



Inver Grove Heights Parks and Recreation Advisory Committee

Wednesday, October 18, 2023 at 7:00 PM

8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

1. Call to Order

2. Roll Call

3. Announcements

A. November Meeting – Wednesday, November 8, 2023 at 7:00 pm

B. No December Meeting

4. Presentations

A. Suzie Seabright-Hofmeister – Aquatics Programming

5. Consent Agenda

All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. Approval of Agenda

B. Approve Minutes from September 2023 Meeting

6. Public Comment

Public comment provides an opportunity for the public to address the Commission on items that are not on the agenda. Comments will be limited to three (3) minutes per person.

7. Unfinished Business

Items that are brought back to the Commission for action from a previous meeting

8. Regular Agenda

A. Park Dedication - Buckley Corner - Case No 23-42S

B. Parks & Veterans Memorial Community Center 5-Year Capital Improvement Plan (2024-2028)

C. Northwest Area Park Development Subcommittee - Acquisition

D. Heritage Village Park Development Subcommittee - Future Phases

9. Administrative Presentations

A. Department Happenings

1. Parks Superintendent Update

2. Recreation Superintendent Update

10. Commission Comments

11. Adjourn



**Parks & Recreation Advisory Commission
Staff Report**

SUBJECT: **Approve Minutes from September 2023 Meeting**

MEETING DATE: October 18, 2023

ITEM TYPE: Consent Agenda

CONTACT:

PURPOSE/ACTION REQUESTED

BACKGROUND

FISCAL IMPACT

RECOMMENDATION

ATTACHMENTS

1. September 13, 2023 Parks and Recreation Advisory Meeting Mts

**City of Inver Grove Heights Minutes of the Proceedings
Of the Parks and Recreation Advisory Commission
City Council Chambers - 8150 Barbara Avenue
Wednesday, September 13, 2023 at 7:00 p.m.**

Televised on Town Square Television

1. Call to Order:

Chair Steve Cook called the September 13, 2023 Parks and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. Recognition:

Chair Cook recognized previous Commission Members Elaine Prickel and Kari Miller who have each retired from the Commission. Both were presented with plaques honoring them for their time and service.

3. Roll Call:

Present: Chair Steve Cook, Vice Chair Niki Barker; Commissioner's: Curt Ellingboe, Willie Krech, Sandra Christensen, Tracy Mulcahy, Ben Stone, William Skar, Abby Heidenreich
Parks and Recreation Director Adam Lares, Parks Superintendent Brian Swoboda, Recreation Superintendent Julie Dorshak, Recreation Coordinator Al Vandehoef

4. Announcements:

A. October Meeting – Wednesday, October 18, 2023 at 7:00 p.m.

5. Presentations:

A. Al Vandehoef, Recreation Coordinator, Active Older Adult Programs

Recreation Coordinator Al Vandehoef supervises the Active Older Adult Programs at the Community Center. The following update was provided:

- Fall brochure has been out nearly one month. Noting great numbers for programs so far.
- Pickleball continues to be a growing program.
 - Play not only by active older adults, also notice high school age players.
 - Leagues were offered this summer; 12 and 10 in the Silver and Bronze level.
 - Instructional classes fill up quickly.
 - Picked up another instructor for the winter; hoping to add more classes.
 - Will have open play times in October at the Community Center.
 - The program was switched from level specific to all levels of play along with a larger window of time when people can come in.
- Arts, Enrichment, and Education classes held this past year:
 - Hidden Recipes
 - Stories from WCCO with former News Director Curtis Beckman
 - Presidential History, Great Wives of Presidents
 - Financial classes: Life Planning, Wills & Trusts
 - Police Department Program on Protecting Yourself from Senior Scams
 - Decluttering and Downsizing
- Art classes have been hit or miss. This could have been due to being offered during the summer, people may have been outdoors or out of town.
 - Create A Canvas. Cancelled; hoping to reintroduce during the fall/winter.
 - Cookies and Canvas has been popular during the holidays.
 - Social Club Simple. Online programs, social media.

- Offering a “How to Use Uber for Transportation” class this fall.

The Healthy Living Fair had 25 Vendors and over 150 participants.

- Included several speakers discussing gardening, decluttering, healthy living.
- The Line Dancing Demo was very popular.

First week of October is National Active Aging Week: October 2-6, 2023.

- Doing 1-2 things per day to highlight fitness/health and wellness classes
- Trying out Skate Like a Kid Again. Open skating for 55+ weekdays, during the day.
- Intro to Swinging, Latin Dance Program
- Intro to Pickleball

Senior Club. This is its own entity consisting of elected officers and a board.

- Transitioned last September with taking money for their luncheons and membership.
 - There is a lockbox to drop off registrations
- 109 members
- 50+ attend luncheons. Held during the third week each month.
- There has been an increased interest in sponsorships during socials/luncheons.
 - One of the sponsors will be calling Bingo in October and providing prizes
- Sponsored card games; now held five days a week.

New Programs:

- Collaboration with Fitness Coordinator Amy Crary and Juniper (Health and Wellness)
 - Diabetes Prevention Program (year round program)
- Met with Barb from the School District
 - May do a Mardi Gras with the High School Jazz Band in the spring
 - Art Fair consisting of stations within a park
- Line Dancing
- Swing and Latin Dance
- There has been interest in incorporating Square Dancing
- Working with DARTS Transportation
- Tech Buddies Program. Assistance with smart phones, tablets, laptops

Highlighted Programs:

- TIS Trips (Thompson Park, Inver Grove Heights, South St. Paul) collaboration on day trips
 - Incorporated overnight trips
- Sleeping Mats for the Homeless. Crocheting plastic bags into sleeping mats. Twice monthly.
- Happy Feet Foot Care. Foot care program. This was increased to twice per month.
- Landmark Tours. Presentations on tours.
- Book Clubs. History and Fiction.
- Inver Grove Reads is coming up in October in conjunction with the Inver Glen Library.

Recreation Superintendent Julie Dorshak mentioned that School District 191 is a fiscal financial partner in offering all of the Older Adult Programming.

6. Consent Agenda:

A. Approval of September 13, 2023 Agenda

B. Approve August 9, 2023 Meeting Minutes

Motion by Vice Chair Barker, second by Commissioner Krech, to approve the Consent Agenda as presented.

Ayes: 9

Nays: 0 Motion carried.

7. Public Comment:

There were no public comments.

8. Unfinished Business:

9. Regular Agenda:

A. Skyview and Oakwood Court Design Selection

Parks and Recreation Director Adam Lares discussed how to proceed with the Skyview and Oakwood Parks Tennis Court Reconstruction for 2024:

- Tennis Court Inventory = 7 single courts
- School District 199 = 8 single courts open to the public when not in school district use
- Pickleball Specific Court Inventory = 8 single courts at 2 locations North Valley & Salem Hills
- Courts lined for Tennis/Pickleball Inventory = 6 total courts
 - To note: Tennis nets are higher than regulation pickleball nets. They are not adjustable and always stay at tennis height.
- Total Court Inventory = 15 tennis only. 8 pickleball only. 6 lined for both.

Skyview Parks Current Condition:

- 20+ years old (1999)
- Two single courts
- Cracks, deterioration
- In good condition/reusable: Concrete containers, fencing
- Parking lot, street parking, timed lighting. (If going with pickleball, this will be the first park in the system that would be lit).
- Desire having ADA Accessibility

Oakwood Parks Current Condition:

- 20+ years (2000)
- Two single courts
- Cracks, deterioration
- In good condition/reusable: Concrete containers, fencing
- Make ADA accessible. This location is more of a challenge.
- Street parking. Parking lot (further distance), timed lights.

Replacement Options:

- A. Keep as is: 2 tennis courts at each location
- B. Current footprint allows for 6 pickleball courts
- C. Combination: 1 tennis/2 pickleball

Community Engagement consisted of: A survey run from August 1 through September 1, postcard mailer sent to 1,300+ residents, yard signs posted at city courts, 3 open houses, community events, online/social media campaign. Final survey results:

- 285 participated. 223 were city residents
- Questions/Results based off the survey:
 - Age category: Majority were 18+, then Active Older Adults 55+, and youth/teen
 - 39% were tennis players
 - 65% indicated they are pickleball players
 - Prefer tennis or pickleball: Pickleball 55%, Tennis 24%
 - Option for Oakwood: 46% requested 6 pickleball courts, 34% requested a combination of tennis/pickleball
 - Option for Skyview: 45% requested 6 pickleball courts, 34% a combination of tennis/pickleball

Staff Feedback:

- Change entrances to ADA accessibility.
- Depending on the court selected, include shade structures and new walking paths.

- Prefer having two single courts at one location to resume a positive tennis program offering for youth and adults.
- Prefer Oakwood stay tennis given the location of residents.
- Keep courts dedicated with either pickleball or tennis court lines, do not dually line them.
 - If one location doesn't have tennis courts, give the other location tennis.

Subcommittee Actions:

- Multiple site visits, several meetings were held, attended open houses
- Reviewed and discussed survey results, along with resident and staff feedback
- Reviewed park system amenity inventory
- Unanimously agreed on court design recommendations for both locations

Subcommittee Recommendations:

- Oakwood: Keep two single tennis courts
- Skyview: Reconfigure to six pickleball courts

Staff Recommendation: Staff agrees with the subcommittee recommendation.

Next Steps:

- PRAC would select and approve final design for Oakwood and Skyview Courts.
- Provide final comment period for selected designs at both locations (September 14 – October 5).
- Seek approval from the City Council. Bids take place in 2023 with construction in 2024.

The subcommittee group consists of Commissioners Skar, Mulcahy, and Heidenreich.

Overall, the subcommittee agreed with the feedback and recommendations

Motion by Commissioner Krech, second by Commissioner Christensen, to accept the recommendation from staff and the subcommittee to have Oakwood Park's configuration consist of 2 tennis courts and Skyview Park's configuration consist of 6 pickleball courts.

Ayes: 9

Nays: 0 Motion carried.

10. Administrative Presentations:

A. Subcommittee Activation – Heritage Village Park & Northwest Area Park Development

Parks and Recreation Director Lares stated Heritage Village Park Phase 5 has been approved for bonding which includes the splash pad, inclusive playground, and expansion of the parking lot. Some design work has been done for the playground. Feedback is needed from the subcommittee regarding the Splash Pad. Up for consideration is how to address the remaining phases of the park:

- Do they want to lump sum as a Phase 6, if so, what does this include
- Continue to phase out
- Put in Phase 5 and look at associated costs

Emails will be sent out to subcommittee members: Chair Cook, Vice Chair Barker, Commissioner's Skar and Krech.

The second subcommittee to be activated: Northwest Area Park. Discussion will include:

- If wanting to look into development of a 4th Northwest Area Park.
- How this would come about. (Via development, searching for land to acquire then develop)

This subcommittee consists of: Commissioners Christensen, Skar, Heidenreich, and Ellingboe.

Subcommittees meet for an hour around 6:00 p.m. Meetings will begin in September into October.

B. Department Happenings:

1. Parks Superintendent Update

Parks Superintendent Brian Swoboda provided the following update:

- Ongoing park system projects:
 - Argenta Hills Park: Getting closer to completion.
 - Overlook Ridge Park: Poured in place will begin soon.
 - South Valley Park: Parking lot excavation and curb work will begin. Electrical and plumbing have been done in the building. Concrete will be poured inside.
 - Heritage Village Park: Plumbing and electrical are in. Waiting on the block. Footings have been poured for the shelter and bench seating.
- Seidls Lake project: Partnership with South St. Paul. Natural Resource Management Plan was approved by the City Council. This is a \$170,000 restoration project that the County pays 90% of. The city's 10% has been done in-kind. Trail work and shore land restoration will begin in the fall.
 - The plan is a 5 year process. The trail/shore land could be completed in 2024/2025.
- Crew: There are no seasonal workers left.
 - Still a lot of ball being played. Continue to paint foul lines and soccer lines.
 - There are two tournaments left to be played. This has been a record year for tournaments with about 15-16 at the facility.
- Misc. Projects:
 - Repainted the hockey boards at Groveland
 - Soil added at Heritage Village Park to even out an area
 - Restoring around Vista Pines. Finishing up irrigation installation.
 - The crossing is being worked on by the County. There are lights on each side. The median and trail on the east side has been paved.
 - Tree trimming along trails. Blacktop work being done. Watering trees.
 - Putting site amenities together for all of the new parks.
 - Working on the Tree Replacement Plan.
 - Looking into next year's equipment replacement.
 - Working with the IT Manager on adding extra cameras in some of the parks.
 - Emerald Ash Borer. The Contractor finished List 2 and is starting on List 3.

2. Recreation Superintendent Update

Recreation Superintendent Julie Dorshak provided the following update:

- Recently one of the hosts for the National Gay Softball World Series, a weeklong event.
 - The event included over 225 teams and over 4,500 participants.
- Community Center Update:
 - Focusing on the membership promotion.
 - Running a fall membership special: \$23.00 enrollment fee between now and October 12th.
 - Starting a new BeFit Bingo beginning October 1st. Prizes will be given away.
 - Converting the turf to ice beginning October 4th with completion October 23rd.
 - Looking for staff, especially for the front desk/guest services.
- Recreation/Fall Programming:
 - 314 registered programs. Programs are offered September 1-December 31st.
 - Currently have 1,433 participants signed up. Expect the number to double by the end of the year.
 - Adaptive Bowling ran in the winter with 20 participants. Hopeful to have a program begin on September 27th. This will also return in the winter.
 - Partnering with the School District to offer a 5th Quarter. A special program for students in Grades 6-8 consisting of a Lock-in at the Community Center from 9:30 to 11:30 p.m. after the Homecoming Game. This is a part of the SPARK Grant.
 - Night Hike takes place on October 14th.
- Working on the Winter Brochure that includes programming for January through April.

11. COMMISSION COMMENTS:

Vice Chair Barker, Commissioners Ellingboe, Heidenreich, Mulcahy, and Stone had no comments.

Commissioner Krech thanked city workers who helped out with Inver Grove Heights Days.

Chair Cook asked if there would be any restrictions with marijuana now being allowed in the state.

Director Lares replied the Council had the third reading of an ordinance change addressing cannabis and tobacco use in public places. This was passed and restricts smoking in public places within the city including parks.

Commissioner Christensen thanked the City Council and all involved with the Food Truck event.

Commissioner Skar mentioned that his family experienced activities at Oakwood during IGH Days.

12. ADJOURN:

Motion by Commissioner Krech, second by Vice Chair Barker, to adjourn the meeting at 7:25 p.m.

Ayes: 9

Nays: 0 Motion carried. Minutes prepared by Recording Secretary Sheri Yourczek



Parks & Recreation Advisory Commission Staff Report

SUBJECT: Park Dedication - Buckley Corner - Case No 23-42S

MEETING DATE: October 18, 2023

ITEM TYPE: Regular Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

PURPOSE/ACTION REQUESTED

Consider recommending approval of Park Dedication Fees in the form of cash for the construction of 9 townhome units on the corner of Buckley Way/Circle.

BACKGROUND

The applicant is requesting a Conditional Use Permit, Rezoning changed to R3-B, Multi-Family, Variance requests for a 38 foot building height, a 20 foot wide shared driveway and Permeable Pavement and Preliminary Plat to build townhomes consisting of nine (9) units located on Outlot A, Valley View 4th Addition, and identified as PID No. 20-81403- 00-010. (See attached site plan)

In short, the applicant is proposing to construct 9 townhome units on the property. Units are served by an internal private drive accessing Buckley Circle. Park dedication in cash would be 9 x \$4,000 (\$36,000)

FISCAL IMPACT

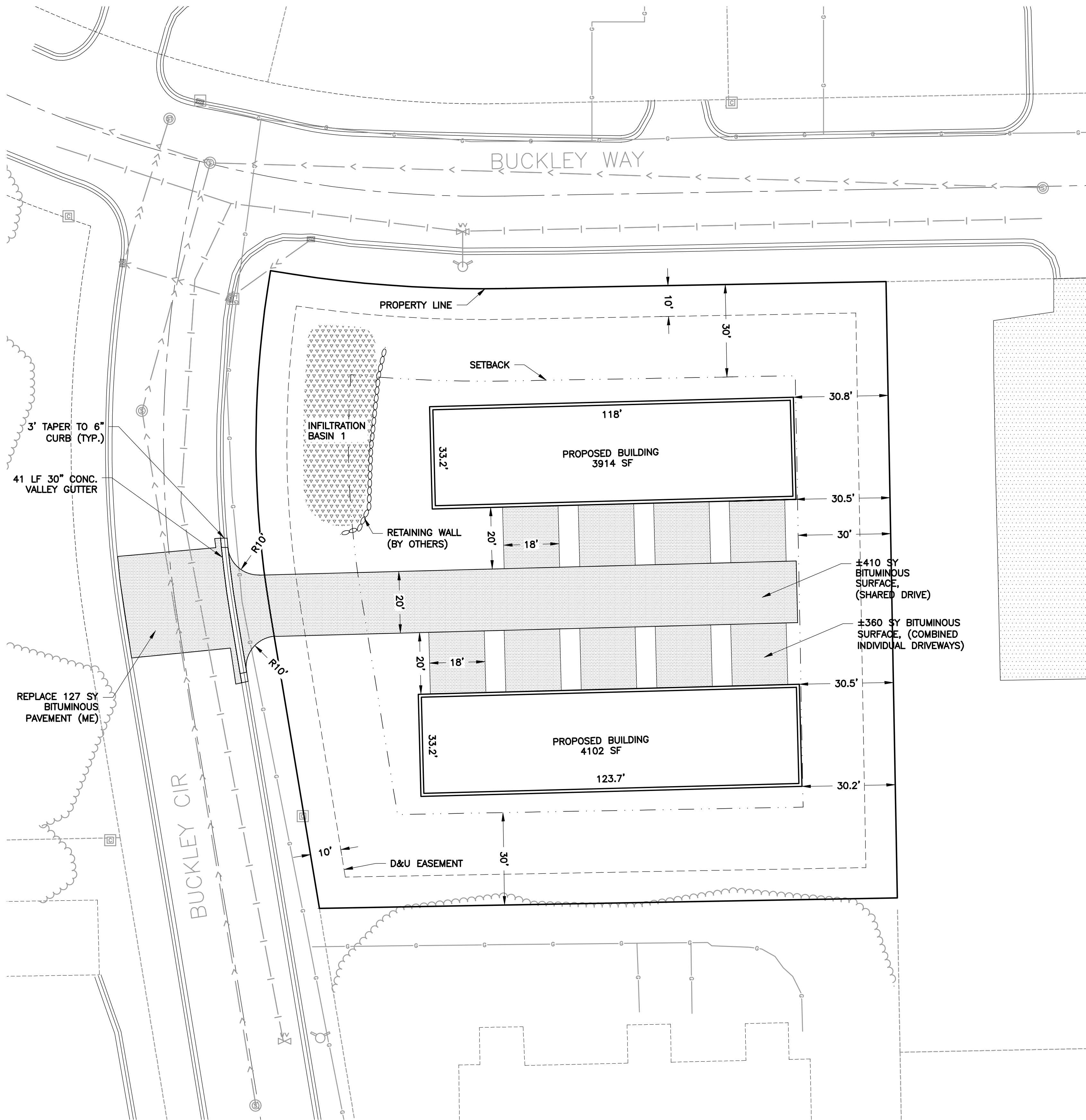
Park dedication in cash would be 9 x \$4,000 (\$36,000). These funds would be deposited in the Park Acquisition and Development Fund.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission recommend to Council that they accept the Park Dedication Fees in the form of cash, \$36,000 from Buckley Corner Townhome project, per the ordinance requirement.

ATTACHMENTS

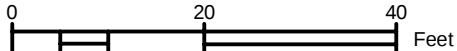
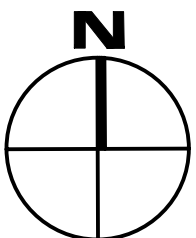
1. Buckley Corner Townhomes Site Plan



SITE DATA:

TOTAL PROPERTY AREA: ±0.92 AC
EXISTING HARD SURFACE: 0 FT²
PROPOSED HARD SURFACE: ±14,653 FT² (0.34 AC)
PROPOSED HARD SURFACE %: 36.6%
PROPOSED BUILDING AREA: ±7,828 FT²

ZONING: B-3 GENERAL BUSINESS
MAXIMUM HARD SURFACE: 100%
SETBACK, FRONT: 30 FT
SETBACK, REAR: 30 FT
SETBACK, SIDE: 10 FT
SITE SOILS: HSG TYPE A



BENCHMARK
SEE SURVEY
DOCUMENTATION

LEGEND:

PROPERTY LINE	—————
SETBACK	- - - - -
EASEMENT	- · - · -
BITUMINOUS ASPHALT	
CONCRETE	
STORMWATER BMP	

GENERAL NOTES:

- The subsurface utility location information in this plan is utility quality level D. This utility quality level was determined according to the guidelines of CI/ASCE 38-02, titled "Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data." Engineer does not guarantee the accuracy of utility locations or that all existing utilities are shown; Contractor is responsible for locating utilities prior to digging.
- Survey prepared by Brandt Engineering & Surveying.
- Protect light poles and other existing utilities, signs, trees, etc. Relocation of any private utilities not directed on these plans shall be coordinated with the utility owner. If drain tile is encountered, Engineer shall be notified immediately; reconnection or rerouting will be required.
- Damaged items or property shall be repaired or replaced at Contractor's expense.
- See detail and note sheets for additional specifications.

CIVIL METHODS, INC.

P.O. Box 28038
St. Paul, MN 55128
o:763.210.5713 | www.civilmethods.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KENT E. BRANDER

DATE: 09-15-2023

LIC. NO.: 44578

DESIGNED: KEB

DRAWN: KEB

CHECKED: DMP

DATE / REVISION:
09-15-2023 Permit Submittal Set. NOT FOR CONSTRUCTION

PROJECT:

BUCKLEY CORNER TOWNHOMES

PROJ. LOCATION:

PID 20-81403-00-010; INVER GROVE HEIGHTS, MN

PROJ. OWNER:

ILYA ZUBAREV

SITE LAYOUT

SHEET NO:

C201



Parks & Recreation Advisory Commission Staff Report

SUBJECT: **Parks & Veterans Memorial Community Center 5-Year
Capital Improvement Plan (2024-2028)**

MEETING DATE: October 18, 2023
ITEM TYPE: Regular Agenda
CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587
 Brian Swoboda, Parks Superintendent, 651.450.2582

PURPOSE/ACTION REQUESTED

The Parks and Recreation Advisory Commission is asked to recommend approval of the 5-year CIP for Parks and Veterans Memorial Community Center to the City Council.

BACKGROUND

This CIP includes the scheduling of Park and VMCC improvements for the community over a five-year period, taking into consideration the community's financial capabilities as well as its goals and priorities. The primary objective of this CIP is to integrate the specific goals, policies, and Council recommendations with the City's capability to pay for and maintain capital investments.

The demand for services and the cost of building and maintaining the City's infrastructure continues to increase. This CIP attempts to prioritize improvements to the City's infrastructure so Inver Grove Heights continues to be a community with an infrastructure system that provides high quality service to the City's businesses and residents.

Attached you will find both draft 5-year CIP for Parks and the VMCC, which have been proposed to Council and will be back before them for final approval next month.

FISCAL IMPACT

Parks has an annual tax levy allocation of \$300,000 to the Park Capital Replacement Fund to support CIP efforts. Annually, a 5% increase will be requested to that allocation to cover inflation.

A new fund was created in 2023 to track Community Center capital expenditures (Fund 206). The fund is scheduled for \$700,000/annually with a increase of \$15,000/annually in future years for inflation. This is funded by a transfer from the Host Community Fund.

Consistent funding should allow the city to manage capital repairs and replacements for varying years of high and low capital needs. Individual projects still require annual City Council approval.

RECOMMENDATION

Staff recommends the Parks and Recreation Advisory Commission recommend approval of the 5-year CIP for Parks and Veterans Memorial Community Center to the City Council.

ATTACHMENTS

1. CIP Parks - Draft
2. CIP - VMCC - Draft

City of Inver Grove Heights, MN

Capital Improvement Plan

2024 thru 2028

PROJECTS BY DEPARTMENT

Department	Project #	2024	2025	2026	2027	2028	Total
Parks							
Rich Valley Parking/trails mill & overlay	PKS-001		250,000	150,000	250,000	250,000	900,000
Groveland Park Parking Lot	PKS-2024-01	100,000					100,000
Salem Hill Park Parking Lot	PKS-2024-02	150,000					150,000
Oakwood/Skyview Courts	PKS-2024-03	500,000					500,000
Wood Chipper	PKS-2024-04	125,000					125,000
HVP-Phase 5 (Playground/Splash Pad)	PKS-2024-05	2,650,600					2,650,600
Oakwood Park Hockey Rink	PKS-2025-01		80,000				80,000
Groveland Park Hockey Rink	PKS-2025-02		45,000				45,000
Southern Lakes Park Playground	PKS-2025-03		100,000				100,000
Salem Hills Park Playground	PKS-2025-04		150,000				150,000
South Valley Park Trail	PKS-2026-01			100,000			100,000
Sleepy Hollow Playground	PKS-2026-02			100,000			100,000
Groveland Park Tennis Courts	PKS-2026-03			150,000			150,000
VMCC Skate Park	PKS-2027-01				150,000		150,000
VMCC Playground	PKS-2027-02				300,000		300,000
Ernster Park Playground	PKS-2028-01					150,000	150,000
Lions Park Playground	PKS-2028-02					150,000	150,000
Parks Total		3,525,600	625,000	500,000	700,000	550,000	5,900,600
GRAND TOTAL		3,525,600	625,000	500,000	700,000	550,000	5,900,600

DRAFT

City of Inver Grove Heights, MN

Capital Improvement Plan

2024 thru 2028

PROJECTS BY DEPARTMENT

Department	Project #	2024	2025	2026	2027	2028	Total
Community Center							
Fitness Equipment (Annual Replacements)	VMCC-001		40,000	40,000		40,000	120,000
Common Areas Updates	VMCC-002	20,000	20,000	20,000			60,000
AQ-Lap Pool Lane Lines (16)	VMCC-2024-01	6,000					6,000
AQ-Dive Pool 3 Meter Dive Board	VMCC-2024-02	6,900					6,900
AQ-Dive Pool 3 Meter Dive Board Stand	VMCC-2024-03	35,000					35,000
AR-East Rink Matting	VMCC-2024-04	40,000					40,000
AR-Paint Team Rooms & Restrooms	VMCC-2024-05	15,000					15,000
AR- Re-key Interior Door Locks	VMCC-2024-06	65,000					65,000
MEC-Update Automation/AHU - incl humidity sensors	VMCC-2024-07	13,000					13,000
MEC-Replace Roof Top Unit #4	VMCC-2024-08	70,000					70,000
GR-Brightside Room Remodel	VMCC-2024-09	200,000					200,000
AR-Updates to Kitchen/Kitchenette/window sills	VMCC-2024-10	60,000					60,000
MEC-Replace Water Softeners	VMCC-2024-11	75,000					75,000
GR-Replace Concrete/Carpet Front Entry	VMCC-2024-12	13,000					13,000
GR-Community Room Partition	VMCC-2024-13	40,000					40,000
AR-Rear Doors/Frames (East Rink)	VMCC-2024-14	14,000					14,000
GR-IT server/panel upgrade	VMCC-2024-15	10,000					10,000
AR-new skate racks	VMCC-2024-16	10,000					10,000
AQ-Pool Furniture	VMCC-2025-01		17,000				17,000
AR-Arena Entrance Mat (Logo)	VMCC-2025-02		10,000				10,000
AR-Replace R-22	VMCC-2025-03		200,000				200,000
FIT-Fitness Studio Floor	VMCC-2025-04		32,000				32,000
MEC-Boiler for Pools Only	VMCC-2025-05		110,000				110,000
CUS-Kiavac	VMCC-2025-06		13,000				13,000
MEC-Replace ADA Door Openers	VMCC-2025-07		7,500				7,500
MEC- HVAC (Daycare)	VMCC-2025-08		50,000				50,000
MEC-Radiant Heat (West Rink)	VMCC-2025-09		75,000				75,000
GR-Locker Room Lockers	VMCC-2025-10		105,000				105,000
AR - Volleyball poles/stands	VMCC-2025-11		10,000				10,000
AQ-ADA Lift	VMCC-2026-01			7,500			7,500
AQ-Lap Pool Bleachers (portable)	VMCC-2026-02			18,250			18,250
AQ-Lap Pool Stadium Seating	VMCC-2026-03			40,000			40,000
AQ-Lifeguard Lockers	VMCC-2026-04			22,000			22,000
AR-Skate Sharpener	VMCC-2026-05			5,000			5,000
FIT-Fitness Center Flooring	VMCC-2026-06			65,000			65,000
MEC-Roof Top Unit 1 (Arena)	VMCC-2026-07			80,000			80,000
MEC-Replace HVAC (Grove Room 2)	VMCC-2026-09			55,000			55,000
MEC-Replace HVAC (Life Guard Room)	VMCC-2026-10			50,000			50,000
MEC-Replace HVAC (Make Up Air East Rink)	VMCC-2026-11			56,300			56,300
MEC-Roof Top Unit 3 (Community Room 1 Arena)	VMCC-2026-12			80,000			80,000
GR-Benches-BP room/pool deck	VMCC-2026-13			12,700			12,700
GR-Building AED's (4)	VMCC-2026-14			6,000			6,000
GR-Lobby Furniture	VMCC-2026-15			14,000			14,000
GR-Repair Rear Grove Stairs	VMCC-2026-17			38,000			38,000
MEC-Replace East/West Rink Compressors (3)	VMCC-2027-01				1,300,000		1,300,000
AQ-Tile back of spa wall	VMCC-2028-01					10,000	10,000

Department	Project #	2024	2025	2026	2027	2028	Total
MEC-Armory Link Furnace	VMCC-2028-02					15,000	15,000
MEC-Generator 1st install	VMCC-2028-03					300,000	300,000
AQ-Dive Pool 1 Meter Dive Board	VMCC-2028-04					6,900	6,900
AQ-Dive Pool 1 Meter Dive Board Stand	VMCC-2028-05					14,000	14,000
Community Center Total		692,900	689,500	609,750	1,300,000	385,900	3,678,050
GRAND TOTAL		692,900	689,500	609,750	1,300,000	385,900	3,678,050

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Parks & Recreation Advisory Commission Staff Report

SUBJECT: **Northwest Area Park Development Subcommittee - Acquisition**

MEETING DATE: October 18, 2023

ITEM TYPE: Regular Agenda

CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

PURPOSE/ACTION REQUESTED

The Parks and Recreation Advisory Commission (PRAC) is asked to discuss and provide recommendations to the City Council for possible land acquisition for a fourth northwest area park as a result of northwest area park development subcommittee work.

BACKGROUND

Staff would like to report out the work that the subcommittee group has worked on in regards to developing a fourth northwest area park. The group has explored the pathways of a fourth park by way of residential development or by way of land acquisition. The group is now ready to present its recommendation to the PRAC and request the PRAC then provide a recommendation to the City Council.

FISCAL IMPACT

n/a

RECOMMENDATION

Staff recommends PRAC to discuss and provide recommendations to the City Council for possible land acquisition for a fourth northwest area park as a result of northwest area park development subcommittee work.

ATTACHMENTS

None



Parks & Recreation Advisory Commission Staff Report

SUBJECT: Heritage Village Park Development Subcommittee - Future Phases

MEETING DATE: October 18, 2023
ITEM TYPE: Regular Agenda
CONTACT: Adam Lares, Parks & Recreation Director, 651.450.2587

PURPOSE/ACTION REQUESTED

The Parks and Recreation Advisory Commission (PRAC) is asked to discuss and provide recommendations to the City Council that all remaining master-planned park amenities at Heritage Village Park be considered the sixth and final phase.

BACKGROUND

The planned development and construction of Heritage Village Park consists of five plus phases. To date, the City has completed Phases 1, 2 and 3, with Phase 4 beginning in spring 2023. To date, the City has contributed \$378,568 to the Heritage Village Park project, with additional \$1,651,743 in capital investment planned for this year on Phase 4.

Details follow:

*Phase 1: Dog Park & Land Acquisition. The City assembled over 40 different parcels to create a large park asset, and constructed a popular 11-acre, off-leash dog park on the site in 2019.

*Phase 2: Additional Land Acquisition & Eastern Park Development. This included earthwork, a partial parking lot and walking trails through the park.

*Phase 3: Site Improvements. A retaining wall, partial specialty concrete, playground curbs and interpretive fence panels were added to prepare for future construction.

*Phase 4: Park Improvements. In 2023, the City began constructing a roundhouse picnic pavilion, sheltered bench-lined walkway and a accessible restroom. The total cost for Phase 4 is roughly \$1,651,743 million, with \$1,401,743 from the City's Park Acquisition & Development Fund, plus an additional \$250,000 awarded through a DNR grant.

*Phase 5: Playground and Splash Pad. Recently, the City was awarded \$2 million in state funds to bring the park to full fruition with the construction of an inclusive playground and splash pad with an additional \$650,600 contributed from city funds for Phase 5.

The long-term vision for Heritage Village Park also includes a potential performance space, nature play area, shelter, interpretive nods, and relocation of historical buildings to this site. These and other remaining items are what will be requested to be considered Phase 6.

FISCAL IMPACT

RECOMMENDATION

Staff recommends the PRAC provide recommendations to the City Council that all remaining master-planned park amenities at Heritage Village Park be considered the sixth and final phase.

ATTACHMENTS

None