

INVER GROVE HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY MEETING

MONDAY, FEBRUARY 6, 2023 - 8150 BARBARA AVE

The Economic Development Authority (EDA) of Inver Grove Heights met in regular session February 6, 2023, at City Hall. Executive Director Heather Rand called the meeting to order at 5:00 p.m. Present were Economic Development Authority Commissioners Dietrich, Murphy, T’Kach, Gliva, and Scales, Executive Director Rand, City Attorney Nason, City Administrator Wilson, and Deputy City Clerk Malott.

3. Election of Officers

A. Election of EDA Officers

The EDA is asked to elect a President, Vice-President, and Treasurer from among members of the body and to appoint the City Clerk as the EDA Secretary and the Finance Director as the Assistant Treasurer.

Motion by Murphy; Second by T’Kach to elect Gliva as EDA President. Motion approved 5-0.

Motion by Dietrich; Second by T’Kach to approve staff recommendations to appoint City Clerk as EDA Secretary and the City’s Finance Director as the Assistant Treasurer.

Motion by T’Kach; Second by Murphy to appoint Scales as EDA Vice President.

Motion by T’Kach; Second by Murphy to appoint Dietrich as EDA Treasurer.

4. Presentation and Discussion

A. Presentation and Discussion on Proposed Argenta Trail/I-494 Interchange development Process Evaluation.

Executive Director Rand introduced WSB Engineering Vice President of Municipal Services, Monica Heil and Director of Community Planning Kim Lindquist.

Heil and Lindquist gave a presentation on the process for developing a future interchange at Argenta Trail and I-494.

5. Consent Agenda

- A. Consider Approval of Minutes from the November 7, 2022 Regular Economic Development Authority Meeting
- B. Consider Approval of Claims
- C. Accepting of the Open to Business 2022 Activity Report

6. Regular Agenda

A. Discuss Issuance of a Request for Proposals (RFP) for Retail Recruitment Consultant Services

Executive Director Rand presents on the issuance of a Request for Proposals for retail recruitment.

Director Rand asks the EDA to discuss the use of funds adopted in the 2023 EDA budget for the pursuit of a consultant through an RFP for retail recruitment services or to hire a dedicated economic development staff member.

Motion by Murphy; Second by T’Kach for staff to pursue an RFP to hire a consultant for retail recruitment services.

B. Consider Amendment to EDA Bylaws Regarding Meeting Frequency

The EDA is asked to amend the Bylaws of the Inver Grove Heights Economic Development Authority from the current quarterly meetings to bi-monthly meetings through 2023 to allow for more time to focus on economic development matters.

Motion by Murphy; Second by Scales to amend the Bylaws and adjust the meeting schedule of the EDA to bi-monthly through 2023.

C. Executive Director’s Report

Report was received.

7. Adjourn

Motion by T’Kach to adjourn the meeting at 8:03 p.m.

NEXT MEETING

The next regularly scheduled meeting is Monday, April 3, 2023 at 5:00 p.m.

Special EDA Meeting possibly Monday, March 13, 2023.

Minutes prepared by Deputy City Clerk Katie Malott