

**INVER GROVE HEIGHTS SPECIAL CITY COUNCIL MEETING
TUESDAY, JANUARY 3, 2023 - 6:00 P.M. - 8150 BARBARA AVENUE**

1. CALL TO ORDER:

The City Council of Inver Grove Heights met in regular session on Tuesday, January 3, 2023, in person. Mayor Bartholomew called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:

Present In-Person: Mayor Dietrich, Council Members: Murphy, Gliva, T’Kach, Scales; City Administrator Wilson, City Attorney McCauley Nason, City Clerk Kiernan, Communications Manager Looze, Fire Chief Thill, Public Works Director Connolly

3. PRESENTATIONS:

A. Ceremonial Swearing in of New Mayor and Councilmembers

James Backstrom, retired Dakota County Attorney, conducted the Swearing In of the following new Mayor Brenda Dietrich and Councilmembers Tony Scales. Kaitlin and Ellen Schirmer, Mary’s T’Kach’s grandnieces, conducted the Swearing In of Councilmember Mary T’Kach.

The Mayor, Brenda Dietrich, Councilmember Scales, and Councilmember T’Kach were officially sworn in prior to the meeting by City Clerk Kiernan.

4. CONSENT AGENDA:

A. Approval of Minutes from the November 28, 2022 City Council Meeting

B. Approval of Disbursements **Resolution 2023-001**

C. Personnel Actions

D. Designation of 2023 Official Newspaper

E. Resolution 2023-002 Authorizing Official Depositories for 2023

F. Resolution 2023-003 Authorizing Electronic Fund Transfers for 2023

G. Appointment of Acting Mayor

H. Appointment of Assistant Weed Inspector

Councilmember T’Kach requested pulling Agenda Items 4E and 4F.

Motion by Scales, second by T’Kach, to approve the Consent Agenda with exception to Agenda Items 4E and 4F.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Kris Wilson stated a Councilmember wished to abstain from voting on Agenda Items 4E and 4F.

Motion by Murphy, second by Gliva, to approve:

Agenda Item 4E. Resolution 2023-002 Authorizing Official Depositories for 2023

Agenda Item 4F. Resolution 2023-003 Authorizing Electronic Fund Transfers for 2023

Ayes: 4

Nays: 0

Abstain: 1 (T’Kach) Motion carried.

5. REGULAR BUSINESS:**A. Appointments to Board & Liaison Roles**

City Administrator Wilson discussed appointing representatives from the Council to serve on various Boards as follows:

Dakota County Broadband Board:

- Manages approximately 250 miles of publicly owned telecommunications fiber within the County.
- This organization is currently in the process of dissolving. Representation is still needed until that time.
- Meets the 2nd Wednesday of each month from 4:00 to 5:30 p.m. at Apple Valley City Hall.
- Would attend 2-3 meetings over about six months.
- The previous representative was Mayor Bartholomew.

Councilmember T'Kach suggested whoever was appointed supports the Dakota County Broadband Board not dissolving. She stated with Federal funding and the potential for State funding, this would be the perfect entity to have as a community partner for those funds.

Mayor Dietrich asked if Councilmember T'Kach would be interested in serving on the Board. Councilmember T'Kach replied she could.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Wilson stated Dakota 911 needed representation (Previously called Dakota Communications Commission).

- Represents all Dakota County cities and the Dakota County Sheriff's office.
- The County receives public safety dispatching services from Dakota 911 and jointly governs the association.
- Board Meetings are held quarterly in February, May, August, and November, on the 2nd Thursday of the month from 8:00 to 9:30 a.m. at the Dakota 911 building in Rosemount.
- The previous representative was Councilmember Piekarski Krech with Councilmember Murphy as the alternate.

Staff's recommendation is that Councilmember Murphy move into the primary representative role with another serving as the alternate.

Councilmember Murphy agreed with the appointment.
No alternate is required. One was not appointed.

Motion by Scales, second by Gliva, to appoint Councilmember Murphy as the representative for Dakota 911.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Wilson requested representation for the Inver Grove Heights Fire Relief Association.

- This organization exists to provide a pension benefit to the Paid-on Call Fire Fighters of the Inver Grove Heights Fire Department.
- The Board has three City appointees:
 - Finance Director
 - Fire Chief

- One elected official
- The previous representative was Councilmember Piekarski Krech with Councilmember Gliva as the alternate.

Staff's recommendation is to appoint Councilmember Gliva as the representative and to reappoint Finance Director Amy Hove and Fire Chief Judy Thill to this Board.

Motion by Murphy, second by T'Kach, to appoint Councilmember Gliva as the representative and to reappoint Finance Director Amy Hove and Fire Chief Judy Thill to the Inver Grove Heights Fire Relief Association Board.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Wilson discussed the Municipal Legislative Commission:

- Association of 19 suburban cities that share a common demographic, economic, and tax base characteristics.
- Provides a voice for public policy on issues of shared interests to member cities.
- Board of Directors meet quarterly on Wednesday's from 11:30 to 1:30 p.m.
- First meeting of 2023 is Wednesday, March 1st.
- Meetings rotate around the metro area.
- Bylaws seek an elected official to serve as the city representative.
- Most cities appoint their Mayor (not a requirement).

She stated that Councilmember T'Kach has expressed interest.

Staff recommends Mayor Dietrich be appointed to this Commission.

Councilmember Gliva stated she has attended these meetings as an alternate in the past, she recommends Mayor Dietrich as the main contact. She would also like to be considered as an alternate for continuity. She said it was a good idea if able to have more than one person.

Motion by T'Kach, second by Scales, to appoint Mayor Dietrich and have Councilmember Gliva as the alternate for the Municipal Legislative Commission.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Wilson discussed the River Heights Chamber of Commerce:

- Hosts a local issues meeting once a month.
- Meetings are held on the 2nd Thursday of the month at 8:00 a.m.
- Locations vary but are within city limits.
- Zoom call-ins are offered.
- Purpose of the meetings are to ensure there is a connection between local officials and members of the business community and Chamber.
- Some city staff attends.
- Council appoints a liaison.

Councilmember T'Kach asked if Councilmember Gliva was still interested.

Councilmember Gliva replied she is still interested. She said in the past there has been an alternate. Representatives alternated updates to the Council.

Councilmember T'Kach asked if Councilmember Scales would be interested in being the alternate. Councilmember Scales agreed.

Motion by Gliva, second by T’Kach, to appoint Councilmember Gliva as the representative with Councilmember Scales as the alternate for the River Heights Chamber of Commerce.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Wilson stated representation is needed for the Northern Dakota County Cable Commission (Often referred to as Town Square Television):

- Provides government access programming.
- Member cities include Inver Grove Heights, Lilydale, Mendota, Mendota Heights, South St. Paul, Sunfish Lake, and West St. Paul.
- Each community has two representatives: 1 Elected Official and 1 Citizen.
- Commission meetings are held every other month in even numbered months on Wednesday’s beginning at 7:00 p.m.

She stated that Councilmember T’Kach is interested in serving on this commission.

The current citizen representative is George Tourville, who has expressed interest in being reappointed.

Mayor Dietrich asked how the citizen’s position was advertised.

City Administrator Wilson replied this has not been advertised. Mr. Tourville was appointed two years ago to a two-year term. Staff can be directed to seek other interested applicants and hold off on appointing at this time. The city website, social media, and Councilmember networks can be used to let people know the opportunity is available.

Mayor Dietrich stated she would like to give residents the opportunity.

The Council agreed.

City Administrator Wilson stated a motion would be made for the elected official. Staff will return to Council with the results for citizen representation.

Councilmember Murphy asked if NDC has a backup.

City Administrator Wilson replied her records show there has not been one.

Motion by Gliva, second by Murphy, to appoint Councilmember T’Kach as the elected official for the Northern Dakota County Cable Commission.

Ayes: 5

Nays: 0 Motion carried.

City Administrator Wilson discussed the Inver Grove Heights Yellow Ribbon Committee.

- This group works to assist Veterans and the family of Veterans in the Inver Grove Heights community.
- Meets on the 2nd Wednesday on odd numbered months at 6:00 at the Veterans Memorial Community Center.

She stated that Councilmember Scales expressed interest in representing this organization.

Motion by T’Kach, second by Gliva, to appoint Councilmember Scales as the representative for the Inver Grove Heights Yellow Ribbon Committee.

Ayes: 5

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

There were no public comments.

7. MAYOR AND COUNCIL COMMENTS:

Councilmember Gliva welcomed the new Councilmember and new Mayor.
Mayor Dietrich thanked everyone for coming.

9. ADJOURN:

Motion by Gliva, second by Murphy, to adjourn the meeting at 6:24 p.m.

Ayes: 5

Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek