



**Inver Grove Heights City Council**  
**Monday, February 13, 2023 at 5:00 PM**  
**8150 Barbara Ave, Inver Grove Heights, MN 55077**

## **AGENDA**

**NOTICE TO RESIDENTS:** Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan ([rkiernan@ighmn.gov](mailto:rkiernan@ighmn.gov)). Comments received prior to 4:00 p.m. on Monday, February 13, 2023, will be provided to the Council at or before the February 13, 2023 meeting.

1. **Call to Order**
2. **Roll Call**
3. **Regular Business**
  - A. Interview Applicants and Make Appointment to Planning Commission
4. **Adjourn**

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or [rkiernan@ighmn.gov](mailto:rkiernan@ighmn.gov).

## Request for Council Action

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**SUBJECT:**        **Interview Applicants and Make Appointment to Planning Commission**

**MEETING DATE:**   February 13, 2023  
**ITEM TYPE:**        Regular Business  
**CONTACT:**         Rebecca Kiernan, City Clerk, 651.450.2513

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### **ACTION REQUESTED**

The Council is asked to interview 3 candidates to fill a vacant seat on the Planning Commission and then appoint one individual to complete the term ending May 31, 2024.

### **BACKGROUND**

On November 7, 2022, Tony Scales was elected to the City Council. This left a vacancy on the Planning Commission for a term ending May 31, 2024. At its January 23, 2023 meeting, the Council directed staff to contact individuals who applied for a seat on the Planning Commission last spring but were not selected, to determine whether they remain interested in serving. There were five such applicants, all of whom were contacted by staff. Three indicated a continued interest in being appointed to the Planning Commission.

Interviews with each of the three applicants have been scheduled at the following times:

| <b>Interview Time</b> | <b>Candidate</b> |
|-----------------------|------------------|
| 5:05 p.m.             | Patricia Simon   |
| 5:20 p.m.             | Nate Biekler     |
| 5:35 p.m.             | Jason Teiken     |

Following completion of the interviews, the Council will be asked to vote on the preferred candidate and then, via a motion and second, make an appointment to fill the vacant seat on the Planning Commission. The candidates' application materials have been provided to the Council under separate cover.

The appointment would become effective immediately, allowing the selected individual to begin serving at the February 21 meeting of the Planning Commission.

### **FISCAL IMPACT**

None

### **RECOMMENDATION**

### **ATTACHMENTS**

1. Interview Questions
2. Ballot for Feb 2023 Planning Commission Appointment

Suggested questions for the interview:

- Tell us a little bit about your education, background and personal achievements that may relate to your appointment to a City Commission.
- How long have you been a resident of Inver Grove Heights? What community activities have you been involved in?
- What personal characteristics do you possess that would make you a good choice for appointment?

**Ballot of Council Member:** \_\_\_\_\_

**Position To Be Filled:** Planning Commissioner

**# of Vacancies:** 1

### **Voting Round 1**

Please vote for one (1) by placing an X next to their name.

\_\_\_\_\_ **Nate Beikler**  
\_\_\_\_\_ **Pat Simon**  
\_\_\_\_\_ **Jason Teiken**

### **Voting Round 2**

If no candidate receives a majority in the first round, the candidate receiving the fewest number of votes will be eliminated and Council will again be asked to vote for one (1), from the remaining candidates.

\_\_\_\_\_ **Nate Beikler**  
\_\_\_\_\_ **Pat Simon**  
\_\_\_\_\_ **Jason Teiken**