Inver Grove Heights City Council

Tuesday, January 3, 2023 at 6:00 PM

8150 Barbara Avenue, Inver Grove Heights, MN 55077

AGENDA

NOTICE TO RESIDENTS: Individuals may submit written public comments in advance of the meeting by emailing comments to Rebecca Kiernan (rkiernan@ighmn.gov). Comments received prior to 4:00 p.m. on Tuesday, January 3, 2023, will be provided to the Council at or before the January 3, 2023 meeting.

1. **Call to Order**
2. **Roll Call**
3. **Presentations**
   - **A.** Ceremonial Swearing in of New Mayor and Councilmembers
4. **Consent Agenda**

   All items on the consent agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.
   - **A.** Approval of Minutes from the November 28, 2022 City Council Meeting
   - **B.** Approval of Disbursements
   - **C.** Personnel Actions
   - **D.** Designation of 2023 Official Newspaper
   - **E.** Resolution Authorizing Official Depositories for 2023
   - **F.** Resolution Authorizing Electronic Fund Transfers for 2023
   - **G.** Appointment of Acting Mayor
   - **H.** Appointment of Assistant Weed Inspector
5. **Regular Business**
   - **A.** Appointments to Board & Liaison Roles
6. **Public Comment**

   Public comment provides an opportunity for the public to address the Council on items that are not on the agenda. Comments will be limited to three (3) minutes per person.
7. **Mayor and Council Comments**
8. **Adjourn**

This document is available upon a three (3) business day request in alternate formats such as braille, large print, audio recording, etc. Please contact Rebecca Kiernan, City Clerk, at 651.450.2513 or rkiernan@ighmn.gov.

INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, NOVEMBER 28, 2022 - 6:00 P.M. - 8150 BARBARA AVENUE

1. CALL TO ORDER:
The City Council of Inver Grove Heights met in regular session on Monday, November 28, 2022, in person. Mayor Bartholomew called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

2. ROLL CALL:
Present In-Person: Mayor Bartholomew, Council Members: Piekarski Krech, Dietrich, Murphy, Gliva; City Administrator Wilson, City Attorney McCauley Nason, City Clerk Kiernan, Community Development Director Rand, City Planner Hunting, Public Works Director Connolly

3. PRESENTATIONS:

4. CONSENT AGENDA:
A. Approval of Disbursements **Resolution 2022-262**
B. Personnel Actions
C. Change in Pay Grade for Fire Inspector Position
D. Revised ADA Plan for City Facilities **Resolution 2022-263**
E. Resolution 2022-264 Approving the 2023-2027 Public Works Capital Improvement Plan (CIP)
F. Resolution 2022-265 Accepting Consultant Proposal and Authorizing Project Surveying for Bolland Trail and 62nd Street Area Rehabilitation, City Project 2022-09L
G. Vista Pines Trail Connections – Authorization to Proceed to Final Design and Preparation of Plans and Specifications.
H. Authorization to Place 2023 Equipment Orders for Golf Course **Resolution 2022-266**
I. Lobbyist Contract for 2023 Legislative Session

Councilmember Piekarski Krech requested Agenda Item 4E be pulled from the agenda. Councilmember Murphy requested to pull Agenda Item 4I.

Motion by Dietrich, second by Gliva, to approve the Consent Agenda with exception to Agenda Items 4E and 4I.

Ayes: 5
Nays: 0 Motion carried.

Agenda Item 4E. Resolution 2022-264 Approving the 2023-2027 Public Works Capital Improvement Plan (CIP)
Councilmember Piekarski Krech referenced "unprogrammed items" stating she has always been against paving Akron and the 65th Street extension. She felt residents were given the idea those would not be dealt with or dealt with differently. She does not agree with either item as proposed.

Motion by Piekarski Krech, second by Gliva, to approve Resolution 2022-264 Approving the 2023-2027 Public Works Capital Improvement Plan (CIP).

Ayes: 5
Nays: 0 Motion carried:
Agenda Item 4I. Lobbyist Contract for 2023 Legislative Session
Councilmember Murphy asked if the Lobbyist was met with on a proactive basis and if there were topics specific to Inver Grove Heights.

City Administrator Kris Wilson replied Lobbyist Katy Sen, from Messerli Kramer, focuses primarily on issues specific to Inver Grove Heights. Sometimes Ms. Sen shares awareness of items that affect all cities in order to be in the loop. The Lobbyists primary focus has been on seeking State Bonding Funds for various projects and building relationships with Legislators. She shared that later this week the Mayor, Mayor Elect, herself, and Ms. Sen will meet with the Legislative Delegation for an introductory session.

Councilmember Murphy asked if that was easier to do with a Lobbyist around or if it was something that could be done on our own.

City Administrator Wilson replied that staff could set up a pre-session meeting but once the session starts, it's incredibly difficult and time consuming to schedule. She stated that Ms. Sen's presence at the Capital is very beneficial.

Mayor Bartholomew mentioned that without Ms. Sen, their access wouldn't be as good as it is.

Motion by Murphy, second by Gliva, to approve the Lobbyist Contract for the 2023 Legislative Session.

Ayes: 5
Nays: 0 Motion carried.

5. <u>PUBLIC HEARING</u>:

A. Public Hearing for 2023 Liquor License Renewal Applications and change in Manager approvals

City Clerk Rebecca Kiernan presented the 2023 Liquor License Renewal Applications and change in Manager approvals. There have been 32 active liquor licenses issued by the city; all have an expiration date of December 31st, 2022. The city has currently received renewal applications for 20 of those licenses. Each renewal has the necessary license fees and certificates of liability insurance. All background investigations have been completed by the police department. The following two establishments had changes in managers:

- B52 added a new manager: Amy Holum
- Cub Wine & Liquors added a new manager: Michael Rietz

Staff recommends approval of the request. Pending receipt of all necessary materials, the remaining licenses will be brought forward for a public hearing at the December 12th City Council Meeting.

Mayor Bartholomew closed the Public Hearing at 6:06PM

Motion by Murphy, second by Dietrich, to approve the Public Hearing for the 2023 Liquor License Renewal Applications and changes in Manager approvals as presented.

Ayes: 5
Nays: 0 Motion carried

B. Public Hearing and 2nd Reading of Ordinance Amending Development Fees and Utility Connection Fees

City Administrator Kris Wilson presented the 2nd Reading of the Ordinance Amending Development Fees. The proposed Ordinance amends three different sections of the City Code:

1. Water, Sewer, and Stormwater Connection Fees and Sanitary Sewer and Water Trunk Area Assessments
2. Stormwater system rates and changes

3. Land use approval fees and deposits

Changes from the 1st Reading:

1. Section 4: Establish a per acre assessment amount for water and sewer trunk lines. (Not a charge applied very often. Used when choosing to assess a utility extension rather than paying connection fees). Recommend they be set at the same dollar amount.
2. Section 6: Added a fee for the "Determination of Substantially Similar Use". This fee is currently used; it was inadvertently dropped from the 1st Reading. No change to the dollar mount.
3. Sections 5 & 6: Have been reversed in order to match the title of the ordinance.
4. Various minor grammatical and technical edits identified by the City Attorney.

Section 1 - Water Connection Fees:

- There are distinct fee structures for the northwest (NWA) compared to the rest of the city.
    - This relates to a decision made years ago not to assess up front for the extension of utilities to the NWA. The intent was the development to come would pay the city back for the up-front expenditures.
- Staff recommends continuing to have unique rates for the NWA and Non-NWA for:
    - Water Plat Connection Fee
    - Water Building Permit Connection Fee
- Staff recommends merging the following into a single city-wide rate:
    - Water Treatment Plant Fee
    - Water Core Connection Fee

  This makes it easier to administer, fairer, and was how they were done originally.

Unique rates for NWA & Non-NWA: Water Plat Connection Fee – Current (based on land area):

- Outside the NWA: Single rate of $1,480
    - Multiplied by a density factor of 3.5
    - Multiplied by gross acres
- Inside the NWA: (calculated based off zoning districts)

Unique rates for NWA & Non-NWA: Water Plat Connection Fee – 1st Reading:

- Change so everything is based on net developable acres.
    - Streamlines NWA and Non-NWA fees
    - Increase for rising costs

City Administrator Wilson shared that during the 1st Reading a slide was shown based on discussion by staff regarding an alternative plat connection fee that would have gone further in making the NWA & Non-NWA more similar. Staff applied that fee structure to some developments that have come through recently and discovered it has significant impacts (higher costs for development). Staff did not feel the work done with the consultant to this point was robust enough to justify/support that level of an increase. Staff recommends no consideration to this alternative and to proceed with what was presented in the 1st and current 2nd Reading.

Unique Rates for NWA & Non-NWA: Water Building Permit Connection Fee (calculated on a per SAC - Sewer Access Charge, Unit):

- Proposing to continue use with increases to the dollar amounts

Proposed for a Single Rate City Wide: Merging fees into one:

- Water Treatment Plant Fee
    - $810 inside the NWA
    - $870 outside the NWA
    - Proposing to make it $900 per SAC Unit

Proposed for a Single Rate City-Wide:

- Water Core Connection Fee

    - Previously based on the water service
    - The public works director and consultants have advised the water meter to be a better measurement

Section 2 – Sanitary Sewer Connection Fees:

- There is a sanitary sewer plat connection fee
- Sanitary sewer building connection fee
- Sewer core connection fee (proposed to establish a single rate city-wide)
- Proposed to continue at the current single rate city-wide:
    - MCES (Metropolitan Council Environmental Services) SAC Unit Fee: No change for 2023
        - Set by the Met Council, collected by the city, directly passes through.
    - B-Line Special Connection Charge – Flat 3% increase
        - Distinct region of the city. Most properties have connected/paid fees. Few have deferred until development occurs. This fee is carried from one year to the next due to uncertainty about when the last remaining properties will connect.

Unique Rates for NWA & Non-NWA – Sanitary Sewer Plat Connection Fee – Current

- Outside the NWA: Single rate based on gross acres
- Inside the NWA: Broken down by zoning code and net developable acres
- Proposing for 2023, recommend going to net developable acres, both inside and outside NWA

Unique Rates for NWA & Non-NWA – Sanitary Sewer Plat Connection Fee – Alternative

- Staff does not recommend this option

Unique Rates for NWA & Non-NWA Sanitary Sewer Building Permit Connection Fee

- Outside the NWA proposed: $580
- Inside the NWA proposed: $6,960

Proposed for a Single Rate City-Wide – Sewer Core Connection Fee:

- Moving to have the base be water meter size

Stormwater Connection Fees: Sections 3 & 6 of the proposed Ordinance:

- Currently there is only a stormwater connection fee inside the NWA
- Recommendation of the utility rate funding study to have a stormwater connection fee city-wide.
    - Need to set a fee amount
    - Establish language
    - Goes directly to ongoing maintenance of the stormwater system and capital investments in stormwater
    - Most capital improvements done to the storm system are tied to a street project
    - The fees have not been high enough to sustain costs. Other money, (pavement management funds) has been used on stormwater portions of projects
        - Will take numerous years to build up a fund

Section 3 & 6 Current Stormwater Connection Fees (charged in the NWA only):

- Vary by zoning district
- Lowest fee is $16,050
- Highest fee is $18,450
- Proposed Stormwater Connection Fees:
    - 4 categories of land. Each category has a fee
        - R-1 and R-2
        - R-3A, R-3B, and R-3C
        - All other Zoning Districts (B, I, and P)
        - Mixed Use Zoning Districts
    - Outside the NWA: Based on comparable cities to see what the market is

- While looking at surrounding cities, it was very common to see a single family, multi-family, and other land use types.
- In the NWA, a dollar amount of $7,230 has been added to each of the fees. (This comes from some of the NWA utility work).

Section 4 – Trunk Line Assessments for Water & Sewer: (Change was made between the 1st and 2nd Reading).

- A 3% increase was proposed during the 1st Reading
- In the 2nd Reading, recommend making both Water and Sewer Trunk Line amounts be the same at $5,418 proposed
- Based on total acres
    - Consultant has recommended
    - Assumes 90% of the area is developable
    - Parcels are treated equally whether paid through assessment or plat connection fee

Councilmember Piekarski Krech questioned what would happen if a person with 20 acres decided to subdivide. Those would be hit would connection fees and paying double.

City Administrator Wilson replied they would not. The plat connection fees, water and sewer, specifically says it does not apply if the parcel has previously been assessed a trunk line assessment.

Section 5 - Land Use Application Fees and Deposits:

- Only one city fee is proposed to be increased
- One new fee is proposed to be added plus the reinstatement of the fee accidentally left off the 1st Reading
- Change in how the Abstract Fee is listed
- Increases proposed for several escrow amounts based on previous charges incurred
    - A developer provides an escrow/funds to cover costs the city incurs for reviewing their application. This can be due to incurred legal costs and technical costs.
- Externally reviewed costs incurred are taken from the escrow

She stated that developers have been running through the escrow accounts quickly. It has not been high enough to get project reviews complete. Staff recommends these be increased.
Section 6 – Effective Date of January 1, 2023
Next Steps: 3rd and final Reading on Monday, December 12th
Requested Actions: Hold the Public Hearing

- Staff recommends approval of the 2nd Reading of the Ordinance as presented

Councilmember Piekarski Krech referenced the differences in cost on the plat connection commenting that it seemed like outside of the NWA went up significantly higher than it did inside the NWA. She asked if the rationale was because it was net not gross.

City Administrator Wilson replied that was correct.

Councilmember Piekarski Krech commented if raising fees, one would think it would be the same percentage across the board.

City Administrator Wilson replied typically they would. This was not an annual occurrence.

Councilmember Murphy referenced the alternative that was tested against three developments and mentioned it was said staff felt the increase was unacceptable because they have not analyzed the rate study in enough detail.

City Administrative Wilson replied she didn't want to leave the expectation they would come back to that magnitude of an increase. Staff recommended taking the utility rate study to make sure the fees were just, equitable, understandable, and administratively feasible. It wasn't done to get more money. The rate structure they determined took significantly more money from developers. Staff did not feel they had justification to do that level of a rate increase at this point.

Councilmember Murphy asked what might be justification. He questioned if another example outside of the NWA would provide better information.

City Administrator Wilson replied that staff looked for examples outside of the NWA. They were surprised at how uncommon it was for the plat connection fee to be paid outside the NWA.

Councilmember Murphy referenced the development on the old South Grove site and asked if there were no fees involved.

City Administrator Wilson replied there were no plat connection fees.

Councilmember Murphy said he was still questioning why staff thought it to be so expensive and what they were comparing it to.

City Administrator Wilson responded it was compared to what is currently being collected. Option A (1st Reading) generates some additional revenue for the city. The alternatives had close to a 40% increase in revenue.

Councilmember Murphy stated for example, if 40% was too low and that was what the neighbors were doing, how it was decided.

City Administrator Wilson replied staff did not do a formal market comparison on each fee. Every city does it a little differently. The consultants went out and tried to estimate other market rates. Current development fees in the city are high. Having an increase of that amount would likely bring objections and a lack of continued development.

Councilmember Murphy asked if the Consultants agreed the alternative was too high.

City Administrator Wilson replied the consultants, AE2S, stated it was too high.

City Administrator Wilson displayed Page 131 from the packet showing a comparison of the options. She stated AE2S ran though the scenarios with Staff and work was also double checked. The consultant agreed that a large impact was not advisable at this time.

She shared for future reference that The Crossings development, a multi-family project, is the one example whose fees would go down under any of the options.

There have been criticisms and complaints that fees for multi family development in the NWA are too high and out of the market to the point that the Council considered and awarded an abatement tied to the fees for The Crossings.

The diagram was referenced showing that Option C-1 and C-2 were put together in the last two weeks by staff in talks with the consultant. Staff believes Option C-2 has possibilities and benefits. Staff was not prepared to recommend that option at this time due to it being something that was just discussed two weeks ago. It needs further analysis and work.

Mayor Bartholomew closed the Public Hearing at 6:38PM

Motion by Piekarski Krech, second by Dietrich, to approve the Public Hearing and 2nd Reading of Ordinance Amending Development Fees and Utility Connection Fees.

Ayes: 5
Nays: 0 Motion carried.

6. <u>REGULAR BUSINESS</u>:
A. Rental Housing Licenses

Community Development Director Heather Rand presented four rental housing licenses for approval. Staff found the applications to be complete, they have been reviewed and approved by the police department. Staff recommends approval of the following four rental housing licenses:

- 8905 Brunswick Path - Maverick Tom Perry
- 8832 Brunswick Path - Michael Reed
- 8213 Cloman Ave - Matthew Olson
- 3604 77th St E - Jesse Mausser

Motion by Dietrich, second by Gliva, to approve the four rental housing licenses as presented.

Ayes: 5
Nays: 0 Motion carried.

B. Final Plat for Peltier Reserve 2nd Addition and related land use actions for the Peltier Reserve, located at Agate Trail and 70th Street. Resolutions 2022-267, 2022-268, & 2022-269

City Planner Allan Hunting presented a request by Builders Lot Group for Peltier Reserve 2nd Addition. The Applicant requests the following:

1. Final Plat for Peltier Reserve 2nd Addition
   a. Re-platting Outlot L, the park lot from the original plat. It will need to be re-platted to a buildable lot
2. Amendment to the PUD Site Plan to allow for a 20-foot front yard setback
   a. The developer was recommended and approved for a 25-foot front yard setback.
   b. Finding some of the lots on the curved street have portions of the front porch encroaching into the 25 feet. Requesting to change the plan to go back to 20 feet.
   (20 feet is the minimum allowed by the Northwest Area Overlay)
3. Amendments to the Development Contract
   a. Timing of the improvements to get roads up to the park.
   b. Outlot K was originally dedicated. It was going to underground stormwater systems. Those need to be enlarged. The developer needs to absorb three lots to the south to make a larger stormwater system. The three lots would be deeded to the city because the city maintains ownership of the storm system once constructed.

Action requested:

- Consider resolutions approving a final plat, PUD site plan amendment, and amendments to the development contract for Peltier Reserve.
- Planning Commission recommended approval of the three action items (6-0).
- Staff recommends approval of the three resolutions.

Mayor Bartholomew asked if the three parcels would need to be mowed or left natural.

Public Works Director Brian Connolly replied the underground storage system will be a surface-based infiltration basin. Those are left to grow naturally around the edges. Staff will still maintain the piping.

Mayor Bartholomew questioned if it would be left natural for the distance of the three lots because it was going to an above ground versus inground. He asked if it was due to more capacity.

Public Works Director Connolly replied he was unsure of the specifics. The former Public Works Director /approved this item. He said it was his understanding that the underground system was not going to be large enough to handle the needs.

Councilmember Piekarski Krech asked if the street connection issue has been solved there and if it affects this.

Public Works Director Connolly replied there is no current issue. The plans were approved in a manner that kept construction for the street further west than the original layout. There is still a stub street.

Councilmember Piekarski Krech asked if the neighbors have signed off on this.

City Administrator Wilson replied the neighbor still doesn't like what is on here. It does not touch his property and is not as close as originally proposed. The property owner prefers it be less of a stub than it already is. Staff has explained to him why it was approved.

Councilmember Murphy asked what the downside was if it was not underground versus the infiltration system. He asked if there were pros and cons between the two.

City Planner Hunting believed it was the design chosen. If above ground, there would be some type of depression/stormwater pond. The developer chooses for different options/alternative. He was unsure why one would be better than the other in different situations.

Councilmember Murphy asked if those three lots could have been sold if underground.

City Planner Hunting replied the system needed to be enlarged.

Councilmember Murphy asked if Builder's Lot Group wrote a letter stating that due to supply chain issues, they were unable to do this as scheduled. He questioned what happens if this isn't approved and if there were consequences for not honoring the original contract.

City Planner Hunting replied dates initially established are sometimes the best estimated guess as to when a developer is going to get things done.

City Attorney Bridget McCauley Nason replied if there is an event of developer default under the development contract, the city has a variety of remedies:

- The city can go in and do the action itself (depending on what the issue is)
- The city can withhold building permits in certain circumstances when actions are not completed within certain deadlines

To note: Language under the Developer Default section says there is an excuse, which could include supply chain issues.

City Attorney McCauley Nason stated access points have been provided and found to be sufficient to provide access for park construction to occur in the spring. The development contract states the developer must not interfere with the city's construction activities. The developer would need to coordinate with the city's parks and recreation director.

Steve Soltau, Builders Lot Group, stated the last thing they wanted to do was lose any lots. The sizing of the underground stormwater requirements did not meet needs and needed to be further oversized. This caused costs to escalate, and materials were not available, so they looked at alternatives. They did not want this project to take longer than it already has. The pipeline crossing changed things schedule wise. They were originally told they would be able to suspend the pipeline and do the utility work underneath. Given the depth of the utility work, the senior engineer said no. A subcontractor came onboard as quickly as they were able to in the spring. Heavy rains delayed the project further. They will do everything they can in order to move forward in the spring.

Motion by Gliva, second by Piekarski Krech, to approve the Final Plat for Peltier Reserve 2nd Addition and related land use actions for the Peltier Reserve, located at Agate Trail and 70th Street. Resolutions 2022-267, 2022-268, & 2022-269

Ayes: 5
Nays: 0 Motion carried.

C. 1st Reading of Ordinance Regulating the Sale of Legal Products Containing THC
City Attorney McCauley Nason presented the 1st Reading of a draft ordinance regulating the sale of legal THC products. Background information:

- Marijuana versus Hemp:
  - The difference comes done to Delta-9 tetrahydrocannabinol concentration in the plant
  - Hemp is defined as a cannabis plant that has a Delta-9 tetrahydrocannabinol concentration of not more than 0.3% on a dry weight basis
  - Marijuana is any plant of the species of the genus Cannabis that does not include Hemp
  - Marijuana is not legal in Minnesota yet
  - Edible products containing THC in certain circumstances can come in the form of an edible (gummy) or a beverage
- Cannabinoids are a group of substances found in the cannabis plant.
  - There are more than 100 different cannabinoids
  - The two most common are THC and CBD
- Edible cannabinoid products are products intended to be eaten/consumed by humans.
- Nonintoxicating cannabinoid is substances extracted from certified Hemp plants
- THC Products are any product that contains tetrahydrocannabinol and meets the requirements to be sold for human or animal consumption

This licensing ordinance licenses the sale of THC products, products just made legal by the Legislative Session. 2022 Legislative changes:

- Prior to the changes there was lack of clarity regarding the ability to sell certain edible products containing cannabinoid (CBD) products.
- The changed legislation now clarifies some of those issues and allows certain edible and beverage products to be sold for human consumption, only to those aged 21 or over.
- There are limitations to the products related to the THC concentration.
  - Products cannot contain more than 0.3% of any THC
  - Cannot contain more than 5 mg. of THC in any single serving, or more than 50 mgs. of any THC per package
- The law does not limit or restrict where the edible cannabinoid products may be sold.
  - This is where the city's potential licensing structure comes into play
  - The city has the ability of determining where these products might be sold and under what circumstances pursuant to the terms of the license
- The MN Board of Pharmacy has regulatory authority over edible cannabinoid products.
  - This is the entity responsible for enforcing whether or not the products being sold comply with the various provisions within the Statute
- The State has already limited and suggested several things these products cannot do:
  - They cannot be infused into an existing food product
  - They cannot be modeled after something that is marketed to children
  - Other ingredient specifications

The City Response: An Interim Ordinance was adopted August 8, 2022

- Some cities adopted Interim Ordinances, some adopted licensing structures immediately.
- The purpose of the City of Inver Grove Heights' Interim Ordinance was to:
  - Direct staff to study the matter
  - Staff has completed that action
  - Draft a licensing ordinance
  - Staff has drafted a zoning ordinance. (This has not been brought forward yet, will come at a later meeting)

Proposed Licensing Ordinance Purpose:

- Regulate the sale of adult use products containing tetrahydrocannabinol (THC) through a city licensing structure.
- Proposed licensing structure:
    - Requires a license for the sale of THC products
        - Currently, there is no state license required for the sale of these products
        - If the Council considers/adopts the proposed ordinance, there would be a city license required for the sale of these products
    - The licensing structure does not impact existing businesses selling these products, providing they obtain a license
    - Does not impact the sale of other legal cannabinoid products such as lotions with CBD or trace amount of THC
    - Does not apply to products dispensed by a registered medical cannabis manufacturer

Proposed Licensing Ordinance Structure:

- License requirements would apply to all retail establishments where licensed products are sold. This includes grocery stores, tobacco products shop, convenience stores, and bars.
- License required before THC products may be sold:
    - Application
    - Background investigation
    - City Council consideration and approval

Requirements for License Holders and Restrictions on Sales:

- Sales only to those 21+
- Required training for all employees or other persons making sales of licensed products
- No sampling
- No self-service checkout or self-service merchandising
- No sales from vending machines
- No sales from a THC truck (moveable place of business)
- No sales from a home business
- No sales from exclusive liquor stores

  There is a proposal that states that no sales are allowed at businesses located within 500 feet of youth-oriented uses that were not selling THC products prior to the imposition of the moratorium. (Convenience store, tobacco restaurant, bar, or THC stores)

The city has language in the liquor licensing chapter. She wanted the Council to be aware this could have a potential impact on businesses that are not selling these products but may wish to because of the location of the business as it relates to schools or other youth related uses.

Compliance Checks and Administrative Civil Penalties:

- First Violation: Civil fine of $750.00 and suspend the license for not less than 1 day
- Second Violation within five years of the first violation: Civil fine of $1,000 and suspend the license for not less than three consecutive days
- Third Violation within five years of the first violation: Civil fine of $2,000 and suspend the license for not less than 10 consecutive days
- Fourth Violation within five years of the first violation: Council shall revoke the license for at least one year

  Compliance checks would be completed by the police department.

Requested Council Action:

- Consider the First Reading of the draft THC Products Licensing Ordinance
- Provide direction to staff regarding any changes the Council would like to see in the second reading version of the ordinance

Councilmember Piekarski Krech referenced Chapter 16, 4-16-1 sub paragraph A, that says "based on most reliable and up to date scientific evidence the rapid introduction…". She asked what the up-to-date scientific evidence was and where it was from.

City Attorney McCauley Nason replied the paragraph has been utilized in many of the licensing ordinance adopted by other cities. She did not have any specific studies that were sited but can get that information to the Council.

Councilmember Piekarski Krech questioned what the scientific evidence was. She wanted the study to be cited. She asked how this was different from how the city regulates cigarettes in terms of the distance.

City Attorney McCauley Nason replied the city does not currently license cigarette sales; it is done by Dakota County. Inver Grove Heights is one of four Dakota County cities that have the County as the licensing authority. All other cities have adopted a licensing ordinance. Staff will be bringing forward a proposed licensing ordinance in 2023 that would have the city taking over that licensing role.

She stated that many tobacco license ordinances have prohibitions on exclusive tobacco shops. This would be an option for the Council. For example, if there is a bar/restaurant that sells alcohol that is offering these products infused with THC near a school, there may be less concern there versus an exclusive THC or tobacco shop located closely to a youth-oriented use.

Councilmember Piekarski Krech asked if something could be included that doesn't preclude established businesses. If it wasn't done for tobacco, she questioned why it wouldn't be done for something like this. She asked why bars could have it if liquor stores could not.

City Attorney McCauley Nason replied Statutes that deal with off sale licenses have established what products could be sold in those exclusive liquor stores. Those include mixers, food, and beverages. Because these products are not technically food, they are edible products intended for human or animal consumption. They are not subject to the purview of the Department of Health; they are subject to the Board of Pharmacy. The Alcohol and Gambling Enforcement Board has said these are not products allowed under Statute to be sold in exclusive liquor stores.

Councilmember Murphy referenced Paragraph B stating it goes from the rapid introduction of being a potential threat to actually calling it a threat. He was unsure if that was an issue. He asked if training would include how to ID someone.

City Attorney McCauley Nason replied that she was unable to locate product specific THC training. It is anticipated to be modeled off alcohol. There are some trainings for tobacco specific products.

Councilmember Murphy said existing businesses within 500 feet of a youth-oriented use is a concern for him.

Councilmember Piekarski Krech asked if it was known how many businesses would be affected by the 500-foot rule. If an ordinance like this was done, she questioned how many businesses, unless they would be doing it already, would be impacted. She asked if it puts an unfair disadvantage for different businesses.

City Attorney McCauley Nason replied no, particularly if the products were sold at convenience stores or existing restaurants. She shared that there may be current restaurants that may want to sell beverages that might have a challenge with the distance restriction. She said the Council could put a date and direction in the Ordinance that gives a grace period as to the time in which they would have to obtain a license.

Councilmember Piekarski Krech commented that a liquor license would not be needed to sell the Surly products shown but would need the THC license.

City Attorney McCauley Nason replied that was correct.

Councilmember Dietrich referenced the moratorium that ends in February and asked if there was any interest in seeing what the State does.

City Attorney McCauley Nason replied that is up to the Council. The thought was to have something in place before the interim ordinance expired.

Councilmember Dietrich asked if the violations could be stacked similarly to the alcohol compliance.

City Attorney McCauley Nason responded that is something that could be added to clarify. Like liquor, if failing a compliance check and staff has not been trained, those could be two separate violations.

Councilmember Dietrich requested seeing a proactive part of training the businesses. She mentioned that some surrounding cities have Officers go out to the establishments and offer information about the training portion and what they would be looking for. This would build relationships.

Mayor Bartholomew requested the Police Chief send information on the distancing for businesses currently selling and what those distances are.

Motion by Murphy, second by Piekarski Krech, to approve the 1st Reading of an Ordinance Regulating the Sale of Legal Products Containing THC

Ayes: 5
Nays: 0 Motion carried.

City Administrator Wilson stated staff would present the 2nd Reading in January.

D. Resolution Establishing 2023 Water and Sanitary Sewer Utility Rates. Resolutions 2022-270 & 2022-271

City Administrator Wilson discussed the Comprehensive Utility Capital Planning and Rate Study. This is for Council consideration of resolutions establishing water rates and sanitary sewer rates for 2023. Staff is still trying to do some work on the stormwater rates, that resolution would come before the Council at the December 12th meeting.

She mentioned there were corrections to the resolutions included in the Council packets. Hard copies were provided with the changes in red. If more time is needed with the changes, the item can be continued to the December 12th meeting.

Water Rate Recommendations:

- Modify water fixed charge. Separate from any gallons of water used.
    - Currently there is a fixed/base fee that includes the first 6,000 gallons of water per quarter, billed quarterly. If billed monthly, there is 2,000 gallons per month.
    - The consultant recommends discontinuing this practice.
- Recommending maintaining the existing residential tier structure with adjusted pricing.
- Adjust the non-residential tier sizing to address inequity issues.
- Adopt a separate set of rates for irrigation meters. Volumetric rate.
- For future:
    - Recommending the consideration of a needs-based discount
    - The senior discount is proposed to be maintained for 2023. Future research and discussion on this is needed

Councilmember Dietrich requested information on what kind of monies are being discounted.

City Administrator Wilson replied she could provide a general idea via email.

Water Rate Recommendations – Single Family Residential (Quarterly):

- Currently:
  - Base fee of $24.51
  - Zero for 0-6,000 gallons of water used
  - $2.84 for 6,001 to 21,000 gallons
  - $3.27 for 21,001 to 39,000 gallons
  - $3.54 for 39,001+ gallons
- Earlier Proposal:
  - Base fee of $21.48
  - 0-6,000 gallons would be $1.83
- Proposed Revised Recommendation: Still trying to separate the base fee from gallons of water.
  - Base fee of $18.00 (generates 25% of revenue instead of 30%)

Rate Impacts for Single Family Residential (Quarterly):

- Beginning with the 50th percentile residential customer:
  - Uses about 15,000 gallons per quarter. Would see a 2% increase in their bill
- 75th percentile would be impacted the same 2%
- 90th and above would be 3.5% and 5.9%
- Those only using 3,000 gallons of water per quarter would notice a reduction in their bill

Water Rate Recommendations – Non-Residential (Monthly):

- Amount of gallons are different
- Current Base Fee: $8.17
- Revised recommendation Base Fee: $6.00

Water Rate Recommendations – Irrigation Accounts (Monthly):

- These are not for single family homes. These are irrigation accounts already separately metered. For example: commercial, businesses, multi-family.

Water Usage by Class. Amount of water used:

- 53% went to single family residential customers
- 23% went to multifamily residential
- 11% went to commercial/industrial/institutional
- 13% went to the irrigation accounts

Councilmember Gliva referenced the current pricing structure versus the latest and questioned if they were still coming out okay in terms of the budget.

City Administrator Wilson replied yes, assuming they sell the same amount of water in 2023 that they did in 2021. This proposed rate structure could generate 5% more revenue for the city. This has been factored into the water operating budget.

City Administrator Wilson presented the Sewer Rate recommendations:

- Remove 2,000 gallons per month (6,000 per quarter for residential) included in the fixed charge and revise rate structure.
  - Like the recommended water structure but without conservation tiers.
- Eliminate NWA Surcharge
  - At one time a decision was made to add a surcharge to all customers in the NWA at $2.00 per 1,000 gallons
  - The current volumetric rate outside of the NWA is $4.99

- Currently, inside the NWA pays $6.99 per 1,000 gallons in their sewer charges
  - This money is separated off when it comes in the utility payments and put into the Sewer Capital Fund
  - After working with consultants and staff, this is typically not the way to run sewer rates
  - The $2.00 surcharge in the NWA is generating $60,000
  - Staff recommends discontinuing the surcharge
- Aiming for a 6% revenue increase for 2023 in the sewer rate recommendations.
  - A significant portion of the budget is pass through. The city collects the fees from residents and then pays the Metropolitan Council Environmental Services.
    - The Metropolitan Council of Environmental Sciences rate is going up by 5.5% for 2023

Rate Impacts for Single Family Residential (not in the NWA):

- Modest users will notice bills going down

She stated that herself, the public works director, and the finance director all agreed the city sewer funds are in a less favorable financial position than water. Most residents will see the two charges on the same bill. Staff agreed that sewer should increase instead of water.

Rate Impacts for Single Family Residential (in the NWA):

- Bills will be going down due to the surcharge going away

Councilmember Dietrich asked when the sewer fund and the surcharge collected was implemented and how long it has been going into the fund.

City Administrator Wilson replied since 2016.

Councilmember Dietrich asked if it stipulates the need to be used for the NWA sewer.

City Administrator Wilson replied it does not stipulate it in the resolutions collecting it. The practice has been to move that revenue out of the fund where the general sewer revenue goes and put it into the capital fund to repay the city for the money upfronted.

Councilmember Piekarski Krech asked if the new rates were generating enough now that they were charging for each 1,000 gallons. It concerns her when bills are going down.

City Administrator Wilson replied the consultants have assured staff of these rates. She shared that it was critical in the sanitary sewer to separate the base fee from the volumetric charge because the Met Council doesn't give 1,000's of gallons at no charge. Every gallon metered is charged for.

City Administrator Wilson addressed Councilmember Dietrich's reference to the senior discount and stated that it is on water only, the base fee. The discount is roughly $12.00 a quarter. With the new structure the senior discount is proposed to be set at 50% of the base fee, about $9.00 per quarter of a discount.

Councilmember Dietrich requested a totality of those figures in the future.

Motion by Gliva, second by Murphy, to approve Resolutions 2022-270 & 2022-271, Establishing 2023 Water and Sanitary Sewer Utility Rates.

Ayes: 5
Nays: 0 Motion carried.

Councilmember Gliva requested re-voting on Agenda Item 5A. Public Hearing for 2023 Liquor License Renewal Applications and change in Manager approvals so she could abstain from the vote.

City Attorney McCauley Nason stated if Councilmember Gliva would like to abstain from voting on from that motion, she or any other member of the Council would make a motion to reconsider Agenda Item 5A. It needs a majority vote to pass. If it passes, that leaves the item where it was on the table before the vote. The City Clerk would call the roll again and a Councilmember could abstain.

Motion by Gliva, second by Piekarski Krech, to reconsider the vote on Agenda Item 5A. Public Hearing for 2023 Liquor License Renewal Applications and change in Manager approvals.

Ayes: 5
Nays: 0 Motion carried.

Reconsideration of Agenda Item 5A. Public Hearing for 2023 Liquor License Renewal Applications and change in Manager approvals.

Ayes: 4
Nays: 0
Abstain: 1 (Gliva) Motion carried.

E. City Administrator Performance Evaluation (Pursuant to Minnesota Statute Chapter 13D.05, subd. 3, (this portion of the meeting may be closed to the public.)
This Agenda Item will be moved to a Closed Session.

7. PUBLIC COMMENT:
Joe Fahnhorst, 9395 Tyne Lane, expressed his appreciation and support of the proposed revisions to City Code, Title 4, Chapter 13, relating to rental licenses. He shared that on September 30th he and his wife drafted an email and spoke with City Clerk Kiernan and Councilmember Dietrich regarding a commercial short term rental business that is advertising itself as a pub up the street, ready for 16 guests. He said he learned that residents also voiced concerns. They learned the city was working on amending the City Code regarding rental license requirements, of which he fully supports. Their concerns were regarding parking, increased traffic, noise, safety, and zoning. He referenced Title 10, Zoning Regulations, Chapter 15, which states "in general occupations and businesses in the city are to be conducted in commercial and industrial zoning districts, not in residential". He said the pub is 100% commercial, nobody is living there. The primary purpose is to rent the property to up to 16 individuals for less than 30 days. He said the garage has been converted to a game room. If at it's limit, he could have approximately 2,920 strangers lodging at a commercial entity every year. He said the proposed amendment is ideal, it closes the loophole that allows commercial use activities in an area zoned residential. He asked that the work continues the amendment and passes.

8. MAYOR AND COUNCIL COMMENTS:

6E. City Administrator Performance Evaluation (Pursuant to Minnesota Statute Chapter 13D.05, subd. 3, this portion of the meeting may be closed to the public.)
City Attorney McCauley Nason requested the Council make the following Motion: "A motion to move into closed meeting pursuant to Minnesota Statute Chapter 13D.05, subd. 3, for the purpose of evaluating the performance of City Administrator Kris Wilson, and to conduct a closed session in the

Mayor's Conference Room. Once the meeting is completed, the City Council will reconvene the open meeting portion of tonight's City Council meeting. With no further business on the agenda, the meeting will then be adjourned.

Motion by Gliva, second by Piekarski Krech, to move into Closed Session Pursuant to Minnesota Statute Chapter 13D.05, subd. 3, for the purpose of evaluating the performance of City Administrator Kris Wilson and to conduct a closed session in the Mayor's Conference Room at 7:59 p.m.

Ayes: 5 Motion carried.

Motion by Gliva, second by Murphy, to reconvene in Open Session.

Ayes: 5
Nays: 0 Motion carried.

Motion by Piekarski Krech, second by Murphy, to continue Agenda Item 6E. City Administrator Performance Evaluation to a Special Meeting to be held at 5:30 p.m. on Monday, December 5, 2022 in the City Council Chambers.

Ayes: 5
Nays: 0 Motion carried.

9. <u>ADJOURN</u>:
Motion by Gliva, second by Murphy, to adjourn the meeting at 9:05 p.m.

Ayes: 5
Nays: 0 Motion carried.

Minutes prepared by Recording Secretary Sheri Yourczek

Agenda Item 4.B.

Request for Council Action

SUBJECT: Approval of Disbursements

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Ryan Albright, Accounting Technician, 651.450.2515

ACTION REQUESTED
The Council is asked to adopt the attached Resolution, approving disbursements for the period of December 7 - 27, 2022.

BACKGROUND
The following chart represents a summary by fund type of the disbursements processed during the period of December 7, 2022 – December 27, 2022. Disbursement details are attached to this memo.

Fund Type	Amount
General Fund	$544,116.15
Special Revenue	79,599.37
Debt Service	-
Capital Projects	97,084.14
Enterprise	81,468.03
Internal Service	117,556.02
Escrows	82,411.06
Total - All Funds	$1,002,234.77

FISCAL IMPACT
The disbursements are within adopted budgets for the associated funds or have otherwise been approved by the Council.

RECOMMENDATION
Staff recommends approval of the disbursements as presented.

ATTACHMENTS
1. Resolution
2. Disbursements (12.7.2022 - 12.27.2022)

DAKOTA COUNTY
CITY INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO._____

RESOLUTION APPROVING DISBURSEMENTS FOR THE PERIOD OF
December 7, 2022 – December 27, 2022

WHEREAS a detailed listing of disbursements for the period of December 7, 2022 – December 27, 2022, was presented to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, MINNESOTA, that payment of the disbursements for the following fund types are approved:

Fund Type	Amount
General Fund	$544,116.15
Special Revenue	79,599.37
Debt Service	-
Capital Projects	97,084.14
Enterprise	81,468.03
Internal Service	117,556.02
Escrows	82,411.06
Total - All Funds	$1,002,234.77

Adopted this 3rd day of January 2023 by the City Council of Inver Grove Heights, MN

____
Brenda Dietrich, Mayor

ATTEST:

____
Rebecca Kiernan, City Clerk

City of Inver Grove Heights

Expense Approval Report

By Fund

Payment Dates 12/7/2022 - 12/27/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL FUND					
BENJAMIN GERALD BIGELOW	10/10/2022	10/10/2022	extra Photo Booth svcs	101.44.6100.453.30700	100.00
MN GLOVE & SAFETY, INC.	337498	10/19/2022	Lead Worker Clothing	101.43.5200.443.60045	99.98
CONSOLIDATED CONTAINER CO…	102979	12/15/2022	replacement trash cans	101.44.6000.451.40025	1,625.00
DOUGHERTY, MOLENDA, SOLFE…	210460	12/21/2022	Conflict prosecution - Lynch	101.41.1100.413.30700	252.00
SOLBERG AGGREGATE CO	26606	10/31/2022	Class 5 crushed lime	101.43.5200.443.60016	1,536.43
UNIFIRST CORPORATION	900728266	10/31/2022	Uniforms - PW	101.43.5200.443.60045	34.34
UNIFIRST CORPORATION	900728266	10/31/2022	Uniforms - Streets	101.44.6000.451.60045	15.93
DAKOTA CTY FIRE CHIEFS ASSN	2/17/2022	11/10/2022	2022 annual dues	101.42.4200.423.50070	100.00
TDS METROCOM	11/13/2022	11/13/2022	Analog lines	101.47.1400.413.50020	175.01
M & J SERVICES, LLC	2670	11/15/2022	Street sweeper	101.43.5200.443.40046	3,450.00
SOLBERG AGGREGATE CO	26766	11/15/2022	Class 5 crushed lime	101.43.5200.443.60016	275.06
T. A. SCHIFSKY & SONS, INC.	68632	11/15/2022	3/8 aggregate mixes	101.43.5200.443.60016	75.75
WINFIELD SOLUTIONS, LLC	0008733466-002	11/16/2022	pesticides	101.44.6000.451.60035	1,864.00
WINFIELD SOLUTIONS, LLC	0008733466-003	11/16/2022	pesticides	101.44.6000.451.60035	2,284.00
BOLTON & MENK, INC.	11/16/2022	11/16/2022	Engineering Staff Support	101.43.5100.442.30700	18,125.00
EXPERT TREE AND SERVICE AND…	8683	11/16/2022	Tree removal	101.43.5200.443.40046	525.00
SAINT PAUL, CITY OF	IN51847	11/16/2022	Blacktop for Patching	101.43.5200.443.60016	3,308.55
HOOTSUITE INC.	INV-2010206674	11/16/2022	Social media software	101.47.1400.413.40035	1,680.00
ULINE	156625891	12/15/2022	XL class2 fleece jacket	101.45.3300.419.60045	231.96
TOTAL CONSTRUCTION & EQUIP.	34949	11/17/2022	Fix lighting at maint facility for …	101.43.5200.443.30700	1,239.50
PINE BEND PAVING, INC.	22-3309	11/18/2022	Recycled sand	101.43.5200.443.60016	42.50
ASPEN MILLS	304228	11/18/2022	Narvaez uniform	101.42.4000.421.60045	1,309.00
STERICYCLE INC	8002763064	11/18/2022	Shredding 11.2022	101.42.4000.421.30700	183.14
TACONIC MAINTENANCE	13683	11/21/2022	Ice B gone magic liquid	101.43.5200.443.60016	2,985.00
UNIFIRST CORPORATION	900732330	11/21/2022	Uniforms - PW	101.43.5200.443.60045	34.34
UNIFIRST CORPORATION	900732330	11/21/2022	Uniforms - Streets	101.44.6000.451.60045	15.93
NORTHLAND BUSINESS SYSTEMS	IN105273	11/21/2022	Transcription	101.42.4000.421.30700	268.98
SCHLOMKA SERVICES LLC	30224	12/15/2022	catch basin maintenance	101.43.5200.443.40046	13,525.00
CENTURY LINK	6514574184746 11/22	11/22/2022	Analog line	101.47.1400.413.50020	70.95
CENTURY LINK	6514574602745 11/22/2022	11/22/2022	Analog lines	101.47.1400.413.50020	100.70
CENTURY LINK	6514575524959 11/22	11/22/2022	Analog line	101.47.1400.413.50020	80.94
CENTURY LINK	6514576070069 9/22	11/22/2022	Analog lines	101.47.1400.413.50020	261.75
SAINT PAUL, CITY OF	IN51994	12/15/2022	asphalt	101.43.5200.443.60016	712.72
GUARDIAN SUPPLY, LLC	13935	11/23/2022	Guardian Supply- Schrandt Unif…	101.42.4000.421.60045	427.83
VERIZON WIRELESS	9921315833	12/15/2022	Cellular service	101.47.1400.413.50020	600.17
PRECISE MRM	200-1039821	11/24/2022	Truck data	101.43.5200.443.30700	110.00
AT&T MOBILITY	287298707874X12032022	12/15/2022	Cell phones	101.47.1400.413.50020	946.30
AT&T MOBILITY	287298708193X12032022	12/15/2022	Cell phones	101.47.1400.413.50020	2,777.85
AT&T MOBILITY	287299110577X12032022	12/15/2022	Cell phones	101.47.1400.413.50020	2,758.95
COMMERCIAL INFRASTRUCTUR…	110339	11/28/2022	Camera install	101.47.1400.413.30700	1,716.57
LAWMAN BADGE COMPANY	6162	11/28/2022	Repair/Re-Finish badges	101.42.4000.421.60016	859.00
GREAT PLAINS FIRE	7214	11/28/2022	flares	101.42.4200.423.60065	1,393.00
UNIFIRST CORPORATION	900733664	11/28/2022	Uniforms - PW	101.43.5200.443.60045	34.34
UNIFIRST CORPORATION	900733664	11/28/2022	Uniforms - Streets	101.44.6000.451.60045	15.93
SAINT PAUL, CITY OF	IN52058	12/15/2022	Asphalt	101.43.5200.443.60016	2,032.15
ROBERT HALF INTERNATIONAL …	61140216	11/29/2022	Weekly services thru 11.25.2022	101.41.2000.415.30700	1,988.50
RCM SPECIALTIES, INC.	8794	11/29/2022	Patching service	101.43.5200.443.40046	3,675.00
BAYCOM INC	EQUIPINV_041037	11/29/2022	PD Squad pritners	101.47.1400.413.60041	706.82
ACTIVE NETWORK, LLC	1014893	11/30/2022	50% beginning pymt for transiti…	101.44.6100.459.50072	3,707.50
MINNEAPOLIS OXYGEN CO.	101749	12/15/2022	oxygen cylinder rental fee	101.42.4200.423.30700	276.78
MINNEAPOLIS OXYGEN CO.	101750	12/15/2022	oxygen cylinder rental	101.42.4200.423.30700	197.70
LANGUAGE LINE SERVICES	10689412	12/21/2022	Nov. 2022 interpretations	101.42.4000.421.30700	162.90
CAMPBELL KNUTSON, P.A.	11/30/2022	12/15/2022	Prosecution	101.42.4000.421.30410	212.50

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KENISON, TERRI	11/30/2022	11/30/2022	cleaning fire stations 1, 2 & 3	101.42.4200.423.30700	1,600.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.01	12/15/2022	Council meeting related legal c…	101.41.1000.413.30401	600.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.01	12/15/2022	Mayor/Council related legal cha…	101.41.1000.413.30420	9,731.50
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.06	12/15/2022	DCA TITLE-OCTOBER COPEIS (A…	101.45.3200.419.30420	27.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.10	12/15/2022	ATC water treatment plant site …	101.43.5000.441.30420	24.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	ACE IN THE HOLE SOUTHERN P…	101.45.3200.419.30420	470.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	MCGOUGH/WATERMARK RESI…	101.45.3200.419.30420	568.50
INSIGHT PUBLIC SECTOR	1101005161	12/15/2022	Office365 License	101.47.1400.413.40035	2,167.85
CITY OF MAPLEWOOD	12484	12/15/2022	East Metro Training Facility usa…	101.42.4200.424.30700	5,300.00
KIRI ANN FAUL	1349	11/30/2022	Psych & Eval- Weldon, Randall &…	101.42.4000.421.30700	1,950.00
FIRST IMPRESSION GROUP	137273	12/21/2022	Winter Brochure 2022-23	101.44.6100.459.50030	4,524.00
FIRST IMPRESSION GROUP	137797	12/15/2022	Business cards- Arndt, Weldon, …	101.42.4000.421.50030	180.00
MARTIN-MCALLISTER	15009	11/30/2022	Pre-promotion Psych. eval	101.41.1100.413.30500	1,300.00
CULLIGAN	157984591006X11302022	11/30/2022	bottled water fee St 1	101.42.4200.423.60065	84.83
CULLIGAN	157984591188X11302022	11/30/2022	bottled water fee St 3	101.42.4200.423.60065	48.50
CULLIGAN	157985524824X11302022	11/30/2022	water filters	101.44.6000.451.40040	512.00
CULLIGAN	157985524824X11302022	11/30/2022	RV water svc	101.44.6000.451.40050	11.30
CULLIGAN	157985524824X11302022	11/30/2022	RV water svc	101.44.6000.451.60065	19.50
CULLIGAN	157986034674X11302022	11/30/2022	bottled water fee st 2	101.42.4200.423.60065	69.31
DOUGHERTY, MOLENDA, SOLFE…	210976	12/21/2022	Conflict Prosecution - Lynch	101.41.1100.413.30700	195.00
SOLBERG AGGREGATE CO	26809	12/15/2022	class 5	101.43.5200.443.60016	2,620.28
VERIFIED HOLDINGS, LLC	337304	11/30/2022	Pre-employment Background c…	101.41.1100.413.30500	240.50
OXYGEN SERVICE COMPANY, INC	3539479	12/15/2022	Oxygen Services	101.42.4000.421.60065	68.10
HOLMES DESIGN, INC.	5425	11/30/2022	October 2022 marketing work	101.44.6100.459.30700	1,151.50
HOLMES DESIGN, INC.	5426	11/30/2022	WInter-Spring brochure 2022-2…	101.44.6100.459.30700	1,240.00
SPOK, INC.	F0317493X	12/15/2022	Translation software	101.47.1400.413.40035	4.81
GEOTAB USA, INC.	IN323123	12/15/2022	ProPlus Plan	101.42.4000.421.70501	264.18
ICMA RETIREMENT TRUST - 457	INV0152790	12/02/2022	457 - ROTH AGE <50 %	101.203.2031400	389.73
ICMA RETIREMENT TRUST - 457	INV0152791	12/02/2022	457 - ROTH AGE <50	101.203.2031400	455.00
ICMA RETIREMENT TRUST - 457	INV0152792	12/02/2022	457 - ROTH AGE 50+	101.203.2031400	225.00
ICMA RETIREMENT TRUST - 457	INV0152793	12/02/2022	457 -AGE <49 %	101.203.2031400	8,286.50
ICMA RETIREMENT TRUST - 457	INV0152794	12/02/2022	457 -AGE 50+	101.203.2031400	5,105.29
ICMA RETIREMENT TRUST - 457	INV0152795	12/02/2022	457 -AGE <49	101.203.2031400	6,666.00
ICMA RETIREMENT TRUST - 457	INV0152796	12/02/2022	457 PLAN -AGE 50+ %	101.203.2031400	1,191.09
AFSCME COUNCIL 5	INV0152798	12/02/2022	UNION DUES (AFSCME FULL SH…	101.203.2031000	914.94
AFSCME COUNCIL 5	INV0152799	12/02/2022	UNION DUES (AFSCME FULL SH…	101.203.2031000	40.36
WI SCTF (WI SUPPORT COLLECT…	INV0152806	12/02/2022	PARTICIPANT ID#0004986316	101.203.2032100	433.06
MEDSURETY ACH ONLY	INV0152807	12/02/2022	HSA ELECTION-FAMILY	101.203.2032500	3,572.82
MEDSURETY ACH ONLY	INV0152808	12/02/2022	HSA ELECTION-SINGLE	101.203.2032500	5,799.74
IUOE	INV0152810	12/02/2022	UNION DUES IUOE	101.203.2031000	1,627.00
LELS	INV0152811	12/02/2022	UNION DUES (LELS)	101.203.2031000	2,220.00
PERA	INV0152815	12/02/2022	PERA COORDINATED PLAN	101.203.2030600	48,316.08
PERA	INV0152816	12/02/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	3,716.59
PERA	INV0152817	12/02/2022	PERA DEFINED PLAN	101.203.2030600	21.92
PERA	INV0152818	12/02/2022	EMPLOYER SHARE (PERA DEFIN…	101.203.2030600	21.92
PERA	INV0152819	12/02/2022	PERA POLICE & FIRE PLAN	101.203.2030600	29,449.12
PERA	INV0152820	12/02/2022	EMPLOYER SHARE (POLICE & FI…	101.203.2030600	44,173.67
ICMA RETIREMENT TRUST - 457	INV0152821	12/02/2022	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	3,113.05
ICMA RETIREMENT TRUST - 457	INV0152822	12/02/2022	ROTH IRA (AGE 50 & OVER)	101.203.2032400	644.23
ICMA RETIREMENT TRUST - 457	INV0152823	12/02/2022	ROTH-AGE <49 %	101.203.2032400	52.30
LELS SERGEANTS	INV0152824	12/02/2022	UNION DUES (LELS SGT)	101.203.2031000	455.00
EFTPS	INV0152825	12/02/2022	FEDERAL WITHHOLDING	101.203.2030200	69,580.61
MN DEPT OF REVENUE (PAYROL…	INV0152826	12/02/2022	STATE WITHHOLDING	101.203.2030300	28,971.23
EFTPS	INV0152827	12/02/2022	MEDICARE WITHHOLDING	101.203.2030500	18,584.70
EFTPS	INV0152828	12/02/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	47,121.52
EFTPS	INV0152829	12/02/2022	FEDERAL WITHHOLDING	101.203.2030200	5,017.51
MN DEPT OF REVENUE (PAYROL…	INV0152830	12/02/2022	STATE WITHHOLDING	101.203.2030300	1,536.47
EFTPS	INV0152831	12/02/2022	MEDICARE WITHHOLDING	101.203.2030500	553.16
EFTPS	INV0152832	12/02/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	2,365.22
PERA	INV0152833	12/02/2022	PERA COORDINATED PLAN	101.203.2030600	16.68

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PERA	INV0152834	12/02/2022	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	1.28
EFTPS	INV0152835	12/02/2022	MEDICARE WITHHOLDING	101.203.2030500	3.72
EFTPS	INV0152836	12/02/2022	SOCIAL SECURITY WITHHOLDING	101.203.2030400	15.90
ING DIRECT	INV0152837	12/02/2022	MSRS-HCSP	101.203.2032200	5,256.09
PINE BEND PAVING, INC.	22 -1856A	12/07/2022	Asphalt patching	101.43.5200.443.60016	4,011.32
DAKOTA CTY FINANCIAL SVCS	00045633	12/08/2022	MHz Radios	101.42.4000.421.70501	1,843.07
DAKOTA CTY FINANCIAL SVCS	00045633	12/08/2022	DCC fee for radios	101.42.4200.423.30700	1,726.42
DAKOTA CTY FINANCIAL SVCS	00045633	12/08/2022	Monthly PW radios	101.43.5200.443.30700	46.66
ACTIVE NETWORK, LLC	1014768	12/08/2022	remaining 50% balance for ANE…	101.44.6100.459.50072	3,707.50
ACME TOOLS	10697217	12/08/2022	aluminum welding wire	101.42.4200.423.40042	265.73
ACME TOOLS	10707368	12/08/2022	wet/dry vacuum	101.42.4200.423.60011	106.47
SOUTH ST PAUL, CITY OF	11/8/2022	12/08/2022	4th Qtr 2022 SSP Utility Paymen…	101.207.2070900	52.50
METROPOLITAN COUNCIL	12/1/2022	12/08/2022	Other charges	101.41.0000.3414000	-99.40
BETTIN INC	12/1/2022	12/08/2022	plumbing permit (PRPL2022003…	101.45.0000.3222000	71.20
BETTIN INC	12/1/2022	12/08/2022	Plumbing permit (PRPL2022003…	101.45.0000.3222000	71.21
LAURENTINA DEJONG	12/7/2022	12/08/2022	Winter 2022 planters	101.44.6000.451.30700	1,250.00
BALLOON CONNECTION	12/9/2022	12/08/2022	north pole morning 2022	101.44.6100.453.30700	427.00
TACONIC MAINTENANCE	13656	12/08/2022	Ice B gone magic liquid	101.43.5200.443.60016	2,985.00
MCKESSON MEDICAL-SURGICAL …	20095670	12/08/2022	medical supplies for the trucks	101.42.4200.423.60065	779.02
ART BY CCELL LLC	2302	12/08/2022	painting classes 12-3-22	101.44.6100.453.30700	1,185.00
FIRSTSCRIBE	258690	12/08/2022	ROWAY Software Renewal/Lice…	101.43.5100.442.40044	250.00
HOLMES DESIGN, INC.	5437	12/08/2022	brochure work 11.2022	101.44.6100.459.30700	938.00
CENTURY LINK	6514510205745 11/7/2022	12/08/2022	Analog lines	101.47.1400.413.50020	70.95
CENTURY LINK	6514576070 069 9/22	12/08/2022	Analog lines	101.47.1400.413.50020	265.79
UNIFIRST CORPORATION	900729632	12/08/2022	Uniforms - PW	101.43.5200.443.60045	34.34
UNIFIRST CORPORATION	900729632	12/08/2022	Uniforms - Streets	101.44.6000.451.60045	15.93
MN DEPT OF LABOR & INDUSTRY	12/9/2022	12/15/2022	November 2022 surcharge pay…	101.207.2070100	1,354.53
MN DEPT OF LABOR & INDUSTRY	12/9/2022	12/15/2022	November 2022 surcharge pay…	101.41.0000.3414000	-25.00
WAKOTA MUTUAL AID FIREFIG…	12/12/2022	12/15/2022	Wakota dues 2022	101.42.4200.423.50070	50.00
KAYSER, KELLY	12/12/2022	12/21/2022	2nd Place Light Up the Heights	101.44.6100.453.60009	100.00
BRAU, MARY	12/12/2022	12/21/2022	Holiday in the Hts Lighting 3rd P…	101.44.6100.453.60009	50.00
ABRAHAMSON, DANA	12/12/2022	12/21/2022	1s Place Light Up the Heights	101.44.6100.453.60009	150.00
HILDI INC	14670	12/15/2022	GASB 75 Actuarial Valuation	101.41.2000.415.30700	3,150.00
MACQUEEN EMERGENCY GRO…	P09349	12/15/2022	Gas detector	101.42.4200.423.60040	516.15
MCKESSON MEDICAL-SURGICAL …	20126692	12/15/2022	medical supplies for trucks	101.42.4200.423.60065	1,158.69
MCKESSON MEDICAL-SURGICAL …	20126902	12/15/2022	medical supplies for trucks	101.42.4200.423.60065	629.52
ASPEN MILLS	305418	12/21/2022	Arndt	101.42.4000.421.60045	2,362.05
OCCUPATIONAL HEALTH CENTE…	1036689743	12/21/2022	Pre-employment physical, Poli…	101.41.1100.413.30500	123.00
CHRIS GREENE	12/14/2022	12/21/2022	Refund plumbing permit #PRPL…	101.45.0000.3226000	109.00
MN DEPT OF REVENUE	November 2022	12/14/2022	Taxes	101.207.2070300	0.33
MN DEPT OF REVENUE	November 2022	12/14/2022	Taxes	101.207.2070300	1,177.05
MACQUEEN EMERGENCY GRO…	P09395	12/15/2022	repairs to facepiece	101.42.4200.423.40042	2,708.40
BJORKLUND COMPENSATION C…	'00004450	12/15/2022	Job eval. Rec. Supt. and Sr. Co…	101.41.1100.413.30500	290.00
BJORKLUND COMPENSATION C…	'00004451	12/15/2022	Job Evals, CBO and Deputy Fire …	101.41.1100.413.30500	290.00
MINNESOTA SECURITY CONSOR…	1125	12/15/2022	2022 Body Cam Audit	101.42.4000.421.30700	1,300.00
BW FRAMING	12/5/2022	12/15/2022	Shadow Box	101.42.4000.421.60068	425.00
MCFOA	12/8/2022	12/15/2022	membership dues	101.42.4200.423.50070	100.00
WENZEL PLYMOUTH PLUMBING	12/8/2022	12/15/2022	Plumbing permit refund	101.45.0000.3222000	71.20
JAMIE F STEVENS	12/9/2022	12/15/2022	EMR initial course	101.42.4200.424.30700	6,000.00
ASPEN MILLS	304996	12/15/2022	Aspen Mills- Naatz	101.42.4000.421.60045	462.68
ASPEN MILLS	305656	12/21/2022	Orn - uniform allowance	101.42.4000.421.60045	69.66
VALLEY IMAGES PHOTOGRAPHY…	3166	12/15/2022	Dept. Photo: Arndt, Randall & …	101.42.4000.421.50030	150.00
A-7 AUSTIN, LTD	40340	12/15/2022	2022 W2 & 1099 forms	101.41.2000.415.60010	60.36
ROBERT HALF INTERNATIONAL …	61179846	12/15/2022	Weekly services thru 12.02.2022	101.41.2000.415.30700	3,408.58
SHAKOPEE MDEWAKANTON SI…	7566	12/15/2022	spring mulch	101.44.6000.451.60065	2,900.80
PLUNKETT'S PEST CONTROL	7824051	12/15/2022	pest control St 3	101.42.4200.423.30700	335.82
HOLIDAY COMPANIES	80901092200	12/15/2022	Squad Washes	101.42.4000.421.80700	105.00
HOLIDAY COMPANIES	80901102200	12/15/2022	Squad Wash	101.42.4000.421.80700	135.00
HOLIDAY COMPANIES	80901112200	12/15/2022	Squad Washes	101.42.4000.421.80700	190.00
HOLIDAY COMPANIES	80901122200	12/15/2022	Squad Washes	101.42.4000.421.80700	90.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DAJ ENTERPRISES LLC (ECO WO…	8228	12/15/2022	work clothing embroidery	101.44.6000.451.60045	114.46
INVER GROVE HEIGHTS ANIMAL…	841630	12/15/2022	Chase- Vet	101.42.4000.421.60013	645.65
DICK'S SANITATION SERVICE, IN…	8470161T460	12/15/2022	2022 PUMPKIN COLLECTION	101.45.3000.420.40025	550.00
DAJ ENTERPRISES LLC (ECO WO…	9038	12/15/2022	soil amend	101.44.6000.451.60030	4,730.53
EHLERS AND ASSOCIATES, INC.	92674	12/15/2022	Plan It Implementation 11.2022	101.41.2000.415.30700	715.00
ENTERPRISE FM TRUST	FBN4623286	12/15/2022	Car Leases	101.42.4000.421.70300	14,169.52
STREICHER'S	I1603647	12/15/2022	Bola Wrap- Training	101.42.4000.421.60065	299.75
REVOLUTIONARY SPORTS, LLC	320	12/21/2022	BB & Ninja Warrior fall classes	101.44.6100.454.30700	1,604.80
WI SCTF (WI SUPPORT COLLECT…	INV0153699	12/16/2022	PARTICIPANT ID#0004986316	101.203.2032100	433.06
EFTPS	INV0153719	12/16/2022	FEDERAL WITHHOLDING	101.203.2030200	1,142.55
MN DEPT OF REVENUE (PAYROL…	INV0153720	12/16/2022	STATE WITHHOLDING	101.203.2030300	556.11
EFTPS	INV0153721	12/16/2022	MEDICARE WITHHOLDING	101.203.2030500	409.88
SOCCER SHOTS	11/8/2022	12/21/2022	Fall Rev sports	101.44.6100.454.30700	3,528.00
NORTHERN SERVICE CENTER	19WSCR2292451	12/21/2022	Bail Money CN 22-3943	101.207.2071000	100.00
ASPEN MILLS	305189	12/21/2022	Narvaez embroidery	101.42.4000.421.60045	146.90
VALLEY IMAGES PHOTOGRAPHY…	3160	12/21/2022	Dept. Photo Payton	101.42.4000.421.50030	50.00
MENARDS - WEST ST. PAUL	37897	12/21/2022	circuit breaker	101.42.4200.423.60065	42.00
LOCAL GOVERNMENT INFORM…	52996	12/21/2022	Logis	101.42.4000.421.70501	2,275.00
LOCAL GOVERNMENT INFORM…	53004	12/21/2022	logis invoice	101.42.4200.423.30700	526.00
				Fund 101 - GENERAL FUND Total:	**544,116.15**
Fund: 205 - COMMUNITY CENTER					
USAQUATICS, INC	16981	12/15/2022	final billing for pool project svcs	205.44.6200.453.30700	9,100.00
NAC MECHANICAL & ELECTRICA…	205219	12/15/2022	munters unit repairs	205.44.6200.453.40040	10,985.76
GRAINGER	9525609716	12/15/2022	batteries	205.44.6200.453.60016	12.68
GRAINGER	9525609716	12/15/2022	batteries	205.44.6200.453.60016	12.68
TAHO SPORTSWEAR	22TS5074	12/15/2022	Walktober t-shirts	205.44.6200.453.60045	297.10
ACTIVE NETWORK, LLC	1014893	11/30/2022	50% payment for transition to …	205.44.6200.453.50072	5,561.25
FIRST IMPRESSION GROUP	137273	12/21/2022	Winter Brochure 2022-23	205.44.6200.453.50030	6,786.00
CULLIGAN	157011438908X11302022	11/30/2022	softener salt	205.44.6200.453.60016	84.35
CULLIGAN	157011438908X11302022	11/30/2022	softener salt	205.44.6200.453.60016	337.40
OWENS COMPANIES	32463	12/15/2022	repairs to Munters unit	205.44.6200.453.40040	1,411.00
HOLMES DESIGN, INC.	5425	11/30/2022	October 2022 marketing work	205.44.6200.453.30700	1,727.25
HOLMES DESIGN, INC.	5426	11/30/2022	WInter-Spring brochure 2022-2…	205.44.6200.453.30700	1,860.00
INNOVATIVE OFFICE SOLUTIONS	SUM-071026	11/30/2022	Laminator	205.44.6200.453.60065	45.81
ACTIVE NETWORK, LLC	1014768	12/08/2022	Remaining 50% balance for AN…	205.44.6200.453.50072	5,561.25
HUEBSCH SERVICES	20191060	12/08/2022	lobby mats	205.44.6200.453.40065	241.85
HUEBSCH SERVICES	20191060	12/08/2022	lobby mats	205.44.6200.453.40065	161.24
TAHO SPORTSWEAR	22TS5259	12/08/2022	front desk staff tees	205.44.6200.453.60045	163.50
TAHO SPORTSWEAR	22TS5417	12/08/2022	backordered LG shirts	205.44.6200.453.60045	84.50
TWIN SOURCE SUPPLY	501339	12/08/2022	cleaning supplies	205.44.6200.453.60011	722.16
TWIN SOURCE SUPPLY	501339	12/08/2022	cleaning supplies	205.44.6200.453.60011	722.16
HOLMES DESIGN, INC.	5437	12/08/2022	brochure work 11.2022	205.44.6200.453.30700	1,407.00
MN DEPT OF REVENUE	November 2022	12/14/2022	Taxes	205.207.2070300	6,644.95
HOSE / CONVEYORS INC	101203	12/15/2022	parts	205.44.6200.453.60016	10.00
MN HOCKEY DISTRICT 8	12/7/2022	12/15/2022	ad in MN Hockey District 8 prog…	205.44.6200.453.50025	155.00
AQUA LOGIC, INC.	1606	12/15/2022	replace door fan on leisure pool	205.44.6200.453.40040	720.33
TAHO SPORTSWEAR	22TS5369	12/15/2022	Turkey Tri tees	205.44.6200.453.60045	97.50
TWIN SOURCE SUPPLY	501340	12/15/2022	floor cleaner	205.44.6200.453.60011	24.73
TWIN SOURCE SUPPLY	501340	12/15/2022	floor cleaner	205.44.6200.453.60011	24.73
TWIN SOURCE SUPPLY	501525	12/15/2022	trash liners	205.44.6200.453.60011	263.03
TWIN SOURCE SUPPLY	501525	12/15/2022	trash liners	205.44.6200.453.60011	263.03
CENTRAL TURF & IRRIGATION S…	50252627-00	12/15/2022	ice melt	205.44.6200.453.60016	165.45
CENTRAL TURF & IRRIGATION S…	50252627-00	12/15/2022	ice melt	205.44.6200.453.60016	165.45
SHERWIN-WILLIAMS CO.	7224-6	12/15/2022	Community Rooms renovation	205.44.6200.453.80200	311.03
PERFECTION PLUS, INC	114497	12/21/2022	Nov 2022 cleaning & sanitizing	205.44.6200.453.40040	8,657.70
PERFECTION PLUS, INC	114497	12/21/2022	July 2022 cleaning & sanitizing	205.44.6200.453.40040	8,657.70
FISCHER BROS, LLC	1955-618	12/21/2022	repairs to equipment in splash …	205.44.6200.453.80200	5,635.14
COMCAST	8772105910127188 - 12/2022	12/21/2022	VMCC Cable TV Dec 2022	205.44.6200.453.50070	196.23
GRAINGER	9538512444	12/21/2022	vbelts for Grove	205.44.6200.453.60016	18.43
				Fund 205 - COMMUNITY CENTER Total:	**79,295.37**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 290 - EDA OPERATING					
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	EDA	290.45.3000.419.30420	304.00
				Fund 290 - EDA OPERATING Total:	**304.00**
Fund: 404 - SEWER CAPITAL-CONNECTION FUND					
METROPOLITAN COUNCIL	12/1/2022	12/08/2022	Monthly SAC fees 11.2022	404.217.2170000	9,940.00
				Fund 404 - SEWER CAPITAL-CONNECTION FUND Total:	**9,940.00**
Fund: 436 - 117TH STREET RECONSTRUCTION					
SRF CONSULTING GROUP, INC	13074.00-19	12/15/2022	117th Street Reconstruction Pro…	436.73.5900.736.30300	18,020.94
				Fund 436 - 117TH STREET RECONSTRUCTION Total:	**18,020.94**
Fund: 438 - 2018 IMPROVEMENT FUND					
ROBERT CURVE DEVELOPMENT,…	12/5/2022	12/15/2022	Refund Escrow Overpayment	438.73.5900.738.70600	4,433.21
				Fund 438 - 2018 IMPROVEMENT FUND Total:	**4,433.21**
Fund: 440 - PAVEMENT MGMT-LOCAL STREETS					
PEARSON BROTHERS, INC.	11/14/2022	11/14/2022	Final Payment for Construction …	440.74.5900.740.40046	8,958.75
BOLTON & MENK, INC.	11/16/2022	11/16/2022	Alison Way Area Improvements	440.74.5900.740.30300	3,003.00
BOLTON & MENK, INC.	11/16/2022	11/16/2022	Dawn Way Street Improvements	440.74.5900.740.30300	17,329.50
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.09	12/15/2022	Bolland/62nd Rehab Legal Fees	440.74.5900.740.30420	81.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.09	12/15/2022	Cahill Trunk Drainage Legal Fees	440.74.5900.740.30420	360.00
WSB & ASSOCIATES, INC.	R-019065-000-7	12/15/2022	Upper 55th Pavement Rehab	440.74.5900.740.30300	182.00
WSB & ASSOCIATES, INC.	R-019066-000-11	12/15/2022	Carmen/Claude Street Rehab	440.74.5900.740.30300	5,428.00
WSB & ASSOCIATES, INC.	R-019067-000-13	12/15/2022	50th Street/Akron Street Rehab	440.74.5900.740.30300	546.00
METZEN REALTY, INC.	1403	12/15/2022	Benefit Analysis Report	440.74.5900.740.30300	7,000.00
				Fund 440 - PAVEMENT MGMT-LOCAL STREETS Total:	**42,888.25**
Fund: 441 - STORM WATER OPERATING					
M & J SERVICES, LLC	2638	10/10/2022	Storm sewer patch/repairs	441.74.5900.741.40066	3,725.00
M & J SERVICES, LLC	2639	10/10/2022	Storm sewer patch/repairs	441.74.5900.741.40066	2,605.00
M & J SERVICES, LLC	2640	10/10/2022	Storm sewer patch/repairs	441.74.5900.741.40066	2,505.00
M & J SERVICES, LLC	2641	10/10/2022	Storm sewer patch/repairs	441.74.5900.741.40066	2,440.00
SOUTH ST PAUL, CITY OF	11/8/2022	12/08/2022	4th Qtr 2022 SSP Utility Paymen…	441.74.5900.741.40030	90.78
LONE OAK COMPANIES	12/12/2022B	12/15/2022	Stormwater bills postage 12.20…	441.74.5900.741.50035	1,023.75
				Fund 441 - STORM WATER OPERATING Total:	**12,389.53**
Fund: 446 - NW AREA CAPITAL PROJECTS					
BOLTON & MENK, INC.	11/16/2022	11/16/2022	2021 Trunk Utility Improvements	446.74.5900.746.30300	178.00
				Fund 446 - NW AREA CAPITAL PROJECTS Total:	**178.00**
Fund: 448 - STORM WATER CAPITAL-NWA					
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.09	12/15/2022	Argenta Trail Drainage Legal Fe…	448.74.5900.748.30420	36.00
				Fund 448 - STORM WATER CAPITAL-NWA Total:	**36.00**
Fund: 450 - EMERALD ASH BORER					
SHAKOPEE MDEWAKANTON SI…	231569	11/29/2022	EAB tree grinding	450.75.5900.750.40047	8,905.00
SHAKOPEE MDEWAKANTON SI…	368	12/15/2022	credit for inccorrect charge on g…	450.75.5900.750.40047	-800.00
SHAKOPEE MDEWAKANTON SI…	7430	12/15/2022	EAB removals grinding	450.75.5900.750.40047	7,800.00
				Fund 450 - EMERALD ASH BORER Total:	**15,905.00**
Fund: 451 - HOST COMMUNITY FUND					
BARR ENGINEERING COMPANY	23190218.00-310	11/28/2022	PINE BEND LANDFILL PERMITTI…	451.75.5900.751.30700	2,153.50
BARR ENGINEERING COMPANY	23190218.00-311	12/21/2022	PINE BEND LANDFILL TECH ASSI…	451.75.5900.751.30700	884.00
WEST ST. PAUL, CITY OF	2022-00000092	12/21/2022	2nd QTR 2022 volunteer services	451.75.5900.751.10100	2,681.24
				Fund 451 - HOST COMMUNITY FUND Total:	**5,718.74**
Fund: 501 - WATER OPERATING FUND					
TODD DOUGLAS EDINGER - RMR…	2022348	12/21/2022	Meter Reading	501.50.7100.512.30700	1,926.77
TODD DOUGLAS EDINGER - RMR…	2022349	12/21/2022	Meter Reading	501.50.7100.512.30700	1,599.65
GRAINGER	9513641994	11/15/2022	Air filter for WTP	501.50.7100.512.40043	47.04
SHERWIN-WILLIAMS CO.	4608-5	12/15/2022	Paint supplies	501.50.7100.512.60016	553.68
MID AMERICA METER, INC.	022-4835	12/15/2022	meter	501.50.7100.512.40043	3,037.73
MN DEPT OF LABOR & INDUSTRY	ABR0297364X	12/15/2022	treatment plant	501.50.7100.512.30700	10.00
SHERWIN-WILLIAMS CO.	7041-4	11/28/2022	Paint supplies	501.50.7100.512.60016	542.81
GRAINGER	9525631041	12/21/2022	Filters	501.50.7100.512.40040	5.02
WATER CONSERVATION SERVIC…	12735	12/15/2022	Water main break leak	501.50.7100.512.40046	321.88

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AUTOMATIC SYSTEMS CO.	38112S	12/21/2022	Water Plant Techs	501.50.7100.512.30700	548.75
AUTOMATIC SYSTEMS CO.	38121S	12/21/2022	Water Plant Service Call	501.50.7100.512.30700	1,467.41
CORE & MAIN LP	R873349	12/15/2022	GV MARKERS	501.50.7100.512.60016	1,108.18
MINNESOTA DEPARTMENT OF ...	10/1/2022	12/08/2022	4th QTR 2022 water testing fee	501.207.2070100	19,578.00
SOUTH ST PAUL, CITY OF	11/8/2022	12/08/2022	4th Qtr 2022 SSP Utility Paymen...	501.50.7100.512.40005	548.09
CITY OF BLOOMINGTON	21494	12/08/2022	Water samples 10.2022	501.50.7100.512.30700	440.00
LONE OAK COMPANIES	91221	12/08/2022	11-2022 Statement Processing (...	501.50.7100.512.30700	467.00
LONE OAK COMPANIES	91221	12/08/2022	11-2022 Postage Credit	501.50.7100.512.50035	-6.52
LONE OAK COMPANIES	91384	12/08/2022	11-2022 Reminder Notice Proce...	501.50.7100.512.30700	280.35
Q3 CONTRACTING	12/12/2022	12/15/2022	Less: sales tax hydrant permit #...	501.207.2070300	-40.71
Q3 CONTRACTING	12/12/2022	12/15/2022	Refund hydrant permit #2217	501.227.2270100	1,500.00
Q3 CONTRACTING	12/12/2022	12/15/2022	Less: usage hydrant permit #22...	501.50.0000.3813000	-571.36
LONE OAK COMPANIES	12/12/2022	12/15/2022	12-2022 Reminder notice paper...	501.50.7100.512.30700	37.50
LONE OAK COMPANIES	12/12/2022	12/15/2022	12-2022 Reminder notice posta...	501.50.7100.512.50035	344.25
LONE OAK COMPANIES	12/12/2022	12/15/2022	12-2022 Utility bills postage	501.50.7100.512.50035	716.75
KIMBALL MIDWEST	100573586	12/21/2022	meter bolts	501.50.7100.512.40043	237.14
MN DEPT OF REVENUE	November 2022	12/14/2022	Taxes	501.207.2070300	51.69
PROTOUCH PAINTING, INC.	18304	12/15/2022	Hydrant paintings	501.50.7100.512.40043	18,750.00
TODD DOUGLAS EDINGER - RMR...	2022281	12/15/2022	Meter reading	501.50.7100.512.30700	1,684.95
CITY OF BLOOMINGTON	21574	12/21/2022	Lab fees	501.50.7100.512.30700	440.00
GRAINGER	9530268318	12/21/2022	Air Filters	501.50.7100.512.40040	87.71
BATTERIES PLUS	P52980755	12/21/2022	batteries for WTP	501.50.7100.512.60016	198.46
BATTERIES PLUS	P53578318	12/21/2022	battery	501.50.7100.512.60016	10.86
CORE & MAIN LP	R073087	12/21/2022	meters	501.50.7100.512.40043	361.84
CORE & MAIN LP	R256491	12/21/2022	Meters	501.50.7100.512.40043	1,153.92
CORE & MAIN LP	S047824	12/21/2022	Meters	501.50.7100.512.40043	1,514.13
				Fund 501 - WATER OPERATING FUND Total:	**58,952.97**
Fund: 502 - SEWER OPERATING FUND					
SOUTH ST PAUL, CITY OF	11/8/2022	12/08/2022	4th Qtr 2022 SSP Utility Paymen...	502.51.7200.514.40015	755.10
LONE OAK COMPANIES	91221	12/08/2022	11-2022 Statement Processing (...	502.51.7200.514.30700	467.00
LONE OAK COMPANIES	91221	12/08/2022	11-2022 Postage Credit	502.51.7200.514.50035	-6.52
LONE OAK COMPANIES	91384	12/08/2022	11-2022 Reminder Notice Proce...	502.51.7200.514.30700	280.36
LONE OAK COMPANIES	12/12/2022	12/15/2022	12-2022 Reminder notice paper...	502.51.7200.514.30700	37.50
LONE OAK COMPANIES	12/12/2022	12/15/2022	12-2022 Reminder notice posta...	502.51.7200.514.50035	344.25
LONE OAK COMPANIES	12/12/2022	12/15/2022	12-2022 Utility bills postage	502.51.7200.514.50035	716.75
FERGUSON WATERWORKS	0505219-1	12/21/2022	small Tools	502.51.7200.514.60040	299.99
				Fund 502 - SEWER OPERATING FUND Total:	**2,894.43**
Fund: 503 - INVER WOOD GOLF COURSE					
ARTISAN BEER COMPANY	3567690	12/15/2022	beer for resale	503.52.8300.524.76150	350.80
PHILLIPS WINE & SPIRITS	6485942	12/15/2022	alcohol for resale	503.52.8300.524.76150	373.50
BIG TOP RENTAL, INC.	71470	10/31/2022	outside rental bathroom	503.52.8600.527.40065	93.73
WINFIELD SOLUTIONS, LLC	65295316	11/10/2022	pesticides credit	503.52.8600.527.60035	-598.37
PHILLIPS WINE & SPIRITS	683827	12/15/2022	returned resale stock	503.52.8300.524.76150	-174.00
MTI DISTRIBUTING CO	1369844-00	12/15/2022	equipment repair	503.52.8600.527.40042	1,206.04
MTI DISTRIBUTING CO	1369862-00	11/16/2022	equipment repair return	503.52.8600.527.40042	-596.75
MTI DISTRIBUTING CO	1369883-00	11/16/2022	equipment repair return	503.52.8600.527.40042	-265.98
UNIFIRST CORPORATION	900732373	11/21/2022	uniforms/towels	503.52.8600.527.60045	144.71
UNIFIRST CORPORATION	900733709	11/28/2022	uniforms/towels	503.52.8600.527.60045	130.57
LVC COMPANIES, INC.	101607	11/29/2022	repairs to sprinkler compressor	503.52.8500.526.40040	3,593.98
SHAMROCK GROUP	11/30/2022	12/15/2022	ice for bev sales & late fees	503.52.8300.524.76100	119.63
COCA COLA BOTTLING COMPA...	3607215208	12/08/2022	water & pop for resale	503.52.8300.524.76100	532.18
UNIFIRST CORPORATION	900735081	12/08/2022	GC maint uniforms	503.52.8600.527.60045	132.74
TITLEIST	'0000170466	12/15/2022	paid late fees 2x	503.52.8200.523.76200	-35.77
UNIFIRST CORPORATION	900736428	12/15/2022	uniforms/towels	503.52.8600.527.60045	130.57
MN DEPT OF REVENUE	November 2022	12/14/2022	Taxes	503.207.2070300	1,516.98
TAYLOR MADE GOLF COMPANY ...	36224143	12/15/2022	caps for resale	503.52.8200.523.76200	69.84
SOUTH SUBURBAN RENTAL INC	399613	12/15/2022	rent truck to transport golf cart ...	503.52.8600.527.40050	183.71
PHILLIPS WINE & SPIRITS	6458381	12/15/2022	beer for resale - used credit 2x	503.52.8300.524.76150	140.10
PLUNKETT'S PEST CONTROL	7706017	12/15/2022	October 2022 pest svcs	503.52.8500.526.40040	81.35

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TITLEIST	914114651	12/15/2022	apparel for resale	503.52.8200.523.76200	65.54
			Fund 503 - INVER WOOD GOLF COURSE Total:		**7,195.10**
Fund: 603 - CENTRAL EQUIPMENT					
UNIFIRST CORPORATION	900728266	10/31/2022	Shop rentals	603.00.5300.444.40065	160.27
UNIFIRST CORPORATION	900728266	10/31/2022	Uniforms - CE	603.00.5300.444.60045	32.62
SNAP-ON INDUSTRIAL	ARV/55049336	10/31/2022	Small Tools	603.00.5300.444.60040	34.74
PUMP AND METER SERVICE INC	36718-1	11/10/2022	5300 Grease pump	603.00.5300.444.40040	1,535.58
NUSS TRUCK AND EQUIPMENT	CM4726863P	12/15/2022	Credit	603.00.5300.444.40041	-120.00
TOWMASTER TRAILERS INC	454573	11/14/2022	Stock Back up alarm	603.140.1450050	157.31
INVER GROVE FORD	6379058	11/14/2022	2001 Unmarked squad repairs	603.00.5300.444.40041	347.97
CUSTOM TRUCK ONE SOURCE, L...	2022002077128	11/15/2022	300 F550 12v motor	603.00.5300.444.40041	568.39
CINTAS CORPORATION	4137521667	11/15/2022	rugs for PW	603.00.5300.444.40065	99.25
NORTH AMERICAN TRAILER SAL...	30004198450	11/16/2022	E21 Fire Truck parts	603.00.5300.444.40041	21.87
WORLD FUEL SERVICES	326976086754-41801	11/16/2022	535 Mower oil	603.00.5300.444.40041	76.86
INVER GROVE FORD	5322644	11/16/2022	2029 Squad repairs	603.00.5300.444.40041	132.83
POMP'S TIRE SERVICE, INC.	980100337	11/17/2022	Stock Squad tires	603.140.1450050	917.46
MANSFIELD OIL COMPANY	23784298	11/21/2022	Fuel	603.140.1450060	2,189.89
MANSFIELD OIL COMPANY	23784299	11/21/2022	Fuel	603.140.1450060	1,946.36
INVER GROVE FORD	6379492	11/21/2022	2027 Squad car repair	603.00.5300.444.40041	209.95
UNIFIRST CORPORATION	900732330	11/21/2022	Shop rentals	603.00.5300.444.40065	120.46
UNIFIRST CORPORATION	900732330	11/21/2022	Uniforms - CE	603.00.5300.444.60045	32.62
THE REINALT- THOMAS CORPO...	6188948	11/28/2022	2202 Unmarked squad tires	603.00.5300.444.60014	500.00
THE REINALT- THOMAS CORPO...	6188949	11/28/2022	1901 Unmarked squad tires	603.00.5300.444.60014	940.00
UNIFIRST CORPORATION	900733664	11/28/2022	Shop rentals	603.00.5300.444.40065	120.46
UNIFIRST CORPORATION	900733664	11/28/2022	Uniforms - CE	603.00.5300.444.60045	32.62
MACQUEEN EMERGENCY GRO...	P08063	11/28/2022	E17 Fire Truck cushions	603.00.5300.444.40041	509.69
CINTAS CORPORATION	4138868822	11/29/2022	rugs for PW	603.00.5300.444.40065	99.25
I-STATE TRUCK CENTER	C242800474-01	12/15/2022	filter kit	603.00.5300.444.40041	113.23
TRI-STATE BOBCAT INC.	S35279	12/15/2022	V-plow	603.00.5300.444.80800	6,195.00
HANCO CORPORATION	650491	12/15/2022	Shop Supplies	603.00.5300.444.60012	55.25
BIG TOP RENTAL, INC.	71487	11/30/2022	PW porta potty	603.00.5300.444.40040	70.00
LAURENTINA DEJONG	12/7/2022	12/08/2022	Winter 2022 planters	603.00.5300.444.40040	450.00
INSPEC INC	214892-16	12/08/2022	Cold storage building work	603.00.5300.444.40040	495.00
INSPEC INC	214893-14	12/08/2022	Building repairs	603.00.5300.444.40040	276.28
NUSS TRUCK AND EQUIPMENT	2232209P	12/08/2022	329 Dump Truck clutch	603.00.5300.444.40041	23.16
THE REINALT- THOMAS CORPO...	6189471	12/08/2022	413 Utilities pickup tires	603.00.5300.444.60014	1,047.60
UNIFIRST CORPORATION	900729632	12/08/2022	Shop rentals	603.00.5300.444.40065	120.46
UNIFIRST CORPORATION	900729632	12/08/2022	Uniforms - CE	603.00.5300.444.60045	32.62
MACQUEEN EMERGENCY GRO...	P08098	12/08/2022	E17 Fire Truck repairs	603.00.5300.444.40041	435.75
NIEBUR TRACTOR & EQUIPMEN...	01-181037	12/15/2022	Chainsaw handle	603.00.5300.444.40042	84.92
NUSS TRUCK AND EQUIPMENT	4726863P	12/15/2022	321 Dump Truck coolant pump	603.00.5300.444.40041	607.39
PERFECTION PLUS, INC	114497	12/21/2022	July 2022 cleaning & sanitizing	603.00.5300.444.40040	766.62
PERFECTION PLUS, INC	114497	12/21/2022	Nov 2022 cleaning & sanitizing	603.00.5300.444.40040	766.62
ZIEGLER INC	IN000664861	12/21/2022	2022 Equipment	603.00.5300.444.80800	34,392.20
			Fund 603 - CENTRAL EQUIPMENT Total:		**56,598.55**
Fund: 604 - CENTRAL STORES					
INNOVATIVE OFFICE SOLUTIONS	SUM-071026	11/30/2022	Monthly office supplies 11.2022	604.00.2200.416.60010	1,807.33
			Fund 604 - CENTRAL STORES Total:		**1,807.33**
Fund: 605 - CITY FACILITIES					
TOTAL CONSTRUCTION & EQUIP.	34644	12/15/2022	air compressor rental	605.00.7500.460.40050	200.00
GIP III ZEPHYR ACQUISITION PA...	INVRGRV-12211	11/16/2022	9.2022 solar gardens	605.00.7500.460.40020	32,335.13
MN DEPT OF LABOR & INDUSTRY	ABR0297576X	12/15/2022	FS #1 pressure vessel tag	605.00.7500.460.50070	10.00
MN DEPT OF LABOR & INDUSTRY	ALR0140993X	12/15/2022	CH annual elevator operating tag	605.00.7500.460.50070	100.00
LVC COMPANIES, INC.	102107	11/30/2022	compressor repair at Golf Course	605.00.7500.460.40040	1,365.00
CULLIGAN	157985030228X11302022	11/30/2022	softener salt	605.00.7500.460.60016	72.40
NASSEFF PLUMBING & HEATING...	46566	11/30/2022	FS #1 repair to circulating pipe	605.00.7500.460.40040	442.10
HILLYARD INC	604953827	11/30/2022	cleaning supply	605.00.7500.460.60011	31.29
LAURENTINA DEJONG	12/7/2022	12/08/2022	Winter 2022 planters	605.00.7500.460.30700	1,650.00
HUEBSCH SERVICES	20191059	12/08/2022	lobby mats	605.00.7500.460.40065	171.57

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LVC COMPANIES, INC.	18219	12/15/2022	FS #3 annual inspections	605.00.7500.460.40040	681.50
LVC COMPANIES, INC.	18220	12/15/2022	FS #1 annual inspections	605.00.7500.460.40040	1,022.50
LVC COMPANIES, INC.	18221	12/15/2022	FS #2 annual inspections & mon…	605.00.7500.460.40040	1,022.50
LVC COMPANIES, INC.	18222	12/15/2022	RV Park annual inspections and…	605.00.7500.460.40040	1,319.50
HUEBSCH SERVICES	20194218	12/21/2022	lobby mats	605.00.7500.460.40065	171.57
SEACOLE	225455	12/15/2022	liquid ice melt	605.00.7500.460.60016	2,466.75
AEP ONSITE PARTNERS, LLC	419-21405700	12/15/2022	Nov 2022 solar panels	605.00.7500.460.40020	3,145.23
CINTAS CORPORATION	5137091149	12/21/2022	first aid kit refills	605.00.7500.460.60065	216.72
PERFECTION PLUS, INC	114497	12/21/2022	July 2022 cleaning & sanitizing	605.00.7500.460.40040	6,363.19
PERFECTION PLUS, INC	114497	12/21/2022	Nov 2022 cleaning & sanitizing	605.00.7500.460.40040	6,363.19
				Fund 605 - CITY FACILITIES Total:	**59,150.14**
Fund: 702 - ESCROW FUND					
ETERNITY HOMES LLC	10/19/2022	10/19/2022	Escrow Refund - 9635 Carbon Ct..	702.229.2299800	2,500.00
LEVANDER, GILLEN & MILLER P.…	10/31/2022 81.13ENG	10/31/2022	Canvas at Inver Grove Heights	702.229.2298003	1,946.20
KIMLEY-HORN & ASSOCIATES, I…	22864985	10/31/2022	Construction Observation	702.229.2288102	13,817.07
BOLTON & MENK, INC.	11/16/2022	11/16/2022	Peltier Development	702.229.2304103	14,938.50
DAKOTA CTY ATTORNEY	11/17/2022	11/17/2022	Forfeiture CN 22-001921	702.229.2291000	763.40
STATE TREASURER'S OFFICE	11/17/2022	11/17/2022	Forfeiture - CN 22-001921	702.229.2291000	381.70
PETTY CASH - POLICE	11/23/2022	12/15/2022	Title Transfer- 21-167, 21-348, …	702.229.2291000	81.00
BOLTON & MENK, INC.	301772	12/21/2022	Lift Station Review	702.229.2292502	680.00
EMMONS & OLIVIER RESOURCES	00095-0073-16	11/30/2022	IGH 2021 Development Reviews	702.229.2304103	306.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.06	12/15/2022	CORRESPONDENCE W/MPCA&S…	702.229.2293002	24.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	PELTIER RESERVE PLAT/BUILDER..	702.229.2296703	2,897.90
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	SILVERSTAR CARWASH PUD AM…	702.229.2305903	94.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	FRIEMANN REAL ESTATE VARIA…	702.229.2307503	2,533.50
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	BETHESDA LTHERAN CHURCH S…	702.229.2307603	822.50
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.13	12/15/2022	ROBERT CURVE 4TH ADDITION	702.229.2307703	1,897.80
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.14	12/15/2022	Salem Hills Elementary Imp Lega..	702.229.2287503	1,207.80
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.14	12/15/2022	Highlands at Settlers Ridge Gap…	702.229.2302402	24.00
LEVANDER, GILLEN & MILLER P.…	11/30/2022 81.14	12/15/2022	Good Samaritan SWFMA	702.229.2308403	578.00
TIMBERLAND HOMES & REMO…	11/4/2022	12/08/2022	Escrow Refund - 11723 Azure Ci…	702.229.2299800	2,500.00
ALLIANT VENTURES, LLC.	11/8/2022	12/08/2022	Escrow / LOC Reduction - Pine …	702.229.2303603	29,250.00
EMMONS & OLIVIER RESOURCES	00095-0074-19	12/15/2022	Settler's Ridge 2nd Erosion and …	702.229.2284803	918.13
EMMONS & OLIVIER RESOURCES	00095-0074-19	12/15/2022	Peltier Reserve Erosion and Sed…	702.229.2304103	695.13
EMMONS & OLIVIER RESOURCES	00095-0080-10	12/15/2022	Inverpoint BP Erosion and Sedi…	702.229.2297103	143.25
BLUE RIBBON BUILDERS, LLC	12/6/2022	12/15/2022	Escrow Refund - Blue Ribbon Bl…	702.229.2304403	350.86
BLUE RIBBON BUILDERS, LLC	12/6/2022	12/15/2022	Escrow Refund - Blue Ribbon Bl…	702.229.2306103	105.82
BARR ENGINEERING COMPANY	23190218.00-311	12/21/2022	BITUMINOUS ROADWAYS	702.229.2307003	2,403.50
BARR ENGINEERING COMPANY	23190328.22-9	12/15/2022	Silver Star Car Wash Stormwate…	702.229.2306303	304.50
BARR ENGINEERING COMPANY	23190328.22-9	12/15/2022	Robert Curve 4th Stormwater R…	702.229.2307703	246.50
				Fund 702 - ESCROW FUND Total:	**82,411.06**
				Grand Total:	**1,002,234.77**

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: Personnel Actions

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Cora Bauer, HR Coordinator, 651.450.2490

ACTION REQUESTED
The Council is asked to confirm and approve the personnel actions listed below.

BACKGROUND
Seasonal/Temporary Employment:
Kelly Gallagher, Non-certified Swim Instructor
Peder Early, Child Care Worker
Heaven Gogins, Guest Service Worker
Riley Scott, Non-certified Swim Instructor
Matthew LaBarre, Skating Rink Attendant Outdoor
Aaron Vandehoef, Skating Rink Attendant Outdoor
Matthew Milner, Skating Rink Attendant Outdoor
Robert Cocchiarella, Operations and Maintenance Assistant
Jackson Henk, Operations and Maintenance Assistant

Voluntary Resignations, Retirements and/or Terminations:
Marlena Miller, Child Care Worker
Anthony Elian, Engineering Intern
MaryAnn Hemann, On-call Clerk
Jesse Reinhardt, Fitness Attendant
Ken Felix, Assistant Golf Course Superintendent (Retirement)

FISCAL IMPACT
All positions to be filled are funded within the adopted City budget.

RECOMMENDATION
Staff recommends approval of the above-listed personnel actions.

ATTACHMENTS
None

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: Designation of 2023 Official Newspaper

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED

The Council is asked to designate the Pioneer Press as the official newspaper of record for the City of Inver Grove Heights in 2023.

BACKGROUND

Annually, the City Council designates the official newspaper of record for the City. This is where official legal notices, such as notices of public hearings and adopted ordinances, are published as required by state law.

The Pioneer Press is the current official newspaper and has submitted a bid to be the designated paper for the City in 2023. Their circulation for a full Sunday publication is 148,697 issues. The daily circulation in Dakota County is approximately 35,000 issues. The Pioneer Press' proposed rate for one-time publication is $6.86 per column inch in 2023, which is an increase from $6.58 per column inch currently.

The Star Tribune also submitted a bid to be the designated paper for the City. Their circulation in Dakota County is 216,000 for full Sunday publication and 103,000 for weekday publication. The Star Tribune's proposed rate equates to approximately $17.90 per column inch.

FISCAL IMPACT

Funding for publication of required documents and notices is included in the City's adopted 2023 budget.

RECOMMENDATION

Staff recommends designating the Pioneer Press as the City's official newspaper for 2023.

ATTACHMENTS

None

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: Resolution Authorizing Official Depositories for 2023

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Sam Hosszu, Assistant Finance Director, 651.450.2516

ACTION REQUESTED
The Council is asked to adopt the attached Resolution, authorizing official depositories for 2023.

BACKGROUND
Annually, the City Council designates banks, brokers and dealers which may be used by the City during the calendar year.

The following institutions have been designated in the past and the City has been satisfied with their services:

- Bremer Bank, N.A.
- Wells Fargo Bank, N.A.
- RBC Capital Markets, LLC
- Wells Fargo Securities LLC
- Stifel Nicolaus & Co., Inc.
- Moreton Capital Markets, LLC
- US Bancorp
- Ehlers Investment Partners

In 2021, the City designated the use of UBS Financial Services, Inc. as an additional depository. An account was established with the institution in 2022 and staff have been satisfied with their services.

Although not used in previous years, two additional institutions are recommended to be included on the listing:

- Oppenheimer & Co, Inc.
- PMA Financial Network/Securities, LLC 4M

The inclusion of these institutions will increase the flexibility and diversity of the City’s portfolio.

FISCAL IMPACT
This is a procedural action with no specific fiscal impact.

RECOMMENDATION

Staff recommends adoption of the attached Resolution.

ATTACHMENTS

1. Resolution

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION AUTHORIZING OFFICIAL DEPOSITORIES FOR 2023

WHEREAS, the Finance Director or designee(s), as custodian of public monies of the City of Inver Grove Heights, regularly deposits said monies in the following depositories; and

WHEREAS, the Finance Director or designee(s) shall also invest funds not immediately needed pursuant to Minnesota Statutes; and

WHEREAS, it is the express intention of the City to maximize its investments and interest obtained therefrom by allowing each financial institution to compete for such investments;

NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS: that the following financial institutions are hereby designated as public depositories for the City:

- Bremer Bank, N.A.
- Wells Fargo Bank, N.A.
- RBC Capital Markets, LLC
- Wells Fargo Securities LLC
- Stifel Nicolaus & Co., Inc.
- Moreton Capital Markets, LLC
- US Bancorp
- Ehlers Investment Partners
- UBS Financial Services, Inc.
- Oppenheimer & Co, Inc.
- PMA Financial Network/Securities, LLC 4M

Adopted by the City of Inver Grove Heights this 3rd day of January 2023.

Ayes:
Nays:

____
Brenda Dietrich, Mayor

ATTEST:

____
Rebecca Kiernan, City Clerk

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: Resolution Authorizing Electronic Fund Transfers for 2023

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Amy Hove, Finance Director, 651.450.2521

ACTION REQUESTED
The Council is asked to adopt the attached Resolution, authorizing electronic fund transfers for 2023.

BACKGROUND
State Statute 471.38 subds. 3 and 3a authorizes electronic fund transfers under certain conditions. An electronic fund transfer is the process of value exchange via mechanical means without the use of checks, drafts or other similar negotiable instruments. The City utilizes electronic fund transfers, in addition to checks, for payment purposes of payroll, investments, contributions to pension or retirement funds; vendor payments (select vendors only) and bond principal, bond interest and fiscal agent service charges. The Finance Director or designee(s) are responsible for making such payments. All payments, regardless of payment method, are included in the list of disbursements reviewed by Council.

State Statute 471.38 subd. 3a requires annual approval of authorization to utilize electronic fund transfers.

FISCAL IMPACT
This is a procedural item, with no specific fiscal impact, although it does enhance the overall efficiency of our financial operations.

RECOMMENDATION
Staff recommends adoption of the attached Resolution, authorizing electronic fund transfers for 2023.

ATTACHMENTS
1. Resolution

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ELECTRONIC FUND TRANSFERS FOR 2023

WHEREAS, the City Council of the City of Inver Grove Heights, acknowledges the need for electronic fund transfers for such things as payroll, investments, contributions to pension or retirement fund, vendors and bond principal, interest, and fiscal agent service charges.

WHEREAS, Minnesota State Statute 471.38, subdivision 3a requires governing bodies delegate this authority annually.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY OF INVER GROVE HEIGHTS: that the City Council authorizes the Finance Director or designee(s) to make such payments by electronic fund transfers. These payments will be included in the disbursement registers for Council approval.

Adopted by the City of Inver Grove Heights this 3rd day of January 2023.

Ayes:
Nays:

____
Brenda Dietrich, Mayor

ATTEST:

____
Rebecca Kiernan, City Clerk

Request for Council Action

SUBJECT: Appointment of Acting Mayor

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Rebecca Kiernan, City Clerk, 651.450.2513

ACTION REQUESTED
The Council is asked to appoint Councilmember John Murphy to the position of Acting Mayor for the year 2023.

BACKGROUND
The Acting Mayor presides over City Council meetings in cases where the Mayor is absent.

FISCAL IMPACT
NA

RECOMMENDATION
Mayor Dietrich recommends the appointment of Councilmember Murphy to fill the role of Acting Mayor, as needed, during calendar year 2023.

ATTACHMENTS
None

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: Appointment of Assistant Weed Inspector

MEETING DATE: January 3, 2023
ITEM TYPE: Consent Agenda
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED
The Council is asked to appoint Parks Superintendent Brian Swoboda as the Assistant Weed Inspector.

BACKGROUND
Pursuant to Minnesota State Statute 18.80, the Mayor of each Minnesota city serves as the official "Local Weed Inspector." However, Assistant Weed Inspectors may be appointed to act on behalf of the appointing authority.

According to MN Statute 18.81, Subd. 2, local weed inspectors shall: (1) examine all lands, including highways, roads, alleys, and public ground in the territory over which their jurisdiction extends to ascertain if section 18.78 and related rules have been complied with; (2) see that the control or eradication of noxious weeds is carried out in accordance with section 18.83 and related rules; and (3) issue permits in accordance with section 18.82 and related rules for the transportation of materials or equipment infested with noxious weed propagating parts.

FISCAL IMPACT
NA

RECOMMENDATION
Staff recommends appointing Parks Superintendent Brian Swoboda as the Assistant Weed Inspector for 2023-2024.

ATTACHMENTS
None

CITY OF INVER GROVE HEIGHTS

Request for Council Action

SUBJECT: Appointments to Board & Liaison Roles

MEETING DATE: January 3, 2023
ITEM TYPE: Regular Business
CONTACT: Kris Wilson, City Administrator, 651.450.2511

ACTION REQUESTED
The Council is asked to make appointments to the various Board and liaison roles listed below.

BACKGROUND
Each year the City Council appoints members, or in some cases a staff or citizen representative, to represent the City on various Boards and in certain liaison roles. The appointments are officially just for one year, but it has become common to renew the same appointments for a second year, unless a change is requested.

The Council is asked to work through the list below by making, seconding and then voting on motions to appoint to each of the listed groups or organizations. Staff is happy to answer any questions that may arise as the Council works through the list.

Dakota Broadband Board
2021-22 appointee = Mayor Bartholomew
2023 appointee =
The Dakota Broadband Board is a partnership between Dakota County, the Dakota County Community Development Agency and a number of Dakota County cities to manage and share the approximately 250-miles of publicly-owned telecommunications fiber within the county. The organization is currently in the process of dissolving. However, the City of IGH will need representation in those discussions. Whomever is appointed will likely need to attend one to three Board meetings between the first of the year and approximately July, by which time we expect the organization will be fully dissolved. The Board has historically met the 2nd Wednesday of each month from 4:00 p.m. – 5:30 p.m. at Apple Valley City Hall.

Dakota 911 Board of Directors
2021-22 appointee = Councilmember Piekarski-Krech, alternate = Councilmember Murphy
2023 appointee = staff recommends appointing Councilmember Murphy as the representative and naming a new alternate.
A JPA representing all Dakota County cities receiving public safety dispatch services.Regular Board meetings are held quarterly in February, May, August, and November on the 2nd Thursday of the month from 8:00 a.m. – 9:30 a.m. at the Dakota 911 building in Rosemount. A Special Meeting has been called for Friday, January 6 from 8:00 – 10:00 a.m. to authorize a job offer for a new Executive Director. The City Administrator has the meeting agenda and packet to provide to whomever is appointed to fill this role.

IGH Fire Relief Association Board of Directors
2021-22 appointee = Councilmember Piekarski-Krech, alternate = Councilmember Gliva, plus Finance Director Amy Hove and Fire Chief Judy Thill
2023 appointees = staff recommends appointing Councilmember Gliva as the representative, and naming a new alternate, plus re-appointing Finance Director Amy Hove and Fire Chief Judy Thill.
The Fire Relief Association exists to provide a pension benefit to paid-on-call firefighters with the IGH Fire Department. The City has three appointees to the Board of Directors – the Finance Director, the Fire Chief, and one elected official. Recent meetings have been conducted at 6:00 p.m. on Sunday evenings, with some attending via Zoom and others attending in person at Fire Station No. 2. The official meeting schedule is quarterly on the 3rd Sunday of January, April, July and October, but the Association has been varying somewhat from that schedule.

Municipal Legislative Commission
Appointee is typically the Mayor of each member city. However, Councilmember Dietrich and Councilmember Gliva have represented IGH for 2021-22.
2023 appointee = staff recommends appointing Mayor Dietrich. Councilmember T'Kach has also expressed interested in serving in this role.
The Municipal Legislative Commission (MLC) is an association of 19 suburban communities sharing common demographic, economic, and tax base characteristics. The association provides a voice for public policy on issues of shared interest to the member cities. Meets quarterly, on Wednesdays, from 11:30 a.m. – 1:30 p.m. The first meeting of 2023 is Wednesday, March 1. Meeting locations rotate around the metro-area at various buildings owned by member cities.

Chamber of Commerce Local issues
2021-22 designee = Councilmember Gliva
2023 designee = ?
The River Heights Chamber of Commerce advocates for issues that impact local business. An integral part of the River Heights Chamber's activity is ensuring that the views of the business community are articulated to elected officials at all levels of government. Inver Grove Heights Local Issues Meeting is the second Thursday of the month at 8:00 a.m. Location varies but is within IGH. Zoom call-in is also typically offered.

NDCTV Cable Commission
2021-22 elected-official designee = Councilmember Piekarski Krech, citizen designee = George Tourville
2023 designee = Councilmember T'Kach has expressed interest in this role
The Northern Dakota County Cable Communications Commission serves its member cities by administering and enforcing the cable franchise ordinance, managing institutional programming and overseeing local community programming on their behalf. NDC4 is a municipal joint powers cooperative formed in 1982 by the seven cities of Inver Grove Heights, Lilydale, Mendota, Mendota Heights, South St. Paul, Sunfish Lake, and West St. Paul. Commission meetings are generally held every-other month, in the even-number months, on Wednesdays beginning at 7 p.m., but there can be some variation due to holidays or other conflicts. Staff has reached out to Mr. Tourville to see if he is interested in re-appointment.

Yellow Ribbon Committee
2021-22 designee = Mayor Bartholomew
2023 designee =
The Council is welcome to appoint someone to the Inver Grove Heights Yellow Ribbon Committee,

which works to assist veterans and the families of veterans. The Committee meets on the 2nd Wednesday of the odd-numbered months (January, March, May, July, September and November) at 6:00 p.m. at the Veteran's Memorial Community Center.

FISCAL IMPACT
NA

RECOMMENDATION

ATTACHMENTS
None