



**City of Inver Grove Heights
Hybrid In Person or Zoom Virtual Meeting**

City Council Special Meeting at 6 p.m.

Tuesday, December 29, 2020

A G E N D A

NOTICE TO RESIDENTS: Pursuant to the provisions of Minn. Stat. Sec. 13D.021, the Mayor has determined that this meeting will be held by telephone or other electronic means as well as in person in the Council Chambers, located at 8150 Barbara Avenue, Inver Grove Heights, MN 55077. **Members of the public may attend the meeting in person or by monitoring the meeting remotely by watching on TV Channel 19, listening on telephone at 651-450-2471, or watching online on TownSquare.TV**

A. Call to Order - Mayor Tourville

1. Consideration of a Transition and Separation Agreement with City Administrator

B. Adjourn

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

TIMOTHY J. KUNTZ
DANIEL J. BEESON
ANGELA M. LUTZ AMANN
KORINE L. LAND
DONALD L. HOEF
BRIDGET McCAULEY NASON
PETER G. MIKHAIL
SCOTT M. LUCAS
TONA T. DOVE
AARON S. PRICE
DAVID L. SIENKO
CASSANDRA C. WOLFGRAM
CASSANDRA J. BAUTISTA
AMANDA J. JOHNSON

MEMO

TO: Honorable Mayor and Members of the Inver Grove Heights City Council
FROM: Kori Land, City Attorney's Office
DATE: December 28, 2020
RE: Consideration of Transition and Separation Agreement with City Administrator

At the Special Meeting on December 22, 2020 the City Council discussed the City Administrator's present and future employment. By unanimous vote, the Council directed the City Attorney's Office to negotiate a separation agreement with the City Administrator that included a transition period, payment of unused vacation leave and personal leave, a severance payment, mutual indemnification clauses, with certain limitations, and reimbursement of reasonable attorneys' fees and costs to the prevailing party in the event of a breach of the separation agreement. The Council also set a special meeting date of December 29, 2020 for consideration of the agreement. Attached is a Transition and Separation Agreement for your consideration.

RECOMMENDATION:

Consider approval of attached Transition and Separation Agreement with the City Administrator.