



Inver Grove Heights Parks and Recreation Advisory Committee

Wednesday, November 8, 2023 at 7:00 PM

8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

1. Call to Order

2. Roll Call

3. Presentations

4. Announcements

A. No December meeting

B. Next Meeting – Wednesday, January 10, 2024, 7:00 pm

5. Consent Agenda

All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. Approval of Agenda

B. Approve Minutes from October 2023 Meeting

6. Public Comment

Public comment provides an opportunity for the public to address the Commission on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

7. Unfinished Business

Items that are brought back to the Commission for action from a previous meeting

8. Regular Agenda

A. Recommend Approval of Resolution to Authorize and Accept January 1-August 31, 2023 Donations and Sponsorships to the Parks and Recreation Department

B. Park Dedication - STUART DEVELOPMENT CORP – CASE NO. 23-46S

C. Approve PRAC 2024 Meeting Schedule

9. Administrative Presentations

A. November 6 Council Work Session Updates

1. Hertiage Village Park – Final Phase

2. Northwest Area Park Acquisition

B. Department Happenings

1. Parks Superintendent Update

2. Recreation Superintendent Update

November 8, 2023 - Parks and Recreation Advisory Committee Agenda

10. Commission Comments
11. Adjourn



**Parks & Recreation Advisory Commission
Staff Report**

SUBJECT: **Approve Minutes from October 2023 Meeting**

MEETING DATE: November 8, 2023

ITEM TYPE: Consent Agenda

CONTACT:

PURPOSE/ACTION REQUESTED

BACKGROUND

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS

1. October 18, 2023 Parks and Recreation Advisory Meeting Mts

**City of Inver Grove Heights Minutes of the Proceedings
Of the Parks and Recreation Advisory Commission
City Council Chambers - 8150 Barbara Avenue
Wednesday, October 18, 2023 at 7:00 p.m.
Televised on Town Square Television**

1. Call to Order:

Chair Steve Cook called the October 18, 2023 Parks and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. Roll Call:

Present: Chair Steve Cook, Vice Chair Niki Barker; Commissioner's: Curt Ellingboe, Willie Krech, Sandra Christensen, Tracy Mulcahy, William Skar, Abby Heidenreich

Parks and Recreation Director Adam Lares, Parks Superintendent Brian Swoboda, Recreation Superintendent Julie Dorshak, Aquatics Coordinator Suzie Seabright-Hofmeister

Absent: Commissioner Ben Stone (excused).

3. Announcements:

A. November Meeting – Wednesday, November 8, 2023 at 7:00 p.m.

B. No December Meeting

4. Presentations:

A. Suzie Seabright-Hofmeister – Aquatics Programming

Aquatics Coordinator Suzie Seabright-Hofmeister presented the following on Aquatics:

- In 2022, 421 swim lessons were held
- As of the end of September there have been 467 swim lessons
- In 2022, served 996 students
- In 2023, served 2,552 students
- 750 kids were on waitlists. 538 were served. The remaining 258 were on multiple lists.
 - At max there can only be 8 kids in a class
 - There are 6 kids wanting to become certified. Need to be 16 years old.
 - Working hard to create a class or put someone into a class and put more teachers in
- Have 9 Certified Swim Instructors
- Certified 20 Lifeguards
- Brought back private lessons
 - In 2022, there was a total of 18 lessons
 - This year they have sold 18 of the 8 package, and 15 of the 4 package (not included in the swim lesson numbers)
- Held a Dive In Movie. A big success. People had to be turned away the day of.
 - This time it was geared toward small children.
 - With the next movie, hope to have a movie geared towards pre-teens.

Chair Cook asked how the movie in the pool works.

Coordinator Seabright-Hofmeister replied she used a 30 foot screen and rented a movie. There is sound, but can be difficult to hear with the play structures. There was popcorn and snacks. She was hopeful to have movies for other age groups.

Aquatics Coordinator Seabright-Hofmeister continued:

- Drowning has gone up in the last year. The Red Cross is putting out new techniques and CPR. Every Lifeguard will have to be re-certified next year.

- Examiners are also being sent out and asking questions. If anyone answers it, the entire facility and guards would have to be re-certified again.

She said it is her focus to the teenagers who do this serious job, to give them the life skills to carry on and be proud of what they do. They have had some who have returned to work after last year.

- This year the budget will be worked on. When she began with the city, she worked with a bit of a deficit. She has worked at this and has narrowed it down enough to be able to buy backboards and AED's.
- A Turkey Plop will be held: Providing an opportunity to come in and open swim.

5. Consent Agenda:

A. Approval of Agenda

B. Approve Minutes from September 2023 Meeting

Motion by Commissioner Skar, second by Commissioner Krech, to approve the Consent Agenda as presented.

Ayes: 8

Nays: 0 Motion carried.

6. Public Comment:

There were no public comments.

7. Unfinished Business:

8. Regular Agenda:

A. Park Dedication – Buckley Corner – Case No. 23-42S

Parks and Recreation Director Adam Lares presented a request for park dedication fees for Buckley Corner, Case No. 23-42S. The proposal is for a 9 unit townhome on the Corner of Buckley Corner and Buckley Circle. 9 townhomes equate to \$4,000 per unit. Given the location, cash dedication is requested in the amount of \$36,000. The request is for the Commission to make a recommendation to the City Council to accept the dedication in the amount of \$36,000.

Motion by Commissioner Krech, seconded by Vice Chair Barker, to approve the request for cash dedication for 9 townhomes at \$4,000 per unit for a total of \$36,000 for Buckley Corner, Case No. 23-42S.

Ayes: 8

Nays: 0 Motion carried.

B. Parks & Veterans Memorial Community Center 5-Year Capital Improvement Plan (2024-2028)

Parks and Recreation Director Lares presented on the 5 year Capital Improvement Plan (CIP):

The Capital Improvement Plan is a 5 year outlook prioritizing infrastructure improvements throughout the parks system and community center. This can be city and partner agency projects. This is the basis for short term and long term funding decisions.

The PRAC's Role:

- Review and recommend the CIP approval to the City Council
- Maintains compliance with the Comprehensive Plan

Relation to the Comprehensive Plan:

Chapter 6 Parks and Recreation:

- Preserving and maintaining parks and natural areas; important to residents to maintain a healthy and active community
- Focus on maintaining and improving existing facility

Funding sources come from a variety of internal city funds.

Parks Superintendent Brian Swoboda discussed the Parks CIP Overview:

Parks Projects: 2024-2028

- Heritage Village Park Phase 5
- Groveland and Salem Hills Parking Lot.
 - Spending \$3.5 million

In 2025:

- Begin saving for the next 4-5 years for Rich Valley Parking Lots and Trails (2029 project)
 - Spending \$625,000

In 2026:

- Putting money aside for Rich Valley Parking Lots and Trails
- Groveland Park Tennis Courts
- Other Playgrounds

In 2027:

- Parking lots, playgrounds, trails
 - Spending \$700,000

Total of \$5.9 million dollars over the course of the next 5 years, with different funding sources.

Parks 2025 Projects:

- Salem Hills Playground: \$150,000
- Hockey Rinks at Oakwood and Groveland Park
- Playground at Southern Lakes Park
- Saving for Rich Valley Parking Lot and Trails

Commissioner Skar asked if the playgrounds were replacement or refurbishing.

Superintendent Swoboda replied the ones listed are replacement because they are at or past maturity (20+ years old). By the time they are replaced they would be at least 25. Parts are difficult to get.

Chair Cook asked what the process was for possible changes along the way.

Director Lares replied approval would be needed from the City Council.

Director Lares discussed the Veterans Memorial Community Center (VMCC) CIP Overview:

This includes: Aquatics, Arena, Mechanical, Grove, Custodial, and Equipment

Total 5-Year CIP Project Cost: \$3,498,050

- In 2023 the City Council allocated \$700,000 annually into a Community Center Capital Replacement Fund. (Transfer in from the Host Community Fund).
- In 2024: \$512,000 anticipated for CIP Projects
 - One change to note: \$200,000 in the Bright Side Room Remodel has been reduced to \$20,000 for design.
- In 2025: \$689,000
- In 2026: \$609,000
- In 2027: \$1.3 million dollars
 - Conversion of the compressor system in the ice arena

Commissioner Mulcahy asked which fund rentals from the ice arena goes into.

Director Lares replied rental revenue goes toward operations unless there is a contract that specifies otherwise. He shared that the community center does not generate a net revenue. This is typical in other communities.

Commissioner Krech mentioned that some on the Commission may not have an understanding of the Host Community Fund. That money comes from landfills in the city.

Director Lares agreed. The Host Community Fund is a result of hosting landfills within the community. An allocation comes to the city, the City Council gives direction on how that money is spent. Some of those funds are allotted to the community center.

Director Lares discussed Next Steps for the Commission:

- Recommend CIP approval to the City Council
- Staff will bring this before the City Council on November 13, 2023

Motion by Commissioner Krech, second by Commissioner Christensen, to recommend the City Council adopt the CIP as presented.

Ayes: 8

Nays: 0 Motion carried.

C. Northwest Area Park Development Subcommittee – Acquisition

Parks and Recreation Director Lares discussed the Subcommittee actions to date:

- Reviewed Comp Plan neighborhood park needs
- Reviewed funding for park development
- Reviewed pathways for park development (acquisition and residential development)
- Identified Park Deserts
- Discussed and provided recommendations to pursue land acquisition

Funding:

- Park Acquisition and Development Fund: Balance of \$1.4 million (after other park projects)
 - Does not include \$650,000 for the HVP Phase 5 required match. After that the balance would be \$750,000.
 - There is \$1million dollars set aside for a total of \$1.75 million to look at development or acquisition of a fourth NWA Park.
 - Does not include new/future development that has not paid dedication fees yet.
- City has received ARPA Funds (Covid funds). Some of those funds may be put towards acquisition/development of a NWA Park.

Commissioner Skar asked how much the two newly opened parks in the northwest area cost.

Director Lares replied those parks were received through developments. The developer gave a combination of cash/land. After the land was received, it cost approximately \$880,000.

Director Lares discussed the 2040 Comprehensive Plan:

Guiding for 4-5 parks in the northwest area.

- Neighborhood Park: 4-10 acres
- Neighborhood Park/combo Play Field: 6.5-15 acres
- Community Park: Greater than 15 acres

Commissioner Mulcahy asked for an example of a neighborhood park under each category.

Parks Director Lares replied Skyview Park (8 acres), Oakwood Park (10+ acres), and Lions Park (approximately 4 acres).

Director Lares discussed Park Acquisition Options:

- Through development or city acquisition

Through Development: Housing type determines park dedication requirements.

3 types of dedication:

1. Land Dedication
2. Cash Dedication
3. Combination of Land and Cash

By way of development:

- “Negotiation” with developer for land. The developer pays for grading and land alteration. The City is responsible for design, construction, and amenities. Funds come from the Park Acquisition and Development Fund

By way of acquisition:

- City negotiates, purchases from a landowner, and is responsible for grading, design, construction, and amenities. Also responsible for roads on or adjacent to the park parcel.

Areas of focus:

- Quadrant 2, possible acquisition. Parcel of interest, 1285 70th Street West. 20.5 acres.
- Quadrant 5, could be acquisition or development.

Subcommittee Recommendation: Recommends the full PRAC support a recommendation to the City Council to pursue acquisition of this parcel for a new park. Staff agrees and supports the request.

Commissioner Skar asked if the land included a parking lot.

Director Lares replied design of the parcel is yet to be determined. Given the size it is likely.

Commissioner Ellingboe said for the area specified, if not giving it consideration, time may pass by.

Commissioner Christensen said with development slowing down, there was concern they may be waiting forever for someone to develop. This parcel is a great size.

Commissioner Mulcahy asked what made the parcel better than another parcel east of it.

Commissioner Ellingboe replied it was an existing parcel with defined lines.

Director Lares replied other parcels could be explored, some are owned by the same group.

Motion by Commissioner Ellingboe, second by Commissioner Skar, to recommend acquisition of the property located north of 70th Street.

Ayes: 8

Nays: 0 Motion carried.

D. Heritage Village Park Development Subcommittee – Future Phases

Parks and Recreation Director Lares discussed the Subcommittee Actions:

- Review the Master Plan
- Review what has been completed and what is currently under construction
- Reviewed approved Phase 5 for 2024
- Discussed and provided recommendation for grouping of future phases

Completed/Under Construction:

Phase 1-2: Assembled over 40 different parcels to create the park. Constructed an 11-acre dog park in 2019 at the site.

Phase 3: Site improvements such as a retaining wall, specialty concrete, playground curbs, and interpretive fence parcels.

Phase 4: Construction began on the roundhouse picnic pavilion, sheltered bench lined walkway, and accessible restroom.

Approved for 2024 Construction:

Phase 5: Received \$2 million dollars in State Bonding, the city Match is \$650,000. There will be an inclusive playground, splash pad, and expansion of the eastern parking lot.

- Playground is designed. Splash pad designs are needed. Bids need to go out in February/March.

Future Phase/Items: Remaining amenities:

- Expanded dog park parking lot, amphitheater/band shell, nature play area, moving historic buildings (school house, Town Hall), additional picnic shelters (2), education/historical nodes, heritage panels, river walkway, gardens, and lawn game area.
- How to move forward:
 - Group into multiple phases, combine into two phases, combine into one phase.

Future Phase Cost Estimates: Approximately \$888,000. Does not include the previously mentioned items.

Not included in the cost estimate: Moving the historic buildings (\$400,000), additional picnic shelters-2 (\$200,000 to \$1 million dollars), education/historical nodes, heritage panels, river walkway, and lawn game area (unknown costs). Total Approximate Cost: \$600,000 to \$1.5 million

Approximate Total for "Phase 6" = \$1.4 to \$2.4 million dollars

Subcommittee Recommendation: The remaining Master Planned Heritage Village Park amenities be one final future Phase 6. Staff supports and agrees with the recommendation.

Chair Cook stated the way it is recommended gives one final push to completion.

Director Lares stated there is the potential for bonding.

Commissioner Krech stated this project has been 30 years in the making.

Commissioner Skar asked if the amphitheater included the cost of sound/speakers/electronics.

Director Lares replied they have not looked into final design. Electrical needs may be an option.

Commissioner Skar mentioned having a place to change for outdoor theatre.

Motion by Commissioner Skar, second by Commissioner Krech, to take the recommendation that all Heritage Village Park amenities be a part of one final future phase.

Commissioner Ellingboe shared that he would remain opposed to advancing through the phases. He did not want to proceed with Phase 4 as soon as they did. He said there were a bunch of elements that were not tied together/need to be done or dependent on anything else. The money is not present for it. He said it did not have the need for amenities like the northwest area has.

Director Lares stated next steps if the motion passes, this does not solidify funding, it is for the Council to determine whether to proceed and explore potential state bonding. Bonding has been for more of a regional impact, the northwest area is a city location.

Ayes: 7

Nays: 1 (Ellingboe)

Motion carried.

9. Administrative Presentations:

A. Department Happenings:

1. Parks Superintendent Update

Parks Superintendent Brian Swoboda provided the following update:

Heritage Village Park:

- Began the block walls. Poured flooring in the restroom facility. Working on concrete walks. All steel has been erected.

South Valley Park:

- Parking lot extension is being prepped for curb and paving. Hauled out dirt/blacktop. Block walls will be worked on. Bathroom and kitchen floors were poured. Concrete work around the playground. Running conduit for lighting.

Overlook Ridge/Argenta Hills:

- Completed. Small items for restoration, tree work, landscaping. Open to the public.

Working with the court consultant for plans and specs, then bids. Bids come back November 15th. Crews have been working on grass, blowing out irrigation systems, drinking fountains, winterizing buildings, landscape maintenance, turf maintenance, aerating. Soccer and football have wrapped up. Preparing for winter, switching over equipment.

2. Recreation Superintendent Update

Recreation Superintendent Julie Dorshak provided the following update:

VMCC:

- The change from turf to ice is nearly complete. Will be ready October 23.
- Working on a Membership Survey for November. Would like to identify member's main areas of utilization and satisfaction with the facility and services. Results will be brought back to the Commission in January.
- 5th Quarter lock-in event. On Friday, September 22nd. 186 kids participated in the event from 9:30 to 11:30 p.m. Will offer again next year.
- Coming up: Annual Ghostly Gathering and Scary Skate.
- The last Farmer's Market will take place on Sunday, October 29th.
- The winter brochure is nearly complete and will go out soon.

Commissioner Christensen mentioned the last survey only allowed one person per household. Commissioner Skar was interested in seeing what activities 30-50 year olds were looking for/interested in. Vice Chair Barker shared that her husband likes pickleball and would like if there was a difference between learning skills, having skills to get better, or for casual play if not having a partner. Chair Cook asked how the dog dress up event went.

Director Lares replied he was a judge. It went very well, there was a great turnout.

10. Commission Comments:

Vice Chair Barker encouraged people to check out the progress at Heritage Village Park.

Commissioner's Ellingboe, Heidenreich, and Krech, had no comment.

Commissioner Mulcahy thanked those for their work on the two committees.

Chair Cook mentioned staff likes Commission input. He appreciates staff for the work they do.

Commissioner Christensen was very impressed with Overlook Ridge Park.

Commissioner Skar mentioned he took his kids to Overlook Ridge, they enjoyed it.

11. ADJOURN:

Motion by Vice Chair Barker, second by Commissioner Christensen, to adjourn the meeting at 8:44 p.m.

Ayes: 8

Nays: 0 Motion carried. Minutes prepared by Recording Secretary Sheri Yourczek



Request for Council Action

SUBJECT: **Recommend Approval of Resolution to Authorize and Accept January 1-August 31,2023 Donations and Sponsorships to the Parks and Recreation Department**

MEETING DATE: November 8, 2023

ITEM TYPE: Regular Agenda

CONTACT: Julie Dorshak, Recreation Superintendent, 651.450.2588

ACTION REQUESTED

Recommend approval of resolution to authorize and accept Donations and Sponsorships to the Parks and Recreation Department totaling \$11,445 for various parks and recreation programs/events from Jan 1, 2023- August 31, 2023.

BACKGROUND

The City of Inver Grove Heights is generally authorized to accept donations of real and personal property pursuant to MN Statutes Section 465.03 for the benefits of its citizens. The Parks and Recreation Department receives various donations, sponsorships and grants from businesses and other organizations to support and enhance recreation programs and events.

The table below provides a summary of donations and a list of specific contributors is attached.

Business/Organization	Amount/Value	Purpose
Various Businesses	\$ 425	In Kind Donations
Various Businesses	\$9,420	Miscellaneous Youth and Family Programs
Various Businesses	\$1,600	Safety Camp
TOTAL	\$ 11,445	

FISCAL IMPACT

The Parks and Recreation Department has two sponsorship drives each year, one in February/March to seek sponsors for spring and summer programs and the second in October for the Holidays in the Heights events. These sponsorships are crucial to creating opportunities for community engagement with our local businesses and organizations, as well as financially beneficial to our programs and events. Having sponsors allows staff to provide quality and affordable programs and services to the Inver Grove Heights residents.

RECOMMENDATION

That the Park and Recreation Advisory Commission recommends Council to approve to Authorize and Accept January 1-August 31, 2023 Donations and Sponsorships to the Parks and Recreation Department.

ATTACHMENTS

1. Jan-August Resolution Accepting Donation
2. 2023 Jan-Aug donations

RESOLUTION NO. _____

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

A RESOLUTION AUTHORIZING AND ACCEPTING DONATION

WHEREAS, the City of Inver Grove Heights (City) is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and

WHEREAS, various businesses donate money and goods to the City, which are to be used for supporting Parks and Recreation programs; and

WHEREAS, such donations has been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City is appreciative of the donation and finds that it is appropriate to accept the donation.

NOW, THEREFORE, be it resolved that the City Council of the City of Inver Grove Heights does hereby accept the donation of funds and in-kind product in the amount of \$11,445 to be used for a variety of programs as shown in attached document.

Approved by the City Council of the City of Inver Grove Heights, Minnesota this 13th day of November, 2023.

INVER GROVE HEIGHTS

Brenda Diedrich, Mayor

ATTEST:

Rebecca Kiernan, City Clerk

Jan 1 - Aug 31, 2023 Donations

Company	Total Value	Funds Received	
Programs			
			Notes on In-Kind or other
R30600 - Holiday Special Events		350.00	
Ghostly Gathering	250.00		Istate Truck Inc
Ghostly Gathering	100.00		Glenna Family Professionals/Summit Funeral and Cremation
R30720 - Summer Special Events		4,719.70	
Terrific Tuesdays	500.00		River Heights Arts Alliance
Food Truck	1,000.00		Lakeside Orthodontics by Dr. Jennifer
Food Truck, Terrific Tuesdays, Movie in Park	1,500.00		Integrity Woven Wire
Food Truck	500.00		Total Construction
Touch a Truck	250.00		Therapy OPS
Movie in the Park	969.70		ISD 199- SPARC Grant
R20680 - Summer Specialty Camps		1,600.00	
Safety Camp	250.00		IGH Ford
Safety Camp	250.00		Brian Youmans State Farm Insurance
Safety Camp	100.00		Chetan Patell LLC- Super USA
Safety Camp	1,000.00		Moose Lodge 1008
R31000 - Family Special Events		500.00	
Terrific Tuesdays	500.00		Therapy OPS
R32000 - Family Programs		1,000.00	
Let's Pawty	500.00		Arbor Pointe Holiday Station
5th Quarter	500.00		Total Construction
R40100 - Youth Baseball		500.00	
	500.00		Therapy OPS
R40160 - Youth Flag Football		500.00	
	500.00		Natureview Landscaping, Inc.
R40185 - Other Youth Leagues		500.00	
	500.00		Onalos Massage LLC
C15500 - Special Events		1,350.00	
Farmer's Market	250.00		Los Portales Bar and Grill
Healthy Living Fair	100.00		Bethesda Lutheran Church
Healthy Living Fair	1,000.00		Humana
	11,019.70	11,019.70	
Miscellaneous- In Kind			
Gifts for Egg Hunt	100.00		Heartland Credit Union
Food and beverages for Ice Show	250.00		Great River Figure Skating Club
Gertens giftcard	25.00		Holidays in the Heights
Costco Giftcard	50.00		Holidays in the Heights
	425.00		
Total Donations - Jan -Aug 2023	\$11,444.70	\$11,019.70	



Parks & Recreation Advisory Commission Staff Report

SUBJECT: **Park Dedication - STUART DEVELOPMENT CORP –
CASE NO. 23-46S**

MEETING DATE: November 8, 2023
ITEM TYPE: Regular Agenda
CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

PURPOSE/ACTION REQUESTED

Consider recommending approval of Park Dedication Fees in the form of cash

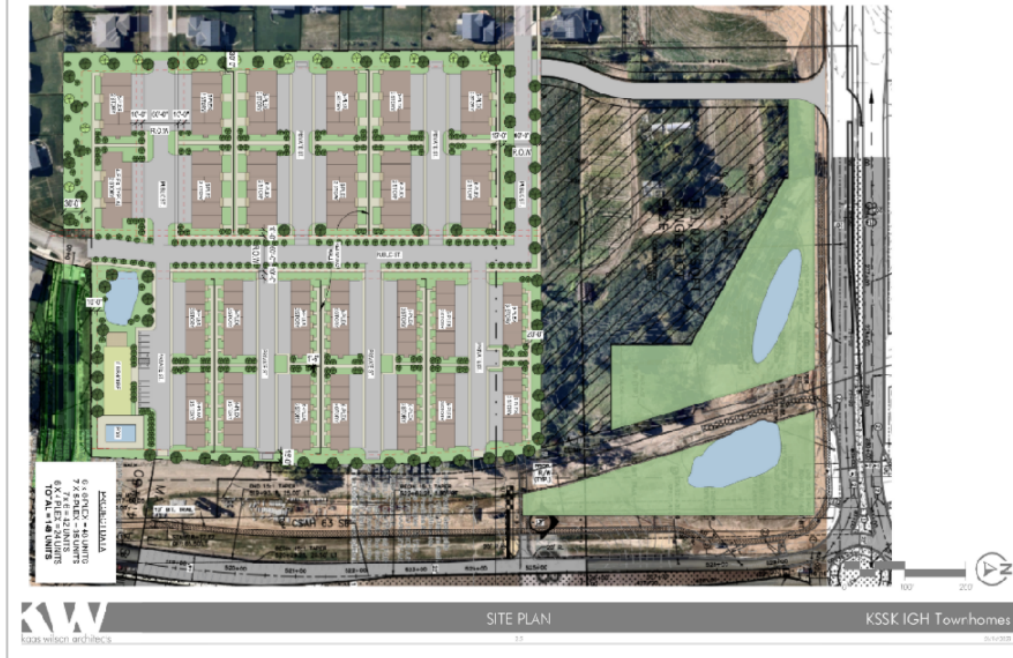
BACKGROUND

The applicant is requesting a Preliminary Plat/Planned Unit Development, and Rezoning for a medium-density residential lot that includes 157+/- townhome units and a retail lot of 2 buildings on property located at 7101 Argenta Trail and identified as PID No. 20-00700-05-018.

In short, the project consists of 157 townhome units in a mix of 4,5,6 and 9 unit buildings. The project also consists of two retail buildings with about 14,000 square feet. The retail buildings would be phase 2 of the project. The first phase consists only of the townhome units. Project size is 18.22 acres. Location is southwest quadrant of 70th Street and Argenta Trail. Cash contribution would be $157 \times \$4,000 = \$628,000$

Below is the location and design of the proposed development project:





FISCAL IMPACT

Park dedication in cash would be 157 x \$4,000 (\$628,000). These funds would be deposited in the Park Acquisition and Development Fund.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission recommend to Council that they accept the Park Dedication Fees in the form of cash, \$628,000 from Stuart Development Corp, per the ordinance requirement.

ATTACHMENTS

None



Parks & Recreation Advisory Commission Staff Report

SUBJECT: **Approve PRAC 2024 Meeting Schedule**

MEETING DATE: November 8, 2023

ITEM TYPE: Regular Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

PURPOSE/ACTION REQUESTED

Approve the Parks and Recreation Advisory Commission 2024 Meeting Schedule.

BACKGROUND

The Parks and Recreation Advisory Commission (PRAC) is asked to approve the proposed meeting schedule for their 2024 meetings. The PRAC meets regularly on the second Wednesday of the month at 7:00 p.m. in the City Council Chambers at Inver Grove Heights City Hall, 8150 Barbara Avenue. Attached is the proposed meeting scheduled.

Note the following:

July 10, 2024 = Scheduled Park Tour / No Meeting

October 9, 2024 = Moved to October 16, 2024 (3rd Wednesday of Month)

December 11, 2024 = No meeting

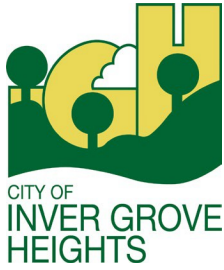
FISCAL IMPACT

RECOMMENDATION

Staff recommends the PRAC approve the the proposed 2024 meeting scheudled as attached.

ATTACHMENTS

1. 2024 IGH Parks Recreation Advisory Commission Meeting Schedule



2024 Parks and Recreation Advisory Commission Schedule

The Parks and Recreation Advisory Commission meets regularly on the second Wednesday of the month at 7:00 p.m. in the City Council Chambers at Inver Grove Heights City Hall, 8150 Barbara Avenue. Meetings are subject to change.

January

10 Regular Meeting

February

14 Regular Meeting

March

13 Regular Meeting

April

10 Regular Meeting

May

14 Regular Meeting

June

12 Regular Meeting

July

10 Park Tour – No Meeting

August

14 Regular Meeting

September

11 Regular Meeting

October

16 Regular Meeting
3rd Wednesday

November

13 Regular Meeting

December

No Meeting

The Parks & Recreation Division reserves the right to cancel a meeting due to lack of agenda items.