59	15,930,757.00

2024 OTHER - Transfer to Other Funds
\$ 195,000 PM - Partnership Projects
250,000 Parks Capital Replacement
166,000 117th St Project (undetermined)
\$ 611,000

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	2024
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS						
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
440.74.5900.740.30150	FISCAL CONSULTANTS	651.00	0.00	0.00	0.00	0.00
440.74.5900.740.30300	ENGINEERING CONSULTANTS	693,095.82	496,453.21	0.00	179,506.64	0.00
440.74.5900.740.30310	RESIDENT ENGINEERING	100,237.06	182,535.63	0.00	203,149.42	0.00
440.74.5900.740.30340	GEOTECHNICAL SERVICES	37,430.60	21,543.80	0.00	19,276.25	0.00
440.74.5900.740.30420	LEGAL SERVICES	30,913.43	15,680.70	0.00	745.66	0.00
440.74.5900.740.30700	OTHER PROFESSIONAL SERVICES	415,255.71	72,341.69	100,000.00	17,155.50	73,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		1,277,583.62	788,555.03	100,000.00	419,833.47	73,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
440.74.5900.740.40046	REPAIR & MAINT - ROAD	313,983.42	483,775.83	355,000.00	242,494.97	722,824.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		313,983.42	483,775.83	355,000.00	242,494.97	722,824.00
Category: 50 - OTHER PURCHASED SERVICES						
440.74.5900.740.50025	ADVERTISING/PUBLISHED NOT...	5,863.88	5,090.10	0.00	3,698.03	0.00
440.74.5900.740.50030	PRINTING & BINDING	378.56	0.00	0.00	0.00	0.00
440.74.5900.740.50065	TRAVEL	0.00	0.00	0.00	57.66	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		6,242.44	5,090.10	0.00	3,755.69	0.00
Category: 60 - SUPPLIES						
440.74.5900.740.60016	SUPPLIES - MAINTENANCE	0.00	0.00	210,000.00	212,630.30	220,000.00
Category: 60 - SUPPLIES Total:		0.00	0.00	210,000.00	212,630.30	220,000.00
Category: 80 - CAPITAL OUTLAY						
440.74.5900.740.80100	LAND	35,221.00	14,327.42	0.00	0.00	0.00
440.74.5900.740.80300	IMPROVEMENTS (NON-BLDG)	2,005,508.12	3,466,497.07	12,685,000.00	3,637,675.16	14,303,433.00
Category: 80 - CAPITAL OUTLAY Total:		2,040,729.12	3,480,824.49	12,685,000.00	3,637,675.16	14,303,433.00
Category: 91 - OTHER						
440.57.9200.590.91100	OPERATING TRANSFERS OUT	617,413.10	444,389.77	355,000.00	609,400.00	611,000.00
Category: 91 - OTHER Total:		617,413.10	444,389.77	355,000.00	609,400.00	611,000.00
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS Total:		4,255,951.70	5,202,635.22	13,705,000.00	5,125,789.59	15,930,757.00



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS					
330 - INTERGOVERNMENTAL	0.00	0.00	16,500.00	0.00	0.00
390 - OTHER FINANCING SOURCES	0.00	0.00	995,000.00	57,694.10	250,000.00
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS Total:	0.00	0.00	1,011,500.00	57,694.10	250,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS					
RevCat: 330 - INTERGOVERNMENTAL					
441.00.0000.3306000 MSA - CONSTRUCTION	0.00	0.00	16,500.00	0.00	0.00
RevCat: 330 - INTERGOVERNMENTAL Total:	0.00	0.00	16,500.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES					
441.59.0000.3911000 OPERATING TRANSFERS IN	0.00	0.00	995,000.00	57,694.10	250,000.00
RevCat: 390 - OTHER FINANCING SOURCES Total:	0.00	0.00	995,000.00	57,694.10	250,000.00
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS Total:	0.00	0.00	1,011,500.00	57,694.10	250,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS					
30 - PROFESSIONAL / TECHNICAL SERVICES	0.00	0.00	0.00	38,044.33	250,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	1,011,500.00	0.00	0.00
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS Total:	0.00	0.00	1,011,500.00	38,044.33	250,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS					
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES					
441.43.5220.443.30300 ENGINEERING CONSULTANTS	0.00	0.00	0.00	31,390.09	0.00
441.43.5220.443.30310 RESIDENT ENGINEERING	0.00	0.00	0.00	6,654.24	0.00
441.43.5220.443.30700 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	250,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:	0.00	0.00	0.00	38,044.33	250,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT					
441.43.5230.443.40046 IMPROVEMENTS (NON-BLDG)	0.00	0.00	1,011,500.00	0.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:	0.00	0.00	1,011,500.00	0.00	0.00
Fund: 441 - PAVEMENT MGMT-PARTNERSHIP PROJECTS Total:	0.00	0.00	1,011,500.00	38,044.33	250,000.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 510 - WATER-OPERATING FUND					
330 - INTERGOVERNMENTAL	10,000.00	0.00	0.00	0.00	0.00
360 - MISCELLANEOUS REVENUES	-24,182.68	-150,376.83	52,500.00	43,906.43	20,500.00
370 - SPECIAL ASSESSMENTS	6,370.08	13,509.63	0.00	152,550.93	0.00
381 - WATER REVENUES	3,595,949.81	3,395,265.18	3,686,350.00	3,550,756.92	3,929,975.00
390 - OTHER FINANCING SOURCES	40,987.13	1,169,603.39	0.00	0.00	0.00
Fund: 510 - WATER-OPERATING FUND Total:	3,629,124.34	4,428,001.37	3,738,850.00	3,747,214.28	3,950,475.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 510 - WATER-OPERATING FUND						
RevCat: 330 - INTERGOVERNMENTAL						
510.50.0000.3308500	STATE GRANTS	10,000.00	0.00	0.00	0.00	0.00
RevCat: 330 - INTERGOVERNMENTAL Total:		10,000.00	0.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES						
510.00.0000.3610000	INVESTMENT INTEREST	47,976.34	78,361.53	50,000.00	43,697.43	18,000.00
510.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	25,947.51	3,711.01	0.00	0.00	0.00
510.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-107,105.24	-237,556.25	0.00	0.00	0.00
510.50.0000.3600000	PERA PENSION OTHER REVENUE	650.00	2,143.00	0.00	0.00	0.00
510.50.0000.3650000	OTHER REVENUES	0.00	399.68	0.00	0.00	0.00
510.50.0000.3660000	OTHER REIMBURSEMENTS	8,348.71	2,564.20	2,500.00	209.00	2,500.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-24,182.68	-150,376.83	52,500.00	43,906.43	20,500.00
RevCat: 370 - SPECIAL ASSESSMENTS						
510.50.0000.3701000	SA CURRENT	90.00	222.00	0.00	152,509.80	0.00
510.50.0000.3702000	SA DELINQUENT	5,136.74	563.59	0.00	0.00	0.00
510.50.0000.3703500	SA DEFERRED (PREPAIDS) - CO...	0.00	1,039.00	0.00	0.00	0.00
510.50.0000.3704000	SA TAX FORFEIT	0.00	11,451.00	0.00	0.00	0.00
510.50.0000.3706000	SA PENALTIES & INTEREST	1,143.34	234.04	0.00	41.13	0.00
RevCat: 370 - SPECIAL ASSESSMENTS Total:		6,370.08	13,509.63	0.00	152,550.93	0.00
RevCat: 381 - WATER REVENUES						
510.50.0000.3811000	IGH WATER CHARGES	3,246,866.51	2,929,175.54	3,202,500.00	3,072,693.43	3,522,750.00
510.50.0000.3811100	EAGAN WATER CHARGES	191,262.47	254,701.38	224,750.00	391,975.18	247,225.00
510.50.0000.3811200	SSP WATER CHARGES	1,795.49	1,993.15	1,850.00	1,860.33	2,000.00
510.50.0000.3812000	WATER SALES-PENALTIES	525.00	52,241.05	60,000.00	41,224.34	65,000.00
510.50.0000.3813000	OTHER WATER CHGS/SERVICES	119,422.84	107,901.31	100,000.00	10,005.08	0.00
510.50.0000.3814000	METER SALES - WD	36,077.50	49,252.75	60,000.00	32,998.56	50,000.00
510.50.0000.3815000	SWSE AGREEMENT-PINE BEND	0.00	0.00	37,250.00	0.00	43,000.00
RevCat: 381 - WATER REVENUES Total:		3,595,949.81	3,395,265.18	3,686,350.00	3,550,756.92	3,929,975.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
RevCat: 390 - OTHER FINANCING SOURCES						
510.50.0000.3970000	CAPITAL CONTRIBUTIONS	1,492.00	700,701.39	0.00	0.00	0.00
510.59.0000.3911000	OPERATING TRANSFERS IN	39,495.13	468,902.00	0.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		40,987.13	1,169,603.39	0.00	0.00	0.00
Fund: 510 - WATER-OPERATING FUND Total:		3,629,124.34	4,428,001.37	3,738,850.00	3,747,214.28	3,950,475.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 510 - WATER-OPERATING FUND					
10 - WAGES & BENEFITS	692,094.07	688,355.03	776,300.00	618,887.14	832,800.00
30 - PROFESSIONAL / TECHNICAL SERVICES	75,943.45	139,806.02	120,500.00	64,932.30	177,500.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	1,011,467.79	1,146,251.30	1,109,670.00	743,790.09	1,135,885.00
50 - OTHER PURCHASED SERVICES	88,440.77	85,045.00	101,860.00	81,680.89	97,785.00
60 - SUPPLIES	100,483.21	112,138.89	212,100.00	213,510.83	276,900.00
70 - OTHER EXPENSES / EXPENDITURES	1,312,867.78	1,344,322.19	1,343,500.00	1,140,738.09	1,465,500.00
75 - COSTS OF SALES	25,827.67	95,035.08	104,000.00	74,015.98	89,000.00
80 - CAPITAL OUTLAY	0.00	33.28	0.00	0.00	0.00
90 - DEBT SERVICE	-3,029.25	0.00	0.00	0.00	0.00
91 - OTHER	280,563.47	698,274.00	0.00	6,226,369.00	0.00
Fund: 510 - WATER-OPERATING FUND Total:	3,584,658.96	4,309,260.79	3,767,930.00	9,163,924.32	4,075,370.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 510 - WATER-OPERATING FUND						
Category: 10 - WAGES & BENEFITS						
510.50.7100.512.10100	FULL-TIME EMPLOYEES	492,229.44	477,437.76	514,800.00	417,809.05	568,100.00
510.50.7100.512.10300	EMPLOYEES-NON BENEFITED	11,067.94	10,189.49	11,800.00	9,880.00	12,200.00
510.50.7100.512.10400	OVERTIME	21,144.63	13,814.42	35,800.00	19,911.35	30,000.00
510.50.7100.512.20100	INSURANCE-CASH OPTION	29,162.64	29,884.14	30,800.00	24,885.63	31,500.00
510.50.7100.512.20300	EMPLOYER SOCIAL SECURITY	32,075.45	32,346.71	34,900.00	28,620.19	37,800.00
510.50.7100.512.20350	EMPLOYER MEDICARE	7,521.48	7,565.76	8,200.00	6,694.22	8,800.00
510.50.7100.512.20400	EMPLOYER PERA	35,837.90	36,725.51	42,200.00	32,673.12	45,800.00
510.50.7100.512.20550	PENSION EXPENSE	-50,555.00	34,156.00	0.00	0.00	0.00
510.50.7100.512.20600	MEDICAL INSURANCE	61,123.53	64,368.03	72,500.00	57,370.90	81,200.00
510.50.7100.512.20620	LIFE INSURANCE	579.20	678.94	700.00	557.71	800.00
510.50.7100.512.20630	LTD INSURANCE	1,221.50	1,494.31	1,500.00	1,233.67	1,800.00
510.50.7100.512.20720	FLEX/COMP ACCOUNT FEE	565.87	383.69	400.00	334.60	400.00
510.50.7100.512.20750	WORKERS COMPENSATION	21,600.00	21,600.00	22,700.00	18,916.70	14,400.00
510.50.7100.512.20800	COMPENSATED ABSENCES	26,717.49	-39,853.73	0.00	0.00	0.00
510.50.7100.512.20850	OPEB	1,802.00	-2,436.00	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		692,094.07	688,355.03	776,300.00	618,887.14	832,800.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
510.50.7100.512.30300	ENGINEERING CONSULTANTS	2,250.50	412.50	25,000.00	0.00	0.00
510.50.7100.512.30420	LEGAL SERVICES	0.00	0.00	2,000.00	0.00	2,000.00
510.50.7100.512.30700	OTHER PROFESSIONAL SERVICES	73,692.95	139,393.52	93,500.00	64,932.30	175,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		75,943.45	139,806.02	120,500.00	64,932.30	177,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
510.50.7100.512.40005	WATER SERVICES-EAGAN/SSP	202,593.37	268,242.88	226,600.00	135,293.01	362,000.00
510.50.7100.512.40010	GAS UTILITY SERVICES	21,204.49	21,927.59	51,000.00	20,782.57	39,000.00
510.50.7100.512.40015	SEWER UTILITY SERVICES	24,686.39	23,380.89	35,500.00	48,501.68	36,000.00
510.50.7100.512.40020	ELECTRIC UTILITY SERVICES	299,864.42	385,147.88	380,000.00	300,849.10	350,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
510.50.7100.512.40030	STORM WATER UTILITY SERVICE	1,497.45	1,848.98	1,400.00	1,885.60	2,800.00
510.50.7100.512.40040	REPAIR & MAINT - BUILDINGS	126,314.64	50,053.50	90,570.00	61,416.72	31,000.00
510.50.7100.512.40042	REPAIR & MAINT - EQUIPMENT	75,106.01	62,516.73	126,000.00	21,896.60	11,000.00
510.50.7100.512.40043	REPAIR & MAINT - UTILITIES	71,623.86	71,890.55	27,000.00	19,929.46	35,000.00
510.50.7100.512.40044	REPAIR & MAINT - OFFICE EQU...	0.00	248.68	500.00	0.00	0.00
510.50.7100.512.40046	REPAIR & MAINT - ROAD	53,877.16	105,379.60	10,000.00	390.29	100,000.00
510.50.7100.512.40050	RENTAL OF EQUIPMENT	0.00	0.00	1,500.00	0.00	1,000.00
510.50.7100.512.40065	OTHER RENTALS	0.00	314.10	1,000.00	678.46	1,000.00
510.50.7100.512.40070	CENTRAL EQUIP ALLOCATION	125,900.04	127,599.96	130,900.00	109,083.30	128,000.00
510.50.7100.512.40075	CITY FACILITIES ALLOCATION	8,799.96	27,699.96	27,700.00	23,083.30	39,085.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		1,011,467.79	1,146,251.30	1,109,670.00	743,790.09	1,135,885.00
Category: 50 - OTHER PURCHASED SERVICES						
510.50.7100.512.50019	INSURANCE ALLOCATION	63,900.00	63,900.00	63,700.00	53,083.30	60,400.00
510.50.7100.512.50020	TELEPHONE	250.00	1,590.00	0.00	0.00	0.00
510.50.7100.512.50025	ADVERTISING/PUBLISHED NOT...	0.00	121.26	0.00	0.00	0.00
510.50.7100.512.50030	PRINTING & BINDING	657.00	936.50	7,900.00	3,446.72	8,000.00
510.50.7100.512.50032	PRINT. & BIND. INSIGHTS	7,594.79	2,490.20	2,000.00	0.00	0.00
510.50.7100.512.50035	POSTAGE/DELIVERY	12,052.52	10,293.70	13,300.00	14,095.25	15,000.00
510.50.7100.512.50070	DUES, LICENSES & SUBSCRIPTI...	3,269.59	2,958.00	4,400.00	3,330.75	4,035.00
510.50.7100.512.50072	DIVISION SOFTWARE	0.00	0.00	7,000.00	3,109.95	5,500.00
510.50.7100.512.50075	MEALS AND LODGING	0.00	227.50	1,400.00	93.16	1,500.00
510.50.7100.512.50080	CONFERENCES AND SEMINARS	716.87	2,527.84	2,160.00	4,521.76	3,350.00
Category: 50 - OTHER PURCHASED SERVICES Total:		88,440.77	85,045.00	101,860.00	81,680.89	97,785.00
Category: 60 - SUPPLIES						
510.50.7100.512.60010	SUPPLIES - OFFICE	166.30	430.86	0.00	1,516.80	1,000.00
510.50.7100.512.60011	SUPPLIES-JANITOR/CLEANING	1,212.10	276.63	1,000.00	291.81	1,000.00
510.50.7100.512.60012	SUPPLIES - SHOP	0.00	0.00	0.00	313.62	0.00
510.50.7100.512.60016	SUPPLIES - MAINTENANCE	30,469.93	47,467.11	50,000.00	32,943.52	45,000.00
510.50.7100.512.60019	SUPPLIES-UTIL SYS (CHEM)	60,290.97	52,575.46	100,000.00	128,032.77	170,000.00
510.50.7100.512.60040	SM TOOLS & MISC EQUIPMENT	1,113.61	2,960.07	3,500.00	3,561.75	3,500.00
510.50.7100.512.60041	SMALL COMPUTER HARDWARE	204.48	0.00	0.00	0.00	0.00
510.50.7100.512.60045	UNIFORMS & CLOTHING	3,475.72	4,335.96	4,000.00	3,288.09	4,500.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
510.50.7100.512.60065	SUPPLIES - OTHER	450.14	1,292.84	1,500.00	145.77	1,500.00
510.50.7100.512.60070	CENTRAL STORES ALLOCATION	300.00	300.00	0.00	0.00	0.00
510.50.7100.512.60071	TECHNOLOGY ALLOCATION	2,799.96	2,499.96	52,100.00	43,416.70	50,400.00
	Category: 60 - SUPPLIES Total:	100,483.21	112,138.89	212,100.00	213,510.83	276,900.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES					
510.50.7100.512.70100	DEPRECIATION EXPENSE	986,000.40	998,865.70	1,000,000.00	833,333.30	1,123,500.00
510.50.7100.512.70440	BANK CHARGES / CREDIT CARD	29,825.93	40,977.87	30,000.00	44,967.22	50,000.00
510.50.7100.512.70460	BAD DEBTS/NSF CHECKS	300.00	0.00	0.00	0.00	0.00
510.50.7100.512.70510	UT SERVICE FOR LIBRARY	2,241.41	1,878.58	2,000.00	2,854.27	2,000.00
510.50.7100.512.70700	ADMINISTRATIVE CHARGES	294,500.04	302,600.04	311,500.00	259,583.30	290,000.00
	Category: 70 - OTHER EXPENSES / EXPENDITURES Total:	1,312,867.78	1,344,322.19	1,343,500.00	1,140,738.09	1,465,500.00
	Category: 75 - COSTS OF SALES					
510.50.7100.512.75500	METERS	25,827.67	95,035.08	104,000.00	74,015.98	89,000.00
	Category: 75 - COSTS OF SALES Total:	25,827.67	95,035.08	104,000.00	74,015.98	89,000.00
	Category: 80 - CAPITAL OUTLAY					
510.50.7100.512.80100	LAND	0.00	33.28	0.00	0.00	0.00
	Category: 80 - CAPITAL OUTLAY Total:	0.00	33.28	0.00	0.00	0.00
	Category: 90 - DEBT SERVICE					
510.57.9000.570.90500	AMORTIZATION	-3,029.25	0.00	0.00	0.00	0.00
	Category: 90 - DEBT SERVICE Total:	-3,029.25	0.00	0.00	0.00	0.00
	Category: 91 - OTHER					
510.57.9200.590.91100	OPERATING TRANSFERS OUT	280,563.47	698,274.00	0.00	6,226,369.00	0.00
	Category: 91 - OTHER Total:	280,563.47	698,274.00	0.00	6,226,369.00	0.00
	Fund: 510 - WATER-OPERATING FUND Total:	3,584,658.96	4,309,260.79	3,767,930.00	9,163,924.32	4,075,370.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 511 - WATER-CAPITAL FUND						
Revenue						
511.00.0000.3610000	INVESTMENT INTEREST	6,555.70	16,605.72	10,000.00	91,145.89	75,000.00
511.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	4,111.78	2,584.03	0.00	0.00	0.00
511.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-12,911.79	-53,395.97	0.00	0.00	0.00
511.43.0000.3431000	CONNECTION FEES WATER - BC	439,997.50	488,354.20	0.00	0.00	0.00
511.43.0000.3432500	WATER TREATMENT PLANT FEE...	235,560.00	202,440.00	0.00	0.00	0.00
511.43.0000.3701000	SA CURRENT	867.44	26.11	0.00	0.00	0.00
511.43.0000.3702000	SA DELINQUENT	0.00	0.00	0.00	60.11	0.00
511.43.0000.3706000	SA PENALTIES & INTEREST	6.77	0.00	0.00	7.35	0.00
511.50.0000.3300500	FEDERAL GRANT-ARPA	0.00	0.00	0.00	0.00	2,500,000.00
511.50.0000.3431100	PLAT CONNECTION FEE	0.00	0.00	0.00	25,021.00	25,000.00
511.50.0000.3431200	PERMIT CONNECTION FEE	0.00	0.00	250,000.00	365,880.00	350,000.00
511.50.0000.3431300	CORE CONNECTION FEE	0.00	0.00	0.00	204,840.00	200,000.00
511.50.0000.3431400	WATER TREATMENT PLANT FEE	0.00	0.00	150,000.00	127,710.00	150,000.00
511.50.0000.3920000	MN PFA GO LOAN PROCEEDS	0.00	0.00	0.00	0.00	2,706,000.00
511.59.0000.3911000	OPERATING TRANSFERS IN	0.00	0.00	0.00	10,266,957.02	1,123,500.00
Revenue Total:		674,187.40	656,614.09	410,000.00	11,081,621.37	7,129,500.00
Expense						
511.50.7100.512.30300	ENGINEERING CONSULTANTS	0.00	0.00	500,000.00	79,144.62	0.00
511.50.7100.512.40040	REPAIR & MAINT - BUILDINGS	0.00	0.00	0.00	0.00	125,000.00
511.50.7100.512.40043	REPAIR & MAINT - UTILITIES	0.00	9,678.49	315,000.00	120,115.15	190,000.00
511.50.7100.512.50065	TRAVEL	0.00	0.00	0.00	3.28	0.00
511.50.7100.512.80300	IMPROVEMENTS (NON-BLDG)	0.00	0.00	0.00	0.00	5,206,000.00
511.57.9200.590.91100	OPERATING TRANSFERS OUT	201,487.50	202,150.00	1,033,500.00	553,028.60	920,839.00
Expense Total:		201,487.50	211,828.49	1,848,500.00	752,291.65	6,441,839.00
Fund: 511 - WATER-CAPITAL FUND Surplus (Deficit):		472,699.90	444,785.60	-1,438,500.00	10,329,329.72	687,661.00

2024 Operating Transfers Out
\$ 910,089 PM - Local Streets
10,750 PM - Partnership Projects
\$ 920,839



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 520 - SEWER-OPERATING FUND					
360 - MISCELLANEOUS REVENUES	-31,841.22	-137,579.62	45,000.00	38,205.30	18,000.00
382 - SEWER REVENUES	3,874,237.65	4,159,937.24	4,330,770.00	3,850,155.97	4,676,125.00
390 - OTHER FINANCING SOURCES	195,439.00	408,733.86	0.00	0.00	0.00
Fund: 520 - SEWER-OPERATING FUND Total:	4,037,835.43	4,431,091.48	4,375,770.00	3,888,361.27	4,694,125.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 520 - SEWER-OPERATING FUND					
RevCat: 360 - MISCELLANEOUS REVENUES					
520.00.0000.3610000 INVESTMENT INTEREST	39,056.26	70,527.67	45,000.00	38,205.30	18,000.00
520.00.0000.3611000 ACCRUED INTEREST RECEIVABLE	19,836.14	4,977.98	0.00	0.00	0.00
520.00.0000.3612000 FAIR MARKET VALUE ALLOCAT...	-91,116.62	-216,591.27	0.00	0.00	0.00
520.51.0000.3600000 PERA PENSION OTHER REVENUE	383.00	3,506.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:	-31,841.22	-137,579.62	45,000.00	38,205.30	18,000.00
RevCat: 382 - SEWER REVENUES					
520.51.0000.3821000 IGH SEWER CHARGES	3,631,076.27	3,875,658.04	3,975,000.00	3,459,775.81	4,273,125.00
520.51.0000.3821100 EAGAN SEWER CHARGES	140,273.30	180,177.18	213,000.00	342,271.04	250,000.00
520.51.0000.3821200 SSP SEWER CHARGES	2,688.61	2,970.88	2,770.00	2,446.92	3,000.00
520.51.0000.3822000 SEWER CHARGES-PENALTIES	525.00	6,633.93	45,000.00	45,662.20	55,000.00
520.51.0000.3823000 OTHER SEWER CHGS/SERVICES	99,674.47	94,497.21	95,000.00	0.00	95,000.00
RevCat: 382 - SEWER REVENUES Total:	3,874,237.65	4,159,937.24	4,330,770.00	3,850,155.97	4,676,125.00
RevCat: 390 - OTHER FINANCING SOURCES					
520.51.0000.3970000 CAPITAL CONTRIBUTIONS	120,439.00	-99,244.14	0.00	0.00	0.00
520.59.0000.3911000 OPERATING TRANSFERS IN	75,000.00	507,978.00	0.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:	195,439.00	408,733.86	0.00	0.00	0.00
Fund: 520 - SEWER-OPERATING FUND Total:	4,037,835.43	4,431,091.48	4,375,770.00	3,888,361.27	4,694,125.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 520 - SEWER-OPERATING FUND					
10 - WAGES & BENEFITS	366,373.34	553,000.67	438,300.00	352,593.08	484,500.00
30 - PROFESSIONAL / TECHNICAL SERVICES	6,938.97	62,929.57	24,000.00	22,059.78	36,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	2,301,474.99	2,487,829.03	2,620,570.00	2,141,780.83	2,830,040.00
50 - OTHER PURCHASED SERVICES	43,892.13	43,696.42	56,600.00	43,963.52	49,600.00
60 - SUPPLIES	6,862.27	6,811.28	32,200.00	22,650.55	33,700.00
70 - OTHER EXPENSES / EXPENDITURES	1,119,802.30	1,131,365.86	1,111,900.00	971,510.91	1,140,480.00
91 - OTHER	73,512.16	393,724.70	0.00	5,547,485.00	0.00
Fund: 520 - SEWER-OPERATING FUND Total:	3,918,856.16	4,679,357.53	4,283,570.00	9,102,043.67	4,574,320.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 520 - SEWER-OPERATING FUND						
Category: 10 - WAGES & BENEFITS						
520.51.7200.514.10100	FULL-TIME EMPLOYEES	273,763.88	293,807.51	291,000.00	236,953.30	331,300.00
520.51.7200.514.10300	EMPLOYEES-NON BENEFITED	6,958.17	10,018.35	11,800.00	9,880.00	12,200.00
520.51.7200.514.10400	OVERTIME	9,141.26	9,403.59	11,000.00	7,230.21	11,300.00
520.51.7200.514.20100	INSURANCE-CASH OPTION	17,270.76	18,764.46	17,800.00	14,407.47	18,500.00
520.51.7200.514.20300	EMPLOYER SOCIAL SECURITY	18,575.75	20,037.61	19,500.00	16,268.95	22,000.00
520.51.7200.514.20350	EMPLOYER MEDICARE	4,354.19	4,685.67	4,500.00	3,804.37	5,100.00
520.51.7200.514.20400	EMPLOYER PERA	21,171.42	22,655.45	25,600.00	18,243.37	26,600.00
520.51.7200.514.20550	PENSION EXPENSE	-50,293.00	122,259.00	0.00	0.00	0.00
520.51.7200.514.20600	MEDICAL INSURANCE	37,146.44	39,966.28	41,200.00	32,616.14	47,500.00
520.51.7200.514.20620	LIFE INSURANCE	300.75	331.35	400.00	245.71	500.00
520.51.7200.514.20630	LTD INSURANCE	699.48	834.10	800.00	683.38	1,100.00
520.51.7200.514.20720	FLEX/COMP ACCOUNT FEE	348.73	247.03	200.00	176.88	200.00
520.51.7200.514.20750	WORKERS COMPENSATION	13,800.00	13,800.00	14,500.00	12,083.30	8,200.00
520.51.7200.514.20800	COMPENSATED ABSENCES	12,191.51	-2,666.73	0.00	0.00	0.00
520.51.7200.514.20850	OPEB	944.00	-1,143.00	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		366,373.34	553,000.67	438,300.00	352,593.08	484,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
520.51.7200.514.30300	ENGINEERING CONSULTANTS	0.00	0.00	20,000.00	0.00	0.00
520.51.7200.514.30420	LEGAL SERVICES	0.00	0.00	1,000.00	0.00	1,000.00
520.51.7200.514.30700	OTHER PROFESSIONAL SERVICES	6,938.97	62,929.57	3,000.00	22,059.78	35,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		6,938.97	62,929.57	24,000.00	22,059.78	36,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
520.51.7200.514.40010	GAS UTILITY SERVICES	2,737.87	4,024.98	6,500.00	2,451.08	8,000.00
520.51.7200.514.40015	SEWER UTILITY SERVICES - MET...	2,103,719.30	2,154,519.82	2,180,000.00	1,841,647.94	2,340,000.00
520.51.7200.514.40016	SEWER UTILITY SERVICES - EAG...	0.00	93,778.14	215,770.00	140,605.12	253,000.00
520.51.7200.514.40020	ELECTRIC UTILITY SERVICES	18,329.21	22,231.18	33,000.00	17,750.93	30,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
520.51.7200.514.40030	STORM WATER UTILITY SERVICE	899.17	1,108.97	900.00	0.00	1,300.00
520.51.7200.514.40042	REPAIR & MAINT - EQUIPMENT	7,202.94	12,879.44	15,000.00	2,245.63	30,000.00
520.51.7200.514.40043	REPAIR & MAINT - UTILITIES	37,186.50	46,886.50	12,900.00	6,988.13	12,900.00
520.51.7200.514.40050	RENTAL OF EQUIPMENT	0.00	0.00	800.00	342.00	800.00
520.51.7200.514.40070	CENTRAL EQUIP ALLOCATION	125,900.04	127,599.96	130,900.00	109,083.30	128,000.00
520.51.7200.514.40075	CITY FACILITIES ALLOCATION	5,499.96	24,800.04	24,800.00	20,666.70	26,040.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		2,301,474.99	2,487,829.03	2,620,570.00	2,141,780.83	2,830,040.00
Category: 50 - OTHER PURCHASED SERVICES						
520.51.7200.514.50019	INSURANCE ALLOCATION	31,299.96	31,299.96	35,400.00	29,500.00	32,500.00
520.51.7200.514.50020	TELEPHONE	250.00	810.00	0.00	0.00	0.00
520.51.7200.514.50030	PRINTING & BINDING	0.00	0.00	3,200.00	0.00	500.00
520.51.7200.514.50035	POSTAGE/DELIVERY	9,319.71	10,293.70	10,300.00	10,273.41	10,600.00
520.51.7200.514.50070	DUES, LICENSES & SUBSCRIPTI...	0.00	0.00	0.00	60.00	0.00
520.51.7200.514.50072	DIVISION SOFTWARE	0.00	0.00	5,000.00	3,109.95	3,300.00
520.51.7200.514.50080	CONFERENCES AND SEMINARS	3,022.46	1,292.76	2,700.00	1,020.16	2,700.00
Category: 50 - OTHER PURCHASED SERVICES Total:		43,892.13	43,696.42	56,600.00	43,963.52	49,600.00
Category: 60 - SUPPLIES						
520.51.7200.514.60010	SUPPLIES - OFFICE	166.30	430.86	0.00	855.60	500.00
520.51.7200.514.60016	SUPPLIES - MAINTENANCE	2,866.63	107.00	5,000.00	372.76	5,000.00
520.51.7200.514.60040	SM TOOLS & MISC EQUIPMENT	459.82	530.77	1,500.00	1,480.00	2,000.00
520.51.7200.514.60045	UNIFORMS & CLOTHING	2,569.48	4,403.13	4,000.00	2,525.49	4,500.00
520.51.7200.514.60065	SUPPLIES - OTHER	0.00	239.48	800.00	0.00	500.00
520.51.7200.514.60070	CENTRAL STORES ALLOCATION	300.00	300.00	0.00	0.00	0.00
520.51.7200.514.60071	TECHNOLOGY ALLOCATION	500.04	800.04	20,900.00	17,416.70	21,200.00
Category: 60 - SUPPLIES Total:		6,862.27	6,811.28	32,200.00	22,650.55	33,700.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
520.51.7200.514.70100	DEPRECIATION EXPENSE	795,288.40	787,495.71	800,000.00	666,666.70	800,000.00
520.51.7200.514.70440	BANK CHARGES / CREDIT CARD	29,825.92	40,977.87	0.00	44,967.24	50,000.00
520.51.7200.514.70510	UT SERVICE FOR LIBRARY	187.94	292.24	400.00	293.67	480.00
520.51.7200.514.70700	ADMINISTRATIVE CHARGES	294,500.04	302,600.04	311,500.00	259,583.30	290,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		1,119,802.30	1,131,365.86	1,111,900.00	971,510.91	1,140,480.00

Category: 91 - OTHER

[520.57.9200.590.91100](#)

	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
OPERATING TRANSFERS OUT	73,512.16	393,724.70	0.00	5,547,485.00	0.00
Category: 91 - OTHER Total:	73,512.16	393,724.70	0.00	5,547,485.00	0.00
Fund: 520 - SEWER-OPERATING FUND Total:	3,918,856.16	4,679,357.53	4,283,570.00	9,102,043.67	4,574,320.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 521 - SEWER-CAPITAL FUND						
Revenue						
521.00.0000.3610000	INVESTMENT INTEREST	12,504.05	21,307.95	15,000.00	34,721.26	35,000.00
521.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	6,723.76	1,350.71	0.00	0.00	0.00
521.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-28,037.83	-65,779.95	0.00	0.00	0.00
521.43.0000.3432000	CONNECTION FEES SEWER	193,510.00	169,480.00	0.00	0.00	0.00
521.43.0000.3701000	SA CURRENT	3,471.12	1,488.46	0.00	0.00	0.00
521.43.0000.3702000	SA DELINQUENT	0.00	0.00	0.00	240.46	0.00
521.43.0000.3706000	SA PENALTIES & INTEREST	27.08	0.00	0.00	29.39	0.00
521.51.0000.3432100	PLAT CONNECTION FEE	0.00	0.00	0.00	44,968.00	45,000.00
521.51.0000.3432200	PERMIT CONNECTION FEE	0.00	0.00	100,000.00	565,550.00	500,000.00
521.51.0000.3432300	CORE CONNECTION FEE	0.00	0.00	0.00	64,691.00	75,000.00
521.51.0000.3432700	B-LINE SPECIAL CONNECTION ...	0.00	8,280.00	0.00	2,930.00	0.00
521.59.0000.3911000	OPERATING TRANSFERS IN	0.00	56,640.00	0.00	5,547,485.00	800,000.00
Revenue Total:		188,198.18	192,767.17	115,000.00	6,260,615.11	1,455,000.00
Expense						
521.51.7200.514.40043	REPAIR & MAINT - UTILITIES	0.00	0.00	400,000.00	0.00	740,000.00
521.51.7200.514.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	0.00	73.50	0.00
521.57.9000.570.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	1,550.00	2,975.00
521.57.9000.570.90100	PRINCIPAL PAYMENTS	0.00	0.00	0.00	750,000.00	780,000.00
521.57.9000.570.90200	INTEREST PAYMENTS	0.00	22,271.00	0.00	288,275.00	262,575.00
521.57.9000.570.90300	PAYING AGENT FEES	0.00	0.00	0.00	1,425.00	0.00
521.57.9000.570.90500	AMORTIZATION	0.00	-40,057.95	0.00	0.00	0.00
521.57.9200.590.91100	OPERATING TRANSFERS OUT	0.00	-600,760.00	593,500.00	845,960.85	715,169.00
Expense Total:		0.00	-618,546.95	993,500.00	1,887,284.35	2,500,719.00
Fund: 521 - SEWER-CAPITAL FUND Surplus (Deficit):		188,198.18	811,314.12	-878,500.00	4,373,330.76	-1,045,719.00

2024 Operating Transfers Out
\$ 707,419 PM - Local Streets
7,750 PM - Partnership Projects
\$ 715,169



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 530 - STORM WATER-OPERATING					
340 - CHARGES FOR SERVICES	568,683.79	677,138.70	780,850.00	542,036.41	1,041,015.00
360 - MISCELLANEOUS REVENUES	-12,366.64	-5,580.64	2,000.00	3,335.26	5,000.00
370 - SPECIAL ASSESSMENTS	0.00	0.00	0.00	4,926.95	0.00
390 - OTHER FINANCING SOURCES	7,691,994.00	447,193.66	0.00	41.31	0.00
Fund: 530 - STORM WATER-OPERATING Total:	8,248,311.15	1,118,751.72	782,850.00	550,339.93	1,046,015.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 530 - STORM WATER-OPERATING						
RevCat: 340 - CHARGES FOR SERVICES						
530.43.0000.3433500	STORM WATER MGMT FEE	527,638.60	649,675.65	750,000.00	510,254.97	1,000,000.00
530.43.0000.3433501	STORM WATER MGMT FEE - E...	21,265.66	23,568.68	23,000.00	21,409.31	26,100.00
530.43.0000.3433502	STORM WATER MGMT FEE - SSP	336.24	363.12	350.00	294.12	415.00
530.43.0000.3433600	STORM WATER CHG-PENALTIES	-2.06	936.67	5,000.00	10,078.01	12,000.00
530.43.0000.3434000	OTHER BILLING CHARGES	2,646.35	2,594.58	2,500.00	0.00	2,500.00
530.43.0000.3434500	STORM WATER MODELING FEES	16,799.00	0.00	0.00	0.00	0.00
RevCat: 340 - CHARGES FOR SERVICES Total:		568,683.79	677,138.70	780,850.00	542,036.41	1,041,015.00
RevCat: 360 - MISCELLANEOUS REVENUES						
530.00.0000.3610000	INVESTMENT INTEREST	3,704.87	3,531.03	2,000.00	3,335.26	5,000.00
530.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	-418.21	-729.99	0.00	0.00	0.00
530.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-15,653.30	-9,179.68	0.00	0.00	0.00
530.50.0000.3600000	PERA PENSION OTHER REVENUE	0.00	798.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-12,366.64	-5,580.64	2,000.00	3,335.26	5,000.00
RevCat: 370 - SPECIAL ASSESSMENTS						
530.43.0000.3701000	SA CURRENT	0.00	0.00	0.00	4,926.95	0.00
RevCat: 370 - SPECIAL ASSESSMENTS Total:		0.00	0.00	0.00	4,926.95	0.00
RevCat: 390 - OTHER FINANCING SOURCES						
530.59.0000.3911000	OPERATING TRANSFERS IN	0.00	45,732.75	0.00	41.31	0.00
530.74.0000.3970000	CAPITAL CONTRIBUTIONS	7,691,994.00	401,460.91	0.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		7,691,994.00	447,193.66	0.00	41.31	0.00
Fund: 530 - STORM WATER-OPERATING Total:		8,248,311.15	1,118,751.72	782,850.00	550,339.93	1,046,015.00

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	2021	2022	2023	2023 YTD	2024
	Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 530 - STORM WATER-OPERATING					
10 - WAGES & BENEFITS	169,776.21	281,001.68	216,200.00	157,284.19	303,500.00
30 - PROFESSIONAL / TECHNICAL SERVICES	148,825.64	62,538.66	80,000.00	1,814.80	105,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	117,379.01	199,782.04	185,450.00	252,935.02	213,970.00
50 - OTHER PURCHASED SERVICES	50,882.07	54,320.01	60,000.00	58,223.44	64,300.00
60 - SUPPLIES	275.00	275.00	10,350.00	8,691.70	10,000.00
70 - OTHER EXPENSES / EXPENDITURES	236,027.66	970.80	240,600.00	200,837.70	241,010.00
80 - CAPITAL OUTLAY	0.00	9,853.12	75,000.00	0.00	0.00
91 - OTHER	-182,695.18	164,568.32	62,500.00	37,500.00	62,500.00
Fund: 530 - STORM WATER-OPERATING Total:	540,470.41	773,309.63	930,100.00	717,286.85	1,000,280.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 530 - STORM WATER-OPERATING						
Category: 10 - WAGES & BENEFITS						
530.74.5900.741.10100	FULL-TIME EMPLOYEES	115,809.13	104,164.04	156,200.00	112,710.77	214,600.00
530.74.5900.741.10400	OVERTIME	1,686.41	911.58	1,500.00	261.40	0.00
530.74.5900.741.20100	INSURANCE-CASH OPTION	6,949.80	5,873.55	7,400.00	5,444.01	11,400.00
530.74.5900.741.20300	EMPLOYER SOCIAL SECURITY	7,389.09	6,336.36	9,700.00	6,477.37	13,300.00
530.74.5900.741.20350	EMPLOYER MEDICARE	1,759.65	1,481.81	2,300.00	1,514.88	3,100.00
530.74.5900.741.20400	EMPLOYER PERA	8,812.70	7,669.36	11,700.00	8,457.44	16,100.00
530.74.5900.741.20550	PENSION EXPENSE	0.00	127,056.00	0.00	0.00	0.00
530.74.5900.741.20600	MEDICAL INSURANCE	14,973.24	13,681.09	20,100.00	16,460.14	36,700.00
530.74.5900.741.20620	LIFE INSURANCE	168.30	137.07	200.00	150.19	300.00
530.74.5900.741.20630	LTD INSURANCE	364.08	305.61	400.00	286.30	700.00
530.74.5900.741.20720	FLEX/COMP ACCOUNT FEE	160.09	87.76	100.00	21.69	100.00
530.74.5900.741.20750	WORKERS COMPENSATION	6,300.00	6,300.00	6,600.00	5,500.00	7,200.00
530.74.5900.741.20800	COMPENSATED ABSENCES	5,403.72	6,997.45	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		169,776.21	281,001.68	216,200.00	157,284.19	303,500.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
530.74.5900.741.30300	ENGINEERING CONSULTANTS	85,318.16	17,857.19	50,000.00	0.00	0.00
530.74.5900.741.30420	LEGAL SERVICES	228.00	36.00	0.00	0.00	0.00
530.74.5900.741.30700	OTHER PROFESSIONAL SERVICES	63,279.48	44,645.47	30,000.00	1,814.80	105,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		148,825.64	62,538.66	80,000.00	1,814.80	105,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
530.74.5900.741.40020	ELECTRIC UTILITY SERVICES	4,834.59	1,526.88	5,000.00	12,703.60	5,000.00
530.74.5900.741.40030	STORM WATER SERVICES-EAG...	21,601.90	23,931.80	23,350.00	13,020.20	26,515.00
530.74.5900.741.40066	REPAIR & MAINT - STORM WA...	88,842.52	167,523.32	150,000.00	221,294.52	175,000.00
530.74.5900.741.40075	CITY FACILITIES ALLOCATION	2,100.00	6,800.04	7,100.00	5,916.70	7,455.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		117,379.01	199,782.04	185,450.00	252,935.02	213,970.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 50 - OTHER PURCHASED SERVICES						
530.74.5900.741.50019	INSURANCE ALLOCATION	999.96	999.96	1,000.00	833.30	1,400.00
530.74.5900.741.50025	ADVERTISING/PUBLISHED NOT...	0.00	67.21	0.00	0.00	0.00
530.74.5900.741.50030	PRINTING & BINDING	0.00	0.00	0.00	0.00	250.00
530.74.5900.741.50035	POSTAGE/DELIVERY	0.00	965.53	0.00	0.00	500.00
530.74.5900.741.50070	DUES, LICENSES & SUBSCRIPTI...	49,882.11	52,287.31	59,000.00	57,390.14	62,150.00
Category: 50 - OTHER PURCHASED SERVICES Total:		50,882.07	54,320.01	60,000.00	58,223.44	64,300.00
Category: 60 - SUPPLIES						
530.74.5900.741.60045	UNIFORMS & CLOTHING	275.00	275.00	250.00	275.00	300.00
530.74.5900.741.60071	TECHNOLOGY ALLOCATION	0.00	0.00	10,100.00	8,416.70	9,700.00
Category: 60 - SUPPLIES Total:		275.00	275.00	10,350.00	8,691.70	10,000.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
530.74.5900.741.70100	DEPRECIATION EXPENSE	235,374.00	0.00	240,000.00	200,000.00	240,000.00
530.74.5900.741.70510	UT SERVICE FOR LIBRARY	653.66	806.87	600.00	837.70	1,010.00
530.74.5900.741.70600	OTHER MISCELLANEOUS	0.00	163.93	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		236,027.66	970.80	240,600.00	200,837.70	241,010.00
Category: 80 - CAPITAL OUTLAY						
530.74.5900.741.80100	LAND	0.00	9,853.12	75,000.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	9,853.12	75,000.00	0.00	0.00
Category: 91 - OTHER						
530.57.9200.590.91100	OPERATING TRANSFERS OUT	341,818.82	164,568.32	62,500.00	37,500.00	62,500.00
530.74.5900.741.99999	REPORTING ADJUSTMENT (PRO...	-524,514.00	0.00	0.00	0.00	0.00
Category: 91 - OTHER Total:		-182,695.18	164,568.32	62,500.00	37,500.00	62,500.00
Fund: 530 - STORM WATER-OPERATING Total:		540,470.41	773,309.63	930,100.00	717,286.85	1,000,280.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 531 - STORM WATER-CAPITAL FUND						
Revenue						
531.00.0000.3610000	INVESTMENT INTEREST	0.00	0.00	0.00	6,239.04	6,000.00
531.43.0000.3650000	OTHER REVENUES	0.00	0.00	0.00	17,414.03	0.00
531.53.0000.3433100	PLAT CONNECTION FEE	0.00	0.00	0.00	0.00	10,000.00
531.59.0000.3910000	OPERATING TRANSFER IN	0.00	0.00	1,000,000.00	1,000,000.00	1,383,235.00
Revenue Total:		0.00	0.00	1,000,000.00	1,023,653.07	1,399,235.00
Expense						
531.57.9200.590.91100	OPERATING TRANSFERS OUT	0.00	0.00	678,000.00	542,142.97	473,225.00
531.74.5900.741.30300	ENGINEERING CONSULTANTS	0.00	0.00	20,000.00	0.00	0.00
531.74.5900.741.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	50,000.00
531.74.5900.741.40066	REPAIR & MAINT - STORM WA...	0.00	0.00	45,000.00	0.00	90,000.00
531.74.5900.741.50025	ADVERTISING/PUBLISH NOTICES	0.00	0.00	0.00	73.50	0.00
Expense Total:		0.00	0.00	743,000.00	542,216.47	613,225.00
Fund: 531 - STORM WATER-CAPITAL FUND Surplus (Deficit):		0.00	0.00	257,000.00	481,436.60	786,010.00

2024 Operating Transfers Out
\$ 436,725 PM - Local Streets
 36,500 PM - Partnership Projects
\$ 473,225



		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 533 - STORM WATER-CAPITAL FUND NWA						
Revenue						
533.00.0000.3610000	INVESTMENT INTEREST	16,085.82	22,491.88	0.00	21,930.57	30,000.00
533.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	9,561.40	-87.45	0.00	0.00	0.00
533.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-33,284.53	-66,226.26	0.00	0.00	0.00
533.43.0000.3433500	PLAT CONNECTION FEE-NWA	540,360.00	782,822.50	0.00	204,745.00	200,000.00
533.43.0000.3701000	SA CURRENT	0.00	41,942.76	0.00	31,651.61	0.00
533.59.0000.3911000	OPERATING TRANSFERS IN	128,007.54	72,655.80	0.00	0.00	0.00
Revenue Total:		660,730.23	853,599.23	0.00	258,327.18	230,000.00
Expense						
533.57.9200.590.91100	OPERATING TRANSFERS OUT	500,000.00	0.00	0.00	109,860.54	0.00
533.74.5900.748.30300	ENGINEERING CONSULTANTS	128,289.83	72,981.98	0.00	11,214.01	0.00
533.74.5900.748.30310	RESIDENT ENGINEERING	1,170.88	299.20	0.00	75.34	0.00
533.74.5900.748.30420	LEGAL SERVICES	22,964.12	4,500.00	0.00	0.00	0.00
533.74.5900.748.30700	OTHER PROFESSIONAL SERVICES	10,213.00	3,000.00	0.00	0.00	50,000.00
533.74.5900.748.50025	ADVERTISING/PUBLISH NOTICES	0.00	500.10	0.00	0.00	0.00
533.74.5900.748.80100	LAND	382,286.30	60,300.00	0.00	0.00	0.00
533.74.5900.748.80300	IMPROVEMENTS (NON-BLDG)	0.00	506,643.58	0.00	5,154.00	0.00
Expense Total:		1,044,924.13	648,224.86	0.00	126,303.89	50,000.00
Fund: 533 - STORM WATER-CAPITAL FUND NWA Surplus (Deficit):		-384,193.90	205,374.37	0.00	132,023.29	180,000.00



	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 550 - INVER WOOD GOLF COURSE					
340 - CHARGES FOR SERVICES	2,419,526.99	2,394,250.30	2,519,750.00	3,892,454.57	2,690,700.00
360 - MISCELLANEOUS REVENUES	7,801.53	-30,559.78	20,000.00	28,198.58	25,000.00
390 - OTHER FINANCING SOURCES	17,151.22	-8,500.00	0.00	0.00	0.00
Fund: 550 - INVER WOOD GOLF COURSE Total:	2,444,479.74	2,355,190.52	2,539,750.00	3,920,653.15	2,715,700.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 550 - INVER WOOD GOLF COURSE						
RevCat: 340 - CHARGES FOR SERVICES						
550.52.0000.3481000	18 HOLE GREEN FEES-REG.	768,410.74	801,558.04	852,500.00	941,954.44	844,000.00
550.52.0000.3481100	FOOT GOLF	2,050.85	983.87	3,300.00	1,015.62	0.00
550.52.0000.3483200	HANDICAP SERVICES	11,686.00	10,773.00	9,250.00	10,803.00	10,000.00
550.52.0000.3483400	CLUB RENTALS	7,663.80	4,812.09	8,700.00	8,806.54	9,000.00
550.52.0000.3483700	SEASON PASSES	21,934.61	27,817.03	32,000.00	26,347.73	32,000.00
550.52.0000.3483800	PLAYER CARDS	9,676.50	14,615.89	10,300.00	15,037.66	12,500.00
550.52.0000.3483900	ANNIVERSARY MEMBERSHIP	481,245.48	482,116.46	490,000.00	1,561,889.49	603,000.00
550.52.0000.3483925	ANNIVERSARY MEMBERSHIP T...	0.00	-37.00	0.00	0.00	0.00
550.52.0000.3483950	ANNIVERSARY MEMBERSHIP A...	-185.00	40.00	0.00	127,700.20	0.00
550.52.0000.3484000	PRAC CEN-RANGE BALLS	193,327.46	182,711.53	224,000.00	244,565.75	246,000.00
550.52.0000.3484200	PRACTICE CENTER - INSTRUCTI...	23,985.00	26,600.00	24,000.00	25,790.00	28,000.00
550.52.0000.3485000	GOLF SHOP-APPAREL	32,463.53	33,237.33	24,000.00	24,160.85	33,000.00
550.52.0000.3485200	GOLF SHOP-CLUBS	9,535.90	5,258.33	5,000.00	2,848.07	6,500.00
550.52.0000.3485400	GOLF SHOP-BALLS	20,215.94	19,058.85	16,000.00	22,879.42	27,500.00
550.52.0000.3485600	GOLF SHOP-GLOVES	10,340.55	12,040.77	9,000.00	11,202.09	15,500.00
550.52.0000.3485800	GOLF SHOP-BAGS	6,133.45	8,443.82	3,700.00	6,003.25	5,000.00
550.52.0000.3486000	GOLF SHOP-ACCESSORIES	6,043.45	7,751.15	4,000.00	5,818.08	3,200.00
550.52.0000.3486400	FOOD & BEV/FOOD-CLUBHOUSE	35,593.23	47,684.70	48,500.00	43,609.27	45,000.00
550.52.0000.3486800	FOOD & BEV/BEV-CLUBHOUSE	46,820.05	41,136.58	41,000.00	46,567.51	50,000.00
550.52.0000.3487200	BEER/ALCOHOL	167,100.48	148,637.14	163,000.00	153,907.42	165,000.00
550.52.0000.3487400	FOOD & BEV/VENDING MACH	2,700.57	1,185.53	4,500.00	2,970.36	3,000.00
550.52.0000.3487600	GOLF CART-18 HOLE RENTALS	562,784.40	517,825.19	547,000.00	608,577.82	552,500.00
RevCat: 340 - CHARGES FOR SERVICES Total:		2,419,526.99	2,394,250.30	2,519,750.00	3,892,454.57	2,690,700.00
RevCat: 360 - MISCELLANEOUS REVENUES						
550.00.0000.3610000	INVESTMENT INTEREST	16,564.35	24,904.75	20,000.00	28,198.58	25,000.00
550.00.0000.3611000	ACCRUED INTEREST RECEIVABLE	13,506.42	524.02	0.00	0.00	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
550.00.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-23,119.24	-74,385.93	0.00	0.00	0.00
550.52.0000.3600000	PERA PENSION OTHER REVENUE	850.00	852.00	0.00	0.00	0.00
550.52.0000.3650000	OTHER REVENUES	0.00	240.16	0.00	0.00	0.00
550.52.0000.3660000	OTHER REIMBURSEMENTS	0.00	305.22	0.00	0.00	0.00
550.52.0000.3680000	GAIN ON DISPOSAL OF FIXED A...	0.00	17,000.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		7,801.53	-30,559.78	20,000.00	28,198.58	25,000.00
RevCat: 390 - OTHER FINANCING SOURCES						
550.52.0000.3900100	PROCEEDS FROM SALE OF F/A	0.00	-8,500.00	0.00	0.00	0.00
550.59.0000.3911000	OPERATING TRANSFERS IN	17,151.22	0.00	0.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		17,151.22	-8,500.00	0.00	0.00	0.00
Fund: 550 - INVER WOOD GOLF COURSE Total:		2,444,479.74	2,355,190.52	2,539,750.00	3,920,653.15	2,715,700.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 550 - INVER WOOD GOLF COURSE					
10 - WAGES & BENEFITS	1,104,075.17	1,251,908.50	1,242,600.00	1,069,743.84	1,307,800.00
30 - PROFESSIONAL / TECHNICAL SERVICES	2,925.00	0.00	0.00	109,068.00	15,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	105,346.59	152,887.32	161,500.00	130,014.82	173,400.00
50 - OTHER PURCHASED SERVICES	40,628.82	51,318.72	72,200.00	45,879.75	62,400.00
60 - SUPPLIES	207,916.52	196,066.75	274,600.00	226,982.90	275,550.00
70 - OTHER EXPENSES / EXPENDITURES	303,364.97	284,134.49	319,450.00	319,033.79	304,850.00
75 - COSTS OF SALES	203,218.27	184,942.87	0.00	0.00	0.00
76 - PURCHASES	-779.92	16,289.33	200,550.00	198,881.49	210,500.00
80 - CAPITAL OUTLAY	0.00	21,455.45	298,000.00	63,359.78	228,000.00
90 - DEBT SERVICE	0.00	0.00	82,000.00	0.00	546,053.00
Fund: 550 - INVER WOOD GOLF COURSE Total:	1,966,695.42	2,159,003.43	2,650,900.00	2,162,964.37	3,123,553.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 550 - INVER WOOD GOLF COURSE						
Department: 8000 - OPERATIONS						
Category: 10 - WAGES & BENEFITS						
550.52.8000.521.10100	FULL-TIME EMPLOYEES	144,663.54	167,771.95	187,000.00	99,921.07	129,500.00
550.52.8000.521.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	53,665.32	68,500.00
550.52.8000.521.10300	EMPLOYEES-NON BENEFITED	88,539.89	86,208.28	95,400.00	93,454.79	122,300.00
550.52.8000.521.10400	OVERTIME	715.58	1,147.11	1,000.00	1,684.66	1,000.00
550.52.8000.521.20100	INSURANCE-CASH OPTION	9,642.90	11,666.16	15,300.00	9,616.86	12,200.00
550.52.8000.521.20300	EMPLOYER SOCIAL SECURITY	13,908.59	15,270.92	17,000.00	15,009.29	19,200.00
550.52.8000.521.20350	EMPLOYER MEDICARE	3,252.79	3,571.43	4,000.00	3,510.55	4,500.00
550.52.8000.521.20400	EMPLOYER PERA	11,888.03	14,601.18	20,600.00	11,646.62	17,700.00
550.52.8000.521.20550	PENSION EXPENSE	-26,812.00	-11,984.00	0.00	0.00	0.00
550.52.8000.521.20600	MEDICAL INSURANCE	23,392.03	26,834.19	38,900.00	25,227.14	35,400.00
550.52.8000.521.20620	LIFE INSURANCE	128.69	217.28	300.00	142.24	300.00
550.52.8000.521.20630	LTD INSURANCE	376.38	483.27	500.00	376.20	600.00
550.52.8000.521.20700	UNEMPLOYMENT COMPENSAT...	8,675.44	25,101.28	0.00	22,135.99	25,000.00
550.52.8000.521.20720	FLEX/COMP ACCOUNT FEE	139.20	150.91	200.00	130.81	200.00
550.52.8000.521.20750	WORKERS COMPENSATION	2,600.04	2,600.04	2,700.00	2,250.00	3,200.00
550.52.8000.521.20800	COMPENSATED ABSENCES	6,397.18	94,317.53	0.00	0.00	0.00
550.52.8000.521.20850	OPEB	607.00	-2,447.00	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		288,115.28	435,510.53	382,900.00	338,771.54	439,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
550.52.8000.521.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	109,068.00	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	0.00	109,068.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
550.52.8000.521.40055	RENTAL CLUBS	0.00	441.14	1,500.00	1,155.60	1,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	441.14	1,500.00	1,155.60	1,500.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 50 - OTHER PURCHASED SERVICES						
550.52.8000.521.50030	PRINTING & BINDING	4,395.40	7,981.69	9,500.00	6,798.29	9,500.00
Category: 50 - OTHER PURCHASED SERVICES Total:		4,395.40	7,981.69	9,500.00	6,798.29	9,500.00
Category: 60 - SUPPLIES						
550.52.8000.521.60010	SUPPLIES - OFFICE	367.35	1,074.62	500.00	2,720.91	1,000.00
550.52.8000.521.60045	UNIFORMS & CLOTHING	0.00	1,107.41	3,750.00	257.54	2,500.00
550.52.8000.521.60065	SUPPLIES - OTHER	1,566.56	3,608.12	1,200.00	120.45	1,200.00
Category: 60 - SUPPLIES Total:		1,933.91	5,790.15	5,450.00	3,098.90	4,700.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
550.52.8000.521.70250	HANDICAPS	9,555.00	8,910.00	9,000.00	9,540.00	9,500.00
550.52.8000.521.70450	CASH OVER/SHORT	187.29	225.25	250.00	55.35	250.00
550.52.8000.521.70460	BAD DEBTS/NSF CHECKS	0.00	0.00	0.00	23.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		9,742.29	9,135.25	9,250.00	9,618.35	9,750.00
Department: 8000 - OPERATIONS Total:		304,186.88	458,858.76	408,600.00	468,510.68	465,050.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 8100 - PRACTICE CENTER						
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
550.52.8100.522.40042	REPAIR & MAINT - EQUIPMENT	0.00	1,830.92	3,900.00	6,676.08	3,600.00
550.52.8100.522.40045	REPAIR & MAINT - FENCE	0.00	0.00	0.00	0.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	1,830.92	3,900.00	6,676.08	3,600.00
Category: 50 - OTHER PURCHASED SERVICES						
550.52.8100.522.50050	SIGNAGE	69.23	0.00	0.00	4,333.97	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		69.23	0.00	0.00	4,333.97	0.00
Category: 60 - SUPPLIES						
550.52.8100.522.60015	SUPPLIES - EQUIPMENT	5,610.26	1,705.56	0.00	2,907.36	0.00
550.52.8100.522.60045	UNIFORMS & CLOTHING	0.00	1,000.00	1,250.00	1,429.50	1,250.00
550.52.8100.522.60060	GOLF BALLS-RANGE	4,573.80	4,049.33	4,500.00	3,644.39	4,500.00
550.52.8100.522.60065	SUPPLIES - OTHER	0.00	0.00	2,000.00	0.00	3,000.00
Category: 60 - SUPPLIES Total:		10,184.06	6,754.89	7,750.00	7,981.25	8,750.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
550.52.8100.522.70450	CASH OVER/SHORT	0.00	0.00	0.00	56.50	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		0.00	0.00	0.00	56.50	0.00
Category: 80 - CAPITAL OUTLAY						
550.52.8100.522.80800	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	8,000.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	0.00	8,000.00
Department: 8100 - PRACTICE CENTER Total:		10,253.29	8,585.81	11,650.00	19,047.80	20,350.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 8200 - GOLF SHOP						
Category: 60 - SUPPLIES						
550.52.8200.523.60017	SUPPLIES - PRICING	21.41	234.35	0.00	0.00	0.00
550.52.8200.523.60065	SUPPLIES - OTHER	0.00	0.00	400.00	0.00	400.00
Category: 60 - SUPPLIES Total:		21.41	234.35	400.00	0.00	400.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
550.52.8200.523.70400	GOLF SHOP FIXTURES	89.63	0.00	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		89.63	0.00	0.00	0.00	0.00
Category: 75 - COSTS OF SALES						
550.52.8200.523.75200	GOLF COURSE RESALE-APPAREL	27,857.29	29,163.23	0.00	0.00	0.00
550.52.8200.523.75250	GOLF COURSE RESALE-CLUBS	10,741.25	9,477.19	0.00	0.00	0.00
550.52.8200.523.75300	GOLF COURSE RESALE-GLOVES	9,495.93	7,783.10	0.00	0.00	0.00
550.52.8200.523.75350	GOLF COURSE RESALE-BAGS	5,358.58	6,807.14	0.00	0.00	0.00
550.52.8200.523.75400	GOLF COURSE RESALE-ACCESS	3,461.26	8,161.34	0.00	0.00	0.00
550.52.8200.523.75450	GOLF COURSE RESALE-BALLS	16,623.89	21,442.04	0.00	0.00	0.00
Category: 75 - COSTS OF SALES Total:		73,538.20	82,834.04	0.00	0.00	0.00
Category: 76 - PURCHASES						
550.52.8200.523.76200	APPAREL	97.33	394.17	31,200.00	25,556.91	32,000.00
550.52.8200.523.76250	CLUBS	0.00	861.00	6,250.00	5,933.73	6,500.00
550.52.8200.523.76300	GLOVES	0.00	0.00	7,800.00	10,024.66	10,000.00
550.52.8200.523.76350	BAGS	0.00	0.00	5,400.00	6,664.47	7,000.00
550.52.8200.523.76400	ACCESSORIES	0.00	2,095.20	6,900.00	6,614.09	7,000.00
550.52.8200.523.76450	BALLS	0.00	0.00	15,000.00	23,536.98	18,000.00
Category: 76 - PURCHASES Total:		97.33	3,350.37	72,550.00	78,330.84	80,500.00
Department: 8200 - GOLF SHOP Total:		73,746.57	86,418.76	72,950.00	78,330.84	80,900.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 8300 - FOOD AND BEVERAGE						
Category: 10 - WAGES & BENEFITS						
550.52.8300.524.10300	EMPLOYEES-NON BENEFITED	78,186.25	70,466.54	61,000.00	69,541.03	62,800.00
550.52.8300.524.10400	OVERTIME	14.14	448.02	0.00	64.59	0.00
550.52.8300.524.20300	EMPLOYER SOCIAL SECURITY	4,675.78	4,396.69	3,800.00	4,315.57	3,900.00
550.52.8300.524.20350	EMPLOYER MEDICARE	1,093.53	1,028.28	900.00	1,009.25	900.00
550.52.8300.524.20400	EMPLOYER PERA	1,001.98	1,584.81	4,600.00	0.00	1,600.00
550.52.8300.524.20700	UNEMPLOYMENT COMPENSAT...	998.72	981.22	0.00	45.90	0.00
550.52.8300.524.20750	WORKERS COMPENSATION	699.96	699.96	700.00	583.30	700.00
Category: 10 - WAGES & BENEFITS Total:		86,670.36	79,605.52	71,000.00	75,559.64	69,900.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
550.52.8300.524.40042	REPAIR & MAINT - EQUIPMENT	2,767.88	5,559.94	4,800.00	3,193.66	6,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		2,767.88	5,559.94	4,800.00	3,193.66	6,000.00
Category: 50 - OTHER PURCHASED SERVICES						
550.52.8300.524.50070	DUES, LICENSES & SUBSCRIPTI...	4,090.00	5,200.43	6,000.00	5,423.53	6,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		4,090.00	5,200.43	6,000.00	5,423.53	6,000.00
Category: 60 - SUPPLIES						
550.52.8300.524.60045	UNIFORMS & CLOTHING	0.00	1,000.00	1,250.00	857.50	1,500.00
550.52.8300.524.60065	SUPPLIES - OTHER	4,432.31	5,307.22	19,000.00	4,957.13	5,000.00
Category: 60 - SUPPLIES Total:		4,432.31	6,307.22	20,250.00	5,814.63	6,500.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
550.52.8300.524.70450	CASH OVER/SHORT	-2.03	5.34	200.00	14.77	100.00
550.52.8300.524.70460	BAD DEBTS/NSF CHECKS	270.00	0.00	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		267.97	5.34	200.00	14.77	100.00
Category: 75 - COSTS OF SALES						
550.52.8300.524.75050	FOOD INVENTORY	42,575.06	34,276.14	0.00	0.00	0.00
550.52.8300.524.75100	BEVERAGES	36,134.13	31,316.05	0.00	0.00	0.00
550.52.8300.524.75150	BEER AND WINE	50,970.88	36,516.64	0.00	0.00	0.00
Category: 75 - COSTS OF SALES Total:		129,680.07	102,108.83	0.00	0.00	0.00
Category: 76 - PURCHASES						
550.52.8300.524.76050	FOOD	0.00	5,705.71	45,000.00	37,220.56	45,000.00
550.52.8300.524.76100	BEVERAGES	0.00	1,310.28	33,000.00	35,857.37	35,000.00
550.52.8300.524.76150	BEER AND WINE	-877.25	5,922.97	50,000.00	47,472.72	50,000.00
Category: 76 - PURCHASES Total:		-877.25	12,938.96	128,000.00	120,550.65	130,000.00

	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 80 - CAPITAL OUTLAY					
550.52.8300.524.80800 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	55,000.00
Category: 80 - CAPITAL OUTLAY Total:	0.00	0.00	0.00	0.00	55,000.00
Department: 8300 - FOOD AND BEVERAGE Total:	227,031.34	211,726.24	230,250.00	210,556.88	273,500.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 8400 - OUTSIDE SERVICES						
Category: 10 - WAGES & BENEFITS						
550.52.8400.525.10300	EMPLOYEES-NON BENEFITED	38,983.53	32,112.60	41,500.00	35,383.21	42,700.00
550.52.8400.525.10400	OVERTIME	34.26	0.00	0.00	0.00	0.00
550.52.8400.525.20300	EMPLOYER SOCIAL SECURITY	2,419.08	1,991.00	2,600.00	2,193.85	2,700.00
550.52.8400.525.20350	EMPLOYER MEDICARE	565.77	465.62	600.00	513.07	600.00
550.52.8400.525.20700	UNEMPLOYMENT COMPENSAT...	487.00	0.00	0.00	0.00	0.00
550.52.8400.525.20750	WORKERS COMPENSATION	399.96	399.96	400.00	333.30	500.00
Category: 10 - WAGES & BENEFITS Total:		42,889.60	34,969.18	45,100.00	38,423.43	46,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
550.52.8400.525.40041	REPAIR & MAINT - VEHICLES	285.28	2,500.17	0.00	63.89	0.00
550.52.8400.525.40042	REPAIR & MAINT - EQUIPMENT	0.00	893.41	4,500.00	4,323.32	5,000.00
550.52.8400.525.40065	OTHER RENTALS	0.00	0.00	2,500.00	2,640.00	3,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		285.28	3,393.58	7,000.00	7,027.21	8,000.00
Category: 60 - SUPPLIES						
550.52.8400.525.60021	FUELS	17,293.33	21,688.80	18,750.00	14,224.58	23,000.00
Category: 60 - SUPPLIES Total:		17,293.33	21,688.80	18,750.00	14,224.58	23,000.00
Department: 8400 - OUTSIDE SERVICES Total:		60,468.21	60,051.56	70,850.00	59,675.22	77,500.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 8500 - COMMON						
Category: 10 - WAGES & BENEFITS						
550.52.8500.526.10100	FULL-TIME EMPLOYEES	109,662.22	118,287.12	119,100.00	96,080.00	122,600.00
550.52.8500.526.20100	INSURANCE-CASH OPTION	3,962.40	4,633.20	4,600.00	3,742.20	4,600.00
550.52.8500.526.20300	EMPLOYER SOCIAL SECURITY	5,859.75	6,174.42	7,400.00	5,288.94	7,600.00
550.52.8500.526.20350	EMPLOYER MEDICARE	1,370.39	1,443.99	1,700.00	1,236.99	1,800.00
550.52.8500.526.20400	EMPLOYER PERA	8,116.90	8,538.12	8,900.00	7,206.00	9,200.00
550.52.8500.526.20600	MEDICAL INSURANCE	11,554.92	11,554.92	14,500.00	11,748.03	16,800.00
550.52.8500.526.20620	LIFE INSURANCE	160.56	160.56	200.00	128.40	200.00
550.52.8500.526.20630	LTD INSURANCE	292.56	292.56	300.00	223.50	400.00
550.52.8500.526.20720	FLEX/COMP ACCOUNT FEE	48.58	44.62	100.00	38.08	100.00
550.52.8500.526.20750	WORKERS COMPENSATION	1,299.96	1,299.96	1,400.00	1,166.70	1,300.00
550.52.8500.526.20800	COMPENSATED ABSENCES	7,992.03	1,497.16	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		150,320.27	153,926.63	158,200.00	126,858.84	164,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
550.52.8500.526.30700	OTHER PROFESSIONAL SERVICES	2,925.00	0.00	0.00	0.00	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		2,925.00	0.00	0.00	0.00	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
550.52.8500.526.40005	WATER UTILITY SERVICES	115.49	114.55	200.00	88.83	200.00
550.52.8500.526.40010	GAS UTILITY SERVICES	1,349.47	1,984.97	2,500.00	1,410.35	2,500.00
550.52.8500.526.40015	SEWER UTILITY SERVICES	0.00	0.00	500.00	0.00	0.00
550.52.8500.526.40020	ELECTRIC UTILITY SERVICES	12,068.29	12,646.85	15,000.00	9,855.78	14,000.00
550.52.8500.526.40030	STORM WATER UTILITY SERVICE	789.36	999.80	0.00	619.46	1,000.00
550.52.8500.526.40040	REPAIR & MAINT - BUILDINGS	22,040.25	40,347.92	25,000.00	13,356.06	25,000.00
550.52.8500.526.40070	CENTRAL EQUIP ALLOCATION	0.00	0.00	1,100.00	916.70	1,100.00
550.52.8500.526.40075	CITY FACILITIES ALLOCATION	0.00	9,999.96	10,000.00	8,333.30	10,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		36,362.86	66,094.05	54,300.00	34,580.48	54,300.00
Category: 50 - OTHER PURCHASED SERVICES						
550.52.8500.526.50014	LIQUOR (DRAM SHOP)	3,179.00	3,991.00	4,200.00	4,165.00	4,200.00
550.52.8500.526.50019	INSURANCE ALLOCATION	12,000.00	12,000.00	8,400.00	7,000.00	8,100.00
550.52.8500.526.50025	ADVERTISING/PUBLISHED NOT...	5,534.00	5,547.11	10,000.00	6,855.53	7,000.00
550.52.8500.526.50030	PRINTING & BINDING	952.50	0.00	5,000.00	0.00	5,000.00
550.52.8500.526.50035	POSTAGE/DELIVERY	299.50	146.90	300.00	190.86	300.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
550.52.8500.526.50055	ALARM SERVICES / SYSTEMS	1,103.39	1,307.68	4,000.00	991.57	4,000.00
550.52.8500.526.50065	TRAVEL	20.37	125.51	100.00	159.09	100.00
550.52.8500.526.50070	DUES, LICENSES & SUBSCRIPTI...	2,021.50	7,057.00	4,000.00	835.00	2,500.00
550.52.8500.526.50072	DIVISION SOFTWARE	0.00	4,050.00	5,500.00	4,029.00	5,500.00
550.52.8500.526.50080	CONFERENCES AND SEMINARS	0.00	25.00	200.00	64.50	200.00
Category: 50 - OTHER PURCHASED SERVICES Total:		25,110.26	34,250.20	41,700.00	24,290.55	36,900.00
Category: 60 - SUPPLIES						
550.52.8500.526.60010	SUPPLIES - OFFICE	740.83	268.58	2,500.00	773.72	1,500.00
550.52.8500.526.60040	SM TOOLS & MISC EQUIPMENT	0.00	3,622.50	2,500.00	1,544.89	2,500.00
550.52.8500.526.60042	MISC-COMPUTER SOFTWARE	0.00	1,429.62	0.00	0.00	0.00
550.52.8500.526.60065	SUPPLIES - OTHER	490.29	765.42	2,000.00	521.23	1,000.00
550.52.8500.526.60071	TECHNOLOGY ALLOCATION	4,200.00	3,999.96	47,200.00	39,333.30	47,200.00
Category: 60 - SUPPLIES Total:		5,431.12	10,086.08	54,200.00	42,173.14	52,200.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
550.52.8500.526.70100	DEPRECIATION EXPENSE	247,111.71	219,731.64	250,000.00	208,333.30	225,000.00
550.52.8500.526.70440	BANK CHARGES / CREDIT CARD	46,152.37	54,919.82	60,000.00	100,775.92	70,000.00
550.52.8500.526.70600	OTHER MISCELLANEOUS	1.00	342.44	0.00	234.95	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		293,265.08	274,993.90	310,000.00	309,344.17	295,000.00
Category: 80 - CAPITAL OUTLAY						
550.52.8500.526.80200	BUILDINGS	0.00	0.00	0.00	0.00	50,000.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	0.00	50,000.00
Department: 8500 - COMMON Total:		513,414.59	539,350.86	618,400.00	537,247.18	653,000.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 8600 - GROUNDS						
Category: 10 - WAGES & BENEFITS						
550.52.8600.527.10100	FULL-TIME EMPLOYEES	298,594.17	311,076.18	316,500.00	234,812.47	283,400.00
550.52.8600.527.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	29,753.13	41,900.00
550.52.8600.527.10300	EMPLOYEES-NON BENEFITED	114,524.97	112,689.63	128,000.00	124,114.76	131,800.00
550.52.8600.527.20100	INSURANCE-CASH OPTION	15,931.50	16,602.30	18,500.00	13,038.30	17,500.00
550.52.8600.527.20300	EMPLOYER SOCIAL SECURITY	24,526.04	25,124.00	27,600.00	22,478.35	28,300.00
550.52.8600.527.20350	EMPLOYER MEDICARE	5,736.13	5,875.78	6,400.00	5,256.94	6,600.00
550.52.8600.527.20400	EMPLOYER PERA	25,916.14	27,302.24	33,300.00	21,800.71	27,700.00
550.52.8600.527.20600	MEDICAL INSURANCE	34,827.24	35,926.81	45,200.00	26,560.07	39,300.00
550.52.8600.527.20620	LIFE INSURANCE	405.56	416.81	500.00	217.85	500.00
550.52.8600.527.20630	LTD INSURANCE	797.76	808.11	900.00	414.50	1,000.00
550.52.8600.527.20700	UNEMPLOYMENT COMPENSAT...	1,449.00	1,361.97	0.00	4,634.87	2,000.00
550.52.8600.527.20720	FLEX/COMP ACCOUNT FEE	281.15	193.77	200.00	131.74	200.00
550.52.8600.527.20750	WORKERS COMPENSATION	7,899.96	7,899.96	8,300.00	6,916.70	7,000.00
550.52.8600.527.20800	COMPENSATED ABSENCES	5,190.04	2,619.08	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		536,079.66	547,896.64	585,400.00	490,130.39	587,200.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
550.52.8600.527.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	15,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		0.00	0.00	0.00	0.00	15,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
550.52.8600.527.40010	GAS UTILITY SERVICES	3,818.63	5,427.00	4,000.00	3,399.90	6,500.00
550.52.8600.527.40015	SEWER UTILITY SERVICES	0.00	0.00	1,000.00	0.00	0.00
550.52.8600.527.40020	ELECTRIC UTILITY SERVICES	29,072.95	30,788.42	20,000.00	26,328.35	30,000.00
550.52.8600.527.40040	REPAIR & MAINT - BUILDINGS	1,820.14	1,263.78	19,000.00	4,036.63	19,000.00
550.52.8600.527.40042	REPAIR & MAINT - EQUIPMENT	30,134.35	35,024.80	40,000.00	42,590.96	40,000.00
550.52.8600.527.40050	RENTAL OF EQUIPMENT	146.47	2,113.52	3,000.00	0.00	3,000.00
550.52.8600.527.40065	OTHER RENTALS	938.03	950.17	3,000.00	1,025.95	1,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		65,930.57	75,567.69	90,000.00	77,381.79	100,000.00
Category: 50 - OTHER PURCHASED SERVICES						
550.52.8600.527.50045	OUTSIDE LABOR	4,513.28	501.34	6,000.00	2,169.28	0.00
550.52.8600.527.50070	DUES, LICENSES & SUBSCRIPTI...	1,177.65	2,535.06	7,000.00	2,551.13	5,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
550.52.8600.527.50080	CONFERENCES AND SEMINARS	1,273.00	850.00	2,000.00	313.00	5,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		6,963.93	3,886.40	15,000.00	5,033.41	10,000.00
Category: 60 - SUPPLIES						
550.52.8600.527.60008	IRRIGATION SUPPLIES	2,644.56	3,947.85	5,000.00	3,793.94	7,000.00
550.52.8600.527.60010	SUPPLIES - OFFICE	0.00	0.00	1,000.00	374.92	1,000.00
550.52.8600.527.60012	SUPPLIES - SHOP	2,671.68	3,592.64	4,000.00	1,593.16	5,000.00
550.52.8600.527.60014	SUPPLIES - TIRES	1,554.15	931.37	2,000.00	636.54	2,000.00
550.52.8600.527.60018	SUPPLIES-TRAINING	512.91	0.00	800.00	0.00	0.00
550.52.8600.527.60020	SUPPLIES - GOLF COURSE	18,782.77	15,150.93	15,000.00	23,173.35	20,000.00
550.52.8600.527.60021	FUELS	15,694.47	14,732.33	20,000.00	22,845.17	20,000.00
550.52.8600.527.60022	LUBRICANTS	6,387.05	2,418.18	5,000.00	2,971.03	5,000.00
550.52.8600.527.60030	FERTILIZERS	35,539.85	36,636.11	41,000.00	28,984.59	45,000.00
550.52.8600.527.60035	PESTICIDES	55,884.14	45,091.23	49,000.00	48,113.11	50,000.00
550.52.8600.527.60040	SM TOOLS & MISC EQUIPMENT	6,720.10	10,076.52	5,000.00	8,779.98	8,000.00
550.52.8600.527.60045	UNIFORMS & CLOTHING	6,371.63	7,275.23	6,000.00	7,464.46	8,000.00
550.52.8600.527.60050	GOLF COURSE ACCESSORIES	3,874.60	4,405.20	4,000.00	4,149.68	4,000.00
550.52.8600.527.60065	SUPPLIES - OTHER	11,982.47	947.67	10,000.00	810.47	5,000.00
Category: 60 - SUPPLIES Total:		168,620.38	145,205.26	167,800.00	153,690.40	180,000.00
Category: 80 - CAPITAL OUTLAY						
550.52.8600.527.80300	IMPROVEMENTS (NON-BLDG)	0.00	0.00	60,000.00	0.00	0.00
550.52.8600.527.80400	HEAVY MACHINERY & EQUIPM...	0.00	0.00	0.00	0.00	0.00
550.52.8600.527.80800	OTHER EQUIPMENT	0.00	21,455.45	238,000.00	63,359.78	115,000.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	21,455.45	298,000.00	63,359.78	115,000.00
Department: 8600 - GROUNDS Total:		777,594.54	794,011.44	1,156,200.00	789,595.77	1,007,200.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Department: 9000 - DEBT SERVICE					
Category: 90 - DEBT SERVICE					
550.57.9000.570.90100 PRINCIPAL PAYMENTS	0.00	0.00	82,000.00	0.00	546,053.00
Category: 90 - DEBT SERVICE Total:	0.00	0.00	82,000.00	0.00	546,053.00
Department: 9000 - DEBT SERVICE Total:	0.00	0.00	82,000.00	0.00	546,053.00
Fund: 550 - INVER WOOD GOLF COURSE Total:	1,966,695.42	2,159,003.43	2,650,900.00	2,162,964.37	3,123,553.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 602 - RISK MANAGEMENT					
340 - CHARGES FOR SERVICES	1,122,300.00	1,161,900.00	1,224,600.00	1,036,833.30	1,253,600.00
360 - MISCELLANEOUS REVENUES	118,641.44	75,756.06	10,000.00	72,560.58	25,000.00
Fund: 602 - RISK MANAGEMENT Total:	1,240,941.44	1,237,656.06	1,234,600.00	1,109,393.88	1,278,600.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 602 - RISK MANAGEMENT						
RevCat: 340 - CHARGES FOR SERVICES						
602.46.0000.3461000	WORK COMP INTERNAL REV	649,200.00	688,800.00	723,200.00	619,000.00	774,000.00
602.46.0000.3462000	INSURANCE INTERNAL REV.	473,100.00	473,100.00	501,400.00	417,833.30	479,600.00
RevCat: 340 - CHARGES FOR SERVICES Total:		1,122,300.00	1,161,900.00	1,224,600.00	1,036,833.30	1,253,600.00
RevCat: 360 - MISCELLANEOUS REVENUES						
602.46.0000.3600000	PERA PENSION OTHER REVENUE	20.00	71.00	0.00	0.00	0.00
602.46.0000.3610000	INVESTMENT INTEREST	8,049.98	13,529.99	5,000.00	14,161.62	15,000.00
602.46.0000.3611000	ACCRUED INTEREST RECEIVABLE	4,472.65	757.07	0.00	0.00	0.00
602.46.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-17,607.30	-41,214.42	0.00	0.00	0.00
602.46.0000.3650000	OTHER REVENUES	502.04	0.00	0.00	0.00	0.00
602.46.0000.3660000	OTHER REIMBURSEMENTS	123,204.07	102,612.42	5,000.00	43,398.96	10,000.00
602.46.0000.3670000	INSURANCE REIMBURSEMENTS	0.00	0.00	0.00	15,000.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		118,641.44	75,756.06	10,000.00	72,560.58	25,000.00
Fund: 602 - RISK MANAGEMENT Total:		1,240,941.44	1,237,656.06	1,234,600.00	1,109,393.88	1,278,600.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 602 - RISK MANAGEMENT					
10 - WAGES & BENEFITS	19,660.65	22,944.52	23,200.00	18,807.83	32,000.00
30 - PROFESSIONAL / TECHNICAL SERVICES	9,016.00	1,908.00	10,000.00	21,321.00	21,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	42,924.79	63,651.03	0.00	16,971.29	0.00
50 - OTHER PURCHASED SERVICES	949,545.63	1,007,556.04	1,151,400.00	1,031,487.61	1,260,900.00
70 - OTHER EXPENSES / EXPENDITURES	3,087.72	6,847.19	50,000.00	19,499.55	80,000.00
Fund: 602 - RISK MANAGEMENT Total:	1,024,234.79	1,102,906.78	1,234,600.00	1,108,087.28	1,393,900.00

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		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 602 - RISK MANAGEMENT						
Category: 10 - WAGES & BENEFITS						
602.00.2100.415.10100	FULL-TIME EMPLOYEES	15,199.75	16,865.78	17,700.00	14,454.91	24,600.00
602.00.2100.415.10400	OVERTIME	6.22	16.46	0.00	13.89	0.00
602.00.2100.415.20100	INSURANCE-CASH OPTION	661.44	675.67	700.00	561.33	900.00
602.00.2100.415.20300	EMPLOYER SOCIAL SECURITY	914.26	1,033.31	1,100.00	892.32	1,500.00
602.00.2100.415.20350	EMPLOYER MEDICARE	213.70	241.52	300.00	208.71	400.00
602.00.2100.415.20400	EMPLOYER PERA	1,140.02	1,209.22	1,300.00	1,081.68	1,800.00
602.00.2100.415.20500	Pension Expense	0.00	1,461.00	0.00	0.00	0.00
602.00.2100.415.20550	PENSION EXPENSE	-996.00	0.00	0.00	0.00	0.00
602.00.2100.415.20600	MEDICAL INSURANCE	1,527.57	1,563.69	1,800.00	1,451.02	2,500.00
602.00.2100.415.20620	LIFE INSURANCE	22.90	21.54	0.00	18.88	0.00
602.00.2100.415.20630	LTD INSURANCE	43.36	32.85	100.00	34.63	100.00
602.00.2100.415.20720	FLEX/COMP ACCOUNT FEE	17.03	7.69	100.00	7.16	100.00
602.00.2100.415.20750	WORKERS COMPENSATION	99.96	99.96	100.00	83.30	100.00
602.00.2100.415.20800	COMPENSATED ABSENCES	810.44	-284.17	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		19,660.65	22,944.52	23,200.00	18,807.83	32,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
602.00.2100.415.30420	LEGAL SERVICES	9,016.00	1,908.00	10,000.00	364.00	0.00
602.00.2100.415.30700	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	20,957.00	21,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		9,016.00	1,908.00	10,000.00	21,321.00	21,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
602.00.2100.415.40048	REPAIR & MAINT - INS PAID CLA..	42,924.79	63,651.03	0.00	16,971.29	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		42,924.79	63,651.03	0.00	16,971.29	0.00
Category: 50 - OTHER PURCHASED SERVICES						
602.00.2100.415.50009	WORKERS' COMP INSURANCE	583,597.63	594,197.05	716,600.00	747,850.93	859,000.00
602.00.2100.415.50010	GENERAL LIAB. INSURANCE	198,761.00	223,676.33	211,700.00	151,124.67	194,200.00
602.00.2100.415.50011	PROPERTY DAMAGE INSURANCE	116,922.67	132,509.33	161,900.00	93,418.67	151,000.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
602.00.2100.415.50012	AUTOMOBILE INSURANCE	39,081.00	44,670.33	49,300.00	27,358.00	39,000.00
602.00.2100.415.50014	LIQUOR (DRAM SHOP)	812.00	-812.00	0.00	0.00	0.00
602.00.2100.415.50015	BONDS INSURANCE	2,064.00	2,090.00	2,400.00	1,262.67	1,800.00
602.00.2100.415.50016	MOBILE INSURANCE	8,277.33	9,011.00	9,500.00	6,104.67	8,500.00
602.00.2100.415.50018	OTHER INSURANCE	0.00	2,184.00	0.00	4,368.00	7,400.00
602.00.2100.415.50020	TELEPHONE	30.00	30.00	0.00	0.00	0.00
Category: 50 - OTHER PURCHASED SERVICES Total:		949,545.63	1,007,556.04	1,151,400.00	1,031,487.61	1,260,900.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
602.00.2100.415.70200	DEDUCTIBLE-PROPERTY/CASUA...	3,087.72	6,847.19	50,000.00	19,299.55	50,000.00
602.00.2100.415.70210	DEDUCTIBLE-WORKERS COMP	0.00	0.00	0.00	0.00	30,000.00
602.00.2100.415.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	200.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		3,087.72	6,847.19	50,000.00	19,499.55	80,000.00
Fund: 602 - RISK MANAGEMENT Total:		1,024,234.79	1,102,906.78	1,234,600.00	1,108,087.28	1,393,900.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 603 - CENTRAL EQUIPMENT					
340 - CHARGES FOR SERVICES	2,896,150.08	3,169,200.00	3,163,700.00	2,636,416.70	3,208,400.00
360 - MISCELLANEOUS REVENUES	-6,491.21	-135,675.05	100,000.00	142,138.21	150,000.00
390 - OTHER FINANCING SOURCES	527,917.41	45,100.00	0.00	65,226.00	0.00
Fund: 603 - CENTRAL EQUIPMENT Total:	3,417,576.28	3,078,624.95	3,263,700.00	2,843,780.91	3,358,400.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 603 - CENTRAL EQUIPMENT						
RevCat: 340 - CHARGES FOR SERVICES						
603.46.0000.3466000	CENTRAL EQUIP INTERNAL CHGS	2,896,150.08	3,169,200.00	3,163,700.00	2,636,416.70	3,208,400.00
RevCat: 340 - CHARGES FOR SERVICES Total:		2,896,150.08	3,169,200.00	3,163,700.00	2,636,416.70	3,208,400.00
RevCat: 360 - MISCELLANEOUS REVENUES						
603.46.0000.3600000	PERA PENSION OTHER REVENUE	415.00	1,657.00	0.00	0.00	0.00
603.46.0000.3610000	INVESTMENT INTEREST	85,292.61	137,217.14	100,000.00	142,138.21	150,000.00
603.46.0000.3611000	ACCRUED INTEREST RECEIVABLE	47,095.18	5,859.91	0.00	0.00	0.00
603.46.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-187,470.79	-414,894.63	0.00	0.00	0.00
603.46.0000.3650000	OTHER REVENUES	883.82	974.33	0.00	0.00	0.00
603.46.0000.3660000	OTHER REIMBURSEMENTS	27,783.93	3,264.20	0.00	0.00	0.00
603.46.0000.3680000	GAIN ON DISPOSAL OF FIXED A...	19,509.04	130,247.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-6,491.21	-135,675.05	100,000.00	142,138.21	150,000.00
RevCat: 390 - OTHER FINANCING SOURCES						
603.46.0000.3900100	PROCEEDS FROM SALE OF F/A	0.00	41,100.00	0.00	0.00	0.00
603.46.0000.3911000	OPERATING TRANSFERS IN	527,917.41	4,000.00	0.00	65,226.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		527,917.41	45,100.00	0.00	65,226.00	0.00
Fund: 603 - CENTRAL EQUIPMENT Total:		3,417,576.28	3,078,624.95	3,263,700.00	2,843,780.91	3,358,400.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 603 - CENTRAL EQUIPMENT					
10 - WAGES & BENEFITS	400,151.53	600,242.15	582,900.00	483,997.98	606,700.00
30 - PROFESSIONAL / TECHNICAL SERVICES	33,340.31	17,659.34	0.00	241.66	0.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	791,840.50	548,308.50	596,500.00	424,580.82	551,600.00
50 - OTHER PURCHASED SERVICES	11,765.90	15,704.63	14,900.00	10,931.66	14,700.00
60 - SUPPLIES	311,897.43	362,300.37	573,350.00	363,451.60	538,850.00
70 - OTHER EXPENSES / EXPENDITURES	1,029,085.55	975,085.37	0.00	0.00	0.00
80 - CAPITAL OUTLAY	20,840.95	512.90	1,551,122.00	646,824.92	1,134,650.00
90 - DEBT SERVICE	0.00	0.00	0.00	1,393,953.87	0.00
91 - OTHER	208,892.00	72,000.00	0.00	0.00	0.00
Fund: 603 - CENTRAL EQUIPMENT Total:	2,807,814.17	2,591,813.26	3,318,772.00	3,323,982.51	2,846,500.00

80 - CAPITAL OUTLAY (2024 Capital Outlay)

\$ 76,000	Streets	Skid Loader
50,360	Streets	Forklift
243,000	Streets	Dump Truck
39,650	Streets	Air Compressor
54,000	Parks	Toolcat
125,000	Parks	Woodchipper
64,546	Parks	Ford F250 w/ equipment
25,498	Parks	2 Mowers
160,000	Police	Squad Equipment
163,890	Utilities	F350 Service Truck w/ crane
120,706	Utilities	Televising Equipment
12,000	Facility	PW Lighting Improvements
\$1,134,650		

~ Equipment purchases were authorized at the November 13, 2023 City Council Meeting to take advantage of 2023 pricing.



		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 603 - CENTRAL EQUIPMENT						
Category: 10 - WAGES & BENEFITS						
603.00.5300.444.10100	FULL-TIME EMPLOYEES	297,407.27	364,524.69	402,300.00	328,552.25	416,400.00
603.00.5300.444.10300	EMPLOYEES-NON BENEFITED	0.00	9,470.34	18,400.00	21,672.64	18,900.00
603.00.5300.444.10400	OVERTIME	11,227.07	19,154.25	13,700.00	10,348.96	14,100.00
603.00.5300.444.20100	INSURANCE-CASH OPTION	14,874.60	19,305.00	20,800.00	16,839.90	20,800.00
603.00.5300.444.20300	EMPLOYER SOCIAL SECURITY	19,300.24	24,853.62	27,000.00	23,072.14	27,900.00
603.00.5300.444.20350	EMPLOYER MEDICARE	4,583.05	5,812.29	6,300.00	5,395.22	6,500.00
603.00.5300.444.20400	EMPLOYER PERA	22,902.03	28,401.42	32,700.00	25,406.17	33,800.00
603.00.5300.444.20500	Pension Expense	0.00	67,590.00	0.00	0.00	0.00
603.00.5300.444.20550	PENSION EXPENSE	-27,338.00	0.00	0.00	0.00	0.00
603.00.5300.444.20600	MEDICAL INSURANCE	31,190.50	38,017.05	44,300.00	38,305.57	53,100.00
603.00.5300.444.20620	LIFE INSURANCE	422.31	485.28	600.00	425.78	600.00
603.00.5300.444.20630	LTD INSURANCE	946.18	956.05	1,200.00	957.00	1,300.00
603.00.5300.444.20720	FLEX/COMP ACCOUNT FEE	144.18	105.36	100.00	105.65	100.00
603.00.5300.444.20750	WORKERS COMPENSATION	14,799.96	14,799.96	15,500.00	12,916.70	13,200.00
603.00.5300.444.20800	COMPENSATED ABSENCES	9,692.14	6,766.84	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		400,151.53	600,242.15	582,900.00	483,997.98	606,700.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
603.00.5300.444.30300	ENGINEERING CONSULTANTS	32,110.00	16,130.00	0.00	0.00	0.00
603.00.5300.444.30700	OTHER PROFESSIONAL SERVICES	1,230.31	1,529.34	0.00	241.66	0.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		33,340.31	17,659.34	0.00	241.66	0.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
603.00.5300.444.40005	WATER UTILITY SERVICES	5,096.92	4,392.31	5,200.00	3,940.97	5,200.00
603.00.5300.444.40010	GAS UTILITY SERVICES	7,188.94	15,702.91	26,000.00	11,640.43	26,000.00
603.00.5300.444.40015	SEWER UTILITY SERVICES	7,063.38	6,274.38	7,200.00	5,290.76	7,200.00
603.00.5300.444.40020	ELECTRIC UTILITY SERVICES	24,030.57	18,112.95	25,500.00	26,927.64	30,000.00
603.00.5300.444.40025	REFUSE DISPOSAL	1,289.55	303.53	1,400.00	679.79	1,400.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
603.00.5300.444.40040	REPAIR & MAINT - BUILDINGS	342,262.82	116,758.15	135,200.00	75,562.80	61,500.00
603.00.5300.444.40041	REPAIR & MAINT - VEHICLES	326,168.85	243,828.15	325,000.00	208,915.47	265,000.00
603.00.5300.444.40042	REPAIR & MAINT - EQUIPMENT	69,035.05	133,725.39	70,000.00	82,840.49	145,000.00
603.00.5300.444.40050	RENTAL OF EQUIPMENT	1,190.00	0.00	1,000.00	0.00	1,000.00
603.00.5300.444.40065	OTHER RENTALS	8,514.42	9,210.73	0.00	8,782.47	9,300.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		791,840.50	548,308.50	596,500.00	424,580.82	551,600.00
Category: 50 - OTHER PURCHASED SERVICES						
603.00.5300.444.50019	INSURANCE ALLOCATION	9,500.04	9,500.04	8,200.00	6,833.30	7,900.00
603.00.5300.444.50025	ADVERTISING/PUBLISHED NOT...	0.00	0.00	200.00	0.00	0.00
603.00.5300.444.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	0.60	0.00
603.00.5300.444.50070	DUES, LICENSES & SUBSCRIPTI...	2,265.86	6,073.51	2,500.00	1,072.76	3,000.00
603.00.5300.444.50072	DIVISION SOFTWARE	0.00	0.00	2,800.00	2,995.00	2,800.00
603.00.5300.444.50075	MEALS AND LODGING	0.00	0.00	200.00	0.00	0.00
603.00.5300.444.50080	CONFERENCES AND SEMINARS	0.00	131.08	1,000.00	30.00	1,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		11,765.90	15,704.63	14,900.00	10,931.66	14,700.00
Category: 60 - SUPPLIES						
603.00.5300.444.60010	SUPPLIES - OFFICE	511.05	607.51	1,400.00	436.72	1,400.00
603.00.5300.444.60011	SUPPLIES-JANITOR/CLEANING	2,305.74	3,010.03	7,000.00	2,073.10	4,000.00
603.00.5300.444.60012	SUPPLIES - SHOP	14,785.30	12,725.77	15,000.00	13,003.94	15,000.00
603.00.5300.444.60014	SUPPLIES - TIRES	46,388.87	57,469.18	48,000.00	43,397.90	58,000.00
603.00.5300.444.60016	SUPPLIES - MAINTENANCE	-5.03	13.80	0.00	0.00	0.00
603.00.5300.444.60021	FUELS	221,781.83	257,564.05	443,000.00	267,742.02	407,000.00
603.00.5300.444.60022	LUBRICANTS	11,962.38	15,415.96	22,000.00	12,325.05	18,000.00
603.00.5300.444.60040	SM TOOLS & MISC EQUIPMENT	11,216.10	11,073.87	8,400.00	2,189.64	9,000.00
603.00.5300.444.60045	UNIFORMS & CLOTHING	2,430.36	4,100.43	3,750.00	2,865.98	3,750.00
603.00.5300.444.60065	SUPPLIES - OTHER	520.83	319.77	2,000.00	417.25	1,000.00
603.00.5300.444.60071	TECHNOLOGY ALLOCATION	0.00	0.00	22,800.00	19,000.00	21,700.00
Category: 60 - SUPPLIES Total:		311,897.43	362,300.37	573,350.00	363,451.60	538,850.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
603.00.5300.444.70100	DEPRECIATION EXPENSE	1,029,085.55	975,085.37	0.00	0.00	0.00
603.00.5300.444.70300	LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
603.00.5300.444.70600	OTHER MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		1,029,085.55	975,085.37	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY						
603.00.5300.444.80200	BUILDINGS	0.00	0.00	58,000.00	8,393.12	12,000.00
603.00.5300.444.80400	HEAVY MACHINERY & EQUIPM...	0.00	512.90	867,446.00	356,852.00	305,360.00
603.00.5300.444.80700	MOTOR VEHICLES	0.00	0.00	490,976.00	180,743.60	471,436.00
603.00.5300.444.80701	PD SQUAD OUTFITTING	0.00	0.00	75,000.00	56,100.06	160,000.00
603.00.5300.444.80800	OTHER EQUIPMENT	20,840.95	0.00	59,700.00	44,736.14	185,854.00
Category: 80 - CAPITAL OUTLAY Total:		20,840.95	512.90	1,551,122.00	646,824.92	1,134,650.00
Category: 90 - DEBT SERVICE						
603.00.5300.444.90900	EXTRAORDINARY LOSS	0.00	0.00	0.00	1,393,953.87	0.00
Category: 90 - DEBT SERVICE Total:		0.00	0.00	0.00	1,393,953.87	0.00
Category: 91 - OTHER						
603.00.9200.590.91100	OPERATING TRANSFERS OUT	208,892.00	72,000.00	0.00	0.00	0.00
Category: 91 - OTHER Total:		208,892.00	72,000.00	0.00	0.00	0.00
Fund: 603 - CENTRAL EQUIPMENT Total:		2,807,814.17	2,591,813.26	3,318,772.00	3,323,982.51	2,846,500.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 605 - CITY FACILITIES					
340 - CHARGES FOR SERVICES	732,699.96	740,000.04	800,000.00	666,667.00	847,695.00
360 - MISCELLANEOUS REVENUES	22,350.41	318,177.71	394,000.00	356,678.34	403,500.00
390 - OTHER FINANCING SOURCES	644,723.84	882,518.46	0.00	0.00	0.00
Fund: 605 - CITY FACILITIES Total:	1,399,774.21	1,940,696.21	1,194,000.00	1,023,345.34	1,251,195.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 605 - CITY FACILITIES						
RevCat: 340 - CHARGES FOR SERVICES						
605.46.0000.3468000	BUILDINGS INTERNAL CHARGE	732,699.96	740,000.04	800,000.00	666,667.00	847,695.00
RevCat: 340 - CHARGES FOR SERVICES Total:		732,699.96	740,000.04	800,000.00	666,667.00	847,695.00
RevCat: 360 - MISCELLANEOUS REVENUES						
605.42.0000.3620000	CJIN LEASE AGREEMENT	24,606.23	12,803.87	13,000.00	13,354.00	13,500.00
605.46.0000.3600000	PERA PENSION OTHER REVENUE	183.00	881.00	0.00	0.00	0.00
605.46.0000.3610000	INVESTMENT INTEREST	4,715.66	19,475.10	6,000.00	19,293.42	15,000.00
605.46.0000.3611000	ACCRUED INTEREST RECEIVABLE	2,753.38	3,745.47	0.00	0.00	0.00
605.46.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-9,907.86	-78,858.38	0.00	0.00	0.00
605.46.0000.3653000	OTHER REVENUES - SOLAR CRE...	0.00	359,168.15	375,000.00	323,818.12	375,000.00
605.46.0000.3660000	OTHER REIMBURSEMENTS	0.00	962.50	0.00	212.80	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		22,350.41	318,177.71	394,000.00	356,678.34	403,500.00
RevCat: 390 - OTHER FINANCING SOURCES						
605.46.0000.3911000	OPERATING TRANSFERS IN	644,723.84	882,518.46	0.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		644,723.84	882,518.46	0.00	0.00	0.00
Fund: 605 - CITY FACILITIES Total:		1,399,774.21	1,940,696.21	1,194,000.00	1,023,345.34	1,251,195.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 605 - CITY FACILITIES					
10 - WAGES & BENEFITS	190,259.02	342,734.22	291,600.00	230,408.72	303,100.00
30 - PROFESSIONAL / TECHNICAL SERVICES	93,764.18	10,248.98	20,000.00	4,183.33	10,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	520,064.69	837,194.28	741,000.00	645,212.92	810,500.00
50 - OTHER PURCHASED SERVICES	49,658.81	45,339.96	47,400.00	24,910.20	52,750.00
60 - SUPPLIES	21,133.28	31,784.99	94,800.00	42,608.00	82,600.00
70 - OTHER EXPENSES / EXPENDITURES	640,628.52	640,628.51	0.00	0.00	0.00
80 - CAPITAL OUTLAY	36,051.32	39,385.68	363,500.00	73,776.29	188,500.00
91 - OTHER	0.00	20,633.36	0.00	0.00	0.00
Fund: 605 - CITY FACILITIES Total:	1,551,559.82	1,967,949.98	1,558,300.00	1,021,099.46	1,447,450.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 605 - CITY FACILITIES						
Category: 10 - WAGES & BENEFITS						
605.00.7500.460.10100	FULL-TIME EMPLOYEES	137,356.93	202,461.24	202,400.00	162,341.12	211,800.00
605.00.7500.460.10300	EMPLOYEES-NON BENEFITED	2,273.36	0.00	0.00	0.00	0.00
605.00.7500.460.10400	OVERTIME	72.60	1,542.05	1,400.00	1,839.74	2,900.00
605.00.7500.460.20100	INSURANCE-CASH OPTION	7,320.16	12,367.09	12,300.00	9,916.63	12,300.00
605.00.7500.460.20300	EMPLOYER SOCIAL SECURITY	7,512.64	11,498.69	12,600.00	9,514.74	13,300.00
605.00.7500.460.20350	EMPLOYER MEDICARE	1,756.62	2,689.32	3,000.00	2,224.53	3,100.00
605.00.7500.460.20400	EMPLOYER PERA	10,087.58	15,102.87	20,000.00	12,294.85	16,100.00
605.00.7500.460.20500	Pension Expense	0.00	53,843.00	0.00	0.00	0.00
605.00.7500.460.20550	PENSION EXPENSE	-10,466.00	0.00	0.00	0.00	0.00
605.00.7500.460.20600	MEDICAL INSURANCE	20,962.66	28,880.31	33,500.00	27,060.62	38,300.00
605.00.7500.460.20620	LIFE INSURANCE	187.16	273.50	300.00	212.94	300.00
605.00.7500.460.20630	LTD INSURANCE	363.64	581.50	600.00	477.00	700.00
605.00.7500.460.20700	UNEMPLOYMENT COMPENSAT...	3,703.05	0.00	0.00	0.00	0.00
605.00.7500.460.20720	FLEX/COMP ACCOUNT FEE	162.22	133.68	200.00	109.85	100.00
605.00.7500.460.20750	WORKERS COMPENSATION	5,000.04	5,000.04	5,300.00	4,416.70	4,200.00
605.00.7500.460.20800	COMPENSATED ABSENCES	3,966.36	8,360.93	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		190,259.02	342,734.22	291,600.00	230,408.72	303,100.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
605.00.7500.460.30700	OTHER PROFESSIONAL SERVICES	93,764.18	10,248.98	20,000.00	4,183.33	10,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		93,764.18	10,248.98	20,000.00	4,183.33	10,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
605.00.7500.460.40005	WATER UTILITY SERVICES	2,089.10	1,787.66	2,500.00	2,325.67	3,000.00
605.00.7500.460.40015	SEWER UTILITY SERVICES	287.69	666.49	1,200.00	1,158.79	1,500.00
605.00.7500.460.40020	ELECTRIC UTILITY SERVICES	89,083.49	82,137.72	125,000.00	80,078.84	145,000.00
605.00.7500.460.40021	SOLAR GARDEN UTILITY CHAR...	0.00	404,171.19	375,000.00	284,981.00	375,000.00
605.00.7500.460.40030	STORM WATER UTILITY SERVICE	2,063.57	2,552.84	2,500.00	2,483.89	2,900.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
605.00.7500.460.40040	REPAIR & MAINT - BUILDINGS	420,883.02	319,464.39	220,000.00	270,013.68	266,800.00
605.00.7500.460.40042	REPAIR & MAINT - EQUIPMENT	735.31	4,744.13	1,000.00	0.00	2,000.00
605.00.7500.460.40044	REPAIR & MAINT - OFFICE EQU...	825.00	0.00	0.00	0.00	0.00
605.00.7500.460.40047	REPAIR & MAINT - OTHER STR...	428.84	17,167.59	10,000.00	1,082.79	10,000.00
605.00.7500.460.40050	RENTAL OF EQUIPMENT	139.59	200.00	800.00	0.00	800.00
605.00.7500.460.40065	OTHER RENTALS	3,529.08	4,302.27	3,000.00	3,088.26	3,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		520,064.69	837,194.28	741,000.00	645,212.92	810,500.00
Category: 50 - OTHER PURCHASED SERVICES						
605.00.7500.460.50019	INSURANCE ALLOCATION	35,799.96	35,799.96	28,600.00	23,833.30	27,600.00
605.00.7500.460.50020	TELEPHONE	360.00	360.00	0.00	25.00	0.00
605.00.7500.460.50025	ADVERTISING/PUBLISHED NOT...	0.00	0.00	200.00	0.00	0.00
605.00.7500.460.50030	PRINTING & BINDING	0.00	0.00	100.00	0.00	0.00
605.00.7500.460.50035	POSTAGE/DELIVERY	200.00	100.00	100.00	100.00	0.00
605.00.7500.460.50050	SIGNAGE	0.00	0.00	500.00	0.00	500.00
605.00.7500.460.50055	ALARM SERVICES / SYSTEMS	13,288.85	8,850.00	15,000.00	0.00	15,000.00
605.00.7500.460.50065	TRAVEL	0.00	110.00	600.00	839.40	3,150.00
605.00.7500.460.50070	DUES, LICENSES & SUBSCRIPTI...	10.00	120.00	500.00	48.00	2,700.00
605.00.7500.460.50075	MEALS AND LODGING	0.00	0.00	600.00	0.00	1,000.00
605.00.7500.460.50080	CONFERENCES AND SEMINARS	0.00	0.00	1,200.00	64.50	2,800.00
Category: 50 - OTHER PURCHASED SERVICES Total:		49,658.81	45,339.96	47,400.00	24,910.20	52,750.00
Category: 60 - SUPPLIES						
605.00.7500.460.60010	SUPPLIES - OFFICE	0.00	0.00	100.00	0.00	0.00
605.00.7500.460.60011	SUPPLIES - JANITOR/CLEANING	4,409.25	5,881.47	7,000.00	6,326.24	10,000.00
605.00.7500.460.60012	SUPPLIES - SHOP	0.00	0.00	2,000.00	0.00	1,500.00
605.00.7500.460.60016	SUPPLIES - MAINTENANCE	9,645.20	11,487.16	52,500.00	11,701.34	40,000.00
605.00.7500.460.60040	SM TOOLS & MISC EQUIPMENT	4,277.31	8,476.99	5,800.00	3,435.31	4,200.00
605.00.7500.460.60045	UNIFORMS & CLOTHING	485.00	544.97	900.00	550.00	3,500.00
605.00.7500.460.60065	SUPPLIES - OTHER	2,316.52	5,394.40	6,500.00	3,928.41	6,500.00
605.00.7500.460.60071	TECHNOLOGY ALLOCATION	0.00	0.00	20,000.00	16,666.70	16,900.00
Category: 60 - SUPPLIES Total:		21,133.28	31,784.99	94,800.00	42,608.00	82,600.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Category: 70 - OTHER EXPENSES / EXPENDITURES						
605.00.7500.460.70100	DEPRECIATION EXPENSE	640,628.52	640,628.51	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		640,628.52	640,628.51	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY						
605.00.7500.460.80200	BUILDINGS	36,051.32	1,002.21	288,500.00	73,776.29	188,500.00
605.00.7500.460.80300	IMPROVEMENTS (NON-BLDG)	0.00	14,167.27	75,000.00	0.00	0.00
605.00.7500.460.80800	OTHER EQUIPMENT	0.00	24,216.20	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY Total:		36,051.32	39,385.68	363,500.00	73,776.29	188,500.00
Category: 91 - OTHER						
605.00.7500.460.91100	OPERATING TRANSFERS OUT	0.00	20,633.36	0.00	0.00	0.00
Category: 91 - OTHER Total:		0.00	20,633.36	0.00	0.00	0.00
Fund: 605 - CITY FACILITIES Total:		1,551,559.82	1,967,949.98	1,558,300.00	1,021,099.46	1,447,450.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 606 - TECHNOLOGY FUND					
340 - CHARGES FOR SERVICES	65,000.04	65,100.00	1,276,200.00	1,063,500.00	1,269,900.00
360 - MISCELLANEOUS REVENUES	-8,548.80	-23,503.50	8,000.00	31,381.54	12,000.00
390 - OTHER FINANCING SOURCES	212,391.00	18,000.00	0.00	0.00	0.00
Fund: 606 - TECHNOLOGY FUND Total:	268,842.24	59,596.50	1,284,200.00	1,094,881.54	1,281,900.00

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 606 - TECHNOLOGY FUND						
RevCat: 340 - CHARGES FOR SERVICES						
606.46.0000.3416000	GIS FEE	0.00	0.00	0.00	0.00	4,000.00
606.46.0000.3467100	TECH INTERNAL CHARGES	65,000.04	65,100.00	1,276,200.00	1,063,500.00	1,265,900.00
RevCat: 340 - CHARGES FOR SERVICES Total:		65,000.04	65,100.00	1,276,200.00	1,063,500.00	1,269,900.00
RevCat: 360 - MISCELLANEOUS REVENUES						
606.46.0000.3610000	INVESTMENT INTEREST	7,259.82	11,846.62	8,000.00	10,555.54	12,000.00
606.46.0000.3611000	ACCRUED INTEREST RECEIVABLE	3,030.31	557.64	0.00	0.00	0.00
606.46.0000.3612000	FAIR MARKET VALUE ALLOCAT...	-18,938.93	-35,907.76	0.00	0.00	0.00
606.46.0000.3650000	OTHER REVENUES	0.00	0.00	0.00	20,826.00	0.00
606.46.0000.3660000	OTHER REIMBURSEMENTS	100.00	0.00	0.00	0.00	0.00
RevCat: 360 - MISCELLANEOUS REVENUES Total:		-8,548.80	-23,503.50	8,000.00	31,381.54	12,000.00
RevCat: 390 - OTHER FINANCING SOURCES						
606.46.0000.3911000	OPERATING TRANSFERS IN	0.00	18,000.00	0.00	0.00	0.00
606.46.0000.3970000	CAPITAL CONTRIBUTIONS	212,391.00	0.00	0.00	0.00	0.00
RevCat: 390 - OTHER FINANCING SOURCES Total:		212,391.00	18,000.00	0.00	0.00	0.00
Fund: 606 - TECHNOLOGY FUND Total:		268,842.24	59,596.50	1,284,200.00	1,094,881.54	1,281,900.00

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	2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
Fund: 606 - TECHNOLOGY FUND					
10 - WAGES & BENEFITS	-90,762.79	0.00	758,000.00	601,990.09	793,600.00
30 - PROFESSIONAL / TECHNICAL SERVICES	9,775.00	9,775.00	8,000.00	3,695.30	10,000.00
40 - PURCHASED SERVICES PROPERTY/EQUIPMENT	0.00	0.00	50,500.00	31,350.44	50,500.00
50 - OTHER PURCHASED SERVICES	500.00	8,027.96	364,660.00	286,766.85	397,456.00
60 - SUPPLIES	21,292.02	14,370.36	76,350.00	5,320.85	51,950.00
70 - OTHER EXPENSES / EXPENDITURES	63,688.65	32,773.35	0.00	0.00	0.00
80 - CAPITAL OUTLAY	0.00	35,276.33	131,000.00	110,893.02	102,400.00
91 - OTHER	0.00	75,000.00	0.00	0.00	0.00
Fund: 606 - TECHNOLOGY FUND Total:	4,492.88	175,223.00	1,388,510.00	1,040,016.55	1,405,906.00

During budget years 2021 & 2022, Technology operating costs were reported as a department within the General Fund (Fund 101).

Beginning in 2023, the Technology Fund and its allocation will cover both operating and capital costs.

A department's allocation, or charge, for technology support is based on the # of Full Time employees and device counts for each department.

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		2021	2022	2023	2023 YTD	2024
		Total Activity	Total Activity	Total Budget	10/31/2023	Budget
Fund: 606 - TECHNOLOGY FUND						
Category: 10 - WAGES & BENEFITS						
606.00.1400.413.10100	FULL-TIME EMPLOYEES	0.00	0.00	569,500.00	448,193.86	594,700.00
606.00.1400.413.10200	PART-TIME EMPLOYEES-BENEF...	0.00	0.00	0.00	267.30	0.00
606.00.1400.413.10300	EMPLOYEES-NON BENEFITED	0.00	0.00	0.00	5,996.50	6,000.00
606.00.1400.413.10400	OVERTIME	0.00	0.00	700.00	0.00	700.00
606.00.1400.413.20100	INSURANCE-CASH OPTION	0.00	0.00	27,800.00	21,695.63	27,800.00
606.00.1400.413.20300	EMPLOYER SOCIAL SECURITY	0.00	0.00	35,400.00	28,675.81	37,300.00
606.00.1400.413.20350	EMPLOYER MEDICARE	0.00	0.00	8,300.00	6,706.46	8,700.00
606.00.1400.413.20400	EMPLOYER PERA	0.00	0.00	42,800.00	34,188.98	44,700.00
606.00.1400.413.20600	MEDICAL INSURANCE	0.00	0.00	66,800.00	50,755.33	67,500.00
606.00.1400.413.20620	LIFE INSURANCE	0.00	0.00	800.00	610.08	900.00
606.00.1400.413.20630	LTD INSURANCE	0.00	0.00	1,500.00	1,247.36	1,900.00
606.00.1400.413.20720	FLEX/COMP ACCOUNT FEE	20.73	0.00	400.00	319.48	400.00
606.00.1400.413.20750	WORKERS COMPENSATION	0.00	0.00	4,000.00	3,333.30	3,000.00
606.00.1400.413.20800	COMPENSATED ABSENCES	-90,783.52	0.00	0.00	0.00	0.00
Category: 10 - WAGES & BENEFITS Total:		-90,762.79	0.00	758,000.00	601,990.09	793,600.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES						
606.00.1400.413.30700	OTHER PROFESSIONAL SERVICES	9,775.00	9,775.00	8,000.00	3,695.30	10,000.00
Category: 30 - PROFESSIONAL / TECHNICAL SERVICES Total:		9,775.00	9,775.00	8,000.00	3,695.30	10,000.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT						
606.00.1400.413.40044	REPAIR & MAINT - OFFICE EQU...	0.00	0.00	2,000.00	0.00	2,000.00
606.00.1400.413.40050	RENTAL OF EQUIPMENT	0.00	0.00	48,500.00	31,350.44	48,500.00
Category: 40 - PURCHASED SERVICES PROPERTY/EQUIPMENT Total:		0.00	0.00	50,500.00	31,350.44	50,500.00
Category: 50 - OTHER PURCHASED SERVICES						
606.00.1400.413.50019	INSURANCE ALLOCATION	0.00	0.00	0.00	0.00	11,000.00
606.00.1400.413.50020	TELEPHONE	0.00	0.00	132,260.00	116,101.95	120,000.00
606.00.1400.413.50035	POSTAGE/DELIVERY	0.00	0.00	0.00	2.94	0.00

		2021 Total Activity	2022 Total Activity	2023 Total Budget	2023 YTD 10/31/2023	2024 Budget
606.00.1400.413.50065	TRAVEL	0.00	0.00	1,500.00	212.22	1,500.00
606.00.1400.413.50070	DUES, LICENSES & SUBSCRIPTI...	500.00	7,527.96	0.00	0.00	0.00
606.00.1400.413.50072	DIVISION SOFTWARE	0.00	500.00	216,400.00	169,193.81	250,456.00
606.00.1400.413.50075	MEALS AND LODGING	0.00	0.00	2,500.00	630.93	2,500.00
606.00.1400.413.50080	CONFERENCES AND SEMINARS	0.00	0.00	12,000.00	625.00	12,000.00
Category: 50 - OTHER PURCHASED SERVICES Total:		500.00	8,027.96	364,660.00	286,766.85	397,456.00
Category: 60 - SUPPLIES						
606.00.1400.413.60005	SUPPLIES - COPY	0.00	0.00	5,000.00	883.74	5,000.00
606.00.1400.413.60010	SUPPLIES - OFFICE	0.00	0.00	0.00	188.99	0.00
606.00.1400.413.60040	SM TOOLS & MISC EQUIPMENT	1,929.04	14,370.36	8,300.00	1,615.45	8,300.00
606.00.1400.413.60041	SMALL COMPUTER HARDWARE	19,362.98	0.00	56,000.00	1,209.82	31,600.00
606.00.1400.413.60042	OTHER COMPUTER SOFTWARE	0.00	0.00	4,000.00	0.00	4,000.00
606.00.1400.413.60045	UNIFORMS & CLOTHING	0.00	0.00	550.00	550.00	550.00
606.00.1400.413.60065	SUPPLIES - OTHER	0.00	0.00	2,500.00	872.85	2,500.00
Category: 60 - SUPPLIES Total:		21,292.02	14,370.36	76,350.00	5,320.85	51,950.00
Category: 70 - OTHER EXPENSES / EXPENDITURES						
606.00.1400.413.70100	DEPRECIATION EXPENSE	63,688.65	32,773.35	0.00	0.00	0.00
Category: 70 - OTHER EXPENSES / EXPENDITURES Total:		63,688.65	32,773.35	0.00	0.00	0.00
Category: 80 - CAPITAL OUTLAY						
606.00.1400.413.80610	COMPUTER HARDWARE	0.00	35,276.33	131,000.00	110,893.02	72,400.00
606.00.1400.413.80800	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	30,000.00
Category: 80 - CAPITAL OUTLAY Total:		0.00	35,276.33	131,000.00	110,893.02	102,400.00
Category: 91 - OTHER						
606.00.1400.413.91100	OPERATING TRANSFERS OUT	0.00	75,000.00	0.00	0.00	0.00
Category: 91 - OTHER Total:		0.00	75,000.00	0.00	0.00	0.00
Fund: 606 - TECHNOLOGY FUND Total:		4,492.88	175,223.00	1,388,510.00	1,040,016.55	1,405,906.00

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**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING FINAL 2024 BUDGETS

BE IT RESOLVED, by the Inver Grove Heights City Council that the following final budgets for fiscal year 2024 are hereby approved:

Fund #	Fund Type	Fund	Revenues	Expenditures
101	General Fund	General Fund	\$ 33,120,880	\$ 33,120,880
201	Special Revenue	Convention & Visitor's Bureau	212,500	212,500
205	Special Revenue	Community Center Operating	4,050,595	4,050,595
206	Special Revenue	Community Center Capital	700,000	512,900
270	Special Revenue	Host Community Fund	2,487,089	3,643,206
290	Special Revenue	Economic Development Authority	172,515	213,515
365	Debt Service	2015A G.O. Improvement Bonds	660,460	654,400
367	Debt Service	2016A G.O. Improvement Bonds	723,292	677,013
369	Debt Service	2017B G.O. Improvement Bonds	309,232	322,238
392	Debt Service	2018A G.O. Improvement Bonds	742,052	694,710
393	Debt Service	2019A G.O. Improvement Bonds	189,225	177,100
394	Debt Service	2020A G.O. Improvement Bonds	221,750	251,505
440	Capital Project	PMP-Local Streets	19,368,701	15,930,757
441	Capital Project	PMP-Partnership Projects	250,000	250,000
510	Enterprise	Water Operating	3,950,475	4,075,370
511	Enterprise	Water Capital	7,129,500	6,441,839
520	Enterprise	Sewer Operating	4,694,125	4,574,320
521	Enterprise	Sewer Capital	1,455,000	2,500,719
530	Enterprise	Storm Water Operating	1,046,015	1,000,280
531	Enterprise	Storm Water Capital	1,399,235	613,225
533	Enterprise	Storm Water Capital - NWA	230,000	50,000
550	Enterprise	Inver Wood Golf Course	2,715,700	3,123,553
602	Internal Service	Risk Management	1,278,600	1,393,900
603	Internal Service	Central Equipment	3,358,400	2,846,500
605	Internal Service	City Facilities	1,251,195	1,447,450
606	Internal Service	Technology	1,281,900	1,405,906
Total Approved Budgets			\$ 92,998,436	\$ 90,184,381

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE FINAL CITYWIDE TAX LEVY
FOR PAYABLE 2024**

BE IT RESOLVED, by the Inver Grove Heights City Council that the following are the final taxes levied upon taxable property in the City of Inver Grove Heights for Taxes Payable in 2024:

General Operating Fund	\$ 26,971,103
General Operating Fund-Tax Abatement	182,880
Pavement Management	3,045,000
<u>Bond Retirement</u>	
2015A G.O. Improvement Bonds	\$633,210
2016A G.O. Improvement Bonds	718,292
2017B G.O. Improvement Bonds	262,882
2018A G.O. Improvement Bonds	739,552
2019A G.O. Improvement Bonds	188,475
2020A G.O. Improvement Bonds	<u>-</u>
(Eliminating levy of \$268,044 by utilizing available funds - assessments & Closed Bond Fund)	
Total Bond Retirement	<u>2,542,411</u>
Total Citywide Levy	\$ 32,741,394

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ADOPTING THE FINAL STORM WATER SPECIAL TAXING
DISTRICT TAX LEVIES FOR PAYABLE 2024**

BE IT RESOLVED, by the Inver Grove Heights City Council that the following are the final special property taxes levied upon the taxable property within the Storm Water Special Taxing Districts (S.W.S.T.D.) in the City of Inver Grove Heights for Taxes Payable in 2024:

70th Street Recon Cahill Ave to Concord Blvd (Project 2001-02):

Babcock Trail	\$ 22,230
South Grove	41,285
70th Street	<u>15,879</u>
	\$ 79,394

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

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Request for Council Action

SUBJECT: **Resolutions Establishing 2024 Water, Sanitary Sewer and Stormwater Utility Rates**

MEETING DATE: December 11, 2023
ITEM TYPE: Regular Business
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to adopt the attached Resolutions, establishing water, sanitary sewer and stormwater utility rates for 2024.

BACKGROUND

The attached Resolutions establish water, sanitary sewer and storm water utility rates for calendar year 2024. The proposed rates were initially presented to the Council at its October work session (see attached presentation from October for additional detail). Since that time, they have been further analyzed and reviewed by staff, but no changes have been made from what was presented in October.

The proposed rates continue the same rate structure that was adopted a year ago, following an in-depth utility rate study, and propose a percentage increase consistent with what the study found to be needed to support necessary capital investments in these utility systems. The proposed increases are significant, but necessary, in order to keep up with rising operating costs and fund the capital reinvestment the systems require.

Water rates are proposed to increase by 10%. This is the second year of a sizable increase, following many, many years of a consistent 2% rate increase which helped keep resident bills down but left the City without the funds to make the necessary reinvestment in the system.

Sanitary sewer rates are proposed to increase by 7.5%. This is largely driven by the 7.35% treatment fee increase approved by Metropolitan Council Environmental Services (MCES). The City's payment to MCES for wastewater treatment makes up a sizable portion of the sanitary sewer utility's annual operating budget, therefore the rates we charge our users need to be tied to the MCES fee increases.

Stormwater fees are proposed to increase by 5% in the Northwest Area (NWA) of the City and 25% in the remainder of the City. While this percentage sounds high, it is a relatively small dollar amount for an average resident. For example, with the proposed increase, the stormwater utility bill for a single-family residential property in the R1-B zoning district would go from \$4.50 per month in 2023 to \$5.63 per month in 2024. For residential properties in the R1-C zoning district the increase would be from \$3.31 per month to \$4.14.

The reason for the difference in the proposed increase between the NWA area of the city and the

remainder of the City is that the current rates in the NWA are already significantly higher than in the remainder of the City - and more in line with what other suburban communities charge. By applying different rates of increase, the goal is to bring the two rates together gradually so that in the future there is just one rate per property type for the entire City and that rate is sufficient to fund the maintenance and operation of the City's stormwater utility. The proposed increases of 5% and 25% are identical to the adopted increases last year.

FISCAL IMPACT

RECOMMENDATION

Staff recommends adoption of the attached Resolutions.

ATTACHMENTS

1. Resolution Establishing 2024 Water Rates
2. Resolution Establishing 2024 Sewer Rates
3. Resolution Establishing 2024 Stormwater Rates
4. Oct 2023 CC Work Session Presentation on 2024 Utility Rates

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ESTABLISHING WATER UTILITY RATES EFFECTIVE JANUARY 1, 2024

WHEREAS, Title 8, Chapter 2, Section 8-2-10A of the Inver Grove Heights City Code, states that the City Council shall determine water rates by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS THAT water utility rates, commencing January 1, 2024, for the first monthly or quarterly billing cycle that contains only 2024 usage, are established as follows:

Single Family Dwelling	
Base Fee – All Accounts	\$19.80 per quarter
0 to 6,000 gallons in a quarter	\$1.28 per 1,000 gallons
6,001 to 21,000 gallons in a quarter	\$3.19 per 1,000 gallons
21,001 to 39,000 gallons in a quarter	\$3.83 per 1,000 gallons
39,001 + gallons in a quarter	\$4.60 per 1,000 gallons

Multi-Family / Mobile Homes	
Base Fee – All Accounts	\$6.60 per unit / per month
0 to 2,000 gallons per unit per month	\$1.28 per 1,000 gallons
2,001 to 7,000 gallons per unit per month	\$3.19 per 1,000 gallons
7,001 to 13,000 gallons per unit per month	\$3.83 per 1,000 gallons
13,001 + gallons per unit per month	\$4.60 per 1,000 gallons

Commercial / Industrial / Institutional	
Base Fee – All Accounts	\$6.60 per month
0 to 7,000 gallons in a month	\$1.28 per 1,000 gallons
7,001 to 20,000 gallons in a month	\$3.19 per 1,000 gallons
20,001 to 80,000 gallons in a month	\$3.83 per 1,000 gallons
80,001 + gallons in a month	\$4.60 per 1,000 gallons

Irrigation Accounts	
Base Fee – All Accounts	\$6.60 per month
0 to 7,000 gallons in a month	\$3.83 per 1,000 gallons
7,001+ gallons in a month	\$4.60 per 1,000 gallons

BE IT FURTHER RESOLVED, that the City will provide for a fifty percent (50%) Senior discount to the base water fee of \$19.80 per quarter. No Senior discount shall be provided on the rates per usage tier (per 1,000 gallons rates).

Adopted by the City Council of the City of Inver Grove Heights, Minnesota, this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ESTABLISHING SEWER UTILITY RATES EFFECTIVE JANUARY 1, 2024

WHEREAS, Title 8, Chapter 4, Section 8-4-6 of the Inver Grove Heights City Code, states that the City Council shall determine water rates by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL THAT sewer utility rates, commencing January 1, 2024, for the first monthly or quarterly billing cycle that contains only 2024 usage, are established as follows:

Single Family Dwelling	
Base Fee – All Accounts	\$22.26 per quarter
Volumetric Fee	\$5.21 per 1,000 gallons

Multi-Family / Mobile Homes	
Base Fee – All Accounts	\$7.42 per unit / per month
Volumetric Fee	\$5.21 per 1,000 gallons

Commercial / Industrial / Institutional	
Base Fee – All Accounts	\$7.42 per month
Volumetric Fee	\$5.21 per 1,000 gallons

Adopted by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ESTABLISHING STORM WATER UTILITY RATES
EFFECTIVE JANUARY 1, 2024**

WHEREAS, Title 8, Chapter 7 of the Inver Grove Heights City Code, established a storm water utility and provided for the establishment and imposition of fees to pay the normal, reasonable, and current costs of constructing, operating, maintaining, and improving the storm water management system; and

WHEREAS, a fee schedule has been developed that considers the relative use of the storm water management system by different types of land uses.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL THAT monthly storm water utility rates, commencing January 1, 2024 for the first billing cycle that covers only 2024, are established as follows:

Storm Water Utility Group		Per Lot (L) or Acre (A)	Rural (Base Fee) Monthly	Urban (Base + Surcharge) Monthly	NWA Developed (Base + Surcharge) Monthly
Single-Family Residential	R-1A	L	\$3.01	\$8.76	\$15.59
	R-1B	L	\$1.94	\$5.63	\$10.01
	R-1C	L	\$1.66	\$4.14	\$7.43
	Estate (5 ac cap)	A	\$2.18	\$6.26	\$11.11
Multiple Family Residential	R-2 (Duplex/Twinhomes)	A	\$4.76	\$13.76	\$24.50
	R-3 (6+ units/ac)	A	\$5.63	\$16.31	\$28.97
	R-4 (Manufactured Home)	A	\$6.49	\$18.81	\$33.43
Other	Agricultural/Open Space (10 acre cap)	A	\$1.31*	\$3.76	\$1.31*
	Business District	A	\$9.51	\$27.55	\$49.02
	General Business	A	\$12.56	\$36.33	\$64.61
	Shopping Center	A	\$10.83	\$31.31	\$55.71
	Industrial	A	\$9.08	\$26.30	\$46.80
Public/ Institutional	Schools/Churches/Other	A	\$5.63	\$16.31	\$28.97
	Golf Courses/Cemeteries/Parks	A	\$1.31*	\$3.76	\$6.69
	City Facilities	A	\$9.51	\$27.55	\$49.02

(*)The minimum annual fee per parcel is \$19.69.

These fees shall be included in the existing utility billing for parcels on City sewer or water, or they will be billed separately, and on an annual basis, for parcels not on City sewer or water.

Adopted by the City Council of the City of Inver Grove Heights, Minnesota, this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

2024 Utility Rates

FIRST LOOK

Kris Wilson, City Administrator

October 2, 2023



Funding Challenges for the City's Utilities

- Have not kept up with the maintenance needs of aging infrastructure
- Pavement management funding has been a primary focus
- “Unseen” infrastructure needs maintenance and reinvestment too
- Debt taken on to extend service to the NWA continues to place demands on sewer funds – full payments of approximately \$1 million per year extend to 2031, with final payoff in 2036

Water Operating Fund

Rate Study – Forecasted Rate Increases

	2024	2025	2026	2027	2028
Fixed Charge	10%	10%	10%	10%	10%
Volumetric Charge	10%	10%	10%	10%	10%

Water Operating Fund

2024 Rates with a 10% increase

Single-Family Dwelling	CURRENT (2023)	PROJECTED 2024
Base Fee – All Accounts	\$18.00 per quarter	\$19.80 per quarter
0 to 6,000 gallons in a quarter	\$1.16 per 1,000 gal.	\$1.28 per 1,000 gal.
6,001 to 21,000 gal. in a quarter	\$2.90 per 1,000 gal.	\$3.19 per 1,000 gal.
21,001 to 39,000 gal. in a quarter	\$3.48 per 1,000 gal.	\$3.83 per 1,000 gal.
39,001 + gallons in a quarter	\$4.18 per 1,000 gal.	\$4.60 per 1,000 gal.

Water Operating Fund

2024 Rates with a 10% increase

Commercial / Industrial / Institutional	CURRENT (2023)	PROJECTED 2024
Base Fee – All Accounts	\$6.00 per month	\$6.60 per month
0 to 7,000 gallons in a month	\$1.16 per 1,000 gal.	\$1.28 per 1,000 gal.
7,001 to 20,000 gal. in a month	\$2.90 per 1,000 gal.	\$3.19 per 1,000 gal.
20,001 to 80,000 gal. in a month	\$3.48 per 1,000 gal.	\$3.83 per 1,000 gal.
80,001 + gallons in a month	\$4.18 per 1,000 gal.	\$4.60 per 1,000 gal.

Water Operating Fund

2024 Rates with a 10% increase

For a Single-Family Residence

Quarterly Water Use	2023	2024 (proposed)	Quarterly Increase
10,000 gallons	\$36.56	\$40.24	\$3.68
18,000 gallons	\$59.76	\$65.76	\$6.00
25,000 gallons	\$82.38	\$90.65	\$8.27

In 2021, 75% of the City's single-family water accounts used 25,000 gallons per quarter or less.

Sewer Operating Fund Rate Study - Forecasted Rate Increases

	2024	2025	2026	2027	2028
Fixed Rate	7%	7%	6%	5%	4%
Volumetric Rate	6%	6%	4%	2%	2%

Sewer Operating Fund 2024 Rates with a 7.5% increase

All Customers	CURRENT (2023)	PROJECTED 2024
Fixed Fee	\$6.90 per month (\$20.70 per qtr.)	\$7.42 per month (\$22.26 per qtr.)
Volumetric Fee	\$4.85 per 1,000 gal.	\$5.21 per 1,000 gal.

Staff is recommending a 7.5% rate increase due to the Metropolitan Council's treatment fee increase of 7.35%. This is slightly different than what was forecasted in last year's Rate Study.

Sewer debt obligations are also creating a need for revenue. Development-related connection fees have/are not meeting the obligation.

Sewer Operating Fund

2024 Rates with a 7.5% increase

1 st Quarter Water Use	2023	2024 (proposed)	Quarterly Increase
10,000 gallons	\$69.20	\$74.36	\$5.16
18,000 gallons	\$108.00	\$116.04	\$8.04
25,000 gallons	\$141.95	\$152.51	\$10.56

Stormwater Rates

- Paid by all properties in the City – as part of monthly or quarterly utility bills for those on city water and sewer; in a stand-alone annual billing for those not on city water and sewer.
- Dual rate structure - NWA and non-NWA rates
- NWA rates are in the ballpark of those charged by other metro-area cities
- Non-NWA rates are notably lower
- Working to bring them together – over several years
 - 5% increases for NWA
 - 25% increase for non-NWA

Stormwater Operating Fund

Converging Rates with 5% / 25% increases

	2022	2023	2024	2025	2026	2027	2028
R-1A - Non NWA	\$5.61	\$7.25	\$9.25	\$11.55	\$14.45	\$18.10	\$22.63
<i>(approx. increase of 25% per year)</i>							
R-1A - NWA	\$14.14	\$14.85	\$15.60	\$16.40	\$17.25	\$18.10	\$19.01
<i>(approx. increase of 5% per year)</i>							

* The above listed stormwater rates are monthly amounts for a single-family home in the urban area of the city.



Request for Council Action

SUBJECT: **Resolution Authorizing Increase to Pension Benefit for IGH Fire Relief Association**

MEETING DATE: December 11, 2023
ITEM TYPE: Regular Business
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to consider the attached Resolution, approving a pension benefit increase for the Inver Grove Heights Fire Relief Association.

BACKGROUND

The Inver Grove Heights Fire Relief Association has requested an increase to the pension benefit provided to retiring paid-on-call firefighters for each year of service completed. Firefighters must serve at least 15 years to be fully vested, but are eligible for a pro-rated pension benefit after 7 years of service.

The pension benefit is currently \$13,875 per year of service, whereas the state maximum for this type of pension is \$15,000. A request from the Relief Association to increase the pension benefit to the state maximum was discussed at the Council's November 6 work session. At that time, Council requested additional information regarding the need for a continued voluntary contribution and the potential impacts of negative investment returns in the future.

In response, four additional scenarios were developed and are attached for the Council's information. Each scenario assumes the benefit level will increase to \$15,000 in 2024.

- Scenario 1 is what was previously presented to the Council at its November work session. This keeps the City's voluntary contribution in place at \$94,975 in years 2024-2033 and assumes a consistent 5% rate of return on investments over the period. This results in a slow, steady increase in the % funded from 120% to 151% in 2033.
- Scenario 2 has no voluntary City contribution for years 2024-2033 and assumes the same consistent 5% rate of return on investments over the period. This results in a slow, steady increase in the % funded from 118% to 134% in 2033.
- Scenario 3 also has no voluntary City contribution for years 2024-2033 and assumes a somewhat less positive investment return over the next 10 years. It utilizes a 5% rate of return for all years except two (2026 & 2031), where it assumes a -5% rate of return. This scenario results in a slower growth in the % funded, going from 118% to 122% in 2033.
- Scenario 4 also has no voluntary City contribution for years 2024-2033 and mirrors rates of return consistent with the past 10 years of investment returns (which varied from -4.80% to

16%). This results in a growth similar to Scenario 1 where the % funded goes from 118% to 150% in 2033.

All scenarios that have removed the city's voluntary contribution still reflect a growth in the % funding for the fund – and all show % funded above the goal of being 105% funded. 112% funded is the lowest level it drops to in any of the scenarios.

FISCAL IMPACT

The additional scenarios show that the requested increase to the pension benefit can be supported within the fund, without a continued voluntary contribution from the City. The scenarios do assume that the City will continue to transfer the state Fire Pension Aid it receives to the Relief Association.

RECOMMENDATION

I recommend adoption of the attached Resolution, approving the benefit increase.

ATTACHMENTS

1. Resolution Approving Benefit Increase for 2024
2. Inver Grove Heights FRA- Benefits Projection (Dec 1 2023)
3. IGHFRA - Request for Benefit Increase (Oct 2023)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**A RESOLUTION APPROVING A PENSION BENEFIT INCREASE FOR THE
INVER GROVE HEIGHTS FIRE RELIEF ASSOCIATION**

WHEREAS, the Inver Grove Heights Fire Relief Association (Fire Relief Association) is a nonprofit corporation which provides retirement relief and other benefits to members and their dependents; and

WHEREAS, a professional financial analysis projects that an increase to the benefit level provided by the Relief Association can be provided, while maintaining an appropriate funding level into the future; and

WHEREAS, the membership of the Fire Relief Association has voted in support of and requests an increase to the pension benefit;

NOW, THEREFORE, BE IT RESOLVED by the Inver Grove Heights City Council that the City Council hereby approves an increase in the pension benefit for the qualified members of the Inver Grove Heights Fire Relief Association, from \$13,875 per year of service to \$15,000 per year of service, effective January 1, 2024.

Adopted by the City Council of the City of Inver Grove Heights, Minnesota this 11th day of December, 2023.

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Benefits Projection

DRAFT

Inver Grove Heights Volunteer Fire Department Relief Association

Inver Grove Heights, Minnesota

For the years ended December 31, 2024, through 2033



Edina Office

5201 Eden Avenue, Ste 250
Edina, MN 55436
P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
Mankato, MN 56001
P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
Scottsdale, AZ 85260
P 480.864.5579

Inver Grove Heights Volunteer Fire Department Relief Association
Inver Grove Heights, Minnesota
Benefit Projection
December 31, 2024, through December 31, 2033
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III. Summary of Scenarios	5 - 8

DRAFT

Inver Grove Heights Volunteer Fire Department Relief Association

Inver Grove Heights, Minnesota

Benefit Projection

December 31, 2024 through December 31, 2033

I. Introduction

We have performed procedures which were agreed to by the Inver Grove Heights Fire Department Relief Association (the Association), solely to assist in evaluating the projected benefit levels of the Inver Grove Heights Fire Department Relief Association and any subsequent municipal contribution for the City of Inver Grove Heights for the years ended December 31, 2024 through 2033. The Association's management is responsible for the projection format and the assumptions made.

The City of Inver Grove Heights, Minnesota (the City) operates a municipal fire department. The members of the department are also members of the Fire Relief Association which is a separate non-profit corporation. The Association provides for a retirement benefit based on years of service and the City Council ultimately approves and agrees to the benefit level. Annually a calculation is completed under State Statutes (MN Stat. section 69.772) that determines whether a municipal contribution is required based on the projected earnings and costs of the Association. This projection follows the format outlined in section 69.772 and uses the assumptions described below.

The financial projection is based on revenue and expense as summarized in the assumptions listed below and presents, to the best of management's knowledge and belief, the Association's expected results of cash flows for the projection period if such revenue, earnings, retirements and expenses of cash occur. Accordingly, the projection reflects the Associations' judgment as of NEED DATE, the date of this projection, of the expected conditions and its expected course of action if such results were attained. The presentation is designed to provide information to the City Council concerning the required municipal contribution and should not be considered to be a presentation of expected future results. Accordingly, this projection may not be useful for other purposes. The assumptions disclosed herein are those that management believes are significant to the projection. Furthermore, there will usually be differences between projected and actual results, because events and circumstances frequently do not occur as expected and those differences may be material.

II. Summary of Assumptions

The significant assumptions used are listed below:

Fund Balance

Assets - The balance of the Special Fund assets at December 31, 2022 with the state aid to be received in 2023, an estimated five percent increase in interest and appreciation of the investments, estimated amount of administrative expenses and the pension paid in 2023 to date was included in the balance used to determine the beginning balance of the total assets at January 1, 2024. Subsequent years of the projection the fund balance is determined using the assumptions listed below.

Inver Grove Heights Volunteer Fire Department Relief Association
Inver Grove Heights, Minnesota
Benefit Projection
December 31, 2024 through December 31, 2033

II. Summary of Assumptions (Continued)

Revenue

State Aid - The Inver Grove Heights area was used for the 2024 aid calculation. Subsequent years assume a 3 percent increase over prior years.

Municipal Contribution - A voluntary contribution is assumed to be the same for years 2024-2033 in scenario 1; not municipal contributions in scenario 2, 3 and 4

Interest and Investment Returns - Assumes the following combined rate of return:

Investment Rate of Return				
<u>Year</u>	<u>Scenario 1</u>	<u>Scenario 2</u>	<u>Scenario 3</u>	<u>Scenario 4</u>
2024	5.00%	5.00%	5.00%	5.00%
2025	5.00%	5.00%	5.00%	5.20%
2026	5.00%	5.00%	-5.00%	-4.80%
2027	5.00%	5.00%	5.00%	8.90%
2028	5.00%	5.00%	5.00%	16.00%
2029	5.00%	5.00%	5.00%	6.30%
2030	5.00%	5.00%	5.00%	15.50%
2031	5.00%	5.00%	-5.00%	6.40%
2032	5.00%	5.00%	5.00%	9.70%
2033	5.00%	5.00%	5.00%	-12.10%

Expenditures

Pensions Paid -

Deferred - All members were assumed paid at age 50 if they were on the deferred list

Active - Assumed that members would retire at 50 years of age or known date.

Administrative Expense - Assumed a 3 percent increase per year using 2022 as a base.

Calculated Municipal Benefit - The calculation of a required municipal contribution was completed using the state statute formula outlined in Minnesota Statute Section 69.772.

Other

Vesting - members are vested 100% in their pension after 15 years of service

Inver Grove Heights Volunteer Fire Department Relief Association

Inver Grove Heights, Minnesota

Benefit Projection

December 31, 2024 through December 31, 2032

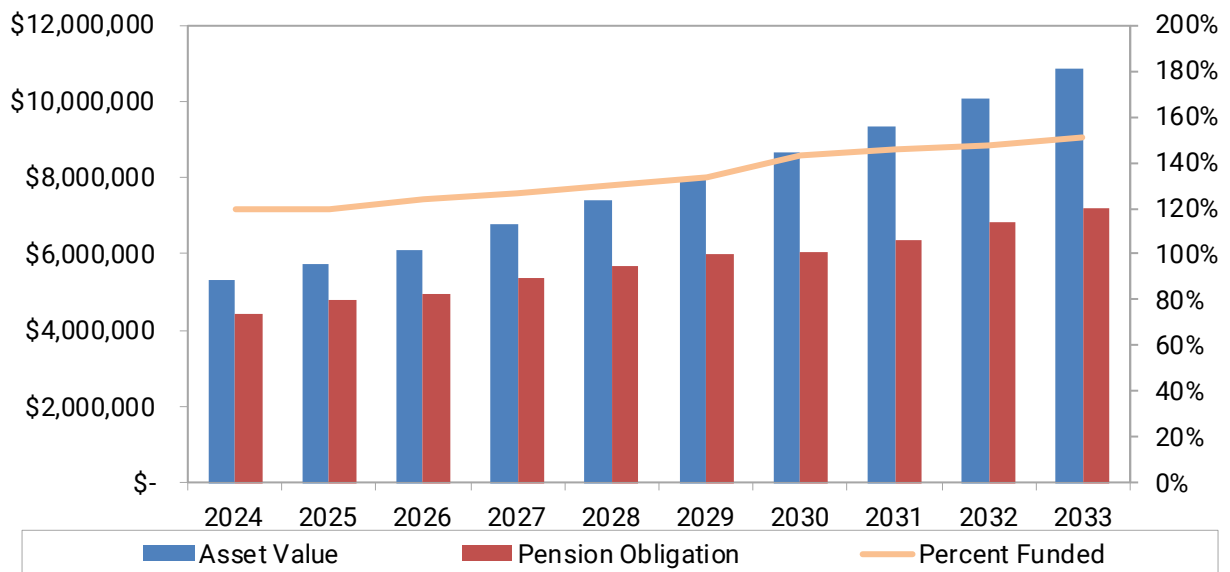
III. Summary of Scenarios

Scenario 1 –Benefit Level Increase in 2024 to \$15,000, with an agreed upon municipal contributions in 2024 through 2033. Under this scenario, the funding percentage ranges from 120 percent to 150 percent after increase for the 10-year period, however, the City does not generate a required municipal contribution.

SUMMARY WITH BENEFIT LEVEL INCREASED TO \$15,000 in 2024 WITH AGREED UPON MUNICIPAL CONTRIBUTION THROUGH 2033

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 15,000	\$ 94,975	\$ -	\$ 4,448,569	\$ 5,339,034	\$ 890,465	120%
2025	15,000	94,975	-	4,784,243	5,730,780	946,537	120%
2026	15,000	94,975	-	4,935,606	6,122,996	1,187,391	124%
2027	15,000	94,975	-	5,360,855	6,794,459	1,433,604	127%
2028	15,000	94,975	-	5,693,326	7,399,837	1,706,511	130%
2029	15,000	94,975	-	6,003,609	8,005,913	2,002,304	133%
2030	15,000	94,975	-	6,051,884	8,643,290	2,591,406	143%
2031	15,000	94,975	-	6,390,755	9,342,888	2,952,133	146%
2032	15,000	94,975	-	6,844,972	10,090,644	3,245,672	147%
2033	15,000	94,975	-	7,215,710	10,881,140	3,665,430	151%
Total		\$ 949,750	\$ -				

Funding Level



Inver Grove Heights Volunteer Fire Department Relief Association

Inver Grove Heights, Minnesota

Benefit Projection

December 31, 2024 through December 31, 2032

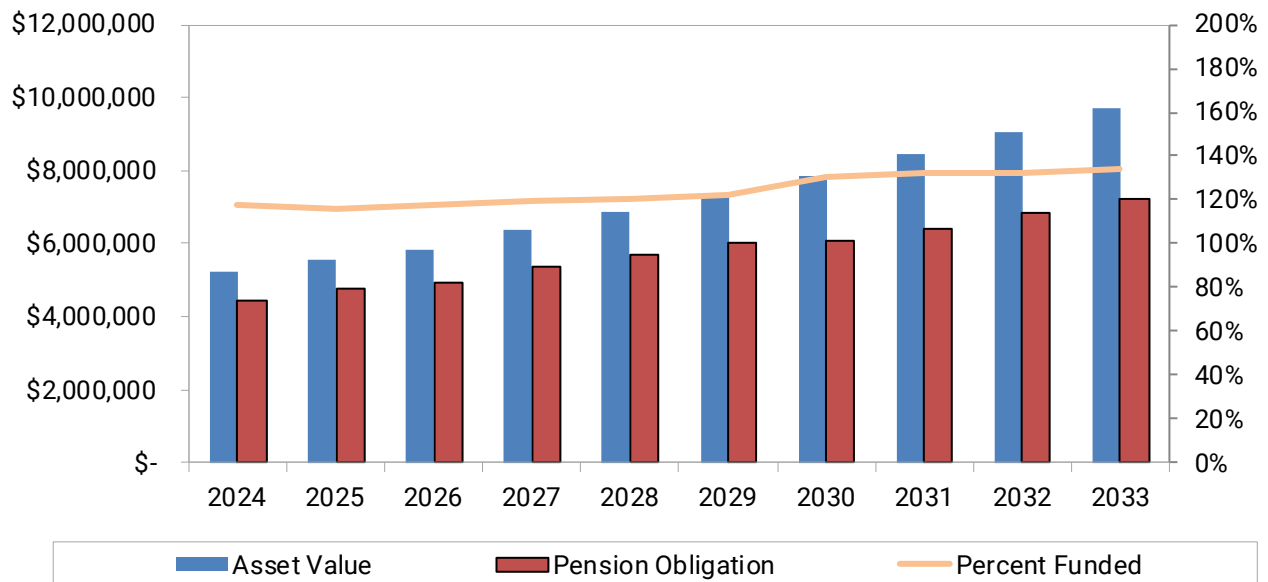
III. Summary of Scenarios (continued)

Scenario 2 –Benefit Level Increase in 2024 to \$15,000, with no municipal contributions in 2024 through 2033. Under this scenario, the funding percentage ranges from 118 percent to 134 percent after increase for the 10-year period, however, the City does not generate a required municipal contribution.

SUMMARY WITH BENEFIT LEVEL INCREASED TO \$15,000 in 2024 WITH NO MUNICIPAL CONTRIBUTIONS THROUGH 2033

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 15,000	\$ -	\$ -	\$ 4,448,569	\$ 5,244,059	\$ 795,490	118%
2025	15,000	-	-	4,784,243	5,536,082	751,839	116%
2026	15,000	-	-	4,935,606	5,823,588	887,982	118%
2027	15,000	-	-	5,360,855	6,385,105	1,024,250	119%
2028	15,000	-	-	5,693,326	6,875,040	1,181,714	121%
2029	15,000	-	-	6,003,609	7,359,902	1,356,293	123%
2030	15,000	-	-	6,051,884	7,870,003	1,818,119	130%
2031	15,000	-	-	6,390,755	8,435,962	2,045,207	132%
2032	15,000	-	-	6,844,972	9,043,396	2,198,424	132%
2033	15,000	-	-	7,215,710	9,686,555	2,470,845	134%
Total		\$ -	\$ -				

Funding Level



Inver Grove Heights Volunteer Fire Department Relief Association

Inver Grove Heights, Minnesota

Benefit Projection

December 31, 2024 through December 31, 2032

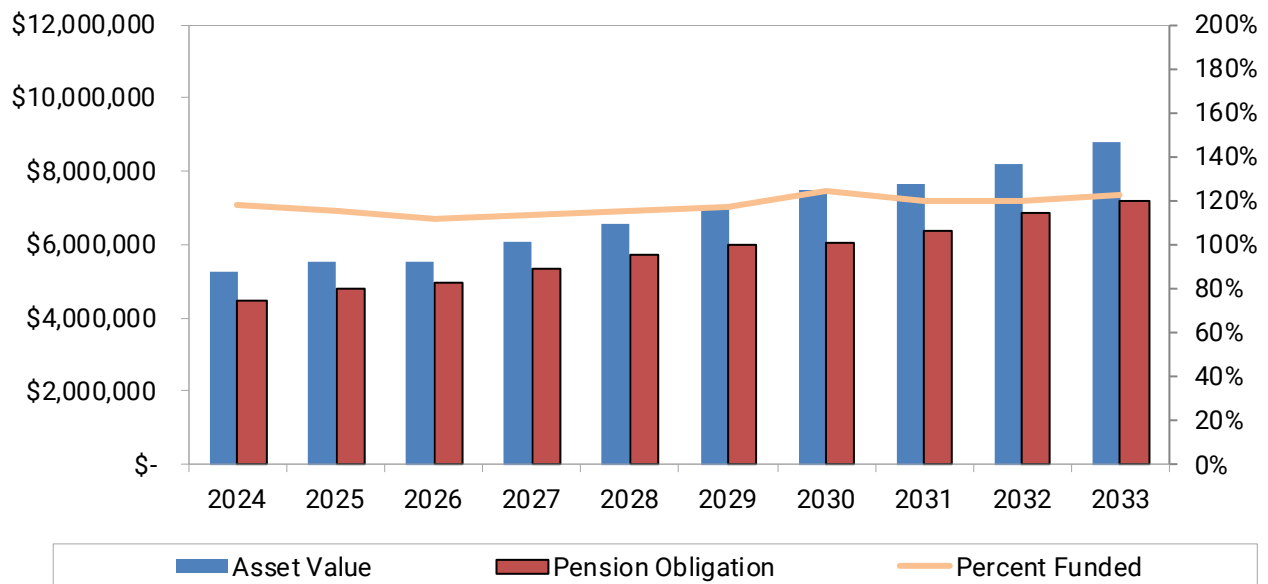
III. Summary of Scenarios (continued)

Scenario 3 –Benefit Level Increase in 2024 to \$15,000; 5 percent investment loss in years 2026 and 2031 with no municipal contributions in 2024 through 2033. Under this scenario, the funding percentage ranges from 118 percent to 122 percent after increase for the 10-year period, however, the City does not generate a required municipal contribution.

SUMMARY WITH BENEFIT LEVEL INCREASED TO \$15,000 in 2024 WITH NO MUNICIPAL CONTRIBUTIONS THROUGH 2033; INVESTMENT RATE OF RETURN ADJUSTED TO A NEGATIVE 5% IN YEARS 2006 AND 2031

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 15,000	\$ -	\$ -	\$ 4,448,569	\$ 5,244,059	\$ 795,490	118%
2025	15,000	-	-	4,784,243	5,536,082	751,839	116%
2026	15,000	-	-	4,935,606	5,524,639	589,033	112%
2027	15,000	-	-	5,360,855	6,071,209	710,354	113%
2028	15,000	-	-	5,693,326	6,545,449	852,123	115%
2029	15,000	-	-	6,003,609	7,013,832	1,010,223	117%
2030	15,000	-	-	6,051,884	7,506,629	1,454,745	124%
2031	15,000	-	-	6,390,755	7,649,062	1,258,307	120%
2032	15,000	-	-	6,844,972	8,217,151	1,372,179	120%
2033	15,000	-	-	7,215,710	8,818,997	1,603,287	122%
Total		\$ -	\$ -				

Funding Level



Inver Grove Heights Volunteer Fire Department Relief Association

Inver Grove Heights, Minnesota

Benefit Projection

December 31, 2024 through December 31, 2032

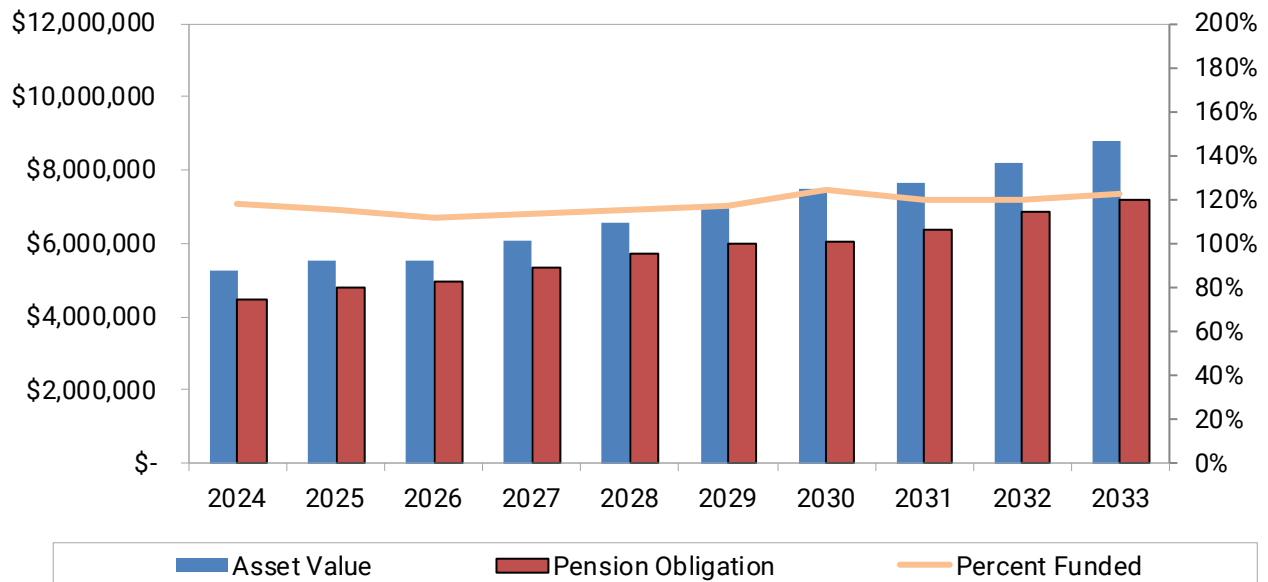
III. Summary of Scenarios (continued)

Scenario 4 –Benefit Level Increase in 2024 to \$15,000; investment rate of return is adjusted each year (see table above) with no municipal contributions in 2024 through 2033. Under this scenario, the funding percentage ranges from 118 percent to 167 percent after increase for the 10-year period, however, the City does not generate a required municipal contribution.

SUMMARY WITH BENEFIT LEVEL INCREASED TO \$15,000 in 2024 WITH NO MUNICIPAL CONTRIBUTION THROUGH 2033; INVESTMENT ROR ADJUSTED EACH YEAR (see table)

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 15,000	\$ -	\$ -	\$ 4,448,569	\$ 5,244,059	\$ 795,490	118%
2025	15,000	-	-	4,784,243	5,546,570	762,327	116%
2026	15,000	-	-	4,935,606	5,546,179	610,573	112%
2027	15,000	-	-	5,360,855	6,310,127	949,272	118%
2028	15,000	-	-	5,693,326	7,490,426	1,797,100	132%
2029	15,000	-	-	6,003,609	8,103,433	2,099,824	135%
2030	15,000	-	-	6,051,884	9,501,571	3,449,687	157%
2031	15,000	-	-	6,390,755	10,282,131	3,891,376	161%
2032	15,000	-	-	6,844,972	11,465,133	4,620,161	167%
2033	15,000	-	-	7,215,710	10,796,237	3,580,527	150%
Total		\$ -	\$ -				

Funding Level



INVER GROVE HEIGHTS FIREFIGHTERS' RELIEF ASSOCIATION

Phone (651) 334-9263

Email: jmcnamara@ighmn.gov

Kris Wilson

On 10/29/2023 the board and general membership for the Inver Grove Heights Fire Relief Association had a vote of a benefit level increase to \$15,000 per year of service. The vote passed with a unanimous “yes” and a quorum in both meetings were met. The benefit level increase to \$15,000 was determined by the projections that the city had ran. The projections showed a level of increase to \$15,000 had the fund at 120% funded.

At this time, I would like to request the level of increase be added to the next city work group as it will still need to be approved by the city council.

Please let me know if there is anything else you need from me and like always thank you for the support and time,

Jacob D. McNamara
IGHFRA – President
651-334-9263



Request for Council Action

SUBJECT: **2nd Reading of Ordinance Establishing a Minimum Rental Period for Residential Properties**

MEETING DATE: December 11, 2023
ITEM TYPE: Regular Business
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED

The Council is asked to consider the 2nd reading of the attached Ordinance, establishing a 30-day minimum rental period for residential properties.

BACKGROUND

For approximately the past year, the City Council and staff have been discussing and gathering information regarding short-term rentals, such as those commonly advertised on Airbnb or VRBO, including information about how other cities are or are not regulating them.

At its meeting on November 27, the Council approved the first reading of the attached ordinance, which amends existing City Code language related to rental licensing to establish a 30-day minimum rental period for residential rentals. If granted final approval, this ordinance would not apply to rentals of owner-occupied housing or accessory dwelling units (ADU) on homesteaded property, as these two categories of residential units are currently exempted from the City's rental licensing requirement. Non-owner occupied units would be subject to the requirement that all rentals be for a period of 30-days or more.

The attached ordinance is unchanged from the first reading version. If the Council approves a second reading of this ordinance, an effective date for the 30-day minimum rental period will need to be added prior to the 3rd reading, in order to provide the current operators of non-owner-occupied short-term rentals, with a reasonable time period to transition their use of the property.

FISCAL IMPACT

NA

RECOMMENDATION

ATTACHMENTS

1. Ordinance Establishing 30-day Minimum Rental Period (2nd Reading)

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE,
TITLE 4, CHAPTER 13, RELATED TO RENTAL LICENSES

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS
FOLLOWS:

Section One. Amendment. Section 4-13-2 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

HOTEL OR MOTEL: For purposes of this Chapter, a hotel or motel shall mean a hotel or motel as defined in Section 10-2-2.

~~RENTAL: An owner or nonowner occupied single- or multi-family~~ A dwelling or dwelling unit that is let to a party other than the owner of the property or a member of the owner's family.

Section Two. Amendment. Section 4-13-3 of the Inver Grove Heights City Code is hereby amended as follows. The ~~struck-out text~~ shows the deleted wording and the underlined text shows the language added to the code:

4-13-3: LICENSE REQUIRED:

- A. General Rule: No person, partnership, business entity, or corporation shall operate a rental dwelling or rental dwelling unit in the city without a license. The licensee shall be the owner. No dwelling or dwelling unit, other than those exempt from the licensing requirements of this Chapter, shall be rented or let for a period of less than thirty (30) consecutive days.

Section Three. Effective Date. This Ordinance shall be in full force and effect following its passage and publication as provided by law.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2023.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **3rd Reading of Ordinance Amending Weed and Grass Regulations and Summary Publication Resolution**

MEETING DATE: December 11, 2023

ITEM TYPE: Regular Business

CONTACT: Bridget Nason, City Attorney

ACTION REQUESTED

The Council is asked to consider the third reading of the attached Ordinance, amending the City's weed and grass regulations.

BACKGROUND

The City Code currently prohibits long grass and weeds, and adopts certain turf establishment requirements. During the most recent legislative session, state statutes were amended to require cities to permit managed natural landscapes on all private properties. A "managed natural landscape" is defined as a "planned, intentional, and maintained planting of native or nonnative grasses, wildflowers, forbs, ferns, shrubs, or trees, including but not limited to rain gardens, meadow vegetation, and ornamental plants. Managed natural landscapes do not include turf-grass lawns left unattended for the purpose of returning to a natural state. Managed natural landscapes may include plants and grasses that are in excess of eight inches in height and have gone to seed, but may not include any noxious weeds and must be maintained.

The attached ordinance is identical to the 2nd Reading version of the ordinance, with the exception of the reference to e-mailed notices, which has been removed per Council direction.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends approval of the third and final reading of the attached Ordinance. If the third reading is approved, the Council is asked to also approve the attached Summary Publication Resolution.

ATTACHMENTS

1. Ordinance Amending Weed and Grass Regulations
2. Summary Publication Resolution

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE SECTIONS 5-9-2 AND 4(D) RELATED TO WEEDS AND GRASS

THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS ORDAINS AS FOLLOWS:

Section One. Amendment. Section 5-9-4(D) of the Inver Grove Heights City Code is hereby repealed in its entirety and replaced as follows:

D. Weeds And Grass:

1. The following shall apply to property in all zoning districts:

- a. Lawns or vegetation on a property outside of the traveled portion of any street or alley including right-of-way's adjacent to the property shall not exceed a height of (8) eight inches, measured from the base at ground level to the tip of each stalk, stem, blade, or leaf, except permitted vegetation other than turf grass that naturally exceeds (8) eight inches in height due to the plant's cultivar.
- b. Noxious weeds, nuisance weeds, unmanaged volunteer trees, and unmanaged vegetation shall not be permitted on any property, except that unmanaged vegetation and volunteer trees are permitted on land that has not been previously graded, landscaped, mowed or has otherwise previously been kept in a natural state.
- c. Managed Natural Landscapes as defined in Minnesota Statutes, Section 412.925 are permitted on any property and shall conform with all the requirements set forth in that statute as well as this section of the City Code.

The following areas are exempt from the requirements listed above:

- a. Wetlands, stormwater ponds and/or their surface conveyances, lakes, streambeds, and a fifty-foot (50') buffer area around such areas.
- b. Pastures and parks, park facilities, and recreation areas as defined by Section 7-5-1(B) of this Code.
- c. Railroad rights-of-way
- d. Property located in the A-Agricultural, E-Estate and I-Industrial Zoning Districts.

- e. Areas with slopes steeper than a four to one (4:1) slope ratio.
- f. An area of land that has not been graded, landscaped, mowed or otherwise previously disturbed by human or mechanical means.
- g. The natural areas and open space areas as defined in the Northwest Area Overlay Zoning District regulations, [title 10, chapter 13](#), article J of this Code.
- h. Public land and right-of-ways within the Mississippi River Corridor Critical Area (MRCCA) Zoning District.

2. Upon determining that a violation of section 5-9-4(D)(1) exists, the Enforcement Officer or designee shall mail or post upon the property a written notice to the owners of the property and/or the responsible parties in apparent control of the property. The notice shall state that the responsible parties in control of the property and/or the owners must correct the violation within seven (7) days after the date of the notice and that failure to do so may result in the City correcting the violation, charging the cost of correction to the owners and specially assessing the cost thereof against the property pursuant to Minnesota Statutes section 429.101 if the owners do not pay for the cost of the correction. If the owner(s) or other responsible party has not corrected the violation within the time stated in the violation notice, the City may correct the violation and may charge the cost of correction to the owner(s). The owners are liable for the costs and must pay the costs within thirty (30) days after the invoice. If the owners do not pay for the costs, the City may specially assess the property pursuant to Minnesota Statutes section 429.101.

3. Within all zoning districts, responsible parties have the obligation to establish lawns, managed natural landscapes, or other approved landscaping within (1) one year of the date a building or land alteration permit is issued for the property and must maintain that perennial vegetative cover for perpetuity. The City Engineer or their designee may grant an extension to the one-year deadline for establishing lawns or landscaping in extraordinary circumstances.

Section Two. Amendment. Section 5-9-2 of the Inver Grove Heights City Code is hereby amended to add the following definitions:

TURF GRASS OR TURF GRASS LAWN: A lawn composed mostly of grasses commonly used in regularly cut lawns or play areas, including but not limited to bluegrass, fescue, and ryegrass blends, intended to be maintained at a height of no more than eight inches.

MANAGED NATURAL LANDSCAPE: A planned, intentional, and maintained planting of native or nonnative grasses, wildflowers, forbs, ferns, shrubs, or trees, including but not limited to rain gardens, meadow vegetation, and ornamental plants. Managed natural

landscapes does not include turf-grass lawns left unattended for the purpose of returning to a natural state.

MEADOW VEGETATION: Grasses and flowering broad-leaf plants that are native to, or adapted to, the state of Minnesota, and that are commonly found in meadow and prairie plant communities, not including noxious weeds. “Noxious weed” has the meaning given in Minnesota Statutes, Section 18.77, subd. 8

ORNAMENTAL PLANTS: grasses, perennials, annuals, and groundcovers purposely planted for aesthetic reasons.

RAIN GARDEN: a native plant garden that is designed not only to aesthetically improve properties, but also to reduce the amount of stormwater and accompanying pollutants from entering streams, lakes, and rivers; and

NOXIOUS WEED: Means an annual, biennial, or perennial plant that the Commissioner of Agriculture designates to be injurious to public health, the environment, public roads, crops, livestock, or other property and includes any plant species listed as a “noxious weed” by Federal, State, or County authorities.

NUISANCE WEED: means a plant generally not valued, growing wild and rank, and regarded as cumbering the ground or hindering the growth of desired vegetation and/or volunteer tree(s), volunteer shrub(s), noxious weeds, invasive trees and plants and any other vegetation that is deemed a nuisance by the weed inspector.

Section Three. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Passed in regular session of the City Council of the City of Inver Grove Heights on the ____ day of _____, 2023.

CITY OF INVER GROVE HEIGHTS

By: _____

Brenda Dietrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. _____**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE
NO. _____, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE
SECTIONS 5-9-2 AND 4(D) RELATED TO WEEDS AND GRASS**

WHEREAS, on December 11, 2023, the City of Inver Grove Heights, Dakota County, Minnesota ("City") adopted Ordinance No. _____, an ordinance Amending Inver Grove Heights City Code Sections 5-9-2 and 5-9-4(D); and

WHEREAS, state law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, pursuant to Minn. Stat. Sec. 412.191, subd. 4, the Council may, by a 4/5ths vote, direct that only the title and a summary of the ordinance be published; and

WHEREAS, the City Council for the City of Inver Grove Heights has reviewed the summary of Ordinance No. _____ which is attached hereto as **Exhibit A**; and

WHEREAS, the City Council for the City of Inver Grove Heights has determined that publication of the title and a summary of Ordinance No. _____ would clearly inform the public of the intent of the ordinance; and

WHEREAS, due to the length of Ordinance No. _____, the City Council desires to publish a summary of the Ordinance.

NOW THEREFORE BE IT RESOLVED, by a vote of at least four-fifths of its members, that the City Council of the City of Inver Grove Heights hereby:

1. Approves the text of the summary of Ordinance No. _____ attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. _____ in the City's official newspaper.
2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. _____ is available for inspection during regular business hours at the office of the Inver Grove Heights City Clerk, by standard mail, or by electronic mail.

3. Directs the City Clerk to file the executed Ordinance No. _____ upon the books and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of Inver Grove Heights, Dakota County, Minnesota this 11th day of December, 2023.

CITY OF INVER GROVE HEIGHTS

By: _____
Brenda Dietrich
Its: Mayor

Attested:

By: _____
Rebecca Kiernan
Its: City Clerk

(Published in the *Pioneer Press* on _____, 2023.)

EXHIBIT A

**SUMMARY PUBLICATION
ORDINANCE NO. _____**

A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. _____, AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE SECTIONS 5-9-2 AND 4(D) RELATED TO WEEDS AND GRASS

On December 11, 2023, the City of Inver Grove Heights, Dakota County, Minnesota adopted Ordinance _____, an ordinance Amending Inver Grove Heights City Code Sections 5-9-2 and 5-9-4(D) Related to Weeds and Grass.

Ordinance _____ adopts new restrictions on the height of grass and weeds, authorizes the establishment of managed natural landscapes, establishes exemptions for certain properties, and adopts a process for correction of violation of the weed and grass restrictions. The ordinance also adopts various definitions including definitions for a managed natural landscape, ornamental grass, and other terms.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. _____, and it is directed that only the above title and summary of Ordinance No. _____ conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

NOTICE

A printed copy of the full text of Ordinance No. _____ is available for public inspection by any person during regular office hours at the office of the Inver Grove Heights City Clerk, 8150 Barbara Avenue, Inver Grove Heights, MN 55077, by standard mail, or by electronic mail, and at any other public location which the Council designates.



Request for Council Action

SUBJECT: **Resolution Authorizing Application for the Minnesota Department of Public Safety DWI Officer Grant**

MEETING DATE: December 11, 2023
ITEM TYPE: Regular Business
CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to adopt the attached Resolution, authorizing the Police Department to apply for the DWI Officer Grant through the Minnesota Department of Public Safety.

BACKGROUND

The Minnesota Department of Public Safety funds several programs designed to reduce incidents of impaired driving through the application of various enforcement strategies. All enforcement grants support the statewide Toward Zero Deaths (TZD) safety program, which works to create a safe driving culture in Minnesota by supporting a goal of zero road fatalities.

The City of Inver Grove Heights received this grant in 2021 and 2022 and had a grant funded DWI/Traffic Enforcement Officer. The City did not apply for the grant for 2023.

The Department of Public Safety recently reached out to the Inver Grove Heights Police Department and encouraged our agency to apply for the grant since we have produced great results that have taken impaired motorists off the road.

To be considered for a grant award, an application must be submitted by December 15, 2023.

FISCAL IMPACT

The grant awards up to \$112,500 per grantee to be used toward the cost of officer wages and benefits.

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

ATTACHMENTS

1. Resolution Authorizing 2024 DWI TZD Grant Application

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE INVER GROVE HEIGHTS
POLICE DEPARTMENT TO APPLY FOR A MINNESOTA
DEPARTMENT OF PUBLIC SAFETY DWI GRANT FOR 2024**

WHEREAS the City of Inver Grove Heights recognizes the value of traffic enforcement with an emphasis on eliminating impaired driving; and

WHEREAS the City of Inver Grove Heights anticipated the possibility of additional enforcement needs with the legalization of marijuana in the state; and

WHEREAS the City of Inver Grove Heights Police Department would like to dedicate an officer to traffic enforcement and DWI enforcement; and

WHEREAS the State of Minnesota supports local agencies' efforts related to dedicated traffic enforcement and reducing the number of impaired drivers and deaths through the Towards Zero Deaths (TZD) program;

NOW, THEREFORE, BE IT RESOLVED by the Inver Grove Heights City Council that the Inver Grove Heights Police Department is hereby authorized to apply for a 2024 DWI/TZD enforcement grant from the Minnesota Department of Public Safety.

Adopted by the City Council of the City of Inver Grove Heights, Minnesota, this 11th day of December, 2023.

Brenda Dietrich, Mayor

Attest:

Rebecca Kiernan, City Clerk



Request for Council Action

SUBJECT: **Dakota County Drug Task Force**

MEETING DATE: December 11, 2023

ITEM TYPE: Regular Business

CONTACT: Melissa Chiodo, Police Chief, 651.450.2526

ACTION REQUESTED

The Council is asked to discuss and provide direction regarding the City's participation in the Dakota County Drug Task Force.

BACKGROUND

Earlier this fall, the Council discussed the pros and cons of the Police Department rejoining the Dakota County Drug Task Force. Following that conversation, staff was asked to seek out additional information regarding the possibility of assigning an officer to the Task Force on a part-time basis.

Mayor Dietrich, Chief Chiodo and Administrator Wilson met with the Dakota County Sheriff and the Task Force Commander on November 27 to discuss this and other topics related to the Task Force. Sgt Winget, who served as the IGH officer assigned to the Task Force from approximately 2016 to 2020, also participated in the meeting. During this conversation, Sheriff Leko and Captain Fahey stated that the Task Force is willing to have an officer assigned to it on a part-time basis.

However, that would most likely lead to the IGH officer playing a support or back-up role on cases centered in other cities. To be most effective in this environment, an officer needs to be all in – working full-time hours and then some. Assigning an officer on a part-time basis may send a positive message of participation, but the return on that investment would be minimal.

Captain Fahey has also said the Task Force is willing to have one of our department members attend the weekly intel briefings, the Chief - or her designee - attend the board meetings and the City pay whatever yearly dues there are for that year.

It remains staff's recommendation that the City not assign an officer to the Task Force at this time.

The IGH Police Department's priority at this time is building out our Strategic Response Group. This allows the IGH PD to devote resources to key local priorities, which include sex trafficking cases, predatory offender checks and alcohol, massage therapy and tobacco compliance - in addition to narcotics investigations. These may not rise to the level of a County-priority or likely prosecution and conviction for the attorney's office, but they are important to IGH.

Even without having an officer on this task force, the City's public safety departments continue to be active "team players" with other departments and agencies in the county, both in terms of financial support and assignment of personnel. The Police Department has consistently assigned officers to the Dakota County SWAT team. The Fire Department has long had members active on the Special

Operations Team (SOT) and one of our police officers recently expressed interest in joining this group as well. Additionally, both Chiefs are active with their respective Dakota County Chiefs' associations and participate in the oversight of the Dakota 911 center. Notably, all of these joint efforts require the time and resources of City personnel, but on a part-time or supplemental basis. They do not require the assignment of an officer on a full-time, multi-year basis, as is the norm for the Task Force.

Additionally, IGH is not the only City without an officer currently dedicated to the Drug Task Force, and we do participate in some cooperative efforts that other cities do not (such as the SWAT team and Mobile Field Forces).

FISCAL IMPACT

RECOMMENDATION

I recommend that the City not assign an officer to the Dakota County Drug Task Force, but seek to partner in other ways, as the Task Force is willing. The Sheriff reports that no annual dues are being levied for 2024, but the City may wish to make dues payments in future years, if they resume. Additionally, one of our investigators can be made available to attend weekly check-in meetings with the Task Force in order to share information and coordinate as appropriate. If the Task Force seeks the Chief's involvement with the Board, I am happy to do so – understanding that this may not be desired if we are not dedicating an officer to the group. Our department would continue to be available to support the Task Force with any search warrants or work that they have in Inver Grove Heights.

ATTACHMENTS

None